

Regular Board Meeting

March 11, 2024 6:00 PM

MCBOE

1. Agenda	Julie Keny Cathey
2. Recognitions	
1. Teachers of the Year	Jacob Sorrells, Tammy Lewis, Beth Smith
2. Ben Franklin	Jacob Sorrells, Brent Adcox
3. Wyatt Joyce	Jacob Sorrells, Justin Perry
3. Public Comment	
4. Committee Reports/Schedule Committee Meetings	
5. Consent Agenda	
1. Board Attorney	
2. Interquest Detection Canines (renew agreement)	
3. Minutes	
6. Federal Budget Revisions	Jacob Sorrells, Chris Lowe
1. ESSER 3.0 Revision #1	Jacob Sorrells, Chris Lowe
2. HQIM Literacy Implementation Grant Revision #2	Jacob Sorrells, Chris Lowe
7. Director's Evaluation	
8. Forrest High School Paving	Jacob Sorrells, Chris Lowe, Dwayne Robinson
9. New Business	
10. Director's Report	Jacob Sorrells
11. Adjourn	Julie Keny Cathey
12. FYI	
1. Approved Fundraisers	
2. Free and Reduced	
3. Monthly Financial Report	
4. Travel Request	
5. Use of Facility	

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 11/09/20
		Rescinds: 1.403	Issued: 11/10/11

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

The agenda for regular meetings shall ordinarily allow suitable time for the remarks of those members of the public who wish to speak.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

CONSENT AGENDA

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

2024 Teachers of the Year

CHES: Kendra Burkett

DHIS: Angel Anderson (K-4), Chloe Bishop (5-8)

Forrest: Karen Lemay (6-8), Andy Burkett (9-12)

CES: Megan Smith (K-4), Ruth Hagood (5-8)

CVHS: Wendy Ridley (5-8), Kathy Edwards (9-12)

OGES: Lana Whaley

MES: Erin Bowden

WES: Kim Higgs (K-4), Jason Donahue (5-8)

LMS: Mike Barker

MCHS: Travis Hillis

SLVC: Jerry Hooper

The Marshall County School System is proud to announce the 2024 District Teachers of the Year: Erin Bowden (grades K-4), Jason Donahue (grades 5-8), and Kathy Edwards (grades 9-12). Erin Bowden teaches third grade at Marshall Elementary School. Jason Donahue teaches math at Westhills Elementary School, and Kathy Edwards teaches Algebra I, Algebra II, pre-calculus, and calculus at Cornersville High School.

The Marshall County School System is fortunate to have these exceptional teachers who create a positive and productive learning environment encouraging students to learn to the best of their ability. We are grateful for the hard work, talent, and dedication of these teachers.

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 07/10/23
		Rescinds: 1.404	Issued: 10/08/12

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the
3 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
4 or concerns which have not advanced through the proper administrative procedure from the point of
5 origin.

6 If all administrative channels have been pursued and there is still a desire to appeal to the Board, the
7 matter shall be referred in writing and the Board shall determine whether to hear the appeal.

8 APPEARING BEFORE THE BOARD

9 The executive committee may place individuals on the agenda. Other individuals desiring to appear
10 before the Board must submit a written request with descriptive materials to the office of the director of
11 schools seven (7) business days before the meeting. If the request is approved by the Executive
12 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized
13 at the meeting and given three minutes to speak. The public may address the board about any concerns
14 except personnel matters, which are the responsibility of the director of schools.

15 The Board may, at its discretion, waive the seven day rule in case of a situation which makes such notice
16 impractical or impossible.

17 Delegations must select only one individual to speak on their behalf unless otherwise determined by the
18 Board.

19 Guidelines for individuals who address the Board:

- 20 1. Those requesting to speak to the Board must have documented evidence that they have followed
21 the chain of command in addressing this issue.
 - 22 2. Each person speaking shall state his/her name, address, and subject of remarks.
 - 23 3. Individuals speaking to the Board will address their remarks to the chair.
 - 24 4. Individuals may address the Board only on items that the Board can take action on.
 - 25 5. No response is necessary by the Board or any board member.
 - 26 6. If appropriate, the Board or the director of schools will respond at a later date.
 - 27 7. Time is not transferable to another individual.
 - 28 8. Name calling, personal attacks, profanity, threats, verbal abuse, or disruption of the orderly
29 meeting process will result in the individual or group being asked to leave the meeting.
-

1 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
 2 the office of the director of schools.

3 Public Comment Period ²

4 There shall be a public comment period for each meeting with actionable items on the agenda, with the
 5 exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda.
 6 The total public comment period shall be for no more than ten (10) minutes. If an individual wishes to
 7 address the Board during the public comment period, he/she must contact the director the Wednesday
 8 prior to the school board meeting. If Wednesday is a holiday, then sign-ups will be Thursday prior to
 9 the meeting. Each speaker shall be given no more than two (2) minutes. Delegations shall select only
 10 one (1) individual to speak on their behalf unless otherwise determined by the Board.

11
 12
 13
 14
 15
 16

Legal References:

1. TCA 39-17-306
2. Public Acts of 2023, Chapter No. 300

Cross References:

- School Board Meetings 1.400
- Public Hearings 1.401
- Agendas 1.403
- Discrimination/Harassment of Employees 5.500
- Complaints and Grievances 5.501
- Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
- Student Concerns 6.305

Committees for 2023-2024

September 18, 2023

Executive Committee

Julie Keny Cathey, Chairman of the Board
Jacob Sorrells, Director of Schools

Policy

*Andy Woodard

*(The entire board will make up
the policy committee)*

Budget/Education

* Kristen Gold

*(The entire board will make up
the budget/education committee)*

Curriculum/Instruction

(Includes Technology & Attendance)

*Julie Keny Cathey

Susan Hunter

Harvey Jones

Kristen Gold

Heidi McElhaney

William Bell

Patty Hill

Acquisition/Maintenance/Transportation

*Harvey Jones

John Daniel Allen

Andy Woodard

Safety Committee

*John Daniel Allen & Julie Keny Cathey

*(The entire board will make up
the safety committee)*

Five-Year Strategic Plan

*Kristen Gold

*(The entire board will make up
the five-year strategic plan committee)*

***Chairman of Committee**

Please note: Any board member can attend any committee meeting that they are not a part of but cannot take part in the voting process in that committee meeting.

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 11/09/20
		Rescinds: 1.403	Issued: 11/10/11

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

The agenda for regular meetings shall ordinarily allow suitable time for the remarks of those members of the public who wish to speak.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

CONSENT AGENDA

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: School Attorney	Descriptor Code: 1.302	Issued Date: 11/08/07
		Rescinds:	Issued:

1 The Board shall employ an attorney to represent the Board in legal matters which arise concerning the
2 school system.¹

3
4
5
6
7
8
9
10
11
12
13
14
15

Legal References:

1. TCA 49-2-203(b)(5)

Interquest Detection Canines®
(INTERQUEST)
(Marshall County School, Tennessee)
(The District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of August 2024 through May 2025.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide **20 full** day visits for the contract period (between August 2024 through May 2025). The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. Each full day visit will be **\$500.00**. Multiple canine teams will be charged on a per team basis. DA required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

Both parties shall indemnify and hold harmless each other against from any and all claims arising from either's actions or performance under the terms of this Agreement. Each shall indemnify and hold harmless the other against and from any and all claims arising from any acts, negligent or intentional, arising from the performance of this Agreement or by any officer, agent, employee, guest, or invitee of either party, and from all costs, attorneys' fees and liabilities incurred in or about the defense of any claim or any action or proceeding brought thereon.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, Texas Department of Public Safety and the Texas Commission on Private Security, c-05527 and other state regulatory agencies as required..

INTERQUEST DETECTION CANINES® FOR THE SCHOOL: Marshall County School District

_____ DATE: _____

Rocky S. Montgomery
President – Interquest Detection Canines of Tennessee

February 12, 2024

The Marshall County Board of Education met in regular session on Monday, February 12, 2024, at 6:00 p.m. in the Board Conference Room at Jones School.

Members present were John Daniel Allen, William Bell, Julie Keny Cathey, Kristen Gold, Patty Hill, Susan Hunter and Harvey Jones. Heidi McElhane and Andy Woodard were absent.

Pledge/Prayer

Dr. Bell made a motion, with a second by Mr. Jones, to approve the agenda. The motion passed 7-0.

Director Jacob Sorrells and MCHS Principal Justin Perry presented certificates to two students of Marshall County High School.

Director Jacob Sorrells and Student Services Supervisor Ginger Tepedino presented certificates to the schools' counselors in recognition of National School Counseling Week.

There was no public comment.

State Representative Todd Warner joined the meeting virtually to discuss upcoming legislation.

Ms. Gold presented a Five-Year Strategic Plan committee report.

Presented under Consent Agenda: January 8, 2024, minutes. Mr. Jones made a motion, with a second by Ms. Hunter, to approve the consent agenda. The motion passed 7-0.

The Board wants to obtain a new Director's Evaluation Instrument for this year.

Ms. Hill made a motion, with a second by Mr. Allen to approve the LMS Survey. The motion passed 7-0.

Ms. Hunter made a motion, with a second by Ms. Hill to approve the following resolutions: General Purpose Fund 141, Food Service 143 and to amend the Beginning Fund Balance. The motion passed 7-0.

Mr. Jones made a motion, with a second by Ms. Gold, to approve the Federal Budget IDEA-B 24.01 Revision #3. The motion passed 7-0.

Ms. Gold made a motion, with a second by Mr. Allen, to approve the fence bid of Maury Fencing. The motion passed 7-0.

There was no new business.

During the Director's Report, Mr. Sorrells thanked Ms. Cathey for serving as a Board of Director member for 2024. He thanked her for the work she does for our school system as well as the State of TN.

The meeting adjourned at 6:23 p.m.

Respectfully Submitted,

Julie Keny Cathey, Chair

Jacob Sorrells, Director

Account Number/Line Item Number	Regular Instruction Education	ESSER 3.0	Increase	Decrease	Total
71100	Line item Description	Current			
71100/116	Teachers (7 FTE)	\$392,974.00			\$392,974.00
71100/117	Career Ladder				\$0.00
71100/127	Career Ladder Extended contracts				\$0.00
71100/128	Homebound Teachers				\$0.00
71100/162	Clerical Personnel				\$0.00
71100/163	Educational Assistants				\$0.00
71100/188	Bonus payments				\$0.00
71100/189	Other Salaries & Wages (3 FTE)	\$246,723.00			\$246,723.00
71100/195	Certified Sub teachers				\$0.00
71100/198	non Certified teachers				\$0.00
71100/201	Social Security	\$46,500.00			\$46,500.00
71100/204	State Retirement	\$61,245.00			\$61,245.00
71100/206	Life insurance				\$0.00
71100/207	Medical Insurance	\$170,488.41		\$27,577.74	\$142,910.67
71100/208	Dental Insurance	\$560.00			\$560.00
71100/210	Unemployment Comp.	\$1,400.00			\$1,400.00
71100/212	Employer Medicare	\$13,850.00			\$13,850.00
71100/299	Other Fringe Benefits				\$0.00
71100/311	contracts w/ other school systems				\$0.00
71100/330	operating lease payments				\$0.00
71100/336	maintenance & repair equipment				\$0.00
71100/356	tuition				\$0.00
71100/369	contracts w/certified sub.				\$0.00
71100/370	contracts w/ non certified sub				\$0.00
71100/399	other contracted services	\$54,862.20			\$54,862.20
71100/429	instructional materials & supplies				\$0.00
71100/449	textbooks				\$0.00
71100/499	other materials & supplies				\$0.00
71100/535	fee waivers				\$0.00
71100/599	other charges				\$0.00
71100/722	regular instruction equipment	\$24,338.96			\$24,338.96
71100	Subtotal REGULAR INSTRUCTIONAL Ed.	\$1,012,941.57	\$0.00	\$27,577.74	\$985,363.83

Account Number/Line Item Number	Special Education Program	ESSER 3.0	Increase	Decrease	Total
71200	Line item Description	Current			
71200/310	contracts w/public agencies	\$98,623.36	\$9,500.00		\$108,123.36
71200	Subtotal Special Education Program	\$98,623.36	\$9,500.00	\$0.00	\$108,123.36

Account Number/ Line Item Number	Attendance	ESSER 3.0	Increase	Decrease	Total
72110	Line item Description	Current			
72110/189	Other Salaries & Wages (2 FTE)	\$94,864.00			\$94,864.00
72110/201	Social Security	\$6,880.00			\$6,880.00
72110/204	State Retirement	\$8,200.00			\$8,200.00
72110/207	Medical Insurance	\$15,000.00			\$15,000.00
72110/208	Dental Insurance	\$100.00			\$100.00
72110/210	Unemployment Compensation	\$180.00			\$180.00
72110/212	Employer Medicare	\$2,400.00			\$2,400.00
72110/399	Other Contracted Services	\$10,009.00			\$10,009.00
72110	Subtotal Attendance	\$137,633.00	\$0.00	\$0.00	\$137,633.00

Account Number/Line Item Number	Support Services/Reg. Instruction Program	ESSER 3.0 Current	Increase	Decrease	Total
72210	Line item Description	Current			
72210/105	Supervisor/ Director				\$0.00
72210/117	Career Ladder Program				\$0.00
72210/138	Instructional Computer Personnel				\$0.00
72210/161	Secretary(s) (0.5 FTE)	\$24,000.00			\$24,000.00
72210/162	Clerical Personnel				\$0.00
72210/163	Educational Assistants				\$0.00
72210/188	Bonus Payments				\$0.00
72210/189	Other Salaries & Wages				\$0.00
72210/195	Certified Sub teachers				\$0.00
72210/196	In Service Training				\$0.00
72210/198	non certified subs				\$0.00
72210/201	Social Security	\$1,780.00			\$1,780.00
72210/204	Retirement	\$2,175.00			\$2,175.00
72210/206	Life Insurance				\$0.00
72210/207	Medical Insurance	\$10,000.00			\$10,000.00
72210/208	Dental Insurance				\$0.00
72210/210	Unemployment Comp.	\$100.00			\$100.00
72210/212	Employer Medicare	\$498.00			\$498.00
72210/299	Other fringe benefits				\$0.00
72210/307	communication				\$0.00
72210/308	consultants				\$0.00
72210/330	operating lease payments				\$0.00
72210/336	maintenance & repair services				\$0.00
72210/348	postal charges				\$0.00
72210/355	travel				\$0.00
72210/369	contracts for certified sub teachers				\$0.00
72210/370	contracts for non certified sub teachers				\$0.00
72210/399	other contracted services				\$0.00
72210/432	library books / media				\$0.00
72210/437	periodicals				\$0.00
72210/499	other supplies & materials				\$0.00
72210/524	in service/ staff development				\$0.00
72210/599	other charges				\$0.00
72210/790	other equipment				\$0.00
72210	Subtotal REG. INSTRUCTIONAL PROG	\$38,553.00	\$0.00	\$0.00	\$38,553.00

Account Number/Line Item Number	Regular Capital Outlay	ESSER 3.0	Increase	Decrease	Total
76100	Line item Description	Current			
76100/707	Building Improvements	\$1,035,014.30	\$18,077.74		\$1,053,092.04
76100	subtotal reg. capital outlay	\$1,035,014.30	\$18,077.74	\$0.00	\$1,053,092.04

Account Number/Line Item Number	Other uses/ Transfers out & Indirect Cost	ESSER 3.0	Increase	Decrease	Total
99100	Line item Description	Current			
99100/504	Indirect Cost	\$7,286.59			\$7,286.59
99100	Subtotal Transfers out & Indirect Cost	\$7,286.59			\$7,286.59
	Total Appropriations	\$2,330,051.82	\$27,577.74	\$27,577.74	\$2,330,051.82

ESSER 3.0

Revision #1 Justifications

Increase

71200/310 Contracts with Public Agencies- adding funds to continue to pay for a contracted speech language pathologist.

76100/707 Building Improvements- adding funds to pay additional cost for MES roof replacement.

Decrease

71100/207 Medical Insurance- moving funds to contracts with public agencies line and building improvements line.

Account Number/Line Item Number	Regular Instruction Program	HQIM Implementation	Increase	Decrease	Total
71100	Line item Description	Current			
71100/195	Certified Substitute Teachers	\$500.00	\$0.00	\$392.35	\$107.65
71100/198	Non-certified Substitute Teachers	\$9,500.00	\$0.00	\$4,230.42	\$5,269.58
71100/429	Instructional Materials & Supplies	\$39,500.00	\$4,622.77	\$0.00	\$44,122.77
71100	Subtotal REGULAR INSTRUCTIONAL Program	\$49,500.00	\$4,622.77	\$4,622.77	\$49,500.00

Account Number/Line Item Number	Support Services/Regular Instruction Program	HQIM Implementation	Increase	Decrease	Total
72210	Line item Description	Current			
72210/399	other contracted services	\$73,000.00	\$0.00	\$0.00	\$73,000.00
72210/524	in service/ staff development	\$3,000.00	\$0.00	\$0.00	\$3,000.00
72210	Subtotal Support Services/Reg. Ins. PROG	\$76,000.00	\$0.00	\$0.00	\$76,000.00

Total Appropriations for HQIM Literacy Implementation	\$125,500.00	\$4,622.77	\$4,622.77	\$125,500.00
--	---------------------	-------------------	-------------------	---------------------

HQIM Literacy Implementation Networks Grant
Justifications Revision #2

Increase

71100 429 Instructional Supplies & Materials- adding funds to pay for high quality instructional materials and supplies, English learner supports, and early learning supports.

Decrease

71100 195 Certified Substitute Teachers- moving funds to instructional materials and supplies line.

71100 198 Non-certified Substitute Teachers- moving funds to instructional materials and supplies line

WRIGHT PAVING CONTRACTORS, INC.
372 SHELBYVILLE HIGHWAY
FAYETTEVILLE, TN 37334
931-433-7938(Office)
931-433-5966(Fax)
307-275-0536(Cell)

cmars@wrightpavingcontractors.com

Budget Cost Only

February 16, 2024

Marshall County School System
700 Jones Circle
Lewisburg, TN 37091

Tele no. 931-359-1581

Fax no. 931-270-8816

Cell no. 931-637-2940

Email – tres.beasley@mcstn.net

Re: Forrest High School

Parking Lot and Roadway (Base Bid and 2 Alternates)

Chapel Hill, TN

Attn: Mr. Trace Beasley

Dear Mr. Beasley,

Due to the volatility in the petroleum industry this project has been priced utilizing an Asphalt Cement (Bituminous Material) escalator/de-escalator. Contract billing will be adjusted when work is performed in a month that the Tennessee Department of Transportation Monthly Bituminous Material Index increases or decreases from the Basic Bituminous Material by (5) percent or more. The Basic Bituminous Index for this project is \$629.09.

The estimated bituminous material for this project is approximately 38 tons for Base Bid, 2 tons for Alternate # 1, and 6 tons for Alternate # 2.

Wright Paving Contractors, Inc. would like to offer the following quote on the above referenced project per your directions: Base Bid

Description of work - Base Bid	Amount
1 Mobilization	
2 Grade, furnish, and install 2" of base stone	
3 Tack Coat	
4 Furnish and install approximately 2" Surface Mix	
5 Total	\$138,450.00

Description of work - Alternate # 1	Amount
1 Grade, furnish, and install 2" of base stone	
2 Furnish and install approximately 2" Surface Mix	
3 Total	\$6,100.00

Description of work - Alternate # 2	Amount
1 Grade, furnish, and install 2" of base stone	
2 Furnish and install approximately 2" Surface Mix	
3 Total	\$21,700.00

Budget is good for 30 (Thirty) Days - Total Base Bid and Alternates: \$166,250.00

Exclusions:

1. *Undercut of subgrade and/or existing base stone, should any be required -*
2. *Damage to underground utilities, i.e. electric wires should any occur -*
3. *Sawcut or Milling -*
4. *Paint Striping or signs -*
5. *Work restrictions -*
6. *Bonds, permits, testing, and/or fees -*
7. *Traffic Control/Closing area to public, i.e. garbage truck, delivery trucks, etc. -*
8. *Adjustment of any structures, i.e. manholes, valves, meters, should any be required -*
9. *Damage or repair while accessing the site -*
10. *Towing of vehicles if necessary -*

Note:

1. *This is a **Budget** based on performing all or none of the work stated above. If alternates are not completed at the same time as the Base Bid, WPC reserves the right to renegotiate Alternate pricing.*
2. *This **budget** is based on the site visit with Mr. Grady Wright and the directions of Mr. Trace Beasley.*
3. *This **budget** is based on the asphalt containing PG64-22 oil.*
4. *Work is to be performed based on WPC's schedule.*
5. *If base bid or alternates are not completed by 12/31/24, WPC reserves the right to renegotiate the price.*

Wright Paving Contractors, Inc. is not responsible for drainage issues with 2% or less slope. Should you have any questions or comments after your review please give me a call.

Sincerely,

Chris Mares



Forrester High School

- Base bid - yellow
- Alternate #1 - red
- Alternate #2 - blue



Fundraiser Authorization

Proposed Fundraising Activity: Business sponsors

Purpose of Fundraiser: To help offset the cost of new uniforms

Fund/Account Name: MCHS - volleyball

Current balance of fund account \$ 7907.94 Date 2-21-24

Anticipated date(s) of fundraiser: Beginning 2/2024 Ending 8/2024

Expected Student Involvement (schoolwide or specific school organization): _____

Margin of profit (if applicable): _____

Method by which school will receive profit: cash or checks from local businesses

How and when will these funds be spent to benefit students/Instruction: This money will be used to help offset the cost of uniforms purchased for the 2024+ seasons.

Requested by: Yari C. Lancaster - MCHS volleyball Date: 2/20/24
Teacher/Club

Approved by: [Signature] Date: 2/20/24
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections	\$	_____
Less: Total Expenses	\$	_____
Total Fundraiser Profit	\$	_____
Total Purchases with Fundraiser Profit	\$	_____
*Difference	\$	_____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Candy Grams

Purpose of Fundraiser: to help pay for field trip for Honor Society at the end of the year

Fund/Account Name: Honor Society

Current balance of fund account \$ 2701.22 Date 2/4/24

Anticipated date(s) of fundraiser: Beginning 2/5/24 Ending 2/13/24

Expected Student Involvement (schoolwide or specific school organization): _____

Students will receive a candy gram from anyone who purchases them for \$25 each

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash deposits made to the Honor Society account

How and when will these funds be spent to benefit students/instruction: _____

end of the year field trip for Honor Society

Requested by: Renee Pierce
Teacher/Club

Date: 2/4/24

Approved by: Cheryl Ewing
Principal

Date: 2-4-24

Approved by: Carol Powell
Director of Schools

Date: 2-4-24

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ 1100.74

Less: Total Expenses \$ 187.56

Total Fundraiser Profit \$ 913.18

Total Purchases with Fundraiser Profit \$ 0 will be spent at end of year

*Difference \$ 913.18

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

New Snow Cone to be approved

Proposed Fundraising Activity: Selling Snow Cones

Purpose of Fundraiser: Raise funds for the High School Wrestling team

Fund/Account Name: Rocket Takedown

Current balance of fund account \$ 2150 Date 2-1-24

Anticipated date(s) of fundraiser: Beginning 2-17-24 Ending 9-1-24

Expected Student Involvement (schoolwide or specific school organization): Wrestler may help w/ machine when not at a tournament. Otherwise will be parents only.

Margin of profit (if applicable): _____

Method by which school will receive profit: _____

How and when will these funds be spent to benefit students/instruction: funds will help pay for tournament entry fees, transportation, referees, etc.

Requested by: Shawna McCoy Date: 2-1-24
Teacher/Club

Approved by: [Signature] Date: 2/2/24
Principal

Approved by: [Signature] Date: 2-15-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Solicit Donations from Sponsors

Purpose of Fundraiser: Build the ACT Stars fund to continue to provide college technical trips, reward lunches, and Golden M pullovers

Fund/Account Name: ACT Stars

Current balance of fund account \$ 2500 Date 2/12/2024

Anticipated date(s) of fundraiser: Beginning 2/20/24 Ending 3/20/2024

Expected Student Involvement (schoolwide or specific school organization): None

Margin of profit (if applicable): _____

Method by which school will receive profit: _____

How and when will these funds be spent to benefit students/instruction: Funds will be used in the coming school year: 2024-2025 to provide college/technical tours, pay for reward lunches and treats, and buy Golden M pullovers.

Requested by: Jeanne Wiles/ACT Stars Date: 2/12/2024

Teacher/Club

Approved by: [Signature] Date: 2/13/24

Principal

Approved by: [Signature] Date: 2-11-24

Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: MCHS Senior Fundraiser

Purpose of Fundraiser: To help generate Funds to help with Graduation Cost, Regalia, Chair Rental, Security, & etc.

Fund/Account Name: Senior Class 2024

Current balance of fund account \$ 2,673.98 Date 2/22/24

Anticipated date(s) of fundraiser: Beginning Feb. 26th Ending March 13th

Expected Student Involvement (school-wide or specific school organization): We expect the Class of 2024 Seniors to ask for Calendar Donations

Margin of profit (if applicable): _____

Method by which school will receive profit: We will receive cash, check, & Paypal

How and when will these funds be spent to benefit students/instruction: The Funds will be spent to help pay for Graduation.

Requested by: [Signature] Date: 2/22/24
Teacher/Club

Approved by: [Signature] Date: 2/22/24
Principal

Approved by: [Signature] Date: 2-22-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Stache Drinking Cups (customizable)

Purpose of Fundraiser: To raise money for various volleyball expenses such as referees, buses, equipment, etc.

Fund/Account Name: MCHS - Volleyball

Current balance of fund account \$ 7907.94 Date 2/26/24

Anticipated date(s) of fundraiser: Beginning 2/27/24 Ending 3/31/24

Expected Student Involvement (schoolwide or specific school organization): District-wide

Margin of profit (if applicable): _____

Method by which school will receive profit: check for 9% of product sold

How and when will these funds be spent to benefit students/Instruction: They will be spent for the 2024 volleyball season.

Requested by: Yori C. Lancaster ^{MCHS} / Volleyball Date: 2/26/24
Teacher/Club

Approved by: [Signature] Date: 2/27/24
Principal

Approved by: [Signature] Date: 2-27-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

2024

Proposed Fundraising Activity: Egg Your Yard

Purpose of Fundraiser: Raise funds for special education

Fund/Account Name: Special Education

Current balance of fund account \$ 1118.01 Date 2.21.24

Anticipated date(s) of fundraiser: Beginning Feb 29th Ending March 15th

Expected Student Involvement (schoolwide or specific school organization): Peer mentors to help stuff the plastic eggs.

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash or Check

How and when will these funds be spent to benefit students/instruction: Transition classes

Requested by: Terry Kilgallon Date: 2/20/2024
Teacher/Club

Approved by: [Signature] Date: 2/24/24
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Superhero/Princess Dance

Purpose of Fundraiser: Raise Money for Parent Club to be used for Oak Grove

Fund/Account Name: OGES Parent Club

Current balance of fund account \$ 110,151 Date 2-22-24

Anticipated date(s) of fundraiser: Beginning 2/29/24 Ending 2/29/24

Expected Student Involvement (schoolwide or specific school organization): _____

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash/check/electronic

How and when will these funds be spent to benefit students/instruction: School needs 2023/2024 School year

Requested by: Christi Flowers-Parent Club Date: 2/22/24
Teacher/Club

Approved by: [Signature] Date: 2/22/24
Principal

Approved by: [Signature] Date: 2-22-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Business Sponsorships

Purpose of Fundraiser: Raise Funds to cover season expenses, Bowling Alley rent.

Fund/Account Name: Bowling

Current balance of fund account \$ ~~1100~~ 1,020.16 Date 3/15/24

Anticipated date(s) of fundraiser: Beginning 3/15/24 Ending 3/15/25

Expected Student Involvement (schoolwide or specific school organization): Asking businesses for sponsors

Margin of profit (if applicable): _____

Method by which school will receive profit: checks / cash.

How and when will these funds be spent to benefit students/instruction: 2024 Sports Season

Requested by: Travis Hillis Date: 3/11/24
Teacher/Club

Approved by: [Signature] Date: 3/11/24
Principal

Approved by: [Signature] Date: 3-11-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: March Madness

Purpose of Fundraiser: Raise funds for St. Co
Fun Day Inflatables

Fund/Account Name: HS St. Co

Current balance of fund account \$ 751.83 Date 2/29/24

Anticipated date(s) of fundraiser: Beginning 3/18 Ending 3/19

Expected Student Involvement (schoolwide or specific school organization): \$5 per player,
Students will bring \$1 to be able to wear a hat for the day, \$2 to water (HS)

ST 1 MS to water

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash from students

How and when will these funds be spent to benefit students/instruction: to pay for
Fun Day Inflatables

Requested by: Hall / HS St. Co Date: 3-5-24
Teacher/Club

Approved by: _____ Date: 3/6/24
Principal

Approved by: Carol Powell Date: 3-8-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Nothing Bundt cake sale

Purpose of Fundraiser: To raise funds for student end of year celebration, teacher classroom, end of year awards

Fund/Account Name: 5th + 6th SMAK

Current balance of fund account \$ 7265.28 + 4231.67 Date 2/6/24

Anticipated date(s) of fundraiser: Beginning 3/22/24 Ending 4/12/24

Expected Student Involvement (schoolwide or specific school organization): Students sell cakes to friends and family

Margin of profit (if applicable): 100% over cost of cakes

Method by which school will receive profit: Selling cakes

How and when will these funds be spent to benefit students/instruction: End of year reward party for all students/throughout the year for teachers + student:

Requested by: Janel Stacey Date: 2-13-24
Teacher/Club

Approved by: Robert G Reasoner Date: 2-13-24
Principal

Approved by: Carol Lovell Date: 2-15-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Lift-A-Thon

Purpose of Fundraiser: To Raise funds for the 2024 Football Season!
Travel, Buses, Equip, Meals

Fund/Account Name: MC Football

Current balance of fund account \$ 8063.81 Date 2-9-2024

Anticipated date(s) of fundraiser: Beginning 4-1-2024 Ending 5-1-2024

Expected Student Involvement (schoolwide or specific school organization):
75 Students/Tiger Football Team

Margin of profit (if applicable): _____

Method by which school will receive profit: Players will get donations for weight lifted

How and when will these funds be spent to benefit students/instruction: On gear, equipment, Travel, Meals, + officials for the 2024 Football Season!

Requested by: Thomas Orstey ^{MC Football}
Teacher/Club Date: 2-9-2024

Approved by: [Signature]
Principal Date: 2/20/24

Approved by: [Signature]
Director of Schools Date: 2-21-24

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: TCAP afternoon concession

Purpose of Fundraiser: Reading Club and Bulldog Academy will sell afternoon concessions during TCAP

Fund/Account Name: Myon Incentive Program Reading Club / Bulldog Academy Field Trip Fund

Current balance of fund account \$ 5,513.52 ^{B. Ac. Field} \$ 0 Date 2-26-24

Anticipated date(s) of fundraiser: Beginning April 12 Ending May 3

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: Reading Club will use money to purchase materials for ELA. BA will use money for upcoming field trip costs.

Requested by: Imine Blaluk
Teacher/Club

Date: 2-20-24

Approved by: Cheryl Ewing
Principal

Date: 2-20-24

Approved by: Carol Sorrell
Director of Schools

Date: 2-26-24

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Golf Tournament / Tiger QB Club

Purpose of Fundraiser: To Raise funds for the 2024 Tiger Football Season, Meals, Equip., Travel

Fund/Account Name: Tiger QB Club

Current balance of fund account \$ 5,000 Date 2-9-24

Anticipated date(s) of fundraiser: Beginning May 27, 2024 Ending May 27, 2024

Expected Student Involvement (schoolwide or specific school organization): 75 Students / Tiger Football Team / Parents

Margin of profit (if applicable): _____

Method by which school will receive profit: Player Entry Fee / Hole Sponsors

How and when will these funds be spent to benefit students/instruction: To buy Team Gear, Equip, Meals, Officials, Buses

Requested by: Thomas Osteen / ^{MC Football} Tiger QB Club Date: 2-9-2024
Teacher/Club

Approved by: [Signature] Date: 2/20/24
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Media Guide (Tiger QB Club)
 Purpose of Fundraiser: To Raise Funds for the 2024 Football Season, Gear, Equipment, Travel, + Meals
 Fund/Account Name: Tiger QB Club
 Current balance of fund account \$ 5,000 Date 2-9-2024
 Anticipated date(s) of fundraiser: Beginning June 1, 2024 Ending Sept 1, 2024
 Expected Student Involvement (schoolwide or specific school organization):
75 Students / Tiger Football Team

Margin of profit (if applicable): _____
 Method by which school will receive profit: Check/cash to Tiger QB Club - Ads - student + school outs
 How and when will these funds be spent to benefit students/instruction: To Raise Funds for 2024 Football Season, Gear Equip, Travel, Meals

Requested by: Thomas Osteen / MCHS Football Club Teacher/Club Date: 2-9-2024

Approved by: [Signature] Principal Date: 2/20/24

Approved by: [Signature] Director of Schools Date: 2-21-24

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____
 Less: Total Expenses \$ _____
 Total Fundraiser Profit \$ _____
 Total Purchases with Fundraiser Profit \$ _____
 *Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

 Principal's Signature



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Rodeo - Babe Ruth Field

Purpose of Fundraiser: Baseball

Fund/Account Name: MCHS Baseball team

Current balance of fund account \$ 10,605⁰⁰ Date 2-15-24

Anticipated date(s) of fundraiser: Beginning June 14th Ending June 15th

Expected Student Involvement (schoolwide or specific school organization): MCHS Baseball team

Margin of profit (if applicable): _____

Method by which school will receive profit: Donation From Rodeo Organization

How and when will these funds be spent to benefit students/instruction: This will help with buying baseball equipment, food for team, Bus Driver & gas

Requested by: Ryan Henry Date: 2/15/24
Teacher/Club

Approved by: [Signature] Date: 2/15/24
Principal

Approved by: [Signature] Date: 2-15-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Tiger Football Discount Card Sales

Purpose of Fundraiser: To Raise funds for the 2024 Football Season: Travel, New White Jerseys, Equip, Helmets

Fund/Account Name: MC Football

Current balance of fund account \$ 8063.81 Date 2-21-24

Anticipated date(s) of fundraiser: Beginning 6-28-24 Ending 7-26-24

Expected Student Involvement (schoolwide or specific school organization):
95 Players / Tiger Football Team

Margin of profit (if applicable): _____

Method by which school will receive profit: Players will collect money for sold cards + Turn in to coach!

How and when will these funds be spent to benefit students/instruction: On gear for players, uniforms, New Helmets

Requested by: Thomas Ostgen / MC Football
Teacher/Club

Date: 2-9-2024

Approved by: [Signature]
Principal

Date: 2/20/24

Approved by: [Signature]
Director of Schools

Date: 2-21-24

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Tiger Den (Gear/Clothing Sales) QB Club

Purpose of Fundraiser: To Raise Funds for 2024 Football season & to get "Tiger Gear" to community members!

Fund/Account Name: Tiger QB Club

Current balance of fund account \$ 5,000 Date 2-9-2024

Anticipated date(s) of fundraiser: Beginning Aug. 1, 2024 Ending Nov. 1, 2024

Expected Student Involvement (schoolwide or specific school organization):
75 Students / Tiger Football Team

Margin of profit (if applicable): _____

Method by which school will receive profit: Purchases @ the "Tiger Den" During Games

How and when will these funds be spent to benefit students/instruction: On Equip., Gear, Uniforms, Meals, Travel during 2024 Season

Requested by: Thomas Osteen / MCHS Football Tiger QB Club Date: 2-9-2024
Teacher/Club

Approved by: [Signature] Date: 2/20/24
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Jamboree Football Game / QB Club

Purpose of Fundraiser: To Raise funds for the 2024 Football Season. Travel, Buscar, Equip, Meals, New White Game Jerseys

Fund/Account Name: Tiger QB Club

Current balance of fund account \$ 5,000 Date 2-9-2024

Anticipated date(s) of fundraiser: Beginning 9-16-2024 Ending 9-16-2024

Expected Student Involvement (schoolwide or specific school organization):
75 Students / Tiger Football Team / Parents

Margin of profit (if applicable): _____

Method by which school will receive profit: Gate Fees to Enter / Concession Sales

How and when will these funds be spent to benefit students/instruction: On Gear Equipment, Travel, Meals, + Officials for the 2024 season!

Requested by: Thomas Osteen / ^{MC Football} Tiger QB Club Date: 2-9-2024
Teacher/Club

Approved by: [Signature] Date: 2/20/24
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: 5K (December/rec center)

Purpose of Fundraiser: raise funds for golf practice & expenses

Fund/Account Name: MCHS golf account

Current balance of fund account \$ 103.33 Date 3-5-24

Anticipated date(s) of fundraiser: Beginning Dec. 2024 Ending Dec. 2024

Expected Student Involvement (schoolwide or specific school organization): _____

Margin of profit (if applicable): _____

Method by which school will receive profit: check

How and when will these funds be spent to benefit students/instruction: won't be used until summer 2025 (for practice expenses)

Requested by: Kelly Scott / golf Date: 3/5/24
Teacher/Club

Approved by: [Signature] Date: 3/5/24
Principal

Approved by: Carol Powell Date: 3-5-24
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____

**2023-2024 Consolidated Application
Free/Reduced Lunch Percentages**

Aug. 2023

School	# Free/Red	ADM	% F/R
MES	294	419	70.17%
LMS	311	431	72.16%
WES	409	577	70.88%
OGES	274	412	66.50%
CES	193	474	40.72%
MCHS	521	815	63.93%
CHS	184	432	42.59%
CHES	173	555	31.17%
FHS	252	837	30.11%
DHIS	160	444	36.04%
District	2771	5396	51.35%

Sept. 2023

School	# Free/Red	ADM	% F/R
MES	279	418	66.75%
LMS	291	433	67.21%
WES	396	577	68.63%
OGES	274	414	66.18%
CES	168	472	35.59%
MCHS	492	806	61.04%
CHS	161	431	37.35%
CHES	168	551	30.49%
FHS	237	829	28.59%
DHIS	152	443	34.31%
District	2618	5374	48.72%

Oct. 2023

School	# Free/Red	ADM	% F/R
MES	317	422	75.12%
LMS	325	431	75.41%
WES	423	575	73.57%
OGES	318	416	76.44%
CES	231	475	48.63%
MCHS	547	802	68.20%
CHS	188	429	43.82%
CHES	220	557	39.50%
FHS	296	825	35.88%
DHIS	190	443	42.89%
District	3055	5375	56.84%

Nov. 2023

School	# Free/Red	ADM	% F/R
MES	319	420	75.95%
LMS	323	428	75.47%
WES	422	572	73.78%
OGES	318	414	76.81%
CES	233	475	49.05%
MCHS	542	800	67.75%
CHS	189	426	44.37%
CHES	224	558	40.14%
FHS	298	821	36.30%
DHIS	190	445	42.70%
District	3058	5359	57.06%

Dec. 2023

School	# Free/Red	ADM	% F/R
MES	320	420	76.19%
LMS	324	424	76.42%
WES	421	573	73.47%
OGES	319	411	77.62%
CES	234	475	49.26%
MCHS	542	798	67.92%
CHS	190	426	44.60%
CHES	224	557	40.22%
FHS	295	818	36.06%
DHIS	188	443	42.44%
District	3057	5345	57.19%

Jan. 2024

School	# Free/Red	ADM	% F/R
MES	329	425	77.41%
LMS	331	429	77.16%
WES	428	579	73.92%
OGES	325	424	76.65%
CES	238	481	49.48%
MCHS	546	798	68.42%
CHS	187	418	44.74%
CHES	227	559	40.61%
FHS	302	815	37.06%
DHIS	187	443	42.21%
District	3100	5371	57.72%

Feb. 2024

School	# Free/Red	ADM	% F/R
MES	327	423	77.30%
LMS	333	427	77.99%
WES	429	574	74.74%
OGES	325	420	77.38%
CES	241	482	50.00%
MCHS	522	798	65.41%
CHS	174	416	41.83%
CHES	226	561	40.29%
FHS	294	810	36.30%
DHIS	186	440	42.27%
District	3057	5351	57.13%

Mar. 2024

School	# Free/Red	ADM	% F/R
MES			
LMS			
WES			
OGES			
CES			
MCHS			
CHS			
CHES			
FHS			
DHIS			
District	0	0	

Apr. 2024

School	# Free/Red	ADM	% F/R
MES			
LMS			
WES			
OGES			
CES			
MCHS			
CHS			
CHES			
FHS			
DHIS			
District	0	0	

May 2024

School	# Free/Red	ADM	% F/R
MES			
LMS			
WES			
OGES			
CES			
MCHS			
CHS			
CHES			
FHS			
DHIS			
District	0	0	

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71100	REGULAR INSTRUCTION PROGRAM								
116	TEACHERS	16,898,180.00	16,898,180.00	8,329,059.47	0.00	8,569,120.53	49.29	1,387,354.01	0.00
117	CAREER LADDER PROGRAM	35,200.00	35,200.00	16,157.50	0.00	19,042.50	45.90	0.00	0.00
128	HOMEBOUND TEACHERS	10,000.00	10,000.00	2,160.00	0.00	7,840.00	21.60	645.00	0.00
163	EDUCATIONAL ASSISTANTS	716,137.00	716,137.00	401,918.25	0.00	314,218.75	56.12	68,857.31	0.00
186	LONGEVITY PAY	184,225.00	184,225.00	180,550.00	0.00	3,675.00	98.01	0.00	0.00
189	OTHER SALARIES & WAGES	706,570.00	706,570.00	350,407.65	0.00	356,162.35	49.59	57,952.53	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	30,000.00	30,000.00	7,745.86	0.00	22,254.14	25.82	2,600.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	180,000.00	180,000.00	198,560.65	0.00	-18,560.65	110.31	32,958.12	0.00
201	SOCIAL SECURITY	1,163,117.00	1,163,117.00	532,776.50	0.00	630,340.50	45.81	87,268.19	0.00
204	PENSIONS	851,618.00	851,618.00	651,986.25	0.00	199,631.75	76.56	108,455.50	0.00
207	MEDICAL INSURANCE	3,865,190.00	3,865,190.00	2,064,871.31	0.00	1,800,318.69	53.42	356,442.37	0.00
208	DENTAL INSURANCE	12,049.00	12,049.00	6,662.16	0.00	5,386.84	55.29	1,130.88	0.00
210	UNEMPLOYMENT COMPENSATION	9,510.00	9,510.00	6,246.38	0.00	3,263.62	65.68	4,670.97	0.00
212	EMPLOYER MEDICARE	272,020.00	272,020.00	128,316.04	0.00	143,703.96	47.17	20,905.91	0.00
217	RETIREMENT-HYBRID STABILIZATIO	555,586.00	555,586.00	36,652.14	0.00	518,933.86	6.60	5,984.09	0.00
336	MAINTENANCE AND REPAIR SERVICE	197,794.00	197,794.00	170,776.70	6,465.05	20,552.25	89.61	12,886.64	144,268.82
355	TRAVEL	2,000.00	2,000.00	1,515.95	0.00	484.05	75.80	242.01	0.00
356	TUITION	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	88,500.00	88,500.00	341,341.70	0.00	-252,841.70	385.70	2,080.50	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	321,400.00	323,442.00	194,199.92	11,574.74	117,667.34	63.62	2,156.29	2,305.51
449	TEXTBOOKS	500,000.00	500,000.00	374,215.74	30,378.70	95,405.56	80.92	357.33	210,255.52
499	OTHER SUPPLIES AND MATERIALS	0.00	0.00	440.58	0.00	-440.58	0.00	0.00	440.58
599	OTHER CHARGES	0.00	0.00	5,421.21	0.00	-5,421.21	0.00	0.00	5,421.21
722	REGULAR INSTRUCTION EQUIPMENT	0.00	0.00	41,557.90	45,187.50	-86,745.40	0.00	13,502.00	0.00
790	OTHER EQUIPMENT	118,000.00	118,000.00	25,486.95	0.00	92,513.05	21.60	0.00	10,656.31
---	REGULAR INSTRUCTION PROGRAM	26,729,096.00	26,731,138.00	14,069,026.81	93,605.99	12,568,505.20	52.98	2,166,449.65	373,347.95

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71150	ALTERNATIVE INSTRUCTION PROGRA								
116	TEACHERS	131,523.00	131,523.00	65,762.04	0.00	65,760.96	50.00	10,960.34	0.00
186	LONGEVITY PAY	1,450.00	1,450.00	1,450.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,000.00	1,000.00	225.00	0.00	775.00	22.50	135.00	0.00
201	SOCIAL SECURITY	8,307.00	8,307.00	3,750.26	0.00	4,556.74	45.15	614.60	0.00
204	PENSIONS	9,056.00	9,056.00	4,577.15	0.00	4,478.85	50.54	746.40	0.00
207	MEDICAL INSURANCE	35,297.00	35,297.00	20,907.03	0.00	14,389.97	59.23	3,558.71	0.00
208	DENTAL INSURANCE	92.00	92.00	54.72	0.00	37.28	59.48	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	33.30	0.00	29.70	52.86	33.30	0.00
212	EMPLOYER MEDICARE	1,943.00	1,943.00	877.07	0.00	1,065.93	45.14	143.74	0.00
399	OTHER CONTRACTED SERVICES	3,000.00	3,000.00	677.87	0.00	2,322.13	22.60	256.27	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	800.00	800.00	400.00	0.00	400.00	50.00	0.00	0.00
722	REGULAR INSTRUCTION EQUIPMENT	3,000.00	3,000.00	1,093.51	0.00	1,906.49	36.45	168.90	0.00
---	ALTERNATIVE INSTRUCTION PROGRA	195,531.00	195,531.00	99,807.95	0.00	95,723.05	51.04	16,626.38	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71200	SPECIAL EDUCATION PROGRAM								
116	TEACHERS	1,540,871.00	1,540,871.00	663,964.72	0.00	876,906.28	43.09	111,505.45	0.00
117	CAREER LADDER PROGRAM	5,500.00	5,500.00	2,750.00	0.00	2,750.00	50.00	0.00	0.00
128	HOMEBOUND TEACHERS	6,000.00	6,000.00	1,665.00	0.00	4,335.00	27.75	435.00	0.00
163	EDUCATIONAL ASSISTANTS	631,701.00	631,701.00	269,573.66	0.00	362,127.34	42.67	44,211.70	0.00
171	SPEECH PATHOLOGIST	261,925.00	261,925.00	109,793.94	0.00	152,131.06	41.92	18,298.99	0.00
186	LONGEVITY PAY	31,300.00	31,300.00	27,775.00	0.00	3,525.00	88.74	0.00	0.00
189	OTHER SALARIES & WAGES	0.00	0.00	162.50	0.00	-162.50	0.00	0.00	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	3,500.00	3,500.00	1,650.00	0.00	1,850.00	47.14	300.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	24,000.00	24,000.00	25,557.50	0.00	-1,557.50	106.49	5,605.00	0.00
201	SOCIAL SECURITY	155,297.00	155,297.00	61,628.57	0.00	93,668.43	39.68	10,036.68	0.00
204	PENSIONS	112,660.00	112,660.00	78,441.58	0.00	34,218.42	69.63	12,745.96	0.00
207	MEDICAL INSURANCE	787,649.00	787,649.00	342,404.78	0.00	445,244.22	43.47	58,617.55	0.00
208	DENTAL INSURANCE	2,190.00	2,190.00	1,108.08	0.00	1,081.92	50.60	182.40	0.00
210	UNEMPLOYMENT COMPENSATION	1,700.00	1,700.00	799.63	0.00	900.37	47.04	540.38	0.00
212	EMPLOYER MEDICARE	36,320.00	36,320.00	14,486.10	0.00	21,833.90	39.88	2,359.45	0.00
217	RETIREMENT-HYBRID STABILIZATIO	79,039.00	79,039.00	3,025.95	0.00	76,013.05	3.83	516.53	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	0.00	0.00	53,480.00	0.00	-53,480.00	0.00	8,680.00	0.00
399	OTHER CONTRACTED SERVICES	0.00	0.00	399.98	0.00	-399.98	0.00	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	7,000.00	7,000.00	6,000.00	0.00	1,000.00	85.71	0.00	0.00
725	SPECIAL EDUCATION EQUIPMENT	0.00	0.00	0.00	40,583.92	-40,583.92	0.00	0.00	0.00
790	OTHER EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	3,687,652.00	3,687,652.00	1,664,666.99	40,583.92	1,982,401.09	46.24	274,035.09	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
71300	CAREER AND TECHNICAL EDUCATION								
116	TEACHERS	1,125,258.00	1,233,264.00	573,671.28	0.00	659,592.72	46.52	97,472.35	0.00
117	CAREER LADDER PROGRAM	3,000.00	3,000.00	1,500.00	0.00	1,500.00	50.00	0.00	0.00
186	LONGEVITY PAY	12,150.00	12,150.00	10,450.00	0.00	1,700.00	86.01	0.00	0.00
189	OTHER SALARIES & WAGES	0.00	73,062.00	42,619.50	0.00	30,442.50	58.33	6,088.50	0.00
195	CERTIFIED SUBSTITUTE TEACHERS	1,000.00	1,000.00	100.00	0.00	900.00	10.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	8,000.00	8,000.00	4,065.00	0.00	3,935.00	50.81	450.00	0.00
201	SOCIAL SECURITY	71,263.00	82,489.22	36,431.13	0.00	46,058.09	44.16	5,985.01	0.00
204	PENSIONS	63,640.00	79,936.11	45,756.46	0.00	34,179.65	57.24	7,603.70	0.00
207	MEDICAL INSURANCE	246,551.00	290,444.60	136,416.11	0.00	154,028.49	46.97	23,892.03	0.00
208	DENTAL INSURANCE	780.00	793.68	437.76	0.00	355.92	55.16	72.96	0.00
210	UNEMPLOYMENT COMPENSATION	468.00	531.00	386.71	0.00	144.29	72.83	298.61	0.00
212	EMPLOYER MEDICARE	16,667.00	19,292.49	8,535.26	0.00	10,757.23	44.24	1,399.72	0.00
217	RETIREMENT-HYBRID STABILIZATIO	18,532.00	18,532.00	2,109.09	0.00	16,422.91	11.38	378.88	0.00
336	MAINTENANCE AND REPAIR SERVICE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	32,800.00	54,160.00	23,990.38	491.64	29,677.98	45.20	190.46	0.00
449	TEXTBOOKS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	0.00	0.00	70.00	0.00	-70.00	0.00	70.00	0.00
599	OTHER CHARGES	500.00	500.00	21.96	0.00	478.04	4.39	0.00	0.00
730	VOCATIONAL INSTRUCTION EQUIPME	30,000.00	336,370.27	25,987.32	86,626.36	223,756.59	33.48	25,486.00	0.00
---	CAREER AND TECHNICAL EDUCATION	1,635,109.00	2,218,025.37	912,547.96	87,118.00	1,218,359.41	45.07	169,388.22	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72110	ATTENDANCE								
105	SUPERVISOR/DIRECTOR	46,417.00	46,417.00	30,051.00	0.00	16,366.00	64.74	3,868.00	0.00
117	CAREER LADDER PROGRAM	600.00	600.00	300.00	0.00	300.00	50.00	0.00	0.00
130	SOCIAL WORKERS	93,664.00	93,664.00	51,512.04	0.00	42,151.96	55.00	8,585.34	0.00
162	CLERICAL PERSONNEL	64,304.00	64,304.00	37,510.20	0.00	26,793.80	58.33	5,358.60	0.00
186	LONGEVITY PAY	3,450.00	3,450.00	3,900.00	0.00	-450.00	113.04	0.00	0.00
201	SOCIAL SECURITY	10,008.00	10,008.00	5,650.90	0.00	4,357.10	56.46	815.09	0.00
204	PENSIONS	12,106.00	12,106.00	6,715.78	0.00	5,390.22	55.47	1,045.80	0.00
207	MEDICAL INSURANCE	24,339.00	24,339.00	14,411.13	0.00	9,927.87	59.21	2,452.15	0.00
208	DENTAL INSURANCE	137.00	137.00	82.08	0.00	54.92	59.91	13.68	0.00
210	UNEMPLOYMENT COMPENSATION	126.00	126.00	53.44	0.00	72.56	42.41	53.44	0.00
212	EMPLOYER MEDICARE	3,022.00	3,022.00	1,718.57	0.00	1,303.43	56.87	246.72	0.00
355	TRAVEL	2,500.00	2,500.00	1,892.93	0.00	607.07	75.72	107.88	0.00
399	OTHER CONTRACTED SERVICES	24,075.00	24,075.00	28,297.00	0.00	-4,222.00	117.54	11,983.50	0.00
499	OTHER SUPPLIES AND MATERIALS	3,000.00	3,000.00	46.05	0.00	2,953.95	1.54	10.16	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	700.00	0.00	3,300.00	17.50	250.00	0.00
704	ATTENDANCE EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
---	ATTENDANCE	295,748.00	295,748.00	182,841.12	0.00	112,906.88	61.82	34,790.36	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72120	HEALTH SERVICES								
105	SUPERVISOR/DIRECTOR	122,322.00	122,322.00	71,353.38	0.00	50,968.62	58.33	10,193.34	0.00
117	CAREER LADDER PROGRAM	550.00	550.00	300.00	0.00	250.00	54.55	0.00	0.00
131	MEDICAL PERSONNEL	309,382.00	309,382.00	159,380.02	0.00	150,001.98	51.52	26,394.84	0.00
186	LONGEVITY PAY	3,050.00	3,050.00	3,050.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	24,111.00	24,111.00	11,799.27	0.00	12,311.73	48.94	1,850.85	0.00
204	PENSIONS	7,636.00	7,636.00	15,798.46	0.00	-8,162.46	206.89	2,481.77	0.00
207	MEDICAL INSURANCE	89,391.00	89,391.00	46,959.36	0.00	42,431.64	52.53	8,253.84	0.00
208	DENTAL INSURANCE	306.00	306.00	191.52	0.00	114.48	62.59	31.92	0.00
210	UNEMPLOYMENT COMPENSATION	294.00	294.00	144.28	0.00	149.72	49.07	109.78	0.00
212	EMPLOYER MEDICARE	6,312.00	6,312.00	3,158.48	0.00	3,153.52	50.04	489.60	0.00
217	RETIREMENT-HYBRID STABILIZATIO	25,836.00	25,836.00	1,641.08	0.00	24,194.92	6.35	245.73	0.00
355	TRAVEL	1,000.00	1,000.00	438.19	0.00	561.81	43.82	0.00	0.00
399	OTHER CONTRACTED SERVICES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	13,000.00	13,000.00	13,732.85	269.54	-1,002.39	107.71	2,959.95	0.00
524	STAFF DEVELOPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
599	OTHER CHARGES	5,000.00	5,000.00	330.00	0.00	4,670.00	6.60	0.00	0.00
735	HEALTH EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	0.00	8,931.00	0.00	-8,931.00	0.00	0.00	0.00
---	HEALTH SERVICES	652,190.00	652,190.00	337,207.89	269.54	314,712.57	51.75	53,011.62	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72130	OTHER STUDENT SUPPORT								
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	500.00	0.00	500.00	50.00	0.00	0.00
123	GUIDANCE PERSONNEL	775,914.00	775,914.00	387,449.46	0.00	388,464.54	49.93	64,574.91	0.00
163	EDUCATIONAL ASSISTANTS	60,524.00	60,524.00	32,359.68	0.00	28,164.32	53.47	5,393.28	0.00
186	LONGEVITY PAY	10,200.00	10,200.00	9,950.00	0.00	250.00	97.55	0.00	0.00
189	OTHER SALARIES & WAGES	2,000.00	2,000.00	640.00	0.00	1,360.00	32.00	0.00	0.00
201	SOCIAL SECURITY	52,678.00	52,678.00	24,521.62	0.00	28,156.38	46.55	3,971.40	0.00
204	PENSIONS	42,180.00	42,180.00	30,494.04	0.00	11,685.96	72.30	4,959.98	0.00
207	MEDICAL INSURANCE	189,658.00	189,658.00	120,431.31	0.00	69,226.69	63.50	20,447.87	0.00
208	DENTAL INSURANCE	370.00	370.00	273.60	0.00	96.40	73.95	45.60	0.00
210	UNEMPLOYMENT COMPENSATION	363.00	363.00	232.45	0.00	130.55	64.04	209.93	0.00
212	EMPLOYER MEDICARE	12,320.00	12,320.00	5,736.98	0.00	6,583.02	46.57	928.79	0.00
217	RETIREMENT-HYBRID STABILIZATIO	21,119.00	21,119.00	877.04	0.00	20,241.96	4.15	145.47	0.00
322	EVALUATION AND TESTING	15,000.00	15,000.00	330.00	0.00	14,670.00	2.20	0.00	0.00
399	OTHER CONTRACTED SERVICES	139,000.00	359,478.54	160,043.80	18,048.00	181,386.74	49.54	19,810.50	7,000.00
499	OTHER SUPPLIES AND MATERIALS	4,125.00	4,198.00	467.73	661.87	3,068.40	26.91	0.00	0.00
524	STAFF DEVELOPMENT	2,000.00	3,769.24	1,650.00	0.00	2,119.24	43.78	0.00	0.00
599	OTHER CHARGES	10,000.00	10,000.00	4,120.38	4,452.60	1,427.02	85.73	0.00	0.00
790	OTHER EQUIPMENT	0.00	0.00	0.00	328,456.00	-328,456.00	0.00	0.00	0.00
---	OTHER STUDENT SUPPORT	1,338,451.00	1,560,771.78	780,078.09	351,618.47	429,075.22	72.51	120,487.73	7,000.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72210	REGULAR INSTRUCTION PROGRAM								
105	SUPERVISOR/DIRECTOR	356,030.00	356,030.00	215,974.26	0.00	140,055.74	60.66	-1,631.23	0.00
117	CAREER LADDER PROGRAM	4,000.00	4,000.00	2,000.00	0.00	2,000.00	50.00	0.00	0.00
129	LIBRARIANS	626,529.00	626,529.00	308,917.69	0.00	317,611.31	49.31	50,183.32	0.00
161	SECRETARY(S)	34,295.00	34,295.00	20,005.44	0.00	14,289.56	58.33	2,857.92	0.00
186	LONGEVITY PAY	14,550.00	14,550.00	17,475.00	0.00	-2,925.00	120.10	0.00	0.00
189	OTHER SALARIES & WAGES	5,000.00	5,000.00	38,036.90	0.00	-33,036.90	760.74	6,006.15	0.00
201	SOCIAL SECURITY	64,505.00	64,505.00	34,813.82	0.00	29,691.18	53.97	3,215.43	0.00
204	PENSIONS	66,843.00	66,843.00	42,581.14	0.00	24,261.86	63.70	4,082.09	0.00
207	MEDICAL INSURANCE	209,288.00	209,288.00	125,513.82	0.00	83,774.18	59.97	15,014.59	0.00
208	DENTAL INSURANCE	640.00	640.00	353.40	0.00	286.60	55.22	43.32	0.00
210	UNEMPLOYMENT COMPENSATION	357.00	357.00	348.71	0.00	8.29	97.68	280.96	0.00
212	EMPLOYER MEDICARE	15,086.00	15,086.00	8,145.47	0.00	6,940.53	53.99	752.01	0.00
217	RETIREMENT-HYBRID STABILIZATIO	5,162.00	5,162.00	1,050.96	0.00	4,111.04	20.36	185.70	0.00
355	TRAVEL	3,000.00	3,000.00	4,476.68	0.00	-1,476.68	149.22	162.07	0.00
399	OTHER CONTRACTED SERVICES	10,200.00	10,200.00	0.00	0.00	10,200.00	0.00	0.00	0.00
432	LIBRARY BOOKS/MEDIA	23,650.00	24,068.00	14,327.19	3,149.31	6,591.50	72.61	5,762.61	0.00
499	OTHER SUPPLIES AND MATERIALS	8,750.00	8,799.00	6,144.18	946.43	1,708.39	80.58	199.28	403.22
524	STAFF DEVELOPMENT	34,500.00	34,500.00	11,109.40	477.88	22,912.72	33.59	30.00	0.00
790	OTHER EQUIPMENT	2,000.00	2,000.00	493.30	0.00	1,506.70	24.67	0.00	0.00
---	REGULAR INSTRUCTION PROGRAM	1,484,385.00	1,484,852.00	851,767.36	4,573.62	628,511.02	57.67	87,144.22	403.22

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72220	SPECIAL EDUCATION PROGRAM								
105	SUPERVISOR/DIRECTOR	93,606.00	93,606.00	49,601.20	0.00	44,004.80	52.99	7,098.88	0.00
117	CAREER LADDER PROGRAM	500.00	500.00	250.00	0.00	250.00	50.00	0.00	0.00
124	PHSYCOLOGICAL PERSONNEL	67,817.00	67,817.00	33,908.52	0.00	33,908.48	50.00	5,651.42	0.00
186	LONGEVITY PAY	1,650.00	1,650.00	1,700.00	0.00	-50.00	103.03	0.00	0.00
189	OTHER SALARIES & WAGES	71,538.00	71,538.00	10,519.20	0.00	61,018.80	14.70	1,753.20	0.00
201	SOCIAL SECURITY	13,428.00	13,428.00	3,018.26	0.00	10,409.74	22.48	416.71	0.00
204	PENSIONS	14,787.00	14,787.00	5,806.20	0.00	8,980.80	39.27	868.29	0.00
207	MEDICAL INSURANCE	71,681.00	71,681.00	10,837.47	0.00	60,843.53	15.12	1,844.59	0.00
208	DENTAL INSURANCE	137.00	137.00	0.00	0.00	137.00	0.00	0.00	0.00
210	UNEMPLOYMENT COMPENSATION	84.00	84.00	43.21	0.00	40.79	51.44	43.21	0.00
212	EMPLOYER MEDICARE	3,409.00	3,409.00	1,359.55	0.00	2,049.45	39.88	204.83	0.00
310	CONTRACTS WITH OTHER PUBLIC AG	80,000.00	80,000.00	73,879.66	0.00	6,120.34	92.35	16,965.22	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	SPECIAL EDUCATION PROGRAM	420,137.00	420,137.00	190,923.27	0.00	229,213.73	45.44	34,846.35	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72230	CAREER AND TECHNICAL EDUCATION								
105	SUPERVISOR/DIRECTOR	99,377.00	104,377.00	66,211.88	0.00	38,165.12	63.44	8,312.09	0.00
161	SECRETARY(S)	32,324.00	32,324.00	16,161.60	0.00	16,162.40	50.00	2,693.60	0.00
186	LONGEVITY PAY	0.00	0.00	650.00	0.00	-650.00	0.00	0.00	0.00
201	SOCIAL SECURITY	8,165.00	8,165.00	4,764.79	0.00	3,400.21	58.36	614.08	0.00
204	PENSIONS	9,192.00	9,192.00	5,765.40	0.00	3,426.60	62.72	768.07	0.00
207	MEDICAL INSURANCE	36,637.00	36,637.00	21,674.94	0.00	14,962.06	59.16	3,689.18	0.00
208	DENTAL INSURANCE	92.00	92.00	54.72	0.00	37.28	59.48	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	42.00	42.00	29.08	0.00	12.92	69.24	29.08	0.00
212	EMPLOYER MEDICARE	1,910.00	1,910.00	1,114.39	0.00	795.61	58.35	143.62	0.00
307	COMMUNICATION	3,200.00	3,200.00	431.74	0.00	2,768.26	13.49	50.50	0.00
355	TRAVEL	500.00	500.00	333.05	0.00	166.95	66.61	0.00	0.00
399	OTHER CONTRACTED SERVICES	4,000.00	4,000.00	1,279.85	0.00	2,720.15	32.00	581.45	0.00
599	OTHER CHARGES	500.00	500.00	95.98	0.00	404.02	19.20	0.00	0.00
---	CAREER AND TECHNICAL EDUCATION	195,939.00	200,939.00	118,567.42	0.00	82,371.58	59.01	16,890.79	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72250	TECHNOLOGY								
105	SUPERVISOR/DIRECTOR	91,742.00	91,742.00	53,515.00	0.00	38,227.00	58.33	7,645.00	0.00
121	DATA PROCESSING PERSONNEL	231,952.00	231,952.00	134,200.22	0.00	97,751.78	57.86	19,171.46	0.00
186	LONGEVITY PAY	1,550.00	1,550.00	1,550.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	20,165.00	20,165.00	11,181.81	0.00	8,983.19	55.45	1,568.30	0.00
204	PENSIONS	17,494.00	17,494.00	14,436.86	0.00	3,057.14	82.52	2,045.64	0.00
207	MEDICAL INSURANCE	65,821.00	65,821.00	32,533.35	0.00	33,287.65	49.43	5,572.62	0.00
208	DENTAL INSURANCE	228.00	228.00	136.80	0.00	91.20	60.00	22.80	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	78.52	0.00	68.48	53.41	78.52	0.00
212	EMPLOYER MEDICARE	4,716.00	4,716.00	2,615.09	0.00	2,100.91	55.45	366.77	0.00
217	RETIREMENT-HYBRID STABILIZATIO	8,280.00	8,280.00	564.52	0.00	7,715.48	6.82	80.27	0.00
307	COMMUNICATION	20.00	20.00	0.00	0.00	20.00	0.00	0.00	0.00
336	MAINTENANCE AND REPAIR SERVICE	95,000.00	95,000.00	17,482.32	0.00	77,517.68	18.40	0.00	3,802.32
350	INTERNET CONNECTIVITY	126,000.00	126,000.00	124,223.20	0.00	1,776.80	98.59	100.00	0.00
399	OTHER CONTRACTED SERVICES	7,360.00	7,360.00	11,462.77	0.00	-4,102.77	155.74	0.00	0.00
471	SOFTWARE	49,550.00	49,550.00	26,341.39	11,331.32	11,877.29	76.03	0.00	11,331.32
524	STAFF DEVELOPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
790	OTHER EQUIPMENT	0.00	0.00	240,615.15	35,860.60	-276,475.75	0.00	81,352.00	280,706.15
---	TECHNOLOGY	722,025.00	722,025.00	670,937.00	47,191.92	3,896.08	99.46	118,003.38	295,839.79

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72310	BOARD OF EDUCATION								
191	BOARD AND COMMITTEE MEMBERS FE	37,720.00	37,720.00	21,602.75	0.00	16,117.25	57.27	3,143.25	0.00
201	SOCIAL SECURITY	2,339.00	2,339.00	1,200.00	0.00	1,139.00	51.30	173.20	0.00
212	EMPLOYER MEDICARE	547.00	547.00	312.98	0.00	234.02	57.22	45.54	0.00
320	DUES AND MEMBERSHIPS	6,763.00	6,763.00	7,030.00	0.00	-267.00	103.95	0.00	0.00
331	LEGAL SERVICES	15,000.00	15,000.00	4,732.00	0.00	10,268.00	31.55	460.00	0.00
355	TRAVEL	500.00	500.00	312.56	0.00	187.44	62.51	0.00	0.00
399	OTHER CONTRACTED SERVICES	16,250.00	16,250.00	6,500.00	0.00	9,750.00	40.00	500.00	0.00
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
506	LIABILITY INSURANCE	111,132.00	111,132.00	123,401.00	0.00	-12,269.00	111.04	0.00	0.00
510	TRUSTEE'S COMMISSION	330,000.00	330,000.00	211,460.51	0.00	118,539.49	64.08	24,179.42	0.00
513	WORKMAN'S COMPENSATION INSURAN	167,709.00	167,709.00	169,992.00	0.00	-2,283.00	101.36	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	-200.00	150.00	4,050.00	-1.25	0.00	0.00
533	CRIMINAL INVESTIGATION OF APPL	8,000.00	8,000.00	11,961.45	4,227.85	-8,189.30	202.37	1,292.25	1,283.85
599	OTHER CHARGES	8,000.00	8,000.00	2,041.60	406.30	5,552.10	30.60	0.00	0.00
---	BOARD OF EDUCATION	708,960.00	708,960.00	560,346.85	4,784.15	143,829.00	79.71	29,793.66	1,283.85

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72320	DIRECTOR OF SCHOOLS								
101	COUNTY OFFICIAL/ADMINISTRATIVE	153,410.00	153,410.00	89,488.91	0.00	63,921.09	58.33	12,784.13	0.00
117	CAREER LADDER PROGRAM	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
161	SECRETARY(S)	52,000.00	52,000.00	30,333.38	0.00	21,666.62	58.33	4,333.34	0.00
186	LONGEVITY PAY	650.00	650.00	650.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	12,838.00	12,838.00	7,133.93	0.00	5,704.07	55.57	1,004.27	0.00
204	PENSIONS	14,460.00	14,460.00	8,413.47	0.00	6,046.53	58.18	1,195.60	0.00
207	MEDICAL INSURANCE	36,714.00	36,714.00	21,994.36	0.00	14,719.64	59.91	3,750.92	0.00
208	DENTAL INSURANCE	381.00	381.00	231.60	0.00	149.40	60.79	39.10	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	34.00	0.00	29.00	53.97	34.00	0.00
212	EMPLOYER MEDICARE	3,002.00	3,002.00	1,668.44	0.00	1,333.56	55.58	234.87	0.00
307	COMMUNICATION	600.00	600.00	100.00	0.00	500.00	16.67	0.00	0.00
320	DUES AND MEMBERSHIPS	4,040.00	4,040.00	7,143.00	0.00	-3,103.00	176.81	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
435	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
524	STAFF DEVELOPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
599	OTHER CHARGES	1,500.00	1,500.00	1,396.23	4.40	99.37	93.38	193.61	0.00
701	ADMINISTRATION EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
---	DIRECTOR OF SCHOOLS	287,158.00	287,158.00	168,587.32	4.40	118,566.28	58.71	23,569.84	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72410	OFFICE OF THE PRINCIPAL								
104	PRINCIPALS	952,180.00	952,180.00	555,431.52	0.00	396,748.48	58.33	79,347.36	0.00
117	CAREER LADDER PROGRAM	8,000.00	8,000.00	3,000.00	0.00	5,000.00	37.50	0.00	0.00
139	ASSISTANT PRINCIPALS	1,009,152.00	1,009,152.00	588,665.28	0.00	420,486.72	58.33	84,095.04	0.00
162	CLERICAL PERSONNEL	732,816.00	732,816.00	372,513.77	0.00	360,302.23	50.83	61,866.06	0.00
186	LONGEVITY PAY	35,100.00	35,100.00	34,000.00	0.00	1,100.00	96.87	0.00	0.00
201	SOCIAL SECURITY	169,710.00	169,710.00	90,731.92	0.00	78,978.08	53.46	12,990.96	0.00
204	PENSIONS	191,555.00	191,555.00	109,030.01	0.00	82,524.99	56.92	15,850.29	0.00
207	MEDICAL INSURANCE	416,148.00	416,148.00	296,270.01	0.00	119,877.99	71.19	51,619.66	0.00
208	DENTAL INSURANCE	1,240.00	1,240.00	834.48	0.00	405.52	67.30	145.92	0.00
210	UNEMPLOYMENT COMPENSATION	1,029.00	1,029.00	703.12	0.00	325.88	68.33	640.12	0.00
212	EMPLOYER MEDICARE	39,690.00	39,690.00	21,219.66	0.00	18,470.34	53.46	3,038.20	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	515.06	0.00	-515.06	0.00	73.58	0.00
320	DUES AND MEMBERSHIPS	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00	0.00	0.00
355	TRAVEL	1,000.00	1,000.00	110.34	0.00	889.66	11.03	0.00	0.00
399	OTHER CONTRACTED SERVICES	13,000.00	13,000.00	13,250.00	0.00	-250.00	101.92	0.00	0.00
435	OFFICE SUPPLIES	6,875.00	6,997.00	1,672.60	1,704.53	3,619.87	48.27	544.00	0.00
599	OTHER CHARGES	150,000.00	150,000.00	84,236.87	1,191.75	64,571.38	56.95	11,123.70	0.00
701	ADMINISTRATION EQUIPMENT	13,970.00	14,217.00	3,729.16	90.00	10,397.84	26.86	0.00	0.00
---	OFFICE OF THE PRINCIPAL	3,743,765.00	3,744,134.00	2,175,913.80	2,986.28	1,565,233.92	58.20	321,334.89	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72510	FISCAL SERVICES								
105	SUPERVISOR/DIRECTOR	91,742.00	91,742.00	53,515.00	0.00	38,227.00	58.33	7,645.00	0.00
119	ACCOUNTANTS/BOOKKEEPERS	223,092.00	223,092.00	127,808.45	0.00	95,283.55	57.29	18,258.35	0.00
186	LONGEVITY PAY	1,350.00	1,350.00	1,350.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	19,603.00	19,603.00	10,655.87	0.00	8,947.13	54.36	1,473.07	0.00
204	PENSIONS	23,714.00	23,714.00	13,700.57	0.00	10,013.43	57.77	1,942.76	0.00
207	MEDICAL INSURANCE	51,781.00	51,781.00	38,888.79	0.00	12,892.21	75.10	7,960.03	0.00
208	DENTAL INSURANCE	137.00	137.00	82.08	0.00	54.92	59.91	13.68	0.00
210	UNEMPLOYMENT COMPENSATION	147.00	147.00	75.78	0.00	71.22	51.55	75.78	0.00
212	EMPLOYER MEDICARE	4,585.00	4,585.00	2,492.12	0.00	2,092.88	54.35	344.51	0.00
317	DATA PROCESSING SERVICES	59,431.00	59,431.00	58,524.84	0.00	906.16	98.48	0.00	0.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	1,000.00	1,000.00	674.69	0.00	325.31	67.47	198.09	0.00
411	DATA PROCESSING SUPPLIES	3,900.00	3,900.00	1,135.34	813.56	1,951.10	49.97	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	11,177.80	500.00	-6,677.80	233.56	2,078.00	1,284.97
524	STAFF DEVELOPMENT	4,000.00	4,000.00	4,406.02	0.00	-406.02	110.15	571.00	300.00
701	ADMINISTRATION EQUIPMENT	5,000.00	5,000.00	1,536.74	0.00	3,463.26	30.73	0.00	325.00
---	FISCAL SERVICES	494,982.00	494,982.00	326,024.09	1,313.56	167,644.35	66.13	40,560.27	1,909.97

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72520	HUMAN SERVICES/PERSONNEL								
105	SUPERVISOR/DIRECTOR	91,742.00	91,742.00	53,515.00	0.00	38,227.00	58.33	7,645.00	0.00
162	CLERICAL PERSONNEL	58,500.00	58,500.00	34,125.00	0.00	24,375.00	58.33	4,875.00	0.00
186	LONGEVITY PAY	1,300.00	1,300.00	1,300.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	9,396.00	9,396.00	5,204.09	0.00	4,191.91	55.39	722.97	0.00
204	PENSIONS	11,366.00	11,366.00	6,670.57	0.00	4,695.43	58.69	939.01	0.00
207	MEDICAL INSURANCE	30,287.00	30,287.00	18,364.20	0.00	11,922.80	60.63	3,195.16	0.00
208	DENTAL INSURANCE	92.00	92.00	54.72	0.00	37.28	59.48	9.12	0.00
210	UNEMPLOYMENT COMPENSATION	63.00	63.00	35.63	0.00	27.37	56.56	35.63	0.00
212	EMPLOYER MEDICARE	2,197.00	2,197.00	1,217.09	0.00	979.91	55.40	169.08	0.00
355	TRAVEL	750.00	750.00	148.63	0.00	601.37	19.82	0.00	0.00
435	OFFICE SUPPLIES	2,000.00	2,000.00	95.60	0.00	1,904.40	4.78	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
524	STAFF DEVELOPMENT	1,500.00	1,500.00	150.00	0.00	1,350.00	10.00	0.00	0.00
599	OTHER CHARGES	9,800.00	9,800.00	3,338.40	0.00	6,461.60	34.07	72.00	0.00
701	ADMINISTRATION EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
---	HUMAN SERVICES/PERSONNEL	222,993.00	222,993.00	124,218.93	0.00	98,774.07	55.71	17,662.97	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72610	OPERATION OF PLANT								
166	CUSTODIAL PERSONNEL	1,205,948.00	1,205,948.00	637,911.87	0.00	568,036.13	52.90	92,844.87	0.00
186	LONGEVITY PAY	16,700.00	16,700.00	16,400.00	0.00	300.00	98.20	0.00	0.00
189	OTHER SALARIES & WAGES	0.00	0.00	89.20	0.00	-89.20	0.00	0.00	0.00
201	SOCIAL SECURITY	75,804.00	75,804.00	36,468.84	0.00	39,335.16	48.11	5,083.57	0.00
204	PENSIONS	91,699.00	91,699.00	43,556.09	0.00	48,142.91	47.50	6,281.14	0.00
207	MEDICAL INSURANCE	315,505.00	315,505.00	185,928.22	0.00	129,576.78	58.93	33,234.50	0.00
208	DENTAL INSURANCE	960.00	960.00	506.16	0.00	453.84	52.73	86.64	0.00
210	UNEMPLOYMENT COMPENSATION	1,239.00	1,239.00	425.35	0.00	813.65	34.33	278.53	0.00
212	EMPLOYER MEDICARE	17,728.00	17,728.00	8,762.95	0.00	8,965.05	49.43	1,217.77	0.00
359	DISPOSAL FEES	103,368.00	103,368.00	72,874.84	0.00	30,493.16	70.50	19,016.58	0.00
399	OTHER CONTRACTED SERVICES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00	0.00	0.00
410	CUSTODIAL SUPPLIES	170,000.00	170,000.00	104,488.60	32,654.75	32,856.65	80.67	17,392.87	23,743.06
415	ELECTRICITY	1,185,000.00	1,185,000.00	671,623.93	0.00	513,376.07	56.68	89,570.64	0.00
434	NATURAL GAS	115,000.00	115,000.00	38,493.95	0.00	76,506.05	33.47	15,009.21	0.00
454	WATER AND SEWER	180,500.00	180,500.00	140,568.06	0.00	39,931.94	77.88	14,652.69	0.00
499	OTHER SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
501	BOILER INSURANCE	6,672.00	6,672.00	7,246.00	0.00	-574.00	108.60	0.00	0.00
502	BUILDING AND CONTENTS INSURANC	259,319.00	259,319.00	306,687.00	0.00	-47,368.00	118.27	0.00	0.00
524	STAFF DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
720	PLANT OPERATION EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
---	OPERATION OF PLANT	3,764,442.00	3,764,442.00	2,272,031.06	32,654.75	1,459,756.19	61.22	294,669.01	23,743.06

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72620	MAINTENANCE OF PLANT								
105	SUPERVISOR/DIRECTOR	91,742.00	91,742.00	53,515.00	0.00	38,227.00	58.33	7,645.00	0.00
162	CLERICAL PERSONNEL	40,100.00	40,100.00	23,391.69	0.00	16,708.31	58.33	3,341.67	0.00
167	MAINTENANCE PERSONNEL	621,341.00	621,341.00	333,847.69	0.00	287,493.31	53.73	46,970.47	0.00
186	LONGEVITY PAY	7,000.00	7,000.00	6,975.00	0.00	25.00	99.64	0.00	0.00
189	OTHER SALARIES & WAGES	33,200.00	33,200.00	23,000.00	0.00	10,200.00	69.28	0.00	0.00
201	SOCIAL SECURITY	49,190.00	49,190.00	25,459.13	0.00	23,730.87	51.76	3,379.19	0.00
204	PENSIONS	59,504.00	59,504.00	30,860.30	0.00	28,643.70	51.86	4,162.60	0.00
207	MEDICAL INSURANCE	131,301.00	131,301.00	78,542.49	0.00	52,758.51	59.82	13,799.57	0.00
208	DENTAL INSURANCE	365.00	365.00	232.56	0.00	132.44	63.72	41.04	0.00
210	UNEMPLOYMENT COMPENSATION	336.00	336.00	189.41	0.00	146.59	56.37	171.93	0.00
212	EMPLOYER MEDICARE	11,504.00	11,504.00	6,033.93	0.00	5,470.07	52.45	790.28	0.00
217	RETIREMENT-HYBRID STABILIZATIO	82.00	82.00	27.82	0.00	54.18	33.93	0.00	0.00
307	COMMUNICATION	3,500.00	3,500.00	2,601.99	0.00	898.01	74.34	410.50	0.00
320	DUES AND MEMBERSHIPS	300.00	300.00	475.00	0.00	-175.00	158.33	0.00	0.00
335	MAINTENANCE AND REPAIR SERVICE	310,000.00	310,000.00	409,157.37	113,789.50	-212,946.87	168.69	49,811.22	73,570.12
336	MAINTENANCE AND REPAIR SERVICE	240,000.00	240,000.00	9,772.31	30,278.82	199,948.87	16.69	512.12	14,020.52
355	TRAVEL	500.00	500.00	466.74	0.00	33.26	93.35	0.00	0.00
399	OTHER CONTRACTED SERVICES	259,743.00	259,743.00	151,849.46	14,570.03	93,323.51	64.07	8,490.97	10,500.00
499	OTHER SUPPLIES AND MATERIALS	1,000.00	1,000.00	930.79	1,243.63	-1,174.42	217.44	31.68	33.68
524	STAFF DEVELOPMENT	1,000.00	1,000.00	291.90	0.00	708.10	29.19	0.00	0.00
599	OTHER CHARGES	4,000.00	4,000.00	20.50	0.00	3,979.50	0.51	0.00	0.00
701	ADMINISTRATION EQUIPMENT	0.00	0.00	0.00	4,198.47	-4,198.47	0.00	0.00	4,198.47
717	MAINTENANCE EQUIPMENT	5,000.00	5,000.00	3,679.00	0.00	1,321.00	73.58	0.00	0.00
---	MAINTENANCE OF PLANT	1,870,708.00	1,870,708.00	1,161,320.08	164,080.45	545,307.47	70.85	139,558.24	102,322.79

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72710	TRANSPORTATION								
105	SUPERVISOR/DIRECTOR	91,742.00	91,742.00	53,515.00	0.00	38,227.00	58.33	7,645.00	0.00
142	MECHANIC(S)	135,298.00	135,298.00	87,801.95	0.00	47,496.05	64.90	11,111.97	0.00
146	BUS DRIVERS	833,190.00	833,190.00	468,198.02	0.00	364,991.98	56.19	79,417.74	0.00
162	CLERICAL PERSONNEL	38,560.00	38,560.00	22,493.31	0.00	16,066.69	58.33	3,213.33	0.00
186	LONGEVITY PAY	21,050.00	21,050.00	21,025.00	0.00	25.00	99.88	0.00	0.00
189	OTHER SALARIES & WAGES	92,869.00	92,869.00	35,384.29	0.00	57,484.71	38.10	6,674.92	0.00
201	SOCIAL SECURITY	75,188.00	75,188.00	35,879.96	0.00	39,308.04	47.72	5,601.52	0.00
204	PENSIONS	90,321.00	90,321.00	46,760.73	0.00	43,560.27	51.77	7,395.07	0.00
207	MEDICAL INSURANCE	413,427.00	413,427.00	290,586.80	0.00	122,840.20	70.29	50,651.54	0.00
208	DENTAL INSURANCE	1,505.00	1,505.00	907.44	0.00	597.56	60.30	155.04	0.00
210	UNEMPLOYMENT COMPENSATION	1,218.00	1,218.00	493.91	0.00	724.09	40.55	323.25	0.00
212	EMPLOYER MEDICARE	17,584.00	17,584.00	8,716.02	0.00	8,867.98	49.57	1,355.89	0.00
307	COMMUNICATION	2,000.00	2,000.00	1,324.29	0.00	675.71	66.21	154.90	0.00
340	MEDICAL AND DENTAL SERVICES	8,000.00	8,000.00	3,490.00	735.00	3,775.00	52.81	85.00	1,500.00
355	TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
399	OTHER CONTRACTED SERVICES	31,000.00	31,000.00	21,992.03	0.00	9,007.97	70.94	342.22	0.00
412	DIESEL FUEL	250,000.00	250,000.00	102,018.09	56,332.05	91,649.86	63.34	0.00	0.00
425	GASOLINE	65,000.00	65,000.00	39,112.10	50,207.34	-24,319.44	137.41	-182.00	0.00
450	TIRES AND TUBES	30,000.00	30,000.00	1,122.71	2,377.29	26,500.00	11.67	199.96	0.00
453	VEHICLE PARTS	70,000.00	70,000.00	55,867.30	38,443.11	-24,310.41	134.73	17,830.51	2,261.83
511	VEHICLE AND EQUIPMENT INSURANC	64,830.00	64,830.00	71,725.00	0.00	-6,895.00	110.64	0.00	0.00
514	DEPRECIATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
524	STAFF DEVELOPMENT	0.00	0.00	4,275.00	0.00	-4,275.00	0.00	0.00	0.00
599	OTHER CHARGES	27,200.00	27,200.00	26,930.02	12,510.08	-12,240.10	145.00	6,901.36	1,626.13
729	TRANSPORTATION EQUIPMENT	5,000.00	5,000.00	11,406.63	0.00	-6,406.63	228.13	0.00	7,064.00
---	TRANSPORTATION	2,366,482.00	2,366,482.00	1,411,025.60	160,604.87	794,851.53	66.41	198,877.22	12,451.96

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
72810	CENTRAL AND OTHER								
162	CLERICAL PERSONNEL	38,940.00	38,940.00	22,715.00	0.00	16,225.00	58.33	3,245.00	0.00
186	LONGEVITY PAY	500.00	500.00	500.00	0.00	0.00	100.00	0.00	0.00
201	SOCIAL SECURITY	2,445.00	2,445.00	1,334.27	0.00	1,110.73	54.57	183.49	0.00
204	PENSIONS	2,958.00	2,958.00	1,741.16	0.00	1,216.84	58.86	243.38	0.00
206	LIFE INSURANCE	18,000.00	18,000.00	9,033.12	0.00	8,966.88	50.18	3,011.04	0.00
207	MEDICAL INSURANCE	115,041.00	115,041.00	75,461.68	0.00	39,579.32	65.60	710.15	0.00
210	UNEMPLOYMENT COMPENSATION	21.00	21.00	9.74	0.00	11.26	46.38	9.74	0.00
212	EMPLOYER MEDICARE	572.00	572.00	312.03	0.00	259.97	54.55	42.91	0.00
299	OTHER FRINGE BENEFITS	68,000.00	68,000.00	38,508.00	0.00	29,492.00	56.63	12,836.00	0.00
307	COMMUNICATION	13,000.00	13,000.00	565.66	0.00	12,434.34	4.35	84.35	0.00
348	POSTAL CHARGES	10,000.00	10,000.00	1,180.96	3,530.00	5,289.04	47.11	0.00	0.00
435	OFFICE SUPPLIES	5,000.00	5,000.00	1,518.93	0.01	3,481.06	30.38	306.42	168.50
599	OTHER CHARGES	15,000.00	15,000.00	19,521.62	0.00	-4,521.62	130.14	1,241.71	0.00
---	CENTRAL AND OTHER	289,477.00	289,477.00	172,402.17	3,530.01	113,544.82	60.78	21,914.19	168.50

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73100	FOOD SERVICE								
105	SUPERVISOR/DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
165	CAFETERIA PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
204	PENSIONS	0.00	0.00	-353.24	0.00	353.24	0.00	0.00	0.00
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	10.89	0.00	-10.89	0.00	0.00	0.00
212	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
422	FOOD SUPPLIES	0.00	0.00	4,577.55	0.00	-4,577.55	0.00	0.00	0.00
---	FOOD SERVICE	0.00	0.00	4,235.20	0.00	-4,235.20	0.00	0.00	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73300	COMMUNITY SERVICES								
105	SUPERVISOR/DIRECTOR	0.00	81,350.00	32,103.39	0.00	49,246.61	39.46	5,389.77	0.00
116	TEACHERS	0.00	125,937.00	57,461.50	0.00	68,475.50	45.63	8,902.50	0.00
163	EDUCATIONAL ASSISTANTS	0.00	5,083.60	2,909.50	0.00	2,174.10	57.23	809.92	0.00
201	SOCIAL SECURITY	0.00	13,204.18	5,446.93	0.00	7,757.25	41.25	887.34	0.00
204	PENSIONS	0.00	21,935.97	6,556.08	0.00	15,379.89	29.89	1,064.47	0.00
210	UNEMPLOYMENT COMPENSATION	0.00	0.00	44.31	0.00	-44.31	0.00	44.31	0.00
212	EMPLOYER MEDICARE	0.00	3,088.06	1,273.92	0.00	1,814.14	41.25	207.51	0.00
217	RETIREMENT-HYBRID STABILIZATIO	0.00	0.00	305.66	0.00	-305.66	0.00	49.53	0.00
422	FOOD SUPPLIES	0.00	10,540.00	3,442.37	0.00	7,097.63	32.66	501.72	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	0.00	13,861.19	0.00	0.00	13,861.19	0.00	0.00	0.00
499	OTHER SUPPLIES AND MATERIALS	0.00	2,000.00	695.79	99.99	1,204.22	39.79	0.00	0.00
524	STAFF DEVELOPMENT	0.00	3,000.00	2,253.60	0.00	746.40	75.12	0.00	0.00
---	COMMUNITY SERVICES	0.00	280,000.00	112,493.05	99.99	167,406.96	40.21	17,857.07	0.00

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
73400	EARLY CHILDHOOD EDUCATION								
116	TEACHERS	126,920.00	126,920.00	66,528.24	0.00	60,391.76	52.42	11,088.04	0.00
163	EDUCATIONAL ASSISTANTS	35,396.00	35,396.00	17,697.72	0.00	17,698.28	50.00	2,949.62	0.00
186	LONGEVITY PAY	1,550.00	1,550.00	1,550.00	0.00	0.00	100.00	0.00	0.00
198	NON-CERTIFIED SUBSTITUTE TEACH	1,500.00	1,500.00	1,663.40	0.00	-163.40	110.89	495.00	0.00
201	SOCIAL SECURITY	10,253.00	10,253.00	5,104.74	0.00	5,148.26	49.79	850.16	0.00
204	PENSIONS	11,405.00	11,405.00	5,965.20	0.00	5,439.80	52.30	976.32	0.00
207	MEDICAL INSURANCE	25,286.00	25,286.00	13,353.36	0.00	11,932.64	52.81	2,307.73	0.00
208	DENTAL INSURANCE	137.00	137.00	82.08	0.00	54.92	59.91	13.68	0.00
210	UNEMPLOYMENT COMPENSATION	105.00	105.00	45.55	0.00	59.45	43.38	43.60	0.00
212	EMPLOYER MEDICARE	2,398.00	2,398.00	1,199.79	0.00	1,198.21	50.03	198.85	0.00
429	INSTRUCTIONAL SUPPLIES AND MAT	2,800.00	2,800.00	9,901.13	0.00	-7,101.13	353.61	0.00	9,385.47
524	STAFF DEVELOPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
---	EARLY CHILDHOOD EDUCATION	219,250.00	219,250.00	123,091.21	0.00	96,158.79	56.14	18,923.00	9,385.47

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
76100	REGULAR CAPITAL OUTLAY								
706		0.00	1,352,920.71	0.00	0.00	1,352,920.71	0.00	0.00	0.00
707	BUILDING IMPROVEMENTS	0.00	215,228.48	0.00	0.00	215,228.48	0.00	0.00	0.00
799	OTHER CAPITAL OUTLAY	1,700,000.00	1,700,000.00	682,969.62	1,890,308.20	-873,277.82	151.37	11,200.00	1,713,945.31
---	REGULAR CAPITAL OUTLAY	1,700,000.00	3,268,149.19	682,969.62	1,890,308.20	694,871.37	78.74	11,200.00	1,713,945.31

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January 2023-24 Monthly Activity	2023-24 Enc Carry Forward
141	GENERAL PURPOSE SCHOOL								
99100									
590	TRANSFERS TO OTHER FUNDS	318,000.00	518,000.00	200,000.00	0.00	318,000.00	38.61	0.00	0.00
---		318,000.00	518,000.00	200,000.00	0.00	318,000.00	38.61	0.00	0.00
---	GENERAL PURPOSE SCHOOL	53,342,480.00	56,203,744.34	29,373,030.84	2,885,328.12	23,945,385.38	57.40	4,227,594.15	2,541,801.87

Obj	Obj	2023-24 Original Budget	2023-24 Revised Budget	2023-24 FYTD Activity	Encumbered Amount	2023-24 FYTD Unencumbered Bal	2023-24 FYTD %	January Monthly Activity	2023-24 Enc Carry Forward
	Grand Expense Totals	53,342,480.00	56,203,744.34	29,373,030.84	2,885,328.12	23,945,385.38	57.40	4,227,594.15	2,541,801.87

Number of Accounts: 650

***** End of report *****

Acct	Acct Description	2023-24	2023-24	2023-24	2023-24	2023-24	Unexpended	January 2023-24
		Original Budget	Budget Revisions	Revised Budget	FYTD Activity	FYTD %		
141	GENERAL PURPOSE SCHOOL							
40110	CURRENT PROPERTY TAX	9,217,710.00	0.00	9,217,710.00	5,454,686.70	59.18	3,763,023.30	703,287.35
40120	TRUSTEE'S COLLECTIONS - PRIOR	149,934.00	0.00	149,934.00	96,241.78	64.19	53,692.22	11,733.30
40125	TRUSTEE'S COLLECTIONS - BANKRU	5,000.00	0.00	5,000.00	1,248.35	24.97	3,751.65	0.00
40130	CIR CLK/CLK & MASTER COLLECTIO	51,676.00	0.00	51,676.00	39,443.00	76.33	12,233.00	13,412.47
40140	INTEREST AND PENALTY	30,513.00	0.00	30,513.00	10,904.49	35.74	19,608.51	1,910.23
401--	COUNTY PROPERTY TAXES	9,454,833.00	0.00	9,454,833.00	5,602,524.32	59.26	3,852,308.68	730,343.35
40210	LOCAL OPTION SALES TAX	2,183,549.00	0.00	2,183,549.00	2,474,270.82	113.31	-290,721.82	388,240.32
40275	MIXED DRINK TAX	6,000.00	0.00	6,000.00	12,329.79	205.50	-6,329.79	1,694.84
402--	COUNTY LOCAL OPTION TAXES	2,189,549.00	0.00	2,189,549.00	2,486,600.61	113.57	-297,051.61	389,935.16
41110	MARRIAGE LICENSES	1,867.00	0.00	1,867.00	1,387.00	74.29	480.00	114.00
411--	LICENSES	1,867.00	0.00	1,867.00	1,387.00	74.29	480.00	114.00
43517	TUITION - OTHER	75,000.00	0.00	75,000.00	91,099.20	121.47	-16,099.20	0.00
43570	RECEIPTS FROM INDIVIDUAL SCHOOL	50,000.00	0.00	50,000.00	45,060.41	90.12	4,939.59	7,182.07
43583	TBI CRIMINAL BACKGROUND FEE	500.00	0.00	500.00	256.05	51.21	243.95	74.30
435--	EDUCATION CHARGES	125,500.00	0.00	125,500.00	136,415.66	108.70	-10,915.66	7,256.37
43990	OTHER CHARGES FOR SERVICES	40,000.00	0.00	40,000.00	26,251.50	65.63	13,748.50	0.00
439--		40,000.00	0.00	40,000.00	26,251.50	65.63	13,748.50	0.00
44130	SALE OF MATERIALS AND SUPPLIES	3,000.00	0.00	3,000.00	3,965.80	132.19	-965.80	0.00
44170	MISCELLANEOUS REFUNDS	80,000.00	0.00	80,000.00	61,818.38	77.27	18,181.62	1,475.87
441--	RECURRING ITEMS	83,000.00	0.00	83,000.00	65,784.18	79.26	17,215.82	1,475.87
44530	SALE OF EQUIPMENT	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
44560	DAMAGES RECOVERED FROM INDIVID	1,000.00	0.00	1,000.00	812.50	81.25	187.50	187.50
445--	NONRECURRING ITEMS	4,000.00	0.00	4,000.00	812.50	20.31	3,187.50	187.50
46510	TISA	38,085,621.00	0.00	38,085,621.00	23,093,759.92	60.64	14,991,861.08	3,791,107.32

Acct	Acct Description	2023-24	2023-24	2023-24	2023-24	2023-24	Unexpended	January 2023-24
		Original Budget	Budget Revisions	Revised Budget	FYTD Activity	FYTD %		
141	GENERAL PURPOSE SCHOOL							
46515	EARLY CHILDHOOD EDUCATION	193,519.00	0.00	193,519.00	81,018.71	41.87	112,500.29	16,063.58
46550	DRIVER EDUCATION	15,662.00	0.00	15,662.00	0.00	0.00	15,662.00	0.00
46590	OTHER STATE EDUCATION FUNDS	0.00	2,157,834.80	2,157,834.80	0.00	0.00	2,157,834.80	0.00
465--	STATE EDUCATION FUNDS	38,294,802.00	2,157,834.80	40,452,636.80	23,174,778.63	57.29	17,277,858.17	3,807,170.90
46610	CAREER LADDER PROGRAM	58,350.00	0.00	58,350.00	38,164.66	65.41	20,185.34	0.00
466--	CAREER LADDER PROGRAM	58,350.00	0.00	58,350.00	38,164.66	65.41	20,185.34	0.00
46790	OTHER VOCATIONAL	0.00	0.00	0.00	71,284.74	0.00	-71,284.74	12,883.36
467--	VOCATIONAL	0.00	0.00	0.00	71,284.74	0.00	-71,284.74	12,883.36
46851	STATE REVENUE SHARING -T.V.A.	190,000.00	0.00	190,000.00	158,878.28	83.62	31,121.72	79,439.14
468--	OTHER STATE REVENUES	190,000.00	0.00	190,000.00	158,878.28	83.62	31,121.72	79,439.14
46980		0.00	220,478.54	220,478.54	0.00	0.00	220,478.54	0.00
469--		0.00	220,478.54	220,478.54	0.00	0.00	220,478.54	0.00
47147	SAFE AND DRUG-FREE SCHOOLS-ST	0.00	280,000.00	280,000.00	92,945.64	33.19	187,054.36	25,884.48
471--	FEDERAL THROUGH STATE	0.00	280,000.00	280,000.00	92,945.64	33.19	187,054.36	25,884.48
49700	INSURANCE RECOVERY	2,000.00	0.00	2,000.00	157,760.49	7,888.02	-155,760.49	16,069.63
497--	INSURANCE RECOVERY	2,000.00	0.00	2,000.00	157,760.49	7,888.02	-155,760.49	16,069.63
-----	GENERAL PURPOSE SCHOOL	50,443,901.00	2,658,313.34	53,102,214.34	32,013,588.21	60.29	21,088,626.13	5,070,759.76

Acct	Acct Description	2023-24 Original Budget	2023-24 Budget Revisions	2023-24 Revised Budget	2023-24 FYTD Activity	2023-24 FYTD %	Unexpended Balance	January 2023-24 Monthly Activity
	Grand Revenue Totals	50,443,901.00	2,658,313.34	53,102,214.34	32,013,588.21	60.29	21,088,626.13	5,070,759.76

Number of Accounts: 33

***** End of report *****



Travel Request

Organization MCHS Concert Band Destination Eagleville High School

Date of Trip 03/01/2024 Purpose of Trip Concert Performance Assessment

Mode of Transportation: School Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

MCHS Concert Band (Sawyer 4th block)

(Use back if more space is needed)

School System Participants (please print):

Clayton Sawyer

(Use back if more space is needed)

Volunteer Participants (please print):

Melissa Amonette

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Clayton Sawyer Date: 2/21/24
Teacher/Sponsor

Approved by: [Signature] Date: 2/21/24
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools



Travel Request

Linking Learning to Life

Organization: Hosa Destination: Maury Regional Medical Center

Date of Trip: 3/5/2024 Purpose of Trip: Learning and employment opportunities

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached HOSA members

(Use back if more space is needed)

School System Participants (please print):

 Lynda Skillington Beth Stockwell

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Lynda Skillington Date: 1/26/2024
Teacher/Sponsor

Approved by: [Signature] Date: 1/26/24
Principal

Approved by: [Signature] Date: 2-13-24
Director of Schools



Travel Request

Organization MCHS Student Council Destination James Lawson High School

Date of Trip 03/06/2024 Purpose of Trip Student Leadership Collaborative

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

(Use back if more space is needed)

School System Participants (please print):

Vanessa Sweeney Travis Hillis
Mary Brewer Kim Anderson

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Vanessa Sweeney / student Council Date: 2/12/2024
Teacher/Sponsor

Approved by: [Signature] Date: 2/20/2024
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools



Travel Request

Organization CVHS FBLA Destination Brick Church Meats/The Tennessean/Hopetown

Date of Trip March 6, 2024 Purpose of Trip learn about small bus. mgmt./comm. service

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

approx. 25 students

list will be sent the day of th trip

(Use back if more space is needed)

School System Participants (please print):

Vicky Carlton

Karen Stewart

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Vicky Carlton Date: 2/26/24

Teacher/Sponsor

Approved by: *Reya News* Date: 2/26/24

Principal

Approved by: *Jacol Lovell* Date: 2-26-24

Director of Schools



Travel Request

Linking Learning to Life

Organization: Welding Destination: Henry Horton state park

Date of Trip: 3/5/2024 Purpose of Trip: On the job training

Mode of Transportation: Spot lowe van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached welding students _____

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson Date: 3/1/2024
Teacher/Sponsor

Approved by: Frank Mesprane Date: 3/1/24
Principal

Approved by: Carol Lovell Date: 3-1-24
Director of Schools



Travel Request

Organization Girls HS Basketball Destination MISU

Date of Trip 3/7/24 Purpose of Trip Experience state tourney

Mode of Transportation: School Van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):
Girls Basketball Team

(Use back if more space is needed)

School System Participants (please print):
Hayden McMahon

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: [Signature] Date: 3-4-24
Teacher/Sponsor

Approved by: [Signature] Date: 3/4/24
Principal

Approved by: [Signature] Date: 3-4-24
Director of Schools



Travel Request

Linking Learning to Life

Organization: Welding Destination: 1233 E. College St. Pulaski, Tennessee 38478

Date of Trip: 3/8/24 Purpose of Trip: 2024 South Central Regional Welding Competition

Mode of Transportation: Spot lowe van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached _____

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson
Teacher/Sponsor

Date: 2/20/24

Approved by: Fred Morgan
Principal

Date: 2/20/24

Approved by: Carol Sorrell
Director of Schools

Date: 2-20-24



Travel Request

Organization Chapel Hill theater Club Destination Dixie theater/pizza hut

Date of Trip 3-8-24 Purpose of Trip reward

Mode of Transportation: BUS

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

attached

(Use back if more space is needed)

School System Participants (please print):

Nicole Lowe Sara Harris Sarah Winters

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Nicole Lowe Date: 2/13/24
Teacher/Sponsor

Approved by: Dawn Bailey Date: 2/21/24
Principal

Approved by: Carol Forrester Date: 2-21-24
Director of Schools



Travel Request

Organization Chapel Hill Elementary Destination Marshall County Community Theater

Date of Trip 3/8/24 Purpose of Trip Watch Winnie the Pooh

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Second grade students

(Use back if more space is needed)

School System Participants (please print):

Shawna Bourne Sara Harris Crystal Smith Melissa McClaran
Kendra Burkett Natalie Lampley Amanda Chilton Lisa Herron
(Use back if more space is needed) Ebony Whiteside Kayla White

Volunteer Participants (please print):

none

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Melissa McClaran Date: 2/23/24
Teacher/Sponsor

Approved by: Dawn Finley Date: 2/26/24
Principal

Approved by: Carol Powell Date: 2-26-24
Director of Schools



Travel Request

Linking Learning to Life

Organization Page Turners/Ed Rising Destination MES

Date of Trip 3/8/24 Purpose of Trip Read Across America

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

See attached list

(Use back if more space is needed)

School System Participants (please print):

Melanie Liggett

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Melanie Liggett Date: 3-1-24
Teacher/Sponsor

Approved by: [Signature] Date: 3/4/24
Principal

Approved by: [Signature] Date: 3-5-24
Director of Schools



Linking Learning to Life

Travel Request

Organization: Spot Lowe Cosmetology Destination: Empire Beauty and Franklin Hair Academy

Date of Trip: 3/12/2024 Purpose of Trip: tour cosmetology schools

Mode of Transportation: MCBOE Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print): Cosmetology students

Student list attached

(Use back if more space is needed)

School System Participants (please print): Genia Borton

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Genia Borton Date: 2/21/2024
Teacher/Sponsor

Approved by: *Frank Murray* Date: 2/21/24
Principal

Approved by: *Carol Lovell* Date: 2-21-24
Director of Schools



Travel Request

Linking Learning to Life

Organization Spot Lowe Destination Berry Plastics

Date of Trip 03/20/24 Purpose of Trip Tour

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 2nd Block

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Danny Adams Date: 02/15/24

Teacher/Sponsor

Approved by: *Fred Morgan* Date: 2/15/24
Principal

Approved by: *Carol Lovell* Date: 2-15-24
Director of Schools



Travel Request

Linking Learning to Life

Organization Spot Lowe Destination Marelli

Date of Trip 03/20/24 Purpose of Trip Tour

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 3rd Block

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Danny Adams Date: 02/16/24

Teacher/Sponsor

Approved by: [Signature] Date: 2/16/24
Principal

Approved by: [Signature] Date: 2-16-24
Director of Schools



Travel Request ^{reward}

Organization Senior Class Destination Sr field trip on ACT Day

Date of Trip 3/20/24 Purpose of Trip for seniors

Mode of Transportation: Bus & van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

All senior class members

(Use back if more space is needed)

School System Participants (please print):

Scott Debb Libby Stubblefield Tracy Hall

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Libby Stubblefield Date: 2/20/24

Approved by: [Signature] Date: 2/21/24
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools



Travel Request

Linking Learning to Life

Organization Corneersville FFA Destination Gatlinburg, TN

Date of Trip 3-24-3-27-24 Purpose of Trip Attend State FFA Convention

Mode of Transportation: School Van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Anna Worley Austin Haffner

Kate Lamou Seth Vines

Brooks Sneed

Jacey Metcalf

(Use back if more space is needed)

School System Participants (please print):

Lane Worley

Virginia Stephens

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Lane Worley Date: 2-21-24
Teacher/Sponsor

Approved by: [Signature] Date: 2-22-24
Principal

Approved by: [Signature] Date: 2-22-24
Director of Schools



Travel Request

Organization MCHS Student Council Destination Collierville High School

Date of Trip 4/5/24 - 4/7/24 Purpose of Trip TASC State Convention

Mode of Transportation: Vans

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

List provided upon approval

(Use back if more space is needed)

School System Participants (please print):

Vanessa Sweeney Courtney Hitchcock (if needed)

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

Ryan Sweeney

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Vanessa Sweeney ^{Student} Council Date: 2/12/2024
Teacher/Sponsor

Approved by: [Signature] Date: 2/20/2024
Principal

Approved by: [Signature] Date: 2-21-24
Director of Schools



Travel Request

Organization CHES 1st grade Destination Nashville Zoo
 Date of Trip April 8, 2024 Purpose of Trip culmination of Habitat Domain
 Mode of Transportation: bus

Is school system transportation/personnel required? Yes No
 If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

CHES 1st grade

(Use back if more space is needed)

School System Participants (please print):

CHES 1st grade teachers
assistants

Robin Johns Kayla Hatten
Kelli Webb Amanda Gill
Dawn Kirksey Ally Blanton
Nicole Lowe Tina Charba
Jennifer Gaskill Leann Cook
Donna Hoeft Shelby Middleton

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

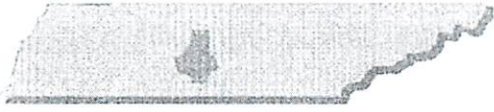
Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Robin Johns Date: 3-6-24
 Teacher/Sponsor

Approved by: Dawn Kirksey Date: 3-6-24
 Principal

Approved by: Jaccol Powell Date: 3-8-24
 Director of Schools



Travel Request

Linking Learning to Life

Organization: _____ Skills _____ Destination: Chattanooga Tennessee

Date of Trip: 4/14/24 to 4/17/24 Purpose of Trip: Skills Competition

Mode of Transportation: Spot Lowe van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached _____

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson Date: _____
Teacher/Sponsor

Approved by: Frank Musgrave Date: 2/26/24
Principal

Approved by: Carol Sovelle Date: 2-26-24
Director of Schools



Travel Request

Linking Learning to Life

Organization lea Club / ^{Possibly} FCA Destination Giles County Ag Center

Date of Trip April 20, 2024 Purpose of Trip Rise Against Hunger Meal Packaging Event

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

lea Club Members

Possibly FCA members

(Use back if more space is needed)

School System Participants (please print):

Lorrie Clark

Possibly 1 other volunteer

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Lorrie Clark Date: 2-27-24
Teacher/Sponsor

Approved by: [Signature] Date: 2/28/24
Principal

Approved by: Carol Powell Date: 3-1-24
Director of Schools



Travel Request

Linking Learning to Life

Organization WES Chorus Destination Holiday World, Santa Claus, IN

Date of Trip May 11 Purpose of Trip Compete in H.W. Music Festival

Mode of Transportation: charter bus

Is school system transportation/personnel required? ___ Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? ___ Yes ___ No

Student Participants (please print):

see attached list

(Use back if more space is needed)

School System Participants (please print):

Nora Toms Beth Stanford Michelle Been
Kate Oliver Laura Osborn Susie Presson
Brittany Tull

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? ___ Yes ___ No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? ___ Yes ___ No

Travel Requested by: Nora Toms Date: 2/16/24

Teacher/Sponsor

Approved by: Carin Utterback Date: 2-16-24

Principal

Approved by: Jacob Lovell Date: 2-16-24

Director of Schools



REQUEST FOR USE OF Cornersville High School
(SCHOOL)

Area/Room of the building requested Old Gym or New Gym

Name/Type of event to be held AAU Travel Basketball (Ballers) ^{Cornersville}

Date of the event Feb. 14, 2024 - Aug. 15, 2024 Time Saturdays 2-5
Sunday 2-4
Monday 5:30-6:30

Organization/Person requesting use Tim Pierceall

Name of insurance company DSP Insurance Services Amount of coverage 1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Tim Pierceall

Address 1470 Mitchell Rd Phone 931-675-4371 Cell _____
Cornersville TN 37047

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature]

Signature of principal [Signature]

Signature of Director of Schools for approval [Signature]

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. School facilities may not be used for religious purposes on a permanent basis (over 6 months).



REQUEST FOR USE OF Forrest
(SCHOOL)

Ins. info
on the
way

Area/Room of the building requested Aux. Gym

Name/Type of event to be held Funeral

Date of the event 2/17/24 Time 8a-4p

Organization/Person requesting use Roundtree, Napier, Ogilvie Funeral Home

Name of insurance company State Farm Amount of coverage 1,000,000

Contact person for organization using building Yvonne Ogilvie Grillbreath
*Minimum coverage of \$1,000,000 required

Address 126. E. 8th + Woodland, Columbia 38401 Phone 615-790-7226 Cell 931-215-9903

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Windy Spig Date 2/16/24

Signature of principal [Signature] Date 2/16/24

Signature of Director of Schools for approval Carol Sorrell Date 2-16-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF _____
(SCHOOL)

Area/Room of the building requested Band field/Soccer field

Name/Type of event to be held Baseball Practice

Date of the event 2/20 - 6/1 Time 4-7:00 W/Su

Organization/Person requesting use ~~DB~~ Oakey Gaskill

Name of insurance company DYB Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Oakey Gaskill

Address 1964 Rolling Meadow Ln Phone 931-675-1708 Cell _____

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2/20/24

Signature of principal [Signature] Date 2/21/24

Signature of Director of Schools for approval [Signature] Date 2-21-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Forrest High School
(SCHOOL)

Area/Room of the building requested Wrestling Room

Name/Type of event to be held CHPD Defensive Tactics Training

Date of the event 2-21-2024 Time 10am - 2pm

Organization/Person requesting use Andrew Kon

Name of insurance company Public Entity Partners Amount of coverage \$3,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Andrew Kon

Address 119 N. Horton Pkwy, Chapel Hill, TN Phone 931-364-4136 Cell 931-212-0055

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Andrew Kon Date 2-20-24

Signature of principal [Signature] Date 2/20/24

Signature of Director of Schools for approval Carol Soudle Date 2-21-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Lewisburg Middle
(SCHOOL)

Area/Room of the building requested Lewisburg Middle Gymnasium
 Name/Type of event to be held Lewisburg Elite Tiger Basketball Practi
 Date of the event Every Thursday Starting Feb 22 - June 20th 5-6:30 PM.
Every Sunday Victor Dixon / Lewisburg Elite
 Organization/Person requesting use
 Name of insurance company Nationwide Mutual Amount of coverage 1,000,000
 Contact person for organization using building Victor Dixon / Lewisburg Elite
 Address 732 Sander Street Phone (931) 637-1530 Cell _____
Lewisburg, TN 37091

RESPONSIBILITY OF PERSON REQUESTING USE
 I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Victor Dixon Date Feb 21, 2024
 Signature of principal Charlotta Date 2/21/2024
 Signature of Director of Schools for approval Carol Lovell Date 2-21-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF _____
(SCHOOL)

Area/Room of the building requested Front lawn / band field

Name/Type of event to be held T-ball practice

Date of the event Feb 26 - June 1 Time M: F 3:30 - 6:30

Organization/Person requesting use Rebecca Blount

Name of insurance company DYB Amount of coverage _____

Contact person for organization using building Rebecca Blount *Minimum coverage of \$1,000,000 required

Address 4113 Lillie Field Ln Chapel Hill TN 37034 Phone _____ Cell 931 619 7806

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2/20/24

Signature of principal [Signature] Date 2/21/24

Signature of Director of Schools for approval [Signature] Date 2-21-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Lewisburg Middle School
(SCHOOL)

Area/Room of the building requested Gym

Name/Type of event to be held Basketball practice

Date of the event Feb 28 / March 2, 6, 9, 13, 16, 27 / April 3, 6, 10, 13, 17 Time 6p-8p

Organization/Person requesting use 931 Dream Team / Joseph Carter

Name of insurance company Chappell Insurance Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Joseph Carter 931-675-2475

Address 2707 Liberty Valley rd Phone 931-675-2475 Cell 931-652-8193

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Joseph Carter Date 2-21-24

Signature of principal [Signature] Date 2-22-24

Signature of Director of Schools for approval [Signature] Date 2-22-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Cornersville Elementary School
(SCHOOL)

Area/Room of the building requested D108

Name/Type of event to be held Tutoring

Date of the event Tuesday & Thursday Time 3-4 pm

Organization/Person requesting use Diane Owens

Name of insurance company N/A Amount of coverage N/A

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Diane Owens

Address 485 N. Main St. Phone 931-246-4230 Cell 931-638-1449

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Diane Owens Date 2-27-24

Signature of principal Cheryl Ewing Date 2-27-24

Signature of Director of Schools for approval Carol Sorrell Date 2-28-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses a facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF CHES
(SCHOOL)

Area/Room of the building requested K-1 Baseball Field

Name/Type of event to be held T-ball Practice

Date of the event March - June (2024) Time 4 pm - 8 pm

Organization/Person requesting use Casey Whitley

Name of insurance company Bene-Marc Inc. Amount of coverage \$1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Casey Whitley

Address 4883 Moses Rd. Columbia Phone _____ Cell 931-703-8118
38401

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Casey Whitley Date 1/8/24

Signature of principal Dawn Harley Date 1/8/24

Signature of Director of Schools for approval Paul Sorrell Date 1-8-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.

Area/Room of the building requested Outside fields

Name/Type of event to be held softball practice

Date of the event March 1 - June 1 Time 4:30 - 7:00

Organization/Person requesting use MCYS&B / Amber Hobby

Name of insurance company Sadler & Company Inc. Amount of coverage \$1,000,000

Contact person for organization using building ~~Robert Adams~~ Amber Hobby

Address _____ Phone _____ Cell 931-205-2433

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Amber Hobby Date 2-23-24

Signature of principal Cheryl Ewing Date 2-23-24

Signature of Director of Schools for approval Carol Powell Date 2-26-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF FORREST SCHOOL
(SCHOOL)

Area/Room of the building requested Forrest Soccer Fields

Name/Type of event to be held Chapel Hill Soccer Club games

Date of the event Friday evenings/Saturdays March 2024- June 2024 Time F-6:00-8:00p S-8:00A-3p

Organization/Person requesting use Chapel Hill Soccer Club-Brandon Pfeifer

Name of insurance company Everest National/Great American amount of coverage \$ 1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Brandon Pfeifer

Address 1506 Rebecca Dr. Chapel Hill Phone 260-251-9748 Cell _____

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2-6-2024

Signature of principal [Signature] Date 2/7/24

Signature of Director of Schools for approval [Signature] Date 2-7-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Chandlerville Elementary
(SCHOOL)

Area/Room of the building requested Backfield of Elem School

Name/Type of event to be held MCV/BSL (Baseball practice)

Date of the event Monday - Friday sometimes Sunday after 1pm Time 4pm - 8pm

Organization/Person requesting use Amber Wright

Name of insurance company Scotler + Company Amount of coverage 2,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Marshall County from Baseball/Softball

Address 1290 Glenn Ave Lew. TN 37091 Phone _____ Cell 931-651-3503

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2/22/24

Signature of principal Cheryl Ewing Date 2-23-24

Signature of Director of Schools for approval [Signature] Date 2-26-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Cornesville Elementary
(SCHOOL)

Area/Room of the building requested outside field

Name/Type of event to be held 6U Tball practice

Date of the event 3/4/2024 - May 24, 2024 Time 5-6:00 - 6:30

Organization/Person requesting use Cody White, MCYBL, Church groups - Pres.

Name of insurance company Liability Insurance Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Cody White

Address 305 Daytona Dr 37047 Phone _____ Cell 931-637-2241

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Cody White Date 2/22/24

Signature of principal Cheryl Ewing Date 2-22-24

Signature of Director of Schools for approval Carol Lovell Date 2-27-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF FORREST
(SCHOOL)

Area/Room of the building requested MAIN / ~~STAY~~ GYM (Kutman gym)

Name/Type of event to be held JR PRO BASKETBALL TRAVEL PRACTICE

Date of the event MARCH 4th (MONDAY & THURS) - April 11th Time 5:30 - 7:00PM

Organization/Person requesting use JESSICA PRESTON / KEITH HARBER / DON HENDERSON

Name of insurance company LOOMIS & LaPANN Amount of coverage 1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building JESSICA PRESTON

Address 3565 WARNER RD Phone 931-637-7393 Cell 931-637-7393

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2-29-24

Signature of principal [Signature] Date 2/29/24

Signature of Director of Schools for approval [Signature] Date 3-1-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.



REQUEST FOR USE OF Cornersville Elementary
(SCHOOL)

Area/Room of the building requested Rear Practice Field

Name/Type of event to be held Baseball practice

Date of the event Tuesdays/Thursdays Time 5pm-6:30pm

Organization/Person requesting use Marshall County Youth Baseball

Name of insurance company State National Ins. Co. Amount of coverage \$1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Chris Smith

Address 104 Terry Ln Cornersville TN 37047 Phone 931-224-4822 Cell 931-224-4822

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Chris Smith Date 2/27/24

Signature of principal Cheryl Ewing Date 2-27-24

Signature of Director of Schools for approval Carol Forrell Date 2-27-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF

MCHS

(SCHOOL)

Area/Room of the building requested Keny Building

Name/Type of event to be held GU Softball Training/Practice

Date of the event Thursday Night in March Time 5-6pm

Organization/Person requesting use Thomas Osteen / Dixie Youth Softball

Name of insurance company Sadler & Company, INC. Amount of coverage \$1,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Thomas Osteen

Address 661 W Ellington Phone _____ Cell 931-993-8862

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 2-27-24

Signature of principal [Signature] Date 2/27/24

Signature of Director of Schools for approval [Signature] Date 2-27-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



REQUEST FOR USE OF MCHS
(SCHOOL)

Area/Room of the building requested MCHS Gym

Name/Type of event to be held MCHS Alumni Trivia Night

Date of the event March 9, 2024 Time 6:00pm

Organization/Person requesting use MCHS Alumni, Jeanne Wiles

Name of insurance company Auto Owners Ins Co Amount of coverage \$1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Julie Cothey

Address David Ave, Lewisburg, TN Phone _____ Cell 678-451-5830

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Jeanne Wiles Date 2/2/2024

Signature of principal [Signature] Date 2/12/24

Signature of Director of Schools for approval Carol Sorrell Date 2-13-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$25 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.
13. When a third-party vendor uses facility and other school personnel are used, a fee of \$30 per hour plus fixed charges Medicare, Social Security, and retirement rates must be paid to the Central Office.



RECEIVED FEB 26 2024

REQUEST FOR USE OF Corneersville High School
(SCHOOL)

Area/Room of the building requested CHS Auditorium

Name/Type of event to be held Dr Miss Corneersville Pageant

Date of the event 4/5/24 - pageant 4/3/24 - practice Time 6pm

Organization/Person requesting use Corneersville Leo Club / Lions Club

Name of insurance company _____ Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Elizabeth Groves - Leo sponsor

Address 1389 Tunnel Hill Rd Corneersville TN Phone 931697.3140 Cell _____

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Elizabeth Groves Date 2/24/24

Signature of principal _____ Date 2/24/24

Signature of Director of Schools for approval Carol Souds Date 2-27-24

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.