

Hamilton County Department of Education
Facilities and Finance - Committee Meeting
August 25, 2025 5:30 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call/Call to Order

II. Board Facilities Chair - Gary Kuehn

Chief Operations Officer - Dr. Robert Sharpe

Director Senior Project Management - Ben Coulter

Updates for the New Custodial Company - ABM

A. Updates for the New Custodial Company - ABM

B. Updates for Reissued Contract for Landscaping Company - City Green, LLC

III. Chief Operations Officer - Dr. Robert Sharpe

Executive Director Maintenance - Justin Witt

Bond Money and Capital Maintenance

A. Review of Progress for Bond Money for Phase 1

B. Review of Progress for Bond Money for Phase 2

C. Review of Progress for Bond Money Phase 3

D. Areas of Need and Amount for Bond Money Phase 4

E. Updates on Building Projects and Architectural Companies Chosen for Projects

F. Exploration of CNE Partnership

G. Updated on Future Building Projects for Consideration

IV. Review of the Grand Opening and Ribbon Cutting for the new Tyner Middle/High Academy

V. Executive Director of Human Capital and Financial Solutions - Penny Murray

Health Insurance Update

- Report from HR/Benefits team
- Current claims trends and cost outlook
- Questions & discussion

VI. Chief Financial Officer - Mary Ellen Heuton, CPA

Budget Review

- Actual vs. budgeted revenues and expenditures
- Variance analysis and corrective actions
- Fund balance status

VII. Chief Strategy Officer - Shannon Moody

Enrollment & Funding Projections

- Updated enrollment figures
- State (TISA) and federal funding implications

VIII. Chief Talent Officer - Dr. Zac Brown

Staffing & Compensation Outlook

- Mid-year staffing costs and vacancy updates
- Recruitment & retention considerations
- Compensation structure planning

IX. Superintendent - Dr. Justin Robertson

Planning for Next Budget Cycle

- Early discussion fo FY26 priorities

X. Adjourn

