

SMITH COUNTY BOARD OF EDUCATION BOARD MINUTES

The Smith County Board of Education met at 5:00 PM on Tuesday, November 14, 2023, at the Board of Education Office.

Present: Mark Jones (District 1): Present, David Apple (District 2): Present, Marty McCaleb (District 3): Present, Joe Taylor (District 4): Present, Tommy Manning (District 5): Present, Ricky Shoulders (District 6): Present, Randy Glover (District 7): Present, Scotty Lewis (District 8): Present.

I. Call to Order

The Smith County Board of Education met at 5:00 pm on Tuesday, November 14, 2023, at the Smith County Board of Education. Mr. Tommy Manning provided the invocation and led the Pledge of Allegiance to the American Flag.

II. Welcome

Mr. Ricky Shoulders, Chairman of the Board, welcomed all visitors and called the November 14, 2023, meeting of the board to order.

Mr. Scotty Lewis made the motion to add a new business item to the agenda. Lewis (District 8) made the motion to add a new business item to the agenda: Further Consideration of Legal Action. Jones (District 1) seconded the motion. Motion carried after a roll call vote: Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

III. Consent Items

Lewis (District 8) moved to accept the following Consent Items A-F as presented by the Director. Apple (District 2) seconded the motion. Motion carried after a roll call vote: Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

A. Board Minutes: Minutes of the Board - October 10, 2023 (Regular Meeting)
Request to approve the regular meeting minutes of the Board - Tuesday, October 10, 2023.

B. Gordonsville High School Request

Gordonsville High School requests permission for the following:

1. Gordonsville High School boys and girls basketball teams are requesting permission to travel to Pensacola, Florida, for a basketball tournament from December 26 - 30, 2023. This will be an overnight trip.

C. Smith County High School Requests

1. Smith County High School requests permission to take the girls and boys basketball teams to Albany, KY, on Saturday, December 2, 2023, for a girls and boys double header with Clinton County High School.
2. Smith County High School requests permission to take the girls basketball team to Tompkinsville, KY, to play Monroe County, KY, on Saturday, February 3, 2024.

D. Permission to Seek Bids for Centegix Crisis Alert Badges

Request permission to seek bids for Centegix Crisis Alert Badges for all faculty and staff.

E. Permission to Seek Bids for Soft Drink Contracts for Schools

Request permission to Seek Bids for Soft Drink Contracts for Schools

F. Permission to Bid Sprinkler Systems For Wellness Centers

Request permission to run a bid for the water/sprinkler system for the Wellness Centers from the ESSER 3.0 Grant.

IV. Superintendent Actions

The Superintendent took the following actions:

Staff Placement

- Melanie Jacobs, paraprofessional, Smith County Middle School
- Amelia Seay, paraprofessional, Smith County Middle School
- Felicia Jackson, full time cook, Gordonsville Elementary School
- Adam Wills, mechanic, Transportation Department
- Jessica Underwood, paraprofessional, Smith County Middle School

Substitutes

- Brittani Birdwell
- Ann Hottovy

Resignations

- Samantha Bowman, paraprofessional, Smith County Middle School
- Mandi Graves, paraprofessional, Gordonsville Elementary School
- Amanda Cowan, cross county coach, Smith County Middle School
- Kayla York, special education paraprofessional, Carthage Elementary School
- Cheyanna Kemp, cook, School Nutrition Department
- April Daniels, cook, School Nutrition Department

V. New Business

A. TSBA Policy Recommendations

Subject— TSBA Policy Recommendations

Summary— Request to adopt the following TSBA model policies to ensure compliance with state and federal laws, rules, and regulations due to changes made by the Tennessee General Assembly and the State Board of Education.

As part of your policy subscription, the TSBA Policy Department monitors statutory and regulatory changes to ensure that our model policies comply with state and federal laws, rules, and regulations. Due to changes made by the Tennessee General Assembly and the State Board of Education, TSBA has updated the model policies outlined in this memo. Below are the recommended revisions.

Policy 1.105 - School Board Legislative Involvement

We have updated our model policy to reflect a change in the title of the individual charged with keeping the Board informed of legislative changes. The title was previously "legislative representative". For clarity, TSBA has revised this to "legislative liaison", and we have updated the model policy accordingly.

1.701 - School District Planning

As part of the legislation enacting the state's new funding formula, districts are required to submit TISA accountability reports. We recommend placing language about this requirement in policy to clarify that the Board approves these reports. Model policy 1.701 has been updated to reflect that these reports should align with the Board's district improvement plan.

Policy 2.400 - Revenues

Based on updated guidance from the Comptroller's office, we have added a provision on collection of funds through online payment. Boards are not required to utilize this method of

collecting funds. If your Board chooses to do so, however, the Comptroller recommends including specific provisions in board policy.

Policy 2.601 - Fundraising Activities

Additional information on recordkeeping and tracking fundraisers has been added to this policy based on updated guidance from the Comptroller's office.

Policy 2.8051 - Debit Cards, Credit Cards, & Credit Lines

We have updated this policy with additional provisions on the authorized use of debit cards, credit cards, and credit lines. This aligns with best practices outlined in guidance from the Comptroller's office.

Policy 2.805 - Purchasing

A recommendation to adopt TSBA Model Policy for Purchasing due to new Policy 2.8051 Debit Cards, Credit Cards, & Credit Lines.

Policy 4.603 - Promotion and Retention

A recent change to state law created another pathway for third grade students to be promoted to fourth grade. If a student scores within the fiftieth percentile on the most recently administered state-provided benchmark assessment, the student may be promoted to fourth grade so long as they also receive tutoring services for that year. This statutory change also requires the State Board of Education to develop rules on an appeals process. We are waiting for further information on this aspect and may update the policy further pending State Board action.

This is the first of two readings for these policies.

See the Proposed and Current Policies inserted separately.

McCaleb (District 3) made the motion to approve the first reading of the attached policies as recommended by TSBA. Taylor (District 4) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): **Y**, Glover (District 7): **Y**, Jones (District 1): **Y**, Lewis (District 8): **Y**, Manning (District 5): **Y**, McCaleb (District 3): **Y**, Shoulders (District 6): **Y**, Taylor (District 4): **Y**

B. Bid Approval for Diesel Fuel

Request to approve the bid of \$3.159 per gallon for 7,500 gallons of diesel fuel from Mixon-NollnerManning (District 5) made the motion to approve the low bid of \$3.159 per gallon for 7,500 gallons of diesel fuel from Mixon-Nollner. Jones (District 1) seconded the motion.

Motion carried after a roll call vote:

Apple (District 2): **Y**, Glover (District 7): **Y**, Jones (District 1): **Y**, Lewis (District 8): **Y**, Manning (District 5): **Y**, McCaleb (District 3): **Y**, Shoulders (District 6): **Y**, Taylor (District

4): Y

C. 2024-2025 School Calendar

Request to approve the Smith County School Calendar for the 2024-2025 school year. The calendar was constructed by an appointed Calendar Committee based on results from a countywide survey sent to educators and staff. Apple (District 2) made the motion to approve the 2024-2025 school calendar. Manning (District 5) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

D. FY24 Grant Approvals

Summary— This letter is to ask for approval of the following FY24 ePlan Grants. These grants are fully funded at the state level and have been approved by each authorized department at the state level. I am also asking that the Board give Mr. Smith the authority to make any line-item amendments as needed on these grants as the year progresses and final expenditures are received.

ARP Homeless	\$ 22,916.78
ARP IDEA-Part B	\$ 5,466.73
ARP IDEA Preschool	\$ 784.45
Consolidated Adm	\$ 146,994.13
Consolidated Title 1, Part A	\$ 711,022.63
Consolidated Title II-A	\$ 223,141.46
Consolidated Title IV	\$ 75,570.01
Consolidated IDEA, Part B	\$1,179,175.73
Consolidated IDEA Preschool	\$ 41,335.43
CTE Perkins Basic	\$ 52,570.67
ESSER 2.0	\$ 940,783.67
ESSER 3.0	\$4,347,298.78
Innovative School Models	\$2,200,000.00
Math Implementation Support	\$ 71,250.00
Public School Security Grant	\$ 120,936.70
State Special Education Preschool Grant	\$ 53,551.47
21 st CCLC Cohort 2023	\$ 215,000.00
21 st CCLC Remaining Funds-Cohort 2019	\$ 166,158.00
21 st CCLC Remaining Funds-Cohort 2022	\$ 61,425.00
Access for All Learning Network (K-8)	\$ 50,000.00
Fiscal Pre-Monitoring Supports Grant	\$ 29,722.50
HQIM Literacy Implementation Networks	\$ 123,000.00
Voluntary Pre-K	\$ 391,109.23
Total	\$11,229,213.37

Glover (District 7) made a motion to approve the FY24 Grants through ePlan. Apple (District 2) seconded the motion. Motion

carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

E. 2023 LEA Compliance Report

The Compliance Report is *one* document used by the Tennessee Department of Education in the annual process of approving local education agencies. LEAs are required to comply with all state education laws and State Board of Education rules.

Due Date of 2023 LEA Compliance Report: 11/30/2023 Manning (District 5) made the motion to approve the 2023 LEA Compliance Report. Lewis (District 8) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

F. Request Permission to purchase Dell Chromebooks

Request permission to make the following school level purchases using Title I federal funds

Carthage Elementary: Up to 80 Dell Chromebooks and Management Console License for a total not to exceed \$22,500.00

Defeated Elementary: Up to 45 Dell Chromebooks and Management Console License for a total not to exceed \$13,000.00

Forks River Elementary: Up to 33 Dell Chromebooks and Management Console License for a total not to exceed \$10,000.00

Gordonsville Elementary: Up to 65 Dell Chromebooks and Management Console License for a total not to exceed \$18,200.00

New Middleton Elementary: Up to 25 Dell Chromebooks and Management Console License for a total not to exceed \$7,000.00

Smith County Middle School: Up to 55 Dell Chromebooks and Management Console License for a total not to exceed \$15,500.00

Union Heights Elementary School: Up to 20 Dell Chromebooks and Management Console License for a total not to exceed \$6,000.00

The purchase cost for Chromebooks are based on the lowest bid acquired by the Technology Department of the Smith County Board of Education. Jones (District 1) made the motion to approve school level purchases for Dell Chromebooks and Management Console License for schools. Lewis (District 8) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District

4): Y

G. 2023-2024 TISA Accountability Report

Pursuant to TCA code 49-3-112, each school district must submit an accountability report for TISA funding each year to the Tennessee Department of Education that has been approved by the local board of education. Smith County has established goals and budget actions steps for the following priorities: 3rd grade ELA proficiency, grades 3-8 math proficiency, Ready Graduate growth, and K-12 Literacy. We request approval of the Smith County 2023-2024 TISA Accountability Report. Glover (District 7) made the motion to approve the 2023-2024 TISA Report. Apple (District 2) seconded the motion. Motion carried after a roll call vote: Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

H. Request approval of Stockton Building Corporation for contractor services

Request recommendation of Stockton Building Corporation for contractor services for the Wellness Centers. He submitted his qualifications to the RFQ posting and is a qualified contractor. The contractor will work alongside our Construction Manager to expedite the construction process. The contractor services will be paid for out of the ESSER 3.0 grant. Manning (District 5) made the motion to approve Stockton Building Corporation for contractor services of the Wellness Centers. Taylor (District 4) seconded the motion. Motion carried after a roll call vote: Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

VI. Discussion

VII. Annual Policy Review (November Policies)

Please review the following policies for the Smith County Board of Education to remain compliant in policy review. If you find any inconsistencies or if something needs to be discussed regarding a policy listed below, please bring it to the attention of Mr. Ricky Shoulders, Chairman of the Board, during the meeting.

Policy 1.704, Charter Schools

Policy 4.100, Instructional Goals

Policy 4.200, Curriculum Development

Policy 4.201, Basic Curriculum Program

Policy 4.2011, Class Size Ratios

Policy 4.202, Special Education

Policy 4.2021, Special Education Class Size

Policy 4.204, Summer School

Policy 4.205, Enrollment in College Level Courses

Policy 4.206, Special Programs
Policy 4.207, Limited English Proficient/Language Minority Students
Policy 4.208, Adult High School Program
Policy 4.209, Alternative Credit Options
Policy 4.210, Credit Recovery
Policy 4.211, Work Based Learning Program
Policy 4.213, Family Life Education
Policy 4.300, Extracurricular Activities
Policy 4.3001, Delinquent Children
Policy 4.301, Interscholastic Athletics
Policy 4.302, Field Trips and Excursions
Policy 4.400, Textbooks and Instructional Materials
Policy 4.403, Reconsideration of Instructional Materials and Textbooks
Policy 4.404, Use of Copyrighted Materials
Policy 4.406, Use of the Internet
Policy 4.4061, Social Media
Policy 4.407, Web Pages
Policy 4.500, Community Instructional Resources
Policy 4.501, School Volunteers
Policy 4.601, Reporting Student Progress
Policy 4.602, Honors Designation (Rank)
Policy 4.701, Maintaining Test Security
Policy 4.702, Evaluation of Instructional Program
Policy 4.801, Controversial Materials
Policy 4.802, Student Equal Access
Policy 4.803, Recognition of Religious Beliefs, Customs & Holidays
Policy 4.805, Prayer and Period of Silence
McCaleb (District 3) Marty McCaleb made the recommendation to review policies 4.803 Recognition of Religious Beliefs, Customs & Holidays, and 4.805 Prayer and Period of Silence at the next Board Meeting. Shoulders (District 6) seconded the motion. Motion carried after a roll call vote:
Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

VIII. Executive Session

Manning (District 5) Made a motion to enter into Executive Session. Lewis (District 8) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

Apple (District 2) made the motion to exit Executive Session and return to Regular Session.

Manning (District 5) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

IX. Further Consideration of Legal Action

Lewis (District 8) made the motion to proceed with what was presented. Apple (District 2) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Y, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Y, Manning (District 5): Y, McCaleb (District 3): Y, Shoulders (District 6): Y, Taylor (District 4): Y

X. Adjourn