

**GCSSD Board of Trustees Regular Meeting**  
**April 13, 2023 6:30 PM**  
South Gibson County Middle School Library

**Mission Statement:** "The Gibson County Special School District provides learning experiences through which every student will be well prepared for their life, education, and career."

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER**

**III. ROLL CALL**

**IV. CONSENT AGENDA**

IV.A. ALC Report

IV.B. Bullying/Harassment Report

IV.C. Finance Reports

IV.D. Juvenile Court Referrals

IV.E. Maintenance/Technology Reports

IV.F. Minutes Approval

IV.G. Overnight Field Trips

IV.H. Policy Revisions - Second Readings

**V. RECOGNITION**

V.A. ACT 30+ Student Awards

V.B. SCOPE Representatives

V.C. TASL Bookmark Contest

**VI. PUBLIC COMMENT**

**VII. AMENDED AGENDA\*\***

VII.A. Bids

- VII.B. Budget Amendments
- VII.C. \*\*Assistant principal position
- VII.D. \*\*Anatomage Tables
- VII.E. \*\*SGCHS Farm Truck
- VII.F. Honor's and Special Course Request Approval
- VII.G. Approve TSBA School Volunteers Award
- VII.H. Policy Revisions

**VIII. DIRECTOR'S REPORT**

- VIII.A. Surplus

**IX. ADJOURN**

**North GC current**

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
GCHS	9	Zero Tolerance	Smoking Marijuana in BR	5/4/2022	Dec, 2023		
GCHS	9	Zero Tolerance	Possession of MJ in BR	5/4/2022	Dec, 2023		
GCHS	10	Zero Tolerance	Assault with a weapon	11/3/2022	90 day appeal		
GCHS	11	180 Days ALC	under influence at ballgame	12/2/2022	90 day appeal		
GCHS	11	180 Days ALC	under influence at ballgame	12/2/2022	90 day appeal		
GCHS	9	30 days ALC	assaulted another student	2/15/2023			
GCHS	12	30 days ALC	assaulted another student	2/15/2023			
GCHS	10	30 days ALC	assaulted another student	2/17/2023			
GCHS	12	30 days ALC	multiple infractions/threat	2/17/2023			
GCHS	9	Remainder of Year ALC	multiple infractions	3/16/2023			

**South GC current**

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes
SGCHS	10	Zero Tolerance	under influence	3/2/2022		90 day appeal clean drug screen
SGCHS	12	Zero Tolerance	knife and alcohol at game	8/30/2022		3rd DHA
SGCHS	11	Remainder of Year ALC	Dabb Pen (THC vape)	10/27/2022		
SGCHS	10	ALC thru Spring Break	Dabb Pen (THC vape)	10/18/2022		
SGCHS	10	Remainder of Year ALC	Dabb Pen (THC vape)	10/12/2022		
SGCMS	8	Remainder of Year ALC	Assault of another student	1/24/2023		
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023		
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023		
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023		
SGCHS	12	Remainder of Year ALC	Dabb Pen (THC vape)	1/18/2023		Serving time at Youthtown
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	2/3/2023		
SGCHS	9	Remainder of Year ALC	multiple infractions	2/10/2023	4/25/2023	no behavior issues and passing
SGCMS	6	Remainder of Year ALC	Threat to shoot other students	2/21/2023		

**North GC for the year**

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
Yorkville	8	45 days ALC	possession of alcohol at school	8/25/2022			
GCHS	10	40 Days ALC	Firecrackers at school	9/19/2022			
Rutherford	8	ALC til Thanksgiving	Innapropriate comments	10/20/2022			
GCHS	10	ALC rest of semester	Multiple infractions	10/13/2022			
GCHS	10	60 days ALC	Assault of a student	11/3/2022		Filed in Juvenile Court	
GCHS	11	60 days ALC	Assault of a student	11/3/2022		Filed in Juvenile Court	
GCHS	10	Zero Tolerance	Assault with a weapon	11/3/2022	90 day appeal		
GCHS	11	180 Days ALC	under influence at ballgame	12/2/2022	90 day appeal		
GCHS	11	180 Days ALC	under influence at ballgame	12/2/2022	90 day appeal		
Dyer	7	45 days ALC	Physical contact with teacher	12/8/2022			
GCHS	9	30 days ALC	assaulted another student	2/15/2023			
GCHS	12	30 days ALC	assaulted another student	2/15/2023			
GCHS	10	30 days ALC	assaulted another student	2/17/2023			
GCHS	12	30 days ALC	multiple infractions/threat	2/17/2023			
GCHS	9	Remainder of Year ALC	multiple infractions	3/16/2023			

**South GC for Year**

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
SGCHS	9	30 days ALC	Innapropriate Behavior locker room	9/14/2022		appealed to Mr. Pruet	
SGCHS	9	30 days ALC	Innapropriate Behavior locker room	9/14/2022		appealed to Mr. Pruet	Time Complete
SGCHS	9	30 days ALC	Innapropriate Behavior locker room	9/14/2022		appealed to Mr. Pruet	
SGCHS	9	30 days ALC	Innapropriate Behavior locker room	9/14/2022		appealed to Mr. Pruet	
SGCHS	11	Remainder of Year ALC	Dabb Pen (THC vape)	10/27/2022			
SGCHS	10	ALC thru Spring Break	Dabb Pen (THC vape)	10/18/2022			
SGCHS	10	Remainder of Year ALC	Dabb Pen (THC vape)	10/12/2022			
SGCMS	8	5 days OSS	Innapropriate Behavior on bus	11/15/2022			
SGCMS	8	60 Days ALC	Bullying multiple instances	11/2/2022			
SGCMS	8	Remainder of Year ALC	Assault of another student	1/24/2023			
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023			
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023			
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023			
SGCMS	8	30 Days ALC	telling students he had a tazer	1/10/2023			
SGCHS	12	Remainder of Year ALC	Dabb Pen (THC vape)	1/18/2023		Serving time at Youthtown	
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	2/3/2023			
SGCHS	9	Remainder of Year ALC	multiple infractions	2/10/2023	4/25/2023	no behavior issues and passing	
SGCMS	6	Remainder of Year ALC	Threat to shoot other students	2/21/2023			

# HARASSMENT/BULLYING REPORT

March 1, 2023 to March 31, 2023

**NOTE:** Totals YTD column represents the cumulative # of incidents' reported thus far.

	VERBAL INCIDENT	WRITTEN INCIDENT	TECHNOLOGY INCIDENT	PHYSICAL INCIDENT	TOTALS For Month	TOTALS YTD	Previous Year Total
<b>DYER</b>	2	0	0	1	3	6	0
<b>GCHS</b>	0	0	0	0	0	1	4
<b>KENTON</b>	0	0	0	0	0	0	0
<b>SGCES</b>	0	0	0	0	0	0	2
<b>SGCMS</b>	0	0	0	0	0	1	4
<b>RUTHERFORD</b>	0	0	0	0	0	0	2
<b>SGCHS</b>	0	0	0	0	0	1	2
<b>SPRING HILL</b>	0	0	0	0	0	0	0
<b>YORKVILLE</b>	0	0	0	0	0	0	0

VERBAL OR WRITTEN (classified as one of the following)

- Name calling
- Threatening
- Taunting/ridiculing
- Demeaning comments

TECHNOLOGY (classified as)

- Facebook Posting
- Instagram Pic
- Phone Texting
- Twitter Messages
- Snap Chat

PHYSICAL (classified as one of the following)

- Hitting/kicking/shoving/pushing
- Inappropriate touching
- Staring/Stalking
- Spitting

**Gibson County Special Schools  
Bank Account Check Listing By Date**

**Run At:** 4/4/2023 12:54 PM  
**Run By:** Amy Santaniello  
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Bank Account: Security Bank Vendor (Fund 141)

Account Number: 000000200379

GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
57865	3/1/2023	Ace Building Center	Vendor	Outstanding	\$31.78
57866	3/1/2023	Alisha Bauman	Vendor	Outstanding	\$24.00
57867	3/1/2023	Alisha Owens	Vendor	Outstanding	\$344.57
57868	3/1/2023	Batteries Plus	Vendor	Outstanding	\$27.87
57869	3/1/2023	Br Supply, Inc.	Vendor	Outstanding	\$1,420.53
57870	3/1/2023	Business Card	Vendor	Outstanding	\$705.82
57871	3/1/2023	Chad Jackson	Vendor	Outstanding	\$118.76
57872	3/1/2023	Eddie Pruett	Vendor	Outstanding	\$125.00
57873	3/1/2023	Laura Hawks	Vendor	Outstanding	\$100.04
57874	3/1/2023	Rory Hinson	Vendor	Outstanding	\$310.05
57875	3/1/2023	Terry Cunningham	Vendor	Outstanding	\$10.53
57876	3/1/2023	Wilda Record	Vendor	Outstanding	\$230.49
57877	3/1/2023	Anthony Bogue	Vendor	Outstanding	\$24.00
57878	3/1/2023	Amy Burczak	Vendor	Outstanding	\$102.96
57879	3/1/2023	Business Card	Vendor	Outstanding	\$349.30
57880	3/1/2023	Carissa Burkett	Vendor	Outstanding	\$24.00
57881	3/1/2023	Cindy Etheridge Davis	Vendor	Outstanding	\$286.07
57882	3/1/2023	Kimberly G. White	Vendor	Outstanding	\$280.80
57883	3/1/2023	Veronica Minton	Vendor	Outstanding	\$24.00
57884	3/1/2023	Amy Powell	Vendor	Outstanding	\$149.76
57885	3/1/2023	Bradley Roberts	Vendor	Outstanding	\$93.60
57886	3/1/2023	Cynthia Smith	Vendor	Outstanding	\$88.92
57887	3/1/2023	Victoria Abbott	Vendor	Outstanding	\$84.24
57888	3/1/2023	Janie Walker	Vendor	Outstanding	\$13.46
57889	3/2/2023	Business Card	Vendor	Outstanding	\$322.46
57890	3/2/2023	Denise Coleman	Vendor	Outstanding	\$112.32
57891	3/2/2023	Ena Services Llc	Vendor	Outstanding	\$225.13

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GL Account: 141- -11130

Account Number: 000000200379

Number	Date	Description	Check Type	Status	
57892	3/2/2023	Food Rite	Vendor	Outstanding	\$31.36
57893	3/2/2023	Kristin Hardin	Vendor	Outstanding	\$136.89
57894	3/2/2023	Pedro Rodriguez	Vendor	Outstanding	\$90.00
57895	3/2/2023	Renee Childs	Vendor	Outstanding	\$108.81
57896	3/2/2023	Venita Conley	Vendor	Outstanding	\$4.68
57897	3/2/2023	Nglic	Vendor	Outstanding	\$2,135.12
57898	3/2/2023	At&t Wireless	Vendor	Outstanding	\$181.42
57899	3/2/2023	Mark Avery	Vendor	Outstanding	\$500.00
57900	3/2/2023	Business Card	Vendor	Outstanding	\$294.66
57901	3/2/2023	Lucas Durall	Vendor	Outstanding	\$333.33
57902	3/2/2023	Environ Pest Services	Vendor	Outstanding	\$300.00
57903	3/2/2023	Clayton Gant	Vendor	Outstanding	\$250.00
57904	3/2/2023	Gibson Connect, LLC	Vendor	Outstanding	\$5,057.38
57905	3/2/2023	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$4.25
57906	3/2/2023	BARON JIMMERSON	Vendor	Outstanding	\$1,000.00
57907	3/2/2023	Michelle Goad	Vendor	Outstanding	\$338.13
57908	3/2/2023	Anna Moore	Vendor	Outstanding	\$93.60
57909	3/2/2023	Eric Patton	Vendor	Outstanding	\$500.00
57910	3/2/2023	Shawn Patton	Vendor	Outstanding	\$666.67
57911	3/2/2023	Rabow's Septic Service (James Cooper)	Vendor	Outstanding	\$1,800.00
57912	3/2/2023	William Douglass Sanders	Vendor	Outstanding	\$500.00
57913	3/2/2023	Terri Mcdaniel	Vendor	Outstanding	\$197.73
57914	3/2/2023	Tn Dept Of Labor And Workforce Development	Vendor	Outstanding	\$1,207.00
57915	3/2/2023	Victory 93.7 Wtkb Fm	Vendor	Outstanding	\$200.00
57916	3/3/2023	909 Designs	Vendor	Outstanding	\$50.00
57917	3/3/2023	Business Card	Vendor	Outstanding	\$272.57
57918	3/3/2023	Gibson County High School	Vendor	Outstanding	\$80.19
57919	3/3/2023	StaffEZ Facility Services	Vendor	Outstanding	\$110,602.00

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GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
57920	3/3/2023	Stellar Therapy Services	Vendor	Outstanding	\$225.97
57921	3/3/2023	Workcare Resource Inc,	Vendor	Outstanding	\$105.00
57922	3/6/2023	909 Designs	Vendor	Outstanding	\$90.00
57923	3/6/2023	Business Card	Vendor	Outstanding	\$3,365.62
57924	3/6/2023	City Lumber Company	Vendor	Outstanding	\$219.63
57925	3/6/2023	Gibson County Bus Garage	Vendor	Outstanding	\$20,864.77
57926	3/6/2023	Kelly K. Samantha	Vendor	Outstanding	\$286.65
57927	3/6/2023	Teresa Newell	Vendor	Outstanding	\$210.60
57928	3/6/2023	Trenton Special School District	Vendor	Outstanding	\$288.74
57929	3/6/2023	COLLETTE WILSON	Vendor	Outstanding	\$23.40
57930	3/6/2023	Billy Windsor	Vendor	Outstanding	\$254.48
57931	3/6/2023	Ace Building Center	Vendor	Outstanding	\$72.49
57932	3/6/2023	JOSEPH AGEE	Vendor	Outstanding	\$169.07
57933	3/6/2023	Patrick Julian Carter	Vendor	Outstanding	\$1,500.00
57934	3/6/2023	Cooperative Financial Solutions	Vendor	Outstanding	\$31,290.16
57935	3/6/2023	Ferguson Enterprises	Vendor	Outstanding	\$127.96
57936	3/6/2023	Jayna Watkins	Vendor	Outstanding	\$230.49
57937	3/6/2023	Debra Keeton	Vendor	Outstanding	\$79.56
57938	3/6/2023	Lashlee-Rich, Inc	Vendor	Outstanding	\$68,381.00
57939	3/6/2023	Medina Auto Farm Supply	Vendor	Outstanding	\$3.19
57940	3/6/2023	Nathan Russell	Vendor	Outstanding	\$117.01
57941	3/6/2023	Tico Parson	Vendor	Outstanding	\$1,500.00
57942	3/6/2023	SECURITY BANK ESCROW	Vendor	Outstanding	\$3,599.00
57943	3/6/2023	UNITED REFRIGERATION, INC	Vendor	Outstanding	\$162.96
57944	3/7/2023	Bell Company	Vendor	Outstanding	\$207.00
57945	3/7/2023	Gibson Connect, LLC	Vendor	Outstanding	\$527.51
57946	3/7/2023	Henry Schein	Vendor	Outstanding	\$1,087.85
57947	3/7/2023	HOWARD COMPUTERS	Vendor	Outstanding	\$2,550.00

**Gibson County Special Schools**  
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GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
57948	3/7/2023	Lowe's Credit Services	Vendor	Outstanding	\$1,959.16
57949	3/7/2023	Nexair	Vendor	Outstanding	\$64.87
57950	3/7/2023	Pitney Bowes	Vendor	Outstanding	\$168.42
57951	3/7/2023	Premier Family Medicine	Vendor	Outstanding	\$500.00
57952	3/7/2023	Waste Management	Vendor	Outstanding	\$2,951.01
57953	3/7/2023	General Sessions	Vendor	Outstanding	\$100.00
57954	3/7/2023	909 Designs	Vendor	Outstanding	\$90.00
57955	3/7/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$9,404.51
57956	3/13/2023	Ace Building Center	Vendor	Outstanding	\$19.82
57957	3/13/2023	Amro Music Stores	Vendor	Outstanding	\$20,926.00
57958	3/13/2023	Amy M. Richardson	Vendor	Outstanding	\$146.25
57959	3/13/2023	Area Wide Communications	Vendor	Outstanding	\$322.00
57960	3/13/2023	ATECH, INC	Vendor	Outstanding	\$109.95
57961	3/13/2023	Cdw Government	Vendor	Outstanding	\$810.89
57962	3/13/2023	Ena Services Llc	Vendor	Outstanding	\$4,210.00
57963	3/13/2023	Food Rite	Vendor	Outstanding	\$765.58
57964	3/13/2023	Gibson County Food Service	Vendor	Outstanding	\$148,285.62
57965	3/13/2023	Gibson County High School	Vendor	Outstanding	\$984.75
57966	3/13/2023	Hartman Publishing, Inc	Vendor	Outstanding	\$919.92
57967	3/13/2023	Hellas Construction	Vendor	Outstanding	\$44,209.02
57968	3/13/2023	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$174.97
57969	3/13/2023	Kb's Auto Service Center	Vendor	Outstanding	\$857.36
57970	3/13/2023	Kenton Elementary School	Vendor	Outstanding	\$119.00
57971	3/13/2023	Ezra F Leslie	Vendor	Outstanding	\$159.12
57972	3/13/2023	Medina Auto Farm Supply	Vendor	Outstanding	\$37.16
57973	3/13/2023	Tammy Lovell	Vendor	Outstanding	\$279.86
57974	3/13/2023	The Tri City Reporter	Vendor	Outstanding	\$630.00
57975	3/13/2023	Tri-Turf Sod Farms, Inc.	Vendor	Outstanding	\$24,990.00

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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379  
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Number	Date	Description	Check Type	Status	
57976	3/13/2023	TSBA	Vendor	Outstanding	\$125.00
57977	3/13/2023	Wade Electric Company	Vendor	Outstanding	\$5,337.27
57978	3/13/2023	Workcare Resource Inc,	Vendor	Outstanding	\$180.00
57979	3/16/2023	4-EverGreen	Vendor	Outstanding	\$3,015.00
57980	3/16/2023	Bsn Sports	Vendor	Outstanding	\$10,970.82
57981	3/16/2023	Capital One	Vendor	Outstanding	\$17.22
57982	3/16/2023	Caymee Services	Vendor	Outstanding	\$42.00
57983	3/16/2023	Copies Plus, Inc	Vendor	Outstanding	\$5,254.39
57984	3/16/2023	Food Rite	Vendor	Outstanding	\$40.39
57985	3/16/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$12,525.74
57986	3/16/2023	M&A Supply Company, Inc.	Vendor	Outstanding	\$192.94
57987	3/16/2023	Medina Auto Farm Supply	Vendor	Outstanding	\$73.18
57988	3/16/2023	Quill	Vendor	Outstanding	\$80.98
57989	3/16/2023	Katherine Robison	Vendor	Outstanding	\$96.00
57990	3/16/2023	Shawn Hampton	Vendor	Outstanding	\$24.00
57991	3/16/2023	Shearer Supply	Vendor	Outstanding	\$87.71
57992	3/16/2023	Stericycle, Inc.	Vendor	Outstanding	\$2,899.80
57993	3/16/2023	Crystal Sullivan	Vendor	Outstanding	\$37.15
57994	3/16/2023	The Mirror Exchange	Vendor	Outstanding	\$384.00
57995	3/17/2023	Alisha Owens	Vendor	Outstanding	\$24.00
57996	3/17/2023	Tessa Buckingham	Vendor	Outstanding	\$1,149.54
57997	3/17/2023	Cdw Government	Vendor	Outstanding	\$2,740.00
57998	3/17/2023	Central Technologies, Inc.	Vendor	Outstanding	\$117.00
57999	3/17/2023	Cherie Hickman	Vendor	Outstanding	\$210.02
58000	3/17/2023	Jason Turner	Vendor	Outstanding	\$327.60
58001	3/17/2023	LTC	Vendor	Outstanding	\$20.29
58002	3/17/2023	M&A Supply Company, Inc.	Vendor	Outstanding	\$237.94
58003	3/17/2023	MakerBot Industries	Vendor	Outstanding	\$2,715.68

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Bank Account: Security Bank Vendor (Fund 141)  
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Account Number: 000000200379

Number	Date	Description	Check Type	Status	
58004	3/17/2023	Signature Public Funding Corp	Vendor	Outstanding	\$55,669.17
58005	3/21/2023	ATECH, INC	Vendor	Outstanding	\$397.91
58006	3/21/2023	Capital One	Vendor	Outstanding	\$58.25
58007	3/21/2023	Edutech, Inc.	Vendor	Outstanding	\$350.00
58008	3/21/2023	Food Rite	Vendor	Outstanding	\$47.83
58009	3/21/2023	United Propane Gas	Vendor	Outstanding	\$54.59
58010	3/21/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$10,169.21
58011	3/21/2023	Gibson County High School	Vendor	Outstanding	\$6,640.00
58012	3/21/2023	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$189.46
58013	3/21/2023	M&A Supply Company, Inc.	Vendor	Outstanding	\$275.15
58014	3/21/2023	Pitney Bowes	Vendor	Outstanding	\$503.50
58015	3/21/2023	Porsha Milan	Vendor	Outstanding	\$51.27
58016	3/21/2023	Shearer Supply	Vendor	Outstanding	\$161.12
58017	3/21/2023	Tops	Vendor	Outstanding	\$286.39
58018	3/23/2023	Aflac	Vendor	Outstanding	\$367.44
58019	3/23/2023	Boston Mutual Whole Life	Vendor	Outstanding	\$195.02
58020	3/23/2023	CHLIC	Vendor	Outstanding	\$33.58
58021	3/23/2023	General Sessions	Vendor	Outstanding	\$100.00
58022	3/23/2023	General Sessions Court	Vendor	Outstanding	\$60.84
58023	3/23/2023	General Sessions Court	Vendor	Outstanding	\$54.42
58024	3/23/2023	Gibson Education Association	Vendor	Outstanding	\$1,003.49
58025	3/23/2023	Legalshield	Vendor	Outstanding	\$189.35
58026	3/23/2023	Life Investors	Vendor	Outstanding	\$541.82
58027	3/23/2023	Nglic	Vendor	Outstanding	\$7.09
58028	3/23/2023	Tenn Child Support	Vendor	Outstanding	\$933.00
58029	3/23/2023	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS, INC	Vendor	Outstanding	\$2,371.60
58030	3/23/2023	TSACG	Vendor	Outstanding	\$13,910.00
58031	3/23/2023	Usable Life	Vendor	Outstanding	\$936.00

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Number	Date	Description	Check Type	Status	
58032	3/23/2023	CHLIC	Vendor	Outstanding	\$13,809.66
58033	3/23/2023	Gibson County Imagination Library	Vendor	Outstanding	\$116.00
58034	3/23/2023	Nglic	Vendor	Outstanding	\$2,100.10
58035	3/23/2023	Usable Life	Vendor	Outstanding	\$8,866.92
58036	3/23/2023	Amanda Cross	Vendor	Outstanding	\$23.40
58037	3/23/2023	Apple, Inc	Vendor	Outstanding	\$897.00
58038	3/23/2023	Desirea Bufford	Vendor	Outstanding	\$61.44
58039	3/23/2023	Business Card	Vendor	Outstanding	\$230.00
58040	3/23/2023	Cindy Etheridge Davis	Vendor	Outstanding	\$294.26
58041	3/23/2023	Decker Equipment	Vendor	Outstanding	\$445.86
58042	3/23/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$247.81
58043	3/23/2023	Gibson County High School	Vendor	Outstanding	\$850.00
58044	3/23/2023	Gibson County Leadership Alumni Assn	Vendor	Outstanding	\$25.00
58045	3/23/2023	Jackson Psychological Services	Vendor	Outstanding	\$17,190.00
58046	3/23/2023	Mary Gay London	Vendor	Outstanding	\$77.81
58047	3/23/2023	Michelle Haney	Vendor	Outstanding	\$625.00
58048	3/23/2023	Amy Powell	Vendor	Outstanding	\$93.60
58049	3/23/2023	Scarlett Spencer	Vendor	Outstanding	\$211.05
58050	3/23/2023	SOUTH GIBSON COUNTY ELEMENTARY SCHOOL	Vendor	Outstanding	\$68.41
58051	3/23/2023	Anna Tramel	Vendor	Outstanding	\$39.78
58052	3/23/2023	Workcare Resource Inc,	Vendor	Outstanding	\$45.00
58053	3/23/2023	Business Card	Vendor	Outstanding	\$671.87
58054	3/24/2023	Business Card	Vendor	Outstanding	\$888.38
58055	3/24/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$305,333.72
58056	3/24/2023	Business Card	Vendor	Outstanding	\$4,715.30
58057	3/24/2023	Alisha Owens	Vendor	Outstanding	\$309.47
58058	3/24/2023	Business Card	Vendor	Outstanding	\$1,619.61
58059	3/24/2023	Franklin Marriott/Cool Springs	Vendor	Outstanding	\$579.96

**Gibson County Special Schools**  
**Bank Account Check Listing By Date**

**Run At:** 4/4/2023 12:54 PM  
**Run By:** Amy Santaniello  
Page 8 of 10

Bank Account: Security Bank Vendor (Fund 141)  
GL Account: 141- -11130

Account Number: 000000200379

Number	Date	Description	Check Type	Status	
58060	3/24/2023	Laura Hawks	Vendor	Outstanding	\$115.25
58061	3/24/2023	Jayna Watkins	Vendor	Outstanding	\$215.29
58062	3/24/2023	Michelle Goad	Vendor	Outstanding	\$273.20
58063	3/24/2023	Veronica Minton	Vendor	Outstanding	\$24.00
58064	3/24/2023	Amy Powell	Vendor	Outstanding	\$35.10
58065	3/24/2023	Rachel Barber	Vendor	Outstanding	\$177.84
58066	3/24/2023	Rory Hinson	Vendor	Outstanding	\$636.65
58067	3/24/2023	Janie Walker	Vendor	Outstanding	\$13.46
58068	3/24/2023	Billy Windsor	Vendor	Outstanding	\$271.45

**Totals for Vendor**

<b>Number of Checks:</b>	204
<b>Total Checks:</b>	\$1,040,983.41
<b>Reconciled Checks:</b>	\$0.00
<b>Outstanding Checks:</b>	\$1,040,983.41
<b>Void Checks:</b>	\$0.00

Gibson County Special Schools  
Bank Account Check Listing By Date

Run At: 4/4/2023 12:54 PM  
Run By: Amy Santaniello  
Page 9 of 10

Bank Account: Security Bank Vendor (Fund 141)  
GL Account: 141- -11130

Account Number: 000000200379

**Totals for 141- -11130**

<b>Number of Checks:</b>	204
<b>Total Checks:</b>	\$1,040,983.41
<b>Reconciled Checks:</b>	\$0.00
<b>Outstanding Checks:</b>	\$1,040,983.41
<b>Void Checks:</b>	\$0.00

Gibson County Special Schools  
Bank Account Check Listing By Date

Run At: 4/4/2023 12:54 PM  
Run By: Amy Santaniello  
Page 10 of 10

Bank Account: Security Bank Vendor (Fund 141)

Account Number: 000000200379

**Grand Totals**

<b>Number of Checks:</b>	204
<b>Total Checks:</b>	\$1,040,983.41
<b>Reconciled Checks:</b>	\$0.00
<b>Outstanding Checks:</b>	\$1,040,983.41
<b>Void Checks:</b>	\$0.00

AP Division	Payment Number	Payment Date	Payment Status	Vendor	Payment Amount
Gibson County Special Schools	7763	3/1/2023	Paid	Alisha Bauman	\$267.93
Gibson County Special Schools	7764	3/1/2023	Paid	Br Supply, Incorporated	\$53.96
Gibson County Special Schools	7765	3/1/2023	Paid	Business Card	\$211.65
Gibson County Special Schools	7766	3/1/2023	Paid	Business Card	\$44.74
Gibson County Special Schools	7767	3/1/2023	Paid	Business Card	\$388.58
Gibson County Special Schools	7768	3/1/2023	Paid	Business Card	\$352.00
Gibson County Special Schools	7769	3/1/2023	Paid	Capital One	\$121.01
Gibson County Special Schools	7770	3/1/2023	Paid	Carissa Burkett	\$179.60
Gibson County Special Schools	7771	3/1/2023	Paid	Cdw Government	\$270.89
Gibson County Special Schools	7772	3/1/2023	Paid	Cdw Government	\$15,996.60
Gibson County Special Schools	7773	3/1/2023	Paid	Copies Unlimited	\$100.00
Gibson County Special Schools	7774	3/1/2023	Paid	Henry Schein	\$1,250.00
Gibson County Special Schools	7775	3/1/2023	Paid	Brianna Holland	\$42.12
Gibson County Special Schools	7776	3/1/2023	Paid	Kaitlyn Hughes	\$64.35
Gibson County Special Schools	7777	3/1/2023	Paid	Lexia Learning Systems LLC	\$149.10
Gibson County Special Schools	7778	3/1/2023	Paid	Mcdaniel Equipment Co	\$54,995.00
Gibson County Special Schools	7779	3/1/2023	Paid	Milan Special School District	\$4,542.67
Gibson County Special Schools	7780	3/1/2023	Paid	Veronica Minton	\$211.19
Gibson County Special Schools	7781	3/1/2023	Paid	Pcs	\$33,525.00
Gibson County Special Schools	7782	3/1/2023	Paid	Emily Pitt	\$141.57
Gibson County Special Schools	7783	3/1/2023	Paid	Quill	\$68.35
Gibson County Special Schools	7784	3/1/2023	Paid	Carly Robinson	\$210.60
Gibson County Special Schools	7785	3/1/2023	Paid	Megan Sanford	\$104.72
Gibson County Special Schools	7786	3/1/2023	Paid	SchoolKit, LLC	\$20,000.00
Gibson County Special Schools	7787	3/1/2023	Paid	JADA SIMS	\$95.94

AP Division	Payment Number	Payment Date	Payment Status	Vendor	Payment Amount
Gibson County Special Schools	7788	3/1/2023	Paid	Stericycle, Inc.	\$38.10
Gibson County Special Schools	7789	3/1/2023	Paid	Tammie Floersh	\$129.30
Gibson County Special Schools	7790	3/1/2023	Paid	Wade Electric Company	\$4,887.00
Gibson County Special Schools	7791	3/1/2023	Paid	Wells Fargo Financial Leasing	\$85.00
Gibson County Special Schools	7792	3/1/2023	Paid	Wilda Record	\$39.20
Gibson County Special Schools	7793	3/1/2023	Paid	Business Card	\$535.16
Gibson County Special Schools	7794	3/1/2023	Paid	Henry Schein	\$7,500.00
Gibson County Special Schools	7795	3/16/2023	Paid	Ace Building Center	\$11.58
Gibson County Special Schools	7796	3/16/2023	Paid	Jessica Barker	\$28.08
Gibson County Special Schools	7797	3/16/2023	Paid	Kelli Elliott Barnes	\$3,550.00
Gibson County Special Schools	7798	3/16/2023	Paid	RACHEL BEARDEN	\$250.97
Gibson County Special Schools	7799	3/16/2023	Paid	Amanda Bell	\$222.30
Gibson County Special Schools	7800	3/16/2023	Paid	Br Supply, Inc.	\$73.82
Gibson County Special Schools	7801	3/16/2023	Paid	Amanda Callins	\$46.80
Gibson County Special Schools	7802	3/16/2023	Paid	CLIA Laboratory Program	\$180.00
Gibson County Special Schools	7803	3/16/2023	Paid	Delta Materials Handling	\$3,292.61
Gibson County Special Schools	7804	3/16/2023	Paid	Gibson County School District/Gp Account	\$410.21
Gibson County Special Schools	7805	3/16/2023	Paid	Hci Supply	\$231.74
Gibson County Special Schools	7806	3/16/2023	Paid	Hickerson Automotive Group, Inc	\$63.33
Gibson County Special Schools	7807	3/16/2023	Paid	Johnna Hill	\$69.78
Gibson County Special Schools	7808	3/16/2023	Paid	Lakeshore	\$526.70
Gibson County Special Schools	7809	3/16/2023	Paid	Milan Special School District	\$6,650.66
Gibson County Special Schools	7810	3/16/2023	Paid	Oriental Trading Company	\$149.96
Gibson County Special Schools	7811	3/16/2023	Paid	Samantha Litton	\$186.62
Gibson County Special Schools	7812	3/16/2023	Paid	Kerry Smith	\$292.50

AP Division	Payment Number	Payment Date	Payment Status	Vendor	Payment Amount
Gibson County Special Schools	7813	3/16/2023	Paid	Wade Electric Company	\$7,313.00
Gibson County Special Schools	7814	3/17/2023	Paid	Preston Embrey	\$425.92
Gibson County Special Schools	7815	3/17/2023	Paid	Kenton Elementary School	\$80.83
Gibson County Special Schools	7816	3/23/2023	Paid	Business Card	\$301.22
Gibson County Special Schools	7817	3/23/2023	Paid	Business Card	\$602.00
Gibson County Special Schools	7818	3/23/2023	Paid	Business Card	\$1,574.90
Gibson County Special Schools	7819	3/23/2023	Paid	Business Card	\$25.49
Gibson County Special Schools	7820	3/23/2023	Paid	Business Card	\$843.28
Gibson County Special Schools	7821	3/23/2023	Paid	Business Card	\$717.59
Gibson County Special Schools	7822	3/23/2023	Paid	Brianna Holland	\$52.65
Gibson County Special Schools	7823	3/23/2023	Paid	Kaitlyn Hughes	\$73.71
Gibson County Special Schools	7824	3/23/2023	Paid	LTC	\$15.35
Gibson County Special Schools	7825	3/23/2023	Paid	Emily Pitt	\$126.36
Gibson County Special Schools	7826	3/23/2023	Paid	Quill	\$1,843.64
Gibson County Special Schools	7827	3/23/2023	Paid	Carly Robinson	\$114.66
Gibson County Special Schools	7828	3/23/2023	Paid	Megan Sanford	\$150.93
Gibson County Special Schools	7829	3/23/2023	Paid	JADA SIMS	\$109.98
Gibson County Special Schools	7830	3/23/2023	Paid	Stellar Therapy Services	\$2,650.00
Gibson County Special Schools	7831	3/23/2023	Paid	Tammie Floersh	\$273.80
Gibson County Special Schools	7832	3/24/2023	Paid	Veronica Minton	\$181.35
Gibson County Special Schools	7833	3/24/2023	Paid	Tammie Floersh	\$273.21

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
40110	Current Property Tax	0.00	0.00	0.00%	0.00	0.00	0.00%
40120	Trustee's Collections - Prior Year	0.00	0.00	0.00%	0.00	0.00	0.00%
40125	Trustee's Collections - Bankruptcy	0.00	0.00	0.00%	0.00	0.00	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr	50,000.00	(67,301.21)	134.60%	4,166.67	(313.05)	7.51%
40162	Payments In Lieu Of Taxes-Local	150,000.00	(8,948.90)	5.97%	12,500.00	(1,129.07)	9.03%
40163	Payments In Lieu Of Taxes - Other	0.00	(180,405.00)	0.00%	0.00	(180,405.00)	0.00%
40210	Local Option Sales Tax	3,700,000.00	(2,986,870.70)	80.73%	308,333.33	(439,281.45)	142.47%
40350	Interstate Telecommunications Tax	20,000.00	(19,930.31)	99.65%	1,666.67	(2,150.58)	129.03%
40610	Current Property Tax	7,129,000.00	(6,911,546.59)	96.95%	594,083.33	(2,083,609.55)	350.73%
40620	Prior Year's Property Tax	150,000.00	(126,454.22)	84.30%	12,500.00	(26,294.68)	210.36%
40630	Interest And Penalty	20,000.00	(15,271.96)	76.36%	1,666.67	(4,745.89)	284.75%
41110	Marriage Licenses	900.00	(807.82)	89.76%	75.00	(50.75)	67.67%
42310	Fines	0.00	(2,003.25)	0.00%	0.00	(2,003.25)	0.00%
43570	Receipts From Individual Schools	65,000.00	(67,272.41)	103.50%	5,416.67	(8,319.33)	153.59%
43990	Other Charges For Services	0.00	(20,969.58)	0.00%	0.00	(2,560.50)	0.00%
44110	Investment Income	20,000.00	(133,663.02)	668.32%	1,666.67	(27,690.90)	1,661.45%
46511	Basic Education Program	24,399,000.00	(19,519,200.00)	80.00%	2,033,250.00	(2,439,900.00)	120.00%
46515	Early Childhood Education	412,197.16	(192,682.66)	46.75%	34,349.76	(34,232.35)	99.66%
46590	Other State Education Funds	512,858.00	(262,487.80)	51.18%	42,738.17	(31,734.55)	74.25%
46610	Career Ladder Program	37,500.00	(22,430.27)	59.81%	3,125.00	0.00	0.00%
46980	Other State Grants	95,158.00	(95,158.00)	100.00%	7,929.83	0.00	0.00%
47143	Special Education - Grants To States	0.00	(51,397.00)	0.00%	0.00	0.00	0.00%
49700	Insurance Recovery	0.00	(28,479.42)	0.00%	0.00	0.00	0.00%
	<b>Total Revenues</b>	<b>36,761,613.16</b>	<b>(30,713,280.12)</b>	<b>83.55%</b>	<b>3,063,467.76</b>	<b>(5,284,420.90)</b>	<b>172.50%</b>
<b>Expenditures</b>							
71100	Regular Instruction Program	(16,047,587.71)	9,141,297.18	56.96%	(1,337,298.98)	1,166,873.83	87.26%
71200	Special Education Program	(2,353,097.64)	1,426,623.71	60.63%	(196,091.47)	184,514.40	94.10%
71300	Career and Technical Education	(1,344,048.29)	809,985.34	60.26%	(112,004.02)	92,931.18	82.97%
72110	Attendance	(78,808.50)	58,750.40	74.55%	(6,567.38)	7,100.46	108.12%
72120	Health Services	(585,076.48)	92,937.20	15.88%	(48,756.37)	10,709.52	21.97%
72130	Other Student Support	(1,188,166.03)	515,135.63	43.36%	(99,013.84)	59,148.03	59.74%
72210	Regular Instruction Program	(1,309,111.83)	778,073.41	59.44%	(109,092.65)	87,518.97	80.22%
72220	Special Education Program	(281,302.26)	241,493.85	85.85%	(23,441.86)	13,337.56	56.90%
72230	Career and Technical Education	(7,500.00)	7,000.00	93.33%	(625.00)	0.00	0.00%
72250	EDUCATION TECHNOLOGY	(755,688.11)	551,344.18	72.96%	(62,974.01)	25,334.55	40.23%
72310	Board Of Education	(508,672.00)	382,178.61	75.13%	(42,389.33)	50,226.29	118.49%
72320	Office Of The Superintendent	(272,002.75)	197,255.18	72.52%	(22,666.90)	19,726.12	87.03%

Gibson County Special Schools  
 Summary Financial Statement  
 March 2023

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
72410	Office Of The Principal	(2,128,292.05)	1,424,721.00	66.94%	(177,357.67)	167,378.89	94.37%
72510	Fiscal Services	(244,007.50)	177,200.02	72.62%	(20,333.96)	16,139.72	79.37%
72610	Operation Of Plant	(2,557,459.00)	1,982,178.73	77.51%	(213,121.58)	218,752.78	102.64%
72620	Maintenance Of Plant	(961,848.63)	632,986.07	65.81%	(80,154.05)	59,109.43	73.74%
72710	Transportation	(1,371,088.86)	906,647.97	66.13%	(114,257.41)	71,649.85	62.71%
73300	Community Services	(4,728.00)	4,728.00	100.00%	(394.00)	0.00	0.00%
73400	Early Childhood Education	(412,197.16)	221,782.14	53.80%	(34,349.76)	28,804.82	83.86%
76100	Regular Capital Outlay	(2,050,247.89)	1,438,651.37	70.17%	(170,853.99)	75,964.04	44.46%
82130	Education	(3,210,533.00)	3,210,533.03	100.00%	(267,544.42)	3,115,000.00	1,164.29%
82230	Education	(1,390,323.00)	1,390,324.07	100.00%	(115,860.25)	687,259.38	593.18%
	<b>Total Expenditures</b>	<b>(39,061,786.69)</b>	<b>25,591,827.09</b>	<b>65.52%</b>	<b>(3,255,148.89)</b>	<b>6,157,479.82</b>	<b>189.16%</b>
<b>Total</b>	<b>141</b> General Purpose School	<b>(2,300,173.53)</b>	<b>(5,121,453.03)</b>	<b>-222.66%</b>	<b>(191,681.13)</b>	<b>873,058.92</b>	<b>455.47%</b>



	A	B	C	D	E	F
1	<b>Monthly Work Order Recap</b>					
2	<b>Period: March 1 through March 31</b>					
3						
4			<b>Beginning of Month</b>	<b>New</b>	<b>Closed</b>	<b>End of Month</b>
5	<b>Technology</b>	<b>Assigned To:</b>	<b>Open Work Orders</b>	<b>Work Orders</b>	<b>Work Orders</b>	<b>Open Work Orders</b>
6		Jamie Barr	7	25	18	14
7		Shawn Hampton	3	30	28	5
8		Alisha Owens	6	17	22	1
9		Anthony Bogue	8	30	35	3
10						
11	<b>Grand Totals</b>		<b>24</b>	<b>102</b>	<b>103</b>	<b>23</b>
12						
13						
14			<b>Beginning of Month</b>	<b>New</b>	<b>Closed</b>	<b>End of Month</b>
15	<b>Maintenance</b>	<b>Assigned To:</b>	<b>Open Work Orders</b>	<b>Work Orders</b>	<b>Work Orders</b>	<b>Open Work Orders</b>
16		Charles Salles	19	12	8	23
17		Travis Hendrix	1	27	28	0
18		Mark Robinson	8	7	11	4
19		Caleb Black	2	6	6	2
20		Ted Bauman	4	23	23	4
21		Brad Reynolds	1	11	10	2
22						
23	<b>Grand Totals</b>		<b>35</b>	<b>86</b>	<b>86</b>	<b>35</b>
24						
25						
26	<b>Notes:</b>					
27	1. <b>Assigned To:</b> The person who was assigned the work order.					
28	2. <b>Beginning of the Month Work Orders:</b> The number of work orders open for the Assigned To for time frame selected.					
29	3. <b>New Work Orders:</b> New work orders received by the Assigned To during the time frame selected.					
30	4. <b>Closed Work Orders:</b> Closed work orders closed by the Assigned To during the time frame selected.					
31	5. <b>End of Month Open Work Orders:</b> Work orders still open for the Assigned To for the time frame selected.					

**Gibson County Special School District**  
**Board of Trustees**  
**GCSSD Board of Trustees Regular Meeting**  
**Spring Hill School Library**  
**March 13, 2023**

**Members Present:** Mr. Benny Boals, Mr. John Campbell II, Mr. Tom Lannom, Ms. Treva Maitland, Mr. Charles Scott.

**PLEDGE OF ALLEGIANCE**

Mr. Tom Lannom led the Pledge of Allegiance.

**CALL TO ORDER**

Mr. Tom Lannom, Board Chairman, called the meeting to order.

**ROLL CALL**

**CONSENT AGENDA**

A motion was made by Mr. Benny Boals to approve the consent agenda, with a second by Mr. Charles Scott. *Motion passed.*

**ALC Report**

**Bullying/Harassment Report**

**Finance Reports**

**Juvenile Court Referrals**

**Maintenance/Technology Reports**

**Minutes Approval**

**Overnight Field Trips**

**Policy Revisions - Second Readings**

**RECOGNITION**

**PUBLIC COMMENT**

No public comment

## **REGULAR AGENDA**

### **High School Innovative School Model**

Mr. Rory Hinson-Supervisor, Mrs. Emily Pitt-Project Director, and Mrs. Carly Robinson-Career Advising Specialist provided an overview of our Innovative High School Model. IHS is a consortium of three school districts; Trenton Special School District, Milan Special School District, and Gibson County Special School District.

GCHS currently has 36 students, and SGCHS has 46 students participating. Students are employed at 43 different locations in Gibson County and surrounding areas. The estimated earnings in 2021-2022 are \$195,970, and in 2022-2023 projected earnings are \$529,894. The total for the 2021-2023 grant cycle is \$725,864.

Mrs. Emily Pitt explained that GCHS has had work-based learning for years, but IHS works on soft skills such as phone usage, email and phone etiquette, resume building, and career assessment. Mrs. Carly Robinson uses the career assessment to work with every 8th-grader and 11th-grader in the district. From the career assessment results, she works to align with their programs of study; 91% are placed in jobs that align with their interests, aptitudes, and programs of study.

The Innovative High School Grant has helped purchase equipment such as Forklifts, Safety Harnesses, EKG Machine, Patient Lift, Pocket Nurse IV Arm, Tire Alignment Machine, and two 2021 Ford Transit vans.

IHS has helped students complete industry credential certifications such as OSHA 10, OSHA Construction, OSHA Healthcare, Certified Nursing Assistance, ServSafe Culinary Food Manager, ASE (Auto Service Excellence), Briggs and Stratton, MacLean Forklift Operation, and Elanco Veterinary Medical Applications.

This program also helps students by transporting them from school to work with the help of our work support coaches.

Online classes with teacher support coaches are also available; 19 students enrolled in Personal Finance, Economics, and Applied Math.

Mr. Eddie Pruett and Mr. Rory Hinson added that this part of the grant has expired, and we are applying for a non-competitive grant with different criteria.

### **School Supply List Approval**

Mr. Eddie Pruett presented the 2023-2024 school supply list. The only changes are adding a Chemistry 2 class and the \$20.00 classroom fee.

A motion was made by Mr. Charles Scott to approve school supply lists, with a second by Mr. John Campbell II. *Motion passed.*

### **Set Date for June Budget Review/Work Session/Board Meeting**

Mr. Eddie Pruett asked the board members to approve the work session for June 15th at 6:00 pm and the board meeting on June 29th at 6:30 pm.

A motion was made by Mr. Tom Lannom to approve the budget work session for June 15th and the board meeting on June 29th, with a second by Mr. John Campbell II. *Motion passed.*

## **Policy Revisions**

Mr. Eddie Pruett presented the policy revisions:

- *Policy #1.106 Code of Ethics and #1.107 Board Member Conflict of Interest.* These two policies are TSBA recommended to allow more definition and separation of the policies.
- *Policy #4.205 Enrollment in Advanced Courses* TSBA added specific criteria for advanced courses.
- *Policy #6.200 Attendance*

A motion was made by Mr. Benny Boals to approve policy revisions, with a second by Mr. John Campbell II. *Motion passed.*

## **DIRECTOR'S REPORT**

### **ESSER 3.0 Public Plan for Remaining Funds Six-Month Addendum**

Mr. Eddie Pruett presented the ESSER 3.0 Public Plan for Remaining Funds Six Month Addendum.

A motion was made by Mr. Tom Lannom to approve the GCSSD ESSER 3.0 public plan, with a second by Mr. Benny Boals. *Motion passed.*

### **Health and Safety Plan Six Month Addendum**

Mr. Eddie Pruett presented the Health and Safety Plan Six Month Addendum.

A motion was made by Mr. Tom Lannom to approve the GCSSD Health and Safety Plan Six Month Addendum, with a second by Mr. Benny Boals. *Motion passed.*

### **Surplus**

Mr. Eddie Pruett presented the list of surplus items from SGCMS and SGCES.

A motion was made by Mr. Tom Lannom to approve the surplus items for SGCES and SGCMS, with a second by Mr. John Campbell II. *Motion passed.*

## **ADJOURN**

Mr. Charles Scott made the motion to adjourn.

Date Received in the District Office 3/16/23  
Board Approval Date \_\_\_\_\_  
Over Night Trip  Yes  No

**FIELD TRIP REQUEST**  
**GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School SGCHS Date of Request 3-15-23

Teacher Alyssa Walker Class Softball

Number of Students Involved 23 Cost Per Student 0

Date of Trip 4/14-15/23 Alternate Date \_\_\_\_\_

Number of Buses Needed 0 Is Handicap bus required?  YES  NO

Has the Transportation Supervisor been contacted?  YES  NO

Personal Vehicles being used?  YES  NO

Proof of vehicle liability insurance on file at School?  YES  NO

Has the Cafeteria been contracted?  YES  NO

Has School Nurse been notified of Field Trip?  YES  NO

Total Number of Chaperones: Administrators \_\_\_\_\_ Teachers 1 Teacher Assistant \_\_\_\_\_  
Parents \_\_\_\_\_ Others 1

Destination: Florence, Al

Time of Departure: 3/14- 1:45 Time of Return: 3/15- 5:00

Purpose of the Trip: Alabama Bash Softball Tournament

Field Trip Activities: Softball Games

**ATTACH LESSON PLAN FOR FOLLOW-UP.**

(This must be included for field trip to be approved)  
Approved  Disapproved \_\_\_\_\_ Principal Phil Rogers Date 3-16-23

Approved  Disapproved \_\_\_\_\_ Supervisor \_\_\_\_\_ Date 3-16-23

Approved  Disapproved \_\_\_\_\_ Director of Schools Eddie Pruett Date 3/17/23

**\*\*\* ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.**  
**FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1<sup>ST</sup>**  
**DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.**  
**REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Eddie Pruett

Date Received in the District Office 3/16/23  
Board Approval Date \_\_\_\_\_  
Over Night Trip  Yes  No

**FIELD TRIP REQUEST**  
**GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School SGCHS Date of Request 3/15/23  
Teacher Mills, Reames Class SGC FFA  
Number of Students Involved 20 Cost Per Student \$150  
Date of Trip 6/19-23/23 Alternate Date N/A

Number of Buses Needed 1 Is Handicap bus required?  YES  NO  
Has the Transportation Supervisor been contacted?  YES  NO  
Personal Vehicles being used?  YES  NO  
Proof of vehicle liability insurance on file at School?  YES  NO  
Has the Cafeteria been contracted?  YES  NO  
Has School Nurse been notified of Field Trip?  YES  NO

Total Number of Chaperones: Administrators \_\_\_\_\_ Teachers 2 Teacher Assistant \_\_\_\_\_  
Parents \_\_\_\_\_ Others \_\_\_\_\_

Destination: Doyle, TN

Time of Departure: 8:00 AM Time of Return: 3:30 PM

Purpose of the Trip: Tennessee FFA Leadership Training Camp

Field Trip Activities: Students will attend camp to develop leadership skills and gain knowledge of how to grow the FFA Chapter

**ATTACH LESSON PLAN FOR FOLLOW-UP.**

(This must be included for field trip to be approved.)

Approved  Disapproved \_\_\_\_\_ Principal Phil Rogers Date 3-16-23  
Approved  Disapproved \_\_\_\_\_ Supervisor [Signature] Date 3-14-23  
Approved  Disapproved \_\_\_\_\_ Director of Schools Eddie Pruett Date 3/17/23

**\*\*\* ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1<sup>ST</sup> DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA. REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

<b>Gibson County Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Code of Ethics</b>	Descriptor Code: <b>1.106</b>	Issued Date: <b>08/07/08</b>
		Rescinds:	Issued:

1 **CODE OF ETHICS**

2 **GIBSON SPECIAL SCHOOL DISTRICT**

3

4 **Section 1. Definitions.**

- 5 (1) "School district" means Gibson Special School District, which was duly created by a public or  
6 private act of the General Assembly; and which includes all boards, committees, commissions,  
7 authorities, corporations or other instrumentalities appointed or created by the school district or  
8 an official of the school district.
- 9 (2) "Officials and employees" means and includes any official, whether elected or appointed, officer,  
10 employee or servant, or any member of any board, agency, commission, authority or corporation  
11 (whether compensated or not), or any officer, employee or servant thereof, of the school district.
- 12 (3) "Personal interest" means, for the purpose of disclosure of personal interests in accordance with  
13 this Code of Ethics, a financial interest of the official or employee, or a financial interest of the  
14 official's or employee's spouse or child living in the same household, in the matter to be voted  
15 upon, regulated, supervised, or otherwise acted upon in an official capacity.

16 **Section 2. Disclosure of personal interest in voting matters.** An official or employee with the  
17 responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, before  
18 the vote and to be included in the minutes, any personal interest that affects or that would lead a  
19 reasonable person to infer that it affects the official's or employee's vote on the measure. In addition,  
20 the official or employee may, to the extent allowed by law, recuse himself or herself from voting on the  
21 measure.

22 **Section 3. Disclosure of personal interest in non-voting matters.** An official or employee who must  
23 exercise discretion relative to any matter other than casting a vote and who has a personal interest in the  
24 matter that affects or that would lead a reasonable person to infer that it affects the exercise of the  
25 discretion shall disclose, before the exercise of the discretion when possible, the interest on the attached  
26 disclosure form and file the disclosure form with the school district's central office. In addition, the  
27 official or employee may, to the extent allowed by law, recuse himself or herself from the exercise of  
28 discretion in the matter.

1 **Section 4. Acceptance of gifts and other things of value.** An official or employee, or an official's or  
2 employee's spouse or child living in the same household, may not accept, directly or indirectly, any gift,  
3 money, gratuity, or other consideration or favor of any kind from anyone other than the school district  
4 that a reasonable person would understand was intended to influence the vote, official action or judgment  
5 of the official or employee in executing decision-making authority affecting the school district.

6 It shall not be considered a violation of this policy for an official or employee to receive entertainment,  
7 food, refreshments, meals, health screenings, amenities, foodstuffs, or beverages that are provided in  
8 connection with a conference sponsored by an established or recognized statewide association of school  
9 board officials or by an umbrella or affiliate organization of such statewide association of school board  
10 officials.

11 **Section 5. Ethics Complaints.** The school district may create a School District Ethics Committee (the  
12 "Ethics Committee") consisting of three members who will be appointed to one-year terms by the  
13 Chairman of the Board of Education with confirmation by the board of education. At least two members  
14 of the committee shall be members of the board of education. The Ethics Committee shall convene as  
15 soon as practicable after its appointment and elect a chair and a secretary. The records of the Ethics  
16 Committee shall be maintained by the secretary and shall be filed in the office of the director of schools,  
17 where they shall be open to public inspection.

18 Questions and complaints regarding violations of this Code of Ethics or of any violation of state law  
19 governing ethical conduct should be directed to the chair of the Ethics Committee. Complaints shall be  
20 in writing and signed by the person making the complaint, and shall set forth in reasonable detail the  
21 facts upon which the complaint is based.

22 The School District Ethics Committee may investigate any credible complaint against an official or  
23 employee charging any violation of this Code of Ethics, or may undertake an investigation on its own  
24 initiative when it acquires information indicating a possible violation, and make recommendations for  
25 action to end or seek retribution for any activity that, in the Committee's judgment, constitutes a violation  
26 of this Code of Ethics. If a member of the Committee is the subject of a complaint, such member shall  
27 recuse himself or herself from all proceedings involving such complaint.

28 The Committee may:

- 29 (1) refer the matter to the Board Attorney for a legal opinion and/or recommendations for action;
- 30 (2) in the case of an official, refer the matter to the school board body for possible public censure if  
31 the board body finds such action warranted;
- 32 (3) in the case of an employee, refer the matter to the official responsible for supervision of the  
33 employee for possible disciplinary action if the official finds discipline warranted;
- 34 (4) in a case involving possible violation of state statutes, refer the matter to the district attorney  
35 for possible ouster or criminal prosecution;

- 1 The interpretation that a reasonable person in the circumstances would apply shall be used in interpreting
- 2 and enforcing this Code of Ethics. When a violation of this Code of Ethics also constitutes a violation of
- 3 a personnel policy or a civil service policy, the violation shall be dealt with as a violation of the personnel
- 4 or civil service provisions rather than as a violation of this Code of Ethics.

<b>Gibson County Board of Education</b>			
Monitoring: <b>Review: Annually, in July</b>	Descriptor Term:  <b>Code of Ethics</b>	Descriptor Code: <b>1.106</b>	Issued Date:
		Rescinds:	Issued:

1 *General*<sup>1</sup>

2 Board members and school district employees may not accept, directly or indirectly, any gift, money,  
3 gratuity, consideration, or favor that a reasonable person would understand was intended to influence  
4 the vote, official action, or judgment of the board member or employee in executing decisions  
5 affecting the school district. It is also prohibited for a board member's or an employee's spouse or  
6 child living in the same household to accept such items.

7 It shall not be considered a violation of this policy for a board member or employee to receive  
8 entertainment, food, refreshments, meals, health screenings, amenities, food, or beverages that are  
9 provided in connection with a conference sponsored by an established or recognized statewide  
10 association of school board officials or by an umbrella or affiliate organization of such statewide  
11 association of school board officials.

12 **ETHICS COMPLAINTS**

13 The Board may create a School District Ethics Committee (Ethics Committee), consisting of three (3)  
14 members who will be appointed to one-year terms by the Board Chair with confirmation by the Board.  
15 At least two (2) members of the committee shall be members of the Board. The Ethics Committee shall  
16 convene as soon as practicable after its appointment and elect a Chair and a Secretary. The records of  
17 the Ethics Committee shall be maintained by the Secretary and shall be filed in the Director of  
18 Schools' office, where they shall be open to public inspection.

19 Questions and complaints regarding violations of this Code of Ethics shall be directed to the Chair of  
20 the Ethics Committee. Complaints shall be in writing, signed by the person making the complaint, and  
21 include details as to the facts surrounding the complaint.

22 The Ethics Committee may investigate an ethical complaint received against a board member or  
23 employee and make recommendations to cease any activity that, in the Ethics Committee's judgment,  
24 constitutes a violation of this Code of Ethics. If a member of the Ethics Committee is the subject of a  
25 complaint, the member shall recuse himself/herself from all proceedings involving the complaint.

26 The Ethics Committee may:

- 27 1. Refer the matter to the board attorney;
- 28
- 29 2. In the case of a board member, refer the matter to the Board of Education for possible public  
30 censure, if warranted;
- 31

- 1 3. In the case of an employee, refer the matter to the Director of Schools/designee for possible  
2 disciplinary action, if warranted; or  
3
- 4 4. In a case involving possible violation of state statutes, refer the matter to the district attorney  
5 for possible ouster or criminal prosecution.

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Legal References

1. TCA 8-17-103

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Cross References

- Board Member Conflict of Interest 1.107  
Duties of Board Members 1.202

# PROPOSED POLICY

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>Enrollment in Advanced Courses</b>	Descriptor Code: <b>4.205</b>	Issued Date:
		Rescinds:	Issued:

### 1 *General*

2 Students in grades seven through twelve (7-12) may enroll in available advanced courses including, but  
3 not limited to, advanced English language arts, mathematics, or science courses.<sup>1</sup>

4 To enroll in these courses, students shall meet the following standards:

- 5 1. Honors Courses: **Satisfactory Grades, 50% chance of On-Track on corresponding**  
6 **TNReady subject test or ACT subject level test, On-Track or Mastered TNReady score on**  
7 **prior course, score of Mastered on current CASE benchmark test – substandard scores**  
8 **can be overridden by teacher recommendation**  
9
- 10 2. Dual Credit Courses: **Local Dual Credit – All students are eligible to participate**  
11 **State Dual Credit – Follow honors level criteria**
- 12 3. Industry Certification-Aligned Courses: **Aligned Courses – All students enrolled in the**  
13 **appropriate programs of study are eligible to participate in these courses**  
14
- 15 4. Dual Enrollment: **Students must meet criteria set forth by partnering institutions. This**  
16 **could include GPA and possibly an ACT Reading score of 19. Students must also**  
17 **maintain a 2.0 college level GPA to continue to qualify for the Dual Enrollment Grant.**  
18
- 19 5. Advanced Placement: **Follow honors level criteria**  
20
- 21 6. College Level Exam Program: **Follow honors level criteria**  
22

23 The principal of each school shall have the authority to require additional criteria for the enrollment in  
24 advanced courses to fit the needs of the students within the school.

### 25 **NOTIFICATION<sup>1</sup>**

26 Parent(s)/guardian(s) shall be provided written notification of a student's eligibility to enroll in  
27 advanced courses. The notification shall state that a student will remain enrolled in the course unless  
28 the parent/guardian timely submits a written request for removal. The Director of Schools shall  
29 determine the deadline to submit the request for removal.

1 Students may also be removed from an advanced course if the student's teacher determines that the  
2 student should be removed based on performance after thirty (30) days of instruction and the principal  
3 approves the request to remove the student.

#### 4 **COLLEGE LEVEL COURSES<sup>2</sup>**

5 Students may earn credit by enrolling in a postsecondary institution and taking college level courses.  
6 Students who take and pass dual enrollment courses at a postsecondary institution shall have their  
7 postsecondary credits accepted for high school credit as a substitution for the 22 credits required by the  
8 State of Tennessee for high school graduation.

9 These courses may be offered at the high school, postsecondary institution, or online. If not offered on  
10 the high school campus, the Board shall not be responsible for transportation. Any tuition or fees due to  
11 enrollment in college level courses are the responsibility of the parent(s)/guardian(s).

12 Grades earned in such college level courses shall be used to determine class rank, grade point average,  
13 and class valedictorian or salutatorian.

---

#### Legal References

1. TCA 49-6-1012; State Board of Education  
Policy 3.301
2. TRR/MS 0520-01-03-.03(8)

<b>Copy Paper Bid Summary</b>						
<u>Vendor</u>	<u># of Cases</u>	<u>Average Cost Per Case</u>	<u>Extended Price</u>	<u>Type</u>	<u>Weight</u>	
<b>Contract Paper Group</b>	<b>960</b>	<b>\$35.20</b>	<b>\$33,792.00</b>	<b>Natural Choice</b>	<b>20lb</b>	
Contract Paper Group	960	\$37.74	\$36,230.40	Scholastic	20lb	
Veritiv Operating Company	960	\$37.70	\$36,192.00	Comet U31473	20lb	
Liberty Paper	960	\$38.85	\$37,296.00	Premier, PRE8115	20lb	
<b>Recommendation : Contract Paper Group (Natural Choice)</b>						

	A	B	C	D	E	F
1						
2	<b>DYER SCHOOL BAND INSTRUMENTS BIDS</b>					
3	<b>APRIL 2023</b>					
4						
5	Quantity	Item	Item number	ARMO Music	Washington Music Center	Woodwind Brasswind
6	4	Yamaha Sousaphone	YSH-301WC	\$ 17,780.00	\$ 21,205.40	\$ 19,356.00
7						
8						
9						
10						
11			Total	\$ 17,780.00	\$ 21,205.40	\$ 19,356.00
12						
13						
14	<b>Recommendation:</b> ARMO Music and amend budget.					

	A	B	C	D	E	F
1						
2	<b>GCHS BAND INSTRUMENTS BIDS</b>					
3	<b>APRIL 2023</b>					
4						
5	Quantity	Item	Item number	ARMO Music	Washington Music Center	Woodwind Brasswind
6	4	Yamaha Marching Bariton	YBH-301MS	\$ 8,736.00	\$ 8,644.32	no bid
7	3	Yamaha Sousaphone	YSH-411SWC	\$ 24,528.00	\$ 24,303.90	\$ 25,704.00
8						
9						
10						
11			Total	\$ 33,264.00	\$ 32,948.22	\$ 25,704.00
12						
13						
14	<b>Recommendation:</b> Washington Music Center and amend budget.					

	A	B	C	D	E	F	G
1							
2	<b>SGCHS BAND INSTRUMENTS BIDS</b>						
3	<b>MARCH 2023</b>						
4							
5	Quantity	Item	Item number	Columbus	Percussion Source	Steve Weiss	WWBW
6	1	Yamaha Glockenspiel	YGRD2500	\$ 6,522.00	\$ 6,179.00	\$ 6,053.00	\$ 6,577.00
7	1	Yamaha Xylophone	YXRD500F	\$ 3,746.00	\$ 3,632.50	\$ 3,476.00	\$ 3,888.00
8	2	Yamaha Marimba	YMRD2400C	\$ 11,772.00	\$ 11,106.32	\$ 10,662.00	\$ 11,180.00
9	2	Yamaha Vibraphone	YVRD2700C	\$ 11,500.00	\$ 10,858.46	\$ 10,468.00	\$ 11,400.00
10							
11			Total	\$ 33,540.00	\$ 31,776.28	\$ 30,659.00	\$ 33,045.00
12							
13				includes covers	includes covers	no covers	no covers
14							
15	<b>Recommendation:</b> Percussion Source because it includes covers for the instruments and are important since these instruments are outside frequently during marching band season. Amend Budget.						

**Budgeting High Cost Funds in General Purpose for 2022-2023**

**Amount: \$51,397**

**Additional funds to add:**

**Ed Assistants: 71200-163...\$38,905**

**Instructional supplies/materials: 71200-429...\$6300**

**Contracts with Private Agency: 72220-312...\$495**

**Other Contracted Services: 72220-399...\$475**

**Other Materials/supplies: 72220-499...\$755**

**In-Service/Staff Development: 72220-524...\$4467**

**TOTAL:.....\$51,397**

*Renee Childs 4/13/2023*



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Cunningham, Terry

Production

Session Timeout  
00:29:19

**Budget Overview**

*Budget Amendment - April 2023*

Gibson Co Sp Dist (275) Public District - FY 2023 - Innovative School Models (ISM) - Rev 0 - Innovative School Models

Go To

Filter by Location: All - \$3,900,000.00

Show Unbudgeted Categories

Account Number	71300 - Vocational Education Program	72130 - Other Student Support	72250 - Education Technology	76100 - Regular Capital Outlay	Total
Line Item Number					
116 - Certified Teachers	364,300.40				364,300.40
162 - Clerical Personnel	67,634.49				67,634.49
189 - Other Salaries & Wages	287,074.79				287,074.79
201 - Social Security	42,086.23	0.00			42,086.23
204 - State Retirement	73,096.85	0.00			73,096.85
207 - Medical Insurance	55,940.10	0.00			55,940.10
212 - Employer Medicare	10,471.32	0.00			10,471.32
299 - Other Fringe Benefits	1,905,218.43	0.00			1,905,218.43
355 - Travel		22,000.00			22,000.00
429 - Instructional Supplies & Materials	4,000.00				4,000.00
471 - Software	0.00		17,500.00		17,500.00
499 - Other Supplies and Materials	207,547.39	0.00	0.00		207,547.39
524 - In-Service / Staff Development	0.00	3,000.00			3,000.00
706 - Building Construction				85,000.00	85,000.00
730 - Vocational Instruction Equipment	755,130.00				755,130.00
<b>Total</b>	<b>3,772,500.00</b>	<b>25,000.00</b>	<b>17,500.00</b>	<b>85,000.00</b>	<b>3,900,000.00</b>
				<b>Adjusted Allocation</b>	<b>3,900,000.00</b>
				<b>Remaining</b>	<b>0.00</b>

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TN Department of Education | Andrew Johnson Tower | 710 James Robertson Parkway | Nashville, TN 37243 | (629) 395-4684 | [ePlan.Help@tn.gov](mailto:ePlan.Help@tn.gov)

*Recommendation: Approve Receipt of Grant Award (ISM). This will be Accounted for in General Purpose.*

BUDGET AMENDMENT G/L 141 (General Purpose)

	A	B	C	D	E	F
1	<u>EXPENDITURE</u>	<u>INCREASE</u>	<u>DESCRIPTION</u>	<u>EXPENDITURE</u>	<u>DECREASE</u>	<u>DESCRIPTION</u>
2	<b>Amendment 04 04 2023</b>					
3						
4	141-72210-499	\$24,616.14	Other Supplies & Materials			
5						
6				141-49700	\$24,616.14	Insurance Recovery
7						
8						
9	<b>Notes :</b>					
10	1. Amend Budget for Insurance Recovery Monies for damaged done by frozen busted water lines at GCHS to copy paper, etc.					
11						
12						
13						
14						
15						

BUDGET AMENDMENT G/L 141 (General Purpose)

	A	B	C	D	E	F
1	<u>EXPENDITURE</u>	<u>INCREASE</u>	<u>DESCRIPTION</u>	<u>EXPENDITURE</u>	<u>DECREASE</u>	<u>DESCRIPTION</u>
2	<b>Amendment 04 05 2023</b>					
3						
4	141-71100-449	\$313,200.00	Textbooks			
5						
6				141-39000	\$313,200.00	Fund Balance
7						
8						
9	<b>Notes :</b>					
10	1. Amend Budget for cost increase of math adoption textbooks.					
11						
12	The textbook committee selected Curriculum Associates for K-8 and Cengage (Big Ideas) for Algebra 1, Algebra 2, and Geometry.					
13						
14	During the budget process last year, we estimated the total cost would be \$360,000 based on previous years adoption. Curriculum Associates has an online					
15	component and cost have increased as well. The total K-8 books quote is \$517,200.					
16						
17	Cengage has provided an estimated cost of \$156,000.					
18						
19	Due to the increase in the cost, we are asking for an amended budget.					
20						
21						
22						
23						

Below is a list of various schools our size and those around us. At the very bottom is a breakdown of our district.

Gresham Middle School  
800  
3 APs

White County Middle  
800 – 2 APs

Warren County  
850 – 2 Aps  
Instructional Coordinator

Lake Forrest Middle  
1000 and 3 Aps

Unicoi County Middle  
575  
1 and ½ Aps

Ocoee Middle School  
1000 and 3 APs

All Putnam County schools  
Average 800  
2 Aps

### **Around Us**

Crockett. (Closest to us)  
600  
2 Aps

Dyersburg Middle School  
600  
2 Aps  
1 Curriculum Supervisor

Trenton  
400  
1 AP and Full Instructional Coach

Bradford  
 6<sup>th</sup> – 12  
 250 students  
 1 APs

Northeast Middle  
 821  
 3 APs

Pope  
 631  
 2 APs

Rose Hill  
 511  
 2 APs

School	Student Pop	# of Admin	Ratio to Admin	Teachers	Ratio to Admin
Kenton	96	1	1 to 96	7	1 to 7
Springhill	106	1	1 to 106	10	1 to 10
Yorkville	140	1	1 to 140	11	1 to 11
GCHS	440	2.5	1 to 176	43	1 to 17.2
Dyer	409	2	1 to 204	34	1 to 17
SGCHS	783	3	1 to 261	50	1 to 16
Rutherford	285	1	1 to 285	22	1 to 22
SGCMS	760	2.5	1 to 304	47	1 to 18.8
SGCES	851	2.5	1 to 340		

# Anatomage

## Price Quotation

Anatomage Inc.  
3350 Thomas Rd, Ste 150  
Santa Clara, CA 95054  
[www.anatomage.com](http://www.anatomage.com)  
info@anatomage.com  
(408) 885-1474 Phone

Prepared By Daniel Spooner  
Phone (408) 885-1474 ext.  
Email dspooner@anatomage.com

Created Date 4/10/2023  
Expiration Date 6/30/2023  
Quote Number 2022-9272

Contact Name Rory Hinson  
Phone (731) 692-3803  
Email hinsonr@gcssd.org

Bill To Name Gibson County Special School District  
Bill To 130 Trenton Hwy, Trenton  
Trenton, Tennessee 38382  
United States

Ship To Name Gibson County Special School District  
Ship To 130 Trenton Hwy  
Trenton, Tennessee 38382  
United States

Product	Line Item Description	Sales Price	Quantity	Total Price
Anatomage Table Convertible	Tables with Horizontal and Vertical options	USD 79,500.00	2.00	USD 159,000.00
Medical Design Studio	3D Imaging Software to create real 3D models	USD 0.00	2.00	USD 0.00
1st Year Warranty, Software Upgrade, Tech Support	The first Year is Fully Covered by Anatomage	USD 0.00	2.00	USD 0.00
4 Year Extended Warranty, Software Upgrade, Tech Support	4 Extra Years of Warranty Covering the Table for a Total of 5 years	USD 21,840.00	2.00	USD 43,680.00
On-site Training	Training and support around your schedule-at your facility	USD 4,500.00	1.00	USD 4,500.00
Online Training	Training and support around your schedule-online	USD 0.00	2.00	USD 0.00
Crate - Convertible	New Shipping crate to protect the Table as well as have the ability to move the Table safely when you want to	USD 875.00	2.00	USD 1,750.00

Total Price USD 208,930.00  
Shipping and Handling USD 4,000.00  
Grand Total USD 212,930.00

Country of Origin: United States  
Place of Manufacture: San Jose, CA  
Price does not include taxes and duties associated with importation of the product, which must be paid by Consignee  
Quote is only valid in USD

### Acceptance

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Certificate of Exclusive Distributorship**

**01/07/2023**

This letter certifies that--

The **Anatomage Table**, virtual dissection table, is manufactured and distributed exclusively by Anatomage, Inc.

The **Anatomage Table Application** is a proprietary software installed on the Anatomage Table designed and distributed exclusively by Anatomage, Inc.

The **Anatomage Table**, is serviced and supported exclusively by Anatomage, Inc.

Anatomage's support for the **Anatomage Table** covers, but is not limited to:

- Anatomage Table Software Content and Functionality
- Medical Design Studio Software Content and Functionality
- Anatomage Table Hardware Troubleshooting
- Anatomage Table Software Troubleshooting

Anatomage is the sole and exclusive distributor in the United States of America.

Pricing provided for the Anatomage Table is certified to be equivalent to pricing provided for similar orders.

Please feel free to contact us if you have any questions regarding this matter.

Sincerely,



Daniel Spooner  
District Sales Manager  
Anatomage, Inc.  
813.380.6128  
[www.anatomage.com](http://www.anatomage.com)

**Gibson County Special School District**  
**High School Honors and EPSO Courses**  
**2023-2024**

Language Arts

Honors English 1, 2, 3, and 4

Dual Enrollment English Composition 1 and 2

Dual Enrollment Fundamentals of  
Communication

AP English

Spanish 3 CLEP

Mathematics

Honors Algebra 1, Geometry, and Algebra 2

Statewide Dual Credit Statistics

Statewide Dual Credit Precalculus

AP Calculus

CTE

Dual Enrollment Welding 1, 2, 3, and 4

Dual Enrollment Intro to Animal Science

Dual Credit Maintenance and Light Repair 1 and  
2

Dual Enrollment Cybersecurity 1 and 2

Dual Enrollment Industrial Maintenance 1, 2, 3  
and 4

Dual Credit Residential and Commercial  
Construction 1 and 2

Dual Enrollment Hospitality and Tourism  
Management

Dual Enrollment Pre-Nursing

Dual Enrollment Intro to Teaching

AP Computer Science Principles

Local Dual Credit (JSCC/TCAT Jackson)

Wellness

Computer Applications

Personal Finance

Science.

Honors Physical Science, Biology, and Chemistry

Honors Physics

Honors Anatomy and Physiology

Biology 2 CLEP

Chemistry 2 CLEP

Social Studies

Dual Enrollment Modern US History Part B

Dual Enrollment Early US History Part A

Dual Enrollment General Psychology

Dual Enrollment Intro to Sociology

AP Human Geography

AP US History

AP Psychology

Fine Arts

Dual Enrollment Intro to Music

Dual Enrollment Intro to Art

## School Volunteer List

### 1. Dyer

- a. Kay Tignor
- b. 9 St. Rt. 185
- c. Dyer, TN 38330
- d. [kayandharry@gmail.com](mailto:kayandharry@gmail.com)
- e. 731-697-8245
- f. Ms. Kay provides student incentives monthly to multiple teachers. These incentives help us with our RTI2B program.

### 2. GCHS

- a. Mr. Bob McCurdy
- b. McCurdy Sod Farm
- c. 4 New Bethlehem Rd. Dyer TN 38330
- d. [mccurdysodfarms@gmail.com](mailto:mccurdysodfarms@gmail.com)
- e. 731-692-3515
- f. Mr. McCurdy has been a lifelong stakeholder for Gibson County Special School District. He volunteers his time, his resources, his product, and his expertise in sod farming for the GCSSD. It is not just because of his business that he wants to help GCSSD, it is his desire to see this school system in his community strive to new heights. His focus is all about the student and the teacher and whatever it takes to move the school system to greater levels and that is all aspects of the school both academic and extracurricular activities. Several projects at the schools in GCSSD have been very successful such a short time with the effort of Mr. Bob McCurdy. As a principal in this district for several years he has never turned me down when I have asked for help. I can't start to tell you how times he gets involved and the project becomes a complete success. If there are any questions please look at our athletic fields.

### 3. Kenton

- a. Taby Workman
- b. 209 Hillside Street
- c. Kenton, TN 38233
- d. [tabatha\\_workman@tomwwade.com](mailto:tabatha_workman@tomwwade.com)
- e. 731-446-4092
- f. Taby has been working with Kenton School for many years contributing to student needs. She purchases school supplies, clothing, food, etc. for students that are in need. She checks in regularly to see if there is a need. Taby is a huge supporter of our annual Fall Festival and she also goes above and beyond each month to support our student of the month program. Taby, with the sponsorship of Wade Acres LLC, shops each month for special treats for these students and delivers them to school. She always has an encouraging word and hug for each one.

### 4. Rutherford

- a. Rachel Abbott
- b. 229 Division Street
- c. Dyer, TN 38330
- d. rachel.abbott@wcsk12tn.net
- e. 731-414-3651
- f. Rachel has been the Booster Club President at RJHS for 5 years and served as board member before current term. She is constantly looking for ways to help the school with fundraising and events for students and staff. Created a group of volunteers to help distribute good sold for a school wide fund-raiser. She has been committed to RJHS for multiple years helping the school meet the social, emotional, and academic needs. The most current project was proving staff a meal for professional development

## 5. SGCES

- a. Amy White
- b. 109 Cool Spring Trail
- c. Medina, TN 38355
- d. [amyawwhite85@gmail.com](mailto:amyawwhite85@gmail.com)
- e. 731-695-0618
- f. Has made an outstanding contribution to a Tennessee school district through volunteer service.
- g. Ms. White's contributions have targeted SGCES and not the district.
- h. Has exhibited exemplary leadership, creativity, cooperation, and hard work in their service to a school.
- i. As our PTO President, Ms. White has brought in new fundraisers that have increased the ability to fund a new playground to accommodate our older students.
- j. Ms. White organizes each PTO event exhibiting leadership service as she places volunteers, vendors, and works with staff to have successful events.
- k. SGCES admin team meets with the PTO office holders monthly to plan for upcoming events. Their cooperation in partnering with staff is exemplary.
- l. Ms. White became a substitute (as did most of our officers) after Covid impacted our staff absences. Her hard work is undeniable.
- m. Has engaged in the creation, organization, and/or mobilization of volunteers, groups, and resources that are involved in projects benefiting the school district.
- n. Ms. White's contributions have targeted SGCES and not the district.
- o. Has demonstrated sustained commitment to meeting school district needs.
- p. Ms. White's contributions have targeted SGCES and not the district.
- q. Has utilized unique and creative approaches to meeting needs.
- r. Ms. White has implemented creative rewards for school wide celebration days. She also works these events so staff are not interrupted.
- s. She purchases school supplies for teachers to use as needed for children who are unable to provide their own supplies.
- t. She began substituting once the need was known.
- u. Has helped with a special project or ongoing activities.

- v. As the PTO President, Ms. White has organized Fall Festivals, Santa's Workshops, Miss SGCES Pageants, Field Days, PTO meetings for two years. She has plans to continue to support our school next year to continue the work that she began.
- w. She and the other officers spend hours at SGCES either substituting or volunteering in preparation for an event.

## 6. SGCHS

## 7. SGCMS

- a. Rachel Hughes
- b. 306 Bunney Lane
- c. Medina, TN 38355
- d. [rachelmkhughes@gmail.com](mailto:rachelmkhughes@gmail.com)
- e. 731-343-2019
- f. Rachel has served as the president of our Booster Club for the 22-23 school year. Our Booster Club started the year with a balance of \$18,000 and through various fund raising efforts and membership drives we are going to end the year with a balance around \$60,000. She has demonstrated exceptional leadership skills as she has guided the program, delegated responsibilities and led the Booster Club to its most successful time in years.

## 8. Spring Hill

- a. Taylor Allmon
- b. 228 State Route 188
- c. Trenton, TN 38382
- d. [Taylorallmon0922@gmail.com](mailto:Taylorallmon0922@gmail.com)
- e. 731-693-2260

This year the nomination for volunteer of the year has been easy. Taylor Allmon was an essential party in making our 100 year celebration a success. She spent countless hours notifying alumni, ordering shirts, collecting donations and gathering memorabilia that made our day a success. With her help, we set a new record for our small school and raised over twenty thousand dollars. Our school provides much more for our students than most schools. We provide everything from bath products, extra food for the weekends to art classes. We could not provide for our students without the fundraising efforts our community has always been so generous to support.

Our school would not be as effective if it were not for the community support and the hard work of volunteers, but this year as we were reminded of traditions and years past, we were also reminded of the goodness of our neighbors and their efforts to support our little school.

f.

## 9. Yorkville

# CURRENT POLICY

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term:  <b>Attendance</b>	Descriptor Code: <b>6.200</b>	Issued Date: <b>11/09/21</b>
		Rescinds: <b>6.200</b>	Issued: <b>11/12/19</b>

1 Attendance is a key factor in student achievement, and therefore, students are expected to be present  
2 each day school is in session.

3 The attendance supervisor shall oversee the entire attendance program which shall include:<sup>1</sup>

- 4 1. All accounting and reporting procedures and their dissemination;
- 5 2. Alternative program options for students who severely fail to meet minimum attendance  
6 requirements;
- 7 3. Ensuring that all school age children attend school;
- 8 4. Providing documentation of enrollment status upon request for students applying for new or  
9 reinstatement of driver's permit or license; and
- 10 5. Notifying the Department of Safety whenever a student with a driver's permit or license  
11 withdraws from school.<sup>2</sup>

12 Student attendance records shall be given the same level of confidentiality as other student records.  
13 Only authorized school officials with legitimate educational purposes may have access to student  
14 information without the consent of the student or parent/guardian.<sup>3</sup>

15 Absences shall be classified as either excused or unexcused as determined by the principal/designee.  
16 Excused absences shall include:<sup>4</sup>

- 17 1. Personal illness/injury;
- 18 2. Illness of immediate family member;
- 19 3. Death in the family;
- 20 4. Extreme weather conditions;
- 21 5. Religious observances;<sup>5</sup>
- 22 6. Pregnancy;
- 23 7. School endorsed activities;

- 1 8. Summons, subpoena, or court order; or
- 2 9. Circumstances which in the judgment of the principal create emergencies over which the
- 3 student has no control.

4 The principal shall be responsible for ensuring that:<sup>6</sup>

- 5 1. Attendance is checked and reported daily for each class;
- 6 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent for
- 7 the majority of the day;
- 8 3. All student absences are verified;
- 9 4. Written excuses are submitted for absences and tardiness; and
- 10 5. System-wide procedures for accounting and reporting are followed.

## 11 **TRUANCY**

### 12 *General*

13 Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that  
14 attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled  
15 school day in order to be counted present. Students may attend part-time days, alternating days, or for a  
16 specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be  
17 considered present for school attendance purposes. If a student is required to participate in a remedial  
18 instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s)  
19 and the school system provides transportation, unexcused absences from these programs shall be  
20 reported in the same manner.<sup>7</sup>

21 Truancy is defined as an absence for an entire school day, a major portion of the school day or the major  
22 portion of any class study hall or activity during the school day for which the student is scheduled.

23 Tardiness is also considered a form of truancy. Every 3rd tardy will equal one (1) unexcused absence  
24 from school and count towards the five (5) unexcused absences allowed per year. A student is considered  
25 tardy when he/she is not present at the beginning of the school day, or misses any part of the school day.

26 Students who are absent five (5) days without adequate excuse shall be reported to the director of  
27 schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's  
28 absence. If a parent does not provide documentation within five school days to excuse those absences,  
29 or request an attendance hearing, then the Director of Schools shall implement the progressive truancy  
30 intervention plan described below prior to referral to juvenile court. The director of schools/designee  
31 shall also comply with state law regarding the reporting of truant students to the proper authorities.

32 The director of schools/designee shall develop appropriate administrative procedures to implement this  
33 policy.

1 Students participating in school - sponsored activities whether on - or off-campus shall not be counted  
2 absent. In order to qualify as "school-sponsored", the activity must be school-planned, school-directed,  
3 and teacher-supervised.

4 All missed class work or tests may be made up if the student makes the request immediately upon  
5 returning to school and if class time is not taken from other students.

6 The following notes will be used to excuse student absences: (1) maximum of five (5) parent notes per  
7 year; 2) doctor; and 3) funeral Home. A parent note is considered used when a student misses a partial  
8 or full day and returns with a written note from parent/guardian excusing them from the absence.

9 *Progressive Truancy Intervention Plan*<sup>8</sup>

10 Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide  
11 prevention-oriented supports to assist with satisfactory attendance.

12 Tier II of the progressive truancy plan shall be implemented after the student accumulates five (5)  
13 unexcused absences, but referral juvenile court, and includes the following:

- 14 1. A conference with the student and the student's parent(s)/guardian(s).
- 15
- 16 2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s),  
17 and the Attendance Supervisor/designee. The contract shall include:
  - 18 a. A specific description of the school's attendance expectations for the student;
  - 19 b. The period for which the contract is effective; and
  - 20 c. Penalties for additional absences and alleged school offenses, including additional  
21 disciplinary action and potential referral to juvenile court.
  - 22
  - 23
- 24 3. Regularly scheduled follow-up meetings to discuss the student's progress; and
- 25
- 26 4. A school employee shall conduct an individualized assessment detailing the reasons a student  
27 has been absent from school. The employee may refer the student to counseling, community-  
28 based services, or other services to address the student's attendance problems.

29 **Tier III** shall be implemented if the truancy intervention under Tier II are unsuccessful. Tier III shall  
30 consist of the following interventions:

- 31 1. Home Visit
- 32
- 33 2. Social Probation:
  - 34 a. After School Hours - the student will not be allowed to perform in or attend any after  
35 school extra-curricular activities. This includes athletic events, band or music  
36 performance of any kind, dances, Prom, club meetings or events. Student is not to be on  
37 school property during after school hours unless enrolled in the after school tutoring  
38 program, etc.
  - 39 b. During School Hours - The student will not be allowed to attend any type of reward  
40 program, reward field trip, or pep rallies.

- 1 3. School Based Community Service - this will be required by both parent/guardian and student
- 2 outside of regular school hours.
- 3 4. Participation in a restorative justice program
- 4 5. Saturday courses
- 5 6. Counseling

#### 6 **NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY<sup>9</sup>**

7 A principal/designee may excuse a student to participate in non-school sponsored extracurricular  
8 activities. The principal shall document the approval in writing and shall excuse no more than ten (10)  
9 absences each school year. No later than seven (7) business days prior to the student's absence, the  
10 student shall provide documentation to the school as proof of the student's participation along with a  
11 written request for the excused absence from the student's parent/guardian. The request shall include  
12 the following:

- 13 1. Student's name and personal identification number;
- 14
- 15 2. Student's grade;
- 16
- 17 3. The dates of the student's absence;
- 18
- 19 4. The reason for the student's absence; and
- 20
- 21 5. The signatures of the student and parent/guardian.

#### 22 **RELEASED TIME COURSE<sup>10</sup>**

23 A principal/designee may excuse a student to attend a course in religious moral instruction for up to  
24 one (1) class period per school day. Students shall not be excused during any class which requires an  
25 examination for state or federal accountability purposes.

26 The student shall submit a written consent form signed by the student's parent/guardian prior to  
27 participation in the released time course. The principal/designee shall document the approval in  
28 writing. The student shall provide documentation to the principal/designee as proof of the student's  
29 participation in the released time course.

30 The district shall not be responsible for transporting students to and from the place of instruction.

31 Upon submission of the student's transcript from the entity that provided the released time course, the  
32 student may be awarded one-half (1/2) unit of elective credit.

33 The Director of Schools shall develop procedures with secular criteria for determining whether credit  
34 shall be awarded.

**1 STATE-MANDATED ASSESSMENT**

2 Students who are absent the day of the scheduled End of Course exam will receive an incomplete in  
3 the course until they have taken the appropriate make-up exam.

**4 CREDIT/PROMOTION DENIAL**

5 Credit/promotion denial determinations may include student attendance, however, student attendance  
6 may not be the sole criterion.<sup>11</sup> If attendance is a factor, prior to credit/promotion denial, the following  
7 shall occur:

8 1. The student and the parent/guardian shall be advised if student is in danger of credit/promotion  
9 denial due to excessive absenteeism.

10 2. Procedures in due process are available to the student when credit or promotion is denied.

**11 DRIVER'S LICENSE REVOCATION<sup>2</sup>**

12 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any  
13 semester renders a student ineligible to retain a driver's permit or license, or to obtain such if of age.

14 In order to qualify for reclaiming a driver's permit or license, the student must make a passing grade in  
15 at least three (3) full unit subjects or their equivalency at the conclusion of a subsequent grading period.

**16 ATTENDANCE HEARING<sup>12</sup>**

17 Students with excessive (more than 5) unexcused absences or those in danger of credit/promotion denial  
18 shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If  
19 the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided written or  
20 actual notice of the appeal hearing and shall be given the opportunity to address the committee. The  
21 committee will conduct a hearing to determine if any extenuating circumstances exist or to determine if  
22 the student has met attendance requirements that will allow him/her to pass the course or be promoted.  
23 Upon notification of the attendance committee decision, the principal shall send written notification to  
24 the director of schools/ designee and the parent(s)/guardian(s) of the student of any action taken  
25 regarding the excessive unexcused absences. The notification shall advise parents/guardian(s) of their  
26 right to appeal such action within two (2) school days to the director of schools/designee.

27 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

28 Within five (5) school days of the director of schools/designee rendering a decision, the student's  
29 parent(s)/guardian(s) may request a hearing by the board, and the board shall review the record.  
30 Following the review, the board may affirm or overturn the decision of the director of schools/designee.  
31 The action of the board shall be final.

---

Legal References

1. TRR/MS 0520-01-03-.08(1)(a); TCA 49-6-3006
2. TCA 49-6-3017(c)
3. TCA 10-7-504; 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(1)(c)
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-6-3022
10. TCA 49-2-130; Public Acts of 2019, Chapter No. 272
11. TCA 49-2-203(b)(7); TCA 49-6-3002(d)
12. TRR/MS 0520-01-02-.17

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Cross References

School Calendar 1.800  
Extracurricular Activities 4.300  
Interscholastic Athletics 4.301  
Field Trips/Excursions/Competitions 4.302  
Reporting Student Progress 4.601  
Promotion and Retention 4.603  
Recognition of Religious Beliefs, Customs, & Holidays 4.803  
Voluntary Pre-K Attendance 6.2011  
Students in Foster Care 6.505  
Student Records 6.600

# PROPOSED POLICY

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term:  <b>Attendance</b>	Descriptor Code: <b>6.200</b>	Issued Date: <b>11/09/21</b>
		Rescinds: <b>6.200</b>	Issued: <b>11/12/19</b>

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2 each day school is in session.

3 The attendance supervisor shall oversee the entire attendance program which shall include:<sup>1</sup>

- 4 1. All accounting and reporting procedures and their dissemination;
- 5 2. Alternative program options for students who severely fail to meet minimum attendance  
6 requirements;
- 7 3. Ensuring that all school age children attend school;
- 8 4. Providing documentation of enrollment status upon request for students applying for new or  
9 reinstatement of driver's permit or license; and
- 10 5. Notifying the Department of Safety whenever a student with a driver's permit or license  
11 withdraws from school.<sup>2</sup>

12 Student attendance records shall be given the same level of confidentiality as other student records.  
13 Only authorized school officials with legitimate educational purposes may have access to student  
14 information without the consent of the student or parent/guardian.<sup>3</sup>

15 Absences shall be classified as either excused or unexcused as determined by the principal/designee.  
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- 18 2. Illness of immediate family member;
- 19 3. Death in the family;
- 20 4. Extreme weather conditions;
- 21 5. Religious observances;<sup>5</sup>
- 22 6. Pregnancy;
- 23 7. School endorsed activities;

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23 Tardiness is also considered a form of truancy. Every 3rd tardy will equal one (1) unexcused absence  
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15
- 16 2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s),  
17 and the Attendance Supervisor/designee. The contract shall include:  
18
  - 19 a. A specific description of the school's attendance expectations for the student;
  - 20 b. The period for which the contract is effective; and
  - 21 c. Penalties for additional absences and alleged school offenses, including additional  
22 disciplinary action and potential referral to juvenile court.
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- 24 3. Regularly scheduled follow-up meetings to discuss the student's progress; and  
25
- 26 4. A school employee shall conduct an individualized assessment detailing the reasons a student  
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  - 34 a. After School Hours - the student will not be allowed to perform in or attend any after  
35 school extra-curricular activities. This includes athletic events, band or music  
36 performance of any kind, dances, Prom, club meetings or events. Student is not to be on  
37 school property during after school hours unless enrolled in the after school tutoring  
38 program, etc.
  - 39 b. During School Hours - The student will not be allowed to attend any type of reward  
40 program, reward field trip, or pep rallies.

1 3. School Based Community Service - this will be required by both parent/guardian and student  
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3 4. Participation in a restorative justice program

4 5. Saturday courses

5 6. Counseling

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7 A principal/designee may excuse a student to participate in non-school sponsored extracurricular  
8 activities. The principal shall document the approval in writing and shall excuse no more than ten (10)  
9 absences each school year. No later than seven (7) business days prior to the student's absence, the  
10 student shall provide documentation to the school as proof of the student's participation along with a  
11 written request for the excused absence from the student's parent/guardian. The request shall include  
12 the following:

13 1. Student's name and personal identification number;

14  
15 2. Student's grade;

16  
17 3. The dates of the student's absence;

18  
19 4. The reason for the student's absence; and

20  
21 5. The signatures of the student and parent/guardian.

#### 22 **RELEASED TIME COURSE<sup>10</sup>**

23 A principal/designee may excuse a student to attend a course in religious moral instruction for up to  
24 one (1) class period per school day. Students shall not be excused during any class which requires an  
25 examination for state or federal accountability purposes.

26 The student shall submit a written consent form signed by the student's parent/guardian prior to  
27 participation in the released time course. The principal/designee shall document the approval in  
28 writing. The student shall provide documentation to the principal/designee as proof of the student's  
29 participation in the released time course.

30 The district shall not be responsible for transporting students to and from the place of instruction.

31 Upon submission of the student's transcript from the entity that provided the released time course, the  
32 student may be awarded one-half (1/2) unit of elective credit.

33 The Director of Schools shall develop procedures with secular criteria for determining whether credit  
34 shall be awarded.

**1 STATE-MANDATED ASSESSMENT**

2 Students who are absent the day of the scheduled End of Course exam will receive an incomplete in  
3 the course until they have taken the appropriate make-up exam.

**4 CREDIT/PROMOTION DENIAL**

5 Credit/promotion denial determinations may include student attendance, however, student attendance  
6 may not be the sole criterion.<sup>11</sup> If attendance is a factor, prior to credit/promotion denial, the following  
7 shall occur:

8 1. The student and the parent/guardian shall be advised if student is in danger of credit/promotion  
9 denial due to excessive absenteeism.

10 2. Procedures in due process are available to the student when credit or promotion is denied.

**11 DRIVER'S LICENSE REVOCATION<sup>2</sup>**

12 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any  
13 semester renders a student ineligible to retain a driver's permit or license, or to obtain such if of age.

**14 ATTENDANCE HEARING<sup>12</sup>**

15 Students with excessive (more than 5) unexcused absences or those in danger of credit/promotion denial  
16 shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If  
17 the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided written or  
18 actual notice of the appeal hearing and shall be given the opportunity to address the committee. The  
19 committee will conduct a hearing to determine if any extenuating circumstances exist or to determine if  
20 the student has met attendance requirements that will allow him/her to pass the course or be promoted.  
21 Upon notification of the attendance committee decision, the principal shall send written notification to  
22 the director of schools/ designee and the parent(s)/guardian(s) of the student of any action taken  
23 regarding the excessive unexcused absences. The notification shall advise parents/guardian(s) of their  
24 right to appeal such action within two (2) school days to the director of schools/designee.

25 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

26 Within five (5) school days of the director of schools/designee rendering a decision, the student's  
27 parent(s)/guardian(s) may request a hearing by the board, and the board shall review the record.  
28 Following the review, the board may affirm or overturn the decision of the director of schools/designee.  
29 The action of the board shall be final.

## Legal References

1. TRR/MS 0520-01-03-.08(1)(a); TCA 49-6-3006
2. TCA 49-6-3017(c)
3. TCA 10-7-504; 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(1)(c)
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-6-3022
10. TCA 49-2-130; Public Acts of 2019, Chapter No. 272
11. TCA 49-2-203(b)(7); TCA 49-6-3002(d)
12. TRR/MS 0520-01-02-.17

## Cross References

School Calendar 1.800  
Extracurricular Activities 4.300  
Interscholastic Athletics 4.301  
Field Trips/Excursions/Competitions 4.302  
Reporting Student Progress 4.601  
Promotion and Retention 4.603  
Recognition of Religious Beliefs, Customs, & Holidays 4.803  
Voluntary Pre-K Attendance 6.2011  
Students in Foster Care 6.505  
Student Records 6.600

Please add these items to SGCMS's surplus list. Thank you.

112998	3/16/2023	Mann	Laptop
112883	3/16/2023	SPED Office	Laptop

112863	3/22/2023	Malone	Laptop
114091	3/22/3023	Brewer	Laptop

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