

Hamilton County Department of Education
Hamilton County Board of Education Board Meeting - Quarterly Session
March 16, 2023 6:00 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call

II. **Approval of the Agenda

III. Executive Session - Yes

IV. Pledge to the Flag and Meditation - Emily Baker, Principal of Brown Academy

V. Exemplars of Excellence

A. District Athletic Director - Tim James

1. Recognition of State Wrestling Champions

B. Deputy Superintendent - Dr. Sonia Stewart

1. Recognition of 2023 Teachers of the Year

2. Recognition of National Merit Scholars

VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

VII. **Approval of the Consent Agenda

A. Approval of the Minutes of the February 16, 2023 Regular Session

B. Executive Committee Report

C. Deputy Superintendent - Dr. Sonia Stewart

1. Field Trips

a. Dr. Chip Dale Community Superintendent Harrison Bay

b. Elaine Harper Community Superintendent North River

c. Dr. Shane Harwood - Community Superintendent Rock Point

d. Dr. Jason Vance - Community Superintendent Missionary Ridge

e. Dr. Neelie Parker, Chief of Opportunity and Access

f. Sarah Evans - Director Exception Education

D. Chief Financial Officer - Mary Ellen Heuton, CPA

1. Bids/Contracts

2. Financial Reports

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

b. School Nutrition Amendments

4. Approval of Schools Fees 2023-2024

E. Chief Strategy Officer - Shannon Moody

1. Board Policy - Second and Final Reading

a. Board Policy 4.2121 - Charter School Renewal

VIII. Administrative Business Matters

A. Chief of Opportunity and Access - Dr. Neelie Parker

1. **Chattanooga Prep Charter Amendment - Kelly Coffelt, Charter Schools Coordinator

B. Chief Talent Officer - Dr. Zac Brown

1. **Request for New Positions:

Director of SEAD Support

Resident Compliance Specialist

School Social Work Lead

Integrated Student Support Lead

C. Chief Strategy Officer - Shannon Moody

1. Board Policies - First Reading

a. Board Policy 5.400 - Personnel Health Examinations/Communicable Diseases

b. Board Policy 5.401 - Acquired Immune Deficiency Syndrome (AIDS)

c. Board Policy - 5.402 - Hepatitis B (HBV)

d. Board Policy 5.601 - Conflict of Interest

e. Board Policy 5.602 - Time Schedules and Extra Duty

f. Board Policy 5.604 - Overtime Pay of Non-Exempt Classified Personnel

g. Board Policy 5.608 - Tutoring for Pay

h. Board Policy 5.609 - Reimbursement for Personal Property

i. Board Policy 5.702 - Student Teachers

j. Board Policy 5.900 - Collaborative Conferencing

IX. Board Matters

A. Chief Finance Officer - Mary Ellen Heuton, CPA

1. **ESSER 2 and 3 Planning Addenda - Angelia Askins, Director of Federal Programs

X. Information Only

A. Legal Services Report

XI. Events/Announcements

XII. Adjourn



**HAMILTON
COUNTY
SCHOOLS**

**Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7023**

Memorandum

To: Hamilton County Board of Education

Justin Robertson, Ed.D.
Superintendent

From: Tim James
District Athletic Director

Date: March 16, 2023

Re: State Wrestling Champions

It is with great pleasure that we recognize the following Hamilton County Schools athletes for their accomplishments in this year's Individual State Wrestling Tournament. All four honorees are 2022-23 Individual State Champions!

Signal Mountain High had three individual State Champions:

113 lbs. 9th Grader - Joseph Uhorchuk - 1 Time State Champion
126 lbs. 10th Grader - Ethan Uhorchuk – 2 Time State Champion
132 lbs. 12th Grader -Caleb Uhorchuk – 4 Time State Champion

Red Bank had one individual State Champion:

182 lbs. Kobe Smith – 11th Grader – 1 Time State Champion

Kobe's match was voted best match in the tournament.

We would like to congratulate them on this wonderful accomplishment!

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. Sonia Stewart, Deputy Superintendent

DATE: March 16, 2023

RE: 2023 Teachers of the Year

The Tennessee Teacher of the Year Program, sponsored annually by the Tennessee Department of Education, recognizes and honors outstanding teachers in Tennessee. The program promotes an appreciation for excellence in teaching in grade bands pre-K-4, 5-8, and 9-12. It is my pleasure to announce the Teachers of the Year 2023 for Hamilton County in the following categories:

Grades K-4: Marah Smith – Nolan Elementary – First Grade
Principal: Ashley Aldridge Wilson
Community Superintendent: Dr. Shane Harwood
Board Member: Marco Perez

Grades 5-8: Sandra Howard – CCA – 6th Grade – ELA
Principal: Dr. Jill Levine
Community Superintendent: Dr. Shane Harwood
Board Member: Ben Connor

Grades 9-12: Chandler Davenport – The Howard School – History
Principal: Dr. LeAndrea Ware
Community Superintendent: Dr. Jason Vance
Board Member: Jill Black

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education

Dr. Justin Robertson
Superintendent

FROM: Dr. Sonia Stewart
Deputy Superintendent

DATE: March 16, 2023

RE: National Merit Scholarship Semifinalists and Finalists

Hamilton County Schools are pleased to recognize nine recently recognized National Merit Finalists students. These nine students from four Hamilton County schools were notified by the National Merit Scholarship Corporation that they qualified not only Semifinalist but Finalist. This prestigious recognition is based on their performance on the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT). Finalists named in each year's Merit Scholarship competition show exceptional academic ability and potential for success in rigorous college studies.

Out of 1.5 million students in more than 22,000 high schools who entered this program, 15,000 Finalists are the highest-scoring entrants in each state and represent less than 1 percent of each state's high school seniors.

I would like to recognize the following students as being our National Merit Finalists for the 2023 Merit Scholarship Competition:

- Chattanooga School for the Arts and Sciences – Vickie Song
- Hamilton County Collegiate High at Chattanooga State - Othniel Kim, Ewan Manalo, and Vraj Patel
- STEM School – Taylor Donen
- Signal Mountain High School – Abigail Dungan, John Gibby, Jeffery Lin, Lydia Miller

Hamilton County Department of Education – Draft Minutes – Not Yet Approved by the Board
Hamilton County Board of Education
Board Meeting - Regular Session
February 16, 2023 6:00 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call

II. **Approval of the Agenda

III. Executive Session - Yes

IV. Pledge to the Flag and Meditation - Lorie Collier, Principal of Calvin Donaldson Elementary

V. Exemplars of Excellence

A. District Athletic Director Tim James - Recognition of Tyner High Academy's State Champion Football Team

VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

VII. **Approval of the Consent Agenda

A. Approval of the Minutes of the January 19, 2023 Regular Session

B. Executive Committee Report

C. Deputy Superintendent - Dr. Sonia Stewart

1. Field Trips

a. Dr. Chip Dale Community Superintendent Harrison Bay

b. Elaine Harper Community Superintendent North River

c. Dr. Shane Harwood - Community Superintendent Rock Point

d. Dr. Jason Vance - Community Superintendent Missionary Ridge

D. Chief Financial Officer - Mary Ellen Heuton, CPA

1. Bids/Contracts

2. Financial Reports

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

b. General Operating Amendments

4. Grant Application Requests

a. Executive Director of Social Emotional and Academic Development - Dr. Patricia Russell

1. Mental Health Service Professional Demonstration Grant Program

E. Chief Operations Officer - Dr. Robert Sharpe

1. TOSHA Plan Revision Approval

F. Chief Strategy Officer - Shannon Moody

1. Board Policies - Second and Final Reading

a. Board Policy 2.300 - State and Federal Aid Eligibility Determination

b. Board Policy 2.401 - Gifts and Bequests

c. Board Policy 2.403 - Personal Property Sales

d. Board Policy 2.805 - Purchasing

e. Board Policy 2.806 - Bids and Quotations

(Amended line 16 changing the amount to \$50,000.00 to match line 12)

- f. Board Policy 2.700 - Accounting System
- g. Board Policy 2.701 - Financial Reports and Records
- h. Board Policy 2.702 - Inventories
- i. Board Policy 2.801 - Petty Cash Accounts
- j. Board Policy 2.804 - Expenses and Reimbursements
- k. Board Policy 2.807 - Requisitions
- l. Board Policy 2.808 - Purchase Orders and Contracts
- m. Board Policy 2.809 - Vendor Relations
- n. Board Policy 2.810 - Payment Procedures

VIII. Administrative Business Matters

A. Chief Operations Officer - Dr. Robert Sharpe

- 1. **Approval of Proposed High School and Middle School Zones
Brainerd High and East Ridge High
Brainerd High and Hixson High
Dalewood Middle and East Ridge Middle

B. Deputy Superintendent - Dr. Sonia Stewart

- 1. ** Request for New Position - JROTC-Additional Instructor at East Hamilton High - Blake Freeman, Executive Director of Learning and LTC William T. Brooks, Director of JROTC

C. Chief Strategy Officer - Shannon Moody

- 1. Board Policy - First Reading
 - a. Board Policy 4.2121 - Charter School Renewal - Kelly Coffelt, Charter School Coordinator

IX. Board Matters

A. Board Members - Ben Connor, District 6 and Gary Kuehn, District 9

- 1. **3rd Grade - Joint Resolution

B. Chief Talent Officer - Dr. Zac Brown

- 1. **Differentiated Compensation Request

C. Superintendent - Dr. Justin Robertson

- 1. Annual Evaluation

X. Information Only

A. Legal Services Report

XI. Events/Announcements

- | | |
|--|---|
| <p>A. Monday, February 20, 2023
Presidents' Day - Schools Closed</p> <p>C. Friday, March 10, 2023
End of 3rd Quarter</p> <p>E. Thursday, March 16, 2023
Executive Session - 4:00 p.m.
Board Work Session - 4:30 p.m.
Quarterly Session - Board Meeting 6:00 p.m.</p> | <p>B. Tuesday, February 21, 2023
Legislative Update Community Meeting
Ben Connor - 5:30 p.m.</p> <p>D. Monday, March 13, 2023
Teacher Professional Development
Students Do Not Attend</p> |
|--|---|

XII. Adjourn

Hamilton County Department of Education
Hamilton County Board of Education
Board Meeting - Regular Session
February 16, 2023 6:00 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call

Attendance Taken at 6:30 PM.

Mrs. Jill Black:	Present
Mr. Ben Connor:	Absent
Mr. Larry Grohn:	Absent
Mrs. Karitsa Jones:	Present
Mr. Gary Kuehn:	Present
Mr. Marco Perez:	Present
Mrs. Faye Robinson:	Present
Mrs. Tiffanie Robinson:	Present
Mr. Joe Smith:	Absent
Mrs. Rhonda Thurman:	Present
Dr. Joe Wingate:	Present

Also in attendance: Dr. Justin Robertson, Superintendent

Absent: Eliora Davis, Student Representative

II. **Approval of the Agenda

Passed: Approval of the agenda with the following amendments: Under VII. F. 1. e. Board Policies update line 16 in Board Policy 2.806 - Bids and Quotations to \$50,000 to match line 12; add under IX. Board Matters - Item B. Chief Talent Officer - Dr. Zac Brown, 1. Differentiated Compensation Request; and Item C. Superintendent - Dr. Justin Robertson 1. Annual Evaluation, passed with a motion by Mr. Marco Perez and a second by Mrs. Rhonda Thurman.

Mr. Ben Connor:	Absent
Mr. Larry Grohn:	Absent
Mr. Joe Smith:	Absent
Mrs. Jill Black:	Yes
Mrs. Karitsa Jones:	Yes
Mr. Gary Kuehn:	Yes
Mr. Marco Perez:	Yes
Mrs. Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 8, No: 0, Absent: 3

III. Executive Session - Yes

IV. Pledge to the Flag and Meditation - Lorie Collier, Principal of Calvin Donaldson Elementary

V. Exemplars of Excellence

- A. District Athletic Director Tim James - Recognition of Tyner High Academy's State Champion Football Team

VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

Disclaimers were made by Mrs. Thurman, Mr. Kuehn, Mrs. Jones, Mr. Perez, Chairwoman Robinson, Mrs. Black, and Dr. Wingate

VII. **Approval of the Consent Agenda

Passed: Approval of the Consent Agenda with Item VII. F. 1. a. Board Policy 2.300 0 State and Federal Aid Eligibility Determination being pulled by Mrs. Thurman passed with a motion by Mr. Marco Perez and a second by Mr. Gary Kuehn.

- Mr. Ben Connor: Absent
- Mr. Larry Grohn: Absent
- Mr. Joe Smith: Absent
- Mrs. Jill Black: Yes
- Mrs. Karitsa Jones: Yes
- Mr. Gary Kuehn: Yes
- Mr. Marco Perez: Yes
- Mrs. Faye Robinson: Yes
- Mrs. Tiffanie Robinson: Yes
- Mrs. Rhonda Thurman: Yes
- Dr. Joe Wingate: Yes

Yes: 8, No: 0, Absent: 3

Passed: After discussion of use of the word equitable rather than equal or appropriate, the item was added back to the agenda for approval and passed with a motion by Mr. Gary Kuehn and a second by Mr. Marco Perez.

- Mr. Ben Connor: Absent
- Mr. Larry Grohn: Absent
- Mr. Joe Smith: Absent
- Mrs. Rhonda Thurman: No
- Mrs. Jill Black: Yes
- Mrs. Karitsa Jones: Yes
- Mr. Gary Kuehn: Yes

Mr. Marco Perez: Yes
Mrs. Faye Robinson: Yes
Mrs. Tiffanie Robinson: Yes
Dr. Joe Wingate: Yes
Yes: 7, No: 1, Absent: 3
Mrs. Rhonda Thurman: No

A. Approval of the Minutes of the January 19, 2023 Regular Session

B. Executive Committee Report

C. Deputy Superintendent - Dr. Sonia Stewart

1. Field Trips

a. Dr. Chip Dale Community Superintendent Harrison Bay

1. **Chattanooga School for Liberal Arts** – Four members of the VEXIQ Robotics Team request permission to travel to Council Bluffs, Iowa March 26-30, 2023 to compete in Create 2023.
2. **East Hamilton High School** – Twenty cadets enrolled in JROTC request permission to travel to Radcliff, Kentucky March 10-12, 2023 to compete in a JROTC drill competition.
3. **East Hamilton High School** – Fourteen members of the softball team request permission to travel to Orlando, Florida April 3-7, 2023 to attend spring training.
4. **Ooltewah Middle School** – Eighteen members of the cheer team request permission to travel to LaGrange, Georgia July 10-13, 2023 to attend camp.
5. ***Central High School** – Two students enrolled in band traveled to Gatlinburg, Tennessee February 2-4, 2023 to participate in the All-East Band Clinic.
6. ***Chattanooga School for Liberal Arts** – One student enrolled in band traveled to Gatlinburg, Tennessee February 2-4, 2023 to participate in the All-East Band Clinic.
7. ***Chattanooga School for Liberal Arts** – Eighty-seven students enrolled in sixth grade requested permission to travel to Mentone, Alabama May 16-19, 2023 to study at Nature's Classroom. They requested early approval in order to allow more time to fundraise.

*This item was previously approved by Dr. Justin Robertson, Superintendent and Mrs. Tiffanie Robinson, Board Chairwoman.

b. Elaine Harper Community Superintendent North River

1. **Hixson High School** – Sixteen members of the wrestling team request permission to travel to Franklin, Tennessee February 22-25, 2023 to compete in the TSSAA State Championship.
2. **Hixson High School** – Ten members of Beta Club request permission to travel to Gatlinburg, Tennessee March 9-10, 2023 to attend Leadership Summit.
3. **Hixson High School** – Twenty members of FFA request permission to travel to Gatlinburg, Tennessee March 19-21, 2023 to attend the Tennessee FFA State Convention.

4. **Hixson High School** – Twenty members of FBLA request permission to travel to Chattanooga, Tennessee April 3-5, 2023 to attend the FBLA Convention.
5. **Hixson High School** – Eighteen members of HOSA: Future Health Professionals request permission to travel to Knoxville, Tennessee April 4-6, 2023 to attend the HOSA State Competition.
6. **Hixson High School** – Four students enrolled in Vet Science request permission to travel to Martin, Tennessee April 21-22, 2023 to compete in the FFA Veterinary Science Competition.
7. ***Loftis Middle School** - Ten members of the boys' basketball team traveled to Pigeon Forge, Tennessee February 1-4, 2023 to compete in a tournament.
8. ***Sale Creek Middle High School** – Twenty members of Youth in Government requested permission to travel to Nashville, Tennessee February 23-26, 2023 to attend the Youth in Government Capital Conference. Early approval was requested in order to fundraise.

*This item was previously approved by Dr. Justin Robertson, Superintendent and Mrs. Tiffanie Robinson, Board Chairwoman.

c. Dr. Shane Harwood - Community Superintendent Rock Point

- #1. **Red Bank High School** - Five Varsity Wrestling State Tournament Qualifying students will travel to Franklin, Tennessee February 23-25, 2023 to compete in the TSSAA Wrestling State Tournament.
- #2. **CSAS Upper** - Six 9th-12th grade Science Fair participants will travel to Knoxville, Tennessee March 8-10, 2023 to present their research projects to the Junior Science & Humanities Symposium at the University of Tennessee.
- #3. **Red Bank Middle School** - Six 6th grade Beta Club students will travel to Gatlinburg, Tennessee March 9-10, 2023 to compete and showcase their talents at the Gatlinburg Convention Center.
- #4. **Red Bank High** – Twenty-Two JROTC students will travel to Radcliff, Kentucky March 10-12, 2023 to participate in the JROTC Championships.
- #5. **CSAS Upper** – Twenty-Four high school boys soccer team students will travel to the Rocky Top Sports Complex in Gatlinburg, Tennessee March 16-17, 2023 to play in the Smoky Mtn. Cup soccer game.
- #6. **Center for Creative Arts** - Thirty 9th-12th grade Youth in Government students will travel to Nashville, Tennessee April 13-16, 2023 to participate in the Youth in Government Conference.
- #7. **CSAS Upper** - Forty-Eight 9th-12th grade Youth in Government students will travel to Nashville, Tennessee April 13-16, 2023 to participate in the Youth in Government Conference.
- #8. **Lookout Valley Middle High School** - Fifteen 9th-12th grade Youth in Government students will travel to Nashville, Tennessee April 13-16, 2023 to participate in the Youth in Government Conference.
- #9*. **Signal Mountain M/H School** – Twenty-Three 9th - 12th grade Band students traveled to Gatlinburg, Tennessee February 2-4, 2023 to participate in the ETSBOA All-East Honor Band competition.

#10*. **Signal Mountain M/H School** – Twenty-Five High School Wrestling students traveled to Williamson County Ag. Expo Park in Franklin, Tennessee February 3-4, 2023 to compete in the high school Wrestling State Championship.

*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

d. Dr. Jason Vance - Community Superintendent Missionary Ridge

#1. **The Howard High** - Twenty Wrestling Team students will stay at The Howard School February 17-18, 2023 to practice and participate in the Wrestling Sectionals.

#2. **East Ridge High** - Four Varsity Wrestling State Tournament Qualifying students will travel to Franklin, Tennessee February 22-25, 2023 to compete in the TSSAA Wrestling State Tournament.

#3. **Clifton Hills Elementary** - One hundred 5th grade students will travel to Townsend, TN March 15-17, 2023 to explore the Great Smoky Mtn Institute at Tremont National Park and participate in investigating science standards through activities.

#4*. **The Howard High** - Five Future Ready Institute students traveled to Knoxville, TN February 19-20, 2023 to compete in the ProStart Competition at the UT Conference Center. Students practiced skills in hospitality industry related standards.

*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

D. Chief Financial Officer - Mary Ellen Heuton, CPA

1. Bids/Contracts

- A. Request Approval of RFP 23-13 Student Transportation Management Services.
- B. Request Approval of Bid 23-15 Dalewood Middle Reroofing Phase 1.
- C. Request Approval of Bid 23-19 Laser Cutters & Related Training.
- D. Recommended Bid Renewals for the School Nutrition Program for School year 2023-2024.

2. Financial Reports

HAMILTON COUNTY SCHOOLS
REVENUE/EXPENSES VS BUDGET
PERIOD ENDED
December, 2022

	General Purpose			Federal Programs			Self-Funded Programs			School Nutrition			Grand Totals		
	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual
REVENUES															
LOCAL TAXES	257,733,000	257,733,000	110,379,710	-	-	-	-	-	-	-	-	-	257,733,000	257,733,000	110,379,710
LICENSES AND PERMITS	13,000	13,000	6,375	-	-	-	-	-	-	-	-	-	13,000	13,000	6,375
CHARGES FOR CURRENT SERVICES	543,140	543,140	453,620	-	-	-	4,397,076	4,417,516	2,100,910	3,035,654	3,035,654	2,024,497	7,975,870	7,986,310	4,579,028
OTHER LOCAL REVENUES	1,209,000	2,799,797	2,374,988	-	-	-	-	-	-	40,587	40,587	167,192	4,552,865	8,615,128	3,523,602
STATE OF TENNESSEE	192,250,290	192,741,627	92,902,296	-	-	-	-	-	-	-	-	-	192,250,290	192,741,627	96,490,296
OTHER STATE REVENUES	699,233	8,976,319	1,581,489	-	-	-	-	-	-	-	-	-	699,233	9,174,877	1,581,489
FEDERAL GOVERNMENT	1,865,000	1,867,887	977,413	86,561,499	152,083,006	16,008,488	-	-	-	-	-	-	19,999,847	19,999,847	10,807,608
OTHER SOURCES	2,286,000	2,286,000	511,466	-	-	-	-	-	-	-	-	-	2,286,000	2,286,000	611,466
RESERVE/FUND BALANCE*	11,200,276	-	-	-	-	-	212,173	2,645,487	131,151	-	-	914	212,173	14,645,232	132,065
PT FUND/COMBANCE BUDGET	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	456,986,653	478,156,016	211,887,235	86,561,499	152,083,006	16,008,488	7,913,347	13,037,717	3,213,095	22,874,446	22,874,446	13,000,212	573,445,945	666,125,184	244,109,540
EXPENDITURES															
REGULAR INSTRUCTION PROGRAM	71100	225,689,490	224,904,867	90,074,490	17,071,100	40,487,890	9,084,658	2,914,488	6,669,073	1,448,568	-	-	240,675,078	271,190,630	100,607,617
SPECIAL EDUCATION INSTR PROG	71200	41,100,120	43,608,464	19,529,372	5,926,170	9,920,192	2,319,948	336,000	639,000	53,128	-	-	41,344,290	54,651,654	19,014,448
VOCATIONAL ED INSTR PROG	71500	8,815,297	10,864,179	3,712,460	1,650,208	2,993,354	658,276	14,154	164,161	7,545	-	-	10,510,649	13,111,684	4,276,281
ATTENDANCE	72110	2,944,451	3,165,511	1,084,309	26,915	376,218	142,597	-	-	-	-	-	2,970,366	3,240,728	1,226,906
HEALTH SERVICES	74100	2,981,213	6,306,303	2,953,202	119,050	1,204,592	325,012	42,500	-	10,210	-	-	6,142,663	7,600,400	2,729,752
OTHER STUDENT SUPPORT	72130	14,259,303	17,474,460	6,973,259	4,430,882	10,986,120	2,679,117	62,173	116,429	96,191	-	-	18,752,158	28,656,996	9,740,568
RESIDENT SUPPORT	72210	17,869,651	19,833,263	9,141,626	12,565,010	22,626,862	9,863,416	-	-	-	-	-	31,693,889	44,401,620	16,361,648
SPECIAL ED INST SUPPORT	72220	3,894,670	3,953,094	2,660,724	4,451,135	6,925,163	1,945,290	548,327	1,942,478	518,707	-	-	5,135,705	9,988,937	4,636,014
VOCATIONAL ED INST SUPPORT	72230	422,155	958,203	234,638	676,000	628,263	106,708	-	-	-	-	-	997,155	1,786,466	341,406
EDUCATION TECHNOLOGY	72250	6,322,939	6,974,467	3,339,665	461,503	680,287	172,124	-	-	-	-	-	6,296,100	6,830,754	3,711,909
BOARD OF EDUCATION	72310	6,867,979	6,876,697	3,375,404	-	-	-	100,000	100,000	(1,080)	-	-	6,967,979	6,976,697	3,374,324
OFFICE OF SUPERINTENDENT	72320	2,976,479	3,011,407	1,383,344	-	-	825	96,296	96,296	38,107	-	-	3,074,777	3,109,705	1,504,464
OFFICE OF PRINCIPAL	72410	30,807,098	31,900,211	14,168,207	629,621	563,621	3,613	-	-	384	-	-	31,138,717	32,533,832	16,231,957
FISCAL SERVICES	72510	3,899,707	4,043,164	1,650,452	341,700	564,689	73,276	-	-	-	-	-	4,241,407	4,697,823	1,590,453
HUMAN RESOURCES	72520	1,989,155	2,048,517	976,759	-	-	21,830	27,081	9,797	-	-	-	1,989,885	2,075,538	1,023,586
OPERATION OF PLANT	72510	27,835,657	29,916,623	13,440,317	-	2,517,975	35,000	-	-	5,951	-	-	27,835,657	31,440,749	14,440,317
MAINTENANCE OF PLANT	72620	9,310,001	9,887,989	5,320,036	-	-	-	-	-	196,500	-	-	9,310,001	12,295,490	6,002,266
TRANSPORTATION	72710	29,862,162	21,611,148	9,143,168	339,950	2,627,051	682,260	-	-	23,663	630	-	21,192,123	24,363,202	9,744,416
CENTRAL AND OTHER	72810	447,719	657,082	464,505	-	-	-	-	-	6,500	3,438	-	447,719	663,082	467,943
FOOD SERVICE	73100	-	-	6,399	20,000	97,769	-	-	-	-	-	-	-	-	-
COMMUNITY SERVICES	73300	496,296	589,596	129,003	1,063,991	6,334,084	1,684,407	3,655,923	3,655,923	160,184	22,874,446	22,874,446	22,874,446	22,972,205	12,954,407
EARLY CHILDHOOD EDUCATION	73400	3,252,650	3,236,999	1,294,046	56,220	46,010	6,285	117,954	152,193	60,463	-	-	3,271,024	3,415,262	1,707,421
REGULAR CAPITAL OUTLAY	76100	200,000	1,405,540	-	34,715,000	34,843,216	332,912	-	-	-	-	-	34,915,000	36,248,656	-
EDUCATION DEBT SERVICE	-	976,000	-	-	-	-	-	-	-	-	-	-	976,000	-	-
EDUCATION CAPITAL PROJECTS	-	3,000,000	-	-	-	-	-	-	-	-	-	-	3,000,000	-	-
CHARTER SCHOOLS (TRANSFERS)	-	21,724,828	22,659,628	10,069,602	-	-	-	-	-	-	-	-	21,724,828	22,659,628	10,069,602
TRANSFERS STATE GRANTS	-	-	-	-	2,178,244	6,924,333	759	-	-	-	-	-	2,178,244	6,924,333	759
TRANSFERS TO FUND BALANCE	-	-	1,257,488	-	-	-	-	-	-	-	-	-	-	1,257,488	-
TOTAL EXPENDITURES	456,986,653	478,156,016	196,468,340	86,561,499	152,083,006	26,148,333	7,913,347	13,037,717	2,424,397	22,874,446	22,874,446	11,253,596	573,445,945	666,125,184	236,235,578

12/31/2022

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

The following budget amendments for Federal Grants, State Grants and Self-Funded Programs for FY2023 are recommended for your approval.

The Federal Programs budget is amended by items 1 - 18. Items 1-7, 12, 13, and 16-18 consist of both current year awards and carryover funds. Items 8, 10 and 14 and 15 consist of current year awards. Items 9 and 11 are carryover funds.

The State Programs budget is amended by items 19 and 20, both of which are current year awards.

The Self-Funded Programs budget is amended by items 21 - 24. Items 21 and 22 consist of both current year contributions and carryover contributions. Item 23 consists of current year contributions. Item 24 consists of carryover contributions.

1. Title I, Part A: Improving Basic Programs, with a net increase of \$615,637 and transfers between lines
2. Title II, Part A: Teacher and Principal Training and Recruiting Grant, with a net increase of \$175,134 and transfers between lines
3. Title III: Language Instruction for English Learners and Immigrant Students, with transfers between lines

4. Title IV, Part A: Student Support and Academic Enrichment Grant, with a net increase of \$69,344 and transfers between lines
5. Title I, Part A: Local Neglected, with a net increase of \$41,509 and transfers between lines
6. Title I, Part D: Delinquent, with a net increase of \$1,128 and transfers between lines
7. Title I, Part C: Migrant, with a net increase of \$39
8. ATSI 22 Grant, totaling \$300,000
9. FY21 COPS School Violence Prevention Program, with transfers between lines
10. USDOE School Based Mental Health Services Project, totaling \$492,672
11. Innovative High School Models, with transfers between lines
12. 21st Century Community Learning Centers Cohort 2019, with transfers between lines
13. 21st Century Community Learning Centers Cohort 2018, with transfers between lines
14. 21st Century Community Learning Centers Cohort 2022, with transfers between lines
15. Carl Perkins Vocational Grant, with transfers between lines
16. IDEA Preschool Incentive Grant, with a net increase of \$18,500 and transfers between lines
17. CCEIS - Comprehensive Coordinated Early Intervening Services, with a net increase of \$178,726 and transfers between lines
18. IDEA Part B Grant, with a net increase of \$994,283
19. Innovative School Models, with transfers between lines
20. Coordinated School Health, with transfers between lines
21. Telecommunications Recyclables, with a net increase of \$2,000
22. Community Donations, with a net increase of \$720
23. Coalition of Large School Systems (CLASS), totaling \$115,000
24. Innovation & Choice, with transfers between lines

b. General Operating Amendments

- Transfers between accounts to reclassify existing budget appropriations between various accounts as indicated in the attachment. These transfers will not increase the total FY23 budget.
- Appropriate unassigned fund balance for the following projects:
 - \$1,600,000 for portable buildings for various campuses
 - \$100,000 to add to County funds for East Hamilton High School baseball and softball lighting project

Recommendation: It is recommended that the Board approve the amendment to the FY23 General Purpose Operating Budget to reallocate appropriations between various expense line items, and appropriate unassigned fund balance for various one-time expenditures.

4. Grant Application Requests

a. Executive Director of Social Emotional and Academic Development - Dr. Patricia Russell

1. Mental Health Service Professional Demonstration Grant Program

E. Chief Operations Officer - Dr. Robert Sharpe

1. TOSHA Plan Revision Approval

F. Chief Strategy Officer - Shannon Moody

1. Board Policies - Second and Final Reading

- a. Board Policy 2.300 - State and Federal Aid Eligibility Determination
- b. Board Policy 2.401 - Gifts and Bequests
- c. Board Policy 2.403 - Personal Property Sales
- d. Board Policy 2.805 - Purchasing
- e. Board Policy 2.806 - Bids and Quotations
(Amended line 16 changing the amount to \$50,000.00 to match line 12.)
- f. Board Policy 2.700 - Accounting System
- g. Board Policy 2.701 - Financial Reports and Records
- h. Board Policy 2.702 - Inventories
- i. Board Policy 2.801 - Petty Cash Accounts
- j. Board Policy 2.804 - Expenses and Reimbursements
- k. Board Policy 2.807 - Requisitions
- l. Board Policy 2.808 - Purchase Orders and Contracts
- m. Board Policy 2.809 - Vendor Relations
- n. Board Policy 2.810 - Payment Procedures

VIII. Administrative Business Matters

A. Chief Operations Officer - Dr. Robert Sharpe

1. ****Approval of Proposed High School and Middle School Zones**
Brainerd High and East Ridge High
Brainerd High and Hixson High
Dalewood Middle and East Ridge Middle

Passed: Approval of the proposed high school and middle school zone changes for Brainerd High and East Ridge High; Brainerd High and Hixson High; and Dalewood Middle and East Ridge Middle passed with a motion by Mrs. Karitsa Jones and a second by Mrs. Jill Black.

Mr. Ben Connor:	Absent
Mr. Larry Grohn:	Absent
Mr. Joe Smith:	Absent
Mrs. Jill Black:	Yes
Mrs. Karitsa Jones:	Yes
Mr. Gary Kuehn:	Yes

Mr. Marco Perez: Yes
Mrs. Faye Robinson: Yes
Mrs. Tiffanie Robinson: Yes
Mrs. Rhonda Thurman: Yes
Dr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 3

B. Deputy Superintendent - Dr. Sonia Stewart

1. ** Request for New Position - JROTC-Additional Instructor at East Hamilton High - Blake Freeman, Executive Director of Learning and LTC William T. Brooks, Director of JROTC

Passed: Approval of the request for a new JROTC position to accommodate the growth of the program at East Hamilton High passed with a motion by Mr. Gary Kuehn and a second by Mrs. Rhonda Thurman.

Mr. Ben Connor: Absent
Mr. Larry Grohn: Absent
Mr. Joe Smith: Absent
Mrs. Jill Black: Yes
Mrs. Karitsa Jones: Yes
Mr. Gary Kuehn: Yes
Mr. Marco Perez: Yes
Mrs. Faye Robinson: Yes
Mrs. Tiffanie Robinson: Yes
Mrs. Rhonda Thurman: Yes
Dr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 3

C. Chief Strategy Officer - Shannon Moody

1. Board Policy - First Reading

a. Board Policy 4.2121 - Charter School Renewal - Kelly Coffelt, Charter School Coordinator

IX. Board Matters

A. Board Members - Ben Connor, District 6 and Gary Kuehn, District 9

1. **3rd Grade - Joint Resolution

Failed: Approval of the 3rd Grade Joint Resolution which addressed the 3rd grade retention law failed with a motion by Mr. Gary Kuehn and a second by Mr. Marco Perez.

Mr. Ben Connor: Absent
Mr. Larry Grohn: Absent
Mr. Joe Smith: Absent
Mrs. Faye Robinson: No

Mrs. Rhonda Thurman: No
Dr. Joe Wingate: No
Mrs. Jill Black: Yes
Mrs. Karitsa Jones: Yes
Mr. Gary Kuehn: Yes
Mr. Marco Perez: Yes
Mrs. Tiffanie Robinson: Yes

Yes: 5, No: 3, Absent: 3

Mrs. Jill Black: Yes, Mrs. Karitsa Jones: Yes, Mr. Gary Kuehn: Yes, Mr. Marco Perez: Yes,
Mrs. Tiffanie Robinson: Yes

B. Chief Talent Officer - Dr. Zac Brown

1. ****Differentiated Compensation Request**

Passed: Approval of the Differentiated Compensation continued funding through the end of the school year passed with a motion by Mr. Marco Perez and a second by Mr. Gary Kuehn.

Mr. Ben Connor: Absent
Mr. Larry Grohn: Absent
Mr. Joe Smith: Absent
Mrs. Jill Black: Yes
Mrs. Karitsa Jones: Yes
Mr. Gary Kuehn: Yes
Mr. Marco Perez: Yes
Mrs. Faye Robinson: Yes
Mrs. Tiffanie Robinson: Yes
Mrs. Rhonda Thurman: Yes
Dr. Joe Wingate: Yes

Yes: 8, No: 0, Absent: 3

C. Superintendent - Dr. Justin Robertson

1. Annual Evaluation

X. Information Only

A. Legal Services Report

XI. Events/Announcements

A. Monday, February 20, 2023
Presidents' Day - Schools Closed

B. Tuesday, February 21, 2023
Legislative Update Community Meeting
Ben Connor - 5:30 p.m.

C. Friday, March 10, 2023

D. Monday, March 13, 2023

End of 3rd Quarter

Teacher Professional Development
Students Do Not Attend

- E. Thursday, March 16, 2023
 - Executive Session - 4:00 p.m.
 - Board Work Session - 4:30 p.m.
 - Quarterly Session - Board Meeting 6:00 p.m.

XII. Adjourn – The meeting was adjourned at 6:56 p.m.

Chairperson

Date

Superintendent

Date

**Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421**

MEMORANDUM

TO: Hamilton County Board of Education

FROM: Sherrie Ford

DATE: March 16, 2023

RE: Executive Committee Report

The Executive Committee of the Board may act on behalf of the full Board during the time between Board meetings. The Executive Committee items submitted to me for the agenda packet for the period of February 16, 2023 through March 16, 2023 are included. These items include previously approved field trips indicated by an asterisk and various early/emergency approvals presented for ratification.

Community Foundation of Greater Chattanooga Grant Request – Shannon
Moody, Chief Strategy Officer

**Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421**

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer
Shannon Moody, Chief Strategy Officer

Date: March 16, 2023

Subject: Executive Committee Grant Approval

Grant requests in excess of \$100,000 that do not obligate the Board to provide funds, can be approved by the Executive Committee.

The following grant request was approved by the Executive Committee in February 2023.

- Community Foundation of Greater Chattanooga

Enclosures: Executive Committee Approval

**Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421**

MEMORANDUM

To: Dr. Justin Robertson, Superintendent
Tiffanie Robinson, HCS Board Chairwoman

From: Shannon Moody, Chief Strategy Officer

Date: February 27, 2023

Subject: Community Foundation of Greater Chattanooga Grant

The Community Foundation of Greater Chattanooga will provide \$70,000 per year for three years to expand the Community Forward initiative into Hixson Elementary, Red Bank Middle, and Soddy Elementary. Funding will be used to engage one or more Community Forward partner organizations to place a full-time Community Forward Coordinator at each school.

Community Forward schools use a holistic approach to tailor support, provide opportunities, and remove barriers to student learning and family wellness. Centering on the local school, community schools bring together many partners to offer a range of supports and opportunities to children, youth, families, and communities.

Grant requests in excess of \$100,000, that do not obligate the Board to provide funds, can be approved by the Executive Committee. All Executive Committee approved grant requests will be placed on the following month's Board agenda.

DocuSigned by:
Caitlyne Steward 02/28/2023
492E73F3F3674B7...
Grant Budget Manager Date

DocuSigned by:
Shannon Moody 02/28/2023
29F1F41DB9C149A...
Budget Unit Manager Date

DocuSigned by:
Mary Ellen Henton 02/28/2023
B693C462946245F...
Chief Financial Officer Date

Executive Committee Approval

DocuSigned by:
Justin Robertson 02/28/2023
4D76312655B6468...
Superintendent Date

DocuSigned by:
[Signature] 02/28/2023
228F55A7389846D...
Board Chairwoman Date

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. T. Chip Dale
Harrison Bay Learning Community Superintendent

DATE: March 16, 2023

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

1. **East Hamilton High School** – Eight students enrolled in band and orchestra request permission to travel to Nashville, Tennessee April 19-22, 2023 to attend TMEA All-State.
2. **East Hamilton High School** – One student enrolled in choir requests permission to travel to Nashville, Tennessee April 19-22, 2023 to attend TMEA All-State.
3. **Ooltewah High School** – One student enrolled in band requests permission to travel to Nashville, Tennessee April 19-22, 2023 to attend TMEA All-State.
4. **Ooltewah High School** – Thirteen members of DECA request permission to travel to Orlando, Florida April 21-26, 2023 to attend the DECA National Conference.
5. ***Central High School** – Four members of the wrestling team traveled to Franklin, Tennessee February 23-25, 2023 to compete in the TSSAA State Wrestling Tournament.
6. ***Chattanooga School for Liberal Arts** – Nine members of the VEX Robotics Team traveled to Brentwood, Tennessee March 3-4, 2023 to compete in the state championship.
7. ***East Hamilton High School** – Forty-four members of the boys' soccer team traveled to Franklin, Tennessee March 3-4, 2023 to compete in a tournament.
8. ***Ooltewah High School** – One member of the wrestling team traveled to Franklin, Tennessee February 23-25 to compete in the TSSAA State Wrestling Tournament.

*This item was previously approved by Dr. Justin Robertson, Superintendent and Mrs. Tiffanie Robinson, Board Chairwoman.

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) **Today's Date:** 2/10/23

Exceptional Ed Learning Community PreK

School East Hamilton HS Grade/Group/Team 9th and 10th Band/Orchestra

Departure Date/Time 4/19/23 @2pm Return Date/Time 4/22/23 @3pm

Event/Venue TMEA All-State Band/Orchestra- Gaylord Opryland Hotel Address 2800 Opryland Drive Nashville Tennessee 37214

Instructional value To participate in the highest honor ensembles in the state

Evaluation through performance

Fee Requested \$ 75 How Acquired? through school bookkeeper

Total # of Students 1-8 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs school

- Total # of Students with 504 Plan 0 Modifications Needed n/a
- Total # of Students with Disabilities 0 Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Rocky Top Tours Cost \$ _____

Cars List Driver(s) Molly Epperson; Parents will transport their own students home Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Molly Epperson, Michael Griffith (Ooltewah HS)

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0



*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds none

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>2/16/23</u>
Principal's Signature: 	Date: <u>4/17/23</u>
LC Superintendent's Signature: <u>T. Chip Dale</u> <small>Digitally signed by T. Chip Dale Date: 2023.02.21 08:29:21 -05'00'</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: 1/26/2023

Exceptional Ed Learning Community PreK
School East Hamilton High School Grade/Group/Team Select Choir Members

Departure Date/Time April 19, 2023 at 12pm Return Date/Time April 22, 2023 at 2pm

Event/Venue All-State Honor Choir at Opryland Hotel & Convention Center Address 2800 Opryland Dr, Nashville, TN 37214

Instructional value to gain knowledge and experience by participating in an audition-only honor choir

Evaluation through performance

Fee Requested \$ 700 How Acquired? through school bookkeeper-all students WHO QUALIFY BY AUDITION are allowed to attend regardless of fee

Total # of Students 1 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 2 Funding source for subs school

- Total # of Students with 504 Plan 0 Modifications Needed n/a
- Total # of Students with Disabilities 0 Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) Rocky Top Tours Cost \$ 0
- Cars List Driver(s) parents provide transportation Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Morgan Klassen & Alex Ford

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 2
- *Estimated cost to parent support groups for this trip \$ 0
- *Projects students have undertaken to secure funds none
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Morgan Klassen</u>	Date: <u>1/26/23</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>1/26/23</u>
L.C Superintendent's Signature: <u>T. Chip Dale</u> <small>Digitally signed by T. Chip Dale Date: 2023.03.02 11:25:01 -05'00'</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/27/2023

Exceptional Ed Learning Community PreK

School Ooltewah HS Grade/Group/Team Select Band members

Departure Date/Time April 19th, 2023 7:15AM Return Date/Time April 22nd, 2023, 2:15PM

Event/Venue TMEA All-State Band @ Gaylord Opryland Address 2800 Opryland Dr, Nashville, TN 37214

Instructional value Students will gain knowledge and valuable experience through participation in an honor band

Evaluation The students will complete a Google survey to share feedback and a summary of the performance

Fee Requested \$ 700 How Acquired? through school book keeper - all students who qualify by audition are eligible to attend regardless of fee

Total # of Students 1 Total # of Staff 1 Total # of Chaperones 1 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs HCDE

- Total # of Students with 504 Plan _____ Modifications Needed _____
- Total # of Students with Disabilities _____ Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Rocky Top Tours Cost \$ _____

Cars List Driver(s) Students' parents are responsible for driving from the venue after the event Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Michael Griffith

Chaperones: Molly Epperson, Band Director at East Hamilton HS

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

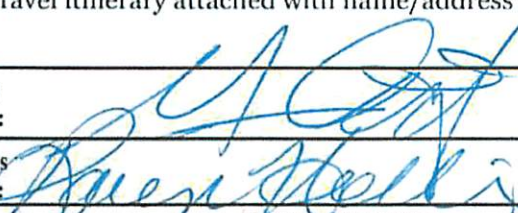

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>2/27/2023</u>
Principal's Signature: 	Date: <u>2/27/2023</u>
LC Superintendent's Signature: <u>T. Chip Dale</u> <small>Digitally signed by T. Chip Dale Date: 2023.02.28 13:05:58 -0500</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/3/2023

Exceptional Ed Learning Community PreK
School Ooltewah High School Grade/Group/Team DECA Students

Departure Date/Time 4-21-23/7am Return Date/Time 4-26-23/6pm

Event/Venue DECA National Conference Competition Address Orlando, FL-7000 Universal BLVD-Surfside Inn

Instructional value Students will be competing in many marketing test and competitions

Evaluation Students will be attending leadership meetings and be competing for scholarships

Fee Requested \$ 2,000 How Acquired? from students

Total # of Students 13 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 3 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed n/a
- Total # of Students with Disabilities 0 Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$0 Bus # _____ Driver's Name n/a

Handicap Accessible Bus Cost \$0

Charter Bus (Board Approved) _____ Cost \$0

Cars List Driver(s) Transportation will include flights, ground transportation Cost \$\$1,589 est

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Heather McIntyre, Wendy Smith, Terry Farris

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 1
- *Estimated cost to parent support groups for this trip \$0
- *Projects students have undertaken to secure funds 0
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>[Handwritten Signatures]</u>	Date: <u>2-3-23</u>
Principal's Signature: <u>[Handwritten Signature]</u>	Date: <u>2/7/23</u>
LC Superintendent's Signature: <u>T. Chip Dale</u> <small>Digitally signed by T. Chip Dale Date: 2023.02.13 08:39:49 -0500</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board
School: Central High School
Date: 2/13/23 Trip Dates: 2/23/23 - 2/25/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

I did not know which wrestlers would qualify for the TSSAA State Wrestling Tournament.

P. Janave
Principal Signature

2-13-23
Date

DocuSigned by:
Sonia Stewart
F208EEDFA17A4E8...
Deputy Superintendent

Date

APPROVED:

DocuSigned by:
Justin Robertson
4D7631263386468...
Superintendent Signature

Date

DocuSigned by:
[Signature]
228E55A7489846D...
Board Chairman Signature

Date

FRANKLIN COUNTY SCHOOLS
Request for Field Trip Approval

Day Overnight (Must go to Board for Approval) Today's Date: 2/13/23

Exceptional Ed Learning Community PreK
School Central High School Grade/Group/Team Wrestling Team

Departure Date/Time 2/23/23 @ 10:30 am Return Date/Time 2/25/23 @ 8:00 pm

Event/Venue TSSAA State Wrestling Tournament Address 4215 Long Lane Franklin, TN 37064

Instructional value To complete in the TSSAA State Wrestling Tournament

Evaluation _____

Fee Requested \$ 0 How Acquired? N/A

Total # of Students 4 Total # of Staff 2 Total # of Chaperones _____ Nurse Required: Yes No

Number of subs needed 2 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) _____ Cost \$ _____
- Cars List Driver(s) Ryan Mallory, James Massengale Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Ryan Mallory, James Massengale

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 1
- *Estimated cost to parent support groups for this trip \$ 0
- *Projects students have undertaken to secure funds Hosted Central Invitational Wrestling Tournament
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Ryan Mallory</u>	Date: <u>2/13/23</u>
Principal's Signature: <u>P. Jewson</u>	Date: <u>2-13-23</u>
LC Superintendent's Signature: <u>T. Chip Dale</u>	Date: _____

Digitally signed by T. Chip Dale
Date: 2023.02.15 08:13:28 -0500

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board
School: Chattanooga School for the Liberal Arts
Date: 02/24/2023 Trip Dates: 03/03/2023-03/04/2023

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Had to wait on background clearance for Chaperone, Les Clark, which has now been approved and is clear.

Jenna Ormsley
Principal Signature

2/24/23
Date

DocuSigned by:
Sonia Stewart
F208EEDFA17A1E8...
Deputy Superintendent

Date

APPROVED:

DocuSigned by:
Justin Robertson
4D76312055B6468...
Superintendent Signature

Date

DocuSigned by:
[Signature]
228E95A7399848D...
Board Chairman Signature

Date

COUNTY SCHOOLS

Request for Field Trip Approval

Day Overnight (Must go to Board for Approval)

Today's Date: Tuesday December 13, 2022

Exceptional Ed

Learning Community

PreK

School CSLA

Grade/Group/Team VEX Robotics Team

Departure Date/Time Friday, March 3, 1:30PM

Return Date/Time Saturday, March 4, 10:00PM

Event/Venue State Championship/Brentwood Academy

Address 219 Granny White Pike, Brentwood, TN 37027

Instructional value Students competing at highest level; observing and interacting with other teams/robots to continually seek improvement.

Evaluation Outcomes of tournament; student reflection on process and outcomes

Fee Requested \$ 100 How Acquired? check payment by parent/guardian

Total # of Students 9 Total # of Staff 1 Total # of Chaperones 1 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs School

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) Students driven by own parents. Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Natasha Clark

Chaperones: Les Clark; Parents chaperone their own students.

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 5

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds event volunteers for FLL & VIQC

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>[Signature]</u>	Date: <u>12/13/2022</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>12/13/22</u>
LC Superintendent's Signature: <u>[Signature]</u>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board
School: East Hamilton High School
Date: 2/17/23 Trip Dates: 3/3-3/4/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

This opportunity to compete against BGA & Page was scheduled after the board due date.

Principal Signature _____ Date 2/17/23

DocuSigned by:
Sonia Stewart
F208EEDFA17A4E8...
Deputy Superintendent _____ Date _____

APPROVED:
DocuSigned by:
Justin Robertson
4D763J265586468...
Superintendent Signature _____ Date _____

DocuSigned by:
[Signature]
228E5A7289846D...
Board Chairman Signature _____ Date _____

HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/21/2023

Exceptional Ed Learning Community PreK
School East Hamilton High Grade/Group/Team Boys Soccer

Departure Date/Time 3/3/2023 - 1:00 pm Return Date/Time 3/4/2023 - 6:00 pm

Event/Venue Tournament Address Franklin TN

Instructional value Team Building and competition

Evaluation Games played

Fee Requested \$ n/a How Acquired? n/a

Total # of Students 44 Total # of Staff 4 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs School

- Total # of Students with 504 Plan n/a Modifications Needed n/a
- Total # of Students with Disabilities n/a Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ 800.00 Bus # _____ Driver's Name Debbie Shugart
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) _____ Cost \$ _____
- Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

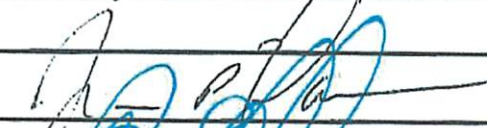

Staff: Patrick Daverson, Jamie Mahoney, Rich Clark, Eugene Nelson

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons N/A
- *Number of trips this group expects to take which will require funds N/A
- *Estimated cost to parent support groups for this trip \$ N/A
- *Projects students have undertaken to secure funds N/A
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>2-21-2023</u>
Principal's Signature: 	Date: <u>2/21/23</u>
LC Superintendent's Signature: <u>T. Chip Dale</u> <small>Digitally signed by T. Chip Dale Date: 2023.02.27 14:09:32 -05'00'</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Ooltewah High School

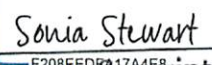
Date: Feb. 21, 2023 Trip Dates: Feb. 23, 24 & 25, 2023

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Wrestling team advanced to the TSSAA State Wrestling Championships

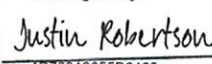

Principal Signature

2/21/23
Date


DocuSigned by:

Deputy Superintendent

Date

APPROVED:

DocuSigned by:

Superintendent Signature

Date

DocuSigned by:

Board Chairman Signature

Date

HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day Overnight (Must go to Board for Approval) Today's Date: 2/20/2022

Exceptional Ed Learning Community PreK
School Ooltewah High School Grade/Group/Team Wrestling

Departure Date/Time 2/23/23 10:30 am Return Date/Time 2/25/23 8:00 pm

Event/Venue TSSAA State Wrestling Championships Address Williamson County Ag center, 4215 Long Ln., Franklin TN 37064

Instructional value understand what all the hours of hard work are for.

Evaluation competing hard and doing things better today than yesterday.

Fee Requested \$ 0 How Acquired? _____

Total # of Students 1 Total # of Staff 2 Total # of Chaperones _____ Nurse Required: Yes No

Number of subs needed 2 Funding source for subs Ooltewah HS

- Total # of Students with 504 Plan _____ Modifications Needed _____
- Total # of Students with Disabilities _____ Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) parents will drive their child Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: J.D. Dunbar, Luke Fisher

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>[Signature]</u>	Date: <u>2/21/23</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>2/21/23</u>
LC Superintendent's Signature: <u>T. Chip Dale</u>	Date: _____

Digital Signature by T. Chip Dale
Date: 2023.02.21 14:33:01
-0500

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From: DocuSign NA3 System <dse_NA3@docusign.net> on behalf of DocuSign via DocuSign <dse_NA3@docusign.net>
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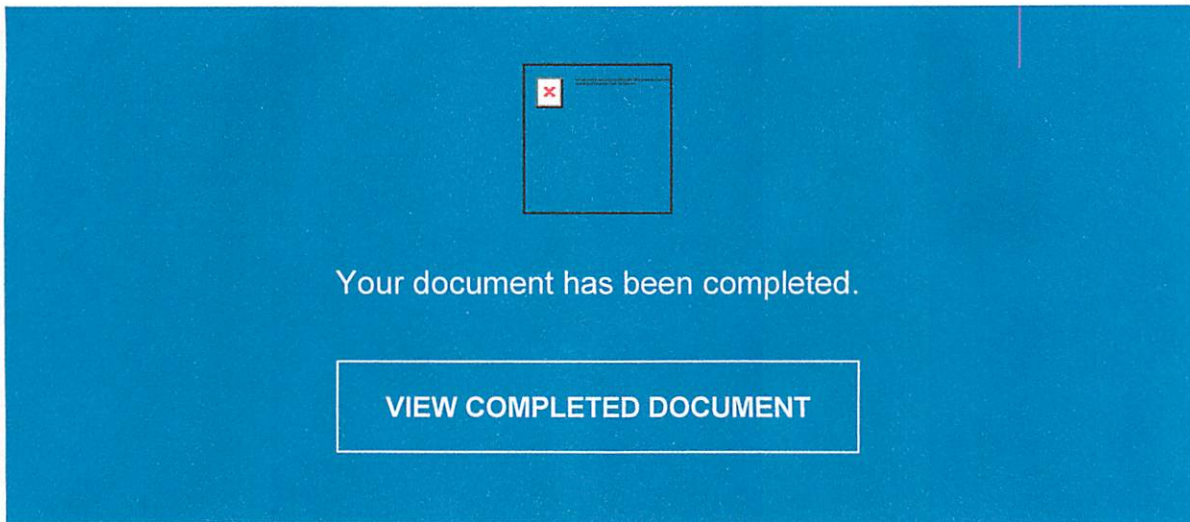
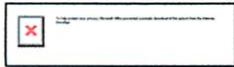
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Subject: Completed: Complete with DocuSign: CSLA EA FT Robotics March 3.pdf
Attachments: CSLA EA FT Robotics March 3.pdf

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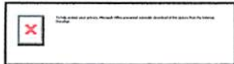
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To: BLEDSONE LORI
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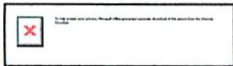
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HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Elaine Harper
North River Learning Community Superintendent

DATE: March 16, 2023

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

1. **Hixson High School** – Fifty students enrolled in JROTC request permission to travel to Warner Robins, Georgia March 30-April 1, 2023 to tour Robins Air Force Base.
2. **Loftis Middle School** – Seventy students enrolled in eighth grade request permission to travel to Washington, DC May 17-21, 2023 to study American history.
3. **Soddy Daisy High School** – Six members of student council request permission to travel to Germantown, Tennessee March 23-26, 2023 to attend the TASC State Convention.
4. **Soddy Daisy High School** – Two students enrolled in band request permission to travel to Nashville, Tennessee April 19-23, 2023 to attend TMEA All-State.
5. **Soddy Daisy High School** – Twenty members of the forensics team request permission to travel to Bartlett, Tennessee April 20-23, 2023 to compete in the THSSDL State Tournament.
6. ***Loftis Middle School** – Thirteen members of the Beta Club traveled to Gatlinburg, Tennessee March 9-10, 2023 to attend a Beta convention.
7. ***Sale Creek Middle High School** – Twenty-five students enrolled in JROTC traveled to Radcliff, Kentucky March 10-11, 2023 to compete in a drill and rifle competition.
8. ***STEM School Chattanooga** – Fifteen members of the STEM Robotics Team traveled to Brentwood, Tennessee March 3-4, 2023 to compete in the Robotics State Championship.

*This item was previously approved by Dr. Justin Robertson, Superintendent and Mrs. Tiffanie Robinson, Board Chairwoman.

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day Overnight (Must go to Board for Approval) Today's Date: 2/23/23

Exceptional Ed Learning Community PreK

School Hixson High School Grade/Group/Team AF J ROTC

Departure Date/Time 3/30/23 7:30 a.m. Return Date/Time 4/1/23 9:45 p.m.

Event/Venue Robins Air Force Base Address Warner Robins, GA

Instructional value To tour an air force base and visit the Museum of Aviation

Evaluation Discussion post trip

Fee Requested \$ 100 How Acquired? student/parent provided

Total # of Students 50 Total # of Staff 4 Total # of Chaperones _____ Nurse Required: Yes No

Number of subs needed 2 Funding source for subs HCS

- Total # of Students with 504 Plan 0 Modifications Needed _____
- Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Rocky Top Tours Cost \$ 6350

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Lt Col. Fann and MSgt Burhans Kristy Hickman, Jennifer Rimback

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds online fundraising

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>[Signature]</u>	Date: <u>27 Feb 23</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>2/28/23</u>
LC Superintendent's Signature: <u>Harper, Elaine</u> <small>Digitally signed by Harper, Elaine Date: 2023.03.02 09:33:15 -0500</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/13/2023

Exceptional Ed Learning Community PreK

School Loftis Middle School Grade/Group/Team 8th grade

Departure Date/Time 5/17/2023 0600 Return Date/Time 5/21/2023 1700

Event/Venue Washington, D.C. exploration Address various locations around D.C. for tours

Instructional value Students will have a real world learning opportunity to experience how the US government functions and to enhance their understanding of American history that was studied as part of the 8th grade curriculum

Evaluation Ongoing discussions of the sites and experiences of the trip

Fee Requested \$ 1149 How Acquired? Students will acquire their own funds for the trip

Total # of Students 70 Total # of Staff 4 Total # of Chaperones _____ Nurse Required: Yes No

Number of subs needed 4 Funding source for subs school will fund

- Total # of Students with 504 Plan 3 Modifications Needed N/A
- Total # of Students with Disabilities 6 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) Premier Transportation Cost \$ included
- Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Neal Hanley, Cortney Fugate, Lance Perry, Katie Gaither

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons none are excluded
- *Number of trips this group expects to take which will require funds none
- *Estimated cost to parent support groups for this trip \$ 0 N/A
- *Projects students have undertaken to secure funds none
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Neal Hanley</u>	Date: <u>2/13/2023</u>
Principal's Signature: <u>Katie Gaither</u>	Date: <u>2/13/23</u>
LC Superintendent's Signature: <u>Harper_Elaine</u> <small>Digitally signed by Harper_Elaine Date: 2023.02.21 09:23:53 -0500</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Day Overnight (Must go to Board for Approval)

Today's Date: 2/15/2023

Exceptional Ed

Learning Community

PreK

School Soddy Daisy High

Grade/Group/Team Student Council

Departure Date/Time 3/23/23 at 7:00am

Return Date/Time 3/26/23 at 6:00pm

Event/Venue TASC State Convention at Houston High School

Address 9755 Wolf River Blvd, Germantown, TN 38139

Instructional value Annual State Convention - Training for student leaders (speakers & workshops)

Evaluation Implementation of activities and leadership skills within our school this year and next

Fee Requested \$ 150.00 How Acquired? Personal and "The Tasting" fundraiser

Total # of Students 6 Total # of Staff 2 Total # of Chaperones 1 Nurse Required: Yes No

Number of subs needed 2 Funding source for subs HCS

Total # of Students with 504 Plan n/a Modifications Needed n/a

Total # of Students with Disabilities n/a Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) David Sneed, Steven Kline, Ashley Culver Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: David Sneed & Steven Kline

Chaperones: Ashley Culver

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

*Number of students not attending for economic reasons None

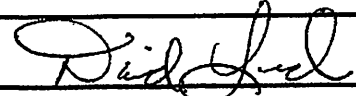
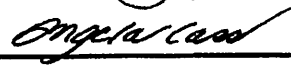
*Number of trips this group expects to take which will require funds Only trip

*Estimated cost to parent support groups for this trip \$ 75.00

*Projects students have undertaken to secure funds Tasting and Wonderful Wednesday

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: 2/15/23
Principal's Signature: 	Date: 2/15/23
LC Superintendent's Signature: Harper, Elaine	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/17/2023

Exceptional Ed Learning Community PreK

School Soddy-Daisy HS Grade/Group/Team Band

Departure Date/Time 4/19/23 12:00pm Return Date/Time 4/23/23 4pm

Event/Venue TNMEA All-State Band Address Gaylord Opryland Hotel, Nashville, TN

Instructional value Students will participate in the Tennessee All-State Honor Band

Evaluation Students will perform a public concert at the end of the event

Fee Requested \$ 0 How Acquired? N/A

Total # of Students 2 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs Hamilton Co.

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Rocky Top Tours (one way) Cost \$ District Paid

Cars List Driver(s) Parents will transport (one way) Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Joshua Light, Rebecca Light (SDMS teacher)

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 1500

*Projects students have undertaken to secure funds Strawberries, Mulch, Mattress, Concessions

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Joshua Light</u>	Date: <u>2/17/2023</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>2/21/23</u>
LC Superintendent's Signature: <u>Harper Elaine</u>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Day Overnight (Must go to Board for Approval) Today's Date: 2/23/23

Exceptional Ed Learning Community PreK

School Soddy Daisy High School Grade/Group/Team Forensics Team

Departure Date/Time 8am April 20 Return Date/Time 2pm April 23

Event/Venue THSSDL State Tournament Bartlett High School Address 5688 Woodlawn St Bartlett, Tn 38134

Instructional value State Forensics Tournament

Evaluation Students will compete, be ranked and be given written critiques

Fee Requested \$ 45 How Acquired? Students will pay

Total # of Students 20 Total # of Staff 2 Total # of Chaperones 4 Nurse Required: Yes No

Number of subs needed 2 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed 0
Total # of Students with Disabilities 0 Modifications Needed 0

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ Bus # Driver's Name
Handicap Accessible Bus Cost \$
Charter Bus (Board Approved) Cost \$
Cars List Driver(s) Lucy Boydston, Julie Pohl, Adis Hunt, Lynn Tilley, Heather Montgomery, Terry Davis Cost \$0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Lucy Boydston, Julie Pohl

Chaperones: Adis Hunt, Lynn Tilley, Heather Montgomery, Terry Davis

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

- *Number of students not attending for economic reasons 0
*Number of trips this group expects to take which will require funds 2
*Estimated cost to parent support groups for this trip \$0
*Projects students have undertaken to secure funds Play Performance, Pizza Sales
*Co-ed trips require co-ed chaperones. Have you complied? Yes
*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: Lucy Boydston Date: 2/23/23
Principal's Signature: [Signature] Date: 2/23/23
LC Superintendent's Signature: Harper_Elaine Date:
Digitally signed by Harper_Elaine Date: 2023.03.02 09:35:42 -0500

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board
Loftis Middle School

School: _____

2/7/23

3/9-10/23

Date: _____ Trip Dates: _____

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Dates were not released prior to date. Students were not eligible until present time.

Sponsor waited to be sure trip dates did not interfere with Benchmark testing window.


Principal Signature

2/9/23
Date

DocuSigned by:

F208EEDFA17A4E8...
Deputy Superintendent

Date

APPROVED:

DocuSigned by:

4D76312655B640B...
Superintendent Signature

Date

DocuSigned by:

228E65A7389846D...
Board Chairman Signature

Date

HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/7/23

Exceptional Ed Learning Community PreK
School Loftis Middle School Grade/Group/Team LMS Beta Club

Departure Date/Time 3/9/23 @ 7 am Return Date/Time 3/10/23 @ 5 pm

Event/Venue Gatlinburg Convention Center Address 234 Historic Nature Trail, Gatlinburg, TN 37738

Instructional value Attendees will learn leadership skills related to the four pillars of Beta: Leadership, Character, Achievement, and Service.

Evaluation N/A

Fee Requested \$ 0 How Acquired? Student-self pay

Total # of Students ≤13 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 3 Funding source for subs HCS

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) Jordan Baysore, Katie Gaither, Neal Hanley Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Jordan Baysore, Katie Gaither, Neal Hanley

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons none

*Number of trips this group expects to take which will require funds 2+

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds none

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Jordan Baysore</u>	Date: <u>2/7/23</u>
Principal's Signature: <u>Elaine Harper</u>	Date: <u>2/7/23</u>
LC Superintendent's Signature: <u>Harper, Elaine</u> <small>Digitally signed by Harper, Elaine Date: 2023.02.14 08:05:40 -05'00'</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Sale Creek High School

Date: 3 Feb 23 Trip Dates: 10-11 Mar 23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

We had to wait on the Letter of Instruction to be published through Cadet Command


Principal Signature

2/6/2023
Date

DocuSigned by:

Chief Schools Officer


Date

APPROVED:

DocuSigned by:

Superintendent Signature

Date

DocuSigned by:

Board Chairman Signature

Date

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval)

Today's Date: 1 Feb 2023

Exceptional Ed

Learning Community

PreK

School Sale Creek High School

Grade/Group/Team 9-12 JROTC

Departure Date/Time Friday, 10 March 2023/ 9:30 a.m.

Return Date/Time Saturday, 11 March 2023/ 9:30 p.m.

Event/Venue 7th Brigade Drill, Rifle, Academic Comp/ Fort Knox & N. Hardin HS

Address 801 S. Logsdon Parkway, Radcliff, KY 40160

Instructional value Teamwork, Competition, Discipline

Evaluation Trophies and Awards

Fee Requested \$ 0 How Acquired? _____

Total # of Students 25 Total # of Staff 2 Total # of Chaperones 3 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs JROTC

• Total # of Students with 504 Plan 0

Modifications Needed none

• Total # of Students with Disabilities 0

Modifications Needed none

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Rocky Top Tours Cost \$ 2,170

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: LTC Dave Storey, CSM Paul Vallade

Chaperones: Amy Williams, Liz Roberts, Kim Vallade

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0



*Number of trips this group expects to take which will require funds 3

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>1 Feb 23</u>
Principal's Signature: 	Date: <u>2/1/23</u>
LC Superintendent's Signature: <u>Harper_Elaine</u> <small>Digitally signed by Harper_Elaine Date: 2023.02.10 13:25:35 -0500</small>	Date: _____

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: STEM School Chattanooga

Date: 2/3/2023 Trip Dates: 3/3/2023-3/4/2023

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Ms. Wineland needed additional time to secure proper chaperones.

The Robotics team will only travel for this event if they qualify for the state tournament.



Principal Signature

2-3-23

Date

DocuSigned by:

F208EEDFA17A4E8...

Chief Schools Officer

Date

APPROVED:

DocuSigned by:

4D76312655B6468...

Superintendent Signature

Date

DocuSigned by:

228E55A7389846D...

Board Chairman Signature

Date

HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/01/2023

Exceptional Ed Learning Community PreK
School STEM School Chattanooga Grade/Group/Team STEM Robotics Team

Departure Date/Time 3/3/2023, 12:00 PM Return Date/Time 3/4/2023, 6:30 PM

Event/Venue Robotics State Championship, Brentwood Academy Address 219 Granny White Pike, Brentwood TN 37027

Instructional value Student will be performing their skills in mechanical engineering, coding, and the engineering design process by competing with teams all over the State to be the best in TN.

Evaluation Win points, skill points, team interviews, and engineering design notebook

Fee Requested \$ 0 How Acquired? Robotics Team Fund

Total # of Students 15 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 0 Funding source for subs _____

- Total # of Students with 504 Plan 0 Modifications Needed None
- Total # of Students with Disabilities 0 Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ 0

Cars List Driver(s) Parents will provide transportation for their children. Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Anna Wineland, Sheila Femal, Jonathan Barnes

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds t-shirt sales

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

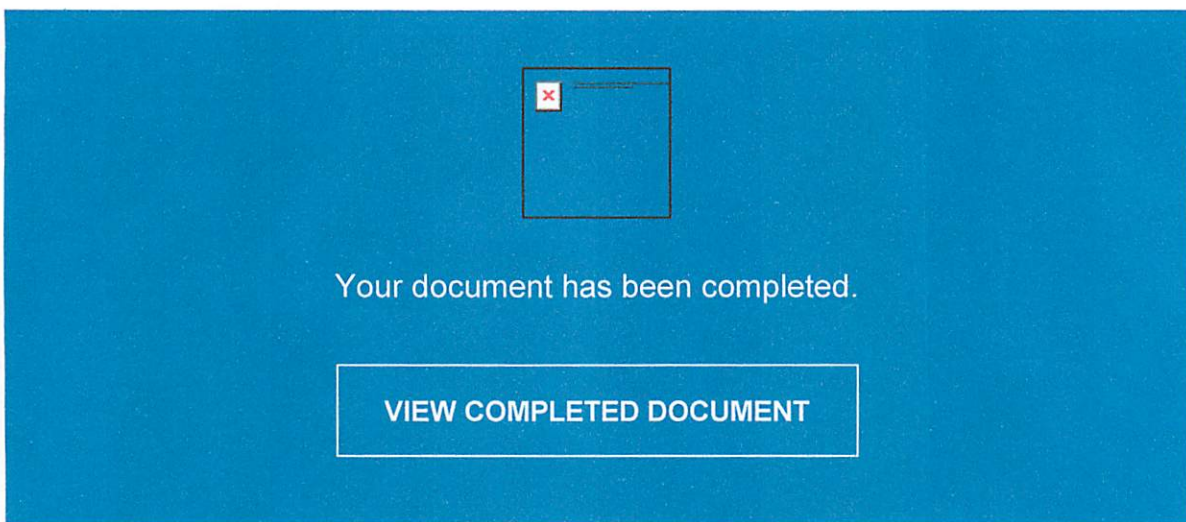
Teacher's Signature: <u>Anna Wineland</u>	Date:
Principal's Signature: <u>[Signature]</u>	Date:
LC Superintendent's Signature: <u>Harper_Elaine</u> <small>Digitally signed by Harper_Elaine Date: 2023.02.10 08:08:00 -05'00'</small>	Date:

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

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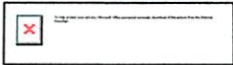
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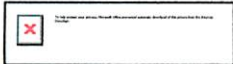
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BLEDSONE LORI

From: DocuSign NA3 System <dse_NA3@docusign.net> on behalf of DocuSign via DocuSign <dse_NA3@docusign.net>
Sent: Saturday, February 11, 2023 11:07 AM
To: BLEDSONE LORI
Subject: Completed: Complete with DocuSign: STEM School EA FT Robotics March 3.pdf
Attachments: STEM School EA FT Robotics March 3.pdf

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HAMILTON COUNTY DEPARTMENT OF EDUCATION

3074 Hickory Valley Road

Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. Jason Vance, Community Superintendent, Missionary Ridge Learning
Community

DATE: March 16, 2023

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

#1*. **Howard High School** - Ten Wrestling Team students traveled to Franklin, Tennessee February 22-25, 2023 to compete in the State Wrestling Tournament.

*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Day Overnight Request for Board Approval Today's Date: 2/6/2023

Exceptional Ed Learning Community PreK
School Howard High Grade/Group/Team Wrestling Team

Departure Date/Time 2/22 5pm Return Date/Time 2/25 9pm

Event/Venue State Wrestling Tourname Address 4215 Long Ln, Franklin, TN 370

Instructional value Teaching self discipline, determination, and confidence

Evaluation competition in matches

Fee Requested \$ 0 How Acquired? n/a

Total # of Students 10 Total # of Staff 1 Total # of Chaperones 2 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs _____

- Total # of Students with 504 Plan 0 Modifications Needed n/a
- Total # of Students with Disabilities 0 Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) _____ Cost \$ _____
- Cars List Driver(s) Ramsey Jibrin, Jevon Brown Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Ramsey Jibrin

Chaperones: Jevon Brown, Ayinde Bakari

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

~~Overnight Field Trips~~

~~Number of students not attending for economic reasons 0~~

~~Number of trips this group expects to take which will require funds 0~~

~~Estimated cost to parent support groups for this trip \$ 0~~

~~Projects students have undertaken to secure funds n/a~~

~~Co-ed trips require co-ed chaperones. Have you complied? Yes~~

~~Travel itinerary attached with name/address of accommodations Yes~~

Teacher's Signature: <u>Ramsey Jibrin</u>	Date: <u>2-7-23</u>
Principal's Signature: <u>Dr. Jason Vance</u>	Date: <u>2/7/23</u>
LC Superintendent's Signature: <u>Dr. Jason Vance</u>	Digitally signed by Dr. Jason Vance Date: 2023.02.21 11:18:39 -05'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

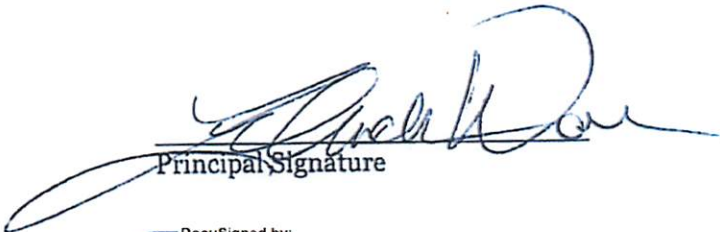
To: Executive Committee of the Board

School: Howard High School

Date: February 7, 2023 Trip Dates: February 22-25, 2023

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Hotel vendor approval took longer than expected


Principal Signature

2/7/23
Date

DocuSigned by:

F208EEDFA17A4E8...
Chief Schools Officer

Date

APPROVED:

DocuSigned by:

4D76312655B6468...
Superintendent Signature

Date

DocuSigned by:

228E55A7389846D...
Board Chairman Signature

Date

Complete with DocuSign: Howard High Overnight FT Feb. 22-25, 2023 Franklin, TN Wrestling.pdf



Howard High Over...

Pages: 12

Envelope ID

From: Pam Kilgore

Last change on 2/21/2023 | 06:46:31 pm

Sent on 2/21/2023 | 11:27:04 am

✓ Completed

MOVE

MORE ▾



Recipients

SIGNING ORDER

- 1

✓ **Dr. Sonia Stewart**
stewart_sonia@hcde.org

Signed
on 2/21/2023 | 04:40:41 pm
[Signed in location](#)

- 2

✓ **Dr. Justin Robertson**
robertson_justin@hcde.org

Signed
on 2/21/2023 | 04:42:38 pm
[Signed in location](#)

- 3

✓ **Tiffany Robinson**
robinson_tiffanie@hcde.org

Signed
on 2/21/2023 | 06:46:31 pm
[Signed in location](#)

Message

No message has been entered.

**Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421**

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Neelie Parker, Chief of Opportunity and Access
Sarah Evans, Director Exceptional Education

Date: March 16, 2023

Re: Exceptional Education - Overnight Field Trip(s)

- #1 **Chattanooga School for the Liberal Arts:** Eight (8) students and three (3) teachers to participate in the High School Youth in Government on April 13-16, 2023, at the DoubleTree Hotel and State Capitol in Nashville, TN 37243. Itinerary attached.

MEMPHIS COUNTY SCHOOLS

Request for Field Trip Approval

Day Overnight (Must go to Board for Approval)

Today's Date: 1/13/2023

Exceptional Ed

Learning Community

PreK

School Chattanooga School for the Liberal Arts

Grade/Group/Team 9th-10th gifted students

Departure Date/Time 04/13/23-12pm

Return Date/Time 04/16/23-5:00pm

Event/Venue HS Youth in Government

Address Double Tree Hotel 315 4th Ave N, Nashville, TN 37219

Instructional value Students will learn the process of writing and presenting a bill at the state level and develop public speaking skills.

Evaluation Awards through conference, self-created and peer evaluations

Fee Requested \$ 550 How Acquired? fund-raising, financial aid, and student responsibility

Total # of Students 8 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 0 Funding source for subs

• Total # of Students with 504 Plan 0

Modifications Needed None

• Total # of Students with Disabilities 0

Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ 1300 Bus # Driver's Name Malone Bus Co,

Handicap Accessible Bus Cost \$

Charter Bus (Board Approved) Cost \$

Cars List Driver(s) Cost \$

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Kendra McClemore, Moira Peterson and Jim Alverson

Chaperones:

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 1,000 (PTA Grant)

*Projects students have undertaken to secure funds Fundraisers(Parent's Night Out/Chick-Fil-A Night)

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <i>Moira Peterson</i>	Date: 2/21/2023
Principal's Signature: <i>Kristal Scarborough</i>	DocuSigned by: Sarah Evans Date: 2/21/23
LC Superintendent's Signature: T. Chip Dale	Date: 2/21/23

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

CSLA YIG Itinerary 2023

Thursday April 13, 2023

12:00 pm: Depart CSLA to the DoubleTree Hotel

315 4th Avenue North, Nashville, TN 37219

3:00 PM Arrive at DoubleTree Hotel

Registration 2:30pm-4:00 pm

Thursday April 13-Sunday April 16

Various Activities/Locations:

DoubleTree Hotel

Tennessee Capitol Building 600 DR MLK Jr Drive, Nashville, TN 37243

Sunday April 16, 2023

2:00 pm: Depart Nashville

5:00 PM Arrive CSLA

TENNESSEE YMCA CENTER FOR CIVIC ENGAGEMENT

Democracy Must Be Learned by Each Generation

YOUTH IN GOVERNMENT VOLUNTEER CONFERENCE

April 13-16, 2023

DoubleTree Hotel and State Capitol

Nashville, TN

*****PLEASE CONTACT YOUR ADVISOR FOR REGISTRATION
INFO*****

For instructions on how to register for the Youth in Government Conference, an explanation of the different components, and additional resources, please [click here](#).

[2022 Conference Book](#)

[Financial Aid Application](#)

[Governor's Cabinet, Lobbyist, and Application-Based Office: Application Questions](#)

[Check Available Spaces in each Component](#)

Registration

*****PLEASE CONTACT YOUR ADVISOR FOR REGISTRATION INFO*****

Registration Window Opens: Wednesday, February 8, 2023 – 3:00 pm Central

Priority Deadline: Wednesday, February 15, 2023 – 11:59 pm Central

Final Deadline: Wednesday, March 15, 2023 – 11:59 pm Central

CHAMBER SELECTION BY GRADE:

	9th	10th	11th	12th
1st Year	Blue	Blue	White	Red
2nd Year	--	White	White	Red
3rd Year	--	--	White	Red
4th Year	--	--	--	Red

BILL TEAM SIZE SELECTION

	House	Senate
Blue	2-3 people	2-3 people
White	2-3 people	1-2 people
Red	1-2 people	1 ONLY

Please note: the Center for Civic Engagement reserves the right to move teams from their registered chambers to ensure proportional representation and equal opportunity to debate.

*****PLEASE CONTACT YOUR ADVISOR FOR REGISTRATION INFO*****

How to Register

- [Volunteer Conference House and Senate Bill Team Registration](#)
- [Volunteer Conference Lobbyist Registration](#)
- [Volunteer Conference Supreme Court Lawyer Team Registration](#)
- [Volunteer Conference Press Registration](#)
- [Volunteer Conference Governor’s Cabinet Registration](#)
- [Volunteer Conference Officer Registration](#)

- [Volunteer Conference Candidate Nomination](#)
- [Volunteer Conference Candidate Application](#)
- [Volunteer Conference Candidate Speech Submission](#)

Upload

How to Upload

- [Volunteer Conference House and Senate](#)
- [Volunteer Conference Governor's Cabinet, Supreme Court, and Press](#)
- [Check Upload Status](#)

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TN 37421**

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Mary Ellen Heuton, Chief Financial Officer
Lindsay Cepero, Director of Procurement

DATE: March 16, 2023

RE: Bids/Contracts

1. Attached for your approval are bids/contracts for the following:
 - A. Request Approval of Bid 23-18 Benchmark & Assessment Printing Services.
 - B. Request Approval of Bid 23-21 School Based Health Clinic at Howard School.
 - C. Recommended Bid Renewal for the School Nutrition Program for 2023-2024SY.
 - D. Request Approval of Signal Centers Amendment
 - E. Request Approval of Stellar Therapy Services First Amendment of Speech/Language Services Private and Home School Agreement.
2. Bids procured by the Purchasing Department, in all cases, low bids meeting specifications are recommended.
3. Recommend approval as presented.

LC:de

**HAMILTON COUNTY SCHOOLS
 BID TABULATION BID FILE 23-18**

BENCHMARK & ASSESSMENT PRINTING SERVICES

8 1/2 x 11 Front-Back Printing; Black & White; 20lb White Paper; Bound on Left Side with 2 Staples; Delivered

			DOVE MAILING **Delivery Fee \$262.50 Per Trip			dpi COLOR GRAPHICS **Delivery Fee Included			SRK INNOVATIONS dba CUBE **Delivery Fee Included		
Item	Description	Unit of Measure	0 - 4,000 Booklets	4,001 – 8,000 Booklets	8,000+ Booklets	0 - 4,000 Booklets	4,001 – 8,000 Booklets	8,000+ Booklets	0 - 4,000 Booklets	4,001 – 8,000 Booklets	8,000+ Booklets
1	Four-Page Booklet	EA	\$.236	\$.236	\$.236	\$.34	\$.33	\$.33	\$.182	\$.174	\$.165
2	Six- To Eight-Page Booklet	EA	\$.412	\$.412	\$.412	\$.65	\$.64	\$.64	\$.312	\$.298	\$.284
3	Ten- To Twelve-Page Booklets	EA	\$.568	\$.568	\$.568	\$.96	\$.95	\$.95	\$.443	\$.423	\$.403
4	Fourteen- To Sixteen-Page Booklets	EA	\$.714	\$.714	\$.714	\$ 1.28	\$ 1.27	\$ 1.27	\$.574	\$.548	\$.522
5	Eighteen- To Twenty-Page Booklets	EA	\$.858	\$.858	\$.858	\$ 1.56	\$ 1.55	\$ 1.55	\$.704	\$.672	\$.640
6	Twenty-Two- To Twenty-Four-Page Booklets	EA	\$ 1.009	\$ 1.009	\$ 1.009	\$ 1.90	\$ 1.89	\$ 1.89	\$.836	\$.798	\$.760
7	Twenty-Six- To Twenty-Eight-Page Booklets	EA	\$ 1.166	\$ 1.166	\$ 1.166	\$ 2.20	\$ 2.19	\$ 2.19	\$.966	\$.922	\$.878

11 x 17 Front-Back Printing; Black & White; 20lb White Paper; Bound with Saddle-Stich; Structured to an 8 1/2 x 11 Booklet Delivered

			DOVE MAILING **Delivery Fee \$262.50 Per Trip			dpi COLOR GRAPHICS **Delivery Fee Included			SRK INNOVATIONS dba CUBE **Delivery Fee Included		
Item	Description	Unit of Measure	0-4,000 Booklets	4,001 – 8,000 Booklets	8,000+ Booklets	0-4,000 Booklets	4,001 – 8,000 Booklets	8,000+ Booklets	0-4,000 Booklets	4,001 – 8,000 Booklets	8,000+ Booklets
1	Four-Page Booklet	EA	\$.209	\$.209	\$.209	\$.19	\$.18	\$.18	\$.182	\$.174	\$.165
2	Six- To Eight-Page Booklet	EA	\$.342	\$.342	\$.342	\$.36	\$.35	\$.35	\$.312	\$.298	\$.284
3	Ten- To Twelve-Page Booklets	EA	\$.482	\$.482	\$.482	\$.53	\$.52	\$.52	\$.443	\$.423	\$.403
4	Fourteen- To Sixteen-Page Booklets	EA	\$.598	\$.598	\$.598	\$.71	\$.70	\$.70	\$.574	\$.548	\$.522
5	Eighteen- To Twenty-Page Booklets	EA	\$.706	\$.706	\$.706	\$.88	\$.87	\$.87	\$.704	\$.672	\$.640
6	Twenty-Two- To Twenty-Four-Page Booklets	EA	\$.830	\$.830	\$.830	\$ 1.05	\$ 1.04	\$ 1.04	\$.836	\$.798	\$.760
7	Twenty-Six- To Twenty-Eight-Page Booklets	EA	\$.908	\$.908	\$.908	\$ 1.22	\$ 1.21	\$ 1.21	\$.966	\$.922	\$.878

RECOMMEND AWARD OF BID TO: DOVE MAILING , dpi COLOR GRAPHICS, and SRK INNOVATIONS dba CUBE

FUNDS TO BE PROVIDED BY: General Purpose

DE:dj

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Justin Witt

DATE: March 16, 2023

RE: **Bid File 23-21 School Based Health Clinic at Howard School**

Bids were received by the HCDE purchasing department on March 2, 2023 at 2:00 P.M. for the renovation work for the School Based Health Clinic at Howard School.

The apparent, low base bid including allowances was received by John Bryan Construction, LLC in the amount of \$94,000.00

I recommend approval.

Funding will be from State ELC Grant funding.

Attachments: Bid Tabulation

Hamilton County Department of Education
 Bid Opening – March 2, 2023 – 2:00 PM.
 Bid 23-21 Tabulation Sheet – School Based Health Clinic at Howard School

Bidder	BASE BID	General Purpose Allowance	PROJECT TOTAL (1 & 2)		
John Bryan Construction, LLC	\$84,000	\$10,000.00	\$94,000		
Cagle Development, LLC	\$96,116	\$10,000.00	\$106,116		
J & J Contractors, Inc.	\$116,679	\$10,000.00	\$126,679		
P & C Construction, Inc.	\$94,477	\$10,000.00	\$104,477		
Wilder Contracting LLC	\$96,200	\$10,000.00	\$106,200		

Recommend Award of Bid To: John Bryan Construction, LLC

Funds To Be Provided By: State ELC Grant

DE.dj



**HAMILTON
COUNTY
SCHOOLS**

School
Nutrition

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, HCDE Superintendent

FROM: Dr. Robert Sharpe, Chief Operations Officer
Kristen Nauss, School Nutrition Director

DATE: March 16, 2023

RE: Recommendation for Approval for the School Nutrition Program

It is recommended that the following vendors be approved for **renewal** to provide the following products/services listed below for the School Nutrition Program for SY 2023-2024:

<u>Company/Vendor</u>	<u>Product/Service</u>	<u>Bid/RFP File Number</u>	<u>Bid/Renewal</u>
EMS LINQ LLC	SN Software Management	RFP File 20-77	Renewal

Non-Discrimination Statement

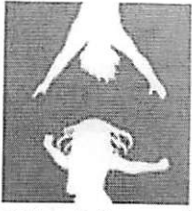
In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.



**HAMILTON
COUNTY
SCHOOLS**

School
Nutrition

Date: February 01, 2023

Ms. Michelle Elks
EMS LINQ LLC.
2528 Independence Blvd.
Wilmington, NC 28412

Re: RFP File 20-77
School Nutrition Management Software

Ms. Elks:

This is a request for the renewal of RFP file #20-77. The initial contract period with EMS LINQ LLC. for School Nutrition Management Software ended June 30, 2021. As stated in the original bid conditions, the contract may be renewed for up to nine additional years (ten years total).

Original Bid Period: August 20, 2020 – June 30, 2021
Proposed Renewal Bid Period: July 1, 2023 -- June 30, 2024 (3rd renewal year)

Based on bid conditions, there is a set scheduled pricing, that has been approved with the awarded of this contract.

For YEAR 4 (FOH and BOH including implementation) \$ 94,176.00

The final approval is pending based on board approval. Thank you for your cooperation.

Sincerely,

Kristen Nauss, Director
School Nutrition Program

Please indicate below your desire to renew for the School Year 2023-2024. We ask that you scan this back to Martha Marrufo at marrufo_m@hcde.org by March 01, 2023.

Yes No EMS LINQ LLC. wishes to renew this bid for SY 2023-2024.

Controller

2/1/2023

Company Representative

Title

Date

Mark Fredericks, EMS LINQ LLC

Company Name

Non-Discrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
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1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.

This Institution is an equal opportunity provider.

**Hamilton County Department of Education
Exceptional Education Department
3074 Hickory Valley Road
Chattanooga, TN. 37421**

MEMORANDUM:

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Neelie Parker, Chief of Opportunity and Access
Sarah Evans, Executive Director Exceptional Education

Date: March 16, 2023

Re: Exceptional Education - Signal Centers, Incorporated Amendment

I am respectfully requesting that you approve the attached amendment with Signal Centers, Inc. for the remainder of the 2022-2023 school year for Vision therapy and Orientation and Mobility services. The State Department did not release final allocations until December 2022 and the private proportional allocations changed. These services have been requested by community stakeholders to supplement the current Private Proportionate Plan services which include Speech / Language, Occupational, and Physical therapies. The contract will be paid for using the Private Proportionate Plan allocation related to the IDEA American Rescue Plan supplemental funds. The cost not to exceed \$160,961.

Thank you for your consideration of this contract.

**FIRST AMENDMENT TO THE CONTRACT FOR
VISION THERAPY AND ORIENTATION & MOBILITY SERVICES
FOR PRIVATE AND HOMESCHOOL STUDENTS**

This **FIRST AMENDMENT** (“Amendment”) is made and entered into as of the 16th day of March 2023 (“Effective Date”), by and between Hamilton County Department of Education (hereinafter the “Board of Education”) and Signal Centers, Inc. (hereinafter referred to as “Service Provider”).

RECITALS

WHEREAS, Department and Agency entered into that certain Employment Agreement dated July 21, 2022 (the “Agreement”); for the 2022-2023 school year and

WHEREAS, the parties desire to amend the Agreement as more fully set forth below.

NOW, THEREFORE, for good and valuable consideration, the sufficiency, the sufficiency and receipt of which are hereby acknowledged, the parties hereby agree as follows:

1. Paragraph numbered 3 in the Agreement is hereby amended to read:
 3. Total expenditures to the Department under this contract will not exceed \$160,961.
 4. Except as expressly set forth above, the Agreement as written shall continue in full force and effect.

IN WITNESS THEREOF, parties have executed this AGREEMENT the day and year first above written.

*Dr. Justin Robertson, Superintendent
Hamilton County Board of Education*

Date

*Board Chairman
Hamilton County Board of Education*

Date

*Sarah Evans, Executive Director Exceptional Education
Hamilton County Board of Education*

Date

Donna McConnico, CEO, Signal Center, Inc.

Date

Carolyn Boyd, Chief Program Officer, Signal Center, Inc.

Date

**Hamilton County Department of Education
Exceptional Education Department
3074 Hickory Valley Road
Chattanooga, TN. 37421**

MEMORANDUM:

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Neelie Parker, Chief of Opportunity and Access
Sarah Evans, Executive Director Exceptional Education

Date: March 16, 2023

Re: Speech/Language Services Private and Home School Agreement
First Amendment

I am respectfully requesting that you approve the amendment with Stellar Therapy Services, for the provision of speech and language services to Private and Home School students. This agency has satisfactorily worked with our department. Their provision of licensed therapist greatly contributes to the system's provision of speech and language services. The State Department released the final allocations in December and the private proportional allocations changed. This contract is for the private school proportional services plan paid for from IDEA, Part B Grant \$832,500.54; IDEA, Preschool Grant \$39,642.66; IDEA, Preschool ARP funds \$18,832.62 and IDEA, Part B Carry Over Amount \$114,517 not to exceed \$1,005,492.82.

**FIRST AMENDMENT TO
SPEECH/LANGUAGE ASSESSMENT
AND THERAPY SERVICES AGREEMENT
FOR PRIVATE AND HOME SCHOOL STUDENTS**

This **FIRST AMENDMENT** (“Amendment”) is made and entered into as of the 16th day of March 2023 (“Effective Date”), by and between Hamilton County Department of Education (hereinafter the “Department”) and Stellar Therapy Services, LLC (hereinafter referred to as “provider”).

RECITALS

WHEREAS, Department and Agency entered into that certain Employment Agreement dated July 21, 2022 (the “Agreement”); for the 2022-2023 school year and

WHEREAS, the parties desire to amend the Agreement as more fully set forth below.

NOW, THEREFORE, for good and valuable consideration, the sufficiency, the sufficiency and receipt of which are hereby acknowledged, the parties hereby agree as follows:

1. Paragraph numbered 4 in the Agreement is hereby amended to read:
 4. Total expenditures to the Department under this contract will not exceed \$1,005,492.82.
2. Except as expressly set forth above, the Agreement as written shall continue in full force and effect.

IN WITNESS WHEREOF, the parties have set their hands hereto as of the date written above.

Melissa Christopher, Executive Director
Stellar Therapy Services, LLC

Holly Christopher, Administrator
Stellar Therapy Services, LLC

Dr. Justin Robertson, Superintendent

Board Chairman

Hamilton County Board of Education

Hamilton County Board of Education

**HAMILTON COUNTY SCHOOLS
REVENUE/EXPENSES VS BUDGET
PERIOD ENDED
January, 2023**

REVENUES		General Purpose			Federal Programs			Self-Funded Programs			School Nutrition			Grand Totals		
		Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual
LOCAL TAXES		257,733,000	257,733,000	135,224,363	-	-	-	-	-	-	-	-	-	257,733,000	257,733,000	135,224,363
LICENSES AND PERMITS		13,000	13,000	7,225	-	-	-	-	-	-	-	-	-	13,000	13,000	7,225
CHARGES FOR CURRENT SERVICES		543,140	543,140	158,162	-	-	-	4,397,076	4,417,516	2,403,962	3,035,654	3,035,654	2,443,055	7,975,870	7,996,310	5,005,180
OTHER LOCAL REVENUES		1,208,000	2,799,797	2,712,861	-	-	-	3,304,098	5,918,193	965,114	40,587	40,587	181,837	4,552,685	8,758,577	3,859,811
STATE OF TENNESSEE		192,550,290	192,731,827	115,514,364	-	-	-	-	-	-	-	-	-	192,550,290	192,731,827	115,514,364
OTHER STATE REVENUES		699,223	26,696,477	1,842,898	-	-	-	-	-	-	198,558	198,558	-	897,781	26,895,035	1,842,898
FEDERAL GOVERNMENT		1,065,000	1,867,657	1,018,751	86,561,499	144,735,010	29,148,313	-	-	-	19,599,647	19,599,647	13,101,734	107,226,146	166,202,314	43,268,798
OTHER SOURCES		2,285,000	2,285,000	513,965	-	-	-	-	-	-	-	-	-	2,285,000	2,285,000	513,965
RESERVES/FUND BALANCE *		-	11,087,548	-	-	-	-	-	-	-	-	-	1,016	212,173	13,946,848	140,119
PY ENCUMBRANCE BUDGET		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES		456,096,653	495,757,446	256,992,589	86,561,499	144,735,010	29,148,313	7,913,347	13,195,010	3,508,179	22,874,446	22,874,446	15,727,643	573,445,945	676,561,911	305,376,723
EXPENDITURES																
REGULAR INSTRUCTION PROGRAM	71100	220,689,490	224,797,367	106,915,721	17,071,100	33,647,490	10,549,934	2,914,488	6,052,236	1,685,721	-	-	-	240,675,078	264,497,093	119,151,377
SPECIAL EDUCATION INSTR PROG	71200	41,105,120	43,608,464	18,628,204	5,905,170	9,795,045	2,870,389	338,000	638,000	71,121	-	-	-	47,348,290	54,041,509	21,569,714
VOCATIONAL ED INSTR PROG	71300	8,815,287	10,960,337	4,545,442	1,690,208	2,093,354	644,258	14,154	135,151	81,225	-	-	-	10,519,649	13,188,842	5,270,925
ATTENDANCE	72110	2,944,451	3,165,511	1,288,922	25,915	375,215	166,685	-	-	-	-	-	-	2,970,366	3,540,726	1,455,607
HEALTH SERVICES	72120	5,981,313	6,306,308	2,830,813	119,050	1,254,592	363,776	42,500	42,500	11,478	-	-	-	6,142,863	7,603,400	3,206,067
OTHER STUDENT SUPPORT	72130	14,259,303	17,474,450	7,985,382	4,430,682	11,087,680	3,210,025	62,173	140,273	104,467	-	-	-	18,752,158	28,702,402	11,299,874
REG INST SUPPORT	72210	17,958,651	19,833,383	10,824,411	12,563,010	22,452,713	6,985,459	548,327	1,917,761	577,559	-	-	-	31,069,988	44,203,857	18,387,430
SPECIAL ED INST SUPPORT	72220	3,684,570	3,933,094	3,431,149	4,451,135	5,934,034	2,597,466	-	-	-	-	-	-	8,135,705	9,867,128	6,028,615
VOCATIONAL ED INST SUPPORT	72230	422,155	971,703	306,875	575,000	828,263	127,324	-	-	-	-	-	-	997,155	1,799,966	434,199
EDUCATION TECHNOLOGY	72250	5,822,599	23,603,467	3,794,006	461,503	660,287	200,811	-	-	-	-	-	-	6,284,102	24,263,754	3,994,817
BOARD OF EDUCATION	72310	6,867,979	6,876,697	4,005,883	-	-	-	100,000	100,000	39,404	-	-	-	6,967,979	6,976,697	4,045,288
OFFICE OF SUPERINTENDENT	72320	2,976,479	3,011,407	1,645,305	-	-	825	98,298	98,298	44,837	-	-	-	3,074,777	3,109,705	1,763,156
OFFICE OF PRINCIPAL	72410	30,807,096	31,980,211	16,620,525	529,621	553,621	73,013	-	-	1,036	-	-	-	31,336,717	32,533,832	16,705,800
FISCAL SERVICES	72510	3,899,707	4,043,164	1,868,730	347,700	554,659	84,239	-	-	-	-	-	-	4,247,407	4,597,823	1,868,730
HUMAN RESOURCES	72520	1,968,155	2,048,517	1,180,861	-	-	-	21,530	27,021	11,149	-	-	-	1,989,685	2,075,538	1,227,010
OPERATION OF PLANT	72610	27,835,452	28,936,823	16,244,048	-	2,517,975	35,000	-	5,951	-	-	-	-	27,835,452	31,460,749	16,244,048
MAINTENANCE OF PLANT	72620	9,310,001	9,887,989	6,295,786	-	2,211,001	-	-	196,500	196,500	-	-	-	9,310,001	12,295,490	7,252,959
TRANSPORTATION	72710	20,852,162	21,404,020	10,921,015	339,950	2,773,194	760,672	-	23,603	2,000	-	-	-	21,192,112	24,200,817	10,923,015
CENTRAL AND OTHER	72810	447,719	857,082	493,177	-	-	-	-	6,600	4,743	-	-	-	447,719	863,682	497,920
FOOD SERVICE	73100	-	-	9,162	20,000	97,759	-	-	-	-	22,874,446	22,874,446	12,880,293	22,894,446	22,972,205	14,255,584
COMMUNITY SERVICES	73300	496,286	509,596	153,603	1,083,991	6,335,526	1,366,129	3,655,923	3,655,923	740,754	-	-	-	5,236,200	10,501,045	903,753
EARLY CHILDHOOD EDUCATION	73400	3,052,850	3,236,999	1,521,325	56,220	46,070	9,397	117,954	132,193	88,258	-	-	-	3,227,024	3,415,262	1,942,495
REGULAR CAPITAL OUTLAY	76100	200,000	1,393,540	-	34,715,000	34,579,925	332,912	-	23,000	-	-	-	-	34,915,000	35,996,465	-
EDUCATION DEBT SERVICE		975,000	-	-	-	-	-	-	-	-	-	-	-	975,000	-	-
EDUCATION CAPITAL PROJECTS		3,000,000	3,000,000	-	-	-	-	-	-	-	-	-	-	3,000,000	3,000,000	-
CHARTER SCHOOLS (TRANSFERS)		21,724,828	22,659,828	12,032,650	-	-	-	-	-	-	-	-	-	21,724,828	22,659,828	12,032,650
TRANSFERS-STATE GRANTS		-	-	-	2,176,244	6,936,607	759	-	-	-	-	-	-	2,176,244	6,936,607	759
TRANSFERS TO FUND BALANCE		-	1,257,488	-	-	-	-	-	-	-	-	-	-	-	1,257,488	-
TOTAL EXPENDITURES		456,096,653	495,757,446	233,542,998	86,561,499	144,735,010	30,379,073	7,913,347	13,195,010	3,660,252	22,874,446	22,874,446	12,880,293	573,445,945	676,561,911	280,462,616

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Mary Ellen Heuton, Chief Financial Officer

DATE: March 16, 2023

SUBJECT: Budget Amendments – Federal Grants, State Grants and Self-Funded Programs

The following budget amendments for Federal Grants, State Grants and Self-Funded Programs for FY2023 are recommended for your approval.

The Federal Programs budget is amended by items 1 - 7. Items 1 and 5 consist of both current year awards and carryover funds. Item 2 consists of current year awards. Items 3, 4, 6 and 7 consist of carryover funds.

The State Programs budget is amended by items 8 and 9, both of which are current year awards.

The Self-Funded Programs budget is amended by items 10 - 13. Items 10, 11 and 13 consist of carryover contributions. Item 12 consists of current year contributions and carryover contributions.

1. Title III Immigrant, with a net increase of \$3,528
2. Turnaround Pilot Plan Grant (TPPG), with transfers between lines
3. Elementary and Secondary School Emergency Relief (ESSER) 2.0, with transfers between lines
4. Elementary and Secondary School Emergency Relief (ESSER) 3.0, with transfers between lines
5. TN All Corps, with transfers between lines
6. ARP Homeless 1.0, with transfers between lines
7. ARP Homeless 2.0, with transfers between lines
8. Arts360, with transfers between lines
9. Supporting Postsecondary Access in Rural Communities (SPARC), with transfers between lines
10. JROTC Competitions, totaling \$4,886
11. Gates Grant Funding, with transfers between lines
12. Future Ready Institute Externship Program, with transfers between lines
13. Future Ready Institute Novonix, with transfers between lines

FEDERAL PROGRAMS

SOURCE OF FUNDS

March 16, 2023

	FEDERAL THROUGH STATE 47100	CARES FEDERAL THROUGH STATE 47300	ARP FEDERAL THROUGH STATE 47400	TOTAL REVENUE	AMENDMENT ITEM #
BUDGET AMENDMENTS					
Title III Immigrant	3,528			3,528	1
Turnaround Pilot Plan Grant	-			-	2
Elementary and Secondary School Emergency Relief (ESSER) 2.0		-		-	3
Elementary and Secondary School Emergency Relief (ESSER) 3.0			-	-	4
TN All Corps			-	-	5
ARP Homeless 1.0			-	-	6
ARP Homeless 2.0			-	-	7
	<u>3,528</u>	-	-	<u>3,528</u>	

**FEDERAL PROGRAMS
USE OF FUNDS**

March 16, 2023

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	SPECIAL EDUCATION INSTRUCTION 71200	VOCATIONAL EDUCATION INSTRUCTION 71300	ATTENDANCE 72110	HEALTH SERVICES 72120	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	SPECIAL EDUCATION SUPPORT 72220	VOCATIONAL EDUCATION SUPPORT 72230	EDUCATION TECHNOLOGY 72250	OFFICE OF THE PRINCIPAL 72410	FISCAL SERVICES 72510	TRANSPORTATION 72710	COMMUNITY SERVICES 73300	EARLY CHILDHOOD EDUCATION 73400	INDIRECT COST 99100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #	
Title III Immigrant	3,528					(3,517)	16,014										3,528	1	
Turnaround Pilot Plan Grant	(12,497)																	-	2
Elementary and Secondary School Emergency Relief (ESSER) 2.0	(667,167)	232,680	116,340	58,170		68,846	155,186	58,170	11,334	(170,440)	27,479		13,750		46,536	49,116		-	3
Elementary and Secondary School Emergency Relief (ESSER) 3.0	2,542,266	(1,831,002)				-	(627,966)			170,440		(10,000)		(131,205)		(112,533)		-	4
TN All Corps	5,681						(5,681)											-	5
ARP Homeless 1.0	15,000				(81,872)	(5,000)	(20,000)						91,872					-	6
ARP Homeless 2.0	(15,000)				(5,000)	(231,078)							251,078					-	7
	1,871,811	(1,598,322)	116,340	58,170	(86,872)	(170,749)	(482,447)	58,170	11,334	-	27,479	(10,000)	356,700	(131,205)	46,536	(63,417)	3,528		

STATE PROGRAMS
SOURCE OF FUNDS

March 16, 2023

BUDGET AMENDMENTS	STATE REVENUE 46000	TOTAL REVENUE	AMENDMENT ITEM #
Arts360	-	-	8
Supporting Postsecondary Access in Rural Communities (SPARC)	-	-	9
	-	-	

STATE PROGRAMS
USE OF FUNDS

March 16, 2023

	REGULAR EDUCATION 71100	VOCATIONAL EDUCATION INSTRUCTION 71300	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS				
Arts360	-		-	8
Supporting Postsecondary Access in Rural Communities (SPARC)			-	9
	-		-	

SELF-FUNDED PROGRAMS

SOURCE OF FUNDS

March 16, 2023

	RESTRICTED FOR EDUCATION FUND BALANCE	OTHER LOCAL REVENUES	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS	34555	44000		
JROTC Competitions	4,886		4,886	10
Gates Grant Funding	-		-	11
Future Ready Institutes Externship Program	-	-	-	12
Future Ready Institutes - Novonix	-		-	13
	<u>4,886</u>	-	<u>4,886</u>	

SELF-FUNDED PROGRAMS

USE OF FUNDS

March 16, 2023

	REGULAR INSTRUCTION 71100	VOCATIONAL EDUCATION INSTRUCTION 71300	REGULAR INSTRUCTION SUPPORT 72210	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS					
JROTC Competitions	4,886			4,886	10
Gates Grant Funding			-	-	11
Future Ready Institutes Externship Program			-	-	12
Future Ready Institutes - Novonix		-		-	13
	<u>4,886</u>	<u>-</u>	<u>-</u>	<u>4,886</u>	

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 FEDERAL PROGRAMS
 TITLE III IMMIGRANT
 BUDGET FISCAL YEAR 2022-2023
 FY22 Carryover is \$79,106.36
 FY23 Award is \$40,090.12**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		12/8/2022	INCREASE	3/16/2023
141-2-130-0000-0-00000-471460-0000-0000-130	Revenue	115,668	3,528	119,196
	Total Source of Funds	115,668	3,528	119,196

USE OF FUNDS SUMMARY

71100	Regular Instruction	114,937	3,528	-	118,465
99100	Indirect Cost	731	-	-	731
	Total Use of Funds	115,668	3,528	-	119,196

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		12/8/2022	INCREASE	3/16/2023
141-2-130-0000-0-71100-514090-0000-0000-130	Teacher Extended Contract	8,000		8,000
141-2-130-0000-0-71100-518990-0000-0000-130	Other Salaries	2,800		2,800
141-2-130-0000-0-71100-520110-0000-0000-130	Social Security	670		670
141-2-130-0000-0-71100-520410-0000-0000-130	State Retirement	1,107		1,107
141-2-130-0000-0-71100-521210-0000-0000-130	Employer Medicare	157		157
141-2-130-0000-0-71100-542910-0000-0000-130	Instructional Supplies	92,478	3,528	96,006
141-2-130-0000-0-71100-572210-0000-0000-130	Instructional Equipment	9,725		9,725
	Total 71100 - Regular Instruction	114,937	3,528	118,465
141-2-130-0000-0-99100-550410-0000-0000-130	Indirect Cost (3.33%)	731		731
	Total 99100 - Indirect Cost	731	-	731
	TOTAL BUDGET	115,668	3,528	119,196

**HAMILTON COUNTY DEPT OF EDUCATION
 FEDERAL PROGRAMS
 TURNAROUND PILOT PLAN GRANT (Previously named: TURNAROUND BRIDGE GRANT)
 BUDGET FISCAL YEAR 2022-2023**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
141-2-158-0000-0-00000-471410-0000-0000-158	Revenue	300,000			300,000
	Total Source of Funds	300,000	-	-	300,000

USE OF FUNDS SUMMARY

71100	Regular Instruction	174,274	-	(12,497)	161,777
72130	Other Student Support	59,760	-	(3,517)	56,243
72210	Instructional Support	56,298	40,408	(24,394)	72,312
99100	Indirect Cost	9,668	-	-	9,668
	Total Use of Funds	300,000	40,408	(40,408)	300,000

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
Orchard Knob Middle School					
141-2-158-0200-2-71100-511610-0000-0000-158	Teacher - STEM (1 FTE)	49,174		(499)	48,675
141-2-158-0200-2-71100-511610-0000-0000-158	Teacher - RTI (1 FTE)	51,587		(9,154)	42,433
141-2-158-0200-2-71100-516310-0000-0000-158	Educational Assistant - (1 FTE)	26,002		(500)	25,502
141-2-158-0200-2-71100-520110-0000-0000-158	Social Security	7,860		(659)	7,201
141-2-158-0200-2-71100-520410-0000-0000-158	Retirement	10,577		(1,469)	9,108
141-2-158-0200-2-71100-520610-0000-0000-158	Life Insurance	105			105
141-2-158-0200-2-71100-520710-0000-0000-158	Health Insurance	25,377			25,377
141-2-158-0200-2-71100-520810-0000-0000-158	Dental Insurance	903			903
141-2-158-0200-2-71100-521010-0000-0000-158	Unemployment Compensation	105			105
141-2-158-0200-2-71100-521210-0000-0000-158	Medicare	1,838		(154)	1,684
141-2-158-0200-2-71100-529910-0000-0000-158	Long Term Disability	254		(21)	233
141-2-158-0200-2-71100-529930-0000-0000-158	Short Term Disability	492		(41)	451
	Total 71100 - Regular Instruction	174,274	-	(12,497)	161,777
141-2-158-0200-2-72130-513020-0000-0000-158	Behavior Management Specialist (1 FTE)	41,427		(500)	40,927
141-2-158-0200-2-72130-520110-0000-0000-158	Social Security	2,568		(31)	2,537
141-2-158-0200-2-72130-520410-0000-0000-158	Retirement	6,089		(2,976)	3,113
141-2-158-0200-2-72130-520610-0000-0000-158	Life Insurance	35			35
141-2-158-0200-2-72130-520710-0000-0000-158	Health Insurance	8,459			8,459
141-2-158-0200-2-72130-520810-0000-0000-158	Dental Insurance	301			301
141-2-158-0200-2-72130-521010-0000-0000-158	Unemployment Compensation	35			35
141-2-158-0200-2-72130-521210-0000-0000-158	Medicare	602		(7)	595
141-2-158-0200-2-72130-529910-0000-0000-158	Long Term Disability	83		(1)	82
141-2-158-0200-2-72130-529930-0000-0000-158	Short Term Disability	161		(2)	159
	Total 72130 - Other Student Support	59,760	-	(3,517)	56,243
141-2-158-0200-2-72210-519610-0000-0000-158	Professional Development Stipends	48,218		(20,868)	27,350
141-2-158-0200-2-72210-520110-0000-0000-158	Social Security	2,990		(1,294)	1,696
141-2-158-0200-2-72210-520410-0000-0000-158	Retirement	4,191		(1,929)	2,262
141-2-158-0200-2-72210-521210-0000-0000-158	Medicare	699		(303)	396
141-2-158-0200-2-72210-552410-0000-0000-158	In Service/Staff Development	-	40,408		40,408
141-2-158-0200-2-72210-559990-0000-0000-158	Other Charges	200			200
	Total 72210 - Instructional Support	56,298	40,408	(24,394)	72,312
141-2-158-0200-2-99100-550410-0000-0000-158	Indirect Cost 3.33%	9,668			9,668
	Total 99100 - Indirect Cost	9,668	-	-	9,668
	Total Orchard Knob Middle School	300,000	40,408	(40,408)	300,000
	TOTAL BUDGET	300,000	40,408	(40,408)	300,000

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 FEDERAL PROGRAMS
 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) 2.0
 BUDGET FISCAL YEAR 2022-2023**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 1/19/2023	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
141-2-164-0000-0-00000-473070-0000-0000-164	FY22 Carryover	11,018,433			11,018,433
	Total Source of Funds	11,018,433	-	-	11,018,433

USE OF FUNDS SUMMARY

		AMENDED BUDGET 1/19/2023	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
71100	Regular Instruction	7,029,370	1,204,337	(1,871,504)	6,362,203
71200	Special Education Instruction	-	232,680	-	232,680
71300	Vocational Education Instruction	61,735	147,208	(30,868)	178,075
72110	Attendance	-	58,170	-	58,170
72130	Other Student Support	485,576	148,402	(79,556)	554,422
72210	Regular Instruction Support	1,824,130	473,354	(318,168)	1,979,316
72220	Special Education Support	-	58,170	-	58,170
72230	Vocational Education Support	50,000	11,334	-	61,334
72250	Education Technology	249,999	-	(170,440)	79,559
72410	Office of the Principal	54,933	46,536	(19,057)	82,412
72710	Transportation	32,750	13,750	-	46,500
73400	Early Childhood Education	-	46,536	-	46,536
76100	Regular Capital Outlay	164,456	-	-	164,456
99100	Indirect Cost	1,065,484	49,116	-	1,114,600
	Total Use of Funds	11,018,433	2,489,593	(2,489,593)	11,018,433

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 1/19/2023	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
141-2-164-0000-0-72210-511910-0000-7000-164	Accountant .15 FTE	11,788			11,788
141-2-164-0000-0-72210-518990-0000-7000-164	Coordinator .6 FTE	43,300			43,300
141-2-164-0000-0-72210-518990-0000-7000-164	Supplemental Pay Clerical Staff	1,100			1,100
141-2-164-0000-0-72210-520110-0000-7000-164	Social Security	3,484			3,484
141-2-164-0000-0-72210-520410-0000-7000-164	State Retirement	4,917			4,917
141-2-164-0000-0-72210-520610-0000-7000-164	Life Insurance	26			26
141-2-164-0000-0-72210-520710-0000-7000-164	Health Insurance	6,344			6,344
141-2-164-0000-0-72210-520810-0000-7000-164	Dental Insurance	226			226
141-2-164-0000-0-72210-521010-0000-7000-164	Unemployment Compensation	26			26
141-2-164-0000-0-72210-521210-0000-7000-164	Medicare	815			815
141-2-164-0000-0-72210-529910-0000-7000-164	Long Term Disability	110			110
141-2-164-0000-0-72210-529930-0000-7000-164	Short Term Disability	214			214
141-2-164-0000-0-72210-535510-0000-7000-164	Mileage	200			200
141-2-164-0000-0-72210-552410-0000-7000-164	Staff Development	2,500			2,500
	Total 72210 - Regular Instruction Support	75,050	-	-	75,050
141-2-164-0000-0-99100-550410-0000-7000-164	Indirect Cost (14.16%)	1,020,356	49,116		1,069,472
	Total 99100 - Indirect Cost	1,020,356	49,116	-	1,069,472
	Total Administration and Indirect Cost	1,095,406	49,116	-	1,144,522
Facilities Needs / Maintenance					
Hillcrest					
141-2-164-0133-1-76100-570710-0000-7113-164	Building Improvements	119,799			119,799
	Total 76100 - Regular Capital Outlay	119,799	-	-	119,799
	Total Facilities Needs Maintenance	119,799	-	-	119,799
Supplemental Programs to Address Learning Loss					
141-2-164-0000-0-71100-514090-0000-7601-164	Supplemental Pay Teachers	900			900
141-2-164-0000-0-71100-520110-0000-7601-164	Social Security	56			56
141-2-164-0000-0-71100-520410-0000-7601-164	State Retirement	79			79
141-2-164-0000-0-71100-521210-0000-7601-164	Medicare	13			13
	Total 71100 - Regular Instruction	1,048	-	-	1,048
	Total Chief of Schools	1,048	-	-	1,048
141-2-164-0237-3-71100-513450-PPTT-7614-164	Tutor PTNB (6)	30,338		(19,220)	11,118
141-2-164-0237-3-71100-520110-0000-7614-164	Social Security	1,881		(1,191)	690
141-2-164-0237-3-71100-521210-0000-7614-164	Medicare	440		(279)	161
	Total 71100 - Regular Instruction - Tyner HS	32,659	-	(20,690)	11,969
141-2-164-0000-0-72210-519610-0000-7614-164	Stipends	12,082	25,485		37,567
141-2-164-0000-0-72210-520110-0000-7614-164	Social Security	749	1,580		2,329
141-2-164-0000-0-72210-520410-0000-7614-164	State Retirement	1,050	2,215		3,265
141-2-164-0000-0-72210-521210-0000-7614-164	Medicare	175	370		545
141-2-164-0000-0-72210-530810-0000-7614-164	Consultants	37,437		(10,137)	27,300
141-2-164-0000-0-72210-539990-0000-7614-164	Other Contracted Services	-	26,000		26,000
141-2-164-0000-0-72210-549990-0000-7614-164	Other Supplies and Materials	5,798		(5,310)	488
141-2-164-0000-0-72210-559990-0000-7614-164	Other Charges	246,657		(64,419)	182,238
141-2-164-0000-0-72210-579010-0000-7614-164	Equipment Other	4,800		(4,800)	-
	Total 72210 - Regular Instruction Support	308,748	55,650	(84,666)	279,732
	Total Chief of Talent	341,407	55,650	(105,356)	291,701

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			AMENDED
		1/19/2023	INCREASE	DECREASE	BUDGET
					3/16/2023
141-2-164-0065-1-71100-511660-0000-7618-164	Teacher PTNB	29,368			29,368
141-2-164-0065-1-71100-520110-0000-7618-164	Social Security	1,821			1,821
141-2-164-0065-1-71100-520410-0000-7618-164	State Retirement	1,819			1,819
141-2-164-0065-1-71100-521210-0000-7618-164	Medicare	426			426
	Total 71100 - Regular Instruction - East Ridge ES	33,434	-	-	33,434
141-2-164-0148-1-71100-511660-0000-7618-164	Teacher PTNB	7,796			7,796
141-2-164-0148-1-71100-520110-0000-7618-164	Social Security	483			483
	Total 71100 - Regular Instruction - Wolftever Creek ES	8,279	-	-	8,279
141-2-164-0125-1-71100-513450-PPTT-7618-164	Tutor PTNB	5,690			5,690
141-2-164-0125-1-71100-520110-0000-7618-164	Social Security	353			353
141-2-164-0125-1-71100-521210-0000-7618-164	Medicare	83			83
	Total 71100 - Regular Instruction - Lookout Mountain ES	6,126	-	-	6,126
141-2-164-0210-3-71100-513450-PPTT-7618-164	Tutor PTNB	14,978	585		15,563
141-2-164-0210-3-71100-520110-0000-7618-164	Social Security	929	38		967
141-2-164-0210-3-71100-521210-0000-7618-164	Medicare	217	9		226
	Total 71100 - Regular Instruction - Lookout Mountain ES	16,124	632	-	16,756
141-2-164-0000-0-71100-511660-0000-7618-164	Teacher PTNB	818	483		1,301
141-2-164-0000-0-71100-514090-0000-7618-164	Supplemental Pay Teachers	50,837		(45,578)	5,259
141-2-164-0000-0-71100-516310-0000-7618-164	Educational Assistant .5 FTE	6,444		(67)	6,377
141-2-164-0000-0-71100-520110-0000-7618-164	Social Security	4,115		(1,429)	2,686
141-2-164-0000-0-71100-520410-0000-7618-164	State Retirement	3,050		(370)	2,680
141-2-164-0000-0-71100-520610-0000-7618-164	Life Insurance	10			10
141-2-164-0000-0-71100-520710-0000-7618-164	Health Insurance	2,284			2,284
141-2-164-0000-0-71100-520810-0000-7618-164	Dental Insurance	81			81
141-2-164-0000-0-71100-521010-0000-7618-164	Unemployment Compensation	10			10
141-2-164-0000-0-71100-521210-0000-7618-164	Medicare	962	76		1,038
141-2-164-0000-0-71100-529910-0000-7618-164	Long Term Disability	13			13
141-2-164-0000-0-71100-529930-0000-7618-164	Short Term Disability	25			25
141-2-164-0000-0-71100-542910-0000-7618-164	Instructional Supplies	38,828		(9,206)	29,622
141-2-164-0000-0-71100-547110-0000-7618-164	Software	5,690			5,690
141-2-164-0000-0-71100-572210-0000-7618-164	Instructional Equipment	22,133	4,430		26,563
	Total 71100 - Regular Instruction	135,300	4,989	(56,650)	83,639
141-2-164-0000-0-72210-516210-0000-7618-164	Clerical	12,163		(12,163)	-
141-2-164-0000-0-72210-520110-0000-7618-164	Social Security	754		(754)	-
141-2-164-0000-0-72210-520410-0000-7618-164	State Retirement	1,788		(1,788)	-
141-2-164-0000-0-72210-521210-0000-7618-164	Medicare	176		(176)	-
	Total 72210 - Regular Instruction Support	14,881	-	(14,881)	-
141-2-164-0000-0-72710-531410-0000-7618-164	Contracts with Public Carriers	22,000			22,000
	Total 72710 - Transportation	22,000	-	-	22,000
	Total School Based Budgets	236,144	5,621	(71,531)	170,234
	Total Supplemental Programs to Address Learning Loss	578,599	61,271	(176,887)	462,983
					(115,616)
Supplemental Programs to Address Learning Accelerator					
141-2-164-0000-0-71100-514090-0000-7401-164	Supplemental Pay Teachers	25,786	12,192		37,978
141-2-164-0000-0-71100-520110-0000-7401-164	Social Security	1,599	756		2,355
141-2-164-0000-0-71100-520410-0000-7401-164	State Retirement	2,241	1,059		3,300
141-2-164-0000-0-71100-521210-0000-7401-164	Medicare	374	177		551
141-2-164-0000-0-71100-539990-0000-7401-164	Contracted Services	100,000		(52,000)	48,000
141-2-164-0000-0-71100-542910-0000-7401-164	Instructional Supplies and Materials	277,274		(157,951)	119,323
141-2-164-0000-0-71100-547110-0000-7401-164	Software	55,759		(54,559)	1,200
141-2-164-0000-0-71100-549990-0000-7401-164	Other Supplies and Materials	3,750		(3,750)	-
141-2-164-0000-0-71100-559990-0000-7401-164	Other Charges	1,000	9,000		10,000
141-2-164-0000-0-71100-572210-0000-7401-164	Instructional Equipment	220,281	335,871		556,152
	Total 71100 - Regular Instruction	688,064	359,055	(268,260)	778,859
141-2-164-0045-3-71100-513450-PPTT-7401-164	Tutor Part-time (1)	-	8,850		8,850
141-2-164-0045-3-71100-520110-0000-7401-164	Social Security	-	549		549
141-2-164-0045-3-71100-521210-0000-7401-164	Medicare	-	128		128
	Total 71100 - Regular Instruction - CCA	-	9,527	-	9,527
141-2-164-0000-0-71300-542910-0000-7401-164	Instructional Supplies and Materials	30,867	30,868		61,735
141-2-164-0000-0-71300-573010-0000-7401-164	Instructional Equipment	30,868		(30,868)	-
	Total 71300 - Vocational Instruction	61,735	30,868	(30,868)	61,735
141-2-164-0000-0-72130-539990-0000-7401-164	Other Contracted Services	28,000		(28,000)	-
141-2-164-0000-0-72130-547110-0000-7401-164	Software	5,830	2,813		8,643
141-2-164-0000-0-72130-559990-0000-7401-164	Other Charges	24,400		(14,000)	10,400
	Total 72130 - Other Student Support	58,230	2,813	(42,000)	19,043
141-2-164-0090-1-72130-513020-0000-7401-164	Behavior Management Specialist	43,500		(1,000)	42,500
141-2-164-0090-1-72130-520110-0000-7401-164	Social Security	2,697		(35)	2,662
141-2-164-0090-1-72130-520410-0000-7401-164	State Retirement	6,395		(3,131)	3,264
141-2-164-0090-1-72130-520610-0000-7401-164	Life Insurance	35			35
141-2-164-0090-1-72130-520710-0000-7401-164	Health Insurance	8,459			8,459
141-2-164-0090-1-72130-520810-0000-7401-164	Dental Insurance	301			301
141-2-164-0090-1-72130-521010-0000-7401-164	Unemployment Compensation	35			35
141-2-164-0090-1-72130-521210-0000-7401-164	Medicare	631		(8)	623
141-2-164-0090-1-72130-529910-0000-7401-164	Long Term Disability	87			87
141-2-164-0090-1-72130-529930-0000-7401-164	Short Term Disability	169			169
	Total 72130 - Other Student Support - Harrison Elementary	62,309	-	(4,174)	58,135

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			AMENDED BUDGET
		1/19/2023	INCREASE	DECREASE	3/16/2023
141-2-164-0000-0-72210-519610-0000-7401-164	Stipends	217,635		(128,350)	89,285
141-2-164-0000-0-72210-520110-0000-7401-164	Social Security	13,493		(7,958)	5,535
141-2-164-0000-0-72210-520410-0000-7401-164	State Retirement	18,913		(11,154)	7,759
141-2-164-0000-0-72210-521210-0000-7401-164	Medicare	3,156		(1,861)	1,295
141-2-164-0000-0-72210-530810-0000-7401-164	Consultants	193,451	43,160		236,611
141-2-164-0000-0-72210-549990-0000-7401-164	Other Supplies and Materials	15,875		(9,337)	6,538
141-2-164-0000-0-72210-552410-0000-7401-164	Staff Development	71,051	39,699		110,750
	Total 72210 - Regular Instruction Support	533,574	82,859	(158,660)	457,773
141-2-164-0000-0-72230-530810-0000-7401-164	Consultants	50,000	11,334		61,334
	Total 72230 - Vocational Instruction Support	50,000	11,334	-	61,334
141-2-164-0000-0-72710-531410-0000-7401-164	Contracts with Public Carriers	10,750	13,750		24,500
	Total 72710 - Transportation	10,750	13,750	-	24,500
	Total Chief Schools Officer	1,464,662	510,206	(503,962)	1,470,906
141-2-164-0000-0-72210-530810-0000-7402-164	Consultants	37,000			37,000
	Total 72210 - Regular Instruction Support	37,000	-	-	37,000
	Total Accountability and Research	37,000	-	-	37,000
141-2-164-0275-1-71100-511660-0000-7403-164	Teacher Part-time 4	45,000		(11,234)	33,766
141-2-164-0275-1-71100-520110-0000-7403-164	Social Security	2,790		(697)	2,093
141-2-164-0275-1-71100-520410-0000-7403-164	State Retirement	3,911		(3,911)	-
141-2-164-0275-1-71100-521210-0000-7403-164	Medicare	653		(163)	490
	Total 71100 - Regular Instruction - HCVS	52,354	-	(16,005)	36,349
141-2-164-0275-3-71100-511610-0000-7403-164	Teacher 10 FTE	675,429		(33,484)	641,945
141-2-164-0275-3-71100-520110-0000-7403-164	Social Security	41,877		(2,076)	39,801
141-2-164-0275-3-71100-520410-0000-7403-164	State Retirement	58,695		(2,910)	55,785
141-2-164-0275-3-71100-520610-0000-7403-164	Life Insurance	385			385
141-2-164-0275-3-71100-520710-0000-7403-164	Health Insurance	93,049			93,049
141-2-164-0275-3-71100-520810-0000-7403-164	Dental Insurance	3,311			3,311
141-2-164-0275-3-71100-521010-0000-7403-164	Unemployment Compensation	385			385
141-2-164-0275-3-71100-521210-0000-7403-164	Medicare	9,794		(486)	9,308
141-2-164-0275-3-71100-529910-0000-7403-164	Long Term Disability	1,351		(67)	1,284
141-2-164-0275-3-71100-529930-0000-7403-164	Short Term Disability	2,621		(130)	2,491
141-2-164-0275-3-71100-547110-0000-7403-164	Software	41,440		(4,040)	37,400
	Total 71100 - Regular Instruction - HCVS	928,337	-	(43,193)	885,144
141-2-164-0275-3-72410-516110-0000-7403-164	Secretary 1 FTE	37,500		(13,345)	24,155
141-2-164-0275-3-72410-520110-0000-7403-164	Social Security	2,325		(827)	1,498
141-2-164-0275-3-72410-520410-0000-7403-164	State Retirement	5,513		(1,962)	3,551
141-2-164-0275-3-72410-520610-0000-7403-164	Life Insurance	35		(11)	24
141-2-164-0275-3-72410-520710-0000-7403-164	Health Insurance	8,459		(2,538)	5,921
141-2-164-0275-3-72410-520810-0000-7403-164	Dental Insurance	301		(90)	211
141-2-164-0275-3-72410-521010-0000-7403-164	Unemployment Compensation	35		(11)	24
141-2-164-0275-3-72410-521210-0000-7403-164	Medicare	544		(194)	350
141-2-164-0275-3-72410-529910-0000-7403-164	Long Term Disability	75		(27)	48
141-2-164-0275-3-72410-529930-0000-7403-164	Short Term Disability	146		(52)	94
	Total 72410 - Office of the Principal	54,933	-	(19,057)	35,876
	Total Chief Operating Officer - HCVS	1,035,624	-	(78,255)	957,369
141-2-164-0000-0-71100-514100-0000-7414-164	Differentiated Pay	1,024,407	701,938		1,726,345
141-2-164-0000-0-71100-520110-0000-7414-164	Social Security	63,513	43,520		107,033
141-2-164-0000-0-71100-520410-0000-7414-164	State Retirement	89,021	60,998		150,019
141-2-164-0000-0-71100-521210-0000-7414-164	Medicare	14,854	10,178		25,032
141-2-164-0000-0-71100-542910-0000-7414-164	Instructional Supplies and Materials	-	13,500		13,500
	Total 71100 - Regular Instruction	1,191,795	830,134	-	2,021,929
141-2-164-0000-0-71200-514100-0000-7414-164	Differentiated Pay	-	200,000		200,000
141-2-164-0000-0-71200-520110-0000-7414-164	Social Security	-	12,400		12,400
141-2-164-0000-0-71200-520410-0000-7414-164	State Retirement	-	17,380		17,380
141-2-164-0000-0-71200-521210-0000-7414-164	Medicare	-	2,900		2,900
	Total 71200 - Special Education Instruction	-	232,680	-	232,680
141-2-164-0000-0-71300-514100-0000-7414-164	Differentiated Pay	-	100,000		100,000
141-2-164-0000-0-71300-520110-0000-7414-164	Social Security	-	6,200		6,200
141-2-164-0000-0-71300-520410-0000-7414-164	State Retirement	-	8,690		8,690
141-2-164-0000-0-71300-521210-0000-7414-164	Medicare	-	1,450		1,450
	Total 71300 - Vocational Education Instructor	-	116,340	-	116,340
141-2-164-0000-0-72110-514100-0000-7414-164	Differentiated Pay	-	50,000		50,000
141-2-164-0000-0-72110-520110-0000-7414-164	Social Security	-	3,100		3,100
141-2-164-0000-0-72110-520410-0000-7414-164	State Retirement	-	4,345		4,345
141-2-164-0000-0-72110-521210-0000-7414-164	Medicare	-	725		725
	Total 72110 - Attendance	-	58,170	-	58,170
141-2-164-0000-0-72130-514100-0000-7414-164	Differentiated Pay	-	100,000		100,000
141-2-164-0000-0-72130-520110-0000-7414-164	Social Security	-	6,200		6,200
141-2-164-0000-0-72130-520410-0000-7414-164	State Retirement	-	8,690		8,690
141-2-164-0000-0-72130-521210-0000-7414-164	Medicare	-	1,450		1,450
	Total 72130 - Other Student Support	-	116,340	-	116,340

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		1/19/2023	INCREASE	DECREASE	3/16/2023
141-2-164-0000-0-72210-514100-0000-7414-164	Differentiated Pay	-	100,000		100,000
141-2-164-0000-0-72210-519610-0000-7414-164	Stipends	170,537		(11,260)	159,277
141-2-164-0000-0-72210-520110-0000-7414-164	Social Security	10,573	5,502		16,075
141-2-164-0000-0-72210-520410-0000-7414-164	State Retirement	14,820	7,711		22,531
141-2-164-0000-0-72210-521210-0000-7414-164	Medicare	2,473	1,287		3,760
141-2-164-0000-0-72210-530810-0000-7414-164	Consultants	35,000			35,000
141-2-164-0000-0-72210-549990-0000-7414-164	Other Supplies and Materials	1,000			1,000
141-2-164-0000-0-72210-552410-0000-7414-164	Staff Development	6,750		(6,750)	-
	Total 72210 - Regular Instruction Support	241,153	114,500	(18,010)	337,643
141-2-164-0000-0-72220-514100-0000-7414-164	Differentiated Pay	-	50,000		50,000
141-2-164-0000-0-72220-520110-0000-7414-164	Social Security	-	3,100		3,100
141-2-164-0000-0-72220-520410-0000-7414-164	State Retirement	-	4,345		4,345
141-2-164-0000-0-72220-521210-0000-7414-164	Medicare	-	725		725
	Total 72220 - Special Education Instruction Support	-	58,170	-	58,170
141-2-164-0000-0-72410-514100-0000-7414-164	Differentiated Pay	-	40,000		40,000
141-2-164-0000-0-72410-520110-0000-7414-164	Social Security	-	2,480		2,480
141-2-164-0000-0-72410-520410-0000-7414-164	State Retirement	-	3,476		3,476
141-2-164-0000-0-72410-521210-0000-7414-164	Medicare	-	580		580
	Total 72410 - Office of the Principal	-	46,536	-	46,536
141-2-164-0000-0-73400-514100-0000-7414-164	Differentiated Pay	-	40,000		40,000
141-2-164-0000-0-73400-520110-0000-7414-164	Social Security	-	2,480		2,480
141-2-164-0000-0-73400-520410-0000-7414-164	State Retirement	-	3,476		3,476
141-2-164-0000-0-73400-521210-0000-7414-164	Medicare	-	580		580
	Total 73400 - Early Childhood Education	-	46,536	-	46,536
	Total Chief of Talent	1,432,948	1,619,406	(18,010)	3,034,344
141-2-164-0000-0-71100-539990-0000-7418-164	Contracted Services	9,400			9,400
141-2-164-0000-0-71100-542910-0000-7418-164	Instructional Supplies	152,916		(43,650)	109,266
141-2-164-0000-0-71100-572210-0000-7418-164	Instructional Equipment	60,259		(13,081)	47,178
	Total 71100 - Regular Instruction	222,575	-	(56,731)	165,844
141-2-164-0000-0-72130-547110-0000-7418-164	Software	4,316			4,316
	Total 72130 - Other Student Support	4,316	-	-	4,316
141-2-164-0000-0-72210-519610-0000-7418-164	Stipends	42,421		(20,511)	21,910
141-2-164-0000-0-72210-520110-0000-7418-164	Social Security	2,630		(1,271)	1,359
141-2-164-0000-0-72210-520410-0000-7418-164	State Retirement	3,795		(1,979)	1,816
141-2-164-0000-0-72210-521210-0000-7418-164	Medicare	615		(297)	318
141-2-164-0000-0-72210-530810-0000-7418-164	Consultants	9,770			9,770
141-2-164-0000-0-72210-549990-0000-7418-164	Other Supplies and Materials	16,159		(10,085)	6,074
141-2-164-0000-0-72210-552410-0000-7418-164	Staff Development	6,253		(3,908)	2,345
	Total 72210 - Regular Instruction Support	81,643	-	(38,051)	43,592
	Total School Based Budgets	308,534	-	(94,782)	213,752
	Total Supplemental Programs to Address Learning Acceleration	4,278,768	2,129,612	(695,009)	5,713,371
Purchasing Education Technology					
141-2-164-0000-0-71100-547110-0000-7701-164	Software	255,924			255,924
	Total 71100 - Regular Instruction	255,924	-	-	255,924
	Total Chief Schools Officer	255,924	-	-	255,924
141-2-164-0000-0-72210-547110-0000-7714-164	Software	16,950			16,950
	Total 72210 - Regular Instruction Support	16,950	-	-	16,950
	Total Talent Officer	16,950	-	-	16,950
141-2-164-0000-0-71100-572210-0000-7715-164	Instruction Equipment	1,504,955		(868,182)	636,773
	Total 71100 - Regular Instruction	1,504,955	-	(868,182)	636,773
141-2-164-0000-0-72210-579010-0000-7715-164	Equipment	420,590	180,654		601,244
	Total 72210 - Regular Instruction Support	420,590	180,654	-	601,244
141-2-164-0000-0-72250-513810-0000-7715-164	Instruction Computer Personnel	163,465		(100,181)	63,284
141-2-164-0000-0-72250-520110-0000-7715-164	Social Security	10,135		(6,211)	3,924
141-2-164-0000-0-72250-520410-0000-7715-164	Retirement	24,029		(17,103)	6,926
141-2-164-0000-0-72250-521210-0000-7715-164	Medicare	2,370		(1,452)	918
141-2-164-0000-0-72250-535510-0000-7715-164	Travel Mileage	50,000		(45,493)	4,507
	Total 72250 - Education Technology	249,999	-	(170,440)	79,559
	Total IT Department	2,175,544	180,654	(1,038,622)	1,317,576
	Total Purchasing Education Technology	2,448,418	180,654	(1,038,622)	1,590,450
Planning for Long Term Closures					
141-2-164-0000-0-71100-539990-0000-7814-164	Contracted Services	475,753			475,753
	Total 71100 - Regular Instruction	475,753	-	-	475,753
	Total Chief of Talent	475,753	-	-	475,753
	Total Planning for Long Term Closures	475,753	-	-	475,753

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 1/19/2023	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
Unique Need of Special Populations					
141-2-164-0000-0-71100-511650-0000-7911-164	Teachers - ESL 15 FTE	975,000		(400,200)	574,800
141-2-164-0000-0-71100-520110-0000-7911-164	Social Security	60,450		(24,812)	35,638
141-2-164-0000-0-71100-520410-0000-7911-164	State Retirement	84,728		(34,777)	49,951
141-2-164-0000-0-71100-520610-0000-7911-164	Life Insurance	525		(140)	385
141-2-164-0000-0-71100-520710-0000-7911-164	Health Insurance	126,885		(33,836)	93,049
141-2-164-0000-0-71100-520810-0000-7911-164	Dental Insurance	4,515		(1,204)	3,311
141-2-164-0000-0-71100-521010-0000-7911-164	Unemployment Compensation	525		(140)	385
141-2-164-0000-0-71100-521210-0000-7911-164	Medicare	14,138		(5,803)	8,335
141-2-164-0000-0-71100-529910-0000-7911-164	Long Term Disability	1,950		(800)	1,150
141-2-164-0000-0-71100-529930-0000-7911-164	Short Term Disability	3,783		(1,553)	2,230
	Total 71100 - Regular Instruction	1,272,499	-	(503,265)	769,234
141-2-164-0000-0-72210-518990-0000-7911-164	Data Project Specialist 1 FTE	45,000	706		45,706
141-2-164-0000-0-72210-520110-0000-7911-164	Social Security	2,790	44		2,834
141-2-164-0000-0-72210-520410-0000-7911-164	Retirement	3,150	324		3,474
141-2-164-0000-0-72210-520610-0000-7911-164	Life Insurance	35			35
141-2-164-0000-0-72210-520710-0000-7911-164	Health Insurance	8,459			8,459
141-2-164-0000-0-72210-520810-0000-7911-164	Dental Insurance	301			301
141-2-164-0000-0-72210-521010-0000-7911-164	Unemployment Compensation	35			35
141-2-164-0000-0-72210-521210-0000-7911-164	Medicare	653	10		663
141-2-164-0000-0-72210-529910-0000-7911-164	Long Term Disability	90	1		91
141-2-164-0000-0-72210-529930-0000-7911-164	Short Term Disability	175	3		178
	Total 72210 - Regular Instruction Support	60,688	1,088	-	61,776
	Total ELL	1,333,187	1,088	(503,265)	831,010
	Total Unique Need of Special Populations	1,333,187	1,088	(503,265)	831,010
Mental Health Supports					
141-2-164-0275-3-72130-512310-0000-7512-164	Counselors Virtual School 1 FTE	58,429			58,429
141-2-164-0275-3-72130-520110-0000-7512-164	Social Security	3,623			3,623
141-2-164-0275-3-72130-520410-0000-7512-164	Retirement	5,077			5,077
141-2-164-0275-3-72130-520610-0000-7512-164	Life Insurance	35			35
141-2-164-0275-3-72130-520710-0000-7512-164	Health Insurance	8,459			8,459
141-2-164-0275-3-72130-520810-0000-7512-164	Dental Insurance	301			301
141-2-164-0275-3-72130-521010-0000-7512-164	Unemployment Compensation	35			35
141-2-164-0275-3-72130-521210-0000-7512-164	Medicare	847			847
141-2-164-0275-3-72130-529910-0000-7512-164	Long Term Disability	117			117
141-2-164-0275-3-72130-529930-0000-7512-164	Short Term Disability	227			227
	Total 72130 - Other Student Support - Virtual Schoo	77,150	-	-	77,150
141-2-164-0000-0-72130-539990-0000-7512-164	Other Contracted Services	56,200			56,200
141-2-164-0000-0-72130-549990-0000-7512-164	Other Supplies and Materials	28,993		(28,993)	-
	Total 72130 - Other Student Support	85,193	-	(28,993)	56,200
141-2-164-0000-0-72210-519610-0000-7512-164	Stipend	9,455	16,325		25,780
141-2-164-0000-0-72210-520110-0000-7512-164	Social Security	586	1,012		1,598
141-2-164-0000-0-72210-520410-0000-7512-164	Retirement	822	1,419		2,241
141-2-164-0000-0-72210-521210-0000-7512-164	Medicare	137	237		374
141-2-164-0000-0-72210-549990-0000-7512-164	Other Supplies and Materials	-	5,000		5,000
141-2-164-0000-0-72210-552410-0000-7512-164	Staff Development	-	5,000		5,000
	Total 72210 - Regular Instruction Support	11,000	28,993	-	39,993
	Total Equity Department - SEL	173,343	28,993	(28,993)	173,343
141-2-164-0000-0-72210-519610-0000-7514-164	Stipend	19,643		(3,352)	16,291
141-2-164-0000-0-72210-520110-0000-7514-164	Social Security	1,218		(208)	1,010
141-2-164-0000-0-72210-520410-0000-7514-164	Retirement	1,707		(291)	1,416
141-2-164-0000-0-72210-521210-0000-7514-164	Medicare	285		(49)	236
	Total 72210 - Regular Instruction Support	22,853	-	(3,900)	18,953
	Total Chief of Talent	22,853	-	(3,900)	18,953
141-2-164-0000-0-72130-518990-0000-7519-164	Integrated Student Support Manager 1 FTE	61,000	330		61,330
141-2-164-0000-0-72130-520110-0000-7519-164	Social Security	3,782			3,782
141-2-164-0000-0-72130-520410-0000-7519-164	Retirement	8,967		(4,312)	4,655
141-2-164-0000-0-72130-520610-0000-7519-164	Life Insurance	35			35
141-2-164-0000-0-72130-520710-0000-7519-164	Health Insurance	8,459			8,459
141-2-164-0000-0-72130-520810-0000-7519-164	Dental Insurance	301			301
141-2-164-0000-0-72130-521010-0000-7519-164	Unemployment Compensation	35			35
141-2-164-0000-0-72130-521210-0000-7519-164	Medicare	885		(14)	871
141-2-164-0000-0-72130-529910-0000-7519-164	Long Term Disability	122	1		123
141-2-164-0000-0-72130-529930-0000-7519-164	Short Term Disability	237		(63)	174
	Total 72130 - Other Student Support	83,823	331	(4,389)	79,765
	Total Chief Equity	83,823	331	(4,389)	79,765
	Total Mental Health Supports	280,019	29,324	(37,282)	272,061
	Total District and Administration	10,609,949	2,451,065	(2,451,065)	10,609,949

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 1/19/2023	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
Charter Schools					
Chattanooga Girls Leadership Academy (CGLA)					
141-2-164-8001-3-76100-579910-0000-7100-164	Equipment Capital Outlay	8,638			8,638
	Total 76100 - Regular Capital Outlay	8,638	-	-	8,638
	Total Facilities Needs Maintenance	8,638	-	-	8,638
141-2-164-8001-3-71100-535610-0000-7400-164	Tuition	9,408		(4,606)	4,802
	Total 71100 - Regular Instruction	9,408	-	(4,606)	4,802
141-2-164-8001-3-72130-559990-0000-7400-164	Other Charges - College Access Counselor	-	28,918		28,918
	Total 72130 - Other Student Support	-	28,918	-	28,918
141-2-164-8001-3-72210-559990-0000-7400-164	Other Charges - Prof Dev Stipends	-	9,610		9,610
	Total 72210 - Regular Instruction Support	-	9,610	-	9,610
	Total Supplemental Programs to Address Learning Acceleration	9,408	38,528	(4,606)	43,330
141-2-164-8001-3-71100-559990-0000-7600-164	Other Charges	125,781		(33,922)	91,859
	Total 71100 - Regular Instruction	125,781	-	(33,922)	91,859
	Total Supplemental Programs to Address Learning Loss	125,781	-	(33,922)	91,859
141-2-164-8001-3-99100-550410-0000-0000-164	Indirect Cost (14.16%)	19,143			19,143
	Total 99100 - Indirect Cost	19,143	-	-	19,143
	Total CGLA	162,970	38,528	(38,528)	162,970
Chattanooga Charter School of Excellence (CCSE)					
141-2-164-8003-3-71100-559990-0000-7900-164	Charges: Other Non HCDE Student Support Salaries	68,216			68,216
	Total 71100 - Regular Instruction	68,216	-	-	68,216
	Total Unique Need of Special Populations	68,216	-	-	68,216
141-2-164-8003-3-72130-559990-0000-7500-164	Charges: Other Non HCDE Student Support Salaries	43,157			43,157
	Total 72130 - Other Student Support	43,157	-	-	43,157
	Total Mental Health Supports	43,157	-	-	43,157
141-2-164-8003-3-99100-550410-0000-0000-164	Indirect Cost (14.16%)	15,770			15,770
	Total 99100 - Indirect Cost	15,770	-	-	15,770
	Total CCSE	127,143	-	-	127,143
Chattanooga Charter School of Excellence Middle School (CCSEMS)					
141-2-164-8010-2-72130-559990-0000-7500-164	Charges: Other Non HCDE Student Support Salaries	71,398			71,398
	Total 72130 - Other Student Support	71,398	-	-	71,398
	Total Mental Health Supports	71,398	-	-	71,398
141-2-164-8010-2-71100-559990-0000-7900-164	Charges: Other Non HCDE Instruction Salaries	739			739
	Total 71100 - Regular Instruction	739	-	-	739
	Total Unique Need of Special Populations	739	-	-	739
141-2-164-8010-2-99100-550410-0000-0000-164	Indirect Cost (14.16%)	10,215			10,215
	Total 99100 - Indirect Cost	10,215	-	-	10,215
	Total CCSEMS	82,352	-	-	82,352
Ivy Academy					
141-2-164-8002-3-76100-570710-0000-7100-164	Building Improvements	36,019			36,019
	Total 76100 - Regular Capital Outlay	36,019	-	-	36,019
	Total Facilities Needs Maintenance	36,019	-	-	36,019
	Total Ivy Academy	36,019	-	-	36,019
	Total Charter Schools	408,484	38,528	(38,528)	408,484
	TOTAL BUDGET	11,018,433	2,489,593	(2,489,593)	11,018,433

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) 3.0
BUDGET FISCAL YEAR 2022-2023
FY22 Carryover - \$72,026,646.78**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 11/17/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
141-2-165-0000-0-00000-474010-0000-0000-165	Revenue	72,026,647			72,026,647
	Total Source of Funds	72,026,647	-	-	72,026,647

USE OF FUNDS SUMMARY

71100	Regular Instruction	14,074,207	5,559,427	(3,017,161)	16,616,473
71200	Special Education Instruction	3,685,572	-	(1,831,002)	1,854,570
71300	Vocational Education Instruction	313,696	-	-	313,696
72110	Attendance	375,215	-	-	375,215
72120	Health Services	522,915	-	-	522,915
72130	Other Student Support	2,148,827	106,532	(106,532)	2,148,827
72210	Regular Education Instructional Support	7,617,781	1,544,033	(2,171,999)	6,989,815
72220	Special Education Instructional Support	69,804	-	-	69,804
72230	Vocational Education Instructional Support	267,594	-	-	267,594
72250	Education Technology	410,288	170,440	-	580,728
72410	Office of the Principal	242,741	-	-	242,741
72510	Fiscal Services	508,459	-	(10,000)	498,459
72620	Maintenance of Plant	204,960	-	-	204,960
72710	Transportation	2,126,589	-	-	2,126,589
73100	Food Service	97,759	-	-	97,759
73300	Community Services	529,147	-	(131,205)	397,942
73400	Early Childhood Education	46,070	-	-	46,070
76100	Regular Capital Outlay	34,190,469	-	-	34,190,469
99100	Indirect Cost	4,594,554	-	(112,533)	4,482,021
	Total Use of Funds	72,026,647	7,380,432	(7,380,432)	72,026,647

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 11/17/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
Administration					
141-2-165-0000-0-72210-511910-0000-7000-165	Staff Accountant (.4 FTE x 2 years)	70,000			70,000
141-2-165-0000-0-72210-518990-0000-7000-165	Coordinator (1.0 FTE x 2 years)	165,052			165,052
141-2-165-0000-0-72210-518990-0000-7000-165	Supplemental Pay Clerical Staff	30,000			30,000
141-2-165-0000-0-72210-520110-0000-7000-165	Social Security	16,433			16,433
141-2-165-0000-0-72210-520410-0000-7000-165	State Retirement	38,962			38,962
141-2-165-0000-0-72210-520610-0000-7000-165	Life Insurance	98			98
141-2-165-0000-0-72210-520710-0000-7000-165	Health Insurance	23,684			23,684
141-2-165-0000-0-72210-520810-0000-7000-165	Dental Insurance	842			842
141-2-165-0000-0-72210-521010-0000-7000-165	Unemployment Compensation	98			98
141-2-165-0000-0-72210-521210-0000-7000-165	Medicare	3,843			3,843
141-2-165-0000-0-72210-529910-0000-7000-165	Long Term Disability	470			470
141-2-165-0000-0-72210-529930-0000-7000-165	Short Term Disability	912			912
141-2-165-0000-0-72210-535510-0000-7000-165	Mileage	1,500			1,500
141-2-165-0000-0-72210-552410-0000-7000-165	In Service/Staff Development	3,001			3,001
	Total 72210 - Regular Instruction Support	354,895	-	-	354,895
141-2-165-0000-0-99100-550410-0000-7000-165	Indirect Cost (14.16%)	4,456,412		(112,533)	4,343,879
	Total 99100 - Indirect Cost - Indirect Cost	4,456,412	-	(112,533)	4,343,879
	Total Administration and Indirect Cost	4,811,307	-	(112,533)	4,698,774
Facilities Needs Maintenance - Tyner Academy					
141-2-165-0000-0-72620-518990-0000-7103-165	Construction Compliance Specialist (1.0 FTE x 1.5 years)	151,910			151,910
141-2-165-0000-0-72620-520110-0000-7103-165	Social Security	9,418			9,418
141-2-165-0000-0-72620-520410-0000-7103-165	State Retirement	22,331			22,331
141-2-165-0000-0-72620-520610-0000-7103-165	Life Insurance	52			52
141-2-165-0000-0-72620-520710-0000-7103-165	Health Insurance	12,689			12,689
141-2-165-0000-0-72620-520810-0000-7103-165	Dental Insurance	452			452
141-2-165-0000-0-72620-521010-0000-7103-165	Unemployment Compensation	52			52
141-2-165-0000-0-72620-521210-0000-7103-165	Medicare	2,203			2,203
141-2-165-0000-0-72620-529910-0000-7103-165	Long Term Disability	304			304
141-2-165-0000-0-72620-529930-0000-7103-165	Short Term Disability	589			589
	Total 72620 - Maintenance of Plant	200,000	-	-	200,000
141-2-165-0237-3-76100-570610-0000-7103-165	Building Construction	33,000,000			33,000,000
	Total 76100 - Regular Capital Outlay	33,000,000	-	-	33,000,000
	Total Facilities Needs Maintenance	33,200,000	-	-	33,200,000

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		11/17/2022	INCREASE	
Supplemental Programs to Address Learning Loss				
141-2-165-0000-0-71100-5116G0-0000-7601-165	RTI Teacher (43 FTE)	-	2,702,357	2,702,357
141-2-165-0000-0-71100-514090-0000-7601-165	Supplemental Pay Teachers	4,026,474		(2,000,000) 2,026,474
141-2-165-0000-0-71100-516310-0000-7601-165	Educational Assistant - Supplemental Hours	314,853		314,853
141-2-165-0000-0-71100-518990-0000-7601-165	Classified Supplemental Pay	114,490		114,490
141-2-165-0000-0-71100-520110-0000-7601-165	Social Security	276,260	43,546	319,806
141-2-165-0000-0-71100-520410-0000-7601-165	State Retirement	413,014	61,035	474,049
141-2-165-0000-0-71100-520610-0000-7601-165	Life Insurance	-	1,505	1,505
141-2-165-0000-0-71100-520710-0000-7601-165	Health Insurance	-	363,737	363,737
141-2-165-0000-0-71100-520810-0000-7601-165	Dental Insurance	-	12,943	12,943
141-2-165-0000-0-71100-521010-0000-7601-165	Unemployment Compensation	-	1,505	1,505
141-2-165-0000-0-71100-521210-0000-7601-165	Medicare	64,609	10,184	74,793
141-2-165-0000-0-71100-529910-0000-7601-165	Long Term Disability	-	5,405	5,405
141-2-165-0000-0-71100-529930-0000-7601-165	Short Term Disability	-	10,485	10,485
141-2-165-0000-0-71100-539990-0000-7601-165	Contracted Services	8,749		8,749
141-2-165-0000-0-71100-542910-0000-7601-165	Instructional Supplies	890,184		890,184
141-2-165-0000-0-71100-547110-0000-7601-165	Software	-	1,200,000	1,200,000
141-2-165-0000-0-71100-559990-0000-7601-165	Other Charges	1,985		1,985
	Total 71100 - Regular Instruction	6,110,618	4,412,702	(2,000,000) 8,523,320
141-2-165-0000-0-71200-514090-0000-7601-165	Supplemental Pay Teachers	1,259,874		(729,775) 530,099
141-2-165-0000-0-71200-516310-0000-7601-165	Educational Assistant - Supplemental Hours	1,414,962		(802,601) 612,361
141-2-165-0000-0-71200-520110-0000-7601-165	Social Security	165,840		(95,007) 70,833
141-2-165-0000-0-71200-520410-0000-7601-165	State Retirement	317,483		(181,399) 136,084
141-2-165-0000-0-71200-521210-0000-7601-165	Medicare	38,785		(22,220) 16,565
	Total 71200 - Special Education Instruction	3,196,944	-	(1,831,002) 1,365,942
141-2-165-0000-0-72120-513110-0000-7601-165	Supplemental Pay Nurses	250,879		250,879
141-2-165-0000-0-72120-520110-0000-7601-165	Social Security	15,554		15,554
141-2-165-0000-0-72120-520410-0000-7601-165	State Retirement	36,879		36,879
141-2-165-0000-0-72120-521210-0000-7601-165	Medicare	3,638		3,638
	Total 72120 - Health Services	306,950	-	- 306,950
141-2-165-0000-0-72130-518990-0000-7601-165	Supplemental Pay Counselors	305,866		305,866
141-2-165-0000-0-72130-518990-0000-7601-165	Supplemental Pay Interpreters	379,709		379,709
141-2-165-0000-0-72130-520110-0000-7601-165	Social Security	42,506		42,506
141-2-165-0000-0-72130-520410-0000-7601-165	State Retirement	82,397		82,397
141-2-165-0000-0-72130-521210-0000-7601-165	Medicare	9,941		9,941
	Total 72130 - Other Student Support	820,419	-	- 820,419
141-2-165-0000-0-72210-518990-0000-7601-165	Supplemental Pay Site Directors	1,887,640		(843,820) 1,043,820
141-2-165-0000-0-72210-518990-0000-7601-165	Supplemental Pay Secretaries	389,178		389,178
141-2-165-0000-0-72210-519610-0000-7601-165	InService/Stipends	6,438		6,438
141-2-165-0000-0-72210-520110-0000-7601-165	Social Security	141,562		(52,317) 89,245
141-2-165-0000-0-72210-520410-0000-7601-165	State Retirement	221,804		(73,328) 148,476
141-2-165-0000-0-72210-521210-0000-7601-165	Medicare	33,107		(12,235) 20,872
141-2-165-0000-0-72210-539990-0000-7601-165	Contracted Services	640		640
141-2-165-0000-0-72210-547110-0000-7601-165	Software	-	400,000	400,000
	Total 72210 - Regular Instruction Support	2,680,369	400,000	(981,700) 2,098,669
141-2-165-0000-0-72710-518990-0000-7601-165	Bus Dispatchers	12,866		12,866
141-2-165-0000-0-72710-520110-0000-7601-165	Social Security	798		798
141-2-165-0000-0-72710-521210-0000-7601-165	Medicare	187		187
141-2-165-0000-0-72710-531410-0000-7601-165	Contracts w Public Carriers	2,104,376		2,104,376
	Total 72710 - Transportation	2,118,227	-	- 2,118,227
141-2-165-0000-0-73100-542210-0000-7601-165	Summer Program Snacks	97,759		97,759
	Total 73100 - Food Service	97,759	-	- 97,759
	Total Chief Schools Officer	15,331,286	4,812,702	(4,812,702) 15,331,286
141-2-165-0000-0-71100-511610-0000-7618-165	RTI Teacher (1.0 FTE)	65,000		65,000
141-2-165-0000-0-71100-511660-0000-7618-165	Interventionist - Part Time (5 HC/2.5 FTE)	102,664		102,664
141-2-165-0000-0-71100-513450-PPTT-7618-165	Tutor - Part Time (4 HC/2.0 FTE)	56,484		56,484
141-2-165-0000-0-71100-513450-0000-7618-165	Tutor - Full Time (1.0 FTE)	29,550		29,550
141-2-165-0000-0-71100-520110-0000-7618-165	Social Security	15,728		15,728
141-2-165-0000-0-71100-520410-0000-7618-165	State Retirement	9,993		9,993
141-2-165-0000-0-71100-520610-0000-7618-165	Life Insurance	70		70
141-2-165-0000-0-71100-520710-0000-7618-165	Health Insurance	16,918		16,918
141-2-165-0000-0-71100-520810-0000-7618-165	Dental Insurance	602		602
141-2-165-0000-0-71100-521010-0000-7618-165	Unemployment Compensation	70		70
141-2-165-0000-0-71100-521210-0000-7618-165	Medicare	3,679		3,679
141-2-165-0000-0-71100-529910-0000-7618-165	Long Term Disability	189		189
141-2-165-0000-0-71100-529930-0000-7618-165	Short Term Disability	367		367
	Total 71100 - Regular Instruction	301,314	-	- 301,314
	Total Other School Based Needs	301,314	-	- 301,314
	Total Supplemental Programs to Address Learning Loss	15,632,600	4,812,702	(4,812,702) 15,632,600

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			AMENDED BUDGET
		11/17/2022	INCREASE	DECREASE	3/16/2023
Supplemental Programs to Address Learning Acceleration					
141-2-165-0000-0-71100-516310-0000-7401-165	Educational Assistants (3.0 FTE)	-	81,707		81,707
141-2-165-0000-0-71100-520110-0000-7401-165	Social Security	-	5,066		5,066
141-2-165-0000-0-71100-520410-0000-7401-165	State Retirement	-	12,011		12,011
141-2-165-0000-0-71100-520610-0000-7401-165	Life Insurance	-	105		105
141-2-165-0000-0-71100-520710-0000-7401-165	Health Insurance	-	25,377		25,377
141-2-165-0000-0-71100-520810-0000-7401-165	Dental Insurance	-	903		903
141-2-165-0000-0-71100-521010-0000-7401-165	Unemployment Compensation	-	105		105
141-2-165-0000-0-71100-521210-0000-7401-165	Medicare	-	1,185		1,185
141-2-165-0000-0-71100-529910-0000-7401-165	Long Term Disability	-	163		163
141-2-165-0000-0-71100-529930-0000-7401-165	Short Term Disability	-	317		317
141-2-165-0275-3-71100-516310-0000-7401-165	Educational Assistants (3.0 FTE)	81,707		(81,707)	-
141-2-165-0275-3-71100-520110-0000-7401-165	Social Security	5,066		(5,066)	-
141-2-165-0275-3-71100-520410-0000-7401-165	State Retirement	12,011		(12,011)	-
141-2-165-0275-3-71100-520610-0000-7401-165	Life Insurance	105		(105)	-
141-2-165-0275-3-71100-520710-0000-7401-165	Health Insurance	25,377		(25,377)	-
141-2-165-0275-3-71100-520810-0000-7401-165	Dental Insurance	903		(903)	-
141-2-165-0275-3-71100-521010-0000-7401-165	Unemployment Compensation	105		(105)	-
141-2-165-0275-3-71100-521210-0000-7401-165	Medicare	1,185		(1,185)	-
141-2-165-0275-3-71100-529910-0000-7401-165	Long Term Disability	163		(163)	-
141-2-165-0275-3-71100-529930-0000-7401-165	Short Term Disability	317		(317)	-
141-2-165-0000-0-71100-542910-0000-7401-165	Instructional Supplies & Materials	98,389	112,533		210,922
141-2-165-0000-0-71100-547110-0000-7401-165	Software	113,132		(38,872)	74,260
	Total 71100 - Regular Instruction	338,460	239,472	(165,811)	412,121
141-2-165-0525-3-71300-511610-0000-7401-165	Welding Teacher (1.0 FTE)	62,753			62,753
141-2-165-0525-3-71300-520110-0000-7401-165	Social Security	3,891			3,891
141-2-165-0525-3-71300-520410-0000-7401-165	State Retirement	5,453			5,453
141-2-165-0525-3-71300-520610-0000-7401-165	Life Insurance	35			35
141-2-165-0525-3-71300-520710-0000-7401-165	Health Insurance	8,459			8,459
141-2-165-0525-3-71300-520810-0000-7401-165	Dental Insurance	301			301
141-2-165-0525-3-71300-521010-0000-7401-165	Unemployment Compensation	35			35
141-2-165-0525-3-71300-521210-0000-7401-165	Medicare	910			910
141-2-165-0525-3-71300-529910-0000-7401-165	Long Term Disability	126			126
141-2-165-0525-3-71300-529930-0000-7401-165	Short Term Disability	243			243
	Total 71300 - Vocational Education	82,206	-	-	82,206
141-2-165-0000-0-72130-518960-0000-7401-165	Parent Volunteer Coordinator (3.0 FTE)	76,614			76,614
141-2-165-0000-0-72130-520110-0000-7401-165	Social Security	4,750			4,750
141-2-165-0000-0-72130-520410-0000-7401-165	State Retirement	11,262			11,262
141-2-165-0000-0-72130-520610-0000-7401-165	Life Insurance	105			105
141-2-165-0000-0-72130-520710-0000-7401-165	Health Insurance	25,377			25,377
141-2-165-0000-0-72130-520810-0000-7401-165	Dental Insurance	903			903
141-2-165-0000-0-72130-521010-0000-7401-165	Unemployment Compensation	105			105
141-2-165-0000-0-72130-521210-0000-7401-165	Medicare	1,111			1,111
141-2-165-0000-0-72130-529910-0000-7401-165	Long Term Disability	153			153
141-2-165-0000-0-72130-529930-0000-7401-165	Short Term Disability	297			297
	Total 72130 - Other Student Support	120,677	-	-	120,677
141-2-165-0000-0-72210-5116B0-0000-7401-165	K-5 Social Studies Content Lead (1.0 FTE)	-	71,194		71,194
141-2-165-0000-0-72210-5116B0-0000-7401-165	Supplemental Pay - Content Leads	-	45,000		45,000
141-2-165-0000-0-72210-518990-0000-7401-165	K-5 Social Studies Content Lead (1.0 FTE)	71,194		(71,194)	-
141-2-165-0000-0-72210-518990-0000-7401-165	Supplemental Pay - Content Leads	45,000		(45,000)	-
141-2-165-0000-0-72210-519610-0000-7401-165	In-Service Stipends	3,745			3,745
141-2-165-0000-0-72210-519610-0000-7401-165	Read 360 Training Stipends	260,962			260,962
141-2-165-0000-0-72210-519610-0000-7401-165	New Teacher Stipends	-	112,778		112,778
141-2-165-0000-0-72210-520110-0000-7401-165	Social Security	23,616	6,992		30,608
141-2-165-0000-0-72210-520410-0000-7401-165	State Retirement	33,101	9,800		42,901
141-2-165-0000-0-72210-520610-0000-7401-165	Life Insurance	35			35
141-2-165-0000-0-72210-520710-0000-7401-165	Health Insurance	8,459			8,459
141-2-165-0000-0-72210-520810-0000-7401-165	Dental Insurance	301			301
141-2-165-0000-0-72210-521010-0000-7401-165	Unemployment Compensation	35			35
141-2-165-0000-0-72210-521210-0000-7401-165	Medicare	5,522	1,635		7,157
141-2-165-0000-0-72210-529910-0000-7401-165	Long Term Disability	142			142
141-2-165-0000-0-72210-529930-0000-7401-165	Short Term Disability	276			276
141-2-165-0000-0-72210-530810-0000-7401-165	Consultant	1,335,101		(60,244)	1,274,857
	Total 72210 - Regular Instruction Support	1,787,489	247,399	(176,438)	1,858,450
141-2-165-0000-0-73300-518990-0000-7401-165	Supplemental Pay - Literacy Festival	73,153		(25,505)	47,648
141-2-165-0000-0-73300-520110-0000-7401-165	Social Security	4,535		(1,581)	2,954
141-2-165-0000-0-73300-520410-0000-7401-165	State Retirement	10,753		(3,749)	7,004
141-2-165-0000-0-73300-521210-0000-7401-165	Medicare	1,061		(370)	691
141-2-165-0000-0-73300-539990-0000-7401-165	Contracted Services	25,000			25,000
141-2-165-0000-0-73300-542910-0000-7401-165	Instructional Materials	70,397		(50,000)	20,397
141-2-165-0000-0-73300-559990-0000-7401-165	Other Charges	93,348		(50,000)	43,348
	Total 73300 - Community Services	278,247	-	(131,205)	147,042
	Total Chief Schools Officer	2,607,079	486,871	(473,454)	2,620,496

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		11/17/2022	INCREASE		DECREASE
141-2-165-0000-0-72250-518990-0000-7402-165	Project Facilitator (1.0 FTE x 2 years)	171,918			171,918
141-2-165-0000-0-72250-520110-0000-7402-165	Social Security	10,659			10,659
141-2-165-0000-0-72250-520410-0000-7402-165	State Retirement	14,940			14,940
141-2-165-0000-0-72250-520610-0000-7402-165	Life Insurance	70			70
141-2-165-0000-0-72250-520710-0000-7402-165	Health Insurance	16,918			16,918
141-2-165-0000-0-72250-520810-0000-7402-165	Dental Insurance	602			602
141-2-165-0000-0-72250-521010-0000-7402-165	Unemployment Compensation	70			70
141-2-165-0000-0-72250-521210-0000-7402-165	Medicare	2,493			2,493
141-2-165-0000-0-72250-529910-0000-7402-165	Long Term Disability	344			344
141-2-165-0000-0-72250-529930-0000-7402-165	Short Term Disability	667			667
	Total 72250 - Education Technology	218,681	-	-	218,681
141-2-165-0000-0-73300-539990-0000-7402-165	Contracted Services	25,000			25,000
	Total 73300 - Community Services	25,000	-	-	25,000
	Total Accountability and Research	243,681	-	-	243,681
141-2-165-0000-0-71300-539990-0000-7404-165	Contracted Services	50,000			50,000
	Total 71300 - Vocational Education Instruction	50,000	-	-	50,000
141-2-165-0000-0-72230-510530-0000-7404-165	CTE Coordinator (1.0 FTE x 2 years)	168,000			168,000
141-2-165-0000-0-72230-520110-0000-7404-165	Social Security	10,416			10,416
141-2-165-0000-0-72230-520410-0000-7404-165	State Retirement	24,696			24,696
141-2-165-0000-0-72230-520610-0000-7404-165	Life Insurance	70			70
141-2-165-0000-0-72230-520710-0000-7404-165	Health Insurance	16,918			16,918
141-2-165-0000-0-72230-520810-0000-7404-165	Dental Insurance	602			602
141-2-165-0000-0-72230-521010-0000-7404-165	Unemployment Compensation	70			70
141-2-165-0000-0-72230-521210-0000-7404-165	Medicare	2,436			2,436
141-2-165-0000-0-72230-529910-0000-7404-165	Long Term Disability	336			336
141-2-165-0000-0-72230-529930-0000-7404-165	Short Term Disability	652			652
141-2-165-0000-0-72230-530810-0000-7404-165	Consultant	28,042			28,042
	Total 72230 - Vocational Education Instructional Support	252,238	-	-	252,238
	Total CTE / Future Ready Institute	302,238	-	-	302,238
141-2-165-0000-0-72210-513820-0000-7406-165	Tech Integration / Innovation Coach (1.0 FTE x 2 years)	142,647			142,647
141-2-165-0000-0-72210-520110-0000-7406-165	Social Security	8,844			8,844
141-2-165-0000-0-72210-520410-0000-7406-165	State Retirement	12,396			12,396
141-2-165-0000-0-72210-520610-0000-7406-165	Life Insurance	70			70
141-2-165-0000-0-72210-520710-0000-7406-165	Health Insurance	16,918			16,918
141-2-165-0000-0-72210-520810-0000-7406-165	Dental Insurance	602			602
141-2-165-0000-0-72210-521010-0000-7406-165	Unemployment Compensation	70			70
141-2-165-0000-0-72210-521210-0000-7406-165	Medicare	2,068			2,068
141-2-165-0000-0-72210-529910-0000-7406-165	Long Term Disability	285			285
141-2-165-0000-0-72210-529930-0000-7406-165	Short Term Disability	553			553
	Total 72210 - Regular Instruction Support	184,453	-	-	184,453
	Total Innovation and Choice	184,453	-	-	184,453
141-2-165-0000-0-71100-514090-0000-7409-165	Supplemental Pay - Camp K	361,878		(17,191)	344,687
141-2-165-0000-0-71100-516310-0000-7409-165	Educational Assistants Supplemental Hours - Camp K	132,969			132,969
141-2-165-0000-0-71100-520110-0000-7409-165	Social Security	30,680		(1,066)	29,614
141-2-165-0000-0-71100-520410-0000-7409-165	State Retirement	50,993		(1,494)	49,499
141-2-165-0000-0-71100-521210-0000-7409-165	Medicare	7,175		(249)	6,926
141-2-165-0000-0-71100-539990-0000-7409-165	Contracted Services	15,000			15,000
141-2-165-0000-0-71100-542910-0000-7409-165	Instructional Supplies	83,987			83,987
	Total 71100 - Regular Instruction	682,682	-	(20,000)	662,682
141-2-165-0000-0-72130-518990-0000-7409-165	Other Salaries and Wages	10,392			10,392
141-2-165-0000-0-72130-519610-0000-7409-165	Stipends	9,600			9,600
141-2-165-0000-0-72130-520110-0000-7409-165	Social Security	1,240			1,240
141-2-165-0000-0-72130-520410-0000-7409-165	State Retirement	2,362			2,362
141-2-165-0000-0-72130-521210-0000-7409-165	Medicare	290			290
	Total 72130 - Other Student Support	23,884	-	-	23,884
141-2-165-0000-0-72210-518990-0000-7409-165	Supplemental Pay	-	17,750		17,750
141-2-165-0000-0-72210-519610-0000-7409-165	Stipends	62,610		(559)	62,051
141-2-165-0000-0-72210-520110-0000-7409-165	Social Security	3,882	1,066		4,948
141-2-165-0000-0-72210-520410-0000-7409-165	State Retirement	9,204	1,494		10,698
141-2-165-0000-0-72210-521210-0000-7409-165	Medicare	908	249		1,157
	Total 72210 - Regular Instruction Support	76,604	20,559	(559)	96,604
141-2-165-0000-0-72710-531410-0000-7409-165	Contracts with Public Carriers	8,362			8,362
	Total 72710 - Transportation	8,362	-	-	8,362
141-2-165-0000-0-73300-559990-0000-7409-165	Other Charges	1,482			1,482
	Total 73300 - Community Services	1,482	-	-	1,482
	Total PreK	793,014	20,559	(20,559)	793,014

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		11/17/2022	INCREASE		DECREASE
141-2-165-0000-0-71100-514100-0000-7414-165	Differentiated Pay	3,957,812		(714,587)	3,243,225
141-2-165-0000-0-71100-520110-0000-7414-165	Social Security	245,385		(44,304)	201,081
141-2-165-0000-0-71100-520410-0000-7414-165	State Retirement	343,934		(62,098)	281,836
141-2-165-0000-0-71100-521210-0000-7414-165	Medicare	57,389		(10,361)	47,028
	Total 71100 - Regular Instruction	4,604,520	-	(831,350)	3,773,170
141-2-165-0000-0-71200-514100-0000-7414-165	Differentiated Pay	420,000			420,000
141-2-165-0000-0-71200-520110-0000-7414-165	Social Security	26,040			26,040
141-2-165-0000-0-71200-520410-0000-7414-165	State Retirement	36,498			36,498
141-2-165-0000-0-71200-521210-0000-7414-165	Medicare	6,090			6,090
	Total 71200 - Special Education Instruction	488,628	-	-	488,628
141-2-165-0000-0-71300-514100-0000-7414-165	Differentiated Pay	156,000			156,000
141-2-165-0000-0-71300-520110-0000-7414-165	Social Security	9,672			9,672
141-2-165-0000-0-71300-520410-0000-7414-165	State Retirement	13,556			13,556
141-2-165-0000-0-71300-521210-0000-7414-165	Medicare	2,262			2,262
	Total 71300 - Vocational Education	181,490	-	-	181,490
141-2-165-0000-0-72110-514100-0000-7414-165	Differentiated Pay	20,400			20,400
141-2-165-0000-0-72110-520110-0000-7414-165	Social Security	1,265			1,265
141-2-165-0000-0-72110-520410-0000-7414-165	State Retirement	1,773			1,773
141-2-165-0000-0-72110-521210-0000-7414-165	Medicare	296			296
	Total 72110 - Attendance	23,734	-	-	23,734
141-2-165-0000-0-72130-514100-0000-7414-165	Differentiated Pay	240,000			240,000
141-2-165-0000-0-72130-520110-0000-7414-165	Social Security	14,880			14,880
141-2-165-0000-0-72130-520410-0000-7414-165	State Retirement	20,856			20,856
141-2-165-0000-0-72130-521210-0000-7414-165	Medicare	3,480			3,480
	Total 72130 - Other Student Support	279,216	-	-	279,216
141-2-165-0000-0-72210-510510-0000-7414-165	GYO Program Director (1.0 FTE)	108,831			108,831
141-2-165-0000-0-72210-511690-0000-7414-165	GYO Job Embedded New Teacher Coach (2.0 FTE)	-	156,719		156,719
141-2-165-0000-0-72210-511690-0000-7414-165	HR Coordinator (0 FTE)	-	163,657		163,657
141-2-165-0000-0-72210-514100-0000-7414-165	Differentiated Pay	372,000			372,000
141-2-165-0000-0-72210-518990-0000-7414-165	GYO Job Embedded New Teacher Coach (2.0 FTE)	156,719		(156,719)	-
141-2-165-0000-0-72210-518990-0000-7414-165	LEAD Program Instructional Coach (1.0 FTE x 2 years)	163,657		(163,657)	-
141-2-165-0000-0-72210-520110-0000-7414-165	Social Security	49,676			49,676
141-2-165-0000-0-72210-520410-0000-7414-165	State Retirement	69,625			69,625
141-2-165-0000-0-72210-520610-0000-7414-165	Life Insurance	175			175
141-2-165-0000-0-72210-520710-0000-7414-165	Health Insurance	42,295			42,295
141-2-165-0000-0-72210-520810-0000-7414-165	Dental Insurance	1,505			1,505
141-2-165-0000-0-72210-521010-0000-7414-165	Unemployment Compensation	175			175
141-2-165-0000-0-72210-521210-0000-7414-165	Medicare	11,617			11,617
141-2-165-0000-0-72210-529910-0000-7414-165	Long Term Disability	858			858
141-2-165-0000-0-72210-529930-0000-7414-165	Short Term Disability	1,665			1,665
	Total 72210 - Regular Instruction Support	978,798	320,376	(320,376)	978,798
141-2-165-0000-0-72220-514100-0000-7414-165	Differentiated Pay	60,000			60,000
141-2-165-0000-0-72220-520110-0000-7414-165	Social Security	3,720			3,720
141-2-165-0000-0-72220-520410-0000-7414-165	State Retirement	5,214			5,214
141-2-165-0000-0-72220-521210-0000-7414-165	Medicare	870			870
	Total 72220 - Special Education Support	69,804	-	-	69,804
141-2-165-0000-0-72230-514100-0000-7414-165	Differentiated Pay	13,200			13,200
141-2-165-0000-0-72230-520110-0000-7414-165	Social Security	818			818
141-2-165-0000-0-72230-520410-0000-7414-165	State Retirement	1,147			1,147
141-2-165-0000-0-72230-521210-0000-7414-165	Medicare	191			191
	Total 72230 - Vocational Education Instructional Support	15,356	-	-	15,356
141-2-165-0000-0-72410-514100-0000-7414-165	Differentiated Pay	207,600			207,600
141-2-165-0000-0-72410-520110-0000-7414-165	Social Security	12,871			12,871
141-2-165-0000-0-72410-520410-0000-7414-165	State Retirement	18,040			18,040
141-2-165-0000-0-72410-521210-0000-7414-165	Medicare	3,010			3,010
141-2-165-0000-0-72410-529910-0000-7414-165	Long Term Disability	415			415
141-2-165-0000-0-72410-529930-0000-7414-165	Short Term Disability	805			805
	Total 72410 - Office of the Principal	242,741	-	-	242,741
141-2-165-0000-0-73400-514100-0000-7414-165	Differentiated Pay	39,600			39,600
141-2-165-0000-0-73400-520110-0000-7414-165	Social Security	2,455			2,455
141-2-165-0000-0-73400-520410-0000-7414-165	State Retirement	3,441			3,441
141-2-165-0000-0-73400-521210-0000-7414-165	Medicare	574			574
	Total 73400 - Early Childhood Education	46,070	-	-	46,070
	Total Chief of Talent	6,930,357	320,376	(1,151,726)	6,099,007

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			AMENDED BUDGET
		11/17/2022	INCREASE	DECREASE	3/16/2023
141-2-165-0000-0-72110-518990-0000-7417-165	Truancy Specialist (5.0 FTE)	249,989			249,989
141-2-165-0000-0-72110-520110-0000-7417-165	Social Security	15,499			15,499
141-2-165-0000-0-72110-520410-0000-7417-165	State Retirement	36,748			36,748
141-2-165-0000-0-72110-520610-0000-7417-165	Life Insurance	175			175
141-2-165-0000-0-72110-520710-0000-7417-165	Health Insurance	42,295			42,295
141-2-165-0000-0-72110-520810-0000-7417-165	Dental Insurance	1,505			1,505
141-2-165-0000-0-72110-521010-0000-7417-165	Unemployment Compensation	175			175
141-2-165-0000-0-72110-521210-0000-7417-165	Medicare	3,625			3,625
141-2-165-0000-0-72110-529910-0000-7417-165	Long Term Disability	500			500
141-2-165-0000-0-72110-529930-0000-7417-165	Short Term Disability	970			970
	Total 72110 - Attendance	351,481	-	-	351,481
141-2-165-0000-0-72210-530810-0000-7417-165	Consultants	192,000			192,000
	Total 72210 - Regular Instruction Support	192,000	-	-	192,000
141-2-165-0000-0-73300-518990-0000-7417-165	Family Resource Specialist (1.0 FTE x 2 years)	115,350			115,350
141-2-165-0000-0-73300-520110-0000-7417-165	Social Security	7,152			7,152
141-2-165-0000-0-73300-520410-0000-7417-165	State Retirement	16,956			16,956
141-2-165-0000-0-73300-520610-0000-7417-165	Life Insurance	70			70
141-2-165-0000-0-73300-520710-0000-7417-165	Health Insurance	16,918			16,918
141-2-165-0000-0-73300-520810-0000-7417-165	Dental Insurance	602			602
141-2-165-0000-0-73300-521010-0000-7417-165	Unemployment Compensation	70			70
141-2-165-0000-0-73300-521210-0000-7417-165	Medicare	1,673			1,673
141-2-165-0000-0-73300-529910-0000-7417-165	Long Term Disability	231			231
141-2-165-0000-0-73300-529930-0000-7417-165	Short Term Disability	448			448
	Total 73300 - Community Services	159,470	-	-	159,470
	Total District	702,951	-	-	702,951
141-2-165-0000-0-71100-516310-0000-7418-165	Educational Assistant (3.0 FTE)	76,063			76,063
141-2-165-0137-3-71100-518990-0000-7418-165	Graduation Coach (1.0 FTE)	60,741			60,741
141-2-165-0000-0-71100-520110-0000-7418-165	Social Security	8,482			8,482
141-2-165-0000-0-71100-520410-0000-7418-165	State Retirement	16,459			16,459
141-2-165-0000-0-71100-520610-0000-7418-165	Life Insurance	140			140
141-2-165-0000-0-71100-520710-0000-7418-165	Health Insurance	33,836			33,836
141-2-165-0000-0-71100-520810-0000-7418-165	Dental Insurance	1,204			1,204
141-2-165-0000-0-71100-521010-0000-7418-165	Unemployment Compensation	140			140
141-2-165-0000-0-71100-521210-0000-7418-165	Medicare	1,982			1,982
141-2-165-0000-0-71100-529910-0000-7418-165	Long Term Disability	273			273
141-2-165-0000-0-71100-529930-0000-7418-165	Short Term Disability	531			531
	Total 71100 - Regular Instruction	199,851	-	-	199,851
141-2-165-0000-0-72130-513020-0000-7418-165	Behavior Management Specialist (3.0 FTE)	115,499			115,499
141-2-165-0000-0-72130-520110-0000-7418-165	Social Security	7,161			7,161
141-2-165-0000-0-72130-520410-0000-7418-165	State Retirement	16,978			16,978
141-2-165-0000-0-72130-520610-0000-7418-165	Life Insurance	105			105
141-2-165-0000-0-72130-520710-0000-7418-165	Health Insurance	25,377			25,377
141-2-165-0000-0-72130-520810-0000-7418-165	Dental Insurance	903			903
141-2-165-0000-0-72130-521010-0000-7418-165	Unemployment Compensation	105			105
141-2-165-0000-0-72130-521210-0000-7418-165	Medicare	1,675			1,675
141-2-165-0000-0-72130-529910-0000-7418-165	Long Term Disability	231			231
141-2-165-0000-0-72130-529930-0000-7418-165	Short Term Disability	449			449
	Total 72130 - Other Student Support	168,483	-	-	168,483
141-2-165-0000-0-73300-518970-0000-7418-165	Family Partnership Specialist (1.0 FTE)	45,648			45,648
141-2-165-0000-0-73300-520110-0000-7418-165	Social Security	2,830			2,830
141-2-165-0000-0-73300-520410-0000-7418-165	State Retirement	6,710			6,710
141-2-165-0000-0-73300-520610-0000-7418-165	Life Insurance	35			35
141-2-165-0000-0-73300-520710-0000-7418-165	Health Insurance	8,459			8,459
141-2-165-0000-0-73300-520810-0000-7418-165	Dental Insurance	301			301
141-2-165-0000-0-73300-521010-0000-7418-165	Unemployment Compensation	35			35
141-2-165-0000-0-73300-521210-0000-7418-165	Medicare	662			662
141-2-165-0000-0-73300-529910-0000-7418-165	Long Term Disability	91			91
141-2-165-0000-0-73300-529930-0000-7418-165	Short Term Disability	177			177
	Total 73300 - Community Services	64,948	-	-	64,948
	Total Other School Based Needs	433,282	-	-	433,282
	Total Supplemental Programs to Address Learning Acceleration	12,197,055	827,806	(1,645,739)	11,379,122

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 11/17/2022		INCREASE	DECREASE	AMENDED BUDGET 3/16/2023	
Purchasing Education Technology							
141-2-165-0000-0-71100-547110-0000-7701-165	Software	100,080				100,080	
	Total 71100 - Regular Instruction	100,080	-	-	-	100,080	
141-2-165-0000-0-72210-547110-0000-7701-165	Software	139,168				139,168	
	Total 72210 - Regular Instruction Support	139,168	-	-	-	139,168	
	Total Chief Schools Officer	239,248	-	-	-	239,248	
141-2-165-0000-0-71100-572210-0000-7702-165	Student Devices	717,249				717,249	
	Total 71100 - Regular Instruction	717,249	-	-	-	717,249	
141-2-165-0000-0-72210-512010-0000-7702-165	Application Developer (1.0 FTE x 2 years)	-	175,380			175,380	
141-2-165-0000-0-72210-518990-0000-7702-165	Application Developer (1.0 FTE x 2 years)	175,380		(175,380)		-	
141-2-165-0000-0-72210-520110-0000-7702-165	Social Security	10,874				10,874	
141-2-165-0000-0-72210-520410-0000-7702-165	State Retirement	25,781				25,781	
141-2-165-0000-0-72210-520610-0000-7702-165	Life Insurance	70				70	
141-2-165-0000-0-72210-520710-0000-7702-165	Health Insurance	16,918				16,918	
141-2-165-0000-0-72210-520810-0000-7702-165	Dental Insurance	602				602	
141-2-165-0000-0-72210-521010-0000-7702-165	Unemployment Compensation	70				70	
141-2-165-0000-0-72210-521210-0000-7702-165	Medicare	2,543				2,543	
141-2-165-0000-0-72210-529910-0000-7702-165	Long Term Disability	351				351	
141-2-165-0000-0-72210-529930-0000-7702-165	Short Term Disability	680				680	
141-2-165-0000-0-72210-547110-0000-7702-165	Software	137,455			(137,455)	-	
	Total 72210 - Regular Instruction Support	370,724	175,380	(312,835)		233,269	
141-2-165-0000-0-72250-547110-0000-7702-165	Software	82,460				82,460	
	Total 72250 - Education Technology	82,460	-	-	-	82,460	
	Total Accountability and Research	1,170,433	175,380	(312,835)		1,032,978	
141-2-165-0000-0-72130-547110-0000-7709-165	Software	120,000				120,000	
	Total 72130 - Other Student Support	120,000	-	-	-	120,000	
	Total PreK	120,000	-	-	-	120,000	
141-2-165-0000-0-71100-572210-0000-7715-165	Instructional Equipment	-	907,253			907,253	
	Total 71100 - Regular Instruction	-	907,253	-	-	907,253	
141-2-165-0000-0-72250-513810-0000-7715-165	Supplemental Pay	-	102,122			102,122	
141-2-165-0000-0-72250-520110-0000-7715-165	Social Security	-	6,332			6,332	
141-2-165-0000-0-72250-520410-0000-7715-165	State Retirement	-	15,012			15,012	
141-2-165-0000-0-72250-521210-0000-7715-165	Medicare	-	1,481			1,481	
141-2-165-0000-0-72250-535510-0000-7715-165	Mileage	-	45,493			45,493	
	Total 72250 - Education Technology	-	170,440	-	-	170,440	
	Total IT Department	-	1,077,693	-	-	1,077,693	
	Total Purchasing Education Technology	1,529,681	1,253,073	(312,835)		2,469,919	
Other Necessary Activities							
141-2-165-0000-0-72210-539990-0000-7201-165	Contracted Services	-	3,000			3,000	
	Total 72210 - Regular Instruction Support	-	3,000	-	-	3,000	
	Total Chief Schools Officer	-	3,000	-	-	3,000	
141-2-165-0000-0-72210-518990-0000-7202-165	Data Analyst (.35 FTE)	115,349			(94,792)	20,557	
141-2-165-0000-0-72210-518990-PPTT-7202-165	Data Intern (.5 FTE)	-	30,185			30,185	
141-2-165-0000-0-72210-520110-0000-7202-165	Social Security	7,152			(4,034)	3,118	
141-2-165-0000-0-72210-520410-0000-7202-165	State Retirement	16,956			(15,395)	1,561	
141-2-165-0000-0-72210-520610-0000-7202-165	Life Insurance	70			(58)	12	
141-2-165-0000-0-72210-520710-0000-7202-165	Health Insurance	16,918			(14,101)	2,817	
141-2-165-0000-0-72210-520810-0000-7202-165	Dental Insurance	602			(501)	101	
141-2-165-0000-0-72210-521010-0000-7202-165	Unemployment Compensation	70			(58)	12	
141-2-165-0000-0-72210-521210-0000-7202-165	Medicare	1,673			(943)	730	
141-2-165-0000-0-72210-529910-0000-7202-165	Long Term Disability	231			(190)	41	
141-2-165-0000-0-72210-529930-0000-7202-165	Short Term Disability	448			(385)	63	
141-2-165-0000-0-72210-530810-0000-7202-165	Consultant	-	97,500			97,500	
	Total 72210 - Regular Instruction Support	159,469	127,685	(130,457)		156,697	
	Total Accountability and Research	159,469	127,685	(130,457)		156,697	
141-2-165-0000-0-72210-518990-0000-7215-165	Programmer Analyst Senior (1.0 FTE)	86,361				86,361	
141-2-165-0000-0-72210-520110-0000-7215-165	Social Security	5,354				5,354	
141-2-165-0000-0-72210-520410-0000-7215-165	State Retirement	12,695				12,695	
141-2-165-0000-0-72210-520610-0000-7215-165	Life Insurance	35				35	
141-2-165-0000-0-72210-520710-0000-7215-165	Health Insurance	8,459				8,459	
141-2-165-0000-0-72210-520810-0000-7215-165	Dental Insurance	301				301	
141-2-165-0000-0-72210-521010-0000-7215-165	Unemployment Compensation	35				35	
141-2-165-0000-0-72210-521210-0000-7215-165	Medicare	1,252				1,252	
141-2-165-0000-0-72210-529910-0000-7215-165	Long Term Disability	173				173	
141-2-165-0000-0-72210-529930-0000-7215-165	Short Term Disability	335				335	
	Total 72210 - Regular Instruction Support	115,000	-	-	-	115,000	

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			AMENDED BUDGET
		11/17/2022	INCREASE	DECREASE	3/16/2023
141-2-165-0000-0-72250-518990-0000-7215-165	IT Coordinator (1.0 FTE)	81,600			81,600
141-2-165-0000-0-72250-520110-0000-7215-165	Social Security	5,059			5,059
141-2-165-0000-0-72250-520410-0000-7215-165	State Retirement	11,995			11,995
141-2-165-0000-0-72250-520610-0000-7215-165	Life Insurance	35			35
141-2-165-0000-0-72250-520710-0000-7215-165	Health Insurance	8,459			8,459
141-2-165-0000-0-72250-520810-0000-7215-165	Dental Insurance	301			301
141-2-165-0000-0-72250-521010-0000-7215-165	Unemployment Compensation	35			35
141-2-165-0000-0-72250-521210-0000-7215-165	Medicare	1,183			1,183
141-2-165-0000-0-72250-529910-0000-7215-165	Long Term Disability	163			163
141-2-165-0000-0-72250-529930-0000-7215-165	Short Term Disability	317			317
	Total 72250 - Education Technology	109,147	-	-	109,147
	Total IT Department	224,147	-	-	224,147
141-2-165-0000-0-72210-559990-0000-7217-165	Other Charges	50,000			50,000
	Total 72210 - Regular Instruction Support	50,000	-	-	50,000
	Total District	50,000	-	-	50,000
141-2-165-0000-0-72510-511910-0000-7220-165	Staff Accountant (1.0 FTE x 2 years)	127,210			127,210
141-2-165-0000-0-72510-518990-0000-7220-165	Risk Management Manager (1.0 FTE x 2 years)	121,120			121,120
141-2-165-0000-0-72510-518990-0000-7220-165	Supplemental Pay	67,713			67,713
141-2-165-0000-0-72510-520110-0000-7220-165	Social Security	19,594			19,594
141-2-165-0000-0-72510-520410-0000-7220-165	State Retirement	46,459			46,459
141-2-165-0000-0-72510-520610-0000-7220-165	Life Insurance	140			140
141-2-165-0000-0-72510-520710-0000-7220-165	Health Insurance	33,836			33,836
141-2-165-0000-0-72510-520810-0000-7220-165	Dental Insurance	1,204			1,204
141-2-165-0000-0-72510-521010-0000-7220-165	Unemployment Compensation	140			140
141-2-165-0000-0-72510-521210-0000-7220-165	Medicare	4,583			4,583
141-2-165-0000-0-72510-529910-0000-7220-165	Long Term Disability	496			496
141-2-165-0000-0-72510-529930-0000-7220-165	Short Term Disability	964			964
141-2-165-0000-0-72510-530810-0000-7220-165	Consultant	75,000			75,000
141-2-165-0000-0-72510-552410-0000-7220-165	Staff Development	10,000		(10,000)	-
	Total 72510 - Fiscal Services	508,459	-	(10,000)	498,459
	Total Chief Financial Officer	508,459	-	(10,000)	498,459
	Total Other Necessary Activities	942,075	130,685	(140,457)	932,303
Public Health Coordination					
141-2-165-0000-0-72120-518990-PPTT-6907-165	Health Specialist (0.5 FTE)	25,081			25,081
141-2-165-0000-0-72120-518990-0000-6907-165	Community Health Manager (1.0 FTE x 2 years)	118,193			118,193
141-2-165-0000-0-72120-520110-0000-6907-165	Social Security	8,884			8,884
141-2-165-0000-0-72120-520410-0000-6907-165	State Retirement	17,374			17,374
141-2-165-0000-0-72120-520610-0000-6907-165	Life Insurance	70			70
141-2-165-0000-0-72120-520710-0000-6907-165	Health Insurance	16,918			16,918
141-2-165-0000-0-72120-520810-0000-6907-165	Dental Insurance	602			602
141-2-165-0000-0-72120-521010-0000-6907-165	Unemployment Compensation	70			70
141-2-165-0000-0-72120-521210-0000-6907-165	Medicare	2,078			2,078
141-2-165-0000-0-72120-529910-0000-6907-165	Long Term Disability	236			236
141-2-165-0000-0-72120-529930-0000-6907-165	Short Term Disability	459			459
141-2-165-0000-0-72120-541310-0000-6907-165	Drugs and Medical Supplies	26,000			26,000
	Total 72120 - Health Services	215,965	-	-	215,965
	Total Reopening Team	215,965	-	-	215,965
	Total Public Health Coordination	215,965	-	-	215,965
Unique Need of Special Populations					
141-2-165-0000-0-72130-513470-0000-7911-165	Language (ESL) Interpreters (5.0 FTE)	-	106,532		106,532
141-2-165-0000-0-72130-518990-0000-7911-165	Language (ESL) Interpreters (5.0 FTE)	106,532		(106,532)	-
141-2-165-0000-0-72130-520110-0000-7911-165	Social Security	6,605			6,605
141-2-165-0000-0-72130-520410-0000-7911-165	State Retirement	15,660			15,660
141-2-165-0000-0-72130-520610-0000-7911-165	Life Insurance	175			175
141-2-165-0000-0-72130-520710-0000-7911-165	Health Insurance	42,295			42,295
141-2-165-0000-0-72130-520810-0000-7911-165	Dental Insurance	1,505			1,505
141-2-165-0000-0-72130-521010-0000-7911-165	Unemployment Compensation	175			175
141-2-165-0000-0-72130-521210-0000-7911-165	Medicare	1,545			1,545
141-2-165-0000-0-72130-529910-0000-7911-165	Long Term Disability	213			213
141-2-165-0000-0-72130-529930-0000-7911-165	Short Term Disability	413			413
	Total 72130 - Other Student Support	175,118	106,532	(106,532)	175,118
141-2-165-0000-0-72210-511690-0000-7911-165	ESOL Coach (2.0 FTE x 2 years)	-	249,634		249,634
141-2-165-0000-0-72210-518990-0000-7911-165	ESOL Coach (2.0 FTE x 2 years)	249,634		(249,634)	-
141-2-165-0000-0-72210-520110-0000-7911-165	Social Security	15,477			15,477
141-2-165-0000-0-72210-520410-0000-7911-165	Retirement	21,693			21,693
141-2-165-0000-0-72210-520610-0000-7911-165	Life Insurance	140			140
141-2-165-0000-0-72210-520710-0000-7911-165	Health Insurance	33,836			33,836
141-2-165-0000-0-72210-520810-0000-7911-165	Dental Insurance	1,204			1,204
141-2-165-0000-0-72210-521010-0000-7911-165	Unemployment Compensation	140			140
141-2-165-0000-0-72210-521210-0000-7911-165	Medicare	3,620			3,620
141-2-165-0000-0-72210-529910-0000-7911-165	Long Term Disability	499			499
141-2-165-0000-0-72210-529930-0000-7911-165	Short Term Disability	969			969
	Total 72210 - Regular Instruction Support	327,212	249,634	(249,634)	327,212
	Total ELL	502,330	356,166	(356,166)	502,330
	Total Unique Need of Special Populations	502,330	356,166	(356,166)	502,330

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 11/17/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
Mental Health Supports					
141-2-165-0000-0-72130-513010-0000-7516-165	Social Worker (5.0 FTE)	248,770			248,770
141-2-165-0000-0-72130-520110-0000-7516-165	Social Security	15,424			15,424
141-2-165-0000-0-72130-520410-0000-7516-165	Retirement	21,618			21,618
141-2-165-0000-0-72130-520610-0000-7516-165	Life Insurance	175			175
141-2-165-0000-0-72130-520710-0000-7516-165	Health Insurance	42,295			42,295
141-2-165-0000-0-72130-520810-0000-7516-165	Dental Insurance	1,505			1,505
141-2-165-0000-0-72130-521010-0000-7516-165	Unemployment Compensation	175			175
141-2-165-0000-0-72130-521210-0000-7516-165	Medicare	3,607			3,607
141-2-165-0000-0-72130-529910-0000-7516-165	Long Term Disability	498			498
141-2-165-0000-0-72130-529930-0000-7516-165	Short Term Disability	965			965
	Total 72130 - Other Student Support	335,032	-	-	335,032
	Total Equity STARS	335,032	-	-	335,032
141-2-165-0000-0-72210-530810-0000-7517-165	Consultants	192,000			192,000
	Total 72210 - Regular Instruction Support	192,000	-	-	192,000
	Total District	192,000	-	-	192,000
141-2-165-0000-0-72130-518990-0000-7519-165	Integrated Student Support Mgr (1.0 FTE)	63,952			63,952
141-2-165-0000-0-72130-520110-0000-7519-165	Social Security	3,965			3,965
141-2-165-0000-0-72130-520410-0000-7519-165	Retirement	9,401			9,401
141-2-165-0000-0-72130-520610-0000-7519-165	Life Insurance	35			35
141-2-165-0000-0-72130-520710-0000-7519-165	Health Insurance	8,459			8,459
141-2-165-0000-0-72130-520810-0000-7519-165	Dental Insurance	301			301
141-2-165-0000-0-72130-521010-0000-7519-165	Unemployment Compensation	35			35
141-2-165-0000-0-72130-521210-0000-7519-165	Medicare	927			927
141-2-165-0000-0-72130-529910-0000-7519-165	Long Term Disability	128			128
141-2-165-0000-0-72130-529930-0000-7519-165	Short Term Disability	248			248
	Total 72130 - Other Student Support	87,451	-	-	87,451
	Total Chief Equity	87,451	-	-	87,451
	Total Mental Health Supports	614,483	-	-	614,483
Charter Schools					
Chattanooga Girls Leadership Academy					
141-2-165-8001-3-76100-570710-0000-7100-165	Building Improvements	1,013,375			1,013,375
	Total 76100 - Regular Capital Outlay	1,013,375	-	-	1,013,375
	Total Facilities Needs Maintenance	1,013,375	-	-	1,013,375
141-2-165-8001-3-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	52,253			52,253
	Total 71100 - Regular Instruction	52,253	-	-	52,253
	Total Supplemental Programs to Address Learning Loss	52,253	-	-	52,253
141-2-165-8001-3-99100-550410-0000-0000-165	Indirect Cost (14.16%)	7,399			7,399
	Total 99100 - Indirect Cost	7,399	-	-	7,399
	Total Chattanooga Girls Leadership Academy	1,073,027	-	-	1,073,027
Montessori School (CGLA)					
141-2-165-8142-1-71100-572210-0000-7100-165	Instructional Equipment	45,040			45,040
	Total 71100 - Regular Instruction	45,040	-	-	45,040
141-2-165-8142-1-72620-549990-0000-7100-165	Other Supplies and Materials	4,960			4,960
	Total 72620 - Maintenance of Plant	4,960	-	-	4,960
	Total Facilities Needs Maintenance	50,000	-	-	50,000
141-2-165-8142-1-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	368,599			368,599
	Total 71100 - Regular Instruction	368,599	-	-	368,599
	Total Supplemental Programs to Address Learning Loss	368,599	-	-	368,599
141-2-165-8142-1-71100-542910-0000-7400-165	Instructional Supplies & Materials	69,558			69,558
141-2-165-8142-1-71100-547110-0000-7400-165	Software	4,500			4,500
141-2-165-8142-1-71100-559990-0000-7400-165	Other Charges: Non HCDE Instruction Salaries	32,738			32,738
	Total 71100 - Regular Instruction	106,796	-	-	106,796
141-2-165-8142-1-72210-559990-0000-7400-165	Other Charges: Non HCDE Instructional Support Salaries	9,600			9,600
	Total 72210 - Regular Instruction Support	9,600	-	-	9,600
	Total Supplemental Programs to Address Learning Acceleration	116,396	-	-	116,396
141-2-165-8142-1-71100-542910-0000-7700-165	Instructional Supplies & Materials	1,500			1,500
141-2-165-8142-1-71100-572210-0000-7700-165	Instructional Equipment	13,500			13,500
	Total 71100 - Regular Instruction	15,000	-	-	15,000
	Total Purchasing Education Technology	15,000	-	-	15,000
141-2-165-8142-1-99100-550410-0000-0000-165	Indirect Cost (14.16%)	69,589			69,589
	Total 99100 - Indirect Cost	69,589	-	-	69,589
	Total Montessori School (CGLA)	619,584	-	-	619,584

ACCOUNT CODE	DESCRIPTION	AMENDED	INCREASE	DECREASE	AMENDED
		BUDGET			BUDGET
		11/17/2022			3/16/2023
Chattanooga Charter School of Excellence					
141-2-165-8003-3-72130-559990-0000-7500-165	Other Charges: Non HCDE Student Support Salaries	18,547			18,547
	Total 72130 - Other Student Support	18,547	-	-	18,547
	Total Mental Health Supports	18,547	-	-	18,547
141-2-165-8003-3-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	82,915			82,915
	Total 71100 - Regular Instruction	82,915	-	-	82,915
	Total Supplemental Programs to Address Learning Loss	82,915	-	-	82,915
141-2-165-8003-3-99100-550410-0000-0000-165	Indirect Cost (14.16%)	14,366			14,366
	Total 99100 - Indirect Cost	14,366	-	-	14,366
	Total Chattanooga Charter School of Excellence	115,828	-	-	115,828
Chattanooga Charter School of Excellence Middle School					
141-2-165-8010-2-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	178,685			178,685
	Total 71100 - Regular Instruction	178,685	-	-	178,685
	Total Supplemental Programs to Address Learning Loss	178,685	-	-	178,685
141-2-165-8010-2-71100-559990-0000-7900-165	Other Charges: Non HCDE Instruction Salaries	81,651			81,651
	Total 71100 - Regular Instruction	81,651	-	-	81,651
	Total Unique Need of Special Populations	81,651	-	-	81,651
141-2-165-8010-2-99100-550410-0000-0000-165	Indirect Cost (14.16%)	36,863			36,863
	Total 99100 - Indirect Cost	36,863	-	-	36,863
	Total Chattanooga Charter School of Excellence MS	297,199	-	-	297,199
Chattanooga Preparatory School					
141-2-165-8011-5-71100-572210-0000-7400-165	Instructional Equipment	18,395			18,395
	Total 71100 - Regular Instruction	18,395	-	-	18,395
	Total Supplemental Programs to Address Learning Acceleration	18,395	-	-	18,395
141-2-165-8011-5-71100-559990-0000-7800-165	Other Charges: Non HCDE Instruction Salaries	33,498			33,498
	Total 71100 - Regular Instruction	33,498	-	-	33,498
	Total Other Necessary Activities	33,498	-	-	33,498
141-2-165-8011-5-99100-550410-0000-0000-165	Indirect Cost (14.16%)	4,743			4,743
	Total 99100 - Indirect Cost	4,743	-	-	4,743
	Total Chattanooga Preparatory School	56,636	-	-	56,636
Ivy Academy					
141-2-165-8002-3-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	36,601			36,601
	Total 71100 - Regular Instruction	36,601	-	-	36,601
	Total Supplemental Programs to Address Learning Loss	36,601	-	-	36,601
141-2-165-8002-3-76100-570710-0000-7100-165	Building Improvements	177,094			177,094
	Total 76100 - Regular Capital Outlay	177,094	-	-	177,094
	Total Facilities Needs Maintenance	177,094	-	-	177,094
141-2-165-8002-3-99100-550410-0000-0000-165	Indirect Cost (14.16%)	5,182			5,182
	Total 99100 - Indirect Cost	5,182	-	-	5,182
	Total Ivy Academy	218,877	-	-	218,877
	Total Charter Schools	2,381,151	-	-	2,381,151
	TOTAL BUDGET	72,026,647	7,380,432	(7,380,432)	72,026,647

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 FEDERAL PROGRAMS
 TN ALL CORPS
 BUDGET FISCAL YEAR 2022-2023**

FY22 carryover is \$410,951.17
 FY23 award is \$1,680,000.00

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET	
		12/8/2022	3/16/2023
141-2-175-0000-0-00000-474010-0000-0000-175	Revenue	2,090,951	2,090,951
	Total Source of Funds	2,090,951	2,090,951

USE OF FUNDS SUMMARY

		AMENDED BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		12/8/2022			3/16/2023
71100	Regular Instruction	1,770,675	429,954	(424,273)	1,776,356
72210	Regular Instruction Support	320,276	14,000	(19,681)	314,595
	Total Use of Funds	2,090,951	443,954	(443,954)	2,090,951

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET	
		12/8/2022	3/16/2023
District			
141-2-175-0000-0-71100-514090-0000-0000-175	Teachers - Extended Contracts	571,990	1,001,944
141-2-175-0000-0-71100-518990-0000-0000-175	Other Salaries	614,400	190,127
141-2-175-0000-0-71100-520110-0000-0000-175	Social Security	73,556	73,556
141-2-175-0000-0-71100-520410-0000-0000-175	State Retirement	49,705	49,705
141-2-175-0000-0-71100-521210-0000-0000-175	Medicare	17,202	17,202
141-2-175-0000-0-71100-542910-0000-0000-175	Instructional Supplies & Materials	400,422	400,422
	Total 71100 - Regular Instruction	1,727,275	1,732,956
141-2-175-0000-0-72210-510510-0000-0000-175	Coordinator	95,405	91,207
141-2-175-0000-0-72210-5116B0-0000-0000-175	District Content Lead - Learning Acceleration	74,429	63,360
141-2-175-0000-0-72210-5116B0-0000-0000-175	District Content Lead - Reading Specialist	72,581	71,189
141-2-175-0000-0-72210-518990-PPTT-0000-175	Intern	9,600	9,600
141-2-175-0000-0-72210-520110-0000-0000-175	Social Security	15,625	14,592
141-2-175-0000-0-72210-520410-0000-0000-175	State Retirement	21,066	19,618
141-2-175-0000-0-72210-520610-0000-0000-175	Life Insurance	105	105
141-2-175-0000-0-72210-520710-0000-0000-175	Medical Insurance	25,377	25,377
141-2-175-0000-0-72210-520810-0000-0000-175	Dental Reimbursement	903	903
141-2-175-0000-0-72210-521010-0000-0000-175	Unemployment Compensation	105	105
141-2-175-0000-0-72210-521210-0000-0000-175	Medicare	3,654	3,412
141-2-175-0000-0-72210-529910-0000-0000-175	Long Term Disability	485	452
141-2-175-0000-0-72210-529930-0000-0000-175	Short Term Disability	941	675
141-2-175-0000-0-72210-552410-0000-0000-175	In-Service/Staff Development	-	14,000
	Total 72210 - Regular Instruction Support	320,276	314,595
Ivy Academy			
141-2-175-8002-3-71100-559990-0000-0000-175	Other Charges - Salaries & Benefits	16,100	16,100
	Total 71100 - Regular Instruction	16,100	16,100
Chattanooga Charter School of Excellence Elementary			
141-2-175-8003-3-71100-559990-0000-0000-175	Other Charges - Salaries & Benefits	14,000	14,000
	Total 71100 - Regular Instruction	14,000	14,000
Chattanooga Charter School of Excellence Middle			
141-2-175-8010-2-71100-559990-0000-0000-175	Other Charges - Salaries & Benefits	13,300	13,300
	Total 71100 - Regular Instruction	13,300	13,300
	TOTAL BUDGET	2,090,951	2,090,951

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ARP HOMELESS 1.0
BUDGET FISCAL YEAR 2022-2023
FY22 carryover balance on 6/30/22 was \$306,771.60**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
141-2-191-0000-0-00000-474040-0000-0000-191	Revenue	306,772			306,772
	Total Source of Funds	306,772	-	-	306,772

USE OF FUNDS SUMMARY

71100	Regular Instruction	10,000	25,000	(10,000)	25,000
72120	Health Services	91,872	-	(81,872)	10,000
72130	Other Student Support	60,000	10,000	(15,000)	55,000
72210	Instructional Support	55,338	-	(20,000)	35,338
72710	Transportation	89,562	91,872	-	181,434
	Total Use of Funds	306,772	126,872	(126,872)	306,772

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
<u>Providing Academic Supports</u>					
141-2-191-0000-0-71100-572210-0000-0000-191	Instructional Equipment	10,000		(10,000)	-
141-2-191-0000-0-71100-549990-0000-0000-191	Other Supplies and Materials	-	25,000		25,000
	Total 71100 - Regular Instruction	10,000	25,000	(10,000)	25,000
141-2-191-0000-0-72120-549990-0000-0000-191	Other Supplies and Materials	56,872		(56,872)	-
	Total 72120 - Health Services	56,872	-	(56,872)	-
141-2-191-0000-0-72130-559990-0000-0000-191	Other Charges	-	10,000		10,000
	Total 72130 - Other Student Support	-	10,000	-	10,000
141-2-191-0000-0-72210-543210-0000-0000-191	Library Books/Media	40,000		(20,000)	20,000
	Total 72210 - Instructional Support	40,000	-	(20,000)	20,000
	Total Academic Supports	106,872	35,000	(86,872)	55,000
<u>Providing Counseling and Social Work Supports</u>					
141-2-191-0000-0-72120-539990-0000-0000-191	Other Contracted Services	20,000		(15,000)	5,000
	Total 72120 - Health Services	20,000	-	(15,000)	5,000
	Total Counseling and Social Work Supports	20,000	-	(15,000)	5,000
<u>Providing Wrap Around Supports</u>					
141-2-191-0000-0-72120-539990-0000-0000-191	Other Contracted Services	15,000		(10,000)	5,000
	Total 72120 - Health Services	15,000	-	(10,000)	5,000
141-2-191-0000-0-72130-559990-0000-0000-191	Other Charges	40,000			40,000
	Total 72130 - Other Student Support	40,000	-	-	40,000
	Total Wrap Around Supports	55,000	-	(10,000)	45,000
<u>Provide Short-Term Housing Supports</u>					
141-2-191-0000-0-72130-539990-0000-0000-191	Other Contracted Services	20,000		(15,000)	5,000
	Total 72130 - Other Student Support	20,000	-	(15,000)	5,000
	Total Short-Term Housing Supports	20,000	-	(15,000)	5,000
<u>LEA Program Administration</u>					
141-2-191-0000-0-72210-516210-0000-0000-191	Clerical Personnel	14,250			14,250
141-2-191-0000-0-72210-520110-0000-0000-191	Social Security	883			883
141-2-191-0000-0-72210-521210-0000-0000-191	Employer Medicare	205			205
	Total 72210 - Instructional Support	15,338	-	-	15,338
	Total LEA Program Administration	15,338	-	-	15,338
<u>Providing Transportation</u>					
141-2-191-0000-0-72710-531410-0000-0000-191	Contracts with Public Carriers	-	91,872		91,872
141-2-191-0000-0-72710-559990-0000-0000-191	Other Charges	89,562			89,562
	Total 72710 - Transportation	89,562	91,872	-	181,434
	Total Transportation	89,562	91,872	-	181,434
	TOTAL BUDGET	306,772	126,872	(126,872)	306,772

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ARP HOMELESS 2.0
BUDGET FISCAL YEAR 2022-2023
FY22 Carryover - \$603,270.71**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 11/17/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
141-2-192-0000-0-00000-474040-0000-0000-192	Revenue	603,271			603,271
	Total Source of Funds	603,271	-	-	603,271

USE OF FUNDS SUMMARY

71100	Regular Instruction	15,000	-	(15,000)	-
72120	Health Services	10,000	-	(5,000)	5,000
72130	Other Student Support	460,688	-	(231,078)	229,610
72210	Instructional Support	30,163	-	-	30,163
72710	Transportation	87,420	251,078	-	338,498
	Total Use of Funds	603,271	251,078	(251,078)	603,271

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 11/17/2022	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
<u>Providing Academic Supports</u>					
141-2-192-0000-0-71100-542910-0000-6700-192	Instructional Supplies & Materials	5,000		(5,000)	-
141-2-192-0000-0-71100-559990-0000-6700-192	Other Charges	10,000		(10,000)	-
	Total 71100 - Regular Instruction	15,000	-	(15,000)	-
141-2-192-0000-0-72130-518990-0000-6700-192	Other Salaries	25,000			25,000
141-2-192-0000-0-72130-520110-0000-6700-192	Social Security	1,550			1,550
141-2-192-0000-0-72130-520410-0000-6700-192	Retirement	2,250			2,250
141-2-192-0000-0-72130-521210-0000-6700-192	Medicare	363			363
141-2-192-0000-0-72130-559990-0000-6700-192	Other Charges	35,000		(25,000)	10,000
	Total 72130 - Other Student Support	64,163	-	(25,000)	39,163
	Total Academic Supports	79,163	-	(40,000)	39,163
<u>Providing Wrap Around Supports</u>					
141-2-192-0000-0-72120-549990-0000-6705-192	Other Supplies and Materials	10,000		(5,000)	5,000
	Total 72120 - Health Services	10,000	-	(5,000)	5,000
141-2-192-0000-0-72130-539990-0000-6705-192	Other Contracted Services	20,000		(10,000)	10,000
141-2-192-0000-0-72130-559990-0000-6705-192	Other Charges	130,000		(15,000)	115,000
141-2-192-0000-0-72130-579010-0000-6705-192	Other Equipment	60,000			60,000
	Total 72130 - Other Student Support	210,000	-	(25,000)	185,000
	Total Wrap Around Supports	220,000	-	(30,000)	190,000
<u>Staffing Supports</u>					
141-2-192-0000-0-72130-518990-0000-6710-192	Other Salaries	150,000		(148,000)	2,000
141-2-192-0000-0-72130-520110-0000-6710-192	Social Security	9,300		(9,176)	124
141-2-192-0000-0-72130-520410-0000-6710-192	State Retirement	22,050		(21,756)	294
141-2-192-0000-0-72130-521210-0000-6710-192	Medicare	2,175		(2,146)	29
	Total 72130 - Other Student Support	183,525	-	(181,078)	2,447
	Total Staffing Supports	183,525	-	(181,078)	2,447

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>AMENDED BUDGET 11/17/2022</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>AMENDED BUDGET 3/16/2023</u>
<u>LEA Program Administration</u>					
141-2-192-0000-0-72210-516210-0000-6715-192	Clerical Personnel	28,020			28,020
141-2-192-0000-0-72210-520110-0000-6715-192	Social Security	1,737			1,737
141-2-192-0000-0-72210-521210-0000-6715-192	Medicare	406			406
	Total 72210 - Instructional Support	30,163	-	-	30,163
	Total LEA Program Administration	30,163	-	-	30,163
<u>Providing Early Childhood Education Supports</u>					
141-2-192-0000-0-72130-559990-0000-6725-192	Other Supplies & Materials	3,000			3,000
	Total 72130 - Other Student Support	3,000	-	-	3,000
	Total Providing Early Child Educ Supports	3,000	-	-	3,000
<u>Providing Transportation</u>					
141-2-192-0000-0-72710-531410-0000-6720-192	Contracts with Public Carriers	87,420	201,078		288,498
141-2-192-0000-0-72710-559990-0000-6720-192	Other Charges	-	50,000		50,000
	Total 72710 - Transportation	87,420	251,078	-	338,498
	Total Providing Transportation	87,420	251,078	-	338,498
	TOTAL BUDGET	603,271	251,078	(251,078)	603,271

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
STATE PROGRAMS
ARTS360
BUDGET FISCAL YEAR 2022-2023
FY23 award is \$25,000**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023			AMENDED
		BUDGET 9/15/2022	INCREASE	DECREASE	BUDGET 3/16/2023
141-1-210-0000-0-00000-469800-0000-0000-210	Revenue	25,000			25,000
	Total Source of Funds	25,000	-	-	25,000

USE OF FUNDS SUMMARY

71100	Regular Instruction	22,900	4,272	(4,272)	22,900
72210	Instructional Staff Support	2,100			2,100
	Total Use of Funds	25,000	4,272	(4,272)	25,000

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023			AMENDED
		BUDGET 9/15/2022	INCREASE	DECREASE	BUDGET 3/16/2023
141-1-210-0000-0-71100-514090-0000-0000-210	Stipend	860	140		1,000
141-1-210-0000-0-71100-520110-0000-0000-210	Social Security	53	9		62
141-1-210-0000-0-71100-520410-0000-0000-210	State Retirement	75	12		87
141-1-210-0000-0-71100-521210-0000-0000-210	Medicare	12	3		15
141-1-210-0000-0-71100-539990-0000-0000-210	Other Contracted Services	17,700		(4,272)	13,428
141-1-210-0000-0-71100-542910-0000-0000-210	Instructional Supplies	2,200	3,610		5,810
141-1-210-0000-0-71100-572210-0000-0000-210	Instructional Equipment	2,000	498		2,498
	Total 71100 - Regular Instruction	22,900	4,272	(4,272)	22,900
141-1-210-0000-0-72210-552410-0000-0000-210	In-Service/Staff Development	2,100			2,100
	Total 72210 - Inst Staff Support	2,100	-	-	2,100
	TOTAL BUDGET	25,000	4,272	(4,272)	25,000

HAMILTON COUNTY DEPARTMENT OF EDUCATION
STATE PROGRAMS
SUPPORTING POSTSECONDARY ACCESS IN RURAL COMMUNITIES (SPARC)
BUDGET FISCAL YEAR 2022-2023

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 1/19/2023	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
141-1-215-0000-0-00000-465900-0000-0000-215	Revenue	95,158			95,158
	Total Source of Funds	95,158	-	-	95,158

USE OF FUNDS SUMMARY

71300	Vocational Instruction	95,158	2,504	(2,504)	95,158
	Total Use of Funds	95,158	2,504	(2,504)	95,158

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 1/19/2023	INCREASE	DECREASE	AMENDED BUDGET 3/16/2023
Brainerd High School					
141-1-215-0021-3-71300-549990-0000-0000-215	Other Supplies & Materials	17,529			17,529
	Total 71300 - Vocational Instruction	17,529	-	-	17,529
	Total - Brainerd High School	17,529	-	-	17,529
East Ridge High School					
141-1-215-0070-3-71300-549990-0000-0000-215	Other Supplies & Materials	12,521			12,521
	Total 71300 - Vocational Instruction	12,521	-	-	12,521
	Total - East Ridge High School	12,521	-	-	12,521
The Howard School					
141-1-215-0137-3-71300-549990-0000-0000-215	Other Supplies & Materials	15,025			15,025
	Total 71300 - Vocational Instruction	15,025	-	-	15,025
	Total -The Howard School	15,025	-	-	15,025
Red Bank High School					
141-1-215-0175-3-71300-549990-0000-0000-215	Other Supplies & Materials	10,018			10,018
	Total 71300 - Vocational Instruction	10,018	-	-	10,018
	Total - Red Bank High School	10,018	-	-	10,018
Sale Creek Middle/High School					
141-1-215-0190-3-71300-549990-0000-0000-215	Other Supplies & Materials	5,008			5,008
	Total 71300 - Vocational Instruction	5,008	-	-	5,008
	Total - Sale Creek Middle/High School	5,008	-	-	5,008
Sequoyah High School					
141-1-215-0196-3-71300-549990-0000-0000-215	Other Supplies & Materials	17,529			17,529
	Total 71300 - Vocational Instruction	17,529	-	-	17,529
	Total - Sequoyah High School	17,529	-	-	17,529
STEM School					
141-1-215-0280-3-71300-549990-0000-0000-215	Other Supplies & Materials	2,504			2,504
	Total 71300 - Vocational Instruction	2,504	-	-	2,504
	Total - STEM School	2,504	-	-	2,504
Ivy Academy					
141-1-215-8002-3-71300-549990-0000-0000-215	Other Supplies & Materials	7,512			7,512
	Total 71300 - Vocational Instruction	7,512	-	-	7,512
	Total - Ivy Academy	7,512	-	-	7,512
Chattanooga Girls Leadership Academy					
141-1-215-8001-3-71300-549990-0000-0000-215	Other Supplies & Materials	-	2,504		2,504
	Total 71300 - Vocational Instruction	-	2,504	-	2,504
	Total - Chattanooga Girls Leadership Academy	-	2,504	-	2,504

Chattanooga Charter School of Excellence Middle

141-1-215-8010-3-71300-549990-0000-0000-215	Other Supplies & Materials	2,504		(2,504)	-
	Total 71300 - Vocational Instruction	2,504	-	(2,504)	-
	Total - Chattanooga Girls Leadership Academy	2,504	-	(2,504)	-

Chattanooga Charter School of Excellence High

141-1-215-8015-3-71300-549990-0000-0000-215	Other Supplies & Materials	5,008			5,008
	Total 71300 - Vocational Instruction	5,008	-	-	5,008
	Total - Chattanooga Charter School of Excellence High	5,008	-	-	5,008
	TOTAL BUDGET	95,158	2,504	(2,504)	95,158

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 JROTC COMPETITIONS
 BUDGET FISCAL YEAR 2022-2023
 FY22 carryover is \$4,886.19**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 3/16/2023
141-5-417-0000-0-00000-4T4555-0000-0000	Restricted For Education	4,886
	Total Source of Funds	4,886

USE OF FUNDS SUMMARY

71100	Regular Instruction	4,886
	Total Use of Funds	4,886

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 3/16/2023
141-5-417-0000-0-71100-559990-0000-0000	Other Charges	4,886
	Total 71100 - Regular Instruction	4,886
	TOTAL BUDGET	4,886

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 GATES GRANT FUNDING
 BUDGET FISCAL YEAR 2022-2023**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023			AMENDED
		BUDGET 8/18/2022	INCREASE	DECREASE	BUDGET 3/16/2023
141-5-424-0000-0-00000-4T4555-0000-0000	Restricted for Education	20,399			20,399
	Total Source of Funds	20,399	-	-	20,399

USE OF FUNDS SUMMARY

72210	Regular Instructional Support	20,399	4,676	(4,676)	20,399
	Total Use of Funds	20,399	4,676	(4,676)	20,399

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023			AMENDED
		BUDGET 8/18/2022	INCREASE	DECREASE	BUDGET 3/16/2023
Instructional Partners - Math					
141-5-424-0000-0-72210-514090-0000-9140	Stipends	4,298		(4,018)	280
141-5-424-0000-0-72210-520110-0000-9140	Social Security	266		(249)	17
141-5-424-0000-0-72210-520410-0000-9140	State Retirement	374		(351)	23
141-5-424-0000-0-72210-521210-0000-9140	Medicare	62		(58)	4
141-5-424-0000-0-72210-521710-0000-9140	State Retirement Hybrid	-	2		2
141-5-424-0000-0-72210-552410-0000-9140	In-Service/Staff Development	10,000	2674		12,674
141-5-424-0000-0-72210-579010-0000-9140	Equipment	5,399	2000		7,399
	Total 72210 - Regular Instructional Support	20,399	4,676	(4,676)	20,399
	Total Instructional Partners - Math	20,399	4,676	(4,676)	20,399
	TOTAL BUDGET	20,399	4,676	(4,676)	20,399

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 FUTURE READY INSTITUTE EXTERNSHIP PROGRAM
 BUDGET FISCAL YEAR 2022-2023**

FY22 carryover is \$127,878.68

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		11/17/2022	INCREASE	DECREASE	3/16/2023
141-5-438-0000-0-00000-4T4555-0000-0000	Restricted for Education	121,850			121,850
141-5-438-0000-0-00000-445700-0000-0000	Contributions and Gifts	200,000			200,000
	Total Source of Funds	321,850	-	-	321,850

USE OF FUNDS SUMMARY

72210	Instructional Support	321,850	1,023	(1,023)	321,850
	Total Use of Funds	321,850	1,023	(1,023)	321,850

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		11/17/2022	INCREASE	DECREASE	3/16/2023
141-5-438-0000-0-72210-519610-0000-0000	In-Service/Stipends	193,391			193,391
141-5-438-0000-0-72210-520110-0000-0000	Social Security	11,990			11,990
141-5-438-0000-0-72210-520410-0000-0000	Retirement	17,588		(356)	17,232
141-5-438-0000-0-72210-521210-0000-0000	Medicare	2,803			2,803
141-5-438-0000-0-72210-521710-0000-0000	State Retirement Hybrid	-	356		356
141-5-438-0000-0-72210-549990-0000-0000	Other Supplies and Materials	36,416		(667)	35,749
141-5-438-0000-0-72210-552410-0000-0000	In-Service/Staff Development	59,662	667		60,329
	Total 72210 - Instructional Support	321,850	1,023	(1,023)	321,850
	TOTAL BUDGET	321,850	1,023	(1,023)	321,850

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 FUTURE READY INSTITUTES - NOVONIX
 BUDGET FISCAL YEAR 2022-2023**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023		AMENDED
		BUDGET	INCREASE	DECREASE
		7/21/2022		3/16/2023
141-5-449-0000-0-00000-4T4555-0000-0000	Restricted for Education	50,000		50,000
	Total Source of Funds	50,000	-	50,000

USE OF FUNDS SUMMARY

		FY2023	INCREASE	DECREASE	AMENDED
		BUDGET			BUDGET
		7/21/2022			3/16/2023
71100	Regular Instruction	22,000	-	-	22,000
71300	Vocational Education Program	15,000	3,000	(3,000)	15,000
72210	Instructional Support	10,000	-	-	10,000
72710	Transportation	3,000	-	-	3,000
	Total Use of Funds	50,000	3,000	(3,000)	50,000

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023		AMENDED
		BUDGET	INCREASE	DECREASE
		7/21/2022		3/16/2023
141-5-449-0165-3-71100-514090-0000-0000	Stipends - Other	847		847
141-5-449-0165-3-71100-520110-0000-0000	Social Security	53		53
141-5-449-0165-3-71100-520410-0000-0000	State Retirement	88		88
141-5-449-0165-3-71100-521210-0000-0000	Employer Medicare	12		12
141-5-449-0165-3-71100-533610-0000-0000	Maintenance & Repairs Equipment	3,000		3,000
141-5-449-0165-3-71100-542910-0000-0000	Instructional Supplies	6,500		6,500
141-5-449-0165-3-71100-549990-0000-0000	Other Supplies & Materials - Tables, Chairs, Shelving	4,500		4,500
141-5-449-0165-3-71100-559990-0000-0000	Other - Student Competition Fees/Materials	3,000		3,000
141-5-449-0165-3-71100-572210-0000-0000	Equipment - Computers, TVs, Specialized Equipment	4,000		4,000
	Total 71100 - Regular Instruction	22,000	-	22,000
141-5-449-0165-3-71300-549990-0000-0000	Other Supplies/Materials - Early Postsecondary Fees	8,000	3,000	11,000
141-5-449-0165-3-71300-559990-0000-0000	Other - Work Based Learning/Summer Internships	7,000		(3,000)
	Total 71300 - Vocational Education	15,000	3,000	15,000
141-5-449-0165-3-72210-519610-0000-0000	In-Service/Stipends	1,694		1,694
141-5-449-0165-3-72210-520110-0000-0000	Social Security	104		104
141-5-449-0165-3-72210-520410-0000-0000	State Retirement	177		177
141-5-449-0165-3-72210-521210-0000-0000	Employer Medicare	25		25
141-5-449-0165-3-72210-552410-0000-0000	In-Service/Staff Development	8,000		8,000
	Total 72210 - Instructional Support	10,000	-	10,000
141-5-449-0165-3-72710-531410-0000-0000	Contracts with Public Carriers	3,000		3,000
	Total 72710 - Transportation	3,000	-	3,000
	TOTAL BUDGET	50,000	3,000	(3,000)

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Mary Ellen Heuton, Chief Financial Officer

DATE: March 16, 2023

SUBJECT: Budget Amendment – School Nutrition

Board approval is recommended for the following items for School Nutrition for Fiscal Year 2023:

- Transfers between accounts to reclassify existing budget appropriations between various accounts as indicated in the attachment.
- Increase in revenue based on actual activity for the year and corresponding expenses as indicated in the attachment.

SCHOOL NUTRITION PROGRAM
FUND: 143
BUDGET AMENDMENT FY 23
MARCH 16, 2023

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROVED BUDGET	INCREASE	(DECREASE)	AMENDED BUDGET 3/16/23
143-0-819-0000-0-00000-435210-0000-0000	Student PrePayment				-
143-0-819-0000-0-00000-435220-0000-0000	Adult Prepayment				-
143-0-819-0000-0-00000-435225-0000-0000	Adult Lunch Meals	128,339.00			128,339.00
143-0-819-0000-0-00000-435230-0000-0000	Student Breakfast Meals	185,276.00	120,088.00		305,364.00
143-0-819-0000-0-00000-435231-0000-0000	Student Lunch Meals	1,720,857.00	861,531.00		2,582,388.00
143-0-819-0000-0-00000-435234-0000-0000	Adult Breakfast Meals	6,411.00		(3,200.00)	3,211.00
143-0-819-0000-0-00000-435250-0000-0000	A La Carte Breakfast St	18,778.00		(4,500.00)	14,278.00
143-0-819-0000-0-00000-435251-0000-0000	A La Carte Lunch Studen	777,038.00	92,000.00		869,038.00
143-0-819-0000-0-00000-435252-0000-0000	A La Carte Breakfast Ad	4,695.00		(1,000.00)	3,695.00
143-0-819-0000-0-00000-435253-0000-0000	A La Carte Lunch Adult	194,260.00		(165,000.00)	29,260.00
143-0-819-0000-0-00000-000000-0000-0000	Other Charges	32,000.00	5,000.00		37,000.00
143-0-819-0000-0-00000-441100-0000-0000	Interest Earned-Now Acc	5,587.00	302,669.00		308,256.00
143-0-819-0000-0-00000-445300-0000-0000	Sale Of Equipment	3,000.00			3,000.00
143-0-819-0000-0-00000-465200-0000-0000	School Nutrition	198,558.00	804.00		199,362.00
143-0-819-0000-0-00000-471110-0000-0000	Section 4 Lunch	13,916,966.00	1,011,488.00		14,928,454.00
143-0-819-0000-0-00000-471130-0000-0000	Breakfast-USDA	4,390,362.00		(200,000.00)	4,190,362.00
143-0-819-0000-0-00000-471140-0000-0000	USDA- Other	1,292,319.00	265,764.00		1,558,083.00
TOTAL REVENUE BUDGET AMENDMENT FY23		22,874,446.00	2,659,344.00	(373,700.00)	25,160,090.00

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROVED BUDGET	INCREASE	(DECREASE)	AMENDED BUDGET 3/16/23
143-0-819-0000-0-73100-510510-0000-0000	Director	110,886.00			110,886.00
143-0-819-0000-0-73100-510520-0000-0000	Supervisor	337,108.00	20,000.00		357,108.00
143-0-819-0000-0-73100-510550-0000-0000	Dietitian	58,076.00	2,900.00		60,976.00
143-0-819-0000-0-73100-511910-0000-0000	Accountant	78,047.00			78,047.00
143-0-819-0000-0-73100-512010-0000-0000	IT Specialist	148,899.00	10,000.00		158,899.00
143-0-819-0000-0-73100-514910-0000-0000	Warehouse Personnel	157,606.00	3,800.00		161,406.00
143-0-819-0000-0-73100-516110-0000-0000	Administrative Assistant	58,194.00			58,194.00
143-0-819-0000-0-73100-516210-0000-0000	Clerical Personnel	220,058.00	500,000.00		720,058.00
143-0-819-0000-0-73100-516510-0000-0000	Cafeteria Personnel	7,750,608.00			7,750,608.00
143-0-819-0000-0-73100-518820-0000-0000	Bonus Pay	5,000.00		(5,000.00)	-
143-0-819-0000-0-73100-518940-0000-0000	Contract Personnel	10,000.00		(10,000.00)	-
143-0-819-0000-0-73100-520110-0000-0000	Social Security	553,008.00	32,054.00		585,062.00
143-0-819-0000-0-73100-520410-0000-0000	State Retirement	700,331.00			700,331.00
143-0-819-0000-0-73100-520610-0000-0000	Life Insurance	5,600.00			5,600.00
143-0-819-0000-0-73100-520710-0000-0000	Medical Insurance	1,353,440.00			1,353,440.00
143-0-819-0000-0-73100-520810-0000-0000	Dental Insurance	48,160.00			48,160.00
143-0-819-0000-0-73100-521010-0000-0000	Unemployment	5,600.00			5,600.00
143-0-819-0000-0-73100-521210-0000-0000	Employer Medicare	129,333.00	7,496.00		136,829.00
143-0-819-0000-0-73100-521710-0000-0000	State Retirement Hybrid	100.00	25,170.00		25,270.00
143-0-819-0000-0-73100-529910-0000-0000	Other Fringe Benefits	17,839.00	1,034.00		18,873.00
143-0-819-0000-0-73100-529920-0000-0000	Leave Payout	10,000.00		(10,000.00)	-
143-0-819-0000-0-73100-529930-0000-0000	Short Term Disability	34,608.00	2,007.00		36,615.00
143-0-819-0000-0-73100-530710-0000-0000	Telephone	6,000.00			6,000.00
143-0-819-0000-0-73100-533610-0000-0000	Maint & Repairs - Equipment	118,800.00	21,200.00		140,000.00
143-0-819-0000-0-73100-533620-0000-0000	Maint&Repairs-Coolers/Freezers	199,800.00	50,200.00		250,000.00
143-0-819-0000-0-73100-533630-0000-0000	Maint & Repairs - Ice Machines	21,600.00			21,600.00
143-0-819-0000-0-73100-533640-0000-0000	Maint & Repairs-Dish Machines	54,000.00			54,000.00
143-0-819-0000-0-73100-533650-0000-0000	Maint & Repairs-Plumbing	20,000.00		(5,000.00)	15,000.00
143-0-819-0000-0-73100-533810-0000-0000	Maint & Repairs - Vehicles	20,000.00			20,000.00
143-0-819-0000-0-73100-535510-0000-0000	Travel	35,000.00			35,000.00
143-0-819-0000-0-73100-535910-0000-0000	Disposal Fees	82,000.00			82,000.00
143-0-819-0000-0-73100-539910-0000-0000	Copier Lease/Maint	6,000.00			6,000.00
143-0-819-0000-0-73100-539940-0000-0000	Contracted Printing	3,000.00			3,000.00
143-0-819-0000-0-73100-539950-0000-0000	Hardware/Software Licenses	95,000.00			95,000.00
143-0-819-0000-0-73100-539960-0000-0000	Sanitation/Safety Contracts	151,155.00			151,155.00
143-0-819-0000-0-73100-539990-0000-0000	Other Contracted Services	150,000.00	180,000.00		330,000.00
143-0-819-0000-0-73100-542210-0000-0000	Food Supplies	7,877,308.00	1,640,804.00		9,518,112.00
143-0-819-0000-0-73100-542220-0000-0000	Food - Disposables	1,010,634.00	100,000.00		1,110,634.00
143-0-819-0000-0-73100-542280-0000-0000	Fruits And Vegetable Program	213,648.00	19,293.00		232,941.00
143-0-819-0000-0-73100-542510-0000-0000	Gasoline	13,000.00	1,500.00		14,500.00
143-0-819-0000-0-73100-543510-0000-0000	Office Supplies	25,000.00			25,000.00
143-0-819-0000-0-73100-545210-0000-0000	Utilities	860,000.00		(860,000.00)	-
143-0-819-0000-0-73100-549990-0000-0000	Other Supplies And Materials	50,000.00	60,000.00		110,000.00
143-0-819-0000-0-73100-552410-0000-0000	In Service/Staff Development	20,000.00	15,000.00		35,000.00
143-0-819-0000-0-73100-571010-0000-0000	Equipment Food Service	50,000.00	483,186.00		533,186.00
TOTAL EXPENSE BUDGET AMENDMENT FY23		22,874,446.00	3,175,644.00	(890,000.00)	25,160,090.00



ACTION ITEM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Mary Ellen Heuton, Chief Financial Officer

DATE: March 16, 2023

SUBJECT: Approval of School Fees

Board approval is needed in order to allow schools to charge fees to students.

The attached list of fees does not include fees for general instruction or class fees for core content areas. The FY 24 budget includes general instructional funds to be allocated to schools in lieu of collecting general instruction and/or class fees from families.

The attached list of fees includes a standardized fee for the art, science, and technology fee.

The attached list of fees also includes fees/ranges of fees for other items such as fees associated with performing arts, athletics, marching band, magnet programming, international baccalaureate programming, parking and senior fees.

Recommendation: It is recommended that the Board approve the school fees listed on the attached schedule.

Attachments

	General Fees		Performing Arts Fees						Debts						
	General Instruction & Core Class Fees	Art, Science, & Technology	Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	Athletics	Cheer & Dance	Marching Band	Senior Fee	Parking	Magnet Programming	International Baccalaureate
Elementary Schools															
Allen Elementary	\$ -	\$ 25	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alpine Crest Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apison Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Barger Academy	\$ -	\$ 25	\$ 10	\$ -	\$ 10	\$ 20	\$ 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Battle Academy	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bess T Shepherd Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Big Ridge Elementary	\$ -	\$ 25	\$ 35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Brown Academy	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Calvin Donaldson Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Clifton Hills Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Daisy Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dawn School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dupont Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East Brainerd Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East Lake Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East Ridge Elementary	\$ -	\$ 25	\$ 20	\$ -	\$ -	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East Side Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardy Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Harrison Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hixson Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lookout Mountain Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lookout Valley Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
McConnell Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Middle Valley Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nolan Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
North Hamilton Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ooltewah Elementary	\$ -	\$ 25	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Orchard Knob Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Red Bank Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rivermont Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Smith Elementary	\$ -	\$ 25	\$ 25	\$ -	\$ 10-30	\$ -	\$ 25	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Snow Hill Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Soddy Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Spring Creek Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ 10-60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Thrasher Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Westview Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wolftever Creek Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Woodmore Elementary	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	General Fees		Performing Arts Fees						Debts						
	General Instruction & Core Class Fees	Art, Science, & Technology	Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	Athletics	Cheer & Dance	Marching Band	Senior Fee	Parking	Magnet Programming	International Baccalaureate
Middle Schools															
Brown Middle	\$ -	\$ 25	\$ -	20-45	\$ -	\$ -	\$ -	\$ -	\$35-75	\$350-600	\$ -	\$ -	\$ -	\$ -	\$ -
Dalewood Middle	\$ -	\$ 25	\$ -	\$ 50	\$ 20	\$ -	\$ -	\$ -	\$35-75	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -
East Hamilton Middle	\$ -	\$ 25	\$ 40	\$ 100	\$ -	\$ -	\$ -	\$ -	\$30-200	\$ 1,274	\$ -	\$ -	\$ -	\$ -	\$ -
East Lake Academy	\$ -	\$ 25	\$ 25	\$50-100	\$25-75	\$50-100	\$ 20	\$ 50	\$25-150	\$50-250	\$ 100	\$ -	\$ -	\$ -	\$ -
East Ridge Middle	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$5-75	\$ 375	\$ -	\$ -	\$ -	\$ -	\$ -
Hixson Middle	\$ -	\$ 25	\$ 30	\$10-45	\$ -	\$ -	\$20-55	\$ -	\$25-\$200	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ -
Howard Connect Academy	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$25-100	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -
Hunter Middle	\$ -	\$ 25	\$15-30	\$ 50	\$ -	\$ -	\$ -	\$ -	\$25-200	\$600-900	\$ -	\$ -	\$ -	\$ -	\$ -
Loftis Middle	\$ -	\$ 25	\$25-50	\$40-220	\$ -	\$ -	\$ -	\$ -	\$25-300	\$50-700	\$ -	\$ -	\$ -	\$ -	\$ -
Ooltewah Middle	\$ -	\$ 25	\$ 40	\$ 100	\$ -	\$ -	\$ -	\$ -	\$25-100	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ -
Orchard Knob Middle	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$30-185	\$ 210	\$ -	\$ -	\$ -	\$ -	\$ -
Red Bank Middle	\$ -	\$ 25	\$ 25	\$25-60	\$25-50	\$ -	\$ 25	\$ -	\$25-100	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -
Soddy Daisy Middle	\$ -	\$ 25	\$ -	\$20-60	\$ 15	\$ -	\$ -	\$ 20	\$5-300	\$40-1,200	\$ -	\$ -	\$ -	\$ -	\$ -
Tyner Middle	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$25-300	\$ 350	\$ -	\$ -	\$ -	\$ -	\$ -
High Schools															
Brainerd High	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$30-350	\$ 240	\$20-400	\$ 60	\$ 25	\$ -	\$ -
Central High	\$ -	\$ 25	\$ 30	\$ 30	\$ 20	\$ -	\$ -	\$ 30	\$50-350	\$305-1,500	\$ 350	\$ 40	\$ 25	\$ -	\$ -
East Hamilton High	\$ -	\$ 25	\$ 60	\$ 100	\$ -	\$150-500	\$ -	\$ 15	\$20-600	\$500-1,486	\$ 400	\$ 25	\$ 25	\$ -	\$ -
East Ridge High	\$ -	\$ 25	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$30-300	\$ 225	\$ 75	\$ 20	\$ 25	\$ -	\$ -
Hamilton County Collegiate High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Harrison Bay Future Ready Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hixson High	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$35-50	\$ -	\$20-300	\$ 1,700	\$115-350	\$ 15	\$ 25	\$ -	\$ -
Howard School	\$ -	\$ 25	\$ 20	\$ 125	\$ 20	\$ -	\$ -	\$ -	\$25-200	\$ -	\$ -	\$ 180	\$ 25	\$ -	\$ -
Ooltewah High	\$ -	\$ 25	\$25-30	\$ 500	\$ -	\$ -	\$ -	\$ -	\$20-1000	\$500-1000	\$ 500	\$ 30	\$ 25	\$ -	\$ -
Red Bank High	\$ -	\$ 25	\$ 25	\$ 20	\$ 25	\$ -	\$ 20	\$ -	\$50-200	\$ 1,000	\$ 380	\$ 30	\$ 25	\$ -	\$ -
Sequoyah High	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15	\$10-20	\$ -	\$ -	\$ 30	\$ 25	\$ -	\$ -
Soddy Daisy High	\$ -	\$ 25	\$ 60	\$ 100	\$10-30	\$ -	\$ -	\$ 15	\$25-1000	\$100-500	\$500-600	\$ 30	\$ 25	\$ -	\$ -
STEM School	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ -	\$ 50	\$ -
Tyner Academy	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$25-300	\$350-700	\$300-400	\$ 175	\$ 25	\$ -	\$ -
Combo Schools															
Chattanooga Center for Creative Arts	\$ -	\$ 25	\$ 25	\$40-70	\$25-75	\$ 25	\$40-70	\$ 35	\$ 25	\$ -	\$ -	\$ 130	\$ 25	\$ 100	\$ -
Chattanooga School for Arts & Sciences	\$ -	\$ 25	\$ 55	\$ 105	\$ 20	\$ -	\$ 105	\$ -	\$10-300	\$100-1000	\$ -	\$ 160	\$ 25	\$ 85	\$ -
Chattanooga School for Liberal Arts	\$ -	\$ 25	\$ 35	\$50-250	\$25-100	\$ -	\$50-250	\$15-50	\$25-500	\$100-1000	\$ -	\$ -	\$ 25	\$ 100	\$ -
Lookout Valley Middle/High	\$ -	\$ 25	\$ -	\$ 50	\$ 20	\$ -	\$ -	\$ -	\$10-500	\$10-1,500	\$10-750	\$ 25	\$ 25	\$ -	\$ -
Normal Park Museum Magnet	\$ -	\$ 25	\$ -	\$ -	\$25-75	\$ -	\$ -	\$ -	\$50-100	\$300-400	\$ -	\$ -	\$ -	\$ 105	\$ -
Sale Creek Middle/High	\$ -	\$ 25	\$ -	\$25-50	\$ -	\$ -	\$ -	\$ -	\$25-150	\$75-250	\$ -	\$ 25	\$ 25	\$ -	\$ -
Signal Mountain Middle/High	\$ -	\$ 25	\$ 40	\$40-200	\$ 40	\$ -	\$ 25	\$ -	\$15-300	\$600-1000	\$450-550	\$ 25	\$ 25	\$ -	\$200-800
Washington School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education

Dr. Justin Robertson
Superintendent

FROM: Shannon Moody
Chief Strategy Officer

DATE: March 16, 2023

RE: Second and Final Reading
Proposed Policy Revisions

The Administration, in consultation and under the advisement of the Board's attorneys, has reviewed and recommended the following policy for a second and final reading.

<u>POLICY #</u>	<u>POLICY TITLE</u>
4.2121	Charter School Renewal

Proposed changes/revisions must receive approval by the Board upon a second and final reading to take effect.

Hamilton County Board of Education

Monitoring: Review: Annually in February	Descriptor Term: Charter School Renewal	Descriptor Code: 4.2121	Issued Date: 03/16/23
		Rescinded:	Revised:

1

2 **RENEWAL APPLICATION**

3 Any school that seeks renewal from the HCS Board of Education (“the Board”) as its authorizer
4 pursuant to T.C.A. 49-13-121, shall submit a renewal application in accordance with T.C.A. 49-13-121
5 and any charter renewal guidance issued by the HCS or the Department of Education. The guidance
6 (found in HCS Charter School Handbook) shall also include the standards and criteria that shall guide
7 the HCS Board of Education’s renewal decisions. A school may choose not to submit a renewal
8 application to the Board of Education, in which case the charter school shall close at the end of its
9 current charter term.

10 The deadline for the submission of all renewal application is no later than April 1 of the year prior to
11 the year in which the charter expires. This is the 9th year of the school’s operation.

12 The renewal application shall provide a school with the opportunity to make a clear and compelling
13 case for renewal, respond to its cumulative performance report, and to submit any corrections or
14 clarifications for the report. The renewal application shall require the charter school to present
15 evidence supporting its case for charter renewal that is aligned with the HCS Board of Education’s
16 renewal standards and the charter school’s performance standards and goals in the charter agreement,
17 as well as any additional evidence and improvements undertaken during the charter term. The renewal
18 application shall also require each charter school to present its plan for the next charter term.

19

20 **RENEWAL CRITERIA**

21 The HCS Board of education shall ensure that renewal decisions are based on demonstrable merit and
22 grant renewal only to charter schools that have sufficiently met the Board’s high standards, sufficiently
23 achieved the targets stated in the charter agreement, are organizationally and fiscally viable, have been
24 faithful to the terms of their charter agreement and applicable law, and present sound academic,
25 financial, and organizational plans for the next charter term.

26 The Board shall not make renewal decisions on the basis of political or community pressure or solely
27 on promises of future improvement.

28 Ongoing monitoring, data collection and reporting requirements shall be aligned with the Board’s
29 renewal standards and criteria.

30 The renewal application shall be evaluated using the TN Model Scoring Rubric for Charter School
31 Renewal, found in the TN Department of Education’s guidance on “Charter School Renewal
32 Application.”

33

1 **RENEWAL APPLICATION REVIEW COMMITTEE**

2 The Charter Schools Coordinator, under direction of the Board, shall assemble a renewal application
3 review committee comprised of teams of internal and external evaluators with relevant and diverse
4 educational, organizational (governance and management), financial and legal expertise, as well as a
5 thorough understanding of the essential principles of public school autonomy and accountability. The
6 Board, or it’s designee, shall provide training to the Renewal Review Committee members to ensure
7 consistent standards and fair treatment of all renewal application reviews.

8 The Renewal Review Committee shall review the renewal application received directly by the Board
9 as the authorizer.

10 The Board shall ensure that the renewal review process, Renewal Review Committee members, and
11 decision-making processes are free of conflicts of interest and shall require full disclosure of any
12 potential or perceived conflicts of interest between Renewal Review Committee members and
13 applicable charter schools.

14 The Renewal Review Committee members, led by the Charter Schools Coordinator, shall provide an
15 evidence-based recommendation to the Chair of the HCS Board of Education.

16 The Board shall consider the recommendation of the Renewal Review Committee when rendering a
17 decision on the renewal, but the Board is not bound by the recommendation. The Board shall meet and
18 render a decision on or before February 1 of the year following submission of the charter renewal
19 application. If the Board grants the renewal application, the school shall continue to operate for the
20 prescribed period of ten (10) academic years (subject to the right of the Board to revoke the charter
21 agreement), and the Board shall continue to the authorizer.

22 If the Board denies the renewal application, the charter school may appeal to the Tennessee Public
23 Charter School Commission within ten (10) days of the date of the decision to deny.

24

25 **RENEWAL CHARTER AGREEMENT**

26 For all charter schools where the HCS Board of Education serves as the authorizer, the Board’s
27 approval of a charter school’s renewal application is separate and distinct from the Board’s approval of
28 its renewal charter agreement and a school’s right to remain open.

29 Once a renewal application is approved by the Board, the Board shall negotiate a renewal charter
30 agreement with the school’s governing body that must be signed by both parties and submitted to the
31 board for approval.

32

33

34 _____
34 Legal References:

35 T.C.A. 49-13-121

36 T.C.A. 49-13-121

Cross References:



Memorandum

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. Neelie Parker, Chief of Opportunity and Access
Kelly Coffelt, Charter Schools Coordinator

DATE: March 16, 2023

RE: Chattanooga Prep Charter Amendment

Chattanooga Prep Charter School has submitted a charter amendment application in order to formally change the name of their sponsoring organization. The non-profit corporation filed a name change effective November 2022 from the name Chattanooga Prep, Inc. to Prep Public Schools. The governing board structure has not changed.

The reason for the name change is the organization has applied to open a second charter school in Knoxville, Knox Prep. If approved, this effectively will make Prep Public Schools a Charter Management Organization (CMO) with the current governing board serving both locations. If approved, the governance structure will add an Advisory Board at each location that works with the current governing board of Prep Public Schools (formerly Chatt Prep's governing board).

The school's section of the application begins on Page 9 of the state's application form.

We recommend that the board approve to amend Chatt Prep's charter to reflect the change in governance.

Instructions for Completing and Submitting a Letter of Intent to Amend a Charter Application

Pursuant to Tennessee Code Annotated (T.C.A) § 49-13-110(d) and Charter Commission Rule 1185-01-01-.04, if a charter school desires to materially modify any of the provisions of its charter agreement, it must seek an amendment. A “material modification” to a charter agreement is defined in Charter Commission Rule 1185-01-01-.04 as a substantive change to the terms of the charter agreement regarding a charter school’s governance, financial, operational, or academic structure. In accordance with Charter Commission Rule 1185-01-01-.04, material modifications include, but are not limited to:

- A change in governance structure (including, but not limited to, a change in the nonprofit entity governing the school), or addition of or changes to the charter management organization;
- The addition or removal of a grade level or levels;
- Changes in student enrollment which fall outside of the minimum or maximum enrollment thresholds set forth in the charter school’s charter agreement;
- The addition or removal of a plan to provide transportation to students attending the charter school;
- Changes to the charter school’s location, if outside the geographic area set forth in the charter agreement;
- Changes to the charter school’s academic focus set forth in the charter agreement; and
- Changes identified in the charter agreement as material modifications or amendments.

To seek an amendment, the governing body of a charter school must petition the charter school’s authorizer. The first step in this process is to complete and submit the attached Letter of Intent which includes the following requirements:¹

1. Provide the requested school information.
2. Check the box for the category that best describes the provision you are seeking to amend. If more than one category applies, check all that apply. For example, a charter school desiring to add grade levels may also seek an increase in enrollment to accommodate those grade levels. In that case, both the second and third boxes should be checked.
3. Have the Contact Person and Board Chair sign the completed Letter of Intent.
4. Save the completed and signed document as a PDF.
5. Submit the PDF to your authorizer, as well as to the Tennessee Department of Education, Division of Choice, at Charter.Schools@tn.gov.

Submission Deadlines:

Charter Commission Rule 1185-01-01-.04 sets forth a fall deadline and a spring deadline for submitting an amendment petition. If you are seeking an amendment to add or remove grade levels or change enrollment, you **must** submit your petition in the fall preceding the school year in which the proposed amendment would take effect. Amendment petitions for any other category may be submitted in either the fall or the spring preceding the school year in which the proposed amendment would take effect.

¹ A charter school that submits an emergency amendment application pursuant to Charter Commission Rule 1185-01-01-.04 is not required to submit a Letter of Intent to the authorizer or the Tennessee Department of Education.

Fall: Letter of Intent must be submitted by **September 1**, with the application due by **October 1**.

Spring: Letter of Intent must be submitted by **January 15**, with the application due by **February 14**.

If the due date falls on a Saturday, Sunday or state-observed holiday, the due date shall be the next business day.

LETTER OF INTENT TO AMEND A CHARTER AGREEMENT

Name of Charter School: Chattanooga Preparatory School

Name of Authorizer: Hamilton County Department of Education

Name of Contact Person: Brad Scott

This is the person who will serve as the primary contact for the application, including notices and other follow-up.

Contact Person Mailing Address: P.O. Box 3809 Chattanooga, TN 37404

Contact Person Primary Telephone: (423) 760-2735

Contact Person Alternate Telephone: (423) 602-7737

Contact Person Email Address: bradscott@chattanoogaaprep.com

Name of School Leader: Brad Scott

School Year Proposed Amendment Will Take Effect: Fall 2024


Amendment Petition Category:

Check the box for the category under which this Amendment Petition falls:

- Change in governance structure (including, but not limited to, a change in the nonprofit entity governing the school), or addition of or changes to the charter management organization.
- The addition or removal of a grade level or levels. *Letter of Intent must be filed by **September 1** (or next business day) of the school year preceding the school year in which the proposed amendment would take effect).*
- Changes in student enrollment which fall outside of the minimum or maximum enrollment thresholds set forth in the charter school's charter agreement. *Letter of Intent must be filed by **September 1** (or next business day) of the school year preceding the school year in which the proposed amendment would take effect).*
- The addition or removal of a plan to provide transportation to students attending the charter school.

- Changes to the charter school's location, if outside the geographic area set forth in the charter agreement.
- Changes to the charter school's academic focus set forth in the charter agreement.
- Changes identified in the charter agreement as material modifications or amendments. Please specify: _____
- Other material change not covered by any of the above categories. Please specify: _____

By our signatures below, we hereby certify that the governing body of the charter school identified herein has approved the submission of this Letter of Intent.



Contact Signature

Brad Scott, CEO

Contact, Printed Name & Title



Date



Board Chair Signature

Ted Alling, Chairman of the Board

Board Chair, Printed Name



Date

This completed and signed form shall be saved as a PDF and submitted to the applicant's authorizer as well as to the Tennessee Department of Education, Division of Choice, at Charter.Schools@tn.gov.

APPLICATION TO AMEND A CHARTER AGREEMENT

Part I: General Information
All Applicants Must Complete This Section

Name of Charter School: Chattanooga Preparatory School

Amendment Petition Category identified in the Letter of Intent:
Check the box for the category under which this Amendment Petition falls:

- Change in governance structure (including, but not limited to, a change in the nonprofit entity governing the school), or addition of or changes to the charter management organization
- The addition or removal of a grade level or levels
- Changes in student enrollment which fall outside of the minimum or maximum enrollment thresholds set forth in the charter school's charter agreement
- The addition or removal of a plan to provide transportation to students attending the charter school
- Changes to the charter school's location, if outside the geographic area set forth in the charter agreement
- Changes to the charter school's academic focus or goals set forth in the charter agreement
- Changes identified in the charter agreement as material modifications or amendments. Please specify: _____
- Other material changes not covered by any of the above categories. Please specify: _____

- EMERGENCY Petition. Please briefly describe the emergency: _____

[Continue to School Background on next page]

SCHOOL BACKGROUND

Provide the following information about your school:

- a) Campus address: 1849 Union Avenue Chattanooga, TN 37404
- b) First school year in operation: 2018
- c) Grade levels and enrollment currently serving: 6th - 10th grade, enrollment of 369
- d) Grade levels and maximum enrollment to be served at maturation of charter agreement, if different: 6th - 12th grade, maximum enrollment of 550
- e) End of current charter term: April 2027

BACKGROUND STATEMENTS

Please see Exhibit 1.

This is an application to amend a school's charter agreement by changing the item selected above. Please submit a narrative and related attachments addressing each of the questions below:

1. Provide details on the selected amendment above and describe the requested change, including the school's rationale for the proposed change. Describe any planning that is already underway to prepare for the proposed amendment.
2. How will the proposed amendment support or enhance the school's mission and goals?
3. Describe how the proposed amendment will impact the school's finances. Explain any anticipated revenues or expenses arising from the proposed change. If expenses are anticipated, explain how the school will finance them. Please **attach** the school's (i) most recent audit, (ii) balance sheet for the fiscal quarter ending thirty (30) or more days prior to submission of the application, and (iii) budgets for the current fiscal year and two (2) succeeding fiscal years assuming the proposed amendment is approved.
4. How has the school informed its external stakeholders (e.g. local school board representatives, neighbors, community partners) and internal stakeholders (e.g. staff, parents) of the proposed amendment? Please **attach** any written communication (e.g., meeting minutes). Describe any notable support for or opposition to the proposed amendment. If concerns have been brought to the school or governing board's attention, what is the plan to address them?
5. When did the school's governing board approve the proposed amendment? Please **attach** minutes from the meeting and vote results.
6. FOR EMERGENCY PETITIONS ONLY: Explain the unanticipated extraordinary circumstances giving rise to the emergency amendment application. Identify when these circumstances were first discovered and brought to the attention of the governing board. Why did the governing board determine that the circumstances constituted an emergency that warranted the filing of an emergency petition?

[Continue to Signature Page]

Application to Amend a Charter Agreement Signature Page

By our signatures below, we hereby certify that the governing body of the charter school identified herein has approved the submission of this application to amend a charter agreement.



Contact Signature



Board Chair Signature

Brad Scott, CEO

Contact, Printed Name & Title

Theodore William Alling

Board Chair, Printed Name

bradscott@chattanoogaaprep.com

Contact Email Address

talling@lamppostgroup.com

Board Chair Email Address

February 13, 2023

Date

February 13, 2023

Date

This completed and signed form and all attachments shall be saved as a PDF and submitted to the applicant's authorizer as well as to the Tennessee Department of Education, Division of Choice, at Charter.Schools@tn.gov.

[Continue to Part II]

Part II: Specific Amendment Requests

Only Complete the Applicable Subpart for the Amendment the School is Seeking

Subparts:

- A. Change in governance structure (including, but not limited to, a change in the nonprofit entity governing the school), or addition of or changes to the charter management organization
- B. The addition or removal of a grade level or levels
- C. Changes in student enrollment which fall outside of the minimum or maximum enrollment thresholds set forth in the charter school's charter agreement
- D. The addition or removal of a plan to provide transportation to students attending the charter school
- E. Changes to the charter school's location, if outside the geographic area set forth in the charter agreement
- F. Changes to the charter school's academic focus or goals set forth in the charter agreement
- G. Changes identified in the charter agreement as material modifications or amendments
- H. Other material changes not covered by any of the above categories

Subpart A – Governance Structure

ONLY complete this section if applying to amend governance structure

Amendments Covered by this Subpart: A charter school should use this Subpart A to apply for an amendment to the governance structures established in its Articles of Incorporation, Bylaws, and rules and policies for governance and operation of the school. These changes range broadly and may include, but are not limited to, a change in the non-profit entity governing the school or engaging or severing a relationship with a charter management organization (CMO). Note: A charter school does not need to amend its charter when hiring a new school leader or board chair, unless specifically required by its charter agreement.

Application: Please submit a narrative and related attachments addressing each of the questions below:

Please see Exhibit 2

1. What is the school's current governance structure?
2. What is the proposed governance structure?
3. How will the proposed governance structure improve oversight of the school and benefit students?
4. If the governing body is proposing to change CMOs or hire a CMO to oversee the day-to-day operations of the school, describe the following:
 - a. An explanation of how and why the CMO was selected;
 - b. A term sheet setting forth the proposed duration of the contract; roles and responsibilities of the school governing board, the school staff, and the CMO; scope of services and resources to be provided by the CMO; performance evaluation measures and mechanisms; detailed explanation of compensation to be paid to the CMO; financial controls and oversight; methods of contract oversight and enforcement; investment disclosure; and conditions for renewal and termination of the contract;
 - c. A draft of the proposed management contract;
 - d. Disclosure and explanation of any existing or potential conflicts of interest between the school governing board and proposed CMO or any affiliated business entities; and
 - e. Documentation of the CMO's non-profit status and evidence that it is authorized to do business in Tennessee.
5. How will the school ensure that parent participation and input is protected within the proposed governance structure?
6. Describe the school's plan for implementing and transitioning to the proposed governance structure, including timelines.
7. Attach the most recent non-profit certification for the proposed governing body.

EXHIBIT 1
BACKGROUND STATEMENTS

1. Provide details on the selected amendment above and describe the requested change, including the school’s rationale for the proposed change. Describe any planning that is already underway to prepare for the proposed amendment.

Although the items addressed in the application will not require any specific changes to Chattanooga Prep’s Charter Agreement, this application is being filed out of an abundance of caution in order to make the Hamilton County Department of Education aware of corporate structural changes to the sponsor (f/k/a Chattanooga Prep, Inc.) and to seek any necessary approval of the same. The requested “changes” include the following:

The legal name of the sponsor was formerly Chattanooga Prep, Inc. The entity changed its corporate name to Prep Public Schools on November 2, 2022. The name of the school operated by the sponsor remains the same – Chattanooga Preparatory School – and the sponsor retains legal ownership of the name “Chattanooga Preparatory School” as a registered, assumed name.

Additionally, the sponsor is currently in the process of seeking approval of an additional charter school to be located in Knox County, Tennessee. This future school will share Prep Public Schools as a sponsor. Neither school will utilize a third-party charter management organization; rather, Prep Public Schools, the non-profit corporation which sponsors Chattanooga Prep and will sponsor Knox Prep, will act as its own charter management organization by virtue of the fact that it will be operating more than one charter school, with a single board of directors. The corporate “structure” of the sponsor will not significantly change, it will continue to utilize a single board of directors. However, the board of directors for Prep Public Schools will establish and seek input from advisory boards at each school which will be made up of, principals, teachers, parents, and other community members for each respective school.

2. How will the proposed amendment support or enhance the school’s mission and goals?

Prep Public Schools’ mission is to engage young men in a rigorous yet supportive learning environment that nurtures resilience, promotes academic excellence, inspires leadership, and prepares critical thinkers. The changes discussed above seek to further this mission by expanding the schools mission to an additional community. The corporate name change is intended to signify that the sponsor’s mission is expanding beyond the bounds of Chattanooga. The operation of the multiple schools under a single entity with a single board (Prep Public Schools) will allow the sponsor to cohesively manage, operate, and ensure alignment between the schools without the expense of a third-party

EXHIBIT

1

charter management organization. However, the sponsor recognizes the value of varied and diverse input from local community members and stakeholders and, therefore, will establish advisory boards for each respective school.

3. Describe how the proposed amendment will impact the school's finances. Explain any anticipated revenues or expenses arising from the proposed change. If expenses are anticipated, explain how the school will finance them. Please **attach** the school's (i) most recent audit, (ii) balance sheet for the fiscal quarter ending thirty (30) or more days prior to submission of the application, and (iii) budgets for the current fiscal year and two (2) succeeding fiscal years assuming the proposed amendment is approved.

The proposed changes will not impact the finances for Chattanooga Preparatory School. The sponsor will account for the finances of each separate school (Chattanooga Prep and Knox Prep) separately.

Chattanooga Prep's most recent audit is attached hereto as Exhibit 1.A, its balance sheet for the most recent fiscal quarter is attached hereto as Exhibit 1.B, and its current and proposed budgets are attached hereto as Exhibit 1.C.

4. How has the school informed its external stakeholders (e.g. local school board representatives, neighbors, community partners) and internal stakeholders (e.g. staff, parents) of the proposed amendment? Please **attach** any written communication (e.g., meeting minutes). Describe any notable support for or opposition to the proposed amendment. If concerns have been brought to the school or governing board's attention, what is the plan to address them?

Prep Public Schools has engaged significantly with the Knoxville community to prepare for the opening of Knoxville Prep and has held many community engagement events. Prep Public Schools also sent a brochure/postcard to many Knoxville community members providing information concerning both the anticipated opening of Knoxville Preparatory School and the success of Chattanooga Preparatory School. Finally, Prep Public Schools informed internal stakeholders at Chattanooga Preparatory School of the anticipated changes via letter. The postcard and letter referenced above are attached hereto as collective Exhibit 1.D.

5. When did the school's governing board approve the proposed amendment? Please **attach** minutes from the meeting and vote results.

Chattanooga Prep's Board of Directors approved the proposed amendments on October 20, 2022 and a copy of the meeting minutes is attached hereto as Exhibit 1.E.

CHATTANOOGA PREP, INC.
CHATTANOOGA, TENNESSEE
FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION

Year Ended June 30, 2022

JOHNSON, HICKEY & MURCHISON, P.C.
Certified Public Accountants
Chattanooga, Tennessee

EXHIBIT
1.A

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INTRODUCTORY INFORMATION

CHATTANOOGA PREP, INC.
ROSTER OF BOARD MEMBERS
JUNE 30, 2022

BOARD MEMBERS FOR YEAR ENDED JUNE 30, 2022

Ted Alling	Chair
Kelly Alling	Vice Chair
David Caines	Treasurer
Edna Varner	Secretary
Ashley Atkins	Board Member
Wonjen Bagley	Board Member
Moise Baptiste	Board Member
David Bhattacharya	Board Member
Ward Davenport	Board Member
Shewanee Howard-Baptiste	Board Member
Natalie Jackson	Board Member
Joe Martin	Board Member
Daniel Pack	Board Member
David Rice	Board Member
Amando Rodriguez	Board Member
Aaron Webb	Board Member
Sue Anne Wells	Board Member

FINANCIAL SECTION



INDEPENDENT AUDITORS' REPORT

**To the Board of Directors of
Chattanooga Prep, Inc.**

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the governmental activities and each major fund of Chattanooga Prep, Inc., as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise Chattanooga Prep, Inc.'s basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Chattanooga Prep, Inc., as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Chattanooga Prep, Inc., and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Chattanooga Prep, Inc.'s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Chattanooga Prep, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Chattanooga Prep, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and TCRS pension plan schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Chattanooga Prep, Inc.'s basic financial statements. The accompanying schedule of expenditures of federal and state awards and notes to the schedule of expenditures of federal awards, as listed in the table of contents, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the procedures performed as described above, the schedule of expenditures of federal and state awards, and notes to the schedule of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory section and roster of board members but does not include the basic financial statements and our auditors' report thereon. Our opinion on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated January 19, 2023, on our consideration of Chattanooga Prep, Inc's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Chattanooga Prep, Inc's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Chattanooga Prep, Inc's internal control over financial reporting and compliance.

Johnson, Wickey & Meucham, P.C.

Chattanooga, Tennessee
January 19, 2023

Chattanooga Prep, Inc.
Management's Discussion and Analysis
For the Year Ended June 30, 2022

Management's discussion and analysis provides an objective and easily readable analysis of Chattanooga Prep, Inc.'s (the School) financial activities. The analysis provides summary financial information for Chattanooga Prep, Inc. and should be read in conjunction with the School's financial statements.

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial report consists of a series of financial statements, notes to those statements and required supplementary information. The statements are organized so that the reader can understand the School as a whole and then proceed to a detailed look at specific financial activities of the School.

REPORTING THE SCHOOL AS A WHOLE

The Statement of Net Position and the Statement of Activities

In general, users of these financial statements want to know if the School is better off or worse off as a result of the year's activities. The Statement of Net Position and Statement of Activities report information about the School as a whole and about the School's activities in a manner that helps to answer that question. These statements include all assets and liabilities using the accrual basis of accounting. Under the accrual basis, all of the current year's revenue and expenses are taken into consideration regardless of when cash is received or paid. The statements start on page one.

The Statement of Net Position reports the School's net position (total assets less total liabilities). Private sector entities would report retained earnings. The School's net position balance at year end represents available resources for future growth. The Statement of Activities reports the change in net position as a result of activity during the year. Private sector entities have a similar report titled "statement of operations," which reports net income. It provides the user a tool to assist in determining the direction of the School's financial health during the year. Users will want to consider non-financial factors as well as the financial data in arriving at a conclusion regarding the overall health of the School.

Reporting the School's Most Significant Funds

Fund Financial Statements

The School's fund financial statements, the Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balance, begin on page three. They provide detailed information about the School's most significant funds, not the School as a whole. Funds are established by the School to help manage money for particular purposes and compliance with various grant provisions. The school only has one fund as of the year ended June 30, 2022: the General Fund.

The School's funds are categorized as a "governmental funds." Governmental funds focus on how money flows into and out of the funds and balances left at year-end that are available for spending in future periods. Fund financial statements are reported using the accrual method of accounting. The relationship between governmental activities, as reported in the Statement of Net Position and the Statement of Activities, and governmental fund(s), as reported in the Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances is reconciled in the basic financial statements on pages four and six.

Friends of Chatt Prep, Inc. (the Foundation) has been a blended component unit until this fiscal year. The Foundation now supports more than one school so it does not qualify as a component unit for the School. Data is shown for 2022 since prior years are not an accurate comparison due to prior years being blended.

FINANCIAL HIGHLIGHTS

Net Position

The School's assets exceeded the School's liabilities at the close of the fiscal year, resulting in net position of \$3,235,315. The School's net position is available to meet the School's ongoing activities.

As of June 30, 2022, the School had a net investment of \$305,614 in capital assets. This investment includes building improvements, instructional and support furniture and fixtures, instructional computers and laptops, vehicles and maintenance equipment. The School expects additional property and equipment investments in the 2022-2023 school year as student enrollment maximizes at each grade level. With maximized enrollment, there will be continued requirements for furniture, computers and equipment. Additional information on property and equipment is located in the notes to the financial statements.

A schedule of the School's net position as of June 30, 2022, is as follows:

	<u>2022</u>
NET POSITION	
Cash	\$ 1,052,753
Grants receivable	787,086
Promises to give	642,485
Other receivables	23,746
Prepaid expenses	87,769
Net pension asset	606,586
TCRS stabilization reserve trust asset	110,531
Capital assets	<u>305,614</u>
Total assets	3,616,570
Deferred outflows of resources - pensions	<u>267,021</u>
Total deferred outflows	<u>267,021</u>
Current liabilities	<u>(64,413)</u>
Total liabilities	<u>(64,413)</u>
Deferred inflows of resources - pensions	<u>(583,863)</u>
Total deferred inflows	<u>(583,863)</u>
Net position	<u><u>\$ 3,235,315</u></u>
Summary of net position	
Invested in capital assets	305,614
Restricted for	
TCRS stabilization reserve trust	110,531
Net pension asset	606,586
School programs	72,729
Unrestricted	<u>2,139,855</u>
	<u><u>\$ 3,235,315</u></u>

A schedule of the School’s changes in net position as of June 30, 2022, is as follows:

	<u>2022</u>
CHANGES IN NET POSITION	
Program revenues	\$ 6,241,839
General revenues	793,496
Expenses	<u>6,004,765</u>
Change in net position	1,030,570
NET POSITION	
Beginning, as previously reported	7,020,155
Transition of Friends of Chatt Prep, Inc.	<u>(4,815,410)</u>
Beginning, as restated	<u>2,204,745</u>
Ending	<u>\$ 3,235,315</u>

FINANCIAL ANALYSIS OF THE SCHOOL’S FUND(S)

The School’s fund(s), as presented on the Balance Sheet on page three, reported a fund balance of \$2,639,957. All of the School’s funds are in the General Fund, which is the chief operating fund of the School. The School has no other major funds.

Due to the different basis of accounting, there is a difference between the amounts reported under the School’s funds and the amounts reported as school wide. For the year ended June 30, 2022, the differences consist of capital assets, deferred outflows, and pension liability (asset), which are not reported in the School’s funds.

SCHOOL ACTIVITIES

Chattanooga Prep is an all-boys public charter school with a mission to engage young men in a rigorous yet supportive learning environment that nurtures resilience, promotes academic excellence, inspires leadership, and prepares critical thinkers. Chattanooga Prep welcomed its first class of 66 sixth graders in August 2018 and will grow to serve 550 young men in grades 6-12 over the next seven years. Chattanooga Prep is designed to serve one of the community’s most vulnerable populations: young men of color residing in communities devastated by poverty, crime, and hopelessness. Chattanooga Prep’s inaugural class of students was predominantly minority (65% African American and 30% Hispanic) and approximately 70% of students are low-income.

Chattanooga Prep has been carefully and intentionally designed to ameliorate specific barriers that negatively impact student achievement among boys and young men experiencing poverty within Hamilton County’s urban core communities. The comprehensive, college preparatory curriculum is centered around themes of innovation and leadership development, which are infused across rigorous coursework in literacy and communication, science, technology, engineering, mathematics, the arts, and social/cultural studies. The School focuses on the following:

- Single-gender focus on the unique needs of young men
- Data-driven instruction and intervention to provide individualized support
- Extended school days and summer programs to provide academic enrichment
- Technology-enhanced learning with a 1:1 student-laptop ratio to improve academic outcomes
- Literacy across the curriculum to improve reading levels across the school
- College readiness programs, job shadowing, and internships
- Expeditionary learning to extend learning beyond the classroom
- Leadership and life skills development woven throughout the curriculum
- An optional, innovative one-to-one mentoring program providing every student with a mentor to guide them throughout their seven-year educational journey
- School-operated wrap-around services (uniform assistance, laptop and home internet access, etc.) to help level the playing field for low-income students

To monitor and measure effectiveness, the School administers a number of diagnostic and predictive assessments, including the TE21 Case Benchmarks and NWEA Map Assessment. Student progress against Tennessee state standards is assessed annually by TN Ready. The TN Ready assessment administered in the 2020-21 school year will provide baseline data against which to measure student progress in subsequent years in reading/language arts, mathematics, science and social studies. TN Ready data is available on the State of Tennessee website: www.tn.gov/education.

CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT

This financial report is designed to provide the students' parents, Hamilton county taxpayers, donors, creditors, and authorities over grant funding and agencies tasked with oversight of Hamilton County public schools with a general overview of the School's finances and to demonstrate the School's accountability of the money it receives. If you have any questions about this report or need additional financial information, contact the School's CEO, Brad Scott, or the Director of Finance and Payroll, Kelsey Cannon, at: 1849 Union Avenue, Chattanooga, TN 37404, by telephone 423-602-7737.

CHATTANOOGA PREP, INC.
STATEMENT OF NET POSITION
JUNE 30, 2022

	Governmental Activities
ASSETS	
Cash	\$ 1,052,754
Grants receivable	787,087
Promises to give	642,485
Other receivables	23,746
Prepaid expenses	87,768
Net pension asset	606,586
TCRS stabilization reserve trust asset	110,531
Capital assets, net	305,614
Total assets	3,616,571
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows from pensions	267,021
Total deferred outflows of resources	267,021
LIABILITIES	
Accounts payable and accrued liabilities	64,413
Total liabilities	64,413
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows from pensions	583,863
Total deferred inflows of resources	583,863
NET POSITION	
Net investment in capital assets	305,614
Restricted for	
TCRS stabilization reserve trust asset	110,531
Net pension asset	606,586
School programs	72,729
Unrestricted	2,139,856
Total net position	\$ 3,235,316

(The accompanying notes are an integral part of these statements.)

CHATTANOOGA PREP, INC.
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2022

	Functions					
	Total	Student Instruction	Administration	Community Service	Cafeteria	Fundraising
EXPENSES						
Salaries	\$ 2,535,299	\$ 1,762,586	\$ 638,854	\$ 69,128	\$ -	\$ 64,731
Employee benefits	283,957	119,979	136,784	11,518	-	15,676
Payroll taxes	192,776	125,035	57,693	5,153	-	4,895
Insurance	61,846	-	61,846	-	-	-
Contracted services	887,556	164,980	419,002	7,270	185,385	110,919
Supplies	448,537	250,274	156,711	1,388	-	40,164
Travel	19,818	5,526	13,660	632	-	-
Advertising	5,112	-	5,112	-	-	-
Postage	4,207	-	2,375	-	-	1,832
Staff development	59,984	59,984	-	-	-	-
Rent	786,300	786,300	-	-	-	-
Depreciation	99,498	-	99,498	-	-	-
Maintenance and repair	31,954	1,627	29,098	-	1,229	-
Utilities	125,924	125,924	-	-	-	-
Contributions to foundation	419,614	-	419,614	-	-	-
Property taxes	42,382	-	42,382	-	-	-
Total expenses	6,004,764	3,402,215	2,082,629	95,089	186,614	238,217
PROGRAM REVENUES						
Operating grants and contributions	6,241,839	4,512,576	90,904	-	243,971	1,394,388
Net program (income) expenses	(237,075)	\$ (1,110,361)	\$ 1,991,725	\$ 95,089	\$ (57,357)	\$ (1,156,171)
GENERAL REVENUES						
In-kind revenue	793,496					
CHANGE IN NET POSITION	1,030,571					
NET POSITION						
Beginning	7,020,155					
Transition of Friends of Chatt Prep, Inc.	(4,815,410)					
Beginning, as restated	2,204,745					
Ending	\$ 3,235,316					

(The accompanying notes are an integral part of these statements.)

CHATTANOOGA PREP, INC.
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2022

	<u>General Fund</u>
ASSETS	
Cash	\$ 1,052,754
Grants receivable	787,087
Promises to give, net	642,485
Other receivables	23,746
Prepaid expenses	87,768
TCRS stabilization reserve trust asset	<u>110,531</u>
Total assets	<u>\$ 2,704,371</u>
LIABILITIES AND FUND BALANCES	
Liabilities	
Accounts payable and accrued liabilities	<u>64,413</u>
Total liabilities	<u>64,413</u>
Fund balances	
Unspendable	
Promises to give, net	642,485
Grants receivable	787,087
Prepaid expenses	87,768
Restricted	
School programs	72,729
TCRS stabilization reserve trust asset	110,531
Unassigned	<u>939,358</u>
Total liabilities and fund balances	<u>\$ 2,704,371</u>

(The accompanying notes are an integral part of these statements.)

CHATTANOOGA PREP, INC.
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2022

Differences in amounts reported for governmental activities in the statement of net position on page 1:

Fund balances - total government funds	\$ 2,639,958
Amounts reported for governmental activities in the statement of net position are different because -	
Capital assest used in governmental activities are not financial resources and therefore are not reports in the funds	305,614
Deferred outflows and inflows, such as deferred outflows and inflows from pensions, are not paid in the current period and, therefore, are not reported in the funds	(316,842)
Net pension asset created by governmental activities are not financial resources and, therefore, are not reported in the funds	<u>606,586</u>
	<u>\$ 3,235,316</u>

(The accompanying notes are an integral part of these statements.)

CHATTANOOGA PREP, INC.
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2022

	General Fund
REVENUES	
Federal grant revenue	\$ 1,889,666
State and local funding	2,865,786
Contributions	1,394,388
In kind revenue	793,496
Other income	91,999
	<u>7,035,335</u>
 EXPENDITURES	
Current	
Salaries	2,542,785
Employee benefits	283,957
Payroll taxes	192,776
Retirement	138,510
Insurance	61,846
Contracted services	887,556
Supplies	448,537
Travel	19,818
Advertising	5,112
Postage	4,207
Staff development	59,984
Rent	786,300
Maintenance and repair	31,954
Utilities	125,924
Contributions to foundation	419,614
Property taxes	42,382
Capital outlay	71,741
	<u>6,123,003</u>
Total revenues	<u>7,035,335</u>
Total expenditures	<u>6,123,003</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>912,332</u>
NET CHANGE IN FUND BALANCES	912,332
FUND BALANCES	
Beginning, as previously reported	<u>1,727,626</u>
Ending	<u>\$ 2,639,958</u>

(The accompanying notes are an integral part of these statements.)

CHATTANOOGA PREP, INC.
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
JUNE 30, 2022

Differences in amounts reported for governmental activities in the statement of activities on page 2:

Net change in fund balances – total governmental funds	\$ 912,332
Amounts reported for governmental activities in the statement of activities are different because -	
Capital outlay reported as expenditures in the governmental funds are shown as capital assets in the statement of activities	71,741
Compensated absences are planned to be liquidated with future resources; therefore, the increase or decrease in the liability does not affect in expenditures in governmental funds	7,486
Net pension asset/liability in the statement of net position includes an estimated asset/liability for participation in the TCRS. The increase or decrease in the asset/liability does not affect expenditures in the governmental funds	138,510
Depreciation expense on governmental capital assets are included in the statement of activities	<u>(99,498)</u>
	<u>\$ 1,030,571</u>

(The accompanying notes are an integral part of these statements.)

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Chattanooga Prep, Inc. (the School) was incorporated September 7, 2016, as a Tennessee non-profit corporation. Pursuant to Section 6(1)(a) of the Tennessee Public Charter School Act of 2002 (the Act), the School has been approved as a public charter school. Pursuant to the Act, public charter schools are part of the state's public education program offering an alternative means within the public school system for accomplishing necessary outcomes of education. The School entered into a Charter Agreement with the Hamilton County Board of Education in 2017 to operate a charter school in Chattanooga, Tennessee and it opened its doors in July, 2018. The School is a single-gender public charter school and serves students from grades 6-12. As required by accounting principles generally accepted in the United States of America, the financial statements of the reporting entity include those of the School.

Basis of presentation

The School's financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB).

The School's basic financial statements include both government-wide (reporting the School as a whole) and fund financial statements (reporting the School's major funds). The School's primary activities consist of governmental activities and are classified as such in the government-wide and fund financial statements.

The government-wide financial statements of the School have been prepared on the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned and expenses are recognized when incurred.

The governmental funds financial statements are presented on the modified accrual basis of accounting. Revenues under the modified accrual basis are recognized when measurable and available and expenses are recognized when the related liability is incurred.

Component unit

For purposes of these financial statements, management has considered the existence of any potential component units, using the criteria set forth by accounting principles generally accepted in the United States of America and by the statements from the Governmental Accounting Standards Board. The School's financial statements do not include any component units as of June 30, 2022. In prior years, the School did include the financial statements of Friends of Chatt Prep, Inc. (the Foundation) as a blended component unit. The Foundation is a non-profit organization established to raise money and provide services for the School. As of June 30, 2022, the Foundation has changed its role to raise and provide money to multiple charter schools. Because of this, they are no longer considered a component unit to the School.

Government-wide statements

Government-wide statements focus on the sustainability of the School as an entity and the change in the School's net position resulting from the current year's activities.

In the government-wide statement of net position, activities are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The statement of net position presents the financial condition of the School at year-end.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Government-wide statements (continued)

The government-wide statement of activities reports both the gross and net costs of the School's functions. The functions are also supported by general government revenues. The statement of activities reduces the gross expenses by related function revenues, operating and capital grants. Program revenues must be directly associated with the function. The net costs by function are normally covered by general revenue. The School allocates indirect cost between functions.

Fund financial statements

The financial transactions of the School are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenses. The School considers revenues as available if they are collected within 60 days after year end.

The School only has one fund called the General Purpose School Fund (or General Fund), which is a major, governmental fund. This fund is the general operating fund of the school and accounts for all revenues and expenditures of the School.

Governmental Funds

The governmental funds' focus is upon the determination of financial resources, their balance, sources and uses, rather than upon net income. The School classifies governmental fund balances as non-spendable, restricted, committed, assigned and unassigned based on the level of constraints on the fund balances. When an expenditure is incurred in which both restricted and unrestricted funds are available for use, it is the School's policy to spend restricted funds first, then unrestricted funds. When an expenditure has been incurred for purposes in which multiple categories of unrestricted funds are available, it is the School's policy to spend funds in the following order – committed, then assigned, and, lastly, unassigned funds. The classifications of fund balances are defined as follows:

Nonspendable: This classification consists of fund balances that cannot be spent because they are either not in spendable form, for example, noncash amounts that are not expected to be converted to cash, or the funds are legally or contractually required to be maintained intact.

Restricted: This classification consists of fund balances with external constraints on use imposed by creditors (such as through debt covenants), contributors or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Committed: This classification consists of fund balances that can only be used for specific purposes established by formal action of the School's Board of Directors, the highest level of decision making authority. Such commitments should include contractual obligations of fund assets. Fund balance commitments can only be removed by the same process of the same body employed to previously commit those amounts.

Assigned: This classification consists of all fund balances that are not in the General Purpose School Fund or classified as non-spendable, restricted or committed. In addition, General Purpose School Fund balances that the School intends to use for specific purposes are also classified as assigned. The School gives the authority to assign amounts to specific purposes to the School's executive director.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fund financial statements (continued)

Unassigned: This classification consists of all fund balances in the General Purpose School Fund that are not reported as non-spendable, restricted, committed or assigned.

Net Position: Net position represents the residual of all elements presented in a statement of financial position. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted as described in the fund balances section above. All other net position is reported as unrestricted.

Receivables

Receivables represent amounts due from grants or funding which have been approved but not received. Receivables are recorded at the outstanding principal amount. The School uses the direct write-off method to account for bad debts.

Estimates

The School uses estimates and assumptions in preparing these financial statements in accordance with accounting principles generally accepted in the United States. Those estimates and assumptions affect the reported amounts of assets, liabilities, revenues and expenditures. Actual results could vary from the estimates that were used.

Capital assets

Capital assets are stated at cost or fair value, if donated, less accumulated depreciation. Depreciation is computed using the straight-line method over the estimated useful lives of the depreciable assets. Additions and major renewals are capitalized and depreciated over their estimated useful lives. Repairs, maintenance and minor renewals are charged to operating expenses as incurred.

Grants

The School received federal financial assistance through state and private agencies. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by grantor agencies.

Income taxes

The School is a nonprofit organization that is exempt from federal income taxes under the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation and is similarly exempt from state income taxes.

The School follows the requirements of professional literature regarding uncertain tax positions. Under this guidance, the School must recognize the tax effect associated with uncertain tax positions taken for tax return purposes when it is more likely than not the position will be sustained. The School does not believe there are any material uncertain tax positions and, accordingly, it will not recognize any liability for unrecognized tax benefits. For the period ended June 30, 2022, there were no interest or penalties recorded or included in these financial statements. The returns for the years ended June 30, 2019 and beyond remain subject to examination.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Deferred Outflows/Inflows of Resources

The School has adopted the provisions of GASB Statement Number 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. Under this Statement, GASB has defined deferred outflows of resources and deferred inflows of resources as follows:

Deferred outflows of resources: a consumption of net position by the government that is applicable to a future reporting period.

Deferred inflows of resources: an acquisition of net position by the government that is applicable to a future reporting period.

As of June 30, 2022, the School had deferred outflows of \$267,021 and deferred inflows of \$583,863.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teacher Legacy Pension Plan, Teacher Retirement Plan, Non-Teacher Legacy Plan and Non-Teacher Hybrid Plan in the Tennessee Consolidated Retirement System (TCRS), and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the TCRS. For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms of the Teacher Legacy Pension Plan, Teacher Retirement Plan, Non-Teacher Legacy Plan and Non-Teacher Hybrid Plan. Investments are reported at fair value.

Change in accounting principle

On July 1, 2021, the School implemented Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases* (GASB 87). This standard enhances the relevance and consistency of information of the School's leasing activities. GASB 87 establishes requirements for lease accounting based on the principle that leases are long-term contracts that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange like transaction. A lessee is required to recognize a lease liability and an intangible right to use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. The implementation of GASB 87 did not impact beginning net position of the School.

(2) DEPOSITS

The School's policies limit deposits to those instruments allowed by applicable state laws. State statutes require that all deposits with financial institutions must be collateralized by securities whose market value is equal to 105% of the value of uninsured deposits. The deposits must be covered by federal deposit insurance or the Tennessee Bank Collateral Pool, by collateral held by Federal Reserve Banks acting as third party agents. The School has its cash accounts with a local bank that participates in the State of Tennessee local government pooled investment fund.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(3) PROMISES TO GIVE

Unconditional promises to give at June 30, 2022 consists of the following:

Unconditional promise to give in less than one year	\$ 122,119
Unconditional promise to give in one to five years, net	462,885
Unconditional promise to give in six years, net	<u>57,481</u>
 Total unconditional promise to give, net	 <u><u>\$ 642,485</u></u>

Contributions to be received after one year are recorded at the present value of estimated future cash flows using an appropriate discount rate.

(4) CAPITAL ASSETS

A summary of changes in capital assets for the periods ended June 30, 2022, is as follows:

	<u>Balance</u> <u>June 30, 2021 *</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>June 30, 2022</u>
Capital assets (depreciable)				
Equipment	\$ 67,350	\$ 6,678	\$ -	\$ 74,028
Furniture and fixtures	401,808	54,563	-	456,371
Improvements	27,392	10,500	-	37,892
Vehicle	<u>39,362</u>	<u>-</u>	<u>-</u>	<u>39,362</u>
	<u><u>\$ 535,912</u></u>	<u><u>\$ 71,741</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 607,653</u></u>
Less accumulated depreciation				
Equipment	\$ 28,971	\$ 13,692	\$ -	\$ 42,663
Furniture and fixtures	153,514	75,408	-	228,922
Improvements	4,311	2,526	-	6,837
Vehicle	<u>15,745</u>	<u>7,872</u>	<u>-</u>	<u>23,617</u>
	<u><u>\$ 202,541</u></u>	<u><u>\$ 99,498</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 302,039</u></u>
Total capital assets, net	<u><u>\$ 333,371</u></u>			<u><u>\$ 305,614</u></u>

* The beginning balance excludes \$12,188,147 that represented the net capital assets of the Foundation that was shown as a blended component unit in the prior year, as described in Note 1.

Depreciation expense was \$99,498 for the year ended June 30, 2022, which was charged to administration.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(5) FAIR VALUE

The School follows professional guidance which establishes a framework for measuring fair value, and requires additional disclosure about the use of fair value measurements in an effort to make the measurement of fair value more consistent and comparable.

This guidance for measuring fair value provides a three-tier hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets and for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1

Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.

Level 2

Inputs to the valuation methodology include (1)quoted prices for similar assets or liabilities in active markets; (2)quoted prices for identical or similar assets or liabilities in inactive markets; (3)inputs other than quoted market prices that are observable for the asset or liability; (4)inputs that are derived principally from corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

Level 3

Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets at fair value:

Promises to give: The fair value of the promises to give is estimated at the present value of the projected proceeds that will be received from the promises to give.

The following table presents assets that are measured at fair value on a nonrecurring basis as of June 30, 2022:

Promises to give as of June 30, 2022:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Promises to give	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 642,485</u>	<u>\$ 642,485</u>

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(5) FAIR VALUE (continued)

A reconciliation of assets in which significant unobservable inputs (Level 3) were used in determining fair value is as follows:

July 1, 2021, balance	\$	799,496
Collections		(150,950)
Net present value adjustment		<u>(6,061)</u>
 June 30, 2021, balance	 \$	 <u>642,485</u>

(6) SHORT-TERM LIABILITIES

A summary of changes in short-term liabilities for governmental activities is as follows:

	<u>Beginning Balance</u>	<u>Adjustments and additions</u>	<u>Adjustments and retirements</u>	<u>Ending Balance</u>
Compensated absences	\$ <u>7,486</u>	\$ <u>-</u>	\$ <u>7,486</u>	\$ <u>-</u>

Prior to the year ended June 30, 2022, employees accrue annual leave using a ratio determined by years of full-time service. A maximum of 30 days could be accumulated, depending on years of full-time service. A provision had been made for compensated absences relative to annual leave. During the year ended June 30, 2022, the School eliminated the policy to pay out annual leave upon employee termination, and, as a result, there is no longer a balance for accrued compensated absences.

(7) FUNDING

The School receives a major portion of its funds from the State of Tennessee for operations. The School also receives grants passed through Hamilton County.

The School's cafeteria operations are contracted through Laughing Sprouts. Each meal is reimbursed based on a set price for breakfast, lunch and snacks. The meal service expense paid to Laughing Sprouts for the year ended June 30, 2022 was \$185,385. Total costs of \$234,684 were funded by the USDA breakfast, lunch and snack program.

(8) LEASES

The School currently maintains an agreement to rent its main building, gym, and related property from Friends of Chatt Prep, Inc. The agreement is for a period of one year, with automatic renewals of one year each at the conclusion of the initial term and each agreement conveys complete control of the buildings and property to the School. However, each agreement is considered a below market lease because no rent is paid by the School for the use of the location. An in-kind contribution and related expense is recognized by the School for the fair market value of the space provided. In order to meet the definition of a lease under GASB 87, each agreement would need to represent an exchange or exchange-like transaction. The School's agreements do not meet the definition of a lease under GASB 87 since neither party receives nor gives up essentially equal value. The total amount of rent expense recognized by the School under these rental agreements totaled \$786,300 for the year ended June 30, 2022.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN

Chattanooga Prep, Inc. participates in the following defined benefit pension plans administered by the Tennessee Consolidated Retirement System (TCRS).

- I. Teacher Legacy Pension Plan
- II. Teacher Retirement Plan
- III. Non-Teacher Legacy Pension Plan
- IV. Non-Teacher Hybrid Plan

The net pension asset, deferred outflow of resources, net pension liability, and deferred inflows of resources reported on the statement of net position are summarized as follows for each plan:

	Net Pension Asset (Liability)	Deferred Outflows of Resources	Deferred Inflows of Resources
Teacher legacy pension plan	\$ 464,109	\$ 186,404	\$ (434,970)
Teacher retirement plan	75,486	28,540	(81,534)
Non-Teacher legacy pension plan	51,160	27,577	(53,347)
Non-Teacher hybrid plan	<u>15,831</u>	<u>24,500</u>	<u>(14,012)</u>
Total	<u>\$ 606,586</u>	<u>\$ 267,021</u>	<u>\$ (583,863)</u>

I. Teacher Legacy Pension Plan

General Information about the Pension Plan

Plan description

The Tennessee Consolidated Retirement System (TCRS) was created by state statute under Tennessee Code Annotated Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of all employer pension plans in the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of the state government, administers the plans of TCRS. The TCRS issues a publicly available financial report that can be obtained at <https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies>.

Teachers employed by Chattanooga Prep, Inc. with membership in the TCRS before July 1, 2014, are provided with pensions through the Teacher Legacy Pension Plan, a cost sharing multiple-employer pension plan administered by the TCRS. The Teacher Legacy Pension Plan closed to new memberships on June 30, 2014, but will continue providing the benefits to existing members and retirees.

The Teacher Retirement Plan became effective July 1, 2014, for teachers employed by Local Education Agencies (LEAs) after June 30, 2014. The Teacher Retirement Plan is a separate cost-sharing, multiple-employer defined benefit plan.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Benefits provided

Tennessee Code Annotated Title 8, Chapters 34-37 establishes the benefit terms and can be amended only by the Tennessee General Assembly. Members of the Teacher Legacy Pension Plan are eligible to retire with an unreduced benefit at age 60 with 5 years of service credit, or after 30 years of service credit regardless of age. Benefits are determined by a formula using the member's highest five consecutive years average compensation and the member's service credit. A reduced early retirement benefit is available at age 55 if vested. Members are vested with five years of service credit. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria. Member and beneficiary annuitants are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest.

Contributions

Contributions for teachers are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. Teachers contribute 5 percent of salary. The LEAs make employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. By law, employer contributions for the Teacher Legacy Pension Plan are required to be paid. The TCRS may intercept the state shared taxes of the sponsoring governmental entity of the LEA if the required employer contributions are not remitted. Employer contributions by the School for the year ended June 30, 2022, to the Teacher Legacy Pension Plan were \$60,842 which is 9.52 percent of covered payroll. The employer rate, when combined with member contributions, is expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

Pension Liabilities (Assets), Pension Expense (Negative Pension Expense), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension – Teacher Legacy Plan

Pension liabilities(assets)

At June 30, 2022, the School reported a liability (asset) of (\$464,109) for its proportionate share of the net pension liability (asset). The net pension liability (asset) was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability (asset) was determined by an actuarial valuation as of that date. The School's proportion of the net pension liability was based on the School's share of contributions to the pension plan relative to the contributions of all participating LEAs. At the measurement date of June 30, 2021, the School's proportion was 0.010760 percent. The proportion measured as of June 30, 2020, was 0.006692 percent.

Pension expense

For the year ended June 30, 2022, the School recognized pension expense (negative pension expense) of (\$82,766).

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Deferred outflows of resources and deferred inflows of resources

For the year ended June 30, 2022, the School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,560	\$ 38,708
Changes in assumptions	124,002	-
Net difference between projected and actual earnings on pension plan investments	-	370,117
Changes in proposition of net pension liability (asset)	-	26,145
Contributions subsequent to the measurement date of June 30, 2021	<u>60,842</u>	<u>n/a</u>
Total	<u>\$ 186,404</u>	<u>\$ 434,970</u>

The School employer contributions of \$60,842 reported as pension related deferred outflows of resources subsequent to the measurement date, will be recognized as a reduction (increase) to the net pension liability (asset) in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	2023	\$ (76,985)
	2024	(73,484)
	2025	(59,056)
	2026	(99,884)
	2027	-
	Thereafter	-

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Actuarial Assumptions

The total pension liability in the June 30, 2021, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation
Cost-of-Living Adjustment	2.125 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2021, actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016 through June 30, 2020. As a result of the 2020 actuarial experience study, investment and demographic assumptions were adjusted to more closely reflect actual and expected future experience.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020, actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best-estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		<hr/> 100%

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75 percent based on a blending of the factors described above.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Discount Rate

The discount rate used to measure the total pension liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from all the LEAs will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of net pension liability (asset) to changes in the discount rate

The following presents the School's proportionate share of the net pension liability (asset) calculated using the discount rate of 6.75 percent, as well as what the School's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75 percent) or 1-percentage-point higher (7.75 percent) than the current rate:

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
Chattanooga Prep, Inc.'s proportionate share of the net pension liability (asset)	<u>\$ (82,596)</u>	<u>\$ (464,109)</u>	<u>\$ (781,604)</u>

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in a separately issued TCRS financial report.

Payable to the pension plan

At June 30, 2022, the School reported a payable of \$6,232 for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2022.

II. Teacher Retirement Plan

General Information about the Pension Plan

Plan description

The TCRS was created by state statute under Tennessee Code Annotated Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of all employer pension plans of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publicly available financial report that can be obtained at <https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies>.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Plan description (continued)

Teachers employed by the School with memberships in TCRS before July 1, 2014, are provided with pensions through the Teacher Legacy Pension Plan, a cost sharing multiple-employer pension plan administered by the TCRS. The Teacher Legacy Pension Plan closed to new membership on June 30, 2014, but will continue providing benefits to existing members and retirees.

The Teacher Retirement Plan became effective July 1, 2014, for teachers employed by Local Education Agencies (LEAs) after June 30, 2014. The Teacher Retirement Plan is a separate cost sharing, multiple-employer defined benefit plan.

Benefits provided

Tennessee Code Annotated Title 8, Chapters 34-37 establishes the benefit terms and can be amended only by the Tennessee General Assembly. Members of the Teacher Retirement Plan are eligible to retire with an unreduced benefit at age 65 with 5 years of service credit or pursuant to the rule of 90 in which the member's age and service credit total 90. Benefits are determined by a formula using the member's highest five consecutive years average compensation and the member's years of service credit. A reduced early retirement benefit is available at age 60 and vested or pursuant to the rule of 80. Members are vested with five years of service credit. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria. Member and beneficiary annuitants are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest. Under the Teacher Retirement Plan, benefit terms and conditions, including COLAs, can be adjusted on a prospective basis. Moreover, there are defined cost controls and unfunded liability controls that provide for the adjustment of benefit terms and conditions on an automatic basis.

Contributions

Contributions for teachers are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly or by automatic cost controls set out in law. Teachers contribute 5 percent of salary. The LEAs make employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. Per the statutory provisions governing the TCRS, the employer contribution rate cannot be less than 4 percent, except in years when the maximum funded level, as established by the TCRS Board of Trustees, is reached. By law, employer contributions for the Teacher Retirement Plan are required to be paid. The TCRS may intercept the state shared taxes of the sponsoring governmental entity of the LEA if the required employer contributions are not remitted. Employer contributions by the School for the year ended June 30, 2022, to the Teacher Retirement Plan were \$25,280 which is 2.01 percent of covered payroll. The employer rate, when combined with member contributions, is expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension – Teacher Retirement Plan

Pension liabilities (assets)

At June 30, 2022, the School reported a liability (asset) of (\$75,486) for its proportionate share of the net pension liability (asset). The net pension liability (asset) was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability (asset) was determined by an actuarial valuation as of that date. The School's proportion of the net pension liability (asset) was based on the School's share of contributions to the pension plan relative to the contributions of all participating LEAs. At the measurement date of June 30, 2021, the School's proportion was 0.069687 percent. The proportion measured as of June 30, 2020, was 0.063282 percent.

Pension expense

For the year ended June 30, 2022, recognized pension expense (negative pension expense) of \$6,774.

Deferred outflows of resources and deferred inflows of resources

For the year ended June 30, 2022, the School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,313	\$ 13,812
Net difference between projected and actual earnings on pension plan investments	-	43,452
Changes in assumptions	27,227	-
Changes in proportion of net pension liability (asset)	-	24,270
Contributions subsequent to the measurement date of June 30, 2021	<u>-</u>	<u>n/a</u>
Total	<u>\$ 28,540</u>	<u>\$ 81,534</u>

The School employer contributions reported as pension related deferred outflows of resources subsequent to the measurement date, will be recognized as a reduction (increase) to the net pension liability (asset) in the year ended June 30, 2023. The School did not have any employer contributions subsequent to the measurement date. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	2023	\$ (11,937)
	2024	(11,699)
	2025	(11,631)
	2026	(12,725)
	2027	(1,135)
	Thereafter	(3,867)

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Actuarial Assumptions

The total pension liability in the June 30, 2021, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation
Cost-of-Living Adjustment	2.125 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2021, actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016 through June 30, 2020. As a result of the 2020 actuarial experience study, investment and demographic assumptions were adjusted to more closely reflect actual and expected future experience.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020, actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best-estimate of future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best-estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best-estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		<hr/> 100%

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75 percent based on a blending of the three factors described above.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Discount Rate

The discount rate used to measure the total pension liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from all LEAs will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of net pension liability (asset) to changes in the discount rate

The following presents the School's proportionate share of the net pension liability (asset) calculated using the discount rate of 6.75 percent, as well as what the School's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75 percent) or 1-percentage-point higher (7.75 percent) than the current rate:

	1% Decrease	Current	1% Increase
	<u>(5.75%)</u>	<u>(6.75%)</u>	<u>(7.75%)</u>
Chattanooga Prep, Inc.'s			
proportionate share of the net pension liability (asset)	<u>\$ 25,950</u>	<u>\$ (75,486)</u>	<u>\$ (150,299)</u>

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in a separately issued TCRS financial report.

Payable to the pension plan

At June 30, 2022, the School reported a payable of \$4,552. for outstanding contributions to the pension plan required at June 30, 2022.

401k Plan

The School provides a combination of a defined benefit plan and a defined contribution plan. The defined contribution portion of the Teacher Retirement Plan is administered and managed by Empower Retirement through Great-West Life & Annuity Insurance Company. Enrolled employees may, at their option, contribute up to 5% of their salaries and employers are required to contribute 4% of those salaries to the defined contribution (401(k)) portion of the Teacher Retirement Plan. During 2022, the School's employer contribution to the defined contribution (401(k)) portion of the Teachers Retirement Plan was \$62,887. Participants are immediately vested in their contribution plus actual earnings, along with the employer contributions, to the defined contribution portion of the Teacher Retirement Plan. Due to that immediate vesting, there will be no forfeitures. At June 30, 2022, the School reported a payable of \$5,690 for outstanding contributions to the 401k plan required at June 30, 2022.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

III. Non-Teacher Legacy Pension Plan

General Information about the Pension Plan

Plan description

Employees of Chattanooga Prep, Inc. are provided a defined benefit pension plan through the Public Employee Retirement Plan, an agent multiple-employer pension plan administered by the TCRS. The TCRS was created by the state statute under the Tennessee Code of Annotated Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of all employer pension plans in the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publicly available financial report that can be obtained at <https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies>.

Benefits provided

Tennessee Code Annotated, Title 8, Chapters 34-37, establishes the benefit terms and can be amended only by the Tennessee General Assembly. The chief legislative body may adopt the benefit terms permitted by statute. Members are eligible to retire with an unreduced benefit at age 60 with 5 years of service credit or after 30 years of service credit regardless of age. Benefits are determined by a formula using the member's highest five consecutive year average compensation and the member's service credit. Reduced benefits for early retirement are available at age 55 and vested. Members vest with five years of service credit. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria.

Member and beneficiary annuitants are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest.

Employees covered by benefit terms

At the measurement date of June 30, 2021, 1 employee was covered by the benefit term and they were an active employee.

Contributions

Contributions for employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. Employees contribute 5 percent of salary (alternatively-Employees are non-contributory). The School makes employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. For the year ended June 30, 2022, the employer contributions for the School were \$9,575 based on a rate of 14.70 percent of covered payroll. By law, employer contributions are required to be paid. The TCRS may intercept the School's state shared taxes if required employer contributions are not remitted. The employer's ADC and member contributions are expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Net Pension Liability (Asset)

Pension liabilities (assets)

The School's net pension liability (asset) was measured as of June 30, 2021, and the total pension liability used to calculate net pension liability (asset) was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The total pension liability in the June 30, 2021, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation
Cost-of-Living Adjustment	2.125 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2021, actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016 through June 30, 2020. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.

Changes of assumptions

In 2021, the following assumptions were changed: decreased inflation rate from 2.50 percent to 2.25 percent; decreased the investment rate of return from 7.25 percent to 6.75 percent; decreased the cost-of-living adjustment from 2.25 percent to 2.125 percent; and modified mortality assumptions.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020 actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the table on the following page:

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)
Changes of assumptions (continued)

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		<hr/> 100%

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75% based on a blending of the three factors described above.

Discount Rate

The discount rate used to measure the total pension liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from the School will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)
Discount Rate (continued)

Changes in the Net Pension Liability (Asset)

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
Balance at June 30, 2020	\$ 494,996	\$ 495,299	\$ (303)
Changes for the year:			
Service cost	4,700	-	4,700
Interest	27,018	-	27,018
Change of benefit terms	-	-	-
Difference between expected and actual experience	(5,299)	-	(5,299)
Changes in assumptions	25,000	-	25,000
Contributions-employer	-	8,926	(8,926)
Contributions-employees	-	3	(3)
Net investment income	-	93,442	(93,442)
Benefit payments, including refunds of employee contributions	(18,549)	(18,549)	-
Administrative expense	-	(95)	95
Other changes	-	-	-
Net changes	32,870	83,727	(50,857)
Balance at June 30, 2021	\$ 527,866	\$ 579,026	\$ (51,160)

Sensitivity of the proportionate share of net pension liability (asset) to changes in the discount rate

The following presents the net pension liability (asset) of the School calculated using the discount rate of 6.75 percent, as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75 percent) or 1-percentage-point higher (7.75 percent) than the current rate:

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
Chattanooga Prep, Inc.'s proportionate share of the net pension liability (asset)	\$ 13,713	\$ (51,160)	\$ (105,287)

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Pension Expense (Negative Pension Expense) and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension – Non-Teacher Legacy Plan

Pension expense (negative pension expense)

For the year ended June 30, 2022, The School recognized pension expense (negative pension expense) of (\$2,052).

Deferred outflows of resources and deferred inflows of resources

For the year ended June 30, 2022, The School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,335	\$ 3,533
Net difference between projected and actual earnings on pension plan investments	-	49,814
Changes in assumptions	16,667	-
Contributions subsequent to the measurement date of June 30, 2021	<u>9,575</u>	<u>n/a</u>
Total	<u>\$ 27,577</u>	<u>\$ 53,347</u>

The amount shown above for “contributions subsequent to measurement date of June 30, 2021”, will be recognized as a reduction (increase) to net pension liability (asset) in the following measurement period.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	2023	\$ (4,712)
	2024	(5,381)
	2025	(11,816)
	2026	(13,436)
	2027	-
	Thereafter	-

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

Payable to the pension plan

At June 30, 2022, the School reported a payable of \$798 for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2022.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

IV. Non-Teacher Hybrid Pension Plan

General Information about the Pension Plan

Plan description

Employees of the School are provided a defined benefit pension plan through the Public Employee Retirement Plan, an agent multiple-employer pension plan administered by the TCRS. The TCRS was created by state statute under Tennessee Code Annotated, Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publicly available financial report that can be obtained at <https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies>.

Benefits provided

Tennessee Code Annotated, Title 8, Chapters 34-37, establishes the benefit terms and can be amended only by the Tennessee General Assembly. The chief legislative body may adopt the benefit terms permitted by statute. Members are eligible to retire with an unreduced benefit at age 65 with 5 years of service credit or pursuant to the rule of 90 in which the member's age and service credit total 90. Benefits are determined by a formula using the member's highest five consecutive year average compensation and the member's years of service credit. Reduced benefits for early retirement are available at age 60 and vested or pursuant to the rule of 80 in which the member's age and service credit total 80. Members vest with five years of service credit. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria.

Member and beneficiary annuitants are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest. Moreover, there are defined cost controls and unfunded liability controls that provide for the adjustment of benefit terms and conditions on an automatic basis.

Employees covered by benefit terms

At the measurement date of June 30, 2021, 8 employees were covered by the benefit terms and they were all active employees.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Contributions

Contributions for employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly or by automatic cost controls set out in law. Employees contribute 5 percent of salary. The School makes employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. Per the statutory provisions governing the TCRS, the employer contribution rate cannot be less than 4 percent, except in years when the maximum funded level, as established by the TCRS Board of Trustees is reached. By law, employer contributions are required to be paid. The TCRS may intercept the School's state shared taxes if required employer contributions are not remitted. Employer contributions by the School for the year ended June 30, 2022 to the Public Employee Retirement Plan were \$10,974 based on a rate of 2.04 percent of covered payroll. The employer rate, when combined with member contributions, is expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

Net Pension Liability (Asset)

Pension liabilities (assets)

The School's net pension liability (asset) was measured as of June 30, 2021, and the total pension liability used to calculate net pension liability (asset) was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The total pension liability in the June 30, 2021, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation
Cost-of-Living Adjustment	2.125 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2021, actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016 through June 30, 2020. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.

Changes of assumptions

In 2021, the following assumptions were changed: decreased inflation rate from 2.50 percent to 2.25 percent; decreased the investment rate of return from 7.25 percent to 6.75 percent; decreased the cost-of-living adjustment from 2.25 percent to 2.125 percent; and modified mortality assumptions.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Actuarial Assumptions (continued)

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020, actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		<hr/> 100%

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75 percent based on a blending of the three factors described above.

Discount Rate

The discount rate used to measure the total pension liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from the School will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)
Discount Rate (continued)

Changes in the Net Pension Liability (Asset)

	Increase (Decrease)		
	<u>Total Pension Liability</u>	<u>Plan Fiduciary Net Position</u>	<u>Net Pension Liability (Asset)</u>
Balance at June 30, 2020	\$ 3,104	\$ 4,240	\$ (1,136)
Changes for the year:			
Service cost	28,061	-	28,061
Interest	7,403	-	7,403
Change of benefit terms	-	-	-
Difference between expected and actual experience	(325)	-	(325)
Changes in assumptions	9,146	-	9,146
Contributions-employer	-	10,063	(10,063)
Contributions-employees	-	25,076	(25,076)
Net investment income	-	25,001	(25,001)
Benefit payments, including refunds of employee contributions	(1,331)	(1,331)	-
Administrative expense	-	(1,160)	1,160
Other changes	-	-	-
Net changes	<u>42,954</u>	<u>57,649</u>	<u>(14,695)</u>
Balance at June 30, 2021	<u>\$ 46,058</u>	<u>\$ 61,889</u>	<u>\$ (15,831)</u>

Sensitivity of the proportionate share of net pension liability (asset) to changes in the discount rate

The following presents the net pension liability (asset) of the School calculated using the discount rate of 6.75 percent, as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75 percent) or 1-percentage-point higher (7.75 percent) than the current rate:

	<u>1% Decrease (5.75%)</u>	<u>Current Discount Rate (6.75%)</u>	<u>1% Increase (7.75%)</u>
Chattanooga Prep, Inc.'s share of the net pension liability (asset)	<u>\$ 35,194</u>	<u>\$ (15,831)</u>	<u>\$ (54,363)</u>

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

Pension Expense (Negative Pension Expense) and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension – Non-Teacher Hybrid Plan

Pension expense (negative pension expense)

For the year ended June 30, 2022, The School recognized pension expense (negative pension expense) of \$4,540.

Deferred outflows of resources and deferred inflows of resources

For the year ended June 30, 2022, The School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 15,734	\$ 438
Net difference between projected and actual earnings on pension plan investments	-	13,574
Changes in assumptions	8,261	-
Contributions subsequent to the measurement date of June 30, 2021	<u>505</u>	<u>n/a</u>
Total	<u>\$ 24,500</u>	<u>\$ 14,012</u>

The amount shown above for “contributions subsequent to measurement date of June 30, 2021”, will be recognized as a reduction (increase) to net pension liability (asset) in the following measurement period.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30, 2023	\$ 63
2024	104
2025	119
2026	(123)
2027	3,472
Thereafter	6,348

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

Payable to the pension plan

At June 30, 2022, the School reported a payable of \$1,886 for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2022.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(9) RETIREMENT PLAN (continued)

401k Plan

The School provides a combination of a defined benefit plan and a defined contribution plan. The defined contribution portion of the Non-Teacher Retirement Plan is administered and managed by Empower Retirement through Great-West Life & Annuity Insurance Company. Enrolled employees may, at their option, contribute up to 5% of their salaries and employers are required to contribute 4% of those salaries to the defined contribution (401(k)) portion of the Non-Teacher Retirement Plan. During 2022, the School's employer contribution to the defined contribution (401(k)) portion of the non-teacher hybrid plan was \$26,897. Participants are immediately vested in their contribution plus actual earnings, along with the employer contributions, to the defined contribution portion of the Teacher Retirement Plan. Due to that immediate vesting, there will be no forfeitures. At June 30, 2022, the School reported a payable of \$2,357 for outstanding contributions to the 401k plan required at June 30, 2022.

(10) TCRS STABILIZATION TRUST

Legal Provisions

The School is a member of the Tennessee Consolidated Retirement System (TCRS) Stabilization Reserve Trust. The School has placed funds into the irrevocable trust as authorized by statute under *Tennessee Code Annotated (TCA)*, Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of the trust. Funds of trust members are held and invested in the name of the trust for the benefit of each member. Each member's funds are restricted for the payment of retirement benefits of that member's employees. Trust funds are not subject to the claims of general creditors of the School.

The trust is authorized to make investments as directed by the TCRS Board of Trustees. The School may not impose any restrictions on investments placed by the trust on their behalf.

Investment Balances

Assets of the TCRS, including the Stabilization Reserve Trust, are invested in the Tennessee Retiree Group Trust (TRGT). The TRGT is not registered with the Securities and Exchange Commission (SEC) as an investment company. The State of Tennessee has not obtained a credit quality rating for the TRGT from a nationally recognized credit ratings agency. The fair value of the investment positions in the TRGT is determined daily based on the fair value of the pool's underlying portfolio. Furthermore, TCRS had not obtained or provided any legally binding guarantees to support the value of participant shares during the fiscal year. There are no restrictions on the sale or redemption of shares.

Investments are reported at fair value or amortized which approximates fair value. Securities traded on a national exchange are valued at the last reported sales price. Investment income consists of realized and unrealized appreciation (depreciation) in the fair Securities and securities transactions are recorded in the financial statements on a trade-date basis. The fair value of assets of the TRGT held at June 30, 2021, represents the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants. Assets held are categorized for fair value measurement within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset and give the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(10) TCRS STABILIZATION TRUST (continued)

Investment Balances (continued)

Level 1

Unadjusted quoted prices for identical assets or liabilities in active markets that can be accessed at the measurement date.

Level 2

Quoted prices for similar assets or liabilities in active markets; quoted prices for identical or similar assets or liabilities in markets that are not active; assets or liabilities that have a bid-ask spread price in an inactive dealer market, brokered market and principal-to-principal market; and Level 1 assets or liabilities that are adjusted.

Level 3

Valuations derived from valuation techniques in which significant inputs are observable.

Investments using the Net Asset Value (“NAV”) per share have no readily determinable fair value and have been determined using amortized cost which approximates fair value.

Where inputs in the measurement of fair value fall into different levels of the hierarchy, fair value of the instrument in its entirety is categorized based on the lowest level input that is significant to the valuation. This assessment requires professional judgement and as such management of the TRGT developed a fair value committee that worked in conjunction with the plan’s custodian and investment professionals to make these valuations. All assets held were valued individually and aggregated into classes so to be represented in the table below.

Short-term securities generally include investments in money market-type securities reported at cost plus accrued interest.

Equity and equity derivative securities classified in Level 1 are valued using last reported sales prices quoted in active markets that can be accessed at the measurement date. Equity and equity derivative securities classified in Level 2 are securities whose values are derived daily from associated traded securities. Equity securities classified in Level 3 are valued with last trade data having limited trading volume.

US Treasury Bills, Bonds, Notes and Futures classified in Level 1 are valued using last reported sales prices quoted in active markets that can be accessed at the measurement date. Debt and debt derivative securities classified in Level 2 are valued using a bid-ask spread price from multiple independent brokers, dealers or market principals, which are known to be actively involved in the market. Level 3 debt securities are valued using proprietary information, a single pricing source, or other unobservable inputs related to similar assets or liabilities.

Real estate investments classified in Level 3 are valued using the last valuations provided by external investment advisors or independent external appraisers. Generally, all direct real estate investments are appraised by qualified independent appraiser(s) with the professional designation of Member of the Appraisal Institute (“MAT”), or its equivalent, every three years beginning from the acquisition date of the property.

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(10) TCRS STABILIZATION TRUST (continued)

Investment Balances (continued)

The appraisals are performed using generally accepted valuation approaches applicable to the property type. Investments in private mutual funds, traditional private equity funds, strategic lending funds and real estate funds that report using GAAP, the fair value, as well as the unfunded commitments, were determined using the prior quarter's NAV, as reported by the fund managers, plus the current cash flows. These assets were then categorized by investment strategy. In instances where the fund investment reported using non-GAAP standards, the investment was valued using the same method, but was classified in Level 3.

At June 30, 2021, the School had the following investments held by the trust on its behalf:

<u>Investment</u>	<u>Weighted Average Maturity</u>	<u>Maturities</u>	<u>Fair Value</u>
Investments at Fair Value:			
U.S Equity	N/A	N/A	\$ 34,264
Developed market international equity	N/A	N/A	15,474
Emerging market international equity	N/A	N/A	4,421
Private equity and strategic lending	N/A	N/A	22,106
U.S fixed income	N/A	N/A	22,106
Real estate	N/A	N/A	11,053
Short-term securities	N/A	N/A	<u>1,107</u>
			<u>\$ 110,531</u>

<u>Investment by Fair Value Level</u>	<u>Fair Value June 30, 2021</u>	<u>Quoted in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Other Observable Inputs (Level 3)</u>
U.S Equity	\$ 34,264	\$ 34,264	\$ -	\$ -
Developed market international equity	15,474	15,474	-	-
Emerging market international equity	4,421	4,421	-	-
Private equity and strategic lending	22,106	22,106	-	-
U.S fixed income	22,106	-	22,106	-
Real estate	11,053	-	-	11,053
Short-term securities	<u>1,107</u>	<u>1,107</u>	-	-
	<u>\$ 110,531</u>	<u>\$ 77,372</u>	<u>\$ 22,106</u>	<u>\$ 11,053</u>

CHATTANOOGA PREP, INC.
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2022

(10) TCRS STABILIZATION TRUST (continued)

Risks and Uncertainties

The trust's investments include various types of investment funds, which in turn invest in any combination of stock, bonds and other investments exposed to various risks, such as interest rate, credit, and market risk. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported for trust investments.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The School does not have the ability to limit trust investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The School does not have the ability to limit the credit ratings of individual investments made by the trust.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of the county's investment in a single issuer. The School places no limit on the amount the county may invest in one issuer.

Custodial Credit Risk

Custodial credit risk for investments is the risk that, in the event of a failure of the counterparty to a transaction, the county will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Pursuant to the trust agreement, investments are held in the name of the trust for the benefit of the School to pay retirement benefits of the School employees.

For further information concerning the School's investments with the TCRS Stabilization Reserve Trust, audited financial statements of the Tennessee Consolidated Retirement System may be obtained at <https://comptroller.tn.gov/content/dam/cot/sa/advancedsearch/disclaimer/2019/ag18092.pdf>.

(11) RELATED PARTY

Chatt Prep is directly associated with Friends of Chatt Prep (the Foundation). The Foundation raises money to help fund the School's operations. As of June 30, 2022, Chatt Prep had payables due to the Foundation of \$16,667. As of June 30, 2022, Chatt Prep had receivables due from the Foundation for \$4,447.

During the year ended June 30, 2022, Chatt Prep contributed \$419,614 to the Foundation for principal and interest payments on notes payable and for donated capital assets.

As described in Note 8, the Foundation owns the main building, land, and gym in which Chatt Prep operates. The Foundation does not charge the School rent, but the School records contribution revenue and related rent expense totaling for the fair market value of the space provided.

(12) SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 19, 2023, the date which these financial statements were available for issue.

**REQUIRED SUPPLEMENTARY
INFORMATION**

CHATTANOOGA PREP, INC.
SCHEDULE OF PROPORTIONATE SHARE OF THE NET
PENSION LIABILITY (ASSET)
TEACHER RETIREMENT PLAN OF THE TCRS
YEAR ENDED JUNE 30, 2022

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Chattanooga Prep, Inc.'s proportion of the net pension liability (asset)	0.009631%	0.050751%	0.063282%	0.069687%
Chattanooga Prep, Inc.'s proportionate share of the net pension liability (asset)	\$ (4,368)	\$ (28,648)	\$ (35,985)	\$ (75,486)
Chattanooga Prep Inc.'s covered payroll	\$ 84,164	\$ 537,047	\$ 798,563	\$ 1,005,967
Chattanooga Prep, Inc.'s proportionate share of the net pension liability (asset) as a percentage of its covered payroll	-5.19%	-5.33%	-4.51%	-7.50%
Plan fiduciary net position as a percentage of the total pension liability	126.97%	123.07%	116.52%	121.53%

GASB 68 requires a 10-year schedule for this data to be presented starting *with the implementation of GASB 68*. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website for prior years' data, if needed.

CHATTANOOGA PREP, INC.
SCHEDULE OF PROPORTIONATE SHARE OF THE NET
PENSION LIABILITY (ASSET)
TEACHER LEGACY PLAN OF THE TCRS
YEAR ENDED JUNE 30, 2022

	<u>2019</u>	<u>2020</u>	<u>2021</u>
Chattanooga Prep, Inc.'s proportion of the net pension liability (asset)	0.003458%	0.006692%	0.010760%
Chattanooga Prep, Inc.'s proportionate share of the net pension liability (asset)	\$ (35,556)	\$ (51,031)	\$ (464,109)
Chattanooga Prep Inc.'s covered payroll	\$ 115,956	\$ 222,723	\$ 353,164
Chattanooga Prep, Inc.'s proportionate share of the net pension liability (asset) as a percentage of its covered payroll	-30.66%	-22.91%	-131.41%
Plan fiduciary net position as a percentage of the total pension liability	104.28%	103.09%	116.13%

GASB 68 requires a 10-year schedule for this data to be presented starting *with the implementation of GASB 68*. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website for prior years' data, if needed.

CHATTANOOGA PREP, INC.
SCHEDULE OF CONTRIBUTIONS
TEACHER RETIREMENT PLAN OF THE TCRS
YEAR ENDED JUNE 30, 2022

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Contractually required	\$ 10,419	\$ 16,211	\$ 22,926	\$ 25,280
Contributions in relation to the contractually required contribution	<u>10,419</u>	<u>16,211</u>	<u>22,926</u>	<u>25,280</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Chattanooga Prep, Inc's covered payroll	\$ 537,047	\$ 798,563	\$ 1,118,582	\$ 1,257,728
Contributions as a percentage of Chattanooga Prep, Inc.'s covered payroll	1.94%	2.03%	2.05%	2.01%

GASB 68 requires a 10-year schedule for this data to be presented starting *with the implementation of GASB 68*. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website for prior years' data, if needed.

Changes of assumptions. In 2021, the following assumptions were changed: decreased inflation rate from 2.50 percent to 2.25 percent; decreased the investment rate of return from 7.25 percent to 6.75 percent; decreased the cost-of-living adjustment from 2.25 percent to 2.125 percent; and modified mortality assumptions. In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost-of-living adjustment from 2.50 percent to 2.25 percent; decreased salary growth graded ranges from an average of 4.25 percent to an average of 4.00 percent; and modified mortality assumptions.

In FY 2020, the School Department placed the actuarially determined contribution rate (4%) of covered payroll into the pension plan and placed 1.97% of covered payroll into the Pension Stabilization Reserve Trust.

In FY 2021, the School Department placed the actuarially determined contribution rate (4%) of covered payroll into the pension plan and placed 1.98% of covered payroll into the Pension Stabilization Reserve Trust.

In FY 2022, the School Department placed the actuarially determined contribution rate (4%) of covered payroll into the pension plan and placed 1.99% of covered payroll into the Pension Stabilization Reserve Trust.

CHATTANOOGA PREP, INC.
SCHEDULE OF CONTRIBUTIONS
TEACHER LEGACY PLAN OF THE TCRS
YEAR ENDED JUNE 30, 2022

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Contractually required	\$ 12,129	\$ 23,676	\$ 35,862	\$ 60,842
Contributions in relation to the contractually required contribution	<u>12,129</u>	<u>23,676</u>	<u>35,862</u>	<u>60,842</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Chattanooga Prep, Inc.'s covered payroll	\$ 115,956	\$ 222,723	\$ 349,189	\$ 639,363
Contributions as a percentage of Chattanooga Prep, Inc.'s covered payroll	10.46%	10.63%	10.27%	9.52%

GASB 68 requires a 10-year schedule for this data to be presented starting *with the implementation of GASB 68*. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website for prior years' data, if needed.

Changes of assumptions. In 2021, the following assumptions were changed: decreased inflation rate from 2.50 percent to 2.25 percent; decreased the investment rate of return from 7.25 percent to 6.75 percent; decreased the cost-of-living adjustment from 2.25 percent to 2.125 percent; and modified mortality assumptions. In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost-of-living adjustment from 2.50 percent to 2.25 percent; decreased salary growth ranges from an average of 4.25 percent to an average of 4.00 percent; and modified mortality assumptions.

CHATTANOOGA PREP, INC.
SCHEDULE OF CONTRIBUTIONS
BASED ON PARTICIPATION IN THE PUBLIC EMPLOYEE PENSION
PLAN OF THE TCRS - NON-TEACHER LEGACY PLAN
YEAR ENDED JUNE 30, 2022

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Actuarially determined contribution	\$ 12,524	\$ 27,560	\$ 17,453	\$ 9,387	\$ 9,575
Contributions in relation to the actuarially determined contribution	<u>12,524</u>	<u>27,560</u>	<u>17,453</u>	<u>9,387</u>	<u>9,575</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Chattanooga Prep, Inc.'s covered payroll	\$ 83,738	\$ 187,865	\$ 123,727	\$ 63,860	\$ 65,138
Contributions as a percentage of Chattanooga Prep, Inc.'s covered payroll	14.96%	14.67%	14.11%	14.70%	14.70%

GASB 68 requires a 10-year schedule for this data to be presented starting *with the implementation of GASB 68*. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website for prior years' data, if needed.

Notes to Schedule:

Valuation Date: Actuarially determined contribution rates for fiscal year 2022 were calculated based on the June 30, 2020 actuarial valuation.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal
Amortized method	Level dollar, closed (not to exceed 20 years)
Remaining amortization period	Varies by year
Asset valuation	10-year smoothed with a 20 percent corridor to market value
Inflation	2.50 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	7.25 percent, net of investment expense, including inflation
Retirement age	Pattern of retirement determined by experience study
Mortality	Customized table based on actual experience including an adjustment for some anticipated improvement.
Cost of living adjustments	2.25 percent

Changes of assumptions. In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost-of-living adjustment from 2.50 percent to 2.25 percent; decreased salary growth graded ranges from an average of 4.25 percent to an average of 4.00 percent; and modified mortality assumptions.

CHATTANOOGA PREP, INC.
SCHEDULE OF CONTRIBUTIONS
BASED ON PARTICIPATION IN THE PUBLIC EMPLOYEE PENSION
PLAN OF THE TCRS - NON-TEACHER HYBRID PLAN
YEAR ENDED JUNE 30, 2022

	2018	2019	2020	2021	2022
Actuarially determined contribution	\$ 572	\$ 6,058	\$ 4,682	\$ 9,972	\$ 10,974
Contributions in relation to the actuarially determined contribution	<u>1,409</u>	<u>6,058</u>	<u>4,682</u>	<u>9,972</u>	<u>10,974</u>
Contribution deficiency (excess)	<u>\$ (837)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Chattanooga Prep, Inc.'s covered payroll	\$ 35,019	\$ 343,545	\$ 236,466	\$ 498,731	\$ 537,943
Contributions as a percentage of Chattanooga Prep Inc.'s covered payroll	4.02%	1.76%	1.98%	2.00%	2.04%

GASB 68 requires a 10-year schedule for this data to be presented starting *with the implementation of GASB 68*. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website for prior years' date, if needed.

Notes to Schedule:

Valuation Date: Actuarially determined contribution rates for fiscal year 2022 were calculated based on the June 30, 2020 actuarial valuation.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal
Amortized method	Level dollar, closed (not to exceed 20 years)
Remaining amortization period	Varies by year
Asset valuation	10-year smoothed with a 20 percent corridor to market value
Inflation	2.50 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	7.25 percent, net of investment expense, including inflation
Retirement age	Pattern of retirement determined by experience study
Mortality	Customized table based on actual experience including an adjustment for some anticipated improvement.
Cost of living adjustments	2.25 percent

Changes of assumptions. In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost-of-living adjustment from 2.50 percent to 2.25 percent; and decreased salary growth graded ranges from an average of 4.25 percent to an average of 4.00 percent.

In FY 2021, the School Department placed the actuarially determined contribution rate (4%) of covered payroll into the pension plan and placed 2.00% of covered payroll into the Pension Stabilization Reserve Trust.

In FY 2022, the School Department placed the actuarially determined contribution rate (4%) of covered payroll into the pension plan and placed 1.96% of covered payroll into the Pension Stabilization Reserve Trust.

CHATTANOOGA PREP, INC.
SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND
RELATED RATIOS BASED ON PARTICIPATION IN THE PUBLIC
EMPLOYEE PENSION PLAN OF THE TCRS
NON-TEACHER LEGACY PLAN
YEAR ENDED JUNE 30, 2022

	<u>2019</u>	<u>2020</u>	<u>2021</u>
Total pension liability			
Service cost	\$ 14,923	\$ (2,757)	\$ 4,700
Interest	74,865	(15,205)	27,019
Changes in benefit terms	-	-	-
Difference between actual & expected experience	8,501	(1,105)	(5,299)
Change of assumptions	-	-	25,000
Benefit payments, including refunds of employee contributions	<u>(50,628)</u>	<u>10,410</u>	<u>(18,549)</u>
Net change in total pension liability	47,661	(8,657)	32,871
Total pension liability - beginning	<u>455,991</u>	<u>503,652</u>	<u>494,995</u>
Total pension liability - ending (a)	<u><u>503,652</u></u>	<u><u>494,995</u></u>	<u><u>527,866</u></u>
Plan fiduciary net position			
Contributions - employer	27,556	(5,412)	8,926
Contributions - employee	-	-	4
Net investment income	75,504	(10,274)	93,442
Benefit payments, including refunds of employee contributions	(50,628)	10,410	(18,549)
Administrative expense	(357)	65	(95)
Other	-	-	-
Net change in plan fiduciary net position	<u>52,075</u>	<u>(5,211)</u>	<u>83,728</u>
Plan fiduciary net position- beginning	<u>448,434</u>	<u>500,509</u>	<u>495,298</u>
Plan fiduciary net position - ending (b)	<u><u>500,509</u></u>	<u><u>495,298</u></u>	<u><u>579,026</u></u>
Net pension liability (asset) - ending (a)-(b)	<u><u>\$ 3,143</u></u>	<u><u>\$ (303)</u></u>	<u><u>\$ (51,160)</u></u>

CHATTANOOGA PREP, INC.
SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND
RELATED RATIOS BASED ON PARTICIPATION IN THE PUBLIC
EMPLOYEE PENSION PLAN OF THE TCRS
NON-TEACHER LEGACY PLAN
YEAR ENDED JUNE 30, 2022

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Plan fiduciary net position as a percentage of total pension liability	98.34%	98.82%	97.31%	109.92%
Covered payroll	83,738	187,865	123,727	58,680
Net pension liability (asset) as a percentage of covered payroll	9.02%	6.99%	16.49%	-69.35%

Notes to Schedule:

Changes of assumptions: In 2021, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, and mortality movements. In 2017, amounts reported as changes in assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, salary growth and mortality improvements.

GASB 68 requires a 10-year schedule for this data to be presented starting *with the implementation of GASB 68*. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website for prior years' data, if needed.

CHATTANOOGA PREP, INC.
SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND
RELATED RATIOS BASED ON PARTICIPATION IN THE PUBLIC
EMPLOYEE PENSION PLAN OF THE TCERS
NON-TEACHER HYBRID PLAN
YEAR ENDED JUNE 30, 2022

	<u>2019</u>	<u>2020</u>	<u>2021</u>
Total pension liability			
Service cost	\$ 6,999	\$ (7,246)	\$ 28,061
Interest	1,281	(1,676)	7,403
Changes in benefit terms	-	-	-
Difference between actual & expected experience	2,904	(3,050)	(325)
Change of assumptions	-	-	9,146
Benefit payments, including refunds of employee contributions	<u>(341)</u>	<u>391</u>	<u>(1,331)</u>
Net change in total pension liability	10,843	(11,581)	42,954
Total pension liability - beginning	<u>3,842</u>	<u>14,685</u>	<u>3,104</u>
Total pension liability - ending (a)	<u><u>14,685</u></u>	<u><u>3,104</u></u>	<u><u>46,058</u></u>
Plan fiduciary net position			
Contributions - employer	2,265	(3,083)	10,063
Contributions - employee	7,280	(7,776)	25,076
Net investment income	1,432	(1,171)	25,001
Benefit payments, including refunds of employee contributions	(341)	391	(1,331)
Administrative expense	(405)	391	(1,160)
Other	<u>-</u>	<u>-</u>	<u>-</u>
Net change in plan fiduciary net position	10,231	(11,248)	57,649
Plan fiduciary net position- beginning	<u>5,257</u>	<u>15,488</u>	<u>4,240</u>
Plan fiduciary net position - ending (b)	<u><u>15,488</u></u>	<u><u>4,240</u></u>	<u><u>61,889</u></u>
Net pension liability (asset) - ending (a)-(b)	<u><u>\$ (803)</u></u>	<u><u>\$ (1,136)</u></u>	<u><u>\$ (15,831)</u></u>

CHATTANOOGA PREP, INC.
SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND
RELATED RATIOS BASED ON PARTICIPATION IN THE PUBLIC
EMPLOYEE PENSION PLAN OF THE TCRS
NON-TEACHER HYBRID PLAN
YEAR ENDED JUNE 30, 2022

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Plan fiduciary net position as a percentage of total pension liability	136.82%	115.59%	107.85%	117.47%
Covered payroll	35,019	343,545	236,466	513,330
Net pension liability (asset) as a percentae of covered payroll	-4.04%	-2.33%	-1.41%	1.96%

Notes to Schedule:

Changes of assumptions: In 2021, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, and mortality improvements. In 2017, amounts reported as changes in assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, salary growth and mortality improvements.

GASB 68 requires a 10-year schedule for this data to be presented starting *with the implementation of GASB 68*. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website for prior years' data, if needed.

SUPPLEMENTARY INFORMATION

CHATTANOOGA PREP, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED JUNE 30, 2022

<u>Program</u>	<u>Assistance Listing Number</u>	<u>Contract Number</u>	<u>Receivable Balance 06/30/21</u>	<u>Cash Receipts</u>	<u>Expenditures</u>	<u>Receivable Balance 06/30/22</u>
<u>FEDERAL FINANCIAL ASSISTANCE</u>						
U.S. Department of Education						
Passed through the Hamilton County Department of Education						
21st Century Community Learning Centers	84.287	N/A	\$ 47,181	\$ 107,611	\$ 93,796	\$ 33,366
COVID-19 Education Stabilization Fund II	84.425D	N/A	-	284,044	293,265	9,221
COVID-19 Education Stabilization Fund III	84.425D	N/A	-	525,658	625,679	100,021
Title I	84.010	N/A	7,375	80,645	73,270	-
Title IV	84.242A	N/A	-	7,541	7,541	-
			<u>54,556</u>	<u>1,005,499</u>	<u>1,093,551</u>	<u>142,608</u>
Passed through the Hamilton County Department of Education						
Governor's Emergency Education Relief						
COVID-19 Learning Loss Mitigation Fund	84.425C	N/A	<u>18,136</u>	<u>18,136</u>	-	-
Passed through the Tennessee Department of Education						
Governor's Emergency Education Relief						
COVID-19 Charter Schools Support Grant	84.425C	N/A	-	40,676	40,676	-
Passed through the Tennessee Department of Education						
Charter School Facilities Grant						
	84.282D	N/A	-	-	500,000	500,000
			<u>72,692</u>	<u>1,064,311</u>	<u>1,634,227</u>	<u>642,608</u>
U.S. Department of Agriculture						
Passed through the State of Tennessee						
EBT Administrative Costs Grant	10.649	N/A	-	614	614	-
Child Nutrition Cluster						
Passed through the State of Tennessee						
School Breakfast Program (SBP)						
	10.553	N/A	3,244	39,892	39,445	2,797
National School Lunch Program (NSLP)						
	10.555	N/A	7,192	168,634	195,239	33,797
NSLP - Supply Chain Assistance Grant						
	10.555	N/A	-	10,854	10,854	-
COVID-19 NSLP - School Programs Emergency						
Operational Costs Reimbursement Program Grant	10.555	N/A	-	9,287	9,287	-
			<u>10,436</u>	<u>228,667</u>	<u>254,825</u>	<u>36,594</u>
			<u>10,436</u>	<u>229,281</u>	<u>255,439</u>	<u>36,594</u>
TOTAL FEDERAL AWARDS			<u>\$ 83,128</u>	<u>\$ 1,293,592</u>	<u>\$ 1,889,666</u>	<u>\$ 679,202</u>
<u>STATE FINANCIAL ASSISTANCE</u>						
Passed through the Hamilton County						
Department of Education						
BEP						
		N/A	\$ 152,420	\$ 2,785,927	\$ 2,717,327	\$ 83,820
IDEA						
		N/A	-	56,595	75,459	18,864
			<u>152,420</u>	<u>2,842,522</u>	<u>2,792,786</u>	<u>102,684</u>
Passed through the Tennessee						
Department of Education						
BEP						
		N/A	<u>5,200</u>	<u>73,000</u>	<u>73,000</u>	<u>5,200</u>
TOTAL STATE AWARDS			<u>\$ 157,620</u>	<u>\$ 2,915,522</u>	<u>\$ 2,865,786</u>	<u>\$ 107,884</u>
TOTAL FEDERAL AND STATE AWARDS			<u>\$ 240,748</u>	<u>\$ 4,209,114</u>	<u>\$ 4,755,452</u>	<u>\$ 787,086</u>

CHATTANOOGA PREP, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL
AND STATE AWARDS
JUNE 30, 2022

(1) BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal and State Awards includes the federal and state grants of Chattanooga Prep, Inc. (the School) for the year ended June 30, 2022. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance). Because the schedule of expenditures of federal awards presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the School.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule of Expenditures of Federal and State Awards are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement.

The School has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

**To the Board of Directors of
Chattanooga Prep, Inc.**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Chattanooga Prep, Inc. (the School), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated January 19, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

2215 Olan Mills Drive	jhmcpa.com	37421	423 756 0052 t
Chattanooga, Tennessee	51		423 267 5945 f

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Johnson, Nicky & Meucham, P.C.

Chattanooga, Tennessee
January 19, 2023



**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM
GUIDANCE**

**To the Board of Directors of
Chattanooga Prep, Inc.**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Chattanooga Prep, Inc.’s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Chattanooga Prep, Inc.’s major federal programs for the year ended June 30, 2022. Chattanooga Prep, Inc.’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, Chattanooga Prep, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Chattanooga Prep, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Chattanooga Prep, Inc.’s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Chattanooga Prep, Inc.’s federal programs.

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Chattanooga, Tennessee	53		423 267 5945 f

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Chattanooga Prep, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Chattanooga Prep, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Chattanooga Prep, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Chattanooga Prep, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Chattanooga Prep, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control

over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Johnson, Wickey & Meucham, P.C.

Chattanooga, TN
January 19, 2023

CHATTANOOGA PREP, INC.
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED JUNE 30, 2022

A. SUMMARY OF AUDIT RESULTS

1. The independent auditors' report expresses an unmodified opinion on whether the financial statements of Chatt Prep, Inc. were prepared in accordance with GAAP.
2. No material weaknesses were reported during the audit of the financial statements.
3. No instances of noncompliance material to the financial statements of Chatt Prep, Inc. were disclosed by the audit.
4. No significant deficiencies were reported and no material weaknesses were identified during the audit of the major federal award program.
5. The auditors' report on the major federal awards program for Chatt Prep, Inc. expresses an unmodified opinion.
6. Audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a) are reported in this schedule.
7. The programs tested as major programs was: U.S. Department of Education - Education Stabilization Fund– CFDA 84.425
8. The threshold for distinguishing Type A and B programs was \$750,000.
9. Chattanooga Prep, Inc. was not determined to be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

Current Year Finding

None

Prior Year Finding

None

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAMS AUDIT

Current Year Finding

None

Prior Year Finding

None

**CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS**

Chattanooga, Tennessee

**FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

Year Ended June 30, 2022

JOHNSON, HICKEY & MURCHISON, P.C.
Certified Public Accountants
Chattanooga, Tennessee

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INTRODUCTORY SECTION

**CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
ROSTER OF BOARD MEMBERS
JUNE 30, 2022**

BOARD MEMBERS

Ted Alling	Chair
Kelly Alling	Vice Chair
David Caines	Treasurer
Edna Varner	Secretary
Ashley Atkins	Board Member
Wonjen Bagley	Board Member
Moise Baptiste	Board Member
David Bhattacharya	Board Member
Ward Davenport	Board Member
Shewanee Howard-Baptiste	Board Member
Natalie Jackson	Board Member
Joe Martin	Board Member
Daniel Pack	Board Member
David Rice	Board Member
Amando Rodriguez	Board Member
Aaron Webb	Board Member
Sue Anne Wells	Board Member

FINANCIAL SECTION



INDEPENDENT AUDITORS' REPORT

**To the Board of Directors of
Chattanooga Prep, Inc.
Chattanooga, TN**

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying balance sheet – regulatory basis of Chattanooga Prep, Inc. Internal School Funds, as of June 30, 2022, and the related statement of revenues, expenditures, and changes in fund balances – regulatory basis for the year then ended, and the related notes to the financial statements, which collectively comprise Chattanooga Prep, Inc. Internal School Funds’ basic financial statements, as listed in the table of contents.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balances of Chattanooga Prep, Inc. Internal School Funds as of June 30, 2022, and the related revenue, expenditures, and changes in fund balances for the year then ended, in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* described in Note 1.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” section of our report, the accompanying financial statements referred to in the first paragraph, do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Chattanooga Prep, Inc. Internal School Funds as of June 30, 2022, or changes in financial position for the year then ended.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors’ Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Chattanooga Prep, Inc. Internal School Funds, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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	Chattanooga, Tennessee	5		423 267 5945 f

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by Chattanooga Prep, Inc. Internal School Funds on the basis of the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of Tennessee. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* as described in Note 1. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Chattanooga Prep, Inc. Internal School Funds' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Chattanooga Prep, Inc. Internal School Funds' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements – regulatory basis that collectively comprise Chattanooga Prep, Inc. Internal School Funds’ basic financial statements. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements – regulatory basis of the school. As described in Note 1 of the financial statements, the supplementary information, as listed in the table of contents, is prepared by Chattanooga Prep, Inc. Internal School Funds on the basis of the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements – regulatory basis. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements – regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements – regulatory basis or to the basic financial statements – regulatory basis themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the basic financial statements – regulatory basis as a whole.

Other Information

Management is responsible for the other information included in the annual financial report. The other information comprises the roster of board members but does not include the basic financial statements – regulatory basis and our auditors’ report thereon. Our opinions on the basic financial statements – regulatory basis do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements – regulatory basis, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements – regulatory basis, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 19, 2023, on our consideration of Chattanooga Prep, Inc. Internal School Funds’ internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Chattanooga Prep, Inc. Internal School Funds’ internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Chattanooga Prep, Inc. Internal School Funds’ internal control over financial reporting and compliance.

Johnson, Niskey & Meucham, P.C.

Chattanooga, Tennessee
January 19, 2023

CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
BALANCE SHEET - REGULATORY BASIS
JUNE 30, 2022

	<u>ASSETS</u>		<u>FUND BALANCES</u>		
	<u>Cash in Bank</u>	<u>Total Assets</u>	<u>Assigned</u>	<u>Restricted</u>	<u>Total Fund Balances</u>
RESTRICTED FUNDS					
Athletic accounts					
Athletic - general	\$ 10,429	\$ 10,429	\$ 3,084	\$ 7,345	\$ 10,429
Baseball	5,000	5,000	-	5,000	5,000
Basketball	2,547	2,547	2,547	-	2,547
Football	5,660	5,660	2,549	3,111	5,660
Wrestling	1,942	1,942	1,942	-	1,942
Class accounts					
Class of 2025	9,530	9,530	6,465	3,065	9,530
Club accounts					
Glee club	19,038	19,038	7,500	11,538	19,038
Chess club	1,953	1,953	1,953	-	1,953
Coding	610	610	-	610	610
Robotics	5,380	5,380	5,380	-	5,380
Other accounts					
Hospitality fund	105	105	105	-	105
Clothing fund	720	720	720	-	720
Technology fee	366	366	366	-	366
Field trips	294	294	294	-	294
TOTALS	<u>\$ 63,574</u>	<u>\$ 63,574</u>	<u>\$ 32,905</u>	<u>\$ 30,669</u>	<u>\$ 63,574</u>

(The accompanying notes are an integral part of these statements.)

CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - REGULATORY BASIS
FOR THE YEAR ENDED JUNE 30, 2022

	Fund			Interfund Transfers		Fund
	Balance	Revenues	Expenditures	Interfund Transfers		Balances
	7/1/2021			In	Out	6/30/2022
RESTRICTED FUNDS						
Athletic accounts						
Athletic - general	\$ 790	\$ 88,723	\$ 79,084	\$ -	\$ -	\$ 10,429
Baseball	-	5,000	-	-	-	5,000
Basketball	2,069	27,370	26,892	-	-	2,547
Football	191	11,392	5,923	-	-	5,660
Soccer	1,240	834	2,074	-	-	-
Wrestling	1,942	-	-	-	-	1,942
Track	-	1,874	1,874	-	-	-
Class accounts						
Class of 2025	6,048	7,395	3,913	-	-	9,530
Club accounts						
Glee club	7,500	13,000	1,462	-	-	19,038
Chess club	9,084	-	7,131	-	-	1,953
Coding	-	1,000	390	-	-	610
Robotics	5,844	-	464	-	-	5,380
Music fund	-	10,000	10,000	-	-	-
Other accounts						
Hospitality fund	508	500	903	-	-	105
Book fund	1,143	-	1,143	-	-	-
Clothing fund	3,062	4,500	6,842	-	-	720
Technology fee	4,503	15,810	19,947	-	-	366
Field trips	-	13,656	13,362	-	-	294
TOTALS	<u>\$ 43,924</u>	<u>\$ 201,054</u>	<u>\$ 181,404</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 63,574</u>

(The accompanying notes are an integral part of these statements.)

CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Background

Section 49-2-110, Tennessee Code Annotated, provided for internal school funds, establishes responsibility for those funds, and requires schools to adopt and follow a uniform accounting manual.

Financial Reporting Entity

This report includes only the internal school funds of Chattanooga Prep, Inc. (the School). Internal school funds consist of financial resources accounted for at the School.

Internal School Funds

Internal school funds reported in the accompanying financial statements include donations and grants made to the School, fees collected by the School, and funds raised through student internal school funds.

Student Internal School Funds

Student internal school funds include all money received from any source for school-sponsored student activities or school-sponsored events held at or in connection with a school, and specifically include, but are not limited to funds:

- Derived from a school-sponsored academic, art, athletic, or social event involving students;
- Raised by school-sponsored clubs involving students;
- Raised by school-sponsored fundraisers involving students who are under the supervision of a school employee;
- Received from a commission for the direct sale of items to students pursuant to a cooperative agreement between the school and an outside organization;
- Raised from fees charged to students;
- Obtained from interest from any account that contains student internal school funds;
- Obtained from any related school-sponsored activity that involves the use of school personnel, students, and property during the school day.

Other Comprehensive Basis of Accounting (OCBOA)

The accounting and financial reporting requirements for internal school funds are set forth in the *Tennessee Internal School Uniform Accounting Policy Manual*, issued by the Tennessee Department of Education. The requirements established in the *Tennessee Internal School Uniform Accounting Policy Manual* differ from generally accepted accounting principles primarily in the presentation of the financial statements and restricted fund revenue and expenditure accounting and reporting. The following is a summary of the basic requirements of this other comprehensive basis of accounting.

The financial statements consist of balance sheets and statements of revenues, expenditures, and changes in fund balances.

The School financial statements present the detailed fund activity in the School and are included after the notes to the financial statements.

CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Other Comprehensive Basis of Accounting (OCBOA) (continued)

Revenues are classified by source and expenditures are classified by either function or object for the general fund but not the restricted fund. Revenues and expenditures of the restricted fund are recorded based on the specific group or activity which will benefit or expend the funds. The activity in the restricted “accounts” is presented as total revenues and transfers in and total expenditures and transfers out for each account. A corresponding “fund balance” is presented for each account. Although the restricted fund is a single fund, each account within the fund must present its portion of the restricted fund balance. Transfers reported on the financial statements represent authorized movement of funds between restricted accounts as well as between the general fund and restricted fund.

Measurement Focus and Basis of Accounting

The accompanying financial statements are reported using the current financial resources measurement focus. Accordingly, only current assets and current liabilities are included on the balance sheets and the fund balances report only spendable resources. Internal school funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. Management policies define available as collectible within sixty days after the fiscal year end. Expenditures are generally recognized when the related fund liability is incurred, if measurable.

Fund Structure

The accounts of the School are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which are comprised of the fund’s assets, liabilities, fund equity, revenues, and expenditures. The funds are grouped in the accompanying financial statements as follows:

General Fund

The general fund is used to account for all money to be used for the general operation of the School or for the welfare of the student body. Revenues and expenditures in this fund are not restricted to any specific group or activity. The School did not have activity in its general fund for the year ended June 30, 2022.

Restricted Fund

The restricted fund is used to account for money that is restricted for the use of a specific segment of the school population or legally restricted for a purpose and not intended to benefit the general school population.

Fund Balances

Nonspendable:

Fund balances reported as nonspendable in the accompanying financial statements represent amounts for inventory in the general fund, if any.

Restricted:

Fund balances reported as restricted are the result of externally imposed restrictions placed upon certain resources accounted for in the restricted funds. This includes scholarship and grant funds. When both restricted and unrestricted resources are available for use, it is the School’s policy to use the restricted resources first, then unrestricted resources as they are needed.

CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fund Balances (Continued)

Assigned:

Amounts that are constrained by the School's intent to be used for specific purposes are reflected as assigned in the accompanying financial statements. This includes accounts reported in the restricted fund, except for those that account for externally restricted resources as described above. Board of Education allocation amounts not spent by the end of the fiscal year are reflected as assigned in the general fund because the Board's intent is for those resources to be expended for instruction, administration, and/or operations and maintenance.

The Board of Education is authorized to assign amounts for specific purposes with respect to the amounts they allocate to the individual schools. The principal is the official authorized to assign all other amounts to a specific purpose. Authorization is established by the *Tennessee Internal School Uniform Accounting Policy Manual*.

Unassigned:

In accordance with generally accepted accounting principles, the general fund is the only fund that reports amounts for unassigned fund balance. This classification represents fund balance that is not restricted and has not been assigned to specific purposes within the general fund.

When both assigned and unassigned resources are available for use, it is the School's policy to use the assigned resources first, then unassigned resources as they are needed.

Use of Estimates

The preparation of financial statements in conformity with the *Tennessee Internal School Uniform Accounting Policy Manual* requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

(2) DEPOSITS

Legal Provisions

All deposits with financial institutions in excess of FDIC limits are required to be secured by one of two methods. Excess funds can be deposited with a financial institution(s) that participates in the State of Tennessee Bank Collateral Pool administered by the state treasurer. For deposits with financial institutions that do not participate in the bank collateral pool, state statutes require that all deposits be collateralized with collateral whose market value is equal to 105 percent of the uninsured amount of the deposits.

Cash Deposits

Cash in bank represents funds on deposit in various depositories.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the School's deposits may not be returned to it. None of the School's deposits were exposed to custodial credit risk because all balances were entirely insured by the FDIC or through the Bank Collateral Pool with the State of Tennessee.

CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2022

(3) SUPPLEMENTARY INFORMATION

All information contained in the section of this report under the table of contents heading of Supplementary Information was subjected to the same audit standards as the financial statements and was prepared in conformity with the accounting practices prescribed by the *Tennessee Internal School Uniform Policy Manual*, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States of America.

(4) SUBSEQUENT EVENTS

Subsequent events have been evaluated through January 19, 2023, the date which the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

**CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
SCHEDULE OF INTERFUND AND INTERACCOUNT TRANSFERS
YEAR ENDED JUNE 30, 2022**

Chattanooga Prep, Inc. Internal School Funds had no transfers during the year ended June 30, 2022.

CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
SCHEDULE OF FIDELITY BOND COVERAGE
YEAR ENDED JUNE 30, 2022

Company:	Selective Insurance Company of South Carolina
Type of coverage:	Employee fidelity bond
Amounts:	\$100,000 each and every loss \$500 deductible, each occurrence
Period covered:	6/19/2021- 6/19/2022 6/19/2022- 6/19/2023
Positions covered:	All member employees, school directors, treasurers, bookkeepers and finance directors

**CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
SCHEDULE OF SALARY SUPPLEMENTS
YEAR ENDED JUNE 30, 2022**

Chattanooga Prep, Inc. Internal School Funds paid no salary supplements for the school year ended June 30, 2022.

**CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED JUNE 30, 2022**

Chattanooga Prep, Inc. Internal School Funds received no federal or state awards for the year ended June 30, 2022.

**INTERNAL CONTROL
AND
COMPLIANCE SECTION**



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

**To the Board of Directors of
Chattanooga Prep, Inc.
Chattanooga, TN**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements – regulatory basis of Chattanooga Prep, Inc. Internal School Funds as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise Chattanooga Prep, Inc. Internal School Funds’ basic financial statements – regulatory basis and have issued our report thereon dated January 19, 2023. The report on Chattanooga Prep, Inc. Internal School Funds was adverse in relation to conformity with accounting principles generally accepted in the United States of America and unmodified in relation to the financial statements prepared in conformity with the accounting practices prescribed by the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States of America.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Chattanooga Prep, Inc. Internal School Funds’ internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Chattanooga Prep, Inc. Internal School Funds’ internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Chattanooga, Tennessee	20		423 267 5945 f

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Chattanooga Prep, Inc. Internal School Funds' financial statements – regulatory basis are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Johnson, Wickey & Meucham, P.C.

Chattanooga, Tennessee
January 19, 2023

**CHATTANOOGA PREP, INC.
INTERNAL SCHOOL FUNDS
SCHEDULE OF FINDINGS AND RESPONSES
JUNE 30, 2022**

Current Year Findings

None

Prior Year Findings

None

Chattanooga Prep, Inc.

Statement of Financial Position

As of December 31, 2022

	10/31/2022	11/30/2022	12/31/2022
Assets			
Current Assets			
Cash and Cash Equivalents			
Petty Cash	\$1,792.81	\$1,742.81	\$1,242.81
Cash - Checking	\$1,395,690.83	\$1,473,278.00	\$1,829,728.52
Cash - Nutrition	\$53,402.76	\$23,902.97	\$73,122.19
Total Cash and Cash Equivalents	\$1,450,886.40	\$1,498,923.78	\$1,904,093.52
Accounts Receivable			
BEP Receivable	\$5,200.00	\$5,200.00	\$5,200.00
Other Accounts Receivable	\$44,164.50	\$89,214.38	\$66,682.93
Grants Receivable	\$77,209.19	\$96,749.04	\$127,474.64
Total Accounts Receivable	\$126,573.69	\$191,163.42	\$199,357.57
Other Current Assets			
Due From Friends of Chatt Prep	\$5,590.13	\$11,332.89	\$0.00
Due From Knox Prep	\$1,445.86	\$1,445.86	\$2,130.59
Prepaid Insurance	\$4,548.51	\$3,989.85	\$3,431.19
Prepaid Expenses-Other	\$72,835.56	\$64,329.26	\$55,927.13
Total Other Current Assets	\$84,420.06	\$81,097.86	\$61,488.91
Promises to Give			
Promises to Give - Current	\$247,118.70	\$247,118.70	\$247,118.70
Promises to Give - LT	\$500,000.00	\$500,000.00	\$500,000.00
Net Present Value - LT PTG	(\$118,251.70)	(\$118,251.70)	(\$118,251.70)
Total Promises to Give	\$628,867.00	\$628,867.00	\$628,867.00
Total Current Assets	\$2,290,747.15	\$2,400,052.06	\$2,793,807.00
Fixed Assets			
Building & Improvements			
Lease Bldg Improvements	\$37,892.00	\$37,892.00	\$37,892.00
Construction In Progress	\$0.00	\$3,200.00	\$3,200.00
Total Building & Improvements	\$37,892.00	\$41,092.00	\$41,092.00
Furniture & Fixtures			
Instructional Furniture & Fixtures	\$170,001.02	\$176,100.30	\$176,100.30
Total Furniture & Fixtures	\$170,001.02	\$176,100.30	\$176,100.30
Equipment			
Instructional Equipment	\$311,980.02	\$311,980.02	\$311,980.02
Admin Equipment	\$74,027.78	\$74,027.78	\$74,027.78
Total Equipment	\$386,007.80	\$386,007.80	\$386,007.80
Transportation			
Vehicles	\$39,362.25	\$39,362.25	\$39,362.25

EXHIBIT

1.B

Chattanooga Prep, Inc.

Statement of Financial Position

As of December 31, 2022

	<u>10/31/2022</u>	<u>11/30/2022</u>	<u>12/31/2022</u>
Total Transportation	\$39,362.25	\$39,362.25	\$39,362.25
Accumulated Depreciation			
Accumulated Depreciation	(\$338,444.92)	(\$347,832.63)	(\$357,220.08)
Total Accumulated Depreciation	(\$338,444.92)	(\$347,832.63)	(\$357,220.08)
Total Fixed Assets	\$294,818.15	\$294,729.72	\$285,342.27
Other Assets			
Deferred Outflows-TCRS			
Deferred Outflows-TCRS	\$267,020.92	\$267,020.92	\$267,020.92
Net Pension Asset-TCRS	\$606,586.09	\$606,586.09	\$606,586.09
TCRS Stabilization Reserve Trust	\$110,530.05	\$110,530.05	\$110,530.05
Total Deferred Outflows-TCRS	\$984,137.06	\$984,137.06	\$984,137.06
Total Other Assets	\$984,137.06	\$984,137.06	\$984,137.06
Total Assets	\$3,569,702.36	\$3,678,918.84	\$4,063,286.33
Liabilities and Net Assets			
Liabilities			
Accounts Payable			
Accounts Payable	\$98,768.95	\$158,778.14	\$168,278.56
Total Accounts Payable	\$98,768.95	\$158,778.14	\$168,278.56
Current Liabilities			
Comdata Purchase Cards	\$1,619.94	(\$1,279.33)	\$983.50
Due To Friends of Chatt Prep	\$12,183.89	\$12,183.89	\$16,667.00
Accrued Payroll Taxes	(\$63.04)	\$916.66	(\$1,531.02)
Total Current Liabilities	\$13,740.79	\$11,821.22	\$16,119.48
Other Current Liabilities			
EE Benefits Payable	\$38,847.26	\$50,289.68	(\$3,220.32)
EE Retirement Payable	\$804.34	\$0.00	\$1,420.06
Net Pension Liability-TCRS	\$448,632.93	\$448,632.93	\$448,632.93
Deferred Inflows-TCRS	\$135,229.47	\$135,229.47	\$135,229.47
Total Other Current Liabilities	\$623,514.00	\$634,152.08	\$582,062.14
Total Liabilities	\$736,023.74	\$804,751.44	\$766,460.18
Net Assets			
Net Assets	\$2,833,678.62	\$2,874,167.40	\$3,296,826.15
Total Net Assets	\$2,833,678.62	\$2,874,167.40	\$3,296,826.15
Total Liabilities and Net Assets	\$3,569,702.36	\$3,678,918.84	\$4,063,286.33

Chattanooga Prep, Inc.
Statement of Financial Position

As of December 31, 2022

	<u>10/31/2022</u>	<u>11/30/2022</u>	<u>12/31/2022</u>
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS	\$3,298,889.94	\$3,298,889.94	\$3,298,889.94
NET SURPLUS/(DEFICIT)	(\$465,211.32)	(\$424,722.54)	(\$2,063.79)
ENDING NET ASSETS	<u>\$2,833,678.62</u>	<u>\$2,874,167.40</u>	<u>\$3,296,826.15</u>

Chatt Prep 1	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26
Enrollment	286	401	539	632	652
Surplus/(Deficit) on Recurring Rev.	\$ (1,590,557)	\$ (399,261)	\$ (320,463)	\$ 439,400	\$ 626,273
Margin	-24.2%	-5.1%	-3.7%	4.5%	6.1%
Student / FTE ratio	6.6x	8.2x	9.3x	11.7x	11.9x

Enrollment Summary

6	72	82	102	102	102
7	77	80	100	100	100
8	70	78	100	98	98
9	67	82	82	104	102
10	-	79	79	79	101
11	-	-	76	76	76
12	-	-	-	73	73
Enrollment Total	286	401	539	632	652

FTE Summary

Lead Teacher	22.0	31.0	39.0	40.0	41.0
SPED, Specials, Supports	9.5	5.0	7.0	8.0	8.0
Principal	1.0	1.0	1.0	1.0	1.0
Operations, Admin, APs	3.0	3.0	4.0	5.0	5.0
Central - Exec	1.0	1.0	1.0	-	-
Central - Academic	1.0	1.0	1.0	-	-
Central - Ops	1.0	1.0	1.0	-	-
Central - Admin	1.0	1.0	1.0	-	-
Central - Finance	1.0	1.0	1.0	-	-
Central - Other Directors	3.0	4.0	2.0	-	-
FTE Total	43.5	49.0	58.0	54.0	55.0

Student: Staff Ratios

Students : Lead Teacher	13.0	13.0	14.0	16.0	16.0
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**EXHIBIT
1.C**

Students : SPED, Specials, Suppc	30.0	80.0	80.0	80.0	80.0
Students : Principal	286.0	401.0	-	-	-
Students : Operations, Admin, A	95.5	133.5	133.5	120.0	120.0
Students : Central - Exec	286.0	401.0	539.0	-	-
Students : Cental - Academic	286.0	401.0	539.0	-	-
Students : Central - Ops	286.0	401.0	539.0	-	-
Students : Central - Admin	286.0	401.0	539.0	-	-
Students : Central - Finance	286.0	401.0	539.0	-	-
Students : Central - Other Direct	95.5	100.5	269.5	-	-

Student: Total Staff	6.6x	8.2x	9.3x	11.7x	11.9x
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Average Teacher Salary	\$ 52,471	\$ 53,592	\$ 55,200	\$ 56,856	\$ 58,562
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Revenue

44900 Contributions & Gifts	\$ 2,600,634	\$ 777,176	\$ 621,741	\$ 144,000	\$ 144,000
44910 Other Local Revenue	\$ 137,448	\$ 60,075	\$ 60,075		
44930 In-Kind Contributions (leas	\$ -	\$ 144,000	\$ 144,000	\$ 144,000	\$ 144,000
FOCP Fundraising	\$ 121,270	\$ -	\$ -	\$ -	\$ -
44950 Other Grants	\$ -	\$ 1,102,735	\$ -	\$ -	\$ -
46510 BEP - State of TN	\$ -	\$ 91,200	\$ 125,650	\$ 151,013	\$ 159,687
46511 BEP - HCDE Trf	\$ 3,251,783	\$ 4,559,318	\$ 6,973,795	\$ 8,456,361	\$ 8,955,532
46590 Other State Educ Funds	\$ -	\$ -	\$ -	\$ -	\$ -
47111 USDA School Lunch	\$ 170,728	\$ 217,572	\$ 299,758	\$ 360,265	\$ 380,958
47113 USDA Breakfast	\$ 36,648	\$ 109,604	\$ 151,006	\$ 181,487	\$ 191,911
47114 Other USDA Funds	\$ -	\$ -	\$ -	\$ -	\$ -
47141 Title I Grants	\$ 97,091	\$ 85,398	\$ 122,822	\$ 147,614	\$ 156,093
47143 IDEA	\$ 75,459	\$ 90,000	\$ 123,997	\$ 149,026	\$ 157,586
47189 Title II Grants	\$ -	\$ 9,716	\$ 13,386	\$ 16,088	\$ 17,012
CSP Grant	\$ -	\$ -	\$ -	\$ -	\$ -
PPP Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
"Other Revenue"	\$ 167	\$ -	\$ -	\$ -	\$ -
Facilities Grant (TISA - to be rese	\$ -	\$ 500,000	\$ -	\$ -	\$ -

Facilities continuous funding	\$	-	\$	-	\$	53,900	\$	64,780	\$	68,501
47590 Federal through State Fun	\$	81,929	\$	102,451	\$	-	\$	-	\$	-
47990 Direct Federal Funds	\$	-	\$	50,000	\$	-	\$	-	\$	-

Home Office Contribution Not Counted in Roll-Up

Total Revenue	\$	6,573,157	\$	7,899,245	\$	8,690,129	\$	9,670,636	\$	10,231,279
<i>Recurring Public Revenue</i>	\$	3,631,876	\$	5,459,258	\$	8,008,313	\$	9,670,636	\$	10,231,279
<i>Recurring Public Revenue per studen</i>	\$	12,699	\$	14,246	\$	14,858	\$	15,302	\$	15,692

Expenses

Salaries & Wages	\$	2,564,505	\$	3,303,143	\$	3,690,733	\$	3,364,117	\$	3,521,231
Lead Teacher	\$	1,154,369	\$	1,661,361	\$	2,152,802	\$	2,274,242	\$	2,401,031
SPED, Specials, Supports	\$	437,545	\$	267,705	\$	386,031	\$	454,413	\$	468,046
Principal	\$	100,983	\$	106,699	\$	109,900	\$	113,197	\$	116,593
Operations, Admin, APs	\$	197,266	\$	178,574	\$	245,242	\$	315,749	\$	325,221
Central - Exec	\$	114,554	\$	130,000	\$	130,000	\$	-	\$	-
Cental - Academic	\$	90,000	\$	72,577	\$	100,000	\$	-	\$	-
Central - Ops	\$	76,500	\$	84,150	\$	100,000	\$	-	\$	-
Central - Admin	\$	40,000	\$	41,615	\$	40,000	\$	-	\$	-
Central - Finance	\$	60,000	\$	62,423	\$	64,945	\$	-	\$	-
Central - Other Directors	\$	185,138	\$	269,019	\$	140,000	\$	-	\$	-
Tutors/After-School	\$	-	\$	176,120	\$	123,947	\$	115,399	\$	117,536
Stipends	\$	69,500	\$	118,000	\$	46,333	\$	43,138	\$	43,937
Bonuses/Supply Stipend	\$	38,650	\$	134,900	\$	51,533	\$	47,979	\$	48,868

Employee Benefits

51200 Employee Benefits	\$	454,707	\$	770,850	\$	930,683	\$	883,828	\$	918,199
51300 Payroll Taxes	\$	164,408	\$	252,690	\$	282,341	\$	257,355	\$	269,374
Total Employee Benefits	\$	619,115	\$	1,023,540	\$	1,213,024	\$	1,141,183	\$	1,187,574
<i>Wages and Benefits as a % of Recur</i>		88%		84%		63%		48%		47%
<i>Wages and Benefits as a % of Total</i>		60%		60%		60%		50%		50%
<i>Benefits as % of Wages</i>								34%		34%

51500 Staff Dev & Training	\$	33,350	\$	211,750	\$	284,622	\$	333,731	\$	344,292
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Contracted Services

52000 Contracted Services Excludi	\$	696,918	\$	817,138	\$	1,120,315	\$	1,339,889	\$	1,409,936
Total Contracted Services	\$	696,918	\$	817,138	\$	1,120,315	\$	1,339,889	\$	1,409,936

Facilities Expenses

53600 Maintenance & Repair	\$	5,740	\$	8,034	\$	8,195	\$	8,359	\$	8,526
xxxx Contributions (Trf to FOCP for	\$	-	\$	-	\$	-	\$	-	\$	-
53700 Rent	\$	396,460	\$	2,915	\$	-	\$	-	\$	-
Lease (paid-in-kind, nets with reve	\$	-	\$	144,000	\$	144,000	\$	144,000	\$	144,000
53800 Utilities	\$	125,299	\$	122,431	\$	122,431	\$	124,880	\$	127,377
52000 Contracted Services for Faci	\$	-	\$	394,740	\$	402,635	\$	410,687	\$	418,901
Debt Service - First Horizon	\$	151,867	\$	249,544	\$	249,544	\$	249,544	\$	249,544
Debt Service - Chatt-1 Expansion			\$	352,020	\$	352,020	\$	352,020	\$	352,020
Debt Service - Knox Boys										
Debt Service - Knox Girls										
Debt Service - Knox Boys										
Debt Service - Chatt-2										
Debt Service - Construction Loan	\$	24,920	\$	-	\$	-	\$	-	\$	-
Total Facilities Expenses	\$	704,286	\$	1,273,685	\$	1,278,825	\$	1,289,491	\$	1,300,369
<i>Facility expense as % of revenue (e</i>		<i>19.4%</i>		<i>20.7%</i>		<i>14.2%</i>		<i>11.8%</i>		<i>11.3%</i>

Other Non-Personnel Expenses

53900 Telephone & Internet	\$	36,370	\$	43,150	\$	44,013	\$	44,893	\$	45,791
54000 Supplies & Materials	\$	187,848	\$	252,000	\$	257,040	\$	288,934	\$	300,170
55000 Insurance	\$	63,605	\$	67,277	\$	68,623	\$	78,958	\$	80,137
57000 Equipment	\$	36,100	\$	43,550	\$	44,421	\$	49,933	\$	51,875
59000 Dues, License, Fees, Misc	\$	77,190	\$	142,054	\$	144,896	\$	162,874	\$	169,208
53100 Travel	\$	21,293	\$	14,500	\$	14,790	\$	16,625	\$	17,272
53300 Postal Charges	\$	3,264	\$	14,720	\$	15,014	\$	15,315	\$	15,621
53500 Advertising & Communicati	\$	5,475	\$	8,295	\$	8,461	\$	8,630	\$	8,803
Additional expenses for AFR	\$	294,384								
Total Other Non-Personnel Expense	\$	725,529	\$	585,546	\$	597,257	\$	666,162	\$	688,877
Home Office Contribution	\$	-	\$	-	\$	-	\$	952,664	\$	1,008,728

Contingency	\$	-	\$	-	\$	-	\$	-	\$	-
Total Expenses	\$	5,343,703	\$	7,214,804	\$	8,184,776	\$	9,087,236	\$	9,461,006
<i>Expenses per student</i>	\$	<i>18,684</i>	\$	<i>17,992</i>	\$	<i>15,185</i>	\$	<i>14,379</i>	\$	<i>14,511</i>
Surplus/(Deficit)	\$	1,229,454	\$	684,441	\$	505,352	\$	583,400	\$	770,273

Add back:

Philanthropy	\$	2,738,082	\$	981,251	\$	825,816	\$	144,000	\$	144,000
CSP start-up revenue	\$	-	\$	-	\$	-	\$	-	\$	-
ESSER / PPP	\$	81,929	\$	102,451	\$	-	\$	-	\$	-
Other one-time revenue										

Surplus/(Deficit) on Recurring Pub. R.	\$	(1,590,557)	\$	(399,261)	\$	(320,463)	\$	439,400	\$	626,273
<i>Margin on Recurring Public Revenue</i>										

Pre-Philanthropy Surplus / Deficit fi	\$	(1,508,628.00)	\$	(296,809.87)	\$	(320,463.35)	\$	439,399.78	\$	626,272.87
Pre-Philanthropy Surplus / Deficit fi	\$	(1,310,073.42)								



DO MORE ACHIEVE MORE

APPLICATION OPENS NOV. 15
2023-2024

Tuition-free public charter school
serving boys in Knox County
beginning in 6th grade in a
small classroom setting



KNOXVILLEPREP.ORG | 423.602.7737 | INFO@KNOXVILLEPREP.ORG

EXHIBIT
1.D

BUILDING THE MEN OF TOMORROW

Knoxville Preparatory School is an all-boys public charter school located in Knoxville, TN, scheduled to open its doors for the 2023-2024 school year. We are currently looking for rising 6th grade students to become a part of our founding class. As we add a grade each year, Knox Prep will eventually serve boys from 6th through 12th grade.



APPLY ONLINE BEGINNING NOVEMBER 15, 2022

PREPARATION FOR THE FUTURE

Our model school, Chattanooga Prep, has seen consistent academic growth since opening its doors in 2018. Our goal of 100% college acceptance drives initiatives such as Advanced Placement courses, individualized post-secondary plans for each student, work-study opportunities, and increased academic rigor throughout our curricula.

**5 TVAAS
LEVEL
SCHOOL**



“Chatt Prep has pushed my son to become excited about learning! His teachers challenge him to be the best version of himself each day.”

APPLY AT [KNOXVILLEPREP.ORG](https://www.knoxvilleprep.org) | 423.602.7737 | INFO@KNOXVILLEPREP.ORG



PREP PUBLIC SCHOOLS

Dear Chattanooga Prep Families,

This message is to let you know that due to the anticipated opening of Knoxville PREP, the governing entity for the organization has changed the governing entity name to PREP Public Schools, which will be the managing non-profit charter management organization for both Chattanooga and Knoxville Prep. The school name, Chattanooga Prep, is not changing. This change will not impact our students, staff, or families. This will also create a need for parents to serve on an advisory committee to give feedback to the Chattanooga Prep leadership team. More information will come on how to sign up in the coming weeks.

Finally, our organization is excited about the opening of our second school, Knoxville Prep. We want to thank our Chattanooga Prep students and families for inspiring the vision that will stretch to impact even more young men in east Tennessee. Chattanooga and Knoxville are similar; we share a river and a university system, and now we will share two amazing schools. PREP Public Schools looks forward to continuing to provide a rigorous college preparatory education in a safe and nurturing environment that prepares the leaders of tomorrow both at Chattanooga and soon-to-be Knoxville PREP.

Thank you. Have a wonderful weekend!

Respectfully,

Leadership Team

PREP Public Schools

| 1849 Union Avenue, Chattanooga, TN 37404 | PO Box 3809, Chattanooga, TN 37404 |
423.602.7737



PREP PUBLIC SCHOOLS

Estimadas familias de Chattanooga Prep:

Este mensaje es para informarle que, debido a la apertura anticipada de Knoxville PREP, la entidad rectora de la organización ha cambiado el nombre de la entidad rectora a PREP Public Schools, que será la organización administradora de escuelas autónomas sin fines de lucro tanto para Chattanooga como para Knoxville. Deberes. El nombre de la escuela, Chattanooga Prep, no cambiará. Este cambio no afectará a nuestros estudiantes, personal o familias. Esto también creará la necesidad de que los padres participen en un comité asesor para dar su opinión al equipo de liderazgo de Chattanooga Prep. Más información vendrá sobre cómo registrarse en las próximas semanas.

Finalmente, nuestra organización está entusiasmada con la apertura de nuestra segunda escuela, Knoxville Prep. Queremos agradecer a nuestros estudiantes y familias de Chattanooga Prep por inspirar la visión que se extenderá para impactar a más hombres jóvenes en el este de Tennessee. Chattanooga y Knoxville son similares; compartimos un río y un sistema universitario, y ahora compartiremos dos escuelas increíbles. PREP Public Schools espera continuar brindando una rigurosa educación preparatoria para la universidad en un ambiente seguro y enriquecedor que prepara a los líderes del mañana tanto en Chattanooga como en Knoxville PREP.

Gracias. ¡Tener un fin de semana maravilloso!

Respetuosamente,

Equipo de liderazgo

PREP Public Schools

| 1849 Union Avenue, Chattanooga, TN 37404 | PO Box 3809, Chattanooga, TN 37404 |
423.602.7737



CHATTANOOGA PREPARATORY SCHOOL

Board Meeting Minutes October 20, 2022

- **Call to Order**

Ted Alling welcomed everyone and called the meeting to order at 8:32 AM. This meeting is being recorded. Please click [here](#) to view the ZOOM recording.

- **Public Participation**

Ted invited any members of the public attending the meeting to make a comment. No comments were made or recorded during this time.

- **Attendance**

Board Members: Ted Alling, Wonjen Bagley, Moise Baptiste, David Bhattacharya, Ward Davenport, Shewanne Howard Baptiste, Joe Martin, David Rice, Armando Rodriguez, Edna Varner, Aaron Webb, Sue Anne Wells, *(there are 12 board members present- CPS has enough members to meet a quorum)*.

Nonboard Members: Juan Aguinaga, Joe Banks, Thomas Clark, Diamond Kelley, Linda Kitzman, Micah Reed, Colten Romans, Brad Scott, Elizabeth Williams. Guest, Jared Garceau.

- **Prepster Spotlight**

Four current Chattanooga Preparatory School (Chattanooga Prep or CPS) student-athletes were invited to introduce themselves and share updates about the school and their football season.

- **Agenda Approval**

Edna Varner made a motion to approve the agenda. David Rice seconded the motion. The motion carried.

- **Approval of [8.18.22 Minutes](#)**

Ward Davenport made a motion to approve the minutes. Edna seconded the motion. The motion carried.

- **CEO Updates - Brad Scott**

Highlights from the CEO report are below.

- Athletics: the football team had a great second season. The team worked hard and played well together. The coaches continue to emphasize that athletes are students first.
- Charter School Growth Fund (CSGF): Chattanooga Preparatory School (Chattanooga Prep) is officially in the CSGF portfolio. Chattanooga Prep will be connected to a wide network of charter schools doing similar work through CSGF.
 - CSGF will award \$1.5MM over the next 5 years.
 - Funding will be contingent upon campus success.
- TNReady: Chattanooga Prep has been recognized as a Level 5 campus.
- TN Charter School of the Year: Chattanooga Prep is a finalist for TN Charter School of the Year for the second year in a row. Ted and Kelly Alling are also finalists for the Advocate of the Year award.
- Governance: as we work to establish a Charter Management Organization (CMO), our governance structure needs to be reworked to support an additional charter school.
 - A new entity is not being established- we are currently just changing the name so we can expand

- **Principal's Report - Diamond Kelley**

EXHIBIT
1.E

To celebrate being named a Level 5 school, Chattanooga Prep provided faculty and staff with a special lunch and students with a fun Friday. Students who scored a three or four on the assessment received \$50 or \$100 respectively.

- **Academic Data Update - Juan Aguinaga**

The Academic Review Committee has a campus review scheduled on November 2 at 7 AM. If you are interested in attending, please let the team know.

Chattanooga Prep students are outperforming other students in Hamilton County and the Charter School Growth Fund portfolio in Math. There is still room for improvement in English Language Arts, but we are getting there.

- **New Business**

Brad Scott introduced Jared Garceau the school attorney. Jared reviewed the handouts that were provided to the board and provided an overview of the governance structure changes, noting that he worked with another charter network's (KIPP) attorney. Key points from the overview are below.

- **Approval of name change from Chattanooga Prep, Inc. to Prep Public Schools.**
 - **Authorization for officers to sign all documents and take all actions necessary to effectuate name change.**
 - **Approval needed**
 - The current board would be the governing board for the new school in Knoxville
 - Friends of Chattanooga Prep Prep (FOCP) will still exist; the purpose of the FOCP will be to support facilities and hold the school's land and building assets.
 - The FOCP board is smaller, and two people from Knoxville will be added to the board.
 - The advisory boards will not be voting on school matters; the advisory boards will advise the principal and discuss school-related matters.

Ted made a motion to approve the name change. David Bhattacharya seconded the motion. The motion carried.

- **Consideration and approval of proposed amendments to Charter and Bylaws.**
 - **Authorization for officers to sign all documents and take all actions necessary to effectuate approved amendments.**
 - **Approval needed**

It was noted that the Hamilton County Department of Education (HCDE) will have to approve the amendment to the charter.

David Bhattacharya made a motion to approve the change. Ward seconded the motion. The motion carried.

- **Consideration and approval of registration of assumed names: "Chattanooga Prep," "Knoxville Prep," "Knoxville Preparatory School," and "Chattanooga Preparatory School."**
 - **Authorization for officers to sign all documents and take all actions necessary to effectuate registration of assumed names.**
 - **Approval needed**

This change will support fundraising and legal needs and matters.

Edna made a motion to approve the change. Ward seconded the motion. The motion carried.

- **Consideration and approval of LOI to apply for authorization for Knoxville Prep with Chattanooga Prep, Inc. (soon to be Prep Public Schools) acting as sponsoring entity.**

- **Authorization for officers to sign all documents and take all actions necessary to effectuate completion/submission of LOI.**
 - **Approval needed**

Brad has met with 4 members of the Knox County School Board. They are supportive and will vote in favor of Knoxville Prep.

Ward made a motion to approve the LOI. David Bhattacharya seconded the motion. The motion carried.

- **Consideration and approval of application for changes to Chattanooga Prep charter agreement with Hamilton County, to be effective in 2024-2025 school year, including reidentification of entity as a CMO due to operation of more than one charter school.**
 - **Authorization for officers to sign all documents and take all actions necessary to effectuate completion/submission of LOI.**
 - **Approval needed**

Ward made a motion to approve the charter amendments. Edna seconded the motion. The motion carried.

- **Governance Update - Ted Alling**

Governance updates were included in the "New Business".

- **Finance Update - David Caines & Kelsey Cannon**

Linda Kitzman has joined the team as the new Finance Assistant. Additional highlights from the Finance Update are below.

- Cash on Hand: 86-day supply of funds available
- Anticipated Revenue: approximately \$3.6MM (Basic Education Program or BEP funding)
- Debt Services: 5.2% based on loans

It was noted that, although Chattanooga Prep will soon operate as a Charter Management Organization (CMO) managing more than one school, gifts can still be designated to specific schools.

- **Facilities Updates - Thomas Clark**

The city and state are working with the team so that stakeholders can access the newly renovated gym within the next couple of weeks. A conditional use certificate of occupancy will be issued until final renovations (specifically the HVAC) are completed.

- **Development Update - Elizabeth Williams**

- Breakfast of Champions: the signature fundraiser will be held on November 18. The purpose of the event is to celebrate student-athletes and raise money for the growing athletics program.
 - 19 sponsors and three donors have been confirmed with about \$50k raised
 - The University at Chattanooga's head basketball coach will be the keynote speaker
 - If you know any potential sponsors, please let Ms. Williams know
- Motivation Monday: weekly tours are offered on Mondays and guests are also encouraged to attend upcoming events and games.

- **Questions and Comments**

It is time for the annual board training. Brad will send the link out. Please complete it as soon as possible.

- **Adjourn**

The meeting adjourned at 9:16 AM.

EXHIBIT 2
SUBPART A – GOVERNANCE STRUCTURE

1. What is the school’s current governance structure?

The school’s current governing body is Prep Public Schools (f/k/a Chattanooga Prep, Inc.), which is a non-profit corporation organized under Tennessee law. The Board of Directors of Prep Public Schools is the governing body for the school.

2. What is the proposed governance structure?

The proposed governing structure will, largely, remain the same. The legal entity will not change and the Board of Directors of Prep Public Schools will remain the governing body for the school. The only notable changes are as follows: the Board of Directors for Prep Public Schools will also serve as the governing body for Knoxville Preparatory School; and an advisory board will be established at both Chattanooga Prep and Knoxville Prep to provide guidance and input to the governing Prep Public Schools Board of Directors.

3. How will the proposed governance structure improve oversight of the school and benefit students?

The Board of Directors of Prep Public Schools will continue to oversee the school. The addition of the advisory board will benefit the Board, parents, teachers, and the community alike as it will allow the Board to take into account community focused input on a regular basis.

4. If the governing body is proposing to change CMO’s or hire a CMO to oversee the day-to-day operations of the school, describe the following . . .

The governing body is not proposing to change CMO’s or to hire a CMO to oversee the day-to-day operations. Rather, the governing body will become a CMO, upon the opening of Knoxville Preparatory School, by virtue of the fact that it will be operating more than one charter school.

5. How will the school ensure that parent participation and input is protected within the proposed governance structure?

The school will continue to ensure parent participation and input by holding regular events involving parent participation and by regularly encouraging active communication between students, teachers, and parents. Additionally, the school will establish an advisory board which will include parent members to provide guidance and input to the governing body.

EXHIBIT

2

6. Describe the school's plan for implementing and transitioning to the proposed governance structure, including timelines.

The new governing structure will be implemented over the summer of 2023 and fully be transitioned by August 2023. The sponsor is actively in the process of establishing the advisory board for each school and identifying qualified individuals to serve on the advisory boards. The Board of Directors for Prep Public Schools and the advisory boards for Chattanooga Prep and Knoxville Prep will be fully active by August 2023.

7. Attach the most recent non-profit certification for the proposed governing body.

Please see Exhibit 2.A.



Tre Hargett
Secretary of State

Division of Business Services
Department of State
State of Tennessee
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

Prep Public Schools
FINANCE OFFICE
PO BOX 3809
CHATTANOOGA, TN 37404-0809

November 2, 2022

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepancies.

Control # : 865389 Status: Active
Filing Type: Nonprofit Corporation - Domestic

Document Receipt

Receipt # : 007583477	Filing Fee:	\$20.00
Payment-Check/MO - LEWIS THOMASON KING KRIEG & WALDROP PC, NASHVILLE, TN		\$20.00

Amendment Type: Articles of Amendment
Filed Date: 11/02/2022 10:50 AM

Image # : B1286-1676

This will acknowledge the filing of the attached articles of amendment with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number given above.

You must also file this document in the office of the Register of Deeds in the county where the entity has its principal office if such principal office is in Tennessee.

Tre Hargett
Secretary of State

Processed By: Nichole Hambrick

Field Name	Changed From	Changed To
Filing Name	Chattanooga Prep, Inc.	Prep Public Schools
Registered Agent Organization Name	CHATTANOOGA PREP, INC.	PREP PUBLIC SCHOOLS

EXHIBIT
2.A

State of Tennessee



Department of State
Corporate Filings
312 Rosa L. Parks Avenue
6th Floor, William R. Snodgrass Tower
Nashville, TN 37243

ARTICLES OF AMENDMENT
TO THE CHARTER
(Nonprofit)

For Office Use Only

FILED

Corporate Control Number (If Known) 000865389

Pursuant to the provisions of section 48-60-105 of *The Tennessee Nonprofit Corporation Act*, the undersigned corporation adopts the following articles of amendment to its charter:

1. Please insert the name of the corporation as it appears of record:

Chattanooga Prep, Inc.

If changing the name, insert the new name on the line below:

Prep Public Schools

2. Please check the block that applies:

Amendment is to be effective when filed by the secretary of state.

Amendment is to be effective, _____ (month, day, year)

(Not to be later than the 90th day after the date this document is filed.) If neither block is checked, the amendment will be effective at the time of filing.

3. Please insert any changes that apply:

a. Principal address: _____ (Street) _____ (City) _____ (State/County) _____ (Zip Code)

b. Registered agent: _____

c. Registered address: _____ (Street) _____ (City) _____ (State/County) _____ (Zip Code)

d. Other changes: Please see attachment.

4. The corporation is a nonprofit corporation.

5. The manner (if not set forth in the amendment) for implementation of any exchange, reclassification, or cancellation of memberships is as follows:

6. The amendment was duly adopted on October 20, 2022 _____ (month, day, year)
by (please check the block that applies):

The incorporators without member approval, as such was not required.

The board of directors without member approval, as such was not required.

The members

7. Indicate which of the following statements applies by checking the applicable block:

Additional approval for the amendment (as permitted by §48-60-301 of the tennessee nonprofit corporation act) was not required.

Additional approval for the amendment was required by the charter and was obtained.

Board Secretary
Signer's Capacity

Edna E. Varner
Signature

10-20-2022
Date

Edna E. Varner
Name of Signer (typed or printed)

B1286-1676 11/02/2022 10:50 AM RECEIVED BY TENNESSEE SECRETARY OF STATE TRE HARRIS

Second Amended and Restated
Charter of Prep Public Schools

The Board of Directors for Prep Public Schools (formerly Chattanooga Prep, Inc.) ("corporation"), pursuant to the Tennessee Nonprofit Corporation Act, has adopted the following as the Second Amended and Restated Charter for the Corporation:

1. The name of the corporation is hereby changed from Chattanooga Prep, Inc. to Prep Public Schools.
2. The corporation is a public benefit, nonprofit corporation organized exclusively for charitable, educational, literary, and scientific purposes as defined under Section 501(c)(3) of the Internal Revenue Code. The primary and singular purpose of the nonprofit corporation is the operation and administration of public, nonsectarian, non-religious public charter schools. Subject to the foregoing and unless and until the Board of Directors should direct otherwise, the net earnings of the corporation shall be used for the operation of the corporation.
3. The corporation is not a religious corporation but, subject to the limitations contained herein, shall possess all powers and privileges granted to nonprofit corporations under the Tennessee Nonprofit Corporation Act.
4. The corporation shall serve as its own registered agent at the following registered address in Hamilton County, Tennessee:

1849 Union Ave
Finance Office
Chattanooga, TN 37404

5. The name and address of the corporation's incorporator is:

Kevin S. Rose, CPA
Suite 200, 800 Market Street
Chattanooga, Tennessee 37402

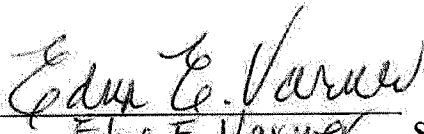
6. The complete address of the corporation's principal office is:

1849 Union Ave
Finance Office
Chattanooga, TN 37404

7. The corporation will have no members.
8. In the event of dissolution, the assets of the corporation shall be transferred to one or more nonprofit, public benefit corporations engaged in substantially similar activities to those performed by the corporation as of the date hereof which also qualify as charitable organizations and which is or are exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future tax code.

9. The Board of Directors shall have full authority and control over the affairs of the corporation and may authorize the exercise of all its corporate powers; provided, the directors, in the exercise of their authority, shall be subject to the limitations of Section 501(c) (3) of the Internal Revenue Code and shall take no action contrary to the provisions thereof or which would affect the tax-exempt status of the corporation under that section or corresponding sections of any future federal tax code, and further, the directors, in the exercise of their authority to fill vacancies upon the Board of Directors or to elect or appoint new directors shall be subject to the limitations on the composition of the Board established herein.
10. No director shall be liable to the corporation for any act or omission as a director except for acts or omissions in bad faith, knowing violations of the law as a director, intentional misconduct as a director, or the authorization as a director of an unlawful distribution. Directors shall be immune from suite to the fullest extent allowed by applicable law and specifically by virtue of the corporation's status as an organization exempt from federal taxation under Section 501 (c) (3) of the Internal Revenue Code.
11. This Charter may be amended, except as otherwise provided herein, by Board action taken pursuant to this Charter or the Bylaws of the corporation; provided, no such amendment shall be inconsistent with the intent and purposes of this Charter.

Signature:



Print:

Edna E. Varner, Secretary

Date Approved: October 20, 2022

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TN. 37421**

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Zac Brown, Chief of Talent

Date: March 16, 2023

Re: Request for new positions:

- Director of SEAD Support
- Resident Compliance Specialist
- School Social Work Lead
- Integrated Student Support Lead

We request approval for creation of the four position titles named above.

The **Director of Student Social Emotional and Academic Development Support (SEAD)** will affect positive social, emotional, behavioral, and neurodevelopmental changes in students as well as provide and oversee a tiered framework for SEAD instructional strategies. These instructional strategies include the five SEL competencies combined with Response to Intervention Behavior (RTI2-B) to promote a whole child systemic approach for students K-12. This job will support and coach educators to improve overall behavior proficiency, provide supportive interventions to students and families while working to decrease the percentage of behavior infractions using a multi-tiered system (MTSS). This position will utilize SSP partnerships to develop and maintain a continuum of support for students and families. A vital part of the job will include aligning SEAD with district initiatives and the district's strategic plan to deepen student experiences of connection and belonging, improve behavior and academic achievement, and oversee and evaluate a robust data collecting process. This position will collaborate with district level and community stakeholders to access community program initiatives and equitable opportunities. The Director of Student SEAD Supports will directly oversee SEAD Coordinators, Bridge Classroom Coordinator and Licensed Therapists.

The **Resident Compliance Specialist** will give guidance and training to ensure HCS policies and procedures for capital projects are being followed in accordance with state, local and federal regulations, while overseeing construction projects. This position will perform duties ranging from assignment of Project Control service requests to developing and implementing new cost control procedures for contracts. In addition, this position will ensure the organization remains up to date on all regulatory and licensing requirements in accordance with state, local and federal regulations. This position will work closely with the HCS Procurement Office.

The purpose of the **School Social Work Lead** is to assist with the planning, implementation, and evaluation process of comprehensive social work program. This position will collaborate with others to develop and lead professional learning opportunities for social workers across the district. This position is part of the leadership team that works collaboratively to support social workers across Hamilton County Schools and ensures alignment across schools in order to meet school improvement goals and address students' academic, behavior, and social emotional needs.

The purpose of the **Integrated Student Support Lead** is to assist the Integrated Student Support Coordinator and schools with the planning, implementation, and evaluation process of Student Success Planning. This position will provide support for school teams regarding robust data collection practices, individual student assessment processes, and connecting students to a tailored set of resources through a Multi-Tiered System of Support to promote academic success.

Enclosure: Job descriptions (4)



Hamilton County Schools Job Description

Job Title:	Director of Student SEAD Support	FLSA Status:	Exempt
Job Class and Grade:		Reports To:	Executive Director of SEAD
Purpose of Job			
<p>The Director of Student Social Emotional and Academic Development support (SEAD) will affect positive social, emotional, behavioral, and neurodevelopmental changes in students as well as provide and oversee a tiered framework for SEAD instructional strategies. These instructional strategies include the five SEL competencies combined with Response to Intervention Behavior (RTI2-B) to promote a whole child systemic approach for students K-12. This job will support and coach educators to improve overall behavior proficiency, provide supportive interventions to students and families while working to decrease the percentage of behavior infractions using a multi-tiered system (MTSS). This position will utilize SSP partnerships to develop and maintain a continuum of support for students and families. A vital part of the job will include aligning SEAD with district initiatives and the district's strategic plan to deepen student experiences of connection and belonging, improve behavior and academic achievement, and oversee and evaluate a robust data collecting process. This position will collaborate with district level and community stakeholders to access community program initiatives and equitable opportunities. The Director of Student SEAD Supports will directly oversee SEAD Coordinators, Bridge Classroom Coordinator and Licensed Therapists.</p>			
Primary Job Duties and Responsibilities			
<ul style="list-style-type: none"> ● Directly oversee SEAD Coordinators, Bridge Classroom Coordinators and Licensed Therapists ● Lead the initiative of building capacity of proactive behavior supports with students and staff ● Oversee district clinical therapists. ● Directs the planning, development, and implementation of programs, policies, and procedures for assigned areas to ensure the effective utilization of resources to support the vision and mission of the school district. ● Consults and collaborates with the Superintendent, Board of Education, State Department of Education, administrators, district employees, other officials and stakeholders to ensure efficient school operations. ● Evaluates effectiveness of operations and programs in assigned areas; identifies and recommends improvements or enhancements. ● Supervises, directs, counsels, disciplines, and evaluates assigned staff. ● Coordinates daily work activities; organizes, prioritizes, and assigns work; monitors status of work in progress and inspects completed work; consults with assigned staff, assists with complex problem situations, and provides technical guidance and expertise to address problems in assigned areas. ● Ensures compliance with district, state, and federal policies, regulations, and laws. ● Develops and implements long and short-term plans, goals, and objectives for assigned areas. ● Develops, recommends, and implements budget as assigned; monitors expenditures to ensure compliance with approved budget. ● Knowledge of and helps implement the tiered response system of MTSS/RTI2B ● Develop and supervise a framework including a Multi-Tiered systemic approach for increasing positive behavior and educating the whole child ● Oversee the implementation of integrating SEL five core competencies throughout academic and non-academic environments. ● Work to decrease the percentage of behavior infractions using a Multi-Tiered systemic approach (MTSS/RTI2B) ● Build capacity with school and district leaders on the pedagogical integration of tiered SEAD instruction and framework. 			



Hamilton County Schools Job Description

- Ensure the planning, implementation, and evaluation process of Multi-Tiered Multi-Domain System of Support
- Supervise accurate entering and analyzes data district School Climate Surveys
- Analyzes data related to student behavior, teacher responses and school-based responses.
- Supports district strategic plan including initiatives and programs to address student needs (SEL, Restorative Practice, School Wide Positive Behavior, Trauma Informed Practices, De-escalation, Proper use of Restraints, Olweus etc.)
- Oversees the administration of planning and implementing need assessments regularly to identify and prioritize school and student needs.
- Advocates and intervenes on behalf of staff and students to ensure immediate needs, concerns, or problems are not distracting or impeding academic, career, or social/emotional development.
- Collaborates to support the creation of a customer-focused climate and helps provide quality services and support to schools and other stakeholders.
- Attend professional development to implement best practices for SEL and MTSS Framework
- Conducts trend analysis of targeted needs and student achievement for the district and makes recommendations to improve student achievement and increase graduation rate.
- Pursues professional growth by attending state and district workshops/conferences, keeps abreast of latest information, innovative ideas, and techniques.
- Develop and maintain business collaboration with the Chattanooga business and higher education community to continue and expand post-secondary partnerships.
- Coordinate across the SEAD department to implement effective strategies and elevate academic, social emotional, and college & career achievement.
- Align, oversee, and evaluate a robust data collecting process/universal screener during Tier I Multi-Tiered System of Support (MTSS) to assess the strengths and needs of every student then connect students with a tailored made set of supports and SEL resources from inside and outside the school to promote academic success.
- Collaborate with district level and community stakeholders to access community program initiatives to provide equitable opportunities and customized academic and non-academic student success plans for achievement.

Other Duties and Responsibilities

- Communicates through the proper channels to keep supervisor and other appropriate personnel informed of impending problems.
- Maintains confidentiality.
- Adheres to the Teacher Code of Ethics as defined by Tennessee Law.
- Follows established procedures for ensuring assigned areas are safe.
- Creates a customer-focused climate and provides quality services and support to schools and other stakeholders.
- Comply with accounting, financial policies and procedures, and all other Board policies.
- Use computers and other technology to enter and access information related to essential job functions.
- May operate a motor vehicle to conduct various work activities.
- Performs other duties as assigned.

Knowledge, Skills, and Abilities

Knowledge/Education/Experience:

- School Leadership certification / degree (required)
- Master's degree in education, leadership, counseling, or social work (preferred)
- Demonstrates experience in school level and/or district level leadership.



Hamilton County Schools Job Description

- Minimum of five (5) years previous experience in school leadership or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for the position.
- Knowledge of school comprehensive counseling program, social emotional learning, student appraisal, academic achievement, and college & career development
- Experience working with a focus on social, emotional, and behavioral supports.
- Experience (3-5 years minimum) working in or with a diverse education system with a focus on social, emotional, and behavioral supports strongly preferred.
- Knowledge of best practices in Multi-tiered Systems of Support to meet students' social and emotional needs.
- Experience coordinating and delivering professional development for a variety of internal and external stakeholders.

Skills/Qualifications:

- Ability to work collaboratively with a diverse staff, a diverse student body and families, as well as a team of professionals within schools and the community.
- Organizational, communication, and interpersonal skills
- A commitment to high performance standards and unwavering belief that all students can excel.
- Demonstrate excellent verbal and written communication skills to deal effectively with students, educators, parents, and community members.
- Demonstrate excellent planning, organizational, problem-solving, decision-making, and time management skills.
- Must possess a valid state-issued driver's license.

Compensation:

Salary is based on a combination of relevant education and experience.

[Salary Scale](#)

Abilities/Physical Requirements:

ACTIVITY	FREQUENCY				ACTIVITY	FREQUENCY			
	N	O	F	C		N	O	F	C
Lift/Carry:					Twist				x
10 lbs or less				x	Turn (pivot)				x
11-20 lbs				x	Climb		x		
21-50 lbs			x		Crawl		x		
51-100 lbs		x			Reach Above				x
100+ lbs	x				Reach Outward				x
Push Pull:					Fine Motor Tasks				x
10 lbs or less				x	Stand				x
11-20 lbs				x	Walk				x
21-50 lbs			x		Sit			x	
51-100 lbs		x							
100+ lbs	x				Drive		x		



Hamilton County Schools Job Description

					Automatic – N/A				
Bend				x	Standard – N/A				
Squat			x						
Kneel		x			Type/Keyboard				x
Key:									
N=Never 0% of time ; O= Occasional 1-33% of time; F=Frequent 34-66% of time C=Constant 67-100% of time									

Hamilton County Board of Education, Tennessee, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Board of Education will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.



Hamilton County Schools Job Description

Job Title:	Resident Compliance Specialist	FLSA Status:	Exempt
Job Class and Grade:		Reports To:	Director/Chief/Supervisor
Purpose of Job			
<p>The purpose of this job is to give guidance and training to ensure HCS policies and procedures for capital projects are being followed in accordance with state, local and federal regulations while overseeing construction projects. This position will perform duties ranging from assignment of Project Control service requests to developing and implementing new cost control procedures for contracts. In addition, this position will ensure the organization remains up to date on all regulatory and licensing requirements in accordance with state, local and federal regulations. This position works closely with the HCS Procurement Office.</p>			
Primary Job Duties and Responsibilities			
<ul style="list-style-type: none"> ● Establish and maintain records/files to adhere to Federal and State rules and regulations to ensure compliance with associated funding and/or agency regulations. ● Prepare correspondence to contractors and agency personnel with regards to the State of compliance as directed by procedures and/or directives. ● Attend preconstruction conferences to inform contractors of their obligations relating to EEO/DBE/OJT, Davis Bacon, and associated Federal rules and regulations. ● Verify contractor's payrolls for format, classification, pay, and timely submittal. ● Establish and maintain files for payrolls and labor interviews. ● Actively engage in other aspects of project management to ensure adherence to federal, state, and local rules and regulations. ● Follow federally required provisions and relevant anti-discrimination and labor laws on capital and applicable projects. ● Participate in internal division audits as assigned and respond to audit findings associated with the assigned projects. ● Act as a project and program liaison between assigned department and Procurement and other Central Office departments. ● Maintain and update various logs (Submittals, request for information, change orders and amendments). ● Assist department in processing needs for commodities, services, equipment and similar through utilization of existing allowable contracts or coordinating procurement efforts with Central Office. ● Prepare closeout documentation or checklists as required by contract, policies, or regulatory requirements. ● Review and manage time keeping. ● Review compliance with all requisitions. 			
Other Duties and Responsibilities			
<ul style="list-style-type: none"> ● Educate stakeholders about program requirements for federally aided construction projects such as the Davis-Bacon Act. ● Oversees construction projects so they follow federally required provision and relevant anti-discrimination and labor laws. ● Performs other duties as assigned. 			



Hamilton County Schools Job Description

Knowledge, Skills, and Abilities

Knowledge/Education/Experience:

- Graduate of an accredited college or university with a degree in business, accounting or equivalent; or a high school graduate with a minimum of one year experience as a Resident Compliance Specialist or two years' experience serving under a Resident Compliance Specialist; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Experience with or knowledge of project management principles.
- Experienced in public procurement.
- Have a thorough understanding of the federal guidelines and regulations regarding Equal Employment Opportunity (EEO).

Skills/Qualifications:

- Demonstrate ability to work independently on secondary tasks or assignments while performing core duties
- Effective communication and interpersonal skills
- Detail oriented with ability to handle multi-disciplinary and technically challenging projects and program oversight
- Exhibit strong oral, writing, and editing skills.
- Exhibit strong knowledge of Microsoft Office, especially Excel, Word, and Publisher
- Pre-employment and random drug and alcohol testing required.

Compensation:

Salary is based on a combination of relevant education and experience.

Minimum Salary - Grade G

[Salary Scale](#)

Abilities/Physical Requirements:

ACTIVITY	FREQUENCY				ACTIVITY	FREQUENCY			
	N	O	F	C		N	O	F	C
Lift/Carry:					Twist				x
10 lbs or less				x	Turn (pivot)				x
11-20 lbs				x	Climb		x		
21-50 lbs			x		Crawl		x		
51-100 lbs		x			Reach Above				x
100+ lbs	x				Reach Outward				x
Push Pull:					Fine Motor Tasks				x
10 lbs or less				x	Stand				x
11-20 lbs				x	Walk				x
21-50 lbs			x		Sit			x	
51-100 lbs		x							
100+ lbs	x				Drive		x		
					Automatic – N/A				
Bend				x	Standard – N/A				
Squat			x						



Hamilton County Schools Job Description

Kneel		x		Type/Keyboard				x
Key:								
N=Never 0% of time ; O= Occasional 1-33% of time; F=Frequent 34-66% of time C=Constant 67-100% of time								
Hamilton County Board of Education, Tennessee, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Board of Education will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.								



Hamilton County Department of Education

Job Description

Job Title:	School Social Work Lead	FLSA Status:	Exempt
Job Code:		Reports To:	Coordinator of School Social Work
Purpose of Job			
<p>The purpose of this position is to assist with the planning, implementation, and evaluation process of comprehensive social work program. This position will collaborate with others to develop and lead professional learning opportunities for social workers across the district. This position is part of the leadership team that works collaboratively to support social workers across Hamilton County Schools and ensures alignment across schools in order to meet school improvement goals and address students' academic, behavior, and social emotional needs.</p>			
Primary Job Duties and Responsibilities			
<ul style="list-style-type: none"> • Observes and provides coaching to school social workers in their identified learning communities. • Assists Coordinator of School Social Work with professional development and training for school social workers. • Assist with training of all new hires. • Assist in ensuring the delivery of comprehensive school social work services, activities, programs, and interventions critical to the academic and social emotional development of all students and wrap around services for students and families. • Assist with promoting community and parent involvement with schools to include the use of wraparound services. • Assist with coordinating the integration of school-level practices to prevent bullying and harassment. • Support and help implement student success planning and coach social workers in learning community on effective strategies pertaining to SSP. • Support the implementation of the Multi-Tiered System of Support (MTSS). • Assist with the development of a written, annual plan, which is data driven and includes measurable goals, which are appropriately scoped and sequenced, based on the needs of the school and students. • Supports the district strategic plan including initiatives and programs to address student needs (McKinney-Vento programming, Trauma-Informed Practices, Restorative Practices, School Wide Positive Behavior, etc.) • Assist with the administration of planning and implementing needs assessments to identify school, student, and family needs. • Assist in establishing community partnerships for district Social Workers and SEL Case Managers. • Participates in and helps lead the district wide crisis response team. • Communicates through the proper channels to keep supervisor and other appropriate personnel informed of impending problems or events of unusual nature. • Acts in a professional, respectful, and courteous manner at all times. • Complies with applicable district, state, and federal codes, laws, rules, regulations, standards, policies and procedures. • Attends work and arrives to work on time. • Adheres to the Teacher Code of Ethics as defined by Tennessee Law and School Social Work Ethics as defined by NASW 			
Other Duties and Responsibilities			
<ul style="list-style-type: none"> • Attends and facilitates meetings as needed. • Prepares or completes various forms, reports, correspondence as required. • Performs other duties as assigned. 			



Hamilton County Department of Education Job Description

Knowledge, Skills, and Abilities

Knowledge/Education/Experience:

- Master's degree in Social Work required.
- Active professional social work and social work licensure, required.
- Five years of experience as a school social worker, required.

Skills/Qualifications:

- Leadership experience
- Ability to plan and provide professional learning opportunities.
- Organizational, communication, and interpersonal skills
- Demonstrate excellent verbal and written communication skills to work effectively with students, educators, parents, and community members.

Abilities/Physical Requirements:

ACTIVITY	FREQUENCY				ACTIVITY	FREQUENCY			
	N	O	F	C		N	O	F	C
Lift/Carry:					Twist				x
10 lbs or less				x	Turn (pivot)				x
11-20 lbs			x		Climb		x		
21-50 lbs.		x			Crawl		x		
51-100 lbs.		x			Reach Above				x
100+ lbs.	x				Reach Outward				x
Push Pull:					Fine Motor Tasks				x
10 lbs. or less				x	Stand				x
11-20 lbs.			x		Walk				x
21-50 lbs.		x			Sit		x		
51-100 lbs.		x							
100+ lbs.	x				Drive		x		
					Automatic – N/A				
Bend			x		Standard – N/A				
Squat			x						
Kneel			x		Type/Keyboard			x	
Key:									
N=Never 0% of time ; O= Occasional 1-33% of time; F=Frequent 34-66% of time C=Constant 67-100% of time (MH)=Teacher of Multi-Handicapped									

Hamilton County Board of Education, Tennessee, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Board of Education will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.



Hamilton County Department of Education

Job Description

Job Title:	Integrated Student Support Lead	FLSA Status:	Exempt
Job Code:		Reports To:	Integrated Student Support Coordinator
Purpose of Job			
<p>The purpose of this position is to assist the Integrated Student Support Coordinator and schools with the planning, implementation, and evaluation process of Student Success Planning. This position will provide support for school teams regarding robust data collection practices, individual student assessment processes, and connecting students to a tailored set of resources through a Multi-Tiered System of Support to promote academic success.</p>			
Primary Job Duties and Responsibilities			
<ul style="list-style-type: none"> • Support school teams as they manage the workload across team members, clarifying roles and expectations amongst team members. • Provide monthly in person support/training/accountability meetings in the school of each new Student Success Planning team implementing SSP for the first time this school year. • Provide monthly in person support/training/accountability meetings in the school of each struggling returning Student Success Planning team. • Provide quarterly in person support/training/accountability meetings in each returning school. • Ensuring timely creation of student plans, student goals, student resource connections, plan updates, and student re-tiering process for all assigned Student Success Planning schools • Provide accountability/support/Performance Improvement Plans for school teams missing any expected deadlines. • Evaluate effectiveness of operations and programs in assigned areas, identify, and recommend improvements or enhancements. • Conduct training regarding using the Student Success Planning platform, teaching teams how to enter and update student plans, and troubleshooting any challenges with utilizing the platform. • Maintain current knowledge of national school administrator, school counseling and school social workers role expectations, code of ethics, and confidentiality rules required to maintain licensure. • Develop and implement long and short-term plans, goals, and objectives for assigned area. • Communicate through appropriate channels to keep supervisor and other appropriate personnel informed of impending problems or challenges. • Follow established procedures for ensuring assigned areas are safe. • Work collaboratively with school staff, students, parents, district personnel, and other stakeholders. • Maintain confidentiality. • Attend work and arrive to work on time. • Adhere to the Teacher Code of Ethics as defined by Tennessee Law 			
Other Duties and Responsibilities			
Knowledge, Skills, and Abilities			
Knowledge/Education/Experience:			



Hamilton County Department of Education Job Description

- Master’s degree in school counseling, social work, or education highly preferred. Bachelor’s Degree required.
- Five years of professional experience required. Professional experience may include work as a school counselor, school social worker, or educator.
- Knowledge of schools and Student Success Planning
- Minimum one year of experience on a Student Success Planning Team, two or more years preferred.

Skills/Qualifications:

- Leadership experience
- Ability to plan and provide professional learning opportunities.
- Ability to work collaboratively with a diverse staff, a diverse student body and families, as well as a team of professionals within schools and the community.
- Organizational, communication, and interpersonal skills
- Demonstrate excellent verbal and written communication skills to deal effectively with students, educators, parents, and community members.
- Demonstrate excellent planning, organizational, problem-solving, decision-making, and time management skills.

Abilities/Physical Requirements:

ACTIVITY	FREQUENCY				ACTIVITY	FREQUENCY			
	N	O	F	C		N	O	F	C
Lift/Carry:					Twist				x
10 lbs or less				x	Turn (pivot)				x
11-20 lbs			x		Climb		x		
21-50 lbs.		x			Crawl		x		
51-100 lbs.		x			Reach Above				x
100+ lbs.	x				Reach Outward				x
Push Pull:					Fine Motor Tasks				x
10 lbs. or less				x	Stand				x
11-20 lbs.			x		Walk				x
21-50 lbs.		x			Sit		x		
51-100 lbs.		x							
100+ lbs.	x				Drive		x		
					Automatic – N/A				
Bend			x		Standard – N/A				
Squat			x						
Kneel			x		Type/Keyboard			x	
Key:									
N=Never 0% of time ; O= Occasional 1-33% of time; F=Frequent 34-66% of time C=Constant 67-100% of time (MH)=Teacher of Multi-Handicapped									

Hamilton County Board of Education, Tennessee, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Board of Education will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.



Hamilton County Department of Education Job Description

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education

Dr. Justin Robertson
Superintendent

FROM: Shannon Moody
Chief Strategy Officer

DATE: March 16, 2023

RE: First Reading
Proposed Policy Revisions

The Administration, in consultation and under the advisement of the Board's attorneys, has reviewed and recommended the following policies for a first reading.

<u>POLICY #</u>	<u>POLICY TITLE</u>
5.400	Personnel Health Examinations/Communicable Diseases
5.401	Acquired Immune Deficiency Syndrome (AIDS)
5.402	Hepatitis B (HBV)
5.601	Conflict of Interest
5.602	Time Schedules and Extra Duty
5.604	Overtime Pay of Non-Exempt Classified Personnel
5.608	Tutoring for Pay
5.609	Reimbursement for Personal Property
5.702	Student Teachers
5.900	Collaborative Conferencing

The changes are presented for a first read only. Proposed changes/revisions must receive approval by the Board upon a second and final reading at a future board meeting to take effect.

Hamilton County Board of Education

Monitoring: Review: Annually in March	Descriptor Term: Personnel Health Examinations/ Communicable Diseases	Descriptor Code: 5.400	Issued Date: 12/16/04
		Rescinded:	Revised: <u>03/16/23</u>

1
2 All employees, prior to entering service, shall present a certificate showing a satisfactory health record.¹
3 Employees shall inform the director of schools whenever they contract a contagious or communicable
4 disease. All employees hired to work in the Pre-K program shall, within thirty-six (36) hours of beginning
5 employment, have or file written evidence of a physical examination written within the last three (3)
6 years and a statement that his/her general physical and mental condition will permit him/her to direct
7 and actively supervise the activities of young children. The physical form and the statement shall have
8 the signature or stamp of a licensed physician, certified nurse practitioner or a certified physicians'
9 assistant.

10
11 Pre-K employees shall present to the director of schools a physical health form every three (3) years or
12 more often if deemed necessary by HCDE.

13
14 No employee who has any communicable disease shall perform his/her duties in any location where
15 such might endanger the health of school children. Employees who have tested positive for a communicable
16 disease, and are asymptomatic will be allowed to work with appropriate protective equipment while maintaining
17 acceptable social distancing. The Board shall require any employee to submit to a physical examination
18 by a physician whenever there is reason to believe that the employee has any communicable disease.²

19
20 The director of schools shall reassign or grant appropriate leave to any employee who is suspected of
21 having a communicable disease which might endanger the health of children. Any such decision shall
22 be consistent with applicable Board policies and state and federal law.

23 24 SPECIAL RULES REGARDING CRITICAL INFRASTRUCTURE

25
26 In the event an employee who performs an essential function in support of the school system's critical
27 infrastructure, e.g., the central office administration or vital maintenance, has been exposed to a
28 communicable disease but is asymptomatic and has tested negative for the disease, and pursuant to
29 guidance from the Tennessee Department of Health or the local health department, the Hamilton County
30 Board of Education delegates to the director of schools the discretion to permit the employee to continue
31 working provided that each of the following criteria are met:

- 32
 - 33 • The director determines that the employee performs an essential function in support of critical
34 infrastructure, e.g. central office administration or vital maintenance, and that the employee cannot
35 perform those essential functions remotely;
 - 36 • The employee remains asymptomatic and has not tested positive;
 - 37 • The employee wears all necessary and appropriate protective equipment, such as face masks,
38 while on school campus;
 - 39 • The employee is able to perform his or her duties while maintaining appropriate social distance;
 - 40 • The employee will not be in the presence of children; and
-

- The employee chooses to continue working rather than taking leave otherwise available to him or her.

The director shall exercise this discretion on a case by case basis weighing the nature of the employee’s duties, whether those duties are an essential part of the school system’s critical infrastructure, and whether any threat posed by the employee’s exposure can be mitigated by the use of protective equipment and maintaining distance from other people.

Before exercising the discretion set forth in this policy, the director shall develop appropriate administrative procedures, incorporating whatever specific terms or conditions the appropriate local, state, or federal authorities may recommend or require. These procedures shall not become effective unless and until they have first been approved by the appropriate public health authority.

APPEALS TO THE BOARD

Any employee aggrieved by the application of this policy may lodge an appeal with the Board. The Board shall review the director’s decision giving appropriate difference to the director’s discretion.

Legal References:

1. TRR/MS 0520-1-3-.08(2)(f)
2, 203(b)(2); TCA 49-5-710(a)(7); TCA 49-5-404

Cross References:

- Grievances & the Americans w/ Disabilities Act 1.802 2. TCA 49-Suspension/Dismissal 5.200-202

Hamilton County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Acquired Immune Deficiency Syndrome (AIDS)	Descriptor Code: 5.401	Issued Date: 12/16/04
		Rescinds:	Issued: <u>03/16/23</u>

1 The Board has the responsibility to ensure that each school system's employees are in a state of
2 physical condition which will not endanger their personal health or the health of others. Concerns
3 regarding health matters shall be approached within the boundaries of confidentiality.
4

5 The director of schools shall be responsible for developing, revising and implementing the
6 administrative guidelines and procedures for this policy. The director of schools shall be responsible for
7 enforcing this policy by communicating it to all personnel and by providing necessary instruction to all
8 administrators.¹
9

10 **HIV/AIDS TESTING**

11
12 No school official can require any employee to undergo an HIV antibody test or other HIV-related test.
13 This does not preclude school officials from requiring an employee to undergo an examination
14 when another communicable illness is suspected.
15

16 **LIABILITY AND NON-DISCRIMINATION**

17
18 No employee who is diagnosed with HIV infection or AIDS shall be prevented from continuing his/
19 her employment. No disciplinary action may be taken against an employee solely on the basis of
20 HIV infection or AIDS. Action may be taken against an employee only if ~~s/he~~ he/she is disabled and
21 the disability interferes with his/her ability to perform the activities involved in employment duties. The
22 Board shall make reasonable accommodation to enable the employee to perform employment duties as
23 may be required by state² or federal³ law.
24

25 **CONFIDENTIALITY**

26
27 If information is received regarding an employee's HIV status, the director of schools may consult with
28 the school board attorney on the appropriate course of action to pursue, bearing in mind the school
29 system's potential liability for defamation, employment discrimination, and breach of confidentiality
30 requirements.
31

32 Information obtained is confidential and may not be released to anyone except: ²

- 33 1. Persons named on an Authorization for Release of Confidential HIV-Related Information Form
- 34
- 35 2. Persons listed on a court order
- 36
- 37 3. Persons authorized to receive such information without a release or court order according to
- 38 TCA 68-10-113
- 39

40 Under no circumstances shall information identifying an employee with AIDS be released to the public
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EDUCATION AND UNIVERSAL PRECAUTIONS

To prevent and manage exposure in the workplace, all school system employees will receive in-service training and education annually regarding HIV/AIDS and OSHA's Bloodborne Pathogens Standard.

COMMUNICATIONS AND PUBLIC RELATIONS

The director of schools or his/her designee will be responsible for coordinating educational/training programs for all personnel, parents and board members. These programs can utilize the educational/training resources of agencies or private institutions with personnel trained in the areas of HIV/AIDS prevention education.

Legal References:

1. State Board of Education Plan for Addressing AIDS 1.802 in Tennessee Public Schools, March 1995; TRR/MS 0502-1-3-.08 (2)(g)
2. TCA 68-10-113
3. 20 USC 1232(g); 29 CFR § 1630.13(b)

Cross Reference:

Grievances & the Americans w/ Disabilities Act

Hamilton County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Hepatitis B (HBV)	Descriptor Code: 5.402	Issued Date: 12/16/04
		Rescinds:	Revised: <u>03/16/23</u>

1 All schools shall provide a sanitary environment and shall establish routines for handling body fluids
2 that are recommended by appropriate health professionals.¹

3
4 All school district personnel shall be advised of routine procedures to follow in handling body fluids.
5 These procedures shall provide simple and effective precautions against transmission of diseases to
6 persons potentially exposed to the blood or body fluids of another. These procedures shall be standard
7 health and safety practices. No distinction shall be made between body fluids from individuals with a
8 known disease and individuals without symptoms or with an undiagnosed disease.

9
10 The administration shall develop, in consultation with medical personnel, a regulation to be distributed
11 to all staff. Training and appropriate supplies shall be available to all personnel including those involved
12 in transportation and custodial services.

13
14 In addition to ~~insuring~~ ensuring that these health and safety practices are carried out on a district wide
15 basis, special emphasis shall be placed in those areas of school district operation that potentially
16 present a greater need for these precautions.

17 **CONFIDENTIALITY AND NON-DISCRIMINATION**

18
19
20 In all instances, district personnel shall respect the individual's right to privacy and treat any medical
21 diagnosis as confidential information. The director of schools shall initiate procedures to ~~insure~~ ensure
22 that all medical information will be held in strict confidence. Any school staff member who violates
23 confidentiality shall be subject to appropriate disciplinary measures.

24
25 Under no circumstances shall information identifying an employee with HBV be released to the public.

26 **SAFETY**

27
28
29 Employees who are at high risk of occupational exposure shall be identified and provided with personal
30 protective equipment, including HBV vaccinations. Employees considered to be at high risk shall include
31 custodians, school nurses, special education teachers and instructional assistants, playground supervisors,
32 coaches and physical education teachers.

33
34 When any employee is known to have been exposed to HBV on the job site, the employee will be
35 notified immediately by a supervisor, and the Board shall provide vaccinations.

36
37 The principal will ensure that an ~~accident~~ exposure report is filed for all ~~accidents~~ incidents. The
38 report will include the employee's name, date of the ~~accident~~ exposure, an explanation of the ~~accident~~
39 incident and the care used in treating the individual. These reports will be kept on file in the
40 principal's office for a minimum of one (1) year.

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EDUCATION AND UNIVERSAL PRECAUTIONS

HBV education, including universal precautions on handling blood and other body fluids, will be provided to all school personnel and volunteers and may include members of the Board.

Legal References:

1. 29 CFR Part 1910.1030

Hamilton County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Conflict of Interest	Descriptor Code: 5.601	Issued Date: 12/16/04
		Rescinds:	Issued: <u>03/16/23</u>

ADMINISTRATIVE PERSONNEL

Administrative and supervisory personnel shall have no financial interest, directly or indirectly, in supplying books, maps, school furniture, or apparatus for the schools or to act as agent for any author, publisher, bookseller, or dealer in school furniture or apparatus, however a spouse or family member of a principal, teacher or other school administrative employee may participate in business transactions with the school system where a sealed competitive bid system is used, provided that the employee does not have discretion in the selection of bids or specifications.¹

It shall be a misdemeanor for the director of schools to take any other contract under the Board, to perform any other service for additional compensation, to act as principal or teacher in any school, or to become the owner of a school warrant other than that allowed for his/her service as director of schools or as secretary to the Board. A director who violates this shall be dismissed from the director's position.²

PROFESSIONAL AND SUPPORT PERSONNEL

Employees of the Board will not engage in, or have financial interest in, any activity that raises a reasonable question of conflict of interest with their duties and responsibilities as members of the school staff. This includes but is not limited to the following:

1. School employees may not purchase for sale to students any goods or equipment or render any service to the school system on a commission basis; ¹
2. Employees who have patented or copyrighted any device, publication, or other item will not receive royalties for use of such item in the school system;
3. Employees will not engage in any type of work where the source of information concerning a customer, client, or employer originates from information obtained through the school system;
4. The Board shall make no purchase of supplies, materials, or equipment from a school system employee; and
5. Employees shall not solicit for the purpose of selling instructional supplies, equipment and reference books in a territory that includes the parents of the children of the school in which the employee is assigned.

Legal References:

1. TCA 49-6-2003
2. TCA 49-2-301(g)(h) 49-2-301(c)

Cross References:

- Purchasing 2.805
- Bids and Quotations 2.806
- Purchase Orders and Contracts 2.808
- Employee-Developed Materials 4.405

Hamilton County Board of Education

Monitoring: Review: Annually in March	Descriptor Term: Time Schedules and Extra Duty	Descriptor Code: 5.602	Issued Date: 01/17/08
		Rescinded:	Revised: <u>03/16/23</u>

Professional Personnel

DAILY SCHEDULES

The normal workday for professional employees shall be seven and one-half (7.5) hours. Workday shall mean the length of time a professional employee is required by the immediate supervisor to be at an assigned work location(s).¹ Professional employees will report to work 15 minutes prior to the beginning of the student day and remain 15 minutes beyond the end of the student day.

EXTRA DUTIES

Teachers may be assigned duties beyond the normal workday, provided, however, that such duties shall be distributed on an equitable basis, as determined by the principal and the faculty.

At least one (1) principal or teacher must be on the school grounds when a bus arrives and at least one (1) teacher or principal must remain after the close of the school day until all buses depart.

PLANNING TIME

An unencumbered schedule for any teacher is to provide time for planning, student and/or parent conferences, preparation for effective teaching and attention to major program improvement.²

LEAVING CLASSROOM

Teachers shall not be called from their classroom, unit or area while students are under their immediate supervision for any purpose other than an emergency concerning the teacher's immediate family or property or for purposes, as deemed by the principal, to be official school business needing immediate attention. Coverage will be provided in the event a teacher is asked to leave.

Classified Personnel³

The school system shall comply with Wage and Hour Regulations as administered by the U.S. Department of Labor. Actual hours worked are to be reported by each employee. No employee shall be at the job location unless so directed by the immediate supervisor.

WORK SCHEDULES

Supervisors shall prepare a daily work schedule for both school and non-school months. The daily

1 schedule includes the time to begin work, lunch time and ending time.

2
3 Each employee is required to work according to his/her schedule unless there is an emergency. When
4 an emergency arises, the immediate supervisor shall be notified as soon as possible.

5
6 All authorized overtime or time-on-the-job-location not within the scheduled time must be approved
7 by the immediate supervisor before the overtime occurs.

8 9 **TIME RECORDS REQUIRED**

10 Each employee covered by the Wage and Hour Law shall keep a time record of *actual hours worked*.

11
12
13 At the end of each reporting period, employees shall turn in time records to their immediate
14 supervisor for approval. All-time records will be forwarded to the payroll office for calculations.

15 16 **LUNCH PERIODS**

17
18 All employees covered by the Wage and Hour Law have at least a thirty (30) minutes lunch period.
19 During this scheduled lunch period, the employee shall be relieved of all duties of any nature.

20 21 **EMPLOYEES NOT COVERED BY WAGE AND HOUR LAW**

22
23 All employees are covered by the Wage and Hour Law except:

- 24 • Students who work an hour or less per day;
- 25 • Volunteer workers other than regular employees; and
- 26 • Those set forth in the Fair Labor Standards Act as executives, administrative employees
27 and professional (to include all certified personnel).

38 Legal References:

- 39 1. TRR/MS 0520-1-3-.03(1)
- 40 2. TRR/MS 0520-1-3-.03(4)
- 41 3. TCA 5-23-101;104

38 Cross References:

- 39 School Day 1.801
- 40 Curriculum Development 4.200
- 41 Reporting Student Progress 4.601
- 42 In-Service & Staff Development Activities 5.113
- 43 Supervision of Students 6.408

Hamilton County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Overtime Pay of Non-Exempt Classified Personnel	Descriptor Code: 5.604	Issued Date: 1/17/08
		Rescinds:	Issued: <u>03/16/23</u>

1 The Board expects that employees will work in excess of standard hours when requested. When work in
2 excess of standard hours is required, employees will be compensated for the unscheduled hours worked.¹
3

4 Overtime is defined as hours physically worked in excess of forty (40) hours per week. When an
5 employee is requested to work over regularly scheduled hours, the following shall apply:
6

7 **Compensation for Unscheduled Hours**

- 8
- 9 1. Hours worked over the scheduled hours must be approved by the immediate supervisor.
- 10 2. All payment for overtime shall be processed through the payroll office.
- 11

12 **Payroll Provisions**

- 13
- 14 1. Time and one-half (1 1/2) shall be paid for all hours physically worked in excess of forty (40)
15 in a week.
- 16 2. An authorization for overtime payment must be submitted by the immediate supervisor.
- 17 3. Payment for overtime will be included in the paycheck for the period ~~immediately following the~~
18 ~~one~~ in which it was earned.
- 19
- 20

21 **Overtime Provision for Maintenance Employees**

- 22
- 23 1. Time and one-half (1 1/2) shall be paid for all hours physically worked in excess of eight
24 (8) hours in one day and/or forty (40) in a week.
- 25 2. Call-in pay constitutes a request to return to work either after hours or on a weekend, vacation,
26 holiday, or non-scheduled work shift. Overtime calculation for call-ins will be paid at time and
27 one-half (1 1/2). The hours will be calculated from the time the employee leaves his home and
28 reports to the site location and the time for which the employee returns home.
- 29 3. When work is required on a Saturday or Sunday, employees will be paid time and one-half
30 (1 1/2) for hours physically worked.
- 31 4. When work is required on HCDE designated Holiday, employees will be paid double-time
32 (2x regular rate) for hours physically worked.
- 33 5. For attendance at designated Board meetings, the employee will be paid at time and one-half
34 (1 1/2) for a minimum of four (4) hours.
- 35 6. An authorization for overtime payment must be submitted by the immediate supervisor.
- 36 7. Payment for overtime will be included in the paycheck for the period ~~immediately following the~~
37 ~~one~~ in which it was earned.
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Hamilton County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Overtime Pay of Non-Exempt Classified Personnel	Descriptor Code: 5.604	Issued Date: 1/17/08
		Rescinds:	Issued: <u>03/16/23</u>

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Discipline

1. Persons who have been assigned to work overtime, whether voluntary or mandatory, shall be expected to report to work as scheduled.
2. Failure to report shall subject an employee to disciplinary procedures as specified for any other non-appearance for a regularly scheduled work time.
3. Employees shall be released from mandatory overtime, without fear of discipline, when they can provide a reasonable excuse such as the following:
 - a. Personal family emergency;
 - b. Personal or family health maintenance;
 - c. Important family function; weddings, etc.

If there is doubt concerning the employee's sincerity in offering such an excuse, the burden of proof will rest with the employee.

Legal References:

1. TCA 5-23-101;104; Section 7(o) 29 CFR § 553.20; 21

Hamilton County Board of Education

Monitoring: Review: Annually in March	Descriptor Term: Tutoring for Pay	Descriptor Code: 5.608	Issued Date: 12/06/04
		Rescinded:	Revised: <u>03/16/23</u>

~~Any teacher may enter into an agreement with parents for tutoring children for a fee, but this practice must be limited to children other than those for whom the teacher is currently exercising teaching, administrative, or supervisory responsibility¹.~~

~~School facilities may not be used for private profit².~~

Hamilton County teachers owe a fiduciary duty to the children assigned to them. As a part of this duty, it is expected that teachers assist struggling students in the acts of learning, through extraordinary efforts to include increased attention, modified and differentiated instructional techniques and strategies, and personalized tutoring. The district supports such efforts by providing, among other things, supplies, materials, equipment, and facilities as well as additional financial compensation in before and after school tutoring sessions to serve those with demonstrated need.

Where it has been determined that a particular child needs tutoring, that is a matter of direct and substantial interest to the district. In such cases, teachers are encouraged to assist such children through district-organized tutoring programs.

When or where such programs do not operate, teachers or other employees may enter into an agreement with parents for tutoring children for a fee, but this practice must be limited to children other than those for whom the teacher is currently exercising teaching, administrative, or supervisory responsibility. Further, parent paid private tutoring may not be conducted on school property, using school equipment, materials, and/or supplies, or in any way, compete with district-provided (free to parents) tutoring.²

Legal References:

1. RCA 49-2-203(b)(10)(A)

Cross References:

Hamilton County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Reimbursement for Personal Property	Descriptor Code: 5.609	Issued Date: 11/20/14
		Rescinds:	Revised: <u>03/16/23</u>

1 The Board agrees to reimburse employees for the replacement of personal property stolen, damaged
2 or destroyed while the employee was discharging his duties within the scope of his assignment. The
3 Board shall provide this reimbursement only if the employee immediately informs his supervisor in
4 writing of the loss and contacts the Risk Management Department to obtain the “Reimbursement for
5 Personal Property” form (also available online). This form should be completed ~~and notarized~~ within
6 ten (10) calendar days of the loss stating the circumstances of the loss and the estimated replacement
7 or repair cost. No employee shall receive more than \$300.00 per fiscal year under this Section *unless*
8 *otherwise authorized by the Chief Financial Officer and Director of Schools*. The reimbursement
9 provided by the Board shall be in excess of any valid and collectible insurance in effect at the time of
10 the loss.
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32 Legal References:

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Hamilton County Board of Education

Monitoring: Review: Annually in March	Descriptor Term: Student Teachers	Descriptor Code: 5.702	Issued Date: 08/15/19
		Rescinded:	Revised: <u>03/16/23</u>

1
2 Student teachers shall be accepted or refused by the principal. Cooperating/Host teachers shall be assigned
3 by the principal and should possess the following dispositions: have three (3) or more years of
4 experience, effective (be considered effective or highly effective on the evaluation model), consciously
5 competent (ability to coach, mentor, model and reflect on best practices in education), supportive and
6 confidential (maintains a high level of professionalism and has a desire to mentor pre-service teachers
7 towards success and independence) or in addition shall meet the criteria set forth by the
8 college/university making the placement request. All requests for student teacher placements must be
9 made through the Human Resources department. Universities should refrain from contacting school
10 administrators directly: unless mutually agreed upon with Human Resources.

11
12 Student teachers will be expected to observe all rules and regulations established by the Board.

13
14 A student teacher shall be afforded the same protection of the laws as a certified teacher and shall
15 comply with all rules and regulations of the Board and observe all duties of teachers as set forth in state
16 statute.¹

17
18 In addition, student teachers shall be required to fulfill all normal local responsibilities, both school and
19 extracurricular, and shall familiarize themselves with the policies of the Board and the school.

20
21 The presence of the student teacher does not relieve the regular teacher of the responsibility of
22 instruction. The principal shall have the responsibility to regulate the absence of the regular teacher in
23 the classroom. The student teacher should be given an opportunity to gain a sense of total classroom
24 control with a minimum of absences of the regular teacher.

25
26 No classroom shall have more than one (1) student teacher, intern, or practicum student per semester
27 in a given subject or area. Any exception to this policy must have prior approval from the Director of
28 Schools and/or designee.

29
30 The compensation provided by the teacher training institution shall be mutually agreed to by the insti-
31 tution and the Board. Compensation, may be provided by the institution to the cooperating/host teacher.

32
33 The evaluation of a student teacher shall be based upon a joint agreement between the cooperating/host
34 teacher and the college/university supervisor.

35
36 A student teacher, intern, or practicum student may be asked to terminate his or her service upon the
37 mutual consent of the school principal, the cooperating/host teacher, and the college/university supervi-
38 sor at any time during the term.

39

1 No HCDE School should accommodate more student teachers, interns, or practicum students than
2 it can provide optimal educational experiences for during any semester.
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49 Legal Reference:

50 ¹TCA 49-5-403 (a); TCA 49-5-201; TRR/MS 0520-2-3-.11(3)

Hamilton County Board of Education

Monitoring: Review: Annually in March	Descriptor Term: Collaborative Conferencing	Descriptor Code: 5.900	Issued Date: 08/21/14
		Rescinded:	Revised: 03/16/23

5.900,
5.901,
5.902,
5.903,
5.904
combined

PROFESSIONAL PERSONNEL- LEGAL STATUS

The Board, as the duly constituted representative of the people and as the agent of the State, has the following rights, duties, and legal status:

1. To manage and control public education in this school system;¹
2. To not delegate or abdicate its legal responsibilities;
3. To retain its legal status in any state, federal or private statute even with passage of the PECCA;²
4. To collaborative conference with its employees subject to the requirements and limitations set forth in the Professional Educators Collaborative Conferencing Act of 2011 (PECCA); and
5. To not be subject to the National Labor Relations Act.²

PROFESSIONAL SCOPE

The Board shall restrict the scope of professional conferences to those specific conditions of employment that are designated as mandatory topics for collaborative conferencing by the Professional Educators Collaborative Conferencing Act of 2011 (PECCA),³ which are:

1. Salaries and wages;
2. Grievance procedures;
3. Insurance;
4. Fringe benefits, not including the Tennessee Consolidated Retirement System;
5. Working conditions;³
6. Leave;
7. Payroll deductions.

The representatives of the Board shall not collaborative conference on any terms and conditions of employment except as stated above.

WRITTEN REQUEST

Between October 1 and November 1 of any given year, 15% or more of the professional employees in a LEA must submit a written request to conduct collaborative conferencing (CC). This written request may be in the form of a signed petition, with district verification of signatures allowed.

Upon the submission of the 15%, the BOE appoints an equal number of professional employees and board members or his/her designee to serve on a special question committee.⁴

SPECIAL QUESTION COMMITTEE

1 The special question committee shall conduct a confidential poll of any professional employee in the
2 manner of and as defined by state law.⁴
3

4 If a majority vote to conduct collaborative conferencing is secured, the board of education shall
5 appoint at least seven (7) but no more than eleven (11) persons to serve. Each professional employee's
6 organization receiving fifteen percent (15%) or more of the vote shall select and appoint the
7 appropriate number of representatives, proportional to the same number of representatives as the
8 number of management personnel selected by the board of education. Representatives shall be
9 appointed no later than December 1.
10

11 If a majority vote to conduct collaborative conferencing is not secured, then during any subsequent
12 year, the professional employees may again seek to engage in collaborative conferencing pursuant to
13 state law.⁴
14

15 **DIRECTOR OF SCHOOLS**

16
17 The director of schools is a member of management personnel.⁵

18 The director of schools shall serve as a member of the Board's collaborative conference team.

19
20 The director's duties shall be:

- 21
22 1. To consult with the Board on all proposals presented to the Board's collaborative conferencing
- 23 team; and
- 24 2. To coordinate the collective efforts of the central office staff and the Board's collaborative
- 25 conferencing team.
- 26

27 **PROGRESS REPORTING**

28
29 The Board shall report on the progress of collaborative conferencing to the extent that the best interest
30 of the public and the school district is served. Any release of information shall be made through the
31 Board's official spokesman.
32

33 When a state of misunderstanding or misrepresentation exists, the Executive Committee of the Board
34 may authorize the release of information to the extent necessary to foster greater understanding by all
35 parties.
36
37
38
39
40

41 Legal References:

- 42 1. TCA 49-2-203(a)(2)
- 43 2. TCA 49-5-601)
- 44 3. TCA 49-5-601(4)(5)
- 45 4. TCA 49-5-605
- 46 5. TCA 49-5-608

Cross References:

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Finance Officer
Angelia Askins, Director of Federal Programs

Date: March 16, 2023

Subject: ESSER 2 and 3 Planning Addenda

TDOE requires districts to update the ESSER 2 and 3 planning addenda, *District Plan for Remaining Funds* and *Safe Return to In-Person Instruction*, every six months and to receive Board approval of the addenda.

Enclosures:
HCS District Plan for Remaining Funds
Safe Return to In-Person Instruction

ESSER 3.0 Public Plan for Remaining Funds Addendum Guidance

2022-23

Local educational agencies (LEAs) are required to update the ESSER 3.0 Public Plan every six months through Sept. 30, 2023. Each time, LEAs must seek public input on the plan and any revisions and must take such input into account.

Each LEA must complete the addendum and upload it to ePlan in the LEA Document Library (Feb. 15 and Sept. 15). The LEA must also post the addendum to the LEA's website. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website. The plan intends to provide transparency to stakeholders.

Please consider the following when completing the addendum:

- On the summary page, the amounts should total the carryover amount for FY23 for each relief fund: ESSER 2.0, and ESSER 3.0.
- The LEA must respond to all questions in the document.
- The stakeholder engagement responses should closely align with the stakeholder engagement in the Health and Safety Plan.
- The LEA should ensure it uses multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- Plans require local board approval and public posting.
- LEAs must update the ESSER Public Plan at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account.
- The American Rescue Plan (ARP) Act requires LEAs to post plans online in a language that parents/caregivers can understand, or it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

ESSER 3.0 Public Plan for Remaining Funds

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation’s students.

In the fall of 2021, LEAs developed and made publicly available a *Public Plan - Federal Relief Spending*. All plans were developed with meaningful public consultation with stakeholder groups. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA’s publicly available website.

The following information is intended to update stakeholders and address the requirement.

General Information

LEA Name: Hamilton County Schools

Director of Schools (Name): Dr. Justin Robertson

ESSER Coordinator (Name): Dillon Norton

Address: 3074 Hickory Valley Rd Chattanooga, TN 37421

Phone #: 423-498-7020 District Website: https://www.hcde.org/

Addendum Date: March 1, 2023

Total Student Enrollment:	44,100
Grades Served:	PK-12
Number of Schools:	79

Funding

ESSER 2.0 Remaining Funds(Estimate)	\$11,018,432.78
ESSER 3.0 Remaining Funds(Estimate)	\$72,026,646.78
Total Remaining Funds:	\$83,045,079.56

Budget Summary

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Early Reading	\$0.00	\$1,412,974.00
	Personnel to Support Learning Loss/ Acceleration	\$0.00	\$4,553,031.00
	Pre-K-12 Science Content- Tiers I, II, and III programs, software, materials, supports	\$0.00	\$74,260.00
	Pre-K-12 Multi Content- Tiers I, II, and III programs, software, materials, supports	\$0.00	\$1,798,469.00
	Pre-K-12 Literacy Content- Tiers I, II, and III programs, software, materials, supports	\$0	\$795,369.00
	Pre-K-12 Math Content- Tiers I, II, and III programs, software, materials, supports	\$191,248.94	\$479,488.00
	After School Tutoring	\$0.00	\$6,115,070.00
	Summer Programming	\$1,048.00	\$4,076,714.00
	Virtual Learning Supports	\$1,249,813.33	\$0.00
	Additional Substitute Expense	\$475,752.92	\$0.00
	Sub-Total	\$1,917,863.19	\$19,305,375.00
Student Readiness	AP, Dual Credit, Work Based Learning, Early Post-Secondary	\$123,069.00	\$220,042.00
	Student and Family Supports	\$137,898.21	\$1,187,604.00
	Special Populations- English Language Learners	\$831,009.53	\$502,330.00
	Mental Health	\$192,295.86	\$335,032.00
	Middle and High School Innovation	\$986,413.26	\$0.00
	Sub-Total	\$2,270,685.86	\$2,245,008.00
Educators	Strategic Teacher Retention- Additional Supports	\$198,681.05	\$340,226
	Strategic Teacher Retention- Differentiated Compensation	\$2,815,613.45	\$5,550,221.53
	Grow Your Own	\$265,212.40	\$336,992

	School Based Needs to Address Learning Loss and Learning Acceleration	\$383,982.86	\$0.00
	Teacher and Administrator Professional Development	\$120,176.00	\$0.00
	Teacher Stipends for Professional Learning	\$0.00	\$52,353
	Sub-Total	\$3,783,665.76	\$6,279,792.53
Foundations	Technology and Software	\$1,360,527.19	\$2,016,570.47
	District and Financial Supports in Response to Pandemic	\$62,000.00	\$1,571,478
	Academic Space: Facilities Repair, Deferred Maintenance, and Construction	\$119,799.00	\$33,200,000.00
	COVID Response Team and Nurse Hotline	\$0.00	\$215,965
	LEA Indirect Costs	\$1,020,356.00	\$4,456,411
	Grant Administration Costs	\$75,050.00	\$354,895
	Charter School Allocations	\$408,484.00	\$2,381,151
	Sub-Total	\$3,046,216.19	\$44,196,470.47
Total		\$11,018,431	\$72,026,646

Academics

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district's needs assessment.

Hamilton County Schools has focused on several key areas to accelerate student achievement. After-school and Summer Programming began in the summer of 2020 and will continue through the summer of 2024. It has proven to be a valuable intervention method to reinforce learning that was lost during the pandemic and to continue presenting our students with opportunities that make them future ready. We will be participating in TN ALL Corp to reach high dosage, low ratio tutoring for our K-8 students. The district has hired highly effective personnel to continue building great teachers and great leaders to engage every child, every day. Several curricula and high-quality instructional materials were allocated with these funds to ensure our students have clear learning targets and close the opportunity gap.

2. Describe initiatives included in the "other" category.

Hamilton County Schools identified no initiatives in the "other" category.

Student Readiness

1. Describe strategic allocations to support **Student Readiness** and the School-Related Supports necessary to access high-quality instruction, including how allocations support the investments identified in the district's needs assessment.

Funds allocated toward student readiness were directed to support the whole child, families, special populations, secondary learners, and creating an environment that was safe for students and employees. HCS will support the needs of the whole child by investing in mental health supports, expanding community partnerships and hiring additional staff such as social workers, ESL teachers and support staff. In addition to HCS supporting opportunities and matriculation into post-secondary institutions through Micro-College, HCS was also awarded an Innovative High Schools grant. Through this grant, HCS will be able to provide students with increased opportunities to achieve postsecondary credentials and workplace skills. As we continue to serve the whole child, HCS will also utilize funds from recently awarded ELC, ARP IDEA, and ARP Homeless grants to provide supports for students.

2. Describe initiatives included in the "other" category.

Hamilton County Schools identified no initiatives in the "other" category.

Educators

1. Describe strategic allocations to **Recruit, Retain and Support Educators and School Personnel**, including how allocations support the investments identified in the district's needs assessment.

One of Hamilton County Schools five action areas is Great Teachers and Leaders. The district allocated funds to recruit and select top talent through Grow Your Own and New Teacher Academy. ESSER funds will be allocated to retaining teachers and staff by providing new teacher mentors, mental health supports, and differential pay plans for our Promise and Hope schools. By providing better supports through professional learning and mentoring, we will reach our goal of providing all students a supported, well-prepared and effective teacher. In addition, we need to support teachers with the classroom materials required to implement high-impact, engaging instruction for our students. Hamilton County Schools will elevate professional learning as a core competency and expectation across the district.

2. Describe initiatives included in the "other" category.

Hamilton County Schools identified no initiatives in the "other" category.

Foundations

1. Describe strategic allocations to **Strengthen Structural Expectations**, including how allocations support the investments identified in the district's needs assessment.

Hamilton County Schools has established a long-term plan for facilities maintenance and capital improvements called Blueprint 2030. With ESSER funds, we are able to allocate resources to improve school facilities. Thus, creating a safe and healthy environment for students and staff. The districts remaining relief funds will support existing structure renovations, and the building of a new Tyner Middle/ High facility. All capital projects will be completed within the period of grant performance. The district was also able to extend technology to support 1:1 technology integration in grades 3-12, and effectively support technology in schools with additional personnel and infrastructure improvements. In addition to providing needed technology to students, Hamilton County Schools has joined with EPB of Chattanooga to offer HCS EdConnect, a first-of-its-kind initiative to bridge the digital divide and provide home WiFi all year long, for at least the next decade, to every qualified family.

2. Describe initiatives included in the "other" category.

Hamilton County Schools identified no initiatives in the "other" category.

Monitoring, Auditing, and Reporting

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

Through the use of ESSER funds, Hamilton County Schools will employ a Data Analyst to collect and manage data elements and conduct interim audits of funds. Using all available data sources, the Data Analyst will work side by side with departments to monitor the effectiveness of allocations and track student progress. This will be reported to the community through community and board meetings.

2. Describe how the LEA is meeting the requirements to spend 20 percent of **the total ESSER 3.0 allocation** on direct services to students to address learning loss, or indicate participation in TN ALL Corps.

- After School Tutoring / TN ALL Corps
- Summer Learning Program (REACH)
- Additional Personnel to implement Tier II and Tier III intervention programs.

Family and Community Engagement

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

Hamilton County Schools gathers input through a variety of different feedback structures. Stakeholders were consulted on the plan through monthly advisory councils, town halls, partner network groups (Out of School Time Alliance, Children’s Cabinet, and Leadership HCS), school board meetings, and principal meetings. Stakeholders will also be engaged through the State of the System Address, transition committees, and Community Budget Survey and Meetings that were held throughout February and March of 2022. HCS hosted a Federal Programs Advisory Committee meeting in May with both school and community members. In 2022, HCS has provided over 50 engagement opportunities for stakeholders so far. We will continue these feedback structures for the 2022-2023 school year.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

The LEA engaged more than 10% of stakeholders through a variety of feedback structures including advisory councils, school board meetings, principal meetings, community budget survey and community budget meetings.

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

Hamilton County Schools offered engagement opportunities both virtually and in person at various times of the day to allow for a diverse group of stakeholder representation from students, parents, staff, community

members and partner organizations. Our Advisory Councils are made up of up to two representatives for every school in the district also allowing for diverse representation. The ESOL Department hired two new engagements positions (International Welcome Center Facilitator, ESOL & International Community Coordinator) to better serve our non-English speaking families. Additionally, information is translated both on the HCS website, social media accounts and also through a Spanish-Only social media account. The Exceptional Education Department also facilitates family engagement opportunities. The LEA's Families in Transition Liaison builds relationships with homeless families through regular support.

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

Hamilton County Schools offers engagement opportunities through multiple modes of engagement and at various times to meet the diverse needs of our stakeholders. This includes both in person and virtual meetings, live streaming through social media platforms, and direct feedback through one-on-one phone calls and emails. All website, phone, and social media communications are able to be translated into multiple languages, and the LEA has a Spanish-only Facebook page. The engagement opportunities were offered at various times of the day and on different days of the week including weekends. The Family & Community Engagement Team continuously evaluates the modes of engagement in order to adjust as needed.

Safe Return to In-person Instruction and Continuity of Services Plan

Addendum Guidance

2022-2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (Feb. 15 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Hamilton County Schools

Date: March 1, 2023

After stakeholder consultation it was determined that there will be no revisions for this update.

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

Hamilton County Schools engaged with several stakeholder groups as the plan was reviewed and revised throughout the spring and summer of 2022. Among these groups providing feedback was the head of our nursing and community health team, our school health managers, and a sampling of principals. Feedback was also gathered from the school leadership team and Senior Leadership Team within the district. Additionally, draft versions of the revised plan were presented and discussed with our school Principal team during our monthly principal meetings as well as the superintendent parent and teacher advisory councils. Primarily, the plan was updated to reflect current changes in state law as well as updated CDC guidance for K-12 schools.

2. Describe how the LEA engaged the health department in the development of the revised plan.

Hamilton County Schools and the Hamilton County Health Department maintain a strong, collaborative working relationship that began at the start of the pandemic. HCS shared the final HCS Health Plan updates with the health department for feedback on the overall plan. That feedback was recorded and any applicable changes were made to the plan after reviewing their suggestions. The plan incorporated overall changes to the CDC recommendations for close contacts within a K-12 school setting.

3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.

<p><i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i></p>
<p>Therefore, pursuant to ADA, a guardian may request an accommodation for their student to be placed in an in-person educational setting in which other persons who may locate themselves within six feet of said student for longer than 15 minutes are required to wear a face covering. The guardian need only submit a written request for a reasonable accommodation to their student’s principal. The principal will issue a decision approving or denying the request in writing, providing the grounds for a denial if the request is denied.</p>
<p><i>Physical distancing (e.g., use of cohorts/podding)</i></p>
<p>Schools have the discretion to implement communicable disease mitigation strategies based on site-specific conditions:</p> <ul style="list-style-type: none"> • Using individual desks rather than tables. • Putting plastic partitions between students at tables or desks. • Removing excess furnishings from classrooms to create more room for students to social distance. • Holding larger meetings/activities in well-ventilated areas including outside. • Using only large spaces where anticipated attendance is less than 25% of room capacity. • Discourage stagnant/lingering crowds to reduce the opportunity for exposure. • Encourage families to sit together and leave two or three seats in between other groups. • Avoid sharing supplies unless necessary, limit the use of supplies and equipment by one group of students at a time and disinfect frequently. • Classroom windows should be open when possible and conditions allow.
<p><i>Hand washing and respiratory etiquette</i></p>
<p>Handwashing is a key strategy in preventing the spread of COVID-19. It's important to wash hands before and after eating, after touching the nose and mouth, and after using the restroom. Covering coughs and sneezes in the elbow area is also an effective preventative measure. Hand sanitizing stations are located throughout the buildings for additional hygiene support.</p> <ul style="list-style-type: none"> • Multiple opportunities planned throughout the day for handwashing and use of hand sanitizer. • Hand sanitizer and other disinfecting supplies provided for classroom use.
<p><i>Cleaning and maintaining healthy facilities including improving ventilation</i></p>
<ul style="list-style-type: none"> • Classrooms and school areas will be disinfected with hydrostatic-misters as needed, and at least once per week. • Disinfect restrooms at least once per day. • Classroom doors should be kept open as much as possible to reduce touching of doorknobs. • Supplies (soap, paper towels, etc.) checked frequently throughout the day. • Guidance on disinfecting shared musical instruments will be provided and avoid sharing of common classroom items such as pencils, glue, textbooks, etc. • We have upgraded our facilities HVAC systems to MERV 13 filters. MERV 13 filters provide protection in capturing the virus, and significantly help with continuous air cleaning and air exchange in rooms.
<p><i>Contact tracing in combination with isolation and quarantine</i></p>
<ul style="list-style-type: none"> • Students with COVID-19, who are fever free for 48 hours and choose not to observe recommended CDC quarantine, HCS recommends free, COVID-19 rapid testing by the school’s nurse on days 5. • See linked guidance, for CDC and the TN Dept of Health’s recommendations for COVID-19 cases and contacts. • Current isolation guidelines are as follows: <ul style="list-style-type: none"> ○ TDH and CDC recommend at least a 5-day quarantine.

- It is recommended to get tested on day 5 of quarantine.
 - If individuals are fever-free for 24 hours and without symptoms or a negative test result, they can return to normal activities.
- CDC recommends that people with COVID-19 wear a mask when around others for 10 full days following onset/specimen collection.
- Mask wearing can end earlier than day 10 if the person is without fever, showing symptom improvement and has two sequential negative antigen tests 48 hours apart.
- CDC recommends that people who were exposed to COVID-19 (contacts) take precautions for 10 days after their exposure regardless of their vaccination status or if they have had a previous infection.
 - Precautions include wearing a mask, watching for COVID-19 symptoms, and getting tested for COVID-19.
- The district will have a team of “on the ground” contact tracers ready to support schools and principals with gathering information and notifying families when needed.
- Household contacts
 - A household contact is an individual who shares any living spaces with a case, including bedrooms, bathrooms, living rooms, kitchens, etc.
 - Household contacts that cannot separate in the home should wear a mask while around the case, watch for symptoms and get tested 5 full days after initial exposure to the case.
 - They may consider testing again 5 full days after the end of the case’s isolation.

Diagnostic and screening testing

On-demand, voluntary COVID-19 testing is available for all students and staff with consent at their school or worksite. These tests can be administered for symptomatic and asymptomatic individuals. Both vaccinated and unvaccinated persons can receive an on-demand COVID-19 test.

Efforts to provide vaccinations to educators, other staff, and students, if eligible

The COVID-19 vaccine is not required to attend HCS schools, but available for all school-aged children across Hamilton County. Parents should speak with their students' primary care physician or the Hamilton County Health Department about receiving the COVID-19 vaccine. Vaccination is currently the leading public health prevention strategy to end the COVID-19 pandemic. Vaccinations can help schools safely return to in-person learning as well as extracurricular activities and sports. The Hamilton County Health Department (<https://health.hamiltontn.org/>) and Hamilton County Schools will host vaccination events for all eligible individuals to ensure that anyone who wants the vaccine has convenient access to it.

Universal and correct wearing of masks

We support parental choice with regard to health decisions, including the decision to wear masks. So, we welcome students and staff on our campuses with or without masks.

NOTE: Our staff may request face coverings in situations where we need to be sensitive to immune-compromised individuals, especially when we have large gatherings. We ask that you consider these requests as a courtesy to others in our community. We will continue to monitor COVID-19 data trends and guidance. As needed, HCS may re-establish mask mandates on a school-by-school basis in compliance with state law.

Face coverings should:

- Cover the nose and mouth and be secured to the head with ties or straps or simply wrapped around the lower face.
- Fit snugly but comfortably against the side of the face.
- Be disposable or made of washable materials such as cotton, silk, or linen.
- Include multiple layers of fabric, if made of washable material.

- Allow for breathing without restriction.
- Per the CDC, it is recommended that coverings not contain exhaust valves.

*Disposable face coverings are available upon request for free. Students and staff may ask the School Nurse or front office staff for a disposable face mask.

4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services.

Hamilton County Schools has taken and will continue to take actions to ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs.

Hamilton County Schools has and will continue to provide in-person instruction five days per week during the 2022-2023 school year. Students who are or want to learn remotely will receive instruction through HCS Virtual School. The Virtual School will provide remote instruction with their own teachers and will not be teachers from other schools in the district.

Hamilton County Schools will use district-created curriculum guides to support learning in core content areas K-12. The HCS Curriculum Guides serve as a scope and sequence of our state-approved textbooks and include support mechanisms embedded in the plans that will allow for remediation and a tiered approach to meeting the needs of all students. The district has developed an acceleration plan using a co requisite and interleaving skills approach.

Academics

- Deliver high quality in-person instruction aligned to priority standards.
- Maintain delivery of on-grade level instruction while remediating skill gaps and differentiate instruction based on student needs.
- Use benchmark, and screening assessments to identify areas of need and next steps as well as students in need of intervention and enrichment.
- The district staffing model also reflects an emphasis on serving vulnerable student groups (e.g., economically disadvantaged, Exceptional Education, ELL) and supporting instruction of foundational, early learning skills.
- Review data systematically and adjust instruction as necessary.
- Support professional learning for educators.
- Free Summer and After School Programming available for all students.
- HCS EdConnect - a first-of-its-kind initiative to bridge the digital divide and provide home Wi-Fi all year long to every qualified family.
- All students grade 3-12 have already been provided with Chromebooks to utilize at school and at home to access instructional materials and computer based instructional programs. Additional devices have been purchased to distribute to K-2 students, especially those in need of digital access.

Social / Emotional Health

- Foster a positive, safe, and supportive learning environment and school-communities.
- Implement PreK-12 research- based social-emotional curricula.
- Identify strategies to re-engage populations and specific students who may be disengaged.
- Address staff social, emotional, mental and other health needs, as needed.
- Whole Teacher = Well Teacher Initiative

School Nutrition

- Employees are required to wear gloves when handling ready-to-eat foods.
- Practice food safety and sanitation to prevent and reduce the number of foodborne illnesses.
- Though schools have returned to normal operations in terms of all students being in school, schools may implement mitigation measures that are site specific, based on any community health risk in the school, cafeteria configuration, etc. Some examples include:
 - Additional lunch periods to reduce the number of students in the cafeteria.
 - Students eating lunch in their classrooms.
 - Moving lunch to other areas in the school, like outside spaces weather permitting.



**HAMILTON
COUNTY
SCHOOLS**

**Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7023**

Memorandum

To: Hamilton County Board of Education

Justin Robertson, Ed.D.
Superintendent

From: Robert Sharpe, Ed.D
Chief Operations Officer

Date: March 16, 2023

Re: February 2023 Legal Services Summary

The following reflects the legal fees paid for the month of February.

Bennett & DeCamp, PLLC (retainer)	\$20,000.00
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TOTAL \$20,000.00

Events and Announcements
March 16, 2023

- A. Friday, March 17, 2023 Report Cards
- B. Tuesday, March 28, 2023
Budget Committee Meeting 5:30 p.m.
- C. April 3-6, 2023 Spring Break
Schools Closed - CO Open
- D. Friday April 7, 2023 Spring Holiday
Schools and CO Closed
- E. Monday, April 10, 2023 Budget Committee
Meeting 5:30 p.m.
- F. Thursday, April 20, 2023
Board Work Session/Budget Meeting 4:30 p.m.
- G. Thursday, April 20, 2023
Board Meeting - Regular Session 6:00 p.m.