

Regular Board Meeting

May 12, 2025 6:00 PM

MCBOE

1. Agenda 2. Recognitions	Julie Keny Cathey
1. Tutor Partners	Nicky Randolph, Tammy Lewis
2. Grant Tenure	Ginger Tepedino, Jennie Carroll
3. Oak Grove Elementary	Ginger Tepedino, Tracy Kilpatrick
1. Elizabeth Taylor, Educator of the Week News 2	
2. Patricia Luden, Ponce Law Outstanding Teacher	
4. LMS Student	Ginger Tepedino, Charlotte Zajac
5. Senior Cards	Ginger Tepedino, Justin Perry, Angie Phifer, Brent Adcox
6. Valedictorians and Salutatorians	Ginger Tepedino, Justin Perry, Angie Phifer, Brent Adcox
3. Public Comment	
4. Committee Reports/Schedule Committee Meetings	
5. Safety Update	Ginger Tepedino, Chris Spivy, Tres Beasley, Dwayne Robinson, Chris Lowe
6. Consent Agenda	
1. Approved High School Courses 2025-2026	
2. CHS Out-of-State Overnight Travel - Girls Basketball Team Camp Ringgold, GA	
3. CHS Out-of-State Overnight Travel - National FCCLA Conference Orlando, FL - Request for Funds	
4. MCHS Out-of-State Overnight Travel Jostens Renaissance Global Conference Chula Vista, California	
5. Out-of-State Overnight Travel 2025-2026 Extended Learning Multi State Conference Mandatory for Tammy Lewis	
6. Minutes	
7. Potential Vote on Virtual School Curriculum and Potential Contract	Ginger Tepedino, Justin Perry
8. Resolution	Ginger Tepedino, Chris Lowe, Savannah Gold
9. Sick Leave Bank	Ginger Tepedino, Jennie Carroll
10. Federal Budget Revisions	Ginger Tepedino, Chris Lowe, Savannah Gold
1. Title I Budget Rev.# 5	
2. Title II Budget Rev.# 5	

3. Title III Budget Rev.# 5

11. New Business

12. Director's Report

Ginger Tepedino

13. Adjourn

Julie Keny Cathey

14. FYI

1. Approved Fundraisers

2. Free and Reduced

3. Monthly Financial Reports

4. Travel Requests

5. Use of Facility Requests

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 07/12/21
		Rescinds: 1.403	Issued: 11/09/20

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

CONSENT AGENDA

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

2023-2024 Tenure Eligibility

CES

Scarlett King

SYSTEM WIDE

Sharlene Duran

Marie Kilpatrick

CHES

Makenzie Clark

Caroline Lewis

CHS

Dakota Brown

DHIS

Kolby Benderman

Wes Hobbs

LMS

Sara Fowler

OGES

Blake Alexander

Victoria Bush

Makenzie McDaniel

Hayden McMahan

Amy Sumners

Lana Whaley

SALUTATORIANS

Cornersville High School – Garrett Webster

Forrest High School – Taylor Williams

Marshall County High School – Maggie Steely

VALEDICTORIANS:

Cornersville High School – Hannah Grover

Forrest High School – Ethan Ellis

Marshall County High School – Jainil Patel

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 07/10/23
		Rescinds: 1.404	Issued: 10/08/12

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the
3 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
4 or concerns which have not advanced through the proper administrative procedure from the point of
5 origin.

6 If all administrative channels have been pursued and there is still a desire to appeal to the Board, the
7 matter shall be referred in writing and the Board shall determine whether to hear the appeal.

8 APPEARING BEFORE THE BOARD

9 The executive committee may place individuals on the agenda. Other individuals desiring to appear
10 before the Board must submit a written request with descriptive materials to the office of the director of
11 schools seven (7) business days before the meeting. If the request is approved by the Executive
12 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized
13 at the meeting and given three minutes to speak. The public may address the board about any concerns
14 except personnel matters, which are the responsibility of the director of schools.

15 The Board may, at its discretion, waive the seven day rule in case of a situation which makes such notice
16 impractical or impossible.

17 Delegations must select only one individual to speak on their behalf unless otherwise determined by the
18 Board.

19 Guidelines for individuals who address the Board:

- 20 1. Those requesting to speak to the Board must have documented evidence that they have followed
21 the chain of command in addressing this issue.
 - 22 2. Each person speaking shall state his/her name, address, and subject of remarks.
 - 23 3. Individuals speaking to the Board will address their remarks to the chair.
 - 24 4. Individuals may address the Board only on items that the Board can take action on.
 - 25 5. No response is necessary by the Board or any board member.
 - 26 6. If appropriate, the Board or the director of schools will respond at a later date.
 - 27 7. Time is not transferable to another individual.
 - 28 8. Name calling, personal attacks, profanity, threats, verbal abuse, or disruption of the orderly
29 meeting process will result in the individual or group being asked to leave the meeting.
-

1 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
 2 the office of the director of schools.

3 Public Comment Period ²

4 There shall be a public comment period for each meeting with actionable items on the agenda, with the
 5 exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda.
 6 The total public comment period shall be for no more than ten (10) minutes. If an individual wishes to
 7 address the Board during the public comment period, he/she must contact the director the Wednesday
 8 prior to the school board meeting. If Wednesday is a holiday, then sign-ups will be Thursday prior to
 9 the meeting. Each speaker shall be given no more than two (2) minutes. Delegations shall select only
 10 one (1) individual to speak on their behalf unless otherwise determined by the Board.

11
 12
 13
 14
 15
 16

Legal References:

1. TCA 39-17-306
2. Public Acts of 2023, Chapter No. 300

Cross References:

- School Board Meetings 1.400
- Public Hearings 1.401
- Agendas 1.403
- Discrimination/Harassment of Employees 5.500
- Complaints and Grievances 5.501
- Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
- Student Concerns 6.305

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Board Committees	Descriptor Code: 1.300	Issued Date: 10/12/99
		Rescinds: BBC	Issued: 08/13/93

1 The Board shall operate without standing committees, except for the Executive Committee; however,
2 special committees composed of board members may be appointed by the chairman at the direction of the
3 Board and as the needs of the Board shall require.¹ Such committees shall be discharged when the work
4 is finished or earlier by a majority vote of the entire Board. All reports by special committees shall be
5 made directly to the Board.

- 6
- 7 1. Special committees shall be appointed by the chairman serving in an advisory capacity shall
8 ordinarily consist of less than a quorum of board members;
- 9
- 10 2. The committee will be advisory only unless specifically authorized to transact designated business;
- 11
- 12 3. General issues to be discussed by the committee must be approved in advance by the entire Board;
- 13
- 14 4. A committee shall serve no longer than the annual organization meeting of the Board unless
15 reappointed to finish a designated task; and
- 16
- 17 5. Committee meetings shall be held in accordance with the Open Meetings law.²
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32

33 _____
34 Legal References:
35 1. TCA 49-2-205(2)
36 2. TCA 8-44-102(b)

33 _____
34 Cross References:
35 School Board Meetings 1.400
36 Public Hearings 1.401

Committees for 2024-2025

September 9, 2024

Executive Committee

Julie Keny Cathey, Chairman of the Board
Ginger Tepedino, Interim Director of Schools

Policy

*Andy Woodard
*(The entire board will make up
the policy committee)*

Budget/Education

* Kristen Gold
*(The entire board will make up
the budget/education committee)*

Curriculum/Instruction

(Includes Technology & Attendance)

*Julie Keny Cathey
Betsy Bishop
Harvey Jones
Kristen Gold
Heidi McElhaney
Tresha Grissom
Mike Herron

Acquisition/Maintenance/Transportation

*Harvey Jones
John Daniel Allen
Andy Woodard

Safety Committee

*John Daniel Allen & Julie Keny Cathey
*(The entire board will make up
the safety committee)*

Five-Year Strategic Plan

*Kristen Gold
*(The entire board will make up
the five-year strategic plan committee)*

Enrollment Retention & Virtual Committee

*Mike Herron
*(The entire board will make up the
enrollment retention & virtual committee)*

***Chairman of Committee**

Please note: Any board member can attend any committee meeting that they are not a part of but cannot take part in the voting process in that committee meeting.

Revised 4/24/2025 to add Enrollment, Retention & Virtual Committee

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 07/12/21
		Rescinds: 1.403	Issued: 11/09/20

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

CONSENT AGENDA

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

Approved High School Courses for 2025-2026

Marshall County students in grades 9-12 may earn units toward graduation from the following list of courses, according to the minimum and maximum credits shown below:

LANGUAGE ARTS	Minimum	Maximum
English IV Advanced Placement Lit. & Comp.	1	2
Dual Enrollment English Composition I	1	1
Dual Enrollment English Composition II	1	1
English IV Honors	1	1
English IV Technical	1	1
English IV	1	1
English III Advanced Placement Language & Comp.	1	2
English III Honors	1	1
English III	1	1
English II Honors	1	1
English II	1	1
English I Honors	1	1
English I	1	1
English as a Second Language I	½	1
English as a Second Language II	½	1
Journalism I	1	1
Journalism II	1	1
Journalism III	1	1
Journalism IV	1	1
Creative Writing	1	1
Speech	½	1
Speech Honors	½	1
Genre Literature	1	1
Content-Area Reading	½	1
Intervention Reading/Writing	½	4
FINE ARTS	Minimum	Maximum
Theater Arts I	1	1
Theater Arts II	1	1
Theater Arts III (Musical Theater)	1	1
Theater Arts IV	1	1
Instrumental Music I	1	2
Instrumental Music II	1	2
Instrumental Music III	1	2
Instrumental Music IV	1	2
Multi-Age Instrumental Music	1	2 (for band which includes middle school students)
General Music	1	1
Music History	1	1
Class Piano I	1	1
Class Piano II	1	1
Class Piano III	1	1
Class Piano IV	1	1

FINE ARTS (continued)	Minimum	Maximum
Guitar I	1	1
Guitar II	1	1
Music Theory	1	1
Vocal/Choral Music I	1	2
Vocal/Choral Music II	1	2
Vocal/Choral Music III	1	2
Vocal/Choral Music IV	1	2
Visual Art I	1	1
Visual Art II	1	1
Visual Art III	1	1
Visual Art IV	1	1
Visual Art History	1	1
AP 2-D Art and Design (Digital Photography)	1	1
Theatrical Design/Film History	1	1
Advanced Placement Studio Art	1	2
Dual Enrollment Introduction to Music	1	1
Dual Enrollment Music Appreciation	1	1
Dual Enrollment Theater Arts	1	1
Dual Enrollment Visual Arts	1	1
Dual Enrollment Art History	1	1

MATHEMATICS	Minimum	Maximum
Algebra I A	1	1
Algebra I B	1	1
Algebra I	1	1
Algebra I Honors	1	1
Algebra II A	1	1
Algebra II B	1	1
Algebra II	1	1
Algebra II Honors	1	1
Geometry I A	1	1
Geometry I B	1	1
Geometry	1	1
Geometry Honors	1	1
Mathematical Reasoning and Decision Making	1	1
Pre-Calculus Honors	1	1
State Dual Credit Pre-Calculus	1	1
Calculus Honors	1	1
Calculus AB Advanced Placement	1	2
Calculus BC Advanced Placement	1	2
Statistics	1	1
State Dual Credit Statistics	1	1
Dual Enrollment Statistics	1	1
AP Statistics	1	1
Intervention Math	½	4
Dual Enrollment Mathematics	1	2
Dual Enrollment College Algebra	1	1

SCIENCE	Minimum	Maximum
Physical Science	1	1
Physical Science Honors	1	1
Principles of Technology I	1	1
Principles of Technology II	1	1
Biology I A (elective credit only, not science)	1	1
Biology I B (science credit)	1	1
Biology I	1	1
Biology I Honors	1	1
Biology II Honors	1	1
Advanced Placement Biology	1	1
Human Anatomy & Physiology	1	2
Dual Enrollment Anatomy and Physiology	1	1
Chemistry I	1	1
Chemistry I Honors	1	1
Chemistry II	1	1
Chemistry II Honors	1	1
Advanced Placement Chemistry	1	2
Physics	1	1
Physics Honors	1	1
Environmental Science	1	1
Ecology	1	1

SOCIAL STUDIES	Minimum	Maximum
World Geography (no longer qualifies for graduation requirement)	1	1
World Geography Honors (not grad. requirement)	1	1
World History and Geography	1	1
State Dual Credit World History	1	1
Advanced Placement World History	1	1
United States History and Geography	1	1
Advanced Placement U.S. History	2	2
Economics	½	½
Honors Economics	½	½
U. S. Government and Civics	½	½
Honors U.S. Government and Civics	½	½
African-American History	½	1
Tennessee History	½	1
Psychology	1	1
AP Psychology	1	1
Dual Enrollment Psychology	1	1
State Dual Credit Psychology	1	1
Sociology	1	1
Dual Enrollment Sociology	1	1
Contemporary Issues	1	1
Ancient History	1	1
Modern History	1	1
Personal Finance	½	½

SOCIAL STUDIES (continued)	Minimum	Maximum
Bible (Literature/Historical/Geographical)	1	1
Success Skills through Service Learning	½	1
Capstone Experience	1	1
Advanced Placement Human Geography	1	2
Dual Enrollment Personal Finance	½	½

ACT PREP	Minimum	Maximum
	½	1

FOREIGN LANGUAGES	Minimum	Maximum
French I	1	1
French II	1	1
French III	1	1
French IV	1	1
Spanish I	1	1
Honors Spanish I	1	1
Spanish II	1	1
Honors Spanish II	1	1
Spanish III	1	1
Honors Spanish III	1	1
Spanish IV	1	1
Dual Enrollment Spanish	1	2
Latin I	1	1
Latin II	1	1
Latin III	1	1
Latin IV	1	1
Chinese I	1	1
Chinese II	1	1
Dual Enrollment American Sign Language I	1	1
Dual Enrollment American Sign Language II	1	1

P. E., HEALTH, AND DRIVER TRAINING	Minimum	Maximum
Driver Training	½	½
Lifetime Wellness	1	1
Recreational Physical Education	½	1
Physical Education I	½	8
Physical Education II	½	8
Health	1	1

<u>CAREER AND TECHNOLOGY</u>	Minimum	Maximum
Accounting I	1	1
Accounting II	1	1
AP Computer Science	1	2
Computer Applications	½	1
Computer Science Foundations	1	1
Computer Science	1	1
Dual Enrollment Computer Applications	1	1
Introduction to Business and Marketing	1	1
Business Management	1	1
Business Economics	½	½
Business Communications	1	1
Business & Entrepreneurship Practicum	1	1
Dual Enrollment Office Management I	1	1
Dual Enrollment Office Management II	1	1
SDC: Introduction to Business	1	1
Introduction to Entrepreneurship	1	1
Personal Finance	½	½
Advanced Computer Applications	1	1
Fundamentals of Education	1	1
Introduction to Teaching as a Profession	1	1
Teaching as a Profession I	1	1
Teaching as a Profession II	1	1
State Dual Credit Introduction to Teaching	1	1
Teaching as a Profession Practicum	1	1
Dual Enrollment Introduction to Education	1	1
Introduction to Human Studies	1	1
Lifespan Development	1	1
Family Studies	1	1
Human Services Practicum	1	1
Agriscience	1	1
Agricultural Power and Equipment	1	2
SDC Introduction to Plant Science	1	1
Plant and Soil Science	1	1
Veterinary Science	1	1
Small Animal Science	1	1
Large Animal Science	1	1
Principles of Farm and Agribusiness Management	1	1
Principles of Agricultural Mechanics	1	1
Agricultural and Biosystems Engineering	1	1
Principles of Agribusiness	1	1
Organizational Leadership and Communications	1	1
SDC: Intro to Agriculture Business	1	1
Applied Environmental Science	1	1
Natural Resources Management	1	1

CAREER AND TECHNOLOGY (continued)	Minimum	Maximum
DE Environmental & Resource Management	1	1
Fundamentals of Construction	1	1
Residential and Commercial Construction I	1	1
Residential and Commercial Construction IIA	1	1
Residential and Commercial Construction IIB	1	1
DE Residential & Commercial Construction	1	1
Health Science Education	1	1
Medical Therapeutics	1	1
Anatomy and Physiology	1	2
Nursing Education	1	1
Dual Enrollment Nursing Services	1	1
Maintenance and Light Repair I	1	1
Maintenance and Light Repair II	1	1
Maintenance and Light Repair III	1	2
Maintenance and Light Repair IV	1	2
Principles of Engineering	1	1
Engineering Design I	1	1
Engineering Design II	1	1
Robotics and Automation	1	1
Principles of Manufacturing	1	1
Welding I	1	1
Dual Enrollment Welding I	1	1
Welding II	1	2
Dual Enrollment Welding II	1	1
Dual Enrollment Welding III	1	1
Cosmetology I	1	1
Cosmetology II	1	1
Cosmetology III	1	1
Cosmetology IV	1	1
Criminal Justice I	1	1
Criminal Justice II	1	2
Criminal Justice III: Investigations	1	2
SDC: Criminal Justice	1	1
Principles of Machining I	1	1
Principles of Machining II	1	2
Work-Based Learning	1	1
Introduction to Industrial Maintenance	1	1
Advanced Industrial Maintenance	1	2
Dual Enrollment Manufacturing Practicum	1	1

SPECIAL EDUCATION

(Determined by the IEP)

Language Arts
 Reading
 Mathematics
 Life Skills
 CDC

**Incoming freshmen can no longer enroll in SDC courses at any point beginning in 2025-2026.

Travel Request

Organization Cornersville Girls Basketball Destination Ringsgold Georgia

Date of Trip 6-16-6-18 Purpose of Trip Team Camp

Mode of Transportation: School Vans

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

No Student Participants (please print):

<u>Emma Duriva</u>	<u>Anna Walker</u>	<u>Libby Pizke</u>
<u>Abigail Finley</u>	<u>Faith Egan</u>	<u>Mary Kate Bradley</u>
<u>Camille Franklin</u>	<u>Sara Walker</u>	<u>Leire Price</u>
<u>Sumer Anthony</u>	<u>Amanora Cooper</u>	<u>Addie Gray</u>

(Use back if more space is needed)

School System Participants (please print):

<u>Hayden McMahon</u>	<u>Jessica Lura</u>
<u>Karah McMahon</u>	

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the
 Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Hayden McMahon Date: 4-23-25
Teacher/Sponsor

Approved by: [Signature] Date: 4/23/25
Principal

Approved by: [Signature] Date: 4-24-25

**MARSHALL COUNTY SCHOOLS
CONFERENCE APPROVAL AND TRAVEL REQUEST**

Page 1 (5.8Addendum-A)

Submit request to principal well in advance of meeting/conference registration deadline date.
Principals need to submit signed request to Central Office Supervisor 2 weeks prior to registration deadline.

Attendees: Lauren Briggs Today's Date: 4/11/25
Rachel Taylor, Dixie Vickers Activity Date(s): 7/5-7/10
 Activity: FCCA Nat'l Conference Location: Orlando, FL

SUBSTITUTE REQUIRED: YES NO # of Days Sub Needed _____

PRINCIPAL'S SIGNATURE

DATE

REGISTRATION: (Submit information only. The Central Office will complete registration to vendor.)

REGISTRATION REQUIRED: YES NO Attach registration form. Total Registration Cost \$ _____

Make Check/PO Payable To: Family, Career and Community Leaders of America
 Full Address: 13241 Woodland Park rd. Suite 100 Herndon, VA 20171
 Phone: 703.476.4900 Fax: Attn: 2025 NLC registration

LODGING: (Submit information only. The Central Office will complete reservations.)

LODGING REQUIRED: YES NO # of Nights for Lodging _____
 (You must return a copy of the hotel receipt to the Central Office)

Make Check/PO Payable To: Hyatt Regency Orlando
 Full Address: P.O. Box 848148 Dallas, TX 75284-8083
 Phone: _____ Fax: _____
 # of Rooms Needed _____ Arrival Date: _____ Departure Date: _____

Include Conf. #, Guest names, amount applied to reservation.

(Submit information only. The Central Office will complete reservations.)

CAR RENTAL REQUIRED: YES _____ NO _____ (A receipt must be returned to the Central Office) AIRLINE REQUIRED: YES NO _____

ESTIMATED EXPENSE:

Registration: \$ <u>696</u>	Meals: \$ <u>354.00</u>
Lodging: \$ <u>2670.30</u>	Other: \$ <u>0</u> (Parking, tolls, etc.)
Airline: \$ <u>775.92</u>	Van Mileage _____ miles X \$.30 Cost \$ _____
Car Rental: \$ <u>0</u>	Personal Vehicle: _____ miles X \$.67 Cost \$ _____
Substitute \$ <u>0</u> (____ # of days)	TOTAL REQUESTED: \$ <u>4,496.22</u>

How are expenses to be paid? (Check all that apply and enter amounts)

<input type="checkbox"/> General Purpose \$ _____	<input type="checkbox"/> Federal Projects \$ _____
<input type="checkbox"/> Special Education \$ _____	<input type="checkbox"/> Other \$ _____

APPROVAL: (For Central Office Use Only) Initial approved expense

____ Absence ____ Substitute ____ Lodging ____ Car Rental ____ Airline ____ Meals ____ Mileage Personal
 ____ Mileage-County Van ____ Other _____

SUPERVISOR'S SIGNATURE
10/23/2013

DATE

Virginia Lopez

DIRECTOR OF SCHOOLS' SIGNATURE

DATE

**MARSHALL COUNTY SCHOOLS
CONFERENCE APPROVAL AND TRAVEL REQUEST**

Page 2 (5.8Addendum-A)

I have read and understand all Marshall County School Board policies and Administrative Procedures related to the use and reimbursement of staff development funds. **I understand I WILL be asked to present information obtained from this conference to other Marshall County employees for staff development or in-service.** Signature required of all attendees listed on page one.

Lauren Briggs
Printed Name

Lauren Briggs
Signature

4.23.25
Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Meals and Incidentals: Meals are not reimbursable for day trips, only for overnight trips. When an overnight stay is required, employees may claim reimbursement for breakfast, lunch and dinner meals. Snacks and in-between meal purchases at any entity will not be reimbursable. ***Receipts for meals must be itemized.***

You must submit a completed "Claim for Travel Expense" (2.3-B Addendum-Claim Form for Travel Expense) to your immediate supervisor following your trip in order to be reimbursed.

Please review Administrative Procedure 2.3R7 Travel Expenses and Reimbursements for additional details.

**MARSHALL COUNTY SCHOOLS
CONFERENCE APPROVAL AND TRAVEL REQUEST**

Page 1 (5.8Addendum-A)

Submit request to principal well in advance of meeting/conference registration deadline date.
Principals need to submit signed request to Central Office Supervisor 2 weeks prior to registration deadline.

Attendees: Lauren Briggs Today's Date: 4/11/25
Rachel Taylor, Dixie Vickers Activity Date(s): 7/5-7/10
 Activity: FCCLA Nat'l Conference Location: Orlando, FL

SUBSTITUTE REQUIRED: YES NO # of Days Sub Needed _____

[Signature] 4/29/25
 PRINCIPAL'S SIGNATURE DATE

REGISTRATION: (Submit information only. The Central Office will complete registration to vendor.)

REGISTRATION REQUIRED: YES NO Attach registration form. Total Registration Cost \$ _____

Make Check/PO Payable To: Family, Career and Community Leaders of America
 Full Address: 13241 Woodland Park rd. Suite 100 Herndon, VA 20171
 Phone: 703.416.4900 Fax: Attn: 2025 NLC registration

LODGING: (Submit information only. The Central Office will complete reservations.)

LODGING REQUIRED: YES NO # of Nights for Lodging _____
 (You must return a copy of the hotel receipt to the Central Office)

Make Check/PO Payable To: Hyatt Regency Orlando
 Full Address: P.O. Box 848148 Dallas, TX 75284-8083
 Phone: _____ Fax: _____
 # of Rooms Needed _____ Arrival Date: _____ Departure Date: _____

Include Conf. #, Guest name amount applied to reservation

(Submit information only. The Central Office will complete reservations.)

CAR RENTAL REQUIRED: YES _____ NO _____ (A receipt must be returned to the Central Office) AIRLINE REQUIRED: YES NO _____

ESTIMATED EXPENSE:

Registration: \$ <u>690</u>	Meals: \$ <u>354.00</u>
Lodging: \$ <u>2170.25</u>	Other: \$ <u>0</u> (Parking, tolls, etc.)
Airline: \$ <u>775.92</u>	Van Mileage _____ miles X \$.30 Cost \$ _____
Car Rental: \$ <u>0</u>	Personal Vehicle: _____ miles X \$.67 Cost \$ _____
Substitute \$ <u>0</u> (____ # of days)	TOTAL REQUESTED: \$ <u>4,490.22</u>

How are expenses to be paid? (Check all that apply and enter amounts)

<input type="checkbox"/> General Purpose \$ _____	<input type="checkbox"/> Federal Projects \$ _____
<input type="checkbox"/> Special Education \$ _____	<input type="checkbox"/> Other \$ _____

APPROVAL: (For Central Office Use Only) Initial approved expense

____ Absence ____ Substitute ____ Lodging ____ Car Rental ____ Airline ____ Meals ____ Mileage Personal
 ____ Mileage-County Van ____ Other _____

SUPERVISOR'S SIGNATURE _____ DATE _____ DIRECTOR OF SCHOOLS' SIGNATURE _____ DATE _____
 10/23/2013

Travel Request

Organization CHS FCCUA Destination National FCCUA Conference

Date of Trip 7/5-7/10 Purpose of Trip Orlando, FL

Compete/Leadership opp. Mode of Transportation:

Plane/Car Is school system

transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes

No Student Participants (please print):

Rachel Taylor

Dixie Vickers (providing her own funding)

(Use back if more space is needed)

School System Participants (please print):

Lauren Briggs

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file? Yes No Travel

Requested by: Laura Bruizer Date:

4/11/25 Teacher/Sponsor

Principal Approved by: [Signature] Date: 4/15/24

Director of Schools Approved by: [Signature] Date: 4-15-25

Request for Funds and Permission to Attend National Conference

Organization: Cornersville High School FCCLA

Destination: FCCLA National Leadership Conference, Orlando, FL, Orange County Convention Center 9800 International Dr Orlando, FL 32819

Departing: July 5, 2025

Returning: July 10, 2025

Transportation: Flight

Student(s): Rachel Taylor, National Conference qualifier in her conference event.

Sponsor: Lauren Briggs

Lodging: Hotel within FCCLA Hotel Block (can vary depending on hotel availability and choice)	\$2670.30
--	-----------

Flight Roundtrip for 2 - Southwest 387.96x2	\$775.92
--	----------

Registration fees 348x2	\$696.00
----------------------------	----------

Meals According to Per Diem rate	\$354.00
-------------------------------------	----------

Total:	\$4,496.22
--------	------------

90% of total \$4,046.60

Sponsor stipend = \$55 x 5 days x 1 sponsor	\$275
---	-------

Total requested \$4,321.60

The additional 10% (\$449.62), and any other miscellaneous expenses (parking, tips, etc.) will be paid by funds raised through CHS FCCLA and the attendees.

We are extremely grateful to the Board for the policy that makes this opportunity possible. Thank you for your support and consideration.

Respectfully submitted,
Lauren Briggs



2025 National Leadership Conference

2025 National Leadership

Tentative At-A-Glance Schedule (Subject to Change)

As of 4/01/25

Monday, July 7

DAY THREE

STAR EVENT COMPETITIONS: (Events subject to change)

- | | |
|--|---|
| <i>Baking and Pastry (Offsite)</i> | <i>Hospitality, Tourism, Recreation</i> |
| <i>Chapter in Review Display</i> | <i>Interior Design</i> |
| <i>Chapter in Review Portfolio</i> | <i>National Programs in Action</i> |
| <i>Chapter Service Project Display</i> | <i>Nutrition and Wellness</i> |
| <i>Culinary Arts (Offsite)</i> | <i>Public Policy Advocate</i> |
| <i>Digital Stories for Change</i> | <i>Red Talks on Education</i> |
| <i>Early Childhood Education</i> | <i>Sports Nutrition</i> |
| <i>Event Management</i> | <i>Sustainability Challenge</i> |
| <i>Food Innovations</i> | <i>Teach or Train</i> |

7:00 AM	5:00 PM	Conference Information/Registration Desk
7:00 AM	7:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Check-in
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators, and Volunteers Meeting
8:00 AM	9:00 AM	Adviser Professional Development: Title TBD
8:00 AM	4:00 PM	EXPO (Day 2 of 2)
8:00 AM	4:00 PM	FCCLA Store (Day 2 of 2)
8:15 AM	10:45 AM	RED Talks Presentations
8:30 AM	9:15 AM	FCCLA/LifeSmarts Knowledge Bowl Volunteer Orientation
8:30 AM	11:15 AM	Youth Workshops
9:00 AM	10:00 AM	Adviser Professional Development: Title TBD
9:00 AM	4:00 PM	STAR Event Competitions
9:30 AM	10:00 AM	FCCLA/LifeSmarts Knowledge Bowl Team Orientation
10:00 AM	11:00 AM	General Session: Business Session (Doors Open at 9:30 AM) -Business Report -Bylaw Proposals
10:00 AM	4:00 PM	FCCLA/LifeSmarts Knowledge Bowl Pool Play
11:00 AM	12:00 PM	Adviser Professional Development: Title TBD
11:00 AM	2:00 PM	Lunch Concessions
1:45 PM	3:30 PM	RED Talks Presentations
2:00 PM	4:00 PM	Youth Workshops
4:00 PM	6:00 PM	EXPO Exhibitor Move-Out
5:30 PM	7:00 PM	General Session: Member Recognition (Doors Open at 5:00 PM) -Program, Skill Demonstration Event, and Challenge Testing Awards --Say Yes to FCS Signing Ceremony

Night Open for Dinner, Sightseeing, and Parks

Tuesday, July 8

DAY FOUR



2025 National Leadership Conference

2025 National Leadership

Tentative At-A-Glance Schedule (Subject to Change)

As of 4/01/25

8:00 AM	5:00 PM	Conference Information/Registration Desk
8:00 AM	9:00 AM	Special Event: Princess Sing-Along Breakfast*
8:30 AM	9:00 AM	FCCLA Showcase - Participant Check-In
9:00 AM	11:00 AM	State Officer Training*
9:00 AM	11:00 AM	Chapter & State Adviser Networking Roundtables <i>- Roundtable discussions led by advisers and partners</i>
9:00 AM	11:30 PM	FCCLA/LifeSmarts Knowledge Bowl Quarterfinals, Semifinals, and 3rd Place Match
9:00 AM	12:00 PM	FCCLA Showcase <i>-View program award winning projects and highlighted STAR Event projects</i>
9:00 AM	2:00 PM	Breakfast/Lunch Concessions
9:15 AM	11:00 AM	RED Talks Presentations
9:30 AM	11:30 AM	Youth Workshops
1:00 PM	3:00 PM	General Session: Adviser Recognition & Fashion Show & KB Finals (Doors Open at 12:30 PM) <i>-Fashion Show</i> <i>-FCCLA/LifeSmarts Knowledge Bowl Finals</i> <i>-Award Presentations (Adviser, Membership)</i> <i>-Introduction of 2024-2025 National Executive Council</i>
5:00 PM	11:30 PM	Special Event: FCCLA Night at Universal Studios Florida*

Wednesday, July 9

DAY FIVE

7:30 AM	4:00 PM	Conference Information/Registration Desk
7:30 AM	8:00 AM	STAR Events Finalist Session - Volunteers Report to Holding Room
7:30 AM	9:00 AM	State STAR Events Medal Pickup (State Advisers Only)
8:00 AM	8:30 AM	STAR Events Finalist Session - Finalists Report to Holding Room
9:00 AM	11:30 AM	General Session: STAR Events Finalist Session (Doors Open at 8:30 AM)
12:00 PM	1:00 PM	State STAR Events Recognition Sessions: Group A
1:30 PM	2:30 PM	State STAR Events Recognition Sessions: Group B
4:00 PM	5:30 PM	General Session: Closing General Session (Doors Open at 3:30 PM) <i>-Scholarship Presentations</i> <i>-Farewell to 2023-2024 National Executive Council</i> <i>-Conference in Review</i>
6:30 PM	10:30 PM	Special Event: AquaGlow After Party at Aquatica*

* indicates pre-registration required.



2025 National Leadership Conference

2025 National Leadership

Tentative At-A-Glance Schedule (Subject to Change)

As of 4/01/25

June 12, 2025

[NLC Attendee Orientation Webinar \(Register here\)](#)

Thursday, July 3

START	END	EVENT
8:00 AM	6:00 PM	State Adviser City Acclimation

Friday, July 4

START	END	EVENT
10:00 AM	12:00 PM	National Officer Candidate Orientation & Project Center
10:00 AM	12:00 PM	National Officer Candidate Adviser Orientation
11:00 AM	12:30 PM	National Officer Candidate Nominating Committee Orientation & Meeting
12:30 PM	6:00 PM	National Officer Candidate Nominating Committee Interviews
3:00 PM	7:00 PM	State Advisers Session & Welcome Reception

Saturday, July 5

DAY ONE

COMPETITIVE EVENTS: (Subject to Change)

- | | |
|---|---|
| <ul style="list-style-type: none"> <i>Challenge Testing</i> <i>Skill Demonstration Events:</i> <i>Culinary Food Art</i> <i>Culinary Knife Skills</i> <i>FCCLA Creed Speaking & Interpretation</i> <i>Impromptu Speaking</i> | <ul style="list-style-type: none"> <i>Interior Design Sketch</i> <i>Interviewing Skills</i> <i>Lesson Plan Modifications</i> <i>#TeachFCS</i> |
|---|---|

7:30 AM	6:30 PM	Conference Registration Pick-up
8:00 AM	10:00 AM	National Officer Candidate Nominating Committee Interviews
9:00 AM	9:30 AM	Skill Demonstration Event Consultant/Evaluators Orientation
9:30 AM	10:00 AM	Skill Demonstration Event Participant Check-in
10:00 AM	4:00 PM	Skill Demonstration Event Competitions
10:00 AM	4:00 PM	Challenge Testing <i>Report at your confirmed time range.</i>
10:30 AM	12:00 PM	National Officer Candidate Fishbowl
12:00 PM	3:00 PM	Fashion Show Jury Selection
12:30 PM	1:00 PM	Voting Delegate Orientation (Check-in at 12:00 PM)
1:00 PM	2:00 PM	Youth Networking – Through 8th Grade
1:00 PM	2:00 PM	Youth Networking – 9th Grade and Above
1:00 PM	3:00 PM	National Officer Candidate Nominating Committee Deliberations
1:30 PM	3:00 PM	STAR Events Lead / Assistant Lead Consultants Organizational Meeting
2:00 PM	3:30 PM	State Officer Networking*
3:00 PM	4:00 PM	STAR Events Adult Room Consultant Orientation
3:00 PM	5:00 PM	EXPO Exhibitor Move-In
4:15 PM	5:15 PM	State Meetings
6:00 PM	8:00 PM	General Session: Opening General Session (Doors Open at 5:15 PM) -Welcome/Greetings -Award Presentations -Keynote Address
8:30 PM	9:30 PM	State Meetings



2025 National Leadership Conference

2025 National Leadership

Tentative At-A-Glance Schedule (Subject to Change)

As of 4/01/25

Sunday, July 6

DAY TWO

STAR EVENT COMPETITIONS: (Subject to Change)

Baking and Pastry (Offsite)

Career Investigations

Chapter Service Project Portfolio

Culinary Arts (Offsite)

Entrepreneurship

Fashion Construction

Fashion Design

FCCLA Chapter Website

Focus on Children

Instructional Video Design

Interpersonal Communications

Job Interview

Leadership

Parliamentary Procedure

Personal Finance: Presented by EVERFI

Professional Presentation

Promote and Publicize FCCLA!

Repurpose & Redesign

Say Yes to FCS Education

Teaching Strategies

7:00 AM	5:00 PM	Conference Information/Registration Desk
7:00 AM	7:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Check-in
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting
8:00 AM	4:00 PM	EXPO (Day 1 of 2)
8:00 AM	4:00 PM	FCCLA Store (Day 1 of 2)
8:30 AM	10:30 AM	National Officer Candidate Networking (Voting Delegates ONLY)
9:00 AM	4:00 PM	STAR Event Competitions
9:15 AM	11:15 AM	RED Talks Presentations <i>Fun 15-minute workshops led by youth, advisers, exhibitors and partners.</i>
9:30 AM	12:00 PM	Youth Workshops
9:30 AM	11:30 AM	Adviser Best Practice Exchanges <i>Round table sessions on integrating FCCLA into FCS classes</i>
11:00 AM	3:00 PM	Lunch Concessions
1:00 PM	2:00 PM	General Session: National Officer Candidate Speeches – Group A (Voting Delegate check-in at 12:30 PM)
1:00 PM	2:00 PM	National Officer Candidate Teambuilding – Group B
1:45 PM	3:30 PM	RED Talks Presentations <i>Fun 15-minute workshops led by youth, advisers, exhibitors and partners.</i>
2:00 PM	4:00 PM	Youth Workshops
2:15 PM	3:15 PM	General Session: National Officer Candidate Speeches – Group B
2:15 PM	3:15 PM	National Officer Candidate Teambuilding – Group A
4:00 PM	4:45 PM	State Meetings
4:30 PM	6:00 PM	National Executive Council Elections <i>(Election Voting Delegates Only)</i>
5:00 PM	5:45 PM	State Meetings

Night Open for Dinner, Sightseeing, and Parks

**MARSHALL COUNTY SCHOOLS
CONFERENCE APPROVAL AND TRAVEL REQUEST**

Page 1 (5.8Addendum-A)

Submit request to principal well in advance of meeting/conference registration deadline date.
Principals need to submit signed request to Central Office Supervisor 2 weeks prior to registration deadline.

Attendees: Vanessa Sweeney Today's Date: 4/21/2025
Mary Brewer Activity Date(s): June 27-30, 2025
 Activity: Jostens Renaissance Global Location: Chula Vista,
Conference California

SUBSTITUTE REQUIRED: YES NO # of Days Sub Needed _____

[Signature] 4/22/25
 PRINCIPAL'S SIGNATURE DATE

REGISTRATION: (Submit information only. The Central Office will complete registration to vendor.)

REGISTRATION REQUIRED: YES NO Attach registration form. Total Registration Cost \$495 x 2

Make Check/PO Payable To: Jostens ~~Minnesota~~, Attn: JRG
 Full Address: 7760 France Avenue S #400, Minneapolis, mn 55435
 Phone: _____ Fax: _____

LODGING: (Submit information only. The Central Office will complete reserv

LODGING REQUIRED: YES NO # of Nights for Lodging _____
 (You must return a copy of the hotel receipt to the Central

Make Check/PO Payable To: _____
 Full Address: _____
 Phone: _____ Fax: _____
 # of Rooms Needed _____ Arrival Date: _____ Departu

(Submit information only. The Central Office will complete reservations.)

CAR RENTAL REQUIRED: YES _____ NO (A receipt must be returned to the Centr

ESTIMATED EXPENSE:

Registration: \$ <u>990.00</u> (<u>\$495 x 2</u>)	Meals: \$ _____
Lodging: \$ _____	Other: \$ _____ (Parking, tolls, etc.)
Airline: \$ _____	Van Mileage _____ miles X \$.30 Cost \$ _____
Car Rental: \$ _____	Personal Vehicle: _____ miles X \$.47 Cost \$ _____
Substitute \$ _____ (# of days)	TOTAL REQUESTED: \$ <u>990.00</u>

How are expenses to be paid? (Check all that apply and enter amounts)

General Purpose \$ 990.00 Federal Projects \$ _____
 Special Education \$ _____ Other \$ _____

APPROVAL: (For Central Office Use Only) Initial approved expense

____ Absence ____ Substitute ____ Lodging ____ Car Rental ____ Airline ____ Meals ____ Mileage Personal
 ____ Mileage-County Van ____ Other _____

Both Smith 4/22/25 [Signature] 4-22-25
 SUPERVISOR'S SIGNATURE DATE DIRECTOR OF SCHOOLS' SIGNATURE DATE

We registered early because it saved \$100⁰⁰ per person.

**MARSHALL COUNTY SCHOOLS
CONFERENCE APPROVAL AND TRAVEL REQUEST
Page 2 (5.8Addendum-A)**

I have read and understand all Marshall County School Board policies and Administrative Procedures related to the use and reimbursement of staff development funds. **I understand I WILL be asked to present information obtained from this conference to other Marshall County employees for staff development or in-service.** Signature required of all attendees listed on page one.

<u>Vanessa Sweeney</u> Printed Name	<u>Vanessa Sweeney</u> Signature	<u>4/21/25</u> Date
--	-------------------------------------	------------------------

<u>Mary Brewer</u> Printed Name	<u>Mary Brewer</u> Signature	<u>4/21/25</u> Date
------------------------------------	---------------------------------	------------------------

_____ Printed Name	_____ Signature	_____ Date
-----------------------	--------------------	---------------

_____ Printed Name	_____ Signature	_____ Date
-----------------------	--------------------	---------------

_____ Printed Name	_____ Signature	_____ Date
-----------------------	--------------------	---------------

_____ Printed Name	_____ Signature	_____ Date
-----------------------	--------------------	---------------

_____ Printed Name	_____ Signature	_____ Date
-----------------------	--------------------	---------------

Meals and Incidentals: Meals are not reimbursable for day trips, only for overnight trips. When an overnight stay is required, employees may claim reimbursement for breakfast, lunch and dinner meals. Snacks and in-between meal purchases at any entity will not be reimbursable. ***Receipts for meals must be itemized.***

You must submit a completed "Claim for Travel Expense" (2.3-B Addendum-Claim Form for Travel Expense) to your immediate supervisor following your trip in order to be reimbursed.

Please review Administrative Procedure 2.3R7 Travel Expenses and Reimbursements for additional details.



Hitchcock Sweeney, Vanessa <vanessa.sweeney@mcstn.net>

2024 JRGC Invoice & Event Confirmation

1 message

Jostens Events <events@jostens.com>
Reply-To: events@jostens.com
To: Vanessa Sweeney <vanessa.sweeney@mcstn.net>

Mon, Feb 3, 2025 at 5:08 PM



INVOICE NO. R3N48WHZ3TG



INVOICE FOR | Vanessa Sweeney
Marshall County High School
661 West Ellington Parkway
Lewisburg, TN 37091
9313591549

Dear Vanessa,

Thank you for registering for Jostens Renaissance Global Conference. We are very excited that you will be joining us! Please save this confirmation/invoice for future reference. If you are paying by check, please print and attach this invoice with your payment.

PAYMENT INVOICE

PAYMENT METHOD		
AMOUNT ORDERED	AMOUNT PAID	AMOUNT DUE
\$495.00	\$0.00	\$495.00

PAYMENT DUE: Payment for the conference is due immediately upon completing your registration. If payment is not received prior to June 15, 2024 your registration is at risk for cancellation.

IF PAYING BY CHECK OR PO: Make payable to "Jostens, Attn: JRGC" Mail check and copy of this invoice to address below. All payments must be postmarked by June 15, 2024.

MAIL PAYMENT & COPY OF THIS INVOICE TO

Jostens Events, Attn: JRGC

7760 France Ave S #400

Minneapolis, MN 55435

MODIFY YOUR REGISTRATION

To add the Jostens Renaissance Leadership Academy, the Awards Gala, Action Planning Workshop, or to make any other modifications to your JRGC registration, click the link below.

MODIFY

[Learn More About Renaissance](#)

**For any registration, invoice, or payment questions
email events@jostens.com**

[Opt-Out](#)

powered by
cvent



Brewer, Mary <mary.brewer@mcstn.net>

2024 JRGC Invoice & Event Confirmation

1 message

Jostens Events <events@jostens.com>
Reply-To: events@jostens.com
To: Mary Brewer <mary.brewer@mcstn.net>

Mon, Feb 3, 2025 at 5:10 PM



INVOICE NO. S5NYFN85H57



INVOICE FOR | Mary Brewer
Marshall County High School
661 West Ellington Parkway
Lewisburg, TN 37091
9313591549

Dear Mary,

Thank you for registering for Jostens Renaissance Global Conference. We are very excited that you will be joining us! Please save this confirmation/invoice for future reference. If you are paying by check, please print and attach this invoice with your payment.

PAYMENT INVOICE

PAYMENT METHOD		
AMOUNT ORDERED	AMOUNT PAID	AMOUNT DUE
\$495.00	\$0.00	\$495.00

PAYMENT DUE: Payment for the conference is due immediately upon completing your registration. If payment is not received prior to June 15, 2024 your registration is at risk for cancellation.

IF PAYING BY CHECK OR PO: Make payable to "Jostens, Attn: JRGC" Mail check and copy of this invoice to address below. All payments must be postmarked by June 15, 2024.

MAIL PAYMENT & COPY OF THIS INVOICE TO
Jostens Events, Attn: JRGC
7760 France Ave S #400
Minneapolis, MN 55435

MODIFY YOUR REGISTRATION

To add the Jostens Renaissance Leadership Academy, the Awards Gala, Action Planning Workshop, or to make any other modifications to your JRGC registration, click the link below.

MODIFY

Learn More About Renaissance

For any registration, invoice, or payment questions
email events@jostens.com

Opt-Out

powered by
cvent

**MARSHALL COUNTY SCHOOLS CONFERENCE
APPROVAL AND TRAVEL REQUEST Page 1
(5.8Addendum-A)**

Submit request to principal well in advance of meeting/conference registration deadline date. Principals need to submit signed request to Central Office Supervisor 2 weeks prior to registration deadline.

Attendees: Tammy Lewis Today's Date: 04/23/25

Activity Dates: 09/29/25 – 10/1/25

Activity: 2025-26 Extended Learning Multi State Conference -Mandatory Location: Charleston, WV

SUBSTITUTE REQUIRED: YES NO # of Days Sub Needed _____

PRINCIPAL'S SIGNATURE

DATE

REGISTRATION: (Submit information only. The Central Office will complete registration to vendor.)

REGISTRATION REQUIRED: YES NO Attach registration form. Total Registration Cost: _____

Make Check/PO Payable To: _____

Full Address: _____

Phone: _____ Fax: _____

LODGING: (Submit information only. The Central Office will complete reservations.)

LODGING REQUIRED: YES NO # of Nights for Lodging: 3
(You must return a copy of the hotel receipt to the Central Office)

Make Check/PO Payable To: Embassy Suites

Full Address: 300 Court St. Charleston, WV Phone: 304-347-8700

of Rooms Needed: 1 Arrival Date: 9/28/25 Departure Date: 10/1/25

(Submit information only. The Central Office will complete reservations.)

CAR RENTAL REQUIRED: YES _____ NO A receipt must be returned to the Central Office AIRLINE REQUIRED: YES NO _____

ESTIMATED EXPENSE:

Registration: \$ _____
Lodging: \$ 600.00 ≈
Airline: \$ 800.00 ≈
Car Rental: \$ _____

Meals: \$ 206.00
Other: \$ 200.00 ≈ (Parking, tolls, etc.)
Van Mileage _____ miles X \$.30 Cost \$ _____
Personal Vehicle 119 miles X \$.67 Cost: \$79.73

Substitute \$ _____ (# of days)

TOTAL REQUESTED: \$1,1885.73

How are expenses to be paid? (Check all that apply and enter amounts)

General Purpose \$ _____
 Special Education \$ _____

Federal Projects \$ _____
 Other \$ 1,1885.73 (2025-26 21st CCLC & LEAPS)

APPROVAL: (For Central Office Use Only) Initial approved expense

____ Absence ____ Substitute ____ Lodging ____ Car Rental ____ Airline ____ Meals ____ Mileage Personal
____ Mileage-County Van ____ Other _____

SUPERVISOR'S SIGNATURE
10/23/2013

DATE

Virginia Lopez

DIRECTOR OF SCHOOLS' SIGNATURE

4-23-25

DATE

MARSHALL COUNTY SCHOOLS CONFERENCE
APPROVAL AND TRAVEL REQUEST Page 2
(5.8Addendum-A)

I have read and understand all Marshall County School Board policies and Administrative Procedures related to the use and reimbursement of staff development funds. **I understand I WILL present information obtained from this conference to other Marshall County employees for staff development or in-service.** Signature required of all attendees listed on page one.

Tammy Lewis
Printed Name

Tammy Lewis
Signature

4-22-25
Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Minutes	Descriptor Code: 1.406	Issued Date: 08/12/19
		Rescinds: 1.406	Issued: 10/12/99

1 The director of schools shall keep, or cause to be kept, complete and accurate minutes of all meetings of
2 the Board.¹ The draft of the minutes of the previous meeting shall be sent to all board members with the
3 agenda for the subsequent meeting. Following their approval by the Board, the minutes shall be signed
4 by the chair and director of schools.² The minutes shall become permanent records of the Board and
5 shall be made available to interested citizens and the news media upon request.^{2,3} A copy shall be
6 provided to all board members, the president of the local education association, and to each of the schools
7 no more than thirty (30) days after the approval by the Board.⁴

8 The minutes shall include:

- 9 1. The nature of the meeting (regular or special), time, place, date, board members present or absent,
10 and the approval of the minutes of the preceding meeting;²
- 11 2. A record of all motions, proposals, and resolutions passed or denied by the Board, together with
12 the names of the members making and seconding the motions, and a record of the members
13 voting “aye” and “nay” in the event of a roll call vote;²
- 14 3. Names of persons addressing the Board and the purpose of their remarks; and
- 15 4. A brief account of those items discussed, and whether or not any motions were made regarding
16 those items.

Legal References:

1. TCA 49-2-301(b)(1)(C)-(D)
2. TCA 8-44-104(a)
3. TCA 10-7-503(a)(1)(B), (a)(2)(B)
4. TCA 49-2-203(a)(11); Public Acts of 2019,
Chapter No. 248

Cross References:

Duties of Officers 1.201

April 14, 2025

The Marshall County Board of Education met in regular session on Monday, April 14, 2025, at 6:00 p.m. in the Board Conference Room at Jones School.

Members present were John Daniel Allen (virtual), Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones, Heidi McElhaney and Andy Woodard. No members were absent.

Pledge/Prayer

Ms. Cathey voted to add the enrollment retention and virtual committee to the agenda.

Mr. Jones made a motion, with a second by Ms. Grissom, to approve the amended agenda. The motion passed 9-0.

Interim Director Ginger Tepedino and Cornersville High School Principal Brent Adcox recognized a student for perfect ACT score.

Interim Director Ginger Tepedino and Marshall County High School principal Justin Perry recognized the yearbook staff.

There was no public comment.

Ms. Gold gave a Budget committee report from the April 7, 2025 meeting.

Presented under Consent Agenda: March 10, 2025, minutes; March 12, 13, 31 and April 7, 2025 Special Called meeting minutes; Mr. Herron made a motion, with a second by Ms. McElhaney, to approve the consent agenda. The motion passed 9-0.

Ms. Gold made a motion, with a second by Mr. Herron, to approve the Certificate of Adoption for Science Textbooks. The motion passed 9-0.

Ms. McElhaney made a motion, with a second by Mr. Woodard, to approve Resolution No. 25-04 Budget Amendment General Purpose School Fund 141, Resolution No. 25-04 Budget Additional Revenues General Purpose School Fund 141 and Resolution No. 25-04 Resolution to Amend the Budgeted Beginning Fund Balance for the General Purpose School Fund (141), The School Food Service Fund (143), and the Education Capital Projects Fund (177). The motion passed 9-0.

Ms. Grissom made a motion, with a second by Ms. Bishop, to approve Resolution No. 25-04 Budget Amendment Education Capital Projects Fund 177. The motion passed 9-0.

Ms. Gold made a motion, with a second by Ms. McElhaney, to approve the 2025-2026 General Purpose School Fund 141 Budget. The motion passed 9-0.

Mr. Herron made a motion, with a second by Ms. Bishop, to approve the 2025-2026 Food Service Fund 143 Budget. The motion passed 9-0.

Ms. McElhaney made a motion, with a second by Mr. Herron, to approve the 2025-2026 Education Capital Projects Fund 177 Budget. The motion passed 9-0.

Ms. Grissom made a motion, with a second by Ms. Bishop, to approve the 2025-2026 Salary Schedules. The motion passed 9-0.

Ms. Gold made a motion, with a second by Ms. McElhaney, to approve the 2025-2026 Supplement List. The motion passed 9-0.

Mr. Woodard made a motion, with a second by Ms. Grissom, to approve the Differentiated Pay Plan for 2025-2026. The motion passed 9-0.

Mr. Herron made a motion, with a second by Ms. Gold, to approve the following Federal Budget Revisions: Access for All Learning Network (AALN Preschool) Budget Rev. #2, ATSI 23 Grant 2024-2025 Rev. #3, IDEA-B Rev. #5 and IDEA Preschool Budget Rev. #5. The motion passed 9-0.

Mr. Jones made a motion, with a second by Mr. Herron, to approve the low bid from Lewisburg Plumbing and Heating for the HVAC unit at Cornersville High School. The motion passed 9-0.

Ms. McElhaney made a motion, with a second by Ms. Bishop, to approve the following RFP's: Certified Occupational Therapy Assistant (COTA) – NHC, Physical Therapists (PT) – NHC, Occupational Therapist (OC) – NHC, Speech Language Pathologist (SLP) – Sidekick Therapy Partners, ProCare and Stellar, School Psychologist – ProCare and Horizon Student Care. The motion passed 9-0.

Mr. Jones made a motion, with a second by Ms. Grissom, to approve the Extended Service Agreement with Trane Technologies. The motion passed 9-0.

There was no new business.

During the Director's Report, Mr. Herron made a motion, with a second by Mr. Jones, to approve the final drawing from Atkins and Associates for the turn lane at Oak Grove Elementary School. The motion passed 9-0. Ms. Tepedino mentioned providing the Lewisburg Recreation Center with a letter of commitment for a grant they are applying for.

The meeting adjourned at 6:39 p.m.

Respectfully Submitted,

Julie Keny Cathey, Chair

Virginia Tepedino, Interim Director

April 29, 2025

The Marshall County Board of Education met in a Special Called meeting on Monday, April 29, 2025, in the Board Conference Room at Jones School.

Members present were Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones, Heidi McElhaney (virtual) and Andy Woodard. John Daniel Allen was absent.

Ms. Gold made a motion, with a second by Mr. Jones, to proceed with a virtual program for the 2025-2026 school year. The motion passed 8-0.

Mr. Herron made a motion, with a second by Ms. Grissom, to use Edmentum for the virtual school curriculum pending contract changes. The motion passed 8-0.

Ms. Cathey made a motion, with a second by Ms. Grissom, that no changes were needed to the 2025-2026 budget based on the virtual program that was voted upon. The motion passed 8-0.

The meeting adjourned at 7:12.

Respectfully Submitted,

Julie Keny Cathey, Chair

Virginia Tepedino, Interim Director



Date: 05/06/2025
 Order Number: Q-694364
 Revision: 1
 Order Form Expiration Date: 07/01/2025

ORDER FORM

Customer and Billing Address

Customer No.: 119744
 Customer Name: Marshall Co School District
 Billing Address: 700 Jones Cir
 Lewisburg, TN 37091-2427

Products and Services

100 Full Time Student Licenses at \$2250 per student (10% discount from \$2500)

Products	Qty	License Start Date	License End Date	License Term (Months)	Extended Price
Ed Options Academy / ALVS Pre Pay	1	08/01/2025	07/31/2026	12	\$225,000.00

100 Full Time Student Licenses at \$2250 per student (10% discount from \$2500) Subtotal: \$225,000.00

Total US Funds: \$225,000.00

This Order shall have an effective date ("Effective Date") which is the earlier of (a) the date we accept your signed Order Form or (b) the initial License Start Date, if any, applicable to the products listed in the order summary above ("Order Summary") and shall remain in effect through the end of the Term.

You agree that applicable fees and rates identified on Appendix A will apply each time you enroll a student in one of the courses or use or access one of the products or services identified on Appendix A.

To the extent this Order includes Purchases of Enrollment Products, they are governed by the terms and conditions listed in Appendix A. For all other products, unless otherwise specified in the Order Summary, the Start Date for your software subscription license(s) will be the date on which we have accepted your order and have issued log-in credentials. In the case of a purchase for multiple successive subscription licenses, the Start Date for each successive subscription will be the day immediately following the License Term expiration of the preceding license subscription.

Order Notes

The funds on this order will be valid 12 months past the end date of 7/31/2026 which takes fund availability to 7/31/2027. Any remaining funds can be requested to carry over past that date. This quote represents 100 full-time students for school year 25-26. (Pre-pay funds may be used for a mixture of license types shown in appendix).A customer statement will be issued monthly.

Taxes

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to orders@edmentum.com or attach the certificate to this order form in the Signature section. We reserve the right to pursue collections to the fullest extent permitted by law for sales taxes that have been charged on invoices submitted prior to our receipt of a valid tax exemption certificate.





Date: 05/06/2025
 Order Number: Q-694364
 Revision: 1
 Order Form Expiration Date: 07/01/2025

ORDER FORM

Invoicing and Payment Terms

The full amount of your Order will be invoiced on the Effective Date or in accordance with the payment schedule shown below, if any.

You agree to pay all invoices within 15 days of receipt. Although we will generally not invoice you until after you enroll, use, or access, we reserve the right to immediately invoice you for any services you purchase.

For any Enrollment Products Purchases you make during the Term that are in excess of your Prepayment Balance, we will invoice you in the month following your Purchase.

Payment Due Date	Amount
08/01/2025	\$112,500.00
11/01/2025	\$112,500.00

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to Edmentum Inc. and affiliates.

This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect. If this Agreement includes Professional Services, they are more fully described herein, in the Standard Terms and/or on an attached Statement of Work.

Notwithstanding anything in this Agreement to the contrary, in the event that this Order Form identifies a multi payment arrangement with only the initial payment covered by Your purchase order, We will enable You to cancel those years beyond the initial period to the extent that all of the following are satisfied and only with respect to the specific year in which they are all satisfied: (i) You took all necessary steps and exhausted all reasonable efforts to obtain such funding, including but not limited to including the funding in Your budget request for each year, (ii) You inform Us promptly of any situation whereby You have any reason to believe that funding might not be forthcoming, and (iii) You provide Us prompt written notice and comprehensive explanation of such funding failure and written representation from your Superintendent (or similar position) that funds have not been made available to license or purchase products or services during any portion of the license period You are requesting funding out of that are similar in any manner to those identified on your order form. Even if You satisfy subsections (i) through (iii), to the extent you have some funding available, You must purchase some licenses and/or services to the extent of such funding.

Purchase Order

This Agreement is non-cancellable. You will submit a purchase order to us for the full amount of this Order Form or, if applicable, for the amount listed on the first payment due date in Invoicing and Payment Terms, followed by additional purchase orders according to the Invoicing and Payment Terms. Your Order will not be scheduled for delivery until a conforming purchase order referencing this Order Form is submitted.

To the extent applicable, you will submit additional purchase orders ("Subsequent Purchase Orders") within ten (10) days of our notice to you that your Enrollment Products Purchases, in the aggregate, have exceeded the amount identified in the Initial Purchase Order for such products. If we waive a Subsequent Purchase Order requirement, you agree to pay the amounts identified on our invoice.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.





Date: 05/06/2025
 Order Number: Q-694364
 Revision: 1
 Order Form Expiration Date: 07/01/2025

ORDER FORM

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified.

Invoice Contact Information – Please Provide Your Finance Dept Contact Information

First Name:

Last Name:

Email Address:

Customer Signature

Name (Printed or Typed)

Title

Date

Appendix A: EdOptions Academy/ALVS Products

All courses and programs included in the table below will be available for enrollment at the indicated price.

Products	Price
EdOptions Academy Enrollments Up to 10 Weeks	\$200.00
EdOptions Academy Enrollments > 10 Weeks: Core Courses	\$295.00
EdOptions Academy Enrollments > 10 Weeks: CTE and Elective Courses	\$295.00
EdOptions Academy Enrollments > 10 Weeks: Health and Fitness Courses	\$295.00
EdOptions Academy Enrollments > 10 Weeks: Test Prep Courses	\$295.00
EdOptions Academy Enrollments > 10 Weeks: Advanced Courses	\$325.00
EdOptions Academy Enrollments > 10 Weeks: World Language Courses	\$325.00
EdOptions Academy Enrollments > 10 Weeks: Advanced World Language Courses	\$325.00
EdOptions Academy Enrollments > 10 Weeks: Success Coach Advisory Courses	\$325.00





Date: 05/06/2025
 Order Number: Q-694364
 Revision: 1
 Order Form Expiration Date: 07/01/2025

ORDER FORM

ALVS Enrollments up to 10 Weeks	\$175.00
ALVS Enrollments > 10 Weeks	\$300.00
EdOptions Academy Active Monthly per Student	\$250.00
EdOptions Academy Active Semester per Student	\$1,600.00
EdOptions Academy Active Yearly per Student	\$2,250.00
EdOptions Academy Elementary Pathways Semester per Student	\$2,100.00
EdOptions Academy Elementary Pathways Yearly per Student	\$3,000.00
EdOptions Academy Career Academy Yearly per Student	\$1,800.00
EdOptions Academy Active Enrollment up to 30 days	\$80.00

Terms and Conditions for Academy/ALVS Products

Applicable to the Purchase of Enrollment Products:

Charges for Enrollment Product Purchases during the Term will be incurred at the prices listed in Appendix A. Charges will be incurred on either a per enrollment or per student basis; you are responsible for ensuring appropriate enrollment selections. For clarity, multiple enrollments that overlap in scope or time will result in separate charges. Charges for Enrollment Product Purchases made after the end of the Term will be incurred at then-current pricing.

During the Term, the Prepayment Balance may be applied to the Purchase, pursuant to this Order, of any Enrollment Product.

After your Prepayment Balance has been fully applied to Enrollment Product Purchases, charges for additional Enrollment Product Purchases during the Initial Term shall continue to be incurred at the prices listed in Appendix A. Charges for Purchases in excess of your Prepayment Balance will be invoiced to you in the month following your Purchase.

If the Prepayment Balance is not fully applied to Enrollment Product Purchases as of the end of the Initial Term, this Order is subject to an Extended Term.

We may at our sole discretion, with respect to Enrollment Product Purchases, grant a courtesy extension period of an Initial Term or an Extended Term, as applicable, subject to the following conditions: (a) your Prepayment balance has been fully applied to Enrollment Product Purchases; and (b) you have not placed a Subsequent Enrollment Product Order that has an effective date prior to or 60 days subsequent to the end of, as applicable, the original Initial Term or the original Extended Term; and (c) any extension period, not to exceed 60 days, shall be measured from the last date of, as applicable, the original Initial Term or the original Extended Term.

Notwithstanding anything herein to the contrary, Prepayment Balances shall expire 12 months from the end of the Initial Term.

At our sole discretion, we reserve the right to delay invoicing for Enrollment Product Purchases you make in excess of your Prepayment Balance if your Order Summary includes multiple Enrollment Product Program Periods. Delayed invoicing may result in the reallocation of Prepayment Balance funds available during certain Enrollment Product Program Periods; reallocation may result in reducing Prepayment Balance funds available during Enrollment Product Program Periods subsequent to the Enrollment Product Program Period during which invoicing was delayed.

During the Term, Customer may request, and Edmentum may in our sole discretion permit, the application of a portion of Customer's Prepayment Balance to Enrollment Product Purchases made pursuant to a Subsequent Enrollment Product Order. If at the time of an Enrollment Product Purchase during the Term, you have multiple active orders for Enrollment Products, we may, in our sole discretion, attribute your Enrollment Product Purchase to any such active order having an available prepayment balance.

Disputes of charges for Enrollment Product Purchases must be submitted within 90 days of the invoice date.

Definitions:

"Enrollment Product(s)" means those products made available for purchase listed in Appendix A and additional products offered by Edmentum; inquiries

Edmentum | P.O. Box 776725 | Chicago, IL IL | www.edmentum.com





Date: 05/06/2025
 Order Number: Q-694364
 Revision: 1
 Order Form Expiration Date: 07/01/2025

ORDER FORM

regarding such additional products not listed in Appendix A may be submitted to your Edmentum representative.

"Enrollment Product Program Period" means, applicable to any Enrollment Product prepayment item listed in the Order Summary, per each Enrollment Product prepayment item, the period(s) indicated in the Order Summary between each respective Start Date and End Date.

"Extended Term" means the period commencing after the end of the Initial Term continuing through the earlier of (a) the 12th month following the end of the Initial Term or (b) the date the Prepayment Balance is fully applied to Enrollment Product Purchases.

"Initial Term" means the 12-month period following the Effective Date. If the Order Summary includes multiple Enrollment Product Program Periods, Initial Term includes the latest Enrollment Product Program Period listed in the Order Summary.

"License Start Date" means, if not specified in the License Start Date table above or otherwise herein, with respect to each Enrollment Product, the first date any of your students enroll in that Enrollment Product during the Term.

"License End Date" if not specified in the table above, means 12 months from the License Start Date.

"Prepayment Balance" means payments received for Enrollment Product Purchases pursuant to this Order that have not yet been applied to Enrollment Products Purchases.

"Purchase" means the enrollment of a student, or the use of or access to one of the products or services identified in Appendix A.

"Subsequent Enrollment Product Order" means a separate order for Enrollment Products having an effective date that is later than the end of the Term of this Order.

"Term" means the combined period including the Initial Term and any applicable Extended Term.

For Enrollment Products purchased pursuant to this Order Form, we provide a no charge period per product ("Grace Period") as follows:

- Monthly Enrollment Product: 3 days
- Semester or Partial Semester Enrollment Product: 14 days
- Yearly Enrollment Product: 30 days

Active Yearly per Student if purchased, notwithstanding the License Start Date and License End Date definitions above, allows the student access for a 12-month period following initial enrollment date.

Roles and Responsibilities:

Our Responsibilities

We will administer the program with the support of your staff.

We will be responsible for the following:

- Provide the licensed courses to students using the program.
- Provide qualified teachers for each course (valid for Calvert Digital only if Instructional Support option for Calvert is utilized per Appendix A).
- Provide training through webinar(s) for individuals selected by you to facilitate the program, in accordance with the services you have purchased.
- Provide an online registration and course enrollment process.
- Provide online access to student progress on an ongoing basis to appropriate personnel that you identify.
- Provide access to the online courses that you've licensed 24 hours 7 days a week for student and organization use, subject to normal downtime for updates and maintenance.
- Provide reporting on student progress throughout each course and program.
- Access to learning management system and/or student information system which gives access to student info, student's official gradebook, and communications concerning student.
- Printable access to an enrolled student's copy of unofficial transcript.





Date: 05/06/2025
Order Number: Q-694364
Revision: 1
Order Form Expiration Date: 07/01/2025

ORDER FORM

Customer Responsibilities

You will work with us to design and implement a program that meets the educational needs of the students selected to participate in the program.

You will be responsible for the following:

- Designate one person who will be the program administrator. This person will be responsible for coordinating the operation of the program with our staff.
- Arrange for our training to your staff involved in the program. The training will be provided through virtual sessions.
- Submit enrollments using Edmentum's secure student information system. Determine what course(s) students will take and assist administrators in accurately inputting required information.
- Ensure that students participating in this program have regular access to the internet.
- Promptly notify us in the event that you become aware of a change in a policy, law or regulation that impacts the operation of the program or the policies in place governing a student's participation in the program.
- Promptly contact us if a student withdraws, is suspended, or has other status changes that will affect the student's participation or progress in class.
- Using reasonable efforts to ensure that your students understand and adhere to our policies, including but not limited to our Student Code of Conduct policy.

Edmentum | P.O. Box 776725 | Chicago, IL IL | www.edmentum.com



**RESOLUTION NO. 25-05
RESOLUTION TO BUDGET ADDITIONAL REVENUES
GENERAL PURPOSE SCHOOL FUND**

WHEREAS, \$604,952.07 in funding received for the Summer Learning Camps grant needs to be budgeted, and

WHEREAS, \$109,721.70 in funding received for the Summer Transportation grant needs to be budgeted, and

THEREFORE, BE IT RESOLVED, that the General Purpose School Budget be amended in the following manner:

ACCT #	DESCRIPTION	DEBIT	CREDIT
46590	Other State Education Funds		714,673.77
71100-116	Reg Education - Teachers	320,885.14	
71100-163	Reg Education - Educational Assistants	34,188.00	
71100-204	Reg Education - State Retirement	31,328.51	
71100-212	Reg Education - Medicare	5,130.00	
71100-429	Reg Education - Instructional Supplies	133,834.59	
71100-499	Reg Education - Other Supplies	5,000.00	
71100-599	Reg Education - Other Charges	10,542.50	
72110-105	Attendance - Supervisor/Director	31,700.00	
72110-201	Attendance - Social Security	1,965.40	
72110-204	Attendance - State Retirement	2,853.00	
72110-212	Attendance - Medicare	459.65	
72120-131	Health Services - Medical Personnel	5,600.00	
72120-201	Health Services - Social Security	347.20	
72120-204	Health Services - State Retirement	420.00	
72120-212	Health Services - Medicare	459.65	
73100-105	Food Service - Supervisor/Director	4,175.00	
73100-162	Food Service - Clerical Personnel	5,758.50	
73100-201	Food Service - Social Security	615.88	
73100-204	Food Service - State Retirement	745.01	
73100-212	Food Service - Medicare	144.04	
73100-422	Food Service - Food Supplies	8,800.00	
72710-105	Trasportation - Supervisor/Director	43,800.00	
72710-189	Transportation - Other Salaries & Wages	4,000.00	
72710-201	Transportation - Social Security	2,963.60	
72710-204	Transportation - State Retirement	3,585.00	
72710-212	Transportation - Medicare	693.10	
72710-412	Transportation - Diesel Fuel	15,360.00	
72710-450	Transportation - Tires & Tubes	39,320.00	
		\$ 714,673.77	\$ 714,673.77

APPROVED THIS 27th DAY OF May, 2024

COUNTY MAYOR

MARSHALL COUNTY CLERK

CLASSIFIED SICK LEAVE BANK

The classified sick bank was approved by the Board on August 8, 2016. Attorney Chuck Cagle recommended in order to dissolve the bank, the Board vote on a dissolution. I propose that the classified sick leave bank be dissolved.

There are currently 68 members of the classified bank. Each year open enrollment lasts from August 1 through October 31. Anyone who joins must give two days to the bank. In the past few years, we have averaged 3-4 new members. Only one person enrolled in the classified bank this year. Because members can ask for 20 days at a time and up to 60 for the same illness in a year, it does not take long for the days to dwindle when new members are not joining.

If the bank gets as low as only one available day to each member, the administrator must take one day from each member to give to the bank. This had to be done two years ago. When members were notified that this would have to be done, some chose to get out of the bank because they did not want to give another day.

Account Number/Line Item Number	Regular Instruction Education	Title I-A	Increase	Decrease	Total
71100	Line item Description	Current			
71100/116	Teachers				\$0.00
71100/117	Career Ladder				\$0.00
71100/127	Career Ladder Extended contracts				\$0.00
71100/128	Homebound Teachers				\$0.00
71100/162	Clerical Personnel				\$0.00
71100/163	Educational Assistants (8)	\$151,468.00			\$151,468.00
71100/188	Bonus payments				\$0.00
71100/189	Other Salaries & Wages (9)	\$609,707.00		\$30.74	\$609,676.26
71100/195	Certified Sub teachers				\$0.00
71100/198	non Certified teachers	\$910.00			\$910.00
71100/201	Social Security	\$47,000.00			\$47,000.00
71100/204	State Retirement	\$56,150.00			\$56,150.00
71100/206	Life insurance				\$0.00
71100/207	Medical Insurance	\$183,901.44			\$183,901.44
71100/208	Dental Insurance	\$948.56			\$948.56
71100/210	Unemployment Comp.	\$1,575.00			\$1,575.00
71100/212	Employer Medicare	\$12,250.00			\$12,250.00
71100/299	Other Fringe Benefits				\$0.00
71100/311	contracts with other school systems				\$0.00
71100/330	operating lease payments				\$0.00
71100/336	maintenance & repair equipment				\$0.00
71100/356	tuition				\$0.00
71100/369	contracts w/certified sub.				\$0.00
71100/370	contracts w/ non certified sub				\$0.00
71100/399	other contracted services				\$0.00
71100/429	instructional materials & supplies	\$96,766.86			\$96,766.86
71100/449	textbooks				\$0.00
71100/499	other materials & supplies	\$31,658.40			\$31,658.40
71100/535	fee waivers				\$0.00
71100/599	other charges				\$0.00
71100/722	regular instruction equipment	\$9,909.58			\$9,909.58
71100	Subtotal REGULAR INSTRUCTIONAL Ed.	\$1,202,244.84	\$0.00	\$30.74	\$1,202,214.10

Account Number/Line Item Number	Support Services/Other Student Support	Title I-A Current	Increase	Decrease	Total
72130	Line item Description				
72130/117	Career Ladder				\$0.00
72130/123	Guidance Personnel				\$0.00
72130/124	Psychological Personnel				\$0.00
72130/127	Career Ladder Extended Contracts				\$0.00
72130/130	Social Workers				\$0.00
72130/135	Assessment Personnel				\$0.00
72130/161	Secretary				\$0.00
72130/162	Clerical Personnel				\$0.00
72130/164	Attendants				\$0.00
72130/170	School Resource officer				\$0.00
72130/188	Bonus Payments				\$0.00
72130/189	Other Salaries & Wages				\$0.00
72130/201	Social security				\$0.00
72130/204	State Retirement				\$0.00
72130/206	life insurance				\$0.00
72130/207	Medical Insurance				\$0.00
72130/208	Dental Insurance				\$0.00
72130/210	Unemployment Comp.				\$0.00
72130/212	Employer Medicare				\$0.00
72130/299	Other Fringe Benefits				\$0.00
72130/307	Communication				\$0.00
72130/309	Contracts w/ government agencies				\$0.00
72130/311	contracts w/ other school systems				\$0.00
72130/322	Evaluation & testing				\$0.00
72130/330	operating lease payments				\$0.00
72130/336	maintenance & repair services				\$0.00
72130/348	postal charges				\$0.00
72130/355	travel				\$0.00
72130/399	other contracted services				\$0.00
72130/499	other supplies & materials				\$0.00
72130/524	in service / staff development				\$0.00
72130/599	other charges (P.I.)	\$13,677.92		0.31	\$13,677.61
72130/790	other equipment				\$0.00
72130	Subtotal OTHER STUDENT SUPPORT	\$13,677.92	\$0.00	\$0.31	\$13,677.61

Title I Revision #5

Justifications

Decrease

71100 189 Other salaries and wages- Decreasing line due to allocation change- salary equalization

72130 599 Other charges – Decreasing due to allocation change – County wide professional development

Title II Revision #5

Justifications

Increase

72210 524 In-service/staff development- adding funds to pay for due to allocation change - professional development

Title III Revision #5

Justifications

Increase

71100 429 In-service/staff development- adding funds due to allocation change -Instructional materials and supplies

Account Number/Line Item Number	Regular Instruction Education	Title II	Increase	Decrease	Total
71100	Line item Description	Current			
71100/116	Teachers (2)	\$130,000.00			\$130,000.00
71100/117	Career Ladder				\$0.00
71100/127	Career Ladder Extended contracts				\$0.00
71100/128	Homebound Teachers				\$0.00
71100/162	Clerical Personnel				\$0.00
71100/163	Educational Assistants				\$0.00
71100/188	Bonus payments				\$0.00
71100/189	Other Salaries & Wages				\$0.00
71100/195	Certified Sub teachers	\$8,000.00			\$8,000.00
71100/198	non Certified teachers	\$17,000.00			\$17,000.00
71100/201	Social Security	\$8,800.00			\$8,800.00
71100/204	State Retirement	\$11,800.00			\$11,800.00
71100/206	Life insurance				\$0.00
71100/207	Medical Insurance	\$23,000.00			\$23,000.00
71100/208	Dental Insurance	\$100.00			\$100.00
71100/210	Unemployment Comp.	\$180.00			\$180.00
71100/212	Employer Medicare	\$2,800.00			\$2,800.00
71100/299	Other Fringe Benefits				\$0.00
71100/311	contracts with other school systems				\$0.00
71100/330	operating lease payments				\$0.00
71100/336	maintenance & repair equipment				\$0.00
71100/356	tuition				\$0.00
71100/369	contracts w/certified sub.				\$0.00
71100/370	contracts w/ non certified sub				\$0.00
71100/399	other contracted services				\$0.00
71100/429	instructional materials & supplies				\$0.00
71100/449	textbooks				\$0.00
71100/499	other materials & supplies				\$0.00
71100/535	fee waivers				\$0.00
71100/599	other charges				\$0.00
71100/722	regular instruction equipment				\$0.00
71100	Subtotal REGULAR INSTRUCTIONAL Ed.	\$201,680.00	\$0.00	\$0.00	\$201,680.00

Account Number/Line Item Number	Support Services/Regular Instruction Education	Title II	Increase	Decrease	Total
72210	Line item Description	Current			
72210/105	Supervisor/ Director				\$0.00
72210/117	Career Ladder Program				\$0.00
72210/127	Career Ladder Extended Contracts				\$0.00
72210/129	Librarian(s)				\$0.00
72210/132	Material Supervisor(s)				\$0.00
72210/136	Audiovisual Personnel				\$0.00
72210/137	Education Media Personnel				\$0.00
72210/138	Instructional Computer Personnel				\$0.00
72210/161	Secretary(s)				\$0.00
72210/162	Clerical Personnel				\$0.00
72210/163	Educational Assistants				\$0.00
72210/188	Bonus Payments				\$0.00
72210/189	Other Salaries & Wages				\$0.00
72210/195	Certified Sub teachers				\$0.00
72210/196	In Service Training				\$0.00
72210/198	non certified subs				\$0.00
72210/201	Social Security				\$0.00
72210/204	Retirement				\$0.00
72210/206	Life Insurance				\$0.00
72210/207	Medical Insurance				\$0.00
72210/208	Dental Insurance				\$0.00
72210/210	Unemployment Comp.				\$0.00
72210/212	Employer Medicare				\$0.00
72210/299	Other fringe benefits				\$0.00
72210/307	communication				\$0.00
72210/336	maintenance & repair services				\$0.00
72210/348	postal charges				\$0.00
72210/355	travel				\$0.00
72210/369	contracts for certified sub teachers				\$0.00
72210/370	contracts for non certified sub teachers				\$0.00
72210/399	other contracted services				\$0.00
72210/432	library books / media				\$0.00
72210/437	periodicals				\$0.00
72210/499	other supplies & materials				\$0.00
72210/524	in service/ staff development	\$90,676.97	\$1,536.19		\$92,213.16
72210/599	other charges				\$0.00
72210/790	other equipment				\$0.00
72210	Subtotal REG. Support Services	\$90,676.97	\$1,536.19	\$0.00	\$92,213.16

Account Number/Line Item Number	Other uses/ Transfers out & Indirect Cost	Title II	Increase	Decrease	Total
99100	Line item Description	Current			
99100/504	Indirect Cost				
	Total Appropriations	\$292,356.97	\$1,536.19	\$0.00	\$293,893.16

Title I Revision #5

Justifications

Decrease

71100 189 Other salaries and wages- Decreasing line due to allocation change- salary equalization

72130 599 Other charges – Decreasing due to allocation change – County wide professional development

Title II Revision #5

Justifications

Increase

72210 524 In-service/staff development- adding funds to pay for due to allocation change - professional development

Title III Revision #5

Justifications

Increase

71100 429 In-service/staff development- adding funds due to allocation change -Instructional materials and supplies

Account Number/Line Item Number	Regular Instruction Education	Title III	Increase	Decrease	Total
71100	Line item Description	Current			
71100/116	Teachers				\$0.00
71100/117	Career Ladder				\$0.00
71100/127	Career Ladder Extended contracts				\$0.00
71100/128	Homebound Teachers				\$0.00
71100/162	Clerical Personnel				\$0.00
71100/163	Educational Assistants (1)	\$13,500.00			\$13,500.00
71100/186	Longevity				\$0.00
71100/189	Other Salaries & Wages				\$0.00
71100/195	Certified Sub teachers				\$0.00
71100/198	non Certified teachers				\$0.00
71100/201	Social Security	\$850.00			\$850.00
71100/204	State Retirement	\$1,200.00			\$1,200.00
71100/206	Life insurance				\$0.00
71100/207	Medical Insurance	\$4,000.00			\$4,000.00
71100/208	Dental Insurance	\$25.00			\$25.00
71100/210	Unemployment Comp.	\$45.00			\$45.00
71100/212	Employer Medicare	\$300.00			\$300.00
71100/299	Other Fringe Benefits				\$0.00
71100/311	contracts w/ other school systems				\$0.00
71100/330	operating lease payments				\$0.00
71100/336	maintenance & repair equipment				\$0.00
71100/356	tuition				\$0.00
71100/369	contracts w/certified sub.				\$0.00
71100/370	contracts w/ non certified sub				\$0.00
71100/399	other contracted services				\$0.00
71100/429	instructional materials & supplies	\$6,074.44	\$459.51		\$6,533.95
71100/449	textbooks				\$0.00
71100/499	other materials & supplies				\$0.00
71100/535	fee waivers				\$0.00
71100/599	other charges				\$0.00
71100/722	regular instruction equipment	\$1,200.00			\$1,200.00
71100	Subtotal REGULAR INSTRUCTIONAL Ed.	\$27,194.44	\$459.51	\$0.00	\$27,653.95

Account Number/Line Item Number	Support Services/Other Student Support	Title III	Increase	Decrease	Total
72130	Line item Description	Current			
72130/117	Career Ladder				\$0.00
72130/123	Guidance Personnel				\$0.00
72130/124	Psychological Personnel				\$0.00
72130/127	Career Ladder Extended Contracts				\$0.00
72130/130	Social Workers				\$0.00
72130/135	Assessment Personnel				\$0.00
72130/161	Secretary				\$0.00
72130/162	Clerical Personnel				\$0.00
72130/164	Attendants				\$0.00
72130/170	School Resource officer				\$0.00
72130/188	Bonus Payments				\$0.00
72130/189	Other Salaries & Wages				\$0.00
72130/201	Social security				\$0.00
72130/204	State Retirement				\$0.00
72130/206	life insurance				\$0.00
72130/207	Medical Insurance				\$0.00
72130/208	Dental Insurance				\$0.00
72130/210	Unemployment Comp.				\$0.00
72130/212	Employer Medicare				\$0.00
72130/299	Other Fringe Benefits				\$0.00
72130/307	Communication				\$0.00
72130/311	contracts w/ other school systems				\$0.00
72130/322	Evaluation & testing				\$0.00
72130/330	operating lease payments				\$0.00
72130/336	maintenance & repair services				\$0.00
72130/348	postal charges				\$0.00
72130/355	travel				\$0.00
72130/399	other contracted services				\$0.00
72130/499	other supplies & materials				\$0.00
72130/524	in service / staff development				\$0.00
72130/599	other charges (parent involvement)	\$1,000.00			\$1,000.00
72130/790	other equipment				\$0.00
72130	Subtotal OTHER STUDENT SUPPORT	\$1,000.00			\$1,000.00

Account Number/Line Item Number	Support Services	Title III Current	Increase	Decrease	Total
72210	Line item Description				
72210/105	Supervisor/ Director				\$0.00
72210/117	Career Ladder Program				\$0.00
72210/127	Career Ladder Extended Contracts				\$0.00
72210/129	Librarian(s)				\$0.00
72210/132	Material Supervisor(s)				\$0.00
72210/136	Audiovisual Personnel				\$0.00
72210/137	Education Media Personnel				\$0.00
72210/138	Instructional Computer Personnel				\$0.00
72210/161	Secretary(s)				\$0.00
72210/162	Clerical Personnel				\$0.00
72210/163	Educational Assistants				\$0.00
72210/188	Bonus Payments				\$0.00
72210/189	Other Salaries & Wages				\$0.00
72210/195	Certified Sub teachers				\$0.00
72210/196	In Service Training				\$0.00
72210/198	non certified subs				\$0.00
72210/201	Social Security				\$0.00
72210/204	Retirement				\$0.00
72210/206	Life Insurance				\$0.00
72210/207	Medical Insurance				\$0.00
72210/208	Dental Insurance				\$0.00
72210/210	Unemployment Comp.				\$0.00
72210/212	Employer Medicare				\$0.00
72210/299	Other fringe benefits				\$0.00
72210/307	communication				\$0.00
72210/308	consultants				\$0.00
72210/330	operating lease payments				\$0.00
72210/336	maintenance & repair services				\$0.00
72210/355	travel				\$0.00
72210/369	contracts for certified sub teachers				\$0.00
72210/370	contracts for non certified sub teachers				\$0.00
72210/399	other contracted services				\$0.00
72210/432	library books / media				\$0.00
72210/437	periodicals				\$0.00
72210/499	other supplies & materials				\$0.00
72210/524	in service/ staff development				\$0.00
72210/599	other charges				\$0.00
72210/790	other equipment				\$0.00
72210	Subtotal Support Services	\$0.00			\$0.00

Account Number/Line Item Number	Other uses/ Transfers out & Indirect Cost	Title III	Increase	Decrease	Total
99100	Line item Description	Current			
99100/504	Indirect Cost				
	Total Appropriations	\$28,194.44	\$459.51		\$28,653.95

Title I Revision #5

Justifications

Decrease

71100 189 Other salaries and wages- Decreasing line due to allocation change- salary equalization

72130 599 Other charges – Decreasing due to allocation change – County wide professional development

Title II Revision #5

Justifications

Increase

72210 524 In-service/staff development- adding funds to pay for due to allocation change - professional development

Title III Revision #5

Justifications

Increase

71100 429 In-service/staff development- adding funds due to allocation change -Instructional materials and supplies

Marshall County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Solicitations/Fundraising Activities	Descriptor Code: 2.601	Issued Date: 08/12/19
		Rescinds: 2.601	Issued: 12/12/16

1 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or
2 services, soliciting funds or information, or securing participation in non-school related activities and
3 functions. At the same time, schools shall inform and assist students in learning about programs,
4 activities or information which may be of help or service to them. To attempt a fair balance, the following
5 general guidelines will apply:¹

- 6 1. Fundraising activities are permitted in the individual schools and each activity shall be for the
7 purpose of supplementing funds for established school programs and not for supplanting funds
8 which are the responsibility of the public.
- 9 2. No fundraising activities will be conducted without the approval of the director of schools or
10 his/her designee. No teacher or coach shall be contacted by salesmen during school hours,
11 without prearrangement through the principal. Student organizations will not conduct fundraising
12 campaigns without first the approval of the principal, then the director of schools or his/her
13 designee. Fundraising activities must be requested on a form provided by the director of schools
14 at least 60 days prior to the proposed fundraiser.
- 15 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
16 or paid into the activity fund of the school for use by the school. No school employee shall
17 personally benefit from any fundraising activity.
- 18 4. The principal must obtain written approval from the director of schools or designee for all
19 fundraising activities, including online fundraising activities that involve the participation of the
20 general student population in the marketing process of the fundraising effort. All other
21 fundraising activities, including online fundraising activities, must have written approval from
22 the principal and comply with all administrative procedures issued by the director of schools.
23 The authorization request shall contain the following information:²
 - 24 1) The proposed fundraising activity(ies);
 - 25 2) Purpose of the fundraising activity;
 - 26 3) Proposed uses of funds raised;
 - 27 4) Expected student involvement in fundraising activity (school-wide or individual class or
28 club); and
 - 29 5) Margin of profit and how it is to be paid to the school.
- 30 5. The director of schools shall determine whether or not the activity will benefit the school,
31 contribute to the welfare of the student body and supplement, not replace, funds necessary to
32 fulfill the board's required contributions.

- 1 6. Students will not be excused from class to participate in a fundraising activity. No grade in a
2 subject or course will be affected by a student's participation in a fundraising activity.
- 3 7. No quotas will be imposed on students involved and their efforts will be voluntary. Students who
4 do not participate in fundraising activities will not be punished or discriminated against in any
5 way.
- 6 8. Community Service Projects: The Board wishes to encourage the involvement of students in
7 civic and charitable endeavors for the betterment of our community. Therefore, community
8 service projects are permitted if they are student PTO/PTA/Booster club led. The principal must
9 approve all community service projects initiated. Some examples of these might be Angel Tree,
10 can drives, blood drives, environmental community projects, etc.
- 11 9. Dismissal from school for participation in fundraisers is not allowed.
- 12 10. The Marshall County Board of Education does not endorse door-to-door solicitations.

13 This policy shall not be construed as preventing a teacher from using instructional or informational
14 materials even though the materials might include reference to a brand, product or a service.

15 **LOTTERIES**

16 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
17 among purchasers of chances by means of tickets or otherwise through a random drawing or other
18 random selection process.³

19 **ONLINE FUNDRAISING**

20 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all
21 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*
22 *Manual*. The principal/designee of each school shall have access to the established fundraising account
23 to ensure all funds are properly accounted for, and the information is recorded in the school's accounting
24 records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit
25 of an outside party.

26 Employees shall not engage in online fundraising in their official capacity as district employees nor make
27 any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to
28 believe such activity is an approved school fundraiser.

29 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

30 On approval of the principal, an employee may be authorized to raise and use funds for the following
31 noneducational purposes:

- 32 1. Bereavement support;
- 33 2. Award recognition;
- 34 3. Employee morale;
- 35 4. Banquets; or

- 1 5. Other situations at the principal's discretion.
- 2 These funds shall be derived from vending machine revenue, donations or employee-staffed concession
- 3 stands.
- 4 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 5 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 6 procedures are consistent with board policy and state law and disseminate them to all employees.

Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

Cross References:

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605



Fundraiser Authorization

Proposed Fundraising Activity: Cornhole Tournament

Purpose of Fundraiser: to raise money to fund projects and donation to Health related causes

Fund/Account Name: HOSA

Current balance of fund account \$ 8006.54 Date 4/11/25

Anticipated date(s) of fundraiser: Beginning 4/14/25 Ending 5/12/25

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): all

Method by which school will receive profit: cash

How and when will these funds be spent to benefit students/instruction: money is used to purchase supplies, scholarships, + donations

Requested by: Krista Dulin / HOSA Date: 4/11/2025
Teacher/Club

Approved by: [Signature] Date: 4/14/25
Principal

Approved by: [Signature] Date: 4-15-25
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Bake Sale/Concessions

Purpose of Fundraiser: To raise funds for uniforms, equipment, supplies,
and materials for the Rocket Band of Blue

Fund/Account Name: Booster account

Current balance of fund account \$ 16,000 Date 4/22/25

Anticipated date(s) of fundraiser: Beginning 5/2/25 Ending 5/2/25

Expected Student Involvement (schoolwide or specific school organization): _____

Members of the Rocket Band of Blue

Margin of profit (if applicable): 100%

Method by which school will receive profit: Money paid directly to the booster club

How and when will these funds be spent to benefit students/instruction: _____

These funds will be spent on all things necessary for a successful marching season.

Requested by: Caleb Boone

Date: 4/22/25

Teacher/Club

Approved by: _____

Date: 4/22/25

Principal

Approved by: _____

Date: 4/22/25

Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Little Miss Cornersville Pageants (K-6)

Purpose of Fundraiser: Raise money for cheer items, transportation, and camp needs

Fund/Account Name: CMS cheer

Current balance of fund account \$ 3,896.05 Date 4-23-25

Anticipated date(s) of fundraiser: Beginning May 3, 2025 Ending May 3, 2025

Expected Student Involvement (schoolwide or specific school) organization): _____

K-6 students interested in being in Little Miss Cornersville pageant

Margin of profit (if applicable): _____

Method by which school will receive profit: check / cash

How and when will these funds be spent to benefit students/instruction: CMS cheer needs

Requested by: Trina Blalock / CMS cheer Date: 4-23-25
Teacher/Club

Approved by: [Signature] Date: 4/23/25
Principal

Approved by: [Signature] Date: 4-23-25
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Calendar Fundraiser

Purpose of Fundraiser: to help each cheerleader pay for their clothing order from varsity.

Fund/Account Name: LMS Cheer

Current balance of fund account \$ 395.86 Date 5/7/2025

Anticipated date(s) of fundraiser: Beginning 5/9/2025 Ending 5/13/2025

Expected Student Involvement (schoolwide or specific school organization): each individual cheerleader will raise money to cover their cheer expense

Margin of profit (if applicable): 100%

Method by which school will receive profit: cash/check

How and when will these funds be spent to benefit students/instruction: Will go towards each cheerleader's varsity clothing order

Requested by: Sara Fowler / LMS cheer Date: 5/7/25
Teacher/Club

Approved by: [Signature] Date: 5-7-25
Principal

Approved by: [Signature] Date: 5-7-25
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Laundry Detergent Sale
Purpose of Fundraiser: raise money for the LMS Cheer team

Fund/Account Name: LMS Cheer

Current balance of fund account \$ 395.86 Date 5/6/25

Anticipated date(s) of fundraiser: Beginning 5/12/25 Ending 5/29/25

Expected Student Involvement (schoolwide or specific school organization): LMS Cheerleaders
will be asked to sell ad orders, if possible.

Margin of profit (if applicable): \$12 per bucket if over 250 buckets, \$9 per bucket if less than 250

Method by which school will receive profit: Cash, check

How and when will these funds be spent to benefit students/instruction: will be used for the cheer season- new signs, uniform pieces, 8th grade gifts, etc.

Requested by: [Signature] / LMS Cheer Date: 5/6/2025
Teacher/Club

Approved by: [Signature] Date: 5-6-25
Principal

Approved by: [Signature] Date: 5-6-25
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Powderpuff

Purpose of Fundraiser: To help raise money for student council

Fund/Account Name: Highschool StuCo

Current balance of fund account \$ 698.00 Date 05-05-25

Anticipated date(s) of fundraiser: Beginning 05-15-25 Ending 05-15-25

Expected Student Involvement (schoolwide or specific school organization): Schoolwide if they choose to pay.

Margin of profit (if applicable): \$ 2,000.00

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: This will help fund StuCo next year. (Dress up Days, Holidays, & Pep Rally)

Requested by: Jenice Lewandowski Date: 05-05-25
Teacher/Club StuCo HS

Approved by: [Signature] Date: 5/7/25
Principal

Approved by: [Signature] Date: 5-7-25
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Volleyball - Sonic cards

Purpose of Fundraiser: to raise money for refs, busses, team apparel, senior banners, grad. cords, + other related expenses.

Fund/Account Name: MCHS - Volleyball

Current balance of fund account \$ 13,047.63 Date 4/28/25

Anticipated date(s) of fundraiser: Beginning 6/1/25 Ending 11/1/25

Expected Student Involvement (schoolwide or specific school organization): _____

MCHS Volleyball team

Margin of profit (if applicable): 100%

Method by which school will receive profit: cash/check from participants

How and when will these funds be spent to benefit students/instruction: funds will be used for the MCHS Volleyball team.

Requested by: [Signature] Date: 4/28/25
Teacher/Club

Approved by: [Signature] Date: 4/29/25
Principal

Approved by: [Signature] Date: 4-29-25
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Volleyball - Calendar Fundraiser

Purpose of Fundraiser: to raise money to attend the MTSU team volleyball camp + related volleyball expenses.

Fund/Account Name: MCHS - volleyball

Current balance of fund account \$ 13,047.03 Date 4/28/25

Anticipated date(s) of fundraiser: Beginning 6/1/25 Ending 7/31/25

Expected Student Involvement (schoolwide or specific school organization):
MCHS Volleyball team

Margin of profit (if applicable): 100%

Method by which school will receive profit: Cash/check from participants

How and when will these funds be spent to benefit students/instruction: funds will be used for the 2025 MCHS Volleyball team to attend MTSU camp.

Requested by: Louie C. Lancaster - MCHS Volleyball Date: 4/28/25
Teacher/Club

Approved by: [Signature] Date: 4/29/25
Principal

Approved by: [Signature] Date: 4-29-25
Director of Schools

* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Corn hole tournament on soccer field
 Purpose of Fundraiser: raise money for buses uniforms and supplies for Rocket Band of Blue
 Fund/Account Name: Rocket Band of Blue
 Current balance of fund account \$ 31082.43 Date April 30th
 Anticipated date(s) of fundraiser: Beginning tentive 4/28 Ending _____
 Expected Student Involvement (school wide or specific school organization): Band members
 Margin of profit (if applicable): 100%
 Method by which school will receive profit: cash
 How and when will these funds be spent to benefit students/instruction: after sales end

Requested by: Band Booster / Budget Hughes Date: 5/6/2005
Teacher/Club
 Approved by: [Signature] Date: 5/7/2005
Principal
 Approved by: [Signature] Date: 5-9-25
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____
 Less: Total Expenses \$ _____
 Total Fundraiser Profit \$ _____
 Total Purchases with Fundraiser Profit \$ _____
 *Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____

Fundraiser Authorization

Purposed Fundraising Activity: Pancake Breakfast 7-19-2025

Purpose of Fundraiser: Funding the wrestling team

Fund/Account Name: 6154-MCHS Wrestling

Current balance of fund account: \$ 5,501.76 Date: 8/29/2024

Anticipated date(s) of fundraiser: Beginning 7-19-2025 Ending 7-19-2025

Expected Student Involvement (schoolwide or specific school organization): _____

Wrestling Team, Coaches, and Parents

Margin of Profit (if applicable): _____

Method by which school will receive profit: Check and/or Cash

How and when will these funds be spent to benefit students/instruction: _____

Wrestling supplies, tournament fees, equipment, and bus transportations.

Requested by: T. Yelton-MCHS Wrestling
Teacher/Club

Date: ~~8/29/2024~~ 4/21/25

Approved by: [Signature]
Principal

Date: 4/22/25

Approved by: [Signature]
Director of Schools

Date: 4-22-25

***Request must be made 60 days prior to the proposed fundraiser.*

To be completed following fundraiser:

Total Collections \$ -

Less: Total Expenses \$ -

Total Fundraiser Profit \$ -

Total Purchases with Fundraiser Profit \$ -

*Difference \$ -

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

[Signature]
Principal's Signature

**2024-2025 Consolidated Application
Free/Reduced Lunch Percentages**

Aug. 2024

School	# Free/Red	ADM	% F/R
MES	286	403	70.97%
LMS	303	428	70.79%
WES	396	566	69.96%
OGES	298	420	70.95%
CES	212	477	44.44%
MCHS	537	816	65.81%
CHS	168	400	42.00%
CHES	195	556	35.07%
FHS	257	800	32.13%
DHIS	164	425	38.59%
District	2816	5291	53.22%

Sept. 2024

School	# Free/Red	ADM	% F/R
MES	294	402	73.13%
LMS	318	430	73.95%
WES	411	566	72.61%
OGES	303	420	72.14%
CES	219	476	46.01%
MCHS	549	811	67.69%
CHS	171	401	42.64%
CHES	204	559	36.49%
FHS	264	794	33.25%
DHIS	167	423	39.48%
District	2900	5282	54.90%

Oct. 2024

School	# Free/Red	ADM	% F/R
MES	300	402	74.63%
LMS	315	425	74.12%
WES	414	560	73.93%
OGES	303	420	72.14%
CES	216	470	45.96%
MCHS	548	806	67.99%
CHS	173	394	43.91%
CHES	204	555	36.76%
FHS	264	788	33.50%
DHIS	167	421	39.67%
District	2904	5241	55.41%

Nov. 2024

School	# Free/Red	ADM	% F/R
MES	300	402	74.63%
LMS	314	424	74.06%
WES	413	557	74.15%
OGES	303	420	72.14%
CES	215	468	45.94%
MCHS	548	805	68.07%
CHS	175	393	44.53%
CHES	205	552	37.14%
FHS	265	789	33.59%
DHIS	167	420	39.76%
District	2905	5230	55.54%

Dec. 2024

School	# Free/Red	ADM	% F/R
MES	302	403	74.94%
LMS	310	419	73.99%
WES	415	560	74.11%
OGES	301	420	71.67%
CES	217	468	46.37%
MCHS	547	797	68.63%
CHS	175	392	44.64%
CHES	202	548	36.86%
FHS	262	785	33.38%
DHIS	162	416	38.94%
District	2893	5208	55.55%

Jan. 2025

School	# Free/Red	ADM	% F/R
MES	301	404	74.50%
LMS	312	417	74.82%
WES	414	562	73.67%
OGES	305	424	71.93%
CES	216	465	46.45%
MCHS	545	778	70.05%
CHS	163	364	44.78%
CHES	214	554	38.63%
FHS	256	762	33.60%
DHIS	168	417	40.29%
District	2894	5147	56.23%

Feb. 2025

School	# Free/Red	ADM	% F/R
MES	298	401	74.31%
LMS	308	414	74.40%
WES	416	561	74.15%
OGES	307	424	72.41%
CES	218	467	46.68%
MCHS	538	800	67.25%
CHS	161	390	41.28%
CHES	214	551	38.84%
FHS	257	772	33.29%
DHIS	167	417	40.05%
District	2884	5197	55.49%

Mar. 2025

School	# Free/Red	ADM	% F/R
MES	298	397	75.06%
LMS	306	409	74.82%
WES	417	560	74.46%
OGES	296	423	69.98%
CES	216	466	46.35%
MCHS	541	802	67.46%
CHS	157	385	40.78%
CHES	217	553	39.24%
FHS	260	770	33.77%
DHIS	170	415	40.96%
District	2878	5180	55.56%

Apr. 2025

School	# Free/Red	ADM	% F/R
MES	301	401	75.06%
LMS	308	413	74.58%
WES	422	564	74.82%
OGES	306	423	72.34%
CES	218	465	46.88%
MCHS	543	804	67.54%
CHS	160	384	41.67%
CHES	217	552	39.31%
FHS	263	769	34.20%
DHIS	172	416	41.35%
District	2910	5191	56.06%

May 2025

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
District	0	0	#DIV/0!

Acct	Acct Description	2024-25	2024-25	2024-25	2024-25	2024-25	Unexpended	March 2024-25
		Original Budget	Budget Revisions	Revised Budget	FYTD Activity	FYTD %		
141	GENERAL PURPOSE SCHOOL							
40110	CURRENT PROPERTY TAX	9,225,853.00	0.00	9,225,853.00	9,169,499.92	99.39	56,353.08	380,680.19
40120	TRUSTEE'S COLLECTIONS - PRIOR	149,934.00	0.00	149,934.00	202,275.00	134.91	-52,341.00	41,647.50
40125	TRUSTEE'S COLLECTIONS - BANKRU	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
40130	CIR CLK/CLK & MASTER COLLECTIO	51,676.00	0.00	51,676.00	27,908.53	54.01	23,767.47	8,670.67
40140	INTEREST AND PENALTY	30,513.00	0.00	30,513.00	33,324.95	109.22	-2,811.95	11,125.77
401--	COUNTY PROPERTY TAXES	9,462,976.00	0.00	9,462,976.00	9,433,008.40	99.68	29,967.60	442,124.13
40210	LOCAL OPTION SALES TAX	4,900,000.00	0.00	4,900,000.00	3,395,646.36	69.30	1,504,353.64	359,384.73
40275	MIXED DRINK TAX	20,000.00	0.00	20,000.00	18,991.03	94.96	1,008.97	3,306.22
402--	COUNTY LOCAL OPTION TAXES	4,920,000.00	0.00	4,920,000.00	3,414,637.39	69.40	1,505,362.61	362,690.95
41110	MARRIAGE LICENSES	2,000.00	0.00	2,000.00	1,729.00	86.45	271.00	171.00
411--	LICENSES	2,000.00	0.00	2,000.00	1,729.00	86.45	271.00	171.00
43517	TUITION - OTHER	125,000.00	0.00	125,000.00	123,843.73	99.07	1,156.27	14,705.00
43570	RECEIPTS FROM INDIVIDUAL SCHO	75,000.00	0.00	75,000.00	64,409.97	85.88	10,590.03	9,497.56
43583	TBI CRIMINAL BACKGROUND FEE	500.00	0.00	500.00	222.90	44.58	277.10	0.00
435--	EDUCATION CHARGES	200,500.00	0.00	200,500.00	188,476.60	94.00	12,023.40	24,202.56
43990	OTHER CHARGES FOR SERVICES	40,000.00	0.00	40,000.00	30,978.75	77.45	9,021.25	25.00
439--		40,000.00	0.00	40,000.00	30,978.75	77.45	9,021.25	25.00
44130	SALE OF MATERIALS AND SUPPLIES	3,000.00	0.00	3,000.00	4,811.80	160.39	-1,811.80	0.00
44170	MISCELLANEOUS REFUNDS	80,000.00	0.00	80,000.00	37,941.94	47.43	42,058.06	22,238.48
441--	RECURRING ITEMS	83,000.00	0.00	83,000.00	42,753.74	51.51	40,246.26	22,238.48
44530	SALE OF EQUIPMENT	3,000.00	0.00	3,000.00	27,520.00	917.33	-24,520.00	0.00
44560	DAMAGES RECOVERED FROM INDIVID	1,000.00	0.00	1,000.00	1,812.50	181.25	-812.50	0.00
44570		0.00	0.00	0.00	38,018.00	0.00	-38,018.00	0.00
445--	NONRECURRING ITEMS	4,000.00	0.00	4,000.00	67,350.50	1,683.76	-63,350.50	0.00

Acct	Acct Description	2024-25 Original Budget	2024-25 Budget Revisions	2024-25 Revised Budget	2024-25 FYTD Activity	2024-25 FYTD %	Unexpended Balance	March 2024-25 Monthly Activity
141	GENERAL PURPOSE SCHOOL							
46510	TISA	40,091,007.00	0.00	40,091,007.00	32,180,263.99	80.27	7,910,743.01	3,973,715.50
46515	EARLY CHILDHOOD EDUCATION	193,519.00	59,227.48	252,746.48	89,600.42	35.45	163,146.06	0.00
46550	DRIVER EDUCATION	15,662.00	0.00	15,662.00	0.00	0.00	15,662.00	0.00
46596	PAID PARENTAL LEAVE	0.00	73,943.99	73,943.99	73,943.99	100.00	0.00	73,943.99
465--	STATE EDUCATION FUNDS	40,300,188.00	133,171.47	40,433,359.47	32,343,808.40	79.99	8,089,551.07	4,047,659.49
46610	CAREER LADDER PROGRAM	50,000.00	0.00	50,000.00	29,551.60	59.10	20,448.40	0.00
466--	CAREER LADDER PROGRAM	50,000.00	0.00	50,000.00	29,551.60	59.10	20,448.40	0.00
46790	OTHER VOCATIONAL	125,243.00	2,806,912.80	2,932,155.80	204,895.44	6.99	2,727,260.36	0.00
467--	VOCATIONAL	125,243.00	2,806,912.80	2,932,155.80	204,895.44	6.99	2,727,260.36	0.00
46851	STATE REVENUE SHARING -T.V.A.	190,000.00	0.00	190,000.00	154,991.22	81.57	35,008.78	0.00
468--	OTHER STATE REVENUES	190,000.00	0.00	190,000.00	154,991.22	81.57	35,008.78	0.00
46980		0.00	27,358.41	27,358.41	6,250.50	22.85	21,107.91	0.00
469--		0.00	27,358.41	27,358.41	6,250.50	22.85	21,107.91	0.00
47147	SAFE AND DRUG-FREE SCHOOLS-ST	0.00	321,250.00	321,250.00	115,612.69	35.99	205,637.31	0.00
471--	FEDERAL THROUGH STATE	0.00	321,250.00	321,250.00	115,612.69	35.99	205,637.31	0.00
49700	INSURANCE RECOVERY	2,000.00	0.00	2,000.00	47,380.19	2,369.01	-45,380.19	0.00
497--	INSURANCE RECOVERY	2,000.00	0.00	2,000.00	47,380.19	2,369.01	-45,380.19	0.00
----	GENERAL PURPOSE SCHOOL	55,379,907.00	3,288,692.68	58,668,599.68	46,081,424.42	78.55	12,587,175.26	4,899,111.61

Acct	Acct Description	2024-25 Original Budget	2024-25 Budget Revisions	2024-25 Revised Budget	2024-25 FYTD Activity	2024-25 FYTD %	Unexpended Balance	March 2024-25 Monthly Activity
	Grand Revenue Totals	55,379,907.00	3,288,692.68	58,668,599.68	46,081,424.42	78.55	12,587,175.26	4,899,111.61

Number of Accounts: 36

***** End of report *****

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71100	REGULAR INSTRUCTION PROGRAM								
116	TEACHERS	18,336,620.00	18,341,254.46	12,213,902.99	0.00	6,034,351.47	66.59	1,531,779.12	0.00
117	CAREER LADDER PROGRAM	29,800.00	30,800.00	15,400.00	0.00	14,400.00	50.00	0.00	0.00
128	HOMEBOUND TEACHERS	10,000.00	10,000.00	5,640.00	0.00	4,360.00	56.40	615.00	0.00
163	EDUCATIONAL ASSISTANTS	803,246.00	803,246.00	503,100.73	0.00	300,145.27	62.63	64,850.63	0.00
186	LONGEVITY PAY	197,400.00	197,400.00	189,375.00	0.00	8,025.00	95.93	0.00	0.00
189	OTHER SALARIES & WAGES	752,918.00	752,918.00	533,445.41	0.00	219,472.59	70.85	66,823.14	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	30,000.00	30,200.00	22,932.68	0.00	7,067.32	75.94	2,400.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	180,000.00	393,943.99	267,014.64	0.00	-87,014.64	67.78	45,877.50	0.00
201	SOCIAL SECURITY	1,261,079.00	1,255,673.80	781,829.47	0.00	473,844.33	62.26	96,322.89	0.00
204	PENSIONS	1,291,788.00	1,285,279.72	930,677.71	0.00	354,602.01	72.41	114,938.86	0.00
207	MEDICAL INSURANCE	3,959,121.00	3,946,300.49	2,630,425.78	0.00	1,315,874.71	66.66	340,135.45	0.00
208	DENTAL INSURANCE	11,856.00	11,814.96	9,581.44	0.00	2,233.52	81.10	1,220.48	0.00
210	UNEMPLOYMENT COMPENSATION	9,972.00	9,972.00	9,114.06	0.00	857.94	91.40	435.85	0.00
212	EMPLOYER MEDICARE	294,930.00	293,917.06	189,187.36	0.00	104,729.70	64.37	23,306.17	0.00
217	RETIREMENT-HYBRID STABILIZATIO	72,986.00	72,986.00	55,642.89	0.00	17,343.11	76.24	6,890.25	0.00
333	LICENSES	0.00	0.00	2,591.85	0.00	-2,591.85	0.00	2,591.85	0.00
336	MAINTENANCE AND REPAIR SERVICE	135,675.00	135,675.00	45,055.36	9,016.59	81,603.05	39.85	-2,591.85	5,891.29
355	TRAVEL	2,000.00	2,000.00	962.35	0.00	1,037.65	48.12	78.52	0.00
356	TUITION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	43,500.00	43,500.00	84,934.49	0.00	-41,434.49	195.25	720.50	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	335,950.00	335,950.00	357,539.12	38,696.15	-60,285.27	117.94	31,351.34	39,360.95
449	TEXTBOOKS	502,601.00	802,601.00	39,473.25	26,647.76	736,479.99	8.24	3,186.75	8,992.75
722	REGULAR INSTRUCTION EQUIPMENT	103,000.00	103,000.00	104,739.11	0.00	-1,739.11	101.69	8.72	0.00
790	OTHER EQUIPMENT	0.00	0.00	7,903.88	0.00	-7,903.88	0.00	0.00	10,003.88
---	REGULAR INSTRUCTION PROGRAM	28,379,442.00	28,873,432.48	19,000,469.57	74,360.50	9,490,458.42	66.06	2,330,941.17	64,248.87

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71150	ALTERNATIVE INSTRUCTION PROGRA								
116	TEACHERS	136,432.00	136,432.00	90,954.08	0.00	45,477.92	66.67	11,369.26	0.00
186	LONGEVITY PAY	1,550.00	1,550.00	1,550.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,000.00	2,500.00	1,327.50	0.00	-327.50	53.10	180.00	0.00
201	SOCIAL SECURITY	8,617.00	8,617.00	5,364.70	0.00	3,252.30	62.26	652.22	0.00
204	PENSIONS	8,776.00	8,776.00	5,883.30	0.00	2,892.70	67.04	723.09	0.00
207	MEDICAL INSURANCE	37,331.00	37,831.00	25,015.04	0.00	12,315.96	66.12	3,139.89	0.00
208	DENTAL INSURANCE	91.00	116.00	72.96	0.00	18.04	62.90	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	44.62	0.00	18.38	70.83	0.54	0.00
212	EMPLOYER MEDICARE	2,015.00	2,015.00	1,254.67	0.00	760.33	62.27	152.53	0.00
399	OTHER CONTRACTED SERVICES	3,000.00	3,000.00	385.48	0.00	2,614.52	12.85	48.25	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	800.00	800.00	496.46	0.00	303.54	62.06	0.00	0.00
722	REGULAR INSTRUCTION EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
---	ALTERNATIVE INSTRUCTION PROGRA	202,675.00	204,700.00	132,348.81	0.00	70,326.19	64.66	16,274.90	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71200	SPECIAL EDUCATION PROGRAM								
116	TEACHERS	1,589,996.00	1,319,996.00	882,964.14	0.00	707,031.86	66.89	108,280.44	0.00
117	CAREER LADDER PROGRAM	5,500.00	5,500.00	1,590.00	0.00	3,910.00	28.91	0.00	0.00
128	HOMEBOUND TEACHERS	6,000.00	6,000.00	3,360.00	0.00	2,640.00	56.00	480.00	0.00
163	EDUCATIONAL ASSISTANTS	635,204.00	710,264.00	471,903.67	0.00	177,360.33	66.44	59,393.48	0.00
171	SPEECH PATHOLOGIST	333,011.00	213,011.00	139,903.05	0.00	193,107.95	65.68	17,720.35	0.00
186	LONGEVITY PAY	28,900.00	28,900.00	25,425.00	0.00	3,475.00	87.98	0.00	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	3,500.00	3,500.00	300.00	0.00	3,200.00	8.57	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	24,000.00	46,000.00	30,454.88	0.00	-6,454.88	66.21	3,775.00	0.00
201	SOCIAL SECURITY	162,819.00	163,691.00	88,197.24	0.00	75,493.76	53.88	10,524.60	0.00
204	PENSIONS	172,513.00	173,568.00	109,006.15	0.00	64,561.85	62.80	13,269.21	0.00
207	MEDICAL INSURANCE	808,605.00	694,680.00	447,227.84	0.00	377,452.16	64.38	60,253.23	0.00
208	DENTAL INSURANCE	2,380.00	2,567.00	1,668.96	0.00	748.04	65.02	217.74	0.00
210	UNEMPLOYMENT COMPENSATION	1,658.00	2,068.00	1,296.19	0.00	451.81	62.68	191.07	0.00
212	EMPLOYER MEDICARE	38,079.00	38,284.00	20,790.97	0.00	17,493.03	54.31	2,490.02	0.00
217	RETIREMENT-HYBRID STABILIZATIO	6,757.00	6,757.00	4,213.23	0.00	2,543.77	62.35	513.08	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	0.00	13,626.00	110,856.34	0.00	-110,856.34	813.56	18,604.87	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	7,400.00	24,233.48	8,738.95	0.00	15,494.53	36.06	0.00	0.00
725	SPECIAL EDUCATION EQUIPMENT	0.00	10,000.00	2,896.00	0.00	7,104.00	28.96	0.00	0.00
790	OTHER EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	3,827,322.00	3,463,645.48	2,350,792.61	0.00	1,535,756.87	67.87	295,713.09	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71300	CAREER AND TECHNICAL EDUCATION								
116	TEACHERS	1,278,145.00	1,203,145.00	800,205.86	0.00	477,939.14	66.51	99,990.46	0.00
117	CAREER LADDER PROGRAM	2,000.00	2,000.00	1,000.00	0.00	1,000.00	50.00	0.00	0.00
186	LONGEVITY PAY	10,850.00	11,050.00	11,050.00	0.00	-200.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	75,254.00	75,255.00	56,440.80	0.00	18,813.20	75.00	6,271.20	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	1,000.00	1,600.00	550.00	0.00	450.00	34.38	250.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	8,000.00	13,500.00	7,850.00	0.00	150.00	58.15	1,410.00	0.00
201	SOCIAL SECURITY	85,265.00	85,265.00	50,975.98	0.00	34,289.02	59.79	6,180.74	0.00
204	PENSIONS	87,751.00	87,751.00	62,507.34	0.00	25,243.66	71.23	7,673.79	0.00
207	MEDICAL INSURANCE	250,627.00	250,627.00	185,142.94	0.00	65,484.06	73.87	25,293.42	0.00
208	DENTAL INSURANCE	780.00	780.00	633.84	0.00	146.16	81.26	86.64	0.00
210	UNEMPLOYMENT COMPENSATION	530.00	530.00	479.20	0.00	50.80	90.42	5.00	0.00
212	EMPLOYER MEDICARE	19,941.00	19,941.00	11,962.01	0.00	7,978.99	59.99	1,449.14	0.00
217	RETIREMENT-HYBRID STABILIZATIO	5,327.00	5,327.00	4,111.92	0.00	1,215.08	77.19	514.68	0.00
336	MAINTENANCE AND REPAIR SERVICE	2,500.00	2,500.00	430.00	0.00	2,070.00	17.20	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	34,800.00	66,466.00	25,596.09	1,576.96	39,292.95	40.88	242.13	0.00
449	TEXTBOOKS	2,000.00	2,000.00	1,499.00	0.00	501.00	74.95	0.00	0.00
599	OTHER CHARGES	500.00	500.00	1,192.40	14.93	-707.33	241.47	806.92	0.00
730	VOCATIONAL INSTRUCTION EQUIPME	30,000.00	854,529.10	99,315.17	6,606.30	748,607.63	12.40	483.54	0.00
---	CAREER AND TECHNICAL EDUCATION	1,895,270.00	2,682,766.10	1,320,942.55	8,198.19	1,422,324.36	49.54	150,657.66	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72110	ATTENDANCE								
105	SUPERVISOR/DIRECTOR	47,792.00	47,792.00	35,843.31	0.00	11,948.69	75.00	3,982.59	0.00
117	CAREER LADDER PROGRAM	600.00	600.00	300.00	0.00	300.00	50.00	0.00	0.00
130	SOCIAL WORKERS	183,904.00	196,404.00	131,030.49	0.00	52,873.51	66.71	16,219.94	0.00
162	CLERICAL PERSONNEL	66,227.00	66,247.00	49,683.87	0.00	16,543.13	75.00	5,520.43	0.00
186	LONGEVITY PAY	5,900.00	6,300.00	6,300.00	0.00	-400.00	100.00	0.00	0.00
201	SOCIAL SECURITY	15,874.00	15,874.00	9,845.66	0.00	6,028.34	62.02	1,138.54	0.00
204	PENSIONS	19,202.00	19,202.00	12,414.84	0.00	6,787.16	64.65	1,449.75	0.00
207	MEDICAL INSURANCE	33,173.00	33,173.00	24,987.13	0.00	8,185.87	75.32	3,136.62	0.00
208	DENTAL INSURANCE	228.00	228.00	168.88	0.00	59.12	74.07	21.11	0.00
210	UNEMPLOYMENT COMPENSATION	168.00	168.00	137.94	0.00	30.06	82.11	8.72	0.00
212	EMPLOYER MEDICARE	4,414.00	4,414.00	3,138.27	0.00	1,275.73	71.10	358.98	0.00
355	TRAVEL	2,500.00	2,500.00	781.98	0.00	1,718.02	31.28	43.15	0.00
399	OTHER CONTRACTED SERVICES	39,340.00	39,340.00	38,704.73	0.00	635.27	98.39	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	3,000.00	3,000.00	2,359.21	0.00	640.79	78.64	1,166.55	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	500.00	0.00	3,500.00	12.50	0.00	0.00
704	ATTENDANCE EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
---	ATTENDANCE	430,322.00	443,242.00	316,196.31	0.00	114,125.69	71.34	33,046.38	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72120	HEALTH SERVICES								
105	SUPERVISOR/DIRECTOR	133,865.00	88,865.00	64,963.53	0.00	68,901.47	73.10	7,218.17	0.00
117	CAREER LADDER PROGRAM	600.00	600.00	300.00	0.00	300.00	50.00	0.00	0.00
131	MEDICAL PERSONNEL	319,998.00	349,498.00	234,050.69	0.00	85,947.31	66.97	28,803.27	0.00
186	LONGEVITY PAY	6,100.00	6,100.00	3,550.00	0.00	2,550.00	58.20	0.00	0.00
201	SOCIAL SECURITY	25,588.00	25,588.00	17,509.59	0.00	8,078.41	68.43	2,088.94	0.00
204	PENSIONS	27,461.00	27,461.00	23,030.84	0.00	4,430.16	83.87	2,744.92	0.00
207	MEDICAL INSURANCE	86,583.00	86,583.00	45,051.56	0.00	41,531.44	52.03	5,654.79	0.00
208	DENTAL INSURANCE	319.00	319.00	218.88	0.00	100.12	68.61	27.36	0.00
210	UNEMPLOYMENT COMPENSATION	294.00	294.00	271.02	0.00	22.98	92.18	44.83	0.00
212	EMPLOYER MEDICARE	6,677.00	6,677.00	4,198.30	0.00	2,478.70	62.88	495.08	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,966.00	2,966.00	2,206.50	0.00	759.50	74.39	262.12	0.00
355	TRAVEL	1,000.00	1,000.00	1,198.00	0.00	-198.00	119.80	27.47	0.00
399	OTHER CONTRACTED SERVICES	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	13,000.00	13,000.00	10,601.96	604.17	1,793.87	86.20	101.98	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	-80.93	0.00	2,080.93	-4.05	0.00	0.00
599	OTHER CHARGES	5,000.00	5,000.00	250.00	0.00	4,750.00	5.00	0.00	0.00
735	HEALTH EQUIPMENT	2,000.00	2,000.00	3,329.68	0.00	-1,329.68	166.48	0.00	0.00
---	HEALTH SERVICES	673,451.00	657,951.00	450,649.62	604.17	222,197.21	68.58	47,468.93	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72130	OTHER STUDENT SUPPORT								
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	500.00	0.00	500.00	50.00	0.00	0.00
123	GUIDANCE PERSONNEL	811,187.00	811,187.00	522,251.71	0.00	288,935.29	64.38	64,862.30	0.00
163	EDUCATIONAL ASSISTANTS	67,157.00	70,457.00	46,912.32	0.00	20,244.68	66.58	5,864.04	0.00
186	LONGEVITY PAY	10,800.00	10,800.00	10,800.00	0.00	0.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	2,000.00	3,500.00	2,795.00	0.00	-795.00	79.86	182.50	0.00
201	SOCIAL SECURITY	55,313.00	55,313.00	33,851.32	0.00	21,461.68	61.20	4,067.60	0.00
204	PENSIONS	57,410.00	57,410.00	40,356.09	0.00	17,053.91	70.29	4,945.34	0.00
207	MEDICAL INSURANCE	214,500.00	214,500.00	135,188.89	0.00	79,311.11	63.03	17,269.81	0.00
208	DENTAL INSURANCE	510.00	510.00	373.92	0.00	136.08	73.32	50.16	0.00
210	UNEMPLOYMENT COMPENSATION	363.00	363.00	347.85	0.00	15.15	95.83	18.13	0.00
212	EMPLOYER MEDICARE	12,936.00	12,936.00	7,920.12	0.00	5,015.88	61.23	951.29	0.00
217	RETIREMENT-HYBRID STABILIZATIO	1,854.00	1,854.00	1,751.39	0.00	102.61	94.47	231.88	0.00
322	EVALUATION AND TESTING	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	20,000.00	47,358.41	27,679.50	8,178.50	11,500.41	75.72	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	4,125.00	4,125.00	2,713.90	1,134.93	276.17	93.30	652.80	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	3,525.00	0.00	-1,525.00	176.25	0.00	0.00
599	OTHER CHARGES	14,000.00	14,000.00	6,562.72	5,010.96	2,426.32	82.67	0.00	0.00
790	OTHER EQUIPMENT	0.00	0.00	1,441.94	0.00	-1,441.94	0.00	1,064.00	0.00
---	OTHER STUDENT SUPPORT	1,290,155.00	1,322,313.41	844,971.67	14,324.39	458,217.35	64.98	100,159.85	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72210	REGULAR INSTRUCTION PROGRAM								
105	SUPERVISOR/DIRECTOR	452,966.00	452,966.00	377,395.23	0.00	75,570.77	83.32	42,508.10	0.00
117	CAREER LADDER PROGRAM	4,000.00	4,000.00	2,000.00	0.00	2,000.00	50.00	0.00	0.00
129	LIBRARIANS	627,929.00	630,629.00	420,359.68	0.00	207,569.32	66.66	52,544.96	0.00
161	SECRETARY(S)	83,915.00	83,915.00	59,119.74	0.00	24,795.26	70.45	6,117.58	0.00
186	LONGEVITY PAY	16,350.00	20,750.00	20,675.00	0.00	-4,325.00	99.64	0.00	0.00
189	OTHER SALARIES & WAGES	76,366.00	76,366.00	50,200.04	0.00	26,165.96	65.74	6,042.29	0.00
201	SOCIAL SECURITY	78,215.00	78,215.00	54,153.46	0.00	24,061.54	69.24	6,199.90	0.00
204	PENSIONS	81,685.00	81,685.00	63,097.94	0.00	18,587.06	77.25	7,345.92	0.00
207	MEDICAL INSURANCE	256,928.00	256,928.00	171,884.85	0.00	85,043.15	66.90	21,591.62	0.00
208	DENTAL INSURANCE	640.00	640.00	510.72	0.00	129.28	79.80	63.84	0.00
210	UNEMPLOYMENT COMPENSATION	399.00	399.00	417.79	0.00	-18.79	104.71	6.19	0.00
212	EMPLOYER MEDICARE	18,292.00	18,292.00	12,731.21	0.00	5,560.79	69.60	1,449.96	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,296.00	2,296.00	1,948.65	0.00	347.35	84.87	241.27	0.00
355	TRAVEL	3,000.00	3,000.00	5,497.51	0.00	-2,497.51	183.25	124.29	0.00
399	OTHER CONTRACTED SERVICES	10,200.00	10,200.00	0.00	0.00	10,200.00	0.00	0.00	0.00
432	LIBRARY BOOKS/MEDIA	23,650.00	23,650.00	20,063.32	4,310.82	-724.14	103.06	3,368.26	0.00
499	OTHER SUPPLIES AND MATERIALS	8,750.00	8,750.00	4,473.10	1,324.48	2,952.42	66.26	661.93	0.00
524	STAFF DEVELOPMENT	50,000.00	50,000.00	11,282.53	6,231.49	32,485.98	35.03	1,174.63	75.00
599	OTHER CHARGES	0.00	0.00	0.00	400.06	-400.06	0.00	0.00	0.00
790	OTHER EQUIPMENT	2,000.00	2,000.00	493.31	0.00	1,506.69	24.67	0.00	0.00
---	REGULAR INSTRUCTION PROGRAM	1,797,581.00	1,804,681.00	1,276,304.08	12,266.85	509,010.07	71.40	149,440.74	75.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72220	SPECIAL EDUCATION PROGRAM								
105	SUPERVISOR/DIRECTOR	87,618.00	87,618.00	65,713.50	0.00	21,904.50	75.00	7,301.50	0.00
117	CAREER LADDER PROGRAM	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
124	PHSYCOLOGICAL PERSONNEL	70,296.00	70,296.00	0.00	0.00	70,296.00	0.00	0.00	0.00
186	LONGEVITY PAY	1,400.00	1,400.00	1,400.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	9,877.00	9,877.00	4,019.77	0.00	5,857.23	40.70	432.02	0.00
204	PENSIONS	10,167.00	10,167.00	4,274.73	0.00	5,892.27	42.05	464.38	0.00
207	MEDICAL INSURANCE	27,484.00	27,484.00	12,966.59	0.00	14,517.41	47.18	1,627.63	0.00
208	DENTAL INSURANCE	46.00	46.00	0.00	0.00	46.00	0.00	0.00	0.00
210	UNEMPLOYMENT COMPENSATION	42.00	42.00	21.00	0.00	21.00	50.00	0.00	0.00
212	EMPLOYER MEDICARE	2,316.00	2,316.00	940.14	0.00	1,375.86	40.59	101.04	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	80,000.00	175,300.00	129,576.43	0.00	-49,576.43	73.92	15,238.60	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	291,246.00	386,546.00	218,912.16	0.00	72,333.84	56.63	25,165.17	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72230	CAREER AND TECHNICAL EDUCATION								
105	SUPERVISOR/DIRECTOR	102,168.00	107,488.00	80,608.50	0.00	26,559.50	74.99	8,956.50	0.00
161	SECRETARY(S)	33,298.00	33,298.00	22,198.40	0.00	11,099.60	66.67	2,774.80	0.00
186	LONGEVITY PAY	700.00	700.00	700.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	8,442.00	8,442.00	5,983.73	0.00	2,458.27	70.88	664.43	0.00
204	PENSIONS	9,040.00	9,040.00	6,836.07	0.00	2,203.93	75.62	777.74	0.00
207	MEDICAL INSURANCE	38,699.00	38,699.00	25,933.18	0.00	12,765.82	67.01	3,255.26	0.00
208	DENTAL INSURANCE	91.00	91.00	72.96	0.00	18.04	80.18	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	42.00	42.00	42.00	0.00	0.00	100.00	4.36	0.00
212	EMPLOYER MEDICARE	1,974.00	1,974.00	1,399.43	0.00	574.57	70.89	155.39	0.00
307	COMMUNICATION	3,200.00	3,200.00	454.50	0.00	2,745.50	14.20	50.50	0.00
355	TRAVEL	500.00	500.00	468.31	0.00	31.69	93.66	34.30	0.00
399	OTHER CONTRACTED SERVICES	4,000.00	4,000.00	2,420.44	0.00	1,579.56	60.51	348.59	0.00
599	OTHER CHARGES	500.00	500.00	237.05	0.00	262.95	47.41	0.00	0.00
---	CAREER AND TECHNICAL EDUCATION	202,654.00	207,974.00	147,354.57	0.00	60,299.43	70.85	17,030.99	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72250	TECHNOLOGY								
105	SUPERVISOR/DIRECTOR	94,493.00	94,494.00	70,869.78	0.00	23,623.22	75.00	7,874.42	0.00
121	DATA PROCESSING PERSONNEL	236,985.00	236,985.00	177,528.96	0.00	59,456.04	74.91	19,725.44	0.00
186	LONGEVITY PAY	1,700.00	1,950.00	1,950.00	0.00	-250.00	100.00	0.00	0.00
201	SOCIAL SECURITY	20,657.00	20,657.00	14,946.74	0.00	5,710.26	72.36	1,627.46	0.00
204	PENSIONS	24,988.00	24,988.00	19,131.99	0.00	5,856.01	76.56	2,109.36	0.00
207	MEDICAL INSURANCE	58,457.00	58,457.00	39,171.85	0.00	19,285.15	67.01	4,916.92	0.00
208	DENTAL INSURANCE	228.00	228.00	182.40	0.00	45.60	80.00	22.80	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	105.00	0.00	42.00	71.43	0.00	0.00
212	EMPLOYER MEDICARE	4,831.00	4,831.00	3,495.64	0.00	1,335.36	72.36	380.62	0.00
217	RETIREMENT-HYBRID STABILIZATIO	1,001.00	1,001.00	711.66	0.00	289.34	71.09	78.74	0.00
307	COMMUNICATION	20.00	20.00	0.00	0.00	20.00	0.00	0.00	0.00
336	MAINTENANCE AND REPAIR SERVICE	110,000.00	110,000.00	93,052.06	2,700.00	14,247.94	87.05	1,406.45	0.00
350	INTERNET CONNECTIVITY	125,000.00	125,000.00	124,123.20	0.00	876.80	99.30	0.00	0.00
399	OTHER CONTRACTED SERVICES	11,500.00	11,500.00	11,462.77	0.00	37.23	99.68	0.00	0.00
471	SOFTWARE	30,000.00	30,000.00	21,153.89	6,536.11	2,310.00	92.30	0.00	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	0.00	9,717.00	5,769.60	-15,486.60	0.00	0.00	15,486.60
---	TECHNOLOGY	722,007.00	722,258.00	587,602.94	15,005.71	119,398.35	83.43	38,142.21	15,486.60

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72310	BOARD OF EDUCATION								
191	BOARD AND COMMITTEE MEMBERS FE	39,605.00	39,605.00	29,204.32	0.00	10,400.68	73.74	3,300.48	0.00
201	SOCIAL SECURITY	2,456.00	2,456.00	1,536.75	0.00	919.25	62.57	171.76	0.00
207	MEDICAL INSURANCE	0.00	7,000.00	4,281.97	0.00	-4,281.97	61.17	626.65	0.00
208	DENTAL INSURANCE	0.00	50.00	31.92	0.00	-31.92	63.84	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	7.70	0.00	-7.70	0.00	1.10	0.00
212	EMPLOYER MEDICARE	572.00	572.00	407.40	0.00	164.60	71.22	45.50	0.00
320	DUES AND MEMBERSHIPS	7,175.00	7,175.00	7,175.00	0.00	0.00	100.00	0.00	0.00
331	LEGAL SERVICES	15,000.00	15,000.00	6,160.00	0.00	8,840.00	41.07	2,320.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	16,250.00	16,250.00	15,250.00	0.00	1,000.00	93.85	1,500.00	0.00
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	96.98	0.00	903.02	9.70	0.00	0.00
506	LIABILITY INSURANCE	127,745.00	138,255.00	138,255.00	0.00	-10,510.00	100.00	0.00	0.00
510	TRUSTEE'S COMMISSION	330,000.00	330,000.00	269,699.71	0.00	60,300.29	81.73	17,495.30	0.00
513	WORKMAN'S COMPENSATION INSURAN	178,500.00	178,500.00	181,152.00	0.00	-2,652.00	101.49	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,465.56	150.00	2,384.44	40.39	0.00	2,325.00
533	CRIMINAL INVESTIGATION OF APPL	8,000.00	18,300.00	8,258.35	8,261.75	-8,520.10	90.27	100.00	888.35
599	OTHER CHARGES	8,000.00	8,000.00	6,897.90	300.00	802.10	89.97	330.40	150.00
---	BOARD OF EDUCATION	738,803.00	766,663.00	669,880.56	8,711.75	60,210.69	88.51	25,895.75	3,363.35

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72320	DIRECTOR OF SCHOOLS								
101	COUNTY OFFICIAL/ADMINISTRATIVE	158,012.00	192,012.00	125,194.15	0.00	32,817.85	65.20	19,852.79	0.00
161	SECRETARY(S)	53,560.00	53,561.00	40,170.06	0.00	13,389.94	75.00	4,463.34	0.00
186	LONGEVITY PAY	700.00	700.00	700.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	13,161.00	13,161.00	9,921.56	0.00	3,239.44	75.39	1,453.03	0.00
204	PENSIONS	14,111.00	14,111.00	10,362.50	0.00	3,748.50	73.44	940.30	0.00
207	MEDICAL INSURANCE	38,823.00	38,823.00	26,015.04	0.00	12,807.96	67.01	3,265.44	0.00
208	DENTAL INSURANCE	391.00	391.00	276.94	0.00	114.06	70.83	34.44	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	42.00	0.00	21.00	66.67	0.00	0.00
212	EMPLOYER MEDICARE	3,066.00	3,066.00	2,320.34	0.00	745.66	75.68	339.82	0.00
307	COMMUNICATION	600.00	600.00	450.06	0.00	149.94	75.01	50.00	0.00
320	DUES AND MEMBERSHIPS	4,040.00	4,040.00	7,079.00	0.00	-3,039.00	175.22	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	252.50	0.00	747.50	25.25	0.00	0.00
435	OFFICE SUPPLIES	500.00	500.00	85.08	0.00	414.92	17.02	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	871.81	0.00	3,128.19	21.80	0.00	0.00
599	OTHER CHARGES	1,500.00	1,500.00	1,052.66	0.00	447.34	70.18	0.00	0.00
701	ADMINISTRATION EQUIPMENT	1,000.00	1,000.00	295.83	2,244.79	-1,540.62	254.06	0.00	0.00
---	DIRECTOR OF SCHOOLS	294,527.00	328,528.00	225,089.53	2,244.79	67,192.68	69.20	30,399.16	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72410	OFFICE OF THE PRINCIPAL								
104	PRINCIPALS	970,294.00	970,364.00	727,769.43	0.00	242,524.57	75.00	80,863.27	0.00
117	CAREER LADDER PROGRAM	6,000.00	6,000.00	3,000.00	0.00	3,000.00	50.00	0.00	0.00
139	ASSISTANT PRINCIPALS	1,039,421.00	1,039,421.00	779,562.36	0.00	259,858.64	75.00	86,618.04	0.00
162	CLERICAL PERSONNEL	767,094.00	767,094.00	504,228.58	0.00	262,865.42	65.73	63,001.37	0.00
186	LONGEVITY PAY	36,050.00	36,050.00	35,050.00	0.00	1,000.00	97.23	0.00	0.00
201	SOCIAL SECURITY	174,769.00	174,769.00	120,737.14	0.00	54,031.86	69.08	13,366.05	0.00
204	PENSIONS	188,192.00	188,192.00	137,329.75	0.00	50,862.25	72.97	15,495.38	0.00
207	MEDICAL INSURANCE	541,490.00	541,490.00	379,872.21	0.00	161,617.79	70.15	48,632.19	0.00
208	DENTAL INSURANCE	1,510.00	1,510.00	1,240.32	0.00	269.68	82.14	159.60	0.00
210	UNEMPLOYMENT COMPENSATION	1,029.00	1,029.00	939.03	0.00	89.97	91.26	104.68	0.00
212	EMPLOYER MEDICARE	40,873.00	40,873.00	28,237.22	0.00	12,635.78	69.09	3,125.99	0.00
217	RETIREMENT-HYBRID STABILIZATIO	915.00	915.00	649.62	0.00	265.38	71.00	72.18	0.00
320	DUES AND MEMBERSHIPS	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	13,600.00	13,600.00	14,650.00	0.00	-1,050.00	107.72	0.00	0.00
435	OFFICE SUPPLIES	6,875.00	6,875.00	3,143.53	2,465.51	1,265.96	81.59	925.04	0.00
599	OTHER CHARGES	150,000.00	150,000.00	100,474.80	11,990.63	37,534.57	74.98	8,684.13	0.00
701	ADMINISTRATION EQUIPMENT	13,970.00	13,970.00	9,723.69	4,253.28	-6.97	100.05	2,170.19	0.00
---	OFFICE OF THE PRINCIPAL	3,955,382.00	3,955,452.00	2,846,607.68	18,709.42	1,090,064.90	72.44	323,218.11	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72510	FISCAL SERVICES								
105	SUPERVISOR/DIRECTOR	94,493.00	94,494.00	70,869.78	0.00	23,623.22	75.00	7,874.42	0.00
119	ACCOUNTANTS/BOOKKEEPERS	229,700.00	229,700.00	169,290.18	0.00	60,409.82	73.70	18,810.02	0.00
186	LONGEVITY PAY	1,400.00	1,400.00	1,400.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	20,187.00	20,187.00	14,259.59	0.00	5,927.41	70.64	1,559.38	0.00
204	PENSIONS	24,419.00	24,419.00	18,117.06	0.00	6,301.94	74.19	2,001.34	0.00
207	MEDICAL INSURANCE	83,501.00	83,501.00	49,410.23	0.00	34,090.77	59.17	5,387.53	0.00
208	DENTAL INSURANCE	137.00	137.00	109.44	0.00	27.56	79.88	13.68	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	105.00	0.00	42.00	71.43	0.00	0.00
212	EMPLOYER MEDICARE	4,721.00	4,721.00	3,334.86	0.00	1,386.14	70.64	364.69	0.00
317	DATA PROCESSING SERVICES	60,317.00	60,317.00	50,776.12	0.00	9,540.88	84.18	0.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	934.18	8.97	56.85	94.32	75.00	0.00
411	DATA PROCESSING SUPPLIES	4,400.00	4,400.00	4,496.38	547.45	-643.83	114.63	779.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	7,063.00	0.00	-2,063.00	141.26	8,896.70	9,357.60
524	STAFF DEVELOPMENT	4,000.00	4,000.00	5,014.64	2,370.12	-3,384.76	184.62	0.00	0.00
701	ADMINISTRATION EQUIPMENT	5,000.00	5,000.00	2,826.80	0.00	2,173.20	56.54	0.00	0.00
---	FISCAL SERVICES	538,922.00	538,923.00	398,007.26	2,926.54	137,988.20	74.40	45,761.76	9,357.60

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72520	HUMAN SERVICES/PERSONNEL								
105	SUPERVISOR/DIRECTOR	94,493.00	94,494.00	70,869.78	0.00	23,623.22	75.00	7,874.42	0.00
162	CLERICAL PERSONNEL	60,260.00	60,261.00	45,195.03	0.00	15,064.97	75.00	5,021.67	0.00
186	LONGEVITY PAY	1,400.00	1,400.00	1,400.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	9,681.00	9,681.00	6,945.69	0.00	2,735.31	71.75	751.10	0.00
204	PENSIONS	11,711.00	11,711.00	8,809.89	0.00	2,901.11	75.23	967.21	0.00
207	MEDICAL INSURANCE	33,203.00	33,203.00	22,457.80	0.00	10,745.20	67.64	2,818.68	0.00
208	DENTAL INSURANCE	91.00	91.00	72.96	0.00	18.04	80.18	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	42.00	0.00	21.00	66.67	0.00	0.00
212	EMPLOYER MEDICARE	2,263.00	2,263.00	1,624.38	0.00	638.62	71.78	175.66	0.00
355	TRAVEL	750.00	750.00	156.05	0.00	593.95	20.81	0.00	0.00
435	OFFICE SUPPLIES	2,000.00	2,000.00	379.02	40.00	1,580.98	20.95	0.00	298.04
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	21.52	78.48	1,900.00	5.00	0.00	0.00
524	STAFF DEVELOPMENT	1,500.00	1,500.00	662.99	0.00	837.01	44.20	283.60	0.00
599	OTHER CHARGES	9,800.00	9,800.00	5,851.31	2,232.00	1,716.69	82.48	2,097.25	0.00
701	ADMINISTRATION EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	HUMAN SERVICES/PERSONNEL	231,215.00	231,217.00	164,488.42	2,350.48	64,376.10	72.16	19,998.71	298.04

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72610	OPERATION OF PLANT								
166	CUSTODIAL PERSONNEL	1,249,300.00	1,214,300.00	900,249.12	0.00	349,050.88	74.14	96,104.05	0.00
186	LONGEVITY PAY	16,750.00	19,850.00	19,850.00	0.00	-3,100.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	0.00	5,550.00	2,160.00	0.00	-2,160.00	38.92	1,125.00	0.00
201	SOCIAL SECURITY	78,496.00	78,496.00	52,181.76	0.00	26,314.24	66.48	5,376.11	0.00
204	PENSIONS	94,954.00	94,954.00	61,080.18	0.00	33,873.82	64.33	6,434.75	0.00
207	MEDICAL INSURANCE	367,076.00	367,076.00	239,799.59	0.00	127,276.41	65.33	30,313.26	0.00
208	DENTAL INSURANCE	960.00	960.00	725.04	0.00	234.96	75.53	91.20	0.00
210	UNEMPLOYMENT COMPENSATION	1,260.00	1,260.00	879.24	0.00	380.76	69.78	214.24	0.00
212	EMPLOYER MEDICARE	18,358.00	18,358.00	12,557.43	0.00	5,800.57	68.40	1,291.52	0.00
359	DISPOSAL FEES	109,524.00	109,524.00	61,915.35	0.00	47,608.65	56.53	7,652.62	0.00
399	OTHER CONTRACTED SERVICES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00	0.00	0.00
410	CUSTODIAL SUPPLIES	170,000.00	170,000.00	141,042.08	39,684.09	-10,726.17	106.31	20,304.58	13,754.81
415	ELECTRICITY	1,185,000.00	1,241,000.00	916,892.78	0.00	268,107.22	73.88	107,739.31	0.00
434	NATURAL GAS	115,000.00	115,000.00	76,186.59	0.00	38,813.41	66.25	21,288.30	0.00
454	WATER AND SEWER	180,500.00	226,500.00	178,528.74	0.00	1,971.26	78.82	15,958.64	0.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
501	BOILER INSURANCE	7,608.00	7,608.00	9,321.00	0.00	-1,713.00	122.52	0.00	0.00
502	BUILDING AND CONTENTS INSURANC	322,021.00	322,021.00	365,908.00	0.00	-43,887.00	113.63	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
599	OTHER CHARGES	0.00	0.00	99.23	0.00	-99.23	0.00	0.00	0.00
720	PLANT OPERATION EQUIPMENT	5,000.00	5,000.00	2,530.60	0.00	2,469.40	50.61	52.88	0.00
---	OPERATION OF PLANT	3,935,807.00	4,011,457.00	3,041,906.73	39,684.09	854,216.18	76.82	313,946.46	13,754.81

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72620	MAINTENANCE OF PLANT								
105	SUPERVISOR/DIRECTOR	94,493.00	94,494.00	70,869.78	0.00	23,623.22	75.00	7,874.42	0.00
162	CLERICAL PERSONNEL	41,320.00	41,321.00	30,990.06	0.00	10,329.94	75.00	3,443.34	0.00
167	MAINTENANCE PERSONNEL	646,965.00	606,965.00	453,964.81	0.00	193,000.19	74.79	49,081.75	0.00
186	LONGEVITY PAY	7,500.00	7,500.00	7,450.00	0.00	50.00	99.33	0.00	0.00
189	OTHER SALARIES & WAGES	39,000.00	39,000.00	16,481.25	0.00	22,518.75	42.26	0.00	0.00
201	SOCIAL SECURITY	51,414.00	51,414.00	34,464.11	0.00	16,949.89	67.03	3,552.15	0.00
204	PENSIONS	62,196.00	62,196.00	41,379.25	0.00	20,816.75	66.53	4,340.17	0.00
207	MEDICAL INSURANCE	144,758.00	144,758.00	97,426.22	0.00	47,331.78	67.30	12,173.61	0.00
208	DENTAL INSURANCE	410.00	410.00	328.32	0.00	81.68	80.08	41.04	0.00
210	UNEMPLOYMENT COMPENSATION	336.00	336.00	297.30	0.00	38.70	88.48	10.67	0.00
212	EMPLOYER MEDICARE	12,025.00	12,025.00	8,082.41	0.00	3,942.59	67.21	830.75	0.00
217	RETIREMENT-HYBRID STABILIZATIO	100.00	100.00	34.00	0.00	66.00	34.00	0.00	0.00
307	COMMUNICATION	3,500.00	3,500.00	3,694.50	0.00	-194.50	105.56	410.50	0.00
320	DUES AND MEMBERSHIPS	300.00	300.00	475.00	0.00	-175.00	158.33	0.00	0.00
335	MAINTENANCE AND REPAIR SERVICE	310,000.00	310,000.00	363,085.38	100,342.58	-153,427.96	149.49	31,738.15	43,429.29
336	MAINTENANCE AND REPAIR SERVICE	240,000.00	240,000.00	10,070.77	19,418.73	210,510.50	12.29	77.65	8,411.15
355	TRAVEL	500.00	500.00	797.41	0.00	-297.41	159.48	0.00	0.00
399	OTHER CONTRACTED SERVICES	259,743.00	259,743.00	203,644.18	28,472.18	27,626.64	89.36	2,937.60	30,109.39
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	4,130.12	2,017.33	-5,147.45	614.75	129.21	306.28
524	STAFF DEVELOPMENT	1,000.00	1,000.00	1,237.02	0.00	-237.02	123.70	673.12	0.00
599	OTHER CHARGES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
701	ADMINISTRATION EQUIPMENT	0.00	0.00	17,273.70	0.00	-17,273.70	0.00	0.00	17,273.70
717	MAINTENANCE EQUIPMENT	5,000.00	5,000.00	2,839.00	0.00	2,161.00	56.78	0.00	0.00
---	MAINTENANCE OF PLANT	1,925,560.00	1,885,562.00	1,369,014.59	150,250.82	406,294.59	80.57	117,314.13	99,529.81

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72710	TRANSPORTATION								
105	SUPERVISOR/DIRECTOR	94,493.00	94,494.00	70,869.78	0.00	23,623.22	75.00	7,874.42	0.00
142	MECHANIC(S)	138,709.00	158,709.00	117,231.55	0.00	21,477.45	73.87	13,485.03	0.00
146	BUS DRIVERS	962,856.00	962,856.00	635,596.86	0.00	327,259.14	66.01	78,350.82	0.00
162	CLERICAL PERSONNEL	41,320.00	41,320.00	6,180.21	0.00	35,139.79	14.96	3,177.60	0.00
186	LONGEVITY PAY	20,650.00	46,650.00	46,453.31	0.00	-25,803.31	99.58	0.00	0.00
189	OTHER SALARIES & WAGES	84,995.00	84,995.00	46,018.54	0.00	38,976.46	54.14	5,956.22	0.00
201	SOCIAL SECURITY	83,267.00	83,267.00	49,732.60	0.00	33,534.40	59.73	5,795.83	0.00
204	PENSIONS	99,649.00	99,649.00	63,940.82	0.00	35,708.18	64.17	7,688.94	0.00
207	MEDICAL INSURANCE	531,335.00	531,335.00	353,240.16	0.00	178,094.84	66.48	43,375.75	0.00
208	DENTAL INSURANCE	1,550.00	1,550.00	1,198.24	0.00	351.76	77.31	145.79	0.00
210	UNEMPLOYMENT COMPENSATION	1,344.00	1,344.00	867.14	0.00	476.86	64.52	231.93	0.00
212	EMPLOYER MEDICARE	19,474.00	19,474.00	12,115.03	0.00	7,358.97	62.21	1,398.32	0.00
307	COMMUNICATION	2,000.00	2,000.00	1,391.60	0.00	608.40	69.58	152.30	0.00
340	MEDICAL AND DENTAL SERVICES	8,000.00	8,000.00	4,020.00	2,105.00	1,875.00	76.56	685.00	1,385.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	31,000.00	31,000.00	23,155.15	0.00	7,844.85	74.69	356.35	0.00
412	DIESEL FUEL	250,000.00	250,000.00	146,120.79	28,214.59	75,664.62	69.73	9,175.42	2,895.69
425	GASOLINE	65,000.00	65,000.00	47,590.27	2,941.29	14,468.44	77.74	4,930.26	0.00
450	TIRES AND TUBES	30,000.00	30,000.00	4,520.01	23,863.04	1,616.95	94.61	0.00	15,940.00
453	VEHICLE PARTS	70,000.00	70,000.00	61,714.75	37,321.36	-29,036.11	141.48	11,400.46	6,356.67
511	VEHICLE AND EQUIPMENT INSURANC	75,311.00	75,311.00	84,217.00	0.00	-8,906.00	111.83	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	3,590.94	2,511.64	-5,102.58	610.26	375.94	0.00
599	OTHER CHARGES	27,200.00	27,200.00	36,167.44	13,248.52	-22,215.96	181.68	3,057.32	0.00
729	TRANSPORTATION EQUIPMENT	5,000.00	5,000.00	3,103.00	0.00	1,897.00	62.06	0.00	3,103.00
---	TRANSPORTATION	2,644,653.00	2,690,654.00	1,819,035.19	110,205.44	715,412.37	71.70	197,613.70	29,680.36

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72810	CENTRAL AND OTHER								
162	CLERICAL PERSONNEL	42,980.00	42,980.00	32,220.00	0.00	10,760.00	74.97	3,580.00	0.00
186	LONGEVITY PAY	550.00	550.00	550.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	2,699.00	2,699.00	1,914.41	0.00	784.59	70.93	206.25	0.00
204	PENSIONS	3,265.00	3,265.00	2,457.75	0.00	807.25	75.28	268.50	0.00
206	LIFE INSURANCE	18,000.00	18,000.00	10,977.12	0.00	7,022.88	60.98	1,568.16	0.00
207	MEDICAL INSURANCE	138,849.00	138,849.00	106,481.25	0.00	32,367.75	76.69	11,439.44	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	21.00	21.00	0.00	0.00	100.00	0.00	0.00
212	EMPLOYER MEDICARE	631.00	631.00	447.75	0.00	183.25	70.96	48.24	0.00
299	OTHER FRINGE BENEFITS	68,000.00	68,000.00	55,659.54	0.00	12,340.46	81.85	6,957.27	0.00
307	COMMUNICATION	13,000.00	13,000.00	980.72	0.00	12,019.28	7.54	115.10	0.00
348	POSTAL CHARGES	10,000.00	10,000.00	4,864.52	265.58	4,869.90	51.30	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	-414.55	1,006.39	4,408.16	11.84	212.93	0.00
599	OTHER CHARGES	15,000.00	15,000.00	16,064.93	0.00	-1,064.93	107.10	5,011.18	0.00
---	CENTRAL AND OTHER	317,995.00	317,995.00	232,224.44	1,271.97	84,498.59	73.43	29,407.07	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73100	FOOD SERVICE								
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	3.85	0.00	-3.85	0.00	0.00	0.00
422	FOOD SUPPLIES	0.00	0.00	7,499.51	0.00	-7,499.51	0.00	0.00	0.00
---	FOOD SERVICE	0.00	0.00	7,503.36	0.00	-7,503.36	0.00	0.00	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73300	COMMUNITY SERVICES								
105	SUPERVISOR/DIRECTOR	0.00	89,204.05	49,332.93	0.00	39,871.12	55.30	8,353.47	0.00
116	TEACHERS	0.00	155,187.50	92,811.75	0.00	62,375.75	59.81	16,195.75	0.00
163	EDUCATIONAL ASSISTANTS	0.00	3,905.60	3,798.54	0.00	107.06	97.26	341.25	0.00
201	SOCIAL SECURITY	0.00	15,196.81	8,603.35	0.00	6,593.46	56.61	1,466.66	0.00
204	PENSIONS	0.00	17,793.96	10,131.30	0.00	7,662.66	56.94	1,722.96	0.00
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	76.70	0.00	-76.70	0.00	0.08	0.00
212	EMPLOYER MEDICARE	0.00	3,440.21	2,012.06	0.00	1,428.15	58.49	342.97	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	517.94	0.00	-517.94	0.00	82.93	0.00
422	FOOD SUPPLIES	0.00	3,149.00	3,139.20	0.00	9.80	99.69	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	0.00	24,122.87	460.11	612.67	23,050.09	4.45	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	0.00	2,500.00	329.85	0.00	2,170.15	13.19	0.00	0.00
524	STAFF DEVELOPMENT	0.00	750.00	273.20	0.00	476.80	36.43	0.00	0.00
599	OTHER CHARGES	0.00	6,000.00	1,921.05	700.00	3,378.95	43.68	380.00	0.00
---	COMMUNITY SERVICES	0.00	321,250.00	173,407.98	1,312.67	146,529.35	54.39	28,886.07	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73400	EARLY CHILDHOOD EDUCATION								
116	TEACHERS	137,494.00	137,494.00	76,644.02	0.00	60,849.98	55.74	8,890.86	0.00
163	EDUCATIONAL ASSISTANTS	37,202.00	43,302.00	25,896.41	0.00	11,305.59	59.80	4,349.90	0.00
186	LONGEVITY PAY	1,650.00	1,650.00	1,650.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,500.00	2,000.00	1,987.50	0.00	-487.50	99.38	0.00	0.00
201	SOCIAL SECURITY	11,026.00	11,026.00	6,224.38	0.00	4,801.62	56.45	772.34	0.00
204	PENSIONS	11,643.00	11,643.00	7,052.94	0.00	4,590.06	60.58	944.62	0.00
207	MEDICAL INSURANCE	24,208.00	24,208.00	20,502.99	0.00	3,705.01	84.70	2,662.64	0.00
208	DENTAL INSURANCE	137.00	137.00	104.88	0.00	32.12	76.55	13.68	0.00
210	UNEMPLOYMENT COMPENSATION	105.00	105.00	98.11	0.00	6.89	93.44	20.87	0.00
212	EMPLOYER MEDICARE	2,579.00	2,579.00	1,455.74	0.00	1,123.26	56.45	180.63	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	77.88	0.00	-77.88	0.00	32.27	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	2,800.00	2,800.00	142.70	0.00	2,657.30	5.10	0.00	0.00
524	STAFF DEVELOPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
---	EARLY CHILDHOOD EDUCATION	231,844.00	238,444.00	141,837.55	0.00	90,006.45	59.48	17,867.81	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
76100	REGULAR CAPITAL OUTLAY								
706		0.00	1,592,641.50	9,770.00	88,136.00	1,494,735.50	6.15	9,770.00	97,906.00
707	BUILDING IMPROVEMENTS	0.00	273,076.20	0.00	0.00	273,076.20	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	80,000.00	0.00	0.00	80,000.00	0.00	0.00	0.00
799	OTHER CAPITAL OUTLAY	500,000.00	3,814,153.51	1,146,685.71	997,427.57	1,670,040.23	56.21	46,990.89	1,790,009.55
---	REGULAR CAPITAL OUTLAY	500,000.00	5,759,871.21	1,156,455.71	1,085,563.57	3,517,851.93	38.92	56,760.89	1,887,915.55

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
99100									
590	TRANSFERS TO OTHER FUNDS	325,450.00	325,450.00	0.00	0.00	325,450.00	0.00	0.00	0.00
---		325,450.00	325,450.00	0.00	0.00	325,450.00	0.00	0.00	0.00
---	GENERAL PURPOSE SCHOOL	55,352,283.00	62,140,975.68	38,892,003.89	1,547,991.35	21,627,036.45	65.08	4,411,110.71	2,123,709.99

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	March 2024-25 Monthly Activity	2024-25 Enc Carry Forward
	Grand Expense Totals	55,352,283.00	62,140,975.68	38,892,003.89	1,547,991.35	21,627,036.45	65.08	4,411,110.71	2,123,709.99

Number of Accounts: 679

***** End of report *****

Marshall County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Field Trips and Excursions	Descriptor Code: 4.302	Issued Date: 11/09/20
		Rescinds: 4.302	Issued: 01/11/00

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social
2 growth and development are considered appropriate extensions of the classroom.

3 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of
4 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To
5 this end, teachers and principals will be expected to consider the following factors in selecting field trips:

- 6 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 7 2. Distance traveled in terms of the age level of the students;
- 8 3. Mode and availability of transportation; and
- 9 4. Cost.

10 The following guidelines shall be followed in planning and conducting field trips and excursions:

- 11 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance
12 approval of the principal;
- 13 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared by
14 general class discussion and/or research;
- 15 3. If bus transportation is required, the principal or his/her designee shall make the necessary
16 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 17 4. Signed parental permission forms must be obtained for every student making an off-campus trip
18 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept on
19 file for the remainder of the school year. The form for parental permission must include: purpose,
20 date, time of departure and return, travel plans, destination, number of chaperones, personal expense
21 involved, rules of conduct and penalties for violation, and other facts necessary for parents to be fully
22 informed. This information is to be completed by the school before the form is signed by the parent;
- 23 5. Overnight educational trips and chaperones must be approved by the principal and the director of
24 schools in advance. These groups must be accompanied by at least one regular staff member and
25 others from the school who are appropriate for adequate supervision and shall be responsible for
26 student conduct while away. Whenever possible, a group should be accompanied by at least one
27 female and one male chaperone if the trip is for a mixed group;

- 1 6. Students shall not be penalized for participating in approved school-sponsored trips and activities.
2 Teachers shall permit students to make up class assignments missed because of a trip or activity.
- 3 7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the principal
4 immediately upon returning to school. Serious accidents involving personal injury must be reported
5 immediately to the principal and/or director of schools. An emergency shall be dealt with promptly
6 by the teacher or other members of the school staff by taking appropriate action, including sending
7 the student to the hospital or summoning medical aid or ambulance. In cases where it is necessary to
8 send the student to the hospital, reasonable effort must be made to notify the parents.
- 9 8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this
10 section must have prior approval of the director of schools or his/her designee;
- 11 9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval by the
12 Board.

13 **INDEPENDENTLY PLANNED TRIPS**

14 Trips privately planned by school district employees, acting outside the scope of their employment, are
15 not authorized by the school district.

16 These trips are not approved by the Board and are not considered a part of the curriculum. Total
17 responsibility for privately planned trips rests with the chaperone(s) as well as with the
18 parent(s)/guardian(s) of the students participating in the trip. The following restrictions shall apply:

- 19 1. Board funds or resources shall not be used;
20 2. School district materials shall not be used;
21 3. The Board shall not assume any liability;
22 4. Employees are not authorized to act on behalf of the school district;
23 5. Recruitment efforts made by an employee shall not occur during the instruction school day; and
24 6. Absences caused by participation in privately planned trips shall be considered unexcused.

25

26

27

28

Cross References:

Advertising and Distribution of Materials in the Schools 1.806
Special Use of School Vehicles 3.402
Extracurricular Activities 4.300
Attendance 6.200



Linking Learning to Life

Travel Request

Organization FFA Destination Cookeville, TN

Date of Trip April 22, 2025 Purpose of Trip Poultry Evaluation CDE

Mode of Transportation: School Van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Chris Anne Richter Logan Cripe

Landon Garrett

Brody Gibson

Brayden Burns

(Use back if more space is needed)

School System Participants (please print):

Virginia Stephens

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Virginia Stephens Date: 4/16/25
Teacher/Sponsor

Approved by: [Signature] Date: 4/17/25
Principal

Approved by: [Signature] Date: 4/17/25
Director of Schools



Travel Request

Organization MCHS FBLA Destination Lewisburg Rec. Center

Date of Trip April 24, 2025 Purpose of Trip Women in Business Luncheon

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

See attached.

(Use back if more space is needed)

School System Participants (please print):

Kimberly Anderson

Alli Hobbs

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Kimberly Anderson Date: April 15, 2025

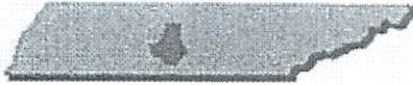
Teacher/Sponsor

Approved by: [Signature] Date: 4/15/25

Principal

Approved by: [Signature] Date: 4-15-25

Director of Schools



Linking Learning to Life

Travel Request

Organization CMS Beta + Student Council Destination NHC Oakwood

Date of Trip 4-28-25 Purpose of Trip Craft + bingo with patients

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

No Student Participants (please print):

CMS Beta

CMS Student Council

(Use back if more space is needed)

School System Participants (please print):

Jill Worley Teagan Lowe

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jill Worley Date: 4-15-25
Teacher/Sponsor

Approved by: [Signature] Date: 4/15/25
Principal

Approved by: [Signature] Date: 4-15-25



Travel Request

Organization CHES-Kindergarten Destination Lucky Ladd

Date of Trip 4-30-25 Purpose of Trip _____

Mode of Transportation: 2 Buses

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

All K Students

(Use back if more space is needed)

School System Participants (please print):

Walls Lewis Rollins Pendley Helmick
Stacey Clark Townsend Whitley Sped Assistant

(Use back if more space is needed)

Volunteer Participants (please print):

None

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: C. Whitley Date: 4.2.25
Teacher/Sponsor

Approved by: Deann Kraly Date: 4-2-25
Principal

Approved by: Virginia Reed Date: 4-15-25
Director of Schools



Travel Request

Organization Beta Club Destination Sky Zone/Cool Springs

Date of Trip 5-5-25 Purpose of Trip Reward Trip

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Beta Club Members 35 are eligible

List will be provided

(Use back if more space is needed)

School System Participants (please print):

Amy Harwell Marlena Ricketts-Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No N/A
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No N/A

Travel Requested by: Amy Harwell, Ed.D Date: 4-28-25
Teacher/Sponsor

Approved by: Quisha M. Eddings Date: 4-29-25
Principal

Approved by: Viggo Lopez Date: 4-29-25
Director of Schools



Travel Request

Linking Learning to Life

Organization: Cosmetology

Destination: Aveda Institute; Agape' Institute of Esthiology-Franklin, Tn.

Date of Trip: May 6th, 2025

Purpose of Trip: Educational value for post secondary education

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes

If school system transportation/personnel is required, has the Bus Garage been notified? Yes

Student Participants (please print):

Student list attached _____

(Use back if more space is needed)

School System Participants (please print):

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? ____ Yes ____ No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? ____ Yes ____ No

Travel Requested by Genia Borton Date: 4/22/25

Teacher/Sponsor

Approved by: [Signature]

Principal

Date: 4/22/25

Approved by: [Signature]

Director of Schools

Date: 4-23-25



Travel Request

Organization Chapel Hill Elementary Destination Henry Horton State Park
 Date of Trip 5/1/25 Purpose of Trip To celebrate a successful school year
 Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No
 If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):
C.H.E.S. 2nd Grade

(Use back if more space is needed)

School System Participants (please print):
Melissa McClaran Shawna Bourne Crystal Smith Courtney Lowe
Natalie Lampley Sara Harris Kendra Burkett
Amanda Chilton

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)
 Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Melissa McClaran Date: 4/14/25
Teacher/Sponsor
 Approved by: [Signature] Date: 4/15/25
Principal
 Approved by: [Signature] Date: _____
Director of Schools



Linking Learning to Life

Travel Request

Organization: Spot Lowe MLR Destination: OK Tire

Date of Trip: 5-6-2025 Purpose of Trip: Tour of facility/Workforce development

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 1st Block MLR III Students

(Use back if more space is needed)

School System Participants (please print):

Matt Sanders

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Matt Sanders Date: 4-23-2025

Teacher/Sponsor

Approved by: [Signature] Date: 4/24/25
Principal

Approved by: [Signature] Date: 4-24-25
Director of Schools



Travel Request

Linking Learning to Life

Organization: Spot Lowe MLR Destination: East Commerce Automotive

Date of Trip: 5-6-2025 Purpose of Trip: Tour of facility/Workforce development

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 2nd Block MLR IIA Students

(Use back if more space is needed)

School System Participants (please print):

Matt Sanders

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Matt Sanders Date: 4-23-2025

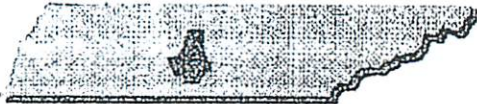
Teacher/Sponsor:

Approved by: Frank Musgrave
Principal

Date: 4/24/25

Approved by: Wes Dejed
Director of Schools

Date: 4-24-25



Travel Request

Linking Learning to Life

Organization: Spot Lowe MLR Destination: C & F Tire & Auto

Date of Trip: 5-6-2025 Purpose of Trip: Tour of facility/Workforce development

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 3rd Block MLR IIB Students

(Use back if more space is needed)

School System Participants (please print):

Matt Sanders

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Matt Sanders Date: 4-23-2025

Teacher/Sponsor

Approved by: Frank Musgrave Date: 4/24/25
Principal

Approved by: W. J. Reed Date: 4-25-25
Director of Schools



Travel Request

Organization DHIS 6th grade Destination Henry Horton State Park

Date of Trip May 7, 2025 Purpose of Trip 4th 9 weeks Reward trip

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No (Reason over will drive)

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

approximately 130 DHIS 6th grade students

(Use back if more space is needed)

School System Participants (please print):

<u>Chloe Bishop</u>	<u>Sheila Edde</u>	<u>Tanya Leonard</u>
<u>Jason Ellis</u>	<u>Josh Harmon</u>	<u>Heather Sass</u>
	<u>Leah Mitchell</u>	

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Tanya Leonard Date: 4.25.2025
Teacher/Sponsor

Approved by: Robert J. Reasonover Date: 4.25.25
Principal

Approved by: Wig. J. J. J. Date: 4-25-25
Director of Schools



Travel Request

1647 Mallory Lane
Brentwood, TN 37021
Sky Zone / Henry Horton State Park

Organization CHES Top Readers Destination Sky Zone / Henry Horton State Park

Date of Trip May 8, 2025 Purpose of Trip to reward top readers

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

* List attached

(Use back if more space is needed)

School System Participants (please print):

* List attached

(Use back if more space is needed)

Volunteer Participants (please print):

Ø

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jennifer Lynch / Librarian Date: 4/30/25
Teacher/Sponsor

Approved by: Dawn Kinley Date: 4/30/25
Principal

Approved by: Jim Zeped Date: 4/30/25
Director of Schools



Travel Request

Linking Learning to Life

Organization: welding I 3rd block

Destination: Capstone 1701 Childress Rd, Lewisburg, TN 37091

Date of Trip: 5/8/25 Purpose of Trip: welding in the workplace

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached _____

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson Date: 4/28/25
Teacher/Sponsor

Approved by: *Fred Morgan* Date: 4/28/25
Principal

Approved by: *Voig Dejed* Date: 4-28-25
Director of Schools



Travel Request

Organization DHHS - 5th Grade Destination Nashville Bicentennial Capitol Mall State Park

Date of Trip Monday May 12th, 2025 Purpose of Trip End of year field trip

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

all 5th graders
152 students

(Use back if more space is needed)

School System Participants (please print):

Shawn Rollins Carrie Thrasher Anna Wright
Tara Stacey Renee Graves Jaime Morgan

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jaime Morgan, 5th Grade Teacher Date: 4-23-25
Teacher/Sponsor

Approved by: [Signature] Date: 4-23-25
Principal

Approved by: [Signature] Date: 4-23-25
Director of Schools



Travel Request

Organization DHIS Destination HHSP

Date of Trip 5-12-25 Purpose of Trip Reward

Mode of Transportation: BUS

Is school system transportation/personnel required? ___ Yes No (Reason over drive)

If school system transportation/personnel is required, has the Bus Garage been notified? ___ Yes ___ No

Student Participants (please print):

All 4th

(Use back if more space is needed)

School System Participants (please print):

Pate Moorehead Anderson

Jones Benderman Hitchcock

(Use back if more space is needed)

Volunteer Participants (please print):

Ø

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? ___ Yes ___ No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? ___ Yes ___ No

Travel Requested by: Jenefer Pate Date: 4-25-25

Teacher/Sponsor

Approved by: Robert J. Reason Date: 5-4-25-25

Principal

Approved by: Mr. [Signature] Date: 4-28-25

Director of Schools



Travel Request

Linking Learning to Life

Organization: Principles of manufacturing 2nd block

Destination: Talos 841 Industrial Dr, Lewisburg, TN 37091

Date of Trip: 5/8/25 ^{5/12} Purpose of Trip: welding in the workplace

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached _____

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson

Date: 4/28/25

Teacher/Sponsor

Approved by: Frank Morgan
Principal

Date: 4/28/25

Approved by: Virgin Lopez
Director of Schools

Date: 4-28-25



Linking Learning to Life

Travel Request

Organization: Welding III 1st block

Destination: Talos 841 Industrial Dr, Lewisburg, TN 37091

Date of Trip: 5/8/25^{5/12} Purpose of Trip: welding in the workplace

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached _____

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson

Date: 4/28/25

Teacher/Sponsor

Approved by: Frank M... ..

Date: 4/28/25

Principal

Approved by: Wieg... ..

Date: 4-28-25

Director of Schools



Travel Request

Organization LMS 7th Grade Reward Destination Strike and Spare

Date of Trip 5/12/25 Purpose of Trip Reward Academic Excellence + Behavior

Mode of Transportation: School bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Please see attached list (still being compiled)

(Use back if more space is needed)

School System Participants (please print):

Carson Coble Trenda Johnson Sara Fowler
Kenzie Anderson Jatana Vagts Jessica Newton

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Carson Coble Date: 4/30/25
Teacher/Sponsor

Approved by: [Signature] Date: 5/1/25
Principal

Approved by: [Signature] Date: 5/2/25
Director of Schools



Travel Request

Organization 5th grade Destination Henry Horton Park

Date of Trip 5.13.25 Purpose of Trip end of year reward

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No (Reason over will drive)

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

all 5th grade students

(Use back if more space is needed)

School System Participants (please print):

Tara Stacey Benee Graves Anna Wright
Carrie Thrasher Jamie Morgan Shawn Rollins

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Tara Stacey Date: 4.25.25

Teacher/Sponsor

Approved by: Robert J. Reas Date: 4.25.25

Principal

Approved by: Mij Reed Date: 4-25-25

Director of Schools



Linking Learning to Life

Travel Request

Organization WES Destination Funtime ^{Bowl} Rec. Ctr.

Date of Trip 5-14-25 Purpose of Trip Benchmark Reward

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

6th Grade Students -

(Use back if more space is needed)

School System Participants (please print):

Ronda Farmer Cortney Tankersley Brittany Tull

Austin Little Martin Bailey Scott Peaster

(Use back if more space is needed)

Vickie Beerman Amber Motes
Gloria Richardson Kaylie Hathaway

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: [Signature] Date: 4-15-25
Teacher/Sponsor

Approved by: [Signature] Date: 4-15-25
Principal

Approved by: [Signature] Date: 4-17-25
Director of Schools



Linking Learning to Life

Travel Request

Organization LMS-Learninglab Destination Kidsville - Cornersville

Date of Trip 5-16-25 Purpose of Trip Sensory Friendly Trip

Mode of Transportation: _____

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Jakiya Cawthorne</u>	<u>Ma'Kiya Cawthorne</u>	<u>Caleb Leffew</u>
<u>Jacmiah Hurt</u>	<u>Kyeem Hurt</u>	<u>Jackson Norris</u>
<u>James O'Neal</u>	<u>Angel Rebel</u>	<u>Brandon Wesley</u>

(Use back if more space is needed)

School System Participants (please print):

<u>Chris Mason</u>	<u>Heather Sanford</u>	<u>Misti Tant</u>
<u>Randy Fowler</u>	_____	_____

(Use back if more space is needed)

Volunteer Participants (please print):

none needed

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No n/a
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No n/a

Travel Requested by: Misti Tant Date: 5-2-25

Teacher/Sponsor

Approved by: [Signature] Date: 5-2-25

Principal

Approved by: [Signature] Date: 5-2-25

Director of Schools



Travel Request

Linking Learning to Life

Organization: Spot Lowe MLR Destination: Good Guys/Nashville Super Speedway

Date of Trip: 5-17-25 Purpose of Trip: Student Rewards

Mode of Transportation: Spot Lowe Van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached MLR Students Perfect Attendance/Car Show workers

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

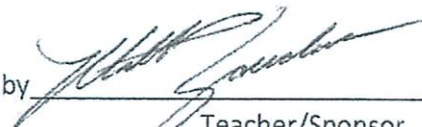
Volunteer Participants (please print):

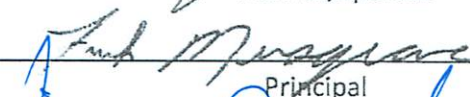
(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by  Date: 5-6-25
Teacher/Sponsor

Approved by:  Date: 5/6/25
Principal

Approved by:  Date: 5-6-25
Director of Schools



Travel Request

Organization MCHS Student Council Destination Gaylord Pacific, Chula Vista, California

Date of Trip June 25 - July 1, 2025 Purpose of Trip Jostens Renaissance National Conference

Mode of Transportation: Van, Plane, Ride Share, Rental Car

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

To Be Determined Upon Approval

(Use back if more space is needed)

School System Participants (please print):

Vanessa Sweeney David Steely Others To Be Determined Upon Approval

Justin Perry Ryan Henry

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Vanessa Sweeney Date: 01/21/2025
Teacher/Sponsor

Approved by: [Signature] Date: 1/23/25
Principal

Approved by: [Signature] Date: 1-23-25
Director of Schools



Travel Request

Organization MCHS Volleyball Destination MTSU Volleyball Camp

Date of Trip July 14-16, 2025 Purpose of Trip volleyball camp

Mode of Transportation: School bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

mchs volleyball team - (tryouts 5/27/25)

(Use back if more space is needed)

School System Participants (please print):

Lori Lancaster Ali Kirby bus driver

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Lori C. Lancaster Date: 5/1/25
Teacher/Sponsor

Approved by: Dawn Steady Date: 5/1/25
Principal

Approved by: Wesley Lopez Date: 5-5-25
Director of Schools

Marshall County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">Community Use of School Facilities</h2>	Descriptor Code: 3.206	Issued Date: 08/14/23
		Rescinds: 3.206	Issued: 02/14/22

- 1 When not in use for school purposes, school buildings and grounds or portions thereof may be used for
- 2 public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the
- 3 welfare of the community, as approved by the director of schools.¹

- 4 1. Requests for the use of school facilities shall be made first at the office of the principal.
- 5 a. If approved by the principal, a *Use of School Facility* form will be signed by the principal and
- 6 given to the group requesting use of facilities.
- 7 b. The group must secure liability insurance to cover the use of facilities at the minimum of
- 8 \$1,000,000.
- 9 c. Proof of insurance and the *Use of School Facility* form must be presented at the central office for
- 10 final approval by the director of schools.
- 11 2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the
- 12 schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
- 13 3. School facilities may not be used for private profit, except for after-school tutoring/lessons provided
- 14 by a certified employee of the Marshall County School System to enhance the educational process.
- 15 Any for-profit group who wishes to use school facilities for one-time performances or other programs
- 16 must have special Board approval;²
- 17 4. Unused facilities may be leased for private day-care centers which provide educational and child
- 18 care services to the community;²
- 19 5. All activities must be under competent adult supervision and approved by the building principal. In
- 20 all cases, an assigned school employee will be present. The group using the facilities will be
- 21 responsible for any damage to the building or equipment and payment of supervision and clean up
- 22 at the rate of time and a half the hourly rate of the personnel used;
- 23 6. Groups receiving permission for building use are restricted to the dates and hours approved and to
- 24 the building area and facilities specified;
- 25 7. Groups receiving permission for building use are responsible for the observance of all fire and safety
- 26 regulations at all times;
- 27 8. The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted
- 28 in school buildings. Smoking within the building is not permitted;
- 29 9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil
- 30 Defense, and will make suitable facilities available without charge during community emergencies;
- 31 10. When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the
- 32 use of the equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-
- 33 half of their hourly rate.
- 34 11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed
- 35 Medicare, Social Security, and retirement rates must be paid to the Central Office.

- 1 12. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour
2 plus the fixed charges Medicare, Social Security, and retirement rates must be paid to the Central
3 Office.
- 4 13. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own
5 risk.

Legal References

1. TCA 49-50-201; TCA 49-2-203(b)(4); TCA 49-2-405
2. TCA 49-2-203(b)(4)(B)

Cross References

Board-Community Relations 1.500
Tobacco-Free Schools 1.803
Emergency Preparedness Plan 3.202
Tutoring for Pay 5.608
Care of School Property 6.311



REQUEST FOR USE OF Cornesville High School
(SCHOOL)

Area/Room of the building requested New Gym

Name/Type of event to be held Coach McMahon Skills Camp

Date of the event June 23 - 27 Time 8 - 1:00

Organization/Person requesting use Hayden McMahon

Name of insurance company _____ Amount of coverage _____

Contact person for organization using building Hayden McMahon *Minimum coverage of \$1,000,000 required

Address _____ Phone _____ Cell 931-982-0777

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 4-29-25

Signature of principal [Signature] Date 4/29/25

Signature of Director of Schools for approval [Signature] Date 5-5-25

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF MCHS
(SCHOOL)

Area/Room of the building requested Keny Building / Gym Classroom / Preston Hopkins Practice Field
Marshall County High School - football field

Name/Type of event to be held Football Camp

Date of the event June 19, 20, 21 Time 8-5pm all days

Organization/Person requesting use EXACT Sports / emily.morphitis@exactsports.com

Name of insurance company Player's Health Amount of coverage 1,000,000

Contact person for organization using building Emily Morphitis *Minimum coverage of \$1,000,000 required

Address _____ Phone _____ Cell 516-260-0825

RESPONSIBILITY OF PERSON REQUESTING USE

Thomas Osteen

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Emily Morphitis Date 4/22/2025

Signature of principal [Signature] Date 4/24/25

Signature of Director of Schools for approval [Signature] Date 4-24-25

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses a facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF MARSHALL COUNTY HIGH SCHOOL
(SCHOOL)

Area/Room of the building requested AUDITORIUM

Name/Type of event to be held COMMUNITY FACTOR EGG HUNT

Date of the event 4-19-25 Time 2:00 PM - 7:00 PM

Organization/Person requesting use DESTINY CHURCH

Name of insurance company SOUTHERN MUTUAL Amount of coverage \$1,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building STEVEN DAVENPORT

Address 1026 COREY DR LEWISBURG TN Phone 615-854-9395 Cell _____

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use  Date 4-16-25

Signature of principal  Date 4/16/25

Signature of Director of Schools for approval  Date 4-17-25

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF MCHS
(SCHOOL)

Area/Room of the building requested MCHS Gym

Name/Type of event to be held MCHS Alumni Basketball Game

Date of the event May 3rd Time 8:00am - until

Organization/Person requesting use 931 Dream Team

Name of insurance company Chappell Insurance Amount of coverage \$1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building David Gardner

Address 1271 Columbia Hwy. Pulaski, TN 38478 Phone _____ Cell 931-638-1452

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use David Gardner Date 4/6/2005

Signature of principal [Signature] Date 4/21/05

Signature of Director of Schools for approval [Signature] Date 4-21-05

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF Lewisburg Middle School
(SCHOOL)

Area/Room of the building requested Gym - LMS

Name/Type of event to be held Special Olympics Volleyball practices

Date of the event 4/27, 5/1, 5/4, & 5/8 Time Sundays: 2-3:30
Thursdays: 5:30-7

Organization/Person requesting use Noel Holly - Area 28 Special Olympics

Name of insurance company Acord Amount of coverage \$1,000,000
Volleyball Team
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Noel Holly

Address 157 Trey Dr. Lewisburg Phone 931-652-4993

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Noel Holly Date 4/23/25

Signature of principal Charity Date 4/24/25

Signature of Director of Schools for approval Tracy Lopez Date 4-24-25

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.