

**BARTLETT CITY BOARD OF EDUCATION**  
**BOARD OF EDUCATION BUSINESS MEETING**  
**BUSINESS MEETING AGENDA BARTLETT CITY SCHOOLS DISTRICT OFFICE**  
**5705 STAGE ROAD, BARTLETT 7:00 PM**  
**5705 Stage Road**  
**Bartlett, TN 38134**  
**May 23, 2019**  
**7:00 PM**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

**SPECIAL PRESENTATIONS**

**PUBLIC COMMENT**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**April 25, 2019 Business Meeting Minutes**

**REPORTS**

**Chairman's Report**

**Superintendent's Report**

**General Counsel's Report**

**Tennessee Legislative Network (TLN) Representative Report**

**Financial Report**

**UNFINISHED BOARD BUSINESS**

**BOARD ACTION ITEMS**

**New Board Business**

**Carrier of Student Insurance**

Award K & K Insurance as the Carrier of Student Insurance passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Hallway Renovation Project at Ninth Grade Academy BID #FY190024**

### **Gymnasium Reroof Project at Oak Elementary BID #FY190025**

Award BID #FY190025 Gymnasium Reroof Project at Oak Elementary to Architectural Paneling in the amount of \$67,800 passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **Bid Award #FY190010 Custodial Services at District Office**

Bid Award #FY190010 Custodial Services at District Office to Kimco Facility in the amount of \$3,462.42 passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **Masonry Repairs Project at Ellendale Elementary School**

Award Masonry Repairs Project at Ellendale Elementary School to Linkus in the amount of \$240,031 passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **Policy 6040: Dress Code REVISED SECOND READING**

The Second Reading of Revised Policy 6040: Dress Code passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **Memorandum of Understanding (MOU) Between Southern College of Optometry (MobilEYES Clinic) and Bartlett City Board of Education**

The Memorandum of Understanding (MOU) Between Southern College of Optometry (MobilEYES Clinic) and Bartlett City Board of Education passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **Interlocal Agreement (ILA) for Planning Services**

The Interlocal Agreement (ILA) for Planning Services passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **Interlocal Agreement (ILA) for Purchasing Services**

The Interlocal Agreement (ILA) for Purchasing Services passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Resolution 6-11 General Fund Budget Amendment and Education Capital Fund Amendment**

Resolution 6-11 General Fund Budget Amendment and Education Capital Fund Amendment passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**2018-2019 Superintendent Evaluation Instrument**

Motion to Amend the 2018-2019 Superintendent Evaluation Instrument as 5 - Strongly Agree; 4 - Agree; 3 - Neutral; 2 - Disagree; 1 - Strongly Disagree passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

The 2018-2019 Superintendent Evaluation Instrument as amended passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Superintendent's 2018-2019 Performance Based Bonus**

Award the Superintendent's 2018-2019 Performance Based Bonus passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Award the Superintendent's 2018-2019 Performance Based Bonus passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**ADJOURNMENT**

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**AUDITORIUM  
5705 STAGE ROAD, BARTLETT**

**APRIL 25, 2019  
7:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance. The Appling Choir performed the National Anthem.

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

Chairman Jackson called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris (Joined the meeting electronically at 7:18 p.m. via FaceTime)  
Mr. Bryan Woodruff

**SPECIAL PRESENTATIONS**

Jessie Bradley is a recipient of the 2019 Scholastic National Silver Key Award for her photograph entitled, "Dark Cavern." Jessie became eligible for the national-level award when she received a Gold Key award in the 2019 Scholastic Mid-South Regional Awards. Jessie's art teacher Amanda Tutor said, "Jessie Bradley is a dedicated artist and a delightful student. She takes the time to think deeply about the compositions in her work, and is observant enough to see compositions in the world around her. Jessie is always prepared for class and takes great pride in her work."

Bartlett High School's Class of 2019 Salutatorian is Walter Price. Walt currently holds a 4.5283 weighted grade point average due to his exceptional academic record of Honors and Advanced Placement courses. He serves as the National Honor Society's Vice-President and is a member of the Beta Club, as well as competing on the Knowledge Bowl team. Walt thoroughly enjoys history and was chosen for the 2017 Tennessee Governor's School for the Humanities, earning college credit in United States History and Art History. He has also been an active member of the BHS band and a clarinet player, earning the "Most Talented" award in 2018 and being named first chair and marching section leader. Walt also enjoys participating in drama productions with the Bartlett Performing Arts Center and Ellendale Baptist Church. He plans to continue his education this fall at the University of Tennessee-Knoxville.

Elizabeth Brawner is Bartlett High School's Class of 2019 Valedictorian. Lizzy currently holds a 4.63 weighted grade point average, consistently challenging herself throughout high school

with Honors and Advanced Placement coursework. Her phenomenal academic achievements have earned memberships into the Beta Club, National Honor Society, and the National Spanish Honor Society. Lizzy has served Bartlett High School as the Student Council President, coordinating the school's blood drives, and has also been a member of the tennis and soccer teams. Lizzy enjoys giving back to the community, participating in outreach trips to Belize, Brazil, and Tanzania; refugee work in Amman, Jordan; and eyeglasses distribution in Honduras, all of which have generated an interest in international studies. She plans to continue her education this fall at the University of Tennessee-Knoxville.

The Bartlett High School wrestling team had another successful season, finishing District Runner-up and 4th in the Region Individual tournament with a season record of 20-11. Individually, they had 6 wrestlers place at the Region tournament and advance to the state tournament, including 5 region finalists and 3 region champions. At state, they finished 16th out of over 100 teams represented and had 2 individual state medalists tying the most Bartlett has ever had in a single season. Here are their individual accomplishments:

- Freshman, Steven Dindl, 106lb Region Runner-up and 5th in the state. Steven is the school's first ever freshman state medalist.
- Junior, Joseph Gast, 170lb Region 4th Place. Joe transferred to Bartlett with only a couple weeks left in the season and in those short weeks, earned a varsity spot, placed at the region tournament, and advanced to state.
- Junior, Kolin Koss, 113lb Region Champion and 5th in the state. Kolin is a team captain and the school's first ever junior state medalist. He also finished in the top 32 in the nation at the Virginia Beach National Championship.
- Senior, Kameron Franklin, 126lb Region Champion. Kameron is also a team captain and a 2-time state qualifier.
- Senior, Cody Longo, 132lb Region Runner-up. Cody became the Bartlett's first 4-time region medalist and state qualifier in the program's 30-year history.
- Senior, Zach Phillips, 220lb Region Champion. Zach is a 2-time Region Champion and also finished in the top 32 in the nation at the Virginia Beach National Championship.

In the 7 years that this coaching staff has been at Bartlett High School, the program has had 6 state medalists, 15 region champions, 53 region medalists, and has compiled a dual meet record of 147-65 (70% winning percentage). Current coaching staff:

Daniel Longo (head coach)  
Kylcye Bolden (asst. coach)  
Hunter Siler (asst. coach)  
Trey Hawkins (asst. coach)

### **PUBLIC COMMENT**

*Becca Priddy, Representing PTSA  
3550 Josee Lane, Bartlett  
RE: Project Graduation*

### **APPROVAL OF AGENDA**

Mr. David Cook made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes, the agenda was approved.

## **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

### **March 28, 2019 Board Business Meeting Minutes**

The approval of the March 28, 2019 Business Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff. With all ayes, the Minutes were approved.

## **REPORTS**

### **Chairman's Report**

Chairman Jackson reminded the Board that Mayor McDonald will celebrate Teacher Appreciation Day on May 7th at 10:00 a.m. with a reception at Bartlett City Hall.

### **Superintendent's Report**

Dr. David Stephens thanked Mr. Thomas Wammack, Appling Choir Director and the Appling Choir for performing in our lobby earlier and singing the National Anthem at the beginning of the meeting. The Appling Choir will be performing at Carnegie Hall next month.

The BHS Graduation will be at 7:00 p.m. on Monday, May 13, 2019 at Bellevue Baptist Church.

The State Testing will be completed May 1st. Elementary tomorrow, Middle on Wednesday and High School on Tuesday.

A big thank you to Dr. Lee-Ann Kight and the Teaching and Learning Department for hosting the Honors Academy Reception last Tuesday. 72 students were recognized.

### **General Counsel's Report**

Absent.

### **Tennessee Legislative Network (TLN) Representative Report**

Board Member Woodruff as the TLN Representative updated the Board that the ESA/Voucher Bill passed both the House and Senate. Bill is waiting for the Governor to sign.

### **Financial Report**

The March 2018-19 Financial Report was accepted by the Board. It is a non-voting item.

## **UNFINISHED BOARD BUSINESS**

No Unfinished Board Business.

## **BOARD ACTION ITEMS**

### **Consent Agenda**

**Bartlett High School HVAC Installation Project #FY190012**

**Oak and Rivercrest Painting Projects Bid #FY190013**

**Proposed 2019-2020 BCS Elementary, Middle and High School Fees**

**Policy 4009: Promotion and Retention REVISED SECOND READING**

**Policy 6011: Student Medicines REVISED SECOND READING**

**Policy 6040: Dress Code REVISED FIRST READING**

**Motion Passed:** The Consent Agenda passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

### **New Board Business**

#### **Altruria Elementary Restroom Renovation Project Bid #FY190018**

**Motion Passed:** The Altruria Elementary Restroom Renovation Project Bid #FY190018 awarded to R.A. Sharpe in the amount of \$141,029.00 passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

#### **Resolution 6-10 General Fund Budget Amendment and Education Capital Fund Amendment**

**Motion Passed:** Resolution 6-10 General Fund Budget Amendment and Education Capital Fund Amendment passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

#### **FY20 Bartlett City Schools Operating Budgets**

Superintendent Dr. David Stephens presented the Board and audience a PowerPoint with highlights regarding the FY20 Bartlett City Schools Operating Budgets.

**Motion Passed:** The FY20 Bartlett City Schools Operating Budgets including the post general fund, post special revenue, and post capital budgets. passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

## 2019 Tenure Recommendations

1. John Black-Elmore Park Middle School
2. Amanda Bompreszi-Bon Lin Elementary School
3. Abby Bowden-Bartlett Elementary School
4. Brittany Brennan-Bartlett High School
5. Morgan Dodson-Bartlett Elementary School
6. Whitney Estes-Elmore Park Middle School
7. Virginia Farrell-Bon Lin Middle School
8. Audrey Godfrey-Bon Lin Elementary School
9. Lakisha Howard-Bartlett High School
10. Sarah Hubbard-Elmore Park Middle School
11. Aimee Jones-Bon Lin Elementary School
12. Jessika Jordan-Bon Lin Elementary School
13. Mary Kelly-Elmore Park Middle School
14. Ashley Lawrence-Rivercrest Elementary School
15. Matthew Martin-Bartlett Academy
16. Jaja Nebo-Bartlett High School
17. Jessica Price-Bartlett Academy
18. Rebecca Priddy-Bon Lin Elementary School
19. Louis Shelton-Bartlett High School
20. Hope Shields-Rivercrest Elementary School
21. Christy Shriver-Bartlett High School
22. Chandra Smith-Bon Lin Middle School
23. Rachel Taylor-Elmore Park Middle School
24. Lauren Ward-Oak Elementary School
25. Kristy Woody-Elmore Park Middle School

**Motion Passed:** The 2019 teachers awarded Tenure passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

The 2019 Tenure Recommendations were read into the record by Dr. Lee-Ann Kight, Director of Teaching and Learning and each teacher received a gift and a certificate. A light reception was provided to honor the Retirees and Tenured Teachers following the conclusion of the meeting.

### **ADJOURNMENT**

The Board Meeting adjourned at 8:00 p.m.

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Shirley Jackson  
Chairman

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Dr. David A. Stephens  
Superintendent



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# STUDENT ACCIDENT INSURANCE ENROLLMENT FORM

## A. General Information

Name of School/District: \_\_\_\_\_  
 School Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

## B. Voluntary Plans

Estimated annual school enrollment (*total number of students*): \_\_\_\_\_  
 Grades (*mark one*):  PK-12  Elementary School  Middle School  High School  
 Effective Date: \_\_\_\_\_

## C. Mandatory Plans (*Coverage selected by school/district*)

	<b>Product Option</b>	<b>Grades</b>	<b>Total # of Insured</b>	<b>Rate</b>	<b>Premium</b>
At-School Including Athletics & Activities					
At-School Excluding Athletics & Activities					
Athletics & Activities					
Field Trip					
School Band					
ROTC					
Other ( <i>Please Specify</i> )					
Other ( <i>Please Specify</i> )					
Other ( <i>Please Specify</i> )					

## D. Notes

I understand that the insurance company, in determining whether to provide insurance coverage, will rely on the information contained in this form and all other information being submitted. I hereby warrant, represent and confirm that, to the best of my knowledge, all information provided is complete, true and correct.

I further acknowledge that I have reviewed all information provided with this enrollment form and understand the exclusions that apply, as well as the activities and operations for which coverage is not provided.

Signature of Official Authorized to Contract for School/District \_\_\_\_\_ Date Signed \_\_\_\_\_

Printed Name \_\_\_\_\_ Title \_\_\_\_\_

Agent Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

Agent Printed Name \_\_\_\_\_ Agent Number \_\_\_\_\_

<b>Bartlett City Board of Education</b>		<b>6040</b>
Descriptor Term: <b>DRESS CODE</b>	Descriptor Code: <b>Student Services</b>	Issue Date: <b>07/24/2014</b>
	Rescinds:	Revised: <b>05/24/2018</b>

- 1 In order for Bartlett City Schools to maintain a safe and orderly learning environment, the
- 2 minimum standards for acceptable clothing during the school day are as follows:
- 3 Tops of shoulders must be covered by a minimum of a 1-inch strap unless otherwise
- 4 covered by an opaque top garment. Tops must also have sleeves and must completely
- 5 cover the torso from the arm pits to the waist. The torso is defined as all parts of the body
- 6 not including the arms, legs, neck, and head.
- 7 Skin and undergarments must be covered with **opaque (not able to be seen through)**
- 8 clothing from the underarm to mid-thigh. Mid-thigh is defined as the mid-point between
- 9 the waist and mid-knee.
- 10 All bottoms must be held at the waist, be appropriately sized, and of a safe length.
- 11 Compression-style garments may be worn so long as an opaque top garment covers the
- 12 entire torso below the armpits.
- 13 Head apparel (such as hoods, hats, sunglasses, etc.) must not be worn inside the school
- 14 building, except for religious or medical reasons.
- 15 Footwear is required and must be safe and appropriate for indoor and outdoor physical
- 16 activity.
- 17 Prohibited items include the following: large, long, and/or heavy chains; chained
- 18 accessories; and sleepwear, pajamas, and/or blankets.
- 19 Clothing and accessories such as backpacks, patches, jewelry, and notebooks may not
- 20 display (1) racial or ethnic slurs/symbols; (2) gang affiliations; (3) vulgar, subversive, or
- 21 sexually suggestive language or images; nor promote inappropriate and/or illegal
- 22 products such as alcohol, tobacco, and illegal drugs;
- 23 The Principal may allow exceptions in special circumstances, or for occasions such as
- 24 holidays and special performances. The Principal may further prescribe dress in certain
- 25 classes such as physical education, vocational education, and science labs.
- 26 Any student not dressed in accordance with the policy shall be directed to correct the
- 27 violation or spend the remainder of the day in in-school suspension (ISS). Repeat
- 28 offenses shall be subject to additional measures which include parent conferences, in-
- 29 school suspension, and out-of-school suspensions as described in the District-wide
- 30 discipline policy.