

**BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING**

**BARTLETT CITY SCHOOLS AUDITORIUM  
5705 Stage Road  
Bartlett, TN 38134**

**June 27, 2019  
7:00 PM**

{{Name: Agenda Item Name}}{{AgendaItemEnd}}

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
  - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
  - A. Superintendent Evaluation
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - A. May 23, 2019 Board Business Meeting Minutes
- VIII. REPORTS
  - A. Chairman's Report
  - B. Superintendent's Report
  - C. General Counsel's Report
  - D. Tennessee Legislative Network (TLN) Representative Report
  - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
  - A. New Board Business
    - 1. Election of Chairman
    - 2. Election of Vice-Chairman
    - 3. Election of Tennessee Legislative Network Representative (TLN)
    - 4. 2019-2020 BCS Differentiated Pay Plan
    - 5. 2019-2020 BCS Teacher Pay Scales
    - 6. Bartlett City Schools Attendance Plan for Truancy
    - 7. Memorandum of Understanding (MOU) Between University of Tennessee and the Bartlett City Board of Education
    - 8. Memorandum of Understanding (MOU) between Southwest Tennessee Community College and Bartlett City Board of Education
    - 9. Memorandum of Understanding (MOU) for Dual Enrollment Program at Moore Technical College and Bartlett City Board of Education
    - 10. Memorandum of Understanding (MOU) for Dual Enrollment Program at Tennessee College of Applied Technology (TCAT) and Bartlett City Board of Education

11. Memorandum of Agreement Between Shelby County Government and Bartlett City Schools for Public Health School – Based Dental Prevention Program for Children
12. Memorandum of Understanding (MOU) between the Tennessee Department of Education for Coordinated School Health
13. Memorandum of Understanding (MOU) between Archon Academy and Bartlett City Board of Education
14. Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education
15. Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education
16. BCS FY19 Title 1 MOU with Shelby County Schools
17. Interlocal Agreement (ILA) for Nutrition Services
18. Bon Lin Elementary and Middle Schools Paving Project Bid #FY190027
19. BCS Other Post-Employment Benefits (OPEB) payment
20. Resolution 6-12 General Fund Budget Amendment and Education Capital Fund Amendment
21. Resolution 6-13 Special Revenue Fund Budget Amendment
22. 5 Year Capital Improvement Plan

XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**AUDITORIUM  
5705 STAGE ROAD, BARTLETT**

**MAY 23, 2019  
7:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

Chairman Jackson called the meeting to order at 7:00 p.m. The following Board Members were present:

Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris  
Mr. Bryan Woodruff

Absent: Ms. Erin Berry

**SPECIAL PRESENTATIONS**

The 2019 Maker Faire and Science Faire Winners were recognized and presented trophies.

Levi Dawson and Noah Emison, Altruria Elementary  
Mrs. Halyard's class, Altruria Elementary  
Emily Segura, Appling Middle  
Euclid LaGaspi, Appling Middle  
Hale Wagner, Appling Middle  
Sienna Daugherty, Appling Middle  
Marley Parish, Bartlett Elementary  
Ms. Underwood's class, Bartlett Elementary  
Ms. Godfrey's Class, Bon Lin Elementary  
Will Bousson, Lily Nohsey, Finley Parry, and Maddox Strickland, Bon Lin Elementary  
Ava Brown and Lindsay Wallace, Bon Lin Middle  
Morgan Jones, Bon Lin Middle  
Ms. Harville, Ellendale Elementary  
Ms. Milzarek, Ellendale Elementary  
Anthony Truong, Elmore Park Middle  
Brenna Scroggins, Elmore Park Middle  
Misty Ngo, Elmore Park Middle  
Ragen Gilmer, Elmore Park Middle  
Will Barnett and Marlon Dechausay, Oak Elementary  
Caroline Morrison and Jaden Wallace, Rivercrest Elementary  
Mrs. Luna's class, Rivercrest Elementary

The following staff of Bartlett Bridges were recognized and presented a certificate for achieving Exemplary Status:

Leticia Sanders, District Social Worker  
Momodou Keita, Supervisor  
Zoe Bozeman, School Counselor Supervisor  
Sharon Hicks, Lead Teacher  
Kacee Real, Teacher  
Jarmel Bell, Teacher  
Vishenia Huery, Teacher Assistant  
Kenneth Ford, Teacher Assistant  
Ashley Gorian, Special Education Teacher  
Mark Stephens, Supervisor  
Amy Koshenina, Homebound Teacher  
Anita Henderson, Student Services Clerk

Superintendent Stephens presented a plaque to Tim Jones, Bartlett High School for the Principal of the Year Award.

Superintendent Stephens presented a plaque to Dr. Korrie White, Director of Student Services, Department of Exceptional Children, and Safety & Security for the Supervisor of the Year Award.

Superintendent Stephens introduced Michelle Bardos to the Board. She has been selected as the new principal for Ellendale Elementary School beginning with the 2019-2020 academic year.

Superintendent Stephens introduced Sharonda Rose to the Board. She has been selected as the new principal for Rivercrest Elementary School beginning with the 2019-2020 academic year.

#### **PUBLIC COMMENT**

No Public Comments.

#### **APPROVAL OF AGENDA**

Chairman Jackson requested that item #7 Memorandum of Understanding Between University of Tennessee and the Bartlett City Board of Education be removed and #13 Performance Based Bonus for Superintendent be added. Mr. Bryan Woodruff made the motion to approve the amended agenda. Mr. David Cook seconded the motion. With all eyes, the amended agenda was approved.

#### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

##### **April 25, 2019 Business Meeting Minutes**

The approval of the April 25, 2019 Business Meeting Minutes passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook. With all eyes, the Minutes were approved.

## **REPORTS**

### **Chairman's Report**

Chairman Jackson noted that the end of the school year is tomorrow and principals are handling routine end of the year issues.

### **Superintendent's Report**

- Superintendent Stephens noted that it is the end of the current school year and he appreciates all of the hard work from teachers, principals and staff.
- He updated the Board on the construction at the Bartlett High School. Entrances must be completed before school starts. The auditorium and cafeteria are in progress. Ms. Horn will set a date for the Board Members to tour the renovation.
- Central Office will begin their summer schedule next week of a 4 day work week.
- Board Members are invited to the 5th annual Central Office picnic at Freeman Park on June 6th at 11:30 a.m.

### **General Counsel's Report**

No report.

### **Tennessee Legislative Network (TLN) Representative Report**

No report.

### **Financial Report**

The April 2018-19 Financial Report was accepted by the Board. It is a non-voting item.

## **UNFINISHED BOARD BUSINESS**

No Unfinished Board Business.

## **BOARD ACTION ITEMS**

### **New Board Business**

#### **Carrier of Student Insurance**

**Motion Passed:** Award K & K Insurance as the Carrier of Student Insurance passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

#### **Hallway Renovation Project at Ninth Grade Academy BID #FY190024**

**Motion Passed:** Award BID #FY190024 Hallway Renovation Project at Ninth Grade Academy to Victor Hall in the amount of \$42,632.58 passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Gymnasium Reroof Project at Oak Elementary BID #FY190025**

**Motion Passed:** Award BID #FY190025 Gymnasium Reroof Project at Oak Elementary to Architectural Paneling in the amount of \$67,800 passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Bid Award #FY190010 Custodial Services at District Office**

**Motion Passed:** Bid Award #FY190010 Custodial Services at District Office to Kimco Facility in the amount of \$3,462.42 passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Masonry Repairs Project at Ellendale Elementary School**

**Motion Passed:** Award Masonry Repairs Project at Ellendale Elementary School to Linkus in the amount of \$240,031 passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Policy 6040: Dress Code REVISED SECOND READING**

**Motion Passed:** The Second Reading of Revised Policy 6040: Dress Code passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Memorandum of Understanding (MOU) Between Southern College of Optometry (MobilEYES Clinic) and Bartlett City Board of Education**

**Motion Passed:** The Memorandum of Understanding (MOU) Between Southern College of Optometry (MobilEYES Clinic) and Bartlett City Board of Education passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Interlocal Agreement (ILA) for Planning Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Planning Services passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Interlocal Agreement (ILA) for Purchasing Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Purchasing Services passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Resolution 6-11 General Fund Budget Amendment and Education Capital Fund Amendment**

**Motion Passed:** Resolution 6-11 General Fund Budget Amendment and Education Capital Fund Amendment passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**2018-2019 Superintendent Evaluation Instrument**

**Subsidiary Motion Passed:** Motion to Amend the 2018-2019 Superintendent Evaluation Instrument as 5 - Strongly Agree; 4 - Agree; 3 - Neutral; 2 - Disagree; 1 - Strongly Disagree passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Motion Passed:** The 2018-2019 Superintendent Evaluation Instrument as amended passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Superintendent's 2018-2019 Performance Based Bonus**

**Motion Passed:** The approval of the Superintendent's 2018-2019 Performance Based Bonus passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**ADJOURNMENT**

Meeting adjourned at 8:00 p.m.

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Shirley Jackson  
Chairman

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Dr. David A. Stephens  
Superintendent