

# Regular Board Meeting

February 14, 2022 6:00 PM

MCBOE

1. Agenda	Julie Keny Cathey
2. Recognitions	
1. National School Counseling Week	Jacob Sorrells, Ginger Tepedino
3. Committee Reports/Schedule Committee Meetings	
1. Five-Year Strategic Plan Meeting - February 7, 2022	Kristen Gold
4. Consent Agenda	
1. Minutes	
2. Out-of-State/Overnight Travel Requests	
1. MCHS Softball Travel Request (Gulf Shores)	
2. SLTC MLR Travel Request (UNO in Lima, OH)	
3. Purchase Technology Equipment (with ESSER)	
5. Paving	Jacob Sorrells, Christopher Lowe, Tres Beasley
6. One-on-One SpEd Assistant	Jacob Sorrells, Julie Thomas
7. Name MCHS Basketball Court	Jacob Sorrells, Justin Perry
8. Purchase Vans	Jacob Sorrells, Tres Beasley, Chris Lowe
9. IDEA-B 22.01 Revision #5	
10. Director's Evaluation Instrument	Julie Keny Cathey
11. New Business	
12. Director's Report	Jacob Sorrells
1. ELC Budget, Revision #1	Jacob Sorrells
2. Policy 3.206 Community Use of School Facilities	Jacob Sorrells, Christopher Lowe
13. Adjourn	Julie Keny Cathey
14. FYI	
1. Approved Fundraisers	
2. Free & Reduced Lunch	
3. Monthly Financial Report	
4. Travel Requests	
5. Use of Facility	

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Agendas</b>	Descriptor Code: <b>1.403</b>	Issued Date: <b>11/09/20</b>
		Rescinds: <b>1.403</b>	Issued: <b>11/10/11</b>

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

The agenda for regular meetings shall ordinarily allow suitable time for the remarks of those members of the public who wish to speak.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

## **CONSENT AGENDA**

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

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# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Board Committees</b>	Descriptor Code: <b>1.300</b>	Issued Date: <b>10/12/99</b>
		Rescinds: <b>BBC</b>	Issued: <b>08/13/93</b>

1 The Board shall operate without standing committees, except for the Executive Committee; however,  
2 special committees composed of board members may be appointed by the chairman at the direction of the  
3 Board and as the needs of the Board shall require.<sup>1</sup> Such committees shall be discharged when the work  
4 is finished or earlier by a majority vote of the entire Board. All reports by special committees shall be  
5 made directly to the Board.

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- 7 1. Special committees shall be appointed by the chairman serving in an advisory capacity shall  
8 ordinarily consist of less than a quorum of board members;
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- 10 2. The committee will be advisory only unless specifically authorized to transact designated business;
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- 12 3. General issues to be discussed by the committee must be approved in advance by the entire Board;
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- 14 4. A committee shall serve no longer than the annual organization meeting of the Board unless  
15 reappointed to finish a designated task; and
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- 17 5. Committee meetings shall be held in accordance with the Open Meetings law.<sup>2</sup>
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33 \_\_\_\_\_  
34 Legal References:  
35 1. TCA 49-2-205(2)  
36 2. TCA 8-44-102(b)

33 \_\_\_\_\_  
34 Cross References:  
35 School Board Meetings 1.400  
36 Public Hearings 1.401

# Committees for 2021-2022

## September 20, 2021

### Executive Committee

Julie Keny Cathey, Chairman of the Board  
Jacob Sorrells, Director of Schools

### Policy

\*Andy Woodard

*(The entire board will make up  
the policy committee)*

### Budget/Education

\* Kristen Gold

*(The entire board will make up  
the budget/education committee)*

### Curriculum/Instruction

*(Includes Technology & Attendance)*

\*Julie Keny Cathey

Susan Hunter

Harvey Jones

Kristen Gold

Heidi McElhaney

Erin Jones

William Bell

### Acquisition/Maintenance/Transportation

\*Harvey Jones

Andy Woodard

John Daniel Allen

### Five-Year Strategic Plan

\*Kristen Gold

*(The entire board will make up  
the five-year strategic plan committee)*

### **\*Chairman of Committee**

*Please note:* Any board member can attend any committee meeting that they are not a part of but cannot take part in the voting process in that committee meeting.



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***Five-Year Strategic***  
***Plan***

# Marshall County Board of Education

Julie  
Cathey  
Chairman  
District #5



Jacob Sorrells  
Director of  
Schools



William Bell  
District #1



Harvey Jones  
District #2



Kristen Gold  
District #3



Andy Woodard  
District #4



John Daniel  
Allen  
District #6



Susan Hunter  
District #7



Erin Jones  
District #8



Heidi McElhaney  
District #9



## **MISSION**

*Our Mission is to maximize learning in all areas for all students.*

## **VISION**

*Our vision is to provide a learning environment which will prepare every student for post-secondary education and/or career success.*

## **BELIEFS**

*In Marshall County school community, we believe that our mission is divided into five essential parts: instruction, learning, assessment, collective decision making, and policy*

# *We are DIVERSE*

*3.43% students served in 7 languages or dialects*

*L, TL, T2*

*23.25% free/reduced lunch*

*24.02% direct cert*

*2,191 (41%) students enrolled in CTE classes*

*15.72% students with disabilities*

*IDEA and 504*

- 1. Learning:** Our top priority is to ensure that all students receive a high quality education in a safe, positive learning environment, as they transition into post-secondary life.
- 2. Curriculum & Instruction:** Teachers must implement a clear, valid curriculum and use research-based practices and differentiated instruction to maximize results for all students, as they address the learning styles and ability levels of individual students. Teachers must incorporate higher order thinking skills and challenge students to move beyond proficiency and reach their maximum potential .Professional Learning Communities exist at each school site for the benefit of our students and staff. The district is also promoting district-wide PLCs among schools and providing time during the school year for teachers and administrators across the district to collaborate with one another. The new TNReady standards have been embedded in K - 12 curriculum and instruction.
- 3. Assessment:** All teachers must use formative and summative assessments to maintain clear purpose, measure student achievement, and provide appropriate feedback. Staff members will use disaggregated data and research-based information to target instruction to students' individual needs.
- 4. Collaboration and decision making:** Healthy collaboration among all stakeholders is essential to improving a school system. Decision making must be data-driven, reflect stakeholder input, and ensure equity and adequacy for all external communication. Use of all funding must be priority-driven and targeted to research-based learning while addressing individual students' needs.
- 5. Policy and Procedures:** The Board of Education must ensure that policies provide equity and adequacy for students; are aligned to system goals for student learning; enable students to move beyond achievement targets; and create and maintain a high performing system, while retaining highly qualified personnel at all schools

# Elementary Education

<p><b><u>Goal 1</u></b>-Build skills in early grades (K-3) to contribute to future success.</p>	<p><b><u>Strategy A</u></b> - Participate in the LIFT Learning Network.</p> <p><b><u>Budget</u></b> - n/a. These services are funded by a benefactor to SCORE as part of our partnership in the LIFT Learning Network.</p> <p><b><u>Evaluation</u></b> - Data from the Instructional Practice Guide ( IPG), teacher and leader survey data, and scores from the TN-URS ( Aimsweb) will be evaluated to determine the impact of the district’s work with these partners.</p>
<p><b><u>(Continue) Goal 1</u></b>-Build skills in early grades (K-3) to contribute to future success.</p>	<p><b><u>Strategy B</u></b>- Participate in Early Literacy Training as part of the Reading 360 Initiative.</p> <p>Participate in the Early Literacy Network.</p> <p><b><u>Budget</u></b>- n/a. This is funded by the state using two federal grants.</p> <p><b><u>Evaluation</u></b> - Data from the Instructional Practice Guide ( IPG), teacher and leader survey data, and scores from the TN-URS ( Aimsweb) will be evaluated to determine the impact of the district’s work with these partners.</p>

<p><b><u>Goal 2-</u></b> <i>Marshall County will be ranked # 1 in the South Central region on the TNReady assessment in ELA &amp; Math for grades 3-6 .</i></p>	<p><b><u>Strategy A-</u></b> Attract and retain high quality personnel.</p> <p><b><u>Budget-</u></b> Give all teachers a raise if possible.</p> <p><b><u>Evaluation-</u></b> The monthly personnel report will be used to determine if we have been able to retain our strongest teachers.</p>
<p><b><u>(Continue) Goal 2-</u></b> <i>Marshall County will be ranked # 1 in the South Central region on the TNReady assessment in ELA &amp; Math for grades 3-6 .</i></p>	<p><b><u>Strategy B-</u></b> Create the Marshall County Induction, Growth, and Leadership program . This program will include mentor teachers and school leaders in each building. In addition, each teacher with an individual growth score of 1 or 2 must participate in the mentoring program.</p> <p><b><u>Budget-Mentors-</u></b> Each building will be given \$200 per teacher with a minimum of \$5000 per school.</p> <p><b><u>School leaders-</u></b> Each building will receive \$100 per teacher with a minimum of \$2000 per school.</p> <p><b><u>Evaluation-</u></b> Teacher retention and growth scores will be evaluated .</p>
<p><b><u>(Continue) Goal 2-</u></b> <i>Marshall County will be ranked # 1 in the South Central region on the TNReady assessment in ELA &amp; Math for grades 3-6 .</i></p>	<p><b><u>Strategy C-</u></b> Make changes to the textbook adoption process to ensure a successful adoption of a rigorous, high-quality math curriculum.</p> <p><b><u>Budget -</u></b> Professional development funds will be used to pay for substitutes while the math adoption committee is trained.</p> <p><b><u>Evaluation-</u></b> Successful adoption of a standards-aligned, rigorous math curriculum.</p>

<p><b><u>Goal 3-</u> Provide remediation and accelerate learning.</b></p>	<p><b>Strategy A-</b> Add teachers to K-3 to lower pupil/teacher ratio and to provide remediation and intervention.</p> <p><b>Budget-</b> \$1,673,729.15 over three years.</p> <p><b>Evaluation-</b> TN-URS (Aimsweb) scores will be evaluated three times per year. Evaluate TCAP scores.</p> <p>**Starting in the 2022-2023 school year, additional support will be required for any 3rd grade student scoring approaching or below grade level on the ELA TCAP assessment.</p>
<p><b><u>(continue) Goal 3-</u> Provide remediation and accelerate learning.</b></p>	<p><b>Strategy B-</b> Provide summer programming for priority students. Summer Learning Camp is for rising 1st-5th grade students. Learning Loss Bridge Camp is for rising 6th-8th grade students.</p> <p><b>Budget-</b> Funded with state funds</p> <p><b>Evaluation-</b> pre and post test data and attendance data will be evaluated.</p>

# Secondary Education

**Goal 1** - *Improve the District's Average ACT composite score - The district's average composite ACT score will rank # 1 in South Central and grow from 19.0 to 21 by 2024. This includes special populations.*

*Last year's graduating class (2021) averaged a 19.0 composite for Marshall County as a whole, a decrease from 2020's graduating class's composite of 19.4. This is understandable considering the pandemic's toll on our testing and ACT instruction these past two years.*

**Strategy A** - Use the scores from a retired ACT to group students for ACT Bootcamps in the spring of their junior year. The district will require all sophomores to take a released ACT on the juniors' ACT day (March 15 for 2022) and send the answer sheets to Analyze ED (Pareto) for results. All three schools will use the data from the Pareto tests to group the juniors for instruction in tackling each of the four subtests. Each group will work on the strategies and skills which will most help that group. For instance, students scoring 28 and above don't need instruction in the same skills that students scoring in the 12-18 range need. This allows teachers to individualize instruction. Schools will also familiarize students with the free (for students) online support from AnalyzeEd.

**Budget** - \$6,500 for 2022-2023 fiscal year (\$13.00 a test X 500 sophomores + postage)

**Evaluation** - Principals will submit their plans for remediating students to help them improve their ACT scores. The next year's ACT scores should indicate improvement. The district will also compare the average composite scores from the sophomore year to the spring junior ACT to track progress.

**(Continued) Goal 1 - Improve the District's Average ACT composite score - The district's average**

*composite ACT score will rank # 1 in South Central and grow from 19.0 to 21 by 2024. This includes special populations.*

*Last year's graduating class (2021) averaged a 19.0 composite for Marshall County as a whole, a decrease from 2020's graduating class's composite of 19.4. This is understandable considering the pandemic's toll on our testing and ACT instruction these past two years.*

**Strategy B** - Provide quality professional development in various formats for teachers and administrators. The district will bring in proven ACT specialists to work with our teachers and administrators to implement concrete strategies to improve student performance on the ACT. The district office will also pay for substitutes and mileage for teachers and administrators to attend out-of-county workshops on ACT strategies. Substitutes will be funded so that the ACT committees in every high school have time to collaborate and implement their respective school plans.

**Budget** - \$6,000 annually in the professional development budget earmarked for ACT programs.

**Evaluation** – Sign-in sheets and agendas from professional development of teachers for ACT strategies. The next year's ACT scores for the same group of students compared to last year's scores. A spreadsheet has been compiled to track ACT progress for each high school.

**Goal 2** - Rank # 1 in the South Central Region and increase the number of on-track/mastered learners in secondary ELA and Math, including special populations, by 10% by 2024. The district will provide professional development, resources, and support through the Literacy Implementation Network and county-wide PLC collaboration to provide tools for teachers to improve student learning. The district will, also, purchase and support the implementation of High-Quality Instructional Materials in the 2022-2023 school year.

**Strategy A** - Attract and retain high-quality personnel.

**Budget** - Money to provide all teachers with a raise.

**Evaluation** - The monthly personnel report will be used to determine if we have been able to retain our strongest teachers.

***Goal 2 - Rank # 1 in the South Central Region and increase the number of on-track/mastered learners in secondary ELA and Math, including special populations, by 10% by 2024. The district will provide professional development, resources, and support through the Literacy Implementation Network and county-wide PLC collaboration to provide tools for teachers to improve student learning. The district will, also, purchase and support the implementation of High-Quality Instructional Materials in the 2022-2023 school year.***

**Strategy B-** Create the Marshall County Induction, Growth, and Leadership program. This program will include mentor teachers and school leaders in each building. In addition, each teacher with an individual growth score of 1 or 2 must participate in the mentoring program.

**Budget-Mentors-** Each building will be given \$200 per teacher with a minimum of \$5000 per school.

**School leaders-** Each building will receive \$100 per teacher with a minimum of \$2000 per school.

**Evaluation-** Teacher retention and growth scores will be evaluated.

**Goal 2** - Rank # 1 in the South Central Region and increase the number of on-track/mastered learners in secondary ELA and Math, including special populations, by 10% by 2024. The district will provide professional development, resources, and support through the Literacy Implementation Network and county-wide PLC collaboration to provide tools for teachers to improve student learning. The district will, also, purchase and support the implementation of High-Quality Instructional Materials in the 2022-2023 school year.

**Strategy C** - The district will provide professional development opportunities and resources for literacy to improve teaching practices and student outcomes. The district has joined the Literacy Implementation Network (LIN) to work with similar districts to receive support from the NIET and the TDOE. We work with leaders from other districts and NIET to train our administrators to use the Tennessee Instructional Practice Guide (IPG) to improve instruction and to help our teachers use intellectual prep to deliver high-quality instruction. In addition, professional development in aligning and implementing math HQIM will be provided in conjunction with TDOE programs.

**Budget** - \$35,000 annually which is the total amount budgeted for professional development. (This is the same \$35,000 in Goal 2 of secondary and in Goals 2 and 3 of elementary) Money will be used from the LIN grant to provide high-quality professional development from NIET. Money from the Materials and Supplies budget will be used to provide grade-level texts and materials for teachers.

**Evaluation** - Teacher observations using the Instructional Practice Guide will be used to evaluate teaching practices. Teacher and administrator feedback will be used to evaluate the effectiveness of the professional development and the quality of the materials. Also, we will compare the numbers of on-track/mastered students in ELA with numbers from the previous year to measure progress. We will use feedback from school staff and administration about the professional

development to refine and revamp this as we progress.

**Goal 2** - Rank # 1 in the South Central Region and increase the number of on-track/mastered learners in secondary ELA and Math, including special populations, by 10% by 2024. The district will provide professional development, resources, and support through the Literacy Implementation Network and county-wide PLC collaboration to provide tools for teachers to improve student learning. The district will, also, purchase and support the implementation of High-Quality Instructional Materials in the 2022-2023 school year.

**Strategy D** - Adopt, purchase, and implement high-quality instructional math materials (HQIM) from the state's approved list.

**Budget** - Money from the general-purpose budget and the ESSR 3.0 budget will be used to purchase math materials for full implementation.

**Evaluation** - In the year after adoption, the percentage of on-track/mastered students will be compared with that percentage before the math HQIM implementation.

<p><b>Goal 3-</b> Provide remediation and accelerate learning to compensate for COVID-related learning losses.</p>	<p><b><u>Strategy A</u></b> -- Provide a summer credit recovery program for 9-12 students to enable students to earn credits to stay on track for graduation.</p> <p><b><u>Budget</u></b> - \$50,000 from ESSR 3.0 funds to fund this for two years.</p> <p><b><u>Evaluation</u></b> - The number of credits earned in the program and graduation rates will be used to measure this program's effect.</p>
<p><b>(Cont.)Goal 3-</b> Provide remediation and accelerate learning to compensate for COVID-related learning losses.</p>	<p><b><u>Strategy B</u></b> - Provide before and after-school tutoring/grade recovery with certified teachers.</p> <p><b><u>Budget</u></b> - \$50,000 from ESSR 3.0 funds to fund this for two years.</p> <p><b><u>Evaluation</u></b> - Graduation rates and TNReady scores in courses requiring this test will be used to measure this program's effect.</p>

***(Cont.)Goal 3- Provide remediation and accelerate learning to compensate for COVID-related learning losses.***

**Strategy C** - Provide extra time and support for struggling readers and math students in summer learning camps. Students who have completed grades K-7 will have the opportunity to attend a four-week camp in the summer of 2022. Beginning with the school year of 2023-2024, the camp will be for students who have completed grades 3-7.

**Budget**- n/a. This is funded by the state.

**Evaluation**- Pre- and Post-test data from students attending the camp will be evaluated.

## **Career and Technical Education**

**Goal 1** - Match CTE program offerings with local workforce demands and provide quality instruction in those areas  
- The district will continue to provide opportunities for students that lead to high-skill, high-wage, and high-demand career opportunities.

**Strategy A** - Continue to provide students with supplies, equipment and facilities that are up-to-date and that are aligned with business/industry needs.

**Budget** - No new money required

**Evaluation** - Business/Industry needs will continue to be evaluated by teachers and the CTE Director in order to remain up to date with equipment and resources.

**(Continue) Goal 1 - Match CTE**  
*program offerings with local workforce demands and provide quality instruction in those areas - The district will continue to provide opportunities for students that lead to high-skill, high-wage, and high-demand career opportunities.*

**Strategy B** - Collaborate with business and industry leaders to determine the needs of Marshall County's employers and align our program offerings with those needs.

**Budget** - No new local money required

**Evaluation** - Program offerings will also be evaluated to determine what courses should be offered to meet the needs of Marshall County's employers.

**(Continue) Goal 1 - Match CTE**  
*program offerings with local workforce demands and provide quality instruction in those areas - The district will continue to provide opportunities for students that lead to high-skill, high-wage, and high-demand career opportunities.*

**Strategy C** - Recruit and retain qualified CTE teachers utilizing the following:

- Continue to recognize up to five years of related experience for occupationally licensed teachers.
- Continue to compensate CTE teachers, who advise CTSOs, with a stipend for additional time spent.
- Include occupational teachers, with an apprentice license, in the differentiated pay plan to assist them with tuition for the courses required to advance their license.

**Budget** - \$6,000 addition to annual budget

**Goal 2** - *Postsecondary and Career Awareness - The Career and Technical Education Department will make sure students are aware of post-secondary and career opportunities that exist in, or around, Marshall County. Additionally, students will have the opportunity to earn early post-secondary credits (EPSO) and industry certifications assisting in the development of “Ready Graduates.”*

**Strategy A** - Each CTE course that is offered at Spot Lowe will have a corresponding field trip destination to expose students to local businesses/industry and career opportunities.

**Budget** - No new money required

**Evaluation** - A log is kept to ensure all Spot Lowe students have been afforded this opportunity. Additionally, CTE teachers contact previous graduates to determine if they are employed in a related area.

**(Cont.) Goal 2-** *Postsecondary and Career Awareness - The Career and Technical Education Department will make sure students are aware of post-secondary and career opportunities that exist in, or around, Marshall County. Additionally, students will have the opportunity to earn early post-secondary credits (EPSO) and industry certifications assisting in the development of “Ready Graduates.”*

**Strategy B** - Each Fall, all Spot Lowe juniors are taken on a field trip to TCAT-Shelbyville, seniors go to TCAT-Pulaski, and sophomores travel to MTSU or TCAT-Smyrna.

**Budget** - No new money required

**Evaluation** - CTE teachers contact previous graduates to determine if they are enrolled in a post-secondary school.

**(Cont.) Goal 2-** *Postsecondary and Career Awareness - The Career and Technical Education Department will make sure students are aware of post-secondary and career opportunities that exist in, or around, Marshall County. Additionally, students will have the opportunity to earn early post-secondary credits (EPSO) and industry certifications assisting in the development of “Ready Graduates.”*

**Strategy C** - Students will be given opportunities to dual enroll with TCAT Pulaski in the areas of welding, machining, industrial maintenance and advanced computer applications. Statewide dual credit courses will be offered in business, agriculture and criminal justice. All of these courses will be held on campus.

**Budget** - No new local money required

**Evaluation** - CTE Director will monitor enrollment in these classes.

**(Cont.) Goal 2-** *Postsecondary and Career Awareness - The Career and Technical Education Department will make sure students are aware of post-secondary and career opportunities that exist in, or around, Marshall County. Additionally, students will have the opportunity to earn early post-secondary credits (EPSO) and industry certifications assisting in the development of “Ready Graduates.”*

**Strategy D** - Health Sciences students, who enroll in the Nursing Education course, will have the opportunity to participate in a Certified Nursing Assistant (CNA) program at a local nursing home.

**Budget** - No new money required

**Evaluation** - Health Science teachers and CTE Director will monitor enrollment in the nursing education class and successful completion of the CNA exam.

**Goal 3** - *Students will be provided with opportunities to develop leadership and career skills.*

**Strategy A** - All CTE programs will have a corresponding Career and Technical Student Organization (CTSO). The CTSO provides students the opportunity to demonstrate skills learned and also to develop soft skills and leadership characteristics.

**Budget** - No new money required

**Evaluation** - CTE teachers include documentation of CTSO participation in their monitoring notebook.

*(Continue)Goal 3 - Students will be provided with opportunities to develop leadership and career skills.*

**Strategy B** - Students who have demonstrated characteristics of good employees and who have proven proficiency in course content are given the opportunity to participate in a Work- Based Learning (WBL) opportunity. WBL students are able to leave campus, during fourth block, to job shadow or intern in a local business.

**Budget** - No new money required

**Evaluation** - WBL supervisors submit paperwork to the CTE Director documenting students who are participating in the program. They randomly check on students to ensure employer satisfaction.

## **Student Services/Whole Child**

**Goal 1** - Create a "College Going Culture" in Marshall County Schools- The Schools will work to increase student knowledge of possible post-secondary options, financial aid possibilities, and career options. They will work to build a college-going culture based on early college awareness by nurturing in students the confidence to aspire to college and the resilience to overcome challenges along the way. Maintain high expectations by providing adequate support, building social capital, and conveying the conviction that all students, including special populations, can succeed in college.

**Strategy A** - School Counselors have new standards, a third of which deal with College and Career Readiness Standards. Along with the new curriculum, School counselors will work to implement the Eight Components of College and Career Readiness Counseling. This program was developed by the College Board to provide a systematic approach for school counselors to implement across grades K-12- elementary through high school and beyond - to ensure equity both in process and results. Elementary schools are working to increase the students' awareness of post-secondary options by doing such things as creating displays with teachers and their alma maters and using collegiate posters and pennants. Secondary Schools have had access to Find Your Grind. This is a curriculum which helps students prepare for life outside of the classroom, with meaningful lessons on topics like finding your identity, responsible social media use, digital citizenship, financial literacy, and the job application process.

**Budget** - Approximately \$10,000 for counseling curriculum which can possibly be pulled from the curriculum budget.

**Evaluation** - We will annually review the program with both counselors and administration in order to monitor and adjust as needed. High School counselors are now on 11th month contracts.

**(Continue) Goal 1-** Create a "College Going Culture" in Marshall County Schools- The Schools will work to increase student knowledge of possible post-secondary options, financial aid possibilities, and career options. They will work to build a college-going culture based on early college awareness by nurturing in students the confidence to aspire to college and the resilience to overcome challenges along the way. Maintain high expectations by providing adequate support, building social capital, and conveying the conviction that all students, including special populations, can succeed in college.

**Strategy B** - We continue to host the annual college fair, financial aid nights, and college goal meetings that are held by each of the three high schools, the counselors will plan and host an informational meeting starting with the TN Promise/Hope Lottery scholarship. High schools will also host Fafsa Frenzy and College App Week - two state initiatives to help promote post-secondary attrition. They also host a "College Signing Day" in May for all students that have been accepted into a post-secondary institution. Continue to work with The Marshall Education Foundation Fafsa Coordinator to provide fafsa filing services to our students.

**Budget** - NA

**Evaluation** - We will annually review the program with both counselors and administrators in order to monitor and adjust as needed. Our college fair continues to grow. It has been moved into the gym at MCHS from the hallways to accommodate the growth.

**(Continue) Goal 1-** Create a "College Going Culture" in Marshall County Schools- The Schools will work to increase student knowledge of possible post-secondary options, financial aid possibilities, and career options. They will work to build a college-going culture based on early college awareness by nurturing in students the confidence to aspire to college and the resilience to overcome challenges along the way. Maintain high expectations by providing adequate support, building social capital, and conveying the conviction that all students, including special populations, can succeed in college.

**Strategy C** - Marshall County Schools will continue to build their partnership with the TN Pathways Program to ensure more K - 12 students are attaining post secondary degrees in alignment with the Drive to 55 Initiative.

**Budget** - N/A

**Evaluation** - More EPSO offerings at the high school level such as AP courses, Industry Certifications, Dual Enrollment offerings. Our Dual Enrollment offerings continue to increase through more courses from Columbia State and TCAT Pulaski and TCAT Shelbyville. **We will partner with UT Southern to increase Dual Enrollment opportunities.**

**Goal 2 - Lower Absenteeism and Truancy**

**Strategy A** - Hire two additional Attendance/Truancy Interventionist for Lewisburg Schools

**Budget** - ESSR 2.0 Initial cost of \$351,406

**Evaluation** - We will evaluate the success of the program by reviewing the attendance data of each school.

*(Continue) Goal 2 - Lower Absenteeism and Truancy*

**Strategy B - Lower Absenteeism and Truancy -**  
The district social workers will work with the principals to lower the absentee rate and decrease truancy with all students, including special populations. Students must be in school to learn.

School Nurses are working to identify common illnesses that cause absenteeism and then work to educate students on ways to avoid or at least decrease the chance of contracting the illness.

School Counselors work with the Attendance Interventionist in developing Truancy Tier plans.

**Budget** –

**Evaluation** - We added two nurses at Marshall County High School. Nurses continue to be a vital part of our school’s fight against chronic absenteeism. We will continue with our Tardy Board for Elementary Schools in 2022-23..

<p><b><u>Goal 3</u></b> - Provide students with an environment that meets their physical, social, and emotional needs - We must do everything possible to meet the needs of all students, including special populations, through various programs and activities. It is our goal to provide a learning environment and the tools necessary for all students to be social, emotional, behaviorally, and academically successful.</p>	<p><b><u>Strategy A</u></b> - Character Education Curriculum</p> <p><b><u>Budget</u></b> - \$5,000</p> <p><b><u>Evaluation</u></b> - Annual review of various local and state reports for discipline, attendance, and bullying.</p>
<p><b><u>(Continue) Goal 3</u></b> - Provide students with an environment that meets their physical, social, and emotional needs - We must do everything possible to meet the needs of all students, including special populations, through various programs and activities. It is our goal to provide a learning environment and the tools necessary for all students to be social, emotional, behaviorally, and academically successful.</p>	<p><b><u>Strategy B</u></b> - Provide Olweus/Best Practices in School Climate &amp; Bullying Curriculum in every school. We will continue to conduct updated training for school administrators and counselors each year. Schools are responsible for providing training for staff in the buildings.</p> <p><b><u>Budget</u></b> - \$6,000</p> <p><b><u>Evaluation</u></b> - Annual review of various local and state reports for discipline, attendance, and bullying.</p>

***(Continue) Goal 3 - Provide students with an environment that meets their physical, social, and emotional needs - We must do everything possible to meet the needs of all students, including special populations, through various programs and activities. It is our goal to provide a learning environment and the tools necessary for all students to be academically, socially and emotionally successful.***

**Strategy C - Provide access to a clinical therapist/counselor for students at school through Mercy Health Care and Centerstone Behavioral Health Services. Centerstone Behavioral health Services will focus on three schools of specific need, WES, LMS, and MCHS. A county system-wide behavior analyst employed by the school system is available for routine counseling and crisis intervention.**

**Budget - \$55,000**

**Evaluation - Review of referrals to Mercy Health Care Counselors. Mercy continues to be a very helpful partner for our student mental health needs. We have waiting lists but only because Mercy has not been able to fill the last position needed to cover all our schools. Moving forward we will continue to use the system-wide behavior analyst to also meet the specific challenges of special populations, 504, and behaviorally challenged students.**

**Mercy has hired one additional therapist who is now serving MCHS and Forrest as well as a therapist available three days a week for Marshall County. We are currently deciding where the need is the greatest.**

***(Continue) Goal 3 - Provide students with an environment that meets their physical, social, and emotional needs - We must do everything possible to meet the needs of all students, including special populations, through various programs and activities. It is our goal to provide a learning environment and the tools necessary for all students to be academically, socially and emotionally successful.***

**Strategy D** - We plan to do the state training in three programs that will help our schools, administrators, teachers, and staff provide a safe, positive, and healthy learning environment for our students.

1. **TN Schools Prepare** - Free training from the state which provides best practices in “Postvention” crisis plan, leadership before a crisis, skills for postvention team members, and methods for building resilience in youth.
2. **Youth Mental Health First Aid Training** - this training aims to promote competency among youth serving adults to detect and respond to youth mental health concerns.
3. **ACES TN** - Adverse Childhood Experiences - The TN ACES Initiative has created the Building Strong Brains Tennessee to address chronic childhood trauma. This statewide initiative is hoped to be a national model on how schools can promote cultural change in early childhood based on the philosophy that preventing and mitigating adverse childhood experiences, and their impact, is the most promising approach to helping TN children lead productive, healthy lives and ensure the future prosperity of the state.

# Technology

**Goal 1-** *Student and Teacher  
Technology Hardware Lifecycle Plan*

**Strategy A** - Provide and maintain a student to computer ratio of 1 to 1. Students will receive a device purchased by the district to interact, collaborate, and communicate information with peers. The District will charge a \$5-\$15 technology fee to assist with the cost of support and maintenance of these student devices.

**Budget** -All leases have expired. Current devices will need to be surplusd and replaced in the summer of 2024. *Funding source has yet to be determined*

**Evaluation**- Determine the effectiveness and utilization of student and teacher devices. Principal observations to evaluate instructional practices using student assigned devices.

**Strategy B** - Provide modern and efficient computers and devices to all teachers and staff

**Budget** - All leases have expired. Current devices will need to be surplusd and replaced in the summer of 2024. *Funding source has yet to be determined*

**Evaluation** - The Technology Supervisor will conduct an analysis of service requests to identify outdated equipment and develop a life-cycle leasing replacement plan beginning 2025 and the sale of all student and teacher devices.

<p><b><u>Goal 2</u></b> – Enhance Network Bandwidth to meet TN Dept. of Education Testing Requirements</p>	<p><b><u>Strategy A</u></b> - Perform audits of all Wide Area Networks (WAN) and the LEA ingress/egress bandwidth utilization. Transition qualifying schools to 10GB WAN circuits and the LEA to 7.5 GB circuits.</p> <p><b><u>Budget</u></b> - Use current resources.</p> <p><b><u>Evaluation</u></b> - The Technology Supervisor will work with ENA to upgrade network resources over a 5-year agreement period using the Nashville Broadband Consortium.</p>
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<p><b><u>Goal 3</u></b> - Update and Secure Network Infrastructure to meet TN Dept. of Education and industry standards</p>	<p><b><u>Strategy A</u></b> - Conduct a network performance security analysis of current infrastructure. Perform high level server and network maintenance on a regular basis. Implement Aruba Clearpass Network Access Control and Policy Manager to secure wired and wireless networks.</p> <p><b><u>Budget</u></b> - Use Current Resources</p> <p><b><u>Evaluation</u></b> - The Technology Supervisor will work with ENA and Aruba to conduct security audits and benchmark testing of network resources.</p>
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	<p><b><u>Strategy B</u></b> - Identify necessary system and network equipment lifecycle replacement and/or upgrades. To include cabling, switches, servers, and access points (AP)</p> <p><b><u>Budget</u></b>- Use Current LEA and E-Rate Resources</p> <p><b><u>Evaluation</u></b> - Evaluate current industry standards and education requirements. Technology Supervisor will rate the current network posture based upon current state. testing requirements.</p>
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**Infrastructure**

<p><b><u>Goal 1 -</u></b>  <i>Maintain high quality facilities  - The district will build and maintain high quality facilities across the district that are both functional and aesthetically pleasing.</i></p>	<p><b><u>Strategy A</u></b> - Implement the roofing plan provided by Stephen Ward and Associates. We must continue to repair and replace roofs in the future and beyond to ensure the integrity of our facilities.</p> <p><b><u>Budget</u></b> - Approximately \$4,300,000 in ESSER funds will be used for roof repair.</p> <p><b><u>Evaluation</u></b> - Roofs will continually be monitored and evaluated for leaks. Recommendations for future repairs and replacement will be made by our roofing consultant Mr. Kevin Turner.</p>
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**(Continue) Goal 1 -**

*Maintain high quality facilities  
- The district will build and maintain high quality facilities across the district that are both functional and aesthetically pleasing.*

**Strategy B** - Work with principals and other district leaders to identify possible areas to target for renovation and improvement. This includes but is not limited to painting, landscaping, paving, replacing doors and windows, handicapped accessibility, and providing general infrastructure improvements as needed.

**Budget** - Approximately \$550,000 in maintenance annually plus \$400,000 in capital outlay. Also \$1,056,000 in ESSER funds will be used specifically for doors and windows in need of replacement.

**Evaluation** - Site meetings between principals and maintenance will occur annually to review what has been done on site and what needs to be done in the future. Review the buildings and our plan annually with maintenance.

**Strategy C** - Restructure Maintenance by adding a Maintenance Supervisor and replacing the Office Manager position with an Administrative Assistant. The Supervisor will be expected to lead maintenance staff as well as provide a forward looking view to the long term facility needs of the district.

**Evaluation** - The Maintenance Supervisor will work closely with the Director, Support Services Supervisor, and building principals to examine district needs.

**Strategy D** - Complete a Paving Plan to upgrade deteriorating parking lots and entrance/exit drives at district facilities.

**Budget** - Approximately \$679,000 from Capital Outlay and the ELC grant.

**Evaluation** - Evaluate and monitor Wright Paving as they complete projects.

**Strategy E** - Consider a Growth Plan which possibly could include remodeling an existing school, combining schools, relocating the Central Office, and/or building a new school.

**Budget** - To be determined based on feasibility and needs.

**Evaluation** - Feasibility and budget studies would need to be completed along with communication and discussion with stakeholders.

**(Continue) Goal 1 -**

*Maintain high quality facilities  
- The district will build and maintain high quality facilities across the district that are both functional and aesthetically pleasing.*

<p><b><u>Goal 2 -</u></b>  <i>Improve Security - The district will work with the principals and maintenance to provide a safe and secure learning environment.</i></p>	<p><b><u>Strategy A</u></b> - Add surveillance cameras at the schools. Upgrade, repair, and maintain current fire, burglary, and camera systems in school facilities.</p> <p><b><u>Budget</u></b> - Esser Funds/Safer Schools Grant</p> <p><b><u>Evaluation</u></b> - We will use feedback from school staff and administration. Monitor and evaluate ACT as they complete new fire alarm systems in schools.</p>
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<p><b><u>Goal 3 -</u></b>  <i>Operate our buildings as efficiently as possible- The district will operate all of our buildings in an efficient manner and make cost effective decisions.</i></p>	<p><b><u>Strategy A</u></b> - Continue our working relationship with both Siemens and Trane to increase our energy savings. The cost avoidance for the 2019-2020 school year was 23.2% with a total savings of \$512,449. Based upon current data for the 2020-2021 school year we expect a cost avoidance of 24-25% and total savings around \$430,000.</p> <p><b><u>Evaluation</u></b> - Continue to study the numbers provided by our energy technician Joey Wiles to look for new areas of possible savings.</p>
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**(Continue) Goal 3 -**

*Operate our buildings as efficiently as possible- The district will operate all of our buildings in an efficient manner and make cost effective decisions.*

**Strategy B** - Annually replace old and non-efficient heat and air units throughout the district to reduce energy consumption and overall costs.

**Budget** - \$700,000 in ESSER funds will be used to replace the oldest and least efficient units in the system.

**Evaluation** - Work with maintenance and Mr. Wiles to identify and review problem areas.

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Agendas</b>	Descriptor Code: <b>1.403</b>	Issued Date: <b>11/09/20</b>
		Rescinds: <b>1.403</b>	Issued: <b>11/10/11</b>

The Executive Committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may recommend items to be placed on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

The agenda (which shall include the consent agenda), together with supporting materials, shall be given to board members at least one (1) day prior to the scheduled date of the meeting. The agenda shall be available for public inspection when it is distributed to the board members. At the beginning of each meeting the Board shall, by a majority vote, approve changes in the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, may not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda by presenting proposed items to the director of schools or the chairman of the Board.

For items to be considered on the agenda, they must be received in the director of schools' office at least seven (7) business days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the director of schools' office so that the material will be included in the delivery to the board members prior to the meeting.

The agenda for regular meetings shall ordinarily allow suitable time for the remarks of those members of the public who wish to speak.

Citizens wishing to address the Board must follow guidelines set forth in policy *Appeals to and Appearances Before the Board* (1.404)

## **CONSENT AGENDA**

While developing the agenda, the chair and director of schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items may be adopted in a single vote without discussion.

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January 10, 2022

The Marshall County Board of Education met in regular session on Monday, January 10, 2022, at 6:00 p.m., in the Board Conference Room at Jones School.

Members present were John Daniel Allen, William Bell, Julie Keny Cathey, Kristen Gold, Susan Hunter, Erin Jones, Harvey Jones, Heidi McElhaney, and Andy Woodard. No members were absent.

Pledge/Prayer

Prior to the start of the meeting, Chair Cathey thanked the elementary schools for the gifts in recognition of School Board Appreciation Week.

Mr. Jones asked that the Forrest softball building and lunches be added to new business. Mr. Jones made a motion, with a second by Mr. Allen, to approve the agenda. The motion passed 9-0.

Presented under Consent Agenda: December 13, 2021, minutes. Mr. Jones made a motion, with a second by Mr. Allen, to approve the consent agenda. The motion passed 9-0.

Ms. Gold made a motion, with a second by Ms. Hunter, to approve the Resolution to Amend the Budgeted Beginning Fund Balance, and the Resolution to Budget Additional Revenues. The motion passed 9-0.

Under new business, Mr. Jones stated that Forrest students who eat during the late lunch line complained that there's not enough food when it's their turn to eat. Director Sorrells said that if the cafeteria staff has to cook more food, then they will do so.

Mr. Jones asked if the system is meeting all the building codes on the Forrest softball building. Mr. Sorrells responded that the county inspector will not pass us if we are not meeting code; he added that he will check on it to make sure.

During the Director's Report, a Five-Year Strategic Plan Committee meeting was scheduled for Monday, February 7 at 5:30 p.m.

Mr. Jones made a motion, with a second by Mr. Allen, to approve the ELC Budget. The motion passed 9-0.

Kevin Turner of Stephen Ward & Associates presented an update on roofs and window replacements/repairs. During his presentation, the Board agreed to extend the contract time for Lee Adcock Construction to complete the window repairs/replacements as follows: Marshall Elementary School from 90 days to 180 days; Cornersville Elementary School from 60 days to 90 days; Oak Grove Elementary School from 60 days to 90 days.

The meeting adjourned at 6:38 p.m.

Respectfully Submitted,

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Julie Keny Cathey, Chair

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Jacob Sorrells, Director

January 28, 2022

The Executive Committee of the Marshall County Board of Education, comprised of Chairman of the Board Julie Keny Cathey and Director of Schools Jacob Sorrells, spoke by phone Friday, January 28, 2022, at 2:50 p.m. to approve a request to conduct the funeral of Virgis Ewing in the Marshall County High School gymnasium.

According to administrative procedure, the Board must approve the request. After discussions, the executive committee voted 2-0 to approve the request.

The meeting adjourned at 2:55 p.m.

Respectfully Submitted,

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Julie Keny Cathey, Chair

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Jacob Sorrells, Director

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Field Trips and Excursions</b>	Descriptor Code: <b>4.302</b>	Issued Date: <b>01/11/00</b>
		Rescinds: <b>IFCB</b>	Issued: <b>09/09/93</b>

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social growth  
2 and development are considered appropriate extensions of the classroom.  
3

4 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of  
5 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To this  
6 end, teachers and principals will be expected to consider the following factors in selecting field trips:  
7

- 8 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 9 2. Distance traveled in terms of the age level of the students;
- 10 3. Mode and availability of transportation; and
- 11 4. Cost.

12 The following guidelines shall be followed in planning and conducting field trips and excursions:  
13

- 14 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance  
15 approval of the principal;
- 16 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared  
17 by general class discussion and/or research;
- 18 3. If bus transportation is required, the principal or his/her designee shall make the necessary  
19 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 20 4. Signed parental permission forms must be obtained for every student making an off-campus trip  
21 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept  
22 on file for the remainder of the school year. The form for parental permission must include:  
23 purpose, date, time of departure and return, travel plans, destination, number of chaperones,  
24 personal expense involved, rules of conduct and penalties for violation, and other facts necessary  
25 for parents to be fully informed. This information is to be completed by the school before the form  
26 is signed by the parent;
- 27 5. Overnight educational trips and chaperones must be approved by the principal and the director of  
28 schools in advance. These groups must be accompanied by at least one regular staff member and  
29 others from the school who are appropriate for adequate supervision and shall be responsible for  
30 student conduct while away. Whenever possible, a group should be accompanied by at least one  
31 female and one male chaperone if the trip is for a mixed group;

- 1           6. Students shall not be penalized for participating in approved school-sponsored trips and  
2           activities. Teachers shall permit students to make up class assignments missed because of a  
3           trip or activity;
- 4
- 5           7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the  
6           principal immediately upon returning to school. Serious accidents involving personal injury  
7           must be reported immediately to the principal and/or director of schools. An emergency shall  
8           be dealt with promptly by the teacher or other members of the school staff by taking appropriate  
9           action, including sending the student to the hospital or summoning medical aid or ambulance.  
10          In cases where it is necessary to send the student to the hospital, reasonable effort must be made  
11          to notify the parents.
- 12
- 13          8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this  
14          section must have prior approval of the director of schools or his/her designee;
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- 16          9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval  
17          by the Board.
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Cross References:  
Extracurricular Activities 4.300  
Attendance 6.200

1-11-2022

Marshall County Board of Education:

I am requesting permission to take the MCHS Softball team to Gulf Shores, Alabama for a softball tournament during our 2022 Spring Break. The date of departure would be March 20, 2022 and the return date would be March 24, 2022. All players will be traveling and staying with parents/guardians during the trip. There will also be 4 coaches traveling down as well. Listed below is our team roster for the 2022 Season. Thank you for your time and consideration.

Coach Amy Bonner  
MCHS Softball

**MCHS 2022 Softball Roster**

Demiyah Blackman  
Mercedes R. Cantu  
Gabby Cardin  
Carlee Cole  
Madison Hery  
Haylee Hobby  
Jessa Lancaster  
Reese Lentz  
Ellie Luce  
Courtney Lynch  
Jahna Meadows  
Brookelyn Nunley  
Taylor Pickle  
Kaniya Taylor  
Mallory Woodward  
Olivia Wooten

**Team Managers**

Alicia Basabe Ward  
Mallorie Wooten

**Coaches**

Amy Bonner  
Carson Coble  
Danny Pickle  
Rob Smeets



Justin R...  
Carol Sorrell



# Travel Request

Linking Learning to Life

Organization: MLR

Destination: University of Northwestern Ohio, Lima OH.

Date of Trip: 4/22-23/2022

Purpose of Trip: Scholarship testing and campus tour

Mode of Transportation: MCBOE Van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached 9 Students in MLR program

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Use back if more space is needed)

School System Participants (please print):

Jerry Hooper

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_  
(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by

*Jerry L. Hooper*  
Teacher/Sponsor

Date: 1/13/2022

Approved by:

*Jan Stacy*  
Principal

Date: 1/13/22

Approved by:

*Carol Lovell*  
Director of Schools

Date: 1-13-22

**Paving Budget  
February 4, 2022**

603,322	Capital Outlay Budget Remaining
(200,000)	Capital Outlay Reserve (Reserved for remainder of 2021-2022)
<hr/>	
403,322	Net Capital Outlay Budget Available
275,000	ELC Grant Paving Budget
678,322	Total Paving Budget Available
(170,176)	West Hills
(87,250)	MCHS
(252,735)	LMS
(72,665)	MES
(159,580)	Bus Garage
<hr/>	
(742,406)	Total Paving Quote
(64,084)	Net Balance Remaining

*\*Note: the \$64,084 budget deficit would be paid out of 2022-2023 capital outlay*

**WRIGHT PAVING CONTRACTORS, INC.**  
**372 SHELBYVILLE HIGHWAY**  
**FAYETTEVILLE, TN 37334**  
**931-433-7938(Office)**  
**931-433-5966(Fax)**  
**931-580-5463(Cell)**  
**gwright@fpunet.com**

February 3, 2022

Marshall County Schools  
700 Jones Circle  
Lewisburg, TN 37091

Tele no. 931-684-6961  
Fax no. 931-684-6961  
Cell no. 931-703-6378  
Email- Jacob.Sorrells@mcstn.net

Re: Marshall County Schools Bus Garage  
Lewisburg, TN 37091

Attn: Mr. Jacob Sorrells  
Dear Mr. Sorrells,

Due to the volatility in the petroleum industry this project has been priced utilizing an Asphalt Cement (Bituminous Material) escalator/de-escalator. Contract billing will be adjusted when work is performed in a month that the Tennessee Department of Transportation Monthly Bituminous Material Index increases or decreases from the Basic Bituminous Material by (5) percent or more. The Basic Bituminous Index for this project is \$547.08  
The estimated bituminous material for this project is approximately 28 liquid ton.

Wright Paving Contractors, Inc. would like to offer the following quote on the above referenced project per your directions:

<u>Description of work -</u>	<u>Amount</u>
1 Mobilization	
2 Prep/clean existing paved lot for patching	
3 <u>Patching - approximately 1,500 square yards</u>	
Excavate approximately 18" deep and dispose offsite	
Furnish and install approximately 12" Surge Stone	
Furnish and install approximately 6" Base stone	
Furnish and install approximately 3" BM mix	
4 <u>Gravel Lot - approximately 2,218 square yards</u>	
Prep/clean existing gravel lot for Base stone	
Furnish and install approximately 2" Base stone	
5 <u>Overlay - approximately 3,550 square yards</u>	
Tack Coat	
<u>Furnish and install approximately 3.5" of BM mix</u>	
6 Total Project	\$159,580.00

Quote is good for 30 days

**Exclusions:**

1. *Undercutting or patching except as noted above should any be required –*
2. *Repair of any culvert should any be required –*
3. *Damage to any underground utilities i.e. electrical wires should any occur -*
4. *Adjustment of structures should any be required –*
5. *Paint striping -*
6. *Work restrictions -*
7. *Bonds, permits, testing, and/or fees –*

**Note:**

1. *This quote is based on the directions of Mr. Jacob Sorrells and the measurements of Mr. Hank Hollingsworth, Mr. Grad Wright, and Mr. Grady Wright IV per the attached drawing.*
2. *This price is based on the areas outlined in red and yellow in the attached picture.*
3. *This quote is based on 1,500 square yards of patching requiring 1,485 tons of excavation – should it require more to reach solid subgrade the price will be billed adjusted and billed accordingly.*
4. *This price is based on a successful proof roll be completed before work begins.*

*Wright Paving Contractors, Inc. is not responsible for drainage issues with 2% or less slope. Should you have any questions or comments after your review please give me a call.*

*Sincerely,*

*Grady Wright IV*

*To accept this proposal please sign, date, and return \_\_\_\_\_  
Payment due upon completion*

*Date: \_\_\_\_\_*

**WRIGHT PAVING CONTRACTORS, INC.**  
**372 SHELBYVILLE HIGHWAY**  
**FAYETTEVILLE, TN 37334**  
**931-433-7938(Office)**  
**931-433-5966(Fax)**  
**931-580-5463(Cell)**  
**gwright@spunet.com**

January 20, 2022

Marshall County Schools  
700 Jones Circle  
Lewisburg, TN 37091

Tele no. 931-684-6961  
Fax no. 931-684-6961  
Cell no. 931-703-6378  
Email- Jacob.Sorrells@mcstn.net

Re: Marshall Elementary School  
401 Tiger Drive  
Lewisburg, TN 37091

Dear Mr. Sorrells,

Due to the volatility in the petroleum industry this project has been priced utilizing an Asphalt Cement (Bituminous Material) escalator/de-escalator. Contract billing will be adjusted when work is performed in a month that the Tennessee Department of Transportation Monthly Bituminous Material Index increases or decreases from the Basic Bituminous Material by (5) percent or more.

The Basic Bituminous Index for this project is \$547.08

The estimated bituminous material for this project is approximately 19 liquid ton.

Wright Paving Contractors, Inc. would like to offer the following quote on the above referenced project per your directions:

<u>Description of work -</u>	<u>Amount</u>
1 Mobilization	
2 <u>Milling - approximately 4,894 square yards</u>	
Prep/clean existing lot for milling	
Mill approximately 1.5" deep and dispose offsite	
3 <u>Patching - approximately 150 square yards</u>	
Excavate approximately 18" and dispose offsite	
Furnish and install approximately 12" of Surge stone	
Furnish and install approximately 3" of Base stone	
Furnish and install approximately 3" of BM mix	
4 <u>Overlay - approximately 4,984 square yards</u>	
Tack Coat	
<u>Furnish and install approximately 1.5" of E mix</u>	
5 Total Project	\$72,665.00

Quote is good for 30 days

**Exclusions:**

1. *Undercutting or patching except as noted above should any be required –*
2. *Repair of any culvert should any be required –*
3. *Damage to any underground utilities i.e. electrical wires should any occur -*
4. *Adjustment of structures should any be required –*
5. *Paint striping -*
6. *Work restrictions -*
7. *Bonds, permits, testing, and/or fees –*

**Note:**

1. *This quote is based on the directions of Mr. Jacob Sorrells and the measurements of Mr. Hank Hollingsworth, Mr. Grad Wright, and Mr. Grady Wright IV per the attached drawing.*
2. *This quote is based on profile milling the lot 1.5” – should more be required the price will be billed adjusted and billed accordingly.*
3. *This price is based on a successful proof roll be completed before work begins.*

***Wright Paving Contractors, Inc. is not responsible for drainage issues with 2% or less slope. Should you have any questions or comments after your review please give me a call.***

*Sincerely,*

*Grady Wright IV*

***To accept this proposal please sign, date, and return \_\_\_\_\_  
Payment due upon completion***

***Date: \_\_\_\_\_***

**WRIGHT PAVING CONTRACTORS, INC.**  
**372 SHELBYVILLE HIGHWAY**  
**FAYETTEVILLE, TN 37334**  
**931-433-7938(Office)**  
**931-433-5966(Fax)**  
**931-580-5463(Cell)**  
**gwright@spunet.com**

February 3, 2022

**Marshall County Schools**  
**700 Jones Circle**  
**Lewisburg, TN 37091**

**Tele no. 931-684-6961**  
**Fax no. 931-684-6961**  
**Cell no. 931-703-6378**  
**Email- Jacob.Sorrells@mcstn.net**

**Re: Marshall County High School**  
**597 West Ellington Parkway**  
**Lewisburg, TN 37091**

**Attn: Mr. Jacob Sorrells**

**Dear Mr. Sorrells,**

**Due to the volatility in the petroleum industry this project has been priced utilizing an Asphalt Cement (Bituminous Material) escalator/de-escalator. Contract billing will be adjusted when work is performed in a month that the Tennessee Department of Transportation Monthly Bituminous Material Index increases or decreases from the Basic Bituminous Material by (5) percent or more. The Basic Bituminous Index for this project is \$547.08**  
**The estimated bituminous material for this project is approximately 19 liquid ton.**

**Wright Paving Contractors, Inc. would like to offer the following quote on the above referenced project per your directions:**

<b>Description of work -</b>	<b>Amount</b>
<b>1 Mobilization</b>	
<b>2 Prep/clean existing lot for patching</b>	
<b>3 <u>Patching - approximately 300 square yards</u></b>	
<b>Excavate approximately 18" deep and dispose offsite</b>	
<b>Furnish and install approximately 12" Surge Stone</b>	
<b>Furnish and install approximately 3" Base stone</b>	
<b>Furnish and install approximately 3" BM mix</b>	
<b>4 <u>Field House Lot - approximately 3,072 square yards</u></b>	
<b>Tack Coat</b>	
<b>Furnish and install bumper blocks</b>	
<b><u>Furnish and install approximately 3" of BM mix</u></b>	
<b>5 Total Project</b>	<b>\$87,250.00</b>

**Quote is good for 30 days**

**Exclusions:**

1. *Undercutting or patching except as noted above should any be required –*
2. *Repair of any culvert should any be required –*
3. *Damage to any underground utilities i.e. electrical wires should any occur -*
4. *Adjustment of structures should any be required –*
5. *Paint striping -*
6. *Work restrictions -*
7. *Bonds, permits, testing, and/or fees –*

**Note:**

1. *This quote is based on the directions of Mr. Jacob Sorrells and the measurements of Mr. Hank Hollingsworth, Mr. Grad Wright, and Mr. Grady Wright IV per the attached drawing.*
2. *This price is based on the areas outlined in red and yellow in the attached picture.*
3. *This quote is based on 300 square yards of patching requiring 297 tons of excavation – should more be required to reach solid subgrade the price will be billed adjusted and billed accordingly.*
4. *This price is based on a successful proof roll be completed before work begins.*

*Wright Paving Contractors, Inc. is not responsible for drainage issues with 2% or less slope. Should you have any questions or comments after your review please give me a call.*

*Sincerely,*

*Grady Wright IV*

*To accept this proposal please sign, date, and return \_\_\_\_\_  
Payment due upon completion*

*Date: \_\_\_\_\_*

**WRIGHT PAVING CONTRACTORS, INC.**  
**372 SHELBYVILLE HIGHWAY**  
**FAYETTEVILLE, TN 37334**  
**931-433-7938(Office)**  
**931-433-5966(Fax)**  
**931-580-5463(Cell)**  
**gwright@fpunet.com**

January 20, 2022

**Marshall County Schools**  
**700 Jones Circle**  
**Lewisburg, TN 37091**

**Tele no. 931-684-6961**  
**Fax no. 931-684-6961**  
**Cell no. 931-703-6378**  
**Email- Jacob.Sorrells@mcstn.net**

**Re: Lewisburg Middle School**  
**500 Marcus Haislip Boulevard**  
**Lewisburg, TN 37091**

**Attn: Mr. Jacob Sorrells**  
**Dear Mr. Sorrells,**

**Due to the volatility in the petroleum industry this project has been priced utilizing an Asphalt Cement (Bituminous Material) escalator/de-escalator. Contract billing will be adjusted when work is performed in a month that the Tennessee Department of Transportation Monthly Bituminous Material Index increases or decreases from the Basic Bituminous Material by (5) percent or more. The Basic Bituminous Index for this project is \$547.08**  
**The estimated bituminous material for this project is approximately 61 liquid ton.**

**Wright Paving Contractors, Inc. would like to offer the following quote on the above referenced project per your directions:**

<b>Description of work -</b>	<b>Amount</b>
<b>1 Mobilization</b>	
<b>2 Prep/clean existing lot for patching</b>	
<b>3 <u>Excavation - approximately 1,778 square yards</u></b>	
<b>Excavate approximately 18" deep and dispose offsite</b>	
<b>Furnish and install approximately 12" Surge Stone</b>	
<b>Furnish and install approximately 6" Base stone</b>	
<b>Furnish and install approximately 3" BM mix</b>	
<b>4 <u>Overlay - approximately 8,081 square yards</u></b>	
<b>Tack Coat</b>	
<b>Furnish and install approximately 2.5" BM Mix</b>	
<b><u>Furnish and install approximately 1.5" of E mix</u></b>	
<b>5 Total Project</b>	<b>\$252,735.00</b>

**Quote is good for 30 days**

**Exclusions:**

1. *Undercutting or patching except as noted above should any be required –*
2. *Repair of any culvert should any be required –*
3. *Damage to any underground utilities i.e. electrical wires should any occur -*
4. *Adjustment of structures should any be required –*
5. *Paint striping -*
6. *Work restrictions -*
7. *Bonds, permits, testing, and/or fees –*

**Note:**

1. *This quote is based on the directions of Mr. Jacob Sorrells and the measurements of Mr. Hank Hollingsworth, Mr. Grad Wright, and Mr. Grady Wright IV.*
2. *This price is based on the outlined areas in the attached picture.*
3. *This quote is based on 1,778 square yards of patching requiring 1,776 tons of excavation – should it require more to reach solid subgrade the price will be billed adjusted and billed accordingly.*
4. *This price is based on a successful proof roll be completed before work begins.*

*Wright Paving Contractors, Inc. is not responsible for drainage issues with 2% or less slope. Should you have any questions or comments after your review please give me a call.*

*Sincerely,*

*Grady Wright IV*

*To accept this proposal please sign, date, and return \_\_\_\_\_  
Payment due upon completion*

*Date: \_\_\_\_\_*

WRIGHT PAVING CONTRACTORS, INC.  
372 SHELBYVILLE HIGHWAY  
FAYETTEVILLE, TN 37334  
931-433-7938(Office)  
931-580-5463(Cell)  
[gwright@fpunet.com](mailto:gwright@fpunet.com)

October 28, 2021

Marshall County Schools  
700 Jones Circle  
Lewisburg, Tn. 37091

Tele no. 931-684-6961  
Fax no. same as above  
Cell no. 931-703-6378  
Email – [Jacob.Sorrells@mcstn.net](mailto:Jacob.Sorrells@mcstn.net)

Re: West Hills Elementary School  
1351 West Ellington Parkway  
Lewisburg, TN 37091

Attn: Mr. Jacob Sorrells  
Dear Mr. Sorrells,

Due to the volatility in the petroleum industry this project has been priced utilizing an Asphalt Cement (Bituminous Material) escalator/de-escalator. Contract billing will be adjusted when work is performed in a month that the Tennessee Department of Transportation Monthly Bituminous Material Index increases or decreases from the Basic Bituminous Material by (5) percent or more.

The Basic Bituminous Index for this project is \$509.58

The estimated bituminous material for this project is approximately 73 ton.

Wright Paving Contractors, Inc. would like to offer the following quote on the above referenced project per your directions:

<u>Description of work -</u>	
1	<u>Mobilization</u>
2	<u>Patching - approximately 590 square yards</u> Excavate approximately 3" deep & dispose offsite Furnish and install approx. 3" thick A mix
3	<u>New Parking - approximately 456 square yards</u> Excavate approximately 12" deep & dispose offsite Furnish and install approx. 8" thick surge stone Furnish and install approx. 2" thick base stone Furnish and install approx. 3" thick A mix
4	<u>Overlay - approximately 18,378 square yards</u> Prep/Clean entire lot for paving Tack coat Furnish and install approx. 1.5" thick surface E mix Paint striping
5	<u>Total</u> <span style="float: right;">\$ 170,176.00</span>

Quote is good for 30 days

**This price is based on and limited to those items specifically listed above w/the following but not limited to exclusions:**

- 1. Undercutting should any be required –**
- 2. Damage to underground utilities should any occur –**
- 3. Work restrictions –**
- 4. Construction layout -**
- 5. Adjustment of structures should any be required –**
- 6. Saw cutting -**
- 7. Bonds, permits, testing, and/or fees –**
- 8. Ponding of water, should any occur --**

**Note:**

- 1. This is a Lump Sum Bid based on performing all or none of the work stated above.**
- 2. This price is based on 590 square yards of patching, should there be more the price will be adjusted by \$50.00 per additional square yard and billed accordingly.**
- 3. This price is based on the work being completed at the convenience of Wright Paving's schedule**
- 4. This price is based on the instructions of Mr. Jacob Sorrells and the measurements of Mr. Tommy Wright and Mr. Grady Wright IV.**

**Wright Paving Contractors, Inc. is not responsible for drainage issues with 2% or less slope. Should you have any questions or comments after your review please give me a call.**

**Sincerely,**

**Grady Wright IV**

**To accept this proposal please sign, date, and return \_\_\_\_\_ Date: \_\_\_\_\_**  
**Payment due upon completion Jacob Sorrells**



January 19, 2022

Mr. Jacob Sorrells and Members of the Marshall County School Board:

I am requesting that the gymnasium floor in Dottie Kelso Memorial Gymnasium at Marshall County High School be named Steely Court with an accompanying marker or logo signifying this designation on the basketball/volleyball court. I believe that this is a worthy and appropriate way to honor both Don Steely and David Steely for their extraordinary accomplishments and commitment to the girls' basketball program and the welfare of student-athletes for several decades. Coach Don Steely led the MCHS Tigerettes to state championship titles as head coach in 1976 and 1980. Coach David Steely led the Tigerettes to a state championship as head coach in 2008. David currently serves as head coach of the girls' basketball team while Don continues to serve as an assistant coach for the girls. Their commitment to Marshall County High School spans generations and has positively impacted an enormous amount of student-athletes. If the Board approves this request, I would like to make a public proclamation of the naming of the court with a dedication ceremony to follow in the fall of 2022 during a home basketball game.

Sincerely,

A handwritten signature in cursive script that reads "Justin Perry".

Justin Perry, Ed.D.  
Principal  
Marshall County High School



Department of  
**General Services**

Please fill in the highlighted Green Cell with Government Fleet Pricing for each Bus and/or Van Line Item you are bidding (Vehicle to be Evaluated). Also please provide Optional Equipment Government Fleet Pricing in the Blue Cells. (Not in Vehicle Evaluation)

Agency: Marshall County Board of Education

Bus or Van	Qty	1000160691 Center Aisle 10 Pass	Extended
Bus or Van Government Fleet Pricing	1	\$ 38,023	\$ 38,023

Bus or Van Optional Equipment Government Fleet Pricing			
• Add child safety alert system		\$ 337	\$ -
• Add OEM back-up sensor system		\$ 373	\$ -
• Add Rosco Dual-Vision camera system with two cameras		\$ 2,020	\$ -
• Add Seon Trooper TH6 camera system, 6 channel hybrid DVR with minimum 1 T.B. hard drive, two HD3Q,1080p interior dome cameras and one one HD3W-exterior wedge,1080p camera, Super Caps Technology, with back up SD Card for secondary stream recording		\$ 4,600	\$ -
• Add Safety Vision 4112-HVR , 2 TB HD,4 camera system		\$ 5,100	\$ -
• Add 2-head Fortress surveillance camera system		\$ 2,099	\$ -
• Add REI HD800-6-1TB 5-camera system		\$ 5,100	\$ -
• Add AngleTrax 2-camera system with 500gb hard drive		\$ 1,958	\$ -
• Add interior camera		\$ 306	\$ -
• Add interior 1080p HD camera		\$ 306	\$ -
• Add interior 360 degree HD camera		\$ 306	\$ -
• Add exterior camera		\$ 306	\$ -
• Add exterior HD camera		\$ 255	\$ -
• Add back-up camera system with 7" driver's monitor(OEM in Transit)		Included	
• Add rear roof mounted strobe light		\$ 230	\$ -
• Add driver's side running board(Bus only Aluminum slip resistant)		Included	
• add Spare Tire Carrier (E450 only)		Included	
• add Stainless Wheel Inserts (set of 4)		\$ 477	\$ -
• Add center mounted stoplight mounted over rear door		Included	
• Add Remote and Heated Exterior Mirrors		\$ 366	\$ -
• Add driver's reverse alarm – Echovision Ultrasonic or equivalent		\$ 128	\$ -
• Add Sportworks DL2 Bicycle Rack		\$ 2,041	\$ -
• Add tinted passenger windows		Included	
• Add Upgrade from factory floor and OEM seats to wood subfloor and aftermarket seats		\$ 6,455	\$ -
• one complete set of chassis service manuals (Ford , Chevy, Dodge)		Included	
			<b>38023</b>

Account Number/Line Item Number	Regular Instruction Education	IDEA-B	Increase	Decrease	Total
<b>71200</b>	<b>Line item Description</b>	<b>Current</b>			
71200/116	Teachers (3)	\$160,000.00			\$160,000.00
	Career Ladder				\$0.00
	Career Ladder Extended contracts				\$0.00
71200/128	Homebound Teachers				\$0.00
	Clerical Personnel				\$0.00
71200/163	Educational Assistants (23)	\$346,403.00		\$5,000.00	\$341,403.00
71200/186	Longevity	\$4,650.00			\$4,650.00
71200/189	Other Salaries & Wages (1.0)	\$57,930.00	\$15,000.00		\$72,930.00
71200/195	Certified Sub teachers				\$0.00
71200/198	non Certified teachers				\$0.00
71200/201	Social Security	\$35,000.00			\$35,000.00
71200/204	State Retirement	\$55,000.00			\$55,000.00
71200/207	Medical Insurance	\$264,000.00		\$10,000.00	\$254,000.00
71200/208	Dental Insurance	\$700.00			\$700.00
71200/210	Unemployment Comp.	\$2,500.00			\$2,500.00
71200/212	Employer Medicare	\$8,300.00			\$8,300.00
	Other Fringe Benefits				\$0.00
	contracts with other school systems				\$0.00
	operating lease payments				\$0.00
71200/336	maintenance & repair equipment				\$0.00
	tuition				\$0.00
	contracts w/certified sub.				\$0.00
	contracts w/ non certified sub				\$0.00
	other contracted services				\$0.00
71200/429	instructional materials & supplies	\$60,000.00			\$60,000.00
	textbooks				\$0.00
	other materials & supplies				\$0.00
	fee waivers				\$0.00
71200 499	other supplies & materials	\$15,500.00			\$15,500.00
71200/725	special education equipment	\$10,373.15			\$10,373.15
<b>71200</b>	<b>Subtotal REGULAR INSTRUCTIONAL Ed.</b>	<b>\$1,020,356.15</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$1,020,356.15</b>

Account Number/Line Item Number	Regular Instruction Education	IDEA-B			
72220	Line item Description	Current	Increase	Decrease	Total
72220/105	Supervisor/ Director (45%)	\$33,000.00			\$33,000.00
	Career Ladder Program				\$0.00
	Instructional Computer Personnel				\$0.00
72220/161	Secretary(s) (.5)	\$20,200.00			\$20,200.00
72220/162	Clerical Personnel (1.0)	\$28,423.00			\$28,423.00
	Educational Assistants				\$0.00
72220/186	Longevity	\$1,400.00			\$1,400.00
	Other Salaries & Wages				\$0.00
	Certified Sub teachers				\$0.00
	In Service Training				\$0.00
	non certified subs				\$0.00
72220/201	Social Security	\$5,100.00			\$5,100.00
72220/204	Retirement	\$8,000.00			\$8,000.00
	Life Insurance				\$0.00
72220/207	Medical Insurance	\$30,000.00			\$30,000.00
72220/208	Dental Insurance	\$100.00			\$100.00
72220/210	Unemployment Comp.	\$300.00			\$300.00
72220/212	Employer Medicare	\$1,500.00			\$1,500.00
	Other fringe benefits				\$0.00
	communication				\$0.00
72220/310	contracts w/ public agencies	\$3,748.70			\$3,748.70
72220/322	testing materials	\$20,000.00			\$20,000.00
72220/348	postal charges	\$1,000.00			\$1,000.00
72220/355	travel	\$4,000.00			\$4,000.00
	other contracted services				\$0.00
	contracts for non certified sub teachers				\$0.00
72220/499	other supplies & materials	\$3,000.00			\$3,000.00
	library books / media				\$0.00
	periodicals				\$0.00
	other supplies & materials				\$0.00
72220/524	in service/ staff development	\$12,251.30			\$12,251.30
72220/599	other charges				\$0.00
<b>72220</b>	<b>Subtotal REG. INSTRUCTIONAL PROG</b>	<b>\$172,023.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$172,023.00</b>



<b>Account Number/Line Item Number</b>	<b>Other uses/ Transfers out &amp; Indirect Cost</b>	<b>IDEA-B</b>			
<b>99100</b>	<b>Line item Description</b>	<b>Current</b>			
99100/590	Indirect Cost	\$2,000.00			\$2,000.00
	<b>Total Appropriations</b>	<b>\$1,364,479.15</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$1,364,479.15</b>

## **IDEA-B**

### **Revision #5 Justifications**

#### **Increase**

**71200/163 educational assistants- increasing FTE to hire a one on one assistant**

**71200/189 other salaries and wages- to pay stipends for Extended School Year CDC program**

#### **Decrease**

**71200/163 educational assistants- moving extended school year funds to appropriate line**

**71200/207 insurance- moving funds to pay for extended school year services**

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

Check the most appropriate rating box on a scale of 1-5 (1=unsatisfactory, 2=poor, 3=satisfactory, 4=good, 5=excellent) for each question. A space for comments is also provided.

<b>STANDARD ONE</b>	<b>A school administrator is an educational leader who promotes the success of all students by <b>facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared by the school community.</b></b>				
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
1.1 Sets priorities in the context of improving student achievement.					
1.2 Articulates and promotes high expectations for teaching and student learning.					
1.3 Develops, communicates and implements a collective vision of comprehensive school improvement.					
1.4 Formulates comprehensive school improvement plans, goals and change efforts with staff and community.					
1.5 Formulates procedures for gathering, analyzing and using district data for decision-making.					
1.6 Attends school functions to support student activities and academic success.					
Comments:					

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

<b>STANDARD TWO</b>	A school administrator is an educational leader who promotes the success of all students by <b>advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.</b>				
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
2.1 Provides leadership for annually assessing and setting priorities on student and district needs.					
2.2 Evaluates and provides direction for improving school district programs.					
2.3 Examines student achievement data, disaggregates data and creates improvement plans.					
2.4 Provides leadership for assessing, developing and improving school environment and culture.					
2.5 Provides leadership encouragement, opportunities, and structure for all staff to continually design more effective teacher and learning experiences for all students.					
2.6 Evaluates and provides direction for improving instructional strategies.					
2.7 Develops and offers opportunities that respond to staffs' needs for professional development.					
2.8 Encourages and facilitates the use of technology to improve teaching and learning.					
2.9 Encourages and supports personal and professional development among staff.					
2.10 Demonstrates awareness of professional issues and developments in education.					

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

<b>STANDARD TWO</b> continued	A school administrator is an educational leader who promotes the success of all students by <b>advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.</b>				
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
2.11 Develops and revises as needed his/her own professional development plan for continued improved performance.					
Comments:					

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

<b>STANDARD THREE</b>	A school administrator is an educational leader who promotes the success of all students by <b>ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.</b>				
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
3.1 Analyzes and reports on student achievement, attendance and graduation rate.					
3.2 Monitors distribution of district resources based on the district's school improvement plan.					
3.3 Provides direction and support for periodic review of curriculum and school policies and procedures.					
3.4 Evaluates performance of staff and takes appropriate follow-up action.					
3.5 Complies with district personnel policies and rules.					
3.6 Demonstrates the ability to improve performance of staff members.					
3.7 Monitors recruitment and selection of district personnel and holds staff accountable for performance.					
3.8 Demonstrates knowledge and keeps well informed of funding sources.					
3.9 Effectively manages both revenues and expenditures of the district budget.					
3.10 Facilities are maintained and upgraded according to a district developed plan.					

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

<b>STANDARD THREE</b> continued	A school administrator is an educational leader who promotes the success of all students by <b>advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.</b>				
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
3.11 Effectively and consistently applies the legal requirements for personnel selection, retention and dismissal.					
3.12 Ensures that policies and rules are uniformly observed and enforced.					
3.13 Implements a collaborative approach to policy development on student discipline.					
3.14 Formulate and implement plans for internal staff communications.					
Comments:					

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

<b>STANDARD FOUR</b>	A school administrator is an educational leader who promotes the success of all students by <b>collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.</b>				
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
4.1 Provides leadership for improving parent/student/community involvement in the schools.					
4.2 Promotes, demonstrates and supports clear two-way communication at all levels of the community school district.					
4.3 Formulates and implements plans for external communication, including communication of the school district priorities to the community and media.					
4.4 Provides community service and leadership for developing a positive rapport between the schools and the community.					
Comments:					

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

<b>STANDARD FIVE</b>	A school administrator is an educational leader who promotes the success of all students <b>through professional leadership by acting with integrity, fairness and in an ethical manner.</b>				
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
5.1 Conducts oneself in an ethical, trustworthy and professional manner in the school environment, board and community.					
5.2 Demonstrates awareness of professional issues and developments in education.					
5.3 Treats everyone with fairness.					
5.4 Demonstrates integrity in all actions.					
Comments:					

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

<b>STANDARD SIX</b>	A school administrator is an educational leader who promotes the success of all students by <b>understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.</b>				
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
6.1 Serves as an articulate spokesperson for the welfare of all members of the learning community.					
6.2 Demonstrates respect for diversity in students, staff and programs.					
6.3 Advocates in the political environment for issues beneficial to improving teaching and learning.					
6.4 Communicates clearly and substantively to the community about district issues and performances.					
6.5 Provides leadership with the board for defining superintendent and board roles, mutual expectations, procedures for working together and formulating district policies.					
6.6 Recommends district policy in consideration of state and federal requirements and local expectations.					
6.7 Knows and supports the district school improvement plan and accurately reports progress on goals.					
Comments:					

**DIRECTOR'S EVALUATION  
INSTRUMENT FOR APPRAISING EFFECTIVENESS**

<b>STANDARD SEVEN</b>					
<b>Questions</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Goals</b>					
7.1 Keeps all board members informed on issues, needs and operation of the school system.					
7.2 Keeps board informed of employment, promotion, and dismissal of personnel.					
7.3 Has a harmonious relationship with the board.					
7.4 Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.					
7.5 Maintains a high degree of understanding and respect between staff and the board.					
Comments:					

\_\_\_\_\_  
BOARD MEMBER SIGNATURE

\_\_\_\_\_  
DATE



## **Epidemiology & Laboratory Capacity (ELC) Grant**

### **Revision #1 Justifications**

#### **Increase**

**72120/735 Health Equipment-** adding funds to purchase health equipment for nurses such as AEDs, audiometers, and thermometers.

**72120/790 Other Equipment-** these funds will be used to purchase equipment to update the nurses' station at each school.

#### **Decrease**

**72120/413 Medical Supplies-** moving funds to appropriate line to pay for equipment.

# Marshall County Board of Education

Monitoring:  <b>Review: Annually, in October</b>	Descriptor Term:  <h2 style="margin: 0;">Community Use of School Facilities</h2>	Descriptor Code: <b style="text-align: center;">3.206</b>	Issued Date: <b style="text-align: center; color: red;">02/14/22</b>
		Rescinds: <b style="text-align: center;">3.206</b>	Issued: <b style="text-align: center;">01/14/19</b>

- 1    When not in use for school purposes, school buildings and grounds or portions thereof may be used for public,
- 2    governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the
- 3    community, as approved by the director of schools.<sup>1,2,3</sup>
  
- 4    1.    Requests for the use of school facilities shall be made first at the office of the principal.
- 5        a.    If approved by the principal, a *Use of School Facility* form will be signed by the principal and given to
- 6        the group requesting use of facilities.
- 7        b.    The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000.
- 8        c.    Proof of insurance and the *Use of School Facility* form must be presented at the central office for final
- 9        approval by the director of schools.
- 10    2.    Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools
- 11        shall be permitted reasonable use of school facilities without charge or insurance coverage.
- 12    3.    School facilities may not be used for private profit, except for after-school tutoring/lessons provided by a
- 13        certified employee of the Marshall County School System to enhance the educational process. Any for-profit
- 14        group who wishes to use school facilities for one-time performances or other programs must have special
- 15        Board approval;<sup>2</sup>
- 16    4.    Unused facilities may be leased for private day-care centers which provide educational and child care services
- 17        to the community;<sup>2</sup>
- 18    5.    All activities must be under competent adult supervision and approved by the building principal. In all cases,
- 19        an assigned school employee will be present. The group using the facilities will be responsible for any damage
- 20        to the building or equipment and payment of supervision and clean up at the rate of time and a half the hourly
- 21        rate of the personnel used;
- 22    6.    Groups receiving permission for building use are restricted to the dates and hours approved and to the building
- 23        area and facilities specified;
- 24    7.    Groups receiving permission for building use are responsible for the observance of all fire and safety
- 25        regulations at all times;
- 26    8.    The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted in school
- 27        buildings. Smoking within the building is not permitted<sup>3</sup>;
- 28    9.    The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense,
- 29        and will make suitable facilities available without charge during community emergencies;
- 30    10.   When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the use of the
- 31        equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-half of their hourly
- 32        rate.
- 33    11.   **When a third-party vendor uses a facility and a custodian is used, a fee of \$21 per hour plus the fixed Medicare,**
- 34        **Social Security, and retirement rates must be paid to the Central Office.**
- 35    12.   Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.

Legal References:

1. TCA 49-50-201
2. TCA 49-2-203(b)(4)
3. *Lamb's Chapel v. Center Moriches Union Free School District*,  
113 S. Ct. 2141 (1993)

Cross References:

- Tobacco-Free Schools 1.803  
Care of School Property 6.311

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Student Solicitations/Fundraising Activities</b>	Descriptor Code: <b>2.601</b>	Issued Date: <b>08/12/19</b>
		Rescinds: <b>2.601</b>	Issued: <b>12/12/16</b>

1 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or  
2 services, soliciting funds or information, or securing participation in non-school related activities and  
3 functions. At the same time, schools shall inform and assist students in learning about programs,  
4 activities or information which may be of help or service to them. To attempt a fair balance, the following  
5 general guidelines will apply:<sup>1</sup>

- 6 1. Fundraising activities are permitted in the individual schools and each activity shall be for the  
7 purpose of supplementing funds for established school programs and not for supplanting funds  
8 which are the responsibility of the public.
- 9 2. No fundraising activities will be conducted without the approval of the director of schools or  
10 his/her designee. No teacher or coach shall be contacted by salesmen during school hours,  
11 without prearrangement through the principal. Student organizations will not conduct fundraising  
12 campaigns without first the approval of the principal, then the director of schools or his/her  
13 designee. Fundraising activities must be requested on a form provided by the director of schools  
14 at least 60 days prior to the proposed fundraiser.
- 15 3. Any commission payable by companies shall be paid in the form of reduced prices to the students  
16 or paid into the activity fund of the school for use by the school. No school employee shall  
17 personally benefit from any fundraising activity.
- 18 4. The principal must obtain written approval from the director of schools or designee for all  
19 fundraising activities, including online fundraising activities that involve the participation of the  
20 general student population in the marketing process of the fundraising effort. All other  
21 fundraising activities, including online fundraising activities, must have written approval from  
22 the principal and comply with all administrative procedures issued by the director of schools.  
23 The authorization request shall contain the following information:<sup>2</sup>
  - 24 1) The proposed fundraising activity(ies);
  - 25 2) Purpose of the fundraising activity;
  - 26 3) Proposed uses of funds raised;
  - 27 4) Expected student involvement in fundraising activity (school-wide or individual class or  
28 club); and
  - 29 5) Margin of profit and how it is to be paid to the school.
- 30 5. The director of schools shall determine whether or not the activity will benefit the school,  
31 contribute to the welfare of the student body and supplement, not replace, funds necessary to  
32 fulfill the board's required contributions.

- 1        6. Students will not be excused from class to participate in a fundraising activity. No grade in a  
2        subject or course will be affected by a student's participation in a fundraising activity.
- 3        7. No quotas will be imposed on students involved and their efforts will be voluntary. Students who  
4        do not participate in fundraising activities will not be punished or discriminated against in any  
5        way.
- 6        8. Community Service Projects: The Board wishes to encourage the involvement of students in  
7        civic and charitable endeavors for the betterment of our community. Therefore, community  
8        service projects are permitted if they are student PTO/PTA/Booster club led. The principal must  
9        approve all community service projects initiated. Some examples of these might be Angel Tree,  
10       can drives, blood drives, environmental community projects, etc.
- 11       9. Dismissal from school for participation in fundraisers is not allowed.
- 12       10. The Marshall County Board of Education does not endorse door-to-door solicitations.

13 This policy shall not be construed as preventing a teacher from using instructional or informational  
14 materials even though the materials might include reference to a brand, product or a service.

#### 15 **LOTTERIES**

16 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from  
17 among purchasers of chances by means of tickets or otherwise through a random drawing or other  
18 random selection process.<sup>3</sup>

#### 19 **ONLINE FUNDRAISING**

20 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all  
21 fundraising requirements established by the board and the *Internal School Uniform Accounting Policy*  
22 *Manual*. The principal/designee of each school shall have access to the established fundraising account  
23 to ensure all funds are properly accounted for, and the information is recorded in the school's accounting  
24 records by the designated personnel. Online fundraising shall not be used on behalf and for the benefit  
25 of an outside party.

26 Employees shall not engage in online fundraising in their official capacity as district employees nor make  
27 any reference to non-school sponsored fundraisers, online or otherwise, that would lead another to  
28 believe such activity is an approved school fundraiser.

#### 29 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES<sup>4</sup>**

30 On approval of the principal, an employee may be authorized to raise and use funds for the following  
31 noneducational purposes:

- 32        1. Bereavement support;
- 33        2. Award recognition;
- 34        3. Employee morale;
- 35        4. Banquets; or

- 1           5. Other situations at the principal's discretion.
- 2   These funds shall be derived from vending machine revenue, donations or employee-staffed concession
- 3   stands.
- 4   The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
- 5   accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
- 6   procedures are consistent with board policy and state law and disseminate them to all employees.

## Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
4. Public Acts of 2019, Chapter No. 134

## Cross References:

Revenues 2.400  
School Support Organization 2.404  
Audits 2.703  
Vendor Relations 2.809  
Student Activity Funds Management 2.900  
Staff Gifts and Solicitations 5.605



Linking Learning to Life

# Fundraiser Authorization

Proposed Fundraising Activity: FAN CLOTH MERCHANDISE SALE

Purpose of Fundraiser: FUNDRAISING EFFORT ; ADDITIONALLY, PURPOSE OF PROVIDING FANS WITH GEAR

Fund/Account Name: FORREST BASEBALL

Current balance of fund account \$ ≈ 3,000 Date 1/2022

Anticipated date(s) of fundraiser: Beginning JAN 2022 Ending FEB 2022

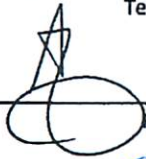
Expected Student Involvement (school wide or specific school organization): 25 high school players; 20 middle school players

Margin of profit (if applicable): ≈ 1,000 - 3,000 \$

Method by which school will receive profit: Electronically and by check

How and when will these funds be spent to benefit students/instruction: used for baseball needs : conditioner, rules, gear, and player gear.

Requested by: A. BURKETT / BASEBALL Date: 1/12/2022  
Teacher/Club

Approved by:  Date: 1/12/22  
Principal

Approved by:  Date: 1-12-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



Linking Learning to Life

### Fundraiser Authorization

Proposed Fundraising Activity: Player Sponser Calendar

Purpose of Fundraiser: Some one selects a day to sponsor a player where the price coincides with the date. ex 9<sup>th</sup> = \$9.

Fund/Account Name: Boys Soccer

Current balance of fund account \$ 730.32 Date 1-4-22

Anticipated date(s) of fundraiser: Beginning 1/5/22 Ending 1/28/22

Expected Student Involvement (schoolwide or specific school organization): Boys Soccer

Margin of profit (if applicable): ~\$3000

Method by which school will receive profit: \_\_\_\_\_

How and when will these funds be spent to benefit students/instruction: Soccer season expensed

Requested by: Nicholas Werner Date: 12/6/21  
Teacher/Club

Approved by: [Signature] Date: 12/17/21  
Principal

Approved by: [Signature] Date: 1-4-21  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



### Fundraiser Authorization

Proposed Fundraising Activity: Basketball Homecoming Class Tournaments

Purpose of Fundraiser: To raise money for Homecoming expenses, other activities and projects for the school year and to provide a fun activity during Homecoming Week

Fund/Account Name: MCHS Student Council

Current balance of fund account \$ 1526.26 Date 01/04/2022

Anticipated date(s) of fundraiser: Beginning 01/11/2022 Ending 01/18/2022

Expected Student Involvement (schoolwide or specific school organization): School-wide

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: \$1 per person

How and when will these funds be spent to benefit students/instruction: Funds will be used to cover homecoming expenses and used for other activities during the school year.

Requested by: Vanessa Sweeney Date: 01/04/2022  
Teacher/Club Student Council

Approved by: [Signature] Date: 1/5/22  
Principal

Approved by: [Signature] Date: 1-5-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: Cheer clinic for elementary students

Purpose of Fundraiser: to help raise money for travel, uniforms, etc.

Fund/Account Name: Comersville High School Cheerleaders

Current balance of fund account \$ 6,854.81 Date 1/11/22

Anticipated date(s) of fundraiser: Beginning 1/11/22 Ending 2/8/22

Expected Student Involvement (schoolwide or specific school organization): the CHS cheerleaders will teach the CES students @ the Elementary school

Margin of profit (if applicable): \$ 1,000

Method by which school will receive profit: Checks or cash

How and when will these funds be spent to benefit students/instruction: throughout cheer season for travel, cheer gear, uniforms, etc.

Requested by: Misty Woodland Date: 1/11/22  
Teacher/Club

Approved by: [Signature] Date: 1/11/22  
Principal

Approved by: [Signature] Date: 1-11-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



Linking Learning to Life

### Fundraiser Authorization

Proposed Fundraising Activity: Painting faces for Basketball Homecoming

Purpose of Fundraiser: raise some funds for Art Club - raise school Spirit!

Fund/Account Name: Art Club (MCHS)

Current balance of fund account \$ 967.09 Date 1/11/22

Anticipated date(s) of fundraiser: Beginning 1/12 Ending 1/19

Expected Student Involvement (schoolwide or specific school organization): art club members

Margin of profit (if applicable): charging \$1

Method by which school will receive profit: cash

How and when will these funds be spent to benefit students/instruction: art club supplies / field trips

Requested by: Jennifer S. Britton Date: 1/11/22  
Teacher/Club Jan.

Approved by: Ryan [Signature] Date: 1/11/22  
Principal

Approved by: [Signature] Date: 1-11-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$ _____	
Less: Total Expenses	\$ _____	
Total Fundraiser Profit		\$ _____
Total Purchases with Fundraiser Profit		\$ _____
*Difference		\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Lighthouse Promotions

Purpose of Fundraiser: To raise funds for Teachers Classrooms

Fund/Account Name: KIDSS First (Parent Group)

Current balance of fund account \$ 52,037.<sup>14</sup> Date: 1-12-22

Anticipated date(s) of fundraiser: Beginning 1-20-22 Ending 2-8-22

Expected Student Involvement (schoolwide or specific school organization): Students turn in names, addresses + e-mails for postcards.

Margin of profit (If applicable): \$ 11,070.<sup>07</sup> 2021

Method by which school will receive profit: profit checks received monthly as magazines are ordered.

How and when will these funds be spent to benefit students/instruction: Profit divide up and placed in teacher accounts beginning of school year.

Requested by: Amber Johnson Date: 1-12-22  
Teacher/Club

Approved by: Dawn Kirley Date: 1-12-22  
Principal

Approved by: Geoff Lovell Date: 1-13-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ will be divided between Teachers

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



Linking Learning to Life

# Fundraiser Authorization

Proposed Fundraising Activity: We Fund It

Purpose of Fundraiser: To Raise Funds For McHS Baseball  
For Equipment Travel Expenses Field Maintenance

Fund/Account Name: McHS Baseball (August)

Current balance of fund account \$ 3,500 Date Jan 25, 2022

Anticipated date(s) of fundraiser: Beginning Jan 30 Ending Feb 20

Expected Student Involvement (schoolwide or specific school organization): Baseball Team

Margin of profit (if applicable): 2,000

Method by which school will receive profit: check

How and when will these funds be spent to benefit students/instruction: For Travel Expenses  
Field Maintenance Equipment

Requested by: Coach Mike Rocco (Baseball) Date: Jan 25, 2022  
Teacher/Club

Approved by: David Stealy Date: 1-25-22  
Principal

Approved by: Carol Sovell Date: 1-25-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Chili Fundraiser

Purpose of Fundraiser: Raise money for sweets for team

Fund/Account Name: MCHS Softball - ~~Booster~~ Booster Club

Current balance of fund account \$ 13,551.<sup>00</sup> Date 1-5-2022

Anticipated date(s) of fundraiser: Beginning 2-1-2022 Ending 2-1-2022

Expected Student Involvement (schoolwide or specific school organization): Softball team  
will work fundraiser, open to public

Margin of profit (if applicable): ≈ \$2,500.<sup>00</sup>

Method by which school will receive profit: check/cash

How and when will these funds be spent to benefit students/instruction: used for softball  
apparel

Requested by: Amy Bonner  
Teacher/Club

Date: 1-5-2022

Approved by: [Signature]  
Principal

Date: 1/5/22

Approved by: [Signature]  
Director of Schools

Date: 1-5-22

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Kisses with a Crush

Purpose of Fundraiser: raise money for HOSA

Fund/Account Name: HOSA

Current balance of fund account \$ 23,981.68 Date 1-19-22

Anticipated date(s) of fundraiser: Beginning 2/1/21 Ending 2/14/21

Expected Student Involvement (schoolwide or specific school organization): sch HOSA will sell kisses with a crush to other students

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: \_\_\_\_\_

How and when will these funds be spent to benefit students/instruction: allows HOSA to donate + coordinate activities for student body

Requested by: Krista Dillon HOSA Date: 1/12/21  
Teacher/Club

Approved by: [Signature] Date: 1/12/22 Principal

Approved by: [Signature] Date: 1-14-22 Director  
of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

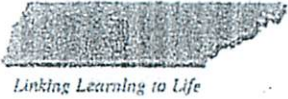
Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: Valentine dance & flower sale

Purpose of Fundraiser: To raise money for teacher & student needs

Fund/Account Name: Youth Trust

Current balance of fund account \$ 11,500.00 Date 1-20-22

Anticipated date(s) of fundraiser: Beginning 2-1-22 Ending 2-15-22

Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_

Students will attend dance & buy for themselves or gifts

Margin of profit (if applicable): 100% above cost

Method by which school will receive profit: As needed

How and when will these funds be spent to benefit students/instruction: As needed

Requested by: Ava Hanson  
Teacher/Club

Date: 1-20-22

Approved by: Robert Gleason  
Principal

Date: 1-20-22

Approved by: Carol Lovell  
Director of Schools

Date: 1-20-22

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: Calendar Social

Purpose of Fundraiser: Raise money for student activities

Fund/Account Name: WES PTC

Current balance of fund account-\$ 11,411.99 Date 12-15-21

Anticipated date(s) of fundraiser: Beginning 2-1-22 Ending 2-28-22

Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_

Margin of profit (if applicable): 100% minus cost of prizes

Method by which school will receive profit: donation to sponsor; students

How and when will these funds be spent to benefit students/instruction: End of year field trips and/or field days

Requested by: Sandra Utter / PTO Date: 12-16-21  
Teacher/Club

Approved by: Rachel Berry Date: 12-16-21  
Principal

Approved by: Carol Lovell Date: 1-5-22  
Director of Schools

**\*\* Request must be made 60 days prior to the proposed fundraiser.**

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Attendance Fundraiser - asking local businesses for monetary support

Purpose of Fundraiser: Fund rewards for perfect attendance, reward lunches and treats - Addressing chronic absenteeism

Fund/Account Name: Chronic Absenteeism Account

Current balance of fund account \$ 0 Date 1/31/2022

Anticipated date(s) of fundraiser: Beginning 2/1/2022 Ending 4/1/2022

Expected Student Involvement (schoolwide or specific school organization): No student involvement

Margin of profit (if applicable): None - hoping to raise \$4000 to cover all rewards

Method by which school will receive profit: Companies will send monetary donations to school

How and when will these funds be spent to benefit students/instruction: Each quarter, May for perfect attendance

Requested by: Blair Goodman / Jeanne Wiles Date: 1/31/2022  
Teacher/Club

Approved by: [Signature] Date: 1/31/2022  
Principal

Approved by: [Signature] Date: 1-31-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: \$2 Hat day

Purpose of Fundraiser: Students will bring two dollars to be able to wear their hat during the school day.

Fund/Account Name: Sofitball

Current balance of fund account \$ 4,847.64 Date 1-31-22

Anticipated date(s) of fundraiser: Beginning 2-3-22 Ending 2-3-22

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: \_\_\_\_\_

How and when will these funds be spent to benefit students/instruction: \_\_\_\_\_

Requested by: Coach Sadie Hughes Date: 1-27-22  
Teacher/Club

Approved by: [Signature] Date: 1/31/22  
Principal

Approved by: [Signature] Date: 1-31-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature

### Fundraiser Authorization

Proposed Fundraising Activity: Sports Banners

Purpose of Fundraiser: Raise money to pay for Boy's Soccer  
Season expenses.

Fund/Account Name: Boy's Soccer

Current balance of fund account \$ 1215.32 Date 2-1-22

Anticipated date(s) of fundraiser: Beginning 2/3/22 Ending 3/18/22

Expected Student Involvement (schoolwide or specific school organization): Boy's Soccer

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Check / Cash

How and when will these funds be spent to benefit students/instruction: Pay for referees  
and field paint and game balls

Requested by: Nikola Weir Date: 2/1/22  
Teacher/Club

Approved by: [Signature] Date: 2/1/22  
Principal

Approved by: [Signature] Date: 2-1-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: STEM Club Valentine's Sucker Sale

Purpose of Fundraiser: To teach students 1) How fundraisers work 2) Problem solving skills (how many items should we purchase) 3) Cover costs of Club shirts

Fund/Account Name: CHES STEM Club

Current balance of fund account \$ 5258.12 Date 1/19/22

Anticipated date(s) of fundraiser: Beginning 2/7/22 Ending 2/11/22

Expected Student Involvement (schoolwide or specific school organization): 3rd grade

STEM Club participants will be selling the suckers schoolwide

Margin of profit (If applicable): Cost will be around \$30 with a return of ~\$300, so a profit of \$270

Method by which school will receive profit: cash only

How and when will these funds be spent to benefit students/Instruction: Purchase T-shirts for club participants and set extra aside for future activities

Requested by: Jennifer Gillespie / STEM Club Date: 1/19/22  
Teacher/Club

Approved by: Dawn Kinley Date: 1/19/22  
Principal

Approved by: Gord Lovell Date: 1-19-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$	_____
Less: Total Expenses	\$	_____
Total Fundraiser Profit	\$	_____
Total Purchases with Fundraiser Profit	\$	_____
*Difference	\$	_____

\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Candy Grams

Purpose of Fundraiser: Beta members will sell candy grams - funds will be used in Jr Beta Scholarship.

Fund/Account Name: Cornersville Elementary Jr Beta Club

Current balance of fund account \$ 2,589.18 Date Feb. 7-11

Anticipated date(s) of fundraiser: Beginning Feb. 7, 2022 Ending Feb 11, 2022

Expected Student Involvement (schoolwide or specific school organization): Jr Beta Students

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: \_\_\_\_\_

How and when will these funds be spent to benefit students/instruction: \$500.00 Scholarship will be awarded in May.

Requested by: Jessie C. Jones  
Teacher/Club

Date: Jan 31, 2022

Approved by: Cheryl Ewing  
Principal

Date: 1-31-22

Approved by: Jacob Lovell  
Director of Schools

Date: 2-3-22

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: Send a Valentine

Purpose of Fundraiser: Students will purchase a fake rose, candy bag, or both the week of 2/7-2/14 to send to classmates. These items will be delivered # during the afternoon of 2/14.

Fund/Account Name: Softball

Current balance of fund account \$ 4,847<sup>64</sup> Date 1-31-22

Anticipated date(s) of fundraiser: Beginning 2-7-22 Ending 2-14-22

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Cash

How and when will these funds be spent to benefit students/instruction: field care, equipment, ~~per~~ transportation

Requested by: Coach Sadie Hughes Date: 1-28-22  
Teacher/Club

Approved by: [Signature] Date: 1/31/22  
Principal

Approved by: [Signature] Date: 1-31-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



Linking Learning to Life

### Fundraiser Authorization

Proposed Fundraising Activity: Winter Ball Semiformal Dance

Purpose of Fundraiser: To provide an activity for students and raise funds for service projects, leadership events, and Renaissance

Fund/Account Name: MCHS Student Council

Current balance of fund account: \$ 1526.26 Date: 1/04/2022

Anticipated date(s) of fundraiser: Beginning 2/7/2022 Ending 2/26/2022

Expected Student Involvement (schoolwide or specific school organization): Schoolwide

Margin of profit (if applicable): depends on tickets sold + expenses

Method by which school will receive profit: \$15 per ticket @ door / \$10 pre purchase

How and when will these funds be spent to benefit students/instruction: Funds will be used to cover expenses (DJ, food, decor) and any remaining profit will be used for expenses related to projects and events for the year.

Requested by: Vanessa Sweeney / Student Council Date: 2/3/2022  
Teacher/Club

Approved by: Justin Perry Date: 2/4/22  
Principal

Approved by: Jacob Lovell Date: 2-7-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: Krispy Kreme Donut Sales

Purpose of Fundraiser: To help members who wish to attend TASC Convention with the cost of registration and expenses.

Fund/Account Name: MCHS Student Council

Current balance of fund account \$ 1526.26 Date 01/04/2022

Anticipated date(s) of fundraiser: Beginning 02/07/2022 Ending 02/20/2022

Expected Student Involvement (schoolwide or specific school organization): ~~Schoolwide~~  
Student Council members attending convention

Margin of profit (if applicable): depends on number of participants

Method by which school will receive profit: \$12 per certificate (\$5.50 profit)

How and when will these funds be spent to benefit students/instruction: members will be able to use the profit sold to help offset costs of convention

Requested by: Vanessa Breaney / Student Council Date: 02/03/2022  
Teacher/Club

Approved by: [Signature] Date: 2/4/22  
Principal

Approved by: [Signature] Date: 2-7-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_

### Fundraiser Authorization

Proposed Fundraising Activity: ~~\_\_\_\_\_~~ Jersey Day

Purpose of Fundraiser: Fun activity for Friday before Super bowl & raise money for football team

Fund/Account Name: Football team

Current balance of fund account \$ 5,000 ish (est.) Date \_\_\_\_\_

Anticipated date(s) of fundraiser: Beginning 2/8 Ending 2/10

Expected Student Involvement (schoolwide or specific school organization): schoolwide football players will run the table

Margin of profit (if applicable): 100%

Method by which school will receive profit: purchase tickets

How and when will these funds be spent to benefit students/instruction: purchase footballs for spring practice

Requested by:  Teacher/Club

Date: 2/3/22

Approved by:  Principal

Date: 2/3/22

Approved by:  Director of Schools

Date: 2-9-22

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: calendar Sponsor Fundraiser

Purpose of Fundraiser: Raise money for play dates and new catching equipment

Fund/Account Name: cms softball

Current balance of fund account \$ 6,263.33 Date 2-8-2022

Anticipated date(s) of fundraiser: Beginning 2-10-2022 Ending 3-4-2022

Expected Student Involvement (schoolwide or specific school organization):  
middle school softball

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: cash, check, or donation

How and when will these funds be spent to benefit students/instruction: To pay for play dates and new catching equipment

Requested by: Hi Peart cms softball Date: 2-8-22  
Teacher/Club

Approved by: [Signature] Date: 2/8/22 Principal

Approved by: Jacob Powell Date: 2-9-22 Director  
of Schools

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



### Fundraiser Authorization

Proposed Fundraising Activity: MS Valentines Dance  
 Purpose of Fundraiser: to raise money for pep rallies, end of year activities, etc.  
 Fund/Account Name: MS Student Council  
 Current balance of fund account \$ 800 Date 2/1/22  
 Anticipated date(s) of fundraiser: Beginning 2/11/22 Ending 2/11/22  
 Expected Student Involvement (schoolwide or specific school organization):  
7th & 8th grade  
 Margin of profit (if applicable): less DJ & supplies  
 Method by which school will receive profit: Entrance to dance & concessions  
 How and when will these funds be spent to benefit students/instruction: Pep Rallies, End of Year celebration, FCAP treats, etc.

Requested by: Nickie Cury/MS Student Council Date: 2/1/22  
Teacher/Club

Approved by: [Signature] Date: 2/3/22 Principal

Approved by: [Signature] Date: 2-3-22 Director  
of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
 Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: Solicit donations for Senior Class (graduation)

Purpose of Fundraiser: To pay for graduation expenses (regalia, programs, security, sound, awards, chair rental and supplies)

Fund/Account Name: Senior Class

Current balance of fund account \$ 4525.83 Date 1/12/22

Anticipated date(s) of fundraiser: Beginning 2/11/22 Ending 2/28/22

Expected Student Involvement (schoolwide or specific school organization): Students will solicit donations from personal contacts

Margin of profit (if applicable): 100% (minimal costs)

Method by which school will receive profit: Paypal/cash/check

How and when will these funds be spent to benefit students/instruction: Funds will be used to pay for the above expenses incurred for graduation and/or Senior class activities.

Requested by: *Charlotte Eg...* Date: 1/12/22  
Teacher/Club

Approved by: *John ...* Date: 1/12/22  
Principal

Approved by: *Jacob Lovorelli* Date: 1-19-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections	\$	_____
Less: Total Expenses	\$	_____
Total Fundraiser Profit	\$	_____
Total Purchases with Fundraiser Profit	\$	_____
*Difference	\$	_____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature

# Fundraiser Authorization

Proposed Fundraising Activity: Online apparel fundraiser

Purpose of Fundraiser: raise money for equipment and season expenses

Fund/Account Name: 6100 - MCHS Softball

Current balance of fund account \$ 3404.98 Date 2-8-22

Anticipated date(s) of fundraiser: Beginning 2-14-22 Ending 3-1-22

Expected Student Involvement (schoolwide or specific school organization): Open to anyone to purchase

Margin of profit (if applicable): \$300.00 - \$500.00

Method by which school will receive profit: check from BSN

How and when will these funds be spent to benefit students/instruction: anytime during season as needed

Requested by: Ang Bonner - MCHS Softball Date: 2-8-22  
Teacher/Club

Approved by: [Signature] Date: 2-8-22  
Principal

Approved by: [Signature] Date: 2-8-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_

# Fundraiser Authorization

Proposed Fundraising Activity: Sponsor Banner fundraiser

Purpose of Fundraiser: raise money for equipment and  
Season expenses

Fund/Account Name: 6100 - MCHS Softball

Current balance of fund account \$ 3,404.<sup>98</sup> Date 2-8-22

Anticipated date(s) of fundraiser: Beginning 2-14-22 Ending 3-15-22

Expected Student Involvement (schoolwide or specific school organization): money raised  
from local businesses

Margin of profit (if applicable): \$1,500 - \$2,000

Method by which school will receive profit: Cash or check

How and when will these funds be spent to benefit students/instruction: during season  
as needed

Requested by: Ang Bonner - MCHS Softball Date: 2-8-22  
Teacher/Club

Approved by: [Signature] Date: 2-8-22  
Principal

Approved by: [Signature] Date: 2-8-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Super Hero & Princess Dance

Purpose of Fundraiser: RAISE MONEY FOR OAK GROVE PARENT CLUB to be used for oak grove students/teachers

Fund/Account Name: OGES PARENT CLUB

Current balance of fund account \$ 15,700.23 Date 1/20/2022

Anticipated date(s) of fundraiser: Beginning 2/24/2022 Ending 2/24/2022

Expected Student Involvement (schoolwide or specific school organization): \_\_\_\_\_

Schoolwide

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: Cash / check

How and when will these funds be spent to benefit students/instruction: \_\_\_\_\_

School needs for students / teacher

Requested by: [Signature] Date: 1/20/2022  
Teacher/Club

Approved by: [Signature] Date: 1-20-22  
Principal

Approved by: [Signature] Date: 1-20-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Anything But A Backpack Day

Purpose of Fundraiser: raise money for st. co to use for fun day activities @ the end of the school year!

Fund/Account Name: HS Student Council

Current balance of fund account \$ 1377.81 Date 2/10/22

Anticipated date(s) of fundraiser: Beginning Fri. Feb. 25 Ending Fri. Feb 25

Expected Student Involvement (schoolwide or specific school organization): Students will bring \$1 to bring a "bag" of choice.  
~~Students will bring \$1 to be able to wear a hat for the day.~~

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: cash from students

How and when will these funds be spent to benefit students/instruction: st. co. will use these funds to provide fun + rewards on fun Day @ the end of the school year.

Requested by: Hall / HS St. Co Date: 2/1/22  
Teacher/Club

Approved by: [Signature] Date: 2/3/22  
Principal

Approved by: [Signature] Date: 2-9-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

### To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

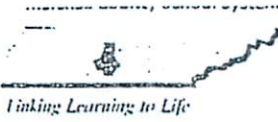
Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: Candle Sales

Purpose of Fundraiser: Raise funds for the Bucket Band of Blue.

Fund/Account Name: Boosters of Band

Current balance of fund account \$ 3,400.00 Date 2/4/22

Anticipated date(s) of fundraiser: Beginning 2/31/22 Ending 2/28/22

Expected Student Involvement (school wide or specific school organization): all Band students

Margin of profit (if applicable): 50 % of sales

Method by which school will receive profit: profit of sales of candles

How and when will these funds be spent to benefit students/instruction: Band camp

Requested by: Carly Green Date: 2/4/22  
Teacher/Club

Approved by: [Signature] Date: 2/4/22  
Principal

Approved by: Carol Lovell Date: 2-7-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections	\$ _____	
Less: Total Expenses	\$ _____	
Total Fundraiser Profit		\$ _____
Total Purchases with Fundraiser Profit		\$ _____
*Difference		\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
 Principal's Signature



### Fundraiser Authorization

Proposed Fundraising Activity: Little Caesars

Purpose of Fundraiser: Teacher / student activities & behavior rewards

Fund/Account Name: LMS PTO

Current balance of fund account \$ 12409 Date January 11

Anticipated date(s) of fundraiser: Beginning March 1st Ending March 14th

Expected Student Involvement (schoolwide or specific school organization): School wide

Margin of profit (if applicable): \$10 / per every kit sold

Method by which school will receive profit: Little Caesar payment / LMS PTO keeps balance

How and when will these funds be spent to benefit students/instruction: 2022-2023 School year

Requested by: Jennnda Johnson  
Teacher/Club

Date: January 11, 2022

Approved by: [Signature]  
Principal

Date: 1/12/2022

Approved by: [Signature]  
Director of Schools

Date: 1-15-22

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

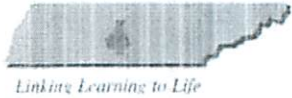
Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



# Fundraiser Authorization

Proposed Fundraising Activity: 50 Inning Baseball game – (like a walk-a-thon)

Purpose of Fundraiser: Fund HS baseball team expenses

Fund/Account Name: HS Baseball

Current balance of fund account \$ 1500 Date 2/8/22

Anticipated date(s) of fundraiser: March 5th

Expected Student Involvement (schoolwide or specific school organization): HS baseball players

Margin of profit (if applicable): All donations.

Method by which school will receive profit: Donations

How and when will these funds be spent to benefit students/instruction: Will fund baseball expenses that come out of baseball account (balls, equipment, uniforms, travel, field maintenance)

Requested by: Ben Putman/HS Baseball Date: 2/8/22  
Teacher/Club

Approved by: [Signature] Date: 2/8/22  
Principal

Approved by: [Signature] Date: 2-8-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser:*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



### Fundraiser Authorization

Proposed Fundraising Activity: Nothing Bundt cake sale

Purpose of Fundraiser: To raise funds for students, teachers, and school related activities, teacher classroom, end of year rewards

Fund/Account Name: 5th + 6th SMAK CLUB

Current balance of fund account \$ 586.32 + 3340.99 Date 1/20/22

Anticipated date(s) of fundraiser: Beginning 4/1/22 Ending 4/22/22

Expected Student Involvement (schoolwide or specific school organization): Schoolwide -

Selling cakes to friends and family

Margin of profit (if applicable): 100% over cost - \$1.50 per cake

Method by which school will receive profit: Selling cakes - profit \$1.50 per cake

How and when will these funds be spent to benefit students/instruction: End of year reward party for all students / throughout the year / anything for students + teachers

Requested by: Jana C Stacy Date: 1-21-22  
Teacher/Club

Approved by: Robert J Reasonover Date: 1-21-22  
Principal

Approved by: Paul Lovell Date: 1-24-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



### Fundraiser Authorization

Linking Learning to Life

Proposed Fundraising Activity: ACT Craft Show

Purpose of Fundraiser: To raise money to support Bulldog Project 21  
Cornersville's ACT program

Fund/Account Name: ACT

Current balance of fund account \$ 5,500.00 Date: 12-15-21

Anticipated date(s) of fundraiser: Beginning Saturday, April 9, 2022 Ending Saturday, April 9, 2022

Expected Student Involvement (school-wide or specific school organization): Students needing  
volunteer hours may assist; Beta Club students may assist

Margin of profit (if applicable): \$ 800 - \$1,000

Method by which school will receive profit: Booth fees, admission fee

How and when will these funds be spent to benefit students/instruction: The funds raised will be  
used to purchase snacks for ACT students, gift cards to use as  
rewards on Pep Rally Day, and testing materials.

Requested by: Julie Cook, Bulldog Project 21 Date: December 17, 2021  
Teacher/Club Staff member

Approved by: Joy McMaster Date: 12-15-21  
Principal

Approved by: Facel Sorrell Date: 12-17-21  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)

\_\_\_\_\_  
Principal's Signature



# Fundraiser Authorization

Proposed Fundraising Activity: Miss Chapel Hill Pageant

Purpose of Fundraiser: to help cover cheer expenses

Fund/Account Name: Chapel Hill Touchdown Association

Current balance of fund account \$ 8,080.<sup>40</sup> Date 1-12-2022

Anticipated date(s) of fundraiser: Beginning 4-29 Ending 4-30

Expected Student Involvement (school wide or specific school organization): Forrest High School Cheerleaders

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: # of contestants

How and when will these funds be spent to benefit students/instruction: help cover cheer expenses

Requested by: Rhonda Armstrong Rhonda Armstrong Date: 1/13/22  
Teacher/Club

Approved by: \_\_\_\_\_ Date: 1/13/22  
Principal

Approved by: Carol Lovell Date: 1-14-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature



Linking Learning to Life

# Fundraiser Authorization

Proposed Fundraising Activity: Spot Lowe Spring Cruise In

Purpose of Fundraiser: Provide activity for students to learn how to promote and organize activities, interact with local car enthusiast, raise funds for student travel and awards.

Fund/Account Name: Spot Lowe automotive

Current balance of fund account: \$1518.83 Date 2/3/2022

Anticipated date(s) of fundraiser: Beginning 4/30/2022 Ending 4/30/2022

Expected Student Involvement (schoolwide or specific school organization): MLR students from MCHS, CHS, and FHS

Margin of profit (if applicable):

Method by which school will receive profit: Donations

How and when will these funds be spent to benefit students/instruction: Travel and awards.

Requested by:

*Larry L. Hooper*  
Teacher/Club

Date: 2/3/2022

Approved by: \_\_\_\_\_

*Jim Stacy*  
Principal

Date: \_\_\_\_\_

*2/3/22*

Approved by: \_\_\_\_\_

*Carol Lovell*  
Director of Schools

Date: \_\_\_\_\_

*2-3-22*

\*\* Request must be made 60 days prior to the proposed fundraiser.

*To be completed following fundraiser*

Total Collections \$ \_\_\_\_\_

Less: Total Expenses \$ \_\_\_\_\_

Total Fundraiser Profit \$ \_\_\_\_\_

Total Purchases with Fundraiser Profit \$ \_\_\_\_\_

\*Difference \$ \_\_\_\_\_

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

\_\_\_\_\_  
Principal's Signature

**2021-2022 Consolidated Application  
Free/Reduced Lunch Percentages**

**Aug. 2021**

School	# Free/Red	ADM	% F/R
MES	257	385	66.75%
LMS	262	407	64.37%
WES	451	640	70.47%
OGES	283	414	68.36%
CES	173	430	40.23%
MCHS	514	831	61.85%
CHS	181	450	40.22%
CHES	172	519	33.14%
FHS	224	792	28.28%
DHIS	131	401	32.67%
<b>District</b>	<b>2648</b>	<b>5269</b>	<b>50.26%</b>

**Sept. 2021**

School	# Free/Red	ADM	% F/R
MES	246	373	65.95%
LMS	255	403	63.28%
WES	445	635	70.08%
OGES	281	414	67.87%
CES	173	432	40.05%
MCHS	496	821	60.41%
CHS	179	451	39.69%
CHES	169	511	33.07%
FHS	232	787	29.48%
DHIS	137	401	34.16%
<b>District</b>	<b>2613</b>	<b>5228</b>	<b>49.98%</b>

**Oct. 2021**

School	# Free/Red	ADM	% F/R
MES	247	370	66.76%
LMS	253	400	63.25%
WES	443	633	69.98%
OGES	285	414	68.84%
CES	174	433	40.18%
MCHS	495	819	60.44%
CHS	183	451	40.58%
CHES	165	507	32.54%
FHS	228	776	29.38%
DHIS	136	400	34.00%
<b>District</b>	<b>2609</b>	<b>5203</b>	<b>50.14%</b>

**Nov. 2021**

School	# Free/Red	ADM	% F/R
MES	253	375	67.47%
LMS	251	403	62.28%
WES	441	636	69.34%
OGES	289	413	69.98%
CES	176	436	40.37%
MCHS	490	817	59.98%
CHS	183	452	40.49%
CHES	166	507	32.74%
FHS	227	772	29.40%
DHIS	138	401	34.41%
<b>District</b>	<b>2614</b>	<b>5212</b>	<b>50.15%</b>

**Dec. 2021**

School	# Free/Red	ADM	% F/R
MES	250	375	66.67%
LMS	255	406	62.81%
WES	443	640	69.22%
OGES	281	407	69.04%
CES	175	435	40.23%
MCHS	486	815	59.63%
CHS	183	451	40.58%
CHES	167	514	32.49%
FHS	227	770	29.48%
DHIS	139	405	34.32%
<b>District</b>	<b>2606</b>	<b>5218</b>	<b>49.94%</b>

**Jan. 2022**

School	# Free/Red	ADM	% F/R
MES	255	371	68.73%
LMS	266	411	64.72%
WES	455	644	70.65%
OGES	281	405	69.38%
CES	188	435	43.22%
MCHS	469	814	57.62%
CHS	193	452	42.70%
CHES	171	521	32.82%
FHS	226	768	29.43%
DHIS	143	410	34.88%
<b>District</b>	<b>2647</b>	<b>5231</b>	<b>50.60%</b>

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Financial Reports and Records</b>	Descriptor Code: <b>2.701</b>	Issued Date: <b>08/14/01</b>
		Rescinds: <b>DIB</b>	Issued: <b>07/28/93</b>

1 **FINANCIAL REPORTS**

2  
3 The Executive Committee shall submit to the Board at each regular board meeting a report of all business  
4 transacted since the last regular meeting.<sup>1</sup>

5  
6 A report indicating all receipts and expenditures will be given quarterly to the County Commission.<sup>2</sup> Each  
7 report will show the amount of the annual appropriation, the amount expended by account to date, the  
8 amount encumbered and the free balance in each account.

9  
10 The director of schools shall submit monthly financial reports to the Board and to state and federal  
11 agencies as required.<sup>3</sup>

12  
13 **FINANCIAL RECORDS**

14  
15 The director of schools shall maintain all financial records as required by regulation and applicable state and  
16 federal law. The Board, from time to time, may determine to extend the retention time for certain records.<sup>4</sup>

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36 Legal References:

- 37 1. TCA 49-2-206(5)  
38 2. TCA 49-2-301(b)(11)(S)  
39 3. TCA 49-2-301(b)(1)(2)  
40 4. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-21  
41

Cross Reference:

School Board Records 1.407

Fnd	T	Acct	Obj	Prj	Loc	Prg	Account Level	2021-22	2021-22	2021-22	Unexpended	December 2021-22
							Description	Original Budget	Revised Budget	FYTD Activity	Balance	Monthly Activity
141	R	40110	000	000	00000	000	CURRENT PROPERTY TAX	9,217,710.00	9,217,710.00	4,767,969.65	4,449,740.35	3,241,348.17
141	R	40120	000	000	00000	000	TRUSTEE'S COLLECTIONS	149,934.00	149,934.00	52,131.32	97,802.68	9,340.05
141	R	40125	000	000	00000	000	TRUSTEE'S COLLECTIONS	5,000.00	5,000.00	144.25	4,855.75	13.32
141	R	40130	000	000	00000	000	CIR CLK/CLK & MASTER	51,676.00	51,676.00	39,091.06	12,584.94	4,492.49
141	R	40140	000	000	00000	000	INTEREST AND PENALTY	30,513.00	30,513.00	8,888.17	21,624.83	1,319.78
141	R	40210	000	000	00000	000	LOCAL OPTION SALES TA	2,183,549.00	2,183,549.00	1,845,916.01	337,632.99	343,383.38
141	R	40275	000	000	00000	000	MIXED DRINK TAX	6,000.00	6,000.00	4,019.04	1,980.96	1,310.14
141	R	40275	000	000	30002	000	MIXED DRINK TAX			4,571.60	-4,571.60	
141	R	41110	000	000	00000	000	MARRIAGE LICENSES	1,867.00	1,867.00	1,121.00	746.00	161.50
141	R	43517	000	000	00000	000	TUITION-OTHER	33,000.00	33,000.00	14,583.56	18,416.44	
141	R	43517	000	000	02105	000	CVES-TUITION AFTER SCHOOL			17,082.30	-17,082.30	8,785.00
141	R	43570	000	000	00000	000	RECEIPTS FROM INDIVID	73,000.00	73,000.00	24,586.35	48,413.65	7,475.24
141	R	43583	000	000	00000	000	TBI CRIMINAL BACKGROU			773.33	-773.33	
141	R	43990	000	000	00000	000	OTHER CHARGES FOR SER	40,000.00	40,000.00		40,000.00	
141	R	43990	000	000	40100	000	OTHER CHARGES FOR SERVICES			35,450.00	-35,450.00	
141	R	44130	000	000	00000	000	SALE OF MATERIALS AND	3,000.00	3,000.00	662.75	2,337.25	
141	R	44170	000	000	00000	000	MISCELLANEOUS REFUNDS	80,000.00	80,000.00	8,004.37	71,995.63	2,253.43
141	R	44170	000	000	00003	000	MISCELLANEOUS REFUNDS			58.85	-58.85	
141	R	44170	000	000	30008	000	MISC REFUNDS-STELLER			3,104.18	-3,104.18	636.59
141	R	44170	000	000	30011	000	MISC REFUNDS-NURSES STELLAR			26.54	-26.54	
141	R	44530	000	000	00000	000	SALE OF EQUIPMENT	3,000.00	3,000.00	52,500.00	-49,500.00	
141	R	44560	000	000	00000	000	DAMAGES RECOVERED FRO	1,000.00	1,000.00	275.00	725.00	100.00
141	R	44570	000	000	00000	000	CONTRIBUTIONS & GIFTS			2,000.00	-2,000.00	
141	R	44990	000	000	00000	000	OTHER LOCAL REVENUES	362,466.00	362,466.00		362,466.00	
141	R	46511	000	000	00000	000	BASIC EDUCATION PROGR 2	30,412,000.00	30,412,000.00	15,206,000.00	15,206,000.00	3,041,200.00
141	R	46515	000	000	00000	000	EARLY CHILDHOOD EDUCA	193,519.00	193,519.00	72,445.85	121,073.15	18,190.16
141	R	46550	000	000	00000	000	DRIVER EDUCATION	30,000.00	30,000.00		30,000.00	
141	R	46590	000	000	00000	000	OTHER STATE EDUCATION	90,000.00	90,000.00	21,473.96	68,526.04	
141	R	46610	000	000	00000	000	CAREER LADDER PROGRAM	78,350.00	78,350.00	47,548.04	30,801.96	
141	R	46851	000	000	00000	000	STATE REVENUE SHARING	190,000.00	190,000.00	73,184.50	116,815.50	
141	R	46980	000	000	00000	000	OTHER STATE GRANTS			5,000.00	-5,000.00	
141	R	47147	000	000	00000	000	SAFE AND DRUG-FREE SC			78,616.58	-78,616.58	28,253.90
141	R	47309	000	000	00000	000	COVID GRANT D			83,000.00	-83,000.00	
141	R	49700	000	000	00000	000	INSURANCE RECOVERY	2,000.00	2,000.00	8,526.62	-6,526.62	
141	R	-----	---	---	-----	---		43,237,584.00	43,237,584.00	22,478,754.88	20,758,829.12	6,708,263.15
141	-	-----	---	---	-----	---		43,237,584.00	43,237,584.00	22,478,754.88	20,758,829.12	6,708,263.15
Grand Revenue Totals								43,237,584.00	43,237,584.00	22,478,754.88	20,758,829.12	6,708,263.15

End T	Acct	Obj	Prj	Loc	Prg	Account Level	2021-22	2021-22	2021-22	Unexpended	December 2021-22
						Description	Original Budget	Revised Budget	FYTD Activity	Balance	Monthly Activity

Number of Accounts: 34

\*\*\*\*\* End of report \*\*\*\*\*

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc Prq	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22	
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward	
71100			REGULAR INSTRUCTION PROGRAM							
71100 116		TEACHERS	14,770,457.00	14,770,457.00	6,138,193.76		8,632,263.24	1,178,088.12		
71100 117		CAREER LADDER P	46,200.00	46,200.00	21,450.00		24,750.00			
71100 128		HOMEBOUND TEACH	9,000.00	9,000.00	2,050.00		6,950.00	837.50		
71100 163		EDUCATIONAL ASS	709,343.00	709,343.00	320,677.04		388,665.96	62,845.19		
71100 186		LONGEVITY PAY	166,450.00	166,450.00	174,882.95		-8,432.95	3,671.59		
71100 189		OTHER SALARIES	93,840.00	93,840.00	110,554.00		-16,714.00	-10,579.00		
71100 195		CERTIFIED SUBST	30,000.00	30,000.00	13,162.50		16,837.50	2,250.00		
71100 198		NON-CERTIFIED S	180,000.00	180,000.00	78,667.50		101,332.50	15,502.50		
71100 201		SOCIAL SECURITY	992,328.00	992,328.00	385,583.46		606,744.54	69,963.63		
71100 204		STATE RETIREMEN	1,604,426.00	1,604,426.00	599,894.74		1,004,531.26	110,527.33		
71100 207		MEDICAL INSURAN	3,257,261.00	3,257,261.00	1,587,245.73		1,670,015.27	311,403.42		
71100 208		DENTAL INSURANC	11,042.00	11,042.00	5,472.00		5,570.00	1,039.68		
71100 210		UNEMPLOYMENT CO	9,405.00	9,405.00	1,266.39		8,138.61	119.82		
71100 212		EMPLOYER MEDICA	232,077.00	232,077.00	92,366.70		139,710.30	16,729.48		
71100 217		RETIREMENT-HYBR	60,960.00	60,960.00	40,145.36		20,814.64	7,239.92		
71100 336		MAINTENANCE AND	146,648.00	146,648.00	100,450.02	7,946.72	38,251.26	3,878.19	48,095.31	
71100 355		TRAVEL	2,000.00	2,000.00	299.75		1,700.25	117.98		
71100 356		TUITION	6,000.00	6,000.00			6,000.00			
71100 399		OTHER CONTRACTE	33,500.00	33,500.00	-91,752.97		125,252.97	-105,723.00		
71100 429		INSTRUCTIONAL S	306,800.00	306,800.00	331,275.79	6,066.19	-30,541.98	12,875.21	11,680.57	
71100 449		TEXTBOOKS	300,000.00	300,000.00	409,992.44	722.38	-110,714.82	47,132.59	66,670.15	
71100 499		OTHER SUPPLIES			-176.82		176.82		183.42	
71100 524		STAFF DEVELOPME			299.99		-299.99			
71100 722		REGULAR INSTRUC	117,200.00	117,200.00	111,733.49	6,066.45	-599.94	7,985.62	3,193.84	
71100 ---		REGULAR INSTRUC	23,084,937.00	23,084,937.00	10,433,733.82	20,801.74	12,630,401.44	1,735,905.77	129,823.29	

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc Prq Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>Amount</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	<u>Enc Carry Forward</u>
71150	ALTERNATIVE INSTRUCTION PROGRA							
71150 116	TEACHERS	105,222.00	105,222.00	25,397.50		79,824.50	5,079.50	
71150 186	LONGEVITY PAY	600.00	600.00	600.00				
71150 198	NON-CERTIFIED S	1,000.00	1,000.00	1,325.00		-325.00		
71150 201	SOCIAL SECURITY	6,623.00	6,623.00	1,528.21		5,094.79	281.40	
71150 204	STATE RETIREMEN	10,900.00	10,900.00	2,677.75		8,222.25	523.19	
71150 207	MEDICAL INSURAN	22,263.00	22,263.00	7,805.65		14,457.35	1,576.67	
71150 208	DENTAL INSURANC	91.00	91.00	22.80		68.20	4.56	
71150 210	UNEMPLOYMENT CO	63.00	63.00	3.50		59.50		
71150 212	EMPLOYER MEDICA	1,549.00	1,549.00	357.41		1,191.59	65.81	
71150 217	RETIREMENT-HYBR	830.00	830.00			830.00		
71150 399	OTHER CONTRACTE	3,000.00	3,000.00	657.57		2,342.43	132.70	
71150 429	INSTRUCTIONAL S	800.00	800.00	400.00		400.00		
71150 722	REGULAR INSTRUC	3,000.00	3,000.00			3,000.00		
71150 ---	ALTERNATIVE INS	155,941.00	155,941.00	40,775.39		115,165.61	7,663.83	

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc	Prg Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22	
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward	
71200			SPECIAL EDUCATION PROGRAM							
71200 116			TEACHERS	1,341,729.00	1,341,729.00	548,115.35	793,613.65	110,290.48		
71200 117			CAREER LADDER P	6,500.00	6,500.00	2,750.00	3,750.00	45.00		
71200 128			HOMEBOUND TEACH	6,000.00	6,000.00	1,350.00	4,650.00	412.50		
71200 163			EDUCATIONAL ASS	401,430.00	401,430.00	170,969.14	230,460.86	33,725.04		
71200 171			SPEECH PATHOLOG	237,169.00	237,169.00	79,101.15	158,067.85	15,820.23		
71200 186			LONGEVITY PAY	23,450.00	23,450.00	20,700.00	2,750.00			
71200 195			CERTIFIED SUBST	3,500.00	3,500.00	2,287.50	1,212.50	487.50		
71200 198			NON-CERTIFIED S	24,000.00	24,000.00	12,890.00	11,110.00	3,947.50		
71200 201			SOCIAL SECURITY	126,714.00	126,714.00	45,988.97	80,725.03	8,893.24		
71200 204			STATE RETIREMEN	196,437.00	196,437.00	72,017.04	124,419.96	14,048.49		
71200 207			MEDICAL INSURAN	614,723.00	614,723.00	306,218.24	308,504.76	64,316.72		
71200 208			DENTAL INSURANC	2,190.00	2,190.00	1,030.56	1,159.44	209.76		
71200 210			UNEMPLOYMENT CO	1,501.00	1,501.00	199.92	1,301.08	29.75		
71200 212			EMPLOYER MEDICA	29,635.00	29,635.00	10,847.54	18,787.46	2,115.65		
71200 217			RETIREMENT-HYBR	8,170.00	8,170.00	4,459.81	3,710.19	884.72		
71200 429			INSTRUCTIONAL S	6,800.00	6,800.00	6,300.00	500.00			
71200 790			OTHER EQUIPMENT	1,000.00	1,000.00		1,000.00			
71200 ---			SPECIAL EDUCATI	3,030,948.00	3,030,948.00	1,285,225.22	1,745,722.78	255,226.58		

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc	Prq	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
71300										
71300	116		TEACHERS	1,023,684.00	1,023,684.00	439,165.91		584,518.09	87,631.37	
71300	117		CAREER LADDER P	3,000.00	3,000.00	1,500.00		1,500.00		
71300	186		LONGEVITY PAY	9,700.00	9,700.00	9,450.00		250.00		
71300	195		CERTIFIED SUBST	1,000.00	1,000.00	37.50		962.50	37.50	
71300	198		NON-CERTIFIED S	8,000.00	8,000.00	5,817.50		2,182.50	1,625.00	
71300	201		SOCIAL SECURITY	64,814.00	64,814.00	26,006.01		38,807.99	5,071.69	
71300	204		STATE RETIREMEN	106,437.00	106,437.00	41,958.04		64,478.96	8,132.10	
71300	207		MEDICAL INSURAN	198,362.00	198,362.00	106,132.80		92,229.20	22,167.97	
71300	208		DENTAL INSURANC	730.00	730.00	383.04		346.96	77.52	
71300	210		UNEMPLOYMENT CO	468.00	468.00	50.01		417.99	4.25	
71300	212		EMPLOYER MEDICA	15,158.00	15,158.00	6,111.87		9,046.13	1,191.39	
71300	217		RETIREMENT-HYBR	3,850.00	3,850.00	2,696.09		1,153.91	540.71	
71300	336		MAINTENANCE AND	2,500.00	2,500.00			2,500.00		1,440.00
71300	429		INSTRUCTIONAL S	22,800.00	22,800.00	8,207.07	290.43	14,302.50	1,051.69	373.33
71300	449		TEXTBOOKS	2,000.00	2,000.00	46.64		1,953.36		
71300	599		OTHER CHARGES	500.00	500.00	293.62		206.38		
71300	730		VOCATIONAL INST	30,000.00	30,000.00	1,131.81	2,454.26	26,413.93		3,153.22
71300	---		VOCATIONAL EDUC	1,493,003.00	1,493,003.00	648,987.91	2,744.69	841,270.40	127,531.19	4,966.55

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc	Prq Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22	
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward	
72110										
72110 105			SUPERVISOR/DIRE	39,680.00	39,680.00	17,777.15	21,902.85	3,305.80		
72110 117			CAREER LADDER P	600.00	600.00	300.00	300.00			
72110 130			SOCIAL WORKERS	75,121.00	75,121.00	33,400.53	41,720.47	6,631.03		
72110 162			CLERICAL PERSON	39,946.00	39,946.00	16,644.20	23,301.80	3,328.84		
72110 186			LONGEVITY PAY	2,500.00	2,500.00	2,500.00				
72110 201			SOCIAL SECURITY	9,787.00	9,787.00	3,114.27	6,672.73	574.07		
72110 204			STATE RETIREMEN	8,818.00	8,818.00	4,074.84	4,743.16	746.99		
72110 207			MEDICAL INSURAN	22,314.00	22,314.00	11,041.65	11,272.35	2,231.04		
72110 208			DENTAL INSURANC	137.00	137.00	68.40	68.60	13.68		
72110 210			UNEMPLOYMENT CO	84.00	84.00		84.00			
72110 212			EMPLOYER MEDICA	2,289.00	2,289.00	972.34	1,316.66	182.19		
72110 355			TRAVEL	2,500.00	2,500.00	413.05	2,086.95	111.02		
72110 399			OTHER CONTRACTE	26,218.00	26,218.00	16,356.25	9,861.75			
72110 499			OTHER SUPPLIES	3,000.00	3,000.00	1,009.26	1,990.74		695.80	
72110 524			STAFF DEVELOPME	4,000.00	4,000.00	200.00	7,952.76	-4,152.76	7,952.76	
72110 704			ATTENDANCE EQUI	4,000.00	4,000.00		4,000.00			
72110 ---			ATTENDANCE	240,994.00	240,994.00	107,871.94	7,952.76	125,169.30	17,124.66	8,648.56

MARSHALL COUNTY BOARD OF EDUCATION  
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Fnd T Acct	Obj	Pri	Loc	Prg	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
						Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72120												
	72120	105			SUPERVISOR/DIRE	71,727.00	71,727.00	29,887.00		41,840.00	5,977.40	
	72120	117			CAREER LADDER P	550.00	550.00	275.00		275.00		
	72120	131			MEDICAL PERSONN	257,193.00	257,193.00	107,698.24		149,494.76	20,978.77	
	72120	186			LONGEVITY PAY	2,200.00	2,200.00	2,375.00		-175.00		
	72120	201			SOCIAL SECURITY	18,340.00	18,340.00	7,118.92		11,221.08	1,361.46	
	72120	204			STATE RETIREMEN	19,454.00	19,454.00	8,444.68		11,009.32	2,277.34	
	72120	207			MEDICAL INSURAN	84,168.00	84,168.00	31,771.39		52,396.61	6,375.39	
	72120	208			DENTAL INSURANC	228.00	228.00	123.12		104.88	27.36	
	72120	210			UNEMPLOYMENT CO	292.00	292.00	31.07		260.93	6.43	
	72120	212			EMPLOYER MEDICA	4,809.00	4,809.00	1,890.27		2,918.73	361.76	
	72120	217			RETIREMENT-HYBR	2,730.00	2,730.00	1,434.57		1,295.43	275.95	
	72120	355			TRAVEL	1,000.00	1,000.00	5.64		994.36		
	72120	399			OTHER CONTRACTE	40,000.00	40,000.00			40,000.00		
	72120	499			OTHER SUPPLIES	16,000.00	16,000.00	6,501.87	533.50	8,964.63	467.44	351.80
	72120	524			STAFF DEVELOPME	2,010.00	2,010.00	150.00		1,860.00		
	72120	599			OTHER CHARGES	5,000.00	5,000.00		244.26	4,755.74		244.26
	72120	735			HEALTH EQUIPMEN	2,400.00	2,400.00			2,400.00		
	72120	---			HEALTH SERVICES	528,101.00	528,101.00	197,706.77	777.76	329,616.47	38,109.30	596.06

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Fnd T Acct	Obj Prj Loc	Prq	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72130										
72130 117			CAREER LADDER P	2,000.00	2,000.00	1,000.00		1,000.00		
72130 123			GUIDANCE PERSON	669,782.00	669,782.00	284,430.60		385,351.40	56,886.12	
72130 186			LONGEVITY PAY	7,400.00	7,400.00	6,900.00		500.00		
72130 189			OTHER SALARIES	2,000.00	2,000.00	315.00		1,685.00	32.50	
72130 201			SOCIAL SECURITY	42,233.00	42,233.00	16,516.32		25,716.68	3,201.77	
72130 204			STATE RETIREMEN	69,902.00	69,902.00	28,116.58		41,785.42	5,462.55	
72130 207			MEDICAL INSURAN	172,792.00	172,792.00	85,614.17		87,177.83	17,334.37	
72130 208			DENTAL INSURANC	365.00	365.00	182.40		182.60	36.48	
72130 210			UNEMPLOYMENT CO	300.00	300.00	0.96		299.04	0.10	
72130 212			EMPLOYER MEDICA	9,877.00	9,877.00	3,865.34		6,011.66	748.81	
72130 217			RETIREMENT-HYBR	2,170.00	2,170.00	1,205.82		964.18	239.97	
72130 309			CONTRACTS WITH	48,000.00	48,000.00			48,000.00		
72130 322			EVALUATION AND	40,000.00	40,000.00	12,987.00		27,013.00		
72130 399			OTHER CONTRACTE	16,000.00	16,000.00	15,786.51		213.49		
72130 499			OTHER SUPPLIES	4,050.00	4,050.00	877.38	273.60	2,899.02	401.40	173.18
72130 524			STAFF DEVELOPME	2,000.00	2,000.00			2,000.00		
72130 599			OTHER CHARGES	10,000.00	10,000.00	203.88		9,796.12		
72130 790			OTHER EQUIPMENT			57,278.43		-57,278.43		57,278.43
72130 ---			OTHER STUDENT S	1,098,871.00	1,098,871.00	515,280.39	273.60	583,317.01	84,344.07	57,451.61

MARSHALL COUNTY BOARD OF EDUCATION  
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Fnd T Acct	Obj Prj Loc	Prq	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72210										
72210 105			SUPERVISOR/DIRE	302,703.00	302,703.00	160,337.90		142,365.10	30,763.43	
72210 117			CAREER LADDER P	5,000.00	5,000.00	2,500.00		2,500.00		
72210 129			LIBRARIANS	545,331.00	545,331.00	226,813.05		318,517.95	45,362.61	
72210 161			SECRETARY(S)	24,553.00	24,553.00	10,228.70		14,324.30	2,045.74	
72210 186			LONGEVITY PAY	13,000.00	13,000.00	13,000.00				
72210 189			OTHER SALARIES	5,000.00	5,000.00	1,242.50		3,757.50	205.00	
72210 201			SOCIAL SECURITY	55,526.00	55,526.00	22,396.88		33,129.12	4,201.24	
72210 204			STATE RETIREMEN	91,158.00	91,158.00	39,960.92		51,197.08	7,543.82	
72210 207			MEDICAL INSURAN	188,278.00	188,278.00	101,164.76		87,113.24	20,076.37	
72210 208			DENTAL INSURANC	640.00	640.00	319.20		320.80	63.84	
72210 210			UNEMPLOYMENT CO	378.00	378.00	3.69		374.31	0.57	
72210 212			EMPLOYER MEDICA	12,983.00	12,983.00	5,465.16		7,517.84	1,028.76	
72210 217			RETIREMENT-HYBR	750.00	750.00	409.26		340.74	78.67	
72210 355			TRAVEL	3,000.00	3,000.00	1,609.83		1,390.17	126.45	
72210 399			OTHER CONTRACTE	10,200.00	10,200.00			10,200.00		
72210 429			INSTRUCTIONAL S			3,650.00		-3,650.00		
72210 432			LIBRARY BOOKS/M	23,220.00	23,220.00	12,767.42	8,450.34	2,002.24	3,669.22	
72210 499			OTHER SUPPLIES	8,700.00	8,700.00	-22,677.20	254.93	31,122.27	-26,429.44	1,100.00
72210 524			STAFF DEVELOPME	29,500.00	29,500.00	2,934.37	2,321.44	24,244.19	202.21	3,405.92
72210 790			OTHER EQUIPMENT	2,000.00	2,000.00			2,000.00		
72210 ---			REGULAR INSTRUC	1,321,920.00	1,321,920.00	582,126.44	11,026.71	728,766.85	88,938.49	4,505.92

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Fnd T Acct	Obj Prj Loc	Prg Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72220									
72220	117		CAREER LADDER P	500.00	500.00	250.00	250.00		
72220	124		PHSYCOLOGICAL P	42,870.00	42,870.00	17,265.00	25,605.00	3,453.00	
72220	189		OTHER SALARIES	15,810.00	15,810.00	7,650.00	8,160.00	1,530.00	
72220	201		SOCIAL SECURITY	2,658.00	2,658.00	931.82	1,726.18	184.84	
72220	204		STATE RETIREMEN	4,403.00	4,403.00	1,210.30	3,192.70	242.06	
72220	207		MEDICAL INSURAN	15,781.00	15,781.00	7,805.65	7,975.35	1,576.67	
72220	208		DENTAL INSURANC	50.00	50.00	22.80	27.20	4.56	
72220	210		UNEMPLOYMENT CO	42.00	42.00		42.00		
72220	212		EMPLOYER MEDICA	622.00	622.00	332.50	289.50	65.42	
72220	217		RETIREMENT-HYBR	680.00	680.00	343.55	336.45	68.71	
72220	310		CONTRACTS WITH	80,000.00	80,000.00	41,982.37	38,017.63	3,921.67	
72220	355		TRAVEL	500.00	500.00		500.00		
72220	524		STAFF DEVELOPME	1,000.00	1,000.00	25.00	975.00		
72220	---		SPECIAL EDUCATI	164,916.00	164,916.00	77,818.99	87,097.01	11,046.93	

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Fnd T Acct	Obj Prj Loc	Prg Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72230									
72230 105			SUPERVISOR/DIRE	83,429.00	83,429.00	39,306.02	44,122.98	2,537.67	
72230 161			SECRETARY(S)	25,944.00	25,944.00	10,808.00	15,136.00	2,161.60	
72230 186			LONGEVITY PAY	900.00	900.00	900.00			
72230 201			SOCIAL SECURITY	6,837.00	6,837.00	3,281.94	3,555.06	553.58	
72230 204			STATE RETIREMEN	10,606.00	10,606.00	5,447.88	5,158.12	919.55	
72230 207			MEDICAL INSURAN	23,341.00	23,341.00	11,548.63	11,792.37	2,333.63	
72230 208			DENTAL INSURANC	92.00	92.00	45.60	46.40	9.12	
72230 210			UNEMPLOYMENT CO	42.00	42.00		42.00		
72230 212			EMPLOYER MEDICA	1,599.00	1,599.00	767.54	831.46	129.47	
72230 307			COMMUNICATION	3,200.00	3,200.00	735.39	2,464.61	50.50	
72230 355			TRAVEL	500.00	500.00		500.00		
72230 399			OTHER CONTRACTE	4,000.00	4,000.00	1,350.45	2,649.55		
72230 599			OTHER CHARGES	500.00	500.00		500.00		
72230 ---			VOCATIONAL EDUC	160,990.00	160,990.00	74,191.45	86,798.55	8,695.12	

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Fnd T Acct	Obj Prj Loc	Prg Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22	
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward	
72250			TECHNOLOGY							
72250 105			78,249.00	78,249.00	39,124.50		39,124.50	6,520.75		
72250 121			206,060.00	206,060.00	102,262.26		103,797.74	16,270.79		
72250 186			1,150.00	1,150.00	1,150.00					
72250 201			17,698.00	17,698.00	8,394.74		9,303.26	1,325.87		
72250 204			23,859.00	23,859.00	10,245.44		13,613.56	1,677.42		
72250 207			59,320.00	59,320.00	25,104.20		34,215.80	4,960.09		
72250 208			228.00	228.00	104.88		123.12	22.80		
72250 210			147.00	147.00	10.00		137.00	10.00		
72250 212			4,139.00	4,139.00	1,963.28		2,175.72	310.08		
72250 217			1,270.00	1,270.00	778.56		491.44	129.76		
72250 307					1.15		-1.15	0.15		
72250 336			55,000.00	55,000.00	47,432.80	7,396.97	170.23		1,633.99	
72250 350			118,000.00	118,000.00	108,840.62		9,159.38			
72250 399			7,610.00	7,610.00	7,590.00		20.00			
72250 471			22,056.00	22,056.00	20,926.32		1,129.68			
72250 524			2,000.00	2,000.00		80.00	1,920.00		80.00	
72250 ---			596,786.00	596,786.00	373,928.75	7,476.97	215,380.28	31,227.71	1,713.99	

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Fnd T Acct	Obj Prj Loc	Prg Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22	
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward	
72310										
72310 191			BOARD AND COMMI	12,000.00	12,000.00	2,950.00	9,050.00			
72310 201			SOCIAL SECURITY	744.00	744.00	182.90	561.10			
72310 212			EMPLOYER MEDICA	174.00	174.00	42.95	131.05			
72310 320			DUES AND MEMBER	6,763.00	6,763.00	6,763.00				
72310 331			LEGAL SERVICES	15,000.00	15,000.00	800.00	14,200.00	160.00		
72310 355			TRAVEL	500.00	500.00		500.00			
72310 399			OTHER CONTRACTE	16,250.00	16,250.00	7,000.00	9,250.00	1,000.00		
72310 499			OTHER SUPPLIES	1,000.00	1,000.00		1,000.00			
72310 506			LIABILITY INSUR	97,825.00	97,825.00	101,427.00	-3,602.00			
72310 510			TRUSTEE'S COMMI	330,000.00	330,000.00	144,653.35	185,346.65	73,542.96		
72310 513			WORKMAN'S COMPE	171,597.00	171,597.00	144,509.00	27,088.00			
72310 524			STAFF DEVELOPME	4,000.00	4,000.00	1,835.70	1,864.30	585.70	1,541.97	
72310 533			CRIMINAL INVEST	8,000.00	8,000.00	2,917.45	3,105.45		386.65	
72310 599			OTHER CHARGES	8,000.00	8,000.00	1,302.71	5,987.29	90.98	60.00	
72310 ---			BOARD OF EDUCAT	671,853.00	671,853.00	414,384.06	2,987.10	254,481.84	75,379.64	1,988.62

MARSHALL COUNTY BOARD OF EDUCATION  
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Fnd T Acct	Obj Prj Loc	Prg Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72320									
72320 101		COUNTY OFFICIAL	133,857.00	133,857.00	66,928.50		66,928.50	11,154.75	
72320 117		CAREER LADDER P	1,000.00	1,000.00			1,000.00		
72320 161		SECRETARY(S)	45,512.00	45,512.00	22,250.04		23,261.96	3,708.34	
72320 186		LONGEVITY PAY	1,450.00	1,450.00	1,450.00				
72320 201		SOCIAL SECURITY	11,273.00	11,273.00	5,475.44		5,797.56	891.96	
72320 204		STATE RETIREMEN	17,412.00	17,412.00	8,686.57		8,725.43	1,427.07	
72320 207		MEDICAL INSURAN	19,231.00	19,231.00	9,648.31		9,582.69	1,989.08	
72320 208		DENTAL INSURANC	360.00	360.00	181.11		178.89	36.96	
72320 210		UNEMPLOYMENT CO	42.00	42.00			42.00		
72320 212		EMPLOYER MEDICA	2,636.00	2,636.00	1,280.55		1,355.45	208.61	
72320 307		COMMUNICATION	600.00	600.00	250.00		350.00	50.00	
72320 320		DUES AND MEMBER	4,040.00	4,040.00	6,340.00		-2,300.00		
72320 355		TRAVEL	1,000.00	1,000.00	185.34		814.66	89.63	
72320 435		OFFICE SUPPLIES	500.00	500.00			500.00		
72320 524		STAFF DEVELOPME	4,000.00	4,000.00			4,000.00		
72320 599		OTHER CHARGES	1,500.00	1,500.00	2,090.15	32.33	-622.48		291.30
72320 701		ADMINISTRATION	1,000.00	1,000.00	614.19		385.81		
72320 ---		DIRECTOR OF SCH	245,413.00	245,413.00	125,380.20	32.33	120,000.47	19,556.40	291.30

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Fnd T Acct	Obj Prj Loc	Prg	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72410										
72410 104			PRINCIPALS	837,774.00	837,774.00	371,474.92		466,299.08	68,496.38	
72410 117			CAREER LADDER P	12,000.00	12,000.00	6,000.00		6,000.00		
72410 139			ASSISTANT PRINC	882,133.00	882,133.00	364,073.70		518,059.30	72,814.74	
72410 162			CLERICAL PERSON	414,393.00	414,393.00	177,313.39		237,079.61	36,385.75	
72410 186			LONGEVITY PAY	26,950.00	26,950.00	25,250.00		1,700.00		
72410 201			SOCIAL SECURITY	134,742.00	134,742.00	55,091.90		79,650.10	10,335.93	
72410 204			STATE RETIREMEN	211,714.00	211,714.00	92,032.44		119,681.56	17,283.99	
72410 207			MEDICAL INSURAN	370,611.00	370,611.00	169,263.25		201,347.75	33,412.82	
72410 208			DENTAL INSURANC	1,190.00	1,190.00	570.00		620.00	114.00	
72410 210			UNEMPLOYMENT CO	840.00	840.00	63.00		777.00		
72410 212			EMPLOYER MEDICA	31,512.00	31,512.00	12,884.56		18,627.44	2,417.30	
72410 320			DUES AND MEMBER	2,300.00	2,300.00			2,300.00		
72410 355			TRAVEL	1,000.00	1,000.00			1,000.00		
72410 399			OTHER CONTRACTE	10,625.00	10,625.00	9,800.00		825.00		
72410 435			OFFICE SUPPLIES	6,750.00	6,750.00	2,016.39	1,074.17	3,659.44	766.98	
72410 599			OTHER CHARGES	150,000.00	150,000.00	80,583.04	1,346.16	68,070.80	21,151.95	6,215.27
72410 701			ADMINISTRATION	13,716.00	13,716.00	6,195.63		7,520.37	2,894.54	467.50
72410 ---			OFFICE OF THE P	3,108,250.00	3,108,250.00	1,372,612.22	2,420.33	1,733,217.45	266,074.38	6,682.77



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Fnd T Acct	Obj	Prj	Loc	Prq	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
						Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72520												
	72520	105			SUPERVISOR/DIRE	78,248.00	78,248.00	39,124.50		39,123.50	6,520.75	
	72520	162			CLERICAL PERSON	45,920.00	45,920.00	22,960.02		22,959.98	3,826.67	
	72520	186			LONGEVITY PAY	1,100.00	1,100.00	1,100.00				
	72520	201			SOCIAL SECURITY	7,767.00	7,767.00	3,693.57		4,073.43	595.63	
	72520	204			STATE RETIREMEN	9,395.00	9,395.00	4,738.86		4,656.14	776.06	
	72520	207			MEDICAL INSURAN	25,275.00	25,275.00	12,770.70		12,504.30	2,659.32	
	72520	208			DENTAL INSURANC	46.00	46.00	22.80		23.20	4.56	
	72520	210			UNEMPLOYMENT CO	63.00	63.00			63.00		
	72520	212			EMPLOYER MEDICA	1,816.00	1,816.00	863.84		952.16	139.30	
	72520	355			TRAVEL	750.00	750.00	238.89		511.11	39.77	
	72520	435			OFFICE SUPPLIES	2,000.00	2,000.00	1,172.25	244.05	583.70		734.06
	72520	499			OTHER SUPPLIES	2,000.00	2,000.00			2,000.00		
	72520	524			STAFF DEVELOPME	1,500.00	1,500.00	332.72		1,167.28		
	72520	599			OTHER CHARGES	9,633.00	9,633.00	3,855.60		5,777.40	2,758.10	
	72520	701			ADMINISTRATION	2,000.00	2,000.00			2,000.00		
	72520	---			HUMAN SERVICES/	187,513.00	187,513.00	90,873.75	244.05	96,395.20	17,320.16	734.06

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc	Prg Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
			Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72610									
72610 161			SECRETARY(S)	50,886.00	50,886.00	25,442.88	25,443.12	4,240.48	
72610 166			CUSTODIAL PERSO	966,691.00	966,691.00	443,654.49	523,036.51	71,251.61	
72610 186			LONGEVITY PAY	16,175.00	16,175.00	14,750.00	1,425.00		
72610 189			OTHER SALARIES	60,840.00	60,840.00	30,419.88	30,420.12	5,069.98	
72610 201			SOCIAL SECURITY	67,865.00	67,865.00	28,412.91	39,452.09	4,380.65	
72610 204			STATE RETIREMEN	82,094.00	82,094.00	34,833.77	47,260.23	5,458.55	
72610 207			MEDICAL INSURAN	299,033.00	299,033.00	142,872.20	156,160.80	27,946.77	
72610 208			DENTAL INSURANC	1,090.00	1,090.00	542.64	547.36	104.88	
72610 210			UNEMPLOYMENT CO	1,281.00	1,281.00	82.86	1,198.14	5.37	
72610 212			EMPLOYER MEDICA	15,872.00	15,872.00	6,854.50	9,017.50	1,048.34	
72610 359			DISPOSAL FEES	96,600.00	96,600.00	45,764.74	50,835.26	679.42	
72610 399			OTHER CONTRACTE	13,593.00	13,593.00	4,649.80	8,943.20		
72610 410			CUSTODIAL SUPPL	170,000.00	170,000.00	79,025.07	30,982.92	59,992.01	27,707.45
72610 415			ELECTRICITY	1,185,000.00	1,185,000.00	607,954.35	577,045.65	90,671.01	14,851.91
72610 434			NATURAL GAS	115,000.00	115,000.00	35,041.83	79,958.17	9,655.40	
72610 454			WATER AND SEWER	180,500.00	180,500.00	97,652.88	82,847.12	12,883.11	
72610 499			OTHER SUPPLIES	2,000.00	2,000.00		2,000.00		
72610 501			BOILER INSURANC	5,543.00	5,543.00	6,219.00	-676.00		
72610 502			BUILDING AND CO	232,259.00	232,259.00	237,642.00	-5,383.00		
72610 524			STAFF DEVELOPME	1,000.00	1,000.00		1,000.00		
72610 720			PLANT OPERATION	5,000.00	5,000.00		5,000.00		
72610 ---			OPERATION OF PL	3,568,322.00	3,568,322.00	1,841,815.80	30,982.92	1,695,523.28	261,103.02

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj	Pri	Loc	Prg	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
						Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72620												
	72620	167			MAINTENANCE PER	425,945.00	425,945.00	189,497.30		236,447.70	27,923.96	
	72620	186			LONGEVITY PAY	7,000.00	7,000.00	6,125.00		875.00		
	72620	189			OTHER SALARIES	26,250.00	26,250.00	15,500.00		10,750.00	15,500.00	
	72620	201			SOCIAL SECURITY	28,470.00	28,470.00	12,056.04		16,413.96	2,225.34	
	72620	204			STATE RETIREMEN	34,440.00	34,440.00	14,817.75		19,622.25	2,931.07	
	72620	207			MEDICAL INSURAN	81,838.00	81,838.00	41,487.34		40,350.66	8,173.17	
	72620	208			DENTAL INSURANC	140.00	140.00	91.20		48.80	18.24	
	72620	210			UNEMPLOYMENT CO	252.00	252.00	27.71		224.29	13.54	
	72620	212			EMPLOYER MEDICA	6,658.00	6,658.00	2,876.88		3,781.12	577.72	
	72620	217			RETIREMENT-HYBR	82.00	82.00	41.03		40.97	41.03	
	72620	307			COMMUNICATION	3,500.00	3,500.00	1,683.10		1,816.90	280.50	
	72620	320			DUES AND MEMBER	300.00	300.00	350.00		-50.00		
	72620	335			MAINTENANCE AND	310,000.00	310,000.00	266,814.02	70,613.41	-27,427.43	44,539.08	31,618.00
	72620	336			MAINTENANCE AND	240,000.00	240,000.00	118,074.75	48,118.57	73,806.68	27,072.31	51,296.92
	72620	355			TRAVEL	500.00	500.00			500.00		
	72620	399			OTHER CONTRACTE	222,585.00	222,585.00	131,055.50	4,782.09	86,747.41	28,413.89	4,140.64
	72620	499			OTHER SUPPLIES	1,000.00	1,000.00			1,000.00		
	72620	524			STAFF DEVELOPME	1,000.00	1,000.00			1,000.00		
	72620	599			OTHER CHARGES	4,000.00	4,000.00			4,000.00		
	72620	717			MAINTENANCE EQU	5,000.00	5,000.00			5,000.00		
	72620	---			MAINTENANCE OF	1,398,960.00	1,398,960.00	800,497.62	123,514.07	474,948.31	157,709.85	87,055.56

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj	Pri	Loc	Prq	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
						Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72710												
72710	105				SUPERVISOR/DIRE	78,248.00	78,248.00	39,124.50		39,123.50	6,520.75	
72710	142				MECHANIC(S)	110,783.00	110,783.00	39,169.29		71,613.71	6,341.52	
72710	146				BUS DRIVERS	679,401.00	679,401.00	282,201.38		397,199.62	55,418.27	
72710	162				CLERICAL PERSON	32,599.00	32,599.00	16,300.02		16,298.98	2,716.67	
72710	186				LONGEVITY PAY	18,600.00	18,600.00	15,800.00		2,800.00		
72710	189				OTHER SALARIES	46,816.00	46,816.00	19,258.59		27,557.41	4,012.69	
72710	201				SOCIAL SECURITY	59,920.00	59,920.00	21,834.20		38,085.80	3,906.50	
72710	204				STATE RETIREMEN	72,484.00	72,484.00	30,798.12		41,685.88	5,561.99	
72710	207				MEDICAL INSURAN	463,121.00	463,121.00	196,454.02		266,666.98	39,975.49	
72710	208				DENTAL INSURANC	1,685.00	1,685.00	729.60		955.40	145.92	
72710	210				UNEMPLOYMENT CO	1,176.00	1,176.00	42.20		1,133.80	5.25	
72710	212				EMPLOYER MEDICA	14,013.00	14,013.00	5,174.60		8,838.40	924.54	
72710	217				RETIREMENT-HYBR			112.34		-112.34	23.64	
72710	307				COMMUNICATION	2,000.00	2,000.00	898.84		1,101.16	157.45	
72710	340				MEDICAL AND DEN	8,000.00	8,000.00	2,940.00	425.00	4,635.00		510.00
72710	355				TRAVEL	500.00	500.00			500.00		
72710	399				OTHER CONTRACTE	29,000.00	29,000.00	20,167.39		8,832.61	321.15	
72710	412				DIESEL FUEL	250,000.00	250,000.00	73,930.74	13,658.03	162,411.23	5,199.31	
72710	425				GASOLINE	65,000.00	65,000.00	20,777.86	10,034.33	34,187.81	5,773.51	
72710	450				TIRES AND TUBES	28,000.00	28,000.00	1,086.58	320.00	26,593.42	280.00	415.16
72710	453				VEHICLE PARTS	70,000.00	70,000.00	27,264.00	15,800.12	26,935.88	3,113.05	2,000.00
72710	511				VEHICLE AND EQU	57,516.00	57,516.00	59,363.00		-1,847.00		
72710	524				STAFF DEVELOPME	1,000.00	1,000.00	150.00		850.00		
72710	599				OTHER CHARGES	27,200.00	27,200.00	11,207.83	9,886.37	6,105.80	3,693.19	548.88
72710	729				TRANSPORTATION	440,000.00	440,000.00		439,710.00	290.00		
72710	---				TRANSPORTATION	2,557,062.00	2,557,062.00	884,785.10	489,833.85	1,182,443.05	144,090.89	3,474.04

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc	Prq	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
72810										
	72810 162		CLERICAL PERSON	23,990.00	23,990.00	12,000.00		11,990.00	2,000.00	
	72810 186		LONGEVITY PAY	400.00	400.00	400.00				
	72810 201		SOCIAL SECURITY	1,512.00	1,512.00	686.53		825.47	107.09	
	72810 204		STATE RETIREMEN	1,829.00	1,829.00	930.00		899.00	150.00	
	72810 206		LIFE INSURANCE	18,000.00	18,000.00	7,462.80		10,537.20	1,492.56	
	72810 207		MEDICAL INSURAN	90,492.00	90,492.00	48,181.78		42,310.22	9,351.43	
	72810 210		UNEMPLOYMENT CO	21.00	21.00			21.00		
	72810 212		EMPLOYER MEDICA	354.00	354.00	160.55		193.45	25.04	
	72810 299		OTHER FRINGE BE	68,000.00	68,000.00	34,138.60		33,861.40	6,827.72	
	72810 307		COMMUNICATION	13,000.00	13,000.00	6,073.45		6,926.55	696.57	
	72810 348		POSTAL CHARGES	10,000.00	10,000.00	1,051.26		8,948.74	461.04	
	72810 435		OFFICE SUPPLIES	5,000.00	5,000.00	106.03		4,893.97		
	72810 599		OTHER CHARGES	7,000.00	7,000.00	2,160.11	436.19	4,403.70		
	72810 ---		CENTRAL AND OTH	239,598.00	239,598.00	113,351.11	436.19	125,810.70	21,111.45	

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

<u>Fnd T Acct</u>	<u>Obj Prj Loc</u>	<u>Prq</u>	<u>Obj</u>	<u>2021-22</u> <u>Original Budget</u>	<u>2021-22</u> <u>Revised Budget</u>	<u>2021-22</u> <u>FYTD Activity</u>	<u>Encumbered</u> <u>Amount</u>	<u>Unencumbered</u> <u>Balance - YTD Act</u>	<u>December 2021-22</u> <u>Monthly Activity</u>	<u>2021-22</u> <u>Enc Carry Forward</u>
73100										
	73100	165				2,631.17		-2,631.17		
	73100	201				163.12		-163.12		
	73100	204				59.15		-59.15		
	73100	210				5.53		-5.53		
	73100	212				38.16		-38.16		
	73100	---				2,897.13		-2,897.13		

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc	Prg	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
73300										
73300	105					29,558.55		-29,558.55	7,674.27	
73300	116					61,106.80		-61,106.80	16,819.50	
73300	163					278.25		-278.25	278.25	
73300	201					5,305.68		-5,305.68	1,441.69	
73300	204					8,475.76		-8,475.76	2,290.14	
73300	212					1,240.82		-1,240.82	337.17	
73300	217					534.40		-534.40	153.37	
73300	422					168.05	648.36	-816.41	168.05	
73300	429					1,452.25	360.63	-1,812.88	472.80	
73300	499					101.38		-101.38	-29.88	
73300	599					4,213.00		-4,213.00	4,213.00	
73300	---					112,434.94	1,008.99	-113,443.93	33,818.36	

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

Fnd T Acct	Obj Prj Loc	Prg	Obj	2021-22	2021-22	2021-22	Encumbered	Unencumbered	December 2021-22	2021-22
				Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act	Monthly Activity	Enc Carry Forward
73400										
73400	116			TEACHERS	116,851.00	116,851.00	48,688.05	68,162.95	9,737.61	
73400	117			CAREER LADDER P	1,000.00	1,000.00	500.00	500.00		
73400	163			EDUCATIONAL ASS	28,189.00	28,189.00	11,807.80	16,381.20	2,361.56	
73400	186			LONGEVITY PAY	2,350.00	2,350.00	2,100.00	250.00		
73400	195			CERTIFIED SUBST			150.00	-150.00		
73400	198			NON-CERTIFIED S	1,500.00	1,500.00	162.50	1,337.50	65.00	
73400	201			SOCIAL SECURITY	9,293.00	9,293.00	3,526.89	5,766.11	673.64	
73400	204			STATE RETIREMEN	12,556.00	12,556.00	6,145.90	6,410.10	1,180.10	
73400	207			MEDICAL INSURAN	39,113.00	39,113.00	19,480.76	19,632.24	3,975.04	
73400	208			DENTAL INSURANC	137.00	137.00	68.40	68.60	13.68	
73400	210			UNEMPLOYMENT CO	105.00	105.00	0.45	104.55	0.20	
73400	212			EMPLOYER MEDICA	2,173.00	2,173.00	826.97	1,346.03	157.54	
73400	429			INSTRUCTIONAL S	2,800.00	2,800.00		2,800.00		
73400	524			STAFF DEVELOPME	1,500.00	1,500.00		1,500.00		
73400	---			EARLY CHILDHOOD	217,567.00	217,567.00	93,457.72	124,109.28	18,164.37	

MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

<u>Fnd T Acct</u>	<u>Obj</u>	<u>Prj</u>	<u>Loc</u>	<u>Prg</u>	<u>Obj</u>	<u>2021-22</u> <u>Original Budget</u>	<u>2021-22</u> <u>Revised Budget</u>	<u>2021-22</u> <u>FYTD Activity</u>	<u>Encumbered</u> <u>Amount</u>	<u>Unencumbered</u> <u>Balance - YTD Act</u>	<u>December 2021-22</u> <u>Monthly Activity</u>	<u>2021-22</u> <u>Enc Carry Forward</u>
76100												
76100	799				OTHER CAPITAL O	800,000.00	800,000.00	302,716.38	431,150.13	66,133.49	3,258.41	163,932.23
76100	---				REGULAR CAPITAL	800,000.00	800,000.00	302,716.38	431,150.13	66,133.49	3,258.41	163,932.23



MARSHALL COUNTY BOARD OF EDUCATION  
Statement of Expenditures-By Object (Date: 12/2021)

<u>Fnd T Acct</u>	<u>Obj</u>	<u>Prj</u>	<u>Loc</u>	<u>Prg</u>	<u>Obj</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>Encumbered Amount</u>	<u>Unencumbered Balance - YTD Act</u>	<u>December 2021-22 Monthly Activity</u>	<u>2021-22 Enc Carry Forward</u>
Grand Expense Totals						45,332,716.00	45,332,716.00	20,933,299.26	1,137,536.36	23,261,880.38	3,457,816.39	487,143.64

Number of Accounts: 627

\*\*\*\*\* End of report \*\*\*\*\*

# Marshall County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Field Trips and Excursions</b>	Descriptor Code: <b>4.302</b>	Issued Date: <b>01/11/00</b>
		Rescinds: <b>IFCB</b>	Issued: <b>09/09/93</b>

1 Field trips designed to stimulate student interest and inquiry and to provide opportunities for social growth  
2 and development are considered appropriate extensions of the classroom.  
3

4 To be educationally beneficial, a field trip requires thoughtful selection, careful advance preparation of  
5 the class, and opportunities for students to summarize the experience at the conclusion of the trip. To this  
6 end, teachers and principals will be expected to consider the following factors in selecting field trips:  
7

- 8 1. Relationship of the field trip activity to a particular aspect of classroom instruction;
- 9 2. Distance traveled in terms of the age level of the students;
- 10 3. Mode and availability of transportation; and
- 11 4. Cost.

12 The following guidelines shall be followed in planning and conducting field trips and excursions:  
13

- 14 1. Any teacher desiring to take a group of students on an educational field trip must obtain advance  
15 approval of the principal;
- 16 2. The trip must have a definite purpose and reflect careful planning. Students should be prepared  
17 by general class discussion and/or research;
- 18 3. If bus transportation is required, the principal or his/her designee shall make the necessary  
19 arrangements. A fee will be charged to the school for mileage when school system buses are used;
- 20 4. Signed parental permission forms must be obtained for every student making an off-campus trip  
21 beyond the immediate vicinity of the school. The principal shall ensure that these forms are kept  
22 on file for the remainder of the school year. The form for parental permission must include:  
23 purpose, date, time of departure and return, travel plans, destination, number of chaperones,  
24 personal expense involved, rules of conduct and penalties for violation, and other facts necessary  
25 for parents to be fully informed. This information is to be completed by the school before the form  
26 is signed by the parent;
- 27 5. Overnight educational trips and chaperones must be approved by the principal and the director of  
28 schools in advance. These groups must be accompanied by at least one regular staff member and  
29 others from the school who are appropriate for adequate supervision and shall be responsible for  
30 student conduct while away. Whenever possible, a group should be accompanied by at least one  
31 female and one male chaperone if the trip is for a mixed group;

- 1           6. Students shall not be penalized for participating in approved school-sponsored trips and  
2           activities. Teachers shall permit students to make up class assignments missed because of a  
3           trip or activity;
- 4
- 5           7. All accidents that occur on a school-sponsored trip must be reported by the teacher to the  
6           principal immediately upon returning to school. Serious accidents involving personal injury  
7           must be reported immediately to the principal and/or director of schools. An emergency shall  
8           be dealt with promptly by the teacher or other members of the school staff by taking appropriate  
9           action, including sending the student to the hospital or summoning medical aid or ambulance.  
10          In cases where it is necessary to send the student to the hospital, reasonable effort must be made  
11          to notify the parents.
- 12
- 13          8. Any school-sponsored trip not meeting the “educationally beneficial” criteria as defined in this  
14          section must have prior approval of the director of schools or his/her designee;
- 15
- 16          9. Any school-sponsored trip which is both out-of-state and overnight must have prior approval  
17          by the Board.
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Cross References:  
Extracurricular Activities 4.300  
Attendance 6.200



# Travel Request

Organization FHS Band Students Destination Univ. of Memphis

Date of Trip 2/3-2/5 Purpose of Trip Honor Band

Mode of Transportation: School Van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

<u>Lily Carter</u>	<u>Bradley Barlow</u>	_____
<u>Ayanna King</u>	<u>Ehman Goodin</u>	_____
<u>Draven Tanner</u>	_____	_____
<u>Barrett Ley</u>	_____	_____

(Use back if more space is needed)

School System Participants (please print):

Caleb Boone

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Caleb Boone Date: 1/19/22  
Teacher/Sponsor

Approved by: [Signature] Date: 1/19/22  
Principal

Approved by: Jacol Lovell Date: 1-20-22  
Director of Schools



# Travel Request

Organization Forrest HS Destination Motlow - Smyrna

Date of Trip 2/15/22 Purpose of Trip College visit

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Blount 4th block

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: *Re Blunt* Date: 1/12/22  
Teacher/Sponsor

Approved by: *[Signature]* Date: 1/13/22  
Principal

Approved by: *Carol Powell* Date: 1-14-22  
Director of Schools



# Travel Request

Linking Learning to Life

Organization FCA Destination 620 Weakley Creek Rd - Lawrenceburg

Date of Trip 2-16-2022 Purpose of Trip FCA Leadership Breakfast

Mode of Transportation: HCBC Church Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

10 students  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Kyle Stacey  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

Larry Chatman  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Larrie Beach Date: 2-2-2022  
Teacher/Sponsor

Approved by: [Signature] Date: 2/4/22  
Principal

Approved by: [Signature] Date: 2-7-22  
Director of Schools



# Travel Request

265 W. Thompson Ln.

Organization MCHS Concert Choir Destination Murfreesboro, TN

Date of Trip 2/18/22 Purpose of Trip Choral Competition

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

(roster attached)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Rachel Verdon

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Rachel Verdon Date: 2/10/21  
Teacher/Sponsor

Approved by: [Signature] Date: 2/11/22  
Principal

Approved by: [Signature] Date: 2-11-22  
Director of Schools



# Travel Request

Linking Learning to Life

Organization Teaching as a Profession Destination Marshall Elementary

Date of Trip 2/23 - 3/30 (Wednesdays) Purpose of Trip Observation / field experience

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

See attached roster

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Mary Brewer Date: 2/8/22  
Teacher/Sponsor

Approved by: [Signature] Date: 2/8/22  
Principal

Approved by: [Signature] Date: 2-9-22  
Director of Schools



# Travel Request

Linking Learning to Life

Organization Teaching as a Profession Destination Westhills Elementary

Date of Trip 2/23 - 4/6/22 Purpose of Trip Observations

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

See roster attached

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Mary Brewer Date: 2/1/22  
Teacher/Sponsor

Approved by: [Signature] Date: 2/2/22  
Principal

Approved by: [Signature] Date: 2-3-22  
Director of Schools



# Travel Request

Linking Learning to Life

Organization Teaching as a Profession Destination Oak Grove Elementary

Date of Trip 2/23 - 4/8/22 Purpose of Trip internship / observations

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

See attached roster

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Mary Brewer

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Mary Brewer Date: 2/1/22  
Teacher/Sponsor

Approved by: [Signature] Date: 2/2/22  
Principal

Approved by: [Signature] Date: 2-3-22  
Director of Schools



# Travel Request

Linking Learning to Life

Organization: Cosmetology

Destination: The Candy Shoppe

Date of Trip: 2-24-22

Purpose of Trip: Tour Salon/ speak with owner/stylists

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print): Attached

Student list attached

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by : Genia Barton  
Teacher/Sponsor

Date: 2-7-22

Approved by: [Signature]  
Principal

Date: 2/7/22

Approved by: [Signature]

Date: 2-8-22



# Travel Request

Linking Learning to Life

Organization: Cosmetology

Destination: Oh' Snip

Date of Trip: 2-24-22

Purpose of Trip: Tour Salon/ speak with owner/stylists

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print): Attached

Student list attached

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by : Genia Borton

Date: 2-7-22

Approved by: *Jim Stacey*  
Teacher/Sponsor

Date: 2/7/22

Approved by: *Carol Lovell*  
Principal

Date: 2-8-22



# Travel Request

*Linking Learning to Life*

Organization: Cosmetology

Destination: CW Cuts

Date of Trip: 2-24-22

Purpose of Trip: Tour Salon/ watch demonstration of facial techniques

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print): Attached

Student list attached

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by : Genia Borton  
Teacher/Sponsor

Date: 2-7-22

Approved by:   
Principal

Date: 2/7/22

Approved by: 

Date: 2-8-22



# --Travel Request

Linking Learning to Life

Organization Advanced Industrial Maintenance B Destination Teledyne \_\_\_\_\_

Date of Trip 2/25/2022 Purpose of Trip Tour

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached 3<sup>rd</sup> Block

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Danny Adams Date 02/03/2022

Teacher/Sponsor

Approved by: [Signature] Date: 2/3/22

Principal

Approved by: [Signature] Date: 2-3-22

Director of Schools



Linking Learning to Life

# Travel Request

Organization SLTC - Engineering Destination Teledyne

Date of Trip 2/25/22 Purpose of Trip To observe the engineering processes used in a manufacturing facility.

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached 3rd block students

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Frank Musgrave

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Frank Musgrave Date: 2/10/22

Teacher/Sponsor

Approved by: [Signature] Date: 2/10/22

Principal

Approved by: [Signature] Date: 2-11-22

Director of Schools



# --Travel Request

Linking Learning to Life

Organization Mechatronics Destination Multimatic \_\_\_\_\_

Date of Trip 2/25/2022 Purpose of Trip Tour

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached 2nd Block

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Danny Adams Date 02/03/2022

Teacher/Sponsor

Approved by: [Signature] Date: 2/3/22

Principal

Approved by: [Signature] Date: 2-3-22

Director of Schools



# --Travel Request

*Linking Learning to Life*

Organization Intro to Electromechanical Destination Nichirintn \_\_\_\_\_

Date of Trip 3/3/2022 Purpose of Trip Tour

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Danny Adams Date 02/09/2022

Teacher/Sponsor

Approved by: [Signature] Date: 2/9/22

Principal

Approved by: [Signature] Date: 2-9-22

Director of Schools



# Travel Request

Organization Rocket Band of Blue Destination White House Heritage HS

Date of Trip 3/4/22 Purpose of Trip Concert Performance Assessment (Annual)

Mode of Transportation: School Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No  
(request sent)

Student Participants (please print):

Roster Attached

(Use back if more space is needed)

School System Participants (please print):

Caleb Boone

(Use back if more space is needed)

Volunteer Participants (please print):

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No  
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Caleb Boone Date: 2/7/22  
Teacher/Sponsor

Approved by: [Signature] Date: 2/8/22  
Principal

Approved by: [Signature] Date: 2-8-22  
Director of Schools



# Travel Request

Linking Learning to Life

Organization: Welding I

Destination: Talos

Date of Trip: 3-8-22

Purpose of Trip: Career opportunities

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print): Attached

Student list attached Block 2 Welding \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by : Joel Chapman

Date: 2-9-22

Approved by:  \_\_\_\_\_  
Teacher/Sponsor

Date: 2/9/22

Approved by:  \_\_\_\_\_  
Principal  
Director of Schools

Date: 2-9-22



# Travel Request

Linking Learning to Life

Organization: Welding I

Destination: Talos

Date of Trip: 3-8-22

Purpose of Trip: Career opportunities

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print): Attached

Student list attached Block 1 Welding \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_  
(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_  
(Use back if more space is needed)

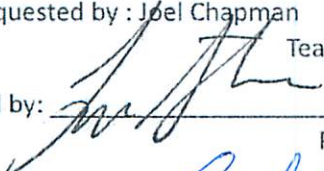
Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by : Joel Chapman  
Teacher/Sponsor

Date: 2-9-22

Approved by:   
Principal

Date: 2/9/22

Approved by:   
Director of Schools

Date: 2-9-22



# Travel Request

Linking Learning to Life

Organization: MLR Destination: Ty Tech

Date of Trip: 3/9/2022 Purpose of Trip: Career opportunities

Mode of Transportation: Van

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached MLR IIIA Block 2

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by

Jeffrey L. Hooper  
Teacher/Sponsor

Date: 2/2/2022

Approved by: \_\_\_\_\_

*John Stacey*  
Principal

Date: 2/2/22

Approved by: \_\_\_\_\_

*Jacob Sorrells*  
Director of Schools

Date: 2-3-22



# Travel Request

Linking Learning to Life

Organization: MLR Destination: Richardson Body Shop

Date of Trip: 3/9/2022 Purpose of Trip: Career opportunities

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached MLR IIIA Block 3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

\_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Jerry L. Hooper  
Teacher/Sponsor

Date: 2/3/2022

Approved by: [Signature]  
Principal

Date: 2/3/22

Approved by: [Signature]  
Director of Schools

Date: 2-3-22



Linking Learning to Life

# Travel Request

Organization: Medical Therapeutics Second Block \_\_\_ Destination: EMS Ambulance Service \_\_\_\_\_

Date of Trip: 3/10/2022 Purpose of Trip: Tour

Mode of Transportation: \_\_\_\_\_ Bus \_\_\_\_\_

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Lynda Skillington \_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Lynda Skillington Date: 2/7/2022

Teacher/Sponsor

Approved by: [Signature] Date: 2/7/22

Principal

Approved by: [Signature] Date: 2-9-22

Director of Schools



Linking Learning to Life

# Travel Request

Organization: Medical Therapeutics First Block Destination: EMS Ambulance Service

Date of Trip: 3/10/2022 Purpose of Trip: Tour

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Student list attached \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Lynda Skillington \_\_\_\_\_

(Use back if more space is needed)

Volunteer Participants (please print):

\_\_\_\_\_  
\_\_\_\_\_

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by Lynda Skillington Date: 2/7/2022

Teacher/Sponsor

Approved by: \_\_\_\_\_ Date: 2/9/22

Principal

Approved by: \_\_\_\_\_ Date: 2-9-22

Director of Schools



# FIELD TRIP PERMISSION REQUEST FORM

This form must be completed 30 days prior to field trip and submitted to the principal for approval. One copy is to be returned to the teacher, one filed by the principal, and one forwarded to the Central Office for filing and/or approval of the Director of Schools if required.

Teacher(s): Ms. Blount, Mr. Chapman, Ms. Davis, Ms. Jerik, Mr. Smith, Ms. Warrick Grade: 12 School: Forrest School

Destination: GoUSA Fun Park Date of Trip: March 15, 2022

Address: 2270 ARMORY DRIVE MURFREESBORO, TN 37129 Phone: (615) 895-7888

Departure Time: 8:00 AM Return Time: 2:15 PM

Mode of Transportation:  School Bus  School Van  Other: \_\_\_\_\_

Approximate Number of Students Participating: 70 Number of Chaperones: 6

Cost to Each Student: Base cost will be covered by cookie dough sales Provision for Those Unable to Pay: Base cost will be covered by cookie dough sales

Provision for Lunch/Meals: Students will be responsible for their own meals.

Please explain purpose of Field Trip, objectives, relationship to curriculum standards, etc. How will students be prepared for this trip? Share pre and post activities.

Seniors will participate in a trip to an amusement park while the freshmen, sophomores, and juniors are taking the ACT, PACT, and PARETO.

*PARENT PERMISSION SLIPS for participating students must be on file in the School Office prior to the field trip.*

Teacher Signature: [Signature] Date: 2-2-22

Principal Signature: [Signature] Date: 2/3/22

Director of Schools Signature: [Signature] Date: 2-3-22



Linking Learning to Life

# Travel Request

Organization WES Chorus + StuCo Destination Dixie Theater

Date of Trip 3-18-2022 Purpose of Trip watch Moana play

Mode of Transportation: bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

WES Chorus 6<sup>th</sup> grade Student Council

(Use back if more space is needed)

School System Participants (please print):

Nora Toms Rachel Perryman  
Angela Lohr

(Use back if more space is needed)

Volunteer Participants (please print):

none

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No N/A  
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No N/A

Travel Requested by: Nora Toms Date: 1/20/22

Teacher/Sponsor

Approved by: Rachel Perryman Date: 1/26/2022

Principal

Approved by: Carol Lovell Date: 1-26-22

Director of Schools



Linking Learning to Life

# Travel Request

Organization Westhills Art Club Destination Frist Art Museum

Date of Trip May 5, 2022 Purpose of Trip Exposure to the Arts

Mode of Transportation: Bus

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

Art Club members up to 30

(Use back if more space is needed)

School System Participants (please print):

Kim Higgs Marie Kilpatrick

Cara Greene

(Use back if more space is needed)

Volunteer Participants (please print):

N/A

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

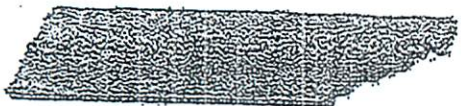
(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Kim Higgs Date: 1/26/22  
Teacher/Sponsor

Approved by: Rachel Benz Date: 1/24/22  
Principal

Approved by: Carol Lovelle Date: 1-26-22  
Director of Schools



Linking Learning to Life

# Travel Request

Ruby Falls

Organization DHIS SMAK CLUB Destination Chattanooga, TN

Date of Trip 5/10/2022 Purpose of Trip SMAK Reward trip

Mode of Transportation: Grayline OF TN

Is school system transportation/personnel required?  Yes  No

If school system transportation/personnel is required, has the Bus Garage been notified?  Yes  No

Student Participants (please print):

list attached

\_\_\_\_\_

\_\_\_\_\_

(Use back if more space is needed)

School System Participants (please print):

Lacey Lampley Josh Harmon

Tanya Leonard

(Use back if more space is needed)

Volunteer Participants (please print):

n/a

(Use back if more space is needed)

Have the Volunteer Participants been fingerprinted?  Yes  No

(See Administrative Procedure 5.2 Background Check Procedures for Non-Employees)

Does the Central Office have the Volunteer Participants' fingerprints on file?  Yes  No

Travel Requested by: Lacey Lampley Date: 1/28/2022  
Teacher/Sponsor

Approved by: Robert J. Reason Date: 1/28/22  
Principal

Approved by: Carol Lovelle Date: 1-28-22  
Director of Schools

## **SMAK Club Members**

- 1. Katelyn Andrews**
- 2. Hannah Armstrong**
- 3. Jewel Bell**
- 4. Maya Blackwell**
- 5. Braiden Bourne**
- 6. Kourtney Branscum**
- 7. Talan Bush**
- 8. Measer Clausel**
- 9. Claire Connell**
- 10. Colton Cook**
- 11. Alyssa Duvall**
- 12. Hayley Feraru**
- 13. Conner Fleming**
- 14. Bradley Gray**
- 15. Savannah King**
- 16. Emily Lockhart**
- 17. Luis Mackrella**
- 18. Colton Matlock**
- 19. Gage Matlock- President**
- 20. Elle Nichols**
- 21. Summer Peet**
- 22. Karly Pfeifer- Vice President**
- 23. Zachary Rabun**
- 24. Lily Rogers**
- 25. Sophie Smith**
- 26. Ann Stubblefield**
- 27. Alexia Valadez**
- 28. Juliet Vallely**
- 29. Adelyn Welch**
- 30. John Wilson**

# Marshall County Board of Education

Monitoring:  <b>Review: Annually, in October</b>	Descriptor Term:  <h2 style="margin: 0;">Community Use of School Facilities</h2>	Descriptor Code: <b>3.206</b>	Issued Date: <b>01/14/19</b>
		Rescinds: <b>3.206</b>	Issued: <b>04/09/18</b>

- 1 When not in use for school purposes, school buildings and grounds or portions thereof may be used for public,  
 2 governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of  
 3 the community, as approved by the director of schools.<sup>1,2,3</sup>
- 4 1. Requests for the use of school facilities shall be made first at the office of the principal.
    - 5 a. If approved by the principal, a *Use of School Facility* form will be signed by the principal and given
    - 6 to the group requesting use of facilities.
    - 7 b. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000.
    - 8 c. Proof of insurance and the *Use of School Facility* form must be presented at the central office for
    - 9 final approval by the director of schools.
  - 10 2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the
  - 11 schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
  - 12 3. School facilities may not be used for private profit, except for after-school tutoring/lessons provided by
  - 13 a certified employee of the Marshall County School System to enhance the educational process. Any for-
  - 14 profit group who wishes to use school facilities for one-time performances or other programs must have
  - 15 special Board approval;<sup>2</sup>
  - 16 4. Unused facilities may be leased for private day-care centers which provide educational and child care
  - 17 services to the community;<sup>2</sup>
  - 18 5. All activities must be under competent adult supervision and approved by the building principal. In all
  - 19 cases, an assigned school employee will be present. The group using the facilities will be responsible for
  - 20 any damage to the building or equipment and payment of supervision and clean up at the rate of time and
  - 21 a half the hourly rate of the personnel used;
  - 22 6. Groups receiving permission for building use are restricted to the dates and hours approved and to the
  - 23 building area and facilities specified;
  - 24 7. Groups receiving permission for building use are responsible for the observance of all fire and safety
  - 25 regulations at all times;
  - 26 8. The use of alcoholic beverages, drugs, profane language, or gambling in any form is not permitted in
  - 27 school buildings. Smoking within the building is not permitted<sup>3</sup>;
  - 28 9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil
  - 29 Defense, and will make suitable facilities available without charge during community emergencies;
  - 30 10. When school kitchens are used, a member(s) of the cafeteria staff must be present to supervise the use of
  - 31 the equipment. Compensation must be paid to cafeteria member(s) at the rate of time and one-half of
  - 32 their hourly rate.
  - 33 11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own
  - 34 risk.

**Legal References:**

1. TCA 49-50-201
2. TCA 49-2-203(b)(4)
3. *Lamb's Chapel v. Center Moriches Union Free School District*,  
113 S. Ct. 2141 (1993)

**Cross References:**

- Tobacco-Free Schools 1.803  
 Care of School Property 6.311



AD
RR
OK

REQUEST FOR USE OF Forrest / DHIS / CHES  
 (SCHOOL)

Area/Room of the building requested Gym / Main 1/2 Aux

Name/Type of event to be held Chapel Hill Jr. Pro Basketball  
Nov 29th - March 5th

Date of the event Nov. 29th - March 5th (M, T, Th, Sat) Time 5:00pm - 8:30pm

Organization/Person requesting use Jessica Preston / Shane Chapman

Name of insurance company \_\_\_\_\_ Amount of coverage 1,000,000  
\*Minimum coverage of \$1,000,000 required

Contact person for organization using building Jessica Preston

Address 310 N. Horton Parkway Phone 931-637-7393 Cell 931-637-7393

**RESPONSIBILITY OF PERSON REQUESTING USE**

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Jessica Preston Date 11-3-2021

Signature of principal Sam Kinlay Date 11/8/21

Signature of Director of Schools for approval Carol Powell Date 1-12-22

**MARSHALL COUNTY BOARD OF EDUCATION POLICY**

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2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
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6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.



REQUEST FOR USE OF Marshall Elementary School  
(SCHOOL)

Area/Room of the building requested Gym

Name/Type of event to be held Maximum Velocity

Date of the event Thursday nights Time 5:30-8:00

Organization/Person requesting use John Zurcher

Name of insurance company Acord Amount of coverage 1,000,000

Contact person for organization using building John Zurcher \*Minimum coverage of \$1,000,000 required

Address 513 David Ave. Lewisburg Phone 260-416-2623 Cell Same

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 12/10/21

Signature of principal Bonnie A. Reese Date 12/9/21

Signature of Director of Schools for approval [Signature] Date 12-14-21

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REQUEST FOR USE OF Marshall County  
(SCHOOL)

Area/Room of the building requested Basketball Gym

Name/Type of event to be held Practice

Date of the event December 9th - April 9th Time \_\_\_\_\_

Organization/Person requesting use Southern Force

Name of insurance company Nationwide Mutual Amount of coverage 1,000,000

Contact person for organization using building Kelvin Taylor + Jamarica Perkins \*Minimum coverage of \$1,000,000 required

Address 946 Cheryl Dr Phone 931-993-0906 Cell 256-321-0771

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kelvin Taylor + Jamarica Perkins Date 12-8-21

Signature of principal Justin [unclear] Date 12/15/21

Signature of Director of Schools for approval Carol Lorraine Date 12-15-21

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities available may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
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REQUEST FOR USE OF Forrest  
(SCHOOL)

Area/Room of the building requested Aux Gym

Name/Type of event to be held Alumni Trivia Night

Date of the event Jan. 28 - Jan 29, 2022 Time 3:00pm (1/28) - 11:00pm (1/29)

Organization/Person requesting use Alumni Assoc. / Kelly Jenik

Name of insurance company Collins + Miller Amount of coverage \_\_\_\_\_  
\*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kelly Jenik

Address Forrest School Phone 931-246-4733 Cell 931-308-0546

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 11/30/21

Signature of principal [Signature] Date 11/30/21

Signature of Director of Schools for approval [Signature] Date 1-15-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF Marshall County High School  
(SCHOOL)

Area/Room of the building requested Gym or wrestling room

Name/Type of event to be held Youth Wrestling Practice

Date of the event Thursday evenings Jan. through May Time 5:30-8 pm

Organization/Person requesting use Maximum Velocity

Name of insurance company Acord Amount of coverage 1000000

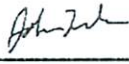
\*Minimum coverage of \$1,000,000 required

Contact person for organization using building John Zurcher

Address 513 David Ave. Lewisburg, TN Phone \_\_\_\_\_ Cell 2604162623

**RESPONSIBILITY OF PERSON REQUESTING USE**

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.


Signature of person requesting use 

Digitally signed by  
5698dcaa-55d3-4e33-9575-a2940e120649  
Date: 2022.01.21 10:03:03 -0600

Date 1/21/22

Signature of principal 

Date 1/27/22

Signature of Director of Schools for approval 

Date 1-28-22

**MARSHALL COUNTY BOARD OF EDUCATION POLICY**

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REQUEST FOR USE OF MARSHALL COUNTY High School  
(SCHOOL)

Area/Room of the building requested Gym  
Name/Type of event to be held Funeral - For Vingus Ewing  
Date of the event 2-5-2022 Time 9AM till 2PM  
Organization/Person requesting use Bills McLaughlin & Hamilton Funeral Home  
Name of insurance company Federated Ins Co. Amount of coverage \$1,000,000  
\*Minimum coverage of \$1,000,000 required  
Contact person for organization using building Dennis Hamilton  
Address 755 Yell Rd Phone 359-2521 Cell 731-879-0031

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use [Signature] Date 1-31-2022  
Signature of principal [Signature] Date 1-31-2022  
Signature of Director of Schools for approval [Signature] Date 2-1-22

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REQUEST FOR USE OF Comersville Elementary  
(SCHOOL)

Area/Room of the building requested gym

Name/Type of event to be held Lil Dawg Cheer Camp

Date of the event Feb. 6<sup>th</sup> - 8<sup>th</sup> Time Feb. 6 - 2:00-4:00  
Feb. 7 - 3:00-5:00  
Feb. 8 - 3:00-4:30

Organization/Person requesting use C.H.S. cheerleaders / misty woodard

Name of insurance company \_\_\_\_\_ Amount of coverage \_\_\_\_\_

Contact person for organization using building misty woodard  
\*Minimum coverage of \$1,000,000 required

Address 399 Brown Chapel Circle 37042 Phone \_\_\_\_\_ Cell 637-0049

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Misty Woodard Date 1/13/22

Signature of principal Cheryl Ewing Date 1-14-22

Signature of Director of Schools for approval Carol Sorrell Date 1-14-22

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REQUEST FOR USE OF MCHS  
(SCHOOL)

Area/Room of the building requested Library/Front section of building

Name/Type of event to be held Nostalgia Night

Date of the event Feb. 8th, 2022 Time 5-7pm

Organization/Person requesting use Yearbook Staff

Name of insurance company NA Amount of coverage \_\_\_\_\_

Contact person for organization using building Kimberly Anderson \*Minimum coverage of \$1,000,000 required

Address \_\_\_\_\_ Phone \_\_\_\_\_ Cell 931-703-6242

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kimberly S Anderson Date 2/1/22

Signature of principal John R Date 2/1/22

Signature of Director of Schools for approval Carol Sorrells Date 2-3-22

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REQUEST FOR USE OF Delk. Henson Intermediate School  
(SCHOOL)

Area/Room of the building requested Office

Name/Type of event to be held Tutoring

Date of the event Beginning 2-9-22 (Tuesdays Wednesday) Time 3-5 pm

Organization/Person requesting use \_\_\_\_\_

Name of insurance company NA Amount of coverage \_\_\_\_\_

\*Minimum coverage of \$1,000,000 required

Contact person for organization using building \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Ava Henson Date 2-4-22

Signature of principal Robert J. Reason Date 2-4-22

Signature of Director of Schools for approval Jack Sovelle Date 2-4-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF FHS  
(SCHOOL)

Area/Room of the building requested AUX Gym

Name/Type of event to be held MS Valentine's Dance

Date of the event 2/11/22 Time 4:30-9:00pm

Organization/Person requesting use MS Student Council

Name of insurance company \_\_\_\_\_ Amount of coverage \_\_\_\_\_

\*Minimum coverage of \$1,000,000 required

Contact person for organization using building Lemay/Curry

Address \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

RESPONSIBILITY OF PERSON REQUESTING USE

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Signature of person requesting use Karen D. Lemay

Date 2/11/22

Signature of principal [Signature]

Date 2/11/22

Signature of Director of Schools for approval Carol Powell

Date 2-1-22

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REQUEST FOR USE OF Forrest  
(SCHOOL)

Area/Room of the building requested FHS Main Gym

Name/Type of event to be held Cheerleading Tryout Camp

Date of the event 3/5/22 Time 8:00am - 5:00pm

Organization/Person requesting use Kendra Burkett

Name of insurance company \_\_\_\_\_ Amount of coverage \_\_\_\_\_  
\*Minimum coverage of \$1,000,000 required

Contact person for organization using building Kendra Burkett

Address 1606 Christi Ave. Phone \_\_\_\_\_ Cell 931-627-2344  
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Kendra Burkett

Signature of principal \_\_\_\_\_

Signature of Director of Schools for approval Jacob Lord

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11. School facilities may not be used for religious purposes on a permanent basis (over 6 months).



Linking Learning to Life

# Fundraiser Authorization

Proposed Fundraising Activity: Egg Your Yard

Purpose of Fundraiser: To generate funds for Transition activities ~~for~~ and supplies for CDC students. Also to develop job skills for the students

Fund/Account Name: MCHS Special Populations

Current balance of fund account \$ 1583.39 Date 2-8-22

Anticipated date(s) of fundraiser: Beginning 3-7-22 Ending 4-4-22

Expected Student involvement (schoolwide or specific school organization): Broules & Livingston Comprehensive Development Classrooms

Margin of profit (if applicable): \_\_\_\_\_

Method by which school will receive profit: \_\_\_\_\_

How and when will these funds be spent to benefit students/instruction: Transition activities & supplies to develop a foundation of independent living skills and community involvement.

Requested by: Meredith N. Collins Date: 2-7-2022  
Teacher/Club

Approved by: [Signature] Date: 2/7/22  
Principal

Approved by: [Signature] Date: 2-8-22  
Director of Schools

\*\* Request must be made 60 days prior to the proposed fundraiser.

To be completed following fundraiser:

Total Collections	\$ _____
Less: Total Expenses	\$ _____
Total Fundraiser Profit	\$ _____
Total Purchases with Fundraiser Profit	\$ _____
*Difference	\$ _____

*\*If the amount spent is less than the profit, please provide explanation and intended disposition of balance. (The disposition of excess proceeds or a change in authorized purpose must be approved by the director of schools.)*

Principal's Signature \_\_\_\_\_



REQUEST FOR USE OF Forrest School  
(SCHOOL)

Area/Room of the building requested auxillary gym  
Name/Type of event to be held Red Cross Blood Drive  
Date of the event March 8, 2022 Time 6:30 - 3pm  
Organization/Person requesting use HOSA - Krista Dillon  
Name of insurance company NA Amount of coverage \_\_\_\_\_  
Contact person for organization using building Krista Dillon  
Address \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

RESPONSIBILITY OF PERSON REQUESTING USE  
I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.  
Signature of person requesting use Krista Dillon Date 2/10/22  
Signature of principal [Signature] Date 2/14/22  
Signature of Director of Schools for approval Geoff Lovell Date 2-14-22

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REQUEST FOR USE OF Forrest High School  
(SCHOOL)

Area/Room of the building requested Aux Gym / (caft. 1/4)

Name/Type of event to be held High School cheer try-outs

Date of the event March 14-18 Time 3:00-5:00

Organization/Person requesting use FHS Cheer Rhonda Armstrong

Name of insurance company NA Amount of coverage \_\_\_\_\_

Contact person for organization using building Rhonda Armstrong \*Minimum coverage of \$1,000,000 required

Address 1871 Gunner Lane Phone \_\_\_\_\_ Cell 931-637-1584  
Chapel Hill, TN 37034

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Rhonda Armstrong Date 1-12-2022

Signature of principal \_\_\_\_\_ Date 1/13/22

Signature of Director of Schools for approval Carol Sorrells Date 1-14-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF FHS  
(SCHOOL)

Area/Room of the building requested HS Gym

Name/Type of event to be held MS Cheer Tryouts

Date of the event March 18 Time 3:00 - 4:30

Organization/Person requesting use Charlie Holt MS Cheer

Name of insurance company NA Amount of coverage NA

Contact person for organization using building Charlie Holt \*Minimum coverage of \$1,000,000 required

Address \_\_\_\_\_ Phone 931-246-4733 Cell \_\_\_\_\_

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Charlie Holt

Date 1/25/22

Signature of principal [Signature]

Date 1/25/22

Signature of Director of Schools for approval Carol Lovell

Date 1-26-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

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REQUEST FOR USE OF Lewisburg Middle  
(SCHOOL)

Area/Room of the building requested Auditorium

Name/Type of event to be held Grand March

Date of the event March 18 and 19 Time 4:30<sup>PM</sup> - 8<sup>PM</sup> 9<sup>AM</sup> - 1:30<sup>PM</sup> 19<sup>th</sup>

Organization/Person requesting use Sub Del / Laura Brady

Name of insurance company Grover Collins Amount of coverage \_\_\_\_\_  
\*Minimum coverage of \$1,000,000 required

Contact person for organization using building Laura Brady

Address \_\_\_\_\_ Phone 901 491 1262 Cell Same

RESPONSIBILITY OF PERSON REQUESTING USE

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Signature of person requesting use Laura Brady Date 1/10/22

Signature of principal David Ed Date 1/19/22

Signature of Director of Schools for approval Joseph Swell Date 1-26-22

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REQUEST FOR USE OF Forrest High School  
(SCHOOL)

Area/Room of the building requested Auditorium / Library

Name/Type of event to be held Miss Chapel Hill Pageant

Date of the event 4-29 & 4-30 Time 3:00-5:00 / All day  
4-29 / 4-30

Organization/Person requesting use FHS Cheer Rhonda Armstrong

Name of insurance company HA Amount of coverage \_\_\_\_\_

\*Minimum coverage of \$1,000,000 required

Contact person for organization using building Rhonda Armstrong

Address 1871 Gunner Lane Phone \_\_\_\_\_ Cell 931-637-1584  
Chapel Hill, TN 37034

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Signature of person requesting use Rhonda Armst Date 1-12-2022

Signature of principal [Signature] Date 1/13/22

Signature of Director of Schools for approval Carol Lovell Date 1-14-22

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REQUEST FOR USE OF Marshall County High School  
(SCHOOL)

Area/Room of the building requested: MCHS parking lot and gym restrooms

Name/Type of event to be held: Spot Lowe Spring cruise-in/car show

Date of the event: 4/30/2022 Time: 9 A.M. -2 P.M.

Organization/Person requesting use: MLR program Spot Lowe/Jerry Hooper

Name of insurance company \_\_\_\_\_ Amount of coverage \_\_\_\_\_

\*Minimum coverage of \$1,000,000 required

Contact person for organization using building: Jerry Hooper

Address \_\_\_\_\_ Phone \_\_\_\_\_ Cell: 931-580-1885

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Jerry Hooper

Date 2/4/2022

Signature of principal [Signature]

Date 2/4/22

Signature of Director of Schools for approval [Signature]

Date 2-4-22

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REQUEST FOR USE OF Forrest  
(SCHOOL)

Area/Room of the building requested Entire Campus

Name/Type of event to be held Forrest Rocket Tournament of Bands (Band Contest)

Date of the event October 22, 2022 Time All day

Organization/Person requesting use Rocket Band of Blue - Caleb Boone

Name of insurance company NA Amount of coverage \_\_\_\_\_

Contact person for organization using building Caleb Boone  
\*Minimum coverage of \$1,000,000 required

Address 438 Lauren Ln Chapel Hill Phone 931-246-0452 Cell \_\_\_\_\_

RESPONSIBILITY OF PERSON REQUESTING USE

I understand I am responsible for opening, preparing, supervising, securing, and cleaning the building and returning the building to its original state before use. A school employee must be present during the use of the building.

Signature of person requesting use Caleb Boone

Date 2/7/22

Signature of principal [Signature]

Date 2/8/22

Signature of Director of Schools for approval [Signature]

Date 1-8-22

MARSHALL COUNTY BOARD OF EDUCATION POLICY

When not in use for school purposes, school buildings and grounds or portions thereof may be used for public, governmental, charitable, civic, recreational, cultural, and such other purposes that promote the welfare of the community, as approved by the Director of Schools.

1. Requests for the use of facilities shall be made first at the office of the principal. If approved by the principal, a use of school facility form will be signed by the principal and given to the group requesting use of facilities. The group must secure liability insurance to cover the use of facilities at the minimum of \$1,000,000. Proof of insurance and the use of school facility form must be presented at the central office for final approval by the Director of Schools.
2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with the schools shall be permitted reasonable use of school facilities without charge or insurance coverage.
3. School facilities may not be used for private profit. Any for-profit group who wishes to use school facilities for one-time performances or other programs must have special Board approval. Teachers may use the building for educational purposes.
4. Unused facilities may be leased for private day-care centers and kindergartens, which provide educational and child care services to the community.
5. All activities must be under competent adult supervision and approved by the building principal. In all cases, an assigned school employee will be present. The group using the facility will be responsible for any damage to the building or equipment and payment of supervision and clean up at the rate of time-and-a-half the hourly rate of the personnel used.
6. Groups receiving permission for building use are restricted to the dates and hours approved and to the building area and facilities specified.
7. Groups receiving permission for building use are responsible for the observance of all fire and safety regulations at all times.
8. The use of alcoholic beverages, drugs, profane language and gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
9. The Board will cooperate with recognized agencies, such as the Red Cross, National Guard and Civil Defense, and will make suitable facilities available without charge during community emergencies.
10. When school kitchens are used, a member of the cafeteria staff must be present to supervise the use of the equipment. Compensation must be paid to cafeteria members at the rate of time-and-a-half of their hourly rate.
11. Groups are responsible for servicing an AED, should it be used. The AED is to be used at one's own risk.