

**WASHINGTON COUNTY
BOARD OF EDUCATION**

October 24, 2023

4:00 PM

Central Office

- I. Call to Order**
- II. Out of Country Field Trip Request; Daniel Boone High Japan; June 2025
Yarima Rodriquez; Grades 10-12**
- III. Academics**
- IV. Business/Finance**
 - A. Monthly Financials**
 - B. Purchase Orders**
 - 1. Purchase Order 35283; TNTP Inc., New York, NY; ELA Curriculum Implementation Support; SY23-24; Contract #CC21090266; System-wide; \$18, 200.00; Line Item 142E 72210 399 951**
 - 2. Purchase Order 9767; Frontier Health; School-Based Behavioral Health Student Assistance Counselors(carry over from FY23 Program); 10 months; \$256,363.80; Line Item 141E 71100-399**
 - 3. School Nutrition Department; Requisition Number 1430000097; Strategic Equipment(TriMark), Knoxville,TN; Dishwasher Replacement, Lamar Elementary; \$76,477.82; Line Item 143E 73100-710**
 - 4. School Nutrition Department; Requisition Number 1430000098; Strategic Equipment (TriMark), Knoxville, TN; New equipment; Sulphur Springs Elementary; \$45,829.03; Line Item 143E 73100-710**
 - 5. School Nutrition Department; Requisition Number 1430000099; Strategic Equipment(TriMark), Knoxville,TN; Serving Line/Equipment; Fall Branch Elementary;\$32,906.76; Line Item 143E 73100-710**
 - 6. Purchase Order 35360; Top Youth Speakers, Morgan Hill, CA; Professional Development Speaker; District-wide; SPED Department; Funded by Resilient Grant; \$10,998.73; Line Item 142E 72130-399-941**
 - 7. Purchase Order 9889; Soter Technologies, LLC, Ronkonkoma, NY; FlySense Software and Support (15); Continued Purchase; New Joneborough Elementary; \$13,512.50; Line Item 141E 76100-707**

8. **Purchase Order 9763; Gov Connection, Merrimack, NH; Graph Pyten Calculators; Daniel Boone High (326), David Crockett High (327); Sourcewell 981419; \$95, 964.88; Line Item 141E 71100-708**
 9. **Purchase Order 1111; Transfr Inc, New York, NY; Career Exploration; System-wide K-8 schools; Funded by ISM Grant; \$60,000.00; Line Item 141E 71300-471-000-00000-002**
 10. **Purchase Order 1110; Paxton/Peterson, Alsip, IL; Sole Source; Learning System; Ridgeview Elementary; Funded by ISM Grant; \$105,517.00; Line Item 141E 71300-471-000-00000-002**
- V. **Operations**
- A. **Facilities Updates**
 - B. **Funding request to County Commission Health, Education, and Welfare Committee for purchase of school buses FY24**
 - C. **Fall Branch Elementary Auditorium and Classroom Flooring; E.S.Dockery, Johnson City,TN; \$31,958.00; No existing budget dollars (will require a budget amendment)**
 - D. **Lamar Elementary Exterior Repairs Recommendation; Project listed on County Educational Capital Plan; Dollars were reprioritized**
 - E. **Daniel Boone High, David Crockett High, and Ridgeview Elementary; Stage Curtains; Kendall Stage Curtains Company, Lascassas, TN; \$24,187.00; No existing funding(will require a budget amendment)**
 - F. **Sulphur Springs Gym Floor Quote; Finchum Sports Floors, Inc., Sevierville, TN;\$21, 553.00; Line Item 141E 72620-335-00013**
 - G. **West View Elementary Structural Floor Repair**
 - H. **David Crockett High Culinary Department**
 - I. **New Jonesborough Elementary Audio/Visual Equipment and Installation; Beacon Technologies, \$45,221.45; Line Item 141E 76100-707**
- VI. **Duration of Bus Routes**
- VII. **Traffic Pattern at Gray Elementary and Ridgeview Elementary**
- VIII. **Establishing a time frame for the process of selling the house located on the new property purchased by the Board of Education adjacent to Gray Elementary.**
- IX. **Student Supports**
- A. **Social Worker Monthly Report**
- X. **Overnight Field Trip Requests**
- A. **Daniel Boone High**
 1. **Fishing Club; Tournaments**
October 27-28, 2023; Ft. Loudoun
November 17-18, 2023; Norris Lake
March 15-16, 2024; Cherokee Lake
April 12-13, 2024; South Holston Lake
May 10-11, 2024; Douglas Lake
 - B. **David Crockett High**

FCCLA

**National FCCLA Fall Leadership Conference; Birmingham, AL
November 9-12, 2023**

**Student Council
Vision Conference; Albuquerque, New Mexico
June 20-24, 2024**

**HOSA
State Leadership Conference
March 24-27, 2024**

**Student Council
East TN Leadership Workshop; Soddy Daisey, TN
November 9-10, 2024**

**Boys' Basketball Team
Tournament; Daytona Beach, FL
December 26 - 31, 2023**

- XI. **Policy**
 - A. **Policy 2.806 Bids and Quotation**
 - B. **Policy 4.704 Promotion and Retention**
 - C. **Policy 4.605 Graduation Requirements**
- XII. **Superintendent's Evaluation**
- XIII. **Superintendent**
- XIV. **Adjournment**

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

RECEIVED

SEP 01 2023

BY: KR

Date of Request 8.30.23 School DBHS Trip Date June 2025

Estimated time of departure June 2025 and return June 2025 total time away 9 days

Destination (include location) Japan

Teacher Y. Rodriguez Class School Wide Grade 10-12

Chaperones A. Krtausch Number of Students Involved _____

Estimated Total Miles (both ways) of Trip _____

Bus Driver/Number N/A Bus Driver/ Number N/A

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Traveling to a different country exposes students to different perspectives, ways of life, and values. This can foster a greater understanding of global diversity and interconnectedness.

Total Cost Estimate 5,479

Plans for meeting the costs students

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Jim Cahill
Principal's Signature

8/30/23
Date

APPROVED

BY WC SUPERINTENDENT
Superintendent's Signature [Signature]

9-1-2023
Date

Date Approved by the Board of Education _____



Tour Price Quote

Japan: Land of the Rising Sun

Prepared For
Yarima Rodriguez

Prepared On
August 25, 2023

Tour Page
www.ef-tours.com/JPN

Alternate Tour Choice
2nd Choice: 20th Century Japan (9 Days)

Lowest Price

Price valid for travelers enrolled August 25, 2023 - August 31, 2023*

Student
\$5,469

or \$256 / 21 mos

Adult
\$6,059

or \$284 / 21 mos

Price Breakdown

Program Price	\$5,479
Global Travel Protection	\$190
Early Enrollment Discount	-\$200

*Adult supplement required for travelers age 20 and older at the time of travel. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at ef-tours.com/baggage. All prices subject to verification by an EF Tour Consultant. Program price validity excludes special discounts. To view EF's Booking Conditions, visit ef-tours.com/bc.



Your travel details

Total Length
9 days

Departing From
Tri Cities (TN)

Requested Travel Dates
Sunday, June 22, 2025 - Monday, June 30, 2025

Your Departure Date Range

Earliest
Thu, Jun, 19

Requested
Sun, Jun, 22

Latest
Wed, Jun, 25

Your experience includes

An All-Inclusive Tour

Round trip airfare, hotels with private baths, regional-style meals, on-tour transportation and sightseeing activities are covered. Discover all of your itinerary details at www.ef-tours.com/JPN.

Full-time Tour Director

Your culturally connected Tour Director is with your group 24/7, providing deep local insight while handling all on-tour logistics.

Expert Local Guides

Your expert local guides are natural historians, adding cultural insight and global perspective on your sightseeing tours.

Personalized Learning Support

Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project for academic credit.

Continuous Support

Your dedicated EF team helps you every step of the way—from recruiting and enrolling travelers to planning and managing your tour.

24-hour Emergency Service

Travelers and their families can count on EF's dedicated emergency service team.

Peace of Mind Program

Feel secure knowing your group can change their destination or travel dates due to unforeseen circumstances. Learn more about your flexible options at ef-tours.com/peaceofmind.

Your Tour Consultant



Meg Meropol
800-637-8222
meg.meropol@ef.com

International Travel Program Proposal

Daniel Boone High School / Ms. Yarima Rodriguez



Japan: Land of the Rising Sun - Summer 2025

eftours.com/JPN

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

this document

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- Pg. 4** Liability protection
- Pg. 6** Affordability
- Pg. 7** Educational value
- Pg. 8** Itinerary specifics
- Pg. 8** Cost and payment options
- Pg. 9** Sample hotels
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This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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What's contained in

Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

***For specific information on EF's response to COVID-19, visit [effours.com/covid](https://www.effours.com/covid)**

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response

Team – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team

– Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

Tour Consultant – This itinerary expert is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to offering fundraising advice and creating long-term travel programs for your school community. They work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

COVID Care Promise

Provided to all groups

If your child is diagnosed with COVID-19 while on tour, we will coordinate and facilitate support services and logistics including translation services, connections with local health care providers, communication with family, and flights home at no additional cost.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Donation pages – Each student has access to their own unique and customizable donation page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Risk-free enrollment period - New travelers who enroll by their Early Enrollment Discount Deadline can cancel for any reason up to 14 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- **Expand their knowledge of the world around them**
- **Grow more confident and independent**
- **Understand new people, places, and cultures**
- **Discover more about themselves**

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$215.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$285/\$450) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price details

Japan: Land of the Rising Sun

Program Price* ¹	\$5,509
Includes:	
<ul style="list-style-type: none">• Round-trip airfare and on tour transportation• Hotels with private bathrooms• Breakfast and dinner (see your itinerary for meal details)• Full-time Tour Director• Daily activities, tours and entrances to attractions	
Global Travel Protection	\$190
EF's Peace of Mind Program [*]	Free
Total for Students (under 20)	\$5,699
20 monthly payments	\$281/mo
<hr/>	
Adult Supplement ²	\$590
Total for Adults	\$6,289
20 monthly payments	\$310/mo
<hr/>	

Quote created on 10/13/2023

¹ *Program price valid for today. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at eftours.com/baggage. All prices subject to verification by an EF Tour Consultant. To view EF's Booking Conditions, visit eftours.com/bc. Some destinations may require aircraft insecticide treatment for in-bound foreign flights. Such destinations can be found at eftours.com/insecticide.

² Adult supplement required for travelers age 20 and older at the time of travel.

* We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Itinerary shown is for 2025 travel. Itineraries are subject to change biannually, please call for more details

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Full proposed travel date range: June 19 - July 3, 2025

Requested travel dates: June 22-30, 2025

Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

Urban Hotel Kyoto Shijo Premium | Kyoto

www.uh-urban.com/shijo

This hotel is located in the heart of Kyoto, Shijo, in a bustling downtown area. Travelers can explore nearby shops and restaurants or take a soak in the hotel's public spa bath.

Pearl Hotel Ryogoku | Toyko

www.pearlhotels.jp

Pearl Hotel Ryogoku is conveniently located across from Ryogoku Station, which allows groups to explore the vast city of Tokyo with ease. Guests are roomed in twin accommodations or in multi-bed suites. Each room has recently been renovated and includes a TV, telephone, air conditioning, and a hair dryer.

Sobial Hotel | Osaka

www.osaka.sobial.jp

The Sobial Hotel is located just a short walk from Taisho Station, near the junction of the Shirinashi and Kizu Rivers. Guests can enjoy the hotel's public bath and on-site restaurant.

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are

some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



Japan: Sample Meals

Rice, soup or salad, hamburger with one side dish

Chicken, vegetables, mushrooms, tofu, noodles

Tempura vegetables, mushrooms, shrimp, fish, potatoes, eggplant and rice

Beef, seafood, tofu, rice and soup

How I can help with next steps

My name is Meg Meropol and I am Daniel Boone High School's dedicated Tour Consultant. That means I'll be working with Ms. Yarima Rodriguez every step of the way to make sure everything is perfectly planned.

As we move forward in this process, here are some next steps to keep in mind:

(CUSTOMIZABLE NEXT STEPS SECTION FOR TCs)

I hope this overview has given you the information you need to feel confident in EF as an educational travel provider. Should you have any questions or need any additional information, please don't hesitate to reach out to me directly. EF is excited to partner with your school to bring this life-changing experiential learning opportunity to your students.

Sincerely,

Meg Meropol
Regional Manager
Meg.Meropol@ef.com

[ADD ANY ADDITIONAL NOTES IN THIS SECTION]

“I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel.”

Angela M., Administrator, Brunswick, ME

“I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy.”

- Chuck C., Group Leader, Central, SC

From a single tour to a whole program

A single tour can open up endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.

International Travel Program Proposal

Daniel Boone High School / Ms. Yarima Rodriguez



Japan: Land of the Rising Sun - Summer 2025

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What's contained in

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– Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

Tour Consultant – This itinerary expert is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to offering fundraising advice and creating long-term travel programs for your school community. They work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

COVID Care Promise

Provided to all groups

If your child is diagnosed with COVID-19 while on tour, we will coordinate and facilitate support services and logistics including translation services, connections with local health care providers, communication with family, and flights home at no additional cost.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Donation pages – Each student has access to their own unique and customizable donation page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Risk-free enrollment period - New travelers who enroll by their Early Enrollment Discount Deadline can cancel for any reason up to 14 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- **Expand their knowledge of the world around them**
- **Grow more confident and independent**
- **Understand new people, places, and cultures**
- **Discover more about themselves**

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$215.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$285/\$450) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price details

Japan: Land of the Rising Sun

Program Price* ¹	\$5,509
Includes:	
<ul style="list-style-type: none">• Round-trip airfare and on tour transportation• Hotels with private bathrooms• Breakfast and dinner (see your itinerary for meal details)• Full-time Tour Director• Daily activities, tours and entrances to attractions	
Global Travel Protection	\$190
EF's Peace of Mind Program [*]	Free
Total for Students (under 20)	\$5,699
20 monthly payments	\$281/mo
<hr/>	
Adult Supplement ²	\$590
Total for Adults	\$6,289
20 monthly payments	\$310/mo
<hr/>	

Quote created on 10/13/2023

¹ *Program price valid for today. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at eftours.com/baggage. All prices subject to verification by an EF Tour Consultant. To view EF's Booking Conditions, visit eftours.com/bc. Some destinations may require aircraft insecticide treatment for in-bound foreign flights. Such destinations can be found at eftours.com/insecticide.

² Adult supplement required for travelers age 20 and older at the time of travel.

* We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Itinerary shown is for 2025 travel. Itineraries are subject to change biannually, please call for more details

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Full proposed travel date range: June 19 - July 3, 2025

Requested travel dates: June 22-30, 2025

Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

Urban Hotel Kyoto Shijo Premium | Kyoto

www.uh-urban.com/shijo

This hotel is located in the heart of Kyoto, Shijo, in a bustling downtown area. Travelers can explore nearby shops and restaurants or take a soak in the hotel's public spa bath.

Pearl Hotel Ryogoku | Toyko

www.pearlhotels.jp

Pearl Hotel Ryogoku is conveniently located across from Ryogoku Station, which allows groups to explore the vast city of Tokyo with ease. Guests are roomed in twin accommodations or in multi-bed suites. Each room has recently been renovated and includes a TV, telephone, air conditioning, and a hair dryer.

Sobial Hotel | Osaka

www.osaka.sobial.jp

The Sobial Hotel is located just a short walk from Taisho Station, near the junction of the Shirinashi and Kizu Rivers. Guests can enjoy the hotel's public bath and on-site restaurant.

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are

some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



Japan: Sample Meals

Rice, soup or salad, hamburger with one side dish

Chicken, vegetables, mushrooms, tofu, noodles

Tempura vegetables, mushrooms, shrimp, fish, potatoes, eggplant and rice

Beef, seafood, tofu, rice and soup

How I can help with next steps

My name is Meg Meropol and I am Daniel Boone High School's dedicated Tour Consultant. That means I'll be working with Ms. Yarima Rodriguez every step of the way to make sure everything is perfectly planned.

As we move forward in this process, here are some next steps to keep in mind:

(CUSTOMIZABLE NEXT STEPS SECTION FOR TCs)

I hope this overview has given you the information you need to feel confident in EF as an educational travel provider. Should you have any questions or need any additional information, please don't hesitate to reach out to me directly. EF is excited to partner with your school to bring this life-changing experiential learning opportunity to your students.

Sincerely,

Meg Meropol

Regional Manager

Meg.Meropol@ef.com

[ADD ANY ADDITIONAL NOTES IN THIS SECTION]

“I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel.”

Angela M., Administrator, Brunswick, ME

“I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy.”

- Chuck C., Group Leader, Central, SC

From a single tour to a whole program

A single tour can open up endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION
FEDERAL PROJECTS FUND
PURCHASE ORDER

Purchase Order **35283**

Date Issued **9/25/23**

Appropriation No. **142E-72210-399-95/**

Dept.

School

System Wide
1st installment SY23-24

TO **TNTP Inc**
500 7th Avenue, 8th floor
New York, NY 10018

Deliver to **Washington Co Schools**
405 West College street
Jonesborough, TN 37659

Via _____ on or before _____

NOTICE TO VENDOR

1. Purchase order number **MUST** appear on all invoices submitted for payment.

2. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education

405 West College Street

Jonesborough, Tennessee 37659

Telephone (423) 753-1105

Articles on this order must be charged to account of _____

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	(Unless otherwise stated all prices F.O.B. Destination)				
	ELA curriculum implementation support - HQIM Literacy Implementation Grant LIN SY23-24 Contract # CC21090266 1st Installment for SY23-24 Invoice # CINV2395905				18,200
	GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$18,200

SUBJECT TO THE FOLLOWING CONDITIONS

- All packages, cartons or other containers must be plainly marked with the purchase order number.
- The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
- Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
- No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
- Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
- The county is not liable for Federal excise tax or state sales tax.
- Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent

TNTP, Inc
 500 7th Avenue, 8th Floor
 New York, NY 10018
 +1 (718) 2332800
 FEIN/EIN: 13-3850158



INVOICE

Date	Invoice Number
09/20/2023	CINV23095905
Payment Terms	Due Date
Net 30	10/20/2023
Contract Number	
CC21090266	

Bill To:
Washington County Schools 405 West College Street Jonesborough, TN 37659 United States of America

Remit To:
TNTP, Inc PO Box 412809 Boston, MA 02241-2809 United States of America +1 (718) 2332800

Page 1 of 1

Purchase Order Number	Customer ID
	CUST000860

Item Description	Amount
Support for regional literacy implementation network	\$18,200.00

Total	\$18,200.00
Less Withholding	\$0.00
Total Invoice Amount	\$18,200.00

TNTP prefers payment via ACH. Our ACH payment information is:

Account Name: The New Teachers Project Inc.
Bank Name: Bank of America
Bank Account Number: 483043601627
Bank Routing Number: 021000322
Memo/reference: Please use Invoice ID

Or, if paying by check, please make checks payable to "TNTP"

TNTP cannot accept payment via credit card

Reviewed and certified by Lin Johnson, Chief Strategic Growth and Finance Officer, TNTP:

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

PURCHASE ORDER

Purchase Order **Nº 9767**
 Date Issued **09-01-23**
 Appropriation No. **71100399**
 Dept. **INSTRUCTION**
 School

TO
FRONTIER Health

NOTICE TO VENDOR

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
405 West College Street
Jonesborough, TN 37659
Telephone (423) 753-1105

Deliver to **WASHINGTON COUNTY BOARD OF EDUCATION**
 Address **405 WEST COLLEGE STREET**
JONESBOROUGH, TN 37659
 Via

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
School-Based Behavioral Health Student Assistance *Carryover From FY23 Program		Counselors 10 months	\$25,636.38	
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES			\$256,363.80	

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY	There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.	APPROVED:
	Authorized Signature	Purchasing Agent

FRONTIER HEALTH

P.O. Box 9054
 Gray, TN 37615
 Phone: (423) 467-3600

141E 71100-399
 W Broad/Idale
 10/16/2023
 \$25,636³⁸

INVOICE

INVOICE #	DATE
2024-1	9/1/2023

BILL TO

WASHINGTON CO TN DOE
 ATTN: KELLY WAGNER
 3519 W. WALNUT ST.
 JOHNSON CITY, TN 37604

CUSTOMER ID	TERMS
WC ELEM	Due Upon Receipt

DESCRIPTION	MTH	UNIT PRICE	AMOUNT
School-Based Behavioral Health Student Assistance Counselors			
Lamar Elementary H LEWIS	AUG	4,272.73	4,272.73
Grandview Elementary J KEY	AUG	4,272.73	4,272.73
Sulphur Springs Elementary B SHEETS	AUG	4,272.73	4,272.73
Fall Branch Elementary M YEAGER	AUG	4,272.73	4,272.73
Boones Creek Elementary E BRADY	AUG	4,272.73	4,272.73
Asbury/Jonesborough Elementary B JEFFERS	AUG	4,272.73	4,272.73
			-
			-
			-
			-
			-
			-
			-

<i>Thank you for your support!</i>	TOTAL	\$ 25,636.38
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OUTSTANDING INVOICES	-
TOTAL AMT DUE	\$ 25,636.38

If you have any questions about this invoice, please contact
 Robin Colvard rcolvard@frontierhealth.org (423) 467-3659
 Make checks payable to: Frontier Health
 Please remit to the address above

FRONTIER HEALTH

INVOICE

141E 71100 - 399
 w/Bradley
 10/16/2023
 \$ 25,636³⁸

P.O. Box 9054
 Gray, TN 37615
 Phone: (423) 467-3600

INVOICE #	DATE
2024-2	10/3/2023

BILL TO
 WASHINGTON CO TN DOE
 ATTN: KELLY WAGNER
 3519 W. WALNUT ST.
 JOHNSON CITY, TN 37604

CUSTOMER ID	TERMS
WC ELEM	Due Upon Receipt

DESCRIPTION	MTH	UNIT PRICE	AMOUNT
School-Based Behavioral Health Student Assistance Counselors			
Lamar Elementary H LEWIS	SEPT	4,272.73	4,272.73
Grandview Elementary J KEY	SEPT	4,272.73	4,272.73
Sulphur Springs Elementary B SHEETS	SEPT	4,272.73	4,272.73
Fall Branch Elementary M YEAGER	SEPT	4,272.73	4,272.73
Boones Creek Elementary E BRADY	SEPT	4,272.73	4,272.73
Asbury/Jonesborough Elementary B JEFFERS	SEPT	4,272.73	4,272.73
			-
			-
			-
			-
			-
			-
			-

<i>Thank you for your support!</i>	TOTAL	\$ 25,636.38
------------------------------------	--------------	---------------------

OUTSTANDING INVOICES	-
TOTAL AMT DUE	\$ 25,636.38

If you have any questions about this invoice, please contact
 Robin Colvard rcolvard@frontierhealth.org (423) 467-3659
 Make checks payable to: Frontier Health
 Please remit to the address above

REQ DATE
10/09/2023

Washington County Schools Nutrition

405 West College Street
 Jonesborough, TN 37659
 423-753-1107
 nutrition@wcde.org

REQUISITION NUMBER
143000097

VENDOR KEY : STRATEGI000
 SHIP DATE : 10/09/2023
 FISCAL YEAR : 2023-2024
 ENTERED BY : RAINSPAU001

PRINTED 10/16/2023

VENDOR:
 STRATEGIC EQUIPMENT
 PO Box 654020
 DALLAS, TX 75265

SHIP TO:
 Washington County Schools - Food Service
 405 W COLLEGE ST
 JONESBOROUGH, TN 37659

ATTN: PAULETTE RAINS

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		Dishwasher replacement at Lamar	76477.82000	76,477.82
			PAGE TOTAL	76,477.82
			TOTAL	76,477.82

This is a Requisition and not an official Purchase Order.
 The District is not financially responsible for the
 unauthorized purchases made with a Requisition.

Strategic Equipment, LLC
 dba TriMark Strategic
 dba TriMark Foodcraft
 dba ISI Commercial Refrigeration

To:
Paulette Rains

Project:
Lamar Elementary School
 ACCT # 33176
 Jonesborough, TN

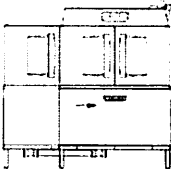
From:
Strategic Equipment, Inc.
 Kevin Horne
 3011 Industrial Parkway East
 Knoxville, TN 37921
 (865) 637-2525
 Cell (423) 534-3402

Job Reference Number: 62461

Thank you for allowing TriMark the opportunity to provide pricing. Please be aware in this very unstable market; manufacturers are experiencing delays, pricing increases and additional freight surcharges and storage fees. **As such, quotes will remain in effect for 10 days.** TriMark reserves the right to make any corrections or adjustments due to cost increases, market fluctuations, supply chain disruptions, tariffs, third party supplier changes in cost, general contractor delays, or any other factors outside of TriMark's control at any time prior to delivery. We apologize for the inconvenience.

For all custom fabricated equipment, exhaust hoods, walk-in coolers/freezers, and all items requiring owner selections of colors or laminate finishes, these prices are current estimates. We will re-quote those items based on the manufacturers' prices in effect at the time when field measurements can be taken and/or color/laminate selections are made by the owner. This policy also applies to all items of standard manufacture that cannot be shipped immediately upon fabrication to an owner's or general contractor's facility.

Item	Qty	Description	Sell	Sell Total
19		LAMAR ELEMENTARY SCHOOL		
20	1 ea	DISHWASHER, CONVEYOR TYPE Hobart Model No. CLPS66EN-BAS+BUILDUP Conveyor Dishwasher, single tank with a Power Scrapper, (202) racks/hour, insulated hinged doors, .62 gallons/rack, stainless steel enclosure panels, microprocessor controls with low temperature & dirty water indicators, NSF Pot & Pan mode, programable de-lime notification, power scrapper vent cowl curtain kit, ENERGY STAR®, Free factory startup for installations within a 100 mile radius of a Hobart service office; installation beyond 100 miles will be charged at the quoted rate by the local Hobart service office	\$46,732.41	\$46,732.41



Item	Qty	Description	Sell	Sell Total
	1 ea	Oversized units with crated shipping dimensions greater or equal to 72" in length and/or 90" in height. If delivery is to a facility without a standard height dock, additional shipping charges will apply depending on the service requested. consult Factory.		
	1 ea	Standard warranty - 1-Year parts, labor & travel time during normal working hours within the USA		
	1 ea	CLPS66EN-BASHTE15K Electric tank heat 15kW	\$3,173.59	\$3,173.59
	1 ea	CLPS66EN-BASERH30K 30kW electric booster	\$5,441.40	\$5,441.40
	1 ea	CLPS66EN-BASELE0CD 480v/60/3-ph		
	1 ea	Single Point (1) service connection standard (Field convertible options available)		
	1 ea	CLPS66EN-BASHGTSTD Standard height		
	1 ea	CLPS66EN-BASDIR0LR Left to right operation		
	1 ea	CLPS66EN-BASFETSTD Standard feet		
	1 ea	WS40-NOINSTALL Water Softening System, 2,527 grains/lb capacity, 5 gallons regeneration volume, & salt alarm, holds 1 bag of salt, pricing DOES NOT include standard installation. INSTALLATION BY AUTHORIZED HOBART SERVICE OFFICE IS RECOMMENDED (NET)	\$2,831.84	\$2,831.84
	2 ea	VNTHD/E-ADJ E-series vent hood domestic (adjustable)	\$1,339.66	\$2,679.32
	1 ea	1/2INSHK-ABSRBR Water Shock Absorber Kit (2 required - 1 each incoming hot and cold water lines)	\$150.59	\$150.59
	2 ea	CURTAIN-KITSTD KIT CURT'N SPLASH Standard E-SERIES	\$188.61	\$377.22
			ITEM TOTAL:	\$61,386.37
21	1 ea	DISHWASHER INSTALLATION ITW Installations Model No. INSTALL Statement of Work: Receive, Deliver and set in place Remove old CLPS66e dishwasher and haul off Install new CLPS66En dishwasher w// built in booster Install new water softener Install bypass assembly for softener Connect water to softener and dishwasher Use existing electric going to dishwasher and connect to new dishwasher controls and tank heat Use existing electric going to booster and connect to new dishwasher booster and re-fuse disconnect Run new drain line Use existing table limit switch Reconnect existing pant leg duct Test unit for proper operation and perform startup With Hobart installation there will be an extra 6 months warranty for a total of 18 months Work quoted for normal business hours Monday-Friday 8am-5pm Customer will be responsible for contacting chemical provider to	\$10,231.55	\$10,231.55

Item	Qty	Description	Sell	Sell Total
		reinstall dispensers. Included: <ul style="list-style-type: none"> • New equipment must match the location's current specifications: electrical, gas lines, plumbing/drains, and venting • Installations completed during normal business hours. Monday – Friday; 8:00am – 5:00pm • Receipt of equipment at local installer's office or delivery to customer's facility at a pre-scheduled time • Removal and disposal of existing equipment • Uncrating and set-in place in existing location on the ground level • Final hook-ups (within 5 feet) to existing utilities • Validation equipment is working properly upon completion of installation • Removal of packaging materials and rubbish 		
			ITEM TOTAL:	\$10,231.55
22	1 ea	STAINLESS STEEL FABRICATION Custom Model No. CUSTOM FAB Modification of pant leg duct to accommodate 66" dishwasher; modification of soiled dishtable -- addition of 10" to right of scrap sink and cap off trough used for pulper	\$4,859.90	\$4,859.90
			ITEM TOTAL:	\$4,859.90
			Merchandise	\$76,477.82
			Installation	
			Total	\$76,477.82

Pricing based on Sourcewell Contract # 063022-SES

This Quote shall be subject to TriMark's Terms of Sale <https://www.trimarkusa.com/SiteMedia/SiteResources/Terms/TriMark-Terms-and-Conditions-of-Sale.pdf> , which are incorporated herein by reference and shall govern. The parties specifically agree that no signature shall be required in order for this Quote or its applicable terms and conditions to be deemed legally binding and enforceable on Customer where the intent to be so bound can be inferred (including by acceptance or retention of products or services), notwithstanding contrary requirements under any law.

Any tax or similar fees shown in this Quote are an estimate only.

Florida Refrigeration License # CAC1821900

Austin Beaumont Houston Lewisville
TACLB52729R TACLA35912C TACLA108388C TACLB16860C

Regulated by the Texas Department of Licensing and Regulation, P.O. BOX 12157, Austin, Texas, 1-800-803-9202. www.tdlr.texas.gov

I understand, agree to and accept the above terms and conditions.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$76,477.82

REQ DATE
10/09/2023

Washington County Schools Nutrition

405 West College Street
 Jonesborough, TN 37659
 423-753-1107
 nutrition@wcde.org

REQUISITION NUMBER
143000098

VENDOR KEY : STRATEGI000
 SHIP DATE : 10/09/2023
 FISCAL YEAR : 2023-2024
 ENTERED BY : RAINSPAU001

PRINTED 10/16/2023

VENDOR:
 STRATEGIC EQUIPMENT
 PO Box 654020
 DALLAS, TX 75265

SHIP TO:
 Washington County Schools - Food Service
 405 W COLLEGE ST
 JONESBOROUGH, TN 37659

ATTN: PAULETTE RAINS

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		New kitchen equipment/serving line at Sulfur Springs.	45829.03000	45,829.03
			PAGE TOTAL	45,829.03
			TOTAL	45,829.03

This is a Requisition and not an official Purchase Order.
 The District is not financially responsible for the
 unauthorized purchases made with a Requisition.

Strategic Equipment, LLC
 dba TriMark Strategic
 dba TriMark Foodcraft
 dba ISI Commercial Refrigeration

To:
Caitlin Kite

Project:
Sulphur Springs Elementary
 ACCT# 33176
 Jonesborough, TN


From:
Strategic Equipment, Inc.
 Kevin Horne
 3011 Industrial Parkway East
 Knoxville, TN 37921
 (865) 637-2525
 Cell (423) 534-3402

Job Reference Number: 76033

Thank you for allowing TriMark the opportunity to provide pricing. Please be aware in this very unstable market; manufacturers are experiencing delays, pricing increases and additional freight surcharges and storage fees. ***As such, quotes will remain in effect for 10 days.*** TriMark reserves the right to make any corrections or adjustments due to cost increases, market fluctuations, supply chain disruptions, tariffs, third party supplier changes in cost, general contractor delays, or any other factors outside of TriMark's control at any time prior to delivery. We apologize for the inconvenience.

For all custom fabricated equipment, exhaust hoods, walk-in coolers/freezers, and all items requiring owner selections of colors or laminate finishes, these prices are current estimates. We will re-quote those items based on the manufacturers' prices in effect at the time when field measurements can be taken and/or color/laminate selections are made by the owner. This policy also applies to all items of standard manufacture that cannot be shipped immediately upon fabrication to an owner's or general contractor's facility.

Item	Qty	Description	Sell	Sell Total
7		SULPHUR SPRINGS ELEMENTARY		
8	1 ea	MILK COOLER / STATION Norlake Model No. AR082SSS/0-A Single-sided milk cooler with stainless steel interior and exterior finish	\$2,112.95	\$2,112.95
			ITEM TOTAL:	\$2,112.95
9	1 ea	HOT FOOD SERVING COUNTER / TABLE	\$8,158.75	\$8,158.75


Item	Qty	Description	Sell	Sell Total
		Delfield Model No. SH-5-NU Shelleysteel™ Hot Food Serving Counter, Electric, 5-pan capacity, 14-gauge stainless steel top, 18-gauge stainless steel exterior, 14-gauge galvanized bottom, enclosed base with no under storage, 5" swivel casters, 1/2" drain(s) for hot food wells plumbed to common valve		
1 ea		Note: If installation of equipment is in Michigan, there is a local code requirement that requires individual drain valves and mechanical access on these models. Please add the accessories as required.		
1 ea		Introducing: Freight Made Simple		
		6% on Single purchase orders shipping to one location**. Liftgate & inside delivery not included. Nationwide Freight*		
		*Continental United States only		
		**6% Must be manually calculated on your purchase order total, \$200 minimum.		
		If you have any questions, please contact Customer Service at 1-800-733-8948		
1 ea		0460000N 1 year parts & labor warranty, standard		
1 ea		36" standard height		
1 ea		120/208-230v/60/1-ph, 28.0 amps, 5000/6000watts, NEMA 14-50P, standard		
1 ea		F Line-Up Interlock Device		
1 ea		B-74 Tray Slide, drop down design, solid, 12", "V" ridge, stainless steel	\$1,191.03	\$1,191.03
1 ea		KS-74 Sneeze Guard, single service, flip-up	\$1,426.42	\$1,426.42
		ITEM TOTAL:		\$10,776.20
10	1 ea	SERVING COUNTER, COLD FOOD Delfield Model No. SCSC-74-BP Shelleysteel™ Cold Food Serving Counter, 65" x 21.62" x 7" deep Bloomington style cold pan, drain with valve, reinforced stainless steel enclosed base, 5" casters, self-contained refrigeration, R290 Hydrocarbon refrigerant, 1/4 HP, cUL, UL, NSF	\$7,382.94	\$7,382.94

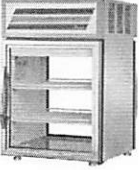




1 ea Introducing: Freight Made Simple

6% on Single purchase orders shipping to one location**. Liftgate & inside delivery not included. Nationwide Freight*

*Continental United States only

Item	Qty	Description	Sell	Sell Total
		**6% Must be manually calculated on your purchase order total, \$200 minimum.		
		If you have any questions, please contact Customer Service at 1-800-733-8948		
	1 ea	0460000N 1 year parts & labor warranty, standard		
	1 ea	W00007AN 7 year compressor warranty, standard		
	1 ea	36" standard height		
	1 ea	115v/60/1-ph, 7.0 amps, NEMA 5-15P, standard		
	1 ea	F Line-Up Interlock Device		
	1 ea	B-74 Tray Slide, drop down design, solid, 12", "V" ridge, stainless steel	\$1,191.03	\$1,191.03
	1 ea	KS-74 Sneeze Guard, single service, flip-up	\$1,426.42	\$1,426.42
		ITEM TOTAL:		\$10,000.39
11	1 ea	SERVING COUNTER, UTILITY	\$4,053.88	\$4,053.88
		Delfield Model No. SC-60-NU Shelleysteel™ Solid Top Serving Counter, 60" long, 14 gauge stainless steel counter top, enclosed base, 5" swivel casters, NSF		
				
	1 ea	Introducing: Freight Made Simple		
		6% on Single purchase orders shipping to one location**. Liftgate & inside delivery not included. Nationwide Freight*		
		*Continental United States only		
		**6% Must be manually calculated on your purchase order total, \$200 minimum.		
		If you have any questions, please contact Customer Service at 1-800-733-8948		
	1 ea	0460000N 1 year parts & labor warranty, standard		
	1 ea	SC7C 2" ferruled hole		
	1 ea	F Line-Up Interlock Device		
	1 ea	B-60 Tray Slide, drop down design, solid, 12", "V" ridge, stainless steel		
		ITEM TOTAL:		\$4,053.88
12	1 ea	COUNTER REFRIGERATOR	\$4,300.22	\$4,300.22

Item	Qty	Description	Sell	Sell Total
		True Mfg. - General Foodservice Model No. GDM-05PT-S-HC~FGD01 Pass-thru Refrigerated Merchandiser, countertop, True standard look version 01, (2) shelves, (1fr/1bk) Low-E thermal glass hinged door, LED interior lighting, sign decal, stainless steel exterior, white aluminum interior with stainless steel floor, leg levelers, R290 Hydrocarbon refrigerant, 1/5 HP, 115v/60/1-ph, 2.7 amps, NEMA 5-15P, cULus, UL EPH Classified, Made in USA		
	1 ea	NOTE: Not commonly stocked; contact factory for leadtime		
	1 ea	7 year compressor warranty, 6 years parts warranty, 5 year labor warranty standard. Please visit www.truemfg.com for specifics standard		
	1 ea	Self-contained refrigeration standard		
	1 ea	Exterior: Stainless steel, standard		
	1 ea	Illuminated sign decal: S-TS-02 "TRUE Stripe" graphic, standard		
			ITEM TOTAL:	\$4,300.22
13	1 ea	CASH REGISTER STAND Delfield Model No. SCS-30 Shelleysteel™ Cashier Counter, 30" deep, stainless steel top, locking cash drawer, shelf, & base, 5" swivel casters, NSF	\$4,428.58	\$4,428.58
				
	1 ea	Introducing: Freight Made Simple		
		6% on Single purchase orders shipping to one location**. Liftgate & inside delivery not included. Nationwide Freight*		
		*Continental United States only		
		**6% Must be manually calculated on your purchase order total, \$200 minimum.		
		If you have any questions, please contact Customer Service at 1-800-733-8948		
	1 ea	0460000N 1 year parts & labor warranty, standard		
	1 ea	SC7C 2" ferruled hole		
	1 ea	F Line-Up Interlock Device		
	1 ea	B-30 Tray Slide, drop down design, solid, 12", "V" ridge, stainless steel		
			ITEM TOTAL:	\$4,428.58
14	2 ea	WORK TABLE, STAINLESS STEEL TOP	\$1,493.72	\$2,987.44

Item	Qty	Description	Sell	Sell Total
		Advance Tabco Model No. SS-308 Work Table, 96"W x 30"D, 14 gauge 304 stainless steel top, 18 gauge adjustable stainless steel undershelf, stainless steel legs & adjustable bullet feet, NSF		
	4 ea	SS-2020 Deluxe Drawer, 20"W x 20"D x 5" deep drawer pan insert, stainless steel, with drawer slides	\$350.98	\$1,403.92
			ITEM TOTAL:	\$4,391.36
15	4 ea	WIRE SHELVING Centaur Model No. C2472K Packed 2 ea Centaur®K Series Shelving, wire, 72"W x 24"D, green epoxy, NSF	\$58.16	\$232.64
	4 ea	Limited 7 year warranty against corrosion on all green epoxy shelves, posts & accessories		
	4 ea	C74K Centaur® Stationary Post, 74-5/8"H, with leveling bolt & cap, green epoxy	\$12.92	\$51.68
			ITEM TOTAL:	\$284.32
16	4 ea	WIRE SHELVING Centaur Model No. C1860K Packed 2 ea Centaur®K Series Shelving, wire, 60"W x 18"D, green epoxy, NSF	\$38.34	\$153.36
	4 ea	Limited 7 year warranty against corrosion on all green epoxy shelves, posts & accessories		
	4 ea	C74K Centaur® Stationary Post, 74-5/8"H, with leveling bolt & cap, green epoxy	\$12.92	\$51.68
			ITEM TOTAL:	\$205.04
			Merchandise	\$40,552.94
			Freight	\$1,815.74
			Installation	\$3,460.35
			Total	\$45,829.03

This Quote shall be subject to TriMark's Terms of Sale <https://www.trimarkusa.com/SiteMedia/SiteResources/Terms/TriMark-Terms-and-Conditions-of-Sale.pdf> , which are incorporated herein by reference and shall govern. The parties specifically agree that no signature shall be required in order for this Quote or its applicable terms and conditions to be deemed legally binding and enforceable on Customer where the intent to be so bound can be inferred (including by acceptance or retention of products or services), notwithstanding contrary requirements under any law.

Any tax or similar fees shown in this Quote are an estimate only.

Florida Refrigeration License # CAC1821900

Austin Beaumont Houston Lewisville
TACLB52729R TACLA35912C TACLA108388C TACLB16860C

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Printed Name: _____

Project Grand Total: \$45,829.03

REQ DATE
10/09/2023

Washington County Schools Nutrition

405 West College Street
 Jonesborough, TN 37659
 423-753-1107
 nutrition@wcde.org

REQUISITION NUMBER
1430000099

VENDOR KEY : STRATEGI000
 SHIP DATE : 10/09/2023
 FISCAL YEAR : 2023-2024
 ENTERED BY : RAINSPAU001

PRINTED 10/16/2023

VENDOR:
 STRATEGIC EQUIPMENT
 PO Box 654020
 DALLAS, TX 75265

SHIP TO:
 Washington County Schools - Food Service
 405 W COLLEGE ST
 JONESBOROUGH, TN 37659

ATTN: PAULETTE RAINS

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		serving line/equipment for Fall Branch	32906.76000	32,906.76
			PAGE TOTAL	32,906.76
			TOTAL	32,906.76

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 The District is not financially responsible for the
 unauthorized purchases made with a Requisition.

Strategic Equipment, LLC
 dba TriMark Strategic
 dba TriMark Foodcraft
 dba ISI Commercial Refrigeration

To:
 Caitlin Kite

Project:
 Fall Branch Elementary
 ACCT# 33176
 Jonesborough, TN

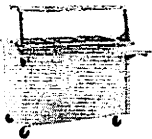
From:
 Strategic Equipment, Inc.
 Kevin Horne
 3011 Industrial Parkway East
 Knoxville, TN 37921
 (865) 637-2525
 Cell (423) 534-3402

Job Reference Number: 76033

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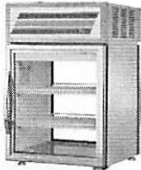

For all custom fabricated equipment, exhaust hoods, walk-in coolers/freezers, and all items requiring owner selections of colors or laminate finishes, these prices are current estimates. We will re-quote those items based on the manufacturers' prices in effect at the time when field measurements can be taken and/or color/laminate selections are made by the owner. This policy also applies to all items of standard manufacture that cannot be shipped immediately upon fabrication to an owner's or general contractor's facility.

Item	Qty	Description	Sell	Sell Total
1		FALL BRANCH ELEMENTARY		
2	1 ea	HOT FOOD SERVING COUNTER / TABLE Delfield Model No. SH-5-NU Shelleysteel™ Hot Food Serving Counter, Electric, 5-pan capacity, 14-gauge stainless steel top, 18-gauge stainless steel exterior, 14-gauge galvanized bottom, enclosed base with no under storage, 5" swivel casters, 1/2" drain(s) for hot food wells plumbed to common valve	\$8,158.75	\$8,158.75
	1 ea	Note: If installation of equipment is in Michigan, there is a local code requirement that requires individual drain valves and mechanical access on these models. Please add the accessories as required.		



Item	Qty	Description	Sell	Sell Total
	1 ea	Introducing: Freight Made Simple 6% on Single purchase orders shipping to one location**. Liftgate & inside delivery not included. Nationwide Freight* *Continental United States only **6% Must be manually calculated on your purchase order total, \$200 minimum. If you have any questions, please contact Customer Service at 1-800-733-8948		
	1 ea	0460000N 1 year parts & labor warranty, standard		
	1 ea	36" standard height		
	1 ea	120/208-230v/60/1-ph, 28.0 amps, 5000/6000watts, NEMA 14-50P, standard		
	1 ea	F Line-Up Interlock Device		
	1 ea	B-74 Tray Slide, drop down design, solid, 12", "V" ridge, stainless steel	\$1,191.03	\$1,191.03
	1 ea	KS-74 Sneeze Guard, single service, flip-up	\$1,426.42	\$1,426.42
		ITEM TOTAL:		\$10,776.20
3	1 ea	SERVING COUNTER, COLD FOOD Delfield Model No. SCSC-50-BP Shelleysteel™ Cold Food Serving Counter, 39" x 21.62" x 7" deep Bloomington style cold pan, drain with valve, reinforced stainless steel enclosed base, 5" casters, self-contained refrigeration, R290 Hydrocarbon refrigerant, 1/5 HP, cUL, UL, NSF	\$5,789.44	\$5,789.44
	1 ea	Introducing: Freight Made Simple 6% on Single purchase orders shipping to one location**. Liftgate & inside delivery not included. Nationwide Freight* *Continental United States only **6% Must be manually calculated on your purchase order total, \$200 minimum. If you have any questions, please contact Customer Service at 1-800-733-8948		
	1 ea	0460000N 1 year parts & labor warranty, standard		
	1 ea	W00007AN 7 year compressor warranty, standard		



Item	Qty	Description	Sell	Sell Total
	1 ea	36" standard height		
	1 ea	115v/60/1-ph, 7.0 amps, NEMA 5-15P, standard		
	1 ea	F Line-Up Interlock Device		
	1 ea	B-50 Tray Slide, drop down design, solid, 12", "V" ridge, stainless steel	\$804.49	\$804.49
	1 ea	KS-50 Sneeze Guard, single service, flip-up	\$979.78	\$979.78
			ITEM TOTAL:	\$7,573.71
4	1 ea	COUNTER REFRIGERATOR	\$4,300.22	\$4,300.22
		 <p>True Mfg. - General Foodservice Model No. GDM-05PT-S-HC~FGD01 Pass-thru Refrigerated Merchandiser, countertop, True standard look version 01, (2) shelves, (1fr/1bk) Low-E thermal glass hinged door, LED interior lighting, sign decal, stainless steel exterior, white aluminum interior with stainless steel floor, leg levelers, R290 Hydrocarbon refrigerant, 1/5 HP, 115v/60/1-ph, 2.7 amps, NEMA 5-15P, cULus, UL EPH Classified, Made in USA</p>		
	1 ea	NOTE: Not commonly stocked; contact factory for leadtime		
	1 ea	7 year compressor warranty, 6 years parts warranty, 5 year labor warranty standard. Please visit www.truemfg.com for specifics standard		
	1 ea	Self-contained refrigeration standard		
	1 ea	Exterior: Stainless steel, standard		
	1 ea	Illuminated sign decal: S-TS-02 "TRUE Stripe" graphic, standard		
			ITEM TOTAL:	\$4,300.22
5	1 ea	CASH REGISTER STAND	\$5,550.41	\$5,550.41
		<p>Delfield Model No. SCS-50 SCS-50 , 50" CASHIER'S COUNTER 36 INCHES HIGH, DRAWER ON RIGHT END (1) B-50 - 50" S/S V-TRAY SLIDE 12" WIDE WITH 3 RIBS LOCATED ON CUSTOMER SIDE 34" HIGH (1) SG24C - 10" INCH TRAYSLIDE EXTENSION (1) SG7D - 3" GROMMET HOLE (1) F - LINE-UP INTERLOCK (1) Q - 115V/15A OUTLET WITH 10 AMP. BREAKER (1) TE10 - TE10 TOP EXTENSION - 10", MODIFY UNIT TO BE 60" LONG</p>		
			ITEM TOTAL:	\$5,550.41
6	4 ea	WIRE SHELVING	\$32.28	\$129.12
		 <p>Centaur Model No. C1848K Packed 4 ea Centaur®K Series Shelving, wire, 48"W x 18"D, green epoxy, NSF</p>		
	4 ea	Limited 7 year warranty against corrosion on all green epoxy shelves, posts & accessories		
	4 ea	C74K Centaur® Stationary Post, 74-5/8"H, with leveling bolt & cap,	\$12.92	\$51.68

Initial: _____

Item	Qty	Description	Sell	Sell Total
		green epoxy		
4 ea		C1836K Centaur®K Series Shelving, wire, 36"W x 18"D, green epoxy, NSF	\$27.83	\$111.32
4 ea		Limited 7 year warranty against corrosion on all green epoxy shelves, posts & accessories		
4 ea		C74K Centaur® Stationary Post, 74-5/8"H, with leveling bolt & cap, green epoxy	\$12.92	\$51.68
ITEM TOTAL:				\$343.80
			Merchandise	\$28,544.34
			Freight	\$902.05
			Installation	\$3,460.37
			Total	\$32,906.76

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Florida Refrigeration License # CAC1821900

Austin Beaumont Houston Lewisville
TACLB52729R TACLA35912C TACLA108388C TACLB16860C

Regulated by the Texas Department of Licensing and Regulation, P.O. BOX 12157, Austin, Texas, 1-800-803-9202. www.tdlr.texas.gov

I understand, agree to and accept the above terms and conditions.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$32,906.76

Initial: _____

BH JW JB BOE

Purchase Order **35360**

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION
FEDERAL PROJECTS FUND
PURCHASE ORDER

Date Issued 10/10/23
 Appropriation No. 142E - 72130-399
 Dept. Resilient grant 941
 School Districtwide
 KW/TM

TO Top Youth Speakers
 PO Box 852
 Morgan Hill, CA 95038
 L - Josh Shipp
 Deliver to WCDE
 Address 405 West College Street
 Via Jonesborough, TN 37659 on or before

NOTICE TO VENDOR

1. Purchase order number **MUST** appear on all invoices submitted for payment.
2. Mail **TWO** copies of your invoice promptly to:
 Washington County Board of Education
 405 West College Street
 Jonesborough, Tennessee 37659
 Telephone (423) 753-1105

Articles on this order must be charged to account of

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	(Unless otherwise stated all prices F.O.B. Destination)				
	Pd presenter - Keynote: The Life-Changing Power of one caring adult. March 5 th , 2024 * providing 60min. services	-	1	\$10,998.73	\$10,998.73
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES					\$10,998.73

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
5. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
6. The county is not liable for Federal excise tax or state sales tax.
7. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent

TYS SPEAKERS®

AGREEMENT

01 CONTACT

SPEAKER(S):	Josh Shipp
AGENT:	Brandon Spinazzola / brandon@topyouthspeakers.com / (408) 444-5902
ORGANIZATION:	Washington County Schools / 405 W College St, Jonesborough, TN, 37659, United States
CONTACT:	Kelly Wagner / wagnerk@wcde.org / 423-646-6419

02 SPEECH

DATE(S):	March 5, 2024
TIME:	8:30 AM
LOCATION:	Daniel Boone High School — Gymnasium 1440 Suncrest Dr, Gray, TN, 37659, United States
DETAILS:	(1) 60 minute keynote
MESSAGE:	<p>With his experience with school, what are strategies a teacher could implement/do that would have been beneficial for you? I would like for teachers to gain an understanding that when students act out, they should try to understand the "why/what" (Why are they acting this way? What happened to them?); rather than going straight to a negative response/punitive action. I feel that if teachers or any staff for that matter could take a minute to look at what is causing the behavior, it would hurt their heart rather than make them upset. I want them to see the person, not the behavior. I want them to understand that a student is never too far gone to be successful in life. I also would like for them to hear what they can do and how they can be present, support, value and encourage students.</p> <p>Keynote: The Life-Changing Power of One Caring Adult</p>
AUDIENCE:	Teachers, social workers, school counselors

03 PAYMENT

SPEAKER FEE:	\$ 10,998.73 USD Accepted payment methods: check, purchase order, wire transfer, or credit card. Payment by wire transfer or credit card will include a service fee. Payable to: TOP YOUTH SPEAKERS / Tax ID: 27-2351992
FEE DETAILS:	Fee is all-inclusive, the speaker will pay for and arrange all travel.
PAYMENT DUE:	Payment or purchase order of \$ 10,998.73 is due within 14-days of signing this agreement.

TYS SPEAKERS®

AGREEMENT

04 TERMS

- A. Audio or video recording of the SPEAKER is not allowed unless written permission has been granted in advance.
- B. If ORGANIZATION changes the speech time(s) less than 60 days from the event, ORGANIZATION will be responsible for any additional travel fees incurred by the SPEAKER.
- C. ORGANIZATION agrees to provide all of the SPEAKER AV requirements found here: <https://topyouthspeakers.com/event>
If any of the AV requirements can not be secured, alternatives must be agreed upon in advance.
- D. If the event is canceled by ORGANIZATION more than 90 days out, half of the speaker fee is due and non-refundable.
If the event is canceled by ORGANIZATION less than 90 days out, the entire speaker fee is due and non-refundable.
- E. If the SPEAKER cancels due to an unforeseen emergency or travel complication, TYS will help secure a mutually agreed upon speaker for the event or refund the speaker fee.
- F. If the event is canceled or rescheduled due to unforeseen circumstances, ORGANIZATION will be responsible for any non-refundable travel expenses incurred by SPEAKER.
- G. The SPEAKER FEE shall not be subject to any taxes, fees, or withholdings and must be paid in full without deduction or withholding of any kind.

05 SIGNATURE

Issue payment or purchase order to: **TOP YOUTH SPEAKERS**

USPS: Top Youth Speakers • PO Box 852 • Morgan Hill, CA 95038

FedEx or UPS: Top Youth Speakers • 16600 Monterey Rd #852 • Morgan Hill, CA 95038



ORGANIZATION

Date:

TOP YOUTH SPEAKERS

Date: Oct 2, 2023

Boyd / sign



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- [Inbox](#)
- [Planning](#)
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- [Funding](#)
- [Data and Information](#)
- [Reimbursement Requests](#)
- [Project Summary](#)
- [LEA Document Library](#)
- [Address Book](#)
- [TDOE Resources](#)
- [Help for Current Page](#)
- [Contact TDOE](#)
- [ePlan Sign Out](#)

McKinney, Hannah

Production
 Session Timeout
 00:21:49

Budget Detail

Washington County (900) Public District - FY 2024 - Resilient School Communities Grant - Rev 0 - Resilient School Communities Grant

[Return](#)

Filtering - 1 out of 1 Budget Details match selected filters. [Show All](#) [Clear All](#)

Account Number	Line Item Number	Location Code	Narrative
72130 - Other Student ...	All	All	No Options Selected

[Download Budget Data](#)

<< First < Previous **1** Next > Last >> Items 1-1 out of 1 Items/Page: 10

Budget Detail

Account Number: 72130 - Other Student Support

Line Item Number: 399 - Other Contracted Services

Optional Program Code:

Location Code: Washington County (900)

Quantity:

Cost:

Line Item Total:

Narrative Description

We will contract services, Josh Shipp, or someone of this caliber, who will speak to teachers, social workers, staff, administration, and guidance counselors about real-world applications of working with students and incorporating trauma-informed practices.

If funding is available may contract a venue for meeting purposes

He is going to give real-life examples of situations he dealt with in school and help teachers learn strategies that can help children who faced trauma like he did. How to develop a trauma-informed approach in their classroom. Helping teachers to understand behavior could be related to what has happened to them allowing them to have a more compassionate and understanding approach when dealing with all children, especially the ones dealing with trauma. Help teachers understand the connections between suffered trauma and behavioral health. With the trauma-informed approach, educators learn how to identify signs of trauma as well as how to foster an environment that does not re-trigger traumatic feelings and impede healing and recovery.

In classrooms that embrace a trauma-informed approach to learning, there are some key benefits for the students as well as the instructor.

All students, those suffering from trauma and those who are not benefit from a classroom environment that emphasizes empowerment, trust, safety, etc.

Students who are coping with traumatic events benefit from instructors who are tuned into their needs and trained to foster collaboration.

This includes looping in professional mental health providers, such as counselors, when necessary to enhance support for students who may be struggling.

Teachers benefit from this collaboration.

Plus, additional training helps them better manage classroom issues and help reduce negative behaviors in favor of healthier coping methods.

Total for filtered Budget Details:	<input type="text" value="\$10,998.73"/>
Total for all other Budget Details:	<input type="text" value="\$0.00"/>
Total for all Budget Details:	<input type="text" value="\$10,998.73"/>
Adjusted Allocation:	<input type="text" value="\$10,998.73"/>
Remaining:	<input type="text" value="\$0.00"/>

[Return](#)

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

Purchase Order No **9889**

Date Issued **9/28/2023**

Appropriation No. **76100707**

Dept.

School **New JES School**

PURCHASE ORDER

To **Soter Technologies, LLC**

Deliver to **WCDE - C. Fullbright**

Address

Via

Articles on this order must be charged to account of

NOTICE TO VENDOR

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
 405 West College Street
 Jonesborough, TN 37659
 Telephone (423) 753-1105

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
Fly Sense Gen 2.86 1096 Discount		15	\$995.00	\$13,432.50
Fly Sense Activation Fee - waived		1		\$495.00
Shipping		1		\$80.00
Software Support - 1st year waived		\$150.00 unit (15)	\$2,250.00	\$2,250.00
*Quote Attached * Ongoing Purchase				
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$13,512.50

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

af

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent



Soter Technologies

101 Comac Street
Ronkonkoma, NY
11779
United States
934-500-5454

Quote

Tanisha Banks
Valid Until: Oct 27, 2023
Quote Number : 14034
Deal Number: 14495

BILL TO:

SHIP TO:

Washington County Tennessee Schools-TN Washington County Tennessee Schools-TN

Jeana Money
405 W. College St
Jonesborough
Tennessee
United States
TN

Jeana Money
405 W. College St
Jonesborough
Tennessee
United States
TN

A Purchase Order must be received before the items are shipped; please follow the P.O. instructions below.

Note: After year one, there is an annual support fee of \$150/unit associated with accessing the account on the cloud-based portal, receiving alert notifications and software updates.

Quantity	Items	Description	Price (per unit)	Discount	Total
15	FS286	FlySense® Gen. 2.86	\$ 995.00	\$ 1,492.50	\$ 13,432.50
		10% RETURNING PARTNER DISCOUNT			
1	FS-ISS	FlySense® Server Activation Fee	\$ 495.00	\$ 495.00	\$ 0.00
		WAIVED - EXISTING PARTNER DISCOUNT			
1	S-H	Shipping and Handling	\$ 80.00	\$ 0.00	\$ 80.00
15	FS-SSA	FlySense® Annual Software Support	\$ 150.00	\$ 2,250.00	\$ 0.00
		FIRST-YEAR SOFTWARE SUPPORT/LICENSING FEE WAIVED Subsequent to the first year, this fee ensures seamless network access, robust communication channels (SMS/email), 24/7 IT support, and access to cloud-based software updates.			
				Sub Total	\$ 13,512.50
				Tax	TBD
				Grand Total	\$ 13,512.50

Purchase Order Instructions

1. Make Purchase Order out to:
Soter Technologies, LLC
101 Comac St,
Ronkonkoma, NY 11779
2. Specify product and pricing per above
3. Please include:
 - a) Ship To address and contact
 - b) IT contact person for installation
 - c) Tax exemption certificate; otherwise, customer will be invoiced for applicable taxes
4. Email to orders@sotertechnologies.com

Thank You,
Team Soter

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

PURCHASE ORDER

Purchase Order **No 9763**

Date Issued **9/29/2023**

Appropriation No. **71100-708**

Dept.

School **DBHS / DCHS**

TO **Gov. Conn.**

Deliver to **WCDE - Math Dept.**

Address

Via

Articles on this order must be charged to account of

NOTICE TO VENDOR

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3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
405 West College Street
Jonesborough, TN 37659
Telephone (423) 753-1105

ARTICLES OR SERVICES (Unless otherwise stated all prices F.O.B. Destination)	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
326 - DBHS Calculators				
327 - DCHS Calculators				
653 - # 41528108 84 Plus CE Graph Python Calculator		653	\$14696	\$95,914.88
Quote Att. Sourcewell - 081419 GVC				
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$95,914.88

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IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY	There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.	APPROVED:
	Authorized Signature	Purchasing Agent

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Jamie Stoltze
Phone: (800) 800-0019 ext. 75520
Fax: 603-683-0882
Email: jamie.stoltze@connection.com

25544307.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 9/14/2023
Valid Through: 10/14/2023
Account #: 1855661

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Jeana Money
Email: moneyj@wcde.org

Phone: (423) 753-1100
Fax:

QUOTE PROVIDED TO: AB#: 1855661 WASHINGTON COUNTY BOARD OF EDUCATION ACCOUNTS PAYABLE 405 West College Street JONESBOROUGH, TN 37659 US (423) 753-1105	SHIP TO: AB#: 12352735 WASHINGTON COUNTY SCHOOLS 306 1/2 FORREST DR TECHNOLOGY DEPARTMENT JONESBOROUGH, TN 37659 US (423) 753-1100
--	--

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	UPS Ground Commercial	491.00 lbs	Net 30	R210402

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our OMNIA Partners/Region 4 ESC Contract # R210402. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	653	41528108	84PLCE/TBL/1L1	84 Plus CE Graph Python Calculator Texas Instruments Calculators	Texas Instruments Calculators	\$ 146.96	\$ 95,964.88
Subtotal							\$ 95,964.88
Fee							\$ 0.00
Shipping and Handling							\$ 0.00
Tax							Exempt!
Total							\$ 95,964.88

Connection™

PUBLIC SECTOR SOLUTIONS

we solve IT™

ORDERING INFORMATION

GovConnection, Inc. DBA Connection
OMNIA Partners/Region 4 ESC Contract #R210402
Contract Expiration: 31 May 2024

Please contact your account manager with any questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our OMNIA Partners/Region 4 ESC Contract #R210402. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:
<https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SILOPS@connection.com

QUESTIONS: Call 800-600-0019

FAX: 603.683.0974

BH \$G JB BOE

PURCHASING DEPARTMENT

WASHINGTON COUNTY BOARD OF EDUCATION

PURCHASE ORDER

Purchase Order No 1111

Date Issued 10/24/2023

Appropriation No. 141E71300 471 002

Dept. ISM Grant

School Elementary Schools

TO Transfr Inc.
2196 Third Ave. PMB 20026
New York, NY 10035

Deliver to Washington County Schools

Address 405 West College St.
Jonesborough TN 37659

Via Kelli Hauldren

Articles on this order must be charged to account of

NOTICE TO VENDOR

1. Purchase order MUST bear two signatures in order to be valid.
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3. Mail TWO copies of your invoice promptly to:

Washington County Board of Education
405 West College Street
Jonesborough, TN 37659
Telephone (423) 753-1105

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
BCE		4	2000-	8000-
RVE		4	2000-	8000-
JBS		4	2000-	8000-
Gray		3	2000-	6000-
SS		3	2000-	6000-
GV		3	2000-	6000-
WV		3	2000-	6000-
Lamar		3	2000-	6000-
SC		3	2000-	6000-
- Renewal -				
xx Sole Source Letter Attached				
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				60,000

SUBJECT TO THE FOLLOWING CONDITIONS

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6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent

KH



Transfr Inc.
 2196 Third Ave., PMB 20026
 New York, NY 10035
 Attn: Accounts Receivable
 accountsreceivable@transfrvr.com
 203-552-2160

RENEWAL SERVICE ORDER

Quote #: Q-09540-1
Quote Expires On: 1/16/2024
Renewal Effective Start Date: 1/16/2024

Customer: Washington County Schools - TN
Primary Contact:
 Kelli Hauldren
 405 West College Street
 Jonesborough, TN 37659
 US
Phone: 423-753-1100
Email: hauldrenk@wcde.org

Bill To:
 Washington County Schools - TN
 405 West College Street
 Jonesborough, TN 37659
 United States
 hauldrenk@wcde.org

Admin Contact
 Kelli Hauldren
Email: hauldrenk@wcde.org

Please review or complete the following information:

State Sales Tax Exempt (SSTE)?* Yes

**Purchase Order (PO) required by
 Bill To organization to finalize purchase?*** _____

SSTE Number if applicable: _____

PO Number if applicable: _____

*If applicable, Transfr must receive your State Sales Tax Exemption Certification prior to generating an invoice.
 NOTE: State Sales Tax Exemption does not include federal or IRS Non-Profit status, 501c3, etc.

**If applicable, Transfr must receive required Purchase Orders prior to generating an invoice
 NOTE: Required Purchase Orders (POs) often have additional terms that must be agreed to prior to finalizing the contract, and contain instructions on how the Bill To organization is to be invoiced.

Total Headsets Provided by Transfr: 30
Total Headsets Already With Customer: 30
Additional Headsets Provided With This Order: 0

Service Offering	Start Date	End Date	Quantity	Cost Per License	Net Total
Career Exploration 2.0	1/16/2024	1/15/2025	30	\$2,000.00	\$60,000.00

SUB TOTAL: \$60,000.00
 CREDITS TOTAL: \$0.00
 ONE-TIME DISCOUNT TOTAL: \$0.00
 ESTIMATED TAXES TOTAL: \$0.00
 SHIPPING TOTAL: \$0.00
TOTAL: \$60,000.00

- Access to legacy Career Exploration will require opt-in via a short survey. Customer will receive the survey, following submission of the signed Service Order.
- Customer Success Manager, Implementation Training, and Technical Support are included services provided for the term of the contract.
- Billing Terms:
 - Billing Frequency: Full Amount
 - Payment due Net 30 from invoice date.
 - NOTE: To avoid any delays/issues with spam filters, please add quickbooks@notification.intuit.com to your list of authorized email addresses. All invoices will be sent from that email to the billing contact listed on this Service Order.
- Total price does not include taxes
- Transfr, Inc. will cover the cost of shipping to and from the designated client location. The Customer shall be responsible for the proper receiving, safe storage, and any additional transfer of the Equipment for the duration of the contract.
- **Headsets require WiFi Internet Access - standard training sessions use ~50mb total.**

Customer Initials

Transfr's Terms of Use ("Terms of Use") are hereby incorporated by reference and made a part hereof. By signing this Service Order, Customer and Transfr agree to the terms set forth in the Terms of Use. The Terms of Use can be found at: <https://transfrinc.com/terms>.

In the event that Customer and Transfr have executed a separate master services agreement (“MSA”), the provisions of the MSA shall prevail in the event of any conflict between the provisions of the MSA, the Terms of Use, and/or this Service Order.

Capitalized terms utilized but not defined in this Service Order are defined in the Terms of Use. This Service Order constitutes an agreement by Customer to purchase certain products and services from Transfr in accordance with the terms and conditions set forth herein and in the Terms of Use or MSA and does not constitute an invitation to negotiate. This Service Order is governed by the Terms of Use.

IN WITNESS WHEREOF, Transfr and Customer have executed this Service Order.

**Washington
County
Schools - TN**

Transfr Inc.

Signature: _____
Name: _____
Title: _____
Dated: _____

Signature: _____
Name: _____
Title: _____
Dated: _____

THANK YOU FOR YOUR BUSINESS!



Re: Sole Source Information Updated May 2023

To Whom It May Concern,

Transfr is pleased to provide this letter to assist your market research efforts and to help support any determination that a sole source award is appropriate. Transfr is the sole provider of the proprietary Transfr Virtual Training Facility and Career Exploration Facility for the set of hands-on, simulation-based training skills that you requested from Transfr's catalog.

Transfr's simulation-based training teaches novice students in the same manner that experts master their crafts - through trial and error. Trainees receive one-on-one guidance from a digital coach in a job-training simulation that provides engaging, hands-on training to acquire the skills needed to obtain a job, in a way that traditional learning such as lectures, books or videos typically cannot.

- To our knowledge, Transfr is the only vendor that offers a hands-on intelligent tutoring system that provides a) simulation-based training in a Virtual Training Facility b) a proprietary digital coach that helps students improve their performance and master each skill c) specialized algorithms to evaluate the performance of each student on the skills requested, and d) dashboards that provide instructors with the details of a learner's performance.
- Transfr simulations include a proprietary automated digital coach that tutors students in a master-apprentice environment with step-by-step instruction and unlimited hands-on practice of skills.
- Transfr's tutoring system is capable of quantifying each learner's behaviors within the training simulation, while guiding them to mastery at their own pace. Transfr's scoring system is driven by machine learning and psychometric algorithms that capture learning behaviors and trends such as efficiency, misconceptions, and error corrections. The algorithms are transferable across tasks and simulation environments, and provide one of the first comprehensive data-driven examinations of mastery and competency within a simulation-based environment. Instructor dashboards provide immediate access to learner data with matrices developed by Transfr showing detailed performance and response time, along with the skills a learner has mastered:

Transfr, Inc.
2196 Third Ave
PMB 20026
New York, NY 10035



- To use Transfr’s training environment software, Virtual Reality hardware is required which Transfr provides with each license. Transfr manages all hardware and software support and maintenance, included under each license.

We are honored that you would like to partner with Transfr. We look forward to working with you and your community to build an ecosystem that involves education, local government and business & industry to provide classroom to career pathways and upward mobility.

Thank you,

Sincerely,

Bharanidharan Rajakumar
CEO, Transfr Inc

Transfr, Inc.
2196 Third Ave
PMB 20026
New York, NY 10035

BA SG JB BOE

PURCHASING DEPARTMENT
 WASHINGTON COUNTY BOARD OF EDUCATION

PURCHASE ORDER

Purchase Order No 1110

Date Issued 10-24-23

Appropriation No. 141E *Appropriate #s highlighted*

Dept. ISM Grant

School RVES

TO Paxton / Patterson
 4141 W. 126th St.
 Alsip IL 60803

Deliver to Ridgeview Elementary
 Address 252 Sam Jenkins Rd.
 Gray TN 37615
 Via Leslie Lyons

Articles on this order must be charged to account of

NOTICE TO VENDOR

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3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
 405 West College Street
 Jonesborough, TN 37659
 Telephone (423) 753-1105

* sole Source Letter Attached

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination) PD - 71300-524 - 002 72130	643449	1	3000 -	3000 -
Equipment & Install for Lab (Furniture) (Lab) (set-up-assembly) 71300-730	643445	1	4000 -	4000 -
71300-730 - 002 Refer to Quote Q UO-01613-R7B8C0 Attached For Unit price of Codes	725551 725531 725505 725507 860550 725506 723574	(1)		66,610
71100-722 (TECD-F) Furniture Package / Paxton Lms - 5 yr	71300-471 - 002 TECD-F 720600	(1) (1)	29,107 - 2,800	29,107 - 2,800 -
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				105,517 -

SUBJECT TO THE FOLLOWING CONDITIONS

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6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

KH

VENDOR'S COPY	There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.	APPROVED:
	Authorized Signature	Purchasing Agent

October 18, 2023

Dear Ridgeview Elementary School,

This letter states for the record, that **we are the sole providers** of all Paxton/Patterson Learning Systems, including College & Career Ready Labs, Career Discovery Labs, Health Science Careers, and BuildingSkills.

Paxton/Patterson developed these learning systems with the written curriculum, interactive multimedia, and proprietary Learning Management System, along with the necessary components to bring to your school a complete program for College & Career Readiness. Our programs are fully and exclusively supported by our educational consultants, professional development team, implementation specialists, and customer service teams. All curriculum is copyrighted and the exclusive properties of Paxton/Patterson LLC.

Best Regards,

Christy Rogers

Christy Rogers

Educational Consultant | Kentucky, Ohio, Indiana, Tennessee
College & Career Ready Labs
C 502-767-8144

PAXTON / PATTERSON4141 W. 126th Street | Alsip, IL 60803 | 877-243-8763

Ridgeview Elementary School
 252 Sam Jenkins Rd
 Gray TN 37615-4108

Quote ID: QUO-01613-R7B8C0

Quote Date: 10/18/2023

Total: \$105,517.00

Tax: \$0.00

Total Amount: \$105,517.00*Quote Valid for 90 Days*

Product	Stock Number	Price Per Unit	Quantity	Total
Setup & Assembly, Furniture & Lab	643445	\$4,000.00	1	\$4,000.00
Professional Development, Hands-On / Minds-On	643449	\$3,000.00	1	\$3,000.00
Paxton Content Learning Management System, 5-yr	720600	\$2,800.00	1	\$2,800.00
Design & Marketing	725501	\$3,095.00	1	\$3,095.00
Environment & Ecology, CCR	723556	\$2,695.00	1	\$2,695.00
Flight & Drone Technology	723558	\$4,395.00	1	\$4,395.00
Home Maintenance Fundamentals	725504	\$3,295.00	1	\$3,295.00
Intro to Engineering & Design	725528	\$3,195.00	1	\$3,195.00
Introduction to Culinary Arts	725500	\$4,295.00	1	\$4,295.00
Sports Medicine	860028	\$4,495.00	1	\$4,495.00
Veterinary Medicine	860032	\$4,295.00	1	\$4,295.00
Criminalistics	725548	\$4,095.00	1	\$4,095.00
Employability Skills	725532	\$1,795.00	1	\$1,795.00
Home Maintenance Systems	725524	\$3,995.00	1	\$3,995.00

Cosmetology & Barbering	725551	\$3,295.00	1	\$3,295.00
Emergency & Fire Mgmt Services	725531	\$4,095.00	1	\$4,095.00
Hospitality & Tourism Management	725505	\$3,095.00	1	\$3,095.00
Intro to Computer Science	725507	\$2,495.00	1	\$2,495.00
Intro to Health Science Careers	860550	\$4,095.00	1	\$4,095.00
Introduction to Child Development	725506	\$2,595.00	1	\$2,595.00
Structural Engineering	723574	\$7,295.00	1	\$7,295.00
Furniture Package	TECD-F	\$29,107.00	1	\$29,107.00

WARRANTY

Thank you for purchasing a Paxton/Patterson learning system. Your purchase includes warranty protection from defects in materials and workmanship when the learning system is used under appropriate educational conditions.

Key aspects of the warranty are:

- Your warranty period starts when your lab is installed and ends one year later.
- Equipment which does not perform properly will be repaired or replaced with a new or remanufactured product. The replacement or repaired equipment remains under warranty for the balance of the original warranty period.
- If there are any integrated instructional unit guidebook pages which we modify due to an inaccuracy preventing student learning, those pages will immediately be reprinted and mailed to you.
- Please contact our learning systems technical support staff at 800.631.0158 for equipment matters.

Technical Support:

- Your lab instructor will participate in our four step professional development program, Register, Complete Online Lessons, 4 hour On-Site Support Session and Attend Regional Workshop(optional).
- Should your instructor have questions about the learning system after completing professional development, our technical support staff is available Monday – Friday 7:00am to 5:00pm central time. If needed our staff can also be available by appointment at other times to provide technical support to your instructor. Except in unusual situations, technical support can be quickly and conveniently accessed via telephone, email and use of our “desktop streaming” support technology.
- We have consistently found that when an additional instructor is assigned to a lab or a new instructor is hired to replace the instructor who had completed professional development, the new instructor definitely needs to complete professional development just as your first instructor did. New instructors need considerably more formal training to effectively use the learning system lab than our tech support staff can provide via telephone.

**Exclusions to this warranty include: (a) consumable materials like paints and finishes, batteries, sanding materials and worksheets, (b) failure caused by misuse or accidents, (c) theft or “mysterious” disappearance, (d) normal wear and tear on guidebooks, textbooks, videos and other printed materials, and (e) damaged or lost computer software – CDs and diskettes. In conformity with your district’s copyright law compliance policy we recommend that back-up copies be made of all computer software (CDs) exclusively for use in the learning system covered by this warranty.*

PAXTON/PATTERSON (PP) LEARNING SYSTEMS CONTENT DELIVERY

PP will provide the Paxton Content Learning Management System for 60 months with a service start date to be set after installation by PP.

During the 60 months PP will:

- Provide access to Learning System content from modern browsers.
- Provide updates to Learning System content and to the Paxton Content Learning Management System.

During the 60 months it is likely that some 3rd party providers of equipment, software, and licensed assets included in your original purchase will upgrade their products. It is impossible to predict the scope of these potential future upgrades by 3rd party sources, therefore PP has not “built in” any costs for those items in the original purchase prices.

PP will advise you well in advance of the upgrade potentials being available, advising you of how the upgrade will enhance student learning and the costs of the upgraded equipment, software and/or licensed assets.

Most importantly, no purchase of upgraded equipment, software or licensed assets will be required at any time during the 60 months – because the PP learning system originally purchased will be supported during the entire 60 months.

The only time that it may be necessary to upgrade equipment, software or licensed assets is if your school chooses to upgrade to a newer operating system that is not compatible with the originally purchased 3rd party equipment, software, or licensed assets.



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McKinney, Hannah

Production

Session Timeout
00:11:00

Budget Detail

Washington County (900) Public District - FY 2024 - Innovative School Models (ISM) - Rev 0 - Innovative School Models

[Return](#)

Filtering - 14 out of 146 Budget Details match selected filters [Clear All](#) [Clear All](#)

Account Number	Line Item Number	Location Code	Tags	Narrative
All	All	Ridgeview Elementary S...	No Options Selected	No Options Selected

[Download Budget Data](#)

<< First < Previous | 1 | Next > Last >> Items 1-15 out of 15

Items/Page: 25

Budget Detail

Narrative Description

Account Number: 71100 - Regular Instruction Program

Line Item Number: 722 - Regular Instruction Equipment

Priority Area: Career Exploration

Optional Program Code:

Location Code: Ridgeview Elementary School (900-0080)

Quantity: 1.00

Cost: \$25,000.00

Line Item Total: \$25,000.00

Account Number: 71300 - Vocational Education Program

Line Item Number: 116 - Certified Teachers

Priority Area: Career Exploration

Optional Program Code:

Location Code: Ridgeview Elementary School (900-0080)

Quantity: 1.00

Cost: \$131,683.75

Line Item Total: \$131,683.75

Account Number: 71300 - Vocational Education Program

Line Item Number: 189 - Other Salaries & Wages

Priority Area: Career Exploration

Optional Program Code:

Location Code: Ridgeview Elementary School (900-0080)

Quantity: 1.00

Cost: \$2,362.50

Line Item Total: \$2,362.50

Account Number: 71300 - Vocational Education Program

Line Item Number: 201 - Social Security

Priority Area: Career Exploration

SY24 Regular Instruction Equipment to be purchased such as but is not limited to: tables, desks, chairs, computers, iPads, printers, etc.

*SY 23-24 24-25 25-26:
Teacher for CTE/STEM Lab
\$57,690.00
\$44,073.75
\$29,920.00

CTE Board Policy required stipend.

Board Policy 5.610e Supplemental Pay Schedule

SY24 \$1050
SY25 \$787.50
SY26 \$525

SY 23-24 SY 24-25 SY 25-26:
CTE/STEM Lab Teacher
Social Security 6.2%

\$3,806.43
\$2,732.57
\$1,855.04

Optional Program Code:

Location Code: Ridgeview Elementary School (900-0080)

Quantity: 1.00

Cost: \$8,394.04

Line Item Total: \$8,394.04

Account Number: 71300 - Vocational Education Program

Line Item Number: 204 - State Retirement

Priority Area: Career Exploration

SY 23-24 SY 24-25 SY 25-26
CTE/STEM Lab Teacher
State Retirement 9.0%

\$5,192.10
\$3,966.64
\$2,692.80

Optional Program Code:

Location Code: Ridgeview Elementary School (900-0080)

Quantity: 1.00

Cost: \$11,851.54

Line Item Total: \$11,851.54

Account Number: 71300 - Vocational Education Program

Line Item Number: 207 - Medical Insurance

Priority Area: Career Exploration

SY23-24 SY24-25 SY25-26
Medical Insurance
CTE/STEM Lab Teacher

\$6,276.00
\$4,707.00
\$3,138.00

Session Timeout
00:11:00

Optional Program Code:

Location Code: Ridgeview Elementary School (900-0080)

Quantity: 1.00

Cost: \$14,121.00

Line Item Total: \$14,121.00

Account Number: 71300 - Vocational Education Program

Line Item Number: 212 - Employer Medicare

Priority Area: Career Exploration

SY 23-24 SY 24-25 SY 25-26
CTE/STEM Lab Teacher
Medicare 1.45%

\$836.51
\$639.07
\$433.84

Optional Program Code:

Location Code: Ridgeview Elementary School (900-0080)

Quantity: 1.00

Cost: \$1,909.42

Line Item Total: \$1,909.42

Account Number: 71300 - Vocational Education Program

Line Item Number: 299 - Other Fringe Benefits

Priority Area: Career Exploration

Bus Driver for supplemental experiences in CTE/STEM exploration opportunities outside the CTE/STEM Lab.
SY23-24 SY24-25 SY25-26
The rate for fixed charges is \$3.15 per hour
appx. \$26.14 per year for 3 years
total \$78.42

Optional Program Code:

Location Code: Ridgeview Elementary School (900-0080)

Quantity: 1.00

Cost: \$78.42

Line Item Total: \$78.42

Account Number: 71300 - Vocational Education Program

Line Item Number: 429 - Instructional Supplies & Materials

SY23-24 SY24-25 SY25-26
Instructional Supplies and Materials for CTE/STEM Lab
appx. \$65,000 SY24 \$43,449.89 SY25 \$21,899.78 SY26

Number:
 Priority Area: Career Exploration
 Optional Program Code:
 Location Code: Ridgeview Elementary School (900-0080)
 Quantity: 1.00
 Cost: \$130,349.67
 Line Item Total: \$130,349.67

CTE items to purchase include such as but are not limited to:
 printer
 Tools
 Paxton/Patterson kits
 Reality Works kits
 and other items identified as needed for the program of study

Account Number: 71300 - Vocational Education Program
 Line Item Number: 471 - Software

SY24 Oculus "Transfr" company's devices and VR career awareness software - 5 devices
 \$2000 for one year per device

Priority Area: Career Exploration
 Optional Program Code:
 Location Code: Ridgeview Elementary School (900-0080)
 Quantity: 1.00
 Cost: \$10,000.00
 Line Item Total: \$10,000.00

Account Number: 71300 - Vocational Education Program
 Line Item Number: 730 - Vocational Instruction Equipment

SY23-24 SY24-25 SY25-26

Vocational Instruction Equipment for CTE/STEM Lab
 appx. \$100,000 SY24 \$15,174.83 SY25 \$15,174.83 SY26

CTE items to purchase such as but are not limited to:
 Paxton/Patterson kits
 Makerbot Classroom Bundle
 Hydroponics System Class pack
 Reality Works Tractor Pull kit
 and other items identified as needed for the program of study

Session Timeout
 00:11:00

Priority Area: Career Exploration
 Optional Program Code:
 Location Code: Ridgeview Elementary School (900-0080)
 Quantity: 1.00
 Cost: \$130,349.66
 Line Item Total: \$130,349.66

Account Number: 72130 - Other Student Support
 Line Item Number: 524 - In-Service / Staff Development

Professional Development costs such as per diem for lodging, meals, travel, registration, and incidental costs to support the CTE/STEM teachers
 \$2500 per year for 3 years: SY23-24 SY24-25 SY25-26
 total = \$7500
 such as but not limited to
 STEM Designation Annual Fall Convening and STEM School Visit
 TSIN STEM conference
 TSTA conference
 National or Regional Science Conference
 CTE Summer Institute
 PLC meetings

Priority Area: Career Exploration
 Optional Program Code:
 Location Code: Ridgeview Elementary School (900-0080)
 Quantity: 1.00
 Cost: \$7,500.00
 Line Item Total: \$7,500.00

Account Number: 72710 - Transportation
 Line Item Number: 146 - Bus Drivers

Bus Driver for supplemental experiences in CTE/STEM exploration opportunities outside the CTE/STEM Lab. The district's rate is \$16.00 per hour with a 2-hour minimum.
 SY23-24 SY24-25 SY25-26
 Appx. \$133.33 for 3 years
 total= \$400.00

Priority Area: Career Exploration
 Optional Program Code:
 Location Code: Ridgeview Elementary School (900-0080)
 Quantity: 1.00
 Cost: \$400.00
 Line Item Total: \$400.00

Account Number: 72710 - Transportation
Line Item Number: 425 - Gasoline
Priority Area: Career Exploration

Optional Program Code:
Location Code: Ridgeview Elementary School (900-0080)
Quantity: 1.00
Cost: \$1,000.00
Line Item Total: \$1,000.00

For using the bus for supplemental CTE/STEM experiences, it is 0.75 cents per mile to cover bus and fuel.
 SY23-24 SY24-25 SY25-26
 appx. \$333.33 per year for 3 years
 total = \$1000

Account Number: 76100 - Regular Capital Outlay
Line Item Number: 399 - Other Contracted Services
Priority Area: Career Exploration

Classroom innovation improvements:example: paint, electrical, built-in cabinets and desks, CTE/STEM theme murals
 The goal is to start in SY24

Optional Program Code:
Location Code: Ridgeview Elementary School (900-0080)
Quantity: 1.00
Cost: \$25,000.00
Line Item Total: \$25,000.00

Session Timeout
 00:11:00

Total for filtered Budget Details:	\$500,000.00
Total for all other Budget Details:	\$6,510,516.47
Total for all Budget Details:	\$7,010,516.47
Adjusted Allocation:	\$7,010,516.47
Remaining:	\$0.00

Return

Facilities Updates
October 2023

1. Playground equipment for Sulphur Springs and Fall Branch were ordered Thursday September 28, 2023
2. A structural engineer has reviewed the flooring issue at WV. Bid documents will be ready for the October board workshop.
3. Bid documents for the culinary arts classroom at DCHS will hopefully be ready for the October workshop.
4. Bids have been released for the security upgrades at all schools. Pre-bid meeting is scheduled for October 16. Ground breaking in November.
5. Bids will be opened for the stadium upgrades at DBHS and DCHS on October 10. Ground breaking after the last home football games.
6. Renovation of faculty restrooms at Asbury will be done during this upcoming school year.
7. Renovation of CO Data Services office will be done during this upcoming school year.
8. Control upgrades system wide has begun. Ridgeview is complete. The contractor is moving to Gray and Fall Branch.
9. New library circulation desk at LES is being designed. Request to the board will hopefully occur at the October board workshop.
10. BurWil construction will begin replacing flooring as needed at Boones Creek during school breaks this school year.
11. West View gym floor sanding and refinishing has started. Quotes for Sulphur Springs gym floor will be reviewed at the October board workshop.



PROPOSAL

- Blinds
- Carpet
- Resilient Flooring
- Acoustical Ceilings
- Ceramic Tile

254 Christian Church Road • Gray, Tennessee • 37615
 Voice 423-854-9191 • Fax 423-854-9022 • www.esdockery.com

February 16, 2023

Washington Co Schools	Project Fall Branch Auditorium and Classroom
Mr. Phillip Patrick	Location Fall Branch, TN
	Architect _____
	Address _____

We propose to furnish and install, in accordance with drawings and specifications, and conditions below, and as specifically designated herein:

This proposal is based on the following conditions:

Budget Number Only

LVP Tile and Rubber Base in the Auditorium and Classroom: \$ 31,958.00

- Includes removal and disposal of existing carpeting
- Includes Luon wood subflooring in the classroom
- Includes substrate preparation limited to the repair of small isolated imperfections and a skim coat of Ardex *SDF Featherfinish*.

*The above price does not include any of the following:

- Any work of any type at any location not shown above
- Substrate Preparation other than that listed above
- Moisture / PH Testing or Mitigation – should either be required
- Initial Maintenance (wax and polish)
- Initial protection (poly sheeting, building paper, etc...)

NOTE: We cannot guarantee that installers performing the above work will have had COVID 19 Immunization shots.

*** () Addenda Received**

***Add 1.25% for Payment and Performance Bond**

This proposal is subject to acceptance within 30 days from date and is void thereafter at the option of the undersigned.

Accepted by _____

Accepted by _____

By _____

By  _____

Date _____

Jeremy Dockery– Director of Operations
jeremy@esdockery.com



KEEP HANDS OR LANYARD
AWAY FROM THIS AREA. CONTACT
HERE MAY RESULT
IN MAJOR OR MODERATE INJURY.













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KENDALL STAGE CURTAINS COMPANY

QUOTATION #: 23-1009-20

DATE: 10-09-23

Project Name: DANIEL BOONE HS, GRAY, TN-WASHINGTON COUNTY SCHOOLS

FOB: SCHOOL

To: MICHELLE STALLARD

Terms: NET 30 WITH SCHOOL PO

Prices Good for 30 days

Please Allow 8-10 weeks delivery

ALL CURTAINS MEET THE NFPA 701 FIRE CODES

STAGE CURTAINS: APPROXIMATE STAGE OPENING: 39' W x 12' 6" H

FRONT SETTING: UNLINED IFR 25 OZ VELOUR FABRIC

1 EA FRONT VALANCE

1) TO HAVE 50% ADDED FULLNESS WITH BOX PLEATS

2 EA FRONT CURTAIN PANELS

1) TO HAVE 50% ADDED FULLNESS WITH BOX PLEATS

2) TO HAVE JACK CHAIN IN BOTTOM HEM

3) TO HAVE 12" TURNBACKS ON ALL SIDES

1 LOT REPLACE ROPE AND FLOOR PULLEY

1 LOT INSTALLATION ON CUSTOMER'S EXISTING WORKING TRACK SYSTEM

TOTAL DELIVERED AND INSTALLED: \$ 11,685.00

KENDALL STAGE CURTAINS COMPANY

QUOTATION #: 23-1009-21

DATE: 10-09-23

Project Name: DAVID CROCKETT- JONESBORO, TN-WASHINGTON COUNTY SCHOOLS

FOB: SCHOOL

To: MICHELLE STALLARD

Terms: NET 30 WITH SCHOOL PO

Prices Good for 30 days

Please Allow 8-10 weeks delivery

ALL CURTAINS MEET THE NFPA 701 FIRE CODES

STAGE CURTAINS: APPROXIMATE STAGE OPENING: 52' W x 14'8" H

FRONT SETTING: UNLINED IFR 25 OZ VELOUR FABRIC

- 1 EA FRONT VALANCE
 - 1) TO HAVE 50% ADDED FULLNESS WITH BOX PLEATS
- 2 EA FRONT CURTAIN PANELS
 - 1) TO HAVE 50% ADDED FULLNESS WITH BOX PLEATS
 - 2) TO HAVE JACK CHAIN IN BOTTOM HEM
 - 3) TO HAVE 12" TURNBACKS ON ALL SIDES
- 1 LOT REPLACE ROPE AND FLOOR PULLEY
- 1 LOT INSTALLATION ON CUSTOMER'S EXISTING WORKING TRACK SYSTEM

TOTAL DELIVERED AND INSTALLED: \$ 12,480.00

KENDALL STAGE CURTAINS COMPANY

QUOTATION #: 23-1009-21

DATE: 10-09-23

Project Name: RIDGEVIEW ELEMENTARY SCHOOL, JOHNSON CITY, TN-WASHINGTON COUNTY SCHOOLS

FOB: SCHOOL

To: MICHELLE STALLARD

Terms: NET 30 WITH SCHOOL PO

Prices Good for 30 days

Please Allow 8-10 weeks delivery

ALL CURTAINS MEET THE NFPA 701 FIRE CODES

STAGE CURTAINS

FRONT SETTING: UNLINED IFR 25 OZ VELOUR FABRIC

- 1 EA FRONT VALANCE @ 30" W x 3' 6" H
- 1) TO HAVE 50% ADDED FULLNESS WITH BOX PLEATS
 - 2) TO HAVE THREE (3) 18" CHENILLE LETTERS
- 2 EA FRONT CURTAIN PANELS EA @ 17' W x 19' H
- 1) TO HAVE 50% ADDED FULLNESS WITH BOX PLEATS
 - 2) TO HAVE JACK CHAIN IN BOTTOM HEM
 - 3) TO HAVE 12" TURNBACKS ON ALL SIDES
- 1 LOT REPLACE ROPE AND FLOOR PULLEY
- 1 LOT INSTALL ON EXISTING WORKING TRACK AND HARDWARE

TOTAL DELIVERED AND INSTALLED \$ 11,990.00

P.O. BOX 185
E-MAIL- kendallco@earthlink.net

LASCASSAS, TN 37085
FAX 615-273-2996

TEL 800-874-0703
LOCAL TEL 615-273-2794



BOARD OF EDUCATION CONTRACT

FROM: METROPOLITAN BOARD
OF PUBLIC EDUCATION

TO: Kevin Crumbo, Director
Metropolitan Department of Finance

Contract Number: 7494483 Contractor: Kendall Stage Curtains
Sourcing Method: RFP 20-15
Start Date: 2/26/2020 End Date: 2/25/2025
Address: P.O. Box 185 City: Lascassas State: TN Zip: 37085
Supplier Number: 4330 Supplier Email: kendallco@earthlink.net

PURPOSE OF CONTRACT:

Provision of qualified contractors to provide quotes on stage curtain projects on a project by project basis.

CONTRACT SPECIFICS:

Does this engagement require fund authorization by the MBPE? **Yes** Board Approval Date: **2/25/2020**
Is this an Intergovernmental Contract? **No**
Is this a Revenue contract (Board of Education will receive funds)? **No**
Is there DBE Participation? **No** Type of DBE (check all that apply): SBE MBE WBE SDV
Value of DBE Participation:

GRANT SUMMARY (IF APPLICABLE):

Grant Name:
Amount expected to receive: Business unit to which it will be deposited:
Are matching funds required? **No** If yes, amount of obligation:
If yes, specify fund that is being obligated:

CONTRACT FINANCIAL SUMMARY:

Amount obligated for current fiscal year is: \$750,000.00
The not to exceed contract value is: \$3,750,000.00

BUDGET INFORMATION:

Account number: **various** Fund number: **various** *GS GM*

MNPS Contact Person: Zach Moore Contract Agent: Stephen Pitman
Phone Number: Phone Number: (615) 259-8619

**CONTRACT BETWEEN
METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY BY AND THROUGH THE
METROPOLITAN NASHVILLE PUBLIC SCHOOLS
AND
KENDALL STAGE CURTAINS
FOR THE PURCHASE OF GOODS AND SERVICES**

This contract ("Contract") is entered into by and between **The Metropolitan Government of Nashville and Davidson County by and through The Metropolitan Nashville Public Schools ("MNPS") and Legal Kendall Stage Curtains ("Contractor")**, P.O. Box 185, Lascassas, TN 37085. This Contract consists of the following documents:

- a) This document,
- b) Attachment A: RFP 20-15 Stage Curtains, including Amendments,
- c) Attachment B: Contractor's Proposal dated 1/30/2020.

In the event of conflicting provisions, all documents shall be construed according to the following priorities:

- a) Any properly executed amendment or change order to this Contract, (most recent with first priority),
- b) This Contract.

1. Duties and Responsibilities of Contractor.

Contractor agrees to provide and MNPS agrees to purchase the following goods and services:

Provision of qualified contractors to provide quotes on stage curtain projects on a project by project basis.

Services and goods defined in this Contract will be requested by Purchase Order and supplied on an as needed basis only.

Nothing in this Contract shall be construed as a minimum guarantee of services and/or goods to be ordered from Contractor.

2. Contractor Qualifications.

Contractor represents that it has in effect all licenses, permissions, certifications, and otherwise all legal qualifications to perform under this Contract.

3. Delivery and Installation.

- a) All deliveries shall be made pursuant to a written Purchase Order issued by Metropolitan Nashville Public Schools.
- b) MNPS assumes no liability for any goods or services delivered without a Purchase Order.
- c) All deliveries provided in the performance of this Contract are F.O.B. Destination, Prepaid by Supplier, Inside Delivery, to the site and during the times defined by MNPS.
- d) If installation is required, it shall be completed by the date specified on the Purchase Order unless otherwise stated in the Contract.

4. Term.

- a) The Contract Term will begin on 2/26/2020 and end on 2/25/2025.
- b) This Contract may be extended by written Amendment executed by all parties and their signatories hereto.
- c) However, in no event shall the term of this Contract exceed sixty (60) months.

5. Compensation.

- a) MNPS will compensate Contractor based on the accepted low responsive and responsible bid. Subject to these payment terms and conditions, Contractor shall be paid for delivered/performed products and/or services properly authorized by MNPS in accordance with this Contract. Compensation shall be contingent upon the satisfactory provision of the products and/or services as determined by MNPS.
- b) There will be no other charges or fees for the performance of this Contract.
- c) Total compensation to be paid to Contractor under this Contract is not to exceed \$3,750,000.

6. Electronic Payment.

- a) Contractor, after MNPS receives the goods and services, shall be paid net 30 days upon receipt by MNPS of a correctly submitted invoice.
 - i) Invoice must reference the MNPS purchase order number,
 - ii) Only one (1) purchase order number per invoice,
 - iii) Neither price nor quantity may exceed that present on the purchase order,
 - iv) Invoice number and date,
 - v) Item description, quantity received, price, and extended price (again matching the PO), and
 - vi) Remittance address.
- b) Incorrect invoices will be rejected, and a corrected invoice required for payment.
- c) MNPS will make reasonable efforts to make payments within 30 days of receipt of invoice but in any event shall make payments within 60 days.
- d) Payment of an invoice by MNPS shall not waive MNPS's rights of revocation of acceptance due to non-conformity or the difficulty of discovery of the non-conformance. Such revocation of acceptance shall occur within a reasonable time after MNPS discovers or should have discovered the non-conforming product and/or service but prior to any substantial change in condition of the products and/or services caused by MNPS.

7. Electronic Payment.

All payments shall be effectuated by ACH (Automated Clearing House).

8. Contractor Performance Evaluation.

- a) Director of Maintenance will be responsible for performing and documenting Contractor's performance evaluation during the term of this Contract.
- b) Contractor performance will be evaluated based on:

- i) Responsiveness to request for bids. If a contracted vendor fails to provide a reasonable bid on 3 consecutive request they may lose their contract.
- ii) Quality and timeliness of goods and services provided.

9. Piggyback Clause.

MNPS reserves the right to extend the terms, conditions, and prices of this contract to other educational and governmental organizations subject to the policies of their governing bodies (such as State, Local and/or Public Agencies). Each of the piggyback institutions will issue their own purchasing documents for the goods/ services. Contractor agrees that MNPS shall bear no responsibility or liability for any agreements between Contractor and the other Institution(s) who desire to exercise this option.

10. MNPS Right to Inspect.

MNPS shall have the right to inspect any facility or project site, upon reasonable notice to Contractor, where the products/services provided under this Contract are to be produced/performed.

11. Taxes.

MNPS shall not be responsible for any taxes that are imposed on Contractor. Furthermore, Contractor understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to MNPS.

12. Warranty.

Contractor warrants that for a period of one year from date of delivery and/or installation, whichever is later, the goods provided, including software, shall be free of any defects that interfere with or prohibit the use of the goods for the purposes for which they were obtained.

During the warranty period, MNPS may, at its option, request that Contractor repair or replace any defective goods, by written notice to Contractor. In that event, Contractor shall repair or replace the defective goods, as required by MNPS, at Contractor's expense, within thirty (30) days of written notice.

Alternatively, MNPS may return the defective goods, at Contractor's expense, for a full refund. Exercise of either option shall not relieve Contractor of any liability to MNPS for damages sustained by virtue of Contractor's breach of warranty.

13. License.

Contractor warrants and represents that it is the owner of or otherwise has the right to and does hereby grant MNPS a license to use any software provided for the purposes for which the software was obtained, or proprietary material set forth in MNPS's sourcing documents and/or Contractor's response to the sourcing event.

14. Terms of Service.

In the event of any conflict between the terms of this Contract and the Contractor's standard Terms of Service ("TOS"), any terms posted on Contractor's website or application, or any terms for which a user is required to click "accept" on-line in order to log into Contractor's application, the terms of this Contract shall govern.

15. Copyright, Trademark, Service Mark, or Patent Infringement.

Contract Number: 7494483

- a) Contractor shall, at its own expense, be entitled to and shall have the duty to defend any suit which may be brought against MNPS to the extent that it is based on a claim that the products or services furnished infringe a copyright, Trademark, Service Mark, or patent. Contractor shall further indemnify and hold harmless MNPS against any award of damages and costs made against MNPS by a final judgment of a court of last resort in any such suit. MNPS shall provide Contractor immediate notice in writing of the existence of such claim, and full right and opportunity to conduct the defense thereof, together with all available information and reasonable cooperation, assistance and authority to enable Contractor to do so. No costs or expenses shall be incurred for the account of Contractor without its written consent. MNPS reserves the right to participate in the defense of any such action. Contractor shall have the right to enter into negotiations for and the right to effect settlement or compromise of any such action, but no such settlement or compromise shall be binding upon MNPS unless approved by the Metropolitan Department of Law Settlement Committee and, where required, the Metropolitan Council.
- b) If the products or services furnished under this Contract are likely to, or do become, the subject of such a claim of infringement, then without diminishing Contractor's obligation to satisfy the final award, Contractor may, at its option and expense:
 - i) Procure for MNPS the right to continue using the products or services, or
 - ii) Replace or modify the alleged infringing products or services with other equally suitable products or services that are satisfactory to MNPS, so that they become non-infringing, or
 - iii) Remove the products or discontinue the services and cancel any future charges pertaining thereto, provided, however, that Contractor will not exercise option b.iii. until Contractor and MNPS have determined that options b.i. and b.ii. are impractical.
- c) Contractor shall have no liability to MNPS, however, if any such infringement or claim thereof is based upon or arises out of:
 - i) The use of the products or services in combination with apparatus or devices not supplied or else approved by Contractor, or
 - ii) The use of the products or services in a manner for which the products or services were neither designated nor contemplated, or
 - iii) The claimed infringement in which MNPS has any direct or indirect interest by license or otherwise, separate from that granted herein.

16. Termination for Breach.

Should either party fail to fulfill in a timely and proper manner its obligations under this Contract or if it should violate any of the terms of this Contract, the other party shall have the right to immediately terminate the Contract if the breaching party has not cured the breach to the satisfaction of the other party within thirty (30) days of written notification of the breach. It shall also be considered a breach of this Contract if a party becomes insolvent, makes an assignment for the benefit of its creditors, a receiver is appointed or a petition in bankruptcy is filed with respect to that party and is not dismissed within thirty (30) days.

17. Termination for Funding.

In the event MNPS, in its sole discretion, does not or cannot obtain or continue the funding for this Contract from any source or sources to allow for payment of the Work, MNPS may exercise one of the following alternatives: (1) terminate this Contract effective upon a date specified in a Termination

Notice; or (2) continue this Contract by reducing, through written notice to Contractor, the amount of this Contract and the scope of work, consistent with the nature, amount, and circumstances of the loss of funding. Any termination or reduction of this Contract pursuant to this subsection shall not affect any obligations or liabilities of either Party accruing prior to such termination or reduction. MNPS shall not face any liability or penalty as a result of such termination or reduction of this Contract.

18. Termination for Convenience.

MNPS may terminate this Contract at any time upon thirty (30) days written notice to Contractor. Contractor shall be paid in full for all authorized expenditures and goods or services satisfactorily provided to date, but in no case shall MNPS be liable to Contractor for compensation for any goods or service which has not been rendered. A termination for convenience shall not be a breach of this Contract by MNPS. The final decision as to the amount, for which MNPS shall be liable, shall be determined by MNPS. Contractor shall not have any right to any actual general, special, consequential, incidental, or any other damages whatsoever of any description or amount for MNPS's exercise of its right to terminate for convenience.

19. Compliance with Laws.

Contractor agrees to comply with any applicable federal, state and local laws and regulations.

20. Notices.

Notice of assignment of any rights to money due to Contractor under this Contract MUST be mailed or hand delivered to the attention of the DIRECTOR OF FINANCIAL OPERATIONS, FINANCIAL OPERATIONS, METROPOLITAN NASHVILLE PUBLIC SCHOOLS, 2601 BRANSFORD AVENUE, NASHVILLE, TN 37204, with a copy to the recipient for MNPS notices listed below:

a) All other notices to MNPS shall be mailed or hand delivered to:

Department:	Procurement
Attention:	Director of Procurement
Address:	2601 Bransford Avenue Nashville, TN 37204
Phone:	(615) 259-8400
E-mail address:	purchasing@mnps.org

b) Notices to Contractor shall be sent to:

Contractor:	Kendall Company
Attention:	Brenda Helmick
Address:	P.O. Box 185
Phone:	615-273-2794
E-mail Address:	kendallco@earthlink.net

c) Contractor's Federal Tax ID # 80-0038208

21. Maintenance of Records.

Contractor shall maintain documentation for all charges against MNPS. The books, records, and documents of Contractor, insofar as they relate to work performed or money received under the Contract, shall be maintained for a period of five (5) full years from the date of final payment and will be subject to audit, at any reasonable time and upon reasonable notice by MNPS or its duly appointed

representatives. The records shall be maintained in accordance with generally accepted accounting principles.

22. MNPS Property.

Any MNPS property, including but not limited to books, records and equipment, that is in Contractor's possession, shall be maintained by Contractor in good condition and repair, and shall be returned to MNPS by Contractor upon termination of the Contract. All goods, documents, records, and other work product and property produced during the performance of this Contract are deemed to be MNPS property.

23. Modification of Contract.

This Contract may be modified only by written amendment executed by all parties and their signatories hereto.

24. Partnership/Joint Venture.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties. None of the parties hereto shall hold itself out in a manner contrary to the terms of this paragraph. No party shall become liable for any representation, act or omission of any other party contrary to the terms of this paragraph.

25. Waiver.

No waiver of any provision of this Contract shall affect the right of any party thereafter to enforce such provision or to exercise any right or remedy available to it in the event of any other default.

26. Criminal Background Checks.

Contractor shall comply, and shall assure that any of its subcontractors performing work under this Contract comply, with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all Contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

When applying for the background check defined above, Contractor's employees and subcontractors must specify the MNPS ORI code (TN930050Z) for results reporting.

The requirement stated in the preceding paragraph does not apply to a person whose contract is for the performance of a service at a school-sponsored activity, assembly or event at which school officials or employees are present when the service is performed and where the activity, assembly or event is conducted under the supervision of school officials or employees.

27. Insurance.

During the term of this Contract, for any and all awards, Contractor shall, at its sole expense, obtain and maintain in full force and effect for the duration of this Contract, including any extension(s), the types and amounts of insurance identified below. Proof of insurance shall be required naming the METROPLITAN NASHVILLE PUBLIC SCHOOLS, 2601 BRANSFORD AVENUE, NASHVILLE, TN 37204 as additional insured on the general liability policy and identifying either the project name, RFQ, Purchase Order, or Contract number on the ACORD document.

General Liability Insurance in the amount of one million (\$1,000,000.00) dollars.

Automobile Liability Insurance in the amount of one million (\$1,000,000.00) dollars (if Contractor will be coming on-site or making deliveries).

Worker's Compensation Insurance (if applicable) Contractor shall maintain workers' compensation insurance with statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand (\$100,000.00) dollars, as required by the laws of Tennessee (Not required for companies with fewer than five (5) employees).

Commercial general liability shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to MNPS. There shall be no endorsement or modification to make insurance excess over other available insurance.

A certificate of insurance, in a form satisfactory to MNPS, evidencing said coverage shall be provided to MNPS prior to commencement of performance of this Contract. **Throughout the term of this Contract, Contractor shall provide an updated certificate of insurance upon expiration of the current certificate.**

Contractor shall also assure that any subcontractors of Contractor who perform work under this Contract maintain the insurance coverages and limits as are required of Contractor.

MNPS is part of a metropolitan form of government as set out under the Governmental Tort Liability Act in T.C.A. § 29-20-101, et seq., and as such has its liability limits defined by law. MNPS carries no insurance and is self-insured in an adequately funded Self-Insurance Program, up to the limits as set out by the statute.

28. Indemnification and Hold Harmless.

Contractor shall indemnify and hold harmless MNPS, its officers, agents and employees from:

- a) Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Contractor, its officers, employees and/or agents, including its sub or independent Contractors, in connection with the performance of the Contract.
- b) Any claims, damages, penalties, costs and attorney fees arising from any failure of Contractor, its officers, employees and/or agents, including its sub or independent Contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.
- c) MNPS will not indemnify, defend or hold harmless in any fashion the Contractor from any claims arising from any failure, regardless of any language in any attachment or other document that the Contractor may provide.

29. School District Statutory Immunity.

Any other term, covenant, or condition of this Contract to the contrary notwithstanding, the School District, its officers, employees and agents, and the members of the Board of Education, retain their statutory governmental, official, and any other immunity provided pursuant to the laws of the State of Tennessee, including under T.C.A. 29-20-101 et seq., and do not waive the defenses of governmental and official immunity derived from such laws. The School District does not waive for

itself or its officers, employees, agents, or for members of the Board of Education, any other defenses or immunities available to it or any of them.

30. Attorney Fees.

Contractor agrees that, in the event either party deems it necessary to take legal action to enforce any provision of this Contract, and, in the event MNPS prevails, Contractor shall pay all expenses of such action including MNPS's attorney fees and costs at all stages of the litigation.

31. Assignment--Consent Required.

The provisions of this Contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Contractor under this Contract, neither this Contract nor any of the rights and obligations of Contractor hereunder shall be assigned or transferred in whole or in part without the prior written consent of MNPS. Any such assignment or transfer shall not release Contractor from its obligations hereunder. NOTICE OF ASSIGNMENT OF ANY RIGHTS TO MONEY DUE TO Contractor UNDER THIS CONTRACT MUST BE SENT TO THE ATTENTION OF MNPS'S DIRECTOR OF FINANCIAL OPERATIONS, FINANCIAL OPERATIONS DEPARTMENT, 2601 BRANSFORD AVENUE, NASHVILLE, TENNESSEE 37204.

32. Entire Contract.

This Contract sets forth the entire agreement between the parties with respect to the subject matter hereof and shall govern the respective duties and obligations of the parties.

33. Force Majeure.

No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by *force majeure*, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.

34. Governing Law/Venue.

The validity, construction and effect of this Contract and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that the Contractor may provide. Any action between the parties arising from this Contract shall be maintained in the courts of Davidson County, Tennessee.

35. Severability.

Should any provision of this Contract be declared to be invalid by any court of competent jurisdiction, such provision shall be severed and shall not affect the validity of the remaining provisions of this Contract.

36. Confidentiality, Student Records.

- a) Contractor shall keep in strict confidence as required and to the fullest extent required by any Applicable Law, including but not limited to the Family Educational Rights and Privacy Act ("FERPA") 20 U.S.C. § 1232g and the Children's Online Privacy Protection Act of 1998 ("COPPA") 15 U.S.C. § 6501-6506, any and all records and information, in whatever form or format received, pertaining to MNPS's individual students and children, including but not limited to any academic or grade information, attendance, truancy, discipline, receipt of

special education services or supplemental educational services, social security or public benefits, or information as to race, ethnicity, or disability.

- b) With regard to any reports, studies, or other works developed in the course of this Contract, or as a result thereof, Contractor shall not publish Confidential Information or any other information which identifies students, employees, or officers of MNPS by full name without first obtaining written consent from such individuals, or in the case of a student, his or her parent or legal guardian. Contractor shall provide to MNPS for its review any proposed publication, brochure, or advertisement in which MNPS is named not less than thirty (30) calendar days prior to submission for publication and Contractor shall remove MNPS's name or information identifying MNPS from the publication if MNPS requests removal. Contractor shall not issue, publish, or divulge any materials developed or used in the performance of this Contract or make any statement to the media relating to this Contract without the prior consent of MNPS.

37. Contingent Fees.

Contractor hereby represents that Contractor has not been retained, nor has retained any persons, to solicit or secure a MNPS contract upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. Breach of the provisions of this paragraph is, in addition to a breach of this Contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from being a Contractor or subcontractor under MNPS contracts.

38. Gratuities and Kickbacks.

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim, or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefor. It shall be a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime Contractor, higher tier subcontractor, or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this Contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from being a Contractor or subcontractor under Metropolitan Nashville Public Schools contracts.

39. Non-Discrimination.

It is the policy of MNPS not to discriminate on the basis of age, race, sex, color, national origin, or disability in its hiring, promotion, demotion, dismissal or laying off, and employment practices, or in admission to, access to, or operation of its programs, services, and activities.

With regard to all aspects of this Contract, Contractor certifies and warrants that it will comply with this policy. No person shall be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in MNPS's contracted programs or activities, on the grounds of handicap and/or

disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or Tennessee State Constitutional or statutory law; nor shall they be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of contracts with MNPS or in the employment practices of MNPS's Contractors. Accordingly, all Proposers entering into contracts with MNPS shall, upon request, be required to show proof of such nondiscrimination and to post in conspicuous places that are available to all employees and applicants, notices of nondiscrimination.

40. Compliance with the Americans with Disabilities Act.

Contractor assures MNPS that all services provided shall be completed in full compliance with the Americans with Disabilities Act ("ADA") 2010 ADA Standards for Accessible Design, enacted by law March 15, 2012, as has been adopted by MNPS. Contractor will ensure that participants with disabilities will have communication access that is equally effective as that provided to people without disabilities. Information shall be made available in accessible formats, and auxiliary aids and services shall be provided upon the reasonable request of a qualified person with a disability.

41. Iran Divestment Act.

In accordance with the Iran Divestment Act, Tennessee Code Annotated § 12-12-101 et seq., Contractor certifies that to the best of its knowledge and belief, neither Contractor nor any of its subcontractors are on the list created pursuant to Tennessee Code Annotated § 12-12-106. Misrepresentation may result in civil and criminal sanctions, including contract termination, debarment, or suspension from being a Contractor or subcontractor under MNPS contracts.

42. Debarment and Suspension.

Contractor certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
- b) Have not within a three (3) year period preceding this Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
- c) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
- d) Has not within a three (3) year period preceding this Contract had one or more public transactions (federal, state, or local) terminated for cause or default.
- e) Contractor shall provide immediate written notice to MNPS if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified.

43. Effective Date.

This Contract shall not be binding upon the parties until it has been signed first by the Contractor and then by the authorized representatives of the Metropolitan Nashville Public Schools and has been filed

Contract Number: 7494483

in the office of the Metropolitan Clerk. When it has been so signed and filed, this Contract shall be effective as of the date first written above.

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Contract Number: 7494483

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY BY AND THROUGH THE METROPLITAN NASHVILLE PUBLIC SCHOOLS:

APPROVED:

Anna Shepherd
MNPS Board Chair

RECOMMENDED:

[Signature]
Director of Procurement

Louis Burnett *EM*
Department Head

David Proffitt
Executive Staff Member

APPROVED AS TO AVAILABILITY OF FUNDS:

Account #: Various *GS*

[Signature]
Chief Operating Officer

Kevin Crumbo *EM*
Metropolitan Director of Finance

APPROVED AS TO INSURANCE:

Balogun Cobb
Metropolitan Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Carly Elliott
Metropolitan Attorney

Contractor:

Kendall Company
Firm/Organization

Brenda Helmick
Signature

Brenda Helmick
Name

Owner
Title

2/21/2020 | 12:16 PM PST
Date

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Elizabeth Waites
Metropolitan Clerk

3/2/2020 | 12:27 PM CST
Date Filed

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 10 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
METRO NASHVILLE PUBLIC SCHOOLS 2601 BRANSFORD AVE NASHVILLE TN 37127
Location(s) Of Covered Operations
ALL LOCATIONS AT WHICH ONGOING OPERATIONS ARE BEING PERFORMED FOR THE ADDITIONAL PERSON(S) OR ORGANIZATION(S)
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

CG 20 10 04 13

- 2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
 - 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All terms and conditions apply unless modified by this endorsement.

Certificate Of Completion

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Subject: Kendall Stage Curtains 7494483

Source Envelope:

Document Pages: 17

Certificate Pages: 4

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Sent

Envelope Originator:

Stephen Pitman

2601 Bransford Ave

Nashville, TN 37204

Stephen.Pitman@MNPS.org

IP Address: 96.4.9.1

Record Tracking

Status: Original

2/21/2020 1:24:24 PM

Holder: Stephen Pitman

Stephen.Pitman@MNPS.org

Location: DocuSign

Signer Events

Jeff L. Gossage C.P.M.

Jeff.Gossage@mnps.org

Director, Procurement Department

MNPS

Security Level: Email, Account Authentication
(None)

Signature



Signature Adoption: Uploaded Signature Image

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Signed: 2/21/2020 1:48:09 PM

Electronic Record and Signature Disclosure:

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Brenda Helmick

kendallco@earthlink.net

Owner

Kendall Company

Security Level: Email, Account Authentication
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Gwen Shanks

Gwendolyn.Shanks@mnps.org

Security Level: Email, Account Authentication
(None)



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Zachary Moore

Zachary.Moore@mnps.org

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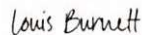
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Signer Events

Louis Burnett
Louis.Burnett@mnps.org
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Signature

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Electronic Record and Signature Disclosure:
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David Proffitt
David.Proffitt@mnps.org
Security Level: Email, Account Authentication
(None)



Signature Adoption: Pre-selected Style
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Signed using mobile

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Electronic Record and Signature Disclosure:
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Stephen Pitman
stephen.pitman@mnps.org
Contract Agent
Metropolitan Nashville Public Schools
Security Level: Email, Account Authentication
(None)


Completed

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Chris Henson
chris.henson@mnps.org
CFO
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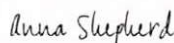


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Anna Shepherd
cameo.bobo@mnps.org
Board Chair
Security Level: Email, Account Authentication
(None)



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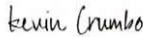
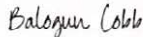

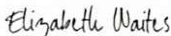
Greg McClarin
tadayoshi.kawawa@nashville.gov
Security Level: Email, Account Authentication
(None)



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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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<p>Jackie Taylor jackie.taylor@mnps.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	COPIED	Sent: 3/2/2020 12:27:58 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps
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PRICE INQUIRY FORM

VENDOR	DESCRIPTION OF ITEM FOR PRICE COMPARISON	PRICE QUOTED
Firm <u>Souther Flooring</u> Address <u>6820 Augusta</u> <u>Rd Greenville, TN</u> Person Contacted _____ <u>James Counihan</u> Date _____	Sand & Refinish Gym Floor Sulphur Spring	Incomplete Quote
Firm <u>Finchum</u> Address <u>2812 Boyds</u> <u>Creek Hwy</u> <u>Sevierville, TN</u> Person Contacted _____ Date _____	Sand & Refinish Gym Floor Sulphur Springs	\$ 21,553 ⁰⁰
Firm <u>Praters</u> Address _____ Person Contacted _____ <u>Casey Wilson</u> Date _____	Sand & Refinish Gym Floor Sulphur Springs	\$ 25,580

Name of person obtaining inquiry Phillip Patrick

Finchum



Proposal

2812 Boyds Creek Hwy
Sevierville, TN 37876
Office: (865) 453-3995
Fax: (865) 429-2431

DATE September 8, 2023
Job Name Sulphur Springs ES
Job Location 1518 Gray/Sulphur Springs Rd
Jonesborough, TN 37659

Quotation valid until: October 8, 2023
Prepared by: Debra Maldonado

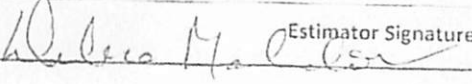
Submitted To:

Architect: _____ Start Date: _____ Job Phone: _____
Sq Footage: _____ Type of Floor: _____ After Hours Contact: _____

Line Item	AMOUNT
To provide all labor, materials and services for the following: Sand and Refinish; Machine sand with coarse, medium and fine grades of sandpaper to achieve a level, smooth, uniform surface. Remove sanding dust by vacuum. Apply seal and finish coats of oil based finish system according to written instructions.	
Main Gym, 8232	\$ 16,053.00
Graphics/logos/lines	\$ 5,500.00
	\$ 21,553.00

Finchum Sports Floors LLC

All material is guaranteed to be as specified. All work is to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving material increase costs due to pandemic; extra costs will be executed only upon written orders and will become an extra charge over and above the Contract. All agreements contingent upon circumstances such as strikes, accidents, pandemics or acts of God or delays that are beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

 Estimator Signature

ACCEPTANCE OF CONTRACT

The above prices, specifications, and conditions are satisfactory and are hereby accepted. Finchum Sports Floors, LLC. Is authorized to complete the work as specified.

SIGNATURE: _____ Date of Acceptance: _____



Sep 11, 2023

Phillip Patrick
Washington County Schools
405 W College Street
Jonesborough, TN 37659
patrickp@wcde.org

Dear Phillip,

We are pleased to submit the following quotation for the renovation of approximately 8,232 square feet of hardwood maple athletic flooring in the gymnasium at **Sulphur Springs Elementary School**. This quotation is based on performance according to the following specifications.

We propose to sand the entire floor to bare wood using coarse, medium, and fine sandpaper. The floor will then be rotary sanded or "screened" to remove all drum sander marks. After proper abrasion, the floor will be tacked free of all dust. Two coats of sealer will be applied in preparation for the application of game lines, graphics, and/or logos as outlined below. Three coats of WATER-based finish will then be applied to the entire court surface.

The total price for this project is **\$25,580.00**

A breakdown of this pricing is listed below:

Sand, Seal & Finish	\$20,580.00
Paint (1) Main Basketball Game Lines	\$800.00
Paint (1) Main Volleyball Game Lines	\$600.00
Paint Free Throw Hash Marks for Side Goals	\$400.00
Paint (1) "SS" 12' Multicolored Center Logo	\$2,000.00
Paint (2) Gamecock Multicolored Caddy Logos	\$1,200.00
TOTAL:	\$25,580.00

(Price includes all labor and materials)

**Any additional game lines, logos, and lettering or any and all other painting or staining not explicitly stated and quoted above are not included in this price. We will price additional graphics as needed.*

This quote does not include any repairs or other items not explicitly stated and quoted above.



Audio Visual Systems: AUDIO VISUAL SYSTEM

Prepared For:
Date:

WASHINGTON COUNTY SCHOOL
9/13/2023

Beacon Job Name:

23041404 – Jonesborough ES GYM AUDIO SYSTEM

Estimator:

Tom Jones

Account Manager:

Jenn Allen
615.970.2266 (mobile) / jallen@beacontech.net



Audio Visual Systems: AUDIO VISUAL SYSTEM

Prepared For:
Date:

WASHINGTON COUNTY SCHOOL
9/13/2023

Beacon Job Name:

23041404 – Jonesborough ES THEATER VIDEO SYSTEM

Estimator:

Tom Jones

Account Manager:

Jenn Allen
615.970.2266 (mobile) / jallen@beacontech.net

Project Narrative Overview

WASHINGTON COUNTY SCHOOLS ("Client") has requested a quote to design, provide, and install the following. The following Scope of Work ("SOW") details the duties that will be performed by Beacon Technologies, Inc. ("Beacon").

AUDIO/VIDEO SYSTEM:

Beacon will provide and install the following for the theater video system.

JONESBOROUGH THEATER VIDEO SYSTEM				
Bill of Material				
Qty	Description	Part Number	VENDOR	Price
1	6200-Lumen WUXGA Laser LCD Projector - Black	PAN-PT-VMZ61BU7	2571 - TEC NEC	\$ 5,218.95
1	Projector mount	PWG-14	2571 - TEC NEC	\$ 96.03
1	AV PJF2 Vector Pro II Projector Mount with Universal Adapter Plate	PJF2 UNV	2571 - TEC NEC	\$ 206.09
1	220 Inch Tensioned Large Cosmopolitan Electrol HDTV Da-Tex	99292L	2571 - TEC NEC	\$ 6,630.21
1	Screen Freight		2571 - TEC NEC	\$ 495.56
1	HDMI over Cat5/Cat6 Extender Kit	B126-2A1	2571 - TEC NEC	\$ 322.54
250	CommScope; GB8773614/10; Cable, Cat6, Plenum, Blue	CS34 6504 BLU C6 4/23 U	2811 - Beacon	\$ 82.36
55	AV Lead Technician			\$ 4,472.82
	TOTAL			\$ 17,524.56

EXCLUSIONS

General

- 120 VAC power in the field furnished and installed by others where required.
- Connection to Client's Network (via Cat5e/Cat6 drop) furnished and installed by Others.

Indemnification

Beacon and Client will indemnify and hold each other harmless from any claims, damage, costs, losses, or expenses including attorneys' fees to the extent caused by a party's breach of any representations, covenants or warranties set forth in this Agreement. Notwithstanding anything stated herein, no party shall be entitled to the benefits of the indemnity provisions herein with respect to any liabilities to the extent they arise as a result of any gross negligence or willful or reckless misconduct of such party.

Confidentiality Agreement

This proposal response is proprietary to Beacon and contains confidential business and technical information. It is intended for the use of Beacon and Client and their employees and agents only. This proposal is not to be shared with any third party without the prior written consent of Beacon.

Limitation of Liability

In no event shall either party's aggregate liability arising out of or related to this Agreement, whether in contract, tort or under any other theory of liability, exceed the amounts actually paid by and due from Client under this Agreement. In no event shall either party have any liability to the other party for any lost profits, loss of use, costs of procurement of substitute goods or services, or for any indirect, special, incidental, punitive, or consequential damages however caused and, whether in contract, tort or under any other theory of liability, whether or not the party has been advised of the possibility of the damage.

Invalidity

The invalidity, illegality or unenforceability of any provision of this SOW will not affect the validity, legality or enforceability of the remaining provisions. If any provision thereof is inapplicable to any person or circumstance, it will nevertheless remain applicable to all other persons and circumstances.



Audio Visual Systems: AUDIO VISUAL SYSTEM

Prepared For:
Date:

WASHINGTON COUNTY SCHOOL
9/13/2023

Beacon Job Name:

23041404 – Jonesborough ES THEATER AUDIO SYSTEM

Estimator:

Tom Jones

Account Manager:

Jenn Allen
615.970.2266 (mobile) / jallen@beacontech.net

Project Narrative Overview

WASHINGTON COUNTY SCHOOLS ("Client") has requested a quote to design, provide, and install the following. The following Scope of Work ("SOW") details the duties that will be performed by Beacon Technologies, Inc. ("Beacon").

AUDIO/VIDEO SYSTEM:

Beacon will provide and install the following for the theater audio system.

JONESBOROUGH THEATER AUDIO SYSTEM				
Bill of Material				
Qty	Description	Part Number	VENDOR	Price
1	Dual-Channel Wireless Handheld Microphone System	BLX288/B58-H9	2571 - TEC NEC	\$ 899.11
2	H9 Dual Channel Lavalier Wireless Syste	BLX188/CVL-H9	2571 - TEC NEC	\$ 1,438.20
4	Supercardioid Condenser Headworn Microphone - Tan	WBH54T	2571 - TEC NEC	\$ 1,436.35
2	Handheld Dynamic Cardioid Microphone	SM58	2571 - TEC NEC	\$ 243.02
2	Microphone Stands Black, Stackable	MS7325	2571 - TEC NEC	\$ 110.35
2	25' XLR Cable	SC25XXJ	2571 - TEC NEC	\$ 73.41
6	Premium Quality XLR Male-XLR Female Audio Cable	XLM-XLF-3	2571 - TEC NEC	\$ 53.75
6	Microflex Overhead Hanging Choir Mic Supercardioid -	MX202WP-A/S	2571 - TEC NEC	\$ 1,760.36
1	Stereo Bluetooth Audio Receiver	DN-200BR	2571 - TEC NEC	\$ 177.13
1	18-Input Digital Mixer for iPad/Android Tablets with 16 Midas PRO Preamps,	MIDAS-MR18	2571 - TEC NEC	\$ 1,319.84
2	15-Inch 2-Way Loudspeaker with Rigging Fittings	C115VA	2571 - TEC NEC	\$ 1,596.55
2	Wall Mount Bracket for IF2208 and IF2205	BWS251-400	2571 - TEC NEC	\$ 404.07
1	2 Channel 700 Watt @ 4/8 Ohm 70V/100V Audio Power Amplifier	LEA-CONNECT-702G	2571 - TEC NEC	\$ 2,418.35
1	PDU Basic 13 NEMA 5-15R Outlets 5-15P Input	PDU121506	2571 - TEC NEC	\$ 147.98
1	Lft			\$ 247.79
2	Pick up and Delivery			\$ 247.79
1	998S 12/2 Stranded Unshielded Audio/Control Cablle	227 - 500 FT GRAY	2571 - TEC NEC	\$ 299.22
4	WPL-1113 1-Gang Stainless Steel Wall Plate w/ 1 Neutrik 3-Pin XLR Male	WPL-1113	2571 - TEC NEC	\$ 75.39
1	Low-Profile Wall-Mount Rack Enclosure Cabinet	SRW12US	2571 - TEC NEC	\$ 655.28
72	AV Lead Technician			\$ 5,131.58
				\$ 18,735.52

EXCLUSIONS

General

- 120 VAC power in the field furnished and installed by others where required.
- Connection to Client's Network (via Cat5e/Cat6 drop) furnished and installed by Others.

Indemnification

Beacon and Client will indemnify and hold each other harmless from any claims, damage, costs, losses, or expenses including attorneys' fees to the extent caused by a party's breach of any representations, covenants or warranties set forth in this Agreement. Notwithstanding anything stated herein, no party shall be entitled to the benefits of the indemnity provisions herein with respect to any liabilities to the extent they arise as a result of any gross negligence or willful or reckless misconduct of such party.

Confidentiality Agreement

This proposal response is proprietary to Beacon and contains confidential business and technical information. It is intended for the use of Beacon and Client and their employees and agents only. This proposal is not to be shared with any third party without the prior written consent of Beacon.



BOARD OF EDUCATION AMENDMENT

FROM: METROPOLITAN BOARD OF PUBLIC EDUCATION

TO: Kelly Flannery, Director
Metropolitan Department of Finance

Contract Number: 2-474904-02 Contractor: Beacon Technologies Inc
Sourcing Method: Amendment of a Previously Board Approved Contract
Start Date: 12/26/2022 End Date: 6/30/2024
Address: 1441 Donelson Pike City: Nashville State: TN Zip: 37217
Supplier Number: 474904 Supplier Email: pnelson@beacontech.net

PURPOSE OF CONTRACT:

Amendment #1 updates the Attachment C2 Pricing, the Criminal Background Checks clause has been updated, and the Boycott of Israel Act clause has been added. Contract is for the purchase, installation and service of audio, video, paging systems, ethernet infrastructure, low voltage wiring and other related services.

CONTRACT SPECIFICS:

Does this engagement require fund authorization by the MBPE? **No** Board Approval Date: **N/A**
Is this an Intergovernmental Contract? **No**
Is this a Revenue contract (Board of Education will receive funds)? **No**
Is there DBE Participation? **No** Type of DBE (check all that apply): SBE MBE WBE SDV
Value of DBE Participation:

GRANT SUMMARY (IF APPLICABLE):

Grant Name:
Amount expected to receive: Business unit to which it will be deposited:
Are matching funds required? **No** If yes, amount of obligation:
If yes, specify fund that is being obligated:

AMENDMENT FINANCIAL SUMMARY:

Amount obligated for current fiscal year is: \$0.00

BUDGET INFORMATION:

Account number: N/A Fund number: N/A **BB KK**

MNPS Contact Person: John Teeter
Email Address: john.teeter@mnps.org

Contract Agent: Sterdivante Tolliver
Email Address: Sterdivante.Tolliver@mnps.org

**AMENDMENT NUMBER 1 TO
METROPOLITAN NASHVILLE PUBLIC SCHOOLS CONTRACT
WITH
BEACON TECHNOLOGIES, INC
FOR
PURCHASE OF GOODS/SERVICES**

This amendment is entered into by and between the **Metropolitan Government of Nashville and Davidson County by and through the Metropolitan Nashville Public Schools (“MBPE” or “MNPS”)** and **Beacon Technologies, Inc. (“Contractor”)**.

WITNESSETH

WHEREAS, the parties desire to modify the terms and conditions and to add or delete certain other terms and conditions to their original agreement filed with the Metro Clerk’s Office on January 23, 2019 MBPE Contract #2-494904-02, collectively hereinafter the “Contract”, the parties hereby agree as set forth below.

1. The following items have hereby been added or deleted:
 - a. Attachment C2 is hereby updated to include the new pricing parameters of inflated material costs.
2. The Criminal Background Checks clause within the Contract is hereby removed and replaced with the following language:

Criminal Background Checks

Contractor shall comply, and shall assure that any of its subcontractors performing work under this Contract comply, with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

When applying for the background check defined above, Contractor’s employees and subcontractors must specify the appropriate ORI code for results reporting and provide MNPS with the green light letter per employee.

- If Contractor and any of its subcontractors performing work under this Contract will have direct contact with MNPS students, MNPS ORI code (TN930050Z) shall be used.
- If Contractor and any of its subcontractors performing work under this Contract will not have direct contact with MNPS students (e.g. roofers, electricians, welders, etc.), Contractor’s own ORI code (TNXXXXXXX) shall be used.

The requirement stated in the preceding paragraph does not apply to a person whose contract is for the performance of a service at a school-sponsored activity, assembly or event at which school

officials or employees are present when the service is performed and where the activity, assembly or event is conducted under the supervision of school officials or employees.

3. The following Boycott of Israel Act clause is hereby added as a new section in the Contract.

Boycott of Israel Act

In accordance with the Boycott of Israel Act (Tennessee Code Annotated Title 12, Chapter 4, Part 1), Contractor certifies that it is not currently engaged in and, for the duration of the Contract, will not engage in a boycott of Israel. Misrepresentation may result in civil and criminal sanctions, including contract termination, debarment, or suspension from being a contractor or subcontractor under MNPS contracts.

4. Subject to the modifications set forth in this Amendment, the above-referenced Contract between the parties is hereby ratified and confirmed.
5. This Amendment shall not be binding upon the parties until it has been signed first by the authorized representatives of Contractor, by the authorized representatives of the Metropolitan Government, and filed in the office of the Metropolitan Clerk.

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY BY AND THROUGH THE METROPOLITAN BOARD OF PUBLIC EDUCATION:

APPROVED:

Rachael Elrod
MBPE Board Chair

RECOMMENDED:

Kevin Edwards
Director of Procurement

John Seeter DR
Department Head

Mason Bellamy KRS
Executive Staff Member

APPROVED AS TO AVAILABILITY OF FUNDS:

Account #: N/A BB

[Signature]
Chief Financial Officer

Kelly Flannery Jr KF
Metropolitan Director of Finance

APPROVED AS TO FORM AND LEGALITY:

Sandra Bass
Metropolitan Attorney

CONTRACTOR:

Beacon Technologies, Inc.
Firm/Organization

Ray Chippeaux
Signature

Ray Chippeaux
Name

CFO
Title

1/3/2023 | 11:19 AM CST
Date

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1/3/2023 | 11:19 AM CST
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1/3/2023 | 11:19 AM CST
Date

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Austin Kyle
Metropolitan Clerk

1/11/2023 | 9:18 AM PST
Date Filed

1/11/2023 | 9:18 AM PST
Date Filed

Attachment G to MNPS RFP 19-6- Attachment C2 to MNPS Contract# 2-494904-02

These prices are considered fixed for the duration of the contract period. In the event that unexpected and substantial material cost increases make the delivery of these services cost prohibitive by the contracted vendor, MNPS and the vendor will meet to review the vendor's proposed cost increases and work to agree on a new cost per item that shall be applied to the balance of the contract period. MNPS reserves the right to reject the proposed cost increases. Pricing increases will be finalized by contract amendment prior to the vendor charging MNPS at the newly agreed to pricing.

All services must comply with the "Standard" outlined in attachment E

A. Copper Installation

Cost should be inclusive of all parts and labor. See below footnote#1 for additional information and assumptions	Cost per drop/with Plenum	Cost per drop/Non Plenum
1-15 drop count	\$156.00	\$135.00
16-48 drop count	\$150.00	\$130.00
49-100 drop count	\$146.00	\$127.00
101-200 drop count	\$144.00	\$125.00
201-500 drop count	\$141.00	\$123.00
501-1000 drop count	\$139.00	\$121.00
1001-2000 drop count	\$135.00	\$118.00

Footnote #1: Network Drop additional information: The drop cost assumes the pathways from the originating IDF to the work area (classrooms, offices & other workspaces) exists. The material/labor cost for the cable, conduit/Panduit, wall boxes, trim plates, cable labeling, and end to end cable tests shall be included in the 'drop price'.

Installation of cabling assumes common pathway exists. Does not include pathways or penetrations.

Copper Assumptions	
3100 PWR used in portables (will have 8 copper ports + 2 dual personality ports)	180
Average Copper Length per Classroom	215
Average Copper Length per Admin	85
Average Copper Length per lab drop	75
Average copper length per portable	50

B. Fiber-optic termination service	Cost per LF for Labor and Material to install LC and ST Termination	Cost per LF for Labor and Material to install LC and ST Termination
	Plenum	Non-Plenum
Fiber-Optic material(See footnote# 2)		
6 strand	\$1.38	\$1.29
12 strand	\$2.37	\$3.23
24 strand	\$4.81	\$4.51
36 strand	\$8.70	\$6.51

Footnote#2: Base price on 50-micro multimode fiber. Billing should be based on exact length of run before scrap (we will allow an extra 5% to be billed in each run for scrap)

Material and Labor to Install 50-micro, OMA, indoor fiber per foot. Does not include pathway, penetrations, or terminations and testing. See B1 below for termination pricing.

36-Strand Fiber has a Minimum Order Quantity of 1,640'

B1. Fiber-Optic Termination repair (small work orders etc.)	Per each--Labor and Material Rate to install LC and ST Termination**
See footnote#3	
1-6 connectors	\$25.00
7-12 connectors	\$24.00
13-24 connectors	\$23.00
25-36 connectors	\$23.00

Footnote#3: Price should include cost for all material and labor (ie. Connectors etc).

****ST Connectors Obsolete per Manufacturer.**

Termination of OM4 Fiber and Testing. Does not include fiber, fiber installation, or connector panel.

C. Shielded Copper Installation (see Footnote#4)	Cost per drop/with Plenum	Cost per drop/Non Plenum
1-15 drop count	\$326.00	\$193.00
16-48 drop count	\$318.00	\$186.00
49-100 drop count	\$309.00	\$181.00
101-200 drop count	\$302.00	\$178.00
201-500 drop count	\$295.00	\$174.00
501-1000 drop count	\$290.00	\$172.00
1001-2000 drop count	\$279.00	\$166.00

Foot Note #4: Network Drop additional information: The drop cost assumes the pathways from the originating IDF to the work area (classrooms, offices & other workspaces) exists. The material/labor cost for the cable, conduit/Panduit, wall boxes, trim plates, cable labeling, and end to end cable tests shall be included in the 'drop price'.

Installation of cabling assumes common pathway exists. Does not include pathways or penetrations.

D. Grounding	Cost /per frame
Cost for System Electrical Grounding (parts and labor) per distribution frame	\$60.00

E. Labor Rates	Cost/Per Hour
Penetrations, Core drilling, Fire stop/Trim, Cable Pathway installation, interduct and installation	\$42.00
Project Management	\$75.00
Audio Visual Technician	\$89.00
Licensed Electrician	\$60.00
Network & Systems Management	\$90.00
Site Survey	\$75.00
Demo Cost (see footnote#5)	\$42.00

Foot note #5 Demolition work will need to follow the MNPS demolition standards.

F. Service Truck Charges**Flat Rate/Per Trip**

Delivery rate for pick up of equipment (typically electronics) from MNPS location to job site. Assume pick up location and delivery will be within the MNPS school district. Most pickup's are currently at our Bransford Avenue location. Example: Switches that are picked up at Bransford Avenue and delivered to job site.	\$156.00
--	----------

G. Catalog Pricing

Provide 4-6 catalogs for the purchase of cable, Pathways and cable support and cable testing: Such as Eaton, Chatsworth, Leviton, Panduit and Commscope.

Catalog Name	% off MSRP
Commscope - Uniprise	25%
Commscope - Systimax	0%
Leviton	0%
Hilti	50%
Panduit	50%
Chatsworth	50%
Caddy	3%
Wiremold	0%
Liebert	15%

Provide catalogs for the purchase of Audio visual Equipment. Such as Sharp, Epson and Samsung

Catalog Name	% off MSRP
Valcom	27%
Bogen	35%
TOA	20%
Extron	15%
Crestron	5%
Viking	15%
Clear Touch	Better of 20% or Current PEPPI Cooperative Price
Tec-Nec	10%
Audio Enhancement	20%

G. Please identify any additional fees that may be required:

Rental Equipment will be billed at actual cost plus \$6.00 for administration

Permits will be billed at actual cost plus \$6.00 for administration

H. Compensation Guidelines

- Overtime and Emergency cost: Because most of the work under this contract will be performed on various shifts and days of the week, MNPS will only pay emergency and overtime cost for extenuating circumstances and must be approved by MNPS.
- All invoices must include documentation that will support the amount invoiced. Information such as, but not limited to, MNPS work ticket authorization, codes inspection, contractor work ticket indicating the work performed, test reports, building location, technician's name, and drop location information. Service ticket must be signed by an MNPS employee confirming the service and hours worked. MNPS reserves the right to withhold payment for any invoice that contractor cannot provide adequate supporting documentation as required.

I. Prerequisite for payment of project jobs:

- Installation has passed final inspection conducted by MNPS inspector
- Proof of purchase and receipt of all electronics must be submitted to the MNPS IT Project Manager.
- Receipt of Metro Codes inspection report showing the installation passed "low voltage" rough in inspection must be submitted to the MNPS IT Project Manager.
- Receipt of Metro Codes inspection report showing the installation has passed low voltage "final" inspection
- Record documents have been received/reviewed and approved by the MNPS Project Manager. Documents required for record include "As Built drawings, fiber/copper test reports and change order summary report

Certificate of Completion

Envelope Id: BDD441D5B65C4EB0B93247BE773FA06C
 Subject: Amendment #1 Beacon Technologies 2-494904-02
 Contract Number: Amendment #1 Beacon Technologies 2-494904-02
 Source Envelope:
 Document Pages: 7
 Certificate Pages: 4
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

Envelope Originator:
 Sterdivante Tolliver
 2601 Bransford Ave.
 Nashville, TN 37204
 Sterdivante.Tolliver@mnps.org
 IP Address: 96.4.9.1

Record Tracking

Status: Original
 12/28/2022 8:25:03 AM
 Holder: Sterdivante Tolliver
 Sterdivante.Tolliver@mnps.org
 Location: DocuSign

Signer Events

Signature

Timestamp

Kevin Edwards
 Kevin.Edwards@mnps.org
 Director of Procurement
 Metro Nashville Public Schools
 Security Level: Email, Account Authentication
 (None)

Kevin Edwards

Sent: 12/28/2022 9:04:12 AM
 Viewed: 12/28/2022 9:09:41 AM
 Signed: 12/28/2022 9:11:58 AM

Signature Adoption: Pre-selected Style
 Using IP Address: 96.4.9.1

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Ray Chippeaux
 rchippeaux@beacontech.net
 CFO
 Beacon Technologies, Inc.
 Security Level: Email, Account Authentication
 (None)

Ray Chippeaux

Sent: 12/28/2022 9:12:04 AM
 Viewed: 1/3/2023 10:51:57 AM
 Signed: 1/3/2023 11:19:39 AM

Signature Adoption: Pre-selected Style
 Using IP Address: 96.85.144.1

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Barry Booker
 barry.booker@mnps.org
 Security Level: Email, Account Authentication
 (None)

BB

Sent: 1/3/2023 11:19:43 AM
 Viewed: 1/3/2023 11:31:51 AM
 Signed: 1/3/2023 11:32:03 AM

Signature Adoption: Pre-selected Style
 Using IP Address: 96.4.9.1

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

John Teeter
 john.teeter@mnps.org
 Director - Enterprise Network Operations
 Security Level: Email, Account Authentication
 (None)

John Teeter

Sent: 1/3/2023 11:32:07 AM
 Viewed: 1/3/2023 2:06:54 PM
 Signed: 1/3/2023 2:07:41 PM

Signature Adoption: Pre-selected Style
 Using IP Address: 96.4.9.1

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Doug Renfro douglas.renfro@mnps.org Security Level: Email, Account Authentication (None)</p>	<p></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 96.4.9.2</p>	<p>Sent: 1/3/2023 2:07:46 PM Viewed: 1/4/2023 8:28:05 AM Signed: 1/4/2023 8:28:12 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Kenneth R. Stark kenneth.stark@mnps.org Security Level: Email, Account Authentication (None)</p>	<p></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 96.4.9.1</p>	<p>Sent: 1/4/2023 8:28:17 AM Resent: 1/6/2023 8:12:13 AM Viewed: 1/6/2023 8:59:18 AM Signed: 1/6/2023 8:59:58 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Mason Bellamy mason.bellamy@mnps.org Chief Security Level: Email, Account Authentication (None)</p>	<p></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 68.114.129.233</p>	<p>Sent: 1/6/2023 9:00:03 AM Viewed: 1/6/2023 3:27:55 PM Signed: 1/6/2023 3:28:09 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Sterdivante Tolliver sterdivante.tolliver@mnps.org Junior Contract Agent Metro Nashville Public Schools Security Level: Email, Account Authentication (None)</p>	<p>Completed</p> <p>Using IP Address: 96.4.9.1</p>	<p>Sent: 1/6/2023 3:28:16 PM Viewed: 1/10/2023 7:46:54 AM Signed: 1/10/2023 7:47:00 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Chris Henson chris.henson@mnps.org CFO Security Level: Email, Account Authentication (None)</p>	<p></p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 96.4.9.1</p>	<p>Sent: 1/10/2023 7:47:07 AM Viewed: 1/10/2023 8:36:00 AM Signed: 1/10/2023 8:36:11 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Rachael Elrod cameo.bobo@mnps.org Board Chair Security Level: Email, Account Authentication (None)</p>	<p></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 96.4.9.1</p>	<p>Sent: 1/10/2023 8:36:17 AM Viewed: 1/10/2023 9:42:48 AM Signed: 1/10/2023 9:42:59 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		

Signer Events	Signature	Timestamp
<p>Kathy King Kathy.King@nashville.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>K</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185</p>	<p>Sent: 1/10/2023 9:43:05 AM Viewed: 1/10/2023 12:25:09 PM Signed: 1/10/2023 12:26:42 PM</p>
<p>Kelly Flannery tje tom.eddlemon@nashville.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Kelly Flannery tje</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185</p>	<p>Sent: 1/10/2023 12:26:53 PM Viewed: 1/10/2023 1:27:01 PM Signed: 1/10/2023 1:27:21 PM</p>
<p>Sally Palmer sally.palmer@nashville.gov Metro Water Services Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>Completed</p> <p>Using IP Address: 170.190.198.100</p>	<p>Sent: 1/10/2023 1:27:31 PM Viewed: 1/10/2023 1:37:47 PM Signed: 1/10/2023 1:43:11 PM</p>
<p>Sandra Bess sandra.bess@nashville.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Sandra Bess</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185</p>	<p>Sent: 1/10/2023 1:43:20 PM Viewed: 1/10/2023 1:49:45 PM Signed: 1/10/2023 1:51:14 PM</p>
<p>Austin Kyle publicrecords@nashville.gov Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Austin Kyle</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.100</p>	<p>Sent: 1/10/2023 1:51:27 PM Viewed: 1/11/2023 11:17:53 AM Signed: 1/11/2023 11:18:02 AM</p>

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp



BOARD OF EDUCATION CONTRACT

FROM: METROPOLITAN BOARD
OF PUBLIC EDUCATION

TO: Talia Lomax-O'dneal, Director
Metropolitan Department of Finance

Contract Number: 2-474904-02 Contractor: Beacon Technologies, Inc.
Sourcing Method: RFP 19-6
Start Date: 7/1/2019 End Date: 6/30/2024
Address: 1441 Donelson Pike City: Nashville State: TN Zip: 37217
Supplier Number: 474904 Supplier Email: pnelson@beacontech.net

PURPOSE OF CONTRACT:

Purchase, installation and service of audio, video, paging systems, ethernet infrastructure, low voltage wiring and other related services

CONTRACT SPECIFICS:

Does this engagement require fund authorization by the MBPE? **Yes** Board Approval Date: **1-22-19**
Is this an Intergovernmental Contract? **No**
Is this a Revenue contract (Board of Education will receive funds)? **No**
Is there DBE Participation? **Yes** Type of DBE (check all that apply): SBE MBE WBE SDV
Value of DBE Participation: 10%

GRANT SUMMARY (IF APPLICABLE):

Grant Name:
Amount expected to receive: Business unit to which it will be deposited:
Are matching funds required? **No** If yes, amount of obligation:
If yes, specify fund that is being obligated:

CONTRACT FINANCIAL SUMMARY:

Amount obligated for current fiscal year is: \$2,000,000.00
Select from the drop-down \$10,000,000.00 Operating: Fund# 35131- Capital:
45118

BUDGET INFORMATION:

operating: 80101007.502920.2178599 and Capital 80409118.502920
Account number: Fund number:

GLM GP

MNPS Contact Person: Tom Bayersdorfer
Phone Number: 615-259-8502

Contract Agent: Brad Wyatt
Phone Number: 615-259-8543

CONTRACT BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY BY AND THROUGH THE
METROPOLITAN BOARD OF PUBLIC EDUCATION
AND
Beacon Technologies, Inc.
FOR
Purchase of Goods and Services

This contract ("Contract") is entered into by and between **Metropolitan Government of Nashville and Davidson County by and through the Metropolitan Board of Public Education** ("MBPE" or "MNPS") and **Beacon Technologies, Inc., 1441 Donelson Pike, Nashville, TN 37217** ("Contractor"). This Contract consists of the following:

- a) This document,
- b) Attachment A: MNPS RFP 19-6 for the purchase, installation and service of audio, video, paging systems, ethernet infrastructure, low voltage wiring and other related services posted on November 28, 2018 and all its related documents (collectively referred to as "RFP 19-6").
- c) Attachment B: Contractors Proposal to RFP 19-6 (hereafter referred to as "Proposal")
- d) Attachment C1 and C2: Cost

In the event of conflicting provisions, all documents shall be construed according to the following priorities:

- a) Any properly executed amendment or change order to this Contract, (most recent with first priority),
- b) This Contract.

1. Duties and Responsibilities of Contractor. Contractor agrees to provide and MNPS agrees to purchase the installation and service of audio, video, paging systems, ethernet infrastructure, low voltage wiring and other related services as outlined in MNPS RFP 19-6 and Contractors Proposal.

2. Mutually Agreed:

- Services provided under this Contract will be ordered and supplied on an as needed basis only.
- Nothing in this Contract shall be construed as a minimum guarantee of services to be ordered from Contractor.

3. Contractor Qualifications. Contractor represents that it has in effect all licenses, permissions, certifications, and otherwise all legal qualifications to perform under this Contract.

4. Term.

- a) The term of this Contract will begin July 1, 2019 and end June 30, 2024.
- b) This Contract may be extended by written Amendment executed by all parties and their signatories hereto.
- c) In no event shall the term of this Contract exceed five (5) years.

5. **Delivery.** All delivery of services shall be made pursuant to a written purchase order issued by MNPS, which assumes no liability for any services delivered without such purchase order.
6. **Compensation.**
 - a) Contractor shall to be paid as outlined in Contractors Proposal also shown in Attachments C1 and C2.
 - b) Contractor shall submit a written report with invoice to MNPS each month setting forth the services provided in the billing period. Such report shall include, but not be limited to, a description of the type(s) of service(s) provided during the month, date, time, and duration of service. Invoices and monthly reports are to be submitted the MNPS TIS Resource Manager (presently Tina Durham) for review and approval. Payment of invoices may be withheld if documentation is not sufficient. Payment will be authorized only for the approved portion of each invoice. MNPS may request additional documentation or explanation regarding services at any time and Contractor shall respond to such requests promptly with such additional information as MNPS may require.
 - c) MNPS will make reasonable efforts to make payments within 30 days of receipt of invoice but in any event shall make payments within 60 days. MNPS will make reasonable efforts to make payments to small businesses within 15 days of receipt of invoice but in any event shall make payment within 60 days.
 - d) Total compensation for this Contract shall not exceed \$10,000,000
7. **Piggyback Clause.** MBPE reserves the right to extend the terms, conditions, and prices of this contract to other Institutions (such as State, Local and/or Public Agencies) who express an interest in piggybacking on this contract. Each of the piggyback institutions will issue their own purchasing documents for the goods/services. Contractor agrees that MBPE shall bear no responsibility or liability for any agreements between Contractor and the other Institution(s) who desire to exercise this option.
8. **MNPS Right to Inspect.** MNPS shall have the right to inspect any facility or project site, upon reasonable notice to Contractor, where the products/services provided under this Contract are to be produced/performed.
9. **Taxes.** MNPS shall not be responsible for any taxes that are imposed on Contractor. Furthermore, Contractor understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to MNPS.
10. **License.** Contractor warrants and represents that it is the owner of or otherwise has the right to and does hereby grant MNPS a license to use any software provided for the purposes for which the software was obtained.
11. **Copyright, Trademark, Service Mark, or Patent Infringement.**
 - a) Contractor shall, at its own expense, be entitled to and shall have the duty to defend any suit which may be brought against MNPS to the extent that it is based on a claim that the products or services furnished infringe a copyright, Trademark, Service Mark, or patent. Contractor shall further indemnify and hold harmless MNPS against any award of damages and costs made against MNPS by a final judgment of a court of last resort in any such suit. MNPS shall provide Contractor immediate notice in writing of the existence of such claim, and full right and opportunity to conduct the defense thereof, together with all available information and reasonable cooperation,

assistance and authority to enable Contractor to do so. No costs or expenses shall be incurred for the account of Contractor without its written consent. MNPS reserves the right to participate in the defense of any such action. Contractor shall have the right to enter into negotiations for and the right to effect settlement or compromise of any such action, but no such settlement or compromise shall be binding upon MNPS unless approved by the Metropolitan Department of Law Settlement Committee and, where required, the Metropolitan Council.

- b) If the products or services furnished under this Contract are likely to, or do become, the subject of such a claim of infringement, then without diminishing Contractor's obligation to satisfy the final award, Contractor may at its option and expense:
 - i) Procure for MNPS the right to continue using the products or services, or
 - ii) Replace or modify the alleged infringing products or services with other equally suitable products or services that are satisfactory to MNPS, so that they become non-infringing, or
 - iii) Remove the products or discontinue the services and cancel any future charges pertaining thereto, provided, however, that Contractor will not exercise option b.iii. until Contractor and MNPS have determined that options b) i) and b) ii) are impractical.
- c) Contractor shall have no liability to MNPS, however, if any such infringement or claim thereof is based upon or arises out of:
 - i) The use of the products or services in combination with apparatus or devices not supplied or else approved by Contractor, or
 - ii) The use of the products or services in a manner for which the products or services were neither designated nor contemplated, or
 - iii) The claimed infringement in which MNPS has any direct or indirect interest by license or otherwise, separate from that granted herein.

12. Termination for Breach. Should either party fail to fulfill in a timely and proper manner its obligations under this Contract or if it should violate any of the terms of this Contract, the other party shall have the right to immediately terminate this Contract if the breaching party has not corrected the cause of the breach to the satisfaction of the other party within thirty (30) days of written notification of the breach by the other party. It shall also be considered a breach of Contract if a party becomes insolvent, makes an assignment for the benefit of its creditors, a receiver is appointed or a petition in bankruptcy is filed with respect to that party and is not dismissed within thirty (30) days.

13. Termination for Funding. In the event MNPS, in its sole discretion, does not or cannot obtain or continue the funding for this Contract from any source or sources at an aggregate level sufficient to allow for payment for the Work, MNPS may exercise one of the following alternatives: (1) terminate this Contract effective upon a date specified in a Termination Notice; or (2) continue this Contract by reducing, through written notice to Contractor, the amount of this Contract and the scope of work, consistent with the nature, amount, and circumstances of the loss of funding. Any termination or reduction of this Contract pursuant to this subsection shall not affect any obligations or liabilities of either Party accruing prior to such termination or reduction. MNPS shall not face any liability or penalty as a result of such termination or reduction of this Contract.

14. Termination for Convenience. MNPS may terminate this Contract at any time upon thirty (30) days written notice to Contractor. Contractor shall be paid in full for all authorized expenditures and services satisfactorily provided to date, but in no case shall MNPS be liable to Contractor for compensation for any service which has not been rendered. A termination for convenience shall not be

a breach of this Contract by MNPS. The final decision as to the amount, for which MNPS shall be liable, shall be determined by MNPS. Contractor shall not have any right to any actual general, special, consequential, incidental, or any other damages whatsoever of any description or amount for MNPS' exercise of its right to terminate for convenience.

- 15. Compliance with Laws.** Contractor agrees to comply with any applicable federal, state and local laws and regulations.
- 16. Assignment - Consent Required.** The provisions of this Contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Contractor under this Contract, neither this Contract nor any of the rights and obligations of Contractor hereunder shall be assigned or transferred in whole or in part without the prior written consent of MNPS. Any such assignment or transfer shall not release Contractor from its obligations hereunder.
- 17. Notices and Designation of Agent for Service of Process.** Notice of assignment of any rights to money due to Contractor under this Contract MUST be mailed or hand delivered to the attention of the DIRECTOR OF FINANCIAL OPERATIONS, FINANCIAL OPERATIONS, METROPOLITAN BOARD OF PUBLIC EDUCATION, 2601 BRANSFORD AVENUE, NASHVILLE, TN 37204, with a copy to the recipient for MNPS notices listed below.
- a) All other notices to MNPS shall be mailed or hand delivered to:
- | | |
|-----------------|--|
| Department: | Procurement |
| Attention: | Director of Procurement and Brad Wyatt |
| Address: | 2601 Bransford Avenue
Nashville, TN 37204 |
| Phone: | (615) 259-8543 |
| E-mail address: | brad.wyatt@mnps.org |
- b) Notices to Contractor shall be sent to:
- | | |
|-----------------|--|
| Contractor: | Beacon Technologies, Inc. |
| Attention: | Bryan Merville, President |
| Address: | 1441 Donelson Pike, Nashville, TN 37217 |
| Phone: | (615) 301-5020 |
| E-mail Address: | bmerville@beacontech.net |
- c) Contractor designates the following as the Contractor's agent for service of process and will waive any objection to service of process if process is served upon this agent:
- | | |
|-------------------|--|
| Designated Agent: | Hughey Business Law PLC |
| Attention: | Derek S Hughey |
| Address: | 2801 Oakland Ave, Nashville, TN 37212 |
| Phone: | (615) 601-1088 |
| Email Address: | derek@hugheybusinesslaw.com |
- d) Contractor's Federal Tax ID #62-1731936
- 18. Maintenance of Records.** Contractor shall maintain documentation for all charges against MNPS. The books, records, and documents of Contractor, insofar as they relate to work performed or money received under the Contract, shall be maintained for a period of five (5) full years from the date of final payment and will be subject to audit, at any reasonable time and upon reasonable notice by MNPS or

its duly appointed representatives. The records shall be maintained in accordance with generally accepted accounting principles.

- 19. MNPS Property.** Any MNPS property, including but not limited to books, records, and equipment, that are in Contractor's possession, shall be maintained by Contractor in good condition and repair, and shall be returned to MNPS by Contractor upon termination of the Contract. All goods, documents, records, and other work product and property produced during the performance of this Contract are deemed to be MNPS property.
- 20. Partnership/Joint Venture.** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties. None of the parties hereto shall hold itself out in a manner contrary to the terms of this paragraph. No party shall become liable for any representation, act or omission of any other party contrary to the terms of this paragraph.
- 21. Criminal Background Checks.** Contractor shall comply, and shall assure that any of its subcontractors performing work under this Contract comply, with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.

When applying for the background check defined above, Contractor's employees and subcontractors must specify the MNPS ORI code (TN930050Z) for results reporting.

The requirement stated in the preceding paragraph does not apply to a person whose contract is for the performance of a service at a school-sponsored activity, assembly or event at which school officials or employees are present when the service is performed and where the activity, assembly or event is conducted under the supervision of school officials or employees.

- 22. Insurance.** During the term of this Contract, Contractor shall maintain comprehensive general liability insurance, automobile liability insurance, and, if necessary, commercial umbrella insurance, each with limits not less than one million dollars (\$1,000,000.00), each occurrence. The METROPOLITAN BOARD OF PUBLIC EDUCATION, 2601 BRANSFORD AVENUE, NASHVILLE, TN 37204 shall be included as an additional insured on the comprehensive general liability policy. Commercial general liability shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to MNPS. There shall be no endorsement or modification to make insurance excess over other available insurance. Contractor shall maintain workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance with limits of not less than one hundred thousand dollars (\$100,000). A certificate of insurance, in a form satisfactory to MNPS, evidencing said coverage shall be provided to MNPS prior to commencement of performance of this Contract. **Throughout the term of this Contract, Contractor shall provide an updated certificate of insurance upon expiration of the current certificate.**

Contractor shall also assure that any subcontractors of Contractor who perform work under this Contract maintain the insurance coverages and limits as are required of Contractor.

MNPS is part of a metropolitan form of government as set out under the Governmental Tort Liability Act in T.C.A. § 29-20-101, et seq., and as such has its liability limits defined by law. MNPS carries no insurance and is self-insured in an adequately funded Self-Insurance Program, up to the limits as set out by the statute.

23. Confidentiality, Student Records.

- a) Contractor shall keep in strict confidence as required and to the fullest extent required by any Applicable Law, including but not limited to the Family Educational Rights and Privacy Act ("FERPA") 20 U.S.C. § 1232g and the Children's Online Privacy Protection Act of 1998 ("COPPA") 15 U.S.C. § 6501-6506, any and all records and information, in whatever form or format received, pertaining to MNPS' individual students and children, including but not limited to any academic or grade information, attendance, truancy, discipline, receipt of special education services or supplemental educational services, social security or public benefits, or information as to race, ethnicity, or disability.
- b) With regard to any reports, studies, or other works developed in the course of this Contract, or as a result thereof, Contractor shall not publish Confidential Information or any other information which identifies students, employees, or officers of MNPS by full name without first obtaining written consent from such individuals, or in the case of a student, his or her parent or legal guardian. Contractor shall provide to MNPS for its review any proposed publication, brochure, or advertisement in which MNPS is named not less than thirty (30) calendar days prior to submission for publication and Contractor shall remove MNPS' name or information identifying MNPS from the publication if MNPS requests removal. Contractor shall not issue, publish, or divulge any Materials developed or used in the performance of this Contract or make any statement to the media relating to this Contract without the prior consent of MNPS.

24. Indemnification and Hold Harmless. Contractor shall indemnify and hold harmless MNPS, its officers, agents and employees from:

- a) Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Contractor, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the Contract.
- b) Any claims, damages, penalties, costs, and attorney fees arising from any failure of Contractor, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.
- c) MNPS will not indemnify, defend or hold harmless in any fashion the Contractor from any claims arising from any failure, regardless of any language in any attachment or other document that the Contractor may provide.

25. School District Statutory Immunity. Any other term, covenant, or condition of this Contract to the contrary notwithstanding, the School District, its officers, employees and agents, and the members of the Board of Education, retain their statutory governmental, official, and any other immunity provided pursuant to the laws of the State of Tennessee, including under T.C.A. 29-20-101 et seq., and do not waive the defenses of governmental and official immunity derived from such laws. The School District does not waive for itself or its officers, employees, agents, or for members of the Board of Education, any other defenses or immunities available to it or any of them.**26. Attorney Fees.** Contractor agrees that, in the event either party deems it necessary to take legal action to enforce any provision of this Contract, and in the event MNPS prevails, Contractor shall pay all expenses of such action including MNPS' attorney fees and costs at all stages of the litigation.

- 27. Force Majeure.** Neither party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.
- 28. Contingent Fees.** Contractor hereby represents that Contractor has not been retained, or retained any persons, to solicit or secure a MNPS contract upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. Breach of the provisions of this paragraph is, in addition to a breach of this Contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under MNPS contracts.
- 29. Gratuities and Kickbacks.** It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim, or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor, higher tier subcontractor, or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this Contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under MNPS contracts.
- 30. Non-Discrimination.** It is the policy of MNPS not to discriminate on the basis of age, race, sex, color, national origin, or disability in its hiring, promotion, demotion, dismissal or laying off, and employment practices, or in admission to, access to, or operation of its programs, services, and activities. With regard to all aspects of this Contract, Contractor certifies and warrants that it will comply with this policy. No person shall be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in MNPS' contracted programs or activities, on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or Tennessee State Constitutional or statutory law; nor shall they be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of contracts with MNPS or in the employment practices of MNPS' Contractors. Accordingly, all Contractors entering into contracts with MNPS shall, upon request, be required to show proof of such nondiscrimination and to post in conspicuous places that are available to all employees and applicants, notices of nondiscrimination.
- 31. Compliance with the Americans with Disabilities Act.** Contractor will provide assurances that it does not discriminate on the basis of disability in admission to, access to, or operations of its program, services, or activities, including hiring or employment practices. The Contractor will insure that qualified applicants and participants with disabilities in its services, programs, or activities have communication access that is equally effective as that provided to people without

disabilities. Information shall be made available in accessible formats and auxiliary aids and services shall be provided upon the reasonable request of a qualified person with a disability.

- 32. Iran Divestment Act.** In accordance with the Iran Divestment Act, Tennessee Code Annotated § 12-12-101 et seq., Contractor certifies that to the best of its knowledge and belief, neither Contractor nor any of its subcontractors are on the list created pursuant to Tennessee Code Annotated § 12-12-106. Misrepresentation may result in civil and criminal sanctions, including contract termination, debarment, or suspension from being a contractor or subcontractor under MNPS contracts.
- 33. Governing Law/Venue.** The validity, construction and effect of this Contract and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Tennessee. Tennessee law shall govern regardless of any language in any attachment or other document that the Contractor may provide. Any action between the parties arising from this Contract shall be maintained in the courts of Davidson County, Tennessee.
- 34. Waiver.** No waiver of any provision of this Contract shall affect the right of any party thereafter to enforce such provision or to exercise any right or remedy available to it in the event of any other default.
- 35. Severability.** Should any provision of this Contract be declared to be invalid by any court of competent jurisdiction, such provision shall be severed and shall not affect the validity of the remaining provisions of this Contract.
- 36. Entire Contract.** This Contract sets forth the entire agreement between the parties with respect to the subject matter hereof and shall govern the respective duties and obligations of the parties.
- 37. Modification of Contract.** This Contract may be modified only by written amendment executed by all parties and their signatories hereto.
- 38. Debarment and Suspension.** Contractor certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b) have not within a three (3) year period preceding this Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c) are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d) has not within a three (3) year period preceding this Contract had one or more public transactions (federal, state, or local) terminated for cause or default.
 - e) Contractor shall provide immediate written notice to MNPS if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified.

- 39. Effective Date.** This Contract shall not be binding upon the parties until it has been signed first by the Contractor and then by the authorized representatives of MNPS and the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this Contract shall be effective as of the date first written above.

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THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY BY AND THROUGH THE METROPOLITAN BOARD OF PUBLIC EDUCATION:

APPROVED:

Sharon Gentry

MBPE Board Chair

RECOMMENDED:

Jeff Gossage

Director of Procurement

Lance Lott

Department Head

Kenneth R. Stark

Executive Staff Member

JJ TB

CONTRACTOR:

Bryan Merville

Signature

Bryan Merville

Name

President - Partner

Title

1/16/2019 | 9:50 AM CST

Date

GP

APPROVED AS TO AVAILABILITY OF FUNDS:

Operating: 80101007.502920.2178599 and Capital
80409118.502920

Account #:

[Signature]

Chief Operating Officer

Talia Lomax-O'Neal

Metropolitan Director of Finance

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Elizabeth Waites

Metropolitan Clerk

1/23/2019 | 2:13 PM CST

Date Filed

APPROVED AS TO INSURANCE:

Balogun Cobb

Metropolitan Director of Insurance

APPROVED AS TO FORM AND LEGALITY:

Carly Elliott

Metropolitan Attorney

Attachment C1 to MNPS Contract# 2-474904-02

Revision 1 Attachment E to RFP 19-6

Instructions: Below is a material list for the most common parts in our installations. Please provide pricing for each part by providing the MSRP price and the % off MSRP. Assume a quantity of one for pricing. Data input columns are colored in Green. Column G "Net Price after % off" should auto populate. Discount off MSRP will be firm for 5 years.

Description	Unit	Part Number	Manufacturer	MSRP	% Discount Off MSRP	Net Price After % Off
Electronics						
Paging & Cloaks						
4-Digit 4" Digital Double Sided PoE Clock	Each	VIP-D440ADS	Valcom	\$798.00	27.0%	\$582.54
4-Digit 4" Digital Single Sided PoE Clock	Each	VIP-D440A	Valcom	\$598.00	27.0%	\$436.54
Support Bracket for Clock ACT Installation	Each	V-9914M-5	Valcom	\$19.00	27.0%	\$13.87
Valcom 2x2 Lay in Paging Speaker	Each	S-522	Valcom	\$96.00	27.0%	\$70.08
Valcom 15-Watt/24Watt Loud Ringer Horn	Each	V1036C	Valcom	\$186.00	27.0%	\$135.78
Bogen Wall Mount Speaker	Each	MB8TSLVR	Bogen	\$103.05	35.0%	\$66.98
TOA 15 Watt Paging Horn	Each	CS-154	TOA	\$133.00	20.0%	\$106.40
TOA Desktop Paging Microphone	Each	PM-660U	TOA	\$141.00	20.0%	\$112.80
Extron Round Gypsum Cut In Speakers	Each	CS 3T	Extron	\$210.00	20.0%	\$168.00
Viking Bell System	Each	CTG-2A	Viking	\$1,190.00	15.0%	\$1,011.50
5-Button Low Voltage Switch	Each	LVS-05W	Leviton	\$60.39	0.0%	\$60.39
Wire Guard 13.5" X 15" X 6" AP and Clock Gym Protector Cage	Each	186MTH	Acuity Brands, Inc.		NO MSRP	\$78.20
UPS and Powerware						
Liebert GXT3-1000MT120, 1000VA Floor Mount UPS	Each	GXT4-1000RT120	Liebert	\$1,180.00	15.0%	\$1,003.00
Liebert GXT3-1500RT120, 2U	Each	GXT4-1500RT120	Liebert	\$1,500.00	15.0%	\$1,275.00
Intellislot Web Card	Each	IS-UNITY-SNMP	Liebert	\$299.00	15.0%	\$254.15
Cable						
Angle Brackets	Each	11421712	Chatsworth	\$30.80	5.0%	\$29.26
Cat 6 Non-Plenum Cable, White	Foot	65N4-YL	Commscope	\$0.52	25.0%	\$0.39
Cat 6 Non-Plenum Cable, White	Foot	65N4-WL	Commscope	\$0.52	25.0%	\$0.39
Cat 6 Non-Plenum Cable, White	Foot	65N4-BL	Commscope	\$0.52	25.0%	\$0.39
Cat 6 Plenum Cable, Yellow	Foot	6504-YL	Commscope	\$1.36	25.0%	\$1.02
Cat 6 Plenum Cable, Blue	Foot	6504-BL	Commscope	\$1.36	25.0%	\$1.02
Cat 6 Plenum Cable, White	Foot	6504-WH	Commscope	\$1.36	25.0%	\$1.02
Belden 16/2 1000' box GRAY	Box	520UE	Belden	\$237.50	15.0%	\$201.88
Belden 16/2 1000' box GRAY (PLENUM Rated)	Box	6200UE	Belden	\$304.30	15.0%	\$258.66
Belden 18/2 1000' box GRAY	Box	5300UE-W	Belden	\$181.50	15.0%	\$154.28
Belden 18/2 1000' box GRAY (PLENUM Rated)	Box	6300UE	Belden	\$200.00	15.0%	\$170.00
6 Strand 50/125 Indoor/Outdoor OM4 Fiber Non-Plenum	Foot	Z-006-DS-5K-FSUBK	Commscope	\$1.67	25.0%	\$1.25
6 Strand 50/125 Indoor/Outdoor OM4 Fiber Plenum	Foot	P-006-OD-5K-FSUAQ	Commscope	\$2.00	25.0%	\$1.50
6 Strand 50/125 Indoor Only OM4 Fiber Non-Plenum	Foot	R-006-DS-5K-FSUAQ	Commscope	\$1.50	25.0%	\$1.12
6 Strand 50/125 Indoor Only OM4 Fiber Plenum	Foot	P-006-DS-5K-FSUAQ	Commscope	\$1.60	25.0%	\$1.20
12 Strand 50/125 Indoor/Outdoor OM4 Fiber Non-Plenum	Foot	Z-012-DS-5K-FSUBK	Commscope	\$2.99	25.0%	\$2.24
12 Strand 50/125 Indoor/Outdoor OM4 Fiber Plenum	Foot	P-012-OD-5K-FSUBK	Commscope	\$3.85	25.0%	\$2.89
12 Strand 50/125 Indoor Only OM4 Fiber Non-Plenum	Foot	R-012-DS-5K-FSUAQ	Commscope	\$2.82	25.0%	\$2.12
12 Strand 50/125 Indoor Only OM4 Fiber Plenum	Foot	P-012-DS-5K-FSUAQ	Commscope	\$2.87	25.0%	\$2.15
24 Strand 50/125 Indoor/Outdoor OM4 Fiber Non-Plenum	Foot	Z-024-DS-5K-FSUBK	Commscope	\$5.97	25.0%	\$4.47
24 Strand 50/125 Indoor/Outdoor OM4 Fiber Plenum	Foot	P-024-OD-5K-FSUAQ	Commscope	\$5.68	25.0%	\$4.26
24 Strand 50/125 Indoor Only OM4 Fiber Non-Plenum	Foot	R-024-DS-5K-FSUAQ	Commscope	\$5.37	25.0%	\$4.03
24 Strand 50/125 Indoor Only OM4 Fiber Plenum	Foot	P-024-DS-5K-FSUAQ	Commscope	\$5.73	25.0%	\$4.30
6 Strand 62.5/125 Tight Buffered Fiber Non-Plenum	Foot	Z-006-DS-6F-FSUBK	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$0.65
6 Strand 62.5/125 Tight Buffered Fiber Plenum	Foot	M-PN-6-DN-L-ORMAX	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$0.62
12 Strand 62.5/125 Tight Buffered Fiber Non-Plenum	Foot	Z-012-DS-6F-FSUBK	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$1.16
12 Strand 62.5/125 Tight Buffered Fiber Plenum	Foot	M-PN-12-DN-L-ORMAX	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$1.00
24 Strand 62.5/125 Tight Buffered Fiber Non-Plenum	Foot	Z-024-DS-6F-FSUBK	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$2.04
24 Strand 62.5/125 Tight Buffered Fiber Plenum	Foot	M-PN-24-DN-L-ORMAX	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$2.00
36 Strand 62.5/125 Tight Buffered Fiber Non-Plenum	Foot	Z-036-DS-6F-FMUBK	Commscope	OBSELETE		
36 Strand 62.5/125 Tight Buffered Fiber Plenum	Foot	P-036-DS-6F-FMUOR	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$4.95
25 Pair DEMARC Extension Cable	Foot	106824329	Commscope	\$1.40	25.0%	\$1.05
Terminations						
Patch Cable, Cat 6, Yellow 1'	Each	UNC6-YL-1F	Commscope	\$12.09	25.0%	\$9.07
Patch Cable, Cat 6 Yellow 3' (WAP's/Security Cameras)	Each	UNC6-YL-3F	Commscope	\$13.35	25.0%	\$10.01
Patch Cable, Cat 6 Yellow 5'	Each	UNC6-YL-5F	Commscope	\$14.61	25.0%	\$10.96
48 Port Cat 6 Copper Patch Panels	Each	760062380	Systimax	\$921.95	0.0%	\$921.95
Category 6 Jacks, Blue	Each	700206758	Systimax	\$14.23	0.0%	\$14.23
Category 6 Jacks, Yellow	Each	UNJ600-YL	Commscope	\$11.89	25.0%	\$8.92
Category 6 Jacks, Violet	Each	UNJ600-VL	Commscope	\$11.89	25.0%	\$8.92
Category 6 Jacks, White	Each	UNJ600-WH	Commscope	\$11.89	25.0%	\$8.92
66 Blocks for Analog Lines with Mounting Bracket	Each	S66M150 / S89D	Siemon	\$14.80	0.0%	\$14.80
66 Blocks with Mounting Bracket (DEMARC Extension)	Each	S66M150 / S89D	Siemon	\$14.80	0.0%	\$14.80
LC 62.5 MIC 12 pack for LIU (Duplex LC) 4U Enclosures	Each	RFE-PNL-012-MFA-LC-12-BK-4U	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$45.00
ST 62.5 MIC 6 pack for LIU (Duplex ST) 1U/2U Enclosures	Each	MFA-ST06-BG	Commscope	OBSELETE		
ST 62.5 MIC 6 pack for LIU (Duplex ST) 4U Enclosures	Each	RFE-PNL-006-MFA-ST-06-BK-4U	Commscope	OBSELETE		
ST 6 pack for LIU (Duplex ST) Leviton Enclosures	Each	5F100-1ST	Leviton	\$34.29	0.0%	\$34.29
LC 62.5 MIC Fiber Optic Connectors (1-6)	Each	MFCLCF096X	Commscope	\$18.29	25.0%	\$13.72
LC 62.5 MIC Fiber Optic Connectors (7-12)	Each	MFCLCF096X	Commscope	\$18.29	25.0%	\$13.72
LC 62.5 MIC Fiber Optic Connectors (13-24)	Each	MFCLCF096X	Commscope	\$18.29	25.0%	\$13.72
LC 62.5 MIC Fiber Optic Connectors (25-36)	Each	MFCLCF096X	Commscope	\$18.29	25.0%	\$13.72
ST 62.5 MIC Fiber Optic Connectors (1-6)	Each	MFC-STQ-09-6X-25-PACK	Commscope	OBSELETE		
ST 62.5 MIC Fiber Optic Connectors (7-12)	Each	MFC-STQ-09-6X-25-PACK	Commscope	OBSELETE		
ST 62.5 MIC Fiber Optic Connectors (13-24)	Each	MFC-STQ-09-6X-25-PACK	Commscope	OBSELETE		
ST 62.5 MIC Fiber Optic Connectors (25-36)	Each	MFC-STQ-09-6X-25-PACK	Commscope	OBSELETE		
LC 50mic 12 pack for LIU (Duplex LC) All U Enclosures	Each	PNL-BK-012-MFA-LC12-AQ	Commscope	\$60.00	25.0%	\$45.00
ST 50mic 6 pack for LIU (Duplex ST) 1U/2U Enclosures	Each	PNL-BK-006-MFA-ST06-AQ	Commscope	OBSELETE		
ST 50mic 6 pack for LIU (Duplex ST) 4U Enclosures	Each	PNL-BK-006-MFA-ST06-AQ	Commscope	OBSELETE		
LC 50mic Fiber Optic Connectors (1-6)	Each	MFC-LCF-09-5X	Commscope	\$19.24	25.0%	\$14.43
LC 50mic Fiber Optic Connectors (7-12)	Each	MFC-LCF-09-5X	Commscope	\$19.24	25.0%	\$14.43
LC 50mic Fiber Optic Connectors (13-24)	Each	MFC-LCF-09-5X	Commscope	\$19.24	25.0%	\$14.43
LC 50mic Fiber Optic Connectors (25-36)	Each	MFC-LCF-09-5X	Commscope	\$19.24	25.0%	\$14.43
ST 50mic Fiber Optic Connectors (1-6)	Each	MFC-STF-09-5X-25	Commscope	OBSELETE		
ST 50mic Fiber Optic Connectors (7-12)	Each	MFC-STF-09-5X-25	Commscope	OBSELETE		
ST 50mic Fiber Optic Connectors (13-24)	Each	MFC-STF-09-5X-25	Commscope	OBSELETE		
ST 50mic Fiber Optic Connectors (25-36)	Each	MFC-STF-09-5X-25	Commscope	OBSELETE		
50mic Coupler, LC Duplex Ivory	Each	M81LC-LS-CL	Commscope	\$12.50	25.0%	\$9.38
Coupler, LC Duplex Ivory	Each	UNFALC02BGCL	Commscope	\$55.00	25.0%	\$41.25

Attachment C1 to MNPS Contract# 2-474904-02

Description	Unit	Part Number	Manufacturer	MSRP	% Discount Off MSRP	Net Price After % Off
Racks						
IDF Racks, Enclosures and Components						
7" Floor Rack	Each	RK3-45A	Commscope	\$192.60	25.0%	\$144.45
LC 12 pack for LIU (Duplex LC) 1U/2U Enclosures	Each	MFA-LC12-BG	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$45.00
24 Port Cat 6 Copper Patch Panels	Each	UNP610-24P	Commscope	\$308.57	25.0%	\$231.43
Fiber Box, Housing Ivory (Use for IDF P/Portables)	Each	107-431-546	Commscope	\$11.92	25.0%	\$8.94
Coupler, LC Simplex Ivory (Use for IDF P/Portables)	Each	UNFA-LC02-BG-CL	Commscope	OBSELETE - LIMITED DISTRIBUTION SUPPLY		\$41.25
Rack Mount 1RU Fiber Tray	Each	RFE-FXG-EMT/1U	Commscope	\$320.00	25.0%	\$240.00
Rack Mount 2RU Fiber Tray	Each	RFE-FXG-EMT/2U	Commscope	\$410.00	25.0%	\$307.50
Rack Mount 4RU Fiber Tray	Each	RFE-FXD-EMT-BK/4U	Commscope	\$730.00	25.0%	\$547.50
6 pack Blanks for LIU for 4U Enclosure	Each	RFE-PNL-BLANK-BK/4U	Commscope	\$62.00	25.0%	\$46.50
ST 6 pack for LIU (Duplex ST)	Each	MFAST06BG	Commscope	OBSELETE		
66 Block	Each	Location Specific	Siemens	\$11.96	0.0%	\$11.96
Ladder Rack 12'	Each	10250712	Chatsworth	\$117.28	5.0%	\$111.42
Angle Brackets	Each	11421712	Chatsworth	\$30.80	5.0%	\$29.26
J-Bolt Kits	Each	11308001	Chatsworth	\$5.39	5.0%	\$5.12
System Electrical Grounding Per Distribution Frame	Each	Multiple	Multiple	\$60.00	0.0%	\$60.00
Wire Management - Vertical	Each	WMPV45E	Panduit	\$327.54	5.0%	\$311.16
Wire Management - Horizontal (2U)	Each	WMPF1E	Panduit	\$66.42	5.0%	\$63.10
24" Wall Cabinet	Each	EWMM242430	Hoffman	\$685.00	0.0%	\$685.00
36" Wall Cabinet	Each	EWMM362430	Hoffman	\$783.80	0.0%	\$783.80
48" Wall Cabinet	Each	EWMM482430	Hoffman	\$931.70	0.0%	\$931.70
Fan Kits for above cabinets	Each	EWMF2	Hoffman	\$135.40	0.0%	\$135.40
Leviton; 5L000-LOK; Lock & Key	Each	5L000-LOK	Leviton	\$9.05	0.0%	\$9.05
Series 140 Structured Media enclosure (SMC)	Each	47605-14E	Leviton	\$26.98	0.0%	\$26.98
Leviton; 47605-14D; SMC-140 Hinged Cover	Each	47605-14D	Leviton	\$32.56	0.0%	\$32.56
(10') Power Pole w/o Power	Each	25DTC4	Wiremold	\$135.26	0.0%	\$135.26
(12') Power Pole with Power	Each	25DTP412	Wiremold	\$185.21	0.0%	\$185.21
Patch Cords						
Patch Cable, Cat 6, Yellow 1'	Each	UNC6-YL-1F	Commscope	\$12.09	25.0%	\$9.07
Patch Cable, Cat 6 Yellow 3' (WAP's/Security Cameras)	Each	UNC6-YL-3F	Commscope	\$13.35	25.0%	\$10.01
Patch Cable, Cat 6 Yellow 5'	Each	UNC6-YL-5F	Commscope	\$14.61	25.0%	\$10.96
Patch Cable, Cat 6 Yellow 7'	Each	UNC6-YL-7F	Commscope	\$15.87	25.0%	\$11.90
Patch Cable, Cat 6, RED 1'	Each	UNC6-RD-1F	Commscope	\$12.09	25.0%	\$9.07
CAT 6 PATCH CORD 3FT ORANGE	Each	UNC6-OR-3F	Commscope	\$13.35	25.0%	\$10.01
CAT 6 PATCH CORD 3FT RED	Each	UNC6-RD-3F	Commscope	\$13.35	25.0%	\$10.01
CAT 6 PATCH CORD 3FT VIOLET	Each	UNC6-VL-3F	Commscope	\$13.35	25.0%	\$10.01
CAT 6 PATCH CORD 3FT BLACK	Each	UNC6-BK-3F	Commscope	\$13.35	25.0%	\$10.01
CAT 6 PATCH CORD 10FT BLACK	Each	UNC6-BK-10F	Commscope	\$17.76	25.0%	\$13.32
CAT 6 PATCH CORD 20FT RED	Each	UNC6-RD-20F	Commscope	\$24.06	25.0%	\$18.05
CAT 6 PATCH CORD 10FT GREEN	Each	UNC6-GR-10F	Commscope	\$17.76	25.0%	\$13.32
CAT 6 PATCH CORD 5FT GREEN	Each	UNC6-GR-5F	Commscope	\$14.61	25.0%	\$10.96
CAT 6 PATCH CORD 5FT BLUE	Each	UNC6-BL-5F	Commscope	\$14.61	25.0%	\$10.96
CAT 6 PATCH CORD 5FT RED	Each	UNC6-RD-5F	Commscope	\$14.61	25.0%	\$10.96
CAT 6 PATCH CORD 5FT BLACK	Each	UNC6-BK-5F	Commscope	\$14.61	25.0%	\$10.96
CAT 6 PATCH CORD 25FT VIOLET	Each	UNC6-VL-25F	Commscope	\$27.21	25.0%	\$20.41
Copper Patch Cords, Cat6 BLUE 25'	Each	UNC6-BL-25F	Commscope	\$27.21	25.0%	\$20.41
Copper Patch Cords, Cat6 BLACK 25'	Each	UNC6-BK-25F	Commscope	\$27.21	25.0%	\$20.41
Copper Patch Cords, Cat6 Yellow 10'	Each	UNC6-YL-10F	Commscope	\$17.76	25.0%	\$13.32
Copper Patch Cords, Cat6 Yellow 25'	Each	UNC6-YL-25F	Commscope	\$27.21	25.0%	\$20.41
Fiber Patch Cords, 1M, ST to LC	Each	RFJ-022C-16-6F-STU-01-LCU	Commscope	OBSELETE		
Fiber Patch Cords, 1M, ST to ST	Each	RFJ-022C-29-6F-STU-01-STU	Commscope	OBSELETE		
Fiber Patch Cords, 1M, LC to LC	Each	RFJ-022C-16-6F-LCU-01-LCU	Commscope	OBSELETE		
Fiber Patch Cords, 1M, LC to SC	Each	RFJ-022C-16-6F-LCU-01-SCU	Commscope	OBSELETE		
Fiber Patch Cords, 2M, ST to LC	Each	RFJ-022C-16-6F-STU-02-LCU	Commscope	OBSELETE		
Fiber Patch Cords, 2M, ST to ST	Each	RFJ-022C-29-6F-STU-02-STU	Commscope	OBSELETE		
Fiber Patch Cords, 2M, LC to LC	Each	RFJ-022C-16-6F-LCU-02-LCU	Commscope	OBSELETE		
Fiber Patch Cords, 2M, LC to SC	Each	RFJ-022C-16-LCU-02-SCU	Commscope	OBSELETE		
Cable Pathways and Support						
J-Hooks, 1 5/16"	Each	Cat21	Caddy	\$3.04	3.0%	\$2.95
J-Hooks, 2"	Each	Cat32	Caddy	\$3.68	3.0%	\$3.57
J-Hooks, 4"	Each	Cat64	Caddy	\$7.13	3.0%	\$6.92
Beam Clamp, 1/16"-1/2" Flange	Each	BC	Caddy	\$1.29	3.0%	\$1.25
Hangers, latching hook with pin (4")	Each	386240	Hilti	\$3.58	5.0%	\$3.40
Hangers, latching hook with pin (2") Additional Hook	Each	386239	Hilti	\$2.88	5.0%	\$2.74
Panduit Surface Mount Boxes	Each	JBX3510E1A	Panduit	\$6.72	5.0%	\$6.38
1 Port Surface Mount Boxes for WAP's/IDF P	Each	107-984-007	Systimax	\$3.64	0.0%	\$3.64
Faceplates, 4 port	Each	108-168-550	Systimax	\$2.18	0.0%	\$2.18
Faceplates, 6 port	Each	108-168-592	Systimax	\$2.18	0.0%	\$2.18
Faceplate Blanks	Each	107-067-860	Systimax	\$0.23	0.0%	\$0.23
Fiber Box, Housing Ivory	Each	107-431-546	Systimax	\$11.92	0.0%	\$11.92
Panduit Latch Duct 1 1/2", 8' (1.5 x 94)	Each	LD10E18A	Panduit	\$26.48	12.0%	\$23.30
Panduit Drop Ceiling Fitting 1 1/2"	Each	DCF10E1X	Panduit	\$2.11	12.0%	\$1.86
1" conduit (feet) - classroom penetrations	Foot	1EMT	Steel City	\$4.97	50.0%	\$2.49
1" bushing - classroom penetrations	Each	EMT1	Arlington	\$0.40	0.0%	\$0.40
2 1/2" sleeve - cabinet hardware	Foot	2-1/2EMT	Steel City	\$17.61	50.0%	\$8.81
Bushing, 2 1/2" Plastic White	Each	EMT250	Arlington	\$2.90	0.0%	\$2.90
Connector, EMT 2-1/2" - cabinet hardware	Each	806	Arlington	\$7.40	0.0%	\$7.40
2 1/2" sleeves for pathways (feet)	Foot	2-1/2EMT	Steel City	\$17.61	50.0%	\$8.81
4" conduit sleeves for pathways (feet)	Foot	4EMT	Steel City	\$30.14	50.0%	\$15.07
4" bushing	Each	EMT400	Arlington	\$5.23	0.0%	\$5.23
Bucket of String (1000 ft)	Each	GRE430G	Greenlee	\$67.66	20.0%	\$54.13
Strand	Each	1/4" EHSA7W500CBAT	Chance		NO MSRP	\$0.50
Strand Visers	Each	Hub5100	Chance		NO MSRP	\$2.11
Wedge Clamp (For Fiber)	Each	W621	Blackburn	\$12.75		\$6.38
Thimble eye	Each	Hub6510	Chance	\$5.19	50.0%	\$5.19
DA bolt	Each	Hub8968	Chance	\$5.52	0.0%	\$5.52
3/8 x 4" screw eye bolt	Each	Hub29930	Chance	\$17.42	0.0%	\$17.42
Fire Stop, Putty Stick	Each	314721	Hilti	\$21.76	5.0%	\$20.67
FireStop, Caulk FS One	Each	259580	Hilti	\$13.08	5.0%	\$12.43
7" Cable Ties (Bag 1000)	Each	1000PLT25C	Panduit	\$160.00	5.0%	\$152.00
Hook / Loop Velcro (25')	Each	3M1003/8UCBK	3M		NO MSRP	\$22.00
P-Touch Label Tape (White, Black Letters)	Each	T2231	Brother	\$18.99	15.0%	\$16.14
P-Touch Label Tape (Black, White Letters) Patch Panel	Each	T2335	Brother	\$21.99	15.0%	\$18.69
Tape White (block of 5)	Each	35 Tape 3/4x66'	3M	\$5.68	0.0%	\$5.68
Wall Dogs (500)	Each	WDP3	WallDog	\$188.30	15.0%	\$160.06
10' Power Pole with power	Each	25DTP4	Wiremold	\$147.31	0.0%	\$147.31
10' Power Pole without power	Each	25DTC4	Wiremold	\$135.26	0.0%	\$135.26
12' Power Pole with power	Each	25DTP412	Wiremold	\$185.21	0.0%	\$185.21
12' Power Pole without power	Each	25DTC412	Wiremold	\$155.72	0.0%	\$155.72

**Products Marked as "Obsolete" have been discontinued by manufacturer and are no longer available through distribution.

** Products Marked as "Obsolete - Limited Distribution Supply" have been discontinued by manufacturer and limited supply is available through distribution while supplies last.

**MSRP Pricing as provided by Distribution Channels.

Attachment C2 to MNPS Contract# 2-494904-02

Attachment G to MNPS RFP 19-6

All prices to be fixed for 5 years.

All services must comply with the "Standard" outlined in attachment E

A. Copper Installation

Cost should be inclusive of all parts and labor. See below footnote#1 for additional information and assumptions	Cost per drop/with Plenum	Cost per drop/Non Plenum
1-15 drop count	\$151.00	\$128.00
16-48 drop count	\$146.00	\$124.00
49-100 drop count	\$142.00	\$121.00
101-200 drop count	\$139.00	\$119.00
201-500 drop count	\$137.00	\$117.00
501-1000 drop count	\$135.00	\$115.00
1001-2000 drop count	\$132.00	\$113.00

Footnote #1: Network Drop additional information: The drop cost assumes the pathways from the originating IDF to the work area (classrooms, offices & other workspaces) exists. The material/labor cost for the cable, conduit/Panduit, wall boxes, trim plates, cable labeling, and end to end cable tests shall be included in the 'drop price'.

Installation of cabling assumes common pathway exists. Does not include pathways or penetrations.

Copper Assumptions	
3100 PWR used in portables (will have 8 copper ports + 2 dual personality ports)	180
Average Copper Length per Classroom	215
Average Copper Length per Admin	85
Average Copper Length per lab drop	75
Average copper length per portable	50

B. Fiber-optic termination service	Cost per LF for Labor and Material to install LC and ST Termination	Cost per LF for Labor and Material to install LC and ST Termination
	Plenum	Non-Plenum
Fiber-Optic material(See footnote# 2)		
6 strand	\$1.35	\$1.26
12 strand	\$2.37	\$3.23
24 strand	\$4.81	\$4.51
36 strand	\$8.70	\$6.51

Footnote#2: Base price on 50-micro multimode fiber. Billing should be based on exact length of run before scrap (we will allow an extra 5% to be billed in each run for scrap)

Material and Labor to Install 50-micro, OM4, indoor fiber per foot. Does not include pathway, penetrations, or terminations and testing. See B1 below for termination pricing.

36-Strand Fiber has a Minimum Order Quantity of 1,640'

B1. Fiber-Optic Termination repair (small work orders etc.)	Per each--Labor and Material Rate to install LC and ST Termination**
See footnote#3	
1-6 connectors	\$25.00
7-12 connectors	\$24.00
13-24 connectors	\$23.00
25-36 connectors	\$23.00

Footnote#3: Price should include cost for all material and labor (ie. Connectors etc).

****ST Connectors Obsolete per Manufacturer.**

Termination of OM4 Fiber and Testing. Does not include fiber, fiber installation, or connector panel.

C. Shielded Copper Installation (see Footnote#4)	Cost per drop/with Plenum	Cost per drop/Non Plenum
1-15 drop count	\$285.00	\$171.00
16-48 drop count	\$280.00	\$166.00
49-100 drop count	\$277.00	\$162.00
101-200 drop count	\$275.00	\$160.00
201-500 drop count	\$273.00	\$158.00
501-1000 drop count	\$271.00	\$156.00
1001-2000 drop count	\$269.00	\$154.00

Foot Note #4: Network Drop additional information: The drop cost assumes the pathways from the originating IDF to the work area (classrooms, offices & other workspaces) exists. The material/labor cost for the cable, conduit/Panduit, wall boxes, trim plates, cable labeling, and end to end cable tests shall be included in the 'drop price'.

Installation of cabling assumes common pathway exists. Does not include pathways or penetrations.

D. Grounding	Cost /per frame
Cost for System Electrical Grounding (parts and labor) per distribution frame	\$60.00

E. Labor Rates	Cost/Per Hour
Penetrations, Core drilling, Fire stop/Trim, Cable Pathway installation, interduct and installation	\$42.00
Project Management	\$75.00
Audio Visual Technician	\$89.00
Licensed Electrician	\$60.00
Network & Systems Management	\$90.00
Site Survey	\$75.00
Demo Cost (see footnote#5)	\$42.00

Foot note #5 Demolition work will need to follow the MNPS demolition standards.

F. Service Truck Charges	Flat Rate/Per Trip
Delivery rate for pick up of equipment(typically electronics) from MNPS location to job site. Assume pick up location and delivery will be within the MNPS school district. Most pickup's are currently at our Bransford Avenue location. Example: Switches that are picked up at Bransford Avenue and delivered to job site.	\$156.00

G. Catalog Pricing

Provide 4-6 catalogs for the purchase of cable, Pathways and cable support and cable testing: Such as Eaton, Chatsworth, Leviton, Panduit and Commscope.	
Catalog Name	% off MSRP
Commscope - Uniprise	25%
Commscope - Systimax	0%
Leviton	0%
Hilti	50%
Panduit	50%
Chatsworth	50%
Caddy	3%
Wiremold	0%
Liebert	15%

Provide catalogs for the purchase of Audio visual Equipment. Such as Sharp, Epson and Samsung	
Catalog Name	% off MSRP
Valcom	27%
Bogen	35%
TOA	20%
Extron	15%
Crestron	5%
Viking	15%
Clear Touch	Better of 20% or Current PEPPM Cooperative Price
Tec-Nec	10%
Audio Enhancement	20%

G. Please identify any additional fees that may be required:

Rental Equipment will be billed at actual cost plus \$6.00 for administration

Permits will be billed at actual cost plus \$6.00 for administration

H. Compensation Guidelines

1. Overtime and Emergency cost: Because most of the work under this contract will be performed on various shifts and days of the week, MNPS will only pay emergency and overtime cost for extenuating circumstances and must be approved by MNPS.
2. All invoices must include documentation that will support the amount invoiced. Information such as, but not limited to, MNPS work ticket authorization, codes inspection, contractor work ticket indicating the work performed, test reports, building location, technician's name, and drop location information. Service ticket must be signed by an MNPS employee confirming the service and hours worked. MNPS reserves the right to withhold payment for any invoice that contractor cannot provide adequate supporting documentation as required.

I. Prerequisite for payment of project jobs:

1. Installation has passed final inspection conducted by MNPS inspector
2. Proof of purchase and receipt of all electronics must be submitted to the MNPS IT Project Manager.
3. Receipt of Metro Codes inspection report showing the installation passed "low voltage" rough in inspection must be submitted to the MNPS IT Project Manager.
4. Receipt of Metro Codes inspection report showing the installation has passed low voltage "final" inspection
5. Record documents have been received/reviewed and approved by the MNPS Project Manager. Documents required for record include "As Built drawings, fiber/copper test reports and change order summary report

Client#: 146712

48BEACONTECH



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J Smith Lanier Murfreesboro Marsh & McLennan Agency, LLC 1610 S. Church Street, Suite A Murfreesboro, TN 37130	CONTACT NAME: Ami Gardner PHONE (A/C, No, Ext): 615 898-1919 E-MAIL ADDRESS: agardner@jsmithlanier.com	FAX (A/C, No): 615 895-1171													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Hartford Fire Insurance Co.</td> <td>19682</td> </tr> <tr> <td>INSURER B : Hartford Casualty Insurance</td> <td>29424</td> </tr> <tr> <td>INSURER C : Trumbull Insurance Company</td> <td>27120</td> </tr> <tr> <td>INSURER D : Beazley Insurance Company</td> <td>37540</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Hartford Fire Insurance Co.	19682	INSURER B : Hartford Casualty Insurance	29424	INSURER C : Trumbull Insurance Company	27120	INSURER D : Beazley Insurance Company	37540	INSURER E :		INSURER F :
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INSURER B : Hartford Casualty Insurance	29424														
INSURER C : Trumbull Insurance Company	27120														
INSURER D : Beazley Insurance Company	37540														
INSURER E :															
INSURER F :															

INSURED **Beacon Technologies, Inc.**
 1441 Donelson Pike
 Nashville, TN 37217

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		20UUNJW3617	04/14/2018	04/14/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		20UUNJW3617	04/14/2018	04/14/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		20RHUJW2569	04/14/2018	04/14/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	20WEAK2455	04/14/2018	04/14/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Tech E&O		V11832180801	04/14/2018	04/14/2019	\$1,000,000/\$1,000,000 \$10,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Metropolitan Government of Nashville & Davidson County by and through the Metropolitan Board of Public Education are included as additional insured when required by written contract but only with respects to the general liability insurance and subject to the provisions and limitations of the policy. General liability is written on a primary and non-contributory basis when required by written contract, subject to the provisions and limitations of the policy.

CERTIFICATE HOLDER MNPS 222 Third Ave. North, 6th Floor Nashville, TN 37201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Certificate Of Completion

Envelope Id: 9013CD51D2194613BE0C2CA7FA0010A9
 Subject: Beacon Technologies 2-474904-02
 PO Number:
 Source Envelope:
 Document Pages: 17
 Certificate Pages: 4
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed
 Envelope Originator:
 Brad Wyatt, CPPO
 2601 Bransford Ave
 Nashville, TN 37204
 brad.wyatt@mnps.org
 IP Address: 96.4.9.1

Record Tracking

Status: Original
 1/14/2019 1:19:46 PM
 Holder: Brad Wyatt, CPPO
 brad.wyatt@mnps.org
 Location: DocuSign

Signer Events

Jeff Gossage
 Jeff.gossage@mnps.org
 Director, Procurement Department
 MNPS
 Security Level: Email, Account Authentication
 (None)

Signature

Jeff Gossage
 Signature Adoption: Pre-selected Style
 Using IP Address: 96.4.9.1

Timestamp

Sent: 1/15/2019 9:40:05 AM
 Viewed: 1/15/2019 12:58:40 PM
 Signed: 1/15/2019 12:58:48 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Bryan Merville
 bmerville@beacontech.net
 President - Partner
 Security Level: Email, Account Authentication
 (None)

Bryan Merville
 Signature Adoption: Pre-selected Style
 Using IP Address: 50.76.160.219

Sent: 1/15/2019 12:58:50 PM
 Viewed: 1/16/2019 9:45:05 AM
 Signed: 1/16/2019 9:50:03 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Gary Pope
 gary.pope@mnps.org
 Security Level: Email, Account Authentication
 (None)

GP
 Signature Adoption: Pre-selected Style
 Using IP Address: 96.4.9.1

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 Viewed: 1/16/2019 3:05:02 PM
 Signed: 1/16/2019 3:05:25 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Tom Bayersdofer
 tom.bayersdorfer@mnps.org
 Security Level: Email, Account Authentication
 (None)

TB
 Signature Adoption: Pre-selected Style
 Using IP Address: 96.4.9.1

Sent: 1/16/2019 9:50:06 AM
 Viewed: 1/16/2019 10:19:15 AM
 Signed: 1/16/2019 10:20:16 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>John Teeter John.Teeter@mnps.org Director - Enterprise Network Operations Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Pre-selected Style Using IP Address: 96.4.9.1	<p>Sent: 1/16/2019 3:05:29 PM Resent: 1/22/2019 2:00:24 PM Viewed: 1/22/2019 2:57:17 PM Signed: 1/22/2019 2:58:46 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Lance Lott Lance.Lott@mnps.org Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Pre-selected Style Using IP Address: 96.4.9.1	<p>Sent: 1/22/2019 2:58:50 PM Viewed: 1/22/2019 3:51:52 PM Signed: 1/22/2019 3:52:53 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Kenneth R. Stark Kenneth.Stark@mnps.org Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Pre-selected Style Using IP Address: 96.4.9.1	<p>Sent: 1/22/2019 3:52:56 PM Viewed: 1/23/2019 7:28:41 AM Signed: 1/23/2019 7:28:57 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Brad Wyatt, CPPO brad.wyatt@mnps.org Contract Officer Metro Nashville Public Schools Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Pre-selected Style Using IP Address: 96.4.9.1	<p>Sent: 1/23/2019 7:29:01 AM Viewed: 1/23/2019 8:26:59 AM Signed: 1/23/2019 8:27:41 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Chris Henson chris.henson@mnps.org CFO Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Uploaded Signature Image Using IP Address: 96.4.9.1	<p>Sent: 1/23/2019 8:27:43 AM Viewed: 1/23/2019 8:44:36 AM Signed: 1/23/2019 8:44:44 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Sharon Gentry cameo.bobo@mnps.org Board Chair Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Pre-selected Style Using IP Address: 96.4.9.1	<p>Sent: 1/23/2019 8:44:47 AM Viewed: 1/23/2019 8:45:30 AM Signed: 1/23/2019 8:49:15 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		

Signer Events	Signature	Timestamp
<p>Greg McClarin richard.swiger@nashville.gov Security Level: Email, Account Authentication (None)</p>	<p><i>ELM</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.190</p>	<p>Sent: 1/23/2019 8:49:18 AM Viewed: 1/23/2019 10:39:02 AM Signed: 1/23/2019 11:03:46 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Talia Lomax-O'dneal DONNA.FOSTER@nashville.gov Security Level: Email, Account Authentication (None)</p>	<p><i>Talia Lomax-O'dneal</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.100</p>	<p>Sent: 1/23/2019 11:03:50 AM Viewed: 1/23/2019 11:08:09 AM Signed: 1/23/2019 11:08:43 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Sally Palmer sally.palmer@legal.nashville.org Security Level: Email, Account Authentication (None)</p>	<p>Completed</p> <p>Using IP Address: 170.190.198.100</p>	<p>Sent: 1/23/2019 11:08:47 AM Viewed: 1/23/2019 11:32:20 AM Signed: 1/23/2019 11:36:42 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Balogun Cobb Balogun.cobb@nashville.gov Insurance Division Manager Security Level: Email, Account Authentication (None)</p>	<p><i>Balogun Cobb</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.144</p>	<p>Sent: 1/23/2019 11:36:45 AM Viewed: 1/23/2019 11:38:27 AM Signed: 1/23/2019 11:39:56 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Carly Elliott carly.elliott@nashville.gov Security Level: Email, Account Authentication (None)</p>	<p><i>Carly Elliott</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 66.87.152.131 Signed using mobile</p>	<p>Sent: 1/23/2019 11:40:00 AM Viewed: 1/23/2019 1:15:31 PM Signed: 1/23/2019 1:17:10 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Elizabeth Waites Elizabeth.waites@nashville.gov Security Level: Email, Account Authentication (None)</p>	<p><i>Elizabeth Waites</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.100</p>	<p>Sent: 1/23/2019 1:17:16 PM Viewed: 1/23/2019 2:13:21 PM Signed: 1/23/2019 2:13:30 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Sally Palmer sally.palmer@legal.nashville.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 1/23/2019 1:17:14 PM
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Jackie Taylor jackie.taylor@mnps.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 1/23/2019 2:13:34 PM
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	1/23/2019 2:13:34 PM
Certified Delivered	Security Checked	1/23/2019 2:13:34 PM
Signing Complete	Security Checked	1/23/2019 2:13:34 PM
Completed	Security Checked	1/23/2019 2:13:34 PM

Payment Events	Status	Timestamps
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Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Scheduling and Routing	Descriptor Code: 3.401	Issued Date: 05/17/18
		Rescinds: 3.401	Issued: 03/07/13

- 1 The transportation supervisor shall be responsible for surveying all bus routes and scheduling bus
- 2 transportation, including the determination of bus stops and the assignment of students.

- 3 Appeals of transportation decisions shall be made to the director of schools.

- 4 Students shall not be in transit to and from school more than one and one-half hours each way.¹

- 5 Upon being hired and at the beginning of each school year thereafter, every bus driver shall be given the
- 6 policies and procedures relative to the transportation program.²

- 7 Once the official route is begun, stops shall only be made to take on, discharge, or transfer students.
- 8 Buses are not to make any nondesignated stops, except for emergencies, when transporting students.

- 9 No student may exit the bus at a destination other than that student's designated bus stop. The director
- 10 of schools shall develop procedures that would allow a student to exit the school bus at an alternative
- 11 location. However, no student shall be allowed to exit the bus at a stop other than the student's regular
- 12 bus stop unless the student provides the driver with a signed note from the office personnel at the school
- 13 informing the driver of the change in the student's bus stop for the day.³

- 14 In the event that the driver finds it necessary for a student to exit the bus at a stop other than the student's
- 15 designated stop in order to preserve the safety of other student passengers or the driver, the driver may
- 16 remove the offending student from the bus provided that the driver secures the safety of the student for
- 17 the uncompleted trip. A driver shall report to school authorities as soon as possible, but no later than the
- 18 end of the route, any student refusing to obey the driver or exiting the bus without the driver's permission
- 19 at a point other than the student's destination for that trip.⁴

- 20 Students who ride school buses shall attend the school designated unless the board designates an
- 21 alternate school. If a parent chooses to send his/her child to another school in the system, the parent
- 22 must provide transportation to and from that school.

Legal References

1. TCA 49-6-2105
2. TCA 49-6-2118(b)
3. TCA 49-6-2118(a)
4. TCA 49-6-2118(c), (d)

Cross References

Bus Safety and Conduct 6.308

Social Worker	School	Number of Student Contact	Number of Parent Contacts	Number of Home Visits	Number of Collaborative Contact	Total
Lisa Goslar	Daniel Boone High School	97	77	2	155	331
	Gray	21	26	2	29	78
	Asbury	21	11	1	39	72
	Ridgeview	4	35	0	67	106
	Sulphur Springs	11	20	0	50	81
Taylor Jenkins	Boones Creek	28	40	2	136	206
	Jonesborough	26	26	2	33	87
	South Central	20	7	0	32	59
	Lamar	20	7	2	24	53
Amanda White	David Crockett High School	54	0	53	95	202
	Asbury	14	0	2	8	24
	Grandview	8	0	27	39	74
	Fall Branch	15	1	5	25	46
	West View	18	1	5	35	59

Social Worker

Lisa Goslar

School

Daniel Boone High School
Gray
Asbury
Ridgeview
Sulphur Springs

Taylor Jenkins

Boones Creek
Jonesborough
South Central
Lamar

Amanda White

David Crockett High School
Asbury
Grandview
Fall Branch
West View

Number of Student Contacts	Number of Parent Contacts
55	63
36	19
34	21
39	17
5	3
27	19
10	23
13	5
18	14
21	1
7	0
34	26
10	10
4	3

Number of Home Visits Number of Collaborative Contacts

0	81
0	44
1	45
0	95
0	19
0	87
0	44
0	32
0	92
0	54
0	4
0	26
0	17
0	17

RECEIVED

SEP 06 2023

Washington County Department of Education
School Educational **OVERNIGHT** Trip Authorization*

BY:

KP

Date of Request 9/7/23 School DBHS Trip Date TBD/TOURNAMENTS

Estimated time of departure TBD and return TBD total time away TBD

Destination (include location) FISHING TOURNAMENTS/DIFFERENT LOCATIONS

Teacher BREWER Class FISHING CLUB Grade 9-12

Chaperones PARENTS

Number of Students Involved 6-10

Estimated Total Miles (both ways) of Trip TBD

Bus Driver/Number NA

Bus Driver/ Number NA

Will Chaperones have a list (roll) that they are responsible for? YES

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? YES

Will you have on file parental release forms signed by parents or legal guardians? YES

Explain the educational value of the trip: TO COMPETE IN BASS TOURNAMENT FISHING THAT RESULT IN SCHOLARSHIPS FOR STUDENTS, TO LEARN LIFE SKILLS IN WORKING AS A TEAM, TC GROW IN THERE RESPONSIBILITIES AS STUDENT/CLUB MEMBER IN SCHOOL ETC...

Total Cost Estimate \$ DEPENDS ON TOURNAMENTS

Plans for meeting the costs FUNDRAISERS AND PARENT/STUDENT SUPPORT

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Jim Campbell
Principal's Signature

9/6/2023
Date

APPROVED

BY WC SUPERINTENDENT
Superintendent's Signature

9-6-2023
Date

Date Approved by the Board of Education _____

field trip/ fishing tournaments

1 message

Jerry BREWER <brewerj@wcde.org>
To: Jennifer Moore <moorej@wcde.org>

Fri, Oct 20, 2023 at 8:42 AM

the mullican flooring field trip is rescheduled for Nov.1

FISHING TOURNAMENT DATES ARE

BASS PRO SHOP SERIES

OCT.27/28 FT.LOUDOUN

NOV.17/18 NORRIS

MARCH 15/16 CHEROKEE

APRIL 12/13 SOUTH HOLSTON

MAY 10/11 DOUGLAS

THERE COULD BE ALTERNATE DATES BECAUSE OF WEATHER OR OTHER UNCONTROLLABLE CIRCUMSTANCES
COVID ETC...

IF ANY EVENT DAYS CHANGE I WILL NOTIFY CO AS SOON AS POSSIBLE

THANKS

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED
10/16/23

Date of Request 10-12-23 School David Crockett Trip Date 12-26-23

Estimated time of departure 6:00 AM and return 6:00 PM total time away 6 days

Destination (include location) Daytona Beach

Teacher Cody Powell Class _____ Grade _____

Chaperones Travis Gorge

Number of Students Involved 16

Travis Ledford

Estimated Total Miles (both ways) of Trip 1200

Jana K. Mikes

Bus Driver/Number school vans Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Basketball tournament

Total Cost Estimate 14,000

Plans for meeting the costs fundraising

Transportation cost for educational trips shall be calculated in the following manner:

\$16.00 per hour for driver (2 hour minimum)

\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)

\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of **\$.75** per mile.

*Refer to Board Policy 4.302

Ashley Davis
Principal's Signature

10/13/23
Date

APPROVED
BY WC SUPERINTENDENT
[Signature]
Superintendent's Signature

10/18/2023
Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED
9/28/23

Date of Request 9/22/2023 School DCHS Trip Date Nov. 9 - Nov. 12

Estimated time of departure 8 a.m. and return 10 p.m. total time away 4 Days

Destination (include location) Birmingham, AL

Teacher J. Gourley Class FCCLA Grade 9-12

Chaperones TBD

Number of Students Involved 6

Estimated Total Miles (both ways) of Trip 900 mile

Bus Driver/Number Rented or School Vans Bus Driver/ Number _____

Will Chaperones have a list (roll) that they are responsible for? Yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? Yes

Will you have on file parental release forms signed by parents or legal guardians? Yes

Explain the educational value of the trip: FCCLA officers will attend National FCCLA Fall Leadership Conference to develop & increase Leadership Skills

Total Cost Estimate \$5000

Plans for meeting the costs Funds already available in FCCLA account

Transportation cost for educational trips shall be calculated in the following manner:

- \$16.00 per hour for driver (2 hour minimum)
- \$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
- \$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

*Refer to Board Policy 4.302

Ashley Davis
Principal's Signature

9-28-23
Date

BY WC SUPERINTENDENT
Superintendent's Signature

9/28/23
Date

Date Approved by the Board of Education [Signature]

Students attending:

Abigail Decker
Hannah Campbell
Andrew Jenkins
Tara Stroub
Piper Hansel
Lexie Franqui

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED
9/27/23

Date of Request 9/28/23 School JCHS Trip Date June 20-24, 2024

Estimated time of departure 6/20 5:00pm and return 6/24 5:00pm total time away Approx 4 days

Destination (include location) Vision Conference Albuquerque, New Mexico

Teacher Howie Backberg Class Student Council Grade Upcoming

Tiffany Malley (Junior Council) Seniors

Chaperones Name - TBD (if needed) Number of Students Involved 5

Estimated Total Miles (both ways) of Trip 3,000 approx

Bus Driver/Number TBD Bus Driver/ Number TBD

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Upcoming Senior leaders will be networking with other national leaders. Opportunities will include hands-on leadership activities as well as informative sessions

Total Cost Estimate 1,200,00/Student

Plans for meeting the costs Student funded + fundraisers.

Transportation cost for educational trips shall be calculated in the following manner:

- \$16.00 per hour for driver (2 hour minimum)
- \$ 3.15 per hour to cover fixed charges (SS, retirement, etc.)
- \$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.

*Refer to Board Policy 4.302

Allyson Davis
Principal's Signature

9/29/23
Date

[Signature]
BY WC SUPERINTENDENT
Superintendent's Signature

9/29/23
Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED
9/29/23 Jm

Date of Request 9/28/2023 School DLHS Trip Date March 24-27, 2024

Estimated time of departure 3/24 5:00p and return 3/27 2:00p total time away 3 days

Destination (include location) Chattanooga, TN HOSA State Leadership Conference

Teacher Hollie Backberg Class HOSA Members Grade 9-12
Cheri Wolfe

Chaperones Leslie Britton
TBD - Male Chaperone

Number of Students Involved 20

Estimated Total Miles (both ways) of Trip 400 miles

Bus Driver/Number TBD Bus Driver/ Number TBD

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Students will be given the opportunity to compete with HOSA Student, from TN. They will also be able to attend courses offered, on different types of health career topics.

Total Cost Estimate Approx 200.00/student

Plans for meeting the costs fundraiser & Student funding

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Whitley Davis
Principal's Signature
APPROVED
BY WC SUPERINTENDENT
Superintendent's Signature

9/29/23
Date

9/29/23
Date

Date Approved by the Board of Education _____

Washington County Department of Education
School Educational OVERNIGHT Trip Authorization*

RECEIVED
9/29/23

Date of Request 9/28/2023 School DCHS Trip Date 11/10/2023

Estimated time of departure 11/9 03:00pm and return 11/10 approx 7:00pm total time away 28 hours

Destination (include location) Soddy Daisy, TN; East TN Leadership Workshop

Teacher Hollie Backberg Class Student Council Grade 12 Only
Leaders

Chaperones Tiffany Malloy,
TBD-Male Chaperone

Number of Students Involved 10

Estimated Total Miles (both ways) of Trip 400

Bus Driver/Number TBD Bus Driver/ Number TBD

Will Chaperones have a list (roll) that they are responsible for? yes

As you plan the trip, will all children be given instructions as to what they should do if they become separated (lost) from the group? yes

Will you have on file parental release forms signed by parents or legal guardians? yes

Explain the educational value of the trip: Student Council Leaders will be given the opportunity to work with regional leaders. The day will consist of leadership activities & break-out sessions.

Total Cost Estimate Approx 100/student.

Plans for meeting the costs Student funded/ fundraisers.

Transportation cost for educational trips shall be calculated in the following manner:
\$16.00 per hour for driver (2 hour minimum)
\$ 3.15 per hour to cover fixed charges (SS, retirement. etc.)
\$19.15 total to be remitted to the central office per hour

Reimbursement for the bus and fuel shall be made at the rate of \$.75 per mile.
*Refer to Board Policy 4.302

Ashley Davis
Principal's Signature

9-28-23
Date

APPROVED
BY WC SUPERINTENDENT [Signature]
Superintendent's Signature

9/29/23
Date

Date Approved by the Board of Education _____

Washington County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Bids and Quotations	Descriptor Code: 2.806	Issued Date: 06/30/22
		Rescinds: 2.806	Issued: 11/20/19

1 All purchases of supplies, materials, equipment, and contractual services in excess of twenty-five
2 thousand dollars (\$25,000), including those of individual schools, shall be based on competitive bids.¹
3 These bids shall be solicited by advertisement in a newspaper of general circulation within the school
4 district. The purchasing agent shall advertise for bids and receive quotations. The advertisement may be
5 waived by the purchasing agent in an emergency.²

6 All purchases of twenty-five thousand dollars (\$25,000) or less, including those of individual schools,
7 may be made in the open market without newspaper notice but shall, whenever possible, be based on at
8 least three (3) price quotes.²

9 All purchases from (\$2,500) but less than (\$25,000) may be made in the open market without newspaper
10 notice but shall, whenever possible, be based on at least three (3) price quotes.² This applies to all
11 purchases except items defined as exempt from bidding. Any purchases below \$2,500 would go through
12 the normal Purchase Order approval process beginning with the employee's supervisor.

13 The lowest and/or best bid shall be accepted, provided the purchaser reserves the right to reject any or
14 all bids or any part of any bid, and if applicable, to accept the bid which is best as evidenced by reasons
15 relative to the purpose of the purchase.³ Any bid may be withdrawn prior to the scheduled time for the
16 opening of bids. Any bid received after the time and date specified shall not be considered.

17 The bidder to whom the award is made may be required to enter into a written contract.

18 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding
19 or other purchasing procedures is strictly prohibited.

20 EXEMPTIONS FROM COMPETITIVE BIDDING

21 Contracts for legal services, educational consultants, services from an insurance provider, and similar
22 services by professional persons or groups of high ethical standards shall not be based upon
23 competitive bids but shall be awarded on the basis of recognized competence and integrity.⁴

Legal References

1. TCA 49-2-203(a)(3); Public Acts of 2022, Chapter No. 1016
2. TCA 49-2-203(a)(3)(A)-(B); TCA 49-2-206(b)(2); Public Acts of 2022, Chapter No. 1016
3. TCA 49-2-203(a)((D)(c)
4. TCA 12-3-1209; TCA 12-4-107; Public Acts of 2022, Chapter No. 719; TCA 29-20-407

Cross References

- Executive Committee 1.301
- Consultants 1.303
- Conflict of Interest 5.601

Washington County Board of Education

Monitoring: Review: Annually	Descriptor Term: Graduation Requirements	Descriptor Code: 4.605	Issued Date: 08/05/21
		Rescinds: 4.605	Issued: 06/03/21

1 *General*

2 The program of studies shall include areas required by the State Board of Education.

3 Before high school graduation, every student shall:¹

- 4 1. Achieve the specified twenty-two (22) units of credit;
- 5 2. Take the required end of course exams;
- 6 3. Have satisfactory records of attendance and conduct;
- 7 4. Take the ACT or SAT prior to graduation;² and
- 8 5. Pass a United States civics test.³

9 Students achieving the minimum number of credits will be awarded a state diploma. In order to receive
10 a Daniel Boone High School or David Crockett High School diploma, students must earn the following:

11 Beginning with the graduating class of 2013 and continuing through the graduating class of 2016,
12 twenty-five (25) credits will be required for graduation. Twenty-seven (27) credits will be required for
13 the graduating class of 2017. Twenty-eight (28) credits will be required for the graduating class of 2018.
14 Twenty-nine credits will be required for the class of 2019. Thirty (30) credits will be required for the
15 graduating class of 2020 and for each subsequent graduating class. Included in this requirement is a
16 three-credit Focus of Study in accordance with State Board of Education Policy.⁸ Students shall choose
17 a Focus of Study from a list developed by the director of schools.

18 **SPECIAL EDUCATION STUDENTS⁴**

19 Special education students who earn the prescribed twenty-two (22) credit minimum shall be awarded a
20 regular high school state diploma.

21 *Special Education Diploma*

22 A special education diploma shall be awarded to students who have not met the requirements for a regular
23 high school diploma,⁵ but have:

- 24 1. Completed four (4) years of high school;
- 25 2. Made satisfactory progress on their IEP; and
- 26 3. Maintained satisfactory records of attendance and conduct.

1 *Occupational Diploma*

2 Special education students who do not meet the requirements for a regular high school diploma may be
3 awarded an occupational diploma if the student has:^{1,4}

- 4 1. Completed at least four (4) years of high school;
- 5 2. Made satisfactory progress on their IEP;
- 6 3. Maintained satisfactory records of attendance and conduct;
- 7 4. Completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment
8 (SKEMA); and
- 9 5. Has two (2) years of paid or non-paid work experience.

10 The decision to attain an occupational diploma shall be made at the conclusion of the student's 10th grade
11 year or two (2) academic years prior to the expected graduation date.

12 Students who have received a special education diploma or an occupational diploma shall continue to
13 make progress towards a regular high school diploma until the end of the school year in which they turn
14 twenty-two (22) years old.

15 *Alternate Academic Diploma*

16 Special education students who do not meet the requirements for a regular high school diploma may be
17 awarded an alternate academic diploma if the student has:⁴

- 18 1. Completed at least four (4) years of high school;
- 19 2. Participated in the high school alternate assessments;
- 20 3. Earned the prescribed twenty-two (22) credit minimum;
- 21 4. Made satisfactory progress on their IEP;
- 22 5. Maintained satisfactory records of attendance and conduct; and
- 23 6. Completed a transition assessment that measures postsecondary education and training,
24 employment, independent living, and community involvement.

25 **STUDENT LOAD**

26 All full time students in grades 9-12 shall be enrolled in subjects that produce a minimum of nine (9)
27 units of credit for graduation per year. Students with hardships and gifted students may appeal this
28 requirement to the director of schools and then to the board.⁶

29 **EARLY GRADUATION OPTIONS**

30 **Move On When Ready Act⁷**

31 High school students shall be permitted to complete an early graduation program. Students intending to
32 graduate early shall inform the school principal of this intent prior to the beginning of 9th grade or as
33 soon thereafter as the intent is known.

34 In order to graduate early under the Move On When Ready Act, students must meet the following
35 requirements:

- 36 1. Earn the required seventeen (17) credits;

- 1 2. Achieve a benchmark score for each required end-of-course exam;
- 2 3. Attain a cumulative GPA of at least 3.2 on a 4.0 scale;
- 3 4. Meet the minimum ACT or SAT benchmark score;
- 4 5. Obtain a qualifying benchmark score on a world language proficiency assessment; and
- 5 6. Complete at least two (2) types of the following courses:
 - 6 a. AP;
 - 7 b. IB;
 - 8 c. Dual enrollment; or
 - 9 d. Dual credit.

10 **Early Graduation⁷**

11 A student who has completed all state and local requirements for graduation is eligible for early
12 graduation.

13 Each student applying for early graduation shall complete an Early Graduation Request Form. This
14 form must be completed at the beginning of the intended graduation year. The student, his/her parents,
15 the school counselor, and the building principal must sign the form. In case of a dispute, the director of
16 schools shall have final authority.

17 Once graduation requirements are met, and the student is granted early release, the student is
18 considered an alumnus and shall not participate in further school activities or functions except the
19 student has the option of attending prom and/or graduation exercises. Students choosing to attend these
20 school-sponsored events must conform to the same rules and regulations required of regularly enrolled
21 students of the district.

22 Students declaring for early graduation yet failing to meet the qualifications shall be allowed to
23 continue enrollment in order to meet all graduation requirements.

24 The director of schools shall develop administrative procedures to ensure that the early graduation
25 program is conducted in accordance with state law.

Legal References

1. TCA 49-6-6001; State Board of Education Policy 2.103;
TRR/MS 0520-01-03-.06
2. TCA 49-6-6001(b); State Board of Education Policy 2.103
3. TCA 49-6-408; State Board of Education Policy 2.103
4. TRR/MS 0520-01-03-.06; State Board of Education Policy
2.103
5. TCA 49-6-6005; State Board of Education Policy 2.103
6. TRR/MS 0520-01-03-.06
7. TCA 49-6-8103; State Board of Education Policy 2.103;
Public Acts of 2021, Chapter No. 493

Cross References

- Class Size 4.401
Alternative Credit Options 4.209

TENNESSEE STATE BOARD OF EDUCATION	
HIGH SCHOOL POLICY	2.103

POLICY SECTIONS

- I. Graduation Requirements
- II. Move on When Ready; Early Graduation
- III. High School and Beyond Plan
- IV. Work-Based Learning Framework
- V. Assessment
- VI. Credit Recovery
- VII. Eliminating Barriers to Education
- VIII. Industry Professional Partnerships

I. GRADUATION REQUIREMENTS

- (1) All students shall have access to a rigorous education that prepares them for success in postsecondary education and the workforce. All coursework shall be aligned to the Tennessee Academic Standards for each subject and course.
- (2) Schools shall minimize the tracking of students by ability, eliminate core classes taught below the college preparation level, and provide all students a challenging course of study.

(3) All students shall meet the following minimum course graduation requirements:

English	4 credits
Mathematics	4 credits
Science	3 credits
Social Studies	3 credits
Personal Finance	0.5 credit
Wellness	1 credit
Physical Education	0.5 credit
World Language	2 credits
Fine Arts	1 credits
Elective Focus	3 credits

- (4) To earn a traditional high school diploma, students shall:
 - (a) Earn the prescribed twenty-two (22) credit minimum;

TENNESSEE STATE BOARD OF EDUCATION	
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- (b) Beginning with students who enroll in ninth (9th) grade in the 2024-25 school year or any subsequent school year, earn at least one (1) credit of computer science in high school;
 - 1. Students may fulfill this requirement by substituting computer science for the student's fourth credit of mathematics, third credit of science, or an elective focus credit. Students may only use computer science as a substitution to fulfill one (1) credit in mathematics, or one (1) credit in science, or one (1) or more elective focus credits required for a traditional high school diploma.
 - 2. Students who transfer from another state or country, or from a non-public school to a Tennessee high school during their 12th grade year are exempt from this requirement.
- (c) Participate in the ACT or SAT, or other eleventh (11th) grade postsecondary assessment as determined by the Commissioner of Education unless the student qualifies for a medical exemption as defined by the Department.; and
- (d) Have a satisfactory record of attendance and discipline.
- (5) Students with disabilities shall be included in regular classes to the maximum extent possible and with appropriate support and accommodations. To earn a traditional high school diploma, students with disabilities shall earn the prescribed twenty-two (22) credit minimum.
- (6) A special education diploma shall be awarded at the end of the fourth (4th) year of high school to students with disabilities who have:
 - (a) Received special education services or supports and made satisfactory progress on an individualized education program (IEP);
 - (b) Not met the requirements for a traditional high school diploma; and
 - (c) Have satisfactory records of attendance and conduct.

Students who obtain the special education diploma may continue to work toward a traditional high school diploma through the end of the school year in which they turn twenty-two (22) years old.

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- (7) An occupational diploma may be awarded to students with disabilities at the end of their fourth (4th) year of high school who have (1) not met the requirements for a traditional high school diploma; (2) received special education services or supports and made satisfactory progress on an IEP; (3) have satisfactory records of attendance and conduct; (4) have completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment (SKEMA) created by the Tennessee Department of Education; and (5) have completed two (2) years of paid or non-paid work experience. The determination that an occupational diploma is the goal for a student with a disability will be made at the conclusion of the student's tenth (10th) grade year or two (2) academic years prior to the expected graduation date. Students who obtain the occupational diploma may continue to work toward a traditional high school diploma through the end of the school year in which they turn twenty-two (22) yearsold.
- (8) Beginning with students entering the ninth (9th) grade in 2018, an alternate academic diploma may be awarded to students with the most significant cognitive disabilities at the end of their fourth (4th) year of high school who have (1) participated in the high school alternate assessments; (2) earned the prescribed twenty-two (22) credit minimum; (3) received special education services or supports and made satisfactory progress on an IEP; (4) have satisfactory records of attendance and conduct; and (5) have completed a transition assessment(s) that measures, at a minimum, postsecondary education and training, employment, independent living, and community involvement. The required credits may be earned either through the state-approved standards or through alternate academic diploma course requirements defined by the Department of Education. A student who earns an alternate academic diploma shall continue to be eligible for special education services under IDEA until the student receives a traditional high school diploma or through the school year in which the student turns twenty-two (22).
- (9) Students shall complete four (4) credits of English, including English I, English II, English III, and English IV.
- (10) Students shall complete four (4) credits of mathematics including Algebra I and II, Geometry or the equivalent Integrated Math I, II, and III, and another mathematics course beyond Algebra I or Integrated Math I which may include, but is not limited to, Computer Science as set forth in Paragraph (4)(b) of this policy. Students shall be enrolled in a mathematics course or courses that are approved course substitutions that count as meeting this requirement each school year. Students who complete any of the required math credits prior to the ninth (9th) grade may receive graduation credit for that coursework; however, those students are still required to enroll in a mathematics course during each high school year.

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Students with a qualifying disability who have deficits in mathematics as documented in the IEP shall be required to achieve at least Algebra I and Geometry (or the equivalent Integrated Math I and Integrated Math II). The required number of credits in mathematics will be achieved through strategies such as, but not limited to, increased time, appropriate methodologies, and accommodations as determined by the IEP team.

- (11) Students shall complete three (3) credits of Science. Students shall complete Biology, Chemistry or Physics, and a third (3rd) lab science which may include, but is not limited to, Computer Science as set forth in Paragraph (4)(b) of this Policy. Students with a qualifying disability as documented in the IEP shall be required to achieve at least Biology I and two (2) other lab science credits. The required number of credits in science will be achieved through strategies such as, but not limited to, increased time, appropriate methodologies, and accommodations as determined by the IEP team.
- (12) Students shall complete three (3) credits of Social Studies. The content of the social studies courses will be consistent with Tennessee Academic Standards and with admissions requirements of Tennessee public institutions of higher education. Required courses include United States History and Geography, World History and Geography, Economics, and United States Government and Civics. In order to meet the Social Studies course credit requirements to earn a full diploma upon graduation from high school, each student must take and pass the civics test developed by the local education agency (LEA), pursuant to T.C.A. § 49-6-408.
- (13) Students shall complete one-half ($\frac{1}{2}$) credit in Personal Finance. Three (3) years of JROTC may be substituted for one-half ($\frac{1}{2}$) credit of Personal Finance if the JROTC instructor attends the Personal Finance training.
- (14) Students shall complete one (1) credit in wellness. The wellness courses will integrate concepts from health, physical fitness, and wellness and may be taught by a team of teachers from one (1) or more teaching areas, including health, physical education, family and nutrition sciences, and health sciences education. Participation in marching band and interscholastic athletics may not be substituted for this aspect of the graduation requirements.

Upon the choice of the student, credit for basic training may be substituted for the required credit in lifetime wellness and credit in one (1) elective course or for credit in two (2) elective courses.

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- (15) Students shall complete one-half ($\frac{1}{2}$) credit in Physical Education. This requirement may be met by substituting a documented and equivalent time of physical activity in marching band, JROTC, cheerleading, interscholastic athletics, school sponsored intramural athletics, and other areas approved by the local board of education.
- (16) Students shall complete two (2) credits of the same world language. The credit requirement for world language may be waived by the local school district for students, under certain circumstances, to expand and enhance the elective focus.
- (17) Students shall complete one (1) credit in Fine Arts. The credit requirement for fine arts may be waived by the local school district for students, under certain circumstances, to expand and enhance the elective focus.
- (18) Students shall complete three (3) credits in an elective focus. All students shall pursue a focused program of study designed to prepare them for the workforce and postsecondary study. The intent of the elective focus is to provide students with an opportunity to explore a particular academic area in greater depth.
- (a) The elective focus may be CTE, science and math, humanities, fine arts, AP/IB, Cambridge, computer science or other areas approved by the local board of education. Students completing a CTE elective focus shall complete three (3) credits in the same CTE career cluster or state- approved program of study.
- (b) The director of schools may waive the third (3rd) credit requirement of the elective focus during a student's twelfth (12th) grade year if the completion of the third (3rd) elective focus credit would prevent or delay graduation. This waiver option includes those students who transfer during the eleventh (11th) or twelfth (12th) grade year to a Tennessee high school from a school in another country, state, or from a non-public school.
- (19) Local high schools shall accept postsecondary credits as a substitution for an aligned graduation requirement course, including general education and elective focus courses for those students who take and pass dual enrollment courses at a postsecondary institution for credit.
- (20) A course schedule that presents students with the option of taking course work for the first time (i.e., first-attempt courses) during the summer should be reserved for students on an advanced or accelerated learning path. Credits received for any first-attempt courses taken during the summer may count towards the course requirements during the

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subsequent school year. Any applicable End-of-Course examinations must be taken during the fall semester immediately following the summer course. Credit may not be given in a summer course with an associated End-of-Course examination (that is a first attempt at the credit) until the student takes the examination. Students taking remediation courses during the summer may receive credit immediately upon passing. Remediation courses are those courses previously attempted with a completed End-of-Course examination, as applicable.

- (21) Students in middle school may take coursework for high school credit. If a student completes any of the State Board-required high school credits prior to grade nine (9), they shall receive graduation credit for that coursework.

II. MOVE ON WHEN READY; EARLY GRADUATION

- (1) The *Move on When Ready Act* authorizes public high school students in any county not excluded by T.C.A. § 49-6-8103 who wish to graduate early with the opportunity to graduate high school early and gain entry into a postsecondary institution.
- (2) A public high school student may complete an early high school graduation program and be eligible for unconditional entry into a public two (2)-year institution of higher education or conditional entry into a public four (4)-year institution of higher education, if the student fulfills each of the following requirements:
- (a) Earns seventeen (17) credits that include:
1. English I, II, III, and IV
 2. Algebra I and II¹
 3. Geometry
 4. United States History
 5. Two (2) courses in the same world language;

¹Integrated Math I, II, and III may fulfill the Algebra I, Algebra II, and Geometry requirements in districts that offer the Integrated Math sequence.

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6. One (1) course selected from:
 - (i) Economics
 - (ii) Government
 - (iii) World Civilizations
 - (iv) World Geography

7. One (1) course selected from:
 - (i) History and appreciation of visual and performing arts
 - (ii) A standards-based arts course, which may include studio art, band, chorus, dance, or other performing arts

8. Health and Physical Education (Wellness)

9. Biology

10. Chemistry

- (b) Has a cumulative GPA of at least 3.2 on the Uniform Grading System four (4) point scale;

- (c) Scores at the on-track or mastered level on each end-of-course assessment taken²;

- (d) Meets benchmark scores of twenty-five (25) or higher on the mathematics portion of the ACT and twenty-five (25) or higher on the English portion of the ACT, or equivalent scores on the SAT (these scores may come from different test administrations);

- (e) Achieves a passing score on a nationally recognized world language proficiency assessment; and

- (f) Completes two (2) early postsecondary courses.

- (3) A student pursuing early graduation through the Move on When Ready program may take two (2) high school English courses in an academic year.

² Excluding end-of-course assessments taken during the student's final semester prior to early graduation

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- (4) A student pursuing early graduation through the Move on When Ready program shall complete an intent form available from the Department of Education and submit it to her or his high school principal and the Department of Education.
- (5) A student pursuing early graduation through the Move on When Ready program is exempt from any additional graduation requirements.
- (6) A student who completes the Move on When Ready program shall be awarded a traditional high school diploma.
- (7) A student who does not participate in the Move on When Ready program may still graduate earlier than the end of their senior year of high school, provided the student meets all graduation requirements outlined in Section I. of this policy and any additional requirements for early graduation set by the LEA.

III. HIGH SCHOOL AND BEYOND PLAN

- (1) Beginning in the 2023-24 school year, all eighth (8th) grade students shall begin development of a high school and beyond plan (“the plan”) that is reviewed at least annually and updated as needed for student use. For students with an Individualized Education Program (IEP), the IEP Transition Plan fulfills this requirement. School counselors shall be responsible for oversight of the plan. The plan shall be initially prepared by the student, parent/guardian, if available, school counselor, educator or other school staff who has received training from the school or district on how to support students in developing and revising the plan, and the 504 team, as appropriate. Overall, the plan shall:
 - (a) Include grade eight (8) through the two (2) years after high school graduation;
 - (b) Outline and connect the student’s goals for after high school to the courses or training that will equip the student with the skills necessary to meet these goals;
 - (c) When determining the student’s goals for after high school, consider a variety of indicators such as student academic strengths and needs, career assessment results, attendance, behavior, and course grades;

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- (d) Include information regarding elective focuses aligned to the student’s career aptitude assessment results,³ including relevant career and technical education (CTE) programs of study, a student’s readiness for specific early post-secondary opportunities (EPSOs), industry credentials, and work-based learning experiences; and
 - (e) Outline opportunities for students to begin building technical skills in a field of interest, in addition to employability, work-ethic, and leadership skills required to be successful in that job.
- (2) As part of the development of the plan, all students shall complete the following steps:
- (a) Take a career aptitude assessment during grade seven (7) or grade eight (8) to assist with understanding how a variety of skills and attributes impact potential success and satisfaction with different career options and work environments and use the results to inform the plan. The LEA shall provide students with information on career and technical education opportunities offered by the LEA;
 - (b) During grade eight (8), begin development of the plan through at least grade nine (9). High school and middle grades faculty shall work together to support students in developing and transitioning the plan between middle grades and high school;
 - (c) Take a career interest inventory during the middle grades⁴ or by the end of grade nine (9) to assist in determining students’ interests and in making career decisions;
 - (d) Select an elective focus and plan courses accordingly by the end of grade ten (10); and
 - (e) During grade eleven (11), students will extend the plan through the first two (2) years beyond high school. This addition to the plan should include the key deadlines for relevant post-secondary or workforce applications, completion of any required entrance exams and assessments, and submission of applications for financial aid based on the student’s college and career goals for after high school graduation.

³ The career aptitude assessment and career interest inventory shall be in compliance with Tennessee Code Annotated § 49-6-412. For further information about these assessments, contact the Department of Education’s Office of Career Readiness.

⁴ See State Board Middle Grades Policy 2.102

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- (3) While in high school, the student and school counselor, educator or other school staff who has received training from the school or district on how to support students in developing and revising the plan shall review and revise the plan annually. Revisions to the plan shall be based on the student's academic progress and changes in the student's postsecondary interests and career goals. Results of various types of assessments shall also be used in adjusting the plan.
- (4) A current version of the plan shall be included as part of a student's cumulative record.

IV. WORK-BASED LEARNING FRAMEWORK

- (1) LEAs may offer Work-Based Learning (WBL) experiences. An LEA that offers WBL experiences shall ensure all WBL experiences align to the requirements of this policy.
- (2) LEAs that offer WBL shall provide students with access to a system of structured WBL experiences that offer students the opportunity to apply classroom theories to practical problems, and to explore career options and develop critical academic and technical skills in collaboration with community and/or industry involvement. For-credit WBL experiences shall meet the framework expectations outlined in this policy.
- (3) WBL experiences may be for-credit or not-for-credit as determined by the local board of education. In all WBL experiences, both for credit and not-for-credit, all federal and state labor laws shall be observed.
- (4) In a WBL program, a maximum of three (3) credits may be earned in one (1) school year. At least one (1) credit shall be earned through related classroom experience, which shall include a minimum of two (2) periods per week of classroom instruction if the school is on a period schedule, or a minimum of one (1) block per week of classroom instruction if the school is on a block schedule. A minimum of ten (10) hours per week of supervised work experience is required for one (1) additional credit, and a minimum of twenty (20) hours per week is required for two (2) additional credits. Students earning credits for work experience shall be supervised by a certified WBL coordinator who meets the requirements set forth below.
- (5) The following WBL Framework shall govern all for-credit WBL experiences.
 - (a) Structure.

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1. For-credit WBL experiences may be paid or unpaid, occur during or outside of school hours, and shall result in the attainment of elective credit when WBL course standards are assessed and met. For-credit WBL experiences may substitute for certain graduation-requirement courses if a student is pursuing an Industry 4.0 diploma distinction as set forth in State Board Rule 0520-01-03-.06 and Graduation Substitutions Policy 3.103.
2. For-credit WBL experiences may occur in-person, virtually, or may be simulated through partnership with public, private, or non-profit organizations, or on-site at the school.
3. Students who are 16 years or older may participate in for-credit WBL experiences. Up to three (3) WBL credits may be earned per school year, including the summer term but excluding extended school year.

(b) Coordination.

1. A WBL coordinator shall be identified by the school to serve as the teacher of record for each for-credit WBL experience. The WBL coordinator shall attend WBL certification training provided by the Department and shall recertify at least once every two (2) years.
2. The WBL coordinator shall be responsible for the following during for-credit WBL experiences.
 - (i) The recruitment of appropriate WBL placements;
 - (ii) Coordination of ongoing communications with WBL placement mentors;
 - (iii) Facilitation of instruction that meets the WBL course standards; and
 - (iv) Completion of all required documentation related to student work, safety training, and job placement.

(c) Supervision of Students.

1. A WBL placement mentor shall be identified by the WBL coordinator to supervise each student during the WBL placement.

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2. The WBL coordinator shall provide an orientation and training on supervising students during the WBL placement.
3. In addition to supervision by the WBL placement mentor, the WBL coordinator shall conduct a site visit at least twice (2) each grading period during for-credit WBL experience to monitor students in the WBL placement.

(d) Student Participation and Assessment.

1. Students shall be on track to meet the requirements for graduation as adopted by the State Board of Education to be eligible to participate in for-credit WBL experiences.
2. Students shall exhibit work readiness, knowledge, attitudes, and skills as determined by the WBL coordinator, high school administration, and WBL placement mentor, and pass a safety examination prior to placement in a for-credit WBL experience.
3. The local board of education may adopt additional criteria for participation in for-credit WBL experiences so long as no student is excluded from participation in, denied the benefits of, or subjected to discrimination under, any WBL experience on the basis of race, color, national origin, religion, sex, or disability.
4. During for-credit WBL experiences, students shall demonstrate their knowledge and skill attainment through the development of artifacts and/or portfolios aligned to the WBL course standards which may include, but are not limited to:
 - (i) Work products
 - (ii) Evaluations
 - (iii) Original research
 - (iv) Reflections
 - (v) Presentations

(e) Personalized Work Based Learning Plans.

1. All students participating in for-credit WBL experiences shall complete a personalized work-based learning plan, in accordance with any applicable IEP or 504 plans, that addresses:

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- (i) The application of academic and technical knowledge and skills in the WBL placement;
 - (ii) Relative career knowledge, employability, personal, and social skills necessary for success in the WBL placement;
- 2. The personalized work-based learning plan shall include safety trainings appropriate to the WBL placement and evidence that the student has passed the required safety test.
- (f) Program Evaluation.
 - 1. Local boards of education shall adopt a process for evaluation and assessment to ensure the WBL program and experiences are of high quality for the student.
 - 2. The local career and technical education director or other administrator shall conduct the evaluation and assessment of the WBL program at least once annually.
- (6) The Department of Education shall provide additional guidance documents consistent with this framework to address training requirements, additional legal requirements, and program expectations.

V. ASSESSMENT

- (1) The assessment program focuses on enabling all students to succeed in challenging coursework by beginning with use of results of the seventh (7th) and eighth (8th) grade Tennessee Comprehensive Assessment Program (TCAP) for diagnostic purposes to determine the appropriate educational experience for entering ninth (9th) grade students. School systems will determine the appropriate array of programs; schools will incorporate strategies into their school improvement process. The focus must be on providing high quality instruction, sometimes over extended periods of time, so that all students can be successful. Schools will also use examinations administered in high school for diagnostic purposes.
- (2) Rationale for Assessment. The purposes to be served and the rationale for testing include the following:

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- (a) Improvement of Student Learning in Major Content Areas. The examinations will align with the state standards and will include both content knowledge and critical thinking skills.
 - (b) Preparation for Further Learning. Examinations occurring early in the student's high school program of study will help prepare them for success in subjects taken later.
 - (c) Diagnostic Information. The examinations will help students to improve their performance and help prepare them for the ACT, SAT, and successful entry into postsecondary educational programs.
 - (d) School and Program Improvement. The examinations will provide data that can be used to improve the effectiveness of the instructional delivery system at the school and the school system.
 - (e) Accountability. The examinations will provide for teacher, school, and school system accountability. To provide for school and school system accountability, the proposed program provides for examinations in four areas: English language arts, mathematics, science, and social studies. These academic areas are important for the successful transition to work and postsecondary study.
- (3) End-of-Course Examinations. End-of-Course (EOC) examinations shall be administered in the following subjects: English I, English II, Algebra I, Geometry, Algebra II, Integrated Math I, Integrated Math II, Integrated Math III, U.S. History, and Biology I.
- (a) The state shall report scores for schools and school systems for academic achievement and academic gain.
 - (b) Students shall take the examinations in the semester they complete the relevant course work or at the earliest available test administration. Only students who are enrolled in a course with an associated End-of-Course examination shall take the End-of-Course examination. Students enrolled in a substituting course without an End-of-Course examination explicitly tied to the State Board of Education-approved content standards of that course shall not take an End-of-Course examination. This exemption applies to all substituting courses, including, but not limited to, Advanced Placement, Cambridge AICE, International Baccalaureate, local and statewide dual enrollment, and local and statewide dual credit courses.

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- (c) Students enrolled in courses with End-of-Course examinations may not withdraw from such courses after being enrolled in the course for at least twenty-five percent (25%) of the instructional days in the course.
- (d) Students with disabilities shall be provided accommodations in accordance with their IEP or 504 plan. English Learner proficiency level shall also be considered when determining if accommodations are needed. Needed accommodations and supports shall be reviewed at least annually.
- (e) The IEP team must determine if a student with a disability should participate in the general assessment with or without accommodations or in the alternate assessment. To participate in an alternate assessment, the IEP team shall determine that alternate assessment is more appropriate than the general assessment and that the student meets all three of the following eligibility requirements:
 - 1. The student has a significant cognitive disability and adaptive skills that result in performance that is substantially below grade-level achievement expectations even with the use of accommodations and modifications;
 - 2. The student is learning content linked to and derived from the Tennessee Academic Standards as indicated in the Alternate Academic Standards; and
 - 3. The student requires substantial modifications, adaptations, or supports to meaningfully access the subject area content and requires intensive individualized instruction in order to acquire and generalize knowledge.
- (f) The IEP team shall rule out that the inability to achieve the state grade-level achievement expectations is the result of excessive or extended absences or social, cultural, or economic differences. Participation in the alternate assessment shall be determined at least annually. A student who meets the eligibility criteria and whose IEP team determines participation in the alternate assessment is appropriate shall be assessed in all four (4) content areas: ELA, math, science, and social studies.
- (g) Results of individual student performance from all administered End-of-Course examinations shall be provided in a timely fashion to facilitate the inclusion of these results as part of the student's grade. Each LEA must establish a local board

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policy that details the methodology used and the required weighting for incorporating student scores on EOC examinations into final course grades. If an LEA does not receive its students' End-of-Course examination scores at least five (5) instructional days before the scheduled end of the course, then the LEA may choose not to include its students' End-of-Course examination scores in the students' final course grade. The weight of the EOC examination on the student's final average shall be determined by the local board of education from a range of no less than fifteen (15%) and no more than twenty-five (25%).

- (4) Eleventh (11th) Grade Assessment. As a strategy for assessing student readiness for postsecondary education, students enrolled in a Tennessee public school during their eleventh (11th) grade year shall take either the ACT or SAT, or other eleventh (11th) grade postsecondary assessment as determined by the Commissioner of Education. To receive a traditional high school diploma, all students enrolled in a Tennessee public school during their eleventh (11th) grade year must take either the ACT or SAT or other eleventh (11th) grade postsecondary assessment as determined by the Commissioner of Education unless the student qualifies for a medical exemption as defined by the Department.
- (5) United States Civics Test. Beginning July 1, 2019, all high school students must take and pass a United States civics test in order to meet the Social Studies course credit requirement to earn a traditional diploma.
 - (a) The LEA shall prepare the civics test. The test shall meet the requirements outlined in T.C.A. § 49-6-408.
 - (b) A student shall pass the test if the student correctly answers at least seventy percent (70%) of the questions. The LEA may provide students with the opportunity to take the test as many times as necessary. A passing score on the civics test must be noted on a student's transcript.
 - (c) The U.S. civics test shall be administered to a student who has an IEP with the accommodations and/or modifications that are deemed necessary by the IEP team.
 - (d) The Tennessee Department of Education shall recognize a school on the department's website as a United States civics all-star school for any school year in which all of the school's seniors receiving a traditional diploma make a passing grade of eighty-five percent (85%) or higher.

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- (6) Project-based Civics Assessment. All LEAs shall implement a project-based assessment in civics at least once in grades nine through twelve (9-12).
- (a) The project-based assessment shall be developed by the LEA, measure the civics learning objectives contained in the social studies standards, and allow students to demonstrate understanding and relevance of public policy, the structure of federal, state and local governments, and both the Tennessee and the United States constitutions.
 - (b) “Project-based” means an approach that engages students in learning essential knowledge and skills through a student-influenced inquiry process structured around complex authentic questions and carefully designed products and tasks.
- (7) Adult Students. Adult students from high school graduating classes 1988-2012, who have not received a diploma, but have met all graduation requirements with the exception of the requirement for a diploma assessment, have two (2) options to complete the requirements for a diploma:
- (a) Adult students may choose to take the Gateway assessment. If these students achieve a passing score on the relevant Gateway assessment, they may receive a diploma.
 - (b) If an adult student does not wish to take the diploma assessment, or if they require additional courses to complete the course work for graduation, they may enroll in an adult high school. Upon enrollment, they will be required to take and pass all courses required under the current diploma guidelines. Students who have enrolled in an adult high school and are meeting current diploma requirements are not required to take an End of Course examination or the Gateway assessment.
- (8) Local Assessment Policy. All LEAs shall annually include in each school’s student handbook, or other policy guidebook, and post to the district website, a local assessment policy. The assessment policy shall be posted to the district website by July 31 each year and shall include, at a minimum, the following information:
- (a) The names of all state and locally required assessments that will be administered in the upcoming school year;
 - (b) The purpose and use of each assessment;

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- (c) Information on how each locally required assessment complements and enhances student instruction and learning and how each local assessment serves a purpose distinct from required state assessments;
- (d) The grade or class for which the assessment is to be administered;
- (e) The tentative date or dates on which the assessment will be administered;
- (f) The local policy on the inclusion of TCAP scores into a student's grade, including the percentage that TCAP scores will be weighted for each grade level, the methodology by which the grades will be calculated for inclusion in student grades, and the policy on excluding TCAP scores if they are not received at least five (5) instructional days before the end of the course;
- (g) The anticipated timeframe when parents and students will receive results from the assessment; and
- (h) Information on how parents can access the items on the student's state-required summative standardized assessments and the student's answers.

VI. CREDIT RECOVERY

- (1) Credit recovery is a course-specific, standards-based extended learning opportunity for students who have previously been unsuccessful in mastering the standards required to receive course credit or earn promotion. Credit recovery programs, in general, have a primary focus of helping students stay in school and graduate on time.
- (2) Local boards of education shall develop credit recovery program rules, regulations, and processes (referred to as "credit recovery policies" throughout). These policies shall be formally adopted by the local board of education, posted to the district's website, and provided in writing to any participating students, parents, or legal guardians. At a minimum, credit recovery policies must address the following standards for admission and removal, instruction, content and curriculum, and grades.
- (3) Admission and Removal.
 - (a) No LEA shall admit or otherwise enroll students in credit recovery courses unless all of the following are true:

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1. The student’s parent or legal guardian gives written consent for the student to enroll in the proposed credit recovery course. Parents/guardians should be informed that not all postsecondary institutions will accept credit recovery courses for credit and that the NCAA Clearinghouse will not accept credit recovery courses for credit.
2. The student has previously taken an initial, non-credit recovery section of the proposed course. Credit recovery is designed to be a remediation option for students, and a credit recovery course shall not be the first time a student is exposed to the course content.
3. The student mastered at least fifty percent (50%) of the course standards as evidenced by the course grade in a non-credit recovery section of the course or a diagnostic assessment. Students who mastered below fifty percent (50%) of the course standards as evidenced by the course grade in a non-credit recovery section of the course or a diagnostic assessment, must re-take the course.
 - (b) If a student is seeking to recover credit for the first semester of a two (2)-semester course, the student may not receive the full credit for the course until they have enrolled in and passed the second semester of the course and taken any applicable End-of-Course examinations.
 - (c) Local board of education credit recovery policies may set additional requirements for admission to and removal from credit recovery programs including but not limited to attendance, discipline, availability of coursework, availability of space, appropriate progress, and grades.
 - (d) Local boards of education shall track and designate students enrolled in credit recovery courses as directed by the Tennessee Department of Education.
- (4) Instruction.
 - (a) Students enrolled in any credit recovery courses must be assigned to a teacher of record.
 - (b) Credit recovery teachers of record must be endorsed and certified in any content area(s) for which they oversee credit recovery courses.

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- (c) Credit recovery teachers of record must be responsible for reviewing initial student diagnostic results; assisting in determining appropriate goals, coursework, and assignments for students; working closely with credit recovery facilitators on class content and instruction; and reviewing final student work.
- (d) Credit recovery facilitators may be responsible for day-to-day oversight and facilitation of credit recovery programs, under the guidance of the credit recovery teacher of record.
- (e) Local boards of education shall ensure that credit recovery facilitators receive training pertaining to the credit recovery course organization, online instruction management, and related technology.
- (f) LEAs shall ensure that all credit recovery courses:
 - 1. Align with Tennessee’s current academic standards for the relevant course content area, as approved by the State Board of Education.
 - 2. Are able to differentiate instruction to address individual student growth needs based on diagnostic assessment or End of Course data.
- (g) Credit Recovery content may be delivered through instructional technology.
- (h) Students in Credit Recovery programs:
 - 1. Shall complete a course standard-specific diagnostic to determine standard- specific goals.
 - 2. Shall meet individual standard-specific goals in a flexible time frame as established by identified student need.
 - 3. May be required to complete additional assignments as directed by the local board of education credit recovery policy and credit recovery teacher of record.
 - 4. Shall master all individualized standard-specific goals and assignments as established by the diagnostic process and the credit recovery teacher of record, in order to earn credit.

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(5) Grades.

- (a) Until the 2022-23 school year, students passing credit recovery courses shall receive a grade of seventy percent (70%) under the state uniform grading system. For grades issued in the 2022-23 school year and thereafter, students passing credit recovery courses shall receive a grade of sixty (60%) percent under the state uniform grading system. If the LEA also utilizes a locally-adopted grading scale that differs from the uniform grading system, students passing credit recovery shall receive a D under the locally-adopted grading scale.
- (b) The student transcript shall denote that the credit was attained through credit recovery.
- (c) The original failing grade may also be listed on the transcript, but shall not factor into the student’s GPA, in accordance with the State Board of Education’s Uniform Grading Policy 3.301.

VII. ELIMINATING BARRIERS TO EDUCATION

- (1) In accordance with the federal McKinney-Vento Education of Homeless Children and Youth Assistance Act, state and local educational agencies must develop and implement policies to remove barriers related to the education of homeless children and youths and other at-risk youth.
- (2) Each LEA shall establish procedures to eliminate barriers to enrollment and retention for students identified as homeless, migrant, foster, or military, as defined in state and federal law. LEA procedures shall include:
 - (a) An assurance that the local procedures are aligned to all relevant state and federal laws for the identified classifications of students;
 - (b) A procedure for determining the appropriate school, grade, and course placement that is in the student’s best interest, including:
 - 1. A transcript analysis;
 - 2. Consultation with multiple stakeholders, as available; and

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- 3. A written justification for the placement decision;
- (c) A provision that grades cannot be lowered solely due to absences or gaps in enrollment caused by changes in school or home placements, rather than due to missed assignments that the student did not make up despite opportunities to do so;
- (d) A process for providing tiered support for attendance for students identified as at-risk for chronic absenteeism; and credit accrual plan that eliminates academic and nonacademic barriers for the qualifying student, including:
 - 1. A process for granting full or partial credit for unresolved or incomplete coursework that was completed before the date of withdrawal or transfer;
 - 2. An alternative means of completing required coursework or demonstrating mastery on required coursework, in order to facilitate on-time graduation; and
 - 3. An exemption from local graduation requirements that exceed the State Board minimum requirements.

VIII. INDUSTRY PROFESSIONAL PARTNERSHIPS

- (1) Industry Professionals are individuals who are either actively or previously employed in an industry and role aligned to an occupational field of study that is offered in Middle and/or High Schools. These professionals may engage directly with schools and LEAs in many capacities to support student learning within their field of study, which may include, but is not limited to, CTE programs of study or other elective focus areas available to students in their LEA or public charter school.
- (2) LEAs and public charter schools are strongly encouraged to partner with local industry to support integration of industry best practices and opportunities for student engagement at the high school level in occupational fields of study. Industry Professionals may engage with LEAs and schools in various learning activities, as outlined below to support learning. These opportunities may be paid or unpaid, as determined by the LEA. Private or public employers may compensate Industry Professionals for their engagement with the LEA and/or school.

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- (3) Activities for which an Industry Professional may engage with LEAs, schools, teachers, and/or students include, but are not limited to:
- a. Direct engagement in the classroom alongside a teacher of record to support student learning;
 - b. Serving as a mentor to students pursuing career pathways in a relevant occupation;
 - c. Guest speaking opportunities;
 - d. Supporting the identification of relevant and industry-aligned supplemental classroom materials;
 - e. Supporting in the development of unit plans and year-long scope and sequences;
 - f. Hosting industry tours, walkabouts, and/or job shadowing opportunities;
 - g. Hosting work-based learning opportunities at their place of work; and/or
 - h. Providing opportunities for student internships or other opportunities outside of the school day.
- (4) Industry Professionals are not required to hold an active teaching license to engage with students as contemplated by this section, however, they shall not serve as teacher of record unless properly licensed and employed by the LEA or public charter school.
- (5) LEAs and public charter schools shall ensure that prior to permitting the Industry Professional to engage directly with students, a criminal history background check has been conducted.
- (6) LEAs are encouraged to actively invite participation and publicize the opportunity to partner with Industry Professionals and may seek available grant or other funding opportunities to support the program.

Evaluation Numbers	Appendix A - Board Observational Data	Rating Out of 5
	BOARD RELATIONSHIPS: Goal 1	
1.1	Keeps all board members informed on issues, needs and operation of the school system including employment, promotion and dismissal of personnel.	
1.2	Has a harmonious relationship with the board.	
1.3	Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	
1.4	Maintains a high degree of understanding and respect between staff and the board.	
1.5	Recommends policies to the board that comply with state law and State Board of Education and Tennessee Department of Education rules and regulations; that protect the security and integrity of the district infrastructure and the data it contains; and that protect the rights and confidentiality of staff and students.	
1.6	Interprets and executes the intent of board policy through the development of administrative procedures.	
1.7	Seeks and accepts constructive criticism of work from the board.	
1.8	Supports board policy and actions to the public and staff.	
1.9	Remains impartial toward the board, treating all board members alike.	
1.10	Maintains/improves relations with the Board by consistent and appropriate interpersonal and professional interactions including but not limited to periodic joint seminars, workshops and training sessions.	
1.11	Refrains from criticism of members of the board.	

1.12	Uses legal counsel in governance and procedures to avoid civil and criminal liabilities.	
1.13	Goes immediately and directly to the board when he/she feels an honest, objective difference of opinion exists between him/her and any or all members of the board, in an earnest effort to resolve such difference immediately.	
1.14	Bases position with regard to matters discussed by the board upon principle, and is willing to maintain that position without regard for its popularity until an official position has been reached, after which time the superintendent supports the decision of the board, as long as he/she remains in its employ.	

	COMMUNITY RELATIONSHIPS: Goal 2	
2.1	Is an effective spokesperson for the school system.	
2.2	Models the highest professional standards to the community.	
2.3	Builds public support for the school district.	
2.4	Develops cooperative relationships with the news media..	
2.5	Works effectively with public and private agencies.	
2.6	Uses information about family and community concerns, expectations, and needs regularly.	
2.7	Secures available community resources to help the school district solve problems and achieve goals.	
2.8	Establish partnerships with area businesses, institutions of higher education, and community groups to strengthen programs and support school district goals.	
2.9	Treats community stakeholders equitably.	

2.10	Recognizes and values diversity.	
2.11	Uses public resources and funds appropriately and wisely.	
2.12	Models community collaboration for staff.	
2.13	Encourages parental involvement.	

	STAFF AND PERSONNEL RELATIONSHIPS: Goal 3	
3.1	Develops good staff morale and loyalty to the system.	
3.2	Treats all personnel fairly.	
3.3	Delegates authority to staff members appropriately.	
3.4	Identifies and applies appropriate policies, criteria and processes for the recruitment, selection, induction, compensation and separation of personnel with attention to issues of equity and diversity.	
3.5	Demonstrates use of system and staff evaluation data for personnel policies, decision-making, promotion of career growth and professional development.	
3.6	Offers professional development that is focused on student learning consistent with the school districts vision and goals.	
3.7	Considers diversity in developing learning experiences.	
3.8	Uses technologies in teaching and learning.	

3.9	Recognizes staff for their professional achievements.	
3.10	Models learning for staff.	
3.11	Provides shared leadership and decision-making opportunities for staff that promotes a climate of collaboration and collegiality.	

	FACILITIES AND FINANCE: Goal 4	
4.1	Demonstrates knowledge of school facilities and develops a process that builds internal and public support for facility needs, including bond issues and capital improvement plans.	
4.2	Ensures the maintenance of school property and the safety of personnel and property.	
4.3	Meets and works collaboratively with the Board and appropriate staff to determine priorities for budgeting and the effective allocation of space and human resources.	
4.4	Utilizes human and material resources outside the district that may support and/or enhance the achievement of goals and objectives	
4.5	Provides accurate and timely reports to the board on the financial condition of the school system.	
4.6	Ensures that the school plant, equipment and support systems operate safely, efficiently, and effectively.	
4.7	Develops and monitors long-range plans for school and district technology and information systems and makes informed district decisions about computer hardware and software and staff developing needs while allocating resources consistent with district plan.	
4.8	Acquires, allocates and manages district resources in compliance with all laws to ensure the effective and equitable support of all of the district's students, schools and programs.	
4.9	Creates and maintains a safe, clean, and aesthetically pleasing environment at all schools.	

4.10	Demonstrates budget management including financial forecasting, planning, cash flow management, account auditing and monitoring and oversees the district's fiduciary responsibilities.	
4.11	Establishes and sustains partnerships with community agencies to provide additional resources to support the social and emotional growth and development of at-risk students.	

	VISION: Goal 5	
5.1	Works effectively with board, staff, and community to develop long-range strategic plans.	
5.2	Initiates communication and facilitates cooperation and collaboration among staff regarding the district's mission, curriculum and program initiatives.	
5.3	Keeps board and community informed of progress towards long-range goals.	
5.4	Clearly articulates system's vision, mission and priorities to community and media	
5.5	Inspires others to achieve the vision of the school system.	
5.6	Recognizes and celebrates the contributions of school community members to the realization of the vision.	
5.7	Ensures that the vision shapes the educational programs, plans, and activities.	
5.8	Uses assessment data related to student learning to develop the school district vision and goals.	
5.9	Uses relevant demographic data pertaining to students and their families in developing the school district mission and goals.	
5.10	Seeks and obtains needed resources to support the implementation of the school district mission and goals.	

5.11	Monitors, evaluates and advises the vision, mission, and implementation plans regularly.	

	STUDENT ACHIEVEMENT: Goal 6	
6.1	Develops, implements, promotes and monitors continuous improvement in student achievement by using a variety of appropriate techniques.	
6.2	Applies effective methods of providing, monitoring, evaluating and reporting student achievement.	
6.3	Establishes curriculum planning to anticipate occupational trends and school-to-career needs.	
6.4	Uses child development and learning theories to create developmentally appropriate curriculum and instruction.	
6.5	Develops the curriculum design and delivery system based on curricular and assessment standards as well as effective and innovative practices.	
6.6	Provides equitable access for students and staff to technologies that facilitate productivity and enhance learning.	
6.7	Involves faculty and stakeholders in enhancement and renewal of curriculum to ensure alignment of curriculum, instruction and assessment.	
6.8	Reviews analyses of student academic achievement through standardized test results and other academic sources.	
6.9	Applies and communicates qualitative and quantitative findings to identify strengths and weaknesses in programs and practices in order to ensure continuous improvement.	
6.10	Develops, monitors and assesses district and school improvement plans, including the regular review and analysis of district's test scores by school and sub-groups.	
6.11	Formulates plan to assess appropriate teaching methods and classroom management strategies for all learners.	

6.12	Analyzes available instructional resources including applications of technology and assign them in cost effective and equitable manner to enhance student outcomes.	
6.13	Works collaboratively with members of the staff in using student achievement data to determine relevant professional development opportunities.	
6.14	Meets with principals regularly to provide feedback on goal achievement and to assess ongoing school improvement efforts.	
6.15	Encourages various staffing patterns, student grouping plans, class scheduling plans, school organizational structures and facilities design processes to support various teaching strategies and desired student outcomes.	
6.16	Reviews, reports and reacts appropriately to state accountability measures.	
6.17	Identifies, clarifies and addresses barriers to student learning.	
6.18	Recognizes and celebrates student accomplishments.	
6.19	Models learning for students.	

	MANAGEMENT AND OPERATIONS: Goal 7	
7.1	Recognizes, studies and applies emerging trends as appropriate.	
7.2	Ensures that operational plans and procedures to achieve the vision and goals of the school district are in place.	
7.3	Manages time to maximize attainment of organizational goals.	
7.4	Identifies potential problems and opportunities.	

7.5	Confronts and resolves problems in a timely manner.	
7.6	Aligns financial, human, and material resources to the goals of school district.	
7.7	Identifies multiple points of view for problem solving situation and involves stakeholders in decisions affecting schools	
7.8	Solicits staff input to discuss issues and to promote effective problem-framing and problem solving skills..	
7.9	Demonstrates professional and effective conflict resolution skills.	
7.10	Uses effective group-process and consensus building skills.	
7.11	Uses effective communication skills.	
7.12	Participates in professional learning that is aligned with strategic plan and enhances leadership skills.	
7.13	Implements and enforces school district code of conduct and appropriate and effective disciplinary policies, procedures and programs in a timely and consistent manner.	
7.14	Promotes a climate of trust and teamwork within the district.	
7.15	Clearly communicates expectations regarding behavior and procedures for handling disciplinary problems to students, staff, parents and other members of the community.	
7.16	Establishes procedures and practices for dealing with emergencies such as weather, threats to the school, student violence and trauma	

	INTEGRITY, FAIRNESS AND ETHICS: Goal 8	

8.1	Examines personal and professional values to develop a personal and professional code of ethics that demonstrates personal integrity.	
8.2	Demonstrates values, beliefs, and attitudes that inspire others to higher levels of performance.	
8.3	Serves as a role model.	
8.4	Accepts responsibility for school operations.	
8.5	Considers the impact of one's administrative practices on others.	
8.6	Uses the influence of the office to enhance the educational program rather than for personal gain..	
8.7	Treats people fairly, equitably, and with dignity and respect	
8.8	Protects the rights and confidentiality of students and staff.	
8.9	Demonstrates appreciation for and sensitivity to the diversity in the school community.	
8.10	Exhibits multicultural and ethnic understanding and sensitivity.	
8.11	Recognizes and respects the legitimate authority of others.	
8.12	Examines and considers the prevailing values of the diverse school community.	
8.13	Expects and promotes that others in the school community will demonstrate integrity and exercise ethical behavior throughout the district.	
8.14	Fulfills legal and contractual obligations.	
8.15	Applies laws and procedures fairly, wisely, and considerately.	
8.16	Maintains the physical and emotional wellness necessary to meet the responsibilities of the position.	

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	POLITICAL/SOCIAL/CULTURAL CONTEXT: Goal 9	
9.1	Ensures that the environment in which schools operate is influenced on behalf of students and their families.	
9.2	Ensures that communication occurs among the school community concerning trends, issues, and potential changes in the environment in which schools operate.	
9.3	Ensures that there is ongoing dialogue with representatives of diverse community groups.	
9.4	Ensures that the school community works within the framework of policies, laws, and regulations enacted by local, state, and federal authorities.	
9.5	Ensures that lines of communication are developed with decision-makers outside the school community.	
9.6	Promotes and expects a district-based climate of tolerance, acceptance and civility.	
9.7	Establishes a culture that encourages responsible risk-taking while requiring accountability for results.	

Objective Number	Appendix B - Annual Objectives	Rating Out of 5

rs		
	Performance Objective 1: Ensure that there is a continuous improvement plan for student achievement and growth.	
1.1	Ensure the improvement plan is clear and data-based.	
1.2	Examine data, set goals and stay the course or initiate change as necessary.	
1.3	Resources are clearly aligned with improvement plan.	
	Performance Objective 2: Develop a school district strategic plan.	
2.1	Annual and long-range goals, along with measurable objectives and strategies, have been established with input from Board, staff and community members.	
2.2	A district-wide vision has been created with input from Board and staff.	
	Performance Objective 3: Evaluate the organizational structure of the district and reorganize as necessary to achieve maximum effectiveness.	
3.1	The reorganization of personnel and a revised organizational chart has been developed.	
3.2	If necessary, a fiscal review with budgetary recommendations.	
	Performance Objective 4: Develop a comprehensive plan to promote school system and increase parent and community involvement.	

4.1	Promotional tools for the school system have been developed such as blogs, podcasts, videos and brochures.	

	Performance Objective 5: Work with the school board to develop and implement an annual plan for promoting school system and increasing communication and support with the county commission/city council.	
5.1	The board adopts an annual agenda for promotion, which includes activities, which the board and/or the Director will complete during the year. The plan must include activities to build support from the County Commission/City Council.	
	Performance Objective 6: Develop a budget for the school board as outlined in school policies, activities in the school board annual agenda, and guidelines established by the State Department of Education.	
6.1	A budget document has been formulated using procedures required by school board policies, activities in the school board annual agenda, and guidelines established by the State Department of Education.	
	Performance Objective 7: Ensure the Board's annual agenda is developed and implemented.	
7.1	Evidence that annual agenda items referencing the Director of Schools have been completed or are ongoing and nearing completion.	
	Performance Objective 8: Provide and promote activities that give the school board an opportunity to review its effectiveness and improve the relationship between individual school board members, and the school board as a whole with the Director of Schools.	

8.1	Information regarding improvement activities such as workshops, clinics, conventions, board retreats, etc.	
8.2	Information regarding criteria for individual school board member recognition (e.g., Boardsmanship Awards), school board recognition (e.g., Board of Distinction) and the criteria required for school board district and state recognition.	
8.3	A self-evaluation instrument that reviews school board effectiveness and allows for each school board member to make recommendations and suggestions for improvement has been distributed to the Board for their review.	