

# ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION

## REGULAR SCHEDULED MEETING

*Tuesday, November 19, 2019, @ 6:30 PM*

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### Board members

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Rita Booher | Dr. Grover May | Phil Isaacs | Eddie Pless | Danny O'Quinn | Audrey Landstreet (Student Liaison)

The Elizabethton Board of Education will meet on Tuesday, November 19, 2019, at 6:30 PM in the Mack Pierce Board Room, 804 South Watauga Ave , Elizabethton, TN 37643.

#### 1. CALL TO ORDER

#### 2. MOMENT OF SILENCE

#### 3. PLEDGE TO THE FLAG

#### 4. RECOGNITION OF STUDENTS

A. Report from students and faculty that participated in the Crosstown Student Exchange in October.

#### 5. APPROVE CONSENT AGENDA AND REGULAR AGENDA

#### 6. TIME FOR CITIZENS TO SPEAK

A. Mr. Robert Chambers

1710 Southside Road

Elizabethton, TN 37643

423-707-8821

Mr. Chambers wishes to address the Board regarding medical bills incurred while his son was a student at EHS.

#### 7. CONSENT AGENDA

A. Minutes of Regular meeting: October 15, 2019.

B. Approve General Purpose Fund Financial Statement, October 31, 2019.

C. Approve Federal Projects Fund Financial Statement, October 31, 2019.

D. Approve School Nutrition Fund Financial Statement, October 31, 2019.

E. Approve Revised Board Policy 6.300 Code of Conduct, second reading.

F. Approve revised Board Policy 5.301 Emergency Legal Leave, second reading.

G. Equipment Disposal Request from Brian Culbert, CTE Director at EHS for 56 Keyboarding Textbooks.

H. Equipment Disposal Request from Brian Culbert, CTE Director at EHS for 57 Computer App/Keyboarding Textbooks.

I. Equipment Disposal Request from Brian Culbert, CTE Director at EHS for the disposal of 25 Multimedia textbooks.

J. Equipment Disposal Request from John Wright, Principal at West Side for the disposal of a GE microwave.

K. Equipment Disposal Request from Jon Minton, Principal at EHS for the disposal of old Art Textbooks.

The Elizabethton Board of Education provides for public participation during Board Business meetings under procedures established under ECS Policy 1.404. Board business meetings are no public forums; however, provision is made for public participation. To assure an orderly business meeting, the Board requires that an individual requesting to address Board members make that request giving the topic to the Superintendent or Board Chairman prior to the Board meeting. The Chairman shall determine if the request will be granted, the time allowed for the presentation, and (if there are numerous requests on the same subject), the Chairman may request a representative to speak on each side of the issue.

- L. Equipment Disposal Request from Chris Berry, Principal at T. A. Dugger, for the disposal of a Dell Computer to be used as parts and the rest thrown away.
  - M. Equipment Disposal Request from Jon Minton, Principal at EHS for the disposal of a Tramontina Refrigerator.
  - N. Equipment Disposal Request from Travis Hurley, Principal at East Side for the disposal of a Smartboard that no longer works.
  - O. Approve travel for the Director of Schools to attend the Annual Niswonger Consortium Meeting in Asheville, North Carolina, December 8-9, 2019
  - P. Approve travel for the Director of Schools to Nashville, Tennessee to fulfill a speaking engagement at the Department of Justice, U. S. Attorney's Office on Thursday, November 7, 2019.
  - Q. Equipment disposal request from Jon Minton, Principal at Elizabethton High School for the disposal of a Floor Star floor buffer that is too old to repair and the pads are no longer available.
  - R. Approval of the 2019 Local Education Agency Compliance Report (Housekeeping Item).
8. **REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS**

**New Position:** Morgan Fox, Learning Leader at HME, effective 10/24/19, Robin Peterson, ESP Student Leader, System-wide, effective 10/28/19.

**New Hire:** Thomas Dillars, Asst. to the Teacher at EHS, effective 11-4-19, Dustin Duncan, Bartleby Community Partnership Coordinator at EHS, effective 10/24/19, Elizabeth Greenwell, Asst. to the Teacher at WSE, effective 10/14/19, Autumn Lyon, Asst. Girls' Basketball Coach at TAD, effective 10/31/19, Adrienne Meade, Asst. to the Teacher at ES, effective 10/14/19, Edwin Proffitt, Custodian at East Side, effective 11/12/1, Terry Moore, Asst. Football Coach at EHS, effective 11/08/19.

**Resignation:** Madison Hutchins, Asst. to the Teacher at WS, effective 9/30/19, Edward Marley, Custodian at EHS, effective 11/15/19, Barbara Robinson, Asst. Girls' Basketball Coach, effective 7/17/19, Chelsey Johnson, Asst. to the Teacher at TAD, effective 11/14/19.

**Dismissal:** X

**Transfer:** Bobbye Carothers, Student Leader in ESP to Asst. to the Teacher at ES, effective 11/4/19, Paula Edens, P/T Asst. to the Teacher at HME to F/T Asst. to the Teacher at WSE, effective 11/4/19, Laura Bailey, Asst. to the Teacher at WS to Substitute Teacher System-wide, effective 11/8/19.

**Leave of Absence:** Karen Carr, Cook at HME, effective 10/15/19-12/6/19, Megan Ellis, School Counselor at EHS, effective 1/6/20-2/28/20, Christy Malone, Teacher at ESE, effective 1/30/20-5/1/20, Peggy Moore, Asst. to the Teacher in EHS Library, effective 11/5/19-1/6/20, Christian "Logan" Suggs, PC Tech at Central Office, effective 11/12/19-11/26/19, Marie Mann, Custodian at Central Office, effective 10/31/19-11/15/19, Kristen Grindstaff, Teacher at WS, extension of leave w/out pay for 12/6/19-12/13/19.

**FMLA:** Regina Wilder, Intermittent FMLA, effective 10/30/19.

**Suspension:** Carrie E. Lykins, Teacher at EHS, effective 11/8/19.

9. **OTHER**

A. Director's Update

B. Board Reports

C. Student Liaison's Report

D. Recognition of the 2019-2020 ECS System-Level Teachers of the Year and Building-Level Teachers of the Year as follows:

The Elizabethton Board of Education provides for public participation during Board Business meetings under procedures established under ECS Policy 1.404. Board business meetings are no public forums; however, provision is made for public participation. To assure an orderly business meeting, the Board requires that an individual requesting to address Board members make that request giving the topic to the Superintendent or Board Chairman prior to the Board meeting. The Chairman shall determine if the request will be granted, the time allowed for the presentation, and (if there are numerous requests on the same subject), the Chairman may request a representative to speak on each side of the issue.

**System-Level Teachers of the Year:**

Pre-K-4: Kim Pless

Grades 5-8 & Spec. Areas: Janey White

Grades 9-12: Beth Price

**Building Level Teachers of the Year:**

East Side: April Richmond and April Pearson

Harold McCormick: Amy Tapp and Donna Townsend

West Side: Kim Pless and Lisa Adams

T. A. Dugger: Janey White

EHS: Beth Price

E. Recognition of the following Teachers recommended for tenure:

Whitney Birchfield

Hailey Bishop

David Campbell

Rachel Darnell

Matt Fox

Bonnie Grindstaff

Forrest Holt

**10. STUDENT LIAISON'S REPORT**

**11. REGULAR AGENDA**

- A. Ratify the creation of an additional part-time assistant position for the behavior classroom at Harold McCormick Elementary. This position would be funded with Special Education funds.
- B. Approve the naming of the tennis facility at Elizabethton High School the "Bill Armstrong Tennis Complex."
- C. Approve first reading of Board Policy 4.600 Grading System, as revised.
- D. Approve granting tenure to Whitney Birchfield, Hailey Bishop, David Campbell, Rachel Darnell, Matt Fox, Bonnie Grindstaff and Forrest Holt.

**12. FOR YOUR INFORMATION**

- A. Jackson, Shields, Yeiser, Holt, Owen & Bryant Statement for Period Ending 9/30/2019.
- B. Board Talk

ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION  
REGULAR SCHEDULED MEETING  
Tuesday, October 15, 2019 6:30 PM  
Mack Pierce Board Room

The Elizabethton Board of Education met in a regular meeting on Tuesday, October 15, 2019, at 6:30 PM, at Mack Pierce Board Room.

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE TO THE FLAG

TIME FOR CITIZENS TO SPEAK

APPROVE CONSENT AGENDA AND REGULAR AGENDA

Motion was made by Danny O'Quinn, second by Dr. Grover May Motion to approve the consent and regular agenda. Motion carried.

Rita Booher: aye

Phil Isaacs: aye

Dr. Grover May: aye

Danny O'Quinn: aye

Eddie Pless: aye

aye: 5, nay: 0

CONSENT AGENDA

Minutes of Regular Meeting: September 17, 2019.

Approve General Purpose Fund Financial Statement, September 30, 2019.

Approve Federal Projects Fund Financial Statement, September 30, 2019.

Approve School Nutrition Fund Financial Statement, September 30, 2019.

Approve Revised Board Policy 2.601 Fundraising Activities, second reading.

Approve travel for Dr. Corey Gardenhour to attend the TOSS Licensure and

Teacher Ethics meeting in Knoxville, Tennessee on Wednesday, October 30, 2019.

REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS

## OTHER

### Director's Update

Joe Alissandrello will demonstrate Avigilon Security Solutions.

Dr. Gardenhour turned his time over to Mr. Joe Alissandrello of Central Technologies and Mr. Chris Wingo of Avigilon to discuss video surveillance solution and access controls for all our doors and how these systems will work together for the safety of our students and staff. On-site training would be provided for our Technical Staff, SRO's, Principals and others that would need training. Mr. Alissandrello advised that purchasing Avigilon is a common happening in Tennessee with 80% of Tennessee School Districts using the Avigilon technology. Mr. Wingo, Regional Sales Manager out of Knoxville, Tennessee, proceeded with some history of the company and a demonstration. Avigilon is a Motorola Solutions Company, focusing on what events matter in the security and access control of their customers. They are a complete surveillance access control and video analytics platform and an open management software, with superior self-learning analytics access control and high definition cameras. These products are American made with the company being headquartered in Plano, Texas, reducing long lead times for products or shipping. The main verticals are education, being in Hamilton County Schools, Johnson City Schools, ETSU, also in the healthcare industry such as HCA in Nashville, retail in AMC and Regal theaters. The business model for Avigilon is very unique when it comes to the software and video security application, as there are no required license or annual licensing fees and also no software maintenance agreements. User access is also provided at no charge, allowing as many users as we desire. There are also no resolution limits. Avigilon's artificial intelligence and analytics allows customers to be proactive with their video system. They provide two types of cameras, the standard cameras and the H A line which is the analytic line. This allows for the camera to start recording when human movement and car movement is detected, allowing for a lot less false alarms and false recordings. Training on the Avigilon system is free with teams conducting training at different times during the year. Customer service is provided 24/7, and in January 2020 a five year warranty on all cameras and recording devices will be provided at no extra charge. There is also a free mobile

app available for download to as many employees as we allow access. Avigilon Control Center will show how granular the software is, how permissions can be set, allowing some users to view recorded video, still video, or be able to download or export video. Avigilon has a unified access control platform, assisting our schools in staying safe with automatic access control of doors. The access control platform integrates into the video platform at no charge, allowing videos associated with a front door showing every badge in and badge out. Also showing misuse of badging in and out. Avigilon can provide a camera for every need and situation. Cameras used at the University of Tennessee can zoom in on a person's shirt and read the lettering. Avigilon has unusual motion detection, learning a particular area and detecting unusual activity in that area. The Software frame can be divided up into 64 frames depending on how you grant permissions. The integration with First Responders is huge, using a mapping feature so first responders can easily see where cameras are located. First responders can also hover over each camera located within the school to zoom in for more detailed pictures. Video intercom integrates with the access control and video system allowing someone sitting at the front desk to let visitors in through the software by clicking door access. Different types of alarms can be set with the analytic cameras allowing for beam crossing to know when people are crossing into other areas in your building with an email alert, alarm, etc. allowing us to be proactive versus reactive. Another Avigilon feature is the ease of searching for video or footage. Also, Avigilon has a license plate recognition feature. Dr. Gardenhour thanked them for coming and stated that we've had two systems running. A huge help will be having all doors keyed so that teachers can lock themselves into their rooms from the inside. Also, knowing the system is smart enough to lock down based upon certain things that happen. It is very important to us if we had an active situation this system could lock everything down and detect that someone had a firearm, all at one time. It is also a great opportunity for us to work with our local police and fire department with this type of product, helping us with this grant as subject matter experts. Dr. Gardenhour included a copy of the grant for each Board Member and asked that they take the time to look through it to see what we're getting. The construction part will be hardening the entrances. He stated that we have about \$80,000.00 of State money,

giving us around an extra \$140,000.00 to harden the entrances at three of our schools. We are currently working on getting plans together to bring to the Board for discussion. Ms. Booher took the time to thank all those who worked on the Grant, and they are as follows: Joey Trent, Richie Burrow, Jason Lancaster, Chief Shaw, Bekah Price, and Richard VanHuss. We're very excited to have received this Grant.

Board Reports

Student Liaison's Report

School Report

REGULAR AGENDA

Approve the issuance of credit cards for Elizabethton City Schools Principals.

Motion was made by Dr. Grover May, second by Phil Isaacs to approve the issuance of credit cards for the Elizabethton City Schools Principals. Motion carried.

Rita Booher: aye

Phil Isaacs: aye

Dr. Grover  
May: aye

Danny  
O'Quinn: aye

Eddie Pless: aye

aye: 5, nay: 0 This will be helpful for all our Principals who are required to travel.

Thanks to Ms. Wilson and the Finance Department for making this happen. Mr.

O'Quinn asked if there would be restrictions on the use of the credit cards. Dr.

Gardenhour advised that these credit cards would be handled as our other credit

cards. They would be signed out to Principals when they need them and then signed back in with that individual being responsible for the card while in their possession.

Mr. Pless asked if these would be controlled at the school level or at Central Office.

Dr. Gardenhour explained that the Principal would request a Purchase Order before using the credit card.

Approve Amended and Restated XQ Grant Agreement by and between XQ Institute and Elizabethton High School.

Motion was made by Dr. Grover May, second by Phil Isaacs to approve the Amended and Restated XQ Grant Agreement by and between XQ Institute and Elizabethton High School. Motion carried.

Rita Booher: aye

Phil Isaacs: aye

Dr. Grover  
May: aye

Danny  
O'Quinn: aye

Eddie Pless: aye

aye: 5, nay: 0 Alex Campbell and Jon Minton addressed the Board. Mr. Campbell broke the costs down into four major areas for the Board Members, and was excited that \$20,000.00 had been allocated for students to attend competitions, share their work and get some kids on some State and National spotlights. There's always a struggle getting enough funds for kids to travel. There's also \$25,000.00 for classroom materials and instructional supports, which is also a struggle with schools and also \$22,500.00 to help out with some collaborative classroom furniture which again, a lot of the furniture is old and there's not a lot of money in the budget for furniture. Also, \$15,000.00 for technology supports. Mr. Campbell highlighted all the opportunities for our students to travel and learn. He mentioned the two teachers and students who are traveling to Memphis next week for a student exchange with Crosstown High. He is also in hopes to have another exchange sometime in the Spring to Florida or the Washington, D.C. area. Also, our students get to take the Pre-SAT, National Merit Scholar qualifying test and the SAT at no cost to them. Mr. Campbell also reported that we've been able to bring in some groups to work with our students on student voice, collaboration, leadership skills, and also we participate in the Student Performance Framework (SPF) housed at Credo in Stanford. They're looking at how our students are learning and how their doing with soft skills and collaboration. Also, ECS has been able to hire a full-time Partnership Director who brings with him over 20 years in college admissions counseling, which was the number one need our students requested after being polled last month. The



most recent partnership we've been able to create was with MIT. They've already visited our campus and will be back in a couple weeks working with our students who are interested in attending MIT. Also, there are a lot of things in the Agreement about teacher leadership opportunities, building teachers we have into leaders and giving them opportunities to work on their professional development. Sixteen teachers got to participate in a vision mission graduate profile and four more teams will be starting in the next couple months and that's about 33 teachers that are going to be paid to work and develop solutions to help our school. Mr. Campbell also stated that 35 ECS employees have had the opportunity to attend 12 national conferences, visit 11 different states and 6 school visits at no cost, that wouldn't be available without the Grant. Student travel and learning has been going on as well with around 50 who have had that opportunity. Mr. O'Quinn asked what, if any, major changes there would be in this Grant. Mr. Campbell stated that the Grant is re-negotiated each year. This requires us to look at improvement, needs of the school and then those milestones are created. Those are then submitted to XQ. They do not provide the milestones, we give those to XQ. Sometimes they pare down those milestones to keep us from having too much on us, then they're added into the Agreement. Exhibit B details the milestones. The milestones need to change each year as the Contract is re-negotiated in accordance with what the school feels we need to work on. Mr. Isaacs asked the length of the Contract. Mr. Campbell stated it is a fiscal year-to-year Contract. Mr. Campbell stated the Contract would have been before the Board in July but was delayed due to some needed clarification with our attorney. Dr. Gardenhour stated there were some things regarding insurance that needed to be taken care of to be sure both insurance companies were satisfied. Mr. O'Quinn asked about the graduate profile. Mr. Campbell stated that it's training that came on in the last few years, representing characteristics in our children upon graduation. It should be like a mission/vision statement. Mr. Minton stated that EHS teachers had met at Doe River Gorge for a half day about what the vision/mission statement should look like. Upon reevaluation, 16 teachers wanted to carry this work forward. Those 16 teachers have worked to put together our what our parents should look like, who we want to be, what our students should be doing, what our culture should look like, and have

narrowed it down to our vision, mission and grad program. Mr. Pless asked if we were on track to complete all those tasks. Mr. Campbell stated that they were certainly on track and looked at that each month to be sure they're on track. Mr. Isaacs asked about what year we were in with the Contract. Mr. Campbell stated we're in the 2nd year of a 5 year Contract. Ms. Booher stated a great thing about working with XQ is that they understand we're all working together, we're all human, some things work, some don't. XQ is appreciative that we're trying new techniques and working with all schools, sharing ideas and learning from failure. Approve travel for a teacher/student exchange with fellow XQ Super School, Crosstown High in Memphis, Tennessee on October 23-25, 2019 for four male students (2 freshmen and 2 sophomore), two EHS Teachers, Mr. Dan Mills and Mr. Virgil McKee to accompany the students on the exchange as chaperones. (Please see attached documentation for details.)

Motion was made by Dr. Grover May, second by Phil Isaacs to approve travel for a teacher/student exchange with fellow XQ Super School, Crosstown High in Memphis, Tennessee on October 23-25th, 2019 for four male students (2 freshmen and 2 sophomore), two EHS Teachers, Mr. Dan Mills and Mr. Virgil McKee to accompany the students on the exchange as chaperones. (Please see attached documentation for details.) Motion carried.

Rita Booher: aye

Phil Isaacs: aye

Dr. Grover  
May: aye

Danny  
O'Quinn: aye

Eddie Pless: aye

aye: 5, nay: 0  
Dr. Gardenhour thanked Mr. Mills and Mr. McKee for being willing to chaperone our children. It will be a fantastic trip for them. Crosstown High is part of Crosstown Concourse that used to be the old Sears building. The students will be staying upstairs and coming down to the first floor for school. We're also getting their students as well. They will be here for our football game on Friday night and

are so excited because they don't have football at their school. Those students are staying at Meredith Valley Cabins. Mr. Campbell stated he wanted the students to enjoy the "small town atmosphere" while they're here. He also stated he hopes to have this opportunity with other schools. He would love to have them come to a Board Meeting and speak about their experiences at Crosstown. Mr. Pless was concerned about some issues at Crosstown. Mr. Campbell stated that Crosstown works to empower their students and had around 50 students that held a student led protest in which they did in a very professional way. Mr. Campbell had talked with staff at Crosstown and things were good there.

Reject Bid Number ECSS FY 2019-2020-02 for EHS Courtyard Renovations.

Motion was made by Danny O'Quinn, second by Phil Isaacs to reject Bid Number ECSS FY 2019-2020-02 for EHS Courtyard Renovations. Motion carried.

Rita Booher: aye

Phil Isaacs: aye

Dr. Grover  
May: aye

Danny  
O'Quinn: aye

Eddie Pless: aye

aye: 5, nay: 0 Dr. Gardenhour stated that we only had one bidder and the cost was huge. We're looking to re-bid and attach this onto another project to see if more companies would come in and be interested in bidding on a bigger project. This will likely be seen again coupled with a bigger project. We want an art space for our kids and we've already done a small portion of that and is being used three to four times a week. We're having a difficult time getting bidders because the economy is so busy.

Approve first reading of Board Policy 5.301 - Emergency Legal Leave, as revised.

Motion was made by Dr. Grover May, second by Eddie Pless to approve first reading of Board Policy 5.301 - Emergency Legal Leave, as revised. Motion carried.

Rita Booher: aye

Phil Isaacs: aye

Dr. Grover  
May: aye  
Danny  
O'Quinn: aye  
Eddie Pless: aye

aye: 5, nay: 0Dr. Gardenhour asked the Board to look at this policy. At times some of our faculty are chosen for Jury Duty which, depending on the Court you serve in, can be for a long period of time. The way our policy is currently written, the employee turns in the compensation they receive for serving into the school system. But that employee is also being given a 1099 at the end of the year from the Court system. We ask the Board to look at line 11 and 12. We are asking that the Board would allow a period instead of a comma, allowing an employee to keep their jury duty compensation and then be taxed.

Approve first reading of Board Policy 6.300 - Code of Conduct, as revised.

Motion was made by Dr. Grover May, second by Phil Isaacs to approve first reading of Board Policy 6.300 Code of Conduct, as revised. Motion carried.

Rita Booher: aye  
Phil Isaacs: aye  
Dr. Grover  
May: aye  
Danny  
O'Quinn: aye  
Eddie Pless: aye

aye: 5, nay: 0This was previously revised in 2018 but we had to add a trauma informed practice (Line 25) for a program we were going to use. Thank you to everyone who has completed the training in the last few years. We've chosen RTI2B to be our trauma informed practice. Mr. Wright was awarded the Bronze Medal for implementing the training. That's the only real change to the code of conduct.

#### FOR YOUR INFORMATION

Jackson, Shields, Yeiser, Holt, Owen & Bryant Statement for the period ending August 31, 2019.

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Chairman of the Board  
Schools

Director of

Account	2019-20		2019-20		FYTD Activity	2019-20		Unencumbered	October 2019-20
	Original Budget	Revised Budget	FYTD %	FYTD %		Balance - YTD Act	Monthly Activity		
141 R 40110	000	3,175,000.00	3,100,000.00	0.00	0.00	3,100,000.00	0.00	9,074.59	
141 R 40120	000	82,000.00	82,000.00	9,074.59	11.07	72,925.41	0.00	993.90	
141 R 40130	000	18,000.00	18,000.00	3,417.14	18.98	14,582.86	0.00	1,212.25	
141 R 40140	000	23,000.00	23,000.00	5,065.26	22.02	17,934.74	0.00	0.00	
141 R 40162	000	62,500.00	62,500.00	0.00	0.00	62,500.00	0.00	0.00	
141 R 40163	000	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	
141 R 40210	000	2,200,000.00	2,324,955.00	203,735.13	8.76	2,121,219.87	203,735.13	283.84	
141 R 40275	000	16,000.00	16,000.00	6,012.68	37.58	9,987.32	0.00	0.00	
141 R 40320	000	20,550.00	20,550.00	0.00	0.00	20,550.00	0.00	0.00	
141 R 40390	000	25.00	25.00	0.00	0.00	25.00	0.00	0.00	
141 R 41110	000	600.00	600.00	161.35	26.89	438.65	62.30	0.00	
141 R 43511	000	310,000.00	310,000.00	63,984.20	20.64	246,015.80	41,384.20	0.00	
141 R 43513	000	750.00	750.00	0.00	0.00	750.00	0.00	0.00	
141 R 43517	000	222,552.00	222,552.00	57,664.71	25.91	164,887.29	16,659.05	0.00	
141 R 44110	000	26,000.00	34,000.00	8,165.22	24.02	25,834.78	1,265.29	50.00	
141 R 44120	000	1,000.00	1,000.00	50.00	5.00	950.00	0.00	0.00	
141 R 44170	000	0.00	0.00	1,017.40	0.00	-1,017.40	1,000.00	51.63	
141 R 44990	000	300.00	300.00	51.63	17.21	248.37	0.00	0.00	
141 R 46511	000	14,066,000.00	14,127,000.00	4,238,100.00	30.00	9,888,900.00	1,412,700.00	0.00	
141 R 46515	000	404,779.00	404,779.00	76,601.63	18.92	328,177.37	76,601.63	0.00	
141 R 46550	000	8,250.00	8,250.00	0.00	0.00	8,250.00	0.00	0.00	
141 R 46590	000	86,250.00	86,250.00	27,155.39	31.48	59,094.61	11,104.93	0.00	
141 R 46610	000	41,359.00	41,359.00	0.00	0.00	41,359.00	0.00	0.00	
141 R 46980	000	132,580.00	265,240.00	0.00	0.00	265,240.00	0.00	0.00	
141 R 46990	000	113,000.00	113,000.00	0.00	0.00	113,000.00	0.00	0.00	
141 R 48610	000	25,200.00	25,200.00	26,464.17	105.02	-1,264.17	-4,721.60	0.00	
141 R 49800	000	37,200.00	37,200.00	0.00	0.00	37,200.00	0.00	0.00	
141 R 49810	000	2,400,000.00	2,400,000.00	800,000.00	33.33	1,600,000.00	200,000.00	0.00	
Grand Revenue Totals		23,476,895.00	23,728,510.00	5,526,720.50	23.29	18,201,789.50	1,971,457.14		

Number of Accounts: 38

\*\*\*\*\* End of report \*\*\*\*\*

Acct	2019-20		2019-20		FYTD Activity	2019-20		Unencumbered Balance - YTD Act	October Monthly Activity
	Original Budget	Revised Budget	FYTD Activity	FYTD %					
141 E 71100 ---	REGULAR INSTRUCTION PROGRAM	10,908,790.00	10,908,790.00	2,130,868.61	19.53	8,777,921.39	840,490.13		
141 E 71200 ---	SPECIAL EDUCATION PROGRAM	1,891,699.00	1,891,699.00	324,846.33	17.17	1,564,827.68	162,550.78		
141 E 71300 ---	VOCATIONAL EDUCATION PROGRAM	1,043,531.00	1,043,531.00	185,765.66	17.80	853,582.44	86,925.20		
141 E 71400 ---	STUDENT BODY EDUCATION PROGRAM	306,665.00	306,665.00	70,772.96	23.08	235,892.04	7,086.98		
141 E 72110 ---	ATTENDANCE	80,677.00	80,677.00	42,131.84	52.22	38,045.16	19,689.83		
141 E 72120 ---	HEALTH SERVICES	363,506.00	363,506.00	68,644.04	18.88	294,661.96	33,479.83		
141 E 72130 ---	OTHER STUDENT SUPPORT	826,082.00	958,742.00	143,706.05	14.99	772,935.95	52,925.26		
141 E 72210 ---	REGULAR INSTRUCTION PROGRAM	980,582.00	980,582.00	303,954.42	31.00	671,992.74	70,481.65		
141 E 72220 ---	SPECIAL EDUCATION PROGRAM	345,226.00	345,226.00	94,017.89	27.23	248,003.87	36,286.41		
141 E 72230 ---	VOCATIONAL EDUCATION PROGRAM	171,453.00	171,453.00	66,031.59	38.51	105,421.41	20,142.11		
141 E 72250 ---	TECHNOLOGY	462,305.00	462,305.00	187,525.63	40.56	272,833.45	52,386.61		
141 E 72310 ---	BOARD OF EDUCATION	471,490.00	473,740.00	260,646.63	55.02	210,937.60	13,357.24		
141 E 72320 ---	OFFICE OF THE SUPERINTENDENT	334,203.00	334,203.00	100,746.20	30.15	223,684.69	23,476.01		
141 E 72410 ---	OFFICE OF THE PRINCIPAL	1,451,621.00	1,530,196.00	421,905.32	27.57	1,108,290.68	124,438.19		
141 E 72510 ---	FISCAL SERVICES	283,084.00	289,684.00	107,450.46	37.09	179,363.19	20,582.56		
141 E 72610 ---	OPERATION OF PLANT	1,510,495.00	1,510,495.00	505,537.45	33.47	998,343.67	116,227.30		
141 E 72620 ---	MAINTENANCE OF PLANT	835,941.00	851,486.00	311,683.73	36.60	352,955.85	98,696.35		
141 E 72710 ---	TRANSPORTATION	491,214.00	507,199.00	237,175.66	46.76	242,094.46	48,315.53		
141 E 73300 ---	COMMUNITY SERVICES	216,552.00	216,552.00	97,625.33	45.08	107,079.19	10,590.48		
141 E 73400 ---	EARLY CHILDHOOD EDUCATION	404,779.00	404,779.00	77,467.06	19.14	326,838.04	29,589.87		
141 E 76100 ---	REGULAR CAPITAL OUTLAY	92,000.00	92,000.00	68,418.50	74.37	23,581.50	23,012.50		
141 E 99100 ---	OPERATING TRANSFERS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00		
Grand Expense Totals		23,476,895.00	23,728,510.00	5,806,921.36	24.47	17,614,286.96	1,890,730.82		

Number of Accounts: 499

\*\*\*\*\* End of report \*\*\*\*\*

Acct	2019-20		2019-20		FYTD Activity	2019-20		Unencumbered Balance - YTD Act	October Monthly Activity
	Original Budget	Revised Budget	FYTD %	FYTD %					
142 R 47141 OCA	TITLE 1 GRANTS TO LOCAL EDUC A	106,321.00	106,321.00	33,887.95	31.87	72,433.05	8,523.23		
142 R 47189 OCA	EISENHOWER PROF DEVELOPMENT ST	16,000.00	16,000.00	4,163.16	26.02	11,836.84	1,047.10		
142 R 47131 OCP	VOCATIONAL EDUC - BASIC GRANTS	40,067.00	40,067.00	12,513.17	31.23	27,553.83	1,953.22		
142 R 47143 ODD	SPECIAL EDUCATION - GRANTS TO	544,835.00	544,835.00	91,454.67	16.79	453,380.33	46,088.48		
142 R 47145 OPS	SPECIAL EDUCATION PRESCHOOL GR	12,716.00	12,716.00	1,887.64	14.84	10,828.36	943.82		
142 R 47141 OT1	TITLE 1 GRANTS TO LOCAL EDUC A	654,548.00	654,548.00	117,221.88	17.91	537,326.12	67,332.08		
142 R 47590 OT1	OTHER FEDERAL THROUGH STATE	58,615.00	58,615.00	5,303.88	9.05	53,311.12	836.21		
142 R 47189 OT2	EISENHOWER PROF DEVELOPMENT ST	59,332.00	59,332.00	12,718.99	21.44	46,613.01	8,265.96		
142 R 47590 OVR	OTHER FEDERAL THROUGH STATE	42,467.00	42,467.00	9,853.94	23.20	32,613.06	5,566.70		
142 R 47147 21C	SAFE AND DRUG-FREE SCHOOLS-ST	145,334.00	145,334.00	10,776.56	7.42	134,557.44	10,776.56		
142 R 47143 890	SPECIAL EDUCATION - GRANTS TO	0.00	77,450.00	10,267.58	13.26	67,182.42	5,142.51		
142 R 47143 895	SPECIAL EDUCATION - GRANTS TO	0.00	8,116.00	0.00	0.00	8,116.00	0.00		
142 R 47143 IAA	SPECIAL EDUCATION - GRANTS TO	77,450.00	77,450.00	0.00	0.00	0.00	0.00		
142 R 47143 IDS	SPECIAL EDUCATION - GRANTS TO	8,116.00	8,116.00	0.00	0.00	0.00	0.00		
142 R 47590 SRR	OTHER FEDERAL THROUGH STATE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00		
142 R 47141 T1N	TITLE 1 GRANTS TO LOCAL EDUC A	30,351.00	30,351.00	11,783.46	38.82	18,567.54	11,783.46		
Grand Revenue Totals		1,826,152.00	1,826,152.00	321,832.88	17.62	1,504,319.12	168,259.33		

Number of Accounts: 16

\*\*\*\*\* End of report \*\*\*\*\*



Acct	2019-20		2019-20		2019-20		2019-20		Unencumbered Balance - YTD Act	October Monthly Activity
	Original Budget	Revised Budget	FYTD Activity	FYTD %	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity		
142 E 71100	REGULAR INSTRUCTION PROGRAM	690,334.00	690,334.00	134,566.05	19.49	536,483.86		63,409.92		
142 E 71200	SPECIAL EDUCATION PROGRAM	563,956.00	563,956.00	93,364.81	16.56	470,591.19		47,032.30		
142 E 71300	VOCATIONAL EDUCATION PROGRAM	24,899.00	24,899.00	9,380.20	37.67	10,878.90		1,784.98		
142 E 72130	OTHER STUDENT SUPPORT	94,083.00	94,083.00	23,855.88	25.36	58,254.84		8,623.43		
142 E 72210	REGULAR INSTRUCTION PROGRAM	196,679.00	196,679.00	60,880.62	30.95	130,781.61		23,488.68		
142 E 72220	SPECIAL EDUCATION PROGRAM	79,161.00	79,161.00	10,276.58	12.98	62,427.65		5,142.51		
142 E 72230	VOCATIONAL EDUCATION PROGRAM	2,003.00	2,003.00	1,230.23	61.42	324.99		279.44		
142 E 72710	TRANSPORTATION	1,753.00	1,753.00	0.00	0.00	1,753.00		0.00		
142 E 73300	COMMUNITY SERVICES	141,084.00	141,084.00	18,646.15	13.22	122,437.85		18,646.15		
142 E 99100	OPERATING TRANSFERS	32,200.00	32,200.00	0.00	0.00	32,200.00		0.00		
Grand Expense Totals		1,826,152.00	1,826,152.00	352,200.52	19.29	1,426,133.89		168,407.41		

Number of Accounts: 136

\*\*\*\*\* End of report \*\*\*\*\*

		2019-20	2019-20	2019-20	2019-20	Unencumbered	October 2019-20
	<u>Acct</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>
143 E 73100 --- --- ----- ---	FOOD SERVICE	1,220,075.00	1,220,075.00	373,351.78	30.60	846,723.22	115,166.16
<hr/> Grand Expense Totals		1,220,075.00	1,220,075.00	373,351.78	30.60	846,723.22	115,166.16

Number of Accounts: 82

\*\*\*\*\* End of report \*\*\*\*\*

		2019-20	2019-20	2019-20	2019-20	Unencumbered	October 2019-20	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
143 R 43521	000	LUNCH PAYMENTS - CHILDREN	162,500.00	162,500.00	58,459.68	35.98	104,040.32	18,412.02
143 R 43522	000	LUNCH PAYMENTS - ADULTS	23,900.00	23,900.00	6,089.30	25.48	17,810.70	2,522.10
143 R 43523	000	INCOME FROM BREAKFAST	775.00	775.00	60.80	7.85	714.20	21.60
143 R 43525	000	A LA CARTE SALES	41,250.00	41,250.00	12,003.03	29.10	29,246.97	3,749.38
143 R 43990	000	OTHER CHARGES FOR SERVICES	13,150.00	13,150.00	3,331.87	25.34	9,818.13	3,331.87
143 R 44110	000	INVESTMENT INCOME	4,000.00	4,000.00	2,185.00	54.63	1,815.00	409.81
143 R 46520	000	SCHOOL FOOD SERVICE	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
143 R 47111	000	USDA SCHOOL LUNCH PROGRAM	581,000.00	581,000.00	98,448.82	16.94	482,551.18	2,784.09
143 R 47112	000	USDA COMMODITIES	93,500.00	93,500.00	22,931.19	24.53	70,568.81	11,582.19
143 R 47113	000	USDA BREAKFAST	271,500.00	271,500.00	43,007.54	15.84	228,492.46	1,988.28
143 R 47114	000	USDA - ESP SNACK PROGRAM	18,000.00	18,000.00	2,553.98	14.19	15,446.02	0.00
Grand Revenue Totals			1,220,075.00	1,220,075.00	249,071.21	20.41	971,003.79	44,801.34

Number of Accounts: 41

\*\*\*\*\* End of report \*\*\*\*\*

# Elizabethton Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term:  <b>Code of Conduct</b>	Descriptor Code: <b>6.300</b>	Issued Date: <b>08/21/18</b>
		Rescinds: <b>6.300</b>	Issued: <b>01/23/18</b>

1 The board delegates to the director of schools the responsibility of developing specific codes of  
2 conduct which are appropriate for each level of school. Codes of conduct for students in  
3 prekindergarten or kindergarten shall utilize alternative disciplinary practices such as RTI<sup>2</sup>B.  
4 Exclusionary discipline shall only be used as a measure of last resort. The development of each code  
5 shall involve principals and staff members of each level and shall be consistent with the relevant  
6 policies as adopted by the board.<sup>1</sup>

7 The following levels of misbehavior and disciplinary procedures and options are standards designed to  
8 protect all members of the educational community in the exercise of their rights and duties and to  
9 maintain a safe learning environment where orderly learning is possible and encouraged.<sup>2</sup> These  
10 misbehaviors apply to student conduct on school buses, on school property, and while students are on  
11 school sponsored outings. Staff members shall ensure that disciplinary measures are implemented in a  
12 manner that:<sup>3</sup>

- 13 1. Balances accountability with an understanding of traumatic behavior;
- 14
- 15 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not  
16 allowed at school;
- 17
- 18 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and  
19 behavioral intervention plans;
- 20
- 21 4. Creates consistent rules and consequences; and
- 22
- 23 5. Models respectful, non-violent relationships.

24 In order to ensure that these goals are accomplished, the school district shall utilize the following  
25 trauma-informed discipline practices: **RTI<sup>2</sup>B**.

26

## 27 **MISBEHAVIORS: Level I**

28 This level includes minor misbehavior on the part of the student which impedes orderly classroom  
29 guidelines or interferes with the orderly operation of the school, but which can usually be handled by  
30 an individual staff member.

31 *Examples (not an exclusive listing):*

- 1 • Classroom disturbances
- 2 • Cheating and lying
- 3 • Abusive language
- 4 • Failure to do assignments or carry out directions
- 5 • Wearing, while on the grounds of a public school during the regular school day,
- 6 clothing that exposes underwear or body parts in an indecent manner that disrupts the
- 7 learning environment <sup>4</sup>
- 8 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 9 Cyber-bullying, and/or Hazing)

10 *Disciplinary Procedures:*

- 11 • The staff member intervenes immediately.
- 12 • The staff member determine what offense was committed and its severity.
- 13 • The staff member determines who committed the offense and if he/she understands the
- 14 nature of the offense.
- 15 • The staff member employs appropriate disciplinary options.
- 16 • The record of the offense and disciplinary action shall be maintained by staff member.

17 *Disciplinary Options:*

- 18 • Verbal reprimand
- 19 • Special Assignment
- 20 • Restricting activities
- 21 • Counseling
- 22 • Withdrawal of privileges
- 23 • Issuance of demerits
- 24 • Strict supervised study
- 25 • Detention
- 26 • Corporal punishment
- 27 • In-school suspension
- 28 • RTI<sup>2</sup>B
- 29

30 **MISBEHAVIORS: Level II**

31 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of  
32 the school. These misbehaviors do not represent a direct threat to the health and safety of others but  
33 have educational consequences serious enough to require corrective action on the part of  
34 administrative personnel.

35 *Examples (not an exclusive listing):*

- 36 • Continuation of unmodified Level I misbehaviors
- 37 • Using forged notes or excuses
- 38 • Disruptive classroom behavior

1        *Disciplinary Procedures:*

- 2            • The student is referred to principal for appropriate disciplinary action.
- 3            • The principal meets with student and staff member.
- 4            • The principal hears accusation made by staff member and allows the student the
- 5            opportunity to explain his/her conduct.
- 6            • The principal takes appropriate disciplinary action and notifies the staff member of
- 7            action.
- 8            • The record of offense and disciplinary action shall be maintained by principal.

9        *Disciplinary Options:*

- 10           • Teacher/schedule change
- 11           • Peer counseling
- 12           • Referral to outside agency
- 13           • In-school suspension
- 14           • Transfer
- 15           • Detention
- 16           • Suspension from school-sponsored activities or from riding school bus
- 17           • Out-of-school suspension
- 18           • RTI<sup>2</sup>B
- 19

20       **MISBEHAVIORS: Level III**

21       This level includes acts directly against persons or property but whose consequences do not seriously

22       endanger the health or safety of others in the school.

23       *Examples (not an exclusive listing):*

- 24           • Continuation of unmodified Level I and II misbehaviors
- 25           • Fighting
- 26           • Vandalism (minor)
- 27           • Use, possession, sale, distribution, and/or being under the influence of tobacco, or
- 28           alcohol
- 29           • Use, possession, sale, or distribution of drug paraphernalia
- 30           • Use, sale, distribution, and/or being under the influence of drugs
- 31           • Stealing
- 32           • Threats to others
- 33           • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 34           Cyber-bullying, and/or Hazing)

35       *Disciplinary Procedures:*

- 36           • The student is referred to principal for appropriate disciplinary action.
- 37           • The principal meets with student and staff member.

- 1 • The principal hears accusation and allows the student the opportunity to explain his/her
- 2 conduct.
- 3 • The principal takes appropriate disciplinary action.
- 4 • The principal may refer incident to Director of Schools and make recommendations for
- 5 consequences.
- 6 • The record of offense and disciplinary action shall be maintained by principal.

7 *Disciplinary Options:*

- 8 • In-school suspension
- 9 • Detention
- 10 • Restitution from loss, damage or stolen property
- 11 • Out-of-school suspension
- 12 • Social adjustment classes
- 13 • Transfer
- 14 • RTI<sup>2</sup>B
- 15

16 **MISBEHAVIORS: Level IV**

17 This level of misbehavior includes acts which result in violence to another's person or property or  
18 which pose a threat to the safety of others in the school. These acts are so serious that they usually  
19 require administrative actions which result in the immediate removal of the student from the school,  
20 the intervention of law enforcement authorities and/or action by the Board.

21 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school  
22 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or  
23 death to another person.<sup>5</sup>

24 *Examples (not an exclusive listing):*

- 25 • Continuation of unmodified Level I, II and III misbehaviors
- 26 • Death threat
- 27 • Extortion
- 28 • Bomb threat
- 29 • Possession, use, and/or transfer of dangerous weapons
- 30 • Assault that results in bodily injury upon any teacher, principal, administrator, any other
- 31 employee of the school, or a school resource officer\*
- 32 • Aggravated assault\*
- 33 • Vandalism
- 34 • Theft, possession, and/or sale of stolen property
- 35 • Arson
- 36 • Possession of unauthorized substances (e.g. any controlled substance, controlled
- 37 substance analogue, or legend drug)\*
- 38 • Use or transfer of unauthorized substances

- 1           • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,  
2           Cyber-bullying, and/or Hazing)  
3           • Electronic threat to cause bodily injury or death to another student or school employee

4           *Disciplinary Procedures:*

- 5           • The principal confers with appropriate staff members and with the student.  
6           • The principal hears accusations and allows the student the opportunity to explain his/her  
7           conduct.  
8           • The parent(s)/guardian(s) are notified.  
9           • Law enforcement officials are contacted.  
10          • The incident is reported and recommendations made to the Director of Schools.  
11          • If the student's placement is to be changed, adequate notice of the charges shall be  
12          given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a  
13          hearing.

14          *Disciplinary Options*

- 15          • Other hearing authority or Board action which results in appropriate placement  
16          • RTI<sup>2</sup>B  
17

18          \*Designates zero tolerance offenses

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Legal References

1. TCA 49-6-4005
2. TCA 49-6-4002 to 4005; 20 USCA § 7114, 7118
3. Public Acts of 2019, Chapter No. 421
4. TCA 49-6-4009
5. TCA 49-6-4008
- 6.

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Cross References

Traffic and Parking Controls 3.403  
 Procedural Due Process 6.302  
 Student Discrimination, Harassment, Bullying,  
 Cyber-bullying, and Intimidation 6.304  
 Bus Safety and Conduct 6.308  
 Zero Tolerance Offenses 6.309  
 Dress Code 6.310  
 Detention 6.315  
 Suspension 6.316  
 Safe Relocation of Students 6.4081





# Elizabethton City Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Emergency and Legal Leave</b>	Descriptor Code: <b>5.301</b>	Issued Date: <b>09/20/16</b>
		Rescinds: <b>5.301</b>	Issued: <b>10/22/92</b>

## 1 **EMERGENCY LEAVE**

2 An immediate supervisor may grant a certificated employee emergency leave during the workday for a  
3 sudden, unexpected occurrence demanding immediate attention. Leave shall be taken as personal leave,<sup>1</sup>  
4 sick leave, or leave without pay. The employee who uses emergency leave shall confirm said leave on  
5 appropriate forms the day after returning to work.

6 Principals or administrative supervisors shall keep a tally of the amount of time individual employees  
7 are released under this policy, and when the total time reaches one (1) day, the employee shall be charged  
8 with one (1) day of applicable leave.

## 9 **JURY DUTY**

10 If an employee is summoned for jury duty, he/she shall present written evidence that he/she has been  
11 summoned to serve on a jury.

## 12 **COURT APPEARANCES**

13 If an employee appears in court as a plaintiff, defendant, witness,<sup>3</sup> or voluntarily appears on behalf of  
14 family or friends, personal leave or leave without pay shall be granted.

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### Legal References

1. TCA 49-5-711(c)
2. TCA 22-4-106(b)
3. TCA 16-15-708

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Keyboarding Text book  
ISBN # 0-538-69155-7  
Total = 56

INVENTORY TAG NUMBER: \_\_\_\_\_

METHOD OF SALE/DISPOSAL: \_\_\_\_\_

SCHOOL/BUILDING WHERE ITEM IS HOUSED ECS

SALE/DISPOSAL AUTHORIZED BY: *Dina Culbert* DATE: 10/14/19  
Principal

AUTHORIZED BY: *Ch...* DATE: 10/15/19  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM:

Computer App/Keyboarding Textbook

ISBN # 0-538-43946-7

total = 67

INVENTORY  
TAG NUMBER:

METHOD OF

SALE/DISPOSAL:

SCHOOL/BUILDING  
WHERE ITEM IS  
HOUSED

EHS

SALE/DISPOSAL

AUTHORIZED BY:

Principal

DATE: 10/14/19

AUTHORIZED BY:

Director of Schools

DATE: 10/15/19

AUTHORIZED BY:

Board Chairman

DATE:

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Multimedia textbook  
ISBN # 0-538-43463-5  
total = 25

INVENTORY TAG NUMBER: \_\_\_\_\_

METHOD OF SALE/DISPOSAL: \_\_\_\_\_

SCHOOL/BUILDING WHERE ITEM IS HOUSED EHS

SALE/DISPOSAL AUTHORIZED BY: *D. Culbert* DATE: 10/14/19  
Principal

AUTHORIZED BY: *[Signature]* DATE: 10/15/19  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: general electric  
microwave  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INVENTORY TAG NUMBER: 2

METHOD OF SALE/DISPOSAL: trash

SCHOOL/BUILDING WHERE ITEM IS HOUSED: Westside (Kitchen)

SALE/DISPOSAL AUTHORIZED BY: John Wright DATE: 10/2/19  
Principal

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Dispose of Old Art Textbooks  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INVENTORY TAG NUMBER: no inventory tags

METHOD OF SALE DISPOSAL: trash

SCHOOL/BUILDING WHERE ITEM IS HOUSED: Lisa Malone's class; room #16

SALE/DISPOSAL AUTHORIZED BY: [Signature] DATE: 10/17/19  
Principal

AUTHORIZED BY: [Signature] DATE: 10/22/19  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

**Items To Be Disposed Of:**

Experience Clay (23)  
Art in Focus [1986] (24)  
Art in Focus [2000] (26)  
Exploring Painting [1988] (1)  
Exploring Painting [1995] (36)  
Exploring Painting [2003] (25)  
Basic Printmaking (7)  
Exploring Drawing (6)  
Arttalk [2005] (3)  
Arttalk [2000] (2)  
Arttalk Teacher's Resource Book  
Explorations in The Arts (2)  
Art in Your Visual Environment (2)  
Exploring Visual Design (2)  
Exploring The Visual Arts (1)  
Art for Today (1)  
The Visual Experience (1)  
A World of Images (1)  
History of Modern Art (1)  
Character Studies in Oil (1)  
Emphasis Art (1)  
Design Through Discovery (1)  
Literature & Language (1)  
Painting: Ideas, Materials, & Processes (1)  
Children's Drawings as Measures of Intellectual Maturity (1)  
The Psychology of Children's Art (1)  
The Creative Eye (1)



Claywork (1)

Themes and Foundations of Art (1)

Design Basics (1)

Learning Focused Strategies Notebook (1)

Vocabulary Masters and Art & Artist Profiles (1)

Design & Drawing (1)

Discovering Art History (1)

Crafts (1)

Ramesses The Great: The Pharaoh and His Time

The Hundred languages of Children

The Creative Eye

Art Meaning, Method & Media

Discovering Art History [1997]

Illustrating Children's Books

The Way of Art

Artworks for Elementary Teachers

Art in The Elementary School

Art & Music in The Humanities

World and Space

Culture and Values

The Complete Airbrush Book

A Handbook of Arts and Crafts

# ELIZABETHTON CITY SCHOOLS


## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL


The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Dell Computer - Mike Little's old computer  
Serial # 3mrlpm1

INVENTORY TAG NUMBER: 3403 - TAO

METHOD OF SALE/DISPOSAL: Use AS parts + throw away

SALE/DISPOSAL AUTHORIZED BY:  DATE: 10-21-15  
Principal

AUTHORIZED BY:  DATE: 10/22/15  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

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ITEM: Tramontina Refrigerator  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INVENTORY TAG NUMBER: X  
\_\_\_\_\_

METHOD OF SALE/DISPOSAL: Trash  
\_\_\_\_\_

School/Building where item is Housed: Elizabethton High school (kitchen)  
\_\_\_\_\_

SALE/DISPOSAL AUTHORIZED BY: [Signature] DATE: 10/16/19  
Principal

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

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ITEM: SMARTBOARD FROM ROOM THAT DOES NOT WORK  
ANYMORE

INVENTORY TAG NUMBER: ESE 3926

METHOD OF SALE/DISPOSAL: THROW AWAY

SCHOOL/BUILDING WHERE ITEM IS HOUSED EAST SIDE

SALE/DISPOSAL AUTHORIZED BY: [Signature] DATE: 10/19/19  
Principal

AUTHORIZED BY: [Signature] DATE: 10/22/19  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM:

Floor Stair Floor Butler  
Needs repair, parts no longer  
available. Too old to repair

INVENTORY  
TAG NUMBER:

FAS17

METHOD OF  
SALE/DISPOSAL:

Discard / Trash

SCHOOL/BUILDING  
WHERE ITEM IS  
HOUSED

Elizabethton High

SALE/DISPOSAL  
AUTHORIZED BY:

[Signature]  
Principal

DATE: 11/6/19

AUTHORIZED BY:

[Signature]  
Director of Schools

DATE: 11/6/19

AUTHORIZED BY:

Board Chairman

DATE: \_\_\_\_\_

## 2019 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the Tennessee Department of Education (TDOE) employs to ensure LEAs faithfully execute those laws and rules. New to the report is the attached LEA compliance self-assessment that is specific to Chapter 0520-01-03 of the SBE rules. Chapter 0520-01-03 is highlighted in the self-assessment because (a) it comprises the minimum requirements for the approval of schools and (b) data collected via the self-assessment can inform the department's baselines for school approval related-compliance.

LEAs must complete this report, including the self-assessment, and, if applicable, the corrective action form, and submit it to the department. During completion, each LEA should carefully check the status of its compliance with all state education laws and SBE rules. The self-assessment can be used to structure an internal compliance review. The department verifies and monitors LEA compliance via multiple data sources (e.g., Education Information System) and will consider those sources when making final decisions regarding an LEA's compliance status. The commissioner of education is charged with taking corrective action when an LEA is not in compliance with state education laws and SBE rules and is not following a TDOE-approved plan addressing areas of noncompliance. The commissioner may waive a state board rule or statute. The LEA waiver request form, which is accessible [here](#), includes exceptions.

- I certify that the LEA is in compliance with all Tennessee education statutes and SBE rules.
- I certify that, with the exception of the areas reflected in the attached corrective action plan, the LEA is in compliance with all Tennessee education statutes and SBE rules.

Completion of each field below is required.	
Elizabethton City Schools	
<b>LEA Name</b>	
Dr. Corey Gardenhour	Rita Booher
<b>Superintendent/Director of Schools Name</b>	<b>School Board Chair Name</b>
<b>Superintendent/Director of Schools Signature</b>	<b>School Board Chair Signature</b>
<b>Date of School Board Approval</b>	11/19/2010
<b>UPLOAD COMPLETED REPORT TO ePlan (including the self-assessment, and, if applicable, the corrective action form)</b>	<b>DUE DATE: November 29, 2019</b>



## Appendix B

### LEA Compliance Self-assessment

**Instructions:** The self-assessment below reflects areas from Chapter 0520-01-03 of State Board of Education Rule 0520-01-03, which is informally referred to as the school approval rule. For each area, indicate the LEA's degree of compliance. Click on a hyperlink to access details for an area within that subsection.

An area marked "Noncompliant" or "Not Applicable" requires an explanation in Appendix C. Please be advised that "Not Applicable" is appropriate in limited cases only (e.g., "Graduation Requirements" for a K-5 LEA).

Finally, it may be helpful to provide a blank copy of the self-assessment to each principal. Those school-level responses could be used to inform the LEA-level self-assessment. **Only submit the LEA-level self-assessment to the department.**

Compliant	Noncompliant	Not Applicable	Rules of the State Board of Education Chapter 0520-01-03 Minimum Requirements for the Approval of Public Schools
			<b>0520-01-03-.02 ORGANIZATION OF SCHOOLS</b>
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Length of School Day for Students
			<b>0520-01-03-.03 ADMINISTRATION OF SCHOOLS</b>
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Teacher Assignment
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Salaries and Licensure for all Licensed Personnel
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Class Size for Grades Kindergarten (K) through Twelve (12)
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Planning Time
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Duty Free Lunch Period
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Summer Schools
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Student Evaluation in Grades Kindergarten (K) through grade eight (8)
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Admission and Enrollment of Students
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Students Transferring From One School to Another



<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Public Virtual Schools
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Records and Reports
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	School Fees
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Withholding of Student Grades for Debts Owed to the School
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	School Board, District School Improvement Planning
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Multi-Hazard Emergency Operations Plans
<b>0520-01-03-.05 STATE ACADEMIC STANDARDS</b>			
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Academic Standards
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Experimental Projects and Special Courses
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Grading and Promotion
<b>0520-01-03-.06 GRADUATION</b>			
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Graduation Requirements
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Testing for Credit
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Work-Based Learning Experiences
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Enrollment in College Level Courses
<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	The High School Equivalency Testing (HSET) Program and the Issuance of Equivalency Diplomas
<b>0520-01-03-.07 LIBRARY INFORMATION CENTER</b>			
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	School Library Information Center
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Library Information Center Personnel
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Library Information Center Collection
<b>0520-01-03-.08 PUPIL PERSONNEL SERVICES</b>			





<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<p>Local Board of Education Standards and Policies for the Following:</p> <ul style="list-style-type: none"> <li>(a) Attendance Services</li> <li>(b) Guidance Services</li> <li>(c) School Psychological Services</li> <li>(d) School Social Work Services</li> <li>(e) School Health Services</li> </ul>
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<p>School Health Services Program:</p> <ul style="list-style-type: none"> <li>(a) Written policy requiring a physical examination for every child entering school for the first time</li> <li>(b) Written policy requiring a physical examination for every student participating in interscholastic athletics</li> <li>(c) Written policy for excluding pupils with communicable diseases and for readmitting them following recovery</li> <li>(d) Written policy for handling drug/alcohol problems</li> <li>(e) Procedures for reporting suspected cases of child abuse and neglect</li> <li>(f) Requirement for each new employee to present a physician certificate showing a satisfactory health record</li> <li>(g) Inclusion of HIV, HIV-Related Illness, and AIDS provisions</li> </ul>
			<b>0520-01-03-.09 SPECIAL EDUCATION PROGRAMS AND SERVICES</b>
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	RULE 0520-01-09 – Special Education Programs and Services
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>0520-01-03-.10 WAIVERS</b>



Appendix C

**Noncompliance Corrective Action Plan**

**Instructions:** Using the template reflected below, (a) provide a rationale for any area marked “Not Applicable” in the self-assessment and/or (b) report all areas of noncompliance and include corrective action details. Examples are included in the template. Click the attachment (paper clip) icon in the PDF navigation pane to access the Word version of the template.

Area of Noncompliance	Scope and Reason(s) for Noncompliance	Corrective Action Step(s)	Person(s) Responsible	Anticipated Completion Date(s)
T.C.A. § 49-5-413(a) (background checks)	Due to a misunderstanding of T.C.A. § 49-5-413(a) compliance requirements, 104 employees hired prior to 2000 have not been fingerprinted.	<ul style="list-style-type: none"> <li>▪ Notify the 104 impacted employees and their supervisors of the outstanding requirement and next steps in writing.</li> <li>▪ Coordinate fingerprinting scheduling, results processing, and related communications.</li> <li>▪ Notify the TDOE director of school approval of compliance plan completion.</li> </ul>	<p>Human Resources Director</p> <p>Human Resources Director</p> <p>Human Resources Director (with director of schools copied)</p>	<p>October 11, 2019</p> <p>October 14 – December 6, 2019</p> <p>December 9, 2019</p>
SBE Rule 0520-01-03-.03 – Class Size	While no <u>individual</u> K-12 classes within the district exceed the maximum number of students, class size <u>averages</u> at the three elementary schools are not in compliance.	We submitted a waiver request to the commissioner on October 2, 2019 — approval is pending.	NA	NA
0520-01-03-.03 ADMINISTRATION OF SCHOOLS – Public Virtual Schools	The district has not established a virtual school.	NA	NA	NA

## Appendix D

For your convenience, the following is a list of helpful links to various state education laws and SBE rules available online.

Public chapters regarding education passed during the 2019 legislative session:  
[https://www.tn.gov/content/dam/tn/education/legal/2019\\_legislative\\_report.pdf](https://www.tn.gov/content/dam/tn/education/legal/2019_legislative_report.pdf)

Current and pending SBE rules:  
<https://www.tn.gov/sbe/rules--policies-and-guidance/rules.html>

SBE frequently asked questions:  
<https://www.tn.gov/sbe/about-us/frequently-asked-questions.html>

Tennessee Code Annotated:  
<http://www.lexisnexis.com/hottopics/tncode/>

If you have questions regarding applicable laws or SBE rules, please contact TDOE's general counsel, Christy Ballard, at (615) 741-2921.

<b>Elizabethton Board of Education</b>			
Monitoring:  <b>Review: Annually, in December</b>	Descriptor Term:  <b>Grading System</b>	Descriptor Code: <b>4.600</b>	Issued Date: <b>10/24/17</b>
		Rescinds: <b>4.600</b>	Issued: <b>09/16/10</b>

1 The director of schools shall develop an administrative procedure to establish a system of grading and  
 2 assessment for evaluating and recording student progress and to measure student performance in  
 3 conjunction with board-adopted content standards for grades K-8.<sup>1</sup> The grading/assessment system shall  
 4 follow all applicable statutes and rules and regulations of the State Board of Education. The  
 5 grading/assessment system shall be uniform district-wide at comparable grade levels, except that the  
 6 director of schools shall have the authority to establish and operate ungraded and/or unstructured classes  
 7 in grades K-3 according to state rules and regulations.<sup>2</sup>

8 The director of schools shall submit a copy of the grading, reporting and assessment systems to the board  
 9 before the system is implemented.<sup>3</sup> These guidelines shall be communicated annually to students and  
 10 parents/guardians.<sup>1</sup>

11 Conduct shall be marked as follows:

12	A .....	Outstanding
13	B .....	Above Average
14	C .....	Average
15	D .....	Below Average
16	F .....	Fail

17 Conduct grades are based on behavior and shall not be deducted from scholastic grades.

#### 18 **UNIFORM GRADING SYSTEM<sup>1</sup>**

19 Schools teaching grades nine through twelve shall use the uniform grading system established by the  
 20 State Board of Education. Using the uniform grading system, students' grades shall be reported for the  
 21 purposes of **application verification** for post-secondary financial assistance administered by the  
 22 Tennessee Student Assistance Corporation.

23 Subject-area grades shall be expressed by the following letters with their corresponding percentage range  
 24 for grades two through twelve:

<u>Grade</u>	<u>Value</u>	<u>GPA</u>
A	93-100	4
B	85-92	3
C	75-84	2
D	70-74	1
F	0-69	0

1 Attendance records **will** be used in determining the awarding of grades or the passing of a course or  
2 promotion or retention.<sup>1</sup>

3 Grades given at the end of each nine (9) weeks period will be determined from daily work, homework,  
4 written assignments and tests. The teacher will weigh the value of grades given for various assignments  
5 and tests within the applicable period in computing the grade. This procedure will enable the teacher to  
6 allow for individual student differences in the grading process. Any assignments and tests required of a  
7 student ~~must~~ **may** be considered in the computation of his/~~her~~ grade. Grades are not to be changed once  
8 recorded on a report card unless authorized by the teacher or principal.

## 9 **Kindergarten and First Grade Scale**

10 For Kindergarten and first grade, the following grading scale will be used:

- 11 • 4 - Above - the student is working above grade level.
- 12 • 3 - Secure — the student is working on grade level and is secure working with skill.
- 13 • 2 - Developing — the student is working toward being on grade level, but skills are still  
14 developing.
- 15 • 1 - Beginning — the student is working below grade level.

## 17 **Weighting for Advanced Coursework – Grades 9-12 and courses earning high school credit at the 18 middle school.**

19 Advanced coursework grades will be weighted with additional percentage points to calculate the  
20 semester average. Depending on the course taken, the following percentage points will be assigned:

- 21 • Honors Courses – three (3) percentage points;
- 22 • Local and Statewide Dual Credit, ~~Capstone~~ Industry Certification-Aligned **Courses**, and Dual  
23 Enrollment Courses – four (4) percentage points; and
- 24 • Advanced Placement ~~Cambridge International, College Level Exam Program (CLEP), and  
25 International Baccalaureate Courses~~ – five (5) percentage points.

26 For courses that include a culminating exam (i.e., Industry Certification Aligned, Statewide Dual Credit,  
27 Local Dual Credit, and Advanced Placement Courses) students must sit for the appropriate exam in order  
28 to earn the additional percentage points.<sup>1</sup>

29 If additional weighting is awarded prior to participation in the culminating exam, weighting will be  
30 removed if the student does not participate in the culminating exam by the end of the school year in  
31 which the course was completed.<sup>1</sup>

32 Dual enrollment courses that are recognized for high school credit are eligible for the additional  
33 percentage point weighting for students who pass the dual enrollment course.<sup>1</sup>

34 The district shall annually approve the list of such courses that meet the criteria listed above and shall  
35 provide this information readily to the public.<sup>1</sup>

1 Additional percentage points shall be added at each grading period (9 weeks) as well as to the semester  
 2 exam. Additional percentage points are not added to the final average since the points are already in the  
 3 grade.<sup>1</sup>

#### 4 **LOCAL GPA SCALE**

5 **Weighted GPA will be in effect for students in the class of 2024 and subsequent classes.**

#### 6 GPA CALCULATION FOR HIGH SCHOOL COURSES

<u>Grade</u>	<u>Value</u>	<u>Regular</u>	<u>XQ (2)</u>	<u>Honors/Industry Certification</u>	<u>Statewide/Local Dual Credit/ Dual Enrollment</u>	<u>AP</u>
<b>A</b>	<b>93-100</b>	<b>4</b>	<del>4.25</del>	<b>4.5</b>	<b>4.75</b>	<b>5</b>
<b>B</b>	<b>85-92</b>	<b>3</b>	<del>3.25</del>	<b>3.5</b>	<b>3.75</b>	<b>4</b>
<b>C</b>	<b>75-84</b>	<b>2</b>	<del>2.25</del>	<b>2.5</b>	<b>2.75</b>	<b>3</b>
<b>D</b>	<b>70-74</b>	<b>1</b>	<del>1.25</del>	<b>1.5</b>	<b>1.75</b>	<b>2</b>
<b>F</b>	<b>0-69</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

7 The Uniform Grading System (4.0 scale) must be used to calculate eligibility for financial assistance  
 8 administered by the Tennessee Student Assistance Corporation.<sup>1</sup>

9 If a course meets two (2) of the above categories, the student would receive the higher level of points.

#### 10 **LOTTERY SCHOLARSHIPS<sup>4</sup>**

11 Each school counselor shall provide incoming freshman with information ~~on college core courses~~  
 12 required for lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT score,  
 13 etc.) that must be met in order to receive a scholarship.

14 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal  
 15 Student Aid (FAFSA). The FAFSA is available ~~at the guidance office or~~ online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).  
 16 **Assistance on completing the FAFSA is available in the counseling office.** Students shall be made aware  
 17 of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner. **The**  
 18 **FAFSA application is also a requirement for TN Promise.**

19 Elementary school counselors should explain the HOPE Scholarship and its requirements to their  
 20 students and impress upon them the benefits of making good grades.

21 **Assigning additional GPA quality points above 4.0 is not allowed for the purpose of determining**  
 22 **eligibility for the lottery scholarships. A 4.0 scale will be utilized to determine lottery scholarship**  
 23 **eligibility.<sup>1</sup>**

24

1 **LOTTERY SCHOLARSHIP DAY**

2 Each school year, prior to scheduling courses for the following school year, schools teaching students in  
3 grades 8-11 shall conduct a lottery scholarship day for students and their parents.

4 **HONORS RECOGNITION**

5 For the purposes of honors recognition Elizabethton City Schools will use the following Latin System:

6 *summa cum laude* 4.25 and above

7 *magna cum laude* 4.00-4.24

8 *cum laude* 3.75-3.99

---

Legal References

1. TRR/MS 0520-01-03-.05(3), SBOE Policy 3.301
2. TCA 49-1-302(e)(2), (g)
3. TCA 49-2-203(b)(7)
4. TCA 49-4-904, 907
5. TCA 49-4-932(f)

**JACKSON, SHIELDS, YEISER, HOLT,  
OWEN & BRYANT  
262 GERMAN OAK DRIVE  
CORDOVA, TENNESSEE 38018  
(901) 754-8001**

**STATEMENT  
For Period Ending 09/30/2019**

Elizabethton School District  
Corey Gardenhour  
Superintendent of Schools  
804 South Watauga Ave  
Elizabethton TN 37643

ACCOUNT NO.  
STATEMENT NO:

Page: 1  
10/10/2019  
1949-000M  
131

General Labor Relations

		HOURS
09/04/2019		
DDO	Research use of GPS tracking/listening devices in schools	0.50
09/05/2019		
DDO	Review revisions to contract proposed by XM attorneys; Phone and e-mail communications with Dr. Gardenhour regarding XQ contract and use of GPD tracking/listening devices; Research additional information about devices in schools	1.50
09/06/2019		
DDO	E-mail communications with Dr. Gardenhour and XQ counsel regarding contract negotiations	0.10
09/10/2019		
DDO	Phone conference with XQ attorney concerning most recent revisions by other XQ counsel; Phone conference to update Dr. Gardenhour; Follow-up e-mail communications	0.40
09/11/2019		
DDO	Prepare proposed version of final XQ contract; Attempt to contact TRMT regarding insurance requirements in contract	0.40
09/12/2019		
DDO	Phone conference with Dr. Gardenhour, R. VanHuss and T. Thompson regarding GPS tracking device and agreement with parent(s); Review relevant documents and send comments to R. VanHuss	0.50
09/13/2019		
DDO	Phone conference with underwriter to Tennessee Risk Management Trust (B. Sullivan) regarding XQ contract requirements; Phone conference with Dr. Gardenhour to update him on that conversation	0.20
09/16/2019		
DDO	Phone conference with Dr. Gardenhour regarding reporter's records request; Phone conference with underwriter to TRMT (T. Montgomery) regarding insurance requirements in XQ contract; Follow-up e-mails regarding the insurance coverage; Phone conference with Dr.	



General Labor Relations

HOURS

Gardenhour regarding consent to terms of proposed contract; E-mail communications to XQ counsel regarding final proposal for recommendation to Board

0.50

09/17/2019

DDO

Email communications with XQ counsel and Dr. Gardenhour concerning final contract documents

0.50

09/18/2019

DDO

Follow-up email communications about XQ contract documents

No charge

09/20/2019

DDO

Phone conference with Dr. Gardenhour concerning parent demand for ABA therapist during school day

0.20

FOR PROFESSIONAL SERVICES RENDERED

4.80

936.00

PREVIOUS BALANCE

\$1,646.02

TOTAL CURRENT WORK

936.00

10/08/2019

Payment received. - Ck#10056768

-1,646.02

AMOUNT DUE

\$936.00

**CONFIDENTIAL/PRIVILEGED ATTORNEY/CLIENT COMMUNICATION**

**\* Payment due on receipt. Note: Some expenses that appear on current statement could be from previous month work due to our receipt of these charges late.**

## Felecia Baird

---

**From:** TSBA - Communications <communications@tsba.net>  
**Sent:** Friday, October 25, 2019 4:34 PM  
**To:** Felecia Baird  
**Subject:** TSBA BoardTalk - October 25, 2019

BoardTalk - October 25, 2019

[View this email in your browser](#)

# BoardTalk

your source for education news

TENNESSEE SCHOOL BOARDS ASSOCIATION



---

### **[A Future Without Summative State Tests? NWEA Touts New Product](#)**

The assessment provider NWEA has announced ambitions to develop a new series of “through-year” tests that it predicts could replace annual, year-end summative exams that are scored by many teachers and parents.



Share



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Forward

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### **[Sen. Marsha Blackburn Pushes to Relocate U.S. Education Department to Tennessee](#)**

In a proposal filed Wednesday, Tennessee U.S. Sen. Marsha Blackburn is calling for the government to relocate the U.S. Department of Education to the Volunteer State.



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Forward

### **School Bus Recall 2019: More Than 50,000 Buses Recalled For Seat Safety Issue**

Daimler Trucks North America has issued a recall for certain 2014 to 2020 Thomas Built school buses because the seats lack adequate impact absorption, which could increase the risk of injury in a crash.



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Forward

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### **Political arm of Charter-Friendly Group The City Fund has \$15 million — and is Now Spending on School Board Races**

The political arm of The City Fund, the organization with ambitions to spread charter schools and the “portfolio model” of school reform across the country, plans to spend \$15 million to influence state and local elections over the next three years.



Share



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Forward

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### **The 2020 Farm to School Grant Request for Applications is Now Live**

The 2020 Farm to School Grant Program Request for Applications (RFA) is now available online through Grants.gov. In 2020, FNS seeks to award up to \$10 million to schools, school districts, nonprofits, state and local agencies, agricultural producers, and Indian tribal organizations to plan, and implement farm to school activities.



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Forward

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### **USDA Community Prosperity Summit**

USDA is conducting a summit on October 30 in Vicksburg, MS. This Summit will bring together USDA programs and agriculture and rural communities to foster opportunities to strengthen partnerships. For registration information, please [click here](#).



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# LEGAL LUNCH

webinar series  
TENNESSEE SCHOOL BOARDS ASSOCIATION



**TSBA**

## November 22 - 2019 Education Case Law Update

This session will review some of the major court decisions for the year affecting public education on both the federal and state court level. Click [here](#) to register.



## Tennessee School Boards Association Leadership Conference & Annual Convention

**November 14 - 17, 2019**  
Gaylord Opryland Resort and Convention Center

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