

# Regular Board Meeting

April 14, 2025 6:00 PM

MCBOE

1. Agenda	Julie Keny Cathey
2. Recognitions	
1. Cornersville High School	
2. Marshall County High School Yearbook	
3. Public Comment	
4. Committee Reports/Schedule Committee Meetings	
1. Budget Committee - April 7, 2025	
5. Consent Agenda	
1. Minutes	
6. Science Textbook Adoption	Ginger Tepedino, Beth Smith, Tammy Lewis
7. Resolutions	Chris Lowe, Ginger Tepedino
1. Resolution No. 25-04 Budget Amendment General Purpose School Fund 141	
2. Resolution No. 25-04 Budget Additional Revenues General Purpose School Fund 141	
3. Resolution No. 25-04 Resolution To Amend The Budgeted Beginning Fund Balance For The General Purpose School Fund (141), The School Food Service Fund (143), And The Education Capital Projects Fund (177)	
4. Resolution No. 25-04 Budget Amendment Education Capital Projects Fund 177	
8. 2025-2026 General Purpose School Fund 141 Budget	Chris Lowe, Ginger Tepedino
9. 2025-2026 Food Service Fund 143 Budget	Chris Lowe, Larissa Delk, Ginger Tepedino
10. 2025-2026 Education Capital Projects Fund 177 Budget	Chris Lowe, Ginger Tepedino
11. 2025-2026 Salary Schedules	Chris Lowe, Ginger Tepedino
12. 2025-2026 Supplement Positions	Chris Lowe, Ginger Tepedino
13. 2025-2026 Differentiated Pay Plan	
14. Federal Budget Revision	Chris Lowe, Ginger Tepedino
1. AALN Preschool 2024-2025 (Access for All Learning Network)	
2. ATSI Grant Rev #3	
3. IDEA-B Budget Rev #5	
4. IDEA Preschool Budget Rev #5	
15. Bids	
1. HVAC Bid	Chris Lowe, Dwayne Robinson, Ginger Tepedino
16. Request For Proposal	Meredith Collins, Chris Lowe,

	Ginger Tepedino
1. Professional Services for SPED Services (OT/PT, SLP & Psychologist)	
17. Trane Service Contract	Chris Lowe, Dwayne Robinson, Ginger Tepedino
18. New Business	
19. Director's Report	Ginger Tepedino
1. Atkins & Associates	Ginger Tepedino, Tres Beasley
2. Lewisburg Recreation Center	
20. Adjourn	Julie Keny Cathey
21. FYI	
1. Approved Fundraisers	
2. Free and Reduced	
3. Monthly Financial Reports	
4. Travel Requests	
5. Use of Facility Requests	

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Agendas</b>	Descriptor Code: <b>1.403</b>	Issued Date: <b>07/12/21</b>
		Rescinds: <b>1.403</b>	Issued: <b>11/09/20</b>

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

## **CONSENT AGENDA**

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

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# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Appeals to and Appearances Before the Board</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>07/10/23</b>
		Rescinds: <b>1.404</b>	Issued: <b>10/08/12</b>

## 1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the  
3 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints  
4 or concerns which have not advanced through the proper administrative procedure from the point of  
5 origin.

6 If all administrative channels have been pursued and there is still a desire to appeal to the Board, the  
7 matter shall be referred in writing and the Board shall determine whether to hear the appeal.

## 8 APPEARING BEFORE THE BOARD

9 The executive committee may place individuals on the agenda. Other individuals desiring to appear  
10 before the Board must submit a written request with descriptive materials to the office of the director of  
11 schools seven (7) business days before the meeting. If the request is approved by the Executive  
12 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized  
13 at the meeting and given three minutes to speak. The public may address the board about any concerns  
14 except personnel matters, which are the responsibility of the director of schools.

15 The Board may, at its discretion, waive the seven day rule in case of a situation which makes such notice  
16 impractical or impossible.

17 Delegations must select only one individual to speak on their behalf unless otherwise determined by the  
18 Board.

19 Guidelines for individuals who address the Board:

- 20 1. Those requesting to speak to the Board must have documented evidence that they have followed  
21 the chain of command in addressing this issue.
  - 22 2. Each person speaking shall state his/her name, address, and subject of remarks.
  - 23 3. Individuals speaking to the Board will address their remarks to the chair.
  - 24 4. Individuals may address the Board only on items that the Board can take action on.
  - 25 5. No response is necessary by the Board or any board member.
  - 26 6. If appropriate, the Board or the director of schools will respond at a later date.
  - 27 7. Time is not transferable to another individual.
  - 28 8. Name calling, personal attacks, profanity, threats, verbal abuse, or disruption of the orderly  
29 meeting process will result in the individual or group being asked to leave the meeting.
-

1 Individuals desiring additional information about any item on the agenda shall direct such inquiries to  
 2 the office of the director of schools.

3 Public Comment Period <sup>2</sup>

4 There shall be a public comment period for each meeting with actionable items on the agenda, with the  
 5 exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda.  
 6 The total public comment period shall be for no more than ten (10) minutes. If an individual wishes to  
 7 address the Board during the public comment period, he/she must contact the director the Wednesday  
 8 prior to the school board meeting. If Wednesday is a holiday, then sign-ups will be Thursday prior to  
 9 the meeting. Each speaker shall be given no more than two (2) minutes. Delegations shall select only  
 10 one (1) individual to speak on their behalf unless otherwise determined by the Board.

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Legal References:

1. TCA 39-17-306
2. Public Acts of 2023, Chapter No. 300

Cross References:

- School Board Meetings 1.400
- Public Hearings 1.401
- Agendas 1.403
- Discrimination/Harassment of Employees 5.500
- Complaints and Grievances 5.501
- Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
- Student Concerns 6.305

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Board Committees</b>	Descriptor Code: <b>1.300</b>	Issued Date: <b>10/12/99</b>
		Rescinds: <b>BBC</b>	Issued: <b>08/13/93</b>

1 The Board shall operate without standing committees, except for the Executive Committee; however,  
2 special committees composed of board members may be appointed by the chairman at the direction of the  
3 Board and as the needs of the Board shall require.<sup>1</sup> Such committees shall be discharged when the work  
4 is finished or earlier by a majority vote of the entire Board. All reports by special committees shall be  
5 made directly to the Board.

- 6
- 7 1. Special committees shall be appointed by the chairman serving in an advisory capacity shall  
8 ordinarily consist of less than a quorum of board members;
- 9
- 10 2. The committee will be advisory only unless specifically authorized to transact designated business;
- 11
- 12 3. General issues to be discussed by the committee must be approved in advance by the entire Board;
- 13
- 14 4. A committee shall serve no longer than the annual organization meeting of the Board unless  
15 reappointed to finish a designated task; and
- 16
- 17 5. Committee meetings shall be held in accordance with the Open Meetings law.<sup>2</sup>
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33 \_\_\_\_\_  
34 Legal References:  
35 1. TCA 49-2-205(2)  
36 2. TCA 8-44-102(b)

33 \_\_\_\_\_  
34 Cross References:  
35 School Board Meetings 1.400  
36 Public Hearings 1.401

# Committees for 2024-2025

## September 9, 2024

### Executive Committee

Julie Keny Cathey, Chairman of the Board  
Jacob Sorrells, Director of Schools

### Policy

\*Andy Woodard

*(The entire board will make up  
the policy committee)*

### Budget/Education

\* Kristen Gold

*(The entire board will make up  
the budget/education committee)*

### Curriculum/Instruction

*(Includes Technology & Attendance)*

\*Julie Keny Cathey

Betsy Bishop

Harvey Jones

Kristen Gold

Heidi McElhaney

Tresha Grissom

Mike Herron

### Acquisition/Maintenance/Transportation

\*Harvey Jones

John Daniel Allen

Andy Woodard

### Safety Committee

\*John Daniel Allen & Julie Keny Cathey

*(The entire board will make up  
the safety committee)*

### Five-Year Strategic Plan

\*Kristen Gold

*(The entire board will make up  
the five-year strategic plan committee)*

### **\*Chairman of Committee**

*Please note:* Any board member can attend any committee meeting that they are not a part of but cannot take part in the voting process in that committee meeting.

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Agendas</b>	Descriptor Code: <b>1.403</b>	Issued Date: <b>07/12/21</b>
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## **CONSENT AGENDA**

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# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Minutes</b>	Descriptor Code: <b>1.406</b>	Issued Date: <b>08/12/19</b>
		Rescinds: <b>1.406</b>	Issued: <b>10/12/99</b>

1 The director of schools shall keep, or cause to be kept, complete and accurate minutes of all meetings of  
2 the Board.<sup>1</sup> The draft of the minutes of the previous meeting shall be sent to all board members with the  
3 agenda for the subsequent meeting. Following their approval by the Board, the minutes shall be signed  
4 by the chair and director of schools.<sup>2</sup> The minutes shall become permanent records of the Board and  
5 shall be made available to interested citizens and the news media upon request.<sup>2,3</sup> A copy shall be  
6 provided to all board members, the president of the local education association, and to each of the schools  
7 no more than thirty (30) days after the approval by the Board.<sup>4</sup>

8 The minutes shall include:

- 9 1. The nature of the meeting (regular or special), time, place, date, board members present or absent,  
10 and the approval of the minutes of the preceding meeting;<sup>2</sup>
- 11 2. A record of all motions, proposals, and resolutions passed or denied by the Board, together with  
12 the names of the members making and seconding the motions, and a record of the members  
13 voting “aye” and “nay” in the event of a roll call vote;<sup>2</sup>
- 14 3. Names of persons addressing the Board and the purpose of their remarks; and
- 15 4. A brief account of those items discussed, and whether or not any motions were made regarding  
16 those items.

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Legal References:

1. TCA 49-2-301(b)(1)(C)-(D)
2. TCA 8-44-104(a)
3. TCA 10-7-503(a)(1)(B), (a)(2)(B)
4. TCA 49-2-203(a)(11); Public Acts of 2019,  
Chapter No. 248

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Cross References:

Duties of Officers 1.201

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March 10, 2025

The Marshall County Board of Education met in regular session on Monday, March 10, 2025, at 6:00 p.m. in the Board Conference Room at Jones School.

Members present were John Daniel Allen, Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones, Heidi McElhaney and Andy Woodard. No members were absent.

Pledge/Prayer

Mr. Jones voted to add LMS safety to new business. Mr. Woodard voted to add email to County Commission to new business. Mr. Herron voted to add opening up the application process to new business. Ms. Cathey voted to add additional money for training to new business.

Mr. Jones made a motion, with a second by Ms. Bishop, to approve the amended agenda. The motion passed 9-0.

Director Jacob Sorrells and Cornersville Elementary Principal Cheryl Ewing recognized students for perfect attendance.

Director Jacob Sorrells and Marshall County High School principal Justin Perry recognized art students.

There was no public comment.

Johnson and Bailey architect Keaton Pettit gave an update and timeline on the Spot Lowe renovation project.

Loss of Students meeting was set for March 31, 2025 at 6:00 p.m.

The Budget committee meeting was set for April 7, 2025 at 6:00 p.m.

Presented under Consent Agenda: February 10, 2025, minutes; March 3, 2025 Special Called meeting minutes; Continue using Lewis, Thomason, King, Krieg and Waldrop law firm; and Interquest Detection Canines agreement; Mr. Jones made a motion, with a second by Ms. Grissom, to approve the consent agenda. The motion passed 9-0.

Mr. Jones made a motion, with a second by Ms. McElhaney, to approve the Education Freedom Act of 2025 Resolution. The motion passed 9-0.

Ms. Gold made a motion, with a second by Mr. Herron, to pass the Federal Budget Revision #2 of the ATSI Grant. The motion passed 9-0.

Student Services Supervisor Ginger Tepedino gave a report on the loss of students for the 2024-2025 school year and the Virtual School/Virtual Academy. A meeting was set for March 31, 2025 at 6:00 p.m. for more discussion.

During New Business: The rules were suspended for Maintenance Supervisor Dwayne Robinson to give an update on the doors, access controls and units at LMS. The rules were also suspended

for Finance Director Chris Lowe to discuss how to pay for those safety features that Mr. Jones inquired about. Mr. Woodard asked Ms. Cathey to resend an email to the County Mayor, Chairman of the Budget Committee and the Education Committee regarding the schools building program. Mr. Herron made a motion, with a second by Ms. Bishop, to rescind the prior motion of closing the posting for Director of Schools job. The motion passed 5-4 Yea – Ms. Bishop, Ms. Cathey, Ms. Grissom, Mr. Herron and Mr. Jones. Nay – Mr. Allen, Ms. Gold, Ms. McElhaney and Mr. Woodard. Mr. Herron made a motion, with a second by Ms. Bishop, to re-open the posting for Director of Schools job until March 31, 2025. The motion passed 5-4 Yea – Ms. Bishop, Ms. Cathey, Ms. Grissom, Mr. Herron and Mr. Jones. Nay – Mr. Allen, Ms. Gold, Ms. McElhaney and Mr. Woodard. Ms. Cathey made a motion, with a second by Mr. Jones, to increase the staff development budget for school board members. The motion passed 9-0.

During the Director’s Report, Mr. Sorrells thanked everyone for a great nine years. He mentioned the passing Coach Eden’s and asked everyone to keep his family in your prayers.

Mr. Herron made a motion, with a second by Ms. Bishop, to approve the finalized questions for interviews for the Director of Schools. The motion passed 9-0.

Interviews will begin at 6:00 p.m. on Wednesday, March 12, 2025 and Thursday, March 13, 2025.

Ms. McElhaney made a motion, with a second by Ms. Gold, to appoint Ms. Virginia (Ginger) Tepedino as Interim Director of Schools. The motion passed 9-0.

The meeting adjourned at 8:27 p.m.

Respectfully Submitted,

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Julie Keny Cathey, Chair

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Jacob Sorrells, Director

March 12, 2025

The Marshall County Board of Education met in a Special Called meeting on Monday, March 12, 2025, at 6:00 p.m. in the Board Conference Room at Jones School.

Members present were John Daniel Allen, Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones, Heidi McElhaney and Andy Woodard. No members were absent.

The interviews for Monday, March 12, 2025 were as follows:

- Dr. Brian W. Brewer
- Dr. Robert Keith Cornelius

The meeting adjourned at 8:20 p.m.

Respectfully Submitted,

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Julie Keny Cathey, Chair

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Jacob Sorrells, Director

March 13, 2025

The Marshall County Board of Education met in a Special Called meeting on Monday, March 13, 2025, at 6:00 p.m. in the Board Conference Room at Jones School.

Members present were John Daniel Allen, Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones, Heidi McElhaney and Andy Woodard. No members were absent.

The interviews for Monday, March 13, 2025 were as follows:

- Dr. Amie W. Lonas
- Dr. Justin Douglas Perry

Ms. Gold made a motion, with a second by Ms. Cathey, to approve the contract for Ms. Virginia (Ginger) Tepedino as Interim Director of Schools beginning on March 21, 2025 being paid the salary of the current Director of Schools. The motion passed 9-0.

Mr. Herron made a motion, with a second by Ms. McElhaney, to add the cost of individual coverage for Ms. Virginia (Ginger) Tepedino's health insurance while she is serving as Interim Director of Schools. The motion passed 9-0.

Mr. Herron made a motion, with a second by Mr. Jones, to approve the amended contract for Ms. Virginia (Ginger) Tepedino. The motion passed 9-0.

The meeting adjourned at 8:40 p.m.

Respectfully Submitted,

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Julie Keny Cathey, Chair

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Jacob Sorrells, Director

March 31, 2025

The Marshall County Board of Education met in a Special Called meeting on Monday, March 31, 2025, at 6:00 p.m. in the Board Conference Room at Jones School.

Members present were John Daniel Allen, Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones, Heidi McElhaney and Andy Woodard. No members were absent.

Mr. Herron made a motion, with a second by Mr. Jones, to not interview the two new candidates for the Director of Schools position. The motion passed 9-0.

Mr. Herron made a motion, with a second by Ms. Bishop, to forgo discussions and name Dr. Justin Perry the next Director of Schools for Marshall County. The motion passed 9-0.

Mr. Herron made a motion, with a second by Mr. Jones, to have a work session following the budget committee meeting on Monday, April 7, 2026 at 6:00 p.m. to discuss the contract for Dr. Justin Perry. The motion passed 9-0.

There was a ten-minute recess.

Ms. Cathey made a motion, with a second by Mr. Herron, to create a committee, consisting of the entire board, to discuss the loss of students. During the discussion, the rules were suspended for Jeanne Wiles, Dr. Justin Perry, Cheryl Ewing, Tammy Lewis, Nicky Randolph, Dr. Tracy Kilpatrick, Angie Phifer, Dawn Kirby, Jennifer Smith and Beth Smith to speak. The motion passed 9-0.

Mr. Herron made a motion, with a second by Mr. Jones, to have a virtual school within Marshall County for the 2025-2026 school year. The motion was amended to budget for 100 students in the amount of \$356,404.44. The motion passed 9-0.

The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

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Julie Keny Cathey, Chair

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Virginia Tepedino, Interim Director

April 7, 2025

The Marshall County Board of Education met in a Special Called meeting on Monday, April 7, 2025, in the Board Conference Room at Jones School.

Members present were John Daniel Allen, Betsy Bishop, Julie Keny Cathey, Kristen Gold, Tresha Grissom, Mike Herron, Harvey Jones, Heidi McElhaney and Andy Woodard. No members were absent.

Mr. Jones made a motion, with a second by Ms. Grissom, to approve the contract for Dr. Justin Perry as Director of Schools for Marshall County. The motion passed 9-0.

The meeting adjourned at 9:16.

Respectfully Submitted,

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Julie Keny Cathey, Chair

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Virginia Tepedino, Interim Director



**Return by May 15 to:**

**Director of Content Andrew Johnson Tower, 11th floor 710 James Robertson Parkway Nashville, TN 37243-0379**

**Certification of Adoption by  
Local Board of Education**

The Marshall County Board of Education approved the City, County,

or Special School District adoption of the textbooks as indicated on the attached Local Adoption Report Abstract during the meeting

of the board on April 14, 2025.

If the LEA has chosen to adopt any materials not on contract, then we do hereby certify the following:

- The LEA's unique needs require adopting materials not on the state's official list.
- The materials adopted by this LEA were screened by a review committee, appointed in accordance with T.C.A. § 49-6-2207 and were determined to be aligned to the standards by evaluating the materials using the screening instrument approved by the Textbook and Instructional Materials Quality Commission.
- The adoption abstract, this certification of adoption, and the local panels' reviews will be posted to the LEA's website within 30 days of local board approval.
- All materials adopted by this LEA that are not on contract have been approved by waiver (if any waivers were granted, you must attach them to this form).
- The LEA agrees to furnish any materials requested by TDOE for review.

\_\_\_\_\_

\_\_\_\_\_

**Date**

**Chairman, Board of Education**

\_\_\_\_\_

\_\_\_\_\_

**Date**

**Director of Schools**

**Report of Local Adoption of Textbooks\***

*This form remains in the office of the Local Director of Schools for the 8-year Adoption Period*

For the School Year  2024-2025 Report for schools of Marshall  County, City, or Special District.

Subject: Science

**Recommendation of Local Textbook Selecting Committee**

We, the duly appointed members of the Local Textbook Selecting Committee for the Subject of Science, recommend that the Marshall (County or City) Board of Education adopt, from the State Approved List, the following textbooks to be used in the public schools of Marshall (County or City), as approved by the law and contract:

State Approved	Waiver Approved	Technology Dependent	Grade	Author	Title	Company
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3	MHE	Tennessee Science	McGraw Hill
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4-5	Savvas	ElevateScience Tennessee 8-year consumable student edition + license	Savvas
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6-8	Savvas	ElevateScience Tennessee 8-yr consumable student edition + 8-year license	Savvas
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

We hereby certify that we have returned to the office of the superintendent all the samples of textbooks submitted to us. Signatures of members of the Local Selecting Committee for this subject:

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

4 \_\_\_\_\_ 5 \_\_\_\_\_

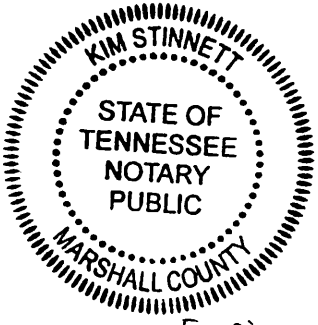
**Oath to Be Administered to Members of the Local Textbook Committee**

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the Committee, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully, and conscientiously, and in all respects will discharge my duty as a member of the Committee to the best of my skill and ability."

1 [Signature] 2 Matthew Russell 3 Mary Mickey  
4 [Signature] 5 [Signature] 6. Beth Stanford 7. Sammy Lewis

\*Complete one (1) form for each local adoption committee.

Toni Campbell  
Beth Smith



Kim Stinnett

Expires Sept 29, 2027

**Report of Local Adoption of Textbooks\***

*This form remains in the office of the Local Director of Schools for the 6 year Adoption Period*

Report for schools of Marshall  County  City, or Special District. For the School Year 2025

Subject: Science

**Recommendation of Local Textbook Selecting Committee**

We, the duly appointed members of the Local Textbook Selecting Committee for the Subject of Science, recommend that the Marshall County Board of Education adopt, from the State Approved List, the following textbooks to be used in the public schools of Marshall County, as approved by the law and contract:

State Approved	Waiver Approved	Technology Dependent	Grade	Author	Title	Company
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9	MHE (McGraw Hill Education)	Tennessee Science Physical Science	McGraw Hill
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11	Savvas: Moore, Wyession	Tennessee Experience Chemistry 2026	Savvas
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12	Savvas: Cochran, Moore, Sterlace, Wyession	Tennessee Experience Physics	Savvas
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	National Geographic	Biology, TN Edition	Cengage
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

We hereby certify that we have returned to the office of the superintendent all the samples of textbooks submitted to us. Signatures of members of the Local Selecting Committee for this subject:

1 [Signature] 2 Carrie Bodell 3 [Signature]  
4 Beth Smith 5 \_\_\_\_\_

**Oath to Be Administered to Members of the Local Textbook Committee**

"I do hereby declare that I am not now directly or indirectly financially interested in, or employed by, any textbook publisher or agency, and that I will not become directly or indirectly financially interested in any of the proposed contracts, nor in any book, nor in any publishing concern handling or offering any books or other publications to the Committee, of which I am a member, for listing and adoption, and I do hereby promise that I will act honestly, faithfully, and conscientiously, and in all respects will discharge my duty as a member of the Committee to the best of my skill and ability."

1 [Signature] 2 Carrie Bodell 3 [Signature]  
4 Beth Smith 5 \_\_\_\_\_

\*Complete one (1) form for each local adoption committee.



Kim Stinnett  
Expires Sept. 29, 2027

**RESOLUTION NO. 25-04-  
BUDGET AMENDMENT  
GENERAL PURPOSE SCHOOL FUND 141**

**WHEREAS**, The Comptroller's Office requires Commission Approval to transfer budgeted funds into any salary account, and

**WHEREAS**, There are categories that actual expenses exceed budget and also categories that actual expenses are less than budgeted expenses, and

**WHEREAS**, Funds must be transferred to the appropriate budgeted line item,

**THEREFORE, BE IT RESOLVED**, that the General Purpose School Budget be amended in the following manner:

<b>ACCT #</b>	<b>DESCRIPTION</b>	<b>INCREASE</b>	<b>DECREASE</b>
71200-116	Special Ed - Teachers		\$ 270,000.00
71200-171	Special Ed - Speech Pathologists		\$ 120,000.00
71200-207	Special Ed - Medical Insurance		\$ 130,000.00
71300-116	Vocational Ed - Teachers		\$ 75,000.00
72120-105	Health Services - Supervisor/Director		\$ 45,000.00
72610-166	Operation of Plant - Custodial Personnel		\$ 35,000.00
72620-167	Maintenance of Plant - Maintenance Personnel		\$ 40,000.00
71100-116	Regular Ed - Teachers	\$ 93,000.00	
71100-117	Regular Ed - Career Ladder Program	\$ 1,000.00	
71100-195	Regular Ed - Certified Substitute Teachers	\$ 200.00	
71100-198	Regular Ed - Non-Certified Substitute Teachers	\$ 140,000.00	
71150-198	Alternative Ed - Non-Certified Substitute Teachers	\$ 1,500.00	
71150-207	Alternative Ed - Medical Insurance	\$ 500.00	
71150-208	Alternative Ed - Dental Insurance	\$ 25.00	
71200-163	Special Ed - Educational Assistants	\$ 61,000.00	
71200-198	Special Ed - Non-Certified Substitute Teachers	\$ 22,000.00	
71200-208	Special Ed - Dental Insurance	\$ 150.00	
71200-210	Special Ed - Unemployment Compensation	\$ 320.00	
71200-310	Special Ed - Contracts with Other Public Agencies	\$ 13,626.00	
71300-186	Vocational Ed - Longevity	\$ 200.00	
71300-189	Vocational Ed - Other Salaries & Wages	\$ 1.00	
71300-195	Vocational Ed - Certified Substitute Teachers	\$ 600.00	
71300-198	Vocational Ed - Non-Certified Substitute Teachers	\$ 5,500.00	
72110-130	Attendance - Social Worker	\$ 12,500.00	
72110-162	Attendance - Clerical Personnel	\$ 20.00	
72100-186	Attendance - Longevity	\$ 400.00	
72120-131	Health Services - Medical Personnel	\$ 29,500.00	
72130-163	Other Student Support - Educational Assistants	\$ 3,300.00	
72130-189	Other Student Support - Other Salaries & Wages	\$ 1,500.00	
72210-129	Regular Instruction Program - Librarians	\$ 2,700.00	
72210-186	Regular Instruction Program - Longevity	\$ 4,400.00	
72220-310	Special Education Program - Contracts with Other Public Agencies	\$ 95,300.00	
72230-105	Vocational Support - Supervisor/Director	\$ 320.00	
72250-105	Technology - Supervisor/Director	\$ 1.00	
72250-186	Technology - Longevity	\$ 250.00	
72310-207	Board of Education - Medical Insurance	\$ 7,000.00	
72310-208	Board of Education - Dental Insurance	\$ 50.00	
72310-506	Board of Education - Liability Insurance	\$ 10,510.00	
72310-533	Board of Education - Criminal Investigation of Applicants	\$ 10,300.00	
72320-101	Director of Schools - County Official	\$ 34,000.00	

72320-161	Director of Schools - Secretary	\$	1.00	
72410-104	Office of the Principal - Principals	\$	70.00	
72510-105	Fiscal Services - Supervisor/Director	\$	1.00	
72520-105	Human Resources - Supervisor/Director	\$	1.00	
72520-162	Human Resources - Clerical Personnel	\$	1.00	
72610-186	Operation of Plant - Longevity	\$	3,100.00	
72610-189	Operation of Plant - Other Salaries & Wages	\$	5,550.00	
72610-415	Operation of Plant - Electricity	\$	56,000.00	
72610-454	Operation of Plant - Water and Sewer	\$	46,000.00	
72620-105	Maintenance of Plant - Supervisor/Director	\$	1.00	
72620-162	Maintenance of Plant - Clerical Personnel	\$	1.00	
72710-105	Transportation - Supervisor/Director	\$	1.00	
72710-142	Transportation - Mechanics	\$	20,000.00	
72710-186	Transportation - Longevity	\$	26,000.00	
73400-163	Early Childhood Education - Assistants	\$	6,100.00	
73400-198	Early Childhood Education - Non-Certified Substitutes	\$	500.00	
		\$	715,000.00	\$ 715,000.00

APPROVED THIS 28th DAY OF April, 2025

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
MARSHALL COUNTY CLERK

**RESOLUTION NO. 25-04-  
BUDGET ADDITIONAL REVENUES  
GENERAL PURPOSE SCHOOL FUND (141)**

**WHEREAS**, \$73,943.99 needs to be budgeted and was received for State paid parental leave reimbursement for the 1st and 2nd quarter of fiscal year 2025, and

**WHEREAS**, the \$73,943.99 will be used to cover the cost for additional substitute teachers, and

**THEREFORE, BE IT RESOLVED**, that the General Purpose School Budget be amended in the following manner:

<b>ACCT #</b>	<b>DESCRIPTION</b>	<b>INCREASE</b>	<b>INCREASE</b>
46596	Paid Parental leave		\$ 73,943.99
71100-198	Regular Ed - Non-Certified Substitute Teachers	\$ 73,943.99	
		<u>\$ 73,943.99</u>	<u>\$ 73,943.99</u>

APPROVED THIS 28th DAY OF April, 2025

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
MARSHALL COUNTY CLERK

**RESOLUTION NO. 25-04-**  
**RESOLUTION TO AMEND THE BUDGETED BEGINNING FUND BALANCE**  
**FOR THE GENERAL PURPOSE SCHOOL FUND (141), THE SCHOOL**  
**FOOD SERVICE FUND (143), AND THE EDUCATION CAPITAL PROJECTS FUND (177)**

**WHEREAS**, there is a need to amend the beginning budgeted fund balances to the actual fund balances at July 1, 2024.

**THEREFORE, BE IT RESOLVED**, that the Honorable Board of Marshall County Commissioners approve the following budget amendment:

(1) Amend the beginning budgeted balance for Unassigned Fund Balance (39000) from \$8,790,599 to \$13,152,923 in Fund 141

(2) Amend the beginning budgeted balance for Restricted for Education (34555) from \$1,669,758 to \$2,332,822 in Fund 143

(3) Amend the beginning budgeted balance for Committed for Education (34655) from \$465,746 to \$2,051,916 in Fund 177

APPROVED THIS 28th DAY OF April, 2025

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
MARSHALL COUNTY CLERK

**RESOLUTION NO. 25-04-  
BUDGET AMENDMENT  
EDUCATION CAPITAL PROJECTS FUND 177**

**WHEREAS**, funds received from the General Debt Service fund (151) needs to be budgeted, and

**WHEREAS**, \$1,612,069.68 of the funds will be used to purchase technology upgrades, which will include new servers, switches, access points, firewalls, and access controls, and

**WHEREAS**, \$1,163,230.18 of the funds will be used to renovate Spot-Lowe Technology Center, and

**THEREFORE, BE IT RESOLVED**, that the Education Capital Projects Budget be amended in the following manner:

<b>ACCT #</b>	<b>DESCRIPTION</b>	<b>DEBIT</b>	<b>CREDIT</b>
49800	Transfer In		\$ 2,775,299.86
91300-706	Education Capital Projects - Building Construction	\$ 1,163,230.18	
91300-707	Education Capital Projects - Building Improvements	\$ 509,009.00	
91300-722	Education Capital Projects - Regular Instruction Equipment	\$ 1,103,060.68	
		<u>\$ 2,775,299.86</u>	<u>\$ 2,775,299.86</u>

APPROVED THIS 28th DAY OF April, 2025

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
MARSHALL COUNTY CLERK

**MARSHALL COUNTY BOARD OF EDUCATION  
PROPOSED 2025-2026 BUDGET  
REVENUES**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	
40110	9,470,058	9,225,853	9,492,978	9,225,853	
40120	169,342	149,934	196,209	149,934	
40125	6,798	5,000	-	5,000	
40130	73,733	51,676	52,875	51,676	
40140	48,728	30,513	41,798	30,513	
40210	5,014,303	4,900,000	5,102,151	4,900,000	
40275	19,696	20,000	21,193	20,000	
41110	2,223	2,000	2,318	2,000	
43517	211,285	125,000	188,799	125,000	
43570	84,676	75,000	87,408	75,000	
43583	474	500	295	500	
43990	40,943	40,000	45,645	40,000	
44130	4,946	3,000	4,812	3,000	
44170	80,660	80,000	74,180	80,000	
44530	22,545	3,000	27,520	3,000	
44560	2,089	1,000	1,813	1,000	
44570	810	-	38,018	-	
44990	-	-	-	-	
46510	38,285,589	40,091,007	40,127,695	40,619,000	
46513	71,897	-	71,089	-	
46515	234,974	193,519	252,746	193,519	
46550	19,071	15,662	15,662	15,662	
46590	646,844	-	-	-	
46610	59,813	50,000	59,103	53,512	
46790	325,044	125,243	309,852	134,060	
46851	190,000	190,000	190,000	190,000	
46980	257,845	-	6,250	-	
46990	138,253	-	-	-	
47143	-	-	-	-	
47147	224,792	-	321,250	-	
47710	328,456	-	-	-	
47309	-	-	-	-	
49700	181,063	2,000	47,380	2,000	
<b>Total Revenues</b>	<b>56,216,950</b>	<b>55,379,907</b>	<b>56,779,039</b>	<b>55,920,229</b>	
<b>Total Expenditures</b>	<b>54,554,799</b>	<b>55,352,287</b>	<b>56,706,436</b>	<b>56,770,866</b>	
<b>Difference</b>	<b>1,662,151</b>	<b>27,620</b>	<b>72,603</b>	<b>(850,637)</b>	
Adjustment to Beginning Fund Bal					
Restricted for Educ-Ext Contract	-	-	-	-	
Restricted for Instruc-Career Ladder	(730)	1,203	1,203	1,203	
Reserves-Textbooks	202,601	-	-	-	
Reserve-Chromebook Insurance	55,675	-	55,675	-	
Unassigned Fund Balance	10,071,476	8,789,396	10,344,747	9,549,784	16.82%
<b>Total Reserves</b>	<b>10,329,022</b>	<b>8,790,599</b>	<b>10,401,625</b>	<b>9,550,987</b>	
					3%= 1,703,126
<b>SHORT(OVER) 3% FUND BALANCE REQUIREMENT</b>	<b>(8,368,350)</b>			<b>(7,846,658)</b>	
<b>Maintenance Of Effort</b>	<b>14,994,881</b>	<b>14,574,976</b>	<b>15,099,522</b>	<b>14,574,976</b>	

**Marshall County Board of Education  
General Purpose School Fund (141)  
2025-2026 Budget Changes**

**Increases to Expenses**

2% Certified Raise	645,584
2% Classified Raise	153,568
Certified Step Raise	249,208
Classified Step Raise	49,211
Longevity Step Raise	26,312
ISM Grant 25% Salary Costs	67,030
2 Growth Teaching Positions	170,000
Attendance Supervisor (PT to FT)	54,024
TN Teach Back Program	10,000
Edmentum (Alternative School Courseware)	58,610
Virtual School Curriculum	250,000
Virtual School Teacher	85,297
Virtual School Principal Supplement (\$10,000)	11,342
Increase in Nurse Clinic Supplies	3,000
Increase in Board Member Staff Development	3,000
Increase in Substitute Teachers	100,000
5% Medical Insurance Increase	259,458
15% Liability Insurance Increase	185,892
5% Increase in Utilities (Electric and Water)	70,000
<b>Total Increase to GP Budget</b>	<b>2,451,536</b>

**Reductions to Expenses/Increases to Revenues**

Increase in TISA Funding	(527,993)
Decrease in Textbooks	(452,601)
Decrease in Capital Outlay	(250,000)
Decrease in School Bus	(110,450)
Decrease in Legacy Retirement Rate (6.36% to 5.77%)	(75,921)
Kami PDF Editor	(15,000)
MCHS Teacher	(57,792)
LMS Teaching Assistant	(21,419)
WHES 3 Teaching Assistants	(89,723)

**Net Budget Increase (Decrease)**

**850,637**

**REGULAR INSTRUCTION PROGRAM**  
**71100**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-205	Budget 2025-2026	Increase (Decrease)
116 Teachers	16,973,522	18,336,620	18,369,036	18,946,169	577,133
117 Career Ladder Program	31,858	29,800	30,800	30,800	-
128 Homebound Teachers	3,510	10,000	10,800	10,000	(800)
163 Educational Assistants	793,679	803,246	767,266	735,976	(31,290)
186 Longevity Pay	189,250	197,400	189,375	200,425	11,050
189 Other Salaries	716,864	752,918	778,789	772,348	(6,441)
195 Substitute Teachers-Certified	16,446	30,000	26,533	30,000	3,467
198 Substitute Teachers-Non-Certified	377,047	180,000	367,253	280,000	(87,253)
201 Social Security	1,088,881	1,261,079	1,166,236	1,302,355	136,119
204 Pensions	1,319,241	1,291,788	1,278,737	1,210,516	(68,222)
207 Medical Insurance	3,515,190	3,959,121	3,983,564	4,248,364	264,800
208 Dental Insurance	11,213	11,856	14,441	14,728	288
210 Unemployment Comp.	9,599	9,972	19,442	9,846	(9,596)
212 Employer Medicare	261,521	294,930	281,853	304,583	22,730
217 Retirement-Hybrid	73,362	72,986	83,691	83,208	(483)
336 Maint/Repairs Equipment	46,813	135,675	54,428	135,675	81,247
355 Travel	3,451	2,000	1,039	-	(1,039)
356 Tuition	2,725	15,000	15,000	15,000	-
399 Other Contracted Services	356,943	43,500	90,619	363,110	272,491
429 Instructional Supplies	443,098	335,950	362,552	321,350	(41,202)
449 Textbooks	273,597	502,601	681,998	200,000	(481,998)
499 Other Supplies and Materials	1,444	-	-	-	-
595 TISA On-Behalf Payments	71,897	-	-	-	-
599 Other Charges	7,661	-	-	-	-
722 Regular Instruction Equipment	131,669	103,000	106,017	103,000	(3,017)
<b>Total</b>	<b>26,720,481</b>	<b>28,379,442</b>	<b>28,679,467</b>	<b>29,317,452</b>	<b>637,985</b>

**ALTERNATIVE INSTRUCTION PROGRAM  
71150**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
116 Teachers	131,524	136,432	136,431	139,544	3,113
186 Longevity Pay	1,450	1,550	1,550	1,650	100
198 Non-Certified Substitutes	1,125	1,000	1,623	1,000	(623)
201 Social Security	7,590	8,617	7,947	8,816	869
204 Pensions	9,056	8,776	8,776	8,147	(629)
207 Medical Insurance	35,297	37,331	37,575	38,935	1,360
208 Dental Insurance	91	91	109	109	-
210 Unemployment Comp.	45	63	85	63	(22)
212 Employer Medicare	1,775	2,015	1,859	2,062	203
399 Other Contracted	1,104	3,000	586	3,000	2,414
429 Instructional Supplies	400	800	800	800	-
722 Instructional Equipment	1,094	3,000	3,000	3,000	-
<b>Total</b>	<b>190,551</b>	<b>202,675</b>	<b>200,340</b>	<b>207,126</b>	<b>6,786</b>

**SPECIAL EDUCATION PROGRAM  
71200**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
116 Teachers	1,336,079	1,589,996	1,316,361	1,517,504	201,143
117 Career Ladder Program	5,500	5,500	3,180	3,180	-
128 Homebound Teachers	3,525	6,000	5,505	6,000	495
163 Educational Assistants	531,080	635,204	711,557	663,638	(47,920)
171 Speech Pathologist	205,143	333,011	210,784	340,124	129,340
186 Longevity Pay	30,225	28,900	25,425	27,025	1,600
189 Other Salaries	163	-	-	-	-
195 Substitute Teachers-Certified	1,950	3,500	300	3,500	3,200
198 Substitute Teachers-Non-Certified	43,975	24,000	41,717	24,000	(17,717)
201 Social Security	122,069	162,819	130,249	160,268	30,019
204 Pensions	154,202	172,513	162,275	159,047	(3,228)
207 Medical Insurance	587,649	808,605	688,241	795,354	107,113
208 Dental Insurance	1,902	2,380	2,540	2,780	240
210 Unemployment Comp.	1,507	1,658	2,721	1,742	(980)
212 Employer Medicare	28,691	38,079	30,730	37,482	6,752
217 Retirement-Hybrid	6,191	6,757	6,268	6,732	464
310 Contracts with Other Public Agencies	98,820	-	165,114	-	(165,114)
399 Other Contracted Services	400	-	-	-	-
429 Instructional Supplies	6,000	7,400	24,233	7,000	(17,233)
725 Special Education Equipment	48,208	-	10,000	-	(10,000)
790 Other Equipment	-	1,000	1,000	1,000	-
<b>Total</b>	<b>3,213,278</b>	<b>3,827,321</b>	<b>3,538,200</b>	<b>3,756,375</b>	<b>218,175</b>

**VOCATIONAL EDUCATIONAL PROGRAM  
71300**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
116 Teachers	1,164,855	1,278,145	1,207,546	1,291,424	83,878
117 Career Ladder Program	3,000	2,000	2,000	1,000	(1,000)
186 Longevity Pay	11,450	10,850	11,050	9,450	(1,600)
189 Other Salaries	73,062	75,254	75,254	76,759	1,505
195 Substitute Teachers-Certified	300	1,000	1,000	1,000	-
198 Substitute Teachers-Non-Certified	9,570	8,000	9,880	8,000	(1,880)
201 Social Security	73,487	85,265	75,735	86,033	10,298
204 Pensions	91,259	87,751	93,304	80,875	(12,429)
207 Medical Insurance	251,757	250,627	282,403	303,936	21,533
208 Dental Insurance	739	780	958	996	38
210 Unemployment Comp.	522	530	1,049	531	(518)
212 Employer Medicare	17,213	19,941	17,837	20,121	2,283
217 Retirement-Hybrid	4,678	5,327	6,183	6,487	304
336 Maint/Repairs Equipment	-	2,500	430	2,500	2,070
429 Instructional Supplies	36,878	34,800	66,466	34,800	(31,666)
449 Textbooks	-	2,000	2,000	2,000	-
499 Other Supplies and Materials	70	-	-	-	-
599 Other Charges	46	500	500	500	-
730 Vocational Instruction Equip.	116,988	30,000	199,406	30,000	(169,406)
<b>Total</b>	<b>1,855,872</b>	<b>1,895,271</b>	<b>2,053,001</b>	<b>1,956,412</b>	<b>(96,589)</b>

**ATTENDANCE  
72110**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor/Director	80,512	47,792	47,791	89,351	41,560
117 Career Ladder	600	600	600	1,600	1,000
130 Social Worker	93,664	183,904	179,690	218,893	39,202
162 Clerical Personnel	64,303	66,227	66,245	67,582	1,337
186 Longevity Pay	3,900	5,900	6,300	8,550	2,250
201 Social Security	11,657	15,874	13,262	23,931	10,669
204 Pensions	13,866	19,202	16,764	28,903	12,139
207 Medical Insurance	24,339	33,173	34,397	41,415	7,018
208 Dental Insurance	137	228	232	274	41
210 Unemployment Comp.	82	168	337	189	(148)
212 Employer Medicare	3,408	4,414	4,215	5,597	1,381
355 Travel	2,421	2,500	2,500	2,500	-
399 Other Contracted Services	28,297	39,340	39,340	39,340	-
499 Other Supplies and Materials	3,290	3,000	3,000	3,000	-
524 Inservice/Staff Dev	772	4,000	4,000	4,000	-
704 Attendance Equipment	-	4,000	4,000	4,000	-
<b>Total</b>	<b>331,247</b>	<b>430,322</b>	<b>422,674</b>	<b>539,124</b>	<b>116,450</b>

**HEALTH SERVICES  
72120**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor	122,320	133,865	86,618	88,351	1,733
117 Career Ladder	600	600	600	-	(600)
131 Medical Personnel	317,513	319,998	348,648	349,830	1,182
186 Longevity Pay	3,050	6,100	3,550	4,400	850
201 Social Security	22,848	25,588	25,939	27,440	1,501
204 Pensions	30,191	27,461	34,105	33,194	(912)
207 Medical Insurance	89,391	86,583	67,671	70,119	2,449
208 Dental Insurance	319	319	328	328	-
210 Unemployment Comp.	308	294	656	273	(383)
212 Employer Medicare	6,031	6,677	6,170	6,417	248
217 Retirement-Hybrid	3,048	2,966	3,267	3,305	38
355 Travel	752	1,000	1,171	1,000	(171)
399 Other Contracted Service	-	40,000	40,000	40,000	-
499 Other Supplies and Materials	17,470	13,000	13,000	16,000	3,000
524 Inservice/Staff Development	-	2,000	2,000	2,000	-
599 Other Charges	412	5,000	5,000	5,000	-
735 Health Equipment	8,931	2,000	9,709	2,000	(7,709)
<b>Total</b>	<b>623,185</b>	<b>673,452</b>	<b>648,432</b>	<b>649,658</b>	<b>1,226</b>

**OTHER STUDENT SUPPORT  
72130**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
117 Career Ladder	1,000	1,000	1,000	1,000	-
123 Guidance Personnel	774,583	811,187	781,701	813,800	32,099
163 Educational Assistants	60,524	67,157	70,368	68,509	(1,860)
186 Longevity Pay	9,950	10,800	10,800	11,200	400
189 Other Salaries/Wages	1,045	2,000	3,063	2,000	(1,063)
201 Social Security	48,886	55,313	50,093	55,584	5,490
204 Pensions	59,952	57,410	60,138	52,849	(7,289)
207 Medical Insurance	200,970	214,500	204,268	214,146	9,878
208 Dental Insurance	456	510	575	612	37
210 Unemployment Comp.	335	363	678	363	(315)
212 Employer Medicare	11,435	12,936	11,719	12,999	1,281
217 Retirement-Hybrid	1,750	1,854	2,679	2,876	197
322 Evaluation and Testing	14,395	15,000	15,000	15,000	-
399 Other Contracted Services	245,258	20,000	47,358	20,000	(27,358)
499 Other Supplies and Materials	4,086	4,125	4,125	4,125	-
524 Inservice/Staff Development	3,562	2,000	3,525	2,000	(1,525)
599 Other Charges	15,507	14,000	14,000	16,000	2,000
790 Equipment	354,086	-	1,442	-	(1,442)
<b>Total</b>	<b>1,807,778</b>	<b>1,290,155</b>	<b>1,282,531</b>	<b>1,293,063</b>	<b>10,532</b>

**REGULAR INSTRUCTION SUPPORT  
72210**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor/Director	359,434	452,966	504,920	461,786	(43,133)
117 Career Ladder	4,000	4,000	4,000	4,000	-
129 Librarians	609,642	627,929	630,540	648,440	17,900
161 Secretary	34,295	83,915	83,071	85,591	2,520
186 Longevity Pay	17,475	16,350	20,675	17,000	(3,675)
189 Other Salaries/Wages	25,256	76,366	75,469	80,270	4,801
201 Social Security	63,373	78,215	78,983	80,419	1,436
204 Pensions	77,825	81,685	92,443	77,186	(15,256)
207 Medical Insurance	209,288	256,928	258,251	267,736	9,485
208 Dental Insurance	588	640	766	768	2
210 Unemployment Comp.	407	399	778	420	(358)
212 Employer Medicare	14,835	18,292	18,538	18,808	270
217 Retirement-Hybrid	2,161	2,296	2,914	2,962	48
320 Dues and Memberships	-	-	5,720	-	(5,720)
355 Travel	10,479	3,000	10,200	5,000	(5,200)
399 Other Contracted Services	-	10,200	38,417	10,200	(28,217)
432 Library Books/Media	22,882	23,650	8,149	23,650	15,501
499 Other Supplies and Materials	8,458	8,750	50,000	8,750	(41,250)
524 In Service/Staff Development	32,995	50,000	400	50,000	49,600
790 Equipment	2,443	2,000	2,000	2,000	-
<b>Total</b>	<b>1,495,835</b>	<b>1,797,582</b>	<b>1,886,233</b>	<b>1,844,987</b>	<b>(41,246)</b>

**SPECIAL EDUCATION SUPPORT  
72220**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor/Director	85,095	87,618	87,618	89,351	1,733
117 Career Ladder	500	500	500	-	(500)
124 Psychological Personnel	67,817	70,296	-	107,793	107,793
186 Longevity	1,700	1,400	1,400	1,500	100
189 Other Salaries	17,532	-	-	-	-
201 Social Security	5,125	9,877	5,748	12,316	6,568
204 Pensions	10,532	10,167	6,132	11,472	5,340
207 Medical Insurance	21,681	27,484	17,849	27,344	9,495
208 Dental Insurance	-	46	-	-	-
210 Unemployment Comp.	63	42	21	63	42
212 Employer Medicare	2,449	2,316	1,344	2,880	1,536
310 Contracts w private agencies	156,289	80,000	173,710	80,000	(93,710)
355 Travel	-	500	500	500	-
524 Inservice/Staff Development	-	1,000	1,000	1,000	-
<b>Total</b>	<b>368,784</b>	<b>291,247</b>	<b>295,822</b>	<b>334,219</b>	<b>38,397</b>

**VOCATIONAL EDUCATION SUPPORT  
72230**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor/Director	103,207	102,168	107,478	104,058	(3,420)
161 Secretary	32,323	33,298	30,523	33,970	3,447
186 Longevity Pay	650	700	700	1,000	300
201 Social Security	8,070	8,442	7,977	8,620	643
204 Pensions	9,808	9,040	9,169	8,614	(555)
207 Medical Insurance	36,637	38,699	35,699	40,365	4,666
208 Dental Insurance	91	91	100	109	9
210 Unemployment Comp.	42	42	71	42	(29)
212 Employer Medicare	1,888	1,974	1,866	2,016	150
307 Communication	684	3,200	606	3,200	2,594
355 Travel	724	500	709	500	(209)
399 Other Contracted Services	2,715	4,000	3,020	4,000	980
599 Other Charges	453	500	500	500	-
<b>Total</b>	<b>197,292</b>	<b>202,654</b>	<b>198,418</b>	<b>206,994</b>	<b>8,576</b>

**TECHNOLOGY SUPPORT  
72250**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor/Director	91,740	94,493	94,493	96,383	1,890
121 Data Processing Personnel	230,057	236,985	236,705	243,448	6,743
186 Longevity Pay	1,550	1,700	1,950	2,150	200
201 Social Security	19,118	20,657	19,829	21,203	1,374
204 Pensions	24,665	24,988	25,460	25,649	188
207 Medical Insurance	61,716	58,457	53,923	60,970	7,047
208 Dental Insurance	228	228	251	274	23
210 Unemployment Comp.	105	147	204	147	(57)
212 Employer Medicare	4,471	4,831	4,638	4,959	321
217 Retirement-Hybrid	966	1,001	948	1,004	56
307 Communication	-	20	-	20	20
336 Maintenance/Repair	13,783	110,000	106,880	110,000	3,120
350 Internet Connectivity	124,223	125,000	124,123	125,000	877
399 Other Contracted Services	11,463	11,500	11,463	11,500	37
471 Software	15,010	30,000	30,000	30,000	-
524 Staff Development	1,186	2,000	2,000	2,000	-
790 Other Equipment	(4,230)	-	-	-	-
<b>Total</b>	<b>596,051</b>	<b>722,007</b>	<b>712,867</b>	<b>734,705</b>	<b>21,838</b>

**BOARD OF EDUCATION  
72310**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
191 Board/Committee Fees	36,619	39,605	38,706	40,794	2,088
201 Social Security	2,023	2,456	2,027	2,529	502
207 Medical Insurance	-	-	6,162	7,770	1,609
208 Dental Insurance	-	-	46	55	9
210 Unemployment Compensation	-	-	11	21	10
212 Employer Medicare	531	572	538	589	51
320 Dues/Memberships	7,030	7,175	7,175	7,175	-
331 Legal Services	6,692	15,000	13,880	15,000	1,120
355 Travel	313	500	-	1,000	1,000
399 Other Contracted Services	15,250	16,250	32,750	16,250	(16,500)
499 Other Supplies/Materials	-	1,000	485	1,000	515
506 Liability Insurance	123,401	127,745	138,255	158,993	20,738
510 Trustee's Commission	337,853	330,000	621,913	340,000	(281,913)
513 Workman's Comp Insurance	164,164	178,500	181,152	208,325	27,173
524 In Service/Staff Development	2,125	4,000	(709)	7,000	7,709
533 Criminal Investigation of Applicants	14,939	8,000	19,056	8,000	(11,056)
599 Other Charges	1,972	8,000	7,593	8,000	408
Total	712,910	738,803	1,069,039	822,502	(246,537)

**DIRECTOR OF SCHOOLS  
72320**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
101 County Official/Adm Officer	153,410	158,012	158,012	160,000	1,988
117 Career Ladder/CEO	1,000	-	-	-	-
161 Secretary	52,000	53,560	53,560	54,640	1,080
186 Longevity Pay	650	700	700	250	(450)
201 Social Security	12,274	13,161	12,623	13,323	700
204 Pensions	14,460	14,111	14,111	13,349	(762)
207 Medical Insurance	36,548	38,823	35,811	40,365	4,554
208 Dental Insurance	388	391	380	391	11
210 Unemployment Comp.	42	63	72	63	(9)
212 Employer Medicare	2,871	3,066	2,952	3,105	153
307 Communication	650	600	800	600	(200)
320 Dues/Memberships	7,143	4,040	7,079	4,040	(3,039)
355 Travel	596	1,000	1,263	1,000	(263)
435 Office Supplies	-	500	85	500	415
524 Staff Development	-	4,000	4,000	4,000	-
599 Other Charges	2,011	1,500	1,500	1,500	-
701 Administrative Equipment	-	1,000	1,775	1,000	(775)
<b>Total</b>	<b>284,042</b>	<b>294,527</b>	<b>294,724</b>	<b>298,126</b>	<b>3,402</b>

**OFFICE OF THE PRINCIPAL  
72410**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
104 Principals	952,168	970,294	970,359	998,427	28,067
117 Career Ladder Program	6,000	6,000	3,000	6,000	3,000
139 Assistant Principals	1,009,140	1,039,421	1,039,416	1,060,211	20,794
162 Clerical Personnel	732,471	767,094	756,354	782,720	26,366
186 Longevity Pay	35,450	36,050	35,050	36,300	1,250
201 Social Security	160,141	174,769	174,289	178,787	4,498
204 Pensions	192,392	188,192	199,320	180,162	(19,159)
207 Medical Insurance	513,148	541,490	523,388	595,671	72,283
208 Dental Insurance	1,418	1,510	1,856	1,872	16
210 Unemployment Comp.	1,034	1,029	1,780	1,029	(751)
212 Employer Medicare	37,452	40,873	40,762	41,813	1,051
217 Retirement-Hybrid	883	915	938	906	(33)
320 Dues/Memberships	-	2,300	-	2,300	2,300
355 Travel	110	1,000	-	1,000	1,000
399 Other Contracted Services	13,250	13,600	14,650	17,100	2,450
435 Office Supplies	6,049	6,875	6,904	6,875	(29)
599 Other Charges	139,814	150,000	150,000	150,000	-
701 Administrative Equipment	11,914	13,970	13,970	13,970	-
<b>Total</b>	<b>3,812,834</b>	<b>3,955,382</b>	<b>3,932,037</b>	<b>4,075,142</b>	<b>143,105</b>

**FISCAL SERVICES  
72510**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor	91,740	94,493	94,493	96,383	1,890
119 Accountants/Bookkeepers	219,100	229,700	225,720	234,260	8,540
186 Longevity	1,350	1,400	1,400	1,450	50
201 Social Security	18,166	20,187	18,938	20,590	1,652
204 Pensions	23,414	24,419	24,121	24,907	786
207 Medical Insurance	70,729	83,501	65,573	66,805	1,233
208 Dental Insurance	137	137	150	164	14
210 Unemployment Comp.	105	147	215	147	(68)
212 Employer Medicare	4,248	4,721	4,429	4,815	386
317 Data Processing Service	58,525	60,317	50,776	61,317	10,541
355 Travel	1,262	500	-	500	500
399 Other Contracted Services	975	1,000	1,168	1,000	(168)
411 Data Processing Supplies	1,955	4,400	4,794	4,400	(394)
435 Office Supplies	16,691	5,000	4,963	5,000	37
524 Staff Development	6,234	4,000	13,385	4,000	(9,385)
701 Administrative Equipment	1,628	5,000	5,000	5,000	-
<b>Total</b>	<b>516,259</b>	<b>538,922</b>	<b>515,126</b>	<b>530,738</b>	<b>15,613</b>

**HUMAN RESOURCES**  
**72520**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor	91,740	94,493	94,493	96,383	1,890
162 Clerical	58,500	60,260	60,260	61,460	1,200
186 Longevity Pay	1,300	1,400	1,400	1,500	100
201 Social Security	8,872	9,681	9,199	9,879	680
204 Pensions	11,366	11,711	11,712	11,951	239
207 Medical Insurance	31,145	33,203	30,914	34,952	4,038
208 Dental Insurance	91	91	100	109	9
210 Unemployment Comp.	42	63	66	63	(3)
212 Employer Medicare	2,075	2,263	2,151	2,310	159
355 Travel	378	750	389	750	361
435 Office Supplies	1,722	2,000	2,000	2,000	-
499 Other Supplies	1,926	2,000	2,000	2,000	-
524 Staff Development	250	1,500	1,500	1,500	-
599 Other Charges	4,125	9,800	9,800	9,800	-
701 Administrative Equipment	380	2,000	2,000	2,000	-
<b>Total</b>	<b>213,912</b>	<b>231,216</b>	<b>227,984</b>	<b>236,657</b>	<b>8,674</b>

**OPERATION OF PLANT  
72610**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
166 Custodial Personnel	1,123,692	1,249,300	1,221,763	1,296,891	75,128
186 Longevity Pay	16,400	16,750	19,850	22,050	2,200
189 Other Salaries/Wages	89	-	5,175	-	(5,175)
201 Social Security	63,612	78,496	70,340	81,774	11,434
204 Pensions	75,968	94,954	82,632	98,921	16,288
207 Medical Insurance	318,866	367,076	328,233	387,921	59,688
208 Dental Insurance	871	960	980	1,044	64
210 Unemployment Comp.	1,067	1,260	1,888	1,260	(628)
212 Employer Medicare	15,287	18,358	16,917	19,125	2,208
359 Disposal Fees	118,748	109,524	81,394	109,524	28,130
399 Other Contracted Svcs	780	11,000	-	11,000	11,000
410 Custodial Supplies	164,128	170,000	232,661	170,000	(62,661)
415 Electricity	1,142,310	1,185,000	1,317,511	1,245,000	(72,511)
434 Natural Gas	93,335	115,000	171,729	115,000	(56,729)
454 Water and Sewer	231,378	180,500	260,341	190,500	(69,841)
499 Other Supplies/Materials	-	2,000	-	2,000	2,000
501 Boiler Insurance	7,246	7,608	9,321	10,719	1,398
502 Building/Contents Insurance	306,687	322,021	365,908	420,794	54,886
524 Inservice/Staff Dev	-	1,000	-	1,000	1,000
720 Plant Operation Equipment	-	5,000	2,676	5,000	2,324
<b>Total</b>	<b>3,680,464</b>	<b>3,935,806</b>	<b>4,189,319</b>	<b>4,189,523</b>	<b>204</b>

**MAINTENANCE OF PLANT  
72620**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor	91,740	94,493	94,493	96,383	1,890
161 Secretaries	40,100	41,320	41,320	42,140	820
167 Maintenance Personnel	573,091	646,965	604,083	659,672	55,589
186 Longevity Pay	6,975	7,500	7,450	8,000	550
189 Other Salaries & Wages	39,469	39,000	16,481	41,500	25,019
201 Social Security	43,658	51,414	45,299	52,557	7,258
204 Pensions	52,800	62,196	54,615	63,577	8,962
207 Medical Insurance	133,741	144,758	133,947	150,958	17,011
208 Dental Insurance	397	410	451	492	41
210 Unemployment Comp.	317	336	665	336	(329)
212 Employer Medicare	10,315	12,025	10,616	12,292	1,675
217 Retirement-Hybrid	53	100	34	100	66
307 Communication	4,654	3,500	4,926	3,500	(1,426)
320 Dues	475	300	475	300	(175)
335 Maint/Repair-Building	543,551	310,000	504,605	310,000	(194,605)
336 Maint/Repair-Equip	12,817	240,000	240,000	240,000	-
355 Travel	1,969	500	2,526	500	(2,026)
399 Other Contracted Services	276,907	259,743	259,743	260,243	500
499 Other Supplies/Materials	2,017	1,000	6,251	1,000	(5,251)
524 Staff Development	1,903	1,000	1,000	1,000	-
599 Other Charges	21	4,000	4,000	4,000	-
701 Admin Equip	13,075	-	-	-	-
717 Maintenance Equipment	4,020	5,000	5,000	5,000	-
<b>Total</b>	<b>1,854,064</b>	<b>1,925,560</b>	<b>2,037,980</b>	<b>1,953,549</b>	<b>(84,431)</b>

**TRANSPORTATION  
72710**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor/Director	91,740	94,493	94,493	96,383	1,890
142 Mechanics	154,777	138,709	158,760	159,538	779
146 Bus Drivers	954,783	962,856	955,058	1,031,252	76,193
162 Clerical	38,560	41,320	15,013	42,140	27,127
186 Longevity Pay	22,275	20,650	46,453	25,375	(21,078)
189 Other Salaries & Wages	85,107	84,995	72,381	101,356	28,975
201 Social Security	71,805	83,267	73,409	90,275	16,866
204 Pensions	92,339	99,649	95,024	108,105	13,080
207 Medical Insurance	495,427	531,335	529,876	545,724	15,848
208 Dental Insurance	1,523	1,550	1,804	1,860	56
210 Unemployment Comp.	1,274	1,344	1,974	1,386	(588)
212 Employer Medicare	17,415	19,474	17,825	21,113	3,287
307 Communication	2,119	2,000	1,992	2,000	8
340 Medical & Dental Services	5,700	8,000	4,740	8,000	3,260
355 Travel	2,486	500	-	500	500
399 Other Contracted	31,504	31,000	24,380	31,000	6,620
412 Diesel	237,668	250,000	263,497	250,000	(13,497)
425 Gasoline	76,639	65,000	70,496	65,000	(5,496)
450 Tires and Tubes	59,091	30,000	12,491	30,000	17,509
453 Vehicle Parts	113,949	70,000	113,649	70,000	(43,649)
511 Vehicle & Equip Insurance	71,725	75,311	84,217	96,850	12,633
524 Staff Development	4,925	1,000	7,137	1,000	(6,137)
599 Other Charges	38,694	27,200	52,191	27,200	(24,991)
729 Transportation Equipment	7,446	5,000	5,000	5,000	-
<b>Total</b>	<b>2,678,971</b>	<b>2,644,654</b>	<b>2,701,860</b>	<b>2,811,055</b>	<b>109,195</b>

**CENTRAL AND OTHER SUPPORT  
72810**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
162 Clerical Personnel	38,940	42,980	42,960	43,820	860
186 Longevity	500	550	550	600	50
201 Social Security	2,269	2,699	2,533	2,754	221
204 Pensions	2,958	3,265	3,263	3,332	68
206 Life Insurance	15,055	18,000	9,409	19,000	9,591
207 Medical Insurance	125,321	138,849	140,800	146,650	5,851
210 Unemployment Comp.	21	21	62	21	(41)
212 Employer Medicare	531	631	592	644	52
299 Other Fringe Benefits	64,180	68,000	48,702	70,000	21,298
307 Communications	957	13,000	1,334	13,000	11,666
348 Postal Charges	5,569	10,000	6,846	10,000	3,154
435 Office Supplies	3,648	5,000	5,000	5,000	-
599 Other Charges	28,576	15,000	16,221	15,000	(1,221)
<b>Total</b>	<b>288,525</b>	<b>317,995</b>	<b>278,272</b>	<b>329,821</b>	<b>51,549</b>

**FOOD SERVICE  
73100**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor/Director	3,807	-	-	-	-
162 Clerical	-	-	-	-	-
165 Cafeteria Personnel	5,048	-	-	-	-
189 Longevity	-	-	-	-	-
201 Social Security	549	-	-	-	-
204 Pensions	215	-	-	-	-
207 Medical Insurance	-	-	-	-	-
208 Dental Insurance	-	-	-	-	-
210 Unemployment	11	-	-	-	-
212 Employer Medicare	128	-	-	-	-
422 Food Supplies	4,578	-	-	-	-
<b>Total</b>	<b>14,334</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**COMMUNITY SERVICES**  
**73300**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
105 Supervisor	67,678	-	70,921	-	(70,921)
116 Teachers	116,871	-	131,458	-	(131,458)
163 Educational Assistants	6,718	-	5,394	-	(5,394)
201 Social Security	11,301	-	12,246	-	(12,246)
204 Pensions	13,627	-	14,454	-	(14,454)
210 Unemployment Comp.	58	-	148	-	(148)
212 Employer Medicare	2,643	-	2,864	-	(2,864)
217 Hybrid	664	-	758	-	(758)
399 Other Contracted	-	-	5,306	-	(5,306)
422 Food Supplies	6,420	-	24,123	-	(24,123)
429 Instructional Supplies	-	-	330	-	(330)
499 Other Supplies	796	-	273	-	(273)
599 Other Charges	2,254	-	9,246	-	(9,246)
<b>Total</b>	<b>229,029</b>	<b>-</b>	<b>277,522</b>	<b>-</b>	<b>(277,522)</b>

**EARLY CHILDHOOD EDUCATION  
73400**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
116 Teachers	133,056	137,494	112,207	119,324	7,117
163 Educational Assistants	33,029	37,202	43,671	37,948	(5,723)
186 Longevity Pay	1,550	1,650	1,650	350	(1,300)
198 Substitute Teachers-Non-Certified	2,978	1,500	3,113	1,500	(1,613)
201 Social Security	10,039	11,026	9,407	9,866	459
204 Pensions	11,646	11,643	10,860	9,757	(1,102)
207 Medical Insurance	22,584	24,208	31,154	33,017	1,863
208 Dental Insurance	132	137	160	164	5
210 Unemployment Comp.	87	105	215	105	(110)
212 Employer Medicare	2,359	2,579	2,200	2,307	107
429 Instructional Supplies	1,206	2,800	207	2,800	2,593
524 In Service/Staff Development	-	1,500	143	1,500	1,357
722 Regular Instruct. Equipment	-	-	-	-	-
<b>Total</b>	<b>218,668</b>	<b>231,843</b>	<b>214,984</b>	<b>218,638</b>	<b>3,653</b>

**CAPITAL OUTLAY**  
**76100**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
706 Building Construction	116,361	-	-	-	-
707 Building Improvements	-	-	-	-	-
799 Other Capital Outlay	2,004,997	500,000	724,154	250,000	(474,154)
<b>Total</b>	<b>2,121,358</b>	<b>500,000</b>	<b>724,154</b>	<b>250,000</b>	<b>(474,154)</b>

**Operating Transfers  
99100**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	Increase (Decrease)
590 Transfers Out	529,075	325,450	325,450	215,000	(110,450)
Total	529,075	325,450	325,450	215,000	(110,450)

**MARSHALL COUNTY BOARD OF EDUCATION  
SUMMARY OF EXPENDITURES**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026	\$ Increase
71100 Regular Ed. Instruction	26,720,481	28,379,442	28,679,467	29,317,452	637,985
71150 Alternative Ed. Instruction	190,551	202,675	200,340	207,126	6,786
71200 Special Ed. Instruction	3,213,278	3,827,321	3,538,200	3,756,375	218,175
71300 Vocational Ed. Instruction	1,855,872	1,895,271	2,053,001	1,956,412	(96,589)
72110 Attendance	331,247	430,322	422,674	539,124	116,450
72120 Health Services	623,185	673,452	648,432	649,658	1,226
72130 Other Student Support	1,807,778	1,290,155	1,282,531	1,293,063	10,532
72210 Regular Ed Support	1,495,835	1,797,582	1,886,233	1,844,987	(41,246)
72220 Special Ed. Support	368,784	291,247	295,822	334,219	38,397
72230 Vocational Ed Support	197,292	202,654	198,418	206,994	8,576
72250 Technology Support	596,051	722,007	712,867	734,705	21,838
72310 Board of Education	712,910	738,803	1,069,039	822,502	(246,537)
72320 Director of Schools	284,042	294,527	294,724	298,126	3,402
72410 Office of the Principal	3,812,834	3,955,382	3,932,037	4,075,142	143,105
72510 Fiscal Services	516,259	538,922	515,126	530,738	15,613
72520 Human Resources	213,912	231,216	227,984	236,657	8,674
72610 Operation of Plant	3,680,464	3,935,806	4,189,319	4,189,523	204
72620 Maintenance of Plant	1,854,064	1,925,560	2,037,980	1,953,549	(84,431)
72710 Transportation	2,678,971	2,644,654	2,701,860	2,811,055	109,195
72810 Central and Other	288,525	317,995	278,272	329,821	51,549
73100 Food Service	14,334	-	-	-	-
73300 Community Services	229,029	-	277,522	-	(277,522)
76100 Capital Outlay	2,121,358	500,000	724,154	250,000	(474,154)
73400 Early Childhood Education	218,668	231,843	214,984	218,638	3,653
99100 Transfer to Other Funds	529,075	325,450	325,450	215,000	(110,450)
	<u>54,554,799</u>	<u>55,352,287</u>	<u>56,706,436</u>	<u>56,770,866</u>	<u>64,430</u>

Budget Increase 3.94% 0.11%

MARSHALL COUNTY SCHOOLS  
2025-2026 FOOD SERVICE BUDGET

	2024-2025 ESTIMATED YEAR END	2025-2026 PROPOSED BUDGET
BEGINNING FUND BALANCE	\$2,304,888.51	\$2,200,729.08
REVENUES		
Children's Lunch-43521	\$513,969.50	\$587,434.75
Adult Lunch-43522	\$41,636.50	\$50,575.00
Breakfast-43523	\$100,697.30	\$111,973.75
A La Carte-43525	\$569,608.80	\$585,800.25
Investment-44110	\$25.32	\$26.00
State Matching-46520	\$26,801.99	\$26,801.99
USDA Lunch-47111	\$1,804,877.30	\$1,878,324.00
USDA Breakfast-47113	\$637,685.20	\$642,075.00
USDA Other-47114	\$18,892.10	\$20,600.00
USDA Commodities	\$274,604.00	\$270,606.89
TOTAL REVENUES	\$3,988,798.01	\$4,174,217.63
EXPENDITURES		
Supervisor	\$86,618.40	\$88,350.77
Clerical	\$98,656.96	\$100,661.36
Cafeteria Personnel	\$1,149,822.34	\$1,248,937.89
Longevity	\$23,625.00	\$25,550.00
Social Security	\$80,178.07	\$90,737.00
State Retirement	\$87,280.05	\$89,078.95
Medical Insurance	\$403,771.05	\$455,337.54
Dental Insurance	\$1,486.56	\$1,504.80
Unemployment Comp.	\$1,964.49	\$2,016.00
Employer Medicare	\$18,924.21	\$21,220.75
Other Fringe Benefits	\$227.81	\$465.00
Communication	\$1,530.00	\$2,040.00
Transportation other than student	\$13,310.70	\$17,020.00
Travel	\$14.43	\$2,500.00
Other Contracted Services	\$45,996.03	\$51,050.00
Food Supplies	\$1,492,994.07	\$1,730,284.76
USDA Commodities	\$274,604.00	\$270,606.89
Office Supplies	\$8,526.91	\$8,100.00
Uniforms	\$723.30	\$2,400.00
In-Service	\$2,710.91	\$8,200.00
Other Supplies	\$173,911.38	\$163,324.05
Food Service Equipment	\$126,080.77	\$86,000.00
TOTAL EXPENDITURES	\$4,092,957.44	\$4,465,385.76
INCREASE/DECREASE	-\$104,159.43	-\$291,168.13
ENDING FUND BALANCE	\$2,200,729.08	\$1,909,560.95

**MARSHALL COUNTY BOARD OF EDUCATION  
 PROPOSED 2025 -2026 FUND 177 BUDGET  
 EDUCATION CAPITAL PROJECTS**

	Actual 2023-2024	Budget 2024-2025	Projected 2024-2025	Budget 2025-2026
46851 State Revenue Sharing TVA	127,757	125,000	127,000	125,000
49800 Transfers In	3,441,008	325,450	4,600,750	215,000
<b>Total Revenues</b>	<b>3,568,765</b>	<b>450,450</b>	<b>4,727,750</b>	<b>340,000</b>
<b>Total Expenditures</b>	<b>3,112,441</b>	<b>450,450</b>	<b>2,929,625</b>	<b>340,000</b>
<b>Difference</b>	<b>456,324</b>	<b>-</b>	<b>1,798,125</b>	<b>-</b>
 <b>Fund Balance</b>				
Committed for Education	706,411	706,411	2,504,536	2,504,536
Total Reserves	706,411	706,411	2,504,536	2,504,536

**MARSHALL COUNTY SCHOOLS  
TEACHER SALARY SCHEDULE  
2025-2026  
2% Raise**

Degree	YEARS OF EXPERIENCE																						
	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Doctorate	62,359	62,537	63,028	63,543	64,087	64,909	65,650	67,005	68,989	70,439	70,698	72,165	72,464	73,981	74,238	75,803	75,803	77,129	77,129	78,513	78,513	78,513	78,513
EDS	57,741	58,207	58,697	59,081	59,847	60,667	61,810	62,905	64,057	65,153	66,096	67,157	68,150	69,219	70,196	71,294	71,763	72,419	72,877	73,507	73,989	74,463	74,941
Masters + 30	56,065	56,449	57,330	57,701	58,459	59,333	60,441	61,517	62,626	63,702	64,675	65,812	66,687	67,818	68,897	69,841	70,296	70,952	71,441	72,077	72,537	73,020	73,497
Masters	52,525	53,230	53,908	54,423	55,199	56,065	57,118	58,207	59,302	60,337	61,238	62,307	63,187	64,291	65,246	66,318	66,763	67,383	67,812	68,410	68,873	69,328	69,781
Bachelors	48,760	49,543	50,249	50,646	51,289	52,072	53,049	53,977	54,962	55,912	56,735	57,632	58,552	59,495	60,354	61,339	61,744	62,289	62,694	63,231	63,645	64,056	64,469

**MARSHALL COUNTY SCHOOLS  
SYSTEM WIDE PERSONNEL(ADMINISTRATION, SPEECH TEACHERS, PSYCHOLOGISTS)  
2025-2026  
2% RAISE**

Degree	YEARS OF EXPERIENCE																						
	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Doctorate	63,734	63,926	64,416	64,931	65,531	66,385	67,155	68,540	70,555	72,055	72,314	73,829	74,506	75,685	75,944	77,542	77,542	78,903	78,903	80,319	80,319	80,319	80,319
EDS	59,589	60,078	60,569	60,992	61,807	62,650	63,852	64,987	66,214	67,344	68,309	69,411	70,417	71,520	72,531	73,656	74,126	74,828	75,288	75,963	76,448	76,922	77,398
Masters + 30	57,864	58,278	59,158	59,569	60,365	61,285	62,435	63,551	64,715	65,852	66,817	68,009	68,891	70,069	71,006	72,149	72,603	73,778	73,785	74,460	74,921	75,404	75,879
Masters	54,298	55,051	55,729	56,273	57,089	58,043	59,098	60,222	61,412	62,473	63,375	64,498	65,372	66,537	67,486	68,608	69,058	69,705	70,133	70,787	71,249	71,702	72,158
Bachelors	50,563	51,384	52,093	52,495	53,193	54,003	55,043	56,012	57,044	58,034	58,872	59,816	60,750	61,741	62,601	63,639	64,043	64,624	65,029	65,606	66,020	66,433	66,845

**MARSHALL COUNTY SCHOOLS-SUPPLEMENT SCHEDULE  
 PERCENTAGE-BACHELOR'S DEGREE 5 YEARS EXPERIENCE  
 2025-2026 \$52,072**

**HIGH SCHOOL HEAD COACHES:**

	PERCENTAGE	SUPPLEMENT
Football*	18	9,373
Basketball (Boys and Girls)*	14	7,290
Baseball/Softball*	14	7,290
Soccer*	8	4,166
Band	12	6,249
Wrestling	8	4,166
Chorus	8	4,166
Tennis	8	4,166
Cheerleading	12	6,249
Golf	8	4,166
Swimming	8	4,166
Cross Country	8	4,166
Bowling	6	3,124
Volleyball	8	4,166

**HIGH SCHOOL ASST COACHES:**

Football-Off/Def Coordinators*	10	5,207
Football *	9	4,686
Basketball (Boys and Girls)*	8	4,166
Baseball/Softball*	8	4,166
Soccer*	6	3,124
Band	6	3,124
Wrestling	6	3,124
Chorus	6	3,124
Tennis	6	3,124
Cheerleading	9	4,686
Cross Country	6	3,124
Swimming	6	3,124
Volleyball	6	3,124

**MIDDLE SCHOOL HEAD COACHES:**

Football	10	5,207
Basketball (Boys and Girls)	8	4,166
Baseball/Softball	8	4,166
Music	3	1,562
Tennis	6	3,124
Cheerleading	7	3,645
Cross Country	6	3,124
Swim	6	3,124
Volleyball	6	3,124

**MARSHALL COUNTY SCHOOLS-SUPPLEMENT SCHEDULE**  
**PERCENTAGE-BACHELOR'S DEGREE 5 YEARS EXPERIENCE**  
**2025-2026** **\$52,072**

**MIDDLE SCHOOL ASST COACHES:**

Football	6	3,124
Basketball (Boys and Girls)	6	3,124
Baseball/Softball	3	1,562
Tennis	3	1,562
Swim	3	1,562
Volleyball	3	1,562

**ATHLETIC DIRECTORS:**

High School	16	8,332
Middle School	10	5,207

**CLUB SPONSORS:**

High School	1,350
Middle School	1,200
Elementary	900

**TEACHER OF THE YEAR:**

School	400
District	600
Region	1,000
State	2,000

\*All specified sports will receive 1% bonus for every postseason team tournament championship or playoff win in football. 1% = \$511

Head coaches can also serve as Athletic Director with Director Approval.

Current Calculation for number of coaches earned: As of 7/1/2024

**Football:** High School-Each football program will have one head coach and seven assistant coaches.

**Football:** Middle School-Each football program will have one head coach and four assistant coaches.

**Baseball/Softball:** One head coach and one assistant for High School. Ad additional assistant will be added if the school plays a full junior varsity schedule (1/2 of the varsity schedule). One head and one assistant added later for Middle School.

**MARSHALL COUNTY SCHOOLS  
ADMINISTRATIVE SALARY FORMULAS  
2025-2026**

**PRINCIPALS:**

BASE SALARY-HIGHEST OTHER SYSTEM-WIDE (PHD, 22 YRS) 10 MONTHS ADJUSTED FOR EXTRA DAYS WORKED PLUS SUPPLEMENTS SUPPLEMENTS:

	<u>11 MONTHS</u>	<u>12 MONTHS</u>
BASE SALARY	88,351	96,383

PRINCIPALS SUPPLEMENTS:

	<u>LOCAL</u>	<u>STATE</u>
ELEMENTARY (K-6)	\$9.50 PER STUDENT	1,600
SECONDARY (7-12)	\$11.50 PER STUDENT	1,600

THE NUMBER OF STUDENTS IS BASED ON THE ADMS (AVERAGE DAILY MEMBERSHIP) FROM THE PREVIOUS SCHOOL YEAR.

THE SUPPLEMENT WILL NOT BE LESS THAN THE SUPPLEMENT SCHEDULE USED FOR THE 2016-2017 SCHOOL YEAR.

**ASSISTANT PRINCIPALS:**

BASE SALARY-HIGHEST OTHER SYSTEM-WIDE (PHD, 22 YRS) 10 MONTHS ADJUSTED FOR 20 EXTRA DAYS.

	<u>11 MONTHS</u>
BASE SALARY	88,351

**SUPERVISORS:**

BASE SALARY-HIGHEST OTHER SYSTEM-WIDE (PHD, 22 YRS) 10 MONTHS ADJUSTED FOR EXTRA DAYS WORKED

	<u>11 MONTHS</u>	<u>12 MONTHS</u>
BASE SALARY	88,351	96,383

SUPERVISORS OF INSTRUCTION RECEIVE THE FOLLOWING SUPPLEMENT:

\$20 PER TEACHER SUPERVISED UP TO 50 TEACHERS (STATE)

**Marshall County Board of Education**  
**Classified Pay Scales**  
**2025-2026**  
**2% Raise**

<b>School Level</b>					
<b>Position</b>	<b>Years</b>				
	<b>0</b>	<b>1-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16+</b>
Teacher Assistant (7hrs, 187 days) *	13.66	14.21	14.78	15.36	15.99
School Admin Assistant (8hrs, Guid-197 days, Elem-200 days, High Sch-210 days)	14.71	15.30	15.91	16.55	17.22
ESL Assistant (8hrs, 187 days)	15.30	15.91	16.55	17.21	17.90
Attendance (8hrs, 210 days)	19.44	20.22	21.02	21.87	22.74
Bookkeeper (8hrs, High Sch-210 days)	19.44	20.22	21.02	21.87	22.74
Attendance/Bookkeeper (8hrs, Elem-215 days)	19.44	20.22	21.02	21.87	22.74
Virtual Classroom Facilitator (7hrs, 187 days)	16.22	16.87	17.54	18.25	18.97
Custodian (8hrs, 4hrs, 260 days) **	13.66	14.21	14.78	15.36	15.99

<b>Central Office Support</b>					
<b>Position</b>	<b>Years</b>				
	<b>0</b>	<b>1-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16+</b>
Assistant to the Director/Board Secretary (8hrs, 250 days)	26.27	27.32	28.42	29.55	30.73
Admin Assistant (8hrs, 229, 250 days)	19.48	20.26	21.07	21.91	22.79
HR Generalists (8hrs, 250 days)	26.27	27.32	28.42	29.55	30.73
Student Data Coordinator (8hrs, 229 days)	31.52	32.78	34.10	35.47	36.89
Truancy Interventionists (8hrs, 200 days)	26.27	27.32	28.42	29.55	30.73

<b>Transportation</b>					
<b>Position</b>	<b>Years</b>				
	<b>0</b>	<b>1-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16+</b>
Bus Driver - CDL License (5hrs, 187 days)	21.01	21.86	22.73	23.64	24.59
Bus Driver - Non CDL License (5hrs, 187 days)	18.91	19.68	20.46	21.28	22.13
Bus Monitor (6hrs, 187 days)	14.71	15.30	15.91	16.55	17.22
Admin Assistant (8hrs, 250 days)	19.48	20.26	21.07	21.91	22.79
Lead Mechanic (8hrs, 260 days)	28.37	29.51	30.68	31.92	33.19
Mechanic (8hrs, 260 days)	23.11	24.04	25.01	26.01	27.05

<b>Maintenance</b>					
<b>Position</b>	<b>Years</b>				
	<b>0</b>	<b>1-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16+</b>
Admin Assistant (8hrs, 250 days)	19.48	20.26	21.07	21.91	22.79
Level I - General Maintenance (8hrs, 260 days)	21.85	22.72	23.63	24.58	25.55
Level II - Degree or License (8hrs, 260 days)	24.19	25.16	26.17	27.22	28.31
Level III - Degree & License (8hrs, 260 days)	26.56	27.62	28.72	29.89	31.07
Foreman (Salary Position)	58,834	61,187	63,635	66,180	68,827

**Marshall County Board of Education  
Classified Pay Scales  
2025-2026**

<b>Technology</b>					
Position	Years				
	0	1-5	6-10	11-15	16+
Junior IT Admin (8hrs, 250 days)	23.92	24.87	25.87	26.90	27.98
Senior IT Admin (Salary Position)	69,941	72,739	75,648	78,675	81,821

<b>Finance</b>					
Position	Years				
	0	1-5	6-10	11-15	16+
Accounts Payable (8hrs, 250 days)	25.21	26.22	27.27	28.37	29.51
Payroll Lead (8hrs, 250 days)	31.52	32.78	34.10	35.47	36.88
Payroll Clerk (8hrs, 250 days)	23.11	24.04	25.01	26.01	27.05
Federal Projects Bookkeeper (8hrs, 229 or 250 days)	27.32	28.42	29.55	30.73	31.97

<b>Food Service</b>					
Position	Years				
	0	1-5	6-10	11-15	16+
Food Service Bookkeeper	25.21	26.22	27.27	28.37	29.51
Field Manager	21.01	21.86	22.73	23.64	24.59
Manager	22.06	22.95	23.87	24.82	25.82
Kitchen Staff	13.66	14.21	14.78	15.36	15.98

<b>Nurse</b>					
Position	Years				
	0	1-5	6-10	11-15	16+
LPN (7hrs, 187 days)	23.02	23.95	24.91	25.90	26.93
RN-A.S (7hrs, 187 days)	25.39	26.41	27.46	28.56	29.69
RN-B.S. (7hrs, 187 days)	28.93	30.08	31.29	32.54	33.84

\* Teacher Assistants who serve students with special health needs will be paid an additional \$1 per hour

\*\* Lead custodians will earn an additional \$1 per hour, limited to 1 lead per school

**MARSHALL COUNTY BOARD OF EDUCATION  
2025-2026 SUBSTITUTES SALARY SCHEDULE**

**Substitutes**

Bus Driver	\$ 100.00	Per Day
Certified Teacher	\$ 100.00	Per Day
BS Degreed/Non-Certified	\$ 95.00	Per Day
No College Degree	\$ 90.00	Per Day
Nurse	\$ 90.00	Per Day
Cafeteria	\$ 12.00	Per Hour
Custodian	\$ 13.66	Per Hour

**MARSHALL COUNTY SCHOOLS  
 SUPPLEMENTS 2025-2026  
 BASE SALARY (BS 5)**

\$

**52,072**

<b>Cornersville High School</b>	<b>Position</b>	<b>%</b>	<b>Supplement</b>
Athletic Director	High School	16	8,332
	Middle School	10	5,207
Baseball	Head	14	7,290
	Assistant	8	4,166
Basketball, Boys	Head	14	7,290
	Assistant	8	4,166
Basketball, Girls	Head	14	7,290
	Assistant	8	4,166
BETA Club, HS			1,350
Cheerleading	Head	12	6,249
	Assistant	9	4,686
Cross Country	Head	8	4,166
	Assistant	6	3,124
Football	Head	18	9,373
	Off Coord	10	5,207
	Def Coord	10	5,207
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
Golf	Head	8	4,166
Science Club			1,350
Soccer, Girls	Head	8	4,166
	Assistant	6	3,124
Softball	Head	14	7,290
	Assistant	8	4,166
Student Council			1,350
Yearbook			1,350
Wrestling	Head	8	4,166
	Assistant	6	3,124
FBLA			1,350
FCCLA			1,350
FFA			1,350

**MARSHALL COUNTY SCHOOLS  
 SUPPLEMENTS 2025-2026  
 BASE SALARY (BS 5)**

**\$ 52,072**

**Middle School Supplements:**

Baseball	Head	8	4,166
	Assistant	3	1,562
Basketball, Boys	Head	8	4,166
	Assistant	6	3,124
Basketball, Girls	Head	8	4,166
	Assistant	6	3,124
BETA Club			1,200
Cheerleading	Head	7	3,645
Football	Head	10	5,207
	Assistant	6	3,124
	Assistant	6	3,124
	Assistant	6	3,124
	Assistant	6	3,124
Softball	Head	8	4,166
	Assistant	3	1,562
Cross Country		6	3,124
Student Council			1,200

**Cornersville High School Totals 201,913**

**MARSHALL COUNTY SCHOOLS  
SUPPLEMENTS 2025-2026**

**BASE SALARY (BS 5)**

\$

**52,072**

**Forrest High School**

Athletic Director	High School	16	8,332
	Middle School	10	5,207
Baseball	Head	14	7,290
	Assistant	8	4,166
	Assistant	8	4,166
Basketball, Boys	Head	14	7,290
	Assistant	8	4,166
Basketball, Girls	Head	14	7,290
	Assistant	8	4,166
BETA Club, HS			1,350
Cheerleading	Head	12	6,249
	Assistant	9	4,686
Football	Head	18	9,373
	Off Coord	10	5,207
	Def Coord	10	5,207
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
HS Band	Head	12	6,249
	Assistant	6	3,124
HS Cross Country	Head	8	4,166
	Assistant	6	3,124
Wrestling	Head	8	4,166
	Assistant	6	3,124
Golf	Head	8	4,166
Soccer, Boys	Head	8	4,166
	Assistant	6	3,124
Soccer, Girls	Head	8	4,166
	Assistant	6	3,124
Softball	Head	14	7,290
	Assistant	8	4,166
	Assistant	8	4,166
Student Council			1,350
Drama Club			1,350
Volleyball	Head	8	4,166
	Assistant	6	3,124
Yearbook			1,350
HOSA			1,350
FBLA			1,350
FFA			1,350

**MARSHALL COUNTY SCHOOLS  
SUPPLEMENTS 2025-2026**

**BASE SALARY (BS 5)**

\$

**52,072**

**Middle School Supplements:**

Baseball	Head	8	4,166
	Assistant	3	1,562
Basketball, Boys	Head	8	4,166
	Assistant	6	3,124
Basketball, Girls	Head	8	4,166
	Assistant	6	3,124
BETA Club			1,200
Cheerleading	Head	7	3,645
Football	Head	10	5,207
	Assistant	6	3,124
	Assistant	6	3,124
	Assistant	6	3,124
	Assistant	6	3,124
Softball	Head	8	4,166
	Assistant	3	1,562
Volleyball	Head	6	3,124
	Assistant	3	1,562
Student Council			1,200
Chorus/Band		3	1,562
MS Yearbook			1,200
	<b>Forrest High School Totals</b>		<b>238,522</b>

**Lewisburg Middle School**

Athletic Dir		10	5,207
Football Coach	Head	10	5,207
Football Coach	Assistant	6	3,124
Football Coach	Assistant	6	3,124
Football Coach	Assistant	6	3,124
Football Coach	Assistant	6	3,124
Basketball, Boys	Head	8	4,166
Basketball, Boys	Assistant	6	3,124
Basketball, Girls	Head	8	4,166
Basketball, Girls	Assistant	6	3,124
Softball	Head	8	4,166
Softball	Assistant	3	1,562
Cross Country		6	3,124
Tennis	Head	6	3,124
Tennis	Assistant	3	1,562
Swim	Head	6	3,124
Swim	Assistant	3	1,562
Cheerleading		7	3,645
Student Council			1,200
BETA Club			1,200
Yearbook			1,200
Baseball	Head	8	4,166
Baseball	Assistant	3	1,562
Chorus/Band		3	1,562
Volleyball	Head	6	3,124
Volleyball	Assistant	3	1,562
	<b>Lewisburg Middle School Totals</b>		<b>74,939</b>

**MARSHALL COUNTY SCHOOLS  
SUPPLEMENTS 2025-2026  
BASE SALARY (BS 5)**

\$

**52,072**

**Marshall County High School**

Athletic Director		16	8,332
Baseball	Head	14	7,290
	Assistant	8	4,166
	Assistant	8	4,166
Basketball, Boys	Head	14	7,290
	Assistant	8	4,166
Basketball, Girls	Head	14	7,290
	Assistant	4	2,083
	Assistant	4	2,083
Cheerleading	Head	12	6,249
	Assistant	9	4,686
Football	Head	18	9,373
	Coordinator	10	5,207
	Coordinator	10	5,207
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
	Assistant	9	4,686
Golf	Head	8	4,166
Tennis	Head	8	4,166
	Assistant	6	3,124
Soccer, Boys	Head	8	4,166
	Assistant	6	3,124
Soccer, Girls	Head	8	4,166
	Assistant	6	3,124
Softball	Head	14	7,290
	Assistant	8	4,166
	Assistant	8	4,166
Volleyball	Head	8	4,166
	Assistant	6	3,124
Bowling	Head	6	3,124
Swimming	Head	8	4,166
	Assistant	6	3,124
Cross Country	Head	8	4,166
	Assistant	6	3,124
Wrestling	Head	8	4,166
	Assistant	6	3,124
Band	Director	12	6,249
	Assistant	6	3,124
Chorus	Head	8	4,166
	Assistant	6	3,124
BETA Club			1,350
FBLA			1,350
FCCLA			1,350
Student Council			1,350
Yearbook			1,350
<b>Marshall County High School Totals</b>			<b>198,375</b>

**MARSHALL COUNTY SCHOOLS  
SUPPLEMENTS 2025-2026**

**BASE SALARY (BS 5)**

\$

52,072

**Chapel Hill Elementary School**

Chorus 900  
Yearbook 900

**Chapel Hill Elementary School Totals 1,800**

**Cornersville Elementary School**

Chorus 900  
BETA Club 900  
Yearbook 900

**Cornersville Elementary School Totals 2,700**

**Westhills Elementary**

Yearbook 900  
Chorus 900  
Student Council 900  
Honor Club 900

**Westhills Elementary School Totals 3,600**

**Oak Grove Elementary School**

Chorus 900  
Yearbook 900

**Oak Grove Elementary School Totals 1,800**

**Marshall Elementary School**

Chorus 900  
Yearbook 900

**Marshall Elementary School Totals 1,800**

**Delk Henson Intermediate**

Yearbook 900  
Chorus 900  
Honor Club 900

**Delk-Henson Intermediate School Totals 2,700**

**Spot Lowe**

Skills USA 1,350  
HOSA 1,350

**Spot-Lowe Totals 2,700**

**Total Supplements 730,848**

**Marshall County Schools**  
**2025-2026 Differentiated Pay Plan**

**Mentor Teachers**

	2,500.00	Total Stipend	
	<u>6</u>	Number of Mentor Teachers	
	15,000.00	Total Gross Stipend	
16.65%	<u>2,497.50</u>	Fixed Charges	
	<b>17,497.50</b>	<b>Total Mentor Teachers</b>	
	17,497.50	<b>Total Budget</b>	
	15,000.00	<b>Tuition Reimbursement</b>	(\$3,000 max tuition reimbursement for add-on endorsement)
	<b>32,497.50</b>	<b>Total 2025-2026 Differentiated Pay-Plan Budget</b>	

<b>Account Number/Line Item Number</b>	<b>Special Education Program</b>	<b>Preschool</b>	<b>Increase</b>	<b>Decrease</b>	<b>Total</b>
<b>71200</b>	<b>Line item Description</b>				
71200/116	Teachers				\$0.00
71200/117	Career Ladder				\$0.00
71200/127	Career Ladder Extended contracts				\$0.00
71200/128	Homebound Teachers				\$0.00
71200/162	Clerical Personnel				\$0.00
71200/163	Educational Assistants				\$0.00
71200/171	Speech Pathologist				\$0.00
71200/189	Other Salaries & Wages				\$0.00
71200/195	Certified Sub teachers				\$0.00
71200/198	Non Certified teachers				\$0.00
71200/201	Social Security				\$0.00
71200/204	State Retirement				\$0.00
71200/206	Life insurance				\$0.00
71200/207	Medical Insurance				\$0.00
71200/208	Dental Insurance				\$0.00
71200/210	Unemployment Comp.				\$0.00
71200/212	Employer Medicare				\$0.00
71200/299	Other Fringe Benefits				\$0.00
71200/310	Contracts with Other School Systems				\$0.00
71200/330	Operating lease payments				\$0.00
71200/336	Maintenance & Repair Equipment				\$0.00
71200/356	Tuition				\$0.00
71200/369	Contracts w/certified sub.				\$0.00
71200/370	contracts w/ non certified sub				\$0.00
71200/399	Other contracted services				\$0.00
71200/429	Instructional Materials & Supplies	\$27,480.36			\$27,480.36
71200/449	Textbooks				\$0.00
71200/499	Other Materials & Supplies				\$0.00
71200/353	Fee waivers				\$0.00
71200/599	Other Charges				\$0.00
71200/725	Special Education Equipment				\$0.00
<b>71200</b>	<b>Subtotal Special Education Program</b>	<b>\$27,480.36</b>			<b>\$27,480.36</b>

Account Number/Line Item Number	Support Services/ Special Education Program	Preschool	Increase	Decrease	Total
<b>72220</b>	<b>Line item Description</b>				
72220/105	Supervisor/ Director				\$0.00
72220/117	Career Ladder Program				\$0.00
	Material Supervisor(s)				\$0.00
	Instructional Computer Personnel				\$0.00
72220/161	Secretary(s)				\$0.00
72220/162	Clerical Personnel				\$0.00
72220/163	Educational Assistants				\$0.00
72220/188	Bonus Payments				\$0.00
72220/189	Other Salaries & Wages	\$2,160.00		0.63	\$2,159.37
72220/195	Certified Sub teachers				\$0.00
	In Service Training				\$0.00
72220/198	Non Certified Subs				\$0.00
72220/201	Social Security	\$133.92			\$133.92
72220/204	Retirement	\$194.40			\$194.40
72220/206	Life Insurance				\$0.00
72220/207	Medical Insurance				\$0.00
72220/208	Dental Insurance				\$0.00
72220/210	Unemployment Comp.		0.63		\$0.63
72220/212	Employer Medicare	\$31.32			\$31.32
72220/299	Other Fringe Benefits				\$0.00
	Communication				\$0.00
	Consultants				\$0.00
72220/312	Contracts with Private Agencies				\$0.00
72220/322	Evaluation & Testing				\$0.00
72220/336	Maintenance & Repair Services				\$0.00
	Postal Charges				\$0.00
72220/355	Travel				\$0.00
72220/399	Other Contracted Services				\$0.00
72220/370	Contracts for Non Certified Sub Teachers				\$0.00
72220/399	Other Contracted Services				\$0.00
	Library Books / Media				\$0.00
	Periodicals				\$0.00
72220/499	Other Supplies & Materials				\$0.00
72220/524	In Service/ Staff Development				\$0.00
72220/790	Other Equipment				\$0.00
<b>72220</b>	<b>Subtotal Support Services/Special Education Program</b>	<b>\$2,519.64</b>			<b>\$2,519.64</b>
	<b>Total Appropriations</b>	<b>\$30,000.00</b>			<b>\$30,000.00</b>

**AALN Preschool Grant**  
**Budget Revision #2 Justifications**

**Increase**

**72220 210 Unemployment Compensation-** to pay fixed charges on personnel stipends.

**Decrease**

**72220 189 Other Salaries & Wages-** move funds to appropriate line

Account Number/Line Item Number	Regular Instruction Education	ATSI	Increase	Decrease	Total
<b>71100</b>	<b>Line item Description</b>	<b>Current</b>			
71100/116	Teachers				\$0.00
71100/117	Career Ladder				\$0.00
71100/127	Career Ladder Extended contracts				\$0.00
71100/128	Homebound Teachers				\$0.00
71100/162	Clerical Personnel				\$0.00
71100/163	Educational Assistants				\$0.00
71100/188	Bonus payments				\$0.00
71100/189	Other Salaries & Wages	\$20,475.00			\$20,475.00
71100/195	Certified Sub teachers				\$0.00
71100/198	non Certified teachers	\$3,420.00		\$8.68	\$3,411.32
71100/201	Social Security	\$2,192.94			\$2,192.94
71100/204	State Retirement	\$3,643.11			\$3,643.11
71100/206	Life insurance				\$0.00
71100/207	Medical Insurance				\$0.00
71100/208	Dental Insurance				\$0.00
71100/210	Unemployment Comp.		\$8.68		\$8.68
71100/212	Employer Medicare	\$512.87			\$512.87
71100/299	Other Fringe Benefits				\$0.00
71100/311	contracts with other school systems				\$0.00
71100/330	Lease/SBITA payments	\$14,162.09			\$14,162.09
71100/336	maintenance & repair equipment				\$0.00
71100/356	tuition				\$0.00
71100/369	contracts w/certified sub.				\$0.00
71100/370	contracts w/ non certified sub				\$0.00
71100/399	other contracted services				\$0.00
71100/429	instructional materials & supplies	\$11,873.50			\$11,873.50
71100/449	textbooks				\$0.00
71100/471	Software				\$0.00
71100/499	other materials & supplies				\$0.00
71100/535	fee waivers				\$0.00
71100/599	other charges				\$0.00
71100/722	regular instruction equipment				\$0.00
<b>71100</b>	<b>Subtotal Regular Instruction Program</b>	<b>\$56,279.51</b>	<b>\$8.68</b>	<b>\$8.68</b>	<b>\$56,279.51</b>

Account Number/Line Item Number	Support Services/Regular Instruction Education	ATSI Current	Increase	Decrease	Total
<b>72210</b>	<b>Line item Description</b>	<b>Current</b>			
72210/105	Supervisor/ Director				\$0.00
72210/117	Career Ladder Program				\$0.00
72210/138	Instructional Computer Personnel				\$0.00
72210/161	Secretary(s)				\$0.00
72210/162	Clerical Personnel				\$0.00
72210/163	Educational Assistants				\$0.00
72210/172	Instructional Coaches	\$44,083.20			\$44,083.20
72210/188	Bonus Payments				\$0.00
72210/189	Other Salaries & Wages				\$0.00
72210/195	Certified Sub teachers				\$0.00
72210/196	In Service Training				\$0.00
72210/198	non certified subs				\$0.00
72210/201	Social Security				\$0.00
72210/204	Retirement				\$0.00
72210/206	Life Insurance				\$0.00
72210/207	Medical Insurance				\$0.00
72210/208	Dental Insurance				\$0.00
72210/210	Unemployment Comp.		\$21.00		\$21.00
72210/212	Employer Medicare	\$639.21			\$639.21
72210/299	Other fringe benefits				\$0.00
72210/307	communication				\$0.00
72210/308	consultants				\$0.00
72210/330	operating lease payments				\$0.00
72210/336	maintenance & repair services				\$0.00
72210/348	postal charges				\$0.00
72210/355	travel				\$0.00
72210/369	contracts for certified sub teachers				\$0.00
72210/370	contracts for non certified sub teachers				\$0.00
72210/399	other contracted services	\$24,750.00		\$21.00	\$24,729.00
72210/432	library books / media				\$0.00
72210/437	periodicals				\$0.00
72210/499	other supplies & materials				\$0.00
72210/524	in service/ staff development				\$0.00
72210/599	other charges				\$0.00
72210/790	other equipment				\$0.00
<b>72210</b>	<b>Subtotal Support Services/Reg. Instruction Program</b>	<b>\$69,472.41</b>	<b>\$21.00</b>	<b>\$21.00</b>	<b>\$69,472.41</b>
	<b>Total Appropriations</b>	<b>\$125,751.92</b>	<b>\$29.68</b>	<b>\$29.68</b>	<b>\$125,751.92</b>

**ATSI 23 Grant 2024-2025**

**Revision #3 Justifications**

**Decrease**

**71100 198 Non Certified Teachers-** move funds to appropriate line.

**72210 399 Other Contracted Services-** move funds to appropriate line.

**Increase**

**71100 210 Unemployment Compensation-** to pay fixed charges on personnel.

**72210 210 Unemployment Compensation-** to pay fixed charges on personnel.

<b>Account Number/Line Item Number</b>	<b>Special Education Program</b>	<b>IDEA-B</b>	<b>Increase</b>	<b>Decrease</b>	<b>Total</b>
<b>71200</b>	<b>Line item Description</b>	<b>Current</b>			
71200/116	Teachers (3)	\$170,546.00			\$170,546.00
71200/117	Career Ladder				\$0.00
71200/127	Career Ladder Extended contracts				\$0.00
71200/128	Homebound Teachers				\$0.00
71200/162	Clerical Personnel				\$0.00
71200/163	Educational Assistants (26)	\$499,645.00			\$499,645.00
71200/171	Speech Pathologist				\$0.00
71200/189	Other Salaries & Wages (ESY)	\$48,000.00			\$48,000.00
71200/195	Certified Sub Teachers				\$0.00
71200/198	Non Certified Teachers				\$0.00
71200/201	Social Security	\$45,780.00			\$45,780.00
71200/204	State Retirement	\$57,000.00			\$57,000.00
71200/207	Medical Insurance	\$290,298.73			\$290,298.73
71200/208	Dental Insurance	\$874.00			\$874.00
71200/210	Unemployment Comp.	\$3,110.00			\$3,110.00
71200/212	Employer Medicare	\$11,355.00			\$11,355.00
71200/299	Other Fringe Benefits				\$0.00
71200/310	Contracts w/other public agencies	\$35,000.00			\$35,000.00
71200/330	Operating Lease Payments				\$0.00
71200/336	Maintenance & Repair Equipment				\$0.00
71200/356	Tuition				\$0.00
71200/369	Contracts w/Certified Sub.				\$0.00
71200/370	Contracts w/ non Certified Sub				\$0.00
71200/399	Other Contracted Services				\$0.00
71200/429	Instructional Materials & Supplies	\$120,000.00			\$120,000.00
71200/449	Textbooks				\$0.00
71200/499	Other Materials & Supplies	\$15,000.00			\$15,000.00
71100/535	Fee Waivers				\$0.00
71200/725	Special Education Equipment	\$30,000.00			\$30,000.00
<b>71200</b>	<b>Subtotal Special Education Program</b>	<b>\$1,326,608.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,326,608.73</b>

<b>Account Number/Line Item Number</b>	<b>Support Services/Special Education Program</b>	<b>IDEA-B</b>			
<b>72220</b>	<b>Line item Description</b>	<b>Current</b>	<b>Increase</b>	<b>Decrease</b>	<b>Total</b>
72220/105	Supervisor/ Director				\$0.00
72220/117	Career Ladder Program				\$0.00
	Instructional Computer Personnel				\$0.00
72220/161	Secretary(s) (1)	\$41,352.00			\$41,352.00
72220/162	Clerical Personnel				\$0.00
72220/163	Educational Assistants				\$0.00
72220/188	Bonus Payments				\$0.00
72220/189	Other Salaries & Wages				\$0.00
72220/195	Certified Sub teachers				\$0.00
	In Service Training				\$0.00
72220/198	Non Certified Subs				\$0.00
72220/201	Social Security	\$3,064.00			\$3,064.00
72220/204	Retirement	\$3,602.00			\$3,602.00
72220/206	Life Insurance				\$0.00
72220/207	Medical Insurance	\$19,904.00			\$19,904.00
72220/208	Dental Insurance	\$66.00			\$66.00
72220/210	Unemployment Comp.	\$90.00			\$90.00
72220/212	Employer Medicare	\$950.00			\$950.00
72220/299	Other Fringe Benefits				\$0.00
72220/310	Contracts w/Other Public Agencies	\$18,000.00			\$18,000.00
72220/322	Evaluation & Testing	\$25,000.00			\$25,000.00
72220/330	Operating Lease Payments				\$0.00
72220/336	Maintenance & Repair Services				\$0.00
72220/355	Travel	\$8,000.00			\$8,000.00
72220/399	Other Contracted Services		\$14,631.00		\$14,631.00
72220/370	Contracts for Non Certified Sub Teachers				\$0.00
72220/499	Other Supplies & Materials	\$6,000.00			\$6,000.00
	Library Books / Media				\$0.00
	Periodicals				\$0.00
72220/524	In Service/ Staff Development	\$40,000.00			\$40,000.00
72220/790	Other Equipment	\$8,000.00			\$8,000.00
<b>72220</b>	<b>Subtotal Support Services/Special Education Program</b>	<b>\$174,028.00</b>	<b>\$14,631.00</b>	<b>\$0.00</b>	<b>\$188,659.00</b>



<b>Account Number/Line Item Number</b>	<b>Other uses/ Transfers out &amp; Indirect Cost</b>	<b>IDEA-B</b>			
<b>99100</b>	<b>Line item Description</b>	<b>Current</b>	Increase	Decrease	
99100/504	Indirect Cost				
99100/590	Transfers Out				
	<b>Total Appropriations</b>	<b>\$1,749,546.73</b>	<b>\$14,631.00</b>	<b>\$0.00</b>	<b>\$1,764,177.73</b>

## **IDEA-B Revision #5**

### **Justifications**

#### **Increase**

**72220 399- Other Contracted Services-** Additional funding to assist in paying school psychologist to conduct reevaluations.

## **IDEA Preschool Revision #5**

### **Justifications**

#### **Increase**

**71200 429- Instructional Supplies & Materials-** Additional funding to purchase supplemental materials & supplies.

Account Number/Line Item Number	Special Education Program	Preschool	Increase	Decrease	Total
<b>71200</b>	<b>Line item Description</b>	<b>912</b>			
71200/116	Teachers				\$0.00
71200/117	Career Ladder				\$0.00
71200/127	Career Ladder Extended contracts				\$0.00
71200/128	Homebound Teachers				\$0.00
71200/162	Clerical Personnel				\$0.00
71200/163	Educational Assistants (1)	\$22,247.00			\$22,247.00
71200/171	Speech Pathologist				\$0.00
71200/189	Other Salaries & Wages				\$0.00
71200/195	Certified Sub teachers				\$0.00
71200/198	Non Certified teachers				\$0.00
71200/201	Social Security	\$1,857.00			\$1,857.00
71200/204	State Retirement	\$1,700.00			\$1,700.00
71200/206	Life insurance				\$0.00
71200/207	Medical Insurance	\$18,000.00			\$18,000.00
71200/208	Dental Insurance	\$64.00			\$64.00
71200/210	Unemployment Comp.	\$90.00			\$90.00
71200/212	Employer Medicare	\$394.00			\$394.00
71200/299	Other Fringe Benefits				\$0.00
71200/310	Contracts with Other School Systems				\$0.00
71200/330	Operating lease payments				\$0.00
71200/336	Maintenance & Repair Equipment				\$0.00
71200/356	Tuition				\$0.00
71200/369	Contracts w/certified sub.				\$0.00
71200/370	contracts w/ non certified sub				\$0.00
71200/399	Other contracted services				\$0.00
71200/429	Instructional Materials & Supplies	\$7,283.26	\$216.00		\$7,499.26
71200/449	Textbooks				\$0.00
71200/499	Other Materials & Supplies	\$2,000.00			\$2,000.00
71200/353	Fee waivers				\$0.00
71200/599	Other Charges				\$0.00
71200/725	Special Education Equipment	\$5,000.00			\$5,000.00
<b>71200</b>	<b>Subtotal Special Education Program</b>	<b>\$58,635.26</b>	<b>\$216.00</b>	<b>\$0.00</b>	<b>\$58,851.26</b>

<b>Account Number/Line Item Number</b>	<b>Support Services/ Special Education Program</b>	<b>Preschool</b>	<b>Increase</b>	<b>Decrease</b>	<b>Total</b>
<b>72220</b>	<b>Line item Description</b>	<b>912</b>			
72220/105	Supervisor/ Director				\$0.00
72220/117	Career Ladder Program				\$0.00
	Material Supervisor(s)				\$0.00
	Instructional Computer Personnel				\$0.00
72220/161	Secretary(s)				\$0.00
72220/162	Clerical Personnel				\$0.00
72220/163	Educational Assistants				\$0.00
72220/188	Bonus Payments				\$0.00
72220/189	Other Salaries & Wages				\$0.00
72220/195	Certified Sub teachers				\$0.00
	In Service Training				\$0.00
72220/198	Non Certified Subs				\$0.00
72220/201	Social Security				\$0.00
72220/204	Retirement				\$0.00
72220/206	Life Insurance				\$0.00
72220/207	Medical Insurance				\$0.00
72220/208	Dental Insurance				\$0.00
72220/210	Unemployment Comp.				\$0.00
72220/212	Employer Medicare				\$0.00
72220/299	Other Fringe Benefits				\$0.00
	Communication				\$0.00
	Consultants				\$0.00
72220/312	Contracts with Private Agencies				\$0.00
72220/322	Evaluation & Testing	\$6,000.00			\$6,000.00
72220/336	Maintenance & Repair Services				\$0.00
	Postal Charges				\$0.00
72220/355	Travel				\$0.00
72220/399	Other Contracted Services				\$0.00
72220/370	Contracts for Non Certified Sub Teachers				\$0.00
72220/399	Other Contracted Services				\$0.00
	Library Books / Media				\$0.00
	Periodicals				\$0.00
72220/499	Other Supplies & Materials	\$1,000.00			\$1,000.00
72220/524	In Service/ Staff Development				\$0.00
72220/790	Other Equipment				\$0.00
<b>72220</b>	<b>Subtotal Support Services/Special Education Program</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,000.00</b>
	<b>Total Appropriations</b>	<b>\$65,635.26</b>			<b>\$65,851.26</b>

## **IDEA-B Revision #5**

### **Justifications**

#### **Increase**

**72220 399- Other Contracted Services-** Additional funding to assist in paying school psychologist to conduct reevaluations.

## **IDEA Preschool Revision #5**

### **Justifications**

#### **Increase**

**71200 429- Instructional Supplies & Materials-** Additional funding to purchase supplemental materials & supplies.

Marshall County Schools

HVAC @ Cornersville High School

April 10, 2025

Company: Demand Mechanical

Price: \$ 324,652.00

Company: Blalock

Price: \$ 396,680.00

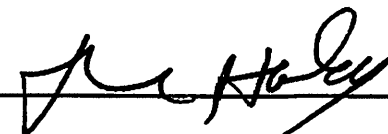
Company: Lewisburg Plumbing & Heating

Price: \$ 298,563.50

Company: Powers Heating & Air

Price: \$ 304,000.00

Signature: Chris Lowe  \_\_\_\_\_

Signature: Jen Haley  \_\_\_\_\_



149 Park South Court, Nashville, TN 37210  
Phone: (615) 873-1058  
www.Demandmechanical.com  
TN CMC 63551 - Exp 05/31/26 - Unlimited  
Metro Plumbing VC678  
Metro Mechanical JH469

## PROPOSAL

<b>Customer</b>	Marshall County Schools Cornersville High School	<b>Date</b>	4/10/2025
<b>Site Address</b>	623 S. Main St. Cornersville, TN	<b>Bid #</b>	T825-008
<b>Site Contact</b>	Joey Wiles	<b>Email</b>	<a href="mailto:joey.wiles@mcstn.net">joey.wiles@mcstn.net</a>
<b>Quoted By</b>	T Burch	<b>Phone</b>	931-637-0778
<b>Project</b>	HVAC Replacements		

**Price and Availability: Due to market volatility and expected price increases and delays in materials and equipment, the below pricing is valid for 15 days from the date of proposal. Lead times are estimates and are subject to change without notice. If this proposal is approved 15 days after the proposal date, a price update will be required for all materials and equipment. We apologize for any inconvenience this may cause.**

State Contract # 69438

• **Per scope of work provided by the customer, we propose the following:**

- Demo and remove five (5) HVAC pkg units from the Field House, Library, Office, Auditorium and Kitchen.
- Demo and remove two (2) wall mounted Bard style units per bid specifications.
- Remove all equipment from the jobsite for proper disposal per EPA regulations.
- Provide and install one (1) 10 Ton Trane Pkg unit with 27 KW heat on the Field House.
- Provide new internally lined ductwork as needed on the exterior connections of unit referenced above.
- Provide and install one (1) 12.5 ton Trane Pkg RTU with 36 KW heat along with curb adaptor for the Library.
- Provide and install one (1) 12.5 ton Trane Pkg RTU with 36 KW heat along with curb adaptor for the Office.
- Provide and install one (1) 25 ton Trane Pkg unit with 72 KW heat for the Auditorium.
- Provide and install one (1) 20 ton Trane Pkg RTU with 54 KW heat along with curb adaptor for the Kitchen.
- Provide and install one (1) 3 ton Bard heat pump with 9 KW heat, ERV, Exhaust control and BACnet.
- Provide and install one (1) 4 ton Bard heat pump with 9 KW heat and BACnet.
- All Trane equipment will be equipped with Symbio 700 boards for ease of controls integration.
- All Trane units to be equipped with hail guards to protect the condenser coils.
- Bard units will be equipped with BACnet and Modbus for ease of controls integration.
- Disconnect electrical power from existing equipment and reconnect new equipment to existing power supply.
- Provide start up of new equipment.
- Price below includes all labor, permits and crane charges to install equipment as requested.

• *Controls integration to be provided by the customer.*

### Exclusions

- Any item not specifically noted, including overtime, is not included
- Controls integration
- Low voltage wiring upgrade
- Electrical upgrades
- Engineered drawings

- Load calculations
- New electrical disconnects

**Our price for the above scope of work:                   \$ 324,652.00**

**Approved**

---

<b>Print</b>	<b>Sign</b>	<b>Date</b>
--------------	-------------	-------------

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**Customer Purchase Order**

NOTE: ALL MATERIALS ARE GUARANTEED TO BE AS SPECIFIED OR GREATER IN QUALITY. ALL WORK WILL BE PERFORMED AS DESCRIBED AND IN A WORKMANLIKE MANNER. DEMAND MECHANICAL IS NOT RESPONSIBLE FOR DELAYS DUE TO WEATHER. CUSTOMER IS REQUIRED TO PROVIDE ADEQUATE ACCESS TO THE WORK DESCRIBED, RESTROOM FACILITIES, AND UTILITIES AS REQUIRED. BY ACCEPTING THIS PROPOSAL, YOU ARE CONFIRMING THAT YOU HAVE THE AUTHORITY TO APPROVE THE WORK AND AGREE TO THE PRICE AND THE SCOPE OF THIS DOCUMENT. ALL WORK IS GUARANTEED FOR 90 DAYS UNLESS NOTED. ALL MATERIALS CARRY MANUFACTURER WARRANTY. ALL MONIES DUE WILL BE BILLED NET 30 UNLESS OTHERWISE NOTED. CUSTOMER WILL BE RESPONSIBLE FOR ALL LATE FEES, ADDITIONAL LABOR REQUIRED TO COLLECT THE DEBT, ATTORNEYS FEES, AND ANY OTHER FEES GENERATED DUE TO LACK OF PAYMENT.



STATE OF TENNESSEE  
DEPARTMENT OF  
COMMERCE AND INSURANCE



DEMAND MECHANICAL, LLC

414428

ID NUMBER: 63551  
LIC STATUS: ACTIVE  
EXPIRATION DATE: May 31, 2026

BOARD FOR LICENSING CONTRACTORS  
CONTRACTOR

THIS IS TO CERTIFY THAT ALL REQUIREMENTS  
OF THE STATE OF TENNESSEE HAVE BEEN MET

ATTN: JAMES HASSETT  
DEMAND MECHANICAL, LLC  
149 Park South Court  
NASHVILLE, TN 37210

# State of Tennessee

414428

BOARD FOR LICENSING CONTRACTORS  
CONTRACTOR  
DEMAND MECHANICAL, LLC

*This is to certify that all requirements of the State of Tennessee have been met.*

ID NUMBER: 63551  
LIC STATUS: ACTIVE  
EXPIRATION DATE: May 31, 2026  
Unlimited; CMC



IN-1313  
DEPARTMENT OF  
COMMERCE AND INSURANCE

# BID ENVELOPE

**BID:** Bid-HVAC  
**PROJECT:** HVAC Service and Units at Cornersville High School

**DO NOT OPEN**

**BID ADDRESS:** Marshall County BOE  
Attn: Director of Schools  
700 Jones Circle,  
Lewisburg, TN 37091

**BID DATE & TIME:** 4/10/2025  
10:00:00 AM

**BIDDER:** DEMAND MECHANICAL  
149 PARK SOUTH COURT,  
NASHVILLE, TENNESSEE 37210

**LICENSE #:** # 63551      **EXPIRATION:** 5/31/2026      **CLASSIFICATION:** CMC

**CONTACT:** Terry Burch      615-393-0024      Terry@demandmechanical.com

RECEIVED APR 10 2025  
9:44 AM

	<u>SUBCONTRACTOR</u>	<u>LICENSE #</u>	<u>CLASS</u>	<u>EXPIRATION DATE</u>
<b>HVAC:</b>	DEMAND MECHANICAL	63551	CMC Unlimited	5/31/2026
<b>PLUMBING:</b>	DEMAND MECHANICAL	63551	CMC Unlimited	5/31/2026
<b>ELECTRICAL:</b>	Anchor Electric	25997	CE	10/31/2025
<b>SHEETMETAL:</b>	Southern Sheet Metal	161148	4	5/15/2025
<b>GEOHERMAL:</b>	N/A			
<b>EXCAVATION:</b>	N/A			
<b>CONTRACTOR'S FED ID NUMBER:</b>	27-2001427			



# CERTIFICATE OF LIABILITY INSURANCE

4/1/2026

DATE (MM/DD/YYYY)

3/6/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

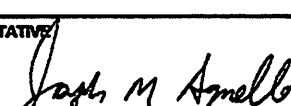
<b>PRODUCER</b> Lockton Companies, LLC 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	<b>CONTACT NAME:</b> _____	
	<b>PHONE (A/C, No, Ext):</b> _____	<b>FAX (A/C, No):</b> _____
<b>E-MAIL ADDRESS:</b> _____		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A: Greenwich Insurance Company</b>		<b>22322</b>
<b>INSURER B: XL Insurance America, Inc.</b>		<b>24554</b>
<b>INSURER C: Allied World National Assurance Company</b>		<b>10690</b>
<b>INSURER D: Steadfast Insurance Company</b>		<b>26387</b>
<b>INSURER E:</b> _____		_____
<b>INSURER F:</b> _____		_____

**COVERAGES**                      **CERTIFICATE NUMBER: 19477356**                      **REVISION NUMBER: XXXXXXXX**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

DESCR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER (RSD) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	N	N	RGD300147506	4/1/2025	4/1/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPROP AGG \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	RAD943796406	4/1/2025	4/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: _____ RETENTION \$: _____	N	N	0313-7473	4/1/2025	4/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N	RWD300147606 STOP GAP: ND, OH, WA, WY	4/1/2025	4/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	<input type="checkbox"/> <b>PROF LIAB</b> <input type="checkbox"/> <b>POLL LIAB</b>	N	N	EOC 5833423-13	4/1/2025	4/1/2026	\$10,000,000 OCC \$10,000,000 AGG

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 ADDITIONAL INSURED STATUS (IF SPECIFIED HEREIN) DOES NOT EXTEND TO PROFESSIONAL LIABILITY COVERAGE.

<b>CERTIFICATE HOLDER</b>  <b>19477356</b> <b>EVIDENCE OF INSURANCE</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE: 
--	--

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**00 45 21 – DRUG-FREE WORKPLACE AFFIDAVIT**

STATE OF Tennessee  
COUNTY OF Davidson

The undersigned, principal officer of Demand Mechanical LLC, the Contractor, an employer of five or more employees contracting with Marshall County Schools, the Owner, to provide construction services, hereby states under oath as follows:

1. The undersigned is a principal officer of the Contractor and is duly authorized to execute this Affidavit on behalf of the Contractor.
2. The Contractor submits this Affidavit pursuant to Tennessee Code Annotated (TCA) § 50-9-113, which requires each employer with five or more employees receiving pay who contracts with the state to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with TCA Title 50, Chapter 9.
3. The Company is in compliance with TCA § 50-9-113.

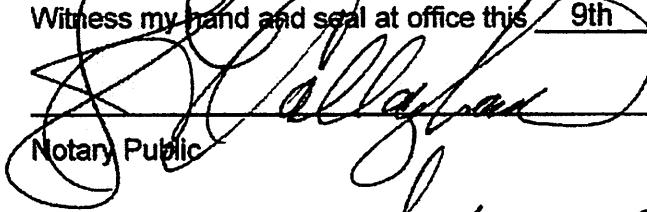
Further affiant saith not.

  
\_\_\_\_\_  
Principal Officer

STATE OF Tennessee  
COUNTY OF Davidson

Before me personally appeared James Hassett, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 9th day of April, 2025.

  
\_\_\_\_\_  
Notary Public

My commission expires: September 8, 2025

END OF AFFIDAVIT





Notary Public

My Commission Expires 02-25-2022

Notary Public

My Commission Expires 02-25-2022

NOTARY PUBLIC STATE OF TENNESSEE

My Commission Expires 02-25-2022

Notary Public

My Commission Expires 02-25-2022

Notary Public

My Commission Expires 02-25-2022

Notary Public

My Commission Expires 02-25-2022

**Blalock Plumbing  
Electric, HVAC Inc.**

**PROPOSAL**

680 S. Ellington Parkway  
LEWISBURG, TN 37091  
(931) 359-4871 FAX (931) 359-6216

TO: Marshall Co. Board of Edu  
Cornersville High School

Home Phone	Cell Phone
------------	------------

ATTEN :

DATE: 4/9/2025

**We hereby submit specifications and estimates for:**

We will remove a total of (7) package units and dispose of per EPA guidelines. Provide and install (1) Trane or equivalent 10 ton package heat pump with 27kw heat strips for fieldhouse along with new square internally lined, flanged duct. Provide and install (2) Trane or equivalent 12.5 ton package heat pump with 36kw heat strips and curb adaptors (Library and Office). Provide and install (1) Trane or equivalent 25 ton package heat pump with 72kw heat strips for Auditorium. Provide and install (1) 20 ton package heat pump with 54kw heat strips and curb adaptor for Kitchen. Provide and install (1) Bard 3 ton heat pump with 9kw electric heat strips, ERV and BACnet. Provide and install (1) 4 ton Bard heat pump with 9kw heat strips and BACnet. Provide Crane for removal and placement of rooftop units. BACnet with seamlessly intergrate with Trane connect and Trane synchrony via Bacnet IP to Trane IP controllers. All Trane units will have Symbio 700 Board and Hail gaurds and all Bard equipment will have BACnet


<b>Exclusions:</b>	TOTAL ESTIMATED COST: _____
	DEPOSIT AMOUNT: _____
	BALANCE DUE ON COMPLETION: <b>\$396,680.00</b>

**WE PROPOSE** hereby to furnish material and labor—complete in accordance with the above specifications for the sum of: \_\_\_\_\_ DOLLARS

Payment to be made as follows:  
**Upon Completion**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be excused only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

Authorized  
Signature Mike Sanchez

Note: This proposal may be withdrawn by us if not accepted within **30 days.**

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_  
Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

# State of Tennessee

401925 13420066

BOARD FOR LICENSING CONTRACTORS  
CONTRACTOR  
BLALOCK PLUMBING ELECTRIC AND HVAC, INC.

*This is to certify that all requirements of the State of Tennessee have been met.*

ID NUMBER: 18931  
LIC STATUS: ACTIVE  
EXPIRATION DATE: July 31, 2025  
UNLIMITED; BC-A/r \$70,000.00; CE; CMC; MU-A



IN-1313  
DEPARTMENT OF  
COMMERCE AND INSURANCE

# INVITATION TO BID

## HVAC: CORNSVILLE HIGH SCHOOL

On April 10, 2025 Marshall County Schools will receive bids for HVAC service and units at Cornersville High School. All labor and materials are to be included in the bid price.

1. Remove (5) package units and dispose of per EPA guidelines.
2. Remove (2) Bard Units and dispose of per EPA guidelines.
3. Provide and install (1) Trane or equivalent 10-ton package heat pump with 27KW electric heat strips. (Field House)
4. Provide and install new square, internally lined, flanged duct on exterior for above unit.
5. Provide and install (2) Trane or equivalent 12.5-ton package heat pumps with 36KW electric heat strips and curb adaptors. (Library, Office)
6. Provide and install (1) Trane or equivalent 25-ton package heat pump with 72KW electric heat strips. (Auditorium)
7. Provide and install (1) Trane or equivalent 20-ton package heat pump with 54KW electric heat strips and curb adaptor. (Kitchen)
8. Provide and install (1) Bard or equivalent 3-ton heat pump with 9KW electric heat strips, ERV, exhaust control, and BACnet.
9. Provide and install (1) Bard or equivalent 4-ton heat pump with 9KW electric heat strips, and BACnet.
10. Provide crane for removal and replacement of rooftop units.
11. BACnet protocol must seamlessly integrate with Trane Connect and Trane Synchrony via BACnet over IP to Trane SC+ controllers.

Notes: All Trane units come equipped with Symbio 700 board.

All Trane units come with hail guards.

All Bard units come equipped with BACnet Modbus.

Bids must be submitted in a sealed envelope marked "Bid - HVAC" to the Office of the Director of Schools at 700 Jones Circle in Lewisburg, TN by 10:00 a.m. on April 10, 2025, for a public bid opening at that time. For further questions please contact Dwayne Robinson at 931-359-9434. Marshall County Board of Education reserves the right to reject any and all bids and waive formalities.

This was in  
County  
Newspaper  
Do you  
Want to  
bid?

"Bid - HVAC"

RECEIVED APR 10 2025 9:43 AM

**Blalock**  
SINCE 1972  
Plumb \* Electric \* Htg & AC

680 S. Ellington Pky  
Lewisburg, TN 37091  
Office - 931.359.4871  
Fax - 931.359.6216

**BIDDER:** BLALOCK PLUMBING, ELECTRIC AND HVAC, INC.  
**OWNER:** MARSHLL CO. BOARD OF EDUCATION  
**PROJECT:** CORNERSVILLE HIGH SCHOOL  
**BID DATE:** 10-Apr-25  
**BID TIME:** 10:00 AM  
**PACKAGE:** HVAC

**TENNESSEE LICENSE NO:** 18931 **Expiration Date:** 7/31/25  
**CLASSIFICATIONS:** MU-A; CMC;CE; (UNLIMITED) BC-A/R (70,000.00)

**ALABAMA LICENSE NO:** S-43346 (UNLIMITED) **Expiration Date:** 11/30/24  
**CLASSIFICATIONS:** HEATING, VENTILATION, AND AIR CONDITIONING

# Proposal

## Lewisburg Plumbing & Heating

1621 Nashville Highway  
Lewisburg, Tennessee 37091  
931-359-4064

Marshall Co. Schools

We are pleased to offer you the following Proposal for work at Cornersville High School.

1. Remove (5) package units and dispose of per EPA guidelines.
2. Remove (2) Bard units and dispose of per EPA guidelines.
3. Provide and install (1) Trane 10 ton package heat pump with 27KW electric heat strips. (Field House)
4. Provide and install new square, internally lined, flanged duct on exterior for above unit.
5. Provide and install (2) Trane 12.5 ton package heat pumps with 36KW electric heat strips and curb adaptors. (Library, Office)
6. Provide and install (1) Trane 25 ton package heat pump with 72KW electric heat strips. (Auditorium)
7. Provide and install (1) Trane 20 ton package heat pump with 54KW electric heat strips and curb adaptor. (Kitchen)
8. Provide and install (1) Bard 3 ton heat pump with 9KW electric heat strips, ERV, exhaust control, and BACnet.
9. Provide and install (1) Bard 4 ton heat pump with 9KW electric heat strips, and BACnet.
10. Provide crane for removal and replacement of rooftop units.

Note: All Trane units come equipped with Symbio 700 board.

All Trane units come with hail guards.

All Bard units come equipped with BACnet and Modbus.

No commissioning of units or controls has been included in below price.

WE PROPOSE to furnish labor and material --- complete in accordance with above specifications, and subject to conditions found on this agreement, for the sum of:

Two hundred ninety-eight thousand five hundred sixty-three and 50/100 dollars(\$298,563.50).

Payment to be made as follows: Net 30

ACCEPTED. The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Respectfully submitted,

LEWISBURG  
PLUMBING & HEATING

Date of Acceptance \_\_\_\_\_

By \_\_\_\_\_

By Wes Price

By \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within 30 days.

CONDITIONS: All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

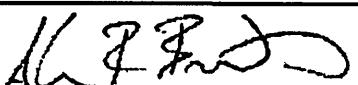
PRODUCER	Barton Insurance Group, LLC 231 Public Square suite 300 Franklin TN 37064	CONTACT NAME: Adam R. Barton	
		PHONE (A/C No. Ext): (615)806-1265 FAX (A/C No.): (615)462-7940 E-MAIL ADDRESS: Lisa@bartoninsurancegroupplc.com	
INSURED	Mighty MC, Inc. Lewisburg Plumbing & Heating P.O. Box 1876 Lewisburg TN 37091-0876	INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Erie Insurance Company	26263
		INSURER B: Erie Insurance Company of New York	16233
		INSURER C:	
		INSURER D:	
		INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR W/IN	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	X	X	Q61-0198319	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPROP AGG \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	Q07-0140876	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			Q31-0173118	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	Q91-5103290	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Marshall County Board of Education 700 Jones Circle Lewisburg TN 37091-	<b>CANCELLATION</b> AI 018144  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

Fax: ( ) -

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1116 Highway 64  
Ocoee, TN 37361  
404-358-0706

DATE: April 10<sup>th</sup>, 2025

TO: Marshall County Board of Education  
700 Jones Circle  
Lewisburg, TN

Attn: Director of Schools

Powers Heating and Air proposes the following:

- Demo, remove and properly dispose of (5) package units and (2) Bard units
- Provide and Install (1) 10 ton Trane package heat pump with 27KW heat strips in the Field House
- Provide and Install (2) 12.5 ton Trane package heat pumps with 36KW heat strips in the Library and Office.
- Provide and Install (1) 25 ton Trane package heat pumps with 72KW heat strips in the Auditorium
- Provide and Install (1) 20 ton Trane package heat pump with 54KW heat strips in the Kitchen.
- Provide and Install (1) 3 ton Bard heat pump with 9KW heat strips, ERV, exhaust controls and BACnet
- Provide and Install (1) 4 ton Bard heat pump with 9KW heat strips and BACnet
- Provide crane for removal of existing and placement of new units on rooftop.
- Provide and Install new square, internally lined, flanged duct work on exterior roofing as needed per unit.
- Integrate controls with BACnet over IP to Trane SC+ Controllers.
- All units will be equipped with the following: Trane units will have Symbio 700 Boards. Trane units will have hail guards. Bard units will come equipped with BACnet and Modbus.

**Price: \$304,000.00**

***(Three Hundred and four Thousand Dollars) Pricing Notes and Exclusions:***

- Owner assumes all responsibility for the furniture, electronics and personal effects located on the desk below the equipment to be replaced.
- All fire protection, fire system connections, & all other life safety not provided.
- Proposal includes cost of required P&P Bond (at 3.5%)
- Approximate Lead Time for Units: 13-14 weeks

This form must be firmly attached to the outside of the envelope containing the Bid. No bid will be considered if this form is incomplete or not attached to the outside of the Bid Envelope.

To:	Marshall County Board of Education ATTN: Director of Schools	PROJECT:	<i>Bid - HVAC</i> Cornersville High School HVAC
DATE:	4/10/2025	TIME:	10 a.m.
LOCATION:	700 Jones Circle Lewisburg, TN		

NAME OF BIDDER:	Powers Heating and Air, LLC.	BIDDER'S LICENSE CLASSIFICATION:	CMC-C
LICENSE No.:	76819 <i>(If bidder is licensed in more than one classification that applies to work being bid, include the license number, classification &amp; expiration date of all classifications)</i>	EXPIRATION DATE:	9/30/2025
		MONETARY LIMITS:	\$500,000.00

**PART II:** IF THE BID INVOLVES: (1) ELECTRICAL WORK, (2) PLUMBING WORK, (3) HEATING, VENTILATION OR AIR CONDITIONING WORK, OR (4) MASONRY WORK, THE BIDDER MUST COMPLETE PART II. IF NOT, ENTER "NONE" IN THE SPACE FORM ITEM (A) BELOW.

Electrical	Plumbing	HVAC	Masonry
A. Name of Sub holding electrical license: <del>None</del> <i>Powers Heating &amp; Air</i>	A. Name of Sub holding plumbing license: N/A	A. Name of Sub holding HVAC license: Powers Heating and Air, LLC.	A. Name of Sub holding Masonry license: N/A
B. License No. of Contractor holding electrical license: <del>None</del> <i>76819</i>	B. License No. of Contractor holding plumbing license: N/A	B. License No. of Contractor holding HVAC license: 76819	B. License No. of Contractor holding Masonry license: N/A
C. License classification and limits: <i>CMC-C</i> <del>None</del> <i>\$500,000.00</i>	C. License classification and limits: N/A	C. License classification and limits: CMC-C, \$500,000.00	C. License classification and limits: N/A
D. Expiration date of electrical license: N/A	D. Expiration date of plumbing license: N/A	D. Expiration date of HVAC license: 9/30/2025	D. Expiration date of Masonry license: N/A

# MERCHANTS BONDING COMPANY™

MERCHANTS NATIONAL BONDING, INC. P.O. BOX 14498, DES MOINES, IOWA 50306-3498  
PHONE: (800) 678-8171 FAX: (515) 243-3854

## Bid Bond

Bond Number: 494675

### CONTRACTOR:

(Name, legal status and address)

Powers Heating and Air, LLC  
339 Hildabrand Road  
Ocoee, TN 37361

### SURETY:

(Name, legal status and principal place  
of business)

Merchants National Bonding, Inc.  
A Corporation  
6700 Westown Parkway, West Des Moines, IA 50266

### OWNER:

(Name, legal status and address)

Marshall County Schools  
1116 Highway 64  
Ocoee TN 37361

**BOND AMOUNT:** Five Percent of Bid Amount  
5 %

### PROJECT:

(Name, location or address, and Project number, if any)  
Replacement of 5 package units and 2 Bard Units

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of April, 2025

Powers Heating and Air, LLC

(Principal)

(Title)

(Seal)

(Witness)

*Caral*  
(Witness)

Merchants National Bonding, Inc.

(Surety)

(Title) Elizabeth Ann French Attorney-in-Fact

(Seal)

CON 0657 (2/15)

Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document A310-Bid Bond-2010

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Bond #: 494675

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

**Elizabeth Ann French**

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 7th day of April, 2025.



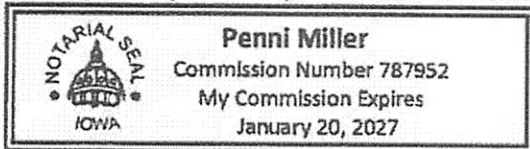
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 7th day of April, 2025, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

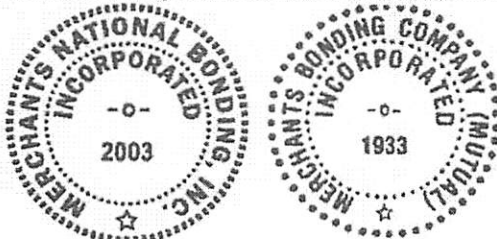


Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 7th day of April, 2025.



Secretary

State of Tennessee

13559061

BOARD FOR LICENSING CONTRACTORS  
CONTRACTOR  
POWERS HEATING AND AIR, LLC

*This is to certify that all requirements of the State of Tennessee have been met.*

ID NUMBER: 76819  
LIC STATUS: ACTIVE  
EXPIRATION DATE: September 30, 2025  
\$500,000.00; CMC-C



IN-1313  
DEPARTMENT OF  
COMMERCE AND INSURANCE



STATE OF TENNESSEE  
DEPARTMENT OF  
COMMERCE AND INSURANCE



POWERS HEATING AND AIR, LLC

76819

ID NUMBER: 76819  
LIC STATUS: ACTIVE  
EXPIRATION DATE: September 30, 2025

BOARD FOR LICENSING CONTRACTORS  
CONTRACTOR

THIS IS TO CERTIFY THAT ALL REQUIREMENTS  
OF THE STATE OF TENNESSEE HAVE BEEN MET

POWERS HEATING AND AIR, LLC  
339 HILDABRAND ROAD  
OCOE, TN 37361

**Installer—Varied Light Commercial/ Residential HVAC installation**  
**April 2020 – January 2021**

**Project Manager – Cherokee County Adult Detention Center**  
**January 2021 – December 2023      Contract Sum: \$300,000.00**  
**Divisions of Subs:Electrical, Low Voltage Controls, Crane, Roofing, Gas line,**

**Project Manager – Fayetteville First Baptist Church**  
**March 2024- August 2024      Contract Sum: \$137,362.00**  
**Division of Subs: Controls and Electrical**

**Project Manager – Copper Basin High School new CTE Building Copperhill, TN**  
**March 2024- October 2024      Contract Sum: \$109,000.00**  
**Division of Subs: Gas Line, Controls, Electrical**

**Project Manager – Arnold Elementary School WSHP Replacement Cleveland, TN**  
**January 2025 – Current      Contract Sum: \$245,613.00**  
**Division of Subs: Controls and Electrical**

**Project Manager – Highlands Health and Rehabilitation Center RTU Replacement Memphis, TN**  
**August 2024 – Current      Contract Sum: \$339,339.63**  
**Division of Subs: Crane, Controls and Electrical**

**1997 to May 2001      Commercial HVAC apprentice installer for Powers Heating & Air Conditioning Inc., based out of Peachtree City, Georgia**  
**DUTIES: Started out as shop helper, residential installation apprentice and progressed to installing ductwork and HVAC systems on commercial jobsites.**

### **CERTIFICATIONS**

**Georgia Conditioned Air Non-Restricted License: CN211077**  
**TN License #76819**

**Universal Refrigerant certification cards for R22 & R410a refrigerants**  
**Lennox Industries Schools**  
**Carrier School Certification**  
**Liebert Computer HVAC Certification**  
**Daikin Installation Certification**  
**Mitsubishi Mini Split and Multi-zone Training**  
**Solar Training and Certification**

**Project Manager – Starrs Mill High School DOAS Fayette County BoE, Fayetteville, GA**  
June 2016—August 2016      Contract Sum: \$950,000.00  
Divisions of Subs: Crane, Electrical, Life Safety, Gas line, Low Voltage Controls, Painting, Finish Work

**Project Manager – Augusta State Medical Prison HVAC Reno, Augusta, GA**  
February 2017—June 2017      Contract Sum: \$162,000.00  
Divisions of Subs: Electrical, Crane, Buried Gas line, Low Voltage Controls, Plumbing, Block Mason, Painting, Finish Work

**Project Manager – Phillips State Prison RTU replacement, Gainesville, GA**  
June 2017 – July 2017      Contract Sum: \$221,000.00  
Division of Subs: Crane, Electrical

**Project Manager – Fairmont Gym New HVAC, Griffin, GA**  
July 2017 – November 2017      Contract Sum: \$95,000.00  
Divisions of Subs: Electrical, Low Voltage Controls, Life Safety, Structural Steel, Concrete, Fence, Block Mason, Acoustical Ceiling, Paint, Finish Work

**Site Supervisor – Rock Chapel Elem Gym HVAC and Reroof, Rock Chapel, GA**  
June 2018 – July 2018      Contract Sum: \$75,000.00  
Divisions of Subs: Electrical, Buried Gas line, Concrete, Fence, Plumbing, Low Voltage Controls, Life Safety

**Project Manager – Baldwin State Prison Rooftop Replacement, Milledgeville, GA**  
August 2018      Contract Sum: \$63,000.00  
Divisions of Subs: Crane, Electrical, Low Voltage Controls, Life Safety, Security

**Project Manager – Central Office HVAC Reno, Bartow County BoE, Cartersville, GA**  
July 2018 – November 2018      Contract Sum: \$43,000.00  
Divisions of Subs: Crane, Electrical, Finish work

**Project Manager – Cobb County Water System Wide HVAC upgrades Cobb County, GA**  
November 2017 – August 2018      Contract Sum: \$980,000.00  
Divisions of Subs: Crane, Electrical, Plumbing, Welding, Buried Gas line, Painting, Concrete, Low Voltage Controls, Life Safety, Test and Balance

**Project Manager – City Hall and Jail HVAC Replacement, Smyrna, GA**  
July 2018 – December 2018      Contract Sum: \$298,000.00  
Divisions of Subs: Crane, Electrical, Low Voltage Controls, Life Safety, Test and Balance, Structural Steel, Roofing

**Project Manager – Piney Grove Middle School ERU, Forsyth County BoE, Cumming, GA**  
December 2018 – April 2019      Contract Sum: \$891,000.00  
Divisions of Subs: Crane, Electrical, Buried Gas line, Low Voltage Controls, Concrete, Site work, Fencing, Block Mason, Acoustical Ceiling, Painting, Finish Work

**Project Manager – Columbus Tech College AHU Replacement, Columbus, GA**  
April 2019 – October 2019      Contract Sum: \$315,000.00  
Divisions of Subs: Electrical, Plumbing, Gas line, Low Voltage Controls, Test and Balance, Welding

**Project Manager – Fulton County Exhaust Fan Replacement, Fulton County, GA**  
January 2020 -- August 2020      Contract Sum: \$394,000.00  
Divisions of Subs: Electrical, Crane, Test and Balance

## **PROJECT MANAGEMENT QUALIFICATIONS**

**Timothy O'Michael Powers**  
**Known as: Michael Powers**  
**Date of Birth: December 8, 1983**

**Marital Status: Married**  
**339 Hildabrand Road Ocoee, TN 37361**  
**Phone Number: (404)358-0706**

I am currently Self-Employed as the Owner/Commercial Manager of Powers Heating and Air, LLC. out of Ocoee, TN. Much of my experience in the HVAC industry is in the Metro Atlanta area, however the new office has moved north to Tennessee. I have over 25 years of experience in the industry and am working to create a Top Quality Commercial HVAC Company in Ocoee with operations in Georgia and Tennessee.

### **WORK EXPERIENCE**

**March 2021 to current**      **Project Manager/Supervisor/Owner of Powers Heating and Air, LLC. in Ocoee, TN**

**May 2002 to Dec 2023**      **Project Manager/Supervisor for Q. T. Contracting, Inc., Peachtree City, Georgia.**

**DUTIES: Bidding of commercial projects, Manpower utilization reports, Work with vendors in ordering materials/equipment for projects, Coordinate staff and sub work force for projects, Supervise and schedule work activities, Supervisor and coordinate all commercial equipment lifts, Coordinate with owners for value engineering, and Work with owner's representative directly to coordinate, manage, troubleshoot and close all projects**

### **PROJECTS:**

**Project Manager – Crim High School HVAC and Electrical Renovations, Atlanta GA**

**May 2007 - March 2008                      Contract Sum: \$3.5million**

**Division of Subs: Electrical, Plumping, Low Voltage Controls, Life Safety, Crane, Test and Balance, Sheetrock, Brick Mason, Metal Framing, Flooring, Painting, Finish work, Welding**

**Project Manager – Install Liebert Computer Room Units, Fayette County BoC, Fayetteville, GA**

**January 2008 – March 2008                      Contract Sum: \$92,000.00**

**Division of Subs: Electrical, Plumping, Low Voltage Controls, Life Safety, Crane**

**Project Manager – Data Room HVAC, Generator backup, Welding lab Exhaust. Macon, GA**

**August 2009- February 2010                      Contract Sum: \$500,000.00**

**Division of Subs: Electrical, Buried Gas line, Low Voltage Controls, Crane, Life Safety, Metal Framing, Flooring, Sheetrock, Painting, Finish Work, Concrete**

**Project Manager – Gordon College AHU, VAV, and Controls package Barnesville, GA**

**November 2012 – January 2013                      Contract Sum: \$125,000.00**

**Division of Subs: Electrical, Low Voltage Controls, Life Safety, Piping, Crane, Brick Mason, Concrete, Welding, Floors, Painting, Finish Work, Life Safety**

**Project Manager – Dalton State College AHU Replacement, Dalton, GA**

**September 2013 – May 2014                      Contract Sum: \$223,900.00**

**Division of Subs: Electrical, Windows/Doors, Brick Mason, Crane, Welding, Floors, Painting, Finish Work, Structural Steel, Low Voltage Controls, Life Safety**

**Site Supervisor – Brealinn Elem School HVAC Reno, Fayette County BoE, Fayetteville, GA**

**June 2015 – August 2015                      Contract Sum: \$1 million**

**Division of Subs: Crane, Plumping, Electrical, Buried Gas line, Concrete, Low Voltage Controls, Life Safety, Acoustical Ceiling, Painting, Finish Work**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/9/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Harbin Agency, Inc. PO Box 1130 215 Greencastle Road Tyrone GA 30290	<b>CONTACT NAME</b> PHONE (A/C No. Ext): 770-461-4315      FAX (A/C. No): 770-461-3359 E-MAIL ADDRESS: annief@harbinagency.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Powers Heating and Air LLC 339 Hildabrand Rd Ocoee TN 37361	<b>INSURER A:</b> American Builders Insurance      NAIC # 11240	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER: 1584458202**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	WCV-0370788-00	4/24/2024	4/24/2025	X PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 BIG GLECE 04-13 GL Extra Coverage Endorsement

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Monica H. Harbin Jr.</i>

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/8/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Insurance Incorporated 2851 Georgetown Road Cleveland, TN 37311	<b>CONTACT NAME:</b> Naomi Hale, CISR	
	<b>PHONE (A/C, No, Ext):</b> (423) 303-2857	<b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b> nhale@insuranceinc.net		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Acuity Insurance Company		<b>14184</b>
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

<b>INSURED</b>  Powers Heating And Air, LLC 1116 Hwy 64 Ocoee, TN 37361	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (INS) (WORD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		ZX8538	11/21/2024	11/21/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		ZX8538	11/21/2024	11/21/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		ZX8538	11/21/2024	11/21/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  

- Powers provides standard insurance certificates. Any additional insurance requirements such as risk policy or specific waivers of subrogation will incur additional charges to the base bid.
- No engineering is included in this proposal.
- Structural repairs, patching, or painting not included in this proposal.

**Payable as invoiced, finance charges are applicable to all late payments per the invoices.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized By: O'Michael Powers, Commercial Manager

This proposal may be withdrawn by us if not accepted within **30 days**.

**Terms & Conditions Statement:**

We accept Discover, MasterCard, Visa and American Express.

Financing Available based on qualification with financing institutions.

**TERMS:** 100% balance due to installers upon completion of installation.

**BUYER'S RIGHT TO CANCEL:** You, the Buyer, may cancel this transaction without penalty or obligation any time prior to midnight of the third business day after the date of this transaction by proper written notice. However, if work has begun on site at your insistence prior to this date you accept responsibility for all costs incurred up to the time of cancellation.

**FINANCE CHARGES:** Finance charges are applicable and payable on all late payments based on the terms and conditions presented on our invoice for these services at 1.5% per month on the unpaid balance regardless of whether Seller elects to collect the debt or repossess the collateral.

I have the authority to order the above work and do so order as outlined above. It is agreed that the seller will retain title to any equipment or material furnished until final and complete payment is made; and if settlement is not made as agreed, the seller shall have the right to remove same and the seller will be held harmless for any damages resulting from the removal thereof. Further, the buyer agrees to provide seller with access to said property at a time and place designated by the seller and to remain obligated to pay any deficiencies under the Tennessee Commercial Code including but not limited to finance charges accrued, collection costs, attorney's fees and court costs.

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

# COTA

Marshall County Schools

Contracted Services bid: Position open

April 9, 2025

Company: Tactstaff

Price: \$65<sup>00</sup>

Company: NHC

Price: \$58<sup>00</sup>

Company: ProCare

Price: \$70<sup>00</sup>

Company:

Price:

Signature: Meredith Collins Pam Fincl PAM Fincl

Signature: Angie Barnes Angie Barnes

'71

Marshall County Schools

Contracted Services bid: Position open

April 9, 2025

Company: Tactstaff

Price: \$90.<sup>00</sup>

Company: NHC

Price: \$71.<sup>00</sup>

Company: ProCase

Price: \$89.<sup>00</sup>

Company:

Price:

Signature: Pam Finch Meredith Collins Pam Finch

Signature: Angie Barnes Angie Barnes

OT

Marshall County Schools

Contracted Services bid: Position open

April 9, 2025

Company: Tactstaff

Price: \$90<sup>00</sup> per hr

Company: NHC

Price: \$70<sup>00</sup>

Company: Procare

Price: \$80<sup>00</sup>

Company:

Price:

Signature: ~~Meredith Collins~~ Pam Finch Pam Finch

Signature: Angie Barnes Angie Barnes

SLP...

Marshall County Schools

Contracted Services bid: Position open

April 9, 2025

Company: Tactstaff

Price: \$90<sup>00</sup>

Company: Sidekick

Price: \$90<sup>00</sup> per hrs. Tu care no charge

Company: NHC

Price: \$69<sup>00</sup>

Company: Procare

Price: \$86<sup>25</sup>

Stellan  
\$80<sup>00</sup>

Signature: ~~Meredith Collins~~ Pam Fusch Pam Fusch

Signature: Angie Barnes Angie Barnes

# School Psych

Marshall County Schools

Contracted Services bid: Position open

April 9, 2025

Company: Tactstaff

Price: \$90<sup>00</sup> per hr.

Company: Procare

Price: \$85<sup>00</sup>

Company: Horizon Student Care

Price: \$75<sup>00</sup>

Company: Stellar

Price: \$80<sup>00</sup>

Signature: ~~Meredith Collins~~ Pam Finch

Signature: Angie Barnes



## REQUEST FOR PROPOSAL FOR REHABILITATION SERVICES

NHC Rehabilitation is pleased to propose an offer for rehabilitation services to be provided to the students of Marshall Co Schools for the 2025-26 school year. We have certainly appreciated our relationship with the staff and students of Marshall County for many years. We propose the following for physical therapy, speech therapy and occupational therapy services:

Physical therapy: 71.00 per hour

Physical therapist assistant: 58.00 per hour

Speech therapy: 69.00 per hour

Speech therapy assistant: 63.00 per hour

Occupational therapist: 70.00 per hour

Occupational therapy assistant: 58.00 per hour

The rates above apply to time on premises and travel time between schools. If a therapist is traveling into Marshall Co. from a different county, there will be an additional maximum charge of 1.0 hour per person daily. Mileage to be reimbursed for all at .52 per mile.

## Pricing

Please see below a table noting our all-inclusive hourly rate for the services requested. This rate covers everything from administrative costs to payroll taxes, and unemployment compensation insurance. Our goal is a straightforward program that will align with your budget and never present any surprises or hidden charges. Hourly quotes include all services by the therapist including direct, indirect, IEP writing, evaluations, etc.

Service Offering	Hourly Rate
Speech Language Therapist	\$86.25
Speech Language Pathologists Assistant	\$70.00
School Psychologists	\$85.00
Occupational Therapy	\$80.00
Occupational Therapist Assistant	\$70.00
Special Education Teacher	\$70.00
Paraprofessional	\$40.00
Physical Therapist	\$89.00
Physical Therapists Assistant	\$79.00
School Nurse	\$68.00
School LPN/LVN	\$63.00
School Counselor	\$67.00
Sign Language Interpreter	\$68.00
General Education Teacher	\$63.00
Teacher of the Visually Impaired	\$73.00
Deaf and Hard of Hearing Teacher	\$75.00
BCBA	\$90.00
RBT/ABA Therapist	\$55.00

*Horizon Student Care PLLC*  
*Lydia Newsom*  
*2000 Malloy Ln Ste 130*  
*Franklin TN 37067*

April 7, 2025

Marshall County Schools  
700 Jones Circle  
Lewisburg TN 37091

To whom it may concern,

On behalf of Horizon Student Care PLLC, I am submitting this proposal in response to Marshall County's RFP for School Psychologist services for the 2025-2026 school year.

- School Psychologist services - \$75.00 per hour

If you have any questions, please contact me by email at [lydianewsom33@gmail.com](mailto:lydianewsom33@gmail.com).

Sincerely,  
Lydia Newsom



P.O. Box 8114, Chattanooga, TN 37414  
Phone (423) 622-1551

**RECRUITING & BACKGROUND CHECKS:** Stellar Therapy Services has a well-staffed recruiting department. We screen all applicants prior to presenting them to the district for consideration. All state health licenses are verified as part of the screening process. Employee retention is a focus from day one, in pursuing applicants who have experience and knowledge in the job responsibilities, a strong work history, and solid references. With more than 20 years in school based staffing, Stellar has identified multiple behavioral and performance criteria which are strongly correlated with long term employee retention, and we screen for those in the applicant process.

Our goal is to find the most qualified and trustworthy employees. Conducting background checks helps us be compliant with all federal, state, and local laws governing how information is collected and used for employment purposes.

**CONTACT INFORMATION:** We appreciate the opportunity to submit this proposal and are excited about the prospect of continuing our partnership with Marshall County Schools. Feel free to contact me directly with any questions or clarifications regarding this proposal.

Melissa Christopher, OT/L  
CEO, President STELLAR THERAPY SERVICES  
[melissa@stellarterapy.com](mailto:melissa@stellarterapy.com)  
423-417-8189



**PROPOSAL: RFP FOR CONTRACTED PHYSICAL THERAPIST, OCCUPATIONAL THERAPIST, CERTIFIED OCCUPATIONAL THERAPY ASSISTANT, SPEECH LANGUAGE PATHOLOGIST, AND LICENSED SCHOOL PSYCHOLOGIST**

**This Proposal is for the provision of SPEECH LANGUAGE PATHOLOGISTS and LICENSED SCHOOL PSYCHOLOGISTS.**

**EXPERIENCE:** Stellar Therapy Services is a therapist-owned company with experience working with therapists across all disciplines, providing contract therapy staffing to schools since 2003, along with billing Medicaid for school services our therapists provide. We currently provide 185 therapists to over 45 school districts and have 43 districts participating in Medicaid reimbursement programs. We employ 21 administrative staff to support both our staffing and billing programs.

**SUPPORT & TRAINING:** Our staff is supervised and trained by experienced school therapy providers. Our staff has experience and specific training in implementing IEP services in the most cost efficient, effective manner. Our experience of working with a variety of districts has allowed us to develop internal systems that are streamlined and adaptable to all district processes. Furthermore, our clinical staff is supported by administrative staff who are experienced in assisting with the smooth integration of our therapists into each district.

**COMPLIANCE REQUIREMENTS:** We have reviewed the certifying qualifications as defined in the statutes of Tennessee and agree that all services delivered will meet these qualifications. The services provided will be provided in accordance with currently approved methods and practices of the health professionals.

**COSTS:**

SPEECH LANGUAGE PATHOLOGIST ..... \$80/hour  
LICENSED SCHOOL PSYCHOLOGIST.....\$80/hour  
TRAVEL PER DIEM.....\$80/per day/therapist  
MILEAGE BETWEEN SCHOOLS.....IRS rate, currently \$.70/mile

The hourly rate will be charged for all direct and indirect service time, assessments, evaluations, treatments, supervision of assistants, consultation, documentation, teletherapy, progress reports, meeting attendance, travel time between schools, documentation and prep time performed onsite or offsite and any other services requested by the School District or required as necessary for providing services. The Travel per diem is charged for any therapist who travels more than 25 miles to or from their residence to an assigned school. The mileage rate will be charged for travel between school sites.



Department of Hearing and Speech Sciences  
Vanderbilt University Medical Center

The Educational Hearing Services team at Vanderbilt University Medical Center provides outreach deaf education services to school districts, private schools, and individual students across Middle Tennessee. Services are provided either virtually or on-site by licensed teachers of the deaf.

**Program Highlights:**

- On-site and virtual deaf education support in the classroom or one-on-one
- Individualized Education Plan (IEP) recommendations and meeting attendance
- Initial and re-evaluation for service eligibility
- In-service training for educators and/or parents

**Deaf Education Services  
2025-2026 School Year Rates**

On-site travel mileage reimbursement	Current IRS standard rate
<b>School District Contracts</b>	
School district direct services, up to four sessions monthly (on-site or virtual), per student	\$2,400 annually (\$240/mo)
School district direct services, five or more sessions monthly (on-site or virtual), per student	\$4,200 annually (\$420/mo)
School district consultation services, billed in 15-minute increments (on-site or virtual), per student	\$20 per 15-minute increment
School district eligibility evaluations or observations (including service, scoring, report, results review), meetings, or in-service trainings (on-site or virtual), port-to-port (outside of scheduled contract visits for currently served students)	\$100 per hour
School district no-show/late cancellation	Mileage for any travel
<b>Private School and Individual Contracts</b>	
Private tutorial direct service, on-site, per student	\$100 per session
Private tutorial direct service, virtual, per student	\$80 per session
Private tutorial consultation services, billed in 15-minute increments (on-site or virtual)	\$20 per 15-minute increment
Private eligibility evaluations or observations (including service, scoring, report, results review), meetings, record review, or in-service trainings (on-site or virtual), port-to-port	\$100 per hour
Private tutorial no-show/late cancellation (on-site or virtual)	50% of session fee + mileage

For additional information, please send an email to [mamalereprograms@vumc.org](mailto:mamalereprograms@vumc.org).

Contracted: Licensed School Psychologist, Occupational Therapist, Certified Occupational Therapist Assistant, Physical Therapist, & Speech Language Pathologist

### Bid Cost

TactStaff's financial proposal is tailored to meet the needs of MCSS by leveraging data-driven insights and fostering open communication. We analyze market trends, including pay rates, hiring velocities, and demand for specific roles, to establish accurate and competitive pricing structures. We standardize markup percentages across roles, offering consistency while accounting for the unique demands of special education care settings. This approach ensures fair compensation for our professionals, enabling us to attract top-tier talent and deliver exceptional care to MCSS students. By aligning our pricing with industry benchmarks and addressing any questions or concerns promptly, TactStaff aims to build trust and supports a strong, long-term partnership with MCSS.

Discipline	Approximate Rates
Licensed Specialist in School Psychology (LSSP)	\$90.00
Occupational Therapist (OT)	\$90.00
Certified Occupational Therapy Assistant (COTA)	\$65.00
Physical Therapist (PT)	\$90.00
Speech Language Pathologist (SLP)	\$90.00

*\*Bilingual adds \$5.00 per hour per Discipline\**

Rates are inclusive of all payroll and employment labor costs associated, including: base hourly wages, employee medical benefits (medical, dental, vision, etc.), employee additional benefits (401K, employer match, life insurance, critical illness insurance, accident insurance, employee Assistance programs, etc.), workers' compensation insurance and malpractice insurance (if applicable), Federal tax burdens, state unemployment taxes, payroll taxes, recruiting costs, insurance, compliance and credentialing costs, vacation/holiday/sick pay (per state laws), licensing costs, meals, and lodging costs for travel assignments as authorized by the Client, unless otherwise stated.



Contracted: Licensed School Psychologist, Occupational Therapist, Certified Occupational Therapist Assistant, Physical Therapist, & Speech Language Pathologist

- **Performance Management:** TactStaff will regularly evaluate staff performance through feedback from MCSS supervisors and student outcomes. Through weekly touches and quarterly evaluations, we can utilize analytics to identify issues and/or areas for improvement with targeted training and mentorship, identify trends in staffing needs, and adapt recruitment strategies accordingly.
- **Technology Integration:** TactStaff uses the applicant tracking system (ATS) Bullhorn, an industry-leading cloud-based software, to manage candidate data, match qualifications to MCSS needs, track engagement, and automate tracking of licenses, certifications, and training completions. Bullhorn allows your dedicated account management team to access and manage data on any device at any time to ensure 24/7 productivity. Additionally, TactStaff uses innovative technology and predictive analytics to analyze historical staffing data to forecast demand, identify trends, and proactively address shortages.
- **Mentoring:** TactStaff offers comprehensive support, professional development, and a structured framework to ensure success. Our thorough onboarding process includes training on compliance with state and federal regulations (e.g., IDEA), and district-specific policies. Pairing each professional with an experienced recruiter provides a reliable point of contact for guidance and advice. Regular check-ins allow for ongoing feedback, recognition of achievements, and addressing challenges, fostering an open and supportive environment.

We understand professional development is a critical component, with access to continuing education, skill-building workshops, and certifications in areas such as behavior management, assistive technology, and evidence-based teaching strategies. TactStaff facilitates peer networking opportunities encouraging collaboration and the sharing of best practices. Specialized mentoring is offered to address unique challenges, such as working with students with severe disabilities or behavioral issues. Additionally, included in our benefits are wellness resources like counseling to help professionals navigate the emotional demands of their roles.

TactStaff's regular performance evaluations are used to track progress and identify areas for further mentoring or training. We make an effort to recognize achievements and celebrate milestones to foster motivation, which leads to staff retention. By implementing a structured mentorship program, we ensure our professionals are empowered to excel in their roles, ultimately delivering high-quality services.



Contracted: Licensed School Psychologist, Occupational Therapist, Certified Occupational Therapist Assistant, Physical Therapist, & Speech Language Pathologist

## Services and Capabilities

TactStaff will immediately set up a call upon award to collaborate with key stakeholders and work closely with MCSS to ensure all staffing needs are met with quality talent.

- **Recruitment:** We first want to understand where your high-demand roles are and apply focused resources, such as specialized recruiters for each category to ensure expertise and faster fulfillment. TactStaff will proactively retain a pool of candidates who are ready to begin an assignment for MCSS priority positions.

For MCSS, TactStaff maintains a qualified talent pool of more than 160,000 nursing and allied professionals including OTs, PTs, SLPs, and School Psychologists meeting or exceeding our minimum requirement of 1 to 3 years' experience depending on the specialty level. Furthermore, professionals assigned to MCSS schools will undergo rigorous screening to ensure they possess specialized experience in special education.

- **Screening and Quality Assurance:** Before talent is submitted to MCSS for review, they are interviewed and screened by their recruiter, compliance team, and leadership to ensure quality and commitment. They undergo rigorous screening, which includes criminal background check (completed annually) for federal and state criminal infractions and record check (including sexual offenses) in all states, sanction and disciplinary history search (includes OIG, SAMS, and EPLS), skills assessments, reference checks from current/past supervisors, employment verification including explanations for gaps in work history, physical assessment, and education verification. Talent is required to score a minimum of 80% on all competency and proficiency tests.

At TactStaff we understand the importance of ensuring each candidate has a thorough understanding of the position details, including any physical demands, to guarantee commitment to service for the full life of the contract. We implement detailed behavioral and technical interviews to ensure candidates align with MCSS needs and culture.

- **Staff Allocation and Scheduling:** TactStaff's roster of available candidates is segmented by role, preference (location, shift, etc.), flexibility, and readiness for deployment. Once we've completed the kick-off call after award and captured the full picture of your needs, including which locations have needs, the required shifts, length of assignment, and their priority levels, we can begin matching the right-fit candidates.
- **Training and Compliance:** Prior to commencement of assignment, TactStaff candidates will be provided an orientation, which will include a review of the employee handbook, payroll guidelines, and complete any required documents or in-service education modules. Moreover, we will ensure all staff are oriented with MCSS policies, including student confidentiality, safety protocols, and ethical standards. Your dedicated account manager will work closely with MCSS to schedule facility orientation per each school's guidelines.
- **Retention and Support:** TactStaff invests heavily in the retention and support of our candidates to ensure continuity of care for our clients. By offering a comprehensive health benefits package, 401k, referral bonuses, competitive pay rates, flexible work options, weekly touches, and providing 24/7 on call support throughout their assignment we cultivate a sense of community among our candidates where they feel valued.



Contracted: Licensed School Psychologist, Occupational Therapist, Certified Occupational Therapist Assistant, Physical Therapist, & Speech Language Pathologist

## Company Overview

For over 70 years, TactStaff has been a trusted name in healthcare staffing, delivering exceptional service and connecting highly qualified professionals with top-tier healthcare facilities across the United States. Founded in 1952 as a boutique medical staffing agency, TactStaff has grown into a nationwide leader, recognized for its ability to fill critical positions efficiently and support the delivery of high-quality patient care.

At TactStaff, we pride ourselves on a legacy of reliability and excellence, supported by a team of dedicated professionals with expertise in staffing diverse disciplines. Our organizational structure includes specialized teams for recruitment, quality assurance, compliance, and account management, ensuring seamless operations and superior client experiences. Led by key personnel with relevant experience, our leadership combines decades of industry expertise and a commitment to innovation.

With a client-focused approach, TactStaff has successfully adapted to meet evolving industry needs, including the recent launch of our special education staffing division. While this division is new, it is supported by seasoned professionals like Emily Torgersen, Lead School Recruiter, who brings over a decade of experience in special education. TactStaff's ability to integrate innovative solutions, regulatory compliance, and tailored support positions us as a partner of choice for healthcare and educational organizations nationwide.

Our number one priority is making sure MCSS students are getting the best care achievable from exceptional talent whose genuine concern is the health, safety, and well-being of your students. TactStaff's history translates to invaluable experience, making us your reliable partner and advocate in contract services.

## Experienced Professionals

TactStaff professionals possess extensive training and experience in student evaluation, IEP development, and implementation, ensuring alignment with MCSS regulations and safety standards. Within their respective scopes of practice, they are skilled in conducting comprehensive assessments, reviewing student history and prior IEP evaluations, and collaborating with district staff to develop individualized plans that effectively support student goals.

Beyond evaluation and planning, our professionals are well-versed in multi-disciplinary collaboration, working closely with teachers, administrators, and support staff to integrate therapeutic and educational strategies that enhance student learning. They actively participate in IEP meetings, providing insights on student progress, modifying goals as needed, and ensuring that interventions are both evidence-based and tailored to each student's unique needs.

Our therapists, special education teachers, and support personnel are not only licensed and certified but also bring school-based experience that allows them to navigate the complexities of special education services, including compliance with IDEA regulations, behavioral intervention plans (BIPs), assistive technology integration, and differentiated instruction techniques. With a deep understanding of student-centered care, they provide compassionate, specialized support, ensuring that each child receives the individualized attention and resources necessary for academic and developmental success.



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April 4, 2025

Marshall County School System  
Office of the Director of Schools  
700 Jones Circle  
Lewisburg, TN 37091

To whom this may concern,

Thank you for giving Tact Corporation of NYC ("TactStaff") the opportunity to respond to The Marshall County Board of Education's RFP for Contracted Special Education Services.

With over 70 years of experience in healthcare staffing, TactStaff has established itself as a trusted partner, delivering high-quality, reliable staffing services to clients across the nation. Our expertise in recruiting and retaining top-tier talent, combined with a deep commitment to compliance, ensures we are well-positioned to support Marshall County School System's needs now and well into the future.

Our approach centers on aligning our capabilities with MCSS's needs. TactStaff maintains a robust pool of highly qualified professionals, all rigorously screened and oriented for special education settings. We prioritize quality assurance, and retention, ensuring continuity of care for MCSS students. Additionally, our comprehensive compliance processes and ongoing support mechanisms underscore our commitment to excellence and adherence to state and federal regulations.

We look forward to the opportunity to partner with MCSS and bring our proven expertise, strategies, and dedicated team to fulfill your staffing needs. Please feel free to contact me directly at (917) 546-7085 or [rabrams@tactstaff.com](mailto:rabrams@tactstaff.com) with any questions or to discuss our proposal further.

Thank you for considering TactStaff as your trusted staffing partner.

Sincerely,

A handwritten signature in blue ink that reads "Robert Abrams".

Robert Abrams  
President  
[www.TactStaff.com](http://www.TactStaff.com)



A Joint Commission Certified Healthcare Staffing Company



**TactStaff**

**Marshall County School System**

**Contracted: Licensed School Psychologist,  
Occupational Therapist, Certified Occupational  
Therapist Assistant, Physical Therapist, & Speech  
Language Pathologist**

**Due: April 9, 2025 @ 10:00 am**



*A Joint Commission Certified Healthcare Staffing Company*

16. Board of Education will not employ or receive services, either directly or indirectly (including services provided through a third party), from any therapist formerly employed by Sidekick for one year following the termination or expiration of this Agreement or cessation of such therapist's employment with Sidekick, whichever is earlier.

17. DISCRIMINATION: No person shall on the grounds of race, color, national origin, sex, age or ability to pay, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity operated by Sidekick or the Board of Education, it being the intention of Sidekick and the Board of Education to bind all agencies, disbursing units, or organizations, operating under its jurisdiction and control to fully comply with and abide by the spirit and intent of the Civil Rights Act of 1964.

In Witness Whereof:

\_\_\_\_\_  
Jacob Sorrells, Director of Schools  
Marshall County Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Krissie Self, President & COO  
Deborah L. Curlee Communication Consultants, LLC  
d/b/a Sidekick Therapy Partners

\_\_\_\_\_  
Date

responsibility to have its own therapist incorporate such child into their school caseload, or the Board may elect that Sidekick serve the child via school pay.

12. Background Checks:

- a) Sidekick requires all current employees providing services to the Board of Education under this contract to supply a fingerprint sample and submit to a criminal history record check conducted by the Tennessee Bureau of Investigation and/or the Federal Bureau of Investigation prior to permitting the employee to have contact with school children or enter the school grounds.
- b) Sidekick will not allow an employee providing services to the Board of Education under this contract to come into direct contact with school children or enter the grounds of a school when children are present until the criminal history records check has been conducted.
- c) Sidekick shall not allow an employee providing services to Board of Education under this contract to come in direct contact with school children or with children in a child care program or enter the grounds of a school or child care center when children are present if the criminal history records indicate the employer or employee has been convicted of an offense that is classified as a sexual offense or the employee has been convicted as a violent sexual offender as defined in Tennessee Code Annotated § 40-39 – 2002.

13. Sidekick agrees to hold Board of Education harmless on account of any and all claims by third parties for damages due to personal injuries or property damage, arising from a school child using any premises owned or leased by Sidekick, including the use of materials provided by Sidekick for such child, except when such injuries or damages arise in whole or in part on account of the acts or omissions or negligence of Board of Education. Any obligation of Sidekick to indemnify and hold Board of Education harmless is limited to the terms of Sidekick's applicable liability insurance.

14. With respect to services provided by Sidekick to school children under this contract, Board of Education and Sidekick will work cooperatively to ensure that the rights and privileges available to children attending Board of Education shall be available to children served by Sidekick, including, to the extent applicable to Sidekick and the services provided to Board of Education under this agreement, due process procedures, protection in evaluation procedures, least restrictive environment, and confidentiality of information.

15. If due to a change in applicable law or regulation or the interpretation thereof by any court, government agency, authority, or other entity that renders any provision of this Agreement unlawful, unenforceable, economically, administratively impracticable, or difficult of performance (a Law Change), the parties shall initiate good faith negotiations to amend this Agreement to eliminate the adverse effects of such Law Change. If either party determines that the parties are unlikely to agree upon and make alterations to this Agreement to eliminate the adverse effect of the Law Change, or alternatively, either party determines that alterations to meet such requirements are not commercially practicable, reasonable, and satisfactory, then such party may terminate the Agreement on thirty (30) days prior written notice to the other party. A Law Change also includes any change by (i) a Federal, State, or local legislative, regulatory, judicial, or administrative authority, or (ii) any TennCare Managed Care Organization (MCO) or other third party payor with respect to: clinical or other services provided pursuant to this Agreement, MCO requirements regarding eligibility or qualification for healthcare services, MCO procedures for authorizing, approving, billing or providing payment for healthcare services (including the amount of payment or method of payment), or any other changes that adversely affect the arrangements and services provided to school system students pursuant to this Agreement.

provided headphones for therapy, pulling another student if the one scheduled is absent or unavailable

- Provide Sidekick therapists with a detailed schedule of students to be seen at exact times within two weeks of engaging Sidekick for teletherapy. If serving students via “school pay,” Sidekick will not see students in groups of more than three at a time
- Keep an open line of communication between the EA and Sidekick therapist to let the therapist know about tardiness, absences, etc. within a reasonable timeframe and with sufficient notice
- Schedule students for make-up when student is unable to attend the originally scheduled session
- Ensure the students’ caregiver has provided teletherapy consent and that they are aware of teletherapy options

**Teletherapy cancellation policy:**

- If school is in session and teletherapy sessions are cancelled due to reasons outside of Sidekick control (i.e. EA unavailable, school power outage/internet issues, field trip, assembly/school event, student absent, student has not come to school but still active in the county, student seen at home through the district but cancelled/no show, no show or does not leave 15 minutes for the session, another service/teacher pulled student during speech time, student unavailable for scheduled time, cancellation and all students in the school have been seen/are scheduled to be seen, etc.) and other kids are not able to be scheduled, Sidekick will charge the hourly school pay rate listed in section 4b
- Sidekick teletherapists will not bill for cancellations due to school events, assemblies, EA absence, or field trips if a 48-hour notice is provided by the school

6. Sidekick will submit monthly invoices for mileage charges with the Board of Education agreeing to reimburse Sidekick for such charges within 30 days of receiving the invoices.

7. Sidekick agrees to provide professional liability coverage for its employees serving schools under this contract. Proof of such insurance will be provided by Sidekick to the schools upon request.

8. The Board of Education will provide Sidekick with parental consent forms to begin the process of determining if students qualify for services and will provide a copy of the child’s current IEP to Sidekick by the start of the school year. The Board of Education will provide services until Sidekick provides notification that TennCare eligibility has been confirmed, and services are authorized.

9. Sidekick shall submit Progress Reports for the grading periods specifying the progress of each TennCare child in achieving the short-term objectives specified in his/her IEP at no cost to the Board of Education. Sidekick will provide information to special education personnel to allow them to update goals and objectives for each student served, at least, every nine weeks.

10. Sidekick will be responsible for preparing and submitting, at no cost, to the Board of Education, all TennCare paperwork for qualifying children.

11. The Board of Education agrees that, should a child’s therapy sessions submitted to TennCare be denied for eligibility, Sidekick will immediately stop serving such children, and it will be the Board’s

- **\$90 per hour for speech-language therapy services (or \$22.50 for any 15-minute increment thereof)**
- c) Provided additional TennCare students become available during the public school year to receive services from Sidekick, Board of Education will make a reasonable effort (depending on availability of TennCare-covered students) to maintain Sidekick's caseload at each school location served by Sidekick's therapists at the approximate levels of students served during the preceding public school year), including referring during the school year additional TennCare-covered students whose IEPs specify services to Sidekick for therapy at such locations, as such students become available and require services.

## 5. Teletherapy:

If the Board of Education recommends and Sidekick agrees that teletherapy is appropriate for a student, the Board of Education may request that Sidekick provide teletherapy services to that student at the home or in school.

- a) Sidekick will provide services to the student throughout the year, including over holidays/breaks, if able to schedule
- b) Consistent with students who are seen in-person in school, Sidekick will charge TennCare (in the case of a student covered by TennCare) or will charge Board of Education (in the case of a student not covered by TennCare) for these teletherapy sessions
- c) For students seen by Sidekick via teletherapy not covered by TennCare, Sidekick will charge the Board of Education as noted in section 4b
- d) Sidekick will submit monthly invoices for teletherapy services rendered, with the Board of Education agreeing to reimburse Sidekick for such charges within 30 days of receipt of the invoice
- e) Sidekick agrees to update schedules quarterly. This allows for moving children who qualify for TennCare to 20-minute sessions and billing TennCare for such sessions, rather than the school

If teletherapy is agreed upon, Sidekick will need the following before the start of the school year:

- Rosters
- Master schedule
- IEP access
- Tentative schedule from EA
- EA contact information

If Sidekick has not been given this info by two weeks after the 1<sup>st</sup> day of school or the agreed upon date, Sidekick will charge 6 hours of school pay per therapist per day (as these therapists were assigned to and held for the district.)

**If teletherapy is agreed upon, the Board of Education agrees to:**

- Provide initial eligibility testing. Sidekick typically does not complete initial eligibility testing via teletherapy
- Provide one Educational Assistant ("EA") per school to assist with pulling students from class and placing them in front of a school-provided computer in a quiet room or with school-

- TennCare evaluations
- 9-week progress reports to be entered in TN Pulse by Sidekick therapists.

Sidekick **charges a fee (School Pay fee)** for any of the following services, at the district's option:

- Direct therapy for non-TennCare eligible students
- For additional testing above and beyond TennCare requirements
- Evaluations for non-TennCare eligible students
- 9-week progress reports for non-TennCare eligible students
- Initial eligibility testing
- Case management (e.g., setting up IEP meetings, sending out teacher observations, permission to test forms)
- Consultations with parents and teachers for over 15 minutes
- Any additional testing that is required for 3-year re-evaluations
- Screening
- Entering IEP information into TN Pulse
- Participation in IEP meetings when there is no school therapist, and on a case-by-case basis
- Sidekick also charges a fee for miles traveled by therapists beyond the distance from their home to Sidekick, based on actual distance traveled and logged

Generally, Sidekick does **not provide** the following services:

- Participation in IEP meetings if there is a school therapist
- Completion of state-related eligibility documents if there is a school therapist
- Completion of SSI documentation (However, Sidekick can provide our reports as input for this)
- Services at schools where there are less than 10 kids needing services (Though these can be provided via teletherapy)
- Services in homes (Though these can be provided via teletherapy)

When appropriate for the student's individual needs, and as agreed by the IEP team, Sidekick prefers to provide:

- 1:1 direct therapy in 20-minute sessions (vs. 30-minute session group sessions) for TennCare-eligible students
  - Note: School Pay student groups are typically seen in 30-minute sessions with no more than 3 students per group
- a) The Board of Education will pay Sidekick a mileage reimbursement rate of forty-five (45) cents per mile per therapist per day, during the regular school year and during the school summer session (if Sidekick is requested to provide summer services). Mileage shall be calculated as (i) the distance between each Sidekick therapist's nearest clinic/office and the schools that Sidekick can serve in the County or (ii) the distance between the residence of Sidekick's therapist and the schools served, whichever is less. Such mileage reimbursement rate also includes any travel within the County if Sidekick's therapist is traveling to more than one school in a day.
  - b) At Board of Education's request and as mutually agreed by Sidekick, School Pay services may be provided for students whose services cannot be billed to a TennCare MCO.

For any such clinical School Pay services with an in-person or teletherapist, Board of Education will pay:

- a) Board of Education agrees for as long as SLPs are available to serve Board of Education's TennCare covered, eligible, and qualified students requiring therapy services (TennCare students) at the therapist's assigned school location, that Sidekick will be the sole and exclusive provider of services at that school location for any TennCare students whose services are billed to a TennCare insurance company (MCO).
- b) Sidekick will be the sole and exclusive provider of services to TennCare students billed to any TennCare MCO at the school locations agreed upon by the Board of Education and Sidekick.
  - a. The Board of Education will refer all TennCare students at the school locations to Sidekick for services that can be billed to a TennCare MCO and will not serve such students with its own employees. If Sidekick's therapists do not have the time available on their schedule to serve the referred TennCare student, Sidekick will promptly notify the Board of Education that Sidekick cannot provide services. Upon receipt of notification, the Board of Education may begin serving such students with the Board of Education employees and – after Sidekick has declined services due to lack of therapist availability – may also bill the TennCare MCO for such services.
- c) Sidekick will make reasonable commercial efforts to provide enough qualified therapists to meet the anticipated TennCare and non-TennCare caseload at the school locations. If Sidekick cannot provide enough therapists at a specific school to meet the caseload at that location, then either Sidekick or Board of Education may reduce Sidekick's services at the affected school to the extent Sidekick therapists are not available to serve that specific location. In the case of such a reduction at a specific school location, the Board of Education's therapists may serve the TennCare students previously served by Sidekick and may bill the TennCare MCO for services to those students.
- d) As the school year progresses, the Board of Education agrees that it will promptly assign other TennCare students at the school locations to Sidekick who have speech therapy services specified in their IEPs, when and to the extent such TennCare students become available. (The purpose of such assignments throughout the year is to maintain or expand the caseload of Sidekick's therapists in the school locations).
- e) With respect to TennCare students in the school locations served by Sidekick therapists, the Board of Education agrees that it will not refer those students to any other provider or third-party TennCare billing/consulting company (other providers). It is the intention of the parties that Sidekick will continue to work with Board of Education to obtain TennCare MCO authorizations for services, doctor orders or IEP signature pages, IEPs, IEP parental consents, and the like, in connection with all of the TennCare students Sidekick serves in the school locations and that any arrangements Board of Education has with other providers will not interfere with Sidekick's services under this agreement or interfere with Sidekick's therapists serving their own caseload in the school locations. In the event Sidekick cannot serve a TennCare student due to the lack of availability of a Sidekick therapist, then Board of Education may refer such student to other providers for assistance in dealing with the TennCare MCO in connection with services to be provided by Board of Education's own therapists.

#### 4. Mileage and School Pay Services:

Sidekick provides the following services to TennCare-eligible students at **no cost to the School District**:

- Direct Therapy

## CONTRACTUAL AGREEMENT

This Contractual Agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between Marshall County Board of Education, (herein referred to as "Board of Education"), 700 Jones Circle, Lewisburg, TN, 37091 and Deborah L. Curlee Communication Consultants, LLC, d/b/a Sidekick Therapy Partners, P.O. Box 32652, Knoxville, TN 37930-2652 (herein referred to as "Sidekick").

WHEREAS Board of Education is subject to and does operate in accordance with the requirements of the Individuals with Disabilities Education Act; and

WHEREAS Board of Education has the authority to contract for services from suitable agencies having appropriate programs, capacity, and competence where necessary to provide appropriate special education services to students; and

WHEREAS Board of Education, to provide a proper, comprehensive, and well implemented special education program, finds it desirable to contract for these services through an outside agency; and

WHEREAS Sidekick is an agency with appropriate programs to provide special education services for children who are the responsibility of the Board of Education.

NOW, THEREFORE, in consideration of the mutual benefits to be received by both parties hereto and certain other considerations, some of which is hereafter set out, and the sufficiency of all which is hereby acknowledged, Board of Education and Sidekick hereby agree as follows.

The term of this agreement shall be for the 2025-2026 school year, beginning on or about July 1, 2025, in case the Board of Education wishes to utilize Sidekick for summer services, and ending on May 31, 2026, or through July 2026 if seeking extended school year/ESY services. This agreement may be extended for an additional 1-year term at the option of the Board of Education and in the Board of Education's sole discretion, under such terms as Board of Education and Sidekick may mutually agree with respect to such extension(s).

1. The Board of Education shall develop an Individualized Educational Program (IEP) which will be specifically designed to meet the unique needs of each child enrolled with provision for all support materials, equipment, and services necessary for their education and which meets the requirements of State and Federal regulations and law.
2. The Board of Education ensures that the rights and privileges available to children attending schools of the Board of Education shall be available to the children served by Sidekick including the process procedures, protection in evaluation procedures, least restrictive environment, and confidentiality of information.
3. Any Sidekick speech and language services will be provided by qualified speech-language pathologists (SLP or SLPs) who have a master's degree and their Certificate of Clinical Competency or are completing their Clinical Fellowship period. All Sidekick SLPs are licensed or registered as healthcare providers with the State Department of Health Board of Communication Disorders and Sciences. SLPs may be referred to individually as a therapist or collectively as therapists.

### Sidekick Therapy Partners Bid for Speech Therapy Services

Sidekick will provide speech-language services at the Proposed School Locations for qualifying, TennCare-eligible students and for non-TennCare-eligible students (as agreed upon by Sidekick and as identified by Marshall County's Director of Special Education).

Service	Fees (if applicable)
<ul style="list-style-type: none"> <li>• Direct Therapy, TennCare evaluations, 9-week progress reports for students with TennCare.</li> </ul>	Free of charge
<ul style="list-style-type: none"> <li>• Direct therapy for non-TennCare eligible students</li> <li>• Testing above and beyond TennCare requirements</li> <li>• Evaluations for non-TennCare eligible students</li> <li>• 9-week progress reports for non-TennCare eligible students</li> <li>• Initial eligibility testing</li> <li>• Case management (e.g., setting up IEP meetings, sending out teacher observations, permission to test forms, participation in IEP meetings)</li> <li>• Consultations with parents and teachers for over 15 minutes</li> <li>• Any additional testing that is required for 3-year re-evaluations</li> <li>• Screening</li> <li>• Entering IEP information into TN Pulse</li> <li>• Teletherapy cancellations</li> </ul>	\$90 per hour
<ul style="list-style-type: none"> <li>• Mileage (calculated as (i) the distance between each Sidekick therapist's nearest clinic/office and the schools that Sidekick can serve in the County or (ii) the distance between the residence of Sidekick's therapist and the schools served, whichever is less. Such mileage reimbursement rate also includes any travel within the County if Sidekick's therapist is traveling to more than one school in a day.)</li> </ul>	45 cents per mile per therapist per day, during the regular school year and during the school summer session (if Sidekick is requested to provide summer services).



April 8, 2025

Marshall County Board of Education  
700 Jones Circle  
Lewisburg, TN

RE: Bid – Contracted Services SPED

Dear Madam or Sir,

Deborah L. Curlee Communications Consultants, LLC, d/b/a Sidekick Therapy Partners (“Sidekick”), is submitting this proposal in response to Marshall County’s Request For Bids (“RFP”) for Speech Services for the 2025 – 2026 school year.

- Sidekick has served Tennessee schools and clients for over 45 years and has served Marshall County Schools this 2024-2025 school year.
- Sidekick has over 150 therapists on staff and currently provides speech-language services to support school special education programs in 30 County and City school systems and specialized educational facilities in Tennessee.
- Sidekick understands that all children served will be referred to Sidekick by the Marshall County Special Education Department for speech-language services that are identified in the student’s IEP.
- Sidekick only employs Speech Pathologists with Masters degrees. All (100%) of the **speech-language pathologists** (“SLPs”) employed by Sidekick are currently licensed / registered in the State of Tennessee with the State Health Board (Board of Communication Disorders and Sciences) and hold the CCC-SLP or CF-SLP designation.
- Sidekick therapists are individually credentialed (individual provider number for each therapist) by TennCare insurance companies (MCO). Accordingly, Sidekick is authorized to provide TennCare services and bill third party providers under the Medicaid Program (known as TennCare in the State of Tennessee).
- Sidekick is an in-network provider and bills BCBS of Tennessee, United HealthCare Community Plan (UHC Community Plan), and WellPoint, the three insurance companies currently providing TennCare benefits in Tennessee.

**A summary of Sidekick’s bid is attached to this letter. A copy of Sidekick’s proposed contract with the terms below for the 2025 – 2026 school year is also attached.**

If you have any questions, please contact me at 865-693-5622 or by e-mail at [kself@mysidekicktherapy.com](mailto:kself@mysidekicktherapy.com)

Sincerely,

Krissie Self  
President & COO  
Sidekick Therapy Partners



# SCHEDULED EXTENDED SERVICE AGREEMENT

**Trane Office**

Trane U.S. Inc.  
601 Grassmere Park Drive, Suite 10  
Nashville, TN 37211

**Trane Representative**

Don Steltz  
Cell: 615.971.9701  
Office: 615.242.0311

**Proposal ID**

8057717

**Master Agreement**

tbd

**Company Name**

Marshall County Board of Education  
700 Jones Circle  
Lewisburg, TN 37091

**Sites Included:**

Refer to the Site Coverage Page

March 17, 2025



## EXECUTIVE SUMMARY

This **Scheduled Service Agreement** from Trane offers an exclusive approach to planned maintenance: It is grounded in worldwide expertise. Delivered locally by our own factory trained technicians. And provided according to *your* needs.

Under this service agreement, Trane will schedule and manage preventative maintenance and provide repair coverage to help you minimize unplanned downtime and avoid unexpected expenses.

As an HVAC service provider, Trane offers many advantages:

- Confidence that your HVAC equipment is being serviced according to OEM best practices.
- Priority service available 24-hours a day
- Advanced diagnostic technologies allow our technicians to analyze system performance comprehensively

**Protect your bottom line.** Proper maintenance can save an estimated 12 to 18 percent of your budget compared to a run-to-fail approach. This service agreement will help you capture those savings. (*FEMP*) O&M Guide 2010

### ADDITIONAL SUPPORT

Environmental Practices	Consistent Processes	Safety	Assigned Team
Trane procedures for handling refrigerant are compliant with federal and state regulations.	All Trane technicians follow documented processes ensuring uniform service delivery.	Trane incident rates (OSHA) are consistently 50 to 70 percent below industry averages.	You will have a consistent group of Trane employees dedicated to your account.



### WHY TRANE? WE FOCUS ON BETTER BUILDINGS.

When it comes to service effectiveness, experience matters. No other provider has more experience than Trane.

- 100+ years of system and equipment experience
- 35+ years in building automation systems (BAS)
- 20+ years in energy services



# SCOPE OF SERVICES — STANDARD INCLUSIONS

## ANY HVAC SYSTEM IS ONLY AS STRONG AS ITS INDIVIDUAL MECHANICAL COMPONENTS

This service agreement with Trane protects and enhances full system functionality by ensuring that components are well maintained and functioning to OEM standards, and that the system is tailored to your needs. The following are the standard inclusions of your service agreement:

### ON-SITE SCHEDULED MAINTENANCE

Factory authorized Trane service technicians perform all periodic maintenance, following OEM standards, to keep HVAC and BAS equipment running optimally and prevent unplanned downtime. Trane assumes all responsibilities for planning, scheduling and managing routine maintenance on Trane HVAC equipment and other brands.

**Implementation:**

- Technician visits are scheduled in advance through one assigned maintenance team for all HVAC equipment brands
- On-site service is completed during normal business hours
- Receive consistent service outcomes through proprietary maintenance procedures





## HVAC EQUIPMENT COVERAGE

### Chapel Hill Elementary School

The following "Covered Equipment" will be serviced at Chapel Hill Elementary School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E24E04116	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1

### Cornersville Elementary School

The following "Covered Equipment" will be serviced at Cornersville Elementary School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E22E15813	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1

### Cornersville High School

The following "Covered Equipment" will be serviced at Cornersville High School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E24E06102	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1

### Delk Henson Intermediate

The following "Covered Equipment" will be serviced at Delk Henson Intermediate:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E24E05987	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1



## Forrest School High School and Gym

The following "Covered Equipment" will be serviced at Forrest School High School and Gym:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E24E05988	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1

## Marshall County Board of Ed

The following "Covered Equipment" will be serviced at Marshall County Board of Ed:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer Ensemble	1	Trane	BM-X402501	E22A00113	

Service Description	Quantity Per Term
Ensemble Cloud Verification (Service 3)	5

## Marshall County High School

The following "Covered Equipment" will be serviced at Marshall County High School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E24E05976	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1

## Marshall Elementary School

The following "Covered Equipment" will be serviced at Marshall Elementary School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E24E05974	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1



## Oak Grove Elementary School

The following "Covered Equipment" will be serviced at Oak Grove Elementary School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Product Unknown	1	Trane	BM-X136516	E19D02191	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1

## Spot Lowe Technology Center

The following "Covered Equipment" will be serviced at Spot Lowe Technology Center:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E24A03807	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1

## West Hills Elementary School

The following "Covered Equipment" will be serviced at West Hills Elementary School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Tracer SC	1	Trane	BM-X136516	E24E05984	

Service Description	Quantity Per Term
Order SMP (Service 1)	1
System Analysis and Review (Service 2)	10
Update SMP License (Service 4)	1



## CUSTOMER SERVICE FLOWS

The following Customer Service Flows provide additional service description detail for Covered Equipment. Note: There may be differences per the agreement in the work being performed between sites and the equipment on those sites. This section clarifies differences in the work being performed between sites and the equipment on those sites:

### Service 1: Order SMP

Description

- Order Tracer SC SMP

### Service 2: System Analysis and Review

Description

- Operator Workstation Inspection
- System Controller Inspection
- Verify System Software Programming
- System Back-Up
- Software Service Pack Update (Per Workstation and/or BCU)

### Service 3: Ensemble Cloud Verification

Description

- Connect to Ensemble
- Verify Remote Connectivity
- Verify Communication to All Panels
- Verify Remote Connection in Trane Connect

### Service 4: Update SMP License

Description

- Install SMP License



## SITE COVERAGE

The following Sites are included:

Chapel Hill Elementary School	Chapel Hill Elementary School 415 South Horton Par, kway, Chapel Hill, TN 37034
Cornersville Elementary School	485 N Main St, Cornersville, TN 37047
Cornersville High School	323 S Main St, Cornersville, TN 37047
Delk Henson Intermediate	425 South Horton Parkway, Chapel Hill, TN 37034
Forrest School High School and Gym	310 N Horton Pkwy, Chapel Hill, TN 37034
Marshall County Board of Ed	700 Jones Cir, Lewisburg, TN 37091
Marshall County High School	597 W Ellington Pkwy, Lewisburg, TN 37091
Marshall Elementary School	401 Tiger Boulevard, Lewisburg, TN 37091
Oak Grove Elementary School	1645 Franklin Pike, Lewisburg, TN 37091
Spot Lowe Technology Center	Spot-Lowe Voc Center 1771 Jason Maxwell Boulevard, Lewisburg, TN 37091
West Hills Elementary School	1351 West Ellington Parkway, Lewisburg, TN 37091



## PRICING AND ACCEPTANCE

Site Address:  
 Refer to the Site Coverage Page

### Trane Service Agreement

This Service Agreement consists of the pages beginning with the title page entitled "Scheduled Service Agreement," the consecutively numbered pages immediately following such title page, and includes and ends with the Trane Terms and Conditions (Service) (collectively, the "Service Agreement" or "Agreement"). Trane agrees to inspect and maintain the Covered Equipment according to the terms of this Service Agreement, including the "Terms and Conditions," and "Scope of Services" sections. Trane agrees to give preferential service to Service Agreement Customer over non-contract customers.

### Service Fee

As the fee(s) (the "Service Fee(s)") for the inspection and maintenance services described in the Scope of Services section with respect to the Covered Equipment, Customer agrees to pay to Trane the following amounts, plus applicable tax, as and when due.

Contract Year	Annual Amount - All Sites USD	Payment USD	Payment Term
Year 1	51,516.62	12,879.16	Quarterly
Year 2	29,160.64	7,290.16	Quarterly
Year 3	30,166.77	7,541.69	Quarterly
Year 4	33,172.99	8,293.25	Quarterly
Year 5	35,179.12	8,794.78	Quarterly

In addition to any other amounts then due hereunder, if this Agreement is terminated or cancelled prior to its scheduled expiration, Customer shall pay to Company the balance of any amounts billed to but unpaid by Customer and, if a "Service Project" is included in the Agreement, the Cancellation Fee set forth in "Exhibit A" Cancellation Schedule attached hereto and incorporated herein, which Cancellation Fee represents unbilled labor, non-labor expenses and parts materials and components. Subject only to a prior written agreement signed by Trane, payment is due upon receipt of invoice in accordance with Section 4 of the attached Terms and Conditions.

### Term

The Initial Term of this Service Agreement is 5 years, beginning May 1, 2025. However, Trane's obligation under this Agreement will not begin until authorized representatives of Trane and Customer have both signed this Agreement in the spaces provided below.

Following expiration of the initial term on April 30, 2030, this Agreement shall renew automatically for successive periods of 5 years (the "Renewal Term") until terminated as provided herein. If you do not want to renew this Agreement for the Renewal Term, please notify Trane by telephone or by U.S. mail prior to the expiration date set forth in the preceding sentence. If any questions arise regarding this Service Agreement or how to cancel this Agreement, Trane can be reached either by telephone at or by direct mail addressed to: 601 Grassmere Park Drive, Suite 10, Nashville, TN 37211.

### Renewal Pricing Adjustment

The Service Fees for an impending Renewal Term shall be the current Service Fees (defined as the Service Fees for the initial Term or Renewal Term immediately preceding the impending Renewal Term) annually adjusted based on changes to the cost of service. The Service Fees for an impending Renewal Term shall be set forth in the service renewal letter furnished to Customer.

### Cancellation by Customer Prior to Services; Refund

If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was mailed to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and if no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, if any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.



**Cancellation by Company**

This Agreement may be cancelled during the Initial Term or, if applicable, a Renewal Term for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to the scheduled expiration date and Company will refund to Customer, or credit Customer’s account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.

**This agreement is subject to Customer’s acceptance of the attached Trane Terms and Conditions (Service).**

CUSTOMER ACCEPTANCE	TRANE ACCEPTANCE Trane U.S. Inc.
_____ Authorized Representative	_____ Submitted By: Don Steltz
_____ Printed Name	Proposal Date: March 17, 2025 Cell: 615.971.9701 Office: 615.242.0311 License Number: 23034
_____ Title	_____ Authorized Representative
_____ Purchase Order	_____ Title
_____ Acceptance Date	_____ Signature Date

The Initial Term of this Service Agreement is 5 years, beginning May 1, 2025.  
 Total Contract Amount: \$179,196.14 USD.



## TERMS AND CONDITIONS - SERVICE

“Company” shall mean Trane U.S. Inc. dba Trane for Company performance in the United States and Trane Canada ULC for Company performance in Canada.

- 1. Agreement.** These terms and conditions (“Terms”) are an integral part of Company’s offer and form the basis of any agreement (the “Agreement”) resulting from Company’s proposal (the “Proposal”) for the following commercial services as stated in the Proposal (collectively, the “Services”): inspection, maintenance and repair (the “Maintenance Services”) on equipment (the “Covered Equipment”), specified Additional Work (if any), and, if included in the Proposal, Intelligent Services, Energy Assessment, and any other services using remote connectivity (collectively and individually referred to in these Terms as “Trane Digital Services”). **COMPANY’S TERMS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.**
- 2. Connected Services.** In addition to these terms and conditions, the Connected Services Terms of Service (“Connected Services Terms”), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.
- 3. Acceptance.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent (“Customer”) delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer’s order shall be deemed acceptance of the Proposal subject to these Terms and Conditions. If Customer’s order is expressly conditioned upon Company’s acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company’s Terms and Conditions attached or referenced serves as Company’s notice of objection to Customer’s terms and as Company’s counteroffer to perform in accordance with the Proposal and Company Terms and Conditions. If Customer does not reject or object in writing to Company within 10 days, Company’s counteroffer will be deemed accepted. Customer’s acceptance of performance by Company will in any event constitute an acceptance by Customer of Company’s Terms and Conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or Terms and Conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer’s obligation to pay for Services provided by Company to the date of cancellation.
- 4. Fees and Taxes.** Fees for the Services (the “Service Fees”) are as set forth in the Proposal. Except as otherwise stated in the Proposal, Service Fees are based on performance during regular business hours. Charges for performance outside Company’s normal business hours shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fees, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with an acceptable tax exemption certificate.
- 5. Payment.** Payment is due upon receipt of Company’s invoice. Service Fees shall be paid no less frequently than quarterly and in advance of performance of the Services. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Without liability to Customer, Company may discontinue performance whenever payment is overdue. Customer shall pay all costs (including attorneys’ fees) incurred by Company in attempting to collect amounts due or otherwise enforcing this Agreement.
- 6. Customer Breach.** Each of the following constitutes a breach by Customer and shall give Company the right, without an election of remedies, to suspend performance or terminate this Agreement by delivery of written notice declaring termination. Upon termination, Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead): (a) Any failure by Customer to pay amounts when due; (b) any general assignment by Customer for the benefit of its creditors, Customer’s bankruptcy, insolvency, or receivership; (c) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (d) Any failure by Customer to perform or comply with any material provision of this Agreement.
- 7. Performance.** Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances when Company performs the Services. Company may refuse to perform where working conditions could endanger property or put people at risk. Unless otherwise agreed by Customer and Company, at Customer’s expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines. This Agreement presupposes that all major pieces of Covered Equipment are in proper operating condition as of the date hereof. Services furnished are premised on the Covered Equipment being in a maintainable condition. In no event shall Company have any obligation to replace Covered Equipment that is no longer maintainable. During the first 30 days of this Agreement, or upon initial inspection, and/or upon seasonal start-up (if included in the Services), if an inspection by Company of Covered Equipment indicates repairs or replacement is required, Company will provide a written quotation for such repairs or replacement. If Customer does not authorize such repairs or replacement, Company may remove the unacceptable equipment from the Covered Equipment and adjust the Service Fees accordingly. Customer authorizes Company to utilize Customer’s telephone line or network infrastructure to connect to controls, systems and/or equipment provided or serviced by Company and to provide Services contracted for or otherwise requested by Customer, including remote diagnostic and repair service. Customer acknowledges that Company is not responsible for any adverse impact to Customer’s communications and network infrastructure. Company may elect to install/attach to Customer equipment or provide portable devices (hardware and/or software) for execution of control or diagnostic procedures. Such devices shall remain the personal proprietary property of Company and in no event shall become a fixture of Customer locations. Customer shall not acquire any interest, title or equity in any hardware, software, processes, and other intellectual or proprietary rights to devices used in connection with the Services on Customer equipment. Company may remove such devices at its discretion. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company.
- 8. Customer Obligations.** Customer shall: (a) Provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; (b) Follow manufacturer recommendations concerning teardown and internal inspection, major overhaul, restoration or refurbishing of the Covered Equipment; unless expressly stated in the Scope of Services statement, Company is not performing any manufacturer recommended teardown and internal inspection, major overhaul, restoration or refurbishing of the Covered Equipment; and (c) Where applicable, unless water treatment is expressly included in the Services, provide professional cooling tower water treatment in accordance with any reasonable recommendations provided by Company.
- 9. Exclusions.** Unless expressly included in the Covered Equipment or the Services, the Services do not include, and Company shall not be responsible for or liable to the Customer for any claims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from, any of the following: (a) Any guarantee of room conditions or system performance; (b) Inspection, maintenance, repair, replacement of or services for: chilled water and condenser water pumps and piping; electrical disconnect switches or circuit breakers; motor starting equipment that is not factory mounted and interconnecting power wiring; recording or portable instruments, gauges or thermometers; non-moving parts or non-maintainable parts of the system, including, but not limited to, storage tanks; pressure vessels, shells, coils, tubes, housings, castings, casings, drain pans, panels, duct work; piping: hydraulic, hydronic, pneumatic, gas, or refrigerant; insulation; pipe covering; refractory material; fuses, unit cabinets; electrical wiring; ductwork or conduit; electrical distribution system; hydronic structural supports and similar items; the appearance of decorative casing or cabinets; damage sustained by other equipment or systems; and/or any failure, misadjustment or design deficiencies in other equipment or systems; (c) Damage, repairs or replacement of parts made necessary as a result of electrical power failure, low voltage, burned out main or branch fuses, low water pressure, vandalism, misuse or abuse, wear and tear, end of life failure, water damage, improper operation, unauthorized alteration of equipment, accident, acts or omissions of Customer or others, damage due to freezing weather, calamity, malicious act, or any Event of Force Majeure; (d) Any damage or malfunction resulting from vibration, electrolytic action, freezing, contamination, corrosion, erosion, or caused by scale or sludge on internal tubes except where water treatment protection services are provided by Company as part of this Agreement; (e) Furnishing any items of equipment, material, or labor/labour, or performing special tests recommended or required by insurance companies or federal, state, or local governments; (f) Failure or inadequacy of any structure or foundation supporting or surrounding the equipment to be worked on or any portion thereof; (g) Building access or alterations that might be necessary to repair or replace Customer’s existing equipment; (h) The normal function of starting and stopping equipment or the opening and closing of valves, dampers or regulators normally installed to protect equipment against damage; (i) Valves that are not factory mounted: balance, stop, control, and other valves external to the device unless specifically included in the Agreement; (j) Any responsibility for design or redesign of the system or the Covered Equipment, obsolescence, safety tests, or removal or reinstallation of valve bodies and dampers; (k) Any services, claims, or damages arising out of Customer’s failure to comply with its obligations under this Agreement; (l) Failure of Customer to follow manufacturer recommendations concerning teardown and internal inspection, overhaul and refurbishing of equipment; (m) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in,



on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving pre-existing building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi; (n) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included within the Services, in which case replacement shall in no event exceed the stated percentage of rated system charge per year expressly stated in the Services; (o) crane or rigging costs; (p) Any Services, claims, or damages arising out of refrigerant not supplied by Company. Customer shall be responsible for: (i) The cost of any additional replacement refrigerant; (ii) Operation of any equipment; and (iii) Any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

**10. Limited Warranty.** Company warrants that: (a) the material manufactured by Company and provided to Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement; and (b) the labor/labour portion of the Maintenance Services and Additional Work has been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any labor/labour improperly performed by Company. No liability whatsoever shall attach to Company until the Maintenance Services and Additional Work have been paid for in full. Exclusions from this Warranty include claims, losses, damages and expenses in any way connected with, related to or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Company; and modifications made by others to equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of equipment manufactured by Company may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by such component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMEDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF. NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE, REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO.**

**11. Indemnity.** To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.

**12. Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), OR CONTAMINANTS LIABILITIES, OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY OVER THE 12 MONTH PERIOD PRECEDING THE DATE OF OCCURRENCE FOR THE SERVICES AND ADDITIONAL WORK FOR THE LOCATION WHERE THE LOSS OCCURRED. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING TRANE DIGITAL SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

**13. CONTAMINANTS LIABILITY**

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH) DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANTS LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

**14. Asbestos and Hazardous Materials.** The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos polychlorinated biphenyl ("PCB"), or other hazardous materials (collectively, "Hazardous Materials"). Customer warrants and represents that there are no Hazardous Materials on the premises that will in any way affect Company's performance, except as set forth in a writing signed by Company disclosing the existence and location of any Hazardous Materials in all areas within which Company will be performing. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and notify Customer. Customer will be responsible for correcting the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to resume performance only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the premises site for the presence of Hazardous Materials.



**15. Insurance.** Company agrees to maintain the following insurance during the term of this Agreement with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its insurer waive rights of subrogation.

**16. Force Majeure.** Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company is unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic; insurrections; riots; labor/labour disputes; labor/labour or material shortages from the usual sources of supply; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

**17. Maintenance Services Other Than Solely Scheduled Service.** If Company's Maintenance Services hereunder are not limited solely to Scheduled Service, the following provisions shall also apply: (a) Required restoration shall be performed by Customer at its cost prior to Company being obligated to perform hereunder; (b) any changes, adjustments, service or repairs made to the Equipment by any party other than Company, unless approved by Company in writing, may, at Company's option, terminate Company's obligation to render further service to the Equipment so affected; in such case no refund of any portion of the Service Fees shall be made; and (c) Customer shall (i) promptly notify Company of any unusual performance of Equipment; (ii) permit only Company personnel to repair or adjust Equipment and/or controls during the Term or a Renewal Term; and (iii) utilize qualified personnel to properly operate the Equipment in accordance with the applicable operating manuals and recommended procedures.

**18. General.** Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which Company performs the Services. Any dispute arising under or relating to this Agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enunciated and applied by United States Federal judicial bodies and boards of contract appeals of the United States Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other Terms of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties' respective successors and assigns. No failure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a waiver by the Company of any right or remedy.

**19. Federal Requirements.** The Parties shall comply with all United States federal labor law obligations under 29 CFR part 471, appendix A to subpart A. THE FOLLOWING PROVISIONS ARE INCORPORATED HEREIN BY REFERENCE: Executive Order 11701 and 41 CFR §§ 60-250.5(a), 60-300.5; Executive Order 11758 and 41 CFR § 60-741.5(a); U.S. immigration laws, including the L-1 Visa Reform Act of 2004 and the H-1B Visa Reform Act of 2004; and Executive Order 13496. The Parties shall abide by the requirements of 41 CFR 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to protected veteran status or disability. The Parties certify that they do not operate any programs promoting DEI that violate any applicable United States anti-discrimination laws and acknowledge and agree that their compliance with all applicable federal anti-discrimination laws is material to the federal government's payment decisions. The Parties acknowledge and agree that their employment, procurement, and contracting practices shall not consider race, color, sex, sexual preference, religion, or national origin in ways that violate United States federal civil rights laws.

**20. U.S. Government Services.** The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations, and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility, or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

**21. Limited Waiver of Sovereign Immunity.** If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver or its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-26.130-7 (0225)  
Supersedes 1-26.130-7 (1024)



## SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

"Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

"Equipment" shall have the meaning set forth in the Agreement.

"HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

"Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

"Services" shall have the meaning set forth in the Agreement.

2. **HVAC Machine Data: Access to Customer Extranet and Third Party Systems.** If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
  - a. **Accounts.** Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
  - b. **Systems.** Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
  - c. **Restrictions.** Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.
  - d. **Account Termination.** Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no



longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).

- e. Third Party Systems. Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.
3. Customer Data: Confidentiality. Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.
4. Customer Data: Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "Laws").
5. Customer Data: Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("**Information Security Program**"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.
6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.
7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.
8. Information Security Contact. Trane's information security contact is Local Sales Office.
9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.
10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.
11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.
12. Secure Disposal Policies. Trane will maintain policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.



13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.
14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
  - (i) Data backups; and
  - (ii) Formal disaster recovery plan. Such disaster recovery plan is tested at least annually.
15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.
16. Background Checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.
17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

October 2024  
Supersedes: November 2023v2



## APPENDIX

### SAFETY

Since 2003, U.S. Bureau of Labor Statistics records have consistently shown the Total Recordable Incident Rate (TRIR) and Days Away From Work (DAFW) for Trane have been significantly lower than those for HVAC repair and maintenance contractors and specialty trade contractors (construction). The company's safety culture in America is unparalleled in the building service industry, with proven results in the continuous reduction of injury rates. Trane incident rates (OSHA) are consistently 50 to 70 percent below the industry average.

A wide range of safety training and resources are available to Trane technicians, including:

- Safety training—20 hours per year
- Electrical safety—NFPA 70E compliant, electrical PPE
- Fall protection
- Ergonomics
- USDOT compliance
- Refrigerant management training

### ENVIRONMENTAL PRACTICES

Trane policies and procedures are compliant with all federal and state regulations. Refrigerant (and substitutes) handling, storage and leak repair processes are compliant with Environmental Protection Agency regulation 40 CFR Part 82. Service technicians are Universal-certified and use only certified recovery equipment.

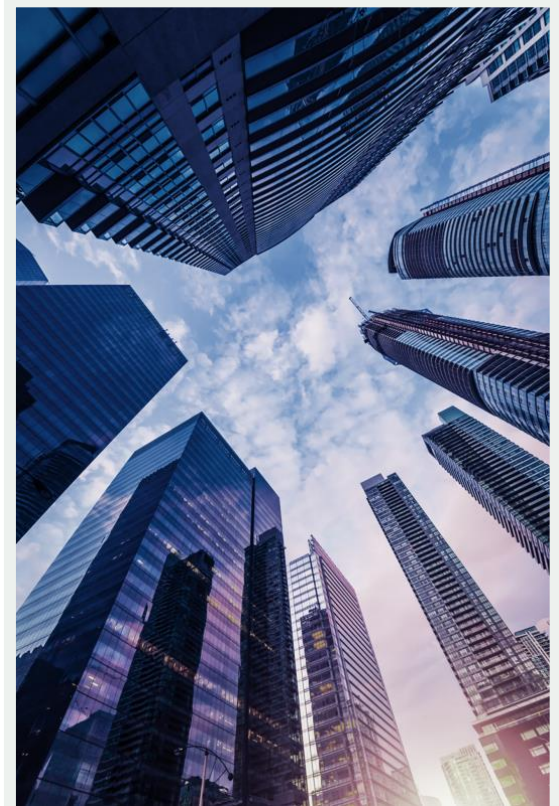
Refrigerant Management Software (RMS) captures, manages and reports all refrigerant activity at your site. Upon request, Trane can send you an annual report documenting all refrigerant activity that we performed for each piece of equipment during the past 12 months.

Trane adheres to all environmental regulations when removing used oil from refrigeration units.

### CONSISTENCY

Nationwide, Trane technicians follow documented, formal processes that ensure uniform service delivery. As an OEM, Trane has developed exclusive service procedures which provide the most reliable outcomes, and extended equipment longevity, at the most cost-effective price.

- Exclusive service work flow processes provide detailed steps and information encompassing parts, materials, tools and sequence of execution
- Additional steps addressing safety, quality control, work validation and environmental compliance
- Technicians must consistently reference documented processes to ensure no critical steps are skipped or omitted
- Applicable service processes meet or exceed ASHRAE 180-2008 Standard Practice for Inspection and Maintenance of Commercial Building HVAC Systems



# Marshall County Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Student Solicitations/Fundraising Activities</b>	Descriptor Code: <b>2.601</b>	Issued Date: <b>08/12/19</b>
		Rescinds: <b>2.601</b>	Issued: <b>12/12/16</b>

1 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or  
2 services, soliciting funds or information, or securing participation in non-school related activities and  
3 functions. At the same time, schools shall inform and assist students in learning about programs,  
4 activities or information which may be of help or service to them. To attempt a fair balance, the following  
5 general guidelines will apply:<sup>1</sup>

- 6 1. Fundraising activities are permitted in the individual schools and each activity shall be for the  
7 purpose of supplementing funds for established school programs and not for supplanting funds  
8 which are the responsibility of the public.
- 9 2. No fundraising activities will be conducted without the approval of the director of schools or  
10 his/her designee. No teacher or coach shall be contacted by salesmen during school hours,  
11 without prearrangement through the principal. Student organizations will not conduct fundraising  
12 campaigns without first the approval of the principal, then the director of schools or his/her  
13 designee. Fundraising activities must be requested on a form provided by the director of schools  
14 at least 60 days prior to the proposed fundraiser.
- 15 3. Any commission payable by companies shall be paid in the form of reduced prices to the students  
16 or paid into the activity fund of the school for use by the school. No school employee shall  
17 personally benefit from any fundraising activity.
- 18 4. The principal must obtain written approval from the director of schools or designee for all  
19 fundraising activities, including online fundraising activities that involve the participation of the  
20 general student population in the marketing process of the fundraising effort. All other  
21 fundraising activities, including online fundraising activities, must have written approval from  
22 the principal and comply with all administrative procedures issued by the director of schools.  
23 The authorization request shall contain the following information:<sup>2</sup>
  - 24 1) The proposed fundraising activity(ies);
  - 25 2) Purpose of the fundraising activity;
  - 26 3) Proposed uses of funds raised;
  - 27 4) Expected student involvement in fundraising activity (school-wide or individual class or  
28 club); and
  - 29 5) Margin of profit and how it is to be paid to the school.
- 30 5. The director of schools shall determine whether or not the activity will benefit the school,  
31 contribute to the welfare of the student body and supplement, not replace, funds necessary to  
32 fulfill the board's required contributions.

- 1        6. Students will not be excused from class to participate in a fundraising activity. No grade in a  
2        subject or course will be affected by a student's participation in a fundraising activity.
- 3        7. No quotas will be imposed on students involved and their efforts will be voluntary. Students who  
4        do not participate in fundraising activities will not be punished or discriminated against in any  
5        way.
- 6        8. Community Service Projects: The Board wishes to encourage the involvement of students in  
7        civic and charitable endeavors for the betterment of our community. Therefore, community  
8        service projects are permitted if they are student PTO/PTA/Booster club led. The principal must  
9        approve all community service projects initiated. Some examples of these might be Angel Tree,  
10       can drives, blood drives, environmental community projects, etc.
- 11       9. Dismissal from school for participation in fundraisers is not allowed.
- 12       10. The Marshall County Board of Education does not endorse door-to-door solicitations.

13 This policy shall not be construed as preventing a teacher from using instructional or informational  
14 materials even though the materials might include reference to a brand, product or a service.

#### 15 **LOTTERIES**

16 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from  
17 among purchasers of chances by means of tickets or otherwise through a random drawing or other  
18 random selection process.<sup>3</sup>

#### 19 **ONLINE FUNDRAISING**

20 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all  
21 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*  
22 *Manual*. The principal/designee of each school shall have access to the established fundraising account  
23 to ensure all funds are properly accounted for, and the information is recorded in the school's accounting  
24 records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit  
25 of an outside party.

26 Employees shall not engage in online fundraising in their official capacity as district employees nor make  
27 any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to  
28 believe such activity is an approved school fundraiser.

#### 29 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES<sup>4</sup>**

30 On approval of the principal, an employee may be authorized to raise and use funds for the following  
31 noneducational purposes:

- 32        1. Bereavement support;
- 33        2. Award recognition;
- 34        3. Employee morale;
- 35        4. Banquets; or

- 1           5. Other situations at the principal's discretion.
- 2   These funds shall be derived from vending machine revenue, donations or employee-staffed concession
- 3   stands.
- 4   The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 5   accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 6   procedures are consistent with board policy and state law and disseminate them to all employees.

## Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

## Cross References:

Revenues 2.400  
School Support Organization 2.404  
Audits 2.703  
Vendor Relations 2.809  
Student Activity Funds Management 2.900  
Staff Gifts and Solicitations 5.605



# Fundraiser Authorization

Proposed Fundraising Activity: Make a Mark on OGES (Paw Prints in hall)

Purpose of Fundraiser: Raise funds for art supplies in the art room.

Fund/Account Name: Art #500

Current balance of fund account \$ 822.89 Date 3/17/25

Anticipated date(s) of fundraiser: Beginning March 31, 2025 Ending April 30, 2025

Expected Student Involvement (schoolwide or specific school organization): none

Mrs. Warf will do the collecting of funds and paint paw prints.

Margin of profit (if applicable): \$1000

Method by which school will receive profit: Cash and check

How and when will these funds be spent to benefit students/instruction: Funds will be spent on consumable and no consumable art supplies.

Requested by: Denise Warf / Art Date: 3.17.25  
Teacher/Club

Approved by: [Signature] Date: 3.17.25  
Principal

Approved by: [Signature] Date: 3-18-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Chocolate Covered Pretzel Rods

Purpose of Fundraiser: Beta Club Field Trip

Fund/Account Name: Beta Club

Current balance of fund account \$ 500.00 Date: 3-21-25

Anticipated date(s) of fundraiser: Beginning April 1st Ending May 15th

Expected Student Involvement (schoolwide or specific school organization): Beta Club

Margin of profit (if applicable): 60%

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: \_\_\_\_\_

Requested by: Amy Harwell / Beta  
Teacher/Club Date: 3-21-25

Approved by: [Signature]  
Principal Date: 3-21-25

Approved by: [Signature]  
Director of Schools Date: 3-21-25

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Lift - A - Thon

Purpose of Fundraiser: To Raise Funds for the 2025 Football Season; Equip, Travel, Meals, Officials

Fund/Account Name: MC Football

Current balance of fund account \$ 11,131.83 Date 4-6-2025

Anticipated date(s) of fundraiser: Beginning 4-9-2025 Ending 5-1-2025

Expected Student Involvement (schoolwide or specific school organization): 20 Students / Tiger Football Team

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Players will get donations for Weight Lifting

How and when will these funds be spent to benefit students/instruction: On gear, equip, travel, Meals, & officials for the 2025 season!

Requested by: Thomas Osteen / <sup>MC</sup> Football Date: 4-6-2025  
Teacher/Club

Approved by: [Signature] Date: 4/7/25  
Principal

Approved by: [Signature] Date: 4-7-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_

# Fundraiser Authorization

Proposed Fundraising Activity: Movie Night

Purpose of Fundraiser: Money raised will be used to buy supplies for the Pregnancy Center

Fund/Account Name: Interact Club

Current balance of fund account \$ \$58.42 Date 3/18/25

Anticipated date(s) of fundraiser: Beginning April 11 Ending April 11

Expected Student Involvement (schoolwide or specific school organization): Interact Club

Margin of profit (if applicable): N/A

Method by which school will receive profit: Cash delivered to Mrs Spence April 14

How and when will these funds be spent to benefit students/instruction: Teaching charts, giving back to the community

Requested by: Blair Goodman Date: 3/18/25  
Teacher/Club

Approved by: [Signature] Date: 3/18/25  
Principal

Approved by: [Signature] Date: 3-18-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



Linking Learning to Life

### Fundraiser Authorization

Proposed Fundraising Activity: MCHS Student Council Parents' Night Out

Purpose of Fundraiser: To raise funds for upcoming leadership events and activities to improve school culture and climate

Fund/Account Name: MCHS Student Council

Current balance of fund account \$ 1556 Date 3/10/2025

Anticipated date(s) of fundraiser: Beginning 04/13/2025 Ending 04/12/2025

Expected Student Involvement (schoolwide or specific school organization): Student council and community - kids in elementary and middle school

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: \$25 per kid registered

How and when will these funds be spent to benefit students/instruction: members of council will develop leadership skills while mentoring future leaders.

Requested by: *Vanessa Sweeney*  
Teacher/Club

Date: 3/10/2025

Approved by: *[Signature]*  
Principal

Date: 3/11/25

Approved by: *[Signature]*  
Director of Schools

Date: 3-11-25

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: TCAP Concessions

Purpose of Fundraiser: Reading Club will raise money to donate to the CES playground fund

Fund/Account Name: Reading Club

Current balance of fund account \$ 35,355.09 Date 4-10-25

Anticipated date(s) of fundraiser: Beginning 4-14-25 Ending 5-2-25

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: cash

How and when will these funds be spent to benefit students/instruction: All proceeds will be donated to CES playground fund.

Requested by: Reading Club / Blalock Date: 4-10-25  
Teacher/Club

Approved by: Cheryl Ewing Date: 4-10-25  
Principal

Approved by: Nigel Lopez Date: 4-10-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



Linking Learning to Life

### Fundraiser Authorization

Proposed Fundraising Activity: Calendar fundraiser

Purpose of Fundraiser: funds for NLC '25

Fund/Account Name: 8010

Current balance of fund account \$ 440.<sup>00</sup>/ Date 4/14/25

Anticipated date(s) of fundraiser: Beginning 4/15/25 Ending 6/19/25

Expected Student Involvement (school-wide or specific school organization): Selling dates of the calendar

Margin of profit (if applicable): 100%

Method by which school will receive profit: Cash, check

How and when will these funds be spent to benefit students/instruction: pay for travel expenses and conference cost

Requested by: Lauren Brigen, FCCIA Date: 4/10/25  
Teacher/Club

Approved by: [Signature] Date: 4/10/25  
Principal

Approved by: [Signature] Date: 4-14-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



Linking Learning to Life

### Fundraiser Authorization

Proposed Fundraising Activity: CMS Dance + Game Night

Purpose of Fundraiser: to raise funds to purchase prizes for our end of year party

Fund/Account Name: 7th/8th Grade

Current balance of fund account \$ 1141 Date 4/9/25

Anticipated date(s) of fundraiser: Beginning May 1 Ending May 1

Expected Student Involvement (school-wide or specific school organization):

6th, 7th + 8th Grade will attend

Margin of profit (if applicable): 100%

Method by which school will receive profit: admission

How and when will these funds be spent to benefit students/instruction: money will be used to buy prizes for our rewards day!

Requested by: Wendy Ridley Date: 4/8/25  
Teacher/Club

Approved by: [Signature] Date: 4/8/25  
Principal

Approved by: [Signature] Date: 4-8-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



Fundraiser Authorization

Tiger QB Club

Proposed Fundraising Activity: Car Wash / At Napa / ~~At Napa~~

Purpose of Fundraiser: To Pay for Senior Football Banners!

Fund/Account Name: Tiger QB Club

Current balance of fund account \$ 28,247.81 Date 4-7-2025

Anticipated date(s) of fundraiser: Beginning May 3, 2025 Ending May 3, 2025

Expected Student Involvement (schoolwide or specific school organization):  
24 Senior Football Players

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Players will receive / Payments / Donations for Banners

How and when will these funds be spent to benefit students/instruction: They will be spent to purchase Senior Banners for Next Year!

Requested by: Thomas Ostern / Tiger QB Club Date: 4-7-2025  
Teacher/Club

Approved by: [Signature] Date: 4/7/25  
Principal

Approved by: [Signature] Date: 4-8-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



Linking Learning to Life

# Fundraiser Authorization

Proposed Fundraising Activity: Beta Club Talent Show

Purpose of Fundraiser: to raise funds for club activities

Fund/Account Name: Beta Club

Current balance of fund account \$ 1135,70 Date: May 5, 2025

Anticipated date(s) of fundraiser: Beginning: May 5, 2025 Ending: May 5, 2025

Expected Student Involvement (schoolwide or specific school organization): schoolwide

Margin of profit (if applicable): 60%

Method by which school will receive profit: admission, entry fees

How and when will these funds be spent to benefit students/instruction: club activities (2022-2023 school year.)

Requested by: J. Wilson - Beta Club  
Teacher/Club

Date: M

Approved by: [Signature]  
Principal

Date: 3/31/23

Approved by: [Signature]  
Director of Schools

Date: 3/31/25

\*\* Requests must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



Linking Learning to Life

# Fundraiser Authorization

Proposed Fundraising Activity: Basketball Youth Camp

Purpose of Fundraiser: Raise money for equipment, jerseys, weight room

Fund/Account Name: \_\_\_\_\_

Current balance of fund account \$ 10,296.62 / 4530.43 Date \_\_\_\_\_  
Boys Girls

Anticipated date(s) of fundraiser: Beginning May 6 Ending May 7

Expected Student Involvement (schoolwide or specific school organization): HS Girls basketball  
HS Boys Basketball

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Cash / check

How and when will these funds be spent to benefit students/instruction: used to purchase  
necessary equipment for teams.

Requested by: Dakota Brown  
Teacher/Club

Date: 3-31-25

Approved by: [Signature]  
Principal

Date: 3/31/25

Approved by: [Signature]  
Director of Schools

Date: 3/31/25

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$ _____	
Less: Total Expenses	\$ _____	
Total Fundraiser Profit		\$ _____
Total Purchases with Fundraiser Profit		\$ _____
*Difference		\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



**Fundraiser Authorization**

Proposed Fundraising Activity: Golf Tournament / Tiger QB Club

Purpose of Fundraiser: To Raise funds for the 2025 Tiger Football Season, Meals, Equip / Field Maintenance!

Fund/Account Name: Tiger QB Club

Current balance of fund account \$ 28,247.81 Date 4-7-2025

Anticipated date(s) of fundraiser: Beginning May 26, 2025 Ending May 26, 2025

Expected Student Involvement (schoolwide or specific school organization): 75 Students / Tiger Football Team / Parents

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Player Entry Fee / Hole Sponsors

How and when will these funds be spent to benefit students/instruction: To buy team meals in Fall!

Requested by: Thomas Osteen / Tiger QB Club Date: 4-7-2025  
Teacher/Club

Approved by: [Signature] Date: 4/7/25  
Principal

Approved by: [Signature] Date: 4-8-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

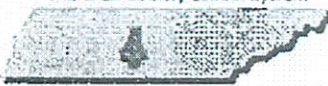
Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



Linking Learning to Life

### Fundraiser Authorization

Proposed Fundraising Activity: Card Sale / Discount cards

Purpose of Fundraiser: Raise enough for new goal post pad and alternate uniform

Fund/Account Name: Football 6010, 6110 Middle & High School

Current balance of fund account \$ 24,000 Date 3-14-25

Anticipated date(s) of fundraiser: Beginning 6-1-25 Ending 7-31-25

Expected Student Involvement (school-wide or specific school organization): Football Players and managers

Margin of profit (if applicable): Close to 100%

Method by which school will receive profit: Cash and check

How and when will these funds be spent to benefit students/instruction: Raise enough for new goal post pad and alternate uniform.

Requested by: [Signature] Date: 3-14-25  
Teacher/Club

Approved by: [Signature] Date: 3/14/25  
Principal

Approved by: [Signature] Date: 3-17-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Media Guide (Tiger QB Club)

Purpose of Fundraiser: To Raise Funds for the 2025 Football season, Gear, Equipment, Travel, + Meals

Fund/Account Name: Tiger QB Club

Current balance of fund account \$ 28,247.81 Date 4-7-2025

Anticipated date(s) of fundraiser: Beginning 6-1-2025 Ending 9-1-2025

Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_

75 students / Tiger QB Club Members

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: check/cash to Tiger QB Club - Ads Student shorts + outs

How and when will these funds be spent to benefit students/instruction: To Raise Funds for the 2025 Football Season

Requested by: Thomas Osteen / Tiger QB Club Date: 4-7-2025  
Teacher/Club

Approved by: [Signature] Date: 4/7/25  
Principal

Approved by: [Signature] Date: 4-8-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: Tiger Football Discount Card Sales

Purpose of Fundraiser: To Raise Funds for the 2025 Football Season: Travel, Equipment, Meals, + Player Gear

Fund/Account Name: MC Football

Current balance of fund account \$ 11,131.83 Date 4-7-2025

Anticipated date(s) of fundraiser: Beginning 6-1-2025 Ending 7-15-25

Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_

75 Students / Football Team - Managers

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Players will collect Money for Cards Sold + Turn in to

How and when will these funds be spent to benefit students/instruction: \_\_\_\_\_

On Player Jersey's and Gear

Requested by: Thomas Osteen / MC Football Date: 4-7-2025  
Teacher/Club

Approved by: [Signature] Date: 4/7/25  
Principal

Approved by: [Signature] Date: 4-8-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Volleyball Skills Camp

Purpose of Fundraiser: To teach current 4<sup>th</sup> + 5<sup>th</sup> grade girls basic volleyball skills.

Fund/Account Name: HS Volleyball

Current balance of fund account \$ 3138.88 Date 4-4-25

Anticipated date(s) of fundraiser: Beginning June 3, 2025 Ending June 4, 2025

Expected Student Involvement (schoolwide or specific school organization):  
HS VB Players

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Cash / checks

How and when will these funds be spent to benefit students/instruction:  
Help fund team camp expenses.

Requested by: Shanna Swift Date: 4-4-25  
Teacher/Club

Approved by: [Signature] Date: 4/4/25  
Principal

Approved by: [Signature] Date: 4-4-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



**Fundraiser Authorization**

Proposed Fundraising Activity: Tiger Den (Gear/Clothing Sale) QB Club

Purpose of Fundraiser: To Raise Funds for the 2025 Football Season. Get "Tiger Gear" to Community

Fund/Account Name: Tiger QB Club

Current balance of fund account \$ 28,247.81 Date 4-7-2025

Anticipated date(s) of fundraiser: Beginning 8-1-2025 Ending 11-20-2025

Expected Student Involvement (schoolwide or specific school organization): Tiger QB Club Staff @ Tiger Den

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Purchases @ the "Tiger Den" During Games

How and when will these funds be spent to benefit students/instruction: On Equip., Gear, Uniforms, Meals, Travel, during 2025 Season

Requested by: Thomas Osteen / Tiger QB Club Date: 4-7-2025  
Teacher/Club

Approved by: [Signature] Date: 4/7/25  
Principal

Approved by: [Signature] Date: 4-8-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Adult Flag Football Tournament / QB Club

Purpose of Fundraiser: To Raise funds for 2025 Tiger Football Season

Fund/Account Name: Tiger QB Club

Current balance of fund account \$ 28,247.81 Date ~~4-7-2025~~ 4-7-2025

Anticipated date(s) of fundraiser: Beginning Aug 16, 2025 Ending Aug 16, 2025

Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_

Maximum Velocity - Will be sponsoring + Running Events

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Teams will pay Entry Fee to Event  
↳ concession sold

How and when will these funds be spent to benefit students/instruction: On gear, equipment, + New 5-Man Sled!

Requested by: Thomas Osteen / Tiger QB Club Date: 4-7-2025  
Teacher/Club

Approved by: [Signature] Date: 4/7/25  
Principal

Approved by: [Signature] Date: 4-8-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: Jamboree Football Game / QB Club  
 Purpose of Fundraiser: To Raise funds for the 2025 Football season. Travel, Equip, Meals, New Wgt Room Plat Forms  
 Fund/Account Name: Tiger QB Club  
 Current balance of fund account \$ 28,247.81 Date ~~4-7~~ 4-7-2025  
 Anticipated date(s) of fundraiser: Beginning 8-15-2025 Ending 8-15-2025  
 Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_  
75 Students / Tiger FB Team / Parents / QB Club  
 Margin of profit (if applicable): \_\_\_\_\_  
 Method by which school will receive profit: Gate Fees to Enter / Concession Sales  
 How and when will these funds be spent to benefit students/instruction: On scer, equip., Travel, Meals, + Officials, for the 2025 Season  
 Requested by: Thomas Oster / Tiger QB Club Date: 4-7-2025  
Teacher/Club  
 Approved by: [Signature] Date: 4/7/25  
Principal  
 Approved by: [Signature] Date: 4-8-25  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_  
 Less: Total Expenses \$ \_\_\_\_\_  
 Total Fundraiser Profit \$ \_\_\_\_\_  
 Total Purchases with Fundraiser Profit \$ \_\_\_\_\_  
 \*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_

**2024-2025 Consolidated Application  
Free/Reduced Lunch Percentages**

**Aug. 2024**

School	# Free/Red	ADM	% F/R
MES	286	403	70.97%
LMS	303	428	70.79%
WES	396	566	69.96%
OGES	298	420	70.95%
CES	212	477	44.44%
MCHS	537	816	65.81%
CHS	168	400	42.00%
CHES	195	556	35.07%
FHS	257	800	32.13%
DHIS	164	425	38.59%
<b>District</b>	<b>2816</b>	<b>5291</b>	<b>53.22%</b>

**Sept. 2024**

School	# Free/Red	ADM	% F/R
MES	294	402	73.13%
LMS	318	430	73.95%
WES	411	566	72.61%
OGES	303	420	72.14%
CES	219	476	46.01%
MCHS	549	811	67.69%
CHS	171	401	42.64%
CHES	204	559	36.49%
FHS	264	794	33.25%
DHIS	167	423	39.48%
<b>District</b>	<b>2900</b>	<b>5282</b>	<b>54.90%</b>

**Oct. 2024**

School	# Free/Red	ADM	% F/R
MES	300	402	74.63%
LMS	315	425	74.12%
WES	414	560	73.93%
OGES	303	420	72.14%
CES	216	470	45.96%
MCHS	548	806	67.99%
CHS	173	394	43.91%
CHES	204	555	36.76%
FHS	264	788	33.50%
DHIS	167	421	39.67%
<b>District</b>	<b>2904</b>	<b>5241</b>	<b>55.41%</b>

**Nov. 2024**

School	# Free/Red	ADM	% F/R
MES	300	402	74.63%
LMS	314	424	74.06%
WES	413	557	74.15%
OGES	303	420	72.14%
CES	215	468	45.94%
MCHS	548	805	68.07%
CHS	175	393	44.53%
CHES	205	552	37.14%
FHS	265	789	33.59%
DHIS	167	420	39.76%
<b>District</b>	<b>2905</b>	<b>5230</b>	<b>55.54%</b>

**Dec. 2024**

School	# Free/Red	ADM	% F/R
MES	302	403	74.94%
LMS	310	419	73.99%
WES	415	560	74.11%
OGES	301	420	71.67%
CES	217	468	46.37%
MCHS	547	797	68.63%
CHS	175	392	44.64%
CHES	202	548	36.86%
FHS	262	785	33.38%
DHIS	162	416	38.94%
<b>District</b>	<b>2893</b>	<b>5208</b>	<b>55.55%</b>

**Jan. 2025**

School	# Free/Red	ADM	% F/R
MES	301	404	74.50%
LMS	312	417	74.82%
WES	414	562	73.67%
OGES	305	424	71.93%
CES	216	465	46.45%
MCHS	545	778	70.05%
CHS	163	364	44.78%
CHES	214	554	38.63%
FHS	256	762	33.60%
DHIS	168	417	40.29%
<b>District</b>	<b>2894</b>	<b>5147</b>	<b>56.23%</b>

**Feb. 2025**

School	# Free/Red	ADM	% F/R
MES	298	401	74.31%
LMS	308	414	74.40%
WES	416	561	74.15%
OGES	307	424	72.41%
CES	218	467	46.68%
MCHS	538	800	67.25%
CHS	161	390	41.28%
CHES	214	551	38.84%
FHS	257	772	33.29%
DHIS	167	417	40.05%
<b>District</b>	<b>2884</b>	<b>5197</b>	<b>55.49%</b>

**Mar. 2025**

School	# Free/Red	ADM	% F/R
MES	298	397	75.06%
LMS	306	409	74.82%
WES	417	560	74.46%
OGES	296	423	69.98%
CES	216	466	46.35%
MCHS	541	802	67.46%
CHS	157	385	40.78%
CHES	217	553	39.24%
FHS	260	770	33.77%
DHIS	170	415	40.96%
<b>District</b>	<b>2878</b>	<b>5180</b>	<b>55.56%</b>

**Apr. 2025**

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
<b>District</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

**May 2025**

School	# Free/Red	ADM	% F/R
MES	0	0	#DIV/0!
LMS	0	0	#DIV/0!
WES	0	0	#DIV/0!
OGES	0	0	#DIV/0!
CES	0	0	#DIV/0!
MCHS	0	0	#DIV/0!
CHS	0	0	#DIV/0!
CHES	0	0	#DIV/0!
FHS	0	0	#DIV/0!
DHIS	0	0	#DIV/0!
<b>District</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

Acct	Acct Description	2024-25 Original Budget	2024-25 Budget Revisions	2024-25 Revised Budget	2024-25 FYTD Activity	2024-25 FYTD %	Unexpended Balance	February 2024-25 Monthly Activity
177	EDUCATION CAPITAL PROJECTS							
46851	STATE REVENUE SHARING -T.V.A.	125,000.00	0.00	125,000.00	0.00	0.00	125,000.00	0.00
468--	OTHER STATE REVENUES	125,000.00	0.00	125,000.00	0.00	0.00	125,000.00	0.00
49800	TRANSFERS IN	325,450.00	2,775,299.86	3,100,749.86	4,275,299.86	137.88	-1,174,550.00	0.00
498--	TRANSFERS IN	325,450.00	2,775,299.86	3,100,749.86	4,275,299.86	137.88	-1,174,550.00	0.00
----	EDUCATION CAPITAL PROJECTS	450,450.00	2,775,299.86	3,225,749.86	4,275,299.86	132.54	-1,049,550.00	0.00

Acct	Acct Description	2024-25 Original Budget	2024-25 Budget Revisions	2024-25 Revised Budget	2024-25 FYTD Activity	2024-25 FYTD %	Unexpended Balance	February 2024-25 Monthly Activity
	Grand Revenue Totals	450,450.00	2,775,299.86	3,225,749.86	4,275,299.86	132.54	-1,049,550.00	0.00

Number of Accounts: 2

\*\*\*\*\* End of report \*\*\*\*\*

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71100	REGULAR INSTRUCTION PROGRAM								
116	TEACHERS	18,336,620.00	18,248,254.46	10,682,123.87	0.00	7,566,130.59	58.54	1,537,382.51	0.00
117	CAREER LADDER PROGRAM	29,800.00	29,800.00	15,400.00	0.00	14,400.00	51.68	0.00	0.00
128	HOMEBOUND TEACHERS	10,000.00	10,000.00	5,025.00	0.00	4,975.00	50.25	1,155.00	0.00
163	EDUCATIONAL ASSISTANTS	803,246.00	803,246.00	438,250.10	0.00	364,995.90	54.56	65,803.09	0.00
186	LONGEVITY PAY	197,400.00	197,400.00	189,375.00	0.00	8,025.00	95.93	0.00	0.00
189	OTHER SALARIES & WAGES	752,918.00	752,918.00	466,622.27	0.00	286,295.73	61.98	62,433.34	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	30,000.00	30,000.00	20,532.68	0.00	9,467.32	68.44	1,500.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	180,000.00	180,000.00	221,137.14	0.00	-41,137.14	122.85	34,584.46	0.00
201	SOCIAL SECURITY	1,261,079.00	1,255,673.80	685,506.58	0.00	570,167.22	54.59	96,145.86	0.00
204	PENSIONS	1,291,788.00	1,285,279.72	815,738.85	0.00	469,540.87	63.47	115,749.63	0.00
207	MEDICAL INSURANCE	3,959,121.00	3,946,300.49	2,290,290.33	0.00	1,656,010.16	58.04	338,654.73	0.00
208	DENTAL INSURANCE	11,856.00	11,814.96	8,360.96	0.00	3,454.00	70.77	1,215.92	0.00
210	UNEMPLOYMENT COMPENSATION	9,972.00	9,972.00	8,678.21	0.00	1,293.79	87.03	2,152.74	0.00
212	EMPLOYER MEDICARE	294,930.00	293,917.06	165,881.19	0.00	128,035.87	56.44	23,194.34	0.00
217	RETIREMENT-HYBRID STABILIZATIO	72,986.00	72,986.00	48,752.64	0.00	24,233.36	66.80	6,987.59	0.00
336	MAINTENANCE AND REPAIR SERVICE	135,675.00	135,675.00	47,647.21	9,016.59	79,011.20	41.76	731.00	5,891.29
355	TRAVEL	2,000.00	2,000.00	883.83	0.00	1,116.17	44.19	31.09	0.00
356	TUITION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	43,500.00	43,500.00	84,213.99	0.00	-40,713.99	193.60	1,281.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	335,950.00	335,950.00	326,187.78	39,131.54	-29,369.32	108.74	7,318.66	39,360.95
449	TEXTBOOKS	502,601.00	802,601.00	36,286.50	29,703.99	736,610.51	8.22	0.00	8,992.75
722	REGULAR INSTRUCTION EQUIPMENT	103,000.00	103,000.00	104,730.39	1,286.69	-3,017.08	102.93	0.00	0.00
790	OTHER EQUIPMENT	0.00	0.00	7,903.88	0.00	-7,903.88	0.00	0.00	10,003.88
---	REGULAR INSTRUCTION PROGRAM	28,379,442.00	28,565,288.49	16,669,528.40	79,138.81	11,816,621.28	58.63	2,296,320.96	64,248.87

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71150	ALTERNATIVE INSTRUCTION PROGRA								
116	TEACHERS	136,432.00	136,432.00	79,584.82	0.00	56,847.18	58.33	11,369.26	0.00
186	LONGEVITY PAY	1,550.00	1,550.00	1,550.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,000.00	1,000.00	1,147.50	0.00	-147.50	114.75	95.00	0.00
201	SOCIAL SECURITY	8,617.00	8,617.00	4,712.48	0.00	3,904.52	54.69	646.95	0.00
204	PENSIONS	8,776.00	8,776.00	5,160.21	0.00	3,615.79	58.80	723.09	0.00
207	MEDICAL INSURANCE	37,331.00	37,331.00	21,875.15	0.00	15,455.85	58.60	3,139.89	0.00
208	DENTAL INSURANCE	91.00	91.00	63.84	0.00	27.16	70.15	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	44.08	0.00	18.92	69.97	8.19	0.00
212	EMPLOYER MEDICARE	2,015.00	2,015.00	1,102.14	0.00	912.86	54.70	151.30	0.00
399	OTHER CONTRACTED SERVICES	3,000.00	3,000.00	337.23	0.00	2,662.77	11.24	49.77	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	800.00	800.00	496.46	0.00	303.54	62.06	-13.22	0.00
722	REGULAR INSTRUCTION EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
---	ALTERNATIVE INSTRUCTION PROGRA	202,675.00	202,675.00	116,073.91	0.00	86,601.09	57.27	16,179.35	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71200	SPECIAL EDUCATION PROGRAM								
116	TEACHERS	1,589,996.00	1,589,996.00	774,683.70	0.00	815,312.30	48.72	108,335.41	0.00
117	CAREER LADDER PROGRAM	5,500.00	5,500.00	1,590.00	0.00	3,910.00	28.91	0.00	0.00
128	HOMEBOUND TEACHERS	6,000.00	6,000.00	2,880.00	0.00	3,120.00	48.00	525.00	0.00
163	EDUCATIONAL ASSISTANTS	635,204.00	649,264.00	412,510.19	0.00	236,753.81	63.54	59,809.42	0.00
171	SPEECH PATHOLOGIST	333,011.00	333,011.00	122,182.70	0.00	210,828.30	36.69	17,720.35	0.00
186	LONGEVITY PAY	28,900.00	28,900.00	25,425.00	0.00	3,475.00	87.98	0.00	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	3,500.00	3,500.00	300.00	0.00	3,200.00	8.57	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	24,000.00	24,000.00	26,679.88	0.00	-2,679.88	111.17	3,007.50	0.00
201	SOCIAL SECURITY	162,819.00	163,691.00	77,672.64	0.00	86,018.36	47.45	10,515.37	0.00
204	PENSIONS	172,513.00	173,568.00	95,736.94	0.00	77,831.06	55.16	13,307.68	0.00
207	MEDICAL INSURANCE	808,605.00	824,680.00	386,974.61	0.00	437,705.39	46.92	60,253.23	0.00
208	DENTAL INSURANCE	2,380.00	2,417.00	1,451.22	0.00	965.78	60.04	217.74	0.00
210	UNEMPLOYMENT COMPENSATION	1,658.00	1,748.00	1,105.12	0.00	642.88	63.22	323.16	0.00
212	EMPLOYER MEDICARE	38,079.00	38,284.00	18,300.95	0.00	19,983.05	47.80	2,485.90	0.00
217	RETIREMENT-HYBRID STABILIZATIO	6,757.00	6,757.00	3,700.15	0.00	3,056.85	54.76	513.63	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	0.00	0.00	92,251.47	0.00	-92,251.47	0.00	18,215.71	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	7,400.00	24,233.48	8,738.95	0.00	15,494.53	36.06	0.00	0.00
725	SPECIAL EDUCATION EQUIPMENT	0.00	10,000.00	2,896.00	0.00	7,104.00	28.96	0.00	0.00
790	OTHER EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	3,827,322.00	3,886,549.48	2,055,079.52	0.00	1,831,469.96	52.88	295,230.10	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71300	CAREER AND TECHNICAL EDUCATION								
116	TEACHERS	1,278,145.00	1,278,145.00	700,215.40	0.00	577,929.60	54.78	101,466.08	0.00
117	CAREER LADDER PROGRAM	2,000.00	2,000.00	1,000.00	0.00	1,000.00	50.00	0.00	0.00
186	LONGEVITY PAY	10,850.00	10,850.00	11,050.00	0.00	-200.00	101.84	0.00	0.00
189	OTHER SALARIES & WAGES	75,254.00	75,254.00	50,169.60	0.00	25,084.40	66.67	6,271.20	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	1,000.00	1,000.00	300.00	0.00	700.00	30.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	8,000.00	8,000.00	6,440.00	0.00	1,560.00	80.50	860.00	0.00
201	SOCIAL SECURITY	85,265.00	85,265.00	44,795.24	0.00	40,469.76	52.54	6,187.93	0.00
204	PENSIONS	87,751.00	87,751.00	54,833.55	0.00	32,917.45	62.49	7,694.13	0.00
207	MEDICAL INSURANCE	250,627.00	250,627.00	159,849.52	0.00	90,777.48	63.78	24,510.73	0.00
208	DENTAL INSURANCE	780.00	780.00	547.20	0.00	232.80	70.15	82.08	0.00
210	UNEMPLOYMENT COMPENSATION	530.00	530.00	474.20	0.00	55.80	89.47	114.87	0.00
212	EMPLOYER MEDICARE	19,941.00	19,941.00	10,512.87	0.00	9,428.13	52.72	1,464.87	0.00
217	RETIREMENT-HYBRID STABILIZATIO	5,327.00	5,327.00	3,597.24	0.00	1,729.76	67.53	517.23	0.00
336	MAINTENANCE AND REPAIR SERVICE	2,500.00	2,500.00	430.00	0.00	2,070.00	17.20	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	34,800.00	66,466.00	25,353.96	1,820.55	39,291.49	40.88	1,597.60	0.00
449	TEXTBOOKS	2,000.00	2,000.00	1,499.00	0.00	501.00	74.95	0.00	0.00
599	OTHER CHARGES	500.00	500.00	385.48	14.93	99.59	80.08	0.00	0.00
730	VOCATIONAL INSTRUCTION EQUIPME	30,000.00	854,529.10	98,831.63	573.96	755,123.51	11.63	632.50	0.00
---	CAREER AND TECHNICAL EDUCATION	1,895,270.00	2,751,465.10	1,170,284.89	2,409.44	1,578,770.77	42.62	151,399.22	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72110	ATTENDANCE								
105	SUPERVISOR/DIRECTOR	47,792.00	47,792.00	31,860.72	0.00	15,931.28	66.67	3,982.59	0.00
117	CAREER LADDER PROGRAM	600.00	600.00	300.00	0.00	300.00	50.00	0.00	0.00
130	SOCIAL WORKERS	183,904.00	183,904.00	114,810.55	0.00	69,093.45	62.43	16,219.94	0.00
162	CLERICAL PERSONNEL	66,227.00	66,227.00	44,163.44	0.00	22,063.56	66.68	5,520.43	0.00
186	LONGEVITY PAY	5,900.00	5,900.00	6,300.00	0.00	-400.00	106.78	0.00	0.00
201	SOCIAL SECURITY	15,874.00	15,874.00	8,707.12	0.00	7,166.88	54.85	1,138.66	0.00
204	PENSIONS	19,202.00	19,202.00	10,965.09	0.00	8,236.91	57.10	1,449.75	0.00
207	MEDICAL INSURANCE	33,173.00	33,173.00	21,850.51	0.00	11,322.49	65.87	3,136.62	0.00
208	DENTAL INSURANCE	228.00	228.00	147.77	0.00	80.23	64.81	21.11	0.00
210	UNEMPLOYMENT COMPENSATION	168.00	168.00	129.22	0.00	38.78	76.92	52.06	0.00
212	EMPLOYER MEDICARE	4,414.00	4,414.00	2,779.29	0.00	1,634.71	62.97	359.02	0.00
355	TRAVEL	2,500.00	2,500.00	738.83	0.00	1,761.17	29.55	35.78	0.00
399	OTHER CONTRACTED SERVICES	39,340.00	39,340.00	38,704.73	0.00	635.27	98.39	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	3,000.00	3,000.00	1,192.66	1,166.54	640.80	78.64	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	500.00	0.00	3,500.00	12.50	250.00	0.00
704	ATTENDANCE EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
---	ATTENDANCE	430,322.00	430,322.00	283,149.93	1,166.54	146,005.53	66.07	32,165.96	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72120	HEALTH SERVICES								
105	SUPERVISOR/DIRECTOR	133,865.00	133,865.00	57,745.36	0.00	76,119.64	43.14	7,218.17	0.00
117	CAREER LADDER PROGRAM	600.00	600.00	300.00	0.00	300.00	50.00	0.00	0.00
131	MEDICAL PERSONNEL	319,998.00	319,998.00	205,247.42	0.00	114,750.58	64.14	28,680.13	0.00
186	LONGEVITY PAY	6,100.00	6,100.00	3,550.00	0.00	2,550.00	58.20	0.00	0.00
201	SOCIAL SECURITY	25,588.00	25,588.00	15,420.65	0.00	10,167.35	60.27	2,103.64	0.00
204	PENSIONS	27,461.00	27,461.00	20,285.92	0.00	7,175.08	73.87	2,763.89	0.00
207	MEDICAL INSURANCE	86,583.00	86,583.00	39,396.77	0.00	47,186.23	45.50	5,654.79	0.00
208	DENTAL INSURANCE	319.00	319.00	191.52	0.00	127.48	60.04	27.36	0.00
210	UNEMPLOYMENT COMPENSATION	294.00	294.00	226.19	0.00	67.81	76.94	86.03	0.00
212	EMPLOYER MEDICARE	6,677.00	6,677.00	3,703.22	0.00	2,973.78	55.46	493.28	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,966.00	2,966.00	1,944.38	0.00	1,021.62	65.56	264.49	0.00
355	TRAVEL	1,000.00	1,000.00	1,170.53	0.00	-170.53	117.05	0.00	0.00
399	OTHER CONTRACTED SERVICES	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	13,000.00	13,000.00	10,499.98	80.00	2,420.02	81.38	464.67	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	-80.93	0.00	2,080.93	-4.05	0.00	0.00
599	OTHER CHARGES	5,000.00	5,000.00	250.00	0.00	4,750.00	5.00	0.00	0.00
735	HEALTH EQUIPMENT	2,000.00	2,000.00	3,329.68	0.00	-1,329.68	166.48	1,275.94	0.00
---	HEALTH SERVICES	673,451.00	673,451.00	403,180.69	80.00	270,190.31	59.88	49,032.39	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72130	OTHER STUDENT SUPPORT								
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	500.00	0.00	500.00	50.00	0.00	0.00
123	GUIDANCE PERSONNEL	811,187.00	811,187.00	457,389.41	0.00	353,797.59	56.39	64,862.30	0.00
163	EDUCATIONAL ASSISTANTS	67,157.00	67,157.00	41,048.28	0.00	26,108.72	61.12	5,864.04	0.00
186	LONGEVITY PAY	10,800.00	10,800.00	10,800.00	0.00	0.00	100.00	0.00	0.00
189	OTHER SALARIES & WAGES	2,000.00	2,000.00	2,612.50	0.00	-612.50	130.63	90.00	0.00
201	SOCIAL SECURITY	55,313.00	55,313.00	29,783.72	0.00	25,529.28	53.85	4,061.92	0.00
204	PENSIONS	57,410.00	57,410.00	35,410.75	0.00	21,999.25	61.68	4,945.35	0.00
207	MEDICAL INSURANCE	214,500.00	214,500.00	117,919.08	0.00	96,580.92	54.97	17,269.81	0.00
208	DENTAL INSURANCE	510.00	510.00	323.76	0.00	186.24	63.48	50.16	0.00
210	UNEMPLOYMENT COMPENSATION	363.00	363.00	329.72	0.00	33.28	90.83	69.60	0.00
212	EMPLOYER MEDICARE	12,936.00	12,936.00	6,968.83	0.00	5,967.17	53.87	949.95	0.00
217	RETIREMENT-HYBRID STABILIZATIO	1,854.00	1,854.00	1,519.51	0.00	334.49	81.96	231.88	0.00
322	EVALUATION AND TESTING	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	20,000.00	47,358.41	27,679.50	8,178.50	11,500.41	75.72	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	4,125.00	4,125.00	2,061.10	976.42	1,087.48	73.64	579.88	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	3,525.00	0.00	-1,525.00	176.25	0.00	0.00
599	OTHER CHARGES	14,000.00	14,000.00	6,562.72	5,010.96	2,426.32	82.67	249.98	0.00
790	OTHER EQUIPMENT	0.00	0.00	377.94	1,064.00	-1,441.94	0.00	0.00	0.00
---	OTHER STUDENT SUPPORT	1,290,155.00	1,317,513.41	744,811.82	15,229.88	557,471.71	57.69	99,224.87	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72210	REGULAR INSTRUCTION PROGRAM								
105	SUPERVISOR/DIRECTOR	452,966.00	452,966.00	334,887.13	0.00	118,078.87	73.93	42,508.10	0.00
117	CAREER LADDER PROGRAM	4,000.00	4,000.00	2,000.00	0.00	2,000.00	50.00	0.00	0.00
129	LIBRARIANS	627,929.00	627,929.00	367,814.72	0.00	260,114.28	58.58	52,544.96	0.00
161	SECRETARY(S)	83,915.00	83,915.00	53,002.16	0.00	30,912.84	63.16	6,013.82	0.00
186	LONGEVITY PAY	16,350.00	16,350.00	20,675.00	0.00	-4,325.00	126.45	0.00	0.00
189	OTHER SALARIES & WAGES	76,366.00	76,366.00	44,157.75	0.00	32,208.25	57.82	6,262.29	0.00
201	SOCIAL SECURITY	78,215.00	78,215.00	47,953.56	0.00	30,261.44	61.31	6,205.93	0.00
204	PENSIONS	81,685.00	81,685.00	55,752.02	0.00	25,932.98	68.25	7,338.14	0.00
207	MEDICAL INSURANCE	256,928.00	256,928.00	150,293.23	0.00	106,634.77	58.50	21,591.62	0.00
208	DENTAL INSURANCE	640.00	640.00	446.88	0.00	193.12	69.83	63.84	0.00
210	UNEMPLOYMENT COMPENSATION	399.00	399.00	411.60	0.00	-12.60	103.16	73.19	0.00
212	EMPLOYER MEDICARE	18,292.00	18,292.00	11,281.25	0.00	7,010.75	61.67	1,451.35	0.00
217	RETIREMENT-HYBRID STABILIZATIO	2,296.00	2,296.00	1,707.38	0.00	588.62	74.36	241.27	0.00
355	TRAVEL	3,000.00	3,000.00	5,373.22	0.00	-2,373.22	179.11	69.35	0.00
399	OTHER CONTRACTED SERVICES	10,200.00	10,200.00	0.00	0.00	10,200.00	0.00	0.00	0.00
432	LIBRARY BOOKS/MEDIA	23,650.00	23,650.00	16,695.06	5,215.83	1,739.11	92.65	3,301.22	0.00
499	OTHER SUPPLIES AND MATERIALS	8,750.00	8,750.00	3,811.17	318.08	4,620.75	47.19	803.95	0.00
524	STAFF DEVELOPMENT	50,000.00	50,000.00	10,107.90	172.74	39,719.36	20.56	75.53	75.00
599	OTHER CHARGES	0.00	0.00	0.00	400.06	-400.06	0.00	0.00	0.00
790	OTHER EQUIPMENT	2,000.00	2,000.00	493.31	0.00	1,506.69	24.67	0.00	0.00
---	REGULAR INSTRUCTION PROGRAM	1,797,581.00	1,797,581.00	1,126,863.34	6,106.71	664,610.95	63.03	148,544.56	75.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72220	SPECIAL EDUCATION PROGRAM								
105	SUPERVISOR/DIRECTOR	87,618.00	87,618.00	58,412.00	0.00	29,206.00	66.67	7,301.50	0.00
117	CAREER LADDER PROGRAM	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
124	PHSYCOLOGICAL PERSONNEL	70,296.00	70,296.00	0.00	0.00	70,296.00	0.00	0.00	0.00
186	LONGEVITY PAY	1,400.00	1,400.00	1,400.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	9,877.00	9,877.00	3,587.75	0.00	6,289.25	36.32	432.02	0.00
204	PENSIONS	10,167.00	10,167.00	3,810.35	0.00	6,356.65	37.48	464.38	0.00
207	MEDICAL INSURANCE	27,484.00	27,484.00	11,338.96	0.00	16,145.04	41.26	1,627.63	0.00
208	DENTAL INSURANCE	46.00	46.00	0.00	0.00	46.00	0.00	0.00	0.00
210	UNEMPLOYMENT COMPENSATION	42.00	42.00	21.00	0.00	21.00	50.00	0.00	0.00
212	EMPLOYER MEDICARE	2,316.00	2,316.00	839.10	0.00	1,476.90	36.23	101.04	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	80,000.00	80,000.00	114,337.83	0.00	-34,337.83	142.92	14,843.04	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	291,246.00	291,246.00	193,746.99	0.00	97,499.01	66.52	24,769.61	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72230	CAREER AND TECHNICAL EDUCATION								
105	SUPERVISOR/DIRECTOR	102,168.00	107,168.00	71,652.00	0.00	35,516.00	66.86	8,956.50	0.00
161	SECRETARY(S)	33,298.00	33,298.00	19,423.60	0.00	13,874.40	58.33	2,774.80	0.00
186	LONGEVITY PAY	700.00	700.00	700.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	8,442.00	8,442.00	5,319.30	0.00	3,122.70	63.01	664.43	0.00
204	PENSIONS	9,040.00	9,040.00	6,058.33	0.00	2,981.67	67.02	777.74	0.00
207	MEDICAL INSURANCE	38,699.00	38,699.00	22,677.92	0.00	16,021.08	58.60	3,255.26	0.00
208	DENTAL INSURANCE	91.00	91.00	63.84	0.00	27.16	70.15	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	42.00	42.00	37.64	0.00	4.36	89.62	8.32	0.00
212	EMPLOYER MEDICARE	1,974.00	1,974.00	1,244.04	0.00	729.96	63.02	155.39	0.00
307	COMMUNICATION	3,200.00	3,200.00	404.00	0.00	2,796.00	12.63	50.50	0.00
355	TRAVEL	500.00	500.00	434.01	0.00	65.99	86.80	68.74	0.00
399	OTHER CONTRACTED SERVICES	4,000.00	4,000.00	2,071.85	0.00	1,928.15	51.80	237.05	0.00
599	OTHER CHARGES	500.00	500.00	237.05	0.00	262.95	47.41	0.00	0.00
---	CAREER AND TECHNICAL EDUCATION	202,654.00	207,654.00	130,323.58	0.00	77,330.42	62.76	16,957.85	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72250	TECHNOLOGY								
105	SUPERVISOR/DIRECTOR	94,493.00	94,493.00	62,995.36	0.00	31,497.64	66.67	7,874.42	0.00
121	DATA PROCESSING PERSONNEL	236,985.00	236,985.00	157,803.52	0.00	79,181.48	66.59	19,725.44	0.00
186	LONGEVITY PAY	1,700.00	1,700.00	1,950.00	0.00	-250.00	114.71	0.00	0.00
201	SOCIAL SECURITY	20,657.00	20,657.00	13,319.28	0.00	7,337.72	64.48	1,627.46	0.00
204	PENSIONS	24,988.00	24,988.00	17,022.63	0.00	7,965.37	68.12	2,109.36	0.00
207	MEDICAL INSURANCE	58,457.00	58,457.00	34,254.93	0.00	24,202.07	58.60	4,916.92	0.00
208	DENTAL INSURANCE	228.00	228.00	159.60	0.00	68.40	70.00	22.80	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	105.00	0.00	42.00	71.43	24.82	0.00
212	EMPLOYER MEDICARE	4,831.00	4,831.00	3,115.02	0.00	1,715.98	64.48	380.62	0.00
217	RETIREMENT-HYBRID STABILIZATIO	1,001.00	1,001.00	632.92	0.00	368.08	63.23	78.74	0.00
307	COMMUNICATION	20.00	20.00	0.00	0.00	20.00	0.00	0.00	0.00
336	MAINTENANCE AND REPAIR SERVICE	110,000.00	110,000.00	91,645.61	2,700.00	15,654.39	85.77	3,133.72	0.00
350	INTERNET CONNECTIVITY	125,000.00	125,000.00	124,123.20	0.00	876.80	99.30	0.00	0.00
399	OTHER CONTRACTED SERVICES	11,500.00	11,500.00	11,462.77	0.00	37.23	99.68	0.00	0.00
471	SOFTWARE	30,000.00	30,000.00	21,153.89	6,536.11	2,310.00	92.30	0.00	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	0.00	9,717.00	5,769.60	-15,486.60	0.00	0.00	15,486.60
---	TECHNOLOGY	722,007.00	722,007.00	549,460.73	15,005.71	157,540.56	78.18	39,894.30	15,486.60

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72310	BOARD OF EDUCATION								
191	BOARD AND COMMITTEE MEMBERS FE	39,605.00	39,605.00	25,903.84	0.00	13,701.16	65.41	3,200.48	0.00
201	SOCIAL SECURITY	2,456.00	2,456.00	1,364.99	0.00	1,091.01	55.58	165.56	0.00
207	MEDICAL INSURANCE	0.00	0.00	3,655.32	0.00	-3,655.32	0.00	626.65	0.00
208	DENTAL INSURANCE	0.00	0.00	27.36	0.00	-27.36	0.00	4.56	0.00
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	6.60	0.00	-6.60	0.00	1.10	0.00
212	EMPLOYER MEDICARE	572.00	572.00	361.90	0.00	210.10	63.27	44.05	0.00
320	DUES AND MEMBERSHIPS	7,175.00	7,175.00	7,175.00	0.00	0.00	100.00	0.00	0.00
331	LEGAL SERVICES	15,000.00	15,000.00	3,840.00	0.00	11,160.00	25.60	760.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	16,250.00	16,250.00	13,750.00	0.00	2,500.00	84.62	4,750.00	0.00
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	96.98	0.00	903.02	9.70	96.98	0.00
506	LIABILITY INSURANCE	127,745.00	127,745.00	138,255.00	0.00	-10,510.00	108.23	0.00	0.00
510	TRUSTEE'S COMMISSION	330,000.00	330,000.00	252,204.41	0.00	77,795.59	76.43	73,941.80	0.00
513	WORKMAN'S COMPENSATION INSURAN	178,500.00	178,500.00	181,152.00	0.00	-2,652.00	101.49	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	1,465.56	150.00	2,384.44	40.39	0.00	2,325.00
533	CRIMINAL INVESTIGATION OF APPL	8,000.00	8,000.00	8,158.35	8,361.75	-8,520.10	206.50	856.05	888.35
599	OTHER CHARGES	8,000.00	8,000.00	6,567.50	175.00	1,257.50	84.28	200.00	150.00
---	BOARD OF EDUCATION	738,803.00	738,803.00	643,984.81	8,686.75	86,131.44	88.34	84,647.23	3,363.35

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72320	DIRECTOR OF SCHOOLS								
101	COUNTY OFFICIAL/ADMINISTRATIVE	158,012.00	158,012.00	105,341.36	0.00	52,670.64	66.67	13,167.67	0.00
161	SECRETARY(S)	53,560.00	53,560.00	35,706.72	0.00	17,853.28	66.67	4,463.34	0.00
186	LONGEVITY PAY	700.00	700.00	700.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	13,161.00	13,161.00	8,468.53	0.00	4,692.47	64.35	1,038.55	0.00
204	PENSIONS	14,111.00	14,111.00	9,422.20	0.00	4,688.80	66.77	1,172.21	0.00
207	MEDICAL INSURANCE	38,823.00	38,823.00	22,749.60	0.00	16,073.40	58.60	3,265.44	0.00
208	DENTAL INSURANCE	391.00	391.00	242.50	0.00	148.50	62.02	34.44	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	42.00	0.00	21.00	66.67	7.61	0.00
212	EMPLOYER MEDICARE	3,066.00	3,066.00	1,980.52	0.00	1,085.48	64.60	242.88	0.00
307	COMMUNICATION	600.00	600.00	400.06	0.00	199.94	66.68	100.06	0.00
320	DUES AND MEMBERSHIPS	4,040.00	4,040.00	7,079.00	0.00	-3,039.00	175.22	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	252.50	0.00	747.50	25.25	252.50	0.00
435	OFFICE SUPPLIES	500.00	500.00	85.08	0.00	414.92	17.02	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	871.81	0.00	3,128.19	21.80	0.00	0.00
599	OTHER CHARGES	1,500.00	1,500.00	1,052.66	0.00	447.34	70.18	0.00	0.00
701	ADMINISTRATION EQUIPMENT	1,000.00	1,000.00	295.83	0.00	704.17	29.58	295.83	0.00
---	DIRECTOR OF SCHOOLS	294,527.00	294,527.00	194,690.37	0.00	99,836.63	66.10	24,040.53	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72410	OFFICE OF THE PRINCIPAL								
104	PRINCIPALS	970,294.00	970,294.00	646,906.16	0.00	323,387.84	66.67	80,863.27	0.00
117	CAREER LADDER PROGRAM	6,000.00	6,000.00	3,000.00	0.00	3,000.00	50.00	0.00	0.00
139	ASSISTANT PRINCIPALS	1,039,421.00	1,039,421.00	692,944.32	0.00	346,476.68	66.67	86,618.04	0.00
162	CLERICAL PERSONNEL	767,094.00	767,094.00	441,227.21	0.00	325,866.79	57.52	63,025.37	0.00
186	LONGEVITY PAY	36,050.00	36,050.00	35,050.00	0.00	1,000.00	97.23	0.00	0.00
201	SOCIAL SECURITY	174,769.00	174,769.00	107,371.09	0.00	67,397.91	61.44	13,383.58	0.00
204	PENSIONS	188,192.00	188,192.00	121,834.37	0.00	66,357.63	64.74	15,497.18	0.00
207	MEDICAL INSURANCE	541,490.00	541,490.00	331,240.02	0.00	210,249.98	61.17	48,037.08	0.00
208	DENTAL INSURANCE	1,510.00	1,510.00	1,080.72	0.00	429.28	71.57	155.04	0.00
210	UNEMPLOYMENT COMPENSATION	1,029.00	1,029.00	834.35	0.00	194.65	81.08	189.04	0.00
212	EMPLOYER MEDICARE	40,873.00	40,873.00	25,111.23	0.00	15,761.77	61.44	3,130.08	0.00
217	RETIREMENT-HYBRID STABILIZATIO	915.00	915.00	577.44	0.00	337.56	63.11	72.18	0.00
320	DUES AND MEMBERSHIPS	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	13,600.00	13,600.00	14,650.00	0.00	-1,050.00	107.72	0.00	0.00
435	OFFICE SUPPLIES	6,875.00	6,875.00	2,218.49	1,167.70	3,488.81	49.25	703.63	0.00
599	OTHER CHARGES	150,000.00	150,000.00	91,790.67	3,400.75	54,808.58	63.46	8,430.90	0.00
701	ADMINISTRATION EQUIPMENT	13,970.00	13,970.00	7,553.50	2,190.29	4,226.21	69.75	266.80	0.00
---	OFFICE OF THE PRINCIPAL	3,955,382.00	3,955,382.00	2,523,389.57	6,758.74	1,425,233.69	63.97	320,372.19	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72510	FISCAL SERVICES								
105	SUPERVISOR/DIRECTOR	94,493.00	94,493.00	62,995.36	0.00	31,497.64	66.67	7,874.42	0.00
119	ACCOUNTANTS/BOOKKEEPERS	229,700.00	229,700.00	150,480.16	0.00	79,219.84	65.51	18,810.02	0.00
186	LONGEVITY PAY	1,400.00	1,400.00	1,400.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	20,187.00	20,187.00	12,700.21	0.00	7,486.79	62.91	1,559.38	0.00
204	PENSIONS	24,419.00	24,419.00	16,115.72	0.00	8,303.28	66.00	2,001.34	0.00
207	MEDICAL INSURANCE	83,501.00	83,501.00	44,022.70	0.00	39,478.30	52.72	5,387.53	0.00
208	DENTAL INSURANCE	137.00	137.00	95.76	0.00	41.24	69.90	13.68	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	105.00	0.00	42.00	71.43	27.56	0.00
212	EMPLOYER MEDICARE	4,721.00	4,721.00	2,970.17	0.00	1,750.83	62.91	364.69	0.00
317	DATA PROCESSING SERVICES	60,317.00	60,317.00	50,776.12	0.00	9,540.88	84.18	0.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	859.18	8.97	131.85	86.82	75.00	0.00
411	DATA PROCESSING SUPPLIES	4,400.00	4,400.00	3,717.38	1,076.45	-393.83	108.95	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	-1,833.70	12,480.00	-5,646.30	212.93	-895.46	9,357.60
524	STAFF DEVELOPMENT	4,000.00	4,000.00	5,014.64	2,370.12	-3,384.76	184.62	1,500.00	0.00
701	ADMINISTRATION EQUIPMENT	5,000.00	5,000.00	2,826.80	0.00	2,173.20	56.54	0.00	0.00
---	FISCAL SERVICES	538,922.00	538,922.00	352,245.50	15,935.54	170,740.96	68.32	36,718.16	9,357.60

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72520	HUMAN SERVICES/PERSONNEL								
105	SUPERVISOR/DIRECTOR	94,493.00	94,493.00	62,995.36	0.00	31,497.64	66.67	7,874.42	0.00
162	CLERICAL PERSONNEL	60,260.00	60,260.00	40,173.36	0.00	20,086.64	66.67	5,021.67	0.00
186	LONGEVITY PAY	1,400.00	1,400.00	1,400.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	9,681.00	9,681.00	6,194.59	0.00	3,486.41	63.99	751.10	0.00
204	PENSIONS	11,711.00	11,711.00	7,842.68	0.00	3,868.32	66.97	967.21	0.00
207	MEDICAL INSURANCE	33,203.00	33,203.00	19,639.12	0.00	13,563.88	59.15	2,818.68	0.00
208	DENTAL INSURANCE	91.00	91.00	63.84	0.00	27.16	70.15	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	42.00	0.00	21.00	66.67	5.93	0.00
212	EMPLOYER MEDICARE	2,263.00	2,263.00	1,448.72	0.00	814.28	64.02	175.66	0.00
355	TRAVEL	750.00	750.00	156.05	0.00	593.95	20.81	58.16	0.00
435	OFFICE SUPPLIES	2,000.00	2,000.00	379.02	40.00	1,580.98	20.95	0.00	298.04
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	21.52	78.48	1,900.00	5.00	21.52	0.00
524	STAFF DEVELOPMENT	1,500.00	1,500.00	379.39	346.80	773.81	48.41	0.00	0.00
599	OTHER CHARGES	9,800.00	9,800.00	3,754.06	4,297.00	1,748.94	82.15	36.00	0.00
701	ADMINISTRATION EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	HUMAN SERVICES/PERSONNEL	231,215.00	231,215.00	144,489.71	4,762.28	81,963.01	64.55	17,739.47	298.04

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72610	OPERATION OF PLANT								
166	CUSTODIAL PERSONNEL	1,249,300.00	1,249,300.00	804,145.07	0.00	445,154.93	64.37	104,404.44	0.00
186	LONGEVITY PAY	16,750.00	16,750.00	19,850.00	0.00	-3,100.00	118.51	0.00	0.00
189	OTHER SALARIES & WAGES	0.00	0.00	1,035.00	0.00	-1,035.00	0.00	1,035.00	0.00
201	SOCIAL SECURITY	78,496.00	78,496.00	46,805.65	0.00	31,690.35	59.63	5,883.55	0.00
204	PENSIONS	94,954.00	94,954.00	54,645.43	0.00	40,308.57	57.55	6,996.66	0.00
207	MEDICAL INSURANCE	367,076.00	367,076.00	209,486.33	0.00	157,589.67	57.07	29,686.61	0.00
208	DENTAL INSURANCE	960.00	960.00	633.84	0.00	326.16	66.03	86.64	0.00
210	UNEMPLOYMENT COMPENSATION	1,260.00	1,260.00	665.00	0.00	595.00	52.78	305.86	0.00
212	EMPLOYER MEDICARE	18,358.00	18,358.00	11,265.91	0.00	7,092.09	61.37	1,412.74	0.00
359	DISPOSAL FEES	109,524.00	109,524.00	54,262.73	0.00	55,261.27	49.54	0.00	0.00
399	OTHER CONTRACTED SERVICES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00	0.00	0.00
410	CUSTODIAL SUPPLIES	170,000.00	170,000.00	120,737.50	45,524.63	3,737.87	97.80	20,038.36	13,754.81
415	ELECTRICITY	1,185,000.00	1,185,000.00	809,153.47	0.00	375,846.53	68.28	127,089.42	0.00
434	NATURAL GAS	115,000.00	115,000.00	54,898.29	0.00	60,101.71	47.74	29,207.64	0.00
454	WATER AND SEWER	180,500.00	180,500.00	162,570.10	0.00	17,929.90	90.07	24,442.65	0.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
501	BOILER INSURANCE	7,608.00	7,608.00	9,321.00	0.00	-1,713.00	122.52	0.00	0.00
502	BUILDING AND CONTENTS INSURANC	322,021.00	322,021.00	365,908.00	0.00	-43,887.00	113.63	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
599	OTHER CHARGES	0.00	0.00	99.23	0.00	-99.23	0.00	0.00	0.00
720	PLANT OPERATION EQUIPMENT	5,000.00	5,000.00	2,477.72	98.88	2,423.40	51.53	0.00	0.00
---	OPERATION OF PLANT	3,935,807.00	3,935,807.00	2,727,960.27	45,623.51	1,162,223.22	70.47	350,589.57	13,754.81

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72620	MAINTENANCE OF PLANT								
105	SUPERVISOR/DIRECTOR	94,493.00	94,493.00	62,995.36	0.00	31,497.64	66.67	7,874.42	0.00
162	CLERICAL PERSONNEL	41,320.00	41,320.00	27,546.72	0.00	13,773.28	66.67	3,443.34	0.00
167	MAINTENANCE PERSONNEL	646,965.00	646,965.00	404,883.06	0.00	242,081.94	62.58	49,799.87	0.00
186	LONGEVITY PAY	7,500.00	7,500.00	7,450.00	0.00	50.00	99.33	0.00	0.00
189	OTHER SALARIES & WAGES	39,000.00	39,000.00	16,481.25	0.00	22,518.75	42.26	0.00	0.00
201	SOCIAL SECURITY	51,414.00	51,414.00	30,911.96	0.00	20,502.04	60.12	3,596.67	0.00
204	PENSIONS	62,196.00	62,196.00	37,039.08	0.00	25,156.92	59.55	4,394.02	0.00
207	MEDICAL INSURANCE	144,758.00	144,758.00	85,252.61	0.00	59,505.39	58.89	12,173.61	0.00
208	DENTAL INSURANCE	410.00	410.00	287.28	0.00	122.72	70.07	41.04	0.00
210	UNEMPLOYMENT COMPENSATION	336.00	336.00	286.63	0.00	49.37	85.31	94.58	0.00
212	EMPLOYER MEDICARE	12,025.00	12,025.00	7,251.66	0.00	4,773.34	60.30	841.16	0.00
217	RETIREMENT-HYBRID STABILIZATIO	100.00	100.00	34.00	0.00	66.00	34.00	0.00	0.00
307	COMMUNICATION	3,500.00	3,500.00	3,284.00	0.00	216.00	93.83	410.50	0.00
320	DUES AND MEMBERSHIPS	300.00	300.00	475.00	0.00	-175.00	158.33	0.00	0.00
335	MAINTENANCE AND REPAIR SERVICE	310,000.00	310,000.00	331,347.23	96,709.49	-118,056.72	138.08	29,994.35	43,429.29
336	MAINTENANCE AND REPAIR SERVICE	240,000.00	240,000.00	9,993.12	19,454.74	210,552.14	12.27	285.49	8,411.15
355	TRAVEL	500.00	500.00	797.41	0.00	-297.41	159.48	432.16	0.00
399	OTHER CONTRACTED SERVICES	259,743.00	259,743.00	200,706.58	30,310.49	28,725.93	88.94	5,028.38	30,109.39
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	4,000.91	2,146.54	-5,147.45	614.75	102.35	306.28
524	STAFF DEVELOPMENT	1,000.00	1,000.00	563.90	0.00	436.10	56.39	-172.00	0.00
599	OTHER CHARGES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
701	ADMINISTRATION EQUIPMENT	0.00	0.00	17,273.70	0.00	-17,273.70	0.00	0.00	17,273.70
717	MAINTENANCE EQUIPMENT	5,000.00	5,000.00	2,839.00	301.00	1,860.00	62.80	0.00	0.00
---	MAINTENANCE OF PLANT	1,925,560.00	1,925,560.00	1,251,700.46	148,922.26	524,937.28	72.74	118,339.94	99,529.81

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72710	TRANSPORTATION								
105	SUPERVISOR/DIRECTOR	94,493.00	94,493.00	62,995.36	0.00	31,497.64	66.67	7,874.42	0.00
142	MECHANIC(S)	138,709.00	138,709.00	103,746.52	0.00	34,962.48	74.79	13,753.26	0.00
146	BUS DRIVERS	962,856.00	962,856.00	557,246.04	0.00	405,609.96	57.87	79,562.43	0.00
162	CLERICAL PERSONNEL	41,320.00	41,320.00	3,002.61	0.00	38,317.39	7.27	3,002.61	0.00
186	LONGEVITY PAY	20,650.00	20,650.00	46,453.31	0.00	-25,803.31	224.96	0.00	0.00
189	OTHER SALARIES & WAGES	84,995.00	84,995.00	40,062.32	0.00	44,932.68	47.13	6,463.81	0.00
201	SOCIAL SECURITY	83,267.00	83,267.00	43,936.77	0.00	39,330.23	52.77	5,894.39	0.00
204	PENSIONS	99,649.00	99,649.00	56,251.88	0.00	43,397.12	56.45	7,754.45	0.00
207	MEDICAL INSURANCE	531,335.00	531,335.00	309,864.41	0.00	221,470.59	58.32	44,002.40	0.00
208	DENTAL INSURANCE	1,550.00	1,550.00	1,052.45	0.00	497.55	67.90	150.35	0.00
210	UNEMPLOYMENT COMPENSATION	1,344.00	1,344.00	635.21	0.00	708.79	47.26	267.72	0.00
212	EMPLOYER MEDICARE	19,474.00	19,474.00	10,716.71	0.00	8,757.29	55.03	1,421.69	0.00
307	COMMUNICATION	2,000.00	2,000.00	1,239.30	0.00	760.70	61.97	150.45	0.00
340	MEDICAL AND DENTAL SERVICES	8,000.00	8,000.00	3,335.00	2,790.00	1,875.00	76.56	0.00	1,385.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	31,000.00	31,000.00	22,798.80	0.00	8,201.20	73.54	395.28	0.00
412	DIESEL FUEL	250,000.00	250,000.00	136,945.37	37,390.01	75,664.62	69.73	23,014.34	2,895.69
425	GASOLINE	65,000.00	65,000.00	42,660.01	7,871.55	14,468.44	77.74	4,991.01	0.00
450	TIRES AND TUBES	30,000.00	30,000.00	4,520.01	23,863.04	1,616.95	94.61	11.99	15,940.00
453	VEHICLE PARTS	70,000.00	70,000.00	50,314.29	49,463.86	-29,778.15	142.54	5,056.96	6,356.67
511	VEHICLE AND EQUIPMENT INSURANC	75,311.00	75,311.00	84,217.00	0.00	-8,906.00	111.83	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	3,215.00	2,521.64	-4,736.64	573.66	350.00	0.00
599	OTHER CHARGES	27,200.00	27,200.00	33,110.12	16,305.84	-22,215.96	181.68	693.75	0.00
729	TRANSPORTATION EQUIPMENT	5,000.00	5,000.00	3,103.00	0.00	1,897.00	62.06	0.00	3,103.00
---	TRANSPORTATION	2,644,653.00	2,644,653.00	1,621,421.49	140,205.94	883,025.57	66.61	204,811.31	29,680.36

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72810	CENTRAL AND OTHER								
162	CLERICAL PERSONNEL	42,980.00	42,980.00	28,640.00	0.00	14,340.00	66.64	3,580.00	0.00
186	LONGEVITY PAY	550.00	550.00	550.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	2,699.00	2,699.00	1,708.16	0.00	990.84	63.29	206.25	0.00
204	PENSIONS	3,265.00	3,265.00	2,189.25	0.00	1,075.75	67.05	268.50	0.00
206	LIFE INSURANCE	18,000.00	18,000.00	9,408.96	0.00	8,591.04	52.27	0.00	0.00
207	MEDICAL INSURANCE	138,849.00	138,849.00	95,041.81	0.00	43,807.19	68.45	11,439.44	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	21.00	21.00	0.00	0.00	100.00	10.26	0.00
212	EMPLOYER MEDICARE	631.00	631.00	399.51	0.00	231.49	63.31	48.24	0.00
299	OTHER FRINGE BENEFITS	68,000.00	68,000.00	48,702.27	0.00	19,297.73	71.62	0.00	0.00
307	COMMUNICATION	13,000.00	13,000.00	865.62	0.00	12,134.38	6.66	117.11	0.00
348	POSTAL CHARGES	10,000.00	10,000.00	4,864.52	265.58	4,869.90	51.30	428.94	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	-627.48	95.95	5,531.53	-10.63	-1,741.50	0.00
599	OTHER CHARGES	15,000.00	15,000.00	11,053.75	199.99	3,746.26	75.02	1,241.71	0.00
---	CENTRAL AND OTHER	317,995.00	317,995.00	202,817.37	561.52	114,616.11	63.96	15,598.95	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73100	FOOD SERVICE								
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	3.85	0.00	-3.85	0.00	0.00	0.00
422	FOOD SUPPLIES	0.00	0.00	7,499.51	0.00	-7,499.51	0.00	0.00	0.00
---	FOOD SERVICE	0.00	0.00	7,503.36	0.00	-7,503.36	0.00	0.00	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73300	COMMUNITY SERVICES								
105	SUPERVISOR/DIRECTOR	0.00	89,204.05	40,979.46	0.00	48,224.59	45.94	7,485.27	0.00
116	TEACHERS	0.00	155,187.50	76,616.00	0.00	78,571.50	49.37	13,710.50	0.00
163	EDUCATIONAL ASSISTANTS	0.00	3,905.60	3,457.29	0.00	448.31	88.52	484.30	0.00
201	SOCIAL SECURITY	0.00	15,196.81	7,136.69	0.00	8,060.12	46.96	1,277.40	0.00
204	PENSIONS	0.00	17,793.96	8,408.34	0.00	9,385.62	47.25	1,511.40	0.00
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	76.62	0.00	-76.62	0.00	17.87	0.00
212	EMPLOYER MEDICARE	0.00	3,440.21	1,669.09	0.00	1,771.12	48.52	298.75	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	435.01	0.00	-435.01	0.00	80.64	0.00
422	FOOD SUPPLIES	0.00	3,149.00	3,139.20	0.00	9.80	99.69	541.80	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	0.00	24,122.87	460.11	0.00	23,662.76	1.91	324.75	0.00
499	OTHER SUPPLIES AND MATERIALS	0.00	2,500.00	329.85	0.00	2,170.15	13.19	0.00	0.00
524	STAFF DEVELOPMENT	0.00	750.00	273.20	0.00	476.80	36.43	0.00	0.00
599	OTHER CHARGES	0.00	6,000.00	1,541.05	0.00	4,458.95	25.68	1,541.05	0.00
---	COMMUNITY SERVICES	0.00	321,250.00	144,521.91	0.00	176,728.09	44.99	27,273.73	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73400	EARLY CHILDHOOD EDUCATION								
116	TEACHERS	137,494.00	137,494.00	67,753.16	0.00	69,740.84	49.28	8,890.86	0.00
163	EDUCATIONAL ASSISTANTS	37,202.00	37,202.00	21,546.51	0.00	15,655.49	57.92	4,424.89	0.00
186	LONGEVITY PAY	1,650.00	1,650.00	1,650.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,500.00	1,500.00	1,987.50	0.00	-487.50	132.50	225.00	0.00
201	SOCIAL SECURITY	11,026.00	11,026.00	5,452.04	0.00	5,573.96	49.45	790.93	0.00
204	PENSIONS	11,643.00	11,643.00	6,108.32	0.00	5,534.68	52.46	950.25	0.00
207	MEDICAL INSURANCE	24,208.00	24,208.00	17,840.35	0.00	6,367.65	73.70	2,662.64	0.00
208	DENTAL INSURANCE	137.00	137.00	91.20	0.00	45.80	66.57	13.68	0.00
210	UNEMPLOYMENT COMPENSATION	105.00	105.00	77.24	0.00	27.76	73.56	27.46	0.00
212	EMPLOYER MEDICARE	2,579.00	2,579.00	1,275.11	0.00	1,303.89	49.44	184.97	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	45.61	0.00	-45.61	0.00	32.27	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	2,800.00	2,800.00	142.70	0.00	2,657.30	5.10	0.00	0.00
524	STAFF DEVELOPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
---	EARLY CHILDHOOD EDUCATION	231,844.00	231,844.00	123,969.74	0.00	107,874.26	53.47	18,202.95	0.00

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
76100	REGULAR CAPITAL OUTLAY								
706		0.00	1,592,641.50	0.00	97,906.00	1,494,735.50	6.15	0.00	97,906.00
707	BUILDING IMPROVEMENTS	0.00	273,076.20	0.00	0.00	273,076.20	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	80,000.00	0.00	0.00	80,000.00	0.00	0.00	0.00
799	OTHER CAPITAL OUTLAY	500,000.00	3,814,153.51	1,099,694.82	981,301.31	1,733,157.38	54.56	10,465.39	1,790,009.55
---	REGULAR CAPITAL OUTLAY	500,000.00	5,759,871.21	1,099,694.82	1,079,207.31	3,580,969.08	37.83	10,465.39	1,887,915.55

Obj	Obj	2024-25 Original Budget	2024-25 Revised Budget	2024-25 FYTD Activity	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %	February 2024-25 Monthly Activity	2024-25 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
99100									
590	TRANSFERS TO OTHER FUNDS	325,450.00	325,450.00	0.00	0.00	325,450.00	0.00	0.00	0.00
---		325,450.00	325,450.00	0.00	0.00	325,450.00	0.00	0.00	0.00
---	GENERAL PURPOSE SCHOOL	55,352,283.00	62,067,031.69	34,480,893.18	1,569,800.94	26,016,337.57	58.08	4,398,518.59	2,123,709.99

<u>Obj</u>	<u>Obj</u>	<u>2024-25</u> <u>Original Budget</u>	<u>2024-25 Revised</u> <u>Budget</u>	<u>2024-25</u> <u>FYTD Activity</u>	<u>Encumbered</u> <u>Amount</u>	<u>2024-25 FYTD</u> <u>Unencumbered Bal</u>	<u>2024-25</u> <u>FYTD %</u>	<u>February 2024-25</u> <u>Monthly Activity</u>	<u>2024-25</u> <u>Enc Carry Forward</u>
	Grand Expense Totals	55,352,283.00	62,067,031.69	34,480,893.18	1,569,800.94	26,016,337.57	58.08	4,398,518.59	2,123,709.99

Number of Accounts: 677

\*\*\*\*\* End of report \*\*\*\*\*

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>Field Trips and Excursions</b>	Descriptor Code: <b>4.302</b>	Issued Date: <b>11/09/20</b>
		Rescinds: <b>4.302</b>	Issued: <b>01/11/00</b>

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social  
2 growth and development are considered appropriate extensions of the classroom.

3 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of  
4 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To  
5 this end, teachers and principals will be expected to consider the following factors in selecting field trips:

- 6 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 7 2. Distance traveled in terms of the age level of the students;
- 8 3. Mode and availability of transportation; and
- 9 4. Cost.

10 The following guidelines shall be followed in planning and conducting field trips and excursions:

- 11 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance  
12 approval of the principal;
- 13 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared by  
14 general class discussion and/or research;
- 15 3. If bus transportation is required, the principal or his/her designee shall make the necessary  
16 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 17 4. Signed parental permission forms must be obtained for every student making an off-campus trip  
18 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept on  
19 file for the remainder of the school year. The form for parental permission must include: purpose,  
20 date, time of departure and return, travel plans, destination, number of chaperones, personal expense  
21 involved, rules of conduct and penalties for violation, and other facts necessary for parents to be fully  
22 informed. This information is to be completed by the school before the form is signed by the parent;
- 23 5. Overnight educational trips and chaperones must be approved by the principal and the director of  
24 schools in advance. These groups must be accompanied by at least one regular staff member and  
25 others from the school who are appropriate for adequate supervision and shall be responsible for  
26 student conduct while away. Whenever possible, a group should be accompanied by at least one  
27 female and one male chaperone if the trip is for a mixed group;

- 1 6. Students shall not be penalized for participating in approved school-sponsored trips and activities.  
2 Teachers shall permit students to make up class assignments missed because of a trip or activity.
- 3 7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the principal  
4 immediately upon returning to school. Serious accidents involving personal injury must be reported  
5 immediately to the principal and/or director of schools. An emergency shall be dealt with promptly  
6 by the teacher or other members of the school staff by taking appropriate action, including sending  
7 the student to the hospital or summoning medical aid or ambulance. In cases where it is necessary to  
8 send the student to the hospital, reasonable effort must be made to notify the parents.
- 9 8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this  
10 section must have prior approval of the director of schools or his/her designee;
- 11 9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval by the  
12 Board.

### 13 **INDEPENDENTLY PLANNED TRIPS**

14 Trips privately planned by school district employees, acting outside the scope of their employment, are  
15 not authorized by the school district.

16 These trips are not approved by the Board and are not considered a part of the curriculum. Total  
17 responsibility for privately planned trips rests with the chaperone(s) as well as with the  
18 parent(s)/guardian(s) of the students participating in the trip. The following restrictions shall apply:

- 19 1. Board funds or resources shall not be used;  
20 2. School district materials shall not be used;  
21 3. The Board shall not assume any liability;  
22 4. Employees are not authorized to act on behalf of the school district;  
23 5. Recruitment efforts made by an employee shall not occur during the instruction school day; and  
24 6. Absences caused by participation in privately planned trips shall be considered unexcused.

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Cross References:

Advertising and Distribution of Materials in the Schools 1.806  
Special Use of School Vehicles 3.402  
Extracurricular Activities 4.300  
Attendance 6.200



# Travel Request

Organization HS Beta Destination Chapel Fire Dept, Police Dept & Ambulance  
 Date of Trip 3/14/25 - Rocket time Purpose of Trip to deliver treats to fire responders for our March Service Project  
 Mode of Transportation: School Van

Is school system transportation/personnel required? \_\_\_ Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified? \_\_\_ Yes \_\_\_ No N/A

Student Participants (please print):

Taylor Crowley Anna Bass Aubrey Bartlett

(Use back if more space is needed)

School System Participants (please print):

Libby Snodgrass

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? \_\_\_ Yes \_\_\_ No  
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? \_\_\_ Yes \_\_\_ No

Travel Requested by: Libby Snodgrass Date: 3/14/25  
 Teacher/Sponsor

Approved by: [Signature] Date: 3/14/25  
 Principal

Approved by: Carol Lovell Date: 3-14-25  
 Director of Schools



# Travel Request

Organization Student Council Destination Haywood High School  
 Date of Trip 3/28-3/30 Purpose of Trip Student Council Convention  
 Mode of Transportation: School Van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Alivia Lohr \_\_\_\_\_  
Katie York \_\_\_\_\_  
Chloe Daugherty \_\_\_\_\_  
Maisy Stewart \_\_\_\_\_  
 (Use back if more space is needed)

School System Participants (please print):

Sara Fowler Mackenzie Anderson \_\_\_\_\_  
 \_\_\_\_\_  
 (Use back if more space is needed)

Volunteer Participants (please print):

None \_\_\_\_\_  
 \_\_\_\_\_  
 (Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No  
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Sara Fowler / Student Council Date: 2/26/25

Approved by: [Signature] Teacher/Sponsor Date: 2/26/25

Approved by: [Signature] Principal Date: 3-18-25  
 \_\_\_\_\_ Director of Schools

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# Travel Request

Linking Learning to Life

Organization FMS 7<sup>th</sup> Grade Destination Henry Horton State Park

Date of Trip May 7, 2025 Purpose of Trip End-of-the-year celebration

Mode of Transportation: Buses and van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

All current 7<sup>th</sup> grade students.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

All 7<sup>th</sup> grade teachers

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Heather Robertson / 7<sup>th</sup> Grade Teacher Date: 3-11-2025  
Teacher/Sponsor

Approved by: [Signature] Date: 3/12/25  
Principal

Approved by: [Signature] Date: 3-17-25  
Director of Schools



# Travel Request

Organization HS Math Department Destination UT Southern

Date of Trip 4/8/25 Purpose of Trip TN Math Contest

Mode of Transportation: Bus (Charter bus preferred)

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

See attached list

(Use back if more space is needed)

School System Participants (please print):

K. Jerik T. Tucker

T. Martin R. Blount

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Kelly Jerik Date: 3/10/25  
Teacher/Sponsor

Approved by: [Signature] Date: 3/12/25  
Principal

Approved by: [Signature] Date: 3-12-25  
Director of Schools



# Travel Request

*Linking Learning to Life*

Organization: HOSA Destination: Maury Regional Columbia, TN

Date of Trip: 4/8/25 Purpose of Trip: Tour of Facility, Internship opportunity

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Lynda Skillington \_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Lynda Skillington Date: 3/12/25  
Teacher/Sponsor

Approved by: Frank Musgrave Date: 3/12/25  
Principal

Approved by: Carol Somell Date: 3-17-25  
Director of Schools



# Travel Request

Organization Algebra Students Destination UT Southern

Date of Trip 4-8-25 Purpose of Trip Math Competition

Mode of Transportation: School Van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

- Robert "Tavin" Nunkleman
- Chloe Daugherty
- Sydney Bagmer
- Maisy Stewart

(Use back if more space is needed)

School System Participants (please print):

Amy Harwell

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  N/A No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  N/A No

Travel Requested by: A. Harwell Date: 3-19-25  
Teacher/Sponsor

Approved by: Cher... [Signature] Date: 3-21-25  
Principal

Approved by: [Signature] Date: 3-21-25  
Director of Schools



# Travel Request

Organization MCHS Math Department Destination UT Southern in Pulaski

Date of Trip 4-8-25 Purpose of Trip Mathematics Contest

Mode of Transportation: school bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

see attached sheet

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Gina Ervin

Dwayne Cook

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Gina Ervin Date: 4-1-25

Teacher/Sponsor

Approved by: [Signature] Date: 4/1/25

Principal

Approved by: [Signature] Date: 4-1-25

Director of Schools

Brewer



Linking Learning to Life

# Travel Request

Organization Teaching as a Professional Destination Kiddie College

Date of Trip 4-9-25 Purpose of Trip teach literacy lesson @ Pre K

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

See attached roster

1st block

2nd block

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No  
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Mary Brewer Date: 3-12-25  
Teacher/Sponsor

Approved by: [Signature] Date: 3/14/25  
Principal

Approved by: [Signature] Date: 3-17-25  
Director of Schools



# Travel Request

Organization 6th Math Destination MTSU

Date of Trip 4-10-25 Purpose of Trip math competition

Mode of Transportation: county van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print): 6 students

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Josh Harmon

Jason Ellis

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Josh Harmon Date: 3-14-25  
Teacher/Sponsor

Approved by: Robert J Reasonover Date: 3-14-25  
Principal

Approved by: Gary Lomeli Date: 3-17-25  
Director of Schools



# Travel Request

Linking Learning to Life

Organization: Engineering -3rd Block

Destination: Walker Die Casting (Allison Transmission

Date of Trip: April 10th, 2025

Purpose of Trip: Educational value and career exploration

Mode of Transportation: School Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Walter Corp Date: 4/3/25  
Teacher/Sponsor

Approved by: Fred Mays Date: 4/3/25  
Principal

Approved by: Vuquac Lopez Date: 4-3-25  
Director of Schools



# Travel Request

Organization C/O 25 Destination Dollywood

Date of Trip 4/11/25 Purpose of Trip Sr trip

Mode of Transportation: Charter bus / van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

list attached

(Use back if more space is needed)

School System Participants (please print):

<u>R Blount</u>	<u>J Donnelly</u>	<u>Rumley</u>
<u>S Swift</u>	<u>R Armstrong</u>	<u>B Johns</u>

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: [Signature] Date: 3/18/25  
Teacher/Sponsor

Approved by: [Signature] Date: 3/31/25  
Principal

Approved by: Virginia Lepore Date: 3/31/25  
Director of Schools



Linking Learning to Life

# Travel Request

Organization: Engineering - 2nd Block

Destination: Berry Global

Date of Trip: Friday, April 11th, 2025

Purpose of Trip: Educational value and career exploration

Mode of Transportation: School Van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by William Co  
Teacher/Sponsor

Date: 4/8/25

Approved by: Frank Musgrave  
Principal

Date: 4/8/25

Approved by: Myra Depeche  
Director of Schools

Date: 4-8-25



# Travel Request

Linking Learning to Life

Organization: \_\_\_\_\_ Skills \_\_\_\_\_ Destination: Chattanooga Tennessee

Date of Trip: 4/13/25 to 4/16/25 Purpose of Trip: Skills competition

Mode of Transportation: Spot Lowe van

Is school system transportation/personnel required? \_\_\_\_\_ Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified? \_\_\_\_\_ Yes \_\_\_\_\_ No

Student Participants (please print):

Makaela Bennett, Dani Brady, Miguel Carachure, Jady Dezarn, Destiny Dover, Trenton Gibson, Sebastian Hernandez, Danna Hunter, Isabelle Marsh, Margaret McDaniel, Caroline McNutt, Fabian Munoz, Arden Paulson, Uriel Trujillo, Tegan Vanderploeg, Laney Wentzel, Peter Wilson, Henry Velasquez, Ayden Campbell

Wyatt Underhill

School System Participants (please print):

\_\_\_\_\_  
(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_  
(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? \_\_\_\_\_ Yes \_\_\_\_\_ No

Travel Requested by Cody Gibson Date: 3/12/25  
Teacher/Sponsor

Approved by: Frank Musgrave Date: 3/12/25  
Principal

Approved by: Carol Lovell Date: 3-12-25  
Director of Schools



Linking Learning to Life

# Travel Request

Organization: Health science 3rd Block Destination: NHC Lewisburg

Date of Trip: 4/24/25 Purpose of Trip: Learning and employment opportunities

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Lynda Skillington

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Lynda Skillington Date: 4/2/2025

Teacher/Sponsor

Approved by: Fred Magrane

Principal

Date: 4/3/25

Approved by: Virginia Lopez

Director of Schools

Date: 4-3-25



# Travel Request

Organization Jr. Beta Destination Franklin, TN

Date of Trip ~~4/25/25~~ 4/25/25 Purpose of Trip Top Ten award

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print): Will <sup>send</sup> attach later

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Nickie Curry Lee Perryman

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No  
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Nickie Curry / Jr. Beta Date: 3/12/25  
Teacher/Sponsor

Approved by: [Signature] Date: 3/14/25  
Principal

Approved by: [Signature] Date: 3-17-25  
Director of Schools

# Travel Request

Linking Learning to Life

Organization Forrest 8<sup>th</sup> Grade Destination Tenn Pin Alley

Date of Trip April 29, 2025 Purpose of Trip End year trip

Mode of Transportation: 3 buses + 1 van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

• list of students will be provided after permission slips are returned.

(Use back if more space is needed)

School System Participants (please print):

<u>L. Perryman</u>	<u>K. Stacey</u>	<u>S. Lightfoot</u>	<u>M. Hickersm</u>
<u>C. Whitson</u>	<u>N. Curry</u>	<u>S. Mance</u>	<u>B. Armstrong</u>

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: M. Hickersm Date: 3/16  
Teacher/Sponsor

Approved by: [Signature] Date: 3/7/25  
Principal

Approved by: [Signature] Date: 3-11-25  
Director of Schools

NICKS



Linking Learning to Life

# Travel Request

Organization SDC Teaching Destination OGES

Date of Trip 5-2-25 Purpose of Trip Field Day Workers

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

See attached list

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Mary Brewex

\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Mary Brewex Date: 3/12/25  
Teacher/Sponsor

Approved by: [Signature] Date: 3/14/25  
Principal

Approved by: [Signature] Date: 3-17-25  
Director of Schools



Linking Learning to Life

# Travel Request

Organization Cornesville Leo Club Destination Tenn Ann Bowling in Columbia, TN

Date of Trip May 7, 2025 Purpose of Trip followed by lunch at the park

End of the year field trip - Mode of Transportation: BUS

reward trip for Leo community work Is school system

transportation/personnel required? bus  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

No Student Participants (please print):

will provide a list of students after next Leo meeting

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

Elizabeth Groves - Leo sponsor

Denise Foster - Leo sponsor

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file?  Yes  No Travel

Requested by: Elizabeth Groves Date: 3/21/25

Leo Club Teacher/Sponsor

Principal Approved by: Peyton Newton Date: 4/2/25

Director of Schools Approved by: Virginia Isard Date: 4/2/25



# Travel Request

Linking Learning to Life

Organization FCCLA Destination MES

Date of Trip 5-8-25 Purpose of Trip Field day workers

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

see list attached

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

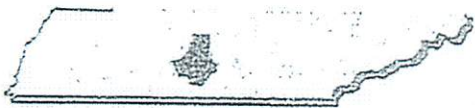
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Mary Brewer Date: 3/12/25  
Teacher/Sponsor

Approved by: [Signature] Date: 3/14/25  
Principal

Approved by: [Signature] Date: 3-14-25  
Director of Schools



Linking Learning to Life

# Travel Request

Organization Leo Club Destination Gile County Ag. Center

Date of Trip May 10, 2025 Purpose of Trip Rise Against World Hunger - Meal Packaging Event

Mode of Transportation: BUS

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Leo Club Members

(Use back if more space is needed)

School System Participants (please print):

Lorrie Clark

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? NA Yes NA No  
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? N/A Yes N/A No

Travel Requested by: Lorrie Clark Date: 3-10-2025  
Teacher/Sponsor

Approved by: [Signature] Date: 3/11/25  
Principal

Approved by: [Signature] Date: 3-11-25  
Director of Schools



# Travel Request

Organization Biology MCHS Destination Henry Horton State Park

Date of Trip 5/13/25 Purpose of Trip Hands on Ecology experience

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Giles 1st and 3rd

Bodell 1st,2nd 3rd

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Julie Giles

Carrie Bodell

(Use back if more space is needed)

Volunteer Participants (please print):

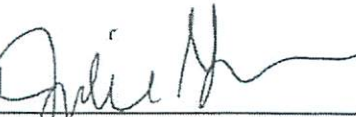
\_\_\_\_\_

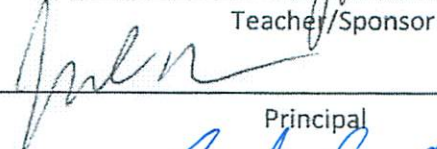
(Use back if more space is needed)

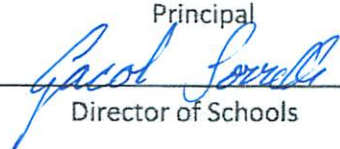
Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Giles/Bodell  Date: 3/14/25  
Teacher/Sponsor

Approved by:  Date: 5/13/25  
Principal

Approved by:  Date: 5-11-25  
Director of Schools



# Travel Request

Organization Concert Choir + Theater Destination Gatlinburg, TN

Date of Trip March 22-24 2026 Purpose of Trip Students will perform at Dollywood.

Mode of Transportation: Charter Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

MCHS Concert Choir

MCHS Musical Theater

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Kaitlynn Wiley TBD

Amy Bonner

(Use back if more space is needed)

Volunteer Participants (please print):

TBD

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Kaitlynn Wiley Date: 4/3/2025

Teacher/Sponsor

Approved by: [Signature] Date: 4/3/25

Principal

Approved by: [Signature] Date: 4-3-25

Director of Schools

# Marshall County Board of Education

Monitoring:  <b>Review: Annually, in October</b>	Descriptor Term:  <h2 style="text-align: center;">Community Use of School Facilities</h2>	Descriptor Code: <b>3.206</b>	Issued Date: <b>08/14/23</b>
		Rescinds: <b>3.206</b>	Issued: <b>02/14/22</b>

- 1    When not in use for school purposes, school buildings and grounds or portions thereof may be used for
- 2    public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the
- 3    welfare of the community, as approved by the director of schools.<sup>1</sup>
  
- 4    1.    Requests for the use of school facilities shall be made first at the office of the principal.
- 5        a.    If approved by the principal, a *Use of School Facility* form will be signed by the principal and
- 6            given to the group requesting use of facilities.
- 7        b.    The group must secure liability insurance to cover the use of facilities at the minimum of
- 8            \$1,000,000.
- 9        c.    Proof of insurance and the *Use of School Facility* form must be presented at the central office for
- 10           final approval by the director of schools.
- 11    2.    Student clubs and activities, parent-teacher associations, and other organizations affiliated with the
- 12        schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
- 13    3.    School facilities may not be used for private profit, except for after-school tutoring/lessons provided
- 14        by a certified employee of the Marshall County School System to enhance the educational process.
- 15        Any for-profit group who wishes to use school facilities for one-time performances or other programs
- 16        must have special Board approval;<sup>2</sup>
- 17    4.    Unused facilities may be leased for private day-care centers which provide educational and child
- 18        care services to the community;<sup>2</sup>
- 19    5.    All activities must be under competent adult supervision and approved by the building principal. In
- 20        all cases, an assigned school employee will be present. The group using the facilities will be
- 21        responsible for any damage to the building or equipment and payment of supervision and clean up
- 22        at the rate of time and a half the hourly rate of the personnel used;
- 23    6.    Groups receiving permission for building use are restricted to the dates and hours approved and to
- 24        the building area and facilities specified;
- 25    7.    Groups receiving permission for building use are responsible for the observance of all fire and safety
- 26        regulations at all times;
- 27    8.    The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted
- 28        in school buildings. Smoking within the building is not permitted;
- 29    9.    The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil
- 30        Defense, and will make suitable facilities available without charge during community emergencies;
- 31    10.   When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the
- 32        use of the equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-
- 33        half of their hourly rate.
- 34    11.   When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed
- 35        Medicare, Social Security, and retirement rates must be paid to the Central Office.

- 1 12. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour  
2 plus the fixed charges Medicare, Social Security, and retirement rates must be paid to the Central  
3 Office.  
4 13. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own  
5 risk.

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Legal References

1. TCA 49-50-201; TCA 49-2-203(b)(4); TCA 49-2-405
2. TCA 49-2-203(b)(4)(B)

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Cross References

Board-Community Relations 1.500  
Tobacco-Free Schools 1.803  
Emergency Preparedness Plan 3.202  
Tutoring for Pay 5.608  
Care of School Property 6.311