

Hamilton County Department of Education

Board Meeting - Quarterly Session

December 13, 2018 5:30 PM
3074 Hickory Valley Road Chattanooga, TN 37421
3074 Hickory Valley Road
Chattanooga, TN 37421

Attendance Taken at 5:30 PM.

Administrator Admin:	Absent
TSBA Admin:	Absent
Scott Bennett:	Absent
Mrs. Sherrie Ford:	Absent
Dr. Steve Highlander:	Present
Mrs. Jenny Hill:	Present
Dr. Bryan Johnson:	Absent
Mrs. Karitsa Jones:	Absent
Amy Katcher:	Absent
Mrs. Kathy Lennon:	Present
Mr. Tucker McClendon:	Present
Mrs. Tiffanie Robinson:	Absent
Mr. Joe Smith:	Present
Mrs. Rhonda Thurman:	Present
Dr. Nakia Towns:	Absent
Mr. Joe Wingate:	Present

I. Roll Call

II. **Approval of the Agenda

approval of the agenda as amended with the following amendments: Under Item III. Remove Executive Session “ No and replace with: Moment of Silence in Memory of Everett Fairchild, former Board Member and longtime educator; Under Item XII. Board Matters “ Add Item D. Request for School Name Approval “ Jill Levine, Chief of Opportunity Zone; Dr. Zac Brown, Director of Opportunity Zone-Secondary; Mardee Miller, Transition Coordinator; Under Item VII. Delegations “ Add Item B. Carrie Bishop and Jennifer Semanco to share their experiences as a classroom teacher with TNReady; Item C. David Sneed a Soddy Daisy High School parent and teacher to thank HCDE; Item D. Elizabeth Baker to speak about the road conditions when schools were delayed two hours; passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones:	Absent
Mrs. Tiffanie Robinson:	Absent
Dr. Steve Highlander:	Yes
Mrs. Jenny Hill:	Yes

Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 7, No: 0, Absent: 2

III. Moment of Silence in Memory of Everett Fairchild, form Board Member and longtime educator

IV. Pledge to the Flag and Meditation - Mr. Steve Henry, Principal of Soddy Daisy High School

V. Exemplars of Excellence

A. Recognition of Hamilton Shines Art Contest Winners - Jill Levine, Chief of Opportunity Zone; Saunya Goss â€œ Director, Opportunity Zone - Elementary; Zac Brown - Director, Opportunity Zone - Secondary; Dr. John Tharpe â€œ Executive Director, Harrison Bay Community

VI. Presentation

A. Future Ready 2023 Monthly Update Engaged Community - Dr. Nakia Towns Edwards and Tim Hensley

VII. Delegations

- A. Jeanette Omarkhail, HCEA
- B. Carrie Bishop and Jennifer Semanco - Share Experiences as classroom teachers with TNReady
- C. David Sneed, Teacher and Parent at Soddy Daisy High - Thank you to HCDE
- D. Elizabeth Baker, SMMHS Parent - Regarding road conditions when there is a weather delay

VIII. **Approval of the Minutes of the November 8, 2018 Special Called Session

approval of the minutes of the November 8, 2018 Special Called Session passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

IX. **Approval of the Minutes of the November 15, 2018 Regular Session

approval of the minutes of November 15, 2018 Regular Session passed with a motion by Mr. Tucker McClendon and a second by Dr. Steve Highlander.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

X. **Approval of the Consent Agenda

approval of the Consent Agenda passed with a motion by Mrs. Tiffanie Robinson and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

A. Executive Committee Report

B. Chief Schools Officer - Dr. Justin Robertson

1. Field Trips

- a. Dr. Larrie Reynolds and Dr. Robert Sharpe – Executive Directors (8)
- b. Dr. Neelie Parker and Dr. John Tharp, Executive Directors (4)
- c. John Maynard, Director of College, Career and Technical Education (1)
- d. Garfield Adams, Director Exceptional Education (1)

C. Chief Financial Officer - Christie Jordan

1. Bids/Contracts

2. Conferences/Consultants

3. Financial Reports

4. Budget Amendments

a. Federal Grants and Self-Funded Programs

5. CLASS Retainer Agreement with Millsaps Gowan Government Relations

6. Appropriation of Fund Balance Committed for Telecommunications

D. Chief Equity Officer - Dr. Marsha Drake

1. First Quarter Bullying Compliance Report - STARS/Safe Learning - Karen Glenn

E. Chief of Staff - Dr. Nakia Towns Edwards

1. Board Policies - First Reading

a. Board Policy 3.400 - Student Transportation Management

b. Board Policy 3.403 - Traffic and Parking Controls

2. Request for New Grant-Funded Positions - Jill Levine, Chief of Opportunity Zone; Preston Gonter, Director of Federal Programs

XI. Administrative Business Matters

A. Director of Maintenance and Operations - Justin Witt

1. **RFP For Building Assessments-Bid File (19-14)

approval of the RFP for Building Assessments-Bid File (19-14) passed with a motion by Mrs. Tiffanie Robinson and a second by Mrs. Jenny Hill.

Mrs. Karitsa Jones: Absent

Mr. Joe Smith: No

Mrs. Rhonda Thurman: No

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes

Mrs. Tiffanie Robinson: Yes

Mr. Joe Wingate: Yes

Yes: 6, No: 2, Absent: 1

Mr. Joe Smith: No, Mrs. Rhonda Thurman: No

2. **RFP Existing Capacity and Future Growth Study-Bid File (19-16)

approval of the RFP for Existing Capacity and Future Growth Study-Bid File (19-16) passed with a motion by Mrs. Jenny Hill and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent

Mr. Joe Smith: No

Mrs. Rhonda Thurman: No

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Wingate: Yes
Yes: 6, No: 2, Absent: 1
Mr. Joe Smith: No, Mrs. Rhonda Thurman: No

3. **Howard High School Track & Field Complex approval of the Howard High School Track & Field Complex passed with a motion by Mrs. Jenny Hill and a second by Mrs. Tiffanie Robinson.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

B. Chief of Staff - Dr. Nakia Towns Edwards

1. Board Policies - Second and Final Reading

- a. **Board Policy 3.500 Food Service Management approval of Board Policy 3.500 Food Service Management passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- b. **Board Policy 4.200 Curriculum Development approval of Board Policy 4.200 Curriculum Development passed with a motion by Mrs. Jenny Hill and a second by Mrs. Tiffanie Robinson.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes

Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- c. **Board Policy 4.201 Basic Program
approval of Board Policy 4.201 Basic Program passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- d. **Board Policy 4.202 Exceptional Education
approval of Board Policy 4.202 Exceptional Education passed with a motion by Mrs. Tiffanie Robinson and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- e. **Board Policy 4.203 Federal Programs
approval of Board Policy 4.203 Federal Programs passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes

Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- f. ****Board Policy 4.204 Career and Technical Education**
approval of Board Policy 4.204 Career and Technical Education passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- g. ****Board Policy 4.206 Early Post-Secondary Opportunities**
approval of Board Policy 4.206 Early Post-Secondary Opportunities passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- h. ****Board Policy 4.207 Supplementary Programs**
approval of Board Policy 4.207 Supplementary Programs passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- i. **Board Policy 4.211 Work-based Learning Program
approval of Board Policy 4.211 Work-based Learning Program passed with a motion
by Mrs. Tiffanie Robinson and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- j. **Board Policy 4.300 Extra Curricular Activities
approval of Board Policy 4.300 Extra Curricular Activities passed with a motion by
Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- k. **Board Policy 4.402 Selection of Instructional Materials (Other than Textbooks)
approval of Board Policy 4.402 Selection of Instructional Materials (Other than
Textbooks) passed with a motion by Dr. Steve Highlander and a second by Mrs.
Tiffanie Robinson.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- l. **Board Policy 4.403 Reconsideration of Instructional Materials and Textbooks

approval of Board Policy 4.403 Reconsideration of Instructional Materials and Textbooks passed with a motion by Dr. Steve Highlander and a second by Mrs. Tiffanie Robinson.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- m. **Board Policy 4.404 Use of Copyrighted and Licensed Materials approval of Board Policy 4.404 Use of Copyrighted and Licensed Materials passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- n. **Board Policy 4.407 Audio, Video and Digital Recordings approval of Board Policy 4.407 Audio, Video and Digital Recordings passed with a motion by Dr. Steve Highlander and a second by Mrs. Tiffanie Robinson.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- o. **Board Policy 4.602 Reporting Student Progress approval of Board Policy 4.602 Reporting Student Progress passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- p. **Board Policy 4.607 Graduation Activities
approval of Board Policy 4.607 Graduation Activities passed with a motion by Dr.
Steve Highlander and a second by Mrs. Tiffanie Robinson.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

- q. **Board Policy 4.609 Promotion and Retention K-8
approval of Board Policy 4.609 Promotion and Retention K-8 passed with a motion
by Mr. Tucker McClendon and a second by Dr. Steve Highlander.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

XII. Board Matters

A. Chief of Schools - Dr. Justin Robertson

1. **Textbook Adoption Committees
approval of the Textbook Adoption Committees for Social Studies Elementary School,
Social Studies Middle School, Social Studies High School, IB Math, English Language

& Literature, and Career & Technical Education passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes

Mrs. Tiffanie Robinson: Yes

Mr. Joe Smith: Yes

Mrs. Rhonda Thurman: Yes

Mr. Joe Wingate: Yes

Yes: 8, No: 0, Absent: 1

B. **Open Enrollment Request - Jill Levine, Chief of Opportunity Zone Dr. Justin Robertson, Chief Schools Officer

approval of Open Enrollment Request for the following schools: Dalewood Middle School; Howard Middle School; Lookout Valley Middle/High School; Red Bank Middle School; Rivermont Elementary School (Approved in 2017); Soddy Daisy Middle School; Woodmore Elementary School passed with a motion by Mrs. Tiffanie Robinson and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent

Dr. Steve Highlander: No

Mrs. Rhonda Thurman: No

Mrs. Jenny Hill: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes

Mrs. Tiffanie Robinson: Yes

Mr. Joe Smith: Yes

Mr. Joe Wingate: Yes

Yes: 6, No: 2, Absent: 1

Dr. Steve Highlander: No, Mrs. Rhonda Thurman: No

C. John Maynard, Director of CTE

1. **Agreement between Chattanooga State TCAT and HCDE for the temporary use of the Hamilton County High Building

approval of the Agreement between Chattanooga State TCAT and HCDE for the temporary use of the Hamilton County High Building passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes

Mrs. Tiffanie Robinson: Yes

Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

D. **Request for School Name Approval - Jill Levine, Chief of Opportunity Zone; Dr. Zac Brown, Director of Opportunity Zone-Secondary; Mardee Miller, Transition Coordinator approval of the Request for School Name Approval - naming the new middle school at Howard - Howard Connect Academy passed with a motion by Mrs. Tiffanie Robinson and a second by Dr. Steve Highlander.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

XIII. Information Only

A. Legal Services Report

XIV. Events/Announcements

Chairperson

Date

Superintendent

Date