

Board of Education Regular Meeting

November 9, 2020 6:30 PM

Freedom Intermediate School, 840 Glass Lane, Franklin, Tennessee 37064

I. **MEETING CALLED TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **RECOGNITIONS/GOOD NEWS AWARDS**

IV. **PUBLIC INPUT**

V. **REPORTS/PRESENTATIONS/DISCUSSIONS**

V.1. Teaching & Learning Spotlight

V.2. Construction Report

V.3. Report on Debt Obligation

V.4. Bond Funded Project Review

VI. **APPROVAL OF BOARD AGENDA**

VII. **APPROVAL OF CONSENT AGENDA**

VII.1. Minutes from Board Meeting dated October 19, 2020

VII.2. Surplus: Type D School Buses

VIII. **BUSINESS BEFORE THE BOARD**

VIII.1. Resolution for Amendment of Private Acts

VIII.2. Policy Revision: Method of Election of Officers (1.200) - *2nd Reading*

VIII.3. Policy Revision: Food Service Management (3.500) - *2nd Reading*

VIII.4. Policy Revision: Withdrawals (6.207) - *2nd Reading*

VIII.5. Policy Revision: Interrogations and Searches (6.303) - *2nd Reading*

VIII.6. Policy Revision: Alcohol and Drug Use (6.3071) - *2nd Reading*

VIII.7. Policy Revision: Dress Code (6.310) - *2nd Reading*

VIII.8. Policy Revision: Field Trips and Excursions (4.302) - *1st Reading*

VIII.9. Policy Revision: Compulsory Attendance Ages (6.201) - *1st Reading*

VIII.10. Policy Revision: School Admissions (6.203) - *1st Reading*

IX. **DIRECTOR OF SCHOOLS REPORT**

X. **UPDATES**

X.1. **Teaching and Learning**

X.2. **Finance and Administration**

XI. **ANNOUNCEMENTS**

XII. **ADJOURNMENT**

Franklin Special Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 08/08/16
		Rescinds: 1.404	Issued: 09/14/98

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the Board
3 desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns
4 which have not advanced through the proper administrative procedure from the point of origin. If all steps of the
5 administrative procedure have been pursued and there is still a desire to appeal to the Board, the matter shall be
6 referred in writing to the office of the director of schools and the Board shall determine whether to hear the appeal.

7 APPEARING BEFORE THE BOARD

8 Individuals desiring to appear before the Board must submit a written request with descriptive materials to the
9 office of the director of schools six (6) days before the meeting. If the request is approved by the Executive
10 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the
11 beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All
12 requests submitted will be included in the board packet.

13 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form provided
14 before the beginning of the board meeting to request time to speak. Delegations must select only one individual
15 to speak on their behalf unless otherwise determined by the Board.

16 The chair may recognize individuals not on the agenda for remarks to the Board if it is determined that such is in
17 the public interest. A majority vote of members present can overrule the decision of the chair. Recognition of
18 individuals who are not citizens of the school system is to be determined by a majority vote of the Board.

19 Individuals speaking to the Board shall address remarks to the chair and may direct questions to individual board
20 members or staff members only upon approval of the chair. Each person speaking shall state his name, address,
21 and subject of presentation. Remarks will be limited to three (3) minutes unless time is extended by the Board.
22 The chair shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere
23 to Board rules.¹ Members of the Board and the director may have the privilege of asking questions of any person
24 who addresses the Board.

25 Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office
26 of the director of schools.

Legal References

1. TCA 39-17-306

Cross References

- School Board Meetings 1.400
- Agendas 1.403
- Complaints About School Personnel 5.502

FSSD Teaching and Learning

Excellence in Teaching and Learning for All



Date: November 1, 2020

To: David Snowden, Director of Schools

From: Mary Decker, Associate Director of Schools for Teaching and Learning

Subject: Summary of Teaching and Learning Activity for the November Board Meeting



Spotlight:

Get to Know the Teaching and Learning Team – Special Populations Supervisor Dr. Cheryl Robey

The role of FSSD Special Populations Supervisor Dr. Cheryl Robey is certainly a multi-faceted one. Dr. Robey oversees all components of special education, gifted education, and 504 programs of services, implementation, and compliance. The Individualized Educational Plan (IEP) is a plan or program developed to ensure that a student who has a disability identified under the law and who attends an elementary or secondary educational institution receives specialized instruction and related services. Because not all students who have disabilities require specialized instruction, a 504 Plan can be developed to ensure that a student who has a disability identified under the law and is attending an elementary or secondary educational institution receives accommodations that will ensure his or her academic success and access to the learning environment.

Additionally, Dr. Robey oversees the special education preschool program, including its curriculum, instruction, and enrollment, and works closely with the special education preschool coordinator. She is integral to the evaluation piece district-wide, coordinating the evaluations of the FSSD's school psychologists and serving as the TEAM evaluator, as requested, for special education positions in all eight schools.

Dr. Robey's duties include hiring and coordinating schedules for the speech language pathologists, special education paraprofessionals, school psychologists, and gifted education (accelerated learning) specialists. Further, she assists in the development of professional learning for the special education and gifted education teachers, speech language pathologists, and school psychologists. Dr. Robey also supports school administrators with special education and 504 Plan questions/concerns at the school level.

With the COVID-19 pandemic, the resulting spring 2020 extended school closure, and the novel current school landscape, adjustments to the way special education services are provided have been necessary. As always, it is the district's responsibility to ensure access and participation of *all* students in a manner that is equitable as well as meaningful. Dr. Robey leads every effort to ensure that lessons are of high-quality and provide our students with disabilities numerous opportunities for engagement, discovery, learning, and application of skills.

For students with IEPs who are virtual learners, a contingency plan is needed if goals, objectives and services will be addressed differently during virtual learning than as they are written in the IEP. However, if there are numerous goals and objectives that cannot be addressed during virtual learning, it may be necessary to amend the student's IEP. Contingency plans were required to be completed within the first few weeks of school, and the input of parents, service providers, teachers, and school administrators was vital and essential in their creation.

Please welcome Dr. Cheryl Robey as she shares one of the most impactful aspects of her work.

Instructional Technology – Josh Bracamontes

ESGI Alternative Growth Measure – Each teacher involved with this FSSD selected assessment (required by the Tennessee State Board of Education) has completed all portions of the 50 question tests for math and English language arts. This data was cataloged by district administration and communicated to teachers for verification. The average number of questions correct for both tests combined within a teacher's class currently stands as the "Point A" score for that teacher. This score may change as enrollment shifts; a student's score will only be counted if s/he is in the same teacher's class for both "Point A" and "Point B" test administrations. Teachers were provided detailed information about their current score and the average score needed on their "Point B" assessment to reach the desired level of effectiveness.

Update on Building Instructional Technology Leaders - The building level instructional technology leaders have been very busy expertly supporting teachers and students within their buildings. To be of the most outstanding service, they have been hosting professional learning sessions, training and trouble-shooting in one-on-one and Professional Learning Community (PLC) settings, and acting as a liaison when issues move beyond their level of support. Their work has been invaluable this year and will continue to enhance student learning outcomes by ensuring the effective use of district-provided technology and curricular resources.

Instructional Technology Weekly Email – While always beneficial for teachers and administrators, this weekly communication has been a necessity during the current school year. Need-to-know information is provided each week about the most pressing demands of the job and everything technology-related within the district. Upon clicking the link below, you will find information about Chrome Tablets and Chrome Books, Google Classroom, Screencastify, Imagine Learning, iReady, ESGI, GoGuardian, and much more.

https://docs.google.com/document/d/1_1HnwqvBXk_m13-apEtskklSGsqIa0fhdsXP9Ex7qB0/edit?usp=sharing

Curriculum & Professional Learning – Summer Carlton **October 2nd Professional Learning**

In collaboration with the 5-8 principals, Mrs. Carlton scheduled professional learning for the October 2nd early dismissal day to provide continual support to teachers on best practices and tools for

effective digital teaching and learning of our district-adopted instructional resources. The below sessions occurred on this date and teachers were provided an opportunity to ask specific questions about the digital resources that will support them in both in-person and virtual instruction.

- **Open Up Training:** 5th grade ELA teachers received ALL Block Part 1 training for continued support with their new ELA curriculum.
- **Curriculum Associates:** 5th - 8th Grade Math Teachers
- **Houghton Mifflin Harcourt (HMH):** 7th - 8th Grade Algebra and Geometry Teachers
- **Gallopade:** 5th - 8th Grade Social Studies Teachers
- **Savvas (Pearson):**
 - 6th Grade ELA Teachers
 - 6th - 8th Grade Science Teachers
 - 7th - 8th Grade Spanish Teachers
- **Vista Higher Learning:** 7th - 8th Grade French Teachers
- **StudySync (McGraw-Hill):** 7th - 8th Grade ELA

Distance Learning Institute – October 15

Mrs. Carlton participated in a full day of professional learning titled Going Deeper into the Distance Learning Playbook Institute led by Douglas Fisher and Nancy Frey, both authors of The Distance Learning Playbook. This Institute dove deeper into the latest in effective teaching practices for virtual teaching and learning. The training focused on how educators can leverage partnerships with families to promote engagement and draw on key practices from Visible Learning® and Distance Learning to improve teacher clarity and support PLCs. Mrs. Carlton was provided with tools to share with teachers to support them in implementing and sustaining impactful learning experiences for students throughout the school year. Mrs. Carlton will utilize the learning from this Institute to support virtual teachers and students, and provide additional professional learning opportunities.

Math and Literacy Coaches Meeting

In collaboration with Dr. Looney, Mrs. Carlton facilitated a combined math and literacy coaches' meeting. This meeting focused on using data to inform instruction, progress monitoring using campus common assessments, and discussing professional learning and curricular supports needed for teachers. This was a valuable time for the coaches to collaborate and share ideas, successes, and challenges.

Instructional Technology – Cindy Cook

GoGuardian Support

- Teachers and paraprofessionals appreciate the district-adopted resource GoGuardian as a valuable classroom management tool. This resource is especially valuable for virtual learning classrooms because it provides individual support to students as teachers view student activity in real time during the virtual sessions. An increase in GoGuardian usage has prompted the instructional technology specialists to work closely with the building level instructional technology leaders to provide greater support and professional learning for teachers and paraprofessionals. This month Dr. Cook and Amber Whitley have collaborated with two middle school building-level instructional technology leaders to create faculty presentations and to test advanced GoGuardian features.
- On October 19th, Dr. Cook and a middle school building-level instructional technology leader facilitated an after-school professional learning session for teachers and paraprofessionals. Participants reviewed features in GoGuardian including scheduling and starting class sessions,

reviewing settings for class presentations, adding co-teachers, and running reports of class sessions. Tutorial videos and support articles were shared for future reference.

- On October 20th, Amber Whitley and a middle school building-level instructional technology leader facilitated a professional learning session for teachers and paraprofessionals during which participants interacted with the GoGuardian platform to view the available features that assist with monitoring student activity in an online classroom. Participants explored the chat messaging features, management features for closing tabs and pushing out websites to students, and reporting features and timelines. Participants were provided with help articles and tutorial videos for reference.

Professional Learning

On October 15th, Dr. Cook and several members of the Teaching and Learning team participated in a virtual conference titled “Going Deeper with Distance Learning,” led by educational leaders and researchers Doug Fisher, Nancy Frye, and John Hattie. Throughout the day, best practices, resources and strategies for virtual learning were discussed and explored. Breakout rooms allowed all participants to collaborate with colleagues across the country regarding virtual learning experiences, strategies for engaging students in online learning, and dealing with challenges in the virtual learning environment. Additionally, participants were provided with downloadable frameworks, templates, and tools for preparation and sharing with educators in the technology learning environment.

Communications – Susannah Gentry

This month, Susannah’s work focuses on the Be Nice campaign, which kicked off November 9-13 with Be Nice Week.

BE NICE WEEK NOV. 9 – 13, 2020	EVENTS HELD DURING FSSD BE NICE WEEK
	09 Board Issues Proclamation
10 The District sends a Be Nice memento to schools for all faculty and staff.	11 Veterans' Day Parade at Harlinsdale Farm with FSSD Be Nice Ambassadors
12 The schools host their own Be Nice events and/or communication.	13 World Kindness Day

United Way Campaign

The FSSD's United Way campaign will run from December 1-11 with an online donation option, reducing the need for forms and pickup of materials by staff.

New FSSD Website

Work continues with the website, scheduling and planning for new photos and content migration. Along with members of the Teaching the Learning team, Susannah is planning for the comprehensive compliance with all federal notification requirements.

FSSD Legacy Gallery

Susannah is working to promote the Relics and Treasures Donation Drive to fill the Legacy Gallery with historical school-related items donated by the community and found in our archives. The drive will be held Saturday, November 14 from 9:00-1:00 at the Central Office.

Other Communications Items

- Susannah has been working with Dr. Kirkpatrick to create awareness and solicit sponsors for the FSSD/FSSD CareerQuest.
- Awareness efforts have also been ongoing to encourage parents to download and use the Parent Portal Lite mobile app to track their child's FSSD bus.
- Working with The NOOK, Susannah and the schools are promoting a "T" It Up shirt sale November 1-20 for our non-profit partner that assists our students with urgent needs.

Attendance – Celby Glass

Attendance

- Celby created an Excel spread sheet for the purpose of tracking 2020-2021 truancy meetings and all relevant, related information. It can be challenging to identify and assess the barriers to remote and virtual attendance. However, we are learning daily and making every effort to ensure that high-quality instruction is provided to all students.
- Celby recently held the second attendance secretaries' meeting of the 2020-2021 school year. Topics such as virtual/remote attendance tracking, a new form that parents of tuition-paying students will complete prior to enrollment, data reports in Skyward, and a multitude of other topics were discussed.
- Celby and the Williamson County Schools truancy interventionist were invited by the Williamson County Juvenile Court to present truancy intervention procedures utilized by both districts to the Youth Services Officers (YSOs) and detention and probation officers. The court requested that this information be shared with the YSOs and the probation and detention officers to ensure they are knowledgeable of the various supports and efforts that are in place at the school level and are exhausted prior to the filing of a truancy petition.

Safety

At the October Leadership meeting, Celby presented information with regard to the new law (Tennessee Code Annotated 49-6-1601) pertaining to child abuse reporting procedures for LEAs, and she offered to share this information at faculty meetings, as well. The law stipulates that "each LEA and each public charter school shall designate a child abuse coordinator and an alternate child abuse coordinator for each school within the LEA" and outlines specific procedures around the reporting of suspected abuse, notice given to the parent or guardian, confidentiality, and the publication of the requirements.

To date, Celby has shared the specifics of TCA 49-6-1601 with two campuses and has additional school trainings scheduled for the November 3 school professional learning day.

Student Support Services – Lee Kirkpatrick
English Learner Profile

- **English Learner (EL) Oct. 1 2020 Count: Preliminary Count 2**

L	W	1	2	LW12
299	0	39	59	397

Source: Data downloaded from EIS Discoverer by Federal Programs and Oversight (FPO), Tennessee Department of Education (TDOE), Oct. 20, 2020.

- **Description:** Unduplicated count by LEA of students with English language backgrounds L, W, 1, and 2 enrolled in grades K-12 on Oct. 1, 2020 (as of the pull date).
- **English Language Background Definitions:**
L: English Learner (EL) - first language is not English and qualifies for direct ESL services
W: Waived ESL Services - An EL who declined direct ESL services in order to receive ESL services in a regular classroom
1: Transition Year 1 - first transition year from ESL.
2: Transition Year 2 - second transition year from ESL.
- With this number of EL students, the teacher to student ratio (15 EL Teachers) is 1:26.5, under the TDOE required ratio of 1:30. For the sake of comparison, the EL district final count for the 2019-2020 school year dated October 30, 2019 was 460 students. We will receive a final count for 2020-2021 on November 15 and it will be included in the December Board Report.
- The first meeting of the FSSD English Learner Committee was held on October 16, 2020. Special thanks to the teachers and school and district administrators on the committee for their service to the district as we endeavor to develop an English Learner program vision statement and ensure the implementation of high-quality research-based instructional materials. We will continue to update the Board as the committee work continues in conjunction with the EL professional learning community.

Reading & Rtl Coordinator – Gina Looney
Reading/Writing Update

- Teachers and coaches continue to learn more about our newly-adopted ELA materials. Support has been provided by consultants in all programs with repeats to address specific needs in some. Based on requests from Lunch and Learn/Discuss and Design sessions, K-4 reading teachers will have the opportunity to participate in two days of an “office hours”- type Zoom with a Wonders consultant. The teachers will be able to ask specific questions.
- Recently, Marguerite Pryor, retired FSSD interventionist, provided a SPIRE training for a small group of teachers. We are fortunate to be able to call on local experts to help meet the needs of our teachers from time-to-time. SPIRE is a dyslexia-specific intervention that is widely used in reading interventions in the FSSD.
- Based on our data for beginning of year and requests for phonics support, Dr. Looney shared the state’s foundational literacy support materials with reading coaches and K-4 administrators. Follow-up conversations were held to provide more information on an as-requested basis. In the end, all elementary schools will continue to use Wonders foundational literacy tools with occasional use of the state’s materials as needed. The administrators and coaches did not think it best to try to implement these tools at this time of year.
- Several teachers have requested more professional learning with William Van Cleave; he has been providing writing, vocabulary, and handwriting support to our district for several years. As

we work to schedule dates with him, we will utilize our in-house expertise to fill some requests for writing support. An FSSD elementary teacher has participated in Mr. Van Cleave's trainings from the beginning and is adept at implementing his writing practices.

FSSD Dyslexia Guidance Team

- During the first week of November, an elementary literacy coach and Gina Looney provided a professional learning session to address the specifics of FSSD dyslexia procedures with regard to students with IEPs. The session was recorded for those who were not able to attend the live presentation.
- On November 3, an elementary literacy coach facilitated an overview session of FSSD dyslexia procedures for newly-hired teachers. This session was recorded and is available to those who could not attend the live version.

Special Populations –Cheryl Robey

Middle TN Supervisors of Special Education Study Council

- On October 8 and October 22, 2020 the Middle TN Special Education Supervisors Study Council met for continued collaboration and discussion around the impact of the COVID-19 pandemic and the rendering of services for students with disabilities. Keith McCarroll, Interventionist and Special Education Consultant, joined us to provide updates from the Tennessee Department of Education (TDOE).

FSSD IEP Self-Monitoring

- FSSD participated in the IEP Self-Monitoring Wave Assignment #1 from September 14 - October 16, 2020. This monitoring was required by the TDOE for the 2020-21 school year. During this process, the state department looked at five areas: initial evaluation, reevaluation, IEP, transition, and secondary transition. Random students were selected for monitoring during this process. Special education teachers, along with school psychologists, reviewed student files to complete the requirements for this process.

Certified Restraint Training

- On October 23, the FSSD district certified restraint trainers provided Certified Restraint Training to twelve staff members. The session focused on current restraint and isolation issues/concerns, an overview of the certified restraint program, state laws, de-escalation techniques, and personal safety.

Procedures and Programming: Meeting the needs of students with disabilities in 2020

- This presentation was in two parts and took place on October 1 and 2. The content focused on re-opening strategies from the special populations reopening toolkit that are specifically targeted toward providing meaningful educational opportunities and services to our special populations. TDOE is aware that districts are tasked with forward thinking about safety and logistics, and that schools must prioritize equity while developing operational structures and programming for all students, including students with disabilities. Theresa Nicholls, Assistant Commissioner, Special Populations, and Rachel Suppe', Assistant General for Civil Rights and Special Populations, were the speakers for this presentation.

Special Education Supervisors WebEx

- Several webinars are scheduled to provide special education supervisors with an overview of the resources provided in the Special Populations Reopening Toolkit and to answer questions

pertaining to these materials. The first two webinars took place on September 30 and October 28, 2020. Other webinars will be scheduled at a later date.

Alternate Academic Diploma (AAD) Live Webinars

- The TDOE is offering live webinars for principals, school counselors, special education directors, and teachers to provide an overview of diploma options and implementation of the Alternate Academic Diploma (AAD). The AAD is an academic diploma available to students participating in the alternate assessment and is included in the graduation rate. The webinar provides AAD implementation resources regarding the policy requirements, scheduling, course expectations, and provision of supports through distance learning.

Special Education Newsletter

- The October FSSD Special Education newsletter may be accessed at the following link: <https://www.smores.com/ewbus>

Special Education District-Wide Professional Learning Community

- The third district-wide PLC meeting was held on October 27, 2020. The team discussed the overall well-being of the special education staff as they are continuing virtual learning, in-person learning, IEP meetings, Contingency Plan meetings and addressing the individual needs of our students with disabilities. The team examined the responsibilities of the special education teacher pertaining to the Say Dyslexia law. We continued our discussion around identifying specific special education programs and interventions for students with disabilities.

COVID-19 District & School Based Support

- Dr. Robey shared guidance documents, updates and resources for students with disabilities with special education teachers, site-based administrators, and district personnel.
- Dr. Robey continues to participate in Zoom meetings, face-to-face meetings (*while using social distancing*), and phone conferences to discuss parent and teacher concerns and appropriate plans, services, and communication to support students with disabilities and to provide assistance at school sites as needed.

Instructional Technology – Amber Whitley

Teacher Support

- Amber continues to support teachers in the implementation of the various district resources including Google Classroom, Clever, Zoom, Achieve 3000, Savvas Science and ELA, and Screencastify.
- Thanks to funding obtained through a grant, the district was able to purchase Kami, a resource that integrates with Google Classroom and allows students to type, write, and draw on PDFs. Students can then submit these documents to their teacher directly from the Kami platform. Amber co-hosted a training for middle school teachers on Kami. Initially, teachers participated as students, so they could experience Kami as their students would. After working through and turning in a sample assignment, teachers created their own assignments from the teacher perspective.
- Amber worked with a middle school's Special Education PLC to review Kami and how it can assist in the individualized education plan (IEP) process. These individuals will utilize Kami to sign IEPs when meetings are held virtually.

- With kindergarten through second grade students now using Chrome Tablets, the older iPads were collected, cleared of all information/apps, and redistributed to virtual teachers across the district. This extra device allows virtual teachers to monitor student activity via GoGuardian, while using their district MacBook to run Zoom and other resources. Amber, along with the other instructional technology specialists, delivered these devices to virtual teachers during the month of October.
- Additionally, Amber co-taught with a middle school teacher to discuss internet safety. During this lesson, students discussed the importance of having a secure password. Amber also walked students through how to change their passwords to ensure their Google accounts are secure.
- Amber continues to work with teachers to ensure they are knowledgeable about how to effectively utilize the resources provided for virtual learning. She worked with middle school ELA teachers to brainstorm ideas of how to provide an engaging writing project for their virtual learners who cannot easily provide certain types of peer-to-peer feedback like they would be able to in the regular classroom.

Student Performance & Federal Programs –Pax Wiemers

- Pax collaborated with Dr. Decker on the creation of updated 15% worksheets. These worksheets enable teachers to choose from state- and district-approved options as their 15% measure within the overall LOE (level of effectiveness) calculation. The state released their updated guidance and documents in October, and Pax created the FSSD versions of these. One document allowed teachers to select their 15% measurement along with their principal, and the other document had the list of approved options and the corresponding measurement scales. Even though Governor Lee and Commissioner Schwinn have requested that teachers and schools are not held accountable for test results from this school year, this determination is ultimately in the hands of the state legislature. As such, we proceeded with this annual process of having licensed teachers choose their 15% measure.
- There were two days of virtual training for BTCs (Building Testing Coordinators) on October 21st and October 22nd. Several of our BTCs virtually attended these sessions, along with Pax. The focus of Day One was testing security and protocols, and the focus of Day Two was testing accommodations and accessibility. The remaining BTCs in FSSD attended these sessions at other times.
- Dr. Decker, Josh Bracamontes, and Pax have been working with teachers on the preK and kindergarten alternative growth measure pilot using the ESGI platform to measure students' progress toward grade level standards from Point A (beginning of the year) to Point B (end of the year). Data has been collected for the Point A assessment, and it is being shared with teachers. This communication will also include the achievement rubric, which will enable teachers to set goals for their students' post-assessment results. Even though this first-year pilot of the alternative growth measure may also be impacted if accountability is eliminated for this school year, the district is still proceeding with the pilot, in order to gather the necessary data to determine if this would be a valid and useful method for these teachers' annual 35% student achievement calculation.

- Pax has been asked to conduct the TEAM evaluations for two teachers in the district. As such, he held pre-conferences with both teachers and has completed the observation of one of these teachers thus far.
- On a personal note, Pax successfully defended his dissertation on September 29th!

Federal Programs

- The federal programs supervisor must complete an annual report of student-to-staff ratios in Title I schools versus non-Title schools. This process is known as *comparability* and is completed through an online application in the state's ePlan system. The state automatically pulls staff data from Skyward and routes it into the comparability application. The federal programs supervisor is responsible for going through all staff lists, adding or deleting personnel, and marking every staff member with regard to how his/her salary is funded. Additionally, a spreadsheet of paraprofessionals and other support staff must be completed and uploaded into the application. The comparability application then generates a calculation of the student-staff ratios at each school. All Title I schools and non-Title schools within the same grade span must be within 110% of each other in order for the district to achieve comparability. Our district achieved the necessary comparability, and our final application was submitted.
- In October, each school's SIP (school improvement plan) was reviewed and critiqued by a district committee composed of relevant members of the Teaching and Learning team. This committee analyzed the proposed goals, strategies, and action steps of each school's plan, and it created a list of recommended revisions for each school based on the state's rubric for school plans. Pax then went into the InformTN system that houses each school's plan, and he made comments and requested revisions to particular sections of the SIP from the committee's feedback. All schools could then make the requested changes and resubmit their plan. All SIPs were required to be fully approved by the district by November 2nd.
- Pax and Dr. Boan have been working together to identify any new families that would qualify for McKinney-Vento assistance based on their housing status. As of October 27, approximately 65 students across the district met the criteria to be considered as *homeless* under the stipulations of the McKinney-Vento Act. This means that their living accommodations were considered to not be fixed or regular or adequate. If one of those criteria is not met, then the student qualifies. McKinney-Vento provides educational support for students in a housing crisis.
- Each school in the district has also created its own site-based McKinney-Vento Committee. Pax and Amanda Fisher met with each school's committee during the week of October 26th. During this initial meeting, the team discussed the identified students at each school who qualified under McKinney-Vento and what types of assistance they may be utilizing, such as funds for MAC or transportation. The school personnel on the committee were able to share with Pax and Amanda if they had any concerns about these students, academically or otherwise. The purpose of these committees is to ensure that students have the necessary school-level support in place and to continue to close the gap so that all families in a housing crisis in FSSD are properly identified.



Maintenance & Landscaping Department
750 New Hwy 96 West Franklin, TN 37064
Chip Sternenberg, Facilities Supervisor
Phone # (615) 790-4707

Bond Fund/Capital Projects Report Status Update – November, 2020

1. Gym/PAC:
 - a. VE (Value Engineering) is in process and will continue throughout the project
 - b. Site work is continuing
 - c. Storm drain structures are mostly installed
 - d. Foundation Piers to begin within a week

2. Liberty:
 - a. Job Trailer is onsite
 - b. Phase 1 is underway and demolition has started
 - c. Site grading has begun for all new mechanical locations

3. Central Office Complex
 - a. Program is being reviewed
 - b. Rough programming layout and rough cost estimates for January Board Retreat are being planned

4. Franklin Elementary Re-Roof (1999 Addition Only)
 - a. Planning for cost estimate at January Board Retreat
 - b. Contract documents to start in January for April Bid

5. Johnson Re-Roof and Kitchen Expansion
 - a. Planning for cost estimate at January Board Retreat
 - b. Contract Documents to start in January for April Bid

6. Parks and Recreation Master Plan: Changes have been submitted to Lose Design for redesign prior to bidding the project again.

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: FRANKLIN SPECIAL SCHOOL DISTRICT
 Address: 507 New Highway 96 West
Franklin, Tennessee 37064
 Debt Issue Name: Limited Tax School Improvement Refunding Bonds, Series 2020 (Federally Taxable)
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 14,825,000.00
 Premium/Discount: \$ 0.00

3. Interest Cost: 1.8244 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Division of Local Government Finance ("LGF").

5. Ratings:
 Unrated
 Moody's Aa1 Standard & Poor's _____ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input type="checkbox"/> General Government	_____ %	_____
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal	<u>100.00</u> %	<u>Series 2014 and 2016 Bonds</u>

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan _____
 Negotiated Sale Loan Program _____
 Informal Bid

9. Date:
 Dated Date: 10/22/2020 Issue/Closing Date: 10/22/2020

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2021	\$ 365,000.00	0.3700 %	2032	\$ 1,240,000.00	2.0000 %
2022	\$ 265,000.00	0.4700 %	2033	\$ 800,000.00	2.1000 %
2023	\$ 270,000.00	0.6200 %		\$	%
2024	\$ 270,000.00	0.8200 %		\$	%
2025	\$ 270,000.00	0.9500 %		\$	%
2026	\$ 275,000.00	1.1500 %		\$	%
2027	\$ 930,000.00	1.3000 %		\$	%
2028	\$ 2,475,000.00	1.5500 %		\$	%
2029	\$ 2,510,000.00	1.7000 %		\$	%
2030	\$ 2,555,000.00	1.8000 %		\$	%
2031	\$ 2,600,000.00	1.9000 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT <small>(Round to nearest \$)</small>	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 25,000	Bass, Berry & Sims PLC
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 2,700	U.S. Bank National Association (includes escrow)
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 23,000	Moody's
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount <u>0.60</u> %		
Take Down	\$ 88,950	Piper Sandler & Co.
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs <u>Verification</u>	\$ 3,000	The Arbitrage Group, Inc.
TOTAL COSTS	\$ 142,650	

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar	450	
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin		
Other _____		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link https://emma.msrb.org/P11429069-P11108957-P11518655 or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due Annually, June 30th

Name and title of person responsible for compliance David Esslinger, Assoc. Dir. of Schools

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 04/09/2012

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:


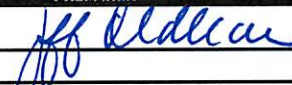
To the Governing Body: on 11/09/2020 and presented at public meeting held on 11/09/2020

Copy to Director, Division of Local Govt Finance: on 10/22/2020 either by:

Mail to: _____ OR Email to: LGF@cot.tn.gov

Cordell Hull Building
425 Fifth Avenue North, 4th Floor
Nashville, TN 37243-3400

18. Signatures:

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Robert Blair</u> 	<u>Jeffrey Oldham</u> 
Title	<u>Chairman</u>	<u>Member</u>
Firm	<u>Board of Education</u>	<u>Bass, Berry & Sims PLC</u>
Email	<u>esslingerdav@fssd.org</u>	<u>joldham@bassberry.com</u>
Date	<u>10/22/2020</u>	<u>10/22/2020</u>



Franklin Special School District

SINCE 1906

David L. Snowden, Ph.D., Director of Schools • 507 New Highway 96 West • Franklin, TN 37064 • 615-794-6624 • 615-790-4716 (fax) • www.fssd.org

TO: Members of the Franklin Special School District Board of Education and Local News Media
FROM: David L. Snowden, Ph.D., Director of Schools
DATE: November 5, 2020
RE: Agenda for the Franklin Special School District Board of Education meeting to be held on Monday, November 9, 2020 at 6:30 p.m., at Freedom Intermediate School, 840 Glass Lane, Franklin, TN

The link for live streaming of the November School Board Meeting will be posted at <https://fssd.org/board-members/board-meetings/> prior to the meeting.

- I. **MEETING CALLED TO ORDER** 6:30 p.m.
- II. **PLEDGE OF ALLEGIANCE** 6:32 p.m.
- III. **RECOGNITIONS/GOOD NEWS AWARDS** 6:35 p.m.
- IV. **PUBLIC INPUT** *Please limit comments to three (3) minutes per speaker* 6:45 p.m.
- V. **REPORTS/PRESENTATIONS/DISCUSSIONS** 6:55 p.m.
 1. Teaching and Learning Report
 2. Construction Report
 3. Report on Debt Obligation
 4. Bond Funded Project Review
- VI. **APPROVAL OF BOARD AGENDA** 7:10 p.m.
- VII. **APPROVAL OF CONSENT AGENDA** 7:15 p.m.
 1. Minutes of Board Meeting dated October 19, 2020
 2. Surplus: Type D School Buses
- VIII. **BUSINESS BEFORE THE BOARD** 7:20 p.m.

Consideration of:

 1. Resolution for Amendment of Private Acts
 2. Policy Revision: Method of Election of Officers (1.200) – 2nd Reading
 3. Policy Revision: Food Service Management (3.500) – 2nd Reading
 4. Policy Revision: Withdrawals (6.207) – 2nd Reading
 5. Policy Revision: Interrogations and Searches (6.303) – 2nd Reading
 6. Policy Revision: Alcohol and Drug Use (6.3071) – 2nd Reading
 7. Policy Revision: Dress Code (6.310) – 2nd Reading
 8. Policy Revision: Field Trips and Excursions (4.302) – 1st Reading
 9. Policy Revision: Compulsory Attendance Ages (6.201) – 1st Reading
 10. Policy Revision: School Admissions (6.203) – 1st Reading
- IX. **DIRECTOR OF SCHOOLS REPORT** 8:00 p.m.
- X. **UPDATES** 8:10 p.m.
 1. Teaching and Learning
 2. Finance and Administration
- XI. **ANNOUNCEMENTS** 8:15 p.m.
- XII. **ADJOURNMENT** 8:20 p.m.

All Franklin Special School District meetings are open to the public.

Excellence in Teaching and Learning for All

The Franklin Special School District is an equal opportunity employer

October 19, 2020
Franklin, Tennessee

The Franklin Special School District Board of Education met at 6:30 p.m. on Monday, October 19, 2020 at Moore Elementary School, 1061 Lewisburg Pike, Franklin, with the following members present:

Robert Blair, Chair
Alicia Barker
Allena Bell
Robin Newman
Kevin Townsel
Joining by phone: Tim Stillings

Others present were: Dr. David Snowden, Dr. Mary Decker, Dr. David Esslinger, Drew Bingham, Celby Glass, Dr. Cindy Cook, Amanda Whitley, Josh Bracamontes, Lisa Chatman, Amy Fisher, Dr. Pax Wiemers, Robbin Cross, Dr. Cheryl Robey, Summer Carlton, and other staff, principals, teachers, FSSDEA, community members and parents.

A recording of the October 19, 2020 Board Meeting may be found at
<https://www.youtube.com/watch?v=Hf6N4WOtni4>

I. MEETING CALLED TO ORDER

Chair Blair called the meeting to order at 6:30. Following COVID-19 safety precautions, it was announced that seats, Board and audience, are placed physically distanced, and masks may be removed as preferred for speaking or if properly distanced, otherwise masks should be worn if possible. Chair Blair recognized Mr. Stillings as joining the meeting by phone, having been recognized, and as extension of the State of Tennessee Executive Order No. 60 would have full voting privileges. A moment of silence was observed.

II. PLEDGE OF ALLEGIANCE

MES Principal Mrs. Janet Carroll welcomed those in attendance and led the Pledge of Allegiance.

III. RECOGNITION/GOOD NEWS AWARDS

Good News Awards: Highlighted were (on file): MES 4th grader Alexandra Morris, FSSD Student Artist of the Month for September; and LES 4th grader Peyton Easley, FSSD Student Artist of the Month for October. Thanks to Sonic Drive-In for sponsoring the student artist program with a \$15 gift card for each of the artists being featured.

IV. PUBLIC INPUT

There was no one from the public that addressed the Board.

V. **REPORTS / PRESENTATIONS / DISCUSSIONS**

1. **Teaching and Learning Spotlight**, "Virtual Instruction"— Presented by Dr. Mary Decker, Associate Director (on file). Within the subject highlight this month, Dr. Decker compared where we were in providing 1:1 devices and connectivity in March 2020 to October 2020, as well as examples of teaching virtually using our teachers in their classrooms. At this time we have 139 teachers teaching virtually, either exclusively or having a mixture of virtual and in-person students. Dr. Decker confirmed that the district will be releasing the choice between virtual and in-person to the families later this week, as well as information on teacher evaluation this year.
2. **Construction Report** – Presented by Dr. David Esslinger, Associate Director (on file).
3. **2020 NSBA CUBE Virtual Conference** – Mrs. Bell provided an overview and highlights from her virtual attendance of this conference.

VI. **APPROVAL OF BOARD AGENDA**

Alicia Barker made a **motion** to approve the board agenda as presented. Robin Newman **seconded** the motion, which **carried 6-0**.

VII. **APPROVAL OF CONSENT AGENDA**

Robin Newman made a **motion** to approve the consent agenda as presented. Allena Bell **seconded** the motion, which **carried 6-0**.

The items on the Consent Agenda are as follows:

1. **Minutes of Board Meeting dated September 14, 2020**
2. **Budget Amendments**

VIII. **BUSINESS BEFORE THE BOARD**

Consideration of:

1. **Policy Revision: Transfers Within the System (6.206) – 2nd Reading** - This revision request is to update the policy to current procedure and clarify language. There were no changes requested by the Board upon 1st Reading. The administration recommended approval.

Robin Newman made a **motion** to approve 2nd Reading of the revisions for the policy **Transfers Within the System (6.206)** as presented. Kevin Townsel **seconded** the motion. After discussion, the motion **passed 6-0**.

2. **Policy Revision: Student Discrimination, Harassment, Bullying, Cyber-Bullying and Intimidation (6.304) – 2nd Reading** - This policy revision updates language for clarity. It

is a recommended update from TSBA, of note to highlight the differences between this and the Title IX & Sexual Harassment policy. There were no changes requested by the Board upon 1st Reading. The administration recommended approval.

Allena Bell made a **motion** to approve 2nd Reading of the revisions for the policy **Student Discrimination, Harassment, Bullying, Cyber-Bullying and Intimidation (6.304)** as presented. Kevin Townsel **seconded** the motion, which **passed 6-0**.

- 3. Policy Revision: Student Concerns (6.305) – 2nd Reading** - As part of our policy subscription with TSBA, this policy was reviewed in conjunction with the creation of the Title IX policy for 1st Reading at this month's meeting. The revision is suggested by the TSBA Policy Department to avoid creating conflicts with other policies in this section, becoming more condensed and focused on responding to general student complaints rather than creating a formal grievance process. The title also changes with this revision request. A standard form for filing a concern with the school will be available in our district procedures manual, which is currently in process for district use. There were no changes requested by the Board upon 1st Reading. The administration recommended approval.

Alicia Barker made a **motion** to approve 2nd Reading of the revisions for the policy **Student Concerns (6.305)** as presented. Robin Newman **seconded** the motion, which **passed 6-0**.

- 4. Policy Revision: Suspension/Expulsion/Remand (6.316) – 2nd Reading** - With recent review of student discipline policies by TSBA, this policy is being presented adding additional language for suspension longer than five days, and longer than ten days, as well as reference updates to current law. Procedures in this policy will be available in our district procedures manual, which is currently in process for district use. There were no changes requested by the Board upon 1st Reading. The administration recommended approval.

Robert Blair made a **motion** to approve 2nd Reading of the revisions for the policy **Suspension/Expulsion/Remand (6.316)** as presented. Alicia Barker **seconded** the motion, which **passed 6-0**.

- 5. Policy Revision: Student Disciplinary Hearing Authority (6.317) – 2nd Reading** - This revision request is part of the updates with the group of student discipline policies which include 6.309, 6.316 and 6.319. This policy has been reviewed and streamlined by TSBA to ensure there are no conflicts with the update in law, along with updating references. There were no changes requested by the Board upon 1st Reading. The administration recommended approval.

Kevin Townsel made a **motion** to approve 2nd Reading of the revisions for the policy **Student Disciplinary Hearing Authority (6.317)** as presented. Robin Newman **seconded** the motion, which **passed 6-0**.

6. **Policy Revision: Alternative Education (6.319) – 2nd Reading** - TSBA recommends revision of our current policy based on the recent passage of the General Assembly’s Public Chapter 603 “which clarifies that students who commit zero tolerance offenses are not required to be placed in alternative schools or programs. Additionally, the State Board recently approved a regulation clarifying the differences between alternative schools and programs as well as the reasons that may justify removing a student from an alternative school or program.” This policy also changes its name from “Alternative School Programs” to “Alternative Education” to align with the updates. There were no changes requested by the Board upon 1st Reading. The administration recommended approval.

Kevin Townsel made a **motion** to approve 2nd Reading of the revisions for the policy **Alternative Education (6.319)** as presented. Allena Bell **seconded** the motion, which **passed 6-0**.

7. **Policy Revision: Method of Election of Officers (1.200) – 1st Reading** – This policy revision has been requested. TSBA has provided recommended language. The administration recommended approval.

Allena Bell made a **motion** to approve 1st Reading of the revisions for the policy **Method of Election of Officers (1.200)** as presented. Kevin Townsel **seconded** the motion, which **passed 6-0**.

8. **Policy Revision: Food Service Management (3.500) – 1st Reading** – This revision request is based on recommendations from the Chef Ann trainings with the Child Nutrition Program this past school year as well as aligning policy with CNP goals. The administration recommended approval.

Robin Newman made a **motion** to approve 1st Reading of the revisions for the policy **Food Service Management (3.500)** as presented. Kevin Townsel **seconded** the motion, which **passed 6-0**.

9. **Policy Revision: Background Investigations (5.1061) – 1st Reading** – This policy revision brings the policy up to current practice. The district does not reimburse the applicant for the background check. The administration recommended approval.

Robin Newman made a **motion** to approve 1st Reading of the revisions for the policy **Background Investigations (5.1061)** as presented and **waive the 2nd Reading**. Kevin Townsel **seconded** the motion, which **passed 6-0**.

10. **Policy Revision: Withdrawals (6.207) – 1st Reading** – This policy revision is requested as part of the review of Section 6 policies, adding to policy a requested timeline and designates responsibility before records leave the school. The administration recommended approval.

Allena Bell made a **motion** to approve 1st Reading of the revisions for the policy **Withdrawals (6.207)** as presented. Kevin Townsel **seconded** the motion, which **passed 6-0**.

11. **Policy Revision: Interrogations and Searches (6.303) – 1st Reading** – This policy has been reviewed as part of the behavior and discipline group of policies currently up for revisions. Updates to the policy are consistent with state law. The section on searches has been moved to the procedures manual to separate from policy. Procedures for this policy have been reviewed by TSBA to ensure compliance with provisions of TCA 49-6-4201. The administration recommended approval.

Alicia Barker made a **motion** to approve 1st Reading of the revisions for the policy **Interrogations and Searches (6.303)** as presented. Allena Bell **seconded** the motion, which **passed 6-0**.

12. **Policy Revision: Alcohol and Drug Use (6.3071) – 1st Reading** – This policy has been reviewed as part of the behavior and discipline group of policies, and is being revised to bring it up to date as well as move the “Situations and Responses” portion of the policy to the procedures manual as part of our ongoing creation of that district resource. The administration recommended approval.

Allena Bell made a **motion** to approve 1st Reading of the revisions for the policy **Alcohol and Drug Use (6.3071)** as presented. Kevin Townsel **seconded** the motion, which **passed 6-0**.

13. **Policy Revision: Dress Code (6.310) – 1st Reading** – The revisions on this policy are in the review of student policies group and brings it up to current language as well as updating references. The administration recommended approval.

Allena Bell made a **motion** to approve 1st Reading of the revisions for the policy **Dress Code (6.310)** as presented. Kevin Townsel **seconded** the motion, which **passed 6-0**.

IX. DIRECTOR OF SCHOOLS REPORT

- **National School Bus Safety Week** – Observed October 19-23, a way for all of us to promote school bus safety and thank our drivers for all they do for our students to have them transported safely.
- **Williamson Chamber Event – State of the Schools and County** – This event will be held Tuesday, October 20 from 9:00-11:30; attendance can be in-person or virtually.
- **Be Nice Week** – To be held November 9-13, Student Ambassadors from each school have been chosen. As one of many districts and governmental agencies across Williamson County who strive every day to represent themselves with character and kindness, this week puts special emphasis on our message throughout the district with many activities, although a bit different this year!

- **Veteran’s Day Reverse Parade** – To be held Wednesday, November 11 from 11:00-12:30, the parade route will be within Harlinsdale Farm this year and will have our “Be Nice Student Ambassadors” from each school, the FIS Bulldog Council, and combined bands from FMS/PGMS. Parent permission will be required for student participation this year as a result of COVID-19. Adequate buses will be provided for transportation to the parade to allow physical distancing for the students. Students will march past the veterans before taking a place on the sidelines. The public is then invited to drive past the physically distanced veterans and student groups this year. We will plan to also have the Story Bus participate and we welcome Board members to ride if their schedules will permit.

- **Feeding Program update** – Recently, the USDA extended the decision to provide free breakfast and lunch to all students for the remainder of the 2020-2021 school year, previously approved through the end of December 2020. As noted earlier, the USDA’s decision was based upon the financial hardships many have experienced during the COVID pandemic.

- **Monitoring of COVID-19 Data Spread** – We continue to review the COVID-19 Data in the County and locally. District and school breakdowns are provided to the state weekly; school updates are sent weekly to parents as we continue to be transparent with information within the guidelines and compliance of HIPAA, FERPA and any other related confidentiality requirements. The trend continues to increase; mitigation protocols and community support are needed more than ever to stay as safe as possible through this pandemic. We continue to have a shortage of subs. Our school administrators have been very creative when it comes to class coverage and our teachers and para-professionals have been great in their assistance and flexibility. It is of note that the district may exclude staff and students from school; however, it is decision of the Health Department that would be the entity that would quarantine based on contact tracing.

- **Update on Professional Learning** – After our last Board meeting, I spoke to both Mr. Blair and Mr. Townsel about ideas related to professional learning for the Board related to cultural sensitivity and diversity. Mr. Blair and Mr. Townsel suggested we might want to speak to Mr. Derek Young about some possibilities. Both had heard Mr. Young speak and had been impressed by his work. Dr. Decker and Mrs. Carlton have met virtually with Mr. Young to begin to discuss our needs. Dr. Snowden would like to include the Leadership Team in the same training if the Board approves.

- **Conferences and meetings update:** an update on conferences has previously been sent to you by email and also listed below.
 - TSBA Leadership Conference and Annual Convention – cancelled
 - TSBA Delegate Assembly – will be held virtually October 27th, delegates have been emailed their packets and link to the Assembly
 - TSBA Awards Ceremony – will be held virtually November 12th at 11:00, **registration needed** for the link
 - NABSE Conference – will be held virtually December 3-5 – **registration open**

- Equity Symposium and Advocacy Conference – January 23-26
- TSBA Legislative and Legal Institute – February 15-16, DoubleTree Nashville Downtown – **registration open**
- NSBA Conference – April 10-12, New Orleans – **registration opens October**, please let Carol know of your attendance.

X. UPDATES

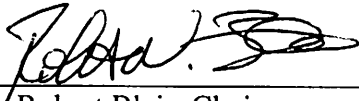
1. Teaching & Learning
 - Demographics dated September 25, 2020
2. Finance & Administration
 - Personnel Report September/October 2020
 - Investment Report dated August 31, 2020
 - Revenues and Expenditures Report dated October 13, 2020
 - Comparison of Sales Tax for October meeting

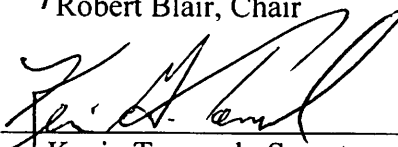
XI. ANNOUNCEMENTS

- Mrs. Bell announced the TSBA Delegate Assembly will be held virtually October 27th.

XII. ADJOURNMENT

Chair Blair adjourned the meeting at 7:18 p.m.

	11/9/2020
_____ Robert Blair, Chair	_____ Date

ATTEST:		11/9/2020
	_____ Kevin Townsel, Secretary	_____ Date

**FSSD SURPLUS PROPERTY AUTHORIZATION
FOR ITEMS VALUED TO BE GREATER THAN \$500 - MUST HAVE FULL BOARD APPROVAL**

ITEMS TO BE DISPOSED: (add rows if needed)

DATE: November 1, 2020

Location	Quantity	Description
Transportation	(2)	2007 Thomas Built Type D School Buses
		VIN/1T88T3E2371282384 and 1T88T3E2771282386

insert pictures here if appropriate:

Notes:

- The above items are no longer suitable to be utilized in the programs of FSSD.
- The supervisor of the program has estimated the item value to **exceed \$500.**
- Upon approval **from the Board** to surplus, the supervisor may sell the property to the highest bidder after advertising in newspaper (7days) **or** internet auction website used by the district, state or other local government. Please share the plan for sale:

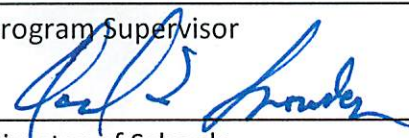
govdeals.com or trade-in towards new bus purchases

- All revenue from the sale of listed items shall be deposited in the general-purpose fund of the Board unless the item was purchased from CNP or Federal Projects.
- If attempts to sell the property fail to produce monetary return, the property may be discarded.

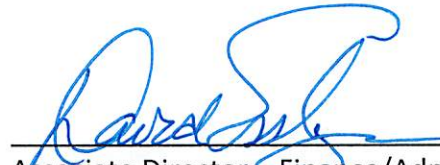
Approval:



Program Supervisor



Director of Schools



Associate Director - Finance/Administration

Board Chairman

Approved original to: Program Supervisor

Approved Copies to: Facilities Supervisor, Accounting Coordinator, General Ledger Specialists

Reference: Board Policy 2.403

RESOLUTION REQUESTING THAT THE MEMBERS OF THE STATE HOUSE OF REPRESENTATIVES AND STATE SENATE REPRESENTING THE AREA SERVED BY THE FRANKLIN SPECIAL SCHOOL DISTRICT INTRODUCE AND SEEK PASSAGE OF A PRIVATE ACT AMENDING AND SUPPLEMENTING CHAPTER 563 OF THE 1949 PRIVATE ACTS OF TENNESSEE AUTHORIZING THE ISSUANCE OF CERTAIN SCHOOL BONDS OF THE FRANKLIN SPECIAL SCHOOL DISTRICT

WHEREAS, the Franklin Special School District (the "District") was duly created by Chapter 563 of the 1949 Private Acts of the State of Tennessee, as amended; and

WHEREAS, the District finds it necessary and desirable to request that the General Assembly of the State of Tennessee authorize school bonds and notes to be issued by the District in an amount not to exceed \$45,000,000 in aggregate principal amount and adjust the tax levy in connection therewith, as required by law; and

WHEREAS, it is the intention of the Board of Education of the District to adopt this resolution to request the applicable members of the Tennessee General Assembly to introduce and seek passage of a Private Act authorizing the issuance and sale of said increased amount of bonds and notes;

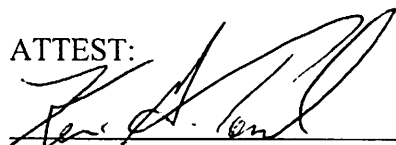
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Franklin Special School District as follows:

That the elected senator and an elected representative from the District are requested to introduce and seek passage of a Private Act, substantially in the form attached hereto as Exhibit A, amending Chapter 563 of the 1949 Private Acts of Tennessee, authorizing the issuance of bonds and notes of the District for the purpose of constructing, improving, renovating, expanding, furnishing and equipping school buildings and facilities in and for the District (the "Projects"), including all property, real or personal, related to such Projects, in one or more series in an amount not to exceed \$45,000,000 and to pay costs of issuance and sale in connection with the bonds or notes and to adjust the tax levy in connection therewith.

Adopted and approved this 9th day of November, 2020.



Chairman of the Board of Education

ATTEST:


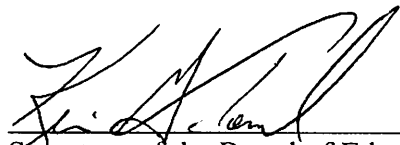
Secretary of the Board of Education

STATE OF TENNESSEE)

COUNTY OF WILLIAMSON)

I, Kevin Townsel, certify that I am the duly qualified and acting Secretary of the Board of Education of the Franklin Special School District, Williamson County, Tennessee, and as such official I further certify that attached hereto is a copy of excerpts from the minutes of a regular meeting of the governing body of the District held on November 9, 2020; that these minutes were promptly and fully recorded and are open to public inspection; that I have compared said copy with the original minute record of said meeting in my official custody; and that said copy is a true, correct and complete transcript from said original minute record insofar as said original record relates to a Private Act authorizing the issuance of not to exceed \$45,000,000 bonds and notes of said District.

WITNESS my official signature and seal of said District this 9th day of November, 2020.



Secretary of the Board of Education

(SEAL)

1.200 METHOD OF ELECTION OF OFFICERS – 2nd Reading

This policy revision has been requested. TSBA has provided recommended language.

There were no changes requested by the Board upon 1st Reading.

Franklin Special Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Method of Election of Officers	Descriptor Code: 1.200	Issued Date: Pending
		Rescinds: 1.200	Issued: 09/11/00

1 **General**

2 At the first regular meeting in September each year, the board shall organize by electing a chair¹, a vice
3 chair, secretary and treasurer to serve one-year terms or until a successor is named or they are no
4 longer members of the board. In the event that an officer's seat on the board is vacated, the board shall
5 elect a successor to serve the remainder of the officer's term. Each board officer shall be eligible for
6 re-election.

7 If the office of chair is vacated prior to the expiration of the annual term, the vice chair shall assume all
8 responsibilities of the chair until a new chair is elected.

9 If no officer of the Board is serving at the time of the organizational meeting, any member shall call
10 the meeting to order and preside until a chair is elected as the first order of business.

11 **REMOVAL FROM OFFICE**

12 Any officer may be removed from his/her position by a majority vote of the board.

Legal References

1. TCA 49-2-202(c)(2)

Franklin Special Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Method of Election of Officers	Descriptor Code: 1.200	Issued Date: 09/11/00
		Rescinds: 1.200	Issued: 09/14/98

- 1 At the first regular meeting in September each year, the board shall organize by electing a chair¹, a vice
2 chair, secretary and treasurer to serve one-year terms or until a successor is named or they are no
3 longer members of the board. In the event that an officer's seat on the board is vacated, the board shall
4 elect a successor to serve the remainder of the officer's term. Each board officer shall be eligible for
5 re-election.

- 6 If the office of chair is vacated prior to the expiration of the annual term, the vice chair shall assume all
7 responsibilities of the chair until a new chair is elected.

- 8 If no officer of the Board is serving at the time of the organizational meeting, any member shall call
9 the meeting to order and preside until a chair is elected as the first order of business.

Legal References

1. TCA 49-2-202(c)(2)

3.500 FOOD SERVICE MANAGEMENT – 2nd Reading

This revision request is based on recommendations from the Chef Ann trainings with the Child Nutrition Program this past school year as well as aligning policy with CNP goals.

There were no changes requested by the Board upon 1st Reading.

Franklin Special Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Food Service Management	Descriptor Code: 3.500	Issued Date: <i>Proposed</i>
		Rescinds: 3.500	Issued: 07/17/17

1 The School Nutrition Program shall be operated on a nonprofit basis and shall comply with all rules and
 2 regulations pertaining to nutrition, health, sanitation, internal accounting procedures, and service of
 3 foods and will meet all state and federal and local requirements necessary for participation.¹ The School
 4 Nutrition Program shall provide the highest quality food possible. The School Nutrition Program will
 5 move toward a scratch cooking model, will limit to the degree possible the offering of products with
 6 high fructose corn syrup, added trans fats, colors and dyes and unnecessary additives as budget
 7 allocations allow.

8 The system's child nutrition supervisor will oversee the program. All products and services necessary
 9 for the operation of the school nutrition department shall be procured using a procurement plan which
 10 must comply with federal and state purchasing procedures. The system's child nutrition supervisor is to
 11 purchase locally sourced items when possible if they meet required nutritional guidelines and are within
 12 the program's operational budget.

13 School Nutrition may include the following programs: National School Lunch Program, Fresh Fruit and
 14 Vegetable Program, School Breakfast Program, Seamless Summer Option, Afterschool Snack Program,
 15 and At Risk Supper Program. Meals and snacks that are offered shall meet the federal requirements for
 16 reimbursement as defined by federal regulations.²

17 As required for participation in the School Nutrition Programs, the board agrees to the following:

- 18 1. Meals must be made available to all students in attendance.
- 19 2. Free and reduced-price meals/snacks must be made available to students who are determined
 20 eligible for these benefits.

21 Students who participate in no-cost or reduced-cost meals will not be distinguished in any way from
 22 other students during food service.

23 Students will be permitted to bring their lunches from home and to purchase allowable beverages and à
 24 la carte items at school. Breakfasts and lunches brought from outside food service facilities will not be
 25 permitted to be consumed in the cafeteria.

26 Procedures for implementing guidelines established by the State Department of Education, School
 27 Nutrition Program are on file in the district food service procedures manual.

28 *Students Requesting Modified Meals*

29 The School Nutrition Program shall make reasonable modifications to accommodate children with
 30 disabilities. These modifications will be made on a case-by-case basis when supported by a written

1 statement from a licensed healthcare professional who is authorized to write prescriptions under State
2 law.

3 The director of schools shall develop procedures for notifying parents/guardians of the process for
4 requesting meal modification, and arrange for an impartial hearing process to resolve grievances related
5 to requests for modifications based on a disability.

6 *Competitive Foods*

7 The sale of competitive foods must comply with all local procedures, but at a minimum must be as
8 stringent as the current State and federal regulations concerning competitive foods.³

9 *Charging Meals - Students*

10 In the event a student does not have adequate funds to purchase a meal, he/she will be allowed to charge
11 the meal.

12 The director of schools shall ensure that this policy is provided in writing to all households at the start
13 of each school year and to households that transfer to the school during the school year.

14 *Charging Meals – Faculty and Staff members*

15 Faculty and staff charges must be paid for by the end of the month in which they are incurred.

16 *Collection of Unpaid Meal Charges*

17 The district shall make reasonable efforts to collect debts resulting from unpaid meal charges prior to
18 the end of the school year. Uncollected charges from the previous fiscal year shall be considered
19 delinquent debt. The director shall establish reasonable methods and a timeframe for collection of
20 delinquent debt. Any use of third parties to collect delinquent debt must be approved by the board. Upon
21 recommendation of the director, the board may classify delinquent debt as bad debt, which shall be
22 considered uncollectable and categorized as an operating loss.⁴

Legal References

1. TCA 49-6-2302, 2303; TRR/MS 0520-01-06-.04
2. 7 CFR § 210.10-.13
3. 7 CFR § 210.11
4. 2 CFR 200.426

Cross References

- Deposit of Funds 2.500
Financial Reports and Records 2.701

Franklin Special Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Food Service Management	Descriptor Code: 3.500	Issued Date: 07/17/17
		Rescinds: 3.500	Issued: 08/13/12

1 The School Nutrition Program shall be operated on a nonprofit basis and shall comply with all rules and
2 regulations pertaining to nutrition, health, sanitation, internal accounting procedures, and service of
3 foods and will meet all state and federal and local requirements necessary for participation.¹

4 The system's child nutrition supervisor will oversee the program. All products and services necessary
5 for the operation of the school nutrition department shall be procured using a procurement plan which
6 must comply with federal and state purchasing procedures.

7 School Nutrition may include the following programs: National School Lunch Program, Fresh Fruit and
8 Vegetable Program, School Breakfast Program, Seamless Summer Option, Afterschool Snack Program,
9 and At Risk Supper Program. Meals and snacks that are offered shall meet the federal requirements for
10 reimbursement as defined by federal regulations.²

11 As required for participation in the School Nutrition Programs, the board agrees to the following:

- 12 1. Meals must be made available to all students in attendance.
- 13 2. Free and reduced-price meals/snacks must be made available to students who are determined
14 eligible for these benefits.

15 Students who participate in no-cost or reduced-cost meals will not be distinguished in any way from
16 other students during food service.

17 Students will be permitted to bring their lunches from home and to purchase allowable beverages and à
18 la carte items at school. Breakfasts and lunches brought from outside food service facilities will not be
19 permitted to be consumed in the cafeteria.

20 Procedures for implementing guidelines established by the State Department of Education, School
21 Nutrition Program are on file in the district food service procedures manual.

22 *Students Requesting Modified Meals*

23 The School Nutrition Program shall make reasonable modifications to accommodate children with
24 disabilities. These modifications will be made on a case-by-case basis when supported by a written
25 statement from a licensed healthcare professional who is authorized to write prescriptions under State
26 law.

27 The director of schools shall develop procedures for notifying parents/guardians of the process for
28 requesting meal modification, and arrange for an impartial hearing process to resolve grievances related
29 to requests for modifications based on a disability.

1 *Competitive Foods*

2 The sale of competitive foods must comply with all local procedures, but at a minimum must be as
3 stringent as the current State and federal regulations concerning competitive foods.³

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6 the meal.

7 The director of schools shall ensure that this policy is provided in writing to all households at the start
8 of each school year and to households that transfer to the school during the school year.

9 *Charging Meals – Faculty and Staff members*

10 Faculty and staff charges must be paid for by the end of the month in which they are incurred.

11 *Collection of Unpaid Meal Charges*

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14 delinquent debt. The director shall establish reasonable methods and a timeframe for collection of
15 delinquent debt. Any use of third parties to collect delinquent debt must be approved by the board. Upon
16 recommendation of the director, the board may classify delinquent debt as bad debt, which shall be
17 considered uncollectable and categorized as an operating loss.⁴

Legal References

1. TCA 49-6-2302, 2303; TRR/MS 0520-01-06-.04
2. 7 CFR § 210.10-.13
3. 7 CFR § 210.11
4. 2 CFR 200.426

Cross References

- Deposit of Funds 2.500
Financial Reports and Records 2.701

6.207 WITHDRAWALS – 2nd Reading

This policy revision is requested as part of the review of Section 6 policies, adding to policy a requested timeline and designates responsibility before records leave the school.

There were no changes requested by the Board upon 1st Reading.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Withdrawals	Descriptor Code: 6.207	Issued Date: <i>Proposed</i>
		Rescinds: 6.207	Issued: 10/14/13

- 1 The Director of Schools shall develop procedures and forms to ensure adequate notification and
- 2 subsequent documentation of the withdrawal of students from school.
- 3 Parents/guardians shall notify the principal at least ten (10) school days prior to withdrawal of a
- 4 student.
- 5 The principal/designee shall ensure that all information is completed on a student's record before a
- 6 transcript is sent to another school.

Cross References

Student Records 6.600

Fees and Fines 6.709

Notice of Withdrawal 6.207.1

Franklin Special Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Withdrawals	Descriptor Code: 6.207	Issued Date: 10/14/13
		Rescinds: 6.207	Issued: 09/14/98

- 1 The Director of Schools shall develop procedures and forms to ensure adequate notification and
- 2 subsequent documentation of the withdrawal of students from school.

Cross References

Student Records 6.600

6.303 INTERROGATIONS AND SEARCHES – *2nd Reading*

This policy has been reviewed as part of the behavior and discipline group of policies currently up for 1st Reading. Updates to the policy are consistent with state law. The section on searches has been moved to the procedures manual to separate from policy. Procedures for this policy have been reviewed by TSBA to ensure compliance with provisions of TCA 49-6-4201.

There were no changes requested by the Board upon 1st Reading.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Interrogations and Searches	Descriptor Code: 6.303	Issued Date: Proposed
		Rescinds: 6.303	Issued: 09/10/01

1 INTERROGATIONS BY SCHOOL PERSONNEL

2 Students may be questioned by teachers or principals about any matter pertaining to the operation of a
3 school and/or the enforcement of its rules. Questioning ~~must~~ shall be conducted discreetly and under
4 circumstances which will avoid unnecessary embarrassment to the student ~~being questioned~~. Any
5 student answering falsely, ~~or~~ evasively or refusing to answer a ~~proper~~ question may be subject to
6 disciplinary action, including suspension.

7 If a student is suspected or accused of misconduct or infraction of the student code of conduct, the
8 principal may interrogate the student, without the presence of parent(s)/guardian(s) ~~or legal custodians~~
9 ~~and without giving the student constitutional warnings~~.

10 INTERROGATIONS BY POLICE (AT ADMINISTRATOR'S REQUEST)

11 If the principal has requested assistance by ~~the police department~~ law enforcement to investigate a
12 crime involving his/her school, the police ~~shall have permission to~~ may interrogate a student suspect in
13 school during school hours. The principal shall first attempt to notify the parent(s)/guardian(s) ~~or legal~~
14 ~~custodians~~ of the student ~~of the intended interrogation~~ unless circumstances require otherwise.
15 ~~However~~, the interrogation may proceed without attendance of the parent(s)/guardian(s) ~~or legal~~
16 ~~custodians~~, and the principal/ ~~or his/her~~ designee shall be present during the interrogation.

17 ~~The use of police women or female staff members is desirable in the interrogation of female students.~~

19 POLICE-INITIATED INTERROGATIONS

20 If the police deem circumstances of sufficient urgency to interrogate students at school for unrelated
21 crimes committed outside of school hours, the police department shall first contact the principal
22 regarding the planned interrogation, ~~and~~ inform him/her of the probable cause to investigate ~~within the~~
23 ~~school~~. The principal shall make reasonable efforts to notify the parent(s)/guardian(s) ~~or legal~~
24 ~~custodians~~ of the interrogation unless circumstances require otherwise. The interrogation may proceed
25 without attendance of the parent(s)/guardian(s) ~~or legal custodians~~, but the principal/ ~~or his/her~~
26 designee shall be present during the interrogation.

27 SEARCHES BY SCHOOL PERSONNEL

28 In order to ensure a safe and secure learning environment, the Director of Schools shall develop
29 procedures regarding the searching of students, lockers, vehicles, and containers which are consistent
30 with state law. The Director of Schools shall develop additional procedures to ensure compliance with
31 all of the provisions of the School Security Act of 1981.¹

1
2 Any principal, or his/her designee, having reasonable suspicion may search any student, place or thing
3 on school property or in the actual or constructive possession of any student during any organized
4 school activity off campus, including buses, vehicles of students or visitors (*Notice shall be posted in*
5 *the school parking lot that vehicles parked on school property by students or visitors are subject to*
6 *search for drugs, drug paraphernalia or dangerous weapons*), and containers or packages if he/she
7 receives information which would cause a reasonable belief that the search will lead to the discovery
8 of:

- 9 1. Evidence of any violation of the law;
- 10 2. Evidence of any violation of school rules or regulations or proper standards of student or
11 faculty conduct;
- 12 3. Any object or substance which, because of its presence, presents an immediate danger of harm
13 or illness to any person.

14 A student using a locker that is the property of the school system does not have the right of privacy in
15 that locker or its contents. All lockers or other storage areas provided for student use on school
16 premises remain the property of the school system and are provided for the use of students subject to
17 inspection, access for maintenance and search. *Notice shall be posted in each school that lockers and*
18 *other storage areas are school property and are subject to search.*

19 A student may be subject to physical search or a student's pocket, purse or other container may be
20 required to be emptied because of the results of a locker search, or because of information received
21 from a teacher, staff member or other student if such action is reasonable to the principal. All of the
22 following standards of reasonableness shall be met:

- 23 1. A particular student has violated policy;
- 24 2. The search could be expected to yield evidence of the violation of school policy or disclosure
25 of a dangerous weapon or drug;
- 26 3. The search is in pursuit of legitimate interests of the school in maintaining order, discipline,
27 safety, supervision and education of students;
- 28 4. The primary purpose of the search is not to collect evidence for a criminal prosecution; and
29 5. The search shall be reasonably related to the objectives of the search and not excessively
30 —intrusive in light of the age and sex of the student, as well as the nature of the infraction alleged
31 to have been committed.
- 32 6. A physical search shall be conducted in the presence of an adult witness.

33 **USE OF ANIMALS**

34
35 When necessary, dogs or other animals trained to detect drugs or dangerous weapons may be used in
36 conducting searches, but the animals shall be used only to pinpoint areas which need to be searched
37 and shall not be used to search the persons of students, employees, or visitors.

38 **USE OF METAL DETECTORS**

1 In view of the escalating presence of weapons in the schools, the Board of Education authorizes the use
2 of hand-held or walk-through metal detectors to check a student's person or personal effects as
3 follows:

4 School officials or law enforcement officers may conduct metal detector checks of groups of
5 individuals if the checks are done in a minimally-intrusive, nondiscriminatory manner (e.g., on all
6 students in a randomly selected class; or every third individual entering an athletic event). Metal
7 detector checks of groups of individuals may not be used to single out a particular individual or
8 category of individuals.

9 If a school official or a law enforcement officer has reasonable suspicion to believe that a particular
10 student is in possession of an illegal or unauthorized metal-containing object or weapon, s/he may
11 conduct a metal detector check of the student's person and personal effects.

12 A student's failure to permit a metal detector check as provided in this policy will be considered
13 grounds for disciplinary action including possible suspension.

14 The director of schools shall develop procedures for use of metal detectors.

15 ~~SEARCHES BY POLICE~~

16 If public health or safety is involved, upon request of the principal who shall be present, police officers
17 may make a general search of students' lockers and desks, or students' or nonstudents' automobiles for
18 drugs, weapons or items of an illegal or prohibited nature.

19 If the principal has received reliable information which he/she believes to be true that evidence of a
20 crime or of stolen goods, not involving school property of members of the school staff or student body,
21 is located on school property and that any search for such evidence or goods would be unrelated to
22 school discipline or to the health and safety of a student or the student body, he/she shall request police
23 assistance; and procedures to obtain and execute a search warrant shall thereafter be followed.

24 Anything found in the course of the search conducted in accordance with this policy which is evidence
25 of a violation of the law or a violation of student conduct standards may be:

- 26 1.— Seized and admitted as evidence in any hearing, trial, suspension or dismissal proceeding. It
27 should be tagged for identification at the time it is seized and kept in a secure place by the
28 principal or the principal's designee until it is presented at the hearing. At the discretion of the
29 principal, the items seized may be returned to the parent or guardian of a student or, if it has no
30 significant value, the item may be destroyed, but only with the express written permission of
31 the director of schools.
- 32
33 2.— Any seized item may be turned over to any law enforcement officer. Any dangerous weapon or
34 drug as defined in TCA 49-6-4202 shall be turned over to an appropriate law enforcement
35 official after completion of an administrative proceeding at which its presence is reasonably
36 required.

1 ~~Whenever the possibility of uncovering evidence of a criminal nature exists, the principal or his/her~~
2 ~~designee may request the assistance of a law enforcement officer to:~~

3 ~~1.— Search any area of the school premises, any student or any motor vehicle on the school~~
4 ~~premises; or~~

5 ~~2.— Identify or dispose of anything found in the course of a search conducted in accordance with~~
6 ~~this policy.~~
7

8 ~~The involvement of law enforcement officials is encouraged when there is reasonable cause to suspect~~
9 ~~that criminal evidence is about to be uncovered.~~

Legal References

1. ~~TCA 49-6-4202 through TCA 49-6-4212~~
~~TCA 49-6-4201 *et seq.*~~

Cross References

Procedural Due Process 6.302
~~Child Abuse and Neglect~~
Reporting Child Abuse 6.409

Searches by School Personnel 6.303.1

Searches by Metal Detectors & Trained Animals 6.303.2

Student Search Form 6.303.3

Franklin Special Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Interrogations and Searches	Descriptor Code: 6.303	Issued Date: 09/10/01
		Rescinds: 6.303	Issued: 11/09/98

1 **INTERROGATIONS BY SCHOOL PERSONNEL**

2 Students may be questioned by teachers or principals about any matter pertaining to the operation of a
3 school and/or the enforcement of its rules. Questioning must be conducted discreetly and under
4 circumstances which will avoid unnecessary embarrassment to the student being questioned. Any
5 student answering falsely, evasively or refusing to answer a proper question may be subject to
6 disciplinary action, including suspension.

7 If a student is suspected or accused of misconduct or infraction of the student code of conduct, the
8 principal may interrogate the student, without the presence of parent(s)/guardian(s) or legal custodians
9 and without giving the student constitutional warnings.

10 **INTERROGATIONS BY POLICE (AT ADMINISTRATOR'S REQUEST)**

11 If the principal has requested assistance by the police department to investigate a crime involving
12 his/her school, the police shall have permission to interrogate a student suspect in school during school
13 hours. The principal shall first attempt to notify the parent(s)/guardian(s) or legal custodians of the
14 student of the intended interrogation unless circumstances require otherwise. The interrogation may
15 proceed without attendance of the parent(s)/guardian(s) or legal custodians. The principal or his/her
16 designee shall be present during the interrogation.

17
18 The use of police women or female staff members is desirable in the interrogation of female students.

19 **POLICE-INITIATED INTERROGATIONS**

20 If the police deem circumstances of sufficient urgency to interrogate students at school for unrelated
21 crimes committed outside of school hours, the police department shall first contact the principal
22 regarding the planned interrogation, inform him/her of the probable cause to investigate within the
23 school. The principal shall make reasonable effort to notify the parent(s)/guardian(s) or legal
24 custodians of the interrogation unless circumstances require otherwise. The interrogation may proceed
25 without attendance of the parent(s)/guardian(s) or legal custodians. The principal or his/her designee
26 shall be present during the interrogation.

27 **SEARCHES BY SCHOOL PERSONNEL**

28 Any principal, or his/her designee, having reasonable suspicion may search any student, place or thing
29 on school property or in the actual or constructive possession of any student during any organized
30 school activity off campus, including buses, vehicles of students or visitors (*Notice shall be posted in*

1 *the school parking lot that vehicles parked on school property by students or visitors are subject to*
2 *search for drugs, drug paraphernalia or dangerous weapons), and containers or packages if he/she*
3 *receives information which would cause a reasonable belief that the search will lead to the discovery*
4 *of:*

- 5 1. Evidence of any violation of the law;
- 6 2. Evidence of any violation of school rules or regulations or proper standards of student or
7 faculty conduct;
- 8 3. Any object or substance which, because of its presence, presents an immediate danger of harm
9 or illness to any person.

10 A student using a locker that is the property of the school system does not have the right of privacy in
11 that locker or its contents. All lockers or other storage areas provided for student use on school
12 premises remain the property of the school system and are provided for the use of students subject to
13 inspection, access for maintenance and search. *Notice shall be posted in each school that lockers and*
14 *other storage areas are school property and are subject to search.*

15 A student may be subject to physical search or a student's pocket, purse or other container may be
16 required to be emptied because of the results of a locker search, or because of information received
17 from a teacher, staff member or other student if such action is reasonable to the principal. All of the
18 following standards of reasonableness shall be met:

- 19 1. A particular student has violated policy;
- 20 2. The search could be expected to yield evidence of the violation of school policy or disclosure
21 of a dangerous weapon or drug;
- 22 3. The search is in pursuit of legitimate interests of the school in maintaining order, discipline,
23 safety, supervision and education of students;
- 24 4. The primary purpose of the search is not to collect evidence for a criminal prosecution; and
- 25 5. The search shall be reasonably related to the objectives of the search and not excessively
26 intrusive in light of the age and sex of the student, as well as the nature of the infraction alleged
27 to have been committed.
- 28 6. A physical search shall be conducted in the presence of an adult witness.

29 **USE OF ANIMALS**

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31 When necessary, dogs or other animals trained to detect drugs or dangerous weapons may be used in
32 conducting searches, but the animals shall be used only to pinpoint areas which need to be searched
33 and shall not be used to search the persons of students, employees, or visitors.

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36 of hand-held or walk-through metal detectors to check a student's person or personal effects as
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1 School officials or law enforcement officers may conduct metal detector checks of groups of
2 individuals if the checks are done in a minimally-intrusive, nondiscriminatory manner (e.g., on all
3 students in a randomly selected class; or every third individual entering an athletic event). Metal
4 detector checks of groups of individuals may not be used to single out a particular individual or
5 category of individuals.

6 If a school official or a law enforcement officer has reasonable suspicion to believe that a particular
7 student is in possession of an illegal or unauthorized metal-containing object or weapon, s/he may
8 conduct a metal detector check of the student's person and personal effects.

9 A student's failure to permit a metal detector check as provided in this policy will be considered
10 grounds for disciplinary action including possible suspension.

11 The director of schools shall develop procedures for use of metal detectors.

12 **SEARCHES BY POLICE**

13 If public health or safety is involved, upon request of the principal who shall be present, police officers
14 may make a general search of students' lockers and desks, or students' or nonstudents' automobiles for
15 drugs, weapons or items of an illegal or prohibited nature.

16 If the principal has received reliable information which he/she believes to be true that evidence of a
17 crime or of stolen goods, not involving school property of members of the school staff or student body,
18 is located on school property and that any search for such evidence or goods would be unrelated to
19 school discipline or to the health and safety of a student or the student body, he/she shall request police
20 assistance; and procedures to obtain and execute a search warrant shall thereafter be followed.

21 Anything found in the course of the search conducted in accordance with this policy which is evidence
22 of a violation of the law or a violation of student conduct standards may be:

- 23 1. Seized and admitted as evidence in any hearing, trial, suspension or dismissal proceeding. It
24 should be tagged for identification at the time it is seized and kept in a secure place by the
25 principal or the principal's designee until it is presented at the hearing. At the discretion of the
26 principal, the items seized may be returned to the parent or guardian of a student or, if it has no
27 significant value, the item may be destroyed, but only with the express written permission of
28 the director of schools.
- 29 2. Any seized item may be turned over to any law enforcement officer. Any dangerous weapon or
30 drug as defined in TCA 49-6-4202 shall be turned over to an appropriate law enforcement
31 official after completion of an administrative proceeding at which its presence is reasonably
32 required.
33

34 Whenever the possibility of uncovering evidence of a criminal nature exists, the principal or his/her
35 designee may request the assistance of a law enforcement officer to:

- 1 1. Search any area of the school premises, any student or any motor vehicle on the school
2 premises; or
3
- 4 2. Identify or dispose of anything found in the course of a search conducted in accordance with
5 this policy.

6 The involvement of law enforcement officials is encouraged when there is reasonable cause to suspect
7 that criminal evidence is about to be uncovered.

Legal References:

1. TCA 49-6-4202 through TCA 49-6-4212

Cross References:

- Procedural Due Process 6.302
Child Abuse and Neglect 6.409

6.3071 ALCOHOL AND DRUG USE – 2nd Reading

This policy has been reviewed as part of the behavior and discipline group of policies, and is being revised to bring it up to date as well as move the “Situations and Responses” portion of the policy to the procedures manual as part of our ongoing creation of that district resource.

There were no changes requested by the Board upon 1st Reading.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Alcohol and Drug Use	Descriptor Code: 6.3071	Issued Date: Proposed
		Rescinds: 6.3071	Issued: 08/15/00

1 **PREFACE**

2 This policy and its associated guidelines are an effort by the school district to respond effectively to the
3 potential and current use and abuse of alcohol and drugs by members of the school population.

4 **STATEMENT OF POLICY**

5 The possession and/or use of illegal drugs and the misuse of prescription drugs is prohibited. The
6 distribution, abuse, or misuse of over the counter medications or other chemicals or substances is
7 likewise prohibited. The school district will work through curriculum and classroom activity,
8 administrative and faculty effort, and disciplinary procedures to prevent and intervene in the abuse of
9 alcohol and drugs by members of the school population.

10 These guidelines and rules have been created as one part of the alcohol and drug policy. They are
11 intended to provide a consistent means to effectively respond to alcohol and drug situations which may
12 occur at school or in off campus settings related to school (such as travel to and from school) or at school-
13 sponsored events. They have been written with due consideration for legal rights and responsibilities of
14 administrators, faculty, students and parents who may find themselves involved in such situations.

15 **INVESTIGATIONS**

16 Whenever there is any reasonable suspicion of alcohol or drug abuse, the principal or the principals'
17 designee should be involved in the investigation. The investigation may include a search, and should
18 almost always include questioning of the student(s) involved.

19 A student's locker is considered school property and may be searched at any time. At times, it will be
20 necessary to search the student's belongings or person. Although the student's consent is not required
21 when there is reasonable suspicion that the search will result in the discovery of alcohol, drugs or
22 paraphernalia, the school official should always first request that the student volunteer any drugs,
23 substances or paraphernalia. Any search should be conducted in the presence of another school staff
24 member or the student's parent as a witness.

25 **CONFIDENTIALITY**

26 The privacy of student should be respected. Communication regarding alcohol and drug situations that
27 call for referral or disciplinary action should be limited to those individuals who need to know, as
28 suggested in the following guidelines.

SITUATIONS AND RESPONSES (SECTION MOVED TO PROCEDURE MANUAL)**1. ~~Student volunteers information about his own alcohol or drug use or seeks help.~~**~~*Immediate Action*~~

~~—A staff member may report such an incident to or request advice from the school counselor or nurse, or another staff member trained in alcohol and drug resources. The student should be fully informed of services that are available, his rights to receive the service and of the confidentiality to which he is entitled. The student should be encouraged to seek such help. Any staff member involved in this circumstance is obligated to guard the confidentiality of the student.~~

~~*Notification of Parent*~~

~~—Notification of parent is not required. Parent involvement should be the discretion of the student unless there appears any danger to student or others.~~

~~*Discipline*~~

~~—There is no need for disciplinary action in this situation.~~

~~*Notification of Police*~~

~~—Involvement of law enforcement is not warranted in this situation.~~

~~—Comment: All staff should be informed about their rights and responsibilities in this situation. Too often, fear of liability prevents a staff member from becoming involved. Accurate information and referral procedures should be provided to all staff members.~~

2. ~~Students expresses concern about possible use/abuse of alcohol or drugs by an unnamed "friend."~~~~*Immediate Action*~~

~~—Any response must be made in consideration of the indirect source of the information. Such a student should be encouraged to relay information about help and student rights to the student with the problem.~~

~~*Notification of Parent*~~

~~—Notification of parent is not required. Such information will generally be maintained on a one-to-one basis, although the school counselor, nurse, or staff member trained in alcohol and drug resources may be contacted.~~

1
2 ~~— *Discipline*~~

3
4 ~~— There is no need for disciplinary action in this situation.~~

5
6 ~~— *Notification of Police*~~

7 ~~— Involvement of law enforcement is not warranted in this situation.~~

8
9 ~~— *Intervention*~~

10
11 ~~— The student who contacts a staff member should be encouraged to persuade the student with the~~
12 ~~problem to contact someone who can help.~~

13
14 ~~— Comment: — It must be remembered that a student who discusses a "friend" may be looking~~
15 ~~for help himself. Staff should be aware of this possibility and the likelihood that~~
16 ~~they are being tested as a source of help. A positive approach is important. A~~
17 ~~familiarity with appropriate responses will be helpful.~~

18
19 ~~**3. Student expresses concern about possible use/abuse of alcohol or drugs by another**~~
20 ~~**student and provides the student's name for the purpose of getting help for him.**~~

21
22 ~~— *Immediate Action*~~

23
24 ~~— The staff person should encourage the student who contacted him to try and persuade the~~
25 ~~named student to contact the staff member directly, or to contact a staff member designated as~~
26 ~~trained in alcohol and drug resources.~~

27
28 ~~— If the named student initiates contact with a staff member concerning his own alcohol or drug~~
29 ~~use, the staff member contacted should follow procedures outlined in situation No. 1.~~

30
31 ~~— *Notification of Parent*~~

32
33 ~~— Notification of parent is not required. Parent involvement should be at the discretion of the~~
34 ~~student unless there appears any danger to student or others.~~

35
36 ~~— *Discipline*~~

37
38 ~~— There is no need for disciplinary action in this situation.~~

39
40 ~~— *Notification of Police*~~

41
42 ~~— Involvement of law enforcement is not warranted in this situation.~~

43
44 ~~— *Intervention*~~

1 — If the first student was unsuccessful at getting the named student to seek assistance directly, the
2 staff member should initiate the contact to discuss the concern and/or refer the student to a staff
3 member trained in alcohol and drug resources. The student should be fully informed of
4 services that are available, his right to receive the service, and of the confidentiality to which he
5 is entitled. The student should be encouraged to seek such help. Any staff member involved
6 in this circumstance is obligated to guard the confidentiality of the student.
7

8 — *Comment:* — The confidentiality of information in this case is the responsibility of the staff
9 member who has been contacted. No contact further than the school counselor,
10 school nurse, or staff member trained in alcohol and drug resources should be
11 made.
12

13 **4. Student demonstrates some of the signs of possible alcohol or drug involvement (such as**
14 **sudden drop in grades, change of friends, abrupt mood swings, etc.) but no evidence of**
15 **immediate danger to self or others.**
16

17 — *Immediate Action*

18
19 — The student should be encouraged to seek available assistance through the school counselor or
20 another staff member trained in resources for youth. The staff member is obligated to respect
21 the confidentiality right of the student.
22

23 — *Notification of Parent*

24 —
25 — Notification of parent about possible alcohol or drug use is not required in this situation. Parent
26 involvement should be at the discretion of the student.
27

28 — *Discipline*

29 — Discipline is not warranted in this situation.
30

31 — *Notification of Police*

32 — Involvement of law enforcement is not warranted.
33

34 — *Intervention*

35 — Early intervention services for high-risk youth may be appropriate in this situation.
36

37 — *Comment:* — Although it is not always clear how far a school may go in this situation, these
38 recommendations take into consideration the strong potential for
39 misinterpretation of a student's behavior as actual drug use.
40

41 **5. Student is impaired and drug or alcohol use is suspected.**
42

43 — *Immediate Action*
44
45
46

1
2 ~~— All standard health and first aid procedures will be followed. The school nurse, or staff~~
3 ~~member responsible for handling medical emergencies, should be summoned immediately.~~
4 ~~The student should not be left alone. If the student must be taken to a medical facility, he will~~
5 ~~be accompanied by a designed of the principal.~~
6

7 ~~— The student should be questioned about his drug ingestion and an immediate effort should be~~
8 ~~made to ascertain the names of other students who may be exposed to drugs and/or alcohol and~~
9 ~~the location of any remaining quantities of these substances. A reasonable effort should be~~
10 ~~made to obtain the unused substances before they can be ingested by other students.~~
11

12 ~~— *Notification of Parent*~~

13
14 ~~— Parents will immediately be notified of the incident as a health problem or medical emergency.~~
15 ~~Notification will include a description of the situation and the symptoms; the parent will also be~~
16 ~~notified of the student's suspension in accordance with the Franklin Special District disciplinary~~
17 ~~procedures and paragraph on (5) Discipline below.~~
18

19 ~~— *Disposition of Substances*~~

20
21 ~~— Any drugs discovered in an emergency situation should be turned over by the school principal~~
22 ~~or the principal's designee to medical personnel for identification and aid in the treatment of the~~
23 ~~emergency. In all other situation, drugs and /or paraphernalia will be turned over to police.~~
24

25 ~~— *Discipline*~~

26
27 ~~— Evidence of drug and/or alcohol ingestion at school or causing a student to be impaired at~~
28 ~~school is a violation of this Board's zero tolerance policy. The student shall be disciplined~~
29 ~~under the procedures of policy 6.302.~~
30

31 ~~— *Notification of Police*~~

32
33 ~~— Tennessee law requires notification of police in any situation where there is evidence of the~~
34 ~~possession of drugs in school. This reporting requirement includes submitting the name of the~~
35 ~~student to the police. In emergency situations, police will be notified that drugs were turned~~
36 ~~over to medical personnel.~~
37

38 ~~— *Intervention*~~

39
40 ~~— The school will recommend to the parent that the student be assessed to determine the extent of~~
41 ~~alcohol or drug involvement and the appropriated level of counseling or treatment needed.~~
42

43 ~~**6. Student possesses alcohol or drugs at school, on the way to and from school, or at a school**~~
44 ~~**sponsored event or activity, including legend or prescription drugs which have not been**~~
45 ~~**prescribed for his personal use, or paraphernalia.**~~
46

1 — *Immediate Action*

2
3 — The staff member who discovers the drugs/paraphernalia will summon the principal, or
4 designee, or escort the student to the principal's office. The student will be interrogated and the
5 student's locker will be searched according to policy. The principal, or designee, will request
6 that the student empty his/her pockets or purse and volunteer all drugs and/or paraphernalia.
7

8 — If the student refuses to cooperate, police may be called in to conduct a search.
9

10 — *Notification of Parents*

11 — The parent will be contacted immediately, the situation described, and a conference arranged.
12 The parent will be informed that the school is required by state law to report the incident to the
13 police.
14

15 — *Disposition of Substance*

16
17 — Substance will be sealed, documented and turned over to police with a request for analysis.
18

19 — *Discipline*

20
21 — Evidence of drug and/or alcohol ingestion at school or causing a student to be impaired at
22 school is a violation of this Board's zero tolerance policy. The student shall be disciplined under
23 the procedures of policy 6.302.

Cross References

Alcohol and Drug Use Situations and Responses 6.3071.1

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="margin: 0;">Alcohol and Drug Use</h2>	Descriptor Code: 6.3071	Issued Date: 08/15/00
		Rescinds: 6.3071	Issued: 09/14/98

1 **PREFACE**

2 This policy and its associated guidelines are an effort by the school district to respond effectively to the
 3 potential and current use and abuse of alcohol and drugs by members of the school population.

4 **STATEMENT OF POLICY**

5 The school district will work through curriculum and classroom activity, administrative and faculty
 6 effort, and disciplinary procedures to prevent and intervene in the abuse of alcohol and drugs by
 7 members of the school population.

8 These guidelines and rules have been created as one part of the alcohol and drug policy. They are
 9 intended to provide a consistent means to effectively respond to alcohol and drug situations which may
 10 occur at school or in off campus settings related to school (such as travel to and from school) or at
 11 school-sponsored events. They have been written with due consideration for legal rights and
 12 responsibilities of administrators, faculty, students and parents who may find themselves involved in
 13 such situations.

14 **INVESTIGATIONS**

15 Whenever there is any reasonable suspicion of alcohol or drug abuse, the principal or the principals'
 16 designee should be involved in the investigation. The investigation may include a search, and should
 17 almost always include questioning of the students involved.

18 A student's locker is considered school property and may be searched at any time. At times, it will be
 19 necessary to search the student's belongings or person. Although the student's consent is not required
 20 when there is reasonable suspicion that the search will result in the discovery of alcohol, drugs, or
 21 paraphernalia, the school official should always first request that the student volunteer any drugs,
 22 substances, or paraphernalia. Any search should be conducted in the presence of another school staff
 23 member or the student's parent as a witness.

24 **CONFIDENTIALITY**

25 The privacy of student should be respected. Communication regarding alcohol and drug situations that
 26 call for referral or disciplinary action should be limited to those individuals who need to know, as
 27 suggested in the following guidelines.

SITUATIONS AND RESPONSES**1. Student volunteers information about his own alcohol or drug use or seeks help.***Immediate Action*

A staff member may report such an incident to or request advice from the school counselor or nurse, or another staff member trained in alcohol and drug resources. The student should be fully informed of services that are available, his rights to receive the service and of the confidentiality to which he is entitled. The student should be encouraged to seek such help. Any staff member involved in this circumstance is obligated to guard the confidentiality of the student.

Notification of Parent

Notification of parent is not required. Parent involvement should be the discretion of the student unless there appears any danger to student or others.

Discipline

There is no need for disciplinary action in this situation.

Notification of Police

Involvement of law enforcement is not warranted in this situation.

Comment: All staff should be informed about their rights and responsibilities in this situation. Too often, fear of liability prevents a staff member from becoming involved. Accurate information and referral procedures should be provided to all staff members.

2. Student expresses concern about possible use/abuse of alcohol or drugs by an unnamed "friend."*Immediate Action*

Any response must be made in consideration of the indirect source of the information. Such a student should be encouraged to relay information about help and student rights to the student with the problem.

Notification of Parent

Notification of parent is not required. Such information will generally be maintained on a one-to-one basis, although the school counselor, nurse, or staff member trained in alcohol and drug resources may be contacted.

1 *Discipline*
2

3 There is no need for disciplinary action in this situation.
4

5 *Notification of Police*
6

7 Involvement of law enforcement is not warranted in this situation.
8

9 *Intervention*
10

11 The student who contacts a staff member should be encouraged to persuade the student with the
12 problem to contact someone who can help.

13 Comment: I must be remembered that a student who discusses a "friend" may be looking
14 for help himself. Staff should be aware of this possibility and the likelihood that
15 they are being tested as a source of help. A positive approach is important. A
16 familiarity with appropriate responses will be helpful.
17

18 **3. Student expresses concern about possible use/abuse of alcohol or drugs by another**
19 **student and provides the student's name for the purpose of getting help for him.**
20

21 *Immediate Action*
22

23 The staff person should encourage the student who contacted him to try and persuade the
24 named student to contact the staff member directly, or to contact a staff member designated as
25 trained in alcohol and drug resources.
26

27 If the named student initiates contact with a staff member concerning his own alcohol or drug
28 use, the staff member contacted should follow procedures outlined in situation No. 1.
29

30 *Notification of Parent*
31

32 Notification of parent is not required. Parent involvement should be at the discretion of the
33 student unless there appears any danger to student or others.
34

35 *Discipline*
36

37 There is no need for disciplinary action in this situation.
38

39 *Notification of Police*
40

41 Involvement of law enforcement is not warranted in this situation.
42

43 *Intervention*
44

45 If the first student was unsuccessful at getting the named student to seek assistance directly, the
46 staff member should initiate the contact to discuss the concern and/or refer the student to a staff

1 member trained in alcohol and drug resources. The student should be fully informed of
2 services that are available, his right to receive the service, and of the confidentiality to which he
3 is entitled. The student should be encouraged to seek such help. Any staff member involved
4 in this circumstance is obligated to guard the confidentiality of the student.
5

6 Comment: The confidentiality of information in this case is the responsibility of the staff
7 member who has been contacted. No contact further than the school counselor,
8 school nurse, or staff member trained in alcohol and drug resources should be
9 made.

10
11 **4. Student demonstrates some of the signs of possible alcohol or drug involvement (such as**
12 **sudden drop in grades, change of friends, abrupt mood swings, etc.) but no evidence of**
13 **immediate danger to self or others.**
14

15 *Immediate Action*

16
17 The student should be encouraged to seek available assistance through the school counselor or
18 another staff member trained in resources for youth. The staff member is obligated to respect
19 the confidentiality right of the student.
20

21 *Notification of Parent*

22
23 Notification of parent about possible alcohol or drug use is not required in this situation. Parent
24 involvement should be at the discretion of the student.
25

26 *Discipline*

27
28 Discipline is not warranted in this situation.
29

30 *Notification of Police*

31
32 Involvement of law enforcement is not warranted.
33

34 *Intervention*

35
36 Early intervention services for high risk youth may be appropriate in this situation.
37

38 Comment: Although it is not always clear how far a school may go in this situation, these
39 recommendations take into consideration the strong potential for
40 misinterpretation of a student's behavior as actual drug use.
41

42 **5. Student is impaired and drug or alcohol use is suspected.**
43

44 *Immediate Action*
45

1 All standard health and first aid procedures will be followed. The school nurse, or staff
2 member responsible for handling medical emergencies, should be summoned immediately.
3 The student should not be left alone. If the student must be taken to a medical facility, he will
4 be accompanied by a designed of the principal.
5

6 The student should be questioned about his drug ingestion and an immediate effort should be
7 made to ascertain the names of other students who may be exposed to drugs and/or alcohol and
8 the location of any remaining quantities of these substances. A reasonable effort should be
9 made to obtain the unused substances before they can be ingested by other students.
10

11 *Notification of Parent*

12
13 Parents will immediately be notified of the incident as a health problem or medical emergency.
14 Notification will include a description of the situation and the symptoms; the parent will also be
15 notified of the student's suspension in accordance with the Franklin Special District disciplinary
16 procedures and paragraph on (5) Discipline below.
17

18 *Disposition of Substances*

19
20 Any drugs discovered in an emergency situation should be turned over by the school principal
21 or the principal's designee to medical personnel for identification and aid in the treatment of the
22 emergency. In all other situation, drugs and /or paraphernalia will be turned over to police.
23

24 *Discipline*

25
26 Evidence of drug and/or alcohol ingestion at school or causing a student to be impaired at
27 school is a violation of this Board's zero tolerance policy. The student shall be disciplined
28 under the procedures of policy 6.302.
29

30 *Notification of Police*

31
32 Tennessee law requires notification of police in any situation where there is evidence of the
33 possession of drugs in school. This reporting requirement includes submitting the name of the
34 student to the police. In emergency situations, police will be notified that drugs were turned
35 over to medical personnel.
36

37 *Intervention*

38
39 The school will recommend to the parent that the student be assessed to determine the extent of
40 alcohol or drug involvement and the appropriated level of counseling or treatment needed.
41

- 42 **6. Student possesses alcohol or drugs at school, on the way to and from school, or at a school**
43 **sponsored event or activity, including legend or prescription drugs which have not been**
44 **prescribed for his personal use, or paraphernalia.**
45

46 *Immediate Action*

1
2 The staff member who discovers the drugs/paraphernalia will summon the principal, or
3 designee, or escort the student to the principal's office. The student will be interrogated and the
4 student's locker will be searched according to policy. The principal, or designee, will request
5 that the student empty his/her pockets or purse and volunteer all drugs and/or paraphernalia.
6

7 If the student refuses to cooperate, police may be called in to conduct a search.
8

9 *Notification of Parents*

10 The parent will be contacted immediately, the situation described, and a conference arranged.
11 The parent will be informed that the school is required by state law to report the incident to the
12 police.
13

14 *Disposition of Substance*

15
16 Substance will be sealed, documented and turned over to police with a request for analysis.
17

18 *Discipline*

19
20 Evidence of drug and/or alcohol ingestion at school or causing a student to be impaired at
21 school is a violation of this Board's zero tolerance policy. The student shall be disciplined under
22 the procedures of policy 6.302.

6.310 DRESS CODE – 2nd Reading

The revisions on this policy are in the review of student policies group and brings it up to current language and updates references.

There were no changes requested by the Board upon 1st Reading.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Dress Code	Descriptor Code: 6.310	Issued Date: <i>Proposed</i>
		Rescinds: 6.310	Issued: 09/14/98

1 Students shall dress and groom in a clean, neat and modest manner so as not to distract or interfere
2 with the operation of the school.

3 More specific guidelines appropriate for each level of school (elementary, **intermediate**, middle, ~~junior~~
4 ~~high and senior high~~) may be developed. Principals, **and** faculty members ~~and students~~ shall be
5 involved in the development of each appropriate set of guidelines.

6 When a student is attired in a manner which is likely to cause disruption or interference with the
7 operation of the school, the principal shall take appropriate action, which may include suspension
8 and/or expulsion.

Legal References

1. **TCA 49-1-302(j); TCA 49-6-4215(a)(1)**

Cross References

Code of Conduct 6.300
Suspension/Expulsion/Remand 6.316
Student Dress Code 6.310.1

Franklin Special Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Dress Code	Descriptor Code: 6.310	Issued Date: 09/14/98
		Rescinds: JCBG	Issued: 01/24/94

- 1 Students shall dress and groom in a clean, neat and modest manner so as not to distract or interfere
2 with the operation of the school.
- 3 More specific guidelines appropriate for each level of school (elementary, middle, junior high and
4 senior high) may be developed. Principals, faculty members and students shall be involved in the
5 development of each appropriate set of guidelines.
- 6 When a student is attired in a manner which is likely to cause disruption or interference with the
7 operation of the school, the principal shall take appropriate action, which may include suspension
8 and/or expulsion.

Legal Reference:

1. TCA 49-6-4215 ; TCA 49-1-302(2)(j)

Cross References:

- Code of Student Conduct 6.313
Suspensions 6.316

4.302 FIELD TRIPS AND EXCURSIONS – *1st Reading*

Revisions to this policy are to update the policy to current practice as well as update references.

Franklin Special Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Field Trips and Excursions	Descriptor Code: 4.302	Issued Date: Proposed
		Rescinds: 4.302	Issued: 09/21/09

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social
2 growth and development are considered appropriate extensions of the classroom. To the extent that they
3 provide the most effective means for accomplishing general curriculum objectives, the building
4 principal, with the exception of overnight field trips, must authorize field trips. All overnight field trips
5 must be recommended by the building principal and director of schools and authorized by the FSSD
6 Board of Education.

7 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of
8 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To
9 this end, teachers and principals will be expected to consider the following factors in selecting field trips:

- 10 1. Value of the activity to the particular class group or groups;
- 11 2. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 12 3. Suitability of the activity and distance traveled in terms of the age level;
- 13 4. Mode and availability of transportation; and
- 14 5. Cost.

15 The following guidelines shall be followed in planning and conducting field trips and excursions:

- 16 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance
17 approval of the principal.
- 18 2. The trip must have a definite purpose, reflect careful planning and relate to the curriculum.
19 Students should be prepared by a general class discussion and/or research.
- 20 3. If bus transportation is required, the principal or his designee shall make the necessary
21 arrangements, including cost calculation per mile and driver cost based on his/her hourly rate
22 ~~(hours beyond ten are to be calculated at set rate)~~ payable to the Franklin Special School District
23 ~~Board of Education~~ from student ~~assessments~~, activity funds ~~or PTO or other Board provided~~
24 ~~sources~~.
- 25 4. Field Trip/Excursions are extensions of the school and the school district. The conduct of
26 students, ~~FSSD~~ employees, parents, chaperones, and other guests shall be consistent with the
27 established safety standards, code of behavior, Board policy and all related state and federal laws.
28

Cross References

Special Use of School Vehicles 3.402

Cocurricular Activities 4.300

Attendance 6.200

Franklin Special Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h3 style="text-align: center;">Field Trips and Excursions</h3>	Descriptor Code: 4.302	Issued Date: 09/21/09
		Rescinds: 4.302	Issued: 09/08/03

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social
 2 growth and development are considered appropriate extensions of the classroom. To the extent that they
 3 provide the most effective means for accomplishing general curriculum objectives, the building
 4 principal, with the exception of overnight field trips, must authorize field trips. All overnight field trips
 5 must be recommended by the building principal and director of schools and authorized by the FSSD
 6 Board of Education.

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 24 sources.
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 26 students, FSSD employees, parents, chaperones, and other guests shall be consistent with the
 27 established safety standards, code of behavior, Board policy and all related state and federal laws.

Cross References

Cocurricular Activities 4.300
 Attendance 6.200

6.201 COMPULSORY ATTENDANCE AGES – *1st Reading*

The revisions in this request are part of the review of student policies that has been ongoing. Revisions remove outdated language and updates references.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Compulsory Attendance Ages	Descriptor Code: 6.201	Issued Date: 03/11/13
		Rescinds: 6.201	Issued: 11/09/98

1 Children between the ages of six (6) and seventeen (17) years, ~~both inclusive, must~~ shall attend a public
 2 or private school.¹ A parent/guardian ~~or legal custodian~~ who believes that ~~their~~ his/her child is not ready
 3 to attend school at the designated age of mandatory attendance may make application to the principal of
 4 the public school ~~which~~ where the child would attend for a one (1) semester or one year deferral in
 5 required attendance. Any such deferral shall be reported to the director of schools by the principal.²
 6 Under certain circumstances, the Board may temporarily excuse students from complying with the
 7 provisions of the compulsory attendance law.³

8 Any child residing within the ~~state~~ district who ~~is or~~ will be five (5) years of age ~~on or before August 31~~
 9 ~~for the 2013-2014 school year and on or before~~ by August 15 ~~for all school years thereafter, who makes~~
 10 ~~application for admission,~~ and applies for enrollment shall be enrolled in the school designated by the
 11 Board.⁴

12 If a child will be five (5) years of age on or before September 30, such child's parent(s)/~~legal~~ guardian(s)
 13 may request that the child be admitted into kindergarten.⁵ Upon a request, the director of
 14 schools/~~designee~~ shall administer an evaluation and examination. If the results indicate that the child is
 15 sufficiently mature emotionally and academically, then the child may be enrolled into kindergarten. The
 16 director of schools shall develop procedures and forms to implement the provisions of this policy.⁴

17 No child shall be eligible to enter first grade without having attended an approved kindergarten program.⁵
 18 ~~6~~

19 A child entering a special education program shall be no less than three (3) years of age.^{6 7}

20 ~~The compulsory attendance law shall not apply to a student who is six (6) years or younger and whose~~
 21 ~~parent or guardian has filed notice of intent to conduct home school with the director of schools.~~⁷
 22

Legal References

1. TCA 49-6-3001(c)(1)
2. TCA 49-6-3001(c)(5)
3. TCA 49-6-3005
4. TCA 49-6-201(b)(3); TCA 49-6-3001(b)(1)
5. TCA 49-6-3001(b)(2)(B)
6. TCA 49-6-201(d)
7. 20 USCA § 1401(3)(B)

Cross References

- Special Education 4.202
~~Adult Education Program 4.208~~
 Home Schools 6.202
 Students With Disabilities - Special Education Services
 6.500
 Kindergarten Early Admission 6.201.1

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Compulsory Attendance Ages	Descriptor Code: 6.201	Issued Date: 03/11/13
		Rescinds: 6.201	Issued: 11/09/98

1 Children between the ages of six (6) and seventeen (17) years, both inclusive, must attend a public or
 2 private school.¹ A parent/guardian or legal custodian who believes that their child is not ready to attend
 3 school at the designated age of mandatory attendance may make application to the principal of the
 4 public school which the child would attend for a one (1) semester or one year deferral in required
 5 attendance. Any such deferral shall be reported to the director of schools by the principal.² Under
 6 certain circumstances, the Board may temporarily excuse students from complying with the provisions
 7 of the compulsory attendance law.³

8 Any child residing within the state who is or will be five (5) years of age on or before August 31 for
 9 the 2013-2014 school year and on or before August 15 for all school years thereafter, who makes
 10 application for admission, shall be enrolled in the school designated by the Board.⁴

11 If a child will be five (5) years of age on or before September 30, such child's parent(s)/legal
 12 guardian(s) may request that the child be admitted into kindergarten. Upon a request, the director of
 13 schools shall administer an evaluation and examination. If the results indicate that the child is
 14 sufficiently mature emotionally and academically, then the child may be enrolled into kindergarten.
 15 The director of schools shall develop procedures and forms to implement the provisions of this policy.

16 No child shall be eligible to enter first grade without having attended an approved kindergarten
 17 program.⁵

18 A child entering a special education program shall be no less than three (3) years of age.⁶

19 The compulsory attendance law shall not apply to a student who is six (6) years or younger and whose
 20 parent or guardian has filed notice of intent to conduct home school with the director of schools.⁷

Legal References:

1. TCA 49-6-3001 (c)(1)
2. TCA 49-6-3001 (c)(5)
3. TCA 49-6-3005
4. TCA 49-6-201 (b)(3); TCA 49-6-3001 (b)(1)
5. TCA 49-6-201 (8)(d)
6. 20 U.S.C. Sec 5. 1400-1485
7. TCA 49-6-3001 (c)(2)(A)-(D)

Cross References:

- Special Education Program 4.202
 Adult Education Program 4.208
 Special Education Students 6.500

6.203 SCHOOL ADMISSIONS – *1st Reading*

Revisions in this request are from review and updates in the Section 6 Student grouping of policies. The policy has been divided into a general description for those entering the district for the first time, and for those students who may be entering or resuming attendance after a suspension, expulsion or delinquency to provide direction for confidentiality.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: School Admissions	Descriptor Code: 6.203	Issued Date: Proposed
		Rescinds: 6.203	Issued: 07/20/15

1 **General**

2 Any student entering school for the first time shall present:

- 3 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration.¹
- 4
- 5 2. Evidence of a current medical examination.² ~~There shall be a complete medical examination~~
- 6 ~~of every student entering school for the first time.~~
- 7
- 8 3. Evidence of state-required immunizations.³

9 The name used on the records of a student entering school must be the same as that shown on the birth
10 certificate unless evidence is presented that such name has been legally changed through a court as
11 prescribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used
12 on the records of such student will be the same as that shown on documents which are acceptable to the
13 school principal as proof of date of birth.

14 A child whose care, custody, and support have been assigned to a resident of the district by a power of
15 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
16 filed with the central office.⁴

17 A student may transfer into the school system at any time during the year if his/her parent(s)
18 ~~or legal~~ /guardian(s) moves his/her residence into the school system.

19 **ADJUDICATED DELINQUENT STUDENT**

20

21 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-
22 3051(b), the parent(s)/guardian(s) and a school administrator of any school having previously
23 received similar notice from the juvenile court or another source; shall provide to the ~~school~~
24 principal/designee; the abstract⁵ ~~provided under TCA 37-1-153 or TCA 37-1-154~~ or other similar
25 written information when any such student:⁶

- 26 1. Initially enrolls in ~~an LEA~~ the district;
- 27
- 28 2. Resumes school attendance after suspension, expulsion, or adjudication of delinquency; or
- 29
- 30 3. Changes schools within this state.

1 This information shall be shared only with school employees who have responsibility for classroom
2 instruction of the student, ~~and~~ the counselor, social worker or psychologist who is developing a plan for
3 the ~~child~~ student while in the school, and the school resource officer. Such information is otherwise
4 confidential and shall not be released to others, and the written notification shall not become a part of the
5 student's record.⁶

Legal References

1. TCA 49-6-3008(b)
2. TRR/MS 0520-01-03-.08(2)(a)
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c)(6)
5. TCA 37-1-153, 154
6. TCA 49-6-3051

Cross References

Admission of Suspended or Expelled Students 6.318
Homeless Students 6.503
Migrant Students 6.504
Students in Foster Care 6.505
Students from Military Families 6.506

Franklin Special Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: School Admissions	Descriptor Code: 6.203	Issued Date: 07/20/15
		Rescinds: 6.203	Issued: 10/14/13

1 Any student entering school for the first time shall present:

- 2 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration.¹
- 3
- 4 2. Evidence of a current medical examination.² There shall be a complete medical examination
- 5 of every student entering school for the first time.
- 6
- 7 3. Evidence of state-required immunizations.³

8 The name used on the records of a student entering school must be the same as that shown on the birth
 9 certificate unless evidence is presented that such name has been legally changed through a court as
 10 pre- scribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used
 11 on the records of such student will be the same as that shown on documents which are acceptable to the
 12 school principal as proof of date of birth.

13 A child whose care, custody, and support have been assigned to a resident of the district by a power of
 14 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
 15 filed with the central office.⁴

16 A student may transfer into the school system at any time during the year if his/her
 17 parent(s) or legal guardian moves his/her residence into the school system.

18 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-
 19 3051(b), the parents/guardians and a school administrator of any school having previously
 20 received similar notice from the juvenile court or another source, shall provide to the school
 21 principal/designee, the abstract⁵ provided under TCA 37-1-153 or TCA 37-1-154 or other
 22 similar written information when any such student:⁶

- 23 1. Initially enrolls in an LEA;
- 24
- 25 2. Resumes school attendance after suspension, expulsion, or adjudication of delinquency; or
- 26
- 27 3. Changes schools within this state.

28 This information shall be shared only with school employees who have responsibility for classroom
 29 instruction of the student and the counselor, social worker or psychologist who is developing a plan for
 30 the child while in the school, and the school resource officer. Such information is otherwise

- 1 confidential and shall not be released to others, and the written notification shall not become a part of
- 2 the student's record.⁶

Legal References

1. TCA 49-6-3008(b)
2. TRR/MS 0520-01-03-.08(2)(a)
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c)(6)
5. TCA 37-1-153, 154
6. TCA 49-6-3051

Cross References

Admission of Suspended/Expelled Students 6.318
Homeless Students 6.503
Migrant Students 6.504
Students in Foster Care 6.505
Students from Military Families 6.506

	FES					JES					LES					MES					PGES			
	Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg
Pre-Kindergarten (P3)	2	5	2	3.5		2	2	1	4.0		0	4	1	4.0		1	3	1	4.0		2	4	0	0
Pre-Kindergarten (P4)	9	12	1	21.0		13	13	1	26.0		7	14	2	10.5		10	10	2	10.0		12	7	1	19
Kindergarten	27	22	3	16.3		28	33	4	15.3		59	44	5	20.6		45	45	6	15.0		34	25	3	19.67
Pre-First	0	0	0	0.0		0	0	0	0.0		0	0	0	0.0		0	0	0	0.0		0	0	0	0
Grade 1	42	29	5	14.2		28	34	4	15.5		40	45	5	17.0		38	56	6	15.7		26	32	4	14.5
Grade 2	23	24	3	15.7		27	26	4	13.3		23	50	5	14.6		46	42	5	17.6		29	42	4	17.75
Grade 3	36	22	4	14.5		31	31	4	15.5		47	57	6	17.3		46	36	5	16.4		38	23	4	15.25
Grade 4	22	30	4	13.0		30	38	4	17.0		34	48	5	16.4		43	51	5	18.8		31	32	4	15.75
Total Students	161	144		305		159	177		336		210	262		472		229	243		472		172	165		337

Asian	7		3%			43		14%			19		4%			53		12%			7		2%	
Black	45		16%			85		28%			48		11%			41		9%			24		8%	
Hispanic-All Races	37		13%			79		26%			129		29%			77		17%			129		41%	
Native American	2		1%			0		0%			2		0%			1		0%			2		1%	
Hawaiian/Pacific Islander	1		0%			0		0%			2		0%			3		1%			0		0%	
White	185		67%			99		32%			247		55%			273		61%			150		48%	
TOTAL WITHOUT PRE-K	277					306					447					448					312			

	FIS					FMS					PGMS												
	Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg									
Grade 5	129	134	12	21.9												36	33	4	17.25				
Grade 6	132	129	12	21.8												33	58	4	22.75				
Grade 7						116	136	13	19.4							56	49	4	26.25				
Grade 8						139	136	12	22.9							36	43	4	19.75				
Total Students	261	263		524		255	272		527							161	183		344				

Grade	Average Size
K-3	16.1
4-6	18.3
7-8	22.1

Asian	40		8%			30		6%								14		4%						
Black	85		16%			103		20%								14		4%						
Hispanic-All Races	130		25%			131		25%								136		40%						
Native American	4		1%			4		1%								3		1%						
Hawaiian/Pacific Islander	1		0%			2		0%								4		1%						
White	264		50%			257		49%								173		50%						
TOTAL WITHOUT PRE-K	524					527										344								
TOTAL WITHOUT PRE-K	3185				TOTAL WITH PRE-K	3317				TOTAL PRE-K	132													

FSSD Demographics - 10/30/2020

FRANKLIN SPECIAL SCHOOL DISTRICT
Investment Report
September 30, 2020

Local Government Investment Pool

Interest Rate for September: .25%

General Investment Account	
Beginning Balance	\$ 929,927.63
Interest	12.31
Withdrawals	(900,000.00)
Deposits	
Total Invested	\$ 29,939.94
Debt Service Investment Account	
Beginning Balance	\$ 232,826.80
Interest	3.34
Withdrawals	(232,000.00)
Deposits	
Total Invested	\$ 830.14
Capital Projects Investment Account	
Beginning Balance	\$ 2.69
Interest	-
Withdrawals	-
Deposits	-
Total Invested	\$ 2.69
Construction Investment Account	
Beginning Balance	\$ 27,123,712.03
Interest	5,534.52
Withdrawals	(270,000.00)
Deposits	-
Total Invested	\$ 26,859,246.55

FRANKLIN SPECIAL SCHOOL DISTRICT
Investment Report
September 30, 2020

First Tennessee Bank

General Purpose Checking	
Beginning Balance	\$ 826,461.99
Receipts	2,722,558.31
Receipts - Loan from First Horizon (Tax Anticipation)	800,000.00
Receipts - Loan fr Debt	492,100.00
Interest	113.76
Transfer from Investments	900,000.00
Transfer to Investments	
Pmt of Tax Anticipation Loan First Horizon	
Loan to - Capital	(51,000.00)
Disbursements	(5,069,601.52)
Ending Balance	\$ 620,632.54
Debt Service Checking	
Beginning Balance	\$ 262,104.58
Receipts	15,168.72
Receipts - Loan Payment fr GP	
Interest	2.16
Transfer from Investments	232,000.00
Transfer to Investments	
Loan to GP	(492,100.00)
Disbursements	
Ending Balance	\$ 17,175.46
Capital Projects Checking	
Beginning Balance	\$ 147,812.80
Receipts	70,477.73
Interest	4.49
Loan fr Debt Service	
Transfer from GP Loan	51,000.00
Reimb fr GP-Exp	
Disbursements	(196,682.51)
Ending Balance	\$ 72,612.51
Construction Checking	
Beginning Balance	\$ 26,155.85
Receipts	
Interest	3.27
Transfer fr Investments	270,000.00
Transfer to Investments	
Disbursements	(279,540.05)
Ending Balance	\$ 16,619.07

End T	Acct	Obj	Prj	Loc	Prq	Acct	Original Budget	2020-21 Budget Revisions	2020-21 Revised Budget	October 2020-21 Monthly Activity	2020-21 FYTD Activity	Uncollected Balance
141						General Purpose						
141 R	40110					Current Year Property Tax	13,356,309.00	0.00	13,356,309.00	0.00	0.00	13,356,309.00
141 R	40120					Trustee's Collections Prior Ye	80,000.00	0.00	80,000.00	20,738.12	52,639.29	27,360.71
141 R	40130					Circuit Clerk/Cem-Prior Year	40,000.00	0.00	40,000.00	1,495.66	22,927.55	17,072.45
141 R	40140					Interest & Penalty	20,000.00	0.00	20,000.00	2,287.91	5,285.09	14,714.91
141 R	40161					Payments In Lieu Of Taxes-Tva	0.00	0.00	0.00	0.00	0.00	0.00
141 R	40163					Payments In Lieu Of Taxes-Othe	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
141 R	40210					Local Option Sales Tax	5,974,000.00	0.00	5,974,000.00	523,021.32	1,543,122.17	4,430,877.83
141 R	40275					Mixed Drink Tax (ST)	105,000.00	0.00	105,000.00	7,742.81	16,822.68	88,177.32
141 R	40350					Interstate Telecomm Tax	0.00	0.00	0.00	0.00	0.00	0.00
141 R	40610					Current Year Property Tax	17,229,242.00	0.00	17,229,242.00	0.00	0.00	17,229,242.00
141 R	40620					Prior Year Property Tax	100,000.00	0.00	100,000.00	44,655.12	118,384.46	-18,384.46
141 R	40630					Interest & Penalty	25,000.00	0.00	25,000.00	5,571.78	11,414.84	13,585.16
141 R	40640					Pick-Up Taxes	35,000.00	0.00	35,000.00	972.44	54,874.41	-19,874.41
141 R	41110					Licenses & Permits	500.00	0.00	500.00	76.48	145.10	354.90
141 R	43511					Tuition-Regular Day Students	30,000.00	0.00	30,000.00	6,551.00	14,051.00	15,949.00
141 R	43513					Tuition-YSI	349,540.00	0.00	349,540.00	0.00	0.00	349,540.00
141 R	43517					Tuition-Other	28,000.00	0.00	28,000.00	1,500.00	31,600.00	-3,600.00
141 R	43570					Receipts From Individual Schoo	40,000.00	0.00	40,000.00	43.00	57.00	39,943.00
141 R	43990					Other Charges For Services	10.00	0.00	10.00	0.00	0.00	10.00
141 R	44110					Interest Earned	50,000.00	0.00	50,000.00	98.77	1,758.16	48,241.84
141 R	44120					Lease/Rentals	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
141 R	44146					E-Rate Funding	34,900.00	0.00	34,900.00	0.00	0.00	34,900.00
141 R	44170					Miscellaneous Refunds	10,000.00	0.00	10,000.00	19,065.00	55,470.20	-45,470.20
141 R	44520					Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00
141 R	44530					Sale of Equipment	1,500.00	0.00	1,500.00	6,200.00	6,450.00	-4,950.00
141 R	44540					Sale of Property	0.00	0.00	0.00	0.00	0.00	0.00
141 R	44570					Contributions & Gifts	0.00	0.00	0.00	0.00	12,129.81	-12,129.81
141 R	44990					Other Local Revenue	2,000.00	0.00	2,000.00	9.06	28.75	1,971.25
141 R	4511					Basic Education Program	14,845,000.00	0.00	14,845,000.00	1,484,500.00	4,453,500.00	10,391,500.00
141 R	4515					Early Childhood Education	304,603.00	0.00	304,603.00	22,750.71	56,491.09	248,111.91
141 R	45190					Other State Education Funds	138,510.00	0.00	138,510.00	5,105.38	19,827.84	118,682.16
141 R	45192					Internet Connectivity	0.00	0.00	0.00	0.00	0.00	0.00
141 R	45610					Career Ladder	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
141 R	45612					Extended Contracts	0.00	0.00	0.00	0.00	0.00	0.00
141 R	46850					Mixed Drink Tax	0.00	0.00	0.00	0.00	0.00	0.00
141 R	46980					Other State Grants	0.00	0.00	0.00	0.00	0.00	0.00
141 R	47143					Ed Of Handicap_IDEA	0.00	0.00	0.00	170,249.03	170,249.03	-170,249.03
141 R	47145					IDEA Preschool	0.00	0.00	0.00	54,987.50	54,987.50	-54,987.50

End T Acct Obj Prj Loc Prj Acct General Purpose 2020-21 Original Budget 2020-21 Revised Budget 2020-21 Monthly Activity 2020-21 FYTD Activity Encumbered Amount Unencumbered Balance

141	2020-21	Original Budget	2020-21	Revised Budget	2020-21	Monthly Activity	2020-21	FYTD Activity	Encumbered	Unencumbered
									Amount	Balance
141 E 71100	---	26,882,100.00	26,890,053.00	2,066,577.69	5,995,005.49	71,780.88	20,823,266.63			
141 E 71150	---	85,000.00	85,000.00	0.00	44,482.75	0.00	40,517.25			
141 E 71200	---	5,915,341.00	5,915,341.00	482,951.94	1,216,119.00	242,463.87	4,456,758.13			
141 E 72110	---	0.00	0.00	0.00	884.67	0.00	-884.67			
141 E 72120	---	736,141.00	736,141.00	59,103.83	160,275.84	1,000.16	574,865.00			
141 E 72130	---	1,164,882.00	1,162,729.00	90,818.26	259,560.61	6,999.06	896,169.33			
141 E 72210	---	2,835,810.00	2,830,010.00	228,195.22	638,226.28	20,602.53	2,171,181.19			
141 E 72220	---	1,365,517.00	1,365,517.00	107,381.78	285,450.75	72,229.31	1,007,836.94			
141 E 72250	---	1,138,584.00	1,138,584.00	72,861.63	433,944.84	5,250.00	699,389.16			
141 E 72310	---	1,498,298.00	1,498,298.00	98,797.62	448,492.13	289,124.60	780,681.27			
141 E 72320	---	469,409.00	469,409.00	33,326.41	125,022.29	19,129.00	325,257.71			
141 E 72410	---	3,534,347.00	3,534,347.00	288,028.91	999,273.45	54,428.95	2,480,644.60			
141 E 72510	---	687,694.00	687,694.00	57,044.56	208,136.57	1,800.00	477,757.43			
141 E 72520	---	370,019.00	370,019.00	24,302.09	98,075.86	2,706.68	269,236.46			
141 E 72610	---	3,377,841.00	3,377,841.00	273,198.09	1,085,298.63	124,987.03	2,167,555.34			
141 E 72620	---	650,337.00	650,337.00	75,940.61	243,120.55	141,703.63	265,512.82			
141 E 72710	---	1,989,904.00	1,989,904.00	135,363.89	412,429.12	116,609.31	1,460,865.57			
141 E 72810	---	152,219.00	152,219.00	8,773.76	42,058.98	8,385.42	101,774.60			
141 E 73100	---	0.00	0.00	0.00	0.00	0.00	0.00			
141 E 73300	---	349,540.00	349,540.00	0.00	0.00	0.00	349,540.00			
141 E 73400	---	741,629.00	741,629.00	46,771.82	116,422.61	314.27	624,892.12			
141 E 81300	---	0.00	0.00	0.00	0.00	0.00	0.00			
141 E 82130	---	216,733.00	216,733.00	18,046.00	72,184.00	144,549.00	0.00			
141 E 82230	---	32,991.00	32,991.00	4,397.67	6,440.67	5,267.00	21,283.33			
141 E 82330	---	0.00	0.00	0.00	0.00	0.00	0.00			
141 -	---	54,194,336.00	54,194,336.00	4,171,881.78	12,890,905.09	1,309,330.70	39,994,100.21			

Fnd T	Acct	Obj	Prj	Loc	Prg	Acct	2020-21		October 2020-21		2020-21		Encumbered		Unencumbered	
							Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance				
Federal Programs																
142	E	71100					318,631.00	607,446.55	19,720.20	410,702.17	97,998.00	98,746.38				
						Regular Education Program			59,860.39	158,090.94	38,079.84	676,292.00				
142	E	71200				Special Education Program	801,250.00	872,462.78	0.00	0.00	0.00	19,959.07				
						Health Services	15,984.00	19,959.07								
142	E	72120				Other Student Support	2,394.00	190,897.03	13,879.15	33,878.81	21.91	156,996.31				
						Regular Instruction Program	200,246.00	197,929.07	3,831.42	53,736.64	22,205.78	121,986.65				
142	E	72220				Special Education Instruction	7,595.00	25,618.00	1,933.45	3,044.66	1,631.21	20,942.13				
						TECHNOLOGY	0.00	70,950.00	1,988.56	26,161.60	4,795.02	39,993.38				
142	E	72250				Transportation	17,164.00	16,375.53	1,423.36	3,199.51	0.00	13,176.02				
						Operating Transfer	49,855.00	48,762.87	0.00	0.00	0.00	48,762.87				
142	E	99100				Federal Programs	1,413,109.00	2,050,400.90	102,636.53	688,814.33	164,731.76	1,196,854.81				

146	146	146	146	146	146	146	146	146	146	146	146	146	146
Fnd T	Acct	Obj	Prj	Loc	Prq	Acct	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	Uncollected
							Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance	
						Community Service (MAC)							
146 R	43581	---	---	---	---	Community Services Fees	1,516,200.00	0.00	1,516,200.00	74,325.14	251,574.96	1,264,625.04	
146 R	43584	---	---	---	---	Registration Fees-School Year	32,150.00	0.00	32,150.00	1,045.00	17,665.00	14,485.00	
146 R	43585	---	---	---	---	Registration Fees-Summer	10,750.00	0.00	10,750.00	0.00	140.00	10,610.00	
146 R	43990	---	---	---	---	Other Charges For Services	0.00	0.00	0.00	0.00	0.00	0.00	
146 R	44120	---	---	---	---	Lease/Rentals	33,912.00	0.00	33,912.00	5,652.00	11,304.00	22,608.00	
146 R	44170	---	---	---	---	Miscellaneous Refunds	36,000.00	0.00	36,000.00	0.00	0.00	36,000.00	
146 R	44570	---	---	---	---	Contributions & Gifts	500.00	0.00	500.00	0.00	0.00	500.00	
146 R	46590	---	---	---	---	Other State Education Funds	0.00	80,231.00	80,231.00	0.00	0.00	80,231.00	
146 -	-----	---	---	---	---	Community Service (MAC)	1,629,512.00	80,231.00	1,709,743.00	81,022.14	280,683.96	1,429,059.04	

End T Acct	Obj	Prj	Loc	Prq	Acct	2020-21 Original Budget	2020-21 Budget Revisions	2020-21 Revised Budget	October 2020-21 Monthly Activity	2020-21 FYTD Activity	Uncollected Balance
						65,322,634.00	717,522.90	66,040,156.90	2,954,583.17	8,703,974.49	57,336,182.41
Grand Revenue Totals											

Number of Accounts: 285

***** End of report *****

End T Acct	Obj	Prj	Loc	Prq	Acct	2020-21 Original Budget	2020-21 Revised Budget	October 2020-21 Monthly Activity	2020-21 FYTD Activity	Encumbered Amount	Unencumbered Balance
						89,610,638.00	90,328,160.90	5,048,616.59	15,461,093.42	19,882,475.69	54,984,591.79
Grand Expense Totals											

Number of Accounts: 3331

***** End of report *****

FRANKLIN SPECIAL SCHOOL DISTRICT

Comparison of Sales Tax Revenue

FY 2019-20 to FY 2020-21

		Actual Revenue -		Increase (Decrease)			
		Sales Tax		\$ Change		% Change	
Received	For the			Month-to-	Year-to-	Month-to-	Year-to-
<u>During</u>	<u>Month of</u>	<u>FY 2019-2020</u>	<u>FY 2020-2021</u>	<u>Month</u>	<u>Date</u>	<u>Month</u>	<u>Date</u>
Aug	May	\$ 493,498	\$ 486,669	\$ (6,829)	\$ (6,829)	-1.4%	-1.4%
Sep	June	507,478	533,432	\$ 25,954	\$ 19,125	5.1%	1.9%
Oct	July	493,500	523,021	\$ 29,521	\$ 48,646	6.0%	3.3%
Nov	Aug	505,911	532,701	\$ 26,790	\$ 75,436	5.3%	3.8%
Dec	Sept	492,597					
Jan	Oct	514,543					
Feb	Nov	542,968					
Mar	Dec	744,403					
Apr	Jan	479,353					
ADA Adjustment		(67,495)					
May	Feb	439,802					
June	March	479,700					
July	April	426,422					
Total YTD		\$ 6,052,681	\$ 2,075,823	\$ 75,436			
FY 2020-2021 Budgeted Total			\$ 5,974,000				
Actual Over (Under) Budget			\$ (3,898,177)				
% of Budget Received YTD			34.7%				