

**Board of Education Regular Meeting**

**June 9, 2025 6:00 PM**

FSSD Central Office, 205 Eddy Lane, Franklin, TN 37064

- I. **MEETING CALLED TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **RECOGNITIONS/GOOD NEWS AWARDS**
  - III.1. **Student Artist of the Month**
  - III.2. **Take a Bite Campaign Presentation**
  - III.3. **Recognitions**
- IV. **PUBLIC INPUT**
- V. **REPORTS/PRESENTATIONS/DISCUSSIONS**
  - V.1. **Teaching & Learning Spotlight**
  - V.2. **AI Utilization Report for 2025-2026**
- VI. **APPROVAL OF BOARD AGENDA**
- VII. **APPROVAL OF CONSENT AGENDA**
  - VII.1. **Minutes of Board Meeting dated May 12, 2025**
  - VII.2. **Minutes of 2025-26 Budget Work Session dated May 19, 2025**
  - VII.3. **2025-26 Consolidated Application Approval for IDEA/ESEA**
  - VII.4. **Official Statutory Bond for Director of Schools**
  - VII.5. **Surplus Property Authorization: PGES and PGMS Furniture**
  - VII.6. **Budget Amendments**
  - VII.7. **2025-26 Board Member Development Opportunities**
  - VII.8. **2025-26 Board Scheduled Meetings**
  - VII.9. **2025-26 Board Meeting Annual Agenda**
- VIII. **BUSINESS BEFORE THE BOARD**
  - VIII.1. **Continuation Budget**
  - VIII.2. **2025-26 Director of Schools Performance Goals**

VIII.3. **Resolution for FY26 Federal Projects Budget**

VIII.4. **Policy Revision: Enrollment in Advanced Courses (4.205) - *2nd Reading***

VIII.5. **New Policy: Service Animals in District Facilities (3.218) - *1st Reading***

VIII.6. **New Policy: Therapy Dog Program (3.2181) - *1st Reading***

IX. **DIRECTOR OF SCHOOLS REPORT**

X. **UPDATES**

X.1. **Teaching and Learning**

X.2. **Finance and Administration**

XI. **ANNOUNCEMENTS**

XII. **ADJOURNMENT**

# FSD Student Artist of the Month

Michael Waary, age 9 • Franklin Elementary School



This month's Franklin Special District Artist of the Month is rising fourth-grader **Michael Waary**. This vibrant artwork was created in Franklin Elementary art teacher Jennifer Alvarado's class. Third-graders learned about a Tennessee folk artist named Bebo then created folk art fish inspired by the wood cut-outs that Bebo creates. Michael chose his color palette and then painted it in bright colors. Students added designs in their fish like stripes, dots and zig-zags. The final touch was creating a repeating pattern design on the edges of their paper to create a frame. We all agree his work is fin-tastic!

You can view Michael's artwork, along with other pieces by Franklin Special artists, at the Central Office gallery. Our sincere thanks go to Chuck Sugg and Sonic Drive-In for his support of the FSD Student Artist of the Month program.

# Recognitions

**Robbin Cross, Marne Price and Lacey Haynes:** Tonight, we proudly recognize the outstanding achievements of the Franklin Special District **Food and Culinary Services Department**, whose dedication to student nutrition has been elevated through the two-year Healthy Meals Incentive Grant. This grant—a collaboration between the USDA, Action for Healthy Kids, and the Chef Ann Foundation—has funded critical equipment and supplies to support the shift toward healthier, scratch-cooked meals for our students. It also allowed us to launch after-school culinary classes, expanding opportunities for MAC students across all schools. Thanks to this innovative work, the district was honored with the USDA **Healthy Breakfast Trailblazer Award** for significantly improving the quality of the breakfasts we serve each day.

We also want to shine a special spotlight on **Lacey Haynes and Marne' Price**, who were invited to present at the Fall 2024 Healthy Meals Incentive Summit in Las Vegas. Their session, "**Lights, Camera, Action: Promoting Your Program Through Social Media,**" was a hit with attendees, who got hands-on experience creating short promotional videos. They shared their own social media work, which has helped bring well-deserved attention to our Food and Culinary Services program.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in July</b>	Descriptor Term: <b>Appeals to and Appearances Before the Board</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>08/08/16</b>
		Rescinds: <b>1.404</b>	Issued: <b>09/14/98</b>

## 1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the Board  
3 desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns  
4 which have not advanced through the proper administrative procedure from the point of origin. If all steps of the  
5 administrative procedure have been pursued and there is still a desire to appeal to the Board, the matter shall be  
6 referred in writing to the office of the director of schools and the Board shall determine whether to hear the appeal.

## 7 APPEARING BEFORE THE BOARD

8 Individuals desiring to appear before the Board must submit a written request with descriptive materials to the  
9 office of the director of schools six (6) days before the meeting. If the request is approved by the Executive  
10 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the  
11 beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All  
12 requests submitted will be included in the board packet.

13 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form provided  
14 before the beginning of the board meeting to request time to speak. Delegations must select only one individual  
15 to speak on their behalf unless otherwise determined by the Board.

16 The chair may recognize individuals not on the agenda for remarks to the Board if it is determined that such is in  
17 the public interest. A majority vote of members present can overrule the decision of the chair. Recognition of  
18 individuals who are not citizens of the school system is to be determined by a majority vote of the Board.

19 Individuals speaking to the Board shall address remarks to the chair and may direct questions to individual board  
20 members or staff members only upon approval of the chair. Each person speaking shall state his name, address,  
21 and subject of presentation. Remarks will be limited to three (3) minutes unless time is extended by the Board.  
22 The chair shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere  
23 to Board rules.<sup>1</sup> Members of the Board and the director may have the privilege of asking questions of any person  
24 who addresses the Board.

25 Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office  
26 of the director of schools.

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### Legal References

1. TCA 39-17-306

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### Cross References

- School Board Meetings 1.400
- Agendas 1.403
- Complaints About School Personnel 5.502



# Teaching and Learning

Students First ★ Excellence Always ★ No Exceptions

Date: June 1, 2025

To: David Snowden, Director of Schools

From: Mary Decker, Associate Director of Schools for Teaching and Learning

Subject: Summary of Teaching and Learning Activity for the June Board Meeting



## **Spotlight:**

### **STEAM Designation**

On May 8, 2025, Johnson Elementary School was officially designated by the Tennessee Department of Education (TDOE) and the Tennessee Stem Innovation Network (TSIN) as a STEAM (science, technology, engineering, arts, mathematics) School for the time period of 2024-2030! Incredibly, Johnson Elementary is the only school among 70+ in Williamson County with this designation! From the TDOE website: “This honor recognizes schools across the state for preparing students for postsecondary and future career success by committing to promote STEM/STEAM for all students. STEAM designated schools prioritize math and science education, ensuring that Tennessee students are prepared for the jobs of today and tomorrow.”

The website goes on to state that “each school that received the Tennessee STEM/STEAM School Designation underwent a rigorous application process, including completion of a self-evaluation, participation in interviews, and hosting site visits. Schools applied for the STEAM Designation through the designation rubric, which includes five focus areas: infrastructure, curriculum and instruction, professional development, achievement, and community and postsecondary partnerships.”

Johnson faculty and staff worked diligently and with the utmost dedication for two years to earn this prestigious honor, positively impacting students and families all along the way. The school provided a well-attended STEAM night for parents and students in early April with a “trickery” theme in honor of April Fool’s Day. Each grade level offered a different STEAM-centered activity. Options included the opportunity to write messages or draw pictures with invisible ink, creating art with sticks and tree limbs, and exploring sound waves using artificial intelligence (AI) to generate pictures on the computer.

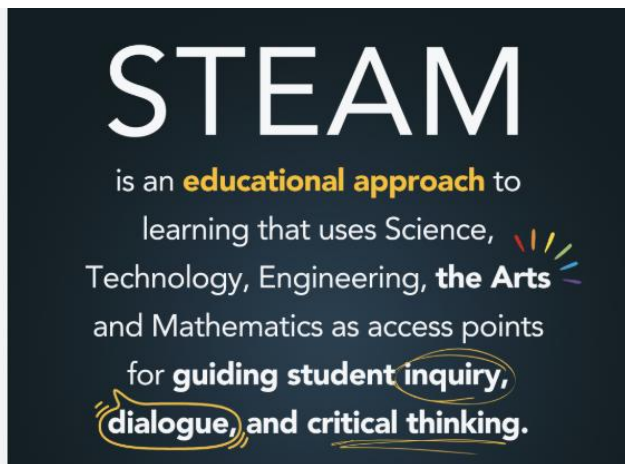
From the TSIN website: “Tennessee STEM and STE(A)M School Designation was developed to provide a “roadmap” for schools to successfully implement a STEM or STE(A)M education plan at the local level. The tools and resources created define the attributes necessary for a school to create a

comprehensive STEM or STE(A)M learning environment for its students. A school that receives Tennessee STEM and STE(A)M School Designation will be recognized by the TDOE for its use of STEM or STE(A)M teaching and learning strategies and serve as a model from which other schools may visit and learn. STEM is much more than an acronym for the four subject areas of science, technology, engineering, and math. STEM education is a transformative approach to traditional teaching and learning that fosters creativity and innovative thinking in all students. An integrated STEM approach teaches students not to think in a silo, but shows them that problem-solving skills and critical thinking are necessary across all disciplines. Through STEM integration we are developing a workforce able to compete and succeed in the current and emerging global economy.”

Further, “STEM education is one of the most effective tools we have to prepare students for tomorrow’s workforce and success in college and career. At its foundation, STEM is focused on building critical and creative thinking and analysis skills by addressing how students view and experience the world around them. Strong STEM teaching and learning opportunities rest on inquiry-, technology-, and project-based learning activities and lessons that are tied to the real world. It is a diverse, interdisciplinary curriculum where activities in one class complement those in other classes. In the STEM classroom, robust partnerships reach beyond the walls of the school to include higher education and business partners in real-world lessons.”

Industry predictions forecast an abundance of STEM jobs throughout the next few years and into the future. It behooves our state to prepare students to fill these positions. We are abundantly proud that JES has stepped forward so effectively to the STEAM forum

For more information, please visit the [TSIN website](#).



## **Curriculum & Professional Learning – Summer Carlton Consolidated Application**

- Dr. Carlton worked and submitted with Dr. Wiemers, Dr. Kirkpatrick, and Mrs. Robertson the Consolidated Application regarding federal funds. Dr. Carlton specifically completed the Title II-A section regarding the use of funds for activities that strengthen the quality and effectiveness of teachers, principals, and other school leaders through professional learning. Under the consolidated application, we also must provide equitable services for non-public schools. There are two private schools that qualify and have opted into using Title II-A funds. Dr. Carlton had a consultation with these private schools to discuss the use of their allotted Title II-A funds.

## **Summer Learning Camp Curriculum and Onboarding**

- Dr. Carlton, with Dr. Looney, worked to organize the Summer Learning Camp curricular resources and update the pacing guides for our Summer Learning Camp teachers at all grade levels in both reading and math. These curricular resources and pacing guides will focus our four weeks on the essential standards to be covered. Dr. Collins and Dr. Miller, our Summer Learning Camp principals, asked Dr. Carlton to provide support regarding the Summer Learning Camp curricular resources and pacing guides to the teachers during the onboarding session.

## **Model Classroom Teacher**

- Dr. Carlton, with Dr. Looney, organized the selection of the FSD's second cohort of Model Classroom Teachers. The selection process included teachers completing an application, obtaining a letter of recommendation from their campus administrator, and having a classroom observation. Dr. Carlton and Dr. Looney awarded six FSD teachers as Model Classroom Teachers on May 13<sup>th</sup>. Details over the Model Classroom Teacher are below:
  - What is a Model Classroom Teacher?  
The FSD Department of Teaching and Learning is seeking educators for recognition who are willing to offer their expertise as a model classroom teacher. The focus is to identify and grow teacher leaders through collaboration and continuous learning. Model classroom teachers will assist others in developing skills by facilitating professional learning, demonstrating exemplary teaching, and acting as teacher leaders on their campuses.
  - Model Classroom Teachers Will:
    - Serve as a Model Classroom Teacher for 2025-2026.
    - Be recognized at the FSD School Night of Celebration.
    - Actively participate with the model teacher cohort through scheduled meetings.
    - Display leadership skills at the campus level.
    - Skillfully implement district resources and adopted materials.
    - Have exemplary classroom management and student engagement.
    - Occasionally provide PL on district PL days, after school, or in summer. Compensation will be provided.
    - Share expertise through demos and videos (as needed).
    - Attend one day of summer training on July 30, 2025.
    - Be open to classroom visits with 24-hour notice.

### **Math Quest - Second Annual FSD Math Competition**

- Dr. Carlton assisted Dr. Looney with the organization and facilitation of the second annual FSD math competition, Math Quest, on May 6 and 7, 2025. The math competition was an exciting event that showcased the math skills of some of our 1<sup>st</sup> – 8<sup>th</sup> grade students from all eight campuses.

### **Professional Learning Hours Submission**

- Teachers are responsible for a minimum of 18 hours of professional learning as part of their contract days. These hours were due on May 22, 2025. Dr. Carlton worked with teachers to ensure that they were able to complete their needed hours throughout the month of May.

### **Communications – Susannah Gentry** **FSD Branding and Awareness Opportunities**

- School logos are complete, and new items are on order as the old items need replenishing.
- FSD Legacy Gallery updates are underway to ensure the district's evolving stories are shared in a beautiful interactive space.
- Department logos have been completed and will be in use when needed.
- Design work is underway for branded vestibules and exterior doors at all FSD schools with Eversafe. In addition, light pole flags are in the process of being rebranded and will be hung over the summer at all schools and the PAC.

### **Community Engagement**

- The communications specialist worked with Dr. Decker and Dr. Snowden to provide a summary report about the district branding, the Introduction to Aerospace program, and the STE(A)M curriculum offered in FSD schools to the community through FrankTalks. FrankTalks is a monthly community awareness meeting sponsored by Franklin Tomorrow. The May 12 meeting was hosted in the FSD Central Office.
- Work is underway with the Heritage Foundation to create a fantastic Founders Day celebration at the Moore-Morris History and Culture Center in downtown Franklin. Early 1900s history will be showcased and the FSD will play a significant role in the event, tentatively scheduled for late October/early November 2025.
- The FSD schools assisted the Circle of Giving with the naming of some of the animals carved by local artist Ken Means for the Carousel of Dreams. The proceeds from the carousel, currently under construction at the Factory of Franklin, will go to local non-profits. FSD students voted on the official names of seven of the carved animals. The carousel's grand opening was May 31.

### **Website Refresh**

- The FSD website is getting a facelift with some modern flourishes and a fresh eye to student, family and employee recruitment. A new template has been chosen, and work has begun to refresh the site. Date of completion is scheduled for fall 2025.

### **Recruitment and Awareness**

- Ms. Gentry is working with local partners to develop a Franklin Special District Guidebook, to be used as a marketing and awareness tool. The content will be both online and printed and will educate those new to the area about the schools and the school district, including the many exceptional programs and opportunities it provides in a public-school setting.

## **Attendance – Celby Glass**

### **Attendance**

- Celby and Nichole Johnson will accomplish the following attendance-related items during the summer:
  - Completion of the new FSD Attendance Manual.
  - Pre-planning for work to be completed in the 2025-2026 school year.
  - Truancy court appearances.
- Celby, Robb Walters, and Nichole are learning the new way in which Freedom Intermediate School, Freedom Middle School, and Poplar Grove Middle School will have to take attendance next year and are planning to conduct training.

### **Registration**

- Celby continues to work with Robb Walters to ensure that registration documents and tasks are lined up for the attendance secretaries. Should there be changes in coding or Skyward/EIS functions, she and Robb will communicate these to the attendance secretaries.

### **Summer Learning Camp Safety**

- Celby collaborates with the Summer Learning Camp administrators and Young Scholars directors on safety processes and exercises. Included are a variety of topics such as threat assessment, DCS referrals, visitor management and much more. The summer programs are required to conduct safety drills (lockdown, evacuation, and shelter in place). The state now mandates safety drills as well.

### **State Safety Grants**

- The writing of the state grants is in process, and Celby is working with the sheriff's office and the SRO division chain of command to secure documents for these grants. This includes all school drill logs from the 2024-2025 school year, all school-level Emergency Operations Plans (EOPs), and the district EOP. Additionally, other documents must be completed and uploaded to ePlan.

### **Upcoming Projects**

- Revamping the vestibule entryways by replacing the telephones with doorbell cameras.
- Purchasing additional vape detectors for schools.
- Security laminate installation.
- Planning fall school staff safety training at every campus.

## **Student Support Services – Lee Kirkpatrick**

### **Voluntary Pre-K (VPK)**

- The district received news this month from the TDOE Office of Early Learning that the same number of VPK classrooms (5) will be funded by the Tennessee VPK Grant for the 2025-2026 school year. The TN VPK Grant technically funds 100 student seats (20 per classroom), but the district places fewer children (16) in each class and has historically chosen to fund one class from the GP budget. Recruiting families throughout the district is a high priority for the Office of Student Support Services during the months of June through September.

## **School Counselors, Coordinated School Health, Student Support Facilitators and School Social Workers**

- These professionals will participate in professional learning on July 16. Topics will include collaboration with Mercy Community Healthcare and Volunteer Behavioral Health, United4Hope, Celby Glass, and Dr. Kristen Gilliland, as well as team collaboration time.

## **English Learners (EL)**

- During the month of May, Dr. Kirkpatrick and school principals finalized EL personnel assignments for the 2025-2026 school year. These moves are based on the needs and numbers of EL students on all (8) campuses.
- ELPA21 scores were returned to LEAs on Friday, May 23<sup>rd</sup>. At that time we learned how many of our students made the cut scores required to exit out of EL direct services.

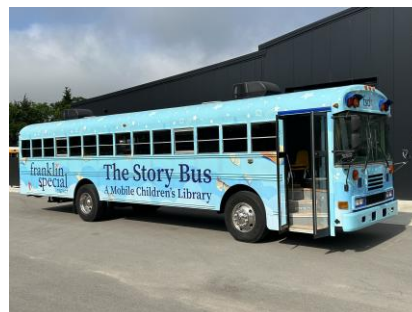
## ***Reading & Rtl Coordinator – Gina Looney***

### **Reading/Dyslexia Update**

- The writing effort continues... reading coaches are working to offer several writing professional learning sessions this summer. A portion of those courses will include teachers working with materials in their own grade level. This will allow them to take prepared writing lessons that they can use in fall.
- We have six days of professional learning planned for fall 2025. Three days for K-4 and three days for 5-8. We are contracting with Niki Sidler Richardson to provide some specific PL for us to focus on foundational reading/dyslexia.
- Additional materials will be provided to grades 3 and 4 to support their reading instruction and use of Magnetic Reading, a supplement currently available through iReady/Curriculum Associates.

## **Other News**

- We are excited that 3<sup>rd</sup> and 4<sup>th</sup> grade will use [Bloomsights](#) next year!
- The new and improved Story Bus will be the star of the show this summer, as we resume our visits to local Kroger lots to invite young readers on board.



## ***PAC Operations Manager – Jeremy Maxwell***

### **FSD Events**

- May represents our busiest month of the year, both for FSD events and community rentals. These are some of the highlights:
  - May 1: A middle school spring choir concert
  - May 5: An elementary school spring music club concert
  - May 6: A middle school band concert

- o May 6-7: FSD Math Quest - The event built on the success of last year's inaugural event, was expanded to two days, and incorporated every grade level in FSD. Mr. Maxwell once again emceed the event.



- o May 8: Movie showing for O'Shea auction winners
- o May 8: A middle school spring band concert
- o May 9: Movie showing for O'Shea auction winners
- o May 13: A local healthcare council and coalition meeting in the connector gallery
- o May 13: A middle school orchestra concert
- o May 15: An elementary school fourth grade promotion ceremony
- o May 16: A middle school fire prevention program with the Franklin Fire Department
- o May 22: A middle school eighth grade promotion ceremony
- o May 22: An elementary school fourth grade promotion ceremony
- o May 22: A middle school seventh grade movie showing of *The Outsiders*

### **Community Rental Events**

- May 9-10: A local dance company spring showcase
- May 17-18: A local dance company production of "Frozen." This event was notable because it was the first rental event for which Mr. Maxwell was not present. His team, including Shelly Youngstead, did a wonderful job running the event in his absence.
- May 19-21: A local dance company spring showcase
- May 24-25: A local dance company spring showcase
- May 27-June 1: A local dance company spring showcase

### **Other Notes of Interest**

- Mr. Maxwell now has an office location at the central office. He will keep office hours at both the PAC and CO.
- The FSD PAC was indirectly celebrated in the Williamson Scene's "Williamson's Best" issue. The Best New Theatre Company (Franklin Theatrical Fellowship) and Best New Holiday Show (Rabbit Room's adaptation of *A Christmas Carol*) both held their productions at our theater.
- Mr. Maxwell was pleased to assist with the Franklin Tomorrow *FrankTalks* event at the CO on May 12.

- Mr. Maxwell worked with Mr. Bingham to improve the utilization of the OBS software to better incorporate slides, videos, and images into live streams and projection displays at the PAC.
- Mr. Maxwell has started implementing the new PAC logo on signage, social media, and merchandise.



### ***Special Populations – Stacey Robertson*** **Project RAISE Mental Health Conference**

- Several members of the Franklin Special District’s special education team, including school psychologists, the district autism consultant, and behavior consultants, attended the Project RAISE Mental Health Conference on May 2, 2025. This full-day professional learning event brought together leading experts in education and mental health to address pressing challenges faced in K–12 schools.
- Participants engaged in a variety of sessions on critical topics such as:
  - Legal considerations in mental health and education
  - School-based threat assessment protocols
  - Trauma-informed approaches to developing Behavior Intervention Plans (BIPs)
  - Dialectical Behavior Therapy (DBT)
  - Narrative therapy techniques
  - Adolescent brain development
  - Regulation and de-escalation strategies
  - Self-care for school-based mental health professionals
- Attendance at this conference directly supports the district’s ongoing efforts to strengthen the quality, consistency, and responsiveness of mental and behavioral health supports available to our students. The knowledge and tools gained will inform practice, training, and collaboration within schools as we continue to prioritize student well-being and safe learning environments.

### **Significant Disproportionality Update**

- The Franklin Special District has been identified by the Tennessee Department of Education as significantly disproportionate in the identification of Black students as having a Specific Learning Disability (SLD). For the 2023–2024 school year, the district’s risk ratio was 3.71, compared to the state average of 1.07.
- As a result, the district is required to set aside approximately \$130,000 from its IDEA Part B budget to implement Comprehensive Coordinated Early Intervening Services (CCEIS). These funds must be used to address the root causes of this disproportionality through targeted interventions, staff training, improved evaluation practices, and systems-level changes. The goal is to ensure equitable, data-driven practices in both general education and special education identification processes.

### **Special Education Annual Performance Determination**

- The Tennessee Department of Education has released Annual Performance Review indicators for the 2023–2024 school year. We are pleased to share that Franklin Special District received a determination of “Meets Requirements,” the highest possible rating.
- This marks a significant improvement after three consecutive years of receiving a determination of “Needs Assistance,” which escalated to “Needs Intervention” last year due to the sustained status. This year’s rating reflects the district’s focused efforts to improve compliance, data quality, and outcomes for students with disabilities. We are proud of this progress and remain committed to continuous improvement in our special education programs.

### **FSD Special Education Newsletter**

- The May Special Education Newsletter may be accessed at the following link:  
<https://secure.smores.com/n/8ae5dw>

### ***Instructional Technology – Shelly Robinson***

#### **Instructional Tech Newsletter**

- Shelly Robinson worked closely with Dr. Whitley to create the end-of-year Instructional Technology newsletter. The newsletter can be found [here](#) and includes information on technology access for the summer, end-of-year technology information, summer PL opportunities, and more. Mrs. Robinson shared the newsletter before the end of the school year with all elementary school staff and administrators and the Teaching & Learning team.

### **FSD’s 2025 Math Quest**

- Shelly Robinson was thrilled to take part in FSD’s 2025 Math Quest that Dr. Looney organized. The math competition consisted of students in grades 5-8 (on May 6th) and grades 1-4 (on May 7th) representing their schools through written and ciphering mathematical challenges. Mrs. Robinson’s role was to organize the content on the written exams and the ciphering questions, and steer the ciphering round questions live. As a former math teacher, Mrs. Robinson was especially grateful to participate in this experience and witness the extraordinary talent of the the students. The event was a great success and Mrs. Robinson looks forward to assisting with it again next year. A wonderful collection of photographs from the event can be found on the official FSD social media platforms.
- Following the two event days, Mrs. Robinson worked with Dr. Looney, Dr. Whitley, and Dr. Carlton to create a feedback form for paraprofessionals, teachers, and coaches who attended the event to complete. Feedback has been read, followed up on, and noted for next year’s events.

### **TCAP Third Grade ELA Retakes**

- In accordance with the Tennessee state law regarding the promotion of students from third grade, T.C.A. § 49-6-3115, Shelly Robinson worked under Dr. Wiemers’ leadership to assist with administering the third grade TCAP ELA retakes. Students who had not met or exceeded expectations on the ELA portion of the test had the opportunity to retake two ELA subparts as an attempt to meet state requirements to be promoted to fourth grade. Students who successfully complete the retake have the opportunity to bypass the need to appeal or attend Summer Learning Camp and year-long tutoring for promotion.

## **Lights, Camera, Action!**

- Mrs. Robinson has been working with Dr. Whitley to film activities and an organized choreography routine at each school. The footage will be used to create the 2025-2026 FSD Opening Day video that is shared with all FSD employees each year. The purpose of the video will be to increase excitement and put smiles on everyone's faces.

## ***Instructional Technology – Amber Whitley***

### **Data Privacy Agreements**

- During the month of May, Dr. Whitley worked with Mrs. Robinson and Mr. Bingham to establish data privacy agreements (DPAs) with vendors of digital resources. This work occurred through a partnership with the TEC which has been a valuable relationship. Once a DPA is signed, the resource is added to the district-approved list for teachers and/or students to utilize. This process has been integrated into the curricular request process for any resource teachers want to use with students or if student data is shared.

### **YouScience**

- Dr. Whitley worked with middle school guidance counselors to review YouScience, the district career survey, to confirm it was the best option for use this year. Additionally, Dr. Whitley worked with Mr. Bingham and Mr. Walters to add YouScience to Clever for rostering and single sign on for students. This provides a more seamless utilization process.

### **Math Quest**

- Dr. Looney's vision for a district math competition came to fruition in May of 2024. This month, Dr. Whitley, along with others on the teaching and learning team, assisted Dr. Looney in the second annual FSD Math Quest. This year's competition was broadened to include students in first through fourth grades. Over 100 students competed over the course of two days at the FSD Performing Arts Center in two scored rounds: ciphering (team) and written (individual). There were awards for each round and an overall winner. Students, teachers, and coaches were thrilled to participate in this competition.

### **i-Ready News**

- The spring diagnostic window opened shortly after TCAP testing, and Dr. Whitley supported schools in a variety of ways. She provided i-Ready swag to one school as prizes for students who met goals. At another school, she met with coaches to brainstorm ways to motivate students to do their best on this final assessment of the school year. Additionally, she arranged for Plory, an i-Ready mascot, to visit a school during an i-Ready celebration.



### **Summer Professional Learning**

- Each year, the instructional technology specialists provide an “end-of-year” [newsletter](#) to all staff with reminders of processes and information about summer professional learning offerings. This summer, teachers in the FSD will have plenty of PL opportunities with several focused on integrating technology. Some of these sessions cover Canva, ParentSquare, and Screencastify. Additionally, teachers have the opportunity to attend TETA's Teacher Day on July 11<sup>th</sup> at Poplar Grove Middle.

## **Chromebooks Procedures**

- Effective immediately, all students in fifth through eighth grade will continue to use the same Chromebook each year. To ensure that each student returns in August with a device ready for learning, Dr. Whitley worked with schools to collect devices and identify which devices require repair over the summer. Additionally, Dr. Whitley will collaborate with Mr. Bingham's team to ensure devices of current sixth graders at FIS will be moved to FMS over the summer so they will be ready for pick up in August.

## ***Student Performance & Federal Programs – Pax Wiemers***

### **Student Performance**

- **Testing:** TCAP testing went smoothly in all schools during the month of April. There were no significant issues and all secure materials were returned to the central office and then to Pearson. The loading dock was a great asset for efficient pickup and drop-off of materials by assistant principals, and our new textbook room for secure storage of TCAP materials. For the first time, we were able to receive materials on shrink-wrapped pallets, and we also successfully wrapped and returned our materials via the same pallets. This made receiving and returning materials much more efficient and stable. In the weeks since TCAP, we have ensured that all students who were not able to test in certain subjects have the appropriate status in Pearson. We are eagerly awaiting the return of raw scores during the final week of the school year. Over the summer we will receive further results, including scale scores, performance levels, and finally percentiles for students on all TCAP tests.
- **Claiming:** During April and May, our school administrators work with specific teachers for the claiming of students for evaluation purposes. This is called roster verification, and it's completed on the TVAAS site. Roster verification is only for fourth through eighth grade teachers who receive a value-added score based on the academic growth of students they teach. Only core area subjects receive a TVAAS growth score for teachers, including ELA, math, science, social studies, and Algebra I/Geometry. For this process, the administrators and teachers work to confirm the student rosters before submitting these rosters to the district for final approval at the end of May.
- **Third Grade ELA Retake:** As of this writing, we were scheduled to receive 3<sup>rd</sup> grade ELA results on May 20<sup>th</sup>, as well as a scale that indicates the state ranges for proficiency, approaching expectations, and below expectations. Once the scores are received, they will be logged on each school's spreadsheet for 3<sup>rd</sup> grade ELA results, along with the student's performance level and status (promoted, exempt, or retake). For students who were not exempt and did not reach proficiency on the 3<sup>rd</sup> ELA TCAP test, they were administered the 3<sup>rd</sup> ELA Retake test on May 21<sup>st</sup> or May 22<sup>nd</sup> at their school by Dr. Wiemers and Shelly Robinson, with the support of a school administrator and/or school staff member. Results were available immediately, and they pinpoint the appropriate promotion pathway for each student.

### **Federal Programs**

- **Budgeting:** The Consolidated federal application (CFA) in ePlan, which specifies our federal budgets for Title I, Title II, Title III, Title IV, IDEA part B, and IDEA preschool, was submitted by the May 12<sup>th</sup> deadline. Stacey Robertson, Dr. Lee Kirkpatrick, Summer Carlton, and Dr. Wiemers all have specific sections within this application that were completed. We anticipate that our state will provide any required revisions within the next few weeks, and those revisions will be completed prior to re-submitting the application. Once all revisions have been addressed, the state will grant final approval of the federal budgets before the start of the new

fiscal year on July 1. Due to uncertainty at the federal level as it relates to next year's allocations, the state loaded our current year allocations for us to use for budgeting purposes, but they cautioned us to be prudent in our spending once the new fiscal year opens, if there are reductions in federal funding.

- McKinney-Vento Subgrant: In 2023, the district was awarded a three-year grant for supporting homeless students after our grant application was approved. This Title IX/McKinney-Vento Subgrant has provided additional, supplemental funding for the past three years. These funds have been used to support students with attending MAC or Gentry's tutoring, as well as funding for professional development, transportation reimbursements when families are out of zone but eligible to remain with us due to their McKinney-Vento status, and various supplies for supporting the engagement of families who have experienced homelessness. In May of this year, we submitted the application for the next three years of this grant. As this is a competitive grant application, we will be notified during the summer if we are awarded this grant for the next three-year cycle.

Per the requirement for the Director of Schools to submit a report to the Board of Education each June on how policy 4.214 (Use of Artificial Intelligence Programs) will be enforced in the upcoming school year, please read below. The bulleted items in bold font indicate how the policy will be enforced.

Only approved AI programs may be utilized in student instruction or in completing student work. Staff will submit additional programs for approval via the curricular resource request process.

- **[Here](#) is the link to the FSD Curricular Resource Request Flowchart.**
- **[Here](#) is the link to the FSD Curricular Resource Request Form.**

District technology and instructional staff are tasked with overseeing the implementation of AI programs. These staff members will review artificial intelligence programs to ensure compliance with district policies as well as state and federal student data privacy laws and present recommendations to the Director of Schools for approval. Any approved programs shall be accessible to all students with consideration of age-appropriateness.

- **Currently, AI implementation for students is limited to approved resources that have AI features embedded as enhancements. The primary function of these resources is not AI. For example, Canva for Education is utilized to create visual materials and offers students the ability to generate content via AI.**

Employees shall not place personally identifiable information, financial information, intellectual property, or other confidential information into an AI system even after the resource is approved.

- **At the beginning of every school year, the instructional technology specialists present updates at each school, including the resource request process and AI board policy highlights (including, specifically, the components listed in the section of the board policy seen directly above).**
- **The instructional technology specialists include AI policy updates and reminders in their quarterly newsletters for staff throughout the school year.**

The Director of Schools shall incorporate training programs on AI into professional learning for district staff. This training shall focus on responsible use of AI and best practices for use in school settings and include instruction regarding personally identifiable information and the need to comply with state and federal data privacy laws. Emphasis shall be placed on the importance of securing and properly storing any data that is collected by the district in compliance with state and federal law.

- **A session on AI titled “Empowering Educators: Using AI Professionally in Education” was offered to all staff on the February 2025 district professional learning day.**
- **During the July 2025 TETA Summer Institute Teacher Day, two FSD teachers will present an AI session.**
- **Additional AI professional learning sessions will be offered to FSD teachers throughout the 2025-26 school year.**

**STAFF USE**

Staff may use AI in the completion of their own work. This may include, but not be limited to, drafting communications, notes, images, and the development of content for instructional or administrative purposes, as well as analyzing data and information. The following requirements shall be adhered to when using AI in the completion of work:

1. Employees shall disclose their use of a generative AI tool if failure to do so would:
    - Violate the terms of the use of the AI tool;
    - Would mislead a supervisor or others as to the nature of the work; or
    - Would be inconsistent with the teacher code of ethic;<sup>2</sup>
  2. Employees shall take all reasonable precautions to ensure the security of private student data when utilizing AI programs;
  3. Outputs from AI programs shall be verified by reliable sources and reviewed prior to use in order to reduce the risk of errors and inaccuracies; and
  4. Outputs shall not be incorporated into proprietary content or works.
- **At the beginning of every school year, the instructional technology specialists present updates at each school, including the resource request process and AI board policy highlights (including, specifically, the components listed in the section of the board policy seen above).**
  - **The instructional technology specialists include AI policy updates and reminders in their quarterly newsletters for staff.**

## **STUDENT USE**

Students will not use AI programs for instructional purposes at this time due to Federal Privacy restrictions.

- **Currently, AI implementation for students is limited to approved resources that have AI features embedded as enhancements. The primary function of these resources is not AI. For example, Canva for Education is utilized to create visual materials and offers students the ability to generate content via AI.**

## **ACADEMIC INTEGRITY**

Students shall be instructed on responsible use standards including but not limited to the following:

1. Effective use of generative AI;
2. When it is appropriate to use AI in assignments;
3. How to determine whether AI responses are accurate;
4. Users assume responsibility for incorporating AI content responsibly; and

5. The difference between cheating and seeking support.
  - **Currently, AI implementation for students is limited to approved resources that have AI features embedded as enhancements. The primary function of these resources is not AI. For example, Canva for Education is utilized to create visual materials and offers students the ability to generate content via AI.**
  - **The instructional technology specialists are investigating the AI literacy lessons available through Common Sense Media for potential implementation as a part of annual Common Sense Certifications for each school in 2025-26.**

### **NOTICE TO PARENTS**

The Director of Schools shall provide notice to parent(s)/guardian(s) about the use of AI programs in the district. An approved list of AI programs can be found on the district website or at this link: [https://docs.google.com/spreadsheets/d/1VbUhfZaJjdJZBWaPiZaQbB8sxNbfZ90b\\_VgO4F9144/edit?gid=0#gid=0](https://docs.google.com/spreadsheets/d/1VbUhfZaJjdJZBWaPiZaQbB8sxNbfZ90b_VgO4F9144/edit?gid=0#gid=0) .

- **Currently, there are no Large Language Model (LLM) AI programs (ChatGPT, Gemini, etc.) approved for student use in the FSD.**

# franklin special

DISTRICT

David L. Snowden, Ph.D., Director of Schools • 205 Eddy Lane • Franklin, Tennessee 37064 • 615-794-6624 • www.fssd.org

- TO: Members of the Franklin Special District Board of Education and Local News Media**  
**FROM:** David L. Snowden, Ph.D., Director of Schools  
**DATE:** June 5, 2025  
**RE:** Agenda for the Franklin Special District Board of Education meeting to be held on Monday, June 9, 2025 at 6:00 p.m. in the Leadership Room, FSD Central Office, 205 Eddy Lane, Franklin.
- I. MEETING CALLED TO ORDER** 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE** 6:05 p.m.
- III. RECOGNITIONS/GOOD NEWS** 6:10 p.m.
1. Student Artist of the Month
  2. Take A Bite Campaign Presentation
  3. Good News Awards
- IV. PUBLIC INPUT** *Please limit comments to three (3) minutes per speaker* 6:20 p.m.
- V. REPORTS/PRESENTATIONS/DISCUSSIONS** 6:25 p.m.
1. Teaching and Learning Report
  2. AI Utilization for 2025-26
- VI. APPROVAL OF BOARD AGENDA** 6:35 p.m.
- VII. APPROVAL OF CONSENT AGENDA** 6:40 p.m.
1. Minutes of Board Meeting dated May 12, 2025
  2. Minutes of 2025-26 Budget Work Session dated May 19, 2025
  3. 2025-26 Consolidated Application Approval for IDEA/ESEA
  4. Official Statutory Bond for Director of Schools
  5. Surplus Property Authorization: PGES and PGMS Furniture
  6. Budget Amendments
  7. 2025-26 Board Member Development Opportunities
  8. 2025-26 Board Scheduled Meetings
  9. 2025-26 Board Meeting Annual Agenda
- VIII. BUSINESS BEFORE THE BOARD** 6:45 p.m.
1. Continuation Budget
  2. 2025-26 DOS Performance Goals
  3. Resolution – FY26 Federal Projects Budget
  4. Policy Revision: Enrollment in Advanced Courses (4.205) – 2<sup>nd</sup> Reading
  5. New Policy: Service Animals in District Facilities (3.218) – 1<sup>st</sup> Reading
  6. New Policy: Therapy Dog Program (3.2181) – 1<sup>st</sup> Reading
- IX. DIRECTOR OF SCHOOLS REPORT** 7:00 p.m.
- X. UPDATES** 7:05 p.m.
1. Teaching and Learning
  2. Finance and Administration
- XI. ANNOUNCEMENTS** 7:10 p.m.
- XII. ADJOURNMENT** 7:15 p.m.

*All Franklin Special District meetings are open to the public.*

May 12, 2025  
Franklin, Tennessee

The Franklin Special District Board of Education met at 6:00 p.m. on Monday, May 12, 2025 at the Franklin Special District Central Office, 205 Eddy Lane, Franklin. A link to the recording may be found at <https://youtube.com/live/va7VNCYywEI?feature=share>.

The following members were present: Chair Robert Blair, Vice Chair Allena Bell, Treasurer Robin Newman, Secretary Kevin Townsel, and Members Alicia Barker and Tim Stillings.

Others present were: Dr. David Snowden, Dr. Mary Decker, Dr. David Esslinger, Carol Riordan, Susannah Gentry, Drew Bingham, Dr. Summer Carlton, Dr. Lee Kirkpatrick, Jeremy Maxwell, Shelly Robinson, Dr. Amber Whitley, Dr. Pax Wiemers, Lisa Chatman, Robbin Cross, Amy Fisher, Celby Glass, Amanda Parks, Chip Sternenberg, principals, media and community.

**I. MEETING CALLED TO ORDER**

The meeting was called to order at 6:00 by Chair Robert Blair. Please note this new start time approved by the Board at the last meeting.

**II. PLEDGE OF ALLEGIANCE**

Freedom Middle School Principal Dr. Charles Farmer welcomed those in attendance and led the Pledge of Allegiance. Chair Robert Blair called for a moment of silence before being seated.

**III. RECOGNITIONS/GOOD NEWS**

1. **Student Artist of the Month:** for May, FIS 6<sup>th</sup> grader Jessica Tirado was recognized for her vibrant personal piece blending imagination with cultural inspiration. Art teacher Madison Morris submitted the work to be featured. Thanks to **Chuck Sugg and Sonic Drive-In** for their sponsoring the Student Artist of the Month program with a generous gift card for featured artists.
2. **School Resource Officers:** Recognized with our appreciation, the dedicated service of the School Resources Officers serving the Franklin Special District:
  - Deputy Sawyer Morris of Franklin Elementary School
  - Deputy Eric Treanor of Johnson Elementary School
  - Deputy Kasondra Osborne of Moore Elementary School
  - Deputy Hunter Anglin of Liberty Elementary School
  - Deputy Josh Byram of Poplar Grove Elementary
  - Deputy Bryant Fox of Poplar Grove Middle
  - Deputy Marty French of Freedom Intermediate School
  - Deputy Charles Edwards of Freedom Middle SchoolAnd their supervisors in the Williamson County Sheriff's Office:
  - Sheriff Jeff Hughes (unable to attend)
  - Deputy Chief Matt Gelfrand

- Captain Leonardo Zollicoffer (unable to attend)
- Lieutenant Brant Pewitt
- Lieutenant David Brewer

**3. Good News Awards:**

**Freedom Middle Quiz Bowl Team members:** Ruth Westerman, Olivia Hanson, Abraham Hardee, Evan Espiritu, Etta Muterspaugh and Harlan Muiznieks, who competed in the annual Spring Forward XVI Middle School Academic Challenge at Gallatin High School, which featured 44 teams from across Tennessee and Kentucky. These team members finished 7th overall, earning a coveted bid to the prestigious National Academic Quiz Tournaments (NAQT) Middle School National Championship Tournament in Chicago, Illinois. Under the leadership of teachers Zach Looney, Diane Miller, and Gretchen Koerpel, Freedom Middle joins Brentwood Middle as the only other team Williamson County to qualify for nationals and is among just six Tennessee schools to earn this distinction.

Vice President of **Unified Champion Schools for Special Olympics Tennessee Beth Teegarden** made a special presentation to the district. Ms. Teegarden outlined for the Board that “this recognition is for schools Pre-K through university that meaningfully promotes social inclusion by bringing together students with and without intellectual disabilities creating accepting school environments utilizing three components: unified sports, inclusive youth leadership, and whole school engagement. FSD is one of three in the state that has a district-wide Unified Champion Schools achievement...”

**Johnson Elementary** was recognized for having achieved a **STE(A)M designation**; this honor recognizes schools across the state for preparing students for postsecondary and future career success by committing to promote STEM/STEAM learning for all students, after a rigorous application process which included a self-evaluation, interviews, and hosting site visits with rubric in five focus areas: infrastructure, curriculum and instruction, professional development, achievement, and community and postsecondary partnerships. JES is the only school among 70+ schools in Williamson County with this designation.

**IV. PUBLIC INPUT**

No one from the community addressed the Board during this time.

**V. REPORTS / PRESENTATIONS / DISCUSSIONS**

1. **Teaching and Learning Report** – "Update on the FSD Aerospace Program" – presented by Dr. Decker. As part of the presentation, shared was a video of a recent news story from local station WSMV covering the class. This information as well as the complete monthly update from the Teaching & Learning Department were presented to the Board prior to the meeting.
2. **Discussion of One Generation Away Property Proposal** - Dr. Snowden outlined the basis of this discussion, bringing back to the Board whether to how we should move forward. He noted that after discussion, we can, if the Board chooses to do so, add the item for consideration. Mr. Stillings, member of the Real Estate Committee, had

reached out to Chris Whitney about the possibility of suggesting some type(s) of mutual services the Board could consider trading for the space. As of May 7th, there had been no suggestions from Mr. Whitney. Since we have not received any ideas, the Board may want to consider the sale of the requested property. As a reminder, OneGen's concept plan presented on March 24th included covering the requirements of tree preservation with the COF in their upcoming development next to the FES property, to be located on Downs Boulevard. Proposed is to purchase 0.4 acres from Franklin Special District for the cost of \$225,000, for their future complex to be called "One Legacy Center". Their goal is to put non-profits on the property with a OneGen Away building, a daycare center, playground, medical office and coffee shop. Because of the width of the parking lot, they are not meeting the requirements of tree preservation without adding this piece of land. OneGen Away seeks the Board's approval to move forward through the Real Estate Committee for the sale of this property that is part of our FES campus. The administration has discussed the proposal with the principal of FES and with each other and have not determined negative consequences to FES or the FSD associated with the proposed use of the overall plan for the FSD property. We believe there was a mention of a sidewalk in at least one discussion. However, we would be opposed to placing sidewalk access to the FES campus from the proposed project site. Mr. Whitney is in the process of reaching out to the principals in the property. After discussion of the matter, the Board will not move this item into Business this evening. The Board will wait on a formal contract proposal for the Real Estate Committee to give a recommendation or negotiation on before the Board considers the proposal.

3. **Brand Refresh** – Dr. Decker led the reveal of the new school logos for the Board.

#### VIII. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion** to approve the Board Agenda as presented. Robin Newman seconded the motion, which **passed 6-0**.

#### IX. APPROVAL OF CONSENT AGENDA

Tim Stillings made a **motion** to approve the Consent Agenda as presented. Alicia Barker seconded the motion, which **passed 6-0**.

Approved under Consent Agenda (on file) were:

1. **Minutes of Board Meeting dated April 14, 2025**
2. **Minutes of 25-26 DOS Performance Goals Work Session dated April 15, 2025**
3. **Minutes of 25-26 Budget Work Session dated April 28, 2025**
4. **First Horizon Credit Line Increase**

#### X. BUSINESS BEFORE THE BOARD

1. **Policy Revision: Enrollment in Advance Courses (4.205) – 1<sup>st</sup> Reading** - Revisions reflect the addition of Introduction to Aerospace on page 5 as an addition to the High School classes that FSD offers. In addition, language was added clarifying the wait list for those students that would like to be reconsidered for classes, the wait list does not pertain to 7th grade Algebra I (Item 13, page 3). There are no other changes with this policy update. The administration recommended approval of the first reading.

Allena Bell made a **motion** to approve the first reading of revisions to Policy 4.205 Enrollment in Advance Courses. Robin Newman **seconded** the motion, with no discussion, **passed 6-0**.

## **IX. DIRECTOR OF SCHOOLS REPORT**

- **Moore Elementary Therapy Dog** – Scottie was introduced to the Board as the district’s newest therapy dog. Dr. Amanda Muniz is the primary handler, with Eli Adams being the secondary handler.
- **Dr. Pax Wiemers** – Chosen as the 2024 Supervisor of the Year, Dr. Wiemers has been selected as a Regional Semi-Finalist for Tennessee Supervisor of the Year and will go on to compete in the regional division.
- **FSD Volunteer of the Year** – The District Volunteer Selection Committee selected Franklin Elementary’s Callie Alexander as the 2024-25 FSD District Volunteer of the Year! Mrs. Alexander has been nominated on behalf of our district to be considered for the TSBA Mid-Cumberland District Volunteer Recognition Award. We are grateful for each of our volunteers, whether they are parents or community members, and are so proud to have Mrs. Alexander represent our district as our FSSD Volunteer of the Year.
- **TCAP** - Standardized testing has gone well this year. Thanks to Dr. Pax Wiemers and Faith Maxwell from our Central Office, our school administration and the many teachers and staff that coordinated to make it a success. Dr. Wiemers and Mrs. Maxwell have been especially grateful for the new secure staging area they have at the Central Office.
- **Budget Process FY 2025-26** – The remaining dates for budget work sessions are **May 19 and June 16**. Revenue and Personnel will be the focus at the next work session, then the third work session will review the cumulative impact of the budget work from the first two sessions and facilitate the possible completion of the budget process.
- **FSD Teacher and Staff Appreciation** – We are celebrating our personnel the week of **May 5-9**. Baskets of treats will be delivered to each school, the MAC office and Maintenance/Landscaping and Transportation on behalf of the Board and Director of Schools.
- **School Nurse Appreciation Day – May 7** – We are fortunate to have such a wonderful team of nurses and to have one at each school. If you have the chance, please thank them for the excellent job they do each day caring for our students and staff.
- **Night of Celebration Recap - April 24** – We are still getting positive comments from the Night of Celebration! We were very pleased with the results of our planning and feel that everyone that attended enjoyed themselves. We have already had a recap meeting and are looking forward to next year.

- **FCS Summer Meal Program** – As noted at the last meeting, the open site this year is at Johnson Elementary, where we will also be having Summer MAC. Meals will also be provided at the Learning Academy at PGS and YSI at FMS.
- **Summer MAC** – Information for Summer MAC and registration forms can be found online.
- **Young Scholars Institute – June 2-6 and 9-13** – Teachers are ready to welcome students for the 2025 camp for “independent and highly motivated students” who have completed 1<sup>st</sup> through 8<sup>th</sup> grade. Please visit if your schedule allows.
- **Summer Learning Camps** – Our Summer Learning Camp this year will operate Monday through Thursday for four weeks, **June 2 through 26**, excluding Fridays. Planning by our Teaching & Learning Department members is wrapping up to make this a productive opportunity for students attending.
- **Gentry’s Educational Foundation Summer Camp** – Information about and sign-up forms for this camp can be found through the Foundation’s website.
- **Last Day of School – May 23** – This will be an abbreviated day for students.
- **Memorial Day – May 26** – All offices will be closed.

## **XII. UPDATES**

**Teaching & Learning** – Dr. Mary Decker, Associate Director for Teaching & Learning, provided the following (on file):

- Demographics Report dated May 2, 2025

**Finance & Administration** – Dr. David Esslinger, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report April/May 2025
- Investment Report dated March 31, 2025
- Revenue and Expenditure Reports dated May 6, 2025
- Sales Tax Revenue Comparison Report for April 2025


## **XIII. ANNOUNCEMENTS**

- April tax collections had a slight decrease as compared to the prior April, but up 6.7% year to date.
- Frank Talks was hosted today in our CO Leadership Room, with Robert Blair introducing, Dr. Snowden in part outlining our brand refresh journey, Dr. Esslinger giving specifics on our new building, and Dr. Decker highlighting our Aerospace offering.
- Dr. Snowden noted that Thursday, May 15 the FSD CO will be hosting the Middle Grand Division of TOSS for a legislative informational session, with around 60

superintendents, legal representatives, and other members of the organization to be in attendance.

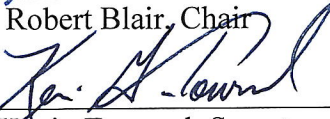
**XIV. ADJOURNMENT**

Chair Blair adjourned the meeting at 6:42 p.m.

  
\_\_\_\_\_  
Robert Blair, Chair

6/9/2025  
Date

**ATTEST:**

  
\_\_\_\_\_  
Kevin Townsel, Secretary

6/9/25  
Date

May 19, 2025  
Franklin, Tennessee

The Franklin Special District Board of Education met on Monday, May 19, 2025 at 5:30 p.m. in the Central Office Leadership Room, 205 Eddy Lane, Franklin, Tennessee in a Work Session to review the upcoming budget. The following members were present: Robert Blair, Chair, Alicia Barker, Allena Bell, Robin Newman, Tim Stillings and Kevin Townsel. Others present were: Dr. David L. Snowden, Dr. David Esslinger, Dr. Mary Decker, Carol Riordan, FSSDEA Representative Jennifer Lampley, Teresa Dickson, Katrina Wall, principals, supervisors and other members of the Leadership Team.

### **MEETING CALLED TO ORDER**

Chairman Blair called the meeting to order at 5:30 p.m.

Dr. Snowden thanked Dr. Esslinger and his department, especially the Human Resource, Benefits, and Payroll areas. Katrina Wall, the Benefits Coordinator, was on hand to answer any questions the Board may have regarding insurance.

In a continued overview of the budget presented by Associate Director for Finance & Administration, Dr. David Esslinger. Items of significance at this work session were outlined. Personnel budgets for all programs including new positions needed: employee salary schedules, general purpose salary and benefit expenditures roll up, and employee benefit projections, as well as the FSSDEA proposal, Director of Schools/Central Services, Board of Education, ADM Allocations, and BEP Funding and General Purpose Budget were reviewed.

Some of the items generating discussion or questions:

Further explanation of the cost per pupil, which is the number of students and what is spent overall in the general purpose budget. Of note is the additional support that FSD allows, such as more paraprofessionals than WCS, as well as daily physical education, music and art classes for K-4.

Insurance allowances paid by the district was also a topic of discussion. FSD has a generous allowance as a benefit offered its employees. Currently all “employee only” for BCBS Network S/Cigna Local Plus is fully paid by the district, with the “anchor” plan being the Premier PPO. All other plans receive a generous benefit being partially paid by the district. Of discussion is moving the “anchor” fully paid “employee only” benefit to the next tier down, which would be the Standard PPO for BCBS Network S/Cigna Local Plus. This would be an estimated savings to the district of \$469,853.90.

The proposed budget has a COLA of 2% included, which is in addition to the step increase that the employees will receive.


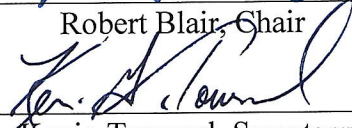
The textbook budget has a significant increase FY 25-26: this was outlined by Dr. Decker. The increase is due in part by the new science adoption and along with it 8-year shipping costs paid up front: part of the cost of this adoption may be deferred to the 2<sup>nd</sup> year, while some of the increase is due to the textbook adoption cycle that was pushed back by the State for all subjects by two years, to pay for additional years or resources before the next adoption cycle (social studies and World Languages).

An analysis of the General Purpose Fund Balance was presented and discussed, with different scenarios and the impact of a tax adjustment compared.

Dr. Snowden requested that the Board members individually email him their opinions of the change in insurance tier benefits and also the tax adjustment, so Dr. Esslinger will be able to better prepare for the next work session presentation.

**ADJOURNMENT**

Chair Robert Blair adjourned the work session at 7:15 p.m. with **no action taken** by the Board.

		<u>6/9/2025</u>
	Robert Blair, Chair	Date
ATTEST:		<u>6/9/25</u>
	Kevin Townsel, Secretary	Date

# FY26 Consolidated Application Approval for IDEA/ESEA School Year 2025-26

**941**

LEA #

**Franklin SSD**

LEA Name (Legal Name of Agency):

**205 Eddy Lane**

LEA Legal Mailing Address

**205 Eddy Lane**

Street Address

**Franklin**

City

**TN**

State

**37064**

Zip

**Consolidated Project begins July 1, 2025, and ends June 30, 2026.**

The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year application for filing.

This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

**June 9, 2025**

Board Meeting Date



Director of Schools (Signature)



Board of Education Official (Signature)

**David L. Snowden, Ph.D.**

Director of Schools (Print Name)

**Robert W. Blair**

Board of Education Official (Print Name)

**6/2/25**

Date Signed

**6/9/2025**

Date Signed



SURETY'S BOND NO. 82C000392

STATE OF TENNESSEE

Franklin Special SCHOOL DISTRICT

OFFICIAL STATUTORY BOND  
TREASURER OR FISCAL AGENT FOR  
LOCAL EDUCATION AGENCY  
OFFICE OF Director of Schools

KNOW ALL MEN BY THESE PRESENTS:

That Snowden, David L. of Franklin (Special/City School District), of Franklin Tennessee, as Principal, and The Ohio Casualty Insurance Company as Surety, are held and firmly bound unto **THE STATE OF TENNESSEE** in the full amount of One Million Five Hundred Sixty Four Thousand Six Hundred And Thirty Six Dollars (\$ 1564636.00 ) lawful money of the United States of America for the full and prompt payment whereof we bind ourselves, our representatives, successors and assigns, each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly appointed to the office of Director of Schools of and for Franklin School District for the     year term beginning on the 1st day of July, 2025 and ending on the 1st day of July, 2026, and in such capacity is required to give this bond under T. C. A. § 49-3-315(b).

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

That if the said Snowden, David L., Principal, shall:

1. Faithfully perform the duties of the office of Director of Schools of Franklin School District during such person's term of office or continuance therein; and,
2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such Principal's hands during such Principal's term of office or continuance therein without fraud or delay, and shall faithfully and safely keep all records required in such Principal's official capacity, and at the expiration of the term, or in case of resignation or removal from office, shall turn over to the successor all records and property which have come into such Principal's hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 19th day of May, 2025.

WITNESS - ATTEST:

Lisa D. Clouse

PRINCIPAL:

Snowden, David L. David L. Snowden

SURETY:

by: Laura Jungmichel  
Laura Jungmichel  
Attorney In Fact  
(Attach evidence of authority to execute bond)

COUNTERSIGNED BY:

[Signature]  
Tennessee Resident Agent

ACKNOWLEDGEMENT OF PRINCIPAL

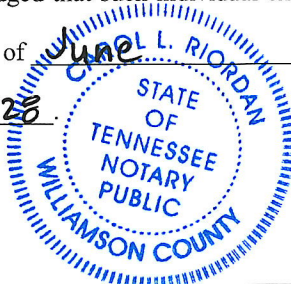
STATE OF TENNESSEE

COUNTY OF Williamson

Before me, a Notary Public, of the State and County aforesaid, personally appeared David L. Snowden, Ph.D. to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as Principal, and who, upon oath, acknowledged that such individual executed the foregoing bond as such individual's free act and deed.

Witness my hand and seal this     day of June, 2025.

My Commission Expires: March 28, 2028.



Carol L. Riordan  
Notary Public

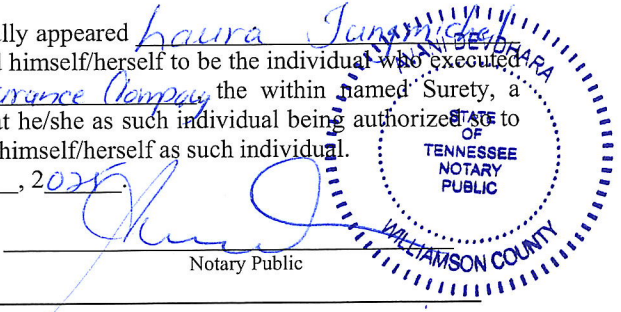
(over)

ACKNOWLEDGEMENT OF SURETY

STATE OF Tennessee  
COUNTY OF Williamson

Before me, a Notary Public, of the State and County aforesaid, personally appeared Laura Jansmichal with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of The Ohio Casualty Insurance Company the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized to do, executed the foregoing bond, by signing the name of the corporation by himself/herself as such individual.

Witness my hand and seal this 21 day of May, 2025.  
My Commission Expires: 04/17, 2025.



Notary Public

APPROVAL AND CERTIFICATION

SECTION I. (Applicable to Treasurer and Fiscal Agents of Local Education Agencies)

Bond and Sureties approved by Robert W Blair, Chairman of Franklin Special School District, on this 9<sup>th</sup> day of June, 2025.

Signed: [Signature]  
Chairman Board of Education

CERTIFICATION:

I, Kevin Townsel, Secretary of Franklin Special School District, hereby certify that the foregoing bond was approved by the Board of Education, in open session on the 9<sup>th</sup> day of June, 2025, and entered upon the minutes thereof.

Signed: [Signature]  
Secretary

SECTION II.

FOR USE BY REGISTER OF DEEDS

SECTION III.

ENDORSEMENT:

Filed with the Office of the County Clerk, County of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: \_\_\_\_\_  
County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee  
Form Approved by the Attorney General, State of Tennessee



# BOND RIDER

To be attached to and form a part of :

Bond No.: 82C000392

Cross Ref Bond No.: \_\_\_\_\_

Type of Bond: Director of Schools  
\_\_\_\_\_  
\_\_\_\_\_

Dated effective: July 1, 2011

Executed by: Snowden, David L.  
\_\_\_\_\_, as Principal,

And by: The Ohio Casualty Insurance Company, as Surety,

In favor of: State of TN, Franklin Special School District  
\_\_\_\_\_

In consideration of the mutual agreements herein contained the Principal and the Surety hereby consent to:

Changing: Bond Amount

From: \$1,569,420.00

One Million Five Hundred Sixty-nine Thousand Four Hundred Twenty Dollars And Zero Cents  
\_\_\_\_\_

To: \$1,564,636.00

One Million Five Hundred Sixty-four Thousand Six Hundred Thirty-six Dollars And Zero Cents  
\_\_\_\_\_

Nothing herein contained shall vary, alter or extend any provision or condition of this bond except as herein expressly stated.

This rider is effective: July 1, 2025

Signed and Sealed on: May 19, 2025

Principal Name: Snowden, David L.

By: \_\_\_\_\_

Surety Name: The Ohio Casualty Insurance Company

By: Timothy A. Mikolajewski  
Timothy A. Mikolajewski

Agency Name: Tennessee Risk Management Partners, LLC

Agency Address: 1881 General George Patton Dr, Ste 105, Franklin, TN 37067





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

The Ohio Casualty Insurance Company
POWER OF ATTORNEY

Surety Bond Number: 82C000392 Principal: Snowden, David L.

Bond Amount: (\$1,564,636.00) One Million Five Hundred Sixty-four Thousand Six Hundred Thirty-six Dollars And Zero Cents

KNOW ALL PERSONS BY THESE PRESENTS: that The Ohio Casualty Insurance Company, a corporation duly organized under the laws of the State of New Hampshire (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, LAURA JUNGMICHEL

all in the city of Franklin, state of TN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 26th day of September, 2016.



The Ohio Casualty Insurance Company

By: [Signature] David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 26th day of September, 2016, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of The Ohio Casualty Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: [Signature] Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of The Ohio Casualty Insurance Company, which is now in full force and effect reading as follows:

ARTICLE IV - OFFICERS - Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of The Ohio Casualty Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Company, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Company this 19th day of May, 2025.



By: [Signature] Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

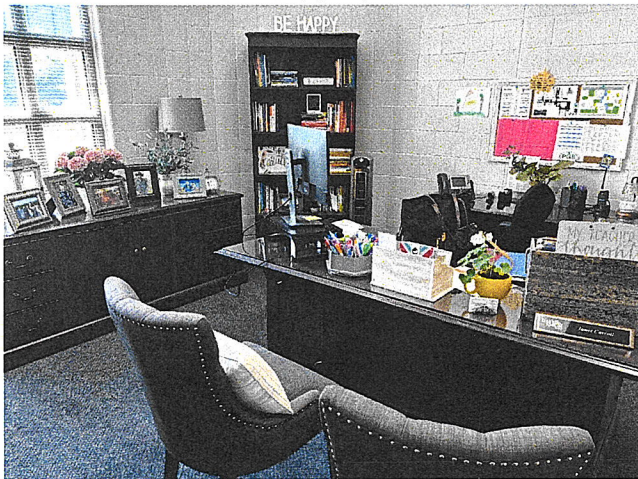
**FSSD SURPLUS PROPERTY AUTHORIZATION  
FOR ITEMS VALUED TO BE GREATER THAN \$500 - MUST HAVE FULL BOARD APPROVAL**

**ITEMS TO BE DISPOSED:** (add rows if needed)

**DATE:** 6.1.25

Location	Quantity	Description
PGMS	6	6 foot rectangle Tables
PGMS	13	Student Desks
PGMS	1	Wooden Conference Table
PGES	18	Student Desks
PGES	36	Student Chairs
PGES	2	6 drawer lateral file cabinets
PGES	6	Wooden Chairs
PGES	2	Wooden Desks (as pictured)
PGES	2	Wooden Credenza (as pictured)

insert pictures here if appropriate:



**Notes:**

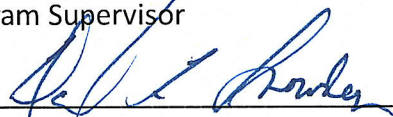
- The above items are no longer suitable to be utilized in the programs of FSSD.
- The supervisor of the program has estimated the item value **to exceed \$500.**
- Upon approval **from the Board** to surplus, the supervisor may sell the property to the highest bidder after advertising in newspaper (7days) or internet auction website used by the district, state or other local government. Please share the plan for sale:

- All revenue from the sale of listed items shall be deposited in the general-purpose fund of the Board unless the item was purchased from CNP or Federal Projects.
- If attempts to sell the property fail to produce monetary return, the property may be discarded.


Approval:



\_\_\_\_\_  
Program Supervisor

  
\_\_\_\_\_  
Director of Schools

\_\_\_\_\_  
Associate Director – Finance/Administration

  
\_\_\_\_\_  
Board Chairman

Approved original to: Program Supervisor

Approved Copies to: Facilities Supervisor, Accounting Coordinator, General Ledger Specialists

Reference: Board Policy 2.403

**Franklin Special School District  
Budget Amendments  
Fiscal Year 2024-2025**

**General Purpose Fund  
Amendment #5**

Budget Code	Budget Code Description	Increase	Decrease
<b>EXPENDITURES</b>			
141 E 72130 499 000 15000 000	Other Supplies & Materials	-	\$ 300.00
141 E 72210 524 000 15000 000	In-Service Staff Development		150.00
141 E 71100 429 000 15000 000	Instructional Supplies & Materials	450.00	
141 E 71100 429 000 16000 000	Instructional Supplies & Materials		300.00
141 E 72210 524 000 16000 000	In-Service Staff Development	300.00	
141 E 72210 524 000 09000 000	In-Service Staff Development		1,015.00
141 E 72410 599 000 09000 000	Other Charges	1,015.00	
141 E 71100 399 000 14000 000	Other Contracted Services		935.00
141 E 72710 146 000 14000 000	Bus Drivers	800.00	
141 E 72710 201 000 14000 000	Social Security	50.00	
141 E 72710 204 000 14000 000	State Retirement	73.00	
141 E 72710 212 000 14000 000	Employer Medicare	12.00	
141 E 71100 429 000 20000 000	Instructional Supplies & Materials		600.00
141 E 72210 499 000 12000 000	Other Supplies & Materials	600.00	
141 E 72210 790 000 14000 000	Other Equipment		750.00
141 E 71100 499 000 14000 000	Other Supplies & Materials	750.00	
141 E 71100 722 000 02000 000	Regular Instructional Equipment		300.00
141 E 72210 432 000 02000 000	Library Books/Media		250.00
141 E 72410 399 000 02000 000	Other Contracted Services	550.00	
141 E 72210 524 000 26000 000	In-Service/Staff Development		3,375.00
141 E 72210 524 000 15000 000	In-Service/Staff Development	3,375.00	
141 E 72210 355 000 26000 000	Travel		2,625.00
141 E 72210 524 000 15000 000	In-Service/Staff Development	2,625.00	
141 E 72410 348 000 07000 000	Postal Charges		76.00
141 E 72210 524 000 07000 000	In-Service Staff Development	76.00	
141 E 72410 399 000 07000 000	Other Contracted Services		2,269.00
141 E 72410 435 000 07000 000	Office Supplies		1,158.00
141 E 72410 599 000 07000 000	Other Charges		1,168.00
141 E 72410 701 000 07000 000	Administrative Equipment		186.00
141 E 71100 722 000 07000 000	Regular Instructional Equipment	4,781.00	
141 E 72310 599 000 51000 000	Other Charges	4,000.00	
141 E 72310 599 000 00000 000	Other Charges		4,000.00
		<b>\$ 19,457.00</b>	<b>\$ 19,457.00</b>
Explanation: Reclassify budgeted expenditures.			

**Franklin Special School District  
Budget Amendments  
Fiscal Year 2024-2025**

**General Purpose Fund  
Amendment #6**

Budget Code	Budget Code Description	Increase	Decrease
<b>REVENUE</b>			
141 R 46596 000 000 59000 000	Paid Parental Leave	\$ 112,412.00	
<b>EXPENDITURES</b>			
141 E 72130 123 000 00000 000	Guidance Personnel	\$ 10,000.00	
141 E 72130 189 000 00000 000	Other Salaries & Wages	10,000.00	
141 E 72130 204 000 00000 000	State Retirement	10,000.00	
141 E 72210 161 000 00000 000	Secretary(s)	19,000.00	
141 E 72210 204 000 00000 000	State Retirement	35,000.00	
141 E 72310 331 000 00000 000	Legal Services	84,300.00	
141 E 72310 510 000 00000 000	Trustee Commission	163,250.00	
141 E 72310 299 000 00000 000	Other Fringe Benefits	28,000.00	
141 E 72610 359 000 00000 000	Disposal Fees	20,000.00	
141 E 72610 410 000 00000 000	Custodial Supplies	20,000.00	
141 E 72610 415 000 00000 000	Electricity	124,000.00	
141 E 72620 336 000 00000 000	Maintenance & Repair-Equipment	50,000.00	
141 E 71100 116 000 00000 000	Teachers		289,000.00
141 E 72700 000 000 00000 000	Transportation		284,500.00
		\$ 573,550.00	\$ 573,500.00
Explanation: Reclassify budgeted expenditures.			

**General Purpose Fund  
Amendment #7**

Budget Code	Budget Code Description	Increase	Decrease
<b>REVENUE</b>			
141 R 46513 000 000 00000 000	TISA On-behalf payments	\$ 27,050.00	
<b>EXPENDITURES</b>			
141 E 71100 595 000 00000 000	TISA On-behalf payments	\$ 3,672.00	
141 E 71200 595 000 00000 000	TISA On-behalf payments	23,378.00	
		\$ 27,050.00	
Explanation: Increased budgeted revenue & increase budgeted expenditures for TISA On-Behalf Payments. No local tax funds involved.			

**General Purpose Fund  
Amendment #8**

Budget Code	Budget Code Description	Increase	Decrease
<b>REVENUE</b>			
141 R 46590 000 000 00000 051	Other State Education Funds	\$ 55,358.40	
<b>EXPENDITURES</b>			
141 E 71100 188 000 00000 051	Teacher Bonuses	\$ 46,132.00	
141 E 71200 188 000 00000 051	Teacher Bonuses	6,919.80	
141 E 73400 188 000 00000 051	Teacher Bonuses	2,306.60	
		\$ 55,358.40	
Explanation: Increased budgeted revenue & increase budgeted expenditures for the Teacher Bonus Payments (Retirees). No local tax funds involved.			

**Franklin Special School District  
Budget Amendments  
Fiscal Year 2024-2025**

**Debt Service Fund  
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
<b>EXPENDITURES</b>			
156 E 72310 510 000 00000 000	Trustee Commission	\$ 4,500.00	
156 E 82330 699 000 00000 000	Other Debt Service	3,500.00	
		\$ 8,000.00	
Explanation: Increase budgeted expenditures for the Debt Service. No local tax funds involved.			

**Franklin Special School District  
Budget Amendments  
Fiscal Year 2024-2025**

**Capital Projects Fund  
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
<b>EXPENDITURES</b>			
177 E 82330 699 000 50000 000	Other Debt Services	\$ 30,121.00	
177 E 91300 707 000 50000 000	Building Improvements		30,121.00
		\$ 30,121.00	\$ 30,121.00
Explanation: Reclassify budgeted expenditures for the Capital Projects. No local tax funds involved.			

**Franklin Special School District  
Budget Amendments  
Fiscal Year 2024-2025**

**Food & Culinary Services Fund  
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
<b>EXPENDITURES</b>			
143 E 71300 336	Maintenance & Repair-Equipment	\$ 30,000.00	
143 E 73100 599	Other Charges	30,000.00	
		<b>\$ 60,000.00</b>	
Explanation: Increased budgeted expenditures for the Food & Culinary Service. No local tax funds involved.			

# franklin special

DISTRICT

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David L. Snowden, Ph.D., Director of Schools • 205 Eddy Lane • Franklin, Tennessee 37064 • 615-794-6624 • www.fssd.org

**TO: FSD Board of Education and Local News Media**  
**FROM: David L. Snowden, Director of Schools**  
**DATE: June 9, 2025**  
**RE: Board Member Development Opportunities**

In accordance with board policy **Board Member Development Opportunities (1.204)**, members of the FSD Board of Education participate in conferences/workshops designed to assist them in improving skills. As members of the FSSD policy making body on June 9, 2025 the Board considered the following meetings for board member development opportunities:

- Franklin Special District Annual Board Retreat
- Tennessee School Boards Association (TSBA) Boardsmanship Workshops
- Tennessee State Department of Education (TDOE) School Board Academies
- TSBA Fall District Meeting
- TSBA Legislative and Legal Institute
- TSBA Summer Law Institute
- TSBA Annual Leadership Conference and Annual Convention
- National Alliance of Black School Educators (NABSE) Conference
- National School Boards Association (NSBA) Council of Urban Boards (CUBE) Annual Conference
- Southern Region Leadership Conference
- Student Congress on Policies in Education (SCOPE)
- Consortium of State School Boards Associations (COSSBA) Annual Conference
- COSSBA Urban Boards Alliance Symposium
- COSSBA Federal Advocacy Conference

Please note that outside the above approved list, when a board member attends other conferences or meetings an advance budget and board approval is required for reimbursement of expenses.

**Date of Board Approval** June 9, 2025



***BOARD OF EDUCATION  
MEETINGS  
2025-2026***

**Regularly scheduled, annual meetings will be held in the FSD Central Office Leadership Room, 205 Eddy Lane, Franklin, Tennessee, beginning at 6:00 unless otherwise noted.**

July 21, 2025  
August 11, 2025  
September 8, 2025  
October 13, 2025  
November 10, 2025  
December 15, 2025  
January 10, 2026 – Retreat to begin at 8:00 a.m.  
January 12, 2026  
February 9, 2026- Tenure reception to begin at 5:30\*  
March 16, 2026  
April 13, 2026 – Top 40 Volunteer reception to begin at 5:30\*  
April 20, 2026 – Budget Work Session to begin at 5:30  
May 11, 2026  
May 18, 2026 - Budget Work Session to begin at 5:30  
June 8, 2026  
June 15, 2026 - Budget Work Session to begin at 5:30  
July 20, 2026  
August 10, 2026

\* Reception beginning at 5:30 p.m. precedes the meeting at 6:00

***Please note: Agenda items must be submitted in writing to the Director of Schools office to be placed on the agenda and eight (8) copies of documentation delivered to the Director of Schools office by noon on Tuesday, prior to the board meeting.***

***Public input: A time is designated toward the beginning of the meeting for public input. There will be a sign-up sheet available before the meeting.***

***Principals: Please have student(s) available to lead the Pledge of Allegiance prior to the meeting.***

5.22.2025

2025-2026

**ANNUAL AGENDA  
OF THE**



**BOARD OF EDUCATION**

Submitted by  
David L. Snowden, Ph.D.  
Director of Schools

June 2025

**ANNUAL AGENDA  
FSD BOARD OF EDUCATION  
2025-2026**

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# JULY

## FOR BOARD CONSIDERATION:

- I. Budget Approval
- II. FSD Tax Rate
- III. Board Policy Revisions
- IV. Board of Education Meeting Schedule (Policy 1.402)\* (June/July; election years – send out again in September)
- V. Annual Agenda (Policy 1.403)\* (June/July)
- VI. Board Member Development Opportunities (Policy 1.204)\* (June/July; election years – September)
- VII. Consolidated Application for IDEA/ESEA\* (June/July)
- VIII. Federal Programs Budget Proposals and Resolution\*
- IX. Bids: Various Departments\*
- X. Surplus over \$500: Various locations (various months)\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. State of the County (July 23, 2025 at Franklin Marriott Cool Springs)
2. Regularly Scheduled Board Meeting (July 21, 2025)
3. TSBA Summer Law Institute (July 18-19, Gatlinburg & August 7, 2025 Jackson)
4. School Opening Plans
3. New Teacher Induction Program – EQUIP (July 29-31, 2025)
4. District closed during week corresponding with July 4 (June 30- July 4, 2025 and June 29-July 3, 2026)
5. Summer Feeding Program continues
6. Story Bus Plus continues
7. Reports to the Board:
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update

# AUGUST

## FOR BOARD CONSIDERATION:

- I. Budget Approval (if not in July)
- II. FSD Tax Rate (if not in July)
- III. Board Policy Revisions
- IV. Board of Education Meeting Schedule for upcoming year\* (if not in June/July)
- V. Board Member Development Opportunities\* (if not in June/July)
- VI. Extended Contract Program Proposals\*
- VII. Overnight Field Trip Requests\*
- VIII. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. School Opening Celebration, Professional Learning (August 3, 2025, 9:00 at Rolling Hills Community Church)
2. Recognition of New Teachers and Staff at Opening Celebration
3. Meet and Greet at schools (August 5, 2025)
4. Regularly Scheduled Board Meeting (August 11, 2025)
5. Parent Leadership Council (standing invitation)
6. Reports to the Board:
  - Student Enrollment
  - Student Performance – Value-Added Scores (if not September)
  - Summer MAC
  - Story Bus Plus
  - FCS Summer Feeding
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update
  - Tuition Students – Williamson County, outside Williamson County
  - Employee Tuition Waiver Students

# SEPTEMBER

## FOR BOARD CONSIDERATION:

- I. Newly Elected Board Members' Oath of Office (in election years, 1<sup>st</sup> on agenda)
- II. Reorganization of Board of Education (Election of Board Officers, each year)
- III. Annual Contract to Audit Accounts (September/October)
- IV. Board Policy Revisions
- V. Extended Contract Proposals\*
- VI. Community Pre-K Advisory Council Board Representative
- VII. Overnight Field Trip Requests\*
- VIII. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (September 8, 2025)
2. COSSBA Federal Advocacy Conference (September 7-9, 2025)
3. TSBA Mid-Cumberland Fall District Meeting (September 4, 2025 at McEwen High School, McEwen, TN 37101 4:30-7:30)
4. Board Self-Evaluation and Results
5. Board Critique from another Board (renewal years for Board of Distinction)
6. TSBA Convention Delegates chosen by Board
7. Director of Schools CEO Training
8. Director of Schools Advisory Council members selected by school/department
9. Appointment of Complaints / Grievances Managers (Policy 5.501)
10. Student Disciplinary Hearing Authority Appointment (Policy 6.317)\*  
*\* In accordance with Policy 6.317, all administrators will be listed: a committee will be selected to serve on this panel.*
11. Insurance/benefits informational meetings begin for full-time employees and Board members (September or October)
12. Parent Leadership Council (standing invitation)
13. Reports to the Board:
  - Student Enrollment (unless done in August)
  - Student Performance – Value-Added Scores (unless done in August)
  - Coordinated School Health Update – (September/October)
  - Student Tuition follow-up
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update

# OCTOBER

## FOR BOARD CONSIDERATION:

- I. Annual Contract to Audit Accounts (September/October)
- II. Board Policy Revisions
- III. Appointment of Student Disciplinary Hearing Authority (Policy 6.317)\*
- IV. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Fall Break (district closed) (October 12-16, 2025)
2. Regularly Scheduled Board Meeting (October 13, 2025)
3. State of the Schools Chamber event (October 29, 2025 in Liberty Hall, The Factory, registration required)
4. NSBA CUBE Annual Conference (October 28-30, 2024)
5. Board Self-Evaluation Results (on Board of Distinction renewal years, may be alternate month)
6. Parent Leadership Council (standing invitation)
7. Open enrollment for insurance/benefits and all mandatory sign-offs for full-time employees and Board members
8. Retirement informational meetings begin
9. Director of Schools Advisory Council meetings begin
10. Reports to the Board:
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update

# NOVEMBER

## FOR BOARD CONSIDERATION:

- I. Board Policy Revisions
- II. LEA Compliance Report\*
- III. Budget Amendments\*  
\*Consent Agenda items

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (November 10, 2025)
2. City of Franklin Veterans Day Parade (Tuesday, November 11, 2025)
3. TSBA Leadership Conference (November 13-14, 2025)
4. TSBA Annual Convention (November 14-16, 2025)
5. American Education Week (November 17-21, 2025)
6. Thanksgiving Break (district closed) (November 24-28, 2025)
7. Parent/Teacher Conferences
8. Parent Leadership Council (standing invitation)
9. Reports to the Board:
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update

# ***DECEMBER***

## **FOR BOARD CONSIDERATION:**

- I. Audit Report**
- II. Board Policy Revisions**
- III. Bids: Various Departments\***
- IV. Budget Amendments\***  
*\*Consent Agenda items*

## **ACTIVITIES OF NOTE:**

- 1. City of Franklin Christmas Parade sponsored by Rotary  
(December 6, 2025 1:00-3:00)**
- 2. NABSE Annual Conference (December 10-14, 2025, Chicago)**
- 3. Regularly Scheduled Board Meeting (December 15, 2025)**
- 4. Holiday Brunch (December 17, 2025, Leadership Room)**
- 5. Winter Break (district closed) (December 22 – January 1, 2026)**
- 6. FSSD Report Card from the State Department of Education**
- 7. Parent Leadership Council (standing invitation)**
- 8. Holiday MAC**
- 9. Reports to the Board:**
  - **Teaching & Learning Spotlight**
  - **Bond Fund/Capital Projects Status Update**

# JANUARY

## FOR BOARD CONSIDERATION:

- I. School Calendar (2 year calendar) (if not February)
  - II. Audit Reports for previous year
  - III. Strategic Plan updates - Aspire 2029 – 5 year plan process
  - IV. Board Policy Revisions
  - V. Textbook Adoption Committee Approval ED-2150\* (adoption years January/February)
  - VI. Bids: Various Departments\*
  - VII. Budget Amendments\*
- \*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Board Retreat - Leadership Team to attend as requested (January 10, 2026)
2. Regularly Scheduled Board Meeting (January 12, 2026)
3. Board Members' Statement of Disclosure to TN Ethics Commission (by January 31)
4. School Board Appreciation Week in Tennessee and Proclamation at meeting
5. Director of Schools Performance Scoring (occurs after State of the System report - January – March)
6. Parent Leadership Council (standing invitation)
7. Reports to the Board:
  - Director of Schools State of the System Annual Report – Report to the Board (after receipt of State Report Card – January/February)
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update

# ***FEBRUARY***

## **FOR BOARD CONSIDERATION:**

- I. School Calendar (2 year calendar) (January/February)**
- II. Director of Schools Performance Scoring/Composite Score (January - March)**
- III. Director of Schools Performance Goals Development / Revisions (after Performance Review scoring - February - April)**
- IV. Audit Reports (January/February)**
- V. School Improvement Plan (follows after Retreat)**
- VI. Teachers Recommended for Tenure by Principals**
- VII. Textbook Adoption Committee Approval ED-2150\* (adoption years, if not in January)**
- VIII. Bids: Various Departments\***
- IX. Budget Amendments\***  
*\*Consent Agenda items*

## **ACTIVITIES OF NOTE:**

- 1. Regularly Scheduled Board Meeting (February 9, 2026 with 5:30 tenure reception, tenure recommendations as order of Business)**
- 2. TSBA Legislative and Legal Institute (date tba)**
- 3. Retiree Valentine's Brunch (February 12, 2025, LES)**
- 4. African American History Month**
- 5. Online registration begins, applications for out of zone and out of district open**
- 6. Parent Leadership Council (standing invitation)**
- 7. Pupil Transportation Appreciation Day (April 28, 2026) recognized with Proclamation**
- 8. Reports to the Board:**
  - Teaching & Learning Spotlight**
  - Bond Fund/Capital Projects Status Update**

# MARCH

## FOR BOARD CONSIDERATION:

- I. **Director of Schools Annual Performance Goals Development / Revisions**  
(carry-over from prior month, to be done before budget work sessions underway)
- II. **FSD Volunteer of the Year Selection Committee approval\* (March/April)**
- III. **Local Textbook Adoption TB-2153\* (in adoption years, March/April)**
- IV. **Textbook Certification of Compliance ED-2152\* (in adoption years, March/April)**
- V. **Bids: Various Departments\***
- VI. **Budget Amendments\***  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. **Spring Break (district closed) (March 9-13, 2026)**
2. **COSSBA Annual Conference (March 13-15, 2026)**
3. **Regularly Scheduled Board Meeting (March 16, 2026)**
4. **Due to Spring Breaks occurring at the same time, Columbia State will bring their faculty and staff to the FSD this year**
5. **Parent Leadership Council (standing invitation)**
6. **Personnel Recruiting Fairs – ongoing March/April/May/June**
7. **Reports to the Board:**
  - **Teaching & Learning Spotlight**
  - **Bond Fund/Capital Projects Status Update**

# APRIL

## FOR BOARD CONSIDERATION:

- I. Approval of Director of School Performance Goals (March - May)
- II. Board Policy Revisions
- III. Student Tuition amounts voted on for 2026-2027 School Year
- IV. Textbook Local Adoption (in adoption years, TB-2153)\*
- V. Bids: Various Departments\*
- VI. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (April 13, 2026)
2. Top 40 Volunteers Reception and Recognition during meeting
3. Night of Celebration (April 30, 2026, 5:00 reception, 5:45 program at PAC)  
recognizing:
  - New Legacy Award Recipients
  - National Board Certified Teachers with pinning
  - Teachers of the Year
  - Novice Teachers of the Year
  - Classified Employees of the Year
  - Principal of the Year
  - Supervisor of the Year
  - 2026-2027 Retirees
4. Budget Work Sessions begin (April 20, 2026)
5. Parent Leadership Council (standing invitation)
6. TCAP Testing Window begins
7. Reports to the Board:
  - Report on Debt Obligation
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update

# MAY

## FOR BOARD CONSIDERATION:

- I. Board Policy Revisions
- II. Disposition of Surplus Property\*
- III. Bids: Various Departments\*
- IV. Budget Amendments\*  
\*Consent Agenda items

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (May 11, 2026)
2. Recognize SROs at meeting
3. Budget Work Sessions continue (May 18, 2026)
8. Faculty/Staff Appreciation Week (May 4 - 8, 2026)
9. Parent Leadership Council (standing invitation)
10. Reports to the Board:
  - Summer Feeding Program
  - Summer MAC
  - Young Scholars Institute (may be in T&L Summary)
  - Faculty/Staff Professional Development Opportunities (may be in T&L Summary)
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update
  - Summer Learning Camps

# JUNE

## FOR BOARD CONSIDERATION:

- I. Continuation Budget approval
- II. Board Policy Revisions
- III. Official Statutory Bond for Director of Schools\*
- IV. Board of Education Meeting Schedule\* (June/July; election years - September)
- V. Annual Agenda\* (June/July)
- VI. Board Member Development Opportunities\* (June/July; election years with new members – September)
- VII. Consolidated Application for IDEA/ESEA\* (June/July)
- VIII. Bids: Various Departments\*
- IX. Budget Amendments\*  
\*Consent Agenda items

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (June 15, 2026)
2. Budget Work Sessions continue (June 15, 2026)
3. Leadership Team (Administrative) Retreat (June 9 – 11, 2026)
4. Parent Leadership Council (standing invitation)
5. Summer Learning Camp and Summer Bridge Camp
6. Young Scholars Institute (YSI)
7. Summer MAC
8. Story Bus Plus
9. Summer Feeding Program
10. Summer Learning Camps
11. Reports to the Board:
  - Teaching & Learning Spotlight
  - Bond Fund/Capital Projects Status Update
  - AI Utilization for 2025-2026

6.2.2025



**Director of Schools  
Annual Performance Goals  
for  
Dr. David Snowden**

**School Year  
2025-2026**

**Adopted by the FSD Board of Education**

**Date: June 9, 2025**

**THE VISION** of the Franklin Special District and the Board of Education:

*Excellence in Teaching and Learning for All*

**THE MISSION** of the Franklin Special District and the Board of Education:

**Committed to Excellence through**

- **Affirming Self-Worth**
- **Challenging the Intellect**
- **Inspiring for the Future**

To fulfill our mission and transform our vision into reality, the Board of Education of the Franklin Special District establishes the following goals and objectives for its Director of Schools for school/fiscal year 2025-2026.

**I. Improvement of Student Performance:**

- A. Maintain and utilize a comprehensive database of student performance information to assist in the development and implementation of an Individual Learning Plan for each student.
- B. Support and maintain innovative approaches to curriculum and instruction, especially instructional technology and instructional coaches, as tools to improve student performance and manage achievement gaps.

**II. Effective Management of District Resources:**

- A. Work cooperatively with the Board of Education to ensure a safe, secure environment for teaching and learning.
- B. Proactively identify and support only state funding models that adequately fund and support the unique mission of the FSD. The Director will proactively advocate for FSD and public education.
- C. Work with the Board of Education to prioritize the list of capital improvements to be completed.
- D. Provide effective personnel recruitment and assimilation, as well as professional and leadership development programs that attract, retain and support the best personnel with a focus on building bench strength.
- E. Provide effective training, support, and communications for teachers and administrators to ensure their continued success for in-person and remote learners.
- F. Provide maximum effort in recruiting and retaining students.

**III. Execute on the District and Board’s Vision of *Excellence in Teaching and Learning For All*:**

- A. Facilitate an annual retreat with the BOE (and invited staff and administration) to review and revise, as necessary, the written, comprehensive five-year strategic plan, the new (2023 to 2028) five-year strategic plan, “Reach 2024,” and discuss other matters important to the Board’s vision.
- B. Continue to implement school equity throughout the district.
- C. Continue to expand and develop programs/opportunities to enhance the social, emotional, and mental well-being of our students.
- D. Continue efforts to recruit, hire, and retain exceptional administrators, teachers, and staff.
- E. Continue professional development for teachers and administrators on strategies to develop culturally responsible teaching practices.

**IV. Provide the Highest Level of Internal and External Communication:**

- A. Proactively communicate with all stakeholders the historical significance and importance of the FSD in meeting the unique educational needs of the diverse FSD community, district improvements, and progress in meeting district goals.
- B. Develop, implement, and continually refine innovative methods to create and enhance stronger family–school relationships for increased parent involvement and increased parent awareness of our resources and efforts.

## PERFORMANCE REVIEW SUMMARY

I.	Improvement of Student Performance	<b>35 points</b>
II.	Effective Management of District Resources	<b>35 points</b>
III.	Execute on the Board's Vision	<b>15 points</b>
IV.	Provide the Highest Level of Internal and External Communication	<b>15 points</b>



## **DIRECTOR OF SCHOOLS PERFORMANCE REVIEW PROCESS**

Annually, upon receipt of the State of Tennessee Report Card for the recently concluded school year, the Director of Schools shall prepare and present a “State of the System” report for delivery to the Board of Education at its next regularly scheduled meeting. This report shall also serve as the Director’s self-evaluation, specifically addressing progress in each area of performance measurement. This report shall be submitted in advance to members of the Board of Education no later than inclusion in the pre-meeting Board packet.

Prior to the next regularly scheduled meeting of the Board of Education, each board member shall have individually scored the Director’s performance within each individual objective and submitted his/her individual evaluation to the Board of Education Assistant for compilation. The Board’s Assistant may request the Board chairperson to appoint an additional person(s) to assist in validating and reporting scores. Each individual board member shall directly contact the Director to discuss any aspect of the performance evaluation in which the member does not feel acceptable performance levels were attained.

A Total Composite Score from scored evaluations submitted by members of the Board of Education shall be determined as follows:

- The highest score and the lowest score in each of the four individual objectives will be removed from the calculation. Any objective not scored will also be removed from the calculation.
- The remaining scores shall then be averaged, by objective.
- The average total score from each objective category shall then be added together and the sum rounded to the nearest whole number to produce a “Total Composite Score.”

Annually, the Director of Schools is eligible to receive a Performance Bonus equal to 10% of the current annual salary, based on the following table, which shows the possible total composite score:

96 – 100	100% of Bonus Pool
91 – 95	75% of Bonus Pool
86 – 90	50% of Bonus Pool
81 – 85	25% of Bonus Pool

Annually, prior to the commencement of its first budget work session for an upcoming school/fiscal year, the Board will approve performance objectives and an evaluation process. From time to time, consideration of special circumstances outside FSD control may require an extension of this deadline, which by mutual agreement, may be approved. If performance objectives and an evaluation process are not approved by the Board of Education prior to the deadline (or its mutually agreed extension), the performance objectives and evaluation process from the most recent school/fiscal year are automatically renewed for the upcoming school/fiscal year. In the Director’s final year of service, payment of bonus may be paid before the end of the final term.



Resolution  
of the  
Franklin Special School District  
Board of Education

BE IT RESOLVED, that the Fiscal Year 2026 budgets of the School Federal Projects Fund be the budget approved for separate projects within the fund by the Tennessee Department of Education.

APPROVED BY THE FSSD BOARD OF EDUCATION at the Board Meeting held on June 9, 2025.



Robert W. Blair, Board Chair



Date



**4.205 ENROLLMENT IN ADVANCED COURSES – 2<sup>nd</sup> Reading**

Revisions reflect the addition of Introduction to Aerospace on page 5 as an addition to the High School classes that FSD offers. In addition, language was added clarifying the waiting list for those students that would like to be reconsidered for classes does not pertain to 7th grade Algebra I (Item 13, page 3).

There are no changes requested by the Board upon first reading.

# Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <b>Enrollment in Advanced Courses</b>	Descriptor Code: <b>4.205</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>4.205</b>	Issued: <b>04/14/25</b>

1    *General*

2    All eligible students in grades 5-8 may participate in the FSD Honors Program.<sup>1</sup>

3    1. Due to the limited number of students per grade level at Poplar Grove Middle School, honors students  
4    may be clustered in differentiated classrooms but efforts will be made to avoid clustering when  
5    possible.

6    2. The Honors Program consists of the following classes: English/Language Arts in grades 5- 8, Science  
7    in grades 6-8, Math in grades 5-7, Algebra I in grades 7-8, Geometry in grade 8, world language in  
8    grades 7-8 (2-year course for French I or Spanish I), Introduction to Aerospace in grade 8, and  
9    Computer Science in grade 8.

10   3. The winter benchmark assessments for iReady Reading and iReady Math are used as the qualifying  
11   assessments for Honors classes. iReady Reading is also used for the qualifying scores for honors  
12   Science. Rising 7th and 8th graders take the Iowa Algebra Aptitude Test (IAAT), in order to be  
13   considered for Algebra I or Honors Math. Rising 7th graders take the Modern Language Aptitude  
14   Test – Elementary (MLAT-E), in order to be considered for World Language (Spanish or French)  
15   beginning in 7th grade. TCAP scores from the previous school year are also used as qualifying  
16   assessments in ELA, Math, and Science (see number 8 for more details).

17   4. The winter benchmark assessments, consisting of reading and math, will be offered to rising 4th  
18   through 8th graders in May of each year. To ensure sufficient time for scheduling and parent  
19   reconsideration requests, scores from the winter benchmark tests will determine Honors admission.  
20   The IAAT will be offered to rising 7th and 8th graders in February of each year. The IAAT must be  
21   taken by the student during the calendar year he/she wishes to be considered for Honors.

22   5. For students who are new to the district, school personnel will gather state or district assessment data  
23   from their previous school, if possible. If the scores are unavailable or cannot be interpreted in a  
24   manner consistent with the FSD benchmark tests, iReady Reading and iReady Math will be  
25   administered at the start of the school year and used as the qualifying measure. New students who  
26   wish to enroll in Algebra I or World Language will take the appropriate assessment(s)—IAAT or  
27   MLAT-E—at the beginning of the school year.

28   6. Any district-selected Honors entry test (IAAT for Algebra I placement) is offered free of charge to  
29   students. A letter will be sent home prior to the administration of the test for parents to opt out their  
30   child, if they choose to do so. All state-mandated tests (TCAP, iReady benchmarks in ELA and Math)

1 are always free of charge to students, but the state does not allow any opt-out option for these  
2 assessments.

3 7. Upon receipt of the results from the IAAT, qualifying scores for each grade level cohort are  
4 determined by the Administrative Honors Committee. The committee evaluates the performance of  
5 current FSD test-takers and determines a minimum qualifying score annually. Cut scores may differ  
6 for each subject and may vary from year to year. Students may participate in every subject in which  
7 the score requirements are met.

8 8. Rising 5th—8th grade students are eligible to participate in the FSD Honors Program if they meet  
9 one of the four criteria listed below:

- 10
- 11 • Made the required qualifying cut score on the assessment appropriate for the grade level and  
12 subject area. Students scoring at the 90th percentile on the winter iReady Reading test will qualify  
13 for Honors ELA and Science. Students scoring at the 90th percentile on the winter iReady Math  
14 test will qualify for Honors Math. Students scoring at the 90th percentile or above on the prior  
15 year's subject area TCAP test (ELA, Math, Science) will qualify for an Honors class in those  
16 subjects. Administrators have the flexibility to place, with a parent's permission, a student in an  
17 Honors class for which the student scored at the *Exceeded Expectations* performance level on the  
18 most recent TCAP subject area test, given that the student would automatically qualify for this  
19 Honors class in the following year.
- 20 • Maintained passing grades in 5th grade Honors classes and automatically advanced to the same  
21 Honors classes in 6th grade OR maintained passing grades in 7th grade Honors classes and  
22 automatically advanced to the same Honors classes in 8th grade.
- 23 • Placement is validated by evidence collected on the Honors Reconsideration Form (see #10 and  
24 #11 below) and agreed to by the parent and administrator.
- 25 • Space is available for families who have completed the Honors Reconsideration Form. If the  
26 form was received after the deadline, there may be a waiting list based on the school's space in  
27 Honors classes.

28 9. Parents and students will be notified by mail concerning their status for participation in the Honors  
29 Program. Students currently enrolled in Honors ELA and Math classes in 5th grade will  
30 automatically qualify for these classes next year, assuming they maintain the necessary grade  
31 requirements for the remainder of the school year. Students currently enrolled in Honors ELA,  
32 Honors Science, and World Language (French I-A or Spanish I-A) in 7th grade will automatically  
33 qualify for these classes next year, assuming they maintain the necessary grade requirements for the  
34 remainder of the school year. All rising 7<sup>th</sup> grade students must requalify for all Honors classes, due  
35 to the rigor of middle school coursework. Parents may choose to opt out of their child's participation  
36 in Honors classes by completing the Honors Opt Out Form included in the mailing. This Honors Opt  
37 Out Form should be sent to the child's upcoming school. An administrator will review the opt out  
38 requests and will automatically unenroll students in the Honors classes for which parents indicated  
39 on the form.

40

- 1 10. If a student does not qualify for the Honors Program via the qualifying cut score on the appropriate  
2 assessment, the parent will receive access to the online Honors Reconsideration Form. Parents may  
3 submit the form to the upcoming school, in order to request that their child be reconsidered in one  
4 Honors class per school year. The request will only be granted if the data collected on the Honors  
5 Reconsideration Form validates this placement for the child and if space is available. The Honors  
6 Reconsideration Forms will be available on the FSD website.
- 7 11. Upon receipt of the Honors Program Reconsideration Form, the following steps will be taken:
- 8 • Data from the spring iReady Reading and iReady Math benchmark assessments will be recorded  
9 and analyzed by the school administrator reviewing the reconsideration request. In addition, if a  
10 student scores at or above the 90<sup>th</sup> percentile on a spring benchmark test, a parent may complete  
11 a second Honors reconsideration request for an additional Honors class. The second  
12 reconsideration request is validated by the spring benchmark being at or above the 90<sup>th</sup> percentile  
13 for the requested course.
  - 14 • The school administrator will analyze the teacher perceived rate of learning (TPRL) traits from  
15 the previous year's teachers, along with any other available data for the student from the previous  
16 school year. Teacher recommendations are not included in this process, due to the subjectivity of  
17 such determinations.
  - 18 • The principal and parent will discuss the above data and will make a shared decision related to  
19 the student being enrolled in Honors classes, if there is available space. Additionally, the Parent  
20 Commitment Form will be discussed to ensure a full understanding of the academic expectations  
21 of the program. If placement in Honors classes occurs, the parent will sign the Parent  
22 Commitment Form, and the student will be placed in the appropriate Honors class.
- 23 12. Parents may complete the Honors Reconsideration Form for any Honors class with the exception of  
24 Algebra I for 7th graders. Parents should submit one (1) Honors reconsideration request per school  
25 year in a selected subject area, based on the strengths and interests of their child. However, a parent  
26 may complete a second Honors reconsideration request for an additional Honors class, if one  
27 reconsideration is validated by the spring benchmark being at or above the 90th percentile, as noted  
28 above in #11. Otherwise, additional Honors reconsideration requests will not be granted, but parents  
29 may submit an additional Honors reconsideration request in the subsequent school year. Also,  
30 students may qualify for new Honors classes in any school year. The Honors Program  
31 Reconsideration Form will be used to evaluate data collected from the following sources: TCAP,  
32 iReady, and teacher perceived rate of learning (TPRL).
- 33 13. If a student does not qualify for an honors class via the qualifying cut score on the appropriate  
34 assessment or through the reconsideration process, parents may request to be on the school's waiting  
35 list for Honors classes, **except for Algebra I in 7th grade**. Please submit this request in writing to  
36 either the principal or the assistant principal at the appropriate school.
- 37 14. Students who meet the TN standards as a student who is Intellectually Gifted do not automatically  
38 qualify for the Honors Program. If an Intellectually Gifted student does not meet the qualifying score  
39 for honors, it is the eligibility team's responsibility to determine whether or not an honors class is  
40 the most appropriate placement.

- 1 15. Prior to participating in the Honors Program the first time, parents of eligible students should attend  
2 a virtual or in-person Honors meeting with a school administrator or review the presentation  
3 materials posted online. If a parent does not attend the official meeting, he/she should contact the  
4 school to make other arrangements for Honors Program orientation. The principal will inform parents  
5 of the common characteristics—strengths and problems/challenges—of academically talented  
6 students as well as the implications for future coursework for students who participate in the Honors  
7 Program. Having this information will assist parents in making good decisions about whether this  
8 rigorous program is the most appropriate placement for their child, realizing that in a challenging  
9 program of this nature, students may not always earn a grade of A or B on every assignment. While  
10 student performance may vary in Honors classes, standards of performance for the Honors Program  
11 itself cannot waiver.
- 12 16. Parents of students participating in the Honors Program will be required to sign a new Parent  
13 Commitment Form each year, agreeing to maintain the standards of the Honors Program. This Parent  
14 Commitment Form will be sent to parents at the beginning of the new school year via a digital form.  
15 In addition, the Parent Commitment Form will be posted online.
- 16 17. Students must maintain a quarterly grade of 70 or above in each Honors class, in order to remain in  
17 these classes. Students who score below a 70 in an Honors class will be exited from this Honors class  
18 for the remainder of the school year and rescheduled into a general education class for this subject.  
19 Students who exited an Honors class will be eligible for requalification in the subsequent school  
20 year, but they will not automatically advance in this Honors class due to failure to maintain the  
21 minimum grade requirement. (Automatic advancement in Honors only occurs from 5th to 6th grades  
22 and from 7th to 8th grades.)  
23
- 24 18. When a student has difficulty in an Honors class, it is important to determine if Honors is the most  
25 appropriate placement for the student. The following steps will be taken:
- 26 • If any student earns a grade below an 80% average (81% for high school credit classes) on  
27 his/her quarterly progress report, the classroom teacher will contact the parent to share the  
28 reason for the grade and a reminder of the quarterly grade requirement that a student maintain  
29 a passing (70 and above) grade.
  - 30 • The parent may contact a teacher or administrator at any time if they have questions about  
31 their child's academic progress and performance in an Honors class.
  - 32 • If the student does not make the expected improvement by the end of nine weeks as indicated  
33 by a grade of 70% or higher on his/her report card for the quarter grade, the student will be  
34 exited from the program and rescheduled into a differentiated general education class.
- 35 19. The FSD Honors Program Guidelines will be placed on the website and reviewed with teachers  
36 at the beginning of each school year. Teachers are expected to communicate with families if a  
37 student is struggling in their Honors classes.

38

39

## 1 HIGH SCHOOL COURSES TAKEN FOR CREDIT IN MIDDLE SCHOOL

2 High school courses offered in the FSD include Algebra I, Geometry, French I (A-B), Spanish I (A-B),  
 3 Computer Science, and Introduction into Aerospace. Credit for the successful completion of these  
 4 courses is granted by Williamson County Schools (WCS).

5 FSD students enrolled in high school courses will be subject to the Williamson County Board of  
 6 Education's Policy #4.600 Report Cards and Grading Systems. The following grading scale will be used:

Grade	Grade Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

7 In accordance with WCS Board of Education Policy #4.6051 Credit Requirements for Graduation, FSD  
 8 students entering into Williamson County Schools will receive high school credit by (1) passing (grade  
 9 70 or above) both semesters of the course. Algebra I and Geometry students will take the TCAP End of  
 10 Course assessment. Currently, TCAP assessment grades may count up to 15% of a student's final spring  
 11 semester grade for the course if the additional score increases the student's grade. Students enrolled in  
 12 Spanish I and French I will take a final exam developed in conjunction with World Language teachers  
 13 in Williamson County Schools. Currently, the final exam grade may count up to 15% of the student's  
 14 final grade for the course. Final course grades will be recorded as Credit or No Credit with no grade  
 15 point average (GPA) value. There is not an option to refuse the credit.

16 All FSD middle school courses that may count as credit for high school are taught at an honors level and  
 17 are subject to all criteria of an honors level course. FSD students must maintain a passing grade average  
 18 (70 or above) on their report card, as they must pass both semesters to receive credit. After completing  
 19 all requirements of an honors level course, these courses will count towards the Williamson County  
 20 Honors Diploma. (WCS Policy #4.6051 Credit Requirements for Graduation, 4.60511 Graduation with  
 21 Honors or Distinction).

22 High school credit courses also abide by the following state board policy (SBE policy 2.103(V)(3)(c)):

23 Per state policy, students enrolled in courses with End of Course (EOC) examinations may not withdraw  
 24 from such courses after being enrolled in the course for at least twenty-five percent (25%) of the  
 25 instructional days in the course. As such, if any student enrolled in an EOC math course is not meeting

1 expectations, schedule changes should be made by the end of the first quarter. Otherwise, the student  
2 must remain in the course for the full school year.

3 Although the successful completion of Algebra I and Geometry in middle school will count towards a  
4 student's high school math credits for graduation, a student must still take three or four years of math  
5 during high school. Parents should understand clearly that students taking high school levels of math in  
6 middle school (Algebra I and Geometry) are still required to have at least four math credits by the end  
7 of high school.

8 **Please note:** Successful completion of the two-year world language course (French I or Spanish I) in  
9 middle school will count for one year of the two-year requirement for high school graduation. Both years  
10 of this course (French I-A in 7th/French I-B in 8th; Spanish I-A in 7th/Spanish I-B in 8th) must be  
11 completed for a student to receive high school credit. For students who will be attending a four-year  
12 higher education institution following high school, two additional years of world language in the high  
13 school setting are highly recommended.

14 The principal of each school shall have the authority to require additional criteria for the enrollment in  
15 advanced courses to fit the needs of the students within the school.

#### 16 **Honors Reconsideration Request Form**

17 This form is to be completed by a parent or guardian who makes a request for his/her child to be placed  
18 in an Honors Program class, even though the child has not met the qualifying criteria for the specific  
19 class.

#### 20 **Honors Opt Out Form**

21 This form is to be completed by a parent or guardian who makes a request for his/her child to NOT be  
22 placed in specific classes in the Honors Program, even though the child has met the qualifying criteria  
23 for those classes.

#### 24 **NOTIFICATION<sup>1</sup>**

25 Parent(s)/guardian(s) shall be provided written notification of a student's eligibility to enroll in advanced  
26 courses. The notification shall state that a student will remain enrolled in the course unless the  
27 parent/guardian timely submits a written request for removal. The Director of Schools shall determine  
28 the deadline to submit the request for removal.

29 Students may also be removed from an advanced course if the student's teacher determines that the  
30 student should be removed based on performance after thirty (30) days of instruction and the principal  
31 approves the request to remove the student.

32

33

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Legal References

1. [TCA 49-6-1012; State Board of Education Policy 3.301](#)

<b>Franklin Special Board of Education</b>			
Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <b>Enrollment in Advanced Courses</b>	Descriptor Code: <b>4.205</b>	Issued Date: <b>04/14/25</b>
		Rescinds: <b>4.205</b>	Issued: <b>02/10/25</b>

1 *General*

2 All eligible students in grades 5-8 may participate in the FSD Honors Program.<sup>1</sup>

3 1. Due to the limited number of students per grade level at Poplar Grove Middle School, honors students  
4 may be clustered in differentiated classrooms but efforts will be made to avoid clustering when  
5 possible.

6 2. The Honors Program consists of the following classes: English/Language Arts in grades 5- 8, Science  
7 in grades 6-8, Math in grades 5-7, Algebra I in grades 7-8, Geometry in grade 8, world language in  
8 grades 7-8 (2-year course for French I or Spanish I), Introduction to Aerospace in grade 8, and  
9 Computer Science in grade 8.

10 3. The winter benchmark assessments for iReady Reading and iReady Math are used as the qualifying  
11 assessments for Honors classes. iReady Reading is also used for the qualifying scores for honors  
12 Science. Rising 7th and 8th graders take the Iowa Algebra Aptitude Test (IAAT), in order to be  
13 considered for Algebra I or Honors Math. Rising 7th graders take the Modern Language Aptitude  
14 Test – Elementary (MLAT-E), in order to be considered for World Language (Spanish or French)  
15 beginning in 7th grade. TCAP scores from the previous school year are also used as qualifying  
16 assessments in ELA, Math, and Science (see number 8 for more details).

17 4. The winter benchmark assessments, consisting of reading and math, will be offered to rising 4th  
18 through 8th graders in May of each year. To ensure sufficient time for scheduling and parent  
19 reconsideration requests, scores from the winter benchmark tests will determine Honors admission.  
20 The IAAT will be offered to rising 7th and 8th graders in February of each year. The IAAT must be  
21 taken by the student during the calendar year he/she wishes to be considered for Honors.

22 5. For students who are new to the district, school personnel will gather state or district assessment data  
23 from their previous school, if possible. If the scores are unavailable or cannot be interpreted in a  
24 manner consistent with the FSD benchmark tests, iReady Reading and iReady Math will be  
25 administered at the start of the school year and used as the qualifying measure. New students who  
26 wish to enroll in Algebra I or World Language will take the appropriate assessment(s)—IAAT or  
27 MLAT-E—at the beginning of the school year.

28 6. Any district-selected Honors entry test (IAAT for Algebra I placement) is offered free of charge to  
29 students. A letter will be sent home prior to the administration of the test for parents to opt out their  
30 child, if they choose to do so. All state-mandated tests (TCAP, iReady benchmarks in ELA and Math)

1 are always free of charge to students, but the state does not allow any opt-out option for these  
2 assessments.

3 7. Upon receipt of the results from the IAAT, qualifying scores for each grade level cohort are  
4 determined by the Administrative Honors Committee. The committee evaluates the performance of  
5 current FSD test-takers and determines a minimum qualifying score annually. Cut scores may differ  
6 for each subject and may vary from year to year. Students may participate in every subject in which  
7 the score requirements are met.

8 8. Rising 5th—8th grade students are eligible to participate in the FSD Honors Program if they meet  
9 one of the four criteria listed below:

- 10 • Made the required qualifying cut score on the assessment appropriate for the grade level and  
11 subject area. Students scoring at the 90th percentile on the winter iReady Reading test will qualify  
12 for Honors ELA and Science. Students scoring at the 90th percentile on the winter iReady Math  
13 test will qualify for Honors Math. Students scoring at the 90th percentile or above on the prior  
14 year's subject area TCAP test (ELA, Math, Science) will qualify for an Honors class in those  
15 subjects. Administrators have the flexibility to place, with a parent's permission, a student in an  
16 Honors class for which the student scored at the *Exceeded Expectations* performance level on the  
17 most recent TCAP subject area test, given that the student would automatically qualify for this  
18 Honors class in the following year.
- 19 • Maintained passing grades in 5th grade Honors classes and automatically advanced to the same  
20 Honors classes in 6th grade OR maintained passing grades in 7th grade Honors classes and  
21 automatically advanced to the same Honors classes in 8th grade.
- 22 • Placement is validated by evidence collected on the Honors Reconsideration Form (see #10 and  
23 #11 below) and agreed to by the parent and administrator.
- 24 • Space is available for families who have completed the Honors Reconsideration Form. If the  
25 form was received after the deadline, there may be a waiting list based on the school's space in  
26 Honors classes.  
27

28 9. Parents and students will be notified by mail concerning their status for participation in the Honors  
29 Program. Students currently enrolled in Honors ELA and Math classes in 5th grade will  
30 automatically qualify for these classes next year, assuming they maintain the necessary grade  
31 requirements for the remainder of the school year. Students currently enrolled in Honors ELA,  
32 Honors Science, and World Language (French I-A or Spanish I-A) in 7th grade will automatically  
33 qualify for these classes next year, assuming they maintain the necessary grade requirements for the  
34 remainder of the school year. All rising 7<sup>th</sup> grade students must requalify for all Honors classes, due  
35 to the rigor of middle school coursework. Parents may choose to opt out of their child's participation  
36 in Honors classes by completing the Honors Opt Out Form included in the mailing. This Honors Opt  
37 Out Form should be sent to the child's upcoming school. An administrator will review the opt out  
38 requests and will automatically unenroll students in the Honors classes for which parents indicated  
39 on the form.

40

- 1 10. If a student does not qualify for the Honors Program via the qualifying cut score on the appropriate  
2 assessment, the parent will receive access to the online Honors Reconsideration Form. Parents may  
3 submit the form to the upcoming school, in order to request that their child be reconsidered in one  
4 Honors class per school year. The request will only be granted if the data collected on the Honors  
5 Reconsideration Form validates this placement for the child and if space is available. The Honors  
6 Reconsideration Forms will be available on the FSD website.
- 7 11. Upon receipt of the Honors Program Reconsideration Form, the following steps will be taken:
- 8 • Data from the spring iReady Reading and iReady Math benchmark assessments will be recorded  
9 and analyzed by the school administrator reviewing the reconsideration request. In addition, if a  
10 student scores at or above the 90<sup>th</sup> percentile on a spring benchmark test, a parent may complete  
11 a second Honors reconsideration request for an additional Honors class. The second  
12 reconsideration request is validated by the spring benchmark being at or above the 90<sup>th</sup> percentile  
13 for the requested course.
  - 14 • The school administrator will analyze the teacher perceived rate of learning (TPRL) traits from  
15 the previous year's teachers, along with any other available data for the student from the previous  
16 school year. Teacher recommendations are not included in this process, due to the subjectivity of  
17 such determinations.
  - 18 • The principal and parent will discuss the above data and will make a shared decision related to  
19 the student being enrolled in Honors classes, if there is available space. Additionally, the Parent  
20 Commitment Form will be discussed to ensure a full understanding of the academic expectations  
21 of the program. If placement in Honors classes occurs, the parent will sign the Parent  
22 Commitment Form, and the student will be placed in the appropriate Honors class.
- 23 12. Parents may complete the Honors Reconsideration Form for any Honors class with the exception of  
24 Algebra I for 7th graders. Parents should submit one (1) Honors reconsideration request per school  
25 year in a selected subject area, based on the strengths and interests of their child. However, a parent  
26 may complete a second Honors reconsideration request for an additional Honors class, if one  
27 reconsideration is validated by the spring benchmark being at or above the 90<sup>th</sup> percentile, as noted  
28 above in #11. Otherwise, additional Honors reconsideration requests will not be granted, but parents  
29 may submit an additional Honors reconsideration request in the subsequent school year. Also,  
30 students may qualify for new Honors classes in any school year. The Honors Program  
31 Reconsideration Form will be used to evaluate data collected from the following sources: TCAP,  
32 iReady, and teacher perceived rate of learning (TPRL).
- 33 13. If a student does not qualify for an honors class via the qualifying cut score on the appropriate  
34 assessment or through the reconsideration process, parents may request to be on the school's waiting  
35 list for Honors classes. Please submit this request in writing to either the principal or the assistant  
36 principal at the appropriate school.
- 37 14. Students who meet the TN standards as a student who is Intellectually Gifted do not automatically  
38 qualify for the Honors Program. If an Intellectually Gifted student does not meet the qualifying score  
39 for honors, it is the eligibility team's responsibility to determine whether or not an honors class is  
40 the most appropriate placement.

- 1 15. Prior to participating in the Honors Program the first time, parents of eligible students should attend  
2 a virtual or in-person Honors meeting with a school administrator or review the presentation  
3 materials posted online. If a parent does not attend the official meeting, he/she should contact the  
4 school to make other arrangements for Honors Program orientation. The principal will inform parents  
5 of the common characteristics—strengths and problems/challenges—of academically talented  
6 students as well as the implications for future coursework for students who participate in the Honors  
7 Program. Having this information will assist parents in making good decisions about whether this  
8 rigorous program is the most appropriate placement for their child, realizing that in a challenging  
9 program of this nature, students may not always earn a grade of A or B on every assignment. While  
10 student performance may vary in Honors classes, standards of performance for the Honors Program  
11 itself cannot waiver.
- 12 16. Parents of students participating in the Honors Program will be required to sign a new Parent  
13 Commitment Form each year, agreeing to maintain the standards of the Honors Program. This Parent  
14 Commitment Form will be sent to parents at the beginning of the new school year via a digital form.  
15 In addition, the Parent Commitment Form will be posted online.
- 16 17. Students must maintain a quarterly grade of 70 or above in each Honors class, in order to remain in  
17 these classes. Students who score below a 70 in an Honors class will be exited from this Honors class  
18 for the remainder of the school year and rescheduled into a general education class for this subject.  
19 Students who exited an Honors class will be eligible for requalification in the subsequent school  
20 year, but they will not automatically advance in this Honors class due to failure to maintain the  
21 minimum grade requirement. (Automatic advancement in Honors only occurs from 5th to 6th grades  
22 and from 7th to 8th grades.)
- 23  
24 18. When a student has difficulty in an Honors class, it is important to determine if Honors is the most  
25 appropriate placement for the student. The following steps will be taken:
- 26 • If any student earns a grade below an 80% average (81% for high school credit classes) on  
27 his/her quarterly progress report, the classroom teacher will contact the parent to share the  
28 reason for the grade and a reminder of the quarterly grade requirement that a student maintain  
29 a passing (70 and above) grade.
  - 30 • The parent may contact a teacher or administrator at any time if they have questions about  
31 their child's academic progress and performance in an Honors class.
  - 32 • If the student does not make the expected improvement by the end of nine weeks as indicated  
33 by a grade of 70% or higher on his/her report card for the quarter grade, the student will be  
34 exited from the program and rescheduled into a differentiated general education class.
- 35 19. The FSD Honors Program Guidelines will be placed on the website and reviewed with teachers  
36 at the beginning of each school year. Teachers are expected to communicate with families if a  
37 student is struggling in their Honors classes.
- 38  
39

## 1 HIGH SCHOOL COURSES TAKEN FOR CREDIT IN MIDDLE SCHOOL

2 High school courses offered in the FSD include Algebra I, Geometry, French I (A-B), Spanish I (A-B),  
3 and Computer Science. Credit for the successful completion of these courses is granted by Williamson  
4 County Schools (WCS).

5 FSD students enrolled in high school courses will be subject to the Williamson County Board of  
6 Education's Policy #4.600 Report Cards and Grading Systems. The following grading scale will be used:

Grade	Grade Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

7 In accordance with WCS Board of Education Policy #4.6051 Credit Requirements for Graduation, FSD  
8 students entering into Williamson County Schools will receive high school credit by (1) passing (grade  
9 70 or above) both semesters of the course. Algebra I and Geometry students will take the TCAP End of  
10 Course assessment. Currently, TCAP assessment grades may count up to 15% of a student's final spring  
11 semester grade for the course if the additional score increases the student's grade. Students enrolled in  
12 Spanish I and French I will take a final exam developed in conjunction with World Language teachers  
13 in Williamson County Schools. Currently, the final exam grade may count up to 15% of the student's  
14 final grade for the course. Final course grades will be recorded as Credit or No Credit with no grade  
15 point average (GPA) value. There is not an option to refuse the credit.

16 All FSD middle school courses that may count as credit for high school are taught at an honors level and  
17 are subject to all criteria of an honors level course. FSD students must maintain a passing grade average  
18 (70 or above) on their report card, as they must pass both semesters to receive credit. After completing  
19 all requirements of an honors level course, these courses will count towards the Williamson County  
20 Honors Diploma. (WCS Policy #4.6051 Credit Requirements for Graduation, 4.60511 Graduation with  
21 Honors or Distinction).

22 High school credit courses also abide by the following state board policy (SBE policy 2.103(V)(3)(c)):

23 Per state policy, students enrolled in courses with End of Course (EOC) examinations may not withdraw  
24 from such courses after being enrolled in the course for at least twenty-five percent (25%) of the  
25 instructional days in the course. As such, if any student enrolled in an EOC math course is not meeting

1 expectations, schedule changes should be made by the end of the first quarter. Otherwise, the student  
2 must remain in the course for the full school year.

3 Although the successful completion of Algebra I and Geometry in middle school will count towards a  
4 student's high school math credits for graduation, a student must still take three or four years of math  
5 during high school. Parents should understand clearly that students taking high school levels of math in  
6 middle school (Algebra I and Geometry) are still required to have at least four math credits by the end  
7 of high school.

8 **Please note:** Successful completion of the two-year world language course (French I or Spanish I) in  
9 middle school will count for one year of the two-year requirement for high school graduation. Both years  
10 of this course (French I-A in 7th/French I-B in 8th; Spanish I-A in 7th/Spanish I-B in 8th) must be  
11 completed for a student to receive high school credit. For students who will be attending a four-year  
12 higher education institution following high school, two additional years of world language in the high  
13 school setting are highly recommended.

14 The principal of each school shall have the authority to require additional criteria for the enrollment in  
15 advanced courses to fit the needs of the students within the school.

#### 16 **Honors Reconsideration Request Form**

17 This form is to be completed by a parent or guardian who makes a request for his/her child to be placed  
18 in an Honors Program class, even though the child has not met the qualifying criteria for the specific  
19 class.

#### 20 **Honors Opt Out Form**

21 This form is to be completed by a parent or guardian who makes a request for his/her child to NOT be  
22 placed in specific classes in the Honors Program, even though the child has met the qualifying criteria  
23 for those classes.

#### 24 **NOTIFICATION<sup>1</sup>**

25 Parent(s)/guardian(s) shall be provided written notification of a student's eligibility to enroll in advanced  
26 courses. The notification shall state that a student will remain enrolled in the course unless the  
27 parent/guardian timely submits a written request for removal. The Director of Schools shall determine  
28 the deadline to submit the request for removal.

29 Students may also be removed from an advanced course if the student's teacher determines that the  
30 student should be removed based on performance after thirty (30) days of instruction and the principal  
31 approves the request to remove the student.

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Legal References

1. [TCA 49-6-1012; State Board of Education Policy 3.301](#)

**3.2181 THERAPY DOG PROGRAM - *New Policy – 1st Reading***

This policy is being added for our current therapy dog program, as well as an addition complementing 3.218.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term:  <b>Therapy Dog Program</b>	Descriptor Code: <b>3.2181</b>	Issued Date: <b>Proposed</b>
		Rescinds:	Issued:

1 *General*

2 The FSD Therapy Dog Program seeks to have a trained therapy dog (or dog in training) at each of the  
3 district's schools. To preserve the effectiveness of this program, other therapy animals are not permitted.

4 Annually, principals shall inform parent(s)/guardian(s) and staff of the presence of therapy dogs on  
5 school property.

6 **THERAPY DOG STANDARDS**

7 All administrators with therapy dogs participating in the district's program shall ensure:

- 8 1. The therapy dog:
- 9 a. has a designated handler and secondary handler, that will fulfill the duties of the handler
  - 10 outlined in the handbook;
  - 11 b. is accompanied by a designated person at all times;
  - 12 c. will either have successfully completed training or be currently enrolled in the required
  - 13 training courses, and have successfully met the standards of those courses; and
  - 14 d. is well groomed, in good health, and has received all required vaccinations from a
  - 15 licensed veterinarian;
  - 16
- 17 2. The school staff and students:
- 18 a. have prior communication of preferences, through registration in Skyward or another
  - 19 manner;
  - 20 b. receive education prior to visits with the therapy dog, assuring best use of the dog's
  - 21 working ability; and
  - 22 c. exhibit responsible handling of district- and personnel-owned dogs in all situations.
  - 23
- 24 3. Adherence to all other requirements and procedures outlined within the handbook.

25 **ALLERGIC REACTIONS/AVERSIONS**

26 Handlers shall remove a therapy dog to a separate area if any student, school employee, or other  
27 individual on school grounds suffers from dog allergies or aversions.



FRANKLIN SPECIAL SCHOOL DISTRICT  
Investment Report  
April 30, 2025

Local Government Investment Pool

Interest Rate for April 4.28%

General Investment Account

Beginning Balance	\$ 19,039,489.18
Interest	66,977.22
Withdrawals	
Deposits	
Total Invested	<u>\$ 19,106,466.40</u>

Debt Service Investment Account

Beginning Balance	\$ 6,318,322.39
Interest	22,226.63
Withdrawals	
Deposits	
Total Invested	<u>\$ 6,340,549.02</u>

Capital Projects Investment Account

Beginning Balance	\$ 2,000,943.27
Interest	7,038.93
Withdrawals	-
Deposits	
Total Invested	<u>\$ 2,007,982.20</u>

Construction Investment Account

Beginning Balance	\$ 8,593,155.24
Interest	29,389.93
Withdrawals	(345,000.00)
Deposits	
Total Invested	<u>\$ 8,277,545.17</u>

## FRANKLIN SPECIAL SCHOOL DISTRICT

## Investment Report

April 30, 2025

First Tennessee Bank
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## General Purpose Checking

Beginning Balance	\$	5,205,485.91
Receipts		5,520,294.98
Receipts - Loan from First Horizon (Tax Anticipation)		
Loan fr Capital Proj.		
Interest		10,751.82
Transfer from LGIP		
Transfer to LGIP		
Pmt of Tax Anticipation Loan to First Horizon		
RePmt of Loan to Capt Proj		
Disbursements		(5,613,014.34)
Ending Balance	\$	<u>5,123,518.37</u>

## Debt Service Checking

Beginning Balance	\$	469,175.79
Receipts		394,779.62
Receipts - Loan Payment to GP		(492,895.00)
Interest		932.15
Transfer from Investments		
Transfer to Investments		
Disbursements		(1,350.00)
Ending Balance	\$	<u>370,642.56</u>

## Capital Projects Checking

Beginning Balance	\$	355,068.84
Receipts		102,422.55
Interest		850.64
COF Rent		
Loan Repayment from GP		
Transfer to LGIP		
Disbursements		(27,389.44)
Ending Balance	\$	<u>430,952.59</u>

## Construction Checking

Beginning Balance	\$	147,121.44
Interest		528.04
Receipts		5,552.47
Transfer fr LGIP		345,000.00
Transfer to LGIP		
Transf fr GP (Refund-COF)		
Transf to Capital		
Disbursements		(313,308.58)
Ending Balance	\$	<u>184,893.37</u>

Fnd T Acct	Obj	Prj	Loc	Prj	Acct	2024-25	2024-25	2024-25	May 2024-25	2024-25	Uncollected
						Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
141					General Purpose						
141 R 40110	---	---	---	---	Current Year Property Tax	13,080,737.00	0.00	13,080,737.00	126,208.52	13,196,509.98	-115,772.98
141 R 40115	---	---	---	---	Discount on Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00
141 R 40120	---	---	---	---	Trustee's Collections Prior Ye	80,000.00	0.00	80,000.00	-17,494.81	-9,129.10	89,129.10
141 R 40130	---	---	---	---	Circuit Clerk/C&m-Prior Year	35,000.00	0.00	35,000.00	1,316.72	23,279.35	11,720.65
141 R 40140	---	---	---	---	Interest & Penalty	25,000.00	0.00	25,000.00	3,092.15	9,100.15	15,899.85
141 R 40161	---	---	---	---	Payments In Lieu Of Taxes-Tva	0.00	0.00	0.00	0.00	0.00	0.00
141 R 40163	---	---	---	---	Payments In Lieu Of Taxes-Othe	80,000.00	0.00	80,000.00	52,770.99	53,134.32	26,865.68
141 R 40210	---	---	---	---	Local Option Sales Tax	7,900,000.00	0.00	7,900,000.00	591,373.76	7,007,769.25	892,230.75
141 R 40275	---	---	---	---	Mixed Drink Tax (ST)	175,000.00	0.00	175,000.00	21,268.43	153,688.22	21,311.78
141 R 40350	---	---	---	---	Interstate Telecomm Tax	0.00	0.00	0.00	0.00	0.00	0.00
141 R 40610	---	---	---	---	Current Year Property Tax	23,548,564.00	0.00	23,548,564.00	117,876.90	22,952,886.80	595,677.20
141 R 40620	---	---	---	---	Prior Year Property Tax	120,000.00	0.00	120,000.00	-58,283.08	-121,844.42	241,844.42
141 R 40630	---	---	---	---	Interest & Penalty	32,000.00	0.00	32,000.00	1,795.15	16,710.17	15,289.83
141 R 40640	---	---	---	---	Pick-Up Taxes	75,000.00	0.00	75,000.00	3,255.43	42,867.18	32,132.82
141 R 41110	---	---	---	---	Licenses & Permits	500.00	0.00	500.00	52.47	569.02	-69.02
141 R 43511	---	---	---	---	Tuition-Regular Day Students	115,000.00	0.00	115,000.00	0.00	156,040.00	-41,040.00
141 R 43513	---	---	---	---	Tuition-YSI	169,683.00	0.00	169,683.00	73,400.00	168,350.00	1,333.00
141 R 43517	---	---	---	---	Tuition-Other	45,000.00	0.00	45,000.00	0.00	56,339.36	-11,339.36
141 R 43570	---	---	---	---	Receipts From Individual Schoo	25,000.00	0.00	25,000.00	7,406.56	24,316.95	683.05
141 R 43990	---	---	---	---	Other Charges For Services	0.00	0.00	0.00	0.00	982.77	-982.77
141 R 44110	---	---	---	---	Interest Earned	500,000.00	0.00	500,000.00	7,498.07	366,052.65	133,947.35
141 R 44120	---	---	---	---	Lease/Rentals	25,000.00	0.00	25,000.00	1,125.00	30,727.50	-5,727.50
141 R 44121	---	---	---	---	Event Lease Revenue	125,000.00	0.00	125,000.00	4,600.00	171,273.50	-46,273.50
141 R 44122	---	---	---	---	Membership Sales Revenue	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44123	---	---	---	---	Facilities Fee Revenue	4,000.00	0.00	4,000.00	1,200.00	11,939.74	-7,939.74
141 R 44124	---	---	---	---	Equipment Rental	0.00	0.00	0.00	0.00	20.00	-20.00
141 R 44125	---	---	---	---	Service (Ticket) Fee Revenue	35,000.00	0.00	35,000.00	9.00	37,962.00	-2,962.00
141 R 44126	---	---	---	---	Service (Facilities) Fee Reven	2,500.00	0.00	2,500.00	0.00	7,133.00	-4,633.00
141 R 44131	---	---	---	---	Concessions Food	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44132	---	---	---	---	Concessions School Merch/T-Sh	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44133	---	---	---	---	Concessions	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44146	---	---	---	---	E-Rate Funding	25,000.00	0.00	25,000.00	0.00	23,193.71	1,806.29
141 R 44170	---	---	---	---	Miscellaneous Refunds	5,000.00	0.00	5,000.00	0.00	1,137.67	3,862.33
141 R 44520	---	---	---	---	Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44530	---	---	---	---	Sale of Equipment	15,000.00	0.00	15,000.00	0.00	42,348.25	-27,348.25
141 R 44540	---	---	---	---	Sale of Property	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44560	---	---	---	---	Damage Recovered from Individu	0.00	0.00	0.00	351.00	3,805.00	-3,805.00
141 R 44570	---	---	---	---	Contributions & Gifts	0.00	0.00	0.00	0.00	16,721.76	-16,721.76

Fnd T Acct	Obj Prj Loc	Prq Acct	2024-25	2024-25	2024-25	May 2024-25	2024-25	Uncollected
			Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
141	General Purpose							
141 R 44990	---	---	500.00	0.00	500.00	2,571.60	2,782.84	-2,282.84
141 R 46510	---	---	14,374,324.00	0.00	14,374,324.00	0.00	13,244,654.31	1,129,669.69
141 R 46511	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46513	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46515	---	---	307,654.00	37,040.41	344,694.41	0.00	193,017.33	151,677.08
141 R 46590	---	---	0.00	0.00	0.00	0.00	1,000,000.00	-1,000,000.00
141 R 46591	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46592	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46596	---	---	0.00	0.00	0.00	0.00	11,291.38	-11,291.38
141 R 46610	---	---	40,000.00	0.00	40,000.00	0.00	37,873.89	2,126.11
141 R 46612	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46790	---	---	0.00	916,543.67	916,543.67	0.00	168,616.74	747,926.93
141 R 46850	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46980	---	---	0.00	84,105.65	84,105.65	0.00	0.00	84,105.65
141 R 46981	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46990	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 47143	---	---	0.00	178,201.02	178,201.02	0.00	178,201.02	0.00
141 R 47145	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 47304	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 47590	---	---	0.00	0.00	0.00	5,766.38	57,464.84	-57,464.84
141 R 48130	---	---	0.00	0.00	0.00	0.00	500.00	-500.00
141 R 48990	---	---	65,000.00	0.00	65,000.00	0.00	49,487.50	15,512.50
141 R 49700	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 R 49800	---	---	40,000.00	0.00	40,000.00	0.00	2,217.97	37,782.03
141 -	---	---	61,070,462.00	1,215,890.75	62,286,352.75	947,160.24	59,389,992.60	2,896,360.15

Fnd T Acct	Obj Prj Loc	Prg Acct	2024-25	2024-25	May 2024-25	2024-25	Encumbered	Unencumbered
			Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance
141	General Purpose							
141 E 11130	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 E 71100	---	---	29,320,136.00	29,456,852.15	2,452,667.16	23,310,653.91	49,876.19	6,096,322.05
141 E 71150	---	---	117,000.00	117,000.00	0.00	114,761.35	0.00	2,238.65
141 E 71200	---	---	8,136,791.00	8,372,597.67	692,012.13	6,361,858.15	95,069.94	1,915,669.58
141 E 71300	---	---	0.00	364,849.17	-51,182.84	19,284.17	57,562.82	288,002.18
141 E 72110	---	---	15,700.00	15,700.00	782.30	9,352.10	1,454.80	4,893.10
141 E 72120	---	---	855,477.00	855,477.00	78,904.48	693,711.66	3,376.40	158,388.94
141 E 72130	---	---	1,524,967.00	1,534,667.00	127,834.04	1,268,396.08	3,561.84	262,709.08
141 E 72210	---	---	3,672,432.00	3,726,472.01	356,320.67	3,050,612.52	137,584.69	538,274.80
141 E 72220	---	---	2,103,890.00	2,120,390.00	174,669.11	1,596,814.47	38,694.84	484,880.69
141 E 72250	---	---	1,608,276.00	1,808,276.00	167,633.55	1,481,890.36	17,008.95	309,376.69
141 E 72310	---	---	1,563,424.00	1,663,424.00	36,504.08	1,730,663.55	85,420.76	-152,660.31
141 E 72320	---	---	586,833.00	586,833.00	51,247.06	482,322.80	6,200.85	98,309.35
141 E 72410	---	---	4,153,841.00	4,154,144.34	351,255.27	3,552,309.42	11,062.46	590,772.46
141 E 72510	---	---	901,838.00	901,838.00	73,282.36	762,617.89	2,602.68	136,617.43
141 E 72520	---	---	438,303.00	438,303.00	32,601.80	348,796.97	16,881.93	72,624.10
141 E 72610	---	---	4,400,859.00	4,350,859.00	334,995.73	3,961,961.52	45,924.40	342,973.08
141 E 72620	---	---	917,300.00	967,300.00	106,695.25	905,073.87	76,003.40	-13,777.27
141 E 72710	---	---	2,936,372.00	2,997,307.00	209,727.00	2,237,514.64	69,924.56	689,867.80
141 E 72810	---	---	367,802.00	367,802.00	23,871.86	303,394.50	20,153.95	44,253.55
141 E 73100	---	---	0.00	0.00	2,825.90	2,825.90	400.00	-3,225.90
141 E 73300	---	---	187,682.00	187,682.00	5,922.18	32,984.40	26,056.37	128,641.23
141 E 73400	---	---	671,558.00	708,598.41	61,995.49	558,326.01	907.91	149,364.49
141 E 81300	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 E 82130	---	---	18,688.00	18,688.00	0.00	18,688.00	0.00	0.00
141 E 82230	---	---	8,014.00	8,014.00	0.00	14.00	0.00	8,000.00
141 E 82330	---	---	0.00	0.00	0.00	0.00	0.00	0.00
141 -	---	---	64,507,183.00	65,723,073.75	5,290,564.58	52,804,828.24	765,729.74	12,152,515.77

Fnd T Acct	Obj Prj Loc	Prg	Acct	2024-25	2024-25	2024-25	May 2024-25	2024-25	Uncollected	
				Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance	
142			Federal Programs							
142 R 47141	---	---	---	Title I Part A	334,249.00	20,993.60	355,242.60	0.00	240,518.52	114,724.08
142 R 47143	---	---	---	Ed Of Handicap_IDEA	897,771.00	-25,807.70	871,963.30	0.00	455,301.55	416,661.75
142 R 47145	---	---	---	IDEA Preschool	26,958.00	17,498.79	44,456.79	0.00	9,787.00	34,669.79
142 R 47146	---	---	---	Title III Part A	46,462.00	6,258.65	52,720.65	0.00	30,303.78	22,416.87
142 R 47147	---	---	---	Title IV	26,879.00	-21.69	26,857.31	0.00	19,881.43	6,975.88
142 R 47149	---	---	---	Title IX McKinney-Vento	0.00	30,752.78	30,752.78	0.00	14,278.02	16,474.76
142 R 47189	---	---	---	Title II Part A	82,409.00	47,196.92	129,605.92	0.00	106,492.21	23,113.71
142 R 47301	---	---	---	ESSER Grant	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47303	---	---	---	LEA Reopening Grant	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47306	---	---	---	Emergency Loss of Income Grant	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47307	---	---	---	ESSER 2.0	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47309	---	---	---	Literacy Training Teacher Stip	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47311	---	---	---	First To The Top	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47401	---	---	---	ESSER 3.0	0.00	33,659.70	33,659.70	0.00	33,659.70	0.00
142 R 47402	---	---	---	ARP IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47403	---	---	---	ARP IDEA Preschool	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47404	---	---	---	ARP Homeless 2.0	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47590	---	---	---	Other Federal Through State	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47990	---	---	---	Other Direct Federal Revenue	0.00	0.00	0.00	0.00	0.00	0.00
142 R 49800	---	---	---	Transfers In	0.00	0.00	0.00	0.00	0.00	0.00
142 -	---	---	---	Federal Programs	1,414,728.00	130,531.05	1,545,259.05	0.00	910,222.21	635,036.84

Fnd T Acct	Obj Prj Loc	Prq Acct	2024-25		May 2024-25	2024-25	Encumbered	Unencumbered	
			Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance	
142	Federal Programs								
142 E 71100	---	---	Regular Education Program	223,144.00	266,905.65	17,232.13	211,435.10	21,556.81	33,913.74
142 E 71200	---	---	Special Education Program	859,294.00	896,722.43	58,309.12	567,987.95	0.00	328,734.48
142 E 72110	---	---	Attendance	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72120	---	---	Health Services	25,000.00	25,000.00	2,049.60	22,545.60	2,454.36	0.04
142 E 72130	---	---	Other Student Support	7,867.00	8,989.70	0.00	5,663.96	0.00	3,325.74
142 E 72210	---	---	Regular Instruction Program	225,964.00	312,214.35	23,404.95	266,100.37	14,551.04	31,562.94
142 E 72220	---	---	Special Education Instruction	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72250	---	---	TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72320	---	---	Director of Schools	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72410	---	---	Office Of The Principal	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72510	---	---	Fiscal Services	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72520	---	---	Human Resources	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72610	---	---	Operation Of Plant	608.00	150.00	0.00	150.00	0.00	0.00
142 E 72620	---	---	Maintenance Of Plant	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72710	---	---	Transportation	17,415.00	23,462.19	2,355.38	18,529.45	297.98	4,634.76
142 E 73100	---	---	Food Supplies	0.00	0.00	0.00	0.00	0.00	0.00
142 E 73300	---	---	Community Service	0.00	0.00	0.00	0.00	0.00	0.00
142 E 73400	---	---	Early Childhood Education	0.00	0.00	0.00	0.00	0.00	0.00
142 E 76100	---	---	Regular Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
142 E 99100	---	---	Operating Transfer	55,436.00	12,214.73	0.00	2,217.97	0.00	9,996.76
142 -	---	---	Federal Programs	1,414,728.00	1,545,659.05	103,351.18	1,094,630.40	38,860.19	412,168.46

Fnd T Acct	Obj	Prj	Loc	Prq	Acct	2024-25	2024-25	2024-25	May 2024-25	2024-25	Uncollected
						Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
143					Food Service						
143 R	43521	---	---	---	Lunch Payments-Children	653,625.00	0.00	653,625.00	52,883.70	574,223.30	79,401.70
143 R	43522	---	---	---	Lunch Payments-Adults	60,000.00	0.00	60,000.00	3,676.00	45,386.25	14,613.75
143 R	43523	---	---	---	Income From Breakfast	121,500.00	0.00	121,500.00	9,384.05	102,945.00	18,555.00
143 R	43525	---	---	---	Ala Carte Sales	185,000.00	0.00	185,000.00	18,949.75	221,843.75	-36,843.75
143 R	43546	---	---	---	Contract for Food Services w/	40,000.00	0.00	40,000.00	3,501.80	37,515.30	2,484.70
143 R	43990	---	---	---	Other Charges For Services	75,000.00	0.00	75,000.00	5,396.66	62,453.95	12,546.05
143 R	44530	---	---	---	Sale of Equipment	300.00	0.00	300.00	240.10	1,132.10	-832.10
143 R	44560	---	---	---	Damage Recovered from Individu	0.00	0.00	0.00	0.00	0.00	0.00
143 R	44570	---	---	---	Contributions & Gifts	0.00	0.00	0.00	0.00	0.00	0.00
143 R	44990	---	---	---	Other Local Revenue	0.00	0.00	0.00	34,847.78	112,218.76	-112,218.76
143 R	46520	---	---	---	School Food Service	16,473.00	0.00	16,473.00	0.00	15,704.06	768.94
143 R	46980	---	---	---	Other State Grants	0.00	0.00	0.00	0.00	0.00	0.00
143 R	47111	---	---	---	USDA School Lunch Program	986,125.00	0.00	986,125.00	84,461.78	861,252.11	124,872.89
143 R	47112	---	---	---	USDA Commodities	164,868.00	0.00	164,868.00	0.00	0.00	164,868.00
143 R	47113	---	---	---	Breakfast	306,349.00	0.00	306,349.00	27,171.47	271,151.41	35,197.59
143 R	47114	---	---	---	USDA Other	140,000.00	0.00	140,000.00	7,908.07	127,640.63	12,359.37
143 R	47115	---	---	---	USDA Food Service Equipment Gr	0.00	0.00	0.00	0.00	13,695.06	-13,695.06
143 R	47590	---	---	---	Other Federal Through State	0.00	0.00	0.00	0.00	0.00	0.00
143 -	-----	---	---	---	Food Service	2,749,240.00	0.00	2,749,240.00	248,421.16	2,447,161.68	302,078.32

Fnd	T	Acct	Obj	Prj	Loc	Prq	Acct	2024-25	2024-25	May 2024-25	2024-25	Encumbered	Unencumbered
								<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Amount</u>	<u>Balance</u>
143							Food Service						
143	E	73100	---	---	-----	---	Food Supplies	2,791,184.00	2,791,184.00	247,450.82	2,417,329.70	90,239.67	283,614.63
143	E	73300	---	---	-----	---	Community Service	0.00	0.00	0.00	0.00	0.00	0.00
143	-	-----	---	---	-----	---	Food Service	2,791,184.00	2,791,184.00	247,450.82	2,417,329.70	90,239.67	283,614.63

Fnd	T	Acct	Obj	Prj	Loc	Prq	Acct	2024-25	2024-25	2024-25	May 2024-25	2024-25	Uncollected
								Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
146							Community Service (MAC)						
146	R	43581	---	---	-----	---	Community Services Fees	1,626,907.00	0.00	1,626,907.00	123,278.03	1,247,381.00	379,526.00
146	R	43584	---	---	-----	---	Registration Fees-School Year	29,615.00	0.00	29,615.00	0.00	25,065.00	4,550.00
146	R	43585	---	---	-----	---	Registration Fees-Summer	12,125.00	0.00	12,125.00	5,715.00	11,360.00	765.00
146	R	43990	---	---	-----	---	Other Charges For Services	300.00	0.00	300.00	0.00	3,950.19	-3,650.19
146	R	44120	---	---	-----	---	Lease/Rentals	0.00	0.00	0.00	0.00	0.00	0.00
146	R	44170	---	---	-----	---	Miscellaneous Refunds	47,000.00	0.00	47,000.00	0.00	0.00	47,000.00
146	R	44530	---	---	-----	---	Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00
146	R	44570	---	---	-----	---	Contributions & Gifts	0.00	0.00	0.00	395.00	3,242.88	-3,242.88
146	R	44990	---	---	-----	---	Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00
146	R	46590	---	---	-----	---	Other State Education Funds	80,000.00	0.00	80,000.00	10,464.50	45,250.20	34,749.80
146	R	47590	---	---	-----	---	Other Federal Through State	0.00	0.00	0.00	34,714.74	34,714.74	-34,714.74
146	-	-----	---	---	-----	---	Community Service (MAC)	1,795,947.00	0.00	1,795,947.00	174,567.27	1,370,964.01	424,982.99

Fnd	T	Acct	Obj	Prj	Loc	Prg	Acct	2024-25	2024-25	May 2024-25	2024-25	Encumbered	Unencumbered
								Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance
146							Community Service (MAC)						
146	E	73300	---	---	-----	---	Community Service	1,788,487.00	1,788,487.00	147,300.57	1,533,773.94	13,395.52	241,317.54
146	E	99100	---	---	-----	---	Operating Transfer	0.00	0.00	0.00	0.00	0.00	0.00
146	-	-----	---	---	-----	---	Community Service (MAC)	1,788,487.00	1,788,487.00	147,300.57	1,533,773.94	13,395.52	241,317.54

Fnd	T	Acct	Obj	Prj	Loc	Prq	Acct	2024-25	2024-25	2024-25	May 2024-25	2024-25	Uncollected
								Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
156							Debt Service						
156	R	40610	---	---	-----	---	Current Year Property Tax	7,861,082.00	0.00	7,861,082.00	39,350.15	7,662,226.22	198,855.78
156	R	40620	---	---	-----	---	Prior Year Property Tax	45,000.00	0.00	45,000.00	-19,456.32	-41,019.06	86,019.06
156	R	40630	---	---	-----	---	Interest & Penalty	10,500.00	0.00	10,500.00	599.46	5,518.19	4,981.81
156	R	40640	---	---	-----	---	Pick-Up Taxes	25,000.00	0.00	25,000.00	1,086.74	14,182.99	10,817.01
156	R	44110	---	---	-----	---	Interest Earned	50,000.00	0.00	50,000.00	2,278.72	78,242.39	-28,242.39
156	R	44990	---	---	-----	---	Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00
156	R	49800	---	---	-----	---	Transfers In	0.00	0.00	0.00	0.00	0.00	0.00
156	-	-----	---	---	-----	---	Debt Service	7,991,582.00	0.00	7,991,582.00	23,858.75	7,719,150.73	272,431.27

Fnd T Acct	Obj Prj Loc	Prq	Acct	2024-25	2024-25	May 2024-25	2024-25	Encumbered	Unencumbered		
				<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Amount</u>	<u>Balance</u>		
156			Debt Service								
156 E 72310	---	---	-----	---	Board Of Education Services	158,476.00	158,476.00	466.13	153,087.51	0.00	5,388.49
156 E 82130	---	---	-----	---	Principal	3,650,000.00	3,650,000.00	3,650,000.00	3,650,000.00	0.00	0.00
156 E 82230	---	---	-----	---	Interest	4,545,228.00	4,545,228.00	2,272,613.75	4,545,227.50	0.00	0.50
156 E 82330	---	---	-----	---	Other Debt Service	1,500.00	1,500.00	0.00	2,250.00	0.00	-750.00
156 -	-----	---	-----	---	Debt Service	8,355,204.00	8,355,204.00	5,923,079.88	8,350,565.01	0.00	4,638.99

Fnd T Acct	Obj Prj Loc	Prg Acct	2024-25	2024-25	2024-25	May 2024-25	2024-25	Uncollected
			Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
177	Capital Projects							
177 R 40210	---	---	0.00	0.00	0.00	0.00	0.00	0.00
177 R 40390	---	---	600,000.00	0.00	600,000.00	63,694.34	578,953.03	21,046.97
177 R 44110	---	---	401,500.00	0.00	401,500.00	1,554.87	593,651.95	-192,151.95
177 R 44120	---	---	0.00	0.00	0.00	21,060.00	105,300.00	-105,300.00
177 R 44530	---	---	0.00	0.00	0.00	0.00	0.00	0.00
177 R 44540	---	---	8,000,000.00	0.00	8,000,000.00	0.00	1,638,015.00	6,361,985.00
177 R 44570	---	---	0.00	0.00	0.00	0.00	0.00	0.00
177 R 44990	---	---	0.00	0.00	0.00	2,386.09	2,386.09	-2,386.09
177 R 46530	---	---	0.00	0.00	0.00	0.00	0.00	0.00
177 R 48130	---	---	0.00	0.00	0.00	0.00	0.00	0.00
177 R 49100	---	---	0.00	0.00	0.00	0.00	0.00	0.00
177 -	---	---	9,001,500.00	0.00	9,001,500.00	88,695.30	2,918,306.07	6,083,193.93

Fnd	T	Acct	Obj	Prj	Loc	Prg	Acct	2024-25	2024-25	May 2024-25	2024-25	Encumbered	Unencumbered
								<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Amount</u>	<u>Balance</u>
177							Capital Projects						
177	E	81300	---	---	-----	---	Education Debt Service	0.00	0.00	0.00	0.00	0.00	0.00
177	E	82130	---	---	-----	---	Principal	0.00	0.00	0.00	0.00	0.00	0.00
177	E	82230	---	---	-----	---	Interest	0.00	0.00	0.00	0.00	0.00	0.00
177	E	82330	---	---	-----	---	Other Debt Service	0.00	0.00	3,940.26	30,120.47	0.00	-30,120.47
177	E	91300	---	---	-----	---	Education Capital Projects	16,404,062.00	16,404,062.00	467,222.12	14,588,740.53	2,095,059.88	-279,738.41
177	E	99100	---	---	-----	---	Operating Transfer	0.00	0.00	0.00	0.00	0.00	0.00
177	-	-----	---	---	-----	---	Capital Projects	16,404,062.00	16,404,062.00	471,162.38	14,618,861.00	2,095,059.88	-309,858.88



Fnd T Acct	Obj Prj Loc	Prg	Acct	2024-25	2024-25	2024-25	May 2024-25	2024-25	Uncollected
				Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
Grand Revenue Totals				84,023,459.00	1,346,421.80	85,369,880.80	1,482,702.72	74,755,797.30	10,614,083.50

Number of Accounts: 386

\*\*\*\*\* End of report \*\*\*\*\*

Fnd T Acct	Obj Prj Loc	Prg	Acct	2024-25	2024-25	May 2024-25	2024-25	Encumbered	Unencumbered
				<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Amount</u>	<u>Balance</u>
Grand Expense Totals				95,260,848.00	96,607,669.80	12,182,909.41	80,819,988.29	3,003,285.00	12,784,396.51

Number of Accounts: 4937

\*\*\*\*\* End of report \*\*\*\*\*

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**Comparison of Sales Tax Revenue**  
**FY 2023-2024 to FY 2024-2025**

Received During	For the Month of	Actual Sales Tax Revenue				Increase (Decrease) FY24-25 from FY23-24		% Chg FY22-23 compared to FY21-22	% Chg FY23-24 compared to FY22-23	% Chg FY24-25 compared to FY23-24	% Chg FY24-25 compared to FY23-24
		FY21-22	FY22-23	FY23-24	FY24-25	Month-to-Month	Year-to-Date	Month-to-Month	Month-to-Month	Month-to-Month	Year-to-Date
Aug	May	\$ 596,966	\$ 630,152	\$ 673,793	\$ 684,759	\$ 10,966	\$ 10,966	5.6%	6.9%	1.6%	1.6%
Sep	June	620,365	620,525	672,365	666,397	\$ (5,968)	\$ 4,998	0.0%	8.4%	-0.9%	0.4%
Oct	July	619,147	605,780	652,325	684,031	\$ 31,706	\$ 36,704	-2.2%	7.7%	4.9%	1.8%
Nov	Aug	606,729	586,419	638,368	697,116	\$ 58,748	\$ 95,452	-3.3%	8.9%	9.2%	3.6%
Dec	Sept	637,185	597,545	645,418	680,703	\$ 35,285	\$ 130,737	-6.2%	8.0%	5.5%	4.0%
Jan	Oct	634,248	584,861	654,065	684,296	\$ 30,231	\$ 160,968	-7.8%	11.8%	4.6%	4.1%
Feb	Nov	674,124	616,549	692,106	692,119	\$ 13	\$ 160,981	-8.5%	12.3%	0.0%	3.5%
Mar	Dec	829,679	753,642	852,757	858,135	\$ 5,378	\$ 166,359	-9.2%	13.2%	0.6%	3.0%
Apr	Jan	581,999	583,357	601,380	639,435	\$ 38,055	\$ 204,414	0.2%	3.1%	6.3%	3.4%
<b>ADA Adjustment</b>		<b>(763,167)</b>	<b>287,134</b>	<b>(107,591)</b>	<b>129,405</b>	<b>\$ 236,996</b>	<b>\$ 441,410</b>	<b>-141.2%</b>	<b>-137.5%</b>	<b>-220.3%</b>	<b>7.4%</b>
May	Feb	580,125	536,943	592,528	591,374	\$ (1,154)	\$ 440,256	-7.4%	10.4%	-0.2%	6.7%
June	March	598,238	649,595	646,884	671,142	\$ 24,258	\$ 464,514	8.6%	-0.4%	3.7%	6.4%
July	April	603,419	632,614	665,765	-						
<b>Total YTD</b>		<b>\$ 6,819,057</b>	<b>\$ 7,685,116</b>	<b>\$ 7,880,163</b>	<b>\$ 7,678,912</b>	<b>\$ 464,514</b>					
<b>FY 2024-2025 Budgeted Total</b>					<b>\$ 7,900,000</b>						
<b>Actual Over (Under) Budget</b>					<b>\$ (221,088)</b>						
<b>% of Budget Received YTD</b>					<b>97.2%</b>						
<b>ADA Adjustment (Sales Tax)</b>											
19-20	-67,495										
20-21	-306,074										
21-22	-763,167										
22-23	287,134										
23-24	-107,591										
24-25	129,405										