



**Morgan County Schools Board of Education Workshop
August 25, 2015 6:30 AM
Central Office**

MEMBERS PRESENT:

{{Name: Agenda Item Name}} {{Discussion: Agenda Item Discussion}}
{{Actions: Agenda Item Actions}} {{AgendaItemEnd}}

1. **Prayer**

2. **Pledge**

3. **"Good News"**

4. **Agenda**

5. **MCEA**

6. **Audience Participation**

7. **Consent Agenda**

A. Approval of Minutes - Regular Meeting of Tuesday, June 2, 2015

B. Regular Monthly Workshop - Tuesday, July 28, 2015 6:30pm @ Central Office

C. Regular Monthly Meeting - Tuesday, August 4, 2015 6:30pm @ Central Office

D. Oakdale Cheerleader camp overnight stay at MTSU July 8-10

8. **Teaching and Learning**

9. **End of Year Budget Amendments - Approved by the Executive Committee**

10. **Monthly Expenditure Report - June, 2015**

11. **Approve 2015-16 Carl Perkins Plan**

12. **Regina Headden - Naming of office complex at Oakdale School in honor of former principal Paul Scarbrough.**

13. **Salary Adjustments - Maintenance, Transportation**

14. **Update - 2015-16 General Purpose Budget**

15. **Re-Visit Local Options Sales Tax Resolution**

16. **2015-16 Performance Contract - Ronnie Wilson**

17. **Maintenance & Transportation**



**Morgan County Schools Board of Education Workshop
August 25, 2015 6:30 AM
Central Office**

- A. Update - Air Conditioning Projects (Gyms - CES, PJ, Auxiliary @ Coalfield)
- B. Purchase of Special Education Bus

18. Policy Revisions-Administrative Procedures

- A. Update 5.117 - Procedure for Granting Tenure (2nd reading)
- B. 5.201 - Separation Practices for Non-Tenured Teachers (1st Reading)
- C. 6.205 - Student Assignments (1st Reading)
- D. 6.405 - Medicines (1st Reading)

19. Director's Performance Contract Report/Announcements

- A. TSBA School Board Self-Evaluation
- B. TSBA Summer Law Institute - July 24-25, 2015 Park Vista, Gatlinburg
- C. TSBA Fall Meeting Crossville 09/08/2015 or Lenoir City 09/22/2015
- D. TSBA Leadership Conference November 13-16 Gaylord Opryland Resort

20. Adjourn

- A. Regular Monthly Workshop - Tuesday, July 28, 2015 6:30pm @ Central Office
- B. Regular Monthly Meeting - Tuesday, August 4, 2015 6:30pm @ Central Office

21. Prayer

22. Pledge

23. Good News

24. Audience Participation

25. MCEA

26. Items to add to the Agenda

27. Approval of Agenda



**Morgan County Schools Board of Education Workshop
August 25, 2015 6:30 AM
Central Office**

28. Approval of minutes from last month

29. Consent Agenda

A. Next regular Board Meeting - March 3, 2020 6 pm Central Office

B. Next regular Workshop - March 31, 2020 6 pm at Oakdale School

30. MCCTC FFA request permission to attend State FFA Convention in Gatlinburg. March 30 - April 1.

31. Food Service Department requests to re bid Processing chicken, IWC food and non food and renewal for Mayfield contracts.

32. Budget Amendments

33. School Board Policy

34. Director's Announcements

35. Adjourn

MORGAN COUNTY SCHOOLS
Wartburg, Tennessee
MORGAN COUNTY BOARD OF EDUCATION
REGULAR MEETING – June 2, 2015
Conference Room – Central Office
6:30 p.m.

MEMBERS PRESENT: Randy Harlan, Glen Moore, Billy Ward, Deborah Landrum, Tony Dagley, Wade Summers

1. Prayer
2. Pledge

3. "Good News"

Dr. Diden reported on the State Data Progress with Special Needs students and that we had met the requirements.

4. Agenda

On a motion by Glen Moore, seconded by Tony Dagley, the Board voted to approve the Agenda as presented. Motion carried.

5. MCEA

6. Audience Participation

7. Consent Agenda

On a Motion by Wade Summers, seconded by Tony Dagley, the Board voted to approve the Consent Agenda as presented. Motion carried.

7.A. Approval of Minutes – Regular Meeting of Tuesday, May 5, 2015

7.B. Approval of Minutes – Special Meeting Thursday, May 21, 2015

8. Teaching and Learning

On a Motion by Wade Summers, seconded by Glen Moore, the Board voted to approve the High School Special Education Intervention Courses: 9108-SPED Math Intervention; 9111-SPED RLA Intervention (RTI2 Requirement)

9. Budget Amendments

On a Motion by Wade Summers, seconded by Deborah Landrum, the Board voted to approve the Budget Amendments. Motion carried

Roll Call

Tony Dagley	Yes
Randy Harlan	Yes
Debbie Landrum	Yes

Glen Moore	Yes
Wade Summers	Yes
Billy Ward	Yes

10. End of the Year Budget Amendments

On a Motion by Wade Summers, seconded by Deborah Landrum, the Board voted to let the Executive Committee handle the approval of the End of the Year Budget Amendments. Motion carried.

11. Approval of the Carl Perkins Budget: Put off until July Meeting

12. Salary Adjustments for Maintenance and Transportation: Put off until July Meeting

13. Tony Dagley – School Board Academy Exception Request

On a Motion by Billy Ward, seconded by Glen Moore, the Board voted to grant the School Board Exception Request of Tony Dagley. Motion carried.

14. Approve Release of Bids for Cafeteria Equipment

On a Motion by Glen Moore, seconded by Tony Dagley, the Board voted to Approve the Release of Cafeteria Bids. Motion carried.

15. Update – 2015-16 General Purpose Budget

On a Motion by Tony Dagley, seconded by Billy Ward, the Board voted to eliminate items 4, 5, 6, and 8 on the Potential Cuts listed by priority. Motion carried.

Roll Call

Tony Dagley	Yes
Randy Harlan	No
Debbie Landrum	Yes
Glen Moore	Yes
Wade Summers	No
Billy Ward	Yes

16. Re-visit Local Options Sales Tax Resolution

17. 2015-16 Performance Contract – Ronnie Wilson

18. Maintenance & Transportation

A. Update on Air Conditioning Projects – No Update

B. Clarification – Changes to Bus Routes – Petros Joyner School – Petit Lane and Matt Edmonds Road added to Petros Joyner

19. Policy Revisions – Administrative Procedures

A. Discussion & Updates 5.117 Procedure for Granting Tenure (Dr. Diden presented)

On a Motion by Wade Summers, seconded by Tony Dagley, the Board voted to approve the 1st Reading of Policy 5.117. Motion carried.

20. Director's Performance Contract Report/Announcements

21. Adjourn

On a Motion by Billy Ward, seconded by Tony Dagley, the meeting was adjourned. Motion carried.



Tammy Davis <davist@mcsed.net>

Fwd: Agenda

1 message

Ronnie Wilson <wilsonr@mcsed.net>
To: Tammy Davis <davist@mcsed.net>

Mon, Jun 29, 2015 at 2:04 PM

Ronnie Wilson

Begin forwarded message:

From: Rory Foster <fosterr@mcsed.net>
Date: 12 June 2015 8:57:45 am GMT-4
To: Ronnie Wilson <wilsonr@mcsed.net>
Subject: Agenda

Here are the dates I had told you about for Oakdale Cheerleading camp at MTSU to get on agenda for approval since they will be staying a couple of nights.

July 8-10

Rory

0MORGAN COUNTY BOARD OF EDUCATION
 General Purpose Special Education
 June 9, 2015
 BUDGET AMENDMENT
 #77

Debit

141-72710-204 SPED	Retirement	\$823.00
141-71200-207	Insurance	\$9,934.00
141-71200-312	Contract Private Agencies	\$25,000.00
141-71200-399	Contracted Services	\$21,600.00
141-72220-399	Contracted Services	<u>\$42,756.00</u>
	Total	\$100,113.00

Credit

141-72710-146-SPED	Bus Driver	\$5,079.00
141-72710-201-SPED	Social Security	\$291.00
141-72710-212-SPED	Medicare	\$68.00
141-72710-355-SPED	Travel	\$725.00
141-72710-729SPED	Transportation Equipment	<u>\$93,950.00</u>
	Total	\$100,113.00

Explanation: To cover the cost of purchasing a Special Education bus and additional salaries for Special Education bus drivers.

Edward L. Diden, Ed.D, Director of Schools

Date

Randy Harlan, Board Chairman

Date

MORGAN COUNTY BOARD OF EDUCATION
Special Education IDEA
June 10, 2015
BUDGET AMENDMENT
#78

Debit

142-71200-163-901	\$1,000.00
142-71200-163.901	\$2,000.00

Total **\$3,000.00**

Credit

142-71200-195-901	\$1,000.00
142-71200-210-901	\$2,000.00

Total **\$3,000.00**

Explanation: End of the year budget amendments

Edward L. Diden, Ed.D, Director of Schools

Date

Randy Harlan, Board Chairman

Date

MORGAN COUNTY BOARD OF EDUCATION
 General Purpose
 June 10, 2015
 BUDGET AMENDMENT
 #79

Debit

141-72310-210	Unemployment	\$43,570.00
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Credit

141-72110-355	Travel	\$2,212.00
141-71100-207	Medical Insurance	\$3,897.00
141-72320-161	Secretary	\$15,000.00
141-72320-201	Social Security	\$350.00
141-72320-204	Retirement	\$500.00
141-72320-212	Medicare	\$100.00
141-72210-129	Librarians	\$7,411.00
141-72210-207	Insurance	<u>\$14,100.00</u>
	Total	<u>\$43,570.00</u>

Explanation: End of the year budget amendments

 Edward L. Diden, Ed.D, Director of Schools

 Date

 Randy Harlan, Board Chairman

 Date

Annual Action Plan: Fiscal Year 2015-16

LEA:	GOAL 1 – Action Plan Development					Allocation: \$53,450.00
	Section A – Identify which need(s) component addresses.					
LEA Goal – Math	Morgan County School District will meet or exceed the ACT Benchmarks for ELA and Math for CTE Concentrators by (5%) by June 1, 2016.					
Which core indicators of performance are addressed?	1S1, 1S2, 4S1					
Section B: ACTION STEPS	Section C.1 - IMPLEMENTATION PLAN					
Section B – Descriptively list the action you plan to take to ensure you will be able to progress toward your goal. Action steps are strategies and interventions which should be scientifically based. Address Special Populations as applicable.	For each of the Action Steps list Timeline, Local Plan Component, Required & Permissive Uses of Funds, Line Item # & Amount, Evaluation Strategy and Expected Outcome.					
	Action Step Timeline	Local Plan Component(s)	Required (R) & Permissive (P) Uses of Funds	Line Item # & Amount	Evaluation Strategy & Timeline (who, how, when)	Expected Outcome
AS1 Institute at MCCTC special education Math Courses (Alg. I and Geometry I (B) with approximately (12) students in each course.	Courses will be offered in Fall and Spring semester	A, K, L, M, N	R1,R9	Local Funds.	Special Education Coordinator, math teacher & CTE Director will review End of Year EOC Scores. CTE Director will share information, with CTE instructors, on students who need additional assistance in math so they may include this in their instruction.	Exceed Math ACT Benchmark. New math course will offer one to one assistance to struggling math students to better help them to meet or exceed the ACT Benchmark for math.
AS2 The Morgan County School District is going to implement special education math courses at MCCTC during 2015-16. CTE and special education math teachers will collaborate on integrative lesson plans.	PLC's take place at least bi-monthly	A,C,D,K,L	R1,R9	No funds needed	Feedback from the Special Education Coordinator and math teacher at PLCs and nine week progress updates. CTE Director will determine progress of integrations by lesson plan submission to administration and through yearly QPI checks.	Exceed Math ACT Benchmarks. Integrations will promote collaboration between CTE and general education teachers to increase student achievement in math.
AS3 Continue to provide special education aide to support for students in SAILS / Bridge Math at MCCTC. MCCTC was allocated 100 seats for students scoring below a 19 on the ACT Benchmark in Math for 2015-16.	Aide will provide services yearly	K, L, M, N	R9	Local Funds	Special Education Aide will report progress each semester for those students. Inclusion and assisting students by taking notes of math lectures, examples, and provide students with copy of notes for students needing assistance. CTE Director will share this	Exceed Math ACT Benchmarks. Students completing (5) modules will improve on their ACT Math Benchmarks and reduce the number of students who are required to participate in remedial math at the post-secondary level.

					information with CTE instructors each semester.	
AS4 Teachers at MCCTC will work with students and practice Reading within the Content Area, practice Reading in the Content Areas outside the student's POS, continue the use of Uninterrupted Sustained Silent Reading (USSR), apply a variety of reading strategies by using the popcorn strategy, blue print reading in select POS, use of professional or technical journals and document in weekly lesson plan submission which strategy is utilized.	Weekly in 2015-16.	A, B, C,	R 1,	No Funds	Each semester teachers will prepare select readings from their POS to share with students in their POS during USSR allocated time. Teachers will document ELA activities utilized each week in their classrooms on their weekly lesson plan submissions. CTE Director keeps weekly lesson plans on file.	Exceed ELA ACT Benchmarks. Students will improve on their ACT ELA Benchmarks with allocated time devoted to reading.
AS5 Implement Staff Development for CTE and General Education Teachers @ District Level Training. CTE Teachers will work with general education teachers to strengthen math/English concepts and create lesson plans to enhance instruction for all students including special education. Provide opportunities for teachers to attend Institute for CTE Educators. Director to attend state mandatory meeting and principal study council meetings for Professional Development.	Sept. 18, 2015 Jan. 15, 2016 March 28, 2016	A,C, D,F	R1, R5 and R8	72130-524 \$3,000 72230-524 \$2,670 71300-429 \$2,200	Work with Central Office personnel to establish staff development for CTE and general education teachers twice per year at designated staff developments days on September 18, 2015, January 15 and March 28, 2016. CTE Director will maintain attendance records after each meeting and will evaluate QPI portfolios yearly for evidence of integration lesson plans. CTE Director will require redelivery of Summer Institute materials by teachers in attendance for those teachers unable to attend. (August 2015)	Exceed both Math and ELA ACT Benchmarks. Students will improve students ACT Benchmark in ELA with additional time designated toward reading both inside and outside their content areas. .
Sec. C.2 - IMPLEMENTATION PLAN						
Identify professional development component(s) addressed in Goal 1. Note: Professional development must accompany the Action steps regardless of whether or not the PD requires Perkins funds.	PD1, PD2, PD4,	July 2015-Institute for CTE Educators to attend sessions on gen. ed. Integration. Sept. 2015, Jan. 2016, March 2016-District Wide PD which will include gen. ed/CTE collaboration				

				Goal I Sub-Total	\$7,870
Equipment List to Support Goal 1 Action Steps (Identify programs and equipment to be purchased.) The list <i>must be specific</i> .	Career Cluster by School:			Equipment:	
	Career Cluster by School:			Equipment:	

LEA:	GOAL 2 – Action Plan Development					Allocation: \$53,450.00
	Section A – Identify which need(s) component addresses.					
LEA Goal	Morgan County School District will increase the number of CTE Concentrators obtaining industry certification by (5%) by June 1, 2016.					
Which core indicator of performance is addressed?	2S1, 3S1, 5S1, 6S1, 6S2					
Section B: ACTION STEPS	Section C.1 - IMPLEMENTATION PLAN					
Section B – Descriptively list the action you plan to take to ensure you will be able to progress toward your goal. Action steps are strategies and interventions which should be scientifically based where possible and include professional development, new technology, and equipment. Address Special Populations as applicable.	For each of the Action Steps list Timeline, Local Plan Component, Required & Permissive Uses of Funds, Line Item # & Amount, Evaluation Strategy and Expected Outcome.					
	Action Step Timeline	Local Plan Component(s)	Required (R) & Permissive (P) Uses of Funds	Line Item # & Amount	Evaluation Strategy & Timeline (who, how, when)	Expected Outcome
AS1 Provide District CTE Business Teachers with Professional Development on entrepreneurship education, including all aspects of an industry, and training that enables students to seek industry certification.	June 2016	B, I,F, P	(R) 2,3, 5	72130-524 \$4,000	CTE Director will monitor attendance from after each PD Session and will require teachers to redeliver to staff who did not attend.	Increase CTE Business teacher awareness of the industry certification available to students within their programs of study.
AS2 CTE Advisory meetings will be held twice a year, during which members will be informed of Perkins requirements and will provide an evaluation and input on CTE POS, including possible industry certifications. Using feedback from industry and postsecondary advisory members the CTE Director will upgrade and provide new equipment for CTE programs of study so that they align and prepare students for industry certification.	October 2015 and April 2016	E, J, P,Q	(R) 4,6, 7	71300-730 \$24,517	Based on input from POS advisory members. CTE Director / bookkeeper /receptionist will monitor and update equipment and document this on 2015-16 inventories. CTE Director will monitor, annually, teacher QPI portfolios for evidence of advisory meetings.	Increase the number of students obtaining industry certification by allowing students to utilize equipment that meets industry standards.
AS3 Career Coach will continue to host annual MCCTC Career Day in which all students, including special populations and nontraditional, are counseled on opportunities in business and industry, including jobs that require industry certification that relate to their programs of study.	October 2015	G,M, N.O	R9	Local funds	Students will complete a questionnaire that will be evaluate by CTE Director and Career Coach. (October 2015)	Students will be provided the opportunity to explore careers related to their programs of student and the necessary industry certifications needed to work in those occupations.
AS4 Continue special program of study in Industrial Maintenance Technology and implement new HVAC program. Implement Cosmetology as a dual-enrollment program. Use industry and advisory member feedback to continue the dual enrollment courses with TCAT-Harriman providing the resources necessary for high-quality instruction and promotion of student skill attainment, industry certification, and CTSO activities.	August 2015 September 2015 October 2015 and April 2016	B,C,D,J,P	R1,2,8 P-5	72130-355 \$10,000	CTE Director will maintain records on the number of students receiving postsecondary credits and industry certifications at the end of each school year. CTE Director and teachers will maintain evidence of students participating in CTSO events and will evaluate teacher QPI	Increase the number of students receiving post-secondary credit with TCAT-Harriman and obtaining related industry certifications.

					portfolios annually for evidence of participation.	
AS5 Recruit and retain new CTE teachers through one day industry externship opportunities. Inform industry partners of CTE teaching opportunities. Require existing CTE Teachers to engage in an externship addressing all aspects of an industry that directly relates to their POS and the related technology and industry certifications. A stipend will be offered to teachers engaging in these activities during off-hours.	Throughout 2015-16	F,H	R5	72130-189 \$2,400	Participating teachers will report findings to CTE Director and staff after completion of externships.	Through externship opportunities CTE teachers will become more knowledgeable of industry standards and will be able to design lessons and activities that ensure student success on industry certifications.
AS6 Using information from CTE teachers and feedback from advisory members the CTE Director will maintain existing equipment so that it aligns with current industry certification requirements and helps students meet technical skill attainment.	August 2015 May 2016	E,J,Q	R1,2,6,7	71300-336 \$2,663	CTE Director will keep inventory records and documented feedback, found in QPI portfolios, from teachers and advisory members in order to maintain existing CTE equipment annually.	Using feedback from advisory members, provide equipment that helps students achieve industry certification
AS7 Provide stipend for CTE support person, with background in career and technical education, to monitor and maintain teacher and student industry certifications as well as provide an external review of all programs to insure that they address all ten quality program indicators. Will serve as a liaison between industry and postsecondary stakeholders and will attend postsecondary advisory meetings.	April –May 2016	J	R5, 6	72130-399 \$2,000	CTE Director will maintain job description and evidence of hours spent by support staff member in relation to assigned duties. (monthly during 15-16)	Support staff member will maintain documentation on student industry certifications and work with CTE director to compile the data necessary to increase the number of students attempting and obtaining certifications.
Sec. C.2 - IMPLEMENTATION PLAN						
Identify professional development component(s) addressed in Goal 1. Note: Professional development must accompany the Action steps regardless of whether or not the PD requires Perkins funds.	PD3, PD5	June 2016-Entrepreneurship training for business teachers. July 2015-Industry externships for CTE teachers and CTE Summer Institute (pesticide certification renewal for ag. teachers) October 2015, April 2016-Postsecondary advisory committee meetings.				
		Goal 2 Sub-Total				
		45,580				
Equipment List to Support Goal 2 Action Steps (Identify programs and equipment to be purchased.) The list must be specific.	Career Cluster by School:	2015-2016 Equipment Upgrade Budget—Oakdale FACS Department			Equipment: MG2248-BLK Activity Table w/ Black Band (36" x 72" Rectangle) Top Color: Gray Glace Top/Black Edge Band -55 Leg Height: 21-30" H Standard -B Worthingtondirect.com Stock # - 29245 Price- 153.95 ea. 4 @ 615.80 •311M Vin-Tak Bulletin Board (4' X 12') \$2,204.25 Color: Cotton -CO Frame: Aluminum Frame –Standard Worthingtondirect.com Stock # - 20727 Price – 179.95	

	Career Cluster by School:	2015-2016 Equipment Upgrade Budget Central High FACS Department		Equipment: \$795.00 - Turning Point Teacher Classroom RCIR-02 Clicker IR Response Card System- Set of 32 Clickers \$135.00 - Brother® DSmobile® 620 Mobile Color Scanner \$125.00 - Edsal® Heavy-Duty 16-Gauge Boltless Shelving: 48Wx18"D \$920.00 (8) \$115 each - Winport Industries Winport Richmond Study & Library Table - Cherry Top; 29" H x 48" W x 24" D \$495.00 - Love to Care Parenting Simulator Set of 10 \$399 or remaining amount – several iPad mini for classroom use Remaining amount used on laptop computers for classroom use
	Career Cluster by School:	2015-2016 Equipment Upgrade Budget Coalfield High School		Equipment: Smartboard 800 series. Estimated at \$2,200 from touchboard.com Printer (black ink only). A Hewlett Packard in the 5200 series prices at \$1,250 at hp.com. Installation Included
	Career Cluster by School:	2015-2016 Equipment Upgrade Budget Sunbright High School		Equipment: ipads= 350.00 (tax free) x 7 ipads= \$2450.00 ipad protectors=\$40.00 x 10= 400.00 ipad screen protectors, warranty? (1 time item for ipads) 150.00 Total \$3000.00

Note: Goal 2 sheet may be duplicated as needed.

LEA:	GOAL 3 – Action Plan Development				Allocation:	
	Section A – Identify which need(s) component addresses.					
LEA Goal						
Which core indicator of performance is addressed?						
Section B: ACTION STEPS	Section C.1 - IMPLEMENTATION PLAN					
Section B – Descriptively list the action you plan to take to ensure you will be able to progress toward your goal. Action steps are strategies and interventions which should be scientifically based where possible and include professional development, new technology, and equipment. Address Special Populations as applicable.	For each of the Action Steps list Timeline, Local Plan Component, Required & Permissive Uses of Funds, Line Item # & Amount, Evaluation Strategy and Expected Outcome.					
	Action Step Timeline	Local Plan Component(s)	Required (R) & Permissive (P) Uses of Funds	Line Item # & Amount	Evaluation Strategy & Timeline (who, how, when)	Expected Outcome
AS1						
AS2						

AS3						
AS4						
AS5						
Sec. C.2 - IMPLEMENTATION PLAN						
Identify professional development component(s) addressed in Goal 1. Note: Professional development must also be described in the Action steps.						
		Goal I Sub-Total				\$
Equipment List to Support Goal 3 Action Steps (Identify programs and equipment to be purchased.) The list must be specific .	Career Cluster by School:			Equipment:		
	Career Cluster by School:			Equipment:		

**PERKINS IV BUDGET SUMMARY
2015-2016**

20% Cap CTSO Travel
5% Cap CTE Director/Admin
5% Minimum PD Activities

LEA Morgan

LEA NUMBER 650

FEDERAL DESCRIPTION	PROGRAM IMPROVEMENT		
FEDERAL ALLOCATION	\$53,450.00		
STATE REVENUE CODE	47131		
FUND	142		
ACCOUNT NUMBER	EXPENDITURE NAME OF ACCOUNT	FEDERAL ALLOCATION	
71300	TEACHERS (INSTRUCTION)	Note any dollars spent under this account number must be directly linked to instnction	
71300 116	TEACHER SALARIES (New program/graduated phase out)	\$0.00	Benefits must be manually calculated!
71300 162	CLERICAL PERSONNEL (Requires job description)	\$0.00	
71300 163	EDUCATIONAL ASSISTANT SALARIES (Requires job description)	\$0.00	
71300 189	OTHER SALARIES AND WAGES (Requires job description)	\$0.00	
71300 201	SOCIAL SECURITY	\$0.00	
71300 204	STATE RETIREMENT	\$0.00	
71300 206	LIFE INSURANCE	\$0.00	
71300 207	MEDICAL INSURANCE	\$0.00	
71300 208	DENTAL INSURANCE	\$0.00	
71300 210	UNEMPLOYMENT COMPENSATION	\$0.00	
71300 212	EMPLOYER MEDICARE	\$0.00	
71300 299	OTHER FRINGE BENEFITS	\$0.00	
71300 311	CONTRACTS W/OTHER SCHOOLS SYSTEMS	\$0.00	
71300 336	MAINTENANCE or EQUIPMENT REPAIR	\$2,663.00	\$2,672.50
71300 399	OTHER CONTRACTED SERVICES	\$0.00	
71300 429	INSTRUCTIONAL SUPPLIES & MATERIALS (nonconsumable)	\$2,200.00	
71300 499	OTHER SUPPLIES & MATERIALS (nonconsumable)	\$0.00	
71300 599	OTHER CHARGES	\$0.00	
71300 730	CAREER AND TECHNICAL INSTRUCTION EQUIPMENT	\$24,517.00	
Total 71300		\$29,380.00	

**PERKINS IV BUDGET SUMMARY
2015-2016**

LEA Morgan

LEA NUMBER 650

ACCOUNT NUMBER	EXPENDITURE NAME OF ACCOUNT	FEDERAL ALLOCATION	
72130	OTHER STUDENT SUPPORT		
72130 123	GUIDANCE PERSONNEL (Requires job description)	\$0.00	
72130 146	BUS DRIVERS (Field trips post secondary transition-add benefits)	\$0.00	
72130 201	SOCIAL SECURITY	\$0.00	
72130 204	STATE RETIREMENT	\$0.00	
72130 206	LIFE INSURANCE	\$0.00	
72130 207	MEDICAL INSURANCE	\$0.00	
72130 208	DENTAL INSURANCE	\$0.00	
72130 210	UNEMPLOYMENT COMPENSATION	\$0.00	
72130 212	EMPLOYER MEDICARE	\$0.00	
72130 299	OTHER FRINGE BENEFITS	\$0.00	
72130 399	OTHER CONTRACTED SERVICES	\$2,000.00	
72130 599	OTHER CHARGES	\$0.00	
CTSO			
72130 146 C	BUS DRIVERS	\$0.00	
72130 355 C	TRAVEL (Student and Teacher CTSO travel)	\$10,000.00	
72130 399 C	OTHER CONTRACTED SERVICES (CTSO BUS CHARTER)	\$0.00	CTSO TRAVEL 20% cap
TOTAL CTSO TRAVEL		\$10,000.00	\$10,690.00
PROFESSIONAL DEVELOPMENT			
72130 189	OTHER PD SALARIES (STIPENDS-Note add benefits above)	\$2,400.00	
72130 355 PD	TEACHER (PD TRAVEL) Note all PD must be documented		
72130 399	OTHER CONTRACTED SERVICES (OUTSIDE PRESENTERS' PD)	\$0.00	PROFESSIONAL
72130 524	PD MATERIALS, FACILITY RENTAL AND SUPPLIES)	\$7,000.00	DEVELOPMENT 5%
TOTAL PROFESSIONAL DEVELOPMENT		\$9,400.00	\$2,672.50
TOTAL 72130		\$21,400.00	

**PERKINS IV BUDGET SUMMARY
2015-2016**

LEA

Morgan

LEA NUMBER

650

ACCOUNT NUMBER	EXPENDITURE NAME OF ACCOUNT	FEDERAL ALLOCATION	
72230	CTE ADMINISTRATION		
72230 105	CTE DIRECTOR SALARY	\$0.00	
72230 162	CLERICAL PERSONNEL (For Directors benefit)	\$0.00	
72230 201	SOCIAL SECURITY	\$0.00	
72230 204	STATE RETIREMENT	\$0.00	
72230 206	LIFE INSURANCE	\$0.00	
72230 207	MEDICAL INSURANCE	\$0.00	
72230 208	DENTAL INSURANCE	\$0.00	
72230 210	UNEMPLOYMENT COMPENSATION	\$0.00	
72230 212	EMPLOYER MEDICARE	\$0.00	
72230 299	OTHER BENEFITS	\$0.00	
72230 355	CTE DIRECTOR TRAVEL	\$0.00	
72230 499	OTHER SUPPLIES AND EQUIPMENT	\$0.00	
72230 524	CTE DIRECTOR INSERVICE/PD	\$2,670.00	
72230 599	OTHER CHARGES		
72230 790	OTHER EQUIPMENT	\$0.00	
99100 590	TRANSFERS TO OTHER FUNDS (INDIRECT COST)	\$0.00	
TOTAL ADMINISTRATIVE (5% CAP)		\$2,670.00	\$2,672.50
TOTAL FEDERAL ALLOCATION		\$53,450.00	\$53,450.00

**Morgan County Schools
Maintenance & Transportation Departments
2015-16 Proposed Increases**

Positions	Original Proposal	Half
Supervisor of Maintenance	\$7,356 + \$1,226 (Benefits)	\$ 3,678 + \$613 (Benefits)
Supervisor of Transportation	\$4,450 + \$742 (Benefits)	\$2,225 + \$371 (Benefits)
Mechanic Tech III	\$3,744 + \$624 (Benefits)	Same
Grand Total	\$18, 142.00	\$11,255.00

RESOLUTION

No. _____

RESOLUTION TO CLARIFY USE OF THE LOCAL OPTION SALES TAX TO SERVICE DEBT INCURRED FOR BENEFIT OF THE MORGAN COUNTY BOARD OF EDUCATION

WHEREAS, The county legislative body of Morgan County entered into a loan agreement to borrow \$10,000,000 TN Loans Series A-2-D (the “Debt”) on June 21, 2001 for the benefit of the Morgan County Board of Education maturing in June of 2026, This being the same bond purchase agreement for \$10,095,000 to Sevier County Tennessee Public Improvement Bonds Series VII-A-3 dated August 28, 2008; and

WHEREAS, The county legislative body of Morgan County entered into a loan agreement to borrow \$5,500,000 TN Loans Series IV-I-3 (the “Debt”) on January 31, 2002 with \$4,000,000 allocated to the Morgan County Board of Education, This being the same bond purchase agreement for \$3,740,000 General Obligation Refunding bond Series 2008 dated August 27, 2008; and

WHEREAS, At the time of the “Debt”, the Morgan County Board of Education agreed to pay an annual amount of \$200,000 to the Debt Service Fund to service the “Debt”; and at a previously undetermined time, the Morgan County Board of Education designated the school portion of the Local Option Sales Tax be deposited in the Debt Service Fund to service debts incurred for the benefit of the Morgan County Board of Education;

NOW, THEREFORE, BE IT RESOLVED, By the Morgan County Board of Education, a school district in Tennessee, meeting in session on the 5th day of May, 2015, and by the county legislative body of Morgan County, a county in Tennessee, meeting in session on the _____ day of _____, 2015 at Wartburg, Tennessee, that, the school portion of the Local Option Sales Tax shall be deposited into the Debt Service Fund, along with an annual \$200,000 payment from the Board of Education to service the “Debt”; and no further debt be incurred without the mutual consent of the Morgan County Board of Education and the Morgan County legislative body ; and

BE IT FURTHER RESOLVED, That beginning the fiscal year after the maturity and final payment of the “Debt”, the school portion of the Local Option Sales Tax shall be deposited into the General Purpose School Fund as prescribed by TCA 67-6-712(a)(3) unless otherwise agreed to by the Morgan County Board of Education and the Morgan County legislative body.

Adopted this the _____ day of _____, 2015.

Chairman, Morgan Co. Board of Ed.

County Executive

Attest:

Attest:

Secretary, Morgan Co. Board of Ed.

County Clerk

RESOLUTION

No. _____

RESOLUTION TO CLARIFY USE OF THE LOCAL OPTION SALES TAX TO SERVICE DEBT INCURRED FOR BENEFIT OF THE MORGAN COUNTY BOARD OF EDUCATION

WHEREAS, The county legislative body of Morgan County entered into a loan agreement to borrow \$10,000,000 TN Loans Series A-2-D (the “Debt”) on June 21, 2001 for the benefit of the Morgan County Board of Education maturing in June of 2026, This being the same bond purchase agreement for \$10,095,000 to Sevier County Tennessee Public Improvement Bonds Series VII-A-3 dated August 28, 2008; and

WHEREAS, The county legislative body of Morgan County entered into a loan agreement to borrow \$5,500,000 TN Loans Series IV-I-3 (the “Debt”) on January 31, 2002 with \$4,000,000 allocated to the Morgan County Board of Education, This being the same bond purchase agreement for \$3,740,000 General Obligation Refunding bond Series 2008 dated August 27, 2008; and

WHEREAS, At the time of the “Debt”, the Morgan County Board of Education agreed to pay an annual amount of \$200,000 to the Debt Service Fund to service the “Debt”; and at a previously undetermined time, the Morgan County Board of Education designated the school portion of the Local Option Sales Tax be deposited in the Debt Service Fund to service debts incurred for the benefit of the Morgan County Board of Education;

NOW, THEREFORE, BE IT RESOLVED, By the Morgan County Board of Education, a school district in Tennessee, meeting in session on the ____ day of _____, 2015, and by the county legislative body of Morgan County, a county in Tennessee, meeting in session on the ____ day of _____, 2015 at Wartburg, Tennessee, that, the school portion of the Local Option Sales Tax shall be deposited into the Debt Service Fund, along with an annual \$200,000 payment from the Board of Education to service the “Debt”; and no further debt be incurred for the benefit of Morgan County Board of Education without the Board’s consent; and

BE IT FURTHER RESOLVED, That beginning the fiscal year after the maturity and final payment of the “Debt” on June 30th 2026, the school portion of the Local Option Sales Tax shall be deposited into the General Purpose School Fund unless otherwise agreed to by the Morgan County Board of Education and the Morgan County legislative body.

Adopted this the ____ day of _____, 2015.

Chairman, Morgan Co. Board of Ed.

County Executive

Attest:

Attest:

Secretary, Morgan Co. Board of Ed.

County Clerk

Tennessee School Boards Association

Monitoring: Review: Annually, in February	Descriptor Term: Procedure for Granting Tenure	Descriptor Code: 5.117	Issued Date:
		Rescinds:	Issued:

1 The Board of Education will grant tenure only to those teachers who can present documentation of a
2 record of excellence as a teacher and who are determined by State guidelines to be considered a "highly
3 qualified" teacher or those making appropriate progress toward achieving that status. The director of
4 schools is responsible for documenting and presenting the recommendation for tenure to the Board of
5 Education.¹

6 Documentation of a record of excellence in teaching must include:

- 7 1. Consistently high ratings on evaluations conducted by the principal and/or other evaluators
- 8 2. Specific evidence of effectiveness in teaching students (if appropriate):
 - 9 (a) test scores, including the annual estimate of teacher effect on student progress²
 - 10 (b) narrative descriptions of specific examples of effectiveness with students
 - 11 (c) letters from parents
- 12 3. Record of attendance for the last five years
- 13 4. Documentation of strongly favorable student response
- 14 5. Letter from the principal summarizing reasons for recommendation of tenure
- 15 6. Other indicators of effectiveness may be included

16 The following additional guidelines will apply:

- 17 1. The decision to grant tenure is solely within the discretion of the Board of Education.³
- 18 2. The director of schools will recommend persons eligible for tenure at a board meeting in ample time
19 for the director of schools to provide notice of non-renewal to each teacher not granted tenure **within**
20 **five (5) business days following the last instructional day for the school year.**⁴
- 21 3. Only those teachers who receive a majority vote of the membership of the Board will be granted
22 tenure.
- 23 4. Teachers who earn tenure will be honored by the Board in a special ceremony, either at a board
24 meeting or in some other special public event.
- 25 5. A teacher who is eligible for tenure, but tenure is denied, shall not be rehired beyond the contract
26 year.
- 27 6. No person who has been denied tenure by the Board of Education shall be employed in the school
28 system in any position which requires a license.

29 **Teacher Returning to Employment**

30 A teacher who has attained tenure status in the school system and later resigns shall serve a two-year
31 probationary period upon reemployment, unless the probationary period is waived by the Board upon
32 request of the director of schools. Upon completion of the two-year period, the teacher shall either be

- 1 recommended by the director for tenure or non-renewed. If tenure is not granted, the teacher cannot
- 2 continue in employment.⁴

Legal References

1. Tenn. Code Ann. § 49-2-301(b)(1)(J)
2. Tenn. Code Ann. § 49-1-606(a)
3. Tenn. Code Ann. § 49-2-203(1)
4. Tenn. Code Ann. § 49-5-504 (b);
Tenn. Code Ann. § 49-5-409;
Public Acts of 2015, Chapter No. 232

Morgan County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Procedure for Granting Tenure	Descriptor Code: 5.117	Issued Date: 11/04/14
		Rescinds: 5.117	Issued: 05/02/11

1 The Board of Education will grant tenure only to those teachers who can present documentation of a
2 record of excellence as a teacher and who are determined by State guidelines to be considered a
3 “highly qualified” teacher or those making appropriate progress toward achieving that status. The
4 director of schools is responsible for documenting and presenting the recommendation for tenure to the
5 Board of Education.¹

6 Documentation of a record of excellence in teaching must include:

- 7 1. Consistently high ratings on evaluations conducted by the principal and/or other evaluators
- 8 2. Specific evidence of effectiveness in teaching students (if appropriate):

- 9 a.) test scores, including, the annual estimate of teacher effect on student progress²
- 10 b.) narrative descriptions of specific examples of effectiveness with students
- 11 c.) letters from parents

- 12
- 13 3. Record of attendance for the last ~~three~~ ^{five} years
- 14 4. Documentation of strongly favorable student response
- 15 5. Letter from the principal summarizing reasons for recommendation of tenure
- 16 6. Other indicators of effectiveness including successful completion of an induction/mentoring
- 17 program. The teacher will present a portfolio to the Director of Schools by ~~May 15~~ ^{September 15}.
The Board of Education will consider tenure at the October meeting.

18 The following additional guidelines will apply:

- 19
- 20 1. The decision to grant tenure is solely within the discretion of the Board of Education.³
- 21 2. The director of schools will recommend persons eligible for tenure at a board meeting in ample
- 22 time for the director of schools to provide notice of non-renewal to each teacher not granted tenure
- 23 prior to June 15 of the year of eligibility.⁴
- 24 3. Only those teachers who receive a majority vote of the membership of the Board will he granted
- 25 tenure.
- 26 4. Teachers who earn tenure will be honored by the Board in a special ceremony, either at a board
- 27 meeting or in some other special public event.
- 28 5. A teacher who is eligible for tenure, but tenure is denied, shall not be rehired beyond the contract
- 29 year.
- 30 6. No person who has been denied tenure by the Board of Education shall he employed in the school
- 31 system in any position which requires a license.

32 **Teacher Returning to Employment**

33 A teacher who has attained tenure status in the school system and later resigns shall serve a two year

- 1 probationary period upon on reemployment, unless the probationary period is waived by the Board
- 2 upon request of the director of schools. Upon completion of the two year period, the teacher shall
- 3 either be recommended by the director for tenure or non-renewed. If tenure is not granted, the teacher
- 4 cannot continue in employment.³

Legal References

1. Tenn. Code Ann. § 49-2-301(b)(1)(J)
2. Tenn. Code Ann. § 49-1-606(a)
3. Tenn. Code Ann. § 49-2-203(1)
4. Tenn. Code Ann. § 49-5-504 (b)
Tenn. Code Ann. § 49-5-504(d)

Tennessee School Boards Association

Monitoring: Review: Annually, in February	Descriptor Term: Separation Practices for Non-Tenured Teachers	Descriptor Code: 5.201	Issued Date:
		Rescinds:	Issued:

1 **SUSPENSION PENDING AN INVESTIGATION** ¹

2 The director of schools may suspend a teacher at any time that may seem necessary, pending
3 investigation or final disposition of a case before the board or an appeal. If the matter under investigation
4 is not the subject of an ongoing criminal investigation or a department of children's services
5 investigation, and if no charges for dismissal have been made, a suspension pending investigation shall
6 not exceed ninety (90) days in duration. Under no circumstances shall the director of schools suspend a
7 non-tenured teacher with pay. If vindicated or reinstated, the non-tenured teacher shall be paid full salary
8 for the period of suspension.

9 **SUSPENSION OF THREE DAYS OR LESS** ²

10 A director of schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,
11 unprofessional conduct and insubordination. Before an employee is suspended he/she shall be: (1)
12 provided with written notice, including the reasons for the suspension along with an explanation of the
13 evidence; (2) given an opportunity to respond to the director at a recorded conference, if requested within
14 five (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties may
15 be represented by counsel at the conference, which shall be recorded.

16 **DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS**

17 The director of schools may dismiss or suspend for more than three days any non-tenured teacher **during**
18 **the contract year** for incompetence, inefficiency, insubordination, improper conduct or neglect of duty
19 after giving the non-tenured teacher, in writing, due notice of the charges.

20 The director of schools shall give the non-tenured teacher an opportunity for a full and complete hearing
21 before an impartial hearing officer. ²

22 The Board will appoint an impartial hearing officer to conduct such hearings. The hearing officer will
23 hear the case and the employee shall have the right to:

- 24 1. be represented by counsel;
- 25 2. call and subpoena witnesses;
- 26 3. examine all witnesses; and
- 27 4. require that all testimony be given under oath.

28 Factual findings and decisions in all dismissal cases shall be reduced to written form and delivered to the
29 affected employee within ten (10) working days following the close of the hearing. The employee may
30 appeal the decision to the Board within ten (10) working days of the hearing officer rendering the written
31 decision to the employee. Written notice of appeal to the Board shall be given to the director of schools.

1 Within twenty (20) days' of receipt of notice, the director shall prepare a copy of the proceedings,
2 transcript, documentary and other evidence presented and provide the Board a copy of the same.

3 The Board shall hear the appeal. No new evidence shall be introduced. The non-tenured teacher may
4 appear in person or be represented by counsel and argue why the decision should be modified or reversed.
5 The Board shall take one of the following actions:

- 6 1. sustain the decision;
- 7 2. send the record back if additional evidence is necessary; or
- 8 3. revise the penalty or reverse the decision.

9 Before any decision to dismiss is made, a majority of the membership of the Board shall concur in
10 sustaining the charges. The Board shall render a decision on the appeal within ten (10) working days
11 after the conclusion of the hearing.

12 The director of schools shall also have the right to appeal any adverse ruling by the Hearing Officer in
13 same manner as the non-tenured teacher.

14 Within twenty (20) days after receipt of notice of the decision of the Board, either party may appeal to
15 the chancery court in the county where the school system is located. The Board shall provide the entire
16 record of the hearing to the court.

17 **NONRENEWAL**

18 Non-tenured teachers are subject to the same rules and regulations and are entitled to the privileges of
19 employment enjoyed by tenured teachers except that they have no claim upon continuing employment
20 or tenure protections.

21 The principal is responsible for discussing deficiencies as part of the evaluation process with the non-
22 tenured teacher and providing assistance for overcoming these deficiencies.

23 The director of schools is under no obligation to re-employ non-tenured teachers at the end of their con-
24 tract period. If the director of schools determines not to renew the contract of a non-tenured teacher,¹
25 the following action shall be taken:

- 26 1. The Board shall be notified at the next regular board meeting; and
- 27 2. Written notice of non-renewal shall be hand delivered or sent to the employee by registered mail
28 so that it will be received by the employee within five (5) business days following the last
29 instructional day for the school year.³

30 **RESIGNATION**

31 A teacher shall give the director of schools notice of resignation at least thirty (30) days before the
32 effective date of the resignation.⁴ The Board may waive the thirty (30) days-notice requirement and
33 permit a teacher to resign in good standing.

34 The conditions under which it is permissible to break a contract with the Board are as follows:

- 1 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified
2 statement of a physician approved by the Board;
- 3 2. The release by the Board of the teacher from the contract which the teacher has entered into with
4 the Board.

5 Any teacher on leave shall notify the director of schools in writing at least thirty (30) days' prior to the
6 date of return if the teacher does not intend to return to the position from which he/she has taken leave.
7 Failure to render such notice may be considered a breach of contract.⁵

8 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with
9 the Commissioner and request the suspension of a teacher's certificate. After the Commissioner has
10 provided the teacher an opportunity for defense during a hearing, the Commissioner may suspend the
11 certificate for no less than thirty (30) and no more than three hundred sixty-five (365) days.⁶

12 **RETIREMENT**

13 Retirement shall mean a termination of services under conditions which will allow the employee to draw
14 benefits from retirement plans and/or social security benefits.

15 Employees eligible for retirement benefits may elect to retire at any age according to the provisions of
16 the retirement system. Central office personnel shall assist employees in securing retirement benefits;
17 however, it shall be the responsibility of the retiring employee to provide verification of eligibility in
18 writing from TCRS to the central office. It shall be the responsibility of the retiring employee to file for
19 benefits.

20 Employees who retire under TCRS may be employed up to one hundred twenty (120) days per year
21 without loss of retirement benefits. Retired teachers may substitute teach for an additional ninety (90)
22 days if the director of schools certifies in writing to the Board that no other qualified personnel are
23 available to substitute teach.⁷

24 The director of schools may employ teachers retired for at least one year for full-time employment as a
25 kindergarten through twelfth grade teacher on a year-to-year basis. Retirement benefits will not be lost
26 or suspended under certain conditions, which include but are not limited to the following:⁸

- 27 1. The director of schools of the employing system must certify in writing that no other qualified
28 individuals are available to fill the position;
- 29 2. The Commissioner of Education must certify that the employing school system serves an area
30 that lacks qualified teachers to serve in the position to be filled;
- 31 3. The retired teacher must hold a valid license and shall not be entitled to tenure status;
- 32 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave or
33 receive medical insurance coverage; and
- 34 5. The salary paid to the retired member shall not be less than the rate of compensation set by the
35 Board for teachers with no experience filling similar positions, nor more than eighty-five percent
36 (85%) of the rate of compensation set by Board for teachers with comparable training and years
37 of experience filling similar positions.

38 *(Note: Nonrenewal of non-tenured teachers after the contract year is not suspension or dismissal and*
39 *does NOT follow the suspension/dismissal procedures outlined in this policy. Rather, nonrenewal of*

- 1 *non-tenured teachers after the contract year follows the nonrenewal procedures outlined in this policy.)*
2

Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301 (b)(1)(GG), TCA 49-5-512(d)
3. TCA 49-5-409; **Public Acts of 2015, Chapter No. 232**
4. TCA 49-5-508
5. TCA 49-5-706
6. TCA 49-5-411
7. TCA 8-36-805
8. TCA 8-36-821

Tennessee School Boards Association

Monitoring: Review: Annually, in April	Descriptor Term: Student Assignments	Descriptor Code: 6.205	Issued Date:
		Rescinds:	Issued:

1 **TO SCHOOLS**

2 Students, including those in kindergarten, shall attend the school to which they are assigned.¹

3 Parents who are dissatisfied with the assignment of their children may, within ten (10) days after the
4 assignment, make application to the Board for a hearing requesting a transfer to another school.²

5 **TO CLASSES**

6 The principal shall be responsible for assigning all students to classes.

7 Students who enter the system from another school system are to be placed by the principal in the
8 grade and/or level as indicated by records from the former school. If the student's placement is
9 inappropriate in the grade or level assigned, he/she may be reassigned by the principal to another grade
10 level. Parents shall be kept advised.

11 The principal shall separate an alleged victim of child sexual abuse from an alleged perpetrator if the
12 abuse allegedly occurred while the child was under the supervision or care of the school. If available
13 and appropriate, a child shall be reassigned if a request is made by the child's parent or custodian and
14 the perpetrator has been: (1) substantiated by the department of children's services; (2) adjudicated by
15 a juvenile court to have committed the child sexual abuse; or (3) criminally charged.³

Legal References

1. TCA 49-6-3102-3103
2. TCA 49-6-3201
3. Public Acts of 2015, Chapter No. 286

Tennessee School Boards Association

Monitoring: Review: Annually, in April	Descriptor Term: Medicines	Descriptor Code: 6.405	Issued Date:
		Rescinds:	Issued:

1 If under exceptional circumstances a child is required to take non-prescription or prescription medication
 2 during school hours and the parent cannot be at school to administer the medication, only the principal
 3 or the principal's designee will assist in self-administration of the medication if the student is competent
 4 to self-administer medicine with assistance in compliance with the following regulations: ¹

5 Written instructions signed by the parent will be required and will include:

- 6 1. Child's name;
- 7 2. Name of medication;
- 8 3. Name of physician;
- 9 4. Time to be self-administered;
- 10 5. Dosage and directions for self-administration (non-prescription medicines must have label
- 11 direction);
- 12 6. Possible side effects, if known; and
- 13 7. Termination date for self-administration of the medication.

14 The medication must be delivered to the principal's office in person by the parent or guardian of the
 15 student unless the medication must be retained by the student for immediate self-administration. (i.e.
 16 students with asthma)

17 Volunteer personnel, trained by a registered nurse, may administer glucagon in emergency situations to
 18 a student based on that student's Individual Health Plan (IHP). (**Insert language only if board wishes**
 19 **to allow personnel to volunteer to administer glucagon.**)

20 The administrator/designee will:

- 21 1. Inform appropriate school personnel of the medication to be self-administered;
- 22 2. Keep written instructions from parent in student's record;
- 23 3. Keep an accurate record of the self-administration of the medication;
- 24 4. Keep all medication in a locked cabinet except medication retained by a student per physi-
 25 cian's order;
- 26 5. Return unused prescription to the parent or guardian only; and
- 27 6. Ensure that all guidelines developed by the Department of Health and the Department of
 28 Education are followed.

1 The parent or guardian is responsible for informing the designated official of any change in the student's
2 health or change in medication.

3 A copy of this policy shall be provided to a parent or guardian upon receipt of a request for long-term
4 administration of medication.

5 **BLOOD GLUCOSE SELF-CHECKS**

6 Upon written request of a parent or guardian, and if included in the student's medical management plan
7 and in the IHP, a student with diabetes shall be permitted to perform a blood glucose check or administer
8 insulin using any necessary diabetes monitoring and treatment supplies, including sharps. The student
9 shall be permitted to perform the testing in any area of the school or school grounds at any time
10 necessary.

11 Sharps shall be stored in a secure, but accessible location, including the student's person, until use of
12 such sharps is appropriate.

13 Use and disposal of sharps shall be in compliance with the guidelines set forth by the Tennessee Oc-
14 cupational Safety and Health Administration (TOSHA).²

15 **STUDENTS WITH PANCREATIC INSUFFICIENCY OR CYSTIC FIBROSIS³**

16 Students diagnosed with pancreatic insufficiency or cystic fibrosis shall be permitted to self-manage
17 their prescribed medication in a manner directed by a licensed healthcare provider without additional
18 assistance or direction. The Director of Schools shall develop procedures for the development of both
19 an Individualized Healthcare Plan (IHP) and an Emergency Care Plan (ECP) that conforms to state law
20 for every student with pancreatic insufficiency or cystic fibrosis that wishes to self-medicate.

Legal References

1. TCA 49-5-415
2. TCA 49-5-415(d)(7), Public Acts 2006, Chapter No. 54
3. Public Acts of 2015, Chapter No. 321

Cross References

Student Health Services 6.401

Morgan County Board Self-Evaluation 2015

1. Instructions

Below is a list of several statements connected with your position as a school board member. For each item you are requested to give two ratings:

- a. Current status?
- b. How IMPORTANT is this to me?

As you rate the questions, use a scale from 1 to 6 where low numbers represent low or minimum amounts and high numbers represent high or maximum amounts.

There are NO right or wrong answers.

Morgan County Board Self-Evaluation 2015

2. Board Meetings

1. The board has sufficient time and opportunity to review the agenda and supporting materials before a board meeting.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. The board encourages participation by each board member.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Board members come to meetings prepared to focus on discussion issues and keep comments relevant and brief.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. All board members are routinely familiar with the agenda materials and are ready to discuss and decide important items.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Adequate background information on issues to come before the board is routinely provided in advance of the board meeting.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. The board weighs all decisions in terms of what is best for the students of the school system.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Morgan County Board Self-Evaluation 2015

3. Team Building

1. The board is able to disagree on matters and still maintain an attitude of mutual respect and trust.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. The board is open and honest with each other, as well as administrators and is able to maintain an attitude of mutual trust and respect.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. The district has a planned program to orient newly-elected board members.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Once a decision has been made, all members respect the decision and the board speaks with one voice.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Board members do not attempt to individually speak on behalf of the board or commit the board.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Morgan County Board Self-Evaluation 2015

4. Board/Superintendent/Staff Relations

1. The board and superintendent trust and respect one another.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Each member of the board understands and respects the distinction between the board's responsibilities and the superintendent's duties.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Our board and superintendent agree on how complaints or concerns to board members should be handled.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Board members work to avoid surprises by sharing concerns or questions with the superintendent in advance of the board meeting.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. The superintendent is given direction by the board as a whole rather than by individual members.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. The board recognizes staff accomplishments.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Morgan County Board Self-Evaluation 2015

7. Individual board members avoid making excessive personal requests from staff.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. Board members are respectful to other board members, administrators, staff and visitors.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Board members direct complaints and requests to the superintendent rather than attempting to solve them directly.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. The board ensures that an effective evaluation system is in place for the superintendent and all employees.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Morgan County Board Self-Evaluation 2015

5. Vision/Planning

1. A vision/mission statement for the district exists and is periodically reviewed by the board and widely disseminated in the district.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. The vision reflects community priorities.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Discussion of major items before the board routinely includes consideration of their impact on meeting district goals.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. The superintendent's evaluation considers how well the superintendent has addressed the district goals.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. The board emphasizes setting and monitoring district goals, instead of how staff should achieve these goals.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. The board does not get bogged down discussing operation details of the district or schools.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Morgan County Board Self-Evaluation 2015

7. The board regularly solicits input from the community when establishing the future vision of the district.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Morgan County Board Self-Evaluation 2015

6. Board Policy

1. Our board sets policies needed for the operation of the school district.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Before adopting a policy which affects them, our board actively seeks the input of employees, students and community members.

	1	2	3	4	5	6
Current status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Board policies are administered consistent with the intent of the policy.

	1	2	3	4	5	6
Current status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. The board has developed an ongoing system to review and update all policies annually.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Student Achievement

1. The board holds itself ultimately responsible for high achievement by all students.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. The board regularly examines data to determine where achievement gaps exist and how much progress is being made to reduce those gaps.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. The board provides a quality educational program imposing high individual academic standards for each student.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Student academic performance is regularly presented to the board.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. The board regularly recognizes student accomplishments at board meetings.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Morgan County Board Self-Evaluation 2015

8. Board/Community Relations

1. The board provides for involvement of the public in the operating of our schools.

	1	2	3	4	5	6
Current status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Our board actively promotes the school district to the public.

	1	2	3	4	5	6
Current status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Our school board is respected by the community.

	1	2	3	4	5	6
Current status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Our board is accountable to the community.

	1	2	3	4	5	6
Current status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. The board refrains from committing to a position on an issue before all relevant facts are present.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Members of the board refrain from speaking for the board on issues on which the board has no official position.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Morgan County Board Self-Evaluation 2015

9. Advocacy

1. Our board takes the initiative to establish and maintain positive personal relationships with other locally-elected officials/funding body.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Our board strives to keep local officials up-to-date on board activities and school district needs.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Our board understands the need to influence statewide legislation and works diligently to develop a positive relationship with local members of the General Assembly.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Our board, collectively and individually, regularly contacts legislators regarding their position on important legislation.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Our board is represented at TSBA's Day on the Hill meeting.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. Budget/Finance

1. The board understands the basic principles of school finance, including state, federal and local sources of revenue.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. The budget reflects the strategic plan and supports the district's goals and objectives for student achievement and citizenship.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. The budget reflects the district's vision and mission.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. The board requires proper accountability for the expenditure of school district funds.

	1	2	3	4	5	6
Current Status?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How IMPORTANT is this item to me?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Please enter your name and school board below.

Name:

School Board:



Friday, July 24 - Saturday, July 25, 2015
Gatlinburg, TN • Park Vista

Agenda

Friday – July 24, 2015

- 7:00 – 8:00 **BREAKFAST** *(Provided)*
- 8:00 – 8:05 **WELCOME**
Susan Lodal, TSBA President
Kingsport City Schools
- 8:05 – 8:10 **OVERVIEW**
Randall Bennett, TSBA Deputy Executive Director &
General Counsel
- 8:10 – 9:20 **LEGISLATIVE UPDATE**
Lee Harrell, TSBA Director of Government Relations &
Labor Relations
- 9:20 – 10:15 **WHEN RIGHTS AREN'T CIVIL:**
*A Discussion of Board/Board Member Exposure in
Civil Rights Lawsuits*
Chris W. McCarty, Attorney
Lewis, Thomason, King, Krieg and Waldrop P.C.
- 10:15 – 10:35 **BREAK**
- 10:35 – 11:30 **BEP Funding Issues**
D. Scott Bennett, Attorney
Leitner, Williams, Dooley & Napolitan
- 11:30 – 1:00 **LUNCH** *(Provided)*

- 1:00 – 1:55 **YOU THINK YOU CAN TAKE MY CELL PHONE?**
How School Administrators May Restrict On/Off Campus Speech
Charles Purcell and Chris Hayden, Attorneys
Purcell, Sellers, & Craig
- 1:55 – 2:15 **BREAK**
- 2:15 – 3:05 **WHOSE FAULT IS IT ANYWAY?**
School System Liability Issues
Robert G. Wheeler, Jr. Attorney
- 3:05 – 3:20 **BREAK**
- 3:20 – 4:15 **DEALING WITH DIFFICULT SITUATIONS!**
Hopefully Without Being Sued
Steve Shields & Debra Owen, Attorneys
Jackson, Shields, Yeiser & Holt
- 4:15 – 4:20 **Wrap-Up & ADJOURN**
- 4:20 – 5:20 **Ethics CLE (Attorneys Only)**
Electronic Documents and Ethical Obligations
Charles W. Cagle, Attorney
Lewis, Thomason, King, Krieg and Waldrop P.C.

Saturday – July 25, 2015

- 7:30 – 8:30 **BREAKFAST** *(Provided)*
- 8:30 – 10:00 **SPECIAL EDUCATION LAW:**
What the Courts are Saying in 2015
Melinda Jacobs, Attorney-at-Law
- 10:00 – 10:15 **Question & Answer Period**
- 10:15 – 10:30 **Evaluation & Wrap-Up**
- 10:30 **ADJOURN**

Good News:

Central Elementary:

Central Middle:

The library was able to secure funds to help cover the ripped carpet in the library with area rugs so it looks better and hopefully won't have anyone trip and get hurt.

The baseball field is coming along and hopefully, if weather permits, move dirt soon.

Central High:

WCHS girls basketball team will be playing for the District 3A championship Monday (2/24).

WCHS boys basketball team is back in the Region 2A tournament for the first time in 3 years.

WCHS DECA has opened their "Dress for Success" closet where our kids can get nice dress clothes to wear to job interviews or state conventions. This is at no cost to the students.

Coalfield:

MCCTC:

February is CTE Month. There are many great things going on in CTE with support coming from both the state and national level. MCCTC has been able to take advantage of some funding opportunities over the last year to help build programs.

SPARC II: \$75,000.00 from THEC to build and strengthen post-secondary opportunities for our students.

- Upgrades in residential construction, auto mechanics and welding.
- We will add dual enrollment residential construction in the Fall of 2020 as a result. We already offer dual enrollment in auto mechanics and in welding. We are looking to expand those opportunities further in the Fall of 2020.

GIVE GRANTS: These grants are also THEC grants that have been We have partnered with both TCAT Huntsville and Roane State to be able to expand offerings within our building.

- TCAT Huntsville: We will offer dual enrollment with TCAT Huntsville for Criminal Justice. This is the 1st Dual Enrollment CJ course located within a secondary school within the state. We are attempting to support the needs of the prison and local law enforcement to help with shortages of workers.

- TCAT Huntsville: We will offer “after hours” TCAT Welding classes and EMT classes after the normal school day. These classes will allow graduates of MCCTC and others to take classes locally to complete certificates, certifications and programs.
- Roane State Community College: We have partnered with RSCC to offer dual enrollment mechatronics courses in Morgan County during the school day. These classes will be housed at MCCTC currently and will allow students to complete 12 hours of mechatronics course work toward a SEIMANS I certification and be well on their way to an AS degree by graduation.

Perkins V: With the start of Perkins V, we are now required to extend the reach of CTE into the middle schools. We have done two things that we are excited about.

- Middle School STEM integration. We have Middle School teachers doing STEM Enrichment with VEX Robotics. We have provided 1 kit through Perkins funding per school and have a 2nd one through Reserve funding per school to be delivered.
- The Frozen Head Challenge was hosted by MCCTC at Central Middle School. We had both a High School and Middle School division with 44 teams participating. This was the 4th year of hosting but the 1st year at CMS. Great Opportunity for our teams.
- Middle School use of Virtual Job Shadow software for Career Exploration. VJS allows students to take job assessments, explore careers and research requirements for 100s of careers. We are hoping to expand this to the high schools in the future.

Oakdale:

Petros Joyner:

Sunbright:



MORGAN COUNTY SCHOOLS

136 Flat Fork Rd., Wartburg, TN 37887

Ronnie Wilson, Director of Schools
David Treece, Asst. Director of Schools

CENTRAL OFFICE

Phone: (423) 346-6214 • Fax: (423) 346-6043
<http://www.mcsed.net>

Morgan County Schools Regular Monthly Meeting February 3, 2020 6:00 PM Morgan County Schools - Central Office

MEMBERS PRESENT: Attendance Taken at 5:56 PM. Tony Dagley: Present, Ben Jackson: Present, Michael Ledbetter: Present, Glen Moore: Present, Wade Summers: Present, Billy Ward: Present.

1. Prayer

2. Pledge

3. Good News

4. Audience Participation

5. MCEA

6. Items to add to the Agenda

7. Approval of Agenda

On a motion by Glen Moore and seconded by Billy Ward the Board voted to approve agenda. Motion carried.

Tony Dagley: **Yea**, Ben Jackson: **Yea**, Michael Ledbetter: **Yea**, Glen Moore: **Yea**, Wade Summers: **Yea**, Billy Ward: **Yea**

Yea: 6, Nay: 0

8. Approval of minutes from last month

On a motion by Michael Ledbetter and seconded by Glen Moore the Board voted to approve minutes from the January 7, 2020 board meeting. Motion carried.

Tony Dagley: **Yea**, Ben Jackson: **Yea**, Michael Ledbetter: **Yea**, Glen Moore: **Yea**, Wade Summers: **Yea**, Billy Ward: **Yea**

Yea: 6, Nay: 0

9. Consent Agenda

On a motion by Glen Moore and seconded by Tony Dagley the Board voted to approve the consent agenda as presented.. Motion carried.

Tony Dagley: **Yea**, Ben Jackson: **Yea**, Michael Ledbetter: **Yea**, Glen Moore: **Yea**, Wade Summers: **Yea**, Billy Ward: **Yea**

Yea: 6, Nay: 0

A. Next regular Board Meeting - March 3, 2020 at Central Office 6pm

B. Next regular Workshop - February 24, 2020 6 pm at Oakdale School

10. Central Elementary requests permission to build a security fence along the northwest border of the school between the car-rider line and the playground, at the school's expense.

On a motion by Glen Moore and seconded by Michael Ledbetter the Board voted to grant permission to Central Elementary to build a security fence along the northwest border of the school between the car-rider line and the playground, at the school's expense.. Motion carried.

Tony Dagley: **Yea**, Ben Jackson: **Yea**, Michael Ledbetter: **Yea**, Glen Moore: **Yea**, Wade Summers: **Yea**, Billy Ward: **Yea**
Yea: 6, Nay: 0

11. MCCTC request permission to attend SkillsUSA State Competition in Chattanooga, TN. April 19-22, 2020.

On a motion by Tony Dagley and seconded by Michael Ledbetter the Board voted to grant permission to MCCTC to attend SkillsUSA State Competition in Chattanooga, TN. April 19-22, 2020.. Motion carried.

Tony Dagley: **Yea**, Ben Jackson: **Yea**, Michael Ledbetter: **Yea**, Glen Moore: **Yea**, Wade Summers: **Yea**, Billy Ward: **Yea**
Yea: 6, Nay: 0

12. Budget Amendments

On a motion by Michael Ledbetter and seconded by Glen Moore the Board voted to approve budget amendments 36 - 42 as presented. Motion carried.

Tony Dagley: **Yea**, Ben Jackson: **Yea**, Michael Ledbetter: **Yea**, Glen Moore: **Yea**, Wade Summers: **Yea**, Billy Ward: **Yea**
Yea: 6, Nay: 0

13. Director's Announcements

14. Adjourn

MORGAN COUNTY BOARD OF EDUCATION
 General Purpose
 March 3, 2020
 BUDGET AMENDMENT
 #43

DEBIT

141-72620-399	OTHER CONTRACTED SERVICES	67,280.00
	TOTAL	67,280.00

CREDIT

141-71100-429	INSTRUCTIONAL SUPPLIES	1,500.00
141-71300-217	HYBRID TRTIREMENT	1,000.00
141-72110-399	OTHER CONTRACTED SERVICES	1,200.00
141-72130-355	TRAVEL	800.00
141-72130-299	OTHER FRINGE BENEFITS	80.00
141-72210-307	COMMUNICATION	2,500.00
141-72210-399	OTHER CONTRACTED SERVICES	25,000.00
141-72310-305	AUDIT SERVICES	300.00
141-72320-399	OTHER CONTRACTED SERVICES	7,700.00
141-72320-212	EMPLOYER MEDICARE	2,200.00
141-72410-307	COMMUNICATION	15,000.00
141-72410-399	OTHER CONTRACTED SERVICES	10,000.00
	TOTAL	67,280.00

Explanation: Adjustments to cover expenses

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Family Resource General Purpose

August 31, 2015

BUDGET AMENDMENT

#1

DEBIT

141-73300-163	EDUCATIONAL ASSISTANTS	23,000.00
141-73300-201	SOCIAL SECURITY	1,500.00
141-73300-204	STATE RETIREMENT	1,500.00
141-73300-206	LIFE INSURANCE	50.00
141-73300-207	MEDICAL INSURANCE	2,500.00
141-73300-208	DENTAL INSURANCE	65.00
141-73300-212	EMPLOYER MEDICARE	500.00
141-73300-355	TRAVEL	6,000.00
141-73300-399	OTHER CONTRACTED SERVICES	1,000.00
141-73300-429	INSTRUCTIONAL SUPPLIES	5,435.00
141-73300-499	OTHER SUPPLIES AND MATERIALS	4,465.00
141-73300-599	OTHER CHARGES	3,985.00
	TOTAL	<u>50,000.00</u>

CREDIT

141-72130-189	OTHER SALARIES & WAGES	25,000.00
141-72130-201	SOCIAL SECURITY	1,500.00
141-72130-204	STATE RETIREMENT	1,500.00
141-72130-206	LIFE INSURANCE	50.00
141-72130-207	MEDICAL INSURANCE	1,000.00
141-72130-355	TRAVEL	7,000.00
141-72130-499	OTHER SUPPLIES AND MATERIALS	8,000.00
141-72130-599	OTHER CHARGES	5,950.00
	TOTAL	<u>50,000.00</u>

Explanation: State required budget to be moved FROM to Support Services/Other Student support

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 COORDINATED SCHOOL HEALTH
 August 31, 2015
 BUDGET AMENDMENT
 #2

DEBIT

141-72120-189-CSH	OTHER SALARIES & WAGES	68,000.00
141-72120-161-CSH	SECRETARY(S)	25,700.00
141-72120-429-CSH	INSTRUCTIONAL SUPPLIES	300.00
	TOTAL	94,000.00

CREDIT

141-72120-105-CSH	SUPERVISOR/DIRECTOR	68,000.00
141-72120-162-CSH	CLERICAL PERSONNEL	25,000.00
141-72120-499-CSH	OTHER SUPPLIES AND MATERIALS	1,000.00
	TOTAL	94,000.00

Explanation: State Line item numbers were different.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
GENERAL PURPOSE SPECIAL EDUCATION
August 27, 2015
BUDGET AMENDMENT
#3

DEBIT

141-46990	OTHER STATE REVENUES		<u>17,619.97</u>
		TOTAL	17,619.97

CREDIT

141-71200-116	TEACHERS		10,900.00
141-71200-201	SOCIAL SECURITY		680.00
141-71200-212	EMPLOYER MEDICARE		160.00
141-71200-204	STATE RETIREMENT		985.00
141-71200-163	EDUCATIONAL ASSISTANTS		<u>4,894.97</u>
		TOTAL	17,619.97

Explanation: To Transfer Stellar Revenue

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

IDEA PART B

September 2, 2015

BUDGET AMENDMENT

#4

DEBIT

142-47143-901	EDUC OF THE HANDICAPPED ACT (IDEA)	108,127.71
	TOTAL	<u>108,127.71</u>

CREDIT

142-71200-163-901	EDUCATIONAL ASSISTANTS	50,000.00
142-71200-201-901	SOCIAL SECURITY	3,100.00
142-71200-204-901	STATE RETIREMENT	3,850.00
142-71200-212-901	EMPLOYER MEDICARE	725.00
142-71200-399-901	OTHER CONTRACTED SERVICES	25,000.00
142-72220-399-901	OTHER CONTRACTED SERVICES	25,452.71
	TOTAL	<u>108,127.71</u>

Explanation: To Rollover Federal Funds

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
IDEA PRE-SCHOOL
September 2, 2015
BUDGET AMENDMENT
#5

DEBIT

142-47145-911	SPECIAL EDUC PRESCHOOL GRANTS (IDEA	12,722.49
142-72220-399-911	OTHER CONTRACTED SERVICES	<u>6,463.51</u>
	TOTAL	19,186.00

CREDIT

142-71200-163-911	EDUCATIONAL ASSISTANTS	8,344.00
142-71200-201-911	SOCIAL SECURITY	530.00
142-71200-212-911	EMPLOYER MEDICARE	125.00
142-72220-189-911	OTHER SALARIES & WAGES	8,600.00
142-72220-201-911	SOCIAL SECURITY	534.00
142-72220-204-911	STATE RETIREMENT	778.00
142-72220-210-911	UNEMPLOYMENT COMPENSATION	150.00
142-72220-212-911	EMPLOYER MEDICARE	<u>125.00</u>
	TOTAL	19,186.00

Explanation: To Rollover Federal Funds

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
GENERAL PURPOSE
September 29, 2015
BUDGET AMENDMENT
#6

DEBIT

141-72620-499	OTHER SUPPLIES AND MATERIALS	7,000.00
141-72620-717	MAINTENANCE EQUIPMENT	<u>2,342.00</u>
	TOTAL	9,342.00

CREDIT

141-72620-105	SUPERVISOR/DIRECTOR	8,000.00
141-72620-201	SOCIAL SECURITY	500.00
141-72620-204	STATE RETIREMENT	722.00
141-72620-212	EMPLOYER MEDICARE	<u>120.00</u>
	TOTAL	9,342.00

Explanation: To cover the cost of a raise for the Supervisor of Maintenance.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 GENERAL PURPOSE
 September 29, 2015
 BUDGET AMENDMENT
 #7

DEBIT			
141-72710-425	GASOLINE		9,342.00
		TOTAL	<u>9,342.00</u>

CREDIT			
141-72710-105	SUPERVISOR/DIRECTOR		8,000.00
141-72710-201	SOCIAL SECURITY		500.00
141-72710-204	STATE RETIREMENT		722.00
141-72710-212	EMPLOYER MEDICARE		120.00
		TOTAL	<u>9,342.00</u>

Explanation: To over the cost of a raise for the Supervisor of Transportation.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Federal TAP Grant
September 29, 2015
BUDGET AMENDMENT
#8

DEBIT

142-47990-962	OTHER DIRECT FEDERAL REVENUE	316,570.00
	TOTAL	<u>316,570.00</u>

CREDIT

142-71100-116-962	TEACHERS	140,500.00
142-71100-188-962	BONUS PAYMENTS	68,250.00
142-71100-195-962	CERTIFIED SUBSTITUTE TEACHERS	1,125.00
142-71100-198-962	NON-CERTIFIED SUBSTITUTE TEACHERS	1,125.00
142-71100-201-962	SOCIAL SECURITY	13,082.00
142-71100-204-962	STATE RETIREMENT	19,075.00
142-71100-206-962	LIFE INSURANCE	70.00
142-71100-207-962	MEDICAL INSURANCE	21,564.00
142-71100-208-962	DENTAL INSURANCE	468.00
142-71100-210-962	UNEMPLOYMENT COMPENSATION	900.00
142-71100-212-962	EMPLOYER MEDICARE	2,499.00
142-72210-355-962	TRAVEL	21,960.00
142-72210-399-962	OTHER CONTRACTED SERVICES	9,750.00
142-72210-599-962	OTHER CHARGES	8,000.00
142-72410-188-962	BONUS PAYMENTS	7,000.00
142-72410-201-962	SOCIAL SECURITY	435.00
142-72410-204-962	STATE RETIREMENT	665.00
142-72410-212-962	EMPLOYER MEDICARE	102.00
	TOTAL	<u>316,570.00</u>

Explanation: Federal TAP Grant for 2015-16 year.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 TITLE I FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #9

DEBIT

142-47141-101	ESEA TITLE I	83,431.67
142-72210-189-101-0650	OTHER SALARIES & WAGES	32,523.00
142-72210-201-101-0650	SOCIAL SECURITY	2,015.54
142-72210-206-101-0650	LIFE INSURANCE	25.00
142-72210-207-101-0650	MEDICAL INSURANCE	9,391.45
142-72210-212-101-0650	EMPLOYER MEDICARE	817.00
	TOTAL	<u>128,203.66</u>

CREDIT

142-71100-116-101-0650	TEACHERS	8,200.00
142-71100-201-101-0650	SOCIAL SECURITY	610.00
142-71100-204-101-0650	STATE RETIREMENT	842.00
142-71100-212-101-0650	EMPLOYER MEDICARE	221.00
142-71100-399-101-0650	OTHER CONTRACTED SERVICES	30,000.00
142-71100-722-101-0650	REGULAR INSTRUCTION EQUIPMENT	70,182.66
142-72210-399-101-0650	OTHER CONTRACTED SERVICES	17,400.00
142-72210-208-101-0650	DENTAL INSURANCE	748.00
	TOTAL	<u>128,203.66</u>

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 TITLE II FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #10

DEBIT

142-47189-201	TITLE II	38,375.16
142-72210-189-201	OTHER SALARIES & WAGES	10,841.00
142-72210-201-201	SOCIAL SECURITY	263.00
142-72210-207-201	MEDICAL INSURANCE	3,125.00
142-72210-208-201	DENTAL INSURANCE	62.00
142-72210-524-201	IN SERVICE/STAFF DEVELOPMENT	15,718.72
	TOTAL	<u>68,384.88</u>

CREDIT

142-72210-195-201	CERTIFIED SUBSTITUTE TEACHERS	1,000.00
142-72210-198-201	NON-CERTIFIED SUBSTITUTE TEACHERS	1,000.00
142-72210-204-201	STATE RETIREMENT	1,173.00
142-72210-206-201	LIFE INSURANCE	9.00
142-72210-212-201	EMPLOYER MEDICARE	15.00
142-72210-355-201	TRAVEL	50,187.88
142-72210-399-201	OTHER CONTRACTED SERVICES	15,000.00
	TOTAL	<u>68,384.88</u>

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 SAVE THE CHILDREN PROGRAM
 September 23, 2015
 BUDGET AMENDMENT
 #11

DEBIT

141-44990-SCJH	OTHER LOCAL REVENUES		3,120.00
		TOTAL	3,120.00

CREDIT

141-73400-116-SCJH	TEACHERS		2,643.00
141-73400-201-SCJH	SOCIAL SECURITY		200.00
141-73400-204-SCJH	STATE RETIREMENT		232.00
141-73400-212-SCJH	EMPLOYER MEDICARE		45.00
		TOTAL	3,120.00

Explanation: Save the Children has started a new after school counseling program (Journey of Hope).

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 CONSOLIDATED ADMINISTRATION FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #142

DEBIT

142-47141-011	ESEA TITLE I		6,820.00
		TOTAL	6,820.00

CREDIT

142-72210-105-011-0650	SUPERVISOR/DIRECTOR		3,145.00
142-72210-201-011-0650	SOCIAL SECURITY		200.00
142-72210-204-011-0650	STATE RETIREMENT		275.00
142-72210-212-011-0650	EMPLOYER MEDICARE		50.00
142-72210-307-011-0650	COMMUNICATION		150.00
142-72210-790-011-0650	OTHER EQUIPMENT		3,000.00
		TOTAL	6,820.00

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
TITLE VI FEDERAL FUNDS
September 29, 2015
BUDGET AMENDMENT
#13

DEBIT			
142-47148-601	RURAL EDUCATION		<u>5,751.67</u>
		TOTAL	5,751.67

CREDIT			
142-71100-722-601	REGULAR INSTRUCTION EQUIPMENT		<u>5,751.67</u>
		TOTAL	5,751.67

Explanation: To show new revenue and allocated funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 FOOD SERVICE
 March 3, 2020
 BUDGET AMENDMENT
 #44

DEBIT			
143-39000	EXCESS FUND		52,000.00
		TOTAL	<u>52,000.00</u>
CREDIT			
143-73100-524	IN SERVICE/STAFF DEVELOPMENT		22,000.00
143-73100-599	OTHER CHARGES		10,000.00
143-73100-710	FOOD SERVICE EQUIPMENT		<u>20,000.00</u>
		TOTAL	52,000.00

Explanation: Transfer funds to cover upcoming conferences and cafeteria equipment

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Family Resource General Purpose

August 31, 2015

BUDGET AMENDMENT

#1

DEBIT

141-73300-163	EDUCATIONAL ASSISTANTS	23,000.00
141-73300-201	SOCIAL SECURITY	1,500.00
141-73300-204	STATE RETIREMENT	1,500.00
141-73300-206	LIFE INSURANCE	50.00
141-73300-207	MEDICAL INSURANCE	2,500.00
141-73300-208	DENTAL INSURANCE	65.00
141-73300-212	EMPLOYER MEDICARE	500.00
141-73300-355	TRAVEL	6,000.00
141-73300-399	OTHER CONTRACTED SERVICES	1,000.00
141-73300-429	INSTRUCTIONAL SUPPLIES	5,435.00
141-73300-499	OTHER SUPPLIES AND MATERIALS	4,465.00
141-73300-599	OTHER CHARGES	3,985.00
	TOTAL	<u>50,000.00</u>

CREDIT

141-72130-189	OTHER SALARIES & WAGES	25,000.00
141-72130-201	SOCIAL SECURITY	1,500.00
141-72130-204	STATE RETIREMENT	1,500.00
141-72130-206	LIFE INSURANCE	50.00
141-72130-207	MEDICAL INSURANCE	1,000.00
141-72130-355	TRAVEL	7,000.00
141-72130-499	OTHER SUPPLIES AND MATERIALS	8,000.00
141-72130-599	OTHER CHARGES	5,950.00
	TOTAL	<u>50,000.00</u>

Explanation: State required budget to be moved FROM to Support Services/Other Student support

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 COORDINATED SCHOOL HEALTH
 August 31, 2015
 BUDGET AMENDMENT
 #2

DEBIT

141-72120-189-CSH	OTHER SALARIES & WAGES	68,000.00
141-72120-161-CSH	SECRETARY(S)	25,700.00
141-72120-429-CSH	INSTRUCTIONAL SUPPLIES	300.00
	TOTAL	94,000.00

CREDIT

141-72120-105-CSH	SUPERVISOR/DIRECTOR	68,000.00
141-72120-162-CSH	CLERICAL PERSONNEL	25,000.00
141-72120-499-CSH	OTHER SUPPLIES AND MATERIALS	1,000.00
	TOTAL	94,000.00

Explanation: State Line item numbers were different.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
GENERAL PURPOSE SPECIAL EDUCATION
August 27, 2015
BUDGET AMENDMENT
#3

DEBIT

141-46990	OTHER STATE REVENUES		<u>17,619.97</u>
		TOTAL	17,619.97

CREDIT

141-71200-116	TEACHERS		10,900.00
141-71200-201	SOCIAL SECURITY		680.00
141-71200-212	EMPLOYER MEDICARE		160.00
141-71200-204	STATE RETIREMENT		985.00
141-71200-163	EDUCATIONAL ASSISTANTS		<u>4,894.97</u>
		TOTAL	17,619.97

Explanation: To Transfer Stellar Revenue

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 IDEA PART B
 September 2, 2015
 BUDGET AMENDMENT
 #4

DEBIT

142-47143-901	EDUC OF THE HANDICAPPED ACT (IDEA)	108,127.71
	TOTAL	108,127.71

CREDIT

142-71200-163-901	EDUCATIONAL ASSISTANTS	50,000.00
142-71200-201-901	SOCIAL SECURITY	3,100.00
142-71200-204-901	STATE RETIREMENT	3,850.00
142-71200-212-901	EMPLOYER MEDICARE	725.00
142-71200-399-901	OTHER CONTRACTED SERVICES	25,000.00
142-72220-399-901	OTHER CONTRACTED SERVICES	25,452.71
	TOTAL	108,127.71

Explanation: To Rollover Federal Funds

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 IDEA PRE-SCHOOL
 September 2, 2015
 BUDGET AMENDMENT
 #5

DEBIT

142-47145-911	SPECIAL EDUC PRESCHOOL GRANTS (IDEA	12,722.49
142-72220-399-911	OTHER CONTRACTED SERVICES	<u>6,463.51</u>
	TOTAL	19,186.00

CREDIT

142-71200-163-911	EDUCATIONAL ASSISTANTS	8,344.00
142-71200-201-911	SOCIAL SECURITY	530.00
142-71200-212-911	EMPLOYER MEDICARE	125.00
142-72220-189-911	OTHER SALARIES & WAGES	8,600.00
142-72220-201-911	SOCIAL SECURITY	534.00
142-72220-204-911	STATE RETIREMENT	778.00
142-72220-210-911	UNEMPLOYMENT COMPENSATION	150.00
142-72220-212-911	EMPLOYER MEDICARE	<u>125.00</u>
	TOTAL	19,186.00

Explanation: To Rollover Federal Funds

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
GENERAL PURPOSE
September 29, 2015
BUDGET AMENDMENT
#6

DEBIT

141-72620-499	OTHER SUPPLIES AND MATERIALS	7,000.00
141-72620-717	MAINTENANCE EQUIPMENT	<u>2,342.00</u>
	TOTAL	9,342.00

CREDIT

141-72620-105	SUPERVISOR/DIRECTOR	8,000.00
141-72620-201	SOCIAL SECURITY	500.00
141-72620-204	STATE RETIREMENT	722.00
141-72620-212	EMPLOYER MEDICARE	<u>120.00</u>
	TOTAL	9,342.00

Explanation: To cover the cost of a raise for the Supervisor of Maintenance.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
GENERAL PURPOSE
September 29, 2015
BUDGET AMENDMENT
#7

DEBIT

141-72710-425	GASOLINE		<u>9,342.00</u>
		TOTAL	9,342.00

CREDIT

141-72710-105	SUPERVISOR/DIRECTOR		8,000.00
141-72710-201	SOCIAL SECURITY		500.00
141-72710-204	STATE RETIREMENT		722.00
141-72710-212	EMPLOYER MEDICARE		<u>120.00</u>
		TOTAL	9,342.00

Explanation: To over the cost of a raise for the Supervisor of Transportation.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Federal TAP Grant
September 29, 2015
BUDGET AMENDMENT
#8

DEBIT

142-47990-962	OTHER DIRECT FEDERAL REVENUE	316,570.00
	TOTAL	<u>316,570.00</u>

CREDIT

142-71100-116-962	TEACHERS	140,500.00
142-71100-188-962	BONUS PAYMENTS	68,250.00
142-71100-195-962	CERTIFIED SUBSTITUTE TEACHERS	1,125.00
142-71100-198-962	NON-CERTIFIED SUBSTITUTE TEACHERS	1,125.00
142-71100-201-962	SOCIAL SECURITY	13,082.00
142-71100-204-962	STATE RETIREMENT	19,075.00
142-71100-206-962	LIFE INSURANCE	70.00
142-71100-207-962	MEDICAL INSURANCE	21,564.00
142-71100-208-962	DENTAL INSURANCE	468.00
142-71100-210-962	UNEMPLOYMENT COMPENSATION	900.00
142-71100-212-962	EMPLOYER MEDICARE	2,499.00
142-72210-355-962	TRAVEL	21,960.00
142-72210-399-962	OTHER CONTRACTED SERVICES	9,750.00
142-72210-599-962	OTHER CHARGES	8,000.00
142-72410-188-962	BONUS PAYMENTS	7,000.00
142-72410-201-962	SOCIAL SECURITY	435.00
142-72410-204-962	STATE RETIREMENT	665.00
142-72410-212-962	EMPLOYER MEDICARE	102.00
	TOTAL	<u>316,570.00</u>

Explanation: Federal TAP Grant for 2015-16 year.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 TITLE I FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #9

DEBIT

142-47141-101	ESEA TITLE I	83,431.67
142-72210-189-101-0650	OTHER SALARIES & WAGES	32,523.00
142-72210-201-101-0650	SOCIAL SECURITY	2,015.54
142-72210-206-101-0650	LIFE INSURANCE	25.00
142-72210-207-101-0650	MEDICAL INSURANCE	9,391.45
142-72210-212-101-0650	EMPLOYER MEDICARE	817.00
	TOTAL	<u>128,203.66</u>

CREDIT

142-71100-116-101-0650	TEACHERS	8,200.00
142-71100-201-101-0650	SOCIAL SECURITY	610.00
142-71100-204-101-0650	STATE RETIREMENT	842.00
142-71100-212-101-0650	EMPLOYER MEDICARE	221.00
142-71100-399-101-0650	OTHER CONTRACTED SERVICES	30,000.00
142-71100-722-101-0650	REGULAR INSTRUCTION EQUIPMENT	70,182.66
142-72210-399-101-0650	OTHER CONTRACTED SERVICES	17,400.00
142-72210-208-101-0650	DENTAL INSURANCE	748.00
	TOTAL	<u>128,203.66</u>

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 TITLE II FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #10

DEBIT

142-47189-201	TITLE II	38,375.16
142-72210-189-201	OTHER SALARIES & WAGES	10,841.00
142-72210-201-201	SOCIAL SECURITY	263.00
142-72210-207-201	MEDICAL INSURANCE	3,125.00
142-72210-208-201	DENTAL INSURANCE	62.00
142-72210-524-201	IN SERVICE/STAFF DEVELOPMENT	15,718.72
	TOTAL	<u>68,384.88</u>

CREDIT

142-72210-195-201	CERTIFIED SUBSTITUTE TEACHERS	1,000.00
142-72210-198-201	NON-CERTIFIED SUBSTITUTE TEACHERS	1,000.00
142-72210-204-201	STATE RETIREMENT	1,173.00
142-72210-206-201	LIFE INSURANCE	9.00
142-72210-212-201	EMPLOYER MEDICARE	15.00
142-72210-355-201	TRAVEL	50,187.88
142-72210-399-201	OTHER CONTRACTED SERVICES	15,000.00
	TOTAL	<u>68,384.88</u>

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 SAVE THE CHILDREN PROGRAM
 September 23, 2015
 BUDGET AMENDMENT
 #11

DEBIT

141-44990-SCJH	OTHER LOCAL REVENUES		3,120.00
		TOTAL	3,120.00

CREDIT

141-73400-116-SCJH	TEACHERS		2,643.00
141-73400-201-SCJH	SOCIAL SECURITY		200.00
141-73400-204-SCJH	STATE RETIREMENT		232.00
141-73400-212-SCJH	EMPLOYER MEDICARE		45.00
		TOTAL	3,120.00

Explanation: Save the Children has started a new after school counseling program (Journey of Hope).

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 CONSOLIDATED ADMINISTRATION FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #142

DEBIT

142-47141-011	ESEA TITLE I		6,820.00
		TOTAL	6,820.00

CREDIT

142-72210-105-011-0650	SUPERVISOR/DIRECTOR		3,145.00
142-72210-201-011-0650	SOCIAL SECURITY		200.00
142-72210-204-011-0650	STATE RETIREMENT		275.00
142-72210-212-011-0650	EMPLOYER MEDICARE		50.00
142-72210-307-011-0650	COMMUNICATION		150.00
142-72210-790-011-0650	OTHER EQUIPMENT		3,000.00
		TOTAL	6,820.00

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
TITLE VI FEDERAL FUNDS
September 29, 2015
BUDGET AMENDMENT
#13

DEBIT			
142-47148-601	RURAL EDUCATION		<u>5,751.67</u>
		TOTAL	5,751.67

CREDIT			
142-71100-722-601	REGULAR INSTRUCTION EQUIPMENT		<u>5,751.67</u>
		TOTAL	5,751.67

Explanation: To show new revenue and allocated funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
General Purpose
March 3, 2020
BUDGET AMENDMENT
#45

DEBIT			
141-39000	FUND BALANCE		<u>216,000.00</u>
		TOTAL	216,000.00
CREDIT			
141-72710-729	TRANSPORTATION EQUIPMENT		<u>216,000.00</u>
		TOTAL	216,000.00

Explanation: Transfer from Reserves to purchase 2 buses

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Family Resource General Purpose

August 31, 2015

BUDGET AMENDMENT

#1

DEBIT

141-73300-163	EDUCATIONAL ASSISTANTS	23,000.00
141-73300-201	SOCIAL SECURITY	1,500.00
141-73300-204	STATE RETIREMENT	1,500.00
141-73300-206	LIFE INSURANCE	50.00
141-73300-207	MEDICAL INSURANCE	2,500.00
141-73300-208	DENTAL INSURANCE	65.00
141-73300-212	EMPLOYER MEDICARE	500.00
141-73300-355	TRAVEL	6,000.00
141-73300-399	OTHER CONTRACTED SERVICES	1,000.00
141-73300-429	INSTRUCTIONAL SUPPLIES	5,435.00
141-73300-499	OTHER SUPPLIES AND MATERIALS	4,465.00
141-73300-599	OTHER CHARGES	3,985.00
	TOTAL	<u>50,000.00</u>

CREDIT

141-72130-189	OTHER SALARIES & WAGES	25,000.00
141-72130-201	SOCIAL SECURITY	1,500.00
141-72130-204	STATE RETIREMENT	1,500.00
141-72130-206	LIFE INSURANCE	50.00
141-72130-207	MEDICAL INSURANCE	1,000.00
141-72130-355	TRAVEL	7,000.00
141-72130-499	OTHER SUPPLIES AND MATERIALS	8,000.00
141-72130-599	OTHER CHARGES	5,950.00
	TOTAL	<u>50,000.00</u>

Explanation: State required budget to be moved FROM to Support Services/Other Student support

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 COORDINATED SCHOOL HEALTH
 August 31, 2015
 BUDGET AMENDMENT
 #2

DEBIT

141-72120-189-CSH	OTHER SALARIES & WAGES	68,000.00
141-72120-161-CSH	SECRETARY(S)	25,700.00
141-72120-429-CSH	INSTRUCTIONAL SUPPLIES	300.00
	TOTAL	94,000.00

CREDIT

141-72120-105-CSH	SUPERVISOR/DIRECTOR	68,000.00
141-72120-162-CSH	CLERICAL PERSONNEL	25,000.00
141-72120-499-CSH	OTHER SUPPLIES AND MATERIALS	1,000.00
	TOTAL	94,000.00

Explanation: State Line item numbers were different.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 GENERAL PURPOSE SPECIAL EDUCATION
 August 27, 2015
 BUDGET AMENDMENT
 #3

DEBIT			
141-46990	OTHER STATE REVENUES		<u>17,619.97</u>
		TOTAL	<u>17,619.97</u>

CREDIT			
141-71200-116	TEACHERS		10,900.00
141-71200-201	SOCIAL SECURITY		680.00
141-71200-212	EMPLOYER MEDICARE		160.00
141-71200-204	STATE RETIREMENT		985.00
141-71200-163	EDUCATIONAL ASSISTANTS		<u>4,894.97</u>
		TOTAL	<u>17,619.97</u>

Explanation: To Transfer Stellar Revenue

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

IDEA PART B

September 2, 2015

BUDGET AMENDMENT

#4

DEBIT

142-47143-901	EDUC OF THE HANDICAPPED ACT (IDEA)	108,127.71
	TOTAL	<u>108,127.71</u>

CREDIT

142-71200-163-901	EDUCATIONAL ASSISTANTS	50,000.00
142-71200-201-901	SOCIAL SECURITY	3,100.00
142-71200-204-901	STATE RETIREMENT	3,850.00
142-71200-212-901	EMPLOYER MEDICARE	725.00
142-71200-399-901	OTHER CONTRACTED SERVICES	25,000.00
142-72220-399-901	OTHER CONTRACTED SERVICES	25,452.71
	TOTAL	<u>108,127.71</u>

Explanation: To Rollover Federal Funds

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 IDEA PRE-SCHOOL
 September 2, 2015
 BUDGET AMENDMENT
 #5

DEBIT

142-47145-911	SPECIAL EDUC PRESCHOOL GRANTS (IDEA	12,722.49
142-72220-399-911	OTHER CONTRACTED SERVICES	<u>6,463.51</u>
	TOTAL	19,186.00

CREDIT

142-71200-163-911	EDUCATIONAL ASSISTANTS	8,344.00
142-71200-201-911	SOCIAL SECURITY	530.00
142-71200-212-911	EMPLOYER MEDICARE	125.00
142-72220-189-911	OTHER SALARIES & WAGES	8,600.00
142-72220-201-911	SOCIAL SECURITY	534.00
142-72220-204-911	STATE RETIREMENT	778.00
142-72220-210-911	UNEMPLOYMENT COMPENSATION	150.00
142-72220-212-911	EMPLOYER MEDICARE	<u>125.00</u>
	TOTAL	19,186.00

Explanation: To Rollover Federal Funds

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
GENERAL PURPOSE
September 29, 2015
BUDGET AMENDMENT
#6

DEBIT

141-72620-499	OTHER SUPPLIES AND MATERIALS	7,000.00
141-72620-717	MAINTENANCE EQUIPMENT	<u>2,342.00</u>
	TOTAL	9,342.00

CREDIT

141-72620-105	SUPERVISOR/DIRECTOR	8,000.00
141-72620-201	SOCIAL SECURITY	500.00
141-72620-204	STATE RETIREMENT	722.00
141-72620-212	EMPLOYER MEDICARE	<u>120.00</u>
	TOTAL	9,342.00

Explanation: To cover the cost of a raise for the Supervisor of Maintenance.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 GENERAL PURPOSE
 September 29, 2015
 BUDGET AMENDMENT
 #7

DEBIT

141-72710-425	GASOLINE		9,342.00
		TOTAL	9,342.00

CREDIT

141-72710-105	SUPERVISOR/DIRECTOR		8,000.00
141-72710-201	SOCIAL SECURITY		500.00
141-72710-204	STATE RETIREMENT		722.00
141-72710-212	EMPLOYER MEDICARE		120.00
		TOTAL	9,342.00

Explanation: To over the cost of a raise for the Supervisor of Transportation.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Federal TAP Grant
September 29, 2015
BUDGET AMENDMENT
#8

DEBIT

142-47990-962	OTHER DIRECT FEDERAL REVENUE	316,570.00
	TOTAL	<u>316,570.00</u>

CREDIT

142-71100-116-962	TEACHERS	140,500.00
142-71100-188-962	BONUS PAYMENTS	68,250.00
142-71100-195-962	CERTIFIED SUBSTITUTE TEACHERS	1,125.00
142-71100-198-962	NON-CERTIFIED SUBSTITUTE TEACHERS	1,125.00
142-71100-201-962	SOCIAL SECURITY	13,082.00
142-71100-204-962	STATE RETIREMENT	19,075.00
142-71100-206-962	LIFE INSURANCE	70.00
142-71100-207-962	MEDICAL INSURANCE	21,564.00
142-71100-208-962	DENTAL INSURANCE	468.00
142-71100-210-962	UNEMPLOYMENT COMPENSATION	900.00
142-71100-212-962	EMPLOYER MEDICARE	2,499.00
142-72210-355-962	TRAVEL	21,960.00
142-72210-399-962	OTHER CONTRACTED SERVICES	9,750.00
142-72210-599-962	OTHER CHARGES	8,000.00
142-72410-188-962	BONUS PAYMENTS	7,000.00
142-72410-201-962	SOCIAL SECURITY	435.00
142-72410-204-962	STATE RETIREMENT	665.00
142-72410-212-962	EMPLOYER MEDICARE	102.00
	TOTAL	<u>316,570.00</u>

Explanation: Federal TAP Grant for 2015-16 year.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 TITLE I FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #9

DEBIT

142-47141-101	ESEA TITLE I	83,431.67
142-72210-189-101-0650	OTHER SALARIES & WAGES	32,523.00
142-72210-201-101-0650	SOCIAL SECURITY	2,015.54
142-72210-206-101-0650	LIFE INSURANCE	25.00
142-72210-207-101-0650	MEDICAL INSURANCE	9,391.45
142-72210-212-101-0650	EMPLOYER MEDICARE	817.00
	TOTAL	<u>128,203.66</u>

CREDIT

142-71100-116-101-0650	TEACHERS	8,200.00
142-71100-201-101-0650	SOCIAL SECURITY	610.00
142-71100-204-101-0650	STATE RETIREMENT	842.00
142-71100-212-101-0650	EMPLOYER MEDICARE	221.00
142-71100-399-101-0650	OTHER CONTRACTED SERVICES	30,000.00
142-71100-722-101-0650	REGULAR INSTRUCTION EQUIPMENT	70,182.66
142-72210-399-101-0650	OTHER CONTRACTED SERVICES	17,400.00
142-72210-208-101-0650	DENTAL INSURANCE	748.00
	TOTAL	<u>128,203.66</u>

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 TITLE II FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #10

DEBIT

142-47189-201	TITLE II	38,375.16
142-72210-189-201	OTHER SALARIES & WAGES	10,841.00
142-72210-201-201	SOCIAL SECURITY	263.00
142-72210-207-201	MEDICAL INSURANCE	3,125.00
142-72210-208-201	DENTAL INSURANCE	62.00
142-72210-524-201	IN SERVICE/STAFF DEVELOPMENT	15,718.72
	TOTAL	<u>68,384.88</u>

CREDIT

142-72210-195-201	CERTIFIED SUBSTITUTE TEACHERS	1,000.00
142-72210-198-201	NON-CERTIFIED SUBSTITUTE TEACHERS	1,000.00
142-72210-204-201	STATE RETIREMENT	1,173.00
142-72210-206-201	LIFE INSURANCE	9.00
142-72210-212-201	EMPLOYER MEDICARE	15.00
142-72210-355-201	TRAVEL	50,187.88
142-72210-399-201	OTHER CONTRACTED SERVICES	15,000.00
	TOTAL	<u>68,384.88</u>

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
SAVE THE CHILDREN PROGRAM
September 23, 2015
BUDGET AMENDMENT
#11

DEBIT

141-44990-SCJH	OTHER LOCAL REVENUES		<u>3,120.00</u>
		TOTAL	3,120.00

CREDIT

141-73400-116-SCJH	TEACHERS		2,643.00
141-73400-201-SCJH	SOCIAL SECURITY		200.00
141-73400-204-SCJH	STATE RETIREMENT		232.00
141-73400-212-SCJH	EMPLOYER MEDICARE		<u>45.00</u>
		TOTAL	3,120.00

Explanation: Save the Children has started a new after school counseling program (Journey of Hope).

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 CONSOLIDATED ADMINISTRATION FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #142

DEBIT

142-47141-011	ESEA TITLE I		6,820.00
		TOTAL	6,820.00

CREDIT

142-72210-105-011-0650	SUPERVISOR/DIRECTOR		3,145.00
142-72210-201-011-0650	SOCIAL SECURITY		200.00
142-72210-204-011-0650	STATE RETIREMENT		275.00
142-72210-212-011-0650	EMPLOYER MEDICARE		50.00
142-72210-307-011-0650	COMMUNICATION		150.00
142-72210-790-011-0650	OTHER EQUIPMENT		3,000.00
		TOTAL	6,820.00

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
TITLE VI FEDERAL FUNDS
September 29, 2015
BUDGET AMENDMENT
#13

DEBIT			
142-47148-601	RURAL EDUCATION		<u>5,751.67</u>
		TOTAL	5,751.67

CREDIT			
142-71100-722-601	REGULAR INSTRUCTION EQUIPMENT		<u>5,751.67</u>
		TOTAL	5,751.67

Explanation: To show new revenue and allocated funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

Morgan County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Vacations and Holidays	Descriptor Code: 5.310	Issued Date: 07/03/12
		Rescinds:	Issued:

1 VACATIONS

2 Support personnel (12 month employees working more than 30 hours per week) shall earn five (5) days
3 of vacation time for one (1) to three (3) years of employment. After three years of employment, support
4 personnel shall earn one (1) day of vacation time for each additional year of employment, not to exceed
5 15 days. Vacation will accrue throughout the year on a per pay period basis. Years of employment shall
6 be determined from the initial hire date. No vacation days shall be taken in the first twelve (12) months
7 of employment.

8 Each employee taking vacation time shall submit a request in writing to the immediate supervisor at least
9 2 (two) weeks in advance of the requested date(s). Upon approval by the immediate supervisor, the
10 request will be sent to the Office of Finance to confirm that the employee has vacation days available
11 for use.

12 Vacation time will be granted to only one (1) employee per school/department for any specific time
13 period except in special circumstances when approved by the Superintendent. Vacation time will be
14 granted on a first come- first serve basis. If two or more requests are submitted for the same date(s),
15 approval will be granted on the basis of seniority. If a twelve month employee leaves in good standing
16 or retires, they will be paid for unused vacation days up to the maximum of 20 days. Accumulated
17 vacation days will be forfeited for involuntary terminations.

18 Building principals will be allowed to schedule vacations for custodians for one week at Christmas and
19 during summer breaks. The Director of Schools may override these provisions for granting vacation time
20 when deemed necessary and appropriate.¹

21 Support personnel working less than 30 hours per week will be considered part time and are not eligible
22 for vacation days.

23 VACATION (Professional Employees)

24 Twelve month professional personnel receive 10 days of vacation during the academic school year and
25 10 additional days to be taken during the summer months. 10 month professional employees receive 10
26 days of vacation as a portion of their 200 day contract.

27 ACCUMLATED VACATION DAYS (12 month support employees)

1 Annual leave days carried over at the end of the fiscal year is a maximum of 20. Unused days above the
2 maximum carry over will be forfeited at the end of the fiscal year (June 30).

3 **HOLIDAYS**

4 Support personnel (12 month employees), if on active payroll at the time, shall be entitled to the
5 following holidays:

- 6 • Martin Luther King Day
- 7 • President's Day
- 8 • Easter - One day to be Good Friday
- 9 • Memorial Day
- 10 • July 4
- 11 • Labor Day
- 12 • Thanksgiving (3 days)
- 13 • Christmas (2 days)
- 14 • New Year's Day

15 Those support personnel who are employed less than 12 months (school calendar year) shall be entitled
16 to the holidays above minus Memorial Day and July 4. Equivalent days, as approved by the
17 superintendent, may be taken when these days fall on weekends or when school is in session. **Part time**
18 **employees, (employees working less than 30 hours per week) are not eligible for holiday pay.** Support
19 personnel may be called to work during any emergency condition.

Cross References

School Calendar 1.800

Morgan County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Sick Leave	Descriptor Code: 5.302	Issued Date:
		Rescinds: GBRHB	Issued: 09/08/98

1 PROFESSIONAL PERSONNEL

2 The time allowed for sick leave for professional personnel shall be one (1) day for each month employed
3 during the school year and shall accumulate for an unlimited number of days.¹

4 Sick leave shall be defined as: illness of a teacher from natural causes or accident, quarantine, or illness
5 or death of a member of the immediate family of a teacher, including the teacher's wife or husband,
6 parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, daughter-
7 in-law, son-in-law, brother-in-law, and sister-in-law.²

8 A signed statement listing the cause of absence shall be provided by the employee on forms furnished
9 by the director of schools and shall promptly be given to the immediate supervisor in support of all
10 claims for sick leave pay. A falsified statement shall be grounds for dismissal.

11 A certificate from the physician on forms furnished by the Board may be required in support of any
12 claim for sick leave pay.¹

13 The principal shall notify the director of schools' office at once if an employee is sick beyond the limit
14 of his/her sick leave accumulation. The substitute teacher, beyond this point, must have a certificate or
15 permit and must be paid according to the state salary scale.

16 Permanent, cumulative sick leave records for each active professional employee shall be kept in the
17 director of schools' office.

18 A teacher, upon employment, may transfer his/her accumulated sick leave from another Tennessee
19 school system, provided that the director of schools of the system in which the accumulated leave was
20 held provides notarized verification.¹

21 Sick leave for maternity purposes may be taken during the period of physical disability only. A teacher
22 may use up to thirty (30) days of accumulated sick leave for the adoption of a child. If both adoptive
23 parents are teachers only one parent may request leave. Written verification from the adoption agency
24 or other entity handling the adoption shall be required before the leave is granted.¹

25 SUPPORT PERSONNEL

26 Sick leave shall be the same for support personnel as for certified employees.

27 The time allowed (days earned) for sick leave shall be one (1) day for each month an employee is
28 employed.

1 At the termination of the employment of any employee, all unused sick leave accumulated by the
2 employee shall be terminated. However, a full time employee that has been employed with Morgan
3 County Schools for ten (10) consecutive, full time years shall be paid for up to 90 accumulated sick days
4 at their current daily/hourly rate

5 The immediate supervisor may require a physician's certificate stating the reason for absence.

6 **PART TIME SUPPORT EMPLOYEES**

7 Support personal working less than 30 hours per week shall be considered a part time employee. Part
8 time employees shall not be eligible for benefits including accrual of Sick, Personal or Vacation Leave.

9 If a full time employee becomes part time, working less than 30 hours per week, that employee shall lose
10 all full time benefits including accumulated Sick, Personal or Vacation Leave.

11 A full time employee that becomes part time and has been employed with Morgan County Schools ten
12 (10) consecutive, full time years shall be paid at their current daily/hourly rate up to 90 accumulated
13 sick days.

Legal References

1. TCA 49-5-710
2. TRR/MS 0520-1-2-.04(2)

Cross References

Family and Medical Leave 5.305
Physical Assault Leave 5.307