

BARTLETT CITY BOARD OF EDUCATION
BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING
BUSINESS MEETING AGENDA BARTLETT CITY HALL - COUNCIL CHAMBERS
6400 STAGE ROAD, BARTLETT
PO Box 341148
Bartlett, TN 38134
March 17, 2016
7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

SPECIAL PRESENTATIONS

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

February 25, 2016 Board Business Meeting Minutes

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

UNFINISHED BOARD BUSINESS

POLICY 4029: Graduation Requirements REVISED/SECOND READING

The second reading of POLICY 4029: Graduation Requirements passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

BOARD ACTION ITEMS

New Board Business

BCS Local Adoption of Textbooks

The BCS Local Adoption of CTE Textbooks passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Special Course Application - Etymology

The BCS Special Course Application - Etymology passed with a motion by Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Resolution to rename the TSBA GASB 45 Trust

The Resolution to rename the TSBA GASB 45 Trust and change the name to OPEB Trust passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

Thursday, February 25, 2016

Bartlett City Hall-Council Chambers
6400 Stage Road, Bartlett
7:00 PM

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Chairman Jeff Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

Absent Board Member:

Ms. Erin Berry

SPECIAL PRESENTATIONS

Mayor A. Keith McDonald thanked Board Member Shirley Jackson for her assistance in the City of Bartlett's Sesquicentennial Celebration (150th Birthday) art contest. Shirley Jackson thanked and praised the BCS Art Teachers for their efforts to make this a successful contest. Each winner was recognized, presented a gift card and certificate.

ELEMENTARY SCHOOL WINNERS

1st– Megan Ammons Fifth Grade Altruria Elementary
2nd – Emily Segura Fifth Grade Oak Elementary
3rd – Abigail Dunn Fifth Grade Bartlett Elementary

MIDDLE SCHOOL WINNERS

1st – Jason Randle Eighth Grade Elmore Park Middle
2nd – Kayla Welker Sixth Grade Elmore Park Middle
3rd – Alexandre Rivera Eighth Grade Appling Middle

HIGH SCHOOL WINNERS

1ST – Jessica Ishak Senior Bartlett High School
2nd – Chasiti Beasley Senior Bartlett High School
3rd – Jarren Rendon Sophomore Bartlett High School

GRAND PRIZE WINNER

Karston Salsbury – Seventh Grade Elmore Park Middle

The students below were presented a certificate of recognition for their academic achievement.

Jackson Huffstetler – Senior at Bartlett High School was recently appointed to the United States Military Academy at West Point.

Matthew Scott – Senior at Bartlett High School is a National Merit Finalist.

Isaac Taylor – Eighth grade at Appling Middle School received recognition from the state regarding his Writing Scores from last year.

Ellie Gevers – Eighth grade at Appling Middle School entered a national competition and her poem will be published by Creative Communications.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Mr. David Cook made the motion to approve the agenda. Mr. Bryan Woodruff seconded the motion. With all ayes the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

January 28, 2016 Business Meeting Minutes

Mr. Bryan Woodruff made the motion to approve the January 28, 2016 Board Meeting Minutes. Mr. David Cook seconded the motion. With all ayes the Board Meeting Minutes were approved.

REPORTS

Chairman's Report

Reminder that the Bartlett Education Foundation dinner will be held April 4th. Thank you Ms. Jackson for all of your efforts in the Sesquicentennial Art contest.

Superintendent's Report

- Dr. Lee-Ann Kight provided an overview of the AdvancEd district accreditation process and noted that the date for the AdvancEd team visit will be the week of October 3rd.
- The Care4Us Open House and Ribbon Cutting will be Monday, February 29th.
- I will be at Middle Tennessee State in Murfreesboro Monday and Tuesday for a STEM Institute.
- Hope you had the opportunity to read the great article in the Commercial Appeal regarding the BHS Best Buddies Program.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The January 2015-2016 Financial Report was reviewed by the Board. It is not a voting item.

UNFINISHED BOARD BUSINESS

Policy 2012: School Support Organizations REVISED/SECOND READING

Motion Passed: The Second Reading of Policy 2012: School Support Organizations passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

BOARD ACTION ITEMS

New Board Business

Bartlett City Board of Education Meeting Schedule 2016-2017

Motion Passed: The Bartlett City Board of Education Meeting Schedule for 2016-2017 passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 4029: Graduation Requirements REVISED/FIRST READING

Motion Passed: The First Reading of Revised POLICY 4029: Graduation Requirements passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

ADJOURNMENT

Meeting adjourned at 7:30 p.m.

Jeff Norris
Chairman

Dr. David A. Stephens
Superintendent

POLICY 4029: Graduation Requirements

To meet the requirements for graduation, a student shall have attained an approved attendance, conduct and subject matter record which covers a planned program of education, and such record shall be kept on file in Bartlett High School.

The program of studies shall include areas and content in these areas within State Board of Education Regulations and shall be flexible enough to facilitate progress from one stage of development to another, thus providing for more effective student adjustment.

The pattern of courses which shall be required of all students in grades nine (9) through twelve (12) shall be in accordance with the Rules and Regulations of the State Board of Education and the Board of Education.

Before graduation, every student shall (1) achieve the specified 22 units of credit; (2) take the required end-of-course exams; (3) have satisfactory records of attendance and conduct, and (4) take a series of three (3) examinations, administered each at the 9th, 10th and 11th grades.¹

The Board authorizes the awarding of high school diplomas or attendance certificates to those students recommended by school staff, the principal, and approved by the Superintendent as having met the requirements for graduation established by the Board and the Tennessee State Board of Education. The types of diplomas or certificates that may be awarded to graduating seniors include the regular diploma, the diploma with honors, the special education diploma, the occupational diploma, and an attendance certificate, all according to state regulations and other local requirements.

Students Receiving Special Education Services²

Students receiving special education services who successfully complete their Individualized Educational Program (IEP) and complete graduation requirements shall be awarded a regular diploma. A special education diploma shall be awarded to students who have satisfactorily completed an individualized education program IEP and who have satisfactory records of attendance and conduct, but who have not met the proficiency testing requirements. An occupational diploma shall be awarded to students who have satisfactorily completed an IEP and the occupational diploma Skills, Knowledge, and Experience Mastery Assessment (SKEMA).

STUDENT LOAD

All full time students in grades 9-12 shall be enrolled each semester in subjects that produce a minimum of five units of credit for graduation per year. Students with hardships and gifted students may appeal this requirement to the superintendent and then to the Board.³

¹ TRR/MS 0520-01-03-.06(2); T.C.A. §49-6-6001

² T.C.A. §49-6-6005

³ TRR/MS 0520-01-03-.03(6)

**Return by April 15 to:
Office of Textbook Services
Elevnth Floor – Andrew Johnson Tower
710 James Robertson Parkway
Nashville, TN 37243-0379**

**Certification of Adoption
by
Local Board of Education**

The _____ Board of Education approved the
City, County or Special School District

adoption of the textbooks as indicated on the attached Local Adoption Report Abstract

**during the meeting of the board on _____
Month, Day, Year**

Date

Chairman, Board of Education

Date

Director of Schools



2016-17 Renewal Application for Approval of Special Courses

Approved 2015-16 Special Course Application (must be on file with TDOE)

SCHOOL SYSTEM INFORMATION		
Special Course Name: Etymology	Date Submitted:	
School System: Bartlett City Schools	State System Number: 794	
System Contact: Katie McCain	Email: kmccain@bartlettschools.org	
Contact Title: 6-12 Instructional Supervisor	Phone: 901-202-0855	
Total units of credit required by your system for graduation: 22		
SPECIAL COURSE INFORMATION		
Initial Approval Date:	Year of Renewal Request: Second <input type="checkbox"/> Third <input checked="" type="checkbox"/>	Approved Special Course Code Assigned for 2015-16: 9350
Grade Level(s) Eligible to Enroll: 10-12	Number of Credits that will be Awarded: 0.5	
Type of Course: <input checked="" type="checkbox"/> General Education <input type="checkbox"/> Career and Technical Education <input type="checkbox"/> Special Populations <input type="checkbox"/> Enrichment		
Course Content Area:		
<input checked="" type="checkbox"/> English Language Arts (HQ)	<input type="checkbox"/> Fine Arts (HQ)	<input type="checkbox"/> Career and Technical Education
<input type="checkbox"/> Math (HQ)	<input type="checkbox"/> World Language (HQ)	Specify career cluster: _____
<input type="checkbox"/> Science (HQ)	<input type="checkbox"/> Wellness & P.E.	<input type="checkbox"/> Other (HQ, if applicable)
<input type="checkbox"/> Social Studies (HQ)	<input type="checkbox"/> Special Populations	Specify subject(s) included: _____

School Name	State School	Anticipated	Teacher Name	Teacher Endorsement/s and Industry
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2016-17 Renewal Application for Approval of Special Courses

	Number	Course Enrollment	<i>List each teacher planning to teach this course</i>	<i>Certifications List each teacher and all endorsements</i>
Bartlett High School	0025	100	Blount Smith	007 English 7-12 010 Latin 7-12

SPECIAL COURSE RENEWAL QUESTIONS

1. Are there any substantial changes to the course standards or instructional delivery since the original special course application submission? None
2. Additional comments related to this special course:

REQUIRED ATTACHMENTS

1. A copy of the course standards to be taught in the special course with the application
 - a. All special course standards should include references to Tennessee State Standards in Literacy at the appropriate grade band. References to Tennessee State Standards in Mathematics and/or Literacy in Technical Subjects are strongly recommended
 - b. References to standards from science, social studies, and other content areas should be included where appropriate.
 - c. References to Tennessee State Standards for Literacy in Technical Subjects are required for CTE special courses.
2. Summary and interpretation of the need for this course in your community (*CTE courses only*)
3. Current labor market data (with source cited) supporting the need for the proposed course (*CTE courses only*)

STATE VERIFICATION

This section will be completed by TDOE upon receipt of the application.

Receipt Date of Application:

Verification of Approved 2015-16 Application:

2016-17 Renewal Application for Approval of Special Courses

Subject Area Content Specialist Name:	Signature:
<input type="checkbox"/> Approved <input type="checkbox"/> Approved with conditions <input type="checkbox"/> Denied	Course Code Assigned:
Comments/Conditions of Approval:	
SYSTEM VERIFICATION	
<i>The information on this application is complete and accurate. Assigning the proposed instructor(s) to this special course will not preclude having all State Board of Education approved courses taught by appropriately endorsed teachers.</i>	
Director of Schools Signature	Local School Board Chairperson Signature
Date of Approval by Local Board of Education (must be approved annually):	

Course Description:

ETYMOLOGY

Grade Level: 10-12

Credit: 1/2

Number of Semesters: 1

Prerequisites: "C" average in English

Etymology is designed to instruct students to recognize Latin and Greek word elements, making the knowledge of them an effective tool for increasing vocabulary. The student is expected to be able to analyze words fully and to define them. Students will also become familiar with the general patterns of semantic change and will gain some insight into patterns of human thought by studying word changes that reflect the history of ideas.

TN State Standard 4 Vocabulary Acquisition & Use

Determine or clarify the meaning of unknown and multiple meaning words and phrases, choosing flexibly from a range of strategies.

Standard 4a.

Use context (e.g., the overall meaning of a sentence, paragraph, or text; a word's position or function in a sentence) as a clue to the meaning of a word or phrase.

Standard 4b.

Identify and correctly use patterns of word changes that indicate different meanings or parts of speech (e.g., conceive, conception, conceivable).

Standard 4c.

Consult general and specialized reference materials (e.g., dictionaries, thesauruses), both print and digital, to find the pronunciation of a word or determine or clarify its precise meaning, its part of speech, its etymology, or its standard usage. Analyze nuances in the meaning of words with similar denotations.

Academic Standards:

- Students will learn new words, but—more importantly—they will master the meanings of a wide variety of roots, prefixes, word bases, and suffixes.
- Students will understand how words are built and will be able to use their knowledge to analyze and understand new words that they encounter outside the classroom.
- Students will become sensitized to words and will have at their command a set of tools that can greatly increase their chances of success in life.
- Students will study and apply the derivation of English words and word families from their roots in ancient and modern languages (Latin, Greek).
- Students will analyze the connotative and denotative meaning of words in a variety of contexts and the reasons for language change.
- Students will write about word history and semantics in texts that require etymological sensitivity.

Sample Syllabus:

1st Quarter – Latin Based Etymology

Week 1: Introduction, Roman Numerals, Indo-European Family of Languages

Week 2: Lesson III – Assimilation of Prefixes; Lesson IV – Abbreviations and Acronyms; Name Research

Week 3: **Project** – Foreign Words and Idioms

Week 4: Lesson V- Apheresis and Aphesis; Lesson VI – Combining Bases; Lesson VII - Hybrids

Week 5: Lesson VIII – Suffixes; Lesson IX – Etymological Definitions; Lesson X - Dissimilation

Week 6: Lesson XI – Semantic Changes; Lesson XII – Specialization and Generalization of Meaning

Week 7: Lesson XIII – Functional Change; Lesson XIV – Degeneration of Meanings; Lesson XV – Abstract vs. Concrete

Week 8: Lesson XVIII – Euphemisms; Lesson XIX – Folk Etymology; Lesson XXIII – Latinisms in Shakespeare

Week 9: Review; **Project** Presentation

2nd Quarter – Greek Based Etymology

Week 1: Introduction, Greek Alphabet

Week 2: Lesson I – Greek Mythology; Lesson II – Greek History & Philosophy; **Project** – Philosopher Biography

Week 3: Lesson III – Greek Bases; Lesson IV – Combination of Bases

Week 4: Lesson V- Homonyms; Lesson VI – Reduplication & Onomatopoeia; Lesson VII – Loan Words

Week 5: Lesson IX – Place Names; **Project** – Etymology of Cities

Week 6: Lesson X – Expressions; Lesson XI & XII – Religious Terminology

Week 7: Lesson XIII – Sea Terms; Lesson XIV – Sports & Games; Lesson XV – Military Terminology Lesson XVI - Arts

Week 8: Lesson XVII – Law; Lesson XVIII – Literary Terms; Lesson XIX – Other Occupational Terminology

Week 9: Review; **Project** Presentation