

# Hamilton County Department of Education

## Board Meeting - Regular Session

November 15, 2018 5:30 PM  
3074 Hickory Valley Road Chattanooga, TN 37421  
3074 Hickory Valley Road  
Chattanooga, TN 37421

### Attendance Taken at 5:30 PM.

Administrator Admin:	Absent
TSBA Admin:	Absent
Scott Bennett:	Absent
Mrs. Sherrie Ford:	Absent
Dr. Steve Highlander:	Present
Mrs. Jenny Hill:	Present
Dr. Bryan Johnson:	Absent
Mrs. Karitsa Jones:	Present
Amy Katcher:	Absent
Mrs. Kathy Lennon:	Present
Mr. Tucker McClendon:	Present
Mrs. Tiffanie Robinson:	Present
Mr. Joe Smith:	Present
Mrs. Rhonda Thurman:	Present
Dr. Nakia Towns:	Absent
Mr. Joe Wingate:	Present

### I. Roll Call

### II. \*\*Approval of the Agenda

approval of the agenda as amended with the following amendments: After Roll Call add: Moment of Silence in memory of Bill Eldridge, former School Board Member and a Moment of Silence in memory of the students lost in the Woodmore bus accident. Under Item VII. - Delegations â€“ Add Jeanette Omarkhail, HCEA Under Item XI â€“ Board Matters add: B. Dr. Bryan Johnson â€“ Superintendent 1. Revised Schedule of Sessions 2. Calendar Revisions for 2018-2019 and 2019-2020 Under Item IX. Approval of the Consent Agenda â€“ Add Item D. Chief of Staff â€“ Dr. Nakia Towns Edwards 1. Board Policies â€“ First Reading; a. Board Policy 4.200 â€“ Curriculum Development; b. Board Policy 4.201 â€“ Basic Program; c. Board Policy 4.202 â€“ Exceptional; Education; d. Board Policy 4.203 â€“ Federal Programs; e. Board Policy 4.204 â€“ Career and Technical Programs; f. Board Policy 4.206 â€“ College Credit Programs; g. Board Policy 4.207 â€“ Supplementary Programs; h. Board Policy 4.211 â€“ Work-Based Learning Program; i. Board Policy 4.300 â€“ Extracurricular Activities; j. Board Policy 4.402 â€“ Selection of Instructional Materials (Other than Textbooks); k. Board Policy 4.403 â€“ Reconsideration

of Instructional Materials and Textbooks; l. Board Policy 4.404 “ Use of Copyrighted and Licensed Materials; m. Board Policy 4.407 “ Audio, Video and Digital Recordings; n. Board Policy 4.602 “ Reporting Student Progress; o. Board Policy 4.607 “ Graduation Activities; p. Board Policy 4.609 “ Promotion and Retention K-8 passed with a motion by Mrs. Tiffanie Robinson and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

**III. Moment of Silence in memory of Bill Eldridge, former HCDE educator and former School Board Member and a Moment of Silence in memory of the students lost in the Woodmore Elementary bus accident.**

**IV. Executive Session - No**

**V. Pledge to the Flag and Meditation - Jane Reynolds, Principal of Soddy Daisy Middle School**

**VI. Exemplars of Excellence**

- A. Recognition of Jessica Hubbuch of The Howard School - Jill Levine, Dr. Zac Brown, Dr. Le Andrea Ware
- B. Recognition of Reward Schools - Dr. Justin Robertson, Chief Schools Officer
- C. Recognition of Athletes and Athletic Teams - Dr. Robert Sharpe and Dr. Neelie Parker, Executive Directors

**VII. Presentations**

- A. SSAC Officers - Youth Summit Debrief and Officer Roles
- B. Future Ready 2023 Update - John Maynard, Director of College, Career and Technical Education

**VIII. Delegation - Jeanette Omarkhail, HCEA**

**IX. \*\*Approval of the Minutes of the October 18, 2018 Regular Session**

approval of the minutes of the October 18, 2018 Regular Session passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

**X. \*\*Approval of the Consent Agenda**

approval of the Consent Agenda with the exception of item IX. B. 1. a. 1. Chattanooga School for the Arts and Sciences Upper School “ Ten high school students will travel to Madrid, Spain June 7-22, 2019 for language immersion and cultural enrichment being pulled for discussion by Mrs. Thurman passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

approval to add item IX. B. 1. a. 1. Chattanooga School for the Arts and Sciences Upper School “ Ten high school students will travel to Madrid, Spain June 7-22, 2019 for language immersion and cultural enrichment back to the agenda and approve the travel passed with a motion by Mr. Joe Wingate and a second by Mrs. Jenny Hill.

Mrs. Rhonda Thurman: No  
Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mr. Joe Wingate: Yes  
Yes: 8, No: 1  
Mrs. Rhonda Thurman: No

A. Executive Committee Report

B. Chief Schools Officer - Dr. Justin Robertson

1. Field Trips

a. Dr. Larrie Reynolds and Dr. Robert Sharpe “ Executive Directors(11)

b. Dr. Neelie Parker and Dr. John Tharp, Executive Directors (1)

C. Chief Financial Officer - Christie Jordan

1. Bids/Contracts
2. Financial Reports
3. Budget Amendments
  - a. General Operating Amendments
    1. Priority Schools Principal Incentive State Grant
  - b. Federal Grants and Self-Funded Programs
4. ArbiterSports as the Vendor for Sports Official Management

D. Chief of Staff - Dr. Nakia Towns Edwards

1. Board Policies - First Reading
  - a. Board Policy 4.200 Curriculum Development
  - b. Board Policy 4.201 Basic Program
  - c. Board Policy 4.202 Exceptional Education
  - d. Board Policy 4.203 Federal Programs
  - e. Board Policy 4.204 Career and Technical Education
  - f. Board Policy 4.206 Early Post Secondary Opportunities
  - g. Board Policy 4.207 Supplementary Programs
  - h. Board Policy 4.211 Work-based Learning Program
  - i. Board Policy 4.300 Extra Curricular Activities
  - j. Board Policy 4.402 Selection of Instructional Materials (Other than Textbooks)
  - k. Board Policy 4.403 Reconsideration of Instructional Materials and Textbooks
  - l. Board Policy 4.404 Use of Copyrighted and Licensed Materials
  - m. Board Policy 4.407 Audio, Video and Digital Recordings
  - n. Board Policy 4.602 Reporting Student Progress
  - o. Board Policy 4.607 Graduation Activities
  - p. Board Policy 4.609 Promotion and Retention K-8

**XI. Administrative Business Matters**

A. Justin Witt, Director of Maintenance and Operations

1. \*\*Alpine Crest Property Line Adjustment

approval of the Alpine Crest property line adjustment passed with a motion by Mrs. Tiffanie Robinson and a second by Mr. Joe Smith.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

2. \*\*CSX Electrical Easement Request at Howard High School

approval of the CSX electrical easement request at Howard High School passed with a motion by Mrs. Tiffanie Robinson and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

Mrs. Robinson recommended that the \$10,500 that would be paid for the easement be given to the school. All members of the Board were in agreement and Mr. Witt stated that he was in agreement. The matter will be referred to Ms. Christie Jordan, Chief Financial Officer.

B. Chief of Staff - Dr. Nakia Towns Edwards

1. Board Policies - Second and Final Reading

a. \*\*Board Policy 3.200 Building and Grounds Management

approval of Board Policy 3.200 Building and Grounds Management passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes

Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

b. **\*\*Board Policy 3.201 Safety**

approval of Board Policy 3.201 Safety passed with a motion by Mr. Tucker McClendon and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

c. **\*\*Board Policy 3.202 Emergency Preparedness Plan**

Board Policy 3.202 Emergency Preparedness Plan passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

d. **\*\*Board Policy 3.205 Security**

approval of Board Policy 3.205 Security passed with a motion by Mrs. Tiffanie Robinson and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

- e. **\*\*Board Policy 3.206 Community Use of School Facilities**  
approval of Board Policy 3.206 Community Use of School Facilities passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

- f. **\*\*Board Policy 3.209 Estimating Facility Costs**  
approval of Board Policy 3.209 Estimating Facility Costs passed with a motion by Mrs. Kathy Lennon and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

- g. **\*\*Board Policy 3.403 Traffic and Parking Controls**  
approval of Board Policy 3.403 Traffic and Parking Controls passed with a motion by Dr. Steve Highlander and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

- h. **\*\*Board Policy 3.500 Food Services Management**

approval to pull Board Policy 3.500 Food Services Management from the agenda due to clarification needed regarding vending machines in schools passed with a motion by Mrs. Rhonda Thurman and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

- i. \*\*Board Policy 3.600 Insurance Management approval of Board Policy 3.600 Insurance Management passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

- j. \*\*Board Policy 3.601 Student Insurance Program approval of Board Policy 3.601 Student Insurance Program passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

## **XII. Board Matters**

A. Chief Operations Officer - Dr. Ken Bradshaw

1. \*\*Zero Tolerance Suspension Appeal

approval to uphold the decision of the administration regarding the zero tolerance suspension passed with a motion by Mrs. Karitsa Jones and a second by Dr. Steve Highlander.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

B. Dr. Bryan Johnson - Superintendent

1. \*\*Revised Schedule of Sessions

approval of the revised Schedule of Sessions passed with a motion by Dr. Steve Highlander and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

2. \*\*Calendar Revisions for 2018-2019 and 2019-2020

approval of the recommended calendar revisions: School Calendar 2018-2019 - Wednesday, December 19, 2018 “ half day for students with buses running; Thursday, May 23, 2019 “ half day for students with buses running; School Calendar 2019-2020 - Wednesday, December 18, 2019 “ half day for students with buses running passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: Yes  
Mrs. Jenny Hill: Yes  
Mrs. Karitsa Jones: Yes  
Mrs. Kathy Lennon: Yes  
Mr. Tucker McClendon: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes

Mrs. Rhonda Thurman: Yes  
Mr. Joe Wingate: Yes  
Yes: 9, No: 0

**XIII. Information Only**

A. Legal Services Report

**XIV. Events/Announcements**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date