



## Williamson County Board Work Session

April 17, 2025 6:00 PM

Support Services Building - Professional Development Room

### 1. Call to Order

### 2. Consent Agenda

- a. Approval of the March 17, 2025 School Board Meeting Minutes
- b. Board Policies - Second Reading
  - I. 4.206 Homebound Instructions
  - II. 4.403 Library Materials
- c. Approval of Facilities Use Fee Schedule (Board Policy 3.206) (Annual Agenda Item)
- d. Approval to replace the casework in the reception area at Crockett Elementary
- e. Approval to replace basketball lockers at Fairview High
- f. Approval of Mill Creek Middle softball storage shed
- g. Approval to replace the monument sign at Oak View Elementary
- h. Approval to install a lighted sign on the weight room at Page High
- i. Approval to install exterior lights at Page High
- j. Approval to install bleachers at Ravenwood High
- k. Recommendation for Field Trip Fee Requests

### 3. Superintendent's Report (45 minutes)

Jason Golden

### 4. Operations Report (5 minutes)

Brian King

### 5. Board Chair Report (10 minutes)

Josh Brown

### 6. Unfinished Business

- a. Approval of the AP Psychology Textbook Adoption Committee Recommendation

Jason Golden

### 7. New Business

- a. 2025-26 Budget Status Update
- b. 2024-25 School Board Budget (10 minutes)
  - I. Approval of General Fund Amendment 04.25 Atmos Donation - \$4,000.00
  - II. Approval of General Fund Resolution 05.25 Letter Grade Bonus - \$4,000,000.00
  - III. Approval of General Fund Resolution 05.25 Reclassification due to New Account Code - \$10,119,750.00
  - IV. Approval of Central Cafeteria Fund Resolution 05.25 Central Cafeteria Excess Fund Balance - \$2,080,927.52

Rachel Farmer

Rachel Farmer

V. Approval of Capital Projects Fund Intent to Fund 05.25

Asphalt, Roof and HVAC - \$12,153,000.00

VI. Approval of Capital Projects Fund Intent to Fund 05.25

Security Technology - \$13,815,425.00

VII. Approval of Capital Projects Fund Intent to Fund 05.25

Hillsboro K-8 Renovation - \$3,000,000.00

VIII. Approval of Capital Projects Fund Intent to Fund 05.25

Grassland Middle Renovation - \$1,000,000.00

c. Board Policies - First Reading (10 minutes)

Dana Ausbrooks

I. 4.202 Child Find and Special Education

II. 4.601 Student and Parent/Guardian Rights to Access

Tests

d. Approval of 2024-25 Teacher Bonus from the State

Jason Golden

e. Tenure Recommendation of Superintendent to School Board

Jason Golden

(Annual Agenda Item)

## 8. Monthly Reports & Miscellaneous Information

a. End of the Month Financials for March

b. Purchasing Report for March

c. Overnight Field Trips



**Williamson County School Board Meeting**  
March 17, 2025 6:30 PM  
Williamson County Administrative Complex - Auditorium

Attendance Taken at 6:35 PM.

Mr. Drason Beasley:	Absent
Mr. Tony Bostic:	Present
Mr. Joshua Brown:	Present
Mr. Dan Cash:	Present
Mrs. Donna Clements:	Present
Dr. Dennis Driggers:	Present
Mr. Jay Galbreath:	Present
Mrs. Tonja Hibma:	Present
Dr. Margie Johnson:	Present
Mrs. Claire Reeves:	Present
Mr. Eric Welch:	Present
Mrs. Melissa Wyatt:	Present

Present: 11, Absent: 1.

**1. Call to Order**

Board Chair Brown called the meeting to order. He called upon the Board Secretary to take attendance by roll call. Brown led the Pledge of Allegiance, followed by a moment of silence.

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

**2. Items of Particular Public Interest (Public Comment)**

Board Chair Brown called upon the following individuals who signed up before the meeting began, to speak during public comment.

Shanera Williamson spoke about the OneWilco sponsored student forum.  
Theophilus Boyd spoke about OneWilco sponsored student forum.  
Kimberly Calcote spoke about Science curriculum textbook adoption.  
Kristee Bailey spoke about a report for special education students who get lost.  
Michelle Kenley spoke about the library materials policy changes.  
Sam Leaf spoke about the proposed Cox Road middle school.  
Revida Rahman spoke about OneWilco sponsored student forum.  
Connor Britt spoke about Science curriculum textbook adoption.  
Angela Frederick spoke about Science curriculum textbook adoption.

**3. Approval of Agenda**

Chairman Brown presented the agenda for approval. Brown called on the Board to vote by saying aye if they are in favor of approving the agenda.

**Motion Passed:** Motion by Mr. Eric Welch to approve the agenda. A second was made by Dr. Margie Johnson.

Mr. Drason Beasley: Absent  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Yes  
Mr. Tony Bostic: Yes  
Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Yes  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Yes  
Mr. Dan Cash: Yes  
Yes: 11, Nay: 0, Absent: 1

#### 4. Approval of Consent Agenda

Chairman Brown presented the consent agenda for approval. Brown called on the Board to vote by saying aye if they are in favor of approving the consent agenda.

**Motion Passed:** Motion by Mrs. Claire Reeves to approve the consent agenda. A second was made by Mrs. Melissa Wyatt.

Mr. Drason Beasley: Absent  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Yes  
Mr. Tony Bostic: Yes  
Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Yes  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Yes  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Yes: 11, Nay: 0, Absent: 1

- a. Approval of February 18, 2025 School Board Meeting Minutes
- b. Board Policies - Second Reading
  - I. 3.604 Public Records Request
  - II. 4.301 Interscholastic Athletics
  - III. 5.118 Criminal Background Checks
  - IV. 5.101 Line and Staff Relations
  - V. 5.803 Organization Charts (Deletion)
- c. Recommendation for Field Trip Fee Requests

## 5. Communications to the Board

### a. Superintendent's Report

Superintendent Golden thanked the speakers who spoke during public comment. Golden talked about the Science curriculum that is currently being used is an online version. WCS staff are proposing going back to textbooks for science. He encouraged the community to view the work session for the Board's textbook discussion. Golden talked about the OneWilco sponsored Student Forum. He also mentioned his meetings with his Student Advisory Council and the good conversations that are held. Superintendent Golden thanked the principals attending the meeting: Marisa Block from Woodland Middle, Bill Harlin from Brentwood Middle, Laura Hall from Fairview Middle, Jared Grindstaff from Mill Creek Middle, Clarissa Haymon from Sunset Middle, Elizabeth Vest from Clovercroft Elementary, Krista Kraemer from Hunter's Bend, Quen Williams from Creekside Elementary, Dana Finch from Heritage Middle, Kevin Dyson from Centennial and Amy Stephenson from Oak View Elementary. He introduced Carol Birdsong to celebrate the state and national awards.

### I. Student, Staff and School Spotlights

A total of 85 students earned the title this year, breaking the previous record of 80 students in 2024.

Brentwood High students included Ivy Allen, Leonardo Bai, Ivy Chang, Thilo Coughlan, Dennis DeGennaro, Andrew Estrella, Andrew Gan, Todd Glenn, Cole Hawkins, Allison Hoesel, Nisha Javagal, Parsa Khairollahi, Arshia Malhotra, Margaret McClendon, Cade McConnell, Geon Park, Katherine Perez, Kranav Sathu, Katie Wang, Lucy Wyatt, and Collin Youngberg. From Centennial High are Natalie Blank, Roman Comer, Michael Eischen, Alexandria Hooks, Eve O'Donnell, Navdeep Petapalle, Levi Sponsel and Kory Stiles. Franklin High students are Adelaide Edwards, Judy Hsu, Rinaz Jamal, Andrew Jiang, Zane King, Ridham Ohri, Morea Quick, Finnegan Saylor, Dorsa Taheri, and Abby Webb. Independence students included Peyton Brandon, Connor Britt, Brendan Casner, Kate Honken-Krause, Elliot Lindsey, Anthony Palmiden, Dewang Sahay, and Aditya Shreekanth. Nolensville High students included Deepak Balamurugan, Desi Kelley, Samuel McCarthy, Bryce Russell and Emily Sherrill. The students from Page High are Sreenesh Allu, Anna Avery, MacKenzie Ey, Olivia Lee, Nishanth Sundar, and William Swallows. Ravenwood High students are Jumana Ali Amghaiab, Oluwaseyi Amosun, Ajay Balaje, Shruti Chakraborty, Yash Deorah, Caelan Dunlea, Kyra Gianakos, Katelyn Green, Jack Herrmann, William Hoskins, Raphael Joseph, Qi-Jun Yeung, Manushri Kalasikam, Rohan Kilaru, Sonia Kripalani, Ariela Lowen, Arnav Mehta, Ankita Nair, Yug Patel, Thomas Pierce, Jason Wang, Chetan Yenigalla and Brayden Zhang. Summit High students included Caroline Constantine, Paul Davis, Nathan Hoffman and Nathan Phillips. TSSAA Wrestling State Champions in Class AA included Independence High's Riddeck Romano in the 144 pound category; Nolensville High's Brodie Melzoni in the 165 pound category and Chase Mayes in the 190 pound category; Summit High's Zachary Little in the 150 pound category and Brayden Leach in the 157 pound category.

All State Theatre students who won in the category of Acting are Brentwood High's Lauren Gilder, Cameron McLean, and Reagan Schmicker; Franklin students Keller Kennedy and Jacob MacBrair; from Independence High Meredith Hollins and Annabelle Kirby; and Vismaya Channappa from Page High.

All State Theatre students who won the category of Design are Alexander Dillard from Brentwood High; Centennial High's Madeleine Fleming, Jackson Ives, Kylie Rasmussen, Harune Smith and Jamesyn Whitlock; Nolensville High's William Brown and Annaross Wetzel.

All State Theatre students who won in the category of Musical Theatre are Brentwood High's Lauren Gilder and Celeste Schmicker; Caroline Christian from Centennial High; Franklin High student Jacqueline Jackson; Independence High's Elliot Child, Meredith Hollins and Emery Meade; Nolensville High's Juliette DiMiceli, JT McCoy, Natalie Rodgers, Addison Smith and Annaross Wetzel; Page High's Chloe Campbell, Vismaya Channappa, Gabrielle Masternick and Roma Lee Veal; Ravenwood student Gabby Miller; Summit High's Kaydence Arora and Gavin Cox.

All State Theatre students who won in the category of Playwright are Ben Allen from Independence High; Lauren Dowling from Nolensville High and Camryn Burbach from Page High.

The following schools were awarded the 2023-24 State Reward School Brentwood High School Brentwood Middle, Centennial High, Chapman's Retreat Elementary, Clovercroft Elementary, College Grove Elementary, Creekside Elementary, Crockett Elementary, Fairview High, Franklin High, Page High, Heritage Middle, Hunters Bend Elementary, Independence High, Jordan Elementary, Kenrose Elementary, Lipscomb Elementary, Nolensville High, Oak View Elementary, Ravenwood High, Renaissance High, Scales Elementary, Summit High, Sunset Middle, Thompson's Station Elementary, Thompson's Station Middle, Trinity Elementary, Vanguard Virtual High, and Woodland Middle.

Dr. Alicia Justice, Legacy Middle Principal, was selected as the Principal of the Year by the TN Association of Secondary Schools (TNASSP).

**b. Board Chair Report**

There was no Board Chair report.

**6. New Business**

**a. 2024-25 School Board Budget Amendments**

**I. Approval of General Purpose School Fund Amendment 03.25 Donation Dual Enrollment - \$7,500.00**

Chairman Brown called upon Superintendent Golden, who recommended approval of the General Purpose School Fund Amendment 3.25 Donation Dual Enrollment in the amount of \$7,500.00.

**Motion Passed:** Motion by Mr. Tony Bostic to approve. A second was made by Mrs. Claire Reeves.

- Mr. Drason Beasley: Absent
- Mr. Eric Welch: Yes
- Mr. Tony Bostic: Yes
- Dr. Dennis Driggers: Yes
- Mrs. Tonja Hibma: Yes
- Dr. Margie Johnson: Yes
- Mrs. Claire Reeves: Yes
- Mrs. Melissa Wyatt: Yes
- Mr. Dan Cash: Yes
- Mr. Joshua Brown: Yes
- Mr. Jay Galbreath: Yes
- Mrs. Donna Clements: Yes

Yes: 11, Nay: 0, Absent: 1

**II. Approval of General Purpose School Fund Amendment 03.25 Donation for Safety Equipment - \$6,500.00**

Chairman Brown called upon Superintendent Golden, who recommended approval of the General Purpose School Fund Amendment 3.25 Donation for Safety Equipment in the amount of \$6,500.00.

**Motion Passed:** Motion by Mr. Tony Bostic to approve. A second was made by Dr. Margie Johnson.

- Mr. Drason Beasley: Absent
- Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Yes  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Yes  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Yes  
Yes: 11, Nay: 0, Absent: 1

b. Approval of 2025-26 SY Budget (Annual Agenda Item)

I. Approval of the 2025-26 General Purpose School Fund

Chairman Brown called upon Superintendent Golden, who recommended approval of the 2025-26 General Purpose School Fund as amended in the amount of 565,306,797.00.

**Motion Passed:** Motion by Mr. Eric Welch to approve as amended the 2025-26 General Purpose School Fund as amended in the amount of 565,306,797.00. A second was made by Mr. Jay Galbreath.

Mr. Drason Beasley: Absent  
Mrs. Donna Clements: Nay  
Mr. Eric Welch: Yes  
Mr. Tony Bostic: Yes  
Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Yes  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Yes  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Yes

Yes: 10, Nay: 1, Absent: 1

**Amended Motion Passed:** Motion by Mrs. Tonja Hibma to approve an increase to the General Purpose School Fund budget of 909,000.00 to purchase computer laptop carts for grades K-5. Superintendent Golden recommended approval of the amendment. A second was made by Mrs. Claire Reeves.

Mr. Drason Beasley: Absent  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Yes  
Mr. Tony Bostic: Yes  
Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Yes  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Yes: 11, Nay: 0, Absent: 1

## II. Approval of the 2025-26 Central Cafeteria Fund

Chairman Brown called upon Superintendent Golden, who recommended approval of the 2025-26 Central Cafeteria Fund in the amount of \$20,827,302.00.

**Motion Passed:** Motion by Mrs. Claire Reeves to approve. A second was made by Dr. Margie Johnson.

Mr. Drason Beasley: Absent  
Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Yes  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Yes  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Yes  
Mr. Tony Bostic: Yes  
Yes: 11, Nay: 0, Absent: 1

## III. Approval of the 2025-26 Extended School Fund

Chairman Brown called upon Superintendent Golden, who recommended approval of the 2025-26 Extended School Fund in the amount of \$8,077,174.00

**Motion Passed:** Motion by Mrs. Melissa Wyatt to approve. A second was made by Mrs. Donna Clements.

Mr. Drason Beasley: Absent  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Yes  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Yes  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Yes  
Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Yes: 11, Nay: 0, Absent: 1

#### IV. Approval of 2025-26 Capital Outlay Request Fund

Chairman Brown called upon Superintendent Golden, who recommended approval of the 2025-26 Capital Outlay Request Fund in the amount of \$14,135,800.00.

**Motion Passed:** Motion by Mr. Eric Welch to approve. A second was made by Mr. Jay Galbreath.

Mr. Drason Beasley: Absent

Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mrs. Donna Clements: Yes

Mr. Eric Welch: Yes

Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Mrs. Tonja Hibma: Yes

Yes: 11, Nay: 0, Absent: 1

#### c. Board Policies - First Reading

##### I. 4.206 Homebound Instructions

Chairman Brown called upon Superintendent Golden, who recommended approval of 4.206 Homebound Instructions on first reading.

**Motion Passed:** Motion by Dr. Margie Johnson to approve on first reading. A second was made by Mr. Tony Bostic.

Mr. Drason Beasley: Absent

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Mr. Joshua Brown: Yes

Mr. Jay Galbreath: Yes

Mrs. Donna Clements: Yes

Mr. Eric Welch: Yes

Mr. Tony Bostic: Yes

Dr. Dennis Driggers: Yes

Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Yes

Yes: 11, Nay: 0, Absent: 1

##### II. 4.403 Library Materials

Chairman Brown called upon Superintendent Golden, who recommended approval of 4.403 Library Materials on first reading.

**Motion Passed:** Motion by Mrs. Claire Reeves to approve on first reading. A second was made by Mr. Tony Bostic.

Mr. Drason Beasley:	Absent
Mrs. Melissa Wyatt:	Nay
Mr. Dan Cash:	Yes
Mr. Joshua Brown:	Yes
Mr. Jay Galbreath:	Yes
Mrs. Donna Clements:	Yes
Mr. Eric Welch:	Yes
Mr. Tony Bostic:	Yes
Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Yes
Mrs. Claire Reeves:	Yes

Yes: 10, Nay: 1, Absent: 1

d. Approval of High School Courses and Special Course Applications (Board Policy 3.205) (Annual Agenda Item)

Chairman Brown called upon Superintendent Golden, who recommended approval of High School Courses and Special Course Applications for 2025-26 school year. This is an agenda item.

**Motion Passed:** Motion by Dr. Dennis Driggers to approve. A second was made by Dr. Margie Johnson.

Mr. Drason Beasley:	Absent
Mr. Dan Cash:	Yes
Mr. Joshua Brown:	Yes
Mr. Jay Galbreath:	Yes
Mrs. Donna Clements:	Yes
Mr. Eric Welch:	Yes
Mr. Tony Bostic:	Yes
Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Yes
Mrs. Claire Reeves:	Yes
Mrs. Melissa Wyatt:	Yes

Yes: 11, Nay: 0, Absent: 1

e. Approval of Science Textbook Adoption Committee Recommendation (Board Policy 4.401) (Annual Agenda Item)

Chairman Brown called upon Superintendent Golden, who did not recommend approval of the Science Textbook Adoption Committee Recommendation for the 2025-26 school year as amended. This is an agenda item.

**Motion Passed:** Motion by Dr. Margie Johnson to approve the textbook committee recommended list after replacing textbooks for grades K-8 with Stem Scopes and removing the AP Psychology BFW Myers recommendation from the textbook committee's recommended list. Superintendent Golden did not recommend the amended motion. A second was made by Mrs. Melissa Wyatt.

Mr. Drason Beasley: Absent  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Yes  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Nay  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Nay  
Mr. Tony Bostic: Yes  
Dr. Dennis Driggers: Yes

Yes: 9, Nay: 2, Absent: 1

**Amendment to the Passed:** Amended motion by Mrs. Claire Reeves to replace the recommendation of the textbook committee for grades K-2 from the Savvas textbook to the Stem Scopes textbook and to replace the recommendation of the textbook committee for grades 3-5 from the Savvas textbook to the Stem Scopes textbook and to replace the recommendation of the textbook committee for grades 6-8 from the McGraw Hill textbook to the Stem Scopes textbook. Superintendent Golden did not recommend the motion. A second was made by Mrs. Tonja Hibma.

Mr. Drason Beasley: Absent  
Mr. Eric Welch: Nay  
Mr. Tony Bostic: Yes  
Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Abstain (With Conflict)  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Nay  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes

Yes: 8, Nay: 2, Absent: 1, Abstain (With Conflict): 1

**Amendment to the Motion Passed:** Amended motion by Dr. Dennis Driggers to remove the AP Psychology BFW Myers recommendation from the textbook committee's recommended list. Superintendent Golden did not recommend the motion. A second was made by Mr. Tony Bostic.

Mr. Drason Beasley: Absent  
Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes

Dr. Margie Johnson: Abstain (With Conflict)  
Mrs. Claire Reeves: Yes  
Mrs. Melissa Wyatt: Nay  
Mr. Dan Cash: Yes  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Nay  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Nay  
Mr. Tony Bostic: Yes  
Yes: 7, Nay: 3, Absent: 1, Abstain (With Conflict): 1

**Amendment to the Motion Failed:** Amendment to the amended motion by Mrs. Donna Clements to replace the AP Psychology BFW Myers recommendation from the textbook committee's recommended list with AP Psychology textbook from Cengage. Superintendent Golden did not recommend the motion. A second was made by Mr. Tony Bostic.

Mr. Drason Beasley: Absent  
Mr. Tony Bostic: Yes  
Dr. Dennis Driggers: Nay  
Mrs. Tonja Hibma: Nay  
Dr. Margie Johnson: Nay  
Mrs. Claire Reeves: Nay  
Mrs. Melissa Wyatt: Nay  
Mr. Dan Cash: Nay  
Mr. Joshua Brown: Nay  
Mr. Jay Galbreath: Nay  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Nay  
Yes: 2, Nay: 9, Absent: 1

f. Approval of 2025-26 School Fees (Annual Agenda Item)

Chairman Brown called upon Superintendent Golden, who recommended approval of School Fees for the 2025-26 school year. This is an agenda item.

**Motion Passed:** Motion by Mr. Jay Galbreath to approve. A second was made by Mrs. Tonja Hibma.

Mr. Drason Beasley: Absent  
Mr. Joshua Brown: Yes  
Mr. Jay Galbreath: Yes  
Mrs. Donna Clements: Yes  
Mr. Eric Welch: Yes  
Mr. Tony Bostic: Yes  
Dr. Dennis Driggers: Yes  
Mrs. Tonja Hibma: Yes  
Dr. Margie Johnson: Yes

Mrs. Claire Reeves: Yes

Mrs. Melissa Wyatt: Yes

Mr. Dan Cash: Yes

Yes: 11, Nay: 0, Absent: 1

**7. Adjournment**

There being no further business, Chairman Brown adjourned the meeting at 10:39 p.m.

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Chairperson

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Superintendent



## POLICY REVIEW OR CREATION REQUEST

This form will be completed for all new policies and all recommendations for revisions to or deletions of policies of the Williamson County Board of Education. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Staff  General Counsel  Board Member  \_\_\_\_\_

Date Submitted to General Counsel: \_\_\_ N/A \_\_\_\_\_

Recommendation: add , revise , or delete  the following Policy number(s) and title(s):

4.206 Homebound Instruction

### Brief summary of the proposed additions or changes:

Added language to differentiate between medical and educational homebound situations.

### Brief justification of why additions or changes are needed or required:

Added language to provide alignment to state-level requirements regarding instruction for students with IEPs and to differentiate between medical and educational homebound situations, as defined under state regulations.

### Staff analysis of the proposed addition or changes in terms of the following:

**Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.**

Staff recommends approval.

Dana Ausbrooks

2/14/25

\_\_\_\_\_  
Name of Individual Submitting Policy for Review

\_\_\_\_\_  
Date

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Homebound Instruction</b>	Descriptor Code: <b>4.206</b>	Issued Date: <b>09/20/21</b>
		Rescinds: <b>4.206</b>	Issued: <b>04/16/19</b>

1 *Williamson County Schools provides homebound instruction to any child with a health, emotional,*  
2 *and/or physical impairment which, in the opinion of a licensed medical examiner, prevents the*  
3 *student from attending classes for more than ten (10) consecutive instructional days in a school year*  
4 *or a child whose IEP team has determined that homebound instruction is the student's least*  
5 *restrictive environment.*<sup>1</sup>

6 ~~Students who are unable to attend school due to physical, emotional, health impairment, or other~~  
7 ~~conditions shall be offered homebound instruction.~~<sup>1</sup>

8 ~~Homebound instruction shall be offered if it is determined that the student will miss more than ten (10)~~  
9 ~~consecutive school days, or for an aggregate of at least ten (10) instructional days for a student who~~  
10 ~~has a chronic medical condition.~~

11 Homebound instruction is defined as a minimum of three (3) hours per week of direct teaching *while*  
12 *school is in session during the homebound period. For students receiving special education and*  
13 *related services, the frequency and duration of homebound instruction shall be determined by the*  
14 *student's IEP team but shall not be less than the minimum of three (3) hours per week.*

15 It is the responsibility of the parent to provide documentation from the physician indicating that the  
16 student is unable to attend school. Forms which permit such documentation shall be provided by the  
17 Student Support Services Department or by the school nurse.

18 It is the responsibility of the classroom teacher to provide assignments to the homebound teacher  
19 during the time the student is enrolled in the homebound program.

20 The homebound teacher shall be the liaison between the student and the classroom teacher.

## 21 ~~COVID-19 QUARANTINE~~<sup>2</sup>

22 ~~Students on homebound instruction who are temporarily quarantined due to a positive COVID-19 test~~  
23 ~~result or possible exposure to COVID-19 may participate in remote instruction during the period of~~  
24 ~~quarantine only.~~

Legal References

1. TCA 49-10-1101; TRR/MS 0520-01-02-.10
2. ~~TRR/MS 0520-01-13-.01(d)(1)~~

Cross References

- Communicable Diseases 6.403
- Infection with the Human Immunodeficiency Virus 6.404



### POLICY REVIEW OR CREATION REQUEST

This form will be completed for all new policies and all recommendations for revisions to or deletions of policies of the Williamson County Board of Education. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Staff  General Counsel  Board Member  Claire Reeves

Date Submitted to General Counsel: 12/16/24

Recommendation: add , revise , or delete  the following Policy number(s) and title(s):

Policy 4.403 Library materials

Brief summary of the proposed addition or changes:

*add mechanism for creating a mature book list w/ accompanying opt in policy. Also want to discuss emphasis on using the library materials Decision Tree vs. just following the policy + the state law.*

Brief justification of why additions or changes needed or required:

*We have now experienced reconsideration under the updated TLA-49-6-3803. I think we need to review the policy to discuss how librarians + board members utilized it in reality.*

*Also want to review reconsideration process form to update it, to match the criteria in the law.*

Staff analysis of the proposed addition or changes in terms of the following:

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

Claire Reeves  
Name of Individual Submitting Policy for Review

12/16/24  
Date



**POLICY REVIEW OR CREATION REQUEST**

This form will be completed for all new policies and all recommendations for revisions to or deletions of policies of the Williamson County Board of Education. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Staff  General Counsel  Board Member  Donna Clements

Date Submitted to General Counsel: Dec 19, 2024

Recommendation: add , revise , or delete  the following Policy number(s) and title(s):

**Brief summary of the proposed addition or changes:**

Add: "Williamson County Resident" to those who may file a formal complaint.

**Brief justification of why additions or changes needed or required:**

In the fall of 2022, this policy was revised to remove "Williamson Co. resident." The Williamson Co. resident, as taxpayers or possibly future WCS families, should have a role in this process. At the board meeting in the fall of 2022 it was noted that of the total amount of formal complaints those who were solely "Williamson Co. resident" were a very small percentage.

**Staff analysis of the proposed addition or changes in terms of the following:**

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

[Signature]  
Name of Individual Submitting Policy for Review

12/19/24  
Date

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>Library Materials</b>	Descriptor Code: <b>4.403</b>	Issued Date: <b>06/17/24</b>
		Rescinds: <b>4.403</b>	Issued: <b>05/15/23</b>

1 The school librarians shall be responsible for the library materials physically located in the school's  
2 library. Teachers shall be responsible for library collection development for the materials maintained in  
3 a teacher's classroom. Library materials are defined as print and non-print materials curated, processed,  
4 and inventoried by school librarians and/or classroom teachers in collaboration with building Principals,  
5 but the definition does not include materials made available to students as part of a course curriculum.  
6 Library materials shall be reviewed to ensure the content aligns with state and federal law.<sup>1</sup>

7 ~~Discretion to remove books from the shelves of school libraries must be exercised in a manner consistent~~  
8 ~~with First Amendment principles.<sup>1</sup> Material shall not be excluded from library collections because of~~  
9 ~~doctrinal approval/disapproval or based upon disagreement with viewpoints, political ideas or social~~  
10 ~~perspectives discussed in the books.~~

11 Prior to placing new material in the school library (or in the library collection of a classroom), the  
12 responsible librarian or teacher shall determine that the material adheres to the following criteria, using  
13 the Library Materials *Evaluation Rubric* ~~Decision Tree~~:

- 14 1. Materials shall be suitable for and consistent with the educational mission of the school. Every  
15 effort will be made to provide materials that present many points of view concerning the  
16 problems and issues of our times--international, national, and local.  
17  
18 2. Materials shall be appropriate for the age and maturity levels of the students who may access  
19 them. The determining factor will be based on an assessment of any mature themes or content.

20  
21 State law provides that materials containing any of the following are not appropriate for the age  
22 or maturity level of a student in any of the grades K-12 and "must not be maintained in a  
23 school's library collection":  
24

- 25 (a) Excess violence, meaning the depiction of acts of violence in such a graphic or  
26 bloody manner as to exceed common limits of custom and candor, or in such a  
27 manner that it is apparent that the predominant appeal of the material is portrayal of  
28 violence for violence's sake;  
29  
30 (b) Nudity, meaning the showing of the human male or female genitals, pubic area, or  
31 buttocks with less than a fully opaque covering or the showing of the female breast  
32 with less than a fully opaque covering of any portion below the top of the nipple, or  
33 the depiction of covered male genitals in a discernibly turgid state;  
34

- 1 (c) Sadomasochistic abuse, meaning flagellation or torture or physical restraint by or  
2 upon a person for the purpose of sexual gratification of either person;  
3
- 4 (d) Sexual conduct, meaning:  
5 (i) Patently offensive representations or descriptions of ultimate sexual acts  
6 (meaning sexual intercourse, anal or otherwise, fellatio, cunnilingus or sodomy), normal  
7 or perverted, actual or simulated. A sexual act is simulated when it depicts explicit  
8 sexual activity that gives the appearance of ultimate sexual acts, anal, oral or genital.  
9 (ii) Patently offensive representations or descriptions of masturbation, excretory  
10 functions, and lewd exhibition of the genitals;  
11
- 12 (e) Sexual excitement, meaning the condition of human male or female genitals when  
13 in a state of sexual stimulation or arousal;  
14
- 15 (f) Patently offensive material, meaning that which goes substantially beyond customary  
16 limits of candor in describing or representing such matters; and  
17
- 18 (g) Material appealing to the prurient interest, meaning a shameful or morbid interest in  
19 sex.  
20

21 The definitions (a-g) provided above are included solely to track specific state law  
22 requirements that **became** ~~become~~ effective July 1, 2024. Should these provisions be  
23 eliminated from state law requirements, whether by legislative amendment or action of a court  
24 of competent jurisdiction, they shall be considered eliminated from this policy effective as of  
25 the date of such change in the law.  
26

27 *A “Mature Materials List” shall be developed by the librarian for each elementary, middle,  
28 and high school library collection, for the purpose of identifying materials in the library  
29 collection that contain mature content but are deemed valuable for educational purposes  
30 based on literary, historical, scientific and/or artistic merit.*

31  
32 *Librarians shall use their professional judgment in determining which materials to include  
33 on the “Mature Reading Materials List”, keeping in mind that materials that violate the  
34 explicit prohibitions of the Age Appropriate Materials Act may not be retained in the library  
35 collection, but that other materials that contain mature content, but do not violate the  
36 statutory prohibitions, should be identified so that parents and guardians may make  
37 informed decisions regarding access to the materials. To provide additional context or  
38 guidance regarding age-appropriateness of these materials, librarians shall use the following  
39 **criteria designations** for materials contained on the “Mature Materials List”:*

40  
41 *L (Language): Contains excessive or pervasive use of vulgarity or profanity.*

42 *S (Sensual Content): Contains detailed references or descriptions of sexual activity,  
43 but does not violate the explicit prohibitions of the Age-Appropriate Materials Act.*

44 *M (Mature Themes): Contains substantial content related to serious themes such as  
45 mental health, substance abuse, suicide or other such topics that may not be appropriate for  
46 certain students.*

1 *D (Disturbing Imagery): Contains imagery or themes that may be significantly*  
2 *disturbing to some students, such as horror elements.*

3 *V (Violence): Contains detailed descriptions or depictions of violence but does not*  
4 *violate the explicit prohibitions of the Age-Appropriate Materials Act.*

5  
6 *Parents and guardians who wish to allow their students access to the materials on the*  
7 *“Mature Materials List” will be **are required to give permission** have the opportunity to opt*  
8 *in at the beginning of each school year. Parents and guardians who do not opt in may*  
9 *nonetheless give permission for access to one or more specific items on the Mature Materials*  
10 *List by contacting the school’s librarian.*

- 11 3. Materials shall contain literary, historical, scientific and/or artistic value and merit.

12  
13 *Discretion to remove books from the shelves of school libraries must be exercised in a*  
14 *manner consistent with First Amendment principles.<sup>2</sup> Material shall not be excluded from*  
15 *library collections because of doctrinal approval/disapproval or based upon disagreement*  
16 *with viewpoints, political ideas or social perspectives discussed in the books.*

17 School librarians shall be responsible for periodically reviewing the district’s library materials physically  
18 located in the school’s library in line with the above criteria. Each year, each school librarian shall review  
19 a reasonable number of unique titles from the existing materials in the library in line with the above  
20 criteria, using the Library Materials *Evaluation Rubric* ~~Decision Tree~~ as a guide, and giving attention  
21 to selection of material that may include content described in definitions (a) – (g) above or other mature  
22 content. *Librarians shall also periodically review the Mature Materials List (no less than annually),*  
23 *removing or adding titles as necessary. In addition, each librarian shall undertake review when a*  
24 *concern about any particular existing library material is presented by a current ~~Williamson County~~*  
25 *resident, WCS employee, student, or parent/guardian.* In addition to informally advising a librarian  
26 about any such concern, any current ~~Williamson County resident~~, WCS employee, student, and  
27 parent/guardian may also raise concerns using the Complaint/Feedback process outlined below.  
28 Classroom teachers shall be responsible for periodically reviewing the library materials physically  
29 located in the teacher’s classroom in line with the above expectations and criteria.

## 30 COMPLAINTS/FEEDBACK

31 A complaint about library materials may only be made by a current ~~Williamson County resident~~, WCS  
32 employee, student, or parent/guardian. If there is a complaint, this process is to be followed:

- 33 1. The individual who receives the complaint shall inform the principal *and the school librarian.*  
34 *The principal and/or the school librarian* shall advise the complainant of the selection procedures  
35 *and of the availability of the Mature Materials List*, as well as the process for submitting a formal  
36 Request for Reconsideration of Library Materials to the Board. If the matter is not informally  
37 resolved to the satisfaction of the complainant through discussion among the principal, librarian  
38 and complainant, the principal shall request that the complainant submit a Request for  
39 Reconsideration of Library Materials form outlining the individual’s specific feedback related to  
40 the material in question, including specific objections to the content of the materials.

1 2. Upon submission of the Request for Reconsideration form, the principal shall inform the  
2 Superintendent of Schools, who shall inform the Board Chair. The principal shall also *provide a*  
3 *copy of the form to* inform the school librarian, who will review the material in question in order to  
4 make a recommendation to the Board.

5  
6 3. The challenged materials shall remain available for use during the reconsideration process.

7  
8 4. The Board of Education shall receive the feedback via the Request for Reconsideration form at  
9 its next regularly scheduled meeting following submission of the Request for Reconsideration  
10 form. The Board shall take the following steps within sixty (60) days after receiving the  
11 Request for Reconsideration form at the regularly scheduled meeting:

- 12  
13 a. Read, view, or listen to the contested material in its entirety;  
14 b. Check general acceptance of the material by reading recognized and evaluative reviews,  
15 including but not limited to any recommendation from the school librarian;  
16 c. Determine the extent to which the material is appropriate for the age and maturity levels  
17 of the students who have access to the materials and whether the material is suitable for,  
18 and consistent with the educational mission of the school using the Library Materials  
19 *Evaluation Rubric Decision Tree*. State law (as outlined in numbered paragraph 2 on  
20 page 1 of this policy) enumerates specific types of material that are deemed not  
21 appropriate for students of any age in K-12 public schools. *If the material does not*  
22 *violate the specific prohibitions of state law (as outlined in numbered paragraph 2*  
23 *beginning on page 1 of this policy), the Board may determine that it is appropriate for*  
24 *the age and maturity levels of all students who may access it, or may determine that it*  
25 *should be placed on the "Mature Materials List" so that students may access the*  
26 *material with permission of a parent/guardian.*  
27 d. Determine whether the book meets the requirements of c., above and  
28 e. Notify the complainant and Superintendent in writing of the decision.

29 If the Board does not make a determination within sixty (60) days from the date on which the Request  
30 for Reconsideration form was received, then the student, student's parent/guardian or school employee  
31 who submitted the form may request the State Textbook and Instructional Materials Quality  
32 Commission to evaluate the material, pursuant to Tenn. Code Ann. 49-6-2201.

33 If it is determined by the Board or by the State Textbook and Instructional Materials Quality  
34 Commission that the material is not appropriate for the age and maturity levels of the students who  
35 have access to them or is not suitable for, and consistent with, the educational mission of the school,  
36 the material shall be removed from the library collection.

37 After the Board votes, a written notification shall be provided by the principal or assistant principal to  
38 all parent(s)/guardian(s) of students in all same grade-band-level schools. The notification shall  
39 include the title and author of the challenged material, the action taken by the Board, and the process  
40 the parent/guardian should follow to opt his/her child out of checking out library materials.

41 An employee, student, or parent/guardian may appeal a determination made by the Board to remove a  
42 book from any school library pursuant to this policy. The appeal is to the State Textbook and

- 1 Instructional Materials Quality Commission, and the process may be found at
- 2 <https://www.tn.gov/content/dam/tn/education/textbook/commission/TBCLibraryGuidanceDocument.pdf>
- 3 The decision of the Board or of the State Textbook and Instructional Materials Quality Commission
- 4 regarding any particular book shall be binding for a minimum of two (2) years from the date of final
- 5 determination. Any book removed from a school library by the Board or the State Textbook and
- 6 Instructional Materials Quality Commission pursuant to this policy shall be removed from all District
- 7 schools in the corresponding grade band(s).
- 8 The amendments to this policy shall become effective **July 1, 2025**. ~~July 1, 2024~~

---

Legal References

1. [TCA 49-6-3803](#)
2. [Board of Education, Island Trees Union Free School District No. 26 v. Pico, 457 U.S. 853, 102 S. Ct. 2799 \(1982\)](#)

Cross References

Textbooks and Instructional Materials 4.401

## Evaluation of Library Materials Rubric Governed by WCBOE Policy 4.403

- I. Does the material violate an explicit prohibition of the Age-Appropriate Materials Act?
- (a) Does the material contain excess violence? (Defined as the depiction of acts of violence in such a graphic or bloody manner as to exceed common limits of custom and candor, or in such a manner that it is apparent that the predominant appeal of the material is portrayal of violence for violence's sake)
  - (b) Does the material contain depictions of nudity? (Defined as the showing of the human male or female genitals, pubic area, or buttocks with less than a fully opaque covering or the showing of the female breast with less than a fully opaque covering of any portion below the top of the nipple, or the depiction of covered male genitals in a discernibly turgid state)
  - (c) Does the material contain descriptions or depictions of sadomasochistic abuse? (Defined as flagellation or torture or physical restraint by or upon a person for the purpose of sexual gratification of either person)
  - (d) Does the material contain descriptions or depictions of sexual conduct? (Defined as:
    - (i) Patently offensive representations or descriptions of ultimate sexual acts (meaning sexual intercourse, anal or otherwise, fellatio, cunnilingus or sodomy), normal or perverted, actual or simulated. A sexual act is simulated when it depicts explicit sexual activity that gives the appearance of ultimate sexual acts, anal, oral or genital OR
    - (ii) Patently offensive representations or descriptions of masturbation, excretory functions, and lewd exhibition of the genitals))
  - (e) Does the material contain descriptions or depictions of sexual excitement? (Defined as the condition of human male or female genitals when in a state of sexual stimulation or arousal)
  - (f) Is the material patently offensive, meaning that which goes substantially beyond customary limits of candor in describing or representing the matters contained therein?
  - (g) Does the material appeal to the prurient interest, meaning a shameful or morbid interest in sex?

IF YOU ANSWERED "YES" TO ANY OF THE ABOVE QUESTIONS, THE AGE-APPROPRIATE MATERIALS ACT REQUIRES THAT THE MATERIAL BE REMOVED FROM ALL SCHOOL LIBRARY COLLECTIONS, AND YOU NEED NOT PROCEED TO THE NEXT QUESTION. IF YOU ANSWERED "NO" TO ALL OF THE ABOVE QUESTIONS, PROCEED TO SECTION II.

II. Is the material suitable for and consistent with the educational mission of Williamson County Schools? In reaching your determination, you may consider the following factors. No one factor is determinative.

(a) Does the material support the goals of curriculum taught in the grade bands of the students who have access to the material?

(b) Does the material support other goals of Williamson County Schools?

(c) Is the theme or message of the material one that facilitates exposing students to a variety of viewpoints?

(d) Does the material have historic, artistic, scientific or literary merit?

IF YOU ANSWERED “NO” TO SECTION II AFTER CONSIDERING THE FACTORS LISTED ABOVE, THE AGE-APPROPRIATE MATERIALS ACT REQUIRES THAT THE MATERIAL BE REMOVED FROM ALL SCHOOL LIBRARY COLLECTIONS, AND YOU NEED NOT PROCEED TO THE NEXT QUESTION. IF YOU ANSWERED “YES” TO SECTION II, PROCEED TO SECTION III.

III. Even though the challenged material does not violate an explicit provision of the Age-Appropriate Materials Act, is it nonetheless inappropriate for the age and maturity levels of some or all students who may access it? In reaching your determination, you may consider official rating systems, age recommendations from retailers and publishers, and applicable legal authority, but the decision should ultimately be your own based upon your judgment of the below:

(a) Does the material contain content that is not a per se violation of the statute but is nonetheless mature content such as:

- i. Excessive or pervasive use of vulgarity or profanity.
- ii. Detailed references to or descriptions of sexual activity that do not violate the explicit provisions of the Age-Appropriate Materials Act.
- iii. Substantial content related to serious themes such as mental health, substance abuse, suicide or other such topics that may not be appropriate for certain students.
- iv. Disturbing imagery or themes that may be significantly disturbing to some students, such as horror elements.
- v. Detailed descriptions or depictions of violence that do not violate the explicit prohibitions of the Age-Appropriate Materials Act.

IF YOU ANSWERED “NO” TO SUBPART (a), YOU NEED NOT PROCEED FURTHER AND THE MATERIAL MAY REMAIN IN THE SCHOOL LIBRARY COLLECTION UNRESTRICTED. IF YOU ANSWERED “YES” TO SUBPART (a), Is the challenged material suitable for the age and maturity levels of some, but not all students who may access it? (IF YOUR ANSWER IS YES, THE MATERIAL

SHOULD BE PLACED ON THE “MATURE MATERIALS LIST”, REQUIRING PARENT/GUARDIAN CONSENT FOR STUDENTS TO ACCESS IT.)

Facilities & Construction  
1320 West Main Street, Suite 202  
Franklin, Tennessee 37064  
(615) 472-4040



**MEMORANDUM**

April 8, 2025

**TO: Williamson County Board of Education**

**CC: Jason Golden, Superintendent of School  
Brian King, Assistant Superintendent of Operations**

**FROM: Eric J. Gardner, P.E., Director of Facilities & Construction**

**RE: Use of School Facilities and Related Fees**

Each year, and in keeping with our strategic plan, a review of the fees for use of facilities, by outside organizations, is made. Last year, the School Board approved raising the Building Supervision fee by \$1.00 per hour. We are recommending no increase in fees for facilities use this year.

Attached for your review is the Use of Schools and Facilities form. Staff recommends approval.

**2025 - 2026 REQUEST FOR USE OF  
WILLIAMSON COUNTY SCHOOLS & FACILITIES  
BY COMMUNITY ORGANIZATIONS**

*Central Office Use*

ID NUMBER \_\_\_\_\_

School to be Used: \_\_\_\_\_

Purpose of Use: \_\_\_\_\_ Expected Attendance \_\_\_\_\_

Organization Name: \_\_\_\_\_

Request Made By: \_\_\_\_\_ Title in Organization \_\_\_\_\_

Street Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Cell Number: \_\_\_\_\_ E-Mail \_\_\_\_\_

**BUILDING USAGE** \*\*PLEASE FILL THIS FORM OUT IN ITS ENTIRETY\*\*

Date & Days of Use \_\_\_\_\_ S M T W TH F ST

Reoccurring Use \_\_\_\_\_ S M T W TH F ST  
**Weekly on:**

Reoccurring Use \_\_\_\_\_ 1st 2nd 3rd 4th 5th S M T W TH F ST  
**Monthly on:**

Starting Date \_\_\_\_\_ Ending Date \_\_\_\_\_

Starting Time \_\_\_\_\_ AM \_\_\_\_\_ PM Ending Time \_\_\_\_\_ AM \_\_\_\_\_ PM

**FEE SCHEDULE - If applicable** **\*DO NOT LEAVE BLANK\***

<i>Area(s) Needed</i>			
<input type="checkbox"/> Classroom(s) <span style="color: red;">Room #s</span> _____	\$16 per day per room	\$	_____
<span style="color: red;">Limited classroom use per board policy</span>			
<input type="checkbox"/> Auditorium	\$296 per day	\$	_____
Stage Light _____ Y _____ N	One fee for either or both	\$100 plus personnel fee	\$ _____
Sound System _____ Y _____ N			\$ _____
<input type="checkbox"/> Gymnasium	\$302 per day	\$	_____
<input type="checkbox"/> Auxiliary Gym (High Schools Only)	\$302 per day	\$	_____
<input type="checkbox"/> Gym for Jr. Sports Only - \$19 per hour up to 8 hrs per day	(Max \$302 per day)	\$	_____
<input type="checkbox"/> Stadium/Track/or other Game Field -	*no charge for use	\$	NA
<input type="checkbox"/> Tennis -	*no charge for use	\$	NA
<input type="checkbox"/> Campus (Outside Building) -	*no charge for use	\$	NA
<input type="checkbox"/> Cafeteria ( This is for the seating area only) - \$19 per hour up to 8 hrs per day (Max \$135 per day)		\$	_____
Kitchen (This is for the serving line area and main kitchen)			
(One WCS kitchen staff member must be present when the use of the kitchen is requested. They must be present for the entire time you request use of the kitchen. This cost will be determined by each school site.)			
<input type="checkbox"/>		\$	_____
<b>Supervision - Required</b>			
<input type="checkbox"/> Building Supervision <i>See Note 1</i>		\$22.62 per hour (incl tax)	\$ _____
Name of Supervisor _____	<input type="checkbox"/>	Check if supervisor is waiving fees.	
<input type="checkbox"/> Custodial Services	<b>Check here if needed</b>		
<i>*Custodial service based on actual time for cleaning as needed and determined by contractor</i>			
		\$	_____
<b>TOTAL ESTIMATED FEE</b>			\$ _____

*Note 1: There is no charge for use of outdoor fields, tennis courts or campus per WCS board.  
 2. When multiple rooms are used, supervision is calculated on one room. Supervision for outside as required*

**MAKE PAYMENT TO: WILLIAMSON COUNTY SCHOOLS, 1320 West Main Street, Suite 202, Franklin, TN 37064**  
*No funds shall be paid individually to any employee or individual school for use of facilities.  
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedures.*

## REQUEST FOR USE OF WILLIAMSON COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Williamson County School Facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use form. The Policy must name Williamson County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

### AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the WCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Williamson County Board of Education. I/We understand that no contract shall extend beyond June 30th of the current fiscal year.

I/We agree to indemnify and hold harmless the WILLIAMSON COUNTY BOARD OF EDUCATION from:

- (A) Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- (B) Any claims, damages, penalties, costs and attorney fees arising from any failure of the organization, its officers, employees and/or agents, to observe applicable laws.

I/We further acknowledge that the Williamson County Government does not warrant that the facility requested is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by the requesting organization.

I/We acknowledge that all estimated fees for use of Williamson County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, cafeteria worker and cafeteria manager fee will be charged as needed for building supervision, clean up, and use of kitchen facilities. I/We agree to pay the amount(s) billed after use of the facility. \*Please do not alter the verbiage on this form in any way\*

Authorized Signature	Date
Name: <b>(PRINT ONLY)</b>	

**THIS IS NOT A FINAL INVOICE**

This is not a final invoice – only an estimate. Your invoice will be calculated upon approval of the requested use and a final invoice will be sent at that time.

**FORWARD COMPLETED REQUEST TO:                      SCHOOL PRINCIPAL**

**QUESTIONS?**

Facilities & Construction Department - Lenny Ramirez  
615-472-4043

Upon acceptance by the WCS Facilities & Construction Department,  
an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested:	
*This does not constitute final approval which resides with Facilities Dept/Central Office*	
Central Office - Event falls within policy guidelines and insurance sufficient for use	<input type="checkbox"/> <input type="checkbox"/>
Date	



**MEMORANDUM**

April 8, 2025

**TO: Williamson County Board of Education**  
**CC: Jason Golden, Superintendent of School**  
**Brian King, Assistant Superintendent of Operations**  
**FROM: Eric J. Gardner, P.E., Director of Facilities & Construction**  
**RE: Crockett Elementary School Reception Area Request**

Crockett Elementary School is requesting to replace the casework in the reception area. The work will consist of removing the current front desk, replacing it with new casework, and installing new electrical and network drops. WCS Maintenance and IT Departments will assist with the reconnection of power and data feeds. This project is fully funded by the Crockett Elementary PTO.

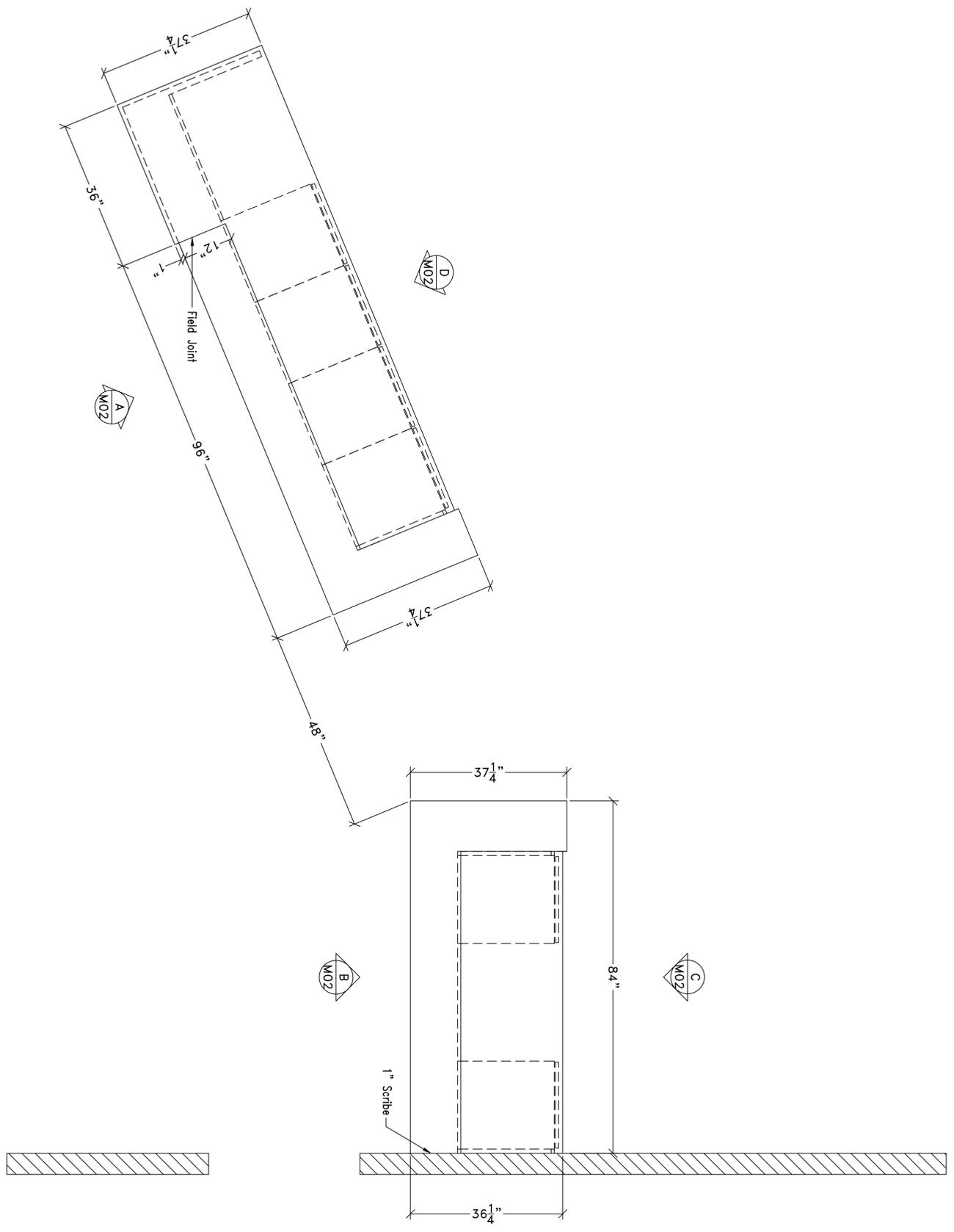
Staff recommends approval.

Shop Drawings  
 Crockett Elementary School  
 Williamson County, Tennessee

Reception  
 Desk

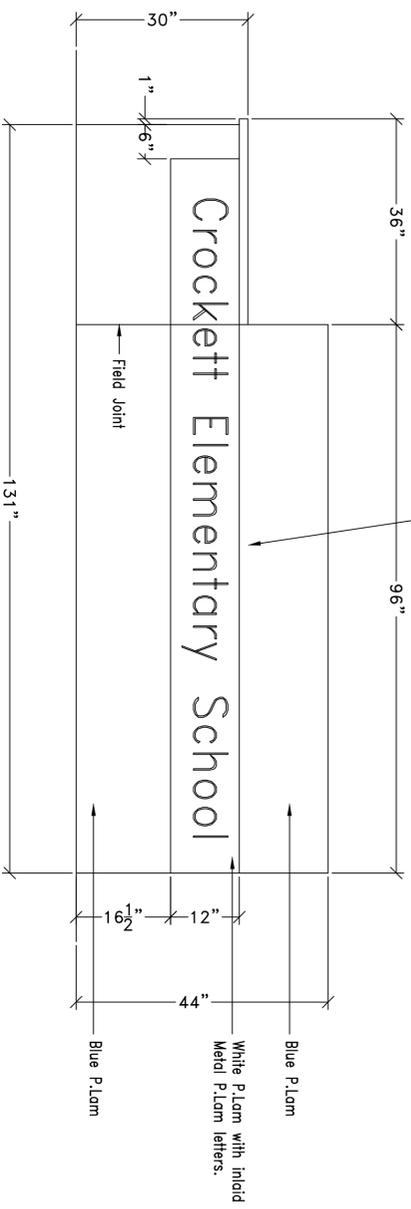
DESIGNER  
 Cory Tidwell  
 DATE  
 1/7/25  
 PROJECT NUMBER  
 XXX  
 REVISED

SHEET  
 M01



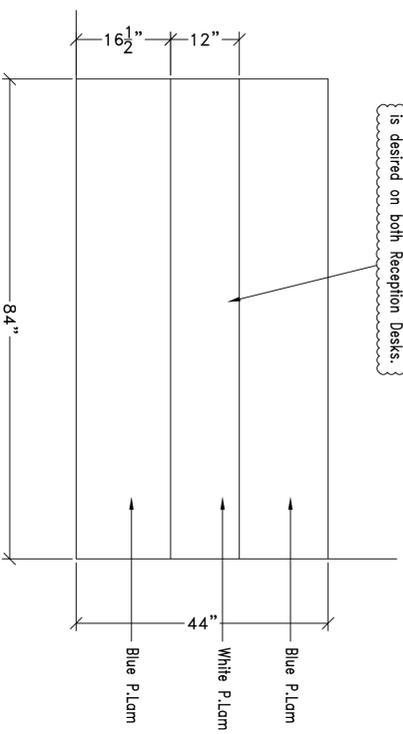
A PLAN VIEW @ LOBBY RECEPTION  
 M01 SCALE: 3/4"=1'-0"

Note:  
The inloid letters below are 6" tall.  
Please verify if acceptable.

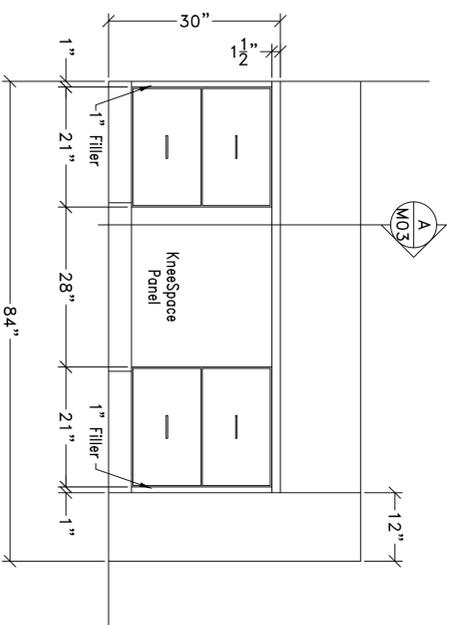


A ELEVATION @ LOBBY RECEPTION  
SCALE: 3/4"=1'-0"

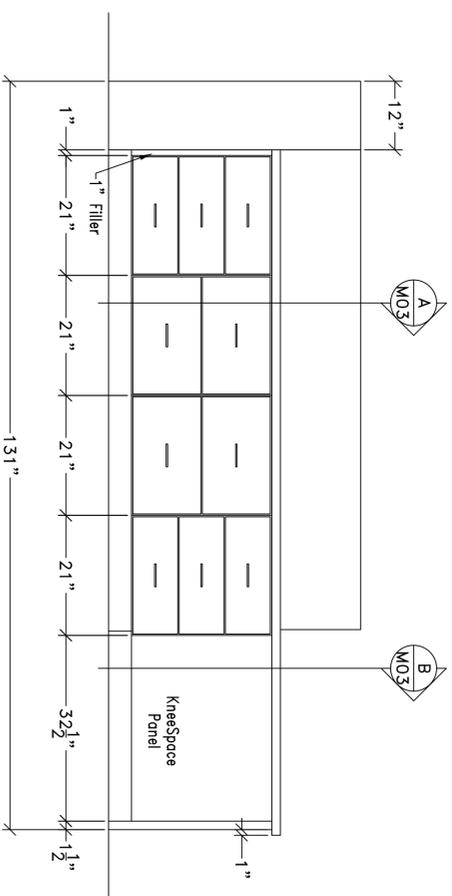
Note:  
Verify if White Plam band  
is desired on both Reception Desks.



B ELEVATION @ LOBBY RECEPTION  
SCALE: 3/4"=1'-0"



C ELEVATION @ LOBBY RECEPTION  
SCALE: 3/4"=1'-0"



D ELEVATION @ LOBBY RECEPTION  
SCALE: 3/4"=1'-0"

STEVE  
**WARD**  
&  
ASSOCIATES

7330 Cockrill Bend Blvd.  
Nashville, TN 37209  
(615) 350-7310  
WWW.SWAINC.COM

Shop Drawings  
Crockett Elementary School  
Williamson County, Tennessee

Project No. XXXXXX

Reception  
Desk

DESIGNED BY  
Cory Tidwell

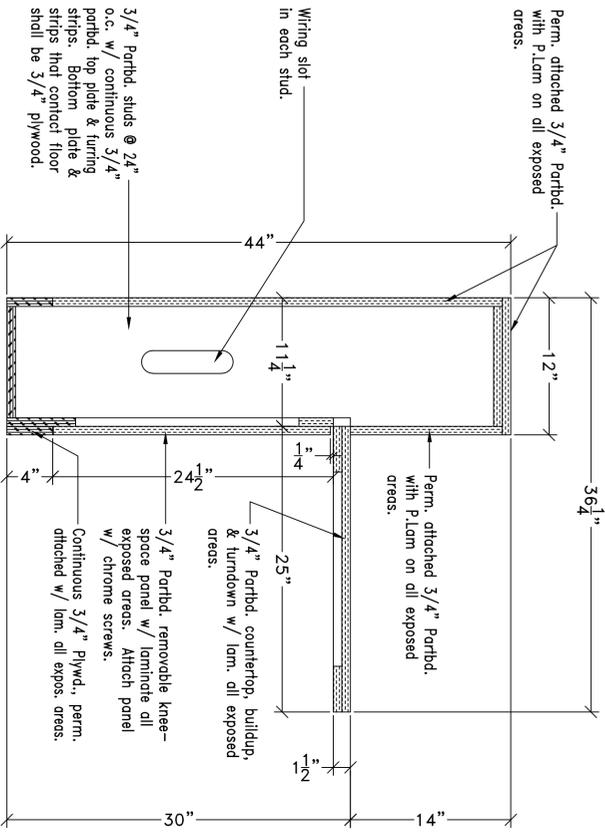
DATE  
1/7/25

PROJECT NUMBER  
XXX

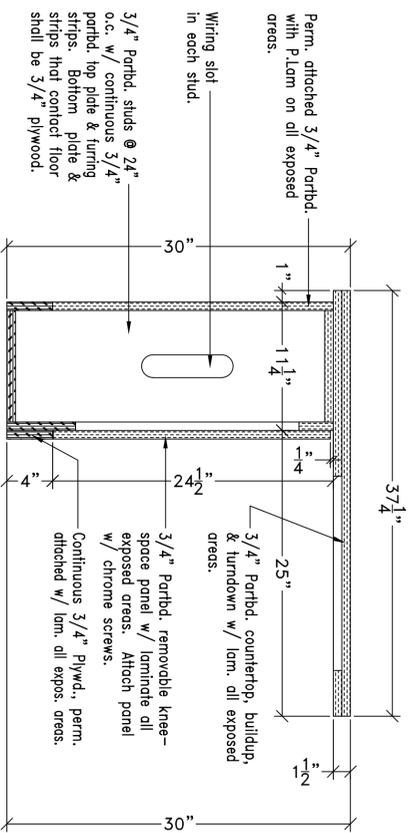
REVISIONS

SHEET  
M02

Shop Drawings  
Crockett Elementary School  
Williamson County, Tennessee



**A** SECTION DETAIL THRU RECEPTION  
SCALE: 1 1/2"=1'-0"



**B** SECTION DETAIL THRU RECEPTION  
SCALE: 1 1/2"=1'-0"

Blue Plam	
White Plam	
Metal Plam	
	Verify Colors

Reception  
Desk

DATE  
1/7/25

PROJECT NUMBER  
XXX

REVISIONS

SHEET

M03



7330 Cockrill Bend Blvd.  
Nashville, TN 37209  
(615) 350-7310  
WWW.SWAINC.COM

Project No. XXXXXX

Shop Drawings  
Crockett Elementary School  
Williamson County, Tennessee

Reception  
Desk

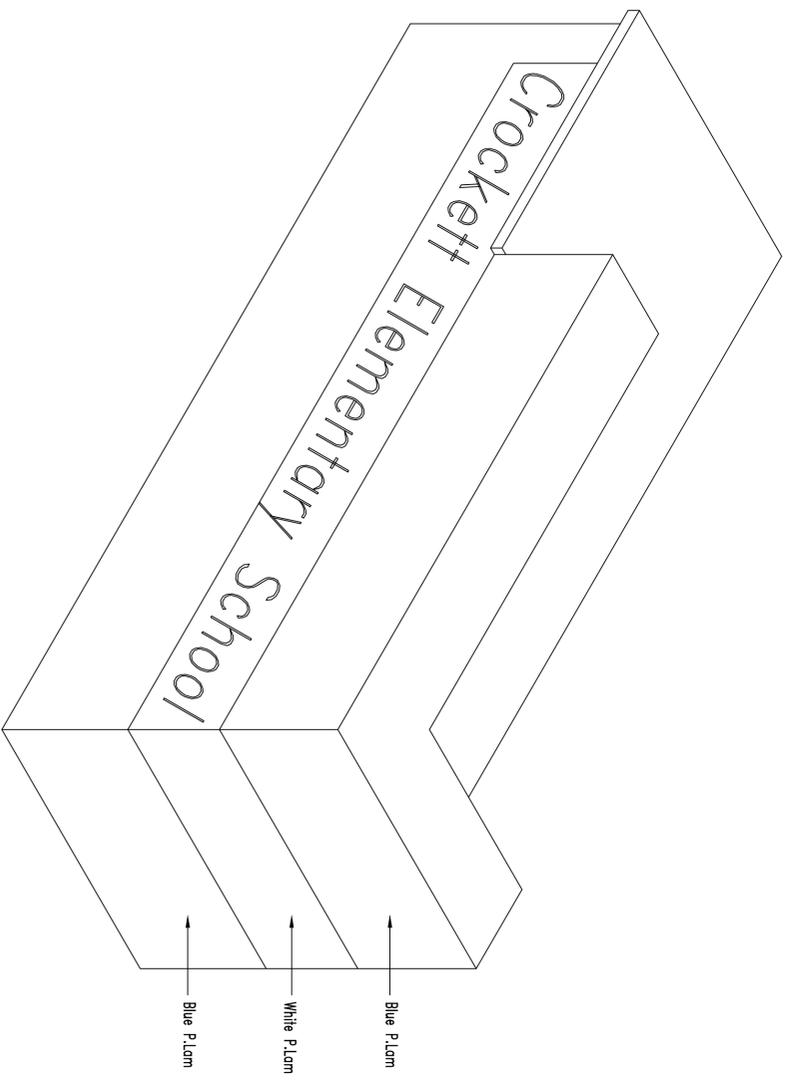
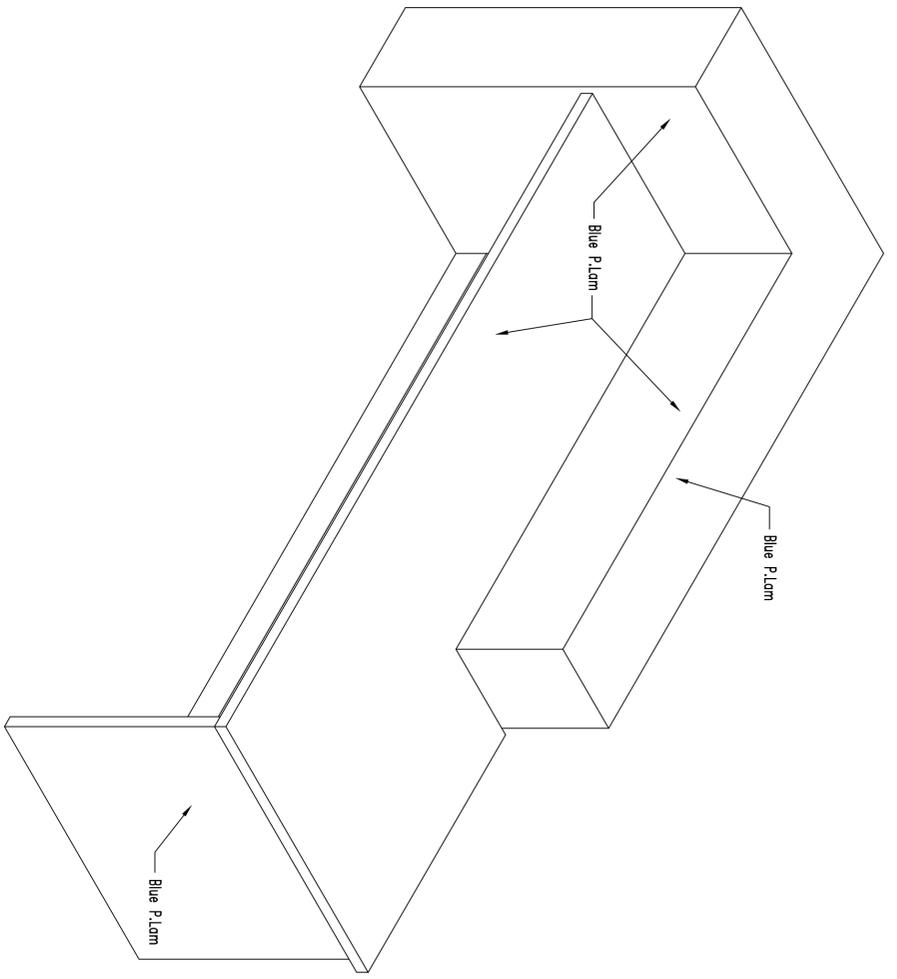
DATE  
1/7/25

PROJECT NUMBER  
XXX

REVISIONS

SHEET

M04





**MEMORANDUM**

April 8, 2025

**TO: Williamson County Board of Education**

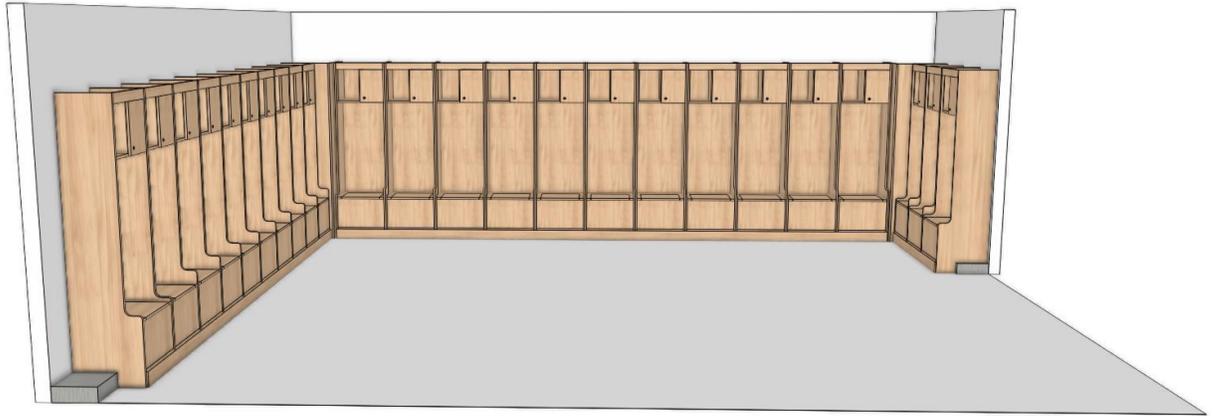
**CC: Jason Golden, Superintendent of Schools**  
**Brian King, Assistant Superintendent of Operations**

**FROM: Eric J. Gardner, P.E., CPESC, Director of Facilities & Construction**

**RE: Fairview High School – Basketball Locker Request**

Fairview High School is requesting authorization to replace and upgrade the existing basketball locker room lockers with new wooden lockers, replacing the standard metal lockers. Funding of the lockers is by the Fairview Athletic Committee for Basketball.

Staff recommends approval of the request.





**MEMORANDUM**

April 8, 2025

**TO: Williamson County Board of Education**

**CC: Jason Golden, Superintendent of School**  
**Brian King, Assistant Superintendent of Operations**

**FROM: Eric J. Gardner, P.E., Director of Facilities & Construction**

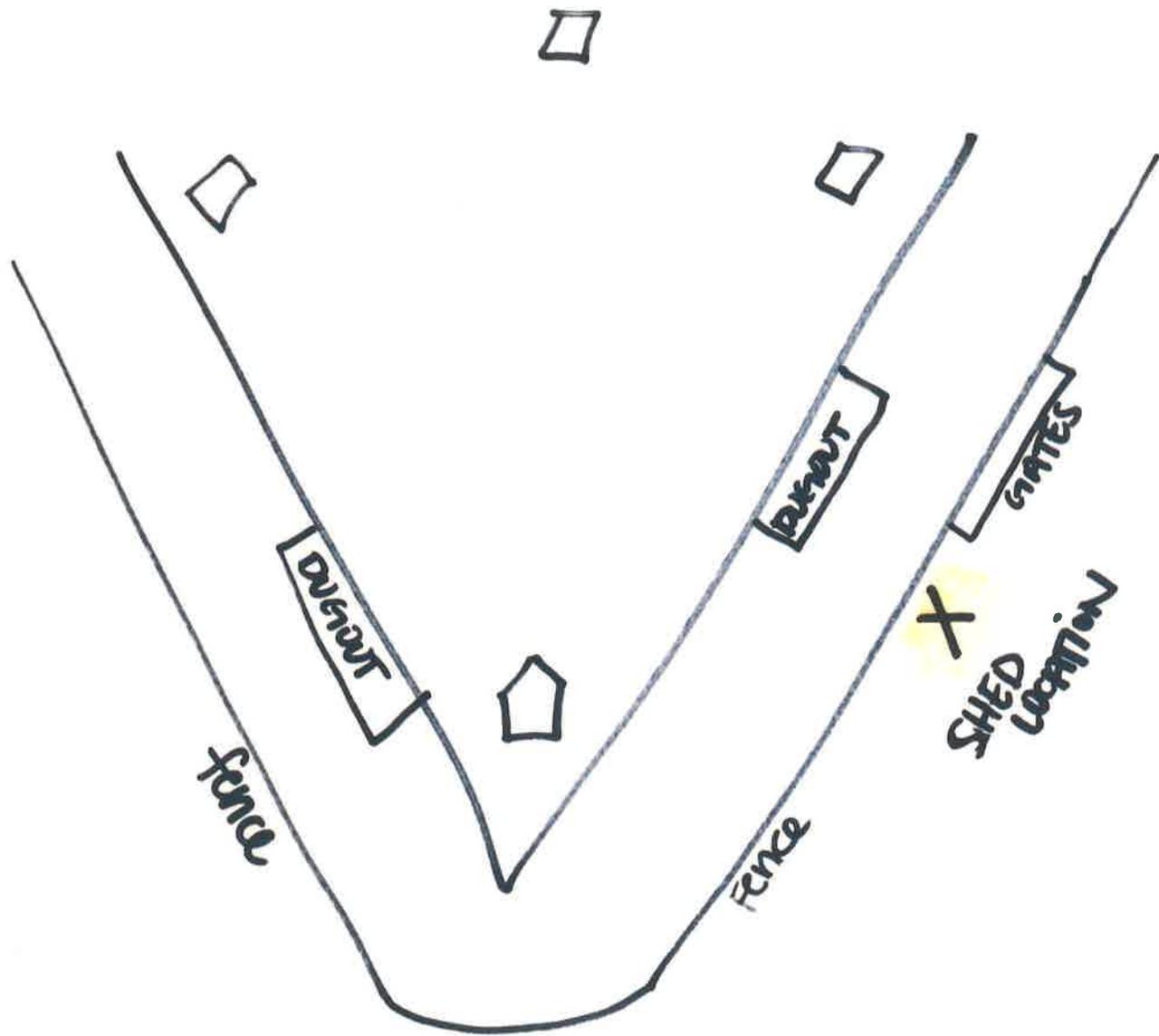
**RE: Mill Creek Middle School Storage Shed Request**

Mill Creek Middle School is requesting to install a 10'x12' storage shed located next to the softball field. The project is fully funded by the Mill Creek Middle School PTO.

Staff recommends approval.











**MEMORANDUM**

April 9, 2025

**TO: Williamson County Board of Education**  
**CC: Jason Golden, Superintendent of School**  
**Brian King, Assistant Superintendent of Operations**  
**FROM: Eric J. Gardner, P.E., Director of Facilities & Construction**  
**RE: Oak View Elementary School Monument Sign Request**

Oak View Elementary School is requesting to remove and replace their existing monument sign. The existing sign is located near the western driveway off Henpeck Lane and the new sign will be constructed in the same location. The sign meets City of Franklin sign standards and the contractor will be responsible for securing permits with the city prior to installation. This project is fully funded by the Oak View PTA.

Staff recommends approval.

Cabinet PMS Color:  
**PANTONE 426 C**  
 Powdercoat Color S1730058

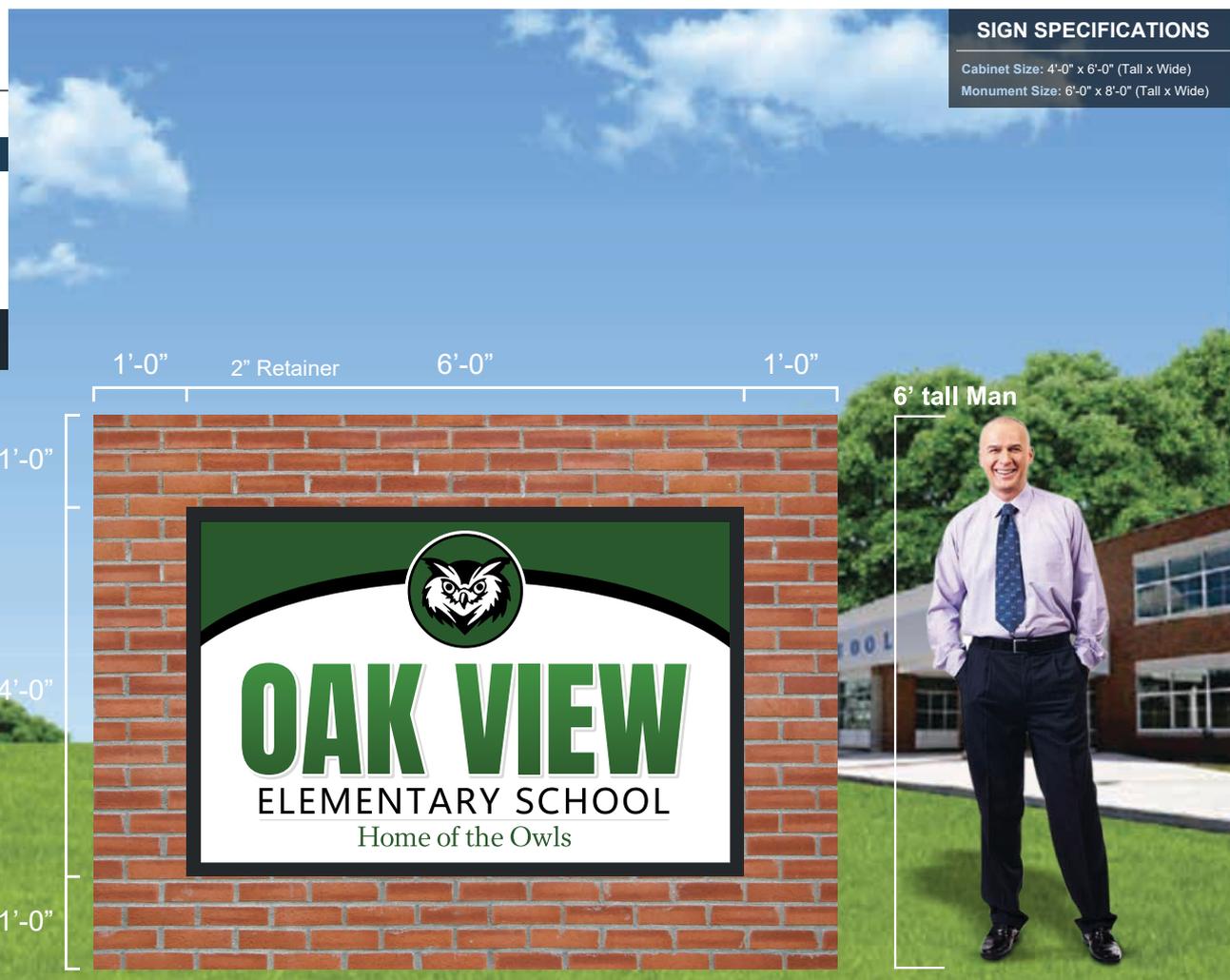
See available powdercoat colors:  
<https://goldenrulesigns.com/grs-powder-coat>

Colors used:

CMYK	PMS
	PMS White
	PMS 350 C
	PMS 426 C

The Pantone Color Matching System is the sign industry standard for color selection. Computer monitor settings and printer calibration can limit the accuracy between the color you see and the true PMS color when painted. For specialized colors, ask your Project Consultant for a sample.

**SIGN SPECIFICATIONS**  
 Cabinet Size: 4'-0" x 6'-0" (Tall x Wide)  
 Monument Size: 6'-0" x 8'-0" (Tall x Wide)



\* Overall sign depth may vary due to support size required by engineering.

\_\_\_\_\_, \_\_\_\_\_

**SIGNATURE**

**DATE**

Client is responsible for ensuring that the proof is correct in all areas. Double-check spelling, grammar, layout and design before approving artwork. If a proof containing errors is approved by client, the client is responsible for payment of original cost as well as corrections, revisions, and re-makes. This custom artwork is not intended to provide an exact match between ink, vinyl, paint or EMC color. Vector art will provide the best quality print of your logo. If vector art is not provided, your existing artwork will be vectorized for \$50. Brickwork, masonry and landscaping is not included in the proposal unless otherwise specifically stated. EMCimages shown are simulated. Sign is designed to be illuminated at all times. Sketches are based off of this premise. This is a custom made product, built by hand for people by people. Small blemishes/imperfections may occur and can be expected with hand made products. Industry standard is to view this product from a minimum distance of 10 feet to determine quality acceptability.

**VERSION #: R03032510**

1083 Brooks Industrial Rd.  
 Shelbyville, KY 40065

TF 1-800-732-9886  
 Fax 1-502-416-0544





Monument Sign



**MEMORANDUM**

April 8, 2025

**TO: Williamson County Board of Education**  
**CC: Jason Golden, Superintendent of School**  
**Brian King, Assistant Superintendent of Operations**  
**FROM: Eric J. Gardner, P.E., Director of Facilities & Construction**  
**RE: Page High School Weight Room Lighted Sign Request**

Page High School is requesting to install a lighted sign on the outside of the weight room building. The "Power P" sign will be installed on the eastern side of the building facing the Ringstaff Gym. This is fully funded by the Page High School Quarterback Club.

Staff recommends approval.

# Building Modification Request

**\*\*PLEASE PRINT TO COMPLETE\*\***

*Incomplete forms and missing required documents will delay approval or cause denial of the request.*

**\* Required Fields**

\* School: PAGE HIGH SCHOOL Requested By: CHARLES RATHBONE

\* Justification for Request: (Ex: Increased Enrollment, Program Change, New Program Requirement)  
UPDATED SIGNAGE HELPS CREATE PRIDE IN OUR CAMPUS AND HELPS CELEBRATE OUR STUDENTS' ACCOMPLISHMENTS.

\* Scope of Work: SIGNAGE OF THE "POWER P" ON THE OUTSIDE OF THE WEIGHT ROOM. INCLUDES INSULATION BY COMPANY.

\* Attach plans and a sketched map showing the exact location. (EAST FACIWH OF WEIGHT ROOM)

\* Funding Source: PAGE HIGH SCHOOL QUARTERBACK CLUB

\* Attach proof of available funding for total project amount.

\* Estimated Cost (Attach quotes): \_\_\_\_\_

\* Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Principal, send this completed form and attachments to your Assistant Superintendent.*

This section to be completed by Central Office staff.

Ass't Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(After reviewing, please send this form and attachments to the Director of Facilities & Construction)*

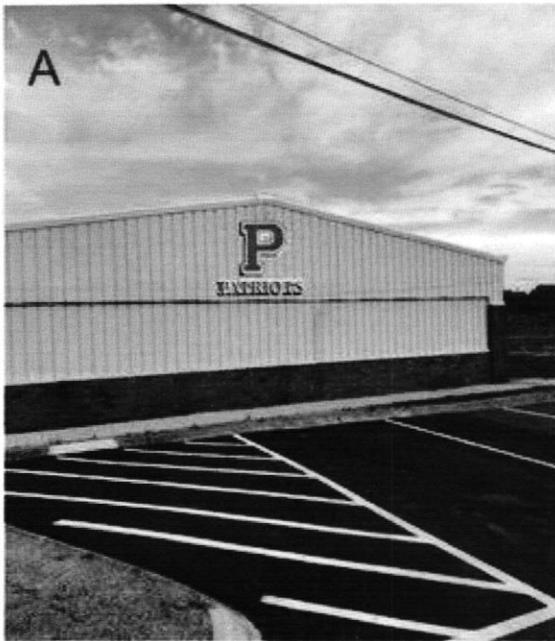
Requires WCS Board Approval: Yes  No

Director of Facilities & Construction Comments: \_\_\_\_\_

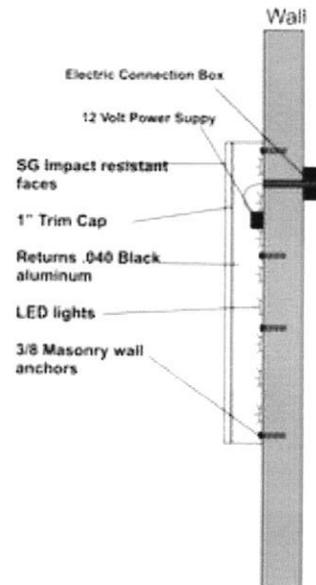
Director of Facilities & Construction Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Forwarded to Maintenance by Director of Facilities & Construction on  
Date: Maintenance Recommendations: \_\_\_\_\_

Director of Maintenance Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Channel Letter Logo  
 Aluminum Construction  
 Impact resistant Poly Face  
 Digital printed face  
 LED internal lighting  
 12 volt LED power supply  
 120 Volt / 1.5 amp





**MEMORANDUM**

April 9, 2025

**TO: Williamson County Board of Education**  
**CC: Jason Golden, Superintendent of School**  
**Brian King, Assistant Superintendent of Operations**  
**FROM: Eric J. Gardner, P.E., Director of Facilities & Construction**  
**RE: Page High School Ringstaff Gym Exterior Lighting Request**

Page High School is requesting to install exterior light fixtures at three locations, at the entrance near the monument sign, in the parking lot near the picnic table area, and near the weight room building. Power is available at all three locations. This is fully funded by the Page High School PTO.

Staff recommends approval.

## Building Modification Request

*Incomplete forms and missing required documents will delay approval or cause denial of the request.*

**\* Required Fields**

\* School: **Page High**

Requested By : **Tammy Tate/Landscaping Committee/PTO**

\* Justification for Request: (Ex: Increased Enrollment, Program Change, New Program Requirement) **To add lighting to make certain areas more safe and provide enhance school sign so it may be seen at night.**

\* Scope of Work:

- 1. Add lighting to the school sign so it may be seen at night,**
- 2. Add a light to existing light pole in back parking lot across from back of cafeteria to provide lighting for picnic table area,**
- 3. run electric to shed that has been approved by WCS and will be delivered soon.**

\* Attach plans and a sketched map showing the exact location. **Attached.**

\* Funding Source: **PTO**

\* Attach proof of available funding for total project amount. **Attached.**

\* Estimated Cost (Attach quotes): **\$6,000.00**

\* Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Principal, send this completed form and attachments to your Assistant Superintendent.*

This section to be completed by Central Office staff.

Ass't Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(After reviewing, please send this form and attachments to the Director of Facilities & Construction)*

Requires WCS Board Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Director of Facilities & Construction Comments: \_\_\_\_\_

\_\_\_\_\_

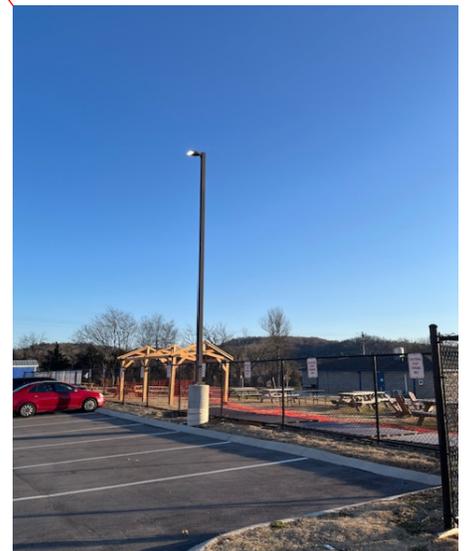
Director of Facilities & Construction Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Forwarded to Maintenance by Director of Facilities & Construction on \_\_\_\_\_ Date: \_\_\_\_\_

Maintenance Recommendations: \_\_\_\_\_

\_\_\_\_\_

Director of Maintenance Signature: \_\_\_\_\_ Date: \_\_\_\_\_





**MEMORANDUM**

April 8, 2025

**TO: Williamson County Board of Education**  
**CC: Jason Golden, Superintendent of School**  
**Brian King, Assistant Superintendent of Operations**  
**FROM: Eric J. Gardner, P.E., Director of Facilities & Construction**  
**RE: Ravenwood High School Softball Bleacher Request**

Ravenwood High School is requesting permission to install a set of bleachers behind the softball backstop. There is an existing concrete pad where the bleachers will be installed and attached. The project is fully funded by Ravenwood High School.

Staff recommends approval.



## TRIP FINDER - April School Board Field Trip Approval Report (Field Trips With Student Fees Over \$100)

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
4404	Brentwood High	06/17/2025	06/20/2025	03/19/2025	Over \$100 No Driver	UCA Summer Cheer Camp	ATHLETIC OVERNIGHT	Varsity Cheer	50	University of TN
<b>Notes/Fees</b>	<i>\$500.00 per student maximum. We will have a charter bus for transportation to camp-not a school bus. Parents will drive athletes home from camp.</i>									
4494	Independence High	06/17/2025	06/20/2025	03/31/2025	Over \$100 PER STUDENT	IHS Cheer UCA Camp	ATHLETIC OVERNIGHT	9th-12th Grade	48	University of TN
<b>Notes/Fees</b>	<i>Parents providing transportation. No busses needed.</i>									
4395	Mill Creek Middle	05/22/2025	05/26/2025	03/18/2025	Over \$100 No Driver	MCMS International Academic Competition - National Tournament	ACADEMIC OVERNIGHT	Science Bowl	15	Hyatt Regency
<b>Notes/Fees</b>	<i>Cost to Students: up to \$800 to be primarily covered through fundraising. Required costs include transportation, registration, meals, hotel, event tickets and will not exceed \$800 per student to be offset substantially through fundraising. The goal is for the students to only be responsible for food expenses after being offset by an upcoming tournament being hosted at MCMS and a calendar fundraiser. Approximately 12-15 students and 2-3 WCS employee chaperones will depart MCMS at 6am on Thursday, May 22, 2025, to drive to Hyatt Regency in Orlando, Florida, to attend the International Academic Competition National Tournament. We will rent mini vans through Enterprise for transportation to be driven by WCS employees. No bus driver is needed. Student families may also attend at their own expense. Students will compete in science, history, and geography buzzer based competitions with students from over 50 countries. Students will also have the opportunity to attend learning sessions regarding Model UN and other academic trivia competitions. IAC believes that academic competitions can enrich the lives of children by giving them the incentive to study hard and foster lifelong long learning. This competition encourages students to develop their intellectual, social, and moral capacities as they learn alongside and from their peers across the globe. Students will be supervised at all times by parent chaperones, traveling in groups of a maximum of 6 students to 1 parent. The group will return to Nolensville on Monday, May 26-3</i>									
4061	Ravenwood HS Fine Arts Overnight	05/02/2025	05/03/2025	02/20/2025	Over \$100 No Driver	RHS Orchestra Music in the Parks Competition	FINE ARTS OVERNIGHT	9th-12th Grade	74	Dollywood Theme Park
<b>Notes/Fees</b>	<i>No Transportation Needed. Cost Per Student: \$250. Fundraising will offset costs. Friday, May 2nd 2025 - 3:00 pm: Leave Ravenwood High School, Brentwood TN by charter coach. Planned rest stops en route. Dinner stop en route. 9:00 pm EST: Arrive at Pigeon Forge High School, 414 Tiger Drive, Pigeon Forge TN. 9:25 pm: Warm Up. 9:50 pm: Perform in Competition. 10:30 pm: Leave Pigeon Forge High School for hotel accommodations. Overnight hotel accommodations included. Saturday, May 3rd, 2025 - 9:30 am: Leave hotel for Dollywood. 10:00 am: Arrive at Dollywood. Students spend the day at Dollywood. One meal voucher is included in their festival participation. 7:00 pm: Music in the Parks Festival Awards Ceremony Pines Theater Dollywood. 8:00 pm EST: Leave Dollywood and travel to Brentwood, TN Planned rest stops en route. 10:30 pm CST: Arrive at Ravenwood High School</i>									
4390	Woodland Middle	05/11/2025	05/14/2025	03/17/2025	Over \$100 PER STUDENT	7th & 8th Grades WMS Robotics VEX World Dallas TX	ACADEMIC OVERNIGHT	Robotic Team	10	Robotics Education and Competition Foundation
<b>Notes/Fees</b>	<i>WMS will pay the registration for two teams. The parents of each participant are responsible for travel, hotel and meals for their student. The WMS PTO will pay for the travel, hotel and meals for the coach. The costs for the students and families will depend on their chosen method of travel, and their choice of restaurants.</i>									
4126	Woodland MS Fine Arts	05/03/2025	05/03/2025	02/24/2025	Over \$100 No Driver	8th Grade Band, Orchestra, and Choir Trip to Dollywood	FINE ARTS TRIP	8th Grade	120	Dollywood Theme Park
<b>Notes/Fees</b>	<i>Charter busses will be used for this trip.</i>									

Thursday, April 10, 2025



## **MEMORANDUM**

To: Brian King, Assistant Superintendent for Operations  
From: Eric J. Gardner, P.E., Director of Facilities & Construction  
Date: April 7, 2025  
Re: Operations' Capital Project Updates

### **BUILDING CONSTRUCTION PROJECTS**

#### **Brentwood Middle School Replacement – Projected Completion Date: June 2025**

- Two-phase construction project to replace and expand the capacity of BMS designed by Johnson & Bailey Architects (J&B).
- The contractor completed rerouting the power feed to the STEM building and removed old electrical equipment located at BMS over Spring Break.
- Brick façade installation is complete.
- Window installation has begun and is approximately 60% complete.
- Electrical and plumbing rough-in work is complete on the first and second floors, with HVAC duct installation continuing on the second floor.
- MP&E rough-in continues on the third floor.
- The contractor has begun installing HVAC units on the first floor.
- Framing of interior walls are complete on the first and second floors and has begun on the third floor.



**First floor HVAC Unit**



**First floor above ceiling in the corridor**



**Stud wall framing**



**North exterior elevation**



**Aerial view**



**Transportation Building Addition - Project Completion Date: May 2025**

- This project will repurpose the existing Transportation Department administrative space into additional operating space for parts storage and will make bay space, that is currently being used for storage, available for vehicle service. Additionally, a one-story, 4,600 +/- SF building will be constructed at the northwestern end of the existing WCS Transportation Building for administrative and office space.
- Kline Swinney Associates is the design architect for the project.
- Phase 2 renovation has begun.
- The contractor has completed demolition of the old space.
- CMU walls have been installed for new office spaces and the mezzanine.
- Stairs for the mezzanine have been installed.



**Mezzanine walls**



**Bar joists for mezzanine**

**Innovation Hub - Project Completion Date: April 2026**

- Williamson County Schools was awarded a grant from the State of Tennessee through the Innovative School Models Grant. WCS is using the grant to construct a new Innovation Hub to provide College, Career, and Technical Education (CCTE) programs for students from all ten WCS high schools.
- This is a two-story, 24,000 +/- SF building located on the site of the old Williamson County Animal Control building adjacent to the WCS Entrepreneurship and Innovation Center (EIC).
- Kline Swinney Associates is the design architect for the project.
- Footing installation has begun and is approximately 50% complete.
- Site utility installation has begun on the north side of the building.
- Plumbing and electrical rough-in under the slab has begun.
- Grading continues around the site.



**Footing Installation**



**Sanitary Sewer Manhole**



**Plumbing under slab**

1320 West Main Street Suite 202  
Franklin, Tennessee 37064-3700  
Phone (615) 472-4000  
Website: <http://www.wcs.edu>



TO: Williamson County School Board

FROM: Dave Allen, Assistant Superintendent of Teaching,  
Learning, and Assessment

CC: Jason Golden, Jenny Lopez, Juli Oyer, Leigh Webb, Jennifer Sower,  
Valerie Porter, Jeffrey Cicero, Kara Sklenka

DATE: April 8, 2025

RE: 2025 Adoption of the AP Psychology Textbooks & Instructional Materials

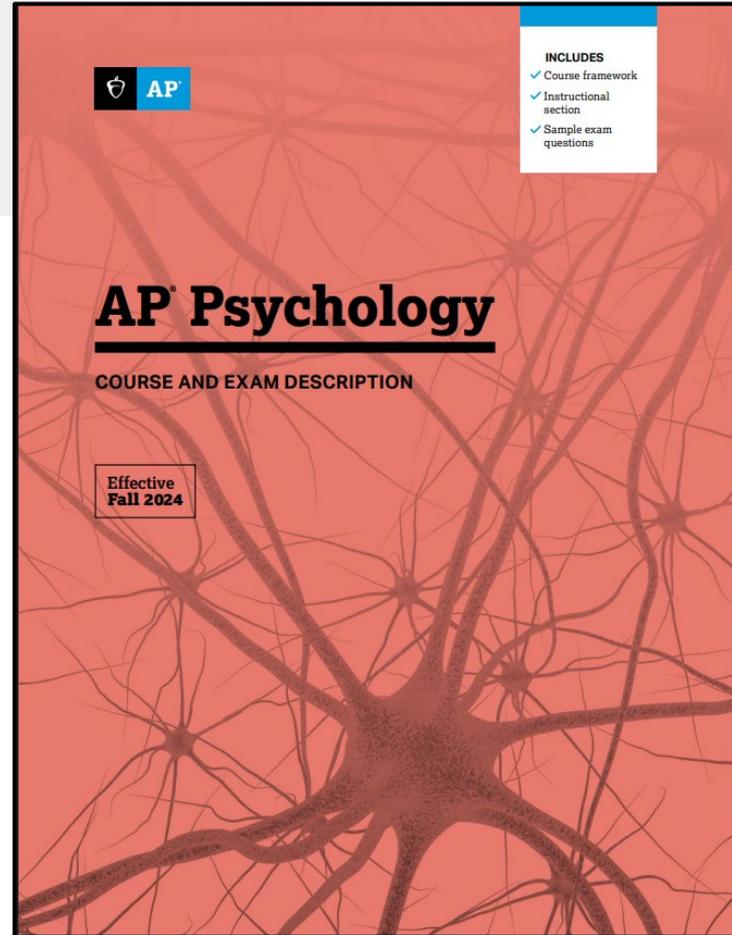
District teachers, administrators, and community members were given the opportunity to review AP Psychology instructional materials for adoption in the 2024-2025 school year with implementation in the 2025-2026 school year. District-wide adoption committee members made up of parents and teachers reviewed and evaluated the AP Psychology materials before making a recommendation to the school board for final approval to adopt and implement selected materials.

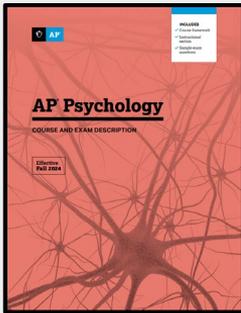
Based on the district-wide selection, below is the textbook adoption recommendation from the committee members charged with selecting these materials for AP Psychology.

- BFW Myers' Psychology for the AP Course, 4th edition

# AP Psychology

- Elective Course
- Cannot be substituted for a graduation requirement
- Course and Exam Description (CED) was updated in Fall 2024
- Significant changes to writing portion of the exam



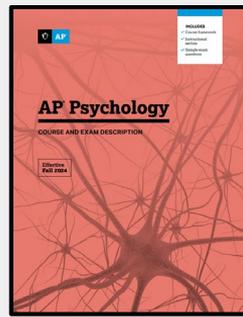


# AP Science Practices

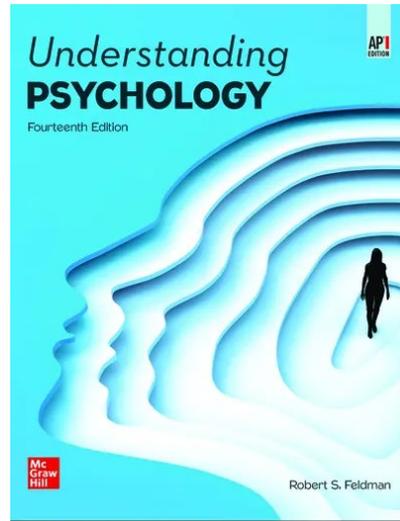
The AP Psychology framework also outlines distinct science practices central to the study and practice of psychology. Students should develop and apply these science practices regularly throughout the course.

Skill	Description	Exam Weighting (Multiple-Choice Section)
1. Concept Application	Apply psychological perspectives, theories, concepts, and research findings.	65%
2. Research Methods and Design	Evaluate qualitative and quantitative research methods and study designs.	25%
3. Data Interpretation	Evaluate representations of psychological concepts depicted in quantitative research (tables, graphs, charts, and diagrams) and described in qualitative research.	10%
4. Argumentation	Develop and justify psychological arguments using evidence.	Only assessed in the free-response section

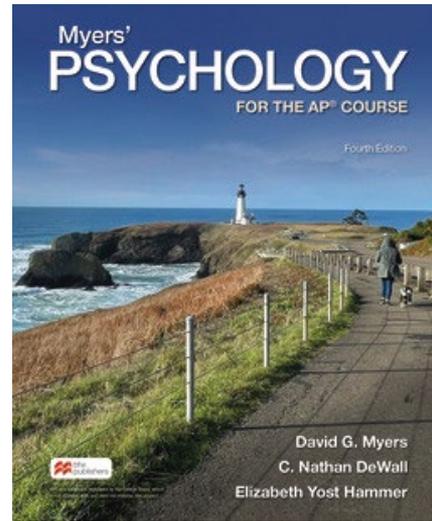
# Textbook Options



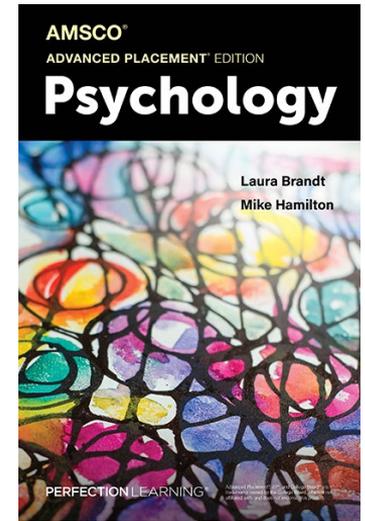
**CENGAGE**



**MCGRW-HILL**

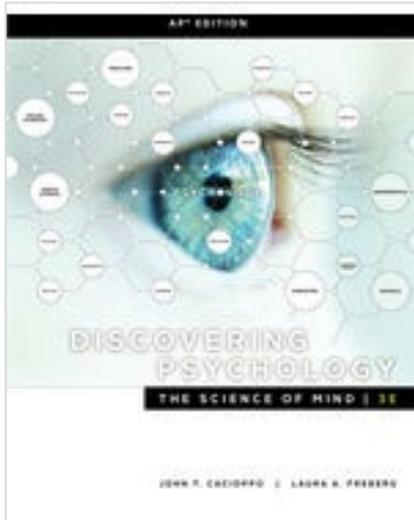
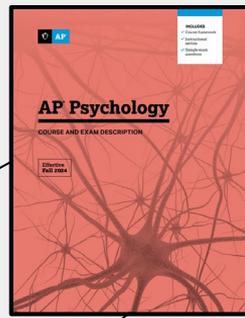


**BFW / MYERS**

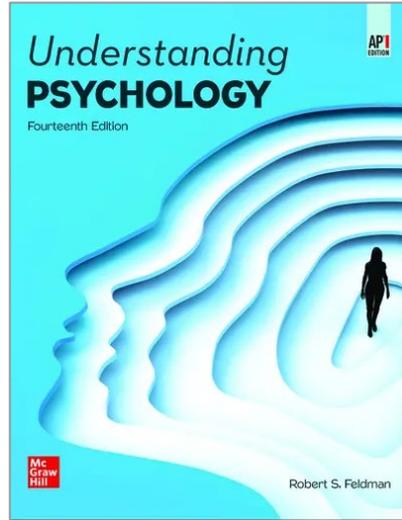


**AMSCO /  
PERFECTION  
LEARNING**

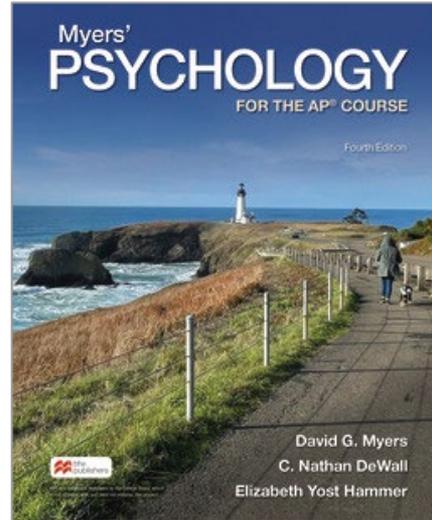
# Textbook Options



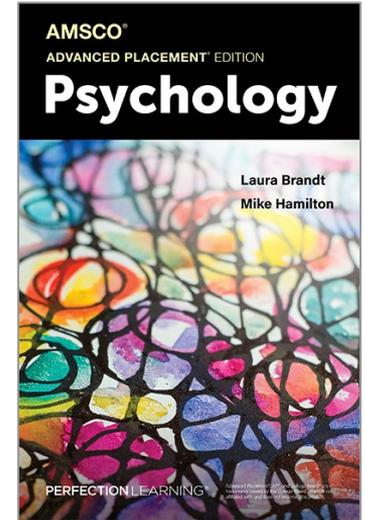
**CENGAGE**



**MCGRAW-HILL**



**BFW / MYERS**



**AMSCO /  
PERFECTION  
LEARNING**

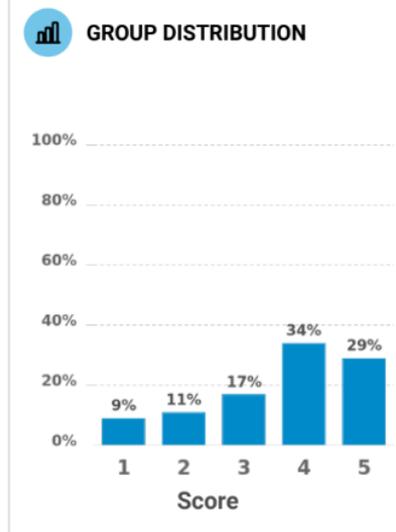
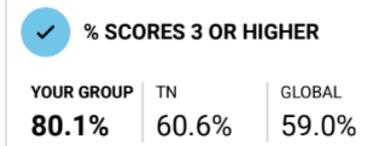
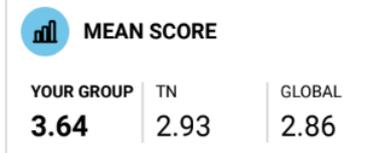
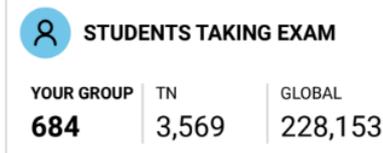
# AP Psychology Data

2023-2024

	2023-2024
WCS Students Enrolled	741
Registered for the AP Exam	725 (98%)
Passed course for HS Credit	739 (99.7%)

	WCS	Global
Mean Score on AP Exam	3.29	2.97
% Scores 3 or Higher (Pass Rate)	73%	62%

## 2023



# Course & Exam Description (CED)

Fall 2024



## Course at a Glance

### Plan

The Course at a Glance provides a useful visual organization of the AP Psychology curricular components, including:

- Sequence of units, along with approximate weighting and suggested pacing. Please note, pacing is based on 45-minute class periods, meeting five days each week for a full academic year.
- Progression of topics within each unit.
- Science practices across units.

### Teach

#### SCIENCE PRACTICES

- 1 Concept Understanding
- 2 Research Methods and Design
- 3 Data Interpretation
- 4 Argumentation

### Required Course Content

Each topic contains required Learning Objectives and Essential Knowledge Statements that form the basis of the assessment on the AP Exam.

**UNIT 1** Biological Bases of Behavior  
 ~17-23 Class Periods | 15-25% AP Exam Weighting

- 1.1 Interaction of Heredity and Environment
- 1.2 Overview of the Nervous System
- 1.3 The Neuron and Neural Firing
- 1.4 The Brain
- 1.5 Sleep
- 1.6 Sensation

**UNIT 2** Cognition  
 ~17-23 Class Periods | 15-25% AP Exam Weighting

- 2.1 Perception
- 2.2 Thinking, Problem-Solving, Judgments, and Decision-Making
- 2.3 Introduction to Memory
- 2.4 Encoding Memories
- 2.5 Storing Memories
- 2.6 Retrieving Memories
- 2.7 Forgetting and Other Memory Challenges
- 2.8 Intelligence and Achievement

**UNIT 3** Development and Learning  
 ~17-23 Class Periods | 15-25% AP Exam Weighting

- 3.1 Themes and Methods in Developmental Psychology
- 3.2 Physical Development Across the Lifespan
- 3.3 Gender and Sexual Orientation
- 3.4 Cognitive Development Across the Lifespan
- 3.5 Communication and Language Development
- 3.6 Social-Emotional Development Across the Lifespan
- 3.7 Classical Conditioning
- 3.8 Operant Conditioning
- 3.9 Social, Cognitive, and Neurological Factors in Learning

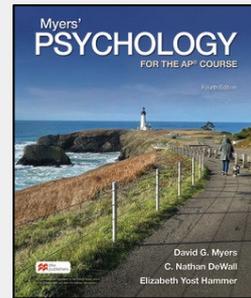
**UNIT 4** Social Psychology and Personality  
 ~17-23 Class Periods | 15-25% AP Exam Weighting

- 4.1 Attribution Theory and Person Perception
- 4.2 Attitude Formation and Attitude Change
- 4.3 Psychology of Social Situations
- 4.4 Psychodynamic and Humanistic Theories of Personality
- 4.5 Social-Cognitive and Trait Theories of Personality
- 4.6 Motivation
- 4.7 Emotion

**UNIT 5** Mental and Physical Health  
 ~17-23 Class Periods | 15-25% AP Exam Weighting

- 5.1 Introduction to Health Psychology
- 5.2 Positive Psychology
- 5.3 Explaining and Classifying Psychological Disorders
- 5.4 Selection of Categories of Psychological Disorders
- 5.5 Treatment of Psychological Disorders

# AP Science Practices in BFW Myers



One effective way to distribute practice is *repeated* self-testing, a phenomenon that Roediger and Jeffrey Karpicke (2006, 2018) have called the **testing effect**. Testing does more than simply assess learning and memory: It improves them (Su et al., 2020). In this book, the testing questions interspersed throughout and at the end of each module and unit offer opportunities to improve learning and memory. Better to practice retrieval (as any exam will demand) than to merely reread material (which may lull you into a false sense of mastery). Roediger (2013) explains, “Two techniques that students frequently report using for studying—highlighting (or underlining) text and rereading text—[have been found] ineffective.” Happily, “retrieval practice (or testing) is a powerful and general strategy for learning.” As another memory expert explained, “What we recall becomes more recallable” (Bjork, 2011). No wonder daily quizzing improves introductory psychology students’ course performance (Batsell et al., 2017; Pennebaker et al., 2013). So, too, can self-testing with flash cards, responses to teacher questions, and teaching the material to someone else (Fazio & Marsh, 2019).

*The point to remember:* Spaced study and self-assessment beat cramming and rereading. Practice may not make perfect, but smart practice—occasional rehearsal with self-testing—makes for lasting memories.

▶

AP<sup>®</sup> Science Practice

### Exploring Research Methods & Design

Suppose you are a researcher interested in examining the effect of distributed practice on academic performance. In preparation for a final exam, you randomly assign 50 students from your high school to engage in self-testing spaced out over several days, while another group of 50 students crams the night before the final exam. You then compare their final exam scores and find that those in the distributed practice group scored significantly higher.

- Identify the research method used in this study.
- What conclusions can or can't you draw based on the method used?
- Who was the sample in this study? Who is the population?
- Identify the independent and dependent variables.
- What ethical problems, if any, are there in this study?

Remember, you can always revisit Unit 0 to review information related to psychological research.

OCD is more common among teens and young adults than among older people (Samuels & Nestadt, 1997). A 40-year follow-up study of 144 Swedes diagnosed with the disorder found that, for most, the obsessions and compulsions had gradually lessened, though only 1 in 5 had completely recovered (Skoog & Skoog, 1999).

Some people experience other OCD-related disorders, such as **hoarding disorder** (cluttering their space with acquired possessions they can't part with), **body dysmorphic disorder** (preoccupation with perceived body defects; repeatedly checking their appearance in the mirror), or **trichotillomania** (hair-pulling disorder). Many people have some clutter in their living space or feel sensitive about their appearance. But for these common behaviors and feelings to be considered an OCD-related disorder, they would need to occur frequently and disrupt people's lives—their social life, work, or daily functioning.

▶

AP<sup>®</sup> Science Practice

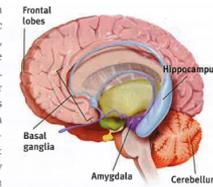
### Data Interpretation

Consider the data below.

Thought or Behavior	Percentage Reporting Symptom
Obsessions (repetitive thoughts)	
Concern with dirt, germs, or toxins	40%
Something terrible happening (fire, death, illness)	24%
Symmetry, order, or exactness	17%

- What research method is represented in these data—qualitative or quantitative? Explain.
- Create a histogram (or bar graph) depicting these data. Label each axis.
- What conclusion can you draw from your histogram?

Significantly stressful events can form unforgettable memories. After a traumatic experience—a school shooting, a house fire, a sexual assault—vivid recollections of the horrific event may intrude again and again. “Stronger emotional experiences make for stronger, more reliable memories,” noted James McGaugh (1994, 2003). Such experiences even strengthen recall for relevant, immediately preceding events (Dunsmoor et al., 2015; Jobson & Cheraghi, 2016). This makes adaptive sense: By waving warning flags, memory protects us from future dangers (Leding, 2019).



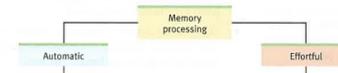
But emotional events produce tunnel-vision memory: They focus our attention and recall on high-priority information, and reduce our recall of irrelevant details (Mather & Sutherland, 2012). Whatever captures our attention is well recalled, at the expense of the surrounding context.

**Flashbulb memories** form when we create mental snapshots of exciting or shocking events, such as our first kiss or our whereabouts when learning of a loved one's death (Brown & Kulik, 1977; Muzzulini et al., 2020). In a 2006 Pew survey, 95 percent of American adults said they could recall exactly where they were or what they were doing when they first heard the news of the 9/11 terrorist attacks.

Our flashbulb memories are noteworthy for their vividness and our confidence in them. But as we relive, rehearse, and discuss them, even our flashbulb memories may become inconsistent, especially among older people (Kopp et al., 2020). With time, some errors creep into people's 9/11 recollections (compared with their reports taken right afterward). Mostly, however, people's memories of 9/11 remained consistent over the next 10 years (Hirst et al., 2015).

Dramatic experiences remain clear in our memory in part because we rehearse them (Hirst & Phelps, 2016). We think about them and describe them to others. Memories of personally important experiences also endure (Storm & Jobe, 2012; Talarico & Moore, 2012).

**Figure 2.5-3** summarizes—drawing on our discussions from this module and Module 2.4—the brain's two-track memory processing and storage system for implicit (automatic) and explicit (effortful) memories. The *bottom line*: Learn something and you can change your brain a little.



## Module 2.5

### Figure 2.5-2 Review key memory structures in the brain

**Frontal lobes and hippocampus:** explicit memory formation  
**Cerebellum and basal ganglia:** implicit memory formation  
**Amygdala:** emotion-related memory formation

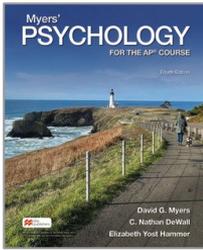
## AP<sup>®</sup> Science Practice

### Research

A survey, such as the Pew survey, obtains the self-reported attitudes or behaviors of a particular population, usually by questioning a representative, random sample of the group. Survey researchers must ensure that their questions are clearly worded and unbiased. Even small changes in the order or wording of questions can make a big difference in the responses.

## AP<sup>®</sup> Exam Tip

Figure 2.5-3 is an excellent summary. Why don't you review it for a few minutes and then see how much of it you can reproduce on a piece of paper? You might even choose to include personal examples of each type of memory to help make the connections. That will give you a good assessment of which parts of the memory process you know and which parts you still need to work on.



# BFW Myers | Evidence

# -Based Question (EBQ)

## Unit 2 Cognition

### EVIDENCE-BASED QUESTION

**INSTRUCTIONS:** Answer the following question using the 3 sources provided. Your response to the question should be provided in three distinct parts: A, B, and C. Use appropriate psychological terminology in your response.

For both Part B and Part C, each piece of evidence must be cited using the “Source [Number]” designation in parentheses following the cited material or embedded in the sentence. For example,

- Parenthetical citation: (Source 1).
- Embedded citation: According to Source 1, ...

- Using the provided sources, develop and justify an argument about the effectiveness of eyewitness testimony in legal cases.
  - Propose a specific and defensible claim based in psychological science that responds to the question.
  - Support your claim using at least one piece of specific and relevant evidence from one of the sources provided.
  - Use a psychological perspective, theory, concept, or research finding learned in AP® Psychology to explain how your evidence supports your claim.
  - Using a different source than the one you used in Part (B.i), support your claim using at least one piece of specific and relevant evidence.
  - Use a psychological perspective, theory, concept, or research finding learned in AP® Psychology—different than the one you used in Part (B.ii)—to explain how your evidence in Part (C.i) supports your claim.

#### Source 1:

Introduction
The researchers studied the influence of eyewitness testimony on jurors. Specifically, they were interested in how learning about the unreliability of eyewitness accounts affected juror deliberations and verdicts.
Participants
Two hundred forty university students who were registered to vote participated in the study.
Method
Participants served as hypothetical jurors in groups of six for a fabricated case involving a violent crime. The major piece of evidence against the defendant in this hypothetical case was eyewitness testimony. Prior to deliberating, half of the groups read about the unreliability of eyewitness testimony, while the other half did not.
Results and Discussion
Those who read about the unreliability of eyewitness testimony spent significantly more time discussing the eyewitness testimony itself while deliberating and handed down fewer convictions than did groups who had not read the information.

Information from: Loftus, E. F. (1980). Impact of expert psychological testimony on the unreliability of eyewitness identification. *Journal of Applied Psychology*, 65(1), 9–15. <https://doi.org/10.1037/0021-9010.65.1.9>

#### Source 2:

Introduction
Of the initial 200+ cases in which individuals were erroneously convicted in the United States, a notable 77% were based on inaccuracies in eyewitness identifications. However, forensic evidence, such as DNA, is not foolproof either. Therefore, researchers explored the impact of different forms of evidence on decision-making of jurors.
Participants
Four hundred and eighty participants were randomly selected from jury-eligible adults in the state of Delaware.
Method
Participants were exposed to a video of a mock trial about an armed robbery. The mock trial video included opening statements from attorneys, eyewitness testimony, expert testimony on DNA evidence, and closing arguments. After watching the video, participants formed mock juries and were told to render a verdict. Participants also completed questionnaires measuring how both eyewitness and forensic evidence related to their verdicts.
Results and Discussion
While the results showed the importance of forensic evidence, the researchers found that eyewitness testimony played a substantial role in jurors' decisions. The jurors' perceptions of the credibility of the eyewitness during the trial played a stronger role in their verdicts than other types of evidence. The relationship between the perception of eyewitness credibility and a guilty verdict was statistically significant ( $p < .001$ ).

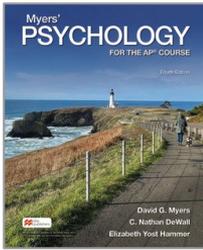
Information from: O'Neill Shermer, L., Rose, K. C., & Hoffman, A. (2011). Perceptions and credibility: Understanding the nuances of eyewitness testimony. *Journal of Contemporary Criminal Justice*, 27(2), 183–203.

#### Source 3:

Literature Review
The authors reviewed the existing scientific evidence related to eyewitness memory. Eyewitness memory is widely believed to be unreliable because eyewitness misidentifications play a role in the majority of DNA exonerations of wrongfully convicted people. In addition, researchers know that memory can be unreliable, even when individuals feel highly confident in their memories. As a result, many researchers argue that eyewitness testimony should be disregarded, or at least used with caution in criminal trials. But what about eyewitnesses' testimony closer to the time of the crime where there is less time for memory distortions, such as identifying someone in a lineup? Does confidence equate to accuracy at that time? Scientifically derived evidence suggests that, in line with what researchers know about recognition memory, feeling highly confident in one's memory <i>at that time</i> is related to accuracy.

Information from: Wixted, J. T., Mickes, L., Clark, S. E., Gronlund, S. D., & Roediger, H. L. III. (2015). Initial eyewitness confidence reliably predicts eyewitness identification accuracy. *American Psychologist*, 70(6), 515–526. <https://doi.org/10.1037/a0039510>

Question type is not found in Cengage or McGraw-Hill



# BFW Myers | Article Analysis Question (AAQ)

## ARTICLE ANALYSIS QUESTION

**INSTRUCTIONS:** Answer the following question using the source provided. Your response to the question should be provided in six distinct parts: A, B, C, D, E, and F. Use appropriate psychological terminology in your response.

2. Using the source provided, respond to the following questions:

- (A) Identify the research method used in the study.
- (B) Identify the operational definition of the independent variable.

- (C) Describe the meaning of the differences in the means between the draw and write groups.
- (D) Describe one ethical guideline the researchers would have been required to follow in this study.
- (E) Explain the extent to which the research findings may or may not be generalizable using specific and relevant evidence from the study.
- (F) Explain how at least one of the research findings supports or refutes the authors' claim that drawing a word causes better recall of that word.

Question type is not found in Cengage or McGraw-Hill

Source:

Introduction						
Past research has shown that when encoding information we process it at different levels, and that depth of processing affects our long-term retention. The present study was designed to investigate the effect of drawing versus writing on free recall memory performance. Because drawing the object a word represents takes deeper, more effortful processing than simply writing a word, the researchers speculated that those who draw words will have better recall than those who write words.						
Participants						
Forty-seven undergraduate college students participated in this study.						
Method						
Participants were randomly assigned to one of two conditions: drawing or writing. Each participant, individually in a testing room, was presented with a list of words and was asked to either draw the word or write the word on a screen. After a brief distractor task, participants were then asked to freely recall as many words as possible from the original list.						
Results and Discussion						
The researchers collected data on the number of words correctly recalled for each condition and analyzed the results using both descriptive statistics and inferential statistics. The results, presented in the following graph, were statistically significant. Those in the draw condition recalled significantly more words than those in the write condition.						
<table border="1"><caption>Words recalled by condition</caption><thead><tr><th>Condition</th><th>Words recalled</th></tr></thead><tbody><tr><td>Draw</td><td>15</td></tr><tr><td>Write</td><td>7</td></tr></tbody></table>	Condition	Words recalled	Draw	15	Write	7
Condition	Words recalled					
Draw	15					
Write	7					

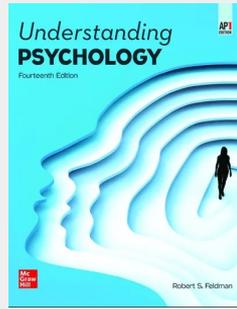
Information from: Wammes, J. D., Meade, M. E., & Fernandes, M. A. (2016). The drawing effect: Evidence for reliable and robust memory benefits in free recall. *The Quarterly Journal of Experimental Psychology*, 69(9), 1752-1776.



## Example Free-Response Question

1. After the first psychology test, Dr. Border is interested in knowing whether lectures improve students academic performance on the second test. Design a study that would provide Dr. Border with adequate data to address his question. Be sure to address each of the following in your answer:
  - Independent variable (IV)
  - Dependent variable (DV)
  - Sampling of participants
  - Assignment of participants
  - Possible outcome of experiment
  - Potential confounding variables

# McGraw-Hill



## Section II: Free Response

Maria witnessed a burglary and now has to give her report to the police.

**A.** Describe how the following concepts can help her memory.

- Recognition
- Deep processing

**B.** Describe how the following concepts can hinder her memory.

- Schema
- Source amnesia
- Tip-of-the-tongue
- Flashbulb memory

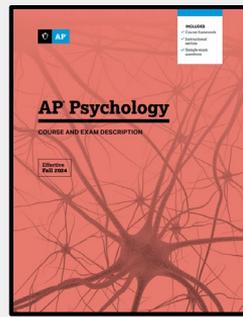
## Section II: Free Response

Kurt would like to participate in the World Memory Championships next year. In order to be competitive, he is practicing by memorizing a list of 72 words.

Describe how the following psychological concepts relate to his memory training.

- Mnemonics
- Elaborative rehearsal
- Chunking
- Long-term potentiation
- Primacy effect

# Course & Exam Description



**3.3.A** Describe how sex and gender influence socialization and other aspects of development.

## Development and Learning

### TOPIC 3.3

## Gender and Sexual Orientation

### Required Course Content

#### LEARNING OBJECTIVE

**3.3.A**  
Describe how sex and gender influence socialization and other aspects of development.

## UNIT 3

#### SUGGESTED SKILLS

##### 2.C

Evaluate the appropriate use of research design elements in non-experimental methodologies.



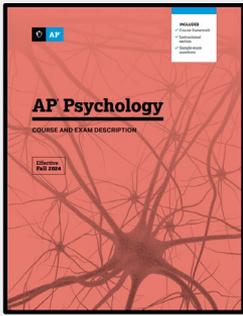
# State Law

Per state law **T.C.A. 49-6-1308**, effective July 1, 2023, **parents must be notified thirty (30) days prior** to commencing “instruction of a sexual orientation curriculum or gender identity curriculum.”

**Parents must also provide written permission** for their student to receive instruction on these topics.

*(b)(1) A student's parent or legal guardian, or the student if the student is at least eighteen (18) years of age, **must provide a written, informed, and voluntarily signed consent to the student's LEA or public charter school for the student to receive instruction of a sexual orientation curriculum or gender identity curriculum.***

*(2) If a student's parent or legal guardian, or the student if the student is at least eighteen (18) years of age, **does not consent to the student receiving instruction of a sexual orientation curriculum or gender identity curriculum, then the student is excused from receiving instruction of a sexual orientation curriculum or gender identity curriculum and shall not be penalized for grading purposes by the student's LEA or public charter school.***



# Instructional Practice

## Development and Learning

### TOPIC 3.3

## Gender and Sexual Orientation

### Required Course Content

#### LEARNING OBJECTIVE

##### 3.3.A

Describe how sex and gender influence socialization and other aspects of development.

### UNIT 3

#### SUGGESTED SKILLS

##### 2.C

Evaluate the appropriate use of research design elements in non-experimental methodologies.

**2.C** Evaluate the appropriate use of research design elements in non-experimental methodologies.

Questions?



To: Board of Education  
From: Rachel Farmer, Assistant Superintendent- Budget and Finance *rb*  
RE: Amendments and Resolutions for 2024-2025  
Date: April 17, 2025

**The following amendment to the 2024-2025 fiscal year budget will require your approval.**

**General Fund Amendment:**

**04.25. Atmos Donation**

Atmos donated funds to help offset the cost of background checks related to our Literacy Program. **\$4,000**

**The following resolutions and ITFs amending the 2024-2025 fiscal year will require both yours and the County Commissions' approval.**

**General Fund Resolution:**

**05.25. Letter Grade Bonus**

The State has granted a bonus to districts that had 50% of their schools earning an A letter grade. **\$4,000,000**

**05.25. Reclassification due to New Account Code**

The Department of Education has a new account coding requirement for the current budget year to add a classification for staff working as coaches. No additional cost but transfer total is **\$10,119,750**.

**Central Cafeteria Fund Resolution:**

**05.25. Central Cafeteria Excess Fund Balance**

The State has determined that the excess fund balance from last fiscal year needs to be spent and the Cafeteria Fund has a plan to use the funds for equipment replacements that are needed. **\$2,080,927.52**

**Capital Projects Fund ITF's:**

**05.25. Asphalt, Roof and HVAC. ITF**

This intent to fund resolution is to replace roofs, HVACs, and paving (tracks, tennis courts, parking lots and roadways) at certain schools. **\$12,153,000**

**05.25. Security Technology. ITF**

This intent to fund resolution is to complete phase two of our overall school safety improvement plan which includes classroom door fobs, upgrade to intercom/alert system, and cameras as well networking infrastructure that is safety related. **\$13,815,425**

**05.25. Hillsboro K-8 Renovation. ITF**

To begin the renovation of Hillsboro K-8, an intent to fund is needed in the amount of **\$6,600,000** with **\$3,000,000** in funding needed in the current fiscal year.

**05.25. Grassland Middle Renovation. ITF**

To begin the renovation of Grassland Middle, an intent to fund is needed in the amount of **\$7,000,000** with **\$1,000,000** in funding needed in the current fiscal year.

**Amendment:**

**AMENDING THE 2024-2025 GENERAL PURPOSE SCHOOL BUDGET  
\$4,000 FOR DONATION FOR LITERACY VOLUNTEER PROGRAM**

**WHEREAS,** Williamson County Schools appreciates partnerships with our community; and

**WHEREAS,** Atmos Energy Corporation has donated funds to help cover the costs for background checks related to our Literacy Volunteer Program; and

**WHEREAS,** there is not a requirement for match of local funds;

**NOW, THEREFORE BE IT RESOLVED** that the Williamson County Board of Education meeting in regular session on April 21, 2025, approve and amend the 2024-2025 General Purpose School Fund budget as follows:

**Revenue**

<b>141.40000-445700-457-P2280</b>	<b>Contributions &amp; Gifts</b>	<b>\$4,000</b>
-----------------------------------	----------------------------------	----------------

**Expenditures**

<b>141.72310.553300.127</b>	<b>Criminal Investigation/Applicant</b>	<b>\$4,000</b>
		<hr/>
		<b>\$4,000      \$4,000</b>

**School Board Vote**

**Yes\_\_\_\_\_ No\_\_\_\_\_**

RESOLUTION NO. \_\_\_\_\_  
Requested by: BOARD OF EDUCATION

**RESOLUTION AMENDING THE 2024-2025 GENERAL PURPOSE SCHOOL FUND  
BUDGET \$4,000,000 FOR LETTER GRADE BONUS**

**WHEREAS**, during Special Session in March of 2025, the Tennessee General Assembly appropriated funding for school districts in which fifty percent (50%) or more of the schools in a district received a letter grade of A; and

**WHEREAS**, Williamson County School District had 29 of its schools earn a letter grade of A which is more than 50%; and

**WHEREAS**, the appropriated reward this year is \$4,000,000; and

**WHEREAS**, this appropriation occurred after the current year's budget was approved and was not included in projected revenue;

**NOW, THEREFORE BE IT RESOLVED** that the Williamson County Board of County Commissioners meeting in regular session on May 12, 2025, approves the receipt of **\$4,000,000** and amends the General Purpose School Fund as follows:

**Fund Balance**

141.39000	Undesignated Fund Balance	<b>\$4,000,000</b>
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**Revenue**

141.40000.465900	Other State Ed Funds – Letter Grade Bonus	<b>\$4,000,000</b>
------------------	---	--------------------

\_\_\_\_\_  
Sean Aiello, Commissioner

**COMMITTEES REFERRED TO & ACTION TAKEN:**

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

\_\_\_\_\_  
Jeff Whidby, County Clerk

\_\_\_\_\_  
Brian Beathard, Commission Chairman

\_\_\_\_\_  
Rogers C. Anderson, County Mayor

\_\_\_\_\_  
Date

**Resolution No.** \_\_\_\_\_  
Requested by: Board of Education

**RESOLUTION FOR INTER-CATEGORY ADJUSTMENT OF \$10,119,750 FOR RECLASSIFICATION OF COACHES FOR THE 2024-2025 BUDGET YEAR**

**WHEREAS**, the Tennessee Department of Education adjusted their chart of accounts to designate teachers working as coaches to be separated into their own budget lines from that of the regular and student support service teacher lines; and

**WHEREAS**, the expectation was that this reclassification would occur during the 2024-2025 fiscal year; and

**WHEREAS**, there is no additional expense associated with the reallocation:

**NOW, THEREFORE BE IT RESOLVED**, that the Williamson County Board of County Commissioners meeting in regular session on May 12, 2025, amend the 2024-2025 General Purpose School funds' budget through an inter-category adjustment as follows:

**General Purpose School Fund**

**Expenditure (Increase)**

141.72210	Instruction Support (See Attached)	<b>\$8,370,000</b>
141.72220	SPED Support (See Attached)	<b>1,749,750</b>

**Expenditure(Decrease)**

141.71100	Regular Instruct (See Attached)		<b>\$8,370,000</b>
141.71200	SPED Instruct (See Attached)	<u>                    </u>	<b><u>1,749,750</u></b>
		<b>\$10,119,750</b>	<b>\$10,119,750</b>

\_\_\_\_\_  
Sean Aiello, Commissioner

**COMMITTEES REFERRED TO & ACTION TAKEN:**

School Board:	For ___ Against ___
Education Committee:	For ___ Against ___
Budget Committee:	For ___ Against ___
Commission Action Taken:	For ___ Against ___ Pass ___ Out ___

\_\_\_\_\_  
Jeff Whidby, County Clerk

\_\_\_\_\_  
Brian Beathard, Commission Chairman

\_\_\_\_\_  
Rogers C. Anderson, County Mayor

\_\_\_\_\_  
Date

Resolution No. \_\_\_\_\_

Requested by: Board of Education

**RESOLUTION AMENDING THE 2024-2025 CENTRAL CAFETERIA FUND BUDGET  
\$2,080,927.52 FOR ADDITIONAL EXPENDITURES FROM EXCESS FUND BALANCE**

- WHEREAS,** the Central Cafeteria Fund is limited to maintaining a fund balance not to exceed the average costs of three months of operational expenses; and
- WHEREAS,** for the fiscal year 2023-2024 the State determined the Central Cafeteria Fund ended the year with an excess fund balance of \$2,080,927.52 that must be spent; and
- WHEREAS,** based on an extensive review for the most needed equipment updates throughout the county the Central Cafeteria Fund has a plan for addressing those needs;

**NOW, THEREFORE BE IT RESOLVED,** that the Williamson County Board of County Commissioners meeting in regular session on May 12, 2025, approve and amend the **2024-2025** Central Cafeteria Fund budget in the following manner:

<b>Revenue</b>		
<b>143.30000.347550</b>	<b>Cafeteria Fund Balance</b>	<b>\$2,080,927.52</b>
<b>Expenditure</b>		
<b>143.73100.571000</b>	<b>Food Service Equipment</b>	<b>\$2,080,927.52</b>

\_\_\_\_\_  
Sean Aiello, Commissioner

**COMMITTEES REFERRED TO & ACTION TAKEN:**

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

\_\_\_\_\_  
Jeff Whidby, County Clerk

\_\_\_\_\_  
Brian Beathard, Commission Chairman

\_\_\_\_\_  
Rogers Anderson, County Mayor

\_\_\_\_\_  
Date

RESOLUTION NO. \_\_\_\_\_  
Requested by: Board of Education

**RESOLUTION REQUESTING AN INTENT TO FUND IN THE AMOUNT OF \$12,153,000 FOR  
THE WILLIAMSON COUNTY BOARD OF EDUCATION 2024-2025  
MAJOR ASPHALT, ROOFS, AND HVAC NEEDS**

**WHEREAS,** the Williamson County Board of Education has reviewed and revised its 5-year capital outlay plan based on current needs and assessment audit for pavement projects (\$2,836,000), roof replacements (\$6,423,000), and HVAC replacements (\$2,894,000); and

**WHEREAS,** the Board is requesting approval of not to exceed **\$12,153,000** for the following projects; and

	<u>Rural Debt</u>	<u>General Debt</u>
<b>ASPHALT/PAVING</b>	\$1,291,000	\$1,545,000
<b>ROOFS</b>	5,773, 000	650,000
<b>HVAC REPLACEMENT</b>	2,044,000	850,000
<b>TOTAL</b>	<b>\$12,153,000</b>	

**WHEREAS,** this resolution's purpose is to obtain the Commissioners' approval of the projects so that work can begin and funds for these needs being requested based on actual cash flow needs, not to exceed **\$12,153,000**;

**NOW, THEREFORE BE IT SO RESOLVED,** that the Williamson County Board of County Commissioners' meeting in regular session on May 12, 2025, approve **\$12,153,000** as noted in the projects above and take the appropriate actions that are necessary to fund this amount.

**BE IT ALSO FURTHER RESOLVED,** that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

\_\_\_\_\_  
Sean Aiello, Commissioner

**COMMITTEES REFERRED TO & ACTION TAKEN:**

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

\_\_\_\_\_  
Jeff Whidby, County Clerk

\_\_\_\_\_  
Brian Beathard, Commission Chairman

\_\_\_\_\_  
Rogers C. Anderson, County Mayor

\_\_\_\_\_  
Date

RESOLUTION NO. \_\_\_\_\_  
Requested by: Board of Education

**RESOLUTION REQUESTING AN INTENT TO FUND IN THE AMOUNT OF  
\$13,815,425 FOR THE WILLIAMSON COUNTY BOARD OF EDUCATION  
2024-2025 SECURITY TECHNOLOGY NEEDS**

**WHEREAS,** the Williamson County Board of Education has reviewed and revised its 5-year capital outlay plan based on current needs and assessment audit for information technology: and

**WHEREAS,** there is a need for security items including paging, intercom and emergency systems video cameras, locks, access control panels and a need for network security items including access switches, video servers, and wireless access points; and

**WHEREAS,** the Board is requesting approval of not to exceed **\$13,815,425** for the following projects; and

	<u>Rural Debt</u>	<u>General Debt</u>
<b>General Security</b>	\$10,427,732	\$3,387,693
<b>Total</b>	<u>\$13,815,425</u>	

**WHEREAS,** this resolution's purpose is to obtain the Commissions' approval of the projects so that work can begin and funds for these needs being requested based on actual cash flow needs, not to exceed **\$13,815,425**;

**NOW, THEREFORE BE IT SO RESOLVED,** that the Williamson County Board of County Commissioners' meeting in regular session on May 12, 2025, approve **\$13,815,425** as noted in the projects above and take the appropriate actions that are necessary to fund this amount.

**BE IT ALSO FURTHER RESOLVED,** that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg.

\_\_\_\_\_  
Sean Aiello, Commissioner

**COMMITTEES REFERRED TO & ACTION TAKEN:**

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

\_\_\_\_\_  
Jeff Whidby, County Clerk

\_\_\_\_\_  
Brian Beathard, Commission Chairman

\_\_\_\_\_  
Rogers C. Anderson, County Mayor

\_\_\_\_\_  
Date

RESOLUTION NO. \_\_\_\_\_  
Requested by: BOARD OF EDUCATION

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS'  
APPROVAL OF AN INTENT TO FUND OF UP TO \$6,600,000 AND FIRST DRAW OF  
\$3,000,000 FOR THE RENOVATION OF HILLSBORO K-8**

**WHEREAS**, the Williamson County Board of Education approved in November of 2024 their capital outlay needs for five years; and

**WHEREAS**, there is a need to request **\$6,600,000** for the purpose of renovating Hillsboro K-8; and

**WHEREAS**, the renovations will occur over a three-year period to minimize school disruption with the need for funding being split over those three years; and

**WHEREAS**, this resolution's purpose is to obtain the Commission's understanding for the need and consent on this project so that work can begin with future intent to funds to be requested based on actual cash flow needs, with an **estimated** total cost for this project of up to **\$6,600,000** as noted on the current five-year plan; and

**NOW THEREFORE BE IT RESOLVED** that the Williamson County Board of County Commissioners meeting in regular session May 12, 2025, approve total funding of an amount not to exceed **\$6,600,000** for the renovations with the immediate need of funding of **\$3,000,000**;

**BE IT ALSO FURTHER RESOLVED**, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

\_\_\_\_\_  
Sean Aiello, Commissioner

**COMMITTEES REFERRED TO & ACTION TAKEN:**

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

\_\_\_\_\_  
Jeff Whidby, County Clerk

\_\_\_\_\_  
Brian Beathard, Commission Chairman

\_\_\_\_\_  
Rogers C. Anderson, County Mayor

\_\_\_\_\_  
Date

RESOLUTION NO. \_\_\_\_\_  
Requested by: BOARD OF EDUCATION

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS'  
APPROVAL OF AN INTENT TO FUND OF UP TO \$7,000,000 AND FIRST DRAW OF  
\$1,000,000 FOR THE RENOVATION OF GRASSLAND MIDDLE SCHOOL**

**WHEREAS**, the Williamson County Board of Education approved in November of 2024 their capital outlay needs for five years; and

**WHEREAS**, there is a need to request **\$7,000,000** for the purpose of renovating Grassland Middle School; and

**WHEREAS**, the renovations will occur over a three-year period to minimize school disruption with the need for funding being split over those three years; and

**WHEREAS**, this resolution's purpose is to obtain the Commission's understanding for the need and consent on this project so that work can begin with future intent to funds to be requested based on actual cash flow needs, with an estimated total cost for this project of up to **\$7,000,000** as noted on the current five-year plan; and

**NOW THEREFORE BE IT RESOLVED** that the Williamson County Board of County Commissioners meeting in regular session on May 12, 2025, approve total funding of an amount not to exceed **\$7,000,000** for the renovations with the immediate need of funding of **\$1,000,000**;

**BE IT ALSO FURTHER RESOLVED**, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

\_\_\_\_\_  
Sean Aiello, Commissioner

**COMMITTEES REFERRED TO & ACTION TAKEN:**

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

\_\_\_\_\_  
Jeff Whidby, County Clerk

\_\_\_\_\_  
Brian Beathard, Commission Chairman

\_\_\_\_\_  
Rogers C. Anderson, County Mayor

\_\_\_\_\_  
Date



## POLICY REVIEW OR CREATION REQUEST

**This form will be completed for all new policies and all recommendations for revisions to or deletions of policies of the Williamson County Board of Education. Attach any information which would be helpful to understand the proposed changes or actions.**

**Recommended by:** Staff  General Counsel  Board Member  \_\_\_\_\_ Tony Bostic \_\_\_\_\_

**Date Submitted to General Counsel:** \_\_\_\_\_ March 28<sup>th</sup> 2025 \_\_\_\_\_

**Recommendation:** add , revise , or delete  the following Policy number(s) and title(s):

### 4.202 Special Education

#### **Brief summary of the proposed addition or changes:**

Pg 2 line 2 – change language of bullet point 3 to state: *“Interactive planning sessions shall be facilitated with special education and general education teachers, paraprofessionals, and parents or guardians regarding each student’s IEP and in order to ensure a parent’s right to meaningful participation.”*

Pg 2 after line 4 – insert new bullet point language: *“WCS shall notify a student's parent or guardian at least 10 days before the student's individualized education program (IEP) meeting to ensure that the parent or guardian has an opportunity to attend, unless the parent or guardian and a representative of WCS mutually agree to meet prior to 10 calendar days in accordance with rules promulgated by the state board of education.”*

Pg 2 after line 4 – insert another new bullet point language: *“WCS shall provide the following to the parent or guardian of the student who is the subject of the IEP team meeting, at least 48 hours prior to such meeting:*

- (A) A copy of any and all student evaluation reports that are to be used in the determination of the student's eligibility for special education or in the development of the draft IEP.*
- (B) A copy of the student's draft IEP, unless the student's parent or guardian provides written notice to the LEA more than 48 hours prior to the scheduled IEP meeting declining the parent's or guardian's right to receive a copy of the draft IEP.”*

Pg 2 after line 4 – insert another new bullet point language: *“WCS shall establish and maintain Service Delivery Logs (SDL) to document the provision of all special education services as outlined in the student’s IEP, including but not limited to, direct instruction, consultation services, and related services. The log must include the following information for each service session:*

- *Date of Service*
- *Start and End Time of Service*
- *Duration (in minutes)*

- *Brief Description of Service Delivered*
- *Name of Staff Member(s) Providing the Service including signature or initials*
- *Location of Service (if applicable)*
- *Any Notes or Comments (e.g., adjustments, student progress, etc.)*

*Should there be any deviation from the scheduled service time or schedule (either over- or under-provision), it must be documented with a brief explanation. All special education services must be provided in accordance with the student’s IEP, ensuring that the specified minutes for each service are met consistently throughout the academic year. SDLs should be regularly reviewed by the special education team to ensure full compliance with IEP goals and service delivery. Responsibility for maintaining SDLs belongs to the staff member delivering the service to maintain accurate, timely, and complete logs. SDLs should be maintained for a minimum of 3 years from the date of service delivery, and logs must be accessible to authorized personnel, including special education coordinators, administrators, and parents/guardians when appropriate.”*

**Brief justification of why additions or changes needed or required:**

To update our current policy to comply with new state law HB0861/SBSB1073. Also adding in language for Service Delivery Logs to ensure transparency and protection for WCS.

**Staff analysis of the proposed addition or changes in terms of the following:**

**Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.**

*Tony Bostic*

*3/28/25*

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**Name of Individual Submitting Policy for Review**

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**Date**

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Child Find and Special Education</b>	Descriptor Code: <b>4.202</b>	Issued Date: <b>04/16/19</b>
		Rescinds: <b>4.202</b>	Issued: <b>06/18/01</b>

## 1 *CHILD FIND*

2 *Child Find is a component of the Individuals with Disability Education Act (IDEA) that requires*  
3 *school districts to identify, locate and evaluate all children with disabilities ages 3 to 21 who need*  
4 *early intervention services or special education services. It is a continuous process of public awareness*  
5 *activities, screenings, and evaluations to locate, identify, and refer children as early as possible.*  
6 *Williamson County Schools performs a countywide Child Find.*

## 7 *SPECIAL EDUCATION*

8 The Board shall provide access to a free appropriate public education to all disabled children ages 3-21,  
9 inclusive, residing within the jurisdiction of the school system. The plan for implementation of  
10 appropriate instruction and special education services shall be in accordance with the current *Rules,*  
11 *Regulations, and Minimum Standards for the Operation of the School System* of the *Tennessee* State  
12 Board of Education<sup>2</sup> and state<sup>3</sup> and federal<sup>4</sup> law.

13 The Board shall develop and periodically update a local plan for providing special education services  
14 for disabled students. Specifically, the Board shall ensure the following:

- 15 1. All disabled children living within the school system receive a free and appropriate public  
16 education and the services to meet their unique needs; and  
17
- 18 2. The rights of disabled children and their parents are protected.

19 The Board recognizes that in order to serve the needs of students with disabilities a variety of  
20 instructional strategies and related services must be made available within the school system. The Board  
21 strongly supports the need to establish special education services and supports within the school district  
22 and offers programs across the entire county.

23 The Board believes that services to students with disabilities must be coordinated with other programs  
24 and that shared responsibility must be taught in the framework of the general education classrooms.  
25 Students with disabilities must be taught in framework of the general education curriculum. General  
26 education, career and technical education and special education staff shall strive to coordinate their  
27 services as designated in each student's Individualized Education Plan (IEP), in order to meet the needs  
28 of each student who is eligible for special education supports and services.

29 The Board supports efforts toward the integration of students with disabilities into general classrooms,  
30 believing that integration leads to better educational and social opportunities for all children, greater

1 respect for and understanding of individual differences and an easier assimilation into society with  
2 greater success upon the completion of formal public education.

3 The Board shall ensure that the instructional needs of all students are met. This policy is to establish  
4 equitable and educationally sound placement for all students, including students with disabilities, in  
5 every classroom.

#### 6 ***PARENTAL/GUARDIAN NOTIFICATION AND ACCESS TO CERTAIN DOCUMENTS<sup>5</sup>***

7 *WCS shall notify a parent/guardian of a student at least ten (10) calendar days before the student's*  
8 *individualized education program (IEP) meeting to ensure that the parent or guardian has an*  
9 *opportunity to attend, unless the parent or guardian and a representative of WCS mutually agree to*  
10 *meet prior to ten (10) calendar days.*

11 *WCS shall provide the following to the parent/guardian of the student who is the subject of the IEP*  
12 *team meeting, at least forty-eight (48) hours prior to such meeting:*

13 *1. A copy of the student's evaluation report that is to be used in the determination of the*  
14 *student's eligibility for special education or in the development of the draft IEP; and*

15 *2. If WCS creates a draft IEP for the student prior to the IEP team meeting, then a copy of*  
16 *the student's draft IEP, unless the student's parent/guardian provides written notice to WCS*  
17 *more than forty-eight (48) hours prior to the scheduled IEP meeting declining his/her right to*  
18 *receive a copy of the draft IEP.*

#### 19 ***(SERVICE DELIVERY LOGS)***

20 *WCS shall establish and maintain service delivery logs (SDL) to document the provision of all special*  
21 *education services as outlined in the student's IEP, including but not limited to, direct instruction,*  
22 *consultation services, and related services.*

23 *The log must include the following information for each service session:*

- 24 *• Date of Service*
- 25 *• Start and End Time of Service*
- 26 *• Duration*
- 27 *• Brief Description of Service Delivered*
- 28 *• Name of Provider(s) Providing the Service*
- 29 *• Location of Service*
- 30 *• Any Notes or Comments (e.g., adjustments, student progress, etc.)*

31 *Should there be any deviation from the scheduled service time or schedule, it must be documented*  
32 *with a brief explanation. All special education services must be provided in accordance with the*  
33 *student's IEP, ensuring that the specified minutes for each service are met consistently throughout*  
34 *the academic year. SDLs should be regularly reviewed by the special education team to ensure full*  
35 *compliance with IEP goals and service delivery. Responsibility for maintaining SDLs belongs to the*  
36 *staff member delivering the service to maintain accurate, timely, and complete logs. SDLs should be*  
37 *maintained for a minimum of three (3) years.)*

38  
39 *\*\* The above language in green was not agreed upon during the April policy meeting. This language*  
40 *is still under review.*

1 ***FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)***

2 To ensure the provisions of a free appropriate public education (FAPE) according to state law and the  
3 Individuals with Disabilities Education Act (IDEA) are being met, our district proposes the following:

- 4 1. Education placement decisions for all student, including students with disabilities, shall be  
5 made based on the instructional needs of the students;  
6
- 7 2. Joint staff development and training shall be provided for general education and special  
8 education teachers (models, strategies and interventions) for maintain an inclusive classroom;  
9
- 10 3. ~~Interactive planning sessions~~ ***Collaboration*** shall be facilitated with special education and  
11 general education teachers as well as paraprofessionals, ***and parents/guardians*** regarding each  
12 student's IEP;  
13
- 14 4. Training shall be provided for general education teachers on modifications and  
15 accommodations to the IEP;  
16
- 17 5. All students in the general education classroom shall have access to the standard textbooks and  
18 instructional materials used in the class with alternative or supplemental materials provided as  
19 needed.  
20
- 21 6. Resources, supports, supplemental aid and materials shall be provided to help students progress  
22 in the general curriculum and be successful in the general education classroom (e.g. assistive  
23 technology devices and services, paraprofessional support, adaptation in the classrooms, etc);  
24
- 25 7. Needed technical assistance shall be provided to general education teachers in order to address  
26 the needs of individual students; and  
27
- 28 8. Training for paraprofessionals is provided to ensure that they acquire the knowledge and skills  
29 necessary to assist students in the general education classroom.  
30

31 The Board adopts the state and federal regulations in order to implement the provision of special  
32 education and related services. This is to ensure compliance with state and federal regulations in  
33 providing special education supports and services.

34

---

Legal References

1. ***Education of Individuals with Disabilities, 20 USCA Sections 1400-1485; 34 CFR § 300.111; TRR/MS 0520-01-09***
2. TRR/MS 0520-01-09
3. TCA 49-10-101 et seq.

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Cross References

- Compulsory Attendance Ages 6.201  
Alternative School Program 6.319  
Student Communicable Diseases 6.403  
Acquired Immune Deficiency Syndrome 6.404

4. Education of Individuals with Disabilities, 20 USCA  
Sections 1400-1485; Section 504 of the Rehabilitation  
Act of 1973
5. *Public Acts of 2025, Chapter No. \_\_\_\_*



## POLICY REVIEW OR CREATION REQUEST

This form will be completed for all new policies and all recommendations for revisions to or deletions of policies of the Williamson County Board of Education. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Staff  General Counsel  Board Member  \_\_\_\_\_

Date Submitted to General Counsel: \_\_\_ N/A \_\_\_\_\_

Recommendation: add , revise , or delete  the following Policy number(s) and title(s):

Policy 4.601 Tests and Quizzes

### Brief summary of the proposed additions or changes:

Students will be allowed to take possession of tests and quizzes after all tests for a class have been administered. Limits potentially on Common Formative assessments and Final Exams where the CFAs are carefully crafted and not easily replicated, and Final exams have little value for students for study as the material for the class ends at each semester.

### Brief justification of why additions or changes needed or required:

Current Practice is that students may not take possession of tests and most quizzes for their review outside of the classroom. This practice is in place to promote “test security,” so that teachers do not have to re-make tests annually. “Test security” has its place for formative assessments and possibly final exams, however, students deserve these tests to review what they missed and to help study for final exams. And Parents need to be able to review the tests so that they may assess their student’s understanding and assist by helping the student modify study habits and potentially get additional tutoring.

### Staff analysis of the proposed addition or changes in terms of the following:

Staff Recommend/Do Not Recommend approval.

Jay Galbreath

03/31/25

\_\_\_\_\_  
Name of Individual Submitting Policy for Review

\_\_\_\_\_  
Date

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Student and Parent/Guardian Rights to Access Tests and Quizzes</b>	Descriptor Code: <b>4.601</b>	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

## 1 *General*

2  
3 *To establish the rights of students and parents/guardians to access and retain academic assessments,*  
4 *and to promote student learning through opportunities for reflection and correction.*

## 5 6 *STUDENT ACCESS TO TESTS AND QUIZZES*

7  
8 *Students shall be permitted to review and retain copies of their tests and quizzes after all assessments*  
9 *for a particular class section have been administered. This access is intended to facilitate learning*  
10 *through review of missed questions, support parental/guardian engagement in student academic*  
11 *progress, and enable effective preparation for future assessments.*

## 12 13 *Exceptions:*

14  
15 *The following assessments may be excluded from at the discretion of the school administration or*  
16 *district administration:*

- 17 *1. Common Formative Assessments (CFAs): Where CFAs are collaboratively developed,*  
18 *intentionally reused, and designed to measure specific standards consistently across sections,*  
19 *access may be limited to in-class review only.*
- 20 *2. Final Exams: Because final exams typically conclude a course and have limited value for*  
21 *future study, they may be withheld from permanent student possession. However, students*  
22 *shall be provided an opportunity to review final exam results in a supervised setting.*

## 23 24 *Procedures for Student and Parent/Guardian Access to Tests and Quizzes:*

- 25  
26 *1. Teachers shall release copies of tests and quizzes to students after all students in the course*  
27 *section have completed the assessment.*
- 28 *2. Where exceptions apply, schools shall ensure that students have a meaningful opportunity to*  
29 *review their performance in class.*
- 30 *3. Parents/guardians may request to review any assessment in accordance with FERPA rights*  
31 *and WCBOE policies, and district procedures. In the case of restricted assessments (CFAs,*  
32 *finals), such reviews may be supervised and/or limited to on-site access.*
- 33 *4. All teachers must clearly communicate their classroom assessment return policy to students*  
34 *and parents/guardians at the beginning of each course.*

## ***TEST CORRECTIONS AND GRADE RECOVERY***

***All students shall be provided the opportunity to complete test corrections on any assessment, except for final exams, to demonstrate improved mastery of the content and recover partial credit.***

### ***Guidelines:***

- 1. Students may earn back up to 50% of the points missed on any eligible test by completing corrections that include:***
  - a. An accurate, corrected response to the question.***
  - b. A brief written explanation of the correct answer or the reasoning behind it.***
- 2. Test corrections must be completed within a reasonable timeframe set by the teacher, typically within one week of the graded test being returned.***
- 3. The opportunity to complete test corrections shall be extended to all students, regardless of the original test score.***

### ***Example:***

***A student who scores 70% on a test may recover up to 15 percentage points by correctly completing corrections, raising the score to a maximum of 85%.***

### ***Exceptions:***

- 1. Final exams are excluded from test correction opportunities.***
- 2. Group-based or performance assessments may be excluded at the teacher's discretion, with prior notice given to the student.***

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#### Legal References

1. 20 U.S.C. § 1232g
2. TCA 49-6-7003

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#### Cross References

- Student Records 6.600  
Inspection and Correction of Records 6.602



**Williamson County Board of Education  
1320 W. Main St., Suite 202  
Franklin, TN 37064  
615-472-4000**

**RESOLUTION BY THE WILLIAMSON COUNTY BOARD OF EDUCATION**

**WHEREAS,** the Williamson County Board of Education is charged with governing the school system so that all students receive the best educational opportunities in order to graduate prepared to enter a postsecondary institution or the workforce; and

**WHEREAS,** the Education Freedom Act of 2025 includes a provision providing one-time bonuses of \$2,000 to many 2024-25 public school teachers in the state; and

**WHEREAS,** section four (4) of the Education Freedom Act of 2025 requires that a local board of education for an LEA seeking to participate in section four (4) of the proposed act must affirm its intention to participate via a resolution in order to receive state funds to issue these bonuses;

**NOW, THEREFORE BE IT RESOLVED,** that the Williamson County Board of Education affirms its intention to participate in Section four (4) of the Education Freedom Act of 2025, relative to bonuses for teachers.

**THIS RESOLUTION** is adopted at the regular scheduled meeting on April 21, 2025.

**WILLIAMSON COUNTY BOARD OF EDUCATION**

Votes: \_\_\_\_\_ In Favor                      \_\_\_\_\_ Against                      \_\_\_\_\_ Abstain

The Board authorizes its Chair and Superintendent to sign below, this 21<sup>st</sup> day of April, 2025:

\_\_\_\_\_  
Josh Brown, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

1320 West Main Street Suite 202  
Franklin, Tennessee 37064-3700  
Phone (615) 472-4000  
Fax (615) 472-4190  
Website: <http://www.wcs.edu>



## MEMORANDUM

TO: Williamson County School Board

FROM: Vickie Hall, Assistant Superintendent of Human Resources

DATE: April 17, 2025

RE: Teachers Recommended for Tenure

It is my honor to present to you the Williamson County Schools teachers who are recommended for tenure by Superintendent Golden for the 2023-24 school year.

These educators have met the requirements for tenure eligibility pursuant to TCA 49-5-503. Eligibility is generally met when an educator has completed the statutory probationary period of five (5) school years or not less than forty-five (45) months within the last seven (7) year period, with the last two (2) years being employed in a regular teaching position and receiving evaluations that demonstrate an overall performance effectiveness level of "above expectations" or "significantly above expectations" as provided in the evaluation guidelines adopted by the state board of education pursuant to TCA 49-1-302, during the last two (2) years of the probationary period or during the last two (2) years in which LOE scores were available.

**ALLEDALE ELEMENTARY**

Angela Mosley  
Joan Hosmer  
Sara Hoppe  
Rachel Massey

**AMANDA NORTH ELEMENTARY**

Alyssa Jonynas  
Kristin Richardson

**ARRINGTON ELEMENTARY**

Jennifer Bunt  
Kaila Carter  
Kassie Woods  
Cameron Williams  
Julie Martin  
Katie Severance

**BETHESDA ELEMENTARY**

Jesse Wick

**BRENTWOOD HIGH**

Shannon Vencill  
William Slasor  
Kawonia Mull  
Kathryn Davis  
Joshua Scroggins

**BRENTWOOD MIDDLE**

Kellie Davis  
Kathryn Shewmon  
Jacqueline Moss  
Hayley Sells

**CENTENNIAL HIGH**

Gregory Burns  
Ian Sanders  
Brandon Mead  
Monica Maher  
Jonathan Parks

**CHAPMANS RETREAT ELEMENTARY**

Michelle Hummel  
Amber Walker  
Sheila Koeppendoerfer

**CLOVERCROFT ELEMENTARY**

Dana Jamison  
Sarah Barrett  
Carly Cambron

**COLLEGE GROVE ELEMENTARY**

Kelly Gleason

**CREEKSIDE ELEMENTARY**

Elle Gleason  
Stacy Kissinger  
Amanda Walker  
Melanie Amos  
Karen Caldwell

**CROCKETT ELEMENTARY**

Sharon Wood  
Mary Lauderdale

**EDMONDSON ELEMENTARY**

Whitney Gallardo

**FAIRVIEW ELEMENTARY**

Linda Wright  
Virginia Dohmen

**FAIRVIEW HIGH**

Kiara Ingle-Donmoyer  
Jessica White

**FAIRVIEW MIDDLE**

Elizabeth Nelson  
Matthew Lawson  
Rondell King

**FRANKLIN HIGH**

Jennifer Black  
Nichole Swiger  
Radovan Pavlovic  
Amber Boyd  
Jason Tigert  
Halie Bullock  
Allison Roberts

**GRASSLAND ELEMENTARY**

Diane Colombo

**GRASSLAND MIDDLE**

Evan Beziat  
Tanya Richard  
Jacob Daniel  
Theodore Kinczkowski  
Ingrid Smith  
Christopher Coleman

**HERITAGE ELEMENTARY**

Alexandra Martorano

**HERITAGE MIDDLE**

Ronnie Williams  
Mary Story  
Misty Jett  
Cherie Cox  
Jeanne Pollard  
Kelsie Jones

**HILLSBORO ELEM/MIDDLE**

Alicia Deeds  
Hollie Baradit  
Stacey Barton  
Stephanie Hooker

**HUNTERS BEND ELEMENTARY**

Sarah Robinson  
Amy Lowe  
Anthony Padelski  
Holly DeLong  
Catherine Gonsalve

**INDEPENDENCE HIGH**

Kristin Maikkula  
Kathleen Danihel  
William Russell  
Alyssa Thomas  
Belinda Juergens  
Jeffrey Parker  
Samantha Kelley  
Brent Byrd  
Julia Rodriguez  
Maxwell Rupp

**JORDAN ELEMENTARY**

James Baber  
Ashley Hutsell  
Candace Gaston  
Taylor Cox  
Holly Puryear

**KENROSE ELEMENTARY**

Molly Elefante  
Lindsey Smith  
Haley Kalchik

**LEGACY MIDDLE**

Zachary Engle

**LONGVIEW ELEMENTARY**

Kelly Conlon  
Kara Maher  
Natalie James  
Emily Nelson  
Sarah Hughes  
Danielle Migliore  
Jennifer Wiencek

**MILL CREEK ELEMENTARY**

Katelyn Picciuto

**MILL CREEK MIDDLE**

Drew Young  
Lindsey Hinds-Brown  
Kyle Snyder  
Connie Moyers

**NOLENSVILLE ELEMENTARY**

Noelle Kelley  
Maria Pawelczyk  
Jacqueline Dixon  
Shayna Johnson  
Juliana Dunn

**NOLENSVILLE HIGH**

Christine Belzak  
Indya Furlong  
Teresa Poole  
Kyle Manderfeld  
Shelby Gibson  
Trey Coggins  
Melissa Riley  
Regina Go  
Todd Babington

**OAK VIEW ELEMENTARY**

Rachel Verdin  
Ashley Hester

**PAGE HIGH**

Hillary Walter

**PAGE MIDDLE**

Allyson Varallo  
Nicole Jeglie  
Emily Bryan  
Tamatha Rockey  
Meredith Mitchell

**PEARRE CREEK ELEMENTARY**

Madison Clark  
Kailey Orkin

**RAVENWOOD HIGH**

Katherine Cain  
Kendra Posey  
Jamie Curcio  
Junebetty Abbott  
Sherry Ambrose  
Wilson Boyd  
Hannah Fitts  
Danielle Huddleston  
Brian Gibson  
Kayla Roling  
Leslie Harries  
Danielle Turner  
Michelle Cayford  
Briana Vogt  
Ana Zaragoza

**SCALES ELEMENTARY**

Darcey Bodziony

**SPRING STATION MIDDLE**

Kelsey Green  
Jessica Buck

**SUMMIT HIGH**

Corley Calhoun  
Kathryn Wills  
Carly Smith  
Carol Hampton  
Stacy Higbe  
Dorothy Ingram  
April Milam

**SUNSET ELEMENTARY**

Julianne Stornes

**SUNSET MIDDLE**

Heather Jett  
Caroline Carroll

**THOMPSON'S STATION ELEMENTARY**

Angela Rawle  
Brittany Fraser  
Serena Pierce

**THOMPSON'S STATION MIDDLE**

Amy Sendewicz  
Matthew Swinea

**TRINITY ELEMENTARY**

Courtney Burton  
Joel Frison  
Grace Mcdavid  
Andrea Heredia

**VANGUARD VIRTUAL 9-12**

Jeremy Edge  
Casey Ward

**WALNUT GROVE ELEMENTARY**

Angelle Gallers  
Alison Shriver  
Jillian Billiard  
Leslie Young  
Anne Elder

**WESTWOOD ELEMENTARY**

Melinda Morton  
Lindsay Nieuwenhuis

**WINSTEAD ELEMENTARY**

Katie Young  
Katie Calcado  
Sydney Sestito  
Haley Workman  
Samantha Schaefer

**WOODLAND MIDDLE**

Benjamin Parker  
Patricia Lucas  
Rachel Meredith  
Sloane Feeley  
Marisa Block  
Molly Pitts  
Trey Williams  
Donna Morgan  
Jessica Jackson

**DEPT - SPECIAL EDUCATION**

Brittany White  
Bryn Rice  
Devan Hauck  
Laura Morse  
Julia Dotson  
Lindsay Robarts  
Jillene Aulgur  
Capries Trunzo  
Molly Loiler  
Anna Kulaski  
Heidi Manteuffel  
McKenzie Rutherford  
Kathrine Nagy  
Abigail Andrews  
Michelle Crouthamel  
Melissa McGuire  
Kimberly Russell  
Jessica Billips  
Victoria McKinney

**DEPT - INSTRUCTIONAL TECH**

Kimberly Slasor

**PROGRAM - ELL**

Emily Morton



**TO:** Williamson County Board of Education

**FROM:** Rachel Farmer, Assistant Superintendent – Finance *rf*

**SUBJECT:** End of Month Financials

**DATE:** April 21, 2025

Please find attached the activity statements for all of our funds for March 31, 2025. These statements are prior to reconciliation with the trustee.

If you have any further questions, please call me at 472-4022.

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13 JOURNAL DETAIL 2025 1 TO 2025 13

ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
141 GENERAL PURPOSE SCHOOL						
40000 REVENUES	-493,509,547	-18,241,892	-511,751,439	-417,181,643.66	-94,569,795.72	81.5%
71100 REGULAR INSTRUCTION	249,010,797	6,638,968	255,649,765	150,699,704.69	104,792,272.49	58.9%
71150 ALTERNATIVE INSTRUCTION	738,297	40,075	778,372	482,741.24	293,147.04	62.0%
71200 SPECIAL EDUCATION INSTRUCTION	81,034,473	2,585,688	83,620,161	53,923,167.76	28,752,230.02	64.5%
71300 CAREER AND TECHNICAL EDUCATIO	10,245,244	768,570	11,013,814	7,071,184.82	3,588,261.95	64.2%
71400 STUDENT BODY EDUC PRGM	2,035,000	0	2,035,000	1,368,100.03	202,743.69	67.2%
72110 ATTENDANCE	786,664	59,705	846,369	618,139.25	228,229.75	73.0%
72120 HEALTH SERVICES	9,511,246	452,810	9,964,056	6,669,908.95	3,272,446.26	66.9%
72130 OTHER STUDENT SUPPORT	20,560,571	849,545	21,410,116	13,196,281.27	7,097,265.95	61.6%
72210 INSTRUCTION SUPPORT	16,581,271	691,244	17,272,515	16,673,349.48	408,828.20	96.5%
72215 ALTERNATIVE SUPPORT	378,906	20,746	399,652	278,422.24	121,229.76	69.7%
72220 SPECIAL EDUCATION SUPPORT	11,560,646	900,539	12,461,185	8,294,473.49	3,753,899.81	66.6%
72230 CAREER/TECH EDUC SUPPORT	557,678	70,626	628,304	412,856.65	205,614.41	65.7%
72250 TECHNOLOGY	14,920,427	143,135	15,063,562	8,907,230.97	2,476,523.09	59.1%
72310 BOARD OF EDUCATION	25,723,356	-16,771,918	8,951,438	7,446,530.13	1,384,263.13	83.2%
72320 OFFICE OF SUPERINTENDENT	2,463,113	171,706	2,634,819	1,743,838.38	881,811.86	66.2%
72410 OFFICE OF PRINCIPAL	32,657,834	1,514,047	34,171,881	24,141,336.09	10,030,544.91	70.6%
72510 FISCAL SERVICES	2,862,583	132,105	2,994,688	2,225,480.59	757,858.62	74.3%
72520 HUMAN SERVICES/PERSONNEL	3,003,407	154,621	3,158,028	2,084,565.37	1,059,674.89	66.0%
72610 OPERATION OF PLANT	23,118,849	41,640	23,160,489	15,872,193.58	3,843,515.25	68.5%
72620 MAINTENANCE OF PLANT	13,145,104	1,029,388	14,174,492	8,366,762.53	3,975,108.41	59.0%
72710 TRANSPORTATION	25,106,465	4,784,414	29,890,879	18,523,194.45	9,368,122.73	62.0%
73300 COMMUNITY SERVICES	1,563,929	81,183	1,645,112	1,189,755.30	422,979.92	72.3%
73400 EARLY CHILDHOOD/PRE K	1,051,169	0	1,051,169	631,680.05	415,626.68	60.1%
76100 REGULAR CAPITAL OUTLAY	0	15,049,355	15,049,355	1,098,277.08	1,377,905.67	7.3%
TOTAL GENERAL PURPOSE SCHOOL	55,107,481	1,166,300	56,273,780	-65,262,469.27	94,140,308.77	-116.0%
TOTAL REVENUES	-493,509,547	-18,241,892	-511,751,439	-417,181,643.66	-94,569,795.72	
TOTAL EXPENSES	548,617,028	19,408,192	568,025,219	351,919,174.39	188,710,104.49	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13 JOURNAL DETAIL 2025 1 TO 2025 13

ACCOUNTS FOR: 142 SCHOOL FEDERAL PROJECTS	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000 REVENUES	-10,649,326	-3,758,682	-14,408,008	-9,018,761.90	-5,389,245.76	62.6%
71100 REGULAR INSTRUCTION	705,657	99,770	805,427	467,481.73	326,075.95	58.0%
71200 SPECIAL EDUCATION INSTRUCTION	5,383,492	2,413,271	7,796,763	5,373,501.82	2,238,455.00	68.9%
71300 CAREER AND TECHNICAL EDUCATIO	233,977	11,243	245,220	237,930.45	7,289.90	97.0%
72120 HEALTH SERVICES	1,119,476	-8,048	1,111,428	820,371.66	291,056.34	73.8%
72130 OTHER STUDENT SUPPORT	116,927	43,971	160,898	50,267.23	102,889.25	31.2%
72210 INSTRUCTION SUPPORT	719,884	348,717	1,068,600	426,054.15	607,933.42	39.9%
72220 SPECIAL EDUCATION SUPPORT	1,979,319	763,264	2,742,583	1,629,271.11	816,439.68	59.4%
72230 CAREER/TECH EDUC SUPPORT	19,274	0	19,274	7,218.54	11,880.59	37.5%
72710 TRANSPORTATION	94,514	-7,573	86,940	54,735.54	29,704.85	63.0%
99100 TRANSFERS OUT	276,807	94,067	370,874	.00	370,874.01	.0%
TOTAL SCHOOL FEDERAL PROJECTS	0	0	0	48,070.33	-586,646.77	100.0%
TOTAL REVENUES	-10,649,326	-3,758,682	-14,408,008	-9,018,761.90	-5,389,245.76	
TOTAL EXPENSES	10,649,326	3,758,682	14,408,008	9,066,832.23	4,802,598.99	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13		JOURNAL DETAIL 2025 1 TO 2025 13					
ACCOUNTS FOR: 143	CENTRAL CAFETERIA	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000	REVENUES	-18,979,718	0	-18,979,718	-12,561,715.20	-6,418,002.80	66.2%
73100	FOOD SERVICE	19,668,669	994,729	20,663,398	14,451,888.61	4,066,384.09	69.9%
	TOTAL CENTRAL CAFETERIA	688,951	994,729	1,683,680	1,890,173.41	-2,351,618.71	112.3%
	TOTAL REVENUES	-18,979,718	0	-18,979,718	-12,561,715.20	-6,418,002.80	
	TOTAL EXPENSES	19,668,669	994,729	20,663,398	14,451,888.61	4,066,384.09	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13		JOURNAL DETAIL 2025 1 TO 2025 13					
ACCOUNTS FOR: 146 EXTENDED SCHOOL PROGRAM	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL	
40000 REVENUES	-6,140,000	0	-6,140,000	-4,165,907.56	-1,974,092.44	67.8%	
73300 COMMUNITY SERVICES	7,010,239	0	7,010,239	4,839,723.61	2,143,908.44	69.0%	
TOTAL EXTENDED SCHOOL PROGRAM	870,239	0	870,239	673,816.05	169,816.00	77.4%	
TOTAL REVENUES	-6,140,000	0	-6,140,000	-4,165,907.56	-1,974,092.44		
TOTAL EXPENSES	7,010,239	0	7,010,239	4,839,723.61	2,143,908.44		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13 JOURNAL DETAIL 2025 1 TO 2025 13

ACCOUNTS FOR: 177 EDUCATION CAPITAL PROJECTS	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000 REVENUES	-523,397,378	-576,842,476	*****		12,734,548.07	101.2%
82330 OTHER DEBT SERVICE	0	2,400,000	2,400,000	2,400,000.00	.00	100.0%
91300 EDUCATION CAPITAL OUTLAY	745,056,368	381,866,670	*****		36,483,924.46	94.8%
TOTAL EDUCATION CAPITAL PROJECTS	221,658,990	-192,575,805	29,083,185	-41,945,153.35	49,218,472.53	-144.2%
TOTAL REVENUES	-523,397,378	-576,842,476	*****		12,734,548.07	
TOTAL EXPENSES	745,056,368	384,266,670	*****		36,483,924.46	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13		JOURNAL DETAIL 2025 1 TO 2025 13				
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
GRAND TOTAL	278,325,660	-190,414,777	87,910,884	-104,595,562.83	140,590,331.82	-119.0%

\*\* END OF REPORT - Generated by Rachel Farmer \*\*

To: Rachel Farmer  
 From: Kirk Elliott  
 Date: April 3, 2025  
 RE: Purchasing Report

1320 West Main Street, Suite 202  
 Franklin, TN 37064-3700  
 (615) 472-4000  
 fax (615) 472-4190



**Contains bid projects conducted during the month of March 2025**

The following is a summary of pertinent bid data for inclusion with the Board Materials to be reviewed at the next WCBOE meeting. The summary is in order of ascending bid sequence numbers and not necessarily by date. Pursuant to Board Policy this summary reports recent RFB's (Request for Bids) and RFP's (Request for Proposals) that were administered by the WCS Purchasing Department. As always any purchasing - bid project that may require Board action should appear on the Board Agenda. The projects listed below do not require Board action at the present time and are listed here for your information. If further details are needed please contact the Purchasing Department to review any of the related bid - project files. In addition to the projects listed in this monthly report the WCS Purchasing Department continues to review, approve and process numerous daily purchase orders that encompass day to day operations as well as negotiate renewals of previously bid contracts.

<b>RFB #1361</b>	<b>District Vehicles</b>	
<b>Project</b>	This project is for the procurement of various vehicles for Maintenance and Transportation. Vehicles purchased from this bid are Utility Trucks and a Van.	
<b>Department/Director</b>	Maintenance, Adam Christopher / Transportation, Jeff Fuller	
<b>Advertised</b>	Thursday, February 15, 2025 in the Williamson Herald and Tennessean	
<b>Bid Opening</b>	Wednesday, March 5, 2025 at 10:30 am	
<b>Bidders that were solicited or contacted WCS regarding this project</b>	<b>Name of Company</b>	<b>Bid Amount</b>
	Freeland Chevrolet	<i>Various amounts on multiple vehicles</i>
	Tennessee Fleet Sales - Ford of Murfreesboro	
	CDJR Columbia	
	Wilson County Motors	<i>Various amounts on multiple vehicles</i>
	Lonnie Cobb Auto	
	Mid-Tenn Ford	<i>Various amounts on multiple vehicles</i>
	Carl Black Chevrolet	
	Hardy Fleet Group	<i>Various amounts on multiple vehicles</i>
	Alan Jay Motors	<i>Various amounts on multiple vehicles</i>
<b>Helms Motors</b>	<b>Lowest bid on multiple vehicles</b>	
<b>Awarded</b>	<b>Helms Motors</b>	

<b>RFB #1363</b>	<b>District Paving Repairs &amp; Improvements</b>	
<b>Project</b>	This project consisted of soliciting bids for the districts summer paving projects. Projects will be completed at BES, SES, WGES, HMS, FvHS, PMS, Maintenance/Transportation Compound.	
<b>Department/Director</b>	Maintenance, Adam Christopher	
<b>Engineer</b>	Matt Campbell, Collier Engineering	
<b>Advertised</b>	Thursday, February 20, 2025 in the Williamson Hearld and the Tennessean.	
<b>Bid Opening</b>	Thursday, March 27, 2025 at 2:30 pm	
<b>Bidders that were solicited or contacted WCS regarding this project</b>	<b>Name of Company</b>	<b>Bid Amount</b>
	Civil Constructors	
	Gibbs Brothers	\$1,094,374.00
	Rose Paving	<i>disqualified envelope was not completed</i>
	Rogers Group	
	Jarrett Paving	\$1,113,123.95
	Tennessee Valley Paving	
	Pave Coat Wieland	
	Four Start Paving	
	Crown Paving	
	Byrne & Jones Paving	\$1,066,712.00
	Nickell Paving	\$1,278,351.40
	Rowe Construction	\$1,039,066.91
	<b>Sessions Paving Co.</b>	<b>\$955,045.30</b>
Volunteer Paving	\$1,016,674.37	
<b>Awarded</b>	<b>Sessions Paving Co.</b>	

<b>RFB #1364-A</b>	<b>Playground Continuing Maintenance Agreement</b>	
<b>Project</b>	This project consisted of soliciting bids for the districts continuing playground maintenance during the next five years. Contractors submitted bids for the ongoing maintenance with unit prices for repairs or replacements. The bid prices listed below are <u>not</u> actual bids; rather, proforma values based on various types of applications that could arise over the course of the contract term.	
<b>Department/Director</b>	Maintenance, Adam Christopher	
<b>Architect</b>	Keaton Pettit, Johnson & Bailey Architects	
<b>Advertised</b>	Thursday, February 27, 2025 in the Williamson Hearld and Tennessean	
<b>Bid Opening</b>	Friday, March 28, 2025 at 10:30 a.m.	
<b>Bidders that were solicited or contacted WCS regarding this project</b>	<b>Name of Company</b>	<b>Bid Amount</b>
	Action Playgrounds	\$536,800.00
	BCI Burke	
	Custom Recreation	\$426,270.00
	Great Southern Recreation	\$421,600.00
<b>Awarded</b>	These bids are still under review at the time of this report. The architect is completing his due diligence. After the process is complete award will be made to the approved low bidder.	

<b>RFB #1364 - B</b>	<b>Fire Sprinkler Continuing Maintenance Agreement</b>	
<b>Project</b>	This project consisted of soliciting bids for the districts continuing Fire Sprinkler maintenance during the next five years. Contractors submitted bids for the ongoing maintenance with unit prices for repairs. The bid prices listed below are <u>not</u> actual bids; rather, proforma values based on various types of applications that could arise over the course of the contract term.	
<b>Department/Director</b>	Maintenance, Adam Christopher	
<b>Architect</b>	Keaton Pettit, Johnson & Bailey Architects	
<b>Advertised</b>	Thursday, February 27, 2025 in the Williamson Hearld and Tennessean	
<b>Bid Opening</b>	Friday, March 28, 2025 at 10:30 a.m.	
<b>Bidders that were solicited or contacted WCS regarding this project</b>	<b>Name of Company</b>	<b>Bid Amount</b>
	Grand Fire Protection	
	Century Fire Protection	\$72,437.96
	Servant Fire Protection	
	Jarrett Fire Protection	\$39,350.00
<b>Awarded</b>	These bids are still under review at the time of this report. The architect is completing his due diligence. After the process is complete award will be made to the approved low bidder.	

<b>RFB #1364 - C</b>	<b>Bleachers, Basketball Goals &amp; Auditorium Seating Continuing Maintenance Agreement</b>	
<b>Project</b>	This project consisted of soliciting bids for the districts continuing Bleachers, Basketball Goals and Auditorium Seating continuing maintenance during the next five years. Contractors submitted bids for the ongoing maintenance with unit prices for repairs or replacements. The bid prices listed below are <u>not</u> actual bids; rather, proforma values based on various types of applications that could arise over the course of the contract term.	
<b>Department/Director</b>	Maintenance, Adam Christopher	
<b>Architect</b>	Keaton Pettit, Johnson & Bailey Architects	
<b>Advertised</b>	Thursday, February 27, 2025 in the Williamson Hearld and Tennessean	
<b>Bid Opening</b>	Friday, March 28, 2025 at 11:00 a.m.	
<b>Bidders that were solicited or contacted WCS regarding this project</b>	<b>Name of Company</b>	<b>Bid Amount</b>
	Bleachers & Seats	\$122,650.00
	Charron Sports	
	Facility Serve	
	Toadvine Enterprises	
<b>Awarded</b>	This bid is still under review at the time of this report. The architect is completing his due diligence. After the process is complete award will be made to the approved low bidder.	

<b>RFB #1364 - D</b>	<b>Restroom Resinous Flooring Continuing Maintenance Agreement</b>	
<b>Project</b>	This project consisted of soliciting bids for the districts continuing restroom resinous flooring maintenance during the next five years. Contractors submitted bids for the ongoing maintenance with unit prices for repairs or replacement. The bid prices listed below are <u>not</u> actual bids; rather, proforma values based on various types of applications that could arise over the course of the contract term.	
<b>Department/Director</b>	Maintenance, Adam Christopher	
<b>Architect</b>	Keaton Pettit, Johnson & Bailey Architects	
<b>Advertised</b>	Thursday, February 27, 2025 in the Williamson Herald and Tennessean	
<b>Bid Opening</b>	Friday, March 28, 2025 at 11:00 am	
<b>Bidders that were solicited or contacted WCS regarding this project</b>	<b>Name of Company</b>	<b>Bid Amount</b>
	Garage Force of East Tennessee	
	Specialty Coatings	
	Stonhard Inc.	\$1,027,530.00
<b>Award</b>	This bid is still under review at the time of this report. The architect is completing his due diligence. After the process is complete award will be made to the approved low bidder.	

<b>RFB # 1365</b>	<b>Pearre Creek Restroom Renovations</b>	
<b>Project</b>	This project was soliciting bids to complete various restroom renovations at Pearre Creek Elementary School.	
<b>Department/Director</b>	Maintenance, Adam Christopher	
<b>Architect</b>	Keaton Pettit, Johnson & Bailey Architects	
<b>Advertised</b>	Thursday, March 6, 2025 in the Williamson Herald and the Tennessean	
<b>Bidders that were solicited or contacted WCS regarding this project</b>	<b>NAME OF COMPANY</b>	<b>BID AMOUNT</b>
	American Constructors	
	Bacar Constructors	
	<b>Warhorse Construction</b>	<b>\$55,620.00</b>
	Justice Builders	\$81,375.00
	Baron Construction	
	Biscan Construction	
	Property Renovation Services	\$64,500.00
	Fellowship Construction	
	Ikon Construction	
	R.G. Anderson	
	Romach	
	Nabholz	
Rock City Construction		
<b>Award</b>	<b>Warhorse Construction</b>	

## TRIP FINDER - April School Board Field Trip Approval Report (Field Trips - Overnight)

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
4404	Brentwood High	06/17/2025	06/20/2025	03/19/2025	Over \$100 No Driver	UCA Summer Cheer Camp	ATHLETIC OVERNIGHT	Varsity Cheer	50	University of TN
<b>Notes/Fees</b>	<i>\$500.00 per student maximum. We will have a charter bus for transportation to camp-not a school bus. Parents will drive athletes home from camp.</i>									
4350	Centennial High	06/03/2025	06/07/2025	03/07/2025	No Cost	2025 JCLC	ACADEMIC OVERNIGHT	JROTC	60	Centennial High
<b>Notes/Fees</b>	<i>Busses will drop off students on 03 June 2025 and pick them up on 07 June 2025</i>									
4190	Franklin High	03/07/2025	03/08/2025	02/27/2025	Under \$100 No Driver	FHS - Speech and Debate National Qualifier	ACADEMIC OVERNIGHT	Forensics	10	Cookeville High School
<b>Notes/Fees</b>	<i>Please note that this field trip request is actually for March 7-8th, but I had to enter later dates for it to be processed through the system. Parents are responsible for arranging student transportation.</i>									
4413	Franklin High	05/30/2025	06/03/2025	03/21/2025	No Cost	The JCLC (Junior Cadet Leadership Challenge)	ACADEMIC OVERNIGHT	9th-12th Grade	11	Fort Campbell
<b>Notes/Fees</b>	<i>Camp Wendell H. Ford in Greenville, Kentucky,</i>									
4365	Independence High	04/18/2025	04/19/2025	03/07/2025	No Cost No Driver	IHS Track and Field - Knoxville, TN	ATHLETIC OVERNIGHT	Track	65	University of TN
<b>Notes/Fees</b>	<i>No Cost. No bus or driver needed. Leave time 9:00 AM</i>									
4494	Independence High	06/17/2025	06/20/2025	03/31/2025	Over \$100 PER STUDENT	IHS Cheer UCA Camp	ATHLETIC OVERNIGHT	9th-12th Grade	48	University of TN
<b>Notes/Fees</b>	<i>Parents providing transportation. No busses needed.</i>									
4395	Mill Creek Middle	05/22/2025	05/26/2025	03/18/2025	Over \$100 No Driver	MCMS International Academic Competition - National Tournament	ACADEMIC OVERNIGHT	Science Bowl	15	Hyatt Regency
<b>Notes/Fees</b>	<i>Cost to Students: up to \$800 to be primarily covered through fundraising. Required costs include transportation, registration, meals, hotel, event tickets and will not exceed \$800 per student to be offset substantially through fundraising. The goal is for the students to only be responsible for food expenses after being offset by an upcoming tournament being hosted at MCMS and a calendar fundraiser. Approximately 12-15 students and 2-3 WCS employee chaperones will depart MCMS at 6am on Thursday, May 22, 2025, to drive to Hyatt Regency in Orlando, Florida, to attend the International Academic Competition National Tournament. We will rent mini vans through Enterprise for transportation to be driven by WCS employees. No bus driver is needed. Student families may also attend at their own expense. Students will compete in science, history, and geography buzzer based competitions with students from over 50 countries. Students will also have the opportunity to attend learning sessions regarding Model UN and other academic trivia competitions. IAC believes that academic competitions can enrich the lives of children by giving them the incentive to study hard and foster lifelong long learning. This competition encourages students to develop their intellectual, social, and moral capacities as they learn alongside and from their peers across the globe. Students will be supervised at all times by parent chaperones, traveling in groups of a maximum of 6 students to 1 parent. The group will return to Nolensville on Monday, May 26-3</i>									
4380	Nolensville High	03/21/2025	03/22/2025	03/17/2025	No Cost No Driver	Softball Tournament	ATHLETIC OVERNIGHT	Varsity Softball	20	Kenwood High School
<b>Notes/Fees</b>	<i>NA</i>									
4504	Page High	04/18/2025	04/20/2025	04/03/2025	No Cost No Driver	Volunteer Track Classic	ATHLETIC OVERNIGHT	Track	50	University of TN
<b>Notes/Fees</b>	<i>Parents are responsible for transportation and accommodations. Athlete will need to leave PHS by 10:00AM to arrive in Knoxville by 3:00pm EST on 4/18/2025.</i>									
4515	Page High	06/19/2025	06/23/2025	04/04/2025	No Cost No Driver	Page High Varsity Cheer Camp	ATHLETIC OVERNIGHT	Varsity Cheer	26	Mississippi State University
<b>Notes/Fees</b>	<i>Charter Bus to Camp. Parents responsible for return transportation. Cheer Fundraiser's Will Pay for Charter Bus.</i>									
4133	Ravenwood High	04/04/2025	04/05/2025	02/24/2025	No Cost	RHS Science Olympiad State @ UTK	ACADEMIC OVERNIGHT	Science Olympiad	17	University of TN
<b>Notes/Fees</b>	<i>No Cost; students have fundraised to pay for the bus and the hotel. Students are responsible for paying for their own meals. Bus will be shared with the Brentwood HS Science Olympiad team. There are additional notes under "Departure". Picking up Ravenwood first around 4:50 and then picking up Brentwood HS.</i>									

## TRIP FINDER - April School Board Field Trip Approval Report (Field Trips - Overnight)

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
4162	Ravenwood High	04/24/2025	04/28/2025	02/25/2025	No Cost	RHS National Science Bowl	ACADEMIC OVERNIGHT	Science Bowl	5	National Conference Center
<b>Notes/Fees</b>	<i>No Cost, No driver; The students won the Tennessee Science Bowl and the trip to the National Science Bowl is an "all-expenses-paid" trip. Trip itinerary is not available until after March 5th. Students will be provided with airfare, a room at the National Conference Center, transportation during the trip, and meals. Students will also spend time at the National Mall (based on previous year's tournaments).</i>									
4061	Ravenwood HS Fine Arts Overnight	05/02/2025	05/03/2025	02/20/2025	Over \$100 No Driver	RHS Orchestra Music in the Parks Competition	FINE ARTS OVERNIGHT	9th-12th Grade	74	Dollywood Theme Park
<b>Notes/Fees</b>	<i>No Transportation Needed. Cost Per Student: \$250. Fundraising will offset costs Friday, May 2nd 2025 - 3:00 pm: Leave Ravenwood High School, Brentwood TN by charter coach. Planned rest stops en route. Dinner stop en route. 9:00 pm EST: Arrive at Pigeon Forge High School, 414 Tiger Drive, Pigeon Forge TN. 9:25 pm: Warm Up. 9:50 pm: Perform in Competition. 10:30 pm: Leave Pigeon Forge High School for hotel accommodations. Overnight hotel accommodations included. Saturday, May 3rd, 2025 - 9:30 am: Leave hotel for Dollywood. 10:00 am: Arrive at Dollywood. Students spend the day at Dollywood. One meal voucher is included in their festival participation. 7:00 pm: Music in the Parks Festival Awards Ceremony Pines Theater Dollywood. 8:00 pm EST: Leave Dollywood and travel to Brentwood, TN Planned rest stops en route. 10:30 pm CST: Arrive at Ravenwood High School</i>									
4394	Summit High	04/03/2025	04/06/2025	03/18/2025	NO DRIVER	SHS TRISTAR YIG	ACADEMIC OVERNIGHT	Youth in Government	8	State Capitol/State Museum
<b>Notes/Fees</b>	<i>Students are responsible with parents for own transportation. Student fees and fundraising is covering cost of trip.</i>									
4390	Woodland Middle	05/11/2025	05/14/2025	03/17/2025	Over \$100 PER STUDENT	7th & 8th Grades WMS Robotics VEX World Dallas TX	ACADEMIC OVERNIGHT	Robotic Team	10	Robotics Education and Competition Foundation
<b>Notes/Fees</b>	<i>WMS will pay the registration for two teams. The parents of each participant are responsible for travel, hotel and meals for their student. The WMS PTO will pay for the travel, hotel and meals for the coach. The costs for the students and families will depend on their chosen method of travel, and their choice of restaurants.</i>									

Thursday, April 10, 2025