



**Tuesday, June 10, 2025**  
**Kingsport City Schools Board of Education Regular Meeting - 6:00 PM**

**Administrative Support Center, Tennessee Room (3rd Floor)**  
**400 Clinchfield Street**  
**Kingsport, TN 37660 Phone: (423) 378-2102**

1. **CALL TO ORDER**
  - 1.1. Pledge of Allegiance - Clara Robbins
  - 1.2. Additions to and/or Acceptance of the Agenda (Mrs. Melissa Woods)
2. **RECOGNITIONS**
  - 2.1. Lacey Brotherton and Lilianna Mangipinto, Tennessee STEM Innovation Network 2025 Statewide Design Challenge High School Level Winners (Mrs. Jackson)
  - 2.2. Mason Jakob and Noah Watkins, Individual State Champions in Wrestling (Dr. Brandon Fletcher)
3. **PUBLIC COMMENT**
4. **CONSENT AGENDA**
  - 4.1. Personnel Considerations (Mrs. Jennifer Guthrie)
  - 4.2. Approval of Minutes - May 13, 2025 BOE Regular Monthly Meeting (Mrs. Melissa Woods)
  - 4.3. Approval of Consolidated Application for Federal Program FY 2025-2026 (Dr. Rhonda Stringham)
  - 4.4. Approval of Kingsport City Schools Employee Benefit Change (Mrs. Jennifer Guthrie)
  - 4.5. Approval of Surplus Property (Mr. David Frye)
  - 4.6. Approval to Renew Instructure Mastery View Predictive Assessments (Mr. David Frye)
  - 4.7. Approval to Renew Canvas Subscription (Mr. David Frye)
  - 4.8. Approval to Extend State of Tennessee Department of Environment and Conservation Agreement Allowing Access to Property for Air Monitoring at Jefferson Elementary School (Mr. David Frye)
5. **BUSINESS ITEMS**
  - 5.1. Approval of Revised Random Drug Testing Regulations and Procedures (Dr. Andy True)
  - 5.2. Approval of Revised Kingsport City Schools FY 2025-2026 Budget (Mr. David Frye)
6. **TIME AND DATES OF MEETINGS**
  - 6.1. July 8, 2025 - BOE Regular Monthly Meeting (6:00 PM)
  - 6.2. July 18-19, 2025 - TSBA Summer Law Institute (Gatlinburg)
  - 6.3. July 22, 2025 - BOE Work Session (6:00 PM)
  - 6.4. August 12, 2025 - BOE Regular Monthly Meeting (6:00 PM)
  - 6.5. August 25, 2025 - TSBA Fall District Meeting (5:00 PM - Hamblen County)
7. **ADJOURNMENT**

# **Kingsport City Schools Board of Education Regular Meeting Minutes May 13, 2025**

The Kingsport City Schools Board of Education Regular Meeting was held on May 13, 2025, in the Administrative Support Center, Tennessee Room (3rd Floor) at 6:00 PM. The following Board of Education members were in attendance.

Dr. Brandon Fletcher (Vice President):	Present
Todd Golden:	Present
Jamie Jackson:	Present
Dr. Phillip Marshall:	Present
Melissa Woods (President):	Present

## **1. CALL TO ORDER**

Mrs. Melissa Woods, Board President, called the meeting to order at 6:00 p.m. She thanked the Dobyns-Bennett High School saxophone ensemble "Portail du Son" for their performance prior to the start of the meeting.

### **1.1. Pledge of Allegiance (Ana Brown/Carsten Land)**

Jackson Elementary School students Ana Brown and Carsten Land led the Board of Education and the audience in the Pledge of Allegiance.

### **1.2. Additions to and/or Acceptance of the Agenda (Mrs. Melissa Woods)**

A motion was made by Todd Golden and seconded by Dr. Brandon Fletcher (Vice President) to approve the agenda as presented. The motion carried by a vote of Yea: 5, Nay: 0.

## **2. RECOGNITIONS**

### **2.1. Adams Elementary School Destination Imagination Team (Mr. Todd Golden)**

Mr. Todd Golden recognized the Adams Elementary School Destination Imagination team for winning first place in Engineering at the recent Tennessee state tournament. The state tournament challenge was to build a machine that could walk across a tightrope while carrying weights and present it in a visual story form, without any adult involvement. The team qualified for the Destination Imagination global tournament in May 2025. Members of the team from Adams included:

- Danny Bailey
- Jamen Eslinger
- Charles Hall
- Isaac Kremer
- Harrison Phillips
- Lincoln Sentell
- Hudson Tipton

The team sponsors are Cassie Phillips and Janie Doran.

2.2. Dobyys-Bennett High School Saxophone Ensemble "Portail du Son" (Mrs. Jamie Jackson)

Mrs. Jamie Jackson recognized the Dobyys-Bennett High School "Portail du Son" saxophone quintet, who performed at the National Chamber Music Festival in Indianapolis in March. They were one of only ten high school chamber ensembles nationwide to perform at the National Chamber Music Festival. They also competed at the prestigious Fischhoff National Chamber Music Competition at the University of Notre Dame in May. The Fischhoff competition is the longest running and most prestigious chamber music competition in the world. Members of Portail du Son include Chris Egan (alto saxophone), Liam Klug (soprano saxophone), Luke Nash (tenor saxophone), Eli Turner (baritone saxophone), and Matthew Williams (alto saxophone). These students are also members of the Dobyys-Bennett High School Band.

2.3. Dobyys-Bennett High School Cyber Tribe Robotics Team (Dr. Phillip Marshall)

Dr. Phillip Marshall recognized the Dobyys-Bennett Cyber Tribe Robotics team and mentors/sponsors for recently winning their sixth consecutive Southeast Regional Championship at the First Robotics Competition in Huntsville, Alabama. The team was ranked 1st in Tennessee out of 29 teams and ranked 38th in the world out of a worldwide total of 3,712 teams. The Cyber Tribe placed 33rd in the world for the autonomous routine. This was the team's highest finish at the work competition in team history.

2.4. SCOPE Conference Recognition and Report (Mrs. Melissa Woods/Ms. Shelby Lawhead)

Mrs. Melissa Woods recognized Dobyys-Bennett High School seniors Mercy Adedokun, Abby Hathaway, Layne Knight, and Isabella Stalnaker who participated in the Tennessee School Boards Association (TSBA) Student Congress on Policies in Education (SCOPE) Conference at Belmont University in Nashville on March 11, 2025. The group was chaperoned by D-B social studies teacher Ms. Shelby Lawhead. The students provided a report regarding their experiences at the conference.

The SCOPE Conference is designed to give students a voice in public education issues and to involve young people in finding solutions to topics that are discussed at the event. Attendees participated in mock school board sessions, where they assumed the roles of school board members, school officials, parents, students, and concerned citizens. The sessions were led by school board members and superintendents from across Tennessee.

**3. PUBLIC COMMENT**

There was no public comment.

**4. CONSENT AGENDA**

- 4.1. Personnel Considerations (Mrs. Jennifer Guthrie)
- 4.2. Approval of Minutes - April 8, 2025 BOE Regular Monthly Meeting (Mrs. Melissa Woods)
- 4.3. Approval of Minutes - April 22, 2025 BOE Special Called Meeting (Mrs. Melissa Woods)
- 4.4. Acceptance of Donations (Mr. David Frye)

5. **BUSINESS ITEMS**

- 5.1. Approval to Enter into an Agreement with Holston Engineering for Washington Elementary School HVAC Replacement Project (Mr. David Frye)

Mr. David Frye, Chief Finance Officer, presented information regarding architectural and engineering services for the replacement of the HVAC system at Washington Elementary School. The bid opening was held on April 3, 2025, with four proposals submitted for the project. The recommendation was to contract with Holston Engineering to provide design services, bid administration, construction administration, and close-out services on the project. The proposed fee for these services would be six percent of the construction cost, not to exceed \$240,000.

A motion was made by Dr. Brandon Fletcher (Vice President) and seconded by Dr. Phillip Marshall to enter into an agreement with Holston Engineering for architectural and engineering services for the Washington Elementary School HVAC replacement project. The motion carried by a vote of Yea: 5, Nay: 0.

- 5.2. Approval to Utilize Sourcewell Contract for the Washington Elementary School Playground Equipment Project (Mr. David Frye)

Mr. Frye presented information regarding the purchase of playground equipment for Washington Elementary School. The purchase would be completed using the existing Sourcewell cooperative purchasing contract with Playworld Preferred, Inc. in the amount of \$108,028.06. Funding would come from the School General Purpose Fund, with a portion of the funding being donated by the Washington PTA.

A motion was made by Todd Golden and seconded by Jamie Jackson to approve utilizing Sourcewell Contract #010521-LTS-8 to purchase playground equipment from Playworld Preferred, Inc. in the amount of \$108,028.06. The motion carried by a vote of Yea: 5, Nay: 0.

- 5.3. Approval to Award the Bid for the Palmer Center Parking Lot Improvement Project to Watts Paving & Maintenance, Inc. (Mr. David Frye)

Mr. Frye reported four bids were opened on April 17, 2025, for the parking lot improvements project at Palmer Center. Watts Paving & Maintenance, Inc. was the lowest compliant bid, in the amount of \$370,823.25. The total cost of the project amounted to \$444,987.25, including a City Engineering Fee of \$51,915.00, construction costs of \$370,823.25, and a 6% contingency of

\$22,249.00. Funding of \$80,000 for this work has been appropriated in the KCS Parking Lot Improvement Project GP2511.

A motion was made by Jamie Jackson and seconded by Todd Golden to enter into an agreement with Watts Paving & Maintenance, Inc. in the amount of \$370,823.25 and authorizing a 6% contingency of \$22,249.00. The motion carried by a vote of Yea: 5, Nay: 0.

A motion was made by Jamie Jackson and seconded by Todd Golden to enter into an agreement with Watts Paving & Maintenance, Inc. in the amount of \$370,823.25 and authorizing a 6% contingency of \$22,249.00. The motion carried by a vote of Yea: 5, Nay: 0.

5.4. Approval to Purchase Science Textbooks (Mr. David Frye)

Mr. Frye reported the Board approved the Science textbook adoption materials for the next six years at the last meeting. The proposal was to authorize the purchase for the Science textbook adoption for grades K-5 from Tennessee Book Company in the amount of \$390,000.00. In addition, Mr. Frye recommended issuing a blanket order for FY26 to Tennessee Book Company in the amount of \$275,000.00 to cover the K-5 Science textbooks, freight costs for consumables and Quavers. The purchase of Science textbooks and instructional materials for student use will be paid out of this year's (\$195,000) and next year's (\$195,000) School General Purpose funds budget.

A motion was made by Dr. Phillip Marshall and seconded by Dr. Brandon Fletcher (Vice President) to authorize the purchase for the science textbook adoption for grades K-5 from Tennessee Book Company in the amount of \$390,000.00 and issuing a blanket order for FY26 to Tennessee Book Company in the amount of \$275,000.00 to cover the K-5 science textbooks, freight costs for consumables and Quavers. The motion carried by a vote of Yea: 5, Nay: 0.

5.5. Approval of Budget Amendment #5 (Mr. David Frye)

Mr. Frye reviewed Budget Amendment #5 to the 2024-2025 KCS Budget. The Amendment included revisions to the Budget for additional revenues due to grants, donations, miscellaneous transfers, and School Nutrition Services revisions.

A motion was made by Todd Golden and seconded by Dr. Brandon Fletcher (Vice President) to approve Budget Amendment #5 as presented. The motion carried by a vote of Yea: 5, Nay: 0.

5.6. Approval of Kingsport City Schools FY 2025-2026 Budget (Mr. David Frye)

Mr. Frye presented the proposed FY 2025-2026 Kingsport City School Budget for review and approval. The proposed General Purpose School Fund, School Nutrition Fund, Federal Projects Fund, and School Special Projects Fund total \$117,797,981. The Tennessee Investment in School Achievement (TISA) April 2025 estimate of funds for FY 2025-2026 was

\$69,426,029. Local Education Agencies (LEAs) must fund 30% of the total state-wide TISA allocation for base and weighted funding. The base funding amount per student was increased from \$7,075 to \$7,295, representing an increase of \$220 per student. The estimate is based on 7,369 students. The April TISA estimate includes the required amount to be spent by KCS for teacher salary improvements, with the district being required to spend \$952,639 in FY 2025-2026. County property taxes were estimated to be \$350,000 more than last year's estimate. The Local Option Sales Tax estimate for next year was \$15,600,000, which is \$100,000 greater than last year's estimate. Due to the reduction in tuition rates, the estimated revenue for regular tuition was decreased from \$420,000 to \$250,000, which was a decrease of \$170,000. In Other Revenue, Early Childhood Fees included an increase of \$50 per month. The new rates were \$880/month for Infants, \$860/month for Toddlers, and \$840/month for Pre-K. The Revenue Estimate for FY 2025-2026 totaled \$105,002,300. Expenditures include teacher and classified employee step increases and a 1% cost of living increase. The budget included \$1,220,000 to pay a \$2,000 bonus to eligible teachers. This bonus will be funded by an appropriation from the State of Tennessee to teachers that were employed in the FY 2024-2025 school year. There are additional funds being provided to pay for related benefits associated with this payment. Certain teaching positions, certified administrative positions, and classified employees did not qualify for the state-funded bonus. There has been \$631,000 allocated from the Fund Balance to provide a bonus to these employees. Other expenditures included 2.5 new positions, special education staffing, a 5% health insurance increase, substitutes, coaching supplements/stipends, etc. The CIP budget for next year will be \$750,000. Therefore, the proposed General Purpose School Fund budget for FY 2025-2026 reflected an increase of \$6,470,050 from last year.

The total FY 2025-2026 Budget Summary was as follows:

General Purpose School Fund	\$105,002,300
School Nutrition Fund	5,633,800
Federal Projects Fund	6,028,161
School Special Projects Fund	<u>1,133,720</u>
Total All School funds	\$117,797,981

A motion was made by Dr. Phillip Marshall and seconded by Jamie Jackson to approve the FY 2025-2026 Kingsport City Schools Budget as presented. The motion carried by a vote of Yea: 5, Nay: 0.

## 6. REPORTS

### 6.1. Quarterly Financial Report for 3rd Quarter FY 2024-2025 (Mr. David Frye)

Mr. Frye presented the Quarterly Financial Report for the 3rd Quarter of FY 2024-2025, as of March 31, 2025. The report included a review of revenues

and expenditures to date, with expenditures being at roughly 69% of the budget.

6.2. Superintendent Evaluation Review (Mrs. Melissa Woods)

Mrs. Woods reported that the Board recently completed an annual evaluation of the Superintendent, Dr. Chris Hampton. She reviewed the evaluation survey, which was created and reviewed by the Board, and was sent to district cabinet members, school administrators, Board members, and the Superintendent to complete. The results were tabulated and sent to the Board and Superintendent by the City Attorney. Board members met one-on-one with Dr. Hampton to review the results. Mrs. Woods spoke highly of Dr. Hampton's performance and level of satisfaction with his leadership of Kingsport City Schools. Further discussion, including any potential revision to the Superintendent's contract, would take place at a future Board meeting.

7. **TIME AND DATES OF MEETINGS**

- 7.1. June 10, 2025 - BOE Regular Monthly Meeting (6:00 PM)
- 7.2. July 8, 2025 - BOE Regular Monthly Meeting (6:00 PM)
- 7.3. July 22, 2025 - BOE Work Session (6:00 PM)
- 7.4. August 12, 2025 - BOE Regular Monthly Meeting (6:00 PM)

8. **ADJOURNMENT**

Mrs. Woods adjourned the meeting at 7:58 pm.

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Mrs. Melissa Woods, Board President

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Vivian L. Altizer, Board Secretary



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To: Dr. Christopher Hampton  
From: Dr. Rhonda Stringham and Magen B. Jones  
Date: May 28, 2025  
Re: Consolidated Funding Application for Federal Programs FY26

Attached is the Consolidated Funding Application summary for Every Student Succeeds Act (ESSA) for the 2025-26 school year (FY26). This budget is based on our preliminary allocation and may change after the final allocation is determined by the U.S. Department of Education (USED) and the Tennessee Department of Education (TDOE). If the allocations do change, the necessary adjustments can be made and resubmitted to the state as a revision.

This budget has been reviewed by the First TN CMP Consultant and has been electronically submitted to the TDOE. As changes occur, Ms Jones and I will complete the necessary documentation and inform our program advisors at TDOE of the changes. Our recommendation is that the KCS BOE approve the Consolidated Funding Application for Federal Programs FY26.

# ESSA/IDEA Preliminary Budget FY 26

## Based on Estimated Allocations from USED

### Introduction

**ESSA (Every Student Succeeds Act)** is the primary federal law governing K-12 public education for all students. It replaced No Child Left Behind and aims to ensure all students receive a high-quality education and are prepared for college and careers.

**IDEA (Individuals with Disabilities Education Act)** is a federal law that ensures children with disabilities receive a free, appropriate public education (FAPE) in the least restrictive environment. It outlines the rights and protections for children with disabilities and their families, mandating services such as individualized education programs (IEPs) and early intervention.

**A preliminary budget for ESSA and IDEA** means that these federal funds come with specific guidelines and purposes, unlike general local or state funds. Preliminary means that we have received an estimate of the allocation KCS will receive after Congress and the U.S. President work together for a finalized budget this fall. Use of federal funds requires a focus on the following:

- **Compliance:** Ensuring KCS spending aligns with the strict requirements of both laws, which often dictates *how* and *for whom* the money can be used (e.g., for interventions for struggling students under ESSA, or for special education services under IDEA).
- **Accountability:** Federal programs require robust data collection and reporting to demonstrate how funds are impacting student outcomes, particularly for disadvantaged student groups and students with disabilities.
- **Targeted Use:** These funds are generally intended to supplement, not supplant, state and local efforts. They are designed to support specific initiatives like improving academic achievement for all students (ESSA) or providing specialized services for students with disabilities (IDEA).
- **Collaboration:** Dr Hampton and Mr Frye work closely with KCS's federal programs director and special education director to ensure effective and compliant use of these funds.
- **Strategic Alignment:** While there are rules, there's also an opportunity to strategically allocate these funds to address specific local needs and support the district's overall educational goals, particularly in areas of high need or for students requiring additional support.

## **Contents**

### **ESSA, Title I-A**

Regular Instruction Program  
Support Services/Other Student Support  
Support Services/Regular Instruction Program  
Support Services/Transportation  
Indirect Costs

### **ESSA, Title I-A, Neglected**

Regular Instruction Program

### **ESSA, Title II-A**

Support Services/Regular Instruction Program  
Indirect Costs

### **ESSA, Title III - ESL**

Regular Instruction Program  
Support Services/Regular Instruction Program

### **Consolidated Administrative Pool**

Support Services/Regular Instruction Program

### **IDEA, Part B**

Special Education Program  
Support Services/Special Education Program  
Support Services/Transportation

### **IDEA, Preschool**

Special Education Program  
Support Services/Special Education Program

### **Total Preliminary ESSA**

### **Total Preliminary IDEA**

### **Total Preliminary Consolidated Funding Application Budgeted**

## **Title I-A**

### **Regular Instruction Education**

Teachers' Salaries Total - \$619,986.00

8 Certified Teachers - \$560,333.00

3 Pre-K Teachers 1st quarter salaries - \$57,653.00

(Carryover funds will cover the remaining 3 quarters)

Jumpstart Summer Program (PreK) - \$2,000.00

Instructional Assistants' (IA) Salaries Total - \$357,608.00

6 Part Time Assistants - \$85,746.00

9 Full Time Assistants - \$204,930.00

3 Full Time Pre-K Assistants - \$66,932.00

Benefits for Teachers and Assistants - \$284,948.00

Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and Long Term Disability

Instructional Supplies and Materials Total - \$16,763.33

Title Schools Instructional Supplies & Materials (IS&M) - \$9,265.00

Pre-K IS&M - \$1,500.00

Pre-K Equipment - \$900.00

Jumpstart Summer Program (PreK) IS&M - \$200.00

Saint Dominic's IS&M - \$1,224.09

T.O.P. Academy IS&M - \$3,674.24

### **Support Services/Other Student Support**

Other Salaries and Wages Total - \$591,437.00

5 Family/School Liaisons - \$344,820.00

5 Behavior Interventionists - \$246,617.00

Benefits - \$222,333.00

Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and Long Term Disability

Other Supplies and Materials Total - \$27,050.71

Family Liaisons' Supplies and Materials - \$1,250.00

Family Liaisons' Equipment - \$1,000.00

Family Engagement for 5 Title Schools - \$23,329.14

St Dominic's Family Engagement - \$24.74

T.O.P. Academy Family Engagement - \$24.74

Additional Family Engagement - \$1,422.09

## **Support Services/Regular Instruction Program**

Other Salaries and Wages Total - \$56,215.00

Homeless Education Plan Coordinator - \$56,215.00

Benefits - \$34,508.00

Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and Long Term Disability

Other Supplies and Materials Total - \$1,500.00

Supplemental Materials and Supplies, Homeless students - \$1,500.00

Inservice/Staff Development Total - \$31,157.67

Professional training for Title staff - \$31,157.67

## **Support Services/Transportation**

Other Charges Total - \$2,000.00

Transportation for Foster Care Students - \$1,000.00

Transportation for After-School Programs at Title schools - \$1,000.00

## **Indirect Costs**

Indirect Costs - \$87,407.00

Indirect costs are general operating expenses of the district (like utilities, administrative salaries, or accounting services) that are necessary to support all programs, including federal ones, but can't be directly attributed to a single grant

## **Title I-A, Neglected**

Regular Instruction Program Total - \$7,888.83

Half of a Part Time IA Salary - \$7,263.00

Benefits - \$625.83

Social Security, Unemployment Compensation, Employer Medicare, and Workman's Compensation

## **Title II-A**

### **Support Services/Regular Instruction Program**

Other Salaries and Wages Total - \$286,209.00

Literacy Coordinator - \$108,915.00

Math Coordinator - \$108,915.00

Half of Chief Academic Officer - Programs (CAO) - \$68,379.00

Benefits - \$55,040.00

Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and Long Term Disability

In-City Travel - \$3,600.00

System personnel will travel to professional development sessions to support their leadership and knowledge of our academic goals

Other Supplies and Materials - \$3,000.00

These supplies will be used by our ELA and Math Coordinators in facilitating our teachers in meeting our academic goals and learning gap closures

Inservice/Staff Development - \$130,984.32

Professional Development that will target our TISA academic goals of improving ELA and Math scores through improving capacity of our teachers and administrators

Inservice/Staff Development Total - \$7,221.28

St Dominic's professional learning - \$1,805.32

T.O.P. Academy professional learning - \$5,415.96

Other Equipment - \$4,000.00

Equipment will be used by our coaches and CAO as they support our system's teachers in reaching our TISA academic goals and learning gap closures

Indirect Costs - \$19,263.00

Indirect costs are general operating expenses of the district (like utilities, administrative salaries, or accounting services) that are necessary to support all programs, including federal ones, but can't be directly attributed to a single grant

## **Title III - ELL**

### **Regular Instruction Program**

Instructional Supplies and Materials Total - \$11,737.75

Researched-based supplemental instructional supplies to facilitate meeting Benchmarks - \$5,476.96

St Dominic's supplemental supplies for ELLs - \$317.04

Supplemental Software (Flocabulary & Nearpod for ELs) - \$3,643.75

Equipment for ELs - \$2,300.00

In-Service/Staff Development - \$2,000.00

Funds will be used to send ELL teachers to the State ELL conference

### **Support Services/Regular Instruction Program**

Support Services Total - \$3,000.16

Tutoring salaries - \$2,520.00  
Tutoring benefits - 480.16  
Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment  
Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and  
Long Term Disability

## **Consolidated Administration**

Supervisor/Director Salary - \$110,553.00  
Salary for Federal Program Director (50% from Title I and 25% from Title II)

Secretary Salary - \$32,403.00  
Salary for Federal Program Secretary (10% from Title I and 65% from Title II)

Other Salaries - \$14,383.00  
Salary for the Federal Programs Bookkeeper (15% from Title I)

Benefits - \$45,785.00  
Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment  
Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and  
Long Term Disability

Travel - \$1,200.00  
Travel for Federal Programs operations and professional development

Other Supplies and Materials - \$2,317.00  
Office Supplies and Materials for Federal Programs staff

In-Service/Staff Development - \$6,000.00  
Professional Development for Federal Programs staff

Equipment - \$2,312.00  
Office Equipment for Federal Programs staff

## **IDEA, Part B**

### **Special Education Program**

Instructional Assistants (IAs) Salaries Total - \$1,050,071.00  
46 Full Time IAs  
5 Part Time IAs

Other Salaries & Wages - \$10,000.00  
Stipend for teachers who take on additional responsibilities due to vacancies,  
transitions, etc.

Benefits - \$389,096.00

Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and Long Term Disability

Maintenance and Repair of Service Equipment - \$2,000.00

Ongoing repair and maintenance of all special education equipment (i.e. audiometers, wheelchairs, etc.)

Instructional Supplies and Materials - \$27,000.00

Instructional supplies and materials for students with disabilities to include literacy and mathematics materials/resources

Special Education Equipment - \$5,000.00

Equipment to support students with disabilities- special assistive technology devices or mobility devices, such as wheelchairs, standers, etc.

## **Support Services/Special Education Program**

Medical Personnel - \$180,896.00

2 Occupational Therapists

1 Health Assistant (LPN/RN)

1 COTA (Certified Occupational Therapy Assistant)

Other Salaries and Wages - \$93,899.00

1 Assistant Director of SPED

Stipend for Tribe Games Coordinator and Sparkle Squad Coordinators

Benefits - \$53,968.00

Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and Long Term Disability

Contracts with Private Agencies - \$85,000.00

Contracted Speech Language, O & M, and other therapeutic services for students with disabilities throughout the school year and extended school year (ESY) as needed. This includes equitable services for private schools.

Travel - \$1,200.00

In-city travel for students and job coaches participating in the Transition School to Work (TSW) program, SPED personnel traveling to multiple schools to provide student services

Other Supplies & Materials - \$13,000.00

Supplies and materials for support staff to include office materials and assessment materials.

In-Service / Staff Development - \$12,000.00

Professional development opportunities to support special education teachers in continuing to refine instructional practices - these opportunities include TRIAD workshops, Transition (School to Work and College Readiness), RTI Implementation, Co-Teaching workshops, Supporting Students in Inclusive Classrooms, Special Education Law seminars, Improving Outcomes for students with disabilities - gap closure training, and other related training.

Other Equipment - \$2,000.00

Office equipment for SPED administrative staff

## **IDEA PreK**

### **Special Education Program**

Instructional Assistants (IAs) Salaries - \$39,364.00

2 Full Time IAs

Benefits - \$12,241.00

Social Security, State Retirement, Life Insurance, Medical Insurance, Unemployment Compensation, Local Retirement, Employer Medicare, Workman's Compensation, and Long Term Disability

Instructional Supplies and Materials - \$1,000.00

Instructional Supplies to support preschool early intervention programs.

### **Support Services/Special Education Program**

Inservice/Staff Development - \$8,246.00

Professional learning for teachers, IAs and staff in PreK

**Total Preliminary ESSA - \$3,081,811.05**

**Total Preliminary IDEA - \$1,985,981.00**

**Total Preliminary Consolidated Funding Application - \$5,067,792.05**



## MEMORANDUM

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**TO:** Board of Education

**FROM:** Employee Benefits Committee (Dr. Chris Hampton, David Frye, Jennifer Guthrie)

**DATE:** 6/10/25

**RE:** Recommendations

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The Employee Benefits Committee met on April 30, 2025. As a result, the following recommendations were made:

1. To revise the current requirement for 10 years of service with Kingsport City Schools to five (5) years of service required to qualify for any KCS subsidy for post-retirement benefits. The five year service requirement would apply to all active KCS employees who would be otherwise eligible for post-retirement benefits.

MEMORANDUM

TO: Travis Bishop, City Recorder/Chief Finance Officer  
FROM: Board of Education, Kingsport City Schools  
RE: Disposal of Surplus Equipment  
DATE: June 10, 2025

Tennessee Code Annotated 49-6-2007, states that personal property no longer having an intended use by the school system and/or no longer capable of being used because of condition shall be sold within ninety (90) days of its being declared surplus to the highest bidder after advertising in a newspaper of general circulation at least seven (7) days prior to sale. City of Kingsport Ordinances, Division 2. Disposal of Surplus Property, Section 2-141(2), requires the board of education, after such declaration, to transfer the surplus property to the custody of the city recorder.

In compliance with state law and city charter, the board of education duly declared the properties on the attached list as surplus. Please notify school personnel the site to which these properties are to be delivered for proper disposition by your office.

Thank you for your assistance.

Date of Meeting: June 10, 2025

Board of Education President: \_\_\_\_\_  
SIGNATURE

Superintendent of Schools: \_\_\_\_\_  
SIGNATURE

City Recorder: \_\_\_\_\_  
SIGNATURE

**KCS SURPLUS PROPERTY  
ADAMS ELEMENTARY SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Kelley Harrell

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**Asset Tag ID**

**Serial No**

**Description**

**Condition**

Epson Projector

Poor

Metal Storage Cabinet

Poor

**KCS SURPLUS PROPERTY  
ADMINISTRATIVE SUPPORT CENTER**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

David Frye

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
	CN537T615R	HP Scanjet 5550c	Poor
	CN4A9363XD	HP Scanjet 5550c	Poor
	CN0KM50971618	Dell Monitor	Poor

Location	Asset Tag ID	Serial No	Description	Model
ASC	95-09891	NXGUKAA001920022E27600	Chromebook	C732
ASC	84-00723	CND36F2	Computer	Latitude 3379
ASC	84-00734	97KJ3L2	Computer	Latitude 3379
ASC	84-00759	294154	Laptop	Surface Book 2
ASC	56-01558	GWVKNN2	Teacher Laptop	Latitude 5580
ASC	63-02514	HDTB410XK3AA	External Hard Drive - 1TB	Canvio Basics
ASC	91-00039		Delfield Receiving Cart	
ASC	91-00058		VERSA CASH REGISTER CART	
ASC	63-01160	3396552	Camera w/Lens	D3100 W/18-55VR
ASC	54-10655	828FVD2	Laptop	Latitude E5570
ASC	54-00819	EP080714-0036	Paletto Speech Communication Keyboard	
ASC	54-00620		NEC VT 695 Ceiling Projector	
ASC	54-00769		Epson Powerlite W29 Projector	
ASC	54-10462	DMPYT0TFJF8J	Ipad 6 Generation	PR7F2LL/A
ASC	54-10465	DMPYTHLQJF8J	Ipad 6th Generation	PR7F2LL/A
ASC	95-13665	MP1X2SPL	Chromebook	100e
ASC	95-19204	B8R6FW3	Chromebook	3110
ASC	95-12251	MP1V1RK4	Chromebook	100e
ASC	63-01596	VND3H78613	Printer	1102w Pro
ASC	63-01035	207380	Document Camera	
ASC	50-04308	NXGM8AA001733109527600	Acer ChromeBook	
ASC	87-00089	1000079970	Windsor Carpet Extractor	Model #CLP12
ASC	87-00119	Fang 20-001190	Viper Fang Auto Floor Scrubber	
ASC	87-00173	8000150098	Tennant 3610 Sweeper	
ASC	89-00592		Video Insight 16 port IP camera converter	
ASC	89-00593		Video Insight 16 port IP camera converter	
ASC	89-00600		Video Insight 16 port IP camera converter	
ASC	89-00820	67680483	Video Encoder	
ASC	89-00607		NEC SC8300 Remote 64 phone switch	
ASC	63-00249		DESK	
ASC	63-01321	VND3J17677	Printer	Laser Jet Pro P1102W
ASC	63-01222		Planner Desk 36"w X 24"d X 22'-32" ADJ. H.	
ASC	63-01910	U63878G8N496407	Printer	HL-L2300D Monochrome Laser

ASC	63-01658	JNTJ732	Teacher Laptop	Latitude 3340
ASC	63-01316	F4LJVDBDF193	iPad MD528LL/A 16GB	Ipad mini
ASC	63-01070	112160	Document Camera	ELPDC06
ASC	50-02260	DMTKC3EGF182	iPad 4	Ipad
ASC	89-01738	GFPKNN2	Latitude E5580	
ASC	54-10627	GN96GC2	Dell Latitude E5550 w/docking station	Latitude 5550
ASC	86-00484	DMQNFHEYWF182	iPad	4th generation
ASC	56-01127		Desktop computer	Optiplex 780
ASC	86-00342	S/NFNLL1328F196	Mini Apple Ipad	
ASC	86-00343	S/NF7NNLGNSF196	Mini Apple Ipad	
ASC	86-00363	S/NF9FP2R3XF196	Mini Apple Ipad	
ASC	86-00364	S/NF9FNXPVDF196	Mini Apple Ipad	
ASC	89-02141	HG3PGL3	Teacher Laptop	Latitude 5320
ASC	95-13944	YX01NFX1	Chrome Tablet	10e
ASC	95-13945	YX01ND20	Chrome Tablet	10e
ASC	95-13946	YX01NF6Q	Chrome Tablet	10e
ASC	95-13947	YX01NFHY	Chrome Tablet	10e
ASC	95-13948	YX01NF5Y	Chrome Tablet	10e
ASC	95-09952	NXGUKAA0019191F2A67600	Chromebook	C732
ASC	95-09955	NXGUKAA0019191F23D7600	Chromebook	C732
ASC	89-01312	6H8RM33	Teacher Laptop	Latitude 5500
ASC	90-00169	DSYG4K1	laptop	
ASC	90-00174	CSYG4K1	laptop	
ASC	90-00450	6DLYN72	Dell 5550	
ASC	90-00453	8TJYN72	Laptop	Latitude 5550
ASC	90-00610	577bk52	Laptop	Latitude 3340
ASC	90-00684	cz7fvd2	Laptop	Latitude E5570
ASC	56-00762		Desktop computer	Precision T3500
ASC	89-01132	517QNN2	Teacher Laptop	Latitude 5580
ASC	95-12795	YX00Z6CW	Chrome Tablet	10e
ASC	95-12796	YX00Z6PN	Chrome Tablet	10e
ASC	95-12797	YX00Z8AS	Chrome Tablet	10e
ASC	95-12798	YX00Z8M2	Chrome Tablet	10e
ASC	95-12799	YX00Z6NZ	Chrome Tablet	10e

ASC	95-12800	YX00Z6DJ	Chrome Tablet	10e
ASC	50-03085	67Fx312	Laptop	Latitude 3340
ASC	50-03086	DDFX312	Laptop	Latitude 3340
ASC	50-03091	GJDX312	Laptop	Latitude 3340
ASC	50-03093	129FX312	Laptop	Latitude 3340
ASC	50-03097	5WDX312	Laptop	Latitude 3340
ASC	50-03098	G5FX312	Laptop	Latitude 3340
ASC	50-03099	F6FX312	Laptop	Latitude 3340
ASC	50-03100	7JFX312	Laptop	Latitude 3340
ASC	50-03101	BHDX312	Laptop	Latitude 3340
ASC	50-03103	45FX312	Laptop	Latitude 3340
ASC	50-03104	92FX312	Laptop	Latitude 3340
ASC	50-03105	1YFX312	Laptop	Latitude 3340
ASC	50-03106	JQFX312	Laptop	Latitude 3340
ASC	50-03109	FPDX312	Laptop	Latitude 3340
ASC	50-03113	HRDX312	Laptop	Latitude 3340
ASC	50-03114	DMFX312	Laptop	Latitude 3340
ASC	50-01332	3ZMYGH1	Desktop Computer	Optiplex 755
ASC	50-01333	71NYGH1	Desktop Computer	Optiplex 755
ASC	50-01341	20NYGH1	Desktop Computer	Optiplex 755
ASC	50-00361	J1B2GK1	Desktop computer	optiplex 780
ASC	50-03328	3RSQG42	Desktop computer	Optiplex 7020
ASC	50-02115	CMQRKV1	Dell XPS 14 Ultrabook	
ASC	50-00467	58BVCL1	Laptop	Latitude E5500
ASC	50-00465	74BVCL1	Laptop	Latitude E5500
ASC	50-04288	dtp9632	DB Owned 3340's	
ASC	50-04296	1x3ck52	DB Owned 3340's	
ASC	89-00336	HV2PFK1	Dell GX 760	
ASC	50-03533	JWN2572	Dell Laptop E5550	
ASC	89-00374		HP Mini Netbook CTE Room 401	
ASC	50-01935	252DCS1	Dell Latitude E6520	
ASC	50-02611	4WN1WZ1	Laptop/Tablet	XPS 12
ASC	50-02942	3GMH4Z1	Dell Latitude 3330	
ASC	50-03744	310885646006611227	E-Port Plus II	

ASC	50-03568	U63079K3N540305	Brother HL-5450DN	
ASC	50-03020	5D7Y312	Laptop	Latitude 3340
ASC	50-03205	FYHF912	Laptop	Latitude 3340
ASC	50-03206	FXHF12	Laptop	Latitude 3340
ASC	50-03208	CYHF912	Laptop	Latitude 3340
ASC	50-03214	GYHF912	Laptop	Latitude 3340
ASC	50-03223	2ZHF912	Laptop	Latitude 3340
ASC	50-03228	JXHF912	Laptop	Latitude 3340
ASC	50-02952	HFMH4Z1	Laptop	Latitude 3330
ASC	50-02945	3FMH4Z1	Laptop	Latitude 3330
ASC	50-02959	5FMH4Z1	Laptop	Latitude 3330
ASC	50-02957	7GMH4Z1	Laptop	Latitude 3330
ASC	50-03067	1KN3412	Laptop	Latitude 3340
ASC	50-02954	8GM114Z1	Laptop	Latitude 3330
ASC	50-03746	3108856460066I125C	E-Port Plus II	
ASC	50-04846	1J7LP73	Dell Latitude 5510	Latitude 5510
ASC	50-03841	OGX591FG507058F	Google Chrome Book	
ASC	50-01867	1143AEU (Niswonger i3-1181)	Lenovo Thinkpad	
ASC	50-04568	1p9ck52	Laptop	Latitude 3340
ASC	50-04573	1r7ck52	Laptop	Latitude 3340
ASC	50-02368	NA	WOOD LAPTOP CART	
ASC	50-02459	6DCR1Z1	Dell Latitude 3330	
ASC	50-01779	HXP6GQ1	Dell Optiplex 780	
ASC	50-01778	HXPBGQ1	Desktop computer	Optiplex 780
ASC	50-03632	5KZNQN1	Desktop Computer	Optiplex 780
ASC	50-03634	8LZNQN1	Desktop Computer	Optiplex 780
ASC	56-01179	GHHLQ72	Sub Laptop	Latitude E5550
ASC	50-03635	5LZNQN1	Desktop Computer	Optiplex 780
ASC	50-03636	7LZNQN1	Desktop Computer	Optiplex 780
ASC	50-02506	25C5DZ1	Dell Optiplex 9020 AIO	
ASC	50-02511	25D6DZ1	Dell Optiplex 9020 AIO	
ASC	50-01603	SB680-R2-979399	SmartBoard 680	
ASC	50-01634	G213QN1	Dell Optiplex 780	
ASC	50-03354	G012HW08P0426	Smart Board SBM680	

ASC	50-03181	H9N7812	Dell Latitude 3440	
ASC	50-03192	D9N7812	Dell Latitude 3440	
ASC	50-00214	SB580-159316	Smartboard	
ASC	50-02297	DMTKC3NFF182	iPad 4	iPad 4
ASC	50-02181	DMTKC2VKF182	iPad 4	lpad
ASC	50-02182	DMTKC34SF182	iPad 4	lpad
ASC	50-02183	DMTKC3FPF182	iPad 4	lpad
ASC	50-02186	DMTKC2JFF182	iPad 4	lpad
ASC	50-02196	DMTKC38ZF182	iPad 4	lpad
ASC	50-02202	DMTKC2HAF182	iPad 4	lpad
ASC	50-02198	DMTKC3BZF182	iPad 4	lpad
ASC	50-02209	DMTKC3JXF182	iPad 4	lpad
ASC	50-02210	DMTKC38KF182	iPad 4	lpad
ASC	50-02271	DMTKC3N6F182	iPad 4	lpad
ASC	50-02239	DMTKC38GF182	iPad 4	lpad
ASC	50-03850	DMPGCR3BDFHW	iPad 4	
ASC	50-02527	DYTHN2D6DJ8V	iPad 4	lpad
ASC	50-02263	DMTKC2R8F182	iPad 4	lpad
ASC	50-02192	DMTKC257F182	iPad 4	lpad
ASC	50-02265	DMTKC3JFF182	iPad 4	lpad
ASC	50-02275	DMRKC8PKF182	iPad 4	lpad
ASC	50-02282	DMPKCYQKF182	iPad 4	lpad
ASC	50-02284	DMTKC2JAF182	iPad 4	lpad
ASC	50-02285	DMTKC3M2F182	iPad 4	lpad
ASC	50-03507	DMPQDLYKG5VJ	iPad 4	lpad
ASC	50-02269	DMTKC3AUF182	lpad 4	
ASC	50-04279	DMRX8Y4AJF8J	iPad 6th Gen.	
ASC	50-03282	F7NNN5XQFP84	lpad Mini	
ASC	50-03284	F7NNN5CGFP84	lpad Mini	
ASC	50-02109	DMQJ4BLSDJ8R	lpad 32G	
ASC	67-01072	DMTJF8QGDFHW	iPad	iPad 2
ASC	67-01162	DMRJG5LSDFHW	iPad	iPad 2
ASC	67-01165	DMRJG75LDFHW	iPad	iPad 2
ASC	67-01184	DN6H5ACNDFHY	IPAD	

ASC	67-01195	F5RK5WKYDFHW	iPad	iPad 2
ASC	67-01197	F5RK5XWLDLDFHW	iPad	iPad 2
ASC	67-01198	F5RK5UAYDFHW	iPad	iPad 2
ASC	95-11217	NXGUKAA001919143E77600	Chromebook	C732
ASC	63-02516	OBC-53OU	DVD Player	DW316
ASC	86-00341	S/NF7NNLGFXF196	Mini Apple Ipad	
ASC	86-00366	S/NF9FP2UJOF1996	Mini Apple Ipad	
ASC	86-00349	S/NF9FP3754F196	Mini Apple Ipad	
ASC	54-00977	DYTK323LF182	IPAD	
ASC	54-10451	U64367E8F120059	Printer	8CH11700101
ASC	95-18140	HPJ6FW3	Chromebook	3110
ASC	86-00293	G098312	Laptop	Latitude 3330
ASC	95-15981	829Z9L3	Chromebook	3100
ASC	59-00012	63178	KETTLE ON STAND	
ASC	63-01744	33VXKC2	Sub Laptop	Latitude E5570
ASC	63-01850	SCFVD2	Laptop	Latitude E5570
ASC	63-02346	NXGM8AA0018191525D7600	Classroom Student Device	C731
ASC	63-02349	NXGM8AA0018180F9D77600	Classroom Student Device	C731
ASC	63-02452	NXGM8AA0018160572E7600	Classroom Student Device	C731
ASC	86-00465	DMQWKHXFJF8J	iPad	
ASC	89-00410		iPad 2 32 GB-Lora Hopkins	
ASC	89-01045	HB9XPN2	Teacher Laptop	Latitude 5580
ASC	95-10273	NXGUKAA0019191E6527600	Chromebook	C732
ASC	95-10718	NXGUKAA0019200207D7600	Chromebook	C732
ASC	95-11072	NXGUKAA0019200209B7600	Chromebook	C732
ASC	95-11095	NXGUKAA0019191E2AF7600	Chromebook	C732
ASC	95-11099	NXGUKAA0019200206B7600	Chromebook	C732
ASC	95-11118	NXGUKAA001920020D07600	Chromebook	C732
ASC	63-01069	SB680-RS-AZ9209	Smarboard	
ASC	89-01090	9bq91n2	Teacher Laptop	Latitude 5580

**KCS SURPLUS PROPERTY  
ASC-SPECIAL EDUCATION**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Magen Jones

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
N/A		2 Old Spire Kits	Poor
N/A		2 Edmark Reading Programs Level 1 and Level 2	Poor
N/A		Box of Phonics Lessons	Poor
N/A	HL-L5210DW	Brother Printer	Poor
N/A	P-0213P	14 ea. T184 Plus Calculators	Poor

<b>Location</b>	<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Model</b>
ASC - SPED	86-00546	2E91276956	Radio Programmed Handheld	
ASC - SPED	86-00451	050865475053	Microsoft Surface Pro w/Keyboard & Docking Station	
ASC - SPED	86-00545	2E91276965	Radio Programmed Handheld	
ASC - SPED	86-00631	YX01D58W	10e Chromebook Tablet 2-in-1	10e Chromebook Tablet 2-in-1

**KCS SURPLUS PROPERTY  
ASC-TECHNOLOGY SERVICES**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Andy Arnold

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
95-01831	4T9BK52	Dell 3340	Poor
		8 Boxes of APs	Poor
		UPS Tripp Lite	Poor
		Enterasys D2G124-12P Switch	Poor
		2 Entarasys Switch	Poor
		Joyusing DocCam	Poor
		Chromebit	Poor

Location	Asset Tag ID	Serial No	Description	Model
ASC - TECH	89-01063	HRGXPN2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01712	gg2k3h2	Teacher Laptop	Latitude 5580
ASC - TECH	61-01669	6QHPPN2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01316	5JQ9M33	Laptop	Latitude 5500
ASC - TECH	89-01379	178RM33	Laptop	Latitude 5500
ASC - TECH	56-01551	267QNN2	Teacher Laptop	Latitude 5580
ASC - TECH	61-01670	4K1QNN2	Teacher Laptop	Latitude 5580
ASC - TECH	61-01665	GCDNNN2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01031	BW6YPN2	Teacher Laptop	latitude e5580
ASC - TECH	89-01230	7RJSM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01313	CZSBM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01345	643SM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01365	B709M33	Laptop	Latitude 5500
ASC - TECH	56-01463	9RSP2H2	Teacher Laptop	E5580
ASC - TECH	56-01462	47VZ8H2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01022	91w71n2	Teacher Laptop	latitude e5580
ASC - TECH	89-01337	CJWMM33	Laptop	Latitude 5500
ASC - TECH	89-01360	H9WMM33	Laptop	Latitude 5500
ASC - TECH	89-01334	GLF8M33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01062	1BPZPN2	Teacher Laptop	Latitude 5580
ASC - TECH	95-12318	MP1TWJBG	Chromebook	100e
ASC - TECH	89-01912	2Q3HHK2	Tech Device	Optiplex 5050
ASC - TECH	89-01307	23Q9M33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01324	BD51X33	Laptop	Latitude 5500
ASC - TECH	89-01327	D7TBM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01330	5Z7SM33	Laptop	Latitude 5500
ASC - TECH	89-01364	HJT8M33	Laptop	Latitude 5500
ASC - TECH	89-00812	5430260657	Tech Device	Surface Book 13.5" Core i5 8GB RAM 128 GB SSD
ASC - TECH	89-01049	bn6ypn2	Laptop	Latitude 5580
ASC - TECH	89-01056	JCYYPN2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01295	DJGRM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01298	33WRM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01358	1Z9SM33	Teacher Laptop	Latitude 5500

Location	Asset Tag ID	Serial No	Description	Model
ASC - TECH	89-01720	327QNN2	Teacher Laptop	Latitude 5580
ASC - TECH	95-17447	SYX022LJ1	Chrome Tablet	10e
ASC - TECH	89-01764	3THPNN2	Teacher Laptop	Latitude 5580
ASC - TECH	90-00442	1FLYN72	ECLC Teacher Laptop	Latitude E5550
ASC - TECH	79-00010	9Q4MNN2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01027	b2q41n2	Teacher Laptop	Latitude 5580
ASC - TECH	56-01466	GMW46H2	Teacher Laptop	Latitude E5580
ASC - TECH	95-17452	SYX022LHV	Chrome Tablet	10e
ASC - TECH	95-10904	NXGUKAA001920023FC7600	Chromebook	C732
ASC - TECH	95-10725	NXGUKAA001920023F57600	Chromebook	C732
ASC - TECH	95-08398	NXGM8AA00181914D4F7600	Classroom Device	C731
ASC - TECH	95-10899	NXGUKAA0019200206D7600	Chromebook	C732
ASC - TECH	95-10717	NXGUKAA001920023717600	Chromebook	C732
ASC - TECH	95-10751	NXGUKAA001920020927600	Chromebook	C732
ASC - TECH	95-10280	NXGUKAA0019191E6AA7600	Chromebook	C732
ASC - TECH	95-08628	NXGM8AA0018191522E7600	Classroom Device	C731
ASC - TECH	89-01026	9lw41n2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01041	JY0YPN2	Teacher Laptop	Latitude 5580
ASC - TECH	90-00873	FC9FVD2	ECLC Teacher Laptop	Latitude E5570
ASC - TECH	89-01320	9Q91X33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01383	68K9M33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01728	D30VZF2	Teacher Laptop	Latitude E5570
ASC - TECH	50-04271	H17QNN2	Teacher Laptop	Latitude 5580
ASC - TECH	61-01667	CMHPNN2	Teacher Laptop	Latitude 5580
ASC - TECH	54-10360	1L1QNN2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01091	J87QNN2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01023	j5f81n2	Teacher Laptop	Latitude E5580
ASC - TECH	89-01065	1XG71N2	Teacher Laptop	Latitude 5580
ASC - TECH	50-04272	2Q1LNN2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01028	860g1n2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01024	9x441n2	Teacher Laptop	latitude e5580
ASC - TECH	89-01335	GRQ9M33	Teacher Laptop	Latitude 5500
ASC - TECH	56-01555	937QNN2	Teacher Laptop	Latitude 5580

Location	Asset Tag ID	Serial No	Description	Model
ASC - TECH	89-01020	6fj41n2	Teacher Laptop	Latitude 5580
ASC - TECH	89-01315	FS1BM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01378	8RM8M33	Laptop	Latitude 5500
ASC - TECH	89-01226	CMN1X33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01303	D18SM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01309	B53SM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01326	2S91X33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01349	9CDRM33	Laptop	Latitude 5500
ASC - TECH	89-01369	927PM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01308	89WMM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01328	3W7SM33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01351	D0FBM33	Laptop	Latitude 5500
ASC - TECH	89-01368	C409M33	Teacher Laptop	Latitude 5500
ASC - TECH	89-01229	7D8RM33	Laptop	Latitude 5500
ASC - TECH	95-13125	YX00Z6LL	Chrome Tablet	10e
ASC - TECH	95-13159	YX00Z6FA	Chrome Tablet	10e
ASC - TECH	95-13109	YX00Z9HV	Chrome Tablet	10e
ASC - TECH	95-13160	YX00Z67G	Chrome Tablet	10e
ASC - TECH	95-10701	NXGUKAA001920020777600	Chromebook	C732
ASC - TECH	89-02933	CMNA13701088	Wireless Receiver	750
ASC - TECH	95-18378	3K9H9W3	Chromebook	3110
ASC - TECH	89-02385	2Q7CHK2	Desktop Computer	Optiplex 5050
ASC - TECH	52-01850	CMNA12702659	Wireless Receiver	750
ASC - TECH	52-01851	CMNA13700906	Wireless Receiver	750
ASC - TECH	52-01854	CMNA13700131	Wireless Receiver	750
ASC - TECH	89-02939	CMNA13700706	Wireless Receiver	750
ASC - TECH	90-00430	30KYN72	Laptop	Latitude E5550
ASC - TECH	61-01492	NXGM8AA00170917DC67600	Chromebook	C731-C8VE
ASC - TECH	61-01499	NXGM8AA00170917D5F7600	Chromebook	C731
ASC - TECH	61-01503	NXGM8AA001790917C8A7600	Chromebook	C731-C8VE
ASC - TECH	89-01116	4M1LNN2	Laptop	Latitude 5580
ASC - TECH	89-02147	366GHK2	Desktop Computer	OptiPlex 5050
ASC - TECH	89-02425	2QSMHK2	Desktop Computer	Optiplex 5050

Location	Asset Tag ID	Serial No	Description	Model
ASC - TECH	87-00333	YX01WBWC	Lenovo 10e tablet	10e
ASC - TECH	79-00006	G0P6GC2	Laptop	Latitude E5550
ASC - TECH	89-00865	D7WW4C2	Laptop	Latitude 3379
ASC - TECH	90-00570	nxgm8aa0017131ca9a7600	Chromebook	C731
ASC - TECH	58-01100	6b9fvd2	Laptop	Latitude E5570
ASC - TECH	60-00471	FV9BK52	Laptop	Latitude 3340
ASC - TECH	89-02383	2QKCHK2	Desktop Computer	Optiplex 5050
ASC - TECH	70-01193	4TQML72	Laptop	Latitude E5570
ASC - TECH	90-00452	7VJYN72	Laptop	Latitude 5550
ASC - TECH	58-01266	NXGM8AA00170719AF07600	Chromebook	C731
ASC - TECH	89-01913	2QDHHK2	Desktop computer	Optiplex 5050
ASC - TECH	95-12781	YX00Z6VZ	Chrome Tablet	10e
ASC - TECH	89-01171	CFWK2H2	Laptop	Latitude E5570
ASC - TECH	89-01140	6Z8JPQ2	Teacher Laptop	Latitude E5590
ASC - TECH	95-17450	SYX022JWA	Chrome Tablet	10e
ASC - TECH	79-00030	301GK93	OptiPlex 5080 Tower XCTO	OptiPlex 5080
ASC - TECH	58-01109	10CSZF2	Sub Laptop	Latitude E5570
ASC - TECH	95-13060	YX00ZH0Z	Chrome Tablet	10e
ASC - TECH	95-13161	YX00Z7NG	Chrome Tablet	10e
ASC - TECH	95-13163	YX00Z9FN	Chrome Tablet	10e
ASC - TECH	95-13126	YX00Z6KS	Chrome Tablet	10e
ASC - TECH	95-13061	YX00Z8KX	Chrome Tablet	10e
ASC - TECH	95-13111	YX00ZGSL	Chrome Tablet	10e
ASC - TECH	95-13106	YX00Z7LS	Chrome Tablet	10e
ASC - TECH	95-13107	YX00ZJNE	Chrome Tablet	10e
ASC - TECH	95-13164	YX00Z9BH	Chrome Tablet	10e
ASC - TECH	95-13214	YX00ZX3T	Chrome Tablet	10e
ASC - TECH	95-13162	YX00ZYW5	Chrome Tablet	10e
ASC - TECH	95-13650	MP1X2YHQ	Chromebook	100e
ASC - TECH	95-13833	MP1XMX7N	Chromebook	100e
ASC - TECH	95-13110	YX00YJPW	Chrome Tablet	10e
ASC - TECH	95-12080	MP1TWGYC	Chromebook	100e
ASC - TECH	61-01953	NXH0BAA0018350513A7600	Chrome Tablet	Tab 10

<b>Location</b>	<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Model</b>
ASC - TECH	61-02017	PF2SQ37C	Chromebook	100e
ASC - TECH	61-02004	PF2SJ1AZ	Chromebook	100e
ASC - TECH	95-13116	YX00Z7DZ	Chrome Tablet	10e
ASC - TECH	84-00365	DMTKC3K3F182	District iPad	4th Generation
ASC - TECH	95-20273	1YKCDW3	Chromebook	3110
ASC - TECH	95-13127	YX00Z6PC	Chrome Tablet	10e
ASC - TECH	95-15740	4N01BL3	Chromebook	3100
ASC - TECH	95-17750	SPF3VZE3C	Chromebook	100e
ASC - TECH	95-13135	YX00Z9B1	Chrome Tablet	10e
ASC - TECH	95-13823	MP1XMTQH	Chromebook	100e

**KCS SURPLUS PROPERTY  
CTE - DB**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Bo Shadden

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Asset Tag ID	Serial No	Description	Condition	Notes (include specific location/room number)
		teacher desk	Poor	
1PHOX0827		large wide beige filing cabinet	Fair	
		large beige filing cabinet 4-Drawer	Fair	
		white magazine rack	Fair	
W86040HKU2N		i Mac Computer	Poor	
		Teacher Desk	Fair	
		Computer Cabinet Desk	Fair	
		Welding backpack	Poor	
		Curling Iron Total of 3	Poor	
		pair of clippers	Poor	
		cosmetology fake hand total of 8	Poor	
		cosmetology tripod Total of 5	Poor	

Location	Asset Tag ID	Serial No	Description	Model
D-B CTE	69-00254		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00257		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00302	3N6CB02	Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00309	CX0CB02	Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00301	5X0CB02	Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00260		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00263		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00253		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00256		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	50-02485	9Y8RCZ1	Desktop computer	Optiplex 9020 AIO
D-B CTE	69-00252		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00255		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00258		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00259		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00262		Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00307	3TWVWK2	Dell Optiplex 7450 All in One	
D-B CTE	69-00303	3N6CB02	Desktop Computer All-in-one	Optiplex 7440
D-B CTE	69-00308	5PWRHK2	Dell Optiplex 7450 All-In-One	
D-B CTE	69-00410		JVC 4K Camcorder	
D-B CTE	69-00251	2N28B02	Dell Optiplex 7440 AIO Series	
D-B CTE	69-00325	3MTVMN2	Dell OptiPlex 7450 All In One	
D-B CTE	69-00220	GHGGZF2	CTE Teacher Laptop	Latitude E5570
D-B CTE	69-00361	DWILNN2	Teacher Laptop	Latitude 5580
D-B CTE	89-01690	87PKNN2	Teacher Laptop	Latitude 5580

**KCS SURPLUS PROPERTY  
DOBYNS-BENNETT HIGH SCHOOL**

**Administrator/Supervisor's Signature**

Brian Tate

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Administrator must type their name to signify approval.

Asset Tag ID	Serial No	Description	Condition
95-01806	5kbbk52	Dell Latitude 3340	Poor
N/A	N/A	Box of Batteries/ Bad Docking Stations	Poor
N/A	N/A	Dell Monitor	Poor
N/A	1A2309196241	55' Phillips TV	Poor
N/A	U65174K0N511431	Brother HL-L321 OCW printer	Poor
		Black and grey rolling half table	Good
		Maroon single desk	Good
		Wall dry erase board (not attached to wall)	Good
		Drafting table	Fair
		Trapezoid table	Good
		Metal cabinet	Fair
		Metal desk drawers	Good
		Paper cutter	Good
		Rolling Computer Cabinet	Good
		Red top Long table	Poor
		Black office chair	Poor
		10 Holt: Elements of Language (Fifth Course) books	Good
		kiln	Poor
		cabinet	Fair
		2 hand car jacks	Poor
		Maroon couch	Poor
		Filing cabinet	Fair
		36 Student Desks	Good
		1 - Wooden TV Cabinet	Poor
		1 - 6 ft folding table	Poor

4 - Counter tops	Poor
5 - student chairs	Poor
1 - 2 tier rolling cart	Poor
2 - metal stepper	Poor
1 - metal volleyball jump	Fair
2 - 4drawer filing cabinets	Poor
1 - metal student desk	Poor
1 - wooden TV Stand	Poor
1 - metal teacher desk	Poor
1 - Sony projection TV	Poor
6 - lg wooden lockers	Poor
1 - couch	Poor
2 - wooden doors	Good
1 - metal book shelf	Poor
8- 4 foot fluorescent light fixtures	Good

Location	Asset Tag ID	Serial No	Description	Model
Dobyns-Bennett	50-04957	5S102G2	Sub Laptop	Latitude E5570
Dobyns-Bennett	50-04955	4BG7WD2	Sub Laptop	Latitude E5570
Dobyns-Bennett	50-04954	2ZMGZF2	Sub Laptop	Latitude E5570
Dobyns-Bennett	50-04947	1NY3JP3	Dell Chromebook 3100	3100
Dobyns-Bennett	50-02429	9S9XRT1	Dell Latitude 3330	
Dobyns-Bennett	50-04956	589FVD2	Sub Laptop	Latitude E5570
Dobyns-Bennett	50-03489	944WU82	Dell Optiplex 5040	
Dobyns-Bennett	50-04292	5p7ck52	DB Owned 3340's	
Dobyns-Bennett	50-04333	67BDVD2	Laptop	Latitude E5570
Dobyns-Bennett	50-02936	76ZLL02	Dell Optiplex 3020	
Dobyns-Bennett	50-02077	Y62248	Brother HL-5370DW	
Dobyns-Bennett	50-04952	8S6DVD2	Sub Laptop	Latitude E5570
Dobyns-Bennett	50-04959	3Z9K2H2	Sub Laptop	Latitude E5570
Dobyns-Bennett	50-04951	59CX5H2	Sub Laptop	Latitude 5580
Dobyns-Bennett	50-04948	1PY3JP3	Dell Chromebook 3100	3100
Dobyns-Bennett	50-03344	GBPSD42	Dell Optiplex 9020	
Dobyns-Bennett	50-02392	HF9F7Y1	Dell Optiplex 3010	
Dobyns-Bennett	50-04366	56ZLNN2	Teacher Laptop	Latitude 5580
Dobyns-Bennett	89-01059	1RB41N2	Teacher Laptop	Latitude 5580
Dobyns-Bennett	50-04387	BMHKNN2	Teacher Laptop	Latitude E5580
Dobyns-Bennett	95-14771	MP1ZW5DE	Chromebook	100e
Dobyns-Bennett	89-01058	BFB41N2	Teacher Laptop	Latitude 5580
Dobyns-Bennett	95-11007	NXGUKAA0019191464E7600	Chromebook	C732
Dobyns-Bennett	95-08114	NXGM8AA00181512B667600	Chromebook	C731
Dobyns-Bennett	95-11015	NXGUKAA001919147AA7600	Chromebook	C732
Dobyns-Bennett	50-03209	7YHF912	Laptop	Latitude 3340
Dobyns-Bennett	50-03215	HXHF912	Laptop	Latitude 3340
Dobyns-Bennett	50-03229	DXHF912	Laptop	Latitude 3340
Dobyns-Bennett	50-03213	4ZHF912	Laptop	Latitude 3340
Dobyns-Bennett	50-03230	HYHF912	Laptop	Latitude 3340
Dobyns-Bennett	89-01484	40201125900787	Clevertouch Interactive Panel 75"	CTIMPACT4K
Dobyns-Bennett	50-04815	NXGM8AA00691107C107600	Instructional Assistant Acer Chrome Books	Chromebook C731
Dobyns-Bennett	50-04963	J78FVD2	Sub Laptop	Latitude E5570

Location	Asset Tag ID	Serial No	Description	Model
D-B EXCEL	72-00085	C02SN5ZKGF1J	iMac	21.5" 2015
D-B EXCEL	72-00084	C02SN60PGF1J	Apple iMac	
D-B EXCEL	72-00159	C02V81RLH7VF	I Mac A1418	
D-B EXCEL	72-00195	G091 0L04 9162 0471	Kindle (#4)	10th Generation
D-B EXCEL	72-00202	G091 0L04 9162 050M	Kindle (#11)	10th Generation
D-B EXCEL	72-00188	G091 0L04 9162 0549	Kindle( #1)	10th Generation
D-B EXCEL	72-00227	G091 0L04 9254 003K	Kindle (DBE#12)	10th Generation
D-B EXCEL	72-00194	G091 0L04 9162 040W	Kindle (#3)	10th Generation
D-B EXCEL	72-00153	C02V81RPH7VF	I Mac A1418	
D-B EXCEL	72-00201	G091 0L04 9162 041R	Kindle (#10)	10th Generation
D-B EXCEL	72-00154	C02V81RNH7VF	I Mac A1418	
D-B EXCEL	72-00157	C02V81RQH7VF	I Mac A1418	
D-B EXCEL	72-00158	C02V81RRH7VF	I Mac A1418	
D-B EXCEL	72-00155	C02V81RSH7VF	I Mac A1418	
D-B EXCEL	72-00199	G091 0L04 9162 0622	Kindle (#8)	10th Generation
D-B EXCEL	72-00200	G091 0L04 9162 0413	Kindle (#9)	10th Generation
D-B EXCEL	72-00197	G091 0L04 9142 04DH	Kindle (#6)	10th Generation
D-B EXCEL	72-00250	G091 0L04 9244 032K	Kindle #7	10th Generation
D-B EXCEL	72-00152	C02V81RMH7VF	iMac A1418	
D-B EXCEL	72-00156	C02V81RKH7VF	I Mac A1418	

**KCS SURPLUS PROPERTY  
JACKSON ELEMENTARY SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

*Kelli Seymour*

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
95-08037		ACER Chromebook	Fair
95-08954		ACER Chromebook	Fair
95-08837		ACER Chromebook	Fair
95-08377		ACER Chromebook	Fair
52-01562		ACER Chromebook	Fair
95-08667		ACER Chromebook	Fair
	NXCM8AA001815107397600		Fair
52-01431		Peavey XR86000 Mixer	Poor
		Logitech Keyboard	Poor

Location	Asset Tag ID	Serial No	Description	Model
Jackson Elementary School	52-01094	TU9K4501156	Epson VS230	
Jackson Elementary School	95-10082	NXGUKAA0019191DF3B7600	Chromebook	C732
Jackson Elementary School	95-10094	NXGUKAA0019191E09D7600	Chromebook	C732
Jackson Elementary School	95-10080	NXGUKAA0019191E3BB7600	Chromebook	C732
Jackson Elementary School	95-13952	YX01NF6P	Chrome Tablet	10e
Jackson Elementary School	95-13131	YX00Z6N2	Chrome Tablet	10e
Jackson Elementary School	95-12883	YX00ZGML	Chrome Tablet	10e
Jackson Elementary School	95-12891	YX00Z9BE	Chrome Tablet	10e
Jackson Elementary School	95-13130	YX00Z71D	Chrome Tablet	10e
Jackson Elementary School	95-12908	YX00Z71Z	Chrome Tablet	10e
Jackson Elementary School	95-12879	YX00Z96T	Chrome Tablet	10e
Jackson Elementary School	95-12882	YX00Z9AX	Chrome Tablet	10e
Jackson Elementary School	95-12880	YX00Z6C2	Chrome Tablet	10e
Jackson Elementary School	95-13134	YX00Z7TY	Chrome Tablet	10e
Jackson Elementary School	95-13040	YX00Z91D	Chrome Tablet	10e
Jackson Elementary School	95-13133	YX00ZGVZ	Chrome Tablet	10e
Jackson Elementary School	95-12881	YX00ZGST	Chrome Tablet	10e
Jackson Elementary School	95-12884	YX00Z9FR0	Chrome Tablet	10e
Jackson Elementary School	95-13132	YX00Z8KD	Chrome Tablet	10e
Jackson Elementary School	52-01757	NXH0BAA001835050B27600	Chrome Tablet	TAB 10
Jackson Elementary School	52-01789	NXH0BAA001830078017600	Chrome Tablet	Tab 10
Jackson Elementary School	52-01761	NXH0BAA001835050E57600	Chrome Tablet	TAB 10
Jackson Elementary School	52-01754	NXH0BAA001835050FA7600	Chrome Tablet	TAB 10
Jackson Elementary School	52-01793	NXH0BAA0018350510B7600	Chrome Tablet	Tab 10
Jackson Elementary School	52-01792	NXH0BAA001835051047600	Chrome Tablet	Tab 10
Jackson Elementary School	52-01781	NXH0BAA00183005E027600	Chrome Tablet	Tab 10
Jackson Elementary School	52-01795	NXH0BAA001835050A57600	Chrome Tablet	Tab 10
Jackson Elementary School	52-01791	NXH0BAA001830077ED7600	Chrome Tablet	Tab 10
Jackson Elementary School	52-01768	NXH0BAA0018281A9307600	Chrome Tablet	TAB 10
Jackson Elementary School	95-11309	NXGUKAA0019191E1047600	Chromebook	C732
Jackson Elementary School	95-10125	NXGUKAA0019191E0B97600	Chromebook	C732
Jackson Elementary School	95-10168	NXGUKAA0019191E0917600	Chromebook	C732
Jackson Elementary School	95-10087	NXGUKAA0019191E0B87600	Chromebook	C732

Location	Asset Tag ID	Serial No	Description	Model
Jackson Elementary School	95-10084	NXGUKAA0019191DFA97600	Chromebook	C732

**KCS SURPLUS PROPERTY  
JEFFERSON ELEMENTARY SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Stephanie L. Potter

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
		cassette tape players	Poor
		Black Rolling Teacher Chair	Poor
		Scantron Testing Machine	Poor
		12 Macmillan/Mcgraw-Hill Science Textbooks	Fair
		8 TI-30 Challenger calculators	Fair
		Joy document camera	Poor
		Sony F-V420 microphone--old	Poor

Location	Asset Tag ID	Serial No	Description	Model
Jefferson Elementary School	54-10635	NXHOBAA00183006DB27600	Chrome Tablet	Chromebook Tab 10
Jefferson Elementary School	55-00010	CT92G01160	DALTON WALKIN FREEZER	
Jefferson Elementary School	54-10449	DMPLPA1LFK10	Ipad (Air) - Library	
Jefferson Elementary School	54-10450	DMPL930NFK10	Ipad (Air) - Library	
Jefferson Elementary School	54-10448	DMQ35HYFK10	Ipad (Air) - Library	
Jefferson Elementary School	54-10351	DMPLJW9BFK10	Ipad - Library	A1474
Jefferson Elementary School	89-01439	glk99h2	Teacher Laptop	Latitude 5580
Jefferson Elementary School	54-01116	DMPSCVMZHG5D	Ipad	Air 2
Jefferson Elementary School	54-01120		Apple Ipad	Ipad
Jefferson Elementary School	54-10634	NXH0BAA00183006D4A7600	Chrome Tablet	Chromebook Tab 10
Jefferson Elementary School	89-01902	40190611000453	Interactive Panel	ProColor 752U 75"
Jefferson Elementary School	54-10417	NXGUKAA001919050E37600	Chromebook 11 C732-C6WU	C732-C6WU

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JOHNSON ELEMENTARY SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Brett Herron

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
B6211528		Kenwood Walkie TK-3400	Poor
404369		Kenwood Walkie TK-3200L	Poor
		3 Kenwood Batteries KNB-45L	Poor
023075C1053	5045A	Bose Wave Radio/CD	Poor
		4 Drawer Gray Filing cabinet	Poor

Location	Asset Tag ID	Serial No	Description	Model
Johnson Elementary School	89-01299	BSJSM33	Laptop	Latitude 5500
Johnson Elementary School	95-13104	YX00Z6JY	Chrome Tablet	10e
Johnson Elementary School	95-13062	YX00ZGVH	Chrome Tablet	10e
Johnson Elementary School	56-01792	CMNA13700383	Wireless Receiver	750
Johnson Elementary School	56-01175	79RHQ72	Laptop	Latitude E5550
Johnson Elementary School	56-01765	NXGM8AA0018180E0D47600	Chromebook	C731
Johnson Elementary School	56-01717	5PR5GC2	Laptop	Latitude E5550
Johnson Elementary School	56-01687	NXGUKAA0019191E3D07600	Chromebook	C732
Johnson Elementary School	56-01685	NXGUKAA0019191E3C87600	Chromebook	C732
Johnson Elementary School	56-01689	NXGUKAA0019191E39B7600	Chromebook	C732
Johnson Elementary School	56-01427	20B82H2	Laptop	Latitude E5570
Johnson Elementary School	56-01686	NXGUKAA0019191E3C87600	Chromebook	C732
Johnson Elementary School	56-01690	NXGUKAA0019191E3D87600	Chromebook	C732
Johnson Elementary School	56-01763	NXGM8AA001819150607600	Chromebook	C731
Johnson Elementary School	56-01679	NXGUKAA0019191E39A7600	Chromebook	C732
Johnson Elementary School	56-01683	NXGUKAA0019191E3E97600	Chromebook	C732

**KCS SURPLUS PROPERTY  
KENNEDY ELEMENTARY SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Dr. Heather Hobbs

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**Asset Tag ID**

**Serial No**

**Description**

**Condition**

**Notes (include specific location/room number)**

Location	Asset Tag ID	Serial No	Description	Model
Kennedy Elementary School	58-01072	727bk52	Laptop	Latitude 3340
Kennedy Elementary School	58-00995	G5MACX003109	Chrombit & License	Chromebit
Kennedy Elementary School	58-00994	G5MACX002864	Chrombit & License	Chromebit
Kennedy Elementary School	95-17424	YX022L45	Chrome Tablet	10e
Kennedy Elementary School	95-15390	YX022L56	Chrome Tablet	10e
Kennedy Elementary School	58-00887	HY3A91BF700644X	Chromebook and License	
Kennedy Elementary School	58-00883	HY3A91LF700807J	Chromebook and License	
Kennedy Elementary School	58-00886	HY3A91LF700800E	Chromebook and License	
Kennedy Elementary School	58-00884	0UG99FCF223797F	Chromebook and License	
Kennedy Elementary School	58-00879	4A16102Z0	TV Streaming Device	Chromecast
Kennedy Elementary School	58-00993	G5MACX002015	Chrombit & License	Chromebit
Kennedy Elementary School	95-10734	NXGUKAA001920020837600	Chromebook	C732
Kennedy Elementary School	95-13955	YX01NFJH	Chrome Tablet	10e
Kennedy Elementary School	95-13954	YX01NFTV	Chrome Tablet	10e
Kennedy Elementary School	95-13956	YX01NF6L	Chrome Tablet	10e
Kennedy Elementary School	95-13957	YX01NF5T	Chrome Tablet	10e
Kennedy Elementary School	95-13982	YX01NEY0	Chrome Tablet	10e
Kennedy Elementary School	95-13166	YX00Z99J	Chrome Tablet	10e
Kennedy Elementary School	95-13043	YX00Z795	Chrome Tablet	10e
Kennedy Elementary School	95-13138	YX00Z6X5, replacement YX01FDMW	Chrome Tablet	10e
Kennedy Elementary School	95-13149	YX00ZJBW	Chrome Tablet	10e
Kennedy Elementary School	95-13168	YX00Z9F6	Chrome Tablet	10e
Kennedy Elementary School	95-13170	YX00Z72P	Chrome Tablet	10e
Kennedy Elementary School	95-13140	YX00Z66M	Chrome Tablet	10e
Kennedy Elementary School	95-13146	YX00Z9AL	Chrome Tablet	10e
Kennedy Elementary School	95-13165	YX00ZX2W	Chrome Tablet	10e
Kennedy Elementary School	95-13985	YX01NDRS	Chrome Tablet	10e
Kennedy Elementary School	58-01242	YX01D5YQ	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01245	YX01D5YK	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01251	YX01D5FB	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01244	YX01D5Y6	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01252	YX01EZYR	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01243	YX01D5X4	Tablet (Teacher)	10e Chromebook Tablet 2-in-1

Location	Asset Tag ID	Serial No	Description	Model
Kennedy Elementary School	58-01250	YX01D59N	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01246	YX01D572	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01248	YX015D5TR	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01249	YX01D5A0	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01247	YX01D59J	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	58-01253	YX01EZW3	Tablet (Teacher)	10e Chromebook Tablet 2-in-1
Kennedy Elementary School	95-13144	YX00ZX8A	Chrome Tablet	10e
Kennedy Elementary School	95-13137	YX00Z7XZ	Chrome Tablet	10e
Kennedy Elementary School	95-13167	YX00Z7Q5	Chrome Tablet	10e
Kennedy Elementary School	95-13143	YX00ZWZK	Chrome Tablet	10e
Kennedy Elementary School	95-13136	YX00Z72W, replacement YX01FDN8	Chrome Tablet	10e
Kennedy Elementary School	95-13139	YX00Z6BK	Chrome Tablet	10e
Kennedy Elementary School	95-13151	YX00ZJ6R	Chrome Tablet	10e
Kennedy Elementary School	95-13141	YX00Z6BF	Chrome Tablet	10e
Kennedy Elementary School	95-10861	NXGUKAA001920020557600	Chromebook	C732

**KCS SURPLUS PROPERTY  
LINCOLN ELEMENTARY SCHOOL**

**Administrator/Supervisor's Signature**

Suzanne Zahner

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Administrator must type their name to signify approval.

**Asset Tag ID**

**Serial No**

**Description**

**Condition**

**Notes (include specific location/room number)**

Location	Asset Tag ID	Serial No	Description	Model
Lincoln Elementary School	95-10202	NXGUKAA0019191E6677600	Chromebook	C732

**KCS SURPLUS PROPERTY  
PALMER EARLY LEARNING CENTER**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Janice Irvin, Ed. D.

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
CNAC81X1LR		1 HP Color Laser Jet CP1518ni	Poor
CNF8G4W8YC		1 HP LaserJet Pro 200 color MFP M276nw	Poor
		4 Cribs	Good
		1 Crib	Poor
		1 Big Book Display/Easel Stand	Poor
		2 Casio GZ1 flip phone	Fair

Location	Asset Tag ID	Serial No	Description	Model
Palmer	86-00144	S/NFSL8011	Freestanding Partition	

**KCS SURPLUS PROPERTY  
ROSS N ROBINSON MIDDLE SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
n/a	4030001165	Shure Wireless mic	Poor
n/a	416021124	Shure Wireless mic	Poor
n/a	207000065	Shure Wireless mic	Poor
n/a		baldwin piano	Poor
n/a	2203282	gtd audio	Poor
n/a	2203285	gtd audio	Poor
n/a		stand up desk	Poor
n/a	690013	EV m2 Mixing consol	Poor
n/a		chair missing the back	Poor
n/a		LeLigh Designer II	Fair
n/a		metal frames	Poor
n/a	10789179	q23 ffx peavey amp	Fair
n/a	U62053k8f358500	brother printer mfc 5890cn	Poor
n/a		old speakers for desktop computer	Poor
n/a		world of music books 80	Fair
n/a		making music books 65	Fair
n/a		music 60	Fair

Location	Asset Tag ID	Serial No	Description	Model
RNR Middle School	63-02591	CMNA13700851	Wireless Receiver	750
RNR Middle School	63-01141	JNC9GN1	Printer	2330 DN Laser
RNR Middle School	63-01085	MSUF080318L	Projector	PowerLite 84
RNR Middle School	63-01084	MSUF080313L	Projector	PowerLite 84+ LCD
RNR Middle School	63-01881	17000250	Wireless Microphone System	G-787
RNR Middle School	63-01207	P9FF170952L	Projector	PowerLite 95
RNR Middle School	63-02222	U65175L8N205068	Printer	HL-L3230CDW
RNR Middle School	63-02231	U64988A9N131323	Printer	MFCL2750DW
RNR Middle School	63-01713		SmartBoard on Cart w/projector	
RNR Middle School	95-17607	GFSYHQ3	Chromebook	3100
RNR Middle School	89-02946	CMNA13700070	Wireless Receiver	750
RNR Middle School	95-17114	H3GX9L3	Chromebook	3110
RNR Middle School	63-02592	CMNA13700646	Wireless Receiver	750
RNR Middle School	63-02595	CMNA13700629	Wireless Receiver	750
RNR Middle School	89-02942	CMNA12702583	Wireless Receiver	750
RNR Middle School	95-15591	2623ZJ3	Chromebook	3100

**KCS SURPLUS PROPERTY  
ROOSEVELT ELEMENTARY SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Philip Andrew Wright

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
		Metal teacher desk	Good
		3 Large locking metal cabinets	Fair
		Large wooden teacher desk	Good
		Wooden teacher desk	Fair
		Rolling wooden cart	Fair
		Small trampoline	Fair
U63878C3N285066		Brother HL-L2300D printer	Poor
ST:GQZ41D2		Chromebox	Poor
		Grade 1 Investigations 3 and Common Core Grade 1 tea	Good

Location	Asset Tag ID	Serial No	Description	Model
Roosevelt Elementary School	65-00358		Printer	2035N
Roosevelt Elementary School	65-00985	no s/n	Wall Speakers	
Roosevelt Elementary School	95-15377	YX022MXQ	Chrome Tablet	10e
Roosevelt Elementary School	65-00831		Mats - royal blue	
Roosevelt Elementary School	65-00910	ska02507	Copier	IR6555I
Roosevelt Elementary School	95-12957	YX00Z69H	Chrome Tablet	10e
Roosevelt Elementary School	95-12934	YX00Z667	Chrome Tablet	10e
Roosevelt Elementary School	95-12962	YX00ZGRG	Chrome Tablet	10e
Roosevelt Elementary School	95-12925	YX00Z6ZV	Chrome Tablet	10e
Roosevelt Elementary School	95-12933	YX00Z6WB	Chrome Tablet	10e
Roosevelt Elementary School	95-12959	YX00Z6S5	Chrome Tablet	10e
Roosevelt Elementary School	95-12935	YX00Z675	Chrome Tablet	10e
Roosevelt Elementary School	95-12937	YX00Z66A	Chrome Tablet	10e
Roosevelt Elementary School	95-12960	YX00Z6Q5	Chrome Tablet	10e
Roosevelt Elementary School	95-12958	YX00Z6J4	Chrome Tablet	10e
Roosevelt Elementary School	95-12961	YX00Z6GM	Chrome Tablet	10e

**KCS SURPLUS PROPERTY  
SEVIER MIDDLE SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Kyle Loudermilk

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<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Condition</b>
		wooden teacher desk	Fair
		21 students chairs	Fair
		5 red tables	Poor
		2 drawer rolling metal filing cabinet	Fair
		extra long computer desk/table	Poor
		wooden teacher desk	Fair
		black chair with wheels (BROKEN)	Poor
		dark brown teacher desk with glass top	Fair
		black and gray bookcase	Good
		light yellow wood table	Good
		DVD player	Fair
		4 teacher desks	Poor
CNG8G64GP4		printer scanner laser jet	Poor
		tv cart	Good
		2 small book shelves (turn and multiple small shelves)	Poor

**KCS SURPLUS PROPERTY  
WASHINGTON ELEMENTARY SCHOOL**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

Heather Wolf

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**Asset Tag ID**

**Serial No**

**Description**

**Condition**

**Notes (include specific location/room number)**

<b>Location</b>	<b>Asset Tag ID</b>	<b>Serial No</b>	<b>Description</b>	<b>Model</b>
Washington Elementary School	89-01771	4BCX5H2	Laptop	Latitude E5580
Washington Elementary School	70-01536	NXGUKAA00191802F737600	Acer Chromebook 11	Acer 11 Chromebook C731
Washington Elementary School	70-01535	NXGUKAA00191802F837600	Acer Chromebook 11	Acer 11 Chromebook C731
Washington Elementary School	70-01727	3NTGZF2	Sub Laptop	Latitude E5570

**KCS SURPLUS PROPERTY  
MAINTENANCE DEPARTMENT**

**Administrator/Supervisor's Signature**

Administrator must type their name to signify approval.

David Sewell

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**Asset Tag ID**

**Serial No**

**Description**

**Condition**

**Notes (include specific location/room number)**

Location	Asset Tag ID	Serial No	Description	Model
Maintenance Shop	87-00005		LATHE SOUTHBEND	
Maintenance Shop	87-00337	YX01WC57	Lenovo 10e tablet	10e
Maintenance Shop	87-00330	YX01WCNX	Lenovo 10e tablet	10e
Maintenance Shop	87-00336	YX01W080	Lenovo 10e tablet	10e
Maintenance Shop	87-00339	YX01W5EF	Lenovo 10e tablet	10e
Maintenance Shop	87-00335	YX01WCDP	Lenovo 10e tablet	10e
Maintenance Shop	87-00338	YX01WCEC	Lenovo 10e tablet	10e
Maintenance Shop	87-00332	YX01WCEX	Lenovo 10e tablet	10e
Maintenance Shop	87-00334	YX01W4GE	Lenovo 10e tablet	10e
Maintenance Shop	87-00331	YX01WCD8	Lenovo 10e tablet	10e



TO: Board of Education  
Dr. Chris Hampton, Superintendent

FROM: David J. Frye, Chief Finance Officer DJF

DATE: June 10, 2025

SUBJECT: Recommendation to Renew Mastery View Predictive Assessments Subscription

On April 9, 2024, the Board of Education approved awarding the RFP for a Customized Benchmark Assessment Program to Instructure, Inc. The RFP included annual renewals subject to agreement by both parties.

It is recommended that the Board approve the renewal for the Mastery Connect and Item Bank subscriptions with Instructure, Inc., for the upcoming school year in an amount not to exceed \$95,004.00.

Funds will be from Schools 2026 GP account 141-7250-773.03-22.



Instructure, Inc.  
 6330 South 3000 East, Suite 700  
 Salt Lake City, UT 84121  
 United States

## Order Form

Order: Q-453854-1  
 Date: 2025-05-16  
 Order Valid Through: 2025-06-30

### Order Form for Kingsport City Schools

#### Bill to Information

**Entity Name:** Kingsport City Schools  
**Address:** 400 Clinchfield Street, Suite 200  
**City:** Kingsport  
**State/Province:** Tennessee  
**Zip/Postal Code:** 37660  
**Country:** United States

#### Billing Contact

**Name:**  
**Email:**  
**Phone:**

#### Ship to Information

**Entity Name:** Kingsport City Schools  
**Address:** 400 Clinchfield Street, Suite 200  
**City:** Kingsport  
**State/Province:** Tennessee  
**Zip/Postal Code:** 37660  
**Country:** United States

#### Shipping Contact

**Name:** Michael Hubbard  
**Email:** mhubbard@k12k.com  
**Phone:** +1 423 378 2100

#### Billing Information

**Billing Frequency:** Annually Upfront Upon Start Date

**Billing Frequency Term:** Non-recurring items will be invoiced upon signing. Recurring items will be invoiced on the subscription start date.

**Payment Terms:** Net 30

Year 1								
Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S7	Item Bank - Mastery All 4 Subjects & Mastery View Bundle	2025-07-01	2026-06-30	Recurring	User	5,200	USD 3.72	USD 19,344.00
S6	Individual Student Reports	2025-07-01	2026-06-30	Recurring	User	5,200	USD 0.25	USD 1,300.00
S5	Mastery View Predictive Assessments TN - Full Year - District Pricing - District Pacing - ELA;Math - 2	2025-07-01	2026-06-30	Recurring	User	550	USD 8.49	USD 4,669.50
S4	Mastery View Predictive Assessments TN - Full Year - District Pricing - District Pacing - State Tested Subjects - 3;4;5;6;7;8;9;10;11	2025-07-01	2026-06-30	Recurring	User	4,650	USD 8.49	USD 39,478.50
S1	Mastery Connect Bundled Subscription	2025-07-01	2026-06-30	Recurring	User	5,200	USD 5.81	USD 30,212.00

Billing Summary			
Segment	Recurring	Non-Recurring	Total
Year 1	USD 95,004.00	USD 0.00	USD 95,004.00
<b>Total</b>	<b>USD 95,004.00</b>	<b>USD 0.00</b>	<b>USD 95,004.00</b>

Reference	Products	Description
S12	Item Bank - Mastery All 4 Subjects & Mastery View Bundle	Included in your Item Bank - Navigate All 4 Subjects & CASE Bundle:

Products	Description	Qty
Mastery Item Bank Subscription	Mastery Item Bank subscription for ELA, Math, Science and Social Studies featuring learning standards alignments for all 50 States, D.C., Common Core and Next Generation Science Standards.	5,200.00
Mastery Item Bank - Supplemental	Annual Subscription for Mastery Item Bank - Supplemental	5,200.00
Individual Student Reports	Mastery View Individual Student Reports	5,200.00
Mastery View Predictive Assessments TN - Full Year - District Pricing - District Pacing - ELA:Math - 2	Mastery View Predictive Assessments - Grade Levels	550.00
Mastery View Predictive Assessments TN - Full Year - District Pricing - District Pacing - State Tested Subjects - 3;4;5;6;7;8;9;10;11	Mastery View Predictive Assessments - Grade Levels	4,650.00
Mastery Connect Student Licensing - GradeCam	User means a learner, administrator, author, manager or designated user associated with Customer's organization, which is authorized by Customer to use the Service with a login credential. Includes access to GradeCam services allowing for bubblesheet scoring.	5,200.00
Mastery Connect Subscription	Mastery Connect - Subscription	5,200.00

**Quote Special Terms**

Recurring items on this Order Form (other than any 3<sup>rd</sup> Party Products) shall automatically renew for succeeding terms of 12-month duration at an annual price increase of 5% unless either party gives the other party 60 days' written notice of its intent not to renew prior to the expiration of the then-current term.

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

**User Clause:** User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

**User Typical Use Clause:** In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

**Payment Terms - Renewal Order Form:** In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

**Terms and Conditions**

**Governing Terms:** This Order Form shall be governed by the Master Terms and Conditions which can be found here:

<https://www.instructure.com/policies/mastertermsconditions>

**Data Processing Addendum:** The data processing addendum between the parties is available at: <https://www.instructure.com/policies/data-processing-addendum>

**Conflict Clause:** In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

**Notes:**

This quote is for Mastery View Predictive Assessments for grades 2-11 and Mastery Item bank/ Mastery Item bank Supplemental. Assessments will be delivered via Mastery Connect (with GradeCam).

Grade 2 = ELA and Math

Grades 3-5 = ELA, Math, and Science

Grades 6-8 = ELA, Math (including middle school Algebra I and Geometry) , Science, and SS

High School = 3 test a year (traditional) or 2 tests a semester (block) in Standard English I and II, Algebra I, Geometry, and Biology.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form?  Please Enter (Yes or No):	Check here if your company is exempt from US state sales tax:
If Yes, please enter PO Number:	Please email all US state sales tax exemption certifications to <a href="mailto:ar@instructure.com">ar@instructure.com</a>

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

**Kingsport City Schools**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Instructure, Inc. (USA/CAN)**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



TO: Board of Education  
Dr. Chris Hampton, Superintendent

FROM: David J. Frye, Chief Finance Officer DJF

DATE: June 10, 2025

SUBJECT: Recommendation to Renew Canvas Subscription

Canvas is a software platform that helps educators manage and organize their online courses, as well as facilitate online learning and communication between students and teachers. For example, an instructor using Canvas can create a course, upload lecture materials (such as videos, slides, and readings), and set up assignments and quizzes for students to complete. Students can then access these materials, submit their work, and receive feedback from the instructor through the platform. We currently utilize Canvas and recommend renewing for two more school years at a cost of \$149,617.07.

Funding will be from the Schools General Purpose C & I account 141-7154-711.04-29.



# Services Order Form

Order #: Q-380530-1  
 Date: 2024-12-20  
 Offer Valid Through: 2025-06-30

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

## Order Form For Kingsport City Schools

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Address: 400 Clinchfield Street, Suite 200  
 City: Kingsport  
 State/Province: Tennessee  
 Zip/Postal Code: 37660  
 Country: United States

### Order Information

Billing Frequency: Annually Upfront Upon Start Date  
 Payment Terms: Net 30

### Billing Contact

Name: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_

### Primary Contact

Name: Brian Cinnamon  
 Email: bcinnamon@k12k.com  
 Phone: +1 423 378 2100

### Billing Frequency Term:

Non-recurring items will be invoiced upon signing. Recurring items will be invoiced on the subscription start date.

Year 1						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas LMS Cloud Subscription	2025-07-01	2026-06-30	User	8,338	USD 43,440.98	USD 43,440.98
24x7 Tier 1 Support (Faculty Only)	2025-07-01	2026-06-30	30% of Subscription (Minimums Apply)	1	USD 13,032.29	USD 13,032.29
Canvas Studio Cloud Subscription	2025-07-01	2026-06-30	User	8,338	USD 16,509.24	USD 16,509.24
Recurring Sub-Total						USD 72,982.51
Year 1 Total						USD 72,982.51

Year 2						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas LMS Cloud Subscription	2026-07-01	2027-06-30	User	8,338	USD 45,608.86	USD 45,608.86

Description	Start Date	End Date	Metric	Qty	Price	Amount
24x7 Tier 1 Support (Faculty Only)	2026-07-01	2027-06-30	30% of Subscription (Minimums Apply)	1	USD 13,682.66	USD 13,682.66
Canvas Studio Cloud Subscription	2026-07-01	2027-06-30	User	8,338	USD 17,343.04	USD 17,343.04
Recurring Sub-Total						USD 76,634.56
Year 2 Total						USD 76,634.56
<b>Grand Total:</b>						USD 149,617.07

Deliverable	Description	Expiration	Qty
Canvas LMS Cloud Subscription	Canvas LMS - K-12 Subscription (by user)	N/A	8,338
24x7 Tier 1 Support (Faculty Only)	24x7 Tier 1 support (faculty only) per year (30% of subscription - min \$4,500 USD)	N/A	1
Canvas Studio Cloud Subscription	Canvas Studio - K-12 Subscription (User)	N/A	8,338

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

**Metrics and Descriptions:**

**User:** User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Product	Description
Canvas LMS Cloud Subscription	Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year.
Canvas Studio Cloud Subscription	Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year.

**Duration:** The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

**Miscellaneous:** Instructure's support terms are available as follows:  
Canvas & Catalog: <https://www.instructure.com/canvas/support-terms>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

**Terms and Conditions**

This Order Form shall be governed by the Master Terms and Conditions which can be found here:  
<https://www.instructure.com/policies/mastertermsconditions>.

Product Specific Supplements which can be found here:<https://www.instructure.com/policies/product-supplements>, govern the use of the applicable product and/or feature offerings listed in this Order Form and/or utilized by Customer, and are incorporated into the Master Terms and Conditions.

In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

The parties agreement with regards to Instructure's processing of personal data or personally identifiable information can be found at: <https://www.instructure.com/policies/data-processing-addendum>

**Auto Renewal Terms**

Recurring items on this Order Form (other than any 3rd Party Products) shall automatically renew for succeeding terms of 12 month duration at an annual price increase of 5% unless either party gives the other party 60 days' written notice of its intent not to renew prior to the expiration of the then-current term.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form?  Please Enter (Yes or No): _____ If yes, please enter PO Number: _____	Check here if your company is exempt from US state sales tax : _____  <i>Please email all US state sales tax exemption certifications to <a href="mailto:ar@instructure.com">ar@instructure.com</a></i>  1

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

**Kingsport City Schools**

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

**Instructure, Inc.**

Signature:	_____
Name:	_____
Title:	_____
Date:	_____



TO: Board of Education  
Dr. Chris Hampton, Superintendent

FROM: David J. Frye, Chief Finance Officer DJF

DATE: June 10, 2025

SUBJECT: Recommendation to Extend TDEC Agreement Allowing Access to Property for  
Air Monitoring at Jefferson Elementary School

For many years the State of Tennessee Department of Environment and Conservation (TDEC) has maintained an air monitoring station on the property that is part of Thomas Jefferson Elementary School. In 2002 the city entered into an agreement with TDEC to locate the air monitoring station at the current location on D Street, which is next to a parking lot across the street from the school facility.

TDEC is requesting an extension of the license for the period of July 1, 2025 through June 30, 2030, at no cost. Extending the license agreement authorizes TDEC's access to the property for the sole purpose of maintaining and operating the air monitoring station.

THIS INSTRUMENT PREPARED BY:

State of Tennessee  
Department of Environment and Conservation  
Division of Air Pollution Control  
Davy Crockett Tower  
500 James Robertson Parkway, 7<sup>th</sup> Floor  
Nashville, Tennessee 37243

Presented for review by: David King Environmental Program Manager on 04/01/2025.  
(Name and Title) (Date)

## LICENSE AGREEMENT

FOR AND IN CONSIDERATION of the mutual benefits accruing to the parties hereto, City of Kingsport (hereinafter referred to as "Licensor") hereby issues a License to the STATE OF TENNESSEE, Department of Environment and Conservation (hereinafter referred to as the "State") pursuant to the terms and conditions as follows:

1. PURPOSE – The State shall, at all times, have the right to enter upon the Premises (as defined below) for the sole purpose of establishing, operating, and maintaining an air monitoring station and any associated equipment (collectively the "Monitoring Station").
2. PREMISES – This License shall apply to the Licensor's property located in Sullivan County, Tennessee, with an address of 1657 D Street, Kingsport, Tennessee 37660 (the "Premises"). The Premises are further described in Deed Book 931C, Page 379, and as Map 016D, Parcel 039.00. The State shall establish its Monitoring Station within a fifteen (15) feet by twenty (20) feet tract situated on the Licensor's Premises as seen on the map attached to this License.
3. TERM – The term of this License shall cover the period from July 1, 2025 through June 30, 2030.
4. FEE – The State will not be required to pay the Licensor any compensation for the use of the Premises described in section 2 above.
5. TERMINATION – The Licensor agrees to allow the State to operate the Monitoring Station for the term specified in section 3 at the Premises with the option, in the State's sole discretion, to renew this License after the end of the term. If the State does not renew, or if this License is cancelled, the State will return the Premises to its original condition or as near thereto as reasonably possible at the end of this License, excepting normal wear and tear, provided any damage was due to the State's actions in connection with this License. The State or Licensor may terminate the License after providing one hundred twenty (120) days written notice to the other party.
6. LIABILITY – Licensor assumes no responsibility for any incidents which may occur as a result of the Monitoring Station being on the Premises. Licensor will be responsible for any damage to the Monitoring Station caused by Licensor's actions, including Licensor's, or its agent's, negligence. The State will be liable for damages caused by its activities or the Monitoring Station to the extent permitted by the Tennessee Claims Commission Act, Tennessee Code Annotated Section 9-8-301 et seq.
7. ASSIGNMENT – This License shall not be transferred, conveyed, or assigned to another party without prior written consent from the non-transferring party. This License shall be binding on, and inure to the benefit of, the parties' approved heirs, representatives, successors, transferees, and assigns.
8. STATE PROPERTY – The Monitoring Station, and any other State-owned or State-controlled equipment on the Premises, is the sole and exclusive property of the State. Licensor may not remove or in any way disturb the State's equipment on the Premises without the State's prior written consent. Further, Licensor may not plant any trees or shrubs or construct any new structures within sixty-six (66) feet of the Monitoring Station, or take any action that would or may interfere with the operation of the Monitoring Station, without the prior written consent of the State.
9. NOTICE – All written notices required, or allowed, by this License from one party to the other party shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified, postage paid, and addressed as follows:

**TO THE LICENSOR:**

Mr. Paul Montgomery, Mayor  
City of Kingsport  
415 Broad Street  
Kingsport, TN 37660

**TO THE STATE:**

Dept. of Environment and Conservation  
Division of Air Pollution Control  
Davy Crockett Tower  
500 James Robertson Parkway, 7<sup>th</sup> Floor  
Nashville, TN 37243

10. AMENDMENT – This License may not be amended or superseded except by an agreement in writing executed by the parties.

**LICENSOR**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

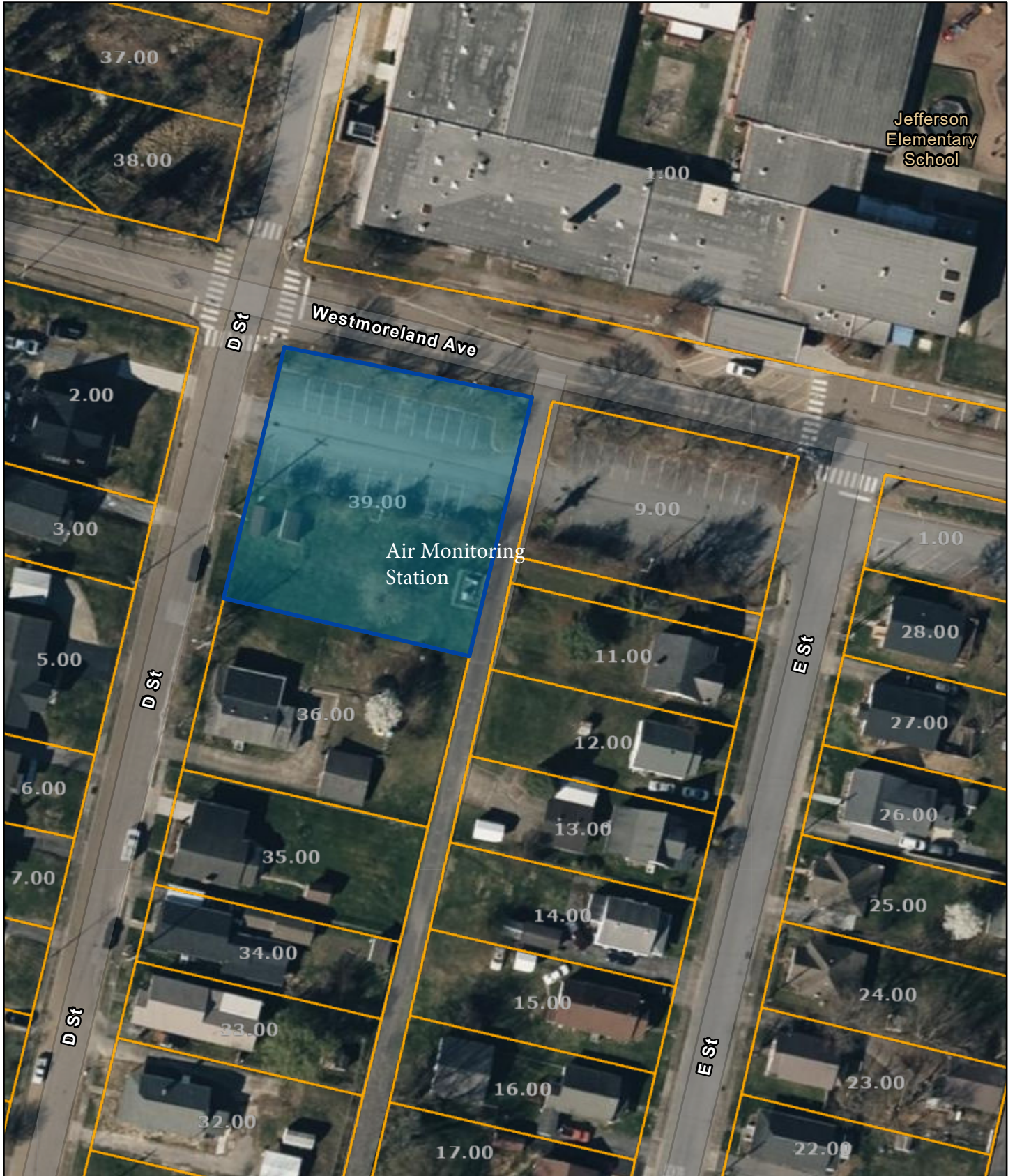
**STATE OF TENNESSEE**

\_\_\_\_\_  
Commissioner  
Department of Environment and Conservation

\_\_\_\_\_  
Date

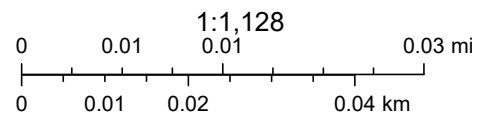
This License Agreement is not valid unless approved and signed  
by the Commissioner or his/her designated representative.

# Sullivan County - Parcel: 061D G 039.00



Date: May 27, 2025

County: SULLIVAN  
Owner: KINGSPORT CITY OF  
Address: D ST 1649  
Parcel ID: 061D G 039.00  
Deeded Acreage: 0  
Calculated Acreage: 0.48  
Vexcel Imagery Date: 2023



State of Tennessee, Comptroller of the Treasury, Division of Property Assessments (DPA), Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/ NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.





**Random Drug  
Testing Regulations  
and Procedures  
(DRAFT) 2025 - 2026**

# Kingsport City Schools

## Random Drug Testing Regulations and Procedures

Kingsport City Schools has a strong commitment to the health, safety, and welfare of all of its students. To support students and families, a proactive approach in the form of a Random Drug Testing Program for deterrence has been instituted, per TCA § 49-6-4213. The purposes of this program are:

1. To maintain order, discipline, safety, supervision, and education of students;
2. To employ education, testing and counseling to deter students from illegally using drugs and thereby enhance the safety and health of students;
3. To undermine the effects of peer pressure by providing students with a legitimate reason to refuse to illegally use drugs; and
4. To encourage students who use illegally use drugs to participate in counseling and drug treatment programs

### Definitions

The term *drugs* means:

1. Any scheduled drug as specified in TCA §§ 39-17-405 - 39-17-416.

The term *extracurricular activity* or *extracurricular activities* means:

1. Voluntary participation in TSSAA-sanctioned or TISCA-sanctioned organized athletic activity outside the normal graded academic curriculum (including co-curricular non-graded activities) in grades 9-12; or
2. Voluntary participation in school-sponsored cheerleading and Spirit Shakers in grades 9-12; or
3. Voluntary participation in school-sponsored extracurricular activities.

The term *tested population* means:

1. Students in grades 9-12 who participate in one or more extracurricular activities.
  - a. Exception: Students with disabilities participating in Sparkle Squad and/or Unified Athletics, as identified by the KCS Director of Special Education.

## **Random Drug Testing**

Participation in extracurricular activities is a privilege and not a right. Students in grades 9-12 who voluntarily participate in extracurricular activities are expected to accept the responsibilities that accompany the privileges. Among these is the responsibility to remain drug free. All students who plan to voluntarily participate in extracurricular activities must consent to random drug testing as a condition of participation in such activities.

Randomly throughout the academic school year, students in grades 9-12 who desire to participate in extracurricular activities will be subject to urine testing for drugs.

Testing shall not be conducted for the sole purpose of discovering evidence to be used in a criminal prosecution.

Testing shall be conducted in the presence of a medically trained professional.

## **Academically Non-Punitive**

This policy is not academically punitive. It is designed to promote and sustain a drug-free educational environment for students and to assist students in obtaining help when needed. No student will be penalized academically for testing positive for illegal drugs pursuant to this program. No student will be expelled or suspended from school solely as a result of a positive test under this program, but the students may be prohibited from participation in extracurricular activities as set out herein. No record of participation or of any test results will appear on a student's transcripts. This testing is not conducted for the purpose of discovering evidence to be used in a criminal prosecution and information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or legal process.

## **Scope**

This program applies to all students in the tested population. No student shall be allowed to participate in extracurricular activities until the student and parent/guardian (if the student is under the age of 18) have signed a written consent (**Exhibit 1**).

## **Written Consent**

The student and parent/guardian will be informed of the policy prior to participation in extracurricular activities and must sign a consent to random drug testing as a condition of participating in an extracurricular activity each school year in which a student is enrolled. Written consent shall be on the form attached as **Exhibit 1**. By completing the Consent Form, the student agrees to participate in the Random Drug Testing program. The student and parent/guardian will be required to submit the completed Consent Form before the student is allowed to participate in any aspect of an extracurricular activity, including training, practice, conditioning, or games.

## Testing Procedure

Drug testing will be overseen by an independent drug testing company (the "Company"). Testing will be accomplished by the collection of specimens on the random test dates. The collection will be conducted by a representative of the Company (the "Representative") under circumstances that ensure the integrity, validity, and accuracy of the test results, but are minimally intrusive and provide maximum privacy to the tested student.

## Random Testing

1. The tested population will be subject to unannounced random drug testing for the presence of drugs.
2. A student will enter the tested population each school year on the date he/she submits the written Consent to Random Drug Testing. Once entering the tested population, a student will remain in the tested population for the remainder of that school year (through the May random drug test).
3. Random drug testing will be conducted during the school day on dates determined by the Superintendent of Schools or designee. Testing will take place on ten (10) school days per school year at a rate of one day per month from August through May.
4. The number of students randomly selected for testing will be twenty (20) per test administration, plus those required to test per the requirements of the program.
5. The dates for the random selection of students from the population to be tested will be determined by the Superintendent of Schools or designee.
6. Prior to each random test date, the administrator (as designated by the Superintendent of Schools or designee) will provide the Company an updated list of all students in the tested population. The Company will randomly select twenty (20) students to be tested each testing date.
7. The administrator (as designated by the Superintendent of Schools or designee) will receive the list of students selected for each random test. Notification of those students who have been selected for testing and those required to test per the requirements of the program will be in-person by the administrator (as designated by the Superintendent of Schools or designee) or a school employee designated by the administrator. Selected students must show the administrator/designee and/or the Representative photo identification, either a school ID or a driver's license. If a student is unable to provide a photo ID, an Administrator or a school employee designated by the Administrator must identify the student.
8. Students selected for testing will be notified and immediately tested. ~~Any student randomly selected for drug testing who is not in school on the day selected will be tested on the next scheduled testing date. If again absent on that next testing date,~~ Any student randomly selected for drug testing who is not present and available for testing on the day selected will be tested on the next scheduled testing date if such student is unavailable to test due to:
  - o Absence from school.
  - o A school-related activity\*.

- \*Selected students who are present but off-campus due to an academic-related placement (including, but not limited to work-based learning, internship) will be notified and required to return to campus (if able) to complete testing.
- An illness confirmed by KCS nursing personnel.
- Being removed from the testing process by a parent/guardian due to a documented medical appointment.

If such student is again not present and available to test on that next testing date, the student will remain on the list to be tested on subsequent testing dates until testing occurs.

9. Parents/guardians will be notified in writing when their student has been tested (**Exhibit 2**). The notice will be given to the student to deliver to his/her parent/guardian. The notice will also be mailed to the student's parent/guardian.
10. If a student does not provide a viable testing sample within the timeframe outlined in the Collection Protocol or refuses to be tested, the test will be considered as a positive test result and the student will be subject to consequences as specified under Consequences for Positive Results.

## Collection Protocol

1. The Company will follow established guidelines for all drug testing and follow best practice and standards for administering a drug testing program. Testing will require a designated restroom and area for setup of supplies and equipment.
2. Each student will be given the opportunity to give a specimen to the collector, which shall occur in the presence of the witness who shall be an employee of the Company with the necessary training or licensure to oversee collection of specimens. If the student is unable to provide a specimen sufficient for testing, they will have three (3) hours from the time of the initial collection to provide another specimen. During that time, the student may drink up to forty (40) ounces of fluid. The student must be observed by an employee of the Company during the time between testing attempts, as well as being time monitored and fluid-intake monitored.
3. If it is determined that a specimen is adulterated or that a student has failed to follow the procedures outlined herein for the collection process, the student will be removed from participation in all voluntary extracurricular activities for one calendar year (365 days) or the next applicable step in the Consequences for Positive Results for that student (whichever is greater).

## Tested Substances

The Company will perform a 12 panel urine drug screen on provided samples, testing for the following substances:

<b><u>Substance</u></b>	<b><u>Cutoff Value</u></b>
Methaqualone (300/300)	300 ng/mL
Oxyc/Oxym (100/100)	100 ng/mL

Buprenorphine (10/10-5)	10 ng/mL
Amp/Mamp (1000/500)	1000 ng/mL
Barbiturates (300/300)	300 ng/mL
Benzodiazepines (300/300)	300 ng/mL
Cocaine Metabolite (300/150)	300 ng/mL
Marijuana Metabolites (50/15)	50 ng/mL
Methadone MTB (300/300)	300 ng/mL
Propoxyphene MTB (300/300)	300 ng/mL
Phencyclidine (25/25)	25 ng/mL
Opiates-4 (2000/2000)	2000 ng/mL

### Procedures in the Event of a Negative Result

In the case of a negative result, the Company will release the results to the designated administrator (as designated by the Superintendent of Schools or designee).

### Procedures in the Event of a Non-Negative Result

In the case of a non-negative result, the Company will contact the student/parent/guardian to confirm if there is a valid prescription. Once the determination has been made, the result will be communicated to the designated administrator (as designated by the Superintendent of Schools or designee).

- Failure to supply information requested by the Company upon inquiry following a non-negative result will subject a student to the consequences as specified under Consequences for Positive Results.
- ~~If a student or parent/guardian elects to contest the results of the Random Drug Test, the District will pay the expense for one (1) split test per student. Expenses of any subsequent split tests shall be paid by the student or student's parent/guardian for the remainder of the student's high school career.~~

### Consequences for Positive Results

~~For the purpose of positive result consequences, the date of the positive result shall be the date the positive result is verified by the Medical Review Officer.~~

When a test result indicates the presence of illegal drugs, the following will occur:

#### First Positive

1. The student will be required to attend a mandatory drug and alcohol counseling program, provided by Kingsport City Schools at its cost, within thirty (30) days from the date of the positive result. If desired, parents may elect to pursue an alternate counseling program at their own expense, upon approval of the district. If after 30 days the student has not enrolled in the mandatory drug and alcohol counseling program, the student will be suspended from all extracurricular

activities until commencement of attendance in the approved drug and alcohol counseling program.

2. The student will be subject to mandatory drug testing for the next three (3) consecutive testing cycles\*, at the school district's expense. After the completion of three (3) consecutive negative drug tests, the student will be returned to the random drug testing program. A student's refusal to be tested in the drug testing program will be treated the same as a positive test result and will be counted in the cumulative number of positive test violations.
3. The student will be suspended from all voluntary extracurricular activities for a period of fourteen (14) days **from the date of the positive result.**

### **Second Positive**

1. The student will be required to attend a mandatory drug and alcohol counseling program, provided by Kingsport City Schools at its cost, within thirty (30) days from the date of the positive result. If desired, parents may elect to pursue an alternate counseling program at their own expense, upon approval of the district. If after 30 days the student has not enrolled in the mandatory drug and alcohol counseling program, the student will be suspended from all extracurricular activities until commencement of attendance in the approved drug and alcohol counseling program.
2. The student will be subject to mandatory drug testing for the next three (3) consecutive testing cycles\*, at the school district's expense. After the completion of three (3) consecutive negative drug tests, the student will be returned to the random drug testing program. A student's refusal to be tested in the drug testing program will be treated the same as a positive test result and will be counted in the cumulative number of positive test violations.
3. The student will be suspended from all voluntary extracurricular activities for a period of 180 days **from the date of the positive result.**

### **Third Positive**

1. The student will be required to attend a mandatory drug and alcohol counseling program, provided by Kingsport City Schools at its cost, within thirty (30) days from the date of the positive result. If desired, parents may elect to pursue an alternate counseling program at their own expense, upon approval of the district. If after 30 days the student has not enrolled in the mandatory drug and alcohol counseling program, the student will be suspended from all extracurricular activities until commencement of attendance in the approved drug and alcohol counseling program.
2. The student will be subject to mandatory drug testing for the next five (5) consecutive testing cycles\*, at the school district's expense. After the completion of five (5) consecutive negative drug tests, the student will be returned to the random drug testing program. A student's refusal to be tested in the drug testing program will be treated the same as a positive test result and will be counted in the cumulative number of positive test violations.
3. The student will be suspended from all voluntary extracurricular activities for a

period of one calendar year (365 days) **from the date of the positive result.**

#### **Fourth Positive**

1. The student will be ineligible for participation in voluntary extracurricular activities for the remainder of his/her high school career.

**\*Should a student withdraw from KCS during mandatory participation in testing cycles, all mandatory testing cycles must be completed if/when the student returns to enrollment in KCS before returning to the random drug testing program.**

#### **Appeal**

If a student, parent or guardian wishes to contest the results of a positive test, a written appeal must be submitted to the Superintendent of Schools or designee within five (5) working days of the date of notification of the positive test. Either the student, parent, or guardian may challenge any procedure related to the collection or testing of the specimen. Upon appeal, the Company will be instructed to submit the specimen for re-testing. The student may not participate in voluntary extracurricular activities until the appeal process has been completed.

- **If a student or parent/guardian elects to appeal/contest the results of the Random Drug Test, the District will pay the expense for one (1) split test per student. Expenses of any subsequent split tests shall be paid by the student or student's parent/guardian for the remainder of student's high school career.**

#### **Other Notes**

- Confidentiality of test results must be maintained at all levels, including the Company, school administrators, and all KCS employees (Exhibit 3). The school administrator will be responsible for conducting an annual meeting with school faculty and staff regarding the student drug testing policy, related procedures, and confidentiality requirements. A Confidentiality Agreement (Exhibit 3) will be signed by all KCS employees participating in the student random drug testing process.
- All positive testing records held by Kingsport City Schools will be maintained by the KCS records administrator.
- A student who is prohibited from participating in extracurricular activities cannot participate in any extracurricular activities at any level.
- All consequences for positive results will be issued in a cumulative fashion over the course of a student's high school career.



## Consent to Random Drug Testing Exhibit 1

I have received a copy of Kingsport City Schools Random Drug Testing Program. I understand that by signing this form:

- **I agree to participate in the Random Drug Testing Program.**
- **I agree that participation in voluntary extracurricular activities is a privilege that may be withdrawn if I do not adhere to the requirements of the program.**
- **I agree to provide a urine sample for drug testing when requested to do so in accordance with the program.**
- **I agree sanctions for violation of the KCS Random Drug Testing Regulations and Procedures may be imposed upon me.**
- **I authorize the notification of my parent or guardian of any positive drug test results. I further authorize the confidential release of this information to other individuals, including Kingsport City Schools officials, as provided in the Random Student Drug Testing program description.**

Student Name \_\_\_\_\_ Birth Date \_\_\_/\_\_\_/\_\_\_ Grade \_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

.....

I am the parent/guardian of a student at Dobyns-Bennett High School and I have received a copy of Kingsport City Schools Random Drug Testing Program. I understand that by signing this form:

- **I agree to allow my student to participate in the Random Drug Testing Program.**
- **I agree that participation in extracurricular activities is a privilege that may be withdrawn if my student does not adhere to the requirements of the program.**
- **I agree that my student may provide a urine sample for drug testing when requested to do so in accordance with the program.**
- **I agree sanctions for violation of the KCS Random Drug Testing Regulations and Procedures may be imposed upon my student.**

I understand that this Consent is binding as long as my student attends the Kingsport City Schools or until this Consent is revoked by me in writing and delivered to the Superintendent of Schools.

Name \_\_\_\_\_ Student Grade \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_



**Kingsport City Schools  
Parent/Guardian Notification of Urine Drug Test  
Exhibit 2**

Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Student Name \_\_\_\_\_

Dear \_\_\_\_\_ :

Parent/Guardian

This is to inform you that your student, \_\_\_\_\_, submitted a urine specimen on \_\_\_\_\_ pursuant to the Kingsport City Schools Board Policy 6.3071 - Student Drug Testing policy and the procedures outlined in the Kingsport City Schools Random Drug Testing Program.

\_\_\_\_\_  
School Administrator



**Confidentiality Statement  
Student Random Drug Testing Program  
Exhibit 3**

**I understand that I will be exposed to privileged and confidential information associated with the Kingsport City Schools Random Student Drug Testing Program, which may include the names and identities of students tested and the results of such tests. I understand that I am prohibited from disclosing this information to anyone except as allowed by Law, by Policy, or by the Random Student Drug Testing Program, or with the properly obtained permission of the parent or guardian, or the student if age 18. I understand that if I disclose this information in violation of this agreement I will be subject to discipline, which may include termination of my employment.**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

DRAFT - June 2015

## **49-6-4213. Testing of students for drugs — Referral information and assistance for students testing positive.**

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**(a)**

**(1)** A student may be subject to testing for the presence of drugs in the student's body in accordance with this section and the policy of the LEA if there are reasonable indications to the principal that such student may have used or be under the influence of drugs. The need for testing may be brought to the attention of the principal through a search authorized by § 49-6-4204 or § 49-6-4205, observed or reported use of drugs by the student on school property, or other reasonable information received from a teacher, staff member or other student. All of the following standards of reasonableness shall be met:

**(A)** A particular student has violated school policy;

**(B)** The test will yield evidence of the violation of school policy or will establish that a student either was impaired due to drug use or did not use drugs;

**(C)** The test is in pursuit of legitimate interests of the school in maintaining order, discipline, safety, supervision and education of students;

**(D)** The test is not conducted for the sole purpose of discovering evidence to be used in a criminal prosecution; and

**(E)** Tests shall be conducted in the presence of a witness. Persons who shall act as witnesses shall be designated in the policy of the local board of education.

**(2)** A student participating in voluntary extracurricular activities may be subject to random drug testing in the absence of individualized reasonable suspicion provided the standards set forth in subdivisions (a)(1)(B)-(E) are met.

**(b)** As used in this section and § 49-6-4203, "drugs" means:

**(1)** Any scheduled drug as specified in §§ 39-17-405 — 39-17-416; and

**(2)** Alcohol.

**(c)** Before a drug testing program is implemented in any LEA, the local board of education in that LEA shall establish policies, procedures and guidelines to implement this section within that LEA. The state board of education shall prepare a model policy, procedure and guidelines that may be adopted by local boards of education.

**(d)** Tests shall be conducted by properly trained persons in circumstances that ensure the integrity, validity and accuracy of the test results but are minimally intrusive and provide maximum privacy to the tested student. All tests shall be performed by an accredited laboratory. Specimens confirmed as positive shall be retained for at least ten (10) days for possible retesting or reanalysis.

**(e)** Students shall be advised in writing at the time of their enrollment that they are subject to testing. Notice to each student shall include grounds for testing, the procedures that will be followed and possible penalties. Students shall be advised of their right to refuse to undergo drug testing and the consequences of refusal.

**(f)**

**(1)** A parent of the student or a person legally responsible for the student shall be notified before any drug test is administered to the student.

**(2)** If an LEA adopts a policy permitting random drug testing of students in voluntary extracurricular activities, then, prior to a student participating in an extracurricular activity, the

LEA shall notify the parents and guardians of any such student that the student may be subjected to random drug testing. A parent or guardian of a student participating in a volunteer extracurricular activity shall provide written consent for random drug testing prior to the student participating in the voluntary extracurricular activity.

**(g)** The LEA shall pay the cost of any testing required under this section.

**(h)** In any school where LEA or school policy allows tests provided for by this section, in-service training of principals and teachers will be conducted in signs and symptoms of student drug use and abuse and in the school policy for handling of these students. The department of mental health and substance abuse services shall cause qualified trainers to be available to the schools to conduct this training.

**(i)** Test reports from laboratories shall include the specimen number assigned by the submitting LEA, the drug testing laboratory accession number and results of the drug tests. Certified copies of all analytical results shall be available from the laboratory when requested by the LEA or the parents of the student. The laboratory shall not be permitted to provide testing results verbally by telephone.

**(j)**

**(1)** All specimens testing negative on the initial screening test or negative on the confirmatory test shall be reported as negative.

**(2)** If a student is tested and the results of the test are negative, all records of the test, request for a test or indication a student has been tested shall be expunged from all records, including school records.

**(k)**

**(1)** If a student is tested in a drug testing program and the results of the test are positive, all records of the test, request for a test or indication a student has been tested shall be confidential student records in accordance with § 10-7-504(a)(4)(A).

**(2)** No student who is tested under a random drug testing program and who tests positive shall be suspended or expelled from school solely as the result of the positive test.

**(3)** The principal or school counselor of the school in which a student who tests positive in a drug testing program is enrolled shall provide referral information to the student and to the student's parents or guardian. The information shall include information on inpatient, outpatient and community-based drug and alcohol treatment programs.

**(l)** Each LEA participating in the drug testing of students authorized in subsection (a) shall promulgate policies and procedures to ensure that those students testing positive receive the assistance needed. The assistance shall include an assessment to determine the severity of the student's alcohol and drug problem and a recommendation for referral to intervention or treatment resources as appropriate. Nothing in this section shall be construed to require LEAs to administer drug tests to students. Any system that elects to participate shall supply the testing materials and any subsequent counseling within existing local funds.

**(m)** Malicious use of authority granted by this section may be grounds for dismissal of the person so acting.

## History

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Acts 1988, ch. 940, § 1; 1999, ch. 367, § 5; 2000, ch. 947, § 6; 2010, ch. 1100, § 78; 2010, ch. 1136, §§ 1-4; 2012, ch. 575, § 1.

DRAFT - June 2025

# Kingsport City Schools

FY 2025-2026 Budget Presentation

To: Kingsport  
Board of Education

June 10, 2025



# FY 2025-26 BUDGET



- State Revenue
  - Tennessee Investment in Student Achievement Funds (TISA)
    - The April 2025 estimate of TISA Funds for FY 2026 for Kingsport City Schools is \$69,426,029. The final allocation amount for FY 2025 was \$66,970,138. This is an increase of **\$2,455,891**. This amount represents the total amount for Kingsport City Schools and includes the State amount and the required local contribution.
    - Local Education Agencies (LEAs) must fund 30% of the total state-wide TISA allocation for base and weighted funding.

# FY 2025-26 BUDGET



- State Revenue
  - Tennessee Investment in Student Achievement Funds (TISA)
    - The base funding amount per student was increased from \$7,075 to \$7,295. This represents an increase of \$220 per student. The FY 2026 estimate is based on 7,369 students. 7,369 students at \$220 per students is \$1,621,180.

# FY 2025-26 BUDGET

## TISA Funds



	2026	2025	Change
Base	53,757,866.34	52,249,122.89	1,508,743.45
Weights			
Economically Disadvantaged	4,191,318.23	4,293,331.62	(102,013.39)
Concentrated Poverty	1,167,632.49	749,378.53	418,253.96
ULNs	6,775,222.69	6,246,543.40	528,679.29
Direct Funding			
K-3 Literary	1,091,185.71	1,104,934.09	(13,748.38)
4th Grade Supports	142,500.00	142,500.00	-
CTE	2,250,193.50	2,075,671.52	174,521.98
Post-Secondary Tests	50,110.36	108,655.75	(58,545.39)
Total	69,426,029.32	66,970,137.80	2,455,891.52
Local	20,556,455.42	19,795,021.25	761,434.17
State	48,869,573.90	47,175,116.57	1,694,457.33
	70.39%	70.44%	

# FY 2025-26 BUDGET



- State Revenue

- Tennessee Investment in Student Achievement Funds (TISA)

- The increase in TISA Funds includes funding required to be spent on teacher salary improvements. The State budget includes \$125 M to transition the minimum teacher salary to \$50,000. The April TISA estimate includes the required amount to be spent by KCS for teacher salary improvements, the amount required to be spent in FY 2026 is \$952,638.

# FY 2025-26 BUDGET



- State Revenue

- Tennessee Investment in Student Achievement Funds (TISA)

- The economically disadvantaged students funded in FY 2025 was 2,427. The number of students in FY 2026 is 1,899. This change had the potential to reduce State funding to KCS by \$429,200. This drop is due to a change in the way these students qualified after COVID qualifications were removed. This affected the majority of the school districts in Tennessee. As a result, the State implemented a “hold harmless” clause that funded 75% of this decrease.

# FY 2025-26 BUDGET



- State Revenue
  - Tennessee Investment in Student Achievement Funds (TISA)
    - Due to the “hold harmless” provision KCS will be funded for 2,298 economically disadvantaged students. This represents a decrease in State funding of \$102,013.

# FY 2025-26 BUDGET



- State Revenue

- Tennessee Investment in Student Achievement Funds (TISA)

- There was a bill in the General Assembly to provide funding for Pre-K special education students. School districts are required to serve 3 and 4 year old special education students but there has been no State funding provided for this. If this bill were to have been approved and funded, we have calculated that KCS could have potentially seen an increase in State funding in excess of a million dollars.

# FY 2025-26 BUDGET



- State Revenue
  - Tennessee Investment in Student Achievement Funds (TISA)
    - The preliminary State share of the TISA allocation for Kingsport City Schools is \$48,869,600.
    - The amount included in the FY 2025 budget is \$46,983,700.
    - The increase from the FY 2025 budget to the FY 2026 April estimate is \$1,885,900.
    - We will still receive a May estimate and a June final allocation.

# FY 2025-26 BUDGET



- State Revenue
  - Tennessee Investment in Student Achievement Funds (TISA)
    - In addition to the TISA base, weights, and direct funding, there has also been \$775,000 added for outcomes funding. This amount is not included in the original estimate of TISA funding.
    - Kingsport City Schools has received approximately \$775,000 of outcomes funding in the previous two years.
    - The total estimate for the State portion of TISA funding is \$49,644,600.

# FY 2025-26 BUDGET



- State Revenue

- State Teacher Bonus Funds

- The State of Tennessee approved a teacher bonus of \$2,000 for all eligible teachers. Kingsport City Schools has approximately 610 teachers that qualify for the State funded bonus.
    - The State is funding \$2,306.60 for each eligible teacher. This amount includes funding for related benefits.
    - The total estimated to be received is \$1,407,100.

# FY 2025-26 BUDGET



- County Revenue
  - Property Taxes
    - The FY 2026 estimate for Current Year Property Taxes is \$15,000,000.
    - Although the FY 25 assessed value calculation, with the assumed collection ratios, indicate that KCS would only receive \$14,675,000, it appears that the actual amount received will be slightly more than \$15,000,000. This estimate is based on the actual FY 2025 revenue.
    - The FY 2026 estimate is \$350,000 more than the FY 2025 estimate.

# FY 2025-26 BUDGET



- County Revenue

- Local Option Sales Tax

- The FY 2026 estimate for Local Option Sales Tax is \$15,600,000.
    - The FY 2026 estimate is \$100,000 greater than the FY 2025 estimate of \$15,500,000.
    - This estimate is based on an estimated actual FY 2025 collection amount of \$15,285,000, with a 2.0% increase in collections.

# FY 2025-26 BUDGET



- Other Revenue

- Special Education High-Cost Funds

- There is revenue of \$52,000 included to fund the cost of a new deaf interpreter position.

- Tuition

- Due to the reduction in tuition rates, the estimated revenue for regular tuition is being decreased from \$420,000 to \$250,000. This is a decrease of \$170,000.

# FY 2025-26 BUDGET



- Other Revenue

- Early Childhood Fees – The proposed budget includes an increase of \$50 per month for early childhood fees. The new rates will be:

Infants	\$880/month
Toddlers	\$860/month
Pre-K	\$840/month

# FY 2025-26 BUDGET



## Transfers from the City of Kingsport

- For Operations: The FY 2026 estimated revenue includes \$11,245,300 for Transfers from the City for Operations. There is no increase from the FY 2025 amount.
- For Debt Service: The amount included for Transfers for Debt Service has decreased by \$1,750, for a new amount of \$4,441,400.

# FY 2025-26 BUDGET



## Fund Balance Appropriation

- There will be an appropriation from Fund Balance to fund a one-time bonus for classified employees and for teachers and administrative staff that do not qualify for the State funded bonus.
- The amount appropriated for the locally funded bonus is \$631,000.
- There is an appropriation of \$300,000 to support the KCS special education program.
- There will also be an additional \$2,072,400 appropriated from Fund Balance to balance the budget.

# FY 2025-26 BUDGET



## Fund Balance Appropriation

- The total amount appropriated from The Unreserved Fund Balance will be \$3,003,400.
- The Unreserved Fund Balance was \$13,502,961 on June 30, 2024.
- There has been \$5,492,639 appropriated from the Unreserved Fund Balance since June 30, 2024.
- It is projected that the \$2,485,138 will be added to the Unreserved Fund Balance as a result of the FY 2024-25 operations.
- On June 30, 2025, the Unreserved Fund Balance is projected to be 10,445,460.
- The appropriation of \$3,003,400 will result in a projected Unreserved Fund Balance of \$7,442,060.
- This represents an Unreserved Fund that is 7.1% of the FY 2025-26 General Purpose School Fund budget.

# FY 2025-26 BUDGET



- Revenue Summary

FY 26 Revenue Estimate	\$105,002,300
FY 25 Revenue Estimate	<u>98,532,250</u>
Increase	<u>\$ 6,470,050</u>

# FY 2025-26 BUDGET



- Expenditures

- Personnel Expenditures

- To meet the required minimum expenditure for teacher salary improvements, KCS will need to fund a teacher step increases and a teachers 1% cost of living increase. In addition, classified employees will receive their step increases and a 1% cost of living increase.

# FY 2025-26 BUDGET



- Expenditures

  - Certified

– Step Increases	\$ 639,000
– 1% Cost of Living Increase	<u>546,000</u>
Total Funds for Certified Pay Increases	<u>\$1,185,000</u>

# FY 2025-26 BUDGET



- Expenditures

- Classified Personnel

– Classified Step Increases (2% Steps)	\$243,000
– Classified Cost of Living Increase (1%)	<u>134,000</u>
Total Costs of Classified Pay Increases	<u>\$377,000</u>

# FY 2025-26 BUDGET



- Expenditures

- Employee Pay Increases

- Certified Pay Increases \$1,185,000

- Classified Pay Increases 377,000

- Total Costs of Employee Pay

- Increases \$1,562,000

# FY 2025-26 BUDGET



- Expenditures

- Certified State Bonus

- The budget includes \$1,220,000 to pay a \$2,000 bonus to eligible teachers. This bonus is being funded by an appropriation from the State of Tennessee.
    - This bonus will be paid to teachers that were employed in the FY 2024-25 school year.
    - There are additional funds being provided to pay related benefits associated with this payment.

# FY 2025-26 BUDGET



- Expenditures

- Other Bonus Payments

- There are a few teaching positions that do not qualify for the State funded bonus.
    - There are certified administrative positions that do not qualify for the State funded bonus.
    - Classified employees do not qualify for the State funded bonus.
    - There has been \$631,000 allocated from the Fund Balance for a bonus for these employees.
    - The bonus will be paid to employees that qualify from the FY 2024-25 school year.

# FY 2025-26 BUDGET



- Expenditures

- Personnel

- 1.0 Deaf Interpreter \$ 52,000

- 1.5 Innovative School Models (ISM)

- Grant Teaching Positions 144,400

- This represents 25% of the salary and benefits for 6 teaching positions for the fourth year of the ISM grant.

- Total Costs of New Positions \$ 196,400

# FY 2025-26 BUDGET



- Expenditures

- Other Personnel Increases

– Health Insurance Increase (5.0%)	\$ 261,500
– Retiree Health Insurance	130,000
– Classified Retirement	60,000
– Substitutes	150,000
– Coaching Supplements/Stipends	57,800
– Voluntary Pre-K Grant	75,000

# FY 2025-26 BUDGET



- Expenditures

- Other Increase

– Technology Budget (e-rate)	75,000
– Pre-K Expenses	10,000
– Audit Services	17,500
– Liability Insurance	15,600
– Building Insurance	17,500

# FY 2025-26 BUDGET



- Expenditures

- Special Education Budget

- Due to required personnel staffing due to IEPs, teacher case loads and other factors, including level funding in our federal IDEA allocations, the federal programs budget is approximately \$600,000 over the amount of funds that will be received in FY 2025-26.
    - The special education department has identified approximately \$300,000 of personnel reductions.
    - The recommended FY 2025-26 budget includes an appropriation of \$300,000 to the special education to in order meet these needs.
    - These funds are being allocated from the Fund Balance.

# FY 2025-26 BUDGET



- Capital Improvements
  - In FY 2025 the amount included in the operating budget for Capital Improvements was \$600,000.
  - In the final loan payment of \$146,647 for the 2010 EESI loan was made in FY 2025. This loan payment has come out of the regular operating budget. These funds will be redirected in the FY 2026 budget to the CIP account.
  - This CIP budget for FY 2026 will be \$750,000.

# FY 2025-26 BUDGET



- Budget Summary

FY 26 Budget	\$105,002,300
FY 25 Budget	<u>98,532,250</u>
Increase	<u>\$ 6,470,050</u>

# School Nutrition Services Fund FY 2025-26 Budget



- The budget for 2025-26 totals \$5,633,800.
- The budget includes \$59,500 to fund a bonus payment for the School Nutrition Workers.
- The School Nutrition Service fund continues to be self-supporting, although there is an appropriation from the Fund Balance of \$670,000.
- The Fund Balance appropriation will fund the bonus, \$292,000 of equipment purchases, and operations.
- We will continue the Community Eligibility Program (CEP) at all schools.

# Federal Projects Fund FY 2025-26 Budget



• Title I	\$ 2,480,091
• Title I – Neglected	8,206
• Consolidated Administration	214,953
• Title II	576,445
• Title III	17,070
• Title IV	184,501
• Title IX McKinney-Vento	55,000
• IDEA Part-B	1,925,130
• IDEA Pre-School	60,851

# Federal Projects Fund FY 2025-26 Budget



• Transition School-to-Work	334,621
• Carl Perkins: Vocational	<u>171,293</u>
Total	<u>\$ 6,028,161</u>

# School Special Projects Fund FY 2025-26 Budget



• Family Resource Center	\$ 10,000
• Homeless Education Program	10,000
• State Pre-School Grant	825,000
• State Sp Ed Pre-School Grant	235,000
• Truancy Intervention Grant	<u>53,720</u>
Total	<u>\$1,133,720</u>

# FY 2025-26 Budget Summary

• General Purpose School Fund	\$105,002,300
• School Nutrition Fund	5,633,800
• Federal Projects Fund	6,028,161
• School Special Projects Fund	<u>1,133,720</u>
Total All School Funds	<b><u>\$117,797,981</u></b>

