

**Board of Education Regular Meeting**

**July 25, 2022 6:30 PM**

Freedom Middle School, 750 New Highway 96 West, Franklin, Tennessee 37064

- I. **MEETING CALLED TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **RECOGNITIONS/GOOD NEWS AWARDS**
  - III.1. **FSSD BOE Resolution in Support of Our Teachers**
  - III.2. **Recognitions**
- IV. **PUBLIC INPUT**
- V. **REPORTS/PRESENTATIONS/DISCUSSIONS**
  - V.1. **Teaching & Learning Spotlight**
  - V.2. **Construction Report**
- VI. **APPROVAL OF BOARD AGENDA**
- VII. **APPROVAL OF CONSENT AGENDA**
  - VII.1. **Minutes of Board Meeting dated June 13, 2022**
  - VII.2. **Minutes of Budget Work Session dated June 20, 2022**
  - VII.3. **2022-2023 Annual Agenda**
  - VII.4. **2022-2023 FSSD Board Meeting Schedule**
  - VII.5. **Listing of Board Member Development Opportunities (Pursuant to 1.204)**
  - VII.6. **2022-2023 Consolidated Application Approval for IDEA/ESEA**
  - VII.7. **Overnight Field Trip Request - FIS 6th Graders to Nature's Classroom**
  - VII.8. **Budget Amendments**
- VIII. **BUSINESS BEFORE THE BOARD**
  - VIII.1. **FSSD Budget FY 2022-2023**
  - VIII.2. **FSSD Tax Rate FY 2022-2023**
  - VIII.3. **Franklin Elementary Roof Replacement GMP (Amendment #3)**
  - VIII.4. **Policy Revision: Access to Public Records Maintained by the District (1.407) -  
*2nd Reading***

- VIII.5. **Policy Revision: School Volunteers (4.501) - 2nd Reading**
- VIII.6. **Policy Revision: Board Members Legal Status (1.102) - 1st Reading**
- VIII.7. **Policy Revision: Memberships (1.104) - 1st Reading**
- VIII.8. **Policy Revision: School Board Legislative Involvement (1.105) - 1st Reading**
- VIII.9. **Policy Revision: Board Member Development Opportunities (1.204) - 1st Reading**
- VIII.10. **Policy Revision: Bids and Quotations (2.806) - 1st Reading**
- VIII.11. **Policy Revision: Emergency Preparedness Plan (3.202) - 1st Reading**
- VIII.12. **Policy Revision: Instructional Standards (4.1011) - 1st Reading**
- VIII.13. **Policy Revision: Virtual Education Program (4.212) - New Policy - 1st Reading**
- VIII.14. **Policy Revision: Reconsideration of Materials (4.402) - Moved from 4.403 - 1st Reading**
- VIII.15. **Policy Revision: Library Materials (4.403) - New Policy - 1st Reading**
- VIII.16. **Policy Revision: Use of the Internet/Intranet (4.406) - 1st Reading**
- VIII.17. **Policy Revision: Employment of Retirees (5.119) - New Policy - 1st Reading**
- VIII.18. **Policy Revision: Separation Practices for Tenured Teachers (5.200) - 1st Reading**
- VIII.19. **Policy Revision: Separation Practices for Non-Tenured Teachers (5.201) - 1st Reading**
- VIII.20. **Policy Revision: Substitute Personnel (5.701) - 1st Reading**
- VIII.21. **Policy Revision: Admission of Suspended or Expelled Students (6.318) - 1st Reading**
- VIII.22. **Policy Revision: Reporting Child Abuse (6.409) - 1st Reading**
- IX. **DIRECTOR OF SCHOOLS REPORT**
- X. **UPDATES**
  - X.1. **Teaching and Learning**
  - X.2. **Finance and Administration**
- XI. **ANNOUNCEMENTS**
- XII. **ADJOURNMENT**



**RESOLUTION  
OF THE FRANKLIN SPECIAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
IN SUPPORT OF OUR TEACHERS**

**WHEREAS**, the education of our children is essential to the future of our community, state, country, and world; and

**WHEREAS**, the FSSD Board of Education understands that high performing schools are necessary to the quality of life in our community, state, country and world, both today and in the future,

**WHEREAS**, the FSSD Board of Education recognizes that high performing schools are contingent upon the quality of the teachers; and

**WHEREAS**, the FSSD Board of Education acknowledges the outstanding level of competence and professionalism our teachers uphold in their roles; and

**WHEREAS**, our teachers are committed to removing barriers to high quality education for all of our 3,200 students, as in our vision statement *“Excellence in Teaching and Learning for All”*; and

**WHEREAS**, our teachers mold future citizens, our mission of the FSSD being *to foster academic, social, emotional, physical, and creative development in each student; to instill a desire to continue learning; to nurture respect for all people; and to promote responsible citizenship*; and

**WHEREAS**, our teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students; and

**WHEREAS**, our teachers go beyond teaching to provide social and emotional learning, mental health support, and support the whole child; and

**WHEREAS**, our teachers are an integral part to FSSD’s success in consistently raising the bar for each student, and achieving as one of the top 10 districts in the state for overall student performance; and

**NOW, THEREFORE, BE IT RESOLVED** by of the Board Members on this 25th day of July, 2022 that the Franklin Special School District Board of Education affirms our commitment to the support of our teachers and their invaluable contribution to the education of all students in the Franklin Special School District; and

**BE IT FURTHER RESOLVED** that the FSSD Board acknowledges that without the dedication of our teachers, and Board support of their extraordinary efforts, the high quality education currently afforded to our students would not be possible, and encourages all members of our community to join with the Board in personally expressing appreciation to our teachers for their dedication and devotion to their work.

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Robert Blair, Chair

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Kevin Townsel, Secretary

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Tim Stillings, Board Member



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Allena Bell, Vice Chair

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Robin Newman, Treasurer

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Alicia Barker, Board Member

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in July</b>	Descriptor Term: <b>Appeals to and Appearances Before the Board</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>08/08/16</b>
		Rescinds: <b>1.404</b>	Issued: <b>09/14/98</b>

## 1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the Board  
3 desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns  
4 which have not advanced through the proper administrative procedure from the point of origin. If all steps of the  
5 administrative procedure have been pursued and there is still a desire to appeal to the Board, the matter shall be  
6 referred in writing to the office of the director of schools and the Board shall determine whether to hear the appeal.

## 7 APPEARING BEFORE THE BOARD

8 Individuals desiring to appear before the Board must submit a written request with descriptive materials to the  
9 office of the director of schools six (6) days before the meeting. If the request is approved by the Executive  
10 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the  
11 beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All  
12 requests submitted will be included in the board packet.

13 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form provided  
14 before the beginning of the board meeting to request time to speak. Delegations must select only one individual  
15 to speak on their behalf unless otherwise determined by the Board.

16 The chair may recognize individuals not on the agenda for remarks to the Board if it is determined that such is in  
17 the public interest. A majority vote of members present can overrule the decision of the chair. Recognition of  
18 individuals who are not citizens of the school system is to be determined by a majority vote of the Board.

19 Individuals speaking to the Board shall address remarks to the chair and may direct questions to individual board  
20 members or staff members only upon approval of the chair. Each person speaking shall state his name, address,  
21 and subject of presentation. Remarks will be limited to three (3) minutes unless time is extended by the Board.  
22 The chair shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere  
23 to Board rules.<sup>1</sup> Members of the Board and the director may have the privilege of asking questions of any person  
24 who addresses the Board.

25 Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office  
26 of the director of schools.

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### Legal References

1. TCA 39-17-306

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### Cross References

- School Board Meetings 1.400
- Agendas 1.403
- Complaints About School Personnel 5.502

# FSSD Teaching and Learning

Excellence in Teaching and Learning for All



Date: July 1, 2022

To: David Snowden, Director of Schools

From: Mary Decker, Associate Director of Schools for Teaching and Learning

Subject: Summary of Teaching and Learning Activity for the July Board Meeting



## **Spotlight:**

Teaching and Learning (T&L) is fortunate to have the annual privilege of developing and facilitating/presenting the content for the FSSD Leadership Retreat, which took place this summer from June 15-17. The primary goal of this three-day event is to provide school and district administrators with research-based ideas, activities, videos, readings, quotes, and professional learning sessions that they can immediately turn around with their faculty and staff or department. The team also values the dedicated time to enhance the teamwork skills of this group so that all of our efforts are that much more impactful and effective.

The full FSSD Leadership Team began day one by reviewing the outcomes of our January 8 diversity, equity, and inclusion (DEI) work with Derek Young. We reviewed the dispositions, actions, and procedures that ensure people of color feel a sense of belonging in the district, and each school or department team identified one-two areas they will enhance in this regard during the upcoming school year. Dr. Decker will continue to meet with DEI breakout groups and regularly revisit these goals. Next up was an examination of pre-retention supports and interventions. Retention is a topic on which T&L and school administrators focused throughout the 2021-22 year, as research does not support its use and, in fact, indicates a detrimental effect on student achievement and social-emotional development.





Then, we were pleased to welcome representatives from Mercy Community Healthcare. They presented practical strategies for trauma-informed schools and introduced the therapists that, in 2022-23, will join us to carry out the school-based therapeutic program. It is heartening to continue to build the partnership with Mercy as we endeavor to further address the needs of the whole child. It was bittersweet to honor Mrs. Anne Riley, who recently retired, during lunch, but it was wonderful to celebrate and recall her substantial contributions to the FSSD and her long-lasting positive influence on the students of this district.

Two sessions on the first day of the retreat focused on reading and discussing text that centered on DEI, and highlighted the fact that holding students to high expectations and showing empathy for them and difficulties or trauma they have experienced is not mutually exclusive. There is one standard of optimal achievement for *all* students, regardless of a child's background, experiences, academic abilities, and social development. We can approach the education of students who face significant challenges from a "charity" point of view or from an "advocacy" standpoint; we have chosen to do the latter.

The second day of retreat was quite academically-inclined. District documents such as assessment calendars and quarterly planning guides were distributed in hard copy and digital form, and Curriculum and Professional Learning Supervisor Summer Carlton brought us up-to-date on the process for the math textbook adoption that will take place in April 2023. The importance of consistent implementation of district-adopted high-quality instructional materials has been a FSSD priority since 2018, and we took the opportunity to delve into the latest research and ways to support teachers in grounding their instruction in these crucial resources. The team revisited the ways in which our instructional coaches can best support student learning and teacher efficacy, as well as how school and district administrators may ensure the coaches have the professional learning and the scheduling parameters to do so. Dr. Wiemers walked the principals and assistant principals through the finer points of school improvement plans, and time was allotted for school teams to collaborate around these documents. A presentation from T&L members led to conversation about and planning for Tier 1 – core instruction in the standards, skills, and dispositions needed for a student to successfully progress to the next grade level.





Mr. Chuck Cagle quite helpfully spoke to and answered questions about legal updates in the world of education. Finally, we could not let these three days together conclude without a few team-building activities. In one, school and district leaders took part in a friendly (and extremely competitive!) game of trivia. What types of questions, you may ask? This particular competition tested the players' knowledge of the Tennessee Academic Standards. It was a memorable and edifying experience.

The final day of our gathering was devoted to the yearly required drug-free workplace training for supervisors, and the final remarks from Dr. Snowden. All in all, the retreat was a time of reflection, analysis, honest discourse, teamwork, and chiefly, learning.

## ***Instructional Technology – Josh Bracamontes***

### **SLC Support**

- A concerted effort to ensure teachers had the digital resources they needed, were able to connect to their Promethean ActivPanels, and that all students were able to access their assignments was established prior to and during the FSSD Summer Learning Camp (SLC) in order to create the highest quality experience for all. The actions of each individual involved were specifically aimed at facilitating enhanced student learning gains. In addition, Dr. Bracamontes served as a member of the SLC assessment team to ensure all students had pre-assessment data as required by the *Tennessee Learning Loss Remediation and Student Acceleration Act*.

### **Presentations**

- Dr. Bracamontes served with other members of the Teaching and Learning team and the Instructional Technology team to develop a multitude of presentations for the FSSD Leadership Retreat, Tennessee Educational Technology Association Summer Institute, a Google Suite training for the FSSD school bookkeepers, and a training presentation for new teachers that will take place during EQulP in July. While the presentations were developed with the intent to spur growth for participants, constructing them also caused us to strengthen our capacity by reflecting on current research, our implemented practices, and the impact of our initiatives.

### **Curricular Resources for '22/'23**

- Members of the Instructional Technology and Technology team have been collaborating with digital curriculum vendors to provision the resources provided to teachers and students by the FSSD. Detailed work has been taking place at a rapid pace to ensure all curricular resources are ready to go on the first day with students so high-quality teaching and learning can begin promptly.

## **Curriculum & Professional Learning – Summer Carlton Leadership Retreat**

- Mrs. Carlton collaborated with other members of Teaching & Learning to plan and facilitate seven sessions during Leadership Retreat. These sessions included **Pre-Retention Supports and Interventions, Ruthless Equity, Start with the Crown, Math Textbook Adoption, Instructional Coaches: A look at the Current Work, Tier I For All** and **High-Quality Instructional Materials**. Each of these sessions provided opportunities for campus leadership and district leadership to collaborate and provide feedback around the great things going on in each of these areas as well as opportunities for growth.

## **Summer Professional Learning Opportunities**

- A variety of professional learning opportunities have been/will be provided for teachers over the summer, both in-person and virtually. Many of these sessions focus on culturally responsive teaching, instructional technology, early literacy, student social emotional learning, and utilizing our district-supported resources. Examples include:
  - **Read360 Early Literacy Training:** Research on how foundational literacy skills develop has advanced considerably in the past several years, especially with respect to the critical role of advanced phonemic awareness. This two-week training opportunity is designed to ensure that Tennessee educators have access to the latest research, its implications for instruction, and practical tools that will show them how to apply new learning in their own contexts.
  - **Let's Talk About Math and Word Problems with Kristin Hilty:** Discover how to implement "math talk" in your classroom in ways that engage students and clarify the processes they go through when applying their math learning. Gain the tools you need to begin math talk, introduce student-friendly math word walls, and integrate all eight mathematical practice standards. And then...picture this! Problem-solving made easier using simple, but dynamic, concrete, and visual strategies. Take the problem out of word problems for you and your students and strengthen their understanding of mathematics while developing their problem-solving skills. Learn the strategies you need to take your students' problem solving to the next level and stimulate mathematical thinking that encourages creativity and collaboration. Develop your students' learning habits through fun and engaging lessons and activities that will get your kids thinking like mathematicians!
  - **i-Ready New Features and Reports:** Dive into the most impactful ways to leverage i-Ready reports to benefit your students. We will be looking at using the newest reports such as the Prerequisite Report and looking deeper at others so that you can identify the best "next steps" for your students. We will also look at the changes that will take place over the 22-23 school year and leave time for a Q & A so that you feel fully prepared for the upcoming school year.
  - **StudySync Updates and Refresher:** This session is for 7th and 8th grade ELA teachers and will cover new updates and reports for the 2022-23 school year. There will be time for teachers to ask specific questions regarding the StudySync curriculum and digital platform. This will be a great session for any new teachers to StudySync to begin to learn the curriculum and digital platform before the school year begins.
  - **95 Percent Core Phonics for K-2 Early Literacy:** Three-hour initial K-2 specific training on the individual components of the 95% Core Phonics program; phonological awareness,

direct phonics instruction, word sorts and chains, high-frequency words, decodable text, and oral and written comprehension responses.

- **K-4 Number Sense and Assessment Interview-Moving Beyond Timed Tests with Susan Loveless:** Most fluency assessments focus on accuracy of facts. This session will highlight how to use student interviews to assess the other components of fluency: flexibility and efficiency. Tools for creating and conducting these assessments, as well as data tracking tools to target specific need and provide prescriptive instruction, will be shared. Number sense development is the cornerstone in mathematics understanding. This session will focus on how to use and create number sense routines that are fun and engaging but also necessary to create and connect neural pathways in the brain to ensure true mathematical understanding. Come learn how to help your students understand numbers, their relationships and how to reason flexibly and efficiently with numbers and operations by implementing these routines in your classroom.
- **Family Engagement-How to Go from Family Involvement to True Family Engagement:** The purpose of this training is to give educators, coaches, and administration knowledge and tools to deepen family engagement in schools. We will define family involvement and family engagement. We will explore how to use students' and families' funds of knowledge to create true family engagement between teachers, families, and students. We will discuss concrete tools for gathering funds of knowledge from students and families, incorporating various literacy and technology standards as well as positive social/emotional strategies. Conversation about how to use the funds of knowledge gained in the classroom will also take place. Practice with the tools is also incorporated within this training, and participants will leave the course with resources for truly engaging with students and families in more culturally relevant ways.
- **SEL Starts with Us:** Teachers, administrators, and support staff are most effective when they understand and develop their personal social-emotional capacities before addressing students. Every adult that interacts with a student is a stakeholder in that student's success. Because the school setting includes many contexts - classrooms, hallways, cafeteria, playground - fostering a healthy school climate and culture requires active engagement from all adults and students. Participants will understand the benefits of each of the five SEL core competencies and how they relate to each participant's unique role, enhance their own personal understanding of SEL by engaging in strategies firsthand, and be provided with easy-to-implement strategies that can be used anytime, anywhere.

### ***Communications – Susannah Gentry*** **Middle School Course Offerings Guide Update**

- Susannah worked jointly with the three middle school administrators and Teaching and Learning members to update the 2022-2023 Middle School Course Offerings Guide. This comprehensive listing of all school-related programs and curriculum, as well as extra-curricular opportunities, will be available online and in our middle schools.

### **Communications Endeavors**

- Susannah continues to promote student recruitment efforts, especially employee tuition waivers and tuition-based enrollment for residents outside of Williamson County.

- The second annual student panel on diversity, equity and inclusion took place on July 13. Susannah worked with Student Support Services Supervisor Dr. Lee Kirkpatrick and Dr. Decker to ensure this panel of former FSSD students was able to freely and safely share their experiences and provide feedback as to how the district can improve its efforts to provide a sense of belonging to every FSSD student.
- The PAC webpage is complete with updated photos in a photo gallery, a form for FSSD employees to request usage of the PAC, contact information for the operations manager, and information about the Legacy Gallery.
- Susannah is planning for an upgrade to our Blackboard Connect mass notifications and mobile app programs over the summer, and updating promotional materials for the Summer Food Service program based on changing federal guidelines and funding. Further, she is fine-tuning the newcomer's page for realtors and prospective families on the website.
- Susannah attended the National School Public Relations Association (NSPRA) Conference in Chicago the week of July 18.

## ***Attendance – Celby Glass***

### **Attendance Items**

- Celby's summer attendance responsibilities include, but are not limited to:
  - Appearing in juvenile court for truancy cases that are on summer dockets, carried over from the previous school year
  - Updating, as needed, policies pertinent to attendance
  - Updating attendance documents and sharing them with attendance secretaries
  - Collaborating with Database Manager Robb Walters on annual work in Skyward
    - Celby and Robb are looking into the capability for Skyward to create attendance letters, which could increase the efficiency of the process.
  - Working with Robb Walters to prepare the Summer Learning Camp secretary to enter attendance data in the state's SPEAR platform.

### **Safety Items**

- Celby worked with each principal to complete, for all eight schools, the state's safety and security assessment. The assessments have been completed and submitted to the state, ahead of August 19 deadline.
- Throughout the summer, safety projects for the upcoming school year are completed. For example, 100 bleeding control kits were distributed to schools and buses, and a staff training video demonstrating the use of kits was created.
- Celby recently provided a presentation to the chiefs of police for all departments in Williamson County at the request of Sheriff Rhoades. She and WCS Safety and Security Director Michael Fletcher shared current safety practices, trainings, and mechanisms in place at each school in both districts. This information will help police officers prepare how they will respond in the event of a crisis on one of our campuses.
- Safety was a top priority for Celby with regard to the Young Scholars Institute, Summer Learning Camp, and MAC's summer program. She supported the implementation of various safety drills, ensured that each program was provided two-way radios, and helped develop safe arrival and dismissal procedures.

## ***Student Support Services – Lee Kirkpatrick***

### **Voluntary Pre-K (VPK) Update**

- As of June 24, 2022, **134** VPK applications were received by Dr. Kirkpatrick (95 English and 39 Spanish). Of these, **59** families met the state income qualifications, with the goal to fill our five VPK classrooms. Last year, by the end of June, we had received 154 applications with 65 families qualifying. Two years ago, at this time (as a result of the pandemic) we had 135 applications and accepted 52 income-qualifying families. Three years ago, by the end of June we had 195 applications with 86 qualifying families.
- A renewed family recruiting effort will take place throughout the district following summer break. Recruiting will be focused in Franklin Estates Mobile Home Park, Franklin Housing Authority, the Williamson County Public Library, The Boys and Girls Club, The Path Project, Mercy Community Healthcare, the Williamson County Health Department, and neighborhoods feeding Liberty Elementary School. The VPK start date is August 22, following two weeks of home visits, parent orientation sessions and phase-in days for students.

### **ELL, School Counselors, Social Workers, Parent Liaisons and Early Childhood Educators**

- Summer professional learning for these teams took place on various dates throughout June and July.

### **Student Support Services Items**

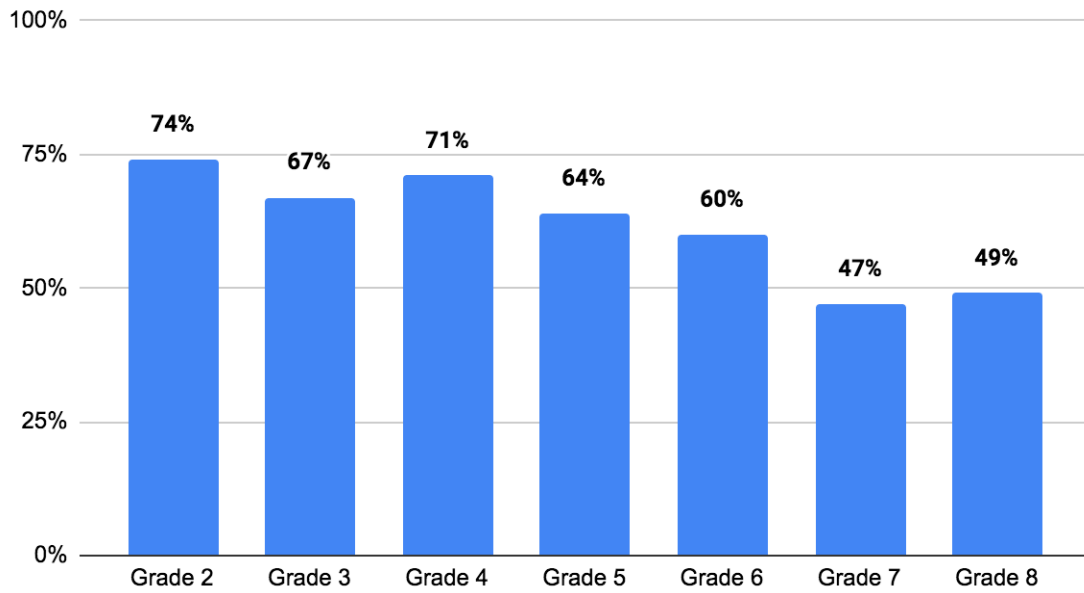
- A number of FSSD educators attended the Music City Social Emotional Learning (SEL) Conference from May 31- June 1. The conference was held in person at Cane Ridge High School in Metro Nashville Public Schools.
- The Voluntary Pre-K PLC met with Drs. Decker, Bracamontes and Kirkpatrick on July 21 to review portfolio implementation procedures. For the previous two years the team has participated in a pilot using ESGI as the student growth measure as part of the TEAM Evaluation. TDOE recently informed districts that this option no longer exists.
- School counselors, social workers, the Coordinated School Health Department, and student support facilitators participated in professional learning on July 19, collaborating on the Tennessee Comprehensive School Counseling Model. They shared the ways in which they address the American School Counseling Association and Tennessee Counseling Standards while conducting classroom counseling lessons.

## ***Reading & Rtl Coordinator – Gina Looney***

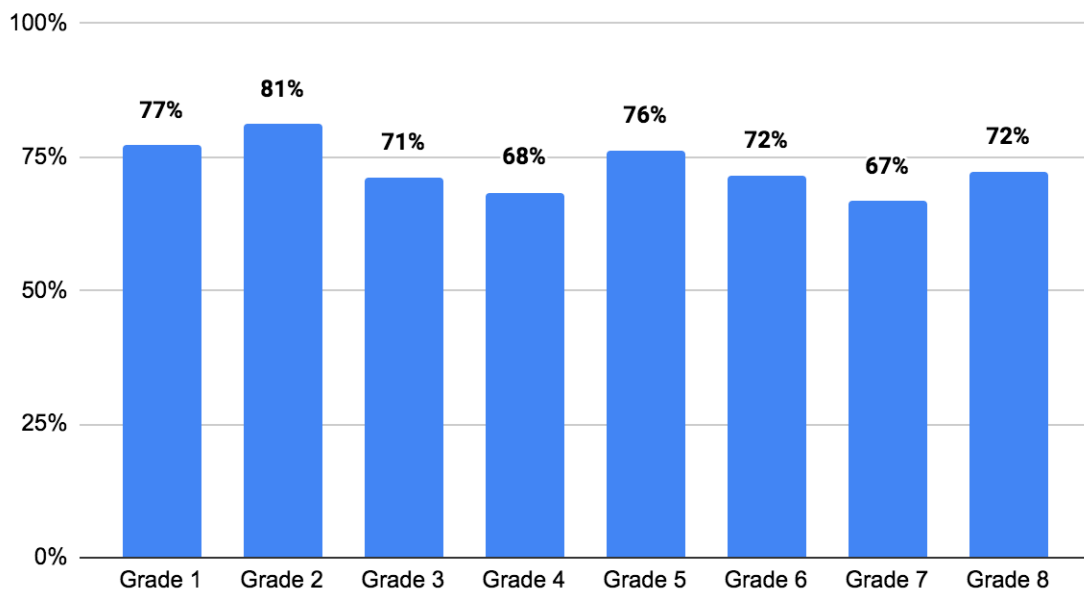
### **Reading Update**

- Coaches supported Summer Learning Camp (SLC) teachers with reading materials, assessment, and intervention.
- The Story Bus is welcoming our young readers at three Kroger locations. Thank you for the support, Kroger!
- Many professional learning opportunities, including a FSSD teachers' book club and Read 360 and Secondary Literacy training from the state, are occurring this summer.
- Dr. Looney assisted with SLC as needed to complete assessments and to provide literacy support.
- At the end of the 2021-2022 school year, we completed universal screening. Data below reflects the percent proficient on spring measures.

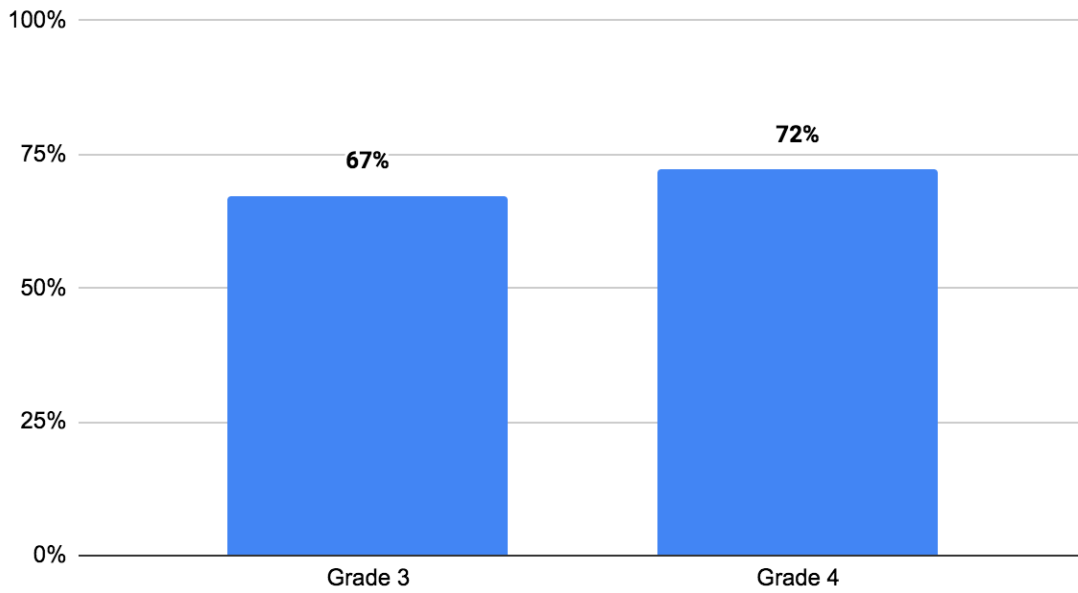
## STAR Reading District Percent Proficient Spring 21-22



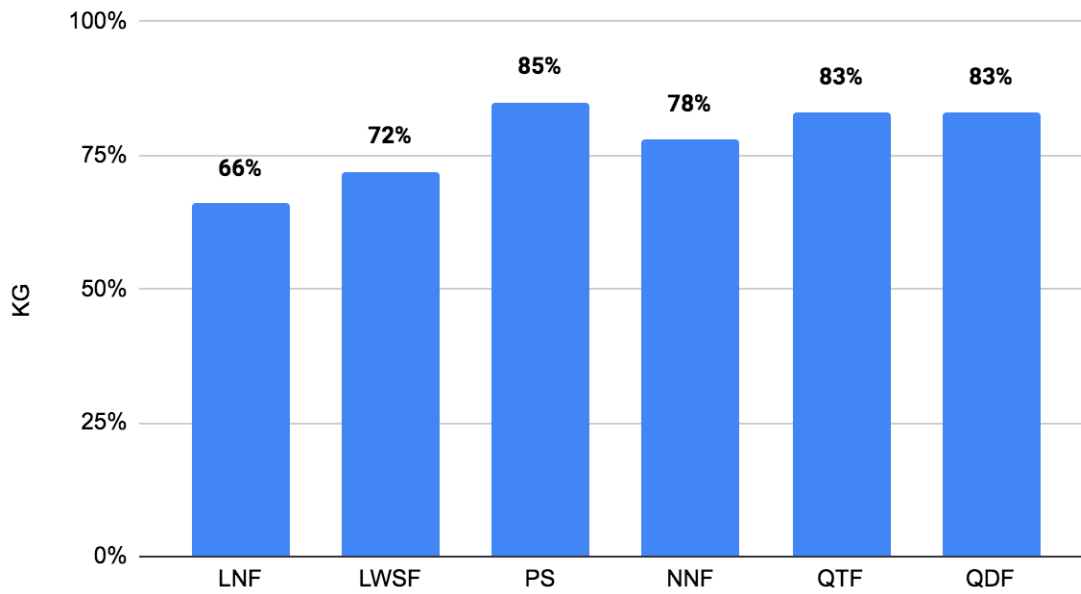
## iReady Math District Percent Proficient Spring 21-22



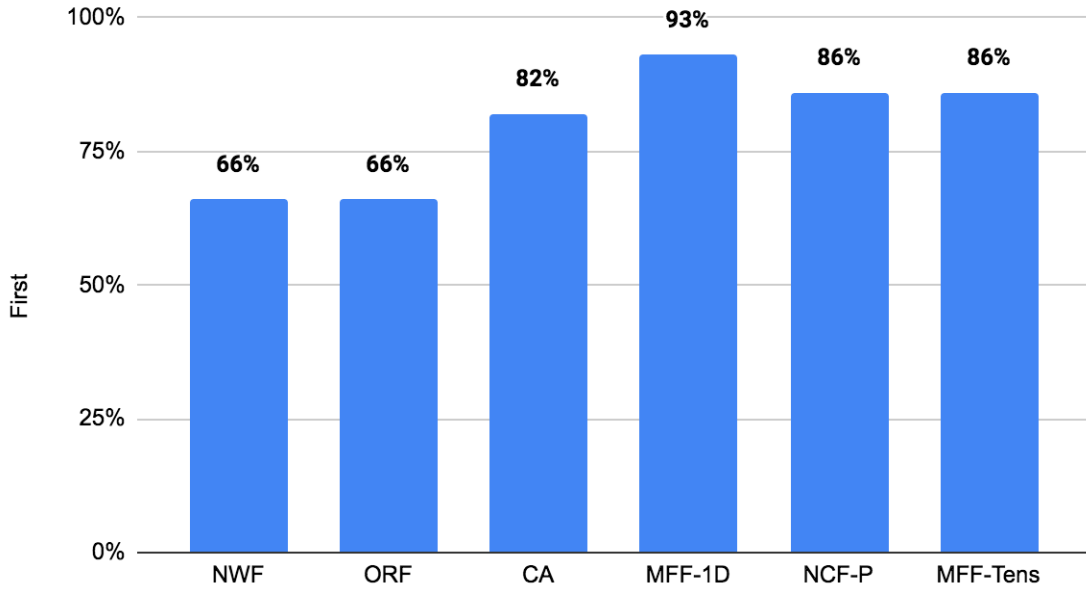
### iReady Reading District Percent Proficient Spring 21-22



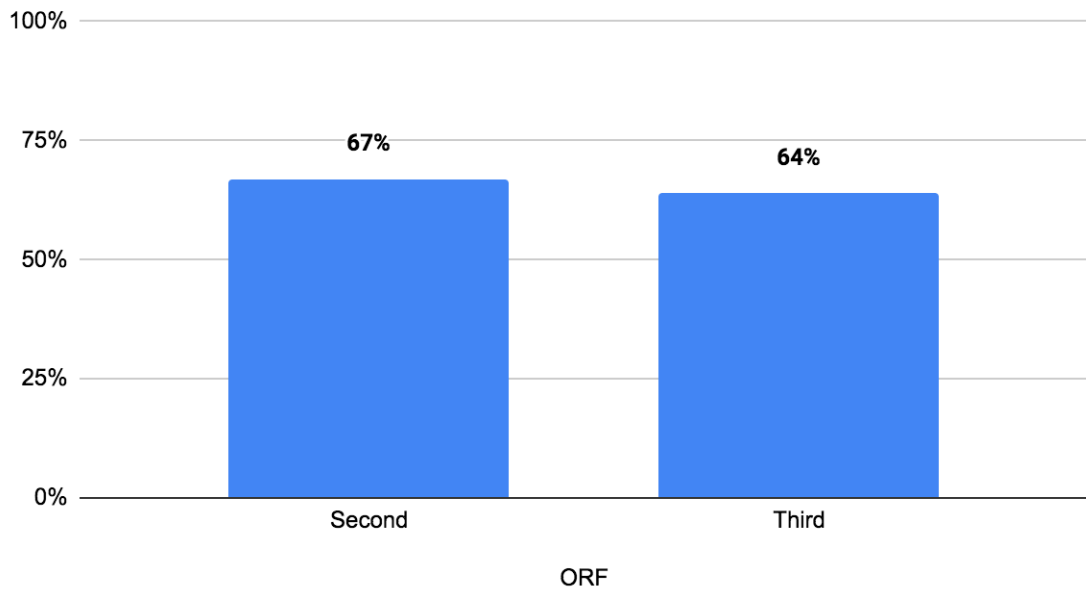
### Aimsweb District Kindergarten Spring 2021-22



### Aimsweb District First Grade Spring 2021-22



### Aimsweb District Second and Third Grade Spring 2021-22



## ***PAC Operations Manager – Jeremy Maxwell***

### **Events**

- The PAC Connector Gallery has been determined to be an ideal option for some groups to use as a meeting space, and so has started to be used regularly for FSSD-related groups including the Teaching and Learning team and the NOOK.

### **Performances for Promotional Video**

- The PAC was utilized by several groups as a performance space for the filming of performances to be compiled into a promotional video.

### **Tours**

- Tours of the PAC continue as interest in the facility is strong throughout FSSD and the community. Mr. Maxwell has fielded many requests for the PAC as a potential rental facility.

### **Punch List**

- The punch list for the PAC has been whittled down to about a dozen items; this from an original list of approximately 1600!

### **SLC**

- Mr. Maxwell assisted in the testing of students in Summer Learning Camp in early June.

### **Bookkeeping**

- Mr. Maxwell attended the bookkeepers' meeting in June to discuss the details of the PAC usage agreement and answer questions regarding cash flow, quotes, etc. Work will continue with Mrs. Dickson and Dr. Esslinger as we become accustomed to the practice of events.

### **Naming the Private Drive in Front of the PAC**

- In order to provide better clarity as to the location of the PAC, Mr. Maxwell spoke with a representative from the Franklin Building and Neighborhoods Department to inquire about a separate address from that of PGS. The representative suggested naming the private drive that runs in front of the PAC. After board approval to begin the process, Mr. Maxwell is facilitating the campaign to suggest new names for the drive.

## ***Special Populations – Cheryl Robey***

### **Middle Tennessee Special Education Supervisors Study Council**

- On June 2, Middle Tennessee special education supervisors met to discuss the Williamson County Schools Alternate (ALT) Data Student Support Services (SSS) Alternate Literacy Success Act Screening Documentation Form, a vision and hearing collaboration opportunity, and least restrictive environment (LRE) procedures. The deadline for the intent to participate in high-cost reimbursement was extended until June 10. Additionally, the group added new folders to our Google Drive in order to share resources around the Literacy Success Act ALT Data, LRE, and outside service provider information.
- On June 23, Angela Wegner, Senior Director of Special Education Programs, shared resources and services available through the Tennessee Technical Assistance Network (TN-TAN), TRIAD, AnLar, the Tennessee Tiered Supports Center, the University of Kansas, the University of Kentucky and the University of Tennessee Center for Literacy Education and

Employment provide school districts, administrators, educators, and families access to high-quality training, resources, and supports designed to improve outcomes for students with disabilities.

- TDOE Special Education Interventionists reviewed and discussed the Tennessee Investment in Student Achievement (TISA) law and sought feedback on the upcoming changes regarding state allocations for students with disabilities.

### **Special Education Professional Learning**

- On June 1, the FSSD special education mentors facilitated a professional learning session for special educators. The agenda focused on Assistive Technology: An Overview and IEP Common Mistakes, Grading Exceptional and Struggling Students, Small Groups: IEP Application, Accommodations and Modifications, and Prior Written Notice. The mentors will review and discuss these topics with all special education teachers at a later date.

### **Special Education Supervisors Call**

- During the special education supervisors' call on June 7, Dr. Jennifer Jordan provided TDOE updates. Special education supervisors participated in a panel discussion on recruitment, retention, and workload strategies for school psychologists, speech language pathologists, and occupational and physical therapists. Dr. April Ebbinger and Ms. Taylor Jenkins also provided Functional Behavior Assessment/Behavior Intervention Plan (FBA/BIP) State Board of Education updates.

### **Special Education Preschool Discussion**

- On June 9, a meeting was held to discuss the growing numbers and needs of special education preschool students across the district. The current FSSD structure for special education preschool students requires maximum flexibility when new students enter the special education preschool program. We are hopeful to identify ways to provide equity around student placement in the future, enhancing the ability of personnel to appropriately meet the specific needs of three-, four- and five-year-old students with disabilities.

### **State Personnel Development Grant (SPDG) Discussion**

- On June 10, several FSSD educators and Dr. Robey met to discuss next steps around the initial focus of SPDG, increasing access to Tier 1 instruction for students with disabilities. With this area continuing to be a focus on the FSSD Annual Performance Report, the remaining elementary schools will participate in the training utilizing a different structure for the 2022-23 school year. Service locations (*resource, self-contained, inclusive*) for students with disabilities will continue to be monitored through EdPlan/Easy IEP, grade level PLC meetings and Administrator Community of Practice (*CoP*) sessions.

### **ANLAR/FSSD Next Steps**

- On June 13 several Tennessee Department of Education representatives and Dr. Robey met for continued discussion around Indicator 6 (Students with Disabilities [SWD] ages 3-5, not in kindergarten receiving services in an early childhood program) and Indicator 7 (preschool students show improved social-emotional skills, acquisition of knowledge and skills and appropriate behaviors) on the Annual Performance Report. FSSD did not meet the state target on these indicators. FSSD needed greater than 90% on each area of Indicator 7. We currently have percentages ranging from 86% to 89%. FSSD needed greater than 32% on Indicator 6.

We currently have 21%. AnLar provides supports, resources, and training on these indicators. Trainings for special education preschool teachers will be scheduled in August.

### **Facilitated IEP Process**

- On June 14, a meeting took place with Key2Ed around the Facilitated IEP process. We are hopeful to offer this training for special education teachers and administrators during the 2022-23 school year.

### **FSSD Summer Certified Restraint Training**

- Certified Restraint/De-escalation Training, LLC provided technique-only training for 40 FSSD staff members on June 16 and 17. Attendees learned how to administer any/all certified restraint techniques when needed in the school setting. This is valuable professional learning to ensure all participants to have a better understanding of the appropriate restraint and de-escalation strategies to be used with students in emergency situations across the district.

### **District-Wide Special Education Professional Learning Community**

- On June 21, special educators met to discuss special education programs and interventions utilized across the district for students with disabilities.

### **Special Education Newsletter**

- The July FSSD Special Education newsletter may be accessed at the following link: <https://www.smores.com/f2shr>

## ***Instructional Technology – Shelly Robinson***

### **Video Filming**

- In collaboration with school and district leaders, Shelly has been working on a district promotional video project.

### **Bookkeeper Training**

- Recently, Shelly collaborated with Mrs. Whitley and Dr. Bracamontes to build and provide a training to familiarize the school bookkeepers with Google Drive, Docs, Sheets, and Forms. The training was well-received by the attendees and opened the door for further communication and collaboration.

### **Leadership Retreat**

- Shelly Robinson was thrilled to participate in her first FSSD Leadership Retreat this year. Mrs. Robinson had the opportunity to work with members of the Teaching and Learning team to help build and deliver a variety of professional learning experiences. Amongst the sessions on which she collaborated, a highlight was in the session that lifted up our district's high-quality instructional materials (HQIM). To emphasize a number of the HQIM used within the FSSD, Mrs. Robinson created a social media-style "HQIM haul." The purpose of the video was to underscore what we offer to our educators in a light, influential way that can be shared with teachers and paraprofessionals.

## ***Student Performance & Federal Programs –Pax Wiemers***

### **Student Performance**

- As of the writing of this report, we have not received further information on school and district accountability results; those may not arrive until early August. However, we have received

some information related to students' performance on TCAP assessments from this spring. In late May we received students' raw scores, which essentially shows us how many questions were correctly answered on subject area tests. In early June, the schools and Dr. Wiemers were able to convert the raw scores into mastery levels (mastered, on track, advancing, below) to determine the percentage of students at each school that were proficient (mastered and on track) for each subject area. This enabled us to calculate the success rate of schools, which is the percentage of students' tests that were proficient in ELA and math at the school. In mid-June, we received another data file from the state that provided us with scale scores and the mastery levels, as completed by the state but what we had already determined for ourselves. In July we should receive school and district information related to our results for some accountability measures, including ELPA (English Language Proficiency Assessment), attendance (percentage of Chronically Out of School students), and TCAP data by school and district as broken down by subgroups. In early August we should receive preliminary designations for schools and the district based on their overall results for accountability. This release will indicate which schools receive reward school status and the overall scores for the district and schools. This year our schools and the district will receive letter grades based on our accountability results.

- Our district Honors Committee met in early June to discuss a few items. One agenda point was to review our summer reconsideration process, which involves the school administrators reviewing the data of students whose parents requested reconsideration and calling those parents to discuss this choice. For the most part, students are accepted into the Honors Program at a parent's discretion but with administrator input, given that there is sufficient space. We also discussed the possibility of a minimum data threshold for reconsideration requests, but we ultimately did not think that was necessary or prudent. In fact, the schools indicated that they have had fewer reconsideration requests over the past two years, as we've made an intentional effort to qualify more students on the front end, rather than create a long process for parents.

### **Federal Programs**

- Our annual Consolidated Funding Application (CFA) opened in ePlan on March 1. In the CFA, we complete our annual budgets for Title I, Title II, Title III, Title IV, IDEA, and IDEA Preschool. Our team submitted our Consolidated application before the deadline in mid-May and had several rounds of feedback and revisions needed, based on input from different levels of reviewers with TDOE. Most of the revisions were related to keeping certain details consistent with other pages or ensuring that portions of the application were completed according to federal or state guidelines. Dr. Wiemers is happy to report that our CFA was fully approved by the state on June 21, which means that these budgets went into effect beginning on July 1.
- In the past two months, Dr. Wiemers completed two pieces of required monitoring regarding our ESSER grant expenditures. One was a monitoring application in ePlan that required amounts expended and plans for the remaining funds. The other was called the ESSER MOE (Maintenance of Effort), which stipulated that we couldn't reduce funding to any lower-income schools as a result of receiving ESSER relief funds. Since our budget was not reduced overall as a district, we received an exception to completing the MOE, and Dr. Wiemers submitted a signed form that indicated our agreement that we were exempt from completing the full monitoring requirements for this reason.

### **Leadership Retreat**

- It was wonderful to see all of our planning efforts come to fruition in the form of another fabulous Leadership Retreat, full of great collaboration and fun learning experiences. Dr.

Wiemers helped facilitate and co-facilitate several sessions, including those related to Starting with the Crown, a Retention follow-up, Tier 1 for All, and School Improvement Planning. In addition, Dr. Wiemers was responsible for our main teambuilding activity, which was a trivia tournament for school administrators and T&L members. The trivia was based on the Tennessee Academic Standards for grades 3-8, and Dr. Snowden and Dr. Wiemers hosted the competition together. It was a raucous and enjoyable experience, as one might expect from the competitive but good-natured participants amongst our leadership team. The winning team was one of the 3-person teams, comprised of Dr. Charles Farmer, Dr. Janetta Davenport, and Amber Whitley. They each received a trophy as the FSSD Leadership Trivia Champs for 2022.

## ***Instructional Technology – Amber Whitley***

### **Summer Learning Camp (SLC)**

- Amber supported the second annual SLC's digital integration. She worked before camp began to create instructional groups in i-Ready for all classes so teachers would have access to their students' information and utilize the platform's next steps for instruction. She also met with teachers who were unfamiliar with the platform to teach them how to locate each student's unique information.
- In addition, once SLC began, Amber assisted with aimswebPlus pre-assessment and helped teachers utilize the technology, mainly ActivPanels, in their classrooms. Many of these boards were slightly different from the ones in the teachers' own classrooms. She worked with Robb Walters to ensure Dr. Collins and Dr. Wallace had administrator access to GoGuardian should any concerns arise regarding student activity on devices, and provided digital support for students and teachers as questions arose.
- In the final week of camp, Amber visited classrooms to interview students about their time and record their responses for a highlights video which will be presented to the school board in the future.

### **Google Support**

- Amber developed several registration applications for the district during June. She first collaborated with Amanda Parks and Melissa Whitehair to create a Google Form for WeeMAC's registration. This form will streamline the process, and copies of the completed registration will automatically be emailed to Melissa and the parent/guardian.
- Similarly, Amber worked with Dr. Esslinger to adapt the district's "Out of District Registration" application process to a Google Form. Once the parent/guardian completes this digital request, a copy of their responses will be emailed to Carol Riordan, who will provide it to Dr. Snowden for review. This application will be posted on the district website.

### **EQulP Preparation**

- With the new school year just around the corner, Amber worked with the other instructional technology specialists to update their presentation for this year's EQulP training, scheduled for the end of July. Robb Walters will be in attendance during this session as well to provide additional guidance when questions arise.



## Bond Fund/Capital Projects Status Update – July, 2022

### PGS Gym/PAC:

- Site paving and striping have been completed
- AV system: some parts have been shipped, still waiting on others to complete system.
- Nabholz will be sending over closeouts document to us later this week for HFR review. The final pay app (minus AV) will then be processed.

### Liberty:

1. Final Phase (kitchen renovation) is wrapping up this month.
2. Final Phase (misc. exterior door upgrades) is also wrapping up this month.
3. Preliminary punch list inspection is scheduled for July 21<sup>st</sup>.
4. Fire Marshal inspections on kitchen renovation to conclude by July 29<sup>th</sup>.

### Central Office Complex:

1. Phase 1: Facilities & Transportation Center:
  - a. Phase IA: Exterior & Structural Repairs:
    - i. Site fencing has been installed.
    - ii. Demolition work has started on the Facilities and Transportation Center.
    - iii. Removal of surface around the building has begun as well as the removal of dilapidated auxiliary buildings.
  - b. Phase IB: Interior Buildout & Sitework:
    - i. 100% Construction Documents are complete.
    - ii. Plans have been submitted to Planning Commission with approval expected 7/28/22.
    - iii. GMP for phase 1B expected in time to be included on the September 12, 2023 board meeting agenda.
2. Phase 2: Central Office:
  - a. 50% Construction Documents are due 9/19/22.
  - b. 100% Design are expected to be complete by 12/20/22.
  - c. GMP expected from Nabholz in early February 2023 after final review of scope at the January 2023 board work session then on the agenda for the February 2023 board meeting.

### Johnson Kitchen Renovation/Expansion and Roof Replacement:

1. JES Kitchen:
  - a. Demolition is completed and underground rough in and footing excavation has begun.
  - b. Construction is scheduled to finish by December 30, 2022
  - c. Existing conditions of sanitary sewer elevations verified in the field did not match assumptions during design. This will result in a change of sanitary sewer design coming out of the kitchen greatly impacting the contingency allotted for the project.
2. JES Roof: Guaranteed Maximum Price currently set at \$1,401,927 and work is planned to begin in Spring 2023.

FES Roof: Guaranteed Maximum Price currently set at \$ 879,794 and is presented for board approval at the July 25, 2022 board meeting. If approved, work will be scheduled to begin in the Spring of 2023.

Parks and Recreation Master Plan:

1. Starting to place sidewalks that tie in to the existing school. Only remaining concrete work on the softball field is the concrete infield curbs and the first base dugout. Then will proceed to work sidewalks at and around the buildings and work our way out.
2. Baseball infield and warning track mix work continues.
3. Working on last baseball dugout this week and then move to softball dugouts.
4. Above slab piping was installed last week for the irrigation pump, which allows us to place irrigation pump slab this week.
5. Power and A/C are now in Building A and the Epoxy flooring has begun in building A.
6. A/C work continues in Building B.
7. Electrical work continues.
8. Cabinet work to begin in Building A week of 8/1/22.
9. Painters continue at buildings A and B.
10. Site Irrigation continues.
11. Final completion is currently scheduled to be the first week of November.



# Franklin Special School District

SINCE 1906

David L. Snowden, Ph.D., Director of Schools • 507 New Highway 96 West • Franklin, TN 37064 • 615-794-6624 • 615-790-4716 (fax) • www.fssd.org

**TO:** Members of the Franklin Special School District Board of Education and Local News Media  
**FROM:** David L. Snowden, Ph.D., Director of Schools  
**DATE:** July 20, 2022  
**RE:** Agenda for the Franklin Special School District Board of Education meeting to be held on Monday, July 25, 2022 at 6:30 p.m., to be held at Freedom Middle School, 750 New Highway 96 West, Franklin.

- I. MEETING CALLED TO ORDER 6:30 p.m.
- II. PLEDGE OF ALLEGIANCE 6:32 p.m.
- III. RECOGNITIONS/GOOD NEWS 6:35 p.m.
  1. Resolution in Support of FSSD Teachers
  2. Recognitions
- IV. PUBLIC INPUT *Please limit comments to three (3) minutes per speaker* 6:45 p.m.
- V. REPORTS/PRESENTATIONS/DISCUSSIONS 6:50 p.m.
  1. Teaching and Learning Report
  2. Construction Report
- VI. APPROVAL OF BOARD AGENDA 7:00 p.m.
- VII. APPROVAL OF CONSENT AGENDA 7:05 p.m.
  1. Minutes of Board Meeting dated June 13, 2022
  2. Minutes of Budget Work Session dated June 20, 2022
  3. 2022-2023 Annual Agenda
  4. 2022-2023 Board Meeting Schedule
  5. Listing of Board Member Development Opportunities (Pursuant to 1.204)
  6. 2022-2023 Consolidated Application Approval for IDEA/ESEA
  7. Overnight Field Trip Request – FIS 6<sup>th</sup> Graders to Nature’s Classroom
  8. Budget Amendments
- VIII. BUSINESS BEFORE THE BOARD 7:10 p.m.
  1. FSSD Budget FY 2022-2023
  2. FSSD Tax Rate FY 2022-2023
  3. Franklin Elementary Roof Replacement GMP (Amendment 3)
  4. Policy Revision: Access to Public Records Maintained by the District (1.407) – 2<sup>nd</sup> Reading
  5. Policy Revision: School Volunteers (4.501) – 2<sup>nd</sup> Reading
  6. Policy Revision: Board Members Legal Status (1.102) – 1<sup>st</sup> Reading
  7. Policy Revision: Memberships (1.104) – 1<sup>st</sup> Reading
  8. Policy Revision: School Board Legislative Involvement (1.105) – 1<sup>st</sup> Reading
  9. Policy Revision: Board Member Development Opportunities (1.204) – 1<sup>st</sup> Reading
  10. Policy Revision: Bids and Quotations (2.806) – 1<sup>st</sup> Reading
  11. Policy Revision: Emergency Preparedness Plan (3.202) – 1<sup>st</sup> Reading
  12. Policy Revision: Instructional Standards (4.1011) – 1<sup>st</sup> Reading
  13. Policy Revision: Virtual Education Program (4.212) – New Policy - 1<sup>st</sup> Reading
  14. Policy Revision: Reconsideration of Materials (4.402) – Moved from 4.403 - 1<sup>st</sup> Reading
  15. Policy Revision: Library Materials (4.403) – New Policy - 1<sup>st</sup> Reading
  16. Policy Revision: Use of the Internet/Intranet (4.406) – 1<sup>st</sup> Reading

*All Franklin Special School District meetings are open to the public.*

**Excellence in Teaching and Learning for All**

The Franklin Special School District is an equal opportunity employer

17. Policy Revision: Employment of Retirees (5.119) – *New Policy - 1<sup>st</sup> Reading*
18. Policy Revision: Separation Practices for Tenured Teachers (5.200) – *1<sup>st</sup> Reading*
19. Policy Revision: Separation Practices for Non-Tenured Teachers (5.201) – *1<sup>st</sup> Reading*
20. Policy Revision: Substitute Personnel (5.701) – *1<sup>st</sup> Reading*
21. Policy Revision: Admission of Suspended or Expelled Students (6.318) – *1<sup>st</sup> Reading*
22. Policy Revision: Reporting Child Abuse (6.409) – *1<sup>st</sup> Reading*

- |             |  |           |
|-------------|--|-----------|
| <b>IX.</b>  | <b><u>DIRECTOR OF SCHOOLS REPORT</u></b>   | 8:10 p.m. |
| <b>X.</b>   | <b><u>UPDATES</u></b><br>1. Teaching and Learning<br>2. Finance and Administration | 8:15 p.m. |
| <b>XI.</b>  | <b><u>ANNOUNCEMENTS</u></b>  | 8:20 p.m. |
| <b>XII.</b> | <b><u>ADJOURNMENT</u></b>  | 8:25 p.m. |

June 13, 2022  
Franklin, Tennessee

The Franklin Special School District Board of Education met at 6:30 p.m. on Monday, June 13, 2022, at Poplar Grove Elementary School, 2959 Del Rio Pike, Franklin. A link to the recording may be found at [https://youtu.be/xYSG\\_2eMMtk](https://youtu.be/xYSG_2eMMtk) .

The following members were present: Alicia Barker, Allena Bell, Robert Blair, Robin Newman and Kevin Townsel. Not present was: Tim Stillings.

*Others present were:* Dr. David Snowden, Dr. Mary Decker, Dr. David Esslinger, Mark Anderson, Amy Fisher, Celby Glass, Susannah Gentry, Carol Riordan, Dr. Cheryl Robey, Dr. Pax Wiemers, Dr. Lee Kirkpatrick, Chip Sternberg, Jeremy Maxwell, Lisa Chatman, Summer Carlton, Nick Wegrzyn, principals, other district leadership team members and community.

#### **I. MEETING CALLED TO ORDER**

The meeting was called to order at 6:33.

#### **II. PLEDGE OF ALLEGIANCE**

Poplar Grove Elementary School Principal Dr. Alisha Erickson welcomed those in attendance and led the Pledge of Allegiance. Chair Robert Blair called for a moment of silence before being seated.

#### **III. RECOGNITIONS/GOOD NEWS**

1. **FSSD Student Artist of the Month** – Honored FMS rising 8<sup>th</sup> grade student Ellie Clark. Thank you to Chuck Sugg and Franklin Sonic for their community partnership in giving each of the artists a \$15 gift card to Sonic.
2. **Recognitions – PGMS Softball Team**, for finishing as Division-AA Champions of the HVAA. The team is composed of 5-8 grade students from FIS, FMS, PGMS and home school programs, with coaches Randy Stevens (FMS), Howard Washington (FIS), Haley Stevens (PGMS) and Ali Foster (PGMS), team members Lucy Langfitt, Lia Anderson, Addison Pauley, Ava Scott, Samaria Washington, Whitney Anderson, Abbie Avena, Mivie Lamb, Garland Kay Daniel, Cameron Bain, Nina Narciso, Erica Riney, MaKenna Beckingham, Evelyn Bader, Katelyn Riojas, Lizzie Cole, Gabbie Whitaker, Emma Barnes, Kylie Bowie, Blair Holland and Ellison Chesak. **RTI<sup>2</sup>B Model of Demonstration Schools** – FIS, LES, PGES and PGMS are recognized as by the TN Tiered Supports Center as Silver Level and Early Aligners; FMS is recognized as Bronze Level Model School and Early Aligner.

#### **IV. PUBLIC INPUT**

No one from the audience addressed the Board during this portion of the meeting.

#### **V. REPORTS / PRESENTATIONS / DISCUSSIONS**

1. **Teaching and Learning Spotlight** – “FSSD PAC Grand Opening Recap” – Presented by Dr. Decker. More information is presented in the Summary of T&L Activity for June (on file).
2. **Construction Report** – Presented by Dr. Esslinger (report on file). It was noted that the completion of LES is estimated for Fall 2022 with the possibility that the kitchen will still be in progress. Also, the baseball fields behind FMS have no specific date for the beginning of usage, with goal of next Spring.

## **VI. APPROVAL OF BOARD AGENDA**

Allena Bell made a **motion** to approve the Board Agenda as presented. Alicia Barker **seconded** the motion, which **carried 5-0**.

## **VII. APPROVAL OF CONSENT AGENDA**

Robin Newman made a **motion** to approve the Consent Agenda as presented. Alicia Barker **seconded** the motion, which **carried 5-0**.

Approved under Consent Agenda (on file) were:

1. **Minutes of Board Meeting dated May 9, 2022**
2. **Minutes of Work Session dated May 12, 2022**
3. **Minutes of Budget Work Session dated May 16, 2022**
4. **Budget Amendments**

## **VIII. BUSINESS BEFORE THE BOARD**

1. **Director of School Performance Goals FY 2022-2023** – Mr. Townsel led this item of the agenda, noting each item updated. The Board was given a copy of the draft as well as the final version for consideration.

Kevin Townsel made a **motion** to approve the **Director of School Performance Goals FY 2022-2023** as presented. Alicia Barker **seconded** the motion, which **passed 5-0**.

2. **Johnson Elementary Roof Replacement Guaranteed Maximum Price (Amendment No. 2)** – This amendment provides the GMP for the JES Roof replacement. The GMP for the JES roof is \$1,401,927. The previously approved Amendment No. 1 for the JES Kitchen Renovation and Expansion was for a GMP of \$2,073,931. If Amendment No. 2 is approved, the total GMP for the JES Kitchen Expansion and the JES Re-Roof will total \$3,475,858. Also presented in your packet for information purposes are the executed Nabholz Contract A133 and executed Amendment No. 1. The administration recommended approval.

Allena Bell made a **motion** to approve the **Johnson Elementary Roof Replacement Guaranteed Maximum Price (Amendment No. 2)** pursuant to the Contract Agreement, AIA 133 and executed Amendment No. 1. in the amount of \$1,401,927 as presented, for a

total GMP of \$3,375,858. Robin Newman **seconded** the motion. During discussion, Dr. Esslinger relayed that the JES roof will not have the insulation torn out, but will roof over the existing insulation, due to it being in good shape. This will also be more cost effective. By roll call vote the **motion passed 5-0**.

3. **Policy Revision: Access to Public Records Maintained by the District (1.407) – 1<sup>st</sup> Reading** – This policy revision request renames the policy from “School District Records” and rewrites the policy, based on our legal counsel Chuck Cagle’s recommendations and submittal of the language for the policy. The administration recommended approval of the first reading.

Kevin Townsel made a **motion** to approve the first reading of the revisions to **Access to Public Records Maintained by the District (1.407)** as presented. Allena Bell seconded the motion, which **passed 5-0**.

4. **Policy Revision: School Volunteers (4.501) – 1<sup>st</sup> Reading** – This revision request updates the policy to current practice and in compliance with TCA 49-5-13. The administration recommended approval.

Allena Bell made a **motion** to approve the first reading of the revisions to **School Volunteers (4.501)** as presented. Alicia Barker seconded the motion, which **passed 5-0**.

5. **Policy Revision: Attendance of Non-Resident Students (6.204) – 1<sup>st</sup> Reading** – The revisions in this policy are three-fold. The first proposed change is to open the possibility for out of district attendance to students in area counties as tuition students. Currently, out of district tuition attendance was only considered for Williamson County residents.

Second, the proposed revision request adds grandchildren of employee-grandparents and service providers for the FSSD (i.e., mental health therapists, SROs, etc.) to those students that are considered for tuition waiver attendance.

Third, this revision request outlines qualifications of a legal residence, sets priority for criteria considered for initial approval and re-enrollment for subsequent years. The administration recommended approval and requested waiving the second reading.

Alicia Barker made a **motion** to approve the first reading of the revisions to **Attendance of Non-Resident Students (6.204)** as presented and waive the second reading. Allena Bell seconded the motion. During discussion, a message to all employees, using social media and our website will make this change known. The motion **passed 5-0**.

6. **Proposed 2022-2023 Annual Tuition Rates** – Based on the pending Board approval of policy revisions in Attendance of Non-Resident Students (6.204) and the requested waiving of the second reading, tuition amounts would be reviewed each Spring for the upcoming year, before the budget process begins.

The proposed annual tuition rates for the 2022-2023 school year are presented for your approval: a tuition reduction for students residing outside FSSD but within Williamson County from \$3,000 to \$2,000 and the allowance for attendance of students outside Williamson County but within Tennessee with the tuition rate of \$4,000 per student. Also

outlined in the policy revisions would be waived tuition for children and grandchildren of employees, children of qualifying substitutes, and children of direct service providers. The administration recommended approval of the proposed tuition rates for FY 2022-2023.

Allena Bell made a **motion** to approve the **Proposed 2022-2023 Annual Tuition Rates** as presented. Alicia Barker seconded the motion, which **passed 5-0**.

## **IX. DIRECTOR OF SCHOOLS REPORT**

- **Dr. April Carrigan** is welcomed as our newest Principal replacing **Mrs. Anne Riley**, who retires as of July 14<sup>th</sup>. Dr. Carrigan was chosen based on her solid experience as well as clear choice of the interview committee.  
We wish Mrs. Riley and her husband the best as they move to Spain with their family for a couple years.
- **Administrator Summer Training** – District and School administrators will be involved in several different professional learning opportunities this summer. From **June 15-17**, our Leadership Team Retreat will occur. June 15<sup>th</sup> will have the entire team, June 16<sup>th</sup> will include Teaching & Learning and all school administrators, with Chuck Cagle joining on the second afternoon for legal updates. June 17<sup>th</sup> will have annual required training for our Drug-Free Workplace certification. Please join us on **Wednesday, June 15 at 11:30** for a luncheon to celebrate with Mrs. Anne Riley on her retirement, and any time over those three days as your schedule allows.
- **Budget Process FY 2022-23** – Our final work session scheduled for **June 20** will review the cumulative impact of the budget work from the first two sessions and facilitation of the possible completion of the budget process for the coming year.
- **Summer Learning Camps – May 31 through June 23** – Camps are in full swing. Dr. Cinnamon Collins, Dr. Starr Wallace (camp administrators), the Teaching & Learning team, a host of teachers and staff, Food & Culinary Services and Transportation are all collaborating to provide a successful experience for our students. The Summer Learning Camp (SLC) is hosted at both PGES and PGMS.
- **Young Scholars Institute – Weeks of June 6-10 and 13-17** – This year YSI is hosted at Freedom Intermediate. We look forward to a quality camp again this year and we invite Board members to drop by for a visit if you have an opportunity. A total of 421 Junior Scholars and 198 Senior Scholars have attended.
- **Story Bus Plus** – The Story Bus will be operating **June 6 through July 21** (closed week of July 4). The FSSD Story Bus is a free community service offered in the summer by the FSSD and is designed to foster a love of reading in children. It offers reading time and storytelling to children ages 4 through the 4th grade (younger if accompanied by an adult). Parents may sign their children on board for up to 45 minutes. The Story Bus schedule is located on our website.

- **Summer Feeding Program** – In the 13<sup>th</sup> year of our Summer Feeding Program, students in our Summer Learning Camps, YSI, MAC, Franklin Housing Authority, Boys & Girls Club, FSSD Story Bus and Gentry Educational Foundation will all be included. From **May 31 to June 30**, there will be meal pick up at PGS and LES on Fridays from 11:00-12:30. These meal pickups are in addition to our meal delivery on the same routes as last summer. Each child can receive a breakfast and lunch daily; in addition, on Fridays each child will receive breakfast and lunch for the weekend.

As of **June 30**, PGS will become the sole open site where children may walk in and be served breakfast and lunch at posted meal times. Meal delivery will continue on our regular routes and times for a child's lunch only.

For more information, please contact the Food & Culinary Services Department at our Central Office, or go to our website for posted times and locations.

- **July 4-8** – All schools and district offices will be closed.
- **The Board meeting for July 2022 has been rescheduled from July 18 to July 25<sup>th</sup>.**

## **X. UPDATES**

**Teaching & Learning** – Dr. Mary Decker, Associate Director for Teaching & Learning, provided the following (on file):

- Demographics Report for June 2022

**Finance & Administration** – David Esslinger, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report May/June 2022
- Investment Report
- Revenue and Expenditure Reports
- Sales Tax Revenue Comparison Report for June

## **XI. ANNOUNCEMENTS**

- Advanced degrees have been added to the personnel change report.
- Tax collections are up 6.5% this month compared to this month last year, and 6.6% year to date.
- Mr. Townsel invited everyone to celebrate Juneteenth on the Franklin Square this Saturday.
- Mrs. Bell thanked Nabholz for their open house the prior week.
- Mr. Blair invited all Board members to visit during Summer Learning Camps, Summer Feeding, Story Bus and Young Scholars as their schedules allowed.

## **XII. ADJOURNMENT**

Chair Blair adjourned the meeting at 7:35 p.m.

\_\_\_\_\_  
Robert Blair, Chair                      Date

**ATTEST:**

\_\_\_\_\_  
Kevin Townsel, Secretary              Date

UNAPPROVED



2022-2023

# ANNUAL AGENDA

## FRANKLIN SPECIAL SCHOOL DISTRICT BOARD OF EDUCATION



Submitted by  
David L. Snowden, Ph.D.  
Director of Schools

July 2022

**ANNUAL AGENDA  
FSSD BOARD OF EDUCATION  
2022-2023**

***Table of Contents***

*JULY* ..... 3

*AUGUST* ..... 4

*SEPTEMBER* ..... 5

*OCTOBER* ..... 6

*NOVEMBER* ..... 7

*DECEMBER* ..... 8

*JANUARY* ..... 9

*FEBRUARY* ..... 10

*MARCH* ..... 11

*APRIL* ..... 12

*MAY* ..... 13

*JUNE* ..... 14

# JULY

## FOR BOARD CONSIDERATION:

- I. Budget Approval
- II. FSSD Tax Rate
- III. Board Policy Revisions
- IV. Board of Education Meeting Schedule (Policy 1.402)\* (June/July; election years – send out again in September)
- V. Annual Agenda (Policy 1.403)\* (June/July)
- VI. Board Member Development Opportunities (Policy 1.204)\* (June/July; election years – September)
- VII. Bids: Various Departments\*
- VIII. Surplus over \$500: Various locations\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. School Opening Plans
3. New Teacher Induction Program – EQUIP
4. District closed during week corresponding with July 4
5. Summer Feeding Program continues
6. Reports to the Board:
  - Teaching & Learning Spotlight
  - Construction Update

# **AUGUST**

## **FOR BOARD CONSIDERATION:**

- I. Budget Approval (if not in July)**
- II. FSSD Tax Rate (if not in July)**
- III. Board Policy Revisions**
- IV. Board of Education Meeting Schedule for upcoming year\* (if not in June/July)**
- V. Board Member Development Opportunities\* (if not in June/July)**
- VI. Extended Contract Program Proposals\***
- VII. Overnight Field Trip Requests\***
- VIII. Budget Amendments\***  
*\*Consent Agenda items*

## **ACTIVITIES OF NOTE:**

- 1. School Opening Celebration and Professional Learning**
- 2. Meet and Greets at schools**
- 3. Recognition of New Teachers and Staff at Opening Celebration**
- 4. Parent Leadership Council (standing invitation, generally October and May)**
- 5. Reports to the Board:**
  - **Student Enrollment**
  - **Student Performance – Value-Added Scores (if not September)**
  - **Summer MAC**
  - **Story Bus Plus**
  - **FCS Summer Feeding**
  - **Teaching & Learning Spotlight**
  - **Construction Update**

# SEPTEMBER

## FOR BOARD CONSIDERATION:

- I. Newly Elected Board Members' Oath of Office (in election years, 1<sup>st</sup> on agenda)
- II. Reorganization of Board of Education (Election of Board Officers, each year)
- III. Annual Contract to Audit Accounts (September/October)
- IV. Board Policy Revisions
- V. Extended Contract Proposals\*
- VI. Textbook Certification of Compliance ED-2152\* (September/October/November in adoption years)
- VII. Community Pre-K Advisory Council Board Representative
- VIII. Overnight Field Trip Requests\*
- IX. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Board Self-Evaluation and Results
2. Board Critique from another Board (renewal years for Board of Distinction)
3. TSBA Mid-Cumberland Fall District Meeting (2022 – 9/29 WCS/Centennial HS)
4. NSBA CUBE Annual Conference
5. TSBA Convention Delegates chosen by Board
6. Director of Schols CEO Training
7. Director of Schools Advisory Council members selected by school/department
8. Appointment of Complaints / Grievances Managers (Policy 5.501)
9. Insurance/benefits informational meetings begin for full-time employees and Board members (September or October)
10. Recognition of SROs (if not in previous May)
11. Parent Leadership Council (open invitation)
12. Reports to the Board:
  - Student Enrollment (unless done in August)
  - Student Performance – Value-Added Scores (unless done in August)
  - Coordinated School Health Update – (September/October)
  - Teaching & Learning Spotlight
  - Construction Update

# OCTOBER

## FOR BOARD CONSIDERATION:

- I. Annual Contract to Audit Accounts (September/October)
- II. Board Policy Revisions
- III. Federal Programs Budget Proposals/Amendments\* (October/November)
- IV. Textbook Certification of Compliance (ED-2152)\* (in adoption years/may be alternate month)
- V. Appointment of Student Disciplinary Hearing Authority (Policy 6.317)\*
- VI. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Board Self-Evaluation Results (on Board of Distinction renewal years, may be alternate month)
2. Parent Leadership Council (open invitation)
3. Fall Break (district closed)
4. Open enrollment for insurance/benefits and all mandatory sign-offs for full-time employees and Board members
5. Retirement informational meetings begin
6. Director of Schools Advisory Council meetings begin
7. Reports to the Board:
  - Student Tuition (October/November)
  - Teaching & Learning Spotlight
  - Construction Report

# **NOVEMBER**

## **FOR BOARD CONSIDERATION:**

- I. Board Policy Revisions**
- II. Federal Programs Budget Proposals/Amendments (October/November)\***
- III. Textbook Adoption Committee Approval ED-2150 (November/December in adoption years)\***
- IV. Tennessee School Nutrition Standards Act Certification of Compliance\***
- V. LEA Compliance Report\***
- VI. Budget Amendments\***

*\*Consent Agenda items*

## **ACTIVITIES OF NOTE:**

- 1. TSBA Annual Leadership Conference & Convention**
- 2. NABSE Annual Conference**
- 3. Parent/Teacher Conferences**
- 4. Be Nice Week with Proclamation at meeting**
- 5. City of Franklin Veterans Day Parade**
- 6. 8<sup>th</sup> Grade Career Quest**
- 7. American Education Week**
- 8. Thanksgiving Break (district closed)**
- 9. Parent Leadership Council (open invitation)**
- 10. Reports to the Board:**
  - Student Tuition (October/November)**
  - Teaching & Learning Spotlight**
  - Construction Report**

# ***DECEMBER***

## **FOR BOARD CONSIDERATION:**

- I. Audit Report**
- II. Board Policy Revisions**
- III. Textbook Adoption Committee Approval ED-2150\* (November/December in adoption years)**
- IV. Bids: Various Departments\***
- V. Budget Amendments\***  
*\*Consent Agenda items*

## **ACTIVITIES OF NOTE:**

- 1. FSSD Report Card from the State Department of Education**
- 2. City of Franklin Christmas Parade**
- 3. Parent Leadership Council (open invitation)**
- 4. Holiday MAC**
- 5. Winter Break (district closed)**
- 6. Reports to the Board:**
  - Teaching & Learning Spotlight**
  - Construction Report**

# JANUARY

## FOR BOARD CONSIDERATION:

- I. School Calendar for next year (if not February)
- II. Audit Reports for previous year
- III. Strategic Plan updates
- IV. Board Policy Revisions
- V. Bids: Various Departments\*
- VI. Budget Amendments\*

*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Board Retreat - Leadership Team to attend as requested
2. NSBA Equity Symposium & Advocacy Conference (may be alternate month)
3. School Board Appreciation Week in Tennessee and Proclamation at meeting
4. Director of Schools Performance Scoring (occurs after State of the System report - January – March)
5. Board Members' Statement of Disclosure to TN Ethics Commission by 1/31
6. Parent Leadership Council (open invitation)
7. Reports to the Board:
  - Director of Schools State of the System Annual Report – Report to the Board (after receipt of State Report Card – January/February)
  - Teaching & Learning Spotlight
  - Construction Report

# ***FEBRUARY***

## **FOR BOARD CONSIDERATION:**

- I. School Calendar for next year (January/February)**
- II. Director of Schools Performance Scoring/Composite Score (January - March)**
- III. Director of Schools Performance Goals Development / Revisions (after Performance Review scoring - February - April)**
- IV. Audit Reports (January/February)**
- V. School Improvement Plan (follows after Retreat)**
- VI. Teachers Recommended for Tenure by Principals**
- VII. Bids: Various Departments\***
- VIII. Budget Amendments\***  
*\*Consent Agenda items*

## **ACTIVITIES OF NOTE:**

- 1. TSBA Legislative and Legal Institute**
- 2. Newly Tenured Teachers Reception and recommendations during meeting**
- 3. New National Board Certified Teachers (NBCT) Reception and Pinning during meeting**
- 4. African American History Month**
- 5. Retiree Valentine's Day Brunch**
- 6. Parent Leadership Council (open invitation)**
- 7. Reports to the Board:**
  - Teaching & Learning Spotlight**
  - Construction Report**

# MARCH

## FOR BOARD CONSIDERATION:

- I. **Director of Schools Annual Performance Goals Development / Revisions**  
(carry-over from prior month, to be done before budget work sessions underway)
- II. **FSSD Volunteer of the Year Selection Committee approval\***
- III. **Bids: Various Departments\***
- IV. **Budget Amendments\***  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. **Teachers, Supervisor and Principal of the Year Reception and Recognition during meeting**
2. **Spring Break (district closed)**
3. **Parent Leadership Council (open invitation)**
4. **Reports to the Board:**
  - **FCS Café and Equipment Updates**
  - **Teaching & Learning Spotlight**
  - **Construction Report**

# APRIL

## FOR BOARD CONSIDERATION:

- I. Approval of Director of School Performance Goals (March - May)
- II. Board Policy Revisions
- III. Student Tuition amounts for 2023-2024 School Year
- IV. Textbook Local Adoption (TB-2153)\*
- V. Bids: Various Departments\*
- VI. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. NSBA Annual Conference
2. FSSD Top 40 Volunteers Reception and Recognition during meeting
3. Retiring Teachers and Staff Celebration (April/May)
4. Budget Work Sessions begin
5. Parent Leadership Council (open invitation)
6. Online Registration begins
7. TCAP Testing Window begins
8. AdvancED/Cognia District visit for re-accreditation – every 5<sup>th</sup> year
9. Reports to the Board:
  - Report on Debt Obligation
  - Teaching & Learning Spotlight
  - Construction Report

# MAY

## FOR BOARD CONSIDERATION:

- I. Board Policy Revisions
- II. Consolidated Application Approval for IDEA/ESEA\*
- III. Disposition of Surplus Property\*
- IV. Bids: Various Departments\*
- V. Budget Amendments\*

*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Classified Employees of the Year Reception and Recognition during meeting
2. Retiring Teachers and Staff Celebration (April/May)
3. Recognize SROs at meeting (May or September)
4. Budget Work Sessions continue
5. Faculty/Staff Appreciation Week
6. Parent Leadership Council (open invitation)
7. Reports to the Board:
  - Summer Feeding Program
  - Summer MAC
  - Young Scholars Institute (in T&L Summary)
  - Faculty/Staff Professional Development Opportunities (in T&L Summary)
  - Teaching & Learning Spotlight
  - Construction Report

# JUNE

## FOR BOARD CONSIDERATION:

- I. Continuation Budget approval
- II. Board Policy Revisions
- III. Official Statutory Bond for Director of Schools\*
- IV. Board of Education Meeting Schedule\* (June/July; election years - September)
- V. Annual Agenda\* (June/July)
- VI. Board Member Development Opportunities\* (June/July; election years - September)
- VII. Bids: Various Departments\*
- VIII. Budget Amendments\*  
\*Consent Agenda items

## ACTIVITIES OF NOTE:

1. Budget Work Sessions continue
2. Leadership Team (Administrative) Retreat
3. Parent Leadership Council (standing invitation)
4. Summer Learning Camp, Summer Bridge Camp and traditional Summer School
5. Young Scholars Institute (YSI)
6. Summer MAC (SMAC)
7. Story Bus Plus
8. Summer Feeding Program
9. Reports to the Board:
  - Teaching & Learning Spotlight
  - Construction Report

5/25/2022



# ***BOARD OF EDUCATION MEETINGS 2022-2023***

<b><u>DATE</u></b>	<b><u>LOCATION</u></b>	<b><u>TIME</u></b>
July 25 (4 <sup>th</sup> Monday)	Freedom Middle	6:30 p.m.
August 8	Liberty Elementary	6:30 p.m.
September 12	Freedom Middle	6:30 p.m.
October 17 (3 <sup>rd</sup> Monday)	Freedom Intermediate	6:30 p.m.
November 14	Moore Elementary	6:30 p.m.
December 12	Franklin Elementary	6:30 p.m.
January 7 (Retreat)	Teacher Center	8:30 a.m.
January 9	Poplar Grove Elementary	6:30 p.m.
February 13	Johnson Elementary	6:30 p.m.*
March 20 (3 <sup>rd</sup> Monday)	Poplar Grove Middle	6:30 p.m.*
April 10	Moore Elementary	6:30 p.m.*
May 8	Freedom Middle	6:30 p.m.*
June 12	Franklin Elementary	6:30 p.m.
July 17 (3 <sup>rd</sup> Monday)	Poplar Grove Elementary	6:30 p.m.
August 14	Johnson Elementary	6:30 p.m.

\* Reception beginning at 6:00 p.m. precedes the meeting

***Please note: Agenda items must be submitted in writing to the Director of Schools office to be placed on the agenda and eight (8) copies of documentation delivered to the Director of Schools office by noon on Tuesday, prior to the board meeting.***

***Principals: Please have student(s) available to lead the Pledge of Allegiance prior to the meeting.***



# Franklin Special School District

SINCE 1906

David L. Snowden, Ph.D., Director of Schools • 507 New Highway 96 West • Franklin, TN 37064 • 615-794-6624 • 615-790-4716 (fax) • www.fssd.org

**TO: FSSD Board of Education and Local News Media**  
**FROM: David L. Snowden, Director of Schools**  
**DATE: July 25, 2022**  
**RE: Board Member Development Opportunities**

In accordance with board policy **Board Member Development Opportunities (1.204)**, members of the FSSD Board of Education participate in conferences/workshops designed to assist them in improving skills. As members of the FSSD policy making body on July 25, 2022 the Board considered the following meetings for board member development opportunities:

- Franklin Special School District Board Retreat
- Tennessee School Boards Association Boardsmanship Workshops
- Tennessee State Department of Education School Board Academies
- Tennessee School Boards Association Fall District Meeting
- Tennessee School Boards Association Legislative and Legal Institute
- Tennessee School Boards Association Summer Law Institute
- Tennessee School Boards Association Annual Conference
- National Alliance of Black School Educators Conference
- National School Boards Association Annual Conference
- National School Boards Association Advocacy Institute
- National School Boards Association Equity Symposium
- National School Boards Association Council of Urban Boards of Education Annual Conference
- Southern Region Leadership Conference
- Student Congress on Policies in Education (SCOPE)
- Consortium of State School Boards Associations (COSSBA) Conferences
- Urban Boards Alliance Symposium

Please note that outside the above approved list, when a board member attends other conferences or meetings an advance budget and board approval is required for reimbursement of expenses.

**Date of Board Approval** \_\_\_\_\_

FY23 Consolidated Application Approval for IDEA/ESEA  
School Year 2022-23

LEA # 941 LEA Name (Legal Name of Agency): Franklin SSD

LEA # <b>941</b>	LEA Name (Legal Name of Agency): <b>Franklin SSD</b>
LEA Legal Making Address	
Street Address <b>507 New Highway 96 West</b>	
City <b>Franklin</b>	State <b>TN</b> Zip <b>37064</b>

Consolidated Project begins July 1, 2022 and ends June 30, 2023.

The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year application for filing.  
This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

**July 25, 2022**

\_\_\_\_\_  
Board Meeting Date

  
\_\_\_\_\_  
Director of Schools (Signature)

**David L. Snowden, Ph.D.**  
\_\_\_\_\_  
Director of Schools (Print Name)

**6/20/22**  
\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Board of Education Official (Signature)

\_\_\_\_\_  
Board of Education Official (Print Name)

\_\_\_\_\_  
Date Signed

## APPLICATION FOR OVERNIGHT FIELD TRIP

Pursuant to the Franklin Special School District Board of Education Policy 4.302 "Field Trips and Excursions", preparation of all overnight field trips must include application of the field trip with this form and appropriate approval thereto. Please submit this form in ample time for approval of the Board of Education.

**SCHOOL:** Freedom Intermediate School **GRADE:** 6<sup>TH</sup>  
**DATE OF REQUEST:** 6/28/22

**TEACHER REQUESTING:** B. Martin (Valor), A. Smith (Fusion), C. Kim (Velocity)

**DATES OF FIELD TRIP:** March 1, 2023 – March 3, 2023

**DESTINATION:** Nature's Classroom- Mentone, Alabama

### INSTRUCTIONAL PURPOSES:

The mission of this academic center is "to promote responsible stewardship of our natural and cultural resources." Cooperative groups, life skills, environmental education, natural sciences, and outdoor recreation are incorporated to promote exploration and discovery of our environment.

National and State Standards incorporated are as follows:

Science-

#### **6.PS3: Energy**

1) Analyze the properties and compare sources of kinetic, elastic potential, gravitational potential, electric potential, chemical, and thermal energy.

2) Construct a scientific explanation of the transformations between potential and kinetic energy.

#### **6.LS2: Ecosystems: Interactions, Energy, and Dynamics**

1) Evaluate and communicate the impact of environmental variables on population size.

- 2) Determine the impact of competitive, symbiotic, and predatory interactions in an ecosystem.
- 3) Draw conclusions about the transfer of energy through a food web and energy pyramid in an ecosystem.
- 4) Using evidence from climate data, draw conclusions about the patterns of abiotic and biotic factors in different biomes, specifically the tundra, taiga, deciduous forest, desert, grasslands, rainforest, marine, and freshwater ecosystems.
- 5) Analyze existing evidence about the effect of a specific invasive species on native populations in Tennessee and design a solution to mitigate its impact.
- 6) Research the ways in which an ecosystem has changed over time in response to changes in physical conditions, population balances, human interactions, and natural catastrophes.
- 7) Compare and contrast auditory and visual methods of communication among organisms in relation to survival strategies of a population.

#### **6.ESS3: Earth and Human Activity .**

- 3) Assess the impacts of human activities on the biosphere including conservation, habitat management, species endangerment, and extinction.

**TRIP COST PER CHILD:** \$275.00      **COLLECTION METHOD:** Teacher log

**SCHOLARSHIPS NEEDED (#):** 20    **SCHOLARSHIPS PROVIDED (#):** 20

**METHOD OF PAYMENT OF SCHOLARSHIPS:** Those students who cannot afford to pay for his/her tuition have been offered a scholarship through outside resources and PTO.

**STUDENT BODY OFFERED TRIP:** 6<sup>TH</sup> grade

**NUMBER PARTICIPATING:** Approximately 200 students

**CHAPERONES ATTENDING:** A. Smith, C. Kim, B. Martin, L. Jordan, M. Smith, E. Wynne, and parents from all teams

**DATE AND TIME OF DEPARTURE:** Dates are listed on first page. Groups will depart at approximately 6:30 am

**DATE AND TIME OF RETURN:** Groups will return at approximately 4:00 pm

**MODE OF TRANSPORTATION:** Groups will travel on 55 passenger Grayline Charter Buses.

**IF MORE THAN ONE, LIST SPECIFIC DETAILS:** One adult will drive their personal vehicle to utilize in the event of an emergency while at the facility.

**ACCOMMODATION ARRANGEMENTS:** Students and adults will share cabins while at the environmental center. Females will occupy cabins separate from the males. Students will sleep and shower in separate areas from the adults.

**MEAL ARRANGEMENTS:** Students will receive nutritious meals prepared by the Nature's Classroom staff. Breakfast, lunch, dinner, and snacks are served family style. Students will have a choice of water, milk, juice, or powerade to drink with all meals.

**EMERGENCY CONTINGENCY PLAN:** The health and safety of our students is our number one priority. The environmental center maintains a well-equipped first aid cabin and will provide a nurse. The camp is an ACA (American Camping Association) accredited camp and therefore must have personnel that are certified in CPR and Community First Aid. During all of the outings, an adult will carry a first aid kit and radio.

An employee of the Franklin Special School District will administer all medication. One adult will drive a personal vehicle to have on site and available for use should any member of the group need medical care not requiring an ambulance.

Nature's Classroom requires a completed medical form for all participants. Students cannot participate in programs or be housed on site without a signed form from a parent/guardian. The forms will be turned in upon arrival and kept on file during our stay and return upon our departure.

Parents will be provided with emergency phone and fax numbers to the Nature's Classroom facility. Teachers will contact the school to

communicate any issues that might occur while traveling and contact the specific parent should an issue arise.

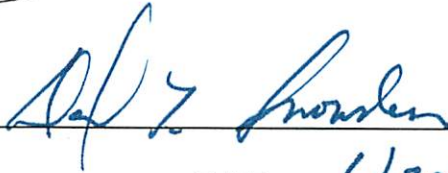
**RECOMMENDED BY**

PRINCIPAL: \_\_\_\_\_



DATE: \_\_\_\_\_

DIRECTOR OF SCHOOLS: \_\_\_\_\_



DATE: 6/30/22

AUTHORIZATION BY

FSSD BOARD OF EDUCATION: \_\_\_\_\_

DATE: \_\_\_\_\_

**FRANKLIN SPECIAL SCHOOL DISTRICT  
TOTAL BUDGET - REVENUES AND EXPENDITURES  
2022-2023**

Number	Program	Account Level Description	2021-2022 Revised Budget	2022-2023 Budget Grand Total	2022-2023 Increase (Decrease)	Pctg. Increase Totals
<b>REVENUES</b>						
<b>GENERAL PURPOSE REVENUES - FUND 141:</b>						
141 R 40110 000 000 00000 000	Local Revenue	Current Year Property Tax	\$ 13,422,698	\$ 12,146,151	\$ (1,276,547)	
141 R 40120 000 000 00000 000	Local Revenue	Trustee's Collections Prior Ye	\$ 90,000	\$ 70,000	\$ (20,000)	
141 R 40130 000 000 00000 000	Local Revenue	Circuit Clerk/C&m-Prior Year	\$ 40,000	\$ 32,000	\$ (8,000)	
141 R 40140 000 000 00000 000	Local Revenue	Interest & Penalty	\$ 24,000	\$ 20,000	\$ (4,000)	
141 R 40161 000 000 00000 000	Local Revenue	Payments In Lieu Of Taxes-Tva	\$ -	\$ -	\$ -	
141 R 40163 000 000 00000 000	Local Revenue	Payments In Lieu Of Taxes-Othe	\$ 50,000	\$ 70,000	\$ 20,000	
141 R 40210 000 000 00000 000	Local Revenue	Local Option Sales Tax	\$ 6,500,000	\$ 7,100,000	\$ 600,000	
141 R 40275 000 000 00000 000	Local Revenue	Mixed Drink Tax (ST)	\$ 100,000	\$ 130,000	\$ 30,000	
141 R 40350 000 000 00000 000	Local Revenue	Interstate Telecomm Tax	\$ -	\$ -	\$ -	
141 R 40610 000 000 00000 000	Local Revenue	Current Year Property Tax (FSSD)	\$ 19,962,859	\$ 20,364,475	\$ 401,616	
141 R 40620 000 000 00000 000	Local Revenue	Prior Year Property Tax	\$ 100,000	\$ 110,000	\$ 10,000	
141 R 40630 000 000 00000 000	Local Revenue	Interest & Penalty	\$ 25,000	\$ 25,000	\$ -	
141 R 40640 000 000 00000 000	Local Revenue	Pick-Up Taxes	\$ 40,000	\$ 50,000	\$ 10,000	
141 R 41110 000 000 00000 000	Local Revenue	Licenses & Permits	\$ 500	\$ 500	\$ -	
141 R 43511 000 000 00000 000	Local Revenue	Tuition-Regular Day Students	\$ 30,000	\$ 30,000	\$ -	
141 R 43513 000 000 00000 000	Local Revenue	Tuition-YSI	\$ 358,335	\$ 200,000	\$ (158,335)	
141 R 43517 000 000 00000 000	Local Revenue	Tuition-Other	\$ 50,000	\$ 50,000	\$ -	
141 R 43570 000 000 00000 000	Local Revenue	Receipts From Individual Schoo	\$ 30,000	\$ 30,000	\$ -	
141 R 43990 000 000 00000 000	Local Revenue	Other Charges For Services	\$ 10	\$ -	\$ (10)	
141 R 44110 000 000 00000 000	Local Revenue	Interest Earned	\$ 5,000	\$ 40,000	\$ 35,000	
141 R 44120 000 000 00000 000	Local Revenue	Lease/Rentals	\$ 20,000	\$ 20,000	\$ -	
141 R 44120 000 000 67000 000	Local Revenue	Lease/Rentals - PAC	\$ -	\$ -	\$ -	
141 R 44146 000 000 00000 000	Local Revenue	E-Rate Funding	\$ 28,000	\$ 25,000	\$ (3,000)	
141 R 44170 000 000 00000 000	Local Revenue	Miscellaneous Refunds	\$ 10,000	\$ 10,000	\$ -	
141 R 44530 000 000 00000 000	Local Revenue	Sale of Equipment	\$ 10,000	\$ 10,000	\$ -	
141 R 44540 000 000 00000 000	Local Revenue	Sale of Property	\$ -	\$ -	\$ -	
141 R 44570 000 000 00000 000	Local Revenue	Contributions & Gifts	\$ -	\$ -	\$ -	
141 R 44990 000 000 00000 000	Local Revenue	Other Local Revenue	\$ 2,000	\$ 500	\$ (1,500)	
<b>TOTAL LOCAL REVENUES - GENERAL PURPOSE</b>			<b>\$ 40,898,402</b>	<b>\$ 40,533,626</b>	<b>\$ (364,776)</b>	
141 R 46511 000 000 00000 000	State Revenue	Basic Education Program	\$ 15,216,000	\$ 14,729,000	\$ (487,000)	
141 R 46515 000 000 00000 000	State Revenue	Early Childhood Education	\$ 303,156	\$ 303,156	\$ -	
141 R 46590 000 000 00000 000	State Revenue	Other State Education Funds	\$ 80,000	\$ 80,000	\$ -	
141 R 46610 000 000 00000 000	State Revenue	Career Ladder	\$ 70,000	\$ 50,000	\$ (20,000)	
141 R 46980 000 000 00000 000	State Revenue	Other State Grants	\$ -	\$ -	\$ -	
141 R 46981 000 000 00000 000	State Revenue	Safe Schools	\$ 64,500	\$ -	\$ (64,500)	
<b>TOTAL STATE REVENUES - GENERAL PURPOSE</b>			<b>\$ 15,733,656</b>	<b>\$ 15,222,156</b>	<b>\$ (511,500)</b>	
141 R 47143 000 000 00000 000	Federal Through State	Ed Of Handicap_IDEA	\$ -	\$ -	\$ -	
141 R 47590 000 000 00000 000	Federal Through State	Other Federal Through State	\$ -	\$ -	\$ -	
141 R 47590 000 401 00000 000	Federal Through State	Other Federal Through State	\$ -	\$ -	\$ -	
<b>TOTAL FEDERAL THROUGH STATE REVENUES - GP</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
141 R 48130 000 000 00000 000	Other Revenues	CONTRIBUTIONS	\$ -	\$ -	\$ -	
141 R 48990 000 000 00000 000	Other Revenues	Other-Citizens Group	\$ 5,000	\$ 10,000	\$ 5,000	
141 R 49700 000 000 00000 000	Other Revenues	Insurance Recovery	\$ -	\$ -	\$ -	
141 R 49800 000 000 00000 000	Other Revenues	Transfers In	\$ 55,000	\$ 55,000	\$ -	
<b>TOTAL OTHER REVENUES - GENERAL PURPOSE</b>			<b>\$ 60,000</b>	<b>\$ 65,000</b>	<b>\$ 5,000</b>	
<b>GRAND TOTAL GENERAL PURPOSE REVENUE - FUND 141</b>			<b>\$ 56,692,058</b>	<b>\$ 55,820,782</b>	<b>\$ (871,276)</b>	<b>-1.5%</b>
<b>FEDERAL PROJECTS REVENUES - FUND 142:</b>						
142 R 47141 000 101 00000 000	Federal Projects	Title I Part A	\$ 395,094	\$ 435,175	\$ 40,081	
142 R 47143 000 901 00000 000	Federal Projects	Ed Of Handicap_IDEA	\$ 833,012	\$ 848,169	\$ 15,157	
142 R 47145 000 911 00000 000	Federal Projects	IDEA Preschool	\$ 24,256	\$ 24,655	\$ 399	
142 R 47146 000 301 00000 000	Federal Projects	Title III Part A	\$ 41,576	\$ 39,424	\$ (2,152)	
142 R 47147 000 401 00000 000	Federal Projects	Title IV Safe & Drug-Free Scho	\$ 27,549	\$ 29,606	\$ 2,057	
142 R 47189 000 201 00000 000	Federal Projects	Title II Part A	\$ 102,210	\$ 96,742	\$ (5,468)	
<b>GRAND TOTAL FEDERAL PROJECTS REVENUES - FUND 142</b>			<b>\$ 1,423,697</b>	<b>\$ 1,473,771</b>	<b>\$ 50,074</b>	<b>3.5%</b>
<b>FOOD AND CULINARY SERVICES REVENUES - FUND 143</b>						
143 R 43521 --- --- --- ---	Child Nutrition	Lunch Payments-Children	\$ -	\$ 330,000	\$ 330,000	
143 R 43522 --- --- --- ---	Child Nutrition	Lunch Payments-Adults	\$ 49,000	\$ 40,000	\$ (9,000)	
143 R 43523 --- --- --- ---	Child Nutrition	Income From Breakfast	\$ -	\$ 87,000	\$ 87,000	
143 R 43525 --- --- --- ---	Child Nutrition	Ala Carte Sales	\$ 150,000	\$ 115,000	\$ (35,000)	
143 R 43990 --- --- --- ---	Child Nutrition	Other Charges For Services	\$ 65,000	\$ 135,000	\$ 70,000	
143 R 44530 --- --- --- ---	Child Nutrition	Sale of Equipment	\$ 1,000	\$ 1,000	\$ -	
143 R 44560 --- --- --- ---	Child Nutrition	Damage Recovered from Individual	\$ -	\$ -	\$ -	
143 R 44570 --- --- --- ---	Child Nutrition	Contributions & Gifts	\$ -	\$ -	\$ -	

143 R 44990	Child Nutrition	Other Local Revenue	\$	-			
143 R 46520	Child Nutrition	School Food Service	\$	10,000	\$	17,000	\$ 7,000
143 R 46980	Child Nutrition	Other State Grants	\$	-	\$	-	\$ -
143 R 47111	Child Nutrition	USDA School Lunch Program	\$	1,235,000	\$	1,343,750	\$ 108,750
143 R 47112	Child Nutrition	USDA Commodities	\$	149,670	\$	157,760	\$ 8,090
143 R 47113	Child Nutrition	USDA Breakfast	\$	642,000	\$	115,950	\$ (526,050)
143 R 47114	Child Nutrition	USDA Other	\$	16,000	\$	16,000	\$ -
143 R 47115	Child Nutrition	USDA Food Service Equipment Gr	\$	-	\$	-	\$ -
143 R 47590	Child Nutrition	Other Federal Through State	\$	140,000	\$	140,000	\$ -

<b>GRAND TOTAL CHILD NUTRITION REVENUE - FUND 143</b>			\$	<b>2,457,670</b>	\$	<b>2,533,460</b>	\$ <b>75,790</b>	<b>3.1%</b>
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**MORNING AND AFTER CARE REVENUES - FUND 146**

146 R 43581	Community Service	Community Services Fees	\$	1,164,691	\$	1,497,358	\$ 332,667
146 R 43584	Community Service	Registration Fees-School Year	\$	24,769	\$	25,550	\$ 781
146 R 43585	Community Service	Registration Fees-Summer	\$	8,067	\$	7,500	\$ (567)
146 R 43990	Community Service	Other Charges For Services	\$	-	\$	-	\$ -
146 R 44120	Community Service	Lease Rentals	\$	33,912	\$	-	\$ (33,912)
146 R 44170	Community Service	Miscellaneous Refunds	\$	31,000	\$	36,000	\$ 5,000
146 R 44570	Community Service	Contributions & Gifts	\$	4,500	\$	4,500	\$ -
146 R 44990	Community Service	Other Local Revenue	\$	-			
146 R 46590	Community Service	Other State Education Funds	\$	80,231	\$	80,231	\$ -

<b>GRAND TOTAL MAC REVENUE - FUND - 146</b>			\$	<b>1,347,170</b>	\$	<b>1,651,139</b>	\$ <b>303,969</b>	<b>22.6%</b>
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**DEBT SERVICE REVENUES - FUND 156**

156 R 40610	Debt Service	Current Year Property Tax (FSSD)	\$	6,540,270	\$	6,369,823	\$ (170,447)
156 R 40620	Debt Service	Prior Year Property Tax	\$	50,000	\$	50,000	\$ -
156 R 40630	Debt Service	Interest & Penalty	\$	10,500	\$	10,500	\$ -
156 R 40640	Debt Service	Pick-Up Taxes	\$	20,000	\$	20,000	\$ -
156 R 44110	Debt Service	Interest Earned	\$	1,000	\$	2,000	\$ 1,000
156 R 49800	Debt Service	Transfers In	\$	-	\$	-	\$ -

<b>GRAND TOTAL DEBT SERVICE REVENUE - FUND 156</b>			\$	<b>6,621,770</b>	\$	<b>6,452,323</b>	\$ <b>(169,447)</b>	<b>-2.6%</b>
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**CAPITAL PROJECT REVENUES - FUND 177**

177 R 40210	Capital Projects	Local Option Sales Tax (Municipalit	\$	-	\$	-	\$ -
177 R 40390	Capital Projects	Other Statutory Local Tax	\$	950,000	\$	825,000	\$ (125,000)
177 R 44110	Capital Projects	Interest Earned	\$	200	\$	400	\$ 200
177 R 44110 --- 50000 ---	Capital Projects	Interest Earned - Bonds	\$	-	\$	10,000	\$ 10,000
177 R 44530	Capital Projects	Sale of Equipment	\$	-	\$	-	\$ -
177 R 44570	Capital Projects	Contributions & Gifts	\$	-	\$	-	\$ -
177 R 44990	Capital Projects	Other Local Revenue	\$	-	\$	-	\$ -
177 R 46530	Capital Projects	Energy Efficient Schools Grant	\$	-	\$	-	\$ -
177 R 48130	Capital Projects	CONTRIBUTIONS	\$	-	\$	-	\$ -
177 R 49100 --- 50000 ---	Capital Projects	Bond Proceeds (Net)	\$	-	\$	26,494,987	\$ 26,494,987

<b>GRAND TOTAL CAPITAL PROJECTS REVENUE - FUND 177</b>			\$	<b>950,200</b>	\$	<b>27,330,387</b>	\$ <b>26,380,187</b>	<b>2776.3%</b>
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<b>GRAND TOTAL REVENUES - ALL FUNDS</b>			\$	<b>69,492,565</b>	\$	<b>95,261,862</b>	\$ <b>25,769,297</b>	<b>37.1%</b>
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**EXPENDITURES**

**GENERAL PURPOSE FUND - 141**

141 E 71100 116 000 00000 000	Regular Education Progran Reg. Ed Teachers		17,882,840	18,620,942	738,102
141 E 71100 116 000 00000 000	Regular Education Progran Reg. Ed Teachers (Administrators-		115,477	125,979	10,502
141 E 71100 117 000 00000 000	Regular Education Progran Career Ladder Program		39,000	34,000	(5,000)
141 E 71100 127 000 00000 000	Regular Education Progran Extended Contracts		68,000	68,000	0
141 E 71100 128 000 00000 000	Regular Education Progran Homebound Teachers		20,000	20,000	0
141 E 71100 163 000 00000 000	Regular Education Progran Educational Assistants		971,804	1,096,108	124,304
141 E 71100 189 000 14000 000	Regular Education Progran Other Salaries & Wages		5,486	5,486	0
141 E 71100 189 000 20000 000	Regular Education Progran Other Salaries & Wages		2,000	2,000	0
141 E 71100 201 000 00000 000	Regular Education Progran Social Security		1,173,907	1,227,989	54,082
141 E 71100 201 000 14000 000	Regular Education Progran Social Security		341	340	(1)
141 E 71100 201 000 20000 000	Regular Education Progran Social Security		124	124	0
141 E 71100 204 000 00000 000	Regular Education Progran State Retirement		1,928,335	1,721,713	(206,622)
141 E 71100 204 000 14000 000	Regular Education Progran State Retirement		566	477	(89)
141 E 71100 204 000 20000 000	Regular Education Progran State Retirement		206	174	(32)
141 E 71100 206 000 00000 000	Regular Education Progran Life Insurance		19,063	16,362	(2,701)
141 E 71100 207 000 00000 000	Regular Education Progran Medical Insurance		2,820,570	2,746,357	(74,213)
141 E 71100 208 000 00000 000	Regular Education Progran Dental Insurance		59,153	56,008	(3,145)
141 E 71100 209 000 00000 000	Regular Education Progran Disability Insurance		47,899	43,678	(4,221)
141 E 71100 212 000 00000 000	Regular Education Progran Employer Medicare		266,600	276,213	9,613
141 E 71100 212 000 14000 000	Regular Education Progran Employer Medicare		8,023	11,057	3,034
141 E 71100 212 000 20000 000	Regular Education Progran Employer Medicare		29	29	0
141 E 71100 217 000 00000 000	Special Education Progran Retirement-Hybrid Stabilizatio		0	0	0
141 E 71100 299 000 00000 000	Regular Education Progran Other Fringe Benefits		27,110	25,274	(1,836)

<b>TOTAL SALARIES AND BENEFITS - 71100 REGULAR EDUCATION</b>		<b>25,456,533</b>	<b>26,098,310</b>	<b>641,777</b>
141 E 71100 312 000 00000 053	Regular Education Program Contracts W/Private Agencies	335,500	0	(335,500)
141 E 71100 312 000 00000 054	Regular Education Program Contracts W/Private Agencies	83,707	0	(83,707)
141 E 71100 336 000 04000 000	Regular Education Program Maint & Repair-Equipment	2,000	2,000	0
141 E 71100 336 000 09000 000	Regular Education Program Maint & Repair-Equipment	1,000	0	(1,000)
141 E 71100 369 000 00000 053	Regular Education Program Contracts Subs-Certified	0	234,850	234,850
141 E 71100 369 000 00000 054	Regular Education Program Contracts Subs-Certified	0	58,595	58,595
141 E 71100 370 000 00000 053	Regular Education Program Contracts Subs-Non-Certified	0	100,650	100,650
141 E 71100 370 000 00000 054	Regular Education Program Contracts Subs-Non-Certified	0	25,112	25,112
141 E 71100 399 000 04000 000	Regular Education Program Other Contracted Services	11,685	11,500	(185)
141 E 71100 399 000 09000 000	Regular Education Program Other Contracted Services	0	1,000	1,000
141 E 71100 399 000 10000 000	Regular Education Program Other Contracted Services	531,650	566,800	35,150
141 E 71100 429 000 00000 000	Regular Education Program Instructional Supplies & Mater	9,300	75,000	65,700
141 E 71100 429 000 02000 000	Regular Education Program Instructional Supplies & Mater	21,326	15,535	(5,791)
141 E 71100 429 000 03000 000	Regular Education Program Instructional Supplies & Mater	17,660	17,440	(220)
141 E 71100 429 000 04000 000	Regular Education Program Instructional Supplies & Mater	24,428	14,613	(9,815)
141 E 71100 429 000 05000 000	Regular Education Program Instructional Supplies & Mater	39,600	27,000	(12,600)
141 E 71100 429 000 06000 000	Regular Education Program Instructional Supplies & Mater	32,030	22,060	(9,970)
141 E 71100 429 000 07000 000	Regular Education Program Instructional Supplies & Mater	27,855	16,690	(11,165)
141 E 71100 429 000 08000 000	Regular Education Program Instructional Supplies & Mater	26,205	18,943	(7,262)
141 E 71100 429 000 09000 000	Regular Education Program Instructional Supplies & Mater	21,750	13,900	(7,850)
141 E 71100 429 000 10000 000	Regular Education Program Instructional Supplies & Mater	7,000	7,000	0
141 E 71100 429 000 13000 000	Regular Education Program Instructional Supplies & Mater	45,286	49,120	3,834
141 E 71100 429 000 15000 000	Regular Education Program Instructional Supplies & Mater	1,800	1,800	0
141 E 71100 429 000 16000 000	Regular Education Program Instructional Supplies & Mater	1,350	1,350	0
141 E 71100 429 000 19000 000	Regular Education Program Instructional Supplies & Mater	400	400	0
141 E 71100 429 000 20000 000	Regular Education Program Instructional Supplies & Mater	3,000	3,000	0
141 E 71100 429 000 21000 000	Regular Education Program Instructional Supplies & Mater	4,400	4,400	0
141 E 71100 449 000 00000 000	Regular Education Program Textbooks	391,474	122,678	(268,796)
141 E 71100 499 000 10000 000	Regular Education Program Other Supplies & Materials	25,000	25,000	0
141 E 71100 499 000 14000 000	Regular Education Program Other Supplies & Materials	400	400	0
141 E 71100 499 000 15000 000	Regular Education Program Other Supplies & Materials	2,339	1,800	(539)
141 E 71100 499 000 16000 000	Regular Education Program Other Supplies & Materials	750	800	50
141 E 71100 499 000 17000 000	Regular Education Program Other Supplies & Materials	2,000	2,000	0
141 E 71100 499 000 21000 000	Regular Education Program Other Supplies & Materials	1,100	800	(300)
141 E 71100 535 000 00000 000	Regular Education Program Fee Waivers	20,000	20,000	0
141 E 71100 599 000 02000 000	Regular Education Program Other Charges	500	600	100
141 E 71100 599 000 04000 000	Regular Education Program Other Charges	600	760	160
141 E 71100 599 000 05000 000	Regular Education Program Other Charges	1,000	2,000	1,000
141 E 71100 599 000 06000 000	Regular Education Program Other Charges	200	200	0
141 E 71100 599 000 08000 000	Regular Education Program Other Charges	300	300	0
141 E 71100 599 000 09000 000	Regular Education Program Other Charges	1,400	1,250	(150)
141 E 71100 722 000 02000 000	Regular Education Program Regular Instructional Equipmen	500	500	0
141 E 71100 722 000 04000 000	Regular Education Program Regular Instructional Equipmen	1,500	1,250	(250)
141 E 71100 722 000 05000 000	Regular Education Program Regular Instructional Equipmen	2,500	2,500	0
141 E 71100 722 000 06000 000	Regular Education Program Regular Instructional Equipmen	1,500	320	(1,180)
141 E 71100 722 000 07000 000	Regular Education Program Regular Instructional Equipmen	1,000	1,000	0
141 E 71100 722 000 08000 000	Regular Education Program Regular Instructional Equipmen	500	500	0
141 E 71100 722 000 09000 000	Regular Education Program Regular Instructional Equipmen	1,500	1,350	(150)
141 E 71100 722 000 26000 000	Regular Education Program Regular Education Program - Re	1,000	1,000	0
<b>TOTAL OTHER EXPENDITURES - 71100 REGULAR INSTRUCTION</b>		<b>1,705,995</b>	<b>1,475,766</b>	<b>(230,229)</b>
<b>GRAND TOTAL EXPENDITURES - 71100 REGULAR INSTRUCTION</b>		<b>27,162,528</b>	<b>27,574,076</b>	<b>411,548</b>
141 E 71150 311 000 00000 000	Alternative Schools Alternative Schools - Contract	89,000	89,000	0
<b>TOTAL OTHER EXPENDITURES - 71150 ALTERNATIVE SCHOOLS</b>		<b>89,000</b>	<b>89,000</b>	<b>0</b>
<b>GRAND TOTAL EXPENDITURES - 71150 ALTERNATIVE SCHOOLS</b>		<b>89,000</b>	<b>89,000</b>	<b>0</b>
141 E 71200 116 000 00000 000	Special Education Program Teachers	2,797,153	3,042,254	245,101
141 E 71200 117 000 00000 000	Special Education Program Career Ladder Program	6,000	4,880	(1,120)
141 E 71200 163 000 00000 000	Special Education Program Educational Assistants	814,714	755,260	(59,454)
141 E 71200 171 000 00000 000	Special Education Program Speech Pathologists	448,456	474,863	26,407
141 E 71200 189 000 03000 000	Special Education Program Other Salaries & Wages	100,705	34,028	(66,677)
141 E 71200 201 000 00000 000	Special Education Program Social Security	258,356	267,300	8,944
141 E 71200 204 000 00000 000	Special Education Program State Retirement	401,105	375,045	(26,060)
141 E 71200 206 000 00000 000	Special Education Program Life Insurance	4,866	4,247	(619)
141 E 71200 207 000 00000 000	Special Education Program Medical Insurance	757,904	734,577	(23,327)
141 E 71200 208 000 00000 000	Special Education Program Dental Insurance	14,707	14,247	(460)
141 E 71200 209 000 00000 000	Special Education Program Disability Insurance	10,408	8,855	(1,553)
141 E 71200 212 000 00000 000	Special Education Program Employer Medicare	60,422	62,514	2,092
141 E 71200 217 000 00000 000	Special Education Program Retirement-Hybrid Stabilizatio	0	0	0
141 E 71200 299 000 00000 000	Special Education Program Other Fringe Benefits	7,216	6,820	(396)
<b>TOTAL SALARIES AND BENEFITS - 71200 SPECIAL EDUCATION</b>		<b>5,682,012</b>	<b>5,784,889</b>	<b>102,877</b>
141 E 71200 312 000 00000 000	Special Education Program Contract W/Private Agencies	360,000	200,000	(160,000)
141 E 71200 312 000 00000 053	Special Education Program Contracts W/Private Agencies	60,000	0	(60,000)
141 E 71200 312 000 00000 054	Special Education Program Contracts W/Private Agencies	14,970	0	(14,970)
141 E 71200 336 000 00000 000	Special Education Program Maint & Repair-Equipment	2,000	2,000	0
141 E 71200 369 000 00000 053	Special Education Program Contracts Subs-Certified	0	42,000	42,000
141 E 71200 369 000 00000 054	Special Education Program Contracts Subs-Certified	0	10,479	10,479
141 E 71200 370 000 00000 053	Special Education Program Contracts Subs-Non-Certified	0	18,000	18,000
141 E 71200 370 000 00000 054	Special Education Program Contracts Subs-Non-Certified	0	4,491	4,491
141 E 71200 429 000 00000 000	Special Education Program Instructional Supplies & Mater	20,000	20,000	0

141 E 71200 499 000 00000 000	Special Education Program	Other Supplies & Materials	3,000	3,000	0
141 E 71200 725 000 00000 000	Special Education Program	Special Education Equipment	10,000	15,000	5,000
<b>TOTAL OTHER EXPENDITURES - 71200 SPECIAL EDUCATION</b>			<b>469,970</b>	<b>314,970</b>	<b>(155,000)</b>
<b>GRAND TOTAL EXPENDITURES - 71200 SPECIAL EDUCATION</b>			<b>6,151,982</b>	<b>6,099,859</b>	<b>(52,123)</b>
141 E 72110 399 000 00000 000	Attendance	Attendance - Other Contracted Svc	0	0	0
141 E 72110 499 000 00000 000	Attendance	Attendance - Other Supplies & Mat	0	0	0
141 E 72110 524 000 00000 000	Attendance	Attendance - Inservice /Staff Devel	0	0	0
141 E 72110 599 000 00000 000	Attendance	Attendance - Other Charges	0	0	0
<b>TOTAL OTHER EXPENDITURES - 72110 ATTENDANCE</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL EXPENDITURES - 72110 Attendance</b>			<b>0</b>	<b>0</b>	<b>0</b>
141 E 72120 105 000 36000 000	Health Services	Supervisor/Director	33,395	37,147	3,752
141 E 72120 105 000 40000 000	Health Services	Supervisor/Director	32,011	34,290	2,279
141 E 72120 131 000 00000 000	Health Services	Medical Personnel	0	461,734	461,734
141 E 72120 189 000 36000 000	Health Services	Other Salaries & Wages	14,725	16,412	1,687
141 E 72120 189 000 40000 000	Health Services	Other Salaries & Wages	26,063	30,480	4,417
141 E 72120 201 000 00000 000	Health Services	Social Security	0	28,628	28,628
141 E 72120 201 000 36000 000	Health Services	Social Security	2,825	3,321	496
141 E 72120 201 000 40000 000	Health Services	Social Security	3,601	4,016	415
141 E 72120 204 000 00000 000	Health Services	State Retirement	0	40,356	40,356
141 E 72120 204 000 36000 000	Health Services	State Retirement	3,929	4,681	752
141 E 72120 204 000 40000 000	Health Services	State Retirement	4,675	5,661	986
141 E 72120 206 000 00000 000	Health Services	Life Insurance	492	447	(45)
141 E 72120 206 000 36000 000	Health Services	Life Insurance	49	49	(0)
141 E 72120 206 000 40000 000	Health Services	Life Insurance	80	63	(17)
141 E 72120 207 000 00000 000	Health Services	Medical Insurance	68,302	70,872	2,570
141 E 72120 207 000 36000 000	Health Services	Medical Insurance	6,690	7,341	651
141 E 72120 207 000 40000 000	Health Services	Medical Insurance	9,719	10,284	565
141 E 72120 208 000 00000 000	Health Services	Dental Insurance	1,533	1,568	35
141 E 72120 208 000 36000 000	Health Services	Dental Insurance	242	181	(61)
141 E 72120 208 000 40000 000	Health Services	Dental Insurance	231	236	5
141 E 72120 209 000 00000 000	Health Services	Disability Insurance	1,117	1,058	(59)
141 E 72120 209 000 36000 000	Health Services	Disability Insurance	0	117	117
141 E 72120 209 000 40000 000	Health Services	Disability Insurance	151	139	(12)
141 E 72120 212 000 00000 000	Health Services	Employer Medicare	0	6,695	6,695
141 E 72120 212 000 36000 000	Health Services	Employer Medicare	661	777	116
141 E 72120 212 000 40000 000	Health Services	Employer Medicare	842	939	97
141 E 72120 217 000 00000 000	Health Services	Retirement-Hybrid Stabilizatio	0	0	0
141 E 72120 299 000 00000 000	Health Services	Other Fringe Benefits	756	756	0
141 E 72120 299 000 36000 000	Health Services	Other Fringe Benefits	191	75	(116)
141 E 72120 299 000 40000 000	Health Services	Other Fringe Benefits	105	105	(0)
<b>TOTAL SALARIES AND BENEFITS - 72120 HEALTH SERVICES</b>			<b>212,385</b>	<b>768,427</b>	<b>556,042</b>
141 E 72120 307 000 36000 000	Health Services	Communication	600	600	0
141 E 72120 312 000 00000 053	Health Services	Contracts w/ Private Agencies - Sta	0	12,000	12,000
141 E 72120 312 000 00000 054	Health Services	Contracts w/ Private Agencies - Sta	0	2,994	2,994
141 E 72120 355 000 36000 000	Health Services	Travel	300	300	0
141 E 72120 399 000 00000 000	Health Services	Other Contracted Services	1,910	1,610	(300)
141 E 72120 413 000 00000 000	Health Services	Drugs & Medical Supplies	5,840	5,840	0
141 E 72120 499 000 00000 000	Health Services	Other Supplies & Materials	300	300	0
141 E 72120 499 000 36000 000	Health Services	Other Supplies & Materials	1,167	1,000	(167)
141 E 72120 524 000 00000 000	Health Services	In-Service/Staff Development	2,000	2,000	0
141 E 72120 524 000 36000 000	Health Services	In-Service/Staff Development	5,226	6,000	774
141 E 72120 599 000 00000 000	Health Services	Other Charges	1,350	1,350	0
141 E 72120 599 000 36000 000	Health Services	Other Charges	10,000	10,000	0
141 E 72120 735 000 00000 000	Health Services	Health Equipment	4,825	1,225	(3,600)
<b>TOTAL OTHER EXPENDITURES - 72120 HEALTH SERVICES</b>			<b>33,518</b>	<b>45,219</b>	<b>11,701</b>
<b>GRAND TOTAL EXPENDITURES - 72120 HEALTH SERVICES</b>			<b>245,903</b>	<b>813,646</b>	<b>567,743</b>
141 E 72130 117 000 00000 000	Other Student Support	Career Ladder Program	2,000	1,000	(1,000)
141 E 72130 123 000 00000 000	Other Student Support	Guidance Personnel	624,190	615,359	(8,831)
141 E 72130 189 000 00000 000	Other Student Support	Other Salaries & Wages	101,919	176,185	74,266
141 E 72130 201 000 00000 000	Other Student Support	Social Security	45,143	49,138	3,995
141 E 72130 204 000 00000 000	Other Student Support	State Retirement	74,929	68,960	(5,969)
141 E 72130 206 000 00000 000	Other Student Support	Life Insurance	718	493	(225)
141 E 72130 207 000 00000 000	Other Student Support	Medical Insurance	119,962	99,159	(20,803)
141 E 72130 208 000 00000 000	Other Student Support	Dental Insurance	2,349	1,858	(491)
141 E 72130 209 000 00000 000	Other Student Support	Disability Insurance	2,187	1,576	(611)
141 E 72130 212 000 00000 000	Other Student Support	Employer Medicare	10,558	11,492	934
141 E 72130 217 000 00000 000	Other Student Support	Retirement-Hybrid Stabilizatio	0	0	0
141 E 72130 299 000 00000 000	Other Student Support	Other Fringe Benefits	1,152	880	(272)
<b>TOTAL SALARIES AND BENEFITS - 72130 OTHER STUDENT SUPPORT</b>			<b>985,107</b>	<b>1,026,100</b>	<b>40,993</b>
141 E 72130 322 000 16000 000	Other Student Support	Evaluation & Testing	6,000	7,000	1,000
141 E 72130 399 000 00000 000	Other Student Support	Other Contracted Services	7,500	23,800	16,300
141 E 72130 499 000 15000 000	Other Student Support	Other Supplies & Materials	300	300	0
141 E 72130 499 000 19000 000	Other Student Support	Other Supplies & Materials	2,200	2,000	(200)
141 E 72130 524 000 13000 000	Other Student Support	In-Service/Staff Development	6,000	6,000	0
141 E 72130 524 000 20000 000	Other Student Support	In-Service/Staff Development	11,150	11,150	0
141 E 72130 599 000 19000 000	Other Student Support	Other Charges	500	400	(100)
<b>TOTAL OTHER EXPENDITURES - 72130 OTHER STUDENT SUPPORT</b>			<b>33,650</b>	<b>50,650</b>	<b>17,000</b>
<b>GRAND TOTAL EXPENDITURES - 72130 OTHER STUDENT SUPPORT</b>			<b>1,018,757</b>	<b>1,076,750</b>	<b>57,993</b>

141 E 72210 105 000 00000 000	Regular Instruction Progra Supervisor/Director	462,754	489,580	26,826
141 E 72210 117 000 00000 000	Regular Instruction Progra Career Ladder Program	3,000	1,000	(2,000)
141 E 72210 127 000 00000 000	Regular Instruction Progra Extended Contracts	1,200	1,200	0
141 E 72210 129 000 00000 000	Regular Instruction Progra Librarian(s)	533,263	564,271	31,008
141 E 72210 137 000 00000 000	Regular Instruction Progra Educational Media Personnel	186,028	199,898	13,870
141 E 72210 138 000 00000 000	Regular Instruction Progra Instructional Computer Personn	288,471	267,779	(20,692)
141 E 72210 161 000 00000 000	Regular Instruction Progra Secretary(s)	113,189	119,759	6,570
141 E 72210 189 000 00000 000	Regular Instruction Progra Other Salaries & Wages	327,818	348,733	20,915
141 E 72210 189 000 10000 000	Regular Instruction Progra Other Salaries & Wages	26,400	26,400	0
141 E 72210 189 000 15000 000	Regular Instruction Progra Other Salaries & Wages	15,000	15,000	0
141 E 72210 189 000 19000 000	Regular Instruction Progra Other Salaries & Wages	174,255	173,641	(614)
141 E 72210 189 000 21000 000	Regular Instruction Progra Other Salaries & Wages	800	800	0
141 E 72210 189 000 26000 000	Regular Instruction Progra Other Salaries & Wages	8,000	8,000	0
141 E 72210 201 000 00000 000	Regular Instruction Progra Social Security	118,775	123,518	4,743
141 E 72210 201 000 10000 000	Regular Instruction Progra Social Security	1,637	1,637	0
141 E 72210 201 000 15000 000	Regular Instruction Progra Social Security	930	930	0
141 E 72210 201 000 19000 000	Regular Instruction Progra Social Security	10,804	10,766	(38)
141 E 72210 201 000 21000 000	Regular Instruction Progra Social Security	50	50	0
141 E 72210 201 000 26000 000	Regular Instruction Progra Social Security	496	496	0
141 E 72210 204 000 00000 000	Regular Instruction Progra State Retirement	190,587	173,284	(17,303)
141 E 72210 204 000 10000 000	Regular Instruction Progra State Retirement	2,720	2,295	(425)
141 E 72210 204 000 15000 000	Regular Instruction Progra State Retirement	1,545	1,304	(242)
141 E 72210 204 000 19000 000	Regular Instruction Progra State Retirement	14,028	15,176	1,148
141 E 72210 204 000 21000 000	Regular Instruction Progra State Retirement	83	70	(13)
141 E 72210 204 000 26000 000	Regular Instruction Progra State Retirement	824	696	(128)
141 E 72210 206 000 00000 000	Regular Instruction Progra Life Insurance	1,894	1,704	(190)
141 E 72210 207 000 00000 000	Regular Instruction Progra Medical Insurance	259,079	261,842	2,763
141 E 72210 208 000 00000 000	Regular Instruction Progra Dental Insurance	5,226	5,862	636
141 E 72210 209 000 00000 000	Regular Instruction Progra Disability Insurance	5,034	4,811	(223)
141 E 72210 212 000 00000 000	Regular Instruction Progra Employer Medicare	27,778	28,887	1,109
141 E 72210 212 000 10000 000	Regular Instruction Progra Employer Medicare	383	383	0
141 E 72210 212 000 15000 000	Regular Instruction Progra Employer Medicare	218	218	0
141 E 72210 212 000 19000 000	Regular Instruction Progra Employer Medicare	2,527	2,518	(9)
141 E 72210 212 000 21000 000	Regular Instruction Progra Employer Medicare	12	12	0
141 E 72210 212 000 26000 000	Regular Instruction Progra Employer Medicare	116	116	0
141 E 72210 217 000 00000 000	Regular Instruction Progra Retirement-Hybrid Stabilizatio	0	0	0
141 E 72210 299 000 00000 000	Regular Instruction Progra Other Fringe Benefits	2,639	2,747	108
<b>TOTAL SALARIES AND BENEFITS - 72210 REGULAR INSTRUCTION</b>		<b>2,787,563</b>	<b>2,855,382</b>	<b>67,819</b>
141 E 72210 312 000 17000 000	Regular Instruction Progra Contracts W/Private Agencies	3,000	2,000	(1,000)
141 E 72210 312 000 26000 053	Regular Instruction Progra Contracts W/Private Agencies	1,600	0	(1,600)
141 E 72210 312 000 26000 054	Regular Instruction Progra Contracts W/Private Agencies	399	0	(399)
141 E 72210 355 000 15000 000	Regular Instruction Progra Travel	1,500	1,500	0
141 E 72210 355 000 16000 000	Regular Instruction Progra Travel	60	60	0
141 E 72210 355 000 26000 000	Regular Instruction Progra Travel	4,500	4,500	0
141 E 72210 369 000 26000 053	Regular Instruction Progra Contracts Subs-Certified - Gross	0	60	60
141 E 72210 369 000 26000 054	Regular Instruction Progra Contracts Subs-Certified - Contract	0	399	399
141 E 72210 399 000 12000 000	Regular Instruction Progra Other Contracted Services	50	60	10
141 E 72210 399 000 15000 000	Regular Instruction Progra Other Contracted Services	480	6,999	6,519
141 E 72210 399 000 17000 000	Regular Instruction Progra Other Contracted Services	1,000	1,000	0
141 E 72210 399 000 21000 000	Regular Instruction Progra Other Contracted Services	5,720	5,720	0
141 E 72210 399 000 26000 000	Regular Instruction Progra Other Contracted Services	500	500	0
141 E 72210 399 000 31000 000	Regular Instruction Progra Other Contracted Services	1,500	1,500	0
141 E 72210 432 000 02000 000	Regular Instruction Progra Library Books/Media	4,750	4,750	0
141 E 72210 432 000 03000 000	Regular Instruction Progra Library Books/Media	3,250	3,250	0
141 E 72210 432 000 04000 000	Regular Instruction Progra Library Books/Media	6,050	6,050	0
141 E 72210 432 000 05000 000	Regular Instruction Progra Library Books/Media	5,000	7,000	2,000
141 E 72210 432 000 06000 000	Regular Instruction Progra Library Books/Media	5,200	5,700	500
141 E 72210 432 000 07000 000	Regular Instruction Progra Library Books/Media	6,000	6,000	0
141 E 72210 432 000 08000 000	Regular Instruction Progra Library Books/Media	4,000	1,500	(2,500)
141 E 72210 432 000 09000 000	Regular Instruction Progra Library Books/Media	3,500	3,500	0
141 E 72210 437 000 03000 000	Regular Instruction Progra Periodicals	150	150	0
141 E 72210 437 000 04000 000	Regular Instruction Progra Periodicals	500	500	0
141 E 72210 437 000 09000 000	Regular Instruction Progra Periodicals	500	500	0
141 E 72210 499 000 04000 000	Regular Instruction Progra Other Supplies & Materials	700	700	0
141 E 72210 499 000 12000 000	Regular Instruction Progra Other Supplies & Materials	300	300	0
141 E 72210 499 000 21000 000	Regular Instruction Progra Other Supplies & Materials	3,600	3,600	0
141 E 72210 499 000 31000 000	Regular Instruction Progra Other Supplies & Materials	17,300	9,250	(8,050)
141 E 72210 524 000 02000 000	Regular Instruction Progra In-Service/Staff Development	3,500	3,500	0
141 E 72210 524 000 03000 000	Regular Instruction Progra In-Service/Staff Development	3,500	0	(3,500)
141 E 72210 524 000 04000 000	Regular Instruction Progra In-Service/Staff Development	1,025	1,100	75
141 E 72210 524 000 05000 000	Regular Instruction Progra In-Service/Staff Development	3,000	4,000	1,000
141 E 72210 524 000 06000 000	Regular Instruction Progra In-Service/Staff Development	3,000	3,000	0
141 E 72210 524 000 07000 000	Regular Instruction Progra In-Service/Staff Development	7,000	7,000	0
141 E 72210 524 000 08000 000	Regular Instruction Progra In-Service/Staff Development	4,000	4,000	0
141 E 72210 524 000 09000 000	Regular Instruction Progra In-Service/Staff Development	3,500	2,500	(1,000)
141 E 72210 524 000 14000 000	Regular Instruction Progra In-Service/Staff Development	3,000	3,000	0
141 E 72210 524 000 15000 000	Regular Instruction Progra In-Service/Staff Development	9,500	20,300	10,800
141 E 72210 524 000 16000 000	Regular Instruction Progra In-Service/Staff Development	3,461	3,000	(461)
141 E 72210 524 000 19000 000	Regular Instruction Progra In-Service/Staff Development	1,350	1,350	0

141 E 72210 524 000 21000 000	Regular Instruction Program	In-Service/Staff Development	3,500	3,000	(500)
141 E 72210 524 000 26000 000	Regular Instruction Program	In-Service/Staff Development	8,000	8,000	0
141 E 72210 524 000 31000 000	Regular Instruction Program	In-Service/Staff Development	2,500	2,500	0
141 E 72210 599 000 14000 000	Regular Instruction Program	Other Charges	500	500	0
141 E 72210 599 000 15000 000	Regular Instruction Program	Other Charges	1,000	1,500	500
141 E 72210 599 000 21000 000	Regular Instruction Program	Other Charges	700	700	0
141 E 72210 599 000 26000 000	Regular Instruction Program	Other Charges	1,300	1,300	0
141 E 72210 790 000 00000 275	Regular Instruction Program	Other Equipment	64,500	0	(64,500)
<b>TOTAL OTHER EXPENDITURES - 72210 REGULAR INSTRUCTION</b>			<b>208,944</b>	<b>147,298</b>	<b>(61,646)</b>
<b>GRAND TOTAL EXPENDITURES - 72210 REGULAR INSTRUCTION</b>			<b>2,996,507</b>	<b>3,002,680</b>	<b>6,173</b>
141 E 72220 105 000 00000 000	Special Education Instruction	Supervisor/Director	112,217	118,601	6,384
141 E 72220 124 000 00000 000	Special Education Instruction	Psychological Personnel	455,997	477,302	21,305
141 E 72220 127 000 00000 000	Special Education Instruction	Extended Contracts	2,000	2,000	0
141 E 72220 131 000 00000 000	Special Education Instruction	Medical Personnel	247,715	284,335	36,620
141 E 72220 161 000 00000 000	Special Education Instruction	Secretary(s)	47,450	50,248	2,798
141 E 72220 189 000 00000 000	Special Education Instruction	Other Salaries & Wages	120,798	137,518	16,720
141 E 72220 201 000 00000 000	Special Education Instruction	Social Security	61,143	66,340	5,197
141 E 72220 204 000 00000 000	Special Education Instruction	State Retirement	94,935	93,151	(1,784)
141 E 72220 206 000 00000 000	Special Education Instruction	Life Insurance	855	777	(78)
141 E 72220 207 000 00000 000	Special Education Instruction	Medical Insurance	118,651	114,247	(4,404)
141 E 72220 208 000 00000 000	Special Education Instruction	Dental Insurance	2,638	2,489	(149)
141 E 72220 209 000 00000 000	Special Education Instruction	Disability Insurance	2,193	2,131	(62)
141 E 72220 212 000 00000 000	Special Education Instruction	Employer Medicare	14,300	15,515	1,215
141 E 72220 217 000 00000 000	Special Education Instruction	Retirement-Hybrid Stabilization	0	0	0
141 E 72220 299 000 00000 000	Special Education Instruction	Other Fringe Benefits	965	929	(36)
<b>TOTAL SALARIES AND BENEFITS - 72220 SPECIAL EDUCATION INSTRUCTION</b>			<b>1,281,857</b>	<b>1,365,583</b>	<b>83,726</b>
141 E 72220 312 000 00000 000	Special Education Instruction	Contracts W/Private Agencies	23,283	30,000	6,717
141 E 72220 348 000 00000 000	Special Education Instruction	Postal Charges	100	100	0
141 E 72220 355 000 00000 000	Special Education Instruction	Travel	250	250	0
141 E 72220 399 000 00000 000	Special Education Instruction	Other Contracted Services	46,000	52,000	6,000
141 E 72220 499 000 00000 000	Special Education Instruction	Other Supplies & Materials	15,000	20,000	5,000
141 E 72220 524 000 00000 000	Special Education Instruction	In-Service/Staff Development	15,000	20,000	5,000
141 E 72220 599 000 00000 000	Special Education Instruction	Other Charges	300	300	0
141 E 72220 790 000 00000 000	Special Education Instruction	Other Equipment	2,500	2,500	0
<b>TOTAL OTHER EXPENDITURES - 72220 SPECIAL EDUCATION INSTRUCTION</b>			<b>102,433</b>	<b>125,150</b>	<b>22,717</b>
<b>GRAND TOTAL EXPENDITURES - 72220 SPECIAL EDUCATION INSTRUCTION</b>			<b>1,384,290</b>	<b>1,490,733</b>	<b>106,443</b>
141 E 72250 121 000 00000 000	TECHNOLOGY	Data Processing Personnel	504,688	535,168	30,480
141 E 72250 161 000 00000 000	TECHNOLOGY	Secretary(s)	47,206	50,104	2,898
141 E 72250 201 000 00000 000	TECHNOLOGY	Social Security	34,217	36,287	2,070
141 E 72250 204 000 00000 000	TECHNOLOGY	State Retirement	44,427	51,153	6,726
141 E 72250 206 000 00000 000	TECHNOLOGY	Life Insurance	431	391	(40)
141 E 72250 207 000 00000 000	TECHNOLOGY	Medical Insurance	69,188	73,357	4,169
141 E 72250 208 000 00000 000	TECHNOLOGY	Dental Insurance	1,428	1,460	32
141 E 72250 209 000 00000 000	TECHNOLOGY	Disability Insurance	1,397	1,343	(54)
141 E 72250 212 000 00000 000	TECHNOLOGY	Employer Medicare	8,002	8,486	484
141 E 72250 217 000 00000 000	TECHNOLOGY	Retirement-Hybrid Stabilization	0	0	0
141 E 72250 299 000 00000 000	TECHNOLOGY	Other Fringe Benefits	684	684	0
<b>TOTAL SALARIES AND BENEFITS - 72250 TECHNOLOGY</b>			<b>711,668</b>	<b>758,434</b>	<b>46,766</b>
141 E 72250 350 000 10000 000	TECHNOLOGY	Internet Connectivity	100,000	107,000	7,000
141 E 72250 355 000 10000 000	TECHNOLOGY	Travel	4,500	4,500	0
141 E 72250 399 000 10000 000	TECHNOLOGY	Other Contracted Services	363,750	463,450	99,700
141 E 72250 435 000 10000 000	TECHNOLOGY	Office Supplies	2,500	2,500	0
141 E 72250 499 000 10000 000	TECHNOLOGY	Other Supplies & Materials	2,300	2,300	0
141 E 72250 524 000 10000 000	TECHNOLOGY	In-Service/Staff Development	3,500	6,500	3,000
<b>TOTAL OTHER EXPENDITURES - 72250 TECHNOLOGY</b>			<b>476,550</b>	<b>586,250</b>	<b>109,700</b>
<b>GRAND TOTAL EXPENDITURES - 72250 TECHNOLOGY</b>			<b>1,188,218</b>	<b>1,344,684</b>	<b>156,466</b>
141 E 72310 210 000 00000 000	Board Of Education Services	Unemployment Compensation	20,000	20,000	0
141 E 72310 299 000 00000 000	Board Of Education Services	Other Fringe Benefits	377,621	380,831	3,210
<b>TOTAL SALARY AND BENEFITS - 72210 BOARD OF EDUCATION SERVICES</b>			<b>397,621</b>	<b>400,831</b>	<b>3,210</b>
141 E 72310 305 000 00000 000	Board Of Education Services	Audit Services	28,500	29,070	570
141 E 72310 320 000 00000 000	Board Of Education Services	Dues & Memberships	18,000	14,000	(4,000)
141 E 72310 331 000 00000 000	Board Of Education Services	Legal Services	75,000	75,000	0
141 E 72310 355 000 00000 000	Board Of Education Services	Travel	22,000	25,000	3,000
141 E 72310 399 000 00000 000	Board Of Education Services	Other Contracted Services	6,000	6,000	0
141 E 72310 506 000 00000 000	Board Of Education Services	Liability Insurance	71,032	82,424	11,392
141 E 72310 508 000 00000 000	Board Of Education Services	Premium on Corporate Surety Bonds	2,272	2,374	102
141 E 72310 510 000 00000 000	Board Of Education Services	Trustee Commissions	670,000	700,000	30,000
141 E 72310 513 000 00000 000	Board Of Education Services	Workman's Compensation Insurance	172,955	136,323	(36,632)
141 E 72310 524 000 00000 000	Board Of Education Services	In-Service/Staff Development	20,000	20,000	0
141 E 72310 533 000 00000 000	Board Of Education Services	Criminal Investigation of Applicants	2,500	2,500	0
141 E 72310 599 000 00000 000	Board Of Education Services	Other Charges	30,000	35,000	5,000
<b>TOTAL OTHER EXPENDITURES - 72310 BOARD OF EDUCATION SERVICES</b>			<b>1,118,259</b>	<b>1,127,691</b>	<b>9,432</b>
<b>GRAND TOTAL EXPENDITURES - BOARD OF EDUCATION SERVICES</b>			<b>1,515,880</b>	<b>1,528,522</b>	<b>12,642</b>
141 E 72320 101 000 00000 000	Director of Schools	Director of Schools	244,290	258,599	14,309
141 E 72320 117 000 00000 000	Director of Schools	Career Ladder Program	1,000	1,000	0
141 E 72320 161 000 00000 000	Director of Schools	Secretary(s)	111,716	118,559	6,843
141 E 72320 201 000 00000 000	Director of Schools	Social Security	22,134	23,446	1,312
141 E 72320 204 000 00000 000	Director of Schools	State Retirement	34,258	32,921	(1,337)

141 E 72320 206 000 00000 000	Director of Schools	Life Insurance	164	130	(34)
141 E 72320 207 000 00000 000	Director of Schools	Medical Insurance	31,144	32,371	1,227
141 E 72320 208 000 00000 000	Director of Schools	Dental Insurance	612	626	14
141 E 72320 209 000 00000 000	Director of Schools	Disability Insurance	405	757	352
141 E 72320 212 000 00000 000	Director of Schools	Employer Medicare	5,177	5,483	306
141 E 72320 299 000 00000 000	Director of Schools	Other Fringe Benefits	288	288	0
<b>TOTAL SALARIES AND BENEFITS - 72320 DIRECTOR OF SCHOOLS</b>			<b>451,188</b>	<b>474,180</b>	<b>22,992</b>
141 E 72320 320 000 00000 000	Director of Schools	Dues & Memberships	2,500	6,750	4,250
141 E 72320 355 000 00000 000	Director of Schools	Travel	2,400	2,400	0
141 E 72320 399 000 00000 000	Director of Schools	Other Contracted Services	22,000	18,000	(4,000)
141 E 72320 524 000 00000 000	Director of Schools	In-Service/Staff Development	2,500	2,500	0
141 E 72320 599 000 00000 000	Director of Schools	Other Charges	10,400	10,400	0
<b>TOTAL OTHER EXPENDITURES - 72320 DIRECTOR OF SCHOOLS</b>			<b>39,800</b>	<b>40,050</b>	<b>250</b>
<b>GRAND TOTAL EXPENDITURES - 72320 DIRECTOR OF SCHOOLS</b>			<b>490,988</b>	<b>514,230</b>	<b>23,242</b>
141 E 72410 104 000 00000 000	Office Of The Principal	Principal(s)	967,361	1,010,956	43,595
141 E 72410 119 000 00000 000	Office Of The Principal	Accountants/Bookkeepers	295,336	311,092	15,756
141 E 72410 127 000 00000 000	Office Of The Principal	Extended Contracts	1,800	1,800	0
141 E 72410 139 000 00000 000	Office Of The Principal	Assistant Principal(s)	1,006,543	1,057,841	51,298
141 E 72410 161 000 00000 000	Office Of The Principal	Secretary(s)	294,851	304,840	9,989
141 E 72410 162 000 00000 000	Office Of The Principal	Clerical Personnel	99,949	102,907	2,958
141 E 72410 201 000 00000 000	Office Of The Principal	Social Security	165,282	172,945	7,663
141 E 72410 204 000 00000 000	Office Of The Principal	State Retirement	259,053	242,761	(16,292)
141 E 72410 206 000 00000 000	Office Of The Principal	Life Insurance	2,398	2,180	(218)
141 E 72410 207 000 00000 000	Office Of The Principal	Medical Insurance	392,801	411,959	19,158
141 E 72410 208 000 00000 000	Office Of The Principal	Dental Insurance	7,054	7,471	417
141 E 72410 209 000 00000 000	Office Of The Principal	Disability Insurance	6,713	6,366	(347)
141 E 72410 212 000 00000 000	Office Of The Principal	Employer Medicare	38,655	40,447	1,792
141 E 72410 217 000 00000 000	Office Of The Principal	Retirement-Hybrid Stabilizatio	0	0	0
141 E 72410 299 000 00000 000	Office Of The Principal	Other Fringe Benefits	3,708	3,816	108
<b>TOTAL SALARIES AND BENEFITS - 72410 OFFICE OF THE PRINCIPAL</b>			<b>3,541,504</b>	<b>3,677,383</b>	<b>135,879</b>
141 E 72410 320 000 02000 000	Office Of The Principal	Dues & Memeberships	219	250	31
141 E 72410 320 000 04000 000	Office Of The Principal	Dues & Memberships	810	800	(10)
141 E 72410 320 000 06000 000	Office Of The Principal	Dues & Memberships	200	300	100
141 E 72410 320 000 07000 000	Office Of The Principal	Dues & Memberships	0	1,000	1,000
141 E 72410 320 000 15000 000	Office Of The Principal	Dues & Memberships	10,800	0	(10,800)
141 E 72410 348 000 02000 000	Office Of The Principal	Postal Charges	20	125	105
141 E 72410 348 000 03000 000	Office Of The Principal	Postal Charges	750	750	0
141 E 72410 348 000 05000 000	Office Of The Principal	Postal Charges	600	600	0
141 E 72410 348 000 06000 000	Office Of The Principal	Postal Charges	200	300	100
141 E 72410 348 000 07000 000	Office Of The Principal	Postal Charges	600	700	100
141 E 72410 348 000 08000 000	Office Of The Principal	Postal Charges	300	300	0
141 E 72410 348 000 09000 000	Office Of The Principal	Postal Charges	500	500	0
141 E 72410 355 000 02000 000	Office Of The Principal	Travel	100	100	0
141 E 72410 355 000 05000 000	Office Of The Principal	Travel	200	200	0
141 E 72410 355 000 06000 000	Office Of The Principal	Travel	200	200	0
141 E 72410 355 000 07000 000	Office Of The Principal	Travel	350	350	0
141 E 72410 355 000 09000 000	Office Of The Principal	Travel	100	100	0
141 E 72410 399 000 02000 000	Office Of The Principal	Other Contracted Services	5,484	5,584	100
141 E 72410 399 000 03000 000	Office Of The Principal	Other Contracted Services	8,200	8,200	0
141 E 72410 399 000 04000 000	Office Of The Principal	Other Contracted Services	12,500	12,500	0
141 E 72410 399 000 05000 000	Office Of The Principal	Other Contracted Services	10,500	10,500	0
141 E 72410 399 000 06000 000	Office Of The Principal	Other Contracted Services	10,000	10,000	0
141 E 72410 399 000 07000 000	Office Of The Principal	Other Contracted Services	9,000	8,500	(500)
141 E 72410 399 000 08000 000	Office Of The Principal	Other Contracted Services	6,500	7,500	1,000
141 E 72410 399 000 09000 000	Office Of The Principal	Other Contracted Services	5,845	5,200	(645)
141 E 72410 435 000 02000 000	Office Of The Principal	Office Supplies	890	986	96
141 E 72410 435 000 03000 000	Office Of The Principal	Office Supplies	750	750	0
141 E 72410 435 000 05000 000	Office Of The Principal	Office Supplies	1,000	1,000	0
141 E 72410 435 000 06000 000	Office Of The Principal	Office Supplies	1,000	1,000	0
141 E 72410 435 000 07000 000	Office Of The Principal	Office Supplies	3,500	3,500	0
141 E 72410 435 000 08000 000	Office Of The Principal	Office Supplies	1,000	1,000	0
141 E 72410 435 000 09000 000	Office Of The Principal	Office Supplies	750	500	(250)
141 E 72410 524 000 06000 000	Office Of The Principal	In-Service/Staff Development	0	500	500
141 E 72410 524 000 15000 000	Office Of The Principal	In-Service/Staff Development	18,000	18,000	0
141 E 72410 599 000 02000 000	Office Of The Principal	Other Charges	1,636	2,000	364
141 E 72410 599 000 03000 000	Office Of The Principal	Other Charges	800	1,050	250
141 E 72410 599 000 05000 000	Office Of The Principal	Other Charges	1,730	2,575	845
141 E 72410 599 000 06000 000	Office Of The Principal	Other Charges	1,500	1,500	0
141 E 72410 599 000 07000 000	Office Of The Principal	Other Charges	2,000	3,000	1,000
141 E 72410 599 000 08000 000	Office Of The Principal	Other Charges	600	500	(100)
141 E 72410 599 000 09000 000	Office Of The Principal	Other Charges	2,000	1,750	(250)
141 E 72410 701 000 00000 000	Office Of The Principal	Administration Equipment	3,000	3,000	0
141 E 72410 701 000 02000 000	Office Of The Principal	Administration Equipment	100	0	(100)
141 E 72410 701 000 03000 000	Office Of The Principal	Administration Equipment	6,000	0	(6,000)
141 E 72410 701 000 06000 000	Office Of The Principal	Administration Equipment	1,000	1,000	0
141 E 72410 701 000 07000 000	Office Of The Principal	Administration Equipment	500	500	0
141 E 72410 701 000 08000 000	Office Of The Principal	Administration Equipment	400	400	0
141 E 72410 701 000 09000 000	Office Of The Principal	Administration Equipment	500	350	(150)
<b>TOTAL OTHER EXPENDITURES - 72410 OFFICE OF THE PRINCIPAL</b>			<b>132,634</b>	<b>119,420</b>	<b>(13,214)</b>

<b>GRAND TOTAL EXPENDITURES - 72410 OFFICE OF THE PRINCIPAL</b>			<b>3,674,138</b>	<b>3,796,803</b>	<b>122,665</b>
141 E 72510 105 000 00000 000	Fiscal Services	Supervisor/Director	140,778	149,261	8,483
141 E 72510 117 000 00000 000	Fiscal Services	Career Ladder Program	1,000	1,000	0
141 E 72510 119 000 00000 000	Fiscal Services	Accountants/Bookkeepers	356,170	386,985	30,815
141 E 72510 161 000 00000 000	Fiscal Services	Secretary(s)	42,890	45,647	2,757
141 E 72510 201 000 00000 000	Fiscal Services	Social Security	33,532	36,139	2,607
141 E 72510 204 000 00000 000	Fiscal Services	State Retirement	46,728	50,870	4,142
141 E 72510 206 000 00000 000	Fiscal Services	Life Insurance	431	391	(40)
141 E 72510 207 000 00000 000	Fiscal Services	Medical Insurance	71,943	73,542	1,599
141 E 72510 208 000 00000 000	Fiscal Services	Dental Insurance	1,379	1,410	31
141 E 72510 209 000 00000 000	Fiscal Services	Disability Insurance	1,382	1,322	(60)
141 E 72510 212 000 00000 000	Fiscal Services	Employer Medicar	7,842	8,452	610
141 E 72510 299 000 00000 000	Fiscal Services	Other Fringe Benefits	540	540	0
<b>TOTAL SALARIES AND BENEFITS - 72510 FISCAL SERVICES</b>			<b>704,615</b>	<b>755,559</b>	<b>50,944</b>
141 E 72510 320 000 00000 000	Fiscal Services	Dues & Memeberships	650	650	0
141 E 72510 355 000 00000 000	Fiscal Services	Travel	250	250	0
141 E 72510 399 000 00000 000	Fiscal Services	Other Contracted Services	4,000	4,000	0
141 E 72510 411 000 00000 000	Fiscal Services	Data Processing Supplies	1,500	1,500	0
141 E 72510 435 000 00000 000	Fiscal Services	Office Supplies	2,500	2,500	0
141 E 72510 524 000 00000 000	Fiscal Services	In-Service/Staff Development	1,950	1,950	0
141 E 72510 599 000 00000 000	Fiscal Services	Other Charges	750	750	0
141 E 72510 701 000 00000 000	Fiscal Services	Administration Equipment	3,750	3,750	0
<b>TOTAL OTHER EXPENDITURES - 72510 FISCAL SERVICES</b>			<b>15,350</b>	<b>15,350</b>	<b>0</b>
<b>GRAND TOTAL EXPENDITURES - 72510 FISCAL SERVICES</b>			<b>719,965</b>	<b>770,909</b>	<b>50,944</b>
141 E 72520 105 000 00000 000	Human Resources	Supervisor/Director	107,849	114,171	6,322
141 E 72520 119 000 00000 000	Human Resources	Accountants/Bookkeepers	69,438	73,660	4,222
141 E 72520 161 000 00000 000	Human Resources	Secretary(S)	37,356	39,860	2,504
141 E 72520 189 000 00000 000	Human Resources	Other Salaries & Wages	7,500	7,500	0
141 E 72520 189 000 57000 000	Human Resources	Other Salaries & Wages	33,750	34,000	250
141 E 72520 201 000 00000 000	Human Resources	Social Security	13,773	14,582	809
141 E 72520 201 000 57000 000	Human Resources	Social Security	2,093	2,108	15
141 E 72520 204 000 00000 000	Human Resources	State Retirement	20,309	20,499	190
141 E 72520 204 000 57000 000	Human Resources	State Retirement	3,477	2,955	(522)
141 E 72520 206 000 00000 000	Human Resources	Life Insurance	185	168	(17)
141 E 72520 207 000 00000 000	Human Resources	Medical Insurance	30,172	30,826	654
141 E 72520 208 000 00000 000	Human Resources	Dental Insurance	612	626	14
141 E 72520 209 000 00000 000	Human Resources	Disability Insurance	562	535	(27)
141 E 72520 212 000 00000 000	Human Resources	Employer Medicare	3,221	3,410	189
141 E 72520 212 000 57000 000	Human Resources	Employer Medicare	490	493	3
141 E 72520 299 000 00000 000	Human Resources	Other Fringe Benefits	252	288	36
<b>TOTAL SALARIES AND BENEFITS - 72520 HUMAN RESOURCES</b>			<b>331,039</b>	<b>345,680</b>	<b>14,641</b>
141 E 72520 320 000 00000 000	Human Resources	Dues & Memberships	500	500	0
141 E 72520 355 000 00000 000	Human Resources	Travel	1,000	2,500	1,500
141 E 72520 399 000 00000 000	Human Resources	Other Contracted Services	15,000	26,000	11,000
141 E 72520 499 000 00000 000	Human Resources	Other Supplies & Materials	2,000	2,000	0
141 E 72520 524 000 00000 000	Human Resources	In-Service/Staff Development	10,000	8,500	(1,500)
141 E 72520 599 000 00000 000	Human Resources	Other Charges	1,000	24,000	23,000
<b>TOTAL OTHER EXPENDITURES - 72520 HUMAN RESOURCES</b>			<b>29,500</b>	<b>63,500</b>	<b>34,000</b>
<b>GRAND TOTAL EXPENDITURES - 72520 HUMAN RESOURCES</b>			<b>360,539</b>	<b>409,180</b>	<b>48,641</b>
141 E 72610 166 000 00000 000	Operation Of Plant	Custodial Personnel	1,292,594	1,385,318	92,724
141 E 72610 189 000 00000 000	Operation Of Plant	Other Salaries & Wages	166,132	174,498	8,366
141 E 72610 201 000 00000 000	Operation Of Plant	Social Security	90,441	96,709	6,268
141 E 72610 204 000 00000 000	Operation Of Plant	State Retirement	117,427	136,328	18,901
141 E 72610 206 000 00000 000	Operation Of Plant	Life Insurance	2,275	1,901	(374)
141 E 72610 207 000 00000 000	Operation Of Plant	Medical Insurance	318,755	291,523	(27,232)
141 E 72610 208 000 00000 000	Operation Of Plant	Dental Insurance	7,109	6,593	(516)
141 E 72610 209 000 00000 000	Operation Of Plant	Disability Insurance	3,662	3,301	(361)
141 E 72610 212 000 00000 000	Operation Of Plant	Employer Medicare	21,152	22,617	1,465
141 E 72610 299 000 00000 000	Operation Of Plant	Other Fringe Benefits	3,257	2,736	(521)
<b>TOTAL SALARIES AND BENEFITS - 72610 OPERATION OF PLANT</b>			<b>2,022,804</b>	<b>2,121,524</b>	<b>98,720</b>
141 E 72610 312 000 00000 053	Operation Of Plant	Contracts w/ Private Agencies - Sta	30,000	30,000	0
141 E 72610 312 000 00000 054	Operation Of Plant	Contracts w/ Private Agencies - Sta	8,985	8,985	0
141 E 72610 329 000 00000 000	Operation Of Plant	Laundry Service	15,000	0	(15,000)
141 E 72610 336 000 00000 000	Operation Of Plant	Maint & Repair-Equipment	6,000	7,000	1,000
141 E 72610 351 000 00000 000	Operation Of Plant	Rentals	1,000	1,000	0
141 E 72610 359 000 00000 000	Operation Of Plant	Disposal Fees	47,000	75,000	28,000
141 E 72610 399 000 00000 000	Operation Of Plant	Other Contracted Services	130,000	134,000	4,000
141 E 72610 410 000 00000 000	Operation Of Plant	Custodial Supplies	110,000	110,000	0
141 E 72610 415 000 00000 000	Operation Of Plant	Electricity	800,000	800,000	0
141 E 72610 434 000 00000 000	Operation Of Plant	Natural Gas	60,000	70,000	10,000
141 E 72610 451 000 00000 000	Operation Of Plant	Uniforms	0	10,000	10,000
141 E 72610 454 000 00000 000	Operation Of Plant	Water & Sewer	80,000	85,000	5,000
141 E 72610 455 000 00000 000	Operation Of Plant	Stormwater Fees	31,000	34,000	3,000
141 E 72610 499 000 00000 000	Operation Of Plant	Other Supplies & Materials	9,000	9,000	0
141 E 72610 502 000 00000 000	Operation Of Plant	Building & Content Insurance	160,626	195,422	34,796
141 E 72610 524 000 00000 000	Operation Of Plant	In-Service/Staff Development	500	500	0
141 E 72610 599 000 00000 000	Operation Of Plant	Other Charges	2,000	2,000	0
<b>TOTAL OTHER EXPENDITURES - 72610 OPERATION OF PLANT</b>			<b>1,491,111</b>	<b>1,571,907</b>	<b>80,796</b>

<b>GRAND TOTAL EXPENDITURES - 72610 OPERATION OF PLANT</b>			<b>3,513,915</b>	<b>3,693,431</b>	<b>179,516</b>
141 E 72620 105 000 00000 000	Maintenance Of Plant	Supervisor/Director	98,426	104,235	5,809
141 E 72620 167 000 00000 000	Maintenance Of Plant	Maintenance Personnel	213,502	301,827	88,325
141 E 72620 201 000 00000 000	Maintenance Of Plant	Social Security	19,340	25,176	5,836
141 E 72620 204 000 00000 000	Maintenance Of Plant	State Retirement	25,110	35,490	10,380
141 E 72620 206 000 00000 000	Maintenance Of Plant	Life Insurance	312	283	(29)
141 E 72620 207 000 00000 000	Maintenance Of Plant	Medical Insurance	49,065	41,522	(7,543)
141 E 72620 208 000 00000 000	Maintenance Of Plant	Dental Insurance	1,032	1,056	24
141 E 72620 209 000 00000 000	Maintenance Of Plant	Disability Insurance	779	770	(9)
141 E 72620 212 000 00000 000	Maintenance Of Plant	Employer Medicare	4,523	5,888	1,365
141 E 72620 299 000 00000 000	Maintenance Of Plant	Other Fringe Benefits	497	497	(0)
<b>TOTAL SALARIES AND BENEFITS - 72620 MAINTENANCE OF PLANT</b>			<b>412,586</b>	<b>516,743</b>	<b>104,157</b>
141 E 72620 307 000 00000 000	Maintenance Of Plant	Communication	6,500	6,500	0
141 E 72620 329 000 00000 000	Maintenance Of Plant	Laundry Service	1,500	0	(1,500)
141 E 72620 335 000 00000 000	Maintenance Of Plant	Maint & Repair-Building	100,000	110,000	10,000
141 E 72620 336 000 00000 000	Maintenance Of Plant	Maint & Repair-Equipment	45,000	45,000	0
141 E 72620 338 000 00000 000	Maintenance Of Plant	Maint & Repair-Vehicles	5,000	5,000	0
141 E 72620 355 000 00000 000	Maintenance Of Plant	Travel	750	500	(250)
141 E 72620 399 000 00000 000	Maintenance Of Plant	Other Contracted Services	500	500	0
141 E 72620 418 000 00000 000	Maintenance Of Plant	Equipment & Machinery Parts	60,000	60,000	0
141 E 72620 425 000 00000 000	Maintenance Of Plant	Gasoline	16,000	20,000	4,000
141 E 72620 426 000 00000 000	Maintenance Of Plant	General Construction	2,000	2,000	0
141 E 72620 499 000 00000 000	Maintenance Of Plant	Other Supplies & Materials	17,500	17,500	0
141 E 72620 511 000 00000 000	Maintenance Of Plant	Vehicle & Equipment Insurance	8,500	9,000	500
141 E 72620 524 000 00000 000	Maintenance Of Plant	In-Service/Staff Development	1,200	1,200	0
141 E 72620 599 000 00000 000	Maintenance Of Plant	Other Charges	500	500	0
141 E 72620 701 000 00000 275	Maintenance Of Plant	Administrative Equipment	0	60,000	60,000
141 E 72620 717 000 00000 000	Maintenance Of Plant	Maintenance Equipment	4,500	2,500	(2,000)
<b>TOTAL OTHER EXPENDITURES - 72620 MAINTENANCE OF PLANT</b>			<b>269,450</b>	<b>340,200</b>	<b>70,750</b>
<b>GRAND TOTAL EXPENDITURES - 72620 MAINTENANCE OF PLANT</b>			<b>682,036</b>	<b>856,943</b>	<b>174,907</b>
141 E 72710 105 000 00000 000	Transportation	Supervisor/Director	98,427	104,235	5,808
141 E 72710 146 000 00000 000	Transportation	Bus Drivers	1,064,678	1,161,464	96,786
141 E 72710 162 000 00000 000	Transportation	Clerical Person	24,223	29,276	5,053
141 E 72710 189 000 00000 000	Transportation	Other Salaries & Wages	52,727	55,932	3,205
141 E 72710 201 000 00000 000	Transportation	Social Security	76,884	83,756	6,872
141 E 72710 204 000 00000 000	Transportation	State Retirement	99,825	118,069	18,244
141 E 72710 206 000 00000 000	Transportation	Life Insurance	1,718	1,561	(157)
141 E 72710 207 000 00000 000	Transportation	Medical Insurance	237,107	233,241	(3,866)
141 E 72710 208 000 00000 000	Transportation	Dental Insurance	8,693	5,689	(3,004)
141 E 72710 209 000 00000 000	Transportation	Disability Insurance	2,629	2,501	(128)
141 E 72710 212 000 00000 000	Transportation	Employer Medicare	17,981	19,588	1,607
141 E 72710 299 000 00000 000	Transportation	Other Fringe Benefits	2,762	2,455	(307)
<b>TOTAL SALARIES AND BENEFITS - 72710 TRANSPORTATION</b>			<b>1,687,654</b>	<b>1,817,768</b>	<b>130,114</b>
141 E 72710 307 000 00000 000	Transportation	Communication	20,500	20,500	0
141 E 72710 313 000 00000 000	Transportation	Contracts With Parents	13,200	13,200	0
141 E 72710 338 000 00000 000	Transportation	Maint & Repair-Vehicles	100,000	110,000	10,000
141 E 72710 399 000 00000 000	Transportation	Other Contracted Services	0	3,500	3,500
141 E 72710 412 000 00000 000	Transportation	Diesel Fuel	102,000	175,000	73,000
141 E 72710 425 000 00000 000	Transportation	Gasoline	2,500	10,000	7,500
141 E 72710 450 000 00000 000	Transportation	Tires & Tubes	19,000	20,000	1,000
141 E 72710 453 000 00000 000	Transportation	Vehicle Parts	14,000	15,500	1,500
141 E 72710 499 000 00000 000	Transportation	Other Supplies & Materials	7,500	15,000	7,500
141 E 72710 511 000 00000 000	Transportation	Vehicle & Equipment Insurance	57,604	57,659	55
141 E 72710 524 000 00000 000	Transportation	In-Service/Staff Development	4,000	4,000	0
141 E 72710 599 000 00000 000	Transportation	Other Charges	16,500	16,500	0
141 E 72710 701 000 00000 000	Transportation	Administration Equipment	500	500	0
141 E 72710 729 000 00000 000	Transportation	Transportation Equipment	15,000	15,000	0
<b>TOTAL OTHER EXPENDITURES - 72710 TRANSPORTATION</b>			<b>372,304</b>	<b>476,359</b>	<b>104,055</b>
<b>GRAND TOTAL EXPENDITURES - 72710 TRANSPORTATION</b>			<b>2,059,958</b>	<b>2,294,127</b>	<b>234,169</b>
141 E 72810 105 000 67000 000	Central And Other	PAC - Supervisor/Director	0	69,878	69,878
141 E 72810 121 000 00000 000	Central And Other	Data Processing Personnel	18,000	18,000	0
141 E 72810 189 000 67000 000	Central And Other	PAC - Other Salaries and Wages	0	12,000	12,000
141 E 72810 201 000 00000 000	Central And Other	Social Security	1,116	1,116	0
141 E 72810 201 000 67000 000	Central And Other	PAC - Social Security	0	5,076	5,076
141 E 72810 204 000 00000 000	Central And Other	State Retirement	1,449	1,573	124
141 E 72810 204 000 67000 000	Central And Other	PAC - State Retirement	0	7,156	7,156
141 E 72810 206 000 00000 000	Central And Other	Life Insurance	0	56	56
141 E 72810 207 000 00000 000	Central And Other	Medical Insurance	0	13,596	13,596
141 E 72810 208 000 00000 000	Central And Other	Dental Insurance	0	209	209
141 E 72810 209 000 00000 000	Central And Other	Disability Insurance	48	201	153
141 E 72810 212 000 00000 000	Central And Other	Employer Medicare	261	300	39
141 E 72810 212 000 67000 000	Central And Other	PAC - Employer Medicare	0	1,148	1,148
141 E 72810 299 000 00000 000	Central And Other	Other Fringe Benefits	0	108	108
<b>TOTAL SALARIES AND BENEFITS - 72810 CENTRAL AND OTHER</b>			<b>20,874</b>	<b>130,417</b>	<b>109,543</b>
141 E 72810 302 000 67000 000	Central And Other	PAC - Advertising	0	2,000	2,000
141 E 72810 307 000 00000 000	Central And Other	Communication	35,000	35,000	0
141 E 72810 307 000 10000 000	Central And Other	Communication	55,000	57,000	2,000
141 E 72810 348 000 00000 000	Central And Other	Postal Charges	10,000	10,000	0
141 E 72810 355 000 22000 000	Central And Other	Travel	2,000	2,000	0

141 E 72810 399 000 00000 000	Central And Other	Other Contracted Services	1,980	1,980	0
141 E 72810 399 000 22000 000	Central And Other	Other Contracted Services	2,500	2,500	0
141 E 72810 435 000 00000 000	Central And Other	Office Supplies	8,000	8,000	0
141 E 72810 435 000 67000 000	Central And Other	PAC - Office Siupplies	0	500	500
141 E 72810 499 000 22000 000	Central And Other	Other Supplies & Materials	4,900	4,900	0
141 E 72810 499 000 67000 000	Central And Other	PAC - Other Supplies & Materials	0	10,000	10,000
141 E 72810 524 000 22000 000	Central And Other	In-Service/Staff Development	1,200	1,200	0
141 E 72810 524 000 67000 000	Central And Other	PAC Inservice/ Staff Development	0	500	500
141 E 72810 599 000 00000 000	Central And Other	Other Charges	750	750	0
141 E 72810 599 000 22000 000	Central And Other	Other Charges	100	100	0
141 E 72810 599 000 67000 000	Central And Other	PAC - Other Charges	0	500	500
141 E 72810 701 000 67000 000	Central And Other	PAC - Administrative Equipment	0	6,500	6,500
<b>TOTAL OTHER EXPENDITURES - 72810 CENTRAL AND OTHER</b>			<b>121,430</b>	<b>134,430</b>	<b>13,000</b>
<b>GRAND TOTAL EXPENDITURES - 72810 CENTRAL AND OTHER</b>			<b>142,304</b>	<b>264,847</b>	<b>122,543</b>
141 E 73300 189 000 28000 000	Community Service	Community Service - Other Salaries	7,600	7,600	0
141 E 73300 201 000 28000 000	Community Service	Community Service - Social Securiti	472	472	0
141 E 73300 204 000 28000 000	Community Service	Community Service - State Retirem	612	612	0
141 E 73300 212 000 28000 000	Community Service	Community Service - Medicare	111	111	0
<b>TOTAL SALARIES AND BENEFITS - 73300 COMMUNITY SERVICE</b>			<b>8,795</b>	<b>8,795</b>	<b>0</b>
141 E 73300 312 000 28000 053	Community Service	Contracts W/Private Agencies	291,400	0	(291,400)
141 E 73300 312 000 28000 054	Community Service	Contracts W/Private Agencies	29,140	0	(29,140)
141 E 73300 370 000 00000 053	Operation Of Plant	Contracts Subs-Non-Certified - Gro:	0	291,400	291,400
141 E 73300 370 000 00000 054	Operation Of Plant	Contracts Subs-Non-Certified - Coni	0	29,140	29,140
141 E 73300 429 000 28000 000	Community Service	Instructional Supplies & Mater	20,000	20,000	0
141 E 73300 599 000 28000 000	Community Service	Other Charges	9,000	9,000	0
<b>TOTAL OTHER EXPENDITURES - 73300 COMMUNITY SERVICE</b>			<b>349,540</b>	<b>349,540</b>	<b>0</b>
<b>GRAND TOTAL EXPENDITURES - 73300 COMMUNITY SERVICE</b>			<b>358,335</b>	<b>358,335</b>	<b>0</b>
141 E 73400 116 000 00000 029	Early Childhood Education	Teachers	100,051	107,191	7,140
141 E 73400 116 000 00000 135	Early Childhood Education	Teachers	216,067	227,606	11,539
141 E 73400 163 000 00000 029	Early Childhood Education	Educational Assistants	90,737	96,431	5,694
141 E 73400 201 000 00000 029	Early Childhood Education	Social Security	11,850	12,625	775
141 E 73400 201 000 00000 135	Early Childhood Education	Social Security	21,839	14,112	(7,727)
141 E 73400 204 000 00000 029	Early Childhood Education	State Retirement	12,260	17,743	5,483
141 E 73400 204 000 00000 135	Early Childhood Education	State Retirement	22,256	19,018	(3,238)
141 E 73400 206 000 00000 000	Early Childhood Education	Life Insurance	0	335	335
141 E 73400 206 000 00000 029	Early Childhood Education	Life Insurance	185	0	(185)
141 E 73400 206 000 00000 135	Early Childhood Education	Life Insurance	186	0	(186)
141 E 73400 207 000 00000 000	Early Childhood Education	Medical Insurance	0	57,647	57,647
141 E 73400 207 000 00000 029	Early Childhood Education	Medical Insurance	40,860	0	(40,860)
141 E 73400 207 000 00000 135	Early Childhood Education	Medical Insurance	40,860	0	(40,860)
141 E 73400 208 000 00000 000	Early Childhood Education	Dental Insurance	0	1,150	1,150
141 E 73400 208 000 00000 029	Early Childhood Education	Dental Insurance	612	0	(612)
141 E 73400 208 000 00000 135	Early Childhood Education	Dental Insurance	612	0	(612)
141 E 73400 209 000 00000 000	Early Childhood Education	Disability Insurance	0	823	823
141 E 73400 212 000 00000 029	Early Childhood Education	Employer Medicare	2,800	2,953	153
141 E 73400 212 000 00000 135	Early Childhood Education	Employer Medicare	3,135	3,300	165
141 E 73400 217 000 00000 029	Early Childhood Education	Retirement-Hybrid Stabilizatio	1,000	0	(1,000)
141 E 73400 299 000 00000 000	Early Childhood Education	Other Fringe Benefits	0	504	504
141 E 73400 299 000 00000 029	Early Childhood Education	Other Fringe Benefits	325	0	(325)
141 E 73400 299 000 00000 135	Early Childhood Education	Other Fringe Benefits	204	0	(204)
<b>TOTAL SALARIES AND BENEFITS - 73400 EARLY CHILDHOOD EDUCATION</b>			<b>565,839</b>	<b>561,438</b>	<b>(4,401)</b>
141 E 73400 312 000 53000 029	Early Childhood Education	Contracts W/Private Agencies	7,000	0	(7,000)
141 E 73400 312 000 54000 029	Early Childhood Education	Contracts W/Private Agencies	3,000	0	(3,000)
141 E 73400 369 000 53000 029	Early Childhood Education	Contracts Subs-Certified- Staff EZ C	0	4,000	4,000
141 E 73400 369 000 54000 029	Early Childhood Education	Contracts Subs-Certified- Staff EZ C	0	998	998
141 E 73400 370 000 53000 029	Early Childhood Education	Contracts Subs-Non-Certified- Staff	0	3,000	3,000
141 E 73400 370 000 54000 029	Early Childhood Education	Contracts Subs-Non-Certified- Staff	0	749	749
141 E 73400 429 000 00000 029	Early Childhood Education	Instructional Supplies & Mater	1,500	1,500	0
141 E 73400 499 000 00000 029	Early Childhood Education	Instructional Supplies & Mater	1,500	1,500	0
141 E 73400 524 000 00000 029	Early Childhood Education	In-Service/Staff Development	1,500	1,500	0
141 E 73400 722 000 00000 029	Early Childhood Education	Regular Instructional Equipmen	1,500	1,500	0
<b>TOTAL OTHER EXPENDITURES - 73400 EARLY CHILDHOOD EDUCATION</b>			<b>16,000</b>	<b>14,747</b>	<b>(1,254)</b>
<b>GRAND TOTAL EXPENDITURES - 73400 EARLY CHILDHOOD EDUCATION</b>			<b>581,839</b>	<b>576,185</b>	<b>(5,654)</b>
141 E 82130 612 000 00000 000	Principal	Principal on Other Loans - Lighting	216,700	221,105	4,405
141 E 82230 604 000 00000 000	Interest	Interest on Notes - Tax Anticipator	34,208	28,000	(6,208)
141 E 82230 613 000 00000 000	Interest	Interest on Other Loans - Lighting F	8,057	3,619	(4,438)
<b>GRAND TOTAL DEBT RELATED EXPENDITURES</b>			<b>258,965</b>	<b>252,724</b>	<b>(6,241)</b>
			<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL GENERAL PURPOSE SALARIES AND BENEFITS</b>			<b>47,261,644</b>	<b>49,467,443</b>	<b>2,205,799</b>
<b>GRAND TOTAL GENERAL PURPOSE OTHER EXPENDITURES</b>			<b>7,334,404</b>	<b>7,340,221</b>	<b>5,817</b>
			<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL GENERAL PURPOSE EXPENDITURES - FUND 141</b>			<b>54,596,048</b>	<b>56,807,664</b>	<b>2,211,616</b>
					<b>4.1%</b>

**FEDERAL PROJECTS EXPENDITURES - FUND 142**

142 E 71100 163 101 00000 000	Title 1	Educational Assistants	54,459	107,268	52,809
142 E 71100 163 301 00000 000	Title 3	Educational Assistants	0	12,000	12,000

142 E 71100 201 101 00000 000	Title 1	Social Security	3,435	6,651	3,215
142 E 71100 204 100 00000 000	Title 1	State Retirement	0	4,398	4,398
142 E 71100 206 100 00000 000	Title 1	Life Insurance	0	140	140
142 E 71100 207 100 00000 000	Title 1	Medical Insurance	0	19,200	19,200
142 E 71100 208 100 00000 000	Title 1	Dental Insurance	0	408	408
142 E 71100 212 101 00000 000	Title 1	Employer Medicare	803	1,555	752
142 E 71100 299 100 00000 000	Title 1	Other Fringe Benefits	0	720	720
142 E 71100 370 100 00000 000	Title 1	Contracts for Substitutes - non cert	0	300	300
142 E 71100 399 300 00000 000	Title 3	Other Contracted Services	0	1,500	1,500
142 E 71100 429 101 00000 000	Title 1	Instructional Supplies & Mater	45,522	35,193	(10,329)
142 E 71100 429 301 00000 000	Title 3	Instructional Supplies & Mater	18,000	8,000	(10,000)
142 E 71100 429 401 00000 000	Title 4	Instructional Supplies & Mater	0	995	995
142 E 71100 599 101 00000 000	Title 1	Other Charges	500	200	(300)
142 E 71100 599 300 00000 000	Title 3	Other Charges	0	6,000	6,000
142 E 71100 722 101 00000 000	Title 1	Regular Instructional Equipmen	68,671	48,690	(19,982)
142 E 71100 722 301 00000 000	Title 3	Regular Instructional Equipmen	3,000	3,000	0
<b>Total Expenditures - 71100 - Regular Education Program</b>			<b>194,391</b>	<b>256,218</b>	<b>61,827</b>
142 E 71200 163 901 00000 000	IDEA part B	Educational Assistants	463,552	525,102	61,550
142 E 71200 163 911 00000 000	IDEA Preschool	Educational Assistants	9,202	10,199	997
142 E 71200 171 901 00000 000	IDEA part B	Speech Pathologists	23,641	22,860	(781)
142 E 71200 201 901 00000 000	IDEA part B	Social Security	30,619	34,659	4,040
142 E 71200 201 911 00000 000	IDEA Preschool	Social Security	571	632	61
142 E 71200 204 901 00000 000	IDEA part B	State Retirement	40,224	48,747	8,523
142 E 71200 206 901 00000 000	IDEA part B	Life Insurance	1,540	1,820	280
142 E 71200 207 901 00000 000	IDEA part B	Medical Insurance	164,502	55,814	(108,688)
142 E 71200 208 901 00000 000	IDEA part B	Dental Insurance	6,270	8,580	2,310
142 E 71200 210 901 00000 000	IDEA part B	Unemployment Compensation	889	1,005	116
142 E 71200 210 911 00000 000	IDEA Preschool	Unemployment Compensation	17	18	2
142 E 71200 212 901 00000 000	IDEA part B	Employer Medicare	6,996	8,093	1,097
142 E 71200 212 911 00000 000	IDEA Preschool	Employer Medicare	133	148	14
142 E 71200 299 901 00000 000	IDEA part B	Other Fringe Benefits	3,555	0	(3,555)
142 E 71200 299 911 00000 000	IDEA Preschool	Other Fringe Benefits	26	28	2
142 E 71200 312 901 00000 000	IDEA part B	Contracts W/Private Agencies	30,007	65,655	35,648
142 E 71200 312 911 00000 000	IDEA Preschool	Contracts W/Private Agencies	3,663	5,350	1,686
142 E 71200 370 900 00000 000	IDEA part B	Contracts for Substitutes - non cert	0	13,999	13,999
142 E 71200 370 910 00000 000	IDEA Preschool	Contracts for Substitutes - non cert	0	1,500	1,500
142 E 71200 429 901 00000 000	IDEA part B	Instructional Supplies & Mater	5,782	0	(5,782)
142 E 71200 429 911 00000 000	IDEA Preschool	Instructional Supplies & Mater	2,044	0	(2,044)
142 E 71200 725 911 00000 000	IDEA Preschool	Special Education Equipment	5,000	5,846	846
<b>Total Expenditures - 71200 - Special Education Program</b>			<b>798,232</b>	<b>810,056</b>	<b>11,824</b>
142 E 72120 399 401 00000 000	Title 4	Other Contracted Services	14,000	20,000	6,000
<b>Total Expenditures - 72120 - Health Services</b>			<b>14,000</b>	<b>20,000</b>	<b>6,000</b>
142 E 72130 123 101 00000 000	Title 1	Guidance Personnel	107,808	72,906	(34,902)
142 E 72130 201 101 00000 000	Title 1	Social Security	6,684	4,520	(2,164)
142 E 72130 204 101 00000 000	Title 1	State Retirement	11,104	6,441	(4,663)
142 E 72130 206 101 00000 000	Title 1	Life Insurance	135	84	(51)
142 E 72130 207 101 00000 000	Title 1	Medical Insurance	20,751	13,499	(7,252)
142 E 72130 208 101 00000 000	Title 1	Dental Insurance	526	322	(204)
142 E 72130 212 101 00000 000	Title 1	Employer Medicare	1,563	1,057	(506)
142 E 72130 299 101 00000 000	Title 1	Other Fringe Benefits	448	574	126
142 E 72130 599 101 00000 000	Title 1	Other Charges	0	996	996
142 E 72130 599 301 00000 000	Title 3	Other Charges	4,000	0	(4,000)
<b>Total Expenditures - 72130 - Other Student Support</b>			<b>153,019</b>	<b>100,399</b>	<b>(52,620)</b>
142 E 72210 399 101 00000 000	Title 1	Other Contracted Services	5,000	18,285	13,285
142 E 72210 399 301 00000 000	Title 3	Other Contracted Services	7,685	0	(7,685)
142 E 72210 499 101 00000 000	Title 1	Other Supplies & Materials	1,800	10,356	8,556
142 E 72210 499 400 00000 000	Title 4	Other Supplies and Materials	658	0	(658)
142 E 72210 524 101 00000 000	Title 1	In-Service/Staff Development	32,673	56,971	24,298
142 E 72210 524 201 00000 000	Title 2	In-Service/Staff Development	97,743	91,943	(5,800)
142 E 72210 524 301 00000 000	Title 3	In-Service/Staff Development	7,685	8,924	1,239
142 E 72210 524 401 00000 000	Title 4	In-Service/Staff Development	11,687	7,400	(4,287)
142 E 72210 599 101 00000 000	Title 1	Other Charges	20,164	6,750	(13,414)
<b>Total Expenditures - 72210 - Regular Instruction Program</b>			<b>185,095</b>	<b>200,628</b>	<b>15,534</b>
142 E 72220 161 901 00000 000	IDEA part B	Secretary(s)	4,000	4,000	0
142 E 72220 201 901 00000 000	IDEA part B	Social Security	248	248	0
142 E 72220 204 901 00000 000	IDEA part B	State Retirement	322	350	28
142 E 72220 212 901 00000 000	IDEA part B	Employer Medicare	58	58	0
142 E 72220 299 901 00000 000	IDEA part B	Other Fringe Benefits	38	11	(27)
142 E 72220 524 911 00000 000	IDEA Preschool	In-Service/Staff Development	2,759	0	(2,759)
<b>Total Expenditures - 72220 - Special Education Instruction</b>			<b>7,425</b>	<b>4,667</b>	<b>(2,758)</b>
142 E 72710 189 901 00000 000	IDEA part B	Other Salaries & Wages	13,286	13,958	672
142 E 72710 201 901 00000 000	IDEA part B	Social Security	824	865	41
142 E 72710 210 901 00000 000	IDEA part B	Unemployment Compensation	24	25	1
142 E 72710 212 901 00000 000	IDEA part B	Employer Medicare	193	202	9
142 E 72710 299 901 00000 000	IDEA part B	Other Fringe Benefits	37	39	2
142 E 72710 311 101 00000 000	Title 1	Contracts W/Other School Syste	186	186	0
142 E 72710 313 101 00000 000	Title 1	Contracts With Parents	1,100	1,701	601
142 E 72710 314 101 00000 000	Title 1	Contracts with Public Carriers	200	100	(100)
<b>Total Expenditures - 72710 - Transportation</b>			<b>15,851</b>	<b>17,077</b>	<b>1,227</b>

142 E 73100 422 301 00000 000	Title 3	Food Supplies	1,206	0	0
<b>Total Expenditures - 73100 - Food Supplies</b>			<b>1,206</b>	<b>0</b>	<b>(1,206)</b>
142 E 99100 504 101 00000 000	Title 1	Indirect Cost	11,561	15,704	4,144
142 E 99100 504 201 00000 000	Title 2	Indirect Cost	4,467	4,799	333
142 E 99100 504 401 00000 000	Title 4	Indirect Cost	1,204	1,211	7
142 E 99100 504 901 00000 000	IDEA part B	Indirect Cost	36,405	42,078	5,673
142 E 99100 504 911 00000 000	IDEA Preschool	Indirect Cost	842	933	92
<b>Total Expenditures - 99100 - Operating Transfer</b>			<b>54,478</b>	<b>64,726</b>	<b>10,248</b>

<b>142 - -----</b>	<b>Federal Programs</b>	<b>Grand Total Expenditures</b>	<b>1,423,697</b>	<b>1,473,771</b>	<b>50,074</b>	<b>3.5%</b>
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**FOOD AND CULINARY SERVICES - FUND 143**

143 E 73100 105 --- --- ---	Food Service	Supervisor/Director	99,770	103,801	4,031
144 E 73100 162 --- --- ---	Food Service	Clerical Personnel	11,613	12,082	469
143 E 73100 165 --- --- ---	Food Service	Cafeteria Personnel (F/T)	472,841	608,531	135,690
143 E 73100 169 --- --- ---	Food Service	Cafeteria Personnel (P/T)	337,157	323,563	(13,594)
143 E 73100 189 --- --- ---	Food Service	Other Personnel	88,501	62,472	(26,029)
143 E 73100 201 --- --- ---	Food Service	Social Security	62,714	68,848	6,134
143 E 73100 204 --- --- ---	Food Service	State Retirement	54,154	68,774	14,620
143 E 73100 206 --- --- ---	Food Service	Life Insurance	1,411	1,287	(124)
143 E 73100 207 --- --- ---	Food Service	Medical Insurance	178,582	170,000	(8,582)
143 E 73100 208 --- --- ---	Food Service	Dental Insurance	4,227	4,000	(227)
143 E 73100 209 --- --- ---	Food Service	Disability Insurance	1,615	2,665	1,050
143 E 73100 212 --- --- ---	Food Service	Medicare	14,643	16,101	1,458
143 E 73100 299 --- --- ---	Food Service	Other Fringe Benefits	1,945	1,900	(45)
143 E 73100 336 --- --- ---	Food Service	Maintenance & Repair-Equipment	17,000	20,000	3,000
143 E 73100 354 --- --- ---	Food Service	Transportation - Non Student	7,500	9,000	1,500
143 E 73100 355 --- --- ---	Food Service	Travel	1,000	1,000	0
143 E 73100 399 --- --- ---	Food Service	Other Contracted Services	15,000	5,500	(9,500)
143 E 73100 399 053	Food Service	Other Contracted Services- Staff EZ	12,000	10,000	(2,000)
143 E 73100 399 054	Food Service	Other Contracted Services- Staff EZ	3,294	3,000	(294)
143 E 73100 421 --- --- ---	Food Service	Food Preparation Supplies	60,000	50,000	(10,000)
143 E 73100 422 --- --- ---	Food Service	Food Supplies	800,000	750,000	(50,000)
143 E 73100 435 --- --- ---	Food Service	Office Supplies	2,500	2,500	0
143 E 73100 451 --- --- ---	Food Service	Uniforms	6,000	6,000	0
143 E 73100 469 --- --- ---	Food Service	USDA - Commodities	149,670	157,760	8,090
143 E 73100 499 --- --- ---	Food Service	Other Supplies and Materials	10,000	10,000	0
143 E 73100 524 --- --- ---	Food Service	In-Service Staff Development	6,000	6,000	0
143 E 73100 599 --- --- ---	Food Service	Other Charges	20,000	15,000	(5,000)
143 E 73100 710 --- --- ---	Food Service	Food Service Equipment	20,000	50,000	30,000

<b>143 E 73100 --- --- ---</b>	<b>Child Nutrition</b>	<b>Grand Total Expenditures</b>	<b>2,459,137</b>	<b>2,539,784</b>	<b>80,647</b>	<b>3.3%</b>
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**MORNING AND AFTER CARE EXPENDITURES - FUND 146**

146 E 73300 105 --- --- ---	Community Service	Supervisor/Director Salary	71,436	74,280	2,844
146 E 73300 116 --- --- ---	Community Service	MAC Teachers	65,000	44,500	(20,500)
146 E 73300 162 --- --- ---	Community Service	MAC Clerical Personnel	45,002	46,819	1,817
146 E 73300 169 --- --- ---	Community Service	MAC Part-Time Personnel	572,771	694,216	121,445
146 E 73300 189 --- --- ---	Community Service	MAC Other Salaries and Wages	208,860	229,536	20,676
146 E 73300 201 --- --- ---	Community Service	MAC Social Security	59,719	68,129	8,410
146 E 73300 204 --- --- ---	Community Service	MAC State Retirement	60,011	76,248	16,237
146 E 73300 206 --- --- ---	Community Service	MAC Life Insurance	1,235	1,001	(234)
146 E 73300 207 --- --- ---	Community Service	MAC Medical Insurance	120,832	129,490	8,658
146 E 73300 208 --- --- ---	Community Service	MAC Dental Insurance	3,350	3,159	(191)
146 E 73300 209 --- --- ---	Community Service	MAC Disability Insurance	1,420	1,912	492
146 E 73300 212 --- --- ---	Community Service	MAC Medicare	13,835	15,914	2,079
146 E 73300 217 --- --- ---	Community Service	MAC Retirement - Hybrid	0	0	0
146 E 73300 299 --- --- ---	Community Service	MAC Other Fringe Benefits	1,555	1,543	(12)
146 E 73300 399 --- --- ---	Community Service	MAC Other Contracted Services	35,400	42,000	6,600
146 E 73300 422 --- --- ---	Community Service	MAC Food Supplies	49,400	84,400	35,000
146 E 73300 429 --- --- ---	Community Service	MAC Instructional Materials & Supp	24,866	19,972	(4,894)
146 E 73300 499 --- --- ---	Community Service	MAC Other Supplies and Materials	19,650	46,500	26,850
146 E 73300 524 --- --- ---	Community Service	MAC Inservice and Professional Dev	7,657	4,400	(3,257)
146 E 73300 790 --- --- ---	Community Service	MAC Other Equipment	20,000	63,500	43,500

<b>146 E 73300 --- --- ---</b>	<b>MAC</b>	<b>Grand Total Expenditures</b>	<b>1,381,999</b>	<b>1,647,595</b>	<b>265,596</b>	<b>19.2%</b>
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**DEBT SERVICE EXPENDITURES - FUND 156**

156 E 72310 510 --- --- ---	Board Of Education Service	Trustee's Commission	132,110	128,701	(3,409)
156 E 82130 601 --- --- ---	Principal paid on Bonds	Principal On Bonds	3,235,000	3,140,000	(95,000)
156 E 82230 603 --- --- ---	Interest Paid On Bonds	Interest On Bonds	2,796,803	3,141,567	344,764
156 E 82330 699 --- --- ---	Ed Debt Service-Other	Other Debt Service	1,500	1,500	0

<b>156 - -----</b>	<b>Education Debt Service</b>	<b>Grand Total Expenditures</b>	<b>6,165,413</b>	<b>6,411,768</b>	<b>246,355</b>	<b>4.0%</b>
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**CAPTIAL PROJECTS EXPENDITURES - FUND 177**

177 E 82330 699 000 50000 000	Other Debt Service	Other Debt Services	181,110	220,890	39,780	
177 E 91300 --- 50000	Education Capital Projects	Total Bond Projects	20,848,119	19,841,198	(1,006,921)	
177 E 91300 304 --- ---	Education Capital Projects	Architects	0	0	0	
177 E 91300 701 --- ---	Education Capital Projects	Administration Equipment	56,000	31,500	(24,500)	
177 E 91300 707 --- ---	Education Capital Projects	Building Improvements	237,673	210,927	(26,746)	
177 E 91300 708 --- ---	Education Capital Projects	Communication Equipment	0	0	0	
177 E 91300 709 --- ---	Education Capital Projects	Data Processing Equipment	35,000	25,000	(10,000)	
177 E 91300 711 --- ---	Education Capital Projects	Furniture and Fixtures	25,000	25,000	0	
177 E 91300 712 --- ---	Education Capital Projects	HVAC Equipment	110,000	120,000	10,000	
177 E 91300 719 --- ---	Education Capital Projects	Office Equipment	5,000	5,000	0	
177 E 91300 720 --- ---	Education Capital Projects	Plant Operation Equipment	55,600	104,838	49,238	
177 E 91300 722 --- ---	Education Capital Projects	Regular Instruction Equipment	335,000	337,000	2,000	
177 E 91300 724 --- ---	Education Capital Projects	Site Development	0	2,500	2,500	
177 E 91300 729 --- ---	Education Capital Projects	Transportation Equipment	0	0	0	
177 E 91300 790 --- ---	Education Capital Projects	Other Equipment	30,000	30,000	0	
177 E 91300 799 --- ---	Education Capital Projects	Other Capital Outlay	0	0	0	
<b>177 - --- --- --- ---</b>	<b>Capital Projects</b>	<b>Grand Total Expenditures</b>	<b>21,918,502</b>	<b>20,953,853</b>	<b>(964,649)</b>	<b>-4.4%</b>

<b>GRAND TOTAL REVENUES - ALL FUNDS</b>	<b>\$ 69,492,565</b>	<b>\$ 95,261,862</b>	<b>\$ 25,769,297</b>	<b>37.08%</b>
<b>GRAND TOTAL EXPENDITURES - ALL FUNDS</b>	<b>\$ 87,944,796</b>	<b>\$ 89,834,435</b>	<b>\$ 1,889,639</b>	<b>2.15%</b>
		<b>\$ 5,427,427</b>		

**FY 2022-2023 All Budgets Broken Down By Fund:**

	2022-2023 Projected Revenues	22-23 Projected Expenditures	Difference	Projected Fund Balance 7/1/22	Projected Fund Balance 6/30/23
<b>Fund 141 – General Purpose</b>	\$ 55,820,782	\$ 56,807,664	\$ (986,882)	\$ 10,472,704	\$ 9,485,822
<b>Fund 142 - Federal Projects</b>	\$ 1,473,771	\$ 1,473,771	\$ -	\$ -	\$ -
<b>Fund 143 - Food and Culinary Services</b>	\$ 2,533,460	\$ 2,539,784	\$ (6,324)	\$ 344,728	\$ 338,404
<b>Fund 146 - Morning and Afternoon Care</b>	\$ 1,651,139	\$ 1,647,595	\$ 3,544	\$ 120,997	\$ 124,541
<b>Fund 156 - Debt Service</b>	\$ 6,452,323	\$ 6,411,768	\$ 40,554	\$ 1,470,264	\$ 1,510,818
<b>Fund 177 - Capital Projects Bond Funded</b>	\$ 26,504,987	\$ 20,062,088	\$ 6,442,899	\$ 5,720,708	\$ 12,163,607
<b>Fund 177 - Capital Projects Regular</b>	\$ 825,400	\$ 891,765	\$ (66,365)	\$ 384,396	\$ 318,031
<b>All Funds</b>	<b>95,261,862</b>	<b>89,834,435</b>	<b>5,427,427</b>		

# Amendment No. 3

## TO AGREEMENT BETWEEN OWNER AND Construction Manager

### Johnson Elementary School Kitchen Renovation & Expansion

Pursuant to the Contract Agreement, AIA 133 & AIA 201 dated March 7, 2022, between Franklin Special School District (Owner) and Nabholz Construction Services (the Construction Manager), for Johnson Elementary School Kitchen Renovation & Expansion (the Project) as defined in the Construction Documents, the Owner and the Contractor establish a revised Guaranteed Maximum Price for the work as set forth below. Furthermore, the Projects Name shall be revised to Franklin Special School District Remodel / Roofing Projects

#### Article 1: Guaranteed Maximum Price:

This Amendment is based on re-covering a portion of the Franklin Elementary School Roof. The pricing set forth in this Amendment includes installing 45,000 sq ft of 1/2" HD coverboard over the existing roof and then install a 60 mil EPDM roof. Included in the base price is an add alternate of \$30,000 to address the address the leaking joints in the built-in gutters. The roof will be infrared scan to identity any wet insulation areas. All coping caps will be removed and replaced with 24ga continuous lock strip. New counterflashing will be fabricated and installed using 24 gage standard colors. Existing metal panels (mansard-type and roof will remain. Pricing includes a 2-year workmanship and 20-year manufacturer's warranty. This pricing does not include a complete tear off and replacement or wet insulation removal and replacement. If wet insulation is discovered, it will be removed and replaced at \$3.50 per sqft plus Nabholz OHP rates defined in the contract. Please refer to RSS's proposal for additional clarifications and aerial image showing the area of roof replacement.

The Revised Guaranteed Maximum Price including the estimated cost of work and the Contractor's fee is \$3,475,858 for Amendment No 1 & 2 (previously approved) and **\$879,794** for Amendment No. 3. Therefore, the total GMP through Amendment No. 3 totals **\$4,355,652**

The schedule for amendment No. 3, which includes the reroof to Franklin Elementary shall be defined at a later date. The previously defined schedule for Amendment No. 1 is unchanged

Allowances included in amendment No. 3 include the following:

- 1) Painting of existing Gas Piping and ladder Allowance \$10,000.
- 2) Contingency of \$43,990 which will be added to the Contingency identified in Amendments No.1 and No. 2.

Exclusion:

- 1) Delegated Design Services.
- 2) Mold removal and or any abatement.
- 3) Tear off the existing roof.
- 4) Fee on Contingency.

Attachments include:

- Exhibit A - Franklin Roof – Recover Estimate Dated 6/9/2022
- Exhibit B – RSS Proposal Dated June 7, 2022.

The information contained herein is considered confidential and proprietary and is being provided by Nabholz Construction specifically for the project noted and the exclusive use of the individual or firm that requested it. Any duplication, re-transmission or modification of any of the information is strictly prohibited without the written authorization of Nabholz Construction Services.

OWNER

Construction Manager

\_\_\_\_\_  
(Signature)

Dr. David Snowden  
Director of Schools

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Signature)

John Strack,  
Executive Vice President

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
Date

6/20/22

Project name	FSSD Franklin Roof
Estimator	Blake Osteen
Labor rate table	BCCD2015
Equipment rate table	BCCD2015
Job size	45000 sf
Bid date	12:00 AM
Report format	Sorted by 'Group phase/Phase' 'Detail' summary

Item	Description	Takeoff Qty	Labor Amount	Material Amount	Subcontract Amount	Equipment Amount	Other Amount	Total Amount
<b>11-11-00.00 General Requirements</b>								
1-11-31.30	General Conditions	1.50 mo	-	-	-	-	28,500	28,500
4000	General Conditions		-	-	-	-	28,500	28,500
<b>11-52-13.00 General Requirements</b>								
1-52-13.40	Field Office Expense		-	-	-	-	500	500
0120	Ice / Water / Cups / Office Supplies	1.00 Isum	-	-	-	-	2,000	2,000
---	Rough Carpentry	1.00 Lsum	-	-	-	-	2,500	2,500
<b>11-54-09.00 Jobsite Safety</b>								
1-54-09.60	Jobsite Safety	1.00 Isum	-	-	-	-	1,000	1,000
0010	Jobsite Safety		-	-	-	-	1,000	1,000
<b>11-54-33.00 Equipment Rental / Small Tools</b>								
1-54-33.N0	Nabholz Equipment Rental		-	-	-	-	2,000	2,000
0130	Misc. Tools & Equipment	1.00 Isum	-	-	-	-	1,050	1,050
6410	Portable Toilet Rental	1.50 mo	-	-	-	-	3,050	3,050
<b>11-56-26.00 Temporary Fencing</b>								
1-56-26.50	Temporary Fencing	0.053 Labor hours	-	-	-	-	1,000	1,000
0250	Temporary fencing - Chainlink	1.00 Isum	-	-	-	-	1,000	1,000
<b>11-56-26.50 Temporary Fencing</b>								
0.053	Labor hours		-	-	-	-	1,000	1,000

Item	Description	Takeoff Qty	Labor Amount	Material Amount	Subcontract Amount	Equipment Amount	Other Amount	Total Amount
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**Temporary Fencing**  
0.053 Labor hours  
0 0 0 0 0 0 1,000 1,000

**71-58-00.00 General Requirements**

Item	Description	Takeoff Qty	Labor Amount	Material Amount	Subcontract Amount	Equipment Amount	Other Amount	Total Amount
11-58-13.50	General Requirements						1,000	1,000
0025	QMS	1.00					50	50
0025	Plan Reproduction	1.00					1,000	1,000
0025	Traffic Control & Jobsite Signage	1.00					1,000	1,000
0025	Closeout Documents	1.00					3,050	3,050

**General Requirements**  
0 0 0 0 0 0 3,050 3,050

**77-53-23.00 Ethylene-Propylene-Diene-Monomer Roofing**

Item	Description	Takeoff Qty	Labor Amount	Material Amount	Subcontract Amount	Equipment Amount	Other Amount	Total Amount
17-53-23.20	Ethylene-Propylene-Diene-Monomer Roofing (EPDM)							700,000
—	EPDM Recover	1.00						30,000
—	Alternate Add - Gutter Fix	1.00						730,000

**Ethylene-Propylene-Diene-Monomer Roofing (EPDM)**  
1.00 Lsum 700,000  
1.00 Lsum 30,000  
730,000

**79-91-23.00 Painting**

Item	Description	Takeoff Qty	Labor Amount	Material Amount	Subcontract Amount	Equipment Amount	Other Amount	Total Amount
9-91-23.72	Painting							10,000
0200	Painting Gas Pipping and Ladder	1.00						10,000

**Painting**  
1.00 Allow 10,000 Allowance 10,000

**Painting**  
0 0 0 0 0 0 10,000 10,000

Estimate Totals

Description	Amount	Totals	Rate	Cost per Unit
Sales Tax, Material Labor Burden	779,100	779,100	9.750 % 49,000 %	
Performance Payment Bond	4,399		8,500 \$/	1,000
General Liability	7,478		1,250 %	
Subcontractor Surety	9,250		0.040 \$/	100
Builder's Risk	352			
Close-out	21,479	800,579	0.050 %	
Quality Control	440		0.050 %	
Warranty	2,199		0.250 %	
Construction Manager Fee	3,079	803,658	4,000 %	
Contingency	32,146	835,804	5,000 %	
<b>Total</b>	<b>43,990</b>	<b>879,794</b>		<b>0.978 1c/l 19.551 /c/l</b>



NASHVILLE

ROOFING • SHEET METAL • SPECIALTY FABRICATION

Marco Regoli  
Nabholtz for:  
Franklin Elementary

June 7, 2022

This proposal is per request for the EPDM recover at Franklin Elementary School in Franklin. Our scope of work will be as follows:

“Recover EPDM roof, approx. 450SQ”

1. We will set up safety as needed and designate staging areas. *Only for area indicated on following overhead image.*
2. Infrared scan will be performed to identify any wet insulation areas.
3. Existing roof and insulation will remain. Any wet insulation will have to be removed and replaced\*
4. We will install a ½” HD coverboard, fastened through existing roof, secured to decking.
5. Crickets will be modified as needed between drains for proper drainage.
6. Retrofit drains will be utilized where necessary.
7. We will then adhere a 60mil EPDM to the new ½” coverboard, and up and over all walls.
8. All penetrations will be flashed to manufacturer specifications.
9. All coping caps will be removed and replaced with 24ga with continuous lockstrip.
10. Existing metal panels (mansard-type and roof) will remain. New coping color will match existing as closely as possible.
11. New counterflashing will be fabricated and installed in 24ga in a standard color of choice.
12. This includes 2-year workmanship and a manufacturer’s 20-year warranty.

The proposed price to complete the above-mentioned scope of work will be \$700,000.00.

*\*Wet insulation will be removed and replaced at \$3.50/sf as this is currently unknown.*

Add/Alternate -The gutters across the front and side of the school are “built-in” so the only way to address the leaking joints would be to line them with adhered EPDM. This could be done for \$30,000.00 added to the above. Areas highlighted on following overhead image.

We appreciate the opportunity to provide this quote and hope we may be of service. If there are any questions regarding this proposal, please feel free to contact me.

Thanks,

Justin Wheatley  
Estimator/ Project Manager  
[jwheatley@rssnashville.com](mailto:jwheatley@rssnashville.com)  
615-513-7981

# Untitled Map

Write a description for your map.

## Legend

Franklin Elementary School

Built-in Gutter Lining Area

Excluded from 2023 Recover Scope

Recover Scope 2023

Franklin Elementary School



**1.407      ACCESS TO PUBLIC RECORDS MAINTAINED BY THE DISTRICT**  
– **2<sup>nd</sup> Reading**

This policy revision request renames the policy from “School District Records” and rewrites the policy, based on our legal counsel Chuck Cagle’s recommendations and submittal of the language for the policy.

There were no changes requested by the Board upon 1<sup>st</sup> Reading.

<b>Franklin Special Board of Education</b>			
Monitoring:  Review: Annually, in September	Descriptor Term:  <b>Access to Public Records Maintained by the District</b>	Descriptor Code: <b>1.407</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>1.407</b>	Issued: <b>01/13/20</b>

**TABLE OF CONTENTS**

Section 01	Purpose and Scope	Section 06	Payment for Reproduction of Public Records
Section 02	Definitions	Section 07	Waiver of Fees
Section 03	Requests for Access to Records		
Section 04	Requests for Reproduction of Records		
Section 05	Fees and Costs for Reproduction of Public Records		

**Section 01 - PURPOSE AND SCOPE:**

This policy is promulgated for the purpose of providing procedures to allow access to those records made or received by the Franklin Special Board of Education (Board) that are subject to inspection and to reproduction pursuant to the Tennessee Public Records Act, T.C.A., § 10-7-501, *et seq.*, while preserving the confidentiality of confidential records and/or confidential information as provided by Federal or State law. This policy is also promulgated for the purpose of implementing and establishing procedures and standard fees to be charged for the reproduction or duplication of public records maintained by the Board. These rules do not govern charges for the reproduction or duplication of public records in instances where separate statutory authority exists establishing the formula or fee to be charged.

**Section 02 - DEFINITIONS. As used in these rules, the following terms are defined as follows:**

1. "Board means the Franklin Special Board of Education.
2. "Board Office" means any of the divisions, sections or offices under the authority of the Director of Schools.
3. "Confidential record" means any record of the Board that is considered confidential, privileged, or protected under law.
4. "OORC" means the Office of Open Records Counsel, an office within the office of the Comptroller of the Treasury for the State of Tennessee.
5. "Public Record" means any record of the Board that is open to inspection by any citizen of the State of Tennessee under the provisions of the Public Records Act and is not otherwise considered a confidential record under law.
6. "Public Records Act" or "TPRA" means the Tennessee Public Records Act as codified in T.C.A., § 10-7-501, *et seq.*
7. "Record" means any document or stored information, in any form, that has been generated or received and is maintained by the Board pursuant to law or in connection with the official business of the Board; "record" also includes a system of records. A record may or may not be a public record.
8. "Records Custodian" means an employee of the Board who has direct supervisory authority over the specific division, section or office of the Board where the requested records are maintained.

1 *Authority: T.C.A. §§ 8-4-108, 8-4-604, and 10-7-501 et seq.*

2 **Section - 03 REQUEST FOR ACCESS TO RECORDS.**

- 3 1. A request for access to or inspection of records shall be made during the regular business  
4 hours of the Board Office from 8:30 AM to 4:00 PM, Monday through Friday, except for  
5 holidays.
- 6 2. Requests for access to or inspection of records may be made orally or in writing to the Board  
7 Office and shall identify with sufficient detail the record which is requested.
- 8 3. All requestors are required to present a valid (current) Tennessee driver's license to staff at  
9 the Board Office prior to inspection of the records requested. If a requestor does not have a  
10 valid Tennessee driver's license but does have photo identification with a home address that  
11 has been issued by a Tennessee governmental entity, such identification will be accepted.  
12 If a requestor has government issued photo identification without a home address, then  
13 additional documentation of Tennessee citizenship must be presented. The sufficiency of  
14 such documentation will be determined on a case-by-case basis and may involve  
15 consultation with Counsel to the Board.
- 16 4. All requests for access to or inspection of records will be processed promptly and in  
17 accordance with all applicable time frames enumerated in the TPRA. If the request for  
18 access is not sufficiently detailed for the records custodian to determine what records are  
19 being requested, the Board Office will contact the requestor and will not begin complying  
20 with the request until an amended request is made that is sufficiently detailed.
- 21 5. Prior Review and Assessment for Confidential, Privileged or Protected Information or Data.
- 22 (a) Review, Assessment and Redaction of Records Prior to Inspection.
- 23 1. Before providing access to the requested record, staff shall review the requested  
24 record as quickly and as reasonably possible to make an assessment of the scope and  
25 accessibility of the requested record.
- 26 2. Upon review, and prior to providing access to any record or portion of a record, staff  
27 shall redact any data or information that staff has legal reason to believe is or may  
28 be confidential, privileged, or otherwise protected by law. When necessary, staff  
29 shall provide the requestor the legal basis authorizing the redaction.
- 30 (b) If staff determines after this review and assessment that access to the requested public  
31 record can be provided, staff shall do so as promptly as possible.
- 32 (c) If it appears from staff's review and assessment that access to the requested public  
33 record cannot be made available for inspection within the time frame enumerated within the  
34 TPRA, the Records Custodian shall notify the requestor in accordance with the provisions  
35 of the TPRA.

36 *Authority: T.C.A. §§ 8-4-108, 8-4-604, and 10-7-501 et seq.*

37 **Section 04 - REQUESTS FOR REPRODUCTION OF RECORDS.**

- 38 1. A request for reproduction of records shall be made during the regular business hours of the  
39 Board Office from 8:30 AM to 4:00 PM, Monday through Friday, except for holidays.
- 40 2. Requests for reproduction of records must be made in writing upon the request form developed  
41 by the OORC and submitted to the Board Office. The request shall identify with sufficient detail  
42 the record that is requested.
- 43 3. All requestors are required to present a valid (current) Tennessee driver's license to staff at the  
44 time the request is submitted. If a requestor does not have a valid Tennessee driver's license, but

1 does have photo identification with a home address that has been issued by a Tennessee  
2 governmental entity, such identification will be accepted. If a requestor has government issued  
3 photo identification without a home address, then additional documentation of Tennessee  
4 citizenship must be presented. The sufficiency of such documentation will be determined on a  
5 case-by-case basis and may involve consultation with Counsel to the Board.

- 6 4. All requests for reproduction of records will be processed promptly and in accordance with all  
7 applicable time frames enumerated in the TPRA. If the request for reproduction is not sufficiently  
8 detailed for the Records Custodian to determine what records are being requested, the Board  
9 Office will contact the requestor and will not begin complying with the request until an amended  
10 request is made that is sufficiently detailed.
- 11 5. Prior Review and Assessment for Confidential, Privileged or Protected Information or Data.
- 12 (a) Review, Assessment and Redaction of Records for Reproduction Request.
- 13 1. Review, Assessment and Redaction of Records for Reproduction Request.
- 14 2. Upon review and prior to reproducing the record, or portion of the record, staff shall  
15 redact any data or information that it has reason to believe is or may be confidential,  
16 privileged or otherwise protected by law. When necessary, staff shall provide the  
17 redaction.
- 18 (b) If staff determines after this review and assessment that reproduction of the requested public  
19 record can be provided, staff shall do so as promptly as possible in accordance with Section 05  
20 below.
- 21 (c) Staff, consultants, or contractors for the Board are responsible for the reproduction of any  
22 requested public record. A requestor does not have the right to reproduce requested public records  
23 through use of the requestor's own equipment or to supply the necessary equipment or supplies  
24 for reproduction of the requested public records.
- 25 (d) If it appears from staff's review and assessment that reproduction of the requested public  
26 record cannot be produced either immediately or within the time frame enumerated within the  
27 TPRA, staff shall notify the requestor in accordance with the provisions of the TPRA.

28 *Authority: T.C.A. §§ 8-4-108, 8-4-604, and 10-7-501 et seq.*

29  
30 **Section 05 - FEES AND COSTS FOR REPRODUCTION OF PUBLIC RECORDS.**

- 31 1. Prior to the reproduction of requested public records, staff shall provide the requestor a  
32 written estimate of the reasonable fees associated with the reproduction of the public record.  
33 The estimate shall include the cost of delivery when applicable and any other necessary fee,  
34 including labor, which shall be calculated in accordance with the Schedule of Reasonable  
35 Charges established by the OORC.
- 36 2. Per page fees charged shall comport with the fees established in the Schedule of Reasonable  
37 Charges.
- 38 3. Fees charged for reproduction of any public record on any medium not specified in the  
39 Schedule of Reasonable Charges shall be the actual cost to the Board for that medium.
- 40 4. If staff, a consultant, or a contractor is required to create a new or modified computer  
41 program or application in order to reproduce requested data or extract requested data or  
42 information utilizing an existing computer program, the requestor shall be charged a fee  
43 that comports with the Schedule of Reasonable Charges for all necessary labor.

44 *Authority: T.C.A. §§ 8-4-108, 8-4-604, and 10-7-501 et seq.*

45 **Section 06 - PAYMENT FOR REPRODUCTION OF PUBLIC RECORDS.**

1 1. Prior to reproduction of public records, the creation of a new or modified computer  
2 program required to reproduce requested data or information, or the extraction of requested  
3 information or data, payment of the estimate must be made to the Board unless the payment  
4 is waived pursuant to Section 07 below.

5 2. Payment may be made only by check, cashier's check, or money order.

6 *Authority:* T. C.A. §§ 8-4-108, 8-4-604, and 10-7-501 et seq.  
7

8 **Section 07 - WAIVER OF FEES.**

9 (1) All fees associated with the reproduction of records, including any delivery and labor  
10 fees, will be waived when the total amount of such fees is equal to or less than Twenty  
11 Dollars (\$20.00). Any fees associated with the reproduction of records above Twenty  
12 Dollars (\$20.00) shall be charged as otherwise provided by this Chapter, unless waived  
13 pursuant to Paragraph (2) below.

14 (2) If the Board Office determines it is in the best interest of the Board, charges above Twenty  
15 Dollars (\$20.00) may also be waived.

16 *Authority:* T.C.A. §§ 8-4-108, 8-4-604, and 10-7-501 et seq.

17 **DISTRICT PUBLIC RECORDS REQUEST COORDINATOR:<sup>14</sup>**

18 Associate Director for Finance and Administration  
19 Franklin Special School District  
20 507 New Highway 96 West  
21 Franklin, TN 37064  
22 615-794-6624

---

Cross References

Financial Reports and Records 2.701  
Personnel Records 5.114  
Student Records 6.600

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>School District Records</b>	Descriptor Code: <b>1.407</b>	Issued Date: <b>01/13/20</b>
		Rescinds: <b>1.407</b>	Issued: <b>02/13/17</b>

1 The director of schools shall maintain all school system records required by law, regulation and board  
 2 policy. Any citizen of Tennessee shall be permitted, during business hours, to inspect public records  
 3 maintained by the school district unless otherwise prohibited by law. Any citizen of Tennessee may  
 4 request in writing and receive copies of open public records subject to the payment of reasonable  
 5 costs.<sup>1,2,3,4</sup>

6 No records pertaining to individual students will be released for inspection by the public or any  
 7 unauthorized persons. In addition, information, records, and plans related to security and safety will not  
 8 be released for public inspection.<sup>5</sup>

9 All requests to inspect or receive copies of records shall be submitted to the district’s public records  
 10 request coordinator.<sup>6</sup> The public records request coordinator shall forward requests for inspection or  
 11 copies of records to the appropriate records custodian.<sup>6</sup>

12 Prior to producing any record, the records custodian shall ensure confidential information is redacted.  
 13 Original documents shall remain intact and confidential information in copies produced for a requestor  
 14 shall be redacted. The director of schools shall develop a procedure to redact confidential information.

15 **REQUESTS FOR INSPECTION<sup>2</sup>**

16 Citizens requesting to inspect public records shall submit their request and a government issued photo  
 17 identification card with the citizen’s address to the district’s public records request coordinator during  
 18 normal business hours. Requests may be made in person or by telephone, fax, mail, or email. The  
 19 coordinator shall submit the information to the appropriate records custodian. The records custodian will  
 20 contact the citizen and indicate when the records will be available to inspect.

21 If the records cannot be made available within seven (7) business days, the records custodian shall  
 22 provide a records production letter indicating the time needed to complete the request.

23 If the request to inspect is denied, the records custodian shall provide the citizen with a records request  
 24 denial letter indicating the basis for the denial.

25 **REQUESTS FOR COPIES<sup>2</sup>**

26 Citizens requesting copies of public records shall complete and submit the Records Request Form and  
 27 a government issued photo identification card with the citizen’s address to the district’s public records  
 28 request coordinator during normal business hours. The coordinator shall submit the Records Request  
 29 Form to the appropriate records custodian.

1 The records custodian shall provide an estimate of the reasonable costs to produce the requested records.  
2 The Tennessee Comptroller of the Treasury, Office of Open Records Counsel Schedule of Reasonable  
3 Charges<sup>6</sup> shall be used to determine the reasonable cost. The records custodian will provide the citizen  
4 with an invoice detailing the charges. The citizen shall pay the estimated reasonable costs by cash or  
5 check prior to the district producing the copies.

6 If the records cannot be made available within seven (7) business days, the records custodian shall  
7 provide a records production letter indicating the time needed to complete the request.

8 If the request for copies is denied, the records custodian shall provide the citizen with a records request  
9 denial letter detailing the basis for the denial.

## 10 **FREQUENT AND MULTIPLE REQUESTS**

11 When the total number of requests for copies made by a requestor within a calendar month exceeds four  
12 (4), the requestor may be charged a fee for any and all labor that is reasonably necessary to produce  
13 copies of the requested records. Prior to charging a reasonable fee, the requestor shall be notified of this  
14 policy and provided with a Notice of Aggregation of Multiple Requests/Requestors form. The Tennessee  
15 Comptroller of the Treasury, Office of Open Records Counsel Schedule of Reasonable Charges shall be  
16 used to determine the reasonable cost. Further, the names of persons inspecting records and the date of  
17 inspection shall be recorded.

## 18 **DENYING REQUESTS FOR NONCOMPLIANCE<sup>7</sup>**

### 19 *Requests to Inspect a Public Record*

20 The district shall deny a request to inspect a public record from any citizen that has:

- 21 a. Made two (2) or more requests to view a public record within a six-month period; and
- 22 b. For each request failed to view the record within fifteen (15) business days of receiving  
23 notification that the record was available.

24 Requests from this citizen shall be denied for up to six (6) months from the date of the second records  
25 request. The district's public records request coordinator may waive this denial if he/she determines  
26 that failure to view the record was for good cause.

### 27 *Requests for Copies of Public Records*

28 The district shall deny a request for copies of a public record from any citizen that has:

- 29 a. Been provided with an estimate of the reasonable cost to produce the requested records;
- 30 b. Agrees to pay such estimated reasonable cost prior to production of the records; and
- 31 c. Fails to pay the actual cost after the records have been produced.

32 Additional requests from this citizen shall be denied until the original cost is paid.

33

**1 RECORDS RETENTION**

2 The director of schools and/or his designee(s) shall retain and dispose of school district records in  
3 accordance with the following guidelines:<sup>2,4</sup>

4 1. The director of schools and/or his/her designee(s) will determine if a particular record is of  
5 permanent or temporary value in accordance with regulations promulgated by County Public  
6 Records Commission and the Tennessee Institute for Public Services records manual;<sup>8,9</sup>

7 2. Temporary value records which have been kept beyond the required time may be recommended  
8 to the Public Records Commission for destruction;<sup>10,11</sup>

9 3. The records that the State Librarian and Archivist desire to preserve in their facilities will be  
10 transferred to the State Library and Archives. The temporary value records rejected by the State  
11 Library and Archives may be transferred to another institution or destroyed;<sup>10,11,12</sup>

12 4. Permanent records will be kept in some usable form (digital, printed, microfilm, etc.). If the  
13 director of schools desires to destroy the original permanent record, these records must be  
14 reproduced by microfilming or some other permanent reproduction method. Permission to  
15 destroy any original permanent record after microfilming follows the same procedure noted  
16 above for temporary records;<sup>9,11</sup> and

17 5. The director of schools shall establish procedures to safeguard against the unlawful destruction,  
18 removal or loss of records.<sup>13</sup>

**19 DISTRICT PUBLIC RECORDS REQUEST COORDINATOR:<sup>14</sup>**

20 Associate Director for Finance and Administration  
21 Franklin Special School District  
22 507 New Highway 96 West  
23 Franklin, TN 37064  
24 615-794-6624

---

**Legal References**

1. TCA 49-2-301(b)(1)(CC)
2. TCA 10-7-503
3. TCA 10-7-506(a)
4. TCA 49-2-104
5. TCA 10-7-504(p)
6. *Policy Related to Reasonable Charges a Records Custodian May Charge for Frequent and Multiple Requests for Public Records*, Tennessee Comptroller of the Treasury, available at <https://www.comptroller.tn.gov/content/dam/cot/orc/documents/oorc/policies-and-guidelines/ScheduleofReasonableCharges.pdf>; TCA 10-7-(a)(1)(B),(C)
7. TCA 10-7-503(a)(7)(A)(vii)
8. TCA 10-7-401
9. TCA 10-7-406
10. TCA 10-7-404
11. TCA 10-7-413
12. TCA 10-7-414
13. TCA 39-16-504
14. TCA 10-7-503(g)(1)(D)

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**Cross References**

Financial Reports and Records 2.701  
Personnel Records 5.114  
Student Records 6.600

**4.501 SCHOOL VOLUNTEERS – 2<sup>nd</sup> Reading**

This revision request updates the policy to current practice and in compliance with TCA 49-5-13.

There were no changes requested by the Board upon 1<sup>st</sup> Reading.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>School Volunteers</b>	Descriptor Code: <b>4.501</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>4.501</b>	Issued: <b>09/14/98</b>

The Board recognizes that volunteers, (i.e. parents, students, senior citizens, and other adults), can make many valuable contributions such as:

1. Providing an opportunity for members of the community to identify more closely with the schools;
2. Lessening the work load for teachers of their non-teaching responsibilities;
3. Providing opportunity for members of the community to stay informed about the various school activities and programs; and
4. Developing a greater understanding of the schools.

Therefore, the Board endorses a volunteer program in the schools<sup>1</sup> and encourages principals to develop a volunteer program for each school.

All volunteers must be approved by the principal and shall serve under the supervision and direction of the professional personnel of the school to which they are assigned. Volunteers shall assist professional personnel in the performance of their teaching and administrative responsibilities. They may not teach but may reinforce skills taught by the professional staff.

The principal shall identify appropriate tasks for volunteers and shall be responsible for planning and conducting orientation programs and regular in-service training sessions.

Volunteers shall serve without compensation but shall be insured by the Board against loss or damage in the performance of their duties.<sup>2</sup>

The principal shall ensure that appropriate recognition of volunteer services is made annually.

The Director of Schools shall develop procedures to require the appropriate background checks for volunteers.<sup>3</sup>

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#### Legal References

1. TCA 49-6-7001
2. TCA 29-20-310(e)
3. TCA 49-5-413

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#### Cross References

Visitors to the School 1.501  
 Safety 3.201  
 Background Investigations 5.118

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>School Volunteers</b>	Descriptor Code: <b>4.501</b>	Issued Date: <b>09/14/98</b>
		Rescinds: <b>IFCD</b>	Issued: <b>11/08/93</b>

1 The Board recognizes that volunteers, (i.e. parents, students, senior citizens, and other adults), can  
 2 make many valuable contributions such as:

- 3 1. Providing an opportunity for members of the community to identify more closely with the  
 4 schools;
- 5 2. Lessening the work load for teachers of their non-teaching responsibilities;
- 6 3. Providing opportunity for members of the community to stay informed about the various  
 7 school activities and programs; and
- 8 4. Developing a greater understanding of the schools.

9 Therefore, the Board endorses a volunteer program in the schools<sup>1</sup> and encourages principals to  
 10 develop a volunteer program for each school.

11 All volunteers must be approved by the principal and shall serve under the supervision and direction of  
 12 the professional personnel of the school to which they are assigned. Volunteers shall assist professional  
 13 personnel in the performance of their teaching and administrative responsibilities. They may not teach  
 14 but may reinforce skills taught by the professional staff.

15 The principal shall identify appropriate tasks for volunteers and shall be responsible for planning and  
 16 conducting orientation programs and regular in-service training sessions.

17 Volunteers shall serve without compensation but shall be insured by the Board against loss or damage  
 18 in the performance of their duties.<sup>2</sup>

19 The principal shall ensure that appropriate recognition of volunteer services is made annually.

---

Legal Reference:

1. TCA 49-6-7001
2. TCA 29-20-310 (e)

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Cross Reference:

Visitors to the School 1.501

**1.102 BOARD MEMBERS LEGAL STATUS – *1<sup>st</sup> Reading***

Public Chapter 809 revises the qualifications for school board candidates. State law now requires that candidates be a qualified voter and resident in the county for one year prior to the qualifying deadline for running as a candidate. Per the TSBA Director of Policy & Staff Attorney, since this provision appears to solely apply to county districts, it is recommended that if you are in a city or special district, to reach out to your attorney and election commission for clarification as to their interpretation.

Our Williamson County Election Administrator, Chad Gray, interprets this new Public Chapter as also applying to our district. The legislation is effective as of September 2022 and will apply to the next election in 2024.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Board Members Legal Status</b>	Descriptor Code: <b>1.102</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>1.102</b>	Issued: <b>04/11/22</b>

1 The legal status of board members shall be as follows:

2 **NUMBER OF MEMBERS<sup>1</sup>**

3 The board is composed of six (6) members.

4 **QUALIFICATIONS**

5 Members of the Board shall be at least 21 years of age and residents of the school district. They shall be  
6 citizens of recognized integrity, intelligence, and ability to administer the duties of the office.<sup>1, 2</sup> To  
7 qualify as a candidate, an individual must show proof of:

- 8 1. Graduation from high school or receipt of a GED or HiSET;<sup>3</sup> and  
9 2. Being a qualified voter and resident in the county for one (1) year prior to the qualifying  
10 deadline for running as a candidate (effective with the 2024 election).<sup>4</sup>

11 **TERMS OF OFFICE**

12 Members of the board shall serve four (4) year terms.<sup>1</sup>

13 **METHOD OF ELECTION**

14 Members of the Board shall be elected by qualified voters of the Franklin Special School District at the  
15 August election.

16 **VACANCIES**

17 Vacancies shall be declared to exist on account of death, resignation, moving out of the district,<sup>4</sup> or  
18 through due process proceedings.<sup>6</sup>

19 When a vacancy occurs, the unexpired term shall be filled by the remaining members of the Board. Such  
20 appointment shall continue until the next biennial election.<sup>7</sup> At such election a person shall be elected to  
21 either fill the unexpired term of office created by the vacancy or to a full term of office.

22 **RESIGNATION**

23 A thirty (30) day notice is requested of any Board member who wishes to resign the position. Such  
24 resignation shall be presented in writing to the Chairman of the Board.

---

Legal References

1. TCA 49-2-201(a)(1)
2. TCA 49-2-202(a)(1)
3. TCA 49-2-202(a)(4)
4. Public Acts of 2022, Chapter No. 809
5. TCA 49-2-202(a)(2)
6. TCA 8-47-101; TCA 49-1-611; TCA 49-2-202(e)(2);  
Tenn. Att'y Gen. Op. No. 21-14 (September 1, 2021)
7. TCA 49-2-202(e)(1)

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Board Members Legal Status</b>	Descriptor Code: <b>1.102</b>	Issued Date: <b>04/11/22</b>
		Rescinds: <b>1.102</b>	Issued: <b>02/12/18</b>

1 The legal status of board members shall be as follows:

2 **NUMBER OF MEMBERS<sup>1</sup>**

3 The board is composed of six (6) members.

4 **QUALIFICATIONS**

5 Members of the Board shall be at least 21 years of age and residents of the school district. They shall be  
6 citizens of recognized integrity, intelligence, and ability to administer the duties of the office.<sup>2</sup> To qualify  
7 as a candidate, an individual must show proof of graduation from high school or receipt of a GED or  
8 HiSET.<sup>3</sup>

9 **TERMS OF OFFICE**

10 Members of the board shall serve four (4) year terms.<sup>1</sup>

11 **METHOD OF ELECTION**

12 Members of the Board shall be elected by qualified voters of the Franklin Special School District at the  
13 August election.

14 **VACANCIES**

15 Vacancies shall be declared to exist on account of death, resignation, moving out of the district,<sup>4</sup> or  
16 through due process proceedings.<sup>5</sup>

17 When a vacancy occurs, the unexpired term shall be filled by the remaining members of the Board. Such  
18 appointment shall continue until the next biennial election.<sup>6</sup> At such election a person shall be elected to  
19 either fill the unexpired term of office created by the vacancy or to a full term of office.

20 **RESIGNATION**

21 A thirty (30) day notice is requested of any Board member who wishes to resign the position. Such  
22 resignation shall be presented in writing to the Chairman of the Board.

---

Legal References

1. TCA 49-2-201(a)(1)
2. TCA 49-2-202(a)(1)
3. TCA 49-2-202(a)(4)
4. TCA 49-2-202(a)(2)
5. TCA 8-47-101; TCA 49-1-611; TCA 49-2-202(e)(2)
6. TCA 49-2-202(e)(1)

**1.104 MEMBERSHIPS – *1<sup>st</sup> Reading***

Revisions are to bring the policy to current practice.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <h2 style="text-align: center;">Memberships</h2>	Descriptor Code: <b>1.104</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>1.104</b>	Issued: <b>02/12/18</b>

- 1 The board shall maintain membership in the Tennessee School Boards Association (TSBA).<sup>1</sup> ~~and~~  
2 ~~through its membership in TSBA shall be an affiliate member of the Southern Region School Boards~~  
3 ~~Association and the National School Boards Association.~~
- 4 Dues for membership in TSBA shall be included in each annual budget in accordance with state  
5 statute.
- 6 The Board may also maintain institutional membership in other educational organizations which the  
7 Board finds to be of benefit to members and school system personnel.

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Legal References

1. TCA 49-2-2001

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Memberships</b>	Descriptor Code: <b>1.104</b>	Issued Date: <b>02/12/18</b>
		Rescinds: <b>1.104</b>	Issued: <b>09/14/98</b>

- 1 The board shall maintain membership in the Tennessee School Boards Association,<sup>1</sup> and through its
- 2 membership in TSBA shall be an affiliate member of the Southern Region School Boards Association
- 3 and the National School Boards Association.
  
- 4 Dues for membership in the Tennessee School Boards Association shall be included in each annual
- 5 budget in accordance with state statute.
  
- 6 The board may also maintain institutional membership in other educational organizations which the
- 7 board finds to be of benefit to members and school system personnel.

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Legal References

1. TCA 49-2-2001

**1.105 SCHOOL BOARD LEGISLATIVE INVOLVEMENT – *1<sup>st</sup> Reading***

Revisions are to bring the policy to current practice.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>School Board Legislative Involvement</b>	Descriptor Code: <b>1.105</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>1.105</b>	Issued: <b>11/12/18</b>

1 The Board shall work for the passage of new laws designed to advance the cause of improving public  
2 education in Tennessee. Likewise, the Board shall work for the repeal or modification of existing laws  
3 and for the defeat of proposed laws that impede this cause.

4 To accomplish this:

- 5 1. The Board shall stay informed of pending legislation and actively communicate its concerns and  
6 make its position known to their elected representatives at both the state and national level;
- 7 2. The Board shall work with other school boards in the state, other local officials, and community  
8 groups in creating public awareness and support for legislative priorities;
- 9 3. The Board shall annually select one (1) of its members to serve as its legislative representative;
- 10 4. The Board shall work with its legislative representative, TSBA, **NSBA**, and other concerned  
11 groups in developing an annual legislative program; and
- 12 5. The Board shall include in its budget appropriate resources to cover costs, including travel  
13 expense, necessary to ensure active participation in the legislative process.

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Cross References

Board Member Development Opportunities 1.204

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>School Board Legislative Involvement</b>	Descriptor Code: <b>1.105</b>	Issued Date: <b>11/12/18</b>
		Rescinds: <b>1.105</b>	Issued: <b>09/14/98</b>

- 1 The Board shall work for the passage of new laws designed to advance the cause of improving public
- 2 education in Tennessee. Likewise, the Board shall work for the repeal or modification of existing laws
- 3 and for the defeat of proposed laws that impede this cause.
  
- 4 To accomplish this:
  - 5 1. The Board shall stay informed of pending legislation and actively communicate its concerns and
  - 6 make its position known to their elected representatives at both the state and national level;
  - 7 2. The Board shall work with other school boards in the state, other local officials, and community
  - 8 groups in creating public awareness and support for legislative priorities;
  - 9 3. The Board shall annually select one (1) of its members to serve as its legislative representative;
  - 10 4. The Board shall work with its legislative representative, TSBA, NSBA, and other concerned
  - 11 groups in developing an annual legislative program; and
  - 12 5. The Board shall include in its budget appropriate resources to cover costs, including travel
  - 13 expense, necessary to ensure active participation in the legislative process.

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Cross References

Board Member Development Opportunities 1.204

**1.204 BOARD MEMBERS DEVELOPMENT OPPORTUNITIES – *1<sup>st</sup> Reading***

Revisions are to bring the policy to current practice.

Franklin Special Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: <b>Board Member Development Opportunities</b>	Descriptor Code: <b>1.204</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>1.204</b>	Issued: <b>11/12/18</b>

1 Board members shall participate in activities designed to improve their skills as members of a policy-  
2 making body. In order to accomplish this, the following shall occur:

- 3 1. An annual calendar of school board conferences, conventions, and workshops shall be  
4 maintained by the board secretary and provided to each board member in order to ensure  
5 compliance with the requirements for professional development.<sup>1</sup> The Board shall identify which  
6 meetings should be attended and the benefits thereof;
- 7 2. Funds for participation at such meetings shall be budgeted on an annual basis. The Board as a  
8 whole shall retain the authority to approve or disapprove the participation of members in planned  
9 activities;
- 10 3. Reimbursement to board members for their travel expenses shall be in accord with the travel  
11 expense policy for staff members;<sup>2</sup>
- 12 4. When a conference, convention, or workshop is not attended by the full Board, those participating  
13 will be requested to share information, recommendations, and materials acquired at the meeting;  
14 and
- 15 5. The public shall be kept informed through the news media about the Board's continuing in-  
16 service education and about the programs anticipated for short- and long-range benefits to the  
17 schools.

18 The Board regards the following as activities and services appropriate for development opportunities:

- 19 1. Participation in school board conferences, workshops, and conventions held by the State, ~~and~~  
20 ~~National School Boards Associations~~ regional and national associations;
- 21 2. Local and district-sponsored training sessions for board members; and
- 22 3. Subscriptions to publications addressing the concerns of board members.

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Legal References

1. TCA 49-2-202(a)(6)
2. ~~TCA 49-2-2001(e)~~

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Cross References

- Board Evaluation 1.103
- Memberships 1.104
- School Board Legislative Involvement 1.105
- School District Goals 1.700
- School Calendar 1.800
- Expenses and Reimbursements 2.804

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Board Member Development Opportunities</b>	Descriptor Code: <b>1.204</b>	Issued Date: <b>11/12/18</b>
		Rescinds: <b>1.204</b>	Issued: <b>09/14/98</b>

1 Board members shall participate in activities designed to improve their skills as members of a policy-  
2 making body. In order to accomplish this, the following shall occur:

- 3       1. An annual calendar of school board conferences, conventions, and workshops shall be  
4       maintained by the board secretary and provided to each board member in order to ensure  
5       compliance with the requirements for professional development.<sup>1</sup> The board shall identify which  
6       meetings should be attended and the benefits thereof;
- 7       2. Funds for participation at such meetings shall be budgeted on an annual basis. The board as a  
8       whole shall retain the authority to approve or disapprove the participation of members in planned  
9       activities;
- 10      3. Reimbursement to board members for their travel expenses shall be in accord with the travel  
11      expense policy for staff members;<sup>2</sup>
- 12      4. When a conference, convention, or workshop is not attended by the full board, those participating  
13      will be requested to share information, recommendations, and materials acquired at the meeting;  
14      and
- 15      5. The public shall be kept informed through the news media about the board’s continuing in-service  
16      education and about the programs anticipated for short- and long-range benefits to the schools.

17 The board regards the following as activities and services appropriate for development opportunities:

- 18      1. Participation in school board conferences, workshops, and conventions held by the State and  
19      National School Boards Associations;
- 20      2. Local and district-sponsored training sessions for board members; and
- 21      3. Subscriptions to publications addressing the concerns of board members.

\_\_\_\_\_  
Legal References

1. TCA 49-2-202(a)(6)
2. TCA 49-2-2001(c)

\_\_\_\_\_  
Cross References

- Board Evaluation 1.103
- Memberships 1.104
- School Board Legislative Involvement 1.105
- School District Goals 1.700
- School Calendar 1.800
- Expenses and Reimbursements 2.804

**2.806 BIDS AND QUOTATIONS – *1<sup>st</sup> Reading***

The TSBA Director for Policy has recommended the revisions for Policy 2.806.

More school boards will be able to increase their bidding threshold based on Public Chapter 1016. We currently have a threshold at \$25,000. The threshold can further be increased to \$50,000 if the district has a centralized purchasing authority with a full-time purchasing agent and the Board votes to increase the limit.

Additionally, a new state law changes bidding requirements for insurance providers. Per Public Chapter 719, services from insurance providers are exempt from bidding requirements.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Bids and Quotations</b>	Descriptor Code: <b>2.806</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>2.806</b>	Issued: <b>08/09/21</b>

1 All purchases of supplies, materials, equipment, and contractual services in excess of ~~twenty-five~~  
 2 ~~thousand dollars (\$25,000)~~, **fifty thousand dollars (\$50,000)**, including those of individual schools, shall  
 3 be based on competitive bids.<sup>1</sup> These bids shall be solicited by advertisement in a newspaper of general  
 4 circulation within the school system. The purchasing agent shall advertise for bids and receive  
 5 quotations. The advertisement may be waived by the purchasing agent in an emergency.<sup>2</sup>

6 The principal shall serve as purchasing agent in each school when using school activity funds.

7 ~~For district purchases in excess of \$25,000, in lieu of issuing its own bids the district may purchase from~~  
 8 ~~active competitive bids or cooperative purchasing agreements made by other governmental entities, to~~  
 9 ~~the extent permitted by law. Use of such purchasing mechanisms must be approved in advance by the~~  
 10 ~~Associate Director of Schools for Finance and Administration, and must create economies and~~  
 11 ~~efficiencies for the district.~~<sup>3</sup>

12 All purchases of ~~twenty-five thousand dollars (\$25,000)~~, **fifty thousand dollars (\$50,000)** or less,  
 13 including those of individual schools, may be made in the open market without newspaper notice, but  
 14 shall, whenever possible, be based on at least three (3) competitive bids.<sup>2</sup>

15 The lowest and/or best bid shall be accepted, provided the purchaser reserves the right to reject any or  
 16 all bids or any part of any bid and, if applicable, to accept the bid which is best as evidenced by reasons  
 17 relative to the purpose of the purchase.<sup>3 4</sup> Any bid may be withdrawn prior to the scheduled time for the  
 18 opening of bids. Any bid received after the time and date specified shall not be considered.

19 The bidder to whom the award is made may be required to enter into a written contract.

20 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding  
 21 or other purchasing procedures is strictly prohibited.

22 **EXEMPTIONS FROM COMPETITIVE BIDDING**

23 Contracts for legal services, educational consultants, and similar services by professional persons or  
 24 groups of high ethical standards shall not be based upon competitive bids but shall be awarded on the  
 25 basis of recognized competence and integrity.<sup>4 5</sup>

26 ~~Insurance purchased through a plan authorized and approved by an organization of governmental entities~~  
 27 ~~representing cities and counties shall also be exempted.~~<sup>6</sup>

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Legal References

1. TCA 49-2-203(a)(3); Public Acts of 2022, Chapter No. 1016
2. TCA 49-2-203(a)(3)(A)-(B); TCA 49-2-206(b)(2); Public Acts of 2022, Chapter No. 1016
3. TCA 49-2-203(a)((D)(c)
4. TCA 12-3-1209; TCA 12-4-107; Public Acts of 2022, Chapter No. 719; TCA 29-20-407

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Cross References

Executive Committee 1.301  
Conflict of Interest 5.601

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <h2 style="text-align: center;">Bids and Quotations</h2>	Descriptor Code: <b>2.806</b>	Issued Date: <b>08/09/21</b>
		Rescinds: <b>2.806</b>	Issued: <b>08/12/19</b>

1 All purchases of supplies, materials, equipment, and contractual services in excess of twenty five  
 2 thousand dollars (\$25,000), including those of individual schools, shall be based on competitive bids.<sup>1</sup>  
 3 These bids shall be solicited by advertisement in a newspaper of general circulation within the school  
 4 system. The purchasing agent shall advertise for bids and receive quotations. The advertisement may be  
 5 waived by the purchasing agent in an emergency.<sup>2</sup>

6 The principal shall serve as purchasing agent in each school when using school activity funds.

7 For district purchases in excess of \$25,000, in lieu of issuing its own bids the district may purchase from  
 8 active competitive bids or cooperative purchasing agreements made by other governmental entities, to  
 9 the extent permitted by law. Use of such purchasing mechanisms must be approved in advance by the  
 10 Associate Director of Schools for Finance and Administration, and must create economies and  
 11 efficiencies for the district.<sup>3</sup>

12 All purchases of twenty five thousand dollars (\$25,000) or less, including those of individual schools,  
 13 may be made in the open market without newspaper notice, but shall, whenever possible, be based on at  
 14 least three (3) competitive bids.<sup>2</sup>

15 The lowest and/or best bid shall be accepted, provided the purchaser reserves the right to reject any or  
 16 all bids or any part of any bid and, if applicable, to accept the bid which is best as evidenced by reasons  
 17 relative to the purpose of the purchase.<sup>4</sup> Any bid may be withdrawn prior to the scheduled time for the  
 18 opening of bids. Any bid received after the time and date specified shall not be considered.

19 The bidder to whom the award is made may be required to enter into a written contract.

20 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding  
 21 or other purchasing procedures is strictly prohibited.

22 **EXEMPTIONS FROM COMPETITIVE BIDDING**

23 Contracts for legal services, educational consultants, and similar services by professional persons or  
 24 groups of high ethical standards shall not be based upon competitive bids but shall be awarded on the  
 25 basis of recognized competence and integrity.<sup>5</sup>

26 Insurance purchased through a plan authorized and approved by an organization of governmental entities  
 27 representing cities and counties shall also be exempted.<sup>6</sup>

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Legal References

1. TCA 49-2-203(a)(3); Public Acts of 2021, Chapter No. 310
2. TCA 49-2-203(a)(3)(A)-(B); TCA 49-2-206(b)(2)
3. TCA 12-3-1203; TCA 12-3-1205
4. TCA 49-2-203(a)(3)(C)
5. TCA 12-3-1209; TCA 12-4-107
6. TCA 29-20-407

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Cross References

- Executive Committee 1.301  
Conflict of Interest 5.601

**3.202 EMERGENCY PREPAREDNESS PLAN – *1<sup>st</sup> Reading***

School districts are now required to conduct at least one virtual learning drill each year per Public Chapter 936. TSBA has updated model policy 3.202 to reflect this requirement.

<b>Franklin Special Board of Education</b>			
Monitoring:  Review: Annually, in October	Descriptor Term:  <b>Emergency Preparedness Plan</b>	Descriptor Code: <b>3.202</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>3.202</b>	Issued: <b>08/12/19</b>

1 The Director of Schools shall be responsible for developing, maintaining, and acquiring board approval  
2 of the district Emergency Preparedness Plan,<sup>1</sup> which shall include procedures for bomb threats, civil  
3 disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and medical  
4 emergencies.

5 The principal of each school shall develop and implement emergency preparedness drills which shall be  
6 approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with  
7 emergency response agencies. ~~These procedures shall be in written form and distributed to all staff,~~  
8 ~~students, and parents.~~

#### 9 **FIRE AND SAFETY DRILLS**

10 The principal shall ensure that one (1) fire drill requiring full evacuation is given every thirty (30) school  
11 days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.  
12 Additionally, he/she shall ensure that four (4) fire safety educational announcements are conducted  
13 throughout the year.<sup>2</sup>

14 The principal shall ensure that three (3) additional safety drills are given during the school year.<sup>3</sup> These  
15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not  
16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in  
17 each school's office.<sup>3</sup>

18 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and shall  
19 give all school personnel instructions on how to properly use fire extinguishers.

#### 20 **ARMED INTRUDER DRILLS<sup>4</sup>**

21 The director of schools or his/her designee shall ensure that each school safety team conducts at least  
22 one (1) armed intruder drill annually in coordination with local law enforcement.

#### 23 **AED DRILLS<sup>5</sup>**

24 All schools shall conduct a CPR and AED drill to ensure awareness of the steps that shall be taken in the  
25 event of a medical emergency. The principal shall be responsible for ensuring the drill occurs.

26 The Director of Schools shall develop the necessary administrative procedures on AED and CPR  
27 training, planning, notification, and maintenance to comply with state law.

#### 28 **MEDICAL EMERGENCIES/PANDEMIC FLU<sup>6</sup>**

1 In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate  
2 and consult with the local and state health departments and other local emergency or healthcare providers  
3 in protecting students and the community from further infection. The director of schools shall develop  
4 procedures for health emergencies in accordance with state law and regulations.

#### 5 **REMOTE LEARNING DRILLS<sup>7</sup>**

6 At least once each school year, a remote learning drill shall be conducted. The drill shall accurately  
7 reflect how students will transition to remote learning in the event of a disruption to school operations.  
8 Students shall not be asked or required to transition to remote learning at any time during the drill.

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#### Legal References

1. TRR/MS 0520-01-02-.30(2); TCA 49-6-804; TCA 49-6-805(8)
2. TCA 68-102-137(b)
3. TCA 68-102-137(f)
4. TCA 49-6-807
5. TCA 49-2-122; TCA 49-6-1208
6. TCA 49-6-3004(a), (e); TCA 49-5-404
7. Public Acts of 2022, Chapter No. 936

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#### Cross References

Emergency Closings 1.8011  
Safety 3.201  
Community Use of School Facilities 3.206

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Emergency Preparedness Plan</b>	Descriptor Code: <b>3.202</b>	Issued Date: <b>08/12/19</b>
		Rescinds: <b>3.202</b>	Issued: <b>07/17/17</b>

1 The director of schools shall be responsible for developing, maintaining, and acquiring board approval  
 2 of the district Emergency Preparedness Plan,<sup>1</sup> which shall include procedures for bomb threats, civil  
 3 disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and medical  
 4 emergencies.

5 The principal of each school shall develop and implement emergency preparedness drills which shall be  
 6 approved by the director of schools. When appropriate, such drills shall be held in conjunction with  
 7 emergency response agencies. These procedures shall be in written form and distributed to all staff,  
 8 students, and parents.

9 **FIRE AND SAFETY DRILLS**

10 The principal shall ensure that one fire drill requiring full evacuation is given every thirty (30) school  
 11 days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.  
 12 Additionally, he/she shall ensure that four (4) fire safety educational announcements are conducted  
 13 throughout the year.<sup>2</sup>

14 The principal shall ensure that three (3) additional safety drills are given during the school year.<sup>3</sup> These  
 15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not  
 16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in  
 17 each school's office.<sup>3</sup>

18 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and shall  
 19 give all school personnel instructions on how to properly use fire extinguishers.

20 **ARMED INTRUDER DRILLS<sup>4</sup>**

21 The director of schools or his/her designee shall ensure that each school safety team conducts at least  
 22 one (1) armed intruder drill annually in coordination with local law enforcement.

23 **AED DRILLS<sup>5</sup>**

24 All schools shall conduct a CPR and AED drill to ensure awareness of the steps that shall be taken in the  
 25 event of a medical emergency. The principal shall be responsible for ensuring the drill occurs.

26 The Director of Schools shall develop the necessary administrative procedures on AED and CPR  
 27 training, planning, notification, and maintenance to comply with state law.

28 **MEDICAL EMERGENCIES/PANDEMIC FLU<sup>6</sup>**

- 1 In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate
- 2 and consult with the local and state health departments and other local emergency or healthcare providers
- 3 in protecting students and the community from further infection. The director of schools shall develop
- 4 procedures for health emergencies in accordance with state law and regulations.

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**Legal References**

1. TRR/MS 0520-01-03-.03(15); TCA 49-6-804
2. TCA 68-102-137(b)
3. TCA 68-102-137(f)
4. TCA 49-6-807
5. TCA 49-2-122; TCA 49-6-1208; Public Acts of 2019,  
Chapter No. 391
6. TCA 49-6-3004(a), (e); TCA 49-5-404

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**Cross References**

- Emergency Closings 1.8011  
Safety 3.201  
Community Use of School Facilities 3.206

**4.1011 INSTRUCTIONAL STANDARDS – *1<sup>st</sup> Reading***

TSBA has updated their model policy to clarify that complaints regarding alleged violations of TCA 49-1-302 regarding prohibited concepts are required to comply with the complaint process outlined by the TN Department of Education's temporary emergency rule. Please note that the regulation below will change as the Department of Education implements a permanent regulation. Once the Department releases a final regulation, we will send any recommended changes.

Additionally, TSBA has added clarifying language regarding how complaints may be submitted if materials are allegedly in violation of Public Chapter 1085.

We have use the TSBA model policy to update our policy regarding instructional standards and complaints, as well as adding Policy 4.402 and updating Policy 4.403, for the Board's consideration.

# Franklin Special Board of Education

Monitoring:  Review: Annually, in December	Descriptor Term:  <h2 style="margin: 0;">Instructional Standards</h2>	Descriptor Code: <b>4.1011</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>4.1011</b>	Issued: <b>08/09/21</b>

1 *General*

2 The Board is charged with selection of the curriculum. No subjects or topics prohibited by state or federal  
 3 law shall be taught.<sup>1</sup> The Director of Schools shall develop administrative procedures to implement this  
 4 policy.

5 **STATE STANDARDS<sup>2</sup>**

6 Only Tennessee state standards shall be taught within the school district. The following are prohibited:

- 7 1. Instructional materials, textbooks, or supplemental materials created to align exclusively with  
 8 Common Core; or
- 9
- 10 2. Instructional materials, textbooks, or supplemental materials that are marketed or otherwise  
 11 identified as Common Core textbooks or instructional materials.

12 **Any complaints regarding the above shall be submitted per board policy 4.402.**

13 **CURRICULUM AND INSTRUCTIONAL PROGRAMMING**

14 All curriculum and instructional programming implemented in the school district shall adhere to state  
 15 and federal laws. District employees shall not include or promote any concepts that would violate state  
 16 law when providing instruction, using instructional or supplemental materials, or when implementing  
 17 the instructional program and curriculum.<sup>1</sup>

18 The Director shall develop procedures to ensure that the district’s instructional program complies with  
 19 state law.

20 **Complaints regarding teaching prohibited concepts in violation of state law shall be submitted per the**  
 21 **regulation developed by the Tennessee Department of Education.<sup>3</sup>**

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Legal References

1. TCA 49-6-2202; TCA 49-6-1304; TCA 49-6-2206;  
TCA 49-6-1019
2. TCA 49-1-302(a)(8); TCA 49-1-314; Public Acts of  
2022, Chapter No. 1085
3. TRR/MS 0520-12-04

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Cross References

Reconsideration of Textbooks and Instructional Materials  
4.402  
Controversial Issues 4.800  
Controversial Materials 4.801

# Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in December</b>	Descriptor Term:  <h2 style="text-align: center;">Instructional Standards</h2>	Descriptor Code: <b>4.1011</b>	Issued Date: <b>08/09/21</b>
		Rescinds:	Issued:

1 *General*

2 The Board is charged with selection of the curriculum. No subjects or topics prohibited by state or  
 3 federal law shall be taught.<sup>1</sup> The Director of Schools shall develop administrative procedures to  
 4 implement this policy.

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 8 Common Core; or
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- 10 2. Instructional materials, textbooks, or supplemental materials that are marketed or otherwise  
 11 identified as Common Core textbooks or instructional materials.

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13 All curriculum and instructional programming implemented in the school district shall adhere to state  
 14 and federal laws. District employees shall not include or promote any concepts that would violate state  
 15 law when providing instruction, using instructional or supplemental materials, or when implementing  
 16 the instructional program and curriculum.<sup>1</sup>

17 The Director shall develop procedures to ensure that the district’s instructional program complies with  
 18 state law.

---

Legal References

- 1. Public Acts of 2021, Chapter No. 205; Public Acts of 2021, Chapter No. 281; Public Acts of 2021, Chapter No. 471; Public Acts of 2021, Chapter No. 493
- 2. TCA 49-1-302(a)(8); TCA 49-1-314

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Cross References

- Controversial Issues 4.800
- Controversial Materials 4.801

**4.212 VIRTUAL EDUCATION PROGRAM – *1<sup>st</sup> Reading New Policy***

Public Chapter 897 allows districts to utilize virtual instruction for up to two days each semester. This option can only be used in certain scenarios (i.e., severe weather, serious outbreak of illness, and assessments like EOC exams and ACT). TSBA has provided their model policy for our modifications.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Virtual Education Program</b>	Descriptor Code: <b>4.212</b>	Issued Date: <b>Proposed</b>
		Rescinds:	Issued:

1 *General*

2 The Franklin Special School District virtual education program is a course or series of courses offered  
 3 by a school district to provide students a broader range of educational opportunities through the use of  
 4 technology. Utilizing this program is temporary and shall not replace a student’s regular instructional  
 5 program.<sup>1</sup>

6 Class size ratios for the virtual education program shall comply with the requirements as outlined in  
 7 state law.<sup>2</sup>

8 Virtual education programs<sup>3</sup> shall be made available to students for the following purposes:

- 9 1. Continuity of educational service for students who are homebound;<sup>4</sup>
- 10
- 11 2. Continuity of educational service for students who are quarantining;<sup>5</sup>
- 12
- 13 3. Continuity of educational service when the district utilizes remote instruction due to dangerous  
 14 or extreme weather conditions, a serious outbreak of illness affecting or endangering students  
 15 or staff, or during the administration of end of course examinations or other examinations as  
 16 allowed per state law.<sup>7</sup>

17 **ELIGIBILITY AND PARTICIPATION REQUIREMENTS**

18 Students shall be eligible to utilize a virtual education program if participating in one of the above  
 19 educational opportunities. The following factors shall also be taken into consideration when  
 20 determining eligibility:

- 21 1. Attendance;
- 22
- 23 2. Grades; and
- 24
- 25 3. Technology survey.
- 26

27 **ATTENDANCE**

28 Student attendance in the virtual education program shall adhere to the general requirements of board  
 29 policy 6.200 and any relevant administrative procedures.

30 Methods of confirming student attendance shall include two or more of the following:

1. Students participating in a phone call with a teacher, with parent/guardian support as appropriate for the age of the student;
2. Students participating in synchronous virtual instruction;
3. Students completing work in a learning management system;
4. Students submitting work via hard-copy or virtual formats; or
5. Students submitting work via hard-copy or virtual formats upon their return to in-person learning.

**REMOVAL FROM VIRTUAL EDUCATION PROGRAM**

A student may be removed from the virtual education program or denied future enrollment in a virtual education program based on disciplinary issues, attendance issues, or poor academic performance.

Before a student is removed based on poor academic performance, the following interventions shall occur:

1. Notification of parent/guardian; and
2. One-on-one assessment conducted by the principal/designee regarding any learning needs and academic performance.

**ENROLLMENT AGREEMENT**

The Director of Schools shall work with the Board’s attorney to draft an enrollment agreement for students from other school districts that want access to virtual education program courses.

Legal References

1. TRR/MS 0520-01-03-.05(2)
2. TCA 49-1-104(h); State Board of Education Policy 3.206
3. TCA 49-16-101; TRR/MS 0520-01-03-.05(2)(a)
4. TRR/MS 0520-01-02-.10; TRR/MS 0520-01-09-.07
5. TRR/MS 0520-01-13-.01(1)(d)(1)
6. TRR/MS 0520-01-02-.09; Public Acts of 2022, Chapter No. 960
7. Public Acts of 2022, Chapter No. 897

Cross References

- Emergency Closings 1.8011
- Homebound Instruction 4.2061
- Alternative Education 6.319

**4.402 RECONSIDERATION OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS – *Renumbered from 4.403 – 1<sup>st</sup> Reading***

Per TSBA Director of Policy & Staff Attorney:

“Public Chapter 744, known as the Age-Appropriate Materials Act, creates new requirements for Boards. This Act requires school districts to: (1) maintain and post online a current list of the materials in the school's library collection; and (2) adopt a policy for developing and reviewing school library collections. This required policy must contain procedures for developing a library collection, receiving and evaluating feedback, and periodically reviewing the library collection to ensure that it contains materials appropriate for the age and maturity levels of students who may access them and that it is suitable for and consistent with the educational mission of the school.

To assist districts in complying with this law, TSBA has created a new model policy (4.402) and revised an existing model policy (4.403). Model policy 4.402 contains the process for handling complaints about textbooks and instructional materials while model policy 4.403 has been reworked to align with this new state law and focuses solely on library materials. Please note that Boards may revise these policies to align with local standards. TSBA encourages reaching out to your local board attorney if there are legal concerns. Additionally, we expect the state Textbook Commission and Instructional Materials Quality Commission to release further guidance on this topic by December 1st per Public Chapter 1137.”

# Franklin Special Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <b>Reconsideration of Textbooks and Instructional Materials</b>	Descriptor Code: <b>4.402</b>	Issued Date: <b>Proposed</b>
		Rescinds: 4.403	Issued: 08/15/00

~~The Board supports principles of intellectual freedom inherent in the First Amendment of the Constitution of the United States<sup>1</sup> and expressed in the Library Bill of Rights of the American Library Association.~~

~~Because opinions differ, there may be questions concerning some instructional and library materials despite the quality of the selection process. If a complaint is made, the following procedure is to be followed:~~

If a complaint is filed by a parent/guardian, employee, or student regarding textbooks or instructional materials, this process is to be followed:<sup>1</sup>

1. Inform the complainant of the selection procedures and make no commitments.
2. Request the complainant to submit a Request for Reconsideration of Textbooks and Instructional Materials **form**.
3. Inform the principal (and other appropriate personnel).
4. **Keep challenged materials available for use during the reconsideration process. The materials shall be removed immediately if they:<sup>2</sup>**
  - a. **Were created to align exclusively with Common Core; or**
  - b. **Are marketed or otherwise identified as Common Core textbooks or instructional materials.**
5. **Upon receipt of the completed form, the principal shall notify the Director of Schools.**
6. ~~Upon receipt of the completed form,~~ The principal shall request review of the challenged materials by an ad hoc materials review committee within fifteen (15) working days, ~~and notifies the appropriate supervisor and director of schools that such review is being done.~~ The review committee is appointed by the principal, and includes certificated library media personnel, representatives from classroom teachers, one or more parents, and may include one or more students. ~~Forms are available in the Central Office.~~ The principal will inform the Director of Schools of the review committee's progress.
7. The review committee shall take the following steps after receiving the challenged materials:

- 1 a. Read, view, or listen to the contested material in its entirety;
  - 2 b. Check general acceptance of the material by reading recognized and evaluative reviews;
  - 3 c. Determine the extent to which the material supports the curriculum;
  - 4 d. Complete the appropriate Checklist for Reconsideration of Textbooks and Instructional
  - 5 Materials, judging the material for its strength and value; and
  - 6 e. Present recommendation to principal for further action and to the Director of Schools
  - 7 for purposes of information.
  - 8
8. If the complainant desires further action after receiving the recommendation of the committee and the decision of the principal, an appeal may be made to the Board.

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Legal References

1. *Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982)
2. TCA 49-1-302(a)(8); TCA 49-1-314; TCA 49-6-2206; Public Acts of 2022, Chapter No. 1085

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Cross References

Instructional Standards 4.1011  
Textbooks and Instructional Materials 4.400  
School and System Websites 4.407  
Controversial Materials 4.801

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Reconsideration of Instructional Materials and Textbooks</b>	Descriptor Code: <b>4.403</b>	Issued Date: <b>08/15/00</b>
		Rescinds: <b>4.403</b>	Issued: <b>09/14/98</b>

1 The Board supports principles of intellectual freedom inherent in the First Amendment of the  
 2 Constitution of the United States<sup>1</sup> and expressed in the Library Bill of Rights of the American Library  
 3 Association.

4 Because opinions differ, there may be questions concerning some instructional and library materials  
 5 despite the quality of the selection process. If a complaint is made, the following procedure is to be  
 6 followed:

- 7 1. Inform the complainant of the selection procedures and make no commitments.
- 8 2. Request the complainant to submit a formal Request for Reconsideration of Instructional  
 9 Materials.
- 10 3. Inform the principal (and other appropriate personnel).
- 11 4. Keep challenged materials available for use during the reconsideration process.
- 12 5. Upon receipt of the completed form, the principal requests review of the challenged materials by  
 13 an ad hoc materials review committee within fifteen (15) working days, and notifies the  
 14 appropriate supervisor and director of schools that such review is being done. The review  
 15 committee is appointed by the principal, and includes certificated library media personnel,  
 16 representatives from classroom teachers, one or more parents, and may include one or more  
 17 students. Forms are available in the Central Office.
- 18 6. The review committee shall take the following steps after receiving the challenged materials:  
 19 a. Read, view or listen to the material in its entirety;  
 20 b. Check general acceptance of the material by reading recognized and evaluative reviews;  
 21 c. Determine the extent to which the material supports the curriculum;  
 22 d. Complete the appropriate Checklist for Reconsideration of Instructional Materials, judging  
 23 the material for its strength and value; and  
 24 e. Present recommendation to principal for further action and to the director of schools for  
 25 purposes of information.
7. If the complainant desires further action after receiving the recommendation of the committee  
 and the decision of the principal, an appeal may be made to the Board.

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Legal References

1. *Board of Education, Island Trees/Union Free School District v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982)

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Cross References

Controversial Materials 4.801

**4.403 LIBRARY MATERIALS - *New Policy – 1<sup>st</sup> Reading***

Per TSBA Director of Policy & Staff Attorney:

“TSBA revised existing model policy 4.403 to focus solely on library materials and included the new requirements placed on school districts as outlined in Public Chapter 744. On further review, TSBA has made an additional edit to this model policy to ensure that the roles of the materials review committee and the Board are clearly defined. Clarifying these roles in model policy 4.403 will better prepare school districts for when the State Textbook Commission and Instructional Materials Quality Commission releases its guidance on this topic by December 1<sup>st</sup> per Public Chapter 1137. Please see attached the updated version of model policy 4.403. TSBA recommends that all Boards adopt this version of 4.403.”

The previous policy 4.403 has been renumbered to 4.402 and is also being presented for your consideration.

# Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <h2 style="margin: 0;">Library Materials</h2>	Descriptor Code: <b>4.403</b>	Issued Date: <b>Proposed</b>
		Rescinds:	Issued:

1     *General*

2     The library media specialist, with oversight from the principal and the district curriculum and  
 3     professional learning supervisor, shall be responsible for library collection development. Library  
 4     materials shall be reviewed to ensure the content aligns with state law.<sup>1</sup> The library collection shall adhere  
 5     to the following criteria:

- 6             1. Materials shall be suitable for and consistent with the educational mission of the school;
- 7
- 8             2. Materials shall be appropriate for the age and maturity levels of the students who may access  
 9             them. The determining factor will be based on an assessment of any mature themes or content  
 10            (i.e., violence, sexual content, vulgar language, substance abuse);
- 11
- 12            3. Materials shall contain literary, historical, and/or artistic value and merit; and
- 13
- 14            4. The collection as a whole shall offer a variety of viewpoints.

15     The library media specialist shall be responsible for periodically reviewing the district’s library  
 16     collection in line with these established standards.

17     **COMPLAINTS**

18     If a complaint is made by an employee, student, or parent/guardian, this process is to be followed:

- 19            1. Inform the complainant of the selection procedures and make no commitments.
- 20
- 21            2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
- 22
- 23            3. Inform the principal (and other appropriate personnel).
- 24
- 25            4. Keep challenged materials available for use during the reconsideration process.
- 26
- 27            5. Upon receipt of the completed form, the principal shall notify the Director of Schools.
- 28
- 29            6. The principal shall request review of the challenged materials by an ad hoc materials review  
 30            committee within fifteen (15) days. The review committee is appointed by the principal and  
 31            includes certified library media personnel, representatives from classroom teachers, one or  
 32            more parents, and may include one or more students. The principal will inform the Director of

1 Schools of the review committee's progress.  
2

- 3 7. The review committee shall take the following steps after receiving the challenged materials:  
4  
5 a. Read, view, or listen to the contested material in its entirety;  
6 b. Check general acceptance of the material by reading recognized and evaluative reviews;  
7 c. Determine the extent to which the material is appropriate for the age and maturity levels  
8 of the students who have access to the materials and whether the material is suitable for,  
9 and consistent with, the educational mission of the school;  
10 d. Complete the appropriate Checklist for Reconsideration of Library Materials, judging  
11 the material for its strength and value; and  
12 e. Present a recommendation to the Director of Schools and the Board.  
13  
14 8. The Board shall review the recommendation presented by the review committee and make the  
15 determination whether the material is appropriate for the age and maturity levels of the students  
16 who have access to the materials and whether the material is suitable for, and consistent with,  
17 the educational mission of the school.  
18  
19 9. If it is determined that the material is not appropriate for the age and maturity levels of the  
20 students who have access to them or is not suitable for, and consistent with, the educational  
21 mission of the school, the Board shall require the school to remove the material from the library  
22 collection.

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Legal References

1. *Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982); Public Acts of 2022, Chapter No. 744

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Cross References

Textbooks and Instructional Materials 4.400  
School and System Websites 4.407  
Controversial Materials 4.801

**4.406 USE OF THE INTERNET/INTRANET – *1<sup>st</sup> Reading***

Per TSBA Director of Policy & Staff Attorney, TSBA has updated model policy 4.406 to align with the requirements of Public Chapter 1002. This new law requires Boards to have a policy in place regarding complaints about how vendors provide access to online content. The law requires districts to have a policy specifically allowing these complaints and stating how they will be handled.

<b>Franklin Special Board of Education</b>			
Monitoring:  Review: Annually, in November	Descriptor Term:  <b>Use of the Internet/Intranet</b>	Descriptor Code: <b>4.406</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>4.406</b>	Issued: <b>05/08/17</b>

1 The Board supports the right of staff and students to have reasonable access to various information  
2 formats and believes that it is incumbent upon staff and students to use this privilege in an appropriate  
3 and responsible manner.

#### 4 **EMPLOYEES**

5 Before any employee is allowed use of the district's internet or intranet access, the employee shall sign  
6 the FSSD Employee Use of Electronic Access Agreement developed by the Director of Schools/designee  
7 that sets out the terms and conditions of such use. Any employee who accesses the district's computer  
8 system for any purpose agrees to be bound by the terms of that agreement, even if no signed written  
9 agreement is on file.

10 The Director of Schools/designee shall develop and implement procedures for appropriate  
11 internet/intranet use which shall address the following:

- 12 1. Routine review and update of the FSSD Network and Internet Use Agreement;
- 13 2. General rules and ethics of internet/intranet access;
- 14 3. Guidelines regarding appropriate instruction and oversight of student internet/intranet use;
- 15 4. A uniform signature block for use by all district employees; and
- 16 5. ~~An FSSD Employee Use of Electronic Access Agreement, which prohibits inappropriate or~~  
17 ~~Prohibited and~~ illegal activities, including but not limited to the following:<sup>1</sup>
  - 18 • Taking, sending or displaying offensive messages or pictures;
  - 19 • Using obscene language;
  - 20 • Harassing, insulting, defaming or attacking others;
  - 21 • Damaging computers, computer systems or computer networks;
  - 22 • Hacking or attempting unauthorized access to any computer;
  - 23 • Violating copyright laws;
  - 24 • Trespassing in another's folders, work or files;
  - 25 • Intentional misuse of resources;
  - 26 • Using another's password or other identifier (impersonation);
  - 27 • Using the network for commercial purposes;
  - 28 • Buying or selling on the internet ~~for personal gain~~.

#### 29 **STUDENTS**

30 The Director of Schools/designee shall develop and implement procedures for appropriate  
31 internet/intranet use by students. Procedures shall address the following:

- 32 1. General rules and ethics of internet/intranet use.

2. Prohibited or illegal activities, including, but not limited to the following:<sup>1</sup>

- Taking, sending or displaying offensive messages or pictures;
- Using obscene language;
- Harassing, insulting, defaming or attacking others;
- Damaging computers, computer systems or computer networks;
- Hacking or attempting unauthorized access to any computer;
- Violating copyright laws;
- Trespassing in another's folders, work or files;
- Intentional misuse of resources;
- Using another's password or other identifier (impersonation);
- Revealing the personal address or phone number of yourself or any other person;
- Using the network for commercial purposes;
- Buying or selling on the Internet.

## INTERNET SAFETY MEASURES<sup>2</sup>

Internet safety measures shall be implemented that effectively address the following:

1. Controlling access by students to inappropriate or harmful matter on the Internet;
2. **Maintaining** Safety and security of students when they are using electronic mail and other forms of direct electronic communications;
3. Preventing unauthorized access, including "hacking" and other unlawful activities by students online;
4. **Preventing** Unauthorized disclosure, use, and dissemination of personal information regarding students; and
5. Restricting students' access to materials harmful to them.

The Director of Schools/designee shall establish a process to ensure the district's education technology is not used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

1. Utilizing technology that filters, blocks, or otherwise prevents internet access (for both students and adults) to material that is obscene, ~~illegal or harmful to students;~~ or pornographic;<sup>3</sup>
- ~~2. Investigating suspicious activity;~~
- ~~3. Monitoring online activities of students.<sup>2</sup>~~
2. Prohibiting and preventing a use from sending, receiving, viewing, or downloading materials that are deemed to be harmful to minors;<sup>4</sup>
3. Maintaining and securing a usage log; and
4. Monitoring online activities of students.<sup>2</sup>

The Board shall provide reasonable public notice of, and at least one (1) public hearing or meeting, to address and to communicate, its Internet safety measures.<sup>2</sup>

A written parental consent shall be required prior to the student being granted access to electronic media involving district technological resources. The required permission/agreement form, which shall specify acceptable use, rules of online behavior, access privileges, and penalties for policy/procedural violations, must be signed by the parent/legal guardian of minor students (those under 18 years of age) and also by

1 the student. This document shall be executed each year and shall be valid only in the school year in  
2 which it was signed unless parent(s)/guardian(s) provide written notice that consent is withdrawn. In  
3 order to rescind the agreement, the student's parent/guardian must provide the Director of Schools with  
4 a written request.

5 **Complaints alleging a violation of the internet safety measures shall be submitted to [insert title of**  
6 **employee]. All complaints shall be reviewed to determine how to appropriately respond.**

## 7 **E-MAIL**

8 Users with network access shall not utilize district resources to establish electronic mail accounts through  
9 third-party providers or any other nonstandard electronic mail system. All data including e-mail  
10 communications stored or transmitted on school system computers shall be monitored.  
11 Employees/students have no expectation of privacy with regard to such data. E-mail correspondence  
12 may be a public record under the public records law and may be subject to public inspection.<sup>5</sup>

## 13 **INTERNET SAFETY INSTRUCTION<sup>6</sup>**

14 Students will be given appropriate instruction on Internet Safety/Digital Citizenship as a part of any  
15 instruction utilizing computer resources. The Director of Schools shall ~~ensure that~~ **provide** adequate in-  
16 service instruction on Internet Safety/Digital Citizenship is provided. Parent(s)/guardian(s) and students  
17 will be provided with material to raise awareness of the dangers posed by the internet and ways in which  
18 the internet may be used safely.

## 19 **SOCIAL NETWORKING**

- 20 1. FSSD employees who have a presence on social networking websites (personal or professional)  
21 are prohibited from posting data, documents, photographs or inappropriate information that is  
22 likely to create a material and substantial disruption of classroom activity or district operation.
- 23 2. FSSD employees are prohibited from accessing personal social networking sites on school  
24 computers during school hours except for legitimate instructional purposes, as authorized by the  
25 director of schools/designee.
- 26 3. The Board ~~prohibits~~ **discourages** FSSD employees from socializing with students on ~~personal~~  
27 social net-working websites. The same relationship, exchange, interaction, information, or  
28 behavior that would be unacceptable in a non-technological medium is unacceptable when done  
29 through the use of technology.

## 30 **VIOLATIONS**

31 Violations of this policy or a ~~procedure promulgated under its authority~~ **corresponding administrative**  
32 **procedure** shall be handled in accordance with the existing disciplinary procedures of this district.

## 33 **VENDOR CONTRACTS<sup>3</sup>**

34 **Prior to entering into any contract for the provision of digital or online materials created or marketed**  
35 **for kindergarten through grade twelve (K-12), the district shall obtain an assurance that the vendor**

- 1 shall adhere to state law. This determination includes ensuring that the vendor filters, blocks, or
- 2 otherwise prevents access to pornography or obscenity and verifying that the technology prevents a
- 3 user from sending, receiving, viewing, or downloading materials that are harmful to minors.

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Legal References

1. TCA 39-14-602
2. 47 USCA § 254 (h)(5)(A) – (C), 254(l); 47 CFR § 54.520(e)(1)(i); 20 USCA § 7131
3. Public Acts of 2022, Chapter No. 1002
4. TCA 39-17-901; Public Acts of 2022, Chapter No. 1002
5. TCA 10-7-512
6. TCA 49-1-221

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Cross References

- Use of Electronic Mail (e-mail) 1.805  
School and System Websites 4.407  
Controversial Materials 4.801

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Use of the Internet/Intranet</b>	Descriptor Code: <b>4.406</b>	Issued Date: <b>05/08/17</b>
		Rescinds: <b>4.406</b>	Issued: <b>04/14/14</b>

1 The Board supports the right of staff and students to have reasonable access to various information  
 2 formats and believes that it is incumbent upon staff and students to use this privilege in an appropriate  
 3 and responsible manner.

4 **Employees**

5 Before any employee is allowed use of the district's Internet or Intranet access, the employee shall sign  
 6 the FSSD Employee Use of Electronic Access Agreement developed by the director/designee that sets  
 7 out the terms and conditions of such use. Any employee who accesses the district's computer system for  
 8 any purpose agrees to be bound by the terms of that agreement, even if no signed written agreement is  
 9 on file.

10 The director of schools shall develop and implement procedures for appropriate Internet/Intranet use  
 11 which shall address the following:

- 12 1. Routine review and update of the FSSD Network and Internet Use Agreement.
- 13 2. General rules and ethics of Internet/Intranet access.
- 14 3. Guidelines regarding appropriate instruction and oversight of student Internet/Intranet use.
- 15 4. An FSSD Employee Use of Electronic Access Agreement, which prohibits inappropriate or  
 16 illegal activities, including but not limited to the following:<sup>1</sup>
  - 17 • Taking, sending or displaying offensive messages or pictures;
  - 18 • Using obscene language;
  - 19 • Harassing, insulting, defaming or attacking others;
  - 20 • Damaging computers, computer systems or computer networks;
  - 21 • Hacking or attempting unauthorized access to any computer;
  - 22 • Violating copyright laws;
  - 23 • Trespassing in another's folders, work or files;
  - 24 • Intentionally misusing resources;
  - 25 • Using another's password or other identifier (impersonation);
  - 26 • Using the network for commercial purposes;
  - 27 • Buying or selling on the Internet for personal gain.

28 **Students**

29 The director of schools shall develop and implement procedures for appropriate Internet/Intranet use by  
 30 students. Procedures shall address the following:

- 31 1. General rules and ethics of Internet/Intranet use.
- 32 2. Prohibited or illegal activities, including, but not limited to the following:<sup>1</sup>

- 1 • Taking, sending or displaying offensive messages or pictures;
- 2 • Using obscene language;
- 3 • Harassing, insulting, defaming or attacking others;
- 4 • Damaging computers, computer systems or computer networks;
- 5 • Hacking or attempting unauthorized access to any computer;
- 6 • Violating copyright laws;
- 7 • Trespassing in another's folders, work or files;
- 8 • Intentionally misusing resources;
- 9 • Using another's password or other identifier (impersonation);
- 10 • Revealing the personal address or phone number of yourself or any other person;
- 11 • Using the network for commercial purposes;
- 12 • Buying or selling on the Internet.

### 13 **INTERNET SAFETY MEASURES<sup>2</sup>**

14 Internet safety measures shall be implemented that effectively address the following:

- 15 • Controlling access by students to inappropriate or harmful matter on the Internet;
- 16 • Maintaining safety and security of students when they are using electronic mail and other
- 17 forms of direct electronic communications;
- 18 • Preventing unauthorized access, including "hacking" and other unlawful activities by
- 19 students online;
- 20 • Preventing unauthorized disclosure, use and dissemination of personal information
- 21 regarding students.

22 The director of schools/designee shall establish a process to ensure the district's education technology is  
23 not used for purposes prohibited by law or for accessing sexually explicit materials. The process shall  
24 include, but not be limited to:

- 25 • Utilizing technology that blocks or filters Internet access (for both students and adults) to
- 26 material that is obscene, illegal or harmful to students;
- 27 • Investigating suspicious activity;
- 28 • Monitoring online activities of students.<sup>2</sup>

29 The Board shall provide reasonable public notice of, and at least one (1) public hearing or meeting, to  
30 address and to communicate, its Internet safety measures.<sup>2</sup>

31 A written parental consent shall be required prior to the student being granted access to electronic media  
32 involving district technological resources. The required permission/agreement form, which shall specify  
33 acceptable use, rules of online behavior, access privileges and penalties for policy/procedural violations,  
34 must be signed by the parent/legal guardian of minor students (those under 18 years of age) and also by  
35 the student. This document shall be executed each year and shall be valid only in the school year in  
36 which it was signed unless parent(s) provide written notice that consent is withdrawn. In order to rescind  
37 the agreement, the student's parent/guardian must provide the director of schools with a written request.

## 1 E-MAIL

2 Users with network access shall not utilize district resources to establish electronic mail accounts through  
3 third-party providers or any other nonstandard electronic mail system. All data including e-mail  
4 communications stored or transmitted on school system computers shall be monitored.  
5 Employees/students have no expectation of privacy with regard to such data. E-mail correspondence  
6 may be a public record under the public records law and may be subject to public inspection.<sup>3</sup>

## 7 INTERNET SAFETY INSTRUCTION<sup>4</sup>

8 Students will be given appropriate instruction on Internet Safety/Digital Citizenship as a part of any  
9 instruction utilizing computer resources. The director of schools shall ensure that adequate in-service  
10 instruction on Internet Safety/Digital Citizenship is provided. Parents and students will be provided with  
11 material to raise awareness of the dangers posed by the Internet and ways in which the Internet may be  
12 used safely.

## 13 SOCIAL NETWORKING

- 14 1. FSSD employees who have a presence on social networking websites (personal or professional)  
15 are prohibited from posting data, documents, photographs or inappropriate information that is  
16 likely to create a material and substantial disruption of classroom activity or district operation.
- 17 2. FSSD employees are prohibited from accessing personal social networking sites on school  
18 computers during school hours except for legitimate instructional purposes, as authorized by the  
19 director of schools/designee.
- 20 3. The Board prohibits FSSD employees from socializing with students on personal social net-  
21 working websites. The same relationship, exchange, interaction, information, or behavior that  
22 would be unacceptable in a non-technological medium is unacceptable when done through the  
23 use of technology.

## 24 VIOLATIONS

25 Violations of this policy or a procedure promulgated under its authority shall be handled in accordance  
26 with the existing disciplinary procedures of this district.

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### Legal References

1. TCA 39-14-602
2. Children's Internet Protection Act (Public Law 106-554)
3. TCA 10-7-512
4. TCA 49-1-221

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### Cross References

- Use of Electronic Mail (e-mail) 1.805  
School and System Websites 4.407

**5.119 EMPLOYMENT OF RETIREES – *New Policy - 1<sup>st</sup> Reading***

Due to the increased vacancies across the state, the General Assembly passed Public Chapter 821 – allowing an additional option for employment of retirees to fill these roles. To clarify the options for employing retirees, TSBA has created model policy 5.119.

Additionally, information on retirees has been removed from 5.200, 5.201, and 5.701 to help provide clarity.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Employment of Retirees</b>	Descriptor Code: <b>5.119</b>	Issued Date: <b>Proposed</b>
		Rescinds:	Issued:

1 *General*

2 The Director of Schools may hire a retired individual if certain conditions are met as provided for in  
3 state law.

4 **EMPLOYMENT CONTRACTS FOR UP TO 120 DAYS**

5 Teachers who retire under the Tennessee Consolidated Retirement System (TCRS) may be employed  
6 for up to one hundred twenty (120) days per year without loss of retirement benefits. Retired teachers  
7 may substitute teach for additional days if the Director of Schools certifies in writing to the Division of  
8 Retirement that no other qualified personnel are available to substitute teach.<sup>1</sup> Retirees substitute  
9 teaching through a third party employer will not require certification to the Division of Retirement.

10 **EMPLOYMENT CONTRACTS FOR ONE YEAR**

11 The Director of Schools may employ teachers retired for at least one (1) year for full-time employment  
12 as a kindergarten through twelfth (K-12) grade teacher on a year-to-year basis. Retirement benefits will  
13 not be lost or suspended under certain conditions which include, but are not limited to, the following:<sup>2</sup>

- 14 1. The Director of Schools of the employing district shall certify in writing that no other qualified  
15 individuals are available to fill the position;
- 16
- 17 2. The Commissioner of Education shall certify that the employing school district serves an area  
18 that lacks qualified teachers to serve in the position to be filled;
- 19
- 20 3. The retired teacher shall hold a valid license and shall not be entitled to tenure status;
- 21
- 22 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or  
23 receive medical insurance coverage; and
- 24
- 25 5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the  
26 Board for teachers with no experience filling similar positions or more than eighty-five percent  
27 (85%) of the rate of compensation set by the Board for teachers with comparable training and  
28 years of experience filling similar positions.

1 **ADDITIONAL EMPLOYMENT OPTION FOR RETIREES<sup>3</sup>**

2 Retired members of TCRS or a similar system may be offered reemployment for up to one (1) year as  
3 a kindergarten through twelfth (K-12) grade teacher, substitute teacher, or bus driver under the  
4 following conditions:

- 5 1. The retired member has been retired for at least sixty (60) calendar days;
- 6
- 7 2. The retirement benefit payable to the retired member is reduced to seventy percent (70%) of the  
8 retirement allowance;
- 9
- 10 3. The retired member’s employment can’t be longer than a one (1) year period; however, the  
11 retired member can be reemployed for additional one (1) year periods;
- 12
- 13 4. The retired member is not drawing disability retirement benefits; and
- 14
- 15 5. The retired member can’t accrue additional retirement benefits.

16 The Director of Schools shall notify TCRS of the member’s reemployment and certify in writing that  
17 the retired member has the required experience and training for the position and that no other qualified  
18 persons are available to fill the position.

19 Once the retired member is hired by the district, the district shall pay TCRS as prescribed by state law.  
20 The school district shall pay to TCRS during the period of reemployment the greater of (1) a payment  
21 equal to the amount the school district would have contributed to TCRS; or (2) an amount equal to five  
22 percent (5%) of the retired member’s pay rate.  
23

\_\_\_\_\_  
Legal References

- 1. TCA 8-36-805
- 2. TCA 8-36-821
- 3. Public Acts of 2022, Chapter No. 821

\_\_\_\_\_  
Cross References

- Application and Employment 5.106
- Separation Practices for Tenured Teachers 5.200
- Separation Practices for Non-Tenured Teachers 5.201
- Substitute Teachers 5.701

**5.200 SEPARATION PRACTICES FOR TENURED TEACHERS – *1<sup>st</sup> Reading***

As in the description for new policy 5.119, information on retirees has been removed from **5.200**, 5.201, and 5.701 to help provide clarity and placed in 5.119 for clarification on the options for employing retirees.

TSBA has provided this guidance due to the increased vacancies across the state with passage of Public Chapter 821 by the General Assembly.

<b>Franklin Special Board of Education</b>			
Monitoring:  Review: Annually, in January	Descriptor Term:  <b>Separation Practices for Tenured Teachers</b>	Descriptor Code: <b>5.200</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>5.200</b>	Issued: <b>08/09/21</b>

1 **SUSPENSION PENDING AN INVESTIGATION**<sup>1</sup>

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending  
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under  
4 investigation is not the subject of an ongoing criminal investigation or a Department of Children's  
5 Services investigation, and if no charges for dismissal have been made, a suspension pending  
6 investigation shall not exceed ninety (90) days in duration. Under no circumstances shall the Director of  
7 Schools suspend a teacher with pay. If vindicated or reinstated, the teacher shall be paid full salary for  
8 the period of suspension.

9 **SUSPENSION OF THREE DAYS OR LESS**<sup>2,3</sup>

10 The Director of Schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,  
11 unprofessional conduct, and insubordination. Before a teacher is suspended, he/she shall be: (1) provided  
12 with written notice, including the reasons for the suspension along with an explanation of the evidence;  
13 (2) given an opportunity to respond to the Director of Schools at a conference, if requested within five  
14 (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties may be  
15 represented by counsel at the conference, which shall be recorded.

16 Under no circumstances shall a Director of Schools suspend a tenured teacher with pay. If reinstated,  
17 the tenured teacher shall be paid full salary for the period of suspension, unless suspension without pay  
18 is deemed to be an appropriate penalty.

19 **DISMISSAL OR SUSPENSIONS GREATER THAN THREE DAYS**<sup>4</sup>

20 When a tenured teacher is charged with offenses that may justify dismissal or a suspension greater than  
21 three (3) days, the charges shall be made in writing, specifically stating the offenses which are charged,  
22 and shall be signed by the party or parties making the charges.

23 If, in the opinion of the Board, the charges are of such nature as to warrant the dismissal or a suspension  
24 greater than three (3) days of the teacher, the Director of Schools shall give the teacher a written notice  
25 of this decision, a copy of the charges against the teacher, and a copy of a form provided by the  
26 Commissioner of Education advising the teacher of his/her legal duties, rights, and recourse.

27 A tenured teacher who has been given notice of charges against him/her may within thirty (30) days after  
28 receipt of notice give written notice to the Director of Schools of his/her request for a hearing.

29 The Director of Schools shall, within five (5) days after receipt of request, assign a hearing officer from  
30 the list maintained by the Board.

1 The Board shall maintain a list of qualified individuals who have indicated a willingness to act as  
2 impartial hearing officers as defined under Tennessee law.

3 The hearing officer shall notify the parties, or their attorney, of the officer's assignment and direct the  
4 parties or the attorneys for the parties, or both, to appear before the hearing officer for simplification of  
5 issues and the scheduling of the hearing. That hearing shall be set no later than thirty (30) days following  
6 receipt of the initial request for a hearing. In the discretion of the hearing officer, all or part of any  
7 prehearing conference may be conducted by telephone if each participant has an opportunity to  
8 participate, be heard, and to address proof and evidentiary concerns. The hearing officer is empowered  
9 to issue appropriate orders and to regulate the conduct of the proceedings.

10 Either party may appeal to the Board an adverse ruling by giving written notice of appeal within ten (10)  
11 working days of the hearing officer's delivery of the hearing officer's written findings and conclusions.  
12 The Director of Schools shall prepare a copy of the proceedings, including all transcripts and evidence,  
13 documentary or otherwise, and transmit the same to the Board within twenty (20) days of the receipt of  
14 the notice of appeal.

15 The Board shall hear the appeal on the record, and no new evidence may be submitted by either party.  
16 The appealing party may appear before the Board to argue why the adverse ruling should be overturned.  
17 In no event should such argument last more than fifteen (15) minutes, unless the Board votes to extend  
18 additional time. At the conclusion of the hearing, any member of the Board may vote to sustain the  
19 decision of the hearing officer, send the record back for additional evidence, revise the penalty, or reverse  
20 the decision. The Board shall render its decision within ten (10) working days after the conclusion of the  
21 hearing. In the event that the decision of the Board is appealed to the chancery court, the Board shall  
22 transmit the entire record prepared by the Director of Schools and reviewed by the Board to the chancery  
23 court for its review.

## 24 RESIGNATION

25 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the  
26 effective date of the resignation. A teacher who fails to give such notice, in the absence of justifiable  
27 extenuating circumstances, shall forfeit all tenure status. The Board may waive the thirty (30) days'  
28 notice requirement and permit a teacher to resign in good standing.<sup>5</sup>

29 The conditions under which it is permissible to break a contract with the Board are as follows: <sup>6</sup>

30 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified  
31 statement of a physician approved by the Board; or

32 2. The release by the Board of the teacher from the contract which the teacher has entered into with  
33 the Board.<sup>6</sup>

34 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the  
35 date of return if the teacher does not intend to return to the position from which he/she has taken leave.  
36 Failure to render such notice may be considered a breach of contract.<sup>7</sup>

37 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with  
38 the State Board of Education and request the suspension of a teacher's license. After the State Board of

1 Education has provided the teacher an opportunity for defense during a hearing, the State Board of  
2 Education may suspend the license for no less than thirty (30) and no more than three hundred sixty-five  
3 (365) days.<sup>8</sup>

#### 4 **RETIREMENT**

5 Retirement is a termination of services under conditions which will allow the teacher to draw benefits  
6 from retirement plans and/or Social Security benefits. Teachers eligible for retirement benefits may elect  
7 to retire at any age according to the provisions of the retirement system.

8 Central office personnel shall assist employees in securing retirement benefits; however, it shall be the  
9 responsibility of the retiring employee to provide verification of eligibility in writing from the Tennessee  
10 Consolidated Retirement System (TCRS) to the central office. It shall be the responsibility of the retiring  
11 teacher to file for benefits.

12 **(Policy language below has been moved to 5.119)**

13 ~~Teachers who retire under TCRS may be employed up to one hundred twenty (120) days per year without~~  
14 ~~loss of retirement benefits. Retired teachers may substitute teach for additional days if the Director of~~  
15 ~~Schools certifies in writing to the Division of Retirement that no other qualified personnel are available~~  
16 ~~to substitute teach.<sup>9</sup>~~

17 ~~The Director of Schools may employ teachers retired for at least one (1) year for full-time employment~~  
18 ~~as a kindergarten through eighth (K-8) grade teacher on a year-to-year basis. Retirement benefits will~~  
19 ~~not be lost or suspended under certain conditions which include, but are not limited to, the following:<sup>10</sup>~~

20 ~~1. The Director of Schools of the employing district shall certify in writing that no other qualified~~  
21 ~~individuals are available to fill the position;~~

22 ~~2. The Commissioner of Education must certify that the employing school system serves an area~~  
23 ~~that lacks qualified teachers to serve in the position to be filled;~~

24 ~~3. The retired teacher must hold a valid license and shall not be entitled to tenure status;~~

25 ~~4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or~~  
26 ~~receive medical insurance coverage; and~~

27 ~~5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the~~  
28 ~~Board for teachers with no experience filling similar positions, nor more than eighty-five~~  
29 ~~percent (85%) of the rate of compensation set by the Board for teachers with comparable~~  
30 ~~training and years of experience filling similar positions.~~

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Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE), TCA 49-5-512(d)
3. TCA 49-5-511(a)(2)
4. TCA 49-5-511—513
5. TCA 49-5-508(a)
6. TCA 49-5-508(c)
7. TCA 49-5-706
8. TCA 49-5-411(b); ~~Public Acts of 2021, Chapter No. 493~~
9. TCA 8-36-805
10. TCA 8-36-821

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Cross References

Public Hearings 1.401  
Teacher Tenure 5.117  
Non-Renewal 5.203  
Resignation 5.204  
Retirement 5.205  
**Employment of Retirees 5.119**  
Recommendations and File Transfers 5.206

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Separation Practices for Tenured Teachers</b>	Descriptor Code: <b>5.200</b>	Issued Date: <b>08/09/21</b>
		Rescinds: <b>5.200</b>	Issued: <b>09/16/19</b>

1 **SUSPENSION PENDING AN INVESTIGATION <sup>1</sup>**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending  
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under  
4 investigation is not the subject of an ongoing criminal investigation or a Department of Children's  
5 Services investigation, and if no charges for dismissal have been made, a suspension pending  
6 investigation shall not exceed ninety (90) days in duration. Under no circumstances shall the Director of  
7 Schools suspend a teacher with pay. If vindicated or reinstated, the teacher shall be paid full salary for  
8 the period of suspension.

9 **SUSPENSION OF THREE DAYS OR LESS<sup>2,3</sup>**

10 The Director of Schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,  
11 unprofessional conduct, and insubordination. Before a teacher is suspended, he/she shall be: (1) provided  
12 with written notice, including the reasons for the suspension along with an explanation of the evidence;  
13 (2) given an opportunity to respond to the Director of Schools at a conference, if requested within five  
14 (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties may be  
15 represented by counsel at the conference, which shall be recorded.

16 Under no circumstances shall a Director of Schools suspend a tenured teacher with pay. If reinstated,  
17 the tenured teacher shall be paid full salary for the period of suspension, unless suspension without pay  
18 is deemed to be an appropriate penalty.

19 **DISMISSAL OR SUSPENSIONS GREATER THAN THREE DAYS<sup>4</sup>**

20 When a tenured teacher is charged with offenses that may justify dismissal or a suspension greater than  
21 three (3) days, the charges shall be made in writing, specifically stating the offenses which are charged,  
22 and shall be signed by the party or parties making the charges.

23 If, in the opinion of the Board, the charges are of such nature as to warrant the dismissal or a suspension  
24 greater than three (3) days of the teacher, the Director of Schools shall give the teacher a written notice  
25 of this decision, a copy of the charges against the teacher, and a copy of a form provided by the  
26 Commissioner of Education advising the teacher of his/her legal duties, rights, and recourse.

27 A tenured teacher who has been given notice of charges against him/her may within thirty (30) days after  
28 receipt of notice give written notice to the Director of Schools of his/her request for a hearing.

29 The Director of Schools shall, within five (5) days after receipt of request, assign a hearing officer from  
30 the list maintained by the Board.

1 The Board shall maintain a list of qualified individuals who have indicated a willingness to act as  
2 impartial hearing officers as defined under Tennessee law.

3 The hearing officer shall notify the parties, or their attorney, of the officer's assignment and direct the  
4 parties or the attorneys for the parties, or both, to appear before the hearing officer for simplification of  
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6 receipt of the initial request for a hearing. In the discretion of the hearing officer, all or part of any  
7 prehearing conference may be conducted by telephone if each participant has an opportunity to  
8 participate, be heard, and to address proof and evidentiary concerns. The hearing officer is empowered  
9 to issue appropriate orders and to regulate the conduct of the proceedings.

10 Either party may appeal to the Board an adverse ruling by giving written notice of appeal within ten (10)  
11 working days of the hearing officer's delivery of the hearing officer's written findings and conclusions.  
12 The Director of Schools shall prepare a copy of the proceedings, including all transcripts and evidence,  
13 documentary or otherwise, and transmit the same to the Board within twenty (20) days of the receipt of  
14 the notice of appeal.

15 The Board shall hear the appeal on the record, and no new evidence may be submitted by either party.  
16 The appealing party may appear before the Board to argue why the adverse ruling should be overturned.  
17 In no event should such argument last more than fifteen (15) minutes, unless the Board votes to extend  
18 additional time. At the conclusion of the hearing, any member of the Board may vote to sustain the  
19 decision of the hearing officer, send the record back for additional evidence, revise the penalty, or reverse  
20 the decision. The Board shall render its decision within ten (10) working days after the conclusion of the  
21 hearing. In the event that the decision of the Board is appealed to the chancery court, the Board shall  
22 transmit the entire record prepared by the Director of Schools and reviewed by the Board to the chancery  
23 court for its review.

## 24 RESIGNATION

25 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the  
26 effective date of the resignation. A teacher who fails to give such notice, in the absence of justifiable  
27 extenuating circumstances, shall forfeit all tenure status. The Board may waive the thirty (30) days'  
28 notice requirement and permit a teacher to resign in good standing.<sup>5</sup>

29 The conditions under which it is permissible to break a contract with the Board are as follows: <sup>6</sup>

30 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified  
31 statement of a physician approved by the Board; or

32 2. The release by the Board of the teacher from the contract which the teacher has entered into with  
33 the Board.<sup>6</sup>

34 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the  
35 date of return if the teacher does not intend to return to the position from which he/she has taken leave.  
36 Failure to render such notice may be considered a breach of contract.<sup>7</sup>

37 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with  
38 the State Board of Education and request the suspension of a teacher's license. After the State Board of

1 Education has provided the teacher an opportunity for defense during a hearing, the State Board of  
2 Education may suspend the license for no less than thirty (30) and no more than three hundred sixty-five  
3 (365) days.<sup>8</sup>

#### 4 **RETIREMENT**

5 Retirement is a termination of services under conditions which will allow the teacher to draw benefits  
6 from retirement plans and/or Social Security benefits. Teachers eligible for retirement benefits may elect  
7 to retire at any age according to the provisions of the retirement system.

8 Central office personnel shall assist employees in securing retirement benefits; however, it shall be the  
9 responsibility of the retiring employee to provide verification of eligibility in writing from the Tennessee  
10 Consolidated Retirement System (TCRS) to the central office. It shall be the responsibility of the retiring  
11 teacher to file for benefits.

12 Teachers who retire under TCRS may be employed up to one hundred twenty (120) days per year without  
13 loss of retirement benefits. Retired teachers may substitute teach for additional days if the Director of  
14 Schools certifies in writing to the Division of Retirement that no other qualified personnel are available  
15 to substitute teach.<sup>9</sup>

16 The Director of Schools may employ teachers retired for at least one (1) year for full-time employment  
17 as a kindergarten through eighth (K-8) grade teacher on a year-to-year basis. Retirement benefits will  
18 not be lost or suspended under certain conditions which include, but are not limited to, the following:<sup>10</sup>

- 19 1. The Director of Schools of the employing district shall certify in writing that no other qualified  
20 individuals are available to fill the position;
- 21 2. The Commissioner of Education must certify that the employing school system serves an area  
22 that lacks qualified teachers to serve in the position to be filled;
- 23 3. The retired teacher must hold a valid license and shall not be entitled to tenure status;
- 24 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or  
25 receive medical insurance coverage; and
- 26 5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the  
27 Board for teachers with no experience filling similar positions, nor more than eighty-five  
28 percent (85%) of the rate of compensation set by the Board for teachers with comparable  
29 training and years of experience filling similar positions.

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**Legal References**

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE), TCA 49-5-512(d)
3. TCA 49-5-511(a)(2)
4. TCA 49-5-511—513
5. TCA 49-5-508(a)
6. TCA 49-5-508(c)
7. TCA 49-5-706
8. TCA 49-5-411(b); Public Acts of 2021, Chapter No. 493
9. TCA 8-36-805
10. TCA 8-36-821

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**Cross References**

Public Hearings 1.401  
Teacher Tenure 5.117  
Non-Renewal 5.203  
Resignation 5.204  
Retirement 5.205  
Recommendations and File Transfers 5.206

**5.201 SEPARATION PRACTICES FOR NON-TENURED TEACHERS**  
– *1<sup>st</sup> Reading*

As in the description for new policy 5.119, information on retirees has been removed from 5.200, **5.201**, and 5.701 to help provide clarity and placed in 5.119 for clarification on the options for employing retirees.

TSBA has provided this guidance due to the increased vacancies across the state with passage of Public Chapter 821 by the General Assembly.

In addition, Public Chapter 678 requires districts to include additional information when providing notices of non-renewal in certain instances. If a teacher is non-renewed due to the lack of funding for the position, the non-renewal notice must include that information as the reason for the non-renewal. Model policy 5.201 has been updated to include that requirement.

<b>Franklin Special Board of Education</b>			
Monitoring:  <b>Review: Annually, in January</b>	Descriptor Term:  <b>Separation Practices for Non- Tenured Teachers</b>	Descriptor Code: <b>5.201</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>5.201</b>	Issued: <b>08/09/21</b>

1 **SUSPENSION PENDING AN INVESTIGATION<sup>1</sup>**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending  
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under investigation  
4 is not the subject of an ongoing criminal investigation or a Department of Children's Services  
5 investigation, and if no charges for dismissal have been made, a suspension pending investigation shall  
6 not exceed ninety (90) days in duration. Under no circumstances shall the Director of Schools suspend  
7 a non-tenured teacher with pay. If vindicated or reinstated, the non-tenured teacher shall be paid full  
8 salary for the period of suspension.

9 **SUSPENSION OF THREE DAYS OR LESS<sup>2</sup>**

10 The Director of Schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,  
11 unprofessional conduct, and insubordination. Before the teacher is suspended, he/she shall be: (1)  
12 provided with written notice, including the reasons for the suspension along with an explanation of the  
13 evidence; (2) given an opportunity to respond to the Director of Schools at a recorded conference, if  
14 requested within five (5) days; and (3) given a written decision of the suspension within ten (10) days.  
15 Both parties may be represented by counsel at the conference, which shall be recorded.

16 Under no circumstances shall the Director of Schools suspend a non-tenured teacher with pay. If  
17 reinstated, the non-tenured teacher shall be paid full salary for the period of suspension unless suspension  
18 without pay is deemed to be an appropriate penalty.

19 **DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS<sup>2</sup>**

20 The Director of Schools may dismiss or suspend for more than three (3) days any non-tenured teacher  
21 during the contract year for incompetence, inefficiency, insubordination, improper conduct, or neglect  
22 of duty after giving the non-tenured teacher, in writing, due notice of the charges.

23 The Director of Schools shall give the non-tenured teacher an opportunity for a full and complete hearing  
24 before an impartial hearing officer.

25 The Board will appoint an impartial hearing officer to conduct such hearings. The hearing officer will  
26 hear the case and the employee shall have the right to:

- 27 1. Be represented by counsel;
- 28
- 29 2. Call and subpoena witnesses;
- 30
- 31 3. Examine all witnesses; and

1       4. Require that all testimony be given under oath.

2 Factual findings and decisions in all dismissal cases shall be reduced to written form and delivered to the  
3 affected teacher within ten (10) working days following the close of the hearing. The teacher may appeal  
4 the decision to the Board within ten (10) working days of the hearing officer rendering the written  
5 decision to the employee. Written notice of appeal to the Board shall be given to the Director of Schools.  
6 Within twenty (20) working days of receipt of notice, the Director of Schools shall prepare a copy of the  
7 proceedings, including all transcripts and evidence, documentary or otherwise, and provide the Board a  
8 copy of the same.

9 The Director of Schools shall also have the right to appeal any adverse ruling by the hearing officer in  
10 same manner as the non-tenured teacher.

11 The Board shall hear the appeal. No new evidence shall be introduced. The non-tenured teacher may  
12 appear in person or be represented by counsel and argue why the decision should be modified or reversed.  
13 The Board shall take one of the following actions:

- 14       1. Sustain the decision;
- 15       2. Send the record back if additional evidence is necessary; or
- 16       3. Revise the penalty or reverse the decision.

19 Before any decision to dismiss is made, a majority of the membership of the Board shall concur in  
20 sustaining the charges. The Board shall render a decision on the appeal within ten (10) working days  
21 after the conclusion of the hearing.

22 Within twenty (20) working days after receipt of notice of the decision of the Board, either party may  
23 appeal to the chancery court in the county where the school district is located. The Board shall provide  
24 the entire record of the hearing to the court.

## 25 **NONRENEWAL**

26 Non-tenured teachers are subject to the same rules and regulations and are entitled to the privileges of  
27 employment enjoyed by tenured teachers except that they have no claim upon continuing employment  
28 or tenure protections.

29 The principal is responsible for discussing deficiencies as part of the evaluation process with the non-  
30 tenured teacher and providing assistance for overcoming these deficiencies.

31 The Director of Schools is under no obligation to re-employ non-tenured teachers at the end of their  
32 contract period. If the Director of Schools determines not to renew the contract of a non-tenured teacher,  
33 the following action shall be taken:

- 34       1. The Board shall be notified at the next regular Board meeting; and
- 35       2. Written notice of non-renewal shall be sent to the teacher by certified mail or overnight carrier,  
36       or by email within five (5) business days following the last instructional day for the school year.<sup>3</sup>  
37

1 If the reason for nonrenewal is due only to a loss of funding for the position, then the notice shall  
2 include a statement listing it as the cause for nonrenewal.<sup>4</sup>

### 3 RESIGNATION

4 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the  
5 effective date of the resignation.<sup>5</sup> The Board may waive the thirty (30) days notice requirement and  
6 permit a teacher to resign in good standing.

7 The conditions under which it is permissible to break a contract with the Board are as follows<sup>6</sup>:

- 8 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified  
9 statement of a physician approved by the Board; or
- 10 2. The release by the Board of the teacher from the contract which the teacher has entered into with  
11 the Board.

12 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the  
13 date of return if the teacher does not intend to return to the position from which he/she has taken leave.  
14 Failure to render such notice may be considered a breach of contract.<sup>7</sup>

15 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with  
16 the State Board of Education and request the suspension of a teacher's license. After the State Board of  
17 Education has provided the teacher an opportunity for defense during a hearing, the State Board of  
18 Education may suspend the license for no less than thirty (30) and no more than three hundred sixty-five  
19 (365) days.<sup>8</sup>

### 20 RETIREMENT

21 Retirement is a termination of services under conditions which will allow the teacher to draw benefits  
22 from retirement plans and/or Social Security benefits.

23 Teachers eligible for retirement benefits may elect to retire at any age according to the provisions of the  
24 retirement system. Central office personnel shall assist teachers in securing retirement benefits; however,  
25 it shall be the responsibility of the retiring teacher to provide verification of eligibility in writing from  
26 the Tennessee Consolidated Retirement System (TCRS) to the central office. It shall be the responsibility  
27 of the retiring teacher to file for benefits.

28 ~~Teachers who retire under TCRS may be employed up to one hundred twenty (120) days per year without  
29 loss of retirement benefits. Retired teachers may substitute teach for additional days if the Director of  
30 Schools certifies in writing to the Division of Retirement that no other qualified personnel are available  
31 to substitute teach.<sup>8</sup>~~

32 ~~The Director of Schools may employ teachers retired for at least one (1) year for full-time employment  
33 as a Kindergarten through eighth (K-8) grade teacher on a year-to-year basis. Retirement benefits will  
34 not be lost or suspended under certain conditions which include, but are not limited to, the following:<sup>9</sup>~~

- 35 ~~1. The Director of Schools of the employing system must certify in writing that no other qualified  
36 individuals are available to fill the position;~~

- 1       ~~2. The Commissioner of Education shall certify that the employing school district serves an area~~  
2       ~~that lacks qualified teachers to serve in the position to be filled;~~  
3       ~~3. The retired teacher shall hold a valid license and shall not be entitled to tenure status;~~  
4       ~~4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave or~~  
5       ~~receive medical insurance coverage; and~~  
6       ~~5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the~~  
7       ~~Board for teachers with no experience filling similar positions, nor more than eighty-five percent~~  
8       ~~(85%) of the rate of compensation set by Board for teachers with comparable training and years~~  
9       ~~of experience filling similar positions.~~

10       *(Note: Nonrenewal of non-tenured teachers after the contract year is not suspension or dismissal and*  
11       *does NOT follow the suspension/dismissal guidelines outlined in this policy. Rather, nonrenewal of non-*  
12       *tenured teachers after the contract year follows the nonrenewal guidelines outlined in this policy.)*

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**Legal References**

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE); TCA 49-5-512
3. TCA 49-5-409
4. Public Acts of 2022, Chapter No. 678
5. TCA 49-5-508
6. TCA 49-5-411(a)
7. TCA 49-5-706
8. TCA 49-5-411(b)
9. TCA 8-36-805

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**Cross References**

- Public Hearings 1.401
- Teacher Tenure 5.117
- Non-Renewal 5.203
- Resignation 5.204
- Retirement 5.205
- Employment of Retirees 5.119
- Recommendations and File Transfers 5.206

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Separation Practices for Non- Tenured Teachers</b>	Descriptor Code: <b>5.201</b>	Issued Date: <b>08/09/21</b>
		Rescinds: <b>5.201</b>	Issued: <b>09/16/19</b>

1 **SUSPENSION PENDING AN INVESTIGATION<sup>1</sup>**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending  
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under investigation  
4 is not the subject of an ongoing criminal investigation or a Department of Children's Services  
5 investigation, and if no charges for dismissal have been made, a suspension pending investigation shall  
6 not exceed ninety (90) days in duration. Under no circumstances shall the Director of Schools suspend  
7 a non-tenured teacher with pay. If vindicated or reinstated, the non-tenured teacher shall be paid full  
8 salary for the period of suspension.

9 **SUSPENSION OF THREE DAYS OR LESS<sup>2</sup>**

10 The Director of Schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,  
11 unprofessional conduct, and insubordination. Before the teacher is suspended, he/she shall be: (1)  
12 provided with written notice, including the reasons for the suspension along with an explanation of the  
13 evidence; (2) given an opportunity to respond to the Director of Schools at a recorded conference, if  
14 requested within five (5) days; and (3) given a written decision of the suspension within ten (10) days.  
15 Both parties may be represented by counsel at the conference, which shall be recorded.

16 Under no circumstances shall the Director of Schools suspend a non-tenured teacher with pay. If  
17 reinstated, the non-tenured teacher shall be paid full salary for the period of suspension unless suspension  
18 without pay is deemed to be an appropriate penalty.

19 **DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS<sup>2</sup>**

20 The Director of Schools may dismiss or suspend for more than three (3) days any non-tenured teacher  
21 during the contract year for incompetence, inefficiency, insubordination, improper conduct, or neglect  
22 of duty after giving the non-tenured teacher, in writing, due notice of the charges.

23 The Director of Schools shall give the non-tenured teacher an opportunity for a full and complete hearing  
24 before an impartial hearing officer.

25 The Board will appoint an impartial hearing officer to conduct such hearings. The hearing officer will  
26 hear the case and the employee shall have the right to:

- 27 1. Be represented by counsel;
- 28 2. Call and subpoena witnesses;
- 29 3. Examine all witnesses; and
- 30 4. Require that all testimony be given under oath.

1 Factual findings and decisions in all dismissal cases shall be reduced to written form and delivered to the  
2 affected teacher within ten (10) working days following the close of the hearing. The teacher may appeal  
3 the decision to the Board within ten (10) working days of the hearing officer rendering the written  
4 decision to the employee. Written notice of appeal to the Board shall be given to the Director of Schools.  
5 Within twenty (20) working days of receipt of notice, the Director of Schools shall prepare a copy of the  
6 proceedings, including all transcripts and evidence, documentary or otherwise, and provide the Board a  
7 copy of the same.

8 The Director of Schools shall also have the right to appeal any adverse ruling by the hearing officer in  
9 same manner as the non-tenured teacher.

10 The Board shall hear the appeal. No new evidence shall be introduced. The non-tenured teacher may  
11 appear in person or be represented by counsel and argue why the decision should be modified or reversed.  
12 The Board shall take one of the following actions:

- 13 1. Sustain the decision;
- 14 2. Send the record back if additional evidence is necessary; or
- 15 3. Revise the penalty or reverse the decision.

16 Before any decision to dismiss is made, a majority of the membership of the Board shall concur in  
17 sustaining the charges. The Board shall render a decision on the appeal within ten (10) working days  
18 after the conclusion of the hearing.

19 Within twenty (20) working days after receipt of notice of the decision of the Board, either party may  
20 appeal to the chancery court in the county where the school district is located. The Board shall provide  
21 the entire record of the hearing to the court.

## 22 **NONRENEWAL**

23 Non-tenured teachers are subject to the same rules and regulations and are entitled to the privileges of  
24 employment enjoyed by tenured teachers except that they have no claim upon continuing employment  
25 or tenure protections.

26 The principal is responsible for discussing deficiencies as part of the evaluation process with the non-  
27 tenured teacher and providing assistance for overcoming these deficiencies.

28 The Director of Schools is under no obligation to re-employ non-tenured teachers at the end of their  
29 contract period. If the Director of Schools determines not to renew the contract of a non-tenured teacher,  
30 the following action shall be taken:

- 31 1. The Board shall be notified at the next regular Board meeting; and
- 32
- 33 2. Written notice of non-renewal shall be sent to the teacher by certified mail or overnight carrier,  
34 or by email within five (5) business days following the last instructional day for the school year.<sup>3</sup>

## 35 **RESIGNATION**

1 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the  
2 effective date of the resignation.<sup>4</sup> The Board may waive the thirty (30) days notice requirement and  
3 permit a teacher to resign in good standing.

4 The conditions under which it is permissible to break a contract with the Board are as follows<sup>5</sup>:

- 5 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified  
6 statement of a physician approved by the Board; or
- 7 2. The release by the Board of the teacher from the contract which the teacher has entered into with  
8 the Board.

9 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the  
10 date of return if the teacher does not intend to return to the position from which he/she has taken leave.  
11 Failure to render such notice may be considered a breach of contract.<sup>6</sup>

12 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with  
13 the State Board of Education and request the suspension of a teacher's license. After the State Board of  
14 Education has provided the teacher an opportunity for defense during a hearing, the State Board of  
15 Education may suspend the license for no less than thirty (30) and no more than three hundred sixty-five  
16 (365) days.<sup>7</sup>

## 17 **RETIREMENT**

18 Retirement is a termination of services under conditions which will allow the teacher to draw benefits  
19 from retirement plans and/or Social Security benefits.

20 Teachers eligible for retirement benefits may elect to retire at any age according to the provisions of the  
21 retirement system. Central office personnel shall assist teachers in securing retirement benefits; however,  
22 it shall be the responsibility of the retiring teacher to provide verification of eligibility in writing from  
23 the Tennessee Consolidated Retirement System (TCRS) to the central office. It shall be the responsibility  
24 of the retiring teacher to file for benefits.

25 Teachers who retire under TCRS may be employed up to one hundred twenty (120) days per year without  
26 loss of retirement benefits. Retired teachers may substitute teach for additional days if the Director of  
27 Schools certifies in writing to the Division of Retirement that no other qualified personnel are available  
28 to substitute teach.<sup>8</sup>

29 The Director of Schools may employ teachers retired for at least one (1) year for full-time employment  
30 as a Kindergarten through eighth (K-8) grade teacher on a year-to-year basis. Retirement benefits will  
31 not be lost or suspended under certain conditions which include, but are not limited to, the following:<sup>9</sup>

- 32 1. The Director of Schools of the employing system must certify in writing that no other qualified  
33 individuals are available to fill the position;
- 34 2. The Commissioner of Education shall certify that the employing school district serves an area  
35 that lacks qualified teachers to serve in the position to be filled;
- 36 3. The retired teacher shall hold a valid license and shall not be entitled to tenure status;
- 37 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave or  
38 receive medical insurance coverage; and

- 1           5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the  
2           Board for teachers with no experience filling similar positions, nor more than eighty-five percent  
3           (85%) of the rate of compensation set by Board for teachers with comparable training and years  
4           of experience filling similar positions.

5           *(Note: Nonrenewal of non-tenured teachers after the contract year is not suspension or dismissal and*  
6           *does NOT follow the suspension/dismissal guidelines outlined in this policy. Rather, nonrenewal of non-*  
7           *tenured teachers after the contract year follows the nonrenewal guidelines outlined in this policy.)*

---

Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE); TCA 49-5-512
3. TCA 49-5-409; Public Acts of 2021, Chapter No. 378
4. TCA 49-5-508
5. TCA 49-5-411(a)
6. TCA 49-5-706
7. TCA 49-5-411(b); Public Acts of 2021, Chapter No. 493
8. TCA 8-36-805
9. TCA 8-36-821

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Cross References

Public Hearings 1.401  
Teacher Tenure 5.117  
Non-Renewal 5.203  
Resignation 5.204  
Retirement 5.205  
Recommendations and File Transfers 5.206

**5.701**      **SUBSTITUTE PERSONNEL – *1<sup>st</sup> Reading***

As in the description for new policy 5.119, information on retirees has been removed from 5.200, 5.201, and **5.701** to help provide clarity and placed in 5.119 for clarification on the options for employing retirees.

TSBA has provided this guidance due to the increased vacancies across the state with passage of Public Chapter 821 by the General Assembly.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Substitute Personnel</b>	Descriptor Code: <b>5.701</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>5.701</b>	Issued: <b>11/08/21</b>

1 Substitutes are those personnel used to replace teachers and other employees on leave or to fill temporary  
2 vacancies.<sup>1,2</sup> References to substitutes, substitute personnel and substitute teachers may be used  
3 interchangeably within this policy.

4 Substitute personnel may be employed and paid directly by the Board of Education or by a third party  
5 public or private employer through an agreement between such third party employer and the Board of  
6 Education. Substitute personnel employed by third party entities shall be subject to the same  
7 unemployment benefit eligibility conditions as substitute personnel employed directly by the Board of  
8 Education.<sup>2</sup>

9 When a teacher or other personnel is unable to meet job duties for any reason, the following procedures  
10 shall be observed:

- 11 1. The employee shall notify the principal/supervisor/designee as soon as possible;
- 12 2. The employee shall report the absence online and request a substitute in the substitute  
13 management system if the position is required to be filled;
- 14 3. The principal/designee shall have the option to move substitutes within the building as needed to  
15 provide for best educational practices.

## 16 APPLICATION/QUALIFICATIONS

17 All substitute applicants must be interviewed. Qualifications shall be follow the same policies, state  
18 laws and regulations as outlined for regular personnel.<sup>3,4</sup> All applicants must be at least 18 years of age  
19 and have a high school diploma or GED equivalent. Applicants are required to complete an online  
20 application. Criminal history record checks, fingerprinting and drug screening of applicants for  
21 substitutes are required.<sup>3</sup> Applicants with revoked licenses or certificates according to the Department  
22 of Education shall not be hired.<sup>4</sup>

23 A list of substitutes will be prepared by the Director of Schools/designee, who will maintain file(s) which  
24 may include transcripts, credentials, recommendations and other pertinent information.

## 25 COMPENSATION

26 If employed directly by the Board of Education, the compensation of substitute teachers shall be  
27 determined annually by the Board.

28 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same  
29 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired  
30 after July 1, 2011 through July 1, 2016.<sup>5</sup>

## 1 CERTIFICATION

2 When substituting for a regular teacher who has been absent for twenty (20) consecutive days, a  
3 substitute teacher must possess a teaching certificate with endorsement in the discipline(s) to be taught.<sup>6</sup>

4 When substituting for a teacher without sick leave, the substitute shall be certified and paid according to  
5 the state salary schedule.<sup>1</sup>

6 ~~Retired teachers may substitute one hundred twenty (120) days per year without loss of retirement  
7 benefits,<sup>1</sup> and may substitute for additional days if the Director of Schools certifies in writing to the  
8 Division of Retirement that no other qualified personnel are available to substitute teach.<sup>7</sup>~~

## 9 EMERGENCY NEEDS

10 All teacher aides, secretaries and clerks are approved substitute teachers for use in emergency situations.  
11 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being  
12 unable to arrive on time or remain for the full day.

13 Such substitutes shall receive the proportionate equivalent salary regular substitute teachers would  
14 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay  
15 for both positions at the same time.

## 16 TRAINING AND ORIENTATION

17 The Director of Schools/designee shall be responsible for ensuring that there are appropriate training and  
18 development programs for substitute personnel.

19 All substitute teachers are required to attend training to receive information regarding FSSD guidelines  
20 and procedures, best practices for substitute teaching, and a Substitute Teacher Handbook.

21 In order to make the work of the substitute teacher as satisfactory as possible, the regular teacher shall  
22 make available:

- 23 1. Daily schedule (academic and supervisory);
- 24 2. Class rolls;
- 25 3. Lesson plans and other information for the day's activities. In case of emergency when plans are  
26 not provided, the principal/designee shall provide the substitute with directions for the day; and
- 27 4. Classroom rules/discipline procedures.

28 All substitute teachers will be given a copy of the local school's guidelines on the first day they substitute  
29 in the school. These guidelines shall contain, but shall not be limited to:

- 30 1. Attendance procedures;
- 31 2. Lunchroom schedule and procedures;
- 32 3. Procedures for supervising student behavior;
- 33 4. Names and assignments of regular staff members;
- 34 5. Emergency evacuation procedures; and
- 35 6. Other helpful information particular to the local school.

## 1 RESPONSIBILITIES

2 Substitute teachers shall:

- 3 1. Assume the same responsibilities and have the same authority as the regular teacher, including  
4 bus duty and playground supervision;
- 5 2. Report fifteen (15) minutes before the official school opening and review all plans and schedules  
6 to be followed during the teaching day;
- 7 3. Write a note about work completed at the end of each teaching day and leave it for the regular  
8 classroom teacher; and
- 9 4. Report to the principal/designee at the conclusion of the day and/or as requested.

## 10 RE-EMPLOYMENT/TERMINATION

11 On an annual basis, the Director of Schools, with input from the principals/supervisors, shall determine  
12 which substitute personnel performed at an acceptable level. Substitutes who performed below an  
13 acceptable level shall not be re-employed.

14 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying  
15 the principal and/or third party employer if they wish to terminate their service as substitutes.

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### Legal References:

1. TRR/MS 0520-01-02-.04(5)
2. TCA 49-5-709
3. TCA 49-5-413(a)(2)
4. TCA 49-2-203(a)(14)
5. TCA 49-3-312(b)
6. TCA 49-3-312(a); TRR/MS 0520-01-02-.04(5)(b)

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### Cross References:

- Background Investigations 5.118
- Employment of Retirees 5.119
- Separation Practices of Tenured Teachers 5.200
- Separation Practices of Non-Tenured Teachers 5.201

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Substitute Personnel</b>	Descriptor Code: <b>5.701</b>	Issued Date: <b>11/08/21</b>
		Rescinds: <b>5.701</b>	Issued: <b>10/23/17</b>

1 Substitutes are those personnel used to replace teachers and other employees on leave or to fill temporary  
2 vacancies.<sup>1,2</sup> References to substitutes, substitute personnel and substitute teachers may be used  
3 interchangeably within this policy.

4 Substitute personnel may be employed and paid directly by the Board of Education or by a third party  
5 public or private employer through an agreement between such third party employer and the Board of  
6 Education. Substitute personnel employed by third party entities shall be subject to the same  
7 unemployment benefit eligibility conditions as substitute personnel employed directly by the Board of  
8 Education.<sup>2</sup>

9 When a teacher or other personnel is unable to meet job duties for any reason, the following procedures  
10 shall be observed:

- 11 1. The employee shall notify the principal/supervisor/designee as soon as possible;
- 12 2. The employee shall report the absence online and request a substitute in the substitute  
13 management system if the position is required to be filled;
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15 provide for best educational practices.

## 16 APPLICATION/QUALIFICATIONS

17 All substitute applicants must be interviewed. Qualifications shall be follow the same policies, state  
18 laws and regulations as outlined for regular personnel.<sup>3,4</sup> All applicants must be at least 18 years of age  
19 and have a high school diploma or GED equivalent. Applicants are required to complete an online  
20 application. Criminal history record checks, fingerprinting and drug screening of applicants for  
21 substitutes are required.<sup>3</sup> Applicants with revoked licenses or certificates according to the Department  
22 of Education shall not be hired.<sup>4</sup>

23 A list of substitutes will be prepared by the Director of Schools/designee, who will maintain file(s) which  
24 may include transcripts, credentials, recommendations and other pertinent information.

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26 If employed directly by the Board of Education, the compensation of substitute teachers shall be  
27 determined annually by the Board.

28 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same  
29 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired  
30 after July 1, 2011 through July 1, 2016.<sup>5</sup>

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4 When substituting for a teacher without sick leave, the substitute shall be certified and paid according to  
5 the state salary schedule.<sup>1</sup>

6 Retired teachers may substitute one hundred twenty (120) days per year without loss of retirement  
7 benefits,<sup>1</sup> and may substitute for additional days if the Director of Schools certifies in writing to the  
8 Division of Retirement that no other qualified personnel are available to substitute teach.<sup>7</sup>

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10 All teacher aides, secretaries and clerks are approved substitute teachers for use in emergency situations.  
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12 unable to arrive on time or remain for the full day.

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14 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay  
15 for both positions at the same time.

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17 The Director of Schools/designee shall be responsible for ensuring that there are appropriate training and  
18 development programs for substitute personnel.

19 All substitute teachers are required to attend training to receive information regarding FSSD guidelines  
20 and procedures, best practices for substitute teaching, and a Substitute Teacher Handbook.

21 In order to make the work of the substitute teacher as satisfactory as possible, the regular teacher shall  
22 make available:

- 23 1. Daily schedule (academic and supervisory);
- 24 2. Class rolls;
- 25 3. Lesson plans and other information for the day's activities. In case of emergency when plans are  
26 not provided, the principal/designee shall provide the substitute with directions for the day; and
- 27 4. Classroom rules/discipline procedures.

28 All substitute teachers will be given a copy of the local school's guidelines on the first day they substitute  
29 in the school. These guidelines shall contain, but shall not be limited to:

- 30 1. Attendance procedures;
- 31 2. Lunchroom schedule and procedures;
- 32 3. Procedures for supervising student behavior;
- 33 4. Names and assignments of regular staff members;
- 34 5. Emergency evacuation procedures; and
- 35 6. Other helpful information particular to the local school.

**1 RESPONSIBILITIES**

2 Substitute teachers shall:

- 3 1. Assume the same responsibilities and have the same authority as the regular teacher, including  
4 bus duty and playground supervision;
- 5 2. Report fifteen (15) minutes before the official school opening and review all plans and schedules  
6 to be followed during the teaching day;
- 7 3. Write a note about work completed at the end of each teaching day and leave it for the regular  
8 classroom teacher; and
- 9 4. Report to the principal/designee at the conclusion of the day and/or as requested.

**10 RE-EMPLOYMENT/TERMINATION**

11 On an annual basis, the Director of Schools, with input from the principals/supervisors, shall determine  
12 which substitute personnel performed at an acceptable level. Substitutes who performed below an  
13 acceptable level shall not be re-employed.

14 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying  
15 the principal and/or third party employer if they wish to terminate their service as substitutes.

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**Legal References:**

1. TRR/MS 0520-1-2-.04(5)
2. TCA 49-5-709
3. TCA 49-5-413(a)(2)
4. TCA 49-2-203(a)(15)
5. TCA 49-3-312(b)
6. TCA 49-3-312(a); TRR/MS 0520-01-02-.04(5)(b)
7. TCA 8-36-805

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**Cross References:**

Background Investigations 5.118  
Separation Practices of Tenured Teachers 5.200  
Separation Practices of Non-Tenured Teachers 5.201

**6.318      ADMISSION OF SUSPENDED OR EXPELLED STUDENTS**  
– ***1<sup>st</sup> Reading***

Previously, state law required that the Commissioner of Education be notified if a district denied enrollment to a student who had been suspended or expelled from another school district. Public Chapter 686 removes that notification requirement.

TSBA has included this policy revision in their June updates to reflect that change.

# Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in April</b>	Descriptor Term:  <h2 style="text-align: center;">Admission of Suspended or Expelled Students</h2>	Descriptor Code: <b>6.318</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>6.318</b>	Issued: <b>02/08/21</b>

- 1 The Board may deny admission of any student (except those in state custody) who has been expelled  
 2 or suspended from another school system in Tennessee or another state even though the student has  
 3 established residency in the system in which he/she seeks enrollment.
- 4 After a request for enrollment is made, the director of schools shall investigate the facts surrounding  
 5 the suspension/expulsion from the former school system and make a recommendation to the Board to  
 6 approve or deny the request.
- 7 The Board shall not deny enrollment beyond the length of imposed suspension/expulsion.
- 8 ~~If the action of the Board is to deny admission, the director of schools shall, on behalf of the Board of~~  
 9 ~~Education, notify the Commissioner of Education of the decision.~~
- 10 A student may be dismissed if it is determined subsequent to the enrollment that the student has been  
 11 suspended or expelled from the former school system.<sup>1</sup>

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Legal References

- ~~1. TCA 49-6-3401(f); 20 USCA § 1232g(b)(4), (h)~~  
 1. TCA 49-6-3401(f); Public Acts of 2022, Chapter  
 No. 868; 20 USCA § 1232g(b)(4), (h)

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Cross References

- School Admissions 6.203  
 Student Records 6.600

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Admission of Suspended or Expelled Students</b>	Descriptor Code: <b>6.318</b>	Issued Date: <b>02/08/21</b>
		Rescinds: <b>6.318</b>	Issued: <b>09/11/00</b>

- 1 The Board may deny admission of any student (except those in state custody) who has been expelled
- 2 or suspended from another school system in Tennessee or another state even though the student has
- 3 established residency in the system in which he/she seeks enrollment.
  
- 4 After a request for enrollment is made, the director of schools shall investigate the facts surrounding
- 5 the suspension/expulsion from the former school system and make a recommendation to the Board to
- 6 approve or deny the request.
  
- 7 The Board shall not deny enrollment beyond the length of imposed suspension/expulsion.
  
- 8 If the action of the Board is to deny admission, the director of schools shall, on behalf of the Board of
- 9 Education, notify the Commissioner of Education of the decision.
  
- 10 A student may be dismissed if it is determined subsequent to the enrollment that the student has been
- 11 suspended or expelled from the former school system.<sup>1</sup>

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Legal References

1. TCA 49-6-3401(f); 20 USCA § 1232g(b)(4), (h)

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Cross References

- School Admissions 6.203  
Student Records 6.600

**6.409 REPORTING CHILD ABUSE – *1<sup>st</sup> Reading***

With the June policy updates, revisions have been provided for this policy. Public Chapter 841 narrows the category of individuals who must receive training on child abuse. In the past, state law required all school personnel to receive this training, but moving forward, this training will only be required for employees working directly with students. We have updated model policy 6.409 to align with this revised standard.

Additionally, Public Chapter 781 allows employees to first report to the Department of Children's Services and law enforcement if an alleged instance of child abuse involves someone employed by, previously employed by, or otherwise affiliated with the school district. The district's Child Abuse Coordinator must still be notified; however, in those particular instances, they are not required to be notified until the other entities are contacted.

Franklin Special Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: <b>Reporting Child Abuse</b>	Descriptor Code: <b>6.409</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>6.409</b>	Issued: <b>08/10/20</b>

1 *General*2 The Director of Schools shall:<sup>1</sup>

- 3 1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an additional  
4 employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school;  
5
- 6 2. Require that the Coordinator and the Alternate receive appropriate training;  
7
- 8 3. Supply the Coordinator with all necessary resources;  
9
- 10 4. Ensure that **all-school personnel** **all employees working directly with students** annually  
11 complete the child abuse training program required by state law.<sup>2</sup>

12 The Coordinator shall assist any employee with appropriately reporting and responding to instances of  
13 child abuse or child sexual abuse.

14 **REPORTING**

15 All personnel shall be alert for any evidence of child abuse or neglect.<sup>3</sup> If personnel know or have  
16 reasonable cause to suspect child abuse, sexual abuse, or neglect, a report shall be filed immediately with  
17 the Coordinator, the Department of Children's Services (DCS), and law enforcement.<sup>4</sup> **When alleged  
18 abuse involves someone employed by, previously employed by, or otherwise affiliated with the school,  
19 the report may be made directly to the DCS and law enforcement prior to notifying the Coordinator.**<sup>5</sup>

20 The report shall include, to the extent known by the reporter:<sup>5 6</sup>

- 21 1. The name, address, telephone number, and age of the child;
- 22 2. The name, address, and telephone number of the parents or persons having custody of the child;
- 23 3. The nature and extent of the abuse or neglect; and
- 24 4. Any evidence to the cause or any other information that may relate to the cause or extent of the  
25 abuse or neglect.

26 The director of schools/designee shall develop reporting procedures, including sample indicators of  
27 abuse and neglect, and shall disseminate the procedures to all school personnel.

28 **CONFIDENTIALITY**

29 District employees shall keep all information regarding any child abuse confidential in accordance  
30 with state law.

## 1 INVESTIGATIONS

2 School administrators and employees have a duty to cooperate, provide assistance and information in  
3 child abuse investigations<sup>6-7</sup> including permitting DCS teams to conduct interviews while the child is  
4 at school. The principal may control the time, place and circumstances of the interview but may not  
5 insist that a school employee be present even if the suspected abuser is a school employee or another  
6 student. The principal is not in violation of any laws by failing to inform parent(s)/guardian(s) that the  
7 child is to be interviewed even if the suspected abuser is not a member of the child's household.<sup>7</sup>

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### Legal References

1. TCA 49-6-1601
2. TCA 37-1-408; Public Acts of 2022, Chapter No. 841
3. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
4. TCA 37-1-403(a)(2); TCA 49-6-1601
5. Public Acts of 2022, Chapter No. 781
6. TCA 37-1-403(b)
7. TCA 37-1-611(b)
8. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

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### Cross References

Recommendations and File Transfers 5.206  
Staff-Student Relations 5.610  
Interrogations and Searches 6.303  
Student Discrimination, Harassment, Bullying,  
Cyber-bullying, and Intimidation 6.304  
Title IX & Sexual Harassment 6.3041  
Promoting Student Welfare 6.400  
  
Reporting of Child Abuse and Neglect 6.409.1  
Suspected Child Abuse Form 6.409.2

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Reporting Child Abuse</b>	Descriptor Code: <b>6.409</b>	Issued Date: <b>08/10/20</b>
		Rescinds: <b>6.409</b>	Issued: <b>10/08/18</b>

1 *General*

2 The Director of Schools shall:<sup>1</sup>

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- 4 employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school;
- 5
- 6 2. Require that the Coordinator and the Alternate receive appropriate training;
- 7
- 8 3. Supply the Coordinator with all necessary resources;
- 9
- 10 4. Ensure that all school personnel annually complete the child abuse training program required
- 11 by state law.<sup>2</sup>

12 The Coordinator shall assist any employee with appropriately reporting and responding to instances of

13 child abuse or child sexual abuse.

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15 All personnel shall be alert for any evidence of child abuse or neglect.<sup>3</sup> If personnel know or have

16 reasonable cause to suspect child abuse, sexual abuse, or neglect, a report shall be filed immediately with

17 the Coordinator, the Department of Children's Services (DCS), and law enforcement.<sup>4</sup>

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### Legal References

1. Public Acts of 2020, Chapter No. 708
2. TCA 37-1-408
3. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
4. TCA 37-1-403(a)(2); Public Acts of 2020, Chapter No. 708
5. TCA 37-1-403(b)
6. TCA 37-1-611(b)
7. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

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Suspected Child Abuse Form 6.409.2

	FES					JES					LES					MES					PGES			
	Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg
Pre-Kindergarten (P3)	1	5	1	6.0		2	2	1	4.0		3	2	1	5.0		3	4	1	7.0		2	3	1	0
Pre-Kindergarten (P4)	16	13	2	14.5		11	9	1	20.0		6	15	1	21.0		6	15	1	21.0		10	13	1	23
Kindergarten	25	34	3	19.7		28	26	4	13.5		42	44	5	17.2		43	50	5	18.6		27	28	3	18.3333
Pre-First				0.0					0.0					0.0					0.0					0
Grade 1	27	25	3	17.3		23	34	4	14.3		55	43	5	19.6		49	49	5	19.6		31	31	4	15.5
Grade 2	41	29	4	17.5		22	26	4	12.0		41	41	5	16.4		39	54	5	18.6		19	33	4	13
Grade 3	25	24	3	16.3		29	22	3	17.0		26	47	4	18.3		44	42	5	17.2		28	44	4	18
Grade 4	40	20	3	20.0		24	26	3	16.7		44	48	5	18.4		48	42	6	15.0		39	26	4	16.25
Total Students	175	150		325		139	145		284		217	240		457		232	256		488		156	178		334
American Indian	0		0%			0		0%			1		0%			3		1%			1		0%	
Asian	9		3%			29		11%			20		5%			43		9%			10		3%	
Black or African American	41		14%			65		25%			35		8%			48		10%			21		7%	
Hispanic or Latino	36		12%			64		25%			140		32%			74		16%			130		42%	
Native Hawaiian-Pacific Islander	1		0%			1		0%			4		1%			4		1%			0		0%	
White	203		70%			101		39%			231		54%			290		63%			144		47%	
TOTAL WITHOUT PRE-K	290					260					431					462					306			
	FIS					FMS					Grade					PGMS								
	Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Grade	Average Size		Female	Male	Teachers	Avg							
Grade 5	122	149	12	22.6							K-3	16.9		34	38	3	24							
Grade 6	122	136	12	21.5							4-6	19.9		38	36	3	24.6666							
Grade 7						120	133	12	21.1		7-8	22.5		36	56	4	23							
Grade 8						109	142	12	20.9					54	46	4	25							
Total Students	244	285		529		229	275		504					162	176		338							
American Indian	3		1%			4		1%			FSSD Demographics - 06/13/2022				3		1%							
Asian	34		6%			23		5%		15						4%								
Black or African American	82		16%			96		19%		18						5%								
Hispanic or Latino	120		23%			142		28%		128						38%								
Native Hawaiian-Pacific Islander	0		0%			1		0%		2						1%								
White	290		55%			238		47%		172						51%								
TOTAL WITHOUT PRE-K	529					504				338														
TOTAL WITHOUT PRE-K	3120	TOTAL WITH PRE-K				3259	TOTAL PRE-K				141													

FRANKLIN SPECIAL SCHOOL DISTRICT  
Investment Report  
May 31, 2022

Local Government Investment Pool
----------------------------------

Interest Rate for May .68%

General Investment Account

Beginning Balance	\$ 17,106,794.66
Interest	9,637.55
Withdrawals	(1,000,000.00)
Deposits	
Total Invested	\$ 16,116,432.21

Debt Service Investment Account

Beginning Balance	\$ 2,702,024.37
Interest	1,364.89
Withdrawals	(1,500,000.00)
Deposits	
Total Invested	\$ 1,203,389.26

Capital Projects Investment Account

Beginning Balance	\$ 2.69
Interest	-
Withdrawals	-
Deposits	-
Total Invested	\$ 2.69

Construction Investment Account

Beginning Balance	\$ 5,944,895.85
Interest	3,972.91
Withdrawals	(1,455,000.00)
Deposits	1,400,000.00
Total Invested	\$ 5,893,868.76

FRANKLIN SPECIAL SCHOOL DISTRICT  
Investment Report  
May 31, 2022

First Tennessee Bank
----------------------

General Purpose Checking	
Beginning Balance	\$ 4,241,336.86
Receipts	1,169,458.39
Receipts - Loan from First Horizon (Tax Anticipation)	
Payment of Loan fr Debt Svc.	
Sale of Property	449,320.00
Loan fr Capital	
Interest	1,702.53
Transfer from Investments	1,000,000.00
Transfer to Investments	
Pmt of Tax Anticipation Loan to First Horizon	
RePmt Loan to Debt Svc.	
RePmt of Loan to Capt Svc.	
Transf to Const Reimb Exp	
Disbursements	(5,183,998.06)
Ending Balance	<u>\$ 1,677,819.72</u>
Debt Service Checking	
Beginning Balance	\$ 3,270,991.76
Receipts	48,424.77
Receipts - Loan Payment fr GP	
Loan fr GP	
Interest	1,688.86
Transfer from Investments	1,500,000.00
Transfer to Investments	
Loan to GP	
Disbursements	(4,627,030.50)
Ending Balance	<u>\$ 194,074.89</u>
Capital Projects Checking	
Beginning Balance	\$ 693,629.38
Receipts	
Interest	429.22
Payment fr GP of Loan	
Transfer to GP Loan	
Reimb fr GP-Exp	
Disbursements	(180,168.13)
Ending Balance	<u>\$ 513,890.47</u>
Construction Checking	
Beginning Balance	\$ 1,528,535.72
Receipts	
Interest	4.92
Transfer fr LGIP	1,455,000.00
Transfer to LGIP	(1,400,000.00)
Transf fr GP Reimb Exp	
Disbursements	(1,406,719.77)
Ending Balance	<u>\$ 176,820.87</u>





Fnd T Acct	Obj	Prj	Loc	Prq	Acct	2021-22		June 2021-22		2021-22		Encumbered		Unencumbered		
						Original Budget	Revised Budget	Monthly Activity	Monthly Activity	FYTD Activity	Amount	Balance				
141					General Purpose											
141 E 11130					Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
141 E 71100					Regular Education Program	27,161,989.00	27,612,837.67	5,325,073.51	26,238,539.65	0.00	0.00	0.00	0.00	1,374,298.02	0.00	1,374,298.02
141 E 71150					Alternative Schools	89,000.00	89,000.00	0.00	84,815.90	0.00	0.00	0.00	0.00	4,184.10	0.00	4,184.10
141 E 71200					Special Education Program	6,151,982.00	6,217,693.04	1,066,870.97	5,448,417.84	0.00	0.00	0.00	0.00	769,275.20	0.00	769,275.20
141 E 72110					Attendance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
141 E 72120					Health Services	246,791.00	253,772.26	39,403.58	181,251.85	0.00	0.00	0.00	0.00	72,520.41	0.00	72,520.41
141 E 72130					Other Student Support	1,018,757.00	1,023,107.00	157,013.99	956,712.33	0.00	0.00	0.00	0.00	66,394.67	0.00	66,394.67
141 E 72210					Regular Instruction Program	2,932,547.00	3,001,016.25	463,930.14	2,908,380.99	0.00	0.00	0.00	0.00	92,635.26	0.00	92,635.26
141 E 72220					Special Education Instruction	1,384,290.00	1,458,989.87	241,244.53	1,309,747.67	0.00	0.00	0.00	0.00	149,242.20	0.00	149,242.20
141 E 72250					TECHNOLOGY	1,188,218.00	1,178,218.00	101,392.66	1,110,426.50	0.00	0.00	0.00	0.00	67,791.50	0.00	67,791.50
141 E 72310					Board Of Education Services	1,515,880.00	1,544,580.00	123,844.55	1,555,811.41	0.00	0.00	0.00	0.00	-11,231.41	0.00	-11,231.41
141 E 72320					Director of Schools	490,988.00	492,640.00	82,918.15	476,834.54	0.00	0.00	0.00	0.00	15,805.46	0.00	15,805.46
141 E 72410					Office Of The Principal	3,674,138.00	3,718,577.53	522,616.52	3,674,671.12	0.00	0.00	0.00	0.00	43,906.41	0.00	43,906.41
141 E 72510					Fiscal Services	719,965.00	719,965.00	86,393.95	718,882.44	0.00	0.00	0.00	0.00	1,082.56	0.00	1,082.56
141 E 72520					Human Resources	360,539.00	360,539.00	39,740.22	341,030.30	0.00	0.00	0.00	0.00	19,508.70	0.00	19,508.70
141 E 72610					Operation Of Plant	3,513,915.00	3,531,459.16	435,906.68	3,467,235.30	0.00	0.00	0.00	0.00	64,223.86	0.00	64,223.86
141 E 72620					Maintenance Of Plant	742,036.00	691,984.00	77,607.72	678,267.99	0.00	0.00	0.00	0.00	13,716.01	0.00	13,716.01
141 E 72710					Transportation	2,059,958.00	2,165,013.94	337,977.21	1,937,799.35	0.00	0.00	0.00	0.00	227,214.59	0.00	227,214.59
141 E 72810					Central And Other	142,304.00	189,484.00	28,545.55	177,143.00	0.00	0.00	0.00	0.00	12,341.00	0.00	12,341.00
141 E 73100					Food Supplies	0.00	15,760.00	9,050.91	9,050.91	0.00	0.00	0.00	0.00	6,709.09	0.00	6,709.09
141 E 73300					Community Service	358,335.00	358,335.00	129,526.13	151,009.67	0.00	0.00	0.00	0.00	207,325.33	0.00	207,325.33
141 E 73400					Early Childhood Education	502,026.00	581,838.89	107,168.99	544,642.61	0.00	0.00	0.00	0.00	37,196.28	0.00	37,196.28
141 E 81300					Education Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
141 E 82130					Principal	216,700.00	218,907.00	18,364.25	218,907.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
141 E 82230					Interest	42,265.00	40,058.00	362.75	26,529.50	0.00	0.00	0.00	0.00	13,528.50	0.00	13,528.50
141 E 82330					Other Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
141 -					General Purpose	54,512,623.00	55,463,775.61	9,394,952.96	52,216,107.87	0.00	0.00	0.00	0.00	3,247,667.74	0.00	3,247,667.74

Fnd	T	Acct	Obj	Pri	Loc	Prq	Acct	2021-22		2021-22		2021-22		Uncollected
								Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance	
Federal Programs														
142	R	47141						395,094.00	58,325.66	453,419.66	97,213.12	388,448.05	64,971.61	
							Title I Part A							
142	R	47143						933,012.00	186,554.30	1,019,566.30	238,751.83	767,375.60	252,190.70	
							Ed Of Handicap_IDEA							
142	R	47145						24,256.00	15,109.71	39,365.71	4,374.15	20,492.99	18,872.72	
							IDEA Preschool							
142	R	47146						41,576.00	43,231.90	84,807.90	2,208.60	24,585.17	60,242.73	
							Title III Part A							
142	R	47147						27,549.00	-3,313.47	24,235.53	4,245.05	20,915.05	3,320.48	
							Title IV Safe & Drug-Free Scho							
142	R	47149						0.00	0.00	0.00	0.00	0.00	0.00	
							Title X McKinney-Vento							
142	R	47189						102,210.00	18,619.87	120,829.87	18,156.70	72,259.20	48,530.67	
							Title II Part A							
142	R	47301						0.00	16,639.68	16,639.68	1,245.16	16,639.68	0.00	
							ESSER Grant							
142	R	47303						0.00	0.00	0.00	0.00	0.00	0.00	
							LEA Recpening Grant							
142	R	47306						0.00	0.00	0.00	0.00	0.00	0.00	
							Emergency Loss of Income Grant							
142	R	47307						0.00	533,214.06	533,214.06	3,008.10	408,602.37	124,611.69	
							ESSER 2.0							
142	R	47309						0.00	0.00	0.00	0.00	0.00	0.00	
							Literacy Training Teacher Stip							
142	R	47311						0.00	0.00	0.00	0.00	0.00	0.00	
							First To The Top							
142	R	47401						0.00	2,974,297.76	2,974,297.76	134,773.77	1,279,651.36	1,694,646.40	
							ESSER 3.0							
142	R	47402						0.00	195,259.26	195,259.26	46,083.76	132,586.65	62,672.61	
							ARP IDEA Part B							
142	R	47403						0.00	13,017.75	13,017.75	591.72	1,339.22	11,678.53	
							ARP IDEA Preschool							
142	R	47404						0.00	23,012.29	23,012.29	1,761.13	10,818.67	12,193.62	
							ARP Homeless 2.0							
142	R	47590						0.00	950,778.81	950,778.81	81,100.20	744,443.23	206,335.58	
							Other Federal Through State							
142	R	47990						0.00	0.00	0.00	0.00	0.00	0.00	
							Other Direct Federal Revenue							
142	R	49800						0.00	0.00	0.00	0.00	0.00	0.00	
							Transfers In							
142	-							1,423,697.00	5,024,747.58	6,448,444.58	633,513.29	3,888,177.24	2,560,267.34	
							Federal Programs							



Fnd T Acct	Obj	Prj	Loc	Prq	Acct	2021-22		2021-22		2021-22		2021-22		Uncollected	
						Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance				
143					Food Service										
143 R	43521				---	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
					Lunch Payments-Children										
143 R	43522				---	49,000.00	0.00	49,000.00	0.00	32,392.50	16,607.50	0.00	16,607.50	0.00	0.00
					Lunch Payments-Adults										
143 R	43523				---	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
					Income From Breakfast										
143 R	43525				---	150,000.00	0.00	150,000.00	0.00	80,283.00	69,717.00	0.00	69,717.00	0.00	0.00
					Ala Carte Sales										
143 R	43990				---	65,000.00	0.00	65,000.00	6,513.40	86,930.72	-21,930.72	0.00	-21,930.72	0.00	0.00
					Other Charges For Services										
143 R	44530				---	1,000.00	0.00	1,000.00	14,098.00	30,733.52	-29,733.52	0.00	-29,733.52	0.00	0.00
					Sale of Equipment										
143 R	44560				---	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
					Damage Recovered from Individu										
143 R	44570				---	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
					Contributions & Gifts										
143 R	44990				---	0.00	0.00	0.00	6,600.00	9,130.73	-8,130.73	0.00	-8,130.73	0.00	0.00
					Other Local Revenue										
143 R	46520				---	10,000.00	0.00	10,000.00	0.00	12,674.79	-2,674.79	0.00	-2,674.79	0.00	0.00
					School Food Service										
143 R	46980				---	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
					Other State Grants										
143 R	47111				---	1,235,000.00	0.00	1,235,000.00	0.00	161,993.50	-1,235,000.00	0.00	-1,235,000.00	0.00	0.00
					USDA School Lunch Program										
143 R	47112				---	149,670.00	0.00	149,670.00	161,993.50	161,993.50	-12,323.50	0.00	-12,323.50	0.00	0.00
					USDA Commodities										
143 R	47113				---	642,000.00	0.00	642,000.00	0.00	642,000.00	0.00	0.00	642,000.00	0.00	0.00
					Breakfast										
143 R	47114				---	16,000.00	0.00	16,000.00	152,574.94	2,707,723.85	-2,591,723.85	0.00	-2,591,723.85	0.00	0.00
					USDA Other										
143 R	47115				---	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
					USDA Food Service Equipment Gr										
143 R	47590				---	140,000.00	0.00	140,000.00	0.00	108,979.23	31,020.77	0.00	31,020.77	0.00	0.00
					Other Federal Through State										
143					Food Service	2,457,670.00	0.00	2,457,670.00	341,779.84	3,229,841.84	-772,171.84	0.00	-772,171.84	0.00	0.00

Fnd T Acct	Obj	Pri	Loc	Prq	Acct	2021-22		June 2021-22	2021-22	2021-22	Encumbered	Unencumbered
						Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance	
143												
143 B	73100					2,459,137.00	2,459,137.00	691,215.05	3,183,023.04	0.00		-723,886.04
143 -						2,459,137.00	2,459,137.00	691,215.05	3,183,023.04	0.00		-723,886.04

Food Service

Food Supplies

Food Service

Fnd T	Acct	Obj	Prj	Loc	Prj	Acct	2021-22		2021-22		June 2021-22		2021-22		Uncollected		
							Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance					
146						Community Service (MAC)											
146	R	43581				Community Services Fees	1,164,691.00	0.00	1,164,691.00	64,265.14	1,053,402.41	111,288.59					
146	R	43584				Registration Fees-School Year	24,769.00	0.00	24,769.00	0.00	28,340.00	-3,571.00					
146	R	43585				Registration Fees-Summer	8,067.00	0.00	8,067.00	280.00	5,740.00	2,327.00					
146	R	43990				Other Charges For Services	0.00	0.00	0.00	0.00	0.00	0.00					
146	R	44120				Lease/Rentals	33,912.00	0.00	33,912.00	0.00	31,086.00	2,826.00					
146	R	44170				Miscellaneous Refunds	31,000.00	0.00	31,000.00	29,501.50	30,101.50	898.50					
146	R	44570				Contributions & Gifts	4,500.00	0.00	4,500.00	0.00	1,747.00	2,753.00					
146	R	44990				Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00					
146	R	46590				Other State Education Funds	80,231.00	0.00	80,231.00	3,587.45	50,580.15	29,650.85					
146	R	47590				Other Federal Through State	0.00	0.00	0.00	0.00	0.00	0.00					
146	-					Community Service (MAC)	1,347,170.00	0.00	1,347,170.00	97,634.09	1,200,997.06	146,172.94					

Fnd T	Acct	Obj	Pri	Loc	Prj	Acct	2021-22		June 2021-22		2021-22		Encumbered	Unencumbered
							Original Budget	Revised Budget	Monthly Activity	Monthly Activity	FYTD Activity	Amount		
146						Community Service (MAC)								
146	E	73300	---	---	---	Community Service	1,341,799.00	1,381,999.48	184,448.97	1,269,246.97	0.00	112,752.51		
146	E	99100	---	---	---	Operating Transfer	0.00	0.00	0.00	0.00	0.00	0.00		
146	-	-----	---	---	---	Community Service (MAC)	1,341,799.00	1,381,999.48	184,448.97	1,269,246.97	0.00	112,752.51		









End T Acct	Obj	Pri	Loc	Prg	Acct	2021-22 Original Budget	2021-22 Budget Revisions	2021-22 Revised Budget	June 2021-22 Monthly Activity	2021-22 FYTD Activity	Uncollected Balance
Grand Revenue Totals						69,488,065.00	5,896,975.30	75,385,040.30	5,036,171.93	72,220,424.17	3,164,616.13

Number of Accounts: 338

\*\*\*\*\* End of report \*\*\*\*\*

End T Acct	Obj	Pri	Loc	Prg	Acct	2021-22 Original Budget	2021-22 Revised Budget	June 2021-22 Monthly Activity	2021-22 FYTD Activity	Encumbered Amount	Unencumbered Balance
						87,821,171.00	100,018,771.67	11,608,210.76	93,342,743.81	0.00	6,676,027.86
Grand Expense Totals											

Number of Accounts: 4693

\*\*\*\*\* End of report \*\*\*\*\*

**FRANKLIN SPECIAL SCHOOL DISTRICT**

**Comparison of Sales Tax Revenue**

**FY 2020-21 to FY 2021-22**

Received During	For the Month of	Actual Sales Tax Revenue				Increase (Decrease) FY21 22 from FY20-21		% Chg FY19-20 compared to FY18-19	% Chg FY20-21 compared to FY19-20	% Chg FY21-22 compared to FY20-21	% Chg FY21-22 compared to FY20-21
		FY18-19	FY19-20	FY20-21	FY21-22	Month-to- Month	Year-to- Date	Month-to- Month	Month-to- Month	Month-to- Month	Year-to- Date
Aug	May	\$ 487,292	\$ 493,498	\$ 486,669	\$ 596,966	\$ 110,297	\$ 110,297	1.3%	-1.4%	22.7%	22.7%
Sep	June	516,846	507,478	533,432	620,365	\$ 86,933	\$ 197,230	-1.8%	5.1%	16.3%	19.3%
Oct	July	476,218	493,500	523,021	619,147	\$ 96,126	\$ 293,356	3.6%	6.0%	18.4%	19.0%
Nov	Aug	498,698	505,911	532,701	606,729	\$ 74,028	\$ 367,384	1.4%	5.3%	13.9%	17.7%
Dec	Sept	485,992	492,597	544,613	637,185	\$ 92,572	\$ 459,956	1.4%	10.6%	17.0%	17.6%
Jan	Oct	506,973	514,543	555,813	634,248	\$ 78,435	\$ 538,391	1.5%	8.0%	14.1%	17.0%
Feb	Nov	522,901	542,968	562,186	674,124	\$ 111,938	\$ 650,329	3.8%	3.5%	19.9%	17.4%
Mar	Dec	683,074	744,403	816,850	829,679	\$ 12,829	\$ 663,158	9.0%	9.7%	1.6%	14.6%
Apr	Jan	441,423	479,353	555,149	581,999	\$ 26,850	\$ 690,008	8.6%	15.8%	4.8%	13.5%
<b>ADA Adjustment</b>		(234,092)	(67,495)	(306,074)	(763,167)	\$ (457,093)	\$ 232,915	-71.2%	353.5%	149.3%	4.8%
May	Feb	416,114	439,802	462,905	580,125	\$ 117,220	\$ 350,135	5.7%	5.3%	25.3%	6.6%
June	March	487,736	479,700	561,919	598,238	\$ 36,319	\$ 386,455	-1.6%	17.1%	6.5%	6.6%
July	April	481,548	426,422	593,537	603,419	\$ 9,882	\$ 396,337	-11.4%	39.2%	1.7%	6.2%
<b>Total YTD</b>		<b>\$ 5,770,723</b>	<b>\$ 6,052,681</b>	<b>\$ 6,422,720</b>	<b>\$ 6,819,057</b>	<b>\$ 396,337</b>					
<b>FY 2021-2022 Budgeted Total</b>					<b>\$ 6,500,000</b>						
<b>Actual Over (Under) Budget</b>					<b>\$ 319,057</b>						
<b>% of Budget Received YTD</b>					<b>104.9%</b>						
<b>ADA Adjustment (Sales Tax)</b>											
18-19	-234,092										
19-20	-67,495										
20-21	-306,074										
21-22	-763,167										