

SMITH COUNTY BOARD OF EDUCATION BOARD MINUTES

The Smith County Board of Education met at 5:00 PM on Tuesday, December 12, 2023, at the Board of Education Office.

Present: Mark Jones (District 1): Present, David Apple (District 2): Present, Marty McCaleb (District 3): Present, Joe Taylor (District 4): Present, Tommy Manning (District 5): Present, Ricky Shoulders (District 6): Present, Randy Glover (District 7): Present, Scotty Lewis (District 8): Present.

I. Call to Order

The Smith County Board of Education met at 5:00 pm on Tuesday, December 12, 2023, at the Smith County Board of Education. Mr. XXX provided the invocation and led the Pledge of Allegiance to the American Flag.

II. Welcome

Mr. Ricky Shoulders, Chairman of the Board, welcomed all visitors and called the December 12, 2023, meeting of the board to order.

III. Consent Items

McCaleb (District 3) made the motion to approve Consent Items A-D. Glover (District 7) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

A. Board Minutes: Minutes of the Board - November 14, 2023 (Regular Meeting)

Request to approve the regular meeting minutes of the Board - Tuesday, November 14, 2023.

B. Gordonsville High School Request

Gordonsville High School requests permission for qualifying band members to attend the Tennessee Mid-State Honor Band on January, 18-20, 2024, in Murfreesboro. This will be an overnight trip.

C. Smith County High School Requests

Summary—Smith County High School requests permission for the following:

1. Smith County High School FFA requests permission to attend the Tennessee Leadership Conference on February 2-3, 2024, in Murfreesboro. This will be an overnight trip.
2. Smith County High School FFA requests permission to attend the Tennessee State Convention on March 24 - March 27, 2024, in Gatlinburg. This will be an overnight trip.

3. Smith County Soccer Team requests permission to play in the Smoky Mountain Cup on March 15-17, 2024, in Gatlinburg. This will be an overnight trip.
4. Smith County High School Interact club requests permission to attend the 2024 Interact Convention on March 1-3, 2024, in Pigeon Forge. This will be an overnight trip.
5. Smith County High School and Smith County Middle School request permission to travel to Los Angeles during the summer of 2025.

D. School Support Organizations - SCHS

This letter is to ask the Board to approve SCHS Girls Soccer Booster Club, SCHS Boys Soccer Booster Club and SCHS Basketball Boosters as Board-Approved School Support Organizations. They have submitted all the required paperwork to me to remain a Board-Approved School Support Organization and to continue fundraising in our district.

IV. Superintendent Actions

The Superintendent took the following actions:

1. Staff Placement

- Valerie Tippy, full time, School Nutrition Department
- Mindy Ford, full time, School Nutrition Department
- Angela Purtee, sub cook, School Nutrition Department
- Michelle Eisenhour, sub cook, School Nutrition Department
- Kristen Hire, part-time graduation coach, Smith County High School

2. Substitutes

- Jessica Ashley

3. Resignations

- Jessica Ashley, paraprofessional, Carthage Elementary School
- Melissa Ring, School Nutrition Department

V. New Business

A. TSBA Policy Recommendations

Summary — Request to adopt the following TSBA model policies to ensure compliance with state and federal laws, rules, and regulations due to changes made by the Tennessee General Assembly and the State Board of Education.

As part of your policy subscription, the TSBA Policy Department monitors statutory and regulatory changes to ensure that our model policies comply with state and federal laws, rules, and regulations. Due to changes made by the Tennessee General Assembly and the State Board of Education, TSBA has updated the model policies outlined in this memo. Below are the recommended revisions.

Policy 1.105 - School Board Legislative Involvement

We have updated our model policy to reflect a change in the title of the individual charged with keeping the Board informed of legislative changes. The title was previously "legislative representative". For clarity, TSBA has revised this to "legislative liaison", and we have updated the model policy accordingly.

1.701 - School District Planning

As part of the legislation enacting the state's new funding formula, districts are required to submit TISA accountability reports. We recommend placing language about this requirement in policy to clarify that the Board approves these reports. Model policy 1.701 has been updated to reflect that these reports should align with the Board's district improvement plan.

Policy 2.400 - Revenues

Based on updated guidance from the Comptroller's office, we have added a provision on collection of funds through online payment. Boards are not required to utilize this method of collecting funds. If your Board chooses to do so, however, the Comptroller recommends including specific provisions in board policy.

Policy 2.601 - Fundraising Activities

Additional information on recordkeeping and tracking fundraisers has been added to this policy based on updated guidance from the Comptroller's office.

Policy 2.8051 - Debit Cards, Credit Cards, & Credit Lines

We have updated this policy with additional provisions on the authorized use of debit cards, credit cards, and credit lines. This aligns with best practices outlined in guidance from the Comptroller's office.

Policy 2.805 - Purchasing

A recommendation to adopt TSBA Model Policy for Purchasing due to new Policy 2.8051 Debit Cards, Credit Cards, & Credit Lines.

Policy 4.603 - Promotion and Retention

A recent change to state law created another pathway for third grade students to be promoted

to fourth grade. If a student scores within the fiftieth percentile on the most recently administered state-provided benchmark assessment, the student may be promoted to fourth grade so long as they also receive tutoring services for that year. This statutory change also requires the State Board of Education to develop rules on an appeals process. We are waiting for further information on this aspect and may update the policy further pending State Board action.

This is the second and final reading for these policies.

See the Proposed and Current Policies.

Lewis (District 8) made the motion to approve the TSBA policy recommendations on the second reading. Jones (District 1) seconded the motion. Motion carried after a roll call vote: Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

B. Bid Approval for Greenhouse

Request to approve the bid of \$71,845.47 from Atlas Greenhouse for the construction, including materials and labor, for the greenhouse at Smith County Middle School. Manning (District 5) made the motion to approve the bid of \$71,845.47 from Atlas Greenhouse for the construction, including materials and labor, for the greenhouse at Smith County Middle School. Apple (District 2) seconded the motion. Motion carried after a roll call vote: Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

C. Selection of Legislative Liaison

To comply with School Board Legislative Involvement Policy 1.105, "the Board shall annually select one (1) of its members to serve as its legislative liaison". Manning (District 5) made the motion to select Mr. Randy Glover as Legislative Liaison for Smith County Schools. McCaleb (District 3) seconded the motion. Motion carried after a roll call vote: Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

D. Approval of Architectural Services for Renovation of former Save-A-Lot Building

After review of qualifications submitted, board approval is requested for contract award to McCarty/Holsaple/McCarty Architects and Interior Designers for negotiation of architectural services for renovation of the former Save-A-Lot building to CTE Learning Center. Jones (District 1) made the motion to approve McCarty/Holsaple/McCarty Architects for the renovation of the former Save-A-Lot building. Apple (District 2) seconded the motion. Motion carried after a roll call vote: Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

4): Y

E. Permission to give the Smith County Fine Arts Center/Theatre \$5,000
Permission to give the Smith County Fine Arts Center/Theatre \$5,000 as a community outreach because many students from Smith County participate in these programs.

F. Bid approval for Crisis Alert Alarm System

Request to approve the vendor Centegix for the Crisis Alert Alarm System for a 3 year contract.

3 year contract

Centigex \$332,000

COPS grant award \$237,862

Cost to GP \$94,138
Glover (District 7) made the motion to approve Centegix for the Crisis Alert Alarm System for a 3 year contract for \$332,000. The COPS grant will cover \$237,862, so the cost to the BOE will be \$94,138. Taylor (District 4) seconded the motion.

Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

G. Bid Approval for Gasoline

Request to approve the lowest bid of \$2.4410 per gallon from Kimbro Oil for 1,500 gallons of regular 87 unleaded gasoline fuel without ethanol for delivery on December 8, 2023. Jones (District 1) made the motion to approve the lowest bid of \$2.4410 per gallon from Kimbro Oil for 1,500 gallons of regular 87 unleaded gasoline fuel without ethanol for delivery on December 8, 2023. Apple (District 2) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

VI. Discussion

VII. Annual Policy Review

Please review the following policies for the Smith County Board of Education to remain compliant in policy review. If you find any inconsistencies or if something needs to be discussed regarding a policy listed below, please bring it to the attention of Mr. Ricky Shoulders, Chairman of the Board, during the meeting.

December

Policy 4.101, Instructional Standards

Policy 4.502, Parent and Family Engagement

Policy 4.603, Promotion and Retention
Policy 4.605, Graduation Requirements
Policy 4.606, Graduation Activities
Policy 4.608, Transcript Alterations
Policy 4.700, Testing Program
Policy 4.804, Religious Content of Courses

VIII. Executive Session

Apple (District 2) Made a motion to enter into Executive Session. Manning (District 5) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y,
Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4):
Y

IX. Adjourn