

**Policy Committee**  
July 9, 2018 5:30 PM  
MCBOE

- 1. Call to Order**
- 2. 1.804 Drug-Free Workplace**

We made changes to strengthen our current policy.

- 3. 3.600 Insurance Management**

Public Chapter 991 requires LEAs to maintain liability insurance for students participating in work-based learning.

- 4. 3.601 Student Insurance Program**

Delete policy.

- 5. 4.602 Class Ranking**
- 6. 4.608 Transcript Alterations**

This new policy is required by state law for all systems that alter transcripts. Public Chapter 557 states that transcripts may only be altered by an LEA employee if there is a policy governing student transcript alterations. It also requires that any alterations be supported by documentation and prohibits retaliation against employees that bring unauthorized transcript alteration to the attention of school officials.

- 7. 5.106 Application and Employment**

Information has been added regarding checking with the Department of Children's Services and the state's vulnerable person's registry to highlight the district's responsibility in this area.

- 8. 5.118 Background Investigations**

Public Chapter 1006 requires district employees to undergo background checks at least once every five years after the date of hire. It also requires districts to perform background checks on contract workers and volunteers. These new requirements are in addition to the background checks that are already mandated for applicants for teaching positions and any other positions that require proximity to children.

- 9. 5.203 Recommendations and File Transfers**

Public Chapter 938 prohibits districts from entering into non-disclosure agreements with an existing or former employee accused of any act of sexual misconduct (e.g. sexual harassment, sexual assault). TSBA updated 5.203 to highlight this prohibition.

#### **10. 5.305 Family and Medical Leave**

Previously, state law limited the amount of sick leave employees could use during maternity or paternity leave. Public Chapter 907 removes that limitation and allows employees to use paid leave (sick or annual) toward maternity or paternity leave. TSBA has updated the policy to reflect this language.

#### **11. 5.403 Drug & Alcohol Testing for Employees**

We made changes to strengthen our current policy.

#### **12. 5.802 Qualifications and Duties of the Director of Schools**

Public Chapter 935 and State Board Rule 0520-02-03-.09 create an additional reporting requirement for the Director of Schools. The Director of Schools or his/her designee must report felony convictions of licensed educators within thirty (30) days of receiving knowledge of the conviction. Directors must also report on employees who have been suspended or dismissed, or who have resigned following allegations of conduct (including sexual misconduct) which, if substantiated, would warrant consideration for license suspension or revocation under State Board rules.

#### **13. 6.200 Attendance**

TSBA updated the truancy portion of this policy to comply with Public Chapter 958 regarding progressive truancy interventions. This law was created in 2017 and has been revised to clarify when the tiered interventions will go into effect.

#### **14. 6.309 Zero Tolerance Offenses**

TSBA updated this policy to include a new zero tolerance offense. Public Chapter 958 adds "assault that results in bodily injury" to the list of zero tolerance offenses. This applies to assaults committed against school employees and school resource officers.

#### **15. 6.313 Discipline Procedures**

TSBA updated this policy to include a new zero tolerance offense. Public Chapter 958 adds "assault that results in bodily injury" to the list of zero

tolerance offenses. This applies to assaults committed against school employees and school resource officers.

**16. 6.314 Corporal Punishment**

Public Chapter 900 adds requirements regarding administering corporal punishment to students with disabilities. Students with disabilities may only receive corporal punishment if: 1) the policy permits use of corporal punishment; 2) a parent of a child who has a disability gives written permission. The written parental permission must include the type of corporal punishment that may be used and the circumstances under which it is permitted.

Further, Public Chapter 777 contains reporting requirements on this topic. Beginning with the 2018-2019 school year, each LEA must submit a report to the Department of Education that includes the schools at which each incident occurred, information on the reason for using corporal punishment, and whether these instances involved students with IEPs or 504 plans.

**17. 6.409 Child Abuse and Neglect**

TSBA has revised this policy to be clearer about mandatory reporting requirements. Beginning with the 2019-2020 school year, each LEA must ensure that teachers complete an approved child abuse training program.

**18. 6.503 Homeless Students**

The only change made on this policy is changing the district's homeless coordinator from the Coordinator of Student Services to the Federal Projects Supervisor.

**19. Adjourn**

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Chairperson

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Superintendent