



Williamson County Board Work Session

February 13, 2025 6:00 PM

Support Services Building - Professional Development Room

1. Call to Order

2. Consent Agenda

- a. Approval of January 21, 2025 School Board Meeting Minutes
- b. Board Policies for First and Final Reading
 - I. 4.603 Promotion and Retention
- c. Approval of City of Franklin Green Infrastructure Easement at Franklin High School
- d. Approval of Request for Lease of the Cafeteria and Gymnasium at the Amanda H. North Elementary School by Ascent Church
- e. Approval of Tennis Storage Shed at Centennial High School
- f. Approval of Shade Structure at Pearre Creek Elementary School
- g. Approval of a Batter's Eye at Summit High School
- h. Approval of Storage Shed at Fairview Elementary School
- i. Approval of Outdoor Classroom at Chapman's Retreat Elementary School
- j. Recommendation for Field Trip Fee Requests

3. Superintendent's Report (45 minutes)

Jason Golden

- a. Preliminary Budget for the 2025-26 FY

Rachel Farmer

4. Operations Report (5 minutes)

Brian King

5. Board Chair Report (10 minutes)

Josh Brown

6. New Business

- a. 2024-25 School Board Budget Rachel Farmer
 - I. Approval of General Fund Amendment 02.25 State Special Schools Transportation Reimbursement - \$136,709.00
- b. Approval of Family Tuition Rate for 2025-26 Jason Golden
- c. Approval of School Fees for 2025-26 Jason Golden
- d. Approval of ENCORE Summer Program Fees for 2025-26 Jason Golden
- e. Approval of the 2024-25 Superintendent's Evaluation Instrument Jason Golden
- f. Board Policies - First Reading (10 minutes) Dana Ausbrooks
 - I. 3.604 Public Records Request
 - II. 4.301 Interscholastic Athletics
 - III. 5.118 Criminal Background Checks
 - IV. 5.101 Line and Staff Relations
 - V. 5.803 Organization Charts (Deletion)

7. Monthly Reports & Miscellaneous Information

a. January End of the Month Financials

b. Overnight Field Trips



Williamson County School Board Meeting
January 21, 2025 6:30 PM
Williamson County Administrative Complex - Auditorium

Attendance Taken at 6:31 PM.

Mr. Drason Beasley:	Present
Mr. Tony Bostic:	Present
Mr. Joshua Brown:	Absent
Mr. Dan Cash:	Present
Mrs. Donna Clements:	Present
Dr. Dennis Driggers:	Present
Mr. Jay Galbreath:	Absent
Mrs. Tonja Hibma:	Present
Dr. Margie Johnson:	Present
Mrs. Claire Reeves:	Absent
Mr. Eric Welch:	Present
Mrs. Melissa Wyatt:	Present

Present: 9, Absent: 3.

1. Call to Order

Vice Chair Cash called the meeting to order. He asked the Board members to record their attendance. He called upon Board Member Driggers to lead the Pledge of Allegiance, followed by a moment of silence.

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

2. Items of Particular Public Interest (Public Comment)

Vice Chairman Cash called upon the following individuals who signed up before the meeting began, to speak during public comment.

Anajali Babu, Aksheetha Mathialagan, Arshia Malhortra, and Lucy Wyatt, Brentwood High DECA students spoke about the importance of DECA in all high schools. They thanked the Board, the Administration and their teachers for their support.

Nate King spoke about the Franklin High athletic facilities.

Gary Coin spoke about the book removals in December 2024.

Cara Winburn spoke about offering more vegetarian options in the school cafeterias.

Theodore Pizza spoke about removing books and vouchers.

3. Approval of Agenda

Vice Chair Cash presented the agenda for approval. Cash called on the Board to vote by saying aye if they are in favor of approving the agenda.

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mr. Drason Beasley.

Mr. Joshua Brown: Absent
Mr. Jay Galbreath: Absent
Mrs. Claire Reeves: Absent
Mrs. Tonja Hibma: Yes
Dr. Margie Johnson: Yes
Mrs. Melissa Wyatt: Yes
Mr. Dan Cash: Yes
Mrs. Donna Clements: Yes
Mr. Eric Welch: Yes
Mr. Drason Beasley: Yes
Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Yes: 9, Nay: 0, Absent: 3

4. Approval of Consent Agenda

Vice Chair Cash presented the consent agenda for approval. Cash called on the Board to vote by saying aye if they are in favor of approving the agenda.

Motion Passed: Motion by Mr. Tony Bostic to approve the consent agenda. A second was made by Mrs. Donna Clements.

Mr. Joshua Brown: Absent
Mr. Jay Galbreath: Absent
Mrs. Claire Reeves: Absent
Dr. Margie Johnson: Yes
Mrs. Melissa Wyatt: Yes
Mr. Dan Cash: Yes
Mrs. Donna Clements: Yes
Mr. Eric Welch: Yes
Mr. Drason Beasley: Yes
Mr. Tony Bostic: Yes
Dr. Dennis Driggers: Yes
Mrs. Tonja Hibma: Yes
Yes: 9, Nay: 0, Absent: 3

- a. Approval of November 18, 2024 School Board Meeting Minutes
- b. Approval of December 9, 2024 Special Called School Board Meeting Minutes
- c. Report of Annual Review of Board Policies (Annual Agenda Item)

- d. Approval of Shade Structure at Arrington Elementary School
- e. Approval of Shade Structure at Scales Elementary School
- f. Approval of City of Franklin Easement Request for the Innovation Hub Project
- g. Recommendation for Field Trip Fee Requests

5. Communications to the Board

a. Superintendent's Report

Superintendent Golden welcomed everyone to the meeting. He reviewed the work session, including the three presentations. The first presentation was from the Student Support Services department. Golden talked about the importance of giving an individualized education for all Special Education students, including the gifted. The second presentation was the monthly update for the Science textbook adoption happening in March. The last presentation was the budget process update. The County Commission is our funding body, funding two-thirds of the budget, the state funds about one-third and WCS gets 1-2% from the federal government. The proposed budget will be presented in February, but the revenue information will not be complete. Golden finished with a celebration of 2024 ACT scores. WCS students are number one in the state!

In Student Spotlights, Page High's Eric Hazzard and Ravenwood High's Donovan Starr were recognized for being named the Tennessee Titans Mr. Football in their classes, 5A and 6A, respectively. Eric's coach is Charles Rathbone, and Donovan's coach is Will Hester.

From Brentwood High, Michael Gorokhosvsky and David Ward were celebrated for their National Association of Television Arts and Sciences (NATAS) National Student Production Award for Best Commercial. Their teacher is Sloan Ashworth.

Franklin High's Anna Raye Jones won a NATAS National Student Production Award for Best Sports Story or Segment. The FHS TV/Film teacher is Keri Thompson.

Several high school students were named to the Tennessee Cheer Coaches Association All-State Cheer Team. Those students include Brentwood High's Skyler Elle Kryscynski, Blakelee Schimmel, Ellie Grace Sneed and LiLi Vest; Fairview High's Hailey Hughes; and Page High's Anna-Kate Fox. Brentwood's Ellie Grace Sneed was also named Cheerleader of the Year.

Many student musicians were named to the All-State Band and Orchestra. From Brentwood High, Jay Sung, Todd Glenn and Leo Bai were named to the All-State Band, as was Centennial High's Zachary Marlo. Franklin High students Judy Hsu, Finnegan Saylor, Lydia Smith, Ryan Marina and Adam Gallers also earned spots on the All-State Band, as did Nolensville High's William Watson and Katie Sha. Three Page High students were also named to the All-State Band: Eli Wallace, Sloan Armstrong and Libbie Greeno. Ravenwood High's Caelan Dunlea, Isabelle Motsenbocker, Joseph McCoy, Ellie Park and Edison join them along with Summit High's Adam Purdon, Soren McDaniel, Euan Barr and Nick Edwards.

Students named to the All-State Orchestra include Brentwood High's Joanna Li, Geon Park, Eunice Jung, Andrew Gan, Noah Kim, Oscar Zhu, Audrey Yu and Aaron Kim; Franklin High's Taylor Henry; Independence High's William Honken-Krause and Kirk Mulkey; Nolensville High's Ethan Oh and Anna Mandrell; and Ravenwood High's Alice Koh, Megan Loh, Phoebe Kelso, Luka Hernandez Palmer, Shayla McCullough, Claire Kwon, Jibhoo Heo and Jubin Park. The Fairview Middle wrestling team is the Tennessee Middle School Athletic Association (TMSAA) Wrestling State Champion. Their coach is Joe Brown.

Spring Station Middle's Addison Borden is the TMSAA Girls Wrestling 114-pound category State Champion. Her coach is Kobey Desselle.

In Staff Spotlights, Brentwood High's Rachel Lytle received the Tennessee Outstanding Biology Teacher Award from the National Association of Biology Teachers.

b. Board Chair Report

Vice Chair Cash thanked the Sheriff's Deputies, Eddie Coutras and Ali Hemyari for attending the meeting. He also thanked the speakers, especially the students. Cash recognized the Thompson's Station Middle School Jazz Band under the direction of Chris Colalillo for their performance before the meeting.

6. **New Business**

a. Approval of Open/Closed School Zones (Annual Agenda Item)

Vice Chair Cash called upon Superintendent Golden, who recommended approval of the Open Zoned Schools for the 2025-26 school year (Annual Agenda Item).

Motion Passed: Motion by Mrs. Donna Clements to approve. A second was made by Mr. Tony Bostic.

Mr. Joshua Brown:	Absent
Mr. Jay Galbreath:	Absent
Mrs. Claire Reeves:	Absent
Mrs. Melissa Wyatt:	Yes
Mr. Dan Cash:	Yes
Mrs. Donna Clements:	Yes
Mr. Eric Welch:	Nay
Mr. Drason Beasley:	Yes
Mr. Tony Bostic:	Yes
Dr. Dennis Driggers:	Yes
Mrs. Tonja Hibma:	Yes
Dr. Margie Johnson:	Yes

Yes: 8, Nay: 1, Absent: 3

7. **Adjournment**

There being no further business, Vice Chair Cash adjourned the meeting at 7:13 p.m.

Chairperson

Superintendent

Williamson County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Promotion and Retention	Descriptor Code: 4.603	Issued Date: 08/19/24
		Rescinds: 4.603	Issued: 01/17/23

1 **General**

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if
4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
7 retention shall include:²

- 8 1. The student's ability to perform at the expectations of the current grade-level standards;
- 9
- 10 2. The results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports; ³
- 15
- 16 5. The overall academic achievement of the student;
- 17
- 18 6. The student's likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
24 student is due to:⁴

- 25 1. Date of enrollment; or
- 26
- 27 2. Additional information acquired from state or local assessments or screening data.

28 **VOLUNTARY RETENTION⁵**

29 A parent/guardian of a student enrolled in kindergarten through second grade may choose to retain
30 his/her student in the current grade level if:

- 1 1. The student has a documented academic or behavior delay; and
- 2
- 3 2. The parent/guardian believes that retention may benefit the student.

4 *This information shall be submitted in writing within thirty (30) days of the end of the school year.*
5 *The district shall send written notice to the parent/guardian confirming whether the student is*
6 *eligible for retention under state law.*

7 **PROMOTION PLANS⁶**

8 When a student is considered for retention, the student's parent/guardian shall be notified within
9 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student
10 avoid retention. The individualized promotion plan shall be developed in coordination with the
11 student's teachers, IEP or 504 team, if applicable, and may also include input from the student's
12 parent(s)/guardian(s), school counselor, or other appropriate school personnel.

13 A copy of the plan will be provided to the student's parent(s)/guardian(s), and the school shall offer the
14 opportunity for a parent-teacher conference to discuss the plan.

15 Promotion plans shall include evidence-based promotion strategies. Each promotion plan shall also
16 include expectations and measurements that can be used to verify that a student has made sufficient
17 progress to be promoted to the next grade level.

18 If a student is not making progress on his/her promotion plan, then the promotion strategies shall be
19 modified to support the student in the goal of promotion to the next grade level. Parent(s)/guardian(s)
20 shall be provided with any changes to the promotion plan.

21 A student who demonstrates sufficient academic progress with the strategies included in his or her
22 promotion plan shall be promoted to the next grade level unless retention is required per additional
23 requirements for students in third and fourth grade.⁷

24 If a student has not demonstrated sufficient academic progress as defined in his/her promotion plan by
25 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
26 program, if available. If a student is enrolled in a summer program, then a decision for retention shall
27 be made after completion of the summer program. A decision for retention shall be made and
28 communicated to the student's parent or guardian at least ten (10) calendar days prior to the start of the
29 next school year. However, if the student wasn't enrolled in a summer program, the
30 parent(s)/guardian(s) shall be notified of a decision for retention at least thirty (30) calendar days prior
31 to the start of the next school year.⁸

32 The notification to the student's parent/guardian of the retention decision shall be in writing and sent
33 electronically and shall include information regarding the right of the parent/guardian to appeal the
34 retention decision.

35 **RETENTION⁷**

36 A student may be retained when such retention is in the best interest of the student or when retention is
37 required per additional requirements for students in third and fourth grade.

1 *Decision of Retention—General*⁹

2 If a retention decision has been made, then the school shall develop an individualized academic
3 remediation plan for the retained student within thirty (30) calendar days after the beginning of the
4 next school year. A copy of the academic remediation plan shall be provided to the student's
5 parent/guardian within ten (10) calendar days of development of such plan. The academic remediation
6 plan shall be developed in coordination with the student's teachers and may also include input from the
7 student's parents, school counselor, or other appropriate school personnel. The academic remediation
8 plan shall be implemented to help the retained student attain and demonstrate learning proficiency and
9 shall include at least one (1) of the following strategies:

- 10 1. Adjustment to the current instructional strategies or high quality instructional materials;
- 11
- 12 2. Additional instructional time;
- 13
- 14 ~~3. Individual tutoring;~~
- 15
- 16 4. Attendance or truancy interventions; or
- 17
- 18 5. Modification to the student's classroom assignment to ensure the student receives
19 instruction from a teacher with a level of overall effectiveness of above expectations (level
20 4) or significantly above expectations (level 5).
- 21

22 Retention shall not:

- 23
- 24 1. Be used without an academic remediation plan;
- 25
- 26 2. Be used as a punitive or disciplinary measure;
- 27
- 28 3. Be based solely on English language proficiency, for student who are identified as English
29 learners;
- 30
- 31 4. Be based solely on the student's disability or suspected disability; or
- 32
- 33 5. Be based solely on a student's maturity.

34 A student shall not be retained more than one (1) time in any given grade level. The progress of a
35 retained student shall be closely monitored and reported to parents a minimum of three (3) times
36 during the school year in which the student is retained.

37 *Decision of Retention—Third Grade*¹⁰

38 Third grade students shall not be promoted to the next grade unless they are determined to be
39 proficient (i.e. receive a performance level rating of "on track" or "mastered" on the English language
40 arts (ELA) portion of the student's most recent TCAP test.

41

1 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 2
- 3 1. A student in third grade receiving a performance level rating of “approaching” on the ELA
- 4 portion of the student’s most recent TCAP test may be promoted if:
- 5
- 6 a. The student is an English language learner and has received less than two (2) full years
- 7 of ELA instruction;
- 8 b. The student was previously retained in grades K-3;
- 9 c. The student was retested in accordance with TDOE guidelines before the next school
- 10 year and scores proficient in ELA;
- 11 d. The student attends a learning loss bridge camp before the next school year, maintains a
- 12 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-
- 13 test at the end of the camp;
- 14 e. The student receives high-dosage, low-ratio tutoring for the entirety of the next school
- 15 year in accordance with state law; or
- 16 f. The student demonstrated proficiency in ELA standards by scoring with the fiftieth
- 17 percentile (50%) on the most recently administered state-provided benchmark
- 18 assessment and the district provides tutoring services to the student during the entire
- 19 fourth grade school year and notifies the student’s parent/guardian, in writing, of the
- 20 benefits of enrolling the student in summer school.
- 21
- 22 2. A student in third grade receiving a performance rating level of “below” on the ELA portion
- 23 the student’s most recent TCAP test may be promoted if:
- 24
- 25 a. The student is an English language learner and has received less than two (2) full years
- 26 of ELA instruction;
- 27 b. The student was previously retained in grades K-3;
- 28 c. The student was retested in accordance with TDOE guidelines before the next school
- 29 year and scores proficient in ELA; or
- 30 d. The student attends a learning loss bridge camp before the next school year, maintains a
- 31 ninety percent (90%) attendance rate, and receives high-dosage, low-ratio tutoring for
- 32 the entirety of the next school year in accordance with state law.

33 Decision of Retention – Fourth Grade¹⁰

34 Students in the following categories may be promoted to fifth grade if they demonstrate adequate

35 growth on the fourth-grade ELA portion of the TCAP test:

- 36 1. A student who was promoted to fourth grade due to receiving tutoring for the entirety of the
- 37 fourth-grade school year; and
- 38
- 39 2. A student who was promoted to fourth grade due to attending a learning loss bridge camp while
- 40 maintaining a ninety percent (90%) attendance rate and receiving tutoring for the entirety of the
- 41 fourth-grade school year.

42 If a student that was promoted to fourth grade under one of the provisions above does not demonstrate

43 adequate growth on the fourth-grade ELA portion of the TCAP test, then the following shall occur:

- 1 1. The student’s principal shall convene a conference consisting of the following parties: the
2 student’s parent(s)/legal guardian, the student’s ELA teacher, and the student’s principal.
3
- 4 2. The conference shall review the student’s fourth grade ELA performance to determine if the
5 student should be promoted to fifth grade.
6
- 7 3. At the conclusion of the conference, a majority of the parties shall agree to one of the
8 following:
 - 9 a. The student will be promoted to fifth grade and be assigned a tutor for the entirety of
10 the student’s fifth-grade year; or
 - 11 b. The student will be retained in fourth grade. A student shall not be retained more than
12 once in fourth grade.
13

14 *Decision of Retention—Students with Disabilities*¹¹

15
16 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the
17 student’s IEP and/or 504 team to determine whether the student’s performance on the ELA portion of
18 TCAP was due to the student’s disability. The school district shall not retain a student with a disability
19 or suspected disability that impacts their ability to read.
20

21 **APPEALS**^{8, 12}

22
23 *For Local Retention Decisions Not Required Through the Tennessee Learning Loss Remediation and*
24 *Student Acceleration Act*

25
26 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision
27 to retain the student and provided with information on the right to appeal the decision. Appeals shall be
28 made to a committee appointed by the principal within ten (10) days. The student and his/her
29 parent(s)/guardian(s) shall be provided with written or actual notice of the appeal hearing and shall be
30 given an opportunity to address the committee. The committee shall conduct a hearing within ten (10)
31 days to determine if the student will be promoted and issue such a decision within ten (10) days. Upon
32 notification of the committee decision, the principal shall send written notification to the
33 Superintendent or his/her designee and the parent(s)/guardian(s). The notification shall advise
34 parent(s)/guardian(s) of their right to appeal such action within five (5) days to the Superintendent or
35 his/her designee.
36

37 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
38 decision shall be issued within five (5) days.
39

40 Within five (5) business days the Superintendent or his/her designee rendering a decision, the student’s
41 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the records.
42 Follow the review, the Board may affirm or overturn the decision of the Superintendent or his/her
43 designee. The action of the Board shall be final.
44

45 *For Students Required to Be Retained Due to the Tennessee Learning Loss Remediation and Student*
46 *Acceleration Act*

- 1
2 For students where retention is required per the additional requirements for students in third and fourth
3 grade, parent(s)/guardian(s) may appeal this decision directly to the Department of Education in
4 accordance with state law.¹³
5

Legal References

1. 20 USCA § 1400 et seq.; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TCA 49-6-314; TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)
7. TRR/MS 0520-01-03-.16(6)(f)
8. TRR/MS 0520-01-03-.16(6)(e)
9. TRR/MS 0520-01-03-.16(6)(g)
10. TRR/MS 0520-01-03-.16(7)
11. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 et seq.; TRR/MS 0520-01-03-.16(7)(e); Public Acts of 2024, Chapter No. 989 TCA 49-6-3115
12. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
13. TRR/MS 0520-01-03-.16(7)(f)

Cross References

Credit Recovery 4.210
Grading System 4.600
Attendance 6.200



POLICY REVIEW OR CREATION REQUEST

This form will be completed for all new policies and all recommendations for revisions to or deletions of policies of the Williamson County Board of Education. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Staff **General Counsel** Board Member _____

Date Submitted to General Counsel: ___ N/A _____

Recommendation: add , **revise** , or delete the following Policy number(s) and title(s):

Policy 4.603 – Promotion and Retention

Brief summary of the proposed addition or changes:

The State Board of Education updated regulation 0520-01-03-.16 at its November 2024 meeting. Parents/guardians who choose to retain their K-2 student must submit a written request within thirty days of the end of the school year. If the student is not eligible for voluntary retention under state law, the district is now required to respond to the parent/guardian in writing. I recommend adding a provision about this requirement to WCBOE policy.

Brief justification of why additions or changes needed or required:

Legal compliance with State Board of Education regulation 0520-01-03-.16.

Staff analysis of the proposed addition or changes in terms of the following:

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

Recommend approval.

Dana M. Ausbrooks

Name of Individual Submitting Policy for Review

1/10/25
Date



MEMORANDUM

February 3, 2025

TO: Williamson County Board of Education

CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations

FROM: Eric J. Gardner, P.E., Director of Facilities & Construction

RE: City of Franklin Easement Request at Franklin High School

As part of the design for the Franklin High School Athletics Project, WCS was required to construct stormwater infrastructure to treat stormwater runoff. The stormwater infrastructure included a bioretention pond constructed at the southwest corner of the property near the intersection of Joel Cheek Boulevard and Hillsboro Road.

At this time, the bioretention pond has been constructed and the project is complete. The City of Franklin is requesting Williamson County Schools to dedicate a green infrastructure easement to allow for inspection in accordance with their Stormwater Management Ordinance.

Included with this memo is a copy of the easement description with an exhibit. Staff recommends approval of this request.

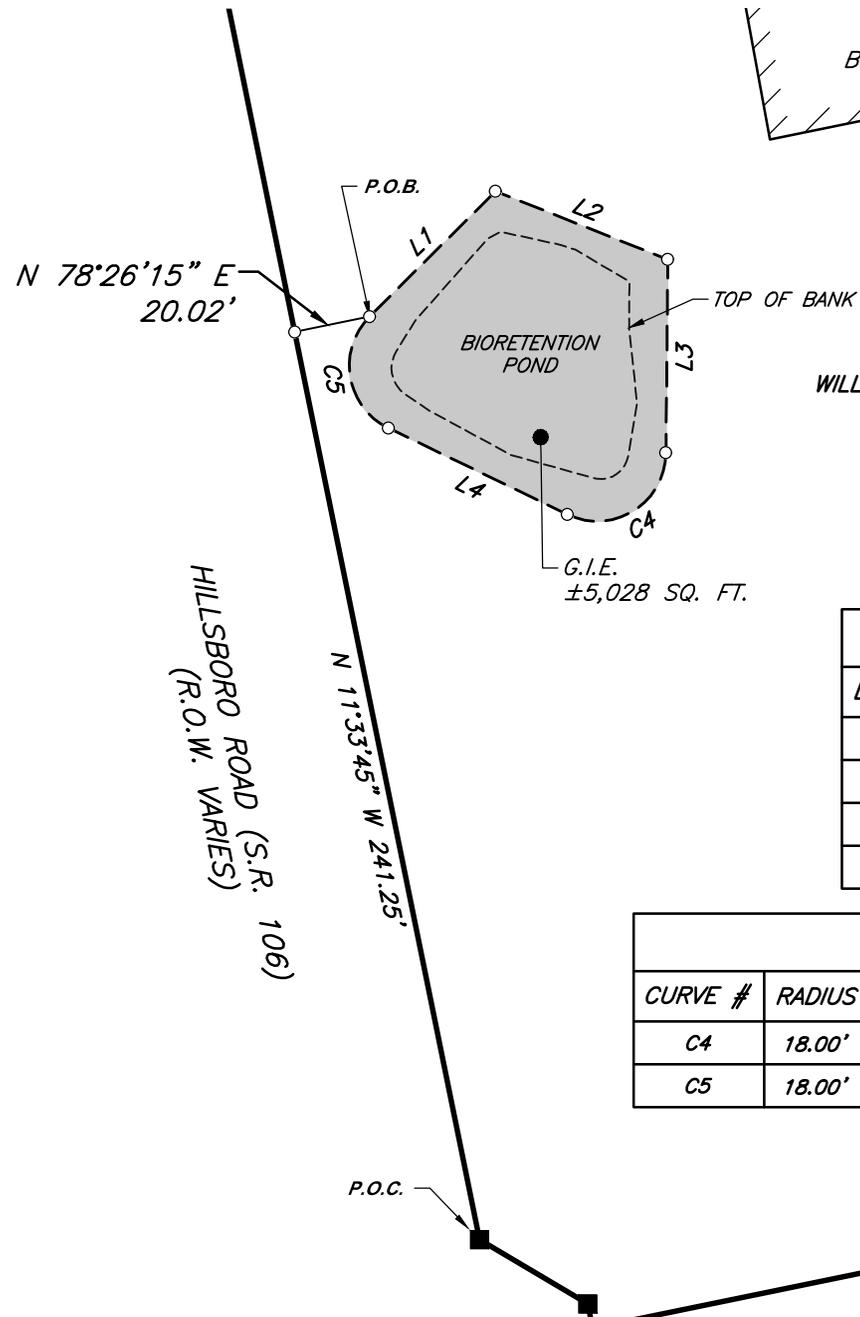


Proposed Green Infrastructure Easement Description & Exhibit
Portion of Tax Map 63, Parcel 19.00
City of Franklin, Williamson County, Tennessee

EXHIBIT A

Property situated in the City of Franklin, Williamson County, Tennessee, being a portion of property conveyed to Williamson County Board of Education, as recorded in Deed Book 102, Page 383, Register's Office for Williamson County, Tennessee, and being more particularly described as follows:

Commencing at a concrete monument (found) at the southwesterly corner of said property, also being in the easterly right-of-way of Hillsboro Road (S.R. 106); thence with said right-of-way N 11°33'45" W a distance of 241.25 feet; thence leaving said right-of-way, crossing said property N 78°26'15" E a distance of 20.02 feet, to the **Point of Beginning**; thence continuing with the following six calls, N 45°17'01" E a distance of 46.34 feet; S 68°30'50" E a distance of 48.45 feet; S 00°33'16" W a distance of 50.35 feet; with a curve to the right having an arc length of 36.17 feet, a radius of 18.00 feet, and having a chord bearing and distance of S 58°06'47" W 30.38 feet; thence N 64°19'42" W a distance of 51.99 feet; and with a curve to the right having an arc length of 34.44 feet, a radius of 18.00 feet, and having a chord bearing and distance of N 09°31'21" W 29.42 feet to the **Point of Beginning**, containing 5,028 square feet, more or less and being graphically depicted on attached Exhibit B incorporated by reference.



WILLIAMSON COUNTY BOARD OF EDUCATION
 MAP 063, PARCEL 19.00
 DB 102, PG 383

LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	N 45°17'01" E	46.34'
L2	S 68°30'50" E	48.45'
L3	S 00°33'16" W	50.35'
L4	N 64°19'42" W	51.99'

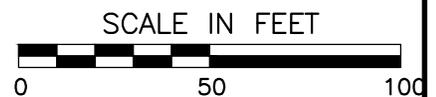
CURVE TABLE					
CURVE #	RADIUS	DELTA	LENGTH	CHL	CHB
C4	18.00'	115°07'01"	36.17'	30.38'	S 58°06'47" W
C5	18.00'	109°36'43"	34.44'	29.42'	N 09°31'21" W

GENERAL NOTES:

1. THE PURPOSE OF THIS EXHIBIT DRAWING IS TO GRAPHICALLY DEPICT THE DESCRIPTION OF THE PROPOSED GREEN INFRASTRUCTURE EASEMENT TO WHICH THIS EXHIBIT IS ATTACHED.
2. THE INSPECTION AND MAINTENANCE AGREEMENT FOR THE PRIVATE STORMWATER MANAGEMENT FACILITIES RECORDED IN BOOK 7825, PAGE 31 MADE A REQUEST FOR THIS EASEMENT AND REFERENCES THAT THE OWNER(S) ARE RESPONSIBLE FOR MAINTAINING THE STORMWATER MANAGEMENT FACILITIES.
3. THIS EXHIBIT IS NOT A GENERAL PROPERTY SURVEY AS DEFINED BY RULE 0820-03-.07.
4. NO TITLE REPORT WAS PROVIDED TO THIS SURVEYOR REGARDING THE SUBJECT PROPERTY; THEREFORE, THIS EXHIBIT IS SUBJECT TO THE FINDINGS OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH AND REPORT MAY DISCLOSE.
5. THE PROPERTY LINE INFORMATION SHOWN HEREON IS BASED ON A PROPERTY EXHIBIT SURVEY COMPLETED BY CEC, INC., DATED MAY 19, 2022.
6. BEARINGS ARE BASED ON TENNESSEE STATE PLANE COORDINATE SYSTEM (NAD83).
7. THE LOCATION OF THE TOP OF BANK SHOWN IS FROM AN AS-BUILT COMPLETED BY CEC ON 12/19/2024.

LEGEND:

- CONCRETE MONUMENT FOUND
- DIMENSIONED POSITION
- PROPERTY LINE
- ▭ GREEN INFRASTRUCTURE EASEMENT (G.I.E.)
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING



117 Seaboard Lane
 Suite E-100
 Franklin, TN 37067
 Ph: 615.333.7797
 www.cecinc.com

PREPARED FOR:
 WILLIAMSON COUNTY SCHOOLS
 1320 WEST MAIN STREET, SUITE 202
 FRANKLIN, WILLIAMSON COUNTY, TN 37064

GREEN INFRASTRUCTURE EASEMENT

DRAWN BY: MAB	CHECKED BY: JRC	APPROVED BY: JRC	EXHIBIT: B	SHEET 1 OF 2
DATE: JAN. 16, 2025	DWG SCALE: 1"=50'	PROJECT NO: 320-606		



M E M O R A N D U M

DATE: February 13, 2025
TO: School Board Members
FROM: Eric Gardner
Director of Facilities & Construction
CC: Jason Golden, Superintendent
RE: Ascent Church at Amanda H North Elementary School

Ascent Church has requested use of Amanda H. North Elementary School for worship services for an extended period of time. This request is governed under WCS School Board Policy 3.206 and related administrative guidelines. The lease request is for the following:

- Cafeteria and Gym
- Use period – Weekly on Sunday for worship services.
- Term of lease – March 2nd, 2025, to February 22nd, 2026, with renewal each year thereafter to a maximum of 6 years total (February 23, 2031).
- The tenant will be required to reimburse WCS for all use fees and building supervision not waived.

Staff recommends approval.



Tre Hargett
Secretary of State

Division of Business Services
Department of State
State of Tennessee
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

Filing Information

Name: **ASCENT CHURCH**

General Information

SOS Control #	001573653	Formation Locale:	TENNESSEE
Filing Type:	Nonprofit Corporation - Domestic	Date Formed:	08/29/2024
	08/29/2024 2:17 PM	Fiscal Year Close	12
Status:	Active	Religious Corp:	Yes
Duration Term:	Perpetual		
Public/Mutual Benefit:	Public		

Registered Agent Address

JOEL DAVIS
4504 CHRISTY LANE
SPRING HILL, TN 37174

Principal Address

1601 INVERNESS DRIVE
SPRING HILL, TN 37174

The following document(s) was/were filed in this office on the date(s) indicated below:

<u>Date Filed</u>	<u>Filing Description</u>	<u>Image #</u>
01/13/2025	Articles of Amendment	B1667-1710
	Principal Address 1 Changed From: 538 MAURY HILL To: 1601 INVERNESS DRIVE	
	Registered Agent Physical Address 1 Changed From: 4504 CHRISTIE LANE To: 4504 CHRISTY LANE	
08/29/2024	Initial Filing	B1616-6196

<u>Active Assumed Names (if any)</u>	<u>Date</u>	<u>Expires</u>
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LEASE

THIS LEASE made and entered into this 13th day of February 2025, between Williamson County Board of Education, hereinafter called "Landlord" and Ascent Church, hereinafter called "Tenant".

WITNESSETH:

FOR AND in consideration of the rentals, undertakings and mutual covenants hereinafter set forth, Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, subject to the terms and conditions hereinafter expressed, certain portions of improved real estate located in Williamson County, Tennessee, and described more particularly as:

Name: Amanda H. North Elementary
Address: 1726 Wilkes Lane
Spring Hill, TN 37174
Description of Space: Gym and Café

Said improved real estate is hereinafter referred to sometimes as the "leased premises." TO USE the leased premises, together with the improvements and appurtenances thereto belonging, unto Tenant, its successors and assigns for a term of 12 months, beginning March 2, 2025 and ending February 22, 2026, unless sooner terminated as hereinafter provided. Said lease may be extended for a term not to exceed five (5) annual renewals at the discretion of the Landlord upon application by the Tenant. The terms of this lease shall be subject to all Board of Education policies as amended from time to time.

THE PARTIES HERETO MUTUALLY COVENANT AND AGREE AS FOLLOWS, THIS LEASE BEING EXPRESSLY SUBJECT TO THE TERMS AND CONDITIONS HEREINAFTER SET OUT:

1. Rent. Tenant agrees to pay to Landlord for the leased premises during the term hereof basic rent at the rate of twenty-two thousand seven hundred twenty-four dollars and zero cents (\$22,724.00) per annum, payable in twelve (12) installments of approximately one thousand eight hundred ninety-three dollars and sixty-seven cents (\$1,893.67) per month. All rentals are payable in advance on the first day of each and every month and shall be payable without notice or demand and without deduction, set-off or abatement except as otherwise provided specifically in this Lease. The amount of rent designated herein is subject to change as the areas requested for use in the premises change. All areas used and charges therefore shall be designated in an exhibit to be attached to the lease. Changes in the rental amount resulting from changes in the space the Tenant wishes to lease shall be effectuated by amendment to the original exhibit and shall not constitute a new lease nor shall it extend any lease into which Landlord and Tenant have entered. Applicable fees will be charged for building supervision, custodial services, supplies, cafeteria use, WCS food service employees, and manager fees. Tenant agrees to pay the amounts billed for any said expenses. The Tenant and

Landlord agree that the following areas of the premises are leased on the days of the week noted for the agreed to period of lease.

Name of School:	Amanda H North Elementary
Areas to be Used:	Gym and café
Use period:	Sunday Each Week Beginning March 2, 2025, through February 22, 2026
Estimated Supervision Cost:	\$ 5,881.20 per annum
Estimated Custodial Cost:	\$ 5,980.00 per annum

The Tenant agrees that no other areas of the building may be used without authorization, in writing and amended to this lease agreement. The time period the building may be occupied is an eight (8) hour period per day, beginning not before 7:00 A.M. and ending by 6:00 P.M.

2. Conditions. Tenant agrees that it has examined the leased premises and accepts the same in their present state and condition as of the date hereof without any representations or warranties, express or implied, in fact or in law, by Landlord as to the nature, condition or usability thereof or as to the use or uses to which the leased premises may be put. Williamson County Schools does not warrant that the facility is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by Tenant.

3. Signage. Tenant shall not be permitted to place signage over any signs erected by Williamson County Schools that are used to identify the property. Tenant further agrees that no temporary signage shall be placed upon property without the express written consent of the school district. Should the district agree to allow signage, it shall be in accordance with the written conditions set forth by the district, county, city and other governing agencies. Tenant shall be responsible for all permits and fees for signage. Signs may not be erected more than twenty-four hours before usage of the facility and must be promptly removed upon completion of the use.

4. Use. Tenant agrees that it will not use or allow the leased premises or any part thereof to be used or occupied for any unlawful purpose or any purpose contrary to the published policies of the Williamson County Board of Education and will not permit any act to be done or any condition to exist on the leased premises which may constitute a nuisance, public or private, or which may make void or voidable any insurance then in force with respect to the leased premises. Tenant agrees that it will comply promptly with all laws and regulations of federal, state and municipal authorities applicable to the leased premises and to the business conducted thereon.

5. Improvements and Repairs. Landlord shall have no obligation of any kind, nature or description with respect to the leased premises or any improvements thereon. No structural alterations of, or additions to, any improvements currently on the leased premises or the construction or placement of any other improvements upon the leased premises shall be made by Tenant. Tenant covenants that at no time during the term hereof will it create, or permit to be created or to remain, and will promptly discharge, any lien, encumbrance or charge upon the leased premises.

6. Assumption of Risk. Tenant shall, and does hereby, assume all risks of loss or injury to the property or person of all persons at any time coming upon the leased premises during the term hereof and Tenant shall, and does hereby agree to, indemnify and save harmless Landlord for and from any and all claims, demands, suits, judgment costs or expenses on account of any such loss or injury and any loss or injury which arise from any failure of Tenant, its officers, agents or employees to obey any applicable laws. Tenant shall be responsible for any attorney's fees and costs of Landlord incurred as a result of any such loss. To that end, Tenant shall, at its own cost and expense, maintain general public liability insurance for and on the leased premises, naming itself and Landlord as insured

parties, with limits of not less than one million dollars (\$1,000,000) per occurrence for bodily injury or death and one million dollars (\$1,000,000) per occurrence for property damage. Such insurance shall be affected by a valid and enforceable policy or policies issued by an insurance company of recognized responsibility licensed to do business in the State of Tennessee and shall contain a provision that coverage cannot be cancelled without ten (10) days' written notice to Landlord. Tenant shall furnish to Landlord a copy of such policy or policies evidencing that the required insurance is in full force and effect.

7. Damage or Destruction. Tenant shall at all times during the term hereof, at its own cost and expense, insure and keep in full force and effect on any improvements situated on the leased premises a policy or policies of fire and casualty insurance (extended coverage) in the minimum amount of one million dollars (\$1,000,000). Such policy or policies shall name Landlord as the loss payee and shall contain a provision that coverage cannot be cancelled without ten (10) days' written notice to Landlord. Such insurance shall be effected by a valid and enforceable policy or policies issued by an insurance company of recognized responsibility doing business in the State of Tennessee, and Tenant shall furnish to Landlord a copy of such policy or policies evidencing that the required insurance is in full force and effect. In the event said improvements are destroyed or damaged by fire or other casualty to the extent that Tenant cannot continue to operate and occupy any portion thereof, Landlord may, at its option, elect to rebuild, replace or restore the improvements or may elect not to do so. The basic rental payments hereunder shall cease as of the date of total destruction of said improvements and shall not commence again until the same have been repaired or replaced. In the event said improvements are destroyed and Landlord elects not to rebuild, restore or replace, then this Lease shall be terminated upon the date of such destruction and all insurance proceeds shall be retained by Landlord as its own.

8. Condemnation. If the whole of the leased premises, or such portion thereof as will make the leased premises unsuitable for Tenant's purposes, is condemned for any public use or purpose of any legally constituted authority, this Lease shall be terminated automatically upon the date when possession is taken by such public authority, and rent shall be accounted for between Landlord and Tenant as of the date of surrender of possession. In the event only a portion of the leased premises is condemned for any public use or purpose without rendering the leased premises unsuitable for the purposes of Tenant, there shall be no termination of the Lease on such account and no abatement of rent. Any and all monetary awards for the taking of the leased premises by eminent domain or under the threat thereof and for incidental damages thereto shall belong to and inure to the exclusive benefit of Landlord.

9. Quiet Enjoyment. Landlord covenants that it has good title to the leased premises and is under no disability which would impair its right to enter into this Lease. Tenant, upon the payment of the rent herein provided and upon performance of all the terms and conditions hereof shall quietly have and enjoy the leased premises during the term hereof without hindrance by or disturbance from Landlord or anyone claiming by or through Landlord.

10. Surrender. Tenant shall, upon the last day of the term or upon the sooner termination as herein provided, peaceably and quietly surrender the leased premises to Landlord, including all improvements thereon, in as good condition and repair as at the commencement of the term, normal wear and tear excepted. Tenant may, upon the termination of this Lease if it is not in default hereunder, remove from the leased premises all movable trade fixtures and equipment installed by Tenant thereon, provided any damage or other injury to the leased premises resulting from such removal be adequately repaired and the leased premises fully restored by Tenant. All such fixtures and equipment not removed promptly by Tenant upon the termination hereof shall become the property of Landlord.

11. Termination and Landlord's Rights upon Default. This lease may be terminated by Landlord without cause at any time upon ninety (90) days written notice to Tenant. Further, if proceedings are commenced against or by Tenant in any court under a Bankruptcy Act or for the appointment of a Trustee or Receiver of Tenant's property, or if there shall be a default in the payment of rent or any part thereof, or other payment due hereunder, for more than ten (10) days after written notice of such default is given by Landlord to Tenant, or if there shall be default in the performance of any other covenant, agreement or condition herein contained on the part of Tenant for more than thirty (30) days after written notice by Landlord, this Lease shall thereupon be terminated at Landlord's option, and Landlord shall have the right to re-enter or repossess the leased premises and dispossess and remove there from Tenant, or other occupants thereof and their effects, without being liable for any prosecution therefore. In such case, Landlord may, at its option, re-let the leased premises or any part thereof as the agent of Tenant, and Tenant shall pay the difference between the rent and other costs and charges herein reserved and agreed to be paid by Tenant for the portion of the term remaining at the time of re-entry or repossession and the amount, if any, received or to be received under such re-letting for such portion of the term. Should this Lease be placed in the hands of an attorney for default or breach, or for the enforcement of any rights herein reserved or stipulated, Tenant agrees to pay all costs incident thereto, including a reasonable attorney's fee.

12. Landlord's Right to Perform. If Tenant shall default in the performance of any covenant or condition of this Lease required to be performed by Tenant, Landlord may, at its option, perform such covenant or condition for the account and at the expense of Tenant. The amount of any expense so incurred shall be deemed additional rent and may, at the option of Landlord, be added to any subsequent installment of the net monthly rent due and payable under this Lease, in which event Landlord shall have the remedies for default in the payment thereof provided by this Lease. The provisions of this paragraph shall survive the termination of this Lease.

13. No Waiver. The failure of Landlord or Tenant to insist upon a strict performance of any term or condition of this Lease shall not be deemed a waiver of any right or remedy that Landlord or Tenant may have and shall not be deemed a waiver of any subsequent breach of such term or condition.

14. Landlord-Tenant Relationship. It is expressly agreed and understood that Landlord shall not be construed or held to be a partner or associate of Tenant in the conduct of its business, it being expressly understood and agreed that the sole relationship between the parties hereto is that of landlord and tenant.

15. Assignment. Tenant covenants not to assign this Lease or sublet the leased premises in whole or in part.

16. Notices. All notices and other communications to be given hereunder by either party shall be in writing and shall be delivered personally or mailed, postage prepaid, by first class mail to the other (and the date of any notice by certified or registered mail shall be deemed to be the date of certification or registration thereof) delivered or addressed to the parties as follows:

Landlord: Williamson County Board of Education
1320 West Main Street, Suite 202
Franklin, Tennessee 37064
Attn: Jason Golden, Superintendent of Schools

Tenant: Ascent Church
1601 Inverness Drive
Spring Hill, TN 37174
Attn: Joel Davis, Board Secretary

or, at such other address as either party may later designate in writing.

17. Entire Agreement. The entire agreement between the parties hereto is contained in this instrument and it is expressly agreed that no obligations of Landlord or Tenant shall be implied in addition to those herein expressly contained. Any amendment to this Lease must be in writing signed by the parties hereto in order to be binding.
18. Binding Effect. The terms and provisions of this Lease shall be binding upon and inure to the benefit of the parties hereto and to their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto on the day and date first above written have executed this Lease at Franklin, Tennessee.

LANDLORD: Williamson County Board of Education

By: _____

Jason Golden, Director of Schools

TENANT: Ascent Church

By: _____

Joel Davis, Board Secretary

**2024 - 2025 REQUEST FOR USE OF
WILLIAMSON COUNTY SCHOOLS & FACILITIES
BY COMMUNITY ORGANIZATIONS**

Central Office Use

ID NUMBER _____

School to be Used: Amanda H North Elementary
 Purpose of Use: Church Services Expected Attendance _____
 Organization Name: Ascent Church
 Request Made By: Joel Davis Title in Organization Secretary

Mailing Address: 1601 Inverness Drive City Spring Hill Zip 37174
 Cell Number 262-948-9805 E-Mail joeldavis79@gmail.com *joeledavis79@gmail.com*

BUILDING USAGE

PLEASE FILL THIS FORM OUT IN ITS ENTIRETY

Date & Days of Use: Sundays beginning March 2nd with one-time use Feb 23 S M T W TH F ST

Reoccurring Use: Weekly on S M T W TH F ST

Reoccurring Use: Monthly on: 1st 2nd 3rd 4th 5th S M T W TH F ST

Starting Date: 2-Mar-25 Ending Date: 22-Feb-26
 Starting Time: 7:30 X AM PM Ending Time: 1:00 PM AM X PM

FEE SCHEDULE - If applicable

DO NOT LEAVE BLANK

Area(s) Needed	Room #s	Rate	Total
<input type="checkbox"/> Classroom(s)	_____	\$16 per day per room	\$ _____
<i>Limited classroom use per board policy</i>			
<input type="checkbox"/> Auditorium		\$296 per day	\$ _____
Stage Light	<u>Y</u> <u>N</u>	One fee for either or both \$100 plus personnel fee	\$ _____
Sound System	<u>Y</u> <u>N</u>		
<input checked="" type="checkbox"/> Gymnasium		\$302 per day	\$ 302.00
<input type="checkbox"/> Auxiliary Gym (High Schools Only)		\$302 per day	\$ _____
<input type="checkbox"/> Gym for Jr. Sports Only - \$19 per hour up to 8 hrs per day		(Max \$302 per day)	\$ _____
<input type="checkbox"/> Stadium/Track/or other Game Field			\$ _____
<input type="checkbox"/> Tennis			\$ _____
<input type="checkbox"/> Campus (Outside Building)			\$ _____
<input type="checkbox"/> Cafeteria (This is for the seating area only) - \$19 per hour up to 8 hrs per day (Max \$135 per day)			\$ 135.00
Kitchen (This is for the serving line area and main kitchen)			
(One WCS kitchen staff member must be present when the use of the kitchen is requested They must be present for the entire time you request use of the kitchen. This cost will be determined by each school site)			
<input type="checkbox"/>			\$ _____
<input checked="" type="checkbox"/> Supervision - Required			
<input type="checkbox"/> Building Supervision	<i>See Note 1</i>	\$22.62 per hour (incl tax)	\$ 113.10
Name of Supervisor _____		<input type="checkbox"/> Check if supervisor is waiving fees.	
<input checked="" type="checkbox"/> Custodial Services		Check here if needed	\$ 115.00
<i>*Custodial service based on actual time for (for cleaning as needed and determined by contractor</i>			
			\$ _____
TOTAL ESTIMATED FEE			\$ 665.10

Note 1: When multiple rooms are used, supervision is calculated on one room. Supervision for outside as required

MAKE PAYMENT TO: WILLIAMSON COUNTY SCHOOLS, 1320 West Main Street, Suite 202, Franklin, TN 37064
*No funds shall be paid individually to any employee or individual school for use of facilities
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedures*

REQUEST FOR USE OF WILLIAMSON COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Williamson County School Facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use form. The Policy must name Williamson County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the WCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Williamson County Board of Education. I/We understand that no contract shall extend beyond June 30th of the current fiscal year.

I/We agree to indemnify and hold harmless the WILLIAMSON COUNTY BOARD OF EDUCATION from:

- (A) Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above, and,
- (B) Any claims, damages, penalties, costs and attorney fees arising from any failure of the organization, its officers, employees and/or agents, to observe applicable laws.

I/We further acknowledge that the Williamson County Government does not warrant that the facility requested is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by the requesting organization.

I/We acknowledge that all estimated fees for use of Williamson County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, cafeteria worker and cafeteria manager fee will be charged as needed for building supervision, clean up, and use of kitchen facilities. I/We agree to pay the amount(s) billed after use of the facility. *Please do not alter the verbiage on this form in any way*

Authorized Signature Requestor: 	Date: 29 Jan 2025
Name: (PRINT ONLY) Joel Davis	

THIS IS NOT A FINAL INVOICE

This is not a final invoice – only an estimate. Your invoice will be calculated upon approval of the requested use and a final invoice will be sent at that time

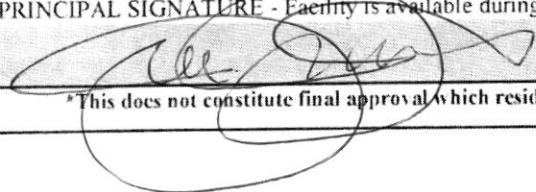
FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

QUESTIONS?

Facilities & Construction Department - Lenny Ramirez
615-472-4043

Upon acceptance by the WCS Facilities & Construction Department,
an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested:

This does not constitute final approval which resides with Facilities Dept/Central Office
Central Office - Event falls within policy guidelines and insurance sufficient for use <input type="checkbox"/> <input type="checkbox"/>
Date

Revsd 6/1/2024 (for 2024-2025 school year) * In the event of an emergency, call 9-1-1, start CPR and retrieve and use the nearest AED*



MEMORANDUM

January 17, 2025

TO: Williamson County Board of Education
CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations
FROM: Eric J. Gardner, P.E., Director of Facilities & Construction
RE: Centennial High School Tennis Storage Shed Request

Centennial High School is requesting to assemble a 6'x4' storage shed located for tennis outside of Court 2. The shed will sit on pavers and be anchored to the ground. The project will be funded by Centennial High School.

Staff recommends approval.

Try grilling these. Meals with big flavor.



Shop Now

Menu

Search

Reorder

Savings

Sign In

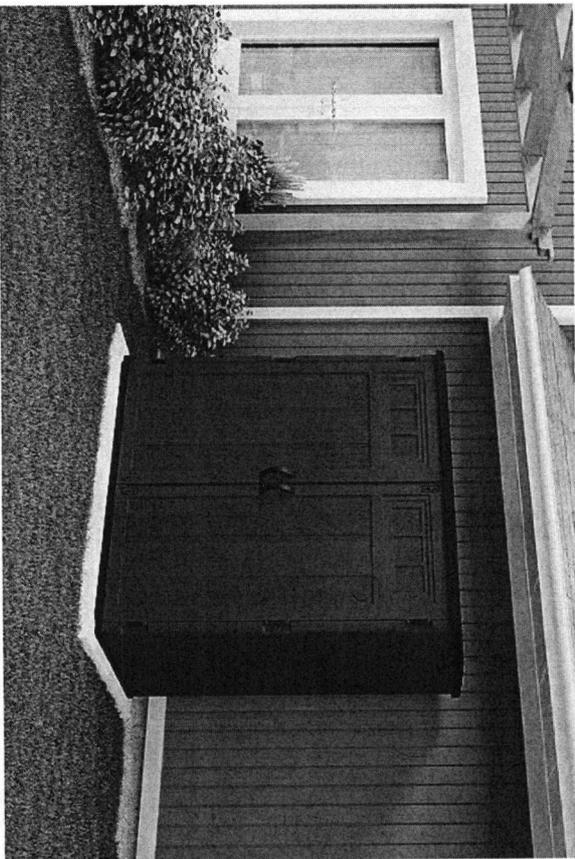
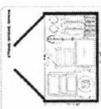
Cart

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Catch Instant Savings * | Get \$10,100 in offers 'til Dec. 26. | Shop Now

More Offers Sam's Cash Sam's Club Credit Member's Mark Instant Savings Help Center More

All Departments / Outdoor & Patio / Sheds & Outdoor Storage / Plastic & Resin Storage Sheds



CHS Tennis

Suncast Extra Large Vertical Outdoor Shed 6' x 4', Dark Gray



★★★★★ 4.7(1338) By Suncast

Item # 990289455

Model # BMS6225TH

\$399.00

Prices may vary in club and online. ⓘ

Shipping
Check ZIP Code

Pickup
As soon as 3 pm

Delivery
Not available

Freight Shipping

Free for Plus on eligible orders over \$50

Check ZIP Code >

1 v

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Free shipping on eligible orders over \$50

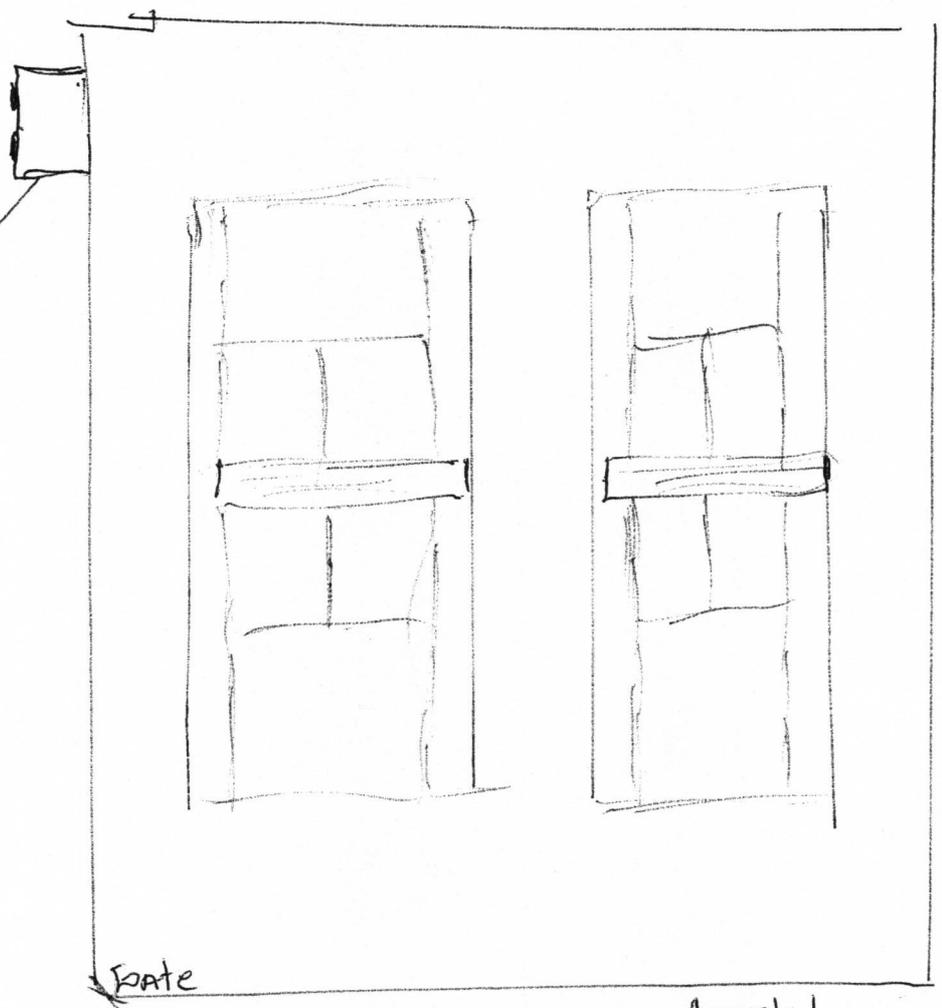


Get a \$30 as a statement credit when you open a new account and make \$30 in Sam's Club purchases within 30 days¹.

See details ⓘ

Apply Now

SHED



Court 2

Court 1

Gate



MEMORANDUM

February 3, 2025

TO: Williamson County Board of Education

CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations

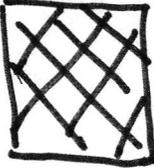
FROM: Eric J. Gardner, P.E., Director of Facilities & Construction

RE: Pearre Creek Elementary School Shade Structure Request

Pearre Creek Elementary School is requesting permission to install a shade structure in the playground area. The project is fully funded by a state preschool grant.

Staff recommends approval.



* Shade structure noted by  above.

GENERAL NOTES

DESIGN LOADS

BUILDING CODE	INTERNATIONAL BUILDING CODE 2018
LIVE LOADS	5 PSF
SNOW LOAD	5 PSF
WIND LOADS	115 MPH*
	3-Sec. Gust, RISK CATEGORY II & EXPOSURE C

* 115 MPH ACCORDING TO THE BASIC WIND SPEED MAPS OF ASCE 7-16 IS EQUIVALENT TO THE ALLOWABLE STRESS DESIGN WIND SPEED OF 90 MPH ACCORDING TO ASCE 7-05 AND IBC 2018 EQ 16-33.

STRUCTURAL STEEL

- ALL STRUCTURAL SHAPES SHALL BE COLD FORMED HSS ASTM A500 GRADE C. UNLESS OTHERWISE NOTED. TYPICAL MECHANICAL PROPERTIES FOR HSS PRODUCTS:

SQUARE AND RECTANGULAR	50,000 PSI YIELD / 62,000 PSI TENSILE
ROUND PIPE	46,000 PSI YIELD / 62,000 PSI TENSILE
- ALL GALVANIZED STEEL TUBE PRODUCTS ARE MANUFACTURED PER ASTM A500, TYPICAL MECHANICAL PROPERTIES ACHIEVED FOR GALVANIZED TUBE PRODUCTS:

ROUND TUBE	45,000 PSI YIELD / 48,000 PSI TENSILE
------------	---------------------------------------
- ALL PLATES SHALL COMPLY WITH ASTM A572 GRADE 50.
- ALL STEEL TUBING SHALL BE TRIPLE COATED FOR RUST PROTECTION USING THE IN-LINE ELECTROPLATING COAT PROCESS. TUBING SHALL BE INTERNALLY COATED WITH ZINC AND ORGANIC COATINGS TO PREVENT CORROSION AS MANUFACTURED BY ALLIED TUBE & CONDUIT.
- STRUCTURAL STEEL SHALL BE DETAILED, FABRICATED AND ERECTED IN ACCORDANCE WITH A.I.S.C. SPECIFICATIONS.
- ALL SHOP WELDS SHALL BE EXECUTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN WELDING SOCIETY (AWS) D1.1 SPECIFICATIONS. ALL WELDS SHALL BE CONTINUOUS WHERE LENGTH IS NOT GIVEN, UNLESS OTHERWISE SHOWN OR NOTED ON DRAWINGS. ALL WELDS SHALL DEVELOP THE FULL STRENGTH OF THE WEAKER MEMBER. ALL WELDS SHALL BE MADE USING E70XX .045 WIRE.
- SHOP CONNECTIONS SHALL BE WELDED UNLESS NOTED OTHERWISE. FIELD CONNECTIONS SHALL BE AS INDICATED ON THE DRAWINGS (IF REQUIRED). ALL FILLET WELDS SHALL BE A MINIMUM OF 3/16" UNLESS OTHERWISE NOTED. FIELD WELDS SHALL NOT BE ALLOWED.
- ALL HIGH STRENGTH BOLTS SHALL COMPLY WITH ASTM F3125 GRADE A325 (GALVANIZED). ALL NUTS SHALL COMPLY WITH ASTM A563DH, AND WASHERS SHALL COMPLY WITH ASTM F436.
- ALL HIGH STRENGTH BOLTS SHALL BE TIGHTENED TO A SNUG TIGHT CONDITION.
- ALL STAINLESS STEEL BOLTS / STUDS SHALL COMPLY WITH ASTM F-593, ALLOY GROUP 1 OR 2 ALL NUTS SHALL COMPLY WITH ASTM F-594 ALLOY GROUP 1 OR 2.
- ALL STRUCTURAL STEEL SHALL BE POWDER COATED WITH ONE SHOP COAT (2.5 MILS MIN.) OF ZINC-RICH PRIMER, UNDERCOAT, AND FINISH COAT, OR EQUIVALENT PAINT SYSTEM. THIS COAT IS A WEATHER RESISTANT POWDER COATING BASED ON POLYESTER TGIC (MANUFACTURED BY SHERWIN WILLIAMS, ASKO NOBEL, PPG OR TIGER DRYLAC). TO ACHIEVE OPTIMUM ADHESION, IT IS RECOMMENDED THAT THE PROPER TREATMENT AND DRYING TAKE PLACE BEFORE COATING. POLYESTER POWDER (TGIC) SPECIFICATIONS SHALL BE AS FOLLOWS:
 - PENCIL HARDNESS (ASTM D-3363).
 - HUMIDITY (ASTM D-2247).
 - SOLVENT RESISTANCE (PCI METHOD) - 50 DBL RUBS SL. SOFTNESS.

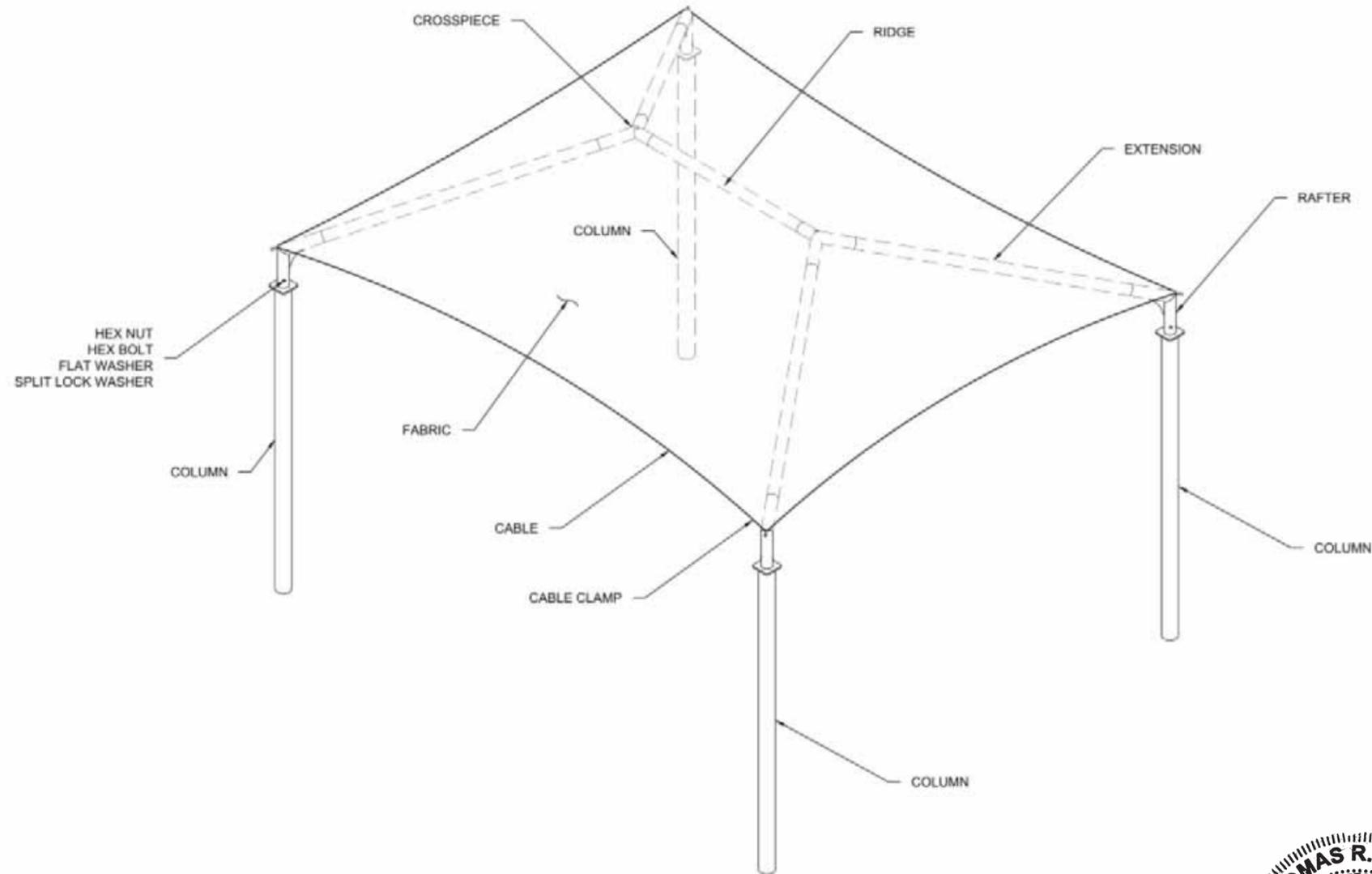
FABRIC SPECIFICATION

- FABRIC SHALL BE A HIGH DENSITY POLYETHYLENE WITH ULTRA VIOLET ADDITIVES, WITH MONOFILAMENT AND TAPE CONSTRUCTION GIVING A STABLE MATERIAL AND RACHEL KNITTED TO ENSURE MATERIAL WILL NOT UNRAVEL IF CUT
- | | | |
|----------------|--------------------------------------|--------------------------------------|
| | <u>SOLID COLORS</u> | <u>STRIPE COLORS</u> |
| TEAR STRENGTH | WARP 220.4622 LB
WEFT 462.9707 LB | WARP 182.9836 LB
WEFT 401.2413 LB |
| BURST STRENGTH | 37.7098 PSIA | 33.0686 PSIA |
| FADING | MINIMUM FADING AFTER 5 YEARS | |

LIFE EXPECTANCY: A MINIMUM OF 8 YEARS CONTINUOUS EXPOSURE TO THE SUN
- FIRE TEST ON FABRIC: NFPA 701 TEST 2 AND ASTM E 84
- THREAD-PTFE (TEFLON) USED MEET THE FOLLOWING SPECIFICATIONS: HIGH STRENGTH, LOW SHRINKAGE, WIDE TEMPERATURE RANGE, FLEX ABRASION RESISTANT AND UV RADIATION IMMUNITY. LOCKSTITCH - 1200 DENIER. CHAINSTITCH THREAD - 2400 DENIER.

AIRCRAFT CABLE

- WIRE ROPE CABLE SHALL BE 7x19 STRAND CORE GALVANIZED WIRE ROPE WITH A BREAKING STRENGTH VALUE OF 7,000 LBS (1/4" DIAMETER)
- CABLES SHALL BE FED THROUGH THE FABRIC SLEEVES AROUND THE PERIMETER OF THE CANOPY AND TENSIONED UNTIL THE FABRIC PANELS (DESIGNED PURPOSEFULLY UNDERSIZED) REACH A TAUT APPEARANCE. ANY LONG TERM CABLE SAG SHALL BE MINIMIZED DURING THE MAINTENANCE RE-TIGHTENING VISITS AS REQUIRED.



ISOMETRIC VIEW

LIST OF MATERIALS

ITEM	QTY	DESCRIPTION	SMI PART No.
BOLT	4	BOLT,HEX,3/8"-16 x 3-1/2",GLV ASTM A307	309110
HEX NUT	4	NUT,HEX,3/8"-16,GLV A194 2H	308256
FLAT WASHER	8	WASHER,FLAT,3/8",GLV ASTM F436	308257
SPLIT LOCK WASHER	4	WASHER,SPLIT LOCK, 3/8",GLV	308314
CABLE CLAMP	4	CLAMPS,CABLE,1/4" DF GLV	307633
COLUMN	4	3.500 GA 08 ROUND TUBING	PIH-350-122-219-SIN
EXTENSION	4	2.500 GA 11 ROUND TUBING	EXT-250-130
RIDGE	1	2.500 GA 11 ROUND TUBING	RID-250-92
FABRIC	1	FABRIC SHADESURE ARIZONA	200000SAZ
CABLE	1	WIRE ROPE, 7x19, 1/4", GALV	307604
RAFTER	4	UNPAINTED 250RAF-F5	250RAF-F5
CROSSPIECE	2	UNPAINTED 250CP-F5	250CP-F5

NOTICE

- FABRIC TOP NEEDS TO BE REMOVED IF SNOW EXCEEDING 5 PSF IS ANTICIPATED
- FABRIC TOP NEEDS TO BE REMOVED IF WINDS EXCEEDING 115 MPH ARE ANTICIPATED. SEE NOTES FOR DESIGN LOADS

CODE ANALYSIS

BUILDING	OCCUPANCY	CONSTRUCTION TYPE	AREA (SQFT)	OCCUPANT LOAD
SHADE STRUCTURE 18' 0" x 22' 0"	U	V-B	396	N/A



THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF USA SHADE AND FABRIC STRUCTURES AND SHALL NOT BE REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.



CORPORATE HEADQUARTERS
2580 ESTERS BLVD., SUITE 100
DFW AIRPORT, TX 75261
800-966-5005

CERTIFICATIONS:

IAS CERTIFICATION No: FA-428
CLARK COUNTY MANUFACTURER CERTIFICATION NUMBER (NEVADA): 355

CUSTOMER:

WCS Pearre Creek

PROJECT NAME:

Pearre Creek

LOCATION:

Franklin TN

PROJECT NUMBER:

Q-084379

STRUCTURE TYPE:

4 Post HIP 401

SIZE:

18' 0" x 22' 0" x 8' 0"e

SCALE: AS NOTED

DRAWING SIZE

B

REV	DATE	DRW	CHK	ENG
NC		QD	MB	MB

DESCRIPTION FOR CONSTRUCTION

Eng. By:	MB
Design By:	QD
Approved By:	MB
DRAWING DESCRIPTION:	
NOTES / LOM	
DWG.	
PAGE	1000
REV	NC

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STRUCTURE TYPE:
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18' 0" x 22' 0" x 8' 0"e

SCALE: AS NOTED
DRAWING SIZE:
B

REV	DESCRIPTION	DATE	DRW	CHK	ENG
NC	RELEASE FOR CONSTRUCTION		QD	MB	MB

Eng. By:	MB
Design By:	QD
Approved By:	MB
DRAWING DESCRIPTION: ELEVATIONS AND DETAILS	
DWG.	
PAGE	2000
REV	NC

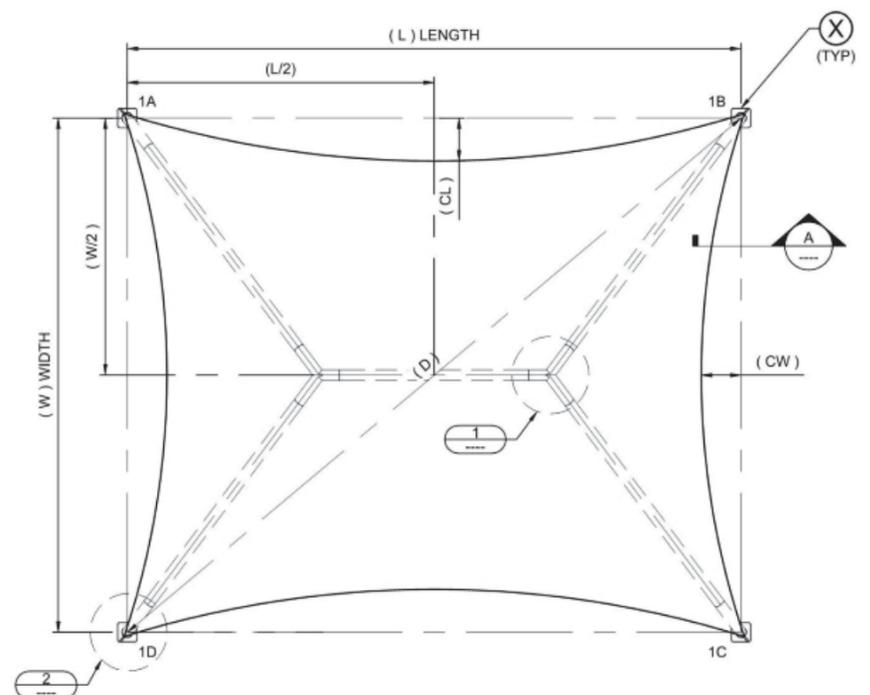


TABLE OF DIMENSIONS KEY

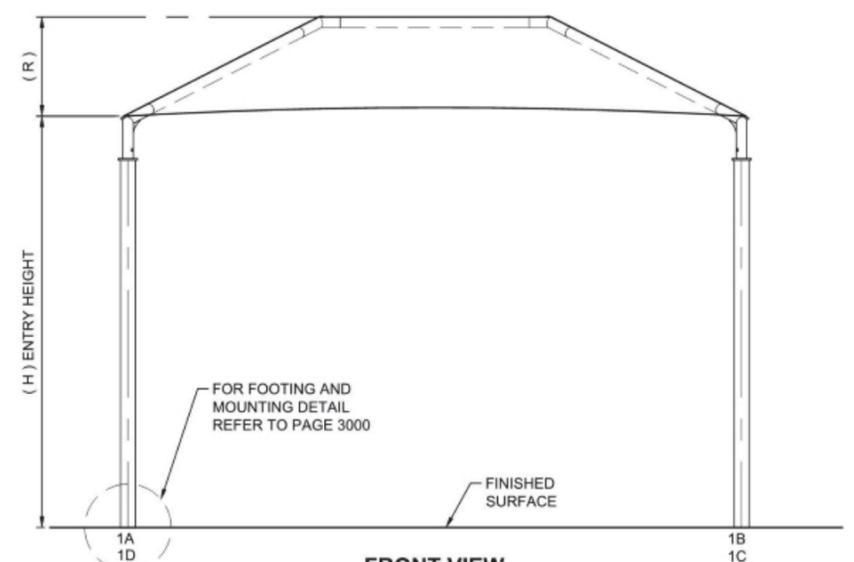
L	LENGTH
W	WIDTH
H	DISTANCE FROM FINISHED SURFACE TO PIN
R	RAISE FROM RAFTER TO CROSSPIECE
HT	TOTAL HEIGHT
D	DIAGONAL
RL	RIDGE LENGTH
EL	EXTENSION LENGTH

TABLE OF DIMENSIONS

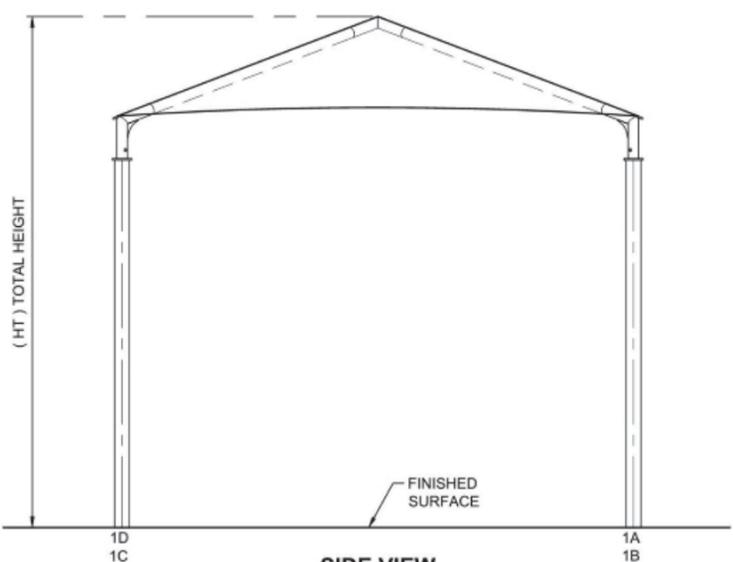
L	22' 0"
W	18' 0"
H	8' 0"
R	3' 5"
HT	11' 5"
D	28' 5"
RL	7' 8"
EL	10' 10"



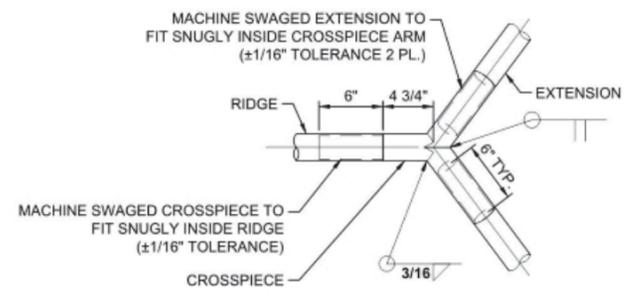
TOP VIEW



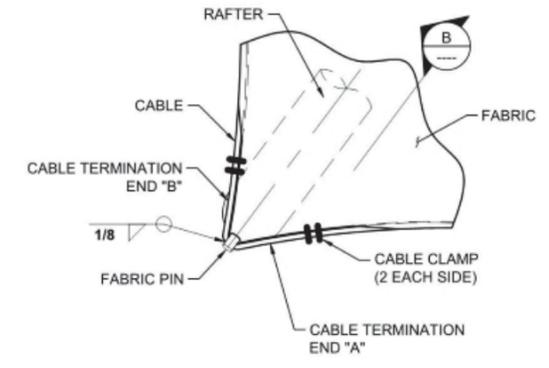
FRONT VIEW



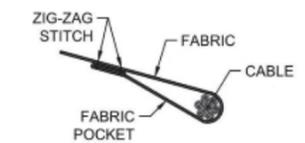
SIDE VIEW



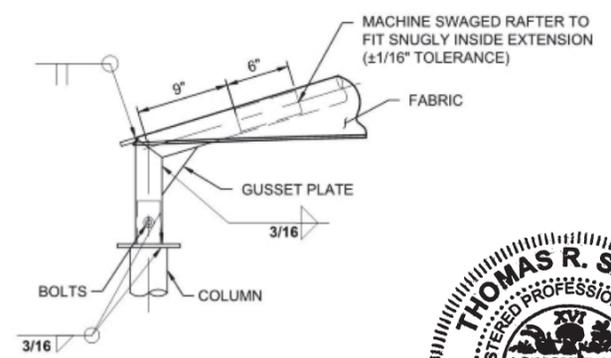
DETAIL 1



DETAIL 2



SECTION A-A



VIEW B-B



THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF USA SHADE AND FABRIC STRUCTURES AND SHALL NOT BE REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.



CORPORATE HEADQUARTERS
2580 ESTERS BLVD., SUITE 100
DFW AIRPORT, TX 75261
800-966-5005



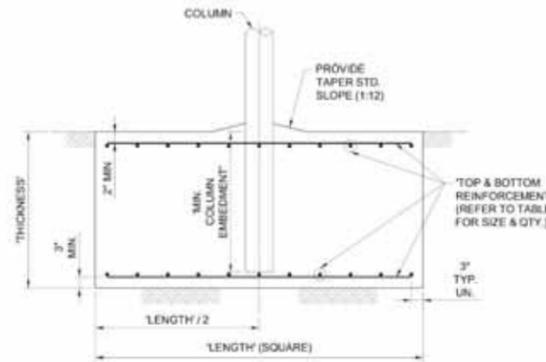
REINFORCED CONCRETE NOTES

- CONCRETE WORK SHALL BE EXECUTED IN ACCORDANCE WITH THE LATEST EDITION OF THE AMERICAN CONCRETE INSTITUTE SPECIFICATION FOR STRUCTURAL CONCRETE ACI 301 AND BUILDING CODE ACI 318. CONCRETE SPECIFICATIONS SHALL BE AS FOLLOWS:
 - 28 DAY STRENGTH: 2500 PSI
 - SLUMP: 3-5
 - PORTLAND CEMENT SHALL CONFORM TO C-150
 - AGGREGATE SHALL CONFORM TO ASTM C-33
- ALL REINFORCEMENT STEEL SHALL CONFORM TO ASTM A-615 GRADE 60; AND SHALL BE DETAILED, FABRICATED AND PLACED IN ACCORDANCE WITH THE LATEST ACI SPECIFICATION FOR STRUCTURAL CONCRETE ACI 301, ACI DETAILING MANUAL AND CRSI MANUAL OF STANDARD PRACTICE.
- ALL ANCHOR BOLTS SET IN NEW CONCRETE (WHEN APPLICABLE) SHALL COMPLY WITH ASTM F-1554 GRADE 55 (GALVANIZED).
- ALL NON-SHRINK GROUT SHALL HAVE A MINIMUM 28 DAYS COMPRESSIVE STRENGTH OF 5000 PSI, AND SHALL COMPLY THE REQUIREMENTS OF ASTM C109, ASTM C939, ASTM C1090, ASTM C1107, WHEN APPLICABLE.
- SOIL PARAMETERS FOR FOOTING ANALYSIS; TABLE 1806.2, CLASS : 5 - 1500(PSF)
- FOR SPREAD FOOTING, EDGE OF COLUMN OR ANCHOR BOLTS MUST BE SET AT LEAST 12" FROM THE EDGE OF SPREAD FOOTING EDGE.
- SPREAD FOOTING ALLOWED TO BE ROTATED AS REQUIRED.

TABLE FOR SPREAD FOOTING						
LENGTH	THICKNESS	TOP AND BOTTOM REINFORCEMENT			MIN. COLUMN EMBEDMENT (EMBED)	MIN. ANCHOR EMBEDMENT (RECESS. & SURFACE)
		QTY.	SIZE	SPACING (IN)		
(FT)	(FT)				(IN)	(IN)
3.50	3.00	5	#5	@ 9.0	O.C.E.W.	33

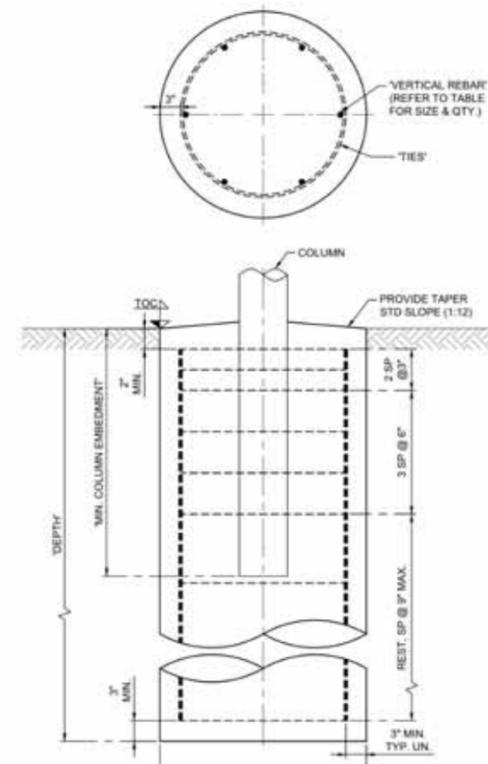
TABLE FOR NON-CONSTRAINED DRILLED PIER FOOTING							
DIAMETER	DEPTH	VERTICAL REBAR		TIES		MIN. COLUMN EMBEDMENT (EMBED)	MIN. ANCHOR EMBEDMENT (RECESS. & SURFACE)
		QTY.	SIZE	QTY.	Ø LOOP (FT)		
(FT)	(FT)					(IN)	(IN)
2.00	4.00	6	#6	9	1.5	#3	33

NOTE: ADDITIONAL INSTALLATION COSTS FOR SPREAD FOOTING



SPREAD FOOTING TYPE

EMBEDDED SCHEMATIC VIEW ONLY
REFER TO TABLE FOR VARIABLE DIMENSIONS



DRILLED PIER FOOTING TYPE

EMBEDDED SCHEMATIC VIEW ONLY
REFER TO TABLE FOR VARIABLE DIMENSIONS & QTY.

CERTIFICATIONS:
IAS CERTIFICATION No: FA-428
CLARK COUNTY MANUFACTURER CERTIFICATION NUMBER (NEVADA): 355

CUSTOMER:
WCS Pearre Creek
PROJECT NAME:
Pearre Creek
LOCATION:
Franklin TN
PROJECT NUMBER:
Q-084379

STRUCTURE TYPE:
4 Post HIP 401
SIZE:
18' 0" x 22' 0" x 8' 0"e

SCALE: AS NOTED

DRAWING SIZE
B

REV	DESCRIPTION	DATE	DRW	CHK	ENG
NC	RELEASE FOR CONSTRUCTION		QD	MB	MB

Eng. By: MB
Design By: QD

Approved By: MB

DRAWING DESCRIPTION:
FOOTING DETAILS

DWG.
PAGE
3000

REV
NC





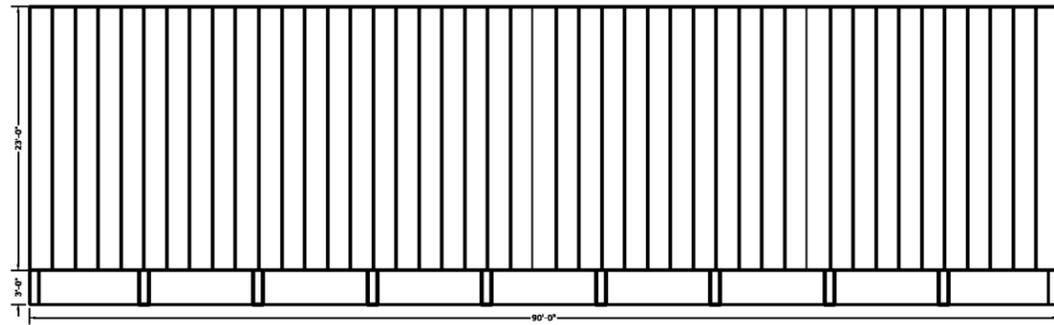
MEMORANDUM

January 17, 2025

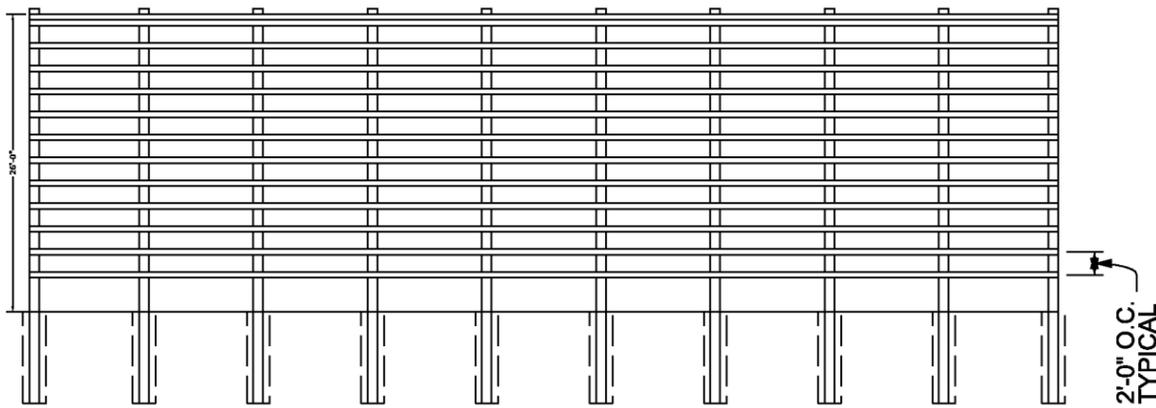
TO: Williamson County Board of Education
CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations
FROM: Eric J. Gardner, P.E., Director of Facilities & Construction
RE: Summit High School Baseball Batter's Eye Request

Summit High School is requesting to construct a batter's eye at the baseball field. A batter's eye is typically a solid-colored screen or backdrop (wall) located in centerfield to provide a clear contrast between the ball and the background intended to improve the batter's ability to see a pitched ball. The proposed batter's eye will be 26' tall and 90' wide. The project will be funded by Summit High School's Booster Club.

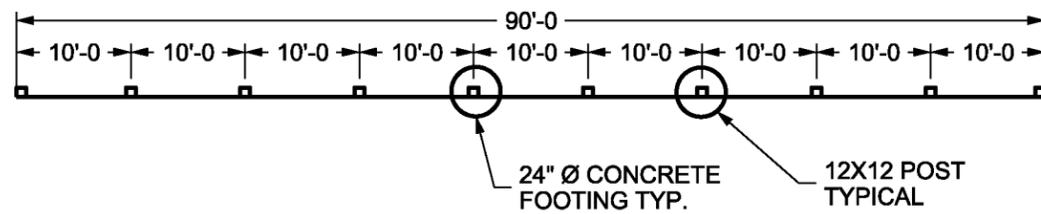
Staff recommends approval.



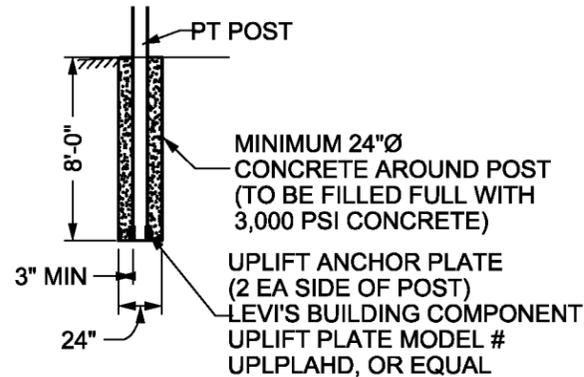
SIDEWALL



POST PLAN



LAYOUT PLAN



FOOTING DETAIL

NOTES:

1. CONSTRUCTION BRACING BY CONTRACTOR AND MUST REMAIN IN PLACE UNTIL ALL STRUCTURAL ITEMS SHOWN ON THIS DRAWING AND PERMANENT BRACING ARE COMPLETED.
2. SEE TRUSS SPEC SHEETS FOR PERMANENT BRACING REQUIREMENTS.
3. CONTRACTOR TO VERIFY DIMENSIONS BEFORE CONSTRUCTION AND/OR ORDERING MATERIAL.
4. CONCRETE TO BE 3000 PSI MINIMUM COMPRESSIVE STRENGTH.
5. ASSUMED SOIL BEARING = 2000 PSF MINIMUM.
6. SOIL FRICTION RESISTANCE TO VERTICAL LOAD OF 300 PSF IS APPLIED.
7. PRESSURE TREATMENT OF WOOD TO BE IN ACCORDANCE WITH THE REQUIREMENTS OF AWPA STANDARD C1 FOR THE INTENDED END USE CATEGORY.
8. FASTENERS INSTALLED WITH TREATED WOOD MUST BE MANUFACTURER RECOMMENDED FOR USE WITH THE ASSOCIATED WOOD TREATMENT.
9. WHERE SOUTHERN YELLOW PINE (SYP) LUMBER IS SPECIFIED ON THIS DRAWING, SPF, DOUG FIR, OR HEM-FIR ARE ACCEPTABLE TO USE IF THE ALLOWABLE DESIGN STRESS VALUES MEET OR EXCEED THAT OF SYP FOR THE FOLLOWING:
 - 1) BENDING (F_b), 2) TENSION (F_t) PARALLEL TO THE GRAIN,
 - 3) COMPRESSION (F_c) PARALLEL TO THE GRAIN.



BY: KRISTOFFER G. LEATHERMAN, PE
 TN REG NO 124807
 LeathermanEngineering@Gmail.com
 (931) 510-8720

MATERIAL SPECS.

- TRUSS - SEE SPEC SHEET
- CONCRETE - 3000 PSI MINIMUM
- REBAR - GRADE 60 MINIMUM
- STRUCTURAL STEEL - ASTM A36 MINIMUM
- WOOD - PURLINS - #2 SYP MINIMUM
- BRACING - #2 SYP MINIMUM
- POSTS - #2 SYP TREATED
- OTHER - #2 SYP MINIMUM (UNLESS NOTED)

DESIGN CRITERIA - IBC 2012, 2015, 2018 & 2003

1. DESIGN LOADS PER ASCE 7-05, 7-10 & 7-16
2. ROOF LIVE LOAD = 20 PSF
DEAD LOAD = 6 PSF
3. DESIGN WIND SPEED = 105 MPH
4. WIND RISK CATEGORY II
5. WIND EXPOSURE CATEGORY C
6. BUILDING CATEGORY II
7. GROUND SNOW LOAD = 10 PSF
8. IMPORTANCE FACTOR 1.0

THIS DRAWING WAS PRODUCED BY KRISTOFFER G. LEATHERMAN AND MAY NOT BE MODIFIED IN ANY WAY NOR SHALL THIS DRAWING BE USED BY ANYONE OTHER THAN SUMMERTOWN METALS LLC OR ITS ASSIGNS WITHOUT THE EXPRESS WRITTEN PERMISSION OF KRISTOFFER G. LEATHERMAN WHOSE PROFESSIONAL ENGINEER'S STAMP APPEARS ON THIS DRAWING.

PROJECT:
 CHRIS HENDRIX /
 SUMMIT DUGOUT CLUB
 1052 Auldridge Dr
 Spring Hill, TN 37174

DRAWING NO.
 24-1129

SUMMERTOWN METALS LLC

3864 Summertown Hwy - Summertown, TN 38483

Phone (931) 796-1521 Fax (425) 955-9515

KRIS LEATHERMAN 462 AIRPORT RD LACEYS SPRING, AL 35754

BUILDING ELEVATIONS

Baxters

Eyer





MEMORANDUM

February 3, 2025

TO: Williamson County Board of Education
CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations
FROM: Eric J. Gardner, P.E., Director of Facilities & Construction
RE: Fairview Elementary School Shed Request

Fairview Elementary School is requesting to install a 8'x10' storage shed for Early Childhood storage. The shed would be located on the northwest side of the building. The project will be funded by Fairview Elementary School.

Staff recommends approval.





MEMORANDUM

February 3, 2025

TO: Williamson County Board of Education

CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations

FROM: Eric J. Gardner, P.E., Director of Facilities & Construction

RE: Chapman's Retreat Elementary School Shade Structure Request

Chapman's Retreat Elementary School is requesting permission to construct an outdoor covered classroom in the playground area. Included with the project is a concrete pad for the classroom. The project is fully funded by the Chapman's Retreat PTO.

Staff recommends approval.

Received: 05/03/2018 Completed: 05/07/2018 Letter: Z MB P.O.R.: Test Report #: 3-25901-0
 Client: Style: Establock Forest Green
 Tested For: Bernard Senekal Key Test: NFPA 701-2015 TM42 Flat 475
 About (P) Ltd. Macthwa Ave, Eging 2 Cape Town, 7460, South Africa Tel: 011 271 230 2400 Fax: Test Report #: 3-25901-0

TEST PERFORMED: NFPA 701 - Standard Methods of Fire Tests for Flame Propagation of Textiles and Films - 2015 Edition - Test Method #2 - Flat Sheet Spot Tests

RESULTS RECEIVED: [x] Initially [] After 72 hours water leaching [] After 300 hours accelerated weathering

Specimen #	Average Time (seconds)	Drop Burn (seconds)	Char Length (mm)
1	0	0	221
2	0	0	241
3	0	0	290
4	0	0	245
5	0	0	197
6	0	0	196
7	0	0	248
8	0	0	233
9	0	0	212
10	0	0	136

APPROXIMATE WEIGHT OF MATERIAL (as measured by Govmark): 286 g/m²
 FAILURE CRITERIA: For each individual specimen: --
 Afterflame: Drop Burn: Char Length: Exceeds 2.0 seconds Exceeds 2.0 seconds Exceeds 435 mm (17.1")
 REFERENCE PROVISION: Meet 5 additional specimens if only 1 specimen fails.
 CONCLUSION: Based on the above Results and Failure Criteria, the item tested:
 [x] Passes [] Fails [] Requires testing of 5 additional specimens
 FREQUENCY: [] 1 hr @ 220° (standard) [x] 24 hrs @ 681° (Alternative: Material shrinks/distorts @ 220°F)
 REMARKS: None.
 CONVERSION FACTORS:
 mm = 25.4 = Inches
 g/m² = 28.35 = oz/yd²
 IDENTIFICATION: 1 serial was above results were obtained after testing specimens in accordance with the procedures and equipment specified above.
 AUTHORIZED SIGNATURE: Bobby Brown
 MAY 08 2018

DESIGN CRITERIA
 2021 INTERNATIONAL BUILDING CODE
 RISK CATEGORY: II
 DEAD LOAD:
 FABRIC: 0.10 PSF
 SNOW LOAD:
 GROUND SNOW LOAD: 15 PSF
 ROOF SNOW LOAD: 5 PSF
 SNOW EXPOSURE FACTOR: 1.0
 SNOW LOAD IMPORTANCE FACTOR: 1.0
 THERMAL FACTOR: 1.2
 LIVE LOAD:
 ROOF LIVE LOAD: 5 PSF
 WIND LOAD:
 ULTIMATE DESIGN WIND SPEED: 105 MPH
 NOMINAL DESIGN WIND SPEED: 81 MPH
 WIND IMPORTANCE FACTOR: 1.0
 WIND EXPOSURE CATEGORY: C
 WIND ENCLOSURE TYPE: OPEN
 GUST EFFECT FACTOR: 0.85
 SEISMIC DESIGN:
 SEISMIC LOAD DOES NOT CONTROL THE DESIGN BASED ON THE ASSUMPTION THAT THE FABRIC HAS NEGLIGIBLE MASS

OWNER NOTES
 1. FABRIC MEMBRANE(S) MUST BE REMOVED IF LIVE LOAD/ROOF SNOW LOAD IS EXPECTED TO EXCEED 5 PSF AND/OR THE WIND SPEED IS EXPECTED TO EXCEED A NOMINAL DESIGN WIND SPEED OF 90 MPH OR 76 MPH SUSTAINED WIND LOAD TO PREVENT DAMAGE.
 2. THE OWNER ACCEPTS FULL RESPONSIBILITY OF REMOVING THE FABRIC FROM THE STEEL FRAME WHEN ANY OR ALL OF THESE CONDITIONS MAY OCCUR.
 3. THE STEEL STRUCTURE WITH THE FABRIC REMOVED, WAS DESIGNED TO WITHSTAND DEAD LOADS, ROOF LIVE LOADS, SNOW LOADS AND WIND SPEEDS AS SPECIFIED ABOVE PER THE LOCAL CODE REQUIREMENTS. IF THE ABOVE LOADS ARE EXCEEDED OR ADDITIONAL LOADS ARE INDUCED STRUCTURAL FAILURE MAY OCCUR. THE OWNER IS RESPONSIBLE FOR AND ACCEPTS FULL LIABILITY FOR ANY ISSUES CAUSED BY EXCEEDING THE DESIGN CRITERIA LOADS.

GENERAL NOTES
 1. FABRIC MEETS NFPA 701-15.
 2. ALL EXPOSED STEEL TO BE POWDER COATED.

FOUNDATION DESIGN
 MINIMUM CONCRETE COMPRESSIVE STRENGTH AFTER 28 DAYS: 2,500 PSI
 STEEL REINFORCEMENT: ASTM-A615, GRADE 60
 ASSUMED VERTICAL FOUNDATION PRESSURE: 1,500 PSF
 ASSUMED LATERAL BEARING PRESSURE: 100 PSF/FF
 THE VERTICAL AND LATERAL BEARING PRESSURE VALUES WERE CONSIDERED PER CONDITIONS OF CURRENT BUILDING CODE.

FOUNDATION NOTES:
 1. THE FOUNDATION DESIGN IS BASED ON TABLE 1804.2 OF THE INTERNATIONAL BUILDING CODE. CLASS 5 SOIL MATERIAL. IF DIFFERENT SOIL CONDITIONS ARE ENCOUNTERED, IT IS RECOMMENDED THAT A SITE SPECIFIC GEOTECHNICAL REPORT IS CONDUCTED TO DETERMINE THE LOAD BEARING VALUES OF THE SOIL. OWNER / CONTRACTOR ASSUME FULL LIABILITY IF NO GEOTECHNICAL INVESTIGATIONS ARE CONDUCTED.
 2. IF THE FOOTING DEPTH DOES NOT MEET LOCAL FROST REQUIREMENTS, FOOTINGS SHALL BE RE-SIGNED UNDER THE DIRECTION OF AN ENGINEER. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCAL FROST DEPTH.

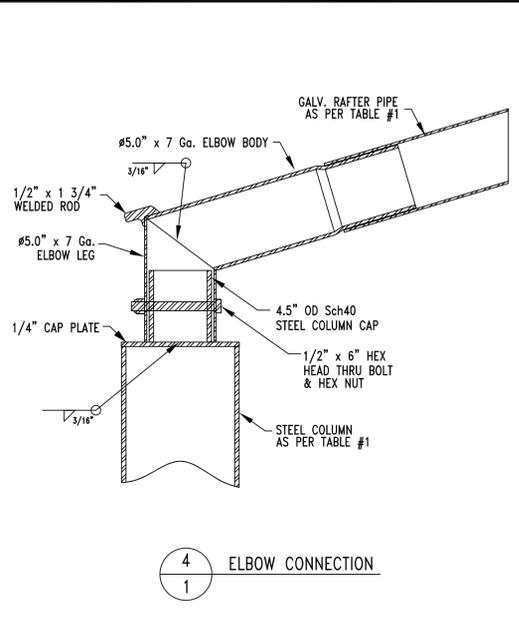
MATERIALS
 1. ALL MATERIALS LISTED BELOW MAY NOT BE SPECIFIC TO THIS PROJECT.

MEMBER TYPE	ASTM	MIN. YIELD STRENGTH
W SHAPES	A992	50 KSI
RECTANGULAR HSS TUBES	A500(GRADE B)	46 KSI
SQUARE HSS TUBES	A500(GRADE B)	46 KSI
ROUND HSS TUBES	A500(GRADE B)	42 KSI
SCHEDULE PIPE	A500(GRADE B&C)	50 KSI
ROUND MECHANICAL TUBES	A519	45 KSI
MISCELLANEOUS PLATES/SHAPES	A36	36 KSI
CONNECTION BOLTS	SAE J429(GRADE 5)	92 KSI
HEADED ANCHOR BOLTS	F1554	36 KSI
HOOKED ANCHOR BOLTS	A307	36 KSI

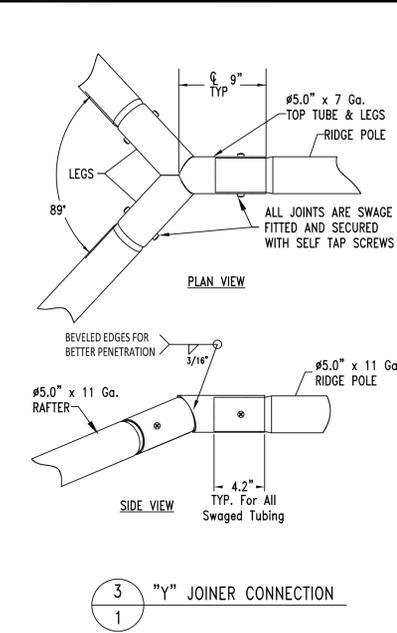
3/16" GALVANIZED AIRCRAFT CABLE SHALL HAVE A NOMINAL STRENGTH OF 4,200 LBS.
 1/4" GALVANIZED AIRCRAFT CABLE SHALL HAVE A NOMINAL STRENGTH OF 7,000 LBS.
 5/16" GALVANIZED AIRCRAFT CABLE SHALL HAVE A NOMINAL STRENGTH OF 9,800 LBS.

TABLE 1

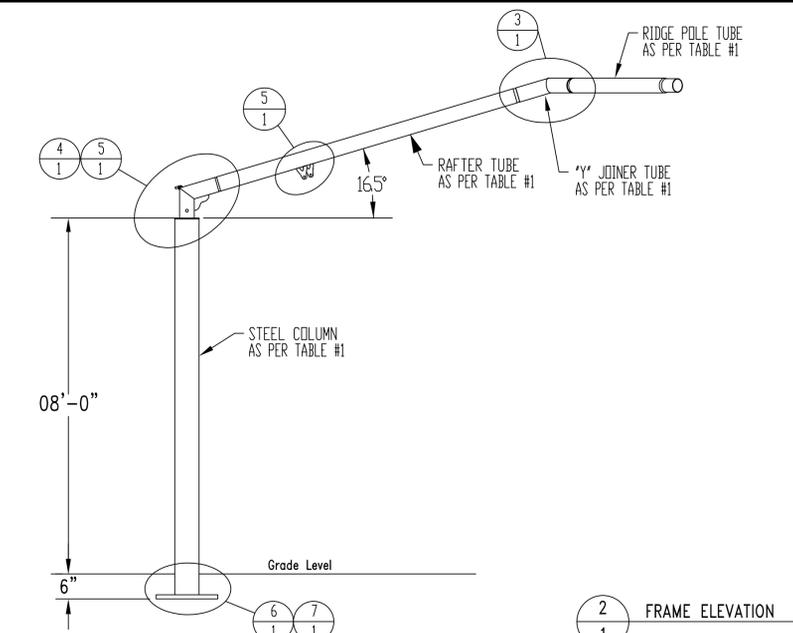
STRUCTURE	EAVE HEIGHT	COLUMN SIZE	FRAME TUBE SIZE	SPREAD FOOTING SIZE	SPREAD FOOTING REINF.	BASEPLATE
40' x 24' Hip Shade	08'-0" Above Grade	5.0" ID Sch-40	5.0" OD 11 Gauge	3.79' x 3.0' Deep	(6)#5 EW Top & Bot 3/4" Thk.	11" x 11"



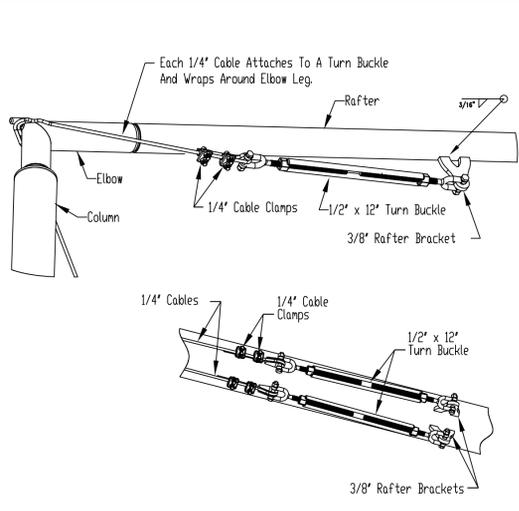
4 ELBOW CONNECTION



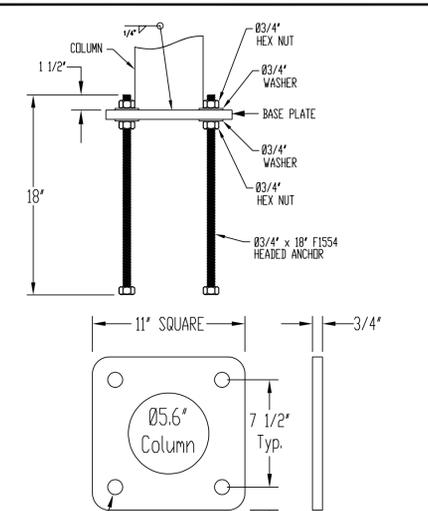
3 "Y" JOINER CONNECTION



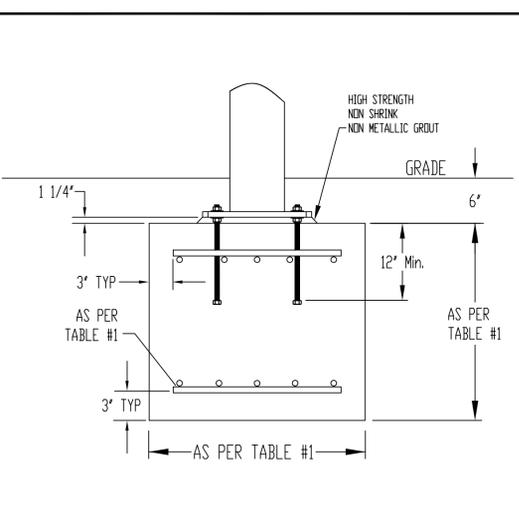
2 FRAME ELEVATION



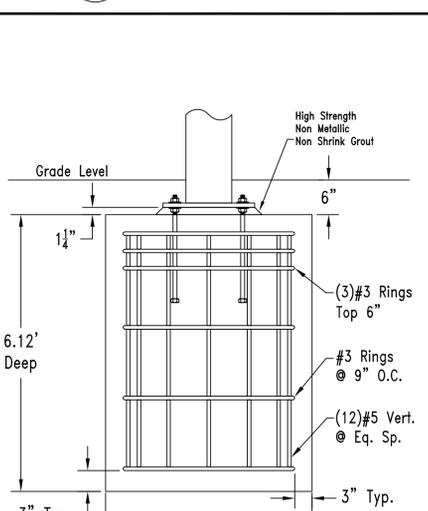
5 TURN BUCKLE CONNECTION



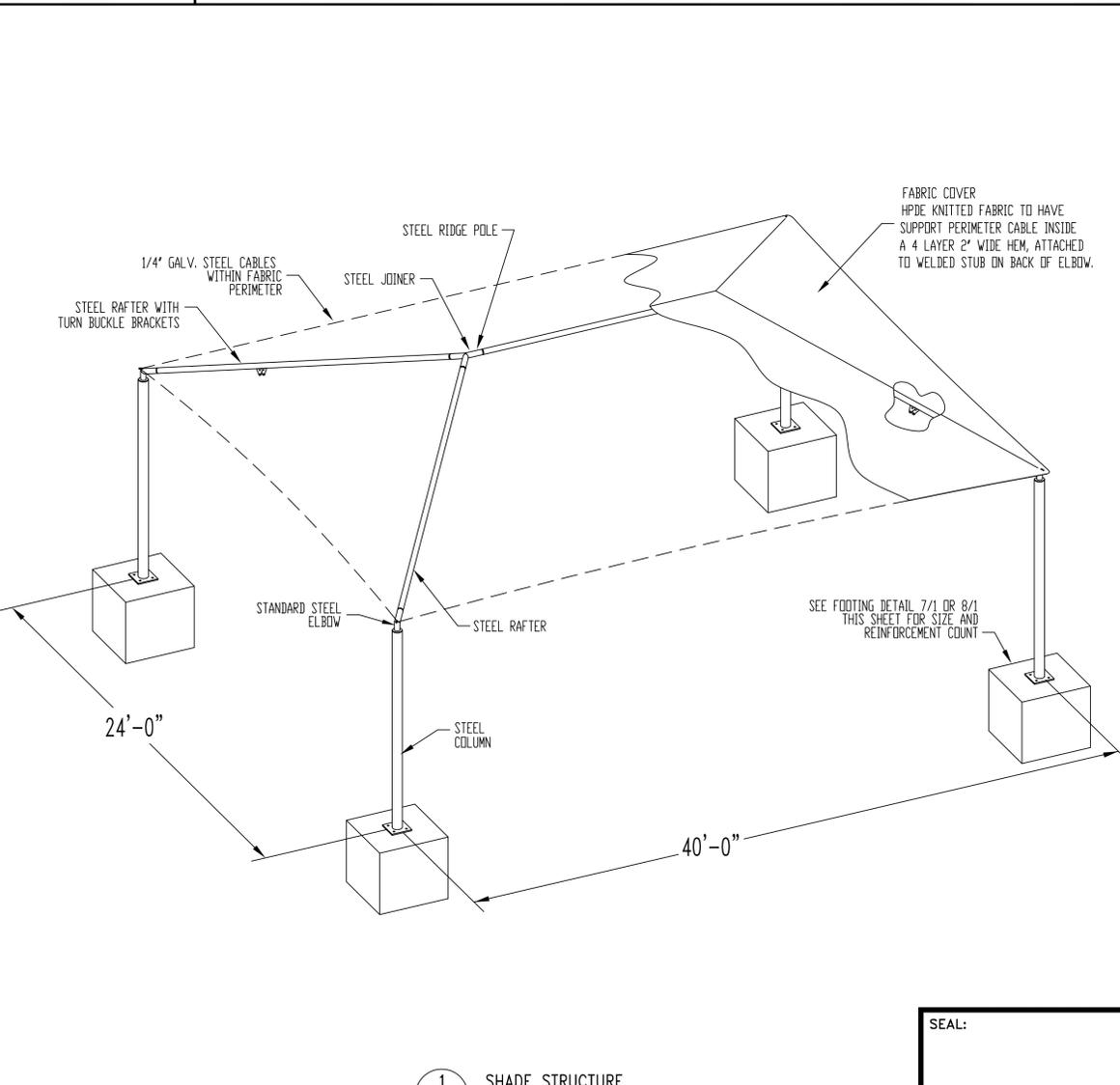
6 ANCHOR & BASE DETAILS



7 SPREAD FOOTING DETAIL OPTION A



8 PIER FOOTING DETAIL OPTION B



1 SHADE STRUCTURE 40' x 24' x 08'

SEAL:

SUPERIOR SHADE
 150 Adamson Industrial Blvd.
 Carrollton, GA 30117

STATE OF TENNESSEE
 WCS-CHAPMAN'S RETREAT
 1000 Secluded Lane
 Spring Hill, TN 37174

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Revisions:

Date:	By:

Drawn: TAB
 Date: 11/7/2024
 Chkd:
 Date:

S00272305

Chapman's Retreat Elementary School Outdoor Classroom Proposal



Location of outdoor classroom



Superior Shade

Color Options

Frames

Backed by a [5-year limited warranty](#)

Gloss

- Red
- Orange
- Butterscotch
- Yellow
- NEW! Ice Butter
- Spring Green
- NEW! Ice Mint
- Chartreuse
- Green
- Sage
- NEW! Sea Mist
- NEW! Azura
- NEW! Ocean
- Sky Blue
- Blue
- Periwinkle
- Royal Purple
- Burgundy
- Beige
- Vanilla
- Brown
- Black
- White

Matte, Textured & Metallic

- Champagne
- Metallic
- Bronze
- Starlight

Waterproof Shade Fabric

For our Arched Cantilever, Flower, and Single Post and Cantilever Waterproof Umbrellas. Backed by a [10-year limited warranty](#).

- Tan
- White

Traditional Fabric

This selection of fabric options includes colors that are California Fire Marshal certified and pass the NFPA 701 or ASTM E84 tests. Select color options are noted as flame retardant. Backed by a [10-year limited warranty](#).

- Natural
- Beige
- Lette
- Desert Sand
- Cedar
- Brown
- Cayenne
- True Blue
- Yellow
- Royal Purple
- Sky Blue
- Dove Blue
- Navy Blue
- Acoustic Blue
- Forest Green
- Brunswick Green
- Tunazula
- Lime
- Mint Green
- Steel Gray
- Pearl Onyx
- Rivergum
- Midnight
- Silver

Dual Shade Fabric

Available for an upcharge for our Hyper Umbrella, Triangle Sail, and Hyperbolic Sail. Backed by a [10-year limited warranty](#).

- Citrus
- Sunburst
- Mosaic
- Chameleon
- Toss
- Amazonia
- Savanna
- Cobblestone
- Gold Rush
- Capri



Fire Retardant about availability

TRIP FINDER - February School Board Field Trip Approval Report (Field Trips With Student Fees Over \$100)

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
3608	Brentwood HS Fine Arts Overnight	04/08/2026	04/12/2026	01/22/2025	Over \$100 No Driver	BHS- Theatre and Choir New York Trip	FINE ARTS OVERNIGHT	9th-12th Grade	40	Madison Square Garden
Notes/Fees	<i>\$2,515.00/student (quad occupancy). The number of students and adults will not be solidified until students complete trip registration. We are expecting a minimum of 35 students and parent chaperones and at least 2 Williamson County Employees, myself and Natalie Pratt. We are expecting Student and Parent trip enrolment to span from 60-80 students. We'll be taking musical theatre classes covering voice, dance, acting and audition procedure, visiting the met museum, seeing three Broadway musicals.</i>									
3293	Brentwood Middle	05/09/2025	05/11/2025	12/17/2024	Over \$100 No Driver	Quiz Bowl - BMS	ACADEMIC OVERNIGHT	Daily Field Trip	8	Hyatt Regency O'Hare Chicago
Notes/Fees	<i>Parents will accompany students for the weekend, providing transportation and lodging individually. Students are traveling to Chicago for the National Middle School Championship tournament.</i>									
3595	Centennial High	03/07/2025	03/11/2025	01/22/2025	Over \$100 PER STUDENT	Centennial Band to Orlando	FINE ARTS OVERNIGHT	Marching Band	51	Wyndham Orlando Resort and Conference Center
Notes/Fees	<i>\$1,150.00 per student. Students have been invited to perform in a parade with the disney group. Fund raising will be used to off set the cost of the trip.</i>									
3628	Centennial High	04/03/2025	04/06/2025	01/23/2025	Over \$100 No Driver	Youth in Government	ACADEMIC OVERNIGHT	Youth in Government	23	Doubletree Hotel Nashville
Notes/Fees	<i>Cost per student \$475</i>									
3402	Fairview High	02/27/2025	03/02/2025	01/06/2025	Over \$100 No Driver	Youth in Government Capitol Conference	ACADEMIC OVERNIGHT	Youth in Government	20	Doubletree Hotel Nashville
Notes/Fees	<i>over 100; the cost per student attending is \$525. Students are required to find their own transportation to the conference on Thursday and home from the conference on Sunday. Students are also required to pay for their own meals.</i>									
3555	Fairview HS - CTE Paid	04/02/2025	04/05/2025	01/18/2025	Over \$100 PER STUDENT	TSA State Conference	CTE OVERNIGHT	CTE - TSA	18	Chattanooga Convention Center
Notes/Fees	<i>This trip is for the state conference of the Technology Student Association. The estimated cost of the trip is \$300 per student for hotel rooms, registration, meals provided, and a group fun activity. This cost will be offset by fundraising.</i>									
3501	Fairview HS Fine Arts Overnight	04/26/2025	04/27/2025	01/13/2025	Over \$100 PER STUDENT	Fairview HS Orch/Choir Dollywood 2025	FINE ARTS OVERNIGHT	Strings	46	Dollywood Theme Park
Notes/Fees	<i>Pickup location is at FvHS on the Hwy 100 side of the bus parking lot under the awning. Our first destination is Pigeon Forge High School to participate in a festival. From there, we go to Dollywood for the rest of the day, then to a hotel that night (Hampton Inn Sevierville- 681 Winfield Dunn Pkwy, Sevierville, TN 37876). In the morning we plan to hike at Laurel Falls (Laurel Falls Trailhead, Old State Hwy 73 Scenic, Sevierville, TN 37862) then head to Ripley's Aquarium (88 River Rd, Gatlinburg, TN 37738). We should get dropped off at the same location as pickup was at the end of the day. Our itinerary matches Mark Judd's except for the hotel being different. I will email a detailed schedule to Tabitha! We are fundraising for this event, and it involved both Orchestra and Choir.</i>									
3653	Franklin High	04/03/2025	04/05/2025	01/24/2025	Over \$100 PER STUDENT	Robotics Club FIRST Competition Fieldtrip	ACADEMIC OVERNIGHT	9th-12th Grade	10	Sevierville Convention Center
Notes/Fees	<i>FIRST Robotics Competition. Smoky Mountains Regional.</i>									
3366	Legacy Middle	04/02/2025	04/05/2025	01/02/2025	Over \$100 PER STUDENT	TSA State Conference	ACADEMIC OVERNIGHT	CTE - TSA	47	Chattanooga Convention Center
Notes/Fees	<i>This trip is the state conference for the Technology Student Association. The estimated cost of the trip is \$300 for hotel rooms, registration, provided meals, and the group fun activity. This expense will be offset by fundraising by the chapter.</i>									
3367	Legacy Middle	06/27/2025	07/01/2025	01/02/2025	Over \$100 No Driver	TSA National Conference	ACADEMIC OVERNIGHT	CTE - TSA	20	Opryland Hotel
Notes/Fees	<i>The Technology Student Association National Conference will be held in Nashville, TN this year. Parents will drop their students off at the hotel for the conference to reduce transportation costs. The cost for the students is estimated at \$400 dependent on this year's cost of the hotel rooms and registration fee. This fee will be offset by fundraising.</i>									
3557	Legacy MS - CTE Paid	04/02/2025	04/05/2025	01/18/2025	Over \$100 PER STUDENT	TSA State Conference	CTE OVERNIGHT	CTE - TSA	47	Chattanooga Convention Center
Notes/Fees	<i>This trip is for the state conference of the Technology Student Association. The estimated cost of the trip is \$300 per student for hotel rooms, registration, meals provided, and a group fun activity. This cost will be offset by fundraising.</i>									

TRIP FINDER - February School Board Field Trip Approval Report *(Field Trips With Student Fees Over \$100)*

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
3492	Nolensville High	04/03/2025	04/06/2025	01/13/2025	Over \$100 PER STUDENT	Youth in Government - NHS 2025	ACADEMIC OVERNIGHT	Youth in Government	40	Doubletree Hotel Nashville
Notes/Fees	<i>Approximately \$425 per student will be collected for registration and lodging.</i>									
3425	Page HS - CTE Paid	03/23/2025	03/26/2025	01/08/2025	Over \$100 PER STUDENT	TN FFA State Convention	CTE OVERNIGHT	CTE - FFA	19	Gatlinburg Convention Center
Notes/Fees	<i>Bus needed. Charter bus has been secured for the ride home. School Nurse will be notified.</i>									
3639	Page Middle	03/25/2025	03/27/2025	01/23/2025	Over \$100 PER STUDENT	Band Atlanta Concert Festival	FINE ARTS OVERNIGHT	Concert	75	Georgia State University
Notes/Fees	<i>Cost per student is \$554, paid to Bob Rogers Travel Company. Attending the Music for All Southeastern Regional Concert Festival.</i>									
2792	Page MS - CTE Paid	03/23/2025	03/26/2025	10/22/2024	Over \$100 No Driver	2025 State FFA Convention	CTE OVERNIGHT	CTE - FFA	12	Gatlinburg Convention Center
Notes/Fees	<i>No Bus Needed, No Driver Needed. Parents will provide transportation to and from the event. Cost to the students will be approximately \$200, parents will arrange their own hotel rooms while in Gatlinburg. We will leave Page Middle School on Sunday, March 23, 2025 at approximately 9 AM in order to travel to Gatlinburg, TN for Tennessee State FFA Convention. We will leave Gatlinburg, Tennessee on Wednesday, March 26, 2025 and arrive back at Page Middle School at approximately 4 PM.</i>									
3444	Page MS - CTE Paid	04/28/2025	05/02/2025	01/10/2025	Over \$100 No Driver	2025 National FFA Land Judging	CTE OVERNIGHT	CTE - FFA	4	Canadian County EXPO and Event Center
Notes/Fees	<i>No Driver Needed. Cost will be no more than \$250 per student. Parents are responsible to transportation. We will leave PMS at 7 AM on 4/28/2025 and travel to El Reno, Oklahoma. We will be staying at the Fairfield Inn and Suites 1501 Domino Drive El Reno, OK 73036. We will travel from El Reno, Oklahoma on 5/2/2025 and arrive back at PMS at approximately 9 PM.</i>									
3632	Ravenwood High	04/10/2025	04/13/2025	01/23/2025	Over \$100 PER STUDENT	Youth in Government Conference	ACADEMIC OVERNIGHT	Youth in Government	125	Doubletree Hotel Nashville
Notes/Fees	<i>on day of return, please contact Kaitlin Stefanski at (262) 347-7321 for any updates on transportation back to RHS.</i>									
3726	Ravenwood High	03/19/2025	03/22/2025	01/31/2025	Over \$100 No Driver	ACDA National Honor Choir	FINE ARTS OVERNIGHT	Chorus/Choir	9	Meyerson Symphony Center
Notes/Fees	<i>No transportation needed. \$365 per student. This is for the annual ACDA (American Choral Director's Association) National Honor Choir (Details here: https://acda.org/conferences/honorchoirs) We are extremely proud that out of tens of thousands of applicants nationwide, Ravenwood had 9 students make it into this year's National Honor Choir, this year in Dallas, TX! Each student is required by ACDA to have a parent attend with them to serve as their Chaperone in addition to myself as their Sponsor. Thank you very much!</i>									

Wednesday, February 05, 2025



2025-2026 DRAFT BUDGET

ACTIVE WORKING COPY – NOT ACTUAL BUDGET WHICH
WILL BE PRESENTED IN MARCH FOR APPROVAL

Agenda



- **Enrollment**
- **Personnel**
- **General Purpose Fund Revenues**
- **General Purpose Fund Expenses**
- **Cafeteria School Fund**
- **Extended School Program Fund**
- **Annual Capital**

Enrollment

K-12 Projected 40,924
Pre-K and EC Projected 606
Total Projected 41,530

K-12 Current 41,079
Pre-K and EC Current 741
Total Current 41,820

A vertical decorative image on the left side of the slide showing a close-up of wood grain with various shades of brown and black, creating a textured, wavy pattern.

Personnel

Staffing Standard Changes:

Aligning to what we are already doing but putting items on the formal document. No significant adjustments.

PCR:

Draft only: Will adjust as we see actual numbers after open enrollment, additional enrollment or withdrawals. Net is a reduction of 35.6 positions.



Revenues



REVENUE BUCKETS

- Sales Tax: Increase of 3% over Current Year Actual/Budgeted
 - Total Increase \$6,850,805
 - Property Tax: Increase of 1% over Current Year Actual/Budgeted
 - Total Increase \$1,622,780
 - TISA Funding: Decrease of -1.4% from Current Year Budgeted
 - Total Decrease (\$2,548,615)
 - This is truly an estimate based on several assumptions:
 - 1. Base will increase (used \$200/ student increase)
 - 2. Enrollment will be down
 - 3. Fiscal Capacity will increase
- TOTAL DRAFT BUDGETED REVENUE: **\$500,925,334**

Expenses

Reconciliation of 2024-25 Original Budget to Current Year Revised Budget

Budget Summary

2024-2025

24-25 BUDGETED EXPENSES	\$	548,617,028
GRANT: G24PS PUBLIC SCHOOL SECURITY	\$	612,378
GRANT: G3891 EARLY CHILDHOOD	\$	1,322,651
GRANT: G7250 VOCATIONAL REHAB	\$	212,339
GRANT: G5121 UNITED WAY	\$	125,000
GRANT: G9323 INNOVATIVE SCHOOL MODEL	\$	15,300,041
CARRYOVER OF DONATIONS	\$	185,299
CARRYOVER OF STATE TRANSITION GRANT	\$	38,774
BUS PURCHASES	\$	1,461,000
24-25 REVISED BUDGET	\$	567,874,510

**Williamson County Schools
Draft Budget Projection
2025-2026**

As of 2/12/25

24-25 ORIGINAL BUDGETED EXPENSES FOR LAST YEAR	\$ 548,617,028
OPERATIONS INCREASE 25-26 (\$6.14 IN CHROMEBOOKS)	\$ 5,430,079
EXPERIENCE ROLL ON ALL CHARTS	\$ 3,902,110
2% RAISE ON CHARTS	\$ 10,900,341
SUPPLEMENT CHART ADJUSTMENTS	\$ 1,130,275
ALL NON 12 MONTH CLASSIFIED - 2 EXTRA PD LEAVE SPRING BREAK	\$ 435,000
TOTAL REDUCTION TO PAYROLL LINES	\$ (6,356,350)
TOTAL BUDGET REQUEST	<u>\$ 564,058,483</u>

OPERATIONAL ITEMS TO NOTE:

ORIGINAL OPERATIONAL REQUESTS:
\$9,692,543 OVER LAST YEAR

DEPARTMENTAL DIRECTOR CUTS:
\$3,506,828

SUPERINTENDENT CUTS:
\$755,636

FINAL OPERATIONAL REQUESTS:
\$5,430,079 OVER LAST YEAR

CHROMEBOOKS:
\$6,140,000 THIS YEAR'S PURCHASE WOULD BE TO REPLACE THE 2ND – 5TH GRADE AND OTHER DISTRICT WIDE REPLACEMENT NEEDS. THIS IS APPROXIMATELY 13,400 CHROMEBOOKS AT \$460/DEVICE.

CHROMEBOOKS WERE CUT LAST YEAR AND WE HAD TO COVER THE COSTS FROM CAPITAL.

**Williamson County Schools
Draft Budget Projection
2025-2026**

As of 2/12/25

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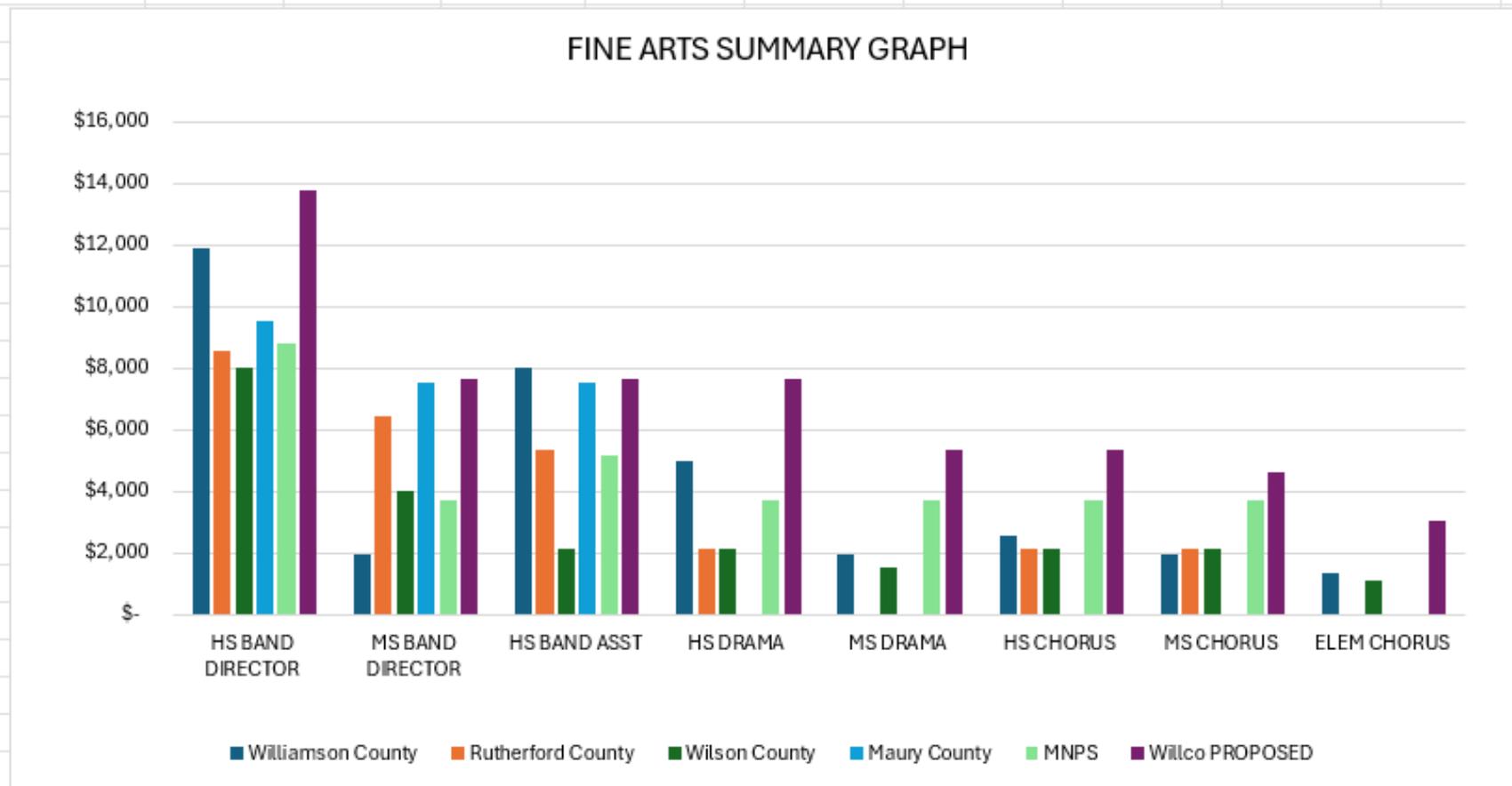
Proposed Pay Charts

2% increase to Pay Charts (teacher, classified, administrators, specialists)

- 3-9% increase for 5-year step increases on classified chart
- 2% starting teacher pay increase - \$51,102
- Approximately 4% teacher step increase
- Teacher step 21 approximately 12% (retention incentive)

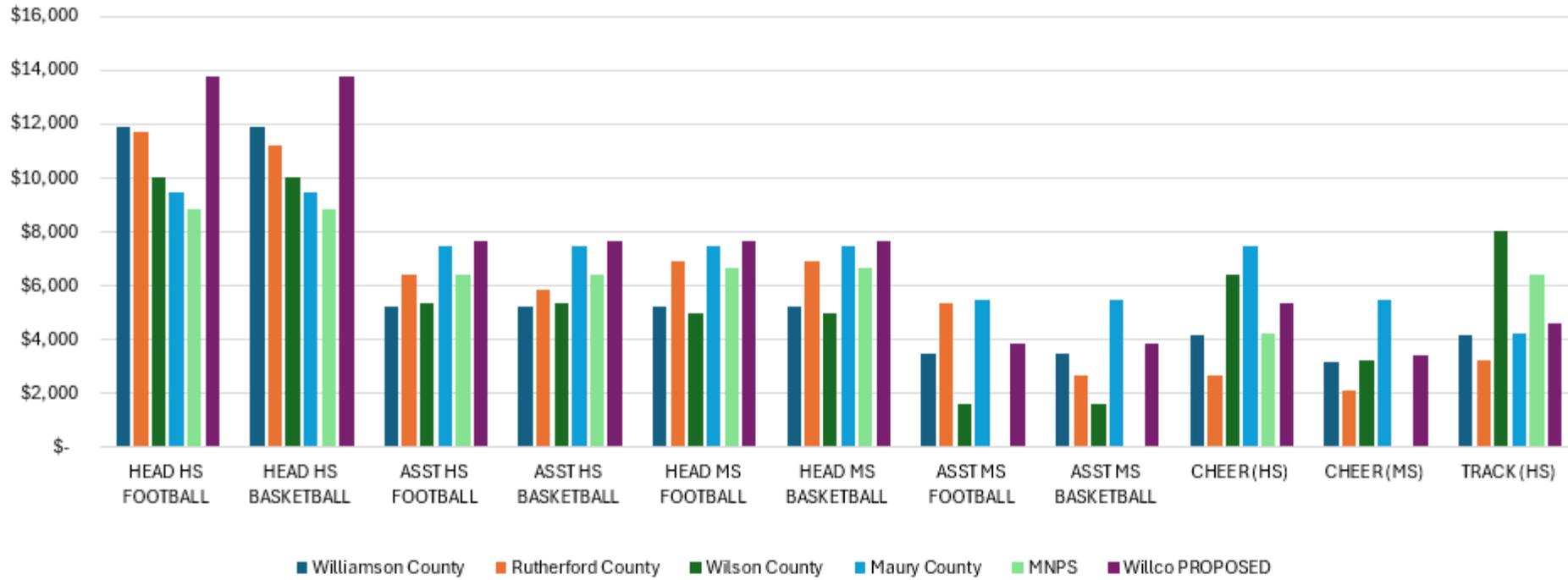


2024-2025 SY	HS BAND DIRECTOR	MS BAND DIRECTOR	HS BAND ASST	HS DRAMA	MS DRAMA	HS CHORUS	MS CHORUS	ELEM CHORUS	
Williamson County	\$ 11,874	\$ 1,925	\$ 8,000	\$ 5,000	\$ 1,925	\$ 2,525	\$ 1,925	\$ 1,350	Maximum used
Rutherford County	\$ 8,541	\$ 6,406	\$ 5,338	\$ 2,135	\$ -	\$ 2,135	\$ 2,135	\$ -	% but(BS 5 yr = max)
Wilson County	\$ 8,013	\$ 4,007	\$ 2,140	\$ 2,140	\$ 1,500	\$ 2,140	\$ 2,140	\$ 1,067	Flat Rate
Maury County	\$ 9,500	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	Maximum used
MNPS	\$ 8,821	\$ 3,676	\$ 5,146	\$ 3,676	\$ 3,676	\$ 3,676	\$ 3,676	\$ -	% based BS 21 used
Willco PROPOSED	\$ 13,784	\$ 7,658	\$ 7,658	\$ 7,658	\$ 5,360	\$ 5,360	\$ 4,595	\$ 3,063	Maximum used



2024-2025 SY	HEAD HS FOOTBALL	HEAD HS BASKETBALL	ASST HS FOOTBALL	ASST HS BASKETBALL	HEAD MS FOOTBALL	HEAD MS BASKETBALL	ASST MS FOOTBALL	ASST MS BASKETBALL	CHEER (HS)	CHEER (MS)	TRACK (HS)	
Williamson County	\$ 11,874	\$ 11,874	\$ 5,239	\$ 5,239	\$ 5,239	\$ 5,239	\$ 3,492	\$ 3,492	\$ 4,191	\$ 3,143	\$ 4,191	Maximum used
Rutherford County	\$ 11,745	\$ 11,210	\$ 6,406	\$ 5,872	\$ 6,940	\$ 6,940	\$ 5,338	\$ 2,669	\$ 2,669	\$ 2,135	\$ 3,203	% but(BS 5 yr = max)
Wilson County	\$ 10,013	\$ 10,013	\$ 5,344	\$ 5,344	\$ 5,007	\$ 5,007	\$ 1,581	\$ 1,581	\$ 6,414	\$ 3,207	\$ 8,013	Flat Rate
Maury County	\$ 9,500	\$ 9,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 5,500	\$ 5,500	\$ 7,500	\$ 5,500	\$ 4,250	Maximum used
MNPS	\$ 8,874	\$ 8,874	\$ 6,422	\$ 6,422	\$ 6,655	\$ 6,655			\$ 4,204		\$ 6,422	3 exp. Levels. Top out 10 yrs
Willco PROPOSED	\$ 13,784	\$ 13,784	\$ 7,658	\$ 7,658	\$ 7,658	\$ 7,658	\$ 3,829	\$ 3,829	\$ 5,360	\$ 3,446	\$ 4,595	Maximum used

ATHLETIC SUMMARY GRAPH



Academic Supplements

- Approximately 4% added to flat rate supplement
 - \$675 → \$ 700
 - \$1,350 → \$1,400
 - \$3,500 → \$3,650

SUPPLEMENT CHART ADJUSTMENTS



- 1. ACADEMICS: \$243,665 (1,644 FTEs Paid Last Yr.)**
- 2. FINE ARTS: \$325,794 (322.65 FTEs Paid Last Yr.)**
- 3. ATHLETICS: \$560,816 (1,081.95 FTEs Paid Last Yr.)**



Additional Incentive Recommendations

- Increase teacher retention bonus for HTF positions (SSS, Math, Science, World Language)
 - \$600 to \$1,200 annually
- Additional two paid holidays for non-12 month classified staff

PERSONNEL COST REDUCTIONS

(\$6,356,350)

-
1. Reduction on the PCR of -41.95 positions due to staffing standards. (Net change of -35.6)
 2. Reduction in lines for actual cost vs. estimated costs for those that have filled positions.
 3. Reduction in tax lines for actual cost after pre-tax benefits have come out.
 4. Reduction in lines for unfilled part-time positions not listed on the PCR.

PERSONNEL REQUESTS:



- **\$2,201,331** OF REQUESTS MADE TO EITHER ADJUST PAY OR MOVE PAYLINES
- **\$5,238,070** OF REQUESTS FOR NEW POSITIONS TO CONTINUE TO SUPPORT OUR STUDENTS AND STAFF

OF ALL THE REQUESTS: WE ADDED 1 POSITION FOR THE INNOVATION HUB AND ADDED THE 2 DAYS OF PAID LEAVE FOR THE CLASSIFIED

Historical Information

	<u>Revenues</u>	<u>Expenses</u>	<u>Difference</u>
2022-23	\$ 420,449,549	\$ 467,182,046	\$ (46,732,497)
2023-24	\$ 474,824,550	\$ 517,589,466	\$ (42,764,916)
2024-25	\$ 493,509,547	\$ 548,617,028	\$ (55,107,481)
2025-26	\$ 500,925,334	\$ 564,058,483	\$ (63,133,149)

GENERAL PURPOSE SCHOOL FUND- DRAFT

\$ (500,925,334)	PROJECTED REVENUE**
\$ (48,292,262)	EST FUND BALANCE 02/11/25
<u>\$ (549,217,596)</u>	TOTAL RESOURCES
\$ 564,058,483	EXPENSES
\$ 16,921,754	3%
<u>\$ 580,980,238</u>	TOTAL EXP AND 3%
\$ 31,762,642	Original gap

WILLIAMSON COUNTY BOARD OF EDUCATION				
SUMMARY OF OPERATIONS - GENERAL PURPOSE SCHOOL				
JULY 1, 2025 THROUGH JUNE 30, 2026				
Row Labels	23-24	24-25	24-25	25-26
	LY Actual	CY Original Budget	CY Revised Budget	Superintendent
141 - GENERAL PURPOSE SCHOOL				
Ⓢ Revenue	\$ (501,819,514)	\$ (493,509,547)	\$ (511,600,730)	\$ (500,925,334)
40000 - REVENUES	\$ (501,819,514)	\$ (493,509,547)	\$ (511,600,730)	\$ (500,925,334)
Ⓢ Expense	\$ 500,157,878	\$ 548,617,028	\$ 567,874,510	\$ 564,058,483
71100 - REGULAR INSTRUCTION	\$ 229,377,029	\$ 249,010,797	\$ 255,649,765	\$ 242,755,202
71150 - ALTERNATIVE INSTRUCTION	\$ 658,988	\$ 738,297	\$ 778,372	\$ 735,470
71200 - SPECIAL EDUCATION INSTRUCTION	\$ 73,730,047	\$ 81,034,473	\$ 83,620,161	\$ 82,628,403
71300 - CAREER AND TECHNICAL EDUCATION	\$ 9,734,869	\$ 10,245,244	\$ 11,013,814	\$ 11,323,701
71400 - STUDENT BODY EDUC PRGM	\$ 1,831,768	\$ 2,035,000	\$ 2,035,000	\$ 2,032,000
72110 - ATTENDANCE	\$ 761,685	\$ 786,664	\$ 846,369	\$ 863,084
72120 - HEALTH SERVICES	\$ 9,138,963	\$ 9,511,246	\$ 9,964,056	\$ 10,047,265
72130 - OTHER STUDENT SUPPORT	\$ 19,300,431	\$ 20,560,571	\$ 21,410,116	\$ 21,242,970
72210 - INSTRUCTION SUPPORT	\$ 16,069,758	\$ 16,581,271	\$ 17,272,515	\$ 27,536,096
72215 - ALTERNATIVE SUPPORT	\$ 361,071	\$ 378,906	\$ 399,652	\$ 404,825
72220 - SPECIAL EDUCATION SUPPORT	\$ 10,643,367	\$ 11,560,646	\$ 12,461,185	\$ 9,822,640
72230 - CAREER/TECH EDUC SUPPORT	\$ 526,876	\$ 557,678	\$ 620,804	\$ 753,849
72250 - TECHNOLOGY	\$ 13,467,953	\$ 14,920,427	\$ 15,063,562	\$ 22,013,294
72310 - BOARD OF EDUCATION	\$ 8,847,387	\$ 25,723,356	\$ 8,951,438	\$ 21,940,685
72320 - OFFICE OF SUPERINTENDENT	\$ 2,251,015	\$ 2,463,113	\$ 2,634,819	\$ 2,665,927
72410 - OFFICE OF PRINCIPAL	\$ 31,671,658	\$ 32,657,834	\$ 34,171,881	\$ 34,808,582
72510 - FISCAL SERVICES	\$ 2,646,685	\$ 2,862,583	\$ 2,994,688	\$ 2,965,013
72520 - HUMAN SERVICES/PERSONNEL	\$ 2,606,120	\$ 3,003,407	\$ 3,158,028	\$ 3,257,973
72610 - OPERATION OF PLANT	\$ 20,700,948	\$ 23,118,849	\$ 23,160,489	\$ 23,199,093
72620 - MAINTENANCE OF PLANT	\$ 13,547,831	\$ 13,145,104	\$ 14,167,992	\$ 13,917,620
72710 - TRANSPORTATION	\$ 26,343,356	\$ 25,106,465	\$ 29,754,170	\$ 26,537,652
73300 - COMMUNITY SERVICES	\$ 1,433,882	\$ 1,563,929	\$ 1,645,112	\$ 1,669,843
73400 - EARLY CHILDHOOD/PRE K	\$ 928,075	\$ 1,051,169	\$ 1,051,169	\$ 937,296
99100 - TRANSFERS OUT	\$ 3,252,690	\$ -	\$ -	\$ -
141 - GENERAL PURPOSE SCHOOL Total				
Grand Total	\$ (1,661,636)	\$ 55,107,481	\$ 56,273,780	\$ 63,133,149

CENTRAL CAFETERIA FUND-DRAFT

WILLIAMSON COUNTY BOARD OF EDUCATION
 SUMMARY OF OPERATIONS - CENTRAL CAFETERIA
 JULY 1, 2025 THROUGH JUNE 30, 2026

Row Labels	23-24 LY Actual	24-25 CY Original Budget	24-25 CY Revised Budget	25-26 Superintendent
143 - CENTRAL CAFETERIA				
Revenue	\$ (19,757,044)	\$ (18,979,718)	\$ (18,979,718)	\$ (19,461,718)
40000 - REVENUES	\$ (19,757,044)	\$ (18,979,718)	\$ (18,979,718)	\$ (19,461,718)
Expense	\$ 20,753,174	\$ 19,668,669	\$ 20,663,398	\$ 20,811,182
73100 - FOOD SERVICE	\$ 20,753,174	\$ 19,668,669	\$ 20,663,398	\$ 20,811,182
99100 - TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -
143 - CENTRAL CAFETERIA Total				
Grand Total	\$ 996,130	\$ 688,951	\$ 1,683,680	\$ 1,349,464

\$ (19,461,718) PROJECTED REVENUE
\$ (7,602,858) AS OF 2-3-25
\$ (27,064,576) TOTAL RESOURCES
 \$ 20,811,182 EXPENSES
\$ (6,253,394) NO GAP

EXTENDED SCHOOL PROGRAM FUND-DRAFT

WILLIAMSON COUNTY BOARD OF EDUCATION
 SUMMARY OF OPERATIONS - EXTENDED SCHOOL PROGRAM
 JULY 1,2025 THROUGH JUNE 30, 2026

Row Labels	23-24 LY Actual	24-25 CY Original Budget	24-25 CY Revised Budget	25-26 Superintendent
146 - EXTENDED SCHOOL PROGRAM				
Revenue	\$ (5,842,509)	\$ (6,140,000)	\$ (6,140,000)	\$ (7,574,600)
40000 - REVENUES	\$ (5,842,509)	\$ (6,140,000)	\$ (6,140,000)	\$ (7,574,600)
73300 - COMMUNITY SERVICES	\$ -	\$ -	\$ -	
Expense	\$ 6,303,902	\$ 7,010,239	\$ 7,010,239	\$ 8,071,574
73300 - COMMUNITY SERVICES	\$ 6,303,902	\$ 7,010,239	\$ 7,010,239	\$ 8,071,574
99100 - TRANSFERS OUT	\$ -	\$ -	\$ -	
146 - EXTENDED SCHOOL PROGRAM Total				
Grand Total	\$ 461,393	\$ 870,239	\$ 870,239	\$ 496,974

\$ (7,574,600) PROJECTED REVENUE
\$ (1,364,827) AS OF 2-5-25
\$ (8,939,427) TOTAL RESOURCES
\$ 8,071,574 EXPENSES
\$ (867,853) No Gap

ANNUAL CAPITAL REQUESTS- DRAFT

Row Labels	PY BOARD APPROVED	PY COMMISSION APPROVED			Total
	2024-2025	2024-2025	General	Rural	2025-2026
177-EDUCATION CAPITAL PROJECTS					84
570703 - BLDG IMP-FLOORS	\$ 340,000	\$ 340,000	\$ 253,000	\$ 325,000	\$ 578,000
570706 - BLDG IMP - ELECTRICAL	\$ 190,000	\$ 190,000	\$ 360,000	\$ 748,000	\$ 1,108,000
570718 - BLDG IMP-HVAC/HEAT SYSTEMS	\$ 925,000	\$ 925,000	\$ 600,000	\$ 1,650,000	\$ 2,250,000
570721 - BLDG IMP-PLAYGROUND IMP	\$ 274,000	\$ 274,000	\$ -	\$ 330,000	\$ 330,000
570723 - BLDG IMP-SAFETY	\$ 681,700	\$ 681,700	\$ 300,000	\$ 160,000	\$ 460,000
570726 - BLDG IMP-PLUMBING	\$ 530,000	\$ 530,000	\$ 775,000	\$ 1,485,000	\$ 2,260,000
570746 - BLDG IMP-ATHLETICS	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000
570747 - BLDG IMP-STRUCTURAL	\$ 1,080,000	\$ 1,080,000	\$ 350,000	\$ 390,000	\$ 740,000
	\$ 4,020,700	\$ 4,020,700	\$ 2,788,000	\$ 5,088,000	\$ 7,876,000
570935 - DPE-SAFETY & SECURITY	\$ 350,000	\$ 350,000	\$ -	\$ -	\$ -
570962 - DPE-COMPUTERS	\$ 4,719,000	\$ 4,719,000	\$ 1,109,200	\$ 2,440,600	\$ 3,549,800
570965 - DPE-NETWORKING	\$ 2,975,896	\$ 2,975,896	\$ 430,000	\$ 1,220,000	\$ 1,650,000
	\$ 8,044,896	\$ 8,044,896	\$ 1,539,200	\$ 3,660,600	\$ 5,199,800
579079 - OE-VEHICLES	\$ 690,000	\$ 690,000	\$ 660,000	\$ -	\$ 660,000
579900 - OTHER CAPITAL OUTLAY	\$ 400,000	\$ 400,000	\$ 400,000	\$ -	\$ 400,000
177-EDUCATION CAPITAL PROJECTS Total	\$ 13,155,596	\$ 13,155,596	\$ 5,387,200	\$ 8,748,600	\$ 14,135,800



MEMORANDUM

To: Brian King, Assistant Superintendent for Operations
From: Eric J. Gardner, P.E., Director of Facilities & Construction
Date: February 4, 2025
Re: Facilities & Construction Project Updates

CONSTRUCTION PROJECTS

Brentwood Middle School Replacement – Projected Completion Date: June 2025

- Two-phase construction project to replace and expand the capacity of BMS designed by Johnson & Bailey Architects (J&B).
- Mechanical, plumbing, and electrical (MP&E) rough-in complete on the first floor.
- MP&E rough-in continues on the second floor and has begun on the third floor.
- The roof trusses have been installed.
- Brick façade installation has begun. Brick install is approximately 75% complete on the south and east sides.



Roof Trusses



Brick Façade – South Elevation



Second Floor MP&E

Transportation Building Addition - Project Completion Date: February 2025

- This project will repurpose the existing Transportation Department administrative space into additional operating space for parts storage and will make bay space, that is currently being used for storage, available for vehicle service. Additionally, a one-story, 4,600 +/- SF building will be constructed at the northwestern end of the existing WCS Transportation Building for administrative and office space.
- Kline Swinney Associates is the design architect for the project.
- Concrete curbing installation is complete.
- Paving operations have begun. Binder has been installed.
- The contractor is working on punch list items in the building.
- The final inspections have been scheduled for mid-February.
- Anticipate moving into the new space after inspections are complete.



Main Entrance with New Curbing and Binder



Typical Office Space



Breakroom Space



To: Board of Education
From: Rachel Farmer, CFO *RF*
RE: Amendment for 2024-2025
Date: February 13, 2025

The following budget amendment for the 2024-2025 fiscal year will require your approval only.

General Fund Amendment:

02.25. State Special Schools Transportation Reimbursement:

The State has awarded a reimbursement for 2024 costs associated with Special Education Bus Services.
\$136,709

Amendment

AMENDING THE 2024-2025 GENERAL PURPOSE FUND BUDGET BY \$136,709 FOR STATE SPECIAL SCHOOLS TRANSPORTATION REIMBURSEMENT

WHEREAS, the Student Support Services department applied to TDOE for the IDEA State Special School Transportation Reimbursement of FY24 expenses; and

WHEREAS, we were awarded an amount based on a percentage of the total available reimbursement across all approved LEA submissions; and

WHEREAS, the reimbursement was received from federal funds and must be included in the FY25 general purpose transportation budget for special education;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on February 18, 2025, approve and amend the **2024-2025** General Purpose Fund budget in the following manner:

Revenue			
141.471430	SP ED Grants – Excess Cost	\$136,709	
Expenditure			
141.72710.514612	Bus Drivers-Special Education		\$117,741
141.72710.520100	Social Security		7,300
141.72710.520400	Retirement		9,961
141.72710.521200	Employer Medicare		1,707
	Total	\$136,709	\$136,709

ACTION TAKEN:

School Board

For_____ Against_____

To: Williamson County Board of Education

From: Rachel Farmer, CFO *rf*

Subject: Family Tuition Calculation Info 2025-2026

State funds on out of county students follow the student to the local system; therefore, I am recommending the rate of **\$9,041** per year based on the following calculation of local revenue for the General Purpose Operating Budget of **2024-25**, local capital funding and local funding of the General and Rural Debt Service Funds for school related debt. These amounts are taken from the June 20, 2024, adopted budget.

	2024-2025	2023-2024
Total Local Taxes	\$302,009,354	\$293,119,728
Other Local Revenues	1,325,000	802,200
Indirect Costs	250,000	250,000
General Debt Service	23,405,899	22,022,757
Rural Debt Service	31,638,345	26,482,100
Capital Appropriation	13,000,000	13,000,000
Total	\$371,628,598	\$355,676,785

Green indicates an increase over the prior year, red indicates a decrease, black stayed the same.

The enrollment in grades K-12 for the end of the first month of 2024-2025 school year was **41,105** resulting in a rate of **\$9,041**. Per Board Policy 1.703 this tuition rate is used for limited purposes of someone moving into the district, finishing a school year after having moved, etc.

Historically, the current budget is the basis of the projected rate because next year's budget is not far enough along to be able to project an accurate figure now nor reflect approval. This rate is an increase of **\$457** from the prior year tuition of **\$8,584**.

The employee rate will be **\$2,000** for the first year and will follow SOP 2.523 for subsequent year amounts.

**Williamson County Schools
2025-2026 Elementary School Fees**

Voluntary fees are requested for classroom support and are not required of any student. Voluntary fees may only be requested for the items listed and may not exceed the approved amount. Please check with individual school/class for their voluntary fee schedule.

School Board Approval Date: _____

VOLUNTARY FEES

Basic fees are requested from all students. Fees are not collected in every school.

ACTIVITY	FEE
School supplies	\$25.00
Recorder	\$8.00

PARTICIPATION FEES*

Participation fees are collected from students who choose to participate in an optional activity. Fees may not exceed the approved amount. Fees may

ACTIVITY	FEE
Before or After School Clubs	\$25.00

*Tennessee state law (T.C.A § 49-2-114) allows required extracurricular fees. These fees are collected to cover the costs of the activity. Any family unable to pay fees should contact school level administration as no child will be denied access due to inability to pay the fee.

Schools will increase the fee amount for credit card processing fee up to 5% of the approved fee.

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
<http://www.wcs.edu>



MEMORANDUM

TO: Williamson County Board of Education

FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools

CC: Jason Golden, Superintendent of Schools

DATE: January 30, 2025

SUBJECT: Elementary Fees

We are recommending approval of the attached elementary school fees for the 2025-2026 school year.

Schools will increase the fee amount for the credit card processing fee up to 5% of the WCS approved fee.

The fees are strictly voluntary.

Thank you.

**Williamson County Schools
2025-2026 Middle School Fees**

VOLUNTARY FEES

Voluntary fees are requested for classroom support and are not required of any student. Voluntary fees may only be requested for the items listed and may not exceed the approved amount. Please check with individual school/class for their voluntary fee schedule.

School Board Approval Date: _____

ACTIVITY	FEE
Art	\$100.00
Computer Labs	
Copy Expenses	
Counseling Department	
Drama	
Instructional Materials	
Lab Supplies	
Music	
Physical Education	
School Paper	
Technology Lab	
Workbooks / Periodicals	
Annual calculator lease for all math courses offered	

REQUIRED FEES

Summer School	\$50 per course
---------------	-----------------

PARTICIPATION FEES*

Participation fees are collected from students who choose to participate in an optional activity.

ACTIVITY	FEE
Band/Orchestra: Music, Method Book(s), entry fees for festivals, transportation, performance uniform, band shirt/hoodie, awards/celebrations/end-of-year banquet, reeds, valve oil, key oil, bore oil, mutes, slide grease, cork grease, strings, rosin, tuners, pick ups for tuners, fees for solo and ensemble festival and Mid-State audition and selection.	\$200.00
Art Club	\$75.00
Beta Club	
Book Club	
Chess Club	
Debate Team	
Fencing/Archery	
Junior Honor Society	
Math Team	
Media	

**Williamson County Schools
2025-2026 Middle School Fees**

PARTICIPATION FEES*

Participation fees are collected from students who choose to participate in an optional activity.

ACTIVITY	FEE
Model United Nations	\$75.00
Quiz Bowl	
Robotics	
Science Team	
Spanish	
STARS	
Student Council	
Youth Legislature	
Chorus	\$50.00
Coding Club	\$100.00
Drama	\$150.00
FFA (Future Farmers of America)	\$12.00
Forensics	\$325.00
PSAT 8/9	\$16.00
Science Club	\$150.00
Athletic fee is per person, per sport: Uniforms, equipment, officials, transportation, security, entry fees, awards, field maintenance.	\$125.00
Bowling: Uniforms, practice and match lane fees, transportation, awards.	\$200.00
Cheerleading: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	\$250.00
Dance: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	\$250.00
Football: Purchase & reconditioning helmets; shoulder pads, uniforms, practice gear, transportation, entry fees, awards, summer camp.	\$150.00
Golf: Uniforms, practice and match green fees, golf balls, transportation, awards.	\$250.00

*Tennessee state law (T.C.A § 49-2-114) allows required extracurricular fees. These fees are collected to cover the costs of the activity. Any family unable to pay fees should contact school level administration as no child will be denied access due to inability to pay the fee.

Schools will increase the fee amount for credit card processing fee up to 5% of the approved fee.

Schools may collect student exam, audition, competition, and membership fees for payments to outside organizations for individual student participation. The collected fee amount will not exceed the individual student participation amount plus applicable processing fees.

**Williamson County Schools
2025-2026 High School Voluntary Fees**

Voluntary fees are requested for classroom support and are not required of any student. Voluntary fees may only be requested for the items listed and may not exceed the approved amount. Please check with individual school/class for their voluntary fee schedule.

School Board Approval Date: _____

DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
ENGLISH DEPARTMENT		Pre-Calculus, Honors	20.00
Creative Writing	10.00	Geometry, Honors	12.00
English Regular	20.00	Mathematics IB	75.00
English Honors	30.00	Statistics	15.00
English AP/IB	50.00	Statistics AP	75.00
Journalism	20.00	Annual calculator lease for all math courses offered	25.00
Special Courses	30.00	SCIENCE DEPARTMENT	
Speech	3.00	Anatomy & Physiology Honors	50.00
FINE ARTS DEPARTMENT		Biology I, Honors	25.00
Art History AP	50.00	Biology II AP	65.00
Band	100.00	Biology IB, Chemistry IB, Physics IB	65.00
Choir	45.00	Chemistry I, Honors	30.00
Commercial Art	60.00	Chemistry II AP	50.00
Commercial Music	50.00	Chemistry II, Honors	50.00
Dance	15.00	Ecology	30.00
Film IB	50.00	Environmental Science AP	25.00
Guitar	40.00	Physical Science, Honors	15.00
Media Arts	20.00	Physics AP	40.00
Music Theory	20.00	Physics Honors	40.00
Orchestra	100.00	Scientific Research	50.00
Photography/Visual Arts	70.00	Special Courses	30.00
Studio Art AP	135.00	SOCIAL STUDIES DEPARTMENT	
Theatre Arts I, II, III, IV & Production Design	20.00	Standard	20.00
Theory AP	20.00	Honors	25.00
Visual Art IB	100.00	AP/IB	45.00
Visual Art I	50.00	Personal Finance	30.00
Visual Art II	60.00	Special Courses	30.00
Visual Art III & IV	70.00	WORLD LANGUAGE DEPARTMENT	
MATH DEPARTMENT (TI-83 or TI-84 Required)		World Languages - Regular	20.00
Algebra I, II Advanced & Honors	5.00	World Languages - Honors	30.00
Calculus AP	75.00	AP/IB	60.00
Calculus Honors	15.00	National Foreign Language Exam	15.00
Pre-Calculus AP	75.00	STUDENT SUPPORT SERVICES	
		Transition I & II	15.00

**Williamson County Schools
2025-2026 High School Voluntary Fees**

Voluntary fees are requested for classroom support and are not required of any student. Voluntary fees may only be requested for the items listed and may not exceed the approved amount. Please check with individual school/class for their voluntary fee schedule.
School Board Approval Date: _____

DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
CAREER & TECHNICAL (Includes Computer/Business)		Foundations of Fashion Design	30.00
Accounting I, II	30.00	Fundamentals of Construction	25.00
Advanced Fashion Design	30.00	Health Science Courses (per course unless listed)	40.00
Agricultural Education Courses (per course unless listed)	25.00	Honors Biomedical Applications	30.00
AP Computer Science Principles	25.00	Honors Civil Engineering & Architecture (PLTW)	50.00
Applied Arts Practicum	60.00	Honors Coding Practicum (Optional \$100 for Certification)	25.00
Architecture & Engineering (per course)	25.00	Honors Digital Electronics (PLTW)	50.00
Audio Technology Courses	20.00	Honors Emergency Medical Services (Optional First Responders Certification \$110)	30.00
Banking & Finance	25.00	Honors Engineering Your World (UT Austin)	25.00
Business Management	25.00	Honors Human Body Systems (PLTW)	30.00
Clinical Internship	50.00	Honors Introduction of Engineering (PLTW)	25.00
Coding (per course unless listed)	25.00	Honors Nursing Education (Optional CAN test/lic \$98)	50.00
Coding Practicum / Autonomous Vehicles	25.00	Honors Principles of Biomedical Science (PLTW)	50.00
Collision Repair: Non-Structural (Optional \$100 I-Car Certification & Option \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Principles of Engineering (PLTW)	25.00
Collision Repair: Painting & Refinishing (Optional \$100 I-Car Certification & Optional \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors STEM Research	50.00
Collision Repair: Damage, Analysis, Estimating & Customer Serv. (Optional \$100 I-Car Certification & Optional \$235 I-Car Steel Mig-Welding Certification)	50.00	Human Services Practicum	30.00
Computer Applications	30.00	Introduction to Collision Repair	50.00
Computer Technology Courses	15.00	Marketing Courses (per course)	25.00
Cosmetology I	25.00	Mechatronics I & II (per course)	25.00
Cosmetology II, III & IV	45.00	Medical Interventions	50.00
Criminal Justice Courses (per course)	10.00	Nutrition Across the Lifespan	30.00
Culinary Arts I	50.00	Nutrition Science & Diet Therapy	30.00
Culinary Arts II	100.00	Physical Education Courses	20.00
Culinary Arts III	70.00	Principles of Engineering & Technology	50.00
Cybersecurity	35.00	Principles of Manufacturing	50.00
Digital Arts & Design I	35.00	Residential Interior Design	30.00
Digital Arts & Design II	60.00	Robotics & Automated Systems	50.00
Digital Arts & Design III	60.00	STEM-Technology Design-Engineering by Design (per course)	20.00
Digital Electronics	50.00	Structural Systems (per course)	25.00
Early Childhood Education (per course)	30.00	Teaching as a Profession (per course)	30.00
Emergency Preparedness	30.00	Teen Parent Support Program Fee (CTE Childcare)	540.00
Engineering Design I	50.00	TV & Film (per course)	35.00
Engineering Design II	50.00	Unmanned Aerial Systems (per course)	75.00
Fashion Design	30.00	Web Development	30.00

**Williamson County Schools
2025-2026 High School Participation Fees***

School Board Approval Date:

EXTRACURRICULAR ACTIVITY	FEE	EXTRACURRICULAR ACTIVITY	FEE
ACT Prep Class Books	25.00	Student Council	20.00
AP Research**	150.00	Student Led Clubs	25.00
AP Seminar**	150.00	Thespians	200.00
AP Test (each)**	100.00	Winter Drum Line	250.00
Credit Recovery / Summer School	\$50/.5 Credit	Winter Guard	250.00
Content Recovery for Algebra I	27.00	Youth in Government / Youth Legislature	525.00
IB Test (each)	104.00	Athletic fee is per person per sport and CTE e-Sports: Uniforms, equipment, officials, transportation, security, entry fees, event fees, awards, field maintenance.	125.00
IB Test Registration	151.00	Bowling: Uniforms, practice and match lane fees, transportation, awards.	250.00
PSAT (each)	20.00	Cheerleading: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	250.00
Chorus	125.00	Dance: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	250.00
Counseling Department	2.00	Football: Purchase & reconditioning helmets; shoulder pads, uniforms, practice gear, transportation, entry fees, awards, summer camp.	200.00
Driver's Education	300.00	Golf: Uniforms, practice and match green fees, golf balls, transportation, awards.	300.00
Forensics	300.00	Marching Band: Uniforms, equipment, transportation, supplies, materials, festivals, music, awards, summer camp.	300.00
Graduation	Increase \$40 from \$100	CAREER & TECHNICAL STUDENT ORGANIZATION	
JROTC	20.00	DECA (Distributive Education Clubs of America)	45.00
Mock Trial	50.00	FBLA (Future Business Leaders of America)	9.00
Model United Nations	450.00	FCCLA (Family, Career & Community Leaders of America)	35.00
Orchestra	125.00	FFA (Future Farmers of America)	12.00
Parking	15.00	HOSA (Health Occupations Students of America)	40.00
Play Production (Covers major productions not to exceed \$200.00 for the school year)	100.00	Skills USA	25.00
Student Assignment Books	6.00	TSA (Technology Student Association)	35.00
Summer Online Course (per Semester Credit)	300.00		

***These fees are collected to cover the costs of the activity. While Tennessee law (T.C.A. § 49-2-114) allows schools to require extracurricular fees, any family unable to pay any of these fees should contact school administration. No child will be excluded from participation in the activity due to inability to pay the fee.**

****May charge up to the amount of the AP College Board fee.**

Schools will increase the fee amount for credit card processing fee up to 5% of the approved fee.

Schools may collect student exam, audition, competition, and membership fees for payments to outside organizations for individual student participation. The collected fee amount will not exceed the individual student participation amount plus applicable processing fees.

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
<http://www.wcs.edu>



MEMORANDUM

TO: Williamson County Board of Education

FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools

CC: Jason Golden, Superintendent of Schools

DATE: January 30, 2025

SUBJECT: ENCORE! Program Fees

We have nine schools that are projected to offer ENCORE! this summer. As granted in the past, we request the tuition be waived for ENCORE! instructors' children to attend. All ENCORE! instructors/presenters will be paid \$30 per hour rate per WCS guidelines and ENCORE! SOP 6.127p.

The following schools will be hosting ENCORE! during the summer of 2025:

School	Dates	Tuition/Fees
Clovercroft	July 7-11	\$175
Hunter's Bend	July 7-11	\$175
Heritage	July 14-18	\$175
Jordan	July 7-11	\$175
Kenrose	July 14-18	\$175
Mill Creek	July 7-11	\$175
Oak View	July 7-11	\$175
Scales	July 14-18	\$175
Winstead	July 14-18	\$175

Schools will increase the fee amount for the credit card processing fee up to 5% of the WCS approved fee.

Staff recommend approval.

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County School Board

FROM: Jason A. Golden, Superintendent

DATE: February 5, 2025

RE: Superintendent's Evaluation Instrument

Board Members, attached is the proposed 2024-25 Superintendent's Evaluation instrument, per my contract that calls for annual approval of the instrument by the Board. It's the same format that has been used for the past few years, with (1) a section that addresses the annual goals portion of my contract and (2) a section addressing the five State-required evaluation elements – Student Performance, Board relationships, Community relationships, Staff & Personnel relationships and Facilities, Finance & Human Resources.

Williamson County Schools
Superintendent's Evaluation
July 1, 2024 - June 30, 2025

Jason Golden

Superintendent of Schools Performance Evaluation Guidelines

1. An Annual evaluation of the Superintendent of Schools shall take place in May.
2. The evaluation shall be based on the duties and responsibilities of the Superintendent as set forth by the laws of the State of Tennessee and his contract.
3. The evaluation instrument utilized in this process shall be cooperatively developed by the Board and Superintendent.
4. The evaluation rating scale to be used is as follows:
 - 5 – Significantly above expectations
 - 4 – Above expectations
 - 3 – At expectations
 - 2 – Below expectations
 - 1 – Significantly below expectations
 - N/A – Not Applicable. Using N/A or leaving the section blank shall not have a negative impact on the evaluation.
5. A satisfactory score will be if the average overall score is 3.00 or above.
6. The Board shall meet with the Superintendent to discuss the evaluation results at the May board meeting. The evaluation shall include a recommendation for improvement in any areas where the Board deems the Superintendent of School's performance to be unsatisfactory or in need of improvement.
7. The Superintendent of Schools shall have the right to make a written or oral response to the evaluation.

Observational Goals: 80%

2024-2025 Annual Goal and Objectives	5 – Significantly Above Expectations	4 – Above Expectations	3 – At Expectations	2 – Below Expectations	1 – Significantly Below Expectations	NA – Not Applicable (Shall not have a negative impact)
<p><u>Performance Goal 1:</u> Strategic Plan Objective C3- 6: Consistently educate students, WCS team members, and families about bullying, harassment, and non-discrimination expectations to ensure appropriate reporting.</p> <p>Strategic Plan Objective C3-7: Train WCS team members to identify and report bullying, harassment, and discrimination in order to provide appropriate and uniform discipline.</p> <p style="text-align: center;">Establish a district task force on student behavior and bullying to (1) review our current bullying data, (2) examine current prevention and response practices and (3) make recommendations for 2025-26 next steps. Develop an action plan by Spring 2025 for 2025-26 implementation.</p>						

Comments:

**2024-2025
Annual Goal and Objectives**

	5 – Significantly Above Expectations	4 – Above Expectations	3 – At Expectations	2 – Below Expectations	1 – Significantly Below Expectations	NA – Not Applicable (Shall not have a negative impact)
<p><u>Performance Goal 2:</u> Strategic Plan Objective C2-1: Improve or develop competitive compensation to recruit the highest quality candidates for all roles.</p> <p>Present for 2025-26 budget a proposed pay increase within available funding that focuses on improving competitive pay for all positions with a focus on supplements and hard to fill positions.</p>						

Comments:

<p style="text-align: center;">2024-2025 Annual Goal and Objectives</p>	<p style="text-align: center;">5 – Significantly Above Expectations</p>	<p style="text-align: center;">4 – Above Expectations</p>	<p style="text-align: center;">3 – At Expectations</p>	<p style="text-align: center;">2 – Below Expectations</p>	<p style="text-align: center;">1 – Significantly Below Expectations</p>	<p style="text-align: center;">NA – Not Applicable (Shall not have a negative impact)</p>
<p><u>Performance Goal 3:</u> Identify opportunities to access alternative funding sources for WCS academic, arts, and athletic programming through collaborative efforts with other stakeholders (e.g., PTOs, booster clubs, local businesses, private individuals, etc.).</p>						

Comments:

Demonstrable Characteristics: 20% (Includes State-Required Elements)

	5 – Significantly Above Expectations	4 – Above Expectations	3 – At Expectations	2 – Below Expectations	1 – Significantly Below Expectations	NA – Not Applicable (Shall not have a negative impact)
Student Achievement						

Board Observational Data Examples:

1. Develops, implements, promotes, and monitors continuous improvement in student achievement by using a variety of appropriate techniques.
2. Applies effective methods of providing, monitoring, evaluating, and reporting student achievement.
3. Establishes curriculum planning to anticipate occupational trends and school-to-career needs.
4. Uses child development and learning theories to create developmentally appropriate curriculum and instruction.
5. Develops, implements, promotes, and monitors continuous improvement in student achievement by using a variety of appropriate techniques.
6. Applies effective methods of providing, monitoring, evaluating, and reporting student achievement.
7. Establishes curriculum planning to anticipate occupational trends and school-to-career needs.
8. Uses child development and learning theories to create developmentally appropriate curriculum and instruction.

Comments:

	5 – Significantly Above Expectations	4 – Above Expectations	3 – At Expectations	2 – Below Expectations	1 – Significantly Below Expectations	NA – Not Applicable (Shall not have a negative impact)
Board Relationships						

Board Observational Data Examples:

1. Keeps all board members informed on issues, needs and operation of the school system.
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.
3. Maintains a high degree of understanding and respect between staff and the board.
4. Supports board policy and actions to the public and staff.
5. Refrains from criticism of members of the board.

Comments:

	5 – Significantly Above Expectations	4 – Above Expectations	3 – At Expectations	2 – Below Expectations	1 – Significantly Below Expectations	NA – Not Applicable (Shall not have a negative impact)
Community Relationships						

Board Observational Data Examples:

1. Is an effective spokesperson for the school system.
2. Models the highest professional standards to the community.
3. Works effectively with public and private agencies.
4. Secures available community resources to help the school district solve problems and achieve goals.
5. Uses public resources and funds appropriately and wisely.
6. Provides opportunities for parental involvement.

Comments:

	5 – Significantly Above Expectations	4 – Above Expectations	3 – At Expectations	2 – Below Expectations	1 – Significantly Below Expectations	NA – Not Applicable (Shall not have a negative impact)
Staff and Personnel Relationships						

Board Observational Data Examples:

1. Delegates authority to staff members appropriately.
2. Offers professional development that is focused on student learning consistent with the school district’s vision and goals.
3. Uses technologies in teaching and learning.
4. Provides shared leadership and decision-making opportunities for staff that promotes a climate of collaboration and collegiality.

Comments:

	5 – Significantly Above Expectations	4 – Above Expectations	3 – At Expectations	2 – Below Expectations	1 – Significantly Below Expectations	NA – Not Applicable (Shall not have a negative impact)
Facilities, Finance and Human Resources						

Board Observational Data Examples:

1. Demonstrates knowledge of school facilities and develops processes that build internal and public support for facility needs, including bond issues and capital improvement plans.
2. Provides accurate and timely reports to the board on the financial condition of the school system.
3. Ensures that the school plant, equipment, and support systems operate safely, efficiently, and effectively.
4. Develops and monitors long-range plans for school and district technology and information systems and makes informed district decisions about computer hardware and software and staff developing needs while allocating resources consistent with district plan.
5. Demonstrates budget management including financial forecasting, planning, cash flow management, account auditing and monitoring and oversees the district's fiduciary responsibilities.

Comments:

Williamson County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Public Records Request	Descriptor Code: 3.604	Issued Date: 06/23/21
		Rescinds: 3.604	Issued: 04/20/20

1 The Tennessee Public Records Act (“TPRA”) provides that all state, county and municipal records
2 shall, at all times during business hours be open for personal inspection by any citizen of this state, and
3 those in charge of the records shall not refuse such right of inspection to any Tennessee citizen, unless
4 otherwise provided by state law.¹ Accordingly, the public records of Williamson County Schools
5 (“WCS”) are presumed to be open for inspection unless otherwise provided by law. Access to public
6 records shall be limited to Tennessee citizens.

7 Personnel of Williamson County Schools shall timely and efficiently provide access and assistance to
8 Tennessee citizens requesting to view or receive copies of public records to the degree required by
9 applicable law. No provisions of this Policy shall be used to hinder access to open public records.
10 However, the integrity and organization of public records, as well as the efficient and safe operation of
11 Williamson County, shall be protected as provided by current law. Concerns about this Policy should
12 be addressed to the Public Records Request Coordinator for Williamson County Schools or to the
13 Tennessee Office of Open Records Counsel (“OORC”).

14 This Policy is available for inspection and duplication at the Williamson County School’s central
15 office and at www.wcs.edu. This Policy shall be reviewed every two years to ensure continued
16 compliance with applicable law.

17 This Policy shall be applied consistently throughout the various offices, departments, and/or divisions
18 of Williamson County Schools.

19 **Definitions:**

- 20 1. Records Custodian: The office, official or employee lawfully responsible for the direct custody
21 and care of a public record. The records custodian is not necessarily the original preparer or
22 receiver of the record.
- 23
- 24 2. Public Records: All documents, papers, letters, maps, books, photographs, microfilms,
25 electronic data processing files and output, films, sound recordings, or other material,
26 regardless of physical form or characteristics, made or received pursuant to law or ordinance or
27 in connection with the transaction of official business by any governmental agency.
- 28
- 29 3. *Confidential record: Any record, or part of a record, which is defined by the Tennessee*
30 *Public Records Act, or other state or federal law, as being exempt from public inspection,*
31 *including, but not limited to, those records listed in T.C.A. § 10-7-504.*
- 32

- 1 4. *Labor: The time reasonably necessary to produce the requested records and includes the*
2 *time spent locating, retrieving, redacting, and reproducing records*
3
- 4 5. Public Records Request Coordinator: The individual, or individuals, designated in Section III,
5 A.3 of this Policy who has, or have, the responsibility to ensure public record requests are
6 routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. The
7 Public Records Request Coordinator (“PRRC”) may also be a records custodian.
8
- 9 6. Requestor: A Tennessee Citizen seeking access to a public record, whether it is for inspection
10 or duplication.

11 Requesting Access to Public Records

- 12 1. Public record requests shall be made to the Public Records Request Coordinator
13 (“Coordinator”) or his/her designee in order to ensure public record requests are routed to the
14 appropriate records custodian and fulfilled in a timely manner.
15
- 16 2. Requests for inspection only may be made orally or in writing *using the attached*
17 *Inspection/Duplication of Records Request form at 1320 West Main Street, Suite 202,*
18 *Franklin, Tennessee 37064 or by calling WCS at 615-472-4000 or via email to*
19 *public.records@wcs.edu. If sending via email, please write “Open Records Act Request” in*
20 *the subject line.* ~~or in person at the Williamson County Schools Central Office located at 1320~~
21 ~~Main Street, Suite 202, Franklin, Tennessee 37064; by U.S. mail at the Williamson County~~
22 ~~Schools, 1320 Main Street, Suite 202, Franklin, Tennessee 37064 or by calling Williamson~~
23 ~~County Schools at 615-472-4000. WCS would prefer but does not require a written request.~~
24
- 25 3. *Requests for copies, or requests for inspection and copies, shall be made in writing using the*
26 *attached Inspection/Duplication of Records Request form delivered in one of the following*
27 *ways: in person or by U.S. mail at 1320 Main Street, Suite 202, Franklin, Tennessee 37064*
28 *or by email to public.records@wcs.edu. If sending via email, please write “Open Records Act*
29 *Request” in the subject line.* ~~Requests for copies of public records shall be made in writing~~
30 ~~delivered in one of the following ways: in person at the Williamson County Schools Central~~
31 ~~Office located at 1320 Main Street, Suite 202, Franklin, Tennessee 37064; by U.S. mail at the~~
32 ~~Williamson County Schools, 1320 Main Street, Suite 202, Franklin, Tennessee 37064 or by~~
33 ~~calling Williamson County Schools at 615-472-4000.~~
34
- 35 4. *If the requestor desires responses or written communications from WCS to be sent to a*
36 *preferred mailing or email address, these addresses must be provided by the requestor. If the*
37 *requestor does not provide a preferred mailing or email address, then any requests for*
38 *clarification, responses, or other written communication required by the TPRA in response*
39 *to requests for inspection only will be sent to the mailing address shown on the proof of*
40 *Tennessee citizenship submitted by the requestor.*
41

- 1 5. Request made on social media will not be accepted. Requests for either inspection or copies
2 should be made in the manner described in the paragraphs above, directed to the PRRC as
3 provided herein, in order to receive prompt attention.
4
- 5 6. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license or
6 alternative acceptable form of ID is ~~not~~ required as a condition to inspect or receive copies of
7 public records. ~~unless there is an indication that the Requestor is not a Tennessee citizen~~

8 Responding to Public Records Requests

- 9 1. The Coordinator shall review public record requests and make an initial determination of the
10 following: a. If the requestor provided evidence of Tennessee citizenship; b. Whether the
11 records requested are described with sufficient specificity to identify them; and c. Whether the
12 records are Williamson County Schools records and, if so, what Williamson County School is
13 the custodian of the records
14
- 15 2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate
16 action(s):
17
 - 18 a. Advise the requestor of this Policy and ask for proof of Tennessee citizenship;
19
 - 20 b. If the requestor asks for copies explain the form that needs to be completed and any
21 fees, if not otherwise waived.
22
 - 23 c. If permitted under this Policy, the Custodian shall inform the requestor in writing that
24 the request has been denied and an explanation of the reason why the request is denied,
25 including any one of the following reasons:
 - 26 i. The requestor is not, or has not presented evidence of being, a Tennessee citizen.
 - 27 ii. The requestor's description of the records is not specific enough to determine
28 what records are being requested.
 - 29 iii. An exemption makes the record not subject to disclosure under the TPRA and
30 provide the exemption in written detail.
 - 31 iv. Williamson County Schools are not the custodian of the requested records.
 - 32 v. The records do not exist.
33
 - 34 d. If appropriate, contact the requestor to see if the public records request can be narrowed
35 and/or clarified.
36
 - 37 e. If known, forward the records request to the appropriate records custodian in
38 Williamson County School.
39
 - 40 f. If requested records are in the custody of a different governmental entity, and the
41 Coordinator knows the correct governmental entity, advise the requestor of the correct
42 governmental entity and Coordinator for that entity if known.
43
 - 44 g. *Whenever the personnel records of a WCS employee or communications to and/or*
45 *from emails of a Williamson County Board of Education board member are*

requested, the custodian shall make a record of such request and provide notice, within three (3) business days from the date of the request to the employee or board member whose personnel records or emails have been requested.

3. The designated Coordinators for Williamson County Schools are:

- a. For Requests from citizens of the State of Tennessee to Williamson County Schools is the General Counsel for Williamson County Schools;
- b. For Personnel Requests to Williamson County Schools is the Assistant Superintendent of Human Resources;
- c. For Media Requests to Williamson County Schools is the Communications Executive Director;
- d. Contact Information: Williamson County Schools, 1320 West Main Street, Suite 202, Franklin, Tennessee 37064; public.records@wcs.edu.

4. Distributing Public Records Request to the Appropriate Records Custodian:

- a. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the Coordinator, legal counsel, or the Office of Records Counsel.
- b. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request notify the requestor in writing.
- c. If a records custodian denies a public record request, he or she shall deny the request in writing.
- d. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall notify the requestor in writing that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.
- e. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission and produce the records as quickly as practicable.

1 5. Redacting Confidential Information or Information not otherwise subject to the Public Records
2 Act.

- 3
- 4 a. If a record contains confidential information or information that is not open for public
5 inspection, the records custodian shall prepare a redacted copy prior to providing
6 access. If questions arise concerning redaction, the records custodian should coordinate
7 with counsel or other appropriate parties regarding review and redaction of records.
8
- 9 b. Whenever a redacted record is provided, a records custodian should provide the
10 requestor with the basis for redaction. The basis given for redaction shall be general in
11 nature and not disclose confidential information. A records custodian is otherwise not
12 required to provide any sort of privilege log.
13

14 6. Inspection of Records

- 15
- 16 a. There shall be no charge for inspection of open public records that are subject to
17 inspection under the TPRA.
18
- 19 b. Inspection of public records shall take place at Williamson County Schools located in
20 Williamson County, Tennessee. The location for inspection of public records within
21 Williamson County Schools shall be determined by the PRRC or the appropriate
22 records custodian. A member of WCS staff will assist the requestor while inspecting
23 public records.
24
- 25 c. Appointments for inspection of public records are required. The record Custodian will
26 cooperate with the requestor and try to schedule a time during regular business hours
27 that is convenient for the requestor.
28

29 7. Copies of Records

- 30
- 31 a. A records custodian shall promptly respond to a public record request for copies *in the*
32 *most economic and efficient manner practicable.*
33
- 34 b. *At the discretion of the records custodian or PRRC, as applicable, and where possible,*
35 *the responsive records may be emailed to the requestor.*
36
- 37 c. Copies, *whether hard copies or in electronic form, such as on a flash drive,*
38 *depending on what is most practical for the records custodian or PRRC,* will be
39 available for pickup at a location specified by the records custodian.
40
- 41 d. Upon payment for postage *and copies,* copies will be delivered to the requestor's
42 *preferred or* home address by the United States Postal Service. *Additional permitted*
43 *means of delivery may be utilized at the discretion of the PRRC or records custodian,*
44 *as appropriate.*
45

- 1 e. A requestor is not permitted to make copies of records with any type of personal
2 equipment, including but not limited to cell phones, portable scanners, flash drives or
3 portable copy machines, and is prohibited from removing the records to have copied by
4 a third party. *Due to cybersecurity reasons, under no circumstances may a requestor
5 insert a personal flash drive or other storage device into any WCS computer. A
6 requestor may provide an unopened, manufacturer sealed flash drive to the district to
7 obtain electronic copies. The use of any other device is at the discretion of the PRRC,
8 as appropriate. This decision will be made based on considerations such as security or
9 the burden imposed on the department.*

10
11 8. Fees and Charges and Procedures for Billing and Payment

- 12
13 a. Records custodians shall provide requestors with an itemized estimate of the charges
14 prior to producing copies of records, to the extent possible, and may require pre-
15 payment of such charges before producing requested records.
16
17 b. When fees for copies and labor do not exceed five dollars (\$5.00), the fees may be
18 waived. Requests for waivers of any fees above must be presented to the Coordinator
19 who is authorized to determine if such waiver is in the best interest of Williamson
20 County and in the public good. Fees associated with aggregated records requests will
21 not be waived.
22
23 c. The Superintendent, or his or her designee, may waive or reduce any part of the fees
24 calculated under this policy upon a submission of a written request for waiver or
25 reduction. Any decision to waive or reduce the fees is in the sole discretion of the
26 Superintendent, is not subject to judicial review and does not establish any precedent.
27
28 d. Payment in advance is required for all requests for copies of public records. Requestors
29 must pay by personal or cashier's check payable to Williamson County Schools
30 delivered as specified by the PRRC. If the requestor's check does not clear, Williamson
31 County Schools will not comply with any public records requests by that requestor until
32 payment, including any processing fees related to the check, is received in full.
33
34 e. Fees and charges for copies are as follows:
35 i. \$0.15 per page for letter- and legal-size black and white copies.
36 ii. \$0.50 per page for letter- and legal-size color copies.
37 iii. Other fees: A Public Records Custodian may charge higher fees for copies of
38 documents that are on a medium other than 8½ x 11 inch paper or 8½ x 14 inch
39 paper.
40 iv. Cost of Labor to produce copies. When the total time to fulfill a public records
41 request exceeds 1 hour the records custodian may charge the Requestor a labor
42 fee after the Requestor is notified of the labor charge.
43 1. In calculating the charge for labor, a Records Custodian shall determine
44 the number of hours each employee spent producing a request.
45 2. The Records Custodian shall then subtract the 1 hour threshold from the
46 number of hours the highest paid employee spent producing the request.

1 3. The Records Custodian will then multiply the total number of hours to be
2 charged for the labor of each employee by that employee's hourly wage.

3 4. Finally, the Records Custodian will add together the totals for all the
4 employees involved in the request and that will be the total amount of
5 labor that can be charged.

6 v. In calculating the charge for labor, a Records Custodian shall determine the
7 number of hours each employee spent producing a request.

8 vi. The Records Custodian shall then subtract the 1 hour threshold from the number
9 of hours the highest paid employee spent producing the request.

10 vii. The Records Custodian will then multiply the total number of hours to be
11 charged for the labor of each employee by that employee's hourly wage.

12 viii. Finally, the Records Custodian will add together the totals for all the employees
13 involved in the request and that will be the total amount of labor that can be
14 charged.

15 ix. If an outside vendor is used, the actual costs assessed by the vendor.

16 9. Aggregation of Frequent and Multiple Requests.

17
18 a. Williamson County Schools may aggregate public record requests when more than (4)
19 requests are received within a calendar month either from a single individual or a group
20 of individuals deemed working in concert, and WCS adopts the "Frequent and Multiple
21 Request Policy" and any successor policy developed by the Office of Open Records
22 Counsel.

23
24 b. Such requests may be aggregated on any level whether by school, department, program,
25 office or otherwise.

26
27 c. The PRRC is responsible for making the determination that a group of individuals are
28 working in concert. The PRRC must inform the individuals that they are deemed to be
29 working in concert and that they have the right to appeal the decision to the Office of
30 Open Records Counsel.

31
32 10. Failure to Inspect or to Pay for Copies

33
34 a. If a requestor make two (2) or more requests to view a public record within a six-month
35 period and, for each request, the requestor fails to view the public record within fifteen
36 (15) business days of receiving notification that the record is available to view,
37 Williamson County Schools will not comply with any records request from that
38 requestor for a period of six (6) months from the date of the second request to view the
39 public records request unless the Superintendent or designee determines there was good
40 cause for the failure to view the public record.

41 b. If, after agreeing to pay an estimated cost prior to the production of copies, a requestor
42 fails to pay the cost to produce the requested copies, Williamson County Schools will
43 not comply with any public records request from the requestor until payment is
44 received.

Legal References

1. TCA 10-7-503(a)(2)(A)

PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.

To: Williamson County Schools

Requestor's Name: _____

Requestor's Address: _____

Requestor's Phone Number and Email: _____

Is the requestor a Tennessee citizen? ___Yes___No

Request: ___ Inspection (The TPRA does not permit fees or require a written request for inspection only).

___ Copy/Duplicate (The cost for copies is .15 per page for black and white copies).

Records Requested:

Provide a detailed description of the record(s) requested, including (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter or key words related to the records. Under the TPRA, record requests must be sufficiently detailed to enable Williamson County Schools to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

Signature of Requestor and Date Submitted

Date Received by Williamson County Schools



INSPECTION/DUPLICATION OF RECORDS REQUEST

Requestor Instructions: To make a request for copies of public records fill in sections 1-5, and sign and date section 9 at the time the request is made. Requestors who are retrieving the requested records from the office of the records custodian in person should not sign and date section 11 until the records are received. Requestors who are having the records emailed or mailed to him/her are not required to sign and date section 11 of the form.

Custodian Instructions: For requests to inspect, the **records custodian** is to fill in sections 1-6,8, and sign and date section 10 at the time the request is made. Section 12 should not be signed and dated until the requestor inspects the records. For requests for copies or duplicates, the records custodian is to fill in sections 6-8 and sign and date section 10 at the time the request is made. Section 12 should not be signed and dated until the records are retrieved by or delivered to the requestor.

Note: Tenn. Code Ann. § 10-7-503(a)(7)(A) provides that unless another provision in law specifically requires a written request, a request to inspect public records may not be required to be in writing nor can a fee be assessed for inspection of records.

(FRONT)

1. Name of requestor: _____
(Print or Type; Initials of requestor are required for copy requests)

2. (If required) Form of identification provided:
 Photo ID issued by governmental entity including requestor's address
 Other: _____

3. Requestor's address and contact information: _____

4. Request for: inspection/access copy/duplicate [previously inspected on _____ (date) or inspection waived]

5. Record(s) requested:
a. Type of record: Minutes Annual Report Annual Financial Statements
 Budget Employee file Other
b. Detailed Description of the record(s) including relevant date(s) and subject matter:

6. Request submitted to: _____
(Name of Governmental Entity, Office or Agency)
a. Employee receiving request: _____
(Print or Type and Initial)
b. Date and time request received: _____
c. Response: Same day Other _____

7. Costs (if assessed):
a. Number of pages to be copied: _____ Estimated
b. Cost
(1) per page letter or legal sized: \$_____(justification required if more than \$0.15) per black and white \$_____(justification required if more than \$0.50) per color;
(2) per page other sized or other medium _____: \$_____(justification required)

Costs continued:

- c. Estimate of labor costs to produce the copy (for time exceeding 1 hour): _____
 Labor at \$_____ /hour for _____ hour(s).
 Labor at \$_____ /hour for _____ hour(s).
 Labor at \$_____ /hour for _____ hour(s).
- d. Programming cost to extract information requested: _____
- e. Method of delivery and cost: _____ Estimated
 On-site pick-up U.S. Postal Service Other: _____
- f. Estimate of total cost to produce request: _____
- g. Estimate provided to requestor: in person by U.S.P.S. by phone Other: _____

8. Payment:

- a. Form of payment: Cash Check Other _____
- b. Amount of payment: _____
- c. Date of payment: _____
- d. Actual cost (and adjustment if prepaid): _____

9. _____
Signature of Requestor

Date Records Requested

10. _____
Signature of Records Custodian

Date of Receipt of Request

Delivery/Retrieval of Records

11. _____
Signature of Requestor

Date Records Retrieved

12. _____
Signature of Records Custodian

Date Records Retrieved/Delivered
Or

Date Records Inspected by the Requestor

Williamson County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Interscholastic Athletics	Descriptor Code: 4.301	Issued Date: 11/18/24
		Rescinds: 4.301	Issued: 08/16/21

1 GENERAL PROVISIONS

2
3 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be
4 treated differently from another person, or otherwise be discriminated against in any athletic program
5 of the school. Equal athletic opportunities shall be provided for members of both sexes.¹ Student
6 athletes shall only be allowed to participate in athletic activities or events that align with the student's
7 sex indicated on his/her original birth certificate.² The Superintendent of Schools/designee shall
8 require the parent/guardian to provide the student's original birth certificate prior to participation in
9 any interscholastic athletics. If the original birth certificate is not available or does not indicate the
10 student's sex at the time of birth, the parent/guardian shall provide medical documentation showing
11 evidence of the student's sex at birth.

12 All WCS school sponsored sports programs must be sanctioned by the Tennessee Secondary Schools
13 Athletic Association (TSSAA) or the Tennessee Middle Schools Athletic Association (TMSAA).³ The
14 Superintendent of Schools shall develop a code of conduct for all coaches to follow in order to ensure
15 the health and safety of athletes.⁴

16 PROHIBITION AGAINST HAZING

17
18 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone, or
19 tolerate hazing activities.⁵

21 PHYSICAL EXAMINATIONS

22
23 Prior to the participation of interscholastic athletics, every student shall complete an annual physical
24 examination.⁶ These activities include, but are not limited to, weight training outside of the
25 instructional day, conditioning, open facilities, tryouts, practices, and athletic contests. The cost of the
26 examination shall be borne by the parent or guardian of the student.

28 SCHEDULING CONFLICTS

29
30 No principal or teacher shall dismiss his/her school or any group of students for the purpose of
31 attending the practice of any interscholastic sport during the school day without the written permission
32 from the Board.⁷ This does not prevent regular physical training lessons in the daily school program.

33
34 Students shall not be required to attend a school athletic event, or event related to participation on a
35 school athletic team, if the event is on an official school holiday, observed day of worship, or religious
36 holiday. The student's parent/guardian shall notify the coach in writing three (3) full school days prior
37 to the event.⁸

1 SEVERE WEATHER⁴

2 Severe weather is any type of weather that could impede the safety of any athlete by compromising the
3 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,
4 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be
5 discussed with all players, coaches, and officials, if applicable.

6 All coaches who oversee or participate in outdoor training, practice, or competition shall annually
7 complete a heat illness prevention course approved by the Tennessee Department of Health as well as
8 receive training on activity modifications based on environmental conditions.

9 ADDITIONAL PROVISIONS

10

11 In addition to the provisions listed above, all other district policies and procedures relating to school
12 operations remain in effect for activities relating to school-sponsored athletic events.

13

14 I. The Principal shall be responsible for the administration and control of the interscholastic athletic
15 program within his/her school.

16

17 a. The Principal or designee is required to accompany an athletic team on its trips, and all trip
18 requests shall be made according to the procedures established by the Williamson County
19 Schools administration.

20

21 b. Coaches shall follow the chain of command procedures for Williamson County Schools for any
22 request related to athletics. Coaches must obtain a purchase order prior to committing the
23 district or any school to purchasing any products or service.

24

25 c. School athletics are to be coached by personnel employed by Williamson County Schools.
26 Such coaches are to be compensated only from Board funds, according to the current salary
27 schedule. Coaches shall not receive pay other than from Williamson County Schools for any
28 athletic-related services provided to any student who is or may be participating in that coach's
29 sport except that coaches may participate in school authorized clinics, camps, etc.

30

31 d. Any student, except as outlined below, shall be eligible to try out for any athletic team.
32 Academic and citizenship requirements for being a member of an athletic team shall be
33 carefully considered and developed to promote the welfare of the individual student. Only
34 students in grade 6-12 shall engage in interscholastic activities.

35

36 e. *Participation or enrollment in a non-school sponsored activity or third-party program shall*
37 *not be a consideration, condition, or pre-requisite for athletic team selection or participation.*
38 *Athletic team coaches and staff are prohibited from requiring students to participate in a*
39 *non-school sponsored activity or third-party program.*

40

41 f. Students who move out of their school transportation zone but continue attendance in the
42 original school per board policy may continue to participate in athletics. The Board specifically
43 forbids recruiting of students in any fashion.

44

- 1 g. Schools may not schedule, and students may not participate in any athletic team practice during
2 the school day.³ No student or faculty may be dismissed during the school day from school
3 premises or the regular activities of the student's or school's schedule in order to play an
4 athletic contest or interscholastic game without the written approval of the Superintendent of
5 Schools which will be reported to the Board. This restriction would NOT apply to
6 tournaments/play-off games scheduled by the TSSAA.
7
- 8 h. It shall be the responsibility of the parent(s) or guardian to provide health and hospitalization
9 insurance for all students participating in interscholastic athletics.⁴
10
- 11 i. All fundraising requests related to school-sponsored athletic programs must adhere to WCS
12 Board policies governing fundraisers.
13
- 14 j. Schools may charge WCS Board authorized fees to students who choose to participate in
15 school-sponsored athletic activities.
16
- 17 II. Any sport not sanctioned by the TSSAA or TMSAA sports is not school-sponsored and is often
18 referred to as a "Club Sport." Because they are not WCS programs, no school funds may be used to
19 support these individual or team sports programs.
20
- 21 a. Schools cannot provide a pay supplement to any individual who is acting as a coach for any
22 Club Sport.
23
- 24 b. While WCS employees may choose to serve as coaches for the separate legal entities managing
25 a Club Sport, at no time should the Club Sport responsibilities be performed during the
26 employee's regularly scheduled workday nor should release time ever be granted for the
27 employee to perform these duties or attend any Club Sport event.
28
- 29 c. If there is a student-led club associated with a Club Sport, it shall be established pursuant to
30 Board Policy 4.802, Student Equal Access.
31
- 32 d. Any organizer/coach of a high school Club Sport who wishes participants to be eligible to
33 receive a waiver of the .5 elective P.E. credit must submit the appropriate form to the school's
34 athletic director for approval from the district office. Individual participants will have the P.E.
35 credit waived only after the activity has received the approval by district office staff AND the
36 individual students have submitted the appropriate form to his/her school counselor.
37
- 38 e. Schools may not charge any fees for participation in a Club Sport.
39
- 40 f. All fundraising requests must adhere to WCS Board policies governing fundraisers.
41
- 42 g. Schools may not authorize student field trips for participation in a Club Sport.
43
- 44 h. Schools may provide meeting/practice space for a Club Sport in accordance with board policy.
45

- 1 i. A Club Sport that uses the name, school colors, and/or mascot of a WCS school shall be
2 included in communication and recognized by schools and the district.
3 j. Students participating in a Club Sport are subject to all school attendance rules and procedures
4 applicable to any other students.
5
6

7 **High School Interscholastic Activities**

8 The By-Laws of Tennessee Secondary School Athletic Association shall be adopted as a part of the
9 regulation for the operation and control of athletics in the high schools of Williamson County.

10 To be eligible to participate in the interscholastic athletic activities during any semester, the high
11 school student shall at least meet current TSSAA standards.

- 12 a. Any student classified as a second semester junior or as a senior who moves out of the county
13 may complete his/her senior year, with payment of tuition, and continue to participate in
14 athletics within the guidelines of the athletic governing body.
15
16 b. If a high school student is forced to withdraw from school or is prevented from enrolling in
17 school, due to the student's illness, his/her accident, or his/her disability, the Principal may
18 request a ruling in regard to the student's eligibility, provided the student was eligible at the
19 time the illness or accident forced the student to withdraw or prevented the student from
20 enrolling in school. If ruled eligible, such a student shall be charged with a semester of
21 attendance for athletic purposes for the semester of non-attendance or withdrawal.

22 **Middle School Interscholastic Athletics**

23 The By-Laws of Tennessee Middle School Athletic Association shall be adopted as a part of the
24 regulation for the operation and control of athletics in the middle schools of Williamson County.

25 To be eligible to participate in the interscholastic athletic activities during any semester,
26 the middle school student shall at least meet current TMSAA standards.

27 Eligibility for Middle School Athletics for those middle schools who are member of TMSAA will be
28 determined as follows:

- 29 a. The middle school student shall have been academically promoted to the next higher grade.
30 Any student repeating a grade is ineligible to participate. A student who is ineligible at the
31 beginning of the school year may gain eligibility the second semester by passing five (5)
32 subjects, or the equivalent, the preceding semester, provided the student is not repeating the
33 same grade.
34
35 b. If a middle school student is forced to withdraw from school or prevented from enrolling in
36 school, due to the student's illness, his/her accident, or his/her disability, the principal may
37 request a ruling in regard to the student's eligibility, provided the student was eligible at the
38 time the illness or accident forced the student to withdraw or prevented the student from

- 1 enrolling in school. If ruled eligible, such a student shall be charged with a semester of
2 attendance for athletic purposes for the semester of non-attendance or withdrawal.

Legal References

1. [34 CFR § 106.41](#); [20 USCA § 1681 *et seq.*](#)
2. [TCA 49-6-310\(a\)](#)
3. [TRR/MS 0520-01-02-.08\(1\)](#)
4. [TCA 49-6-3601](#)
5. [TCA 49-2-120](#)
6. [20 USCA § 1232h\(c\)](#); [TRR/MS 0520-01-13-.01\(1\)\(a\)](#)
7. [TCA 49-6-1002\(a\)](#)
8. [TCA 49-6-1002\(c\)](#)

Cross References

Special Use of School Vehicles 3.402
Extracurricular Activities 4.300
Attendance 6.200



POLICY REVIEW OR CREATION REQUEST

This form will be completed for all new policies and all recommendations for revisions to or deletions of policies of the Williamson County Board of Education. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Staff General Counsel Board Member _____ Margie Johnson _____

Date Submitted to General Counsel:

_____ 1.7.2025 _____

Recommendation: add , revise , or delete the following Policy number(s) and title(s):

4.301 Interscholastic Sports

Brief summary of the proposed addition or changes:

See track changes in attached policy 4.301

Brief justification of why additions or changes needed or required:

I reached out to Ben Torres at TSBA about the concern I had about for profit companies using the school names for some interscholastic sports. I also heard from some parents, particularly in cheerleading, that they are told to sign up for the for profit classes, etc. or their child will not make the school team. This wording is from him in an attempt to deter this practice.

Staff analysis of the proposed addition or changes in terms of the following:

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

_____ Margie Johnson _____
Name of Individual Submitting Policy for Review

_____ 1.7.2025 _____
Date

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Criminal Background Checks	Descriptor Code: 5.118	Issued Date: 09/17/18
		Rescinds: 5.1061	Issued: 05/18/09

1 *General*

2 The Board of Education requires pre-employment criminal background checks of any prospective
3 personnel, including full-time, part-time, licensed, and non-licensed. This also includes certified and
4 non-certified individuals who are not employed by the Williamson County Board of Education
5 desiring to coach athletics in the district's middle and high schools.

6 *Background checks shall also be required for applicants, contract workers, and volunteers.¹*
7 *Individuals who (1) have been identified by the Department of Children's Services as perpetrators of*
8 *child abuse, severe child abuse, child sexual abuse, or child neglect or who pose an immediate*
9 *threat to the health, safety, or welfare of children; or (2) are listed on the state's abuse of vulnerable*
10 *persons registry maintained by the Department of Health shall not be employed.²*

11 ~~The following procedural guidelines meet this statutory requirement.~~

12 ~~1. All applicants in final consideration for hiring must submit to a criminal background check~~
13 ~~conducted by the Tennessee Bureau of Investigation and Federal Bureau of Investigation. Prior to~~
14 ~~completing final paperwork in the Human Resources Office, the applicant will be fingerprinted by a~~
15 ~~Tennessee Bureau of Investigation selected vendor. The copy of the results of this criminal background~~
16 ~~investigation may be supplied to the applicant.~~

17 ~~2. The Human Resources staff will also conduct background checks for such applicants with the~~
18 ~~Tennessee Department of Children's Services and the National Predator database prior to an offer of~~
19 ~~employment. Criminal background checks will also be conducted every five (5) years after initial~~
20 ~~employment.~~

21 ~~3. Applicant may be employed by Williamson County Schools contingent upon a background check~~
22 ~~that does not conflict with or hinder the ability to perform in the best interest of our students and the~~
23 ~~district.~~

24 4. If an employee is convicted of an offense that, if committed on or after July 1, 2007 is a sexual
25 offense or a violent sexual offense as defined in TCA §40-39-202, after the criminal background check
26 is conducted, the employee shall notify the Human Resources office of the conviction within seven (7)
27 days from the date of conviction.

28 *Applicants and current employees shall be entered into the federal RAP back program.³ Notice of*
29 *the following shall be provided:*

1 *1. Possible fees charged by the Tennessee Bureau of Investigation; and*

2
3 *2. Fingerprints will be retained by the Tennessee Bureau of Investigation and the Federal*
4 *Bureau of Investigation for all purposes and uses authorized for fingerprint submission.*

5 *Any costs incurred to perform these background checks and fingerprinting shall be paid by*
6 *applicants. The Board shall reimburse applicants if the position is offered and accepted.*

7 *CONTRACTORS AND VOLUNTEERS*

8 *To ensure the safety and welfare of students and staff, the district shall require criminal history*
9 *background checks and fingerprinting of contractors, and volunteers and any other positions that*
10 *require proximity to children. Any costs incurred to perform these background checks and*
11 *fingerprinting shall be paid by the applicant. The Board shall not reimburse the applicant if the*
12 *position is offered and accepted.⁴*

13 *Background checks shall be required of the individuals listed above at least once every five (5) years*
14 *after the initial background check.¹*

15 *USE AND DISSEMINATION*

16 *Fingerprints or other approved forms of positive identification shall be submitted with all requests*
17 *for criminal history record checks for non-criminal justice purposes.⁵*

18 *Tennessee and FBI Criminal History Record Information (CHRI) obtained by the district shall be*
19 *solely used to verify criminal violations and shall not be disseminated. Results shall be considered*
20 *confidential and only accessible to district personnel identified by the Superintendent of Schools*
21 *and/or designee. CHRI shall only be accessed by authorized personnel in the performance of their*
22 *duties and shall never be released to the public.*

23 *MISUSE*

24 *Employees who misuse CHRI or violate this policy shall be subject to disciplinary action up to and*
25 *including termination. Any employee with knowledge of misuse shall immediately report a violation*
26 *to the Human Resources office.*

Legal References

1. [TCA 49-5-413](#)
2. [TCA 49-5-406\(a\)\(1\)](#); [TCA 49-5-403](#);
[TCA 49-5-413\(a\)\(2\), \(e\)](#)
3. [TCA 49-5-413\(f\)](#)
4. [TCA 49-5-413\(c\)](#)
5. [34 USCA § 40316](#)

Cross References

School Volunteers 4.501
Application and Employment 5.106
Substitute Teachers 5.701



POLICY REVIEW OR CREATION REQUEST

This form will be completed for all new policies and all recommendations for revisions to or deletions of policies of the Williamson County Board of Education. Attach any information which would be helpful to understand the proposed changes or actions.

Recommended by: Staff General Counsel Board Member _____

Date Submitted to General Counsel: ___ N/A _____

Recommendation: add , revise , or delete the following Policy number(s) and title(s):

Policy 5.118 Criminal Background Investigations

Brief summary of the proposed addition or changes:

In 2018, the Tennessee General Assembly passed a law requiring background checks every five (5) years for teachers or other positions requiring proximity to children. This requirement was intended to be removed for district employees upon acceptance into the Federal Bureau of Investigation rap back program. As Tennessee has now been accepted into this program, employees must be enrolled in it. Other categories of individuals who may have proximity to children (contractors and volunteers) may continue to go through the regular background check process or the district may choose to enroll them in the rap back program as well. Staff recommends contractors and volunteers continue to go through the regular background check process.

Brief justification of why additions or changes needed or required:

Legal compliance with TCA 49-5-413 as Tennessee has now been accepted into the FBI rap back program.

Staff analysis of the proposed addition or changes in terms of the following:

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

Recommend approval.

Dana M. Ausbrooks

01/10/25

Name of Individual Submitting Policy for Review

Date

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: <h2 style="text-align: center;">Line and Staff Relations</h2>	Descriptor Code: 5.101	Issued Date: 09/16/19
		Rescinds: 5.101 and 5.803	Issued: 06/05/14

1 The Superintendent of Schools shall establish and maintain organization charts. The Superintendent of
 2 Schools shall establish lines of authority which shall be approved by the Board and shown on the
 3 system organization chart. The established lines of authority represent direction of authority and
 4 responsibility and avenues for a two-way flow of ideas to improve the program and operations of the
 5 school system.

6 *Each employee of Williamson County Schools shall be responsible to the School Board through the*
 7 *Superintendent of Schools. All matters proposed to be submitted to the Board shall first be*
 8 *channeled through the Superintendent of Schools.*

9 *All Administrators are expected to exercise their responsibilities and authority in accord with the*
 10 *policies adopted by the School Board.*

11 *Every Administrator shall make a conscientious effort to integrate and reconcile the individual*
 12 *employee's needs and goals with the District's needs and goals.*

13 All personnel are expected to keep the person to whom they are immediately responsible informed of
 14 their activities and shall refer matters requiring administrative action to the administrator to whom they
 15 are responsible. That administrator shall refer such matters to the next higher administrative authority
 16 when necessary.

Cross References

Assignment/Transfer 5.115
 Complaints and Grievances 5.501



POLICY REVIEW OR CREATION REQUEST

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Recommended by: Staff General Counsel Board Member _____ Margie Johnson _____

Date Submitted to General Counsel:

_____ 1.7.2025 _____

Recommendation: add , revise , or delete the following Policy number(s) and title(s):

5.101 Line and Staff Relations

5.803 Organizational Charts

Brief summary of the proposed addition or changes:

These two policies essentially state the same thing. I would like them to be revised into one policy.

Brief justification of why additions or changes needed or required:

These two policies essentially state the same thing. I would like them to be revised into one policy.

Staff analysis of the proposed addition or changes in terms of the following:

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

_____ Margie Johnson _____
Name of Individual Submitting Policy for Review

_____ 1.7.2025 _____
Date

Williamson County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: <h2 style="text-align: center;">Organization Charts</h2>	Descriptor Code: 5.803	Issued Date: 06/06/14
		Rescinds: 5.803	Issued: 04/16/01

1 ~~Charts depicting the administrative Organization of the School System shall be developed, maintained~~
 2 ~~and revised periodically and appropriately distributed. The responsibilities, functions, duties, line of~~
 3 ~~authority, and inter-relationships of all Administrative and Supervisory personnel shall be listed and~~
 4 ~~explained in a separate Handbook entitled "Administrative Manual".~~

5 ~~All personnel will be guided by these job descriptions until the descriptions are changed in writing by~~
 6 ~~the Superintendent of Schools.~~

7 ~~A current copy of this Handbook shall be maintained in each major department or service area of the~~
 8 ~~District Office, each school, the WCEA Office and other places deemed appropriate by the~~
 9 ~~Superintendent of Schools.~~

10 ~~Each employee of the Williamson County Public Schools, shall be responsible to the School Board~~
 11 ~~through the Superintendent of Schools. All matters proposed to be submitted to the Board shall first be~~
 12 ~~channeled through the Superintendent of Schools.~~

13 ~~All Administrators are expected to exercise their responsibilities and authority in accord with the~~
 14 ~~policies adopted by the School Board.~~

15 ~~Every Administrator shall make a conscientious effort to integrate and reconcile the individual~~
 16 ~~employee's needs and goals with the District's needs and goals.~~



POLICY REVIEW OR CREATION REQUEST

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Recommended by: Staff General Counsel Board Member _____ Margie Johnson _____

Date Submitted to General Counsel:

_____ 1.7.2025 _____

Recommendation: add , revise , or delete the following Policy number(s) and title(s):

5.101 Line and Staff Relations

5.803 Organizational Charts

Brief summary of the proposed addition or changes:

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Brief justification of why additions or changes needed or required:

These two policies essentially state the same thing. I would like them to be revised into one policy.

Staff analysis of the proposed addition or changes in terms of the following:

Legal implications; educational benefits; impact on the staff at the building level; impact on staff at the district level; immediate and future changes in numbers of assignments of personnel; immediate and future budgetary impact.

_____ Margie Johnson _____
Name of Individual Submitting Policy for Review

_____ 1.7.2025 _____
Date



TO: Williamson County Board of Education

FROM: Rachel Farmer, CFO *RF*

SUBJECT: End of Month Financials

DATE: February 18, 2025

Please find attached the activity statements for all of our funds for January 31, 2025. These statements are prior to reconciliation with the trustee.

If you have any further questions, please call me at 472-4022.

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13 JOURNAL DETAIL 2025 1 TO 2025 13

ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
141 GENERAL PURPOSE SCHOOL						
40000 REVENUES	-493,509,547	-18,091,183	-511,600,730	-275,165,681.16	-236,435,049.22	53.8%
71100 REGULAR INSTRUCTION	249,010,797	6,638,968	255,649,765	112,610,398.64	142,636,821.06	44.0%
71150 ALTERNATIVE INSTRUCTION	738,297	40,075	778,372	349,855.35	427,081.76	44.9%
71200 SPECIAL EDUCATION INSTRUCTION	81,034,473	2,585,688	83,620,161	40,651,369.32	41,828,738.43	48.6%
71300 CAREER AND TECHNICAL EDUCATIO	10,245,244	768,570	11,013,814	5,350,199.61	5,457,162.73	48.6%
71400 STUDENT BODY EDUC PRGM	2,035,000	0	2,035,000	1,248,625.89	661,294.77	61.4%
72110 ATTENDANCE	786,664	59,705	846,369	479,098.32	367,270.68	56.6%
72120 HEALTH SERVICES	9,511,246	452,810	9,964,056	4,972,970.95	4,977,513.81	49.9%
72130 OTHER STUDENT SUPPORT	20,560,571	849,545	21,410,116	9,758,899.27	9,883,323.78	45.6%
72210 INSTRUCTION SUPPORT	16,581,271	691,244	17,272,515	12,636,313.90	4,481,992.59	73.2%
72215 ALTERNATIVE SUPPORT	378,906	20,746	399,652	217,974.94	181,677.06	54.5%
72220 SPECIAL EDUCATION SUPPORT	11,560,646	900,539	12,461,185	6,309,538.53	5,569,860.21	50.6%
72230 CAREER/TECH EDUC SUPPORT	557,678	63,126	620,804	328,200.62	292,603.13	52.9%
72250 TECHNOLOGY	14,920,427	143,135	15,063,562	7,791,815.55	6,958,937.18	51.7%
72310 BOARD OF EDUCATION	25,723,356	-16,771,918	8,951,438	5,524,819.35	3,256,597.83	61.7%
72320 OFFICE OF SUPERINTENDENT	2,463,113	171,706	2,634,819	1,324,453.63	1,299,997.06	50.3%
72410 OFFICE OF PRINCIPAL	32,657,834	1,514,047	34,171,881	18,552,517.68	15,619,363.32	54.3%
72510 FISCAL SERVICES	2,862,583	132,105	2,994,688	1,795,314.80	1,191,145.93	59.9%
72520 HUMAN SERVICES/PERSONNEL	3,003,407	154,621	3,158,028	1,648,153.10	1,494,887.86	52.2%
72610 OPERATION OF PLANT	23,118,849	41,640	23,160,489	13,256,631.38	5,600,973.95	57.2%
72620 MAINTENANCE OF PLANT	13,145,104	1,022,888	14,167,992	6,450,246.83	6,074,275.31	45.5%
72710 TRANSPORTATION	25,106,465	4,647,705	29,754,170	14,276,586.41	13,602,743.01	48.0%
73300 COMMUNITY SERVICES	1,563,929	81,183	1,645,112	952,328.21	667,300.83	57.9%
73400 EARLY CHILDHOOD/PRE K	1,051,169	0	1,051,169	443,512.91	603,333.95	42.2%
76100 REGULAR CAPITAL OUTLAY	0	15,049,355	15,049,355	637,128.66	9,751,985.67	4.2%
TOTAL GENERAL PURPOSE SCHOOL	55,107,481	1,166,300	56,273,780	-7,598,727.31	46,451,832.69	-13.5%
TOTAL REVENUES	-493,509,547	-18,091,183	-511,600,730	-275,165,681.16	-236,435,049.22	
TOTAL EXPENSES	548,617,028	19,257,483	567,874,510	267,566,953.85	282,886,881.91	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13 JOURNAL DETAIL 2025 1 TO 2025 13

ACCOUNTS FOR: 142 SCHOOL FEDERAL PROJECTS	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000 REVENUES	-10,649,326	-3,839,090	-14,488,416	-7,199,125.99	-7,289,290.04	49.7%
71100 REGULAR INSTRUCTION	705,657	98,504	804,161	372,709.06	431,451.54	46.3%
71200 SPECIAL EDUCATION INSTRUCTION	5,383,492	2,498,752	7,882,245	4,421,041.53	3,244,561.67	56.1%
71300 CAREER AND TECHNICAL EDUCATIO	233,977	11,243	245,220	215,183.90	12,048.97	87.8%
72120 HEALTH SERVICES	1,119,476	-13,548	1,105,928	606,262.42	499,665.58	54.8%
72130 OTHER STUDENT SUPPORT	116,927	43,955	160,882	33,405.63	116,396.75	20.8%
72210 INSTRUCTION SUPPORT	719,884	349,732	1,069,616	308,914.73	698,439.93	28.9%
72220 SPECIAL EDUCATION SUPPORT	1,979,319	761,042	2,740,361	1,280,096.58	1,163,581.01	46.7%
72230 CAREER/TECH EDUC SUPPORT	19,274	0	19,274	5,632.18	13,641.41	29.2%
72710 TRANSPORTATION	94,514	-7,573	86,940	39,016.32	45,424.07	44.9%
99100 TRANSFERS OUT	276,807	96,982	373,789	.00	373,789.00	.0%
TOTAL SCHOOL FEDERAL PROJECTS	0	0	0	83,136.36	-690,290.11	100.0%
TOTAL REVENUES	-10,649,326	-3,839,090	-14,488,416	-7,199,125.99	-7,289,290.04	
TOTAL EXPENSES	10,649,326	3,839,090	14,488,416	7,282,262.35	6,598,999.93	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13		JOURNAL DETAIL 2025 1 TO 2025 13				
ACCOUNTS FOR: 143 CENTRAL CAFETERIA	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000 REVENUES	-18,979,718	0	-18,979,718	-8,979,296.65	-10,000,421.35	47.3%
73100 FOOD SERVICE	19,668,669	994,729	20,663,398	11,039,416.49	5,857,470.37	53.4%
TOTAL CENTRAL CAFETERIA	688,951	994,729	1,683,680	2,060,119.84	-4,142,950.98	122.4%
TOTAL REVENUES	-18,979,718	0	-18,979,718	-8,979,296.65	-10,000,421.35	
TOTAL EXPENSES	19,668,669	994,729	20,663,398	11,039,416.49	5,857,470.37	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13		JOURNAL DETAIL 2025 1 TO 2025 13					
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT	
146 EXTENDED SCHOOL PROGRAM	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	USE/COL	
40000 REVENUES	-6,140,000	0	-6,140,000	-3,137,218.33	-3,002,781.67	51.1%	
73300 COMMUNITY SERVICES	7,010,239	0	7,010,239	3,847,946.66	3,112,445.20	54.9%	
TOTAL EXTENDED SCHOOL PROGRAM	870,239	0	870,239	710,728.33	109,663.53	81.7%	
TOTAL REVENUES	-6,140,000	0	-6,140,000	-3,137,218.33	-3,002,781.67		
TOTAL EXPENSES	7,010,239	0	7,010,239	3,847,946.66	3,112,445.20		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13 JOURNAL DETAIL 2025 1 TO 2025 13

ACCOUNTS FOR: 177 EDUCATION CAPITAL PROJECTS	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
40000 REVENUES	-523,397,378	-576,842,476	*****		12,055,114.10	101.1%
82330 OTHER DEBT SERVICE	0	2,400,000	2,400,000	2,400,000.00	.00	100.0%
91300 EDUCATION CAPITAL OUTLAY	745,056,368	381,866,670	*****		43,380,683.36	94.3%
TOTAL EDUCATION CAPITAL PROJECTS	221,658,990	-192,575,805	29,083,185	-47,640,257.24	55,435,797.46	-163.8%
TOTAL REVENUES	-523,397,378	-576,842,476	*****		12,055,114.10	
TOTAL EXPENSES	745,056,368	384,266,670	*****		43,380,683.36	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13	JOURNAL DETAIL 2025 1 TO 2025 13					
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL

GRAND TOTAL 278,325,660-190,414,777 87,910,884 -52,385,000.02 97,164,052.59 -59.6%

** END OF REPORT - Generated by Rachel Farmer **

TRIP FINDER - February School Board Field Trip Approval Report *(Field Trips - Overnight)*

Trip ID	Origin	Trip Date	Return Date	Date Requested	Cost	Trip Name	Trip Type	Activity Type	#	Destination
3431	Brentwood High	03/07/2025	03/08/2025	01/09/2025	No Cost	BHS Forensics NATIONAL QUALIFIERS	ACADEMIC OVERNIGHT	Forensics	25	Cookeville High School
Notes/Fees	<i>NO COST TO STUDENTS. Preferred driver is Andi Teran. Students will depart from BHS at 9:30 am. Driver will drop off at Cookeville High and then return to BHS to run afternoon routes. Bus will return to Cookeville High to transport students and chaperones to local lodging. Student competition resumes at Cookeville High approx. 7:30 AM on Saturday, 3/8. Bus will transport students and chaperones to the competition site and then back home to Brentwood High School following the tournament's conclusion.</i>									
3438	Brentwood High	02/07/2025	02/08/2025	01/10/2025	Under \$100 No Driver	Fashionably Late To State Invitational	ACADEMIC OVERNIGHT	9th-12th Grade	3	Chattanooga Christian School
Notes/Fees	<i>Cost est. \$85 - Team registration fee \$55 paid by BHS Robotics Club. Parents will transport/carpool students to the event. No Driver needed. Lodging cost est. \$145/one night.</i>									
3608	Brentwood HS Fine Arts Overnight	04/08/2026	04/12/2026	01/22/2025	Over \$100 No Driver	BHS- Theatre and Choir New York Trip	FINE ARTS OVERNIGHT	9th-12th Grade	40	Madison Square Garden
Notes/Fees	<i>\$2,515.00/student (quad occupancy). The number of students and adults will not be solidified until students complete trip registration. We are expecting a minimum of 35 students and parent chaperones and at least 2 Williamson County Employees, myself and Natalie Pratt. We are expecting Student and Parent trip enrolment to span from 60-80 students. We'll be taking musical theatre classes covering voice, dance, acting and audition procedure, visiting the met museum, seeing three Broadway musicals.</i>									
3689	Brentwood HS Fine Arts Overnight	03/28/2025	03/29/2025	01/27/2025	Under \$100 PER STUDENT	Brentwood HS Winter Guard	FINE ARTS OVERNIGHT	Winter Guard	8	Western Kentucky University
Notes/Fees	<i>\$70.00/student estimate to cover lodging. Would love Daryl or John</i>									
3293	Brentwood Middle	05/09/2025	05/11/2025	12/17/2024	Over \$100 No Driver	Quiz Bowl - BMS	ACADEMIC OVERNIGHT	Daily Field Trip	8	Hyatt Regency O'Hare Chicago
Notes/Fees	<i>Parents will accompany students for the weekend, providing transportation and lodging individually. Students are traveling to Chicago for the National Middle School Championship tournament.</i>									
3595	Centennial High	03/07/2025	03/11/2025	01/22/2025	Over \$100 PER STUDENT	Centennial Band to Orlando	FINE ARTS OVERNIGHT	Marching Band	51	Wyndham Orlando Resort and Conference Center
Notes/Fees	<i>\$1,150.00 per student. Students have been invited to perform in a parade with the disney group. Fund raising will be used to off set the cost of the trip.</i>									
3628	Centennial High	04/03/2025	04/06/2025	01/23/2025	Over \$100 No Driver	Youth in Government	ACADEMIC OVERNIGHT	Youth in Government	23	Doubletree Hotel Nashville
Notes/Fees	<i>Cost per student \$475</i>									
3527	Centennial HS - CTE Paid	04/02/2025	04/05/2025	01/15/2025	Under \$100 PER STUDENT	CHS CTE TSA State Conference	CTE OVERNIGHT	CTE - TSA	10	Chattanooga Convention Center
Notes/Fees	<i>Trying to keep cost down for the students. Happy to travel with other WCS chapters heading to TSA if that would help with cost & logistics.</i>									
3402	Fairview High	02/27/2025	03/02/2025	01/06/2025	Over \$100 No Driver	Youth in Government Capitol Conference	ACADEMIC OVERNIGHT	Youth in Government	20	Doubletree Hotel Nashville
Notes/Fees	<i>over 100; the cost per student attending is \$525. Students are required to find their own transportation to the conference on Thursday and home from the conference on Sunday. Students are also required to pay for their own meals.</i>									
3520	Fairview High	03/05/2025	03/07/2025	01/15/2025	No Cost	JAG State Career and Development Conferace	ACADEMIC OVERNIGHT	CTE - JTG	8	Double Tree Hotel
Notes/Fees	<i>no cost to students , no school bus needed</i>									
3555	Fairview HS - CTE Paid	04/02/2025	04/05/2025	01/18/2025	Over \$100 PER STUDENT	TSA State Conference	CTE OVERNIGHT	CTE - TSA	18	Chattanooga Convention Center
Notes/Fees	<i>This trip is for the state conference of the Technology Student Association. The estimated cost of the trip is \$300 per student for hotel rooms, registration, meals provided, and a group fun activity. This cost will be offset by fundraising.</i>									
3501	Fairview HS Fine Arts Overnight	04/26/2025	04/27/2025	01/13/2025	Over \$100 PER STUDENT	Fairview HS Orch/Choir Dollywood 2025	FINE ARTS OVERNIGHT	Strings	46	Dollywood Theme Park

Notes/Fees Pickup location is at FvHS on the Hwy 100 side of the bus parking lot under the awning. Our first destination is Pigeon Forge High School to participate in a festival. From there, we go to Dollywood for the rest of the day, then to a hotel that night (Hampton Inn Sevierville- 681 Winfield Dunn Pkwy, Sevierville, TN 37876). In the morning we plan to hike at Laurel Falls (Laurel Falls Trailhead, Old State Hwy 73 Scenic, Sevierville, TN 37862) then head to Ripley's Aquarium (88 River Rd, Gatlinburg, TN 37738). We should get dropped off at the same location as pickup was at the end of the day. Our itinerary matches Mark Judd's except for the hotel being different. I will email a detailed schedule to Tabitha! We are fundraising for this event, and it involved both Orchestra and Choir.

3508	Fairview Middle	03/28/2025	03/30/2025	01/14/2025	Under \$100 No Driver	Student Council State Convention	ACADEMIC OVERNIGHT	Student Council	9	Haywood County High School
Notes/Fees	We will not need a school bus or school bus driver for this trip.									
3653	Franklin High	04/03/2025	04/05/2025	01/24/2025	Over \$100 PER STUDENT	Robotics Club FIRST Competition Fieldtrip	ACADEMIC OVERNIGHT	9th-12th Grade	10	Sevierville Convention Center
Notes/Fees	FIRST Robotics Competition. Smoky Mountains Regional.									
3559	Independence High	02/21/2025	02/22/2025	01/20/2025	No Cost No Driver	Science Bowl	ACADEMIC OVERNIGHT	Science Bowl	4	Pellissippi State Community College
Notes/Fees	Parents will provide transportation to the event.									
3651	Independence High	02/21/2025	02/22/2025	01/24/2025	No Cost No Driver	Science Bowl - COPY	ACADEMIC OVERNIGHT	Science Bowl	4	Pellissippi State Community College
Notes/Fees	Parents are responsible for transportation.									
3366	Legacy Middle	04/02/2025	04/05/2025	01/02/2025	Over \$100 PER STUDENT	TSA State Conference	ACADEMIC OVERNIGHT	CTE - TSA	47	Chattanooga Convention Center
Notes/Fees	This trip is the state conference for the Technology Student Association. The estimated cost of the trip is \$300 for hotel rooms, registration, provided meals, and the group fun activity. This expense will be offset by fundraising by the chapter.									
3367	Legacy Middle	06/27/2025	07/01/2025	01/02/2025	Over \$100 No Driver	TSA National Conference	ACADEMIC OVERNIGHT	CTE - TSA	20	Opryland Hotel
Notes/Fees	The Technology Student Association National Conference will be held in Nashville, TN this year. Parents will drop their students off at the hotel for the conference to reduce transportation costs. The cost for the students is estimated at \$400 dependent on this year's cost of the hotel rooms and registration fee. This fee will be offset by fundraising.									
3557	Legacy MS - CTE Paid	04/02/2025	04/05/2025	01/18/2025	Over \$100 PER STUDENT	TSA State Conference	CTE OVERNIGHT	CTE - TSA	47	Chattanooga Convention Center
Notes/Fees	This trip is for the state conference of the Technology Student Association. The estimated cost of the trip is \$300 per student for hotel rooms, registration, meals provided, and a group fun activity. This cost will be offset by fundraising.									
3492	Nolensville High	04/03/2025	04/06/2025	01/13/2025	Over \$100 PER STUDENT	Youth in Government - NHS 2025	ACADEMIC OVERNIGHT	Youth in Government	40	Doubletree Hotel Nashville
Notes/Fees	Approximately \$425 per student will be collected for registration and lodging.									
3560	Nolensville High	04/05/2025	04/06/2025	01/20/2025	No Cost	Lacrosse in Memphis	ATHLETIC OVERNIGHT	Lacrosse	41	Collierville High School
Notes/Fees	no cost to students.									
3425	Page HS - CTE Paid	03/23/2025	03/26/2025	01/08/2025	Over \$100 PER STUDENT	TN FFA State Convention	CTE OVERNIGHT	CTE - FFA	19	Gatlinburg Convention Center
Notes/Fees	Bus needed. Charter bus has been secured for the ride home. School Nurse will be notified.									
3639	Page Middle	03/25/2025	03/27/2025	01/23/2025	Over \$100 PER STUDENT	Band Atlanta Concert Festival	FINE ARTS OVERNIGHT	Concert	75	Georgia State University
Notes/Fees	Cost per student is \$554, paid to Bob Rogers Travel Company. Attending the Music for All Southeastern Regional Concert Festival.									
2792	Page MS - CTE Paid	03/23/2025	03/26/2025	10/22/2024	Over \$100 No Driver	2025 State FFA Convention	CTE OVERNIGHT	CTE - FFA	12	Gatlinburg Convention Center
Notes/Fees	No Bus Needed, No Driver Needed. Parents will provide transportation to and from the event. Cost to the students will be approximately \$200, parents will arrange their own hotel rooms while in Gatlinburg. We will leave Page Middle School on Sunday, March 23, 2025 at approximately 9 AM in order to travel to Gatlinburg, TN for Tennessee State FFA Convention. We will leave Gatlinburg, Tennessee on Wednesday, March 26, 2025 and arrive back at Page Middle School at approximately 4 PM.									
3444	Page MS - CTE Paid	04/28/2025	05/02/2025	01/10/2025	Over \$100 No Driver	2025 National FFA Land Judging	CTE OVERNIGHT	CTE - FFA	4	Canadian County EXPO and Event Center

Notes/Fees No Driver Needed. Cost will be no more than \$250 per student. Parents are responsible to transportation. We will leave PMS at 7 AM on 4/28/2025 and travel to El Reno, Oklahoma. We will be staying at the Fairfield Inn and Suites 1501 Domino Drive El Reno, OK 73036. We will travel from El Reno, Oklahoma on 5/2/2025 and arrive back at PMS at approximately 9 PM.

3445	Page MS - CTE Paid	06/06/2025	06/07/2025	01/10/2025	Under \$100 No Driver	2025 Tennessee FFA Forestry Contest	CTE OVERNIGHT	CTE - FFA	4	Camp Clements
Notes/Fees	No Driver Needed. No Bus Needed. We will leave PMS at 8 AM on 6/6/2025. We will return to PMS at approximately 3 PM on 6/7/2025.									
3632	Ravenwood High	04/10/2025	04/13/2025	01/23/2025	Over \$100 PER STUDENT	Youth in Government Conference	ACADEMIC OVERNIGHT	Youth in Government	125	Doubletree Hotel Nashville
Notes/Fees	on day of return, please contact Kaitlin Stefanski at (262) 347-7321 for any updates on transportation back to RHS.									
3656	Ravenwood High	02/21/2025	02/23/2025	01/26/2025	No Cost No Driver	RHS Girls Lacrosse Retreat	ATHLETIC OVERNIGHT	Lacrosse	31	Barefoot Republic
Notes/Fees	Preseason retreat									
3657	Ravenwood High	02/28/2025	03/02/2025	01/26/2025	No Cost No Driver	Ravenwood Girls Lacrosse BOTB	ATHLETIC OVERNIGHT	Lacrosse	31	Collierville High School
Notes/Fees	None									
3658	Ravenwood High	04/04/2025	04/05/2025	01/26/2025	No Cost No Driver	RHS Girls Lacrosse	ATHLETIC OVERNIGHT	Lacrosse	31	Hutchison School
Notes/Fees	None									
3691	Ravenwood High	02/21/2025	02/22/2025	01/27/2025	No Cost No Driver	RHS Tennessee Science Bowl Tournament	ACADEMIC OVERNIGHT	Science Bowl	10	Pellissippi State Blount Co.
Notes/Fees	No Cost, No Driver/Bus; Students will leave on Friday, February 21st and return on Saturday, February 22nd. Students/guardians are responsible for all transportation. Students are provided some meals and a hotel room on 2/21/2025.									
3726	Ravenwood High	03/19/2025	03/22/2025	01/31/2025	Over \$100 No Driver	ACDA National Honor Choir	FINE ARTS OVERNIGHT	Chorus/Choir	9	Meyerson Symphony Center
Notes/Fees	No transportation needed. \$365 per student. This is for the annual ACDA (American Choral Director's Association) National Honor Choir (Details here: https://acda.org/conferences/honorchoirs) We are extremely proud that out of tens of thousands of applicants nationwide, Ravenwood had 9 students make it into this year's National Honor Choir, this year in Dallas, TX! Each student is required by ACDA to have a parent attend with them to serve as their Chaperone in addition to myself as their Sponsor. Thank you very much!									
3429	Sunset Middle	02/21/2025	02/21/2025	01/09/2025	No Cost No Driver	SMS Pajama Jam Band & Orchestra	FINE ARTS OVERNIGHT	Strings	90	Brentwood Baptist Church
Notes/Fees	This is a pre Concert Festival Clinic where students get to perform for different clinicians to receive feedback on pieces that will be judged for CPA. This trip also serves as recruiting for Ravenwood band and orchestra. Only 8th grade band members are going. 7th & 8th grade orchestra members will be going. Students will go directly to Brentwood Baptist and will be picked up at the end of the day. Lunch will be brought or provided.									
3697	Sunset Middle	03/05/2025	03/05/2025	01/28/2025	No Cost	Sunset Band 7th Grade Concert Performance Assessment	FINE ARTS OVERNIGHT	Concert	60	Centennial High
Notes/Fees	None									
3698	Sunset Middle	03/06/2025	03/06/2025	01/28/2025	No Cost	Sunset Band 7th Grade Concert Performance Assessment	FINE ARTS OVERNIGHT	7th Grade	60	Centennial High
Notes/Fees	None									

Wednesday, February 05, 2025