



Board of Education Regular Meeting
November 2, 2023 6:30 PM
Central Office Board Room
154 Blountville Bypass
Blountville, TN 37617

1. Call to Order
2. Approval of the Agenda
3. Consent Agenda
 - a. Meeting Minutes from October 5, 2023
 - b. Field Trip Requests
 - c. 2023 LEA Compliance Report
4. Public Comment - Agenda Items
5. Communications to the Board
 - a. Director's Comments
 - a. WRHS JROTC Student - Pinning of Wings
 - b. SEHS Fire Science Students and Teacher Recognition
6. Unfinished Business
 - a. Property/Facilities Updates
 - a. Old Holston Warehouse
 - b. Henry Harr Road
 - c. SEHS Lighting
 - d. Sullivan Gardens Middle Lease Option
 - b. Social Media Litigation
 - c. Policy 1.400 School Board Meetings - Adoption on 2nd Reading
7. New Business
 - a. Policy 5.310 Vacations and Holidays - Waiver of Rules/Adoption on 1st Reading
 - b. Policy 1.105 School Board Legislative Involvement - Waiver of Rules/Adoption on 1st Reading
 - c. Legislative Liaison
 - d. Budget Amendment
 - e. ESSER Reimbursement Cash Flow
8. Public Comment - Non-Agenda Items
9. Board Chairman Comments
 - a. TSBA Convention
 - b. December Meeting Date
10. Adjournment

2023 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 30, 2023**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: Sullivan County Department of Education

Director of Schools/Superintendent Name: Chuck Carter

Director of Schools/Superintendent Signature:

School Board Chair Name: Matthew Price

School Board Chair Signature:

Date of School Board Approval:

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 30, 2023

(including the corresponding corrective action plan if applicable).

Upload instructions are accessible [here](#).

Sullivan County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Vacations and Holidays	Descriptor Code: 5.310	Issued Date: 07/06/23
		Rescinds: 5.310	Issued: 03/02/23

1 **SUPPORT STAFF ****

2 3 **Less than 12 Months Support Staff**

4
5 Paid vacation/holidays for support staff personnel employed on less than twelve (12) months basis are
6 as follows:

- 7
- 8 1. New Year's Day (January 1)
- 9 2. Good Friday (when school is not in session*)
- 10 3. Friday of Spring Break (when school is not in session*)
- 11 4. Labor Day (first Monday in September)
- 12 5. Thanksgiving (two [2] days- Thanksgiving and the Friday following)
- 13 6. Christmas (three [3] days - Christmas Day and two [2] days preceding Christmas Day)
- 14 7. Other paid holiday (one [1] day) as designated by the Director of Schools.

15
16 **If school is in session, three (3) other vacation/holidays will be designated by the Director*

17
18 **** For purposes of Policy 5.310, “support staff” will *not* include part-time employees who only**
19 **work “as needed” for Sullivan County Schools. Such employees work when called in for**
20 **coverage or substitution, and do not receive set weekly or monthly schedules.**

21 22 **12 Months Professional and Support Staff**

23 24 **I. Vacation**

25 26 **A. Paid vacation**

- 27
- 28 1. Zero (0) to one (1) year- Zero (0) weeks
- 29 2. One (1) to five (5) years service- two (2) weeks
- 30 3. Six (6) to ten (10) years service- three (3) weeks
- 31 4. Eleven (11) to twenty-five (25) years service- four (4) weeks
- 32 5. Twenty-six (26) or more years service- five (5) weeks

33
34 **B. If a break in service occurs, the employee must be back in service for one (1) year before being**
35 **eligible for vacation.**

36
37 **C. Vacation is awarded on July 1 of each fiscal year, unless otherwise contractually approved by**
38 **the board. Vacation may accrue from one year to another. Earned vacation must be taken within**

1 two years (24 months). The maximum amount of accrued vacation can only be a total of two
2 years allocation. For example, an employee who earns 2 weeks of vacation can only have a
3 maximum of 4 weeks at any time. Any balance over the maximum will be lost.
4

5 D. Any request for vacation that exceeds 10 consecutive days must be approved by the Director of
6 Schools.
7

8 E. Employees shall be compensated at their current daily rate of pay upon separation for their un
9 used annual leave. For 12 month professional staff, the daily rate is calculated to be 1/240 of
10 the annual salary.
11

12 **II. Paid Holidays**

13
14 A. New Year's Day (January 1)- If the holiday occurs on Saturday, Friday will be observed, and if
15 the holiday occurs on Sunday, Monday will be observed.
16

17 B. Good Friday- If school is in session, one-half (1/2) of employees shall be granted Friday and
18 one-half (1/2) shall be granted Monday as a holiday. If school is not in session, all personnel
19 shall be granted Good Friday as a holiday.
20

21 C. Independence Day (July 4)
22

23 D. Memorial Day (one (1) day)
24

25 E. Labor Day (First Monday in September)
26

27 F. Floating holiday (two [2] days may be assigned by the Board)
28

29 G. Thanksgiving (two [2] days which include Thanksgiving Day and Friday following)
30

31 H. Christmas (two [2] days) to be observed as follows:
32

- 33 1. Christmas on Monday - Monday and Tuesday
- 34 2. Christmas on Tuesday or Wednesday - That day plus the work day preceding Christmas
- 35 3. Christmas on Thursday, Friday or Saturday- Thursday and Friday
- 36 4. Christmas on Sunday- Friday and Monday

1. TCA 5-23-101;104

Short Term Leaves of Absence 5.300

Sullivan County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: School Board Legislative Involvement	Descriptor Code: 1.105	Issued Date: 04/10/12
		Rescinds:	Issued:

1 The Board will work for the passage of new laws designed to advance the cause of improving
 2 education and for the repeal or modification of existing laws and the defeat of proposed laws that
 3 impede this cause. To accomplish this:

1. The Board shall stay informed of pending legislation and actively communicate its concerns and make its position known to the elected representatives at both the state and national level;
2. The Board shall work with other school boards in the state, ~~local citizen groups~~, and other local officials, ~~in acquainting them with the board's legislative priorities and seek their support;~~ **and community groups in creating public awareness and support for legislative priorities;**
3. The Board shall annually select one (1) of its members to serve as its ~~representative to the Tennessee Legislative Network (TLN);~~ **legislative liaison.**
4. The Board shall work with its ~~TLN representative,~~ **legislative liaison** with TSBA, NSBA, and other concerned groups in developing an annual legislative program; and
5. The Board shall include in its budget appropriate resources, ~~including travel expense, necessary for its TLN representative and other board members to accomplish its desired legislative goals.~~ **to cover costs, including travel expenses, necessary to ensure active participation in the legislative process.**