

### **Public Comment Period**

**There shall be a public comment period for each meeting with actionable items on the agenda, with the exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda. The total public comment period shall be for no more than three (3) minutes. If an individual wishes to address the Board, he/she shall sign up on the form provided before the beginning of the board meeting to request time to speak. Each speaker shall be given no more than (3) minutes. Delegations must select only one individual to speak on their behalf unless otherwise determined by the Board. *Board Policy 1.609 Appeals to and Appearances Before the Board***

## **WASHINGTON COUNTY BOARD OF EDUCATION**

**January 4, 2024**

**5:30 PM**

**Central Office**

- I. CALL TO ORDER**
- II. CONSIDERATION OF MEETING AGENDA**
- III. Project Updates from Lewis Group Architects**
- IV. PUBLIC COMMENT**
- V. APPROVAL OF MEETING MINUTES**
  - A. December 5, 2023**
- VI. ANNOUNCEMENTS**
  - A. January 10, 2024; 9:00 a.m.**  
**County Commission Budget Committee**
  - B. January 15, 2024**  
**Martin Luther King Jr. Day**  
**No School; District offices closed**
  - C. January 22, 2024; 6:00 p.m.**  
**County Commission**
  - D. January 23, 2024; 5:00 p.m.**  
**Board Workshop and Retreat**
  - E. February 12-13, 2024**  
**TSBA Legislative and Legal Institute**  
**Franklin, TN**
  - F. AASA, The School Superintendents Association Conference**  
**February 13-17, 2024; San Diego, CA**
- VII. SUPERINTENDENT'S REPORT**
  - A. Reagan Shockley, David Crockett High School**
  - B. Enrollment Update**

- C. **Field Trips Report**
- D. **Maintenance Report**
- E. **Monthly Financials**
- F. **Personnel Report**
- G. **Grants Report**
- H. **Other**

**VIII. CONSIDERATION OF CONSENT AGENDA**

- A. **Approval of overnight field trips**
  - 1. **David Crockett High**  
**December 28-30, 2023**  
**Wrestling Team Tournament; Pikeville, KY and Athens, TN**
  - 2. **Boones Creek Elementary**  
**May 14-18, 2024**  
**8th Grade; Washington D.C.**

**IX. DISCUSSIONS/PRESENTATIONS**

- A. **Purchase Orders**
  - 1. **Purchase Order 35402; TNTP Inc; ELA Curriculum Implementation Support; System-wide; 2nd Installment SY23-24; Contract #CC21090266; Funded by HQIM Literacy Implementation Grant; \$18,200; Line Item 142E-72210-399-951**
  - 2. **Purchase Order 1349; School Specialty; Appleton,WI; Classroom furnishings; Sulphur Springs Elementary; Omnia Partner R191815; Funded by CTE-ISM Middle Grant; \$14,388.18; Line Item 141E 71100-722**
  - 3. **Purchase Order 9811; Today's Classroom LLC; Canton, OH; Boones Creek Elementary; Classroom Furnishings; Funded by CTE-ISM Middle Grant; \$15,064.90; Line Item 141E 71100 722-002**
- B. **FY25 Budget Calendar**
- C. **Review and Consideration of Bid for the Sale and Removal of the house located on the property adjacent to Gray Elementary.**
- D. **Approval to proceed with the Collaborative Conferencing process with Washington County Education Association as the voting result by the Washington County Schools' Professional Employees**
- E. **Consideration of Board Resolution Opposing Proposed School Voucher Legislation**

**X. ADJOURNMENT**

# WASHINGTON COUNTY BOARD OF EDUCATION

December 5, 2023; 5:30 PM; Central Office

Those present were Chairman Mike Masters, Vice-Chair Annette Buchanan, Mary Beth Dellinger, Whitney Riddle, David Hammond, Keith Ervin, Vince Walters, Chad Fleenor, Gregg Huddleston, and Superintendent Jerry Boyd.

## I. CALL TO ORDER

Chairman Masters called the meeting to order. Mr. Walters led a prayer, followed by pledge to the flag, led by student board member Austin Reed.

## II. REVIEW OF SUPERINTENDENT'S CONTRACT AND ANNUAL EVALUATION

Chad Fleenor moved for approval of a \$10,000.00 bonus for Superintendent Jerry Boyd as outlined in Mr. Boyd's employment contract as Superintendent of Schools, based on his annual evaluation completed by the Board of Education. David Hammond seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

## III. PUBLIC COMMENT

No requests.

## IV. CONSIDERATION OF MEETING AGENDA

David Hammond moved for approval of the meeting agenda. Mary Beth Dellinger seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

## **V. APPROVAL OF MEETING MINUTES**

**A. November 2, 2023**

**B. November 21, 2023 (Called Meeting)**

**C. November 21, 2023 (Workshop)**

Chad Fleenor moved for approval of the meeting minutes as presented. Vince Walters seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

## **VI. ANNOUNCEMENTS**

**A. November 30, 2023; 1:00 p.m.**  
**County Commission HEW Committee Meeting**

**B. December 1, 2023; 9:00 a.m.**  
**County Commission Budget Committee Meeting**

**C. December 11, 2023; 6:00 p.m.**  
**County Commission Meeting**

**D. December 12, 2023; 9:00 a.m.; District Office**  
**Legislative Meeting**  
**Washington County Board of Education and State Representatives**

**E. December 15, 2023; 9:00 a.m.**  
**Ribbon cutting at new Jonesborough Elementary School**

**F. December 15, 2023 (Abbreviated Day)**  
**December 18, 2023 - January 3, 2024 (Winter Break)**  
**Students return January 4, 2024**  
**January 2-3, 2024 (Inservice Days)**

**G. January 4, 2024; 5:30 p.m.**  
**Board Meeting**

**H. January 25, 2024; 5:00 p.m.**  
**Workshop and Board Retreat (Strategic Plan)**

## **VII. SUPERINTENDENT'S REPORT**

**A. We Are Washington County - Austin Reed, Daniel Boone High School**

Student Board Member Austin Reed provided a PowerPoint highlighting school system events and accomplishments for the month of November.

**B. Enrollment Update**

**C. Field Trips Report**

**D. Maintenance Report**

**E. Monthly Financials**

**F. Personnel Report**

**G. Grants Report**

**H. Other**

**1. Update of Status of Capital Projects -- Lewis Group Architects (written report presented)**

*Athletics Upgrades (Daniel Boone HS + David Crockett HS):*

1. Notice to Proceed – December 04, 2023
2. Milestone Dates for Construction:
  - a. Demolition: 12/11/2023 (waiting on demolition permit after asbestos testing)
  - b. Grandstand fabrication start: 12/18/2023
  - c. Rough grading start: 12/27/2023
  - d. Site utilities start: 1/10/2024
  - e. Concrete slabs start: 3/6/2024
  - f. Restrooms/ Concessiouns Bldgs start: 3/20/2024
  - g. Grandstand installation start: 7/10/2024
  - h. Substantial Completion: 8/27/2024
3. Schedule of Values – see attached (Green highlight is General Conditions/ items pertaining to both schools, Red highlight is Boone, and Yellow highlight is Crockett)
4. Submittals/ Shop Drawings – Long lead items below have been submitted, and have been reviewed (or are currently being reviewed) for approval:
  - a. Electrical
  - b. Masonry
  - c. Bleachers

*Security Upgrades:*

1. D Boone and D Crockett security cost estimates:
  - a. BurWil Construction has agreed to do a detailed cost estimate based on the completed Construction Documents
  - b. Todd Morris of BurWil Construction has targeted December 19, 2023 for the completion of the estimate.
2. Sulphur Springs Elementary School
  - a. LGA + the BoE agreed to hard-bid Sulphur Springs ES
  - b. Plan is to advertise for bid after the first of the year and bid in mid-January 2024

**VIII. CONSIDERATION OF CONSENT AGENDA**

**A. Approval of agree with Aptegy Content Management System (replaces Blackboard); agreement term is five years; year 1 \$42,675.00, years 2-5 \$33,475.00; Line Item 141E 72250-399**

**B. Approval for Assistant Girls' Wrestling Coach for Daniel Boone High(1) and David Crockett High(1); \$3,660.10; Line Item 141E 71100-116 (\$1,700 Annual Gross Pay per position)**

**C. Purchase Orders**

**1. Purchase Order 1200; Snap-On Industrial, Crystal Lake, IL; Meter Certification Kit; David Crockett High CTE; \$11, 601.25; Funded by CTE ISM Grant; Line Item 71300-730-002**

**2. Purchase Order 1201; Snap-On Industrial, Crystal Lake, IL; Meter Certification Kit; Daniel Boone High CTE; \$11,391.25; Funded by CTE ISM Grant; Line Item 71300-730-002**

**3. Purchase Order 1205; Apple Store for Education Institution; 10.9 in. iPad Wi-Fi GB Silver(26); Sole Source; \$10,894.00; Funded by CTE ISM Grant; Line Item 71300-429-002**

**4. Purchase Order 35247; Benchmark Education Company, New Rochelle, NY; Sole Source; Phonics Skill Bags Grades K-2 Classroom Sets; System-wide; \$36,831.38; Funded by TN All Corp Grant; Line Item 142E 71100 429 930**

Vince Walters moved for approval of the consent agenda. Chad Fleenor seconded the motion which carried on roll call vote:

- Gregg Huddleston: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

**IX. DISCUSSIONS/PRESENTATIONS**

**A. Consideration of the School Year (academic) Calendars 2024-2025, 2025-2026, 2026-2027**

Vince Walters move for approval of Option "B" for the School Year (academic) Calendars 2024-2025, 2025-2026, 2026-2027. Annette Buchanan seconded the motion which carried on roll call vote:

- Gregg Huddleston: *no*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

**B. Consideration of awarding a bid for Security Camera Upgrades ; Funded by ESSER Line Item 142E-72130-599-937 (allotted amount to be determined); Line Item 141E-72620-701 (\$335,172.42); County Educational Capital Fund (\$600,000.00)**

Whitney Riddle move for approval to award a bid to Tele Optics, Kingsport, TN; for Security Camera Upgrades ; Funded by ESSER Line Item 142E-72130-599-937 (allotted amount to be determined); Line Item 141E-72620-701 (\$335,172.42); County Educational Capital Fund (\$600,000.00). Vince Walters seconded the motion which carried on roll call vote:

- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

**C. Policy: Approval of policies on 2nd and final reading.**

- 1. Policy 4.704 Promotion and Retention (2nd Reading)**
- 2. Policy 1.701 School District Planning (2nd Reading)**
- 3. Policy 2.400 Revenues (2nd Reading)**
- 4. Policy 2.601 Fundraising Activities (2nd Reading)**
- 5. Policy 2.8051 Debit Cards, Credit Cards, & Credit Lines (2nd Reading: New Policy)**

Chad Fleenor moved for approval of policies 4.704, 1.701, 2.400, 2.601, 2.8051 on 2nd and final reading. Annette Buchanan seconded the motion which carried on roll call vote:

- Gregg Huddlestone: *yes*
- Mike Masters: *yes*
- Whitney Riddle: *yes*
- Vince Walters: *yes*
- Keith Ervin: *yes*
- Annette Buchanan: *yes*
- Mary Beth Dellinger: *yes*
- Chad Fleenor: *yes*
- David Hammond: *yes*

**X. ADJOURNMENT**

School	-2	-1	K	1	2	3
Boones Creek Elementary School	10	29	108	84	95	79
Daniel Boone High School						
David Crockett High School						
Fall Branch Elementary School			34	22	24	38
Gray Elementary School		20	53	51	57	48
Grandview Elementary School	6	52	65	73	51	70
Jonesborough Elementary School		12	103	88	99	110
Lamar Elementary School		20	34	56	48	33
Ridgeview Elementary School	10	16	66	92	82	85
South Central Elementary School			23	15	26	23
Sulphur Springs Elementary School			31	37	45	34
University School			20	19	20	21
West View Elementary School	1	1	28	31	31	29
Tennessee Virtual Learning Academy						
<b>Total</b>	<b>27</b>	<b>150</b>	<b>565</b>	<b>568</b>	<b>578</b>	<b>570</b>

<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
101	80	84	70	80				
					276	288	284	293
					278	297	282	296
28	24	22	39	24				
63	54	56	54	49				
63	49	68	71	73				
87	94	96	111	115				
38	41	45	43	49				
74	87	107	83	97				
17	12	17	19	31				
53	40	38	40	46				
23	47	52	52	53	76	81	77	71
38	29	36	30	35				
				6	4	5	18	16
<b>585</b>	<b>557</b>	<b>621</b>	<b>612</b>	<b>658</b>	<b>634</b>	<b>671</b>	<b>661</b>	<b>676</b>

<b>Total</b>
<b>820</b>
<b>1141</b>
<b>1153</b>
<b>255</b>
<b>505</b>
<b>641</b>
<b>915</b>
<b>407</b>
<b>799</b>
<b>183</b>
<b>364</b>
<b>612</b>
<b>289</b>
<b>49</b>
<b>8133</b>

## **Monthly Facility Tracker reports**

All Locations -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=af78549c-6e53-41e9-afec-dd4d8bfa815d>

WVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=7061e70d-ee81-4bbe-a0a9-333ee6630ce4>

SSES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=82641ccd-b40b-406e-9593-f1f5d6d454ea>

SCES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=f4112e8b-ace7-42c8-83ce-ce7cca700d0a>

RVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=abece4e4-3aaf-4e20-afb9-e7a4b253e7ea>

LES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=03c462a1-53fd-429c-8d8a-862353a095d4>

JMS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=047f5116-d265-4220-bca1-d51fd1f24df6>

JES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=3c2e5fd0-4dc5-4a44-b1a8-7ff0bc15c27e>

GES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=ef3d7048-0b99-4548-9f31-04632f0fae84>

GVES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=e2b27430-f9cb-4618-8958-f37a78a60a75>

FBES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=b9027fb8-5461-4cad-a2ca-4cd8a33ecfbe>

DCHS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=88424530-f628-46ae-8852-1a2d40bc9785>

DBHS -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=1f5402fa-95ef-4b85-bc13-1b2a390eadd8>

BCES -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=475154ae-7197-4f43-8ec4-6b9764458>

[b84](#)

Midway -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=ec7f00ea-3b78-41db-9542-060401a41>

[1e6](#)

Bus Garage -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=13f0ab1b-e7e9-4a01-bbeb-9b2d5181fb5f>

Warehouse -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=7da489ac-1553-4a46-a0ac-27646726a003>

Central Office -

<https://facilitytracker.app-garden.com/Woms/PublicAnalytic/Index?guid=fbf02e24-8b01-46d9-98d1-a5e123581838>

Intent to Apply/Research	Grants Writer/Manager's Report		January 2024						
School Violence Prevention Program	Research and data collection to provide signal boosters and other school safety measures in schools		spring 2024 submission						
Bureau of Justice STOP School Violence Grant	Research and data collection to provide mental health/social workers for districtwide services		spring 2024 submission						
Assisting Operations Department	Proactively researching to assist with heating and cooling alternative for one high school								
Assisting schools with foundation opportunities	Classroom resources from the American theatre Wings's Andrew Lloyd Webber Initiative		waiting on announcement						
Equipment Grant	DC Pass-through	Food Service	they also need min-kettle and servicing line for two other schools	We did win grant last year, grantor is prioritizing those who have not won recently					
Future tutoring program	Proactively researching to assist with next year tutoring program								
Further CTE/STEM opportunities	researching funding opportunities for furthering the vertical alignment (younger grades) of the CTE/STEM ISM lab programs								
Grants Awarded									
TVA Classroom STEM grant	TVA STEM Classroom grant - provide guidance when requested on how to write a grant, this grantor prefers it to be teacher written		TOTAL \$21,000, 5 schools	Will be in charge of awarded funding and expenditures and assist teachers with any questions of the grant reporting process.					
Grants Managed									
ISM grant monitoring	Due end of December, 2023	Will be doing revisions to provide necessary classroom upgrades in turn to provide students with school base enterprise opportunities and Early Post Secondary Opportunities and industry credentials							
Mandatory Threat Assessment Team Reporting	Assist Operations Department	Due December 15, 2023	submitted Dec. 15, 2023						
ESSERF Data Collection	Due April 17, 2024	Require reporting periods cover the previous state fiscal year (July 1,2022- June 30,2023) only if the SEA reimbursed to the LEA during this window.							
Resilient Grant roll-over funds	Will provide professional development to various teachers, administrators, counselors, social workers in connection with social and emotional/mental health.		tentatively March 5th, 2024	help with any grant related reimbursement request					
ETSU SLICE - SL Partnership STEM LITERACY COMPUTATION IN EDUCATION WITH SCHOOL LEADERS	ETSU federal government grant we have partnered	I am the Co-PI-LEA CONTACT for Washington County	Financial reimbursements invoices and execution of purchases with schools' classroom minigrants that will be provided at the end of year 2 grant term and any other needs that may occur.		help with any grant related reimbursement request documentation				
ESSER 2.0 and ESSER 3.0 Level 2 monitoring	Due October 13, 2023 -Done								
Public School Security Grant	\$335,172.42	Systemwide Security Camera System project	Operations department	STILL ACTIVE	help with any grant related reimbursement request documentation				
LEAPS PROGRAM	STARTED AUGUST, 2023	UPDATED EPLAN BUDGET \$75,000	Provide all necessary documentation into Department of Human Services Child Care Provider Portal to renew the SCES LEAPS site for continuing service	Assist new director with ELAP (attendance and data entry program) -done	purchasing and personnel funding	help with any grant related reimbursement request documentation			

ISM Grant	Application Submitted, Teachers hired, equipment being purchased.		Assist CTE Director when needed					
Fulfill Federal requirement of LEAs receiving ESSER 3.0 funds	Addenda must be updated every six months	DONE	Provide Safe Return to In-Person Instruction and Continuity of Services (i.e., Health and Safety Plan and Public Plan for Remaining Funds, and collect public input.		next is ESSERF reporting due April 17,2024			
BEST FOR ALL GRANT	expenditures for roll over by September 30, 2023		Schools	help with any grant related reimbursement request documentation				
ARP 2.0 Homeless Grant	one more year with this grant FY24, ePlan management		In collaboration with Director of Attendance and Chief Students Supports Officer.		Providing purchasing and documentation support.	HELP WITH REPORTING	help with any grant related reimbursement request documentation	
Math Implementation Support Grant	Last year for Math Implementation Grant		NIET will assist with math standards and textbook adoption		Academics Department			
TN All Corps	Academics Department		assist if needed		help with any grant related reimbursement request documentation			
Equipment Grant	Awarded \$60,000	Dishwasher at Gray elementary	awarded 4-3-2023	will do the reporting when requested from State Department	Food Service to send document of purchasing of equipment for reimbursement		finished and reimbursed fall 2023	
RDE4HT ETCleanFuels	Rebate for 5 propane buses	\$78,000 Revised award	For one new propane school bus and three new diesel buses		Buses are expecting to arrive September-October		this project is still open due to waiting time	
School Uplift Program. Funds awarded May 1, 2023.	Winners for the School Uplift Program: Gray Elementary \$25,000, Lamar \$10,000, SSES \$10,000, West View \$10,000, RVES \$10,000, GVES \$10,000, FBES \$10,000, SCES \$10,000, BCE \$10,000, DBHS \$10,000, DCHS \$10,000			Working with Operations department	Reporting for reimbursements, extensions granted for schools not finished with projects		DONE \$125,000 reimbursed	

Washington County Department of Education  
School Educational **OVERNIGHT** Trip Authorization\*

DEC 07 2023

BY: PK

Dec 4

Date of Request Dec 4 School David Crockett Trip Date Dec 28, 29 + 30

Estimated time of departure 8am and return 11 pm total time away 3 days

Destination (include location) Pikeville, KY + Athens TN (Bradley Central)

Teacher \_\_\_\_\_ Class Wrestling team Grade 9-12

Chaperones Tod Parker

Number of Students Involved 39

Nate Clark

Estimated Total Miles (both ways) of Trip 600 miles

George Rambaud

Melanie Parker

Bus Driver/Number David Ingle

Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Boys + Girls Invitational Tournament

Total Cost Estimate \$ 30

Plans for meeting the costs Booster club paying for Rooms and entry fee

Transportation cost for educational trips shall be calculated in the following manner:  
\$16.00 per hour for driver (2 hour minimum)  
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)  
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.  
\*Refer to Board Policy 4.302

Ashley David  
Principal's Signature

12-4-23  
Date

**APPROVED**

BY WC SUPERINTENDENT  
Superintendent's Signature

12-7-23  
Date

Date Approved by the Board of Education [Signature]

Washington County Department of Education  
School Educational **OVERNIGHT** Trip Authorization\*

RECEIVED

DEC 04 2023

BY: KR  
May 14 - May 17, 2023

Date of Request 12/4/23 School BCE Trip Date May 14 - May 17, 2023

Estimated time of departure 5:00 AM 5/14 and return 9:00 PM 5/17 total time away 4 days

Destination (include location) Washington D.C.

Teacher Katy Hancock Class 8th grade Grade 8th  
Kelly Arnold

Chaperones Gabe Sanders  
Chad Fleenor

Number of Students Involved 30-75  
Estimated Total Miles (both ways) of Trip 800

Bus Driver/Number Coach bus from School Tours of America Bus Driver/ Number \_\_\_\_\_

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Students will explore the Nation's Capital and experience museums, government buildings, and history.

Total Cost Estimate \$1,200 per student

Plans for meeting the costs 8th grade will have multiple fundraising opportunities as well as parents/guardians

Transportation cost for educational trips shall be calculated in the following manner: paying on a payment plan.  
\$16.00 per hour for driver (2 hour minimum)  
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)  
\$**19.15** total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$.75** per mile.  
\*Refer to Board Policy 4.302

M.C. C. [Signature]  
Principal's Signature

12/4/2023  
Date

APPROVED

BY WC SUPERINTENDENT [Signature]  
Superintendent's Signature

12/04/2023  
Date

Date Approved by the Board of Education \_\_\_\_\_

# WASHINGTON COUNTY DEPARTMENT OF EDUCATION



## PRICE INQUIRY FORM

Vendor	Description of item for price comparison	Price Quoted
Firm <u>School Tours of America</u>	<u>8th grade trip to Washington DC</u>	<u>\$1,200.00 each</u>
Address <u>online/zoom</u>		
Person Contacted <u>Judy Strejc</u>		
Date <u>12-1-23</u>		
Firm <u>Explore America</u>	<u>8th grade trip to Washington DC</u>	<u>\$1,700.00 each</u>
Address <u>online/zoom</u>		
Person Contacted <u>Evie Hoff</u>		
Date <u>11-8-23</u>		
Firm <u>World Strides</u>	<u>8th grade trip to Washington DC</u>	<u>\$1,581 each</u>
Address <u>online/zoom</u>		
Person Contacted <u>Amber Willis</u>		
Date		

Name of person obtaining inquiry

Katy Hancock / Katy Hancock

The Washington County Department of Education is an Equal Opportunity Employer

## Everything is Included



Quality hotels



Transportation



Licensed guides



MyTourFund.com



Admissions / Sightseeing



Medical insurance



On-call physicians



Private security



Drawstring bag



Meals

## IMPORTANT TOUR INFORMATION

### Tour Details

Trip #: A847 Departing: 05/14/24 Returning: 05/17/24

Destination: Washington, DC

Group Leader: Katy Hancock

Contact Details: hancockk@wcde.org

### Tour Price

Register now! Space is limited and available on a first come, first served basis. The price is based on 35 full-paying travelers.

Add the **Payment Protection Program (PPP)** to your tour price for only \$179.00 to receive a FULL REFUND if you cancel ANYTIME for ANY REASON prior to trip departure. (See Terms and Conditions for full details.)

Student Price (4 per room)	Adult Price (2 per room)
\$1,200.00	\$1,395.00

### Payment Plans

Save time and avoid fees by making manageable, monthly payments with EzPay. (Available with online registration only.)

OR

Mail in monthly payments utilizing STA payment coupons. (Incurs \$6 handling charge per payment.)

### Register today to enjoy savings!

Registration Deadline: 12/15/23

Required Deposit: \$99.00 (Your deposit is applied to the total trip cost.)

Final Payment Due Date: 03/05/24

### Have questions?

Learn more at our informational meeting. Details to follow.



SCHOOL TOURS OF  
AMERICA

\*The above pricing is all-inclusive unless otherwise specified in the enclosed materials.

## SPACE IS LIMITED. RESERVE YOUR SPOT TODAY!



### REGISTER ONLINE

Select "register" in the upper right corner of the homepage at [SchoolToursOfAmerica.com](http://SchoolToursOfAmerica.com)



### ENROLL IN EzPay

Make manageable monthly payments & avoid fees with EzPay. EzPay is available online only.



### OPT-IN TO THE PPP

Protect your investment & receive a refund if you cancel prior to trip departure.



**EXPLORE  
AMERICA**

# Tour Price Quote

Washington, D.C.: The Capital Tour

Prepared For  
Katy Hancock at Boones Creek Elementary School

Prepared On  
November 8, 2023

Your Tour Number  
2725862NF

Your Tour Website  
www.efexploreamerica.com/2725862NF



## Your travel details

Total Length  
4 days

Departing From  
Tri Cities (TN)

Requested Travel Dates  
Thursday, May 16, 2024 - Sunday, May 19, 2024

### Your Departure Date Range

Earliest  
Tue. May. 14

Requested  
Thu. May. 16

Latest  
Sat. May. 18

## All-inclusive Price

Based on a private tour with 35 - 40 paying travelers  
Price valid for travelers enrolled November 15, 2023 - November 30, 2023

Student  
**\$1,700**

or \$321 / 5 mos

Adult  
**\$2,010**

or \$383 / 5 mos

### Price Breakdown

Program Fee	\$1,662
Lunch included: \$20 per day	\$88
Early Enrollment Discount	-\$50

Number of paying travelers	Price per student	Price per adult
20 - 24	\$1,990	\$2,300
25 - 29	\$1,860	\$2,170
30 - 34	\$1,770	\$2,080
35 - 40	\$1,700	\$2,010
41 - 47	\$1,700	\$2,010

Protect your travelers with the Travel Protection Plus Plan for \$299. Ask your Tour Consultant for details.

For every 10 paying travelers, 1 chaperone travels FREE

Unless explicitly stated, lunches are not included.

Adult supplement required for travelers age 20 and older at the time of travel.

An additional \$200 Under 10 Supplement will be applied to all traveler accounts if the group size falls under 10 paying travelers.

This will be applied to paying traveler accounts no later than 140 days before departure. Applicable airline baggage fees are not included and can be found at [EFExploreAmerica.com/Baggage](http://EFExploreAmerica.com/Baggage). All prices subject to verification by an EA tour consultant. To view EA's Booking Conditions, visit [EFExploreAmerica.com/BC](http://EFExploreAmerica.com/BC). Breakfast excluded on day of arrival; dinner excluded on day of departure (Unless otherwise noted).

## Your experience includes

Round-trip Transportation

Hotel Accommodations

Overnight Security

Meals

All Gratuities

Guided Tours and Activities

Full-time Tour Director

Your Tour Director stays with your group 24/7, providing local insight and knowledge, while handling every on-tour detail.

Training and Support

We prepare new Group Leaders on a free Training Tour and provide personal support every step of the way.

Traveler Resources

We offer travelers flexible payment options as well as a dedicated support team to manage finances and answer tour questions.

24-hour Emergency Service

Travelers and their families can count on EF's dedicated emergency service team while on tour.

Expert Tour Planning

Your dedicated EF team provides expertise every step of the way—from recruiting and enrolling travelers to planning and managing your tour.

Personalized Learning Support

Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project for academic credit.

Illness and Accident Coverage

Rest easier knowing your travelers are covered on tour with EF's comprehensive coverage plan.

\$50 Million Liability Policy

Group Leaders and schools are protected while on tour.

## Your tour consultant



Evie Hoff  
1-800-503-2323  
evie.hoff@ef.com

# World Strides

## Washington, D.C. Details:

### TRIP DATES

Trip ID#: 214071

Destination: Washington, D.C.  
Departing: Tuesday, May 14, 2024  
Returning: Friday, May 17, 2024

Join us as we learn and explore in our nation's capital!

### TRIP MEETING

There will be a trip information meeting to discuss this wonderful opportunity; details will be announced shortly.

### TRIP PRICE

Prices are based on 35 full-paying participants.

**Student:** \$1,581 quadruple occupancy.

**Adult:** \$1,818 double occupancy.

Payment can be made in full or spread out into monthly installment payments\*. Select EZPay when choosing monthly installment payments and have your payments automatically deducted from your bank account saving you time and potential missed payments.

Full Refund Program: An additional \$209 covers cancellation (see Terms and Conditions at [www.worldstrides.com/ms-terms-conditions](http://www.worldstrides.com/ms-terms-conditions)).

**FLAG financial assistance:** FLAG financial assistance may be available for families with an adjusted gross income up to \$85,000. See reverse for details.

\*Installment amounts may vary in price based on when you sign up and optional inclusions. Your last payment must be made by the final payment deadline and may be larger than your previous installment payments. Your final payment is due on 02/29/2024.

### INCLUDES

- Course Leader
- Round trip transportation
- Evening Activities
- 24-Hour Emergency Support
- Field Journals
- Online educational resources
- Night chaperones in hotel
- Accident/health insurance
- All Meals
- Opportunity to earn free school credit
- Admission fees
- Quality hotel accommodations
- Sightseeing transportation

### SIGN UP TODAY!

Sign Up By: 11/30/23

Deposit Amount: \$99 (non-refundable)

#### Sign Up:

- Online at [www.worldstrides.com/signup](http://www.worldstrides.com/signup) (use Trip ID#214071 to sign up)
- By phone – call WorldStrides' Customer Service Team at 1-800-468-5899
- By mail – use the registration form on reverse

Sign up today for the trip of a lifetime!



**ONLINE**

[worldstrides.com/signup](http://worldstrides.com/signup)



**PHONE**

800-468-5899



**MAIL**

Fill out the attached form  
and return by mail

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

FEDERAL PROJECTS FUND  
 PURCHASE ORDER

Purchase Order **35402**

Date Issued **12/18/23**

Appropriation No. **142E-72210-399-951**

Dept. **System Wide**

School **2nd Installment 542324**

TO **TNTP Inc**  
**500 7th Avenue, 8th floor**  
**New York, NY 10018**

Deliver to **Washington Co Schools**  
 Address **405 West College Street**  
 Via **Jonesborough, TN 37659**

**NOTICE TO VENDOR**

1. Purchase order number **MUST** appear on all invoices submitted for payment.

2. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education  
 405 West College Street  
 Jonesborough, Tennessee 37659  
 Telephone (423) 753-1105

on or before

Articles on this order must be charged to account of

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	(Unless otherwise stated all prices F.O.B. Destination)				
	ELA Curriculum Implementation Support				
	HQIM Literacy Implementation Grant (LIN)				
	5423-24 Contract # CC21090266 Invoice # CIN V23126395 2nd Installment 542324				
	<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$ 18,200</b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
5. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
6. The county is not liable for Federal excise tax or state sales tax.
7. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent

TNTP, Inc  
 500 7th Avenue, 8th Floor  
 New York, NY 10018  
 +1 (718) 2332800  
 FEIN/EIN: 13-3850158



INVOICE

Date	Invoice Number
12/20/2023	CINV23126395
Payment Terms	Due Date
Net 30	01/19/2024
Contract Number	
CC21090266	

<b>Bill To:</b>
Washington County Schools 405 West College Street Jonesborough, TN 37659 United States of America

<b>Remit To:</b>
TNTP, Inc PO Box 412809 Boston, MA 02241-2809 United States of America +1 (718) 2332800

Purchase Order Number	Customer ID
	CUST000860

Item Description	Amount
Support for regional literacy implementation network	\$18,200.00

<b>Total</b>	<b>\$18,200.00</b>
<b>Less Withholding</b>	<b>\$0.00</b>
<b>Total Invoice Amount</b>	<b>\$18,200.00</b>

TNTP prefers payment via ACH. Our ACH payment information is:

**Account Name:** The New Teachers Project Inc.  
**Bank Name:** Bank of America  
**Bank Account Number:** 483043601627  
**Bank Routing Number:** 021000322  
**Memo/reference:** Please use Invoice ID

Or, if paying by check, please make checks payable to "TNTP"

*TNTP cannot accept payment via credit card*

Reviewed and certified by Lin Johnson, Chief Strategic Growth and Finance Officer, TNTP:

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order **No 1349**

Date Issued **12/4/23**

Appropriation No. **141-E-71100-722**

Dept. ~~PERKINS~~ **CTE-ISM Middle**

School **Sulphur Springs**

**PURCHASE ORDER**

**TO** School Specialty  
 PO BOX 1579  
 Appleton, WI 54912-1579  
 [orders@schoolspecialty.com 888-388-3224]

**NOTICE TO VENDOR**

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

**Washington County Board of Education**  
 405 West College Street  
 Jonesborough, TN 37659  
 Telephone (423) 753-1105

Deliver to **Sulphur Springs Elementary**  
 Address **1518 Gray Station Sulphur Springs Rd.**  
**Jonesborough, TN 37659**  
 Via **Diana O'Neal**

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
Stool - 24 inch fixed height - Black		24	\$58.87	\$1,412. <sup>88</sup>
Stevens industries - mobile storage - graphite nebula		5	\$1,031.57	\$5,157. <sup>85</sup>
Stevens industries - 1/3 - 2/3 divided storage cabinet - graphite nebula		3	\$1,248. <sup>55</sup>	\$3,745. <sup>65</sup>
Stevens industries - 50/50 divided storage cabinet - graphic nebula		2	\$1,209.37	\$2,418. <sup>74</sup>
Table - clover activity table - 48x48		6	\$275.51	\$1,653. <sup>06</sup>
*OMNIA R191815				
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$14,388.<sup>18</sup></b>

**SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

*W. Brad Dale*

Authorized Signature

**APPROVED:**

*Sandra Good*

Purchasing Agent



**QUOTE**

**SSL Quote Number:** Q-410888  
**Status:** Approved  
**Quote Name:**  
**Currency:** USD  
**Created Date:** 12-04-2023  
**Expiration Date:** 01-31-2024  
**Customer Number:** 268374  
**Requestor Name:** Kelli Hauldren  
 hauldrenk@wcde.org  
**Customer Program:** OMNIA

To place an order using this quote,  
 contact:  
 Phone 888-388-3224  
 Email:  
 F&E\_Orders\_Quotes\_Questions@schoolspecialty.com



**Sales Rep Name:** David Hall  
**Sales Rep Email:** david.hall@schoolspecialty.com  
**Sales Rep Phone:** (629) 204-2396  
**Bill To:** WASHINGTON COUNTY SCHL DIST  
 405 W COLLEGE ST  
 JONESBOROUGH, TN 37659-1009  
**Ship To:** WASHINGTON COUNTY SCHL DIST  
 405 W COLLEGE ST  
 JONESBOROUGH, TN 37659-1009  
**Lift Gate Truck Required:**   
**Inside Delivery:**   
**Installation:** By Customer  
**Notes:** omnia R191815

Quantity	SSL Item	Customer Item #	MFG Item	Image	Item Description	Your Price	Extended Price
24	1584452		6424-10		STOOL - NATIONAL PUBLIC SEATING HEAVY DUTY STEEL STOOL - VINYL PADDED INSET - 24 IN FIXED HEIGHT - BLACK	\$61.32	\$1,471.68
5	1435715		80430 F36 ???		STEVENS INDUSTRIES - MOBILE STORAGE - WORK HEIGHT - 1 DRAWER - SPECIFY COLOR - YES Color: Graphite Nebula	\$1,074.56	\$5,372.80
3	1435690		80185 F67 ???		STEVENS INDUSTRIES - 1/3-2/3 DIVIDED STORAGE CABINET - SPECIFY COLOR Color: Graphite Nebula	\$1,300.57	\$3,901.71
2	1435732		80181 F67 ???		STEVENS INDUSTRIES - 50/50 DIVIDED STORAGE CABINET - SPECIFY COLOR Color: Graphite Nebula	\$1,259.76	\$2,519.52
6	1598430		DAANCL V48MBS ???		TABLE - CLASSROOM SELECT - CLOVER ACTIVITY TABLE - 48 X 48 - SPECIFY PRODUCT HEIGHT - MARKERBOARD - LOCKEDGE - SPECIFY TOP COLOR - SPECIFY EDGE COLOR - SPECIFY LEG COLOR - NEOCLASS Top Color: Whiteboard Edge Color: Titanium Leg Color: Ebony Product Height: 30 - 43 in	\$286.99	\$1,721.94

**Subtotal** \$14,987.65  
**Estimated Taxes** \$0.00  
**Shipping & Handling** \$0.00  
**Total** \$14,987.65

Accept this quote by sending back your purchase order number or signing it electronically. For orders over \$5,000.00, please submit a hard copy of your Purchase Order.

Prices subject to change until all finish selections have been completed. Order will not be placed until all finish options are selected.

Signature:

---

Name:

---

Date:

---

Purchase Order Number:

---

**Pack Slip Notes:**

**PURCHASING DEPARTMENT**  
**WASHINGTON COUNTY BOARD OF EDUCATION**

Purchase Order **Nº 9811**

Date Issued **11/28/23**

Appropriation No. **141-E-71100-722-002**

Dept. **ISM-middle**

School **Boones Creek Elementary**

**PURCHASE ORDER**

**TO** Today's Classroom LLC  
 6551 Middle branch Ave NE  
 Canton, OH 44721

**L** info@todaysclassroom.com

Deliver to **Boones Creek Elementary**

Address **132 Highland Church Rd.  
 Johnson City, TN 37615**

Via **Rachel Perry**

Articles on this order must be charged to account of

**NOTICE TO VENDOR**

- 1. Purchase order MUST bear two signatures in order to be valid.**
- 2. Purchase order number MUST appear on all invoices submitted for payment.**
- 3. Mail TWO copies of your invoice promptly to:**

**Washington County Board of Education  
 405 West College Street  
 Jonesborough, TN 37659  
 Telephone (423) 753-1105**

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
CEF Brainstorm workbench w/ Butcher Block top with stools		3	\$1,257	\$3,771-
CEF BRS42-3060-BB-XX Brainstorm workbench w/ Butcher Block top w/ stools		6	\$1,522-	\$9,132-
*CEF MG-BRS stool mounting magnet assembly		30	\$45-	\$1,350-
Shipping with lift gate		1	\$811.90	\$811.90
<b>GRAND TOTAL - INCLUDING ALL ATTACHED PAGES</b>				<b>\$15,044.70</b>

\*price inquiry attached **SUBJECT TO THE FOLLOWING CONDITIONS**

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

**IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER**

**VENDOR'S COPY**

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

*Sandra Deod*

Purchasing Agent



## PRICE INQUIRY FORM

VENDOR	DESCRIPTION OF ITEM FOR PRICE COMPARISON	PRICE QUOTED
Firm - <u>Today's Classroom LLC</u> Address - <u>Canton, OH</u> Person - <u>website</u> Date - <u>11/28/2023</u>	<b>Workbench with stools (3)</b> <b>Workbench with stools (6)</b> <b>Stool magnet assembly (30)</b> <b>Lift Gate</b>	Workbench (3)- \$3,771 Workbench (6)- \$9,132 Stool- \$1,350 Lift Gate- \$811.90 <b>Total= \$15,064.90</b>
Firm: <u>Schools In</u> Address - <u>Cincinnati, OH</u> Person - <u>website</u> Date - <u>11/28/2023</u>	<b>Workbench (3)</b> <b>Workbench (6)</b> <b>Stools (30)</b> <b>Magnet assembly (30)</b>	Workbench (3)- \$3,642.87 Workbench (6)- \$7,757.16 Stools- \$3,342.90 Magnet assembly- \$1,542.90 <b>Total= \$16,580.57</b>
Firm - <u>Worthington Direct</u> Address - <u>Dallas, TX</u> Person - <u>Website</u> Date - <u>11/28/2023</u>	<b>Workbench (3)</b> <b>Workbench (3)</b> <b>Stool (15)</b> <b>Stool (15)</b> <b>Magnet assembly (30)</b> <b>Workbench (3)</b>	Workbench (3)- \$3,773.85 Workbench (3)- \$3,773.85 Stools (15)- \$1,649.25 Stools (15)- \$1,649.25 Magnet- \$1,168.40 Workbench (3)- \$3,542.85 <b>Total= \$15,557.55</b>

Name of person obtaining inquiry - Kelli Hauldren



PO Box 429367  
Cincinnati, OH 45242  
www.Schoolsin.com

**Questions about your Quote?**

Contact Gabe  
P: 877-355-1209  
gabe.sachetta@schools.in.com



**Quote:** QUO-027142  
**Prepared On:** 11/8/2023  
**Valid Until:** 12/8/2023

Bill To:	Ship To:
Boones Creek Elementary Accounts Payable 132 Highland Church Rd Johnson City, TN 37615	Boones Creek Elementary Rachel Perry 132 Highland Church Rd Johnson City, TN 37615 PHONE: (423) 850-8580
	<b>Account #</b> A-64415

Shipment 1				
SKU	Description	QTY	Unit Price	Total Price
<u>CEF-CUSTOM</u>	<b>BRS42-3060-BB-TBD</b> Brainstorm Workbench Table - 42H x 30W x 60L	6	\$1,292.86	\$7,757.16
<u>CEF-CUSTOM</u>	<b>BRS42-2460-BB-TBD</b> Brainstorm Workbench Table - 42H x 24W x 60L	3	\$1,214.29	\$3,642.87
<u>CEF-CUSTOM</u>	<b>MS- Color TBD - 3</b> 30" High Backless Metal Counter Height Stool with Square Seat	30	\$111.43	\$3,342.90
<u>CEF-CUSTOM</u>	<b>MG-BRS</b> Single magnet for Brainstorm products where stools are sold separately.	30	\$51.43	\$1,542.90
<b>Subtotal:</b>				\$16,285.83
<b>Shipping:</b>				\$294.74

Product Total:	\$16,285.83
Shipping Total:	\$294.74
Sales Tax:	\$0.00
<b>Grand Total</b>	<b>\$16,580.57</b>



PO Box 429367  
Cincinnati, OH 45242  
www.Schoolsin.com

### Questions about your Quote?

Contact Gabe  
P: 877-355-1209



gabe.sachetta@schoolsinc.com

#### **Shipping Methods**

**Ground:** Ground shipping refers to individual packages weighing less than 70 pounds that shippers send through regular carriers, such as FedEx or UPS.

**Tailgate:** With Tailgate Delivery, the driver brings your items to the back of the trailer. From there, the customer is responsible for moving the items off the truck and into the building. For the safety of our customers, the tailgate delivery option is not available on heavy loads without a loading dock or a fork lift.

**Lift Gate:** Lift Gate delivery allows a motorized platform on the back of the truck to carefully lower your items to the ground. Once the items are on the ground, you are responsible for moving them into the building. If you do not have an elevated platform/dock or a fork lift, we recommend lift gate service.

**Inside Delivery:** Inside Delivery allows the driver to deliver the order onto your loading dock or up to 10 feet inside the front door on the ground floor. Freight carriers are not insured to handle packages - which can be heavy or difficult to handle - past the back of the truck unless Inside Delivery is indicated.



Kelli Hauldren <hauldrenk@wcde.org>

**Fwd: Worthington Direct: New Quote Request # QTE2006634**

1 message

Rachel Perry <perryr@wcde.org>  
To: Kelli Hauldren <hauldrenk@wcde.org>

Mon, Nov 13, 2023 at 2:00 PM

This is the corrected quote from worthington the other is missing a set of tables.

Rachel Perry  
CTE/STEM Instructor  
Boones Creek Elementary School  
132 Highland Church Road  
Johnson City, TN 37615  
Phone: 423-850-8580, Fax: 423-850-8581

----- Forwarded message -----  
From: **Worthington Direct** <marketing@e.worthingtondirect.com>  
Date: Mon, Nov 13, 2023 at 1:59 PM  
Subject: Worthington Direct: New Quote Request # QTE2006634  
To: <perryr@wcde.org>



## We Have Received Your Quote Request!

Thanks for your interest in Worthington Direct! Our team is working to provide you with the best possible pricing. Once it's complete you'll receive a separate email with the formal quote.

---

Submitted on Nov 13, 2023, 8:05:12 AM

# Shipping Info




Rachel Perry  
 Boones Creek Elementary  
 132 Highland Church Rd  
 Johnson City, TN, 37616  
[Perryr@wcde.org](mailto:Perryr@wcde.org)  
 423-850-8580

Have loading dock?: Yes

Need liftgate?: Yes

Inside Delivery?: Yes

Are you exempt from state sales tax at the shipping location?: Yes

Item	Description
	<p>Brainstorm Workbench 42" H x 30" W x 60" L</p> <p><b>Frame Color:</b> Red</p> <p><b>Est. Lead-time:</b> 6 - 8 weeks</p> <p>Brand: CEF</p> <p><b>Stock # 87198-RD Qty: 3 Subtotal: \$3,773.85</b></p>
	<p>Brainstorm Workbench 42" H x 30" W x 60" L</p> <p><b>Frame Color:</b> Black</p> <p><b>Est. Lead-time:</b> 6 - 8 weeks</p> <p>Brand: CEF</p> <p><b>Stock # 87198-BK Qty: 3 Subtotal: \$3,773.85</b></p>
	<p>Backless Metal Stool (30" H)</p> <p><b>Frame Color:</b> Black</p> <p><b>Est. Lead-time:</b> 6 - 8 weeks</p> <p>Brand: CEF</p> <p><b>Stock # 87218-BK Qty: 15 Subtotal: \$1,649.25</b></p>

Item	Description
------	-------------



Backless Metal Stool (30" H)

Frame Color: Red

Est. Lead-time: 6 - 8 weeks

Brand: CEF

Stock # 87218-RD Qty: 15 Subtotal: \$1,649.25



Magnet for Backless Metal Stool

Est. Lead-time: 6 - 8 weeks

Brand: CEF

Stock # 87290 Qty: 30 Subtotal: \$1,168.50



Brainstorm Workbench 42" H x 24" W x 60" L

Frame Color: Black

Est. Lead-time: 6 - 8 weeks

Brand: CEF

Stock # 87195-BK Qty: 3 Subtotal: \$3,542.85

**Quote Subtotal:** \$15,557.55

You'll receive a separate email with your formal quote, typically returned within two business hours. Some quotes may require additional time. If you have questions you may email us at [sales@worthingtondirect.com](mailto:sales@worthingtondirect.com) or call us at **800-599-6636**. Our business hours are M-F 8am to 5pm CST.

100% Satisfaction Guarantee on Every Order!

**Have Questions? We're Here to Help!**

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PO Box 140038, [6301 Gaston Ave, Suite 670, Dallas, TX 75214](#)

.....  
Here is the quotation for the items you requested. Please call if you  
have any questions.

TOTAL

**\$15,064.90**

Sincerely

Today's Classroom  
877-909-9910

Accepted By

Accepted Date

**Today's Classroom LLC**  
6551 Middlebranch Ave NE  
Canton, OH 44721 US  
8779099910  
info@todaysclassroom.com

## Estimate

### ADDRESS

Washington County Schools

### SHIP TO

Boones Creek Elementary  
School  
Rachel Perry  
132 Highland Church Rd  
Johnson City, TN 37615  
423-850-8580

**ESTIMATE #** QR76-2395

**DATE** 11/28/2023

**EXPIRATION DATE** 12/12/2023

ACTIVITY	QTY	PRICE	TOTAL
<b>BRS42-2460-BB-XX</b> CEF Brainstorm Workbench with Butcher Block Top 24"W x 60"L x 42"H with 2 30"H Stools  Leg Color:  Stool Color:  Backpack Hook: None  Bumper Kit for Robotics: None  Undermount Electrical: None	3	1,257.00	3,771.00
<b>BRS42-3060-BB-XX</b> CEF BRS42-3060-BB-XX Brainstorm Workbench with Butcher Block Top 30"W x 60"L x 42"H with 4 30"H Stools  Leg Color:  Stool Color:  Backpack Hook: None  Bumper Kit for Robotics: None  Undermount Electrical: None	6	1,522.00	9,132.00
<b>MG-BRS</b> CEF MG-BRS Stool Mounting Magnet Assembly	30	45.00	1,350.00
<b>Shipping Lift Gate</b> Shipping with Lift Gate to get products to Ground Level	1	811.90	811.90



**BUDGET CALENDAR – FISCAL YEAR (FY) 2025**

**JANUARY 2024**

- 1/4/2024: January Regular Board Meeting; Consider FY25 Budget Timeline for BOE approval  
1/5/2024: Share BOE approved Budget timeline w/ Superintendent's Cabinet, District Supervisors/Directors, and Principals  
1/23/2024: Board Strategic Planning/Budget Work Session

**FEBRUARY 2024**

- 2/1//2024: February 2024 Regular Board Meeting; provide any needed updates in budget process  
2/27/2024: Board Workshop; provide any needed updates in budget process

***February - Early March: Budget Conferences: Supervisors/Directors & Principal Schedule Budget Conference to be completed Friday, March 8, 2024***

**MARCH 2024**

- 3/7/2024: March 2024 Regular Board Meeting; provide any needed updates in budget process  
3/8/2024: Complete ALL Budget Conferences  
Mid-March: Budget Requests Finalizations -- Schedule any necessary follow-up departmental/school conferences by/before Thursday, March 14, 2024  
3/21/2024: Board Workshop -- Review Preliminary FY25 GP Budget Items Draft

**APRIL 2024**

- 4/4/2024: April 2024 Regular Board meeting -- Review Draft 1 of the FY25 General Purpose (GP) Budget  
4/15/2024: Approximate date of anticipated FY25 TISA Estimates for April from the TDOE  
4/23/2024: Board Workshop – Review/Update FY25 GP School Budget presentation; includes Special Called meeting prior to the workshop to consider approval of the FY25 GP School Budget

**MAY 2024**

- 5/1/2024: Submit Board approved FY25 GP Budget (Draft #1) to Mayor Grandy by May 1 per County rule.  
5/2/2024: May 2024 Regular Board Meeting; present FY24 GP School Budget Draft #1  
5/15/2024: Approximate date of anticipated FY25 TISA Estimates for May from the TDOE  
5/28/2024: Board Workshop -- Provide any needed updates in FY24 GP School Budget Draft #1

**JUNE 2024**

- 6/6/2024: June 2024 Regular Board Meeting; provide any necessary Budget updates; includes consideration of approval of updated 5 year Education Capital Investment Plan  
6/15/2024: Approximate date of anticipated FY25 TISA Estimates for June from the TDOE  
6/??/2024: TBD – Board Workshop; May includes Special Called meeting prior to the workshop to consider any necessary update(s) of the FY25 GP School Budget; Date to be set by/before June 2024 Regular Board meeting.  
6/??/2024: TBA – Full County Commission meeting to consider final approval of FY25 General Purpose School Budget

**JULY 2024**

- 7/15/2024: Approximate date of anticipated FINAL FY25 TISA Estimates from the TDOE

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*The above timeline may not include any special called Board meetings that may become necessary*

Board of Education

Annette Buchanan  
Mary Beth Dellinger  
Keith Ervin

Chad Fleenor  
David Hammond  
Gregg Huddleston

Mike Masters  
Whitney Riddle  
Vince Walters



# BALLOT

Eligible Voters: 607

## Question # 1

Shall the professional employees of the Washington County School System undertake collaborative conferencing with the board of education?

Please answer by placing a check mark beside yes or no.

338 Yes (If you answered YES, go to question #2) 56%

3 No (If you answered NO, skip question #2 and go to question #3) < 1%

---

## Question # 2

If collaborative conferencing is to proceed, which of the following organizations would you prefer to represent you? Circle one answer only.

a. WCEA (Washington County Education Association) 331 55%

b. unaffiliated 6 1%

**You are now finished with the ballot. Please place your ballot in the ballot box.**

---

## Question # 3

Which of the following organizations would you prefer to represent you in collaborative conferencing? Circle one answer only.

a. WCEA (Washington County Education Association) 183 30%

b. unaffiliated 2 < 1%

c. none of the above 4 < 1%

**You are now finished with the ballot. Please place your ballot in the ballot box.**



Mr. Jerry S. Boyd  
Superintendent

405 W. College St.  
Jonesborough, TN 37659  
Phone (423) 753-1100

DATE: January 4, 2024  
TO: Washington County Board of Education and Superintendent Boyd  
FROM: Cindy Percell, Human Resources Director  
SUBJECT: PECCA Election Results for Collaborative Conferencing

Per the Professional Educators Collaborative Conferencing Act of 2011 (PECCA), a vote was held last month to determine representation at the conferencing table. On December 5, 2023, all schools held an election following the end of the school day that was overseen by one member of management and one member of the professional employees. The next week, on December 11, 2023, a make-up vote was conducted at Asbury School for those eligible employees who were unable to vote on the 5th.

Only "Professional Employees" participate in the voting process. These individuals are defined in the law as employees who devote a majority of their time to teaching. The number of eligible voters by this definition is 607 employees. A total of 341 professional employees voted which is 56% of all eligible employees.

Totals for Question 1 "yes" and Question 2 do not match because seven (7) voters did not choose an option in Question 2. Also, totals for Question 1 "no" and Question 3 do not match because 189 voters chose an option in Question 3, showing that extra 186 voters marked an answer in Question 3 when they shouldn't have.

By the totals above, of the 341 total employees who voted, 331 voted for WCEA which is 55% of all eligible voters. No other group received the required 15%.

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Vince Walters

Per Danielle Mitchell, WCEA PECCA Chairperson, the below is a list of WCEA representatives and their positions:

- Amber Davis is our new president. She is not on the committee this term.
- Doug Harris is president-elect or vice president and our HS PECCA representative
- I (Danielle Mitchell) am PECCA chair and elementary representative
- Ben (Davenport) is PECCA related arts representative
- Chris (Campbell) is PECCA middle school representative
- Vicky (Jones) and Regina (Hensley) are PECCA elementary representatives



WASHINGTON  
COUNTY SCHOOLS

INSPIRE ★ STRIVE ★ THRIVE

Mr. Jerry S. Boyd  
Superintendent

405 W. College St.  
Jonesborough, TN 37659  
Phone (423) 753-1100

## 2023-2024 Committees

### Collaborative Conferencing (TCA; WCBOE Policy; MOU)

Cindy Percell, HR Director -- Chair  
Brad Hale, Chief Finance Officer  
Jerry Whitaker, Deputy Chief Finance Officer  
Dr. Josh Davis, Deputy Chief Academics Officer  
Dr. Jarrod Adams, Chief Operations Officer  
Robin Street *K-8 Principal*  
Leslie Lyons *K-8 Principal*  
Tim Campbell *9-12 Principal*

### Board of Directors

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WASHINGTON COUNTY BOARD OF EDUCATION

**RESOLUTION OPPOSING GOVERNOR LEE'S EDUCATION FREEDOM ACT**

WHEREAS, the Constitution of the State of Tennessee, in Article XI, Section 12, states that the Tennessee legislature "shall provide for the maintenance, support, and eligibility standards of a system of free public schools;" and

WHEREAS, the fulfillment of this constitutional guarantee is heavily reliant upon adequate state funding, which is vital for equipping schools with the necessary resources to serve the various needs of Tennessee's students; and

WHEREAS, the WASHINGTON COUNTY BOARD OF EDUCATION is charged with governing the school district so that all students, regardless of background, needs, or ability, receive the best possible educational opportunities in order to graduate prepared to enter a postsecondary institution or the workforce; and

WHEREAS, WASHINGTON COUNTY SCHOOLS is an educational community that serves a student population of 8,092 students in grades PreK-12, with 47.5% of those coming from economically disadvantaged backgrounds; and

WHEREAS, WASHINGTON COUNTY SCHOOLS offers an array of specialized programs including special education services, English as a Second Language (ESL), career and technical education training aligned with local workforce needs, and physical and mental health supports which are invaluable for meeting both individual student needs and the Tennessee Constitution's requirement of a free and public education; and

WHEREAS, WASHINGTON COUNTY SCHOOLS is a cornerstone of the local community, not only providing education services to all students regardless of background, need, or ability, but also employing 1220 staff members;

WHEREAS, WASHINGTON COUNTY SCHOOLS is committed to maintaining local control over its schools, ensuring that they are reflective of the community's needs and values; and

WHEREAS, Education Savings Accounts (ESAs) threaten the district's ability to maintain the quality of its educational offerings as ESAs would divert state funds to private actors and disrupt local control of education.

**NOW, THEREFORE, BE IT RESOLVED**, that the WASHINGTON COUNTY BOARD OF EDUCATION hereby expresses its opposition to the Governor's "Education Freedom Act" as well as any other voucher or Education Savings Account legislation due to the detrimental impacts these programs will have on our students, schools, and community, and

**BE IT FURTHER RESOLVED**, that the WASHINGTON COUNTY BOARD OF EDUCATION urges the Tennessee General Assembly to consider the effects that Education Savings Accounts will have on local school districts and to instead seek out ways to support and strengthen public schools throughout the state.

WASHINGTON COUNTY BOARD OF EDUCATION

**THIS RESOLUTION** is adopted as of this 4th day of JANUARY 2024.

**WASHINGTON COUTY BOARD OF EDUCATION**

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Mike Masters, Chair

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Annette Buchanan, Vice Chair

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Mary Beth Dellinger

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Keith Ervin

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Chad Fleenor

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David Hammond

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Gregg Huddleston

---

Whitney Riddle

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Vince Walters