

Regular Board Meeting

December 12, 2022 6:00 PM

MCBOE

1. Agenda	Julie Keny Cathey
2. Committee Reports/Schedule Committee Meetings	
3. Consent Agenda	
1. Minutes	
4. Policy 4.602 Class Ranking	Jacob Sorrells
5. HQIM Literacy Implementation Grant FY23	Jacob Sorrells, Julie Thomas
6. New Business	
7. Director's Report	Jacob Sorrells
8. Adjourn	Julie Keny Cathey
9. FYI	
1. Approved Fundraisers	
2. Free & Reduced	
3. Monthly Financial Report	
4. Travel Request	
5. Use of Facility	

Marshall County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Minutes	Descriptor Code: 1.406	Issued Date: 08/12/19
		Rescinds: 1.406	Issued: 10/12/99

1 The director of schools shall keep, or cause to be kept, complete and accurate minutes of all meetings of
2 the Board.¹ The draft of the minutes of the previous meeting shall be sent to all board members with the
3 agenda for the subsequent meeting. Following their approval by the Board, the minutes shall be signed
4 by the chair and director of schools.² The minutes shall become permanent records of the Board and
5 shall be made available to interested citizens and the news media upon request.^{2,3} A copy shall be
6 provided to all board members, the president of the local education association, and to each of the schools
7 no more than thirty (30) days after the approval by the Board.⁴

8 The minutes shall include:

- 9 1. The nature of the meeting (regular or special), time, place, date, board members present or absent,
10 and the approval of the minutes of the preceding meeting;²
- 11 2. A record of all motions, proposals, and resolutions passed or denied by the Board, together with
12 the names of the members making and seconding the motions, and a record of the members
13 voting “aye” and “nay” in the event of a roll call vote;²
- 14 3. Names of persons addressing the Board and the purpose of their remarks; and
- 15 4. A brief account of those items discussed, and whether or not any motions were made regarding
16 those items.

Legal References:

1. TCA 49-2-301(b)(1)(C)-(D)
2. TCA 8-44-104(a)
3. TCA 10-7-503(a)(1)(B), (a)(2)(B)
4. TCA 49-2-203(a)(11); Public Acts of 2019,
Chapter No. 248

Cross References:

Duties of Officers 1.201

November 14, 2022

The Marshall County Board of Education met in regular session on Monday, November 14, 2022, at 6:00 p.m., in the Board Conference Room at Jones School.

Members present were John Daniel Allen, William Bell, Julie Keny Cathey, Kristen Gold, Patty Hill, Susan Hunter, Harvey Jones, Heidi McElhaney, and Andy Woodard.

Pledge/Prayer

Mr. Jones asked that online classes and Chromebooks be added to New Business. Mr. Jones made a motion, with a second by Ms. Hunter, to approve the agenda with the change. The motion passed 9-0.

Director Sorrells, with the assistance of Elementary Curriculum Supervisor Tammy Lewis, presented certificates to readers from Oak Grove Elementary.

Presented under Consent Agenda: FHS Cheerleaders' travel request to Orlando in February for the National High School Cheerleading Championship; October 17, 2022, board meeting minutes. Ms. Hunter made a motion, with a second by Mr. Jones, to approve the consent agenda. The motion passed 9-0.

Mr. Jones made a motion, with a second by Mr. Allen, to approve the Chapel Hill Lions Club Athletic Field Lease Agreement. Prior to the vote, Mr. Jones, a member of the Lions Club, read a disclosure statement. The motion passed 9-0.

Mr. Jones made a motion, with a second by Ms. Hill, to approve the new Bereavement Leave Policy (5.3021). The motion passed 9-0.

Ms. Hunter made a motion, with a second by Ms. McElhaney, to approve the 2023-2024 school year calendar. The motion passed 9-0.

Mr. Allen made a motion, with a second by Ms. Gold, to approve the Federal Budgets Rev. #3. The motion passed 9-0.

Ms. Gold made a motion, with a second by Mr. Jones, to approve the Salary Schedules. Prior to the vote, Mr. Allen, Mr. Jones and Mr. Woodard read a disclosure statement. The motion passed 9-0.

Mr. Jones made a motion, with a second by Ms. Gold, to approve the Resolutions. The motion passed 9-0.

Under new business, Mr. Jones asked about the online Chemistry class at Forrest. He stated he watched a video and couldn't understand the teacher. Director Sorrells stated online teachers are a last resort and hopefully this position will be filled at Christmas. Director Sorrells said he would make the company aware of the problem. Mr. Jones also expressed concern over how much time children are spending on Chromebooks.

During the Director's Report, Mr. Sorrells thanked the board on behalf of the teachers and staff for their support.

The meeting adjourned at 6:36 p.m.

Respectfully Submitted,

Julie Keny Cathey, Chair

Jacob Sorrells, Director

Marshall County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Class Ranking	Descriptor Code: 4.602	Issued Date: 12/12/22
		Rescinds: 4.602	Issued: 12/13/21

1 **Honor Roll**

2 Honor roll students will be determined by standards approved by the Board. Students who meet these
3 standards, and who do not request otherwise, will have their names submitted to the principal for release
4 to the news media.

5 The method of determining the Honor Roll will be uniform throughout the county. An “A” and a “B”
6 Honor Roll will be named each grading period. If a student has a ~~93~~ **90** and above in all subjects, he or
7 she will be placed on the “A” Honor Roll. If a student has an ~~85~~ **80** or above in every subject, he or she
8 will be placed on the “B” Honor Roll.

9 In grades 3-8, math, English Language Arts (ELA), social studies, and science will be considered in
10 determining Honor Roll students.

11 In grades 9-12, all credit-bearing courses taken by a student shall be used to determine Honor Roll status.
12 Each school department or club which presents awards or conducts contests will file with the principal
13 the name of the honor, award or contest; the basis for selection of the award or honor; the method of
14 participation; and the reason for the contest.

15 **High School Class Ranking**

16 **Local honors and Valedictorian/Salutatorian requirements for students entering the 9th grade:**

17 One half (1/2) quality point is to be added to the numerical quality point value corresponding to the letter
18 grade received for an honors course. One (1) quality point is to be added to the numerical quality point
19 value corresponding to the letter grade received in early postsecondary courses recognized by the state
20 board of education and department of education.

21 For the purposes for determining local honors, valedictorian, and salutatorian in the senior class, the
22 State Board of Education Uniform Grading Policy 3.301 will be used for ALL high school coursework.
23 For high school transfer students, the cumulative GPA on the transcript for transferred work will be used
24 without any recalculation other than conversion to a 4 point weighted GPA based on the State Board of
25 Education Uniform Grading Policy 3.301. GPA will also be calculated using the Tennessee Uniform
26 Grading Scale for Lottery/Hope Scholarship purposes. Both the Tennessee Uniform Grading Policy
27 3.301 weighted GPA and the Tennessee Uniform GPA will appear on the transcript. Local honors,
28 valedictorian, and salutatorian will be calculated after the fall semester of the senior year.

29

1 **Valedictorian and Salutatorian will be chosen using the following criteria:**

- 2 1. Students must be enrolled full-time at the home-base school to be eligible for valedictorian and
3 salutatorian;
- 4 2. To become valedictorian or salutatorian, a student must be enrolled in the high school at least
5 three (3) of the seven (7) semesters preceding the final semester;
- 6 3. Students must qualify for the highest Latin System awarded in the respective school; and
- 7 4. The long average rank on a scale of 0-105 will be used to calculate valedictorian and salutatorian.

8 **For the purposes of graduating with local honors, MCS will use the following Latin System:**

9

10 Summa Cum Laude	4.25 and above
11 Magna Cum Laude	4.00-4.24
12 Cum Laude	3.75-3.99

13 In accordance with guidance issued by the Department of Education, LEAs may, at their discretion,
14 retrospectively adjust the preceding point weights, if needed, to ensure uniformity of weighting for the
15 same courses taken for all students in a graduating cohort.

16 Students who score at or above all of the subject area readiness benchmarks on the ACT or equivalent
17 score on the SAT will graduate with state honors.

18 Students will be recognized as graduating with “distinction” by attaining a 3.00 average and completing
19 at least one of the following:

- 20
- 21 • earn a nationally recognized industry certification
 - 22 • participate in at least one of the Governor’s Schools
 - 23 • participate in one of the state’s All State musical organizations
 - 24 • Earn statewide recognition or award at a skill- or knowledge-based state tournament, convention,
25 or competition hosted by a statewide student organization, and/or qualify for national recognition
26 by a national student organization
 - 27 • be selected as a National Merit Finalist or Semi-Finalist
 - 28 • attain a score of 31 or higher composite score on the ACT
 - 29 • attain a score of 3 or higher on at least two advanced placement exams
 - 30 • successfully complete the International Baccalaureate Diploma Programme
 - earn 12 or more semester hours of transcribed post-secondary credit

Cross References:

Graduation Requirements 4.6052

Account Number/Line Item Number	Regular Instruction Program	HQIM Implementation	Increase	Decrease	Total
71100	Line item Description	Current			
71100/429	Instructional Materials & Supplies	\$8,000.00			\$8,000.00
71100	Subtotal REGULAR INSTRUCTIONAL Program	\$8,000.00			\$8,000.00

Account Number/Line Item Number	Support Services/Regular Instruction Program	HQIM Implementation	Increase	Decrease	Total
72210	Line item Description	Current			
72210/399	other contracted services	\$73,000.00			\$73,000.00
72210/524	in service/ staff development	\$2,000.00			\$2,000.00
72210	Subtotal REG. INSTRUCTIONAL PROG	\$75,000.00			\$75,000.00

Total Appropriations for HQIM Literacy Implementation		\$83,000.00			\$83,000.00
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HQIM Literacy Implementation Networks Grant

Justifications FY 23

71100 429 Instructional Supplies & Materials- to pay for high quality instructional materials and supplies.

72210 399 other contracted services- to pay for contracted services with HQIM implementation vendor.

72210 524 In Service/Staff Development- travel expenses related to grant.

Marshall County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Student Solicitations/Fundraising Activities</h2>	Descriptor Code: 2.601	Issued Date: 08/12/19
		Rescinds: 2.601	Issued: 12/12/16

1 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or
 2 services, soliciting funds or information, or securing participation in non-school related activities and
 3 functions. At the same time, schools shall inform and assist students in learning about programs,
 4 activities or information which may be of help or service to them. To attempt a fair balance, the following
 5 general guidelines will apply:¹

- 6 1. Fundraising activities are permitted in the individual schools and each activity shall be for the
 7 purpose of supplementing funds for established school programs and not for supplanting funds
 8 which are the responsibility of the public.

- 9 2. No fundraising activities will be conducted without the approval of the director of schools or
 10 his/her designee. No teacher or coach shall be contacted by salesmen during school hours,
 11 without prearrangement through the principal. Student organizations will not conduct fundraising
 12 campaigns without first the approval of the principal, then the director of schools or his/her
 13 designee. Fundraising activities must be requested on a form provided by the director of schools
 14 at least 60 days prior to the proposed fundraiser.

- 15 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
 16 or paid into the activity fund of the school for use by the school. No school employee shall
 17 personally benefit from any fundraising activity.

- 18 4. The principal must obtain written approval from the director of schools or designee for all
 19 fundraising activities, including online fundraising activities that involve the participation of the
 20 general student population in the marketing process of the fundraising effort. All other
 21 fundraising activities, including online fundraising activities, must have written approval from
 22 the principal and comply with all administrative procedures issued by the director of schools.
 23 The authorization request shall contain the following information:²
 - 24 1) The proposed fundraising activity(ies);
 - 25 2) Purpose of the fundraising activity;
 - 26 3) Proposed uses of funds raised;
 - 27 4) Expected student involvement in fundraising activity (school-wide or individual class or
 28 club); and
 - 29 5) Margin of profit and how it is to be paid to the school.

- 30 5. The director of schools shall determine whether or not the activity will benefit the school,
 31 contribute to the welfare of the student body and supplement, not replace, funds necessary to
 32 fulfill the board's required contributions.

- 1 6. Students will not be excused from class to participate in a fundraising activity. No grade in a
2 subject or course will be affected by a student's participation in a fundraising activity.
- 3 7. No quotas will be imposed on students involved and their efforts will be voluntary. Students who
4 do not participate in fundraising activities will not be punished or discriminated against in any
5 way.
- 6 8. Community Service Projects: The Board wishes to encourage the involvement of students in
7 civic and charitable endeavors for the betterment of our community. Therefore, community
8 service projects are permitted if they are student PTO/PTA/Booster club led. The principal must
9 approve all community service projects initiated. Some examples of these might be Angel Tree,
10 can drives, blood drives, environmental community projects, etc.
- 11 9. Dismissal from school for participation in fundraisers is not allowed.
- 12 10. The Marshall County Board of Education does not endorse door-to-door solicitations.

13 This policy shall not be construed as preventing a teacher from using instructional or informational
14 materials even though the materials might include reference to a brand, product or a service.

15 **LOTTERIES**

16 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
17 among purchasers of chances by means of tickets or otherwise through a random drawing or other
18 random selection process.³

19 **ONLINE FUNDRAISING**

20 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all
21 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*
22 *Manual*. The principal/designee of each school shall have access to the established fundraising account
23 to ensure all funds are properly accounted for, and the information is recorded in the school's accounting
24 records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit
25 of an outside party.

26 Employees shall not engage in online fundraising in their official capacity as district employees nor make
27 any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to
28 believe such activity is an approved school fundraiser.

29 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

30 On approval of the principal, an employee may be authorized to raise and use funds for the following
31 noneducational purposes:

- 32 1. Bereavement support;
- 33 2. Award recognition;
- 34 3. Employee morale;
- 35 4. Banquets; or

- 1 5. Other situations at the principal's discretion.
- 2 These funds shall be derived from vending machine revenue, donations or employee-staffed concession
- 3 stands.
- 4 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 5 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 6 procedures are consistent with board policy and state law and disseminate them to all employees.

Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

Cross References:

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605



Fundraiser Authorization

Earwarr Fundraise

Proposed Fundraising Activity: LMS "Marshall" Sweatshirt or
Purpose of Fundraiser: to increase account by \$1,500 by January to purchase net for batting cage.
Fund/Account Name: LMS Softball
Current balance of fund account \$ 5005.00 Date 11/28/22
Anticipated date(s) of fundraiser: Beginning 11/28/22 Ending 12/16/22
Expected Student Involvement (schoolwide or specific school organization): County-wide

Margin of profit (if applicable): \$ 1,000 (we hope)
Method by which school will receive profit: cash or check
How and when will these funds be spent to benefit students/instruction: immediately over Christmas break!

Requested by: Carson Coble / LMS Softball Teacher/Club Date: 11/28/22

Approved by: [Signature] Principal Date: 12/2/22

Approved by: Jacob Powell Director of Schools Date: 12-7-22

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Table with 2 columns: Description and Amount. Rows include Total Collections, Less: Total Expenses, Total Fundraiser Profit, Total Purchases with Fundraiser Profit, and *Difference.

*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)

Principal's Signature



Fundraiser Authorization

Proposed Fundraising Activity: Hat Day for Hopetown Teens

Purpose of Fundraiser: To raise money for the teen gift drive for Hope Town

Fund/Account Name: Marshall County High Student Council

Current balance of fund account \$ 3238.25 Date 11-28-22

Anticipated date(s) of fundraiser: Beginning 12/2/2022 Ending 12/2/2022

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): _____

Method by which school will receive profit: donation of \$1⁰⁰ to wear a hat

How and when will these funds be spent to benefit students/instruction: Funds will be used to purchase gifts for the Hopetown Teen Gift Drive.

Requested by: Vanessa Sweeney Date: 11/28/2022
Teacher/Club MCHS Student Council

Approved by: [Signature] Date: 11/28/22
Principal

Approved by: [Signature] Date: 11-29-22
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Fundraiser Authorization

Booths
Pinks sold
Gift wrapped
Games

Proposed Fundraising Activity: RBOB Christmas Village

Purpose of Fundraiser: Raise funds for the Foremost Marching Band.

Fund/Account Name: Foremost RBOB

Current balance of fund account \$ 16,082 Date 11-1-22

Anticipated date(s) of fundraiser: Beginning 12/10 Ending 12/10

Expected Student Involvement (school wide or specific school organization): RBOB students

Margin of profit (if applicable): 100%

Method by which school will receive profit: cash / check

How and when will these funds be spent to benefit students/instruction: To purchase needed equipment.

Requested by: Carla Green (parent) Date: 11/7/22
Teacher/Club

Approved by: [Signature] Date: 11/17/22
Principal

Approved by: [Signature] Date: 11/18-22
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Profit \$ _____

Fundraiser Profit \$ _____

\$ _____

please provide explanation and intended disposition of balance. (The disposition of purpose must be approved by the director of schools.)

We are planning to do this at the Methodist church so we won't need any school facilities.
- C. Boone #10



Fundraiser Authorization

Proposed Fundraising Activity: Candy Grams

Purpose of Fundraiser: to raise money for Student Council activities.

Fund/Account Name: MS Student Council

Current balance of fund account \$ 1700 Date 12/7/22

Anticipated date(s) of fundraiser: Beginning 2/5/22 Ending 2/9/22

Expected Student Involvement (schoolwide or specific school organization): 7th + 8th grade

Margin of profit (if applicable): ~\$1/item sold

Method by which school will receive profit: sell candy grams @ \$2 each

How and when will these funds be spent to benefit students/instruction: pen rallies, end-of-year activities, TAP rewards, etc

Requested by: Curry / MS Student Council Date: 12/7/22
Teacher/Club

Approved by: [Signature] Date: 12/8/22
Principal

Approved by: [Signature] Date: 12-9-22
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature _____



Fundraiser Authorization

Proposed Fundraising Activity: Valentines Dance

Purpose of Fundraiser: to raise money for MS Student Council activities

Fund/Account Name: MS Student Council

Current balance of fund account \$ 2753⁸² Date 11/8/22

Anticipated date(s) of fundraiser: Beginning 2/17/22 Ending 2/17/22

Expected Student Involvement (schoolwide or specific school organization): 7th + 8th grade

Margin of profit (if applicable): less DJ + concessions

Method by which school will receive profit: \$5 entry + concessions

How and when will these funds be spent to benefit students/instruction: pep rally, end of year activities, TCAP rewards, etc.

Requested by: Cumy / MS Student Council Date: 11/8/22
Teacher/Club

Approved by: [Signature] Date: 11/9/22
Principal

Approved by: [Signature] Date: 11-9-22
Director of Schools

** Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ _____

Less: Total Expenses \$ _____

Total Fundraiser Profit \$ _____

Total Purchases with Fundraiser Profit \$ _____

*Difference \$ _____

**If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature

**2022-2023 Consolidated Application
Free/Reduced Lunch Percentages**

Aug. 2022

School	# Free/Red	ADM	% F/R
MES	273	385	70.91%
LMS	311	424	73.35%
WES	444	602	73.75%
OGES	287	408	70.34%
CES	203	456	44.52%
MCHS	553	822	67.27%
CHS	225	440	51.14%
CHES	174	539	32.28%
FHS	283	810	34.94%
DHIS	181	438	41.32%
District	2934	5324	55.11%

Sept. 2022

School	# Free/Red	ADM	% F/R
MES	259	387	66.93%
LMS	290	427	67.92%
WES	399	603	66.17%
OGES	281	415	67.71%
CES	182	461	39.48%
MCHS	477	818	58.31%
CHS	164	441	37.19%
CHES	169	540	31.30%
FHS	206	808	25.50%
DHIS	153	437	35.01%
District	2580	5337	48.34%

Oct. 2022

School	# Free/Red	ADM	% F/R
MES	264	390	67.69%
LMS	296	431	68.68%
WES	409	605	67.60%
OGES	285	414	68.84%
CES	185	461	40.13%
MCHS	486	816	59.56%
CHS	168	440	38.18%
CHES	170	543	31.31%
FHS	212	804	26.37%
DHIS	154	440	35.00%
District	2629	5344	49.20%

Nov. 2022

School	# Free/Red	ADM	% F/R
MES	262	396	66.16%
LMS	292	428	68.22%
WES	409	606	67.49%
OGES	288	413	69.73%
CES	192	468	41.03%
MCHS	485	817	59.36%
CHS	167	439	38.04%
CHES	170	548	31.02%
FHS	208	800	26.00%
DHIS	152	438	34.70%
District	2625	5353	49.04%

Dec. 2022

School	# Free/Red	ADM	% F/R
MES			#DIV/0!
LMS			#DIV/0!
WES			#DIV/0!
OGES			#DIV/0!
CES			#DIV/0!
MCHS			#DIV/0!
CHS			#DIV/0!
CHES			#DIV/0!
FHS			#DIV/0!
DHIS			#DIV/0!
District	0	0	#DIV/0!

Jan. 2023

School	# Free/Red	ADM	% F/R
MES			#DIV/0!
LMS			#DIV/0!
WES			#DIV/0!
OGES			#DIV/0!
CES			#DIV/0!
MCHS			#DIV/0!
CHS			#DIV/0!
CHES			#DIV/0!
FHS			#DIV/0!
DHIS			#DIV/0!
District	0	0	#DIV/0!

Marshall County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Financial Reports and Records	Descriptor Code: 2.701	Issued Date: 08/14/01
		Rescinds: DIB	Issued: 07/28/93

1 **FINANCIAL REPORTS**

2
3 The Executive Committee shall submit to the Board at each regular board meeting a report of all business
4 transacted since the last regular meeting.¹

5
6 A report indicating all receipts and expenditures will be given quarterly to the County Commission.² Each
7 report will show the amount of the annual appropriation, the amount expended by account to date, the
8 amount encumbered and the free balance in each account.

9
10 The director of schools shall submit monthly financial reports to the Board and to state and federal
11 agencies as required.³

12
13 **FINANCIAL RECORDS**

14
15 The director of schools shall maintain all financial records as required by regulation and applicable state and
16 federal law. The Board, from time to time, may determine to extend the retention time for certain records.⁴

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36 Legal References:

- 37 1. TCA 49-2-206(5)
38 2. TCA 49-2-301(b)(11)(S)
39 3. TCA 49-2-301(b)(1)(2)
40 4. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-21
41

35
36 Cross Reference:

School Board Records 1.407

Fnd	T	Acct	Obj	Prj	Loc	Prg	Account Level	2022-23	2022-23	2022-23	Unexpended	October
							Description	Original Budget	Revised Budget	FYTD Activity	Balance	Monthly Activity
141	R	40110	000	000	00000	000	CURRENT PROPERTY TAX	9,217,710.00	9,217,710.00	366,739.46	8,850,970.54	399,474.82
141	R	40120	000	000	00000	000	TRUSTEE'S COLLECTIONS	149,934.00	149,934.00	82,098.06	67,835.94	30,570.64
141	R	40125	000	000	00000	000	TRUSTEE'S COLLECTIONS	5,000.00	5,000.00		5,000.00	
141	R	40130	000	000	00000	000	CIR CLK/CLK & MASTER	51,676.00	51,676.00	15,935.63	35,740.37	7,295.22
141	R	40140	000	000	00000	000	INTEREST AND PENALTY	30,513.00	30,513.00	8,366.72	22,146.28	3,569.08
141	R	40210	000	000	00000	000	LOCAL OPTION SALES TA	2,183,549.00	2,183,549.00	1,248,311.02	935,237.98	364,590.69
141	R	40275	000	000	00000	000	MIXED DRINK TAX	6,000.00	6,000.00	5,233.37	766.63	1,819.00
141	R	41110	000	000	00000	000	MARRIAGE LICENSES	1,867.00	1,867.00	636.50	1,230.50	304.00
141	R	43517	000	000	00000	000	TUITION-OTHER	33,000.00	33,000.00		33,000.00	
141	R	43517	000	000	02105	000	CVES-TUITION AFTER SCHOOL			26,768.00	-26,768.00	12,963.00
141	R	43570	000	000	00000	000	RECEIPTS FROM INDIVID	50,000.00	50,000.00	979.66	49,020.34	909.69
141	R	43570	000	000	40200	000			14,480.08	-14,480.08		4,578.09
141	R	43583	000	000	00000	000	TBI CRIMINAL BACKGROU			592.10	-592.10	35.15
141	R	43990	000	000	40100	000	OTHER CHARGES FOR SERVICES	40,000.00	40,000.00	25,584.30	14,415.70	5,040.00
141	R	44130	000	000	00000	000	SALE OF MATERIALS AND	3,000.00	3,000.00	596.00	2,404.00	
141	R	44170	000	000	00000	000	MISCELLANEOUS REFUNDS	65,000.00	65,000.00	26,270.24	38,729.76	425.48
141	R	44170	000	000	30008	000	MISC REFUNDS-STELLER			3,539.70	-3,539.70	433.46
141	R	44530	000	000	00000	000	SALE OF EQUIPMENT	3,000.00	3,000.00		3,000.00	
141	R	44560	000	000	00000	000	DAMAGES RECOVERED FRO	1,000.00	1,000.00	30.00	970.00	
141	R	46511	000	000	00000	000	BASIC EDUCATION PROGR 2	30,696,000.00	30,696,000.00	9,220,800.00	21,475,200.00	3,073,600.00
141	R	46515	000	000	00000	000	EARLY CHILDHOOD EDUCA	193,519.00	193,519.00	33,630.42	159,888.58	17,028.37
141	R	46550	000	000	00000	000	DRIVER EDUCATION	15,662.00	15,662.00		15,662.00	
141	R	46590	000	000	00000	000	OTHER STATE EDUCATION	90,000.00	90,000.00	21,539.58	68,460.42	16,756.93
141	R	46610	000	000	00000	000	CAREER LADDER PROGRAM	72,050.00	72,050.00		72,050.00	
141	R	46851	000	000	00000	000	STATE REVENUE SHARING	190,000.00	190,000.00		190,000.00	
141	R	47309	000	000	00000	000	COVID GRANT D			12,000.00	-12,000.00	12,000.00
141	R	49700	000	000	00000	000	INSURANCE RECOVERY	2,000.00	2,000.00	17,326.42	-15,326.42	6,012.50
141	R	-----	---	---	-----	---		43,100,480.00	43,100,480.00	11,131,457.26	31,969,022.74	3,957,406.12
141	-	-----	---	---	-----	---		43,100,480.00	43,100,480.00	11,131,457.26	31,969,022.74	3,957,406.12
Grand Revenue Totals								43,100,480.00	43,100,480.00	11,131,457.26	31,969,022.74	3,957,406.12

Number of Accounts: 27

***** End of report *****

Fnd T Acct	Obj Prj Loc	Prg Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23	
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward	
71100			REGULAR INSTRUCTION PROGRAM							
71100 116			TEACHERS	15,063,089.00	15,063,089.00	3,701,698.64		11,361,390.36	1,237,622.70	
71100 117			CAREER LADDER P	42,900.00	42,900.00	505.00		42,395.00	262.50	
71100 128			HOMEBOUND TEACH	10,000.00	10,000.00	1,032.50		8,967.50	420.00	
71100 163			EDUCATIONAL ASS	735,038.00	735,038.00	200,980.69		534,057.31	66,806.76	
71100 186			LONGEVITY PAY	186,003.00	186,003.00	190,525.00		-4,522.00	186,675.00	
71100 189			OTHER SALARIES	93,840.00	93,840.00	36,667.50		57,172.50	24,024.00	
71100 195			CERTIFIED SUBST	30,000.00	30,000.00	6,712.50		23,287.50	3,262.50	
71100 198			NON-CERTIFIED S	180,000.00	180,000.00	43,257.50		136,742.50	25,537.50	
71100 201			SOCIAL SECURITY	1,013,134.00	1,013,134.00	235,296.88		777,837.12	87,280.45	
71100 204			STATE RETIREMEN	1,386,989.00	1,386,989.00	332,633.38		1,054,355.62	122,703.59	
71100 207			MEDICAL INSURAN	3,441,744.00	3,441,744.00	937,789.97		2,503,954.03	312,014.00	
71100 208			DENTAL INSURANC	11,228.00	11,228.00	3,123.60		8,104.40	1,035.12	
71100 210			UNEMPLOYMENT CO	9,426.00	9,426.00	855.53		8,570.47	202.22	
71100 212			EMPLOYER MEDICA	236,943.00	236,943.00	56,482.15		180,460.85	21,013.77	
71100 217			RETIREMENT-HYBR	76,500.00	76,500.00	15,093.05		61,406.95	4,702.53	
71100 336			MAINTENANCE AND	177,122.00	177,122.00	84,529.74	3,221.14	89,371.12	594.87	55,652.15
71100 355			TRAVEL	2,000.00	2,000.00	788.98		1,211.02	400.76	
71100 356			TUITION	6,000.00	6,000.00			6,000.00		
71100 399			OTHER CONTRACTE	33,500.00	33,500.00	161,925.03	799.96	-129,224.99	3,905.00	399.98
71100 429			INSTRUCTIONAL S	320,200.00	320,200.00	214,087.40	32,174.51	73,938.09	13,629.21	36,308.80
71100 449			TEXTBOOKS	300,000.00	300,000.00	52,422.76	4,487.72	243,089.52	1,245.61	611.00
71100 499			OTHER SUPPLIES			299.84		-299.84		2,000.00
71100 599			OTHER CHARGES							400.00
71100 722			REGULAR INSTRUC			33,559.32	45,670.58	-79,229.90	1,030.62	4,146.54
71100 790			OTHER EQUIPMENT	118,000.00	118,000.00	2,862.45		115,137.55		
71100 ---			REGULAR INSTRUC	23,473,656.00	23,473,656.00	6,313,129.41	86,353.91	17,074,172.68	2,114,368.71	99,518.47

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23 Original Budget	2022-23 Revised Budget	2022-23 FYTD Activity	Encumbered Amount	Unencumbered Balance - YTD Act	October 2022-23 Monthly Activity	2022-23 Enc Carry Forward
71150						ALTERNATIVE INSTRUCTION PROGRA							
	71150	116				TEACHERS	116,575.00	116,575.00	15,528.27		101,046.73	5,176.09	
	71150	186				LONGEVITY PAY	1,350.00	1,350.00	650.00		700.00	650.00	
	71150	198				NON-CERTIFIED S	1,000.00	1,000.00	325.00		675.00	65.00	
	71150	201				SOCIAL SECURITY	7,373.00	7,373.00	922.62		6,450.38	331.72	
	71150	204				STATE RETIREMEN	10,248.00	10,248.00	1,405.89		8,842.11	506.29	
	71150	207				MEDICAL INSURAN	34,012.00	34,012.00	4,730.01		29,281.99	1,576.67	
	71150	208				DENTAL INSURANC	92.00	92.00	13.68		78.32	4.56	
	71150	210				UNEMPLOYMENT CO	63.00	63.00	0.93		62.07	0.15	
	71150	212				EMPLOYER MEDICA	1,724.00	1,724.00	215.77		1,508.23	77.58	
	71150	399				OTHER CONTRACTE	3,000.00	3,000.00	449.13		2,550.87	117.31	
	71150	429				INSTRUCTIONAL S	800.00	800.00	400.00		400.00		
	71150	722				REGULAR INSTRUC	3,000.00	3,000.00			3,000.00		
	71150	---				ALTERNATIVE INS	179,237.00	179,237.00	24,641.30		154,595.70	8,505.37	

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
							Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
71200							SPECIAL EDUCATION PROGRAM						
	71200	116				TEACHERS	1,397,346.00	1,397,346.00	340,607.76		1,056,738.24	113,035.80	
	71200	117				CAREER LADDER P	5,500.00	5,500.00			5,500.00		
	71200	128				HOMEBOUND TEACH	6,000.00	6,000.00			6,000.00		
	71200	163				EDUCATIONAL ASS	430,752.00	430,752.00	99,585.26		331,166.74	35,407.74	
	71200	171				SPEECH PATHOLOG	237,871.00	237,871.00	48,656.73		189,214.27	16,218.91	
	71200	186				LONGEVITY PAY	24,650.00	24,650.00	29,850.00		-5,200.00	29,525.00	
	71200	195				CERTIFIED SUBST	3,500.00	3,500.00	562.50		2,937.50	487.50	
	71200	198				NON-CERTIFIED S	24,000.00	24,000.00	3,882.50		20,117.50	2,485.00	
	71200	201				SOCIAL SECURITY	132,036.00	132,036.00	28,446.89		103,589.11	11,011.26	
	71200	204				STATE RETIREMEN	177,548.00	177,548.00	41,826.53		135,721.47	15,866.25	
	71200	207				MEDICAL INSURAN	730,099.00	730,099.00	186,886.45		543,212.55	62,671.31	
	71200	208				DENTAL INSURANC	2,650.00	2,650.00	601.92		2,048.08	205.20	
	71200	210				UNEMPLOYMENT CO	1,532.00	1,532.00	91.53		1,440.47	26.59	
	71200	212				EMPLOYER MEDICA	30,879.00	30,879.00	6,777.71		24,101.29	2,585.19	
	71200	217				RETIREMENT-HYBR	9,027.00	9,027.00	1,465.27		7,561.73	523.90	
	71200	429				INSTRUCTIONAL S	7,000.00	7,000.00	6,400.00		600.00		
	71200	725				SPECIAL EDUCATI	1,000.00	1,000.00			1,000.00		
	71200	---				SPECIAL EDUCATI	3,221,390.00	3,221,390.00	795,641.05		2,425,748.95	290,049.65	

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
71300										
	71300 116		TEACHERS	1,048,662.00	1,048,662.00	275,802.21		772,859.79	89,885.34	
	71300 117		CAREER LADDER P	3,000.00	3,000.00			3,000.00		
	71300 186		LONGEVITY PAY	11,750.00	11,750.00	11,200.00		550.00	11,200.00	
	71300 195		CERTIFIED SUBST	1,000.00	1,000.00			1,000.00		
	71300 198		NON-CERTIFIED S	8,000.00	8,000.00	1,837.50		6,162.50	1,182.50	
	71300 201		SOCIAL SECURITY	66,490.00	66,490.00	16,539.02		49,950.98	5,884.02	
	71300 204		STATE RETIREMEN	92,411.00	92,411.00	24,271.83		68,139.17	8,568.80	
	71300 207		MEDICAL INSURAN	231,146.00	231,146.00	69,614.40		161,531.60	23,204.80	
	71300 208		DENTAL INSURANC	780.00	780.00	232.56		547.44	77.52	
	71300 210		UNEMPLOYMENT CO	468.00	468.00	46.41		421.59	3.86	
	71300 212		EMPLOYER MEDICA	15,550.00	15,550.00	3,868.00		11,682.00	1,376.13	
	71300 217		RETIREMENT-HYBR	5,508.00	5,508.00	898.12		4,609.88	297.03	
	71300 336		MAINTENANCE AND	2,500.00	2,500.00	387.19		2,112.81	387.19	
	71300 429		INSTRUCTIONAL S	22,800.00	22,800.00	13,214.09	2,114.19	7,471.72	3,841.10	1,776.47
	71300 449		TEXTBOOKS	2,000.00	2,000.00			2,000.00		
	71300 599		OTHER CHARGES	500.00	500.00			500.00		
	71300 722		REGULAR INSTRUC	30,000.00	30,000.00			30,000.00		
	71300 730		VOCATIONAL INST			4,951.57	84.16	-5,035.73	3,120.40	
	71300 ---		VOCATIONAL EDUC	1,542,565.00	1,542,565.00	422,862.90	2,198.35	1,117,503.75	149,028.69	1,776.47

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72110										
	72110 105		SUPERVISOR/DIRE	40,463.00	40,463.00	12,735.00		27,728.00	3,371.00	
	72110 117		CAREER LADDER P	600.00	600.00			600.00		
	72110 130		SOCIAL WORKERS	77,414.00	77,414.00	21,141.60		56,272.40	7,047.20	
	72110 162		CLERICAL PERSON	40,745.00	40,745.00	10,186.26		30,558.74	3,395.42	
	72110 186		LONGEVITY PAY	4,950.00	4,950.00	3,700.00		1,250.00	3,700.00	
	72110 201		SOCIAL SECURITY	10,179.00	10,179.00	2,206.01		7,972.99	834.16	
	72110 204		STATE RETIREMEN	9,233.00	9,233.00	2,456.41		6,776.59	1,060.70	
	72110 207		MEDICAL INSURAN	23,263.00	23,263.00	6,693.12		16,569.88	2,231.04	
	72110 208		DENTAL INSURANC	137.00	137.00	41.04		95.96	13.68	
	72110 210		UNEMPLOYMENT CO	126.00	126.00			126.00		
	72110 212		EMPLOYER MEDICA	2,380.00	2,380.00	662.58		1,717.42	243.97	
	72110 355		TRAVEL	2,500.00	2,500.00	280.33		2,219.67	134.43	
	72110 399		OTHER CONTRACTE			16,079.50		-16,079.50		
	72110 499		OTHER SUPPLIES	3,000.00	3,000.00	105.70		2,894.30		
	72110 524		STAFF DEVELOPME	4,000.00	4,000.00	910.89		3,089.11		
	72110 704		ATTENDANCE EQUI	4,000.00	4,000.00	946.43		3,053.57		946.43
	72110 ---		ATTENDANCE	222,990.00	222,990.00	78,144.87		144,845.13	22,031.60	946.43

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72120										
	72120 105		SUPERVISOR/DIRE	103,092.00	103,092.00	25,773.06		77,318.94	8,591.02	
	72120 117		CAREER LADDER P	550.00	550.00			550.00		
	72120 131		MEDICAL PERSONN	270,086.00	270,086.00	68,064.02		202,021.98	21,577.81	
	72120 186		LONGEVITY PAY	3,050.00	3,050.00	3,050.00			3,050.00	
	72120 201		SOCIAL SECURITY	20,164.00	20,164.00	4,935.56		15,228.44	1,687.67	
	72120 204		STATE RETIREMEN	20,485.00	20,485.00	6,821.53		13,663.47	2,334.38	
	72120 207		MEDICAL INSURAN	86,354.00	86,354.00	24,994.59		61,359.41	8,677.14	
	72120 208		DENTAL INSURANC	274.00	274.00	95.76		178.24	31.92	
	72120 210		UNEMPLOYMENT CO	294.00	294.00	11.11		282.89	6.21	
	72120 212		EMPLOYER MEDICA	5,463.00	5,463.00	1,291.56		4,171.44	440.08	
	72120 217		RETIREMENT-HYBR	3,277.00	3,277.00	809.10		2,467.90	237.03	
	72120 355		TRAVEL	1,000.00	1,000.00	212.94		787.06		
	72120 399		OTHER CONTRACTE	40,000.00	40,000.00	40,000.00				
	72120 499		OTHER SUPPLIES	15,000.00	15,000.00	13,377.85	2,694.07	-1,071.92	5,511.66	813.00
	72120 524		STAFF DEVELOPME	2,000.00	2,000.00			2,000.00		
	72120 599		OTHER CHARGES	5,000.00	5,000.00			5,000.00		
	72120 735		HEALTH EQUIPMEN	2,000.00	2,000.00			2,000.00		
	72120 ---		HEALTH SERVICES	578,089.00	578,089.00	189,437.08	2,694.07	385,957.85	52,144.92	813.00

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23 Original Budget	2022-23 Revised Budget	2022-23 FYTD Activity	Encumbered Amount	Unencumbered Balance - YTD Act	October 2022-23 Monthly Activity	2022-23 Enc Carry Forward
72130													
	72130	117				CAREER LADDER P	2,000.00	2,000.00			2,000.00		
	72130	123				GUIDANCE PERSON	691,065.00	691,065.00	175,722.03		515,342.97	58,574.01	
	72130	186				LONGEVITY PAY	8,450.00	8,450.00	8,350.00		100.00	8,350.00	
	72130	189				OTHER SALARIES	2,000.00	2,000.00	327.50		1,672.50	327.50	
	72130	201				SOCIAL SECURITY	43,618.00	43,618.00	10,435.47		33,182.53	3,834.54	
	72130	204				STATE RETIREMEN	61,112.00	61,112.00	15,700.56		45,411.44	5,710.31	
	72130	207				MEDICAL INSURAN	180,753.00	180,753.00	52,003.11		128,749.89	17,334.37	
	72130	208				DENTAL INSURANC	370.00	370.00	109.44		260.56	36.48	
	72130	210				UNEMPLOYMENT CO	300.00	300.00	0.99		299.01	0.99	
	72130	212				EMPLOYER MEDICA	10,201.00	10,201.00	2,440.60		7,760.40	896.82	
	72130	217				RETIREMENT-HYBR	2,693.00	2,693.00	474.28		2,218.72	145.29	
	72130	309				CONTRACTS WITH	48,000.00	48,000.00			48,000.00		
	72130	322				EVALUATION AND	40,000.00	40,000.00			40,000.00		
	72130	399				OTHER CONTRACTE	16,000.00	16,000.00	16,891.57		-891.57		
	72130	499				OTHER SUPPLIES	4,125.00	4,125.00	943.79	282.24	2,898.97	123.01	
	72130	524				STAFF DEVELOPME	2,000.00	2,000.00			2,000.00		
	72130	599				OTHER CHARGES	10,000.00	10,000.00	3,623.52		6,376.48		
	72130	790				OTHER EQUIPMENT			1,498.80	6,491.38	-7,990.18	1,498.80	
	72130	---				OTHER STUDENT S	1,122,687.00	1,122,687.00	288,521.66	6,773.62	827,391.72	96,832.12	

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
							Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72210													
	72210	105				SUPERVISOR/DIRE	313,760.00	313,760.00	102,183.05		211,576.95	31,705.10	
	72210	117				CAREER LADDER P	5,000.00	5,000.00			5,000.00		
	72210	129				LIBRARIANS	559,013.00	559,013.00	129,954.15		429,058.85	43,318.05	
	72210	161				SECRETARY(S)	25,040.00	25,040.00	6,256.29		18,783.71	2,085.43	
	72210	186				LONGEVITY PAY	17,200.00	17,200.00	16,575.00		625.00	16,575.00	
	72210	189				OTHER SALARIES	5,000.00	5,000.00	1,355.00		3,645.00	662.50	
	72210	201				SOCIAL SECURITY	57,351.00	57,351.00	14,496.01		42,854.99	5,379.58	
	72210	204				STATE RETIREMEN	80,026.00	80,026.00	22,004.82		58,021.18	8,075.70	
	72210	207				MEDICAL INSURAN	212,058.00	212,058.00	61,852.58		150,205.42	20,337.32	
	72210	208				DENTAL INSURANC	640.00	640.00	177.84		462.16	59.28	
	72210	210				UNEMPLOYMENT CO	378.00	378.00	22.17		355.83	7.75	
	72210	212				EMPLOYER MEDICA	13,413.00	13,413.00	3,395.21		10,017.79	1,260.18	
	72210	217				RETIREMENT-HYBR	887.00	887.00	148.91		738.09	56.05	
	72210	355				TRAVEL	3,000.00	3,000.00	3,414.27		-414.27	761.26	
	72210	399				OTHER CONTRACTE	10,200.00	10,200.00			10,200.00		
	72210	432				LIBRARY BOOKS/M	23,650.00	23,650.00	3,673.57	9,151.40	10,825.03	1,957.30	
	72210	499				OTHER SUPPLIES	8,750.00	8,750.00	2,432.90	678.57	5,638.53	300.80	
	72210	524				STAFF DEVELOPME	29,500.00	29,500.00	14,150.95	6,895.21	8,453.84	1,213.30	7,100.00
	72210	790				OTHER EQUIPMENT	2,000.00	2,000.00			2,000.00		
	72210	---				REGULAR INSTRUC	1,366,866.00	1,366,866.00	382,092.72	16,725.18	968,048.10	133,754.60	7,100.00

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23 Original Budget	2022-23 Revised Budget	2022-23 FYTD Activity	Encumbered Amount	Unencumbered Balance - YTD Act	October 2022-23 Monthly Activity	2022-23 Enc Carry Forward
72220										
	72220 117		CAREER LADDER P	500.00	500.00			500.00		
	72220 124		PHSYCOLOGICAL P	43,061.00	43,061.00	14,991.51		28,069.49	4,997.17	
	72220 186		LONGEVITY PAY	250.00	250.00	1,750.00		-1,500.00	1,750.00	
	72220 189		OTHER SALARIES	16,127.00	16,127.00	4,681.80		11,445.20	1,560.60	
	72220 201		SOCIAL SECURITY	2,670.00	2,670.00	108.50		2,561.50	108.50	
	72220 204		STATE RETIREMEN	3,742.00	3,742.00	1,434.00		2,308.00	565.50	
	72220 207		MEDICAL INSURAN	16,440.00	16,440.00			16,440.00		
	72220 208		DENTAL INSURANC	46.00	46.00			46.00		
	72220 210		UNEMPLOYMENT CO	42.00	42.00	21.00		21.00		
	72220 212		EMPLOYER MEDICA	624.00	624.00	310.65		313.35	120.47	
	72220 217		RETIREMENT-HYBR	774.00	774.00			774.00		
	72220 310		CONTRACTS WITH	80,000.00	80,000.00	21,101.69		58,898.31	12,527.81	
	72220 355		TRAVEL	500.00	500.00			500.00		
	72220 524		STAFF DEVELOPME	1,000.00	1,000.00			1,000.00		
	72220 ---		SPECIAL EDUCATI	165,776.00	165,776.00	44,399.15		121,376.85	21,630.05	

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23 Original Budget	2022-23 Revised Budget	2022-23 FYTD Activity	Encumbered Amount	Unencumbered Balance - YTD Act	October 2022-23 Monthly Activity	2022-23 Enc Carry Forward
72230													
	72230	105				SUPERVISOR/DIRE	85,030.00	85,030.00	29,761.36		55,268.64	7,440.34	
	72230	161				SECRETARY(S)	26,458.00	26,458.00	6,615.00		19,843.00	2,205.00	
	72230	186				LONGEVITY PAY	950.00	950.00	950.00			950.00	
	72230	201				SOCIAL SECURITY	6,971.00	6,971.00	2,205.12		4,765.88	620.54	
	72230	204				STATE RETIREMEN	9,456.00	9,456.00	3,164.98		6,291.02	894.51	
	72230	207				MEDICAL INSURAN	24,333.00	24,333.00	7,000.89		17,332.11	2,333.63	
	72230	208				DENTAL INSURANC	92.00	92.00	27.36		64.64	9.12	
	72230	210				UNEMPLOYMENT CO	42.00	42.00			42.00		
	72230	212				EMPLOYER MEDICA	1,630.00	1,630.00	515.71		1,114.29	145.13	
	72230	307				COMMUNICATION	3,200.00	3,200.00	185.90		3,014.10	34.40	
	72230	355				TRAVEL	500.00	500.00	74.35		425.65		
	72230	399				OTHER CONTRACTE	4,000.00	4,000.00	1,224.69		2,775.31		
	72230	599				OTHER CHARGES	500.00	500.00			500.00		
	72230	---				VOCATIONAL EDUC	163,162.00	163,162.00	51,725.36		111,436.64	14,632.67	

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
							Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72250						TECHNOLOGY							
	72250	105				SUPERVISOR/DIRE	79,814.00	79,814.00	26,604.36		53,209.64	6,651.09	
	72250	121				DATA PROCESSING	200,274.00	200,274.00	66,753.72		133,520.28	16,688.43	
	72250	186				LONGEVITY PAY	1,450.00	1,450.00	1,200.00		250.00	1,200.00	
	72250	201				SOCIAL SECURITY	17,455.00	17,455.00	5,635.99		11,819.01	1,445.91	
	72250	204				STATE RETIREMEN	22,065.00	22,065.00	7,190.32		14,874.68	1,865.08	
	72250	207				MEDICAL INSURAN	51,719.00	51,719.00	12,935.07		38,783.93	4,311.69	
	72250	208				DENTAL INSURANC	228.00	228.00	54.72		173.28	18.24	
	72250	210				UNEMPLOYMENT CO	147.00	147.00	13.95		133.05		
	72250	212				EMPLOYER MEDICA	4,082.00	4,082.00	1,318.12		2,763.88	338.17	
	72250	217				RETIREMENT-HYBR	1,588.00	1,588.00	300.64		1,287.36	75.16	
	72250	307				COMMUNICATION	20.00	20.00	0.35		19.65		
	72250	336				MAINTENANCE AND	62,723.00	62,723.00	21,920.68	16,972.53	23,829.79	3,300.00	380.98
	72250	350				INTERNET CONNEC	126,000.00	126,000.00	122,683.20		3,316.80		
	72250	399				OTHER CONTRACTE	7,610.00	7,610.00	7,048.00		562.00		
	72250	471				SOFTWARE	23,196.00	23,196.00	8,870.00	12,487.32	1,838.68		
	72250	524				STAFF DEVELOPME	2,000.00	2,000.00	560.00		1,440.00		560.00
	72250	---				TECHNOLOGY	600,371.00	600,371.00	283,089.12	29,459.85	287,822.03	35,893.77	940.98

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72310										
	72310 191		BOARD AND COMMI	12,000.00	12,000.00	11,574.32		425.68	2,893.58	
	72310 201		SOCIAL SECURITY	744.00	744.00	635.04		108.96	158.76	
	72310 212		EMPLOYER MEDICA	174.00	174.00	167.72		6.28	41.93	
	72310 320		DUES AND MEMBER	6,763.00	6,763.00			6,763.00		
	72310 331		LEGAL SERVICES	15,000.00	15,000.00	1,709.00		13,291.00	1,569.00	
	72310 355		TRAVEL	500.00	500.00			500.00		
	72310 399		OTHER CONTRACTE	16,250.00	16,250.00	5,000.00		11,250.00	1,000.00	
	72310 499		OTHER SUPPLIES	1,000.00	1,000.00			1,000.00		
	72310 506		LIABILITY INSUR	106,499.00	106,499.00	105,840.00		659.00		
	72310 510		TRUSTEE'S COMMI	330,000.00	330,000.00	41,218.01		288,781.99	17,732.08	
	72310 513		WORKMAN'S COMPE	164,973.00	164,973.00	159,723.00		5,250.00		
	72310 524		STAFF DEVELOPME	4,000.00	4,000.00	300.00		3,700.00		
	72310 533		CRIMINAL INVEST	8,000.00	8,000.00	3,377.20	1,427.05	3,195.75		
	72310 599		OTHER CHARGES	8,000.00	8,000.00	2,843.39	110.00	5,046.61	279.39	
	72310 ---		BOARD OF EDUCAT	673,903.00	673,903.00	332,387.68	1,537.05	339,978.27	23,674.74	

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72320										
	72320 101		COUNTY OFFICIAL	136,535.00	136,535.00	45,511.36		91,023.64	11,377.84	
	72320 117		CAREER LADDER P	1,000.00	1,000.00			1,000.00		
	72320 161		SECRETARY(S)	45,390.00	45,390.00	14,645.84		30,744.16	3,661.46	
	72320 186		LONGEVITY PAY	1,550.00	1,550.00	1,550.00			1,550.00	
	72320 201		SOCIAL SECURITY	11,437.00	11,437.00	3,697.67		7,739.33	985.81	
	72320 204		STATE RETIREMEN	15,472.00	15,472.00	5,176.75		10,295.25	1,386.73	
	72320 207		MEDICAL INSURAN	20,741.00	20,741.00	9,077.73		11,663.27	3,025.91	
	72320 208		DENTAL INSURANC	370.00	370.00	110.88		259.12	36.96	
	72320 210		UNEMPLOYMENT CO	63.00	63.00			63.00		
	72320 212		EMPLOYER MEDICA	2,675.00	2,675.00	864.79		1,810.21	230.56	
	72320 307		COMMUNICATION	600.00	600.00	200.00		400.00		
	72320 320		DUES AND MEMBER	4,040.00	4,040.00	6,790.00		-2,750.00		
	72320 355		TRAVEL	1,000.00	1,000.00			1,000.00		
	72320 435		OFFICE SUPPLIES	500.00	500.00			500.00		
	72320 524		STAFF DEVELOPME	4,000.00	4,000.00	288.00		3,712.00	288.00	
	72320 599		OTHER CHARGES	1,500.00	1,500.00	1,891.24		-391.24	413.71	
	72320 701		ADMINISTRATION	1,000.00	1,000.00			1,000.00		
	72320 ---		DIRECTOR OF SCH	247,873.00	247,873.00	89,804.26		158,068.74	22,956.98	

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72410										
72410 104			PRINCIPALS	859,209.00	859,209.00	238,650.03		620,558.97	69,723.37	
72410 117			CAREER LADDER P	11,000.00	11,000.00			11,000.00		
72410 139			ASSISTANT PRINC	891,252.00	891,252.00	230,173.01		661,078.99	74,985.51	
72410 162			CLERICAL PERSON	423,360.00	423,360.00	110,830.00		312,530.00	37,602.42	
72410 186			LONGEVITY PAY	30,750.00	30,750.00	31,750.00		-1,000.00	31,250.00	
72410 201			SOCIAL SECURITY	137,365.00	137,365.00	35,657.58		101,707.42	12,477.15	
72410 204			STATE RETIREMEN	187,495.00	187,495.00	51,259.65		136,235.35	18,011.76	
72410 207			MEDICAL INSURAN	379,773.00	379,773.00	116,168.48		263,604.52	39,133.84	
72410 208			DENTAL INSURANC	1,190.00	1,190.00	369.36		820.64	123.12	
72410 210			UNEMPLOYMENT CO	840.00	840.00	28.66		811.34		
72410 212			EMPLOYER MEDICA	32,126.00	32,126.00	8,339.28		23,786.72	2,918.09	
72410 320			DUES AND MEMBER	2,300.00	2,300.00			2,300.00		
72410 355			TRAVEL	1,000.00	1,000.00			1,000.00		
72410 399			OTHER CONTRACTE	11,000.00	11,000.00	5,400.00		5,600.00		
72410 435			OFFICE SUPPLIES	6,875.00	6,875.00	3,802.73	10.52	3,061.75	2,362.40	
72410 599			OTHER CHARGES	150,000.00	150,000.00	51,199.98	1,393.97	97,406.05	7,543.93	1,855.02
72410 701			ADMINISTRATION	13,970.00	13,970.00	3,185.46	825.88	9,958.66	1,241.50	
72410 ---			OFFICE OF THE P	3,139,505.00	3,139,505.00	886,814.22	2,230.37	2,250,460.41	297,373.09	1,855.02

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
							Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72510													
	72510	105				SUPERVISOR/DIRE	79,814.00	79,814.00	26,604.36		53,209.64	6,651.09	
	72510	119				ACCOUNTANTS/BOO	189,930.00	189,930.00	60,746.48		129,183.52	15,034.99	
	72510	186				LONGEVITY PAY	2,550.00	2,550.00	2,500.00		50.00	2,500.00	
	72510	201				SOCIAL SECURITY	16,882.00	16,882.00	5,151.37		11,730.63	1,360.98	
	72510	204				STATE RETIREMEN	20,422.00	20,422.00	6,738.80		13,683.20	1,813.95	
	72510	207				MEDICAL INSURAN	84,371.00	84,371.00	24,274.50		60,096.50	8,091.50	
	72510	208				DENTAL INSURANC	183.00	183.00	54.72		128.28	18.24	
	72510	210				UNEMPLOYMENT CO	147.00	147.00			147.00		
	72510	212				EMPLOYER MEDICA	3,948.00	3,948.00	1,204.78		2,743.22	318.30	
	72510	317				DATA PROCESSING	57,504.00	57,504.00	57,597.38		-93.38		
	72510	355				TRAVEL	500.00	500.00	40.01		459.99		
	72510	399				OTHER CONTRACTE	1,000.00	1,000.00	300.00		700.00	75.00	
	72510	411				DATA PROCESSING	3,900.00	3,900.00			3,900.00		
	72510	435				OFFICE SUPPLIES	5,000.00	5,000.00	-6,625.75	2,640.00	8,985.75	2.35	
	72510	524				STAFF DEVELOPME	4,000.00	4,000.00	245.00	700.00	3,055.00	245.00	
	72510	701				ADMINISTRATION	5,000.00	5,000.00	993.63		4,006.37		993.63
	72510	---				FISCAL SERVICES	475,151.00	475,151.00	179,825.28	3,340.00	291,985.72	36,111.40	993.63

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72520										
	72520 105		SUPERVISOR/DIRE	79,814.00	79,814.00	26,604.36		53,209.64	6,651.09	
	72520 162		CLERICAL PERSON	46,839.00	46,839.00	15,613.36		31,225.64	3,903.34	
	72520 186		LONGEVITY PAY	1,200.00	1,200.00	1,200.00			1,200.00	
	72520 201		SOCIAL SECURITY	7,927.00	7,927.00	2,547.90		5,379.10	681.29	
	72520 204		STATE RETIREMEN	9,589.00	9,589.00	3,256.32		6,332.68	881.58	
	72520 207		MEDICAL INSURAN	27,736.00	27,736.00	7,977.96		19,758.04	2,659.32	
	72520 208		DENTAL INSURANC	92.00	92.00	27.36		64.64	9.12	
	72520 210		UNEMPLOYMENT CO	63.00	63.00			63.00		
	72520 212		EMPLOYER MEDICA	1,854.00	1,854.00	595.89		1,258.11	159.34	
	72520 355		TRAVEL	750.00	750.00	94.88		655.12		
	72520 435		OFFICE SUPPLIES	2,000.00	2,000.00	1,570.72		429.28		1,447.00
	72520 499		OTHER SUPPLIES	2,000.00	2,000.00			2,000.00		
	72520 524		STAFF DEVELOPME	1,500.00	1,500.00	250.00		1,250.00		
	72520 599		OTHER CHARGES	9,800.00	9,800.00	3,024.10		6,775.90	161.60	
	72520 701		ADMINISTRATION	2,000.00	2,000.00			2,000.00		
	72520 ---		HUMAN SERVICES/	193,164.00	193,164.00	62,762.85		130,401.15	16,306.68	1,447.00

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October	2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward	
72610											
	72610 166		CUSTODIAL PERSO	979,190.00	979,190.00	298,092.05		681,097.95		75,958.17	
	72610 186		LONGEVITY PAY	16,775.00	16,775.00	15,175.00		1,600.00		14,900.00	
	72610 189		OTHER SALARIES	51,510.00	51,510.00	17,170.00		34,340.00		4,292.50	
	72610 201		SOCIAL SECURITY	64,943.00	64,943.00	18,637.55		46,305.45		5,314.75	
	72610 204		STATE RETIREMEN	78,561.00	78,561.00	22,427.13		56,133.87		6,515.24	
	72610 207		MEDICAL INSURAN	318,127.00	318,127.00	80,777.63		237,349.37		26,936.83	
	72610 208		DENTAL INSURANC	1,090.00	1,090.00	264.48		825.52		86.64	
	72610 210		UNEMPLOYMENT CO	1,260.00	1,260.00	51.61		1,208.39		10.69	
	72610 212		EMPLOYER MEDICA	15,188.00	15,188.00	4,472.09		10,715.91		1,272.85	
	72610 359		DISPOSAL FEES	103,368.00	103,368.00	49,511.44		53,856.56		9,548.22	
	72610 399		OTHER CONTRACTE	13,600.00	13,600.00	4,954.96		8,645.04			1,500.00
	72610 410		CUSTODIAL SUPPL	170,000.00	170,000.00	73,647.20	36,421.88	59,930.92		16,468.69	9,797.56
	72610 415		ELECTRICITY	1,185,000.00	1,185,000.00	498,851.20		686,148.80		117,078.31	
	72610 434		NATURAL GAS	115,000.00	115,000.00	19,739.74		95,260.26		11,952.71	
	72610 454		WATER AND SEWER	180,500.00	180,500.00	75,074.68		105,425.32		22,675.45	
	72610 499		OTHER SUPPLIES	2,000.00	2,000.00			2,000.00			
	72610 501		BOILER INSURANC	6,530.00	6,530.00	6,354.00		176.00			
	72610 502		BUILDING AND CO	249,525.00	249,525.00	246,970.00		2,555.00			
	72610 524		STAFF DEVELOPME	1,000.00	1,000.00			1,000.00			
	72610 720		PLANT OPERATION	5,000.00	5,000.00	3,031.77	1,252.74	715.49		97.34	963.79
	72610 ---		OPERATION OF PL	3,558,167.00	3,558,167.00	1,435,202.53	37,674.62	2,085,289.85		313,108.39	12,261.35

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72620										
	72620 105		SUPERVISOR/DIRE	79,814.00	79,814.00	26,604.36		53,209.64	6,651.09	
	72620 162		CLERICAL PERSON	33,000.00	33,000.00	11,220.00		21,780.00	2,805.00	
	72620 167		MAINTENANCE PER	456,856.00	456,856.00	138,578.18		318,277.82	35,865.29	
	72620 186		LONGEVITY PAY	6,350.00	6,350.00	6,050.00		300.00	6,050.00	
	72620 189		OTHER SALARIES	26,250.00	26,250.00			26,250.00		
	72620 201		SOCIAL SECURITY	37,341.00	37,341.00	10,773.53		26,567.47	3,008.69	
	72620 204		STATE RETIREMEN	45,170.00	45,170.00	13,067.18		32,102.82	3,678.49	
	72620 207		MEDICAL INSURAN	120,365.00	120,365.00	32,524.41		87,840.59	10,841.47	
	72620 208		DENTAL INSURANC	275.00	275.00	95.76		179.24	31.92	
	72620 210		UNEMPLOYMENT CO	315.00	315.00	42.00		273.00		
	72620 212		EMPLOYER MEDICA	8,733.00	8,733.00	2,519.59		6,213.41	703.64	
	72620 217		RETIREMENT-HYBR	82.00	82.00			82.00		
	72620 307		COMMUNICATION	3,500.00	3,500.00	1,714.36		1,785.64	376.50	
	72620 320		DUES AND MEMBER	300.00	300.00	400.00		-100.00		
	72620 335		MAINTENANCE AND	310,000.00	310,000.00	276,576.90	150,587.67	-117,164.57	37,136.01	57,298.20
	72620 336		MAINTENANCE AND	240,000.00	240,000.00	26,784.65	32,981.68	180,233.67	8,713.82	47,164.67
	72620 355		TRAVEL	500.00	500.00			500.00		
	72620 399		OTHER CONTRACTE	239,025.00	239,025.00	110,999.75	16,624.50	111,400.75	2,442.21	1,140.52
	72620 418		EQUIPMENT AND M			190.00		-190.00		
	72620 499		OTHER SUPPLIES	1,000.00	1,000.00	3,184.43	1,348.97	-3,533.40	25.00	
	72620 524		STAFF DEVELOPME	1,000.00	1,000.00			1,000.00		
	72620 599		OTHER CHARGES	4,000.00	4,000.00	4,541.82		-541.82		
	72620 701		ADMINISTRATION			7,433.81	8,874.48	-16,308.29		12,307.28
	72620 717		MAINTENANCE EQU	5,000.00	5,000.00	1,745.59		3,254.41		1,145.65
	72620 ---		MAINTENANCE OF	1,618,876.00	1,618,876.00	675,046.32	210,417.30	733,412.38	118,329.13	119,056.32

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
							Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72710													
	72710	105				SUPERVISOR/DIRE	79,814.00	79,814.00	26,604.36		53,209.64	6,651.09	
	72710	142				MECHANIC(S)	114,645.00	114,645.00	37,965.13		76,679.87	9,240.08	
	72710	146				BUS DRIVERS	646,432.00	646,432.00	160,240.53		486,191.47	55,200.85	
	72710	162				CLERICAL PERSON	33,600.00	33,600.00	11,220.00		22,380.00	2,805.00	
	72710	186				LONGEVITY PAY	17,900.00	17,900.00	19,350.00		-1,450.00	19,350.00	
	72710	189				OTHER SALARIES	47,447.00	47,447.00	12,502.58		34,944.42	4,778.68	
	72710	201				SOCIAL SECURITY	58,270.00	58,270.00	14,382.56		43,887.44	5,321.09	
	72710	204				STATE RETIREMEN	70,488.00	70,488.00	19,559.75		50,928.25	7,080.23	
	72710	207				MEDICAL INSURAN	423,928.00	423,928.00	116,744.22		307,183.78	38,471.52	
	72710	208				DENTAL INSURANC	1,505.00	1,505.00	387.60		1,117.40	127.68	
	72710	210				UNEMPLOYMENT CO	1,218.00	1,218.00	47.42		1,170.58	7.13	
	72710	212				EMPLOYER MEDICA	13,628.00	13,628.00	3,408.79		10,219.21	1,262.97	
	72710	217				RETIREMENT-HYBR			37.02		-37.02	12.18	
	72710	307				COMMUNICATION	2,000.00	2,000.00	657.87		1,342.13	164.30	
	72710	340				MEDICAL AND DEN	8,000.00	8,000.00	3,065.00	9,500.00	-4,565.00	3,065.00	2,500.00
	72710	355				TRAVEL	500.00	500.00			500.00		
	72710	399				OTHER CONTRACTE	29,000.00	29,000.00	27,307.11		1,692.89	459.79	7,176.90
	72710	412				DIESEL FUEL	250,000.00	250,000.00	77,118.34	31,730.66	141,151.00	32,669.98	
	72710	425				GASOLINE	65,000.00	65,000.00	24,253.63	24,924.47	15,821.90	8,280.07	9,178.10
	72710	450				TIRES AND TUBES	30,000.00	30,000.00	44,450.00	3,629.04	-18,079.04	154.34	45,250.00
	72710	453				VEHICLE PARTS	70,000.00	70,000.00	25,432.40	38,389.13	6,178.47	6,213.48	15,375.17
	72710	511				VEHICLE AND EQU	62,332.00	62,332.00	61,743.00		589.00		
	72710	514				DEPRECIATION	1,000.00	1,000.00			1,000.00		
	72710	524				STAFF DEVELOPME			75.00		-75.00		
	72710	599				OTHER CHARGES	27,200.00	27,200.00	13,002.84	21,964.62	-7,767.46	1,174.76	6,411.00
	72710	---				TRANSPORTATION	2,053,907.00	2,053,907.00	699,555.15	130,137.92	1,224,213.93	202,490.22	85,891.17

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72810										
	72810 162		CLERICAL PERSON	24,480.00	24,480.00	8,160.00		16,320.00	2,040.00	
	72810 186		LONGEVITY PAY	450.00	450.00	450.00			450.00	
	72810 201		SOCIAL SECURITY	1,546.00	1,546.00	483.09		1,062.91	137.47	
	72810 204		STATE RETIREMEN	1,870.00	1,870.00	645.75		1,224.25	186.75	
	72810 206		LIFE INSURANCE	18,000.00	18,000.00	2,795.04		15,204.96		
	72810 207		MEDICAL INSURAN	102,761.00	102,761.00	32,778.18		69,982.82	11,152.54	
	72810 210		UNEMPLOYMENT CO	21.00	21.00			21.00		
	72810 212		EMPLOYER MEDICA	361.00	361.00	112.97		248.03	32.15	
	72810 299		OTHER FRINGE BE	68,000.00	68,000.00	10,595.80		57,404.20		
	72810 307		COMMUNICATION	13,000.00	13,000.00	481.46		12,518.54		
	72810 348		POSTAL CHARGES	10,000.00	10,000.00	428.94		9,571.06		
	72810 435		OFFICE SUPPLIES	5,000.00	5,000.00	419.44		4,580.56		
	72810 599		OTHER CHARGES	7,000.00	7,000.00	6,724.29		275.71	1,241.71	
	72810 ---		CENTRAL AND OTH	252,489.00	252,489.00	64,074.96		188,414.04	15,240.62	

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23 Original Budget	2022-23 Revised Budget	2022-23 FYTD Activity	Encumbered Amount	Unencumbered Balance - YTD Act	October 2022-23 Monthly Activity	2022-23 Enc Carry Forward
73100										
	73100 105		SUPERVISOR/DIRE							
	73100 165		CAFETERIA PERSO							
	73100 201		SOCIAL SECURITY							
	73100 204		STATE RETIREMEN			-67.50		67.50		
	73100 210		UNEMPLOYMENT CO			1.94		-1.94		
	73100 212		EMPLOYER MEDICA							
	73100 422		FOOD SUPPLIES			482.39		-482.39		2,500.00
	73100 ---		FOOD SERVICE			416.83		-416.83		2,500.00

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
73300										
	73300 105		SUPERVISOR/DIRE			17,798.31		-17,798.31	6,329.97	
	73300 116		TEACHERS			39,799.25		-39,799.25	15,385.00	
	73300 163		EDUCATIONAL ASS			1,470.00		-1,470.00	465.00	
	73300 201		SOCIAL SECURITY			3,474.78		-3,474.78	1,303.73	
	73300 204		STATE RETIREMEN			4,951.03		-4,951.03	1,857.39	
	73300 210		UNEMPLOYMENT CO			2.84		-2.84		
	73300 212		EMPLOYER MEDICA			812.60		-812.60	304.89	
	73300 217		RETIREMENT-HYBR			226.67		-226.67	88.93	
	73300 422		FOOD SUPPLIES				40.76	-40.76		40.76
	73300 429		INSTRUCTIONAL S			139.96	140.00	-279.96		
	73300 499		OTHER SUPPLIES			239.59		-239.59	166.59	
	73300 ---		COMMUNITY SERVI			68,915.03	180.76	-69,095.79	25,901.50	40.76

Fnd T	Acct	Obj	Prj	Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October	2022-23	2022-23
							Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward	
73400														
	73400	116				TEACHERS	119,189.00	119,189.00	29,797.14		89,391.86	9,932.38		
	73400	117				CAREER LADDER P	1,000.00	1,000.00			1,000.00			
	73400	163				EDUCATIONAL ASS	28,600.00	28,600.00	7,016.28		21,583.72	2,338.76		
	73400	186				LONGEVITY PAY	2,500.00	2,500.00	1,600.00		900.00	1,600.00		
	73400	195				CERTIFIED SUBST			37.50		-37.50	37.50		
	73400	198				NON-CERTIFIED S	1,500.00	1,500.00	427.50		1,072.50	330.00		
	73400	201				SOCIAL SECURITY	9,473.00	9,473.00	2,244.39		7,228.61	821.65		
	73400	204				STATE RETIREMEN	10,876.00	10,876.00	3,254.67		7,621.33	1,177.59		
	73400	207				MEDICAL INSURAN	41,448.00	41,448.00	7,195.11		34,252.89	2,398.37		
	73400	208				DENTAL INSURANC	137.00	137.00	41.04		95.96	13.68		
	73400	210				UNEMPLOYMENT CO	105.00	105.00	11.45		93.55	4.27		
	73400	212				EMPLOYER MEDICA	2,215.00	2,215.00	526.39		1,688.61	193.65		
	73400	429				INSTRUCTIONAL S	2,800.00	2,800.00			2,800.00			
	73400	524				STAFF DEVELOPME	1,500.00	1,500.00			1,500.00			
	73400	790				OTHER EQUIPMENT			424.30		-424.30			
	73400	---				EARLY CHILDHOOD	221,343.00	221,343.00	52,575.77		168,767.23	18,847.85		

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23	2022-23	2022-23	Encumbered	Unencumbered	October 2022-23	2022-23
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
76100										
	76100 799		OTHER CAPITAL O	700,000.00	700,000.00	525,796.59	129,994.80	44,208.61	101,904.20	540,336.02
	76100 ---		REGULAR CAPITAL	700,000.00	700,000.00	525,796.59	129,994.80	44,208.61	101,904.20	540,336.02

Fnd T Acct	Obj Prj Loc	Prg	Obj	2022-23 Original Budget	2022-23 Revised Budget	2022-23 FYTD Activity	Encumbered Amount	Unencumbered Balance - YTD Act	October 2022-23 Monthly Activity	2022-23 Enc Carry Forward
99100										
	99100 590		TRANSFERS TO OT	270,000.00	270,000.00			270,000.00		
	99100 ---		TRANSFERS OUT	270,000.00	270,000.00			270,000.00		

<u>Fnd T Acct</u>	<u>Obj Prj Loc</u>	<u>Prg</u>	<u>Obj</u>	<u>2022-23</u> <u>Original Budget</u>	<u>2022-23</u> <u>Revised Budget</u>	<u>2022-23</u> <u>FYTD Activity</u>	<u>Encumbered</u> <u>Amount</u>	<u>Unencumbered</u> <u>Balance - YTD Act</u>	<u>October 2022-23</u> <u>Monthly Activity</u>	<u>2022-23</u> <u>Enc Carry Forward</u>
Grand Expense Totals				46,041,167.00	46,041,167.00	13,946,862.09	659,717.80	31,434,587.11	4,131,116.95	875,476.62

Number of Accounts: 626

***** End of report *****

Marshall County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Field Trips and Excursions	Descriptor Code: 4.302	Issued Date: 01/11/00
		Rescinds: IFCB	Issued: 09/09/93

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social growth
2 and development are considered appropriate extensions of the classroom.
3

4 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of
5 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To this
6 end, teachers and principals will be expected to consider the following factors in selecting field trips:
7

- 8 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 9 2. Distance traveled in terms of the age level of the students;
- 10 3. Mode and availability of transportation; and
- 11 4. Cost.

12 The following guidelines shall be followed in planning and conducting field trips and excursions:
13

- 14 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance
15 approval of the principal;
- 16 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared
17 by general class discussion and/or research;
- 18 3. If bus transportation is required, the principal or his/her designee shall make the necessary
19 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 20 4. Signed parental permission forms must be obtained for every student making an off-campus trip
21 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept
22 on file for the remainder of the school year. The form for parental permission must include:
23 purpose, date, time of departure and return, travel plans, destination, number of chaperones,
24 personal expense involved, rules of conduct and penalties for violation, and other facts necessary
25 for parents to be fully informed. This information is to be completed by the school before the form
26 is signed by the parent;
- 27 5. Overnight educational trips and chaperones must be approved by the principal and the director of
28 schools in advance. These groups must be accompanied by at least one regular staff member and
29 others from the school who are appropriate for adequate supervision and shall be responsible for
30 student conduct while away. Whenever possible, a group should be accompanied by at least one
31 female and one male chaperone if the trip is for a mixed group;

- 1 6. Students shall not be penalized for participating in approved school-sponsored trips and
2 activities. Teachers shall permit students to make up class assignments missed because of a
3 trip or activity;
4
5 7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the
6 principal immediately upon returning to school. Serious accidents involving personal injury
7 must be reported immediately to the principal and/or director of schools. An emergency shall
8 be dealt with promptly by the teacher or other members of the school staff by taking appropriate
9 action, including sending the student to the hospital or summoning medical aid or ambulance.
10 In cases where it is necessary to send the student to the hospital, reasonable effort must be made
11 to notify the parents.
12
13 8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this
14 section must have prior approval of the director of schools or his/her designee;
15
16 9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval
17 by the Board.
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Cross References:

Extracurricular Activities 4.300
Attendance 6.200



Travel Request

Organization MCHS Concert Choir Destination Retired Teachers' Luncheon
 Date of Trip 12/1/22 Purpose of Trip Church St. Church of Christ
 Mode of Transportation: school bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Saxon Hooten</u>	<u>Fletcher Pinkerton</u>	<u>Jack Toms</u>
<u>Henry Pearson</u>	<u>Lydia Allen</u>	<u>Hanna Lewis</u>
<u>Araya Green</u>	<u>Emily Dukes</u>	<u>Kaydin Wertz</u>
<u>Jillian Farley</u>	<u>Graecie Stephens</u>	<u>Hailey Bishop</u>

(Use back if more space is needed)

School System Participants (please print):

Rachel Verdon

 (Use back if more space is needed)

Volunteer Participants (please print):

N/A

 (Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Rachel Verdon Date: 11/28/22
 Teacher/Sponsor

Approved by: [Signature] Date: 11/28/22
 Principal

Approved by: [Signature] Date: 11-29-22
 Director of Schools



Travel Request

Organization MS Student Council Destination Cool Springs Walmart/Mall
 Date of Trip 12/2/22 Purpose of Trip Angel tree Shopping
 Mode of Transportation: 2 vans

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

<u>Joel Otero</u>	<u>Alyssa Bennett</u>	<u>Harper Hall</u>
<u>Benjamin Willis</u>	<u>Adi Howes</u>	<u>Chloe Smith</u>
<u>Bryntee Cole</u>	<u>Rileigh Hord</u>	
<u>Aiden Snyder</u>	<u>Gage Matlock</u>	

(Use back if more space is needed)

School System Participants (please print):

Nickie Curry
Karen Lemay

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Curry/MS Student Council Date: 11/11/22
Teacher/Sponsor

Approved by: [Signature] Date: 11/15/22
Principal

Approved by: [Signature] Date: 11-15-22
Director of Schools



Travel Request

Organization HOSA Destination Spring Hill, TN
 Date of Trip 12/1/22 Purpose of Trip Angel tree Shopping
 Mode of Transportation: Vans x2
 Is school system transportation/personnel required? Yes No 2 teachers
 If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):
Juliana Burgett Jordan David
Kalysa Bulls Maggie Bronning
Maggie Daugherty Alana Funke
Guinner Moffo
 (Use back if more space is needed)

School System Participants (please print):
Krista Dillon
Katie Fears
 (Use back if more space is needed)

Volunteer Participants (please print):

 (Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No
 (See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)
 Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Krista Dillon Date: 12/1/22
 Teacher/Sponsor
 Approved by: [Signature] Date: 12/1/22
 Principal
 Approved by: [Signature] Date: 12-2-22
 Director of Schools



Linking Learning to Life

Travel Request

Organization: Spot Lowe Destination: _____ Multimatic _____

Date of Trip: 12/6/22 Purpose of Trip: Career research

Mode of Transportation: _____ bus _____

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 4th block

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson Date: 12/2/22

Teacher/Sponsor

Approved by: _____ Date: 12/2/22

Principal

Approved by: _____ Date: 12-5-22

Director of Schools



Linking Learning to Life

Travel Request

Organization: Spot Lowe Destination: Talos

Date of Trip: 12/6/22 Purpose of Trip: Career research

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 3rd block

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson Date: 12/2/22

Teacher/Sponsor

Approved by: [Signature] Date: 12/2

Principal

Approved by: [Signature] Date: 12-5-22

Director of Schools



Travel Request

Linking Learning to Life

Organization: Spot Lowe Destination: Talos

Date of Trip: 12/6/22 Purpose of Trip: Career research

Mode of Transportation: bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 2nd block

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Cody Gibson Date: 12/2/22

Teacher/Sponsor

Approved by: [Signature] Date: 12/2

Principal

Approved by: [Signature] Date: 12-5-22

Director of Schools



Travel Request

Organization SLTC - Engineering Destination Southern Carton

Date of Trip 12/6/22 Purpose of Trip To observe the design process used in a manufacturing facility

Mode of Transportation: Bus

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 1st, 2nd and 3rd block students

(Use back if more space is needed)

School System Participants (please print):

Frank Musgrave

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by Frank Musgrave Date: 11/9/22

Teacher/Sponsor

Approved by: [Signature] Date: 11/9/22

Principal

Approved by: [Signature] Date: 11-30-22

Director of Schools



Linking Learning to Life

Travel Request

Organization: Spot Lowe Destination: _____ Multimatic _____

Date of Trip: 12/6/22 Purpose of Trip: Career research

Mode of Transportation: _____ bus _____

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Student list attached 1st block

(Use back if more space is needed)

School System Participants (please print):

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by _____ Cody Gibson _____ Date: 12/2/22

Teacher/Sponsor

Approved by: _____ Date: 12/2

Principal

Approved by: _____ Date: 12-5-22

Director of Schools



Travel Request

Organization CHES-Kindergarten Destination Capri Theatre - 201 Depot St. Shelbyville

Date of Trip 12/17/22 Purpose of Trip Fall semester Field trip

Mode of Transportation: 2 Buses

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

All Kindergarten Students @ CHES

(Use back if more space is needed)

School System Participants (please print):

All Kindergarten teachers + Helmick + 3 sped assistants
(see back) (if all sped students go)

(Use back if more space is needed)

Volunteer Participants (please print):

None

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: C. Whitley Date: 11/16/22

Teacher/Sponsor

Approved by: Dawn Holey Date: 11/17/22

Principal

Approved by: Jacob Powell Date: 11-18-22

Director of Schools



Travel Request

Linking Learning to Life

Organization Coble Biology Reward Destination Nashville Zoo

Date of Trip 12-13-22 Purpose of Trip to reward academic achievement

Mode of Transportation: BUS

Is school system transportation/personnel required? Yes No Kenneth Walker

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

* I will email
a list once
money has
been paid.
(Use back if more space is needed)

School System Participants (please print):

Carson Coble Lovi Haynes
Kathy Martin
(Use back if more space is needed)

Volunteer Participants (please print):

Bob Martin
(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Carson Coble Date: 11-30-22
Teacher/Sponsor

Approved by: [Signature] Date: 11/30/22
Principal

Approved by: [Signature] Date: 11-30-22
Director of Schools



Linking Learning to Life

Travel Request

Organization Coxnersville High School Destination CSCC

Date of Trip Dec. 14, 2022 Purpose of Trip

US History Clep Exam Mode of Transportation:

SCHOOL VAN Is school system

transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? NO Yes

No Student Participants (please print):

<u>Bryton Hunter</u>	} students will take
<u>Garrett Webster</u>	
<u>Adyson Gentry</u>	
<u>Hayden Geaven</u>	

US History Clep Exam
at 10:00 on Dec. 16th

(Use back if more space is needed)

School System Participants (please print):

Joe Bradford

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? N/A Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees) Does the

Central Office have the Volunteer Participants' fingerprints on file? Yes No Travel

Requested by: Joe Bradford Date:

Teacher/Sponsor

Principal Approved by: Joe McManis Date:

Director of Schools Approved by: Carol Sorrell Date: 12-2-22



Travel Request

Organization Rocket Band of Blue Destination Pigeon Forge / Maryville MS

Date of Trip 5/12 - 5/14 Purpose of Trip Concert contest / Dollywood

Mode of Transportation: School bus or charter (undecided)

Is school system transportation/personnel required? Yes No

If school system transportation/personnel is required, has the Bus Garage been notified? Yes No

Student Participants (please print):

Roster attached

(Use back if more space is needed)

School System Participants (please print):

Caleb Boone Tabatha Carter

Rachael Boone

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted? Yes No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file? Yes No

Travel Requested by: Caleb Boone Date: 11/16/22
Teacher/Sponsor

Approved by: [Signature] Date: 11/17/22
Principal

Approved by: [Signature] Date: 11-18-22
Director of Schools

Marshall County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">Community Use of School Facilities</h2>	Descriptor Code: 3.206	Issued Date: 01/14/19
		Rescinds: 3.206	Issued: 04/09/18

- 1 When not in use for school purposes, school buildings and grounds or portions thereof may be used for public,
 2 governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of
 3 the community, as approved by the director of schools.^{1,2,3}
- 4 1. Requests for the use of school facilities shall be made first at the office of the principal.
 - 5 a. If approved by the principal, a *Use of School Facility* form will be signed by the principal and given
 - 6 to the group requesting use of facilities.
 - 7 b. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000.
 - 8 c. Proof of insurance and the *Use of School Facility* form must be presented at the central office for
 - 9 final approval by the director of schools.
 - 10 2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the
 - 11 schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
 - 12 3. School facilities may not be used for private profit, except for after-school tutoring/lessons provided by
 - 13 a certified employee of the Marshall County School System to enhance the educational process. Any for-
 - 14 profit group who wishes to use school facilities for one-time performances or other programs must have
 - 15 special Board approval;²
 - 16 4. Unused facilities may be leased for private day-care centers which provide educational and child care
 - 17 services to the community;²
 - 18 5. All activities must be under competent adult supervision and approved by the building principal. In all
 - 19 cases, an assigned school employee will be present. The group using the facilities will be responsible for
 - 20 any damage to the building or equipment and payment of supervision and clean up at the rate of time and
 - 21 a half the hourly rate of the personnel used;
 - 22 6. Groups receiving permission for building use are restricted to the dates and hours approved and to the
 - 23 building area and facilities specified;
 - 24 7. Groups receiving permission for building use are responsible for the observance of all fire and safety
 - 25 regulations at all times;
 - 26 8. The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted in
 - 27 school buildings. Smoking within the building is not permitted³;
 - 28 9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil
 - 29 Defense, and will make suitable facilities available without charge during community emergencies;
 - 30 10. When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the use of
 - 31 the equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-half of
 - 32 their hourly rate.
 - 33 11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own
 - 34 risk.

Legal References:

1. TCA 49-50-201
2. TCA 49-2-203(b)(4)
3. *Lamb's Chapel v. Center Moriches Union Free School District*,
113 S. Ct. 2141 (1993)

Cross References:

- Tobacco-Free Schools 1.803
 Care of School Property 6.311



REQUEST FOR USE OF Cornersville High School
(SCHOOL)

Area/Room of the building requested Old Gym/Cafeteria
Name/Type of event to be held Saturday League Basketball
Date of the event Nov. 14, 2022 - Feb. 28, 2023 Time 5:30 - 7:30 weekdays
8:00 - 4:00 Saturday
Organization/Person requesting use Reva Pierceall (Cornersville Booster Club)
Name of insurance company _____ Amount of coverage _____
*Minimum coverage of \$1,000,000 required
Contact person for organization using building Reva Pierceall

Address 1470 Mitchell Rd Phone _____ Cell 931-675-0814
Cornersville, TN 37047

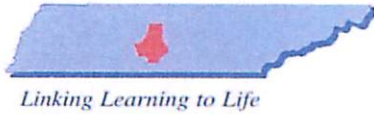
RESPONSIBILITY OF PERSON REQUESTING USE
I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Reva Pierceall Date 11/7/22
Signature of principal Br Ace Date 11/7/22
Signature of Director of Schools for approval Jacob Sorrells Date 11-14-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Delk-Henson Intermediate (DHIS)
(SCHOOL)

Area/Room of the building requested Art room - ~~Rm #~~ Computer Classroom/Intervention Rm

Name/Type of event to be held Good News Club

Date of the event Tuesday afternoons, for 12 wks, when school is open, starting Jan 17, 2023 Time 2:00 - 4:00 PM

Organization/Person requesting use Child Evangelism Fellowship of Middle TN

Name of insurance company Brotherhood Mutual Amount of coverage \$2,000,000

*Minimum coverage of \$1,000,000 required

Contact person for organization using building Joy Evans (615.334.8763) or Kaye Dutto (707.484.6346)

Address P.O. Box 11928, M'boro, TN 37129 Phone 615.244.4373 Cell 615.334.8763

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 11/18/22

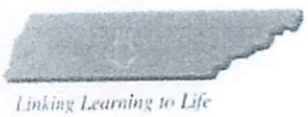
Signature of principal [Signature] Date 11/18/22

Signature of Director of Schools for approval [Signature] Date 11-18-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF West Hills Elementary
(SCHOOL)

Area/Room of the building requested Gym

Name/Type of event to be held Youth Basketball

Date of the event December thru February Time 6-830 Mon., Tues., Thurs.

Organization/Person requesting use Maximum Velocity

Name of insurance company Acad Amount of coverage 1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building John Zurcher

Address 513 David Ave. Phone 260-416-2623 Cell _____

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature]

Signature of principal [Signature]

Signature of Director of Schools for approval [Signature]

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. School facilities may not be used for religious purposes on a permanent basis (over 6 months).



REQUEST FOR USE OF Forrest
(SCHOOL)

Area/Room of the building requested Cafeteria (Not the kitchen)

Name/Type of event to be held CHYFL Board Meeting

Date of the event 12/12/22 Time 5:30^{pm} - 8:00pm

Organization/Person requesting use CHYFL / Kelly Jerik

Name of insurance company Sadler + Company Amount of coverage \$1,000,000
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kelly Jerik / David Warner

Address 310 N. Horton Pkwy Phone 931-308-0546 Cell 931-703-8729
Chapel Hill 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 11/15/22

Signature of principal [Signature] Date 11/17/22

Signature of Director of Schools for approval [Signature] Date 11-30-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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11. When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare, Social Security, and retirement rates must be paid to the Central Office.
12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF FHS
(SCHOOL)

Area/Room of the building requested Auditorium / Cafeteria

Name/Type of event to be held Band concert, Christmas Party

Date of the event 12/18/22 Time All day

Organization/Person requesting use Caleb Boone

Name of insurance company N/A Amount of coverage _____

Contact person for organization using building Caleb Boone *Minimum coverage of \$1,000,000 required

Address _____ Phone _____ Cell 931-246-0452

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Caleb Boone Date 11/17/22

Signature of principal [Signature] Date 11/21/22

Signature of Director of Schools for approval Jared Swells Date 11-28-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF _____
(SCHOOL)

Area/Room of the building requested CVES Gym and special's hallway/bathroom
Name/Type of event to be held Little Dawg Cheer Camp
Date of the event 1/23/2023 - 1/26/2023 Time 3-5:30
Organization/Person requesting use Scarlett King - CHS Cheer
Name of insurance company _____ Amount of coverage _____
*Minimum coverage of \$1,000,000 required
Contact person for organization using building Scarlett King
Address 1908 New Ostella Rd Phone _____ Cell 931-675-4872
Cornersville, TN 37047

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Scarlett King Date 11/4/22
Signature of principal Cheryl Ewing Date 11/10/22
Signature of Director of Schools for approval Jacob Lovell Date 11-10-22

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12. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF FHS
(SCHOOL)

Area/Room of the building requested Entire Campus - including all gyms + fields

Name/Type of event to be held Forest Rocket Tournament of Bands

Date of the event 10/21/23 Time All Days

Organization/Person requesting use RBOB - Caleb Boone

Name of insurance company n/a Amount of coverage _____
*Minimum coverage of \$1,000,000 required

Contact person for organization using building Caleb Boone

Address 438 Lauren Ln Chapel Hill Phone _____ Cell 931-246-0452

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Caleb Boone Date 11/16/22

Signature of principal [Signature] Date 11/17/22

Signature of Director of Schools for approval Jacob Lora Date 11-30-22

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