



Board Meeting

March 15, 2016 6:30 PM
12060 Arlington Trail
Arlington, TN 38002

Attendance Taken at 6:30 PM.

Barbara Fletcher: Present
Jana Gore: Present
Dr. Dale Viox: Present
Kay Williams: Present
Danny Young: Present

1. Call to Order and Roll Call

Chairman Williams called the meeting to order. Roll was called and a quorum established.

2. Pledge to the Flag

Pledge led by Bri Alvarado.

3. Moment of Silence

Moment of Silence observed.

4. Presentations

4.A. Donelson Elementary Chorus
Donelson Elementary Chorus led by Mrs. Zwissler.

5. Citizens Comments (limited to 2 minutes per speaker)

No Citizens Comments.

6. Approval of Minutes from February 23, 2016

7. Approval of March 15, 2016 Agenda

Remove item 8.D.1. 2015 Audit Report due to change in the audit made by Alexander Thompson Arnold. The revised report will be presented at the April meeting.

8. Reports

8.A. Chairman's Report

Chairman Williams announced a Special Called Board Meeting on April 6, 2016 at 1:30 p.m. at Arlington High School Library. The External Review team will present the Exit Report for Arlington Community Schools. The team will share their findings in oral and written formats and make an accreditation recommendation. The district will use the findings from the review team to further its continuous improvement efforts. Board member interviews by the District Accreditation External Review Team will be Monday, April 4, 2016 from 1:00 - 1:30 p.m. Interviews can be conducted by phone, if needed.

8.B. Superintendent's Report



Superintendent Mason reported the following: • Introduced SCOPE attendees, Molly Lukas and Ronald Young. Sarah Kelley, Arlington High School teacher, is the SGA representative. Mrs. Kelley provided an overview of SGA and the impact the students made in the organization. AHS is a member of the Tennessee Association of Student Councils and the Southern Region of Student Councils. Molly and Ronald were elected by the Tennessee State Association of Student Councils to be Secretary Co-Host and AHS will host the annual Tennessee Association of Student Councils convention next March. The convention theme will be "Walking in Memphis". • Molly & Ronald re-enacted the speech that they gave TASC for selection of Secretary Co-Host. • Superintendent Mason thanked the students for representing ACS and Mrs. Kelley for her efforts in encouraging our students to become better citizens and great leaders. Mr. Mayo reported the following: • Recognized Ms. Jessica Roberts for communicating positive things going on at AHS • Recruitment: 12 postings on the website for open positions • Educator Career Fair, sponsored by Arlington Education Foundation will be April 14th at Arlington High School: interviews for everyone that is registered

8.C. General Counsel Report

No General Counsel Report.

8.D. Financial Report

8.D.1. 2015 Audit Report presented by Alexander Thompson Arnold
Removed from agenda. No action required.

8.D.2. January 2016 Financial Report

General Fund On page 2, YTD GF Revenues of \$21.8M (57%) On page 3, YTD GF Expenses of \$17.5M (47%), with a surplus of \$4.3M YTD School Nutrition Fund On page 5, YTD Revenues of \$603,390 One page 6, YTD Expenses of \$549,406, with a surplus of \$53,983 YTD Grant Fund On page 8, Grant Revenue of \$926,289 On page 9, Grant Expenses of \$934,130 CIP Fund On page 11, CIP Revenue of \$11,785 One page 12, CIP Revenue of \$539,147, CIP Reimbursement from County Commission received at end of February for full amount of completed projects (\$606,451).

8.D.3. Interlocal Health Trust January 2016 Report

As of March 7, 2016 both health care clinics located in Collierville and Bartlett are open and accepting employees and dependents with district insurance. Includes members and dependents in ACS, BCS, CS, LSS, Town of Bartlett, Town of Lakeland, Town of Collierville. On last page 5, Total Revenues YTD \$16.8M Total Expenses YTD \$18.2M (includes capital expenditures for clinics of \$278K) Beginning Balance \$6.5 M

8.E. TLN Report

Mr. Yates reports: • House Sub Committees will reach the end of session this month • House Subs will close the week of March 21st • The Senate and House full committees will close the week of March 28th • The Governor's budget amendment is due March 28th. This determines how much money education will receive

9. Consent Agenda

9.A. Policy 6.2031 Attendance Zone Policy (Second Reading)



10. Discussion

10.A. Start Time Internet Survey Results/Presentation

Superintendent Mason reports on the results from the Start Time survey, the history of start times and attendance data. Survey is not intended to be scientific. Chairman Williams calls on the board for discussion: Ms. Fletcher: I do not support changing the start times Mr. Yates: I do not support changing start times Mr. Viox: I do not support changing start times Ms. Williams: I do not support changing start times Mr. Young: I am not weighing in on the matter at this time

11. Business/Recommended Action Items

11.A. Approval of Proposed 2017-18 Instructional Calendar

to approve the 2017-18 Instructional Calendar Passed with a motion by Danny Young and a second by Barbara Fletcher.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Superintendent Mason recommends the board to approve the proposed 2017-18 Instructional Calendar. Same calendar will be taken to Bartlett City Schools and Lakeland School System since we share students. Calendar committee consists of: • Teachers • School based personnel • Administrators • Board representative, Ms. Fletcher • Calendar is a result from 2 parent surveys

11.B. Renewal application for approval for Special Courses

to approve the renewal application for special courses Passed with a motion by Jana Gore and a second by Dr. Dale Viox.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Superintendent Mason recommends an Annual Approval for Renewal Application of Special Courses as presented. Courses: • Offered at the high school • Courses are not new but are not part of the State catalog that became apart of the curriculum while still Shelby County Schools

11.C. Amend Policy 1.407 School Board Records (First Reading)

to approve amend Policy 1.407 School Board Records (First Reading) Passed with a motion by Danny Young and a second by Dr. Dale Viox.

Barbara Fletcher: Yea

Jana Gore: Yea



Dr. Dale Viox: Yea
Kay Williams: Yea
Danny Young: Yea
Yea: 5, Nay: 0

Superintendent Mason recommends approval to Amend Policy 1.407 School Board Records (first reading). • Language is change from Director of Schools to Superintendent and his or her designee • Language removed and placed in proposed Policy 1.408 Public Records Request

11.D. Policy 1.408 Public Records Requests (First Reading)

to approve Policy 1.408 Public Records Requests (First Reading) Passed with a motion by Barbara Fletcher and a second by Danny Young.

Barbara Fletcher: Yea
Jana Gore: Yea
Dr. Dale Viox: Yea
Kay Williams: Yea
Danny Young: Yea
Yea: 5, Nay: 0

Superintendent Mason recommends approving new Policy 1.408 Public Records Request on first reading. Portions of the information in this policy was originally in Policy 1.407 School Board Records. At the recommendation of the General Counsel, this policy gives guidance on what the public records request is and how and when it can be requested, what and what not has to be paid for.

11.E. Policy 1.809 Non-Discrimination Statements (First Reading)

to approve Policy 1.809 Non-Discrimination Statements (First Reading) and waive the second reading Passed with a motion by Barbara Fletcher and a second by Dr. Dale Viox.

Barbara Fletcher: Yea
Jana Gore: Yea
Dr. Dale Viox: Yea
Kay Williams: Yea
Danny Young: Yea
Yea: 5, Nay: 0

Superintendent Mason recommends the board approve Policy 1.809 Non-Discrimination Statements on the first reading and suspend the rules and waive the second reading. This policy is a guide to ensure that we do not have discrimination in our district.

11.F. Resolution to change the name GASB 45 to Tennessee School Boards Association OPEB Trust.

to approve the Resolution to change the name of GASB 45 to Tennessee School Boards Association OPEB Trust Passed with a motion by Barbara Fletcher and a second by Jana Gore.

Barbara Fletcher: Yea
Jana Gore: Yea
Dr. Dale Viox: Yea



Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Mr. Viox is on the GASB 45 Trust Board and attended the February 2016 meeting. The purpose of the Resolution is for name change only.

11.G. Approval of Textbook Committee Recommendations for Career Technical Education (CTE) - Blanket Adoption

to approve Textbook Committee recommendations for Career Technical Education Blanket Adoption Passed with a motion by Dr. Dale Viox and a second by Jana Gore.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Superintendent Mason recommends the board approve Textbook Committee Recommendations for Career and Technical Education (CTE) - Blanket Adoption. • All textbooks were adopted and districts have the ability to select specific area textbooks for their district. • ACS had teachers and stakeholders that were on the committee. • Textbooks were on display for parents to preview and provide feedback.

11.H. Recommendation to approve RFP award to Public Risk Insurors for Insurance Broker Services and approval to Executive Committee to execute the contract

to approve RFP award to Public Risk Insurors for Insurance Broker Services and approval to Executive Committee to execute the contract Passed with a motion by Danny Young and a second by Dr. Dale Viox.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Due to a concern for the costs of liability, worker's compensation, property insurances our district issued a request for proposal in January for an insurance broker to serve as an independent and unbiased link between our district and insurance companies in order to assist with the review, evaluation, design, cost and administration of our insurance policies. Ms. Meeks sat on the RFP committee along with a representative from Bartlett City Schools, Collierville Schools and Lakeland School System in order to evaluate the project plan, firm experience, qualifications, cost and experience specific to K-12 schools. After review of the criteria the committee unanimously selected Public Risk Insurors based upon their integrated action plan, fee structure, and favorable recommendations by Franklin Special School District. Ms. Laura Jungmichel with Public Risk Insurors provided a few of the benefits: • Better coverage • Need to be fully insured – Worker's Comp • Potential savings of \$40,000 - \$55,000



- Eliminate \$5,000 deductible
- Carriers that specialize in insuring schools
- Act as Risk Manager
- Drug Free Work Place Training

11.I. Approval for reallocation of the remaining CIP funds to be utilized on the construction of a bus lot in order to build a bus parking lot, bus manager's office and fueling area for the contracted bus fleet

to approve reallocation of the remaining CIP funds to be utilized on the construction of a bus lot in order to build a bus parking lot, bus manager's office and fueling area for the contracted bus fleet Passed with a motion by Dr. Dale Viox and a second by Danny Young.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Superintendent Mason recommends approval for reallocation of the remaining CIP funds to be utilized on the construction of a bus lot in order to build a bus parking lot, bus manager's office and fueling area for the contracted bus fleet. ACS is asking the County Commission to reallocate the funds that are left because we came in under budget on multiple projects. These funds would be put toward the bus lot project.

12. Adjournment

Move to adjourn. Passed with a motion by Barbara Fletcher and a second by Danny Young.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Chairperson

Superintendent

Arlington Community Schools offer educational and employment opportunities without regard to race, color, creed, national origin, religion, sex, age, disability or genetic information and adheres to the provisions of the Family Educational Rights and Privacy Act (FERPA).