



**LAKELAND BOARD OF EDUCATION
WORK SESSION AGENDA
Monday, December 2, 2024, 5:45 PM
Lakeland City Hall / Board Room
10001 Highway 70
Lakeland, TN 38002**

- I. **CALL TO ORDER / MOMENT OF SILENCE / PLEDGE TO FLAG**
- II. **ROLL CALL**
- III. **CHAIR'S WELCOME**
- IV. **PUBLIC COMMENT (Limited to two (2) minutes per speaker.)**
- V. **REPORTS**
 - 1. Legislative Liaison Update
 - 2. Superintendent's Report
 - 3. Monthly Financial Summary
 - October 2024
- VI. **APPROVAL OF AGENDA**
- VII. **CONSENT AGENDA**
 - 1. Approval of Meeting Minutes: November 4, 2024 - Business Meeting
 - 2. Approval of Update to Policy 4.802 - Student Equal Access
 - 3. Approval of Update to Policy 6.200 - Attendance
 - 4. Approval of Update to Policy 6.313 - Discipline Procedures
 - 5. Approval of Update to 24-25 Extracurricular Activities List
 - 6. Approval of FY 24-25 Budget Amendments (12/24)
- VIII. **DISCUSSION / ACTION**
 - 1. Discussion on SCOPE Conference Applications
 - 2. Approval of Committee Appointments
 - Policy Committee
 - Ethics Committee
 - Disciplinary Hearing Authority
 - Independent Hearing Officers
- IX. **ANNOUNCEMENTS**
- X. **ADJOURNMENT**

LAKELAND SCHOOL SYSTEM
Expense Summary
Report Period October 1, 2024-Oct 31, 2024

PROGRAM	BUDGET AMOUNT	ADJUSTED BUDGET	YTD ACTIVITY	CURRENT ACTIVITY	ENCUMBRANCE	BALANCE	% EXPENDED
Regular Instruction Program	16,417,333.16	16,348,833.16	4,270,737.98	1,201,113.97	38,480.27	12,039,614.91	26.36%
Special Education Program	2,811,991.50	2,811,991.50	646,543.02	185,327.67	0.00	2,165,448.48	22.99%
Vocational Education	114,510.60	114,510.60	6,904.63	6,666.38	8.19	107,597.78	6.04%
Other (Bonus Pay)	989,527.50	989,527.50	6,314.61	2,381.42	0.00	983,212.89	0.64%
School Security	65,192.50	65,192.50	15,669.98	4,576.07	0.00	49,522.52	24.04%
Health Services	393,978.00	393,978.00	100,989.50	29,418.89	268.00	292,720.50	25.70%
Other Student Support	1,065,044.50	1,065,044.50	283,263.81	79,439.81	0.00	781,780.69	26.60%
Regular Instruction Program Support	866,934.00	866,934.00	208,681.03	56,920.51	4,528.40	653,724.57	24.59%
Special Education Program Support	453,749.50	453,749.50	139,304.44	40,729.86	208.26	314,236.80	30.75%
Technology	850,113.00	850,113.00	308,765.14	45,478.46	33,539.25	507,808.61	40.27%
Board of Education	747,988.00	747,988.00	366,795.48	40,094.14	1,609.54	379,582.98	49.25%
Office of the Superintendent	405,934.93	405,934.93	147,108.57	21,293.92	78.44	258,747.92	36.26%
Office of the Principal	2,042,010.00	2,042,010.00	628,626.69	148,074.41	0.00	1,413,383.31	30.78%
Fiscal Services	436,589.00	505,089.00	125,173.84	33,699.41	0.00	379,915.16	24.78%
Human Services/Personnel	381,195.50	381,195.50	127,072.09	25,732.80	0.00	254,123.41	33.34%
Operation of Plant	1,828,031.00	1,828,031.00	433,875.69	100,872.27	2,918.18	1,391,237.13	23.89%
Maintenance of Plant	644,312.50	644,312.50	276,485.86	105,833.59	0.00	367,826.64	42.91%
Transportation	902,500.00	902,500.00	224,160.83	114,374.67	0.00	678,339.17	24.84%
Transfers Out	3,000,000.00	3,500,000.00	3,500,000.00	3,500,000.00	0.00	0.00	100.00%
Federal Projects Regular Instruction	240,559.25	218,651.33	81,476.24	11,514.30	0.00	137,175.09	37.26%
Federal Projects Special Education	253,220.45	271,238.00	68,924.08	19,079.28	1,213.42	201,100.50	25.86%
Federal Programs Innovative Schools	447,485.19	287,209.35	8,772.04	1,690.87	2,259.65	276,177.66	3.84%
Federal Projects Other Student Support	57,085.50	61,357.11	19,884.91	9,255.45	945.00	40,527.20	33.95%
Federal Projects Regular Instruction Support	60,084.17	52,725.59	21,817.19	510.02	0.00	30,908.40	41.38%
Federal Projects Special Education Support	151,422.19	183,556.80	37,336.01	10,862.11	0.00	146,220.79	20.34%
Federal Projects Vocational	5,000.00	7,000.00	1,168.21	596.16	0.00	5,831.79	16.69%
Federal Programs Technology	9,602.46	6,366.68	1,020.00	240.00	0.00	5,346.68	16.02%
Federal Programs Operation of Plant	7,500.00	5,800.00	0.00	0.00	0.00	5,800.00	0.00%
Food Service	1,031,987.53	1,323,166.88	304,795.24	83,202.79	18,014.00	1,000,357.64	24.40%
State Grants	85,734.03	120,443.04	17,174.03	11,267.24	895.00	102,374.01	15.00%
Before/After School Program	279,999.98	279,999.98	80,677.94	17,396.51	0.00	199,322.04	28.81%
Education Capital Projects	4,015,527.00	4,515,527.00	4,207,832.48	3,572,282.27	0.00	307,694.52	93.19%
GRAND TOTAL:	\$ 41,062,142.94	\$ 42,249,976.95	\$ 16,667,351.56	\$ 9,479,925.25	\$ 104,965.60	\$ 25,477,659.79	39.70%



LAKELAND BOARD OF EDUCATION

BUSINESS MEETING MINUTES

Monday, November 4, 2024, 5:45 PM

**Lakeland City Hall / Board Room
10001 Highway 70
Lakeland, TN 38002**

I. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE TO FLAG

With a quorum present, the meeting was called to order on Monday, November 04, 2024, at 5:45 PM, by Chair Laura Harrison. Laura Harrison led a moment of silence and led the Pledge to the Flag.

II. ROLL CALL

Attendance Taken at 5:45 PM.

Deborah Thomas:	Present
Keith Acton:	Present
Michelle Childs:	Present
Laura Harrison (Chair):	Present
Jeremy Burnett (Vice-Chair):	Present

III. CHAIR'S WELCOME

IV. PUBLIC COMMENT (Limited to two (2) minutes per speaker.)

No comments.

V. REPORTS

1. Legislative Liaison Update

Legislative Liaison Childs presented an update on school vouchers in Tennessee.

2. Superintendent's Report

Superintendent Horrell reported on various administrative items:

- Recognition of Middle School Cross Country athletes:
 - State qualifiers: Grayce Toohey, George Elkins, William Paul, Victoria Santayygo
 - Cross Country Coaches: Stacy McGoldrick / Jeremy Luno
- Recognition of 2024 TETA Outstanding Teacher of the Year: Crystal Nolen
- Lakeland Lion's Pawdcast
- 23-24 Annual Audit field work has begun



LAKELAND BOARD OF EDUCATION

BUSINESS MEETING MINUTES

Monday, November 4, 2024, 5:45 PM

Lakeland City Hall / Board Room

10001 Highway 70

Lakeland, TN 38002

- Acknowledgment of Shawn Perry, Assistant Maintenance & Facilities Manager, for hard work
- Acknowledgement of custodial staff and Plant Managers at both schools, as well as Maintenance & Facilities Manager, Jeremy Hayes, for exceptional work
- Rent collection has begun at building on Davies Plantation (future Central Office)
- Successful Chamber of Commerce golf fundraiser

3. Monthly Financial Summary

- **September 2024**

VI. APPROVAL OF AGENDA

Keith Acton moved to add *Approval of Proposal from Renaissance Group, Inc. for Architectural and Engineering Services for the Proposed Lakeland Elementary School Outdoor Teaching Area* to the Consent Agenda, seconded by Laura Harrison (Chair).

Motion carried.

Acton: Aye

Burnett (Vice-Chair): Aye

Childs: Aye

Harrison (Chair): Aye

Thomas: Aye

When the question was called, the agenda was approved as amended.

Acton: Aye

Burnett (Vice-Chair): Aye

Childs: Aye

Harrison (Chair): Aye

Thomas: Aye

VII. CONSENT AGENDA



LAKELAND BOARD OF EDUCATION

BUSINESS MEETING MINUTES

Monday, November 4, 2024, 5:45 PM

**Lakeland City Hall / Board Room
10001 Highway 70
Lakeland, TN 38002**

- 1. Approval of Meeting Minutes: October 07, 2024 - Business Meeting**
- 2. Approval of FY 24-25 Budget Amendments (11/24)**
- 3. Approval of Update to 24-25 School Fees List**
- 4. Approval of Textbook Adoption Committee Members**
- 5. Review of 23-24 Internal School Funds Audit**
- 6. Approval of 24-25 TISA Accountability Report**
- 7. Approval of Update to LSS Job Descriptions:**
 - Behavior and Transition Facilitator**
 - Coordinated School Health Facilitator**
 - Communications Manager**
 - Maintenance and Facilities Coordinator**
 - Benefits Specialist**
 - Finance Specialist**
 - Human Resources Specialist**
 - Student Services / EIS Specialist**
- 8. Approval of Update to FY 24-25 Salary Schedules**
- 9. Approval of Proposal from Renaissance Group, Inc. for Architectural and Engineering Services for the Proposed Lakeland Elementary School Outdoor Teaching Area**

Jeremy Burnett (Vice-Chair) moved to approve the items on the Consent Agenda as presented, seconded by Keith Acton. **Motion carried.**

Acton: Aye

Burnett (Vice-Chair): Aye

Childs: Aye

Harrison (Chair): Aye



LAKELAND BOARD OF EDUCATION

BUSINESS MEETING MINUTES

Monday, November 4, 2024, 5:45 PM

**Lakeland City Hall / Board Room
10001 Highway 70
Lakeland, TN 38002**

Thomas: Aye

VIII. DISCUSSION / ACTION

1. Benchmark 1 Presentation, Director of Assessment, Accountability, and Data

Mr. Matt Adler presented to the board and answered any questions of the board members.

2. Approval of Memorandum of Understanding Between the City of Lakeland, Tennessee and Lakeland School System for Use of Video Board Located at Lakeland Preparatory School

Laura Harrison (Chair) moved to bring the *Memorandum of Understanding Between the City of Lakeland, Tennessee and Lakeland School System for Use of Video Board Located at Lakeland Preparatory School* to the floor for discussion, seconded by Jeremy Burnett (Vice-Chair).

When the question was called, the *Memorandum of Understanding Between the City of Lakeland, Tennessee and Lakeland School System for Use of Video Board Located at Lakeland Preparatory School* was approved as presented.

Acton: Aye

Burnett (Vice-Chair): Aye

Childs: Aye

Harrison (Chair): Aye

Thomas: Aye

3. Approval of 24-25 Legislative Agenda

Laura Harrison (Chair) moved to bring the *24-25 Legislative Agenda* to the floor, seconded by Jeremy Burnett (Vice-Chair).

When the question was called, the *24-25 Legislative Agenda* was approved as presented.

Acton: Aye



LAKELAND BOARD OF EDUCATION

BUSINESS MEETING MINUTES

Monday, November 4, 2024, 5:45 PM

**Lakeland City Hall / Board Room
10001 Highway 70
Lakeland, TN 38002**

Burnett (Vice-Chair): Aye

Childs: Aye

Harrison (Chair): Aye

Thomas: Aye

4. Election of Legislative Liaison (Policy 1.200)

Jeremy Burnett (Vice-Chair) moved to bring the election of the Legislative Liaison to the floor for discussion, seconded by Keith Acton.

Michelle Childs volunteered to continue to serve as the Legislative Liaison, and by acclamation, Ms. Childs was confirmed as the Legislative Liaison.

Acton: Aye

Burnett (Vice-Chair): Aye

Childs: Aye

Harrison (Chair): Aye

Thomas: Aye

5. Finalize Board Self-Evaluation

Superintendent Horrell presented and summarized the Board Self-Evaluation.

6. Discussion on TSBA Legislative and Legal Institute

7. Review Policy Manual: Section 4

IX. ANNOUNCEMENTS

X. ADJOURNMENT

There being no other business on which to take action, Jeremy Burnett (Vice-Chair) moved to adjourn the meeting, seconded by Laura Harrison (Chair). **Motion carried.**

Acton: Aye

Burnett (Vice-Chair): Aye



LAKELAND BOARD OF EDUCATION

BUSINESS MEETING MINUTES

Monday, November 4, 2024, 5:45 PM

Lakeland City Hall / Board Room

10001 Highway 70

Lakeland, TN 38002

Childs: Aye

Harrison (Chair): Aye

Thomas: Aye

The meeting was adjourned at 6:58 PM on Monday, November 04, 2024.

These minutes were approved on Monday, December 12, 2024.

Laura Harrison, Chair

ATTEST:

Dr. Ted Horrell, Superintendent

Jessica Millspaugh, Board Secretary

Lakeland Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Student Equal Access (Limited Public Forum)	Descriptor Code: 4.802	Issued Date: 12/09/24
		Rescinds: 4.802	Issued: 07/14/14

1 Schools may allow students to form clubs or groups that meet before, during, and/or after the school day.
 2 Requests to form such clubs or groups shall not be denied based upon the religious nature or beliefs of
 3 proposed club or group. If permitted, school administrators shall ensure that all clubs and groups have
 4 the same abilities to access facilities and advertise their meetings.^{1,2,3,5}

5 No funds shall be expended by the school for any such meeting beyond the incidental costs associated
 6 with providing meeting space. Groups meeting under this policy may be required to pay a reasonable fee
 7 for compensating school personnel in the supervision of the activity.

8 No student may be compelled to attend or participate in a meeting under this policy.

9 A student or a group of students who wish to conduct a meeting under this policy must make a formal
 10 request of the principal ~~at least three days prior to the proposed date.~~ **Once the student has completed all**
 11 **necessary requirements for the club/activity, the principal will submit the proposed club/activity to the**
 12 **school board secretary for consideration at the next school board meeting.**

13 The principal shall approve the meeting if he/she determines that:

- 14 1. The meeting is voluntary and student-initiated;
- 15 2. There is no sponsorship of the meeting or its content by the school, the Board, or its employees;
- 16 3. The meeting will not materially and substantially interfere with the orderly conduct of the
 17 school's educational activities or conflict with other previously scheduled meetings;
- 18 4. Employees of the district are to be present in a non-participatory monitoring capacity; however,
 19 no employee shall be required to attend in this capacity if the content of the meeting is contrary
 20 to the beliefs of the employee; and
- 21 5. Non-school persons will not direct, control or regularly attend.

22 SCHOOL SPONSORED EVENTS⁴

23 If the Board or a school principal authorizes an event at which a student is to speak, a limited public
 24 forum shall be established for such student speakers. The appropriate administrators shall ensure that:

- 1 1. The forum is provided in a manner that does not discriminate against a student's voluntary
2 expression of a religious viewpoint, if any, on an otherwise permissible subject;
 - 3 2. There is an appropriate method of selecting student speakers which is based on neutral criteria;
 - 4 3. Student speakers do not engage in speech that is obscene, vulgar, offensively lewd, indecent or
5 promotes illegal drug use.
- 6 To the extent possible and practical, prior to events in which students will speak, notice shall be provided
7 orally and/or in writing that the student's speech does not reflect the endorsement, sponsorship, position,
8 or expression of the Board and its employees.
- 9 Beginning with the 2015-2016 school year, notice of this policy shall be provided in student
10 handbooks and staff handbooks.

Legal References

1. 20 U.S.C.A § 4071
2. *Westside Community Schools v. Mergens*, 496 U.S.
226 (1990)
3. TCA 49-6-2904
4. TCA 49-6-1803
5. TCA 49-6-1805

Lakeland Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: <h2 style="text-align: center;">Attendance</h2>	Descriptor Code: 6.200	Issued Date: 12/09/24
		Rescinds: 6.200	Issued: 08/12/24

1 *General*

2 Attendance is a key factor in student achievement; therefore, students are expected to be present each
3 day school is in session.

4 The Superintendent/designee shall ensure that this policy is posted in each school building and
5 disseminated to all students, parent(s)/guardian(s), teachers, and administrative staff.

6 The Student Services Supervisor shall oversee the entire attendance program which shall include:¹

- 7 1. All accounting and reporting procedures and their dissemination;
- 8 2. Alternative program options for students who severely fail to meet minimum attendance
9 requirements;
- 10 3. Ensuring that all school age children attend school;
- 11 4. Providing documentation of enrollment status upon request for students applying for new or
12 reinstatement of driver's permit or license;
- 13 5. Notifying the Department of Safety whenever a student with a driver's permit or license
14 withdraws from school; and²
- 15 6. Assisting the Board, under the direction of the Superintendent, with the enforcement of the
16 compulsory attendance laws of the State, and to discharge other duties that are necessary to
17 effectuate enforcement of laws, this policy, and any procedures related to absenteeism and
18 truancy.

19 Student attendance records shall be given the same level of confidentiality as other student records.
20 Only authorized school officials with legitimate educational purposes may have access to student
21 information without the consent of the student or parent(s)/guardian(s).³

22 Absences shall be classified as either excused or unexcused as determined by the Principal or his/her
23 designee.

24 A. Excused absences shall include:⁴

- 1 1. Personal illness/injury;
- 2 a. Only ten (10) days, whether consecutive or not, can be excused by a parent note.
- 3 b. All absences over 10 days must be accompanied by a medical note.
- 4 2. Illness of immediate family member;
- 5 a. Immediate family member refers to a student's parents/guardian or sibling.
- 6 3. Death in the family;
- 7 4. Extreme weather conditions;
- 8 5. Religious observances;⁵
- 9 6. Pregnancy;
- 10 7. School endorsed activities;
- 11 ~~8. Up to two (2) college visits on school days for 11th and 12th graders;~~
- 12 9. Driver's testing;
- 13 10. Summons, subpoena, or court order; or
- 14 11. Circumstances which in the judgment of the principal create emergencies over which the
- 15 student has no control.

16 Out-of-school suspensions are not considered excused absences.

17 The principal shall be responsible for ensuring that:⁶

- 18 1. Attendance is checked and reported daily for each class;
- 19 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent
- 20 for the majority of the day;
- 21 3. All student absences are verified;
- 22 4. Written excuses are submitted for absences and tardiness; and
- 23 5. System-wide procedures for accounting and reporting are followed.

24 B. Absences for non-school sponsored extracurricular activities⁹:

- 25 1. School Principals may excuse a student from school attendance to participate in a non-
- 26 school sponsored extracurricular activity if the following conditions are met:
- 27 a. The student provides documentation to the school as proof of the student's participation
- 28 in the non-school sponsored extracurricular activity; and

- 1 b. The student's parent or guardian, prior to the extracurricular activity, submits to the
2 Principal or designee a written request for the excused absence. The principal will share
3 instructions for making these requests, however, the following are the basic
4 requirements for any absences meeting this criteria. The written request shall be
5 submitted no later than three (3) business days prior to the student's absence and shall
6 include:
- 7 i. The student's full name;
 - 8 ii. The student's grade;
 - 9 iii. The dates of student's absence;
 - 10 iv. The reason for the student's absence; and
 - 11 v. The signature of the student and the student's parent or guardian.
- 12 2. The Principal or designee shall indicate in writing whether the absence is excused or
13 unexcused.
- 14 3. The maximum number of days for which school Principals may excuse students for non-
15 school sponsored extracurricular activities is five (5) per school year; provided that the
16 Principal may limit the number of days for which students may be excused based upon the
17 student's grades or disciplinary record.
- 18 4. No absences requested during the state-approved TCAP testing window or semester exams
19 will be considered for approval.
- 20

21 All absences must be verified in writing by the parent within three (3) business days of the student's
22 return to school.

23 Absences for which no written verification is submitted will be considered unexcused.

24 Students who have more than five (5) unexcused absences have the opportunity to appeal to the
25 Student Services Supervisor. The decision of the Student Services Supervisor shall be final.

26 Students participating in school sponsored activities shall be counted present.

27 POSTSECONDARY SCHOOL VISITS

28 Ninth (9th), Tenth (10th), and (Eleventh) 11th grade students participating in postsecondary school
29 visits shall be counted as present, up to three (3) school days.

30 In order to be counted as present, the student must satisfy the following requirements:

31 a) Prior notice from a parent or legal guardian, specifying the date of the postsecondary school visit
32 must be provided to the school attendance secretary or designee;

1 b) By no later than two (2) school days following the postsecondary school visit, the student must
2 present the school attendance secretary with a signed letter or form from a campus official of the
3 postsecondary institution documenting that the student visited the postsecondary institution; and

4 c) The student must complete all schoolwork missed during the postsecondary school visit.

5 Postsecondary school visits are not required of any student. The student's parent or guardian, not
6 Lakeland School System, are solely responsible for facilitating postsecondary school visits and for
7 ensuring the safety of the student during the visit.

8 TRUANCY

9 *General*

10 Annually, the Superintendent/designee will provide written notice to parent(s)/guardian(s) that
11 attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled
12 school day in order to be counted present. Students may attend part-time days, alternating days, or for a
13 specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be
14 considered present for school attendance purposes. If a student is required to participate in a remedial
15 instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s)
16 and the school system provides transportation, unexcused absences from these programs shall be
17 reported in the same manner.⁷

18 A student who is absent five (5) days without adequate excuse shall be reported to the
19 Superintendent/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the
20 student's absence. If a parent/guardian does not provide documentation within adequate time excusing
21 those absences, or request an attendance hearing, then the Superintendent shall implement tier two and
22 tier three of the progressive truancy plan described below prior to referral to juvenile court.

23 *Progressive Truancy Plan*⁸

24 Tier I of the progressive truancy plan shall apply to all students within the district and include
25 schoolwide prevention-oriented supports to assist with satisfactory attendance. These supports shall
26 include, but are not limited to, positive reinforcement and incentive programs, class and school-wide
27 recognition, and programs that recognize improved attendance.

28 Tier II of the progressive truancy plan shall be implemented after the student accumulates five (5)
29 unexcused absences, but before referral to juvenile court, and includes the following:

- 30 1. A conference with the student and the student's parent(s)/guardian(s);
- 31
- 32 2. An attendance contract, based on the conference, signed by the student, the
33 parent(s)/guardian(s), and the Attendance Supervisor/designee. The contract shall include:
34
 - 35 a. A specific description of the school's attendance expectations for the student;
 - 36 b. The period for which the contract is effective; and
 - 37 c. Penalties for additional absences and alleged school offenses, including additional
38 disciplinary action and potential referral to juvenile court.

- 1 3. Regularly scheduled follow-up meetings to discuss the student's progress; and
- 2 4. A school employee shall conduct an individualized assessment detailing the reasons a student
- 3 has been absent from school. The employee may refer the student to counseling, community-
- 4 based services, or other services to address the student's attendance problems.

5 Tier III shall be implemented if the truancy interventions under Tier II are unsuccessful. Tier III shall

6 consist of one or more of the following interventions: RTI2B Tier III interventions, school-based

7 community services; participation in a school-based restorative justice program, referral to a school-

8 based teen court; Saturday or after-school courses designed to improve attendance and behavior.

9 The interventions shall address students' needs in an age-appropriate manner. Finalized plans shall be

10 approved by the Superintendent/designee.

11 If truancy interventions are unsuccessful, or the parent/guardian is unwilling to cooperate with the

12 truancy intervention requirements outlined in the progressive truancy plan, then the director of schools,

13 or designee, may report the student's absences to the appropriate judge without completing the

14 intervention tiers.

15 **MILITARY SERVICE OF PARENT/GUARDIAN⁹**

16 School principals shall provide students with a one-day excused absence prior to the deployment of

17 and a one-day excused absence upon the return of a parent or custodian serving active military service.

18 Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a

19 parent/guardian during a deployment cycle. The student shall provide documentation to the school as

20 proof of his/her parent's/guardian's deployment. Students shall be permitted to make up schoolwork

21 missed during these absences.

22 **RELEASED TIME COURSE¹⁰**

23 A principal/designee may excuse a student to attend a course in religious moral instruction for up to

24 one (1) class period per school day. Students shall not be excused during any class which requires an

25 examination for state or federal accountability purposes. The released time course shall be conducted

26 off public school property and shall coincide with school class schedules. No public funds shall be

27 expended and no public school personnel shall be involved in providing the instruction for released

28 time courses.

29 The student shall submit a written consent form signed by the student's parent/guardian prior to

30 participation in the released time course. The principal/designee shall document the approval in

31 writing. The student shall provide documentation to the principal/designee as proof of the student's

32 participation in the released time course. The entity providing the religious moral instruction shall

33 maintain attendance records and make the records available to Lakeland School System. The student

34 shall assume responsibility for any missed schoolwork.

1 The district shall not be responsible for transporting students to and from the place of instruction. The
2 entity providing the religious moral instruction shall assume liability for the student attending the
3 released time course from the time that the student leaves the school until the student returns to the
4 school.

5 **MAKE-UP WORK**

6 Students will be allowed one additional day for each excused absence to complete make-up work,
7 tests, or other assignments that were due during their absence for full credit. Requests for exceptions to
8 this policy shall be made first to the classroom teacher then to the principal for any final decisions.

9 **STATE-MANDATED ASSESSMENT**

10 Students who are absent the day of the scheduled end-of-course (EOC) exams shall present a signed
11 doctor's excuse or shall have been given an excused release by the principal prior to testing to receive
12 an excused absence. Students who have excused absences will be allowed to take a make-up exam.
13 Excused students will receive an incomplete in the course until they have taken the EOC exam.

14 Students who have an unexcused absence shall receive a failing grade on the EOC exam which shall be
15 averaged into their final grade.

16 **CREDIT/PROMOTION DENIAL**

17 Credit/promotion denial determinations may include student attendance; however, student attendance
18 may not be the sole criterion.¹¹ If attendance is a factor prior to credit/promotion denial, the following
19 shall occur:

- 20 1. The student and the parent(s)/guardian(s) shall be advised if the student is in danger of
21 credit/promotion denial due to excessive absenteeism; and
22
- 23 2. Procedures in due process are available to the student when credit or promotion is denied.

24 **DRIVER'S LICENSE REVOCATION²**

25 A student who has more than ten (10) consecutive or fifteen (15) unexcused absences during any
26 semester shall be ineligible to retain a driver's permit or license.

27 **ATTENDANCE HEARING¹²**

28 Students with excessive (more than five (5)) unexcused absences or those in danger of
29 credit/promotion denial shall have the opportunity to appeal to an attendance hearing committee
30 appointed by the principal. If the student chooses to appeal, the student or his/her parent(s)/guardian(s)
31 shall be provided written or actual notice of the appeal hearing and shall be given the opportunity to
32 address the committee. The committee will conduct a hearing to determine if any extenuating
33 circumstances exist to excuse an absence(s) or to determine if the student has met attendance
34 requirements that will allow him/her to pass the course or be promoted. Upon notification of the
35 attendance committee decision, the principal shall send written notification to the

- 1 Superintendent/designee and the parent(s)/guardian(s) of the student of any action taken regarding the
- 2 excessive unexcused absences. The notification shall advise parent(s)/guardian(s) of their right to
- 3 appeal such action within two (2) school days to the Superintendent/designee.
- 4 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.
- 5 Within five (5) school days of the Superintendent/designee rendering a decision, the student's
- 6 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
- 7 Following the review, the Board may affirm or overturn the decision of the Superintendent/designee.
- 8 The action of the Board shall be final.

 Legal References

1. [TCA 49-6-3006](#)
2. [TCA 49-6-3017\(c\)](#)
3. [20 USCA § 1232g](#)
4. [TRR/MS 0520-01-02-.17\(5\)](#); [State Board of Education Policy 4.100](#)
5. [TCA 49-6-2904\(b\)\(5\)](#)
6. [TCA 49-6-3007](#)
7. [TCA 49-6-3021](#)
8. [TCA 49-6-3007](#); [TCA 49-6-3009](#)
9. [State Board of Education Policy 2.103](#); [TCA 49-6-3101](#)
10. [TCA 49-2-130](#)
11. [TCA 49-2-203\(b\)\(7\)](#); [TCA 49-6-3002\(b\)](#)
12. [TRR/MS 0520-01-02-.17\(7\)](#)

 Cross References

School Calendar 1.800
 Extracurricular Activities 4.300
 Interscholastic Athletics 4.301
 Field Trips/Excursions/Competitions 4.302
 Reporting Student Progress 4.601
 Promotion and Retention 4.603
 Recognition of Religious Beliefs, Customs, & Holidays 4.803
 Voluntary Pre-K Attendance 6.2011
 Homeless Students 6.503
 Students in Foster Care 6.505
 Students from Military Families 6.506
 Student Records 6.600

Lakeland Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Discipline Procedures	Descriptor Code: 6.313	Issued Date: 12/09/24
		Rescinds: 6.313	Issued: 08/12/24

1 The following levels of misbehavior and disciplinary procedures and options are designed to protect all
2 members of the educational community in the exercise of their rights and duties.¹

3 **MISBEHAVIORS: Level I**

4 Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes
5 with the orderly operation of the school, but which can usually be handled by an individual staff
6 member.

7 *Examples (not an exclusive listing):*

- 8 ● Classroom disturbances
- 9 ● Classroom tardiness
- 10 ● Cheating and lying
- 11 ● Abusive language
- 12 ● Non-defiant failure to do assignments or carry out directions
- 13 ● Wearing while on the grounds of a public school during the regular school day, clothing
14 that exposes underwear or body parts in an indecent manner that disrupts the learning
15 environment²
- 16 ● Harassment (Sexual, Racial, Ethnic, Religious)

17 *Disciplinary Procedures:*

- 18 ● Immediate intervention by the staff member.
- 19 ● Determine what offense was committed and its severity.
- 20 ● Determine offender and that he/she understands the nature of the offense.
- 21 ● Employ appropriate disciplinary options.
- 22 ● Record of the offense and disciplinary action maintained by staff member.

23 *Disciplinary Options:*

- 24 ● Verbal reprimand
- 25 ● Special Assignment
- 26 ● Restricting activities
- 27 ● Assigning work details
- 28 ● Counseling

- 1 ● Withdrawal of privileges
- 2 ● Issuance of demerits which might affect citizenship or department grades
- 3 ● Strict supervised study
- 4 ● Detention
- 5 ● In-school suspension
- 6 ● Response to Intervention-Behavior (RTI2-B), multi-tiered system of support, and
- 7 behavior intervention plans.

8 **MISBEHAVIORS: Level II**

9 Misbehavior whose *frequency* or *seriousness* tends to disrupt the learning climate of the school.
10 Included in this level are misbehaviors which do not represent a direct threat to the health and safety of
11 others but whose educational consequences are serious enough to require corrective action on the part
12 of administrative personnel.

13 *Examples* (not an exclusive listing):

- 14 ● Continuation of unmodified Level I behaviors
- 15 ● School or class tardiness
- 16 ● School or class truancy
- 17 ● Using forged notes or excuses
- 18 ● Disruptive classroom behavior

19 *Disciplinary Procedures:*

- 20 ● Student is referred to principal for appropriate disciplinary action.
- 21 ● Principal meets with student and teacher.
- 22 ● Principal hears accusation made by teacher, permits student the opportunity of
- 23 explaining his/her conduct, denying it or presenting any mitigating circumstances.
- 24 ● Principal takes appropriate disciplinary action and notifies teacher of action.
- 25 ● Record of offense and disciplinary action maintained by principal.

26 *Disciplinary Options:*

- 27 ● Teacher/schedule change
- 28 ● Modified probation
- 29 ● Behavior modification
- 30 ● Social probation
- 31 ● Peer counseling
- 32 ● Referral to outside agency
- 33 ● In-school suspension
- 34 ● Transfer
- 35 ● Detention
- 36 ● Suspension from school-sponsored activities or from riding school bus

- 1 ● Restricting school related honors student is otherwise due
- 2 ● Out-of-school suspension (not to exceed ten (10) days).
- 3 ● Response to Intervention-Behavior (RTI2-B), multi-tiered system of support, and
- 4 behavior intervention plans.

5 **MISBEHAVIORS: Level III**

6 Acts directly against persons or property but whose consequences do not seriously endanger the health
7 or safety of others in the school.

8 *Examples (not an exclusive listing):*

- 9 ● Continuation of unmodified Level I and II behaviors
- 10 ● Simple Assault, including, without limitation, fighting
- 11 ● Vandalism (minor)
- 12 ● Use, possession, sale, and/or distribution of tobacco, ~~drugs,~~ and/or alcohol
- 13 ● Stealing
- 14 ● Threats to others
- 15 ● Harassment (Sexual, Racial, Ethnic, Religious)

16 *Disciplinary Procedures:*

- 17 ● Student is referred to principal for appropriate disciplinary action.
- 18 ● Principal meets with student and teacher.
- 19 ● Principal hears accusation by accusing party and permits offender the opportunity of
- 20 explaining conduct.
- 21 ● Principal takes appropriate disciplinary action.
- 22 ● Principal may refer incident to Superintendent and make recommendations for
- 23 consequences. In cases of vandalism or property damage, principal shall report the
- 24 incident to the Superintendent.
- 25 ● If student's program is to be changed, adequate notice shall be given to the student and
- 26 his/her parents of the charges against him, his/her right to appear at a hearing and to be
- 27 represented by a person of his/her choosing.
- 28 ● Any change in school assignment is appealable to the Board.
- 29 ● Record of offense and disciplinary action maintained by principal or Superintendent.

30 *Disciplinary Options:*

- 31 ● In-school suspension
- 32 ● Detention
- 33 ● Restitution from loss, damage or stolen property
- 34 ● Out-of-school suspension not to exceed ten (10) days
- 35 ● Social adjustment classes
- 36 ● Transfer
- 37 ● Expulsion

- 1 ● Response to Intervention-Behavior (RTI2-B), multi-tiered system of support, and
2 behavior intervention plans.

3 **MISBEHAVIORS: Level IV**

4 Acts which result in violence to another's person or property or which pose a threat to the safety of
5 others in the school. These acts are so serious that they usually require administrative actions which
6 result in the immediate removal of the student from the school, the intervention of law enforcement
7 authorities and/or action by the Board.

8 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school
9 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or
10 death to another person.³

11 *Examples (not an exclusive listing):*⁴

- 12 ● Repeated/unmodified Level I, II and/or III behaviors
- 13 ● Death threat (hit list)
- 14 ● Extortion
- 15 ● Bomb threat
- 16 ● Threat of mass violence on school property or at a school-related activity *
- 17 ● Possession/use/transfer of dangerous weapons *
- 18 ● Assault that results in bodily injury upon any teacher, principal, administrator, any other
19 employee of the school, or a school resource officer *
- 20 ● Aggravated Assault *
- 21 ● Vandalism (significant)
- 22 ● Theft/possession/sale of stolen property
- 23 ● Arson/Possession of unauthorized substances *
- 24 ● Use/transfer of unauthorized substances
- 25 ● Harassment (Sexual, Racial, Ethnic, Religious)
- 26 ● Refusal to be searched or participate in a search; behaving uncooperatively during a
27 search
- 28 ● Off campus criminal behavior that results in the student being legally charged with an
29 offense that would be classified as a felony if the student was charged as an adult⁴
- 30 ● Unlawful possession of any drug, including any controlled substance, controlled
31 substance analogue, or legend drug on school grounds or at a school-sponsored event *
- 32 ● Possession of drug paraphernalia

33 *Disciplinary Procedures:*

- 34 ● Law enforcement officials and the Superintendent are immediately contacted, if
35 applicable.⁵
- 36 ● Principal confers with appropriate staff members and with the student.
- 37 ● Principal hears accusations and permits offender opportunity to explain conduct.
- 38 ● Parents are notified.

- 1 ● Incident is reported and recommendations made to the Superintendent.
- 2 ● Complete and accurate reports are submitted to the Superintendent.
- 3 ● Student is given hearing before disciplinary hearing authority.

4 *Disciplinary Options*

- 5 ● Expulsion
- 6 ● Alternative schools
- 7 ● In cases of vandalism or school property damage, the Superintendent shall address
- 8 restitution.
- 9 ● Other hearing authority or Board action which results in appropriate placement
- 10 ● Response to Intervention-Behavior (RTI2-B), multi-tiered system of support, and
- 11 behavior intervention plans.

12 * Expulsion/Remand for a period of not less than one (1) calendar year subject to modification
13 by the Superintendent on a case-by-case basis.

14 **ADDITIONAL GUIDELINES:**

- 15
- 16 ● A principal shall not impose successive short-term suspensions that cumulatively
- 17 exceed ten (10) days for the same offense.⁵
- 18 ● A teacher or other school official shall not reduce or authorize the reduction of a
- 19 student's grade because of discipline problems except in department or citizenship.
- 20 ● A student shall not be denied the passing of a course or grade promotion solely on the
- 21 basis of absences except as provided by board policy.
- 22 ● A student shall not be denied the passing of a course or grade promotion solely on the
- 23 basis of failure to:
 - 24 ○ pay any activity fee;
 - 25 ○ pay a library or other school fine; or
 - 26 ○ make restitution for lost or damaged school property.

Legal References

1. [TCA 49-6-4002 to TCA 49-6-4005](#)
2. [TCA 49-6-4009](#)
3. [TCA 49-6-2802](#)
4. [TCA 39-16-517; TCA 49-6-3401\(g\); Public Acts of 2024, Chapter No. 882; Public Acts of 2024, Chapter No. 915](#)
5. [Public Acts of 2024, Chapter No. 882](#)

Cross References

Traffic and Parking Controls 3.403
 Procedural Due Process 6.302
 Interrogations and Searches 6.303
 Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
 Bus Safety and Conduct 6.308
 Zero Tolerance Offenses 6.309
 Dress Code 6.310
 Care of School Property 6.311
 Detention 6.315
 Suspension/Expulsion/Remand 6.316
 Safe Relocation of Students 6.4081



LAKELAND PREPARATORY

24-25 Sports

Middle School Football	6-8	MS Track Boys	6-8
High School Football	9-12	MS Track Girls	6-8
MS Basketball Boys	6-8	HS Track Boys	9-12
MS Basketball Girls	6-8	HS Track Girls	9-12
HS Basketball Boys	9-12	HS Cross Country Boys	9-12
HS Basketball Girls	9-12	MS Cross Country Boys	6-8*
MS Baseball	6-8	HS Cross Country Girls	9-12
HS Baseball	9-12	MS Cross Country Girls	6-8*
HS Bowling	9-12	HS Soccer Boys	9-12
MS Cheer-basketball	5-8	HS Soccer Girls	9-12
HS Cheer-basketball	9-12	MS Soccer Boys	6-8
MS Cheer Competitive	5-8	MS Soccer Girls	6-8
HS Cheer Competitive	9-12	HS Lacrosse Boys	9-12
MS Volleyball	6-8	MS Lacrosse Boys	5-8
HS Volleyball	9-12	HS Swimming	9-12
MS Softball	6-8	MS Swimming	6-8*
HS Softball	9-12	HS Tennis	9-12
HS Golf Boys	9-12	MS Tennis	6-8*
HS Golf Girls	9-12	HS Wrestling	9-12
MS Golf Boys	6-8		
MS Golf Girls	6-8		

Some TSSAA sports allow 8th graders to participate on high school teams, but that varies by sport and may vary by season. Coaches will announce during tryouts whether 8th graders are eligible to try out for high school teams. *5th graders may participate in Cross Country practices with LPS, but they run on LES's team. 5th graders may practice with middle school swim, however they cannot compete until they are in 6th grade.



24-25 MIDDLE SCHOOL CLUBS

Club	Grades Involved	Description
Junior Beta Club	6th, 7th, 8th	National Beta Club is the largest independent, non-profit, educational youth organization in America. And for more than 80 years, it has prepared today's students to be tomorrow's leaders. The National Beta Club is an organization for 4th through 12th grade students in the United States. Its purpose is "to promote the ideals of academic achievement, character, leadership and service among elementary and secondary school students."
Art Club	5th, 6th, 7th, 8th	*These clubs may be combined or may stay separate. 5th-6th Grade Art Club will be tailored to students who want to dive a little deeper in the art making process. Students will be focusing on an artist and creating artwork that is inspired by that artist. Students involved in art classes should apply. Art Club will meet once a week for a 4-5 week period during the second semester. 7th-8th Grade Art Club will include (but is not limited to) creating banners, posters, etc. for school events. They will also be involved in creating art for the plays. Students will be required to have a high level of artistic skills and be self motivated to complete projects. Art Club will meet periodically throughout the year.
Chess Club	5th, 6th, 7th, 8th	Students learn and play chess! FOUNDERS OF MID-SOUTH CHESS are International Grandmaster Alex Stripunsky, a competitive player and premier chess instructor dedicated to spreading quality chess in the Mid-South, and International Master Jake Kleiman, a native Memphian and Phi Beta Kappa Rhodes College graduate recognized as one of the top players in the country. MID-SOUTH CHESS INSTRUCTORS are college students and recent graduates who must exhibit chess ability, skill, enthusiasm, play actively, possess communicative-child friendly skills and fine moral character. Our instruction has spanned 21 years in Memphis and includes coaching elementary, middle, and high school students, camps, tournaments, seminars, and simultaneous chess exhibitions.
Drama Club - Soon to be Thespian Troupe	5th, 6th, 7th, 8th	Jr. Thespian and Thespian Troupe 10902 - Lakeland Preparatory School - Commitment to theatre is what the International Thespian Society is all about. The Society was established in 1929 by a group of college and high school teachers in Fairmont, West Virginia. They named their organization for Thespis, the Greek who, according to legend, was the first actor; their guiding principle was a dedication to excellence in theatre arts in secondary schools. In the years since, the Society has grown into an international organization with more than 2.2 million members, but its goals haven't changed; the International Thespian Society still strives to make education and arts programs places for good theatre and to honor those students who do theatre well. The Society is a service as well as an honorary organization. This school year we will hold Thespian meetings, elect officers, attend the TN Thespian Conference in January and have special events. We are excited for the future of Jr. Thespian and Thespian Troupe 10902.
Jazz Band	5th, 6th, 7th, 8th	The LPS Jazz Bands will serve as an introduction to the rich history of jazz music. Through ensemble rehearsal, individual practice, and a variety of performance opportunities, the student will gain an understanding and appreciation for this great art form. Emphasis will be placed on rudimentary improvisational skills, a sense of personal accountability, and musicianship as well as performance techniques. Members will study and perform different forms of music including jazz, funk, and blues. Each student is expected to show musical and technical growth through participation in this ensemble. Public and outside of school day performances are a requirement of the ensemble.
Gamers Unplugged	5th, 6th, 7th, 8th	Gamers Unplugged is a time for students to unplug from technology and have fun with their fellow classmates. Students play non-electronic card games, board games, and building games with one another. This club was funded by an LEF grant and will enter into its second year this school year. The club had 59 members last school year.



24-25 MIDDLE SCHOOL CLUBS

Club	Grades Involved	Description
National Elementary Honor Society	5th	The National Elementary Honor Society (NEHS) provides students in Fifth Grade a place to develop and apply their passion for service, while obtaining the skills to be confident young leaders for years to come. NEHS membership is centered on recognizing students for their accomplishments while challenging and equipping them to develop further as leaders through service to their school and community. The NEHS program empowers and equips our students with the knowledge and skills to be transformative leaders in our school, community, and beyond.
National Junior Honor Society	6th, 7th, 8th	The National Junior Honor Society (NJHS) provides students with the opportunity to show their outstanding qualities in scholarship, character, citizenship, leadership, and service. NJHS is an honor society that meets once a month; we have guest speakers, group building exercises, and discussions about the five pillars that form the foundation of NJHS.
Spanish Club	5th, 6th, 7th, 8th	This club is for students to come and explore the diverse perspectives of the Spanish speaking world. Whether to bolster the learning taking place in Spanish class or to increase awareness and curiosity for language learning and culture, Spanish club provides a safe space for all middle school students to engage in some cultural celebrations, experience some traditional foods, play with the language, listen to guest native speakers, and understand more about what connects us all as a global community.
Student Ambassadors	5th, 6th, 7th, 8th	The LPS Student Ambassadors Program is a leadership opportunity for students who would like to represent Lakeland Preparatory School. This group of students will be dedicated to the positive promotion of our school. They will play an active role in welcoming new students, leading school tours for visitors, and helping with a variety of school-related events. Ambassadors will show leadership, good judgment, maturity, honesty, and integrity while upholding their responsibilities of being a model student.
Student Council (MS)	5th, 6th, 7th, 8th	This is an annually elected body of students serving the high school student community. It consists of 4 officer positions (President, Vice President, Secretary and Historian) and 5 representatives from each class (freshmen, sophomores, juniors, seniors). The entire council meets monthly and the executive council meets bi weekly. The group carries out a variety of events, activities and programs with the aim of fostering community and school spirit. Students may also be asked to work in tandem with faculty and administration in advising policies which affect student life.
Origami Club	5th, 6th, 7th, 8th	The Origami Club focuses on a different paper folding project each meeting, ranging from small boxes to animals. Club members may request to lead a meeting to teach the group how to create an origami project of their choice. No experience is required and all ability levels are welcome. Only students in grades 5-8 may join.
Robotics Club	6th, 7th, 8th	This program will primarily focus on VEX IQ Robotic Competitions. VEX IQ is the world's largest robotics competitions for middle school students. Student's (grade 6-8) required applications will be considered and awarded final membership via teacher invitation. Selected team members will apply classroom STEM concepts, complete research, and create innovative CODING solutions to problems. Teams will also work together using a completely tool-less method of robotic assembly. This is a multi-membered team activity. Students MUST be dedicated to working both independently and collectively within their group. Members MUST also be committed to attending EVERY meeting and participating throughout their time on the team.
Kindness Club	5th, 6th, 7th, 8th	This 5 - 8 club works to highlight LPS groups, students, or teachers to spread kindness to. Typically, we create cards and goodie bags. It is a free club.



24-25 MIDDLE SCHOOL CLUBS

Club	Grades Involved	Description
Pokemon Club	5th, 6th, 7th, 8th	This 5 - 8 club is a place for students to play the Pokémon card game. Students may leave cards with Mrs. Campbell in the morning on club days. They may show their cards during club time, but they may not have them out at school.
History Club	8th	This new club will serve as a “deeper dive” into the 8th Grade Social Studies curriculum. It will increase students’ enthusiasm for American history (especially Tennessee history) through morning meetings and parent-accompanied Saturday field trips to historic sites and museums. History club students would also learn how to properly raise, lower, and fold our school’s flags, assisting Student Council with flag duty when needed.
Battle of the Books	5th and 6th	Students read books and come together, usually in groups, to demonstrate their abilities and to test their knowledge of the books they have read.
LPS Community Book Club	7th and 8th	In our club students in grades 7 and 8 will participate in a book club with the faculty and staff. Students will meet twice a month. At one meeting students will write discussion questions and plan the club meeting. The second meeting of the month will be with the faculty/staff participants. At this time students will take turns asking discussion questions about the book and leading the conversations. Each month there will be a new book that is appropriate for all audiences in the club.
Lunch Time Book Club	5th-8th	The librarian will choose the books, and students will participate in reading and discussing the books during lunch usually once per week.
Science Club	6th-8th	The Science Club is a 6-8 grade club. Students will experiment with the Magic of Science at each meeting!
Fellowship of Christian Students	7-8	Fellowship of Christian Students is a club for students to be able to meet and read scripture. We will have short lessons and small discussions in the morning. We will also open up the opportunity for other students to lead the lessons.



24-25 HIGH SCHOOL CLUBS

Club	Grades Involved	Description
Knowledge Bowl	9-12	This is a high school based club which practices competitive knowledge based questions in a timed scenario. The team competes against other area high schools in local tournaments and WREG's pre-recorded, televised tournament. The team practices monthly and holds other practice rounds as necessary.
HS Student Council	9-12	This is an annually elected body of students serving the high school student community. It consists of 4 officer positions (President, Vice President, Secretary and Historian) and 5 representatives from each class (freshmen, sophomores, juniors, seniors). The entire council meets monthly and the executive council meets bi weekly. The group carries out a variety of events, activities and programs with the aim of fostering community and school spirit. Students may also be asked to work in tandem with faculty and administration in advising policies which affect student life.
BETA Club	9-12	"National Beta is committed to recognizing high academic achievement, rewarding and nurturing worthy character, fostering leadership skills and encouraging service to others."
Art Club	9-12	Art club is a chance for students who have a strong interest in art to come and create along with other like minded students. We will have different projects and pieces that will help students to understand art and its relation to the school and community. Students applying should be responsible, self motivated, and excel in the art classroom.
Robotics Club	9-12	Planning and Preparing for Robotics Competitions
Marching Band	9-12	The Marching Band is a music ensemble that meets during the summer and fall. The ensemble consists of woodwinds, brass, percussion, and a color guard. The Marching band provides entertainment at home football games, local events, and competes all over the Mid-South.
Color Guard/Winter Guard	9-12	Color guard is a part of the marching band that uses flags, dance, rifles, sabres, and other equipment to visually represent what is happening in the music. Since color guard is part of the marching band, the season begins mid-summer and continues throughout the fall. Winterguard is a group that uses choreography, dancing, staging, and equipment (flags, rifles, sabres, etc.) to interpret music. Although similar to color guard, winterguard is performed indoors without the band and occurs during the winter/spring seasons.
Emerging Bilingual Club	9-12	The Emerging Bilingual Club proposes to promote awareness, appreciation, and understanding of the people and diverse cultural productions of the languages around the world. It also proposes to contribute and encourage the study and appreciation of world languages. Finally, it proposes to foster friendly relations with other clubs and organizations, as well as the community, and to work with them to better understand diversity through cultural awareness. The Emerging Bilingual Club is composed of students in all levels or just those who are interested in diverse cultures.
Technology Community	9-12	Students will learn the importance of using graphic design and communication as a tool to keep our community informed of events and happenings within the school. Students will learn to design, edit, and proof graphics and articles as well as utilize technology to provide resources and technology tutorials to the community and school. Students will also learn the importance of digital citizenship and understand the digital footprint their interactivity with technology creates.



24-25 HIGH SCHOOL CLUBS

Club	Grades Involved	Description
Theatre - Soon to be Thespian Troupe	9-12	Jr. Thespian and Thespian Troupe 10902 - Lakeland Preparatory School - Commitment to theatre is what the International Thespian Society is all about. The Society was established in 1929 by a group of college and high school teachers in Fairmont, West Virginia. They named their organization for Thespis, the Greek who, according to legend, was the first actor; their guiding principle was a dedication to excellence in theatre arts in secondary schools. In the years since, the Society has grown into an international organization with more than 2.2 million members, but its goals haven't changed; the International Thespian Society still strives to make education and arts programs places for good theatre and to honor those students who do theatre well. The Society is a service as well as an honorary organization. This school year we will hold Thespian meetings, elect officers, attend the TN Thespian Conference in January and have special events. We are excited for the future of Jr. Thespian and Thespian Troupe 10902.
HOSA Health Occupations Students of America	9-12	HOSA provides a unique program of leadership development, motivation, and recognition exclusively for secondary, postsecondary, adult, and collegiate students enrolled in health science education and biomedical science programs or have interests in pursuing careers in health professions. https://hosa.org/
DECA Distributive Education Clubs of America	9-12	DECA prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management in high schools and colleges around the globe. https://www.deca.org/
SkillsUSA	9-12	A nonprofit national education association, SkillsUSA serves middle-school, high-school and college/postsecondary students preparing for careers in trade, technical and skilled service occupations. https://www.skillsusa.org/
TSA Technology Student Association	9-12	The Technology Student Association fosters personal growth, leadership, and opportunities in technology, innovation, design, and engineering. Members apply and integrate science, technology, engineering and mathematics (STEM) concepts through co-curricular activities, competitions and related programs. https://tsaweb.org/
History Club	9-12	This new club will serve as a "deeper dive" into the 8th Grade Social Studies curriculum. It will increase students' enthusiasm for American history (especially Tennessee history) through morning meetings and parent-accompanied Saturday field trips to historic sites and museums. History club students would also learn how to properly raise, lower, and fold our school's flags, assisting Student Council with flag duty when needed.
National Honor Society	10-12	The National Honor Society enshrines four pillars at its heart: Scholarship, Service, Leadership, and Character. More than mere badges of honor for NHS members, these principles are transformative keys that unlock potential, enhancing every student's educational journey, and ultimately empowering them to make profound, enduring contributions to our world.
Lunch Time Book Club	9-12	The librarian will choose the books, and students will participate in reading and discussing the books during lunch usually once per week.
Chess Club	9-12	Students learn and play chess! FOUNDERS OF MID-SOUTH CHESS are International Grandmaster Alex Stripunsky, a competitive player and premier chess instructor dedicated to spreading quality chess in the Mid-South, and International Master Jake Kleiman, a native Memphian and Phi Beta Kappa Rhodes College graduate recognized as one of the top players in the country. MID-SOUTH CHESS INSTRUCTORS are college students and recent graduates who must exhibit chess ability, skill, enthusiasm, play actively, possess communicative-child friendly skills and fine moral character. Our instruction has spanned 21 years in Memphis and includes coaching elementary, middle, and high school students, camps, tournaments seminars, and simultaneous chess exhibitions.



24-25 HIGH SCHOOL CLUBS

Club	Grades Involved	Description
American Chemical Society	9-12	Create opportunities for students studying chemical science to become better acquainted with peers in the following ways: secure the intellectual stimulation that arises from professional association, obtain experience in preparing and presenting technical material before audiences focusing on chemistry, foster a professional spirit among the members, instill a professional pride in the chemical sciences, foster an awareness of the responsibilities and challenges of the modern chemist
Pep Club (Name Change TBD)	9-12	This group will help promote school spirit in a variety of ways!
National Technical Honor Society	10-12	National Technical Honor Society (NTHS) is the honor society for Career & Technical Education (CTE). As a national non-profit student organization, NTHS has been recognizing outstanding student achievement in CTE since 1984. Having served over 1.2 million members in secondary and postsecondary chapters across the country and beyond, NTHS continues to support the next generation of skilled workers and leaders through chapter activities built around our Core Four Objectives of career development, leadership development, service, and recognition.
Coding Club	9-12	Provide students the opportunity to learn the basics of computer coding and computer science.
Tri-M Music Honors Society	9-12	Tri-M is a Music Honor Society that will give students opportunities to perform, lead and serve LPS and the greater Lakeland community. Membership in Tri-M at LPS is contingent on the following criteria: Students must be enrolled in a music class at LPS. Students must maintain an A in their music class and a B or better in other academic areas. Students must be willing to work cooperatively both in musical endeavors and in serving the greater Lakeland community. Students must strive to demonstrate respect, responsibility, trustworthiness, fairness, caring, and citizenship.
Sociedad Honoraria Hispánica	9-12	The purpose of the SHH is to recognize high achievement in Spanish and Portuguese by students of secondary schools and to promote continuity of interest in Hispanic and Luso-Brazilian studies. The SHH is classified as a national and international academic honor society in the study of high school Spanish and Portuguese and is sponsored by the American Association of Teachers of Spanish and Portuguese, Inc. (AATSP)
Fellowship of Christian Students	9-12	Fellowship of Christian Students is a club for students to be able to meet and read scripture. We will have short lessons and small discussions in the morning. We will also open up the opportunity for other students to lead the lessons.
Asian Culture and Heritage Association	9-12	The intention of the Asian Culture & Heritage Association is to create a community where people feel safe, a community who will not judge you because of your ethnicity, as well as a learning environment where individuals can share their culture with others. Our goals for this club is to build and strengthen the Asian and Pacific Islander community here at Lakeland Prep while also being able to increase diversity.

December FY 24-25 Budget Amendments

Account Number Fnd T Acct Obj Prj Loc Prg		Account Level Description	FY 24-25 Revised Budget	FY 24-25 FY Activity	FY24-25 Encumbered	FY 24-25 Available Funds	FY 24-25 Batch Activity	Proposed Amendments	Difference
Fund 142 - Federal Projects Fund									
Revenues:									
142 R 47131 000 000 00000 891		Vocational Education - Basic Grant	\$ 19,825.67	\$ 8,122.78	\$ -	\$ 11,702.89	\$ -	\$ 20,407.01	\$ 581.34
Total			\$ 19,825.67	\$ 8,122.78	\$ -	\$ 11,702.89	\$ -	\$ 20,407.01	\$ 581.34
Expenditures:									
142 E 71300 429 000 03000 891		Instructional Supplies & Mater	\$ 6,300.00	\$ 1,261.49	\$ 5.87	\$ 5,032.64	\$ -	\$ 4,780.00	\$ (1,520.00)
142 E 71300 722 000 03000 891		Reg Inst Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
142 E 71300 730 000 03000 891		Vocational Equipment	\$ 6,000.00	\$ 5,819.68	\$ 51.76	\$ 128.56	\$ -	\$ 6,000.00	\$ -
142 E 72130 524 000 03000 891		In-Service/Staff Development	\$ 3,125.67	\$ 1,041.61	\$ -	\$ 2,084.06	\$ -	\$ 3,125.67	\$ -
142 E 72130 599 000 03000 891		Other Charges	\$ 2,400.00	\$ -	\$ 375.55	\$ 1,079.45	\$ 945.00	\$ 4,001.34	\$ 1,601.34
142 E 72230 524 000 03000 891		In-Service/Staff Development	\$ 2,000.00	\$ 572.05	\$ -	\$ 1,427.95	\$ -	\$ 2,500.00	\$ 500.00
Total			\$ 19,825.67	\$ 8,694.83	\$ 433.18	\$ 9,752.66	\$ 945.00	\$ 20,407.01	\$ 581.34



DISCIPLINARY HEARING AUTHORITY MEMBERS

Kim Pickens

Matt Adler

Kim Louis

Dorian Brown

Tawana Smith

INDEPENDENT HEARING OFFICERS

Tom Minor

[Website](#)

Debra Owen

[Website](#)

Sam Jackson

[Website](#)