

**GMSD Board Business Meeting**  
**September 28, 2022 6:00 PM**  
Board Room, GMSD Office

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Approval of Agenda
5. Recognition and Awards
6. REPORTS
  - 6.A. TLN Update (Tennessee Legislature)
  - 6.B. Chairman's Report
  - 6.C. Financial Report
  - 6.D. Superintendent's Report
7. Citizens to be heard
8. CONSENT AGENDA
  - 8.A. Approval of the Minutes
  - 8.B. Review / Revision of Policies - First Reading
  - 8.C. Approval of change in Choir Fees at Forest Hill Irene Elementary School
  - 8.D. Miscellaneous FY 22-23 Budget Amendments # 8 through 11
9. BOARD ACTION ITEMS
  - 9.A. Revision of Policy 4.401 Textbooks and Instructional Materials after One Reading
  - 9.B. Purchase of Standards-based Online Curriculum for GOAL
10. Announcements
11. Adjournment

**Germantown Board of Education  
TLN Report (September 28, 2022)**

On September 27, the chair of the Tennessee Textbook and Instructional Materials Quality Commission appeared before a legislative subcommittee and indicated the Commission may need additional staff and an independent attorney to answer Commission questions related to the state's new library materials law.

In legal news, on September 19, a three-judge trial court panel heard arguments from the Tennessee Attorney General's office to dismiss remaining legal challenges to the state's voucher law. The Attorney General's office argued Shelby and Davidson Counties lack standing to challenge the law because they allegedly cannot prove the law would harm the Counties' school systems or violate students' right to a free public education. A ruling will be issued at a later date.

Germantown Municipal School District

**BALANCE SHEET**

All Funds

As of Month Ending August 31,2022

	School Operating	Federal Projects	Cafeteria	Capital Projects	Health Insurance	OPEB Trust	General Fixed Asset Account Group	Total
<b>ASSETS</b>								
Cash and Cash Equivalents	1,083,593.33	(232,553.55)	1,204,991.10	904,097.73	201,010.18	83,682.34	-	3,244,821.13
Investments - LGIP	15,138,096.65	-	-	-	1,062,762.63	3,984,277.31	-	20,185,136.59
Investments - Money Market	7,003,157.45	-	-	-	-	-	-	7,003,157.45
Accrued Interest	-	-	-	-	-	135.06	-	135.06
Accounts Receivable	17,759.79	-	-	-	-	-	-	17,759.79
Due from Other Govts	356,696.62	-	42,203.03	2,493.00	-	-	-	401,392.65
Due from City	79,443.24	237,033.55	-	-	-	-	-	316,476.79
Due from Schools	-	-	-	-	-	-	-	-
Due from Other Funds	12,591.84	-	-	-	-	-	-	12,591.84
Restricted Investments - SRT	371,525.00	-	-	-	-	-	-	371,525.00
Prepaid Expenses	6,650.00	-	-	-	-	-	-	6,650.00
Fixed Assets:	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	6,377,894.00	6,377,894.00
Land Improvements	-	-	-	-	-	-	1,970,270.25	1,970,270.25
Buildings	-	-	-	-	-	-	109,945,988.61	109,945,988.61
Improvements	-	-	-	-	-	-	2,593,510.80	2,593,510.80
Equipment	-	-	-	-	-	-	19,015,486.18	19,015,486.18
Construction-in-Progress	-	-	-	-	-	-	18,893,222.56	18,893,222.56
Accumulated Depreciation	-	-	-	-	-	-	(23,395,161.26)	(23,395,161.26)
<b>ASSETS TOTAL</b>	<b>24,069,513.92</b>	<b>4,480.00</b>	<b>1,247,194.13</b>	<b>906,590.73</b>	<b>1,263,772.81</b>	<b>4,068,094.71</b>	<b>135,401,211.14</b>	<b>166,960,857.44</b>
<b>LIABILITIES</b>								
Accounts Payable	797,993.18	4,480.00	222,865.97	583,580.85	567.00	-	-	1,609,487.00
Accrued Expenses	30,237.10	-	-	-	706,035.00	-	-	736,272.10
Due to the City of Germantown	-	-	-	-	-	-	-	-
Due to Schools	386.32	-	-	-	-	-	-	386.32
Due to Other Funds	-	-	-	-	-	-	-	-
Unearned Revenue	1,986.00	-	251,771.83	-	-	-	-	253,757.83
<b>LIABILITIES TOTAL</b>	<b>830,602.60</b>	<b>4,480.00</b>	<b>474,637.80</b>	<b>583,580.85</b>	<b>706,602.00</b>	<b>-</b>	<b>-</b>	<b>2,599,903.25</b>
<b>FUND BALANCE</b>								
Change in Fund Balance	(3,492,902.50)	-	45,991.51	(276,444.87)	(967,632.05)	76,100.17	-	(4,614,887.74)
Beginning Fund Balance	26,731,813.82	-	726,564.82	599,454.75	1,524,802.86	3,991,994.54	135,401,211.14	168,975,841.93
Ending Fund Balance	23,238,911.32	-	772,556.33	323,009.88	557,170.81	4,068,094.71	135,401,211.14	164,360,954.19
<b>LIABILITIES AND FUND BAL TOTAL</b>	<b>24,069,513.92</b>	<b>4,480.00</b>	<b>1,247,194.13</b>	<b>906,590.73</b>	<b>1,263,772.81</b>	<b>4,068,094.71</b>	<b>135,401,211.14</b>	<b>166,960,857.44</b>
<b>VARIANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**SCHOOL OPERATING FUND**  
As of Month Ending August 31, 2022

	BUDGET	MONTH	FYTD	VARIANCE	EXPENDED
<b>REVENUES:</b>					
<b>BEP Revenue</b>	31,086,000.00	3,107,500.00	3,107,500.00	(27,978,500.00)	10.00%
<b>Shelby County:</b>					
Property Taxes	16,987,940.00	113,540.14	113,540.14	(16,874,399.86)	0.67%
Sales Tax	9,000,000.00	-	-	(9,000,000.00)	0.00%
Wheel Tax	1,477,882.00	-	-	(1,477,882.00)	0.00%
<b>City of Germantown:</b>					
Maintenance of Effort	3,082,068.00	256,838.67	513,677.34	(2,568,390.66)	16.67%
PEG Funding	136,000.00	-	-	(136,000.00)	0.00%
Mixed Drink Tax	204,000.00	-	-	(204,000.00)	0.00%
<b>Other Local Revenue</b>	205,420.00	58,065.08	110,975.90	(94,444.10)	54.02%
<b>Tuition</b>	248,345.00	13,296.00	35,319.00	(213,026.00)	14.22%
<b>Other State Revenue</b>	322,647.00	6,153.60	6,153.60	(316,493.40)	1.91%
<b>Transfers - Indirect Costs</b>	70,000.00	-	-	(70,000.00)	0.00%
<b>Reserves</b>	9,362,743.96	-	-	(9,362,743.96)	0.00%
<b>TOTAL REVENUES</b>	<b>72,183,045.96</b>	<b>3,555,393.49</b>	<b>3,887,165.98</b>	<b>(68,295,879.98)</b>	<b>5.39%</b>
<b>EXPENDITURES:</b>					
<b>Regular Instruction</b>					
Salaries & Wages	21,964,996.00	1,742,225.27	1,743,902.77	(20,221,093.23)	7.94%
Benefits	5,520,125.00	374,786.65	375,063.42	(5,145,061.58)	6.79%
Maint & Rep - Equipment	12,000.00	-	-	(12,000.00)	0.00%
Travel	1,500.00	23.56	23.56	(1,476.44)	1.57%
Other Contract Svcs	1,089,315.00	39,243.49	39,243.49	(1,050,071.51)	3.60%
Inst. Supplies	841,505.62	56,469.63	104,634.80	(736,870.82)	12.43%
Textbooks	790,211.81	-	4,145.75	(786,066.06)	0.52%
Software	375,000.00	234,489.31	243,409.31	(131,590.69)	64.91%
Other Supplies	206,332.00	115,818.26	115,818.26	(90,513.74)	56.13%
Other Charges	34,384.00	-	10,969.16	(23,414.84)	31.90%
Equipment	879,279.00	7,624.60	13,874.64	(865,404.36)	1.58%
<b>Total Regular Instruction</b>	<b>31,714,648.43</b>	<b>2,570,680.77</b>	<b>2,651,085.16</b>	<b>(29,063,563.27)</b>	<b>8.36%</b>
<b>Alternative Education</b>					
Salaries & Wages	317,858.00	29,834.91	29,834.91	(288,023.09)	9.39%
Benefits	82,838.00	6,319.18	6,319.18	(76,518.82)	7.63%
Inst. Supplies	2,000.00	-	-	(2,000.00)	0.00%
Equipment	2,000.00	-	-	(2,000.00)	0.00%
<b>Total Alternative Education</b>	<b>404,696.00</b>	<b>36,154.09</b>	<b>36,154.09</b>	<b>(368,541.91)</b>	<b>8.93%</b>
<b>Special Education</b>					
Salaries & Wages	4,197,043.00	276,882.51	276,882.51	(3,920,160.49)	6.60%
Benefits	1,095,732.00	62,930.03	62,930.03	(1,032,801.97)	5.74%
Contract w/Priv. Agencies	44,900.00	23,314.20	23,314.20	(21,585.80)	51.92%
Contracts for Sub Teachers	10,000.00	-	-	(10,000.00)	0.00%
Noncertified Subs	5,000.00	-	-	(5,000.00)	0.00%
Inst. Supplies	20,000.00	2,027.34	2,027.34	(17,972.66)	10.14%
Equipment	3,000.00	-	-	(3,000.00)	0.00%
<b>Total Special Education</b>	<b>5,375,675.00</b>	<b>365,154.08</b>	<b>365,154.08</b>	<b>(5,010,520.92)</b>	<b>6.79%</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**SCHOOL OPERATING FUND**  
As of Month Ending August 31, 2022

<b>Career &amp; Technical Education</b>	<b>BUDGET</b>	<b>MONTH</b>	<b>FYTD</b>	<b>VARIANCE</b>	<b>EXPENDED</b>
Salaries & Wages	1,024,223.00	77,029.98	77,029.98	(947,193.02)	7.52%
Benefits	298,158.00	17,371.76	17,371.76	(280,786.24)	5.83%
Maintenance & Repairs	1,000.00	-	-	(1,000.00)	0.00%
Inst. Supplies	22,000.00	-	-	(22,000.00)	0.00%
Equipment	30,547.75	-	-	(30,547.75)	0.00%
<b>Total Career &amp; Technical Education</b>	<b>1,375,928.75</b>	<b>94,401.74</b>	<b>94,401.74</b>	<b>(1,281,527.01)</b>	<b>6.86%</b>
<b>Attendance &amp; Planning</b>					
Salaries & Wages	619,118.00	48,061.54	80,371.56	(538,746.44)	12.98%
Benefits	157,724.00	8,879.29	14,190.27	(143,533.73)	9.00%
Travel	750.00	-	-	(750.00)	0.00%
Other Contract Svcs.	1,000.00	78.39	78.39	(921.61)	0.00%
Other Supplies	12,000.00	77.00	77.00	(11,923.00)	0.64%
Inservice/Staff Dev.	16,750.00	-	-	(16,750.00)	0.00%
Other Charges	5,000.00	1,065.40	1,065.40	(3,934.60)	21.31%
<b>Total Attendance &amp; Planning</b>	<b>812,342.00</b>	<b>58,161.62</b>	<b>95,782.62</b>	<b>(716,559.38)</b>	<b>11.79%</b>
<b>Health Services</b>					
Salaries & Wages	409,763.00	6,153.60	12,747.20	(397,015.80)	3.11%
Benefits	134,112.00	1,423.44	2,502.20	(131,609.80)	1.87%
Other Contract Svcs.	1,000.00	-	-	(1,000.00)	0.00%
Other Supplies	24,424.00	847.00	847.00	(23,577.00)	3.47%
Inservice/Staff Dev.	4,000.00	-	-	(4,000.00)	0.00%
Other Charges	3,000.00	1,403.16	1,403.16	(1,596.84)	46.77%
Equipment	3,000.00	1,904.40	1,904.40	(1,095.60)	63.48%
<b>Total Health Services</b>	<b>579,299.00</b>	<b>11,731.60</b>	<b>19,403.96</b>	<b>(559,895.04)</b>	<b>3.35%</b>
<b>Other Student Support/Guidance</b>					
Salaries & Wages	1,266,245.00	97,531.66	106,843.75	(1,159,401.25)	8.44%
Benefits	322,330.00	20,100.33	21,629.52	(300,700.48)	6.71%
Other Contract Svcs.	30,000.00	-	-	(30,000.00)	0.00%
Other Supplies	10,900.00	-	-	(10,900.00)	0.00%
Inservice/Staff Dev.	25,000.00	663.79	663.79	(24,336.21)	2.66%
Other Charges	5,700.00	5,432.66	5,432.66	(267.34)	95.31%
<b>Total Other Student Support</b>	<b>1,660,175.00</b>	<b>123,728.44</b>	<b>134,569.72</b>	<b>(1,525,605.28)</b>	<b>8.11%</b>
<b>Reg. Instruction Support</b>					
Salaries & Wages	1,894,698.00	151,491.32	229,308.02	(1,665,389.98)	12.10%
Benefits	458,857.00	33,258.81	46,113.18	(412,743.82)	10.05%
Consultants	68,000.00	8,550.00	12,710.00	(55,290.00)	18.69%
Travel	1,000.00	-	-	(1,000.00)	0.00%
Library Books/Media	43,400.00	-	-	(43,400.00)	0.00%
Other Supplies	13,500.00	-	528.93	(12,971.07)	3.92%
Inservice/Staff Dev.	52,000.00	1,964.76	12,717.26	(39,282.74)	24.46%
Other Charges	5,000.00	171.53	264.49	(4,735.51)	5.29%
Other Equipment	17,176.00	348.00	5,524.00	(11,652.00)	32.16%
<b>Total Reg. Instruction Support</b>	<b>2,553,631.00</b>	<b>195,784.42</b>	<b>307,165.88</b>	<b>(2,246,465.12)</b>	<b>12.03%</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**SCHOOL OPERATING FUND**  
As of Month Ending August 31, 2022

<b>SPED Support</b>	<b>BUDGET</b>	<b>MONTH</b>	<b>FYTD</b>	<b>VARIANCE</b>	<b>EXPENDED</b>
Salaries & Wages	1,591,410.00	133,446.04	169,058.19	(1,422,351.81)	10.62%
Benefits	406,605.00	28,142.05	34,014.34	(372,590.66)	8.37%
Contract w/Priv. Agencies	11,000.00	130.00	130.00	(10,870.00)	1.18%
Travel	2,500.00	-	-	(2,500.00)	0.00%
Other Supplies	13,000.00	1,762.62	1,762.62	(11,237.38)	13.56%
Inservice/Staff Dev.	19,000.00	9,800.00	10,299.75	(8,700.25)	54.21%
Other Charges	500.00	149.47	149.47	(350.53)	29.89%
<b>Total SPED Support</b>	<b>2,044,015.00</b>	<b>173,430.18</b>	<b>215,414.37</b>	<b>(1,828,600.63)</b>	<b>10.54%</b>
<b>Career and Technical Support</b>					
Director/ Supervisor	19,821.00	1,651.76	3,303.52	(16,517.48)	16.67%
Benefits	5,938.00	445.17	720.17	(5,217.83)	12.13%
Other Supplies	1,953.00	-	-	(1,953.00)	0.00%
Inservice/Staff Dev.	4,000.00	-	-	(4,000.00)	0.00%
<b>Total Vocational Support</b>	<b>31,712.00</b>	<b>2,096.93</b>	<b>4,023.69</b>	<b>(27,688.31)</b>	<b>12.69%</b>
<b>Technology</b>					
Salaries & Wages	734,345.00	58,328.04	115,858.14	(618,486.86)	15.78%
Benefits	229,524.00	12,922.49	22,486.77	(207,037.23)	9.80%
Communications	90,400.00	5,869.04	6,717.04	(83,682.96)	7.43%
Consultants	13,500.00	-	-	(13,500.00)	0.00%
Maintenance & Repairs	62,698.00	1,780.30	2,993.30	(59,704.70)	4.77%
Internet Connectivity	252,809.45	15,651.20	15,651.20	(237,158.25)	6.19%
Travel	1,000.00	-	-	(1,000.00)	0.00%
Office Supplies	500.00	313.82	313.82	(186.18)	62.76%
Cabling	10,000.00	235.20	235.20	(9,764.80)	2.35%
Software	518,600.00	18,141.15	295,912.99	(222,687.01)	57.06%
Other Supplies	23,000.00	1,263.35	1,499.35	(21,500.65)	6.52%
Inservice/Staff Dev.	8,000.00	-	-	(8,000.00)	0.00%
Other Charges	26,000.00	2,402.56	5,709.56	(20,290.44)	21.96%
Adm Equipment	80,057.21	18,332.72	52,101.27	(27,955.94)	65.08%
Other Equipment	12,000.00	-	-	(12,000.00)	0.00%
<b>Total Technology</b>	<b>2,062,433.66</b>	<b>135,239.87</b>	<b>519,478.64</b>	<b>(1,542,955.02)</b>	<b>25.19%</b>
<b>Board of Education</b>					
Salaries & Wages	21,500.00	-	-	(21,500.00)	0.00%
Benefits	58,645.00	298.83	596.05	(58,048.95)	1.02%
OPEB	708,000.00	-	-	(708,000.00)	0.00%
Audit Services	65,000.00	19,200.00	19,200.00	(45,800.00)	29.54%
Dues & Memberships	21,000.00	-	2,000.00	(19,000.00)	9.52%
Legal Services	210,000.00	9,840.00	11,625.00	(198,375.00)	5.54%
Other Supplies	1,000.00	47.00	47.00	(953.00)	4.70%
Judgments	355,453.00	-	-	(355,453.00)	0.00%
Liability Insurance	100,748.00	-	62,277.00	(38,471.00)	61.81%
Surety Bond Premium	300.00	-	-	(300.00)	0.00%
Trustee Commissions	459,316.00	2,267.45	2,267.45	(457,048.55)	0.49%
Workers' Compensation	80,000.00	856.03	60,026.03	(19,973.97)	75.03%
Inservice/Staff Dev.	20,000.00	620.75	620.75	(19,379.25)	3.10%
<b>Total Board of Education</b>	<b>2,100,962.00</b>	<b>33,130.06</b>	<b>158,659.28</b>	<b>(1,942,302.72)</b>	<b>7.55%</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**SCHOOL OPERATING FUND**  
As of Month Ending August 31, 2022

<b>Superintendent</b>	<b>BUDGET</b>	<b>MONTH</b>	<b>FYTD</b>	<b>VARIANCE</b>	<b>EXPENDED</b>
Salaries & Wages	434,829.00	34,384.76	69,023.33	(365,805.67)	15.87%
Benefits	113,033.00	7,935.80	14,305.71	(98,727.29)	12.66%
Dues & Memberships	9,500.00	-	3,044.00	(6,456.00)	32.04%
Postal Charges	10,000.00	126.00	957.00	(9,043.00)	9.57%
Travel	5,000.00	-	-	(5,000.00)	0.00%
Other Contracted Svcs.	29,600.00	292.37	7,792.37	(21,807.63)	26.33%
Office Supplies	20,000.00	103.62	156.23	(19,843.77)	0.78%
Other Supplies	28,250.00	6,185.82	6,384.82	(21,865.18)	22.60%
Inservice/Staff Dev.	21,200.00	945.39	5,945.39	(15,254.61)	28.04%
Other Charges	1,000.00	-	-	(1,000.00)	0.00%
<b>Total Superintendent</b>	<b>672,412.00</b>	<b>49,973.76</b>	<b>107,608.85</b>	<b>(564,803.15)</b>	<b>16.00%</b>
<b>Office of the Principal</b>					
Salaries & Wages	3,304,456.00	268,720.33	368,143.64	(2,936,312.36)	11.14%
Benefits	868,427.00	55,566.03	71,669.41	(796,757.59)	8.25%
Other Contract Svcs.	30,000.00	-	30,000.00	0.00	100.00%
Other Supplies	146,999.00	-	-	(146,999.00)	0.00%
Inservice/Staff Dev.	11,525.00	2,213.57	2,213.57	(9,311.43)	19.21%
Other Charges	15,450.00	-	-	(15,450.00)	0.00%
<b>Total Office of the Principal</b>	<b>4,376,857.00</b>	<b>326,499.93</b>	<b>472,026.62</b>	<b>(3,904,830.38)</b>	<b>10.78%</b>
<b>Fiscal Services</b>					
Salaries & Wages	435,970.00	33,964.08	67,255.46	(368,714.54)	15.43%
Benefits	124,334.00	7,172.61	12,738.86	(111,595.14)	10.25%
Dues & Memberships	700.00	-	-	(700.00)	0.00%
Travel	600.00	50.13	50.13	(549.87)	8.36%
Other Contract Svcs.	4,000.00	-	-	(4,000.00)	0.00%
Office Supplies	5,000.00	356.64	478.73	(4,521.27)	9.57%
Software	78,000.00	34,702.20	40,104.04	(37,895.96)	51.42%
Inservice/Staff Dev.	6,000.00	387.37	387.37	(5,612.63)	6.46%
Other Charges	17,250.00	622.78	1,288.86	(15,961.14)	7.47%
Other Equipment	1,500.00	-	-	(1,500.00)	0.00%
<b>Total Fiscal Services</b>	<b>673,354.00</b>	<b>77,255.81</b>	<b>122,303.45</b>	<b>(551,050.55)</b>	<b>18.16%</b>
<b>Human Resources</b>					
Salaries & Wages	422,626.00	30,192.40	60,384.80	(362,241.20)	14.29%
Benefits	107,798.00	6,471.68	11,459.22	(96,338.78)	10.63%
Dues & Memberships	720.00	-	-	(720.00)	0.00%
Travel	100.00	-	-	(100.00)	0.00%
Other Contract Svcs.	6,500.00	-	6,500.00	0.00	100.00%
Office Supplies	2,000.00	170.43	170.43	(1,829.57)	8.52%
Software	15,200.00	-	12,313.95	(2,886.05)	81.01%
Other Supplies	1,200.00	-	-	(1,200.00)	0.00%
Inservice/Staff Dev.	40,815.00	6,847.16	8,200.29	(32,614.71)	20.09%
Other Charges	2,000.00	-	-	(2,000.00)	0.00%
<b>Total Human Resources</b>	<b>598,959.00</b>	<b>43,681.67</b>	<b>99,028.69</b>	<b>(499,930.31)</b>	<b>16.53%</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**SCHOOL OPERATING FUND**  
As of Month Ending August 31, 2022

<b>Operation of Plant</b>	<b>BUDGET</b>	<b>MONTH</b>	<b>FYTD</b>	<b>VARIANCE</b>	<b>EXPENDED</b>
Salaries & Wages	361,287.00	28,237.79	55,581.73	(305,705.27)	15.38%
Benefits	116,469.00	6,871.66	11,457.97	(105,011.03)	9.84%
Janitorial Services	1,040,000.00	89,428.86	89,428.86	(950,571.14)	8.60%
Other Contract Svcs.	171,480.00	33,439.60	46,314.89	(125,165.11)	27.01%
Utilities	1,165,000.00	155,320.43	217,003.76	(947,996.24)	18.63%
Property Insurance	273,232.00	-	263,113.00	(10,119.00)	96.30%
Other Charges	50,000.00	12,612.90	12,612.90	(37,387.10)	25.23%
Equipment	5,000.00	-	1,692.36	(3,307.64)	33.85%
<b>Total Operation of Plant</b>	<b>3,182,468.00</b>	<b>325,911.24</b>	<b>697,205.47</b>	<b>(2,485,262.53)</b>	<b>21.91%</b>
<b>Maintenance of Plant</b>					
Salaries & Wages	535,580.00	42,899.64	88,304.27	(447,275.73)	16.49%
Benefits	150,383.00	9,467.01	17,004.78	(133,378.22)	11.31%
Maintenance & Repairs	855,084.30	110,334.06	118,130.62	(736,953.68)	13.82%
Travel	20,000.00	910.32	910.32	(19,089.68)	4.55%
Other Contract Svcs.	10,000.00	-	-	(10,000.00)	0.00%
Office Supplies	1,000.00	265.77	346.46	(653.54)	34.65%
Inservice/Staff Dev.	5,000.00	-	400.00	(4,600.00)	8.00%
<b>Total Maintenance of Plant</b>	<b>1,577,047.30</b>	<b>163,876.80</b>	<b>225,096.45</b>	<b>(1,351,950.85)</b>	<b>14.27%</b>
<b>Transportation</b>					
Contracts w/Other Schools	79,445.00	6,620.00	13,240.00	(66,205.00)	16.67%
Contracts w/Private Agencies	1,650,000.00	-	-	(1,650,000.00)	0.00%
Diesel	225,000.00	-	-	(225,000.00)	0.00%
<b>Total Transportation</b>	<b>1,954,445.00</b>	<b>6,620.00</b>	<b>13,240.00</b>	<b>(1,941,205.00)</b>	<b>0.68%</b>
<b>Safety</b>					
Benefits	0.00	-	-	0.00	#DIV/0!
Maintenance & Repairs	3,000.00	-	-	(3,000.00)	0.00%
Office Supplies	250.00	-	-	(250.00)	0.00%
Other Supplies & Materials	500.00	-	-	(500.00)	0.00%
Inservice/Staff Dev.	5,000.00	(522.55)	(522.55)	(5,522.55)	-10.45%
Other Charges	19,944.00	-	-	(19,944.00)	0.00%
Other Equipment	8,000.00	250.00	250.00	(7,750.00)	3.13%
<b>Total Safety</b>	<b>36,694.00</b>	<b>(272.55)</b>	<b>(272.55)</b>	<b>(36,966.55)</b>	<b>-0.74%</b>
<b>Capital Outlay</b>					
Other Salaries & Wages	15,000.00	3,034.68	3,034.68	(11,965.32)	20.23%
Benefits	-	488.10	488.10	488.10	#DIV/0!
Architects	301,006.25	15,236.85	15,236.85	(285,769.40)	5.06%
Transfer to Other Funds	528,225.00	-	273,048.75	(255,176.25)	51.69%
Building Construction	6,697,182.63	607,300.31	629,498.31	(6,067,684.32)	9.40%
Building Improvements	553,807.94	64,107.44	82,401.98	(471,405.96)	14.88%
Other Capital Outlay	300,070.00	20,689.60	38,829.60	(261,240.40)	12.94%
<b>Total Capital Outlay</b>	<b>8,395,291.82</b>	<b>710,856.98</b>	<b>1,042,538.27</b>	<b>(7,341,276.33)</b>	<b>12.42%</b>
<b>Summer Schools - Fed Thru State</b>					
Café Personnel				0.00	#DIV/0!
Food Supplies				0.00	#DIV/0!
<b>Summer Schools - Fed Thru State</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>#DIV/0!</b>
Transfers to Cafeteria Fund	0.00	-	-	0.00	#DIV/0!
<b>EXPENDITURES TOTAL</b>	<b>72,183,045.96</b>	<b>5,504,097.44</b>	<b>7,380,068.48</b>	<b>(64,802,977.48)</b>	<b>10.22%</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**SCHOOL OPERATING FUND**  
As of Month Ending August 31, 2022

<b>TOTAL FUND BALANCE</b>	<b>0.00</b>	<b>(1,948,703.95)</b>	<b>(3,492,902.50)</b>
---------------------------	-------------	-----------------------	-----------------------

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**FEDERAL PROJECTS FUND**  
As of Month Ending August 31, 2022

	<b>BUDGET</b>	<b>Month</b>	<b>FYTD</b>	<b>EXPENDED</b>
<b>REVENUES:</b>				
Consolidated Admin	116,627.00	8,862.38	19,067.76	16.35%
Title I	1,035,977.00	32,676.24	34,199.30	3.30%
Title II	127,347.00	4,752.69	8,446.71	6.63%
Title IV	136,229.00	4,856.10	4,856.10	3.56%
IDEA, Part B	1,880,633.00	47,016.61	51,069.65	2.72%
IDEA, Preschool	20,847.00	-	-	0.00%
Carl Perkins - Basic	54,275.00	12,423.20	12,936.95	23.84%
ESSER 2.0	381,409.00	-	-	0.00%
ESSER 3.0	0.00	57,037.94	92,200.65	#DIV/0!
ESSER Planning Grant	110,780.00	-	-	0.00%
ELC Grant	0.00	34,241.68	34,241.68	#DIV/0!
Fiscal Premonitoring Grant	31,700.00	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>3,895,824.00</b>	<b>201,866.84</b>	<b>257,018.80</b>	<b>6.60%</b>

<b>EXPENDITURES:</b>				
<b>Title - Cons Admin</b>				
Salaries & Wages	83,092.00	6,739.20	13,478.40	16.22%
Benefits	20,498.00	1,419.66	2,520.84	12.30%
Inservice/Staff Dev.	10,037.00	703.52	3,068.52	30.57%
Other Equipment	3,000.00	-	-	0.00%
<b>Total Title - Cons Admin</b>	<b>116,627.00</b>	<b>8,862.38</b>	<b>19,067.76</b>	<b>16.35%</b>

<b>Title I</b>				
Salaries & Wages	574,540.00	28,816.46	28,816.46	5.02%
Benefits	136,776.00	5,345.99	5,345.99	3.91%
Contracts for Sub Teachers	42,000.00	-	-	0.00%
Other Contract Svcs	16,187.00	-	-	0.00%
Inst. Supplies	119,581.00	-	-	0.00%
Other Supplies & Materials	600.00	-	-	0.00%
Indirect costs	21,641.00	-	-	0.00%
Inservice/Staff Dev.	89,900.00	(1,486.21)	36.85	0.04%
Other Charges	11,519.00	-	-	0.00%
Regular Instruction Equipment	23,233.00	-	-	0.00%
<b>Total Title I</b>	<b>1,035,977.00</b>	<b>32,676.24</b>	<b>34,199.30</b>	<b>3.30%</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**FEDERAL PROJECTS FUND**  
As of Month Ending August 31, 2022

<b>Title II</b>				
Salaries & Wages	50,565.00	3,175.20	6,350.40	12.56%
Benefits	12,242.00	677.49	1,196.31	9.77%
Contracts for Sub Teachers	1,053.00	-	-	0.00%
Indirect Costs	4,441.00	-	-	0.00%
Inservice/Staff Dev.	59,046.00	900.00	900.00	1.52%
<b>Total Title II</b>	<b>127,347.00</b>	<b>4,752.69</b>	<b>8,446.71</b>	<b>6.63%</b>
<b>Title IV</b>				
Contracts for Sub Teachers	6,084.00	-	-	0.00%
Other Contract Svcs.				8.72%
Instructional Supplies & Materials	19,700.00	1,718.79	1,718.79	8.72%
Other Supplies	17,474.00	1,539.88	1,539.88	8.81%
Indirect Costs	1,700.00	-	-	0.00%
Inservice/Staff Dev.	71,860.00	1,597.43	1,597.43	2.22%
Regular Instruction Equipment	19,411.00	-	-	0.00%
<b>Total Title IV</b>	<b>136,229.00</b>	<b>4,856.10</b>	<b>4,856.10</b>	<b>3.56%</b>
<b>Carl Perkins - Basic</b>				
Travel	10,000.00	-	-	0.00%
Instructional Supplies & Materials	20,275.00	7,500.00	7,500.00	36.99%
Other Supplies	14,000.00	4,480.00	4,480.00	32.00%
Inservice/Staff Dev.	10,000.00	443.20	956.95	9.57%
<b>Total Carl Perkins - Basic</b>	<b>54,275.00</b>	<b>12,423.20</b>	<b>12,936.95</b>	<b>23.84%</b>
<b>IDEA B</b>				
Salaries & Wages	962,629.00	37,399.19	40,433.08	4.20%
Benefits	332,404.00	9,391.62	9,887.37	2.97%
Contracts W/Private Agencies	155,000.00	-	-	0.00%
Evaluation & Testing	60,000.00	-	-	0.00%
Maintenance & Repairs-Vehicles	3,000.00	-	-	0.00%
Travel	1,600.00	-	-	0.00%
Contracts for Sub Teachers	20,000.00	-	-	0.00%
Noncertified Subs	13,500.00	-	-	0.00%
Other Contract Svcs.	15,000.00	-	-	0.00%
Fuel	4,000.00	-	-	0.00%
Instr. Supplies	120,000.00	-	523.40	0.44%
Other Supplies	35,000.00	-	-	0.00%
Indirect costs	30,000.00	-	-	0.00%
Vehicle Insurance	1,000.00	225.80	225.80	22.58%
Inservice/Staff Dev.	100,000.00	-	-	0.00%
Other Charges	2,500.00	-	-	0.00%
Special Education Equipment	25,000.00	-	-	0.00%
<b>Total IDEA B</b>	<b>1,880,633.00</b>	<b>47,016.61</b>	<b>51,069.65</b>	<b>2.72%</b>

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**FEDERAL PROJECTS FUND**  
As of Month Ending August 31, 2022

<b>IDEA Preschool</b>				
Contracts W/Private Agencies	0.00	-	-	#DIV/0!
Contracts W/Private Agencies	9,514.00	-	-	0.00%
Instr. Supplies	5,545.00	-	-	0.00%
Other Supplies	0.00	-	-	#DIV/0!
Indirect Costs	788.00	-	-	0.00%
Inservice/Staff Dev.	3,000.00	-	-	0.00%
Equipment	2,000.00	-	-	0.00%
<b>Total IDEA Preschool</b>	<b>20,847.00</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Fiscal Premonitoring Grant</b>				
Oth Contracted Services	31,700.00	-	-	0.00%
<b>Total Fiscal Premonitoring Grant</b>	<b>31,700.00</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>ESSER 2.0</b>				
Salaries & Wages	32,000.00	-	-	0.00%
Benefits	5,229.00	-	-	0.00%
Contracts W/Private Agencies	300,000.00	-	-	0.00%
Building Construction	44,180.00	-	-	0.00%
<b>Total ESSER 2.0</b>	<b>381,409.00</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>ESSER 3.0</b>				
Salaries & Wages	0.00	48,568.85	78,942.00	#DIV/0!
Benefits	0.00	8,469.09	13,258.65	#DIV/0!
<b>Total ESSER 3.0</b>	<b>0.00</b>	<b>57,037.94</b>	<b>92,200.65</b>	<b>#DIV/0!</b>
<b>ESSER Planning Grant</b>				
Other Contracted Svcs	110,780.00	-	-	0.00%
<b>Total ESSER Planning Grant</b>	<b>110,780.00</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Epidemiology &amp; Lab Capacity (ELC) Grant</b>				
Salaries & Wages	0.00	27,116.66	27,116.66	#DIV/0!
Benefits	0.00	7,125.02	7,125.02	#DIV/0!
<b>Total Epidemiology &amp; Lab Capacity (ELC) Grant</b>	<b>0.00</b>	<b>34,241.68</b>	<b>34,241.68</b>	<b>#DIV/0!</b>
<b>Total Expenditures</b>	<b>3,895,824.00</b>	<b>201,866.84</b>	<b>257,018.80</b>	<b>6.60%</b>
<b>TOTAL FUND BALANCE</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	

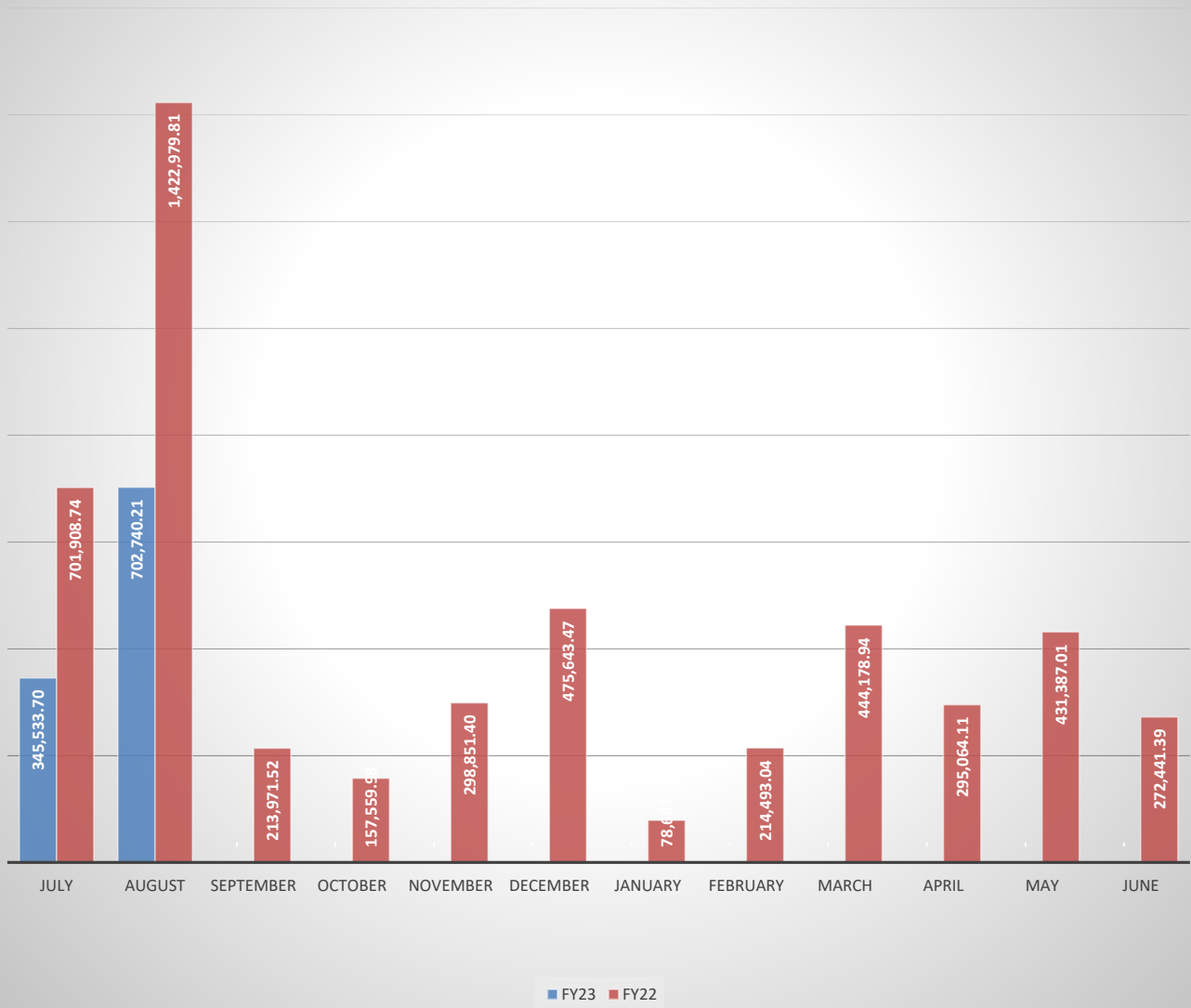
Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**HEALTH INSURANCE FUND**  
As of Month Ending August 31, 2022

	Month	FYTD	BUDGET	EXPENDED
<b>REVENUES:</b>				
Employee Contributions	92,766.31	92,766.31	1,766,260.00	5.25%
Employer Contributions	171,269.43	171,269.43	3,295,640.00	5.20%
Other Income	-	-	200,000.00	0.00%
Interest Income	1,865.48	3,190.92	-	0.00%
Reserves	-	-	998,100.00	0.00%
<b>TOTAL REVENUES:</b>	265,901.22	267,226.66	6,260,000.00	4.27%
<b>EXPENDITURES:</b>				
Medical Claims	702,740.21	1,048,273.91	5,000,000.00	20.97%
Stop-Loss Premiums	71,622.90	142,236.08	960,000.00	14.82%
Administrative Expenses	22,392.22	44,348.72	300,000.00	14.78%
<b>TOTAL EXPENDITURES:</b>	796,755.33	1,234,858.71	6,260,000.00	19.73%
<b>FUND BALANCE</b>	<b>(530,854.11)</b>	<b>(967,632.05)</b>	-	

	FY 23 Cash Basis Claims	FY 22 Cash Basis Claims		
July	345,533.70	701,908.74		
August	702,740.21	1,422,979.81		
September	-	213,971.52		
October	-	157,559.98		
November	-	298,851.40		
December	-	475,643.47		
January	-	78,681.79		
February	-	214,493.04		
March	-	444,178.94		
April	-	295,064.11		
May	-	431,387.01		
June	-	272,441.39		
Y-T-D	1,048,273.91	5,007,161.20	Monthly Average Budgeted	416,666.67

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**HEALTH INSURANCE FUND**  
 As of Month Ending August 31, 2022

**Analysis of Cash Basis Claims for FY 2022-23**



Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**CAPITAL PROJECTS FUND**  
As of Ending August 31, 2022

	<u>BUDGET</u>	<u>Month</u>	<u>YTD</u>	<u>EXPENDED</u>
<b>REVENUES:</b>				
County Commission	1,500,000.00	-	-	0.00%
Bonds Issued	2,500,000.00	583,580.85	583,580.85	23.34%
Transfers from City of Germantown	-	-	-	0.00%
Interest Income	-	-	-	0.00%
Reserves	-	-	-	0.00%
<b>TOTAL REVENUES:</b>	<u>4,000,000.00</u>	<u>583,580.85</u>	<u>583,580.85</u>	<u>14.59%</u>
<b>EXPENDITURES:</b>				
Building Construction	4,000,000.00	860,025.72	860,025.72	21.50%
<b>TOAL EXPENDITURES:</b>	<u>4,000,000.00</u>	<u>860,025.72</u>	<u>860,025.72</u>	<u>21.50%</u>
<b>FUND BALANCE</b>	<u>-</u>	<u>(276,444.87)</u>	<u>(276,444.87)</u>	

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**CAFETERIA FUND**

As of Month Ending August 31, 2022

	<b>BUDGET</b>	<b>Month</b>	<b>YTD</b>	<b>EXPENDED</b>
<b>REVENUES:</b>				
Lunch, Breakfast, A la Carte Sales	1,490,849.00	132,820.25	132,820.25	8.91%
USDA School Lunch	515,274.00	38,629.75	38,629.75	7.50%
USDA Breakfast	40,780.00	3,573.28	3,573.28	8.76%
USDA Other	123,830.00	123,830.40	123,830.40	100.00%
Other State Funds	-	-	-	0.00%
Other Federal Thru State Funds	-	3,135.00	3,135.00	0.00%
Other Revenue	5,000.00	1,488.00	1,488.00	29.76%
Reserves	196,053.64	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>2,371,786.64</b>	<b>303,476.68</b>	<b>303,476.68</b>	<b>12.80%</b>
<b>EXPENDITURES:</b>				
Other Contracted Services - SFE	2,105,465.00	191,278.05	220,822.56	10.49%
<b>NET BALANCE</b>	<b>266,321.64</b>	<b>112,198.63</b>	<b>82,654.12</b>	<b>31.04%</b>
<b>DISTRICT EXPENDITURES:</b>				
Maint and Repair - Equipment	40,000.00	6,805.00	7,120.00	17.80%
UDSA Commodities	95,280.00	-	-	0.00%
Other Supplies & Materials	7,000.00	14.84	989.84	14.14%
Inservice/ Staff Development	2,000.00	-	-	0.00%
Equipment	122,041.64	22,041.64	28,552.77	23.40%
<b>TOTAL DISTRICT EXPENDITURES</b>	<b>266,321.64</b>	<b>28,861.48</b>	<b>36,662.61</b>	<b>13.77%</b>
<b>EXPENDITURES TOTAL</b>	<b>2,371,786.64</b>	<b>220,139.53</b>	<b>257,485.17</b>	
Excess/(Def) of Revenues over Expenditures	-	83,337.15	45,991.51	
Operating Transfer In	-	-	-	
<b>FUND BALANCE</b>	<b>-</b>	<b>83,337.15</b>	<b>45,991.51</b>	

Germantown Municipal School District  
**REVENUE and EXPENSE REPORT**  
**OPEB TRUST**

As of Month Ending August 31, 2022

	<u>Month</u>	<u>YTD</u>	<u>BUDGET</u>	<u>EXPENDED</u>
<b>REVENUES:</b>				
Employer Contributions	-	-	755,000.00	0.00%
Retiree Contributions	-	-	80,000.00	0.00%
Interest and Dividend Income	3,718.76	12,418.66	75,000.00	16.56%
Realized gain/(loss) on investments	11,951.73	3,160.00	-	0.00%
Unrealized gain/(loss) on investments	(157,877.41)	77,638.17	292,500.00	26.54%
Other Income			-	0.00%
<b>TOTAL REVENUES</b>	<u>(142,206.92)</u>	<u>93,216.83</u>	<u>1,202,500.00</u>	<u>7.75%</u>
<b>EXPENDITURES:</b>				
Retiree Stipends	7,350.00	14,700.00	90,000.00	16.33%
Medical Claims	-	-	600,000.00	0.00%
Insurance Premiums			48,000.00	0.00%
Administrative Expenses	1,208.33	2,416.66	25,000.00	9.67%
<b>TOTAL EXPENDITURES</b>	<u>8,558.33</u>	<u>17,116.66</u>	<u>763,000.00</u>	<u>2.24%</u>
<b>FUND BALANCE</b>	<u><u>(150,765.25)</u></u>	<u><u>76,100.17</u></u>	<u><u>439,500.00</u></u>	

# Germantown Municipal School District

Monitoring: <b>Review: Annually</b>	Descriptor Term: <b>Charter Schools</b>	Descriptor Code: <b>1.704</b>	Issued Date: <b>10/**/22</b> <b>05/17/21</b>
		Rescinds: <b>1.704</b>	Issued: <b>02/17/14</b>

1 A charter school shall be a public, nonsectarian, non-religious, non-home-based school which operates  
2 within a public school district under the terms of a charter agreement and in accordance with Tennessee  
3 law.<sup>1</sup> It shall be subject to all state and federal laws and constitutional provisions prohibiting  
4 discrimination on the basis of disability, race, creed, color, gender, national origin, religion, ancestry or  
5 need for special education services. A charter school shall not exclude students from enrollment based  
6 on race, color, ethnicity, national origin, religion, income level, disability, proficiency in the English  
7 language, or academic ability.

8 A Sponsor of a charter school under Tennessee law means a proposed governing body filing an  
9 application for the establishment of a public charter school that:

- 10 a) Is not a for-profit entity; nonpublic school as defined by T.C.A. 49-6-3001; other private,  
11 religious, or church school; or postsecondary institution not regionally accredited; and
- 12 b) Does not promote the agendas of any religious denomination or religiously affiliated entity.

13

## 14 APPLICATION PROCESS<sup>2</sup>

15 A prospective charter school sponsor shall send the **GMSD** Superintendent and the Tennessee  
16 Department of Education (TDOE) notice of its intent of its plan to submit an application to operate a  
17 charter school sixty (60) calendar days prior to February 1 of the year preceding the year in which the  
18 proposed charter school plans to begin operation as a public charter school. The letter of intent shall be  
19 completed on the form provided by the TDOE. Failure to submit a letter of intent to both the TDOE and  
20 the **GMSD** Superintendent by the aforementioned deadline shall exclude a charter school sponsor from  
21 submitting an application for that application cycle.

22 A charter school sponsor seeking ~~GMSD Board~~ **Germantown Board of Education** approval of an initial  
23 charter school application must file with the **GMSD** Superintendent and the TDOE the most current  
24 TDOE "Application for a Public Charter School".<sup>3</sup>

25 One (1) original, four (4) copies and one (1) electronic version of the application must be received by  
26 the **GMSD** Superintendent on or before 4:30 p.m. on February 1 of the year preceding the year in which  
27 the proposed charter school plans to begin operation as a charter school. The TDOE must receive one  
28 (1) copy of the application on or before February 1 of the year preceding the year in which the proposed  
29 charter school plans to begin operation as a charter school. Applications will be accepted only between  
30 January 1 and February 1. If the 1<sup>st</sup> of February falls on a Saturday, Sunday, or holiday on which the  
31 school district offices are closed, applications will be accepted on the previous business day on or before

1 4:30 p.m. Late applications will not be accepted. Each charter school application must be accompanied  
2 by a cashier's check in the amount of Twenty-Five Hundred Dollars (\$2500), per proposed school, as an  
3 authorizer non-refundable application fee.<sup>2</sup>

4 If the application is approved, the charter school shall follow the GMSD policy regarding out-of-district  
5 enrollment.

#### 6 REVIEW TEAM<sup>1</sup>

7 The GMSD Superintendent shall appoint a charter school review team to assist the ~~GMSD Board~~  
8 Germantown Board of Education in reviewing and evaluating charter school applications and making  
9 recommendations to the ~~Board~~ Germantown Board of Education.

10 The charter school review team shall use the most current version of the TDOE "Tennessee Charter  
11 School Application Scoring Criteria" for scoring each charter school application.

12 Neither the GMSD charter school review team nor the ~~GMSD Board~~ Germantown Board of Education  
13 shall review or formally act upon the application if:

- 14 a) The sponsor did not submit the letters of intent by the required due date;
- 15 b) The application is incomplete; and/or
- 16 c) The application and fee are not submitted to the GMSD Superintendent by "the filing  
17 deadline".

#### 18 APPROVAL, OR DENIAL OF APPLICATION<sup>4</sup>

19 The ~~GMSD Board~~ Germantown Board of Education shall rule by resolution, at a regular or special called  
20 meeting, on the approval or denial of a charter application within ninety (90) days of receipt of the  
21 completed application or the application shall be deemed approved by law. ~~If the GMSD Board fails to~~  
22 ~~approve or deny a charter school application within the ninety (90) daytime period, the charter school~~  
23 ~~application shall be deemed approved.~~

24 A cyber-based public charter school shall not be authorized.

25 No later than ten (10) days after the approval or denial of a charter school application, the ~~GMSD Board~~  
26 Germantown Board of Education shall report to the TDOE whether the ~~Board~~ Germantown Board of  
27 Education approved or denied the application. The Germantown Board of Education shall  
28 simultaneously provide the TDOE with a copy of the aforementioned resolution setting forth the  
29 Germantown Board of Education decision and the reasons for the Germantown Board of Education's  
30 decision.

31 ~~The~~ An approval by the ~~Board~~ Germantown Board of Education shall be accompanied by a written  
32 Agreement which shall contain all components of the application.<sup>6</sup> The Agreement shall be signed by  
33 the sponsor and the ~~GMSD Board's~~ Germantown Board of Education Executive Committee Members  
34 and the Agreement shall be binding upon the governing body of the charter school. The term of the  
35 Agreement shall be ten (10) academic years.<sup>7</sup>

## 1 Denial

2 Within ten (10) calendar days of the date of the decision to deny, the grounds upon which the Board  
3 Germantown Board of Education based a decision to deny a charter school application must be stated in  
4 writing, specifying objective reasons for the denial and the deadline by which the charter school sponsor  
5 must submit an amended application.

6 Upon receipt of the grounds for denial, the sponsor shall have thirty (30) calendar days from receipt of  
7 the grounds for denial, within which to submit an amended application to correct the deficiencies. The  
8 Board Germantown Board of Education shall have sixty (60) calendar days from receipt of the amended  
9 application, either to deny or to approve the amended application or the application shall be deemed  
10 approved by law.<sup>4</sup>

11 If the ~~GMSD-Board~~ Germantown Board of Education fails to approve or deny the amended application  
12 within sixty (60) calendar days from the receipt of the amended application, the amended application  
13 shall be deemed approved. If the Germantown Board of Education denies the amended application, it  
14 shall provide to the charter school sponsor the grounds upon which the Germantown Board of Education  
15 based the decision to deny in writing within five (5) calendar days of the date of the decision to deny,  
16 specifying objective reasons for the denial.

## 17 RENEWAL<sup>8</sup>

18 No later than April 1 of the year prior to the year in which the charter agreement expires, the governing  
19 body of a public charter school shall submit a renewal application to the Board Germantown Board of  
20 Education. On or before the following February 1, the Board Germantown Board of Education shall rule  
21 by resolution whether to approve or deny the renewal application.

22 Three (3) months prior to the date on which a charter school is required to submit a renewal application,  
23 the Board Germantown Board of Education shall submit to the charter school a performance report that  
24 reflects the renewal evaluation. No later than ten (10) days after the Germantown Board of Education  
25 adopts a resolution to renew or deny renewal of a charter agreement, the Germantown Board of  
26 Education shall report its decision to the TDOE and shall provide a copy of the resolution that sets forth  
27 the Germantown Board of Education's decision and the reasons for the decision.

28 A charter school renewal application must contain a report of the charter school's operations including  
29 students' standardized test scores, financial statements, and audits for the eight (8) years immediately  
30 preceding the date of the renewal application.

## 31 AUTHORIZER FEE<sup>5</sup>

32 If GMSD becomes the authorizer of a charter school, GMSD shall receive an annual authorizer fee that  
33 is a percentage of the charter school's per student state and local funding as allocated under T.C.A. § 49-  
34 13-112. The annual authorizer fee shall be the lesser of three percent (3%) of the annual per student  
35 state and local allocations or Thirty-Five Thousand Dollars (\$35,000) per school.

36 ~~By December 1 of each year, GMSD shall report the total amount of authorizer fees collected in the~~  
37 ~~previous school year and the authorizing obligations fulfilled using the fee to the Department of~~  
38 ~~Education.~~

## 1 INTERIM REVIEW

2 The GMSD Superintendent or his designee shall conduct an interim review of the charter school in the  
3 fifth year of the charter school's initial period of operation and in the fifth year following any renewal  
4 of a charter agreement under guidelines developed by the TDOE.

## 5 ANNUAL REPORT

6 The governing body of an approved charter school shall make a written report to the ~~GMSD Board~~  
7 ~~Germantown Board of Education and the Tennessee Commissioner of Education~~ annually between  
8 August 1 and September 1. This annual report shall include: a report on the progress of the school in  
9 achieving the goals, objectives, pupil performance standards, content standards and all other terms set  
10 forth in the charter agreement, financial records of the charter school, including revenues and  
11 expenditures and a detailed accounting including the amounts and sources of funds received.

## 12 CHARTER ~~AMENDMENTS~~ AGREEMENT

13 ~~The governing body of the charter school may petition the authorizer to amend the original charter~~  
14 ~~agreement.~~

15 ~~An amendment to the original charter agreement shall be required for any material modification to the~~  
16 ~~provisions of a charter school's charter agreement.~~

17 ~~A material modification to a charter agreement is defined as a substantive change to the terms of the~~  
18 ~~charter agreement regarding a charter school's governance, financial, operational, or academic structure.~~  
19 ~~Material modifications include, but are not limited to:~~

20 ~~— (a) — Change in governance structure (including, but not limited to, a change in the non-profit~~  
21 ~~entity governing the school), or addition of or changes to the charter management~~  
22 ~~organization;~~

23 ~~— (b) — The addition or removal of a grade level or levels;~~

24 ~~— (c) — Changes in student enrollment which fall outside of the minimum or maximum~~  
25 ~~enrollment thresholds set forth in the charter school's charter agreement;~~

26 ~~— (d) — The addition or removal of a plan to provide transportation to students attending the~~  
27 ~~charter school;~~

28 ~~— (e) — Changes to the charter school's location, if outside the geographic area set forth in the~~  
29 ~~charter agreement;~~

30 ~~— (f) — Changes to the charter school's academic focus set forth in the charter agreement; and~~

31 ~~— (g) — Changes identified in the charter agreement as material modifications or amendments.~~

~~The governing body of the charter school applying for a material modification to the charter agreement shall complete and submit to the GMSD Superintendent the most current “amendment petition application” created and published by TDOE.~~

~~The governing body of a charter school seeking to apply for a material modification to the charter agreement shall file an amendment petition letter of intent with the GMSD Superintendent by one (1) of two (2) deadlines stated below:~~

~~1. Fall Deadline. The governing body of the charter school may file an amendment petition letter of intent with the GMSD Superintendent by September 1 of the school year preceding the school year in which the proposed amendment will take effect for any material modification. If the due date falls on a Saturday, Sunday or state observed holiday, the letter of intent shall be due on the next business day.~~

~~2. Spring Deadline. The governing body of the charter school may file an amendment petition letter of intent with the GMSD Superintendent by January 15 of the school year preceding the school year in which the proposed amendment will take effect for any material modification, except proposed changes involving the addition or removal of a grade level or levels or proposed changes in student enrollment which fall outside of the minimum or maximum enrollment thresholds set forth in the charter agreement. If the due date falls on a Saturday, Sunday, or state observed holiday, the letter of intent shall be due on the next business day.~~

~~The governing body of a charter school shall file an amendment application in accordance with the following deadlines:~~

~~1. Fall Deadline. The governing body of a charter school that submits its letter of intent shall file an amendment application with the GMSD Superintendent by October 1. If the due date falls on a Saturday, Sunday, or state observed holiday, the amendment application shall be due on the next business day.~~

~~2. Spring Deadline. The governing body of a charter school that submits its letter of intent shall file an amendment application with the GMSD Superintendent by February 14. If the due date falls on a Saturday, Sunday, or state observed holiday, the amendment application shall be due on the next business day.~~

~~The GMSD charter school review team shall review and score all complete and timely amendment applications using a scoring rubric created and published by TDOE.~~

~~The GMSD Board shall rule by resolution, at a regular or special called meeting, on the approval or denial of an amendment application within sixty (60) calendar days of the application due date. Amendment applications may be submitted prior to the due date; however, all complete and timely~~

1 ~~amendment applications shall be reviewed and acted upon within sixty (60) calendar days following the~~  
2 ~~applicable due date.~~

3 ~~Should the GMSD Board fail to either approve or deny a complete and timely amendment application~~  
4 ~~within the sixty (60) calendar days' time limit, the amendment application shall be deemed approved.~~

5 ~~If an amendment application is deemed approved, such amendment shall not alter the original term of~~  
6 ~~the charter agreement. The charter school shall still be required to submit a renewal application~~  
7 ~~pursuant to T.C.A. § 49-13-121 to continue to operate beyond the current charter term.~~

8 ~~If an amendment application is denied, the grounds upon which the GMSD Board based the decision to~~  
9 ~~deny must be stated in writing, specifying the reasons for the denial, and shall be provided to the~~  
10 ~~governing body of the charter school within five (5) calendar days of the date of the decision to deny.~~

11 ~~If the governing body of a charter school determines that, due to unanticipated extraordinary~~  
12 ~~circumstances, good cause exists for an "emergency amendment application" to be submitted, it shall~~  
13 ~~make a finding by resolution at a regular or special called meeting of the governing body. An~~  
14 ~~"emergency amendment application" created by TDOE, may be submitted to the GMSD~~  
15 ~~Superintendent at any time.~~

16 ~~1. In order for an emergency amendment application to be complete, the governing body~~  
17 ~~of the charter school shall include with the emergency amendment application detailed~~  
18 ~~written findings explaining the unanticipated extraordinary circumstances giving rise to~~  
19 ~~the emergency amendment application. An emergency amendment application shall not~~  
20 ~~be used to add a grade level or levels or to increase student enrollment outside of the~~  
21 ~~maximum enrollment thresholds set forth in the charter agreement.~~

22 ~~2. The GMSD Board shall rule by resolution, at a regular or special called meeting, on the~~  
23 ~~approval or denial of an emergency amendment application within sixty (60) calendar~~  
24 ~~days of the date the completed emergency amendment application was submitted to the~~  
25 ~~GMSD Superintendent.~~

26 ~~3. Should the GMSD Board fail to either approve or deny a complete emergency~~  
27 ~~amendment application within the sixty (60) calendar days' time limit, the emergency~~  
28 ~~amendment application shall be deemed approved.~~

29 ~~4. If an emergency amendment application is denied, the grounds upon which the GMSD~~  
30 ~~Board based the decision to deny must be stated in writing, specifying the reasons for the~~  
31 ~~denial, and shall be provided to the governing body of the charter school within five (5)~~  
32 ~~calendar days of the date of the decision to deny.~~

33 **The Germantown Board of Education's approval of a public charter school application must be**  
34 **in the form of a written charter agreement signed by the charter school sponsor and the**  
35 **Germantown Board of Education, which shall be binding upon the governing body of the charter**

1 school. The charter agreement must be in writing and must contain all material components of  
2 the approved application required by Tennessee law. A charter agreement expires ten (10)  
3 academic years after the first day of instruction.

#### 4 5 **TENNESSEE STATE BOARD OF EDUCATION'S QUALITY CHARTER AUTHORIZING** 6 **STANDARDS**

7 The Germantown Board of Education hereby adopts the Tennessee State Board of Education's  
8 Quality Charter Authorizing Standards.

#### 9 **REVOCAION OF CHARTER AGREEMENT**

10 The Germantown Board of Education may revoke a public charter school agreement if the public  
11 charter school receives identification as a priority school, as defined by the state's accountability  
12 system pursuant to T.C.A. § 49-1-602. The revocation takes effect immediately following the  
13 close of the school year in which the public charter school is identified as a priority school.

14 The Germantown Board of Education shall revoke a public charter school agreement if the public  
15 charter school receives identification as a priority school for two (2) consecutive cycles. The  
16 revocation takes effect immediately following the close of the school year in which the public  
17 charter school is identified as a priority school for the second consecutive cycle.

18 A public charter school agreement may be revoked at any time by the Germantown Board of  
19 Education, if the Germantown Board of Education determines that the school:

20 (1) Committed a material violation of any conditions, standards, or procedures set forth in the  
21 charter agreement;

22  
23 (2) Failed to meet or make sufficient progress toward the performance expectations set forth in  
24 the charter agreement; or

25  
26 (3) Failed to meet generally accepted standards of fiscal management.

27  
28 Thirty (30) days prior to any decision by the Germantown Board of Education to revoke a charter  
29 agreement, the Germantown Board of Education shall notify the charter school in writing of the  
30 possibility of revocation and the reasons for such possible revocation.

31  
32 If the Germantown Board of Education revokes a charter agreement, then it shall clearly state in  
33 writing the reasons for the revocation.

1 No later than ten (10) days after the Germantown Board of Education adopts a resolution to  
2 revoke a charter agreement, the Germantown Board of Education shall report the Germantown  
3 Board of Education's decision to the TDOE and shall provide a copy of the resolution that sets  
4 forth the Germantown Board of Education's decision and the reasons for the decision.

---

Legal References

- ~~1. TCA 49-13-106; State Board of Education Policy 6.111~~
- ~~2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108; TRR/MS 0520-14-01~~
- ~~3. TCA 49-13-110~~
- ~~4. TCA 49-13-108; TRR/MSS 0520-14-01~~
- ~~5. TCA 49-13-128~~
- ~~6. TRR/MS 0520-14-01-06; TCA 49-13-110~~
- ~~7. TCA 49-13-110~~
- ~~8. TCA 49-13-122~~

T.C.A. 49-13-104

T.C.A. 49-13-107

T.C.A. 49-13-108

T.C.A. 49-13-110

T.C.A. 49-13-113

T.C.A. 49-13-121

T.C.A. 49-13-122

State Board Policy 6.111

State Board Policy 6.112

State Board Policy 6.113

State Board Rule 0520-14-01

# Germantown Municipal School District

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Fiscal Management and Goals</b>	Descriptor Code: <b>2.100</b>	Issued Date: <b>03/19/18</b>
		Rescinds: <b>10/**/22</b>	Issued: <b>05/04/14</b>

1 *General*

2 ~~The Board shall practice sound fiscal management procedures which guarantee maximum use of all~~  
3 ~~resources provided. The Board assumes responsibility, within its financial capabilities, for providing~~  
4 ~~at public expense all items of equipment, supplies and services that may be required in the interest of~~  
5 ~~education in the schools under its jurisdiction.<sup>1</sup>~~

6 ~~In fiscal management, the Board seeks to achieve the following goals:~~

- 7 ~~1. To engage in advance planning, with broad-based staff and community involvement;~~  
8 ~~2. To establish levels of funding which will provide quality education for the system's students;~~  
9 ~~3. To use the available techniques for budget development and management;~~  
10 ~~4. To provide timely and appropriate information to all staff with fiscal management~~  
11 ~~responsibilities; and~~  
12 ~~5. To establish efficient procedures for accounting, reporting, purchasing and delivery, payroll,~~  
13 ~~payment of vendors and contractors, and all other areas of fiscal management.~~

**\*Merged into Board Policy 2.200 Annual Operating Budget**

---

Legal References

1. ~~TCA 49-3-314 (c); Tennessee Internal School  
Uniform Accounting Policy Manual, Section 4-23~~

# Germantown Municipal School District

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Line Item Transfer Authority</b>	Descriptor Code: <b>2.201</b>	Issued Date: <b>03/19/18</b>
		Rescinds: <b>10/**/22</b>	Issued: <b>09/03/14</b>

1 *District Office*

2 ~~The School Board shall approve all amendments to the District school budget that require adjustment~~  
3 ~~to budget functions (i.e., from one department to another), additional funding, or additional positions.~~  
4 ~~Budget transfers from one line item to another (i.e., travel to office supplies) within the same function~~  
5 ~~will be approved by the Superintendent.~~

6 ~~The City of Germantown's Board of Mayor and Alderman shall approve all budget adjustments that~~  
7 ~~cause a change in the special revenue fund budget.<sup>1</sup>~~

**\*Merged into Board Policy 2.200 Annual Operating Budget**

---

Legal References

~~1. OP Tenn. Atty. Gen. 83-464 (Oct 26, 1983)~~

# Germantown Municipal School District

Monitoring: <b>Review: Annually</b>	Descriptor Term: <b>Annual Operating Budget</b>	Descriptor Code: <b>2.200</b>	Issued Date: <b>10/**/22</b> <b>03/19/18</b>
		Rescinds: <b>2.200</b>	Issued: <b>10/17/16</b>

## 1 *General*

2 All school system budgets are the operational plans stated in financial terms which describe the  
3 programs and services to be conducted during the fiscal year beginning July 1 ending June 30 the  
4 following year. All programs and services to be offered during the fiscal year are aligned with the  
5 Germantown Municipal School Board's established vision, goals, and priorities for the District.

## 6 **PREPARATION PROCEDURES**

7 Budget planning shall include an analysis of previous staffing, curriculum and facilities, and  
8 projections requiring additional staffing, curriculum modifications, and additional facilities.

9 The budget proposal shall be balanced and presented in a clearly understandable format. It shall also  
10 be consistent with board policy, contract conditions, and include provisions for:

- 11 • Programs to meet the needs of the entire student body
- 12 • Staffing arrangements adequate for proposed programs
- 13 • Maintenance of the district's equipment and facilities
- 14 • Efficiency and economy<sup>1</sup>

15 Public school budgeting for the school district is regulated and controlled by legislation, State Board of  
16 Education regulations, City of Germantown Board of Mayor and Aldermen, and local School Board  
17 requirements.

18 Budget preparation shall be the responsibility of the Superintendent. The Superintendent or the  
19 Superintendent's designee shall oversee the preparation of the District's budget and shall involve  
20 appropriate staff at all levels in the development of budget projections.

21 The Superintendent or the Superintendent's designee and the Chairman of the Board shall establish an  
22 annual budget development process and calendar.

23 ~~The Superintendent and the chairman of the board shall develop a budget preparation calendar no later~~  
24 ~~than January 1 of the current school year.<sup>2</sup> The calendar shall be used as a guide for coordinating the~~  
25 ~~budgetary activities of individuals and groups, collecting budget data, reviewing budget problems, and~~  
26 ~~making budget decisions.~~

1 ~~In order to provide guidance in the development of the budget, the Board shall annually establish~~  
2 ~~District priorities based on identified District needs and goals and on realistic projections of available~~  
3 ~~funds, prior to the development of the budget.~~

#### 4 ~~HEARING AND REVIEWS~~

5 ~~The proposed budget will be available for inspection by various citizens or groups in the office of the~~  
6 ~~Superintendent.~~

#### 7 ~~FINAL ADOPTION PROCEDURE~~

8 ~~The Board shall review and adopt a budget and submit it to the City of Germantown's Board of Mayor~~  
9 ~~and Aldermen no later than forty five (45) days prior to the actual date the budget is to be adopted by~~  
10 ~~the City of Germantown's Board of Mayor and Aldermen.~~

11 ~~The Superintendent and Chairman of the Board are responsible for filing a copy of the budget with the~~  
12 ~~Commissioner of Education within the time limits mandated by the State.<sup>3</sup>~~

13 ~~Any subsequent amendment that increases the overall total adopted budget shall also require the~~  
14 ~~Board's approval and submission to the City of Germantown's Board of Mayor and Aldermen for~~  
15 ~~approval.<sup>3</sup>~~

16 The Superintendent shall annually prepare the school district's budget and present to the Germantown  
17 Board of Education for its approval. Once approved by the Germantown Board of Education, the  
18 Superintendent shall present the budget to the City of Germantown's Board of Mayor and Aldermen  
19 for its adoption.

20 The Superintendent shall file with the Commissioner of Education a copy of the budget adopted by the  
21 City of Germantown's Board of Mayor and Aldermen. The budget shall set forth in itemized form the  
22 amount necessary to operate the District for the scholastic year beginning on July 1.

23 The Germantown Board of Education shall approve all changes to fund allocations within major  
24 categories of the budget. The Superintendent may approve transfers from one line-item to another  
25 within the same function.

26 Changes in expenditures that reallocate funds from one major category to another require the prior  
27 ratification of both the Germantown Board of Education and the City of Germantown's Board of  
28 Mayor and Aldermen.

29 Board members shall not vote to create debts beyond the income provided in the school budget for any  
30 school year.

- ~~1. Tennessee Internal School Uniform Accounting Policy Manual; Section 4-19~~
- ~~2. See TCA 49-2-203(a)(10)~~
- ~~3. TCA 49-2-301(b)(1)(Z); TRR/MS 0520-01-02-.13(2)(a)~~

~~Executive Committee 1.301~~

T.C.A. 49-2-204

T.C.A. 49-2-301

State Board Rule 0520-01-02-.13

# Germantown Municipal School District

Monitoring: <b>Review: Annually</b>	Descriptor Term: <b>English Learners</b>	Descriptor Code: <b>4.207</b>	Issued Date: <b>10/**/22</b> <b>06/08/21</b>
		Rescinds: <b>4.207</b>	Issued: <b>06/17/19</b>

1 The Board recognizes the need to provide equal educational opportunities for all students in the district.  
2 Therefore, if the inability to speak and understand the English language excludes a student from effective  
3 participation in the educational programs offered by the district, the district shall take reasonable actions  
4 to provide the student equal access to its programs. Students who are English Learners (“EL”) shall be  
5 identified, assessed, and provided appropriate services. No child shall be admitted to or excluded from  
6 any program or extra-curricular activity based on the student’s ~~surname or EL status.~~<sup>1</sup> **actual or perceived**  
7 **citizenship or immigration status.**

## 8 **ENGLISH LANGUAGE INSTRUCTION PROGRAM**

9 ~~The Board directs the administration to develop and implement language instruction programs that:~~<sup>2</sup>

- 10 1. ~~Appropriately identify EL students in a timely, valid, and reliable manner.~~
- 11
- 12 2. ~~Determine the appropriate instructional environment for EL students. Every EL student will~~  
13 ~~have an Individual Learning Plan (ILP) including language goals, accommodations if needed,~~  
14 ~~and academic data.~~
- 15
- 16 3. ~~Provide EL students with a language assistance program that is a state-approved instructional~~  
17 ~~service delivery model and proven successful.~~
- 18
- 19 4. ~~Annually assess the English proficiency of EL students and monitor the progress of students in~~  
20 ~~order to determine their readiness for standard instructional program.~~
- 21
- 22 5. ~~Monitor the progress of students that have exited the EL program.~~

## 23 **PARENTAL NOTIFICATION**<sup>3</sup>

24 ~~Parents of EL students shall be given notice of, and information regarding, the instructional program~~  
25 ~~within the first thirty (30) days of the school year, or within the first two weeks of a student being~~  
26 ~~placed in a language instruction educational program (LIEP). All communication shall be~~  
27 ~~communicated in the language and method that the parent can understand, to the extent practicable. At~~  
28 ~~a minimum, the notice will include the following:~~<sup>3</sup>

- 29 1. ~~The reason for identifying the child as an EL student;~~
- 30
- 31 2. ~~The child’s level of English language proficiency, including how the level was assessed,~~  
32 ~~and the status of the child’s academic achievement;~~
- 33

- ~~3. Methods of instruction used in the program, methods of instruction in other available programs, and how they differ;~~
- ~~4. How the program meets the educational strengths and needs of the student, and how the program will help the student reach English language proficiency and meet academic standards;~~
- ~~5. Program exit requirements, rate of transition to a standard instructional program classroom, and expected rate of high school graduation;~~
- ~~6. How the program meets the goals of an EL student with an IEP; and~~
- ~~7. Information on the parents' right to withdraw the student from the program or choose another program or method of instruction if available.~~

~~Parental involvement will be encouraged, and parents will be regularly apprised of their child's progress.<sup>4</sup>~~

Parents/Guardians of EL students shall be provided information related to identification, screening and service delivery in the language and method that the Parent/Guardian can understand, to the extent practicable.

By giving notice to a Student's Principal, Parents/Guardians of English Learners have the right to:

- a) waive placement of their students in ESL programs;
- b) remove their students from direct ESL service at any time; and
- c) the scaffolding and accommodations to be provided in the general education settings via indirect ESL services if the Parent/Guardian waives ESL services.

#### Legal References

- ~~1. Elementary and Secondary Education Act, as amended by ESSA (Pub. L. 114-95), § 1112(e)(3)(D); State Board of Education Policy 3.207~~
- ~~2. Elementary and Secondary Education Act, as amended by ESSA (Pub. L. 114-95), § 3113(b)(3)(B); State Board of Education Policy 3.207~~
- ~~3. Elementary and Secondary Education Act, as amended by ESSA (Pub. L. 114-95), § 1112(e)(3)(A); State Board of Education Policy 3.207~~
- ~~4. Elementary and Secondary Education Act, as amended by ESSA (Pub. L. 114-95),~~

~~§ 1112(e)(3)(C); State Board of Education  
Policy 3.207~~

State Board Rule 0520-01-19

## **Rationale for Revision of GMSD Policies 9.28.22 Board Business Meeting**

*The Board recommended a few changes after the discussion during the 9.22.22 Board Work Session which are shown in Italics.*

**Revisions are recommended for the following, “To waive second reading and adopt the below policy after one reading.”**

1. **Revision policy 4.401 Textbooks and Instructional Materials** – The recommended changes in this policy were driven by the recent change to State Board Rules. The GMSD Board passed a policy pertaining to the new Textbook and Instructional Materials and Prohibited Concepts laws at its August meeting, because the laws were in effect and the Board needed to be in compliance with the laws. However, subsequently, the State Board of Education passed a Rule pertaining to those subjects, which separated the two concepts and established the appeal process for handling complaints. The policy that is presently before the Board for its consideration makes adjustments to the previously adopted policy that brings the policy in compliance with the new State Board Rules. Also, the citation to the new State Board Rule is included in the legal citations section.

*Page 3/ Section 5 – Replace “of” with “or”*

*Page 3 / Section 10 – Add “0520-12-04” after “State Board of Education Rule”*

**Revisions are recommended for the following – First Reading**

1. *Remove “REPEAL Policy 1.105 School Board Legislative Involvement” from the 9.28.22 Business Meeting Agenda and Keep the Policy in the current status.*
2. **Revision Policy 1.704 Charter Schools** – In a continued effort to update the policy manual, this policy was reviewed and determined to be in need of updating to comply with State laws and State Board Policies and Rules. Citations have also been updated.

*Page 2 / Line 17 - Add “OR” after “APPROVAL”*

*Page 2 / Strike the sentence beginning with “If” from Line 20 – Line 22*

*Page 2 / Line 29 – At the beginning of the sentence, Replace “The” with “An”*

*Page 4 / Line 6 – Insert “Tennessee” before the Commissioner of Education*

3. **REPEAL Policy 2.100 Fiscal Management and Goals** – In an effort to streamline the policy manual and make it more user friendly, it is recommended that this policy be repealed because it is superfluous in some respects and can now be included with GMSD policy 2.200.
4. **REPEAL Policy 2.201 Line Item Transfer Authority** – In an effort to streamline the policy manual and make it more user friendly, it is recommended that this policy be repealed because it is superfluous in some respects and can now be included with GMSD policy 2.200.

5. **Revision Policy 2.200 Annual Operating Budget** – In a continued effort to streamline the policy manual, make it more user friendly, remove superfluous language and/or language that is inapplicable, it is recommended that this policy be amended and combined with key provisions in GMSD policies 2.100 and 2.201. Citations have also been updated and footnote numbers removed.

*Page 1 – Remove the strike from Lines 1 – Line 22*

6. **Revision Policy 4.207 English Learners** – In an effort to streamline policies, make them more user friendly and to capture changes in State Board Rules, recommended amendments have been made to this policy. Citations have also been updated and footnote numbers removed.



## Germantown Municipal School District Budget Amendment

Fiscal Year: 2022-2023

Amendment # 8

GMSD Acct #	GMSD Acct	Original Budget	Approved Changes	Requested Changes	Amended Budget
142-71300-399	Other Contracted Services	-	-	3,500	3,500
142-71300-429	Instructional Supplies & Materials	20,275	-	-	20,275
142-71300-499	Other Supplies & Materials	14,000	-	-	14,000
142-72130-355	Travel	10,000	-	-	10,000
142-72130-524	In-service/Staff Development	5,000	-	5,000	10,000
142-72230-524	In-service/Staff Development	5,000	-	515	5,515
142-47131-800	CTE Perkins Basic Revenues	54,275	-	9,015	63,290

**REASON FOR AMENDMENT:**

CTE Perkins Basic carryover allocation

**APPROVAL / DENIAL:**

\_\_\_\_\_ Budget revision is approved effective \_\_\_\_\_.

\_\_\_\_\_ Budget revision is denied for the following reason(s):

---



---



---

\_\_\_\_\_ GMSD Board Chair \_\_\_\_\_ Date

\_\_\_\_\_ GMSD Superintendent \_\_\_\_\_ Date



## Germantown Municipal School District Budget Amendment

Fiscal Year: 2022-2023

Amendment # 9

GMSD Acct #	GMSD Acct	Original Budget	Approved Changes	Requested Changes	Amended Budget
142-71100-429	Instructional Supplies & Materials	-	-	10,473	10,473
142-72210-524	In-service/Staff Development	-	-	1,750	1,750
142-47146-300	Title III Revenues	-	-	12,223	12,223

**REASON FOR AMENDMENT:**

Title III English Learner allocation - Millington Schools will serve as fiscal agent.

**APPROVAL / DENIAL:**

\_\_\_\_\_ Budget revision is approved effective \_\_\_\_\_.

\_\_\_\_\_ Budget revision is denied for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ GMSD Board Chair \_\_\_\_\_ Date

\_\_\_\_\_ GMSD Superintendent \_\_\_\_\_ Date



## Germantown Municipal School District Budget Amendment

Fiscal Year: 2022-2023

Amendment # 10

GMSD Acct #	GMSD Acct	Original Budget	Changes	Requested Changes	Amended Budget
142-71100-189	Other Salaries & Wages	-	-	1,607,194	1,607,194
142-71100-201	Social Security	-	-	99,647	99,647
142-71100-204	Retirement	-	-	73,970	73,970
142-71100-212	Medicare	-	-	23,305	23,305
142-71100-429	Instructional Supplies & Materials	-	-	76,400	76,400
142-71100-471	Software	-	-	82,681	82,681
142-71100-722	Regular Instructional Equipment	-	-	6,759	6,759
142-71200-189	Other Salaries & Wages	-	-	45,000	45,000
142-71200-201	Social Security	-	-	2,790	2,790
142-71200-204	Retirement	-	-	3,911	3,911
142-71200-212	Medicare	-	-	653	653
142-72120-105	Supervisor/Director Salaries	-	-	191,270	191,270
142-72120-201	Social Security	-	-	11,859	11,859
142-72120-204	Retirement	-	-	16,622	16,622
142-72120-206	Life Insurance	-	-	150	150
142-72120-207	Health Insurance	-	-	11,500	11,500
142-72120-212	Medicare	-	-	2,774	2,774
142-72120-307	Communication	-	-	17,922	17,922
142-72210-105	Other Salaries & Wages	-	-	213,800	213,800
142-72210-201	Social Security	-	-	13,256	13,256
142-72210-204	Retirement	-	-	19,795	19,795
142-72210-206	Life Insurance	-	-	300	300
142-72210-207	Health Insurance	-	-	23,000	23,000
142-72210-212	Medicare	-	-	3,100	3,100
142-72250-138	Instructional Computer Personnel	-	-	47,755	47,755
142-72250-201	Social Security	-	-	2,961	2,961
142-72250-204	Retirement	-	-	4,150	4,150
142-72250-206	Life Insurance	-	-	150	150
142-72250-207	Health Insurance	-	-	11,500	11,500
142-72250-212	Medicare	-	-	693	693
142-72510-119	Accountant/Bookkeeper Salaries	-	-	25,000	25,000
142-72510-201	Social Security	-	-	1,550	1,550
142-72510-204	Retirement	-	-	2,173	2,173
142-72510-212	Medicare	-	-	363	363
142-72610-166	Other Salaries & Wages	-	-	205,459	205,459
142-72610-201	Social Security	-	-	12,740	12,740
142-72610-204	Retirement	-	-	17,855	17,855
142-72610-206	Life Insurance	-	-	900	900
142-72610-207	Health Insurance	-	-	69,000	69,000
142-72610-212	Medicare	-	-	2,980	2,980
142-76100-706	Building Construction	-	-	31,667	31,667
142-47401-934	ESSER 3.0 Revenues	-	-	2,984,554	2,984,554

**REASON FOR AMENDMENT:**

ESSER 3.0 carryover allocation.

**APPROVAL / DENIAL:**

\_\_\_\_\_ Budget revision is approved effective \_\_\_\_\_.

\_\_\_\_\_ Budget revision is denied for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
GMSD Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
GMSD Superintendent

\_\_\_\_\_  
Date



## Germantown Municipal School District Budget Amendment

Fiscal Year: 2022-2023

Amendment # 11

GMSD Acct #	GMSD Acct	Original Budget	Changes	Requested Changes	Amended Budget
142-71100-195	Certified Substitutes	-	-	115,854	115,854
142-72120-131	Medical Personnel	-	-	563,420	563,420
142-72120-201	Social Security	-	-	19,302	19,302
142-72120-204	Retirement	-	-	32,216	32,216
142-72120-206	Life Insurance	-	-	623	623
142-72120-207	Medical Insurance	-	-	54,803	54,803
142-72120-212	Medicare	-	-	1,327	1,327
142-72120-735	Health Equipment	-	-	79,768	79,768
142-72130-123	Guidance Personnel	-	-	50,524	50,524
142-72130-201	Social Security	-	-	3,132	3,132
142-72130-204	Retirement	-	-	5,371	5,371
142-72130-206	Life Insurance	-	-	152	152
142-72130-207	Medical Insurance	-	-	4,470	4,470
142-72130-212	Medicare	-	-	732	732
142-72130-599	Other Charges	-	-	25,000	25,000
142-76100-707	Building Improvements	-	-	75,000	75,000
142-47590-940	Epidemiology & Lab Capacity Grant Rev	-	-	1,031,694	1,031,694

**REASON FOR AMENDMENT:**

Allocation of Epidemiology & Laboratory Capacity grant funds - subs for teachers with COVID; nursing staff, supplies, facility, and equipment for onsite COVID testing clinic. Project 940.

**APPROVAL / DENIAL:**

\_\_\_\_\_ Budget revision is approved effective \_\_\_\_\_.

\_\_\_\_\_ Budget revision is denied for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

GMSD Federal Grants Summary

**ESSER 3.0**

9/13/2022

**TOTAL ESSER 3.0 GRANT - \$2,984,554**

ESSER 3.0 Allowable expenses include addressing learning loss through implementation of evidence-based interventions (required 20% of original grant – remaining amount required \$1,982,472.18), ensure interventions responds to students’ social, emotional, and academic needs, and address the disproportionate impact of COVID-19 on underrepresented student subgroups (expectation for use is for regular school year, summer learning, extended day, or extended school year programs), and re-open safely and remain open. (Note: \* includes the required district match for TN ALL CORPS Tutoring Program and/or 20% toward student learning loss in GMSD’s ESSER 3.0 allocation for FY23 and FY24).

**Regular Instruction Program - \$1,969,956**

\*TN ALL Corp Tutoring Program - **(\$1,804,116)** (includes salary, wages, and benefits)

Includes FY23, FY24, and Summer 2023 and Summer 2024

\*Instructional Supplies & Materials - **\$76,400** (includes materials for TN ALL Corp Program and Learning Loss)

Software - **\$82,681** (Dreambox and Nearpod)

\*Regular Instruction Equipment - **\$6,759** (includes iPads, MacBooks, and printers/cartridges for TN ALL Corp Tutoring Program)

**Special Education Program - \$52,354**

\*Stipends for teachers, paraprofessionals, and therapists - **\$52,354** (includes salary, wages, and benefits to provide additional support outside the school day)

**Health Services - \$252,097**

Whole Child Director and part time coordinator - **\$252,097** (includes salary, wages, and benefits)

**Support Services/Regular Instruction Program - \$273,251**

\*Instructional Coaches – **\$273,251** (includes salary, wages, and benefits)

**Educational Technology - \$67,209**

Helpdesk Technician - **\$67,209** - (includes salary, wages, and benefits)

**Fiscal Services – \$29,086**

Accountant/Bookkeeper (ESSER 3.0 Grant) – **\$29,086** (includes salary, wages, and benefits)

**Operation of Plant - \$308,934**

Day Porters (6) – **\$308,934** (includes salary, wages, and benefits)

**Regular Capital Outlay - \$31,667**

Capital – (Houston Middle Addition) - **\$31,667**



# Germantown Municipal School District

Monitoring: <b>Review: Annually</b>	Descriptor Term: <b>Textbooks and Instructional Materials</b>	Descriptor Code: <b>4.401</b>	Issued Date: <b>09/**/22</b> <b>08/30/22</b> <b>08/24/21</b>
		Rescinds: <b>4.401</b>	Issued: <b>09/15/14</b>

## 1 SELECTION OF TEXTBOOKS

2 GMSD is required by State law to adopt textbooks from the list of textbooks adopted by the State Textbook  
3 Commission. The selection of textbooks shall be completed according to the laws and policies required by  
4 the State of Tennessee and the Rules and Policies of the Tennessee State Board of Education. The  
5 responsibility for textbook selection rests with the GMSD textbook selection committees subject to approval  
6 by the Board. The GMSD Textbook Committees shall be set up by grade and subject matter fields and  
7 composed of teachers, or supervisors and teachers, and parents with students enrolled in a GMSD school.  
8 There should be a minimum of five (5) members on each committee.

9 Teachers and supervisors who serve on a committee shall be teaching or supervising the respective grade or  
10 subject at the time of the appointment. Committees shall be composed by grade or groups of grades arranged  
11 so that a committee may consider an entire series of books if it should so desire; provided, that in all cases,  
12 the teachers and supervisors appointed to the committees shall be licensed to teach in the State with  
13 endorsements in the subject matter or grade level for which textbooks or instructional materials are being  
14 reviewed. Teachers and supervisors appointed to committees shall have three (3) or more years of experience  
15 as teachers or supervisors in public schools.

16 The members of the committee shall serve for the length of time that the adoption process for which they are  
17 appointed lasts.

18 All committee members shall take an oath, subscribed by State law, which is administered by any authorized  
19 official empowered to administer an oath. The Superintendent shall serve as an *ex officio* member of the  
20 textbook committees.

21 The committees may select electronic textbooks provided that the Superintendent determines that reasonable  
22 access to the electronic textbooks is made available to all students who are required to complete homework  
23 assignments using the textbooks.

24 Once the proposed textbooks have been approved by the Board, the **Superintendent** **GMSD Assistant**  
**Superintendent, Teaching, Learning and Assessment** shall post the list of all approved textbooks, and  
pacing guides, containing instructional materials on the GMSD website.

## 25 PARENTAL INSPECTION OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS

26 Upon request, parents/guardians shall have the ability to inspect the following items: instructional  
27 materials, teaching materials, teaching aids used in the classroom of the parent's/guardian's child, handouts,  
28 teacher's manuals, films, tapes, and tests that are developed by and graded by their child's teacher.

## 1 CARE OF TEXTBOOK

2 Textbooks are property of the Board and shall be returned at the end of the school year, upon completion of  
3 the course or upon withdrawal from a course or school.

4 The following reimbursement schedule shall be used as a guide for collecting fines for lost or destroyed  
5 books:

6	<u>Age of Book</u>	<u>Amount Collected</u>
7	1-2 years	100% of replacement cost
8	3-4 years	75% of replacement cost
9	5 or more years	50% of replacement cost

10 The Board shall approve and periodically review a schedule of fines for damaged books. In cases where the  
11 book is damaged to the extent it is no longer usable, the amount collected shall conform to the reimbursement  
12 schedule for lost books. A fine may only be assessed in cases where the pupil or parent damages, loses or  
13 defaces the textbook either through willful intent or neglect.

14 Failure to pay the fine imposed within a reasonable time may result in the imposition of one of the following  
15 sanctions as determined by the GMSD Assistant Superintendent of Teaching, Learning & Assessment:

- 16 1. Refusal to issue any additional textbooks and/or instructional materials until restitution is  
17 made;
- 18 2. Withholding of all progress reports/report cards, diplomas, certificates of progress or  
19 transcripts until restitution is made;
- 20 3. Not allowing the pupil to take interim or final examinations or to earn course credit in the  
21 course for which the textbooks and/or instructional materials are prescribed until restitution is  
22 made.

23 The Principal may waive the assessment of fines when in his/her judgment the student is the victim of  
24 uncontrollable circumstances and not responsible for the damages.

## 25 TEACHER/PRINCIPAL RESPONSIBILITIES

26 Teachers are required to use the state adopted textbooks purchased by the District as their main delivery of  
27 instruction in all classes. Teachers may supplement the state adopted textbooks with additional instructional  
28 supplemental materials listed in the course assigned pacing guide. Use of textbooks not on the state adoption  
29 list purchased by the District or instructional materials not listed within the pacing guides must comply with  
30 the GMSD Use of Supplemental Instructional Materials procedure.

31 A teacher or Principal shall not use or permit to be used in the person's school, whether as a supplement to  
32 the school district's or school's adopted textbooks and instructional materials or otherwise, textbooks, or  
33 instructional materials created to align exclusively within the Common Core State Standards or that are  
34 marketed as Common Core textbooks or materials.

- 1 Teachers shall not include or promote prohibited concepts as defined in T.C.A. § 49-6-1019, in any course of instruction, ~~or~~ curriculum instructional program or in any supplemental instructional materials. ~~use instructional or supplemental instructional materials that include concepts prohibited by State law.~~
- 2 Failure to follow this Policy may result in disciplinary action, up to and including termination.

### **3 FEEDBACK REGARDING TEXTBOOK AND INSTRUCTIONAL MATERIALS**

- 4 If a current GMSD employee believes a teacher assigned to the school at which they work, or a current GMSD student believes their teacher or a parent/guardian of a GMSD student believes their student's teacher has, within the past thirty (30) calendar days used a textbook or any instructional materials that contains inappropriate subject matter or age inappropriate subject matter, they may file a feedback form with the GMSD Assistant Superintendent, Teaching, Learning and Assessment. The feedback form can be found on the GMSD website.
- 5 If the use of a textbook or any instructional materials that are alleged to contain inappropriate subject matter or age inappropriate subject matter occurred prior to thirty (30) calendar days from the date the feedback form is filed, the feedback form will not be reviewed.
- 6 Within sixty (60) calendar days of receiving the feedback form, the GMSD Assistant Superintendent, Teaching, Learning and Assessment shall issue a written determination advising the person filing the feedback form whether the feedback has been substantiated and what, if any, action will be taken.

### **7 FEEDBACK REGARDING STATE-DEFINED PROHIBITED CONCEPTS**

- 8 If a current GMSD employee believes a teacher assigned to the school at which they work, or a current GMSD student believes their teacher or a parent/guardian of a GMSD student believes their student's teacher has, within the past forty-five (45) calendar days, included or promoted prohibited concepts in a course of instruction, curriculum, instructional program, or in supplemental instructional materials they may file a feedback form with the GMSD Assistant Superintendent, Teaching, Learning and Assessment. The form can be found on the GMSD website.
- 9 If the feedback form is filed over forty-five (45) calendar days from the date the prohibited concept has been included or promoted in a course of instruction, curriculum, instructional program or in supplemental instructional materials, the feedback form shall not be reviewed.
- 10 The process for reviewing feedback alleging the promotion or inclusion of prohibited concepts in a course of instruction, curriculum, instructional program, or in supplemental instructional materials shall be as set forth in Tennessee State Board of Education Rule 0520-12-04.
- 11 Within sixty (60) calendar days of receiving the feedback form, the GMSD Assistant Superintendent, Teaching, Learning and Assessment, shall issue a written determination stating whether the allegation/s in the feedback form has been substantiated. The written determination shall be communicated to the feedback form provider and the teacher alleged to have included or promoted the prohibited concept.
- 12 Retaliation for filing a feedback form, filing an appeal, or participating in an investigation regarding a feedback form is prohibited.

### ~~13~~ **FEEDBACK**

~~14~~ If a GMSD employee believes a teacher assigned to the school at which they work, or a GMSD student  
~~15~~ believes their teacher, or a parent/guardian of a GMSD student believes their student's teacher has:

~~16~~ (a) used textbooks that are not state adopted or instructional supplemental materials not listed in  
~~17~~ the course approved pacing guide or textbooks or instructional materials that have not received  
~~18~~ administrative approval; or

~~11~~

~~12~~ (b) included or promoted prohibited concepts in instruction or curriculum instructional program  
~~13~~ or used instructional or supplemental instructional materials that include concepts prohibited  
~~14~~ by state law;

~~15~~ that individual may submit feedback on a form provided on the GMSD website.

~~16~~ The Feedback Form shall be submitted to the GMSD Assistant Superintendent of Teaching, Learning &  
~~17~~ Assessment. The GMSD Assistant Superintendent of Teaching, Learning & Assessment shall convene a  
~~18~~ committee of three (3) teachers to review the feedback. The committee shall determine whether the feedback  
~~19~~ requires that any action should be taken.

~~20~~ The GMSD Assistant Superintendent of Teaching, Learning & Assessment shall respond to the person  
~~21~~ providing the Feedback Form within thirty (30) school days of receiving the feedback, stating what, if any,  
~~22~~ actions were taken in regard to the feedback.

~~23~~ If the person providing the feedback desires further action, after receiving the response from the GMSD  
~~24~~ Assistant Superintendent of Teaching, Learning & Assessment, the person providing the feedback may  
~~25~~ request further review by the Germantown Board of Education by addressing a request for further review to  
~~26~~ the Board Chairman.

---

#### Legal References

T.C.A. § 49-3-310

T.C.A. § 49-6-2206

T.C.A. § 49-6-2207

T.C.A. § 49-6-1019

T.C.A. § 49-6-7003 20 U.S.C.A. § 1232h

State Board of Education Rule 0520-12-04



Pearson

**INVOICE**

**Customer Bill-to:**  
GERMANTOWN MUNICIPAL SD  
3350 S FOREST HILL IRENE RD  
GERMANTOWN, TN 38138-8613

**Attention:**  
Accounts Payable

**Customer Ship-to:**  
GERMANTOWN MUNICIPAL SD  
3350 S FOREST HILL IRENE RD  
GERMANTOWN, TN 38138-8613

**Connections Education LLC dba  
Pearson Virtual Schools USA**  
10960 Grantchester Way  
Columbia, MD 21044  
**Tel:** 1-866-842-7428(Option-2)  
**Email:**  
poblsalesops@pearson.com  
**Tax ID No:**  
68-0519943

**Invoice Number :** 19223465  
**Delivery Number :**  
**Date :** 03-SEP-2022  
**Due Date :** 03-OCT-2022  
**Payment Terms :** NET 30  
**Customer Account :** 560968  
**Order Number :** 48603734  
**Currency :** USD  
**Shipment Terms :** Prepay and Add  
**Purchase Order Number :** PCx SY22/23  
**Number of Pages :** Page 1 of 2

<b>Total Ordered Quantity (No. Of Items) :</b> 2	<b>REMITTANCE INFORMATION</b>
<b>Net Amount :</b> USD \$223,773.00	<b>Make Checks Payable to:</b>
<b>Tax Total :</b> USD \$0.00	Pearson Virtual Schools USA
<b>Invoice Total :</b> USD \$223,773.00	32369 Collection Center Drive
<b>Amount Due :</b> USD \$223,773.00	Chicago, IL 60693-0323
	<b>Bank Wire to:</b>
	<b>Bank Name :</b> Bank of America N A
	<b>Bank Address :</b>
	<b>ABA ACH No :</b> 071000039
	<b>ABA Wire No :</b> 026009593
	<b>SWIFT Code :</b> BOFAUS3N
	<b>A/C No :</b> 8188290225
	<b>Bank Account Name :</b> Connections Education LLC dba Pearson Virtual Schools USA



**Invoice Number:** 19223465 Page 2 of 2

Order Number	PO Number	Item Number	Item Description	Quantity	List Price	Net Price	Tax	Line Total
48603734	PCx SY22/23	6000875	Full Time Student with Certified Online Teacher (FTSS-COT)	64		3,399.00	0.00	217,536.00
48603734	PCx SY22/23	6000848	LiveTutor (LT)	63		99.00	0.00	6,237.00

**Invoice Comments: -**  
PCx Enrollments as of 8/26.

To pay your invoice online: Visit <https://ipay2.bizsys.pearson.com/register> to register.  
Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

	Subtotal	Total Other Charges	Total Tax	Invoice Total
<b>Invoice Total</b>	USD	USD	USD	USD
	\$223,773.00	\$0.00	\$0.00	\$223,773.00



Pearson

**INVOICE**

**Customer Bill-to:**  
GERMANTOWN MUNICIPAL SD  
3350 S FOREST HILL IRENE RD  
GERMANTOWN, TN 38138-8613

**Attention:**  
Accounts Payable

**Customer Ship-to:**  
GERMANTOWN MUNICIPAL SD  
3350 S FOREST HILL IRENE RD  
GERMANTOWN, TN 38138-8613

**Connections Education LLC dba  
Pearson Virtual Schools USA**  
10960 Grantchester Way  
Columbia, MD 21044  
**Tel:** 1-866-842-7428(Option-2)  
**Email:**  
poblsalesops@pearson.com  
**Tax ID No:**  
68-0519943

**Invoice Number :** 19704663  
**Delivery Number :**  
**Date :** 19-SEP-2022  
**Due Date :** 19-OCT-2022  
**Payment Terms :** NET 30  
**Customer Account :** 560968  
**Order Number :** 48988785  
**Currency :** USD  
**Shipment Terms :** Prepay and Add  
**Certiport Customer ID :** 90048956-182936  
**Purchase Order Number :** PCx Enrollments  
**Number of Pages :** Page 1 of 2

<b>Total Ordered Quantity (No. Of Items) :</b> 1	<b>REMITTANCE INFORMATION</b>
<b>Net Amount :</b> USD \$99.00	<b>Make Checks Payable to:</b>
<b>Tax Total :</b> USD \$0.00	Pearson Virtual Schools USA
<b>Invoice Total :</b> USD \$99.00	32369 Collection Center Drive
<b>Amount Due :</b> USD \$99.00	Chicago, IL 60693-0323
	<b>Bank Wire to:</b>
	<b>Bank Name :</b> Bank of America N A
	<b>Bank Address :</b>
	<b>ABA ACH No :</b> 071000039
	<b>ABA Wire No :</b> 026009593
	<b>SWIFT Code :</b> BOFAUS3N
	<b>A/C No :</b> 8188290225
	<b>Bank Account Name :</b> Connections Education LLC dba Pearson Virtual Schools USA



Invoice Number: 19704663 Page 2 of 2

Order Number	PO Number	Item Number	Item Description	Quantity	List Price	Net Price	Tax	Line Total
48988785	PCx Enrollments	6000848	LiveTutor (LT)	1		99.00	0.00	99.00

**Invoice Comments: -**  
 Adding 1 additional PCx LT SY22/23.

To pay your invoice online: Visit <https://ipay2.bizsys.pearson.com/register> to register.  
 Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

	Subtotal	Total Other Charges	Total Tax	Invoice Total
Invoice Total	USD	USD	USD	USD
	\$99.00	\$0.00	\$0.00	\$99.00