

Regular Board Meeting

April 10, 2023 6:00 PM

MCBOE

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| 1. Agenda | Julie Keny Cathey |
| 2. Recognitions | |
| 1. Kim Anderson - MCHS Yearbook | Jacob Sorrells, Ginger Tepedino |
| 2. TN Association of Conservation Districts Statewide Poster Contest | Jacob Sorrells, Cheryl Ewing |
| 3. Theater Club at CHES | Jacob Sorrells, Nicole Lowe & Dawn Kirby |
| 3. Committee Reports/Schedule Committee Meetings | |
| 1. Budget Committee - April 3, 2023 | Kristen Gold |
| 2. Form Safety Committee | Julie Keny Cathey |
| 4. Policy | Jacob Sorrells |
| 1. Policy 1.106 | Jacob Sorrells |
| 2. Policy 1.107 | Jacob Sorrells |
| 5. Bids | Jacob Sorrells |
| 1. Painting Bids | Jacob Sorrells, Chris Lowe, Dwayne Robinson |
| 2. Patient Simulator Bids | Jacob Sorrells, Chris Lowe & Lyn Stacey |
| 6. Federal Budgets | Jacob Sorrells, Chris Lowe & Julie Thomas |
| 1. ARP IDEA-B Rev. #1 | Jacob Sorrells, Chris Lowe & Julie Thomas |
| 2. ARP IDEA-B Rev.# 2 | Jacob Sorrells, Chris Lowe & Julie Thomas |
| 3. ARP Preschool Rev.# 2 | Jacob Sorrells, Chris Lowe & Julie Thomas |
| 4. Title III Budget Rev. #6 | Jacob Sorrells, Chris Lowe & Julie Thomas |
| 7. Consent Agenda | |
| 1. Minutes | |
| 2. Out-of-State/Overnight Travel Request | |
| 1. MCHS Travel Request Student Council Dallas, TX | |
| 8. Director's Evaluation Score | Julie Keny Cathey |
| 9. New Business | |
| 10. Director's Report | Jacob Sorrells |
| 11. Adjourn | Julie Keny Cathey |
| 12. FYI | |
| 1. Approved Fundraisers | |
| 2. Free & Reduced | |

3. Monthly Financial Report

4. Travel Requests

5. Use of Facility

Marshall County Board of Education

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| Monitoring: Review: Annually, in September | Descriptor Term: Agendas | Descriptor Code: 1.403 | Issued Date: 11/09/20 |
| | | Rescinds: 1.403 | Issued: 11/10/11 |

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

The agenda for regular meetings shall ordinarily allow suitable time for the remarks of those members of the public who wish to speak.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

CONSENT AGENDA

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

6:18

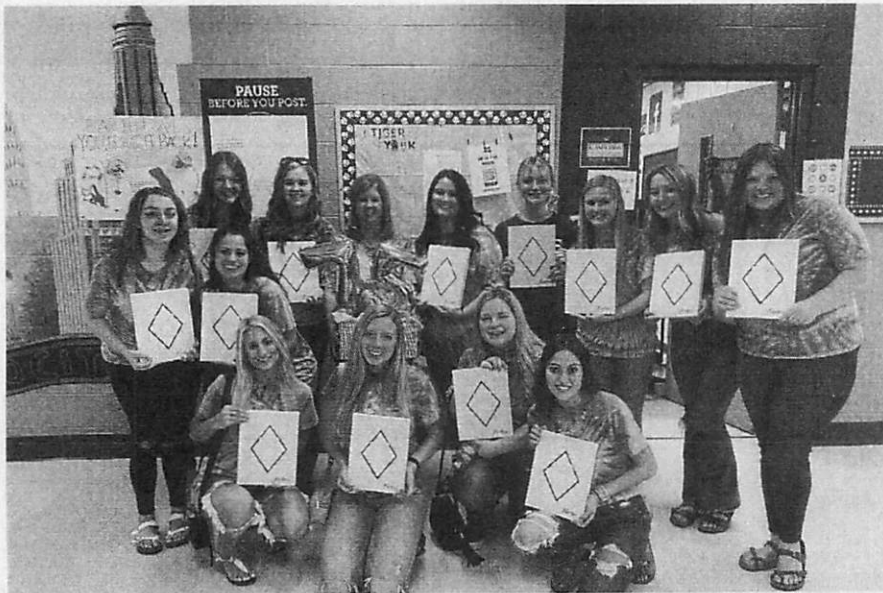


Marshall County High School Tigers



3h · 🌐

The yearbook staff for the 2022 Tiger yearbook has been awarded two National and one International award. The first award is the National Program of Excellence Gold Level which only 9 schools in Tennessee earned for meeting all the standards of excellence in publication set forth by Jostens publishing. The next is an international award for the cover of last year's book. Jostens selected and submitted the MCHS yearbook cover for competition with the Foil and Specialty Effects Association. Entries were received from 10 countries and Marshall County High School Forever a Tiger cover won the Bronze award in Best of Category for use of foil and design. They were in good company with Gold winners being Harvard University and the US Naval Academy. And the second National award went to last year's editor for her Student Life divider spread receiving a National nod for excellence in design, photography and design elements. The Volume 75 edition of The Tiger Forever a Tiger is featured in a National publication called The Look Book which will be received by over 11,000 school in the US, Canada and abroad.



**\Tortoise vs Hare 2: This Time It's Personal
2023**

| <u>Parts</u> | <u>Played by:</u> |
|--------------------------|-----------------------|
| Original Tortoise | Maggie Strebe |
| Original Hare | Callie Dalton |
| Race Official (past) #1 | Adalyn Mealer |
| Race Official (past) #2 | Madelyn Rochester |
| Old Narrator | Lucy James |
| Jack Rabbit | Eli Smith |
| Ro-shell | Dani Arias |
| SSSS the snake | Abigail Collett |
| Wendy Woodchuck | Annalyn Jones |
| Ro-shell's Mom | Sadie Grace Jandreski |
| Jack's Mom | Summer Allen |
| Charlotte Badger | Grace Outland |
| Meadow Adeer | Addison Fairall |
| Race Official (today) #1 | Anniston Bowling |
| Race Official (today) #2 | Sonnie Stalneckner |
| Ro-shell's Dad | Henry Pierson |
| Jack's Dad | Nealon Baker |
| TV sign | Laiken Phillips |
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Marshall County Board of Education

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| Monitoring: Review: Annually, in September | Descriptor Term: Board Committees | Descriptor Code: 1.300 | Issued Date: 10/12/99 |
| | | Rescinds: BBC | Issued: 08/13/93 |

1 The Board shall operate without standing committees, except for the Executive Committee; however,
2 special committees composed of board members may be appointed by the chairman at the direction of the
3 Board and as the needs of the Board shall require.¹ Such committees shall be discharged when the work
4 is finished or earlier by a majority vote of the entire Board. All reports by special committees shall be
5 made directly to the Board.

- 6
- 7 1. Special committees shall be appointed by the chairman serving in an advisory capacity shall
8 ordinarily consist of less than a quorum of board members;
- 9
- 10 2. The committee will be advisory only unless specifically authorized to transact designated business;
- 11
- 12 3. General issues to be discussed by the committee must be approved in advance by the entire Board;
- 13
- 14 4. A committee shall serve no longer than the annual organization meeting of the Board unless
15 reappointed to finish a designated task; and
- 16
- 17 5. Committee meetings shall be held in accordance with the Open Meetings law.²
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33 _____
34 Legal References:
35 1. TCA 49-2-205(2)
36 2. TCA 8-44-102(b)

33 _____
34 Cross References:
35 School Board Meetings 1.400
36 Public Hearings 1.401

Committees for 2022-2023

September 12, 2022

Executive Committee

Julie Keny Cathey, Chairman of the Board
Jacob Sorrells, Director of Schools

Policy

*Andy Woodard

*(The entire board will make up
the policy committee)*

Budget/Education

* Kristen Gold

*(The entire board will make up
the budget/education committee)*

Curriculum/Instruction

(Includes Technology & Attendance)

*Julie Keny Cathey

Susan Hunter

Harvey Jones

Kristen Gold

Heidi McElhaney

William Bell

Patty Hill

Acquisition/Maintenance/Transportation

*Harvey Jones

John Daniel Allen

Andy Woodard

Five-Year Strategic Plan

*Kristen Gold

*(The entire board will make up
the five-year strategic plan committee)*

***Chairman of Committee**

Please note: Any board member can attend any committee meeting that they are not a part of but cannot take part in the voting process in that committee meeting.

Marshall County Board of Education

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2 special committees composed of board members may be appointed by the chairman at the direction of the
3 Board and as the needs of the Board shall require.¹ Such committees shall be discharged when the work
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33 _____
34 Legal References:
35 1. TCA 49-2-205(2)
36 2. TCA 8-44-102(b)

33 _____
34 Cross References:
35 School Board Meetings 1.400
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| Marshall County Board of Education | | | |
| Monitoring: Review: Annually, in September | Descriptor Term: Code of Ethics | Descriptor Code: 1.106 | Issued Date: 11/13/08 |
| | | Rescinds: | Issued: 10/12/99 |

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CODE OF ETHICS

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MARSHALL COUNTY SCHOOL DISTRICT

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Section 1. Definitions.

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1) "School district" means Marshall County School District, which was duly created by a public or private act of the General Assembly; and which includes all boards, committees, commissions, authorities, corporations or other instrumentalities appointed or created by the school district or an official of the school district.

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2) "Officials and employees" means and includes any official, whether elected or appointed, officer, employee or servant, or any member of any board, agency, commission, authority or corporation (whether compensated or not), or any officer, employee or servant thereof, of the school district.

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3) "Personal interest" means, for the purpose of disclosure of personal interests in accordance with this Code of Ethics, a financial interest of the official or employee, or a financial interest of the official's or employee's spouse or child living in the same household, in the matter to be voted upon, regulated, supervised, or otherwise acted upon in an official capacity.

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Section 2. Disclosure of personal interest in voting matters. An official or employee with the responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, before the vote and to be included in the minutes, any personal interest that affects or that would lead a reasonable person to infer that it affects the official's or employee's vote on the measure. In addition, the official or employee may, to the extent allowed by law, recuse himself or herself from voting on the measure.

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Section 3. Disclosure of personal interest in non-voting matters. An official or employee who must exercise discretion relative to any matter other than casting a vote and who has a personal interest in the matter that affects or that would lead a reasonable person to infer that it affects the exercise of the discretion shall disclose, before the exercise of the discretion when possible, the interest on the attached disclosure form and file the disclosure form with the school district's central office. In addition, the official or employee may, to the extent allowed by law, recuse himself or herself from the exercise of discretion in the matter.

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Section 4. Acceptance of gifts and other things of value. An official or employee, or an official's or employee's spouse or child living in the same household, may not accept, directly or indirectly, any gift,

1 money, gratuity, or other consideration or favor of any kind from anyone other than the school district
2 that a reasonable person would understand was intended to influence the vote, official action or judgment
3 of the official or employee in executing decision-making authority affecting the school district.
4

5 It shall not be considered a violation of this policy for an official or employee to receive entertainment,
6 food, refreshments, meals, health screenings, amenities, foodstuffs, or beverages that are provided in
7 connection with a conference sponsored by an established or recognized statewide association of school
8 board officials or by an umbrella or affiliate organization of such statewide association of school board
9 officials.

Section 5. Ethics Complaints. The school district may create a School District Ethics Committee (the “Ethics Committee”) consisting of three members who will be appointed to one-year terms by the Chairman of the Board of Education with confirmation by the board of education. At least two members of the committee shall be members of the board of education. The Ethics Committee shall convene as soon as practicable after its appointment and elect a chair and a secretary. The records of the Ethics Committee shall be maintained by the secretary and shall be filed in the office of the director of schools, where they shall be open to public inspection.

Questions and complaints regarding violations of the Code of Ethics or of any violation of state law governing ethical conduct should be directed to the chair of the Ethics Committee. Complaints shall be in writing and signed by the person making the complaint, and shall set forth in reasonable detail the facts upon which the complaint is based.

The School District Ethics Committee may investigate any credible complaint against an official or employee charging any violation of this Code of Ethics, or may undertake an investigation on its own initiative when it acquires information indicating a possible violation, and make recommendations for action to end or seek retribution for any activity that, in the Committee’s judgment, constitutes a violation of this Code of Ethics. If a member of the Committee is the subject of a complaint, such member shall recuse himself or herself from all proceedings involving such complaint.

The Committee may:

- 1) Refer the matter to the Board Attorney for a legal opinion and/or recommendations for action;
- 2) In the case of an official, refer the matter to the school board body for possible public censure if the board body finds such action warranted;
- 3) In the case of an employee, refer the matter to the official responsible for supervision of the employee for possible disciplinary action if the official finds discipline warranted;
- 4) In a case involving possible violation of state statutes, refer the matter to the district attorney for possible ouster or criminal prosecution.

The interpretation that a reasonable person in the circumstances would apply shall be used in interpreting and enforcing this Code of Ethics. When a violation of this Code of Ethics also constitutes a violation of a personnel policy or a civil service policy, the violation shall be dealt with as a violation of the personnel or civil service provisions rather than as a violation of this Code of Ethics.

MAJOR REVISION

Marshall County Board of Education

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|---|---|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in July | Descriptor Term: Code of Ethics | Descriptor Code: 1.106 | Issued Date: 04/10/23 |
| | | Rescinds: | Issued: 11/13/08 |

1 *General*¹

2 Board members and school district employees may not accept, directly or indirectly, any gift, money,
3 gratuity, consideration, or favor that a reasonable person would understand was intended to influence
4 the vote, official action, or judgment of the board member or employee in executing decisions
5 affecting the school district. It is also prohibited for a board member's or an employee's spouse or
6 child living in the same household to accept such items.

7 It shall not be considered a violation of this policy for a board member or employee to receive
8 entertainment, food, refreshments, meals, health screenings, amenities, food, or beverages that are
9 provided in connection with a conference sponsored by an established or recognized statewide
10 association of school board officials or by an umbrella or affiliate organization of such statewide
11 association of school board officials.

12 **ETHICS COMPLAINTS**

13 The Board may create a School District Ethics Committee (Ethics Committee), consisting of three (3)
14 members who will be appointed to one-year terms by the Board Chair with confirmation by the Board.
15 At least two (2) members of the committee shall be members of the Board. The Ethics Committee shall
16 convene as soon as practicable after its appointment and elect a Chair and a Secretary. The records of
17 the Ethics Committee shall be maintained by the Secretary and shall be filed in the Director of
18 Schools' office, where they shall be open to public inspection.

19 Questions and complaints regarding violations of this Code of Ethics shall be directed to the Chair of
20 the Ethics Committee. Complaints shall be in writing, signed by the person making the complaint, and
21 include details as to the facts surrounding the complaint.

22 The Ethics Committee may investigate an ethical complaint received against a board member or
23 employee and make recommendations to cease any activity that, in the Ethics Committee's judgment,
24 constitutes a violation of this Code of Ethics. If a member of the Ethics Committee is the subject of a
25 complaint, the member shall recuse himself/herself from all proceedings involving the complaint.

26 The Ethics Committee may:

- 27 1. Refer the matter to the board attorney;

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- 1 2. In the case of a board member, refer the matter to the Board of Education for possible public
- 2 censure, if warranted;
- 3
- 4 3. In the case of an employee, refer the matter to the Director of Schools/designee for possible
- 5 disciplinary action, if warranted; or
- 6
- 7 4. In a case involving possible violation of state statutes, refer the matter to the district attorney
- 8 for possible ouster or criminal prosecution.

Legal References

1. TCA 8-17-103

Cross References

- Board Member Conflict of Interest 1.107
Duties of Board Members 1.202

Marshall County Board of Education

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| Monitoring: Review: Annually, in September | Descriptor Term: Board Member Conflict of Interest | Descriptor Code: 1.107 | Issued Date: 10/12/99 |
| | | Rescinds: BHA | Issued: 08/13/93 |

1 A board member shall not be directly interested in any contract in which the Board may be interested.
2 “Directly interested” means any contract with the board member or with any business in which the board
3 member is sole proprietor, a partner, or the person having controlling interest. “Controlling interest”
4 shall include the individual with the ownership or control of the largest number of outstanding shares
5 owned by any single individual or corporation.

6 This policy shall not prohibit any board member from voting on the school budget or any budget
7 amendments, unless the vote is on a specific budget amendment in which such board member is directly
8 interested.

9 A board member shall not be indirectly interested in any contract in which the Board may be interested
10 unless the board member publicly acknowledges such interest. “Indirectly interested” means any contract
11 in which the board member is interested but not directly so, as defined above, including contracts in
12 which the board member may have a direct interest but is the sole supplier of goods or services in the
13 county.

14 Any board member who is an employee of the county/city and whose employment predates his/her initial
15 election/appointment to the Board may vote on matters in which he/she has a conflict of interest if the
16 member informs the Board immediately prior to the vote as follows: “Because I am an employee of
17 (name of governmental unit), I have a conflict of interest in the proposal about to be voted. However, I
18 declare that my argument and my vote answer only to my conscience and to my obligation to my
19 constituents and the citizens the Board represents.” The vote of any board member having a conflict of
20 interest who does not inform the Board of such conflict shall be void if challenged during the same board
21 meeting at which the vote was cast and prior to the transaction of any further business by the Board.

22 Any board member who is also an employee of the county/city and whose employment began on or after
23 the date on which he/she was initially elected/appointed to serve on the Board shall not vote on matters
24 in which he has a conflict of interest.

25 If a board member has a conflict of interest in a matter to be voted on by the Board, he/she may abstain
26 for cause by announcing such to the chairman. Any board member who abstains from voting for cause
27 on any issue coming to a vote before the Board shall not be counted for the purpose of determining a
28 majority vote.¹

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PENALTY FOR UNLAWFUL INTEREST

If a board member becomes directly or indirectly interested in any such contract, he/she shall forfeit all pay and compensation and shall be dismissed from the Board and be ineligible to serve in the same or similar position for ten (10) years.¹

Legal References:

1. TCA 12-4-101; TCA 12-4-102

Major Revision

Marshall County Board of Education

| | | | |
|---|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in July | Descriptor Term: Board Member Conflict of Interest | Descriptor Code: 1.107 | Issued Date: 04/10/23 |
| | | Rescinds: | Issued: 10/12/99 |

1 *General*

2 State law provides specific instances when direct or indirect conflicts of interest may affect a board
3 member’s ability to vote on certain matters.

4 Direct conflicts of interest may arise if the school district contracts with a board member or with a
5 business in which the board member is a sole proprietor, partner, or person having a controlling
6 interest.¹

7 Indirect conflicts of interest may arise if a board member votes on a matter involving a situation that a
8 reasonable person would infer affects his/her personal finances indirectly. If a board member has a
9 direct interest but is the sole supplier of goods or services in the city or county, he/she would be
10 considered indirectly interested in such a matter.²

11 **DIRECT CONFLICT OF INTEREST¹**

12 A board member shall not be directly interested in any contract in which the Board may be interested.

13 If there is a pre-existing contract that predates the board member’s election to the Board, the board
14 member shall refrain from voting or discussing any matter related to that contract since he/she has a
15 direct interest. Upon expiration, the contract shall not be renewed by the Board.³

16 This shall not prohibit any board member from voting on the school budget or any budget amendments
17 unless the vote is on a specific budget amendment in which the board member is directly interested.⁴

18 **INDIRECT CONFLICT OF INTEREST²**

19 A board member shall not be indirectly interested in any contract where the Board may be interested
20 unless the board member publicly acknowledges such interest. The disclosure of this interest shall be
21 made at the board meeting in which the Board is taking action on the contract. A board member with
22 an indirect interest is not required to refrain from voting on the contract.

23 **PENALTY FOR UNLAWFUL INTEREST⁵**

- 1 If a board member is found to have an indirect interest and fails to disclose such interest, or becomes
- 2 directly interested in any contract, he/she shall forfeit all compensation. He/she shall also be dismissed
- 3 from the Board and be ineligible to serve in the same or similar position for ten (10) years.

Legal References

1. TCA 12-4-101(a); Op. Tenn. Att’y Gen. No. 10-46
2. TCA 12-4-101(b)
3. Op. Tenn. Att’y Gen. No. 99-209
4. TCA 12-4-101(a)(1)
5. TCA 12-4-102

Cross References

- Code of Ethics 1.106
Duties of Board Members 1.202

CONFLICT OF INTEREST DISCLOSURE STATEMENT

Instructions: Board members are required to disclose conflicts of interest in matters that affect, or would lead a reasonable person to infer that it would affect, the exercise of discretion of a board member.

1. Date of disclosure: _____

2. Name: _____

3. Description of conflict of interest (describe below in detail):

Signature of Board Member

Signature of Witness

Marshall County Board of Education

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|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in January | Descriptor Term: Bids and Quotations | Descriptor Code: 2.806 | Issued Date: 08/17/06 |
| | | Rescinds: 2.806 | Issued: 11/08/01 |

1
2 All purchases of supplies, materials, equipment, and contractual services in excess of ten thousand
3 dollars (\$10,000)¹, including those of individual schools, shall be based on competitive bids. These
4 bids shall be solicited by advertisement in a newspaper of general circulation within the school system.
5 However, said newspaper advertisement may be waived by the Executive Committee in an emergency.
6 The purchasing agent shall advertise for bids and receive quotations.²
7

8 All purchases of ten thousand dollars (\$10,000) or less, including those of individual schools, may be
9 made in the open market without newspaper notice, but shall, whenever possible, be based on at least
10 three (3) competitive bids.
11

12 The lowest and best bid shall be accepted, provided the purchaser reserves the right to reject any or all
13 bids or any part of any bid and, if applicable, to accept that bid which is best as evidenced by reasons
14 relative to the purpose of the purchase. Any bid may be withdrawn prior to the scheduled time for the
15 opening of bids. Any bid received after the time and date specified shall not be considered.
16

17 The bidder to whom the award is made may be required to enter into a written contract.
18

19 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding
20 or other purchasing procedures is prohibited.
21

22 EXEMPTIONS FROM COMPETITIVE BIDDING

23
24 Contracts for legal services, educational consultants, and similar services by professional persons or
25 groups of high ethical standards shall not be based upon competitive bids but shall be awarded on the
26 basis of recognized competence and integrity.³
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28 The Board may participate in TSBA's Risk Management Program and may purchase insurance through
29 the TSBA Trust without bidding, as authorized by law.⁴
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34 Legal References:

- 35
36 1. Public Acts 2006; Public Chapter 664
37 2. TCA 49-2-203(a)(4); TCA 49-2-203(a)(4)(A)(B);
38 TCA 49-2-206(b)(2)
39 3. TCA 12-4-106
40 4. TCA 29-20-407
41



Prepared For

Marshall County Board Of Education
700 Jones Circle
Lewisburg , TN 37091
(931) 359-1581

Epic Painting

320 Greenwood Street
Lewisburg, Tennessee 37091
Phone: (931) 619-8762
Email: epicpaintingtn@gmail.com
Web: www.epicpaintingtn.com

Estimate # 519
Date 04/05/2023
Business / Tax # 36-482-9371

| Description | Total |
|--------------------|--------------|
|--------------------|--------------|

\$124,800.00

Commercial Painting

\$124,800.00

Interior painting for schools:
Marshall County High School
Westhills Elementary School

Quote is for labor and paint/material included

All walls will get 2 coats of paint where needed
Color matched areas only get one coat

Epic Painting will be responsible for lift rental

Westhills: (\$92,800)

-paint all interior walls except for classrooms or office

-not painting teachers lounge

-address area with peeling paint on walls

-Cafeteria only paint from blue section down and paint walls areas with big decal

-paint boys and girls restrooms in halls

-doors and trim to be painted with oil based coating (color match)

-office lobby walls gets painted

-gym gets walls painted, ceiling will be sprayed white.
(Unfinished Drywall top section on walls doesn't get smoothed) Floors will be covered

-paint blue steps in gym

High School: (\$32,000)

-paint walls in hall/stair area near cafeteria

-paint walls hall/stair area near gymnasium

-paint gymnasium, all walls

-railings get painted blue (oil paint)

-blue door trim in specific areas (oil paint)

-trophy lobby paint walls and door trim (oil paint)
(Not painting bathrooms)

| | |
|--------------------|---------------------|
| Subtotal | \$124,800.00 |
| <hr/> | |
| Total | \$124,800.00 |
| <hr/> | |
| Deposit Due | \$24,960.00 |

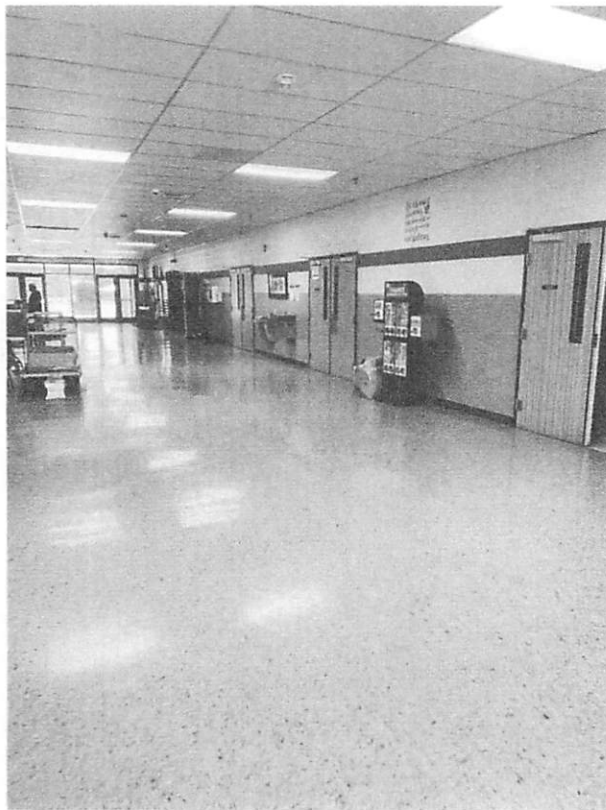
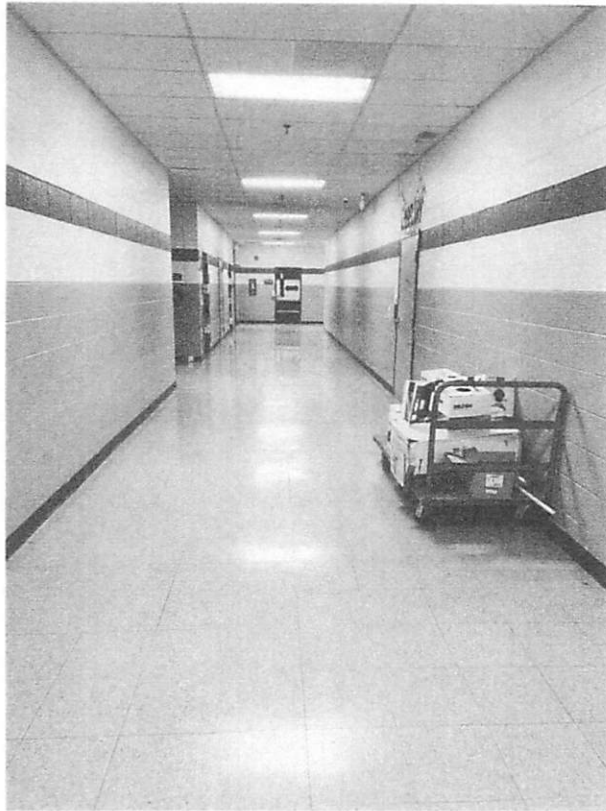
Notes:

Start date second week of June

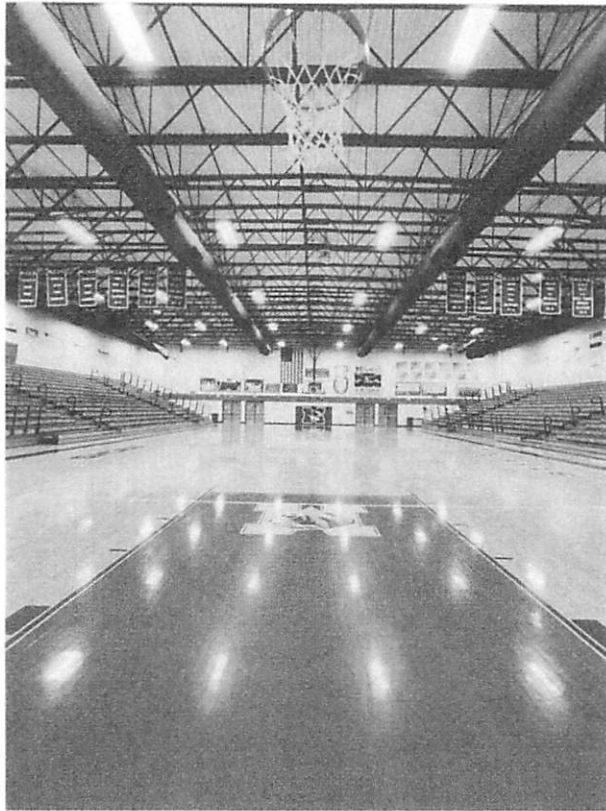
Complete before school starts

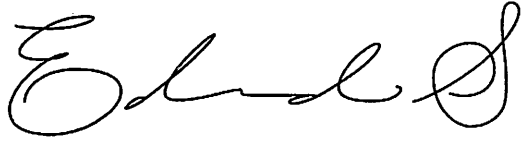
Crew of 6-8 people

Thanks for your business!









Signed on: 04/05/2023
Eduardo Saldana

Marshall County Board Of Education

Marshall County Schools
Painting Bids
4/5/2023 10:00 a.m.

Epic Painting - \$124,800

Westhills - \$92,800

MCHS - \$32,000

Chris [unclear]



PO Box 1289
16 Simulaids Drive
Saugerties, NY 12477

Toll free 833.627.2642
info@nascohealthcare.com

Quote Number 00006144

| | | | |
|--------------|--|-----------------|--|
| Created Date | Apr 10, 2023 | Expiration Date | Jun 30, 2023 |
| Account # | | Ship Via | FEDEX |
| Reference # | | Freight F.O.B | Origin |
| Prepared By | Megan Nicholls, mnicholls@nascohealthcare.com | Prepared For | Lyn Stacey |
| Bill To | Marshall County Board Of Education 700 Jones Circle Lewisburg TN 37091 | Ship To | Marshall County Board Of Education 700 Jones Circle Lewisburg TN 37091 |

| QTY | PRODUCT CODE | PRODUCT | SALES PRICE | DISCOUNT | DISCOUNTED PRICE | TOTAL PRICE |
|-------------------|--------------|-------------------------------|-------------|----------|------------------|--------------|
| 1 | 101-7140 | ALEX PLUS 2.0 SKIN TONE LIGHT | \$30,836.95 | 20.00% | \$24,669.56 | \$24,669.56 |
| 1 | 101-8029 | ALEX IV ARM LIGHT | \$728.95 | 20.00% | \$583.16 | \$583.16 |
| Total Price | | | | | | \$ 31,565.90 |
| Total Discount | | | | | | \$ 6,313.18 |
| Shipping/Handling | | | | | | \$ 126.36 |
| Grand Total | | | | | | \$ 25,379.08 |

Special Note: Thank you in advance for your patience as we are experiencing longer than average delivery times.

This order may be subject to applicable state & local taxes. Please supply tax exempt documents at time of order.



PO Box 1289
16 Simulaids Drive
Saugerties, NY 12477

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info@nascohealthcare.com

Quote Number 00006144

Terms and Conditions

Payment Terms: Payment in advance, unless line of credit established

Please reference quote number on Purchase Order.

Thank you for giving us the opportunity to bid for your business. As always, it is a pleasure doing business with you. We look forward to completing this order to your satisfaction.

Please note: The quote is an estimate of charges based on the information you supplied. We will do our best to honor the quote, but occasionally, the service may be beyond our control. Modifications must be agreed in writing or the quote is void in its entirety. Quotes that include LTL (less than a truckload) services are valid for a period of 30 days; all other quotes are valid for 90 days. Contact customer service for Terms and conditions before placing your order.

THIS QUOTATION IS SUBJECT IN ALL RESPECTS TO NASCO'S GENERAL TERMS AND CONDITIONS FOR SALE OF PRODUCTS ("TERMS OF SALE"), WHICH CAN BE FOUND AT <https://nascohealthcare.com/purchase-orders-terms-and-conditions-of-sale/> AND INCORPORATED BY REFERENCE INTO THIS QUOTATION. BY SUBMITTING A PURCHASE ORDER, BUYER AGREES TO BE BOUND IN ALL RESPECTS BY THIS QUOTATION AND THE TERMS OF SALE. IN THE EVENT OF ANY CONFLICT BETWEEN THE PROVISIONS OF THIS QUOTATION AND THE TERMS OF SALE, THE TERMS OF SALE SHALL PREVAIL AND CONTROL. ANY TERM OR CONDITION CONTAINED IN ANY PURCHASE ORDER OR OTHER COMMUNICATION OF BUYER THAT PURPORTS TO ADD TO OR IS IN ANY WAY INCONSISTENT WITH THIS QUOTATION OR THE TERMS OF SALE IS HEREBY EXPRESSLY REJECTED.

Marshall County Schools

Patient Communication Simulator Bid

April 10, 2023

Company: Nasco Healthcare

Price: \$ 25,379.08

Signature: Pam Finch Pam Finch

Signature: Jen Haley Jen Haley

| Account Number/Line Item Number | Regular Instruction Education | ARP IDEA-B | Increase | Decrease | Total |
|---------------------------------|---|---------------------|-------------------|-------------------|---------------------|
| 71200 | Line item Description | Current | | | |
| 71200/163 | Educational Assistants (3) | \$50,000.00 | \$5,000.00 | | \$55,000.00 |
| 71200/195 | Certified Sub teachers | \$841.00 | | | \$841.00 |
| 71200/198 | non Certified teachers | \$928.83 | | | \$928.83 |
| 71200/201 | Social Security | \$3,766.87 | | | \$3,766.87 |
| 71200/204 | State Retirement | \$4,494.53 | | | \$4,494.53 |
| 71200/207 | Medical Insurance | \$40,000.00 | | \$6,000.00 | \$34,000.00 |
| 71200/208 | Dental Insurance | \$186.32 | | | \$186.32 |
| 71200/210 | Unemployment Comp. | \$669.16 | | | \$669.16 |
| 71200/212 | Employer Medicare | \$495.23 | \$1,000.00 | | \$1,495.23 |
| 71200/310 | contracts with public agencies | \$22,491.78 | | | \$22,491.78 |
| 71200/429 | instructional materials & supplies | \$64,024.49 | | | \$64,024.49 |
| 71200/ 499 | other supplies & materials | \$12,000.00 | | | \$12,000.00 |
| 71200/725 | special education equipment | \$5,646.92 | | | \$5,646.92 |
| 71200 | Subtotal REGULAR INSTRUCTIONAL Ed. | \$205,545.13 | \$6,000.00 | \$6,000.00 | \$205,545.13 |

| Account Number/Line Item Number | Regular Instruction Education | ARP IDEA-B | Increase | Decrease | Total |
|---------------------------------|---|--------------------|---------------|---------------|--------------------|
| 72220 | Line item Description | Current | | | |
| 72220/524 | in service/ staff development | \$10,000.00 | | | \$10,000.00 |
| 72220 | Subtotal REG. INSTRUCTIONAL PROG | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 |

| Account Number/Line Item Number | Other uses/ Transfers out & Indirect Cost | ARP IDEA-B | Increase | Decrease | Total |
|---------------------------------|---|---------------------|----------|----------|---------------------|
| 99100 | Line item Description | Current | | | |
| 99100/590 | Transfers Out | \$1,000.00 | | | \$1,000.00 |
| | Total Appropriations | \$216,545.13 | | | \$216,545.13 |

ARP IDEA-B

Revision #1 Justifications

Increase

71200 163 Educational Assistants- adding funds to continue to pay 3 FTE.

71200 212 Employer Medicare- adding funds to continue to pay fixed charges on above personnel.

Decrease

71200 207 Medical Insurance- moving funds to personnel and fixed charges lines.

ARP IDEA-B

| Account Number/Line Item Number | Regular Instruction Education | ARP IDEA-B | Increase | Decrease | Total |
|---------------------------------|---|---------------------|--------------------|--------------------|---------------------|
| 71200 | Line item Description | Current | | | |
| 71200/163 | Educational Assistants (3) | \$55,000.00 | | | \$55,000.00 |
| 71200/189 | Other Salaries & Wages | \$0.00 | \$18,000.00 | | \$18,000.00 |
| 71200/195 | Certified Sub teachers | \$841.00 | | \$841.00 | \$0.00 |
| 71200/198 | non Certified teachers | \$928.83 | | \$928.83 | \$0.00 |
| 71200/201 | Social Security | \$3,766.87 | | | \$3,766.87 |
| 71200/204 | State Retirement | \$4,494.53 | \$505.47 | | \$5,000.00 |
| 71200/207 | Medical Insurance | \$34,000.00 | | \$26,000.00 | \$8,000.00 |
| 71200/208 | Dental Insurance | \$186.32 | | | \$186.32 |
| 71200/210 | Unemployment Comp. | \$669.16 | | | \$669.16 |
| 71200/212 | Employer Medicare | \$1,495.23 | | | \$1,495.23 |
| 71200/310 | contracts with public agencies | \$22,491.78 | \$33,000.00 | | \$55,491.78 |
| 71200/429 | instructional materials & supplies | \$64,024.49 | | \$19,588.72 | \$44,435.77 |
| 71200/ 499 | other supplies & materials | \$12,000.00 | | \$4,000.00 | \$8,000.00 |
| 71200/725 | special education equipment | \$5,646.92 | \$9,353.08 | | \$15,000.00 |
| 71200 | Subtotal REGULAR INSTRUCTIONAL Ed. | \$205,545.13 | \$60,858.55 | \$51,358.55 | \$215,045.13 |

| Account Number/Line Item Number | Regular Instruction Education | ARP IDEA-B | Increase | Decrease | Total |
|---------------------------------|---|--------------------|---------------|-------------------|-----------------|
| 72220 | Line item Description | Current | | | |
| 72220/524 | in service/ staff development | \$10,000.00 | | \$9,500.00 | \$500.00 |
| 72220 | Subtotal REG. INSTRUCTIONAL PROG | \$10,000.00 | \$0.00 | \$9,500.00 | \$500.00 |

| Account Number/Line Item Number | Other uses/ Transfers out & Indirect Cost | ARP IDEA-B | Increase | Decrease | Total |
|---------------------------------|---|---------------------|--------------------|--------------------|---------------------|
| 99100 | Line item Description | Current | | | |
| 99100/590 | Transfers Out | \$1,000.00 | | | \$1,000.00 |
| | Total Appropriations | \$216,545.13 | \$60,858.55 | \$60,858.55 | \$216,545.13 |

ARP IDEA-B

Revision #2 Justifications

Increase

71200 189 Other Salaries & Wages- adding funds to pay for extended school year services.

71200 204 Retirement- adding funds to continue to pay fixed charges on above personnel.

71200 310 Contracts with Public Agencies- adding funds to pay for a contracted speech language pathologist assistant and SLP for extended school year.

71200 725 Equipment- adding funds to purchase supplemental equipment for special education students.

Decrease

71200 195 Certified Subs- moving funds to appropriate line.

71200 198 Non Certified Subs- moving funds to appropriate line.

71200 207 Medical Insurance- moving funds to personnel and fixed charges lines.

71200 429 Instructional Materials & Supplies- moving funds to equipment line to pay for equipment for special education classrooms.

71200 499 Other Materials & Supplies- moving funds to appropriate line.

72220 524 In Service/Staff Development- moving funds to instructional materials and supplies line.

| Account Number/Line Item Number | Regular Instruction Education | Preschool | Increase | Decrease | Total |
|--|---|--------------------|-----------------|-----------------|--------------------|
| 71200 | Line item Description | | | | |
| 71200/310 | contracts w/ other public agencies | \$17,149.87 | | \$4,649.87 | \$12,500.00 |
| 71200/429 | Instructional Supplies & Materials | \$0.00 | \$4,649.87 | | \$4,649.87 |
| 72220 | Subtotal REG. INSTRUCTIONAL PROG | \$17,149.87 | | | \$17,149.87 |
| | | | | | |
| | | | | | |
| | Total of Preschool Budget | \$17,149.87 | | | \$17,149.87 |

**ARP IDEA Preschool
Revision #2 Justifications**

Increase

71200 429 Instructional Materials & Supplies- adding funds to purchase supplemental materials and supplies for the preschool classroom.

Decrease

71200 310 Contracts with Other Public Agencies- moving funds to instructional materials and supplies line.

| Account Number/Line Item Number | Regular Instruction Education | Title III | Increase | Decrease | Total |
|---------------------------------|---|--------------------|----------------|---------------|--------------------|
| 71100 | Line item Description | Current | | | |
| 71100/116 | Teachers | | | | \$0.00 |
| 71100/117 | Career Ladder | | | | \$0.00 |
| 71100/127 | Career Ladder Extended contracts | | | | \$0.00 |
| 71100/128 | Homebound Teachers | | | | \$0.00 |
| 71100/162 | Clerical Personnel | | | | \$0.00 |
| 71100/163 | Educational Assistants (1.0) | \$8,400.00 | | | \$8,400.00 |
| 71100/186 | Longevity | | | | \$0.00 |
| 71100/189 | Other Salaries & Wages | | | | \$0.00 |
| 71100/195 | Certified Sub teachers | | | | \$0.00 |
| 71100/198 | non Certified teachers | | | | \$0.00 |
| 71100/201 | Social Security | \$600.00 | | | \$600.00 |
| 71100/204 | State Retirement | \$775.00 | | | \$775.00 |
| 71100/206 | Life insurance | | | | \$0.00 |
| 71100/207 | Medical Insurance | \$3,562.27 | | | \$3,562.27 |
| 71100/208 | Dental Insurance | \$25.00 | | | \$25.00 |
| 71100/210 | Unemployment Comp. | \$100.00 | | | \$100.00 |
| 71100/212 | Employer Medicare | \$150.00 | | | \$150.00 |
| 71100/299 | Other Fringe Benefits | | | | \$0.00 |
| 71100/311 | contracts w/ other school systems | | | | \$0.00 |
| 71100/336 | maintenance & repair equipment | | | | \$0.00 |
| 71100/356 | tuition | | | | \$0.00 |
| 71100/369 | contracts w/certified sub. | | | | \$0.00 |
| 71100/370 | contracts w/ non certified sub | | | | \$0.00 |
| 71100/399 | other contracted services | | | | \$0.00 |
| 71100/429 | instructional materials & supplies | \$6,500.00 | \$80.83 | | \$6,580.83 |
| 71100/499 | other materials & supplies | | | | \$0.00 |
| 71100/535 | fee waivers | | | | \$0.00 |
| 71100/599 | other charges | | | | \$0.00 |
| 71100/722 | regular instruction equipment | | | | \$0.00 |
| 71100 | Subtotal REGULAR INSTRUCTIONAL Ed. | \$20,112.27 | \$80.83 | \$0.00 | \$20,193.10 |
| | | | | | |
| | | | | | |

| Account Number/Line Item Number | Support Services/Other Student Support | Title III | Increase | Decrease | Total |
|---------------------------------|--|-------------------|---------------|----------|-------------------|
| 72130 | Line item Description | Current | | | |
| 72130/117 | Career Ladder | | | | \$0.00 |
| 72130/123 | Guidance Personnel | | | | \$0.00 |
| 72130/124 | Psychological Personnel | | | | \$0.00 |
| 72130/127 | Career Ladder Extended Contracts | | | | \$0.00 |
| 72130/130 | Social Workers | | | | \$0.00 |
| 72130/135 | Assessment Personnel | | | | \$0.00 |
| 72130/161 | Secretary | | | | \$0.00 |
| 72130/162 | Clerical Personnel | | | | \$0.00 |
| 72130/164 | Attendants | | | | \$0.00 |
| 72130/170 | School Resource officer | | | | \$0.00 |
| 72130/188 | Bonus Payments | | | | \$0.00 |
| 72130/189 | Other Salaries & Wages | | | | \$0.00 |
| 72130/201 | Social security | | | | \$0.00 |
| 72130/204 | State Retirement | | | | \$0.00 |
| 72130/206 | life insurance | | | | \$0.00 |
| 72130/207 | Medical Insurance | | | | \$0.00 |
| 72130/208 | Dental Insurance | | | | \$0.00 |
| 72130/210 | Unemployment Comp. | | | | \$0.00 |
| 72130/212 | Employer Medicare | | | | \$0.00 |
| 72130/299 | Other Fringe Benefits | | | | \$0.00 |
| 72130/307 | Communication | | | | \$0.00 |
| 72130/311 | contracts w/ other school systems | | | | \$0.00 |
| 72130/322 | Evaluation & testing | | | | \$0.00 |
| 72130/330 | operating lease payments | | | | \$0.00 |
| 72130/336 | maintenance & repair services | | | | \$0.00 |
| 72130/348 | postal charges | | | | \$0.00 |
| 72130/355 | travel | | | | \$0.00 |
| 72130/399 | other contracted services | | | | \$0.00 |
| 72130/499 | other supplies & materials | | | | \$0.00 |
| 72130/524 | in service / staff development | | | | \$0.00 |
| 72130/599 | other charges (parent involvement) | \$2,000.00 | | | \$2,000.00 |
| 72130/790 | other equipment | | | | \$0.00 |
| | | | | | |
| 72130 | Subtotal OTHER STUDENT SUPPORT | \$2,000.00 | \$0.00 | | \$2,000.00 |

| Account Number/Line Item Number | Regular Instruction Education | Title III Current | Increase | Decrease | Total |
|---------------------------------|--|-------------------|---------------|---------------|-------------------|
| 72210 | Line item Description | Current | | | |
| 72210/105 | Supervisor/ Director | | | | \$0.00 |
| 72210/117 | Career Ladder Program | | | | \$0.00 |
| 72210/127 | Career Ladder Extended Contracts | | | | \$0.00 |
| 72210/129 | Librarian(s) | | | | \$0.00 |
| 72210/132 | Material Supervisor(s) | | | | \$0.00 |
| 72210/136 | Audiovisual Personnel | | | | \$0.00 |
| 72210/137 | Education Media Personnel | | | | \$0.00 |
| 72210/138 | Instructional Computer Personnel | | | | \$0.00 |
| 72210/161 | Secretary(s) | | | | \$0.00 |
| 72210/162 | Clerical Personnel | | | | \$0.00 |
| 72210/163 | Educational Assistants | | | | \$0.00 |
| 72210/188 | Bonus Payments | | | | \$0.00 |
| 72210/189 | Other Salaries & Wages | | | | \$0.00 |
| 72210/195 | Certified Sub teachers | | | | \$0.00 |
| 72210/196 | In Service Training | | | | \$0.00 |
| 72210/198 | non certified subs | | | | \$0.00 |
| 72210/201 | Social Security | | | | \$0.00 |
| 72210/204 | Retirement | | | | \$0.00 |
| 72210/206 | Life Insurance | | | | \$0.00 |
| 72210/207 | Medical Insurance | | | | \$0.00 |
| 72210/208 | Dental Insurance | | | | \$0.00 |
| 72210/210 | Unemployment Comp. | | | | \$0.00 |
| 72210/212 | Employer Medicare | | | | \$0.00 |
| 72210/299 | Other fringe benefits | | | | \$0.00 |
| 72210/307 | communication | | | | \$0.00 |
| 72210/308 | consultants | | | | \$0.00 |
| 72210/330 | operating lease payments | | | | \$0.00 |
| 72210/336 | maintenance & repair services | | | | \$0.00 |
| 72210/355 | travel | | | | \$0.00 |
| 72210/369 | contracts for certified sub teachers | | | | \$0.00 |
| 72210/370 | contracts for non certified sub teachers | | | | \$0.00 |
| 72210/399 | other contracted services | | | | \$0.00 |
| 72210/432 | library books / media | | | | \$0.00 |
| 72210/437 | periodicals | | | | \$0.00 |
| 72210/499 | other supplies & materials | | | | \$0.00 |
| 72210/524 | in service/ staff development | \$1,456.17 | | | \$1,456.17 |
| 72210/599 | other charges | | | | \$0.00 |
| 72210/790 | other equipment | | | | \$0.00 |
| 72210 | Subtotal REG. INSTRUCTIONAL PROG | \$1,456.17 | \$0.00 | \$0.00 | \$1,456.17 |

| Account Number/Line Item Number | Other uses/ Transfers out & Indirect Cost | Title III | Increase | Decrease | Total |
|---------------------------------|---|--------------------|----------------|---------------|--------------------|
| 99100 | Line item Description | Current | | | |
| 99100/504 | Indirect Cost | | | | |
| | Total Appropriations | \$23,568.44 | \$80.83 | \$0.00 | \$23,649.27 |
| | | | | | |

Title III Justifications

Revision #6

Increase

71100 429 Instructional Materials & Supplies- increasing line according to new allocation to continue to purchase supplemental supplies for EL students.

March 13, 2023

The Marshall County Board of Education met in regular session on Monday, March 13, 2023, at 6:00 p.m. in the Board Conference Room at Jones School.

Members present were John Daniel Allen, William Bell, Julie Keny Cathey, Kristen Gold, Patty Hill, Susan Hunter, Harvey Jones, Heidi McElhaney, and Andy Woodard. No members were absent.

Pledge/Prayer

Mr. Woodard made a motion, with a second by Ms. Gold, to approve the agenda. The motion passed 9-0.

Director Jacob Sorrells, Elementary Curriculum Supervisor Tammy Lewis and Secondary Curriculum Supervisor Beth Smith recognized the Teachers of the Year.

Director Jacob Sorrells, MCHS Principal Justin Perry and FHS Principal Angie Phifer presented certificates to the Marshall County Swim Team.

Mr. Jones presented a maintenance committee report.

Ms. Gold scheduled a budget committee meeting for Monday, April 3, 2023, at 5:45 p.m.

Presented under Consent Agenda: Continue using Lewis, Thomason, King, Krieg and Waldrop law firm; Interquest Detection Canines agreement; and February 13, 2023, minutes. Ms. Gold made a motion, with a second by Mr. Jones, to approve the consent agenda. The motion passed 9-0.

Ms. Hunter made a motion, with a second by Mr. Jones, to approve the Resolutions 23-03. The motion passed 9-0.

Mr. Jones made a motion, with a second by Ms. Hunter, to approve the ELC Budget Rev.# 2. The motion passed 9-0.

Ms. Hill made a motion, with a second by Mr. Jones, to approve the ESSER 3.0 Public Plan for Remaining Funds and Safe Return to In-person Instruction and Continuity of Services Plan. The motion passed 9-0.

There was no new business.

During the Director's Report, Mr. Sorrells thanked Mr. Jones for walking through LMS last year. He also suggested a tour of some maintenance projects for a board meeting in the future.

The Board members turned in their completed Director's Evaluation Instrument to the board secretary. Ms. Gold and Mr. Jones volunteered to help with the final process.

The meeting adjourned at 6:18 p.m.

Respectfully Submitted,

Julie Keny Cathey, Chair

Jacob Sorrells, Director

Marshall County Board of Education

| | | | |
|---|---|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in November | Descriptor Term: Field Trips and Excursions | Descriptor Code: 4.302 | Issued Date: 01/11/00 |
| | | Rescinds: IFCB | Issued: 09/09/93 |

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social growth
2 and development are considered appropriate extensions of the classroom.
3

4 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of
5 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To this
6 end, teachers and principals will be expected to consider the following factors in selecting field trips:
7

- 8 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 9 2. Distance traveled in terms of the age level of the students;
- 10 3. Mode and availability of transportation; and
- 11 4. Cost.

12 The following guidelines shall be followed in planning and conducting field trips and excursions:
13

- 14 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance
15 approval of the principal;
- 16 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared
17 by general class discussion and/or research;
- 18 3. If bus transportation is required, the principal or his/her designee shall make the necessary
19 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 20 4. Signed parental permission forms must be obtained for every student making an off-campus trip
21 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept
22 on file for the remainder of the school year. The form for parental permission must include:
23 purpose, date, time of departure and return, travel plans, destination, number of chaperones,
24 personal expense involved, rules of conduct and penalties for violation, and other facts necessary
25 for parents to be fully informed. This information is to be completed by the school before the form
26 is signed by the parent;
- 27 5. Overnight educational trips and chaperones must be approved by the principal and the director of
28 schools in advance. These groups must be accompanied by at least one regular staff member and
29 others from the school who are appropriate for adequate supervision and shall be responsible for
30 student conduct while away. Whenever possible, a group should be accompanied by at least one
31 female and one male chaperone if the trip is for a mixed group;

- 1 6. Students shall not be penalized for participating in approved school-sponsored trips and
2 activities. Teachers shall permit students to make up class assignments missed because of a
3 trip or activity;
- 4
- 5 7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the
6 principal immediately upon returning to school. Serious accidents involving personal injury
7 must be reported immediately to the principal and/or director of schools. An emergency shall
8 be dealt with promptly by the teacher or other members of the school staff by taking appropriate
9 action, including sending the student to the hospital or summoning medical aid or ambulance.
10 In cases where it is necessary to send the student to the hospital, reasonable effort must be made
11 to notify the parents.
- 12
- 13 8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this
14 section must have prior approval of the director of schools or his/her designee;
- 15
- 16 9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval
17 by the Board.
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Cross References:
Extracurricular Activities 4.300
Attendance 6.200



Travel Request

Renaissance

Organization MCHS Student Council/RC Destination Dallas, Texas

Date of Trip July 12-15, 2023 Purpose of Trip Jostens Renaissance Global Conference

Mode of Transportation: Bus and Plane

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Provide upon approval

(Use back if more space is needed)

School System Participants (please print):

Vanessa Sweeney

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Vanessa Sweeney / Student Council Date: 3/20/2023
Teacher/Sponsor

Approved by: [Signature] Date: 3/20/23
Principal

Approved by: [Signature] Date: 3-20-23
Director of Schools

DIRECTOR'S EVALUATION TALLY SHEET

| Standard 3 | | | | | | | | | | | | |
|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|---------|-----------------|
| Questions | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 | Total | Average | Overall Average |
| 3.1 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 45 | 5.00 | |
| 3.2 | 3 | 5 | 5 | 4 | 5 | 5 | 5 | 5 | 5 | 42 | 4.67 | |
| 3.3 | 3 | 5 | 5 | 5 | 5 | 5 | 4 | 5 | 5 | 42 | 4.67 | |
| 3.4 | 2 | 4 | 5 | 4 | 4 | 4 | 5 | 5 | 5 | 38 | 4.22 | |
| 3.5 | 3 | 5 | 5 | 4 | 5 | 5 | 5 | 5 | 5 | 42 | 4.67 | |
| 3.6 | 2 | 4 | 5 | 4 | 5 | 4 | 4 | 5 | 5 | 38 | 4.22 | |
| 3.7 | 2 | 4 | 5 | 4 | 5 | 5 | 4 | 4 | 5 | 38 | 4.22 | |
| 3.8 | 4 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 44 | 4.89 | |
| 3.9 | 4 | 5 | 5 | 5 | 5 | 4 | 5 | 5 | 5 | 43 | 4.78 | |
| 3.10 | 4 | 5 | 5 | 5 | 5 | 4 | 5 | 4 | 4 | 41 | 4.56 | |
| 3.11 | 3 | 5 | 5 | 4 | 5 | 5 | 4 | 5 | 5 | 41 | 4.56 | |
| 3.12 | 4 | 5 | 5 | 4 | 5 | 4 | 4 | 5 | 4 | 40 | 4.44 | |
| 3.13 | 4 | 5 | 5 | 4 | 4 | 4 | 5 | 5 | 5 | 41 | 4.56 | |
| 3.14 | 4 | 4 | 5 | 4 | 5 | 5 | 5 | 5 | 5 | 42 | 4.67 | |
| | | | | | | | | | | | 64.11 | 4.58 |
| Standard 4 | | | | | | | | | | | | |
| Questions | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 | Total | Average | Overall Average |
| 4.1 | 3 | 5 | 5 | 4 | 5 | 4 | 4 | 4 | 4 | 38 | 4.22 | |
| 4.2 | 3 | 5 | 5 | 5 | 5 | 4 | 5 | 5 | 5 | 42 | 4.67 | |
| 4.3 | 3 | 5 | 5 | 5 | 5 | 4 | 4 | 4 | 5 | 40 | 4.44 | |
| 4.4 | 3 | 5 | 5 | 5 | 5 | 4 | 4 | 4 | 5 | 40 | 4.44 | |
| | | | | | | | | | | | 17.78 | 4.44 |
| Standard 5 | | | | | | | | | | | | |
| Questions | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 | Total | Average | Overall Average |
| 5.1 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | |

DIRECTOR'S EVALUATION TALLY SHEET

| 5.2 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|---------|-----------------|--|
| 5.3 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
| 5.4 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
| | | | | | | | | | | | 19.11 | 4.78 | |
| Standard 6 | | | | | | | | | | | | | |
| Questions | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 | Total | Average | Overall Average | |
| 6.1 | 4 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 44 | 4.89 | | |
| 6.2 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
| 6.3 | 2 | 5 | 5 | 5 | 5 | 5 | 5 | 4 | 5 | 41 | 4.56 | | |
| 6.4 | 3 | 5 | 5 | 4 | 5 | 4 | 5 | 5 | 4 | 40 | 4.44 | | |
| 6.5 | 4 | 5 | 5 | 5 | 4 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
| 6.6 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
| 6.7 | 4 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 44 | 4.89 | | |
| | | | | | | | | | | | 33.11 | 4.73 | |
| Standard 7 | | | | | | | | | | | | | |
| Questions | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 | Total | Average | Overall Average | |
| 7.1 | 5 | 5 | 5 | 5 | 5 | 5 | 4 | 5 | 5 | 44 | 4.89 | | |
| 7.2 | 4 | 5 | 5 | 5 | 5 | 4 | 5 | 5 | 5 | 43 | 4.78 | | |
| 7.3 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
| 7.4 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
| 7.5 | 3 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 43 | 4.78 | | |
| | | | | | | | | | | 0 | 24.00 | 4.80 | |
| | | | | | | | | | | | | | |
| | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 | Total | | | |
| Overall Total | 175 | 245 | 255 | 232 | 244 | 236 | 236 | 248 | 249 | 2120 | | | |
| Overall Average | 3.43 | 4.80 | 5.00 | 4.55 | 4.78 | 4.63 | 4.63 | 4.86 | 4.88 | 4.62 | | | |

Marshall County Board of Education

| | | | |
|--|---|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in April | Descriptor Term: Student Solicitations/Fundraising Activities | Descriptor Code: 2.601 | Issued Date: 08/12/19 |
| | | Rescinds: 2.601 | Issued: 12/12/16 |

1 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or
2 services, soliciting funds or information, or securing participation in non-school related activities and
3 functions. At the same time, schools shall inform and assist students in learning about programs,
4 activities or information which may be of help or service to them. To attempt a fair balance, the following
5 general guidelines will apply:¹

- 6 1. Fundraising activities are permitted in the individual schools and each activity shall be for the
7 purpose of supplementing funds for established school programs and not for supplanting funds
8 which are the responsibility of the public.
- 9 2. No fundraising activities will be conducted without the approval of the director of schools or
10 his/her designee. No teacher or coach shall be contacted by salesmen during school hours,
11 without prearrangement through the principal. Student organizations will not conduct fundraising
12 campaigns without first the approval of the principal, then the director of schools or his/her
13 designee. Fundraising activities must be requested on a form provided by the director of schools
14 at least 60 days prior to the proposed fundraiser.
- 15 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
16 or paid into the activity fund of the school for use by the school. No school employee shall
17 personally benefit from any fundraising activity.
- 18 4. The principal must obtain written approval from the director of schools or designee for all
19 fundraising activities, including online fundraising activities that involve the participation of the
20 general student population in the marketing process of the fundraising effort. All other
21 fundraising activities, including online fundraising activities, must have written approval from
22 the principal and comply with all administrative procedures issued by the director of schools.
23 The authorization request shall contain the following information:²
 - 24 1) The proposed fundraising activity(ies);
 - 25 2) Purpose of the fundraising activity;
 - 26 3) Proposed uses of funds raised;
 - 27 4) Expected student involvement in fundraising activity (school-wide or individual class or
28 club); and
 - 29 5) Margin of profit and how it is to be paid to the school.
- 30 5. The director of schools shall determine whether or not the activity will benefit the school,
31 contribute to the welfare of the student body and supplement, not replace, funds necessary to
32 fulfill the board's required contributions.

- 1 6. Students will not be excused from class to participate in a fundraising activity. No grade in a
2 subject or course will be affected by a student's participation in a fundraising activity.
- 3 7. No quotas will be imposed on students involved and their efforts will be voluntary. Students who
4 do not participate in fundraising activities will not be punished or discriminated against in any
5 way.
- 6 8. Community Service Projects: The Board wishes to encourage the involvement of students in
7 civic and charitable endeavors for the betterment of our community. Therefore, community
8 service projects are permitted if they are student PTO/PTA/Booster club led. The principal must
9 approve all community service projects initiated. Some examples of these might be Angel Tree,
10 can drives, blood drives, environmental community projects, etc.
- 11 9. Dismissal from school for participation in fundraisers is not allowed.
- 12 10. The Marshall County Board of Education does not endorse door-to-door solicitations.

13 This policy shall not be construed as preventing a teacher from using instructional or informational
14 materials even though the materials might include reference to a brand, product or a service.

15 **LOTTERIES**

16 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
17 among purchasers of chances by means of tickets or otherwise through a random drawing or other
18 random selection process.³

19 **ONLINE FUNDRAISING**

20 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all
21 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*
22 *Manual*. The principal/designee of each school shall have access to the established fundraising account
23 to ensure all funds are properly accounted for, and the information is recorded in the school's accounting
24 records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit
25 of an outside party.

26 Employees shall not engage in online fundraising in their official capacity as district employees nor make
27 any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to
28 believe such activity is an approved school fundraiser.

29 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

30 On approval of the principal, an employee may be authorized to raise and use funds for the following
31 noneducational purposes:

- 32 1. Bereavement support;
- 33 2. Award recognition;
- 34 3. Employee morale;
- 35 4. Banquets; or

- 1 5. Other situations at the principal's discretion.
- 2 These funds shall be derived from vending machine revenue, donations or employee-staffed concession
- 3 stands.
- 4 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 5 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 6 procedures are consistent with board policy and state law and disseminate them to all employees.

Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

Cross References:

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605



Fundraiser Authorization

Proposed Fundraising Activity: Graduation Sign Sale

Purpose of Fundraiser: Selling signs

Fund/Account Name: Cross Country

Current balance of fund account \$ 1739.15 Date 3/13/23

Anticipated date(s) of fundraiser: Beginning March 13th Ending April 20th

Expected Student Involvement (schoolwide or specific school organization):

Margin of profit (if applicable): \$ 12.00

Method by which school will receive profit: Cash + Checks from students

How and when will these funds be spent to benefit students/instruction: help fund cross country season

Requested by: Heather Denton Date: 3/13/23
Teacher/Club

Approved by: [Signature] Date: 3/13/23
Principal

Approved by: [Signature] Date: 3-13-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Getting Industry/Business Donations

Purpose of Fundraiser: Fund the Attendance rewards at MCHS- perfect attendance as well as reward lunches.

Fund/Account Name: Chronic Absentee Account

Current balance of fund account \$ 1074.47 Date 3/10/2023

Anticipated date(s) of fundraiser: Beginning March 13, 2023 Ending April 30, 2023

Expected Student Involvement (schoolwide or specific school organization): No student involvement

Margin of profit (if applicable): 100% profit

Method by which school will receive profit: Checks

How and when will these funds be spent to benefit students/instruction: Spring 2023, School year 2023-2024

Requested by: Jeanne Wiles Date: 3/10/2023
Teacher/Club

Approved by: [Signature] Date: 3/13/23
Principal

Approved by: [Signature] Date: 3-13-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Butterbraid Sale

Purpose of Fundraiser: Raise funds for the upcoming Marching Band Season

Fund/Account Name: MCHS Band Boosters

Current balance of fund account \$ 14,500 Date 3/14/23

Anticipated date(s) of fundraiser: Beginning 3/15/2023 Ending 3/24/23

Expected Student Involvement (schoolwide or specific school organization): MCHS Band

Margin of profit (if applicable): 58%

Method by which school will receive profit: Check

How and when will these funds be spent to benefit students/instruction: These funds will be used in the fall for travel and repair

Requested by: Clay Sawyer - MCHS Band Date: 3/14/2023
Teacher/Club

Approved by: [Signature] Date: 3/15/23
Principal

Approved by: [Signature] Date: 3-15-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Movie Night

Purpose of Fundraiser: Raise money to put together diaper bags for the pregnancy center

Fund/Account Name: Interact Club

Current balance of fund account \$ 28.40 Date 3/20/23

Anticipated date(s) of fundraiser: Beginning Late April 2023 Ending Early May 2023

Expected Student Involvement (schoolwide or specific school organization): Interact Club, possibly put out donation bins as well

Margin of profit (if applicable): _____

Method by which school will receive profit: No profit, all raised will help preg. Cent

How and when will these funds be spent to benefit students/instruction: Benefit them by giving to others selflessly

Requested by: Blair Goodman / Interact Club Date: 3/20/23
Teacher/Club

Approved by: [Signature] Date: 3/20/23
Principal

Approved by: [Signature] Date: 3-21-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Westhills Elementary Book Fair

Purpose of Fundraiser: to promote literacy at Westhills; raise funds to replace older non-fiction items.

Fund/Account Name: Library Funds

Current balance of fund account \$ 420.20

Anticipated date(s) of fundraiser: Beginning 03.17.23 Ending 03.24.23

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): _____

Method by which school will receive profit: _____

How and when will these funds be spent to benefit students/instruction: These funds will be used to replace outdated non-fiction section.

Requested by: Harwell / Librarian Date: 03.16.23

Teacher/Club

Approved by: [Signature] Date: 3/16/23

Principal

Approved by: [Signature] Date: 3-16-23

Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Amigas fundraiser night
 Purpose of Fundraiser: Raise funds for the upcoming marching band season
 Fund/Account Name: MCHS Band
 Current balance of fund account \$ 14,500 Date 3/14/2023
 Anticipated date(s) of fundraiser: Beginning 3/20/2023 Ending 3/20/2023
 Expected Student Involvement (schoolwide or specific school organization): MCHS Band

Margin of profit (if applicable): N/A
 Method by which school will receive profit: check
 How and when will these funds be spent to benefit students/instruction: Used over the fall for travel and repair

Requested by: Clayton Sawyer - MCHS Band Date: 3/14/2023
Teacher/Club
 Approved by: [Signature] Date: 3/15/23
Principal
 Approved by: [Signature] Date: 3-15-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

| | | |
|--|----------|----------|
| Total Collections | \$ _____ | |
| Less: Total Expenses | \$ _____ | |
| Total Fundraiser Profit | | \$ _____ |
| Total Purchases with Fundraiser Profit | | \$ _____ |
| *Difference | | \$ _____ |

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

 Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Students pay \$1 to wear caps

Purpose of Fundraiser: Raise money to help the family of one of our students, Paige VanDusen. Paige's father was killed in a car

Wreck Sat. night.

Fund/Account Name: VanDusen Family

Current balance of fund account \$ 0 Date _____

Anticipated date(s) of fundraiser: Beginning 3-21-23 Ending 3-24-23

Expected Student Involvement (schoolwide or specific school organization): any student can participate by pay \$1 to wear a cap each day.

Margin of profit (if applicable): There will be no profit to the school

Method by which school will receive profit: School will not benefit at all

How and when will these funds be spent to benefit students/instruction: All funds raised will be donated to the VanDusen family

Requested by: Staff of CVES
Teacher/Club

Date: 3-20-23

Approved by: Cheryl Ewing
Principal

Date: 3-20-23

Approved by: Carol Powell
Director of Schools

Date: 3-20-23

**** Request must be made 60 days prior to the proposed fundraiser.**

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Renaissance Flower Sale

Purpose of Fundraiser: To raise funds for the Jostens Renaissance National Conference in Dallas, Texas

Fund/Account Name: MCHS Student Council

Current balance of fund account \$ 1419.88 Date 3/20/2023

Anticipated date(s) of fundraiser: Beginning 3/27/2023 Ending 4/15/2023

Expected Student Involvement (schoolwide or specific school organization): students who wish to attend conference this summer

Margin of profit (if applicable): depends on number sold

Method by which school will receive profit: orders for hanging baskets and ferns

How and when will these funds be spent to benefit students/instruction: For registration and travel expenses for the Jostens Renaissance Conference to help improve school culture and climate

Requested by: Vanessa Sweeney Date: 3/20/2023
Teacher/Club Student Council

Approved by: [Signature] Date: 3/20/23
Principal

Approved by: [Signature] Date: 3-20-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*



Fundraiser Authorization

Proposed Fundraising Activity: Volleyball Fundraiser

Purpose of Fundraiser: Basic Volleyball skills for 6th grade girls.

Fund/Account Name: Volleyball

Current balance of fund account \$ 6,000.00 Date 3-20-23

Anticipated date(s) of fundraiser: Beginning April 3, 2023 Ending May 17, 2023

Expected Student Involvement (schoolwide or specific school organization): _____

Any girl interested in learning volleyball skills.

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash/Check

How and when will these funds be spent to benefit students/instruction: at Fundraiser

Requested by: S. Swift Date: 3/20/23
Teacher/Club

Approved by: _____ Date: 3/21/23
Principal

Approved by: Jason Small Date: 3-21-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Hotsie Pottsie

Purpose of Fundraiser: raise money for needs for school

Fund/Account Name: OES Parent Club

Current balance of fund account \$ 10,312 Date 3-23-23

Anticipated date(s) of fundraiser: Beginning 4/20/23 Ending 4/20/23

Expected Student Involvement (schoolwide or specific school organization): pre paid
student involvement

Margin of profit (if applicable): _____

Method by which school will receive profit: prepaid student orders

How and when will these funds be spent to benefit students/instruction: _____

Requested by: Christi Flowers / Parent Club Date: 3-23-23
Teacher/Club

Approved by: Jacol Sunde Date: 3-25-23
Principal

Approved by: Tracy Johnston Date: 4-3-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Overcome the World

Purpose of Fundraiser: raise money for needs to at school

Fund/Account Name: OGES Parent Club

Current balance of fund account \$ 10,312 Date 3-23-23

Anticipated date(s) of fundraiser: Beginning 4-22-23 Ending 4-22-23

Expected Student Involvement (schoolwide or specific school organization): anyone and everyone

Margin of profit (if applicable): _____

Method by which school will receive profit: _____

How and when will these funds be spent to benefit students/instruction: _____

Requested by: Christi Flowers / Parent Club Date: 3-23-23
Teacher/Club

Approved by: Carol Lovell Date: 3-25-23
Principal

Approved by: Nancy Gentry Date: 4-3-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Lipsync Battle

Purpose of Fundraiser: To raise funds for service projects, leadership events, and Renaissance activities

Fund/Account Name: MCHS Student Council

Current balance of fund account \$ 1419.88 Date 3/13/2023

Anticipated date(s) of fundraiser: Beginning 4/21/23 Ending 4/21/23

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): depends on # of students who attend

Method by which school will receive profit: \$1 Renaissance Cardholders / \$2 for non cardholders

How and when will these funds be spent to benefit students/instruction: funds will be

used for graduation cords, teacher appreciation week, and other events

Requested by: Vanessa J. Sweeney Date: 3/13/2023
Teacher/Club

Approved by: [Signature] Date: 3/15/23
Principal

Approved by: [Signature] Date: 3-15-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*



Fundraiser Authorization

Proposed Fundraising Activity: May Calendar Fundraiser

Purpose of Fundraiser: raise money for UCA cheer camp expenses and fees, gas, food, etc

Fund/Account Name: CHS Cheer

Current balance of fund account \$ 4,555.33 Date 3/17/2023

Anticipated date(s) of fundraiser: Beginning April 22 Ending May 10, 2023

Expected Student Involvement (schoolwide or specific school organization): CHS Cheer Squad and coaches

Margin of profit (if applicable): 8,432 approximately

Method by which school will receive profit: Cash/check

How and when will these funds be spent to benefit students/instruction: on gas, ~~beer~~ food, cheer expenses for summer camp, equipment, etc

Requested by: David King Date: 3/17/2023
Teacher/Club

Approved by: [Signature] Date: 3/17/23
Principal

Approved by: [Signature] Date: 3-20-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

| | | |
|--|----------|----------|
| Total Collections | \$ _____ | |
| Less: Total Expenses | \$ _____ | |
| Total Fundraiser Profit | | \$ _____ |
| Total Purchases with Fundraiser Profit | | \$ _____ |
| *Difference | | \$ _____ |

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Calendar Donation Fundraiser

Purpose of Fundraiser: To raise money to offset the individual costs for this upcoming season

Fund/Account Name: Touchdown Association

Current balance of fund account \$ 2,100.00 Date 3-15-23

Anticipated date(s) of fundraiser: Beginning May 1, 2023 Ending May 31, 2023

Expected Student Involvement (schoolwide or specific school organization): Forrest Middle School Cheer

Margin of profit (if applicable): 100%

Method by which school will receive profit: _____

How and when will these funds be spent to benefit students/instruction: For the purchase of uniforms and other cheer expenses - Use before 8-1-23.

Requested by: Heather Robinson
Teacher/Club

Date: 3-15-2023

Approved by: [Signature]
Principal

Date: 3/17/23

Approved by: [Signature]
Director of Schools

Date: 3-17-23

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Dodgeball Tournament

Purpose of Fundraiser: To raise funds for service projects, leadership events, and Renaissance activities

Fund/Account Name: MCHS Student Council

Current balance of fund account \$ 1419.88 Date 3/13/2023

Anticipated date(s) of fundraiser: Beginning 5/10/2023 Ending 5/10/2023

Expected Student Involvement (schoolwide or specific school organization): ~~_____~~
Schoolwide

Margin of profit (if applicable): _____

Method by which school will receive profit: \$2⁰⁰ to attend or play

How and when will these funds be spent to benefit students/instruction: funds will be used for graduation cords, teacher appreciation week, and other events

Requested by: Vanessa Sweeney Date: 3/13/2023
Teacher/Club

Approved by: [Signature] Date: 3/15/23
Principal

Approved by: [Signature] Date: 3-15-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

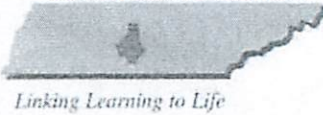
Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)



Fundraiser Authorization

Proposed Fundraising Activity: Travelin' Tom Coffee Truck

Purpose of Fundraiser: ACT Bulldog Project 21

Fund/Account Name: ACT

Current balance of fund account \$ 4515.54 Date 3-22-23

Anticipated date(s) of fundraiser: Beginning 5-17-23 Ending 5-17-23

Expected Student Involvement (school-wide or specific school organization): School-wide - before school + break

Margin of profit (if applicable): 10% of total sales

Method by which school will receive profit: check from company

How and when will these funds be spent to benefit students/instruction: snacks for ACT prep, name plates

Requested by: Jill Worley, ACT Date: 5-17-23
Teacher/Club

Approved by: [Signature] Date: 5/17/23
Principal

Approved by: [Signature] Date: 5-23-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: "Calendar" Fundraiser

Purpose of Fundraiser: Uniforms and team gear

Fund/Account Name: MCHS-Volleyball

Current balance of fund account \$ 5596.36 Date 3/22/23

Anticipated date(s) of fundraiser: Beginning 5/30/23 Ending 7/10/23

Expected Student Involvement (schoolwide or specific school organization): MCHS Volleyball team

Margin of profit (if applicable): _____

Method by which school will receive profit: cash from players

How and when will these funds be spent to benefit students/instruction: Money will be used to purchase team gear for the girls.

Requested by: Joni C. Yancaster / Volleyball Date: 3/22/23
Teacher/Club

Approved by: [Signature] Date: 3/23/23
Principal

Approved by: [Signature] Date: 3-25-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Youth Girls Volleyball Camp

Purpose of Fundraiser: To raise money for the MCHS Volleyball team to attend team camp at MTSU.

Fund/Account Name: MCHS-Volleyball

Current balance of fund account \$ 5596.36 Date 3/22/23

Anticipated date(s) of fundraiser: Beginning May 31 Ending June 2

Expected Student Involvement (schoolwide or specific school organization): MCHS volleyball team plus any rising 4th-8th grade girls that sign up to attend.

Margin of profit (if applicable): _____

Method by which school will receive profit: Cash, paid by attendees

How and when will these funds be spent to benefit students/instruction: Profit made will be used to take the high school team to MTSU's SKILLS team camp.

Requested by: Joni C. Yancoste / Volleyball Date: 3/22/23
Teacher/Club

Approved by: [Signature] Date: 3/23/23
Principal

Approved by: [Signature] Date: 3-23-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Linking Learning to Life

Fundraiser Authorization

Proposed Fundraising Activity: Playday (Basketball)

Purpose of Fundraiser: Raise money for basketball camps

Fund/Account Name: Boys Basketball

Current balance of fund account \$ 2414.03 Date 3-10-23

Anticipated date(s) of fundraiser: Beginning June 5th Ending June 12th

Expected Student Involvement (schoolwide or specific school organization): basketball teams

Margin of profit (if applicable): _____

Method by which school will receive profit: _____

How and when will these funds be spent to benefit students/instruction: money to help aid in basketball camps

Requested by: LAUON KING Basketball Date: 3-10-23
Teacher/Club

Approved by: [Signature] Date: 3/13/23
Principal

Approved by: [Signature] Date: 3-13-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Sonic Cards

Purpose of Fundraiser: Needed equipment - net, additional volleyballs, water bottles, etc.

Fund/Account Name: MCHS - Volleyball

Current balance of fund account \$ 5596.36 Date 3/22/23

Anticipated date(s) of fundraiser: Beginning 7/24/23 Ending 9/1/23

Expected Student Involvement (schoolwide or specific school organization): MCHS Volleyball team

Margin of profit (if applicable): _____

Method by which school will receive profit: cash from cards sold

How and when will these funds be spent to benefit students/instruction: Necessary equipment will be purchased to replace old, failing equipment.

Requested by: Lori C. Lancaster / Volleyball Date: 3/22/23
Teacher/Club

Approved by: [Signature] Date: 3/23/23
Principal

Approved by: [Signature] Date: 3-23-23
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature

**2022-2023 Consolidated Application
Free/Reduced Lunch Percentages**

Aug. 2022

| School | # Free/Red | ADM | % F/R |
|-----------------|-------------|-------------|---------------|
| MES | 273 | 385 | 70.91% |
| LMS | 311 | 424 | 73.35% |
| WES | 444 | 602 | 73.75% |
| OGES | 287 | 408 | 70.34% |
| CES | 203 | 456 | 44.52% |
| MCHS | 553 | 822 | 67.27% |
| CHS | 225 | 440 | 51.14% |
| CHES | 174 | 539 | 32.28% |
| FHS | 283 | 810 | 34.94% |
| DHIS | 181 | 438 | 41.32% |
| District | 2934 | 5324 | 55.11% |

Sept. 2022

| School | # Free/Red | ADM | % F/R |
|-----------------|-------------|-------------|---------------|
| MES | 259 | 387 | 66.93% |
| LMS | 290 | 427 | 67.92% |
| WES | 399 | 603 | 66.17% |
| OGES | 281 | 415 | 67.71% |
| CES | 182 | 461 | 39.48% |
| MCHS | 477 | 818 | 58.31% |
| CHS | 164 | 441 | 37.19% |
| CHES | 169 | 540 | 31.30% |
| FHS | 206 | 808 | 25.50% |
| DHIS | 153 | 437 | 35.01% |
| District | 2580 | 5337 | 48.34% |

Oct. 2022

| School | # Free/Red | ADM | % F/R |
|-----------------|-------------|-------------|---------------|
| MES | 264 | 390 | 67.69% |
| LMS | 296 | 431 | 68.68% |
| WES | 409 | 605 | 67.60% |
| OGES | 285 | 414 | 68.84% |
| CES | 185 | 461 | 40.13% |
| MCHS | 486 | 816 | 59.56% |
| CHS | 168 | 440 | 38.18% |
| CHES | 170 | 543 | 31.31% |
| FHS | 212 | 804 | 26.37% |
| DHIS | 154 | 440 | 35.00% |
| District | 2629 | 5344 | 49.20% |

Nov. 2022

| School | # Free/Red | ADM | % F/R |
|-----------------|-------------|-------------|---------------|
| MES | 262 | 396 | 66.16% |
| LMS | 292 | 428 | 68.22% |
| WES | 409 | 606 | 67.49% |
| OGES | 288 | 413 | 69.73% |
| CES | 192 | 468 | 41.03% |
| MCHS | 485 | 817 | 59.36% |
| CHS | 167 | 439 | 38.04% |
| CHES | 170 | 548 | 31.02% |
| FHS | 208 | 800 | 26.00% |
| DHIS | 152 | 438 | 34.70% |
| District | 2625 | 5353 | 49.04% |

Dec. 2022

| School | # Free/Red | ADM | % F/R |
|-----------------|-------------|-------------|---------------|
| MES | 263 | 396 | 66.41% |
| LMS | 290 | 420 | 69.05% |
| WES | 413 | 607 | 68.04% |
| OGES | 289 | 415 | 69.64% |
| CES | 187 | 464 | 40.30% |
| MCHS | 483 | 813 | 59.41% |
| CHS | 165 | 436 | 37.84% |
| CHES | 171 | 553 | 30.92% |
| FHS | 211 | 799 | 26.41% |
| DHIS | 151 | 438 | 34.47% |
| District | 2623 | 5341 | 49.11% |

Jan. 2023

| School | # Free/Red | ADM | % F/R |
|-----------------|-------------|-------------|---------------|
| MES | 260 | 394 | 65.99% |
| LMS | 290 | 423 | 68.56% |
| WES | 416 | 610 | 68.20% |
| OGES | 283 | 407 | 69.53% |
| CES | 189 | 465 | 40.65% |
| MCHS | 459 | 814 | 56.39% |
| CHS | 164 | 435 | 37.70% |
| CHES | 172 | 556 | 30.94% |
| FHS | 198 | 793 | 24.97% |
| DHIS | 150 | 439 | 34.17% |
| District | 2581 | 5336 | 48.37% |

Feb. 2023

| School | # Free/Red | ADM | % F/R |
|-----------------|-------------|-------------|---------------|
| MES | 258 | 393 | 65.65% |
| LMS | 286 | 420 | 68.10% |
| WES | 418 | 610 | 68.52% |
| OGES | 283 | 406 | 69.70% |
| CES | 189 | 463 | 40.82% |
| MCHS | 458 | 811 | 56.47% |
| CHS | 162 | 437 | 37.07% |
| CHES | 174 | 557 | 31.24% |
| FHS | 199 | 799 | 24.91% |
| DHIS | 149 | 442 | 33.71% |
| District | 2576 | 5338 | 48.26% |

Mar. 2023

| School | # Free/Red | ADM | % F/R |
|-----------------|-------------|-------------|---------------|
| MES | 254 | 387 | 65.63% |
| LMS | 287 | 416 | 68.99% |
| WES | 417 | 609 | 68.47% |
| OGES | 283 | 405 | 69.88% |
| CES | 188 | 459 | 40.96% |
| MCHS | 458 | 808 | 56.68% |
| CHS | 156 | 432 | 36.11% |
| CHES | 176 | 560 | 31.43% |
| FHS | 199 | 800 | 24.88% |
| DHIS | 151 | 442 | 34.16% |
| District | 2569 | 5318 | 48.31% |

Apr. 2023

| School | # Free/Red | ADM | % F/R |
|-----------------|------------|----------|----------------|
| MES | | | #DIV/0! |
| LMS | | | #DIV/0! |
| WES | | | #DIV/0! |
| OGES | | | #DIV/0! |
| CES | | | #DIV/0! |
| MCHS | | | #DIV/0! |
| CHS | | | #DIV/0! |
| CHES | | | #DIV/0! |
| FHS | | | #DIV/0! |
| DHIS | | | #DIV/0! |
| District | 0 | 0 | #DIV/0! |

May 2023

| School | # Free/Red | ADM | % F/R |
|-----------------|------------|----------|----------------|
| MES | | | #DIV/0! |
| LMS | | | #DIV/0! |
| WES | | | #DIV/0! |
| OGES | | | #DIV/0! |
| CES | | | #DIV/0! |
| MCHS | | | #DIV/0! |
| CHS | | | #DIV/0! |
| CHES | | | #DIV/0! |
| FHS | | | #DIV/0! |
| DHIS | | | #DIV/0! |
| District | 0 | 0 | #DIV/0! |

Marshall County Board of Education

| | | | |
|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in January | Descriptor Term: Financial Reports and Records | Descriptor Code: 2.701 | Issued Date: 08/14/01 |
| | | Rescinds: DIB | Issued: 07/28/93 |

1 **FINANCIAL REPORTS**

2
3 The Executive Committee shall submit to the Board at each regular board meeting a report of all business
4 transacted since the last regular meeting.¹

5
6 A report indicating all receipts and expenditures will be given quarterly to the County Commission.² Each
7 report will show the amount of the annual appropriation, the amount expended by account to date, the
8 amount encumbered and the free balance in each account.

9
10 The director of schools shall submit monthly financial reports to the Board and to state and federal
11 agencies as required.³

12
13 **FINANCIAL RECORDS**

14
15 The director of schools shall maintain all financial records as required by regulation and applicable state and
16 federal law. The Board, from time to time, may determine to extend the retention time for certain records.⁴

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36 Legal References:

- 37 1. TCA 49-2-206(5)
38 2. TCA 49-2-301(b)(11)(S)
39 3. TCA 49-2-301(b)(1)(2)
40 4. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-21
41

35
36 Cross Reference:

School Board Records 1.407

| Fnd T Acct Obj Prj Loc Prg | Account Level Description | 2022-23 | 2022-23 | 2022-23 | Unexpended | February 2022-23 |
|-------------------------------|------------------------------|----------------------|----------------------|----------------------|---------------------|---------------------|
| | | Original Budget | Revised Budget | FYTD Activity | Balance | Monthly Activity |
| 141 R 40110 000 000 00000 000 | CURRENT PROPERTY TAX | 9,217,710.00 | 9,217,710.00 | 8,780,507.03 | 437,202.97 | 3,108,386.25 |
| 141 R 40120 000 000 00000 000 | TRUSTEE'S COLLECTIONS | 149,934.00 | 149,934.00 | 161,117.38 | -11,183.38 | 39,119.22 |
| 141 R 40125 000 000 00000 000 | TRUSTEE'S COLLECTIONS | 5,000.00 | 5,000.00 | 1,697.21 | 3,302.79 | |
| 141 R 40130 000 000 00000 000 | CIR CLK/CLK & MASTER | 51,676.00 | 51,676.00 | 41,730.68 | 9,945.32 | 2,279.80 |
| 141 R 40140 000 000 00000 000 | INTEREST AND PENALTY | 30,513.00 | 30,513.00 | 21,112.20 | 9,400.80 | 6,569.84 |
| 141 R 40210 000 000 00000 000 | LOCAL OPTION SALES TA | 2,183,549.00 | 2,183,549.00 | 2,951,707.86 | -768,158.86 | 527,433.77 |
| 141 R 40275 000 000 00000 000 | MIXED DRINK TAX | 6,000.00 | 6,000.00 | 7,093.73 | -1,093.73 | |
| 141 R 40275 000 000 30002 000 | MIXED DRINK TAX | | | 7,503.58 | -7,503.58 | 2,289.84 |
| 141 R 41110 000 000 00000 000 | MARRIAGE LICENSES | 1,867.00 | 1,867.00 | 1,292.00 | 575.00 | 104.50 |
| 141 R 43517 000 000 00000 000 | TUITION-OTHER | 33,000.00 | 33,000.00 | | 33,000.00 | |
| 141 R 43517 000 000 02105 000 | CVES-TUITION AFTER SCHOOL | | | 73,809.00 | -73,809.00 | 18,475.00 |
| 141 R 43570 000 000 00000 000 | RECEIPTS FROM INDIVID | 50,000.00 | 50,000.00 | 10,002.45 | 39,997.55 | 700.14 |
| 141 R 43570 000 000 40200 000 | | | | 32,293.37 | -32,293.37 | 3,261.50 |
| 141 R 43583 000 000 00000 000 | TBI CRIMINAL BACKGROU | | | 815.00 | -815.00 | 74.30 |
| 141 R 43990 000 000 40100 000 | OTHER CHARGES FOR SERVICES | 40,000.00 | 40,000.00 | 30,909.30 | 9,090.70 | |
| 141 R 44130 000 000 00000 000 | SALE OF MATERIALS AND | 3,000.00 | 3,000.00 | 596.00 | 2,404.00 | |
| 141 R 44170 000 000 00000 000 | MISCELLANEOUS REFUNDS | 65,000.00 | 65,000.00 | 39,082.74 | 25,917.26 | 7,785.32 |
| 141 R 44170 000 000 00003 000 | MISCELLANEOUS REFUNDS | | | 218.09 | -218.09 | |
| 141 R 44170 000 000 30008 000 | MISC REFUNDS-STELLER | | | 10,170.94 | -10,170.94 | 364.03 |
| 141 R 44530 000 000 00000 000 | SALE OF EQUIPMENT | 3,000.00 | 3,000.00 | | 3,000.00 | |
| 141 R 44560 000 000 00000 000 | DAMAGES RECOVERED FRO | 1,000.00 | 1,000.00 | 30.00 | 970.00 | |
| 141 R 46511 000 000 00000 000 | BASIC EDUCATION PROGR 2 | 30,696,000.00 | 30,696,000.00 | 21,574,700.00 | 9,121,300.00 | 3,082,100.00 |
| 141 R 46515 000 000 00000 000 | EARLY CHILDHOOD EDUCA | 193,519.00 | 193,519.00 | 87,253.30 | 106,265.70 | |
| 141 R 46550 000 000 00000 000 | DRIVER EDUCATION | 15,662.00 | 15,662.00 | | 15,662.00 | |
| 141 R 46590 000 000 00000 000 | OTHER STATE EDUCATION | 90,000.00 | 357,114.72 | 134,336.28 | 222,778.44 | 117,329.35 |
| 141 R 46610 000 000 00000 000 | CAREER LADDER PROGRAM | 72,050.00 | 72,050.00 | 42,147.62 | 29,902.38 | |
| 141 R 46851 000 000 00000 000 | STATE REVENUE SHARING | 190,000.00 | 190,000.00 | 163,055.84 | 26,944.16 | |
| 141 R 47147 000 000 00000 000 | SAFE AND DRUG-FREE SC | | 133,048.96 | 136,502.15 | -3,453.19 | 43,761.24 |
| 141 R 47309 000 000 00000 000 | COVID GRANT D | | | 12,000.00 | -12,000.00 | |
| 141 R 49700 000 000 00000 000 | INSURANCE RECOVERY | 2,000.00 | 2,000.00 | 52,198.63 | -50,198.63 | 12,892.00 |
| 141 R ----- | | 43,100,480.00 | 43,500,643.68 | 34,373,882.38 | 9,126,761.30 | 6,972,926.10 |
| 141 - ----- | | 43,100,480.00 | 43,500,643.68 | 34,373,882.38 | 9,126,761.30 | 6,972,926.10 |
| Grand Revenue Totals | | 43,100,480.00 | 43,500,643.68 | 34,373,882.38 | 9,126,761.30 | 6,972,926.10 |

Number of Accounts: 30

***** End of report *****

| Fnd T Acct | Obj Prj Loc | Prg Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 | |
|------------|-------------|---------|-----------------------------|----------------|---------------|---------------|-------------------|------------------|-------------------|-----------|
| | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward | |
| 71100 | | | REGULAR INSTRUCTION PROGRAM | | | | | | | |
| 71100 116 | | | TEACHERS | 15,063,089.00 | 15,150,211.64 | 8,740,909.57 | | 6,409,302.07 | 1,290,500.51 | |
| 71100 117 | | | CAREER LADDER P | 42,900.00 | 42,900.00 | 19,957.50 | | 22,942.50 | | |
| 71100 128 | | | HOMEBOUND TEACH | 10,000.00 | 10,000.00 | 4,392.50 | | 5,607.50 | 630.00 | |
| 71100 163 | | | EDUCATIONAL ASS | 735,038.00 | 759,371.23 | 470,322.54 | | 289,048.69 | 64,492.07 | |
| 71100 186 | | | LONGEVITY PAY | 186,003.00 | 186,003.00 | 190,525.00 | | -4,522.00 | | |
| 71100 189 | | | OTHER SALARIES | 93,840.00 | 101,421.31 | 55,019.16 | | 46,402.15 | -9,985.09 | |
| 71100 195 | | | CERTIFIED SUBST | 30,000.00 | 30,000.00 | 14,439.47 | | 15,560.53 | 2,900.00 | |
| 71100 198 | | | NON-CERTIFIED S | 180,000.00 | 180,000.00 | 142,594.50 | | 37,405.50 | 40,397.50 | |
| 71100 201 | | | SOCIAL SECURITY | 1,013,134.00 | 1,042,177.42 | 540,609.06 | | 501,568.36 | 78,693.54 | |
| 71100 204 | | | STATE RETIREMEN | 1,386,989.00 | 1,401,689.90 | 769,272.65 | | 632,417.25 | 110,646.69 | |
| 71100 207 | | | MEDICAL INSURAN | 3,441,744.00 | 3,266,744.00 | 2,254,878.88 | | 1,011,865.12 | 329,287.66 | |
| 71100 208 | | | DENTAL INSURANC | 11,228.00 | 11,228.00 | 7,346.16 | | 3,881.84 | 1,057.92 | |
| 71100 210 | | | UNEMPLOYMENT CO | 9,426.00 | 9,426.00 | 7,506.75 | | 1,919.25 | 2,240.09 | |
| 71100 212 | | | EMPLOYER MEDICA | 236,943.00 | 243,735.41 | 130,201.84 | | 113,533.57 | 19,065.13 | |
| 71100 217 | | | RETIREMENT-HYBR | 76,500.00 | 76,500.00 | 34,478.56 | | 42,021.44 | 5,530.00 | |
| 71100 336 | | | MAINTENANCE AND | 177,122.00 | 177,122.00 | 110,868.01 | 28,050.00 | 38,203.99 | 21,514.17 | 55,652.15 |
| 71100 355 | | | TRAVEL | 2,000.00 | 2,000.00 | 2,036.77 | | -36.77 | 481.02 | |
| 71100 356 | | | TUITION | 6,000.00 | 6,000.00 | | | 6,000.00 | | |
| 71100 399 | | | OTHER CONTRACTE | 33,500.00 | 33,500.00 | 327,330.74 | | -293,830.74 | 2,501.00 | 399.98 |
| 71100 429 | | | INSTRUCTIONAL S | 320,200.00 | 320,200.00 | 271,544.19 | 35,985.36 | 12,670.45 | 17,850.32 | 36,308.80 |
| 71100 449 | | | TEXTBOOKS | 300,000.00 | 300,000.00 | 62,084.68 | 2,144.33 | 235,770.99 | 3,286.34 | 611.00 |
| 71100 499 | | | OTHER SUPPLIES | | | 299.84 | | -299.84 | | 2,000.00 |
| 71100 599 | | | OTHER CHARGES | | | | | | | 400.00 |
| 71100 722 | | | REGULAR INSTRUC | | | 75,895.15 | 32,470.53 | -108,365.68 | 3,077.00 | 4,146.54 |
| 71100 790 | | | OTHER EQUIPMENT | 118,000.00 | 118,000.00 | 2,862.45 | | 115,137.55 | | |
| 71100 --- | | | REGULAR INSTRUC | 23,473,656.00 | 23,468,229.91 | 14,235,375.97 | 98,650.22 | 9,134,203.72 | 1,984,165.87 | 99,518.47 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|------------|-------------|-----|--------------------------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 71150 | | | ALTERNATIVE INSTRUCTION PROGRA | | | | | | | |
| 71150 116 | | | TEACHERS | 116,575.00 | 119,982.50 | 36,739.35 | | 83,243.15 | 5,429.45 | |
| 71150 186 | | | LONGEVITY PAY | 1,350.00 | 1,350.00 | 650.00 | | 700.00 | | |
| 71150 198 | | | NON-CERTIFIED S | 1,000.00 | 1,000.00 | 940.00 | | 60.00 | 285.00 | |
| 71150 201 | | | SOCIAL SECURITY | 7,373.00 | 7,584.27 | 2,137.33 | | 5,446.94 | 319.67 | |
| 71150 204 | | | STATE RETIREMEN | 10,248.00 | 10,544.11 | 3,249.13 | | 7,294.98 | 471.82 | |
| 71150 207 | | | MEDICAL INSURAN | 34,012.00 | 34,012.00 | 11,299.61 | | 22,712.39 | 1,642.40 | |
| 71150 208 | | | DENTAL INSURANC | 92.00 | 92.00 | 31.92 | | 60.08 | 4.56 | |
| 71150 210 | | | UNEMPLOYMENT CO | 63.00 | 63.00 | 23.80 | | 39.20 | 5.58 | |
| 71150 212 | | | EMPLOYER MEDICA | 1,724.00 | 1,773.41 | 499.88 | | 1,273.53 | 74.77 | |
| 71150 399 | | | OTHER CONTRACTE | 3,000.00 | 3,000.00 | 921.86 | | 2,078.14 | 248.31 | |
| 71150 429 | | | INSTRUCTIONAL S | 800.00 | 800.00 | 400.00 | | 400.00 | | |
| 71150 722 | | | REGULAR INSTRUC | 3,000.00 | 3,000.00 | | | 3,000.00 | | |
| 71150 --- | | | ALTERNATIVE INS | 179,237.00 | 183,201.29 | 56,892.88 | | 126,308.41 | 8,481.56 | |

| Fnd T | Acct | Obj | Prj | Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|-------|-------|-----|-----|-----|-----|-----------------|---------------------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 71200 | | | | | | | SPECIAL EDUCATION PROGRAM | | | | | | |
| | 71200 | 116 | | | | TEACHERS | 1,397,346.00 | 1,418,674.50 | 767,984.11 | | 650,690.39 | 109,394.90 | |
| | 71200 | 117 | | | | CAREER LADDER P | 5,500.00 | 5,500.00 | 2,750.00 | | 2,750.00 | | |
| | 71200 | 128 | | | | HOMEBOUND TEACH | 6,000.00 | 6,000.00 | 1,320.00 | | 4,680.00 | 405.00 | |
| | 71200 | 163 | | | | EDUCATIONAL ASS | 430,752.00 | 443,377.92 | 242,326.20 | | 201,051.72 | 35,271.76 | |
| | 71200 | 171 | | | | SPEECH PATHOLOG | 237,871.00 | 218,324.50 | 115,310.91 | | 103,013.59 | 17,108.18 | |
| | 71200 | 186 | | | | LONGEVITY PAY | 24,650.00 | 24,650.00 | 29,850.00 | | -5,200.00 | | |
| | 71200 | 195 | | | | CERTIFIED SUBST | 3,500.00 | 3,500.00 | 1,700.00 | | 1,800.00 | 200.00 | |
| | 71200 | 198 | | | | NON-CERTIFIED S | 24,000.00 | 24,000.00 | 14,042.50 | | 9,957.50 | 5,712.50 | |
| | 71200 | 201 | | | | SOCIAL SECURITY | 132,036.00 | 136,029.30 | 63,866.46 | | 72,162.84 | 9,092.28 | |
| | 71200 | 204 | | | | STATE RETIREMEN | 177,548.00 | 183,041.08 | 93,786.86 | | 89,254.22 | 12,984.46 | |
| | 71200 | 207 | | | | MEDICAL INSURAN | 730,099.00 | 730,099.00 | 441,920.17 | | 288,178.83 | 63,726.06 | |
| | 71200 | 208 | | | | DENTAL INSURANC | 2,650.00 | 2,650.00 | 1,399.92 | | 1,250.08 | 200.64 | |
| | 71200 | 210 | | | | UNEMPLOYMENT CO | 1,532.00 | 1,532.00 | 942.14 | | 589.86 | 309.17 | |
| | 71200 | 212 | | | | EMPLOYER MEDICA | 30,879.00 | 31,812.92 | 15,128.54 | | 16,684.38 | 2,159.99 | |
| | 71200 | 217 | | | | RETIREMENT-HYBR | 9,027.00 | 9,027.00 | 3,508.49 | | 5,518.51 | 521.66 | |
| | 71200 | 429 | | | | INSTRUCTIONAL S | 7,000.00 | 7,000.00 | 6,400.00 | | 600.00 | | |
| | 71200 | 725 | | | | SPECIAL EDUCATI | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| | 71200 | --- | | | | SPECIAL EDUCATI | 3,221,390.00 | 3,246,218.22 | 1,802,236.30 | | 1,443,981.92 | 257,086.60 | |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 71300 | | | | | | | | | | |
| | 71300 116 | | TEACHERS | 1,048,662.00 | 1,070,501.29 | 642,590.86 | | 427,910.43 | 89,518.70 | |
| | 71300 117 | | CAREER LADDER P | 3,000.00 | 3,000.00 | 1,500.00 | | 1,500.00 | | |
| | 71300 163 | | EDUCATIONAL ASS | | | 2,766.60 | | -2,766.60 | 1,383.30 | |
| | 71300 186 | | LONGEVITY PAY | 11,750.00 | 11,750.00 | 11,200.00 | | 550.00 | | |
| | 71300 195 | | CERTIFIED SUBST | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| | 71300 198 | | NON-CERTIFIED S | 8,000.00 | 8,000.00 | 5,030.00 | | 2,970.00 | 1,395.00 | |
| | 71300 201 | | SOCIAL SECURITY | 66,490.00 | 67,844.04 | 37,927.26 | | 29,916.78 | 5,285.89 | |
| | 71300 204 | | STATE RETIREMEN | 92,411.00 | 94,331.86 | 55,649.22 | | 38,682.64 | 7,703.06 | |
| | 71300 207 | | MEDICAL INSURAN | 231,146.00 | 231,146.00 | 162,010.36 | | 69,135.64 | 22,053.44 | |
| | 71300 208 | | DENTAL INSURANC | 780.00 | 780.00 | 533.52 | | 246.48 | 72.96 | |
| | 71300 210 | | UNEMPLOYMENT CO | 468.00 | 468.00 | 458.45 | | 9.55 | 114.56 | |
| | 71300 212 | | EMPLOYER MEDICA | 15,550.00 | 15,866.67 | 8,870.15 | | 6,996.52 | 1,236.23 | |
| | 71300 217 | | RETIREMENT-HYBR | 5,508.00 | 5,508.00 | 2,047.98 | | 3,460.02 | 247.88 | |
| | 71300 336 | | MAINTENANCE AND | 2,500.00 | 2,500.00 | 387.19 | | 2,112.81 | | |
| | 71300 429 | | INSTRUCTIONAL S | 22,800.00 | 22,800.00 | 58,160.81 | 8,379.02 | -43,739.83 | 38,459.89 | 1,776.47 |
| | 71300 449 | | TEXTBOOKS | 2,000.00 | 2,000.00 | | | 2,000.00 | | |
| | 71300 599 | | OTHER CHARGES | 500.00 | 500.00 | | | 500.00 | | |
| | 71300 722 | | REGULAR INSTRUC | 30,000.00 | 30,000.00 | | | 30,000.00 | | |
| | 71300 730 | | VOCATIONAL INST | | | 13,730.95 | 767.04 | -14,497.99 | 7,855.50 | |
| | 71300 --- | | VOCATIONAL EDUC | 1,542,565.00 | 1,567,995.86 | 1,002,863.35 | 9,146.06 | 555,986.45 | 175,326.41 | 1,776.47 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|------------|-------------|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 72110 | | | | | | | | | | |
| | 72110 105 | | SUPERVISOR/DIRE | 40,463.00 | 41,660.30 | 26,561.08 | | 15,099.22 | 3,542.04 | |
| | 72110 117 | | CAREER LADDER P | 600.00 | 600.00 | 300.00 | | 300.00 | | |
| | 72110 130 | | SOCIAL WORKERS | 77,414.00 | 79,736.72 | 50,116.48 | | 29,620.24 | 7,440.24 | |
| | 72110 162 | | CLERICAL PERSON | 40,745.00 | 42,026.06 | 24,133.96 | | 17,892.10 | 3,578.43 | |
| | 72110 186 | | LONGEVITY PAY | 4,950.00 | 4,950.00 | 3,700.00 | | 1,250.00 | | |
| | 72110 201 | | SOCIAL SECURITY | 10,179.00 | 10,476.67 | 4,695.01 | | 5,781.66 | 638.31 | |
| | 72110 204 | | STATE RETIREMEN | 9,233.00 | 9,503.28 | 5,675.60 | | 3,827.68 | 826.40 | |
| | 72110 207 | | MEDICAL INSURAN | 23,263.00 | 23,263.00 | 16,099.36 | | 7,163.64 | 2,351.56 | |
| | 72110 208 | | DENTAL INSURANC | 137.00 | 137.00 | 95.76 | | 41.24 | 13.68 | |
| | 72110 210 | | UNEMPLOYMENT CO | 126.00 | 126.00 | 80.23 | | 45.77 | 36.54 | |
| | 72110 212 | | EMPLOYER MEDICA | 2,380.00 | 2,380.00 | 1,449.51 | | 930.49 | 200.64 | |
| | 72110 355 | | TRAVEL | 2,500.00 | 2,500.00 | 806.43 | | 1,693.57 | 155.75 | |
| | 72110 399 | | OTHER CONTRACTE | | | 27,829.00 | | -27,829.00 | | |
| | 72110 499 | | OTHER SUPPLIES | 3,000.00 | 3,000.00 | 1,403.04 | | 1,596.96 | 1,147.47 | |
| | 72110 524 | | STAFF DEVELOPME | 4,000.00 | 4,000.00 | 1,013.78 | | 2,986.22 | | |
| | 72110 704 | | ATTENDANCE EQUI | 4,000.00 | 4,000.00 | 946.43 | | 3,053.57 | | 946.43 |
| | 72110 --- | | ATTENDANCE | 222,990.00 | 228,359.03 | 164,905.67 | | 63,453.36 | 19,931.06 | 946.43 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72120 | | | | | | | | | | |
| | 72120 105 | | SUPERVISOR/DIRE | 103,092.00 | 106,185.03 | 61,020.86 | | 45,164.17 | 9,032.88 | |
| | 72120 117 | | CAREER LADDER P | 550.00 | 550.00 | 275.00 | | 275.00 | | |
| | 72120 131 | | MEDICAL PERSONN | 270,086.00 | 253,219.35 | 158,748.83 | | 94,470.52 | 23,431.36 | |
| | 72120 186 | | LONGEVITY PAY | 3,050.00 | 3,050.00 | 3,050.00 | | | | |
| | 72120 201 | | SOCIAL SECURITY | 20,164.00 | 20,860.04 | 11,198.32 | | 9,661.72 | 1,632.43 | |
| | 72120 204 | | STATE RETIREMEN | 20,485.00 | 21,396.60 | 15,424.96 | | 5,971.64 | 2,198.23 | |
| | 72120 207 | | MEDICAL INSURAN | 86,354.00 | 86,354.00 | 61,663.31 | | 24,690.69 | 9,167.18 | |
| | 72120 208 | | DENTAL INSURANC | 274.00 | 274.00 | 223.44 | | 50.56 | 31.92 | |
| | 72120 210 | | UNEMPLOYMENT CO | 294.00 | 294.00 | 205.45 | | 88.55 | 83.42 | |
| | 72120 212 | | EMPLOYER MEDICA | 5,463.00 | 5,625.78 | 2,946.79 | | 2,678.99 | 428.25 | |
| | 72120 217 | | RETIREMENT-HYBR | 3,277.00 | 3,277.00 | 1,743.03 | | 1,533.97 | 238.33 | |
| | 72120 355 | | TRAVEL | 1,000.00 | 1,000.00 | 2,478.11 | | -1,478.11 | | |
| | 72120 399 | | OTHER CONTRACTE | 40,000.00 | 40,000.00 | 40,000.00 | | | | |
| | 72120 499 | | OTHER SUPPLIES | 15,000.00 | 15,000.00 | 13,889.09 | 843.55 | 267.36 | 1,651.56 | 813.00 |
| | 72120 524 | | STAFF DEVELOPME | 2,000.00 | 2,000.00 | | | 2,000.00 | | |
| | 72120 599 | | OTHER CHARGES | 5,000.00 | 5,000.00 | | | 5,000.00 | | |
| | 72120 735 | | HEALTH EQUIPMEN | 2,000.00 | 2,000.00 | 9,289.63 | | -7,289.63 | | |
| | 72120 --- | | HEALTH SERVICES | 578,089.00 | 566,085.80 | 382,156.82 | 843.55 | 183,085.43 | 47,895.56 | 813.00 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----|-----|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72130 | | | | | | | | | | |
| 72130 | 117 | | | CAREER LADDER P | 2,000.00 | 2,000.00 | 1,000.00 | 1,000.00 | | |
| 72130 | 123 | | | GUIDANCE PERSON | 691,065.00 | 711,186.26 | 416,331.79 | 294,854.47 | 61,598.75 | |
| 72130 | 186 | | | LONGEVITY PAY | 8,450.00 | 8,450.00 | 8,350.00 | 100.00 | | |
| 72130 | 189 | | | OTHER SALARIES | 2,000.00 | 2,000.00 | 500.00 | 1,500.00 | | |
| 72130 | 201 | | | SOCIAL SECURITY | 43,618.00 | 44,865.52 | 24,021.27 | 20,844.25 | 3,468.02 | |
| 72130 | 204 | | | STATE RETIREMEN | 61,112.00 | 62,879.56 | 36,275.88 | 26,603.68 | 5,245.19 | |
| 72130 | 207 | | | MEDICAL INSURAN | 180,753.00 | 180,753.00 | 125,300.75 | 55,452.25 | 18,324.41 | |
| 72130 | 208 | | | DENTAL INSURANC | 370.00 | 370.00 | 255.36 | 114.64 | 36.48 | |
| 72130 | 210 | | | UNEMPLOYMENT CO | 300.00 | 300.00 | 253.43 | 46.57 | 66.32 | |
| 72130 | 212 | | | EMPLOYER MEDICA | 10,201.00 | 10,492.76 | 5,617.98 | 4,874.78 | 811.07 | |
| 72130 | 217 | | | RETIREMENT-HYBR | 2,693.00 | 2,693.00 | 1,053.84 | 1,639.16 | 148.45 | |
| 72130 | 309 | | | CONTRACTS WITH | 48,000.00 | 104,205.00 | | 104,205.00 | | |
| 72130 | 322 | | | EVALUATION AND | 40,000.00 | 40,000.00 | | 40,000.00 | | |
| 72130 | 399 | | | OTHER CONTRACTE | 16,000.00 | 16,000.00 | 16,891.57 | -891.57 | | |
| 72130 | 499 | | | OTHER SUPPLIES | 4,125.00 | 14,125.00 | 1,683.84 | 1,378.54 | 11,062.62 | 147.99 |
| 72130 | 524 | | | STAFF DEVELOPME | 2,000.00 | 2,000.00 | 1,500.00 | 500.00 | | |
| 72130 | 599 | | | OTHER CHARGES | 10,000.00 | 10,000.00 | 4,528.76 | 3,793.00 | 1,678.24 | 905.24 |
| 72130 | 790 | | | OTHER EQUIPMENT | | 46,843.96 | 55,851.19 | | -9,007.23 | |
| 72130 | --- | | | OTHER STUDENT S | 1,122,687.00 | 1,259,164.06 | 699,415.66 | 5,171.54 | 554,576.86 | 90,751.92 |

| Fnd T | Acct | Obj | Prj | Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|-------|-------|-----|-----|-----|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72210 | | | | | | | | | | | | | |
| | 72210 | 105 | | | | SUPERVISOR/DIRE | 313,760.00 | 324,934.80 | 198,027.99 | | 126,906.81 | -610.20 | |
| | 72210 | 117 | | | | CAREER LADDER P | 5,000.00 | 5,000.00 | 2,500.00 | | 2,500.00 | | |
| | 72210 | 129 | | | | LIBRARIANS | 559,013.00 | 567,396.73 | 307,628.39 | | 259,768.34 | 45,519.07 | |
| | 72210 | 161 | | | | SECRETARY(S) | 25,040.00 | 25,826.82 | 14,337.87 | | 11,488.95 | 1,963.33 | |
| | 72210 | 186 | | | | LONGEVITY PAY | 17,200.00 | 17,200.00 | 16,575.00 | | 625.00 | | |
| | 72210 | 189 | | | | OTHER SALARIES | 5,000.00 | 5,000.00 | 3,690.00 | | 1,310.00 | 1,125.00 | |
| | 72210 | 201 | | | | SOCIAL SECURITY | 57,351.00 | 58,612.41 | 30,640.98 | | 27,971.43 | 2,719.09 | |
| | 72210 | 204 | | | | STATE RETIREMEN | 80,026.00 | 81,789.47 | 46,421.58 | | 35,367.89 | 3,928.36 | |
| | 72210 | 207 | | | | MEDICAL INSURAN | 212,058.00 | 212,058.00 | 134,195.21 | | 77,862.79 | 10,897.35 | |
| | 72210 | 208 | | | | DENTAL INSURANC | 640.00 | 640.00 | 394.90 | | 245.10 | 34.66 | |
| | 72210 | 210 | | | | UNEMPLOYMENT CO | 378.00 | 378.00 | 319.22 | | 58.78 | 43.76 | |
| | 72210 | 212 | | | | EMPLOYER MEDICA | 13,413.00 | 13,777.62 | 7,173.34 | | 6,604.28 | 637.25 | |
| | 72210 | 217 | | | | RETIREMENT-HYBR | 887.00 | 887.00 | 339.43 | | 547.57 | 48.82 | |
| | 72210 | 355 | | | | TRAVEL | 3,000.00 | 3,000.00 | 5,999.30 | | -2,999.30 | 591.07 | |
| | 72210 | 399 | | | | OTHER CONTRACTE | 10,200.00 | 10,200.00 | | | 10,200.00 | | |
| | 72210 | 432 | | | | LIBRARY BOOKS/M | 23,650.00 | 23,650.00 | 18,712.58 | 1,431.85 | 3,505.57 | 18.46 | |
| | 72210 | 499 | | | | OTHER SUPPLIES | 8,750.00 | 8,750.00 | 4,758.08 | 89.49 | 3,902.43 | 372.90 | |
| | 72210 | 524 | | | | STAFF DEVELOPME | 29,500.00 | 29,500.00 | 21,964.03 | 12.87 | 7,523.10 | 1,053.04 | 7,100.00 |
| | 72210 | 790 | | | | OTHER EQUIPMENT | 2,000.00 | 2,000.00 | | | 2,000.00 | | |
| | 72210 | --- | | | | REGULAR INSTRUC | 1,366,866.00 | 1,390,600.85 | 813,677.90 | 1,534.21 | 575,388.74 | 68,341.96 | 7,100.00 |

| Fnd T | Acct | Obj | Prj | Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|-------|-------|-----|-----|-----|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 72220 | | | | | | | | | | | | | |
| | 72220 | 117 | | | | CAREER LADDER P | 500.00 | 500.00 | 250.00 | | 250.00 | | |
| | 72220 | 124 | | | | PHSYCOLOGICAL P | 43,061.00 | 44,860.00 | 35,494.19 | | 9,365.81 | 5,254.17 | |
| | 72220 | 186 | | | | LONGEVITY PAY | 250.00 | 250.00 | 1,750.00 | | -1,500.00 | | |
| | 72220 | 189 | | | | OTHER SALARIES | 16,127.00 | 16,595.18 | 11,111.48 | | 5,483.70 | 1,654.24 | |
| | 72220 | 201 | | | | SOCIAL SECURITY | 2,670.00 | 2,810.57 | 108.50 | | 2,702.07 | | |
| | 72220 | 204 | | | | STATE RETIREMEN | 3,742.00 | 3,898.33 | 3,215.68 | | 682.65 | 456.59 | |
| | 72220 | 207 | | | | MEDICAL INSURAN | 16,440.00 | 16,440.00 | | | 16,440.00 | | |
| | 72220 | 208 | | | | DENTAL INSURANC | 46.00 | 46.00 | | | 46.00 | | |
| | 72220 | 210 | | | | UNEMPLOYMENT CO | 42.00 | 42.00 | 51.92 | | -9.92 | 10.20 | |
| | 72220 | 212 | | | | EMPLOYER MEDICA | 624.00 | 656.88 | 704.82 | | -47.94 | 100.18 | |
| | 72220 | 217 | | | | RETIREMENT-HYBR | 774.00 | 774.00 | | | 774.00 | | |
| | 72220 | 310 | | | | CONTRACTS WITH | 80,000.00 | 80,000.00 | 88,546.46 | | -8,546.46 | 17,529.78 | |
| | 72220 | 355 | | | | TRAVEL | 500.00 | 500.00 | | | 500.00 | | |
| | 72220 | 524 | | | | STAFF DEVELOPME | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| | 72220 | --- | | | | SPECIAL EDUCATI | 165,776.00 | 168,372.96 | 141,233.05 | | 27,139.91 | 25,005.16 | |

| Fnd T | Acct | Obj | Prj | Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|-------|-------|-----|-----|-----|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 72230 | | | | | | | | | | | | | |
| | 72230 | 105 | | | | SUPERVISOR/DIRE | 85,030.00 | 87,479.47 | 60,320.92 | | 27,158.55 | 7,839.44 | |
| | 72230 | 161 | | | | SECRETARY(S) | 26,458.00 | 27,274.48 | 15,668.28 | | 11,606.20 | 2,321.64 | |
| | 72230 | 186 | | | | LONGEVITY PAY | 950.00 | 950.00 | 950.00 | | | | |
| | 72230 | 201 | | | | SOCIAL SECURITY | 6,971.00 | 7,173.49 | 4,481.55 | | 2,691.94 | 560.16 | |
| | 72230 | 204 | | | | STATE RETIREMEN | 9,456.00 | 9,730.10 | 6,499.62 | | 3,230.48 | 855.37 | |
| | 72230 | 207 | | | | MEDICAL INSURAN | 24,333.00 | 24,333.00 | 17,881.20 | | 6,451.80 | 3,535.80 | |
| | 72230 | 208 | | | | DENTAL INSURANC | 92.00 | 92.00 | 63.84 | | 28.16 | 9.12 | |
| | 72230 | 210 | | | | UNEMPLOYMENT CO | 42.00 | 42.00 | 34.92 | | 7.08 | 6.96 | |
| | 72230 | 212 | | | | EMPLOYER MEDICA | 1,630.00 | 1,677.36 | 1,048.09 | | 629.27 | 131.00 | |
| | 72230 | 307 | | | | COMMUNICATION | 3,200.00 | 3,200.00 | 387.90 | | 2,812.10 | 50.50 | |
| | 72230 | 355 | | | | TRAVEL | 500.00 | 500.00 | 197.35 | | 302.65 | 123.00 | |
| | 72230 | 399 | | | | OTHER CONTRACTE | 4,000.00 | 4,000.00 | 1,916.33 | | 2,083.67 | 460.83 | |
| | 72230 | 599 | | | | OTHER CHARGES | 500.00 | 500.00 | | | 500.00 | | |
| | 72230 | --- | | | | VOCATIONAL EDUC | 163,162.00 | 166,951.90 | 109,450.00 | | 57,501.90 | 15,893.82 | |

| Fnd T Acct | Obj Prj Loc | Prg Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72250 | | TECHNOLOGY | | | | | | | |
| 72250 105 | | SUPERVISOR/DIRE | 79,814.00 | 82,208.60 | 54,006.92 | | 28,201.68 | 7,050.19 | |
| 72250 121 | | DATA PROCESSING | 200,274.00 | 206,474.08 | 135,544.40 | | 70,929.68 | 17,706.91 | |
| 72250 186 | | LONGEVITY PAY | 1,450.00 | 1,450.00 | 1,200.00 | | 250.00 | | |
| 72250 201 | | SOCIAL SECURITY | 17,455.00 | 17,987.87 | 11,275.11 | | 6,712.76 | 1,453.72 | |
| 72250 204 | | STATE RETIREMEN | 22,065.00 | 22,745.52 | 14,506.22 | | 8,239.30 | 1,882.87 | |
| 72250 207 | | MEDICAL INSURAN | 51,719.00 | 51,719.00 | 31,301.31 | | 20,417.69 | 4,591.56 | |
| 72250 208 | | DENTAL INSURANC | 228.00 | 228.00 | 127.68 | | 100.32 | 18.24 | |
| 72250 210 | | UNEMPLOYMENT CO | 147.00 | 147.00 | 118.95 | | 28.05 | 30.87 | |
| 72250 212 | | EMPLOYER MEDICA | 4,082.00 | 4,206.62 | 2,636.90 | | 1,569.72 | 339.97 | |
| 72250 217 | | RETIREMENT-HYBR | 1,588.00 | 1,588.00 | 610.30 | | 977.70 | 79.67 | |
| 72250 307 | | COMMUNICATION | 20.00 | 20.00 | 0.35 | | 19.65 | | |
| 72250 336 | | MAINTENANCE AND | 62,723.00 | 62,723.00 | 37,821.33 | 15,758.82 | 9,142.85 | 1,136.30 | 380.98 |
| 72250 350 | | INTERNET CONNEC | 126,000.00 | 126,000.00 | 122,683.20 | | 3,316.80 | | |
| 72250 399 | | OTHER CONTRACTE | 7,610.00 | 7,610.00 | 7,048.00 | | 562.00 | | |
| 72250 471 | | SOFTWARE | 23,196.00 | 23,196.00 | 10,026.00 | 11,331.32 | 1,838.68 | | |
| 72250 524 | | STAFF DEVELOPME | 2,000.00 | 2,000.00 | 1,628.00 | | 372.00 | | 560.00 |
| 72250 --- | | TECHNOLOGY | 600,371.00 | 610,303.69 | 430,534.67 | 27,090.14 | 152,678.88 | 34,290.30 | 940.98 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72310 | | | | | | | | | | |
| | 72310 191 | | BOARD AND COMMI | 12,000.00 | 35,923.00 | 23,448.64 | | 12,474.36 | 2,893.58 | |
| | 72310 201 | | SOCIAL SECURITY | 744.00 | 2,227.00 | 1,288.68 | | 938.32 | 158.76 | |
| | 72310 212 | | EMPLOYER MEDICA | 174.00 | 521.00 | 339.79 | | 181.21 | 41.93 | |
| | 72310 320 | | DUES AND MEMBER | 6,763.00 | 6,763.00 | | | 6,763.00 | | |
| | 72310 331 | | LEGAL SERVICES | 15,000.00 | 15,000.00 | 6,451.75 | | 8,548.25 | 440.00 | |
| | 72310 355 | | TRAVEL | 500.00 | 500.00 | | | 500.00 | | |
| | 72310 399 | | OTHER CONTRACTE | 16,250.00 | 16,250.00 | 11,250.00 | | 5,000.00 | 4,750.00 | |
| | 72310 499 | | OTHER SUPPLIES | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| | 72310 506 | | LIABILITY INSUR | 106,499.00 | 106,499.00 | 105,840.00 | | 659.00 | | |
| | 72310 510 | | TRUSTEE'S COMMI | 330,000.00 | 330,000.00 | 250,549.85 | | 79,450.15 | 73,488.25 | |
| | 72310 513 | | WORKMAN'S COMPE | 164,973.00 | 164,973.00 | 159,723.00 | | 5,250.00 | | |
| | 72310 524 | | STAFF DEVELOPME | 4,000.00 | 4,000.00 | 300.00 | 125.00 | 3,575.00 | | |
| | 72310 533 | | CRIMINAL INVEST | 8,000.00 | 8,000.00 | 6,108.30 | 3,563.15 | -1,671.45 | 619.55 | |
| | 72310 599 | | OTHER CHARGES | 8,000.00 | 8,000.00 | 3,402.09 | 29.43 | 4,568.48 | 345.24 | |
| | 72310 --- | | BOARD OF EDUCAT | 673,903.00 | 699,656.00 | 568,702.10 | 3,717.58 | 127,236.32 | 82,737.31 | |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|------------|-------------|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 72320 | | | | | | | | | | |
| | 72320 101 | | COUNTY OFFICIAL | 136,535.00 | 140,631.02 | 92,388.06 | | 48,242.96 | 12,060.51 | |
| | 72320 117 | | CAREER LADDER P | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| | 72320 161 | | SECRETARY(S) | 45,390.00 | 46,795.27 | 37,249.30 | | 9,545.97 | 3,891.85 | |
| | 72320 186 | | LONGEVITY PAY | 1,550.00 | 1,550.00 | 1,550.00 | | | | |
| | 72320 201 | | SOCIAL SECURITY | 11,437.00 | 11,778.08 | 7,762.00 | | 4,016.08 | 934.27 | |
| | 72320 204 | | STATE RETIREMEN | 15,472.00 | 15,933.34 | 10,931.97 | | 5,001.37 | 1,339.95 | |
| | 72320 207 | | MEDICAL INSURAN | 20,741.00 | 20,741.00 | 24,729.65 | | -3,988.65 | 3,547.20 | |
| | 72320 208 | | DENTAL INSURANC | 370.00 | 370.00 | 267.84 | | 102.16 | 38.10 | |
| | 72320 210 | | UNEMPLOYMENT CO | 63.00 | 63.00 | 42.00 | | 21.00 | 9.32 | |
| | 72320 212 | | EMPLOYER MEDICA | 2,675.00 | 2,754.77 | 1,815.33 | | 939.44 | 218.50 | |
| | 72320 307 | | COMMUNICATION | 600.00 | 600.00 | 400.00 | | 200.00 | 50.00 | |
| | 72320 320 | | DUES AND MEMBER | 4,040.00 | 4,040.00 | 6,790.00 | | -2,750.00 | | |
| | 72320 355 | | TRAVEL | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| | 72320 435 | | OFFICE SUPPLIES | 500.00 | 500.00 | | | 500.00 | | |
| | 72320 524 | | STAFF DEVELOPME | 4,000.00 | 4,000.00 | 288.00 | | 3,712.00 | | |
| | 72320 599 | | OTHER CHARGES | 1,500.00 | 1,500.00 | 1,943.19 | 541.16 | -984.35 | | |
| | 72320 701 | | ADMINISTRATION | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| | 72320 --- | | DIRECTOR OF SCH | 247,873.00 | 254,256.48 | 186,157.34 | 541.16 | 67,557.98 | 22,089.70 | |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72410 | | | | | | | | | | |
| 72410 | 104 | | PRINCIPALS | 859,209.00 | 881,957.70 | 524,498.99 | | 357,458.71 | 73,201.11 | |
| 72410 | 117 | | CAREER LADDER P | 11,000.00 | 11,000.00 | 5,500.00 | | 5,500.00 | | |
| 72410 | 139 | | ASSISTANT PRINC | 891,252.00 | 918,068.90 | 537,640.97 | | 380,427.93 | 78,748.47 | |
| 72410 | 162 | | CLERICAL PERSON | 423,360.00 | 436,533.24 | 253,717.28 | | 182,815.96 | 35,181.26 | |
| 72410 | 186 | | LONGEVITY PAY | 30,750.00 | 30,750.00 | 31,750.00 | | -1,000.00 | | |
| 72410 | 201 | | SOCIAL SECURITY | 137,365.00 | 141,254.81 | 78,446.43 | | 62,808.38 | 10,813.53 | |
| 72410 | 204 | | STATE RETIREMEN | 187,495.00 | 192,791.71 | 114,013.52 | | 78,778.19 | 15,843.00 | |
| 72410 | 207 | | MEDICAL INSURAN | 379,773.00 | 379,773.00 | 279,925.70 | | 99,847.30 | 40,497.33 | |
| 72410 | 208 | | DENTAL INSURANC | 1,190.00 | 1,190.00 | 861.84 | | 328.16 | 123.12 | |
| 72410 | 210 | | UNEMPLOYMENT CO | 840.00 | 840.00 | 710.16 | | 129.84 | 121.59 | |
| 72410 | 212 | | EMPLOYER MEDICA | 32,126.00 | 33,035.72 | 18,346.38 | | 14,689.34 | 2,529.00 | |
| 72410 | 320 | | DUES AND MEMBER | 2,300.00 | 2,300.00 | | | 2,300.00 | | |
| 72410 | 355 | | TRAVEL | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| 72410 | 399 | | OTHER CONTRACTE | 11,000.00 | 11,000.00 | 5,400.00 | | 5,600.00 | | |
| 72410 | 435 | | OFFICE SUPPLIES | 6,875.00 | 6,875.00 | 4,152.02 | 1,646.26 | 1,076.72 | 286.97 | |
| 72410 | 599 | | OTHER CHARGES | 150,000.00 | 150,000.00 | 92,939.41 | 2,417.72 | 54,642.87 | 8,481.87 | 1,855.02 |
| 72410 | 701 | | ADMINISTRATION | 13,970.00 | 13,970.00 | 5,082.86 | 3,723.47 | 5,163.67 | 488.99 | |
| 72410 | --- | | OFFICE OF THE P | 3,139,505.00 | 3,212,340.08 | 1,952,985.56 | 7,787.45 | 1,251,567.07 | 266,316.24 | 1,855.02 |

| Fnd T | Acct | Obj | Prj | Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|-------|-------|-----|-----|-----|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72510 | | | | | | | | | | | | | |
| | 72510 | 105 | | | | SUPERVISOR/DIRE | 79,814.00 | 82,208.60 | 54,006.92 | | 28,201.68 | 7,050.19 | |
| | 72510 | 119 | | | | ACCOUNTANTS/BOO | 189,930.00 | 195,780.82 | 132,836.75 | | 62,944.07 | 16,768.13 | |
| | 72510 | 186 | | | | LONGEVITY PAY | 2,550.00 | 2,550.00 | 2,500.00 | | 50.00 | | |
| | 72510 | 201 | | | | SOCIAL SECURITY | 16,882.00 | 17,393.22 | 10,935.45 | | 6,457.77 | 1,379.19 | |
| | 72510 | 204 | | | | STATE RETIREMEN | 20,422.00 | 21,040.41 | 14,023.85 | | 7,016.56 | 1,786.37 | |
| | 72510 | 207 | | | | MEDICAL INSURAN | 84,371.00 | 84,371.00 | 45,168.57 | | 39,202.43 | 5,002.90 | |
| | 72510 | 208 | | | | DENTAL INSURANC | 183.00 | 183.00 | 104.88 | | 78.12 | 13.68 | |
| | 72510 | 210 | | | | UNEMPLOYMENT CO | 147.00 | 147.00 | 115.20 | | 31.80 | 38.81 | |
| | 72510 | 212 | | | | EMPLOYER MEDICA | 3,948.00 | 4,067.56 | 2,557.51 | | 1,510.05 | 322.55 | |
| | 72510 | 317 | | | | DATA PROCESSING | 57,504.00 | 57,504.00 | 57,597.38 | | -93.38 | | |
| | 72510 | 355 | | | | TRAVEL | 500.00 | 500.00 | 245.24 | | 254.76 | | |
| | 72510 | 399 | | | | OTHER CONTRACTE | 1,000.00 | 1,000.00 | 600.00 | | 400.00 | 75.00 | |
| | 72510 | 411 | | | | DATA PROCESSING | 3,900.00 | 3,900.00 | 39.30 | | 3,860.70 | 39.30 | |
| | 72510 | 435 | | | | OFFICE SUPPLIES | 5,000.00 | 5,000.00 | -363.55 | 549.53 | 4,814.02 | 15,144.76 | |
| | 72510 | 524 | | | | STAFF DEVELOPME | 4,000.00 | 4,000.00 | 1,345.00 | | 2,655.00 | | |
| | 72510 | 701 | | | | ADMINISTRATION | 5,000.00 | 5,000.00 | 1,719.61 | 155.00 | 3,125.39 | 725.98 | 993.63 |
| | 72510 | --- | | | | FISCAL SERVICES | 475,151.00 | 484,645.61 | 323,432.11 | 704.53 | 160,508.97 | 48,346.86 | 993.63 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72520 | | | | | | | | | | |
| 72520 | 105 | | SUPERVISOR/DIRE | 79,814.00 | 82,208.60 | 54,006.92 | | 28,201.68 | 7,050.19 | |
| 72520 | 162 | | CLERICAL PERSON | 46,839.00 | 48,289.17 | 31,710.12 | | 16,579.05 | 4,145.04 | |
| 72520 | 186 | | LONGEVITY PAY | 1,200.00 | 1,200.00 | 1,200.00 | | | | |
| 72520 | 201 | | SOCIAL SECURITY | 7,927.00 | 8,165.38 | 5,028.34 | | 3,137.04 | 639.98 | |
| 72520 | 204 | | STATE RETIREMEN | 9,589.00 | 9,874.00 | 6,518.76 | | 3,355.24 | 839.64 | |
| 72520 | 207 | | MEDICAL INSURAN | 27,736.00 | 27,736.00 | 19,682.92 | | 8,053.08 | 2,926.24 | |
| 72520 | 208 | | DENTAL INSURANC | 92.00 | 92.00 | 63.84 | | 28.16 | 9.12 | |
| 72520 | 210 | | UNEMPLOYMENT CO | 63.00 | 63.00 | 42.00 | | 21.00 | 8.56 | |
| 72520 | 212 | | EMPLOYER MEDICA | 1,854.00 | 1,909.75 | 1,175.99 | | 733.76 | 149.67 | |
| 72520 | 355 | | TRAVEL | 750.00 | 750.00 | 229.34 | | 520.66 | | |
| 72520 | 435 | | OFFICE SUPPLIES | 2,000.00 | 2,000.00 | 1,640.36 | 100.00 | 259.64 | 21.04 | 1,447.00 |
| 72520 | 499 | | OTHER SUPPLIES | 2,000.00 | 2,000.00 | | | 2,000.00 | | |
| 72520 | 524 | | STAFF DEVELOPME | 1,500.00 | 1,500.00 | 350.00 | | 1,150.00 | 100.00 | |
| 72520 | 599 | | OTHER CHARGES | 9,800.00 | 9,800.00 | 3,355.50 | 825.00 | 5,619.50 | 60.60 | |
| 72520 | 701 | | ADMINISTRATION | 2,000.00 | 2,000.00 | | | 2,000.00 | | |
| 72520 | --- | | HUMAN SERVICES/ | 193,164.00 | 197,587.90 | 125,004.09 | 925.00 | 71,658.81 | 15,950.08 | 1,447.00 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 | |
|------------|-------------|-----|-----|-----------------|----------------|---------------|--------------|-------------------|------------------|-------------------|-----------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward | |
| 72610 | | | | | | | | | | | |
| 72610 | 166 | | | CUSTODIAL PERSO | 979,190.00 | 1,006,103.42 | 595,897.89 | 410,205.53 | 79,356.22 | | |
| 72610 | 186 | | | LONGEVITY PAY | 16,775.00 | 16,775.00 | 15,175.00 | 1,600.00 | | | |
| 72610 | 189 | | | OTHER SALARIES | 51,510.00 | 53,055.30 | 35,875.10 | 17,180.20 | 5,180.05 | | |
| 72610 | 201 | | | SOCIAL SECURITY | 64,943.00 | 66,707.44 | 35,717.34 | 30,990.10 | 4,598.90 | | |
| 72610 | 204 | | | STATE RETIREMEN | 78,561.00 | 80,695.41 | 43,572.49 | 37,122.92 | 5,673.89 | | |
| 72610 | 207 | | | MEDICAL INSURAN | 318,127.00 | 318,127.00 | 202,711.91 | 115,415.09 | 30,483.57 | | |
| 72610 | 208 | | | DENTAL INSURANC | 1,090.00 | 1,090.00 | 620.16 | 469.84 | 95.76 | | |
| 72610 | 210 | | | UNEMPLOYMENT CO | 1,260.00 | 1,260.00 | 547.26 | 712.74 | 240.23 | | |
| 72610 | 212 | | | EMPLOYER MEDICA | 15,188.00 | 15,600.65 | 8,578.46 | 7,022.19 | 1,104.66 | | |
| 72610 | 359 | | | DISPOSAL FEES | 103,368.00 | 103,368.00 | 87,260.14 | 16,107.86 | 10,017.26 | | |
| 72610 | 399 | | | OTHER CONTRACTE | 13,600.00 | 13,600.00 | 4,954.96 | 8,000.00 | 645.04 | 1,500.00 | |
| 72610 | 410 | | | CUSTODIAL SUPPL | 170,000.00 | 170,000.00 | 152,857.44 | 58,152.32 | -41,009.76 | 24,018.22 | 9,797.56 |
| 72610 | 415 | | | ELECTRICITY | 1,185,000.00 | 1,185,000.00 | 883,156.07 | 301,843.93 | 103,273.68 | | |
| 72610 | 434 | | | NATURAL GAS | 115,000.00 | 115,000.00 | 87,217.24 | 27,782.76 | 22,380.65 | | |
| 72610 | 454 | | | WATER AND SEWER | 180,500.00 | 180,500.00 | 140,153.04 | 40,346.96 | 12,354.86 | | |
| 72610 | 499 | | | OTHER SUPPLIES | 2,000.00 | 2,000.00 | | 2,000.00 | | | |
| 72610 | 501 | | | BOILER INSURANC | 6,530.00 | 6,530.00 | 6,354.00 | 176.00 | | | |
| 72610 | 502 | | | BUILDING AND CO | 249,525.00 | 249,525.00 | 246,970.00 | 2,555.00 | | | |
| 72610 | 524 | | | STAFF DEVELOPME | 1,000.00 | 1,000.00 | | 1,000.00 | | | |
| 72610 | 720 | | | PLANT OPERATION | 5,000.00 | 5,000.00 | 3,202.32 | 490.19 | 1,307.49 | 963.79 | |
| 72610 | --- | | | OPERATION OF PL | 3,558,167.00 | 3,590,937.22 | 2,550,820.82 | 66,642.51 | 973,473.89 | 298,777.95 | 12,261.35 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72620 | | | | | | | | | | |
| 72620 | 105 | | SUPERVISOR/DIRE | 79,814.00 | 82,208.60 | 54,006.92 | | 28,201.68 | 7,050.19 | |
| 72620 | 162 | | CLERICAL PERSON | 33,000.00 | 34,009.80 | 22,776.60 | | 11,233.20 | 2,973.30 | |
| 72620 | 167 | | MAINTENANCE PER | 456,856.00 | 470,788.34 | 288,831.49 | | 181,956.85 | 39,698.30 | |
| 72620 | 186 | | LONGEVITY PAY | 6,350.00 | 6,350.00 | 6,050.00 | | 300.00 | | |
| 72620 | 189 | | OTHER SALARIES | 26,250.00 | 26,250.00 | 16,000.00 | | 10,250.00 | | |
| 72620 | 201 | | SOCIAL SECURITY | 37,341.00 | 38,415.88 | 22,348.17 | | 16,067.71 | 2,879.22 | |
| 72620 | 204 | | STATE RETIREMEN | 45,170.00 | 46,470.27 | 27,471.37 | | 18,998.90 | 3,568.40 | |
| 72620 | 207 | | MEDICAL INSURAN | 120,365.00 | 120,365.00 | 79,324.41 | | 41,040.59 | 11,700.00 | |
| 72620 | 208 | | DENTAL INSURANC | 275.00 | 275.00 | 241.68 | | 33.32 | 36.48 | |
| 72620 | 210 | | UNEMPLOYMENT CO | 315.00 | 315.00 | 309.56 | | 5.44 | 107.13 | |
| 72620 | 212 | | EMPLOYER MEDICA | 8,733.00 | 8,984.38 | 5,291.09 | | 3,693.29 | 673.36 | |
| 72620 | 217 | | RETIREMENT-HYBR | 82.00 | 82.00 | 23.30 | | 58.70 | | |
| 72620 | 307 | | COMMUNICATION | 3,500.00 | 3,500.00 | 3,318.23 | | 181.77 | 530.23 | |
| 72620 | 320 | | DUES AND MEMBER | 300.00 | 300.00 | 400.00 | | -100.00 | | |
| 72620 | 335 | | MAINTENANCE AND | 310,000.00 | 310,000.00 | 389,271.81 | 224,114.60 | -303,386.41 | 20,504.22 | 57,298.20 |
| 72620 | 336 | | MAINTENANCE AND | 240,000.00 | 240,000.00 | 33,197.78 | 46,796.59 | 160,005.63 | 793.72 | 47,164.67 |
| 72620 | 355 | | TRAVEL | 500.00 | 500.00 | 2,326.94 | | -1,826.94 | 2,326.94 | |
| 72620 | 399 | | OTHER CONTRACTE | 239,025.00 | 239,025.00 | 159,111.84 | 7,703.15 | 72,210.01 | 5,046.49 | 1,140.52 |
| 72620 | 418 | | EQUIPMENT AND M | | | 190.00 | | -190.00 | | |
| 72620 | 499 | | OTHER SUPPLIES | 1,000.00 | 1,000.00 | 3,524.68 | 3,071.76 | -5,596.44 | 129.36 | |
| 72620 | 524 | | STAFF DEVELOPME | 1,000.00 | 1,000.00 | 1,395.00 | | -395.00 | 1,395.00 | |
| 72620 | 599 | | OTHER CHARGES | 4,000.00 | 4,000.00 | 4,541.82 | | -541.82 | | |
| 72620 | 701 | | ADMINISTRATION | | 20,000.00 | 11,433.82 | 7,899.72 | 666.46 | 675.00 | 12,307.28 |
| 72620 | 717 | | MAINTENANCE EQU | 5,000.00 | 5,000.00 | 1,745.59 | | 3,254.41 | | 1,145.65 |
| 72620 | --- | | MAINTENANCE OF | 1,618,876.00 | 1,658,839.27 | 1,133,132.10 | 289,585.82 | 236,121.35 | 100,087.34 | 119,056.32 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|------------|-------------|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 72710 | | | | | | | | | | |
| | 72710 105 | | SUPERVISOR/DIRE | 79,814.00 | 82,208.60 | 54,006.92 | | 28,201.68 | 7,050.19 | |
| | 72710 142 | | MECHANIC(S) | 114,645.00 | 117,353.78 | 80,765.75 | | 36,588.03 | 12,054.88 | |
| | 72710 146 | | BUS DRIVERS | 646,432.00 | 758,137.93 | 412,562.08 | | 345,575.85 | 72,171.40 | |
| | 72710 162 | | CLERICAL PERSON | 33,600.00 | 34,609.80 | 22,787.36 | | 11,822.44 | 2,978.68 | |
| | 72710 186 | | LONGEVITY PAY | 17,900.00 | 17,900.00 | 19,350.00 | | -1,450.00 | | |
| | 72710 189 | | OTHER SALARIES | 47,447.00 | 50,980.23 | 33,824.40 | | 17,155.83 | 5,763.52 | |
| | 72710 201 | | SOCIAL SECURITY | 58,270.00 | 65,793.85 | 33,142.75 | | 32,651.10 | 5,390.04 | |
| | 72710 204 | | STATE RETIREMEN | 70,488.00 | 79,617.92 | 45,478.23 | | 34,139.69 | 7,303.92 | |
| | 72710 207 | | MEDICAL INSURAN | 423,928.00 | 423,928.00 | 280,081.14 | | 143,846.86 | 40,468.45 | |
| | 72710 208 | | DENTAL INSURANC | 1,505.00 | 1,505.00 | 884.64 | | 620.36 | 123.12 | |
| | 72710 210 | | UNEMPLOYMENT CO | 1,218.00 | 1,218.00 | 580.54 | | 637.46 | 240.46 | |
| | 72710 212 | | EMPLOYER MEDICA | 13,628.00 | 15,352.89 | 7,873.26 | | 7,479.63 | 1,281.16 | |
| | 72710 217 | | RETIREMENT-HYBR | | | 93.63 | | -93.63 | 16.15 | |
| | 72710 307 | | COMMUNICATION | 2,000.00 | 2,000.00 | 1,279.67 | | 720.33 | 154.15 | |
| | 72710 340 | | MEDICAL AND DEN | 8,000.00 | 8,000.00 | 3,830.00 | 2,235.00 | 1,935.00 | 255.00 | 2,500.00 |
| | 72710 355 | | TRAVEL | 500.00 | 500.00 | | | 500.00 | | |
| | 72710 399 | | OTHER CONTRACTE | 29,000.00 | 29,000.00 | 28,618.05 | | 381.95 | 329.93 | 7,176.90 |
| | 72710 412 | | DIESEL FUEL | 250,000.00 | 250,000.00 | 187,826.23 | 21,607.78 | 40,565.99 | 32,534.59 | |
| | 72710 425 | | GASOLINE | 65,000.00 | 65,000.00 | 51,604.02 | 8,395.98 | 5,000.00 | 17,434.40 | 9,178.10 |
| | 72710 450 | | TIRES AND TUBES | 30,000.00 | 30,000.00 | 45,843.07 | 2,011.86 | -17,854.93 | 168.32 | 45,250.00 |
| | 72710 453 | | VEHICLE PARTS | 70,000.00 | 70,000.00 | 39,458.88 | 22,800.57 | 7,740.55 | 2,432.23 | 15,375.17 |
| | 72710 511 | | VEHICLE AND EQU | 62,332.00 | 62,332.00 | 61,743.00 | | 589.00 | | |
| | 72710 514 | | DEPRECIATION | 1,000.00 | 1,000.00 | | | 1,000.00 | | |
| | 72710 524 | | STAFF DEVELOPME | | | 225.00 | | -225.00 | | |
| | 72710 599 | | OTHER CHARGES | 27,200.00 | 27,200.00 | 33,507.30 | 5,568.01 | -11,875.31 | 4,241.29 | 6,411.00 |
| | 72710 --- | | TRANSPORTATION | 2,053,907.00 | 2,193,638.00 | 1,445,365.92 | 62,619.20 | 685,652.88 | 212,391.88 | 85,891.17 |

| Fnd T | Acct | Obj | Prj | Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|-------|-------|-----|-----|-----|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 72810 | | | | | | | | | | | | | |
| | 72810 | 162 | | | | CLERICAL PERSON | 24,480.00 | 25,237.90 | 16,572.64 | | 8,665.26 | 2,166.32 | |
| | 72810 | 186 | | | | LONGEVITY PAY | 450.00 | 450.00 | 450.00 | | | | |
| | 72810 | 201 | | | | SOCIAL SECURITY | 1,546.00 | 1,592.99 | 935.39 | | 657.60 | 116.99 | |
| | 72810 | 204 | | | | STATE RETIREMEN | 1,870.00 | 1,926.84 | 1,276.69 | | 650.15 | 162.47 | |
| | 72810 | 206 | | | | LIFE INSURANCE | 18,000.00 | 18,000.00 | 8,385.12 | | 9,614.88 | 1,397.52 | |
| | 72810 | 207 | | | | MEDICAL INSURAN | 102,761.00 | 102,761.00 | 75,196.22 | | 27,564.78 | 11,404.37 | |
| | 72810 | 210 | | | | UNEMPLOYMENT CO | 21.00 | 21.00 | 13.00 | | 8.00 | 6.50 | |
| | 72810 | 212 | | | | EMPLOYER MEDICA | 361.00 | 371.99 | 218.75 | | 153.24 | 27.36 | |
| | 72810 | 299 | | | | OTHER FRINGE BE | 68,000.00 | 68,000.00 | 31,787.40 | | 36,212.60 | 5,297.90 | |
| | 72810 | 307 | | | | COMMUNICATION | 13,000.00 | 13,000.00 | 655.06 | | 12,344.94 | 114.77 | |
| | 72810 | 348 | | | | POSTAL CHARGES | 10,000.00 | 10,000.00 | 1,123.46 | | 8,876.54 | | |
| | 72810 | 435 | | | | OFFICE SUPPLIES | 5,000.00 | 5,000.00 | 496.28 | | 4,503.72 | 76.84 | |
| | 72810 | 599 | | | | OTHER CHARGES | 7,000.00 | 7,000.00 | 10,874.92 | | -3,874.92 | | |
| | 72810 | --- | | | | CENTRAL AND OTH | 252,489.00 | 253,361.72 | 147,984.93 | | 105,376.79 | 20,771.04 | |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|------------|-------------|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 73100 | | | | | | | | | | |
| | 73100 105 | | SUPERVISOR/DIRE | | | | | | | |
| | 73100 165 | | CAFETERIA PERSO | | | | | | | |
| | 73100 201 | | SOCIAL SECURITY | | | | | | | |
| | 73100 204 | | STATE RETIREMEN | | | -67.50 | | 67.50 | | |
| | 73100 210 | | UNEMPLOYMENT CO | | | 1.94 | | -1.94 | | |
| | 73100 212 | | EMPLOYER MEDICA | | | | | | | |
| | 73100 422 | | FOOD SUPPLIES | | | 482.39 | | -482.39 | | 2,500.00 |
| | 73100 --- | | FOOD SERVICE | | | 416.83 | | -416.83 | | 2,500.00 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|------------|-------------|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 73300 | | | | | | | | | | |
| | 73300 105 | | SUPERVISOR/DIRE | | 74,300.00 | 42,497.79 | | 31,802.21 | 7,140.87 | |
| | 73300 116 | | TEACHERS | | 141,400.00 | 102,959.25 | | 38,440.75 | 18,515.75 | |
| | 73300 163 | | EDUCATIONAL ASS | | 1,500.00 | 3,405.00 | | -1,905.00 | 435.00 | |
| | 73300 201 | | SOCIAL SECURITY | | 13,466.40 | 8,756.70 | | 4,709.70 | 1,540.52 | |
| | 73300 204 | | STATE RETIREMEN | | 22,371.60 | 12,473.31 | | 9,898.29 | 2,187.41 | |
| | 73300 210 | | UNEMPLOYMENT CO | | | 89.64 | | -89.64 | 23.27 | |
| | 73300 212 | | EMPLOYER MEDICA | | 3,149.40 | 2,047.86 | | 1,101.54 | 360.24 | |
| | 73300 217 | | RETIREMENT-HYBR | | | 582.04 | | -582.04 | 103.07 | |
| | 73300 422 | | FOOD SUPPLIES | | | 239.37 | 40.76 | -280.13 | | 40.76 |
| | 73300 429 | | INSTRUCTIONAL S | | 4,785.71 | 239.98 | | 4,545.73 | | |
| | 73300 499 | | OTHER SUPPLIES | | 1,500.00 | 397.35 | 23.50 | 1,079.15 | | |
| | 73300 524 | | STAFF DEVELOPME | | | 10.44 | | -10.44 | | |
| | 73300 599 | | OTHER CHARGES | | 4,641.61 | | | 4,641.61 | | |
| | 73300 --- | | COMMUNITY SERVI | | 267,114.72 | 173,698.73 | 64.26 | 93,351.73 | 30,306.13 | 40.76 |

| Fnd T | Acct | Obj | Prj | Loc | Prg | Obj | 2022-23 | 2022-23 | 2022-23 | Encumbered | Unencumbered | February 2022-23 | 2022-23 |
|-------|-------|-----|-----|-----|-----|-----------------|-----------------|----------------|---------------|------------|-------------------|------------------|-------------------|
| | | | | | | | Original Budget | Revised Budget | FYTD Activity | Amount | Balance - YTD Act | Monthly Activity | Enc Carry Forward |
| 73400 | | | | | | | | | | | | | |
| | 73400 | 116 | | | | TEACHERS | 119,189.00 | 122,601.00 | 68,586.89 | | 54,014.11 | 9,054.14 | |
| | 73400 | 117 | | | | CAREER LADDER P | 1,000.00 | 1,000.00 | 500.00 | | 500.00 | | |
| | 73400 | 163 | | | | EDUCATIONAL ASS | 28,600.00 | 29,473.60 | 16,620.92 | | 12,852.68 | 2,463.56 | |
| | 73400 | 186 | | | | LONGEVITY PAY | 2,500.00 | 2,500.00 | 1,600.00 | | 900.00 | | |
| | 73400 | 195 | | | | CERTIFIED SUBST | | | 112.50 | | -112.50 | | |
| | 73400 | 198 | | | | NON-CERTIFIED S | 1,500.00 | 1,500.00 | 2,252.50 | | -752.50 | 412.50 | |
| | 73400 | 201 | | | | SOCIAL SECURITY | 9,473.00 | 9,738.70 | 5,214.31 | | 4,524.39 | 685.70 | |
| | 73400 | 204 | | | | STATE RETIREMEN | 10,876.00 | 11,238.02 | 7,389.30 | | 3,848.72 | 971.57 | |
| | 73400 | 207 | | | | MEDICAL INSURAN | 41,448.00 | 41,448.00 | 12,120.22 | | 29,327.78 | 979.95 | |
| | 73400 | 208 | | | | DENTAL INSURANC | 137.00 | 137.00 | 133.30 | | 3.70 | 60.34 | |
| | 73400 | 210 | | | | UNEMPLOYMENT CO | 105.00 | 105.00 | 85.29 | | 19.71 | 25.35 | |
| | 73400 | 212 | | | | EMPLOYER MEDICA | 2,215.00 | 2,277.14 | 1,228.12 | | 1,049.02 | 161.68 | |
| | 73400 | 429 | | | | INSTRUCTIONAL S | 2,800.00 | 2,800.00 | 76.00 | | 2,724.00 | | |
| | 73400 | 524 | | | | STAFF DEVELOPME | 1,500.00 | 1,500.00 | | | 1,500.00 | | |
| | 73400 | 599 | | | | OTHER CHARGES | | | 102.00 | | -102.00 | | |
| | 73400 | 790 | | | | OTHER EQUIPMENT | | | 424.30 | | -424.30 | | |
| | 73400 | --- | | | | EARLY CHILDHOOD | 221,343.00 | 226,318.46 | 116,445.65 | | 109,872.81 | 14,814.79 | |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|------------|-------------|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 76100 | | | | | | | | | | |
| | 76100 799 | | OTHER CAPITAL O | 700,000.00 | 700,000.00 | 735,720.25 | 197,846.78 | -233,567.03 | 20,593.00 | 540,336.02 |
| | 76100 --- | | REGULAR CAPITAL | 700,000.00 | 700,000.00 | 735,720.25 | 197,846.78 | -233,567.03 | 20,593.00 | 540,336.02 |

| Fnd T Acct | Obj Prj Loc | Prg | Obj | 2022-23 Original Budget | 2022-23 Revised Budget | 2022-23 FYTD Activity | Encumbered Amount | Unencumbered Balance - YTD Act | February 2022-23 Monthly Activity | 2022-23 Enc Carry Forward |
|------------|-------------|-----|-----------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|--------------------------------------|------------------------------|
| 99100 | | | | | | | | | | |
| 99100 | 590 | | TRANSFERS TO OT | 270,000.00 | 270,000.00 | 58,646.49 | | 211,353.51 | | |
| 99100 | --- | | TRANSFERS OUT | 270,000.00 | 270,000.00 | 58,646.49 | | 211,353.51 | | |

| <u>Fnd T Acct</u> | <u>Obj</u> | <u>Prj</u> | <u>Loc</u> | <u>Prg</u> | <u>Obj</u> | <u>2022-23</u> <u>Original Budget</u> | <u>2022-23</u> <u>Revised Budget</u> | <u>2022-23</u> <u>FYTD Activity</u> | <u>Encumbered</u> <u>Amount</u> | <u>Unencumbered</u> <u>Balance - YTD Act</u> | <u>February 2022-23</u> <u>Monthly Activity</u> | <u>2022-23</u> <u>Enc Carry Forward</u> |
|----------------------|------------|------------|------------|------------|------------|--|---|--|------------------------------------|---|--|--|
| Grand Expense Totals | | | | | | 46,041,167.00 | 46,864,179.03 | 29,357,255.19 | 772,870.01 | 16,734,053.83 | 3,860,352.54 | 875,476.62 |

Number of Accounts: 692

***** End of report *****

Marshall County Board of Education

| | | | |
|---|---|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in November | Descriptor Term: Field Trips and Excursions | Descriptor Code: 4.302 | Issued Date: 01/11/00 |
| | | Rescinds: IFCB | Issued: 09/09/93 |

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social growth
2 and development are considered appropriate extensions of the classroom.
3

4 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of
5 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To this
6 end, teachers and principals will be expected to consider the following factors in selecting field trips:
7

- 8 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 9 2. Distance traveled in terms of the age level of the students;
- 10 3. Mode and availability of transportation; and
- 11 4. Cost.

12 The following guidelines shall be followed in planning and conducting field trips and excursions:
13

- 14 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance
15 approval of the principal;
- 16 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared
17 by general class discussion and/or research;
- 18 3. If bus transportation is required, the principal or his/her designee shall make the necessary
19 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 20 4. Signed parental permission forms must be obtained for every student making an off-campus trip
21 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept
22 on file for the remainder of the school year. The form for parental permission must include:
23 purpose, date, time of departure and return, travel plans, destination, number of chaperones,
24 personal expense involved, rules of conduct and penalties for violation, and other facts necessary
25 for parents to be fully informed. This information is to be completed by the school before the form
26 is signed by the parent;
- 27 5. Overnight educational trips and chaperones must be approved by the principal and the director of
28 schools in advance. These groups must be accompanied by at least one regular staff member and
29 others from the school who are appropriate for adequate supervision and shall be responsible for
30 student conduct while away. Whenever possible, a group should be accompanied by at least one
31 female and one male chaperone if the trip is for a mixed group;

- 1 6. Students shall not be penalized for participating in approved school-sponsored trips and
2 activities. Teachers shall permit students to make up class assignments missed because of a
3 trip or activity;
- 4
- 5 7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the
6 principal immediately upon returning to school. Serious accidents involving personal injury
7 must be reported immediately to the principal and/or director of schools. An emergency shall
8 be dealt with promptly by the teacher or other members of the school staff by taking appropriate
9 action, including sending the student to the hospital or summoning medical aid or ambulance.
10 In cases where it is necessary to send the student to the hospital, reasonable effort must be made
11 to notify the parents.
- 12
- 13 8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this
14 section must have prior approval of the director of schools or his/her designee;
- 15
- 16 9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval
17 by the Board.
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Cross References:

Extracurricular Activities 4.300
Attendance 6.200



Travel Request

Organization CTE classes Destination Lewisburg CO-OP

Date of Trip 3/22/23 Purpose of Trip business management

Mode of Transportation: 2 school vans

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

| | | |
|-----------------------|----------------------|-----------------------|
| <u>Ian Dygert</u> | <u>Charlie Coble</u> | <u>Tripp Hooten</u> |
| <u>Grayson Riner</u> | <u>Noah Ragsdale</u> | <u>Trenten Walker</u> |
| <u>Alexia Becerra</u> | <u>Stephen Wells</u> | <u>Kasey Mullins</u> |
| <u>Fatima Ayala</u> | <u>Wyatt Freeman</u> | <u>Skyler Harris</u> |

(Use back if more space is needed)

School System Participants (please print):

| | | |
|--------------------------|---------------------|--|
| <u>Virginia LaFlamme</u> | <u>Sabrina Tarr</u> | |
| <u>Vicky Carlton</u> | | |

(Use back if more space is needed)

Volunteer Participants (please print):

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Vicky Carlton Date: 3/22/23

Teacher/Sponsor

Approved by: Date: 3/22/23

Principal

Approved by: Date: 3-20-23

Director of Schools



Travel Request

Organization CTE classes Destination Rock Creek Coffee Co.

Date of Trip 3/23/23 Purpose of Trip business management

Mode of Transportation: 2 school vans

If school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

| | | |
|-----------------------|----------------------|-----------------------|
| <u>Ian Dygert</u> | <u>Charlie Coble</u> | <u>Tripp Hooten</u> |
| <u>Grayson Riner</u> | <u>Noah Ragsdale</u> | <u>Trenten Walker</u> |
| <u>Alexia Becerra</u> | <u>Stephen Wells</u> | <u>Kasey Mullins</u> |
| <u>Fatima Ayala</u> | <u>Wyatt Freeman</u> | <u>Skyler Harris</u> |

(Use back if more space is needed)

School System Participants (please print):

| | | |
|--------------------------|---------------------|-------|
| <u>Virginia LaFlamme</u> | <u>Sabrina Tarr</u> | _____ |
| <u>Vicky Carlton</u> | _____ | _____ |

(Use back if more space is needed)

Volunteer Participants (please print):

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Vicky Carlton Date: 3/23/23
Teacher/Sponsor

Approved by: Date: 3/23/23
Principal

Approved by: Date: 3-20-23
Director of Schools



Linking Learning to Life

Travel Request

Organization: MLR IIIA Destination: East Commerce Automotive

Date of Trip: 3/23/23 Purpose of Trip: Career research

Mode of Transportation: MCBOE bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached MLR IIIB 3rd block

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Jerry L. Hooper
Teacher/Sponsor

Date: 3/13/2023

Approved by: [Signature]
Principal

Date: 3/14/23

Approved by: [Signature]
Director of Schools

Date: 3-14-23



Travel Request

Organization CHES-CDC class Destination Rock the Spectrum-Franklin
 Date of Trip 4/3/23 Purpose of Trip Enjoy physical + social play at their level.
 Mode of Transportation: School bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

| | | |
|-------------------------|-----------------------|-------------------------|
| <u>Tyger Haddock</u> | <u>Xander Pihls</u> | <u>Liam Harveston</u> |
| <u>Enzley Patterson</u> | <u>Olivia Kimes</u> | <u>Bradley Haynes</u> |
| <u>Harold Hartley</u> | <u>Brayden Acres</u> | <u>Makayla McLemore</u> |
| <u>Ian Pixler</u> | <u>Wyatt Mitchell</u> | <u>Conor Blakemore</u> |

(Use back if more space is needed)

School System Participants (please print):

| | | |
|----------------------|--------------------|----------------------|
| <u>Becky Oliver</u> | <u>Kayla White</u> | <u>Stacey Hughes</u> |
| <u>Krysta Mosher</u> | <u>Pat Esmond</u> | <u>LeAnn Cook</u> |

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Becky Oliver Date: 3/10/23
Teacher/Sponsor

Approved by: Dawn Kinley Date: 3/10/23
Principal

Approved by: Jacob Lovell Date: 3-15-23
Director of Schools



Travel Request

Organization Math Dept Destination _____

Date of Trip 4/4/23 Purpose of Trip math Contest

Mode of Transportation: _____

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Nathaniel Carter Thomas Johns _____

Sophia Landolfi Fiona Meehan _____

Alex Whiteside Ethan Ellis _____

Peter Wilson _____

(Use back if more space is needed)

School System Participants (please print):

Rebecca Blount _____

Kelly Serik _____

(Use back if more space is needed)

Volunteer Participants (please print):

⊕ _____

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Rebecca Blount Date: 3/7/23
Teacher/Sponsor

Approved by: [Signature] Date: 3/7/23
Principal

Approved by: [Signature] Date: 3-15-23
Director of Schools



Travel Request

Organization MCHS Math Department Destination UT Southern in Pulask

Date of Trip 4-4-23 Purpose of Trip Mathematics Contest

Mode of Transportation: school bus

Is school system transportation/personnel required? Yes No (D. Larove is driving.)

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

see attached sheet

(Use back if more space is needed)

School System Participants (please print):

Gina Ervin

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Gina Ervin Date: 4-3-23
Teacher/Sponsor

Approved by: [Signature] Date: 4-3-23
Principal

Approved by: [Signature] Date: 4-3-23
Director of Schools



Travel Request

Organization 2nd grade Destination Nashville Zoo

Date of Trip April 10th, 2023 Purpose of Trip _____

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

2nd grade _____

(Use back if more space is needed)

School System Participants (please print):

Misti Warren Amanda Chilton Melissa McClaran →

Crystal Smith Kendra Burkett Sara Harris

(Use back if more space is needed)

Volunteer Participants (please print):

Kayla Eaton (She is Mrs. Burkett's student-teacher.)

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Misti Warren Date: 3-23-23

Teacher/Sponsor

Approved by: Dawn Haley Date: 3-23-23

Principal

Approved by: Jacob Powell Date: 3-23-23

Director of Schools



Travel Request

Organization MCHS Athletic Dept Destination Nashville Zoo
 Date of Trip 4/11/2023 Purpose of Trip Reward for helping clean
 Mode of Transportation: BUS field and gym

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

| | | |
|-----------------------|------------------------|----------------------|
| <u>Dorian Haislip</u> | <u>Hanna Lewie</u> | <u>Maggie Steely</u> |
| <u>Seth Grant</u> | <u>Katie Haynes</u> | <u>Alex Patino</u> |
| <u>Sydney McAdams</u> | <u>Araya Green</u> | <u>Coco Allen</u> |
| <u>Kendall Adams</u> | <u>Jachelle Ridley</u> | <u>Gorge Vilchiz</u> |

(Use back if more space is needed)

School System Participants (please print):

| | | |
|------------------------|---------------------|-------|
| <u>Kevin McGehee</u> | <u>Della Beech</u> | _____ |
| <u>Vanessa Sweeney</u> | <u>Carol Spence</u> | _____ |

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: *Kevin McGehee* Date: 3/20/23
 Teacher/Sponsor

Approved by: *John* Date: 3/20/23
 Principal

Approved by: *Carol Spence* Date: 3-20-23
 Director of Schools

Travel Request

Organization CHES K & 1st Gr. Destination Forrest School
 Date of Trip 4-12-23 Purpose of Trip To see play Jack Against the Ogre
 Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

All Kindergarten
All 1st Grade

(Use back if more space is needed)

School System Participants (please print):

Makenzie Clark, Marsha Townsend, Angie Rollins, Jessica Cobman, Laura Staley,
Casey Whitley, Sabrina Pendley, Kelli Webb, Jayann Lokker, Robin Johns,
 (Use back if more space is needed) Donna Hoeft, Jennifer Gaskill, Dawn Kirksey,
Nicole Lowe, Angie Helmick, Wendy Thacker,
CDC Assist, if needed.

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Dawn Haley Date: 3/24/23
 Teacher/Sponsor

Approved by: Dawn Haley Date: 3/24/23
 Principal

Approved by: Jacob Powell Date: 3-29-23
 Director of Schools



Travel Request

Organization Engineering Destination TALOS

Date of Trip 4/12/23 Purpose of Trip To observe the engineering processes used in a manufacturing facility

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 1st and 2nd block students

(Use back if more space is needed)

School System Participants (please print):

Frank Musgrave

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Frank Musgrave Date: 4/5/23

Teacher/Sponsor

Approved by: [Signature] Date: 4/10/23

Principal

Approved by: [Signature] Date: 4-10-23

Director of Schools



Linking Learning to Life

Travel Request

Organization Engineering Destination Lewisburg Electric Substation on Mooresville Hwy.

Date of Trip 4/13/23 Purpose of Trip To be informed of how Lewisburg Electric operates and of how they get electricity into the homes and buildings in the community.

Mode of Transportation: Spot Lowe Van

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 3rd block students

(Use back if more space is needed)

School System Participants (please print):

Frank Musgrave

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Frank Musgrave Date: 4/5/23

Teacher/Sponsor

Approved by: [Signature] Date: 4/5/23

Principal

Approved by: [Signature] Date: 4-5-23

Director of Schools



Travel Request

Linking Learning to Life

Organization: Industrial Maintenance Destination: YKTA Madison AL Calhoun Decator

Date of Trip: 4/19/23 Purpose of Trip: Career tour

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached Perfect attendance students all blocks

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Danny Adams
Teacher/Sponsor

Date: 3/14/23

Approved by: [Signature]
Principal

Date: 3/14/23

Approved by: [Signature]
Director of Schools

Date: 3-15-23



Travel Request

Organization Yearbook Destination Jostens - Clarksville

Date of Trip 4/21/23 Purpose of Trip pick up books

Mode of Transportation: van

Is school system transportation/personnel required? ___ Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? ___ Yes No

Student Participants (please print):

Carli Warner Layden Coleman
Morgan Kirby
Tayton Swift
Becca Clark

(Use back if more space is needed)

School System Participants (please print):

Rebecca Blount

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? ___ Yes ___ No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? ___ Yes ___ No

Travel Requested by: [Signature] Date: 4/3/23
Teacher/Sponsor

Approved by: [Signature] Date: 4/4/23
Principal

Approved by: [Signature] Date: 4-4-23
Director of Schools



Travel Request

Organization CHES 3rd Grade Destination Henry Horton State Park

Date of Trip 5/10/23 Purpose of Trip End of year

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

All 3rd grade

(Use back if more space is needed)

School System Participants (please print):

Jennifer Gillespie Carrie Schwartz Lori Curtis

Charlie Holt Candace Burkett Brittany Rosenbalm

(Use back if more space is needed) Sara Winters Annie Kirkland Leanne Cook

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Jennifer Gillespie Date: 3/23/23
Teacher/Sponsor

Approved by: Dawn Hurley Date: 3/23/23
Principal

Approved by: Jacob Lovell Date: 3-23-23
Director of Schools

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Travel Request

Linking Learning to Life

Organization WES Girls STEAM Destination Adventure Science Center

Date of Trip May 18, 23 Purpose of Trip Educational/End of year reward

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

WES Girls STEAM

(Use back if more space is needed)

School System Participants (please print):

Mary Presson

Tammy Johnson

(Use back if more space is needed)

Volunteer Participants (please print):

Laura Smith

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Mary Presson Date: 3-2-23

Approved by: Charlotte Teacher/Sponsor Date: 3/7/23

Approved by: Carol Lovell Principal Date: 3-13-23
Director of Schools



Travel Request

Organization CHS Cheer Destination Great Wolf Lodge LaGrange,
 Date of Trip 7/10 - 7/13/23 Purpose of Trip UCA Summer Cheer Georgia
 Mode of Transportation: school vans Camp

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No ^{not yet}

Student Participants (please print):

TBD after cheer tryouts
plan to take between 15-17 cheerleaders
~~_____~~
~~_____~~
 (Use back if more space is needed)

School System Participants (please print):

Scarlett King TBD
Laura Osborne
 (Use back if more space is needed)

Volunteer Participants (please print):

TBD
 (Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Scarlett King Date: 1/11/2023
 Teacher/Sponsor

Approved by: Bro Anne Date: 1/11/23
 Principal

Approved by: Carol Lovell Date: 1-13-23
 Director of Schools

Marshall County Board of Education

| | | | |
|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in October | Descriptor Term: <h2 style="margin: 0;">Community Use of School Facilities</h2> | Descriptor Code: 3.206 | Issued Date: 01/14/19 |
| | | Rescinds: 3.206 | Issued: 04/09/18 |

- 1 When not in use for school purposes, school buildings and grounds or portions thereof may be used for public,
 2 governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of
 3 the community, as approved by the director of schools.^{1,2,3}
- 4 1. Requests for the use of school facilities shall be made first at the office of the principal.
 - 5 a. If approved by the principal, a *Use of School Facility* form will be signed by the principal and given
 - 6 to the group requesting use of facilities.
 - 7 b. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000.
 - 8 c. Proof of insurance and the *Use of School Facility* form must be presented at the central office for
 - 9 final approval by the director of schools.
 - 10 2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the
 - 11 schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
 - 12 3. School facilities may not be used for private profit, except for after-school tutoring/lessons provided by
 - 13 a certified employee of the Marshall County School System to enhance the educational process. Any for-
 - 14 profit group who wishes to use school facilities for one-time performances or other programs must have
 - 15 special Board approval;²
 - 16 4. Unused facilities may be leased for private day-care centers which provide educational and child care
 - 17 services to the community;²
 - 18 5. All activities must be under competent adult supervision and approved by the building principal. In all
 - 19 cases, an assigned school employee will be present. The group using the facilities will be responsible for
 - 20 any damage to the building or equipment and payment of supervision and clean up at the rate of time and
 - 21 a half the hourly rate of the personnel used;
 - 22 6. Groups receiving permission for building use are restricted to the dates and hours approved and to the
 - 23 building area and facilities specified;
 - 24 7. Groups receiving permission for building use are responsible for the observance of all fire and safety
 - 25 regulations at all times;
 - 26 8. The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted in
 - 27 school buildings. Smoking within the building is not permitted³;
 - 28 9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil
 - 29 Defense, and will make suitable facilities available without charge during community emergencies;
 - 30 10. When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the use of
 - 31 the equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-half of
 - 32 their hourly rate.
 - 33 11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own
 - 34 risk.

Legal References:

1. TCA 49-50-201
2. TCA 49-2-203(b)(4)
3. *Lamb's Chapel v. Center Moriches Union Free School District*,
113 S. Ct. 2141 (1993)

Cross References:

- Tobacco-Free Schools 1.803
 Care of School Property 6.311



REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested New Gym

Name/Type of event to be held Good Friday Community Worship Night

Date of the event April 7, 2023 Time 5:00p - 8:00p

Organization/Person requesting use Jessica Grisson The Refuge Church

Name of insurance company Brotherhood mutual Amount of coverage \$1,000,000.00

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Jessica Grisson

Address 311 N Horton Hwy Phone 931-993-9990 Cell _____
Chapel Hill TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Jessica Grisson Date 3-16-23

Signature of principal [Signature] Date 3/17/23

Signature of Director of Schools for approval [Signature] Date 3-22-23

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Softball field

Name/Type of event to be held Camp / group lessons

Date of the event 5/30 w/ 6/1 6/6 6/8 6/13 6/15 6/20 6/22 Time 8:00am - 1:00pm

Organization/Person requesting use Shelby Lightfoot

Name of insurance company _____ Amount of coverage _____

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Shelby Lightfoot

Address 4346 Smiley Rd Chapel Hill, TN Phone _____ Cell 931-212-0031

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Shelby Lightfoot Date 3/18/23

Signature of principal _____ Date 3/17/23

Signature of Director of Schools for approval Carol Lovell Date 3-17-23

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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Linking Learning to Life

REQUEST FOR USE OF Forrest Aux Gym
(SCHOOL)

Area/Room of the building requested Aux Gym / Main Gym

Name/Type of event to be held Hoops Group Summer Basketball Camp

Date of the event May 30th - June 2nd ; June 12th - 15th Time 10:00 - 3:30pm

Organization/Person requesting use Jessica Preston

Name of insurance company Loomis ; LaPann, Inc. Amount of coverage 1,000,000

Contact person for organization using building Jessica Preston *Minimum coverage of \$1,000,000 required

Address 3565 Warner Rd Phone 931-637-7393 Cell 931-637-7393

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature]

Date 3-20-23

Signature of principal [Signature]

Date 3/21/23

Signature of Director of Schools for approval [Signature]

Date 3-27-23

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.



REQUEST FOR USE OF MCLIS
(SCHOOL)

Area/Room of the building requested Gym

Name/Type of event to be held Marshall Co Play days

Date of the event June 5 & June 12 Time 10:00 - 7:00

Organization/Person requesting use Boys Basketball

Name of insurance company WIA Amount of coverage NA

*Minimum coverage of \$1,000,000 required

Contact person for organization using building LAWON KING

Address 3928 Buckeye Loop Fayetteville, TN Phone _____ Cell (931) 580-4335

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date _____

Signature of principal [Signature] Date 3/13/23

Signature of Director of Schools for approval [Signature] Date 3-13-23

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Cafeteria (Kitchen + Dining Room)
Name/Type of event to be held Alumni Banquet
Date of the event Aug. 4th - Aug. 5th, 2023 Time (8/4) 3:00pm - 10:00pm (8/5)
Organization/Person requesting use Alumni Association / Kelly Jerik
Name of insurance company Collins + Miller - Auto Amount of coverage 1,000,000
owners *Minimum coverage of \$1,000,000 required
Contact person for organization using building Kelly Jerik
Address _____ Phone _____ Cell 931-308-0546

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kelly Jerik Date 3/24/23
Signature of principal _____ Date 3/24/23
Signature of Director of Schools for approval Carol Lovell Date 3/24/23

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Aux. Gym

Name/Type of event to be held Alumni Association Trivia Night

Date of the event Jan 26th - Jan. 27th, 2024 Time 1:00^(1/26)pm - 11:00^(1/27)pm

Organization/Person requesting use Forrest Alumni Association/Kelly Jerik

Name of insurance company Collins & Miller - Auto Amount of coverage 1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kelly Jerik

Address _____ Phone _____ Cell 931-308-0546

RESPONSIBILITY OF PERSON REQUESTING USE
I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kelly Jerik Date 3/24/23

Signature of principal [Signature] Date 3/24/23

Signature of Director of Schools for approval Carol Powell Date 3-6-23

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.