

**GMSD Board Business Meeting**  
**April 24, 2025 6:00 PM**  
Board Room, GMSD Office

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Approval of Agenda
5. Recognition and Awards
6. REPORTS
  - 6.A. TN Legislative Update
  - 6.B. Chairman's Report
  - 6.C. Financial Report
  - 6.D. Superintendent's Report
7. Citizens to be heard
8. CONSENT AGENDA
  - 8.A. Approval of the Minutes
  - 8.B. Miscellaneous FY 24-25 Budget Amendments #22-26
9. BOARD ACTION ITEMS
  - 9.A. GMSD FY 25-26 General Fund Budget 1st Reading
  - 9.B. Architectural and Engineering Services Contract for Farmington addition
  - 9.C. Science Textbook Adoption
10. Announcements
11. Adjournment

## April 2025 Legislative Report

The first regular session of the 114<sup>th</sup> Tennessee General Assembly adjourned on Tuesday, just in time for the federal corruption trial of former House Speaker Glen Casada. Several current members of the General Assembly are on the witness list for the defense in this trial, so it should be interesting, and perhaps even entertaining, to watch the developments in this trial.

Some bills of note that passed in the closing days of the first regular session:

**HB825/SB811 by Maberry and Powers** - This bill enacts the "Teen Social Media and Internet Safety Act," which requires the department of education ("department") to develop social media and internet safety curricula, including instructional materials, for students enrolled in a school in an LEA or public charter school in grades 6-12. Beginning in the 2026-2027 school year, this bill requires each LEA and public charter school that enrolls students in any of the grades 6-12 to instruct such students using the curricula, including instructional materials, outlined above. The department must publish the instructional materials developed onto the department's website.

**HB622/SB1083 by Maberry and Johnson** - Known as the "Dismantle DEI Act" - Prohibits a county government, municipal government, metropolitan government, local education agency (LEA), public institution of higher education, and the state from basing an employment decision on any metric that considers an applicant's or employee's race, ethnicity, sex, age, or any other demographic characteristic, rather than on individual merit, qualifications, veteran status, or lawful eligibility criteria. Prohibits, instead, the state board of education from adopting a policy that promotes educator diversity based on race, ethnicity, sex, age, or any other demographic characteristic, rather than on individual merit, qualifications, veteran status, or lawful eligibility criteria. Any policy previously adopted by the board in conflict with this amendment is void and of no effect.

**HB826/SB895 by Faison and Haile** – Amends the Families’ Rights and Responsibilities Act. Present law generally requires that a government entity, a healthcare provider, or any other person obtain the consent of a minor's parent before providing the minor with medical treatment, medication, psychological services, or counseling services. Present law specifies six exceptions to the parental consent requirement. This amendment adds the following new exceptions to the parental consent requirement:

(1) A person acts reasonably to render appropriate, non-emergency first aid to a minor appearing or represented to be sick or injured. Such non-emergency first aid includes, but is not limited to, dressing minor wounds, applying topical agents, providing fluids or ice, and performing checks to identify minor illnesses; or

(2) A healthcare provider providing a screening to a minor when they reasonably believe the minor may be a victim of human trafficking, exploitation, neglect, or abuse.

**HB1323/SB1311 by Lamberth and Johnson** – This bill consolidates and makes various changes to present law concerning exceptions to certain licensure requirements for educators, specific to: Emergency Teaching Credentials, Physical Education, Occupational Educators, Postsecondary Teaching Experience, Endorsements for Courses Requiring End of Course Examinations.

Items on our legislative agenda that did not get across the finish line-

**Early Childhood Special Education** – this passed the Senate Education Committee 8-0, the House Education Committee 19-0, and was placed behind the budget. In layman's terms, that is where bills go that have no funding. The Governor did not place any funding in his initial or supplemental budget and the General Assembly did not allocate any funding beyond the \$18 million that is distributed by the Department of Education via grants. In short, our Governor and General Assembly see more value in distributing funds to families with children already in private schools than they do to fund a program that benefits children that need it the most; a program that is mandated by the state and federal government but is unfunded. The positive is that the General Assembly understands the issue, where they didn't previously. That is a credit to our outreach efforts. The negative, and it's a strong negative, is that they can't be bothered to fund it.

**Educational Reform** – another item we advocated for was reform of teacher evaluations and reducing the number of standardized testing requirements, particularly at the high school level. There is a bit of good news and bad news here. The bad news is that what we wanted didn't occur in this session. The good news is that there is going to be a study: Creates an advisory committee on innovations in K-12 education that consists of (i) four members of the senate appointed by the speaker of the senate; (ii) four members of the house of representatives appointed by the speaker of the house of representatives; (iii) one

representative of the state board of education appointed by the governor; and (iv) one representative of the department of education appointed by the governor.

☐ Requires the appointing authorities to make appointments to the advisory committee no later than July 1, 2025.

☐ Requires the advisory committee to convene its first meeting no later than August 1, 2025.

Requires the committee to study all of the following:

☐ Evaluation process for teachers and principals in present law, including all relevant rules and policies, to determine the appropriate process, frequency, and content of teacher and principal evaluations, and to assess how effective and productive the current process is in evaluating the performance of teachers and principals.

☐ State- and locally-mandated assessments for students enrolled in any of the grades K-12, to determine, at a minimum, the appropriate scope and frequency of such assessments, and how best to use or apply student performance on state- and locally-mandated assessments for student, teacher, school, and district accountability and for all other purposes.

☐ 180 days of classroom instruction required in present law, to determine whether allowing LEAs and public charter schools the ability to satisfy the requirement by providing a minimum number of instructional hours per school year would benefit the community and the students served by the LEA or public charter school.

☐ Academic standards adopted by the state board for high school grades and subjects, to determine whether allowing students who may be working toward completing a career and technical education (CTE) elective focus to substitute certain CTE courses for courses required by the state board to receive a full diploma upon graduation from high school that are designed to assist students in pursuing a baccalaureate degree at a four-year postsecondary institution, as opposed to students pursuing a CTE pathway or credential.

☐ Educational, licensure, and training requirements for educators and persons pursuing teaching as a profession in this state, as well as the compensation structure and incentives for licensed educators, to determine the frequency, number, and utility of each requirement and to determine how best to incentivize educators to meet certain goals and expectations in order to develop high-performing educators and retain and support high-performing educators.

Going forward, the obstacle here will be SCORE – State Collaborative on Reforming Education. SCORE is governed by a board of directors composed of Tennessee business and philanthropic leaders committed to preparing our students for choice-filled lives. Members of the board include former Senator Bill Frist, Janet Ayers, Dee Haslam, Barbara Hyde, Orrin Ingram...just to name a few. We urge our local representatives to represent the interests of the students and educators in this district and to not follow the will of a think tank. A think tank that wants more standardized testing and burdensome bureaucracy, none of which is benefiting our teachers and students.

Germantown Municipal School District

**BALANCE SHEET**

**All Funds**

As of Month Ending March 31, 2025

	GENERAL FUND 141	FEDERAL FUND 142	SCHOOL NUTRITION FUND 143	CAPITAL IMPROV FUND 177	OPEB TRUST FUND 210	FIXED ASSETS FUND 220	HEALTH INS FUND 263	Total
<b>ASSETS</b>								
Cash and Cash Equivalents	1,318,642.26	(224,435.02)	1,662,587.31	4,026,620.94	116,440.75	-	(178,302.17)	6,721,554.07
Investments - LGIP	30,375,640.30	-	-	-	-	-	-	30,375,640.30
Investments - Mutual Funds	-	-	-	-	5,646,327.70	-	-	5,646,327.70
Cash Clearing - School Activity	5,000.00	-	-	-	-	-	-	5,000.00
CDARS - First Horizon	-	-	-	-	-	-	-	-
Accrued Interest	-	-	-	-	400.39	-	-	400.39
Accounts Receivable	-	-	-	-	-	-	-	-
Due from Other Govts	-	224,435.02	39,332.91	-	-	-	-	263,767.93
Due from City	-	-	-	-	-	-	-	-
Due from Schools	-	-	-	-	-	-	-	-
Due from Other Funds	27,638.40	-	-	-	-	-	-	27,638.40
Restricted Investments - SRT	1,217,260.00	-	-	-	-	-	-	1,217,260.00
Prepaid Expenses	16,657.91	-	-	-	-	-	-	16,657.91
Fixed Assets:	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	6,377,894.00	-	6,377,894.00
Land Improvements	-	-	-	-	-	1,970,270.25	-	1,970,270.25
Buildings	-	-	-	-	-	134,853,791.59	-	134,853,791.59
Improvements	-	-	-	-	-	8,568,005.29	-	8,568,005.29
Equipment	-	-	-	-	-	21,883,118.36	-	21,883,118.36
Construction-in-Progress	-	-	-	-	-	1,148,350.08	-	1,148,350.08
Accumulated Depreciation	-	-	-	-	-	(36,031,527.76)	-	(36,031,527.76)
<b>ASSETS TOTAL</b>	<b>32,960,838.87</b>	<b>-</b>	<b>1,701,920.22</b>	<b>4,026,620.94</b>	<b>5,763,168.84</b>	<b>138,769,901.81</b>	<b>(178,302.17)</b>	<b>183,044,148.51</b>
<b>LIABILITIES</b>								
Accounts Payable	-	-	178,934.73	-	-	-	-	178,934.73
Accrued Expenses	83,700.15	-	-	-	-	-	184,246.00	267,946.15
Due to the City of Germantown	-	-	-	-	-	-	-	-
Due to Schools	-	-	-	-	-	-	-	-
Due to Other Funds	-	-	-	-	-	-	-	-
Unearned Revenue	2,150.00	-	348,065.74	-	-	-	-	350,215.74
<b>LIABILITIES TOTAL</b>	<b>85,850.15</b>	<b>-</b>	<b>527,000.47</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>184,246.00</b>	<b>797,096.62</b>
<b>FUND BALANCE</b>								
Change in Fund Balance	8,670,516.51	-	127,846.24	958,785.46	493,299.38	(2,134,558.65)	(1,758,681.84)	6,357,207.10
Beginning Fund Balance	24,204,472.21	-	1,047,073.51	3,067,835.48	5,269,869.46	140,904,460.46	1,396,133.67	175,889,844.79
Ending Fund Balance	32,874,988.72	-	1,174,919.75	4,026,620.94	5,763,168.84	138,769,901.81	(362,548.17)	182,247,051.89
<b>LIABILITIES AND FUND BALANCE TOTAL</b>	<b>32,960,838.87</b>	<b>-</b>	<b>1,701,920.22</b>	<b>4,026,620.94</b>	<b>5,763,168.84</b>	<b>138,769,901.81</b>	<b>(178,302.17)</b>	<b>183,044,148.51</b>
<b>VARIANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**SCHOOL OPERATING FUND**  
As of Month Ending March 31, 2025

	2024-25 FYTD Revised Bdgt	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
<b>GENERAL FUND REVENUES - FUND 141</b>					
TISA REVENUE	37,545,387.00	3,718,755.21	30,461,786.70	(7,083,600.30)	81.13%
<b>SHELBY COUNTY GOVERNMENT</b>					
Property Taxes	17,022,053.00	6,420,124.71	15,117,741.05	(1,904,311.95)	88.81%
Sales Tax	10,404,656.00	1,058,722.09	6,108,904.68	(4,295,751.32)	58.71%
Wheel Tax	1,403,882.00	-	1,199,073.24	(204,808.76)	85.41%
<b>CITY OF GERMANTOWN</b>					
Maintenance of Effort	3,082,064.00	256,838.67	2,311,548.03	(770,515.97)	75.00%
PEG Funding	112,000.00	24,379.72	49,351.96	(62,648.04)	44.06%
Mixed Drink Tax	252,000.00	32,453.47	183,403.39	(68,596.61)	72.78%
<b>OTHER LOCAL REVENUE</b>					
TUITION	1,114,000.00	112,495.16	931,192.36	(182,807.64)	83.59%
OTHER STATE REVENUE	385,011.00	3,850.00	225,151.00	(159,860.00)	58.48%
TRANSFERS - INDIRECT COSTS	2,155,317.00	1,024,213.33	1,352,792.69	(802,524.31)	62.77%
RESERVES	35,000.00	-	25,228.50	(9,771.50)	72.08%
RESERVES	4,845,091.58	-	-	(4,845,091.58)	0.00%
<b>TOTAL GENERAL FUND REVENUES</b>	<b>78,356,461.58</b>	<b>12,651,832.36</b>	<b>57,966,173.60</b>	<b>(20,390,287.98)</b>	<b>73.98%</b>

<b>GENERAL FUND EXPENDITURES - FUND 141</b>					
	2024-25 FYTD Revised Bdgt	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
<b>71100 REGULAR INSTRUCTION</b>					
Salaries & Wages	25,243,165.00	2,006,750.13	16,533,547.36	(8,709,617.64)	65.50%
Benefits	5,618,245.00	500,042.78	3,967,272.13	(1,650,972.87)	70.61%
Contract w/Priv. Agencies	266,170.00	-	264,270.00	(1,900.00)	99.29%
Maint & Rep - Equipment	12,000.00	-	2,724.50	(9,275.50)	22.70%
Travel	2,500.00	229.46	1,527.80	(972.20)	61.11%
Other Contract Svcs	1,010,065.00	70,195.42	794,092.37	(215,972.63)	78.62%
Inst. Supplies	439,018.53	-	131,508.75	(307,509.78)	29.96%
Textbooks	774,534.75	(1,258.54)	118,231.63	(656,303.12)	15.26%
Software	460,802.25	-	175,264.49	(285,537.76)	38.03%
Other Supplies	186,500.00	-	161,919.88	(24,580.12)	86.82%
Other Charges	29,384.00	1,042.19	23,281.12	(6,102.88)	79.23%
Equipment	1,470,900.00	14,849.53	186,826.97	(1,284,073.03)	12.70%
<b>TOTAL REGULAR INSTRUCTION</b>	<b>35,513,284.53</b>	<b>2,591,850.97</b>	<b>22,360,467.00</b>	<b>(13,152,817.53)</b>	<b>62.96%</b>
<b>71150 ALTERNATIVE EDUCATION</b>					
Salaries & Wages	332,637.00	28,074.14	228,554.81	(104,082.19)	68.71%
Benefits	80,959.00	7,138.02	56,378.50	(24,580.50)	69.64%
Inst. Supplies	1,000.00	-	134.03	(865.97)	0.00%
Equipment	1,000.00	-	240.87	(759.13)	24.09%
<b>TOTAL ALTERNATIVE EDUCATION</b>	<b>415,596.00</b>	<b>35,212.16</b>	<b>285,308.21</b>	<b>(130,287.79)</b>	<b>68.65%</b>
<b>71200 SPECIAL EDUCATION INSTRUCTION</b>					
Salaries & Wages	5,147,741.00	396,968.67	3,255,093.68	(1,892,647.32)	63.23%
Benefits	1,270,879.00	111,493.86	873,732.16	(397,146.84)	68.75%
Contract w/Priv. Agencies	34,900.00	700.00	8,513.39	(26,386.61)	24.39%
Contracts for Sub Teachers	5,000.00	-	2,128.44	(2,871.56)	42.57%
Noncertified Subs	5,000.00	-	3,029.65	(1,970.35)	60.59%
Inst. Supplies	50,636.00	9,220.83	39,750.94	(10,885.06)	78.50%
Equipment	13,000.00	-	3,000.00	(10,000.00)	23.08%
<b>TOTAL SPECIAL EDUCATION INSTRUCTION</b>	<b>6,527,156.00</b>	<b>518,383.36</b>	<b>4,185,248.26</b>	<b>(2,341,907.74)</b>	<b>64.12%</b>
<b>71300 CAREER &amp; TECHNICAL EDUCATION</b>					
Salaries & Wages	1,193,472.00	92,215.08	767,501.56	(425,970.44)	64.31%
Benefits	311,550.00	22,526.12	176,703.23	(134,846.77)	56.72%
Maintenance & Repairs	1,000.00	-	1,000.00	0.00	100.00%
Inst. Supplies	22,000.00	-	12,950.00	(9,050.00)	58.86%
Software	10,000.00	-	-	(10,000.00)	0.00%
Other Supplies	10,000.00	-	-	(10,000.00)	0.00%
Other Charges	271,070.00	-	-	(271,070.00)	0.00%
Equipment	775,000.00	860.70	63,059.55	(711,940.45)	8.14%
<b>TOTAL CAREER &amp; TECHNICAL EDUCATION</b>	<b>2,594,092.00</b>	<b>115,601.90</b>	<b>1,021,214.34</b>	<b>(1,572,877.66)</b>	<b>39.37%</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**SCHOOL OPERATING FUND**  
As of Month Ending March 31, 2025

<b>72110 ATTENDANCE &amp; PLANNING</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	679,376.00	55,664.61	489,134.51	(190,241.49)	72.00%
Benefits	163,085.00	10,753.04	90,852.31	(72,232.69)	55.71%
Travel	1,000.00	67.34	527.27	(472.73)	52.73%
Other Contract Svcs.	40,000.00	-	40,000.00	0.00	0.00%
Other Supplies	5,000.00	-	1,836.53	(3,163.47)	36.73%
Inservice/Staff Dev.	24,500.00	-	16,354.16	(8,145.84)	66.75%
Other Charges	20,000.00	97.57	10,867.50	(9,132.50)	54.34%
<b>TOTAL ATTENDANCE &amp; PLANNING</b>	<b>932,961.00</b>	<b>66,582.56</b>	<b>649,572.28</b>	<b>(283,388.72)</b>	<b>69.62%</b>
<b>72120 HEALTH SERVICES</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	579,584.00	46,938.42	392,027.37	(187,556.63)	67.64%
Benefits	171,485.00	13,385.54	107,429.25	(64,055.75)	62.65%
Other Contract Svcs.	1,000.00	-	974.86	(25.14)	97.49%
Other Supplies	12,500.00	-	1,633.15	(10,866.85)	13.07%
Inservice/Staff Dev.	7,500.00	444.50	3,974.81	(3,525.19)	53.00%
Other Charges	7,500.00	917.87	3,102.53	(4,397.47)	41.37%
Equipment	8,250.00	-	4,158.56	(4,091.44)	50.41%
<b>TOTAL HEALTH SERVICES</b>	<b>787,819.00</b>	<b>61,686.33</b>	<b>513,300.53</b>	<b>(274,518.47)</b>	<b>65.15%</b>
<b>72130 OTHER STUDENT SUPPORT/GUIDANCE</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	1,465,894.00	108,298.90	939,243.45	(526,650.55)	64.07%
Benefits	341,113.00	24,529.38	220,804.78	(120,308.22)	64.73%
Travel	500.00	30.38	376.50	(123.50)	75.30%
Other Contract Svcs.	30,000.00	732.00	3,294.00	(26,706.00)	10.98%
Other Supplies	15,000.00	-	-	(15,000.00)	0.00%
Inservice/Staff Dev.	98,369.00	4,133.89	15,281.15	(83,087.85)	15.53%
Other Charges	19,000.00	11.97	8,046.91	(10,953.09)	42.35%
Other Equipment	1,831.00	919.59	1,154.59	(676.41)	63.06%
<b>TOTAL OTHER STUDENT SUPPORT/GUIDANCE</b>	<b>1,971,707.00</b>	<b>138,656.11</b>	<b>1,188,201.38</b>	<b>(783,505.62)</b>	<b>60.26%</b>
<b>72210 REGULAR INSTRUCTION SUPPORT</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	2,556,217.00	203,571.23	1,768,254.81	(787,962.19)	69.17%
Benefits	543,793.00	49,680.68	408,852.30	(134,940.70)	75.19%
Consultants	30,000.00	-	23,736.00	(6,264.00)	79.12%
Travel	2,600.00	135.52	1,837.32	(762.68)	70.67%
Library Books/Media	43,400.00	-	43,400.00	0.00	100.00%
Other Supplies	13,570.00	837.87	5,314.85	(8,255.15)	39.17%
Inservice/Staff Dev.	52,000.00	4,548.98	32,416.23	(19,583.77)	62.34%
Other Charges	5,000.00	1,030.14	3,900.44	(1,099.56)	78.01%
Other Equipment	5,400.00	278.00	3,393.57	(2,006.43)	62.84%
<b>TOTAL REGULAR EDUCATION SUPPORT</b>	<b>3,251,980.00</b>	<b>260,082.42</b>	<b>2,291,105.52</b>	<b>(960,874.48)</b>	<b>70.45%</b>
<b>72220 SPECIAL EDUCATION SUPPORT</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	1,819,245.00	152,472.36	1,294,710.84	(524,534.16)	71.17%
Benefits	444,059.00	36,127.70	295,538.51	(148,520.49)	66.55%
Contract w/Priv. Agencies	11,000.00	1,525.33	3,939.13	(7,060.87)	35.81%
Evaluation & Testing	5,000.00	-	5,000.00	0.00	100.00%
Travel	7,500.00	266.91	1,921.77	(5,578.23)	25.62%
Other Supplies	7,000.00	-	6,996.94	(3.06)	99.96%
Inservice/Staff Dev.	19,000.00	-	19,000.00	0.00	100.00%
Other Charges	1,500.00	-	825.66	(674.34)	55.04%
<b>TOTAL SPECIAL EDUCATION SUPPORT</b>	<b>2,314,304.00</b>	<b>190,392.30</b>	<b>1,627,932.85</b>	<b>(686,371.15)</b>	<b>70.34%</b>
<b>72230 CAREER &amp; TECHNICAL SUPPORT</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Director/ Supervisor	21,878.00	1,787.40	16,286.60	(5,591.40)	74.44%
Benefits	5,863.00	516.47	4,353.23	(1,509.77)	74.25%
Other Supplies	1,953.00	-	-	(1,953.00)	0.00%
Inservice/Staff Dev.	4,000.00	-	-	(4,000.00)	0.00%
<b>TOTAL CAREER &amp; TECHNICAL SUPPORT</b>	<b>33,694.00</b>	<b>2,303.87</b>	<b>20,639.83</b>	<b>(13,054.17)</b>	<b>61.26%</b>

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<b>72250 TECHNOLOGY</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	874,053.00	69,499.24	641,235.43	(232,817.57)	73.36%
Benefits	263,677.00	17,749.78	151,309.56	(112,367.44)	57.38%
Communications	105,476.36	6,104.19	49,579.15	(55,897.21)	47.00%
Consultants	33,930.00	9,000.00	22,750.00	(11,180.00)	67.05%
Maintenance & Repairs	61,069.00	3,170.95	11,089.77	(49,979.23)	18.16%
Internet Connectivity	212,401.20	15,651.20	130,819.23	(81,581.97)	61.59%
Travel	2,000.00	89.60	819.81	(1,180.19)	40.99%
Other Contract Svcs.	80,000.00	-	-	(80,000.00)	0.00%
Office Supplies	500.00	14.28	185.08	(314.92)	37.02%
Cabling	15,704.94	-	10,000.00	(5,704.94)	63.67%
Software	598,960.00	-	469,417.58	(129,542.42)	78.37%
Other Supplies	37,400.00	15.69	16,377.09	(21,022.91)	43.79%
Inservice/Staff Dev.	8,000.00	-	1,294.08	(6,705.92)	16.18%
Other Charges	50,000.00	-	49,468.38	(531.62)	98.94%
Adm Equipment	186,038.78	62,900.00	148,840.70	(37,198.08)	80.01%
Other Equipment	15,025.10	-	12,323.90	(2,701.20)	82.02%
<b>TOTAL TECHNOLOGY</b>	<b>2,544,235.38</b>	<b>184,194.93</b>	<b>1,715,509.76</b>	<b>(828,725.62)</b>	<b>67.43%</b>
<b>72310 BOARD OF EDUCATION SERVICES</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	21,500.00	-	21,500.00	0.00	100.00%
Benefits	58,645.00	437.79	26,876.51	(31,768.49)	45.83%
OPEB	708,000.00	-	524,202.00	(183,798.00)	74.04%
Audit Services	70,000.00	-	61,650.00	(8,350.00)	88.07%
Dues & Memberships	21,000.00	5,484.00	20,999.54	(0.46)	100.00%
Legal Services	210,000.00	11,403.76	93,414.80	(116,585.20)	44.48%
Other Supplies	1,000.00	20.20	712.45	(287.55)	71.25%
Judgments	355,453.00	-	355,453.00	0.00	100.00%
Liability Insurance	110,000.00	-	68,918.00	(41,082.00)	62.65%
Surety Bond Premium	300.00	-	300.00	0.00	100.00%
Trustee Commissions	472,565.00	138,866.40	362,681.68	(109,883.32)	76.75%
Workers' Compensation	90,000.00	-	78,521.40	(11,478.60)	87.25%
Inservice/Staff Dev.	20,000.00	4,963.89	17,278.65	(2,721.35)	86.39%
<b>TOTAL BOARD OF EDUCATION SERVICES</b>	<b>2,138,463.00</b>	<b>161,176.04</b>	<b>1,632,508.03</b>	<b>(505,954.97)</b>	<b>76.34%</b>
<b>72320 OFFICE OF SUPERINTENDENT</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	464,884.00	36,654.82	334,485.38	(130,398.62)	71.95%
Benefits	117,465.00	9,781.36	81,879.80	(35,585.20)	69.71%
Dues & Memberships	9,500.00	21.95	5,827.70	(3,672.30)	61.34%
Postal Charges	10,000.00	126.00	5,824.08	(4,175.92)	58.24%
Travel	5,000.00	647.86	3,064.05	(1,935.95)	61.28%
Other Contracted Svcs.	29,600.00	530.87	14,826.22	(14,773.78)	50.09%
Office Supplies	20,000.00	441.46	8,074.17	(11,925.83)	40.37%
Other Supplies	28,250.00	2,232.29	28,222.04	(27.96)	99.90%
Inservice/Staff Dev.	21,200.00	1,099.79	4,816.71	(16,383.29)	22.72%
Other Charges	1,000.00	-	489.10	(510.90)	48.91%
<b>TOTAL OFFICE OF SUPERINTENDENT</b>	<b>706,899.00</b>	<b>51,536.40</b>	<b>487,509.25</b>	<b>(219,389.75)</b>	<b>68.96%</b>
<b>72410 OFFICE OF PRINCIPAL</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	3,613,837.00	271,884.72	2,494,259.98	(1,119,577.02)	69.02%
Benefits	867,571.00	67,074.67	563,761.12	(303,809.88)	64.98%
Other Supplies	147,001.00	-	147,001.00	0.00	100.00%
Inservice/Staff Dev.	11,999.00	780.86	4,704.94	(7,294.06)	39.21%
Other Charges	16,500.00	-	15,850.00	(650.00)	96.06%
<b>TOTAL OFFICE OF PRINCIPAL</b>	<b>4,656,908.00</b>	<b>339,740.25</b>	<b>3,225,577.04</b>	<b>(1,431,330.96)</b>	<b>69.26%</b>

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<b>72510 FISCAL SERVICES</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	469,263.00	35,220.15	338,220.87	(131,042.13)	72.07%
Benefits	129,960.00	8,596.24	76,242.36	(53,717.64)	58.67%
Dues & Memberships	700.00	295.00	315.00	(385.00)	45.00%
Travel	600.00	-	456.08	(143.92)	76.01%
Other Contract Svcs.	5,000.00	-	-	(5,000.00)	0.00%
Office Supplies	5,000.00	55.70	4,658.66	(341.34)	93.17%
Software	88,000.00	15.00	74,273.92	(13,726.08)	84.40%
Inservice/Staff Dev.	11,000.00	1,402.05	6,675.88	(4,324.12)	60.69%
Other Charges	17,250.00	210.01	2,714.63	(14,535.37)	15.74%
Other Equipment	1,500.00	-	1,500.00	0.00	100.00%
<b>TOTAL FISCAL SERVICES</b>	<b>728,273.00</b>	<b>45,794.15</b>	<b>505,057.40</b>	<b>(223,215.60)</b>	<b>69.35%</b>
<b>72520 HUMAN RESOURCES</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	423,364.00	35,778.44	296,949.79	(126,414.21)	70.14%
Benefits	100,046.00	7,269.74	56,855.58	(43,190.42)	56.83%
Dues & Memberships	864.00	-	539.00	(325.00)	62.38%
Travel	100.00	-	41.00	(59.00)	41.00%
Other Contract Svcs.	7,328.00	-	7,328.00	0.00	100.00%
Office Supplies	2,000.00	-	1,515.82	(484.18)	75.79%
Software	20,928.37	-	20,928.37	0.00	100.00%
Other Supplies	1,200.00	-	284.06	(915.94)	23.67%
Inservice/Staff Dev.	59,021.63	6,789.44	41,332.97	(17,688.66)	70.03%
Other Charges	11,040.00	187.15	5,369.99	(5,670.01)	48.64%
<b>TOTAL HUMAN RESOURCES</b>	<b>625,892.00</b>	<b>50,024.77</b>	<b>431,144.58</b>	<b>(194,747.42)</b>	<b>68.88%</b>
<b>72610 OPERATION OF PLANT</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	616,931.00	48,093.07	446,158.31	(170,772.69)	72.32%
Benefits	193,242.00	14,153.13	120,442.81	(72,799.19)	62.33%
Janitorial Services	1,455,000.00	120,417.24	966,320.02	(488,679.98)	66.41%
Other Contract Svcs.	200,000.00	11,658.66	96,601.98	(103,398.02)	48.30%
Utilities	1,325,000.00	99,722.51	853,890.27	(471,109.73)	64.44%
Property Insurance	380,000.00	-	368,824.00	(11,176.00)	97.06%
Other Charges	58,150.00	2,604.75	34,606.74	(23,543.26)	59.51%
Equipment	5,000.00	-	-	(5,000.00)	0.00%
<b>TOTAL OPERATION OF PLANT</b>	<b>4,233,323.00</b>	<b>296,649.36</b>	<b>2,886,844.13</b>	<b>(1,346,478.87)</b>	<b>68.19%</b>
<b>72620 MAINTENANCE OF PLANT</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	610,201.00	49,750.62	428,749.68	(181,451.32)	70.26%
Benefits	160,189.00	12,344.84	100,317.17	(59,871.83)	62.62%
Maintenance & Repairs	950,000.00	69,166.28	736,369.23	(213,630.77)	77.51%
Travel	25,000.00	826.59	5,851.26	(19,148.74)	23.41%
Other Contract Svcs.	10,000.00	-	-	(10,000.00)	0.00%
Office Supplies	1,000.00	-	240.27	(759.73)	24.03%
Inservice/Staff Dev.	10,000.00	-	859.38	(9,140.62)	8.59%
<b>TOTAL MAINTENANCE OF PLANT</b>	<b>1,766,390.00</b>	<b>132,088.33</b>	<b>1,272,386.99</b>	<b>(494,003.01)</b>	<b>72.03%</b>
<b>72710 TRANSPORTATION</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Contracts w/Other Schools	80,302.00	6,692.00	60,228.00	(20,074.00)	75.00%
Contracts w/Private Agencies	2,100,000.00	162,332.27	1,136,717.30	(963,282.70)	54.13%
Diesel	225,000.00	15,367.67	94,010.51	(130,989.49)	41.78%
<b>TOTAL TRANSPORTATION</b>	<b>2,405,302.00</b>	<b>184,391.94</b>	<b>1,290,955.81</b>	<b>(1,114,346.19)</b>	<b>53.67%</b>
<b>72830 SCHOOL SAFETY</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Maintenance & Repairs	3,000.00	-	2,250.00	(750.00)	75.00%
Office Supplies	250.00	-	205.85	(44.15)	82.34%
Other Supplies & Materials	500.00	-	54.42	(445.58)	10.88%
Inservice/Staff Dev.	10,000.00	214.62	2,531.05	(7,468.95)	25.31%
Other Charges	30,000.00	-	4,543.79	(25,456.21)	15.15%
Other Equipment	55,000.00	-	45,000.00	(10,000.00)	81.82%
<b>TOTAL SCHOOL SAFETY</b>	<b>98,750.00</b>	<b>214.62</b>	<b>54,585.11</b>	<b>(44,164.89)</b>	<b>55.28%</b>

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<b>76100 REGULAR CAPITAL OUTLAY</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Architects	283,000.00	1,500.00	42,345.06	(240,654.94)	14.96%
Oth Contracted Services	80,000.00	-	-	(80,000.00)	0.00%
Transfer to Other Funds	527,130.00	-	379,038.75	(148,091.25)	71.91%
Other Charges	50,000.00	-	50,000.00	0.00	100.00%
Building Construction	419,600.00	-	76,836.00	(342,764.00)	18.31%
Building Improvements	2,088,411.02	-	698,741.79	(1,389,669.23)	33.46%
Other Capital Outlay	661,291.65	17,708.70	403,627.19	(257,664.46)	61.04%
<b>TOTAL REGULAR CAPITAL OUTLAY</b>	<b>4,109,432.67</b>	<b>19,208.70</b>	<b>1,650,588.79</b>	<b>(2,458,843.88)</b>	<b>40.17%</b>
<b>TRANSFERS TO CAFETERIA FUND</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>78,356,461.58</b>	<b>5,445,771.47</b>	<b>49,295,657.09</b>	<b>(29,060,804.49)</b>	<b>62.91%</b>
<b>TOTAL GENERAL FUND BALANCE</b>	<b>0.00</b>	<b>7,206,060.89</b>	<b>8,670,516.51</b>		

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	2024-25 FYTD Revised Bdg	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
<b>FEDERAL FUND REVENUES - FUND 142</b>					
Consolidated Admin	76,100.00	5,847.84	55,020.46	(21,079.54)	72.30%
Title I, Part A	2,326,992.00	104,755.01	1,253,425.81	(1,073,566.19)	53.86%
Title II, Part A	175,427.00	8,808.48	114,974.34	(60,452.66)	65.54%
Title III	18,872.00	-	14,607.22	(4,264.78)	77.40%
Title IV	251,094.00	13,233.86	112,859.15	(138,234.85)	44.95%
CTE Perkins Basic	61,175.00	876.65	36,932.33	(24,242.67)	60.37%
CTE Perkins Reserve	50,000.00	-	-	(50,000.00)	0.00%
IDEA, Part B	2,373,615.00	90,913.18	717,836.47	(1,655,778.53)	30.24%
IDEA Preschool	36,619.00	-	16,276.95	(20,342.05)	44.45%
ESSER 3.0	2,072,985.00	-	2,072,564.39	(420.61)	99.98%
<b>TOTAL FEDERAL FUND REVENUES</b>	<b>7,442,879.00</b>	<b>224,435.02</b>	<b>4,394,497.12</b>	<b>(3,048,381.88)</b>	<b>59.04%</b>

<b>FEDERAL FUND EXPENDITURES - FUND 142</b>					
	2024-25 FYTD Revised Bdg	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
<b>CONSOLIDATED ADM - 010</b>					
Salaries & Wages	53,622.00	4,468.50	40,716.50	(12,905.50)	75.93%
Benefits	12,506.00	1,026.12	8,704.98	(3,801.02)	69.61%
Other Supplies & Materials	500.00	-	-	(500.00)	0.00%
Indirect Costs	3,000.00	-	-	(3,000.00)	0.00%
Inservice/Staff Dev.	6,472.00	353.22	5,598.98	(873.02)	86.51%
<b>TOTAL CONSOLIDATED ADM</b>	<b>76,100.00</b>	<b>5,847.84</b>	<b>55,020.46</b>	<b>(21,079.54)</b>	<b>72.30%</b>

<b>TITLE I, PART A - 100</b>					
	2024-25 FYTD Revised Bdg	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
Salaries & Wages	489,821.00	27,169.34	250,783.46	(239,037.54)	51.20%
Benefits	113,656.00	6,101.28	53,478.39	(60,177.61)	47.05%
Travel/Mileage	8,000.00	-	-	(8,000.00)	0.00%
Contracts for Sub Teachers	100,119.00	516.00	22,801.90	(77,317.10)	22.77%
Other Contract Svcs.	15,730.00	1,795.00	6,540.00	(9,190.00)	41.58%
Inst. Supplies	264,320.10	5,196.46	171,862.92	(92,457.18)	65.02%
Software	5,000.00	3,260.00	4,956.00	(44.00)	99.12%
Other Supplies & Materials	7,600.00	-	-	(7,600.00)	0.00%
Indirect costs	75,000.00	-	-	(75,000.00)	0.00%
Inservice/Staff Dev.	667,309.50	59,053.43	320,529.56	(346,779.94)	48.03%
Other Charges	7,719.00	46.89	533.49	(7,185.51)	6.91%
Regular Instruction Equipment	571,420.40	752.61	421,076.09	(150,344.31)	73.69%
Other Equipment	1,297.00	864.00	864.00	(433.00)	66.62%
<b>TOTAL TITLE I, PART A</b>	<b>2,326,992.00</b>	<b>104,755.01</b>	<b>1,253,425.81</b>	<b>(1,073,566.19)</b>	<b>53.86%</b>

<b>TITLE II, PART A - 200</b>					
	2024-25 FYTD Revised Bdg	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
Salaries & Wages	49,556.00	3,504.70	34,192.30	(15,363.70)	69.00%
Benefits	10,575.00	809.02	7,161.19	(3,413.81)	67.72%
Contracts for Sub Teachers	5,160.00	-	1,032.00	(4,128.00)	20.00%
Indirect Costs	6,000.00	-	-	(6,000.00)	0.00%
Inservice/Staff Dev.	104,136.00	4,494.76	72,588.85	(31,547.15)	69.71%
<b>TOTAL TITLE II, PART A</b>	<b>175,427.00</b>	<b>8,808.48</b>	<b>114,974.34</b>	<b>(60,452.66)</b>	<b>65.54%</b>

<b>TITLE III - 300</b>					
	2024-25 FYTD Revised Bdg	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
Instructional Supplies & Materials	12,201.00	-	11,131.17	(1,069.83)	91.23%
Other Supplies & Materials	200.00	-	186.65	(13.35)	93.33%
Inservice/Staff Dev.	6,471.00	-	3,289.40	(3,181.60)	50.83%
<b>TOTAL TITLE III</b>	<b>18,872.00</b>	<b>-</b>	<b>14,607.22</b>	<b>(4,264.78)</b>	<b>77.40%</b>

<b>TITLE IV - 440</b>					
	2024-25 FYTD Revised Bdg	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
Salaries & Wages	26,000.00	2,117.80	16,942.40	(9,057.60)	65.16%
Benefits	8,590.00	725.36	5,575.27	(3,014.73)	64.90%
Contracts for Sub Teachers	5,160.00	-	1,548.00	(3,612.00)	30.00%
Other Contract Svcs.	32,000.00	-	10,000.00	(22,000.00)	31.25%
Instructional Supplies & Materials	18,000.00	-	15,435.46	(2,564.54)	85.75%
Other Supplies	25,584.00	-	12,241.45	(13,342.55)	47.85%
Indirect Costs	1,000.00	-	-	(1,000.00)	0.00%
Inservice/Staff Dev.	80,329.00	10,390.70	23,849.72	(56,479.28)	29.69%
Reg Instructional Equipment	45,281.00	-	24,557.63	(20,723.37)	54.23%
Other Equipment	9,150.00	-	2,709.22	(6,440.78)	29.61%
<b>TOTAL TITLE IV</b>	<b>251,094.00</b>	<b>13,233.86</b>	<b>112,859.15</b>	<b>(138,234.85)</b>	<b>44.95%</b>

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CTE PERKINS BASIC - 800	2024-25 FYTD Revised Bdgt	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
Contracts w/ Vehicle Owners	11,421.00	-	1,400.00	(10,021.00)	12.26%
Contracts for Sub Teachers	5,000.00	-	2,257.50	(2,742.50)	45.15%
Instructional Supplies & Materials	2,000.00	-	-	(2,000.00)	0.00%
Software	16,754.00	-	12,582.00	(4,172.00)	75.10%
Other Supplies	10,000.00	-	8,918.00	(1,082.00)	89.18%
Inservice/Staff Dev.	16,000.00	876.65	11,774.83	(4,225.17)	73.59%
<b>TOTAL CTE PERKINS BASIC</b>	<b>61,175.00</b>	<b>876.65</b>	<b>36,932.33</b>	<b>(24,242.67)</b>	<b>60.37%</b>
<b>CTE PERKINS RESERVE - 801</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Instructional Supplies & Materials	3,500.00	-	-	(3,500.00)	0.00%
Software	3,100.00	-	-	(3,100.00)	0.00%
Other Supplies	6,300.00	-	-	(6,300.00)	0.00%
Vocational Equipment	37,100.00	-	-	(37,100.00)	0.00%
<b>TOTAL CTE PERKINS RESERVE</b>	<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>(50,000.00)</b>	<b>0.00%</b>
<b>IDEA, PART B - 900</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	934,000.00	64,317.05	483,589.14	(450,410.86)	51.78%
Benefits	342,804.00	17,260.30	128,697.57	(214,106.43)	37.54%
Contracts W/Private Agencies	230,159.00	-	1,248.10	(228,910.90)	0.54%
Evaluation & Testing	30,000.00	502.90	1,332.78	(28,667.22)	4.44%
Maintenance & Repairs-Vehicles	3,000.00	-	-	(3,000.00)	0.00%
Contracts for Sub Teachers	42,000.00	193.50	8,127.00	(33,873.00)	19.35%
Noncertified Subs	42,000.00	-	5,440.87	(36,559.13)	12.95%
Other Contract Svcs.	85,000.00	3,066.25	14,482.50	(70,517.50)	17.04%
Fuel	4,000.00	59.56	882.07	(3,117.93)	22.05%
Instr. Supplies	119,652.00	70.00	552.75	(119,099.25)	0.46%
Other Supplies	65,000.00	921.82	25,509.04	(39,490.96)	39.24%
Indirect costs	70,000.00	-	-	(70,000.00)	0.00%
Vehicle Insurance	1,000.00	-	251.41	(748.59)	25.14%
Inservice/Staff Dev.	200,000.00	2,780.66	40,122.04	(159,877.96)	20.06%
Other Charges	25,000.00	5.49	229.82	(24,770.18)	0.92%
Special Education Equipment	180,000.00	1,735.65	7,371.38	(172,628.62)	4.10%
<b>TOTAL IDEA, PART B</b>	<b>2,373,615.00</b>	<b>90,913.18</b>	<b>717,836.47</b>	<b>(1,655,778.53)</b>	<b>30.24%</b>
<b>IDEA PRESCHOOL - 910</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unexpended Balance</b>	<b>2024-25 FYTD %</b>
Other Contract Svcs.	13,650.00	-	13,650.00	0.00	100.00%
Instr. Supplies	17,039.00	-	2,150.00	(14,889.00)	12.62%
Indirect Costs	1,158.00	-	-	(1,158.00)	0.00%
Inservice/Staff Dev.	4,772.00	-	476.95	(4,295.05)	9.99%
<b>TOTAL IDEA PRESCHOOL</b>	<b>36,619.00</b>	<b>-</b>	<b>16,276.95</b>	<b>(20,342.05)</b>	<b>44.45%</b>
<b>ESSER 3.0 - 934</b>	<b>2024-25 FYTD Revised Bdgt</b>	<b>March 2025 Monthly Activity</b>	<b>2024-25 FYTD Activity</b>	<b>Unencumbered Balance</b>	<b>2024-25 FYTD %</b>
Salaries & Wages	686,500.00	-	686,500.00	0.00	100.00%
Benefits	102,623.50	-	102,609.70	(13.80)	99.99%
Other Contract Svcs.	101,496.00	-	101,496.00	0.00	100.00%
Instr. Supplies	48,891.00	-	48,890.59	(0.41)	100.00%
Software	296,719.00	-	296,717.60	(1.40)	100.00%
Other Supplies & Materials	5,356.00	-	5,356.00	0.00	100.00%
Indirect Costs	25,228.50	-	25,228.50	0.00	100.00%
Regular Instruction Equipment	806,171.00	-	805,766.00	(405.00)	99.95%
<b>TOTAL ESSER 3.0</b>	<b>2,072,985.00</b>	<b>-</b>	<b>2,072,564.39</b>	<b>(420.61)</b>	<b>99.98%</b>
<b>TOTAL FEDERAL FUND EXPENDITURES</b>	<b>7,442,879.00</b>	<b>224,435.02</b>	<b>4,394,497.12</b>	<b>(3,048,381.88)</b>	<b>59.04%</b>
<b>TOTAL FEDERAL FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**CAFETERIA FUND**  
As of Month Ending March 31, 2025

	2024-25 FYTD Revised Bdgt	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
<b>SCHOOL NUTRITION FUND REVENUES - FUND 143</b>					
Lunch, Breakfast, A la Carte Sales	1,679,904.00	155,034.80	1,278,400.37	(401,503.63)	76.10%
State Matching Funds	-	15,125.30	15,125.30	15,125.30	0.00%
USDA School Lunch	512,152.00	34,685.88	324,780.06	(187,371.94)	63.41%
USDA Breakfast	44,600.00	4,647.03	41,710.65	(2,889.35)	93.52%
USDA Other	-	-	8,260.00	8,260.00	0.00%
Other State Funds	-	-	-	-	0.00%
Other Federal Thru State Funds	26,162.00	-	-	(26,162.00)	0.00%
Other Revenue	6,500.00	-	2,275.20	(4,224.80)	35.00%
<b>RESERVES</b>	<b>24,592.58</b>			<b>(24,592.58)</b>	<b>0.00%</b>
<b>TOTAL SCHOOL NUTRITION FUND REVENUES</b>	<b>2,293,910.58</b>	<b>209,493.01</b>	<b>1,670,551.58</b>	<b>(623,359.00)</b>	<b>72.83%</b>
<b>CONTRACTED EXPENDITURES - FUND 143</b>					
Other Contracted Services - SFE	1,996,832.58	178,934.73	1,492,703.12	(504,129.46)	74.75%
<b>DISTRICT EXPENDITURES - FUND 143</b>					
Maint and Repair - Equipment	40,000.00	-	9,328.56	(30,671.44)	23.32%
USDA Commodities	122,889.00	-	-	(122,889.00)	0.00%
Other Supplies & Materials	7,000.00	-	682.73	(6,317.27)	9.75%
Inservice/ Staff Development	2,000.00	-	418.14	(1,581.86)	20.91%
Equipment	125,189.00	-	39,572.79	(85,616.21)	31.61%
<b>TOTAL DISTRICT EXPENDITURES</b>	<b>297,078.00</b>	<b>-</b>	<b>50,002.22</b>	<b>(247,075.78)</b>	<b>16.83%</b>
<b>TOTAL SCHOOL NUTRITION FUND EXPENDITURES</b>	<b>2,293,910.58</b>	<b>178,934.73</b>	<b>1,542,705.34</b>	<b>(751,205.24)</b>	
Excess/(Def) of Revenues over Expenditures	-	30,558.28	127,846.24	127,846.24	
Operating Transfer In	-	-	-		
<b>SCHOOL NUTRITION FUND BALANCE</b>	<b>-</b>	<b>30,558.28</b>	<b>127,846.24</b>		

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**CAPITAL PROJECTS FUND**  
As of Ending March 31, 2025

	2024-25 FYTD Revised Bdgt	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
<b>CAPITAL IMPROV FUND REVENUES - FUND 177</b>					
County Commission	2,500,000.00	1,091,008.36	1,091,008.36	(1,408,991.64)	43.64%
Transfers from City of Germantown	-	-	-	-	0.00%
Interest Income	-	-	-	-	0.00%
<b>RESERVES</b>	<b>2,065,657.00</b>	-	-	-	0.00%
<b>TOTAL CAPITAL IMPROV REVENUES</b>	<b>4,565,657.00</b>	<b>1,091,008.36</b>	<b>1,091,008.36</b>	<b>(1,408,991.64)</b>	<b>23.90%</b>
<b>CAPITAL IMPROV FUND EXPENDITURES - FUND 177</b>					
Building Improvements	4,565,657.00	-	132,222.90	(4,433,434.10)	2.90%
<b>TOTAL CAPITAL IMPROV EXPENDITURES</b>	<b>4,565,657.00</b>	<b>-</b>	<b>132,222.90</b>	<b>(4,433,434.10)</b>	<b>2.90%</b>
<b>CAPITAL IMPROVEMENTS FUND BALANCE</b>	<b>-</b>	<b>1,091,008.36</b>	<b>958,785.46</b>		

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**OPEB FUND**  
As of Month Ending March 31, 2025

	2024-25 FYTD Revised Bdgt	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
<b>OPEB TRUST FUND REVENUES - 210</b>					
Employer Contributions	755,000.00	-	544,476.00	(210,524.00)	72.12%
Retiree Contributions	80,000.00	-		(80,000.00)	0.00%
Interest and Dividend Income	75,000.00	14,280.10	123,445.47	48,445.47	164.59%
Realized gain/(loss) on investments	-	6,654.04	348,221.53	348,221.53	0.00%
Unrealized gain/(loss) on investments	318,000.00	(156,229.92)	(141,358.65)	(459,358.65)	-44.45%
Other Income	-			-	0.00%
<b>TOTAL OPEB TRUST FUND REVENUES</b>	<b>1,228,000.00</b>	<b>(135,295.78)</b>	<b>874,784.35</b>	<b>(353,215.65)</b>	<b>71.24%</b>
<b>OPEB TRUST FUND EXPENDITURES - 210</b>					
Retiree Stipends	110,000.00	11,550.00	98,850.00	(11,150.00)	89.86%
Medical Claims /Stop Loss Premiums	600,000.00	-	270,010.00	(329,990.00)	45.00%
Administrative Expenses	25,000.00	1,208.33	12,624.97	(12,375.03)	50.50%
Insurance Premiums	50,000.00	-	-	(50,000.00)	0.00%
<b>TOTAL OPEB TRUST FUND EXPENDITURES</b>	<b>785,000.00</b>	<b>12,758.33</b>	<b>381,484.97</b>	<b>(403,515.03)</b>	<b>48.60%</b>
<b>OPEB TRUST FUND BALANCE</b>	<b>443,000.00</b>	<b>(148,054.11)</b>	<b>493,299.38</b>		

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**HEALTH INSURANCE FUND**  
As of Month Ending March 31, 2025

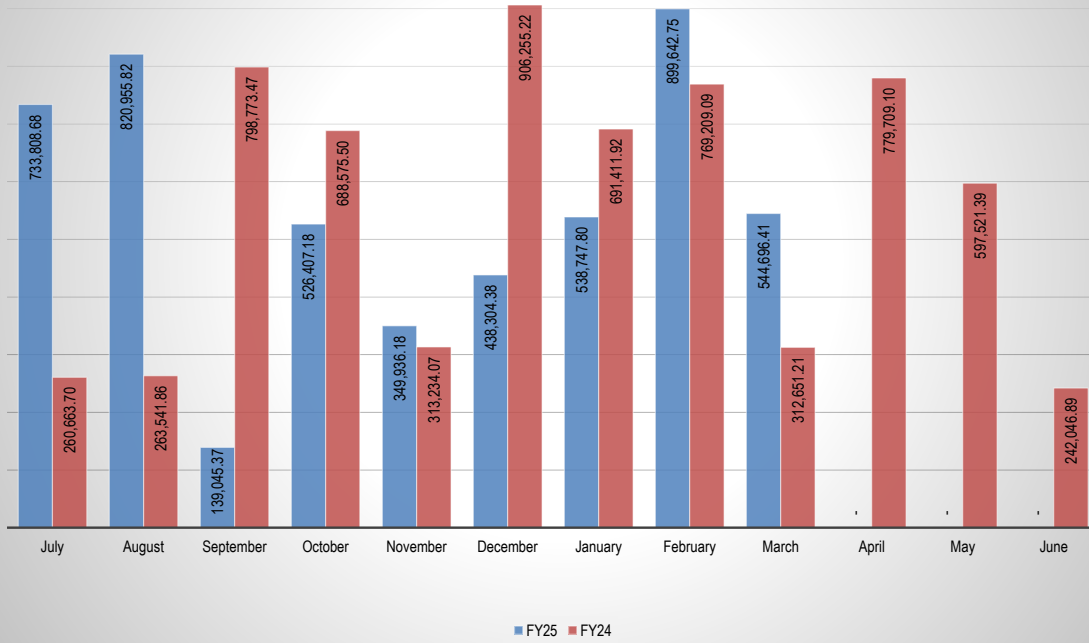
	2024-25 FYTD Revised Bdgt	March 2025 Monthly Activity	2024-25 FYTD Activity	Unexpended Balance	2024-25 FYTD %
<b>HEALTH INS FUND REVENUES - FUND 263</b>					
Employee Contributions	2,028,640.00	209,300.00	1,568,298.86	(460,341.14)	77.31%
Employer Contributions	3,731,200.00	384,540.90	2,884,526.84	(846,673.16)	77.31%
Other Income	160,000.00	-	46,870.77	(113,129.23)	29.29%
Interest Income	-	-	-	-	0.00%
<b>RESERVES</b>	<b>1,280,160.00</b>	-	-	(1,280,160.00)	0.00%
<b>TOTAL HEALTH INS FUND REVENUES</b>	<b>7,200,000.00</b>	<b>593,840.90</b>	<b>4,499,696.47</b>	<b>(2,700,303.53)</b>	<b>62.50%</b>
<b>HEALTH INS FUND EXPENDITURES - FUND 263</b>					
Medical Claims	5,500,000.00	544,696.41	4,991,544.57	(508,455.43)	90.76%
Stop-Loss Premiums	900,000.00	167,666.04	807,622.79	(92,377.21)	89.74%
Administrative Expenses	300,000.00	46,591.39	234,865.74	(65,134.26)	78.29%
Other Contracted Services - Clinic	500,000.00	47,719.92	224,345.21	(275,654.79)	44.87%
<b>TOTAL HEALTH INS FUND EXPENDITURES</b>	<b>7,200,000.00</b>	<b>806,673.76</b>	<b>6,258,378.31</b>	<b>(941,621.69)</b>	<b>86.92%</b>
<b>HEALTH INSURANCE FUND BALANCE</b>	<b>-</b>	<b>(212,832.86)</b>	<b>(1,758,681.84)</b>		

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**HEALTH INSURANCE FUND**  
 As of Month Ending March 31, 2025

**CASH BASIS HEALTH CLAIMS ANALYSIS**

MONTH	FY 25 Cash Basis Claims	FY 24 Cash Basis Claims	
July	733,808.68	260,663.70	
August	820,955.82	263,541.86	
September	139,045.37	798,773.47	
October	526,407.18	688,575.50	
November	349,936.18	313,234.07	
December	438,304.38	906,255.22	
January	538,747.80	691,411.92	
February	899,642.75	769,209.09	
March	544,696.41	312,651.21	
April	-	779,709.10	
May	-	597,521.39	
June	-	242,046.89	
Y-T-D	<u>4,991,544.57</u>	<u>6,623,593.42</u>	Monthly Average Budgeted <u>458,333.33</u>

**Analysis of Cash Basis Claims for FY 2024-2025**



## NOTES TO FINANCIAL REPORT

03.31.25

Report Total Assets, Liabilities, and Fund Balances on the Balance Sheet

### SCHOOL OPERATING/GENERAL FUND

The district received \$6.4 million in property tax revenues, which represents 37% of the total budgeted.

### CAPITAL PROJECTS FUND

The district received \$1.1 million in funds from the Shelby County Commission for capital projects

### HEALTH INSURANCE FUND

Health insurance claims totaled \$545K for the month, versus \$458K budgeted.

### CAFETERIA FUND

SFE reported a net income of \$30K for the month.

### OPEB TRUST FUND

Net realized and unrealized gains on investments totaled \$207K year-to-date.



## **GMSD Board Business Meeting**

March 26, 2025 6:00 PM

Board Room, GMSD District Office, 2250 S Forest Hill Irene, Germantown, TN 38138

### **Board Members:**

Mr. Brian Curry:	Present
Mr. Andy Ellis:	Present
Mr. Scotty Hendricks Jr.:	Present
Mr. Ryan Strain:	Present
Mrs. Angela Griffith:	Absent

### **In Attendance:**

Superintendent Jason Manuel  
Board Attorney Valerie Speakman  
Board Secretary Jo Ellen Druelinger  
Student Board Representative Jack Boccher

#### **1. Call to Order**

Vice Chair Ryan Strain called the meeting to order at 6:04 p.m.

#### **2. Moment of Silence**

Vice Chair Ryan Strain called for a moment of silence.

#### **3. Pledge of Allegiance**

Board member Andy Ellis led the Pledge of Allegiance.

#### **4. Approval of Agenda**

Vice Chair Strain noted a request to add an item to the agenda for the purchase of Classroom Display Panel Replacements for Farmington and Riverdale and called for a motion to approve an amended agenda with Action Item 9B: the purchase of Classroom Display Panel Replacements for Farmington and Riverdale

**Motion passed:** I move to approve the agenda as amended, passed with a motion by Mr. Brian Curry and a second by Mr. Andy Ellis.

Mr. Brian Curry:	Yea
Mr. Andy Ellis:	Yea
Mr. Scotty Hendricks Jr.:	Yea
Mr. Ryan Strain:	Yea

Yea: 4, Nay: 0

## 5. Recognition and Awards

The following school-level spelling bee winners were recognized for their hard work and dedication:

- Eric Chu (DES)
- Will Andrews (HMS)
- Josh Verma (FES)
- MaryGayle Gardner (FHES)

## 6. REPORTS

### A. TN Legislative Update

Board member and TN Legislative Representative Brian Curry presented as follows:

The work of the General Assembly is quickly winding down, with a target of Thursday before Good Friday of wrapping up business. With the upcoming trial of former House Majority Leader, Glen Casada, starting at the end of the month and several current members of the General Assembly being subpoenaed, the conventional thinking is that they want everything done before that time. The Senate Education Committee is holding its final meeting today and is going through everything on the calendar. A recap of some of the bills we have been following:

**HB1162/SB1020 by Stevens and White** - As introduced, allows public charter schools to operate outside the geographic boundaries of the local education agency in which the public charter school is authorized to locate in its charter agreement in certain circumstances and under certain conditions. This was a bill we discussed last month and would have impacted the transfer of the 3G's. An amendment has been filed for this bill that would result in the bill not applying to any of the municipalities in Shelby County. I appreciate the work of Mayor Palazzolo and Chairman Mark White on making sure this bill did not undo the existing law and throwing everything into chaos.

**HB85/SB158 by Cepicky and Hensley** - As introduced, increases, from 130 minutes per full school week to 60 minutes per school day, the minimum amount of physical activity required for elementary school students; establishes additional requirements for the minimum amount of physical activity required for elementary school students. This bill was amended to require 40 minutes per day at the elementary level and passed the full Senate with a vote of 28-1. It is scheduled for the House Education Committee on April 1. It's expected to pass all of the way through.

**HB1323/SB1311 by Lamberth and Johnson** - As introduced, makes various changes to certain teacher licensure requirements. There are several significant changes that should allow for some flexibility in filling teacher vacancies and meeting demand. One notable change would be conditions around limited occupational teaching licensure, which would give us maximum flexibility in staffing CTE courses. This is something we have advocated for and would put us on par with the private schools regarding CTE. This bill has passed the Senate 32-0 and has

passed the House Education Committee. It is scheduled for the House Finance, Ways, and Means Subcommittee on April 2.

**HB91/SB636 by Haston and Walley** - As introduced, requires the department to submit a request to the United States department of education to amend this state's Every Student Succeeds Act plan to remove all end-of-course assessment requirements for students in grades nine through 12 and to allow the ACT, SAT, or another postsecondary readiness assessment approved by the commissioner to be annually administered to students in such grades and for student performance on such assessments to be used for student, school, and district accountability purposes. This bill passed the House K-12 Subcommittee and is being heard in the Senate Education Committee today. We urge Representative Mark White to support this legislation in the House Education Committee.

**HB675/SB415 by White and White** - As introduced, adds pre-kindergarten students with special education needs and their peer models to the categories of students who generate education funding through the TISA. This bill unanimously passed the Senate Education Committee with minimal discussion. I believe it's because they know there is no funding. It is scheduled for the House Education Committee. The next step in the Senate is the Senate Finance, Ways, and Means Committee, where it will likely be placed behind the budget. The Governor's budget amendment had no mention of funding for this, so it appears that we are headed for another year of no funding for this federally- and state-mandated program. Our families should be outraged that the state found it fit to approve vouchers before funding our special education pre-K students.

## **B. Chairman's Report**

Vice Chair Strain read Board members recent activities:

Board Member Hendricks

- Enjoyed Raider Theatre's performance of Madagascar Jr
- Attended HHS boys basketball sectional game
- Attended HHS Track meet at Houston High, attended the Houston Middle School track meet at Houston Middle School
- Participated in read across America at Riverdale

Board Member Curry

- -Attended Riverdale Raider Theatre performance of Madagascar, Jr.
- - Participated in the annual Community Readers Day at Riverdale
- - Attended Houston Middle performance of The Little Mermaid, Jr.
- - Attended the Germantown CEO Roundtable Luncheon
- - Attended Houston High Junior Night College Fair, led by Mrs. Ashley Kreitz
- -Spoke at East Shelby Republican Club on the topic of vouchers and school finance

#### Board Member Ellis

- Attended Houston High Boys' Varsity lacrosse game against Centennial
- Boys HS lacrosse against Brentwood, Hoover, Christian Brothers
- Boys 6th grade lacrosse vs MUS
- Girls 6th grade lacrosse vs ECS, Collierville, Lausanne
- Girls 5th grade lacrosse vs Collierville, St Mary's

#### Vice Chair Strain

- Attended Raider Theater's performance of Madagascar, Jr.
- Attended Houston High Boys' Varsity Lacrosse game against Centennial
- Attended Falcon Footlights' performance of High School Musical, Jr.
- Attended Houston Middle Boys' Soccer games against Riverdale, West Collierville, Bon Lin, Collierville, and Elmore Park
- Attended the Memphis Youth Athletics Middle School Track Jamboree
- Attended the Dogwood PTO's March meeting
- Had a great time reading to Mrs. Heberling's class for Riverdale Community Readers Day
- Attended Mayor Palazzolo's Germantown CEO Roundtable hosted by GMSD at which Board Chair Griffith and Superintendent Manuel spoke
- Attended the Houston Middle PTO's March meeting
- Enjoyed Spring Break along with all GMSD students and staff

Chair Strain read the following report written by Chair Angela Griffith:

#### Spring Forward, Spring Break, Spring Fever, Spring Fling

The gift of blossoms and blooms and longer days are upon us. It is the time of year when we are all entering the home stretch, the literal fourth quarter. Students, teachers and parents all trying to keep the momentum of this school year going while trying to finish strong.

Celebrating the arts, all of the GMSD theatre programs will have performed their Spring productions by the end of this month. I personally enjoyed some live footage of some of our esteemed orchestra students performing in Europe over the break. Our Spring sports are in full force at every level. Many of our athletes and teams spent their Spring Breaks competing in tournaments locally and around the region. I noted via social media that many of our families took the opportunity over the break to take college tours and visits, planning and assessing the potential pathways for their students future.

March Madness, the official name describing the annual college basketball tournament on the road to the national championship. It starts with a large pool of teams which continues to get whittled down after each match up. A similar process which occurs simultaneously with

March Madness is our annual budget preparation, which is one of the school board's primary responsibilities for preparing for our students' futures. Like with any budgeting process, there are long range asks and short term requests that get brought by departments for consideration. In a conversation about the national debt with our local Congressman a couple of years ago, he asked me the rhetorical question; can the school board spend money they don't have? We got a laugh but the point was clear, as an entity GMSD like all school districts across Tennessee are unable to directly generate revenue. Our school board does not possess the authority to implement taxes or to directly borrow funds to operate or support our district. We rely solely on our government funding sources Federal; state; county and city generated dollars for the allocation of resources to finance the direction of our district. I encourage everyone to visit the reimagined GMSD website to view the current and previous budgets which include a graphic of the breakout of those sources by percentages. GMSD's budget is aligned with the district's five year strategic plan. This plan is the guide by which the district determines its goals for the future and is developed by a range of stakeholders; parents, students and staff alike. Educating the students from our community is the number one purpose of the school district and that includes a financial component. I'm proud to say that in our community, people invest in what they value. The GMSD budget is heavily dedicated to the compensation for our amazing employees who serve as the back bone of our business. The daily operations and upkeep of our facilities is another primary channel that must be budgeted for.

### **C. Financial Report**

The following highlights were presented by Superintendent Manuel:

- General Fund balance: \$25.8 million
- Federal Fund balance: \$30,000
- School Nutrition Fund: \$1.6 million
- Capital Improvement Fund: \$2.9 million
- OPEB Trust Fund: \$5.9 million
- Fixed Asset Fund: \$138 million
- Health Insurance Fund: \$34,000
- Total Funds: Approximately \$174.8 million

### **D. Superintendent's Report**

Superintendent Manuel presented the March Superintendent's Report, ***Strategic Plan Focus – Human Resources Initiatives:***

- **Attracting Staff:**
  - Attendance at major university career fairs.
  - Expansion of School Snapshot recruiting events.
- **Building Staff:**
  - Programs like Blue Chips (five-year development program), Activate and Empower cohorts for assistant principals, and a new Aspiring Administrator program.



- AI Teacher Pilot cohort underway with 67 participants.
- **Celebrating Staff:**
  - Wellness Center usage highlighted with 2,700 visits.
  - Preventative Services Challenge awarded \$14,000 in prizes.
  - Recognition through "Top Workplace" designation emphasized.

A video celebrating Mr. Manuel's *Commercial Appeal Top Workplace Leadership Award* was played during the report.

## 7. Citizens to be heard

There were no citizens to be heard at this time.

## 8. CONSENT AGENDA

**Motion passed:** I move to approve all the items in the Consent Agenda, passed with a motion by Mr. Andy Ellis and a second by Mr. Brian Curry.

Mr. Brian Curry:           Yea  
Mr. Andy Ellis:            Yea  
Mr. Scotty Hendricks Jr.: Yea  
Mr. Ryan Strain:         Yea

Yea: 4, Nay: 0

## A. Approval of the Minutes

## 9. BOARD ACTION ITEMS

### A. Resolution to Meet Requirement for Teacher Bonuses Under Education Freedom Act

**Motion passed:** I move to approve the Germantown Board of Education Resolution 02/2024-2025 expressing the required affirmation that GMSD would like to participate in Section 4 of the "Education Freedom Act of 2025", passed with a motion by Mr. Brian Curry and a second by Mr. Scotty Hendricks Jr..

Mr. Brian Curry:           Yea  
Mr. Andy Ellis:            Yea  
Mr. Scotty Hendricks Jr.: Yea  
Mr. Ryan Strain:         Yea

Yea: 4, Nay: 0

### B. Purchase of Classroom Display Panel Replacements for Farmington and Riverdale

**Motion passed:** I move to approve the purchase of Classroom Display Panel Replacements for Farmington and Riverdale in the amount of \$311,179 including materials and labor, passed with a motion by Mr. Brian Curry and a second by Mr. Andy Ellis.

Mr. Brian Curry:           Yea  
Mr. Andy Ellis:            Yea



Mr. Scotty Hendricks Jr.: Yea

Mr. Ryan Strain: Yea

Yea: 4, Nay: 0

### 10. Announcements

- **Houston High School's "Mean Girls" Performance:** Opening this weekend and running through next weekend.
- **Mustang Madness:** Scheduled for tomorrow.
- **Soccer Home Game vs. CBHS:** Varsity at 7 p.m., JV at 5 p.m. on Friday.

### 11. Adjournment

The meeting was adjourned with consensus at 6:51 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date



# Germantown Municipal School District Budget Amendment

Fiscal Year: 2024-2025

Amendment # 22

<u>GMSD Acct #</u>	<u>GMSD Acct</u>	<u>Original Budget</u>	<u>Approved Changes</u>	<u>Requested Changes</u>	<u>Amended Budget</u>
141-72310-505	Judgments	355,453		355,453	710,906
141-39000	Reserves	25,447,665		(355,453)	24,092,212

**REASON FOR AMENDMENT:**

Early/Final Payment of OPEB MSCS Agreement

**APPROVAL / DENIAL:**

\_\_\_\_\_ Budget revision is approved effective \_\_\_\_\_.

\_\_\_\_\_ Budget revision is denied for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
GMSD Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
GMSD Superintendent

\_\_\_\_\_  
Date



# Germantown Municipal School District Budget Amendment

Fiscal Year: 2024-2025

Amendment # 23

<u>GMSD Acct #</u>	<u>GMSD Acct</u>	<u>Original Budget</u>	<u>Approved Changes</u>	<u>Requested Changes</u>	<u>Amended Budget</u>
141-72620-335	Maintenance/Repair Buildings	950,000		50,000	1,000,000
141-76100-706	Building Construction	500,000		(50,000)	450,000

**REASON FOR AMENDMENT:**

Ensuring maintenance needs are covered for the remainder of the fiscal year.

**APPROVAL / DENIAL:**

           Budget revision is approved effective \_\_\_\_\_.

           Budget revision is denied for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
GMSD Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
GMSD Superintendent

\_\_\_\_\_  
Date



## Germantown Municipal School District Budget Amendment

Fiscal Year: 2024-2025

Amendment # 24

GMSD Acct #	GMSD Acct	Original Budget	Approved Changes	Requested Changes	Amended Budget
142-71200-429	Instructional Supplies & Materials	17,039	-	(12,031)	5,008
142-71200-725	Special Education Equipment	-	-	15,611	15,611
142-72220-524	In-Service/ Staff Development	4,772		(3,572)	1,200
142-99100-504	Indirect Costs	788	370	(8)	1,150

**REASON FOR AMENDMENT:**

Program IDEA Preschool (910) - Purchase of technology - tablets and laptops

**APPROVAL / DENIAL:**

\_\_\_\_\_ Budget revision is approved effective \_\_\_\_\_.

\_\_\_\_\_ Budget revision is denied for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
GMSD Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
GMSD Superintendent

\_\_\_\_\_  
Date



## Germantown Municipal School District Budget Amendment

Fiscal Year: 2024-2025

Amendment # 25

GMSD Acct #	GMSD Acct	Original Budget	Approved Changes	Requested Changes	Amended Budget
263-79100-280	Medical Claims Incurred	5,500,000		1,000,000	6,500,000
141-39000	Reserves	25,447,665		(1,000,000)	23,092,212

**REASON FOR AMENDMENT:**

Coverage of Health Care/Medical Claims

**APPROVAL / DENIAL:**

           Budget revision is approved effective \_\_\_\_\_.

           Budget revision is denied for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_



## Germantown Municipal School District Budget Amendment

Fiscal Year: 2024-2025

Amendment # 26

GMSD Acct #	GMSD Acct	Original Budget	Approved Changes	Requested Changes	Amended Budget
142-71300-369	Contracts for Sub Teachers - Certified	5,000	-	(807)	4,193
142-71300-471	Software	16,754	-	(4,172)	12,582
142-71300-499	Other Supplies and Materials	10,000	-	(1,082)	8,918
142-71300-730	Vocational Instructional Equipment	-	-	16,889	16,889
142-72130-524	In-Service/Staff Development	10,000	-	(1,700)	8,300
142-72230-524	In-Service/Staff Development	6,000	-	(2,313)	3,687
142-72710-315	Contracts with Vehicle Owners	11,421	-	(5,021)	6,400
142-R-47131	CTE Perkins Basic Revenue	61,175	-	1,794	62,969

**REASON FOR AMENDMENT:**

Program CTE Perkins Basic (800) Purchase of additional and/or upgraded equipment for STEM integration through PBL

**APPROVAL / DENIAL:**

\_\_\_\_\_ Budget revision is approved effective \_\_\_\_\_.

\_\_\_\_\_ Budget revision is denied for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
GMSD Board Chair \_\_\_\_\_  
Date

\_\_\_\_\_  
GMSD Superintendent \_\_\_\_\_  
Date



# GMSD BUDGET

GENERAL FUNDS

**FY 26**



GMSD

## VISION

Inspiring Personal Excellence

## MISSION

Cultivate the knowledge and skills that empower our students to achieve their full potential as lifelong learners and contributing global citizens.

## ABOUT GMSD

Germantown Municipal School District (GMSD) serves more than 5,900 students across seven schools in Germantown, Tennessee. Known for academic excellence, strong parent involvement, and a focus on the whole child, GMSD includes three elementary schools (K-5), one K-8 school, one middle school (6-8), one high school (9-12), and an online learning academy. Since launching in 2014, the district has consistently ranked among the top public school systems in the state.

## INVESTED IN WHAT MATTERS

This year's budget represents more than operational needs—it's a commitment to the bold goals in our Strategic Plan, from narrowing achievement gaps to recruiting and retaining top talent.

Over 75% of our budget is invested in people—because research tells us an effective teacher is the most impactful factor in student success. This plan reflects that priority.

## BUDGET REPORT

**Angela Griffith**, Chairman  
**Ryan Strain**, Vice Chairman  
**Scotty Hendricks Jr.**, Member  
**Brian Curry**, Member  
**Andy Ellis**, Member

**Jason Manuel**, Superintendent  
**Josh Cathey**, Deputy Superintendent  
**Missy Abel**, Assistant Superintendent  
Teaching Learning, and Assessment  
**Chauncey Bland**, Assistant  
Superintendent Student Services  
**Sarah Huffman**, Assistant  
Superintendent Exception Student  
Education  
**Kevin Jones**, Chief Financial Officer  
**Elissa Stratton**, Assistant  
Superintendent Human Resources  
**Kate Crowder**, Communications  
Supervisor

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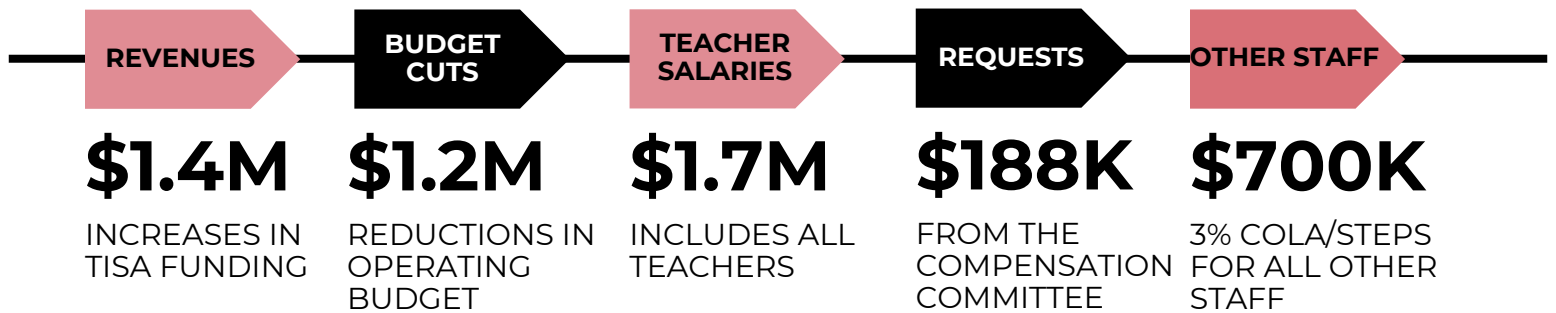
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## **LEADERSHIP**

Office of the Superintendent, Board of Education Services



# BUDGET HIGHLIGHTS



## GENERAL FUND REVENUES OVERVIEW

The Germantown Municipal School District (GMSD) receives funding from several key sources. The three primary revenue streams are:

### STATE EDUCATION FUNDING

The Tennessee Department of Education implemented a new K-12 funding model called the Tennessee Investment in Student Achievement (TISA), replacing the former Basic Education Program (BEP). For FY 2026, TISA funding is projected to increase by \$1.4 million for GMSD.

### COUNTY FUNDING

Shelby County provides education funds through two primary tax sources:

- Property Taxes: Allocated to school districts based on Weighted Full-Time Equivalent Average Daily Attendance (WFTEADA).
- Sales Taxes: Half of all local sales tax collections are designated for education and distributed using the same WFTEADA formula.

### CITY FUNDING

The City of Germantown provides a \$3.1 million maintenance of effort (MOE) contribution to GMSD annually.

# BUDGET HIGHLIGHTS

---

## ENROLLMENT

The District's enrollment projections for FY 2026 are estimated using FY 2025 enrollment data and enrollment applications made during open enrollment for the FY 2026 school year. Projected enrollment for FY2026 is 5,900.

## RESOURCE MANAGEMENT

During the budget development process, GMSD will allocate additional resources in alignment with strategic plan goals. Resources will be allocated to departmental functions for engaging, challenging, and innovative academics; student readiness and safety; to recruit, develop, and retain exemplary staff; to enhance community partnerships; and for other needs.

## RECRUIT, DEVELOP, AND RETAIN EXEMPLARY STAFF

- Teacher Salary Schedule Adjustment and Steps- \$1,700,000
- All Other Staff 3% COLA and STEPS- \$700,000
- Additional Health Benefits Claims District Investment- \$800,000
- 1 Assistant Principal- \$130,000
- 1 Part-Time Library Assistant- \$15,340
- Assistant Athletic Director- Budget Neutral (Paid through fees for intramurals/youth sports)
- Academic/Behavior Interventionist Salary Schedule Adjustment- \$20,000
- Strength/Conditioning Coach- Budget Neutral
- Lead Counselor Stipend- \$5,000
- Admissions/Retention Registrar- Budget Neutral
- ESE Assistants Flex Day \$16,340



## BUDGET REDUCTIONS

- Board of Education Budget- \$565,000 Reduction for Last OPEB Payment to MSCS and Reduction in OPEB Contribution
- Transportation Budget- \$222,000 Reduction due to Efficiencies in Routing and Penalties
- Capital Improvements Budget- \$465,000 Reduction



# GENERAL FUND REVENUES

## **OVERVIEW:**

The three major sources of revenues for GMSD are from the State of Tennessee, Shelby County, and the City of Germantown.

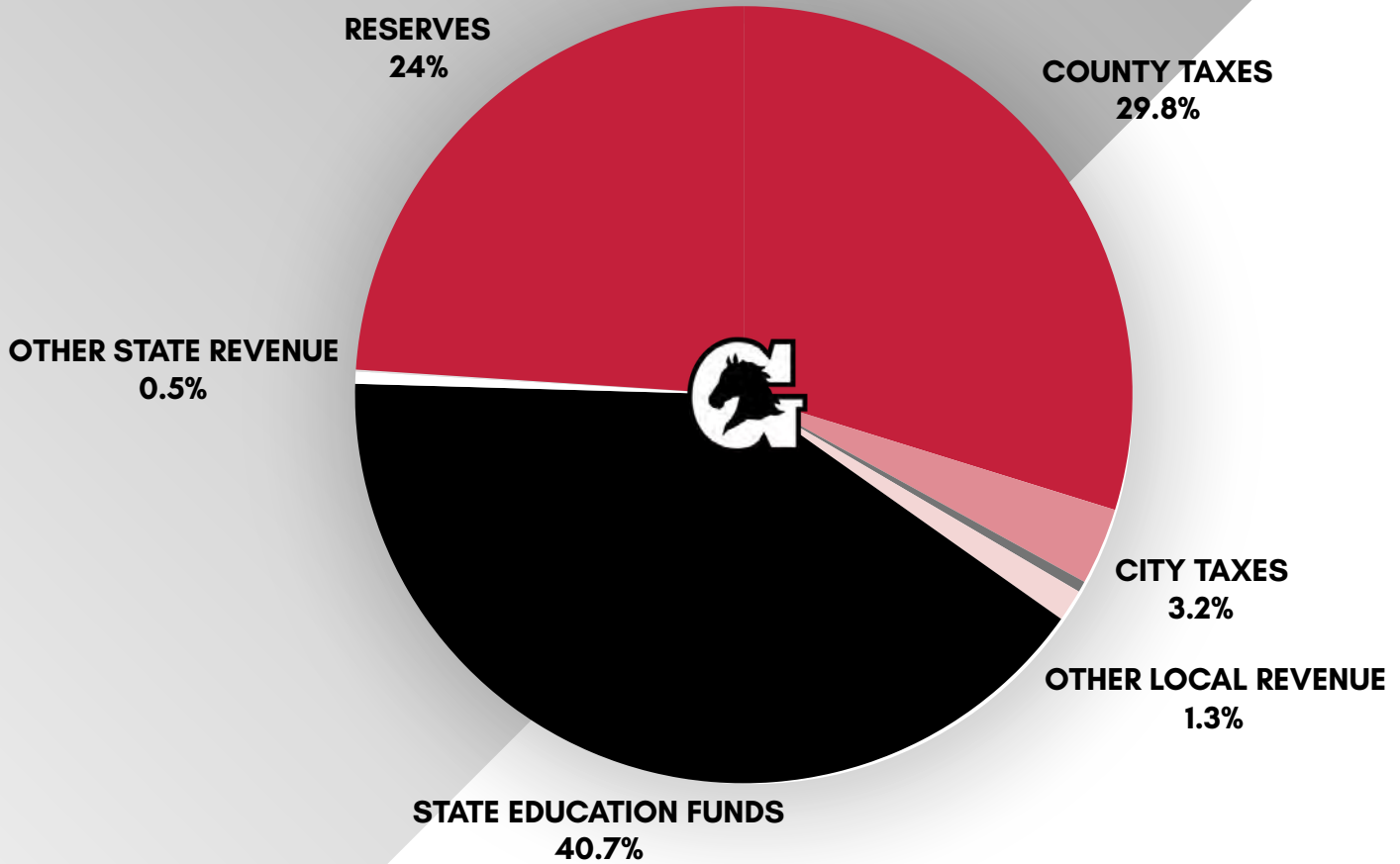
## **MANAGED BY:**

**Jason Manuel**, Superintendent

**Josh Cathey**, Deputy Superintendent

**Kevin Jones**, Chief Financial Officer

# GENERAL FUND REVENUES



**\$ 75,360,348**

## SUBCATEGORIES

- State Education Funds
- County Taxes
- City Taxes
- Other State Revenues
- Other Local Revenues
- Charges for Services
- Other Sources

# GENERAL FUND REVENUES

			FY 2026	FY 2025	FY 2024
<u>Acct</u>	<u>Description</u>		<u>Budget</u>	<u>Budget</u>	<u>Actual</u>
40400	COUNTY TAXES		28,625,951	28,830,591	28,399,474
40800	CITY TAXES		3,082,064	3,082,064	3,082,064
43000	CHARGES FOR SERVICES		440,057	385,011	190,566
44000	OTHER LOCAL REVENUE		1,283,000	858,000	1,583,569
46000	STATE EDUCATION FUNDS		39,065,016	37,611,299	37,047,932
46800	OTHER STATE REVENUE		490,962	335,441	612,454
47100	FED FUNDS RCVD THRU STATE		-	-	-
49000	OTHER SOURCES		70,000	35,000	70,498
	RESERVES		2,303,298	2,303,298	-
	<b>REVENUES GRAND TOTAL:</b>		<b>75,360,348</b>	<b>73,440,792</b>	<b>70,986,557</b>

**Revenues changes include: a reduction in local option sales tax of \$204,640, an increase of \$1,453,717 in TISA funding, and an increase in other local revenue of \$425,000.**

# COUNTY TAXES (40400)

			FY 2026	FY 2025	FY 2024
<u>Acct</u>	<u>Description</u>		<u>Budget</u>	<u>Budget</u>	<u>Actual</u>
40110	Current County Property Tax		16,270,969	16,270,969	16,225,159
40120	Trustee Collection - Prior Year		297,152	297,152	115,179
40130	Chancery & Circuit Court - Prior Year		151,462	151,462	122,896
40162	PILOT - Utility		152,970	152,970	107,315
40163	PILOT - Other		126,124	126,124	201,840
40210	Local Option Sales Tax		10,200,016	10,404,656	10,200,015
40240	Wheel Tax		1,403,882	1,403,882	1,298,395
40290	Other Tax		23,376	23,376	128,675
	<b>COUNTY TAXES TOTAL:</b>		<b>28,625,951</b>	<b>28,830,591</b>	<b>28,399,474</b>

**Includes Germantown Municipal School District's share of Shelby County property taxes, local option sales taxes, and wheel taxes based on the prior year weighted average daily attendance (ADA) for schools in the Germantown Municipal School District.**

# CITY TAXES

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
40610	Municipal Property Taxes	3,082,064	3,082,064	3,082,064
	<b>CITY TAXES TOTAL:</b>	<b>3,082,064</b>	<b>3,082,064</b>	<b>3,082,064</b>

City of Germantown's contribution to the School District.



# CHARGES FOR SERVICES

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
43512	Laptop Insurance	-	-	76,857
43512	Tuition	385,057	385,011	113,709
43512	Other Charges	55,000	-	-
<b>CHARGES FOR SERVICES TOTAL:</b>		440,057	385,011	190,566

# OTHER LOCAL REVENUE

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
44110	Interest Earned	1,093,000	725,000	1,202,678
44120	Lease/Rentals	93,000	21,000	90,011
44160	PEG Funding	97,500	112,000	107,862
44170	Miscellaneous Refunds	-	-	7,709
44530	Sale of Equipment	-	-	175,309
<b>RECURRING LOCAL REVENUE TOTAL:</b>		1,283,000	858,000	1,583,569

Includes revenue for laptop insurance and tuition for out-of-district, out-of-county residents, summer school, and preschool program. Includes interest income on reserves, PEG funding from cable companies for the Houston High School TV studio.

# STATE EDUCATION FUNDS

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
46511	TISA/BEP	39,015,016	37,545,387	36,354,750
46590	Other State Education Funds		-	634,150
46591	Coordinated School Health Grant		-	-
46610	Career Ladder Program	50,000	66,000	59,032
	<b>STATE EDUCATION FUNDS TOTAL:</b>	<b>39,065,016</b>	<b>37,611,387</b>	<b>37,047,932</b>

# OTHER STATE REVENUE

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
46,850	Mixed Drink Tax	252,000	252,000	271,885
46,980	Other State/Local Revenue - SPED State Grant	238,962	83,441	340,569
46,981	Safe Schools Grant	-	-	-
	<b>OTHER STATE REVENUE TOTAL:</b>	<b>490,962</b>	<b>335,441</b>	<b>612,454</b>

**Includes Germantown Municipal School District's share of the Basic Education Program (BEP) and TISA Funds, grants, and other flow-through state funds, such as Career Ladder.**

# FEDERAL FUNDS RECEIVED THRU STATE

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
47590	Other Federal Thru State	-	-	-
<b>FEDERAL THRU STATE TOTAL:</b>		<b>-</b>	<b>-</b>	<b>-</b>

# OTHER SOURCES

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
49800	Transfers In - Indirect Costs	70,000	35,000	70,498
<b>OTHER SOURCES TOTAL:</b>		<b>70,000</b>	<b>35,000</b>	<b>70,498</b>

Includes funds from federal allocations for administration of federal grants.



# GENERAL FUND EXPENDITURES

## OVERVIEW:

General Fund expenditures outline Germantown Municipal School District's commitment to its Strategic Plan and is organized in this document by departments.

## MANAGED BY:

**Josh Cathey**, Deputy Superintendent

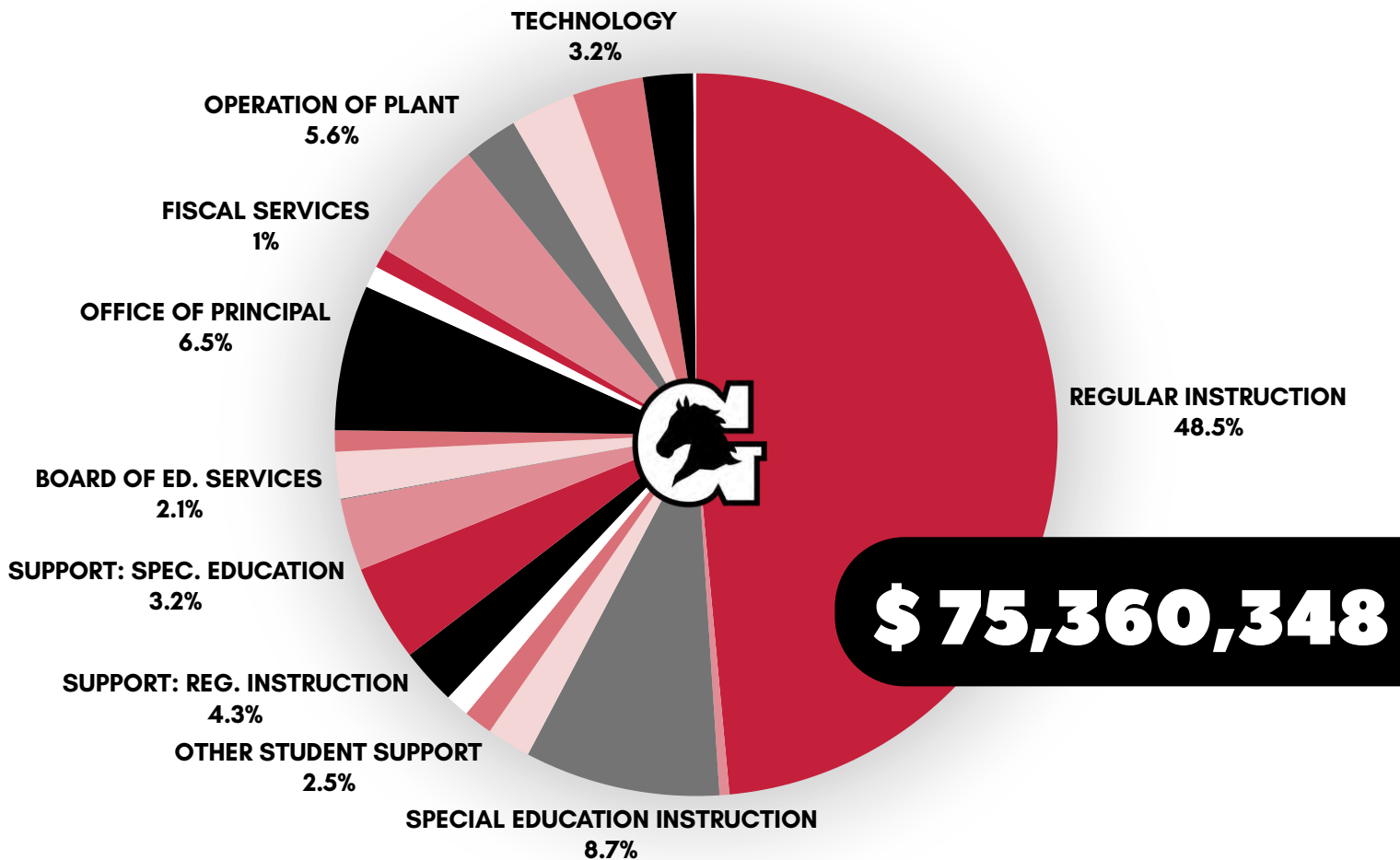
**Jason Manuel**, Superintendent

**Kevin Jones**, Chief Financial Officer

## SUBCATEGORIES

- Teaching, Learning, & Assessment
- Exceptional Students
- Student Services
- Human Resources
- Finance
- Technology
- Operations
- Principals
- Superintendent
- Board of Education

# GENERAL FUND EXPENDITURES



# GENERAL FUND

<u>Acct</u>	<u>Description</u>	<u>FY 2026</u> <u>Per.</u>	<u>FY 2026</u> <u>Budget</u>	<u>FY 2025</u> <u>Budget</u>	<u>FY 2024</u> <u>Actual</u>
71100	REGULAR INSTRUCTION	377.5	36,572,352	34,214,159	33,184,673
71150	ALTERNATIVE EDUCATION	4.0	333,772	415,596	393,416
71200	SPECIAL EDUCATION INSTRUCTION	94.0	6,584,989	6,319,860	5,530,082
71300	TECHNICAL EDUCATION	16.0	1,484,453	1,553,022	1,525,572
72110	ATTENDANCE & PLANNING	7.5	972,943	932,961	813,908
72120	HEALTH SERVICES	8.5	806,290	787,819	668,835
72130	OTHER STUDENT SUPPORT	19.0	1,902,816	1,774,817	1,937,540
72210	SUPPORT: REG. INSTRUCTION	31.8	3,276,799	3,251,910	2,685,610
72220	SUPPORT: SPEC. EDUCATION	24.0	2,412,820	2,313,684	2,143,505
72230	SUPPORT: TECH. EDUCATION	0.2	33,710	33,694	28,372
72310	BOARD OF ED. SERVICES	5.0	1,572,964	2,138,463	3,459,299



# GENERAL FUND

<u>Acct</u>	<u>Description</u>	<u>FY 2026</u> <u>Per.</u>	<u>FY 2026</u> <u>Budget</u>	<u>FY 2025</u> <u>Budget</u>	<u>FY 2024</u> <u>Actual</u>
72320	OFFICE OF SUPERINTENDENT	4.4	716,158	706,899	700,028
72410	OFFICE OF PRINCIPAL	51.5	4,910,941	4,656,908	4,318,052
72510	FISCAL SERVICES	5.5	736,464	728,273	649,153
72520	HUMAN RESOURCES	4.5	645,985	625,892	557,013
72610	OPERATION OF PLANT	12.0	4,211,999	4,230,173	3,830,893
72620	MAINTENANCE OF PLANT	6.0	1,829,312	1,766,390	1,705,741
72710	TRANSPORTATION	0.0	2,182,891	2,405,302	1,794,919
73100	SCHOOL NUTRITION	0.0	-	-	-
72250	TECHNOLOGY	11.0	2,385,289	2,363,090	2,252,216
76100	REGULAR CAPITAL OUTLAY	0.0	1,687,701	2,123,130	3,656,188
72830	SCHOOL SAFETY		99,700	98,750	67,360
<b>EXPENDITURES GRAND TOTAL:</b>			<b>75,360,348</b>	<b>73,440,792</b>	<b>71,902,374</b>



# REGULAR INSTRUCTION PROGRAM

## **OVERVIEW:**

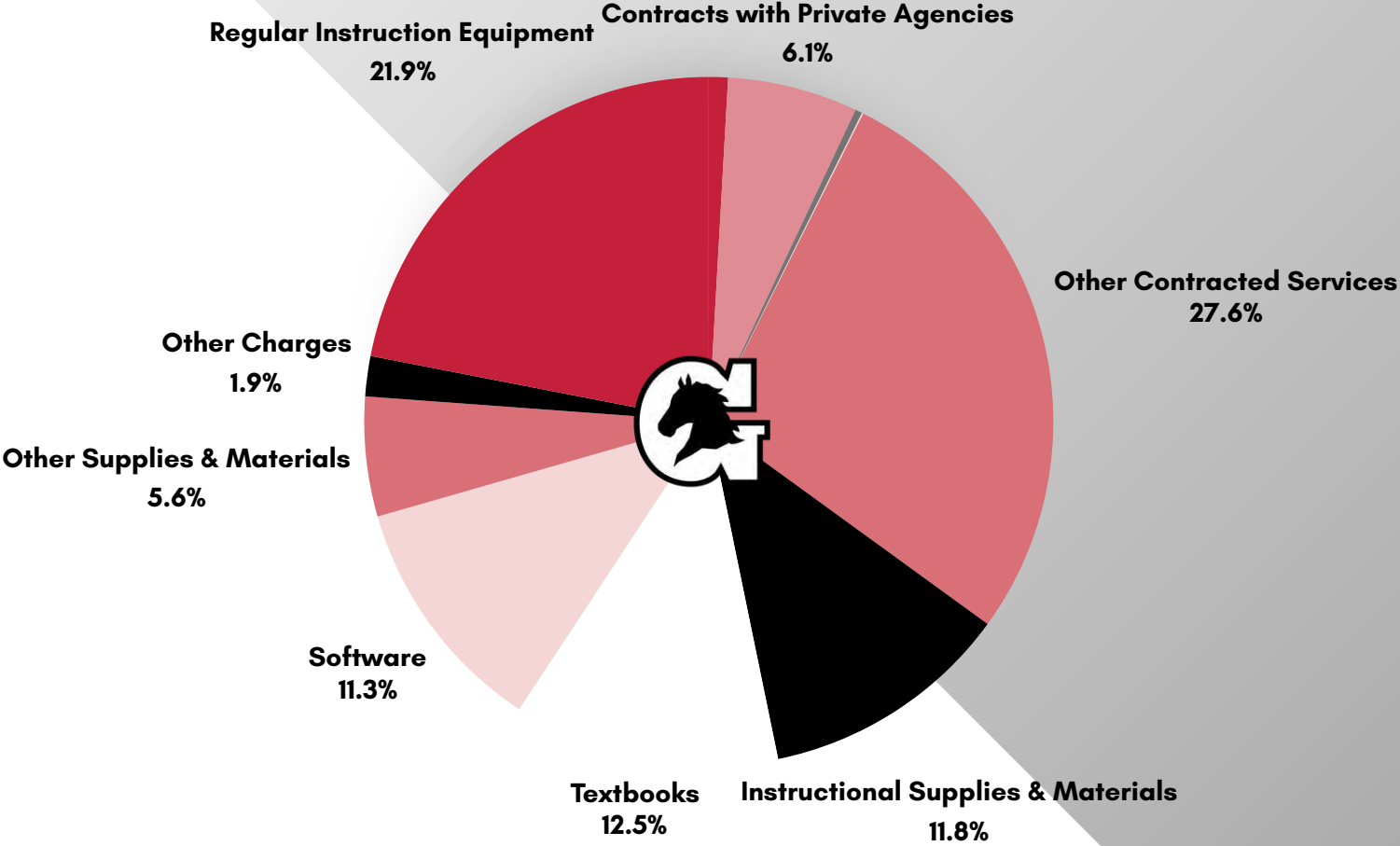
The Regular Education Program includes activities that provide students in grades K through 12 with learning experiences to provide them with Engaging, Challenging and Innovative academics. This encompasses academics, technology integration, career and technical education, fine arts and athletics. Within this budget, salaries, textbooks, equipment, instructional supplies and materials, TV and media equipment, and other costs are used to ensure academic programming that differentiates to meet the various learning styles of our students. GMSD teachers are highly effective and successfully implement curriculum such as Wit and Wisdom, McGraw Hill, HMH, Eureka Math, Saxon Phonics, Discovery Education, Dual Enrollment, Advanced Placement and other programs to support a rigorous academic experience. The district offers strings instruction from elementary to high school and has a state-of-the-art television studio. Students are able to take advantage of a technology-rich environment, which includes the blended learning model for all students in grades 6-12.

## **MANAGED BY:**

**Missy Abel**, Assistant Superintendent of Teaching, Learning, and Assessment

**\$36,572,352**

# REGULAR INSTRUCTION PROGRAM



# REGULAR INSTRUCTION PROGRAM (71100)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
116	Teachers	340.5	24,981,631	23,686,412	21,989,000
117	Career Ladder		50,000	50,000	36,500
127	Extended Contracts		25,000	25,000	18,240
140	Coaching and Other Supplements		403,694	386,794	274,545
163	Educational Assistants	29.0	738,777	718,659	731,463
188	Instructional Responsibility		102,500	107,500	99,606
189	Other Salaries & Wages - Tutors	8.0	280,050	268,800	-
201	Social Security		1,648,062	1,565,076	1,345,063
204/217	State Retirement		1,539,322	1,718,290	1,784,399
206	Life Insurance		64,575	64,313	33,106
207	Medical Insurance		2,707,058	1,904,540	1,914,085
212	Medicare		385,434	366,026	314,537
	<b>Salary &amp; Fringes Subtotal:</b>	<b>377.5</b>	<b>32,926,103</b>	<b>30,861,410</b>	<b>28,540,544</b>

**Includes personnel and benefits for teachers and classroom assistants. Career Ladder is a State funded initiative for veteran teachers and administrators.**

# REGULAR INSTRUCTION PROGRAM (71100)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
312	Contracts with Private Agencies	225,000	225,000	227,733
336	Maintenance & Repair - Equipment	12,000	12,000	9,579
355	Travel - Local Mileage	2,500	2,500	926
399	Other Contracted Services	1,015,165	1,010,065	1,127,655
429	Instructional Supplies & Materials	433,200	430,800	510,568
449	Textbooks	460,000	804,000	433,427
471	Software	415,000	375,000	339,304
499	Other Supplies & Materials	206,500	206,500	158,389
599	Other Charges	69,384	29,384	25,809
722	Regular Instruction Equipment	807,500	257,500	1,810,739
	<b>Services Subtotal:</b>	<b>3,646,249</b>	<b>3,352,749</b>	<b>4,644,129</b>
	<b>REGULAR INSTRUCTION TOTAL:</b>	<b>36,572,352</b>	<b>34,214,159</b>	<b>33,184,673</b>

**Includes costs for textbooks, materials and supplies and instructional equipment provided to the schools.**



# REGULAR INSTRUCTION SUPPORT

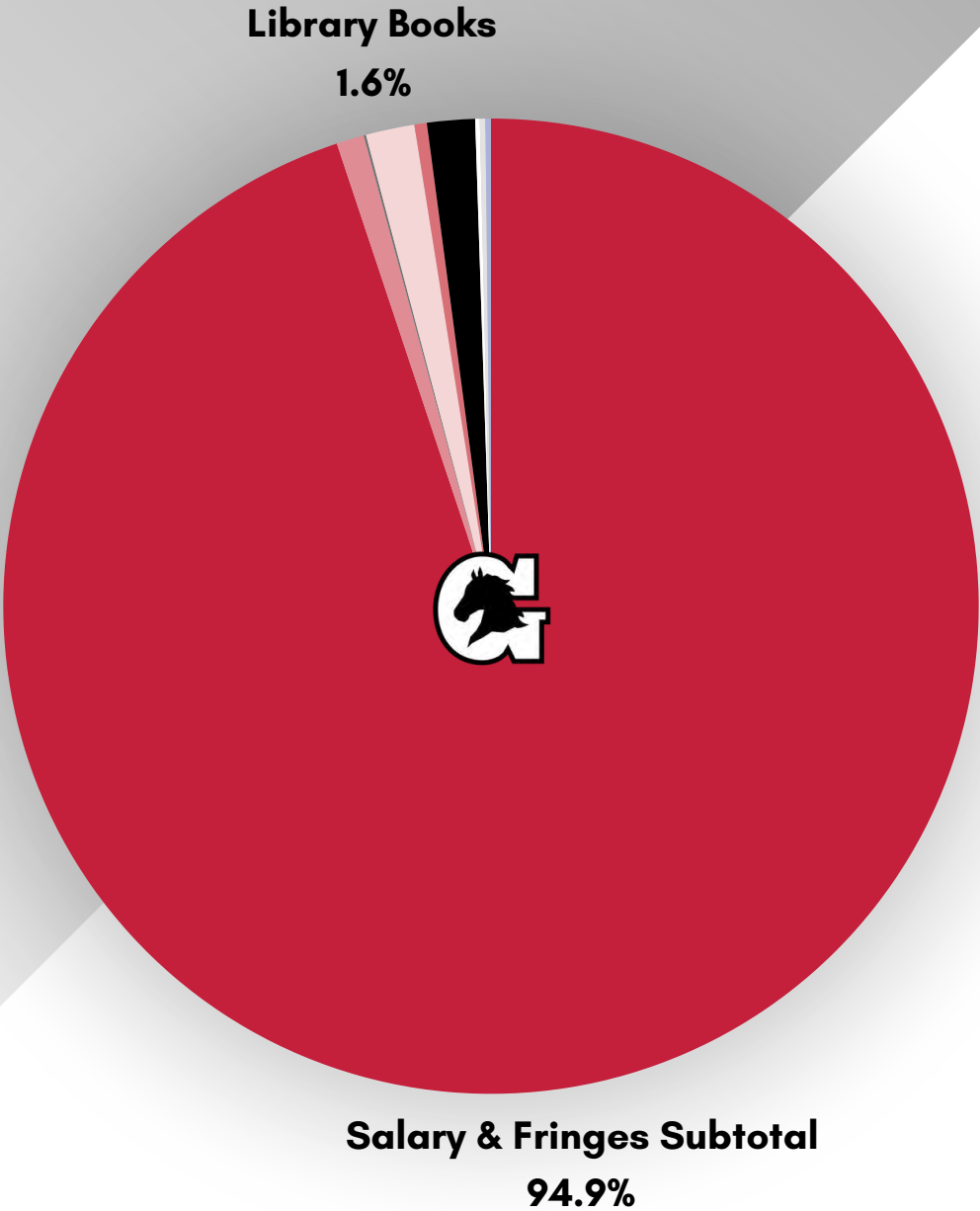
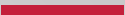
## **OVERVIEW:**

Regular Education Instructional Support includes activities primarily for assisting instructional staff in planning, developing, and evaluating the process of providing learning experiences for students. These activities include curriculum development, techniques of instruction, in-service/professional learning, etc. Within this budget, personnel includes instructional supervisors, an Assistant Superintendent, Teaching, Learning, and Assessment, Librarians, Audiovisual Personnel, Education Media Personnel, Instructional Computer Personnel, Clerical Personnel, Educational Assistants, and in-service training.

## **MANAGED BY:**

**Missy Abel**, Assistant Superintendent of Teaching, Learning, and Assessment

# REGULAR INSTRUCTION SUPPORT



**\$3,276,799**

# SUPPORT: REGULAR INSTRUCTION (72210)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
105	Directors/Supervisors	9.8	1,015,538	1,077,711	842,840
117	Career Ladder Program		3,000	3,000	2,000
129	Librarians	7.0	539,228	520,450	491,499
136	Audiovisual Personnel	1.0	82,859	81,797	77,909
137	Education Media Personnel	1.0	80,401	76,576	72,913
138	Instructional Computer Personnel	6.0	459,358	431,595	393,829
161	Secretary	1.0	79,391	75,614	72,021
163	Ed/Library Assistant	3.0	62,523	45,882	46,914
188	Instructional Responsibility		1,500	1,500	1,500
189	Other Salaries & Wages	3.0	253,423	242,092	62,005
201	Social Security		144,075	143,476	120,416
204/217	State Retirement		172,458	187,687	152,901
206	Life Insurance		7,950	7,575	3,037
207	Medical Insurance		179,000	171,500	180,383
212	Medicare		33,695	33,555	28,161
	<b>Salary &amp; Fringes Subtotal:</b>	<b>31.8</b>	<b>3,114,399</b>	<b>3,100,010</b>	<b>2,548,328</b>

**Includes personnel and benefits for teachers and classroom assistants. Career Ladder is a State funded initiative for veteran teachers and administrators.**

# SUPPORT: REGULAR INSTRUCTION (72210)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
308	Consultants	30,000	30,000	27,317
355	Travel - Local Mileage	2,500	2,000	2,334
432	Library Books	53,400	43,400	43,398
499	Other Supplies & Materials	13,500	13,500	11,533
524	In-Service/Staff Development	52,000	52,000	43,817
599	Other Charges	5,000	5,000	4,078
790	Other Equipment	6,000	6,000	4,806
	<b>Services Subtotal:</b>	<b>162,400</b>	<b>151,900</b>	<b>191,240</b>
	<b>SUPPORT: REGULAR INSTRUCTION TOTAL:</b>	<b>3,276,799</b>	<b>3,251,910</b>	<b>2,739,568</b>

**Includes costs for library books used in schools for replacement and additional books to address enrollment growth and meet educational standards. Includes costs for professional development of district staff.**



# ALTERNATIVE SCHOOL PROGRAM

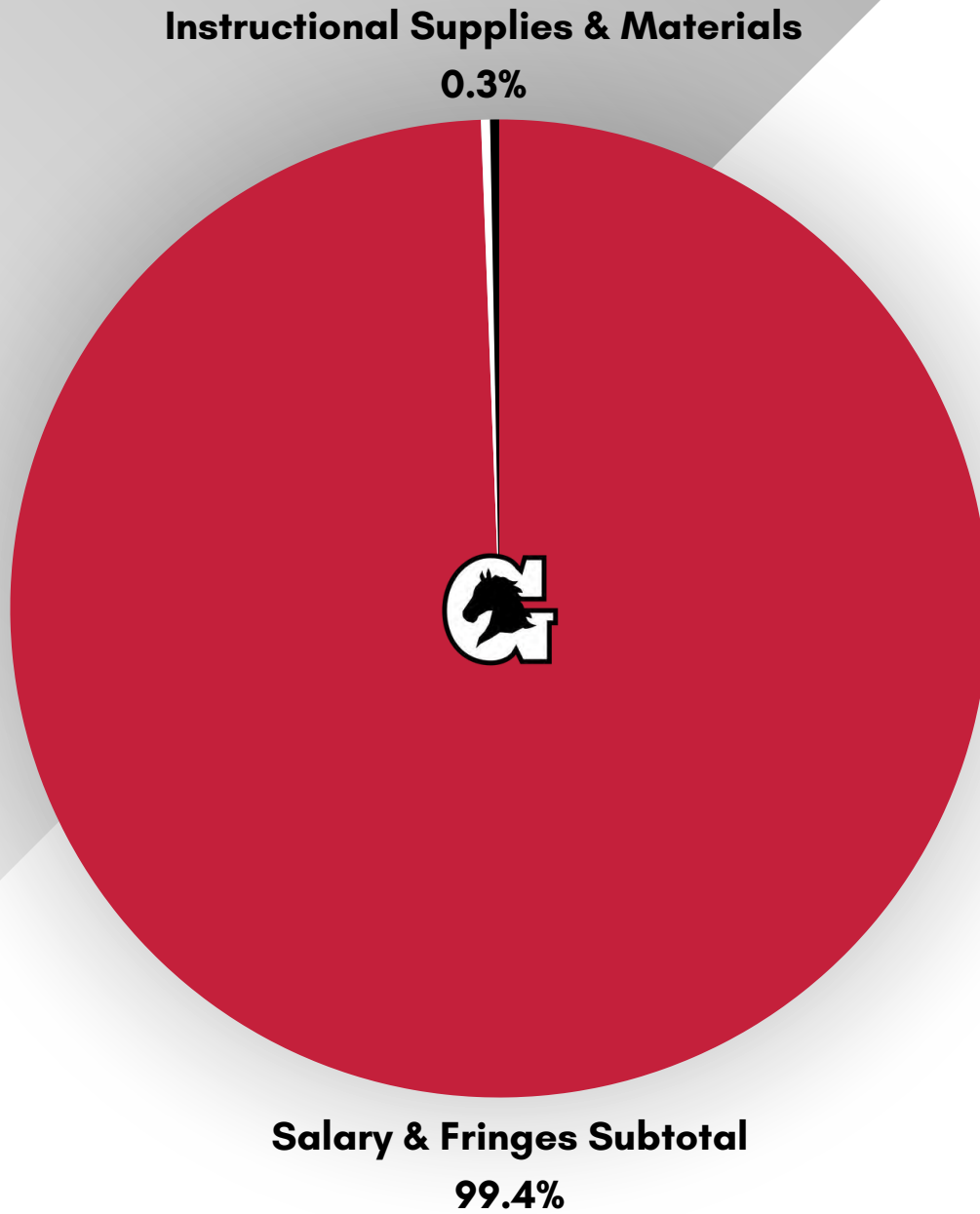
## **OVERVIEW:**

Alternative Schools Program is an instruction program designated for students who consistently exhibit behavior that is disruptive to the learning process. This program may also serve at-risk youth or students who have a medical need for an alternative learning environment. Included in this budget are the activities of aides or classroom assistants, teachers, or social workers. The major expenditures for GMSD include teachers, a social worker, homebound instruction, contracts with local agencies for healthcare, and supplies and materials.

## **MANAGED BY:**

**Missy Abel**, Assistant Superintendent, Teaching, Learning, and Assessment

# ALTERNATIVE SCHOOL PROGRAM



**\$333,772**

# ALTERNATIVE EDUCATION PROGRAM (71150)

<u>Acct</u>	<u>Description</u>	FY 2026	FY 2026	FY 2025	FY 2024
		<u>PERS</u>	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>
116	Teachers	1.0	70,856	154,069	146,651
117	Career Ladder		1,000	1,000	-
128	Homebound Teachers	1.0	88,760	75,704	78,431
130	Social Worker	1.0	75,816	70,864	67,355
163	Educational Assistants	1.0	31,868	31,000	23,691
201	Social Security	-	16,635	20,623	18,367
204/217	State Retirement	-	18,647	25,138	24,226
206	Life Insurance	-	700	875	453
207	Medical Insurance	-	23,600	29,500	28,831
212	Medicare	-	3,890	4,823	4,296
	<b>Salary &amp; Fringes Subtotal:</b>	<b>4.0</b>	<b>331,772</b>	<b>413,596</b>	<b>392,301</b>

**Includes salaries and fringe benefits for teachers serving in the alternative school and counseling programs.**

# ALTERNATIVE EDUCATION PROGRAM (71150)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
429	Instructional Supplies & Materials	1,000	1,000	618
722	Regular Instruction Equipment	1,000	1,000	495
	<b>Services Subtotal:</b>	<b>2,000</b>	<b>2,000</b>	<b>1,113</b>
	<b>ALTERNATIVE EDUCATION TOTAL:</b>	<b>333,772</b>	<b>415,596</b>	<b>393,414</b>

**Includes materials for alternative school.**





# CAREER AND TECHNICAL ED PROGRAM

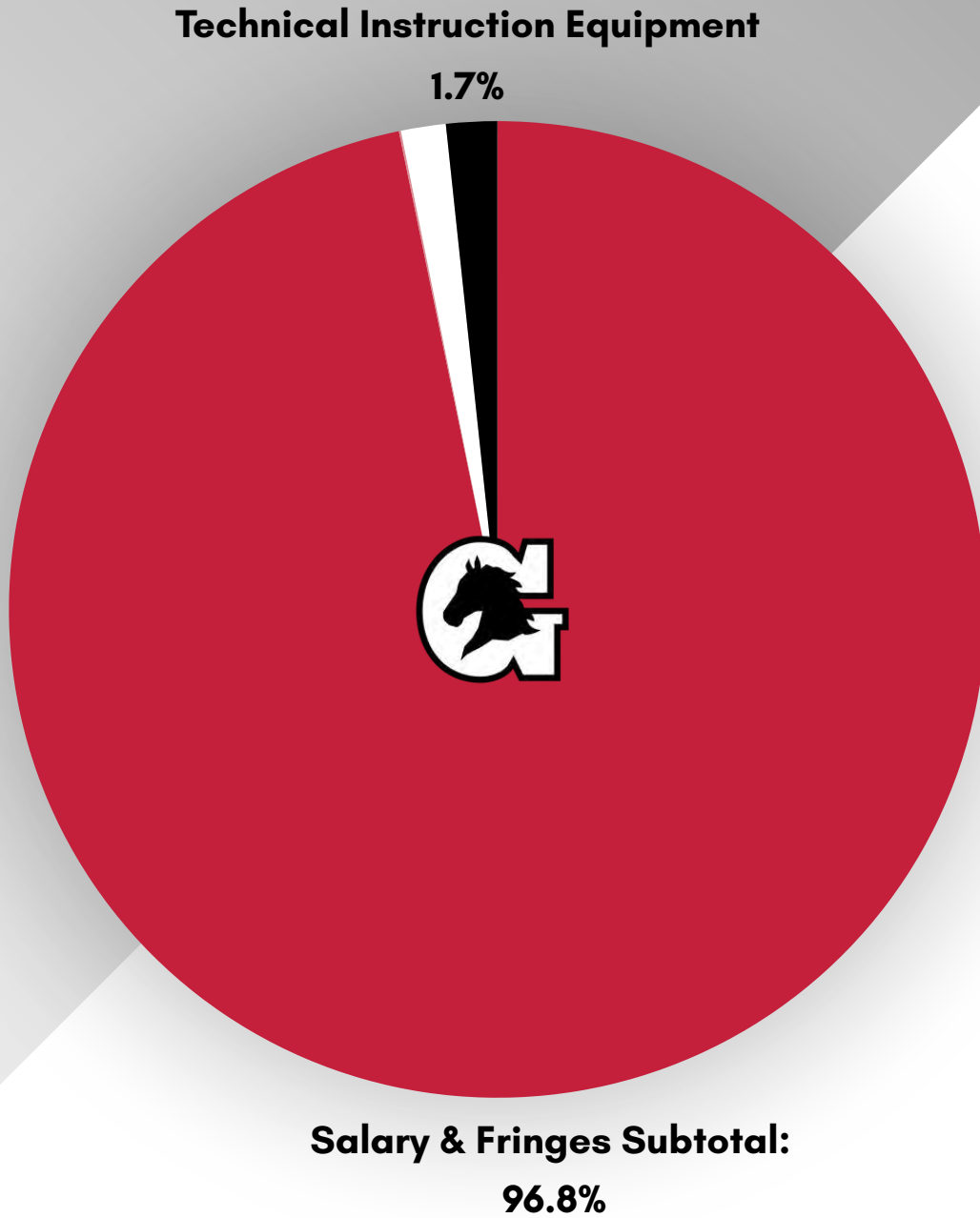
## **OVERVIEW:**

The Career Education Instructional Program includes instructional activities that provide students with the opportunity to develop knowledge, skills, and attitudes needed for employment in an occupational area. Activities include training both in the classroom and in a supervised work environment. Our Career and Technical Education (CTE) offers programs that align with our area high-demand occupations and provide Early Postsecondary Opportunities for our students who are on the college or career pathway.

## **MANAGED BY:**

**Missy Abel**, Assistant Superintendent, Teaching, Learning and Assessment

# CAREER AND TECHNICAL ED PROGRAM



**\$1,484,453**

# CAREER & TECHNICAL EDUCATION PROGRAM (71300)

<u>Acct</u>	<u>Description</u>	<u>FY 2026</u> <u>PERS</u>	<u>FY 2026</u> <u>Budget</u>	<u>FY 2025</u> <u>Budget</u>	<u>FY 2024</u> <u>Actual</u>
116	Teachers	16.0	1,150,167	1,192,472	1,031,667
117	Career Ladder Program		1,000	1,000	-
201	Social Security		71,372	73,995	59,257
204/217	State Retirement		66,422	81,275	78,674
206	Life Insurance		2,800	2,975	1,507
207	Medical Insurance		128,000	136,000	100,325
212	Medicare		16,692	17,305	13,858
	<b>Salary &amp; Fringes Subtotal:</b>	<b>16.0</b>	<b>1,436,453</b>	<b>1,505,022</b>	<b>1,285,288</b>

**Includes salaries and benefits for teachers in the Career and Technical Education programs provided at Houston High School.**

# CAREER & TECHNICAL EDUCATION PROGRAM (71300)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
336	Maintenance & Repair -Equipment		1,000	1,000	-
429	Instructional Supplies & Materials		22,000	22,000	231,803
730	Technical Instruction Equipment		25,000	25,000	8,482
	<b>Services Subtotal:</b>		<b>48,000</b>	<b>48,000</b>	<b>240,285</b>
	<b>TECHNICAL EDUCATION TOTAL:</b>		<b>1,484,453</b>	<b>1,553,022</b>	<b>1,525,573</b>

Includes textbooks, materials and supplies, and equipment in Career and Technical Education programs at Houston High School.





# CAREER & TECH ED SUPPORT

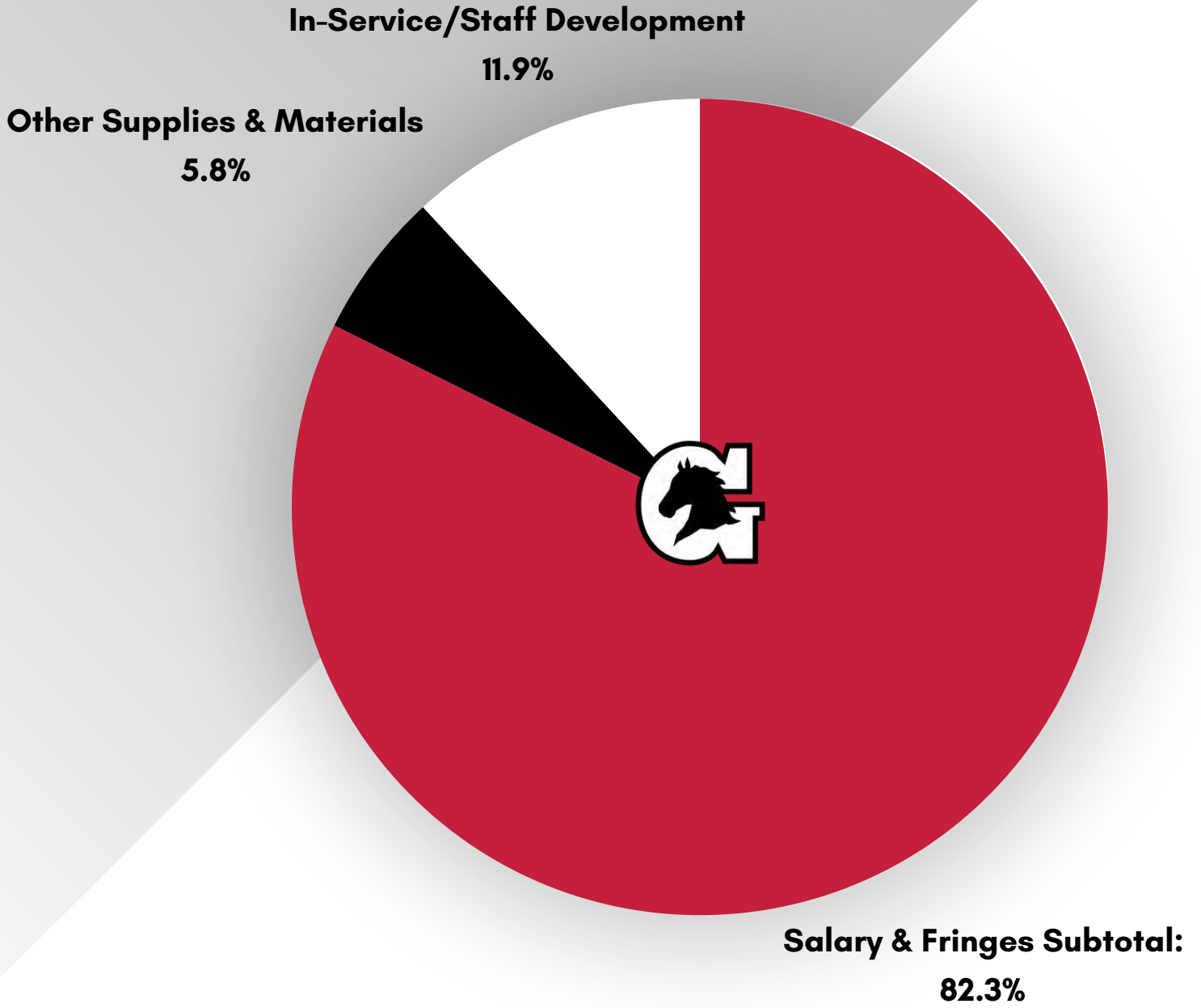
## **OVERVIEW:**

Vocational Education Instructional Staff Support includes activities primarily for assisting CTE instructional staff in planning, developing, and evaluating the process of providing learning experiences that give students the opportunity to develop the knowledge, skills and attitudes, and possibly industry certification needed for employment in an occupational area.

## **MANAGED BY:**

**Missy Abel**, Assistant Superintendent, Teaching, Learning, and Assessment

# CAREER AND TECH ED SUPPORT



**\$33,710**

# SUPPORT: CAREER AND TECHNICAL EDUCATION (72230)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
105	Director/Supervisor	0.2	22,092	21,878	21,024
201	Social Security		1,370	1,356	1,192
204/217	State Retirement		1,275	1,490	1,892
206	Life Insurance		50	50	31
207	Medical Insurance		2,650	2,650	2,303
212	Medicare		320	317	279
	<b>Salary &amp; Fringes Subtotal:</b>	<b>0.2</b>	<b>27,757</b>	<b>27,741</b>	<b>26,721</b>
399	Other Contracted Services			-	516
499	Other Supplies & Materials		1,953	1,953	-
524	In-Service/Staff Development		4,000	4,000	1,135
	<b>Services Subtotal:</b>		<b>5,953</b>	<b>5,953</b>	<b>1,651</b>
	<b>SUPPORT: TECHNICAL EDUCATION TOTAL:</b>		<b>33,710</b>	<b>33,694</b>	<b>28,372</b>

**Includes funds for staff in the Career and Technical Education Department. Supplies and materials and staff development for the CTE program.**



# SPECIAL EDUCATION INSTRUCTION

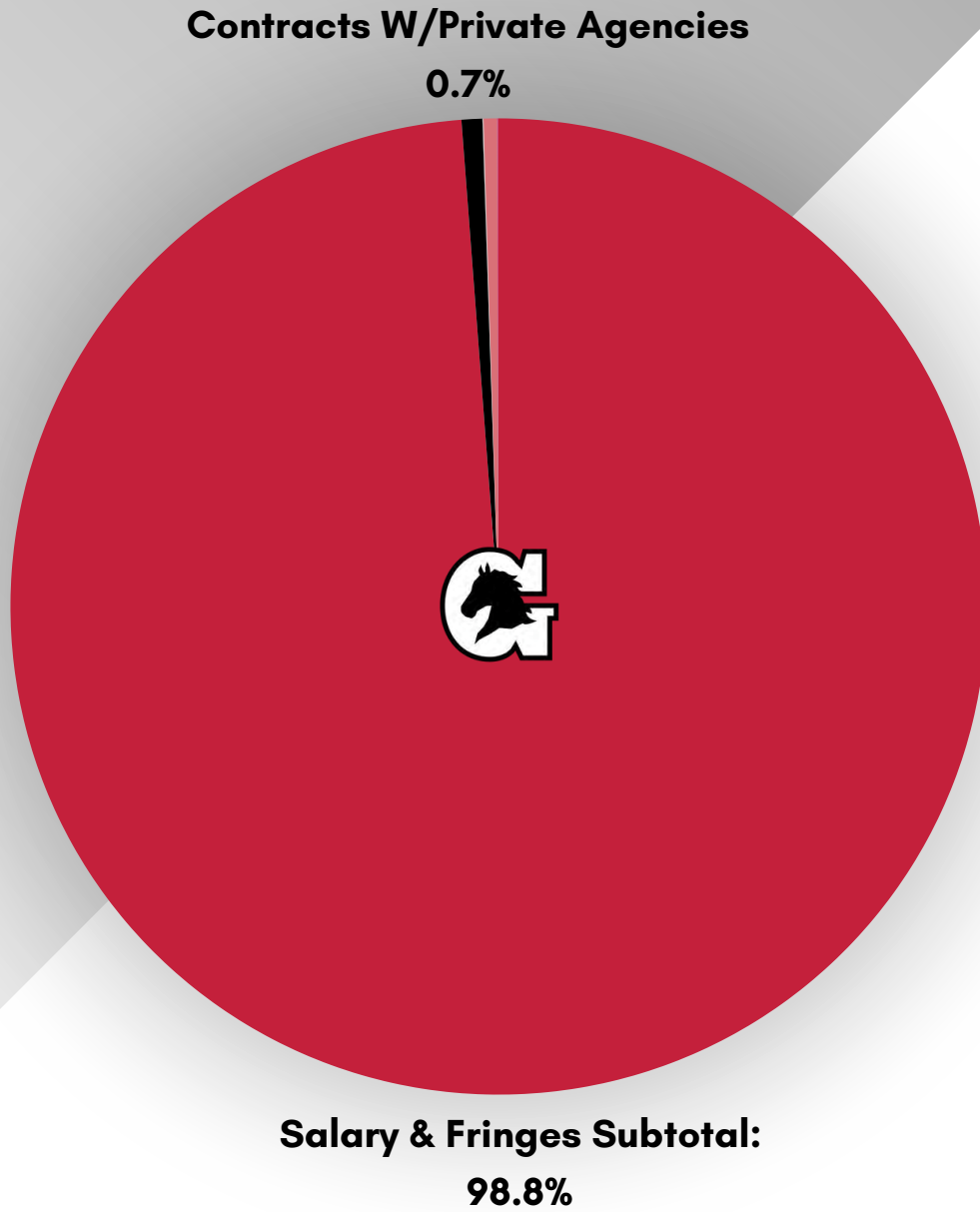
## **OVERVIEW:**

This function holds all SPED teachers, assistants, speech language pathologists, Board-Certified Behavior Analysts, and contracting services for vision and speech. Instructional Supplies and Materials include teacher discretionary funds. Special education equipment purchases ranged from standers to assistive technology devices.

## **MANAGED BY:**

**Sarah Huffman**, Assistant Superintendent, Exceptional Student Education

# SPECIAL EDUCATION INSTRUCTION



**\$6,584,989**

# SPECIAL EDUCATION PROGRAM (71200)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
116	Teachers	43.0	2,988,400	2,801,268	2,475,096
117	Career Ladder Program		5,000	5,000	1,000
128	Homebound Teachers	1.0	75,296	70,717	68,686
163	Educational Assistants	40.0	1,342,859	1,223,393	1,037,124
171	Therapists (Speech)	10.0	756,040	790,363	610,736
188	Instructional Responsibility		122,000	122,000	136,184
201	Social Security		327,955	310,790	248,075
204/217	State Retirement		344,690	371,219	364,177
206	Life Insurance		16,450	16,625	6,147
207	Medical Insurance		440,000	445,000	442,588
212	Medicare		76,699	72,685	58,018
	<b>Salary &amp; Fringes Subtotal:</b>	<b>94.0</b>	<b>6,495,389</b>	<b>6,229,060</b>	<b>5,447,831</b>

**Includes salaries and benefits for teachers, speech therapists, and classroom assistants used in Special Education classes. Includes homebound teachers who go to individual students' homes if they are unable to attend school because of illness or hospitalization.**

# SPECIAL EDUCATION PROGRAM (71200)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
312	Contracts W/Private Agencies	44,900	44,900	38,900
369	Substitutes - Certified	1,400	5,000	7,928
370	Substitutes - Noncertified	1,400	5,000	2,279
399	Other Contracted Services	10,000	-	-
429	Instructional Supplies and Materials	28,900	32,900	30,145
722	Instructional Equipment	3,000	3,000	-
	<b>Services Subtotal:</b>	<b>89,600</b>	<b>90,800</b>	<b>79,252</b>
	<b>SPECIAL EDUCATION TOTAL:</b>	<b>6,584,989</b>	<b>6,261,401</b>	<b>5,527,083</b>

**Includes contracts for services provided by private agencies for services (such as hearing impaired and visually impaired) that cannot be provided in a cost-efficient manner by the District and the cost of instructional materials and supplies, and equipment used to provide Special Education services.**



# SPECIAL EDUCATION SUPPORT

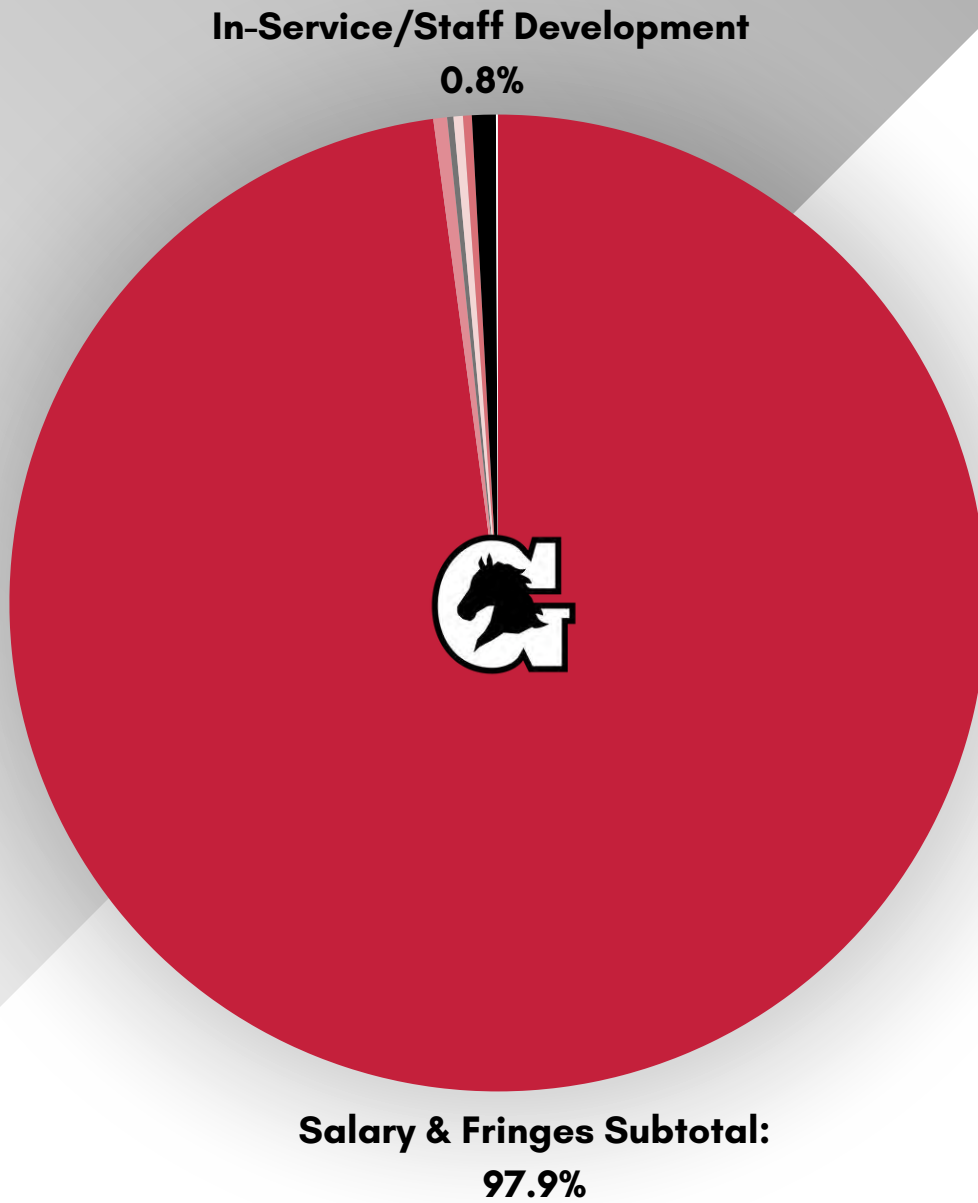
## **OVERVIEW:**

This budget includes positions that are not common in many systems across the state: clericals assigned specifically to SPED only. These clericals work to schedule meetings, keep paperwork in compliance and assist in parent communication. Occupational and physical therapists and testing, evaluation materials are also included.

## **MANAGED BY:**

**Sarah Huffman**, Assistant Superintendent, Exceptional Student Education

# SPECIAL EDUCATION SUPPORT



**\$2,412,820**

# SUPPORT: SPECIAL EDUCATION (72220)

<b>Acct</b>	<b>Description</b>	<b>FY 2026 PERS</b>	<b>FY 2026 Budget</b>	<b>FY 2025 Budget</b>	<b>FY 2024 Actual</b>
105	Supervisors/Supervisor	4.0	466,973	453,444	332,645
124	Psychological Personnel	5.0	467,079	448,344	430,391
131	Medical Personnel (OT/PT)	5.0	424,890	398,456	392,793
161	Assistant	1.0	78,391	62,746	72,021
162	Clerical Personnel	6.0	255,257	244,868	230,257
189	Other Salaries	3.0	221,963	210,767	233,727
201	Social Security		118,702	112,755	99,214
204/217	State Retirement		153,029	157,159	138,794
206	Life Insurance		6,175	6,175	2,467
207	Medical Insurance		141,600	141,600	135,868
212	Medicare		27,761	26,370	23,203
	<b>Salary &amp; Fringes Subtotal:</b>	<b>24.0</b>	<b>2,361,820</b>	<b>2,262,684</b>	<b>2,091,380</b>

**Includes salaries and benefits for directors, supervisors, psychologists, occupational and physical therapists, Central Office clerical personnel as well as clerical personnel located at every elementary, middle, and high school.**

# SUPPORT: SPECIAL EDUCATION (72220)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
312	Contracts with Private Agencies	11,000	11,000	919
324	Evaluation Materials	5,000	5,000	4,456
355	Travel - Local Mileage	7,500	7,500	3,549
499	Other Supplies & Materials	7,000	7,000	22,351
524	In-Service/Staff Development	19,000	19,000	19,000
599	Other Charges	1,500	1,500	1,849
	<b>Services Subtotal:</b>	<b>51,000</b>	<b>51,000</b>	<b>52,124</b>
	<b>SUPPORT: SPECIAL EDUCATION TOTAL:</b>	<b>2,412,820</b>	<b>2,313,684</b>	<b>2,143,504</b>

**Includes support for Special Education Department for consultation, travel - local mileage for special education personnel using personal vehicles in the performance of their job, in-service and staff development. Includes specialized supplies, materials, and evaluations used with special populations.**



# ATTENDANCE & PLANNING

## **OVERVIEW:**

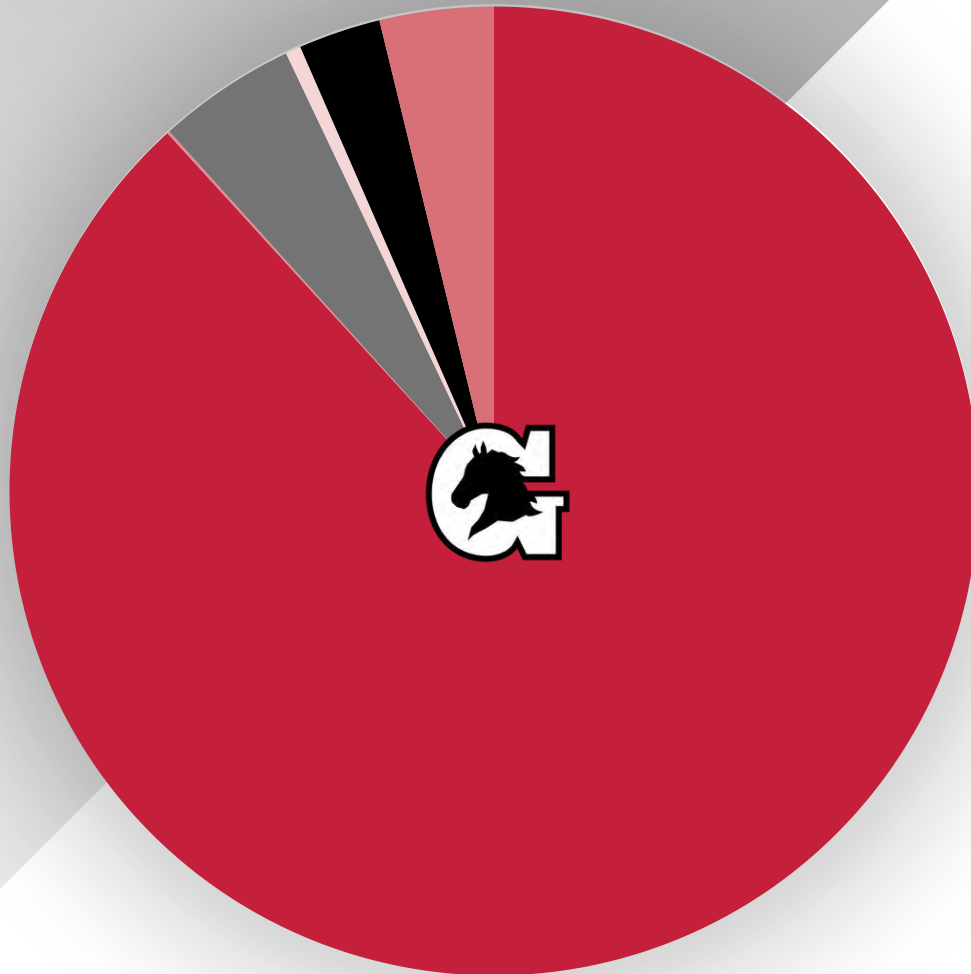
The GMSD Attendance and Planning (Student Services) department monitors and responds to student issues. Staff attend local and state level professional development to assist in providing the best products and programs. Student success is the focus of the district, and the district strives to provide the tools students need to become productive citizens in the community.

## **MANAGED BY:**

**Chauncey Bland**, Assistant Superintendent, Student Services

# ATTENDANCE & PLANNING

Other Contracted Services  
4.6%



Salary & Fringes Subtotal:  
88.2%

**\$972,943**

# ATTENDANCE & PLANNING (72110)

<u>Acct</u>	<u>Description</u>	<u>FY 2026</u> <u>PERS</u>	<u>FY 2026</u> <u>Budget</u>	<u>FY 2025</u> <u>Budget</u>	<u>FY 2024</u> <u>Actual</u>
105	Director/Supervisor	2.0	252,587	250,152	238,193
130	Social Worker	2.0	164,002	160,855	153,248
162	Clerical Personnel	2.0	121,370	115,631	109,946
189	Other Salaries	1.5	159,398	152,738	145,453
201	Social Security		43,236	42,121	35,879
204/217	State Retirement		53,313	56,738	44,654
206	Life Insurance		1,875	1,875	894
207	Medical Insurance		52,500	52,500	31,284
212	Medicare		10,112	9,851	9,040
	<b>Salary &amp; Fringes Subtotal:</b>	<b>7.5</b>	<b>858,393</b>	<b>842,461</b>	<b>768,591</b>

**Includes salaries and benefits for personnel working in the Student Services department which provides support services for the schools in the areas of attendance, safety, discipline, suspensions, etc.**

# ATTENDANCE & PLANNING (72110)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
355	Travel - mileage	850	500	226
399	Other Contracted Services	45,000	36,000	750
499	Other Supplies & Materials	5,000	5,000	4,604
524	In-Service/Staff Development	26,700	25,000	134
599	Other Charges	37,000	20,000	13,622
	<b>Services Subtotal:</b>	<b>114,550</b>	<b>51,500</b>	<b>19,336</b>
	<b>ATTENDANCE &amp; PLANNING TOTAL:</b>	<b>972,943</b>	<b>893,961</b>	<b>787,927</b>

**Includes costs for athletic trainers and professional development for GMSD personnel to receive specialized training in appropriate areas of school discipline.**

# HEALTH SERVICES

A young boy with curly hair, wearing a blue t-shirt with a graphic, is holding a white paddleball racket. An orange ball is visible next to the racket. The background shows blue bleachers in a gymnasium.

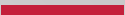
## **OVERVIEW:**

GMSD is dedicated to improving the overall health of our students to assure academic and personal success. GMSD demonstrates its dedication by providing funding to support Tennessee's Coordinated School Health initiative by employing a School Health Supervisor. The School Health Supervisor works to develop programs to improve health-conscious opportunities such as; 7<sup>th</sup>/9<sup>th</sup>/ 11<sup>th</sup> grade CPR/AED certification, in and out of class physical activity, nutritional education, safe educational environments for all, increasing staff wellness, student health screenings, and community partnerships throughout the city. In addition, GMSD provides funding for a full-time nurse at each school and a district lead nurse for additional medical support.

## **MANAGED BY:**

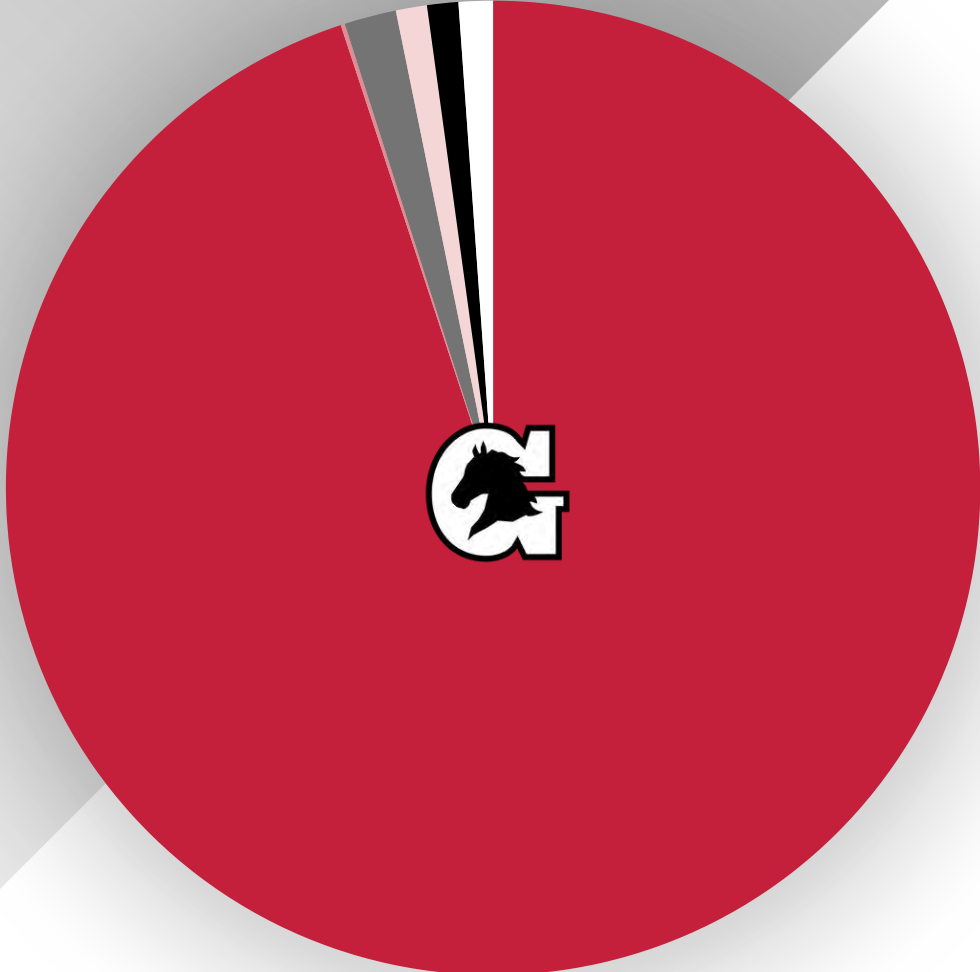
**Chauncey Bland**, Assistant Superintendent, Student Services

# HEALTH SERVICES



Other Supplies and Materials

1.7%



Salary & Fringes Subtotal:

94.9%

**\$806,290**

# HEALTH SERVICES (72120)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
105	Director/Supervisor	1.5	160,858	154,779	139,755
131	School Nurses	7.0	438,107	420,305	374,144
189	Other Salaries & Wages		-	4,500	-
201	Social Security		37,136	35,934	25,833
204/217	State Retirement		47,441	49,834	38,231
206	Life Insurance		1,663	1,663	640
207	Medical Insurance		75,650	75,560	59,109
212	Medicare		8,685	8,404	6,936
	<b>Salary &amp; Fringes Subtotal:</b>	<b>8.5</b>	<b>769,540</b>	<b>751,069</b>	<b>644,648</b>

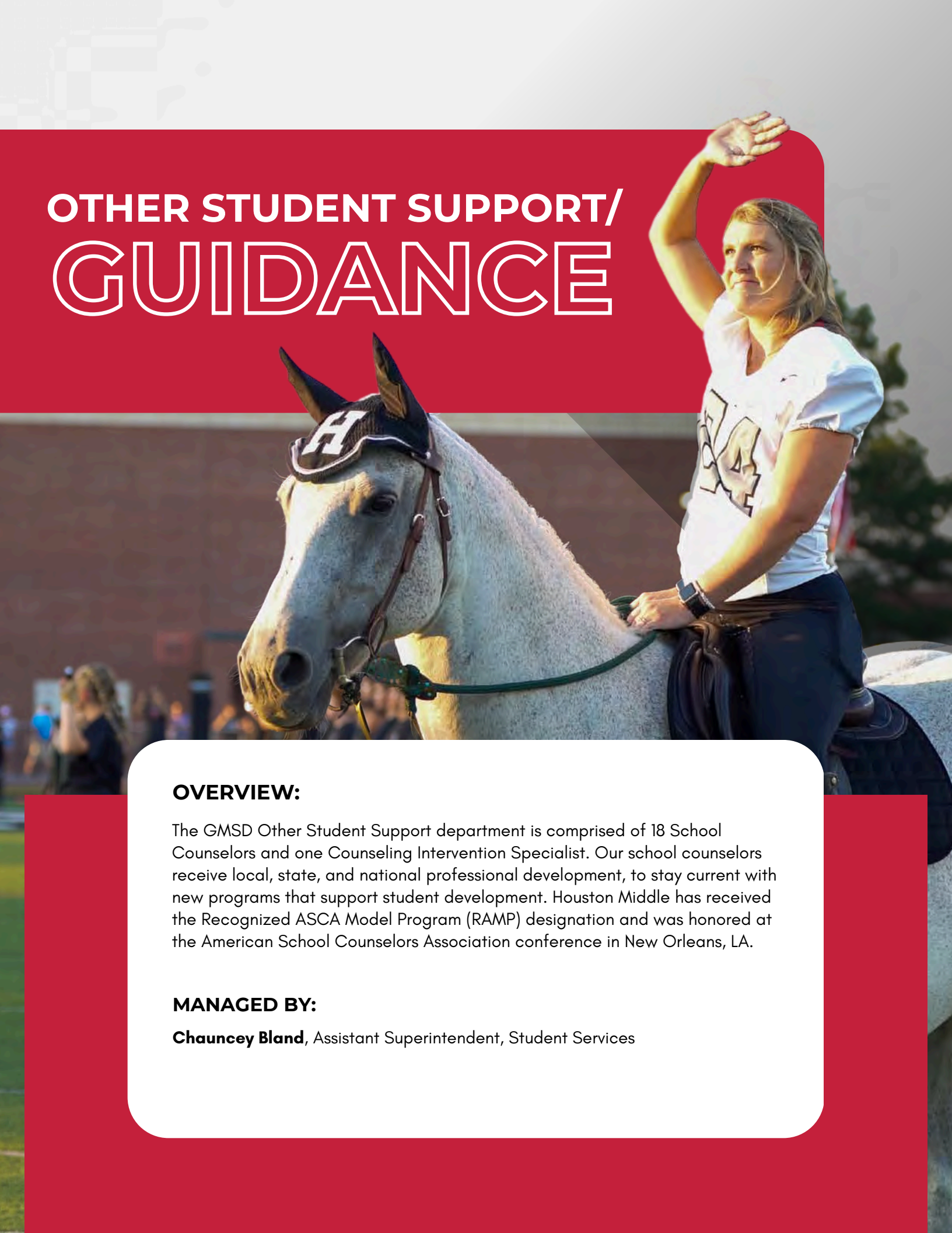
**Includes salaries and benefits for school nurses.**

# HEALTH SERVICES (72120)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
399	Other Contracted Services	1,000	1,000	952
499	Other Supplies and Materials	12,500	12,500	254
524	In Service/Staff Development	7,500	7,500	7,321
599	Other Charges	7,500	7,500	7,492
735	Health Equipment	8,250	8,250	8,169
	<b>Services Subtotal:</b>	<b>36,750</b>	<b>36,750</b>	<b>24,188</b>
	<b>HEALTH SERVICES TOTAL:</b>	<b>806,290</b>	<b>787,819</b>	<b>644,648</b>

**Includes cost of supplies and other support costs for school nurses.**

# OTHER STUDENT SUPPORT/ GUIDANCE



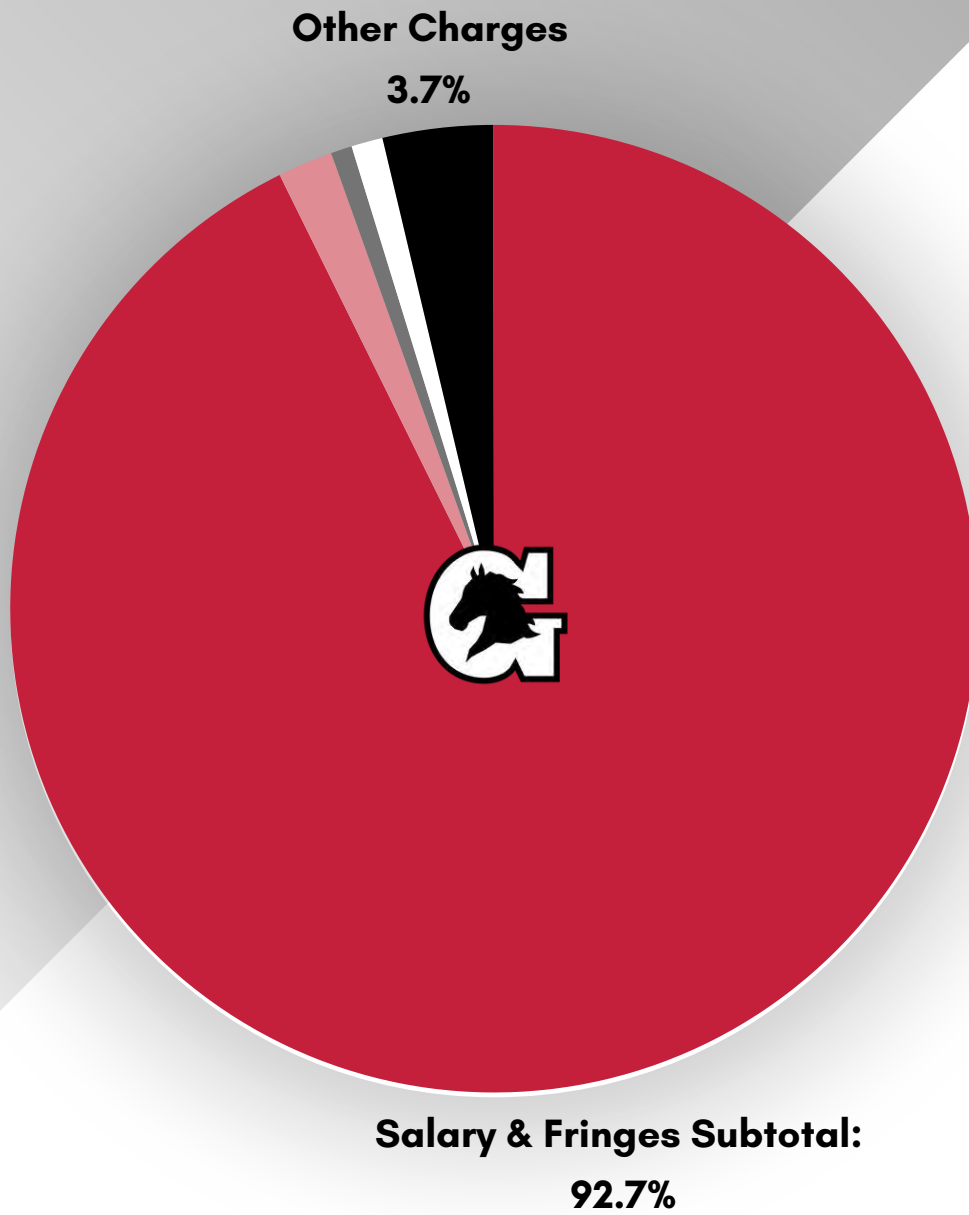
## **OVERVIEW:**

The GMSD Other Student Support department is comprised of 18 School Counselors and one Counseling Intervention Specialist. Our school counselors receive local, state, and national professional development, to stay current with new programs that support student development. Houston Middle has received the Recognized ASCA Model Program (RAMP) designation and was honored at the American School Counselors Association conference in New Orleans, LA.

## **MANAGED BY:**

**Chauncey Bland**, Assistant Superintendent, Student Services

# OTHER STUDENT SUPPORT/GUIDANCE



**\$1,902,816**

# OTHER STUDENT SUPPORT/GUIDANCE (72130)

<u>Acct</u>	<u>Description</u>	<u>FY 2026</u> <u>PERS</u>	<u>FY 2026</u> <u>Budget</u>	<u>FY 2025</u> <u>Budget</u>	<u>FY 2024</u> <u>Actual</u>
117	Career Ladder Program		3,000	3,000	3,000
123	Guidance Personnel	19.0	1,443,851	1,367,501	1,321,793
188	Instructional Responsibility		6,500	1,500	-
201	Social Security		90,108	85,064	78,695
204/217	State Retirement		83,858	93,433	101,400
206	Life Insurance		3,325	3,325	1,945
207	Medical Insurance		112,100	112,100	89,352
212	Medicare		21,074	19,894	18,404
	<b>Salary &amp; Fringes Subtotal:</b>	<b>19.0</b>	<b>1,763,816</b>	<b>1,685,817</b>	<b>1,614,589</b>

**Includes salaries and benefits for School Counselors in Elementary, Middle and High Schools to meet state mandates and Strategic Plan goals.**

# OTHER STUDENT SUPPORT/GUIDANCE (72130)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
399	Other Contracted Services	35,000	30,000	189,171
499	Other Supplies and Materials	13,500	15,000	973
524	In-Service/Staff Development	20,000	25,000	17,388
599	Other Charges	70,000	19,000	26,452
355	Travel	500	-	-
	<b>Services Subtotal:</b>	<b>139,000</b>	<b>89,000</b>	<b>233,984</b>
	<b>OTHER STUDENT SUPPORT TOTAL:</b>	<b>1,902,816</b>	<b>1,774,817</b>	<b>1,848,573</b>

Includes cost of materials used and staff development costs.





# SCHOOL SAFETY

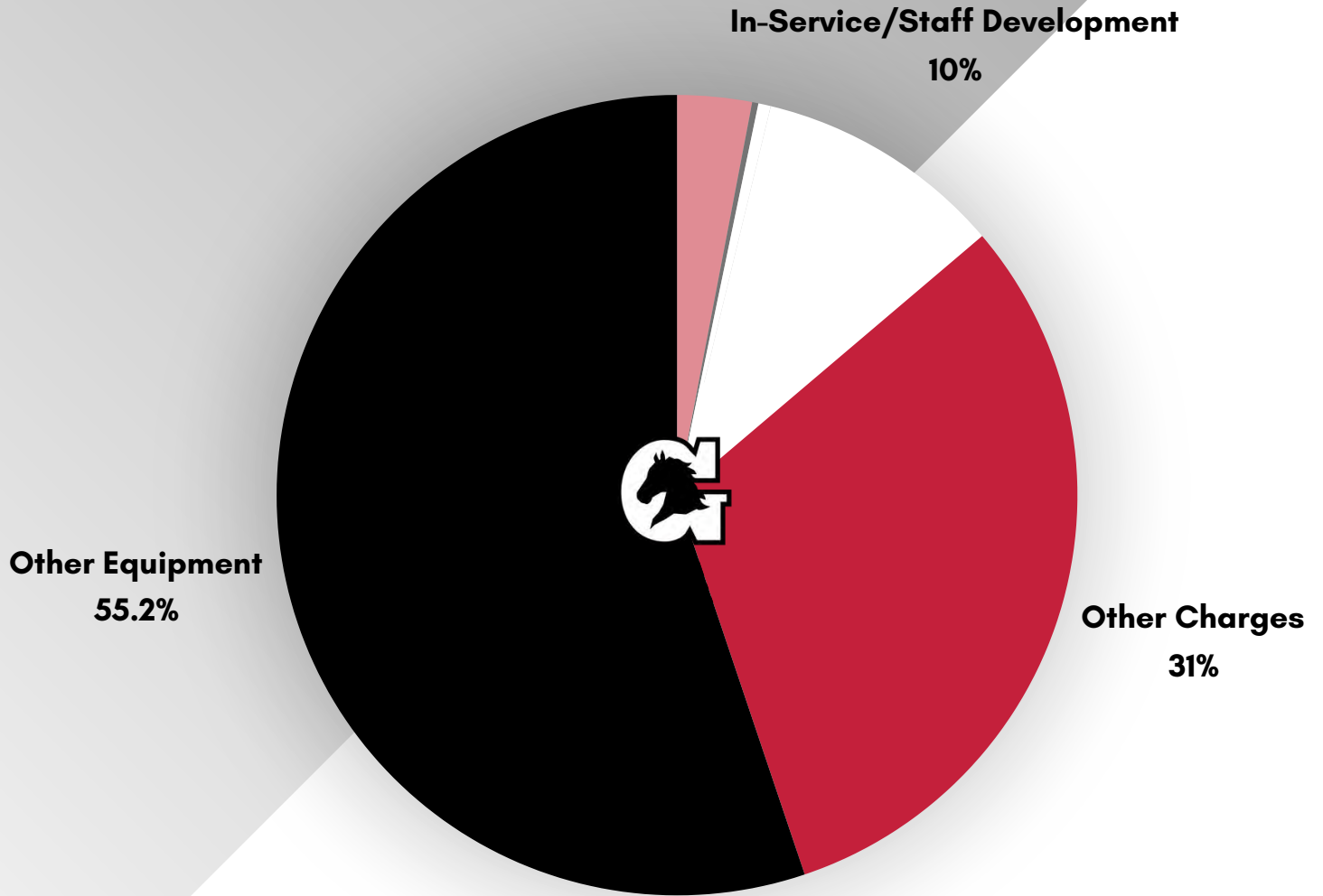
## **OVERVIEW:**

Each year school districts across the state are awarded Safe Schools Grants. These monies are used to increase school safety awareness as well as to purchase equipment to help GMSD students, faculties, and stakeholders feel safe while on campus. In recent years, we have used a portion of the grant to upgrade and/or replace the security cameras on the exterior and interior of each campus. We have recognized that cell phone coverage is inconsistent on our campuses and realize that phone communications are an essential part of any emergency plan. Each year our School Resource Officer Supervisor attends a national conference where school systems across the nation listen to real life emergency preparedness events and participate in round table discussions to identify programs and procedures that we may be able to implement in GMSD.

## **MANAGED BY:**

**Chauncey Bland**, Assistant Superintendent, Student Services

# SCHOOL SAFETY



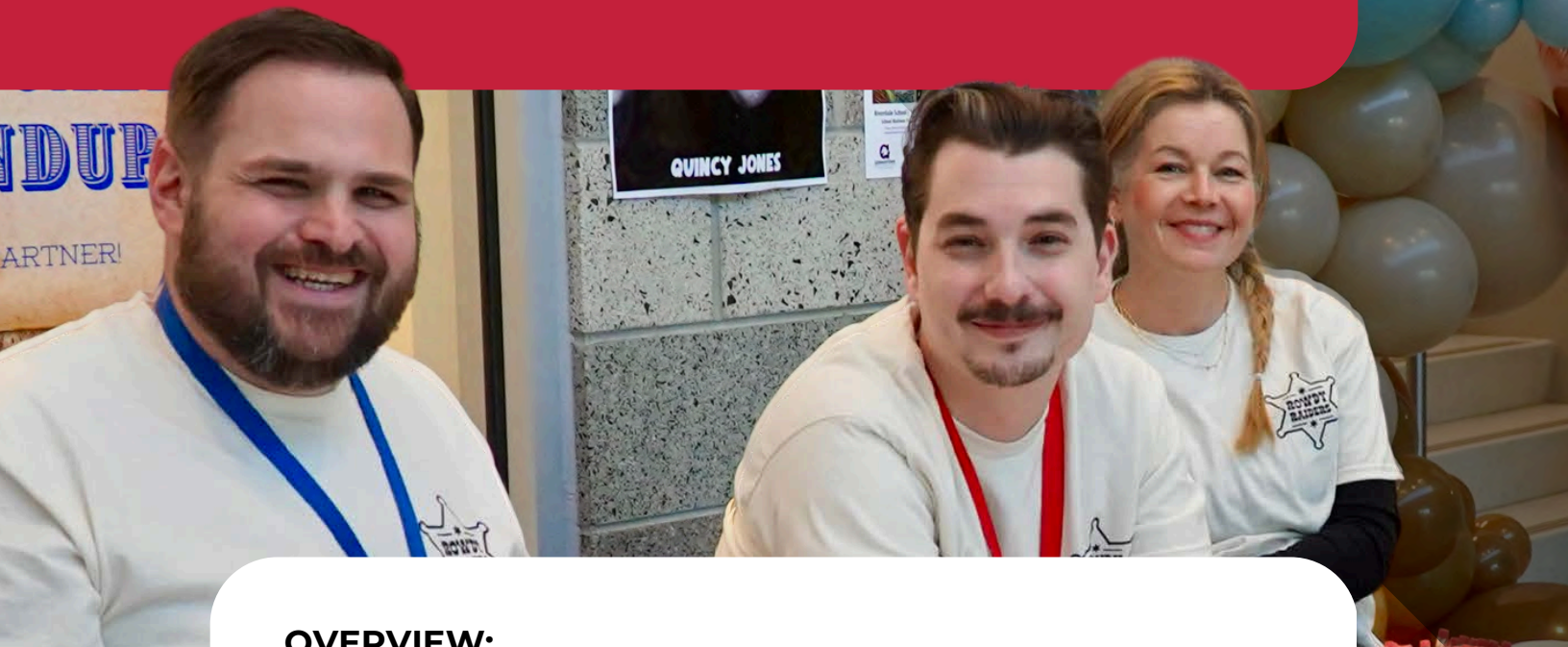
**\$99,700**

# SCHOOL SAFETY (72830)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
336	Repairs and Maintenance	3,000	3,000	-
435	Office Supplies	250	250	160
499	Other Supplies	500	500	-
524	In-Service/Staff Development	10,000	10,000	9,978
599	Other Charges	30,950	30,000	29,458
790	Other Equipment	55,000	55,000	27,763
<b>SCHOOL SAFETY TOTAL:</b>		<b>99,700</b>	<b>98,750</b>	<b>67,359</b>

**Includes cost of employee badges and visitor identification system for all schools.**

# HUMAN RESOURCES



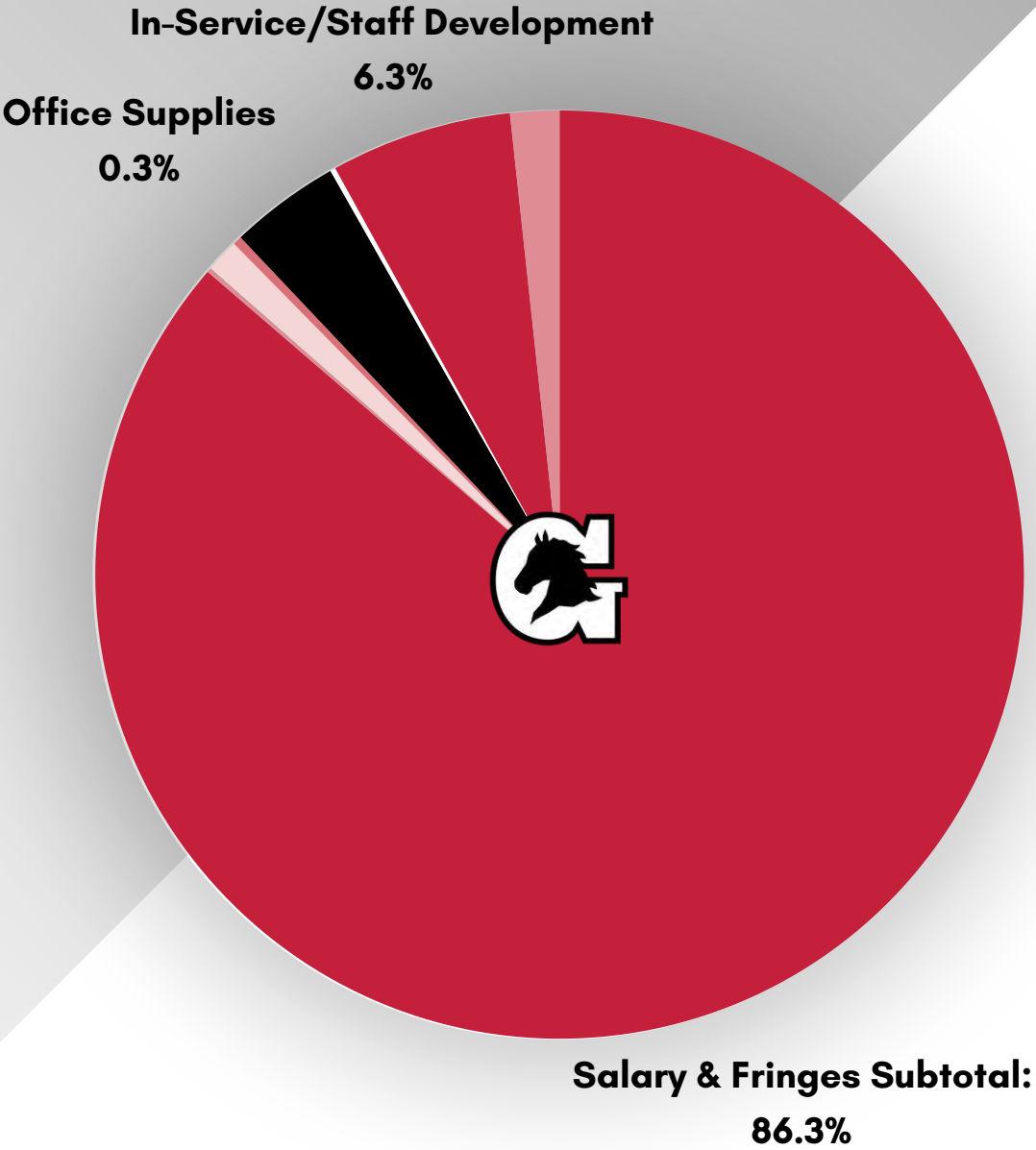
## **OVERVIEW:**

The Department of Human Resources Budget includes the salaries of an Assistant Superintendent, a Human Resources Supervisor, and Human Resources and Benefits Specialists. This department recruits, retains, and develops exemplary staff through employee relations programs. Human Resources also works to develop a competitive, comprehensive benefits package and works with staff in selecting benefits that best meet their differentiated needs during the open enrollment process.

## **MANAGED BY:**

**Elissa Stratton**, Assistant Superintendent, Human Resources

# HUMAN RESOURCES



**\$645,985**

# HUMAN RESOURCES (72520)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
105	Directors/Supervisors	2.0	252,587	238,455	227,029
161	Human Resources Specialist	1.5	119,663	114,728	105,010
162	Benefits Specialist	1.0	80,958	80,181	76,369
201	Social Security		28,099	26,869	22,356
204/217	State Retirement		32,048	34,268	29,110
206	Life Insurance		1,125	1,125	559
207	Medical Insurance		31,500	31,500	24,240
212	Medicare		6,572	6,284	5,645
299	Other Fringe Benefits		5,000	5,000	-
	<b>Salary &amp; Fringes Subtotal:</b>	<b>4.5</b>	<b>557,552</b>	<b>538,410</b>	<b>490,318</b>

**Includes salaries and benefits for Human Resources. Other fringe benefits include costs for employee assistant program, physicals, drug testing, and other pre-employment costs.**

# HUMAN RESOURCES (72520)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
320	Dues & Memberships	899	864	150
355	Travel - Local Mileage	100	100	-
399	Other Contracted Services	7,547	7,328	6,838
435	Office Supplies	2,000	2,000	1,546
471	Software	24,832	24,135	13,085
499	Other Supplies & Materials	1,200	1,200	-
524	In-Service/Staff Development	40,815	40,815	43,666
599	Other Charges	11,040	11,040	1,412
	<b>Services Subtotal:</b>	<b>88,433</b>	<b>87,482</b>	<b>66,697</b>
	<b>HUMAN RESOURCES TOTAL:</b>	<b>645,985</b>	<b>625,892</b>	<b>557,015</b>

*Includes costs associated with Human Resource department.*

# FISCAL SERVICES

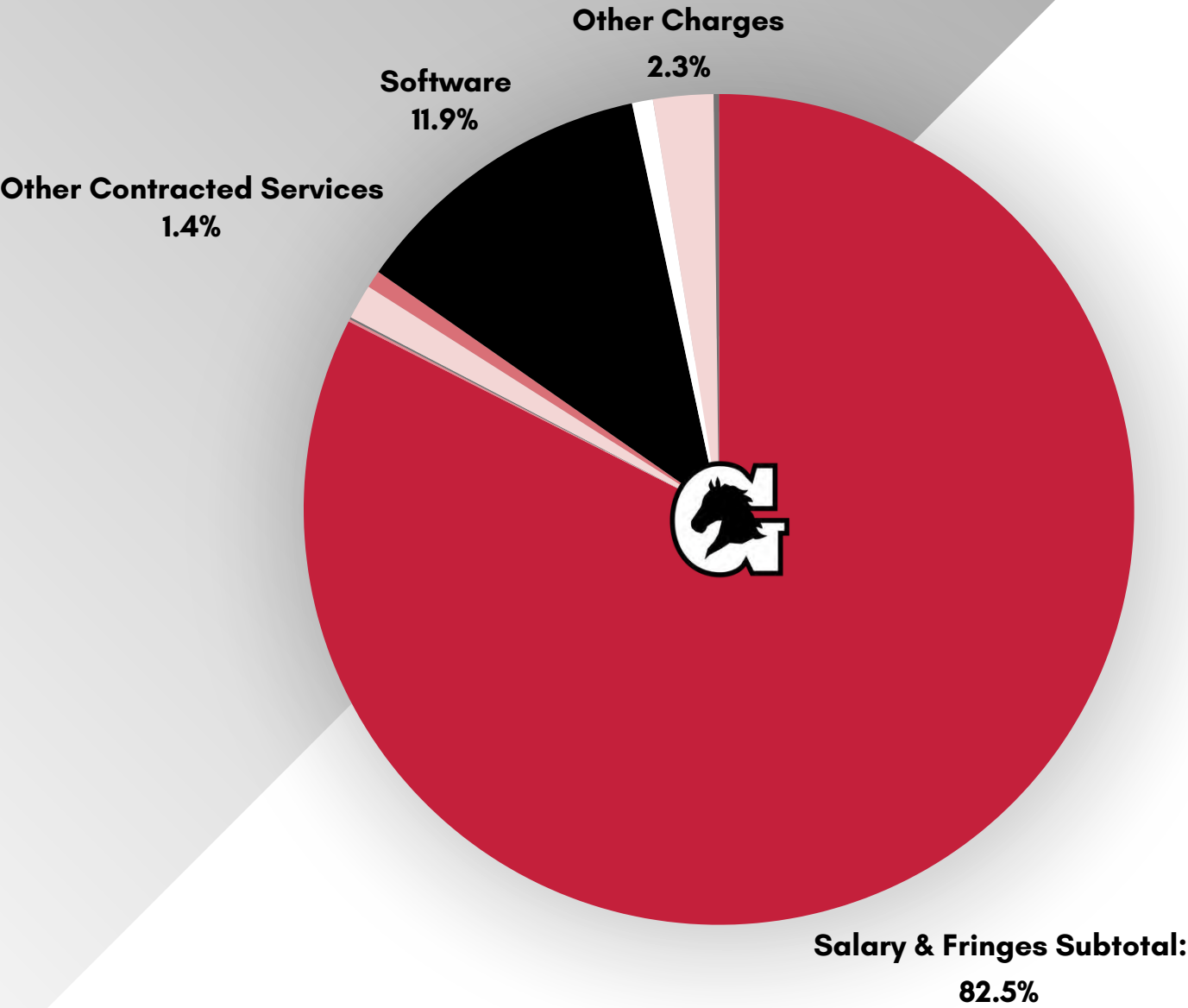
## **OVERVIEW:**

The Finance Department is responsible for processing payroll, paying vendors, preparing financial reports for the Board and for the TN Department of Education, developing budgets, processing grant and federal program reimbursements and cash receipts, accounting for fixed assets and construction projects, assisting staff with procuring goods and services, assisting school financial secretaries with financial reporting processes and compliance, providing staff technical assistance with Skyward systems development, and working with SFE who administers the school nutrition program. The Finance Department processes annually approximately 15,000 vendor payments and payroll direct deposits.

## **MANAGED BY:**

**Kevin Jones**, Chief Financial Officer

# FISCAL SERVICES



**\$736,464**

# FISCAL SERVICES (72510)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
105	Directors/Supervisors	2.0	250,423	243,843	163,453
119	Accounting Specialists	1.5	119,131	120,272	180,669
122	Purchasing Personnel	1.0	29,534	29,534	10,382
161	Assistant	1.0	79,391	75,614	72,582
201	Social Security		29,666	29,094	25,143
204/217	State Retirement		41,676	43,407	37,667
206	Life Insurance		1,375	1,375	741
207	Medical Insurance		49,280	49,280	18,530
212	Medicare		6,938	6,804	5,880
	<b>Salary &amp; Fringes Subtotal:</b>	<b>5.5</b>	<b>607,414</b>	<b>599,223</b>	<b>515,047</b>

**Includes salaries and benefits for CFO, School Accounting, Purchasing, Accounts Payable and Payroll department personnel.**

# FISCAL SERVICES (72510)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
320	Dues & Memberships		700	700	360
355	Travel - Local Mileage		600	600	-
399	Other Contracted Services		10,000	10,000	3,200
435	Office Supplies		5,000	5,000	4,889
471	Software		88,000	88,000	94,041
524	In-Service/Staff Development		6,000	6,000	5,539
599	Other Charges		17,250	17,250	13,547
790	Other Equipment		1,500	1,500	418
	<b>Services Subtotal:</b>		<b>129,050</b>	<b>129,050</b>	<b>121,994</b>
	<b>FISCAL SERVICES TOTAL:</b>		<b>736,464</b>	<b>728,273</b>	<b>637,041</b>

**Includes costs for the new business software implemented.**



# DEPARTMENT OF TECHNOLOGY

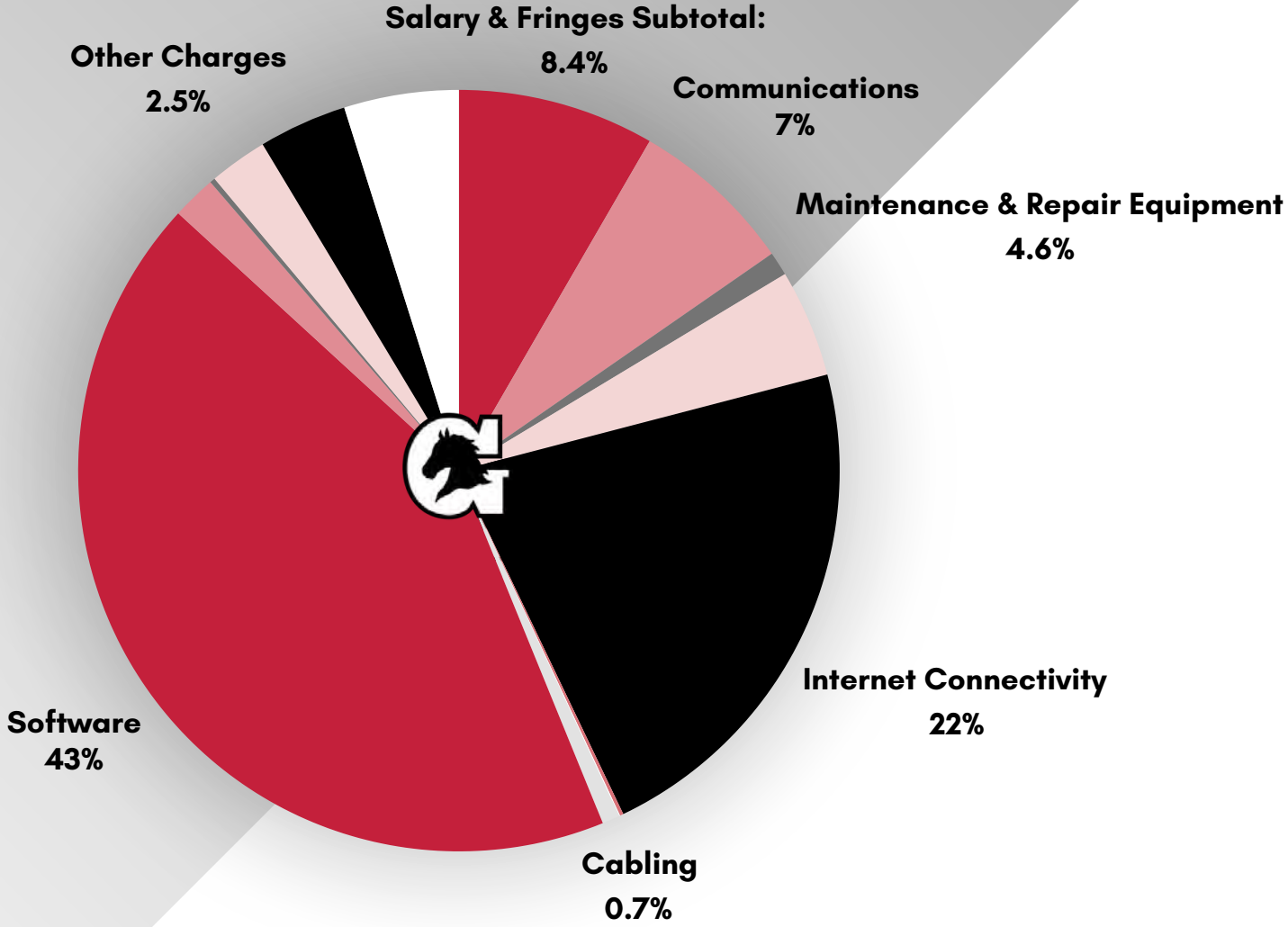
## **OVERVIEW:**

The Germantown Municipal School District is committed to providing students with a 21st Century Classroom environment to better prepare them for their future careers in a technology rich society. The Technology Department provides and supports communication tools that connect students and teachers in digital platforms and also give parents up to date information on classroom assignments, grades, attendance, etc. These tools include the district's student information system (Skyward), the district's notification system (Skylert), the learning management system (Schoology) and the district website. In addition to communication tools, our department provides and supports devices that enhance digital learning, improves computer skills, and helps make instruction seamless from school to home.

## **MANAGED BY:**

**Josh Cathey**, Deputy Superintendent

# DEPARTMENT OF TECHNOLOGY



**\$2,385,289**

# TECHNOLOGY (72250)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
105	Directors/Supervisors	1.0	111,462	110,388	105,121
120	Computer Programmers	7.0	503,726	493,061	402,072
162	Clerical Personnel	0.0	-	-	-
189	Other Salaries & Wages	3.0	284,148	270,604	285,374
201	Social Security		55,759	54,191	46,325
204/217	State Retirement		78,332	80,850	71,548
206	Life Insurance		2,750	2,750	1,119
207	Medical Insurance		113,212	113,212	61,675
212	Medicare		13,040	12,674	10,834
	<b>Salary &amp; Fringes Subtotal:</b>	<b>11.0</b>	<b>1,162,429</b>	<b>1,137,730</b>	<b>984,068</b>

**Includes salaries and benefits for administrative and instructional support technology positions.**

# TECHNOLOGY (72250)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
307	Communications		93,400	93,400	87,291
308	Consultants		13,500	13,500	4,500
336	Maintenance & Repair Equipment		61,000	61,000	51,596
350	Internet Connectivity		293,000	293,000	220,163
355	Travel - Local Mileage		2,000	2,000	1,762
435	Office Supplies		500	500	482
470	Cabling		10,000	10,000	9,561
435	Software		573,460	598,960	542,078
499	Other Supplies & Materials		25,000	25,000	39,289
524	In-Service/Staff Development		3,000	8,000	1,529
599	Other Charges		33,000	50,000	45,754
701	Administrative Equipment		50,000	55,000	249,381
790	Other Equipment		65,000	15,000	14,762
	<b>Services Subtotal:</b>		<b>1,222,860</b>	<b>1,225,360</b>	<b>1,268,148</b>
	<b>TECHNOLOGY TOTAL:</b>		<b>2,385,289</b>	<b>2,363,090</b>	<b>2,252,216</b>

**Includes costs for all telephone and internet charges, computers, software, and equipment.**

A photograph of two women, one older and one younger, both wearing glasses and smiling as they look at a certificate. The certificate is for Brady Veach, a teacher of mathematics and science. The background shows a display board with various photos and text, including "Boyd's Busy Bees" and "Captain Boyd".

# OPERATION OF PLANT

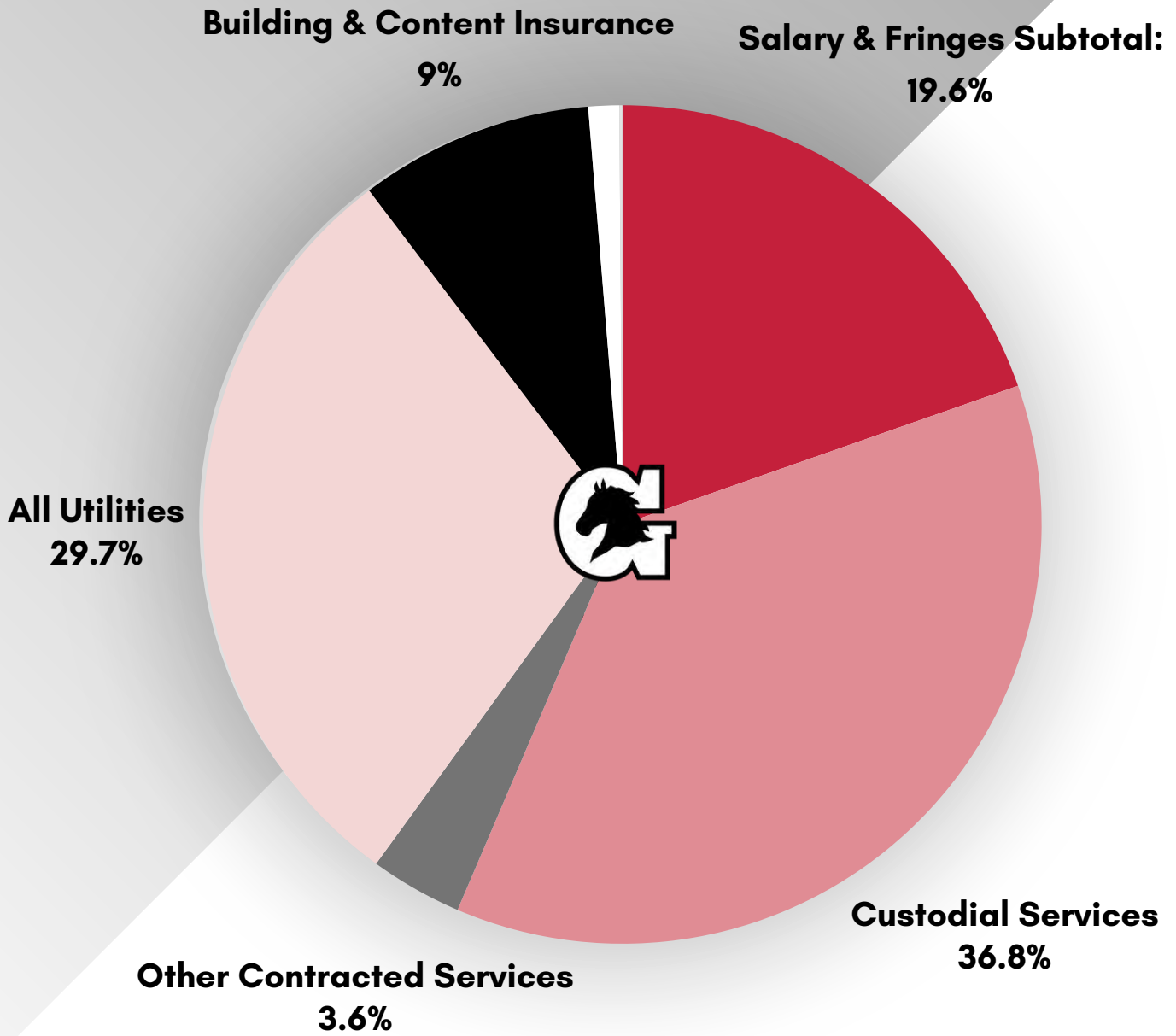
## **OVERVIEW:**

Included in this budget are plant manager salaries and fringes, custodial contract, daily trash and recycling collection, monthly elevator maintenance and inspection, security and monitoring contract, TOSHA/OSHA inspections, landscaping contract, light gas and water utility payments, property insurance, pest control contract, and weed control/fertilization.

## **MANAGED BY:**

**Josh Cathey**, Deputy Superintendent

# OPERATION OF PLANT



**\$4,211,999**

# OPERATION OF PLANT (72610)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
166	Custodial Wages	6.0	240,502	231,920	169,200
167	Plant Managers	6.0	393,425	385,011	344,393
189	Other Salaries & Wages		-	-	14,170
201	Social Security		39,304	38,250	30,407
204/217	State Retirement		34,267	35,613	46,539
206	Life Insurance		1,800	1,800	751
207	Medical Insurance		111,996	111,996	54,584
212	Medicare		5,705	5,583	7,111
	<b>Salary &amp; Fringes Subtotal:</b>	<b>12.0</b>	<b>826,999</b>	<b>810,173</b>	<b>667,155</b>

**Includes salaries and benefits for day porters providing cleaning and custodial services at all GMSD schools.**

# OPERATION OF PLANT (72610)

<u>Acct</u>	<u>Description</u>	<u>FY 2026</u> <u>PERS</u>	<u>FY 2026</u> <u>Budget</u>	<u>FY 2025</u> <u>Budget</u>	<u>FY 2024</u> <u>Actual</u>
328	Custodial Services		1,550,000	1,455,000	1,410,675
399	Other Contracted Services		150,000	200,000	149,781
415	All Utilities		1,250,000	1,325,000	1,238,607
502	Building & Content Insurance		380,000	380,000	318,001
599	Other Charges		50,000	55,000	46,675
720	Plant Operation Equipment		5,000	5,000	-
	<b>Services Subtotal:</b>		<b>3,385,000</b>	<b>3,420,000</b>	<b>3,163,739</b>
	<b>OPERATION OF PLANT TOTAL:</b>		<b>4,211,999</b>	<b>4,230,173</b>	<b>3,830,894</b>

**Includes costs for all utilities, trash pickup, out-sourcing custodial services, materials and supplies, environmental monitoring, security system maintenance, elevator maintenance, building insurance, and equipment needed to maintain cleanliness of buildings and grounds.**



# MAINTENANCE OF PLANT

## **OVERVIEW:**

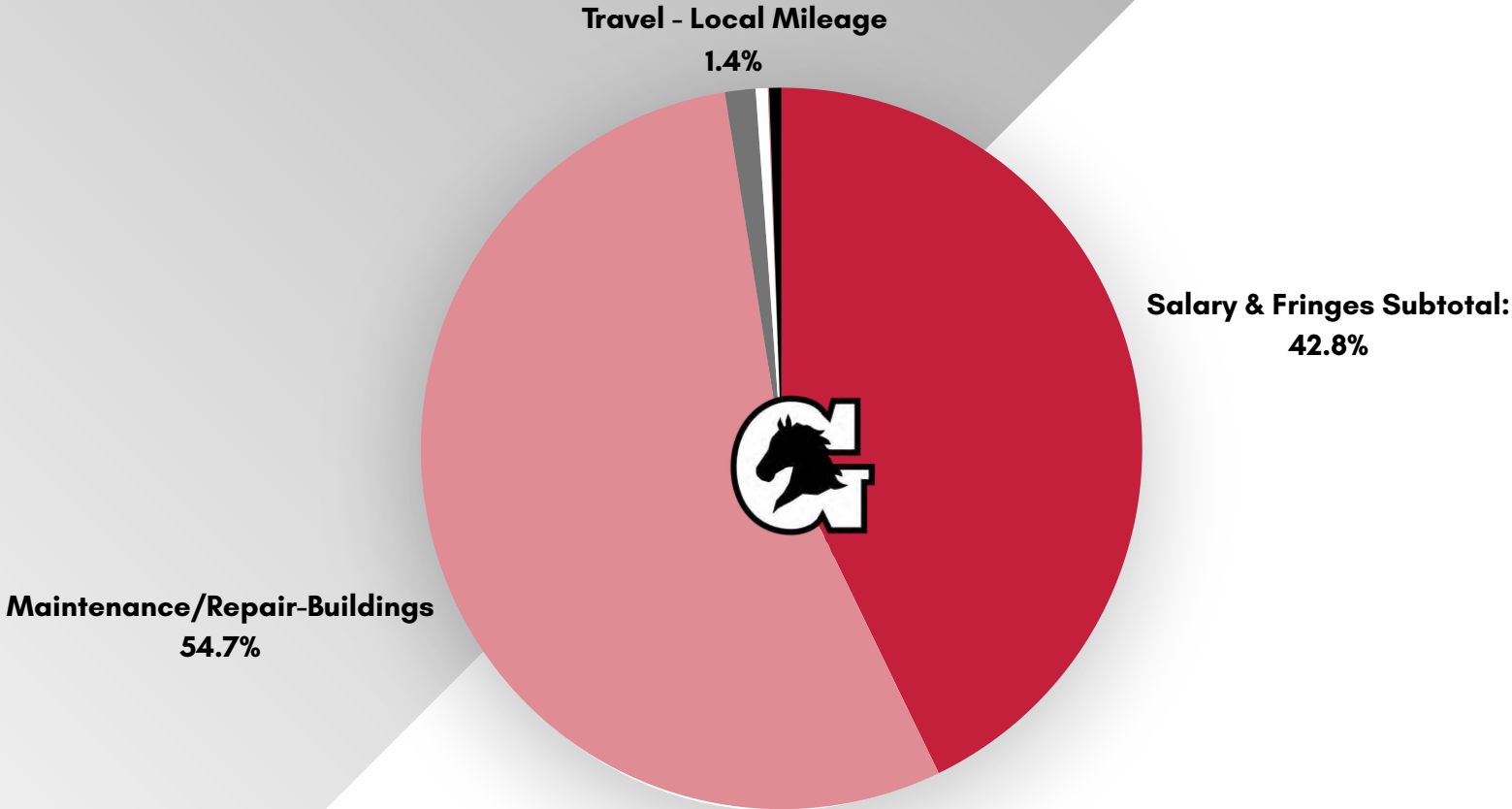
Included in this budget are Operations department salaries and fringes, all maintenance of buildings including plumbing, electrical, roofing, HVAC, carpentry, locksmith, grease trap cleanings, security alarm system maintenance/inspections, fire alarm system maintenance/inspections, fire extinguisher maintenance/inspections, fire sprinkler system maintenance/inspections, AHERA asbestos plans, and many other trades, including School Dude maintenance software.

This budget allows the district to stay operational on a day-to-day basis. This maintenance software allows the department to see problem areas, maintenance staffing needs, and to prioritize capital improvement projects by providing data on the number of work orders received from a specific building or priority area.

## **MANAGED BY:**

**Josh Cathey**, Deputy Superintendent

# MAINTENANCE OF PLANT



**\$1,829,312**

# MAINTENANCE OF PLANT (72620)

<u>Acct</u>	<u>Description</u>	<u>FY 2026</u> <u>PERS</u>	<u>FY 2026</u> <u>Budget</u>	<u>FY 2025</u> <u>Budget</u>	<u>FY 2024</u> <u>Actual</u>
105	Director	1.0	149,559	145,228	138,286
161	Secretaries	1.0	71,552	68,153	64,819
167	Maintenance Personnel	4.0	403,759	396,820	336,270
201	Social Security		38,742	37,832	31,635
204/217	State Retirement		50,030	52,900	45,197
206	Life Insurance		1,500	1,500	797
207	Medical Insurance		59,109	59,109	48,797
212	Medicare		9,061	8,848	7,399
	<b>Salary &amp; Fringes Subtotal:</b>	<b>6.0</b>	<b>783,312</b>	<b>770,390</b>	<b>673,200</b>

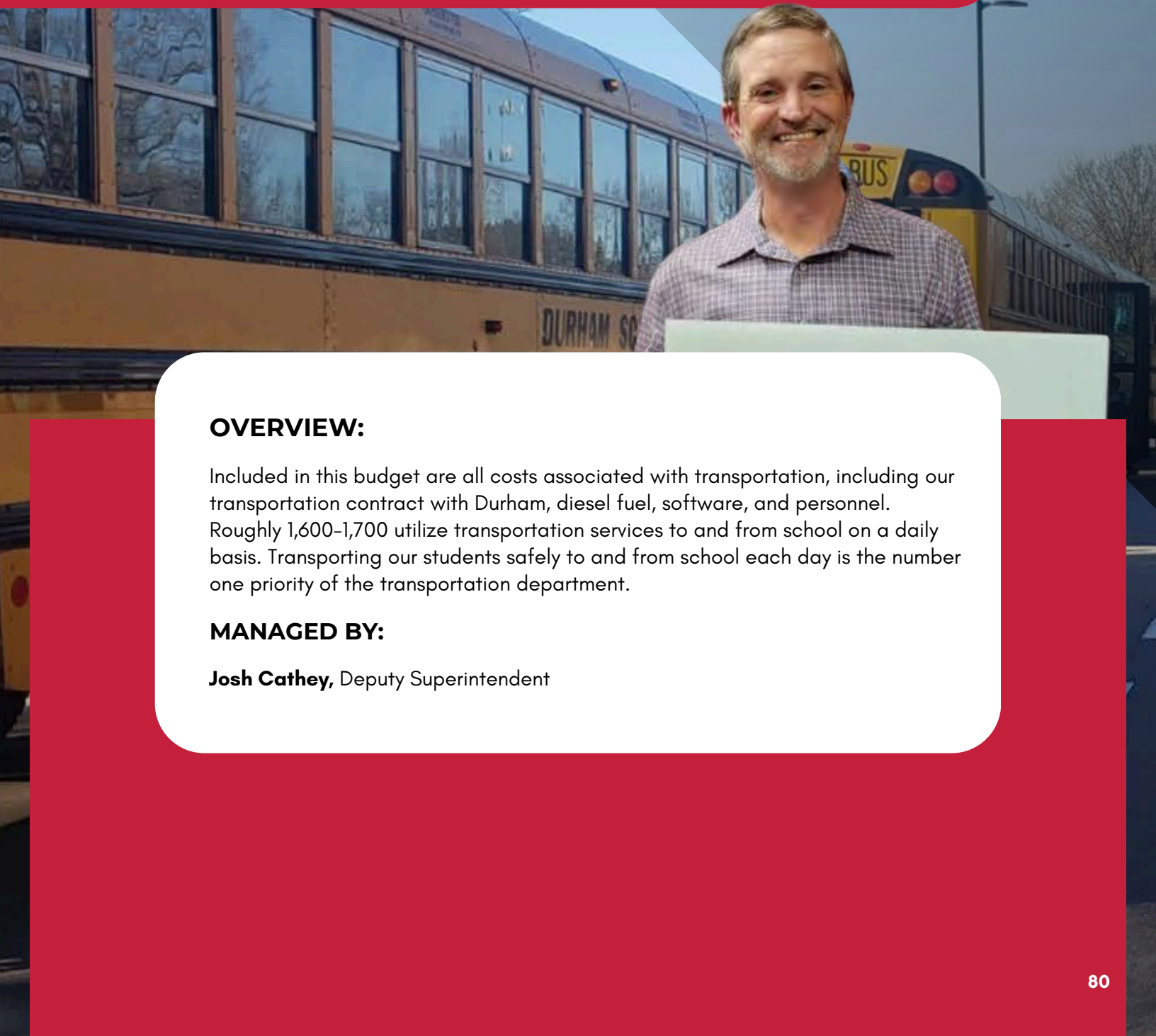
**Includes salaries and benefits for personnel in the School Plant Maintenance Department (building repairs, heating and air conditioning, plumbing, electrical, glass, roof, door locks and hardware, ground maintenance, etc.)**

# MAINTENANCE OF PLANT (72620)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
320	Dues and Memberships		-	-	-
335	Maintenance/Repair-Buildings		1,000,000	950,000	994,236
355	Travel - Local Mileage		25,000	25,000	24,097
399	Other Contracted Services		10,000	10,000	7,629
435	Office Supplies		1,000	1,000	617
524	In-Service/Staff Development		10,000	10,000	5,961
	<b>Services Subtotal:</b>		<b>1,046,000</b>	<b>996,000</b>	<b>1,032,540</b>
	<b>MAINTENANCE OF PLANT TOTAL:</b>		<b>1,829,312</b>	<b>1,766,390</b>	<b>1,705,740</b>

**Includes costs for materials and supplies to repair and maintain facilities and equipment necessary to perform such functions. Includes cost for outsourced maintenance contract.**

# TRANSPORTATION



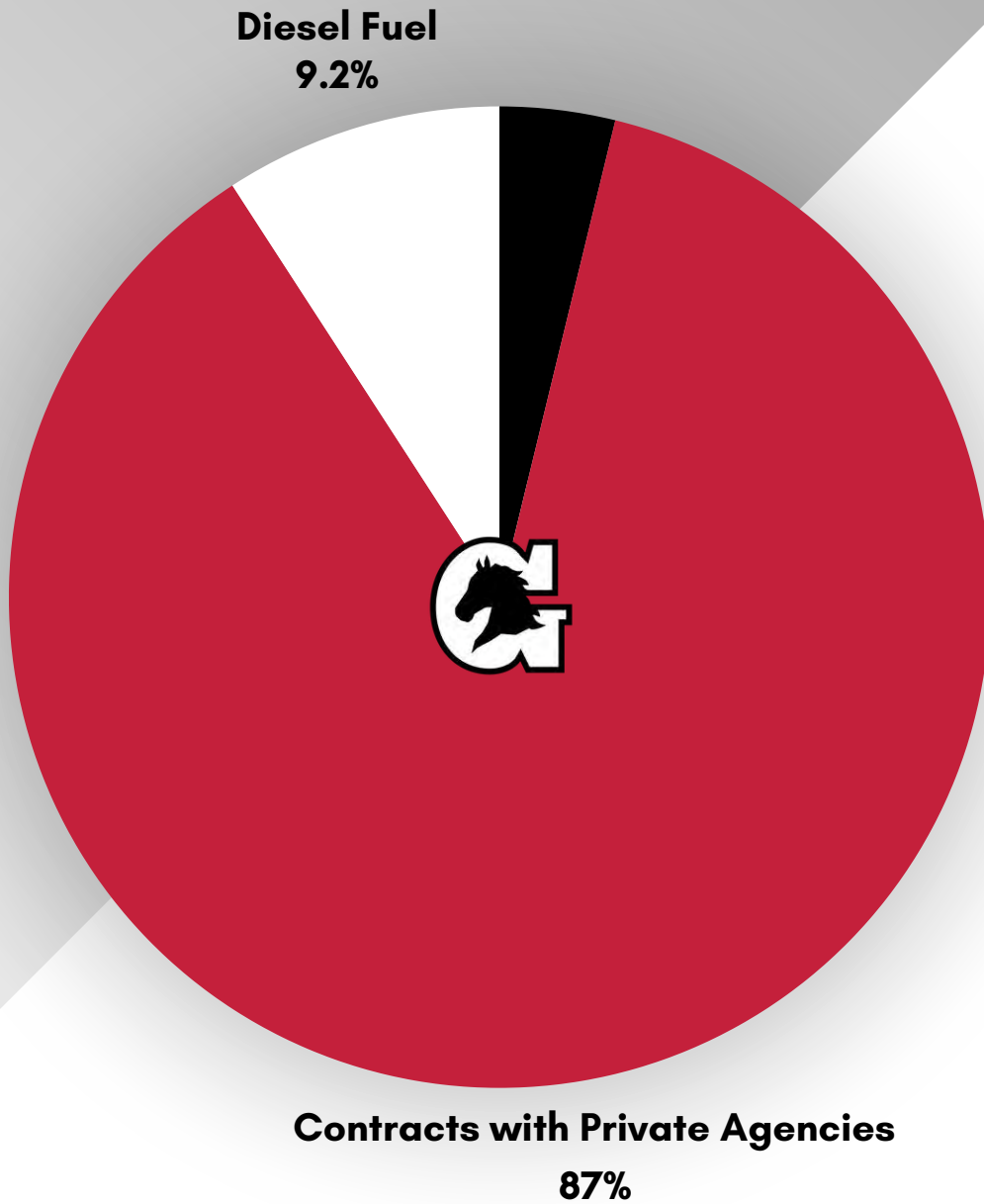
## **OVERVIEW:**

Included in this budget are all costs associated with transportation, including our transportation contract with Durham, diesel fuel, software, and personnel. Roughly 1,600-1,700 utilize transportation services to and from school on a daily basis. Transporting our students safely to and from school each day is the number one priority of the transportation department.

## **MANAGED BY:**

**Josh Cathey**, Deputy Superintendent

# TRANSPORTATION



**\$2,182,891**

# TRANSPORTATION (72710)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
311	Contracts with Other Schools	82,891	80,302	76,788
312	Contracts with Private Agencies	1,900,000	2,100,000	1,551,748
412	Diesel Fuel	200,000	225,000	166,383
	<b>Services Subtotal:</b>	<b>2,182,891</b>	<b>2,405,302</b>	<b>1,794,919</b>
	<b>TRANSPORTATION TOTAL:</b>	<b>2,182,891</b>	<b>2,405,302</b>	<b>1,794,919</b>

**Includes bus transportation support costs for contracted transportation services, shared overhead services, and fuel costs.**

The background of the slide features a photograph of a school building with a brick facade and large windows. In the foreground, there is a well-maintained green lawn and a playground with blue slides and orange safety railings. The scene is captured in bright daylight under a clear blue sky.

# REGULAR CAPITAL OUTLAY

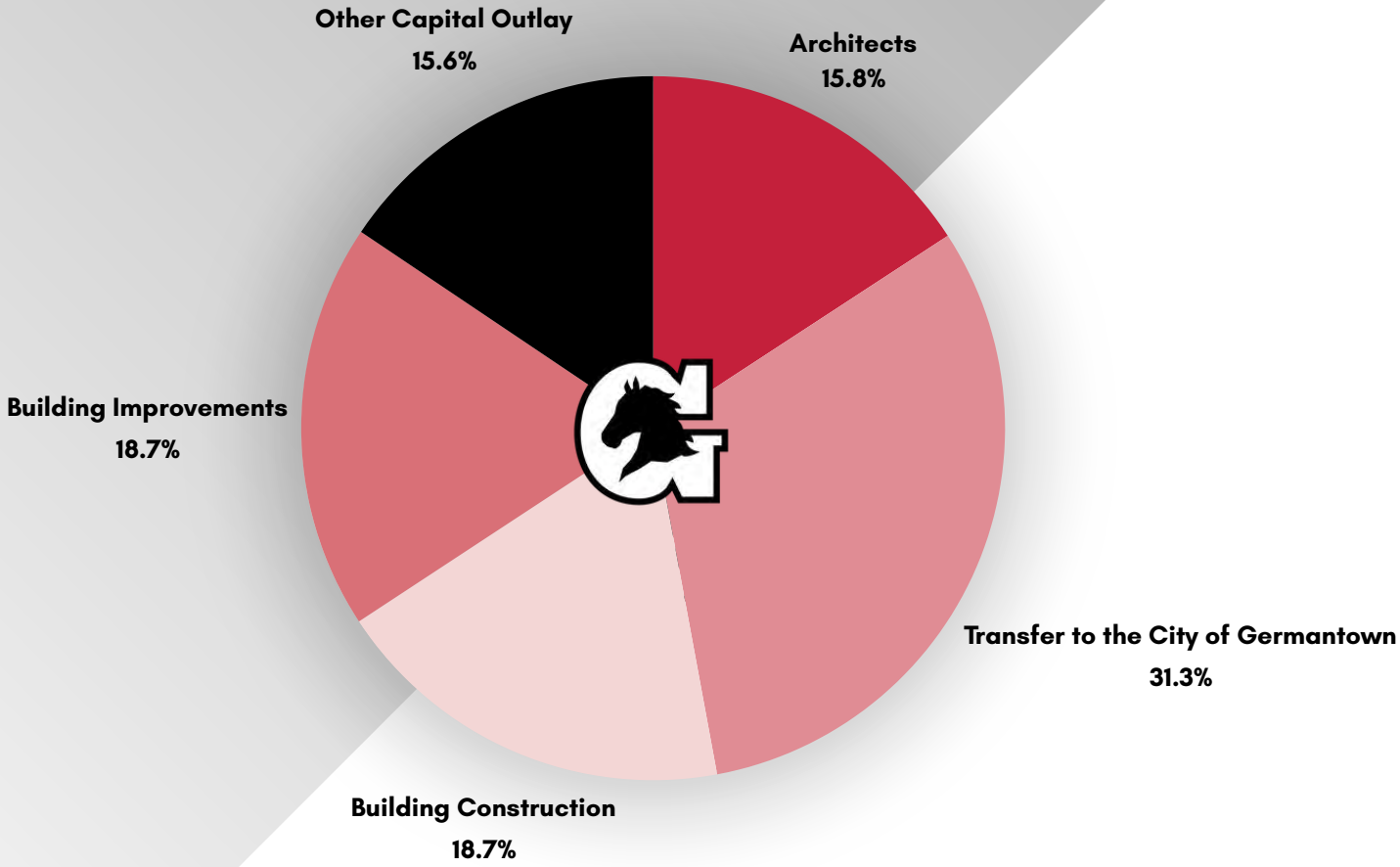
## **OVERVIEW:**

Included in this budget are architect and engineering fees, payments to the City of Germantown totaling \$527,130 for bond debt for the Riverdale Addition and District Office, \$180,000 for modular lease payments for modular classrooms at Farmington and Dogwood, and all other operating dollars to address capital improvement projects large and small throughout the District.

## **MANAGED BY:**

**Josh Cathey**, Deputy Superintendent

# REGULAR CAPITAL OUTLAY



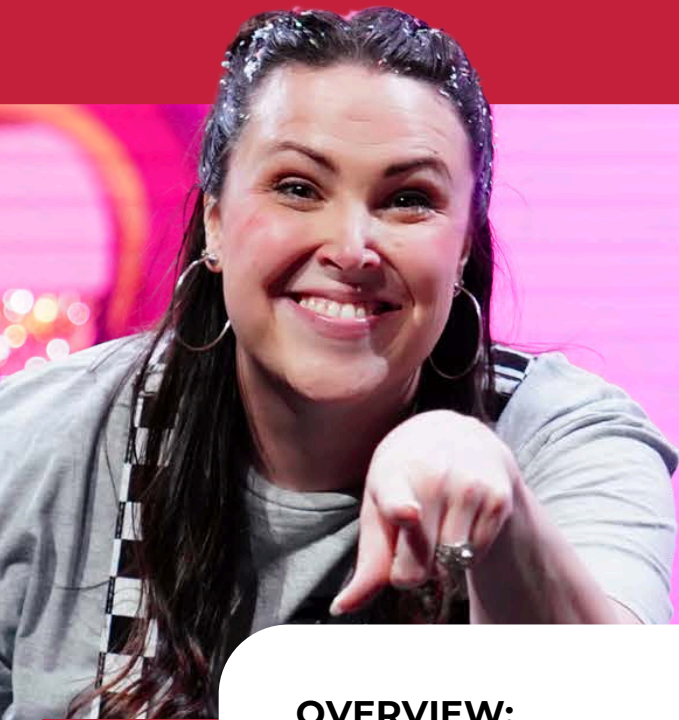
**\$1,687,701**

# REGULAR CAPITAL OUTLAY (76100)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
304	Architects	266,543	283,000	137,568
590	Transfer to the City of Germantown	528,158	527,130	527,676
599	Other Charges - Athletics	-	50,000	50,000
706	Building Construction	315,000	500,000	347,711
707	Building Improvements	315,000	500,000	1,154,509
799	Other Capital Outlay	263,000	263,000	122,207
	<b>REGULAR CAPITAL OUTLAY TOTAL:</b>	<b>1,687,701</b>	<b>2,123,130</b>	<b>2,339,671</b>

**Includes costs for projects of a long-term nature to maintain or improve school facilities, as well as the architect, consultant, and engineering costs associated with larger projects and projects where code enforcement requires professional architecture or engineering plans.**

# OFFICE OF THE PRINCIPAL



## **OVERVIEW:**

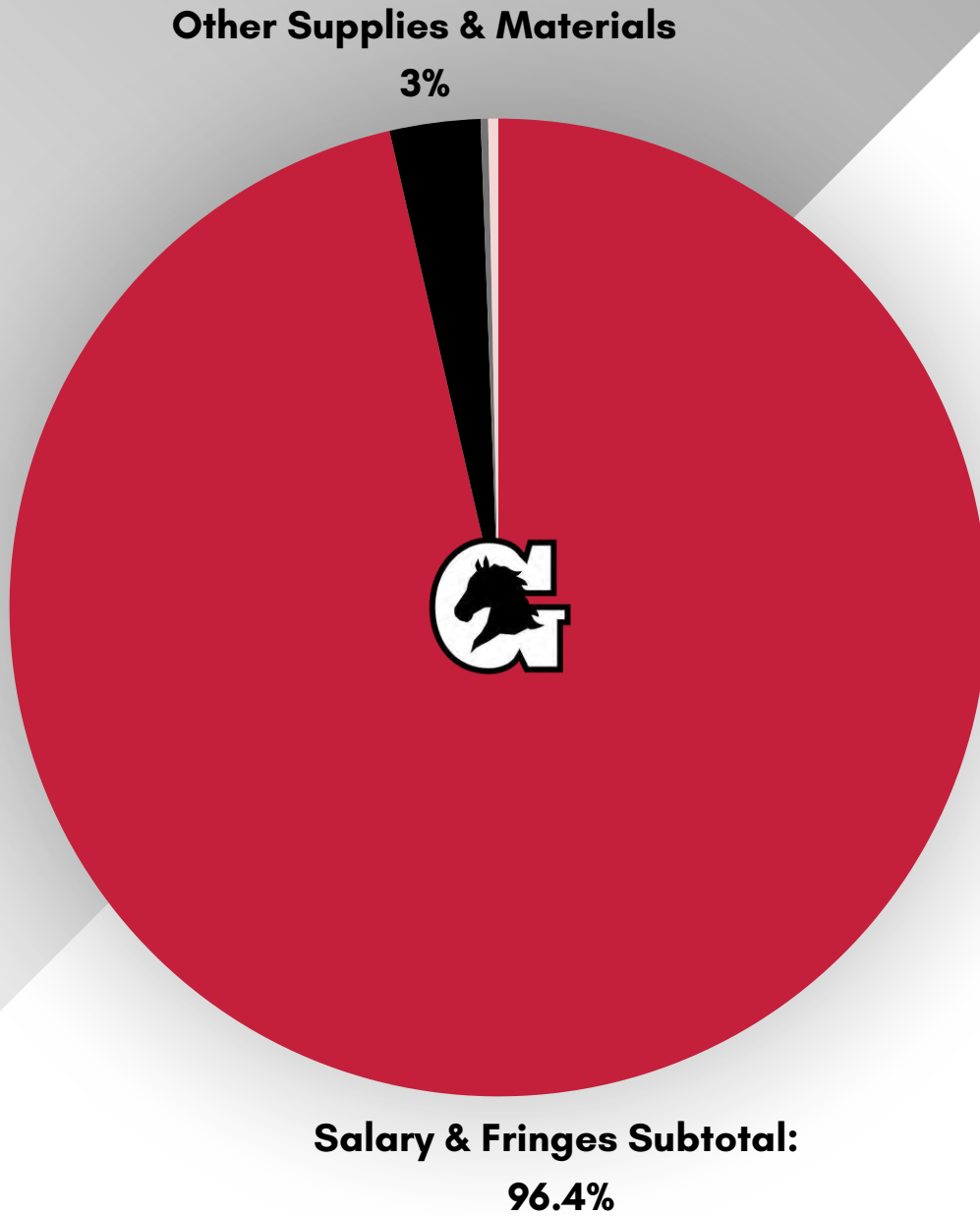
Germantown Municipal Schools recognizes that the achievement of the district's strategic plan can only be accomplished through school leadership who shape school-level culture that supports GMSD's visions and missions. The majority of this budget encompasses the salaries of principals, assistant principals, and office staff at each school campus. There are some monies allocated for professional development training sessions and for travel expenses.

## **MANAGED BY:**

**Josh Cathey**, Deputy Superintendent

# OFFICE OF THE PRINCIPAL

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**\$4,910,941**

# OFFICE OF PRINCIPAL (72410)

		FY 2026	FY 2026	FY 2025	FY 2024
<u>Acct</u>	<u>Description</u>	<u>PERS</u>	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>
104	Principals & Vice Principals	8.0	1,026,798	999,402	1,005,902
117	Career Ladder		11,000	11,000	2,750
139	Assistant Principals	17.0	1,781,453	1,586,661	1,435,088
161	School Secretaries	8.5	398,482	388,584	361,018
162	Clerical Personnel	16.0	601,591	590,528	532,543
189	Other Salaries- Lunch Room Monitors	4.0	38,446	37,662	15,427
201	Social Security		239,182	224,058	195,157
204/217	State Retirement		253,126	270,912	246,350
206	Life Insurance		12,375	12,000	4,753
207	Medical Insurance		317,050	308,200	263,390
212	Medicare		55,938	52,401	45,555
	<b>Salary &amp; Fringes Subtotal:</b>	<b>51.5</b>	<b>4,735,441</b>	<b>4,481,408</b>	<b>4,107,933</b>

**Includes salaries and benefits for school principals, school administration, school clerical and school lunchroom monitors.**

# OFFICE OF PRINCIPAL (72410)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
399	Other Contracted Services			-	35,000
499	Other Supplies & Materials		147,000	147,000	1,924
524	In-Service/Staff Development		12,000	12,000	10,646
599	Other Charges		16,500	16,500	15,550
	<b>Services Subtotal:</b>		<b>175,500</b>	<b>175,500</b>	<b>63,120</b>
	<b>OFFICE OF PRINCIPAL TOTAL:</b>		<b>4,910,941</b>	<b>4,656,908</b>	<b>4,171,053</b>

**Includes costs associated with operation of schools including TISA funds allocated to individual school operations.**



# SUPERINTENDENT

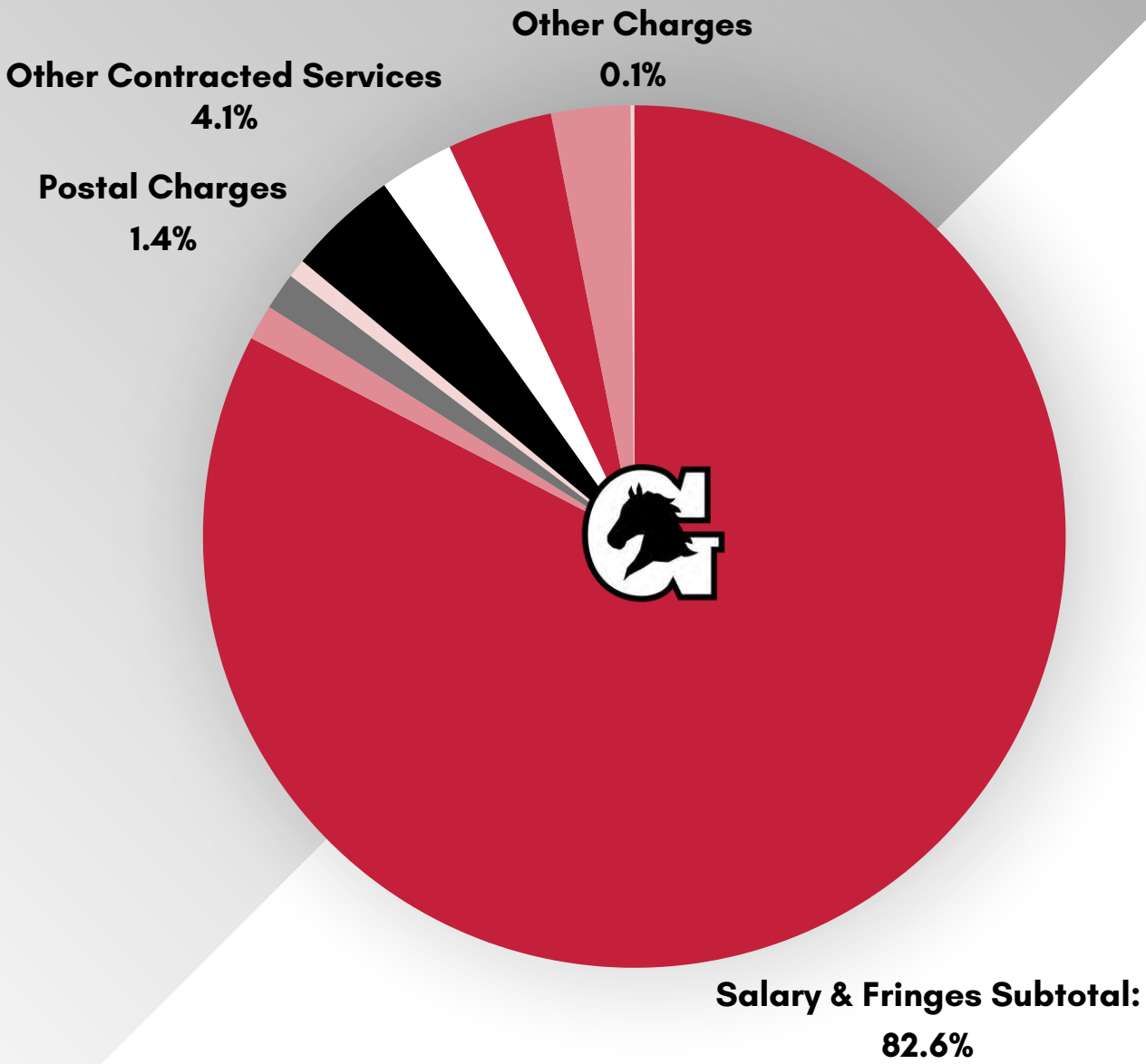
**OVERVIEW:**

This budget includes salaries for the Superintendent, communications supervisor and interns, executive secretary, and front desk receptionist.

**MANAGED BY:**

**Jason Manuel**, Superintendent

# SUPERINTENDENT



**\$716,158**

# OFFICE OF SUPERINTENDENT (72320)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
101	County Official/Administrative Officer	1.0	208,876	202,850	196,000
103	Deputy	0.2	15,062	14,624	14,011
117	Career Ladder		1,000	1,000	2,000
161	Secretaries	2.0	124,162	120,022	160,557
189	Other Salaries & Wages	1.2	127,462	126,388	105,121
201	Social Security		29,547	28,823	26,783
204/217	State Retirement		30,279	33,591	36,352
206	Life Insurance		1,760	1,760	730
207	Medical Insurance		33,500	33,500	34,792
212	Medicare		6,910	6,741	6,714
299	Other Fringe Benefits		13,050	13,050	13,050
	<b>Salary &amp; Fringes Subtotal:</b>	<b>4.4</b>	<b>591,608</b>	<b>582,349</b>	<b>596,110</b>

**Includes salaries and benefits for the Superintendent, secretary, communications supervisor, and a receptionist.**

# OFFICE OF SUPERINTENDENT (72320)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
320	Dues & Memberships	9,500	9,500	4,352
348	Postal Charges	10,000	10,000	10,257
355	Travel - Local Mileage	5,000	5,000	3,121
399	Other Contracted Services	29,600	29,600	21,214
435	Office Supplies	20,000	20,000	14,859
499	Other Supplies & Materials	28,250	28,250	35,477
524	In-Service/Staff Development	21,200	21,200	14,639
599	Other Charges	1,000	1,000	1,000
	<b>Services Subtotal:</b>	<b>124,550</b>	<b>124,550</b>	<b>104,919</b>
	<b>OFFICE OF SUPERINTENDENT TOTAL:</b>	<b>716,158</b>	<b>706,899</b>	<b>701,029</b>

**Includes costs associated with the Office of the Superintendent.**



# SCHOOL BOARD

## **OVERVIEW:**

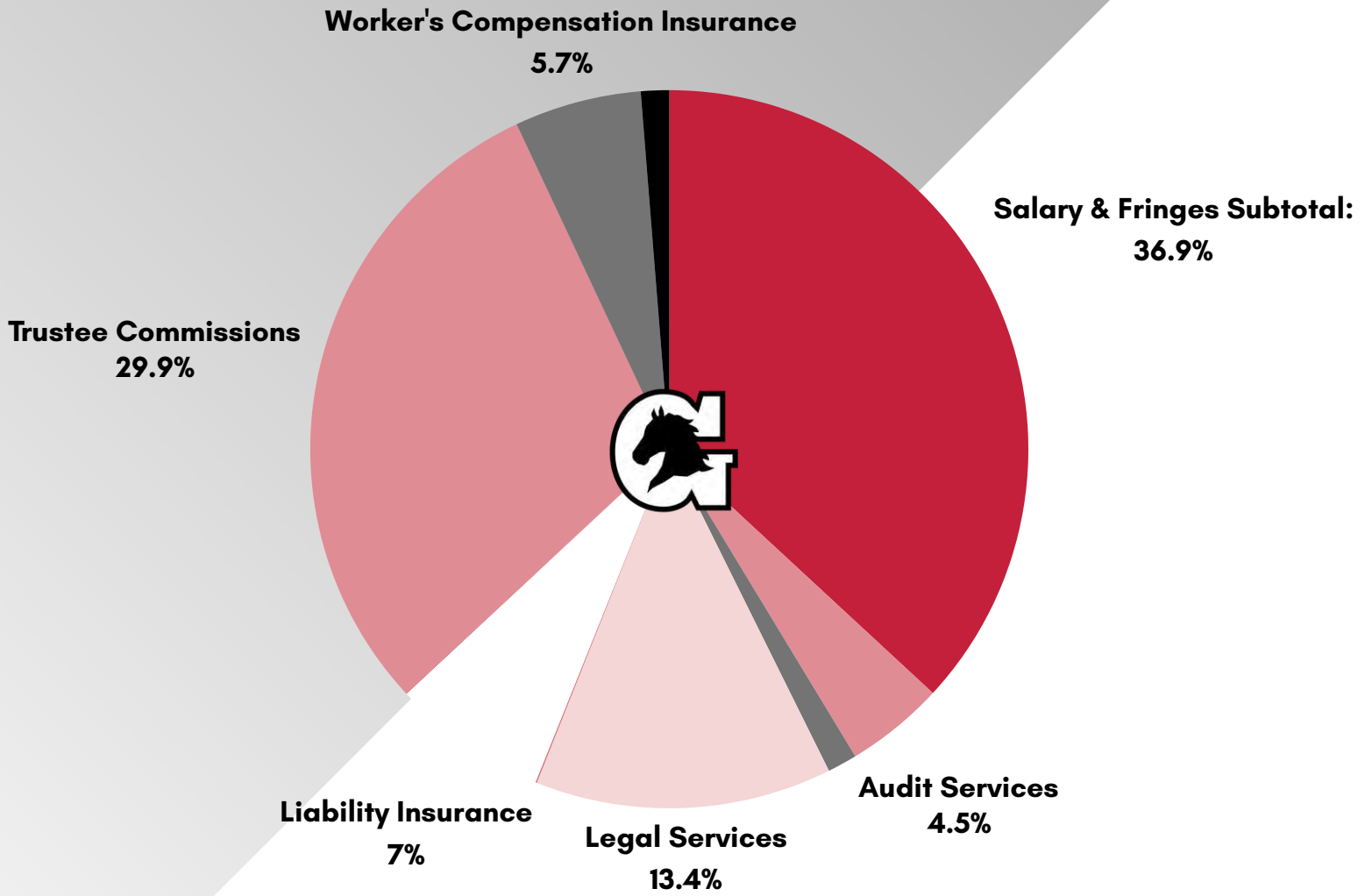
This budget includes salaries for school board members, travel, workers' compensation insurance, liability insurance, legal services, and audit services.

The School Board has made a commitment to fully fund retiree health benefits (OPEB) since FY15. The total amount of the district's OPEB trust account is \$5.3 million.

## **MANAGED BY:**

**Jason Manuel**, Superintendent

# SCHOOL BOARD



**\$1,572,964**

# BOARD OF EDUCATION SERVICES (72310)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 PERS</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
189	Other Salaries & Wages	5.0	21,500	21,500	21,500
201	Social Security		1,333	1,333	2,666
206	Life Insurance - Retirees		47,000	47,000	19,057
207	Health Insurance - Retirees		500,000	708,000	2,203,886
210	Unemployment Compensation		10,000	10,000	1,832
212	Medicare		312	312	624
	<b>Salary &amp; Fringes Subtotal:</b>	<b>5.0</b>	<b>580,145</b>	<b>788,145</b>	<b>2,249,565</b>

**Includes salaries and benefits for members of the Board of Education.  
Includes employee benefits related to OPEB contributions.**

# BOARD OF EDUCATION SERVICES (72310)

<u>Acct</u>	<u>Description</u>	<u>FY 2026 Budget</u>	<u>FY 2025 Budget</u>	<u>FY 2024 Actual</u>
305	Audit Services	70,000	70,000	69,000
320	Dues & Memberships	21,000	21,000	17,960
331	Legal Services	210,000	210,000	132,878
399	Other Contracted Services	-	-	-
499	Other Supplies and Materials	1,000	1,000	446
505	Judgments	-	355,453	355,453
506	Liability Insurance	110,000	110,000	100,453
508	Premium on Corporate Surety Bonds	300	300	300
510	Trustee Commissions	470,519	472,565	427,483
513	Worker's Compensation Insurance	90,000	90,000	85,760
524	In-Service/Staff Development	20,000	20,000	20,000
	<b>Services Subtotal:</b>	<b>992,819</b>	<b>1,350,318</b>	<b>1,209,733</b>
	<b>BOARD OF EDUCATION SERVICES TOTAL:</b>	<b>1,572,964</b>	<b>2,138,463</b>	<b>3,459,298</b>

**Includes costs related to operation of the Board of Education, including audit services, legal services and Shelby County Trustee commissions on property and sales tax collections.**

# AIA® Document B101® – 2017

## **Standard Form of Agreement Between Owner and Architect**

**AGREEMENT** made as of the Ninth day of April in the year Two Thousand Twenty-Five.

*(In words, indicate day, month and year.)*

**BETWEEN** the Architect's client identified as the Owner:

*(Name, legal status, address and other information)*

Germantown Municipal School District  
3350 Forest Hill Irene Rd  
Germantown, TN 38138  
Telephone: 901.752.7900

and the Architect:

*(Name, legal status, address and other information)*

A2H, Inc.  
65 Germantown Court  
Suite 300  
Memphis, TN 38018  
Telephone: 901.372.0404

for the following Project:

*(Name, location and detailed description)*

Germantown Municipal School District  
Farmington Elementary Classroom Addition  
Germantown, TN

A2H #24137.01

The Owner and Architect agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

## TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
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4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
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11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

### ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

*(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")*

Not applicable.

§ 1.1.1 The Owner's program for the Project:

*(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)*

The Farming Elementary Classroom Addition will be approximately 13,820 sq. ft. Refer to Exhibit A - Farmington Elementary Classroom Addition Building Program dated January 23, 2025.

§ 1.1.2 The Project's physical characteristics:

*(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)*

Refer to Exhibit B – Farmington Elementary Classroom Addition Space Plan Exhibit 1 Enlarged document dated February 12, 2025.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

*(Provide total and, if known, a line item breakdown.)*

The Owner's budget for the Cost of Work is \$6,500,000.00.

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

Init.

.1 Design phase milestone dates, if any:

The following are preliminary dates:

Completion of Schematic Design Phase	June 2025
Completion of Design Development Phase	October 2025
Completion of Construction Documents Phase	February 2026

.2 Construction commencement date:

Anticipated Commencement of Construction	March 2026
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.3 Substantial Completion date or dates:

Anticipated Substantial Completion	January 2027
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.4 Other milestone dates:

To be determined.

**§ 1.1.5** The Owner intends the following procurement and delivery method for the Project:  
*(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)*

Design-Bid-Build with competitive bid awarded to General Contractor. The Owner does not anticipate fast-track design and construction, multiple bid package, or phased construction.

**§ 1.1.6** The Owner's anticipated Sustainable Objective for the Project:  
*(Identify and describe the Owner's Sustainable Objective for the Project, if any.)*

The Owner has not identified a Sustainable Objective for the Project and there is no defined Sustainable Objective defined as part of the Cost of Work.

**§ 1.1.6.1** If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

**§ 1.1.7** The Owner identifies the following representative in accordance with Section 5.3:  
*(List name, address, and other contact information.)*

Zachary Percoski  
Executive Director of Operations  
Germantown Municipal School District  
3350 Forest Hill Irene Rd  
Germantown, TN 38138  
Telephone: 901.756.2348  
Email: zachary.percoski@gmsdk12.org

**§ 1.1.8** The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:  
*(List name, address, and other contact information.)*

Not Applicable.

§ 1.1.9 The Owner shall retain the following consultants and contractors:  
(List name, legal status, address, and other contact information.)

.1 Access Control/Video Surveillance Systems:

To be determined with consent of Owner.

(Paragraphs deleted)

.2 Telecommunications Cabling Systems:

(Paragraphs deleted)

To be determined with consent of Owner.

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:  
(List name, address, and other contact information.)

Stewart Smith, AIA, LEED AP BC+C  
Senior Architect | Principal  
A2H, Inc.  
3009 Davies Plantation Road  
Lakeland, TN 38002  
Telephone: 901.372.0404  
Email: stewart@a2h.com

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:  
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

(Paragraphs deleted)

Not Applicable.

§ 1.1.11.2 Consultants retained under Supplemental Services:

.1 Subsurface Utility Locating:

UES Professional Solutions 25, LLC  
3312 Winbrook Drive  
Memphis, TN 38116  
Telephone: 901.353.1981

.2 Geotechnical Engineering:

Terracon Consultants, Inc.  
8420 Wolf Lake Drive, Suite 115  
Bartlett, TN 38133  
Telephone: 901.377.7325

.3 Construction Cost Estimating:

NCSG, Inc.  
6621 Meadowbrook Pl  
Olive Branch, MS  
Telephone: 901.496.706

.4 Construction Material Testing:

Init.

Terracon Consultants, Inc.  
8420 Wolf Lake Drive, Suite 115  
Bartlett, TN 38133  
Telephone: 901.377.7325

§ 1.1.12 Other Initial Information on which the Agreement is based:

Not Applicable.

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon written protocols governing the transmission and use of, and reliance on, Instruments of Service or any other information or documentation in digital form.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to written protocols governing the use of, and reliance on, the information contained in the model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

## ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services as an independent contractor in a skilled and workmanlike manner, consistent (1) decisions and directions of the Owner; (2) professional and industry standards; (3) sound architectural practices; (4) terms of this Agreement; and (4) all applicable laws, rules, regulations, ordinances, codes, orders and permits of federal and state authorities and courts having jurisdiction, to specifically include, but not be limited to, the International Building Codes adopted by City of Germantown, Tennessee, with local amendments through Ordinance No. 2023-19, enacted on December 11, 2023; (5) with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) for each occurrence and Two Million Dollars (\$ 2,000,000.00 ) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than One Million Dollars (\$ 1,000,000.00 ) each accident, One Million Dollars (\$ 1,000,000.00 ) each employee, and One Million Dollars (\$ 1,000,000.00 ) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) per claim and One Million Dollars (\$1,000,000.00 ) in the aggregate.

§ 2.5.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5. Refer to Exhibit C – Certificate of Liability Insurance.

### ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary Project Management, Civil Engineering, Landscape Architecture, Architecture, Structural Engineering, Mechanical Engineering, Plumbing Engineering, Fire Protection Engineering, Electrical Engineering, and Construction Contract Administration services. Architect's Basic Services also include those items listed in the Article 4 table as "Architect, Included in Basic Services". Services not set forth in this Article 3 are Supplemental or Additional Services as described in Article 4

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion and Final Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.1.7 Civil Engineering Basic Services:

- Design Plans to include:
  - Notes Plan
  - Existing Conditions Plan
  - Demolition Plan
  - Site Plan with enlargements
  - Grading and Drainage Plan
  - Erosion Prevention and Sediment Control Plan
  - Plan and Profile Sheets
  - Utility Plans
  - Traffic Control Plan
  - Details
  - Technical Specifications
- Report of Detention and Drainage Calculations.

§ 3.1.8 Landscape Architecture Basic Services:

- Design Plans to include:
  - Notes Plan
  - Planting Plan
  - Irrigation Plan
  - Hardscape Plan with enlargements
  - Site Furnishings
  - Exterior Signage
  - Site Lighting
  - Outdoor Classrooms
  - Details
  - Technical Specifications

§ 3.1.9 Architectural Interior Design – Finishes Basic Services:

- Selection and Specifications of Architectural Interior Finishes (including floor finishes, wall finishes ceiling finishes, case work finishes and interior sign finishes):
  - Meet with the Owner to present two to three preliminary schemes based on the architectural construction documents and specifications and the construction budget
  - Revise and develop selected scheme
  - Present final scheme
- Architect will submit the following to the Owner for review and approval.
  - Written finish schedule
  - Color board

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review information furnished by the Owner, and shall ensure the Project design conforms to laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a program document and schedule to the Owner. The Architect shall prepare a preliminary evaluation of the Owner's budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall promptly notify the Owner in writing of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

### § 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

### § 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. Construction Documents shall include all drawings and specifications needed to obtain required permits or approvals by governmental authorities. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding,

including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

## § 3.5 Procurement Phase Services

### § 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

### § 3.5.2 Competitive Bidding

*(Paragraphs deleted)*

§ 3.5.2.1 Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining competitive bids to the extent required by law; (2) confirming responsiveness of bids and the responsibility of bidders; (3) determining the successful bid, if any; and (4) awarding and preparing contracts for construction.

§ 3.5.2.2 Bidding Documents shall consist of bidding requirements and proposed Contract Documents, all of which shall be included by the Architect in the Project Manual and Drawings.

§ 3.5.2.3 The Architect shall assist the Owner in bidding the Project by

- .1 preparing Bidding Documents for distribution to prospective bidders, either through print copies or a secured file sharing website;
- .2 assisting the Owner in a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and
- .4 assisting the Owner in the Owner's opening of bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.4 The Architect shall consider requests for substitutions, if substitutions are permitted in the Bidding Documents, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.2.5 The Architect shall analyze, investigate and evaluate each bid, and shall recommend to the Owner the lowest responsible bidder. If requested by Owner, the Architect shall notify all prospective bidders of the bid results. If the Architect recommends that the Owner disqualify or reject a bidder, the Architect shall provide a written recommendation to the Owner setting forth with specificity the basis of the proposed disqualification or rejection and providing all evidence necessary to establish that the bidder is not responsible. The Owner, upon the advice of the Architect will make any and all final determinations as to the responsiveness and responsibility of the bidders.

### § 3.5.3 Not Applicable

#### § 3.5.3.1 Not Applicable

#### § 3.5.3.2

*(Paragraphs deleted)*

Not Applicable

#### § 3.5.3.3 Not Applicable

## **§ 3.6 Construction Phase Services**

### **§ 3.6.1 General**

**§ 3.6.1.1** The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction including any modifications by the Owner and Contractor to the AIA Document A201–2017, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

**§ 3.6.1.2** The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s and the Architect’s Consultant’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

**§ 3.6.1.3** Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

**§ 3.6.1.4** The Architect shall promptly make corrections to the Construction Documents, at no cost to the Owner, if any errors, omissions, or ambiguities are discovered during the Construction Phase.

**§ 3.6.1.5** The Architect shall attend periodic progress meetings which shall include the Owner, and General Contractor as necessary. The Architect shall record the meetings in written meeting minutes, which shall be distributed for review no more than two days following each meeting. Comments on the published minutes shall be discussed as part of the following progress meeting. Each progress meeting shall cover, at a minimum, progress, new and old business, and quality.

### **§ 3.6.2 Evaluations of the Work**

**§ 3.6.2.1** The Architect shall visit the site at intervals appropriate to the stage of construction, but in any event, no less than the number of visits specified in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

**§ 3.6.2.2** The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

**§ 3.6.2.3** The Architect shall make recommendations to the Owner concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect’s response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

**§ 3.6.2.4** Interpretations and recommendations of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Owner’s decisions on matters relating to aesthetic effect shall be final.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

### § 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

### § 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review, provided, however, that there is no delay to the work.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

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§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

**§ 3.6.5 Changes in the Work**

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

**§ 3.6.6 Project Completion**

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor;
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents; and
- .5 provide Record Drawings to Owner at completion of the Project.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and no later than twenty (20) days after Substantial Completion to verify the accuracy and completeness of the punch list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

**ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES**

**§ 4.1 Supplemental Services**

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

*(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)*

<b>Supplemental Services</b>	<b>Responsibility</b> <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.1 Programming	Architect, Included in Basic Services
§ 4.1.1.2 Multiple preliminary designs	Architect, Included in Basic Services

<b>Supplemental Services</b>	<b>Responsibility</b> <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.3 Measured drawings	Not Provided
§ 4.1.1.4 Existing facilities surveys	Not Provided
§ 4.1.1.5 Site evaluation and planning	Architect, Included in Basic Services
§ 4.1.1.6 Building Information Model management responsibilities	Not Provided
§ 4.1.1.7 Development of Building Information Models for post construction use	Not Provided
§ 4.1.1.8 Civil engineering	Architect, Included in Basic Services
§ 4.1.1.9 Landscape design	Architect, Included in Basic Services
§ 4.1.1.10 Architectural interior design	Architect, Included in Basic Services
§ 4.1.1.11 Value analysis	Not Provided
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Not Provided
§ 4.1.1.13 On-site project representation	Not Provided
§ 4.1.1.14 Conformed documents for construction	Architect, Included in Basic Services
§ 4.1.1.15 As-designed record drawings	Architect, Included in Basic Services
§ 4.1.1.16 As-constructed record drawings	Not Provided
§ 4.1.1.17 Post-occupancy evaluation	Not Provided
§ 4.1.1.18 Facility support services	Not Provided
§ 4.1.1.19 Tenant-related services	Not Provided
§ 4.1.1.20 Architect's coordination of the Owner's consultants	Architect, Included in Basic Services
§ 4.1.1.21 Telecommunications/data design	Not Provided
§ 4.1.1.22 Security evaluation and planning	Not Provided
§ 4.1.1.23 Commissioning	Not Provided
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	Not Provided
§ 4.1.1.25 Fast-track design services	Not Provided
§ 4.1.1.26 Multiple bid packages	Not Provided
§ 4.1.1.27 Historic preservation	Not Provided
§ 4.1.1.28 Furniture, furnishings, and equipment design	Owner
§ 4.1.1.29 Interior Signage Design and Coordination	Architect, Included in Basic Services
§ 4.1.1.30 Topographic Survey	Architect, Included in Basic Services
§ 4.1.1.31 Subsurface Utility Locating	Architect, Included in Supplemental Services
§ 4.1.1.32 Geotechnical Subsurface Exploration	Architect, Included in Supplemental Services
§ 4.1.1.33 Construction Cost Estimating	Architect, Included in Supplemental Services
§ 4.1.1.34 Access Control/Video Surveillance Systems	Owner
§ 4.1.1.35 Telecommunications Cabling Systems	Owner
§ 4.1.1.36 Construction Material Testing and Inspection Services	Architect, Included in Supplemental Services
§ 4.1.1.37 Other services provided by specialty Consultants	Not Provided
§ 4.1.1.38 Other Supplemental Services	Not Provided

*(Row deleted)*

**§ 4.1.2 Description of Supplemental Services**

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

*(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)*

#### § 4.1.1.31 Subsurface Utility Locating

Professional services for Subsurface Utility Engineering services.

Perform subsurface utility locating (SUL) services within the project area. SUL services will support the Quality Level B locating criteria described in CI/ASCE 38-02 Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data.

- Quality Level B – Perform SUL to trace the approximate location of known or suspected utilities as identified during the Quality Level D and C services. The following geophysical equipment will be used to locate utilities: Geonics EM31 Terrain Conductivity Meter; SIR 3000/4000 ground penetrating radar (GPR); and an RD-8000 radio frequency utility locator. Interpreted utilities are marked on field sketches and designated on site using spray paint. The field designations should be surveyed by the project surveyor, and the utility drawing should be updated. In the absence of utility information from drawings or knowledgeable individuals, limited SUL for unknown features can be performed at specific locations, such as proposed excavation locations. However, some of the more effective utility locating tools, such as the RD-8000 radio frequency utility locator and pipeline locator, often work best when a transmitter is used to directly or indirectly (through induction) initiate a signal through the utility at a known location. In addition, surrounding metallic objects may interfere with the EM31, and conductive soils such as clay may reduce the effective penetration of the GPR. Therefore, lack of background utility information at a site could limit the ability to detect some of the utilities.

These services will support the Quality Level B SUL criteria described in CI/ASCE 38-02 Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data.

- Mobilize personnel with a GSSI SIR 3000/4000 GPR unit, an RD-4000/8000 or Vivax vLoc 5000 radio frequency line locator, and a Geonics EM31 terrain conductivity meter to the site.
- Review utility maps provided by the Architect and interview available site personnel as to the location of suspected utilities within the project area.
- Make observations of surface utility features such as fire hydrants, conduits, and manholes/valves in the vicinity of the survey location.
- Perform SUL to trace the approximate location of suspected underground utilities (based on map review, interviews, and observation of surface features). Locations of suspected utilities will be designated using spray paint and/or pin flags. Variations in field designations from the existing utility drawings should be surveyed by the project surveyor and used to update the site utility drawings.
- Perform SUL services to attempt to detect the approximate location of unknown, forgotten, or abandoned utilities within the Architect-specified areas. Suspect utilities will be designated using spray paint and/or pin flags. Designated utilities should be surveyed by the project surveyor and added to the site utility drawing.
- Provide site photographs and plots of the subsurface utility locations on a Google Earth map.

#### § 4.1.1.32 Geotechnical Subsurface Exploration

Professional services for Geotechnical Engineering services.

Explore the subsurface conditions and provide geotechnical recommendations for the design and construction of the project. The scope of services for the geotechnical exploration is as follows:

- Perform a site reconnaissance.
- Drill borings within the building footprint and borings in the pavement areas to depths in the range of 10 to 50 feet. Soil samples will be obtained by split-spoon sampling methods at regular intervals. Occasionally, Shelby tube samples of the soils will be recovered to obtain a relatively undisturbed soil sample for laboratory testing.
- Perform laboratory tests on select soil samples to evaluate index and strength properties. Laboratory testing will include various combinations of the following tests: moisture content, Atterberg limits, gradation, and unconsolidated-undrained triaxial compression.
- Perform engineering analyses, including seismic site class evaluation and settlement analyses.
- Prepare a report that summarizes the results of the borings, laboratory tests, and engineering analyses and provides geotechnical design and construction recommendations, including the following:
  - Boring logs with field and laboratory data
  - Stratification based on visual soil classification

- Groundwater levels observed during and after the completion of drilling
- Site Location and Exploration Plans
- Subsurface exploration procedures
- Description of subsurface conditions
- Recommended foundation options and engineering design parameters
- Estimated settlement of foundations
- Recommendations for design and construction of interior floor slabs
- Seismic site classification (based on N-values within the upper 50 feet)
- Earthwork recommendations including site/subgrade preparation
- Recommended pavement options and design parameters
- Staking and approximately locating the borings in the field based on a final site layout and building corner coordinates provided by the Architect.
- Contacting Tennessee One-Call for member utility companies to locate public utilities within the proximity of the borings prior to drilling.
- Backfilling the boring holes with grout, auger cuttings and plastic hole plugs upon completion of the drilling activities.

**§ 4.1.1.33 Construction Cost Estimating**

Professional services for Construction Cost Estimating services.

Cost estimating will be provided at the Schematic Design and Design Development phases based on narratives, studies, design criteria, sketches, renderings, diagrams, conceptual drawings, elevations, sections, and meeting notes. The Architect will supplement this with descriptions of geotechnical conditions, existing conditions survey, utility requirements, foundation requirements, construction type and size determinations, and any other information that may have an impact on the estimated construction cost.

**§ 4.1.1.36 Construction Material Testing and Inspection Services**

Professional services for Construction Material Testing and Inspection services.

Construction Material Testing and Inspection services to perform testing and inspection services as requested during construction. The Scope of Services anticipated for testing and inspection are anticipated to include (but not limited to) the following areas of work:

- Soils/Foundations – Monitoring and Testing of Engineered Fill and Foundation Elements
- Cast-In-Place Concrete – Field and Lab Testing of Structural Concrete & Pavement
- Structural Steel – Inspecting Bolted & Welded Connections in accordance with project specifications
- Masonry – Field & Laboratory Testing of Grout & Mortar
- Asphalt – Monitoring and Testing Asphalt Pavement

**§ 4.1.2.2** A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

*(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)*

**§ 4.1.1.28 Furniture, furnishings, and equipment design**

Owner will be responsible for the design, specifications, procurement, and installation of all furniture, furnishings, and equipment. The Architect will document furniture layout, equipment, and device locations in the Construction Documents based upon design information provided by the Owner.

**§ 4.1.1.34 Access Control/Video Surveillance Systems**

Owner will be responsible for the design, specifications, procurement, and installation of all access control/video surveillance systems equipment. The Architect will document equipment and device locations in the Construction Documents based upon design information provided by the Owner.

**§ 4.1.1.35 Telecommunications Cabling Systems**

Owner will be responsible for the design, specifications, procurement, and installation of all telecommunications cabling systems.

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

#### § 4.2 Architect's Additional Services

Additional Services may be requested by owner after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault or negligence of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule provided the Architect provides prompt notice to the Owner.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing provided, however, that attendance at no more than two (2) meetings of the Germantown Board of Education shall not be charged as Additional Services;
- .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of entities providing bids or proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect only for the services provided that the Owner agrees are required.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

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- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor.
- .2 Two (2) visits per month to the site by the Architect during construction
- .3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents.
- .4 Two (2) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Thirty-Six (36) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

## ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information requested by the Architect in writing and reasonably necessary for Architect to perform its services in a timely manner regarding requirements for and limitations on the Project.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to the extent permitted by law or board policy to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Architect shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Architect shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of

the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 Unless otherwise provided in this Agreement, the Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service. Failure of the Owner to provide such notice does not relieve the Architect of its obligations under this Agreement.

§ 5.12 The Owner may include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner may notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

*(Paragraph deleted)*

## **ARTICLE 6 COST OF THE WORK**

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

Init.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

## ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

## ARTICLE 8 CLAIMS AND DISPUTES

### § 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1. The Architect shall provide written notice to the Owner of any claim the Architect may have against Owner within thirty (30) days of becoming aware of the circumstances giving rise to the claim. Such notice shall set forth the precise nature of the claim and the amount of the claim. Failure of the Architect to provide such notice within the specified time period shall cause the claim to be waived.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

### § 8.2 Mediation

§ 8.2.1 Provided Owner and Architect agree, any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 8.2.2 The Owner and Architect may endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by a Tennessee Supreme Court Rule 31 mediator selected by agreement of the Owner and Architect. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

*(Check the appropriate box.)*

- Arbitration pursuant to Section 8.3 of this Agreement
- Litigation in a court of competent jurisdiction in Shelby County, TN.
- Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 In case of litigation, the non-prevailing party shall pay the prevailing party's reasonable attorneys' fees and court costs

*(Paragraphs deleted)*

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

#### ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect for properly performed services in accordance with this Agreement, such failure shall be cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services provided that the Architect is adjudicated justified in suspending services. However, if the Architect is adjudged to have wrongfully suspended services, the Architect shall be fully liable to the Owner for all direct and consequential costs and damages caused by such wrongful suspension. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any reasonable expenses related to the Project that are incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules may be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 180 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than thirty days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than thirty days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than thirty days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination plus, Reimbursable Expenses incurred.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

*(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)*

.1 Termination Fee:

None

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

Negotiated percentage of compensation.

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

#### ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

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§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If requested by the Owner, the Architect shall execute certificates within a reasonable period of time. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 With written consent of the Owner, the Architect may include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information confidential to the extent permitted by law. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 Intentionally Deleted.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

## ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

*(Paragraphs deleted)*

Architect's Basic Services as set forth in Article 3 and as listed in the Article 4 table as "Architect, Included in Basic Services" shall be compensated as a percentage of the Owner's estimated Cost of Work currently set for design purposes. The estimated Cost of Work for design purposes has been established by the Owner as \$6,500,000.00 and compensation will be based upon this amount until the completion of the Bidding Phase and approval of the Cost of Work by Germantown Municipal School District.

*(Paragraph deleted)*

The fee shall be 8.5% (Eight-and-a-half Percent) for Basic Services Fees based on the following:

- Fee for Site Design services shall be 1.5% (One and Fifty Percent).
- Fee for Building Design services shall be 7% (Seven Percent).

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:

*(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)*

Subsurface Utility Locating	\$ 8,000.00
Geotechnical Subsurface Exploration	\$ 12,000.00
Cost Estimating	\$ 7,500.00
Construction Material Testing and Inspection Services	\$ 60,000.00

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:  
*(Insert amount of, or basis for, compensation.)*

See Exhibit D – Architect Hourly Rate Schedule.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect’s consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus Ten percent (10%).  
*(Insert amount of, or basis for computing, Architect’s consultants’ compensation for Supplemental or Additional Services.)*

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Eighteen	percent (	18	%)
Design Development Phase	Twenty-Five	percent (	25	%)
Construction Documents Phase	Thirty-Two	percent (	32	%)
Procurement Phase	Three	percent (	3	%)
Construction Phase	Twenty-Two	percent (	22	%)
<hr/>				
Total Basic Compensation	One Hundred	percent (	100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner’s most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner’s budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect’s consultants are set forth below.  
*(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

See Exhibit D – Architect Hourly Rate Schedule.  
*(Table deleted)*

**§ 11.8 Compensation for Reimbursable Expenses**

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect’s consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Fees required by authorities having jurisdiction over the Project;
- .3 Printing, reproductions, plots, and standard form documents;
- .4 Overnight postage, handling, and delivery;
- .5 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .6 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;

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(Paragraphs deleted)

- .7 Traffic Studies;
- .8 Other similar Project-related expenditures if approved by Owner.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Ten percent (10 %) of the expenses incurred.

A Reimbursable Expenses Allowance up to \$25,000.00 has been established for the project.

§ 11.9 **Architect's Insurance.** If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

*(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)*

#### § 11.10 **Payments to the Architect**

##### § 11.10.1 **Initial Payments**

§ 11.10.1.1 An initial payment of Zero (\$0 ) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

##### § 11.10.1.2 Intentionally Deleted.

##### § 11.10.2 **Progress Payments**

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice, provided, however, that Owner may withhold payment for disputed amounts pending the results of dispute resolution. Undisputed a. Amounts unpaid Thirty ( 30 ) days after the invoice date shall bear interest at the rate entered below. A good faith dispute over payments of any kind shall not be cause for the Architect to suspend or terminate its services under this Agreement.(Insert rate of monthly or annual interest agreed upon.)

1.5 % per month

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be provided to Owner on a monthly basis.

## ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:  
*(Include other terms and conditions applicable to this Agreement.)*

Special terms and conditions that modify this agreement are as follows. These special terms and conditions shall, as the case may be, modify, delete, add to and replace by substitution certain provisions of the AIA Document B101®-2017 and AIA® Document A201™-2017 and all documents incorporated therein ("Agreement"). For any article, paragraph, sub- paragraph, clause or language of the Agreement that is deleted, modified, added to or otherwise changed by this Article 12, the unaltered provisions of that article, paragraph, sub-paragraph, clause or language shall remain in full force or effect. If, however, and to the extent the conditions set forth below are inconsistent with the Agreement or any other documents, including, but not limited to, any incorporated document(s), the conditions set forth below shall supersede and control.

### § 12.1 **Indemnity, Limitation Of Liability And Disclaimer Of Warranty**

Pursuant to Article II, Section 29 of the Tennessee Constitution, Owner is prohibited from lending its credit to private entities and, therefore, prohibits an agreement by Owner to indemnify a third party or agree to a limitation of liability provision. Any indemnity or hold harmless provision contained in this Agreement requiring Owner to indemnify or hold harmless Architect or any other person or entity and any disclaimer of warranties or other limitation of liability in

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User Notes:

(1483754050)

favor of Architect is enforceable only to the extent permitted by Tennessee law, provided, in addition, that Owner's monetary limits of liability under any such provision is limited to the monetary limits of liability provided for in the Tennessee Governmental Tort Liability Act ("TGTLA", at Tenn. Code Ann. § 29-20-101 et seq.). No provision of this Agreement shall act or be deemed a waiver by Owner of any immunity, including its rights or privileges or of any provision of the TGTLA. Owner reserves all rights afforded to local governments under law for all general and implied warranties. No provision of this Agreement shall constitute a debt or pledge of the full faith and credit of the Owner nor shall any provision of this Agreement act or be deemed a waiver by Owner of its rights or privileges as a sovereign entity. Architect shall ensure that all contracts for Work on the Project shall include the terms of this §12.1.

#### **§ 12.2 Liens Prohibited**

Architect agrees that Owner's property is public property belonging to a political subdivision of the state of Tennessee and acknowledges that any contractors, subcontractors, agents or sub-consultant, whether skilled or unskilled, shall not, in any manner have, claim or acquire any lien upon the Project, nor upon any of the land upon which said improvements are so erected, built, or situated. Architect shall ensure that all bidders certify their compliance with the terms of this section and that all contracts for Work on the Project include the requirements described in this section.

#### **§ 12.3 Non-Discrimination**

Architect hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subject to discrimination in the performance of this Agreement on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or Tennessee constitutional or statutory law. Architect shall ensure that all bidders certify their compliance with the terms of this section and that all contracts for Work on the Project include compliance with the statutory requirements described in this section.

#### **§ 12.4 Background Checks**

Architect hereby agrees, warrants and assures that its services do not require its employees or agents to have direct contact with school children or to come on or about school property when children are present. Architect acknowledges that if such contact or presence becomes required for any reason, Architect shall comply with all provisions of Tennessee Code Annotated § 49-5-413(d) for each employee who may have direct contact with school children or who will come on or about school property when children are present. Architect shall ensure that all contracts for Work on the Project include compliance with the statutory requirements described in this section.

#### **§ 12.5 Identification Tags**

Architect shall ensure that contracts for Work on the Project require all construction workers, whether employed by construction manager or by other contractors or subcontractors, wear identification tags on the front of their persons during all times that they are on Owner's property. Such identification tags shall have identification of the construction worker by number or other identifying medium in a typeface large enough to be seen from a reasonable distance.

#### **§ 12.6 No Personal Liability**

No board member, administrator, official, agent or employee of Owner shall be personally liable to Architect or to any construction manager, contractor, subcontractor or other person or entity, including a third-party beneficiary, for any amount which may become due under the Agreement or on any obligations under the terms of the Agreement.

#### **§ 12.7 Certification Regarding Israel**

By execution of the Agreement, Architect certifies that its company is not currently engaged in and will not for the duration of the contract engage in, a boycott of Israel. Architect shall ensure that all contracts for Work on the Project include compliance with the statutory requirements described in this section.

#### **§ 12.8 Open Records**

Notwithstanding any other provision of the Contract Documents, the Parties acknowledge and agree that Owner is subject to and will comply, without notice to Architect or others, with the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq., including disclosure of the Contract Documents and any other documents or records subject to release pursuant to the Tennessee Open Records Act. Architect shall ensure that all contracts for Work on the Project include the provisions of this section.

#### **§ 12.9 Modification Of Agreement**

No change, alteration or modification of the Agreement shall be effective unless in writing and signed by a duly authorized agent of the respective parties hereto.

**§12.10 Iran Divestment Act**

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Contract. The Contractor certifies, under penalty of perjury, that to the best of its knowledge.

**§12.11 No Third-Party Beneficiaries**

Except as expressly provided herein, this Agreement shall be construed to benefit the Parties and their respective successors and assigns only and shall not be construed to create third Party beneficiary rights in any other Party or in any governmental organization or agency. No person who is not a Party to this Agreement shall have any right to enforce any of its terms, even if indirectly benefited by it.

**§12.12 Continuing Contract Performance**

Pending final resolution of a Claim or dispute, except as otherwise agreed in writing, the Architect shall proceed continuously and diligently with performance of the Agreement and the Owner shall continue to make payments which are not the subject of a good faith dispute, in accordance with this Agreement.

**ARTICLE 13 SCOPE OF THE AGREEMENT**


**§ 13.1** This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

**§ 13.2** This Agreement is comprised of the following documents identified below:

- .1 AIA Document B101™-2017, Standard Form Agreement Between Owner and Architect
- .2 Intentionally deleted.  
*(Paragraphs deleted)*
- .3 Other Exhibits incorporated into this Agreement :
  - Exhibit A – Farmington Elementary Classroom Addition Building Program dated January 23, 2025
  - Exhibit B – Farmington Elementary Classroom Addition Space Plan Exhibit 1 Enlarged document dated February 12, 2025  
*(Paragraphs deleted)*
  - Exhibit C – Certificate of Liability Insurance
  - Exhibit D – Architect Hourly Rate Schedule

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER (Signature)**  
Jason Manuel, Superintendent  
Germantown Municipal School District  
\_\_\_\_\_  
*(Printed name and title)*  
\_\_\_\_\_  
*(Date)*

  
\_\_\_\_\_  
**ARCHITECT (Signature)**  
Logan E. Meeks, PE  
President | Principal  
\_\_\_\_\_  
*(Printed name, title, and license number, if required)*  
April 10, 2025  
\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
**OWNER (Signature)**  
Angela Griffith, Chairman  
Germantown Board of Education  
\_\_\_\_\_  
*(Printed name and title)*  
\_\_\_\_\_  
*(Date)*

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# Exhibit A

## K-12 School Architectural Program Requirements Calculator



### Summary & Basic Space Requirements

SCHOOL DISTRICT SCHOOL NAME PROJECT NAME A2H PROJECT NUMBER	<b>Germantown Municipal School District</b> <b>Farmington Elementary</b> <b>Addition</b> <b>24137</b>	ACADEMIC CORE ONLINE ADMINISTRATIVE SPACES BUILDING SERVICES RENOVIATION	with 15% 8001.7 2509.3 432.4 2876.15 13,820 0
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**1. NUMBER OF STUDENTS**

Elementary 120      20 Students per Class

**TOTAL STUDENTS** 120

<b>TOTAL PROGRAM SPACES</b>	<b>9,516 SF</b>	
<b>TOTAL NET PROGRAM SPACES + BUILDING SERVICES</b>	<b>12,017 SF</b>	
<b>15% CONSTRUCTION FACTOR</b>	<b>1,802.55 SF</b>	Includes walls, mechanical chases, etc.
<b>TOTAL SQUARE FOOTAGE</b>	<b>13,820 SF</b>	
<b>TOTAL AREA PER STUDENT:</b>	<b>115 SF / Student</b>	

SPACE DESCRIPTION	STANDARD	TYPICAL BASIC SPACES		PROGRAM SPACES			NOTES
		Space	SF	Qty	Total AREA	Qty	
<b>ACADEMIC CORE</b>				<b>Total Department: 6,958 SF</b>			
Classroom	1000			3	850	2,550	
Pre-K Toilet	60			2	60	120	
Pre-K Storage	60			1	74	74	
Storage (near Online)	100			1	38	38	
Art/Music Room	1200			3	1,200	3,600	
Art Kiln	100			1	164	164	
Storage	100			1	129	129	Shared between classrooms
Storage	0			1	283	283	Shared between classrooms
<b>ONLINE SPACES</b>				<b>Total Department: 2,182 SF</b>			
Online Classroom	1000			1	1,262	1,262	
Online Restroom	60			2	76	151	only 1 need per code
Online Office	120			3	121	363	
Corridor				1	260	291	
Corridor				1	245	115	
<b>ADMINISTRATIVE SPACES</b>				<b>Total Department: 376 SF</b>			
Office	120			2	150	300	
Storage	50			0	0	0	
Administrative Restrooms	60			1	76	76	
<b>BUILDING SERVICES</b>				<b>Total Department: 2,501 SF</b>			
Restrooms Required			6				Qty. based on IBC 2018
Student Restrooms				2	75	150	SF from layout
Corridors/Circulation (20%)	2403					2,303	SF from layout
Vertical Circulation						0	
Mech/Elec (.5%)	48					48	.5% of program total sf
<b>RENOVIATION</b>				<b>Total Department: 0 SF</b>			
Corridors/Circulation Renovation						0	
<b>TOTALS</b>				<b>NEW SF</b>	<b>12,017</b>	<b>RENO SF</b>	<b>0</b>



**FARMINGTON ELEMENTARY**  
SPACE PLAN EXHIBIT 1 ENLARGED



# Exhibit C

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Risk Strategies Company 104 Woodmont Blvd. Nashville, TN 37205  www.risk-strategies.com	<b>CONTACT NAME:</b> Canessa Jones	<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b> cjones@risk-strategies.com		<b>NAIC #</b>
<b>INSURED</b> A2H, Inc. 3009 Davies Plantation Road Lakeland TN 38002	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Phoenix Insurance Company		25623
	<b>INSURER B:</b> Charter Oak Fire Insurance Company		25615
	<b>INSURER C:</b> Travelers Property Casualty Co of Amer		25674
	<b>INSURER D:</b> Travelers Commercial Casualty Company		40282
	<b>INSURER E:</b> XL Specialty Insurance Company		37885
<b>INSURER F:</b>			

**COVERAGES**

CERTIFICATE NUMBER: 83945574

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			680-7H155843	2/17/2024	2/17/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			BA-4R213493	2/17/2024	2/17/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-3815X360	2/17/2024	2/17/2025	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			UB-5N414586	2/17/2024	2/17/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L EACH ACCIDENT	\$ 1,000,000
							E.L DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L DISEASE - POLICY LIMIT	\$ 1,000,000
E	Professional Liability			DPR5024929	2/17/2024	2/17/2025	Each Claim	\$ 1,000,000
							Annual Aggregate	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Project Name: Germantown Municipal School District  
 Farmington Elementary Classroom Addition  
 Germantown, TN  
 A2H Project #24137.01

**CERTIFICATE HOLDER****CANCELLATION**

Germantown Municipal School District  
 3350 Forest Hill Irene Road  
 Germantown, TN 38138

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dale Crow

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ACORD 25 (2016/03)

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Exhibit D



ENGINEERS · ARCHITECTS · PLANNERS

**2025  
Professional Services Rate Schedule**

<b>STAFF MEMBER</b>	<b>LEVEL I</b>	<b>LEVEL II</b>	<b>LEVEL III</b>
Principal	\$ 210.00 /HR	\$ 225.00 /HR	\$ 240.00 /HR
Associate Principal	\$ 165.00 /HR	\$ 180.00 /HR	\$ 195.00 /HR
Project Manager	\$ 140.00 /HR	\$ 160.00 /HR	\$ 180.00 /HR
Project Coordinator	\$ 90.00 /HR	\$ 100.00 /HR	\$ 110.00 /HR
Architect	\$ 145.00 /HR	\$ 165.00 /HR	\$ 185.00 /HR
Engineer	\$ 140.00 /HR	\$ 160.00 /HR	\$ 180.00 /HR
Senior Designer	\$ 125.00 /HR	\$ 140.00 /HR	\$ 160.00 /HR
Landscape Architect	\$ 120.00 /HR	\$ 135.00 /HR	\$ 150.00 /HR
Planner	\$ 110.00 /HR	\$ 125.00 /HR	\$ 140.00 /HR
Interior Designer	\$ 100.00 /HR	\$ 120.00 /HR	\$ 140.00 /HR
Land Surveyor	\$ 100.00 /HR	\$ 115.00 /HR	\$ 130.00 /HR
Designer	\$ 100.00 /HR	\$ 110.00 /HR	\$ 120.00 /HR
Construction Administrator	\$ 90.00 /HR	\$ 110.00 /HR	\$ 130.00 /HR
Construction Inspector	\$ 85.00 /HR	\$ 100.00 /HR	\$ 115.00 /HR
BIM/CAD Technician	\$ 85.00 /HR	\$ 95.00 /HR	\$ 115.00 /HR
Land Survey Crew Member	\$ 65.00 /HR	\$ 75.00 /HR	\$ 85.00 /HR
Administrator	\$ 70.00 /HR	\$ 80.00 /HR	\$ 95.00 /HR

## 2024-25 GMSD Science Textbook Adoption Committee Recommendations

*Schedule D: Science implementation in 2025-26 for an 8-year adoption cycle*

TN Department of Education [Instructional Materials Adoption Schedule](#)

	Elementary (K-5)	Middle (6-8)	High School		
			Biology	Chemistry, Physics, and Human Anatomy & Physiology	Environmental Science
<b>Publisher</b>	McGraw-Hill	Savvas	Cengage Learning, National Geographic	McGraw-Hill	Savvas
<b>Title</b>	<i>Tennessee Science</i>	<i>Elevate Science</i>	<b><i>Biology, TN Edition</i></b>	<b><i>-Chemistry, TN Science -Physics, TN Science -Welsh Hole's Essentials of Anatomy &amp; Physiology</i></b>	<b><i>Environmental Science: Your World, Your Turn</i></b>
<b>Preview Information</b>	<a href="#">Preview Link</a> <b>Username:</b> TNscience2024 <b>Password:</b> 2024TNscience	<a href="#">Preview Link</a> No password needed	-National Geographic: <a href="#">Preview Link</a> <b>Password:</b> NGLTNscience2024 (Case Sensitive)	<a href="#">Preview Link</a> <b>Username:</b> TNscience2024 <b>Password:</b> 2024TNscience	<a href="#">Preview Link</a> No password needed

-List of all materials approved by the TN State Board of Education for Science Adoption: [Approved Materials](#)

**\*Note:**

- Advanced Placement and Dual Enrollment course textbooks are not a part of the state textbook adoption process.
- The College Board recommends books for AP courses that are aligned to the course standards.
- Our post-secondary partners assign Dual Enrollment textbooks for each course.

# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002710
Date	04/18/2025
Page	1

*Ship-to:* 4361  
**DOGWOOD ELEM SCHOOL  
RECEIVING  
8945 DOGWOOD ROAD  
GERMANTOWN, TN 38139**

*Bill-to:* 183  
**GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138**

Po #	Slsp	Terms	Whse	Freight	Ship Via
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<b>HOLD FOR PO</b>	<b>183</b>	<b>NET 30 DAYS</b>	<b>01</b>	<b>PREPAID</b>	<b>ID/LG AVERITT</b>
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<i>Quoted By:</i> <b>PSW</b>	<i>Quoted To:</i> <b>JENNIFER LEDFORD</b>	<i>Effective:</i> <b>NONE</b>	<i>Expires:</i> <b>08/16/2025</b>
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
<b>T65286941</b>	MHE TN SCIENCE G/K COMPREHENSIVE SE BNDL 8Y	9781265286941	<b>119</b>	EA	<b>93.78</b>	EA	<b>11159.82</b>
<b>T65289140</b>	MHE TN SCIENCE G/1 COMPREHENSIVE SE BNDL 8Y	9781265289140	<b>115</b>	EA	<b>93.78</b>	EA	<b>10784.70</b>
<b>T65294908</b>	MHE TN SCIENCE G/2 COMPREHENSIVE SE BNDL 8Y	9781265294908	<b>106</b>	EA	<b>93.78</b>	EA	<b>9940.68</b>
<b>T65298685</b>	MHE TN SCIENCE G/3 COMPREHENSIVE SE BNDL 8Y	9781265298685	<b>124</b>	EA	<b>116.67</b>	EA	<b>14467.08</b>
<b>T65303150</b>	MHE TN SCIENCE G/4 COMPREHENSIVE SE BNDL 8Y	9781265303150	<b>119</b>	EA	<b>116.67</b>	EA	<b>13883.73</b>
<b>T65305499</b>	MHE TN SCIENCE G/5 COMPREHENSIVE SE BNDL 8Y Entered by: PSW 04/18/25	9781265305499	<b>116</b>	EA	<b>116.67</b>	EA	<b>13533.72</b>
<p>GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER</p>							

	Merchandise	Misc	Tax	Freight	Total
<i>Kellie Dumas</i>	73769.73	.00	.00	2951.00	76720.73

FRT\$2951

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01-002710



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002714
Date	04/18/2025
Page	1

*Ship-to:* 3961  
**FARMINGTON ELEM SCHOOL  
RECEIVING  
2085 CORDES ROAD  
GERMANTOWN, TN 38139**

*Bill-to:* 183  
**GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138**

Po #	Slsp	Terms	Whse	Freight	Ship Via
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<b>HOLD FOR PO</b>	<b>183</b>	<b>NET 30 DAYS</b>	<b>01</b>	<b>PREPAID</b>	<b>ID/LG AVERITT</b>
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<i>Quoted By:</i> <b>PSW</b>	<i>Quoted To:</i> <b>JENNIFER LEDFORD</b>	<i>Effective:</i> <b>NONE</b>	<i>Expires:</i> <b>08/16/2025</b>
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
<b>T65286941</b>	MHE TN SCIENCE G/K COMPREHENSIVE SE BNDL 8Y	9781265286941	<b>117</b>	EA	<b>93.78</b>	EA	<b>10972.26</b>
<b>T65289140</b>	MHE TN SCIENCE G/1 COMPREHENSIVE SE BNDL 8Y	9781265289140	<b>114</b>	EA	<b>93.78</b>	EA	<b>10690.92</b>
<b>T65294908</b>	MHE TN SCIENCE G/2 COMPREHENSIVE SE BNDL 8Y	9781265294908	<b>131</b>	EA	<b>93.78</b>	EA	<b>12285.18</b>
<b>T65298685</b>	MHE TN SCIENCE G/3 COMPREHENSIVE SE BNDL 8Y	9781265298685	<b>103</b>	EA	<b>116.67</b>	EA	<b>12017.01</b>
<b>T65303150</b>	MHE TN SCIENCE G/4 COMPREHENSIVE SE BNDL 8Y	9781265303150	<b>123</b>	EA	<b>116.67</b>	EA	<b>14350.41</b>
<b>T65305499</b>	MHE TN SCIENCE G/5 COMPREHENSIVE SE BNDL 8Y	9781265305499	<b>102</b>	EA	<b>116.67</b>	EA	<b>11900.34</b>
<p>Entered by: PSW 04/18/25</p> <p style="text-align: center;">GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER</p>							

<i>Kellie Dumas</i>	<b>Merchandise</b>	<b>Misc</b>	<b>Tax</b>	<b>Freight</b>	<b>Total</b>
	72216.12	.00	.00	2889.00	75105.12

FRT\$2889

SOQ



01-002714



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002715
Date	04/18/2025
Page	1

*Ship-to:* 7562  
**FOREST HILL ELEM SCHOOL  
RECEIVING  
3368 S FOREST HILL IRENE RD  
GERMANTOWN, TN 38138**

*Bill-to:* 183  
**GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138**

Po #	Slsp	Terms	Whse	Freight	Ship Via
<b>HOLD FOR PO</b>	<b>183</b>	<b>NET 30 DAYS</b>	<b>01</b>	<b>PREPAID</b>	<b>ID/LG AVERITT</b>

<i>Quoted By:</i> <b>PSW</b>	<i>Quoted To:</i> <b>JENNIFER LEDFORD</b>	<i>Effective:</i> <b>NONE</b>	<i>Expires:</i> <b>08/16/2025</b>
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
<b>T65286941</b>	MHE TN SCIENCE G/K COMPREHENSIVE SE BNDL 8Y	9781265286941	<b>135</b>	EA	<b>93.78</b>	EA	<b>12660.30</b>
<b>T65289140</b>	MHE TN SCIENCE G/1 COMPREHENSIVE SE BNDL 8Y	9781265289140	<b>105</b>	EA	<b>93.78</b>	EA	<b>9846.90</b>
<b>T65294908</b>	MHE TN SCIENCE G/2 COMPREHENSIVE SE BNDL 8Y	9781265294908	<b>124</b>	EA	<b>93.78</b>	EA	<b>11628.72</b>
<b>T65298685</b>	MHE TN SCIENCE G/3 COMPREHENSIVE SE BNDL 8Y	9781265298685	<b>138</b>	EA	<b>116.67</b>	EA	<b>16100.46</b>
<b>T65303150</b>	MHE TN SCIENCE G/4 COMPREHENSIVE SE BNDL 8Y	9781265303150	<b>134</b>	EA	<b>116.67</b>	EA	<b>15633.78</b>
<b>T65305499</b>	MHE TN SCIENCE G/5 COMPREHENSIVE SE BNDL 8Y	9781265305499	<b>126</b>	EA	<b>116.67</b>	EA	<b>14700.42</b>
<p>Entered by: PSW 04/18/25</p> <p style="text-align: center;">GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER</p>							

<i>Kellie Dumas</i>	<b>Merchandise</b>	<b>Misc</b>	<b>Tax</b>	<b>Freight</b>	<b>Total</b>
	<b>80570.58</b>	<b>.00</b>	<b>.00</b>	<b>3223.00</b>	<b>83793.58</b>

\$3223

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01-002715



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002717
Date	04/18/2025
Page	1

Ship-to: **000**  
GERMANTOWN MUNICIPAL SCH DIST

Correction:  
Ship to Riverdale Elem  
1745 Miller Farms Rd  
Germantown, TN 38138

Bill-to: **183**  
GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138

Po #	Slsp	Terms	Whse	Freight	Ship Via
<b>HOLD FOR PO</b>	<b>183</b>	<b>NET 30 DAYS</b>	<b>01</b>	<b>PREPAID</b>	<b>ID/LG AVERITT</b>

Quoted By: <b>PSW</b>	Quoted To: <b>JENNIFER LEDFORD</b>	Effective: <b>NONE</b>	Expires: <b>08/16/2025</b>
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
<b>T65286941</b>	MHE TN SCIENCE G/K COMPREHENSIVE SE BNDL 8Y	9781265286941	<b>141</b>	EA	<b>93.78</b>	EA	<b>13222.98</b>
<b>T65289140</b>	MHE TN SCIENCE G/1 COMPREHENSIVE SE BNDL 8Y	9781265289140	<b>133</b>	EA	<b>93.78</b>	EA	<b>12472.74</b>
<b>T65294908</b>	MHE TN SCIENCE G/2 COMPREHENSIVE SE BNDL 8Y	9781265294908	<b>133</b>	EA	<b>93.78</b>	EA	<b>12472.74</b>
<b>T65298685</b>	MHE TN SCIENCE G/3 COMPREHENSIVE SE BNDL 8Y	9781265298685	<b>141</b>	EA	<b>116.67</b>	EA	<b>16450.47</b>
<b>T65303150</b>	MHE TN SCIENCE G/4 COMPREHENSIVE SE BNDL 8Y	9781265303150	<b>136</b>	EA	<b>116.67</b>	EA	<b>15867.12</b>
<b>T65305499</b>	MHE TN SCIENCE G/5 COMPREHENSIVE SE BNDL 8Y	9781265305499	<b>154</b>	EA	<b>116.67</b>	EA	<b>17967.18</b>
Entered by: PSW 04/18/25  GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER							

	Merchandise	Misc	Tax	Freight	Total
<i>Kellie Dumas</i>	88453.23	.00	.00	3538.00	91991.23

FRT\$3538

SOQ



01-002717



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002716
Date	04/18/2025
Page	1

*Ship-to:* 1343  
**RIVERDALE ELEM & MIDDLE SCHOOL  
RECEIVING  
1745 MILLER FARMS ROAD  
GERMANTOWN, TN 38138**

*Bill-to:* 183  
**GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138**

Po #	Slsp	Terms	Whse	Freight	Ship Via
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<b>HOLD FOR PO</b>	<b>183</b>	<b>NET 30 DAYS</b>	<b>01</b>	<b>PREPAID</b>	<b>ID/LG AVERITT</b>
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<i>Quoted By:</i> <b>PSW</b>	<i>Quoted To:</i> <b>JENNIFER LEDFORD</b>	<i>Effective:</i> <b>NONE</b>	<i>Expires:</i> <b>08/16/2025</b>
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
T13072594	ELEVATE MID TN SCIENCE G/6 SE & DIG LIC 8Y	9798213072594	144	EA	156.00	EA	22464.00
T13072624	ELEVATE MID TN SCIENCE G/7 SE & DIG LIC 8Y	9798213072624	167	EA	156.00	EA	26052.00
T13072655	ELEVATE MID TN SCIENCE G/8 SE & DIG LIC 8Y	9798213072655	160	EA	156.00	EA	24960.00
T13450118	ELEVATE ELEM SCIENCE G/6 CLSRM MATERIALS KIT	9798213450118	1	EA	4482.00	EA	4482.00
T13450149	ELEVATE ELEM SCIENCE G/6 CLSRM MATERIALS REFILL KIT	9798213450149	5	EA	1272.00	EA	6360.00
T13450125	ELEVATE ELEM SCIENCE G/7 CLSRM MATERIALS KIT	9798213450125	2	EA	4482.00	EA	8964.00
T13450156	ELEVATE ELEM SCIENCE G/7 CLSRM MATERIALS REFILL KIT	9798213450156	4	EA	1272.00	EA	5088.00
T13450132	ELEVATE ELEM SCIENCE G/8 CLSRM MATERIALS KIT	9798213450132	4	EA	4482.00	EA	17928.00
T13450163	ELEVATE ELEM SCIENCE G/8 CLSRM MATERIALS REFILL KIT	9798213450163	4	EA	1272.00	EA	5088.00
Entered by: PSW 04/18/25  GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER							

<i>Kellie Dumas</i>	<b>Merchandise</b>	<b>Misc</b>	<b>Tax</b>	<b>Freight</b>	<b>Total</b>
	121386.00	.00	.00	3642.00	125028.00

FRT\$3642

Do not write below this line
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SOQ



01-002716



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002718
Date	04/18/2025
Page	1

*Ship-to:* 9642  
**HOUSTON MIDDLE SCHOOL  
RECEIVING  
9400 WOLF RIVER BLVD  
GERMANTOWN, TN 38139**

*Bill-to:* 183  
**GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138**

Po #	Slsp	Terms	Whse	Freight	Ship Via
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<b>HOLD FOR PO</b>	<b>183</b>	<b>NET 30 DAYS</b>	<b>01</b>	<b>PREPAID</b>	<b>ID/LG AVERITT</b>
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<i>Quoted By:</i> <b>PSW</b>	<i>Quoted To:</i> <b>JENNIFER LEDFORD</b>	<i>Effective:</i> <b>NONE</b>	<i>Expires:</i> <b>08/16/2025</b>
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
T13072594	ELEVATE MID TN SCIENCE G/6 SE & DIG LIC 8Y	9798213072594	392	EA	156.00	EA	61152.00
T13072624	ELEVATE MID TN SCIENCE G/7 SE & DIG LIC 8Y	9798213072624	374	EA	156.00	EA	58344.00
T13072655	ELEVATE MID TN SCIENCE G/8 SE & DIG LIC 8Y	9798213072655	376	EA	156.00	EA	58656.00
T13450118	ELEVATE ELEM SCIENCE G/6 CLSRM MATERIALS KIT	9798213450118	5	EA	4482.00	EA	22410.00
T13450149	ELEVATE ELEM SCIENCE G/6 CLSRM MATERIALS REFILL KIT	9798213450149	15	EA	1272.00	EA	19080.00
T13450125	ELEVATE ELEM SCIENCE G/7 CLSRM MATERIALS KIT	9798213450125	3	EA	4482.00	EA	13446.00
T13450156	ELEVATE ELEM SCIENCE G/7 CLSRM MATERIALS REFILL KIT	9798213450156	12	EA	1272.00	EA	15264.00
T13450132	ELEVATE ELEM SCIENCE G/8 CLSRM MATERIALS KIT	9798213450132	3	EA	4482.00	EA	13446.00
T13450163	ELEVATE ELEM SCIENCE G/8 CLSRM MATERIALS REFILL KIT	9798213450163	12	EA	1272.00	EA	15264.00
Entered by: PSW 04/18/25  GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER							

QUOTE

<i>Kellie Dumas</i>	<b>Merchandise</b>	<b>Misc</b>	<b>Tax</b>	<b>Freight</b>	<b>Total</b>
	277062.00	.00	.00	8312.00	285374.00

FRT\$8312

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01-002718



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002818
Date	04/22/2025
Page	1

*Ship-to:* 10022  
**HOUSTON HIGH SCHOOL  
RECEIVING  
9755 WOLF RIVER BLVD  
GERMANTOWN, TN 38139**

*Bill-to:* 183  
**GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138**

Po #	Slsp	Terms	Whse	Freight	Ship Via
<b>HOLD FOR PO</b>	183	<b>NET 30 DAYS</b>	01	<b>PREPAID</b>	<b>ID/LG AVERITT</b>

<i>Quoted By:</i> PSW	<i>Quoted To:</i> JENNIFER LEDFORD	<i>Effective:</i> NONE	<i>Expires:</i> 08/20/2025
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
T13464122	ENVIRONMENTAL SCI:YOUR WORLD Y OUR TURN HC SE & WB W/8YOA	9798213464122	70	EA	165.00	EA	11550.00
T13464108	ENVIRONMENTAL SCI:YOUR WORLD Y OUR TURN SE DIG LIC 8Y	9798213464108	65	EA	125.00	EA	8125.00
T18336370	ENVIRONMENTAL SCI: YOUR WORLD YOUR TURN 2021 STUDY WB	9781418336370	65	EA	19.00	EA	1235.00
T65385156	ESSENTIALS ANATOMY & PHYSIOLOG Y TN 2E PREM SE BNDL W/APR 8Y	9781265385156	35	EA	208.32	EA	7291.20
T64602988	ESSENTIALS OF ANATOMY & PHYSIO LOGY TN 2E SE SUB W/APR 8Y	9781264602988	15	EA	157.26	EA	2358.90
T65358716	MHE TN PHYSICS COMP SE BNDL W/ ACT LRN 8Y	9781265358716	35	EA	162.06	EA	5672.10
T65363536	MHE TN PHYSICS SE DIG BNDL W/A CT LRN 8Y	9781265363536	45	EA	127.50	EA	5737.50
T65364991	MHE TN CHEMISTRY COMP SE BNDL & DIG W/ACT LRN 8Y	9781265364991	210	EA	186.51	EA	39167.10
T65650124	MHE TN CHEMISTRY COMP SE DIG B NDL W/ALEKS 8Y	9781265650124	290	EA	167.61	EA	48606.90
T65365578	MHE TN CHEMISTRY COMP SE BNDL & DIG W/ACT LRN 1Y	9781265365578	110	EA	54.36	EA	5979.60
T14388946	BIIOLOGY TN PREM SE BNDL 8Y	9798214388946	210	EA	161.25	EA	33862.50
T14388960	BIIOLOGY TN CONS MINDTAP BND L 8Y	9798214388960	290	EA	150.75	EA	43717.50
Entered by: PSW 04/22/25  GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER							

QUOTE

<i>Kellie Dumas</i>	<b>Merchandise</b>	<b>Misc</b>	<b>Tax</b>	<b>Freight</b>	<b>Total</b>
	213303.30	.00	.00	3143.00	216446.30

FRT\$3143

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01-002818



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002709
Date	04/18/2025
Page	1

*Ship-to:* **000**  
GERMANTOWN MUNICIPAL SCH DIST  
RECEIVING  
3350 S FOREST HILL IRENE RD  
GERMANTOWN, TN 38138

*Bill-to:* **183**  
GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138

Po #	Slsp	Terms	Whse	Freight	Ship Via
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<b>HOLD FOR PO</b>	<b>183</b>	<b>NET 30 DAYS</b>	<b>01</b>	<b>PREPAID</b>	<b>ID/LG AVERITT</b>
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<i>Quoted By:</i> <b>PSW</b>	<i>Quoted To:</i> <b>JENNIFER LEDFORD</b>	<i>Effective:</i> <b>NONE</b>	<i>Expires:</i> <b>08/16/2025</b>
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
<b>T13072594</b>	ELEVATE MID TN SCIENCE G/6 SE & DIG LIC 8Y	9798213072594	<b>3</b>	EA	<b>156.00</b>	EA	<b>468.00</b>
<b>T13072624</b>	ELEVATE MID TN SCIENCE G/7 SE & DIG LIC 8Y	9798213072624	<b>3</b>	EA	<b>156.00</b>	EA	<b>468.00</b>
<b>T13072655</b>	ELEVATE MID TN SCIENCE G/8 SE & DIG LIC 8Y Entered by: PSW 04/18/25	9798213072655	<b>3</b>	EA	<b>156.00</b>	EA	<b>468.00</b>
<p>GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER</p>							

<i>Kellie Dumas</i>	<b>Merchandise</b>	<b>Misc</b>	<b>Tax</b>	<b>Freight</b>	<b>Total</b>
	1404.00	.00	.00	98.00	1502.00

FRT\$98

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01-002709



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002711
Date	04/18/2025
Page	1

*Ship-to:* 000  
GERMANTOWN MUNICIPAL SCH DIST  
RECEIVING  
3350 S FOREST HILL IRENE RD  
GERMANTOWN, TN 38138

*Bill-to:* 183  
GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138

Po #	Slsp	Terms	Whse	Freight	Ship Via
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HOLD FOR PO	183	NET 30 DAYS	01	PREPAID	ID/LG AVERITT
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Quoted By: PSW	Quoted To: JENNIFER LEDFORD	Effective: NONE	Expires: 08/16/2025
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
T64988389	MHE TN SCIENCE G/K LEVELED READER CLS SET	9781264988389	1	EA	58.47	EA	58.47
T64992355	MHE TN SCIENCE G/K READ ALOUD CLS SET	9781264992355	1	EA	32.22	EA	32.22
T64988761	MHE TN SCIENCE G/1 LEVELED READER CLS SET	9781264988761	7	EA	37.59	EA	263.13
T64993338	MHE TN SCIENCE G/1 READ ALOUD CLS SET	9781264993338	7	EA	39.36	EA	275.52
Entered by: PSW 04/18/25  GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER							

<i>Kellie Dumas</i>	<b>Merchandise</b>	<b>Misc</b>	<b>Tax</b>	<b>Freight</b>	<b>Total</b>
	629.34	.00	.00	63.00	692.34

FRT\$63

SOQ



01-002711



# TENNESSEE BOOK COMPANY

**QUOTE**

1550 HEIL QUAKER BLVD. STE 100  
P.O. BOX 3009  
LA VERGNE, TN 37086  
615-793-5040

Number	002712
Date	04/18/2025
Page	1

*Ship-to:* 000  
GERMANTOWN MUNICIPAL SCH DIST  
RECEIVING  
3350 S FOREST HILL IRENE RD  
GERMANTOWN, TN 38138

*Bill-to:* 183  
GERMANTOWN MUNICIPAL SCH DIST  
JASON MANUEL, DIRECTOR  
3350 S FOREST HILL-IRENE ROAD  
GERMANTOWN, TN 38138

Po #	Slsp	Terms	Whse	Freight	Ship Via
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HOLD FOR PO	183	NET 30 DAYS	01	PREPAID	ID/LG AVERITT
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Quoted By: PSW	Quoted To: JENNIFER LEDFORD	Effective: NONE	Expires: 08/16/2025
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Item	Description	ISBN	Ordered	UM	Price	UM	Extension
T65286941	MHE TN SCIENCE G/K COMPREHENSIVE SE BNDL 8Y	9781265286941	3	EA	93.78	EA	281.34
T65289140	MHE TN SCIENCE G/1 COMPREHENSIVE SE BNDL 8Y	9781265289140	3	EA	93.78	EA	281.34
T65294908	MHE TN SCIENCE G/2 COMPREHENSIVE SE BNDL 8Y	9781265294908	3	EA	93.78	EA	281.34
T65298685	MHE TN SCIENCE G/3 COMPREHENSIVE SE BNDL 8Y	9781265298685	3	EA	116.67	EA	350.01
T65303150	MHE TN SCIENCE G/4 COMPREHENSIVE SE BNDL 8Y	9781265303150	3	EA	116.67	EA	350.01
T65305499	MHE TN SCIENCE G/5 COMPREHENSIVE SE BNDL 8Y Entered by: PSW 04/18/25	9781265305499	3	EA	116.67	EA	350.01
<p>GRATIS MATERIALS WILL BE SHIPPED FROM THE PUBLISHER</p>							

<i>Kellie Dumas</i>	Merchandise	Misc	Tax	Freight	Total
	1894.05	.00	.00	133.00	2027.05

FRT\$133

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