

**WASHINGTON COUNTY
BOARD OF EDUCATION**

March 21, 2022

5:00 PM

Central Office

- I. Call to Order**
- II. Academics**
 - A. Reading 360**
 - B. Summer School 2022**
 - C. Spring 2022 State Assessments**
 - D. High School Curriculum Website**
- III. Business/Finance**
 - A. ESSER Update**
 - 1. Blackburn, Childress, & Stegall Proposal for pre-monitoring related to ESSER funds; funded by Federal Projects, Fiscal Pre-Monitoring Grant; Line Item 142E72510-399, 3 digit grant code TBD**
 - B. Optional 403(b) Retirement Plan Consolidation, existing employees are not required to change**
 - C. Monthly Financials**
 - D. Purchase Orders**
 - 1. PO 5408 Inspire Business Interiors; Omnia Co-op; Line item 72620499; \$27,538.45; Boones Creek Elementary; District Learning Center-Furniture & Accessories(storage cabinet,shelf kit,desk, bookcase,office desk chair, connecting chairs, stack chairs, desk, standing tables/desk, stools, credenza w/shelf)**
 - 2. PO 34381; American Esoteric Laboratories(COVID testing contracted);Line item 142E72120399940; \$21, 840.00; All schools**
 - 3. PO 34314; Amazon; Line item 93772120599; ESSER 3.0; System-wide; \$42,000.00; Calming Area/Self Regulation Tools(Nursing & Counseling)**
 - E. First Horizon Student Management Module for School Nutrition Department; \$20,386.00; Lene item 143E 73100-399**
- IV. Operations**
 - A. Facilities Update**
 - B. Hot Food Wells Repair at David Crockett High; Sourcewell Contract 091918-TMK; Funded by Dietary Fund Balance; Line item 143E 73100-710; \$18,764.45**
 - C. Items to be declared as surplus and sold on GovDeals**
- V. Student Supports**

- A. Coordinated School Health Activity Bus**
- VI. Superintendent**
 - A. Minutes - March 3, 2022**
 - B. ESSER 1;**
 - C. FY23 General Budget Draft Documents**
- VII. Adjournment**



Academic Department Updates

March 2022

Riley the Raccoon



*Celebrating
Washington County Schools*

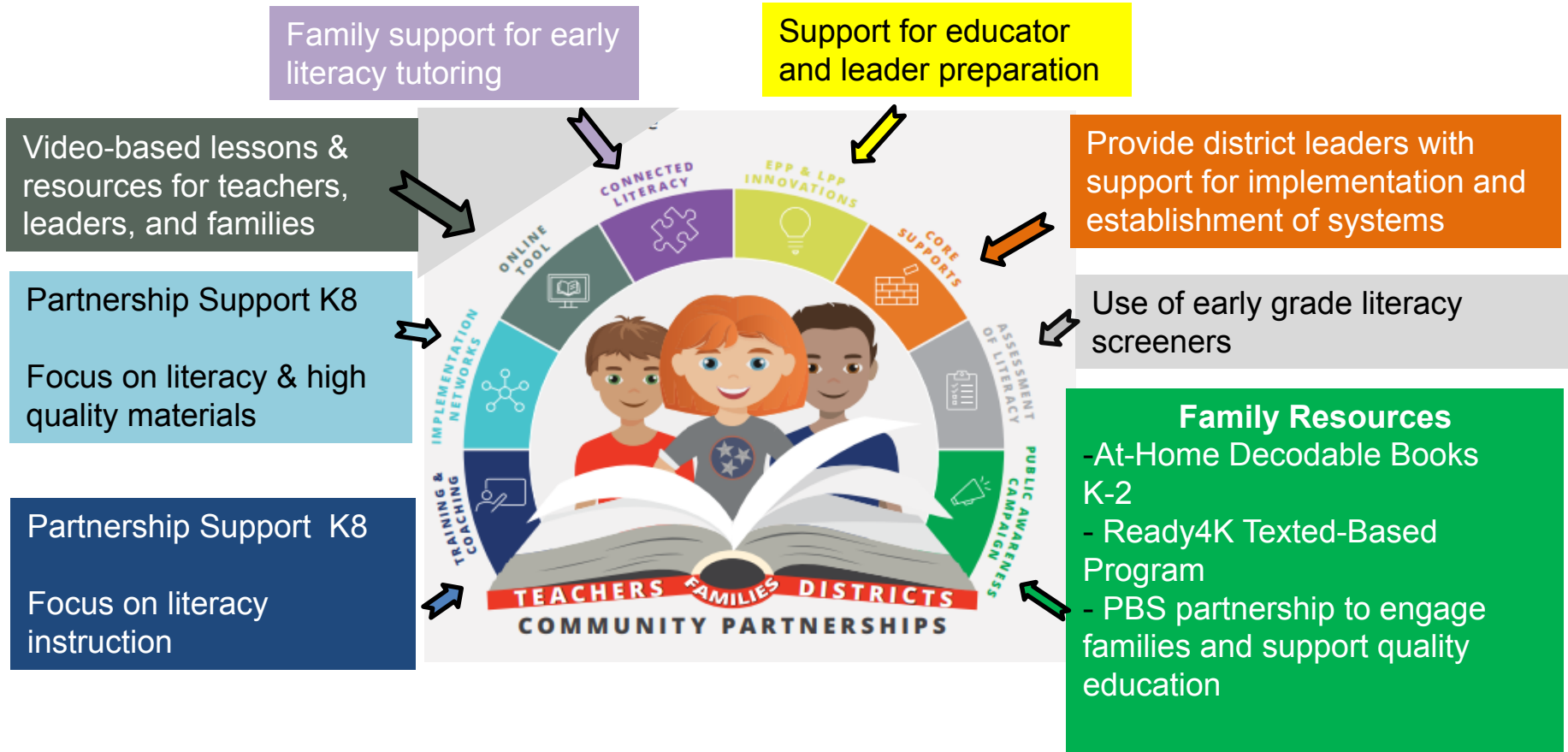


Reading 360° is a **comprehensive** approach that will provide optional grants and resources to help more Tennessee students develop strong phonics-based reading skills by supporting districts, teachers, and families.



"Focusing on Improving Literacy Outcomes for Students"


Reading 360°



Tennessee Student Assessments

1. 3rd – 8th grade testing window is April 19, 2022– May 2, 2022
2. EOC's testing window is April 19, 2022 – May 6, 2022
3. AP testing window is May 2, 2022 – May 13, 2022





Beyond the Path Adventure

~Experience Learning in an Unforgettable Way~

Washington County Schools
Summer Camp 2022

May 31, 2022 – June 27, 2022

Monday – Friday

9:00 am – 3:00 pm

Free Bus Transportation

Free Breakfast and Lunch

Exciting Guest Speakers and Learning Activities!

Upcoming Kindergarten:

*“Setting the **Remarkable** Path”*

Upcoming 1st – 2nd grade:

*“Individualizing **Exceptional** Learning”*

Upcoming 3rd – 5th grade:

*“Preparing for **Extraordinary** Growth”*

Upcoming 6th – 8th grade:

*“Moving towards **Memorable** Education”*



A comprehensive vision
for Tennessee literacy



Washington County
405 W College St
Jonesborough, TN 37659

March 4, 2022

Dear Director of Schools Jerry S. Boyd,

We are writing this letter to honor the focused literacy work your district has engaged in over the past fourteen months. Last summer, Washington County teachers participated in early reading training. This intensive training provided teachers over 60 hours of foundational literacy theory, practice, and application to instructional materials.

With the passage of the Tennessee Literacy Success Act, our state has placed a heightened focus on early literacy. Your district is taking important steps to ensure all children have access to strong foundational skills instruction as well as daily opportunities to engage with grade level texts, both critical components of effective reading instruction. Your involvement and commitment to Reading 360 initiatives equips teachers in your district with instructional materials and training to build proficient readers.

In addition, your district has chosen to engage in components of two literacy networks. The Early Literacy Network is a network of districts who are dedicated to strengthening their foundational skills instruction in grades Pre-K through second. Your participation in the components of the Early Literacy Network provides additional support with deep implementation of foundational literacy skills. Your district has also chosen to participate in the Literacy Implementation Network. This network of 47 districts provides support with HQIM implementation through a collaborative structure in which districts learn and grow together.

The Tennessee Department of Education acknowledges your district's dedication and is recognizing you as a Reading 360 District. You will be receiving a banner in honor of this designation over the next week. We hope you will display this banner proudly in your district. We encourage you to take a photo and share with the department. We will be celebrating all Reading 360 districts throughout the month of March, deemed statewide literacy month by Governor Lee.

We are truly proud of the commitment to literacy and changing opportunities for the children in your district.

Sincerely,

Penny Schwinn
Commissioner of Education

March 10, 2022

Mr. Jason Day, Chair
Mr. Jerry Boyd, Superintendent of Schools,
Mr. Brad Hale, Chief Financial Officer, and the
Washington County, TN Board of Education
405 W College Street
Jonesborough, TN 37659

Blackburn, Childers and Steagall, PLC is pleased to propose on providing the Washington County, TN Board of Education with various assistance with pre-monitoring preparation with policies and procedures related to ESSER 1.0, ESSER 2.0 and ESSER.3.0 funds.

Suggested assistance from BCS include:

- Research assistance related to allowed costs and expenses of ESSER funds
- Examine equipment management requirements per ESSER and Uniform Guidance requirements
- Testing of compliance with Davis-Bacon Act specific to construction contracts
- Examine current written policies, processes and internal control procedures specific to accounting for ESSER funds and reporting, including retention of records and documents
- Testing of internal controls, including allowable costs, compliance with procurement policies specific to use of ESSER funds
- Examining equipment management requirements for adherence to ESSER and Uniform Guidance requirements
- Other assistance that the Director of Schools, Federal Projects Directors and/or Director of Finance may request and BCS agrees to, specific to ESSER funds

Given the current nature of the grant funds that extend to June 30, 2024, this agreement for fiscal pre-monitoring support would conclude at June 30, 2024. Our fees will not exceed \$46,200 for these services. If additional services are requested, we would propose an additional fee at that time.

Also, given the nature of changes to these federal funds and given the likelihood the federal and/or state agencies, including the Tennessee Comptroller's office, Department of Education and State of Tennessee Department of Education may provide additional recommendations or guidance, we will discuss any such changes with you at that time. Depending upon the nature of such revisions, we would discuss any additional testing, procedures and fees with the Director of Schools and/or the Director of Finance. Our procedures will be guided in part from information from the Tennessee Department of Education, Tennessee Comptroller's Office and the Office of Management and Budget Compliance Supplement.

These services will not constitute an external audit or review and we will not express an opinion or any form of assurance on them. Please note that our engagement cannot be relied on to disclose errors, fraud, or illegal acts that may exist. However, we will inform you of any such matters that come to our attention.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

We appreciate the opportunity to be of service to the Washington County, TN Board of Education and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Very truly yours,

BLACKBURN, CHILDERS & STEAGALL, PLC



Melissa Stegall-Jones, CPA, CICA
Member of the Firm

RESPONSE:

This letter correctly sets forth the understanding of the Washington County, TN Board of Education.

By: _____

Title: _____

Date: _____



Making a change to the Washington County Schools 403(b) retirement plan requires careful thought and consideration. As members of the board, you are entrusted to balance the best interests of both the school district and its employees.

A preliminary review of the plan shows that employees of Washington County Schools are participating at a far lower rate (15%) than the national average for school district employees (27%)¹. These numbers indicate that there is a lot that can be done to help our employees along the path towards a secure retirement.

While offering choice in retirement plans for public K-12 schools has been the long-standing norm, behavioral finance has concluded that too many choices lead to confusion, uncertainty, and ultimately immobilization where no action is taken. Our faculty and staff are being underserved in our current arrangement.

Consolidating our current offerings can help eliminate employee confusion, increase employee participation rates, improve the likelihood of a successful retirement, and potentially reduce our overall plan and administrative costs.

For a multitude of reasons, I ask the board to consider removing our existing 403(b) providers and replace them with a single provider.

1. <https://www.plansponsor.com/k-12-school-districts-employees-confused-retirement-benefits/#:~:text=Separate%20CRR%20research%20has%20found,us%20to%20do%20our%20study.>

Benefit for Employees

- Utilizing a single vendor will reduce confusion for employees regarding their benefits.
- Provides a single contact point for questions about benefits and options.
- Employees receive resources to help reach their goals and education about their options. Not “selling” one plan over another.
- Reduced Costs: Combining assets generally leads to a reduction in cost, which directly impacts the participant’s account balance.
- Easy access to account information-all assets (Roth and Traditional) and any transferred accounts on one statement/website
- Tools, podcasts, calculators, and guidance that is focused on participants being able to successfully retire
- Award winning education and communication program

Benefits for the Community

- Improved benefits package helps the community attract and retain the best employees.
- Increased participation and employee understanding of benefits allows workers to retire at their preferred retirement age with less reliance on government programs.
- Reduced Costs: Employees who are unable to retire comfortably may increase staffing and health insurance premium costs for the community.
- Increased perception among the community that the county is competitive and works to provide the best benefits package for employees.
- A customized website where the district can include targeted messaging allowing the 403(b) to properly be positioned as a WCDE benefit
- Opportunity for improved recruiting of new faculty and staff to the area.

Benefits the Board and Administration

- Eliminates the need to work with a Third-Party Administrator (TPA) for contribution remittance, plan document/compliance, benefit processing
- 360° payroll integration option
- Single 403(b) vendor contract eliminating confusion for staff and faculty
- Access to plan information in a single site-not reliant on TPA to consolidate reporting
- Ease of oversight to ensure plan and operational compliance
- Favorable pricing, access to modernized contracts, and investment transparency

Why OneAmerica

- Existing Employee Benefits relationship
- Niche market provider servicing school retirement plans since 1963
- Rated #1 in Customer Service for public school retirement plans 13 of last 15 years
- Service and relationship driven approach-single point of contact with specialization in 403(b) plans
- Local relationship management and education team
- Local and 24 hour on-call representatives to assist with employee needs and goals

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

Purchase Order **№ 5408**

Date Issued

Appropriation No. **72620499**

Dept. **mtnce**

School **BCE**

PURCHASE ORDER

TO
Inspire Business Interiors

NOTICE TO VENDOR

1. Purchase order **MUST** bear two signatures in order to be valid.
2. Purchase order number **MUST** appear on all invoices submitted for payment.
3. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education
 405 West College Street
 Jonesborough, TN 37659
 Telephone (423) 753-1105

Deliver to **Boones Creek Elementary School**

Address

Via

Articles on this order must be charged to account of

ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
(Unless otherwise stated all prices F.O.B. Destination)				
District Learning Center - Furniture & Accessories -				
* OMNIA PARTNERS COOPERATIVE PRICING	R191804	*		
GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				\$27,538.⁴⁵

SUBJECT TO THE FOLLOWING CONDITIONS

1. All packages, cartons or other containers must be plainly marked with the purchase order number.
2. The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
3. Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
4. Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
5. The county is not liable for Federal excise tax or state sales tax.
6. Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent

141E 72620-499



725 W Walnut St
 Johnson City, TN 37604
 Tel: (423) 282-5400 Fax: (423) 282-6542
 www.inspirebusinessinteriors.com

**Washington County
 Schools**






District Learning Center







Quote Number:







Date: 2/28/2022
Valid Until: 2/28/2022
Rep: Tracy Johnson
 Principal

Jarrold Adams
 Chief Operations Officer
 Washington County Schools
 405 W. College Street
 Jonesborough, TN 37659
 United States
 423-753-1100

Warehouse Central
 Warehouse Central
 310 Lafe Cox Drive
 Johnson City, TN 37604
 United States

Part Number	Qty	Sell	Ext Sell
 HLSC36T-2D Cred Ht 24Dx36Wx29.5H Casters 2-12"Col Doors T-Mld .C Caster: Standard .B9 Laminate: Silver Mesh \$(P1) P1 Paint Opts .S Charcoal	1	\$803.25	\$803.25
 HLSA-SK1220T Laminate Shelf Kit 24"Dx12"W 2 per kit .LOFT LAM: Loft	1	\$153.90	\$153.90
 HLT2460T-L3 24Dx60Wx30H Single Ped LH B/B/F Storage Lam Top .C Caster: Standard .B9 Laminate: Silver Mesh \$(P1) P1 Paint Opts .S Charcoal	1	\$1,058.40	\$1,058.40
 HS72ABC Brigade Bookcase 5-Shelf 12-5/8D x 34-1/2W x 71H \$(P1) P1 Paint Opts .S Charcoal	2	\$297.35	\$594.70
 HCLQT HON Cliq Task Chair .W0 Weight Activated .TC2 Task Cylinder .F Fixed .S Black All-Surface Caster .IM 4-Way Black \$(2) Grade 2 Uph .PNS Appoint 017 Color: Dark Pewter .NL No Lumbar .SB Standard Base .T Black	1	\$325.35	\$325.35

Part Number		Qty	Sell	Ext Sell
 HFLCC1DF	Flock Modular Corner Chair, Dual Fabric	4	\$876.15	\$3,504.60
.L	Standard Leg PR8 or P7A FRM			
\$(2)	Gr 2 UPH			
.PNS	Appoint			
017	Color: Dark Pewter			
\$(1)	Gr 1 UPH			
.NR	Inertia			
82	COLOR: Lime			
.PR8	Silver Texture			
HFLGANG	Flock Ganging Bracket	10	\$19.35	\$193.50
				
 HFLMC1DF	Dual Fabric Modular Chair	8	\$751.05	\$6,008.40
.L	Standard Leg PR8 or P7A FRM			
\$(2)	Gr 2 UPH			
.PNS	Appoint			
017	Color: Dark Pewter			
\$(1)	Gr 1 UPH			
.NR	Inertia			
82	COLOR: Lime			
.PR8	Silver Texture			
 HMG2	Motivate 4-Leg Stack Chair-Uph Seat-Set/2	5	\$360.90	\$1,804.50
.N	Arm: No Arm			
.E	Standard Nylon Glide			
.ON	Onyx			
\$(1)	Gr 1 UPH			
.APX	Fab: Apex			
23	COLOR: Pumice			
.BLCK	FRAME: Black			
 HBSD-RBN2231	Build 22x31 Ribbon Desk	10	\$188.10	\$1,881.00
.N	No Grommets			
\$(L1STD)	Grd L1 Standard Laminates			
.B9	LAM: Silver Mesh			
.S	Charcoal			
\$(P1)	P1 Paint Opts			
.P	Black			
 HCT42MX	Arrange Cafe Height X-base for 36" Surfaces	1	\$352.80	\$352.80
\$(P1)	P1 Paint Opts			
.P7A	Textured Charcoal			

Part Number		Qty	Sell	Ext Sell
 HCTSFT36		1	\$205.20	\$205.20
	Arrange Table 36" Soft Square Top			
	.N No Grommet			
	\$(L1STD) Grd L1 Standard Laminates			
	.LSA1 Sterling Ash			
	.SA Sterling Ash			
 HCWPT		8	\$177.75	\$1,422.00
	15" x 17" Personal Table			
	\$(L1STD) Grd L1 Standard Laminate			
	.B9 LAM: Silver Mesh			
	.S EDGE: Charcoal			
	\$(P1) P1 Paint Opts			
	.P7A Textured Charcoal			
 HTLC4260HCTP		2	\$686.25	\$1,372.50
	Preside 42x60 Stdng Collab Tbl w/Part Mod			
	.N No Grommets			
	\$(L1STD) Gr L1 Standard Laminates			
	.LSA1 Sterling Ash			
	\$(L1STD) Gr L1 Standard Laminates			
	.LSA1 Sterling Ash			
	\$(L2STD) Gr L2 Standard Laminates			
	.LSW1 LAM: Skyline Walnut			
	.SW Skyline Walnut			
 HTLCRED57S		1	\$1,329.75	\$1,329.75
	Preside 20x57 36H Hospitality Credenza w/Shelf			
	\$(L1STD) Gr L1 Standard Laminates			
	.LSA1 Sterling Ash			
	.SA Sterling Ash			
	\$(L1STD) Gr L1 Standard Laminates			
	.LSA1 Sterling Ash			
	.3 Pull:Rounded SquareMatteChrome			
	.N No Cutout			
	\$(L1STD) Gr L1 Standard Laminates			
	.LSA1 Sterling Ash			
 MFIBSTTUBBU		8	\$481.25	\$3,850.00
	Fiber Bar Stool, 29-1/2" with Backrest, Tube Base, Upholstered S			
	GREY BASE: Grey			
	(M156) FABRIC: Remix (A)			
	M156733 COL: 733			
 MFIBSTTUBBU		4	\$419.65	\$1,678.60
	Fiber Bar Stool, 29-1/2", Tube Base, Upholstered Shell			
	GREY BASE: Grey			
	(M156) FABRIC: Remix (A)			
	M156733 COL: 733			

Part Number	Qty	Sell	Ext Sell
INSTALL Delivery & Installation	1	\$1,000.00	\$1,000.00

Total: \$27,538.45

Approved By: 
 Name
COO
 Title

Date: 3/4/2022
 PO: _____

Notes:

Pricing does not include sales tax. Freight, if any, will be added at the time of invoice. A signature is needed to proceed with order.
 Payment terms: 50% Deposit Upon Order, Net 20 Upon Final Invoice

Terms:

Client agrees that the list of items contained herein has been reviewed and accurately sets forth the items to be purchased. The client acknowledges and agrees that the items to be purchased are made to order and may not be returned and that the purchase of the items is final. The client agrees to pay the purchase price according to net 20 days payment terms.

Any unpaid balance shall accrue interest of 1 1/2% per month. Buyer agrees to pay the balance, as extended, together with all cost of collections including reasonable attorneys fees and court costs if collection by law or by an attorney at law is necessary.

PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION

FEDERAL PROJECTS FUND
 PURCHASE ORDER

Purchase Order **34381**

Date Issued **3-14-22**

Appropriation No. **142E 72120 399940**

Dept. **(CSH) Coordinated School Health**
 School **All schools**

TO **American Esoteric Laboratories**
7501 Strawberry Plain Pike
Knoxville TN 37924

Deliver to **Washington County Schools**

Address **405 West College St**

Via **Jonesborough TN 37659** on or before

Articles on this order must be charged to account of **(All schools being served)**

NOTICE TO VENDOR

1. Purchase order number **MUST** appear on all invoices submitted for payment.

2. Mail **TWO** copies of your invoice promptly to:

Washington County Board of Education

405 West College Street

Jonesborough, Tennessee 37659

Telephone (423) 753-1105

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	(Unless otherwise stated all prices F.O.B. Destination)				
	DCHS				980-
	DBHS				3010-
	JMS				490-
	WVES				2870-
	SSES				3080-
	SCES				630-
	RVES				1330-
	LAMAR				700-
	JES				2660-
	GRAY				1190-
	GVES				3150-
	FBES				420-
	BCE				1330-
	* Covid Testing (Contracted)				
	GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				21,840-

SUBJECT TO THE FOLLOWING CONDITIONS

- All packages, cartons or other containers must be plainly marked with the purchase order number.
- The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
- Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
- No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
- Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
- The county is not liable for Federal excise tax or state sales tax.
- Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY

There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Authorized Signature

APPROVED:

Purchasing Agent

IN

BOONES CREEK ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092948-202202-0
PO #: FX2948

ACCOUNT 5092948
P2948

PAGE: 3

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	980.00	0.00	0.00	980.00
202202-0	350.00	0.00	0.00	350.00
TOTAL	1330.00	0.00	0.00	1330.00

AMOUNT PAID

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

FALL BRANCH ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092949-202202-0
PO #: PX2949

ACCOUNT 5092949
P2949

PAGE: 3

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	280.00	0.00	0.00	280.00
202202-0	140.00	0.00	0.00	140.00
TOTAL	420.00	0.00	0.00	420.00

AMOUNT PAID

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

GRANDVIEW ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092950-202202-0
PO #: PX2950

ACCOUNT 5092950
P2950

PAGE: 4

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	2170.00	0.00	0.00	2170.00
202202-0	980.00	0.00	0.00	980.00
TOTAL	3150.00	0.00	0.00	3150.00

AMOUNT PAID

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

GRAY ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092951-202202-0
PO #: PX2951

ACCOUNT 5092951
P2951

PAGE: 3

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	980.00	0.00	0.00	980.00
202202-0	210.00	0.00	0.00	210.00
TOTAL	1190.00	0.00	0.00	1190.00

AMOUNT PAID _____

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

JONESBOROUGH ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092952-202202-0
PO #: PX2952

ACCOUNT 5092952
P2952

PAGE: 3

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	1890.00	0.00	0.00	1890.00
202202-0	770.00	0.00	0.00	770.00
TOTAL	2660.00	0.00	0.00	2660.00

AMOUNT PAID _____

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

LAMAR ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092953-202202-0
PO #: PX2953

ACCOUNT 5092953
P2953

PAGE: 3

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	490.00	0.00	0.00	490.00
202202-0	210.00	0.00	0.00	210.00
TOTAL	700.00	0.00	0.00	700.00

AMOUNT PAID

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

RIDGEVIEW ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092954-202202-0
PO #: PX2954

ACCOUNT 5092954
P2954

PAGE: 4

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	140.00	0.00	0.00	140.00
202202-0	1190.00	0.00	0.00	1190.00
TOTAL	1330.00	0.00	0.00	1330.00

AMOUNT PAID

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

SOUTH CENTRAL ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092955-202201-0
PO #: PX2955

ACCOUNT 5092955
P2955

PAGE: 3

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	630.00	0.00	0.00	630.00
TOTAL	630.00	0.00	0.00	630.00

AMOUNT PAID _____

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

SULPHUR SPRINGS ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092956-202202-0
PO #: PX2956

ACCOUNT 5092956
P2956

PAGE: 3

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	1260.00	0.00	0.00	1260.00
202202-0	1820.00	0.00	0.00	1820.00
TOTAL	3080.00	0.00	0.00	3080.00

AMOUNT PAID _____

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

WEST VIEW ELEMENTARY
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092957-202202-0
PO #: PX2957

ACCOUNT 5092957
P2957

PAGE: 4

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	1050.00	0.00	0.00	1050.00
202202-0	1820.00	0.00	0.00	1820.00
TOTAL	2870.00	0.00	0.00	2870.00

AMOUNT PAID

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

JONESBOROUGH MIDDLE SCHOOL
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092958-202202-0
PO #: PX2958

ACCOUNT 5092958
P2958

PAGE: 3

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	280.00	0.00	0.00	280.00
202202-0	210.00	0.00	0.00	210.00
TOTAL	490.00	0.00	0.00	490.00

AMOUNT PAID

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

IN

DANIEL BOONE HIGH SCHOOL
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092959-202202-0
PO #: PX2959

ACCOUNT 5092959
P2959

PAGE: 4

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	1470.00	0.00	0.00	1470.00
202202-0	1540.00	0.00	0.00	1540.00
TOTAL	3010.00	0.00	0.00	3010.00

AMOUNT PAID

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

DAVID CROCKETT HIGH SCHOOL
WASHINGTON CO BOARD OF EDUCATION
ATTN: KELLY WAGNER
405 WEST COLLEGE STREET
JONESBOROUGH, TN 37659

AMERICAN ESOTERIC LABORATORIES
P O BOX 144225
AUSTIN, TX 78714-4225
9014058200
OUT OF MEMPHIS: 800-249-6856
STATEMENT DATE 02/28/2022
INVOICE #: 5092960-202202-0
PO #: PX2960

ACCOUNT 5092960
P2960

PAGE: 2

PATIENT NAME	MIS INFO	REFERRING PHY	DATE	DESCRIPTION	CHG/CREDIT
DATE OF BIRTH	MEMBER ID	ACCESSION #	CPT #		

ACCOUNT SUMMARY

INVOICE	ORIGINAL BALANCE	ADJUSTMENTS	PAYMENTS	CURRENT BALANCE
202201-0	560.00	0.00	0.00	560.00
202202-0	420.00	0.00	0.00	420.00
TOTAL	980.00	0.00	0.00	980.00

AMOUNT PAID _____

* PLEASE RETURN ONE PAGE WITH YOUR REMITTANCE *****
A SECOND COPY IS PROVIDED FOR YOUR RECORDS

TO PAY YOUR BILL ONLINE GO TO: www.ael.com/paybill

**PURCHASING DEPARTMENT
WASHINGTON COUNTY BOARD OF EDUCATION**

FEDERAL PROJECTS FUND
PURCHASE ORDER

Purchase Order **34314**
 Date issued **3/11/2022**
 Appropriation No. **937 72120 599**
 Dept. **CSH**
 School **SW - Wagner**

TO **Amazon**

Deliver to **Meagan Meade / Kelly Wagner**
 Address **Midway**
3519 W Walnut St
 Via **Johnson City, TN 37604**

NOTICE TO VENDOR
 1. Purchase order number **MUST** appear on all invoices submitted for payment.
 2. Mail **TWO** copies of your invoice promptly to:
Washington County Board of Education
405 West College Street
Jonesborough, Tennessee 37659
 Telephone (423) 753-1105

on or before

ESSER 3.0

Articles on this order must be charged to account of

ITEM NO.	ARTICLES OR SERVICES	CODE	QUANTITY & UNIT	UNIT PRICE	TOTAL
	(Unless otherwise stated all prices F.O.B. Destination) Calming Area / Self Regulation Tools Nursing + Counseling Please see attached Requests				42,000. ⁰⁰
	* Do Not Exceed *				
	GRAND TOTAL - INCLUDING ALL ATTACHED PAGES				42,000. ⁰⁰

SUBJECT TO THE FOLLOWING CONDITIONS

- All packages, cartons or other containers must be plainly marked with the purchase order number.
- The right is reserved to purchase in the open market and to charge the difference to the Vendor in the event that deliveries are not made at the time specified in the bid and on this order.
- Whenever a delivery is rejected, the Vendor shall be notified and be given the reason for the rejection. All rejected deliveries shall be held at the Vendor's risk and he shall bear the expense of removal.
- No changes in or cancellations of this purchase order shall be recognized by the Vendor unless authorized by special form issued by the Purchasing Agent.
- Acceptance of this order includes acceptance of all terms, prices, delivery, instructions, specifications and conditions stated.
- The county is not liable for Federal excise tax or state sales tax.
- Each shipment and/or each purchase order should be covered by separate invoice.

IMPORTANT: INVOICES AND PACKAGES MUST BEAR PURCHASE ORDER NUMBER

VENDOR'S COPY	There is an otherwise unincumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.	APPROVED:
	_____ Authorized Signature	_____ Purchasing Agent



Recommended Hardware Specifications

Updated 03.25.2021

Recommended Hardware Specifications

Operating Systems

Approved Operating Systems with the latest Service Packs (64 bit ONLY):

- Win 10\ Server 2012\Server 2012 R2\ Server 2014\ Server 2016
- Vertical Market – Must be on 9.0.1207 or higher

SQL Versions

Supported versions include standard and express:

- SQL 2016
- SQL2017
- SQL 2017 Express
- SQL 2019
- OneSource – Prior to upgrading to or installing SQL 2016\2017, make sure you are running 2018.1.194.0 or higher.

K12 (OneSource)	Server - Physical (Application & Database together)				Server - Virtual (Application & Database together)				Work Stations (Manager\Cashier\Netsetup)
	# of Sites	1 – 50	50 – 100	100 – 150	150 - 200	1 – 50	50 – 100	100 – 150	150 – 200
RAM	16 GB	32 GB	48 GB	64 GB	Same as Physical				8 GB
Hard Disk Space	2 x 500GB Raid 1 15,000 RPM	2 x 1TB Raid 1 7,200 RPM	3 x 1TB Raid 5 7,200 RPM	4 x 1TB Raid 5 7,200 RPM	500 GB	1TB	2 x 1TB	3 x 1TB	256 GB SSD
Processor	Intel Xeon 6 Core	Intel Xeon 8 core	Intel Xeon 10 Core	Intel Xeon 12 Core	*Same as Physical				i5 or above 2.0 GHZ or above
USB Ports	N/A	N/A	N/A		N/A				5
Notes	<ul style="list-style-type: none"> • Must install latest approved SQL Express version on workstations for Windows 8 & Windows 10 before installing OneSource. • *In VMware there are Virtual Sockets and Virtual CPUs. A socket would be a "Processor" & CPU would be a "Core". So if you had 2 sockets with 4 cores on them you would have 8 CPUs. • 100+ sites; call to discuss 								

Health Care (All Brands)	Server	Stand Alone	Work Stations
RAM	16 GB	8 GB	8 GB
Hard Disk Space	2 x 500GB \ Raid 1 \ 10,000 RPM	256 GB SSD	256 GB SSD
Processor	Intel Xeon \ 6 Core	i5 or above \ 2.0 GHZ or above	i5 or above \ 2.0 GHZ or above
USB Ports	N/A	5 -7	5 -7
Notes			

SaaS Cloud Solution (HST)	Server	Work Stations
RAM	N/A – Hosted by Horizon	8 GB
Hard Disk Space		256 GB SSD
Processor		i5 or above \ 2.0 GHZ or above
USB Ports		5
Notes	<ul style="list-style-type: none"> • Minimum 800 x 600 screen resolution for POS \ 1024 x 768 for Website • Absolutely no ATOM or CELERON processor • Google Chrome is recommended; also works with Microsoft Edge, Apple Safari, and Mozilla Firefox. <ul style="list-style-type: none"> ○ May not function with beta or pre-release versions; use the latest commercial version for the best experience. • Some functionality may not be available in mobile browsers • Internet connectivity required at all workstations and terminals 	

Tablets (Across All Products)	Workstations
RAM	4 GB
Hard Disk Space	256 GB SSD
Processor	i5 or above \ 2.0 GHZ or above
USB Ports	1

Proposal Estimate for Washington County Schools



Authored by: Donald May

Title: Sr Account Manager

Date: 3/18/2022



Executive Summary

Today, it's critical for school nutrition programs to partner with a technology company equipped to not only meet the many challenges the foodservice industry presents, but also help you achieve your strategic vision for the future.

Horizon Software is a proud School Nutrition Association Patron member with nearly 30 years as a market leader in K-12 software. Our technology provides school districts with unparalleled convenience, savings, and security. We ensure all our solutions comply with USDA and state agency requirements. That's why we're trusted to serve more than 5 million students every day, in addition to our 2 million registered MyPaymentsPlus users.

Along with serving safe, nutritious meals, your school nutrition program must also provide accurate accountability for program spending and control food and labor costs. Horizon's solutions make it easier for your staff to meet these demands, so you can focus on serving students. Our easy-to-use system has helped school districts across the nation lower their food costs by up to 15% while also reducing cash handling, resulting in expedited serving lines and better accountability.

Proven Track Record of Successful Implementations

Horizon Software is excited to partner with your school district. Based on our conversations and a review of your questions and current operations, we're confident we can provide your district with reliable solutions that will allow you to operate your programs more effectively and efficiently. Horizon Software has extensive K-12 industry experience and a proven track record of successfully developing and implementing technology in schools, partnering with 25 of the top 100 largest school districts in the United States.

Innovative POS System to Improve Speed of Service

Horizon School Technology (HST) is our proven cloud-enabled solution that was designed specifically for school nutrition operations. Created in collaboration with the foodservice industry's leading POS user-experience expert and our very own school nutrition customers, HST offers cutting-edge web technology and intuitive, user-friendly features that simplify and streamline your operations and accountability. HST is a hosted, cloud-based Software-as-a-Service (SaaS) platform that removes the need for your IT staff to handle server maintenance, backups, and upgrades.

Action Plan

Below is a representation of the typical steps we have worked through with our clients on hundreds of successful implementations over the years. We continuously adjust and refine the timeline to allow for various unique nuances we come across.

ACTION PLAN FOR MASON CITY SCHOOLS			
Step	Timing	Responsibility	Stage
Solution presentation/demo	March	Horizon	Complete
Finalize proposal; provide contract docs	April	Horizon	TBD
Board approval (if required)	April	District	TBD
Submit order documents: customer information, signed contract, purchase order	April	District	TBD
Project kick-off call	April	Horizon & District	TBD
Remote implementation	TBD	Horizon & District	TBD
System go-live	July	Horizon & District	TBD

Pricing Information

Below is the estimated investment in HST licensing for this project as currently planned.

HORIZON SCHOOL TECHNOLOGY (HST) ANNUAL SUBSCRIPTION	\$ 15,260
--	------------------

HST Front of House (Bundle POS and Online Apps) for 14 sites (unlimited lines)

IMPLEMENTATION AND TRAINING	\$ 6,286
------------------------------------	-----------------

HST setup and integration for FOH
 Central office training – community and applications
 Line setup assistance for 14 sites
 Cashier/manager training (2 class/15 per class)
 Remote go-live readiness and support (2-day)
 1 Year subscription “E-Learning” (5-Users)

*Note: If onsite services are preferred, all travel expenses associated with onsite services will be invoiced at actual cost as they are incurred. Horizon will exercise good faith to minimize all travel costs. **Implementation and Training is quoted following our “standard” package. Should the district choose to customize the offering above, costs may change accordingly***

PROPOSED SOLUTION SUBTOTAL	\$ 21,546
ANNUAL DISCOUNT *APPLIES TO ANNUAL SUBSCRIPTION	\$ 1,160
PROPOSED SOLUTION TOTAL YEAR 1	\$ 20,386

Optional Hardware: Each pricing (S/H not included)

15” Touchscreen POS Terminal	\$1,925.00
Horizon USB scan pad with tactile keyboard and 3-year warranty	\$ 395.00
Bluetooth handheld scanner	\$ 475.00
Countertop 2D scanner	\$ 360.00
Credit Card reader	\$ 295.00

To proceed, please contact me by email (DMay@horizonsoftware.com), and I will provide the final quote and agreement for signature.

Thank you for the opportunity to continue and expand our partnership. We look forward to getting started.

Respectfully,
 Donald May – Sr Account Manager
 Horizon Software

Reasons for First Horizons Student Module Upgrade for School Nutrition

List of benefits included but not limited to;

- Web based program.
- Real time updates.
- My payments plus deposits posted immediately.
- Card payments at registers
- Ability to scan barcodes instead of kids using pin codes. Will allow kids to move more quickly through the lines.
- Removes the need for the server. No more remoting into machines from the Central office.
- Advanced Functions.

FACILITIES UPDATE

March, 2022

- Reroof at DBHS is complete. In the process of removing left over material and debris. Soffit material at the auxiliary gym is back ordered 4 or 5 weeks.
- I have not yet accepted the awning replacement at Lamar. I will confer with COO on next step. This could include securing another vendor to complete or repair the job.
- Status of lighting replacement by Excel Energy Group; Completion of the project is anticipated for the 27th. I must say this has been a very smooth and trouble free project.
- Practice football field at DCHS is in process. Some of the dirt from turf installation will be utilized to fill in for practice area.
- The Lewis Group will working up new cost estimate for DCHS culinary arts department.
- ESG is in process of manning the HVAC system pump install at Boone. Pumps should be delivered this week and control wires will begin being pulled throughout the buildings.
- Installation of turf will begin March 21st weather permitting. High School football fields will be out of service beginning March 21st.
- DBHS kitchen specifications are nearly complete and will be let for bid.
- DCHS backordered kitchen equipment will be installed the week of March 25th.
- Purchase order has been issued for sound boards at Lamar. I haven't been made aware of shipping date.
- Shampoo chairs at DBHS Cosmetology Dept. are installed.
- System wide installation of 40 bottle fill stations will be done as time is available for the plumbers.



Quote

03/07/2022

To:
Dr. Jarrod Adams

Project:
Washington County Schools -- Hot Wells
ACCT # 33176
Jonesborough, TN

From:
Strategic Equipment, Inc.
Kevin Horne
3011 Industrial Parkway East
Knoxville, TN 37921
(865) 637-2525
Cell (423) 534-3402

Job Reference Number: 32204

Thank you for allowing TriMark the opportunity to provide pricing. Please be aware in these very unstable markets manufacturers are experiencing delays, pricing increases and additional freight surcharges. As such, quotes will remain in effect for 10 days. Once the quote becomes an order, we will confirm final pricing and approximate ship dates. We apologize for the inconvenience.

Item	Qty	Description	Sell	Sell Total
1 DAVID CROCKETT HIGH SCHOOL				
1.1	10 ea	HOT FOOD WELL UNIT, DROP-IN, ELECTRIC Wells Model No. MOD-100TD Food Warmer, top-mount, drop-in, electric, (1) 12" x 20" opening with drain, wet/dry operation, thermostatic controls, 5-7/8" x 6-1/4" control panel, stainless steel interior, insulated aluminized steel housing, NSF, UL	\$619.19	\$6,191.90
	10 ea	1 year parts & labor warranty, standard		
	10 ea	Note: Must specify voltage and phase		
	10 ea	208/240v/60/1-ph, 1.24/1.65 kW		
			ITEM TOTAL:	\$6,191.90
2.2	1 ea	INSTALLATION Custom Model No. CUSTOM Field labor to change out 10ea heated drop in units at Boone or Crockett High Schools	\$2,716.30	\$2,716.30
			ITEM TOTAL:	\$2,716.30
3 DANIEL BOONE HIGH SCHOOL				
4	11 ea	HOT FOOD WELL UNIT, DROP-IN, ELECTRIC Wells Model No. MOD-100TD Food Warmer, top-mount, drop-in, electric, (1) 12" x 20" opening with drain, wet/dry operation, thermostatic controls, 5-7/8" x 6-1/4" control panel, stainless steel interior, insulated aluminized steel housing, NSF, UL	\$619.19	\$6,811.09
	11 ea	1 year parts & labor warranty, standard		
	11 ea	Note: Must specify voltage and phase		
	11 ea	208/240v/60/1-ph, 1.24/1.65 kW		
			ITEM TOTAL:	\$6,811.09
5.2	1 ea	INSTALLATION Custom Model No. CUSTOM Field labor to change out 10ea heated drop in units at Boone or Crockett High Schools	\$2,716.30	\$2,716.30
			ITEM TOTAL:	\$2,716.30
			Merchandise	\$18,435.59
			Freight	\$328.86
			Total	\$18,764.45

Pricing per Sourcewell Contract # 091918-TMK

This Quote shall be subject to TriMark's Terms of Sale <http://www.trimarkusa.com/SiteMedia/SiteResources/Terms/TriMark-Terms-and-Conditions-of-Sale.pdf> , which are incorporated herein by reference and shall govern. The parties specifically agree that no signature shall be required in order for this Quote or its applicable terms and conditions to be deemed legally binding and enforceable on Customer where the intent to be so bound can be inferred (including by acceptance or retention of products or services), notwithstanding contrary requirements under any law.

Regulated by The Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599, www.tdlr.texas.gov
AUSTIN: TACLB52729R / BEAUMONT: TACLA35912C / DALLAS: TALCB16860C
HOUSTON: TACLB27580R

I understand, agree to and accept the above terms and conditions.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$18,764.45



David Crockett

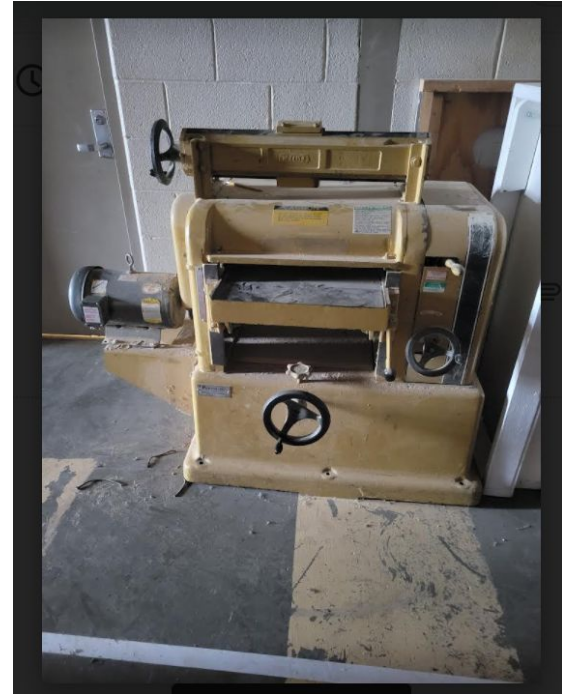
Surplus items

Table Saw



Wood Planer

*Missing starter button



BENCH GRINDER

*Needs plug for power



Sheet Stapler??



Drill Press

*Needs plug for power



MOBILE WATERBORNE CURING SOLUTION

Missing power cord



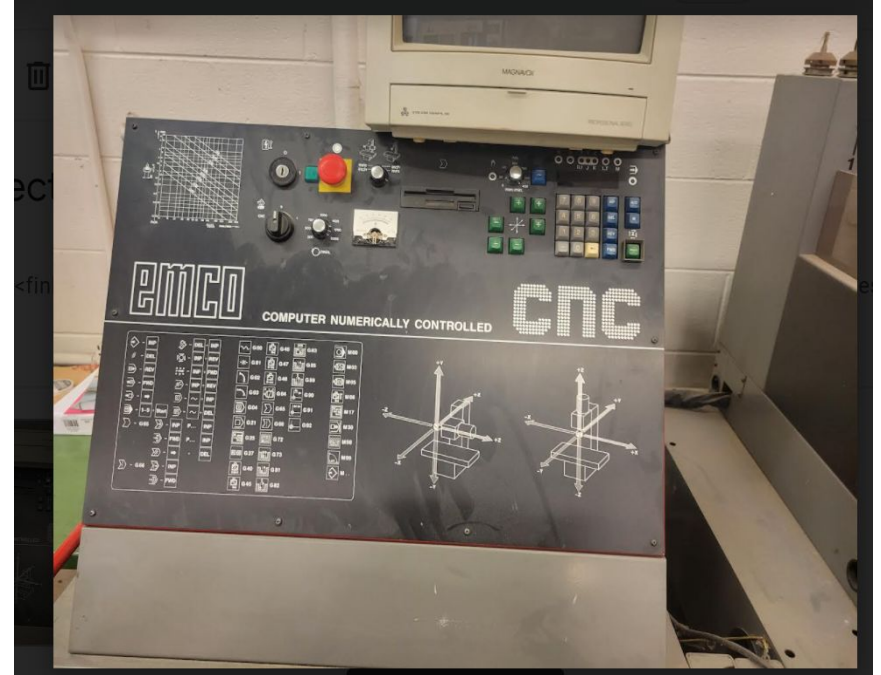
Daniel Boone

Surplus Items

Plasma cutter- not operable



CNC Router- Doesn't work



Coordinated School Health Activity Bus

SY 2022-2023

Overview

Coordinated School Health (CSH) would like to convert a retired school bus into a rolling asset for our district. In an effort to improve both student health and student learning, the bus will be converted into an activity bus with the slogan, “Healthy Kids Learn Better”. The bus will be filled with activities and games that are designed to be played outdoors but will also be suitable for indoor use for inclement weather and winter months.

The Plan

The bus will have the seats removed and barriers will be placed on each side of the aisle to secure games when in transit. The games added to the bus will include but not limited to:

- Corn Hole
- Pickle Ball
- Ladder Ball
- Frisbee Golf
- Ring Toss
- Spike Ball
- Gaga Ball
- Frisbee Set
- Jump Rope Set

A notebook detailing each game and instructions of each game will be located in the bus.

The bus is intended for use during Physical Education classes. The instructor will call Meagan Meade at the CSH Office to reserve the bus. She will be handling the scheduling of the bus and working with our transportation department to get it delivered to a school. Mrs. Meade will provide you with all the details about the games and activities, bus parking, access to the bus, and timelines of use. Our office will work with each school’s administration team to determine the best bus parking location for easy access to the games and not in the way of current school specific ingress and egress patterns.

The bus will be reserved for one week to allow all students the opportunity to utilize the activities. The bus will be brought to the school. The school will be provided with a key to access the bus to get the games and will be responsible for the safe use and storing of the games and then securing the bus at the end of each day.

Process and maintenance will be similar to the Book Bus.

The How

- Retired Bus From Transportation Department - **Free**
- Cost of Barrier Materials - **(Paid for by Donation and Sponsorship)**
 - Estimate #1: Crowd Control Warehouse: \$1219.05
 - Estimate #2: Home Depot: \$1319.00
- Cost of Barrier Installation by DBHS Students (Jerry Brewer's Class) - **Free**
- Cost of Design Done by DCHS Students (Chris Tipton's Class) - **Free**
- Cost of Wrap - **Paid for by Donation and Sponsorship**
 - Estimate #1: Foster Signs: Estimate \$6,000.00
 - Estimate #2: FastSigns: Estimate \$10,000 - \$13,000
- Cost of Games - Approximately \$5,000 **(Paid Out of CSH Funds)**

The Why

- Healthy Kids Learn Better
- Increase physical activity
- Improve physical health (BMI, BP)
- Improve social and mental health

Uses

- PE Class
- Open House
- PTO Events
- Field Day
- Family Nights
- Team Building



WASHINGTON COUNTY BOARD OF EDUCATION

March 3, 2022; 5:30 PM; Central Office

Those present were Chairman Jason Day, Vice-Chair Mike Masters, Mary Beth Dellinger, Whitney Riddle, Keith Ervin, and David Hammond. Absent: Mitch Meredith, Chad Fleenor, and Annette Buchanan.

I. CALL TO ORDER

Chairman Day called the meeting to order. Following a moment of silence, MCJROTC cadets led the pledge to the flag.

II. Recognitions

A. Daniel Boone High MCJROTC

Students Jackson Ramsey and Sean Martin reported on the achievements of the MCROTC program this year.

B. Grandview Elementary Girls' Basketball Team

The Board recognized the basketball team as State Champs.

C. 2022 SCOPE Students and SY2022-2023 Student Board Members:

Daniel Boone High:

Elijah Gouge and Elizabeth Gray

David Crockett High:

Caleb Corso and Raven Dixon

III. REQUEST TO ADDRESS THE BOARD

A. Olivia Henry, David Crockett High School, Girl Scout Gold Award

Ms. Henry presented "Journey for the Gold," her project regarding over the counter medications abuse was in part for achieving the Girl Scout Gold Award. Ms. Henry developed a website to inform people and provide understanding of the otc abuse.

Keith Ervin moved for approval to place a link to Ms. Henry's website on the Washington County Schools' website. Mary Beth Dellinger seconded the motion which carried on roll call vote:

- Annette Buchanan: absent
- Chad Fleenor: absent
- Mitch Meredith: absent
- Mike Masters: yes
- Whitney Riddle: yes
- Keith Ervin: yes
- Jason Day: yes
- Mary Beth Dellinger: yes

- David Hammond: yes

IV. CONSIDERATION OF MEETING AGENDA

Mike Masters moved for approval of the meeting agenda with addition of naming the Fall Branch Elementary gym in memory of David Williams. David Hammond seconded the motion which carried on roll call vote:

- Annette Buchanan: absent
- Chad Fleenor: absent
- Mitch Meredith: absent
- Mike Masters: yes
- Whitney Riddle: yes
- Keith Ervin: yes
- Jason Day: yes
- Mary Beth Dellinger: yes
- David Hammond: yes

V. APPROVAL OF MEETING MINUTES

A. February 3, 2022

B. February 9, 2022

C. February 22, 2022 – Workshop

Whitney Riddle moved for approval of the minutes, as submitted. Keith Ervin seconded the motion which carried on roll call vote:

- Annette Buchanan: absent
- Chad Fleenor: absent
- Mitch Meredith: absent
- Mike Masters: yes
- Whitney Riddle: yes
- Keith Ervin: yes
- Jason Day: yes
- Mary Beth Dellinger: yes
- David Hammond: yes

VI. ANNOUNCEMENTS

**A. TSBA SCOPE Conference; Belmont University, Nashville, TN
March 16, 2022**

B. March 21, 2022; 5:00 p.m.; Workshop

**C. TOSS Legislative & Learning Conference; Nashville, TN
March 22-24, 2022**

VII. SUPERINTENDENT'S REPORT

**A. We Are Washington County - Mary Beth Collette, student board member, David
Crockett High School**

Ms. Collette presented achievements and events during the month of February.

B. Enrollment Update

C. Field Trips & School Events Report

D. Maintenance Report

E. Monthly Financials

F. Personnel Report

G. Grants Report

H. Other

VIII. CONSIDERATION OF CONSENT AGENDA

A. Approval to use a stockpiled day on May 3, 2022 (primary election date)

B. Approval of *Nursing Supervisor* Job Description

C. Agreements

1. Approval for Superintendent Boyd to develop an agreement with Coalition for Kids to provide after-school services in Washington County Schools

2. Lease Agreement with South Central Ruritan for use of ball fields: effective March 4, 2022 - May 15, 2027.

3. PO 5292; Glimpse k12 eROI platform/service; Sole Source; Funded with ESSER; Line item 72250-399: Implementation \$45,450.00, Professional Development \$4,500.00

D. Overnight/Out of Country Field Trip Requests

1. Approval of Out of Country Trip Request (Daniel Boone High School(Spanish & French classes); June 2023; Paris & Barcelona) and All persons will be required to obtain travel insurance.

**2. Grandview Elementary School
Girls' Basketball State Tournament; Rutherford County
February 10-12, 2022**

**3. Daniel Boone High School
FFA State Convention; Gatlinburg, TN
March 27-30, 2022**

**4. Daniel Boone High School
HOSA State Competition; Knoxville, TN
March 28-30, 2022**

**5. Daniel Boone High School
Electrical & Cosmetology State Competition; Chattanooga, TN
April 10-13, 2022**

**6. Daniel Boone High School
Reflections; Tennessee All-State Honors' Choir; Nashville, TN
April 27-30, 2022**

**7. David Crockett High School
FFA State Convention; Gatlinburg, TN
March 26-30, 2022**

**8. David Crockett High School
South East Air Rifle Regionals; Anniston, Alabama
March 31-April 2, 2022**

**9. David Crockett High School
All State Band & TMEA Conference; Nashville, TN
April 27-30, 2022**

**10. David Crockett High School
Digital Arts & Design State Competition; Chattanooga, TN
April 10-13, 2022**

**11. Grandview Elementary School
8th Grade; Outer Banks, NC
May 17-20, 2022**

**12. South Central Elementary School
8th Grade; Charleston, SC
May 12-14, 2022**

E. Purchases

1. School Bus Payment Authorization; \$38,667.00; Line Item 141E 72620-701

2. Purchase Orders

1. PO 5029; Frontline Education Renewal for Substitute Management System; Sole Source-Existing Program; \$26,291.30; Line Item 141E71100-399

2. PO 5272; Gov Connection Inc; HPI Notebooks for DCHS CTE Construction Program; \$18,618.75; State Contract-NJPA; Line Item 71300-730

3. PO 5333; DCHS CTE-Welding Program; Line Item 141E 71300-730; Powermig 260(3) \$8,898.00, Powermax 30xp Hand System(2) \$2,758.00; Request permission to

bid the following items based on the current price estimates or, if available, purchase through the State Contract or Purchasing Co-op - Invertec(6) \$15,600.00, Aspect 230(3) \$18,360.00, Piperfab Ready Pak(1) \$14,300.00

**3. TN All Core Grant Support: Tutoring Support-Line item 142E 72210-189-930(13 Educational Assts. @ \$20.00 per hour);
Classroom Supplies & Curriculum Support-Line item 142E 72210-429-930 (\$92,083.08); Line Item 142E 72210-499-930(\$100,460.11)**

**4. Perkins Basic Grant Support: CTE Coordinators stipends at each high school - Line Item 142E 71300-189-800 (\$1,800.00 plus fixed costs);
Industry Certification Curriculum-Career Development - Line Item 142E71300-429-800 (\$36,369.77)
Other Industry Certifications - Line Item 142E 71300-499-800 (\$13,760.00)
CTE Equipment - Line Item 142E 71300-730-800 (\$70,546.05)**

F. Items to be declared as surplus and sold on GovDeals, as submitted

Mike Masters moved for approval of the consent agenda. Mary Beth Dellinger seconded the motion which carried on roll call vote:

- Annette Buchanan: absent
- Chad Fleenor: absent
- Mitch Meredith: absent
- Mike Masters: yes
- Whitney Riddle: yes
- Keith Ervin: yes
- Jason Day: yes
- Mary Beth Dellinger: yes
- David Hammond: yes

IX. DISCUSSIONS/PRESENTATIONS

A. RESOLUTION OF THE WASHINGTON COUNTY BOARD OF EDUCATION REQUESTING NO LEGISLATIVE ACTION ON HB2833/SB2168

Whitney Riddle moved for approval of RESOLUTION OF THE WASHINGTON COUNTY BOARD OF EDUCATION REQUESTING NO LEGISLATIVE ACTION ON HB2833/SB2168, as presented. Mary Beth Dellinger seconded the motion which carried on roll call vote:

- Annette Buchanan: absent
- Chad Fleenor: absent
- Mitch Meredith: absent
- Mike Masters: yes
- Whitney Riddle: yes
- Keith Ervin: yes
- Jason Day: yes
- Mary Beth Dellinger: yes

- David Hammond: yes

X. ADJOURNMENT

DRAFT