

SMITH COUNTY BOARD OF EDUCATION
BOARD MINUTES

The Smith County Board of Education met at 5:00 PM on Tuesday, September 19, 2023, at the Board of Education Office.

Present: Mark Jones (District 1): Present, Joe Taylor (District 4): Present, Tommy Manning (District 5): Present, Ricky Shoulders (District 6): Present, Randy Glover (District 7): Present.

I. Call to Order

The Smith County Board of Education met at 5:00 pm on Tuesday, September 19, 2023, at the Smith County Board of Education. Mr. XXX provided the invocation and led the Pledge of Allegiance to the American Flag.

II. Welcome

Mr. Ricky Shoulders, Chairman of the Board, welcomed all visitors and called the XX meeting of the board to order.

III. Consent Items

A. Board Minutes: Minutes of the Board - August 15, 2023 (Regular Meeting)
Request to approve the regular meeting minutes of the Board - Tuesday, August 15, 2023.

B. Board Minutes: Minutes of the Board - September 7, 2023 (Special Called Meeting)

C. Smith County High School Requests

1. Smith County High School FFA members request permission to attend the FFA National Convention on November 1-4, 2023, in Indianapolis, IN. This will be an overnight stay.
2. Smith County High School girls' basketball team requests permission to attend a Christmas Tournament on December 26-30, 2023, in Slidell, LA. This will be an overnight trip.
3. Permission for Smith County High School student to attend the FCCLA Capitol Leadership Conference in Washington, DC, on October 7-11, 2023. This will be an overnight trip.

D. Permission to Apply for STEM Special Event Grant

Smith County Middle School would like to apply for the STEM Special Event Grant - AASL Grant.

E. New Credit Requests for Students at Gordonsville High School

Gordonsville High School requests approval for students to take additional credits in order to graduate in May 2024.

F. Permission to request bids for materials and construction of a greenhouse for Smith County Middle School

Mr. Tim Towns, CTE Director, would like permission to request bids for materials and construction of a 24' x 48' greenhouse for Smith County Middle School.

IV. Superintendent Actions

The Superintendent took the following actions:

1. Staff Placement
2. Substitutes
3. Resignations
4. Transfers
5. Volunteers

V. New Business

A. 3.218 Service Animals in District Facilities

Request to approve new Policy 3.218 Service Animals in District Facilities utilizing Policy 1.600 adopting changes on first reading. Manning (District 5) moved to accept the following Consent Items A, B, D, E, F as presented by the Director. Jones (District 1) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Absent, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Absent, Manning (District 5): Y, McCaleb (District 3): Absent, Shoulders (District 6): Y, Taylor (District 4): Y

Glover (District 7) moved to approve SCHS Consent Item C - 1, 2, 3. Jones (District 1) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Absent, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Absent, Manning (District 5): Y, McCaleb (District 3): Absent, Shoulders (District 6): Y, Taylor (District 4): Y

Glover (District 7) made the motion to approve policy 3.218 Service Animals in District Facilities. Jones (District 1) seconded the motion. Motion tabled after a roll call vote:

Apple (District 2): Absent, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Absent, Manning (District 5): Y, McCaleb (District 3): Absent, Shoulders (District 6): Y, Taylor (District 4): Y

B. Bid Approval for Gasoline and Diesel Fuel

Request to approve the bid of \$3.473 per gallon for 6,000 gallons of diesel fuel and \$3.31 per gallon for 1,500 gallons of gasoline without ethanol from Kimbro Oil Company for a total of \$25,806.00. Taylor (District 4) made the motion to approve the bid of \$3.473 per gallon for 6,000 gallons of diesel fuel and \$3.31 per gallon for 1,500 gallons of gasoline without ethanol from Kimbro Oil Company for a total of \$25,806.00. Manning (District 5) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Absent, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Absent, Manning (District 5): Y, McCaleb (District 3): Absent, Shoulders (District 6): Y, Taylor (District 4): Y

C. Bid Approval for Type C School Buses

1. Bid Approval to purchase one 78 passenger type C propane bus for \$140,674.00
2. Bid Approval to purchase one 30 passenger type C special needs propane bus for \$158,496

Jones (District 1) made the motion to purchase on 78 passenger type C propage bus for \$140,674.00 from Central States Bus Sales. Manning (District 5) seconded the motion. Motion tabled after a roll call vote:

Apple (District 2): Absent, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Absent, Manning (District 5): Y, McCaleb (District 3): Absent, Shoulders (District 6): Y, Taylor (District 4): Y

D. Request permission to purchase 225 Chromebooks and 9 Chromebook carts

Ben Johnson, Federal Programs Supervisor is requesting permission to purchase 225 Chromebooks and 9 Chromebook carts to equip each school within the district with 25 Chromebooks and a cart for Professional Development purposes. The purchase will also be pending approval through the Federal Programs Oversight Title II Allowable Use of Funds in ePlan.

The bid price per unit will be \$246.60 per unit, and the Google Chrome Educational License is \$32.07 per unit. The storage carts will be approximately \$400 each. The purchase price for the Chromebooks and Licenses will not exceed \$63,000 and the purchase price for the carts will not exceed \$4,000. Combined total will not exceed \$67,000. Glover (District 7) made the motion to purchase. Taylor (District 4) seconded the motion. Motion carried after a roll call vote:

Apple (District 2): Absent, Glover (District 7): Y, Jones (District 1): Y, Lewis (District 8): Absent, Manning (District 5): Y, McCaleb (District 3): Absent, Shoulders (District 6): Y, Taylor (District 4): Y

VI. Discussion

VII. Annual Policy Review

Annual Policy Review (September)

Please review the following policies for the Smith County Board of Education to remain compliant in policy review. If you find any inconsistencies or if something needs to be discussed regarding a policy listed below, please bring it to the attention of Mr. Ricky Shoulders, Chairman of the Board, during the meeting.

Policy 1.100, School District - School Board Legal Status and Authority

Policy 1.102, Board Members Legal Status

Policy 1.104, Memberships

Policy 1.106, Code of Ethics

Policy 1.107, Board Member Conflict of Interest

Policy 1.108, Nepotism

Policy 1.200, Method and Election of Officers

Policy 1.201, Duties of Officers

Policy 1.203, New Member Orientation

Policy 1.204, Board Member Development Opportunities

Policy 1.205, Board-Director Relations

Policy 1.300, Board Committees

Policy 1.302, School Board Attorney

Policy 1.400, School Board Meetings

Policy 1.401, Public Hearings

Policy 1.402, Notification of Meetings

Policy 1.403, Agendas

Policy 1.404, Appeals to and Appearances before the Board

Policy 1.405, Rules of Order

Policy 1.406, Minutes

Policy 1.500, Board-Community Relations

Policy 1.501, Visitors to the Schools

Policy 1.502, Board Meeting News Coverage

Policy 1.503, News Releases, News Conferences, and Interviews

Policy 1.600, Policy Development and Adoption

Policy 1.601, Administrative Procedures

Policy 1.602, Administrative Committees

Policy 1.603, Administrative Reports

Policy 1.800, School Calendar

Policy 1.801, School Day

Policy 1.802, Section 504 and ADA Grievance Procedures

Policy 1.804, Drug-Free Workplace

Policy 1.805, Use of Electronic Mail (e-mail)

Policy 1.806, Advertising and Distribution of Materials in Schools

Policy 1.808, Registered Sex Offenders

Policy 2.200, Annual Operating Budget

Policy 2.403, Surplus Property Sales

Policy 2.601, Fundraising Activities

Policy 2.703, Audits

Policy 3.204, Threat Assessment Team

Policy 3.219, Use of Unmanned Aircraft Systems (Drones)

Policy 3.603, Return-To-Work Policy

Policy 5.403, Drug-Free Workplace Policy

Policy 6.506, Incarcerated Youth with Disabilities

VIII. Executive Session

IX. Adjourn

Manning (District 5) made the motion to adjourn. Taylor (District 4) seconded the motion.

Motion carried after a roll call vote:

Apple (District 2): Absent, Glover (District 7): **Y**, Jones (District 1): **Y**, Lewis (District 8):

Absent, Manning (District 5): **Y**, McCaleb (District 3): Absent, Shoulders (District 6): **Y**, Taylor (District 4): **Y**