

Hamilton County Department of Education Board Meeting - Quarterly Session

March 14, 2019 5:30 PM
3074 Hickory Valley Road Chattanooga, TN 37421
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Chattanooga, TN 37421

Attendance Taken at 5:30 PM.

Dr. Steve Highlander:	Present
Mrs. Jenny Hill:	Present
Mrs. Karitsa Jones:	Present
Mrs. Kathy Lennon:	Present
Mr. Tucker McClendon:	Present
Mrs. Tiffanie Robinson:	Present
Mr. Joe Smith:	Present
Mrs. Rhonda Thurman:	Present
Mr. Joe Wingate:	Present

I. Roll Call

II. **Approval of the Agenda

approval of the agenda with the following amendments: Under Item V. Exemplars of Excellence â€“ Add B. Request to recognize the following State Runner-ups and State Champions in Wrestling; Under Item VIII. Consent Agenda â€“ pull item E. 1. Request for New Grant-Funded Positions; pull from item F.1. Board Policies â€“ ee. 5.300 Short Term Leaves of Absence; ff. 5.301 Religious, Emergency and Legal Leave; gg. 5.302 Sick Leave; hh. 5.3022 Bereavement Leave; ii. 5.303 Personal and Professional Leave; jj. 5.305 Family and Medical Leave; kk. 5.306 Military Leave; ll. 5.308 Sabbatical Leave; mm. 5.309 Legislative Leave; And renumber/letter remaining policies; Under Item IX. Administrative Business Matters â€“ add B. Chief Schools Officer â€“ Justin Robertson, 1. **Approval of Special Courses for 2019-2020; renumbering/lettering items as needed passed with a motion by Mrs. Tiffanie Robinson and a second by Dr. Steve Highlander.

Dr. Steve Highlander:	Yes
Mrs. Jenny Hill:	Yes
Mrs. Karitsa Jones:	Yes
Mrs. Kathy Lennon:	Yes
Mr. Tucker McClendon:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Mr. Joe Wingate:	Yes

Yes: 9, No: 0

III. Executive Session - No

IV. Pledge to the Flag and Meditation - Christy Drake, Principal of East Ridge Middle School

V. Exemplars of Excellence

A. Recognition of Madison Hayes of East Hamilton-TSSAA Division I Class 3A Miss Basketball - Dr. Larrie Reynolds, Executive Director

B. Request to Recognize State Runner-ups and State Champions in Wrestling - Brad Jackson

VI. Delegations Calandra Smith with the Coalition for Tobacco Free Chattanooga was present in place of Sean Richards.

A. Sean Richards, UTC Foundation Professor - TN STRONG and Coalition Youth regarding the Tobacco Free Campus Policy

B. Jeanette Omarkhail, HCEA

VII. Presentations

A. Future Ready 2023 Updates - Accelerating Student Achievement

1. Claire Stockman, Content Lead for Arts - Arts Program Update

VIII. **Approval of the Consent Agenda

approval of the Consent Agenda with the following items being pulled VIII. F. 1. Board Policy 5.101 (Dr. Highlander) and VIII. D. 4. Budget Amendments c. Revision of Pre-K (Mrs. Thurman) passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

- Dr. Steve Highlander: Yes
- Mrs. Jenny Hill: Yes
- Mrs. Karitsa Jones: Yes
- Mrs. Kathy Lennon: Yes
- Mr. Tucker McClendon: Yes
- Mrs. Tiffanie Robinson: Yes
- Mr. Joe Smith: Yes
- Mrs. Rhonda Thurman: Yes
- Mr. Joe Wingate: Yes

Yes: 9, No: 0

after discussion a formal motion was made to approve removing Board Policy 5.101 for further review and to be brought back to the Board at a later date; the motion passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

- Dr. Steve Highlander: Yes
- Mrs. Jenny Hill: Yes
- Mrs. Karitsa Jones: Yes
- Mrs. Kathy Lennon: Yes
- Mr. Tucker McClendon: Yes
- Mrs. Tiffanie Robinson: Yes

Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

A. Executive Committee Report

approval of the motion to add back to the agenda and approve the Revision of Pre-K passed with a motion by Mrs. Rhonda Thurman and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

B. Approval of the Minutes of the February 21, 2019 Regular Session

C. Chief Schools Officer - Dr. Justin Robertson

1. Field Trips

- a. Dr. Larrie Reynolds and Dr. Robert Sharpe “ Executive Directors (9)
- b. Dr. Neelie Parker and Dr. John Tharp, Executive Directors (6)
- c. John Maynard, Director of College, Career and Technical Education (2)
- d. Garfield Adams - Director of Exceptional Education (2)
- e. Jill Levine, Chief of Opportunity Zone; Dr. Zac Brown, Director of Secondary Schools; Lakesha Carson, Principal (1)

D. Chief Financial Officer - Christie Jordan

1. Bids/Contracts
2. CAFR Transmittal
3. Financial Reports
4. Budget Amendments
 - a. General Operating Amendments
 - b. Federal Grants and Self-Funded Programs
 - c. Revision of Pre-K
5. School Activity Fund Audit Report

6. Budget Amendment - Appropriation of Fund Balance Designated for Technology

E. Chief of Staff - Dr. Nakia Towns Edwards

1. Board Policies - Second and Final Reading

- a. Board Policy 2.100 - Fiscal Management Goals
- b. Board Policy 2.200 - Annual Operating Budget
- c. Board Policy 2401 - Gifts and Bequests
- d. Board Policy 2.402 - Investment Earning
- e. Board Policy 2.500 - Deposit of Funds
- f. Board Policy 2.702 - Inventories
- g. Board Policy 2.801 - Petty Cash Accounts
- h. Board Policy 2.802 - Payroll Procedures
- i. Board Policy 2.805 - Purchasing
- j. Board Policy 2.910 - School Support Organization
- k. Board Policy 5.100 - Goals for Personnel “ Human Resources
- l. Board Policy 5.101 - Creation of Positions and Lines of Authority
- m. Board Policy 5.102 - Classification and Qualifications
- n. Board Policy 5.103 - Job Descriptions
- o. Board Policy 5.104 - Equal Opportunity Employment
- p. Board Policy 5.1041 - Americans with Disabilities
- q. Board Policy 5.105 - Recruitment
- r. Board Policy 5.106 - Application Recommendation
- s. Board Policy 5.107 - Classified Employees
- t. Board Policy 5.108 - Supervision
- u. Board Policy 5.109 - Evaluation
- v. Board Policy 5.114 - Personnel Records
- w. Board Policy 5.1141 - Teacher Effect Data
- x. Board Policy 5.1142 - Employee Demographic Changes
- y. Board Policy 5.115 - Assignment/Transfer
- z. Board Policy 5.200 - Suspension/Dismissal of Non-Tenured Teachers
- aa. Board Policy 5.201 - Suspension/Dismissal of Tenured Teachers

- ab. Board Policy 5.202 - Supervision/Dismissal of Classified
- ac. Board Policy 5.204 - Resignation
- ad. Board Policy 5.205 - Retirement
- ae. Board Policy 5.311 - On-The-Job Injury
- af. Board Policy 5.403 - Drug and Alcohol Testing for Employees
- ag. Board Policy 5.701 - Substitute Teachers

F. Chief Operations Officer - Dr. Ken Bradshaw

- 1. Cabling Infrastructure Installation-eRate Projects - Ben Coulter, Director of Information Technology

IX. Administrative Business Matters

A. Chief Operations Officer - Dr. Ken Bradshaw

- 1. **Howard High School TDOT Easement - Justin Witt, Director of Maintenance and Operations

approval of the Howard High School/TDOT Easement with compensation of \$26,300 passed with a motion by Mrs. Tiffanie Robinson and a second by Dr. Steve Highlander.

- Dr. Steve Highlander: Yes
- Mrs. Jenny Hill: Yes
- Mrs. Karitsa Jones: Yes
- Mrs. Kathy Lennon: Yes
- Mr. Tucker McClendon: Yes
- Mrs. Tiffanie Robinson: Yes
- Mr. Joe Smith: Yes
- Mrs. Rhonda Thurman: Yes
- Mr. Joe Wingate: Yes
- Yes: 9, No: 0

B. Chief School Officer - Justin Robertson

- 1. **Approval of Special Courses for 2019-2020

approval of Special Courses for 2019-2020 passed with a motion by Dr. Steve Highlander and a second by Mrs. Karitsa Jones.

- Dr. Steve Highlander: Yes
- Mrs. Jenny Hill: Yes
- Mrs. Karitsa Jones: Yes
- Mrs. Kathy Lennon: Yes
- Mr. Tucker McClendon: Yes
- Mrs. Tiffanie Robinson: Yes
- Mr. Joe Smith: Yes
- Mrs. Rhonda Thurman: Yes

Mr. Joe Wingate: Yes
Yes: 9, No: 0

X. Information Only

A. Legal Services Report

XI. Events/Announcements

Chairperson

Date

Superintendent

Date