

BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING AGENDA

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**February 25, 2021
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. January 28, 2021 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Bartlett City Board of Education Meeting Schedule 2021-2022
 - 2. Bid # FY21005 Rooftop Units– Bartlett Elementary
 - 3. Bid # FY21006 Rooftop Units– Oak Elementary
 - 4. Resolution 8-4 General Fund, Education Capital and Planned Use of Fund Balance Budget Amendment
 - 5. Contract Extension with Durham Transportation Services
 - 6. Sourcewell Purchasing Consortium (formerly NJPA) Membership Agreement
 - 7. Resolution 8-5 Sourcewell Purchasing Consortium (formerly NJPA)
 - 8. Partnership Agreement with Bethel University
 - 9. Memorandum of Understanding (MOU) with Fayette County ESSER 1.0 Funds
 - 10. Memorandum of Understanding (MOU) with Lakeside
 - 11. Memorandum of Understanding (MOU) with Shelby County Government for COVID-19 Vaccine Distribution
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**January 28, 2021
7:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Cook called the meeting to order at 7:00 p.m. The following Board Members were present.

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Brad Ratliff
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

TSBA Board Appreciation Week is January 24 - 30, 2021.

Principal Marva Johnson, Principal Tom McClellan, Principal Tim Jones, and Vice-Principal Chris Maley attended the meeting. The Principals presented each Board Member with gift bags, cards, homemade cookies, handmade flowers, and gift cards.

We appreciate our Board Members!

PUBLIC COMMENT

*Nichole Morhardt, Bartlett Education Association
7045 Canehill, Bartlett TN 38135
RE: Board Appreciation Week*

APPROVAL OF AGENDA

Ms. Erin Berry made the motion to approve the agenda. Mr. Bryan Woodruff seconded the motion. With all eyes, the agenda was approved.

BOARD ACTION ITEMS

Superintendent Dr. David A. Stephens Contract Extension

The Contract Extension for Superintendent Dr. David A. Stephens passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

November 19, 2020 Business Meeting Minutes

The approval of the November 19, 2020 Business Meeting Minutes passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson. With all ayes, the Minutes were approved.

REPORTS

Chairman's Report

Chairman Cook provided the following updates:

Dec. 11: Dr. Stephens, General Counsel and I met with Board Member Ratliff to conduct some new board member training.

Dec. 17: Oath of Office Ceremony

Dec. 18: Met individually with General Counsel and then with Dr. Stephens to renegotiate their contracts.

Jan. 7: Had a brief meeting with Dr. Stephens.

I continue to have many conversations with Dr. Stephens regarding the COVID-19 crisis.

Superintendent's Report

Superintendent Dr. David Stephens provided the following updates:

I want to welcome our new Board Member, Brad Ratliff.

I have been part of lots of conversations regarding the new legislation that was passed. I spoke with Rep. Gillespie and corresponded with others. I have had many calls with TOSS regarding the special session. Staff is working on the details of what is required by the new legislation.

Had a Zoom with County Commissioner Tammi Sawyer regarding budget. She is the Chairperson for the Education Committee of the County Commission.

We have begun working on the budget and tonight you have the Budget calendar for approval.

Cares Act ESSR funds - we will be receiving \$7.7 Million. These are one time dollars that can be spent on Learning Loss and Facility upgrades to address HVAC and space

issues. Must be expended by September of 2022. We are in the planning phase and looking to use funds to upgrade the HVAC at the Academy.

McDonald Insurance has purchased the naming rights for the New Gym at BHS. This is a 10 year \$15,000 a year commitment. This is the same agreement we had with Bank of Bartlett for the football field.

I have been invited to be a member of a seven state group sponsored by AASA to work with other state superintendents on communities of practice around issues in education. We had our first virtual meeting yesterday and I am excited to learn and share with other leaders.

Working with the SCHD to develop a plan to vaccinate BCS employees. We are working on a MOU with the health department and plan to use BHS as a vaccination site once the vaccine is available.

I continue to meet with the SCHD 4 times a week. Good news is that the reproductive rate of the virus has dropped to .8 but there is concern if the mutant strains show up in our community.

I am also meeting with the Commissioner three times a week virtually for updates mostly around the new legislation.

High School construction is winding down. All connectors are open, and we are working on final completion. Also, looking at the Farley gym and getting prices to do some work on the last building on the campus that was not included in the original plan.

I am meeting virtually with our principals next Tuesday and I will be holding a Superintendent's Advisory Council meeting with teacher representatives from each school in February.

We will be announcing in the near future our Teacher of the Year, Principal of the Year and Supervisor of the Year.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

TLN Representative Shirley Jackson updated the Board regarding the 4 bills recently passed in the Legislation Session.

- Senate Bill 7001 Statewide assessment
- Senate Bill 7002 Learning loss and remediation
- Senate Bill 7003 Literary Success Act
- Senate Bill 7009 Funds the 3 bills above and teacher raises using the BEP formula

Financial Report

The December 2020-21 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No Unfinished Board Business.

BOARD ACTION ITEMS

New Board Business

Memorandum of Agreement (MOA) with Youth Villages

The Memorandum of Agreement (MOA) with Youth Villages passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) with DeSoto County Schools

The Memorandum of Understanding (MOU) with DeSoto County Schools passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) for FY21 Title I with Shelby County Schools

The Memorandum of Understanding (MOU) for FY21 Title I with Shelby County Schools passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Affiliation Agreement (AA) with Arkansas State University

The Affiliation Agreement (AA) with Arkansas State University passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) with Shelby County Juvenile Court re: detained youth

The Memorandum of Understanding (MOU) with Shelby County Juvenile Court re: detained youth passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Agreement (MOA) with Shelby County Sheriff's office re: resource officer program

The Memorandum of Agreement (MOA) with Shelby County Sheriff's office re: resource officer program passed with a motion by Mrs. Shirley Jackson and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Maxim Facility Staffing Agreement for Substitute Nurses

The Maxim Facility Staffing Agreement for Substitute Nurses passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Architectural Services for Bartlett Ninth Grade Academy

The naming of Fleming Architects to provide the Architectural Services for Bartlett Ninth Grade Academy passed with a motion by Mrs. Shirley Jackson and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Bid #FY21004 Drive Addition for Appling Middle School

Bid #FY21004 Drive Addition for Appling Middle School awarded to Wagner General Contractor in the amount of \$25,500 passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Bid #FY21003 Floor Replacement for Bartlett Elementary

Bid #FY21003 Floor Replacement for Bartlett Elementary awarded to Dan Walker Associates in the amount \$94,796 passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Resolution 8 - 3 Education Capital Fund Budget Amendment

Resolution 8 - 3 Education Capital Fund Budget Amendment passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

General Counsel Kari Shoopman Contract Extension

The Contract Extension for General Counsel Kari Shoopman passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

2021-2022 Budget Development Calendar

The 2021-2022 Budget Development Calendar passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

2020-2021 School Support Organizations (SSO) for approval

The Bartlett Home Run Club 2020-2021 School Support Organizations (SSO) for approval passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 7:55 p.m.

David M. Cook II, Chairman

Dr. David A. Stephens, Superintendent



**BARTLETT CITY BOARD OF EDUCATION
MEETING SCHEDULE
2021-2022**

JULY 2021

- 15 Work Session (*If Needed*)
- 22 Business Meeting

AUGUST 2021

- 19 Work Session (*If Needed*)
- 26 Business Meeting

SEPTEMBER 2021

- 16 Work Session (*If Needed*)
- 23 Business Meeting

OCTOBER 2021

- 21 Work Session (*If Needed*)
- 28 Business Meeting

NOVEMBER 2021

- 11 Work Session (*If Needed*)
- 18 Business Meeting*

DECEMBER 2021

- 17 Business Meeting**

JANUARY 2022

- 20 Work Session (*If Needed*)
- 27 Business Meeting

FEBRUARY 2022

- 17 Work Session (*If Needed*)
- 24 Business Meeting

MARCH 2022

- 17 Work Session (*If Needed*)
- 24 Business Meeting

APRIL 2022

- 21 Work Session (*If Needed*)
- 28 Business Meeting

MAY 2022

- 19 Work Session (*If Needed*)
- 26 Business Meeting

JUNE 2022

- 16 Work Session (*If Needed*)
- 23 Business Meeting

UNLESS OTHERWISE NOTED, BUSINESS MEETINGS WILL BE HELD THE FOURTH THURSDAY OF THE MONTH AT 7:00 P.M. IN BARTLETT. WORK SESSIONS (IF NEEDED) WILL BE HELD ONE WEEK PRIOR TO THE BUSINESS MEETING AT 7:00 P.M. IN BARTLETT.

*Moved to accommodate Thanksgiving Holiday

**Moved to accommodate Christmas Holiday

Proposed February 25, 2021