

Hamilton County Department of Education
Hamilton County Board of Education Board Meeting - Special Called Session
June 27, 2024 6:00 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call

II. Delegates

A. Lori Cleveland, HCEA speaking regarding the budget

B. Pam Thompson, HCEA speaking regarding the budget

III. Superintendent, Dr. Justin Robertson

A. Discussion of FY 2024-2025 Budget

B. **Vote - FY2024-2025 Budget and Compensation Package

IV. Adjourn

**Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421**

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA
Chief Financial Officer

Date: June 27, 2024

RE: **Approval of Fiscal Year 2025 Budget for Presentation
to the Hamilton County Commission**

Board approval is requested of the previously presented version 2 of the FY 2025 Budget to be presented to the Hamilton County Commission on July 3, 2024. This version aligns with the level of revenue set at the County Commission meeting on June 26, 2024 in resolution 624-90. A budget narrative and budget detail documents are available at the link below:

<http://www.hcde.org/fy2025>

Fund Description	FY2025 Budget Version 2
General Purpose School Fund	\$585,166,218
Federal Programs Fund	\$ 36,304,056
Self-Funded Programs Fund	\$ 13,822,881
Food Service Fund	\$ 27,736,907

General Purpose School Fund is comprised of two components:

Operating Budget	\$560,187,972
State Grants	\$ 24,978,246

In addition to the funds appropriated above, additional funds shall be appropriated to meet obligations carried forward from prior year open purchase order balances in each respective fund. Such appropriations shall be from the fund balance of each respective fund.

Based on guidance from the Tennessee Comptroller, the following language is recommended to be approved by our local legislative body to improve efficiency of the management of federal funds:

BE IT FURTHER RESOLVED, that the budgets of the School Federal Projects Fund be the budget approved for separate projects within the fund by the Tennessee Department of Education.

The attached documents presents version 2 FY 2025 Budget State Function as reported to the Hamilton County Commission and the State of Tennessee.

Hamilton County Schools
Fiscal Year 2025
All Funds Budget
Expenditures by Function - Proposed
6/6/2024

Function	Function Description	Operating	State Grants	General Purpose	Federal	Self-Funded	School Nutrition	FY25 Proposed Budget - Total
71100	Regular Education Instruction	234,833,798	2,614,371	237,448,169	6,766,821	5,389,888	-	249,604,878
71200	Special Education Instruction	41,754,228	768,320	42,522,548	7,999,222	645,121	-	51,166,891
71300	CTE Instructional	13,161,539	5,848,014	19,009,553	719,797	57,169	-	19,786,519
71400	Student Body Education	4,639,460	-	4,639,460	-	-	-	4,639,460
72110	Attendance	6,945,410	-	6,945,410	151,131	-	-	7,096,541
72120	Health Services	6,848,506	-	6,848,506	202,055	288,034	-	7,338,595
72130	Other Student Support	27,812,426	474,075	28,286,501	4,894,341	13,000	-	33,193,842
72210	Reg Ed Instruction Support	31,765,573	1,463,731	33,229,304	8,905,413	1,504,404	-	43,639,121
72220	Special Ed Instruction Support	11,761,022	-	11,761,022	1,655,784	-	-	13,416,806
72230	CTE Instructional Support	972,032	825,442	1,797,474	-	-	-	1,797,474
72250	Educational Technology	9,484,686	8,303,225	17,787,911	-	-	-	17,787,911
72310	Board Of Education	6,196,693	-	6,196,693	-	100,000	-	6,296,693
72320	Director Of Schools	3,135,392	-	3,135,392	-	107,976	-	3,243,368
72410	Office Of The Principal	38,881,793	212,314	39,094,107	-	17,500	-	39,111,607
72510	Fiscal Services	4,248,770	68,418	4,317,188	-	-	-	4,317,188
72520	Human Resources/Personnel	4,869,563	-	4,869,563	157,497	49,338	-	5,076,398
72610	Operation Of Plant	33,326,950	-	33,326,950	510,644	5,951	-	33,843,545
72620	Maintenance Of Plant	10,866,912	-	10,866,912	979,000	1,000,000	-	12,845,912
72710	Transportation	26,620,420	894,471	27,514,891	221,056	32,189	-	27,768,136
72810	Central And Other	539,602	-	539,602	-	13,000	-	552,602
73100	School Nutrition	2,600	-	2,600	-	-	27,736,907	27,739,507
73300	Community Services	737,167	-	737,167	278,021	4,454,580	-	5,469,768
73400	Early Childhood Education	130,409	2,801,590	2,931,999	2,165,966	136,731	-	5,234,696
76100	Regular Capital Outlay	-	704,275	704,275	-	8,000	-	712,275
99100	Operating Transfers	-	-	-	697,308	-	-	697,308
99110	Transfer to Capital Maintenance	2,000,000	-	2,000,000	-	-	-	2,000,000
99120	Transfer to Charter Schools	38,653,022	-	38,653,022	-	-	-	38,653,022
	Grand Total	560,187,972	24,978,246	585,166,218	36,304,056	13,822,881	27,736,907	663,030,062

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MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA
Chief Financial Officer

Date: June 27, 2024

RE: **Approval of Fiscal Year 2025 Compensation Method**

Board approval is requested for either Option A or Option B of the compensation method to be used which aligns with Version 2 of the FY 2025 Budget submitted to the Board. The compensation plan and method is pending Hamilton County Commission approval of the FY25 budget. The specific procedures will be developed by the Talent and Finance team informed by the compensation study that is in progress.

Compensation Method	FY 2025 Budget Version 2 – Option A	FY 2025 Budget Version 2 – Option B
Employee Raises	3%	\$1,750
Step Increase	Yes	Yes
New Teachers at \$50k	Yes	Yes
Compensation Study Year 1	No	No