

Regular Board Meeting

March 9, 2026 6:00 PM

MCBOE

1. Agenda	Julie Keny Cathey
2. Recognitions	
1. Forrest School	Justin Perry, Angie Phifer
3. Public Comment	
4. Virtual Program Update	Justin Perry, Ashley Johnson, Ginger Tepedino
1. Monthly Withdrawal Report	
2. Virtual enrollment by class and grade	
5. Virtual School Curriculum	Justin Perry, Ginger Tepedino, Ashley Johnson
6. Committee Reports/Schedule Committee Meetings	
1. Director's Evaluation Committee Meeting — February 17, 2026	
7. Director's Evaluation Instrument Review	Justin Perry, Savannah Gold
8. Consent Agenda	
1. Minutes	
2. Board Attorney	
3. Interquest Detection Canines (renew agreement)	
9. Stephen Ward Consulting Contract	Justin Perry, Savannah Gold, Dwayne Robinson, Tres Beasley
10. Resolutions	Justin Perry, Savannah Gold
1. Resolution No. 26-3 General Purpose School Fund 141	
2. Resolution No. 26-03-01 Education Capital Projects Fund 177	
11. Bids	
1. Bus Engine Bids	Justin Perry, Savannah Gold, Jeremy Austin
2. Stephen Ward - Roof	Justin Perry, Savannah Gold, Dwayne Robinson, Joey Wiles
12. Federal Original Budget	Justin Perry, Savannah Gold, Tammy Lewis
1. Literacy Materials Implementation Support Grant	
13. Federal Budget Revisions	Justin Perry, Savannah Gold, Julie Thomas
1. 21st Century Community Learning Centers Revision #2	Justin Perry, Savannah Gold, Tammy Lewis
2. Perkins Basic 2025-2026 Budget Revision #2	Justin Perry, Savannah Gold, Frank Musgrave, Julie Thomas

3. IDEA-B Budget Revision #3	Justin Perry, Savannah Gold, Meredith Collins
4. Title I Budget Revision #3	Justin Perry, Savannah Gold, Julie Thomas
5. Title IV Budget Revision #3	Justin Perry, Savannah Gold, Julie Thomas
14. New Business	
15. School Safety	Justin Perry, Tres Beasley, Dwayne Robinson, Joey Wiles
16. Director's Report	Justin Perry
17. Adjourn	Julie Keny Cathey
18. FYI	
1. Approved Fundraisers	
2. Food Service Price Increase Update	
3. Free and Reduced	
4. Monthly Financial Reports	
5. Travel Requests	
6. Use of Facility Requests	

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 07/12/21
		Rescinds: 1.403	Issued: 11/09/20

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

CONSENT AGENDA

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 07/10/23
		Rescinds: 1.404	Issued: 10/08/12

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the
3 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
4 or concerns which have not advanced through the proper administrative procedure from the point of
5 origin.

6 If all administrative channels have been pursued and there is still a desire to appeal to the Board, the
7 matter shall be referred in writing and the Board shall determine whether to hear the appeal.

8 APPEARING BEFORE THE BOARD

9 The executive committee may place individuals on the agenda. Other individuals desiring to appear
10 before the Board must submit a written request with descriptive materials to the office of the director of
11 schools seven (7) business days before the meeting. If the request is approved by the Executive
12 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized
13 at the meeting and given three minutes to speak. The public may address the board about any concerns
14 except personnel matters, which are the responsibility of the director of schools.

15 The Board may, at its discretion, waive the seven day rule in case of a situation which makes such notice
16 impractical or impossible.

17 Delegations must select only one individual to speak on their behalf unless otherwise determined by the
18 Board.

19 Guidelines for individuals who address the Board:

- 20 1. Those requesting to speak to the Board must have documented evidence that they have followed
21 the chain of command in addressing this issue.
 - 22 2. Each person speaking shall state his/her name, address, and subject of remarks.
 - 23 3. Individuals speaking to the Board will address their remarks to the chair.
 - 24 4. Individuals may address the Board only on items that the Board can take action on.
 - 25 5. No response is necessary by the Board or any board member.
 - 26 6. If appropriate, the Board or the director of schools will respond at a later date.
 - 27 7. Time is not transferable to another individual.
 - 28 8. Name calling, personal attacks, profanity, threats, verbal abuse, or disruption of the orderly
29 meeting process will result in the individual or group being asked to leave the meeting.
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1 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
 2 the office of the director of schools.

3 Public Comment Period ²

4 There shall be a public comment period for each meeting with actionable items on the agenda, with the
 5 exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda.
 6 The total public comment period shall be for no more than ten (10) minutes. If an individual wishes to
 7 address the Board during the public comment period, he/she must contact the director the Wednesday
 8 prior to the school board meeting. If Wednesday is a holiday, then sign-ups will be Thursday prior to
 9 the meeting. Each speaker shall be given no more than two (2) minutes. Delegations shall select only
 10 one (1) individual to speak on their behalf unless otherwise determined by the Board.

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Legal References:

1. TCA 39-17-306
2. Public Acts of 2023, Chapter No. 300

Cross References:

- School Board Meetings 1.400
- Public Hearings 1.401
- Agendas 1.403
- Discrimination/Harassment of Employees 5.500
- Complaints and Grievances 5.501
- Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
- Student Concerns 6.305

School	Homeschool withdrawals 2025-26	Reasons
OGES		
K	0	
1st	0	
MES		
2nd	0	
3rd	0	
WES		
4th	1	Has been on waiting list for TN Virtual and finally got accepted - multiple reasons for leaving public school (many discipline issues)
5th	0	
6th	0	
LMS		
7th	0	
8th	1	Went back to homeschool
MCHS		
9th	0	
10th	0	
11th	3	Mental Health issues; Attendance-was truant and going to court; Didn't want to attend the Alternative School
12th	0	
CHES		
K	1	Parent Choice
1st	0	
2nd	0	
3rd	0	
DHIS		
4th	0	
5th	0	
6th	0	
FHS		
7th	1	Hoping for better grades in homeschool
8th	0	
9th	4	Was Virtual was having trouble concentrating; Returned to homeschool for better grades; Mental Health reasons; illness (mono) and mom was worried about chronic absences
10th	1	Didn't want to attend the Alternataive School
11th	1	Bad math grade
12th		
CES		
K	0	
1st	0	
2nd	0	
3rd	1	Parent decided it was best for student - many absences

4th		0	
5th		0	
6th		0	
CVHS			
7th		0	
8th		0	
9th		0	
10th		0	
11th		1	Truant - he tried Virtual and was unsuccessful
12th		0	

Virtual Program Enrollment Spring 2026

FORREST	LMS	MCHS	CHS
7th Grade	7th Grade	N/A	7th Grade
Full Time: 8	Full Time: 2		Full Time: 2
Part Time:0	Part Time: 0		Part Time: 0
Total: 8	Total: 2		Total: 2
8th Grade	8th Grade	N/A	8th Grade
Full Time: 11	Full Time: 4		Full Time: 0
Part Time: 0	Part Time: 1		Part Time: 0
Total: 11	Total: 5		Total: 0
9th Grade	N/A	9th Grade	9th Grade
Full Time: 7		Full Time: 2	Full Time: 1
Part Time:2		Part Time: 0	Part Time: 0
Total: 9		Total: 2	Total: 1
10th Grade	N/A	10th Grade	10th Grade
Full Time: 6		Full Time:2	Full Time: 4
Part Time: 1		Part Time: 3	Part Time: 0
Total: 7		Total: 5	Total: 4
11th Grade	N/A	11th Grade	11th Grade
Full Time: 5		Full Time: 2	Full Time: 2
Part Time:6		Part Time: 0	Part Time: 0
Total: 11		Total: 2	Total: 2
12th Grade	N/A	12th Grade	12th Grade
Full Time: 2		Full Time: 2	Full Time: 2
Part Time: 2		Part Time: 0	Part Time: 0
Total: 4		Total:2	Total: 2
TOTAL:50	TOTAL: 7	TOTAL: 11	TOTAL: 11
GRAND TOTAL AS OF 3/5/2026- 79			
	Full Time- 64	Part Time- 15	
		1 moved in from out of district	

Subject

Date: 2/12/2026

School Name: Marshall County School District

Standard Pricing

License Type	Enrollment	Price/License	Additional Info
Standard License	1 - 499	\$500	<i>Licenses are tied to individual users and can be transferred once a student successfully completes a course or transfers out, drops, etc.</i>
	500-999	\$460	
	1000+	\$420	
Teacher of Record	Single Course (1 Semester)	\$600	
	Single Course (2 Semester)	\$1000	
	Unlimited Courses	\$2500	
<i>Multi Year Discount</i>	<i>24 months</i>	<i>5% discount</i>	
	<i>36 months</i>	<i>7% discount</i>	

Sample Quote Options - Prepared for Marshall County Schools

Option	License Type	Quantity	Term Length	Price/Year	Subtotal (per year)
A	Standard License Transferrable Credit Recovery License Transferrable	125 Licenses 35 Licences	12 Months	\$425 \$255 <i>(CER discount applied)</i>	\$53,125 \$8,925 <hr/> \$62,050

Pricing Includes:

Full Course Library (incl. Credit Recovery)	Included
Unlimited PD & Partner Support	Included
Data Integrations (LookerStudio, Canvas, Clever)	Included
Live Chat Support & Tutoring	Included
Progress & Course Completion Reports	Included
Homework Helper	Included
Course Facilitation (grading done by Subject)	Included
Academic Integrity Controls	Included
Advanced Reporting (Custom Data)	Included

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Board Committees	Descriptor Code: 1.300	Issued Date: 10/12/99
		Rescinds: BBC	Issued: 08/13/93

1 The Board shall operate without standing committees, except for the Executive Committee; however,
2 special committees composed of board members may be appointed by the chairman at the direction of the
3 Board and as the needs of the Board shall require.¹ Such committees shall be discharged when the work
4 is finished or earlier by a majority vote of the entire Board. All reports by special committees shall be
5 made directly to the Board.

- 6
- 7 1. Special committees shall be appointed by the chairman serving in an advisory capacity shall
8 ordinarily consist of less than a quorum of board members;
- 9
- 10 2. The committee will be advisory only unless specifically authorized to transact designated business;
- 11
- 12 3. General issues to be discussed by the committee must be approved in advance by the entire Board;
- 13
- 14 4. A committee shall serve no longer than the annual organization meeting of the Board unless
15 reappointed to finish a designated task; and
- 16
- 17 5. Committee meetings shall be held in accordance with the Open Meetings law.²
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33 _____
34 Legal References:
35 1. TCA 49-2-205(2)
36 2. TCA 8-44-102(b)

33 _____
34 Cross References:
35 School Board Meetings 1.400
36 Public Hearings 1.401

Committees for 2025-2026

September 8, 2025

Executive Committee

Julie Keny Cathey, Chairman of the Board
Justin Perry, Director of Schools

Policy

*Andy Woodard
(The entire board will make up
this committee)

Budget/Education

*Kristen Gold
(The entire board will make up this
committee)

Curriculum/Instruction

(Includes Technology & Attendance)

*Julie Keny Cathey
Betsy Bishop
Harvey Jones
Kristen Gold
Heidi McElhaney
Tresha Grissom
Mike Herron

Acquisition/Maintenance/Transportation

*Harvey Jones
(The entire board will make up this
committee)

Safety Committee

*John Daniel Allen & Julie Keny Cathey
(The entire board will make up this
committee)

Five-Year Strategic Plan

*Kristen Gold
(The entire board will make up
this committee)

Enrollment Retention & Virtual Committee

*Mike Herron
(The entire board will make up this
committee)

***Chairman of Committee**

Please note: Any board member can attend any committee meeting that they are not a part of but cannot take part in the voting process in that committee meeting.

Revised 9/2/2025 to add the entire board to the maintenance committee

Marshall County Board of Education

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Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Minutes	Descriptor Code: 1.406	Issued Date: 08/12/19
		Rescinds: 1.406	Issued: 10/12/99

1 The director of schools shall keep, or cause to be kept, complete and accurate minutes of all meetings of
2 the Board.¹ The draft of the minutes of the previous meeting shall be sent to all board members with the
3 agenda for the subsequent meeting. Following their approval by the Board, the minutes shall be signed
4 by the chair and director of schools.² The minutes shall become permanent records of the Board and
5 shall be made available to interested citizens and the news media upon request.^{2,3} A copy shall be
6 provided to all board members, the president of the local education association, and to each of the schools
7 no more than thirty (30) days after the approval by the Board.⁴

8 The minutes shall include:

- 9 1. The nature of the meeting (regular or special), time, place, date, board members present or absent,
10 and the approval of the minutes of the preceding meeting;²
- 11 2. A record of all motions, proposals, and resolutions passed or denied by the Board, together with
12 the names of the members making and seconding the motions, and a record of the members
13 voting “aye” and “nay” in the event of a roll call vote;²
- 14 3. Names of persons addressing the Board and the purpose of their remarks; and
- 15 4. A brief account of those items discussed, and whether or not any motions were made regarding
16 those items.

Legal References:

1. TCA 49-2-301(b)(1)(C)-(D)
2. TCA 8-44-104(a)
3. TCA 10-7-503(a)(1)(B), (a)(2)(B)
4. TCA 49-2-203(a)(11); Public Acts of 2019,
Chapter No. 248

Cross References:

Duties of Officers 1.201

February 9, 2026

The Marshall County Board of Education met in regular session on Monday, February 9, 2026, at 6:00 p.m. in the Board Conference Room at Jones School.

Members present were John Daniel Allen, Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones and Heidi McElhaney. Andy Woodard was absent.

Pledge/Prayer

Mr. Herron asked to add virtual school to new business.

Ms. Grissom made a motion, with a second by Mr. Allen, to approve the agenda. The motion passed 8-0.

There was no public comment.

Virtual program coordinator Ashley Johnson presented a virtual program update.

Ms. Gold presented a Five-Year Strategic Plan committee report.

A Policy committee meeting was set for April 13, 2026, immediately following the board meeting.

A Director's Evaluation Sub Committee was formed. This committee will meet on Tuesday, February 17, 2026 at 6:00 p.m. at the Central Office to update the Director's Evaluation instrument.

Presented under Consent Agenda: January 12, 2026, minutes; and Out of State overnight travel for FHS FFA. Mr. Herron made a motion, with a second by Ms. Bishop, to approve the consent agenda. The motion passed 8-0.

Mr. Herron made a motion, with a second by Ms. Grissom, to approve the State application for a new virtual academy. The motion passed 8-0.

Ms. Cathey made a motion, with a second by Mr. Herron, to use LEAN Frog Consulting to do an intense study concerning enrollment decline in the District. The motion failed due to a lack of majority vote. Yays – Ms. Bishop, Ms. Cathey, Mr. Herron and Mr. Jones; Nays – Mr. Allen, Ms. Gold, Ms. Grissom and Ms. McElhaney.

Mr. Jones made a motion to not accept the low bid from Genesis Roofing for the roof at Marshall County Board of Education and award Standard Taylor Industries all three projects; Marshall County Board of Education (Project #1), Cornersville Elementary School (Project #2) and Oak Grove Elementary School (Project #3). The motion failed for lack of a second.

Mr. Herron made a motion, with a second by Ms. Grissom, to accept the low bid from Standard Taylor Industries for Cornersville Elementary School and Oak Grove Elementary School for roofs. Secondly, Mr. Herron stated to not accept the low bid from Genesis Roofing for the Marshall County Board of Education roof. He then added for Mr. Ward to contact Standard Taylor Industries asking to negotiate a price for the roof at the Marshall County Board of Education, and to include a price for protection of the server room area maybe with a stop gap measure, with all the results presented at the March 9, 2026, board meeting. The motion passed 8-0.

The discussion under new business was to explore and potentially create policies for the virtual academy.

During the Director's Report, Dr. Perry thanked Tres Beasley, Dwayne Robinson, Jeremy Austin, Joey Wiles and everyone that helped during the snow and ice. He also acknowledged school counselor appreciation week, stating how thankful we are for our wonderful school counselors. The counselors had a meeting at the central office last week and Ms. Tepedino cooked lunch for them. Ms. Cathey also stated how valued the counselors are.

The meeting adjourned at 7:14 p.m.

Respectfully Submitted,

Julie Keny Cathey, Chair

Justin Perry, Director

Interquest Detection Canines®
(INTERQUEST)
(Marshall County School, Tennessee)
(The District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of August 2026 through May 2027.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide 20 full day visits for the contract period (between August 2026 through May 2027). The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. Each full day visit will be \$525.00. Multiple canine teams will be charged on a per team basis. DA required court testimony on behalf of the DISTRICT to be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

Both parties shall indemnify and hold harmless each other against from any and all claims arising from either's actions or performance under the terms of this Agreement. Each shall indemnify and hold harmless the other against and from any and all claims arising from any acts, negligent or intentional, arising from the performance of this Agreement or by any officer, agent, employee, guest, or invitee of either party, and from all costs, attorneys' fees and liabilities incurred in or about the defense of any claim or any action or proceeding brought thereon.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, Texas Department of Public Safety and the Texas Commission on Private Security, c-05527 and other state regulatory agencies as required.

INTERQUEST DETECTION CANINES® FOR THE SCHOOL: Marshall County School District

DATE: _____

Rocky S. Montgomery
President – Interquest Detection Canines of Tennessee

PROFESSIONAL SERVICES AGREEMENT

DATE: February 9, 2026

AGREEMENT NUMBER: SWA

CONSULTANT: Stephen Ward & Associates, Inc.
Post Office Box 6815- Huntsville, Alabama 35813
128 Jetplex Circle - Madison, Alabama 35758

OWNER: Marshall County Schools
700 Jones Circle
Lewisburg, Tennessee 37091

Marshall County Schools (OWNER) and Stephen Ward & Associates, Inc. (CONSULTANT) agree CONSULTANT will perform the professional services set forth in Attachment A upon the following terms and conditions:

1. **TERM.** This Agreement shall be in effect for the term stated in Attachment A unless it is extended by written agreement of the parties or sooner terminated as set forth in this Agreement.
2. **SCOPE.** CONSULTANT agrees to perform **Roof Emergency Repairs, Roof Replacements, and Roof Management Services** as specifically requested by OWNER and as generally described in Attachment A. The job description for the position for which CONSULTANT's services are engaged is set forth in Attachment C. It is specifically understood by both parties that the terms of this Agreement applies only to the **Roof Emergency Repairs, Roof Replacements, and Roof Management Services** described in Attachment A and that no Agreement is being entered into with respect to any **Roof Emergency Repairs, Roof Replacements, and Roof Management Services** not described in Attachment A.
3. **RELATIONSHIP OF THE PARTIES.** The parties agree the CONSULTANT is an Independent Consultant and OWNER has no right to control how the work is performed other than as specified for requirements as stated in Attachment A. CONSULTANT understands no relationship other than that of contracting parties is established by this Agreement and further understands this does not establish any employer - employee arrangement. CONSULTANT agrees, as an Independent Consultant, to treat its assistants as its own employees and comply with tax requirements for CONSULTANT and its assistants.
4. **LABOR.** CONSULTANT agrees it is solely responsible for providing the labor to achieve the specified requirements of Attachment A. CONSULTANT agrees OWNER shall not provide training for CONSULTANT to perform services specified in Attachment A. CONSULTANT agrees to be available to OWNER on an as-needed basis, and that the hours of labor are not ordinarily established by OWNER. CONSULTANT understands it is free to work for any number of other persons or firms simultaneously.
5. **FEES AND EXPENSES.** For all services rendered by CONSULTANT under this Agreement, CONSULTANT shall be paid in accordance with Attachment B. Unless otherwise specifically set forth in Attachment B, such payments shall be made Net 15 Days and in no instance more than Net 30 Days after the receipt of an invoice by OWNER.

CONSULTANT's relationship shall be that of an Independent Consultant and OWNER shall not withhold taxes or Social Security payments from any sum paid to CONSULTANT under this Agreement.

6. **INSURANCE.** CONSULTANT shall maintain during the term of this Agreement, at CONSULTANT's sole expense, such insurance as stated in Exhibit 1.

CONSULTANT shall provide, prior to start of operation under this Agreement, evidence of the level of insurance indicated in Exhibit 1 by CONSULTANT. Certificate of Insurance with original endorsement of OWNER as Additional Insured, to the extent of the indemnity, and OWNER coverage as primary insured.

Insurance is to be placed with insurers acceptable to OWNER. Certificates and endorsement of each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf.

7. **NOTICES.** All notices and demands required hereunder shall be deemed given upon personal delivery or next business day following sending by reputable overnight delivery carrier or three (3) business days following sending by United States Postal Service, Registered or Certified Mail, postage prepaid, addressed to CONSULTANT and OWNER at the addresses set forth at the top of page 1 of this Agreement.

8. **CONTACT NOTICES.** For contract management purposes of this Agreement, the persons to be contacted to provide operations decisions on a daily basis on behalf of the parties are as follows:

- if to OWNER: Dr. Justin Perry, PRIMARY; Dwayne Robinson, SECONDARY
- if to CONSULTANT: Stephen Ward, PRIMARY.

9. **NO WAIVER.** The failure of either party at any time to enforce any right or remedy available to it under this Agreement with respect to any breach or failure by the other party shall not be construed to be a waiver of such right or remedy with respect to any other breach or failure by the other party.

10. **LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee.

11. **ENTIRE AGREEMENT.** This Agreement, the terms and conditions of the Attachments and Exhibits hereto and amendments mutually agreed upon in writing are the complete and entire agreement regarding these transactions and replace any prior oral or written communications between OWNER and CONSULTANT. CONSULTANT hereby warrants and represents it is not subject to any restriction, penalty, agreement, commitment, law, rule, regulation, or order which is violated by its execution and delivery of this Agreement and performance of its obligations under this Agreement.

12. **GUARANTEE.** Roof repair work performed under the management of, under the supervision of, and or under the direction of CONSULTANT and or its subcontractors under this Agreement thereof for OWNER shall be guaranteed for a period of no less than One (1) Year.

13. **NON-SOLICITATION.** CONSULTANT shall not solicit or recruit any employee or manager of OWNER during the duration of this Agreement and for a period of two (2) years following the termination of this Agreement. OWNER shall not solicit or recruit any employee or manager of CONSULTANT during the duration of this Agreement and for a period of Two (2) Years following the termination of this Agreement.
14. **PROJECT STAFFING AND PROCESS.** CONSULTANT has provided OWNER with the names of the individuals who will be staffing this project along with their positions and their contact information for this project within Attachment A.
15. **ADVERTISING.** Any and all language CONSULTANT may use in advertising for the solicitation of contractors to perform work of this Agreement must be submitted to OWNER prior to its placement or use and may only be used with OWNER's written consent.
16. **CONSULTANT'S CERTIFICATION PACKAGE.** A CONSULTANT's certification package including a Vendor Certification Form, a Statement of Non-Disbarment, E-Verify Certificate of Compliance, and a W-9 form must be completed by CONSULTANT and submitted to OWNER.
17. **GENERAL.**
 - A. **Acknowledgments.** Acceptance of this Agreement must be in accordance with and strictly limited to the terms and conditions contained herein. Any attempted acknowledgment or acceptance which contains provisions conflicting or additional to the terms and conditions of this Agreement or which varies any term or condition shall have no force or effect. Performance by CONSULTANT without an effective acknowledgment shall be deemed to be performance in accordance with the terms and conditions of this Agreement.
 - B. **Invoices,** Render a separate invoice for each Work Order issued by OWNER. All items on invoice must conform to fee items listed in Attachment B of this Agreement. Invoice must show OWNER's Agreement Number. Deliver or mail invoice (s) and statements to OWNER's address set forth at the top of page 1 of this Agreement.
 - C. **Interest Charged on Invoices.** Interest charges referenced on an invoice will apply only after payment is not rendered to CONSULTANT after Thirty (30) Days from the date of the invoice. Allowed interest on unpaid invoices will be the prevailing current prime interest rate plus 2% per annum.
 - D. **Termination.** This Agreement can be terminated for convenience before expiration by either OWNER or CONSULTANT given that written notice is provided to the other party at least Thirty (30) Days prior to the termination date. The amount, if any, which will be owed by OWNER to CONSULTANT (or CONSULTANT to OWNER) upon termination is set forth in Attachment B. To the extent that Attachment B does not specifically set forth any financial liability of OWNER upon termination, the OWNER shall not have any such obligation.
 - E. **Indemnification.** CONSULTANT hereby undertakes and agrees to forever indemnify and hold harmless OWNER and its Board of Education Members, individually and collectively,

its subsidiaries and officers, agents, servants and employees of OWNER, from any and all such losses, expenses, damages (including loss of use), demands and claims, and shall defend any suit or action brought against them, or any of them, based on any alleged injury (including death) or damage (including loss of use) arising out of performance of the work under this Agreement and shall pay all damages, judgments, costs, and expenses including attorney's fees in connection with said damages and claims resulting therefrom. The foregoing assumption, indemnification, hold harmless, and undertaking of defense shall not apply to any loss, damage, expense, demand, claims, or cause of action arising out of, or caused by the sole negligence of OWNER and its Board of Education Members, individually or collectively, its subsidiaries or officers, agents, servants, or employees of OWNER.

- F. **Confidentiality.** So long as this Agreement remains in effect, CONSULTANT may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of OWNER, which are owned by OWNER and which are regularly used in the operation of OWNER's business. CONSULTANT acknowledges such information is secret and confidential and that OWNER disclosed the same to CONSULTANT. CONSULTANT shall not disclose any such secrets, directly or indirectly, or use them in any other way, either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with this Agreement. All files, records, documents, drawings, specifications, equipment, and similar items relating to business at OWNER, whether prepared by CONSULTANT or those acting on behalf of CONSULTANT, shall remain the property of OWNER and shall be treated in a confidential manner by CONSULTANT so as to safeguard its proprietary nature.
- G. **Delays.** Time is of the essence in the performance of CONSULTANT's services here under., delays in deliverables beyond the time specified in this Agreement due to causes beyond the control and without the fault or negligence of CONSULTANT may be excused by OWNER if CONSULTANT notifies OWNER in writing of the cause of such delay within a reasonable time from the beginning thereof. When such excuse is given, OWNER, by written notice to CONSULTANT, will extend the time for performance by such period of time as OWNER determines to be commensurate within the period of delay.
- H. **Changes.** If any such change causes an increase or decrease in the cost of, or the time required for, performance of this Agreement, an equitable adjustment shall be made in the Agreement price or deliverables schedule, or both, and the Agreement shall be modified in writing accordingly. Any claim made by CONSULTANT for adjustment under this article must be asserted within Thirty (30) Days from the date of receipt by the CONSULTANT of the notification of changes, provided, however, that OWNER, if it decides the facts justify such action, may receive and act upon any such claim asserted at any time prior to final payment under this Agreement. However, nothing in this article, shall excuse CONSULTANT from proceeding with the Agreement as changed. Except as otherwise provided herein, no payment for extra work shall be made unless such extras and the price thereof have been authorized in writing by OWNER.

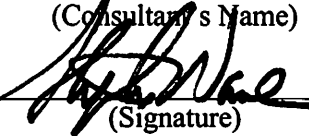
- I. **Examination Of Records.** CONSULTANT agrees that OWNER, or any of their duly authorized representatives, shall have access to and the right to examine any directly pertinent books, documents, papers, and records of CONSULTANT, involving transactions related to this Agreement.
- J. **Assignment.** OWNER may not at any time assign any of its rights hereunder of this Agreement or assign their fundamental operations and responsibilities of this Agreement to an outside management services firm. Neither this Agreement, nor any payments, claims, or interests thereunder are assignable or transferable by CONSULTANT without OWNER'S written approval.
- K. **Equal Opportunity,** During the performance of this Agreement, CONSULTANT agrees to as follows:
 - i. CONSULTANT will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated fairly during employment, without regard to their race, color, religion, sex, or origin. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this Equal Opportunity article.
 - ii. CONSULTANT will, in all solicitations or advertisements for work placed by or on behalf of OWNER, state that all qualified contractors will receive consideration without regard to race, color, religion, sex, or national origin.
- L. **E-Verify Compliance.** In acceptance of this Agreement and its fulfillment the CONSULTANT hereby certifies CONSULTANT is enrolled in the Federal E-Verify Employment Eligibility Verification System.
- M. **Debarment and Suspension.** In acceptance of this Agreement and its fulfillment CONSULTANT hereby certifies CONSULTANT is not currently a listed vendor on any State of Tennessee list of disbarred vendors or companies.
- N. **Background Checks.** The Consultant shall ensure background checks are obtained and documented with respect to all assigned subcontractor personnel with all such background checks being current within the last Twelve (12) Months as of the time when each individual is first assigned to the performance of the services and including investigation and identification of all state or federal misdemeanor or felony convictions of such individual. At the request of OWNER, CONSULTANT shall deliver a written certification to OWNER a background check has been performed, and the subject individual has passed such verification procedure as set forth in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement in two counterpart signatures and do hereby warrant and represent that their respective signatory whose signatures appears below has been and is on the date of this Agreement duly authorized to execute this Agreement.

AGREED TO:

STEPHEN WARD & ASSOCIATES, INC.

(Consultant's Name)


(Signature)

Stephen Ward

(Print Name)

President

(Title)

February 9, 2026

(Date)

MARSHALL COUNTY SCHOOLS

(Owner's Name)

(Signature)

Dr. Justin Perry

(Print Name)

Director of Schools

(Title)

(Signature)

(Print Name)

(Title)

(Date)

Mailing Address:

Post Office Box 6815

(Address)

Huntsville, Alabama 35813

(City, State, Zip)

205-802-6084

(Telephone Number)

sward@swa-consultants.com

(Email Address)

Mailing Address:

700 Jones Circle

(Address)

Lewisburg, Tennessee 37091

(City, State, Zip)

931-359-1581

(Telephone Number)

(Email Address)

ATTACHMENT 'A'
Description of Professional Services

Term of Agreement:

The term of this Agreement shall be effective for a period of One (1) Year commencing as of January 22, 2026 and ending on January 22, 2027. This Agreement may be extended by mutual consent of both parties with a written notification by either party to the other at any time prior to the ending date of this Agreement.

Extension of this Agreement will be on yearly basis with a maximum of Two (2) Extensions per Agreement.

Scope of Work to be Performed by Stephen Ward & Associates, Inc. (SWA):

SWA will, at the direction of Marshall County Schools, perform roof emergency repairs and management services on Marshall County Schools (MaCS) facilities as follows:

1. SWA will prepare a roof repair service and roof replacement package for qualified roof contractor pricing for an 'Indefinite Delivery, Indefinite Quantity (IDIQ) Roof Construction Repair & Replacement' contract;
2. MaCS Operations Department will provide notice to SWA via telephone, email, text, and/or verbal of a request for emergency roof repair service. This form of notice will be followed by a written Work Order Authorization provided to SWA;
3. SWA will respond to all notifications and notices by scheduling a Roof Specialist or Roof Observer/Inspector to visit the subject school facility and perform an analysis and investigation of the issues reported. The Roof Specialist or Roof Observer/Inspector will report to the Primary Roof Program Manager all findings of the roof issues pertaining to the emergency roof repair service request submitted by MaCS's Operations Department. The Roof Specialist or Roof Observer/Inspector will be instructed to make certain repairs in order to mitigate damage to the interior of the building in order to minimize the risk for potential life-safety issues for students, teachers, employees, and another public persons;
4. SWA's Primary Roof Program Manager will assess the found reported conditions and determine the proper recourse to resolve the emergency roof repair service issue.

The following are recourse actions the Primary Roof Program Manager will make to resolve the emergency roof repair service order:

- A. Where current warranty coverage exists, the roof warranty provider will be notified; the roof system manufacturer, the general contractor, and/or both parties.
- B. Where no current warranty coverage exists, determine a projected estimated cost for the repairs and,
 - i. On roof repairs and/or roof replacements, SWA will prepare a scope of work for the emergency roof repairs for the contract pricing by the IDIQ Roof Contractor including all required drawings, specifications, and material requirements; contractor pricing, based on the Roof Contractor's IDIQ Unit Price Agreement, will be provided to MaCS Operations Department for review and approval.
 - ii. On scheduled and planned roof replacements MaCS will notify SWA and a scope of

work for the roof replacements will be prepared in accordance with the IDIQ Unit Price Agreement, including all required drawings, specifications, and material requirements. This scope of work and all related documents will be provided to the MaCS Operations Department for further processing and approvals before any work is undertaken.

- C. In the occurrence of undetermined causation of leaks and or water intrusion, the Primary Roof Program Manager may order or will conduct additional testing as deemed necessary. This testing will be to further investigate and determine the exact causation of the leaks and or water intrusion. Testing which may be performed are water testing roof top mechanical units and roof flashings; water testing curtainwall assemblies per AAMA 501.2; water testing masonry walls through wall flashings per AAMA 501.2; and air chamber pressure testing of curtainwall and or storefronts per AAMA 501.1.
5. The IDIQ Roof Contractor performing emergency roof repair service work will provide OWNER with a One (1) Year Guarantee on the work performed; or, for roof replacements, the IDIQ Roof Contractor will provide a Contractor's Labor & Materials Five (5) Year Roof Guarantee and a specified roof system manufacturer warranty for Twenty (20) Years.
 6. The IDIQ Roof Contractor reserves the right to not provide any warranty or guarantee on roofs that have extensive deterioration and degradation conditions. In this occurrence, CONSULTANT will notify OWNER in writing of this exclusion.
 7. Payments are not contingent on the successful repair of any roof where work is coordinated by Marshall County Schools.

Project Staffing:

<u>PROJECT STAFF</u>	<u>TITLE</u>	<u>OFFICE</u>	<u>CELL</u>	<u>PER HR RATE</u>
Stephen Ward ¹	Principal Consultant in Charge	205-802-6084	256-656-4623	\$175.00
Kevin Silvey	Principal Architect in Charge	205-802-6084	256-390-6496	\$150.00
Les Amory ²	Primary Roof Program Manager	205-802-6084	307-575-5690	\$135.00
John Wilkens	Assistant Roof Program Manager	205-802-6084	205-659-5551	\$135.00
Aaron Lacey	Associate Roof Program Manager	205-802-6084	256-338-3562	\$135.00
Dale Ballard	Metal Roof Specialist	205-802-6084	256-679-6228	\$135.00
Dale Sloman	Wall Coatings Specialist	205-802-6084	205-644-3713	\$135.00
Anthony Hill	Roof Observer	205-802-6084	256-777-5922	\$115.00
James New	Drafting/CAD Technician	205-802-6084	256-616-8224	\$105.00
Jann Alverson	Administrative Assistant	205-802-6084	205-908-7317	\$95.00

¹ Primary Contact

² Secondary Contact

ATTACHMENT 'B'

Fees and Expenses

The professional fees for Roof Emergency Repairs, Roof Replacements, and Management Services shall be based upon an hourly rate, an 8% percentage, or per the unit prices set forth below.

This fee shall be invoiced on monthly intervals according to Work Orders issued to CONSULTANT by OWNER. Invoices will be submitted to OWNER on or about the 10th day of the month for work completed during the preceding month. Fees and expenses for work completed by CONSULTANT and/or subcontractor thereto shall be invoiced as follows:

<u>DESCRIPTIONS</u>	<u>UNITS</u>	<u>MULTIPLIER</u>	<u>MINIMUMS</u>
Roof Replacements	8% Basic Fee	100%	Project Costs <\$200K
Project Staff	Hourly ²	100%	3.0 Hours
Minimum Trip Charge	Flat Rate	100%	\$475.00 / Per Trip
Minimum Contractor Service	Flat Rate	125%	\$1,275.00 / Per Trip
Expenses	Costs	125%	None
Materials	Costs	125%	None
Mileage	GSA Rate ³	100%	\$0.725 / Per Mile
Warranty Claims	Hourly ⁴	100%	3.0 Hours
Admin Costs	Hourly ⁵	100%	None
Premium Service (After normal business hours, weekends, and holidays)	Hourly ⁶	125%	3.0 Hours

CONSULTANT will be separately reimbursed for reasonable direct expenses actually incurred. Direct expenses are defined to include costs associated any roof leak investigation, repairs, analysis, testing, initiate/follow-up warranty claim on any OWNER facility upon receiving a Work Order Authorization from OWNER's Operations Department. If OWNER has access to rates for goods or services less than those otherwise available to CONSULTANT, CONSULTANT shall make use of such rates.

CONSULTANT will not be separately reimbursed for reasonable indirect expenses. Indirect expenses are defined to include costs that are attributable to CONSULTANT client project/s as incremental costs but are not possible to attribute to each individual project.

CONSULTANT must submit itemized invoices, including any and all appropriate documentation, including expense reports and receipts, in order to be eligible for the reimbursement of any direct expenses. All expenses will be billed at the actual costs incurred plus 25%.

² Staff per Chart on previous page

³ Rate per Chart on previous page

⁴ US Government General Service Administration Prevailing Rate

⁵ Rate per Chart on previous page

⁶ Rate per Chart on previous page

CONSULTANT. must present OWNER with invoices for any and all requested fee payments and expense reimbursements. These invoices shall be paid Net Upon Receipt Days and in no instance shall payment be made greater than Thirty (30) Days from the date of the invoice without being subject to finance charges. The finance charge or interest on any unpaid invoice beyond Thirty (30) Days from the date of the invoice shall be current prime interest rate plus 2% per annum.

Payment by OWNER of CONSULTANT's invoice is subject to receipt of all required materials and backup documents by the representative of OWNER designated in Section 8 of the Agreement.

Payments are not contingent on the successful repair of any roof where work is coordinated by CONSULTANT.

ATTACHMENT 'C'
Consultant Firm's Job Description

REQUISITION NUMBER: SWA

SPECIFIC TITLE: Roof Program Managers

GENERIC TITLE: Roof Program Managers

DEPARTMENT: OPERATIONS DEPARTMENT

REPORTS TO: Dr. Justin Perry, Director of Schools

GENERAL SUMMARY: Roof system management including emergency roof repairs, warranty assessment, and roof replacements

PRINCIPAL DUTIES AND RESPONSIBILITIES

- Provide roof management services of the existing roof system throughout the OWNER system and facilities;
- Coordinate all roof leaks by investigating and determining causation of reported leaks;
- Provide resolution of reported leaks through roof warranty claims;
- Provide roof service repair coordination if no warranty coverage exists;
- Coordinate IDIQ Roof Contractor services activities, work scopes, and quality assurance.

EDUCATION AND EXPERIENCE REQUIRED

- Extensive experience with all roof systems & related construction components
- Extensive experience with all roof systems & related construction components currently in service on Marshall County Schools facilities
- Extensive knowledge of the Marshall County Schools Operations Department and procedures set thereby
- Extensive experience with International Building Code 2010
- Tennessee Board of Architects Registration

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this job. They are not an exhaustive list of all duties and responsibilities associated with it.

EXHIBIT 1'

Consultant's Insurance Requirements

CONSULTANT'S INSURANCE

The CONSULTANT shall procure and maintain at CONSULTANT'S s sole expense such insurance as shall protect the CONSULTANT's and any subcontractor to the CONSULTANT performing work covered by this Agreement.

A. Minimum Scope of Coverage

Coverage shall be at least as broad as:

1. Commercial General Liability insurance coverage insuring all operations by or on behalf of the CONSULTANT and including, without limitation, coverage for:
 - a. Premises and operations,
 - b. Contractual liability insuring the obligations assumed by the CONSULTANT under this Agreement, and
 - c. Personal injury liability.
2. Automobile Liability insurance covering all owned, hired and non-owned vehicles including coverage for Automobile Contractual Liability.
3. Workers' Compensation insurance as required by applicable law or regulations or statutes and Employer's Liability insurance.
4. Professional liability insurance covering any claims that might arise from performance of services provided by the CONSULTANT under this Agreement.

B. Minimum Coverage

CONSULTANT shall maintain limits of liability of at least:

1. Commercial General Liability:
\$1,000,000 each occurrence bodily injury and property damage,
\$1,000,000 personal and advertising injury,
\$2,000,000 general **aggregate**
2. Automobile Liability:
\$1,000,000 combined single limit per accident for bodily injury and property damage
3. Workers' Compensation: coverage as required by law
4. Employer's Liability:
\$500,000 bodily injury by accident,
\$500,000 Each Employee,

\$500,000 Aggregate

5. Professional Liability Insurance:

\$1,000,000 each professional act, error or omission,

\$1,000,000 aggregate for all professional acts, errors or omissions

C. Other Insurance Provisions

1. Claims-Made Coverage

If the professional liability insurance required by this section is written on a "claims-made" policy form, the policy and all certificates of insurance as required hereunder shall show the "retroactive date." If the "retroactive date" is later than the date of this Agreement and the CONSULTANT was previously insured under a "claims-made" professional liability insurance policy during any portion of the period between the date of this Agreement and the "retroactive date" of the CONSULTANT's current "claims-made" professional liability insurance policy, the CONSULTANT shall furnish a Certificate of Insurance showing that the CONSULTANT has purchased the "extended reporting period" or "supplemental tail" endorsement under the previous policy to extend the period during which a claim may first be made.

2. OWNER as Additional Insured.

OWNER, its Board members, officers, directors, trustees, volunteers, and employees (Additional Insureds) shall be named as additional insureds under the Commercial General Liability policy, and the policy shall stipulate that the insurance afforded the Additional Insureds shall apply as primary insurance and that any other insurance carried by the Additional Insureds will be excess only and will not contribute with CONSULTANT'S insurance. These policies shall contain the usual cross liability wording indicating, except for limits of liability, the policies shall operate as though separate policies were issued to each insured.

3. CONSULTANT's failure to comply with policy provisions

General Liability and Umbrella or Excess Liability policies shall stipulate that CONSULTANT's failure to comply with reporting provisions of the policies shall not affect coverage provided to OWNER, its officers, directors, trustees, volunteers, and employees.

4. Notice of Cancellation

Each insurance policy required by this insurance clause shall be endorsed to state coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after Thirty (30) Days' prior written notice by certified mail, return receipt requested, has been given to OWNER.

D. Acceptability of Insurers

Insurance is to be placed with insurers which are acceptable to OWNER.

E. Verification of Coverage

CONSULTANT shall furnish OWNER with Certificates of Insurance before any work is done and any materials are delivered. Insurance certificates shall clearly identify all insurance coverages and

special conditions as required by this insurance clause.

F. Subcontractors to the CONSULTANT

CONSULTANT shall include all subcontractors to the CONSULTANT as insured under its policies or shall furnish separate certificates for each subcontractor to the CONSULTANT. All coverages for subcontractor to the CONSULTANT shall be subject to all of the requirements stated herein.

**RESOLUTION NO. 26-3
BUDGET ADDITIONAL REVENUES
GENERAL PURPOSE SCHOOL FUND 141**

WHEREAS, \$34,959.50 was received for curriculum expenses through the Too Good for Drugs Prevention Program needs to be budgeted, and

WHEREAS, \$9,500 was received through the Early Literacy Tutoring Grant needs to be budgeted,

WHEREAS, \$74,600 was received through the TN Tutoring Grant needs to be budgeted,

THEREFORE, BE IT RESOLVED, that the General Purpose School Budget be amended in the following manner:

ACCT #	DESCRIPTION	DEBIT	CREDIT
48130	Contributions		\$ 34,959.50
72120-499	Health Services - Other Supplies and Materials	\$ 28,709.50	
72120-524	Health Services - In Service/ Staff Development	\$ 6,250.00	
46590	Early Literacy Tutoring Grant		\$ 9,500.00
71100-189	Regular Instruction Program - Other Salaries & Wages	\$ 9,500.00	
46590	TN Tutoring Grant		\$ 74,600.00
71100-189	Regular Instruction Program - Other Salaries & Wages	\$ 60,671.00	
71100-201	Regular Instruction Program - Social Security	\$ 644.80	
71100-204	Regular Instruction Program - Pension	\$ 780.00	
71100-212	Regular Instruction Program - Medicare	\$ 150.00	
71100-429	Regular Instruction Program - Supples & Materials	\$ 12,354.20	
		\$ 119,059.50	\$ 119,059.50

APPROVED THIS 23rd DAY OF March, 2026

COUNTY MAYOR

MARSHALL COUNTY CLERK

**RESOLUTION NO. 26-03-01
BUDGET AMENDMENT
EDUCATION CAPITAL PROJECTS FUND 177**

WHEREAS, funds received from the General Debt Service fund (151) needs to be budgeted, and

WHEREAS, \$2,262,720 of the funds will be used to purchase technology upgrades, which will include power redistribution, access points, cabling, and access controls, and

WHEREAS, \$120,000 of the funds will be used to complete an LED light project at two elementary schools, and

WHEREAS, \$50,000 of the funds will be used to purchase Non Maintenance Capital Upgrades which will include two walk in coolers, and

THEREFORE, BE IT RESOLVED, that the Education Capital Projects Budget be amended in the following manner:

ACCT #	DESCRIPTION	DEBIT	CREDIT
49800	Transfer In		\$ 2,432,720.00
91300-707	Education Capital Projects - Building Improvements	\$ 120,000.00	
91300-722	Education Capital Projects - Regular Instruction Equipment	\$ 2,312,720.00	
		<u>\$ 2,432,720.00</u>	<u>\$ 2,432,720.00</u>

APPROVED THIS 23rd DAY OF March, 2026

COUNTY MAYOR

MARSHALL COUNTY CLERK

STEPHEN WARD & ASSOCIATES, INC.

Architects + Building Envelope Consultants

128 Jetplex Circle
Madison, Alabama 35758
T: 205-802-6084

February 9, 2026

Dr. Justin Perry
Marshall County Schools
700 Jones Circle
Lewisburg, Tennessee 37091

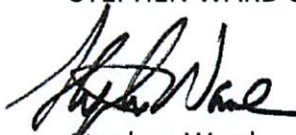
Re: Various Schools Roof Replacement & Roof Restoration
▪ Project 1: Marshall County Board of Education

Our office has not received a bid confirmation letter from Genesis Roofing in reference to their submitted Base Bid for Project 1: Marshall County Board of Education in the total amount of Seven Hundred Eighty-Eight Thousand Four Hundred Dollars (\$788,400.00).

SWA has requested the contractor's bid confirmation after his review of the bid submitted. As of this morning 9:00 AM CT, our office has not received an official bid confirmation from the contractor. **SWA recommends no action by the Board of Education at this time** and allow our office to further evaluate the low bid received. This is important because the low bid received is 12% lower than next lowest bid and when compared to the mean average bid received, the bid is 26% below the mean average bid received. These are concerning disparities in bids and should be further evaluated before an equitable recommendation can be made in this matter.

Please contact this office should you have any questions or comments.

Respectfully,
STEPHEN WARD & ASSOCIATES, INC.



Stephen Ward
President

PROJECT: VARIOUS SCHOOLS ROOF REPLACEMENT & ROOF RESTORATIONS
FOR MARSHALL COUNTY SCHOOL SYSTEM: PROJECT 1: MARSHALL COUNTY
BOARD OF EDUCATION (CENTRAL) ROOF REPLACEMENT / PROJECT 2:
CORNERSVILLE ELEMENTARY SCHOOL ROOF RESTORATION COATING /
PROJECT 3: OAK GROVE ELEMENTARY SCHOOL ROOF RESTORATION/COATING

AS TABULATED BELOW, BIDS WERE RECEIVED:

DATE: Thursday, February 6, 2026 **TIME:** 1:30 PM CT

PLACE: 700 Jones Circle, Lewisburg, TN 37091

<u>CONTRACTOR</u>	<u>AD 1</u>	<u>AD 2</u>	<u>AD 3</u>	<u>SURETY</u>	<u>PROJECT 1 MARSHALL COUNTY BOE (CENTRAL)</u>	<u>PROJECT 2 CORNERSVILLE ES</u>	<u>PROJECT 3 OAK GROVE ES</u>	<u>REMARKS</u>
AAR of North Carolina, Inc. Kernersville, NC GL License #37197	✓	✓	✓	Western Surety	\$1,138,000.00	NO BID	NO BID	NONE
Brazos Urethane, Inc. Texas City, Texas GC License #63592	✓	✓	✓	Merchant's Bonding Co	\$1,227,639.00	\$620,698.00	\$759,691.00	NONE
Genesis Roofing Co., Inc. Hendersonville, TN 37075 GC License #47641	✓	✓	✓	Old Republic	\$788,400.00*	\$594,000.00	\$709,000.00	NONE
GKL Companies, Inc. Rainbow City, AL GC License #68598	✓	✓	✓	Harco Natl Ins Co	\$1,166,767.00	\$654,630.00	\$744,014.00	NONE
MG Roofing, Inc. Muscle Shoals, AL GC License #43750	✓	✓	✓	Atlantic Specialty Ins	\$1,252,799.00	\$812,238.00	\$842,354.00	NONE
Rackley Roofing Co. Inc. Lebanon, TN GC License #15116	***** NO BID *****							
Standard-Taylor Industries, Inc. Montgomery, AL GC License #18358	✓	✓	✓	Western Surety	\$891,660.00	\$519,376.00*	\$637,577.00*	NONE
Tri-State Roofing Contractors Chattanooga, TN GC License #65081	✓	✓	✓	Westfield Ins Co	\$959,645.00	\$543,284.00	\$676,416.00	NONE

I certify the above bids were received sealed and were publicly opened and read aloud at the time indicated and that this is a true and correct tabulation of all bids received for this project.

Sworn before me this 6th day of February 2026.

Angie Williams

 Notary Public

L.S.



BY: Stephen Ward & Associates, Inc.

Stephen Ward

 Stephen Ward, President

My Commission Expires 3/4/29

BID OPENING ATTENDEE SIGN-IN SHEET

Date/Time: Friday, February 6, 2026

Project: VARIOUS ROOF RESTORATIONS & COATINGS

Owner: MARSHALL COUNTY SCHOOLS
LEWISBURG, TENNESSEE

Architect: STEPHEN WARD & ASSOCIATES, INC.

ATTENDEE	COMPANY	EMAIL/TELEPHONE #
Joy Wiles	Marshall County Schools	email: _____
Savannah Gold	Marshall County Schools	email: _____
Tres Beasley	Marshall County Schools	email: _____
Les Amory	SWA	email: _____
Stephen Ward	SWA	email: _____
Patrick Daniel	Brazos Urethane	email: _____
Scott Herron	Genesis Roofing	email: _____
Adam Muston	MG Roofing	email: _____
Chris Wilsdon	Standard Roofing	email: _____
Tedric Elmendorf	Tri-State Roofing	email: _____

STEPHEN WARD & ASSOCIATES, INC.

Architects + Building Envelope Consultants

128 Jetplex Circle
Madison, Alabama 35758
T: 205-802-6084

February 6, 2026

Dr. Justin Perry
Marshall County Schools
700 Jones Circle
Lewisburg, Tennessee 37091

Re: Various Schools Roof Replacement & Roof Restoration
▪ Project 2: Cornersville Elementary School


Our office has received a bid letter from Standard Taylor Industries dated February 6, 2026 in reference to their submitted Base Bid for Project 2: Cornersville Elementary School in the total amount of Five Hundred Nineteen Thousand Three Hundred Seventy-Six Dollars (\$519,376.00).

SWA has reviewed this bid confirmation letter and takes no exceptions to the bid submitted. SWA recommends acceptance of Standard Taylor Industries (Standard Roofing of Montgomery)'s bid confirmation for Project 2: Cornersville Elementary School.

Please contact this office should you have any questions or comments.

Respectfully,

STEPHEN WARD & ASSOCIATES, INC.



Stephen Ward
President

PROJECT: VARIOUS SCHOOLS ROOF REPLACEMENT & ROOF RESTORATIONS
 FOR MARSHALL COUNTY SCHOOL SYSTEM: PROJECT 1: MARSHALL COUNTY
 BOARD OF EDUCATION (CENTRAL) ROOF REPLACEMENT / **PROJECT 2:**
CORNERSVILLE ELEMENTARY SCHOOL ROOF RESTORATION COATING /
 PROJECT 3: OAK GROVE ELEMENTARY SCHOOL ROOF RESTORATION/COATING

AS TABULATED BELOW, BIDS WERE RECEIVED:
DATE: Thursday, February 6, 2026 **TIME:** 1:30 PM CT
PLACE: 700 Jones Circle, Lewisburg, TN 37091

<u>CONTRACTOR</u>	<u>AD 1</u>	<u>AD 2</u>	<u>AD 3</u>	<u>SURETY</u>	<u>PROJECT 1 MARSHALL COUNTY BOE (CENTRAL)</u>	<u>PROJECT 2 CORNERSVILLE ES</u>	<u>PROJECT 3 OAK GROVE ES</u>	<u>REMARKS</u>
AAR of North Carolina, Inc. Kernersville, NC GL License #37197	✓	✓	✓	Western Surety	\$1,138,000.00	NO BID	NO BID	NONE
Brazos Urethane, Inc. Texas City, Texas GC License #63592	✓	✓	✓	Merchant's Bonding Co	\$1,227,639.00	\$620,698.00	\$759,691.00	NONE
Genesis Roofing Co., Inc. Hendersonville, TN 37075 GC License #47641	✓	✓	✓	Old Republic	\$788,400.00*	\$594,000.00	\$709,000.00	NONE
GKL Companies, Inc. Rainbow City, AL GC License #68598	✓	✓	✓	Harco Natl Ins Co	\$1,166,767.00	\$654,630.00	\$744,014.00	NONE
MG Roofing, Inc. Muscle Shoals, AL GC License #43750	✓	✓	✓	Atlantic Specialty Ins	\$1,252,799.00	\$812,238.00	\$842,354.00	NONE
Rackley Roofing Co. Inc. Lebanon, TN GC License #15116	***** NO BID *****							
Standard-Taylor Industries, Inc. Montgomery, AL GC License #18358	✓	✓	✓	Western Surety	\$891,660.00	\$519,376.00*	\$637,577.00*	NONE
Tri-State Roofing Contractors Chattanooga, TN GC License #65081	✓	✓	✓	Westfield Ins Co	\$959,645.00	\$543,284.00	\$676,416.00	NONE

I certify the above bids were received sealed and were publicly opened and read aloud at the time indicated and that this is a true and correct tabulation of all bids received for this project.

Sworn before me this 6th day of February 2026.

Angie Williams
 Notary Public



BY: *Stephen Ward*
 Stephen Ward, President

My Commission Expires 3/4/29

BID OPENING ATTENDEE SIGN-IN SHEET

Date/Time: Friday, February 6, 2026

Project: VARIOUS ROOF RESTORATIONS & COATINGS

Owner: MARSHALL COUNTY SCHOOLS
LEWISBURG, TENNESSEE

Architect: STEPHEN WARD & ASSOCIATES, INC.

ATTENDEE	COMPANY	EMAIL/TELEPHONE #
Joy Wiles	Marshall County Schools	email: _____
Savannah Gold	Marshall County Schools	email: _____
Tres Beasley	Marshall County Schools	email: _____
Les Amory	SWA	email: _____
Stephen Ward	SWA	email: _____
Patrick Daniel	Brazos Urethane	email: _____
Scott Herron	Genesis Roofing	email: _____
Adam Muston	MG Roofing	email: _____
Chris Wilsdon	Standard Roofing	email: _____
Tedric Elmendorf	Tri-State Roofing	email: _____

February 6, 2026

Stephen Ward & Associates Inc
128 JetPlex Circle
Madison, AL 35758

RE: VARIOUS SCHOOLS ROOF REPLACEMENT & ROOF RESTORATIONS FOR MARSHALL COUNTY SCHOOL SYSTEM

Standard Taylor Industries, Inc. has reviewed the submitted bid amount and is confirming that amount for

- **Cornersville Elementary Roof Restoration/Coating \$519,376.00 is free of any mistakes and errors.**
- Oak Grove Elementary Roof Restoration/Coating \$ 637,577.00 is free of any mistakes and errors
- Marshall County BOE (Central) Roof Replacement \$ 891,660.00 is free of any mistakes and errors

All projects will be done in the timeframe reflected in the specifications.

Sincerely,
Standard Taylor Industries, Inc.



Derrick Burnett
Senior Vice-President | Division Manager - Birmingham, Alabama
1328 Highway 35 | Pelham, Alabama 35124
Office: (205) 621-2071 | Cell: (205) 294-0412 | Fax: (205) 621-2072 | E-Mail: djburnett@standardexteriorsolutions.com

STEPHEN WARD & ASSOCIATES, INC.

Architects + Building Envelope Consultants

128 Jetplex Circle
Madison, Alabama 35758
T: 205-802-6084

February 6, 2026

Dr. Justin Perry
Marshall County Schools
700 Jones Circle
Lewisburg, Tennessee 37091

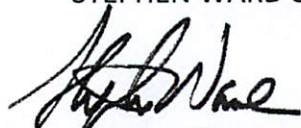
Re: Various Schools Roof Replacement & Roof Restoration
▪ Project 3: Oak Grove Elementary School

Our office has received a bid letter from Standard Taylor Industries (Standard Roofing of Montgomery) dated February 6, 2026 in reference to their submitted Base Bid for Project 3: Oak Grove Elementary School in the total amount of Six Hundred Thirty Seven Thousand Five Hundred Seventy-Seven Dollars (\$637,577.00).

SWA has reviewed this bid confirmation and takes no exceptions to the bid submitted. SWA recommends acceptance Standard Taylor Industries (Standard Roofing of Montgomery)'s bid confirmation for Project 3: Oak Grove Elementary School.

Please contact this office should you have any questions or comments.

Respectfully,
STEPHEN WARD & ASSOCIATES, INC.



Stephen Ward
President

PROJECT: VARIOUS SCHOOLS ROOF REPLACEMENT & ROOF RESTORATIONS

FOR MARSHALL COUNTY SCHOOL SYSTEM: PROJECT 1: MARSHALL COUNTY

BOARD OF EDUCATION (CENTRAL) ROOF REPLACEMENT / PROJECT 2:

CORNERSVILLE ELEMENTARY SCHOOL ROOF RESTORATION COATING /

PROJECT 3: OAK GROVE ELEMENTARY SCHOOL ROOF RESTORATION/COATING

AS TABULATED BELOW, BIDS WERE RECEIVED:

DATE: Thursday, February 6, 2026

TIME: 1:30 PM CT

PLACE: 700 Jones Circle, Lewisburg, TN 37091

<u>CONTRACTOR</u>	<u>AD 1</u>	<u>AD 2</u>	<u>AD 3</u>	<u>SURETY</u>	<u>PROJECT 1 MARSHALL COUNTY BOE (CENTRAL)</u>	<u>PROJECT 2 CORNERSVILLE ES</u>	<u>PROJECT 3 OAK GROVE ES</u>	<u>REMARKS</u>
AAR of North Carolina, Inc. Kernersville, NC GL License #37197	✓	✓	✓	Western Surety	\$1,138,000.00	NO BID	NO BID	NONE
Brazos Urethane, Inc. Texas City, Texas GC License #63592	✓	✓	✓	Merchant's Bonding Co	\$1,227,639.00	\$620,698.00	\$759,691.00	NONE
Genesis Roofing Co., Inc. Hendersonville, TN 37075 GC License #47641	✓	✓	✓	Old Republic	\$788,400.00*	\$594,000.00	\$709,000.00	NONE
GKL Companies, Inc. Rainbow City, AL GC License #68598	✓	✓	✓	Harco Natl Ins Co	\$1,166,767.00	\$654,630.00	\$744,014.00	NONE
MG Roofing, Inc. Muscle Shoals, AL GC License #43750	✓	✓	✓	Atlantic Specialty Ins	\$1,252,799.00	\$812,238.00	\$842,354.00	NONE
Rackley Roofing Co. Inc. Lebanon, TN GC License #15116	***** NO BID *****							
Standard-Taylor Industries, Inc. Montgomery, AL GC License #18358	✓	✓	✓	Western Surety	\$891,660.00	\$519,376.00*	\$637,577.00*	NONE
Tri-State Roofing Contractors Chattanooga, TN GC License #65081	✓	✓	✓	Westfield Ins Co	\$959,645.00	\$543,284.00	\$676,416.00	NONE

I certify the above bids were received sealed and were publicly opened and read aloud at the time indicated and that this is a true and correct tabulation of all bids received for this project.

Sworn before me this 6th day of February 2026.

Angie Williams
Notary Public

L.S.



BY: Stephen Ward & Associates, Inc.

Stephen Ward
Stephen Ward, President

My Commission Expires 3/4/29

BID OPENING ATTENDEE SIGN-IN SHEET

Date/Time: Friday, February 6, 2026

Project: VARIOUS ROOF RESTORATIONS & COATINGS

Owner: MARSHALL COUNTY SCHOOLS
LEWISBURG, TENNESSEE

Architect: STEPHEN WARD & ASSOCIATES, INC.

ATTENDEE	COMPANY	EMAIL/TELEPHONE #
Joy Wiles	Marshall County Schools	email: _____
Savannah Gold	Marshall County Schools	email: _____
Tres Beasley	Marshall County Schools	email: _____
Les Amory	SWA	email: _____
Stephen Ward	SWA	email: _____
Patrick Daniel	Brazos Urethane	email: _____
Scott Herron	Genesis Roofing	email: _____
Adam Muston	MG Roofing	email: _____
Chris Wilsdon	Standard Roofing	email: _____
Tedric Elmendorf	Tri-State Roofing	email: _____

February 6, 2026

Stephen Ward & Associates Inc
128 JetPlex Circle
Madison, AL 35758

RE: VARIOUS SCHOOLS ROOF REPLACEMENT & ROOF RESTORATIONS FOR MARSHALL COUNTY SCHOOL SYSTEM

Standard Taylor Industries, Inc. has reviewed the submitted bid amount and is confirming that amount for

- Cornersville Elementary Roof Restoration/Coating \$519,376.00 is free of any mistakes and errors.
- Oak Grove Elementary Roof Restoration/Coating \$ 637,577.00 is free of any mistakes and errors
- Marshall County BOE (Central) Roof Replacement \$ 891,660.00 is free of any mistakes and errors

All projects will be done in the timeframe reflected in the specifications.

Sincerely,
Standard Taylor Industries, Inc.



Derrick Burnett
Senior Vice-President | Division Manager - Birmingham, Alabama
1328 Highway 35 | Pelham, Alabama 35124
Office: (205) 621-2071 | Cell: (205) 294-0412 | Fax: (205) 621-2072 | E-Mail: djburnett@standardexteriorsolutions.com



Account Number/Line Item Number	Regular Instruction Program	Literacy Materials Grant	Increase	Decrease	Total
71100	Line item Description	Current			
71100/429	Instructional Materials & Supplies	\$20,000.00			\$20,000.00
71100	Subtotal REGULAR INSTRUCTIONAL Program	\$20,000.00	\$0.00	\$0.00	\$20,000.00

Account Number/Line Item Number	Support Services/Regular Instruction Program	Literacy Materials Grant	Increase	Decrease	Total
72210	Line item Description	Current			
72210/399	other contracted services	\$80,000.00			\$80,000.00
72210	Subtotal Support Services/REG. INSTRUCTIONAL PROG	\$80,000.00	\$0.00	\$0.00	\$80,000.00

Total Appropriations for Literacy Materials Implementation Support Grant		\$100,000.00	\$0.00	\$0.00	\$100,000.00
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Literacy Materials Implementation Support Grant

Original Budget Justifications

71100 429 Instructional Supplies & Materials- purchasing supplemental materials and supplies to aid teachers with collaborative planning and instructional coherence. These materials will also support HQIM.

72210 399 Other Contracted Services- these funds will be used to pay for support days with NIET.

Account Number/Line Item Number	Community Services	Cohort 2024	Increase	Decrease	Total
73300	Line item Description	Current			
73300/105	Supervisor/Director	\$30,800.00			\$30,800.00
73300/116	Teachers	\$85,472.00			\$85,472.00
73300/117	Career Ladder				\$0.00
73300/127	Career Ladder Extended contracts				\$0.00
73300/128	Homebound Teachers				\$0.00
73300/162	Clerical Personnel				\$0.00
73300/163	Educational Assistants				\$0.00
73300/188	Bonus payments				\$0.00
73300/189	Other Salaries & Wages				\$0.00
73300/195	Certified Sub teachers				\$0.00
73300/198	non Certified teachers				\$0.00
73300/201	Social Security	\$7,208.90			\$7,208.90
73300/204	State Retirement	\$8,720.40			\$8,720.40
73300/206	Life insurance				\$0.00
73300/207	Medical Insurance				\$0.00
73300/208	Dental Insurance				\$0.00
73300/210	Unemployment Comp.				\$0.00
73300/212	Employer Medicare	\$1,685.94			\$1,685.94
73300/299	Other Fringe Benefits				\$0.00
73300/311	contracts with other school systems				\$0.00
73300/330	operating lease payments				\$0.00
73300/336	maintenance & repair equipment				\$0.00
73300/356	tuition				\$0.00
73300/399	other contracted services				\$0.00
73300/422	food supplies	\$2,000.00		\$1,000.00	\$1,000.00
73300/429	instructional materials & supplies	\$5,107.76			\$5,107.76
73300/449	textbooks				\$0.00
73300/499	other materials & supplies				\$0.00
73300/535	fee waivers				\$0.00
73300/599	other charges	\$1,500.00	\$1,000.00		\$2,500.00
73300/722	regular instruction equipment				\$0.00
73300	Subtotal Community Services	\$142,495.00	\$1,000.00	\$1,000.00	\$142,495.00
	Total Appropriations	\$142,495.00	\$1,000.00	\$1,000.00	\$142,495.00

21st CCLC Cohort 2024
Revision #2 Justifications

Increase

73300 599 Other Charges- increasing line to pay for educational field trips.

Decrease

73300 422 Food Supplies- moving funds to field trip line.

Account Number/Line Item Number	Regular Instruction Education	PERKINS	Increase	Decrease	Total
71300	Line item Description	Current			
71300/105	Supervisor/ Director				\$0.00
71300/355C	Travel (CTSO)				\$0.00
71300/429	Instructional Supplies & Materials	\$1,000.00			\$1,000.00
71300/471	Software	\$11,975.00			\$11,975.00
71300/524	Service/Staff Development				\$0.00
71300/524PD	Service/Staff Development				\$0.00
71300/730	Vocational Instr. Equip	\$48,327.42			\$48,327.42
71300	Subtotal VOCATIONAL EDUCATION Program	\$61,302.42			\$61,302.42
Account Number/Line Item Number	Other Student Support	PERKINS	Increase	Decrease	Total
72130	Line item Description	Current	Increase	Decrease	Total
72130/105	Supervisor/ Director				\$0.00
72130/355C	Travel (CTSO)				\$0.00
72130/399	other contracted Services	\$6,100.00			\$6,100.00
72130/429	Instructional Supplies & Materials				\$0.00
72130/524	Service/Staff Development				\$0.00
72130/524PD	In-Service/Staff Development	\$8,600.00			\$8,600.00
72130/599	other contracted Services (CTSO)	\$8,000.00	\$ 2,312.46		\$10,312.46
72130	Subtotal OTHER STUDENT SUPPORT	\$22,700.00	\$2,312.46		\$25,012.46
Account Number/Line Item Number	Support Services/Vocational Education Program	PERKINS	Increase	Decrease	Total
72230	Line item Description	Current	Increase	Decrease	Total
72230/105	Supervisor/ Director	\$4,565.00			\$4,565.00

PERKINS BASIC Revision #2 2025-2026

Justifications

Increase

71300 599 CTSO Travel – additional allocations

72230 524 Director PD Staff Development – additional allocations

Account Number/Line Item Number	Special Education Program	IDEA-B	Increase	Decrease	Total
71200	Line item Description	Current			
71200/116	Teachers (3)	\$173,284.00	\$1,000.00		\$174,284.00
71200/117	Career Ladder				\$0.00
71200/127	Career Ladder Extended contracts				\$0.00
71200/128	Homebound Teachers				\$0.00
71200/162	Clerical Personnel				\$0.00
71200/163	Educational Assistants (25)	\$485,594.00			\$485,594.00
71200/171	Speech Pathologist (1)	\$63,575.00			\$63,575.00
71200/189	Other Salaries & Wages (ESY)	\$59,825.00			\$59,825.00
71200/195	Certified Sub Teachers				\$0.00
71200/198	Non Certified Teachers				\$0.00
71200/201	Social Security	\$49,703.66			\$49,703.66
71200/204	Pensions	\$64,240.53			\$64,240.53
71200/207	Medical Insurance	\$289,360.00		\$1,000.00	\$288,360.00
71200/208	Dental Insurance	\$935.00			\$935.00
71200/210	Unemployment Comp.	\$2,793.74			\$2,793.74
71200/212	Employer Medicare	\$11,624.35			\$11,624.35
71200/299	Other Fringe Benefits				\$0.00
71200/310	Contracts w/other public agencies	\$25,000.00			\$25,000.00
71200/330	Operating Lease Payments				\$0.00
71200/336	Maintenance & Repair Equipment				\$0.00
71200/356	Tuition				\$0.00
71200/369	Contracts w/Certified Sub.				\$0.00
71200/370	Contracts w/ non Certified Sub				\$0.00
71200/399	Other Contracted Services				\$0.00
71200/429	Instructional Materials & Supplies	\$83,148.65			\$83,148.65
71200/449	Textbooks				\$0.00
71200/499	Other Materials & Supplies	\$20,000.00			\$20,000.00
71100/535	Fee Waivers				\$0.00
71200/725	Special Education Equipment	\$30,000.00			\$30,000.00
71200	Subtotal Special Education Program	\$1,359,083.93	\$1,000.00	\$1,000.00	\$1,359,083.93

Account Number/Line Item Number	Support Services/Special Education Program	IDEA-B			
72220	Line item Description	Current	Increase	Decrease	Total
72220/105	Supervisor/ Director				\$0.00
72220/117	Career Ladder Program				\$0.00
	Instructional Computer Personnel				\$0.00
72220/161	Secretary(s) (1)	\$40,524.00			\$40,524.00
72220/162	Clerical Personnel				\$0.00
72220/163	Educational Assistants				\$0.00
72220/188	Bonus Payments				\$0.00
72220/189	Other Salaries & Wages				\$0.00
72220/195	Certified Sub teachers				\$0.00
	In Service Training				\$0.00
72220/198	Non Certified Subs				\$0.00
72220/201	Social Security	\$2,512.49			\$2,512.49
72220/204	Pensions	\$3,039.30			\$3,039.30
72220/206	Life Insurance				\$0.00
72220/207	Medical Insurance	\$20,802.00			\$20,802.00
72220/208	Dental Insurance	\$55.00			\$55.00
72220/210	Unemployment Comp.	\$90.00			\$90.00
72220/212	Employer Medicare	\$587.60			\$587.60
72220/299	Other Fringe Benefits				\$0.00
72220/310	Contracts w/Other Public Agencies	\$20,000.00			\$20,000.00
72220/322	Evaluation & Testing	\$20,000.00			\$20,000.00
72220/330	Operating Lease Payments				\$0.00
72220/336	Maintenance & Repair Services				\$0.00
72220/355	Travel	\$6,000.00			\$6,000.00
72220/399	Other Contracted Services	\$15,000.00			\$15,000.00
72220/370	Contracts for Non Certified Sub Teachers				\$0.00
72220/499	Other Supplies & Materials	\$6,000.00			\$6,000.00
	Library Books / Media				\$0.00
	Periodicals				\$0.00
72220/524	In Service/ Staff Development	\$27,000.00			\$27,000.00
72220/790	Other Equipment	\$5,000.00			\$5,000.00
72220	Subtotal Support Services/Special Education Program	\$166,610.39	\$0.00	\$0.00	\$166,610.39

Account Number/Line Item Number	Other uses/ Transfers out & Indirect Cost	IDEA-B			
99100	Line item Description	Current	Increase	Decrease	
99100/504	Indirect Cost	\$5,000.00			\$5,000.00
99100/590	Transfers Out				
	Total Appropriations	\$1,748,870.46	\$1,000.00	\$1,000.00	\$1,753,870.46

IDEA-B Revision #3

Justifications

Increase

71200 116 Teachers- adding funds to continue to pay 3 FTE Special Education teachers.

Decrease

71200 207 Medical Insurance- moving funds to teacher salary line.

Account Number/Line Item Number	Regular Instruction Education	Title I-A	Increase	Decrease	Total
71100	Line item Description	Current			
71100/116	Teachers				\$0.00
71100/117	Career Ladder				\$0.00
71100/127	Career Ladder Extended contracts				\$0.00
71100/128	Homebound Teachers				\$0.00
71100/162	Clerical Personnel				\$0.00
71100/163	Educational Assistants (8)	\$155,990.00			\$155,990.00
71100/188	Bonus payments				\$0.00
71100/189	Other Salaries & Wages (9)	\$610,534.00			\$610,534.00
71100/195	Certified Sub teachers				\$0.00
71100/198	non Certified teachers	\$500.00			\$500.00
71100/201	Social Security	\$45,720.00			\$45,720.00
71100/204	Pensions	\$64,130.00		\$8,065.00	\$56,065.00
71100/206	Life insurance				\$0.00
71100/207	Medical Insurance	\$161,611.00	\$8,624.06		\$170,235.06
71100/208	Dental Insurance	\$715.00	\$65.00		\$780.00
71100/210	Unemployment Comp.	\$1,530.00			\$1,530.00
71100/212	Employer Medicare	\$10,770.00			\$10,770.00
71100/299	Other Fringe Benefits				\$0.00
71100/311	contracts with other school systems				\$0.00
71100/330	operating lease payments				\$0.00
71100/336	maintenance & repair equipment				\$0.00
71100/356	tuition				\$0.00
71100/369	contracts w/certified sub.				\$0.00
71100/370	contracts w/ non certified sub				\$0.00
71100/399	other contracted services				\$0.00
71100/429	instructional materials & supplies	\$103,773.51	\$2,977.33		\$106,750.84
71100/449	textbooks				\$0.00
71100/499	other materials & supplies	\$29,622.00		\$3,507.28	\$26,114.72
71100/535	fee waivers				\$0.00
71100/599	other charges				\$0.00
71100/722	regular instruction equipment	\$13,194.95		\$470.05	\$12,724.90
71100	Subtotal REGULAR INSTRUCTIONAL Ed.	\$1,198,090.46	\$11,666.39	\$12,042.33	\$1,197,714.52

Account Number/Line Item Number	Support Services/Other Student Support	Title I-A Current	Increase	Decrease	Total
72130	Line item Description	Current			
72130/117	Career Ladder				\$0.00
72130/123	Guidance Personnel				\$0.00
72130/124	Psychological Personnel				\$0.00
72130/127	Career Ladder Extended Contracts				\$0.00
72130/130	Social Workers				\$0.00
72130/135	Assessment Personnel				\$0.00
72130/161	Secretary				\$0.00
72130/162	Clerical Personnel				\$0.00
72130/164	Attendants				\$0.00
72130/170	School Resource officer				\$0.00
72130/188	Bonus Payments				\$0.00
72130/189	Other Salaries & Wages				\$0.00
72130/201	Social security				\$0.00
72130/204	Pensions				\$0.00
72130/206	life insurance				\$0.00
72130/207	Medical Insurance				\$0.00
72130/208	Dental Insurance				\$0.00
72130/210	Unemployment Comp.				\$0.00
72130/212	Employer Medicare				\$0.00
72130/299	Other Fringe Benefits				\$0.00
72130/307	Communication				\$0.00
72130/309	Contracts w/ government agencies				\$0.00
72130/311	contracts w/ other school systems				\$0.00
72130/322	Evaluation & testing				\$0.00
72130/330	operating lease payments				\$0.00
72130/336	maintenance & repair services				\$0.00
72130/348	postal charges				\$0.00
72130/355	travel				\$0.00
72130/399	other contracted services				\$0.00
72130/499	other supplies & materials				\$0.00
72130/524	in service / staff development				\$0.00
72130/599	other charges (P.I.)	\$14,085.33	\$6.30		\$14,091.63
72130/790	other equipment				\$0.00
72130	Subtotal OTHER STUDENT SUPPORT	\$14,085.33	\$6.30	\$0.00	\$14,091.63

Account Number/Line Item Number	Support Services/Regular Instruction Education	Title I-A	Increase	Decrease	Total
72210	Line item Description	Current			
72210/105	Supervisor/ Director				\$0.00
72210/117	Career Ladder Program				\$0.00
72210/138	Instructional Computer Personnel				\$0.00
72210/161	Secretary(s)				\$0.00
72210/162	Clerical Personnel				\$0.00
72210/163	Educational Assistants				\$0.00
72210/188	Bonus Payments				\$0.00
72210/189	Other Salaries & Wages				\$0.00
72210/195	Certified Sub teachers				\$0.00
72210/196	In Service Training				\$0.00
72210/198	non certified subs				\$0.00
72210/201	Social Security				\$0.00
72210/204	Pensions				\$0.00
72210/206	Life Insurance				\$0.00
72210/207	Medical Insurance				\$0.00
72210/208	Dental Insurance				\$0.00
72210/210	Unemployment Comp.				\$0.00
72210/212	Employer Medicare				\$0.00
72210/299	Other fringe benefits				\$0.00
72210/307	communication				\$0.00
72210/308	consultants				\$0.00
72210/330	operating lease payments				\$0.00
72210/336	maintenance & repair services				\$0.00
72210/348	postal charges				\$0.00
72210/355	travel				\$0.00
72210/369	contracts for certified sub teachers				\$0.00
72210/370	contracts for non certified sub teachers				\$0.00
72210/399	other contracted services				\$0.00
72210/432	library books / media				\$0.00
72210/437	periodicals				\$0.00
72210/499	other supplies & materials				\$0.00
72210/524	in service/ staff development	\$11,159.00	\$1,000.00		\$12,159.00
72210/599	other charges				\$0.00
72210/790	other equipment				\$0.00
72210	Subtotal Support Services/ REG. INSTRUCTIONAL PROG	\$11,159.00	\$1,000.00	\$0.00	\$12,159.00

Account Number/Line Item Number	Other uses/ Transfers out & Indirect Cost	Title I-A	Increase	Decrease	Total
99100	Line item Description	Current			
99100/504	Indirect Cost				\$0.00
	Total Appropriations	\$1,223,334.79	\$12,672.69	\$12,042.33	\$1,223,965.15

Title I Revision #3

Justifications

Increase

71100 207 Medical Insurance- adding funds due to medical insurance changes during open enrollment.

71100 208 Dental Insurance- adding funds due to medical insurance changes during open enrollment.

71100 429 Instructional Materials & Supplies- adding funds to purchase materials and supplies as requested by the Title I schools.

72130 599 Other Charges- adding funds to parent involvement line according to final allocations.

72210 524 In-Service/Staff Development- adding funds to pay for staff to attend in-service/professional development as requested in Title I schools' small budgets.

Decrease

71100 204 Retirement- moving funds to appropriate lines.

71100 499 Other Materials & Supplies- moving funds to appropriate lines as requested by the Title I schools.

71100 722 Regular Instruction Equipment- moving funds to appropriate lines as requested by the Title I schools.

Account Number/Line Item Number	Regular Instruction Education	Title IV	Increase	Decrease	Total
72210	Line item Description	Current			
72210/105	Supervisor/ Director				\$0.00
72210/117	Career Ladder Program				\$0.00
72210/127	Career Ladder Extended Contracts				\$0.00
72210/129	Librarian(s)				\$0.00
72210/132	Material Supervisor(s)				\$0.00
72210/136	Audiovisual Personnel				\$0.00
72210/137	Education Media Personnel				\$0.00
72210/138	Instructional Computer Personnel				\$0.00
72210/161	Secretary(s)				\$0.00
72210/162	Clerical Personnel				\$0.00
72210/163	Educational Assistants				\$0.00
72210/188	Bonus Payments				\$0.00
72210/189	Other Salaries & Wages	\$0.00	\$11,632.00		\$11,632.00
72210/195	Certified Sub teachers				\$0.00
72210/196	In Service Training				\$0.00
72210/198	non certified subs				\$0.00
72210/201	Social Security	\$0.00	\$750.00		\$750.00
72210/204	Pensions	\$0.00	\$1,125.00		\$1,125.00
72210/206	Life Insurance				\$0.00
72210/207	Medical Insurance				\$0.00
72210/208	Dental Insurance				\$0.00
72210/210	Unemployment Comp.	\$0.00	\$100.00		\$100.00
72210/212	Employer Medicare	\$0.00	\$200.00		\$200.00
72210/299	Other fringe benefits				\$0.00
72210/307	communication				\$0.00
72210/308	consultants				\$0.00
72210/330	operating lease payments				\$0.00
72210/336	maintenance & repair services				\$0.00
72210/348	postal charges				\$0.00
72210/355	travel				\$0.00
72210/369	contracts for certified sub teachers				\$0.00
72210/370	contracts for non certified sub teachers				\$0.00
72210/399	other contracted services				\$0.00
72210/432	library books / media				\$0.00
72210/499	other supplies & materials	\$72,500.00			\$72,500.00
72210/524	in service/ staff development	\$65,782.89		\$13,807.00	\$51,975.89
72210/599	other charges				\$0.00
72210/790	other equipment				\$0.00
72210	Subtotal REG. INSTRUCTIONAL PROG	\$138,282.89	\$13,807.00	\$13,807.00	\$138,282.89

Account Number/Line Item Number	Other uses/ Transfers out & Indirect Cost	Title IV	Increase	Decrease	Total
99100	Line item Description	Current			
99100/504	Indirect Cost				
	Total Appropriations	\$138,282.89	\$13,807.00	\$13,807.00	\$138,282.89

Title IV Revision #3

Justifications

Increase

72210 189 Other Salaries & Wages- adding funds to pay salaries for credit recovery summer program at LMS. This program will pay 1 site coordinator and 2 teachers.

72210 201 Social Security- fixed charges on above salaries.

72210 204 Retirement- fixed charges on above salaries.

72210 210 Unemployment- fixed charges on above salaries.

72210 212 Employer Medicare- fixed charges on above salaries.

Decrease

72210 524 In-Service/Staff Development- moving funds to salary lines for credit recovery summer program.

Marshall County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Student Solicitations/Fundraising Activities</h2>	Descriptor Code: 2.601	Issued Date: 08/12/19
		Rescinds: 2.601	Issued: 12/12/16

1 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or
 2 services, soliciting funds or information, or securing participation in non-school related activities and
 3 functions. At the same time, schools shall inform and assist students in learning about programs,
 4 activities or information which may be of help or service to them. To attempt a fair balance, the following
 5 general guidelines will apply:¹

- 6 1. Fundraising activities are permitted in the individual schools and each activity shall be for the
 7 purpose of supplementing funds for established school programs and not for supplanting funds
 8 which are the responsibility of the public.

- 9 2. No fundraising activities will be conducted without the approval of the director of schools or
 10 his/her designee. No teacher or coach shall be contacted by salesmen during school hours,
 11 without prearrangement through the principal. Student organizations will not conduct fundraising
 12 campaigns without first the approval of the principal, then the director of schools or his/her
 13 designee. Fundraising activities must be requested on a form provided by the director of schools
 14 at least 60 days prior to the proposed fundraiser.

- 15 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
 16 or paid into the activity fund of the school for use by the school. No school employee shall
 17 personally benefit from any fundraising activity.

- 18 4. The principal must obtain written approval from the director of schools or designee for all
 19 fundraising activities, including online fundraising activities that involve the participation of the
 20 general student population in the marketing process of the fundraising effort. All other
 21 fundraising activities, including online fundraising activities, must have written approval from
 22 the principal and comply with all administrative procedures issued by the director of schools.
 23 The authorization request shall contain the following information:²
 - 24 1) The proposed fundraising activity(ies);
 - 25 2) Purpose of the fundraising activity;
 - 26 3) Proposed uses of funds raised;
 - 27 4) Expected student involvement in fundraising activity (school-wide or individual class or
 28 club); and
 - 29 5) Margin of profit and how it is to be paid to the school.

- 30 5. The director of schools shall determine whether or not the activity will benefit the school,
 31 contribute to the welfare of the student body and supplement, not replace, funds necessary to
 32 fulfill the board's required contributions.

- 1 6. Students will not be excused from class to participate in a fundraising activity. No grade in a
2 subject or course will be affected by a student's participation in a fundraising activity.
- 3 7. No quotas will be imposed on students involved and their efforts will be voluntary. Students who
4 do not participate in fundraising activities will not be punished or discriminated against in any
5 way.
- 6 8. Community Service Projects: The Board wishes to encourage the involvement of students in
7 civic and charitable endeavors for the betterment of our community. Therefore, community
8 service projects are permitted if they are student PTO/PTA/Booster club led. The principal must
9 approve all community service projects initiated. Some examples of these might be Angel Tree,
10 can drives, blood drives, environmental community projects, etc.
- 11 9. Dismissal from school for participation in fundraisers is not allowed.
- 12 10. The Marshall County Board of Education does not endorse door-to-door solicitations.

13 This policy shall not be construed as preventing a teacher from using instructional or informational
14 materials even though the materials might include reference to a brand, product or a service.

15 **LOTTERIES**

16 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
17 among purchasers of chances by means of tickets or otherwise through a random drawing or other
18 random selection process.³

19 **ONLINE FUNDRAISING**

20 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all
21 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*
22 *Manual*. The principal/designee of each school shall have access to the established fundraising account
23 to ensure all funds are properly accounted for, and the information is recorded in the school's accounting
24 records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit
25 of an outside party.

26 Employees shall not engage in online fundraising in their official capacity as district employees nor make
27 any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to
28 believe such activity is an approved school fundraiser.

29 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

30 On approval of the principal, an employee may be authorized to raise and use funds for the following
31 noneducational purposes:

- 32 1. Bereavement support;
- 33 2. Award recognition;
- 34 3. Employee morale;
- 35 4. Banquets; or

- 1 5. Other situations at the principal's discretion.
- 2 These funds shall be derived from vending machine revenue, donations or employee-staffed concession
- 3 stands.
- 4 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 5 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 6 procedures are consistent with board policy and state law and disseminate them to all employees.

Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

Cross References:

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605



Fundraiser Authorization

Proposed Fundraising Activity: Nothing Bundt Cake Sale

Purpose of Fundraiser: To raise funds for student end of year celebration, teacher classroom, end of year awards

Fund/Account Name: 5th and 6th SMAK

Current balance of fund account \$ 4969.69/5681.33 Date 2/10/2026

Anticipated date(s) of fundraiser: Beginning 2/23/2026 Ending 3/5/2026

Expected Student Involvement (schoolwide or specific school organization): students sell cakes to friends and family

Margin of profit (if applicable): _____

Method by which school will receive profit: selling cakes

How and when will these funds be spent to benefit students/instruction: End of year celebration for all students, incentives, end of year awards

Requested by: 5th SMAK 6th SMAK Tara Stacey /Chloe Bishop Date: 2/10/26
Teacher/Club

Approved by: Robert J Reason Date: 2/10/26
Principal

Approved by: [Signature] Date: 2/11/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Crush for Crush

Purpose of Fundraiser: Raise money for student council while giving LMS students an opportunity to celebrate Valentine

Fund/Account Name: Student Council

Current balance of fund account \$ 867.27 Date 2/12/2026

Anticipated date(s) of fundraiser: Beginning 2/13/26 Ending 2/13/26

Expected Student Involvement (schoolwide or specific school organization): School-wide

Margin of profit (if applicable): 100%

Method by which school will receive profit: cash

How and when will these funds be spent to benefit students/instruction: will be used for activities and events for student council

Requested by: Sara Fowler - Student Council Date: 2/12/26
Teacher/Club

Approved by: [Signature] Date: 2/12/26
Principal

Approved by: [Signature] Date: 2/12/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Book Fair

Purpose of Fundraiser: Raise money for library books and supplies

Fund/Account Name: Marshall Elementary School Library

Current balance of fund account \$ 1,532.40 (844.09 encumbered) Date 2-13-26

Anticipated date(s) of fundraiser: Beginning March 6, 2026 Ending March 13, 2026

Expected Student Involvement (schoolwide or specific school organization): schoolwide

Margin of profit (if applicable): 30%

Method by which school will receive profit: cash

How and when will these funds be spent to benefit students/instruction: 2026 - 2027 to purchase library books and supplies

Requested by: Connie Baker - MES Library
Teacher/Club

Date: February 13, 2026

Approved by: [Signature]
Principal

Date: 2/13/26

Approved by: [Signature]
Director of Schools

Date: 2/13/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

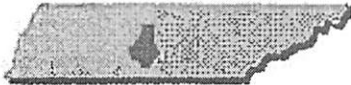
Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: Soda Bar

Purpose of Fundraiser: FCCCA funds

Fund/Account Name: FCCLA 8010

Current balance of fund account \$ 225.18/ Date 2/11/26

Anticipated date(s) of fundraiser: Beginning 2/11/26 Ending 2/13/26

Expected Student Involvement (school-wide or specific school organization): student to student sales

Margin of profit (if applicable): 70%

Method by which school will receive profit: CASH

How and when will these funds be spent to benefit students/instruction: FCCCA activities

Requested by: Lauren Bongers Date: 2/11/26
Teacher/Club

Approved by: [Signature] Date: 2/11/26
Principal

Approved by: [Signature] Date: 2/12/26
Director of Schools

** Requests must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: Baseball & Glove (calendar type) attached

Purpose of Fundraiser: pay for transportation to & from games
pay for umpires

Fund/Account Name: Cornersville Middle Baseball

Current balance of fund account \$ 9,109.42 Date 2/13/26

Anticipated date(s) of fundraiser: Beginning 2-17-26 Ending 2-27-26

Expected Student Involvement (school-wide or specific school organization): _____

Margin of profit (if applicable): receive all profits

Method by which school will receive profit: cash or check

How and when will these funds be spent to benefit students/instruction: _____

ASAP to pay for umpires & transportation

Requested by: Beau Hardison CMS Baseball Date: 2-13-26
Teacher/Club

Approved by: [Signature] Date: 2/13/26
Principal

Approved by: [Signature] Date: 2/13/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: World's Finest Chocolate candy Bar

Purpose of Fundraiser: Raise money for Boys Forrest Soccer team

Fund/Account Name: Forrest Soccer Boys

Current balance of fund account \$ 2227.39 Date _____

Anticipated date(s) of fundraiser: Beginning Feb. 16 Ending April 1st

Expected Student Involvement (schoolwide or specific school organization): _____

Forrest Soccer Team (Boys)

Margin of profit (if applicable): \$24 per box sold

Method by which school will receive profit: Students will collect money & turn in invoice will be paid to company and school keeps profit

How and when will these funds be spent to benefit students/instruction: purchase soccer

Equipment and pay for refs, Travel etc.

Requested by: [Signature]
Teacher/Club

Date: 2/3/26

Approved by: [Signature]
Principal

Date: 2/4/26

Approved by: [Signature]
Director of Schools

Date: 2/4/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: CALENDAR SALE FUNDRAISER TRIPLE PLAY CAMP [3/7/26] AND

Purpose of Fundraiser: RAISE MONEY FOR FORREST BASEBALL
TEAM NEED

Fund/Account Name: FORREST BASEBALL [DIAMOND CLUB]

Current balance of fund account \$ ≈ \$8,000 Date 2/26

Anticipated date(s) of fundraiser: Beginning 2/26 Ending ~~2/26~~ 3/7/26

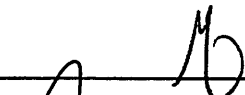
Expected Student Involvement (schoolwide or specific school organization): ≈ 45 PLAYERS
AND 7 COACHES

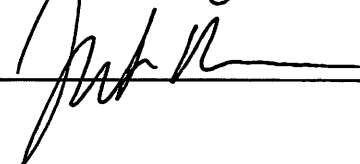
Margin of profit (if applicable): ≈ \$6,000 - 10,000

Method by which school will receive profit: CASH / CHECK DONATIONS

How and when will these funds be spent to benefit students/instruction: FIELD NEEDS:
CHALK, PAINT, RAKES, TOOLS, GRASS SEED, CONDITIONER

Requested by: ANDI BURKETT  Date: 2/10/26
Teacher/Club

Approved by:  Date: 2/11/26 Principal

Approved by:  Date: 2/11/26 Director
of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Calendar

Purpose of Fundraiser: money for girls basketball

Fund/Account Name: HS. Girls Basketball

Current balance of fund account \$ 3000⁰⁰ Date 2/26/20

Anticipated date(s) of fundraiser: Beginning 2/26/20 Ending 3/31/20

Expected Student Involvement (school wide or specific school organization): _____

Girls basketball team

Margin of profit (if applicable): 100%

Method by which school will receive profit: Cash / check

How and when will these funds be spent to benefit students/instruction: Funds will be spent on any basketball needs

Requested by: John Wild Date 2/26/20
Teacher/Club

Approved by: [Signature] Date: 2/27/20
Principal

Approved by: [Signature] Date: 2/27/20
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Percent of sales from Kindred Pizza

Purpose of Fundraiser: Raise money for equipment and fees for soccer.

Fund/Account Name: Forrest Boys Soccer

Current balance of fund account \$ 2227.39 Date 2/10/26

Anticipated date(s) of fundraiser: Beginning March 9th or 16th Ending March 9th or 16th

Expected Student Involvement (schoolwide or specific school organization): Forrest Soccer

Margin of profit (if applicable): _____

Method by which school will receive profit: Check from Kindred Pizza

How and when will these funds be spent to benefit students/instruction: Used to buy equipment and pay for soccer related fees

Requested by: Juan Ellis
Teacher/Club

Date: 2/19/26

Approved by: [Signature]
Principal

Date: 2/24/26

Approved by: [Signature]
Director of Schools

Date: 2/24/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: March Madness

Purpose of Fundraiser: to raise money for school activities

Fund/Account Name: Student Council

Current balance of fund account \$ 1,200 Date 3-6-26

Anticipated date(s) of fundraiser: Beginning March 16th Ending April 3rd

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): \$4,000 somewhat around there

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: Pep Rally, Winter Formal, Convention, or any school activity we do.

Requested by: Jeniece Lewandowski / StuCo
Teacher/Club
Jeniece Lewandowski

Date: March 6th, 2026

Approved by: _____
Principal

Date: 3/9/26

Approved by: _____
Director of Schools

Date: 3/9/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Concession stand

Purpose of Fundraiser: to raise funds for the boys and girls soccer team

Fund/Account Name: Forrest Soccer Booster Club

Current balance of fund account \$ 13,258.02 Date 02/10/2026

Anticipated date(s) of fundraiser: Beginning 3-24-24 Ending 5-22-24

Expected Student Involvement (schoolwide or specific school organization): Boys soccer team

Margin of profit (if applicable): _____

Method by which school will receive profit: 100% above cost

How and when will these funds be spent to benefit students/instruction: purchase equipment for players

Requested by: Heather Ellis / Treasurer Date: 02/10/2026
Teacher/Club: FORREST SOCCER BOOSTER CLUB

Approved by: [Signature] Date: 2/13/26
Principal

Approved by: [Signature] Date: 2/17/26
Director of Schools

*** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections	\$ _____	
Less: Total Expenses	\$ _____	
Total Fundraiser Profit		\$ _____
Total Purchases with Fundraiser Profit		\$ _____
*Difference		\$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Butter Braid

Purpose of Fundraiser: To raise funds for the MCHS Band.

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 14,056.03 Date 01/08/26

Anticipated date(s) of fundraiser: Beginning 02/04/2026 Ending 02/18/26

Expected Student Involvement (schoolwide or specific school organization): MCHS
Band students

Margin of profit (if applicable): 10%

Method by which school will receive profit: Check

How and when will these funds be spent to benefit students/instruction: The funds will be used to purchase music and other necessary equipment

Requested by: Dalton Parkerson Date: 01/08/26
Teacher/Club

Approved by: *David Stealy* Date: 1/10/26
Principal

Approved by: *John [Signature]* Date: 1/12/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Valentine's Day Grams

Purpose of Fundraiser: To raise money for the MCHS concert choir to purchase music, bus fares and activity fees.

Fund/Account Name: MCHS concert choir booster

Current balance of fund account \$ 2865.87 Date 1/9/26

Anticipated date(s) of fundraiser: Beginning 2/5/26 Ending 2/13/26

Expected Student Involvement (schoolwide or specific school organization): Students will be selling tickets during tiger time and during lunch time.

Margin of profit (if applicable): N/A, Last year we made \$250

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: Funds will be spent on music, tech, and bus fares.

Requested by: Kaitlynn Wiley Date: 1/9/26
Teacher/Club

Approved by: [Signature] Date: 1/9/26
Principal

Approved by: [Signature] Date: 1/9/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Dairy Queen Spirit Night

Purpose of Fundraiser: To raise funds for the MCHS Band.

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 14,056.03 Date 01/08/26

Anticipated date(s) of fundraiser: Beginning 02/19/26 Ending 02/19/26

Expected Student Involvement (schoolwide or specific school organization): MCHS

Band students

Margin of profit (if applicable): 10%

Method by which school will receive profit: Check

How and when will these funds be spent to benefit students/instruction: The funds will be used to purchase music and other necessary equipment

Requested by: Dalton Parkerson Date: 01/08/26
Teacher/Club

Approved by: [Signature] Date: 1/12/26
Principal

Approved by: [Signature] Date: 1/12/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Calf Cuddles

Purpose of Fundraiser: Raise funds for FFA activities including state FFA convention and field trips.

Fund/Account Name: FFA

Current balance of fund account \$ 671.74 Date 2-11-26

Anticipated date(s) of fundraiser: Beginning Feb. 23rd Ending Feb.27th

Expected Student Involvement (schoolwide or specific school organization): FFA members will sell tickets during lunch to the entire school

Margin of profit (if applicable): \$2/ticket 100 tickets sold= \$200

Method by which school will receive profit: cash from students

How and when will these funds be spent to benefit students/instruction: Students will use the funds during the spring 2026 semester for FFA activities.

Requested by: Julie Giles/ FFA *Julie Giles* Date: 2-11-26
Teacher/Club

Approved by: David Stealy Date: 2-11-26
Principal

Approved by: [Signature] Date: 2/11/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Graduation Yard Signs

Purpose of Fundraiser: Raise money to help offset cross country season expenses

Fund/Account Name: Cross Country

Current balance of fund account \$ \$1,199.55 Date 3.5.2026

Anticipated date(s) of fundraiser: Beginning 3.5.2026 Ending 3.19.2026

Expected Student Involvement (schoolwide or specific school organization): Senior class

Margin of profit (if applicable): \$15 per sign

Method by which school will receive profit: After payment made to vendor

How and when will these funds be spent to benefit students/instruction: 2026 cross country team supplies and race fees

Requested by: John Denton  Date: 3.5.2026
Teacher/Club

Approved by: David Stealy  Date: 3-5-24
Principal

Approved by:  Date: 3/6/26
Director of Schools

**** Request must be made 60 days prior to the proposed fundraiser.**

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Spring Concert

Purpose of Fundraiser: To raise money for the choir programs at MCHS and LMS

Fund/Account Name: MCHS Concert Choir Booster

Current balance of fund account \$ 3195.84 Date 2/23/26

Anticipated date(s) of fundraiser: Beginning 3/12/26 Ending 3/12/26

Expected Student Involvement (schoolwide or specific school organization): Students will be collecting money at the door.

Margin of profit (if applicable): N/A

Method by which school will receive profit: Cash or check

How and when will these funds be spent to benefit students/instruction: Money will be spent on Bus fares, music, and technology used for the classroom.

Requested by: Kaitlynn Wiley
Teacher/Club

Date: 2/23/24

Approved by: [Signature]
Principal

Date: 2/23/24

Approved by: [Signature]
Director of Schools

Date: 2/23/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Dairy Queen Spirit Night

Purpose of Fundraiser: To raise funds for the MCHS Band.

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 14,056.03 Date 01/08/26

Anticipated date(s) of fundraiser: Beginning 03/19/26 Ending 03/19/26

Expected Student Involvement (schoolwide or specific school organization): MCHS

Band students

Margin of profit (if applicable): 10%

Method by which school will receive profit: Check

How and when will these funds be spent to benefit students/instruction: The funds will be used to purchase music and other necessary equipment

Requested by: Dalton Parkerson Date: 01/08/26
Teacher/Club

Approved by: [Signature] Date: 1/12/26
Principal

Approved by: [Signature] Date: 1/12/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Chocolate Fundraiser - World's Finest Chocolate

Purpose of Fundraiser: To raise money for the choir program at MCHS.

Fund/Account Name: MCHS Concert Choir Booster

Current balance of fund account \$ 3195.84 Date 2/23/26

Anticipated date(s) of fundraiser: Beginning 3/30/26 Ending 5/22/26

Expected Student Involvement (schoolwide or specific school organization): Students will be collecting money at the door.

Margin of profit (if applicable): N/A

Method by which school will receive profit: Cash or check

How and when will these funds be spent to benefit students/instruction: Money will be spent on Bus fares, music, and technology used for the classroom.

Requested by: Kaitlynn Wiley Date: 2/23/26
Teacher/Club

Approved by: [Signature] Date: 2/23/26
Principal

Approved by: [Signature] Date: 2/23/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Dairy Queen Spirit Night

Purpose of Fundraiser: To raise funds for the MCHS Band.

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 14,056.03 Date 01/08/26

Anticipated date(s) of fundraiser: Beginning 04/16/26 Ending 04/16/26

Expected Student Involvement (schoolwide or specific school organization): MCHS

Band students

Margin of profit (if applicable): 10%

Method by which school will receive profit: Check

How and when will these funds be spent to benefit students/instruction: The funds will be used to purchase music and other necessary equipment

Requested by: Dalton Parkerson
Teacher/Club

Date: 01/08/26

Approved by: [Signature]
Principal

Date: 1/12/26

Approved by: [Signature]
Director of Schools

Date: 1/12/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Dairy Queen Spirit Night

Purpose of Fundraiser: To raise funds for the MCHS Band.

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 14,056.03 Date 01/08/26

Anticipated date(s) of fundraiser: Beginning 05/21/26 Ending 05/21/26

Expected Student Involvement (schoolwide or specific school organization): MCHS

Band students

Margin of profit (if applicable): 10%

Method by which school will receive profit: Check

How and when will these funds be spent to benefit students/instruction: The funds will be used to purchase music and other necessary equipment

Requested by: Dalton Parkerson
Teacher/Club

Date: 01/08/26

Approved by: [Signature]
Principal

Date: 1/12/26

Approved by: [Signature]
Director of Schools

Date: 1/12/26

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Spring Play 2026

Purpose of Fundraiser: Theater club 2027

Fund/Account Name: CHES Theater Club

Current balance of fund account \$ 2361.66 Date 2/23/26

Anticipated date(s) of fundraiser: Beginning March 20, 2026 Ending March 20, 2026

Expected Student Involvement (schoolwide or specific school organization): CHES
theater club students

Margin of profit (if applicable): _____

Method by which school will receive profit: _____

How and when will these funds be spent to benefit students/instruction: Spring
production 2027

Requested by: Nicole Lowe Date: 2/20/26
Teacher/Club

Approved by: Dawn Kirby Date: 2/24/26
Principal

Approved by: [Signature] Date: 2/24/26
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature

2025-2026 Consolidated Application Free/Reduced Lunch Percentages

Aug. 2025

School	# Free/Red	ADM	% F/R
MES	271	392	69.13%
LMS	246	376	65.43%
WES	409	580	70.52%
OGES	267	402	66.42%
CES	222	471	47.13%
MCHS	523	834	62.71%
CHS	166	380	43.68%
CHES	201	539	37.29%
FHS	272	800	34.00%
DHIS	170	428	39.72%
District	2747	5202	52.81%

Sept. 2025

School	# Free/Red	ADM	% F/R
MES	276	389	70.95%
LMS	260	379	68.60%
WES	420	582	72.16%
OGES	273	404	67.57%
CES	230	471	48.83%
MCHS	549	832	65.99%
CHS	171	379	45.12%
CHES	204	539	37.85%
FHS	281	795	35.35%
DHIS	175	430	40.70%
District	2839	5200	54.60%

Oct. 2025

School	# Free/Red	ADM	% F/R
MES	282	386	73.06%
LMS	260	377	68.97%
WES	423	582	72.68%
OGES	272	397	68.51%
CES	234	471	49.68%
MCHS	555	826	67.19%
CHS	171	378	45.24%
CHES	203	536	37.87%
FHS	280	790	35.44%
DHIS	178	431	41.30%
District	2858	5174	55.24%

Nov. 2025

School	# Free/Red	ADM	% F/R
MES	282	382	73.82%
LMS	262	374	70.05%
WES	422	575	73.39%
OGES	270	392	68.88%
CES	236	471	50.11%
MCHS	556	821	67.72%
CHS	169	376	44.95%
CHES	205	536	38.25%
FHS	281	790	35.57%
DHIS	179	430	41.63%
District	2862	5147	55.61%

Dec. 2025

School	# Free/Red	ADM	% F/R
MES	285	381	74.80%
LMS	269	379	70.98%
WES	418	572	73.08%
OGES	268	391	68.54%
CES	236	470	50.21%
MCHS	560	825	67.88%
CHS	169	375	45.07%
CHES	204	537	37.99%
FHS	282	790	35.70%
DHIS	177	426	41.55%
District	2868	5146	55.73%

Jan. 2026

School	# Free/Red	ADM	% F/R
MES	285	382	74.61%
LMS	271	391	69.31%
WES	422	576	73.26%
OGES	269	394	68.27%
CES	236	468	50.43%
MCHS	543	823	65.98%
CHS	173	376	46.01%
CHES	206	538	38.29%
FHS	272	778	34.96%
DHIS	176	425	41.41%
District	2853	5151	55.39%

Feb. 2026

School	# Free/Red	ADM	% F/R
MES	289	385	75.06%
LMS	278	389	71.47%
WES	423	576	73.44%
OGES	271	393	68.96%
CES	234	467	50.11%
MCHS	548	822	66.67%
CHS	160	378	42.33%
CHES	207	537	38.55%
FHS	269	772	34.84%
DHIS	177	424	41.75%
District	2856	5143	55.53%

Mar. 2026

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
District	0	0	#DIV/0!

Apr. 2026

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
District	0	0	#DIV/0!

May 2026

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
District	0	0	#DIV/0!

Fnd	T	Acct	Obj	Prj	Loc	Prg	Account Level	2025-26	2025-26	2025-26	Unexpended	January 2025-26
							Description	Original Budget	Revised Budget	FYTD Activity	Balance	Monthly Activity
141	R	40110	000	000	00000	000	CURRENT PROPERTY TAX	9,225,853.00	9,225,853.00	5,565,213.90	3,660,639.10	846,408.59
141	R	40120	000	000	00000	000	TRUSTEE'S COLLECTIONS	149,934.00	149,934.00	90,418.65	59,515.35	13,845.28
141	R	40125	000	000	00000	000	TRUSTEE'S COLLECTIONS	5,000.00	5,000.00	65.78	4,934.22	5.99
141	R	40130	000	000	00000	000	CIR CLK/CLK & MASTER	51,676.00	51,676.00	20,966.24	30,709.76	2,414.70
141	R	40140	000	000	00000	000	INTEREST AND PENALTY	30,513.00	30,513.00	11,056.18	19,456.82	2,587.29
141	R	40210	000	000	00000	000	LOCAL OPTION SALES TA	4,900,000.00	4,900,000.00	2,750,931.27	2,149,068.73	437,345.92
141	R	40275	000	000	00000	000	MIXED DRINK TAX	20,000.00	20,000.00	7,330.82	12,669.18	170.75
141	R	40275	000	000	30002	000	MIXED DRINK TAX			5,402.94	-5,402.94	
141	R	41110	000	000	00000	000	MARRIAGE LICENSES	2,000.00	2,000.00	1,586.50	413.50	133.00
141	R	43517	000	000	00000	000	TUITION-OTHER	125,000.00	125,000.00		125,000.00	
141	R	43517	000	000	02104	000	TUITION-WES AFTER SCHOOL			2,740.00	-2,740.00	1,990.00
141	R	43517	000	000	02105	000	CVES-TUITION AFTER SCHOOL			48,321.20	-48,321.20	
141	R	43570	000	000	00000	000	RECEIPTS FROM INDIVID	75,000.00	75,000.00	16,597.52	58,402.48	3,877.17
141	R	43570	000	000	40200	000				42,986.63	-42,986.63	8,637.87
141	R	43583	000	000	00000	000	TBI CRIMINAL BACKGROU	500.00	500.00	74.30	425.70	
141	R	43990	000	000	00000	000	OTHER CHARGES FOR SER	40,000.00	40,000.00	125.00	39,875.00	
141	R	43990	000	000	40100	000	OTHER CHARGES FOR SERVICES			32,927.25	-32,927.25	
141	R	44130	000	000	00000	000	SALE OF MATERIALS AND	3,000.00	3,000.00	20,229.90	-17,229.90	
141	R	44170	000	000	00000	000	MISCELLANEOUS REFUNDS	80,000.00	80,000.00	65,135.83	14,864.17	13,679.87
141	R	44170	000	000	30008	000	MISC REFUNDS-STELLER			743.21	-743.21	
141	R	44530	000	000	00000	000	SALE OF EQUIPMENT	3,000.00	3,000.00		3,000.00	
141	R	44560	000	000	00000	000	DAMAGES RECOVERED FRO	1,000.00	1,000.00	887.50	112.50	187.50
141	R	44570	000	000	00000	000	CONTRIBUTIONS & GIFTS			43,459.50	-43,459.50	
141	R	46510	000	000	00000	000	TISA	40,619,000.00	40,619,000.00	24,700,568.64	15,918,431.36	4,045,027.28
141	R	46515	000	000	00000	000	EARLY CHILDHOOD EDUCA	193,519.00	193,519.00	83,975.25	109,543.75	15,648.79
141	R	46515	000	000	40600	000			51,738.66	21,603.61	30,135.05	7,922.43
141	R	46550	000	000	00000	000	DRIVER EDUCATION	15,662.00	15,662.00		15,662.00	
141	R	46590	000	000	00000	000	OTHER STATE EDUCATION		894,294.00		894,294.00	
141	R	46590	000	000	02103	000			85,000.00	28,347.43	56,652.57	28,347.43
141	R	46590	000	000	30014	000				896,627.00	-896,627.00	
141	R	46610	000	000	00000	000	CAREER LADDER PROGRAM	53,512.00	53,512.00	26,650.30	26,861.70	
141	R	46790	000	000	00000	000	OTHER VOCATIONAL	134,060.00	134,060.00		134,060.00	
141	R	46790	000	000	40400	000	ISM GRANT		2,779,774.74	107,699.35	2,672,075.39	12,014.95
141	R	46851	000	000	00000	000	STATE REVENUE SHARING	190,000.00	190,000.00	153,860.12	36,139.88	76,930.06
141	R	46980	000	000	40500	000			126,856.88	35,019.08	91,837.80	5,427.08
141	R	49700	000	000	00000	000	INSURANCE RECOVERY	2,000.00	2,000.00	24,351.50	-22,351.50	
141	R	-----	---	---	-----	---		55,920,229.00	59,857,893.28	34,805,902.40	25,051,990.88	5,522,601.95
141	-	-----	---	---	-----	---		55,920,229.00	59,857,893.28	34,805,902.40	25,051,990.88	5,522,601.95

<u>Fnd T Acct</u>	<u>Obj Prj Loc</u>	<u>Prg</u>	<u>Description</u>	<u>2025-26</u> <u>Original Budget</u>	<u>2025-26</u> <u>Revised Budget</u>	<u>2025-26</u> <u>FYTD Activity</u>	<u>Unexpended</u> <u>Balance</u>	<u>January 2025-26</u> <u>Monthly Activity</u>
			Grand Revenue Totals	55,920,229.00	59,857,893.28	34,805,902.40	25,051,990.88	5,522,601.95

Number of Accounts: 36

***** End of report *****

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71100	REGULAR INSTRUCTION PROGRAM								
116	TEACHERS	18,946,169.00	18,946,169.00	9,544,024.34	0.00	9,402,144.66	50.37	1,570,513.61	0.00
117	CAREER LADDER PROGRAM	30,800.00	30,800.00	13,117.90	0.00	17,682.10	42.59	17.90	0.00
128	HOMEBOUND TEACHERS	10,000.00	10,000.00	3,345.00	0.00	6,655.00	33.45	0.00	0.00
163	EDUCATIONAL ASSISTANTS	735,976.00	735,976.00	377,847.80	0.00	358,128.20	51.34	54,123.28	0.00
186	LONGEVITY PAY	200,425.00	200,425.00	195,025.00	0.00	5,400.00	97.31	-250.00	0.00
188	BONUS PAYMENTS	0.00	714,000.00	716,000.00	0.00	-2,000.00	100.28	0.00	0.00
189	OTHER SALARIES & WAGES	772,348.00	772,348.00	372,157.59	0.00	400,190.41	48.19	70,447.56	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	30,000.00	30,000.00	21,795.00	0.00	8,205.00	72.65	4,450.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	280,000.00	280,000.00	199,013.98	0.00	80,986.02	71.08	41,035.00	0.00
201	SOCIAL SECURITY	1,302,355.00	1,346,623.00	646,321.20	0.00	700,301.80	48.00	97,681.19	0.00
204	PENSIONS	1,210,516.00	1,262,566.60	747,487.43	0.00	515,079.17	59.20	112,536.29	0.00
207	MEDICAL INSURANCE	4,248,364.00	4,248,364.00	2,081,783.68	0.00	2,166,580.32	49.00	355,008.11	0.00
208	DENTAL INSURANCE	14,728.00	14,728.00	7,117.56	0.00	7,610.44	48.33	1,184.04	0.00
210	UNEMPLOYMENT COMPENSATION	9,846.00	9,846.00	6,198.75	0.00	3,647.25	62.96	5,241.30	0.00
212	EMPLOYER MEDICARE	304,583.00	314,936.00	156,496.19	0.00	158,439.81	49.69	23,636.98	0.00
217	RETIREMENT-HYBRID STABILIZATIO	83,208.00	83,208.00	47,586.22	0.00	35,621.78	57.19	7,256.43	0.00
336	MAINTENANCE AND REPAIR SERVICE	135,675.00	135,675.00	22,761.04	6,385.88	106,528.08	21.48	1,614.72	4,817.98
355	TRAVEL	0.00	0.00	740.34	0.00	-740.34	0.00	111.93	0.00
356	TUITION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	363,110.00	363,110.00	323,014.48	38,749.80	1,345.72	99.63	1,431.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	301,949.00	301,949.00	268,469.91	4,370.69	29,108.40	90.36	13,136.23	6,708.50
449	TEXTBOOKS	200,000.00	200,000.00	528,474.02	181.00	-328,655.02	264.33	2,164.10	550,886.47
722	REGULAR INSTRUCTION EQUIPMENT	103,000.00	103,000.00	59,416.84	20,491.83	23,091.33	77.58	3,345.52	2,152.80
---	REGULAR INSTRUCTION PROGRAM	29,298,052.00	30,118,723.60	16,338,194.27	70,179.20	13,710,350.13	54.48	2,364,685.19	564,565.75

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71150	ALTERNATIVE INSTRUCTION PROGRA								
116	TEACHERS	139,544.00	139,544.00	69,772.08	0.00	69,771.92	50.00	11,628.68	0.00
186	LONGEVITY PAY	1,650.00	1,650.00	1,650.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,000.00	1,000.00	630.00	0.00	370.00	63.00	180.00	0.00
201	SOCIAL SECURITY	8,816.00	8,816.00	4,080.48	0.00	4,735.52	46.28	666.34	0.00
204	PENSIONS	8,147.00	8,147.00	4,154.83	0.00	3,992.17	51.00	670.98	0.00
207	MEDICAL INSURANCE	38,935.00	38,935.00	19,156.40	0.00	19,778.60	49.20	3,298.42	0.00
208	DENTAL INSURANCE	109.00	109.00	54.72	0.00	54.28	50.20	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	35.57	0.00	27.43	56.46	35.43	0.00
212	EMPLOYER MEDICARE	2,062.00	2,062.00	954.31	0.00	1,107.69	46.28	155.85	0.00
399	OTHER CONTRACTED SERVICES	3,000.00	3,000.00	303.22	0.00	2,696.78	10.11	52.52	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	800.00	800.00	400.00	0.00	400.00	50.00	0.00	0.00
722	REGULAR INSTRUCTION EQUIPMENT	3,000.00	3,000.00	321.00	0.00	2,679.00	10.70	0.00	0.00
---	ALTERNATIVE INSTRUCTION PROGRA	207,126.00	207,126.00	101,512.61	0.00	105,613.39	49.01	16,697.34	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71200	SPECIAL EDUCATION PROGRAM								
116	TEACHERS	1,517,504.00	1,517,504.00	757,323.30	0.00	760,180.70	49.91	126,220.55	0.00
117	CAREER LADDER PROGRAM	3,180.00	3,180.00	1,500.00	0.00	1,680.00	47.17	0.00	0.00
128	HOMEBOUND TEACHERS	6,000.00	6,000.00	2,310.00	0.00	3,690.00	38.50	1,020.00	0.00
163	EDUCATIONAL ASSISTANTS	663,638.00	683,548.00	368,123.39	0.00	315,424.61	53.85	67,322.80	0.00
171	SPEECH PATHOLOGIST	340,124.00	340,124.00	134,748.77	0.00	205,375.23	39.62	16,764.22	0.00
186	LONGEVITY PAY	27,025.00	27,025.00	24,325.00	0.00	2,700.00	90.01	0.00	0.00
188	BONUS PAYMENTS	0.00	48,000.00	46,000.00	0.00	2,000.00	95.83	0.00	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	3,500.00	3,500.00	250.00	0.00	3,250.00	7.14	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	24,000.00	24,000.00	17,135.00	0.00	6,865.00	71.40	3,080.00	0.00
201	SOCIAL SECURITY	160,268.00	164,479.00	75,870.12	0.00	88,608.88	46.13	11,849.94	0.00
204	PENSIONS	159,047.00	164,086.80	91,683.80	0.00	72,403.00	55.88	14,553.06	0.00
207	MEDICAL INSURANCE	795,354.00	814,957.00	397,664.20	0.00	417,292.80	48.80	72,815.85	0.00
208	DENTAL INSURANCE	2,780.00	2,835.00	1,434.00	0.00	1,401.00	50.58	230.64	0.00
210	UNEMPLOYMENT COMPENSATION	1,742.00	1,832.00	741.33	0.00	1,090.67	40.47	618.54	0.00
212	EMPLOYER MEDICARE	37,482.00	38,468.00	17,919.90	0.00	20,548.10	46.58	2,811.06	0.00
217	RETIREMENT-HYBRID STABILIZATIO	6,732.00	6,732.00	3,906.75	0.00	2,825.25	58.03	613.04	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	0.00	0.00	55,838.78	0.00	-55,838.78	0.00	6,235.50	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	7,000.00	7,000.00	6,600.00	0.00	400.00	94.29	0.00	0.00
790	OTHER EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	3,756,376.00	3,854,270.80	2,003,374.34	0.00	1,850,896.46	51.98	324,135.20	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71300	CAREER AND TECHNICAL EDUCATION								
116	TEACHERS	1,291,424.00	1,354,445.00	554,873.89	0.00	799,571.11	40.97	92,486.02	0.00
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
186	LONGEVITY PAY	9,450.00	9,450.00	7,750.00	0.00	1,700.00	82.01	0.00	0.00
188	BONUS PAYMENTS	0.00	16,000.00	16,000.00	0.00	0.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	76,759.00	115,138.55	44,979.62	0.00	70,158.93	39.07	6,425.66	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	1,000.00	1,000.00	350.00	0.00	650.00	35.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	8,000.00	8,000.00	2,845.00	0.00	5,155.00	35.56	270.00	0.00
201	SOCIAL SECURITY	86,033.00	93,311.84	36,295.80	0.00	57,016.04	38.90	5,696.69	0.00
204	PENSIONS	80,875.00	91,182.66	45,171.57	0.00	46,011.09	49.54	7,145.45	0.00
207	MEDICAL INSURANCE	303,936.00	328,341.00	133,997.99	0.00	194,343.01	40.81	23,872.17	0.00
208	DENTAL INSURANCE	996.00	1,068.40	486.12	0.00	582.28	45.50	81.72	0.00
210	UNEMPLOYMENT COMPENSATION	531.00	531.00	324.35	0.00	206.65	61.08	297.55	0.00
212	EMPLOYER MEDICARE	20,121.00	21,862.68	8,279.04	0.00	13,583.64	37.87	1,334.89	0.00
217	RETIREMENT-HYBRID STABILIZATIO	6,487.00	6,487.00	3,731.23	0.00	2,755.77	57.52	603.77	0.00
336	MAINTENANCE AND REPAIR SERVICE	2,500.00	2,500.00	750.00	949.95	800.05	68.00	750.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	34,800.00	66,466.00	26,248.36	2,060.19	38,157.45	42.59	248.90	0.00
449	TEXTBOOKS	2,000.00	2,000.00	11,348.77	0.00	-9,348.77	567.44	0.00	0.00
599	OTHER CHARGES	500.00	500.00	8.87	0.00	491.13	1.77	0.00	0.00
730	VOCATIONAL INSTRUCTION EQUIPME	30,000.00	725,869.53	7,277.66	99.95	718,491.92	1.02	23.17	0.00
---	CAREER AND TECHNICAL EDUCATION	1,956,412.00	2,845,153.66	900,718.27	3,110.09	1,941,325.30	31.77	139,235.99	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72110	ATTENDANCE								
105	SUPERVISOR/DIRECTOR	89,351.00	89,351.00	52,121.30	0.00	37,229.70	58.33	7,445.90	0.00
117	CAREER LADDER PROGRAM	1,600.00	1,600.00	800.00	0.00	800.00	50.00	0.00	0.00
130	SOCIAL WORKERS	218,893.00	218,893.00	98,010.95	0.00	120,882.05	44.78	14,500.46	0.00
162	CLERICAL PERSONNEL	67,582.00	67,582.00	39,422.12	0.00	28,159.88	58.33	5,631.88	0.00
186	LONGEVITY PAY	8,550.00	8,550.00	8,550.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	23,931.00	23,931.00	10,689.51	0.00	13,241.49	44.67	1,467.17	0.00
204	PENSIONS	28,903.00	28,903.00	12,675.32	0.00	16,227.68	43.85	1,755.17	0.00
207	MEDICAL INSURANCE	41,415.00	41,415.00	31,040.87	0.00	10,374.13	74.95	4,969.33	0.00
208	DENTAL INSURANCE	274.00	274.00	152.40	0.00	121.60	55.62	25.40	0.00
210	UNEMPLOYMENT COMPENSATION	189.00	189.00	81.40	0.00	107.60	43.07	81.40	0.00
212	EMPLOYER MEDICARE	5,597.00	5,597.00	2,750.81	0.00	2,846.19	49.15	378.77	0.00
355	TRAVEL	2,500.00	2,500.00	91.96	0.00	2,408.04	3.68	0.00	0.00
399	OTHER CONTRACTED SERVICES	39,340.00	39,340.00	38,470.11	0.00	869.89	97.79	11,747.25	0.00
499	OTHER SUPPLIES AND MATERIALS	3,000.00	3,000.00	1,474.90	0.00	1,525.10	49.16	176.99	254.78
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,294.74	300.00	2,405.26	39.87	0.00	0.00
704	ATTENDANCE EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
---	ATTENDANCE	539,125.00	539,125.00	297,626.39	300.00	241,198.61	55.26	48,179.72	254.78

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72120	HEALTH SERVICES								
105	SUPERVISOR/DIRECTOR	88,351.00	88,351.00	51,771.30	0.00	36,579.70	58.60	7,395.90	0.00
131	MEDICAL PERSONNEL	349,830.00	349,830.00	169,258.37	0.00	180,571.63	48.38	28,594.19	0.00
186	LONGEVITY PAY	4,400.00	4,400.00	4,350.00	0.00	50.00	98.86	0.00	0.00
189	OTHER SALARIES & WAGES	0.00	0.00	200.00	0.00	-200.00	0.00	0.00	0.00
201	SOCIAL SECURITY	27,440.00	27,440.00	13,140.16	0.00	14,299.84	47.89	2,077.59	0.00
204	PENSIONS	33,194.00	33,194.00	16,984.89	0.00	16,209.11	51.17	2,667.11	0.00
207	MEDICAL INSURANCE	70,119.00	70,119.00	41,170.49	0.00	28,948.51	58.72	7,023.46	0.00
208	DENTAL INSURANCE	328.00	328.00	168.72	0.00	159.28	51.44	27.36	0.00
210	UNEMPLOYMENT COMPENSATION	273.00	273.00	129.34	0.00	143.66	47.38	106.78	0.00
212	EMPLOYER MEDICARE	6,417.00	6,417.00	3,081.62	0.00	3,335.38	48.02	490.47	0.00
217	RETIREMENT-HYBRID STABILIZATIO	3,305.00	3,305.00	1,618.60	0.00	1,686.40	48.97	253.73	0.00
355	TRAVEL	1,000.00	1,000.00	515.80	0.00	484.20	51.58	0.00	0.00
399	OTHER CONTRACTED SERVICES	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	16,000.00	16,000.00	35,813.14	2,139.61	-21,952.75	237.20	0.00	2,952.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	8,690.00	0.00	-6,690.00	434.50	0.00	0.00
599	OTHER CHARGES	5,000.00	5,000.00	440.00	0.00	4,560.00	8.80	0.00	0.00
735	HEALTH EQUIPMENT	2,000.00	2,000.00	1,258.24	329.31	412.45	79.38	29.95	0.00
---	HEALTH SERVICES	649,657.00	649,657.00	388,590.67	2,468.92	258,597.41	60.19	48,666.54	2,952.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72130	OTHER STUDENT SUPPORT								
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	500.00	0.00	500.00	50.00	0.00	0.00
123	GUIDANCE PERSONNEL	813,800.00	813,800.00	402,488.76	0.00	411,311.24	49.46	67,081.46	0.00
163	EDUCATIONAL ASSISTANTS	68,509.00	68,509.00	35,884.62	0.00	32,624.38	52.38	5,980.77	0.00
186	LONGEVITY PAY	11,200.00	11,200.00	10,850.00	0.00	350.00	96.88	0.00	0.00
189	OTHER SALARIES & WAGES	2,000.00	2,000.00	1,035.00	0.00	965.00	51.75	90.00	0.00
201	SOCIAL SECURITY	55,584.00	55,584.00	25,992.17	0.00	29,591.83	46.76	4,204.20	0.00
204	PENSIONS	52,849.00	52,849.00	29,891.94	0.00	22,957.06	56.56	4,861.33	0.00
207	MEDICAL INSURANCE	214,146.00	214,146.00	99,249.74	0.00	114,896.26	46.35	17,087.21	0.00
208	DENTAL INSURANCE	612.00	612.00	300.96	0.00	311.04	49.18	50.16	0.00
210	UNEMPLOYMENT COMPENSATION	363.00	363.00	242.23	0.00	120.77	66.73	219.47	0.00
212	EMPLOYER MEDICARE	12,999.00	12,999.00	6,080.12	0.00	6,918.88	46.77	983.23	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,876.00	2,876.00	1,487.78	0.00	1,388.22	51.73	246.68	0.00
322	EVALUATION AND TESTING	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	20,000.00	20,800.00	27,000.00	800.00	-7,000.00	133.65	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	4,125.00	4,125.00	1,329.78	243.55	2,551.67	38.14	191.14	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	3,350.00	0.00	-1,350.00	167.50	2,475.00	0.00
599	OTHER CHARGES	16,000.00	16,000.00	6,054.30	4,175.80	5,769.90	63.94	1,043.95	0.00
---	OTHER STUDENT SUPPORT	1,293,063.00	1,293,863.00	651,737.40	5,219.35	636,906.25	50.77	104,514.60	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72210	REGULAR INSTRUCTION PROGRAM								
105	SUPERVISOR/DIRECTOR	461,786.00	461,786.00	266,458.01	0.00	195,327.99	57.70	38,065.43	0.00
117	CAREER LADDER PROGRAM	4,000.00	4,000.00	1,500.00	0.00	2,500.00	37.50	0.00	0.00
129	LIBRARIANS	648,440.00	648,440.00	289,329.78	0.00	359,110.22	44.62	48,221.63	0.00
161	SECRETARY(S)	85,591.00	85,591.00	42,182.30	0.00	43,408.70	49.28	6,376.97	0.00
186	LONGEVITY PAY	17,000.00	17,000.00	15,325.00	0.00	1,675.00	90.15	0.00	0.00
189	OTHER SALARIES & WAGES	80,270.00	80,270.00	44,023.53	0.00	36,246.47	54.84	6,385.84	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	0.00	0.00	100.00	0.00	-100.00	0.00	100.00	0.00
201	SOCIAL SECURITY	80,419.00	80,419.00	37,912.02	0.00	42,506.98	47.14	5,708.53	0.00
204	PENSIONS	77,186.00	77,186.00	41,632.73	0.00	35,553.27	53.94	6,350.96	0.00
207	MEDICAL INSURANCE	267,736.00	267,736.00	128,557.04	0.00	139,178.96	48.02	20,969.12	0.00
208	DENTAL INSURANCE	768.00	768.00	373.92	0.00	394.08	48.69	59.28	0.00
210	UNEMPLOYMENT COMPENSATION	420.00	420.00	290.93	0.00	129.07	69.27	287.16	0.00
212	EMPLOYER MEDICARE	18,808.00	18,808.00	8,939.26	0.00	9,868.74	47.53	1,337.97	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,962.00	2,962.00	1,209.74	0.00	1,752.26	40.84	198.34	0.00
355	TRAVEL	5,000.00	5,000.00	1,281.78	0.00	3,718.22	25.64	0.00	0.00
399	OTHER CONTRACTED SERVICES	10,200.00	10,200.00	0.00	0.00	10,200.00	0.00	0.00	0.00
432	LIBRARY BOOKS/MEDIA	23,650.00	23,650.00	11,615.14	3,005.51	9,029.35	61.82	423.53	0.00
499	OTHER SUPPLIES AND MATERIALS	8,750.00	8,750.00	2,337.05	359.70	6,053.25	30.82	675.49	0.00
524	STAFF DEVELOPMENT	50,000.00	50,000.00	11,995.28	2,032.57	35,972.15	28.06	347.54	6,820.30
790	OTHER EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	REGULAR INSTRUCTION PROGRAM	1,844,986.00	1,844,986.00	905,063.51	5,397.78	934,524.71	49.35	135,507.79	6,820.30

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72220	SPECIAL EDUCATION PROGRAM								
105	SUPERVISOR/DIRECTOR	89,351.00	89,351.00	51,976.90	0.00	37,374.10	58.17	7,474.78	0.00
124	PHSYCOLOGICAL PERSONNEL	107,793.00	107,793.00	0.00	0.00	107,793.00	0.00	0.00	0.00
162	CLERICAL PERSONNEL	0.00	0.00	22,516.83	0.00	-22,516.83	0.00	3,216.69	0.00
186	LONGEVITY PAY	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	12,316.00	12,316.00	4,368.53	0.00	7,947.47	35.47	609.66	0.00
204	PENSIONS	11,472.00	11,472.00	4,784.73	0.00	6,687.27	41.71	672.54	0.00
207	MEDICAL INSURANCE	27,344.00	27,344.00	22,897.21	0.00	4,446.79	83.74	3,419.60	0.00
208	DENTAL INSURANCE	0.00	0.00	31.92	0.00	-31.92	0.00	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	30.65	0.00	32.35	48.65	30.65	0.00
212	EMPLOYER MEDICARE	2,880.00	2,880.00	1,021.69	0.00	1,858.31	35.48	142.59	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	80,000.00	80,000.00	174,959.53	0.00	-94,959.53	218.70	31,161.99	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	0.00	9,060.66	5,800.11	0.00	3,260.55	64.01	1,094.97	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	15.10	0.00	984.90	1.51	15.10	0.00
---	SPECIAL EDUCATION PROGRAM	334,219.00	343,279.66	289,903.20	0.00	53,376.46	84.45	47,843.13	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72230	CAREER AND TECHNICAL EDUCATION								
105	SUPERVISOR/DIRECTOR	104,058.00	112,716.00	58,734.73	0.00	53,981.27	52.11	8,956.84	0.00
161	SECRETARY(S)	33,970.00	33,970.00	16,984.80	0.00	16,985.20	50.00	2,830.80	0.00
186	LONGEVITY PAY	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	8,620.00	9,240.00	4,623.44	0.00	4,616.56	50.04	664.86	0.00
204	PENSIONS	8,614.00	9,191.00	4,988.26	0.00	4,202.74	54.27	729.12	0.00
207	MEDICAL INSURANCE	40,365.00	40,365.00	21,487.87	0.00	18,877.13	53.23	3,419.60	0.00
208	DENTAL INSURANCE	109.00	109.00	59.28	0.00	49.72	54.39	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	42.00	42.00	29.49	0.00	12.51	70.21	29.49	0.00
212	EMPLOYER MEDICARE	2,016.00	2,161.00	1,081.31	0.00	1,079.69	50.04	155.49	0.00
307	COMMUNICATION	3,200.00	3,200.00	253.92	0.00	2,946.08	7.94	50.50	0.00
355	TRAVEL	500.00	500.00	105.84	0.00	394.16	21.17	0.00	0.00
399	OTHER CONTRACTED SERVICES	4,000.00	4,000.00	1,688.63	484.25	1,827.12	54.32	241.93	0.00
599	OTHER CHARGES	500.00	500.00	70.79	73.99	355.22	28.96	70.79	0.00
---	CAREER AND TECHNICAL EDUCATION	206,994.00	216,994.00	111,108.36	558.24	105,327.40	51.46	17,158.54	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72250	TECHNOLOGY								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	56,223.23	0.00	40,159.77	58.33	8,031.89	0.00
121	DATA PROCESSING PERSONNEL	243,448.00	243,448.00	141,888.01	0.00	101,559.99	58.28	20,287.37	0.00
186	LONGEVITY PAY	2,150.00	2,150.00	2,150.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	21,203.00	21,203.00	11,737.44	0.00	9,465.56	55.36	1,656.98	0.00
204	PENSIONS	25,649.00	25,649.00	15,296.80	0.00	10,352.20	59.64	2,163.30	0.00
207	MEDICAL INSURANCE	60,970.00	60,970.00	40,469.97	0.00	20,500.03	66.38	5,985.96	0.00
208	DENTAL INSURANCE	274.00	274.00	150.48	0.00	123.52	54.92	18.24	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	81.87	0.00	65.13	55.69	81.87	0.00
212	EMPLOYER MEDICARE	4,959.00	4,959.00	2,744.99	0.00	2,214.01	55.35	387.52	0.00
217	RETIREMENT-HYBRID STABILIZATIO	1,004.00	1,004.00	571.38	0.00	432.62	56.91	81.12	0.00
307	COMMUNICATION	20.00	20.00	0.00	0.00	20.00	0.00	0.00	0.00
336	MAINTENANCE AND REPAIR SERVICE	110,000.00	110,000.00	71,519.14	29,802.42	8,678.44	92.11	0.00	1,290.00
350	INTERNET CONNECTIVITY	125,000.00	125,000.00	110,731.80	0.00	14,268.20	88.59	0.00	0.00
399	OTHER CONTRACTED SERVICES	11,500.00	11,500.00	583.45	504.89	10,411.66	9.46	583.45	0.00
471	SOFTWARE	30,000.00	30,000.00	5,956.56	0.00	24,043.44	19.86	0.00	6,484.43
524	STAFF DEVELOPMENT	2,000.00	2,000.00	0.00	815.01	1,184.99	40.75	0.00	0.00
---	TECHNOLOGY	734,707.00	734,707.00	460,105.12	31,122.32	243,479.56	66.86	39,277.70	7,774.43

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72310	BOARD OF EDUCATION								
191	BOARD AND COMMITTEE MEMBERS FE	40,794.00	40,794.00	23,069.36	0.00	17,724.64	56.55	3,199.48	0.00
201	SOCIAL SECURITY	2,529.00	2,529.00	1,194.84	0.00	1,334.16	47.25	164.44	0.00
207	MEDICAL INSURANCE	7,770.00	7,770.00	7,019.30	0.00	750.70	90.34	1,316.38	0.00
208	DENTAL INSURANCE	55.00	55.00	31.92	0.00	23.08	58.04	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	21.00	0.00	0.00	21.00	0.00	0.00	0.00
212	EMPLOYER MEDICARE	589.00	589.00	310.19	0.00	278.81	52.66	42.00	0.00
320	DUES AND MEMBERSHIPS	7,175.00	7,175.00	7,529.00	0.00	-354.00	104.93	0.00	0.00
331	LEGAL SERVICES	15,000.00	15,000.00	3,846.40	0.00	11,153.60	25.64	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	16,250.00	16,250.00	8,775.00	0.00	7,475.00	54.00	1,050.00	0.00
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
506	LIABILITY INSURANCE	158,993.00	158,993.00	152,934.00	0.00	6,059.00	96.19	0.00	0.00
510	TRUSTEE'S COMMISSION	340,000.00	340,000.00	177,660.61	0.00	162,339.39	52.25	27,342.99	0.00
513	WORKMAN'S COMPENSATION INSURAN	208,325.00	208,325.00	192,092.00	0.00	16,233.00	92.21	0.00	0.00
524	STAFF DEVELOPMENT	7,000.00	7,000.00	2,383.56	1,790.00	2,826.44	59.62	0.00	2,325.00
533	CRIMINAL INVESTIGATION OF APPL	8,000.00	8,000.00	9,550.70	5,648.70	-7,199.40	189.99	1,735.95	5,599.40
599	OTHER CHARGES	8,000.00	8,000.00	2,271.39	0.00	5,728.61	28.39	0.00	843.86
---	BOARD OF EDUCATION	822,501.00	822,501.00	588,668.27	7,438.70	226,394.03	72.47	34,855.80	8,768.26

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72320	DIRECTOR OF SCHOOLS								
101	COUNTY OFFICIAL/ADMINISTRATIVE	160,000.00	160,000.00	94,862.11	0.00	65,137.89	59.29	13,798.49	0.00
161	SECRETARY(S)	54,640.00	54,640.00	31,873.38	0.00	22,766.62	58.33	4,553.34	0.00
186	LONGEVITY PAY	250.00	250.00	250.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	13,323.00	13,323.00	7,542.02	0.00	5,780.98	56.61	1,072.32	0.00
204	PENSIONS	13,349.00	13,349.00	7,882.80	0.00	5,466.20	59.05	1,137.67	0.00
207	MEDICAL INSURANCE	40,365.00	40,365.00	22,266.87	0.00	18,098.13	55.16	3,189.69	0.00
208	DENTAL INSURANCE	391.00	391.00	63.84	0.00	327.16	16.33	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	34.66	0.00	28.34	55.02	34.66	0.00
212	EMPLOYER MEDICARE	3,105.00	3,105.00	1,763.88	0.00	1,341.12	56.81	250.79	0.00
307	COMMUNICATION	600.00	600.00	655.99	0.00	-55.99	109.33	109.59	0.00
320	DUES AND MEMBERSHIPS	4,040.00	4,040.00	8,038.00	0.00	-3,998.00	198.96	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	637.87	0.00	362.13	63.79	93.38	0.00
435	OFFICE SUPPLIES	500.00	500.00	29.99	0.00	470.01	6.00	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,018.66	1,428.43	1,552.91	61.18	0.00	500.00
599	OTHER CHARGES	1,500.00	1,500.00	871.50	27.27	601.23	59.92	128.72	0.00
701	ADMINISTRATION EQUIPMENT	1,000.00	1,000.00	0.00	2,386.79	-1,386.79	238.68	0.00	0.00
---	DIRECTOR OF SCHOOLS	298,126.00	298,126.00	177,791.57	3,842.49	116,491.94	60.93	24,377.77	500.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72410	OFFICE OF THE PRINCIPAL								
104	PRINCIPALS	998,427.00	998,427.00	579,481.75	0.00	418,945.25	58.04	83,012.63	0.00
117	CAREER LADDER PROGRAM	6,000.00	6,000.00	3,000.00	0.00	3,000.00	50.00	0.00	0.00
139	ASSISTANT PRINCIPALS	1,060,211.00	1,060,211.00	622,123.71	0.00	438,087.29	58.68	88,339.68	0.00
162	CLERICAL PERSONNEL	782,720.00	782,720.00	358,185.87	0.00	424,534.13	45.76	61,397.46	0.00
186	LONGEVITY PAY	36,300.00	36,300.00	37,100.00	0.00	-800.00	102.20	250.00	0.00
201	SOCIAL SECURITY	178,787.00	178,787.00	93,044.65	0.00	85,742.35	52.04	13,480.40	0.00
204	PENSIONS	180,162.00	180,162.00	99,761.56	0.00	80,400.44	55.37	14,674.07	0.00
207	MEDICAL INSURANCE	595,671.00	595,671.00	320,604.10	0.00	275,066.90	53.82	52,106.57	0.00
208	DENTAL INSURANCE	1,872.00	1,872.00	1,044.24	0.00	827.76	55.78	168.72	0.00
210	UNEMPLOYMENT COMPENSATION	1,029.00	1,029.00	685.63	0.00	343.37	66.63	641.87	0.00
212	EMPLOYER MEDICARE	41,813.00	41,813.00	21,782.31	0.00	20,030.69	52.09	3,152.69	0.00
217	RETIREMENT-HYBRID STABILIZATIO	906.00	906.00	520.52	0.00	385.48	57.45	74.36	0.00
320	DUES AND MEMBERSHIPS	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	17,100.00	17,100.00	16,250.00	0.00	850.00	95.03	4,500.00	0.00
435	OFFICE SUPPLIES	6,875.00	6,875.00	1,454.67	726.40	4,693.93	31.72	155.50	0.00
599	OTHER CHARGES	150,000.00	150,000.00	55,516.32	8,255.34	86,228.34	42.51	4,992.52	0.00
701	ADMINISTRATION EQUIPMENT	13,969.00	13,969.00	4,739.61	1,261.32	7,968.07	42.96	1,986.63	0.00
---	OFFICE OF THE PRINCIPAL	4,075,142.00	4,075,142.00	2,215,294.94	10,243.06	1,849,604.00	54.61	328,933.10	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72510	FISCAL SERVICES								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	56,223.23	0.00	40,159.77	58.33	8,031.89	0.00
119	ACCOUNTANTS/BOOKKEEPERS	234,260.00	234,260.00	135,294.07	0.00	98,965.93	57.75	18,992.67	0.00
186	LONGEVITY PAY	1,450.00	1,450.00	1,450.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	20,590.00	20,590.00	10,483.44	0.00	10,106.56	50.92	1,350.28	0.00
204	PENSIONS	24,907.00	24,907.00	13,320.55	0.00	11,586.45	53.48	1,674.53	0.00
207	MEDICAL INSURANCE	66,805.00	66,805.00	28,750.37	0.00	38,054.63	43.04	1,743.00	0.00
208	DENTAL INSURANCE	164.00	164.00	82.08	0.00	81.92	50.05	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	119.98	0.00	27.02	81.62	77.98	0.00
212	EMPLOYER MEDICARE	4,815.00	4,815.00	2,674.47	0.00	2,140.53	55.54	383.91	0.00
317	DATA PROCESSING SERVICES	61,317.00	61,317.00	53,519.25	60.00	7,737.75	87.38	0.00	0.00
355	TRAVEL	500.00	500.00	32.62	0.00	467.38	6.52	0.00	0.00
399	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	2,431.67	0.00	-1,431.67	243.17	75.00	0.00
411	DATA PROCESSING SUPPLIES	4,400.00	4,400.00	10.99	3,784.24	604.77	86.26	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	9,529.50	18,004.80	-22,534.30	550.69	883.20	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,113.12	0.00	2,886.88	27.83	0.00	0.00
701	ADMINISTRATION EQUIPMENT	5,000.00	5,000.00	378.99	0.00	4,621.01	7.58	0.00	0.00
---	FISCAL SERVICES	530,738.00	530,738.00	315,414.33	21,849.04	193,474.63	63.55	33,221.58	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72520	HUMAN SERVICES/PERSONNEL								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	56,223.23	0.00	40,159.77	58.33	8,031.89	0.00
162	CLERICAL PERSONNEL	61,460.00	61,460.00	35,851.69	0.00	25,608.31	58.33	5,121.67	0.00
186	LONGEVITY PAY	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	9,879.00	9,879.00	5,444.64	0.00	4,434.36	55.11	762.31	0.00
204	PENSIONS	11,951.00	11,951.00	7,018.14	0.00	4,932.86	58.72	986.52	0.00
207	MEDICAL INSURANCE	34,952.00	34,952.00	20,012.96	0.00	14,939.04	57.26	2,959.78	0.00
208	DENTAL INSURANCE	109.00	109.00	63.84	0.00	45.16	58.57	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	36.37	0.00	26.63	57.73	36.37	0.00
212	EMPLOYER MEDICARE	2,310.00	2,310.00	1,273.35	0.00	1,036.65	55.12	178.28	0.00
355	TRAVEL	750.00	750.00	170.57	0.00	579.43	22.74	0.00	0.00
435	OFFICE SUPPLIES	2,000.00	2,000.00	367.40	0.00	1,632.60	18.37	0.00	500.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	254.78	0.00	1,745.22	12.74	0.00	338.46
524	STAFF DEVELOPMENT	1,500.00	1,500.00	283.60	0.00	1,216.40	18.91	0.00	0.00
599	OTHER CHARGES	9,800.00	9,800.00	2,824.00	0.00	6,976.00	28.82	0.00	2,232.00
701	ADMINISTRATION EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	HUMAN SERVICES/PERSONNEL	236,657.00	236,657.00	131,324.57	0.00	105,332.43	55.49	18,085.94	3,070.46

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72610	OPERATION OF PLANT								
105	SUPERVISOR/DIRECTOR	1,296,891.00	1,296,891.00	0.00	0.00	1,296,891.00	0.00	0.00	0.00
166	CUSTODIAL PERSONNEL	0.00	0.00	720,764.30	0.00	-720,764.30	0.00	100,894.60	0.00
186	LONGEVITY PAY	22,050.00	22,050.00	17,500.00	0.00	4,550.00	79.37	0.00	0.00
201	SOCIAL SECURITY	81,774.00	81,774.00	40,746.72	0.00	41,027.28	49.83	5,584.75	0.00
204	PENSIONS	98,921.00	98,921.00	48,364.95	0.00	50,556.05	48.89	6,764.25	0.00
207	MEDICAL INSURANCE	387,921.00	387,921.00	207,856.07	0.00	180,064.93	53.58	30,479.26	0.00
208	DENTAL INSURANCE	1,044.00	1,044.00	570.00	0.00	474.00	54.60	82.08	0.00
210	UNEMPLOYMENT COMPENSATION	1,260.00	1,260.00	442.77	0.00	817.23	35.14	302.64	0.00
212	EMPLOYER MEDICARE	19,125.00	19,125.00	9,908.20	0.00	9,216.80	51.81	1,347.61	0.00
359	DISPOSAL FEES	109,524.00	109,524.00	45,294.85	0.00	64,229.15	41.36	7,480.16	0.00
399	OTHER CONTRACTED SERVICES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00	0.00	0.00
410	CUSTODIAL SUPPLIES	170,000.00	170,000.00	97,149.24	37,957.74	34,893.02	79.47	13,813.14	9,349.14
415	ELECTRICITY	1,245,000.00	1,245,000.00	708,463.05	0.00	536,536.95	56.90	106,611.50	0.00
434	NATURAL GAS	115,000.00	115,000.00	36,575.19	0.00	78,424.81	31.80	14,833.67	0.00
454	WATER AND SEWER	190,500.00	190,500.00	132,909.34	0.00	57,590.66	69.77	18,462.99	0.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
501	BOILER INSURANCE	10,719.00	10,719.00	9,693.00	0.00	1,026.00	90.43	0.00	0.00
502	BUILDING AND CONTENTS INSURANC	420,794.00	420,794.00	407,701.00	0.00	13,093.00	96.89	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
720	PLANT OPERATION EQUIPMENT	5,000.00	5,000.00	2,898.31	646.00	1,455.69	70.89	0.00	2,194.43
---	OPERATION OF PLANT	4,189,523.00	4,189,523.00	2,486,836.99	38,603.74	1,664,082.27	60.28	306,656.65	11,543.57

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72620	MAINTENANCE OF PLANT								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	56,223.23	0.00	40,159.77	58.33	8,031.89	0.00
162	CLERICAL PERSONNEL	42,140.00	42,140.00	24,581.69	0.00	17,558.31	58.33	3,511.67	0.00
167	MAINTENANCE PERSONNEL	659,672.00	659,672.00	358,135.79	0.00	301,536.21	54.29	46,895.12	0.00
186	LONGEVITY PAY	8,000.00	8,000.00	7,275.00	0.00	725.00	90.94	0.00	0.00
189	OTHER SALARIES & WAGES	41,500.00	41,500.00	18,650.00	0.00	22,850.00	44.94	0.00	0.00
201	SOCIAL SECURITY	52,557.00	52,557.00	27,135.62	0.00	25,421.38	51.63	3,378.11	0.00
204	PENSIONS	63,577.00	63,577.00	33,085.45	0.00	30,491.55	52.04	4,189.26	0.00
207	MEDICAL INSURANCE	150,958.00	150,958.00	96,367.15	0.00	54,590.85	63.84	14,494.29	0.00
208	DENTAL INSURANCE	492.00	492.00	291.84	0.00	200.16	59.32	45.60	0.00
210	UNEMPLOYMENT COMPENSATION	336.00	336.00	196.83	0.00	139.17	58.58	172.23	0.00
212	EMPLOYER MEDICARE	12,292.00	12,292.00	6,346.23	0.00	5,945.77	51.63	790.04	0.00
217	RETIREMENT-HYBRID STABILIZATIO	100.00	100.00	41.90	0.00	58.10	41.90	7.57	0.00
307	COMMUNICATION	3,500.00	3,500.00	2,455.83	0.00	1,044.17	70.17	152.65	0.00
320	DUES AND MEMBERSHIPS	300.00	300.00	475.00	0.00	-175.00	158.33	0.00	0.00
335	MAINTENANCE AND REPAIR SERVICE	310,000.00	310,000.00	311,051.16	108,685.96	-109,737.12	135.40	19,852.02	42,051.90
336	MAINTENANCE AND REPAIR SERVICE	240,000.00	240,000.00	8,393.57	11,784.92	219,821.51	8.41	64.54	1,940.30
355	TRAVEL	500.00	500.00	-28,862.50	0.00	29,362.50	-5,772.50	0.00	0.00
399	OTHER CONTRACTED SERVICES	260,243.00	260,243.00	251,999.72	34,441.38	-26,198.10	110.07	4,747.96	99,616.05
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	2,216.01	2,631.54	-3,847.55	484.76	257.27	1,308.16
524	STAFF DEVELOPMENT	1,000.00	1,000.00	252.05	0.00	747.95	25.21	0.00	0.00
599	OTHER CHARGES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
717	MAINTENANCE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	126,056.88	43,389.08	0.00	82,667.80	34.42	8,370.00	0.00
---	MAINTENANCE OF PLANT	1,953,550.00	2,079,606.88	1,219,700.65	157,543.80	702,362.43	66.23	114,960.22	144,916.41

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72710	TRANSPORTATION								
105	SUPERVISOR/DIRECTOR	96,383.00	96,383.00	56,223.23	0.00	40,159.77	58.33	8,031.89	0.00
142	MECHANIC(S)	159,538.00	159,538.00	92,720.08	0.00	66,817.92	58.12	12,190.14	0.00
146	BUS DRIVERS	1,031,252.00	1,031,252.00	540,319.69	0.00	490,932.31	52.39	87,945.50	0.00
162	CLERICAL PERSONNEL	42,140.00	42,140.00	21,718.74	0.00	20,421.26	51.54	1,458.72	0.00
186	LONGEVITY PAY	25,375.00	25,375.00	25,675.00	0.00	-300.00	101.18	0.00	0.00
189	OTHER SALARIES & WAGES	101,356.00	101,356.00	43,994.63	0.00	57,361.37	43.41	6,980.48	0.00
201	SOCIAL SECURITY	90,275.00	90,275.00	42,160.75	0.00	48,114.25	46.70	6,187.60	0.00
204	PENSIONS	108,105.00	108,105.00	54,235.48	0.00	53,869.52	50.17	7,963.81	0.00
207	MEDICAL INSURANCE	545,724.00	545,724.00	285,910.41	0.00	259,813.59	52.39	47,473.49	0.00
208	DENTAL INSURANCE	1,860.00	1,860.00	924.00	0.00	936.00	49.68	151.72	0.00
210	UNEMPLOYMENT COMPENSATION	1,386.00	1,386.00	437.81	0.00	948.19	31.59	346.44	0.00
212	EMPLOYER MEDICARE	21,113.00	21,113.00	10,206.05	0.00	10,906.95	48.34	1,499.21	0.00
307	COMMUNICATION	2,000.00	2,000.00	1,160.68	0.00	839.32	58.03	410.50	0.00
340	MEDICAL AND DENTAL SERVICES	8,000.00	8,000.00	3,820.00	1,300.00	2,880.00	64.00	300.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	31,000.00	31,000.00	38,935.00	0.00	-7,935.00	125.60	57.21	0.00
412	DIESEL FUEL	250,000.00	250,000.00	124,516.79	63,190.96	62,292.25	75.08	17,706.78	78,791.74
425	GASOLINE	65,000.00	65,000.00	41,721.20	18,123.39	5,155.41	92.07	7,409.92	15,000.00
450	TIRES AND TUBES	30,000.00	30,000.00	27,057.01	1,002.47	1,940.52	93.53	10,603.05	15,072.64
453	VEHICLE PARTS	70,000.00	70,000.00	58,938.38	19,316.99	-8,255.37	111.79	3,489.25	15,258.35
511	VEHICLE AND EQUIPMENT INSURANC	96,850.00	96,850.00	93,836.00	0.00	3,014.00	96.89	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	875.00	400.00	-275.00	127.50	0.00	1,175.00
599	OTHER CHARGES	27,200.00	27,200.00	20,457.17	15,520.03	-8,777.20	132.27	1,369.93	22,747.23
729	TRANSPORTATION EQUIPMENT	5,000.00	5,000.00	800.00	0.00	4,200.00	16.00	0.00	0.00
---	TRANSPORTATION	2,811,057.00	2,811,057.00	1,586,643.10	118,853.84	1,105,560.06	60.67	221,575.64	148,044.96

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72810	CENTRAL AND OTHER								
162	CLERICAL PERSONNEL	43,820.00	43,820.00	27,366.08	0.00	16,453.92	62.45	3,403.68	0.00
186	LONGEVITY PAY	600.00	600.00	600.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	2,754.00	2,754.00	1,612.04	0.00	1,141.96	58.53	200.51	0.00
204	PENSIONS	3,332.00	3,332.00	2,097.49	0.00	1,234.51	62.95	255.28	0.00
206	LIFE INSURANCE	19,000.00	19,000.00	7,447.56	0.00	11,552.44	39.20	1,496.40	0.00
207	MEDICAL INSURANCE	146,650.00	146,650.00	89,292.16	0.00	57,357.84	60.89	25,393.87	0.00
208	DENTAL INSURANCE	0.00	0.00	9.12	0.00	-9.12	0.00	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	21.00	15.32	0.00	5.68	72.95	10.21	0.00
212	EMPLOYER MEDICARE	644.00	644.00	377.00	0.00	267.00	58.54	46.89	0.00
299	OTHER FRINGE BENEFITS	70,000.00	70,000.00	37,591.98	0.00	32,408.02	53.70	0.00	0.00
307	COMMUNICATION	13,000.00	13,000.00	1,080.96	0.00	11,919.04	8.32	170.00	0.00
348	POSTAL CHARGES	10,000.00	10,000.00	4,428.28	0.00	5,571.72	44.28	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	1,094.62	0.00	3,905.38	21.89	0.00	0.00
599	OTHER CHARGES	15,000.00	15,000.00	12,418.51	0.00	2,581.49	82.79	1,241.71	0.00
---	CENTRAL AND OTHER	329,821.00	329,821.00	185,431.12	0.00	144,389.88	56.22	32,223.11	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73100	FOOD SERVICE								
105	SUPERVISOR/DIRECTOR	0.00	0.00	750.00	0.00	-750.00	0.00	0.00	0.00
201	SOCIAL SECURITY	0.00	0.00	46.50	0.00	-46.50	0.00	0.00	0.00
204	PENSIONS	0.00	0.00	56.25	0.00	-56.25	0.00	0.00	0.00
212	EMPLOYER MEDICARE	0.00	0.00	10.87	0.00	-10.87	0.00	0.00	0.00
---	FOOD SERVICE	0.00	0.00	863.62	0.00	-863.62	0.00	0.00	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73300	COMMUNITY SERVICES								
105	SUPERVISOR/DIRECTOR	0.00	24,270.00	12,655.02	0.00	11,614.98	52.14	2,779.17	0.00
116	TEACHERS	0.00	38,750.00	18,129.25	0.00	20,620.75	46.79	3,067.50	0.00
163	EDUCATIONAL ASSISTANTS	0.00	1,241.60	285.43	0.00	956.17	22.99	53.29	0.00
201	SOCIAL SECURITY	0.00	3,984.18	1,825.66	0.00	2,158.52	45.82	345.69	0.00
204	PENSIONS	0.00	4,819.58	2,068.97	0.00	2,750.61	42.93	391.12	0.00
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	17.38	0.00	-17.38	0.00	17.38	0.00
212	EMPLOYER MEDICARE	0.00	931.78	426.95	0.00	504.83	45.82	80.84	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	123.47	0.00	-123.47	0.00	22.66	0.00
399	OTHER CONTRACTED SERVICES	0.00	0.00	50.00	0.00	-50.00	0.00	0.00	0.00
422	FOOD SUPPLIES	0.00	7,500.00	1,098.90	0.00	6,401.10	14.65	332.10	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	0.00	1,502.86	942.02	0.00	560.84	62.68	0.00	183.92
599	OTHER CHARGES	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	COMMUNITY SERVICES	0.00	85,000.00	37,623.05	0.00	47,376.95	44.26	7,089.75	183.92

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73400	EARLY CHILDHOOD EDUCATION								
116	TEACHERS	119,324.00	119,324.00	70,051.08	0.00	49,272.92	58.71	11,630.18	0.00
163	EDUCATIONAL ASSISTANTS	37,948.00	37,948.00	19,334.04	0.00	18,613.96	50.95	3,162.34	0.00
186	LONGEVITY PAY	350.00	350.00	350.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,500.00	1,500.00	502.50	0.00	997.50	33.50	47.50	0.00
201	SOCIAL SECURITY	9,866.00	9,866.00	5,229.27	0.00	4,636.73	53.00	859.22	0.00
204	PENSIONS	9,757.00	9,757.00	5,602.17	0.00	4,154.83	57.42	908.24	0.00
207	MEDICAL INSURANCE	33,017.00	33,017.00	20,066.08	0.00	12,950.92	60.77	3,454.46	0.00
208	DENTAL INSURANCE	164.00	164.00	109.44	0.00	54.56	66.73	18.24	0.00
210	UNEMPLOYMENT COMPENSATION	105.00	105.00	45.36	0.00	59.64	43.20	44.53	0.00
212	EMPLOYER MEDICARE	2,307.00	2,307.00	1,224.32	0.00	1,082.68	53.07	200.96	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	2,800.00	2,800.00	797.44	0.00	2,002.56	28.48	0.00	0.00
524	STAFF DEVELOPMENT	1,500.00	1,500.00	4,570.00	0.00	-3,070.00	304.67	0.00	0.00
---	EARLY CHILDHOOD EDUCATION	218,638.00	218,638.00	127,881.70	0.00	90,756.30	58.49	20,325.67	0.00

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
76100	REGULAR CAPITAL OUTLAY								
706		0.00	1,579,984.20	43,881.50	1,496,102.70	40,000.00	97.47	0.00	35,085.93
707	BUILDING IMPROVEMENTS	0.00	279,454.48	0.00	219,454.48	60,000.00	78.53	0.00	0.00
790	OTHER EQUIPMENT	0.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00	0.00
799	OTHER CAPITAL OUTLAY	250,000.00	3,250,000.00	571,423.05	477,705.94	2,200,871.01	32.28	32,750.94	1,039,976.63
---	REGULAR CAPITAL OUTLAY	250,000.00	5,149,438.68	615,304.55	2,193,263.12	2,340,871.01	54.54	32,750.94	1,075,062.56

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
99100									
590	TRANSFERS TO OTHER FUNDS	215,000.00	215,000.00	0.00	0.00	215,000.00	0.00	0.00	0.00
---		215,000.00	215,000.00	0.00	0.00	215,000.00	0.00	0.00	0.00
---	GENERAL PURPOSE SCHOOL	56,751,470.00	63,689,134.28	32,136,712.60	2,669,993.69	28,882,427.99	54.65	4,460,957.91	1,974,457.40

Obj	Obj	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %	January 2025-26 Monthly Activity	2025-26 Enc Carry Forward
	Grand Expense Totals	56,751,470.00	63,689,134.28	32,136,712.60	2,669,993.69	28,882,427.99	54.65	4,460,957.91	1,974,457.40

Number of Accounts: 643

***** End of report *****

Marshall County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Field Trips and Excursions	Descriptor Code: 4.302	Issued Date: 11/09/20
		Rescinds: 4.302	Issued: 01/11/00

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social
2 growth and development are considered appropriate extensions of the classroom.

3 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of
4 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To
5 this end, teachers and principals will be expected to consider the following factors in selecting field trips:

- 6 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 7 2. Distance traveled in terms of the age level of the students;
- 8 3. Mode and availability of transportation; and
- 9 4. Cost.

10 The following guidelines shall be followed in planning and conducting field trips and excursions:

- 11 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance
12 approval of the principal;
- 13 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared by
14 general class discussion and/or research;
- 15 3. If bus transportation is required, the principal or his/her designee shall make the necessary
16 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 17 4. Signed parental permission forms must be obtained for every student making an off-campus trip
18 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept on
19 file for the remainder of the school year. The form for parental permission must include: purpose,
20 date, time of departure and return, travel plans, destination, number of chaperones, personal expense
21 involved, rules of conduct and penalties for violation, and other facts necessary for parents to be fully
22 informed. This information is to be completed by the school before the form is signed by the parent;
- 23 5. Overnight educational trips and chaperones must be approved by the principal and the director of
24 schools in advance. These groups must be accompanied by at least one regular staff member and
25 others from the school who are appropriate for adequate supervision and shall be responsible for
26 student conduct while away. Whenever possible, a group should be accompanied by at least one
27 female and one male chaperone if the trip is for a mixed group;

- 1 6. Students shall not be penalized for participating in approved school-sponsored trips and activities.
2 Teachers shall permit students to make up class assignments missed because of a trip or activity.
- 3 7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the principal
4 immediately upon returning to school. Serious accidents involving personal injury must be reported
5 immediately to the principal and/or director of schools. An emergency shall be dealt with promptly
6 by the teacher or other members of the school staff by taking appropriate action, including sending
7 the student to the hospital or summoning medical aid or ambulance. In cases where it is necessary to
8 send the student to the hospital, reasonable effort must be made to notify the parents.
- 9 8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this
10 section must have prior approval of the director of schools or his/her designee;
- 11 9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval by the
12 Board.

13 **INDEPENDENTLY PLANNED TRIPS**

14 Trips privately planned by school district employees, acting outside the scope of their employment, are
15 not authorized by the school district.

16 These trips are not approved by the Board and are not considered a part of the curriculum. Total
17 responsibility for privately planned trips rests with the chaperone(s) as well as with the
18 parent(s)/guardian(s) of the students participating in the trip. The following restrictions shall apply:

- 19 1. Board funds or resources shall not be used;
20 2. School district materials shall not be used;
21 3. The Board shall not assume any liability;
22 4. Employees are not authorized to act on behalf of the school district;
23 5. Recruitment efforts made by an employee shall not occur during the instruction school day; and
24 6. Absences caused by participation in privately planned trips shall be considered unexcused.

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Cross References:

Advertising and Distribution of Materials in the Schools 1.806
Special Use of School Vehicles 3.402
Extracurricular Activities 4.300
Attendance 6.200



Travel Request

Organization Theater Club Destination Dixie theater & Pizza Hut

Date of Trip 3/10/26 Purpose of Trip Annie Jr.

Mode of Transportation: BUS

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):
See attached

(Use back if more space is needed)

School System Participants (please print):
Nicole Lowe Sara Harris Ally Brashear

(Use back if more space is needed)

Volunteer Participants (please print):
N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Nicole Lowe Date: 2/18/26
Teacher/Sponsor

Approved by: Dawn Haley Date: 2/18/26
Principal

Approved by: Justin Lee Date: 2/19/26
Director of Schools

Names	teacher/grade	shirt size	practice	practice	practice	practice	practice	practice	practice
Peyton Hobbs									
Addison Winters									
Marley Baxter									
Brantley Orr									
Paisley Fairall									
Savannah McClaran									
Faith Tabers									
Tucker Gaskill									
Kinley Franklin									
Memphis Wilson									
Sawyer Matlock									
Bryce Hobbs									
Presley Boucher									
Sophie Andrews									
Charlie Grace King									
Hazley McPherson									
Taylor Turner									
Leo Najafabadi									
Trigg Warner									
Asher Benz									
Owen Pierson									

Staff: Nicole Lowe
Sara Harris
Ally Brashear



Travel Request

Organization CHES - Learning Lab class Destination Kidsville
 Date of Trip Apr. 1 Purpose of Trip Improve motor + social skills
 Mode of Transportation: Special education bus
 Is school system transportation/personnel required? Yes No
 If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Makayla McLemore</u>	<u>Sean Buchanan</u>	<u>Lela Pigg</u>
<u>Lillie Keith</u>	<u>Liam Harveston</u>	<u>Lucas Porter</u>
<u>Bradley Haynes</u>	<u>Parker Perryman</u>	<u>Khloe Biggs</u>
<u>Lennox Murphy</u>	<u>Greyson Acres</u>	

(Use back if more space is needed)

School System Participants (please print):

<u>Becky Oliver</u>	<u>Laura Burke</u>	<u>Leann Cook</u>
<u>Amy Walls</u>	<u>Ebony Whiteside</u>	<u>Amber Johnson</u>

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Becky Oliver Date: 3/5/26
Teacher/Sponsor
 Approved by: Dawn Haley Date: 3/6/26
Principal
 Approved by: [Signature] Date: 3/6/26
Director of Schools



Travel Request

1952 Old Fort Pkwy, #6
Murf., TN 37129

Organization CHES Top Readers Destination Urban Air Murf.

Date of Trip May 6, 2026 Purpose of Trip to reward top readers

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

* List will be attached when top readers are selected

(Use back if more space is needed)

School System Participants (please print):

* List will be attached when top readers are selected

(Use back if more space is needed)

Volunteer Participants (please print):

Ø

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jennifer Lynch/Librarian Date: 2/23/26

Approved by: Dawn Hiley Date: 2/23/26
Teacher/Sponsor
Principal

Approved by: [Signature] Date: 2/23/26
Director of Schools



Travel Request

Organization Chapel Hill Elem. ^{1st grade} Destination Nashville Zoo
 Date of Trip 4/22/26 Purpose of Trip Spring trip / reinforce habitat unit
 Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

CHES 1st grade

(Use back if more space is needed)

School System Participants (please print):

CHES 1st grade teachers → Robin Johns Jennifer Gaskill
CHES assistants → Kaye Lowe Kelli Webb Dawn Kirksey
Donna Kneft Nicole Lowe
Kayla Hatten

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Robin Johns Date: _____
 Teacher/Sponsor

Approved by: Dawn Kirksey Date: 2-23-26
 Principal

Approved by: _____ Date: 2/23/26
 Director of Schools



Travel Request

Organization Forrest FFA Destination Columbia Farm Bureau Office

Date of Trip 2/24/26 Purpose of Trip FFA Goodwill tour

Mode of Transportation: van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

6 students

(Use back if more space is needed)

School System Participants (please print):

R Blount

(Use back if more space is needed)

Volunteer Participants (please print):

Ø

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: R Blount Date: 2/9/26
Teacher/Sponsor

Approved by: [Signature] Date: 2/9/26
Principal

Approved by: [Signature] Date: 2/23/26
Director of Schools



Travel Request

Organization Rocket Band of Blaine Destination MTSU
 Date of Trip 3/19/26 Purpose of Trip Annual Concert Performance Assessment
 Mode of Transportation: 2 Busses

Is school system transportation/personnel required? Yes No - request attached

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Roster Attached

(Use back if more space is needed)

School System Participants (please print):

Caleb Boone
Rachael Boone

(Use back if more space is needed)

Volunteer Participants (please print):

Tommy Johnson ✓ Dan Peet ✓ Bridget Hughes ✓

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Caleb Boone Date: 2/19/26
 Teacher/Sponsor

Approved by: [Signature] Date: 2/11/26
 Principal

Approved by: [Signature] Date: 2/12/26
 Director of Schools



Travel Request

Organization Class of 2026 Destination Sky Zone + Galleria Mall

Date of Trip 3/19/26 Purpose of Trip Senior Trip

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

List will be provided after permission slips are returned

(Use back if more space is needed)

School System Participants (please print):

K. Jerik T. Carter W. Palmer
C. Boone T. Davis _____

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Nelly Jerik Date: 2/27/26
Teacher/Sponsor

Approved by: [Signature] Date: 2/27/26
Principal

Approved by: [Signature] Date: 2/27/26
Director of Schools



Travel Request

Organization _____ Destination Kidsville Cornersville, TN

Date of Trip 3/20/26 Purpose of Trip End of the Year Reward Trip

Mode of Transportation: SPED Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Allie Fann</u>	<u>Lorelei Barge</u>	<u>Roberto Pino Porciani</u>
<u>Jaxon Chittum</u>	<u>Talon Wildhaber</u>	<u>Jeremiah Murphy</u>
<u>Brielle Sherman</u>	<u>Laihyn Brown</u>	_____
<u>Caden Gordon</u>	<u>Grabe Weaver</u>	_____

(Use back if more space is needed)

School System Participants (please print):

<u>Jessica Joyner</u>	<u>Bessie Smith</u>	<u>Amanda Osborne</u>
<u>Abbey Curry</u>	<u>Toney Crutcher</u>	<u>Cynthia Chambers</u>

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jessica Joyner Date: 3/3/26
Teacher/Sponsor

Approved by: Carrie Zhenbock Date: 3.4.26
Principal

Approved by: [Signature] Date: 3/6/26
Director of Schools



Travel Request

Organization Math Department Destination UT Southern

Date of Trip April 7, 2026 Purpose of Trip TN High School Math Contest

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

List will be provided after permission slips are returned

(Use back if more space is needed)

School System Participants (please print):

K. Jerik T. Martin

R. Blount

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Kelly Jerik Date: 2/24/26
Teacher/Sponsor

Approved by: [Signature] Date: 2/27/26
Principal

Approved by: [Signature] Date: 2/27/26
Director of Schools



Travel Request

Organization Dual Enrollment Business Destination TCAT Pulaski
Date of Trip 4-8-26 Purpose of Trip mgmt Class MOS Industry Test + Tour
Mode of Transportation: School Vans

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Memphis Clausel</u>	<u>John King</u>	_____
<u>Virginia Connell</u>	<u>Love Patel</u>	_____
<u>Josie Hall</u>	<u>Griffin Stott</u>	_____
<u>Andrew King</u>		_____

(Use back if more space is needed)

School System Participants (please print):

Shanna Swift _____
Nicole Pickle _____
(Use back if more space is needed)

Volunteer Participants (please print):

N/A _____

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Shanna Swift Date: 3-4-26
Teacher/Sponsor

Approved by: [Signature] Date: 3/5/26
Principal

Approved by: [Signature] Date: 3/6/26
Director of Schools



Travel Request

Organization class of 30' Destination Tenn Pen Alley
 Date of Trip April 29 Purpose of Trip end of year trip
 Mode of Transportation: 3 buses + 1 van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

roster will be provided after permission slips
have been returned.

(Use back if more space is needed)

School System Participants (please print):

<u>L. Perryman</u>	<u>K. Stacey</u>	<u>S. Lightfoot</u>
<u>S. Mance</u>	<u>N. Curry</u>	<u>C. Whitson</u>

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: M. Mickerson Date: 3/2/2020
 Teacher/Sponsor

Approved by: [Signature] Date: 3/2/20
 Principal

Approved by: [Signature] Date: 3/6/26
 Director of Schools



Travel Request

Organization Forrest Jr. Beta Destination Top Golf Nashville
Date of Trip 5/12/26 Purpose of Trip Top 10 7th & 8th grades
Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Will submit Top Ten lists when published in the
next 1-2 weeks

(Use back if more space is needed)

School System Participants (please print):

Nickie Curry Melanie Wiles

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Melanie Wiles Date: 3/4/26
Teacher/Sponsor

Approved by: [Signature] Date: 3/5/26
Principal

Approved by: [Signature] Date: 3/6/26
Director of Schools



Travel Request

Organization Forrest FEA Destination Washington DC

Date of Trip July 6-11 26 Purpose of Trip Washington Leadership Conference

Mode of Transportation: Charter bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Awen Harrington _____

Steiden Floyd _____

(Use back if more space is needed)

School System Participants (please print):

Ø _____

(Use back if more space is needed)

Volunteer Participants (please print):

Ø _____

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: [Signature] Date: 1/20/26
Teacher/Sponsor

Approved by: [Signature] Date: 1/21/26
Principal

Approved by: [Signature] Date: 1/23/26
Director of Schools



Travel Request

Organization DHIS Destination Kidsville - Cornersville

Date of Trip 3/19/26 Purpose of Trip 3rd Nine Weeks Reward Trip

Mode of Transportation: BUS

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

4th Grade

(Use back if more space is needed)

School System Participants (please print):

4th Grade Teachers and Assistants

Volunteer Participants (please print):

N/A

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Kolby Benderman Date: 2-12-26
Teacher/Sponsor

Approved by: Robert J. Reaser Date: 2.13.26
Principal

Approved by: [Signature] Date: 2/17/26
Director of Schools



Linking Learning to Life

Travel Request

Organization: Spot Lowe

Destination: Calhoun Community College

Date of Trip: 2/25/2026

Purpose of Trip: FAME Program Open House

Mode of Transportation: School Vans

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Andy Atkins</u>	<u>Isaias Abelera Abarca</u>	<u>Gavin Johnson</u>
<u>Jose Ibarra</u>	<u>Lucas Smith</u>	<u>Henry Velasquez</u>
<u>Kyle Wayne Ditta Wehr</u>	<u>Kaiden Thornhill</u>	<u>Ayden Campbell</u>
<u>Jovanny Mendoza</u>	<u>Steven Gomez</u>	<u>Tru Twynham</u>

(Use back if more space is needed)

School System Participants (please print):

Danny Adams, Blair Conger, Megan Denihan
(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Danny Adams

Date: 02/24/2026

Teacher/Sponsor

Approved by:
Principal

Date: 2/24/26

Approved by:
Director of Schools

Date: 2/24/26

Omar Rodriguez

Bill Nguyen

Brianna Hill



Linking Learning to Life

Travel Request

Organization: Spot Lowe Cosmetology

Destination: TCAT Pulaski & Lawrenceburg Technical

Date of Trip: March 18th

Purpose of Trip: Tour Cosmetology/Esthetics programs

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes

If school system transportation/personnel is required, has the Bus Garage been notified? Yes

Student Participants (please print):

List is attached

(Use back if more space is needed)

School System Participants (please print):

Genia Borton

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? ____ Yes ____ No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? ____ Yes ____ No

Travel Requested by: Genia Borton

Teacher/Sponsor

Date: March 4th, 2026

Approved by: Frank Morgan

Principal

Date: 3/4/26

Approved by: [Signature]

Director of Schools

Date: 3/6/26



Linking Learning to Life

Travel Request

Organization: Spot Lowe Cosmetology

Destination: TCAT Pulaski & Lawrenceburg Technical

Date of Trip: March 18th

Purpose of Trip: Tour Cosmetology/Esthetics programs

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes

If school system transportation/personnel is required, has the Bus Garage been notified? Yes

Student Participants (please print):

List is attached

(Use back if more space is needed)

School System Participants (please print):

Genia Borton

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Genia Borton

Teacher/Sponsor

Date: March 4th, 2026

Approved by: _____

Principal

Date: _____

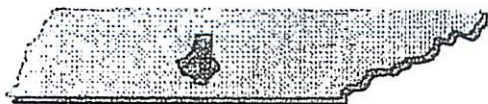
3/4/26

Approved by: _____

Director of Schools

Date: _____

3/6/26



Linking Learning to Life

Travel Request

Organization: Spot Lowe

Destination NHC Lewisburg

Date of Trip 3/20/26

Purpose of Trip Tour facility, Employment Opportunity

Mode of Transportation: BUS

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Health Science 3rd block

(Use back if more space is needed)

School System Participants (please print):

Lynd & Skillington

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Lyndi Skeeligan Date: 3/4/26
Teacher/Sponsor

Approved by: Frank Musgrave Date: 3/4/26
Principal

Approved by: [Signature] Date: 3/6/26
Director of Schools



Travel Request

Linking Learning to Life

Organization: Spot Lowe

Destination NHC Lewisburg

Date of Trip 3/20/26

Purpose of Trip Tour Facility, Employment opportunity

Mode of Transportation: BUS

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Health Science 2nd block

(Use back if more space is needed)

School System Participants (please print):

Lynda Skillington

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Lynda Skillington Date: 3/4/26
Teacher/Sponsor

Approved by: Frank Morgan Date: 3/4/26
Principal

Approved by: [Signature] Date: 3/6/26
Director of Schools



Travel Request

Organization Teaching I (3rd Block) Destination Oak Grove Elementary
 Date of Trip Tuesdays 3/3-4/21 Purpose of Trip job shadow/observation/smallgro
 Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

See attached list

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Mary Brewer Date: 2-17-26
Teacher/Sponsor

Approved by: David Stealy Date: 2-19-26
Principal

Approved by: [Signature] Date: 2/19/26
Director of Schools



Travel Request

Organization Intro to Teaching Destination 1st United Methodist Daycare

Date of Trip 3-5-26 Purpose of Trip observe ages and stages of development

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

see attached roster

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

n/a

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Mary Brewer Date: 2/25/26

Teacher/Sponsor

Approved by: *Paul Staley* Date: 2/25/26

Principal

Approved by: *Paul Staley* Date: 2/25/26

Director of Schools



Travel Request

Organization Teaching as a Prof. Destination Kiddie College
 Date of Trip 3-5-26 Purpose of Trip Observation - Ages + Stages of Dev
 Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

See attached

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Mary Brewer Date: 2-17-26
 Teacher/Sponsor

Approved by: David Stealy Date: 2-19-26
 Principal

Approved by: [Signature] Date: 2/19/26
 Director of Schools



Travel Request

Organization Intro to Teaching ^{1st or} ~~2nd Block~~ Destination Westhills Elementary

Date of Trip 3/9/26 Purpose of Trip observe ages and stages of development

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

see attached roster

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

n/a

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Mary Brewer Date: 2/25/26

Approved by: *David Stucky* ^{Teacher/Sponsor} Date: 2/25/26
_{Principal}

Approved by: *John N* Date: 2/25/26
_{Director of Schools}



Travel Request

Organization Girls Basket Ball Destination MTSU - Murphy Center

Date of Trip 3/11/2026 Purpose of Trip Basketball State Tournament

Mode of Transportation: School Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Jachelle Ridley</u>	<u>Madison Mason</u>	<u>Kamiya Malone</u>
<u>Keriona Thomison</u>	<u>Eryn Ketchum</u>	<u>Carliyah Taylor</u>
<u>Zuleiya Taylor</u>	<u>Fiorela Hurt</u>	<u>Desiree Vaughn</u>
<u>Aaliyah Deloney</u>	<u>Jaylah Duhone</u>	<u>Maleyha Cross</u>

(Use back if more space is needed)

School System Participants (please print):

Nicholas Barnwell

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: [Signature] Date: 3/6/2026
Teacher/Sponsor

Approved by: [Signature] Date: 3/6/26
Principal

Approved by: [Signature] Date: 3/6/26
Director of Schools

Abreyah Fisher

Trinity Evans

Ava Kuhn

Kalin Webster

Raiven Stroud

Keelyn Davis



Travel Request

Organization MCHS History Club Destination Courthouse Annex; Marshall County Courthouse; Hardison Building

Date of Trip 3/20/26 Purpose of Trip Learn local history & interviews for projects

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

MCHS History Club

(Use back if more space is needed)

School System Participants (please print):

Travis Hillis

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Travis Hillis Date: 3-5-26

Approved by: David Stealy Teacher/Sponsor Date: 3-5-26
Principal

Approved by: [Signature] Date: 3/6/26
Director of Schools



Travel Request

Organization Intro to Teaching Destination First United Methodist Daycare

Date of Trip 4-9-26 Purpose of Trip teach a literacy lesson

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Mary Brewer

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

n/a

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Mary Brewer Date: 2/25/26

Approved by: *David Steery* Teacher/Sponsor Date: 2/25/26

Approved by: *[Signature]* Principal Date: 2/25/26
Director of Schools



Travel Request

Organization Teaching as a Prof. Destination Kiddie College

Date of Trip 4-9-26 Purpose of Trip teach a literacy lesson

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

See attached

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Mary Brewer Date: 2-17-26
Teacher/Sponsor

Approved by: Dawn Stealy Date: 2-19-26
Principal

Approved by: [Signature] Date: 2/17/26
Director of Schools



Travel Request

Organization ACT Stars Destination UT Knoxville

Date of Trip April 25, 2026 Purpose of Trip College Tour on Preview Day

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

(Use back if more space is needed)

School System Participants (please print):

Jeanne Wiles

Kendell Williams

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jeanne Wiles Date: 3/4/2026
Teacher/Sponsor

Approved by: David Stealy Date: 3/4/26
Principal

Approved by: [Signature] Date: 3/6/26
Director of Schools



Linking Learning to Life

Travel Request

Organization Cornersville FFA Destination Gatlinburg, TN

Date of Trip March 22-25-2026 Purpose of Trip State FFA Convention

Mode of Transportation: School Van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Tucker Corley Breah Crocker

Laundon Garrett Kaya Schmetgens

Chris Anne Richter

Jacey Metcalf

(Use back if more space is needed)

School System Participants (please print):

Lane Worley Jill Worley

Virginia Stephens

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Lane Worley Date: 2-18-26
Teacher/Sponsor

Approved by: [Signature] Date: 2-18-26
Principal

Approved by: [Signature] Date: 2/19/26
Director of Schools

Marshall County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">Community Use of School Facilities</h2>	Descriptor Code: 3.206	Issued Date: 08/14/23
		Rescinds: 3.206	Issued: 02/14/22

- 1 When not in use for school purposes, school buildings and grounds or portions thereof may be used for
- 2 public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the
- 3 welfare of the community, as approved by the director of schools.¹

- 4 1. Requests for the use of school facilities shall be made first at the office of the principal.
- 5 a. If approved by the principal, a *Use of School Facility* form will be signed by the principal and
- 6 given to the group requesting use of facilities.
- 7 b. The group must secure liability insurance to cover the use of facilities at the minimum of
- 8 \$1,000,000.
- 9 c. Proof of insurance and the *Use of School Facility* form must be presented at the central office for
- 10 final approval by the director of schools.
- 11 2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the
- 12 schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
- 13 3. School facilities may not be used for private profit, except for after-school tutoring/lessons provided
- 14 by a certified employee of the Marshall County School System to enhance the educational process.
- 15 Any for-profit group who wishes to use school facilities for one-time performances or other programs
- 16 must have special Board approval;²
- 17 4. Unused facilities may be leased for private day-care centers which provide educational and child
- 18 care services to the community;²
- 19 5. All activities must be under competent adult supervision and approved by the building principal. In
- 20 all cases, an assigned school employee will be present. The group using the facilities will be
- 21 responsible for any damage to the building or equipment and payment of supervision and clean up
- 22 at the rate of time and a half the hourly rate of the personnel used;
- 23 6. Groups receiving permission for building use are restricted to the dates and hours approved and to
- 24 the building area and facilities specified;
- 25 7. Groups receiving permission for building use are responsible for the observance of all fire and safety
- 26 regulations at all times;
- 27 8. The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted
- 28 in school buildings. Smoking within the building is not permitted;
- 29 9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil
- 30 Defense, and will make suitable facilities available without charge during community emergencies;
- 31 10. When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the
- 32 use of the equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-
- 33 half of their hourly rate.
- 34 11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed
- 35 Medicare, Social Security, and retirement rates must be paid to the Central Office.

- 1 12. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour
2 plus the fixed charges Medicare, Social Security, and retirement rates must be paid to the Central
3 Office.
4 13. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own
5 risk.

Legal References

1. TCA 49-50-201; TCA 49-2-203(b)(4); TCA 49-2-405
2. TCA 49-2-203(b)(4)(B)

Cross References

Board-Community Relations 1.500
Tobacco-Free Schools 1.803
Emergency Preparedness Plan 3.202
Tutoring for Pay 5.608
Care of School Property 6.311



REQUEST FOR USE OF Cornersville High School
(SCHOOL)

Area/Room of the building requested Old Gym

Name/Type of event to be held Troop 273 Lock In

Date of the event 3-14-26 - 3-15-26 Time 8am - 8am

Organization/Person requesting use Troop 273 / Callie Smith

Name of insurance company Marsh & McLennan Agency LLC Amount of coverage \$1,000,000.00
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Callie Smith

Address 2690 Red Nix Rd Phone _____ Cell 731-446-5207
Cornersville, TN 37047

RESPONSIBILITY OF PERSON REQUESTING USE
I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Callie L Smith Date 2-23-26

Signature of principal [Signature] Date 2/23/26

Signature of Director of Schools for approval [Signature] Date 2/27/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
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7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Westhills Elementary
(SCHOOL)

Area/Room of the building requested Outdoor Playground Area / Indoor Restroom
Name/Type of event to be held Marshall Co. Special Olympics Spring Games
Date of the event 4/18/26 Time 8am - 1pm
Organization/Person requesting use Marshall Co. Special Olympics / Sara Paorch
Name of insurance company Acord Amount of coverage 1,000,000
*Minimum coverage of \$1,000,000 required
Contact person for organization using building Sara Paorch
Address 1235 Wiles Ln Lewisburg Phone 931-637-6436 Cell 11

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Sara Paorch Date 3/3/26
Signature of principal Corrie Whipple Date 3.5.26
Signature of Director of Schools for approval [Signature] Date 3/6/26

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11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
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REQUEST FOR USE OF Lewisburg Middle School
(SCHOOL)

Area/Room of the building requested LMS Auditorium

Name/Type of event to be held MCHS Prom 2026 Walkout

Date of the event 4/18/26 Time Walk-out @ 5pm

(Need time to decorate before)

Organization/Person requesting use Leanne Walls

Name of insurance company Collins & Miller Amount of coverage 1,000,000 / 2,000,000

general / aggregate

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Leanne Walls

Address 2160 Coble Meadows Dr. Phone _____ Cell 931-797-6514

Lewisburg

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Leanne Walls Date 2/16/26

Signature of principal Christy Date 2/18/26

Signature of Director of Schools for approval Job R Date 2/18/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF MCHS Softball Field
(SCHOOL)

Area/Room of the building requested MCHS Softball Field

Name/Type of event to be held 6u Baseball Practice

Date of the event Thursdays Time 5:30 - 7:00 p.m.

Organization/Person requesting use Aaron Hobbs

Name of insurance company ALG Specialty Insurance Co. Amount of coverage \$1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Aaron Hobbs

Address 401 Tiger Blvd, Lewisburg Phone 931-993-4911 Cell _____

561 Skyline Drive, Lewisburg

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Aaron Hobbs Date 03/02/26

Signature of principal David Speerly Date 3/2/26

Signature of Director of Schools for approval [Signature] Date 3/6/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF

MCHS

(SCHOOL)

Area/Room of the building requested MCHS - Teny Building

Name/Type of event to be held 8U Softball Practice

Date of the event Wednesdays in March Time 4:30pm

Organization/Person requesting use Marshall Co Youth Softball

Name of insurance company Sadler + Company Amount of coverage \$ 1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Thomas Osteen

Address 620 Lynnwood Ave Phone _____ Cell 931-993-8862
Louisburg, TN 37091

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 3-3-26

Signature of principal David Speckly Date 3-4-26

Signature of Director of Schools for approval [Signature] Date 3/6/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF MCHS
(SCHOOL)

Area/Room of the building requested MCHS Softball Field

Name/Type of event to be held Softball Practice

Date of the event 2/19/26 - 2/18-27 Wednesdays & Sunday's - not to interfere with HS use Time 5:00 - 7:30

Organization/Person requesting use Ashley George

Name of insurance company Acord Amount of coverage 1,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Ashley George

Address 946 Cheryl Dr Lewisburg 37091 Phone 615-506-9841 Cell 615-506-9841

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Ashley J. George Date 2/20/2026

Signature of principal David Speerly Date 2/23/26

Signature of Director of Schools for approval [Signature] Date 2/23/26

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REQUEST FOR USE OF CHES
(SCHOOL)

Area/Room of the building requested K-1 field

Name/Type of event to be held softball practice

Date of the event Feb 2026 - July 2026 Time M-Sunday

Organization/Person requesting use Nicole Lowe

Name of insurance company Sadler Amount of coverage 1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Shane Hobbs CHYBSL

Address 600 Depot St. Phone 931-993- Cell _____
Chapel Hill, TN 37034 2691

RESPONSIBILITY OF PERSON REQUESTING USE
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Signature of person requesting use Nicole Lowe Date 1/23/26

Signature of principal Drew Hixley Date 2/11/26

Signature of Director of Schools for approval [Signature] Date 2/12/26

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REQUEST FOR USE OF _____ (SCHOOL)

Area/Room of the building requested K-1 side backstop

Name/Type of event to be held T-ball practice

Date of the event Feb. 2026 - June 2026 Time ~~5:00 - 7:00~~ pm 5:00 - 7:00 pm

Organization/Person requesting use Casey Whitley

Name of insurance company Saddler & Company Amount of coverage 1,000,000

Contact person for organization using building Casey Whitley *Minimum coverage of \$1,000,000 required

Address 4883 Moses Rd. Phone — Cell 931-703-8118

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Casey Whitley Date 1/6/26

Signature of principal Dawn Bailey Date 2/11/26

Signature of Director of Schools for approval [Signature] Date 2/12/26

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REQUEST FOR USE OF Forrest School
(SCHOOL)

Area/Room of the building requested Front Lawn, Baseball Field, Baseball Batting Cages

Name/Type of event to be held Youth Baseball Practices

Date of the event February 9, 2026 - September 30, 2026 Time Outside of School Hours

Organization/Person requesting use Eagleville Warriors 8u Baseball : Bart Joyce

Name of insurance company Fortegra Specialty Insurance Co. Amount of coverage \$1,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Bart Joyce

Address 1875 Gunner Ln. Chapel Hill, TN 37061 Phone _____ Cell 931-607-6492

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2-11-2026

Signature of principal [Signature] Date 2/12/26

Signature of Director of Schools for approval [Signature] Date 2/17/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. Groups are responsible for servicing an AED should it be used. The AED is to be used at one's own risk.



Tracked + emailed

REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Softball Hitting Facility

Name/Type of event to be held Youth practice

Date of the event February - May Time 4:30pm

Organization/Person requesting use CHYL 5-6 yr old Team

Name of insurance company CHYL Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Caroline Lewis

Address 512 Depot St. 37034 Phone _____ Cell 919-710-1717

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Caroline Lewis Date 2/3/26

Signature of principal [Signature] Date 2/4/26

Signature of Director of Schools for approval Justin [Signature] Date 2/1/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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Tracked & emailed

REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Softball practice field

Name/Type of event to be held youth practice

Date of the event February - may Time 4:30pm

Organization/Person requesting use CHYL 5-6 yr old team

Name of insurance company CHYL Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Caroline Lewis

Address 512 Depot St. 37034 Phone _____ Cell 919-710-1717

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Caroline Lewis Date 2/3/26

Signature of principal _____ Date 2/4/26

Signature of Director of Schools for approval _____ Date 2/11/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Softball Practice Field

Name/Type of event to be held Baseball Practice

Date of the event 3/1 - 5/22 Mondays + Fridays Time 4:30 - 6:00

Organization/Person requesting use Oakey Gaskill CHYL

Name of insurance company _____ Amount of coverage _____

Contact person for organization using building CHYBSL (Jon Austin) *Minimum coverage of \$1,000,000 required

Address _____ Phone _____ Cell 615-681-0172

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2/3/26

Signature of principal [Signature] Date 2/11/26

Signature of Director of Schools for approval [Signature] Date 2/11/26

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11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF FORREST (SCHOOL)

Area/Room of the building requested FIELDHOUSE BATTING CAGE
 Name/Type of event to be held BATTING PRACTICE (1 HOUR)
 Date of the event 2/13/26 (FRIDAY) Time 11:00 - 11:45 AM
 Organization/Person requesting use PAGE BASEBALL (KENNETH ROYER)
 Name of insurance company BLUE CROSS / SULL SHOCK Amount of coverage 7,000,000
*Minimum coverage of \$1,000,000 required
 Contact person for organization using building ANDY BRACKETT
 Address 1606 CHARLOTTE AVENUE Phone 931-446-9903 N/A

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2/12/26
 Signature of principal [Signature] Date 2/13/26
 Signature of Director of Schools for approval [Signature] Date 2/13/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF DHIS
(SCHOOL)

Area/Room of the building requested DHIS Gym

Name/Type of event to be held Memorial - Bobby Hurt

Date of the event 3.28.26 Time 7:00 AM - 9:00 PM

Organization/Person requesting use Jeff Hurt

Name of insurance company Mount Vernon Fire Insurance Company Amount of coverage \$ 1,000,000.00
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Jeff Hurt

Address 2470 Nashville Hwy Phone 931-580-1239 Cell 615-456-5451
(Personal) (Work)

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 3/3/26

Signature of principal Robert Reasonover Date _____

Signature of Director of Schools for approval [Signature] Date 3/6/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses a facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF Delk-Henson Intermediate
(SCHOOL)

Area/Room of the building requested Backstop behind school

Name/Type of event to be held Softball Practice

Date of the event Wednesdays, March-June Time 4:30

Organization/Person requesting use Chapel Hill Youth Baseball / Softball - Coach Shaw

Name of insurance company Sadler & Company, INC. Amount of coverage \$1,000,000.00
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Shonnie Tabors

Address 1878 Sawgrass Ln. Phone 931-398-0790 Cell 931-398-0790

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2/17/26

Signature of principal Robert J. Reasoning Date 2-18-26

Signature of Director of Schools for approval [Signature] Date 2/19/26

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REQUEST FOR USE OF _____
(SCHOOL)

Area/Room of the building requested Backstop
Name/Type of event to be held 5-6 year old baseball practice
Date of the event Mondays & Fridays Time 4-6
Organization/Person requesting use Kaitlyn Jones
Name of insurance company Sadler Amount of coverage \$1,000,000
*Minimum coverage of \$1,000,000 required
Contact person for organization using building Kaitlyn Jones
Address 1603 Tree Trunk Ln. Phone (931) 580-0958 Cell ← same

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kaitlyn Jones Date 2.16.26
Signature of principal Robert G. Reasoner Date 2.16.26
Signature of Director of Schools for approval [Signature] Date 2/17/26

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REQUEST FOR USE OF Deik-Henson
(SCHOOL)

Area/Room of the building requested Deik-Henson Backstop

Name/Type of event to be held 7/8 youth baseball practice

Date of the event Baseball Season Time 4:00-6:00pm

Organization/Person requesting use Lauren Hitchcock

Name of insurance company AIG Specialty amount of coverage \$1,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Lauren Hitchcock

Address 1313 Halls Mill Rd Phone 9313347064 Cell 9313347064
Unionville, TN 37180

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Lauren Hitchcock Date 2-17-26

Signature of principal Robert G Reasonover Date 2-17-26

Signature of Director of Schools for approval [Signature] Date 2/17/26

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REQUEST FOR USE OF _____
(SCHOOL)

Area/Room of the building requested Delk Henson

Name/Type of event to be held CHYFL Sign ups

Date of the event May 9 (9-2), May 18 & 27 Time 9-2, 5-8, 5-8

Organization/Person requesting use Amy King on behalf of CHYFL

Name of insurance company Sadler & Co Amount of coverage 1 Million

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Amy King

Address 5765 Nashville Hwy Phone _____ Cell 615.596.534

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Amy King Date 2.12.26

Signature of principal Robert G Reasoner Date 2-18-26

Signature of Director of Schools for approval [Signature] Date 2/19/26

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REQUEST FOR USE OF Deik Henson
(SCHOOL)

Area/Room of the building requested Field w/ backstop

Name/Type of event to be held Baseball practice

Date of the event Sundays starting March 1, 26 Time 4p

Organization/Person requesting use Christian & Phillip Graves ICHYBSL

Name of insurance company Sadler & Co Amount of coverage 1,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Christian & Phillip Graves

Address 5802 Villa Way Phone 615-809-9454 Cell 615-295-4177
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Christian James Date 2/24/26

Signature of principal Robert J. Reasonover Date 2.26.26

Signature of Director of Schools for approval Mike Pen Date 2/26/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
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6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses a facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF Cornersville High School
(SCHOOL)

Area/Room of the building requested Room 22

Name/Type of event to be held Voice lessons

Date of the event March 30th, 2026 Time 3pm-5pm

Organization/Person requesting use Hilliary Dumser

Name of insurance company _____ Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Hilliary Dumser

Address 2055 Hwy 64, Lewisburg, TN 37091 Phone 731-676-1619 Cell " " "

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Hilliary Dumser Date 2/24/2026

Signature of principal _____ Date 2/24/26

Signature of Director of Schools for approval _____ Date 2/24/26

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REQUEST FOR USE OF Follett HS
(SCHOOL)

Area/Room of the building requested Main Gym

Name/Type of event to be held Basketball Practice / Montgomery Central

Date of the event Tues. March 3, 2026 Time 4 PM

Organization/Person requesting use John Wild

Name of insurance company _____ Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building _____

Address _____ Phone _____ Cell _____

RESPONSIBILITY OF PERSON REQUESTING USE

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Signature of person requesting use John Wild

Date 2/26/26

Signature of principal _____

Date 2/27/26

Signature of Director of Schools for approval _____

Date 2/27/26

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF FORREST (SCHOOL)

[IN CASE OF RAIN]

Area/Room of the building requested FIELD HOUSE / AUX GYM / MAIN GYM

Name/Type of event to be held TRIPLE PLAY KIDS CAMP

Date of the event SAT. MARCH 7, 2024 Time 8:00 - 12:00 NOON

Organization/Person requesting use A. BUKETT (FORREST BASEBALL)

Name of insurance company COUNTY INSURANCE Amount of coverage ''

Contact person for organization using building ANDY BUKETT *Minimum coverage of \$1,000,000 required

Address 1606 CHLOE AVENUE Phone 931-446-9903 Cell SAME

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 3/4/24

Signature of principal [Signature] Date 3/5/24

Signature of Director of Schools for approval [Signature] Date 3/6/24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF Foreest High School
(SCHOOL)

Area/Room of the building requested Cafeteria

Name/Type of event to be held End of Year Awards Banquet

Date of the event 2/27/20 Time 5:00PM - 8:00PM

Organization/Person requesting use Matt Stoltz - Head Wrestling Coach

Name of insurance company _____ Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Matt Stoltz

Address 4522 Polaris Drive Phone 931-637-3493 Cell _____

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2/17/20

Signature of principal [Signature] Date 2/18/20

Signature of Director of Schools for approval [Signature] Date 2/19/20

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.