

Board of Education November 17, 2022 Meeting

The Bedford County Board of Education met in a Regular monthly session on November 17, 2022 at 6:00 PM in the Thomas Magnet School, 515 Tate Avenue, Shelbyville, TN 37160. Board members **Present:** Andrea Anderson, Courtney Bogle, Shanna Boyette, David Brown, Michael Cook, Glenn Forsee, Dan Reed, Barton Williams, **Absent:** Brian Crews.

I. **PROCEDURAL ITEMS**

- A. Call to Order Chairman Michael Cook called the meeting to order.
Before the meeting began the board members held a private Executive Session with TNRMT attorney Carl Spining concerning Consent Agenda item C. The board meeting began soon after at approximately 6:20.
- B. Moment of Silence
- C. Pledge of Allegiance - Led by Daisy Davidson and Dani Davidson who are students at Thomas Magnet School
- D. Opening Remarks

II. **CONSENT AGENDA**

Motion to approve Consent Agenda was made by Glenn Forsee and seconded by Shanna Boyette. Motion Approved by

Yea: 8, Nay: 0

- A. Approval of Agenda
- B. Minutes from October Monthly Meeting
- C. Settlement - Carl Spining
- D. Policies for Revision
 - 1. 4.200 - Curriculum Development
 - 2. 4.701 - Test Security
 - 3. 4.300 - Extracurricular Activities
 - 4. 4.802 - Student Equal Access (Limited Public Forum)
 - 5. 4.407 - Websites
 - 6. 4.602 - Class Ranking
- E. Policies for Deletion
 - 1. 1.704 - Charter Schools
 - 2. 4.2021 - Class Size
- F. Move to Administrative Procedures
 - 1. 4.401 - Textbook Selection, Distribution and Care
 - 2. 4.503 - Parent Organizations/Booster Clubs
 - 3. 4.203 - Extended Programs
 - 4. 4.8001 - Animals in School District Facilities for Educational Purposes
- G. Policies for Review
 - 1. 4.606 - Graduation Activities
 - 2. 4.206 - Homebound Instruction
- H. Policy to Reinstate
 - 1. 5.115 - Assignment/Transfer

III. **COMMUNICATIONS**

Ms. Garrette gave a brief report and reminded everyone the Good News Report is on the BCS website.

A. Good News Report

IV. **PRESENTATIONS**

A. Tennessee State Senator Shane Reeves and State Representative Pat Marsh

A. Special Presentation

B. Legislative Update Tennessee State Senator Shane Reeves and State Representative Pat Marsh gave a special presentation to Rachel Porter, a Pre-K teacher at Learning Way Elementary. They read a proclamation that was given to her for becoming a finalist in the 2022-2023 Middle Tennessee Teacher of the Year Award.

Senator Reeves and Representative Marsh gave a legislative report on TISA, it takes the place of the BEP that has been in place for 30 years. The state is going to put in an extra \$1 billion and Bedford County will get an extra \$11 million. Shane Reeves said, "The third-grade retention law is a product of the Covid situation." Pat Marsh stated, "The third-grade retention will be fixed." Mr. Marsh said the state has put in \$500 extra in TISA per each third-grade student. Each high school received one million dollars for career technical education. A half million dollars was given to all junior high schools. And \$125 million was put in for teacher raises. Mr. Reeves said he was expecting big things the first of the year.

B. Level 5 Teachers Recognition - Mr. Tim Harwell Tim Harwell and Dr. Tammy Garrett presented the Level 5 TVAAS teachers with a certificate for reaching the highest level of achievement for the 21-22 school year. Also, Cascade Middle School and Community Elementary School were both Level 5 schools for growth and were presented with certificates. Mr. Harwell announced that 41 out of the 43 Pre-K and Kindergarten teachers in Bedford County reached Level 5 on their portfolio submitted to the state. They will be personally recognized at the individual schools and presented a framed certificate and group pictures posted on the County website and the Facebook account. Mr. Cook congratulated the Level 5 teachers. Dr. Garrett added that it was an extremely hard year because of what happened with Covid. "So proud of the work that they do every day and glad to be their leader," stated Dr. Garrett.

V. **ACTION ITEMS**

A. 2022 LEA Compliance Report Certifying that we are in compliance with all state and federal laws.

Motion to approve was made by Dan Reed and seconded by Shanna Boyette.

Motion Approved by

Yea: 8, Nay: 0

B. Selection of Collaborative Conferencing Team Mr. Cook asked that the team be Andrea Anderson, Shanna Boyette, Courtney Bogle and himself. He also asked

that Neil Watson, Chad Fletcher and Robert Daniel help with the financial aspect.

Motion to approve the team was made by Glenn Forsee and seconded by Barton Williams. Motion Approved by

Yea: 8, Nay: 0

- C. Sick Leave Bank Trustees Mr. Cook said he has 2 years left as trustee and would like to continue to do that and asked that Andrea Anderson be put in Diane Neeley's spot.

Motion to approve was made by Glenn Forsee and seconded by Shanna Boyette. Motion Approved by

Yea: 8, Nay: 0

- D. FY 2023 - CTE Perkins Reserve - Rev 1 - Regional Career Pathways Application Dr. Garrett stated that with these funds we would like to purchase the Cosmetology equipment for Community High School and for SCHS aviation maintenance equipment.

Motion to approve was made by Barton Williams and seconded by Courtney Bogle. Motion Approved by

Yea: 8, Nay: 0

- E. ESSER Funds Dr. Garrett asked the board to approve this amendment as it will include a bonus for employees. A \$1000 bonus for fulltime employees and \$500 bonus for part-time employees. Anyone working with BCS by September 1, 2022. Dr. Garrett said, "I think this will help our staff and their families. Inflation is high. I think it would help with staff morale and will show our employees how much we appreciate the work that they do every day to get our kids caught back up after Covid and that are continuing to work through lots of illness and things that we are dealing with." Motion was made to approve by David Brown and a second by Dan Reed. Barton Williams asked "How soon will we be able to get this for them?" Mr. Cook answered, "There are a couple of hoops we have to jump through. One is that we have got to approve this tonight...Two we have got to get it approved by the state and three we've got to work with our Finance department. There are a lot of things that go into this as far as creating the payroll and going through 1600 employees." Dr. Garrett said it does not cover the hourly tutors and hourly SACP folks. Dan Reed asked "This is taxed just like regular payroll? Mr. Cook stated, "This is a bonus so it will be taxed as a bonus." Robert Daniel said, "Under the IRS guidelines it is taxed as a bonus." Dr. Garrett said it will be bring home about \$650 for the \$1000 and \$320 for the \$500 after taxes. Shanna Boyette said she recommends that it be a separate payroll because of taxes. A roll call vote was taken. Each board member that has a relative employed in the school system read the disclosure statement* before giving their vote. Shanna Boyette voted yes, David Brown voted yes, Andrea Anderson voted yes, Courtney Bogle voted yes, Barton Williams voted yes, Dan Reed voted yes, Glenn Forsee voted yes, and Michael Cook voted yes. Motion to approve was made by David Brown and seconded by Dan Reed.

Motion Approved by

Yea: 8, Nay: 0

- F. Bids for Maintenance Department
Motion to group Bids 23-19, 23-20, 23-21 was made by Dan Reed and seconded by Shanna Boyette. Motion Approved by
Yea: 8, Nay: 0
Motion to approve was made by Barton Williams and seconded by Andrea Anderson. Motion Approved by
Yea: 8, Nay: 0
1. Bid No. 23-19 Propane Low Bid is Henley Propane
 2. Bid No. 23-20 Light Bulbs Low Bid is City Electric Supply
 3. Bid No. 23-21 HVAC Filters Low Bid is Blade Electric
- G. Bid No. 23-23 School Psychologist Julie Haynes explained the recommendation is for the best bid which is from Therapy Travelers. The school psychologist from Therapy Travelers is already working in the school system and she is familiar with our schools and already has a caseload. This would allow us to reach out to another school psychologist. As a result of Covid we are having more students to test. The money would not come out of general purpose funds but would come from ARP IDEA which needs to be used by the end of this school year. There was discussion on the amount the companies charge for their services. Shanna Boyette asked, "Do you know where we fall in that range?" Ms. Haynes responded, "Yes, we are currently paying \$80 an hour. That's the going rate." Mr. Cook said, "The reason we are going with this bid is because these folks have been in our schools. They are working with our kids currently. It's a good fit. They're doing a good job, and that's the reason we want to go with this bid. It's the best bid."
Motion to approve was made by Glenn Forsee and seconded by Andrea Anderson. Motion Approved by
Yea: 8, Nay: 0
- H. Policies for Review Mr. Cook asked to group policies 1.900 through 1.906. Motion made to group policies 1.900, 1.901, 1.902, 1.903, 1.904, 1.905, 1.906 was made by Glenn Forsee and seconded by Dan Reed. Motion Approved by
Yea: 8, Nay: 0
Motion to approve the grouped policies was made by Glenn Forsee and seconded by Shanna Boyette. Motion Approved by
Yea: 8, Nay: 0
1. 4.608 - Transcript Alterations Dr. Garrett explained we are missing this policy. It requires that any change in a transcript needs to have documentation attached to it.
Motion to approve was made by Barton Williams and seconded by Courtney Bogle. Motion Approved by
Yea: 8, Nay: 0
 2. 1.900 - Charter School Authorizing Principles
 3. 1.901 - Charter School Applications
 4. 1.902 - Charter School Agreements
 5. 1.903 - Charter School Oversight
 6. 1.904 - Charter School Intervention
 7. 1.905 - Charter School Renewal

8. 1.906 - Charter School Revocation
9. 4.201 - Basic Curriculum Program Dr. Garrett stated changing this policy to follow the model policy.
Motion to approve was made by Barton Williams and seconded by Andrea Anderson. Motion Approved by
Yea: 8, Nay: 0
10. 4.204 - Summer Instructional Programs Dr. Garrett is recommending changing line 16 from April to May to give more time to for programming. Adding attendance requirements for summer school for third grade to reflect state law.
Motion to approve was made by Dan Reed and seconded by David Brown. Motion Approved by
Yea: 8, Nay: 0
11. 4.604 - Accelerated and Advanced Credit Updating policy.
Motion to approve was made by Glenn Forsee and seconded by Courtney Bogle. Motion Approved by
Yea: 8, Nay: 0
12. 4.301 - Interscholastic Athletics Dr. Garrett said needed to strengthen line 6 through 11. She added "a student must play the sport in which the assigned gender that they were at birth. The cost is on the parent to get the original birth certificate." Recommends adding the Severe Weather section.
Motion to approve was made by Glenn Forsee and seconded by Dan Reed. Motion Approved by
Yea: 8, Nay: 0
13. 4.209 - Alternative Credit Options Updating to match model policy.
Motion to approve was made by Andrea Anderson and seconded by Courtney Bogle. Motion Approved by
Yea: 8, Nay: 0
- I. October Monthly Financial Report Robert Daniel explained the report. Glenn Forsee asked about food prices and inflation. Mr. Daniel responded said it has affected some but the federal government is reimbursing some of that food cost.
Motion to approve was made by Glenn Forsee and seconded by Shanna Boyette. Motion Approved by
Yea: 8, Nay: 0

VI. **REPORT ITEMS**

- A. Monthly Tax Analysis Robert Daniel explained the Tax Analysis report. Mr. Daniel said the audit has not been received yet but they do have the draft.
- B. Attendance Report Terise Rhodes reports that the enrollment numbers are 148 higher than this time last year. We had 982 kids who had perfect attendance for the first quarter. Will be doing something each quarter for perfect attendance. Dan Reed asked about percentage this week absent for sickness. Terise explained we were at 14% to 15% and we usually look at 20% absent before closing a school.

- C. Executive Committee Report Mr. Cook states, "I will bring Dr. Garrett's contract to you guy's next month to look at an extension. She has done a fantastic job. We appreciate everything she has done. A well done job." Need all board members to sign the Code of Ethics. Will have a study session on December 1st at 6:00 with Bell Construction and Kline-Swinney to talk about the new school. December 17th is the next board meeting at the Central Office. January 5th will have a planning meeting for future planning and vision. March 24th and 25th are possible dates for the board retreat and Sewanee Inn.
- D. Superintendent's Report Dr. Garrett said thanks to Thomas School for hosting the board meeting. Thanks to the board for supporting our faculty and staff and for showing them that you appreciate the work they do every day. Dr. Garrett said, "It feels good to have a board that is pulling together for our staff and students." She wishes everyone a wonderful Thanksgiving break.

VII. **OTHER BUSINESS**

- A. Additional Acknowledgements
- B. FYI - Expenditures
- C. FYI - Personnel

VIII. **ADJOURNMENT** Glenn Forsee moved to adjourn the meeting at approximately 7:19 pm.

Board of Education October 20, 2022 Meeting

The Bedford County Board of Education met in a regular monthly session on October 20, 2022 at 6:00 pm in the Board of Education Central Office located at 500 Madison St., Shelbyville, TN. Board members Courtney Bogle, Andrea Anderson, Michael Cook, Glenn Forsee, Shanna Boyette, Barton Williams, and Brian Crews were present. Members David Brown and Dan Reed were absent.

Chairman Michael Cook called the meeting to order, followed by a moment of silence, and the Pledge of Allegiance led by Bella Martin who is a student at Southside Elementary School.

Mr. Cook recognized the members of Leadership Bedford who were in attendance.

Consent Agenda

The Consent Agenda was approved by acclamation upon the motion and seconded by Glenn Forsee and Brian Crews.

Communications – Carol Garrette

Ms. Garrette shared a brief report on some of the highlights of the Good News Report. She gave a special thanks to our Shelbyville Bedford Community Foundation, WLIJ and WZNG radio stations and the Times-Gazette for supporting our Unity Day efforts and also National Bullying Prevention Month. Also, thanks to the Shelbyville Bedford Partnership for their support in creating our second annual Workforce Development Summit for our middle and high school teachers.

Ms. Garrette also said that the Tennessee Department of Education is recognizing Best for All school districts across the state. Bedford County Schools will be celebrated as a Best for All District on TDOE's social media pages the week of October 31, 2022.

Mr. Cook said the radio ads were fantastic. He expressed, "It's great to see our students with the courage to get out and promote the anti-bullying message." Glenn Forsee talked about how much the community is involved and engaged in supporting our school system. He said, "It's monumental."

Presentations

Students from Shelbyville Central High School, along with their sponsor Ms. Kelly Kingree, gave a presentation on Renaissance. The students spoke about how Renaissance has made a positive change to the culture at SCHS and about their experience at the conference they attended. They thanked Cooper Steel for supporting and being a partner this year. Ms. Kingree said, "Renaissance is about celebrating all of the kids in your school. It's about the little things and the big things." Barton Williams suggested that they start a mentor program at SCHS. One of the students said they are starting the program and she is one of the mentors. Mr. Williams said, "That will be a great asset." The students who presented were sophomores Krisha Patel, Vanessa Torres and Caden Duggin. Juniors were Victor Smith Rogel and Gracie Herrod. And Edith Vasquez Diaz was the senior in the group.

Teri Parks read a letter to the board members concerning BCEA and the petition regarding collaborative conferencing. Dr. Andrea Anderson brought up about the Special Question Committee. Dr. Anderson and Courtney Bogle volunteered to be on the committee.

Dr. Kim Germany and Mr. Tim Harwell gave a presentation on Third Grade Retention law. Dr. Germany stated, "The whole premise of the law is to make sure that our children are leaving third grade on level and that we have closed all of the learning loss gaps due to the pandemic." Children that leave third grade on level are more likely to graduate high school, enter and complete post-secondary programs, and remain gainfully employed later in life. Those that are not on level are more likely to drop out of high school, have higher rates of poverty, to not have the best medical care, etc. Mr. Harwell explained the required interventions, that is, Summer Bridge Camp and Tutoring. He went over the decisions that the district needs to make and the timeline for the requirements. Brian Crews asked, "Does this apply to our current third grade students?" Mr. Harwell answered "Yes." There was much discussion on the percentage of students that would need intervention and potential problems with staffing and timing of the summer program. Shanna Boyette asked, "The TN All Corps, is that coming out of the state budget, that's not local?" Dr. Garrett explained that it is a state grant that we have applied for and received.

Action

- A. Delegate Selection: Four delegates are needed for the TSBA Convention. Courtney Bogle, Shanna Boyette, Barton Williams and Andrea Anderson volunteered to be delegates. Dan Reed and David Brown were appointed as alternates. Motion was made to approve by Brian Crews and seconded by Glenn Forsee. **Motion carried by 7-0 vote.**

- B. Community High School Sewer System Expansion Bid: Dr. Garrett said that we would like for the board to approve giving the executive committee the ability to recommend a vendor when the bid closes on October 26, 2022. That would keep it from being delayed until the November board meeting. Motion was made by Shanna Boyette and a second was by Andrea Anderson. **The motion passed with a 7-0 vote.**

- C. Policies for Review
 - 1. 3.202 Emergency Preparedness Plan: Dr. Garrett stated that the General Assembly passed a law that we have to do Remote Learning Drills and that each school would have to document that. Motion was made by Barton Williams and seconded by Brian Crews. **Motion carried with a 7-0 vote.**
 - 2. 3.600 Insurance Management: Dr. Garrett explained the changes made to the policy. Robert Daniel also explained why there were deletions to the policy and that parts of it is covered by the state and covered in the school system insurance policy. Motion made to approve by Glenn Forsee with a second by Andrea Anderson. **The motion passed with a 7-0 vote.**

- D. Federal Grants

Brian Crews made a motion to group the federal grants with a second by Glenn Forsee. **Motion passed with a 7-0 vote.** Dr. Garrett said that we got \$90,000 with no matching funds for the Resilient School Communities Grant. We will be able to do social and emotional learning curriculum and more mental health and behavior support. Shanna Boyette made the motion to approve the grants with a second by Brian Crews. **Motion passed with a 7-0 vote.**

- E. September Monthly Financial Report: Robert Daniel explained the report. Motion to approve by Glenn Forsee and a second was by Brian Crews. **Motion carried with a 7-0 vote.**
- F. Quarterly Financial Report: Robert Daniel said the numbers are the same as the monthly report because they are for the first three months of the fiscal year. Motion was made to approve by Barton Williams and seconded by Shanna Boyette. **Motion carried with a 7-0 vote.**

Report Items

Monthly Tax Analysis for August 2022

Robert Daniel explained the Tax Analysis report. He said we are ahead on sales tax as far as this time last year. Glenn Forsee asked about an audit. Mr. Daniel said he does not have a final audit as yet.

Attendance Report Terise Rhodes reports that the enrollment numbers are up. Dr. Garrett said there are students working on more audio and video about attendance.

Executive Committee Report.

Surplus property declared for the Community High School, Technology, Cascade Elementary and Central Office.

Mr. Cook gave the dates for the annual convention, November 10 -13, 2022. The next board meeting will be November 17, 2022. Trying to put together a date for a strategic planning session. Looking at January 5, 2023, he asked for the board members to let Dr. Garrett know if that date will work for them.

Superintendent's Report Dr. Garrett extended condolences to the Johnnie Davis family. He was a maintenance tech for the school system. She expressed how proud she was of the staff and teachers coming together for Unity Day. She said next board meeting will be at Thomas Magnet and we will be recognizing the Level 5 teachers. She recognized Ryan Womack. He has been nominated as the president of the Middle Tennessee Technology Group for the upcoming year. This will also give him a spot on the State Technology Board.

Glenn Forsee moved to adjourn the meeting at approximately 7:13 pm.

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="text-align: center;">Curriculum Development</h2>	Descriptor Code: <h3 style="text-align: center;">4.200</h3>	Issued Date: <h3 style="text-align: center;">01/18/22</h3>
		Rescinds: <h3 style="text-align: center;">4.200</h3>	Issued: <h3 style="text-align: center;">08/20/98</h3>

- 1 Under the leadership and direction of the Director of Curriculum, /curriculum shall implemented that
- 2 addresses the state content standards in each subject area, grades K-12.¹

- 3 The Board authorizes the Superintendent/designee to organize committees to participate in curriculum
- 4 development and to revise and update the curriculum.

- 5 At least one copy of the complete curriculum shall be placed in each school. New teachers shall be
- 6 briefed on its content in relation to the total curriculum.

- 7 Any change to any instructional program shall be approved by the Principal, Director of Curriculum,
- 8 Superintendent, and the Board, prior to such change.¹

Legal References

1. TCA 49-1-302(a)(1)-(3), (8); TRR/MS 0520-01-03-.03

Cross References

- Evaluations of Instructional Programs 4.702
- In-Service & Staff Development Opportunities 5.113
- Staff Rights & Responsibilities 5.600
- Staff Time Schedules 5.602

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Test Security	Descriptor Code: 4.701	Issued Date: 11/16/21
		Rescinds: 4.701	Issued: 01/22/04

1 This policy covers monitoring and maintaining security for all tests required by the state and/or the
2 Bedford County School System.

3 **PRETEST SECURITY**

- 4 1. Bedford County will designate a System Testing Coordinator for all required tests.
- 5 2. Each school shall have at least one testing coordinator. The principal shall designate this
6 individual(s) and notify the system coordinator.
- 7 3. Prior to each test administration, the System Testing Coordinator and the Building Testing
8 Coordinator will discuss appropriate test administration and security procedures. Each Building
9 Testing Coordinator will then meet with all test administrators and proctors to review testing
10 procedures and security.
- 11 4. Immediately upon receipt of test materials, the testing coordinators will verify that the quantities
12 of materials received by the system and school correspond with the quantities of materials
13 shipped from State Testing.
- 14 5. After verification, the testing coordinators will ensure that all test materials are stored in a locked
15 or otherwise secure area which is inaccessible to unauthorized personnel until time for
16 distribution.
- 17 6. Each Building Test Coordinator will ensure that tests are not reviewed by either students or
18 teachers prior to administration. The student-identifying information on the machine-scorable
19 booklets for grades K-3 are to be completed in a secure setting.
- 20 7. Testing dates **and schedules** will be provided by the System Testing Coordinator **for the**
21 **Elementary and Middle Schools**. Each **High School** principal or Building Test Coordinator will
22 develop a school Schedule within the announced dates and supply these dates to the System
23 Testing Coordinator.

24 **SECURITY DURING TESTING**

- 25 1. Test booklets and/or student test access codes shall be distributed to test administrators by the
26 Building Testing Coordinator/s.
- 27 2. Test materials shall not be left unattended unless they are secured.
- 28 3. Administration materials and test items shall not be copied or reproduced in any manner.

- 1 4. The school shall provide scratch paper for appropriate subtests. Once distributed, the scratch
2 paper will be considered test material and must be collected and returned to the Building Testing
3 Coordinator.
- 4 5. The Building Test Coordinator shall ensure that tests are administered according to the testing
5 schedule and directions provided. Subtest time allocations will be strictly followed. All students
6 in a designated grade/group are to be tested with the exception of those who have been exempted
7 by an IEP.
- 8 6. During test sessions, students shall not be permitted to use notes, reference materials, or any kind
9 of foreign language translation devices. Instructions for the use of specific aids that may be
10 employed for a specified test will be supplied as these tests dictate. Electronic devices, including
11 but not limited to cell phones, shall be powered off and removed from the testing environment.
- 12 7. The room in which the test is administered must be free of reference materials such as maps,
13 instructional posters, or bulletin board materials which contain information likely to aid students.
- 14 8. Proctors will be utilized in testing efforts. They must be screened and assigned on the basis of
15 least bias potential. No proctor will be assigned to a grade/group with a student family member.
- 16 9. Proctors are to be trained to conduct the following duties: assist in completing demographics,
17 ensure that each student is on the appropriate page in the test booklet or appropriate section of
18 the answer sheet, monitor during testing, and distribute and collect materials.
- 19 10. Test administrators and proctors will monitor students closely during testing sessions to prevent
20 copying and other forms of cheating.

21 **POST TEST SECURITY**

- 22 1. Upon completion of testing each day, the testing coordinator or principal shall employ a secure
23 method whereby all scratch paper, student test access codes, test booklets, and/or answer sheets
24 are collected and returned immediately to a designated, supervised area.
- 25 2. All materials are to be secured at the end of each testing session after verifying that each student's
26 testing materials have been collected. Test administrators shall not review student responses
27 following testing.
- 28 3. All scratch paper will be destroyed by the Building Testing Coordinator.
- 29 4. Unless instructions for a specific test directs otherwise, materials will be returned to the Central
30 Office ~~the next school day~~ **at a designated time** following the completion of testing at each school.
31 Quantities of test materials are to be verified.
- 32 5. The System Testing Coordinator will verify the quantities of all test materials returned to the
33 Central Office and return test materials to State Testing no later than one week following
34 allowable testing dates.
- 35 6. Reports of testing irregularities will be investigated by the Building Testing Coordinator or
36 principal and all valid reports will be forwarded to the System Testing Coordinator. The System
37 Testing Coordinator will review the reports of all irregularities and make the necessary

1 recommendation(s). Findings from the investigation of irregularities will be reported to the State
2 Department of Education, Office of Accountability. Verified testing irregularities will be handled
3 in a manner consistent with state law.

4 **PROCEDURES FOR ADDRESSING SECURITY BREACHES¹**

- 5 1. A breach of security at the testing level shall be reported to the school principal, Building Test
6 Coordinator, System Testing Coordinator, or Superintendent for investigation. A copy of the
7 report will be faxed to the Office of Accountability, State Department of Education.
- 8 2. Findings that indicate a security breach will be reported to the State Board of Education along
9 with recommendations pursuant to Section 4 of the Education Improvement Act. This section
10 provides that: “Any person found to have not followed security guidelines for the administration
11 of the TCAP test, or successor test, including making or distributing unauthorized copies of the
12 test, altering a grade or answer sheet, providing copies of answers or test questions, or otherwise
13 compromising the integrity of the testing process shall be placed on immediate suspension, and
14 such action will be grounds for dismissal, including dismissal of tenured employees. Such actions
15 shall be grounds for revocation of state license.^{2”}
- 16 3. In class(es), grade(s), and/or school(s) where a security breach is strongly suspected or verified,
17 Central Office staff will be present during subsequent administrations for a period of two years.

Legal References

1. TRR/MS 0520-01-03-.03(11)(f)
2. TCA 49-1-607

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="text-align: center;">Extracurricular Activities</h2>	Descriptor Code: 4.300	Issued Date: 11/16/21
		Rescinds: 4.300	Issued: 04/19/16

1 The following guidelines shall be followed in administering the student extracurricular activities
 2 program:

- 3 1. The Board shall initially approve extracurricular activities so that proper support and
 4 supervision may be assured.
- 5
- 6 2. Each student activity must be under the guidance and direction of a ~~certified~~ staff member.
- 7
- 8 3. All student extracurricular activities and clubs must have the approval of the principal.
- 9
- 10 4. Student activities occurring before or after regularly scheduled school hours must be under the
 11 supervision of the principal or his/her designee.
- 12
- 13 5. Secret organizations shall not be operated in any school.
- 14
- 15 6. A student shall not be required to attend an extracurricular student activity that is scheduled at a
 16 time which conflicts with his/her religious practices.¹
- 17
- 18 7. Extracurricular student activities during vacation periods shall be restricted to regularly
 19 scheduled athletic programs and major events which cannot be scheduled otherwise.
- 20
- 21 8. Student groups shall not participate in state or national activities which are not listed as
 22 approved activities by regional accrediting associations or state and national principals'
 23 associations without the approval of the superintendent.
- 24
- 25 9. A student on out-of-school suspension shall not be permitted to participate in extracurricular
 26 activities.
- 27
- 28 10. Activities which restrict participation because of race, color, religion, sex, disabilities, or
 29 national origin are strictly forbidden.²

Legal References

1. TCA 49-6-1002(c)
2. 34 CFR § 106.41

Cross References

Special Use of School Vehicles 3.402
Interscholastic Athletics 4.301
Field Trips/Excursions/Competitions 4.302
Attendance 6.200

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Student Equal Access (Limited Public Forum)	Descriptor Code: 4.802	Issued Date: 04/19/16
		Rescinds: 4.802	Issued: 06/17/14

1 STUDENT MEETINGS

2 Schools may allow students to form clubs or groups that meet before, during, and/or after the school
3 day. Requests to form such clubs or groups shall not be denied based upon the religious nature or
4 beliefs of proposed club or group. If permitted, school administrators shall ensure that all clubs and
5 groups have the same abilities to access facilities and advertise their meetings.^{1,2,3,5}

6 No funds shall be expended by the school for any such meeting beyond the incidental cost associated
7 with providing meeting space. Groups meeting under this policy may be required to pay a reasonable
8 fee for compensating school personnel in the supervision of the activity.

9 No student may be compelled to attend or participate in a meeting under this policy.

10 ~~No~~ **A** student or a group of students who wish to conduct a meeting under this policy ~~must file an~~
11 ~~application~~ **shall submit request** with the principal at least three days prior to the proposed date.

12 The principal shall approve the meeting if he/she determines that:¹

- 13 1. The meeting is voluntary and student-initiated;
- 14
- 15 2. There is no sponsorship of the meeting or its content by the school, the Board, or its employees;
- 16
- 17 3. The meeting ~~will~~ **shall** not materially and substantially interfere with the orderly conduct of the
18 school's educational activities or conflict with other previously scheduled meetings;
- 19
- 20 4. Employees of the district are to be present in a non-participatory monitoring capacity; however,
21 no employee shall be required to attend in this capacity if the content of the meeting is contrary
22 to the beliefs of the employee; and
- 23
- 24 5. Nonschool persons ~~will~~ **shall** not direct, control, or regularly attend.

25 ~~Subject to the Equal Access Act's provisions,~~ **a** **A** student shall be permitted to voluntarily:^{1,2}

- 26 1. Pray in a ~~public~~ school, vocally or silently, alone or with other students to the same extent and
27 under the same circumstances as a student is permitted to vocally or silently reflect, meditate,
28 or speak on non-religious matters alone or with other students in such ~~public~~ school;⁶
- 29

- 1 2. Express religious viewpoints in a public school to the same extent and under the same
2 circumstances as a student is permitted to express viewpoints on non-religious topics or
3 subjects in such school;⁷ and
4
- 5 3. Speak to and attempt to share religious viewpoints with other students **in school to the same
6 extent and under the same circumstances as a student is permitted to speak to and attempt to
7 share non-religious viewpoints with other students; and**
8
- 9 4. **Possess or distribute religious literature in school, subject to reasonable time, place, and manner
10 restrictions, to the same extent and under the same circumstances as a student is permitted to
11 possess or distribute literature on non-religious topics or subjects in such school.**
12

13 SCHOOL SPONSORED EVENTS⁴

14 If the Board or a school principal authorizes an event at which a student is to speak, a limited public
15 forum shall be established for such student speakers. The appropriate administrators shall ensure that:

- 16 1. The forum is provided in a manner that does not discriminate against a student's voluntary
17 expression of a religious viewpoint, if any, on an otherwise permissible subject;
- 18 2. There is an appropriate method of selecting student speakers which is based on neutral criteria;
19 20
- 21 3. Student speakers do not engage in speech that is obscene, vulgar, offensively lewd, indecent or
22 promotes illegal drug use.

23 To the extent possible and practical, prior to events in which students will speak, notice shall be
24 provided orally and/or in writing that the student's speech does not reflect the endorsement,
25 sponsorship, position, or expression of the Board and its employees.

26 ~~Beginning with the 2015-16 school year,~~ **N**notice of this policy shall be provided in student handbooks
27 and staff handbooks.

Legal References

1. 20 USCS § 4071
2. *Bd. Of Educ. v. Mergens ex rel. Mergens*, 496 U.S.
226 (1990)
3. TCA 49-6-2904**(b)**
4. TCA 49-6-1803
5. TCA 49-6-1805
6. ~~TCA 49-6-1802~~
7. ~~TCA 49-6-1804~~

Cross References

Recognition of Religious Beliefs 4.803
Prayer and Period of Silence 4.805

Bedford County Board of Education			
Monitoring: Review: Annually, in November	Descriptor Term: Websites	Descriptor Code: 4.407	Issued Date: 11/16/21
		Rescinds: 4.5061	Issued: 10/26/00

1 **CONTENT STANDARDS**

2 In order to take advantage of the opportunities the internet provides, the Board authorizes the
3 creation of school and/or district websites on the internet. Only those websites maintained in
4 accordance with Board policy and established procedures shall be recognized as official
5 representations of the district or individual schools. All information on a school or district website
6 must accurately reflect the mission, goals, policies, program and activities of the school and
7 district. The website must have a purpose, which falls within at least one of three categories:

- 8 1. Support of curriculum and instruction — intended to provide links to internet
9 resources for students, parents, and staff in the district;
- 10 2. Public information —intended to communicate information about the schools and district
11 to students, staff, parents, community and the world at large; and
- 12 3. District technology support —intended to provide and respond to instructional and
13 administrative technology needs of students and staff.

14 All material on a school ~~web site~~ **website** shall be either original to the school, in the public domain,
15 or posted with the express permission of its rightful owner. This includes, but is not limited to,
16 text, graphics, pictures, video, sounds, music, characters, logos, and trademarks. Website
17 publications shall follow all applicable copyright laws and guidelines.

18 ~~Web sites~~ **Websites** developed under contract for the school district or within the scope of
19 employment by district employees are the property of the school district.

20 **PRIVACY STANDARDS¹**

- 21 1. Because internet publications are available to the entire world, special care shall be taken
22 to protect the privacy of students and staff. Websites may not include personally identifying
23 information regarding a student¹ such as: telephone numbers, addresses, names of other
24 family members, names of friends, e-mail addresses, specific location of a student at any

- 1 given time, grades, or any other academic information. No confidential information shall
2 be published on or linked to the ~~web-site~~ website.
- 3 2. Student work may be published on ~~web-pages~~ websites only with written consent of the
4 student's parent/guardian, or the eligible student before each incident of publication.
- 5 3. Links to student e-mail accounts are prohibited.
- 6 4. Pictures of students may be included only under the following conditions:
- 7 • Individual student pictures may be published on the ~~web-site~~ website only with
8 written consent of the student's parent/guardian or eligible student.
 - 9 • Pictures of groups of students involved in a school-related activity may be
10 published without consent; however, the students shall only be identified by the
11 group name.
 - 12 • Students shall not be individually identified in pictures unless there is a special
13 reason for doing so, such as recognition for receiving an award. In such cases, the
14 student's parent/guardian or eligible student must give written consent.

15 **ADVERTISING/SPONSORSHIPS**

16 Any use of advertising or sponsorships that appears on a school ~~web-site~~ website must be approved
17 by the school web administrator, the principal or the superintendent/designee. Guidelines for
18 approval shall be established by the superintendent/designee and must be consistent with the
19 board's policies and guidelines used in other school and district publications.

20 **ADMINISTRATIVE PROCEDURES**

21 The superintendent/~~designee~~ shall develop administrative procedures for development of websites
22 including content, quality, and consistency standards and shall designate an individual(s) to be
23 responsible for maintaining the official district ~~web-page~~ website and monitoring all district ~~web~~
24 ~~page~~ website activity. A building principal shall make such designation for an individual school.

25 **CONCERNS/COMPLAINTS**

26 As with any instructional materials or publication used by or representing the school or district,
27 the building principal or superintendent, respectively, is ultimately responsible for accuracy and
28 appropriateness of the information made available on the ~~web-site~~ website. Concern about the
29 content of any page(s) created by students or staff should be directed to the building principal or

- 1 the superintendent/~~designee~~'s office when related to the district ~~web-site~~ website. If the concern is
- 2 not resolved, persons who wish to file a formal complaint shall submit a written request for
- 3 reconsideration of instructional material.

Legal References

1. 20 USCA § 1232g (a)(5)(A)-(B);
Elementary & Secondary Education (20
USCA § 7908) Sec. 9528; 10 USCA § 503

Cross References

- Reconsideration of Instructional Materials and Textbooks
4.403
- Use of Copyrighted Materials 4.404
- Employee-Developed Materials 4.405
- Use of the Internet 4.406
- Controversial Materials 4.801
- Student Publications 6.704

Bedford County Board of Education			
Monitoring: Review: Annually, in November	Descriptor Term: Class Ranking	Descriptor Code: 4.602	Issued Date: 11/16/21
		Rescinds: 4.602	Issued: 08/19/10

1 Students must be enrolled full time at the home base school to be eligible for ranking among the top
2 high school seniors. Transfer student grades shall be incorporated into the local high school grading
3 scale as determined by the school principal.

4 All grades earned in grades 9, 10, 11 and the first semester of grade 12 will be counted toward the
5 grade point average and the rank in class.

6 At the end of each grading period, students who have maintained high academic averages are
7 recognized as:

8 Principal's List – Grades must be all A's.

9 Honor Roll – Grades must be all A's &/or B's.

10 Any school using Grade Point Average (GPA) should adjust in relationship to numerical grade given
11 and course value. Students who meet these standards, and who do not request otherwise, will have
12 their names submitted to the principal for release to the news media.

13 ~~Each school department or club which presents honors or awards or conducts contests will file with the~~
14 ~~principal the name of the honor, award or contest; the basis for selection of the award and honor; the~~
15 ~~method of participation; and the reason for the contest.~~

16 **Prior to a school department or club presenting honors or awards or conducting contests, the school's**
17 **principal shall approve such honor, award, or contest. Following approval, the principal shall keep on**
18 **file the name of the honor, award, or contest; the basis for selection of the award or honor; the method**
19 **of participation; and the reason for the contest.**

20 To become valedictorian or salutatorian, a student must be enrolled in the high school at least four (4)
21 of the seven (7) semesters preceding the final semester. The final semester will not be used in
22 determining class standing.

Cross References

Grading System 4.600

Graduation Requirements 4.605

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Charter Schools	Descriptor Code: 1.704	Issued Date: 11/18/14
		Rescinds: 1.704	Issued: 07/24/12

1 SCOPE

2 This policy shall apply to Sponsors and potential Sponsors of newly created public charter schools. It
3 shall not apply to public charter schools converted from existing public schools pursuant to TCA 49-
4 13-106(b)(2).

5 DEFINITION

6 A charter school shall be a public, nonsectarian, non-religious, non-home based school which operates
7 within a public school district. It shall be subject to all state and federal laws and constitutional
8 provisions prohibiting discrimination on the basis of disability, race, creed, color, gender, national
9 origin, religion, ancestry or need for special education services.¹

10 The purpose of the charter schools are to:²

- 11 (1) Improve learning for all students and close the achievement gap between high and low
12 students;
- 13 (2) Provide options for parents to meet educational needs of students in high priority schools;
- 14 (3) Encourage the use of different and innovative teaching methods, and provide greater decision
15 making authority to schools and teachers in exchange for greater responsibility for student
16 performance;
- 17 (4) Measure performance for pupils and faculty, and ensure that children have the opportunity to
18 reach proficiency on state academic assessments;
- 19 (5) Create new professional opportunities for teachers; and
- 20 (6) Afford parents substantial meaningful opportunities to participate in the education of their
21 children.

22 APPLICATION PROCESS^{3,5}

23 A prospective charter school sponsor shall send the Superintendent notice of its intent sixty (60) days
24 prior to April 1 of the year preceding the year in which the proposed charter school plans to begin
25 operation as a public charter school.

26 A sponsor seeking Board approval of an initial charter school application must complete the form
27 provided by the Tennessee Department of Education as well as provide a list of requirements that the
28 sponsor wants to waive. In the application, the sponsor must demonstrate that the proposed charter
29 school will be able to implement a viable program of quality education for its students. In the case

1 where a traditional public school is seeking to convert to a charter school, the application must include
2 documents showing the necessary parental or teacher support.

3 Applications must be submitted to Board on or before 4:30p.m.on April 1 of the year preceding the
4 year in which the proposed charter school plans to begin operation as a public charter school.
5 Applications will be accepted only between March 1 and April 1. If the 1st of April falls on a Saturday,
6 Sunday, or holiday on which the school district offices are closed, applications will be accepted on the
7 previous business day on or before 4:30 p.m. Late applications will not be accepted, without
8 exception. The sponsor shall pay an application fee of \$500.00.

9 **REVIEW TEAM**

10 If necessary, the Board shall appoint a review team to assist in reviewing and evaluating charter school
11 applications. The team shall be composed of: members of the administrative staff for the district;
12 community members; and a member of the Board. At the board meeting in February each year, the
13 Superintendent of Schools shall make a recommendation to the Board of which members of his
14 administrative staff should be appointed to the team. The Board shall designate a chairman of the
15 review team as the contact person for answering questions about the application process and receiving
16 applications.

17 The Board shall require a procedure of receiving, reviewing and ruling on applications for the
18 establishment of charter schools. The procedure must include a timeline for the application and review
19 process and the means for reviewing and evaluating each application, including the criteria on which
20 the decision to grant or deny a charter will be based. A copy of the procedure, including the review
21 criteria, shall be available to any interested party upon request.

22 The review team shall:

- 23 1. Evaluate all charter school applications based on the review criteria adopted by the Board;
- 24 2. Recommend one of the following options to the Board for each application: approve, reject
25 with stipulations for reconsideration.
- 26 3. Monitor charter school progress; and
- 27 4. Make recommendations for revocation, renewal or non-renewal of charter contracts.

28 **APPROVAL, DENIAL OR APPLICATION⁴**

29 The Board shall rule by resolution on the approval or denial of a charter application within ninety (90)
30 days of receipt of the completed application shall be deemed approved by law.⁵

31 *Approval*

32 If the application is approved, the Sponsor may proceed to negotiate a charter agreement with the
33 Board through its designee within the district administration. The Sponsor of a public charter school
34 that is approved by the Board shall enter into a written agreement with the Board, which shall be
35 binding on the charter school's governing body. This agreement, known as the charter agreement,
36 shall be in writing and shall include all aspects of the Sponsor's approved application as well as any
37 reporting requirements prescribed under state or federal laws.

1 To warrant adoption, charter schools must promote and implement new and innovative practices and
2 conditions in delivering public education not typically found in traditional public schools. All charter
3 schools that include high schools (grades 9-12) must be SACS accredited. It is expected that the
4 candidate school status for accreditation will be received during the first year of the charter school
5 operation.

6 Charter schools approved by the Board of Education are expected to implement the application as
7 submitted and approved. Substantial deviations from the approved application may result in
8 revocation of the Charter by the Board.

9 Charter schools approved by the Board are expected to operate with knowledge of and compliance
10 with all rules, regulations, statutes and policies relevant to that charter school's operations; including
11 but not limited to instruction, human resources, communication, administration, business services,
12 facilities and operations, transportation, food services, safety and student discipline. The Board should
13 not be expected to provide services to charter schools that are not requested during the application
14 process except for those services that are required under state or federal laws. Services agreed to be
15 provided to the charter schools by the Board shall be provided at Board actual cost.

16 The Governing Body of an approved public charter school shall make a written report to the Board
17 annually between August 1 and September 1. This reporting requirement shall begin in the year after
18 the year in which a public charter school begins operation. This annual report shall include: a report
19 on the progress of the school in achieving its goals, objectives, pupil performance standards, content
20 standards, and all other terms of the charter agreement; and a financial statement disclosing the
21 financial health of the school including the costs of the administration, instruction and other spending
22 categories of the school.

23 New public charter schools, conversion schools, and all renewals of charter agreements are approved
24 for a ten year period. However, following the fifth year of a charter school's initial period of operation
25 or the fifth year of any renewal of a charter school agreement, the LEA must conduct an interim review
26 of the charter school according to the guidelines developed by the Department of Education.

27 No later than October 1 of the year prior to the year in which the charter agreement expires, the
28 governing body of a public charter school shall submit a renewal application to the Board. The Board
29 shall make a renewal decision based on the progress of the school towards its stated goals and on the
30 financial status of the school.⁶

31 The Board may revoke or deny renewal of a public charter school agreement for any of the reasons
32 enumerated in TCA 49-13-122.

33 ***Denial***

34 Upon receipt of the grounds for denial, the sponsor shall have thirty (30) days within which to submit
35 an amended application to correct the deficiencies. The Board shall have thirty (30) days either to
36 deny or to approve the amended application or the application shall be deemed approved by law.⁴

37 A denial of an application by the Board may be appealed by the sponsor, within ten (10) days of the
38 final decision to deny to the State Board of Education.

1

Legal References

1. TCA 49-13-105; TCA 49-13-111(1)-(4)(b)(c)
2. TCA 49-13-106(1)(2)
3. TCA 49-13-107
4. TCA 49-13-108; TRR/MS 0520-14-1-.01&.02
5. TCA 49-13-108(a)
6. TCA 49-13-121(b)

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Class Size	Descriptor Code: 4.2021	Issued Date: 11/16/21
		Rescinds: 4.2021	Issued: 06/26/03

1 The policy of the Bedford County School District is ensuring that students with disabilities placed in
2 the general education classroom are provided a free appropriate public education (FAPE). It is our
3 intent to assure that the instructional needs of all students are met. This policy is to establish equitable
4 and educationally sound placement of all students including students with disabilities in every
5 classroom. Our school district will follow state law and state board policy in determining class size for
6 all classrooms.

7 To ensure the provisions of a free appropriate public education (FAPE) according to state law and the
8 Individuals with Disabilities Education Act (IDEA) are being met, our school district proposes the
9 following:

- 10 1. Education placement decisions for all students, including students with disabilities, shall be made
11 based on the instructional needs of the students;
- 12 2. Provide joint staff development and training for General Education and Special Education teachers
13 (models, strategies and interventions) for maintaining an inclusive classroom;
- 14 3. Facilitate interactive planning sessions with Special Education and General Education teachers as
15 well as paraprofessionals regarding each student's IEP;
- 16 4. Training for General Education teachers on modifications and accommodations to the IEP;
- 17 5. All students in the general education classroom should have access to the standard textbooks and
18 instructional materials used in the class; alternative or supplemental materials are provided as
19 needed;
- 20 6. Provide resources and support supplemental aid and material for students to progress in the general
21 curriculum and be successfully in the general education classroom. (e.g. Assistive technology
22 devices and services, paraprofessional support, adaptations in the classroom;)
- 23 7. Provide the technical assistance needed to General Education teachers in order to address the needs
24 of individual students; and

- 1 8. Training for paraprofessionals is provided to ensure that they acquire the knowledge and skills
- 2 necessary to assist students in the general education classroom.

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="text-align: center;">Textbook Selection, Distribution and Care</h2>	Descriptor Code: 4.401	Issued Date: 07/15/14
		Rescinds: 4.401	Issued: 08/20/98

1 **SELECTION ¹**

2 The selection of textbooks shall be completed according to the laws and policies required by the State
 3 of Tennessee and the State Textbook Commission. The responsibility for textbook selection rests with
 4 the local textbook selection committees subject to approval by the Board.¹ The Superintendent shall
 5 establish a procedure for providing the citizens of the community an opportunity to examine proposed
 6 textbooks prior to their final adoption², including public notice of time and location at which textbooks
 7 may be examined. Once the proposed textbooks have been approved by the Board, the Superintendent
 8 of Schools shall post the list of all approved textbooks and instructional materials on the school
 9 system’s website and send a copy of the list to the Commissioner of Education.

10 **COMPLAINTS & RECONSIDERATION**

11 The Superintendent of Schools shall develop forms and procedures to enable citizens to file complaints
 12 regarding the selection or content of approved textbooks. Following the conclusion of this
 13 administrative process, a complainant may appeal an outcome to the Board.

14 **DISTRIBUTION**

15 The Supervisor of Student Services shall be designated by the Board to be responsible for the purchase
 16 and distribution of textbooks in each school. The principal shall be responsible for seeing that each
 17 student receives the required textbooks at no cost to the student³.

18 **CARE OF TEXTBOOKS**

19 Textbooks are property of the Board and shall be returned at the end of the school year, upon
 20 completion of the course or upon withdrawal from a course or school. Parents are to sign an
 21 agreement stating they will be responsible for the textbooks received and used by their children.

22 The following reimbursement schedule shall be used as a guide for collecting fines for lost or
 23 destroyed books:

	<u>Age of Book</u>	<u>Amount Collected</u>
24	1-2 years	100% of replacement cost
25	3-4 years	75% of replacement cost
26	5 or more years	50% of replacement cost
27		

1 The Board shall approve and periodically review a schedule of fines and damaged books. In cases
2 where the book is damaged to the extent it is no longer useable, the amount collected shall conform to
3 the reimbursement schedule for lost books. A fine may only be assessed in cases where the pupil or
4 parent damages, loses, or defaces the textbook either through willful intent or neglect.⁴

5 If, after hearing the student's explanation and other investigation as necessary, the principal determines
6 that there has been willful loss or damage of the textbook, he/she shall assess the appropriate fine and
7 notify the parents in writing.

8 The principal may include with the notice a provision stating that failure to pay the fine imposed
9 within a reasonable time may result in the imposition of one or both of the following sanctions:³

- 10 1. Refusal to issue any additional textbooks until restitution is made; and
- 11 2. Withholding of all grade cards, diplomas, certificates of progress, or transcripts until restitution
12 is made.
- 13 3. Not allowing the pupil to take interim or final examinations or to earn course credit in the
14 course for which the textbook is prescribed until restitution is made; or
- 15 4. Reducing the pupil's grade in the course for which the textbook is prescribed by one (1) letter
16 grade or ten (10) percentage points until restitution is made.

17 The principal may waive the assessment of fines when in his/her judgment the student is the victim of
18 uncontrollable circumstances and not responsible for the damages.⁴

19 **INSPECTION**

20 A list of textbooks used by the schools shall be revised annually by building administrators under the
21 Superintendent of Schools. Textbooks shall be available for inspection by parents/guardians upon
22 request, and the Superintendent of Schools shall develop procedures for the inspection of materials and
23 distribute these procedures to each principal.⁵

Legal References

1. TCA 49-6-2207(c)(e)(f); TCA 49-6-2202(d)
2. 20 USCA § 1232h(a); TCA 49-6-7003
3. TCA 49-3-310(1) (B)
4. TCA 49-3-310(1) (C)

Cross References

- Personal Property Sales 2.403
- Reconsideration of Instructional Materials 4.403
- Controversial Materials 4.801
- Student Fees and Fines 6.709

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Parent Organizations/ Booster Clubs	Descriptor Code: 4.503	Issued Date: 11/16/21
		Rescinds: 4.603	Issued: 11/19/99

1 Booster clubs and parent organizations are encouraged to promote a positive relationship between the
2 school and the community. The primary purpose of these organizations is to assist and support the
3 school in recognizing and promoting students' activities. The principal is responsible for maintaining
4 close communication with such organizations to ensure the organizations' goals are in compliance with
5 board policies. After receiving the superintendent's recommendation, the following criteria will be
6 used in determining if an organization will be recognized (sanctioned) by the Board as a viable booster
7 club or parent organization.

8 1. The organization must be managed or operated by adults, rather than students, and will present
9 its by-laws and/or constitution to the Board or designee. These will clearly identify the
10 organization as a parent organization or booster club separate from school district student
11 organizations and will provide details of the structure of the organization including:

- 12 • officers and their duties
- 13 • election of officers and term limits
- 14 • purpose and goals
- 15 • dues structure, if any
- 16 • intended use of funds generated by the organization

17 2. The organization must include one representative from the school faculty as a voting member.

18 3. No fund raising activities will be conducted within the school by the organization during
19 school hours and students will not participate in fund raising during regular class periods.

20 4. The organization may not use school materials in advertising its activities. Use of school
21 property by the organization for its activities will meet all regulations established by the Board.

22 5. All funds raised by the organization will be used to achieve the stated purposes and goals of the
23 organization. No administrative fees or stipends to officers or others will be permitted.

24 6. The organization must maintain bank, financial, and tax exempt status separate from the school.
25 The organization will provide to the principal, annually (or upon request to the Superintendent

- 1 and/or Board) records or detailed treasurer's report.
- 2 7. Any plan, project or movement instituted to expand, modernize, renovate, or render
3 maintenance to school-controlled and/or owned properties, or provide academic achievement
4 awards and other educational recognition to students or student bodies will be presented to the
5 Board in official session for its consideration, comment, evaluation, approval and sponsorship.
6 This must be done before any public announcement is made.
- 7 8. In no manner will board sanctioning of an organization preclude the organization from
8 compliance with state and federal laws as they pertain to equal opportunity and treatment of
9 all students. Gifts or services provided to the school should benefit both boys' and girls'
10 activities.¹
- 11 9. The Board reserves the right to revoke the sanctioning of any organization if it is found that
12 the organization's operations and purpose are not consistent with the policies adopted by
13 the Board.

Legal Reference

1. Title IX, Education Amendment of 1972,
20 U.S.C. §1681, et. seq.; 34 CFR 106.41

Cross References

Gifts and Bequests 2.401
Student Activity Funds Management 2.900
Student Solicitations/Fund-Raising 6.701

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Extended Programs	Descriptor Code: 4.203	Issued Date: 11/16/21
		Rescinds: 4.203	Issued: 08/20/98

1 SUMMER SCHOOL

2 When summer schools are organized, they shall be operated as a part of the public school program,
3 shall be under the control and management of the Board, and shall comply with rules and regulations
4 of the State Board of Education.¹

5 ADVANCED COLLEGE PLACEMENT

6 In keeping with the State Board of Education's endorsement of the Early Admission Program,² an
7 academically gifted high school student may complete the twelfth grade at a participating institution of
8 higher learning. The student will earn a year's credit in college at the same time that he earns credit for
9 his senior year in high school.

10 To be considered for this program, the student shall:

- 11 1. Earn a cumulative grade point average of at least 95.00 through three (3) years of high school;
- 12 2. Earn an ACT composite of at least 25;
- 13 3. Submit a written request to the high school principal at the end of the eleventh year of school,
14 signed by student and parents;
- 15 4. With parents, meet with principal and counselor for consultation;
- 16 5. Submit a letter stating educational and vocational goals, his plans for attaining them, and ways
17 in which early admission will assist in reaching these goals;
- 18 6. Secure the recommendation to the program by the principal, counselor and two of his
19 classroom teachers;
- 20 7. Be accepted into an early admission program by an accredited institution of higher learning;
21 and

- 1 8. Not be required to participate in the graduation program.

Legal References

1. TRR/MS 0520-1-3-.03(7)(a)
2. TRR/MS 0520-1-3-.06(4)

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="text-align: center;">Animals in School District Facilities for Educational Purposes</h2>	Descriptor Code: 4.8001	Issued Date: 08/18/15
		Rescinds: 4.8001	Issued: 05/15/03

1 The Bedford County Board of Education recognizes that under the proper conditions animals can be an
 2 effective teaching aid. In order to protect both children and animals and in accordance with
 3 recommendations of the State Health Department, the following regulations are adopted for use in all
 4 schools in the district.

5 The building principal shall be responsible for the enforcement of these regulations as set forth by the
 6 Board. It is the responsibility of the principal or his/her designee to assure a specific and appropriate
 7 educational purpose for any animal in the school or on school grounds.

8 Animals are prohibited on school premises except in connection with an organized and approved
 9 school activity. Animals brought to school for a special event must be approved by the building
 10 principal and under the regulations set forth by the Board. An example might be but not limited to “pet
 11 day” and the special event shall have an educational message incorporated into the theme of the
 12 program, such as proper care, treatment, respect, safety, etc. relating to animals.

13 The only animals allowed to be housed in a classroom or school building must be for a specific and
 14 appropriate educational purpose and shall be allowed for the amount of time necessary to achieve the
 15 instructional goal.

16 The principal shall be advised of any animals to be housed in the classroom, building or grounds. At
 17 the principal’s discretion and in accordance with board policy, permission to keep the animal may be
 18 denied based on these considerations: (1) the purpose of the animal’s presence, (2) the ability of the
 19 teacher/personnel to control the animal, (3) the past practice in the classroom, building or grounds, and
 20 (4) stray animals must be addressed in accordance with system administrative procedures.

21 School staff will be responsible for the proper control of animals brought to school for instructional
 22 purposes, and the principal/teacher will be responsible for reasonably insuring the effective protection
 23 of children when animals are in school.

24 Dogs, cats, and any other animal where applicable must be kept on a leash or halter. No animals are to
 25 be allowed to run free in the building, classroom, food areas, or activity areas (school grounds).

26 Special attention and caution shall be given to furred and feathered animals in the classroom, building
 27 and grounds, in terms of their effect on allergic children.

28 It is the responsibility of the principal or his/her designee to provide a plan of care for animals while in
 29 the building or classroom. A plan of care must be implemented for classroom building or classroom

- 1 housed animals during the regular day and in the event of a school closing or an emergency situation.
2 In each school where animals are housed, there shall be a plan whereby the staff member responsible
3 visits the school daily or on a routine basis to insure the proper care of the animal/s.
- 4 All fecal material must be cleaned from cages of any mammal or rodent on a daily basis and an
5 appropriate sanitizer used. Reptiles, fish and insects must be care for in a manner to minimize odor
6 and maintain health standards.
- 7 No poisonous animals shall be brought into school except for special demonstrations by trained
8 handlers.
- 9 If a staff member or student has been bitten by an animal and the skin has been pierced, the incident
10 must be reported immediately to the school office by the supervising adult. Students shall be
11 instructed to report such to the school office in the event that the supervising adult is unaware of the
12 incident.
- 13 Staff members are reminded that all standards of humane treatment of animals are required.
- 14 Service animals are addressed in BCBOE Policy Manual -Section 3-Support Services - Policy 3.218-
15 Service Animals in District Facilities.

Cross References

Policy 3.218 – Service Animals in District Facilities

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Graduation Activities	Descriptor Code: 4.606	Issued Date: 11/16/21
		Rescinds: 4.606	Issued: 06/19/18

1 Students who have met all graduation requirements on the day of graduation and students who are
2 within two (2) or fewer credits of meeting all requirements¹ and can complete the requirements during
3 the summer may participate in all graduation activities. If extenuating circumstances exist at any
4 school, the matter shall be presented to the Board prior to graduation activities.

5 Students are expected to participate in all graduation activities, and graduation apparel shall be
6 determined by the administration of each school and shall be the personal expense of each student.
7 Any fees required for graduation ceremonies shall be waived for students who are eligible to receive
8 free or reduced price lunches, and in such cases, the school shall assume responsibility for payment of
9 fees.²

10 Graduation ceremonies shall be physically accessible to all students, their parents and/or guardians,
11 and other interested citizens.³

12 Students who do not wish to participate in graduation activities shall notify the school principal in
13 writing at least five (5) days prior to the day of graduation. Non-participating students shall receive
14 their diplomas or certificates from the principal's office within one (1) week of the day of graduation.

15 The ceremony and all activities included therein shall not be religious in nature.⁴ The content of any
16 students' speeches shall not reflect the endorsement, sponsorship, position, or expression of the school,
17 employees, or Board.⁵

18 The Superintendent of Schools shall develop procedures to ensure that students are recognized at
19 graduation ceremonies for the following achievements:⁵

- 20 - Honors;
- 21 - State Honors;
- 22 - State Distinction;
- 23 - District Distinction;
- 24 - Tri-Star Scholar;
- 25 - Students receiving a TN Seal of Biliteracy;
- 26 - Students voluntarily completing at least ten (10) hours of community service each semester the
27 student is in attendance at a public high school;
- 28 - Students receiving a gold or platinum medal on National Career Readiness Certificate; and
- 29 - Students graduating with a district-developed work ethic distinction.

Legal References

1. TCA 49-6-405(b)(2)
2. TCA 49-2-114
3. 28 CFR § 36.201
4. *Lee v. Weisman*, 505 U.S. 577(1992), 112 S. Ct. 2649, 120 L. Ed. 2d 467 (1992)
5. State Board of Education Policy 2.103; TCA 49-6-6010

Cross References

Section 504 & ADA Grievance Procedures 1.802
Student Fees and Fines 6.709

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Homebound Instruction	Descriptor Code: 4.206	Issued Date: 08/17/21
		Rescinds: 4.206	Issued: 06/19/18

1 **HOMEBOUND INSTRUCTION**

2 The homebound instruction program is for students who because of a medical condition are unable
3 to attend the regular instructional program.¹ The homebound instruction program shall consist of
4 three (3) hours of instruction per week while school is in session for a period of time determined,
5 on a case-by-case basis, by the district.

6 To qualify for this program, a student shall have a medical condition that will require the student
7 to be absent for a minimum of ten (10) consecutive instructional days, or for an aggregate of at
8 least ten (10) instructional days for a student who has a chronic medical condition. The student
9 shall be certified by his/her treating physician as having a medical condition that prevents
10 him/her from attending regular classes. The services provided to the homebound student shall
11 reflect the student's capabilities and be determined by the homebound instructor, after
12 consultation with appropriate professional staff of the student's assigned school.

13 Recertification shall be obtained after the expiration of each period of homebound instruction if
14 the student's treating physician certifies, in writing, that the student has a medical condition that
15 prevents him/her from returning to regular classes.

16 **COVID-19 QUARANTINE²**

17 Students on homebound instruction who are temporarily quarantined due to a positive COVID-
18 19 test result or possible exposure to COVID-19 may participate in remote instruction during the
19 period of quarantine only.

Legal References

1. TCA 49-10-1101; TRR/MS 0520-01-02-.10
2. TRR/MS 0520-01-13-.01(d)(1)

Cross References

Alternative Credit Options 4.209
Virtual Education Program 4.212
Student Communicable Diseases 6.403
Acquired Immune Deficiency Syndrome 6.404

Bedford County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Assignment/Transfer	Descriptor Code: 5.115	Issued Date: 08/16/16
		Rescinds: 5.115	Issued: Suspended

1 **ASSIGNMENT**

2 The Superintendent shall assign personnel to the various schools or departments by June 15 preceding
3 the school year for which such persons are employed while allowing each principal or immediate
4 supervisor to assign more specific responsibilities within each school.¹

5 Assignment of employees will be made by the Superintendent based on the recommendation of the
6 appropriate division director and/or building principal. The assignment will be determined by the
7 applicant's training, experience and ability to perform the duties of the position and in the best interest
8 of the schools.

9 Extra assignments for which supplements are provided and upon which initial employment was based
10 may not be relinquished in part by the employee without the approval of the person making the
11 assignment. Other assignments for which supplemental salary is provided shall be made on an annual
12 contract basis.

13 **TRANSFER (to move from one school or administrative unit to another)**

14 The Superintendent shall transfer employees as necessary for efficient operation of the schools.²
15 Transfers shall be non-discriminatory and shall not be arbitrary or capricious. The Superintendent is
16 responsible for developing and disseminating procedures for transfer.

17 ~~All employees transferred shall receive written notification of the transfer with reason(s) prior to the~~
18 ~~transfer.~~

19 The Board shall be notified of transfers at its next regular scheduled meeting.

20 Transfers made in accordance with board policy and state law.

21 **REASSIGNMENT (to move to another assignment within the same school or administrative** 22 **unit)**

23 Reassignments shall be non-discriminatory and shall not be arbitrary or capricious. Employees shall
24 be reassigned as necessary for efficient operation of the schools. The Superintendent is responsible for
25 developing and disseminating procedures for reassignments.

26 Reassignments shall be made by the employee's immediate supervisor with approval by the
27 Superintendent.

Legal References

1. TCA 49-2-301(b)(1)(L); TCA 49-5-401
2. TCA 49-2-301(b)(1)(EE); TCA 49-5-510;
TCA 49-2-303 (b) (3)

Cross References

Nepotism 1.108
Line and Staff Relations 5.101
Job Descriptions 5.103
Recruitment 5.105
Request for Transfer/Re-Assignment 5.115.1 (AP)

Bedford County Schools

Good News Report

Date: November 17, 2022

Cascade Elementary School...

Says thank you to Cascade High School and Mrs. Anji White for organizing and hosting Trunk or Treat for the elementary students!

Cascade Middle School...

Held a breakfast and program for local Veterans on November 11. In addition to a band performance, students shared writing pieces and artwork, and one student shared a solo vocal and guitar performance, all prepared especially for the veterans!

Hosted a Literacy Night on October 27 where students showcased writing pieces, and literacy games were available for guests.

Cascade High School...

Had five student council members during fall break attend the SASC conference in Parkland Florida where they heard several motivational speakers and shared ideas with other councils of the south. One thing they brought back is that "Your Voice is Your Power" and have started a bulletin board in the hallway with students'/teachers' pictures and their power words.

Marching Band received the superior ratings at the TN Division II State Marching Band Competition on November 5 at Stewart's Creek High School for their band, percussion, color guard and drum major as well as 4th place overall! Congratulations to this talented group of musicians and performers!

Community Elementary School...

Alongside Community Middle hosted their annual Veteran's Day Program and breakfast with Community Middle doing the program and Community Elementary doing the breakfast. There was a great turnout of veterans for an important day. Thank you to our veterans!

Gives a big shout out to their first ever 4th and 5th grade cheerleading squad, who are bringing great energy to our elementary league ballgames this year! We are very excited to see them grow throughout this season beside our basketball teams. Go Vikings and Viqueens!

Community Middle School...

Just finished up their fall play "Scared Silly," which was well attended by students and the community.

Students that earned the REN Rewards cards will be attending a rewards trip to MTSU on Friday, November 18. Around 220 students earned this reward, and this is one of the major field trips for student behavior and academic success that is taken each year.

Community High School...

Says thank you to the Community School Alumni Association, which presented a check for \$4000 to the school. These funds will be used for display cases and other items in the new wing to display student work and highlight organizations.

Eakin Elementary School...

Wants to thank H. B. Cowan & Company and Brad McGee for purchasing a refrigerator for the teacher's lounge. We appreciate their kindness and support!

Set a schoolwide goal for students to read 2,000 books between November 1 and November 18 in an effort to encourage reading. At the start of this week, students had read 1,257 books with four days left

to read! Students are working hard to read 743 books before Friday at 1:00 and will celebrate by reading on the lawn with blankets outside Friday afternoon.

East Side Elementary School...

Was visited on November 14 by local author Laura Joy Pewitt to share with students two books she has written. Thank you, Mrs. Pewitt; the students loved hearing about Elsie and Wally!

Held a Halloween Hustle fundraiser and raised enough money to purchase a small piece of playground equipment. Students ran over 14,000 laps!

Harris Middle School...

Had 800 folks attend their annual fall festival on October 29. They say thank you to all the teachers and students that helped make this a fun day for everyone. We would also like to thank Mini Los Tres Reyes and Kona Ice for supporting HMS!

Says thank you to Alejandro Rosales for the blanket donation he provided to HMS for Christmas and are very appreciative of his generosity. Thank you also to First Church of the Nazarene for providing breakfast for teachers on November 8; it was a welcome treat for all!

Learning Way Elementary...

Had a great turnout to our PTO fall festival. Families trunk or treated, played games, painted pumpkins, enjoyed dinner and participated in a costume contest. Thank you to all the SCHS sports teams and clubs that helped with the event!

Had over 400 adults come to their school for Thanksgiving lunch. It was good to see so many families eating together!

Liberty School...

Faculty and staff would like to thank their PTO for providing lunch on Staff Development Day where they enjoyed salad, fettuccine, spaghetti, garlic bread and a variety of delicious desserts.

Would also like to thank the Shelbyville-Bedford Community Foundation for the monetary donation for our academic rallies held during Unity Day where they were able to provide reward gift cards to some of the students for attendance and academic achievements.

Shelbyville Central High School...

Says congratulations to the Lady Eaglettes' soccer team! For the second time in program history, they made it to the sectionals. Also, congratulations to Eagle's football team for qualifying for the playoffs under first-year coach John Dryden!

Knows many community members and businesses pour into our students. As a token of gratitude, SCHS students give back to our community regularly. For example, the band played in the Veterans Day Parade; the National Honor Society worked at the Community Soup Kitchen, created birthday and holiday cards for Celebration Way Assisted Living, worked at the New Destiny Dog Rescue, and volunteers regularly with the Boys and Girls Club; the girls' basketball team worked the Trunk or Treat at Learning Way and helped place flags for the 9/11 Memorial Service; the baseball players also help at the Shelbyville Soup Kitchen and helped an elderly cancer patient move; Spanish Club students hosted a community soccer day for anyone to come and play and helped at Jack Daniel's Family Picnic. This is just a snapshot of what our students do to give back to our community!

Southside Elementary School...

Had representatives from Motlow College read to 3rd grade students on November 11. They dedicated a book *Stand Tall Molly Lou Melon* to our Library. We greatly appreciate their support!

Started hosting LIVE morning announcements from a classroom. Through these announcements, students in different grade levels are highlighted as students practice their leadership and communication skills by leading different parts of the announcements.

Thomas Magnet School...

Received a \$2000 grant from WalMart to support our PTO programs and a \$2,400 donation from the Shelbyville-Bedford Community Foundation for our new playground! We are grateful for these generous donations to support our school!

CTE Annex...

Health Science HOSA students are preparing for a second blood drive of the school year on December 9 with a theme of "Shake up your Holiday Tradition - Give Blood!" December is also the month of their Comfort Drive at which they collect cozy socks and pajama pants for teen patients at the Vanderbilt Monroe Carroll Children's Hospital.

Students in Mrs. Jackson and Ms. Straub's art classes are preparing for the Festival of Trees, a tree-decorating competition, which will be held at the Fly Arts Center on 11/19 from 10AM to 4PM. There will be a craft fair, kids' activities and a book reading from Mrs. Claus. The SCHS Art program would appreciate support as the "Best of Show" is voted on through donations! The classes are including clay roses on their tree as an homage to the late Mrs. Carol Price; "Clay roses" was a project she always did with her students, and she is greatly missed in the Shelbyville art community.

Bedford County Learning Academy...

Celebrated Veterans' Day with students working in groups to research branches of the military. At the end of the day, students presented their research with posters, PowerPoint presentations and reports. All participants received ice-cream for their participation, the top 3 groups received pizza and the two groups that tied for 1st place received gift cards.

Bedford County Virtual School...

Would like to thank the following organizations for their generous donations to BCVS students: International House of Prayer, Dairy Queen, Main Street Nutrition, and Experience Church. Their kindness has helped reward students for hard work and dedication as virtual learners!

Hosted several in-person learning days for virtual learners this month. Students painted, conducted experiments, participated in an escape room and made catapults. We are looking forward to more opportunities to get together, learn and grow as a virtual learning community.

From across the district,

Thank you to Pinnacle Bank for visiting East Side and Eakin LEAPs programs this month to teach our elementary students about financial literacy skills such as needs versus wants and saving money. The students especially enjoyed the piggy banks that Pinnacle gave to them!

Thank you to the Christmas in July Horseshow and managers Denny Russell and Carol Missildine. This show, that takes place over the 4th of July weekend, helps support local children in need in the Bedford County School system. For the second year now, this money, \$6,000 this year, will help provide Christmas presents for underprivileged children right here in Bedford County. The hope is that this tradition continues for years to come, and we thank the owners, trainers, exhibitors and community members for their involvement in making Christmas special for the children of our community!

And finally, coming up:

School holidays coming up are November 21-25 as well as December 21-January 3. Our next staff development day will be on Wednesday, January 4, 2023, and students will return from break on January 5, 2023.

A meeting for parents of all BCS third graders is being planned for December 8, 2022, at 6:00PM at Harris Middle School. The purpose of the meeting is for district leadership to explain the new third grade retention law and what it may mean for our students. This is a very important meeting, and we are hoping for a good turnout of parents. Letters and automated callouts are going out and information is being posted to our school websites as well.

That concludes the communications report. Thank you!

2022 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 30, 2022**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name:

Director of Schools/Superintendent Name:

Director of Schools/Superintendent **Signature:**

School Board Chair Name:

School Board Chair **Signature:**

Date of School Board Approval:

UPLOAD COMPLETED REPORT TO ePlan BY **NOVEMBER 30, 2022**
(including the corresponding corrective action plan if applicable).
Upload instructions are accessible [here](#).



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Budget Overview

Bedford County (020) Public District - FY 2023 - CTE Perkins Reserve - Rev 1 - Regional Career Pathways Application

Go To

Filter by Location:

[Show Unbudgeted Categories](#)

Account Number	71300 - Vocational Education Program	Total
Line Item Number		
429 - Instructional Supplies & Materials	4,500.00	4,500.00
730 - Vocational Instruction Equipment	94,451.00	94,451.00
Total	98,951.00	98,951.00
	Adjusted Allocation	98,951.00
	Remaining	0.00

Schuler, Lori

Production

Session Timeout
00:29:57

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State approved - 11/9/22



Budget Overview Plus/Minus

Bedford County (020) Public District - FY 2023 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 - Rev 1 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 Grant

Go To

Indirect Cost

Total Contributing to Indirect Cost **\$8,757,538.57**

Indirect Cost Rate **14.59%**

Maximum Allowed for Indirect Cost **\$1,115,040.47**

Filter by Location: **All - \$15,323,038.57**

Show Unbudgeted Categories

Account Number	71100 - Regular Instruction Program	72120 - Health Services	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	72250 - Education Technology	72620 - Maintenance of Plant	72710 - Transportation	73100 - Food Service	76100 - Regular Capital Outlay	Total
105 - Supervisor / Director		0.00		90,000.00	0.00	0.00	0.00	0.00		90,000.00
116 - Teachers	962,000.00 +\$962,000.00									962,000.00 +\$962,000.00
120 - Computer Programmer(s)					50,000.00					50,000.00
130 - Social Workers			130,000.00 -\$65,000.00							130,000.00 -\$65,000.00
146 - Bus Drivers							82,000.00			82,000.00
162 - Clerical Personnel	0.00		0.00	45,000.00	0.00		0.00	0.00		45,000.00
165 - Cafeteria Personnel								51,840.00		51,840.00
189 - Other Salaries & Wages	2,454,000.00	10,000.00 +\$10,000.00	83,000.00 +\$3,000.00	660,000.00	0.00	90,000.00 +\$90,000.00	85,000.00 +\$85,000.00	80,000.00 +\$80,000.00		3,462,000.00 +\$268,000.00
201 - Social Security	252,000.00 +\$60,000.00	1,000.00 +\$1,000.00	24,330.00 +\$330.00	60,175.00	3,750.00	6,000.00 +\$6,000.00	11,100.00 +\$6,000.00	8,790.00 +\$5,500.00		367,145.00 +\$78,830.00
204 - State Retirement	483,220.00 +\$99,220.00	1,750.00 +\$1,750.00	48,330.00 +\$330.00	120,750.00	7,500.00	10,200.00 +\$10,200.00	20,000.00 +\$10,000.00	15,000.00 +\$9,500.00		706,750.00 +\$131,000.00
207 - Medical Insurance	0.00	0.00	72,000.00	168,000.00	15,000.00	0.00	0.00	0.00		255,000.00
210 - Unemployment Compensation	9,000.00	0.00	700.00	1,950.00	200.00	0.00	500.00	100.00		12,450.00
212 - Employer Medicare	60,000.00 +\$19,000.00	200.00 +\$200.00	7,100.00 +\$100.00	14,115.00	500.00	1,870.00 +\$1,870.00	3,200.00 +\$2,000.00	2,800.00 +\$2,000.00		89,785.00 +\$25,170.00
412 - Diesel Fuel							38,721.57			38,721.57
422 - Food Supplies								162,400.00		162,400.00
429 - Instructional Supplies & Materials	640,947.00									640,947.00
430 - Textbooks - Electronic	150,000.00									150,000.00
449 - Textbooks - Bound	250,000.00									250,000.00
471 - Software	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		100,000.00
499 - Other Supplies and Materials	111,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		111,500.00
599 - Other Charges	1,000,000.00 -\$1,220,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		1,000,000.00 -\$1,220,000.00
706 - Building Construction									5,800,000.00	5,800,000.00
722 - Regular Instruction Equipment	255,500.00									255,500.00

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Schuler, Lori

Production

Session Timeout

00:27:58

Line Item Number	Number	Regular Instruction Program	Services	Student Support	Services/Regular Instruction Program	Education Technology	Maintenance of Plant	Transportation	Service	Regular Capital Outlay	
724 - Site Development										400,000.00	400,000.00
729 - Transportation Equipment								0.00 -\$180,000.00			0.00 -\$180,000.00
799 - Other Capital Outlay										110,000.00	110,000.00
Total		6,728,167.00 -\$79,780.00	12,950.00 +\$12,950.00	365,460.00 -\$61,240.00	1,159,990.00	76,950.00	108,070.00 +\$108,070.00	240,521.57 -\$77,000.00	320,930.00 +\$97,000.00	6,310,000.00	15,323,038.00
										Adjusted Allocation Remaining	15,323,038.00 0.00

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Session Timeout
00:27:58

Bedford County Schools Maintenance Department

707 Sevier Street

Shelbyville, Tennessee 37160

Telephone: (931) 684-6961 Fax: (931) 684-6961

I recommend the low bid in each as indicated by the yellow highlight.

Propane:

We received the following bids

Henley Propane at \$1.295 per gallon (large tanks) 1.195 per gallon (small tanks)

Ferrellgas at 1.77 per gallon (large tanks) 1.26 per gallon (small tanks)

Light Bulbs:

We received the following bids

City Electric Supply (in Shelbyville) \$131,332.54

Ross Services Corporation \$690,223.12

HVAC Filters

We received the following bids

Blade Filters Inc \$202,702.85

Carolina Filters \$216,469.12

Puremaxx LLC \$234,749.00


Ross Services \$339,351.80

Kimbros Mechanical \$363,828.74

PROPOSAL FORM

TO: Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160

Re: Bid No. 23-19

*I recommend
Low Bid* 

Gentlemen:

Having examined the specifications for **Propane**, we (I) submit the following proposal:

1. Small Tanks (500 to 1,000 gallons):

Bus Garage - 2 tanks
Liberty Greenhouse
EMS Station- Unionville

The undersigned agrees to furnish propane gas for the Bedford County, Tennessee (small tanks) at a cost of \$ 1.095 per gallon. The above price will be the seller's established price at the time and place of delivery. The initial price may fluctuate with the market, but will not exceed \$.245 above the bid price.

Bid prices shall be for the entire fiscal year ending June 30, 2023.

2. Large Tanks (18,000 gallons):

Cascade Elementary School
Cascade Middle School
Cascade High School
Community Middle School
Community High School

**No delivery fee's
*No hazmat fee's
No fuel fee's

The undersigned agrees to furnish transport propane gas for the Bedford County, Tennessee (large tanks) at a cost of \$ 1.195 per gallon. The above price will be the seller's established price on **October 17, 2022**. The above price is subject to market fluctuation (escalation and de-escalation) based on the Mt. Belveau index as published in the "Wall Street Journal" on **October 17, 2022**. Grade of propane A05

Company Name:

Herley Propane

Mailing Address:

106 E fort ST Manchester TN 37355

Signature and title of bidder:

 owner

Date:

10-5-22

Telephone Number:

~~600~~ - 931-728-7817

Email:

MT Herley propane@gmail.com

PROPOSAL FORM

TO: Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160

Re: Bid No. 23-19

Gentlemen:

Having examined the specifications for Propane, we (I) submit the following proposal:

1. Small Tanks (500 to 1,000 gallons):

Bus Garage – 2 tanks
Liberty Greenhouse
EMS Station- Unionville


The undersigned agrees to furnish propane gas for the Bedford County, Tennessee (small tanks) at a cost of \$ 1.77 per gallon. The above price will be the seller's established price at the time and place of delivery. The initial price may fluctuate with the market, but will not exceed \$.35 above the bid price.

Bid prices shall be for the entire fiscal year ending June 30, 2023.

2. Large Tanks (18,000 gallons):

Cascade Elementary School
Cascade Middle School
Cascade High School
Community Middle School
Community High School

The undersigned agrees to furnish transport propane gas for the Bedford County, Tennessee (large tanks) at a cost of \$ 1.26 per gallon. The above price will be the seller's established price on October 17, 2022. The above price is subject to market fluctuation (escalation and de-escalation) based on the Mt. Belveau index as published in the "Wall Street Journal" on October 17, 2022. Grade of propane HD5

Company Name: FERRELLGAS
Mailing Address: 1011 FIRESTONE PKWY, LAVERGNE, TN 37086
Signature and title of bidder: Rick Warren, Account Manager 
Date: 10/21/22
Telephone Number: 615-642-0466
Email: rickwarren@ferrellgas.com

PROPOSAL FORM

TO: Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160

Re: Bid No. 23-20

Gentlemen:

Having examined the specifications for Light Bulbs, we (I) submit the attached proposal.

Total Bid Price

\$ 131,332.⁵⁴

Company Name: City Electric Supply

Mailing Address: 627 N main st

Shelbyville, TN 37160

Signature and title of bidder: Derek Reeves - Branch Manager

Telephone Number: (931) 536-0577

Email: derek.reeves@cityelectricsupply.com

I recommend
Low Bid



Bulb Type	Base	ANSI	Shape	Location	Qty	Price Each	Price for QTY
High Pressure Sodium 150 Watt medium screw base	E26	S55	ED17		25	24.34	608.50
Metal Halide 50 Watt medium screw base	ED17				50	30.51	1525.50
Metal Halide 100 Watt medium screw base	ED17				50	30.51	1525.50
Metal Halide 150 Watt medium screw base	ED17				100	36.81	3681.00
Metal Halide 400 Watt medium screw base (universal oper)	ED37	M59E			25	24.49	612.25
LED 25 Watt medium screw base (frost & clear)	ED28	E39			100	2.49	249.00
LED 52-60 Watt medium screw base (frost & clear)					300	2.10	210.00
LED 90-100 Watt medium screw base (frost & clear)					50	4.47	447.00
Incandescent 200 Watt medium screw base (ROUGH & SERVICE)					50	4.94	247.00
Incandescent 300 Watt medium screw base (ROUGH & SERVICE)					50	6.25	312.50
Incandescent 500 Watt medium screw base (ROUGH & SERVICE)					50		
				Obselete cannot find			
LED 50 Watt (50par20) medium screw skirred					200	4.77	954.00
LED 80 Watt (100par38) medium screw skirred					100	9.67	967.00
Incandescent 40 Watt medium base Appliance Bulb					36	.53	19.08
Incandescent 7 Watt night light bulb (7c7)					36		
Compact Fluorescent tube F32T8/SP41/U/6 (U)	U				36	10.56	380.16
Compact Fluorescent Tube F32/T8/CW					1500	2.52	3780.00
FP54T5HO841					100	7.86	786.00
bulb f9tt/27k					75	3.29	246.75
Compact Fluorescent bulb PL-S 5W/27					75	3.48	261.00
Compact Fluorescent bulb PL-T 42W/35/4P					50	10.14	507.00
2X4 Clear Acrylic Lens					50	16.32	816.00
FOT12/835/ECO					50	7.19	359.50
T5 Wire Guard					50	25.00	1250.00
Combo-Kit 2-head Emergency/ Exit Light Combo Kit (LED)					150	34.29	5143.50
Illuminated Exit Light (lighted sign fixture) - LED					100	24.29	2429.00
54 WT5HO Fluorescent High Bay Fixture 4 lamp					50	86.67	4333.50
SPST 120V/277V LED compat. WP Flush MNT PHOTOCCELL					20	11.88	237.60
Ballast; MH Multi-tap 50 Watt (UNI)					10	61.72	617.20
Ballast; MH Multi-tap 150 Watt (medium and mogul)					10	56.25	562.50
Ballast; MH Multi-tap 175 Watt (medium and mogul)					10	50.00	500.00
Ballast; MH Multi-tap 400 Watt (medium and mogul)					20	63.13	1262.60
120V 300W D/C ZNC PHTCTRL					20	15.69	313.80
Ballast; T-5 multi tap 4 bulb (HO)					20	43.67	873.40
Ballast; T-5 multi tap 2 bulb (HO)					10	26.60	266.00
105-285V Turn Lock Photocel					20	9.03	180.60
LED Compat. Timer for lighting control 120/277/480v					20	53.00	1060.00
Ballast; T8 3 BULB Multi-tap					100	13.27	1327.00
Ballast; T-8 Multi tap 4 bulb					100	14.60	1460.00
Ballast; T-8 Multi tap 2 bulb					100	12.67	1267.00
Ballast PS1400QD 120/277 UNI					10	79.69	796.90
Ballast; Lithonia Power Security Battery Pack PS 500					50	51.30	2565.00
Fire Horse Battery Pack (FH3-Dual-450L)					50	82.00	4100.00
Battery back up for flat panel led <i>complete Panel w/Emergency built in</i>					20	187.50	3750.00
LED 40 Watt or higher Flat Panel Grid Troffer mutli-color	2X4				100	63.41	6341.00
Troffer Kit for surface mount led flat panel					20	36.00	720.00
Led 40 Watt or higher Flat Panel Grid Troffer mutli-color	2X2				20	53.41	1068.20
LED LESF1SDA Almentation	2X2				20	53.75	1075.00
LED 93051827 LESF1SDA Alemnntation	2X4				20	66.25	1325.00
LED 17 Watt 25 Degree Beam					25	5.28	132.00
LED 20 watt par 38 40 degree beam					25	17.59	439.75
LED 20 watt par 38 20 degree beam					25	17.55	438.75
LED omni direction 20 watt medium base					25	1.93	48.25
LED omni direction 12 watt medium base					25	1.93	48.25
LED 48 watt vapor tight fixture					50	80.00	4000.00
LED area light 380001m-300w-5000k 120-208v fixture					25	321.11	8027.75
LED area light 380001m-300w-5000k 347-480v fixture					25	443.33	11083.25
LED area light wall pack 120-277v 90 watt					50	156.25	7812.50

LED area light wall pack 120-277 volt 135 watt	50	228.47	11423.50
LED Canopy Fixture Equivalent to 200 watt HID	25	88.24	2206.00
LED Area Dusk-to-dawn- light fixture 55 watts	25	72.94	1823.50
LED Flood Light Fixture Equivalent to 400 watts HID	25	285.88	7147.00
LED Shoe Box for Parking Lot Lights Equal to 400 watt HID 120v/	25	217.65	5441.25
↑ 277v/480 v →	25	317.65	7941.25
Total Bid Price for Entire Quantities:			↓ ↓ \$ 131,332.54

****ACCEPTABLE BRANDS OF BULBS INCLUDE: GE, SYLVANIA, PHILIPS, OR OTHER COMPARABLE NATIONAL BRANDS.****
 ****SATCO, DAMAR, AND OTHER SUCH BRANDS OF BULBS WILL NOT BE ACCEPTED UNLESS OTHERWISE NOT AVAILABLE.****

THE MAINTENANCE DEPARTMENT WILL REJECT THE ENTIRE DELIVERY IF ANY BOXES APPEAR DAMAGED.
 THE MAINTENANCE DEPARTMENT WILL NOT BE RESPONSIBLE FOR ANY EXPENSE DUE TO REJECTION OF THE DELIVERY.



CITY ELECTRIC SUPPLY

BEDFORD COUNTY SCHOOLS

707 SEVIER STREET

SHELBYVILLE, TN

37160

Phone: 9316846961

Fax: 931-684-6961

C.E.S. (Shelbyville)
627 North Main Street, Shelbyville, TN,
37160.

Phone: 931-536-0577

Fax: 931-492-4602

Email: Shelbyville0609@cityelectricsupply.com

Valid From:

Valid Until:

Page 1/5

Delivery Details:

BEDFORD COUNTY SCHOOLS

Entered by:

Sales Rep:

Derek Reeves

Derek Reeves

Account No.: 06090014001

Order Number: LIGHT BULBS BID

NO.23-20

QUOTATION

SHB/010531

18 Oct 2022

23 Nov 2022

Qty	Item	Description	\$ Price Per	\$ Goods
25	PHILIPS 377200	MHC150/U/M/4K ALTO 12PK	24.34 1	608.50
50	PHILIPS 429928	MHC50/U/M/4K ELITE	30.51 1	1525.50
50	PHILIPS 419515	MHC100/U/M/3K ELITE	30.51 1	1525.50
100	PHILIPS 134635	MHC150/U/MP/3K ALTO 12PK	36.81 1	3681.00
25	PHILIPS 274498	MH400/U 6PK	24.49 E	612.25
100	FUSION CLED5.5A19840ND	5.5W LED A19 840 NON DIM	2.49 E	249.00
100	FUSION CLED9A19840NDV3	OBS USE FL9A19840ND	2.10 E	210.00
100	FUSION FLED15A21840V3	OBS USE FL15A21840	4.47 1	447.00
50	26882B	200W medium base incandescent	4.94 1	247.00
50	04098D	300W medium base incandescent	6.25 1	312.50
200	FUSION FLED8PAR20940	*OBS* USE FL6.5PAR20940	4.77 1	954.00
100	FUSION FLED17PAR38950W	***USE FLED16.5PAR38950***	9.67 1	967.00
36	FUSION FI40A19/RS	OBS USE CLED5.519830ND	0.53 1	19.08
36	PHILIPS 379024	FB32T8/TL841/6 ALTO 20PK	10.56 1	380.16
1500	PHILIPS 479626	F32T8/TL941 ALTO 30PK	2.52 1	3780.00
100	PHILIPS 290833	F54T5/841/HO/ALTO 40PK	7.86 1	786.00
75	FUSION FCF9DTT827/2 PIN	OBS* NO REPLACEMENT	3.29 E	246.75
75	PHILIPS 146712	PL-S 5W827/2P/ALTO 10PK	3.48 1	261.00
50	PHILIPS 149021	PL-T 42W/835/4P/A/ALTO	10.14 1	507.00

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CITY ELECTRIC SUPPLY
BEDFORD COUNTY SCHOOLS
707 SEVIER STREET
SHELBYVILLE, TN
37160

Phone: 9316846961
Fax: 931-684-6961

Delivery Details:
BEDFORD COUNTY SCHOOLS

Valid From:
Valid Until:

18 Oct 2022
23 Nov 2022

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Entered by:
Sales Rep:

Account No.: 06090014001
Order Number: LIGHT BULBS BID
NO.23-20

QUOTATION

SHB/010531

Qty	Item	Description	\$ Price Per	\$ Goods
50	00867A	2 X 4 ACRYLIC LENS	16.32 1	816.00
50	SATCO Y24004	FB40CWX/6	7.19 1	359.50
50	TAMLITE HB-WG-4WT	HORIZON 4L WIRE GUARD PAINTED WHITE	25.00 1	1250.00
150	TAMLITE LXPC3RWEM	MINI LED EXIT/EM COMBO 2 FACES & BLANK -	34.29 E	5143.50
100	TAMLITE LXP3MWEM-CS	RED OR GREEN LED EXIT SIGN - WHITE BOD	24.29 E	2429.00
50	TAMLITE HORT5454MVL841	MF-4FT HOR 4-54WTS 4100K	86.67 E	4333.50
20	PES-MV-WM	PHOTO ELEC SWITCH MUTI VOLT WALL MNT	11.88 E	237.60
10	ADVANCE 71A5191001D	50W QUAD MH BLST KIT	61.72 1	617.20
10	TAMLITE BKMHQ150	150W MH QUAD TAP	56.25 E	562.50
10	TAMLITE BKMHQ175	175W MH QUAD TAP	50.00 E	500.00
20	TAMLITE BKMHQ400	400W MH QUAD TAP	63.13 E	1262.60
20	PESI-MV-FM-S	PHOTO ELEC SWITCH INT MLTI-V FIX MNT SWIV	15.69 E	313.80
20	FUSION FB454T5MVE	FUSION 54W 4L T5 120V-277V	43.67 E	873.40
10	FUSION FB254T5MVE	54W 2L T5 120/277V ELECTRONIC	26.60 E	266.00
20	PES-MV-TL	PHOTO ELEC SWITCH MULTI VOLT TWIST LOCK	9.03 E	180.60
20	TP-MECH-MULTIV	N3R PL 40A 120-277 MECH TIMER SPST/DPST	53.00 1	1060.00
100	FUSION FB332MVE	(49945) 32W T8 120-277 ELECTRONIC	13.27 E	1327.00
100	FUSION FB432MVE	FUSION 32W 4L T8 120V-277V	14.60 E	1460.00
100	FUSION FB232MVE	FUSION 32W 2L T8 120V-277V	12.67 E	1267.00

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CITY ELECTRIC SUPPLY

BEDFORD COUNTY SCHOOLS
707 SEVIER STREET
SHELBYVILLE, TN
37160

Phone: 9316846961
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QUOTATION

SHB/010531

Valid From: 18 Oct 2022
Valid Until: 23 Nov 2022

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Entered by: Derek Reeves
Sales Rep: Derek Reeves

Account No.: 06090014001
Order Number: LIGHT BULBS BID
NO.23-20

Qty	Item	Description	\$ Price Per	\$ Goods
10	TAMLITE OMX1400-LP	LOW PROFILE 1400 LUMEN EMERGENCY BALLAST	79.69 E	796.90
50	TAMLITE OMX500-LP	500 LUMEN EMERGENCY BALLAST	51.30 E	2565.00
50	FULHAM FH7-UNV-500L-CEC	FIREHORSE 7 UNIV EM BALLAST 500LM	82.00 E	4100.00
20	TAMLITE BLP24-CSWS-DIM-EM	2X4 BACKLIT PANEL, CCT & WATTAGE W/EMB	187.50 E	3750.00
100	TAMLITE BLP24-CSWS-DIM	2X4 BACKLIT PANEL, CCT & WATTAGE SELECT	63.41 E	6341.00
20	TAMLITE LPSM-24-KIT-WT	Mf-2X4 Light Pnl Surf Mt Kit Wht	36.00 E	720.00
20	TAMLITE BLP22-CSWS-DIM	2X2 BACKLIT PANEL CCT WATTAGE SELECT	53.41 E	1068.20
20	TAMLITE CTIVLED22-40CS	2X2 LED INDIRECT VOLUMETRIC 35K/4K/5K	53.75 E	1075.00
20	TAMLITE CTIVLED24-50CS	2X4 LED INDIRECT VOLUMETRIC 35/4/5K	66.25 E	1325.00
25	SATCO S22217	11.5PAR38/LED/940/FL/120V	5.28 1	132.00
25	SATCO S29761	27PAR38/LED/940/HL/120-27V	17.59 1	439.75
25	SATCO S2252	33PAR38/LED/940/HL/120V/FL/D	17.55 1	438.75
25	FUSION FL9A19840	9W LED A19 840 DIM	1.93 1	48.25
25	FUSION FL9A19840	9W LED A19 840 DIM	1.93 1	48.25
50	VTC 4 70 G1 5K	4FT VAPOR TIGHT 6760LM 52W 120-277V 50K	80.00 1	4000.00
25	ALCL 410 T3 G1 5K	300W LRG AREA LGT CONTRACTOR SERIES GEN1	321.11 1	8027.75
25	ALCL 410 T3 G1 HVU 5K	300W AREA LGT CONTRACTOR SERIES GEN1	443.33 1	11083.25
50	TAMLITE W3LEDWCS	80W-120W LED WALLPACK 120-277V CCT SECT	156.25 1	7812.50
50	WL 164 G1 5K	135W 50K LARGE WALL PACK DK BRZ	228.47 1	11423.50

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CITY ELECTRIC SUPPLY

BEDFORD COUNTY SCHOOLS
707 SEVIER STREET
SHELBYVILLE, TN
37160

Phone: 9316846961
Fax: 931-684-6961

Delivery Details:
BEDFORD COUNTY SCHOOLS

Entered by:
Sales Rep:

Derek Reeves
Derek Reeves

Account No.: 06090014001
Order Number: LIGHT BULBS BID
NO.23-20

QUOTATION

SHB/010531

Valid From: 18 Oct 2022
Valid Until: 23 Nov 2022

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Qty	Item	Description	\$ Price Per	\$ Goods
25	CSC 55 G1 5K	LED SQ CANOPY 40W 5450LM 50K	88.24 1	2206.00
25	TAMLITE DDSLED505K	50W LED DUSK TO DAWN 120/277V	72.94 E	1823.50
25	FDCX 260 G1 5K T	200W 26200LM XLG FLOOD LIGHT CONTRACTOR	285.88 1	7147.00
25	ALCM 260 T3 G1 5K	200W MED AREA LGT CONTRACTOR SERIES GEN1	217.65 1	5441.25
25	ALCM 260 T3 G1 HVU 5K	200W MED AREA LGT CONTRACTOR SERIES GEN1	317.65 1	7941.25

Please do not hesitate to contact us if we can be of any further assistance.

Sincerely Yours,

Derek Reeves

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Page 5/5

Entered by: Derek Reeves
Sales Rep: Derek Reeves

Account No.: 06090014001
Order Number: LIGHT BULBS BID
NO.23-20

Delivery Details:
BEDFORD COUNTY SCHOOLS

\$ Goods

\$ Price Per

Description

Qty Item

Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof.

\$131332.54

(QUOTE ONLY. NOT A RECEIPT) Goods Total:

Prices may be subject to change from manufacturer at the time of dispatch. When ordering please use above quotation number.

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PROPOSAL FORM

TO: Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160

Re: Bid No. 23-20

Gentlemen:

Having examined the specifications for **Light Bulbs**, we (I) submit the attached proposal.

Total Bid Price

\$ 1090,223.12

Company Name: Ross Services Corporation
Mailing Address: 109 W. Lincoln St.
Tullahoma, TN 37388
Signature and title of bidder: Corey Crader, CFO
Telephone Number: 833-767-7782
Email: ccrader@rosssvc.com

Bulb Type	Base	ANSI	Shape	Location	Qty	Price Each	Price for QTY
High Pressure Sodium 150 Watt medium screw base	E26	S55	ED17		25	38.78	969.50
Metal Halide 50 Watt medium screw base	ED17				50	65.14	3257
Metal Halide 100 Watt medium screw base	ED17				50	52.73	2,636.50
Metal Halide 150 Watt medium screw base	ED17				100	57.39	5,739
Metal Halide 400 Watt medium screw base (universal opera	ED37	M59E			25	38.78	969.50
LED 25 Watt medium screw base (frost & clear)	ED28	E39			100	6.20	620.00
LED 52-60 Watt medium screw base (frost & clear)					300	11.50	3450
LED 90-100 Watt medium screw base (frost & clear)					50	13.96	698.00
Incandescent 200 Watt medium screw base (ROUGH & SERVICE)					50	11.50	575.00
Incandescent 300 Watt medium screw base (ROUGH & SERVICE)					50	22.60	1,130
Incandescent 500 Watt medium screw base (ROUGH & SERVICE)					50	26.38	1,319
LED 50 Watt (50par20) medium screw skirked					200	29.75	5,950
LED 80 Watt (100par38) medium screw skirked					100	29.75	2,975
Incandescent 40 Watt medium base Appliance Bulb					36	11.18	402.48
Incandescent 7 Watt night light bulb (7c7)					36	1.50	54.00
Compact Fluorescent tube F32T8/SP41/U/6 (U)	U				36	27.99	1,007.64
Compact Fluorescent Tube F32/T8/CW					1500	11.02	16,530
FP54T5HO841					100	11.50	1,150
bulb f9tt/27k					75	11.10	832.50
Compact Fluorescent bulb PL-S 5W/27					75	6.25	468.75
Compact Fluorescent bulb PL-T 42W/35/4P					50	15.70	785.00
2X4 Clear Acrylic Lens					50	388.98	19,449
FOT12/835/ECO					50	17.20	860.00
T5 Wire Guard					50	54.75	2,737.50
Combo-Kit 2-head Emergency/ Exit Light Combo Kit (LED)					150	193.87	29,080.50
Illuminated Exit Light (lighted sign fixture) - LED					100	152.00	15,200
54 WT5HO Fluorescent High Bay Fixture 4 lamp					50	428.10	21,405
SPST 120V/277V LED compat. WP Flush MNT PHOTOCCELL					20	34.37	687.40
Ballast; MH Multi-tap 50 Watt (UNI)					10	203.18	2,031.80
Ballast; MH Multi-tap 150 Watt (medium and mogul)					10	214.05	2,140.50
Ballast; MH Multi-tap 175 Watt (medium and mogul)					10	195.87	1,958.70
Ballast; MH Multi-tap 400 Watt (medium and mogul)					20	197.20	3,944
120V 300W D/C ZNC PHTCTRL					20		
Ballast; T-5 multi tap 4 bulb (HO)					20	93.06	1,861.20
Ballast; T-5 multi tap 2 bulb (HO)					10	93.06	930.60
105-285V Turn Lock Photocel					20	48.42	968.40
LED Compat. Timer for lighting control 120/277/480v					20	468.93	9,378.60
Ballast; T8 3 BULB Multi-tap					100	33.90	3,390
Ballast; T-8 Multi tap 4 bulb					100	33.90	3,390
Ballast; T-8 Multi tap 2 bulb					100	33.90	3,390
Ballast PS1400QD 120/277 UNI					10		
Ballast; Lithonia Power Security Battery Pack PS 500					50	348.98	17,449
Fire Horse Battery Pack (FH3-Dual-450L)					50	348.98	17,449
Battery back up for flat panel led					20	178.40	3,568
LED 40 Watt or higher Flat Panel Grid Troffer mutli-color	2X4				100	251.26	25,126
Troffer Kit for surface mount led flat panel					20	116.40	2,328
Led 40 Watt or higher Flat Panel Grid Troffer mutli-color	2X2				20	155.10	3,102
LED LESF1SDA Alimentation	2X2				20	167.22	3,344.40
LED 93051827 LESF1SDA Alimentation	2X4				20	328.57	6,571.40
LED 17 Watt 25 Degree Beam					25	58.94	1,473.50
LED 20 watt par 38 40 degree beam					25	58.94	1,473.50
LED 20 watt par 38 20 degree beam					25	58.94	1,473.50
LED omni direction 20 watt medium base					25	23.30	582.50
LED omni direction 12 watt medium base					25	22.79	569.75
LED 48 watt vapor tight fixture					50	328.50	16,425
LED area light 380001m-300w-5000k 120-208v fixture					25	2765.05	69,626.25
LED area light 380001m-300w-5000k 347-480v fixture					25	4136.52	103,413
LED area light wall pack 120-277v 90 watt					50	284.66	14,233

LED area light wall pack 120-277 volt 135 watt				50	583.65	29,182.50
LED Canopy Fixture Equivalent to 200 watt HID				25	473.05	11,826.25
LED Area Dusk-to-dawn- light fixture 55 watts				25	357.68	8,942
LED Flood Light Fixture Equivalent to 400 watts HID				25	1387.65	34,691.25
LED Shoe Box for Parking Lot Lights Equal to 400 watt HID 120v/ 277v/480 v			277V 480V	25	2392.50	59,812.50
				25	3389.55	84,738.75
Total Bid Price for Entire Quantities:						690,223.12
****ACCEPTABLE BRANDS OF BULBS INCLUDE: GE, SYLVANIA, PHILIPS, OR OTHER COMPARABLE NATIONAL BRANDS.****						
****SATCO, DAMAR, AND OTHER SUCH BRANDS OF BULBS WILL NOT BE ACCEPTED UNLESS OTHERWISE NOT AVAILABLE.****						
THE MAINTENANCE DEPARTMENT WILL REJECT THE ENTIRE DELIVERY IF ANY BOXES APPEAR DAMAGED.						
THE MAINTENANCE DEPARTMENT WILL NOT BE RESPONSIBLE FOR ANY EXPENSE DUE TO REJECTION OF THE DELIVERY.						

PROPOSAL FORM

Bedford County Department of Finance
280 Dover Street, Suite 102
Shelbyville, Tennessee 37169

*I recommend
Low Bid*



Re: Bid No. 23-21

Gentlemen:

Having examined the specifications for HVAC Filters, we (I) submit the attached proposal:

Total Bid Price : 201,702.85 USD

Company Name: Blade Filters Inc - EIN 88-2214822

Mailing Address: 33 Milvan Drive

North York, ON Canada M9L 1Y8

Signature and title of bidder: CFO - Giancarlo Sessa *Giancarlo Sessa*

Telephone Numbers: n: 416-701-0227 m: 416-605-3425

Email: gcsessa@bladeair.com Sales Email: lsmith@bladeair.com

Sales Contact: Leslie Smith
Mobile: 905-719-9715

Please note: Filters will ship from our US warehouse

Filters			Column1	Column1
Size	Approx. Monthly Use	Approx. 1 year Use	Price per filter	Total Price
12 x 12 x 1	4	48	5.48	262.80
12 x 24 x 2	3	36	6.18	222.30
14 x 20 x 2	13	156	7.16	1117.35
14 x 25 x 1	25	300	5.38	1612.50
14 x 28 x 1	53	636	9.98	6344.10
14 x 30 x 1	4	48	8.18	392.40
15 1/2 x 29 1/2 x 1	2	24	9.98	239.40
15 1/2 x 30 x 1	5	60	11.19	671.25
15 x 20 x 1	5	60	5.73	343.50
15 x 30 x 1	2	240	11.19	2685.00
16 1/4 x 18 3/4 x 1	15	180	9.98	1795.50
16 1/4 x 18 3/4 x 2	39	468	17.39	8137.35
16 x 20 x 1	6	72	4.84	348.30
16 x 20 x 2	180	1800	6.44	11587.50
16 x 25 x 1	40	480	5.29	2538.00
16 x 25 x 2	82	984	7.55	7429.20
16 x 30 x 1	6	72	9.84	708.30
16 x 34 x 1	3	36	11.74	422.55
18 x 18 x 1	2	24	11.74	281.70
18 x 24 x 1	20	240	9.16	2199.00
18 x 24 x 2	12	144	8.83	1270.80
18 x 25 x 1	18	216	8.46	1827.90
19 1/2 x 19 1/2 x 1	40	480	9.98	4788.00
19 1/2 x 19 1/2 x 2	8	96	18.14	1741.20
19 1/2 x 24 1/2 x 1	40	480	11.19	5370.00
19 x 27 x 1	36	432	11.74	5070.60
20 x 20 x 1	74	888	5.25	4662.00
20 x 20 x 2	81	972	7.56	7350.75
20 x 20 x 4	8	96	13.45	1291.20
20 x 24 x 2	42	500	9.13	4562.50
20 x 24 x 4	12	144	15.75	2268.00
20 x 25 x 1	190	2280	6.21	14164.50
20 x 25 x 2	234	2800	9.08	25410.00
20 x 25 x 4	6	72	15.89	1143.90
24 x 24 x 1	2	24	7.25	174.00
24 x 24 x 2	16	192	10.36	1989.60
24 x 30 x 1	120	1440	11.25	16200.00
24 x 36 x 1	1	12	13.11	157.35
25 x 25 x 1	3	36	13.88	499.50
28 x 29 1/2 x 1	12	144	11.74	1690.20
28 x 30 x 2	15	180	32.79	5901.25
30 x 30 x 1	2	24	24.04	576.90

14 x 20 x 1	10	120
14 x 25 x 2	120	1440
15 x 30 1/2 x 1	10	120
15 x 20 x 2	120	1440
16 x 24 x 2	120	1440
17 1/2 x 27 1/2 x 1	12	144
17 1/2 x 34 1/2 x 1	60	720
20 x 23 1/2 x 2	10	120
20 x 30x 1	2	24

4.78	373.00
5.58	7740.00
11.19	1342.50
7.15	10296.00
8.35	12024.00
11.19	1611.00
12.20	8784.00
13.76	1651.50
9.68	232.20

All filters need to be a minimum Merv rating of 13

HVAC FILTERS

Bid# 23-21 - BLADE FILTERS

Size	Product Code	Monthly Use	Approx. 1 y ear Use	Price per Filter	Extended
12 x 24 x1	102-714-002	4	48	5.48	262.80
12 x 24 x2	102-714-012	3	36	6.18	222.30
14 x 20 x2	102-714-013	13	156	7.16	1,117.35
14 x 25 x1	102-714-004	25	300	5.38	1,612.50
14 x 28 x1	P3H1-140-280 (P3H1-300-399)	53	636	9.98	6,344.10
14 x 30 x1	102-101-039	4	48	8.18	392.40
15 1/2 x 29 1/2 x1	P3H1-154-294 (P3H1-300-399)	2	24	9.98	239.40
15 1/2 x 30 x1	P3H1-154-300 (P3H1-400-499)	5	60	11.19	671.25
15 x 20 x1	102-714-005	5	60	5.73	343.50
15 x 30 x1	P3H1-150-300 (P3H1-400-499)	2	240	11.19	2,685.00
16 1/4 x 18 3/4 x1	P3H1-162-186 (P3H1-300-399)	15	180	9.98	1,795.50
16 1/4 x 18 3/4 x2	P3H2-162-186 (P3H2-600-699)	39	468	17.39	8,137.35
16 x 20 x1	102-714-006	6	72	4.84	348.30
16 x 20 x2	102-714-016	180	1800	6.44	11,587.50
16 x 25 x1	102-714-007	40	480	5.29	2,538.00
16 x 25 x2	102-714-017	82	984	7.55	7,429.20
16 x 30 x1	102-101-018	6	72	9.84	708.30
16 x 34 x1	P3H1-160-340 (P3H1-500-599)	3	36	11.74	422.55
18 x 18 x1	102-101-009	2	24	11.74	281.70
18 x 24 x1	102-101-016	20	240	9.16	2,199.00
18 x 24 x2	102-714-018	12	144	8.83	1,270.80
18 x 25 x1	102-101-011	18	216	8.46	1,827.90
19 1/2 x 19 1/2 x1	P3H1-194-194 (P3H1-300-399)	40	480	9.98	4,788.00
19 1/2 x 19 1/2 x2	P3H2-194-194 (P3H2-700-799)	8	96	18.14	1,741.20
19 1/2 x 24 1/2 x1	P3H1-194-244 (P3H1-400-499)	40	480	11.19	5,370.00
19 x 27 x1	P3H1-190-270 (P3H1-500-599)	36	432	11.74	5,070.60
20 x 20 x1	102-714-008	74	888	5.25	4,662.00

20 x 20 x 2	102-714-019	81	972	7.56	7,350.75
20 x 20 x 4	102-714-028	8	96	13.45	1,291.20
20 x 24 x 2	102-714-020	42	500	9.13	4,562.50
20 x 24 x 4	102-714-029	12	144	15.75	2,268.00
20 x 25 x 1	102-714-009	190	2280	6.21	14,164.50
20 x 25 x 2	102-714-021	234	2800	9.08	25,410.00
20 x 25 x 4	102-714-030	6	72	15.89	1,143.90
24 x 24 x 1	102-714-010	2	24	7.25	174.00
24 x 24 x 2	102-714-022	16	192	10.36	1,989.60
24 x 30 x 1	102-101-013	120	1440	11.25	16,200.00
24 x 36 x 1	P3H1-240-360 (P3H1-800-899)	1	12	13.11	157.35
25 x 25 x 1	102-101-014	3	36	13.88	499.50
28 x 29 1/2 x 1	P3H1-280-294 (P3H1-500-599)	12	144	11.74	1,690.20
28 x 30 x 2 - Double	P3H2-280-300 (P3H2-800-999)	15	180	32.79	5,901.75
30 x 30 x 1 - Double	P3H2-300-300	2	24	24.04	576.90
14 x 20 x 1	102-714-003	10	120	4.78	573.00
14 x 25 x 1	102-714-004	120	1440	5.38	7,740.00
15 x 30 1/2 x 1	P3H1-150-304 (P3H1-400-499)	10	120	11.19	1,342.50
15 x 20 x 2	102-714-015	120	1440	7.15	10,296.00
16 x 24 x 2	102-714-053	120	1440	8.35	12,024.00
17 1/2 x 27 1/2 x 1	P3H1-174-274 (P3H1-400-499)	12	144	11.19	1,611.00
17 x 1/2 x 34 1/2 x 1	P3H1-174-344 (P3H1-600-699)	60	720	12.20	8,784.00
20 x 23 1/2 x 2	P3H2-200-234 (P3H1-900-999)	10	120	13.76	1,651.50
20 x 30 x 1	102-101-012	2	24	9.68	232.20
		1945	23184	533.08	201,702.85

PROPOSAL FORM

Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160

Re: Bid No. 23-21

Gentlemen:

Having examined the specifications for HVAC Filters, we (I) submit the attached proposal:

Total Bid Price \$ 216,469.12

Company Name: CAROLINA FILTERS INC

Mailing Address: P.O. BOX 716
SUMTER, SC 29151

Signature and title of bidder:  CUSTOMER SUPPORT MANAGER

Telephone Number: 803-418-9748

Email: JUSTIN@CAROLINAIAQ.COM

Filters			Column1	Column1
Size	Approx. Monthly Use	Approx. 1 year Use	Price per filter	Total Price
12 x 12 x 1	4	48	6.03	289.44
12 x 24 x 2	3	36	5.84	210.24
14 x 20 x 2	13	156	6.58	1,026.48
14 x 25 x 1	25	300	6.31	1,893.00
14 x 28 x 1	53	636	6.36	4,044.96
14 x 30 x 1	4	48	6.39	306.72
15 1/2 x 29 1/2 x 1	2	24	18.84	452.16
15 1/2 x 30 x 1	5	60	18.84	1,130.40
15 x 20 x 1	5	60	5.69	341.40
15 x 30 x 1	2	240	18.84	4,521.60
16 1/4 x 18 3/4 x 1	15	180	18.84	3,391.20
16 1/4 x 18 3/4 x 2	39	468	20.67	9,673.56
16 x 20 x 1	6	72	5.69	409.68
16 x 20 x 2	180	1800	6.03	10,854.00
16 x 25 x 1	40	480	6.27	3,009.60
16 x 25 x 2	82	984	6.88	6,769.92
16 x 30 x 1	6	72	6.31	454.32
16 x 34 x 1	3	36	19.75	711.00
18 x 18 x 1	2	24	7.40	177.60
18 x 24 x 1	20	240	6.78	1,627.20
18 x 24 x 2	12	144	7.21	1,038.24
18 x 25 x 1	18	216	6.92	1,494.72
19 1/2 x 19 1/2 x 1	40	480	18.84	9,043.20
19 1/2 x 19 1/2 x 2	8	96	20.67	1,984.32
19 1/2 x 24 1/2 x 1	40	480	18.84	9,043.20
19 x 27 x 1	36	432	18.84	8,138.88
20 x 20 x 1	74	888	6.27	5,567.76
20 x 20 x 2	81	972	6.73	6,541.56
20 x 20 x 4	8	96	11.33	1,087.68
20 x 24 x 2	42	500	7.46	3,730.00
20 x 24 x 4	12	144	11.43	1,645.92
20 x 25 x 1	190	2280	6.84	15,595.20
20 x 25 x 2	234	2800	7.59	21,252.00
20 x 25 x 4	6	72	11.43	822.96
24 x 24 x 1	2	24	7.40	177.60
24 x 24 x 2	16	192	8.20	1,574.40
24 x 30 x 1	120	1440	7.40	10,656.00
24 x 36 x 1	1	12	7.45	89.40
25 x 25 x 1	3	36	7.45	268.20
28 x 29 1/2 x 1	12	144	24.71	3,558.24
28 x 30 x 2	15	180	31.91	5,743.80
30 x 30 x 1	2	24	28.32	679.68

14 x 20 x 1	10	120
14 x 25 x 2	120	1440
15 x 30 1/2 x 1	10	120
15 x 20 x 2	120	1440
16 x 24 x 2	120	1440
17 1/2 x 27 1/2 x 1	12	144
17 1/2 x 34 1/2 x 1	60	720
20 x 23 1/2 x 2	10	120
20 x 30 x 1	2	24

5.82	698.40
6.63	9,547.20
18.84	2,260.80
6.96	10,022.40
6.78	9,763.20
18.84	2,712.96
24.71	17,791.20
20.67	2,480.40
6.88	165.12

All filters need to be a minimum Merv rating of 13

Filters			Column1	Column1
Size	Approx. Monthly Use	Approx. 1 year Use	Price per filter	Total Price
12 x 12 x 1	4	48	8.81	422.88
12 x 24 x 2	3	36	6.76	243.36
14 x 20 x 2	13	156	9.48	1,478.88
14 x 25 x 1	25	300	9.04	2,712.00
14 x 28 x 1	53	636	9.93	6,315.48
14 x 30 x 1	4	48	9.17	440.16
15 1/2 x 29 1/2 x 1	2	24	11.00	264.00
15 1/2 x 30 x 1	5	60	11.00	660.00
15 x 20 x 1	5	60	8.76	525.60
15 x 30 x 1	2	240	11.00	2,640.00
16 1/4 x 18 3/4 x 1	15	180	9.95	1,791.00
16 1/4 x 18 3/4 x 2	39	468	13.98	6,542.64
16 x 20 x 1	6	72	8.03	578.16
16 x 20 x 2	180	1800	7.55	13,590.00
16 x 25 x 1	40	480	8.98	4,310.40
16 x 25 x 2	82	984	8.14	8,009.76
16 x 30 x 1	6	72	9.04	650.88
16 x 34 x 1	3	36	19.41	698.76
18 x 18 x 1	2	24	10.81	259.44
18 x 24 x 1	20	240	10.71	2,570.40
18 x 24 x 2	12	144	10.52	1,514.88
18 x 25 x 1	18	216	10.91	2,356.56
19 1/2 x 19 1/2 x 1	40	480	9.11	4,372.80
19 1/2 x 19 1/2 x 2	8	96	10.17	976.32
19 1/2 x 24 1/2 x 1	40	480	10.92	5,241.60
19 x 27 x 1	36	432	11.74	5,071.68
20 x 20 x 1	74	888	8.29	7,361.52
20 x 20 x 2	81	972	8.07	7,844.04
20 x 20 x 4	8	96	17.19	1,650.24
20 x 24 x 2	42	500	8.91	4,455.00
20 x 24 x 4	12	144	18.29	2,633.76
20 x 25 x 1	190	2280	9.93	22,640.40
20 x 25 x 2	234	2800	8.72	24,416.00
20 x 25 x 4	6	72	18.62	1,340.64
24 x 24 x 1	2	24	10.81	259.44
24 x 24 x 2	16	192	9.90	1,900.80
24 x 30 x 1	120	1440	10.81	15,566.40
24 x 36 x 1	1	12	18.66	223.92
25 x 25 x 1	3	36	11.88	427.68
28 x 29 1/2 x 1	12	144	19.97	2,875.68
28 x 30 x 2	15	180	30.42	5,475.60
30 x 30 x 1	2	24	19.97	479.28

14 x 20 x 1	10	120	8.24	988.80
14 x 25 x 2	120	1440	9.55	13,752.00
15 x 30 1/2 x 1	10	120	19.41	2,329.20
15 x 20 x 2	120	1440	10.08	14,515.20
16 x 24 x 2	120	1440	8.01	11,534.40
17 1/2 x 27 1/2 x 1	12	144	11.00	1,584.00
17 1/2 x 34 1/2 x 1	60	720	19.90	14,328.00
20 x 23 1/2 x 2	10	120	14.08	1,689.60
20 x 30x 1	2	24	9.99	239.76

All filters need to be a minimum Merv rating of 13



PUREMAXX LLC
2567 Prime Way Suite 101
Knoxville, TN 37918
(865) 525-8697

Puremaxx Overview

Puremaxx Filtration is a fourth generation HVAC filter manufacturer and distributor based in Knoxville TN. We currently operate 4 warehouses across Tennessee and Ohio with over 170,000 filters in stock.

Our unique offerings include:

- In-house custom size filter manufacturing with current lead times of 24-48 hours depending on the size of the order
- Deliveries within a 250 mile radius of Knoxville are completed on our own trucks with our drivers on staff allowing us to do specialized deliveries including appointment, liftgate, and hard to reach locations
- Filter sorting and labeling by building or school, including less than case quantity, to increase efficiency and reduce excess filter storage
- Automation of filter orders to reduce admin time and potential lead time issues on non-stock items

Puremaxx is well known for incredible response time, premium communication, and taking the frustration out of HVAC preventative maintenance programs. Our customers have enjoyed reduced labor needs, admin time, storage concerns, and shipping issues.

Puremaxx Stats:

- Over 60,000 sq ft warehouse space
- 2 pleated custom pleated filter manufacturing lines
- Polyester roll hot wire cutter
- 1 polyester pad cutting line
- 3 delivery trucks with liftgates

Puremaxx References

Floyd County School District | Rome, GA

Contact: Dwayne Duncan | Maintenance Supervisor

Phone: (706) 234-1031

Email: dduncan@floyddeboe.net

Putnam County School District | Cookeville, TN

Contact: John Magura | Maintenance Supervisor

Phone: (931) 526-9777

Email: maguraj@pcsstn.com

Eastern Kentucky University (EKU) | Richmond, KY

Contact: Bill Hinman | HVAC Manager

Phone: (423) 220-7334

Email: william.hinman@eku.edu

Belmont University | Nashville, TN

Contact: Zach Maxwell | Stockroom Manager

Phone: (615) 460-6321

Email: stockroom@belmont.edu

PROPOSAL FORM

Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160

Re: Bid No. 23-21

Gentlemen:

Having examined the specifications for **HVAC Filters**, we (I) submit the attached proposal:

Total Bid Price \$ 339,351.80

Company Name: Ross Services Corporation

Mailing Address: 109 W. Lincoln St.
Tullahoma, TN 37388

Signature and title of bidder: Casey Crader, CFO

Telephone Number: 833-767-7782

Email: ccrader@rosssvc.com

Filters			Column1	Column1
Size	Approx. Monthly Use	Approx. 1 year Use	Price per filter	Total Price
12 x 12 x 1	4	48	10.20	489.60
12 x 24 x 2	3	36	8.86	318.96
14 x 20 x 2	13	156	10.20	1591.20
14 x 25 x 1	25	300	10.25	3075.00
14 x 28 x 1	53	636	9.75	6,201.00
14 x 30 x 1	4	48	10.20	489.60
15 1/2 x 29 1/2 x 1	2	24	29.50	708.00
15 1/2 x 30 x 1	5	60	29.50	1770.00
15 x 20 x 1	5	60	8.80	528.00
15 x 30 x 1	2	240	29.50	7080.00
16 1/4 x 18 3/4 x 1	15	180	29.50	5310.00
16 1/4 x 18 3/4 x 2	39	468	32.50	15210.00
16 x 20 x 1	6	72	8.80	633.60
16 x 20 x 2	180	1800	9.25	16650.00
16 x 25 x 1	40	480	9.60	4608.00
16 x 25 x 2	82	984	10.75	10578.00
16 x 30 x 1	6	72	9.65	694.80
16 x 34 x 1	3	36	32.15	1157.40
18 x 18 x 1	2	24	11.75	282.00
18 x 24 x 1	20	240	10.50	2520.00
18 x 24 x 2	12	144	11.25	1620.00
18 x 25 x 1	18	216	10.75	2322.00
19 1/2 x 19 1/2 x 1	40	480	29.50	14160.00
19 1/2 x 19 1/2 x 2	8	96	32.50	3120.00
19 1/2 x 24 1/2 x 1	40	480	29.50	14160.00
19 x 27 x 1	36	432	29.50	12744.00
20 x 20 x 1	74	888	9.60	8524.80
20 x 20 x 2	81	972	10.40	10108.80
20 x 20 x 4	8	96	9.20	883.20
20 x 24 x 2	42	500	11.75	5875.00
20 x 24 x 4	12	144	9.30	1339.20
20 x 25 x 1	190	2280	10.65	24282.00
20 x 25 x 2	234	2800	13.05	36540.00
20 x 25 x 4	6	72	9.30	669.60
24 x 24 x 1	2	24	11.60	278.40
24 x 24 x 2	16	192	13.00	2496.00
24 x 30 x 1	120	1440	11.60	16704.00
24 x 36 x 1	1	12	11.65 12.50	139.80
25 x 25 x 1	3	36	11.70	421.20
28 x 29 1/2 x 1	12	144	39.05	5623.20
28 x 30 x 2	15	180	50.80	9144.00
30 x 30 x 1	2	24	44.90	1077.60

14 x 20 x 1	10	120
14 x 25 x 2	120	1440
15 x 30 1/2 x 1	10	120
15 x 20 x 2	120	1440
16 x 24 x 2	120	1440
17 1/2 x 27 1/2 x 1	12	144
17 1/2 x 34 1/2 x 1	60	720
20 x 23 1/2 x 2	10	120
20 x 30 x 1	2	24

8.85	1062.00
10.25	14760.00
29.90	3540.00
10.90	15696.00
10.90	15696.00
29.50	4248.00
39.05	28116.00
39.50	3900.00
10.60	255.84

All filters need to be a minimum Merv rating of 13

PROPOSAL FORM

Bedford County Department of Finance
200 Dover Street, Suite 102
Shelbyville, Tennessee 37160

Re: Bid No. 23-21

Gentlemen:

Having examined the specifications for HVAC Filters, we (I) submit the attached proposal:

Total Bid Price \$ 363,828.74

Company Name: Kimbro Mechanical

Mailing Address: 1877 Air Lane Dr.
Nashville TN. 37210

Signature and title of bidder: Tyler Robertson Commercial Account Manager

Telephone Number: 615-878-1448

Email: trobertson@kimbromechanical.com

Filters			Column1	Column1
Size	Approx. Monthly Use	Approx. 1 year Use	Price per filter	Total Price
12 x 12 x 1	4	48	\$ 6.50	\$ 312.18
12 x 24 x 2	3	36	\$ 13.70	\$ 493.02
14 x 20 x 2	13	156	\$ 12.06	\$ 1881.17
14 x 25 x 1	25	300	\$ 10.90	\$ 3271.13
14 x 28 x 1	53	636	\$ 14.85	\$ 9,444.60
14 x 30 x 1	4	48	\$ 16.40	\$ 787.38
15 1/2 x 29 1/2 x 1	2	24	\$ 16.40	\$ 393.69
15 1/2 x 30 x 1	5	60	\$ 16.40	\$ 984.23
15 x 20 x 1	5	60	\$ 9.85	\$ 590.70
15 x 30 x 1	2	240	\$ 16.40	\$ 3,936.90
16 1/4 x 18 3/4 x 1	15	180	\$ 14.85	\$ 2,673
16 1/4 x 18 3/4 x 2	39	468	\$ 20.83	\$ 9,749.03
16 x 20 x 1	6	72	\$ 9.89	\$ 711.81
16 x 20 x 2	180	1800	\$ 12.35	\$ 22,225.50
16 x 25 x 1	40	480	\$ 11.51	\$ 5,524.20
16 x 25 x 2	82	984	\$ 15.13	\$ 14,883
16 x 30 x 1	6	72	\$ 15.13	\$ 1,089
16 x 34 x 1	3	36	\$ 28.96	\$ 1,042.47
18 x 18 x 1	2	24	\$ 11.04	\$ 264.99
18 x 24 x 1	20	240	\$ 12.44	\$ 2,986.50
18 x 24 x 2	12	144	\$ 16.28	\$ 2,344.32
18 x 25 x 1	18	216	\$ 13.48	\$ 2,910.60
19 1/2 x 19 1/2 x 1	40	480	\$ 14.85	\$ 7,128
19 1/2 x 19 1/2 x 2	8	96	\$ 20.85	\$ 2,001.12
19 1/2 x 24 1/2 x 1	40	480	\$ 16.40	\$ 7,873.80
19 x 27 x 1	36	432	\$ 17.50	\$ 7,561.62
20 x 20 x 1	74	888	\$ 11.45	\$ 10,170.93
20 x 20 x 2	81	972	\$ 15.13	\$ 14,701.50
20 x 20 x 4	8	96	\$ 25.89	\$ 2,485.56
20 x 24 x 2	42	500	\$ 17.82	\$ 8,910
20 x 24 x 4	12	144	\$ 29.91	\$ 4,306.50
20 x 25 x 1	190	2280	\$ 13.45	\$ 30,660.30
20 x 25 x 2	234	2800	\$ 16.57	\$ 46,392.50
20 x 25 x 4	6	72	\$ 30.61	\$ 2,203.74
24 x 24 x 1	2	24	\$ 16.36	\$ 392.70
24 x 24 x 2	16	192	\$ 18.73	\$ 3,595.68
24 x 30 x 1	120	1440	\$ 15.52	\$ 22,354.20
24 x 36 x 1	1	12	\$ 28.78	\$ 345.35
25 x 25 x 1	3	36	\$ 19.61	\$ 705.87
28 x 29 1/2 x 1	12	144	\$ 29.80	\$ 4,290.66
28 x 30 x 2	15	180	\$ 45.42	\$ 8,174.93
30 x 30 x 1	2	24	\$ 29.80	\$ 715.11

14 x 20 x 1	10	120
14 x 25 x 2	120	1440
15 x 30 1/2 x 1	10	120
15 x 20 x 2	120	1440
16 x 24 x 2	120	1440
17 1/2 x 27 1/2 x 1	12	144
17 1/2 x 34 1/2 x 1	60	720
20 x 23 1/2 x 2	10	120
20 x 30 x 1	2	24

9.52	\$ 1,141.80
14.05	\$ 20,235.60
28.96	\$ 3,474.90
12.57	\$ 18,018
14.51	\$ 20,889
16.40	\$ 2,362.14
29.71	\$ 21,393.90
21.01	\$ 2,521.20
13.45	\$ 322.74

All filters need to be a minimum Merv rating of 13



Bedford County Department of Education

Federal Projects

500 Madison Street

Shelbyville, Tennessee 37160-3391

Telephone: (931) 684-3284 Fax: (931) 685-0420

Memorandum
2-23

To: Bedford County School Board Members
From: Julie Haynes, Supervisor of Special Education
Date: November 9, 2022
Re: Bid for School Psychologist

Due to a shortage of school psychologists across the state of Tennessee, and the current posted position with BCS has not been filled, the Special Education Department needs to contract for this position. On Wednesday, November 2, 2022, five bid proposals were received at the finance department. The Stepping Stones Group and Therapy Travelers submitted the two lowest bids. The Stepping Stones Group quoted an hourly rate for school psychological services at \$70 per hour. Therapy Travelers quoted an hourly rate for school psychological services at \$72-\$85 per hour. Bedford County has been utilizing school psychological services with Therapy Travelers since September 14, 2021. It is the recommendation of the Special Education Department that the bid be awarded to Therapy Travelers. Since we are currently using their services, this will allow for a continuation of services with the current service provider that is already familiar with our staff and schools, and allow opportunity to contract an additional school psychologist to support the increasing needs of our students.

Respectfully,

Julie Haynes
Supervisor of Special Education

Julie Haynes

cc: Dr. Tammy Garrett, Director of School
School Board Members

T. Garrett 11/10/22

Bedford County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: <h2 style="margin: 0;">Transcript Alterations</h2>	Descriptor Code: 4.608	Issued Date:
		Rescinds:	Issued:

- 1 Any student transcript alteration shall be supported by documentation.¹ This documentation shall
- 2 include the reason for the transcript alteration and evidence that the student earned the grade reflected
- 3 in the altered transcript.

- 4 Bedford County Schools shall not retaliate against an employee who brings unauthorized transcript
- 5 alterations to the attention of school officials.¹

- 6 The Director of Schools shall develop procedures to implement this policy.

Legal References

1. TCA 49-50-1101

Cross References

Grading System 4.600

Bedford County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Authorizing Principles	Descriptor Code: 1.900	Issued Date:
		Rescinds:	Issued:

1 The **Bedford County** Board of Education shall ensure that only high-quality charter schools are
2 authorized to operate within the district and adhere to the State Board of Education’s quality charter
3 authorizing standards.¹ To accomplish this, the Board shall adopt the following authorizing principles
4 that require charter schools to maintain high standards, while upholding school autonomy and
5 protecting student and public interests.¹

6 **MAINTAINING HIGH STANDARDS**

7 Charter schools shall be held accountable for meeting the performance standards and targets set forth
8 in their charter agreement. The Board shall close any charter school that fails to meet the standards and
9 targets established in the charter agreement or set by state law.²

10 **UPHOLDING SCHOOL AUTONOMY**

11 Charter school governing boards shall be independent of the Board and have the authority to make
12 instructional programming, financial, personnel, school culture, and scheduling decisions.

13 The Board shall only impose requirements on charter schools in its portfolio when there is a legal basis
14 or compelling reason to do so.

15 **PROTECTING STUDENT AND PUBLIC INTERESTS**

16 The Board shall ensure clarity, consistency, and public transparency in authorizing policies, practices,
17 and decisions of any charter school. The Board shall hold charter school governing boards accountable
18 for being fiscally responsible and transparent.

19 Charter schools are part of the public education program and shall adhere to non-selective,
20 nondiscriminatory practices and ensure the fair treatment of all students. They shall provide
21 appropriate services to all enrolled students in accordance with state and federal laws.³ Charter school
22 governing boards shall ensure fiscal responsibility and transparency.

Legal References

1. TCA 49-13-108(f); State Board of Education Policy 6.111; TRR/MS 0520-14-01-.01
2. TCA 49-13-111, TCA 49-13-120, TCA 49-13-122
3. TCA 49-13-111

Bedford County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Applications	Descriptor Code: 1.901	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 *General*

2 This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to
3 charter schools converting from existing public schools. Proposals from existing charter school
4 operators or replicators and applicants proposing to contract with educational service providers shall be
5 in accordance with state law.¹

6 **APPLICATION PROCESS²**

7 A prospective charter school sponsor shall send notice to the Director of Schools of its intent sixty (60)
8 calendar days prior to February 1st of the year preceding the year in which the proposed charter school
9 plans to begin operation as a charter school.

10 A sponsor seeking board approval of an initial charter school application shall complete the forms
11 provided by the Department of Education. The application shall provide all the information required by
12 state law. The sponsor shall demonstrate that the proposed charter school meets the purpose prescribed
13 by state law for the formation of a charter school, and the proposed charter school will be able to
14 implement a viable program of quality education for its students.³

15 Applications shall be submitted to the Board and Department of Education on or before 4:30 p.m. on
16 February 1st of the year preceding the year in which the proposed charter school plans to begin
17 operation as a charter school. If the 1st of February falls on a Saturday, Sunday, or holiday on which
18 the school district offices are closed, applications will be accepted on the next business day on or
19 before 4:30 p.m. Late applications will not be accepted, without exception. The sponsor shall pay an
20 application fee of \$2,500.00.²

21 **REVIEW TEAM¹**

22 If necessary, the Board shall appoint a review team to assist in reviewing and evaluating charter school
23 applications. The team shall be comprised of members of the administrative staff for the district,
24 community members, and a member of the Board with relevant educational, organizational, financial,
25 and legal experience. At the board meeting in December of each year, the Director of Schools shall
26 make a recommendation to the Board on which members of his/her administrative staff should be
27 appointed to the team. The Board shall name the members of the team at its meeting in January of each
28 year. The Board shall designate a Chair of the review team as the contact person for answering
29 questions about the application process and receiving applications. The Director of Schools shall

1 develop an orientation for the team to ensure consistent evaluation standards and the elimination of
2 real or perceived conflicts of interest.

3 The Board shall require the Director of Schools to develop a procedure for receiving, reviewing, and
4 ruling on applications for the establishment of charter schools by the review team. The procedure shall
5 include a timeline for the application and review process. A copy of the procedure, including the
6 review criteria, shall be available to any interested party upon request.

7 The review team shall:

- 8 1. Evaluate all charter school applications based on the review criteria adopted by the Board;
- 9
- 10 2. Recommend one of the following options to the Board for each application: approve, reject, or
11 reject with stipulations for reconsideration; and
- 12
- 13 3. Make recommendations for revocation, renewal, or non-renewal of charter school contracts.

14 **APPROVAL/DENIAL OF APPLICATION⁴**

15 The Board shall rule by resolution on the approval or denial of a charter school application within
16 ninety (90) calendar days of receipt of the completed application, or the application shall be deemed
17 approved by state law. The Director of Schools shall report the action taken by the Board to the
18 Department of Education.

19 *Approval*

20 The sponsor of a charter school that is approved by the Board shall enter into a written agreement with
21 the Board which shall be binding on the charter school's governing body. The charter school agreement
22 shall be in writing and signed by the sponsor and the Board.

23 The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state
24 and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.⁵

25 Charter schools approved by the Board are expected to implement the application as submitted and
26 approved. Material variations in operations from the approved application require amendment pursuant
27 to state law and the charter school agreement.⁶

28 The Board shall not provide services to charter schools that are not requested during the application
29 process except for those services that are required under state or federal law. Services agreed to be
30 provided to the charter school by the Board shall be provided at board actual cost. The Board and
31 charter school shall execute a service contract for any additional services.

32 New charter school agreements are approved for a ten (10) year period.⁷ The Board may revoke or
33 deny renewal of a charter school agreement for any of the reasons enumerated in state law.⁸

34 *Denial*

1 Upon written receipt of the grounds for denial, the sponsor shall have thirty (30) calendar days within
2 which to submit an amended application to correct the deficiencies. The Board shall have sixty (60)
3 calendar days either to deny or to approve the amended application, or the application shall be deemed
4 approved by state law.⁴

5 Within ten (10) calendar days of final denial, an appeal may be filed with the Tennessee Charter
6 School Commission.⁹

Legal References

1. TCA 49-13-106; State Board of Education Policy 6.111
2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108; TRR/MS 0520-14-01
3. TCA 49-13-110
4. TCA 49-13-108; TRR/MSS 0520-14-01
5. TCA 49-13-128
6. TRR/MS 0520-14-01-.06; TCA 49-13-110
7. TCA 49-13-110(c)
8. TCA 49-13-122
9. TCA 49-13-108(b)(5)

Bedford County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: <h2 style="text-align: center;">Charter School Agreements</h2>	Descriptor Code: 1.902	Issued Date:
		Rescinds:	Issued:

1 Charter agreements shall articulate the rights and responsibilities of each party regarding school
 2 autonomy, funding, administration and oversight, outcomes, measures for evaluating success or failure,
 3 performance consequences, and other material terms. These agreements shall be separate from the
 4 application and contain terms and performance standards under which the school shall operate.¹

5 All charter agreements shall:¹

- 6 1. Clearly state the rights and responsibilities of the school and the authorizer;
- 7
- 8 2. State and respect the autonomies to which schools are entitled (e.g. programming, staffing,
 9 budgeting, and scheduling);
- 10
- 11 3. Define performance standards, criteria, and conditions for renewal, intervention, revocation,
 12 and non-renewal;
- 13
- 14 4. State when the authorizer fee will be collected;
- 15
- 16 5. Establish the consequences for meeting or not meeting standards;
- 17
- 18 6. State the statutory, regulatory, and procedural terms and conditions for the school’s operation;
- 19
- 20 7. State reasonable pre-opening requirements or conditions for new schools to ensure that they
 21 meet all health, safety, and other legal requirements prior to opening;
- 22
- 23 8. State the responsibility and commitment of the school to adhere to essential public education
 24 obligations, including admitting and serving all eligible students so long as space is available,
 25 and not expelling or counseling out students except pursuant to a legal discipline policy
 26 approved by the Board; and
- 27
- 28 9. State the responsibilities of the school and the authorizer in the event of school closures.

Legal References

1. TCA 49-13-110; State Board of Education Policy 6.111

Bedford County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Oversight	Descriptor Code: 1.903	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 *General*

2 The Board shall oversee and annually evaluate charter schools to ensure they meet the performance
3 standards and targets set forth in the charter school agreement.¹ The Board shall create a
4 comprehensive performance, accountability, and compliance monitoring system based on the charter
5 school agreement and communicate the results to each charter school. At a minimum, the monitoring
6 system shall address academic, financial, and organizational performance standards as outlined in the
7 charter school agreement and required by the State Board of Education.¹ The Board shall utilize the
8 results when making renewal, revocation, and intervention decisions.

9 The Board shall communicate with the charter schools in its portfolio as needed, including both the
10 charter school leader and governing board, and provide timely notice of any material charter school
11 agreement violations and performance deficiencies.

12 The Board shall articulate and enforce stated consequences for failing to meet performance
13 expectations or compliance requirements.

14 **SITE VISITS**

15 A site visit to each charter school shall be conducted annually. The purpose shall be to collect data and
16 other qualitative information that cannot be obtained otherwise. The Director of Schools shall develop
17 a site visit procedure that outlines the expectations of charter schools prior to, during, and after the site
18 visit, including review of the documents and data, classroom observations, and interviews. These visits
19 shall minimize operational interference.

20 The Board shall provide the charter school with a report that summarizes the charter school's
21 performance. The report shall provide an analysis of relevant data and include general
22 recommendations, if applicable.²

23 **CHARTER SCHOOL REPORTING**

24 Charter schools shall provide the information required by the charter school agreement and state law to
25 the Board. The Director of Schools shall develop a reporting calendar that defines and communicates
26 the process, methods, and timing of gathering and reporting data to the Board.²

27 By September 1st, the governing body of an approved charter school shall make a written report to the
28 Board.³ The annual report shall include:

- 1 1. A report on the progress of the charter school in achieving the goals outlined in the charter
2 school agreement;
- 3
- 4 2. A financial statement disclosing the financial health of the charter school, including the costs of
5 the administration, instruction, and other spending categories of the charter school; and
6
- 7 3. A detailed accounting, including the amounts and sources, of all funds received by the charter
8 school, other than the funds received per state law.⁴

9 This reporting requirement shall begin in the year after the year in which the charter school begins
10 operation.

11 Multiple charter schools overseen by a single governing board shall report their performance as
12 separate, individual charter schools. Each charter school shall be independently accountable for its
13 performance.

14 Each charter school governing body shall submit an annual audit of all accounts and records, to include
15 internal school activity and cafeteria funds, to the Board as soon as practical after June 30th.⁵

16 **AUTHORIZER REPORTING AND REVIEW**

17 By December 1st, the Board shall report to the Department of Education detailing the authorizer fees
18 collected in the previous school year and the authorizing obligations fulfilled using the fee.⁶ By
19 January 1st, the Board shall submit an annual authorizer report to the Department of Education and the
20 State Board of Education.⁷ The Director of Schools shall prepare the reports and provide the
21 information to the Board prior to submission.

Legal References

1. TCA 49-13-111(d); State Board of Education Policy 6.111
2. TCA 49-13-120; Tennessee Public Charter School Commission Policy 3.300
3. TCA 49-13-120(a), (b)
4. TCA 49-13-112(a), (f)
5. TCA 49-13-127
6. TCA 49-13-128(f)
7. TCA 49-13-120(c)

Bedford County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Intervention	Descriptor Code: 1.904	Issued Date:
		Rescinds:	Issued:

1 *General*¹

2 The Board shall develop a clear plan for monitoring charter schools that shall be set forth in the charter
3 agreement. If the Board identifies a deficiency in charter school operations, the Director of
4 Schools/designee shall communicate the problem to the charter school. Any intervention shall be
5 proportionate to the identified problem and adhere to the provisions of the charter agreement.

6 **INTERVENTION**¹

7 The Director of Schools/designee shall give the charter school timely notice of any charter agreement
8 violations or performance deficiencies requiring intervention. Notices shall state the:

- 9 1. Deficiency;
10
11 2. Applicable regulatory, performance, or contractual provision(s) not achieved;
12
13 3. Expected remedy; and
14
15 4. Timeframe by which the Board expects the deficiency to be remedied or a corrective action
16 plan to be submitted.

17 The Director of Schools shall provide charter schools with reasonable time and opportunity to remedy
18 the deficiency or to submit a corrective action plan.

19 **REMEDIES**¹

20 Charter schools shall be responsible for notifying the Board:

- 21 1. When a deficiency has been remedied;
22
23 2. If the charter school requires an extension of time to remedy a deficiency; or
24
25 3. If the charter school requests a modification to its corrective action plan.

Legal References

1. State Board of Education Policy 6.111

Bedford County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Charter School Renewal	Descriptor Code: 1.905	Issued Date:
		Rescinds:	Issued:

1 CUMULATIVE PERFORMANCE REPORT

2 Three (3) months prior to the date on which a charter school is required to submit a renewal
3 application, the Director of Schools/designee shall submit a performance report to the charter school.¹

4 APPLICATION AND EVALUATION

5 No later than April 1st of the year prior to the year in which the charter school agreement expires, the
6 governing body of a charter school shall submit a renewal application to the Board.¹

7 The Director of Schools/designee shall conduct a renewal evaluation site visit to each charter school
8 that submits a charter school renewal application.¹

9 The Board will make renewal decisions by February 1st in the year the charter school agreement
10 expires.

11 RENEWAL CRITERIA

12 The Board shall make its renewal decision based on the renewal application, annual progress reports,
13 and renewal performance report.

Legal References

1. TCA 49-13-120; State Board of Education Policy 6.111; TCA 49-13-121

Bedford County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Revocation	Descriptor Code: 1.906	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Board shall revoke a charter school agreement if the charter school:¹

- 3 1. Failed to meet the minimum performance requirements set forth in the charter school
4 agreement;
- 5
- 6 2. Committed a material violation of any of the conditions, standards, or procedures set forth in
7 the charter school agreement;
- 8
- 9 3. Failed to meet generally accepted standards of fiscal management; or
- 10
- 11 4. Performed any of the acts that are conditions for non-approval of charter schools under state
12 law.

13 **NOTICE**

14 The Director of Schools/designee shall notify the charter school of the Board's intent to revoke the
15 charter school agreement in writing at least thirty (30) days prior to the revocation.²

16 Within ten (10) days of the Board voting to renew, not renew, or revoke a charter school agreement,
17 the Director of Schools/designee shall report the Board's decision to the Department of Education. The
18 Director of Schools/designee shall also provide a copy of the Board's resolution setting forth the
19 decision and the reasons for the decisions.³

20 **REVOCAION DUE TO PRIORITY STATUS**

21 The Board may revoke a charter school agreement if the charter school is identified as a priority school
22 under state law. Revocation shall take effect immediately following the close of the school year in
23 which the charter school is identified as a priority school.⁴

24 The Board shall revoke a charter school agreement if the charter school is identified as a priority
25 school for two consecutive cycles (beginning in 2017). Revocation shall occur immediately after the
26 close of the school year in which the charter school is identified as a priority school for the second
27 consecutive cycle.

1 PROCEDURES FOR CLOSURE

- 2 The Director of Schools shall develop administrative procedures regarding charter school closures
- 3 prior to the Board denying renewal or revoking a charter school agreement.⁵

Legal References

1. TCA 49-13-122(b); State Board of Education Policy 6.111
2. TCA 49-13-122(c)
3. TCA 49-13-122(e)
4. TCA 49-13-122(a); State Board of Education Policy 6.110
5. TCA 49-13-130

Bedford County Board of Education			
Monitoring: Review: Annually, in November	Descriptor Term: Basic Curriculum Program	Descriptor Code: 4.201	Issued Date: 10/19/21
		Rescinds: 4.201	Issued: 07/15/99

1 ~~The Board shall not discriminate on the basis of sex, race, national origin, creed, age, marital status in~~
 2 ~~its educational programs or activities.~~

3 ~~Curriculum material utilized shall reflect the cultural and racial diversity present in the United States and~~
 4 ~~the variety of careers, roles and life styles open to women as well as men in our society. One of the~~
 5 ~~objectives of the total curriculum and teaching strategies is to reduce stereotyping and to eliminate bias~~
 6 ~~on the basis of sex, race, ethnicity, religion and disability. The curriculum shall foster respect and~~
 7 ~~appreciation of the cultural diversity found in our country and an awareness of the rights, duties and~~
 8 ~~responsibilities of each individual as a member of a pluralistic society.¹~~

9 ~~The course of study in the schools shall include those subjects required by the Legislature and Tennessee~~
 10 ~~State Board of Education as follows: reading, writing, spelling, arithmetic, English, geography, hygiene,~~
 11 ~~sanitation, music, drawing, black history and culture, physical education, and free enterprise. Specific~~
 12 ~~topics required in the schools include: nature of alcoholic drinks, narcotics and smoking of cigarettes~~
 13 ~~and their effect upon the human system; history of Tennessee and its Constitution; history of the United~~
 14 ~~States and its Constitution; displaying of the American flag; highway safety; and defensive driving.²~~

15 ~~The Board reserves the right to add additional courses and to amend the content of prescribed courses as~~
 16 ~~experience and the process of curriculum development indicate the desirability of such change.~~

17
 18 **CLASS SIZES³ *General!***

19 Pupil-teacher ratios shall not exceed the averages outlined in state law. Further, class sizes shall not
 20 exceed the maximum allowed by state law.

21 **WAIVERS³**

22 The Director of Schools/designee may seek a waiver from the Commissioner of Education to extend
 23 the career and technical education (CTE) classes in grades nine through twelve (9-12) as long as these
 24 class sizes do not exceed the maximum.

25 If a natural disaster results in the enrollment of displaced students, the Commissioner of Education
 26 may grant a waiver from the maximum class sizes.

27 The Director of Schools shall apply for additional waivers as needed in compliance with state law.

Legal References

1. ~~42 USC 12101; 34 CFR § 106.34~~
2. ~~TCA 49-6-1001 through 49-6-1205; TCA 49-6-1301~~
3. TCA 49-1-104; TRR/MS 0520-01-02-.31(4)

Cross References

Graduation Requirements 4.605
Waivers of Statute, Rules, and Regulations 4.607
Religious Content of Courses 4.804
Student Goals 6.100
Student Concerns 6.305

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Summer Instructional Programs	Descriptor Code: 4.204	Issued Date: 07/20/21
		Rescinds:	Issued:

1 *General*

2 The following programs will be made available to students:^{1,2}

- 3 1. Traditional summer school;
- 4
- 5 2. Learning loss bridge camps;
- 6
- 7 3. After-school learning mini camps (2021-2023); and
- 8
- 9 4. Summer learning camps (2021-2023).

10 These programs shall be organized and operated in accordance with state law as well as guidelines
11 provided by the Tennessee Department of Education. Funding for all programming shall be provided
12 for in the annual budget and take into account any available grants. The Board may adopt tuition rates
13 for those students attending a traditional summer school program.³

14 **SUMMER PROGRAMMING²**

15 The Director of Schools shall present a recommended summer programming plan to the Board each
16 year, no later than ~~April~~ **May** 1st, outlining the following:

- 17 1. Courses offered;
- 18
- 19 2. Transportation;
- 20
- 21 3. Class size ratios;
- 22
- 23 4. Budget, including staff compensation;
- 24
- 25 5. School nutrition needs;
- 26
- 27 6. Staffing;
- 28
- 29 7. Enrollment criteria; and
- 30
- 31 8. Any additional necessary information.

1 **ATTENDANCE REQUIREMENTS²**

2 Priority students, as defined by state law, shall be required to attend summer programs.

3 The Director of Schools shall be responsible for developing administrative procedures regarding the
4 attendance requirements of priority students in each program.

Legal References

1. TRR/MS 0520-01-03-.03(9)
2. ~~Public Acts of 2021, Special Legislative Session, Chapter No. 1~~
3. TCA 49-6-3003
4. **TCA 49-6-1504**

Cross References

Extended Contracts 5.112

Change "Accelerated and Advanced Credit" to "Credit for Prior Courses"

Bedford County Board of Education			
Monitoring: Review: Annually, in December	Descriptor Term: Accelerated and Advanced Credit	Descriptor Code: 4.604	Issued Date: 08/20/98
		Rescinds: IHEB	Issued: 01/21/88

1 **CREDIT**

2 Students enrolled in grades 9-12 who have taken the equivalent of a high school level course in ~~the~~
3 ~~elementary grades~~ **middle school** may earn high school credit ~~toward~~ **for** graduation,¹ except in
4 American History,² under the following guidelines:¹

- 5 1. Students will be given the ~~appropriate~~ **same** comprehensive ~~written~~ examination **for the course**
6 as required for students in grades nine (9) through twelve (12) who earn credit for graduation;
- 7 2. The examination shall provide evidence that ~~the a~~ students ~~have~~ **has** mastered all of the
8 terminal objectives in the applicable curriculum framework adopted by the State Board of
9 Education and shall be scored and graded on the same scale as for students who enroll in the
10 course ~~for which credit is being given~~;
- 11 3. Students must have earned a grade of "B" or better in the ~~elementary~~ course in order to qualify
12 to take the examination; and
- 13 4. Students must score a "B" or better on the examination in order to receive credit toward high
14 school graduation.

15 The superintendent shall develop procedures for:

- 16 1. Making application for credit;
- 17 2. Administering and scoring the examination; and
- 18 3. Record keeping to ensure that proper credit is given.

19 **PROMOTION**

20 ~~If an effort is made to advance a student to a grade beyond the one in which he would be placed on a~~
21 ~~one-grade-per-year plan, the following requirements are to be met:~~

- 1 ~~1. Recommendation of the teacher. (The basis for this recommendation shall be stated).~~
- 2 ~~2. Approval of the parents.~~
- 3 ~~3. Statement of the supervisor, which will include:~~
 - 4 ~~— a. Test scores resulting from tests given by her;~~
 - 5 ~~— b. Reasons, other than test scores, which indicate the need for advancement; and~~
 - 6 ~~— c. Recommendation for advancement.~~
- 7 ~~4. Approval of the principal.~~
- 8 ~~5. Approval of the superintendent.~~
- 9 ~~Without the approval of any one of the designated persons, the advancement shall not be made.~~

Legal References:

1. TRR/MS-0520-1-3-.06(2)
2. TCA 49-6-1202; [State Board of Education Policy 2.102](#)

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Interscholastic Athletics	Descriptor Code: 4.301	Issued Date: 07/20/21
		Rescinds: 4.301	Issued: 08/15/17

1 *General*

2 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be
3 treated differently from another person or otherwise be discriminated against in any athletic program of
4 the school. Equal athletic opportunity shall be provided for members of both sexes.¹ ~~Public middle or~~
5 ~~high schools must use a student's sex at the time of the original birth certificate for participation in~~
6 ~~Interscholastic Athletics.~~² **Student athletes shall only be allowed to participate in athletic activities or**
7 **events that align with the student's sex indicated on his/her original birth certificate.**² The Director of
8 Schools/designee shall require the parent/guardian to provide the student's original birth certificate
9 prior to participation in any interscholastic athletics. If the original birth certificate is not available or
10 does not indicate the student's sex at the time of birth, the parent/guardian shall provide medical
11 documentation showing evidence of the student's sex at birth.

12 Interscholastic athletics shall be administered as a part of the regular school program and shall be the
13 principal's responsibility. Principals shall ensure that school regulations regarding participation in a
14 sport are reasonable. Athletic schedules shall be filed in each principal's office.

15 The principal or his designee must accompany an athletic team on its trips. Transportation of teams is
16 approved by the Board, provided the team's school reimburses the Board for mileage.

17 The bylaws of the Tennessee Secondary School Athletic Association shall be adopted as a part of the
18 regulation for the operation and control of secondary athletics.³ **The Director of Schools shall develop**
19 **a code of conduct for all coaches to follow in order to ensure the health and safety of athletes.**⁴

20 **INSURANCE & PHYSICAL EXAMINATIONS**

21 In the event that the school's insurance provider does not extend coverage to an athlete, that athlete must
22 provide proof of independently secured catastrophic coverage and liability coverage, with the school
23 system as a named insured, of not less than the limits set forth in ~~TCA § 29-20-43.~~ **in state law.**⁵ **It shall**
24 **be the responsibility of the parent(s)/guardian(s) to provide health and hospitalization insurance for all**
25 **students participating in interscholastic athletics.**

26

27 There shall be a complete annual physical examination of every student prior to his participation in
28 interscholastic athletics.⁴⁶ Cost of the examination shall be borne by the parent or guardian of the
29 student. These records shall be on file in the principal's office. It shall be the responsibility of the
30 parent(s) or guardian to provide health and hospitalization insurance for all students who participate.

1 **SCHEDULING CONFLICTS**

2 No principal or teacher of any school under the control of the Board shall dismiss his/her school or any
3 group of students for the purpose of attending the practice of any interscholastic sport within the
4 regular school hours of any school day of the week without written permission from the Board.⁷ This
5 does not prevent the inclusion of regular physical training lessons in the daily school program.⁵

6 Students shall not be required to attend a school athletic event, or event related to participation on a
7 school athletic team, if the event is on an official school holiday, observed day of worship, or religious
8 holiday. The student's parent or legal guardian shall notify the coach in writing three (3) full school
9 days prior to the event.⁶⁸

10 **SEVERE WEATHER⁴**

11 Severe weather is any type of weather that could impede the safety of any athlete by compromising the
12 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,
13 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be
14 discussed with all players, coaches, and officials, if applicable.

15 All coaches who oversee or participate in outdoor training, practice, or competition shall annually
16 complete a heat illness prevention course approved by the Tennessee Department of Health as well as
17 receive training on activity modifications based on environmental conditions.

18 **PROHIBITION AGAINST HAZING**

19 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone or
20 tolerate hazing activities ~~as part of the athletic program.~~⁷⁹

Legal References

1. 34 CFR § 106.41; 20 USCA § 1681 et seq
2. Public Acts of 2021, Chapter No. 40272
3. TCA 49-6-310(a)
4. TRR/MS 0520-1-2-.08(1)
5. TRR/MS 0520-1-3-.08(2)(b)
6. TCA 29-20-403
7. 20 USCA § 1232h(c); TRR/MS 0520-01-13-.01(1)(a)
8. TCA 49-6-1002
9. TCA 49-6-1002(c)
10. TCA 49-2-120

Cross References

- Student Insurance Program 3.601
- Safety (Athletics) 4.301.1 (AP)
- Athletic Trips 4.301.2 (AP)
- Interscholastic Athletic Participation Agreement 4.301.3 (AP)
- Special Use of School Vehicles 3.402
- Extracurricular Activities 4.300
- Attendance 6.200

Bedford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Alternative Credit Options	Descriptor Code: 4.209	Issued Date: 11/16/21
		Rescinds: 4.209	Issued: 01/26/04

1 In addition to regular classroom-based instruction, students may earn credit through the following means.

2 ~~CORRESPONDENCE COURSES AND VIRTUAL/ON-LINE COURSES~~

3 The Board adopts the following policy pertaining to correspondence and virtual/on-line courses for credit
4 for graduation, in accordance with the *Rules, Regulations, and Minimum Standards*.¹

5 Credit for work done by correspondence or utilizing virtual/on-line courses may be granted for:

- 6 ~~1. Academic credited courses not regularly taught in the school.~~
- 7 ~~2. Academic credited courses which the academic credited class schedule prohibits a student from~~
8 ~~taking (i.e. non-credited courses during the regular academic day and vocational co-op are not~~
9 ~~considered to be conflicts pertaining to the rule).~~

10 Credit for work done by correspondence or utilizing virtual/on-line courses may be granted provided:

- 11 ~~1. Course content meets all terminal objectives as provided in the particular State Curriculum~~
12 ~~Framework and is approved by the Bedford County Board of Education.~~
- 13 ~~2. Student applying for permission to take a correspondence or virtual/on-line course shall complete~~
14 ~~prerequisites and provide teacher/counselor recommendations to confirm the student possesses~~
15 ~~the maturity level needed to function effectively in an alternative learning environment.~~
- 16 ~~3. The student submits a written request to the principal for prior approval. The request shall~~
17 ~~include:~~
 - 18 ~~a. The source of the correspondence or virtual/on-line course, showing that the course~~
19 ~~contains all terminal objectives of the particular State Framework.~~
 - 20 ~~b. Type of course.~~
 - 21 ~~c. Credit to be earned.~~
 - 22 ~~d. Signature of parent or guardian, if student is a minor.~~

- 1 4. ~~The principal, with agreement from the student's teachers and parents/guardians, determines the~~
2 ~~student requires a differentiated or accelerated learning environment.~~
- 3 5. ~~The express approval of the principal/designee shall be obtained before a student enrolls in a~~
4 ~~correspondence or virtual/on-line course.~~
- 5 6. ~~Students taking virtual/on-line courses must be enrolled in the district and take the courses at an~~
6 ~~approved time and place.~~
- 7 7. ~~Those students applying for virtual/on-line must have their graduation coach to submit a~~
8 ~~completed Online Learning Application.~~
- 9 8. ~~Only courses listed under academic program of the *Rules, Regulations, and Minimum Standards,*~~
10 ~~revised October 2021, shall be approved.²~~
- 11 9. ~~The principal and student agree on a reasonable date for completion of the correspondence or~~
12 ~~virtual/on-line course(s). Course(s) time must, however, be completed in the same academic~~
13 ~~year. No credit will be granted if the course is not completed by the agreed date.~~
- 14 11. ~~The course may serve as a supplement to extend homebound instruction; or if~~
- 15 12. ~~The student has been expelled from a regular school setting, but educational services are to be~~
16 ~~continued. In such instances, the school shall be responsible for implementing a supervision plan~~
17 ~~for providing appropriate supervision and monitoring of students taking virtual courses.~~
- 18 13. ~~Under ordinary circumstances, students or their parents/guardians shall pay for approved~~
19 ~~correspondence or virtual/on-line courses the student chooses to take.~~
- 20 14. ~~At the completion of the course, a final examination covering all the terminal objectives of the~~
21 ~~particular curriculum framework shall be approved, administered, and graded or the school must~~
22 ~~receive an official record of the final grade before credit toward graduation will be recognized.~~
- 23 15. ~~Credit earned by correspondence or virtual/on-line courses will be recorded on the permanent~~
24 ~~record and all transcripts.~~
- 25

26 **ONLINE COURSES**

27 **High school students may earn credit to be applied toward graduation requirements by completing online**
28 **courses offered through agencies or institutions approved by the Board. Credit from these online courses**
29 **may be earned only in the following circumstances:**

- 1 1. The course is not offered at the high school, or although the course is offered at the high school,
2 the student has an unavoidable scheduling conflict;
- 3 2. The course will serve as a supplement to homebound instruction;
- 4 3. The student has been expelled from a regular school setting, but educational services are to be
5 continued; or
- 6 4. The principal, with agreement from the student's teachers and parent(s)/guardian(s), determines
7 the student requires a differentiated or accelerated learning environment.

8 The express approval of the principal/designee shall be obtained before a student enrolls in an online
9 course. The school shall receive an official record of the final grade before credit toward graduation will
10 be recognized.

11 Through a supervision plan, the school shall be responsible for providing appropriate supervision and
12 monitoring of students taking online courses.

13 **COURSE ACCESS PROGRAM**

14 Students in grades seven through twelve (7-12) may participate in the statewide course access
15 program. To become eligible to participate, students shall:

- 16 1. Meet all prerequisite requirements for the course access course; and
- 17 2. Be unable to enroll in a comparable course at the student's school because:
 - 18 a. A comparable course is not offered; or
 - 19 b. A legitimate situation exists that prevents the student from enrolling in a comparable
20 course.¹

22 The Superintendent of Schools shall develop administrative procedures to ensure that students and
23 parent(s)/guardian(s) are given written notice of their right to appeal any denial of a course access
24 course enrollment in a timely manner.² All appeals shall be submitted in writing to the Board within
25 fifteen (15) days of a denial.

26 After a timely appeal is made, the Board will provide written notification to the student and
27 parent(s)/guardian(s) of the time, place, and date of the hearing. The hearing shall be held no later than
28 ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was
29 an error in denying the student the ability to participate in the course access program.³
30

Legal References

1. ~~TRR/MS 0520-1-3-.06(1)(a)(b)(c).~~
2. ~~TRR/MS 0520-1-3-.06(1)(e)~~

Cross Reference

~~Application for Account and Terms & Conditions
for Use of Internet 4.406.1 (AP)~~

1. TRR/MS 0520-01-14-.03(1)
2. TRR/MS 0520-01-14-.03(7)
3. TRR/MS 0520-01-14-.03(6)

Homebound Instruction 4.206
Grading System 4.600
Graduation Requirements 4.605

BEDFORD COUNTY SCHOOLS

MONTHLY FINANCIAL REPORT

Month Ending October 31, 2022

GENERAL PURPOSE SCHOOL FUND 141

SCHOOL FEDERAL PROJECTS FUND 142

CHILD NUTRITION FUND 143

SCHOOL AGE CARE PROGRAM FUND 146

2022-23

Presented to the Bedford County Board of Education

Dr. Tammy Garrett, Superintendent

Mr. Michael Cook, Chairman

Mr. Robert Daniel, Director of Finance

BEDFORD COUNTY GENERAL PURPOSE SCHOOL FUND
MONTHLY FINANCIAL REPORT
October 2022

	ESTIMATED REVENUE 2022-23	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
EST. REVENUES & OTHER SOURCES					
40000 Local Taxes	12,769,000	1,981,827	10,787,173	15.52%	847,182
41000 Licenses & Permits	3,000	495	2,505	16.50%	225
43000 Chg. for Current Serv.	129,079	26,870	102,209	20.82%	9,770
44000 Other Local Revenues	192,840	75,654	117,186	39.23%	16,051
46500 State Ed. Funds	56,869,164	16,754,477	40,114,687	29.46%	5,602,174
46800 Other State Revenues	0	0	0	0.00%	0
47100 Fed. Funds Rec.-State	0	0	0	0.00%	0
47600 Direct Fed. Revenues	0	0	0	0.00%	0
49000 Other Sources(Non-Revenue)	10,779	23,368	(12,589)	216.79%	0
14100 TOTAL EST. REVENUES & OTHER	69,973,862	18,862,691	51,111,171	26.96%	6,475,401
30000					
Unassigned Fund Balance	6,744,068				
Committed Fund Balance	7,691,185				
Assigned Fund Balance	5,975,311				
Restricted Fund Balance	74,822				
TOTAL AVAILABLE FUNDS	90,459,248				

BEDFORD COUNTY GENERAL PURPOSE SCHOOL FUND
MONTHLY FINANCIAL REPORT
 October 2022

	APPROPRIATIONS 2022-23	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
EXPENDITURES (APPROPRIATIONS)					
Instruction					
71100 Regular Inst. Prog.	39,291,388	9,334,995	29,956,393	23.76%	2,976,006
71150 Alternative Inst. Prog.	664,590	177,651	486,939	26.73%	52,050
71200 Spec. Ed. Program	3,799,561	799,749	2,999,812	21.05%	233,097
71300 Voc. Ed. Program	1,752,679	393,864	1,358,815	22.47%	113,304
71900 Other	0	0	0	0.00%	0
Support Services					
72110 Attendance	135,033	56,939	78,094	42.17%	10,140
72120 Health Services	714,588	31,547	683,041	4.41%	23,937
72130 Other Student Support	2,146,399	654,990	1,491,409	30.52%	142,877
72210 Regular Inst. Program (Staff)	2,366,657	562,362	1,804,294	23.76%	92,956
72215 Alternative Inst. Program (Staff)	0	0	0	0.00%	0
72220 Special Education Inst. Program (Staff)	462,888	129,126	333,762	27.90%	44,590
72230 Vocational Inst. Program (Staff)	29,164	11,026	18,138	37.81%	2,785
72250 Technology	1,886,958	1,197,406	689,552	63.46%	115,566
72290 Other Programs	0	0	0	0.00%	0
72310 Board of Education	1,481,139	554,526	926,613	37.44%	41,242
72320 Office of Superintendent	548,478	151,159	397,319	27.56%	40,284
72410 Office of Principal	4,529,568	1,402,192	3,127,377	30.96%	374,083
72520 Human Services	308,895	94,971	213,924	30.75%	17,358
72610 Operation of Plant	7,232,869	2,403,607	4,829,262	33.23%	501,594
72620 Maintenance of Plant	2,851,326	1,214,931	1,636,395	42.61%	212,575
72710 Student Transportation	3,320,069	1,083,220	2,236,849	32.63%	303,446
72810 Central and Other	0	0	0	0.00%	0
Oper. of Non-Instructional Services					
73100 Food Service	56,019	33,275	22,744	59.40%	8,319
73300 Community Services	185,709	9,991	175,718	5.38%	1,042
73400 Early Childhood Education	805,318	203,262	602,055	25.24%	57,575
76100 Reg.Capital Outlay	2,521,350	236,603	2,284,747	9.38%	97,618
81300 Education Debt Service	0	0	0	0.00%	0
91300 Education Capital Projects	0	0	0	0.00%	0
99100 Operating Transfers	131,933	0	131,933	0.00%	0
TOTAL EXPENDITURES	77,222,577	20,737,392	56,485,185	26.85%	5,462,444

Less: Committed Fund Balance	7,296,260
Restricted Fund Balance	74,822
3% Fund Balance	2,224,656
39000 Unassigned Fund Balance	3,640,932

BEDFORD COUNTY FEDERAL PROJECTS FUND 142
MONTHLY FINANCIAL REPORT
October 2022

	ESTIMATED REVENUE 2022-23	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
EST. REVENUES & OTHER SOURCES					
47100 Fed. Funds Rec.-State	28,273,879	3,268,265	25,005,614	11.56%	1,988,849
14100 TOTAL EST. REVENUES & OTHER	28,273,879	3,268,265	25,005,614	11.56%	1,988,849

30000 Reserves and/or Fund Balances	0				
TOTAL AVAILABLE FUNDS	28,273,879				

	APPROPRIATIONS 2022-23	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
EXPENDITURES (APPROPRIATIONS)					
Instruction					
71100 Regular Inst. Prog.	10,429,988	1,320,567	9,109,421	12.66%	514,500
71200 Spec. Ed. Program	1,709,749	422,048	1,287,701	24.68%	128,253
71300 Voc. Ed. Program	127,786	51,733	76,052	40.48%	24,415
Support Services					
72120 Health Services	1,631,284	185,242	1,446,042	11.36%	52,103
72130 Other Student Support	922,551	38,142	884,409	4.13%	18,708
72210 Regular Instruction Staff	4,985,663	523,548	4,462,115	10.50%	249,617
72220 Special Education Staff	777,318	120,318	657,001	15.48%	39,518
72230 Vocational Education Staff	9,000	447	8,553	4.97%	0
72250 Technology	76,950	4,324	72,626	5.62%	4,324
72410 Office of the Principal	0	0	0	0.00%	0
72710 Student Transportation	627,660	82,531	545,129	13.15%	24,361
Oper. of Non-Instructional Services					
73100 Food Service	225,930	500	225,430	0.22%	0
76100 Regular Capital Outlay	6,750,000	5,760,416	989,584	85.34%	5,760,416
TOTAL EXPENDITURES	28,273,879	8,509,816	19,764,063	30.10%	6,816,216

39000 Reserves and/or Fund Balances	0				
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BEDFORD COUNTY CHILD NUTRITION FUND 143
MONTHLY FINANCIAL REPORT
October 2022

	ESTIMATED REVENUE 2022-23	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
EST. REVENUES & OTHER SOURCES					
43000 Chg. for Current Serv.	300,000	69,508	230,492	23.17%	23,489
44000 Other Local Revenues	3,000	16,404	(13,404)	546.79%	5,007
47100 Fed. Funds Rec.-State	4,900,000	1,143,037	3,756,963	23.33%	0
49000 Other Sources(Non-Revenue)	0	0	0	0.00%	0
14100 TOTAL EST. REVENUES & OTHER	5,203,000	1,228,949	3,974,051	23.62%	28,495

30000 Reserves and/or Fund Balances

2,597,704

TOTAL AVAILABLE FUNDS

7,800,704

	APPROPRIATIONS 2022-23	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
EXPENDITURES (APPROPRIATIONS)					
Oper. of Non-Instructional Services	54,000	54,000	0	100.00%	0
72300 General Administration	5,656,685	2,267,279	3,389,406	40.08%	779,871
73100 Food Service	22,012	0	22,012	0.00%	0
99100 Transfers					
TOTAL EXPENDITURES	5,732,697	2,321,279	3,411,418	40.49%	779,871

39000 Reserves and/or Fund Balances

2,068,007

BEDFORD COUNTY SCHOOL AGE CARE PROGRAM FUND 146
MONTHLY FINANCIAL REPORT
October 2022

	ESTIMATED REVENUE 2022-23	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED	CURRENT MONTH REVENUE
EST. REVENUES & OTHER SOURCES					
43000 Chg. for Current Serv.	622,185	203,985	418,200	32.79%	60,760
44000 Other Local Revenues	0	0	0	0.00%	0
46000 State of Tennessee	0	0	0	0.00%	0
14100 TOTAL EST. REVENUES & OTHER	622,185	203,985	418,200	32.79%	60,760

30000 Reserves and/or Fund Balances	125,355				
TOTAL AVAILABLE FUNDS	747,540				

	APPROPRIATIONS 2022-23	YEAR TO DATE EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED	CURRENT MONTH EXPENDITURES/ ENCUMBRANCES
EXPENDITURES (APPROPRIATIONS)					
Oper. of Non-Instructional Services	1,800	1,800	0	100.00%	0
72300 General Administration	699,546	234,627	464,919	33.54%	49,330
73300 Community Service	0	0	0	0.00%	0
79100 Operating Transfers	0	0	0	0.00%	0
79200 Residual Equity Transfers	0	0	0	0.00%	0
TOTAL EXPENDITURES	701,346	236,427	464,919	33.71%	49,330

39000 Reserves and/or Fund Balances	46,194				
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**Bedford County, Tennessee
Bedford County Schools
Analysis of Property Tax Collections - 40110**

	Actual Collections		Difference	Collections as a Percentage of Budget		Difference
	2022-23	2021-22		2022-23	2021-22	
July	-	-	-	-	-	-
August	-	1,213.15	(1,213.15)	0.01	0.01	(0.01)
September	325,339.12	403,329.01	(77,989.89)	4.10	4.88	(0.78)
October	422,907.82	438,300.80	(15,392.98)	9.43	10.16	(0.73)
November		428,886.73			15.33	
December		3,024,452.78			51.79	
January		780,243.74			61.19	
February		3,109,018.55			98.67	
March		390,502.35			103.37	
April		128,392.37			104.92	
May		84,907.80			105.95	
June		33,327.02			106.35	
Total	748,246.94	8,822,574.30	(94,596.02)			

**Bedford County, Tennessee
Bedford County Schools**

Analysis of Prior Yr. Property Tax Collections - 40120

	Actual Collections		Collections as a Percentage of Budget		Difference
	2022-23	2021-22	2022-23	2021-22	
July	11,749.73	23,810.70	3.13	7.94	(4.81)
August	25,562.77	40,126.47	9.95	21.31	(11.36)
September	25,024.16	41,007.80	16.62	34.98	(18.36)
October	30,962.91	53,622.85	24.88	52.86	(27.98)
November		9,374.18		55.98	
December		19,481.51		62.47	
January		77,172.49		88.20	
February		100,614.88		121.74	
March		36,461.25		133.89	
April		-			
May		395.46		134.02	
June		(119.02)		133.98	
		-			
		-			
Total	93,299.57	401,948.57			(65,268.25)

Bedford County, Tennessee
 Bedford County Schools
 Analysis of Circuit Clk/Clerk & Master Collections Prior Yr - 40130

	Actual Collections		Collections as a Percentage of Budget	
	2022-23	2021-22	2022-23	2021-22
July	-	-	-	-
August	8,800.68	7,592.97	4.40	3.37
September	3,242.33	10,706.02	6.02	8.13
October	13,840.87	2,415.67	12.94	9.21
November		6,812.18		12.23
December		2,836.63		13.49
January		2,569.23		14.64
February		2,722.63		15.85
March		5,599.28		18.34
April		2,667.82		19.52
May		6,384.26		22.36
June		9,654.92		26.65
Total	25,883.88	59,961.61		5,169.22

Bedford County, Tennessee
Bedford County Schools
Analysis of Sales Tax Collections - 40210

	Actual Collections		Collections as a Percentage of Budget		Difference
	2022-23	2021-22	2022-23	2021-22	
July	-	-	-	-	-
August	382,941.81	314,781.32	10.15	9.48	0.67
September	324,822.75	306,849.69	18.77	18.73	0.04
October	365,915.62	300,027.68	28.47	27.76	0.71
November		307,999.62		37.04	
December		297,380.59		46.00	
January		318,238.98		55.59	
February		378,334.40		66.98	
March		278,353.44		75.37	
April		308,460.86		84.66	
May		355,439.12		95.37	
June		709,090.59		116.73	
Total	1,073,680.18	3,874,956.29			152,021.49

Bedford County Board of Education

Fund	Account Number	Description	Actual	Budget	Unencumbered	2021-22
						Percentage Used
General Purpose School	71100-355	Travel - Instruction	801.88	1,000.00	198.12	80.19%
General Purpose School	71100-524	In-Service Staff Development	-	-	-	0.00%
General Purpose School	72110-355	Travel - Attendance	271.88	450.00	178.12	60.42%
General Purpose School	72130-355	Travel - Other Student Support	-	26,732.21	26,732.21	6.45%
General Purpose School	72120-355	Travel - Health Services	741.29	11,500.00	10,758.71	6.45%
General Purpose School	72120-524	In-Service Staff Development	2,627.64	13,000.00	10,372.36	20.21%
Federal Projects	72120-355	Travel - Other Student Support	-	12,500.00	12,500.00	0.00%
General Purpose School	72130-524	In-Service Staff Development	1,036.00	34,956.19	33,920.19	2.96%
Federal Projects	72130-524	In-Service Staff Development	2,692.21	17,140.00	14,447.79	15.71%
General Purpose School	72210-355	Travel - Instr. Supervisors	780.56	8,500.00	7,719.44	9.18%
Federal Projects	72210-355	Travel - Instr. Supervisors	455.33	4,500.00	4,044.67	10.12%
General Purpose School	72210-524	In-Service Staff Development	18,659.47	66,000.00	47,340.53	28.27%
Federal Projects	72210-524	In-Service Staff Development	4,379.72	118,089.07	113,709.35	3.71%
General Purpose School	72220-355	Travel - Sp. Ed Supervisors	3,162.03	7,000.00	3,837.97	45.17%
Federal Projects	72220-355	Travel - Sp. Ed. Supervisors	-	15,000.00	15,000.00	0.00%
General Purpose School	72220-524	In-Service Staff Development	5,873.82	4,000.00	(1,873.82)	146.85%
Federal Projects	72220-524	In-Service Staff Development	8,407.71	11,500.00	3,092.29	73.11%
General Purpose School	72230-355	Travel - Voc. Ed. Supervisor	4,840.06	4,000.00	(840.06)	121.00%
Federal Projects	72230-355	Travel - Voc. Ed. Supervisors	-	-	-	0.00%
Federal Projects	72230-524	In-Service Staff Development	447.00	9,000.00	8,553.00	4.97%
General Purpose School	72250-355	Travel - Tech Supervisor	4,648.45	15,000.00	10,351.55	30.99%
General Purpose School	72250-524	In-Service - Tech Supervisor	6,855.80	13,000.00	6,144.20	52.74%
General Purpose School	72310-355	Travel - Bd. of Education	12,538.66	25,000.00	12,461.34	50.15%
General Purpose School	72310-524	In-Service Staff Development	8,704.63	10,060.00	1,355.37	86.53%
General Purpose School	72320-355	Travel - Superintendent	406.44	8,467.00	8,060.56	4.80%
General Purpose School	72320-524	In-Service Staff Development	393.25	-	(393.25)	0.00%
General Purpose School	72520-355	Travel - Human Services	-	2,500.00	2,500.00	0.00%
General Purpose School	72620-355	Travel - Maintenance	-	1,700.00	1,700.00	0.00%
General Purpose School	72710-355	Travel - Transportation	-	3,000.00	3,000.00	0.00%
General Purpose School	72710-524	In-Service - Transportation	2,745.00	10,000.00	7,255.00	27.45%
Child Nutrition	73100-355	Travel	2,226.89	12,000.00	9,773.11	18.56%
Child Nutrition	73100-524	In-Service Staff Development	-	15,000.00	15,000.00	0.00%
General Purpose School	73300-355	Travel - Community Services	123.13	290.00	166.87	42.46%
General Purpose School	73300-524	In-Service Staff Development	-	200.00	200.00	0.00%
SACP	73300-355	Travel	1,230.87	4,100.00	2,869.13	30.02%
SACP	73300-524	In-Service Staff Development	-	2,950.00	2,950.00	0.00%
General Purpose School	73400-355	Travel - Early Childhood Education	-	-	-	0.00%
General Purpose School	73400-524	In-Service Staff Development	-	3,000.00	3,000.00	0.00%

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Fund	Account Number	Description	Actual	Budget	Unencumbered	2021-22 Percentage Used
General Purpose School	72610-415	Electricity	864,515.17	2,697,691.00	1,833,175.83	32.05%
General Purpose School	72610-434	Natural Gas	20,954.77	495,000.00	474,045.23	4.23%
General Purpose School	72620-412	Diesel	7,000.00	25,000.00	18,000.00	28.00%
General Purpose School	72710-412	Diesel	180,000.00	350,000.00	170,000.00	51.43%
General Purpose School	72620-425	Gasoline	30,000.00	45,000.00	15,000.00	66.67%
General Purpose School	72710-425	Gasoline	7,000.00	40,000.00	33,000.00	17.50%
Child Nutrition	73100-421	Food Preparation Supplies	225,013.10	345,000.00	119,986.90	65.22%
Child Nutrition	73100-422	Food Supplies	1,404,902.75	2,750,000.00	1,345,097.25	51.09%
SACP	73300-422	Food Supplies	13,723.41	29,899.00	16,175.59	45.90%
General Purpose School	72310-331	Legal Services	18,043.00	50,000.00	31,957.00	36.09%