

Putnam County Board Meeting
December 2, 2021 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Director's Report - Personnel Report

IV. Approval of Minutes

A. Minutes of the Regular November Board Meeting - Thursday, November 4, 2021 @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of one (1) school transportation van from the 2021 - 2022 State of Tennessee Van bid in the amount of \$28,748.70 to be paid from 141-72710-01605, as submitted.
2. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between July 1, 2021 and September 30, 2021, in the amount of \$19,930.13 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
3. Approval of the purchase of an exterior digital marquee for Algood Middle School from the lowest and best quote from Roland Digital Media - Cookeville, Tennessee in the total amount of \$24,995 to be paid from Algood Middle School Restricted Donation in the amount of \$20,000 and Algood Middle School General Funds in the amount of \$4,995, as submitted.
4. Approval of the purchase of three (3) interactive bundles and thirty-seven (37) Chromebooks from Trox per TCPN contract #R5114 and quote for Northeast Elementary in the amount of \$11,839.63 to be paid from 142-71100-722-101 and \$7,972.50 to be paid from 142-72210-790-101, as submitted.
5. Approval of the purchase of eighteen (18) view sonic boards from Trox per TCPN contract #R5114 and quote for Algood Middle School in the amount of \$43,035.18 to be paid from 142-72210-790-101, as submitted.
6. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services from August 20, 2021, to November 22, 2021, in the amount of \$14,284.65 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

7. Approval to purchase twenty-one (21) Chromebooks and twenty-eight (28) touchscreen Chromebooks in the total amount of \$14,987.00 to be paid from Baxter Primary School funds, as submitted.
8. Approval of the payment to Forecast 5 Analytics/GuideK12 - Naperville, IL for subscription renewal for the 2021-2022 school year in the amount of \$14,842.74 to be paid from General Purpose Funds, 141 E 72310 599, as submitted.
9. Approval of the purchase of Alertus audio visual emergency notification alert beacons and desktop notification application from Alertus Technologies, Inc. based on pricing from NCPA contract 01-90 on Quote #00139937 in the amount of \$60,184.00 to be paid as follows: \$23,300.00 from PEP Foundation donation (Item V.F.1. approved at 9/30/21 Board meeting); and \$36,884.00 from 141-72130-790-02144, School Safety Grant fund, as submitted.
10. Approval of payment to TNTP for consulting services relating to the HQIM Literacy Implementation Networks Grant in the amount of \$13, 832.00 to be paid from 142 E 72210 399 00000 951, as submitted.
11. Approval of the following payment for the annual renewal of the SchoolMessenger subscription services from Intrado/West Interactive Services Corp., as submitted:
 - Complete - Alert and Mass notification subscription in the amount of \$21,908.08 to be paid from 141-72310-307
 - Presence - Content Management Service website hosting subscription in the amount of \$15,655.50 to be paid from 141-72250-399 and 141-72250-499

B. Bids/Quotes/Sealed Bids/RFPs

1. Permission to bid with the Upper Cumberland USDA Foods Processing Group for SY 2022-2023 school year with the ability to request to renew up to four (4) additional years
2. Approval to **REJECT** both Freezer and Cooler Upgrades bids due to the totals for both bids exceeding the amount allotted for expenditure and approval to rebid.
3. Approval to reject the Food Service Kitchen Equipment Bid from the sole bidder, Douglas Equipment, due to omitting the required "Certificate Regarding Debarment" as it would be considered non-responsive per bid language and approval to rebid the Food Service Kitchen Equipment bid.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
 - a. Special Education - To reallocate funds to align with Special Education needs for the 2021-2022 school years and to purchase a van from the State bid list to transport Students with Disabilities to and from job sites and/or to and from other transition functions during the school day
 - b. Finance - To budget from the General Purpose School Fund various ESSER project design fee costs

2. Federal Projects Budget Amendments - Fund 142

- a. Teaching and Learning PreK-4th - To establish budget for HQIM Literacy Implementation Networks Grant
- b. Teaching and Learning PreK-4th - To establish budget for Early Literacy Networks Grant

3. Federal Projects Line Item Transfers - Fund 142

- a. Federal Programs - Consolidated Administration (011) Line Item Transfer is needed to utilize funds more appropriately according to program needs
- b. Student Services - Homeless ARP 1.0 Line Item Transfer is needed in order to cover salary benefits

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of Grant Report

F. Other

1. Approval of the agreement between Putnam County Board of Education and Cookeville Heating & Cooling - Cookeville, Tennessee for the repair of the DOAS Units at Prescott South School in the amount of \$218,564.00 to be paid for ESSER funds, as submitted.

2. Approval of the agreement between Putnam County Board of Education and Stone Services Corporation (DBA Charles Stone Heating & Cookeville) - Cookeville, Tennessee for the boiler replacement at Cookeville High School in the amount of \$276,440.00 to be paid from ESSER funds.

3. Approval of the Data Sharing Consent and Agreement between Curriculum Associates LLC and Putnam County School System, as submitted.

4. Approval of a \$20.00 monthly stipend per Policy 3.3001, Use of Cellular Phones, for the following School Nutrition Managers for personal cell phone usage from January 2022 - June 2022, as submitted:

- Marchus Thrasher - Algood Elementary
- Sharlena Turner - Algood Middle
- Mary Light - Avery Trace Middle
- Rebecca Morgan - Baxter Primary
- Jessica Williams - Burks Elementary
- Loretta Gentry - Cane Creek Elementary
- Christy Johnson - Capshaw Elementary
- Virginia Titsworth - Cookeville High
- Leigh Ann Hughes - Cornerstone Elementary
- Eleisha Burton - Jere Whitson Elementary
- Lynda Roberson - Monterey High
- Lisa Broyles - Northeast Elementary
- Seanaree Bilbrey - Park View Elementary

- Bethanie Holmes - Prescott South
- Rebecca Grist - Sycamore Elementary
- Sara Hamilton - Upperman High
- Ashley Ballard - Upperman Middle

5. Approval to donate Bus 94 VIN #1BABHCOA04F216858 (2003 Bluebird) to the City of Cookeville Fire Department for training purposes, as submitted.

6. Approval of the Student Teaching Affiliation Agreement between UT Knoxville Bailey Graduate School of Education and the Putnam County School System effective July 1, 2021 - June 30, 2022, representing the 2021-2022 school year, as submitted.

7. Approval of the Agreement between Putnam County Board of Education (PCBOE) and Overton County Board of Education (OCBOE) for services to students of Wilson Community effective beginning with the 2022-2023 school year and shall void the previous agreement between PCBOE and OCBOE dated April 10, 2008, as submitted.

8. Approval of the Quarterly Reports for quarter ending September 30, 2021, for the following funds:

- 141 General Purpose Schools
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

9. Approval of a \$20 monthly stipend for cell phone usage for the remainder of the 2021-2022 school year per Policy 3.3001, Use of Cellular Phones, to be paid from 141-72250-199 for the following Technology employees: Scott Allen, Frankie Jerome and Michael McCarver, as submitted.

10. Approval of the 2nd year renewal of the HES Facilities custodial services contract from January 1, 2022 through December 31, 2022 without a CPI increase but in lieu of the CPI increase the following payments will be made based on performance measures:

1. \$30,784.62 will be paid to HES facilities if the daily, weekly, and monthly checklists are marked satisfactory by the principal of each school at least 90% of the time between January 3, 2022, and June 30, 2022.
2. \$30,784.62 will be paid to HES facilities if all required floor stripping and waxing is complete by the end of the day on July 18, 2022, (one week prior to opening inservice).
3. \$30,784.63 will be paid to HES facilities if the daily, weekly, and monthly checklists are marked satisfactory by the principal of each school at least 90% of the time between July 28, 2022, and December 31, 2022.

VI. Policy

A. Approval of policies on second and final reading, as submitted.

1. Policy 1.8011, Emergency Closings
2. Policy 3.205, Security
3. Policy 3.211, New Project Planning
4. Policy 4.101, Instructional Standards
5. Policy 4.205, Enrollment in Advanced Courses
6. Policy 4.213, Family Life Education
7. Policy 4.301, Interscholastic Athletics
8. Policy 4.605, Graduation Requirements
9. Policy 4.700, Testing Programs
10. Policy 6.200, Attendance
11. Policy 6.202, Home Schools
12. Policy 6.300, Code of Conduct
13. Policy 6.306, Interference/Disruption of School Activities
14. Policy 6.319, Alternative Education
15. Policy 6.402, Physical Examinations and Immunizations
16. Policy 6.4081, Safe Relocation of Students
17. Policy 6.500, Special Education Students
18. Policy 6.5001, Restraint and Isolation

B. Approval of policies on first reading ONLY, as submitted.

1. Policy 3.220, Access to Private Facilities

VII. Discussion/Presentation

A. Upperman High School Expansion Project

1. Approval of the architectural services for the Upperman High School Expansion Project based on the Request for Qualifications per the recommendation of John Magura, Maintenance Supervisor, to be paid from ESSER funds.
2. Approval to authorize the Director of Schools to begin contract negotiations with the selected architect for the design and planning of the Upperman High School Expansion Project.
3. Approval of the GEOServices, LLC - Lebanon, Tennessee Proposal No. 13-212062 for geotechnical services for the proposed Upperman High School Additions as reviewed and recommended by John Magura, Maintenance Supervisor, as submitted.

B. VITAL/Student Services Additions at White Plains Academy

1. Approval of the Engineering & Testing Solutions LLC for the Subsurface Exploration Proposal ETS 21-78 at White Plains Academy as reviewed and recommended by John Magura, Maintenance Supervisor, as submitted.

C. New Southwest Putnam County School Project

1. Approval of payment to Upland Design Group, Inc. - Crossville, Tennessee for architectural services for the New Southwest Putnam County School Project in the amount of \$211,877.00 to be paid from the Putnam County Bond Issue, as submitted.

2. Discuss New Southwest School Project Naming Selection Committee per Policy 3.210, New Schools Selection Procedure for School Name, School colors, School Mascot

3. Discuss New Southwest School Project Construction Delivery Method

D. Director of Schools' Performance Evaluation

Speaker(s): Daniel Rader, Board Attorney

E. Director of Schools' Contract Consideration

Speaker(s): Daniel Rader, Board Attorney

VIII. Adjournment