

**Cleveland City Schools**  
**Board of Education Regular Meeting**  
December 4, 2023 5:30 PM  
Annex Offices



1. **Welcome** - Nate Tucker
2. **Moment of Silence/Pledge of Allegiance** -Ava Davis
3. **Comments from Chairman Tucker** - Nate Tucker
4. **Public Comments**
5. **Consent Agenda** - Nate Tucker
  - A. **Approval of Regular Agenda**
  - B. **Approval of Minutes from 11.6.2023 Board Meeting**
  - C. **Approval of Overnight Field Trips**
    - Trip 1675
    - Trip 1676
    - Trip 1679
    - Trip 1686
    - Trip 1696
    - Trip 1697
    - Trip 1698
    - Trip 1699
    - Trip 1707
  - D. **Approval of Second Reading of Policies**
    - Policy 1.105 School Board Legislative Involvement
    - Policy 1.701 School District Planning
    - Policy 2.404 School Support Organizations
    - Policy 4.603 Promotion and Retention
    - Policy 4.700 Testing Programs
  - E. **\*Position Requests**

**Teacher Assistant** Position Requests for the 2023-2024 School Year at:

    - Blythe-Bower Elementary School
    - Candy's Creek Cherokee Elementary School

**Teacher Position** Request for the 2023-2024 School Year at:

    - Arnold Memorial

- Community Engagement Coordinator**
6. **Regular Agenda**
    - A. **Director's Update** -Russell Dyer
    - B. **Spotlight**  
E.L. Ross Elementary- Dr. Stephanie Stone
    - C. **\*Site Committee Update** - Krista McKay  
\*Candies Creek Expansion  
Update on Raider Dr.
    - D. **ATS The Bridge** Jared Waldrop
    - E. **\*Proposed School Calendar** Dr. Jeff Elliott
    - F. **TN State Report Card** Michael Kahrs
    - G. **First Reading of Policies** -Jodi Riggins
      - Policy 1.300 Board Committees
      - Policy 1.305 Facilities Committee
    - H. **Strategic Plan Focus** Dr. Cody Raper  
Technology & Innovation
    - I. **Student Representative's Update** -Ava Davis
  7. **Legislative Updates** -Carolyn Ingram
  8. **"B" Agenda**
    - A. **Financial Report**
    - B. **Personnel Report**
    - C. **School Highlights**  
CMS
    - D. **Dates to Remember**
      - December 6th- Lunch & Learn @Mayfield
      - Abbreviated Day- Dec 20
      - Winter Break- Dec 21- Jan 5, 2024
  9. **Adjourn**

**Cleveland City Schools**  
**Board of Education Regular Meeting**  
November 6, 2023 5:30 PM  
Administrative Office Building, Board Room



Attendance Taken at 5:30 PM.

Mr. Matthew Coleman: Present  
Ms. Carolyn Ingram: Present  
Mr. Andy Lay: Present  
Ms. Krista McKay: Present  
Mrs. Peggy Pesterfield: Present  
Mrs. Jodi Riggins: Present  
Mr. Nate Tucker: Present

**1. Welcome - Nate Tucker**

**2. Moment of Silence/Pledge of Allegiance -Ava Davis**

Ava Davis led us in a Moment of Silence and the Pledge of Allegiance.

**3. Comments from Chairman Tucker - Nate Tucker**

As chairman for the Cleveland City Schools Board of Education, I'm committed to:

- Running an orderly and efficient meeting
- Treating everyone with respect
- Board Members will be provided
  - Equal voice for all matters
  - Should communicate through the Director of Schools for addressing his staff

Reminders For Parents and Community:

- Board of Education policies can be found on the [ClevelandSchools.org](http://ClevelandSchools.org) website. When there, Click Menu and select Policy Manual under the Board of Education section.
- Our meetings are not public forums. However, the board has made accommodations for you to address the board via:
  - School Board Policy 1.404, which includes two options along with the requirements listed. Those options being:
    - Appearing before the board via a pre-meeting request

- Addressing the board on agenda items via same-day request

#### **4. Public Comments**

No public comment was requested.

#### **5. Consent Agenda - Nate Tucker**

Motion to approve consent agenda passed with a motion by Mrs. Peggy Pesterfield and a second by Mr. Matthew Coleman.

Mr. Matthew Coleman: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Ms. Krista McKay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

#### **5. A. Approval of Regular Agenda**

#### **5.B. Approval of Minutes from October 2, 2023 Board Meeting,**

#### **5.C. Approval of Overnight Field Trips**

- Trip 1612
- Trip 1616
- Trip 1621
- Trip 1622
- Trip 1626
- Trip 1632

#### **5. D. Approval of Second Reading of Policies**

None

#### **5.E. Approval of Date Update to Section 4 Policies**

#### **5.F. FY 2023-24 General Fund Amendment No. 1**

#### **5.G. Financial Reports**

June 2023

July 2023

August 2023

#### **5. H. Report on State LEA Compliance**

#### **5.I. 5 Year Capital Plan Expense Changes**

#### **5.J. Position Requests**

## **6. Regular Agenda**

### **6. A. Director's Update -Russell Dyer**

Dr. Dyer updated the board members with his updates:

- \$500 net mid-year bonuses are going out soon to all full and part time employees!
- Congratulations to Autumn O'Bryan - Lee University Helen Devos College of Education Alumnus of the Year!
- Congratulations to our Blue Star Award Winner for October - Megan Carroll from CMS
- Co-Lead an online session with Kelly Kiser on Human Resources, Staffing, and Personnel Issues
- GAPP students visiting from Germany
- Veteran's Day is Friday, November 10 - Activities happening at schools across the district. Check social media for various events!
- TSBA Conference is taking place November 16-19

### **6. B. Spotlight**

Yates Primary:

- Principal Kerry O'Connor shared a couple of highlights from the incredible work being done at Yates. He showed pictures and talked about one of the community partners Wacker, coming to the school and doing some STEM projects with the kids.

Lady Raider Volleyball TSSAA Champions:

- Along with their coach Amy McGowan, the Cleveland High School's Lady Raiders were named TSSAA Class AAA Volleyball State Champions for the second year in a row. They attended the board meeting for a warm round of congratulations and a photo with Dr. Dyer and the Board members.

Cameron Garcia- Special Olympics Winner:

- Cleveland High School’s Cameron Garcia recently won GOLD in the National Special Olympics Golf Tournament. Cameron received a warm round of congratulations and a photo with Dr. Dyer and the Board members.

**6. C. \*TISA Accountability Plan**

Dr. Dyer presented a PowerPoint of the current TISA Accountability and the goals that Cleveland City Schools have created.

As part of TISA, T.C.A. § 49-3-112 requires each school district, starting in the 2023-24 school year, to submit an annual accountability report to the Tennessee Department of Education. On Monday evening, the Board approved the following three goals to be included in the report.

- Goal 1: Cleveland City Schools will increase the percentage of third-grade students that are proficient in the ELA section of TCAP each year for the next 7 years from 33.3% to 70%.
- Goal 2: Cleveland City Schools will increase by 3% the number of students that are proficient on the ELA section of TCAP each year for the next 5 years to achieve 34.8% to 49.8% proficiency.
- Goal 3: Cleveland City Schools will increase by 3% the number of students that are proficient in the Math section of TCAP each year for the next 5 years to achieve 28.4% to 43.4% proficiency.

Motion to approve Dr. Dyer’s recommendation of the current TISA Accountability Plan passed with a motion by Mr. Matthew Coleman and a second by Ms. Carolyn Ingram.

- Mr. Matthew Coleman: Yes
- Ms. Carolyn Ingram: Yes
- Mr. Andy Lay: Yes
- Ms. Krista McKay: Yes
- Mrs. Peggy Pesterfield: Yes
- Mrs. Jodi Riggins: Yes
- Mr. Nate Tucker: Yes

Yes: 7, No: 0

**6. D. \*First Reading of Policies -Jodi Riggins**

- Policy 1.105 School Board Legislative Involvement
- Policy 1.701 School District Planning
- Policy 2.404 School Support Organizations
- Policy 4.603 Promotion and Retention

- Policy 4.700 Testing Programs

Motion to approve the first reading of policies: Policy 1.105 School Board Legislative Involvement, Policy 1.701 School District Planning, Policy 2.404 School Support Organizations, Policy 4.603 Promotion and Retention, Policy 4.700 Testing Programs, passed with a motion by Ms. Krista McKay and a second by Mr. Andy Lay.

Mr. Matthew Coleman: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Ms. Krista McKay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

#### **6. E. Strategic Plan Focus** Dr. David Stone

Dr. David Stone, the Supervisor of Special Populations, presented on to the board current student numbers and financials of the department.

#### **6. F. Student Representative's Update** -Ava Davis

Ava Davis gave the board members an update on what has been taking place at CHS:

11/6

#### Sports

- Football, Cheer, Dance, Band, Color guard, and JROTC all got recognized on senior night.
- Volleyball won state
- Cross Country concluded their season as region champions

#### Arts

- Theatre Playoffs November 16, 17, and 18
- At the Rhea County Competition, the band placed 1 in three categories (Percussion, Color Guard, and Overall Best Band).
- Mr. Markham took students to the TTA Festival where three students (Isaac Klepper, Joey Banh, and Addison Abbott) got the All-Star Award.

## Academics

- 43 new members were inducted into the NHS (National Honor Society).
- Seniors took the ACT this month and have gotten their scores back.
- Tutoring has been successful.

## Others

- Trunk or treat
- GAPP (German exchange students)
- Seniors got their Superlatives
- The Bill Talley statue was unveiled to the students and staff of CHS
- CHS will be honoring veterans on Friday in recognition of Veteran's Day.
- Seniors are excited because Jostens will be on campus Nov, 13 and 15th in order for seniors to order caps and gowns.

## **7. Site Committee Update - Krista McKay**

No updates available

## **8. Legislative Updates -Carolyn Ingram**

Carolyn made comments about the A-F Grading and the Voucher Program. Both of these will have more information at a later date.

## **9. "B" Agenda**

### **9.A. Financial Report**

### **9.B. Personnel Report**

### **9.C. School Highlights**

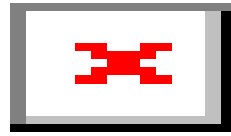
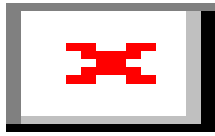
CMS

### **9. D. Dates to Remember**

- November 20th- No School- Parent Conference
- Thanksgiving Break- District Closed 11/21-11/24
- November 27th- Lunch & Learn @ Candy's Creek
- December 4th- Board of Education Meeting @ AOB
- December 6th- Lunch & Learn @Mayfield

## **10. Adjourn**

Chairman adjourned the meeting at 6.53 pm.



Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1707**  
\* Category Travel With Students  
\* Type of Trip Athletic  
\* Athletic Event (you may check more than one)  
Wrestling

Trip Leave

\* Date 12/18/23 Monday  
\* Time 3:00 PM

Trip Return

\* Date 12/21/23 Thursday  
\* Time 5:00 PM

Trip Year/Week 2023-51

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

\* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

\* Please list all chaperones for this overnight trip including non-staff. Jenna Morris, Josh Boskin, Christina Melton  
\* Indicate cost per person and how the trip is being funded (parent or district?) 0

Comments National wrestling tournament  
Hotel information will be emailed to Dr. Elliott and Mr.Pritchard

\* Your School/Dept ⓘ 020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Main Destination ⓘ Other (Type Below)  
420 S Thacker Ave, Kissimmee, FL 34741, USA

Destination Not Listed Osceola High School, South Thacker Avenue, Kissimmee, FL, USA \* Destination Name Knockout tournament

\* Approximate Nbr of Miles Round Trip 1160.62

\* Funding Source #1 Other Budget Code Wrestling

Funding Source Desc      Please indicate the funding information in the Budget Code Field to the right.      Budget Code Desc

Funding Approver

\* Teacher / Advisor / Staff Name      Josh Bosken  
 \* Teacher / Advisor / Staff Phone #      5136464435  
 Teacher / Advisor / Staff Email      jbosken@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info       Same as Teacher / Advisor / Staff

\* Emergency Contact Name      Josh Bosken  
 \* Emergency Contact Phone #      5136464435

### Number of Individuals Making Trip

* Male Adult/Chaperone	1	* Female Adult/Chaperone	2	Total Adult/Chaperone	3
* Male Students	0	* Female Students	15	Total Students	15

### Additional Information

\* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)?      Yes

\* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

Parent caravan

### Vehicles Needed

\* Do you need a school bus, staff van or charter bus?      No

Person Submitting Request      jweiss@clevelandschools.org

Date Submitted

### Level 01 Approval - Location Approval

Comment

Decision      Approved

Name      bpritchard@clevelandschools.org

Decision Date      Nov 30, 2023, 9:49:10 AM

### Level 07 Approval - Overnight Trip Approval

Comment

Decision      Approved

Name      jelliott@clevelandschools.org

Decision Date      Nov 30, 2023, 10:16:55 AM

### Level 10 Approval - School Board Approval

Comment

**Field Trip Rates**

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Trip Number **1699**

\* Category Travel With Students

\* Type of Trip Athletic

\* Athletic Event (you may check more than one)

Basketball - Girls - Varsity

**Trip Leave**

\* Date 12/29/23 Friday

\* Time 7:00 AM

**Trip Return**

\* Date 12/30/23 Saturday

\* Time 10:00 PM

Trip Year/Week 2023-52

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

\* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

\* Please list all chaperones for this overnight trip including non-staff. Bianca Hensley  
Martin Hensley  
Holly Stroud

\* Indicate cost per person and how the trip is being funded (parent or district?) GBB acct will cover hotels.

Comments Parents are driving

\* Your School/Dept ⓘ 020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Main Destination ⓘ Other (Type Below)  
6281 Arno Rd, Franklin, TN 37064, USA

Destination Not Listed Page High School, Arno Road, Franklin, TN, USA \* Destination Name Page High School

\* Approximate Nbr of Miles Round Trip

\* Funding Source #1 Other Budget Code GBB

Funding Source Desc Please indicate the funding information in the Budget Code Field to the right. Budget Code Desc

## Funding Approver

\* Teacher / Advisor / Staff Name Bianca Hensley  
 \* Teacher / Advisor / Staff Phone # 7314370127  
 Teacher / Advisor / Staff Email bhensley@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info  Same as Teacher / Advisor / Staff

\* Emergency Contact Name Bianca Hensley  
 \* Emergency Contact Phone # 7314370127

## Number of Individuals Making Trip

* Male Adult/Chaperone	1	* Female Adult/Chaperone	2	Total Adult/Chaperone	3
* Male Students	0	* Female Students	11	Total Students	11

## Additional Information

\* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes

\* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

PARENTS ARE DRIVING

## Vehicles Needed

\* Do you need a school bus, staff van or charter bus? No

Person Submitting Request bhensley@clevelandschools.org

Date Submitted

## Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Nov 28, 2023, 10:48:52 AM

## Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Nov 28, 2023, 1:13:21 PM

## Level 10 Approval - School Board Approval

Comment

Decision

Designated Approver amcmackin@clevelandschools.org

**Field Trip Rates**

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1698**

\* Category Travel With Students

\* Type of Trip Athletic

\* Athletic Event (you may check more than one)

Wrestling

**Trip Leave**

\* Date 12/28/23 Thursday

\* Time 7:00 AM

**Trip Return**

\* Date 12/31/23 Sunday

\* Time 5:00 PM

Trip Year/Week 2023-52

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

\* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

\* Please list all chaperones for this overnight trip including non-staff. Joey Knox, Jacob Murphy

\* Indicate cost per person and how the trip is being funded (parent or district?) 0

Comments National Wrestling tournament in Pittsburgh Pennsylvania  
Canon-McMillan HS

\* Your School/Dept ⓘ 020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Main Destination ⓘ Other (Type Below)  
314 Elm St Ext, Canonsburg, PA 15317, USA

Destination Not Listed Canon-McMillan High School, Elm Street Extension,  
Canonsburg, PA, USA \* Destination Name Powerade

\* Approximate Nbr of Miles Round Trip 1100.06

\* Funding Source #1 Other Budget Code

Funding Source Desc Please indicate the funding information in the Budget Code Field to the right. Budget Code Desc

## Funding Approver

\* Teacher / Advisor / Staff Name Joey Knox  
 \* Teacher / Advisor / Staff Phone # 4235981118  
 Teacher / Advisor / Staff Email jknox@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info  Same as Teacher / Advisor / Staff

\* Emergency Contact Name Joey Knox  
 \* Emergency Contact Phone # 4235981118

## Number of Individuals Making Trip

* Male Adult/Chaperone	2	* Female Adult/Chaperone	0	Total Adult/Chaperone	2
* Male Students	7	* Female Students	0	Total Students	7

## Additional Information

- \* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? **Yes**
- \* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

Planes and rented cars

Information will be emailed to Dr.Elliott and Mr.Pritchard

## Vehicles Needed

\* Do you need a school bus, staff van or charter bus? **No**

Person Submitting Request jweiss@clevelandschools.org

Date Submitted

## Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Nov 28, 2023, 10:48:38 AM

## Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Nov 28, 2023, 1:36:09 PM

## Level 10 Approval - School Board Approval

Comment

Decision

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number 1697

\* Category Travel With Students

\* Type of Trip Athletic

\* Athletic Event (you may check more than one)

Wrestling

Trip Leave

\* Date 12/20/23 Wednesday  
\* Time 7:00 AM

Trip Return

\* Date 12/23/23 Saturday  
\* Time 2:00 PM

~~Trip Year~~ 2023-51

\* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information


\* Please list all chaperones for this overnight trip including non-staff. Joey Knox, John Weiss, Jacob Murphy

\* Indicate cost per person and how the trip is being funded (parent or district?) 0

Comments Knockout Christmas tournament

Hotel information will be emailed to Dr. Elliott and Mr. Pritchard

\* Your School/Dept  020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Main Destination  Other (Type Below)  
420 S Thacker Ave, Kissimmee, FL 34741, USA

Destination Not Listed Osceola High School, South Thacker Avenue, Kissimmee, FL, USA \* Destination Name Knockout

\* Approximate Nbr of Miles Round Trip 1160.62

\* Funding Source #1 Other Budget Code

Funding Source Desc Please indicate the funding information in the Budget Code Field to the right. Budget Code Desc

Funding Approver

\* Teacher / Advisor / Staff Name John Weiss  
 \* Teacher / Advisor / Staff Phone # 4235051814  
 Teacher / Advisor / Staff Email jweiss@clevelandschools.org

Note: This email will receive the requester approval / disapproval from requester

Emergency Contact Info **Same as Teacher / Advisor / Staff**

\* Emergency Contact Name John Weiss  
 \* Emergency Contact Phone # 4235051814

Number of Individuals Making Trip

\* Male Adult/Chaperone 3 \* Female Adult/Chaperone 0 Total Adult/Chaperone 3  
 \* Male Students 14 \* Female Students 0 Total Students 14

Additional Information

- \* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes
- \* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

Parent caravan

Vehicles Needed

\* Do you need a school bus, staff van or charter bus? No

Person Submitting Request jweiss@clevelandschools.org

Date Submitted

Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Nov 28, 2023, 10:48:24 AM

Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Nov 29, 2023, 12:22:08 PM

Level 10 Approval - School Board Approval

Comment

Decision

Designated Approver amcmackin@clevelandschools.org

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1696**  
\* Category Travel With Students  
\* Type of Trip Athletic  
\* Athletic Event (you may check more than one)  
Wrestling

Trip Leave

\* Date 12/15/23 Friday  
\* Time ~~8:00 AM~~ 10:45am

Trip Return

\* Date 12/16/23 Saturday  
\* Time 5:00 PM

Trip Year/Week 2023-50

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

\* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

\* Please list all chaperones for this overnight trip including non-staff. Josh Bosken, Jenna Morris, Christina Melton  
\* Indicate cost per person and how the trip is being funded (parent or district?) 0

Comments Valkyrie Duals in Clarksville  
Hotel information will be emailed to Dr. Elliott and Mr. Pritchard

\* Your School/Dept ⓘ 020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Main Destination ⓘ Other (Type Below)  
800 Lafayette Rd, Clarksville, TN 37042, USA

Destination Not Listed Northwest High School, Lafayette Road, Clarksville, TN, USA \* Destination Name Valkyrie Duals

\* Approximate Nbr of Miles Round Trip 431.56

\* Funding Source #1 Other Budget Code

Funding Source Desc Please indicate the funding information in the Budget Code Field to the right. Budget Code Desc

Funding Approver

\* Teacher / Advisor / Staff Name Josh Bosken  
 \* Teacher / Advisor / Staff Phone # 5136464435  
 Teacher / Advisor / Staff Email jbosken@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info  Same as Teacher / Advisor / Staff

\* Emergency Contact Name Josh Bosken  
 \* Emergency Contact Phone # 5136464435

Number of Individuals Making Trip

* Male Adult/Chaperone	1	* Female Adult/Chaperone	2	Total Adult/Chaperone	3
* Male Students	0	* Female Students	15	Total Students	15

Additional Information

\* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes  
 \* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.  
 Parent vehicles

Vehicles Needed

\* Do you need a school bus, staff van or charter bus? No

Person Submitting Request jweiss@clevelandschools.org  
 Date Submitted

Level 01 Approval - Location Approval

Comment  
 Decision Approved  
 Name bpritchard@clevelandschools.org  
 Decision Date Nov 26, 2023, 8:36:34 PM

Level 07 Approval - Overnight Trip Approval

Comment  
 Decision Approved  
 Name jelliott@clevelandschools.org  
 Decision Date Nov 27, 2023, 1:55:22 PM

Level 10 Approval - School Board Approval

Comment  
 Decision  
 Designated Approver amcmackin@clevelandschools.org

**Field Trip Rates**

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1679**

\* Category Travel With Students

\* Type of Trip Field Trip

\* Field Trip Event  
CTE/Fine Arts Trip

**Trip Leave**

\* Date 1/12/24 Friday

\* Time 8:00 AM

**Trip Return**

\* Date 1/14/24 Sunday

\* Time 3:00 AM

Trip Year/Week 2024-02

\* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

\* Please list all chaperones for this overnight trip including non-staff. Don Markham, Mark Klepper  
Alicia Klepper, Ali Creel, Michelle Mazzolini, Cassie Langford

\* Indicate cost per person and how the trip is being funded (parent or district?) \$125 - theater funds

Comments Don Markham will drive this bus.  
Staying at the Wingate by Wyndham Murfreesboro

\* Your School/Dept ⓘ 020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Do you have students with health concerns on this trip? Don't list student names, only the health conditions due to FERPA/HIPPA. No

\* Main Destination ⓘ MTSU  
1301 E Main St., Murfreesboro, TN 37132

\* Approximate Nbr of Miles Round Trip

* <b>Funding Source #1</b>	School	Budget Code	420
Funding Source Desc		Budget Code Desc	

Funding Approver

Are funds payable to a third party? **No**  
 (Does venue require payment prior to trip?)

\* Teacher / Advisor / Staff Name **Don Markham**  
 \* Teacher / Advisor / Staff Phone # **14234781113**  
 Teacher / Advisor / Staff Email **dmarkham@clevelandschools.org**

Note: This email will receive the requester emails if different from requester

Emergency Contact Info  **Same as Teacher / Advisor / Staff**

\* Emergency Contact Name **Don Markham**  
 \* Emergency Contact Phone # **14234781113**

\* Grade Level(s) Making Trip  
 9  
 10  
 11  
 12

\* Educational Objective for Field Trip **THESCON is our annual state conferenece. We will be participating in the one-act festival, attending workshops, performing for All-State Qualifiers, and seeing shows.**

**Number of Individuals Making Trip**

\* Male Adult/Chaperone **2** \* Female Adult/Chaperone **4** Total Adult/Chaperone **6**  
 \* Male Students **6** \* Female Students **20** Total Students **26**

\* Will the students be away from school during lunch? **Yes**  
 \* If so, will these students need packed lunches? **No**

Nbr Students **26** Teacher **Don Markham**

Students will be away from school during the lunch period, so therefore lunches are not needed.

**Additional Information**

\* Will you be using external transportation--Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? **No**

**Vehicles Needed**

\* Do you need a school bus, staff van or charter bus? **Yes**

**Check here to indicate trip is drop-off only** Location

**Check here to indicate trip is pickup only** Location

Vehicle Pickup

\* Date **1/12/24**  
 \* Time **8:00 AM**

Arrive at Venue (Info Only)

\* Date **1/12/24**  
 \* Time **1:00 PM**

Depart Venue (Info Only)

\* Date **1/13/24**  
 \* Time **11:00 PM**

Vehicle Return

\* Date **1/14/24**  
 \* Time **3:00 AM**

Total Trip Hours **43.00**

**Field Trip Rates**

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1676**

\* Category Travel With Students

\* Type of Trip Athletic

\* Athletic Event (you may check more than one)  
Soccer - Girls

**Trip Leave**

\* Date 8/23/24 Friday

\* Time 12:00 PM

**Trip Return**

\* Date 8/24/24 Saturday

\* Time 9:00 PM

Trip Year/Week 2024-34

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

\* Is this an overnight trip? Yes

**Is this an overnight trip? Additional Information**

\* Please list all chaperones for this overnight trip including non-staff. Miles Christian  
Joel Swartzel  
Samantha McCathern  
Elizabeth Sanders  
Keri Robbins

\* Indicate cost per person and how the trip is being funded (parent or district?) Parent and girls soccer.

Comments We will meet at Cleveland High School. We are playing a soccer tournament in Gatlinburg in the Smoky Mountain Cup. We are staying one night, Friday August 23rd and returning Saturday, August 24h. We will be parking at the Rocky Top Sports World.

\* Your School/Dept ⓘ 020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Main Destination ⓘ Other (Type Below)  
1870 Sports World Blvd, Gatlinburg, TN 37738, USA

Destination Not Listed Rocky Top Sports World \* Destination Name Rocky Top Sports World

\* Approximate Nbr of Miles Round Trip

\* Funding Source #1 Other Budget Code Boys Soccer

Funding Source  
Desc

Please indicate the funding information in the  
Budget Code Field to the right.

Budget Code  
Desc

Funding Approver

\* Teacher / Advisor / Staff Name Miles Christian  
 \* Teacher / Advisor / Staff Phone # 4235842053  
 Teacher / Advisor / Staff Email mchristian@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info  Same as Teacher / Advisor / Staff

\* Emergency Contact Name Miles Christian  
 \* Emergency Contact Phone # 4235842053

### Number of Individuals Making Trip

* Male Adult/Chaperone	2	* Female Adult/Chaperone	2	Total Adult/Chaperone	4
* Male Students	0	* Female Students	25	Total Students	25

### Additional Information

- \* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes
- \* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle. Personal vehicles.

### Vehicles Needed

\* Do you need a school bus, staff van or charter bus? No

Person Submitting Request mchristian@clevelandschools.org  
 Date Submitted

### Level 01 Approval - Location Approval

Comment  
 Decision Approved  
 Name bpritchard@clevelandschools.org  
 Decision Date Nov 2, 2023, 8:29:34 PM

### Level 07 Approval - Overnight Trip Approval

Comment  
 Decision Approved  
 Name jelliott@clevelandschools.org  
 Decision Date Nov 3, 2023, 8:33:21 AM

### Level 10 Approval - School Board Approval

Comment

**Field Trip Rates**

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1675**

\* Category Travel With Students

\* Type of Trip Athletic

\* Athletic Event (you may check more than one)  
Soccer - Boys

**Trip Leave**

\* Date 3/15/24 Friday

\* Time 1:00 PM

**Trip Return**

\* Date 3/16/24 Saturday

\* Time 6:00 PM

**Trip Year/Week 2024-11**

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

\* Is this an overnight trip? Yes

**Is this an overnight trip? Additional Information**

\* Please list all chaperones for this overnight trip including non-staff. Miles Christian  
Tom Marino  
Caleb Bolanos  
Andres Rodas

\* Indicate cost per person and how the trip is being funded (parent or district?) Parent and boys soccer.

Comments We will meet at Cleveland High School. We are playing a soccer tournament in Gatlinburg in the Smoky Mountain Cup. We are staying one night, Friday March 15th and returning Saturday, March 16th. We will be parking at the Rocky Top Sports World.

\* Your School/Dept ⓘ 020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Main Destination ⓘ Other (Type Below)  
1870 Sports World Blvd, Gatlinburg, TN 37738, USA

Destination Not Listed Rocky Top Sports World \* Destination Name Rocky Top Sports World

\* Approximate Nbr of Miles Round Trip

\* Funding Source #1 Other Budget Code Boys Soccer

Funding Source Desc Please indicate the funding information in the Budget Code Field to the right. Budget Code Desc

## Funding Approver

\* Teacher / Advisor / Staff Name Miles Christian  
 \* Teacher / Advisor / Staff Phone # 4235842053  
 Teacher / Advisor / Staff Email mchristian@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info  Same as Teacher / Advisor / Staff

\* Emergency Contact Name Miles Christian  
 \* Emergency Contact Phone # 4235842053

## Number of Individuals Making Trip

* Male Adult/Chaperone	4	* Female Adult/Chaperone	0	Total Adult/Chaperone	4
* Male Students	22	* Female Students	0	Total Students	22

## Additional Information

\* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes

\* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

Personal vehicles.

## Vehicles Needed

\* Do you need a school bus, staff van or charter bus? No

Person Submitting Request mchristian@clevelandschools.org

Date Submitted

## Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Nov 2, 2023, 8:28:47 PM

## Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Nov 3, 2023, 8:32:38 AM

## Level 10 Approval - School Board Approval

Comment

Decision

Designated Approver amcmackin@clevelandschools.org

**Field Trip Rates**

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1686**

\* Category Travel With Students

\* Type of Trip Field Trip

\* Field Trip Event  
Standard Field Trip

**Trip Leave**

\* Date 3/20/24 Wednesday

\* Time 6:00 AM

**Trip Return**

\* Date 3/24/24 Sunday

\* Time 6:00 PM

Trip Year/Week 2024-12

\* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

\* Please list all chaperones for this overnight trip including non-staff. Bob Pritchard  
Amanda Pritchard  
Athena Davis  
Julie Phillips

\* Indicate cost per person and how the trip is being funded (parent or district?) Estimated cost- \$920 per student  
Trip paid for by student/parent

Comments Bus will pick up students on March 20, 2024 at CHS  
Bus will drive to Washington D.C. and stay in Washington D.C. until Sunday, March 24, 2024.  
Bus will arrive back in Cleveland at 6:00 PM on March 24.

Students will be attending the WAMUNC conference at George Washington University with the Model UN club at CHS.

\* Your School/Dept ⓘ 020 Cleveland High School  
850 Raider Drive, Cleveland, TN 37312

\* Do you have students with health concerns on this trip? Don't list student names, only the health conditions due to FERPA/HIPPA. No

\* Main Destination ⓘ Other (Type Below)  
Washington, DC, USA

Destination Not Listed Washington D.C., DC, USA \* Destination Name WAMUNC XXV at George Washington University

\* Approximate Nbr of Miles Round Trip 1130.00

* <b>Funding Source #1</b>	Other	Budget Code	CHS - Model UN
Funding Source Desc	Please indicate the funding information in the Budget Code Field to the right.	Budget Code Desc	
Funding Approver			

Are funds payable to a third party? **Yes**  
 (Does venue require payment prior to trip?)

Amount of Payment Estimate \$300-\$400 per student for hotel

Payment Option Will Pick Up Check

Purchase Order/Requisition Nbr None

Payment Due To

Comments Concerning Payment

\* Teacher / Advisor / Staff Name Julie Phillips

\* Teacher / Advisor / Staff Phone # 4237150256

Teacher / Advisor / Staff Email jphillips@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info  **Same as Teacher / Advisor / Staff**

\* Emergency Contact Name Julie Phillips

\* Emergency Contact Phone # 4237150256

9

\* Grade Level(s) Making Trip 10  
11  
12

\* Educational Objective for Field Trip Attend the Model UN conference at George Washington University

**Number of Individuals Making Trip**

* Male Adult/Chaperone 1	* Female Adult/Chaperone 3	Total Adult/Chaperone 4
* Male Students 10	* Female Students 36	Total Students 46

\* Will the students be away from school during lunch? **Yes**

\* If so, will these students need packed lunches? **No**

Nbr Students 46 Teacher Julie Phillips

Students will be away from school during the lunch period, so therefore lunches are not needed.

**Additional Information**

\* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? No

### Vehicles Needed


\* Do you need a school bus, staff van or charter bus? Yes

Check here to indicate trip is drop-off only Location

Check here to indicate trip is pickup only Location

Vehicle Pickup	Arrive at Venue (Info Only)	Depart Venue (Info Only)	Vehicle Return
* Date 3/20/24	* Date 3/20/24	* Date 3/24/24	* Date 3/24/24
* Time 6:00 AM	* Time 6:00 PM	* Time 6:00 AM	* Time 6:00 PM

Total Trip Hours 108.00

\* Type of vehicles needed to reserve **Approved Charter**  


\* **Approved Charter** **Eagle Christian Tours**  
 Email  
 Phone 706-314-8684  
 Contact  
 Address PO Box 512  
 Rome GA

\* How many vehicles do you need? 1

Vehicle Guidelines: School Bus Capacity:  
 Elementary School Students=78 max  
 Middle/High School Students=52 max

\* Do you need a wheelchair lift? No

Nbr Wheelchair Slots 0 Nbr Seatbelts 0 Nbr Fold Down Seats 0

#### Special Needs

Comments or Details Concerning Needs

#### General Information

Owner vmack@clevelandschools.org

Bid Id/Closing Date

Person Submitting Request jphillips@clevelandschools.org

Date Submitted

### Field Trip Acceptance of Responsibility

My signature indicates I have read and will adhere to all School Board Policies that apply to field or athletic trips.

\* I have read and understand the information above.

Yes

### Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Nov 7, 2023, 9:54:57 AM

### Level 02 Approval - Second Level Location Approval

Comment

Decision Approved

Name aobryan@clevelandschools.org

Decision Date Nov 7, 2023, 12:30:07 PM

### Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Nov 9, 2023, 1:15:02 PM

### Level 10 Approval - School Board Approval

Comment

Decision

Designated Approver amcmackin@clevelandschools.org

Name

Decision Date

# Cleveland City Board of Education

Monitoring: <b>Review: Annually, in July</b>	Descriptor Term: <b>School Board Legislative Involvement</b>	Descriptor Code: <b>1.105</b>	Issued Date: <b>12/04/23</b>
		Rescinds: <b>1.105</b>	Issued: <b>08/15/22</b>

1 The Board shall work for the passage of new laws designed to advance the cause of improving public  
2 education in Tennessee. Likewise, the Board shall work for the repeal or modification of existing laws  
3 and for the defeat of proposed laws that impede this cause.

4 To accomplish this:

- 5 1. The Board shall stay informed of pending legislation and actively communicate its concerns  
6 and make its position known to their elected representatives at both the state and national level;
- 7 2. The Board shall work with other school boards in the state, other local officials, and  
8 community groups in creating public awareness and support for legislative priorities;
- 9 3. The Board shall annually select one (1) of its members to serve as its legislative **liaison**  
10 **representative**;
- 11 4. The Board shall work with its legislative **liaison representative**, TSBA, and other concerned  
12 groups in developing an annual legislative program; and
- 13 5. The Board shall include in its budget appropriate resources to cover costs, including travel  
14 expenses, necessary to ensure active participation in the legislative process.

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Cross References

Board Member Development Opportunities 1.204

# Cleveland City Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>School District Planning</b>	Descriptor Code: <b>1.701</b>	Issued Date: <b>12/04/23</b>
		Rescinds: <b>1.701</b>	Issued: <b>10/04/18</b>

## 1 *General*

2 The Board shall develop and implement a written five (5) year strategic plan that addresses identified  
3 priority needs and provides for continuous student growth and improvement. The plan shall be updated  
4 every two (2) years and shall align with requirements of the State Board of Education.<sup>1</sup>

5 The Director of Schools shall develop any necessary measures to implement this policy.

## 6 **BOARD IMPROVEMENT PLAN FOR THE DISTRICT<sup>1</sup>**

7 The Board shall develop annual plans with specific goals for improving student performance and that  
8 operationalize the district's five (5) year strategic plan. **This will be incorporated into the TISA**  
9 **accountability report that must be approved by the Board and filed with the Department of Education**  
10 **each November 1<sup>st</sup>.**<sup>2</sup>

11 The Board shall plan an annual retreat with the Director of Schools and appropriate staff. The purpose  
12 of the retreat shall be to:

- 13 1. Review progress on the implementation of priorities, initiatives, and long-range plans;
- 14 2. Determine which goals have been achieved and whether any new efforts are needed;
- 15 3. Review major issues that may affect the school system in the future; and
- 16 4. Create an annual plan for district improvement.

## 20 **SCHOOL IMPROVEMENT PLAN<sup>1</sup>**

21 The principal of each school shall work with the Director of Schools to develop and implement a  
22 school improvement plan that is student focused and in support of the board improvement plan. The  
23 plan shall be updated annually and address the long-range strategic plan of the school district.<sup>1</sup>

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### Legal References

1. TCA 49-1-613; TRR/MS 0520-01-02-.31(8); State Board of Education Policy 2.101
2. **TCA 49-3-112**

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### Cross References

- Role of the Board of Education 1.101  
In-Service and Professional Learning Opportunities 5.113  
Qualifications and Duties of the Director of Schools 5.802

# Cleveland City Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>School Support Organizations</b>	Descriptor Code: <b>2.404</b>	Issued Date: <b>12/04/23</b>
		Rescinds:	Issued:

## 1 INTRODUCTION

2 The Board of Education of the Cleveland City School System has adopted a more restrictive policy for  
3 school support organizations than that defined by state law.

4 Only groups or organizations that have entered into a "cooperative agreement" with the schools may  
5 use the name, mascot or logo of a school or the school district to solicit or raise money, materials,  
6 property, securities, services, or other things of value.<sup>1</sup> These groups shall be known as "school support  
7 organizations." Cleveland City Schools does not recognize student support organizations.

## 8 ~~REPORTING AND RECORDS~~

9 The Director or the Director's designee shall post a list of school support organizations that are  
10 recognized on the school district's web site. This list shall include name of group, president/chair, and  
11 treasurer.

12 All school support organizations shall be required to deposit any money raised into the school account  
13 under a restricted fund. This money will become part of the "internal school funds" and subject to the  
14 same guidelines and audit procedures as other school funds.

## 15 PROCEDURES

The executive board of the school support organization must complete a cooperative agreement with  
the principal of the school. This agreement must include the following:

- The executive board of the organization will include the principal of the school or his designee
- The executive board will determine the use of the restricted funds
- Purchases utilizing these funds will use the purchase order procedures used by the school
- All funds in the school accounts will be handled in the normal operating manner, using the school bookkeeper(s)
- The organization shall obtain the approval of the principal, then the Director and Board of Education for all fundraising activities.

---

Legal References

1. TCA 49-2-604(a)

1 *General*

2 Only a group or organization that has entered into a written cooperative agreement with the Board may  
3 use the name, mascot, or logo of a school or the school district to solicit or raise money, materials,  
4 property, securities, services, or other things of value.<sup>1</sup>

5 A civic organization operating concessions or parking at school-sponsored events is not a school support  
6 organization subject to this policy.

7 **REPORTING AND RECORDS**

8 The Director of Schools/designee shall annually post a list of organizations that are recognized as school  
9 support organizations on the school district's web site.

10 Any forms, annual reports, or financial statements submitted shall be open to public inspection as a  
11 public record.

12 **PROCEDURES**

13 The Director of Schools shall create procedures to oversee the relationship between the Board and any  
14 school support organization. These procedures shall include, at a minimum, the following:

15 1. Any agreement between the Board and a school support organization shall be in writing and  
16 signed by the Director of Schools/designee and an authorized agent of the school support  
17 organization seeking authorization. This agreement shall contain, at a minimum, the following  
18 provisions:

19 a. An agreement to abide by any policies and procedures regarding school support  
20 organizations; and

21 b. An agreement to indemnify the Board, the Director of Schools, and all other agents of the  
22 school district for the actions of the school support organization.

23 2. Prior to entering into any agreement, a school support organization shall submit the following to  
24 the Director of Schools/designee:<sup>2</sup>

25 a. Documentation confirming the school support organization's status as a nonprofit  
26 organization, foundation, or a chartered member of a nonprofit organization or  
27 foundation;

28 b. A written statement of the goals and objectives of the group or organization;

29 c. The main contact's telephone and address as well as the telephone number, address, and  
30 position of each officer of the group or organization; and

31 d. A copy of the school support organization's written policy specifying reasonable  
32 procedures for accounting, controlling, and safeguarding any money, materials, property,  
33 securities, services, or other things of value collected or disbursed by it.

- 1        3. The Director of Schools shall designate a date prior to the beginning of the regular school year  
2        for the school support organization to submit a form to the Director of Schools/designee which  
3        verifies the information previously provided by the school support organization as correct, or if  
4        the information is no longer correct, that date shall be the deadline for any corrections.<sup>3</sup>
- 5        4. The school support organization shall abide by all applicable federal, state, and local laws,  
6        ordinances, and regulations in its activities.
- 7        5. The school support organization shall maintain a copy of its charter, bylaws, minutes, and  
8        documentation of its recognition as a nonprofit organization.
- 9        6. The school support organization shall maintain financial records for a period of at least four (4)  
10        years.
- 11       7. The school support organization shall operate within the applicable standards and guidelines set  
12       by a related state association, if applicable, and shall not promote, encourage, or acquiesce in any  
13       violation of student or team eligibility requirements, conduct codes, or sportsmanship standards.
- 14       8. The school support organization's officers shall ensure that school support organization funds  
15       are safeguarded and are spent only for purposes related to the stated goals and objectives of the  
16       organization.
- 17       9. The school support organization shall obtain the approval of the Director of Schools/designee  
18       before undertaking any fundraising activity. The Director of Schools/designee shall consider, at  
19       a minimum, the following when approving or denying a request by a school support organization  
20       to engage in a fundraising activity:<sup>4</sup>
  - 21            a. Whether the fundraising activity, as scheduled, conflicts with the fundraising activity of  
22            the school district or an individual school within that district; and
  - 23            b. Whether the fundraising activity is consistent with the goals and mission of the school or  
24            school district.
- 25       10. The school support organization shall provide access to all books, records, and bank account  
26       information for the school support organization to the Board, local school principal, or auditors  
27       of the Office of the Comptroller of the Treasury upon request.
- 28       11. A school representative cannot act as a treasurer or bookkeeper for a school support organization  
29       or be a signatory on the checks for a school support organization. A majority of the voting  
30       members of any school support organization board should not be composed of school  
31       representatives.<sup>5</sup>

32 The Director of Schools may enact procedures to suspend or revoke the authorization of any school  
33 support organization for failure to abide by the policies and procedures regarding school support  
34 organizations.

35

## 1 **CONCESSIONS AND PARKING**

2 The principal of a school may agree to allow an authorized school support organization to operate and  
3 collect money for a concession stand or parking at a related school academic, arts, athletic, or social  
4 event on school property without the prior approval of the Director of Schools/designee. Any money  
5 payable to the school pursuant to the agreement with the principal will be considered school support  
6 organization funds and not student activity funds if the school support organization provides the school  
7 with the relevant collection documentation required by the student activity funds manual produced by  
8 the state.

---

### Legal References

1. TCA 49-2-604(a)
2. TCA 49-2-604(b)(1)
3. TCA 49-2-604(b)(1)(B)
4. TCA 49-2-604(b)(2)
5. TCA 49-2-604(g)

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### Cross References

Student Activity Funds Management 2.900  
Fundraising Activities 2.601

# Cleveland City Board of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term: <b>Promotion and Retention</b>	Descriptor Code: <b>4.603</b>	Issued Date: <b>12/04/23</b>
		Rescinds: <b>4.603</b>	Issued: <b>01/11/21</b>

## 1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and  
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if  
4 applicable.<sup>1</sup>

5 Students who have difficulty in achieving the requirements for promotion may be considered for  
6 retention. Schools shall identify these students by February 1<sup>st</sup>. Factors used to identify students for  
7 retention shall include:<sup>2</sup>

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;<sup>3</sup>
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1<sup>st</sup> deadline if the delay in identifying a  
24 student is due to:<sup>4</sup>

- 25 1. Date of enrollment; or
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are  
28 released.

## 29 **PROMOTION PLANS<sup>5</sup>**

30 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within  
31 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student

1 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504  
2 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school  
3 counselor, or other appropriate school personnel.

4 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements  
5 that will verify whether a student has made sufficient progress to be promoted to the next grade level,  
6 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade  
7 will include additional requirements for promoting students in these grades. A copy of the plan will be  
8 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-  
9 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then  
10 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the  
11 promotion plan.

12 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be  
13 promoted to the next grade level unless retention is required per additional requirements for students in  
14 third and fourth grade.<sup>6</sup>

15 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by  
16 the end of the school year, the student shall be eligible to enroll in a summer reading or learning  
17 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)  
18 calendar days prior to the start of the next school year if the student was enrolled in a summer program.  
19 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be  
20 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school  
21 year.<sup>7</sup>

## 22 **RETENTION**<sup>6</sup>

23 A student may be retained when such retention is in the best interests of the student or when retention  
24 is required per additional requirements for students in third and fourth grade.

### 25 *Decision of Retention – General*<sup>8</sup>

26 If a student is retained, the Director of Schools/designee shall develop an individualized academic  
27 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of  
28 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its  
29 development. The plan shall include at least one of the following strategies:

- 30 1. Adjustment to the current instructional strategies or materials;
- 31
- 32 2. Additional instructional time;
- 33
- 34 3. Individual tutoring;
- 35
- 36 4. Modification to the student's classroom assignment to ensure the student receives  
37 instruction from a teacher with a level of overall effectiveness of above expectations (level  
38 4) or significantly above expectations (level 5); or
- 39

1           5. Attendance or truancy interventions.

2   A student shall not be retained more than once in any grade. The progress of students who are retained  
3 shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the  
4 school year in which the student is retained. The Director of Schools shall develop procedures to  
5 ensure appropriate recordkeeping of students who are retained.

6   *Decision of Retention – Third Grade<sup>9</sup>*

7   Third grade students shall not be promoted to the next grade unless they are determined to be  
8 proficient (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts  
9 (ELA) based on the student’s most recent TCAP test.

10 Students who are not proficient in ELA may still be promoted if the following conditions are met:

11       1. A student in third grade receiving a performance level rating of “approaching” on the ELA  
12 portion of the student’s most recent TCAP test may be promoted if:

- 13
- 14           a. The student is an English language learner and has received less than two (2) full years  
15 of ELA instruction;
- 16           b. The student was previously retained in grades K-3;
- 17           c. The student is retested before the next school year and scores proficient in ELA;
- 18           d. The student attends a learning loss bridge camp before the next school year, maintains a  
19 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-  
20 test at the end of the camp; ~~or~~
- 21           e. The student receives tutoring for the entirety of the next school year in accordance with  
22 state law; **or**
- 23           f. **Beginning with the 2023-2024 school year, the student demonstrates proficiency in**  
24 **ELA standards by scoring within the fiftieth percentile on the most recently**  
25 **administered state-provided benchmark assessment and the district provides tutoring**  
26 **services to the student during the entire fourth grade school year and notifies the**  
27 **student’s parent/guardian, in writing, of the benefits of enrolling the student in summer**  
28 **programming.**

29

30       2. A student in third grade receiving a performance level rating of “below” on the ELA portion of  
31 the student’s most recent TCAP test may be promoted if:

- 32
- 33           a. The student is an English language learner and has received less than two (2) full years  
34 of ELA instruction;
- 35           b. The student was previously retained in grades K-3;
- 36           c. The student is retested before the next school year and scores proficient in ELA; or
- 37           d. The student attends a learning loss bridge camp before the next school year, maintains a  
38 ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next  
39 school year in accordance with state law.

40   *Decision of Retention – Fourth Grade<sup>9</sup>*

1 Students in the following categories shall show adequate growth in the following ways before being  
2 promoted to the fifth grade:

- 3 1. A student who is promoted to the fourth grade due to receiving tutoring for the entirety of the  
4 next school year in accordance with state law or because of attending a learning loss bridge  
5 camp must maintain a ninety percent (90%) attendance rate; and  
6
- 7 2. A student receiving tutoring for the entirety of the next school year in accordance with state law  
8 shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the  
9 student may be promoted to fifth grade.

10 A student shall not be retained more than once in fourth grade.

#### 11 *Decision of Retention – Students with Disabilities*<sup>10</sup>

12 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the  
13 student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of  
14 TCAP was due to the student's disability. The school district shall not retain a student with a disability  
15 or a suspected disability that impacts their ability to read.

#### 16 **APPEALS**<sup>7,11</sup>

17 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision  
18 to retain the student and provided with information on the right to appeal the decision. Appeals shall be  
19 made to a committee appointed by the principal within ten (10) business days.

20 The student and his/her parent(s)/guardian(s) shall be provided written or actual notice of the appeal  
21 hearing and shall be given the opportunity to address the committee. The committee shall conduct a  
22 hearing within ten (10) business days to determine if the student will be promoted and issue such decision  
23 within ten (10) business days.

24 Upon notification of the committee decision, the principal shall send written notification to the Director  
25 of Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of  
26 their right to appeal such action within ten (10) business days to the Director of Schools/designee.

27 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A  
28 decision shall be issued within ten (10) business days.

29 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's  
30 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.  
31 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.  
32 The action of the Board shall be final.

33 For students where retention is required per the additional requirements for students in third and fourth  
34 grade, parent(s)/guardian(s) may appeal this decision ~~directly to the Department of Education~~ in  
35 accordance with state law.<sup>12</sup>

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**Legal References**

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)(f)
7. TRR/MS 0520-01-03-.16(6)(e)
8. TRR/MS 0520-01-03-.16(6)(g)
9. TRR/MS 0520-01-03-.16(7)
10. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e)
11. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
12. TRR/MS 0520-01-03-.16(7)(f)

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**Cross References**

Credit Recovery 4.210  
Grading System 4.600  
Reporting Student Progress 4.601  
Attendance 6.200  
Student Assignments 6.205  
Homeless Students 6.503  
Student Records 6.600

# Cleveland City Board of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term: <b>Testing Programs</b>	Descriptor Code: <b>4.700</b>	Issued Date: <b>12/04/23</b>
		Rescinds: <b>4.700</b>	Issued: <b>10/10/22</b>

1 *General*

2 The Board shall provide for a system-wide testing program which shall be periodically reviewed and  
3 evaluated. The purposes of the program shall be to:

- 4 1. Assist in promoting accountability;
- 5
- 6 2. Determine the progress of students;
- 7
- 8 3. Assess the effectiveness of the instructional program and student learning;
- 9
- 10 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 11
- 12 5. Analyze the improvements needed in each instructional area;
- 13
- 14 6. Assist in the screening of students with learning difficulties;<sup>1</sup>
- 15
- 16 7. Assist in placing students in remedial programs;
- 17
- 18 8. Provide information for college entrance and placement; and
- 19
- 20 9. Assist in educational research by providing data.<sup>2</sup>

21 The Director of Schools shall be responsible for planning and implementing the program which includes:

- 22 1. Determining specific purposes for each test;
- 23
- 24 2. Selecting the appropriate test to be given;
- 25
- 26 3. Establishing procedures for administering the tests;
- 27
- 28 4. Making provisions for interpreting and disseminating the results;
- 29
- 30 5. Maintaining testing information in a consistent and confidential manner; and
- 31
- 32 6. Ensuring that results are obtained as quickly as possible, especially when placement in a special  
33 learning program might be necessary.

1 State-mandated student testing programs shall be undertaken in accordance with guidelines published  
2 by the State Department of Education.<sup>3</sup>

### 3 **WEIGHTING TCAP SCORES**

4 TNReady<sup>4</sup> and EOC<sup>5</sup> scores shall be included in students' final grades as follows:

- 5 1. Grades 3-5 – 0%
- 6 2. Grades 6-8 –15%
- 7 3. Grades 9-12 –15%

8 Cleveland City Schools shall use the following methodology:

9 TNReady and EOC scores will be converted prior to inclusion into a student's final course grade using  
10 the following state-recommended 'cube root' formula:

11  $(21.5443)((100*(\text{Raw Score}/\text{Points Possible})) ^ (1/3))$

12 The Director of Schools may exclude these scores from students' final grades if results are not received  
13 by the district at least five (5) instructional days before the end of the course.<sup>4,5</sup>

### 14 **INTEREST INVENTORIES AND CAREER ASSESSMENTS<sup>6</sup>**

15 Interest inventories shall be made available to middle school or 9th graders. These will include  
16 assessments such as the Kuder assessment, Myers-Briggs Type Indicator, the ASVAB, YouScience,  
17 Major Clarity, or the College Board Career Finder.

18 Career aptitude assessments shall be administered to middle school students in order to inform the  
19 student's high school plan of study. **Upon receiving the results from these assessments, the school shall  
20 provide students with information on any available career and technical education opportunities in which  
21 the student is eligible to participate in.**

### 22 **TESTING INFORMATION AND PARENTAL CONSENT**

23 Any test directly concerned with measuring student ability or achievement through individual or group  
24 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee  
25 of the district without first obtaining written consent of the parent(s)/guardian(s).<sup>2</sup>

26 Results of all group tests shall be recorded on students' permanent records and shall be made available  
27 to appropriate personnel in accordance with established board policies.<sup>7</sup>

28 No later than July 31<sup>st</sup> of each year, the Board shall publish on its website information related to state  
29 and board mandated tests that will be administered during the school year. The information shall  
30 include:<sup>8</sup>

- 31 1. The name of the test;

32

- 1        2. The purpose and use of the test;
- 2
- 3        3. The grade or class in which the test will be administered;
- 4
- 5        4. The tentative date or dates that the test will be administered;
- 6
- 7        5. The time and manner in which parent(s)/guardian(s) and students will be notified of the results
- 8            of the test;
- 9
- 10       6. How parent(s)/guardian(s) can access the questions and answers on their student's state-
- 11            required tests; and
- 12
- 13       7. If a board mandated test, how the test complements and enhances student instruction and
- 14            learning and how it serves a purpose distinct from state-required tests.

15    Testing information shall also be placed in student handbooks or other school publications that are  
16    provided to parent(s)/guardian(s) on an annual basis.

### 17    **HIGH SCHOOL CREDIT EXAM FOR ELIGIBLE COURSES<sup>9</sup>**

18    A student in grades nine through twelve (9-12) may receive credit for an eligible course in which the  
19    student is not enrolled but attains a qualifying score on the eligible course's credit exam. The  
20    qualifying scores for these exams shall be presented to the Board prior to the exam schedule being  
21    finalized and published.

22    The Director of Schools/designee shall be responsible for determining which eligible courses will have  
23    a credit exam and shall provide high school students each semester the opportunity to take a credit  
24    exam for an eligible course offered. Each eligible course's credit exam shall be administered to any  
25    student seeking course credit during the semester preceding course enrollment. The credit exam  
26    schedule will be determined by the principal. The exam schedule will be posted with the published  
27    district-wide test schedule. Before taking a credit exam, the student shall be notified of the qualifying  
28    score needed to receive credit for the eligible course and the grade that will be included in his/her  
29    overall grade point average if the student achieves a qualifying score on the credit exam. A student  
30    may only take a credit exam once.

31    A student may take up to four (4) exams, earning no more than four (4) credits that will be applied to  
32    the student's graduation requirements and be included in the student's overall grade point average.

33    The Director of Schools/designee shall provide information on these exams to the Department of  
34    Education at the end of the school year per state law.

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**Legal References**

1. TCA 49-10-108
2. 20 USCA § 1232(g)
3. TRR/MS 0520-01-03-.03(11)
4. TCA 49-1-617; State Board of Education Policy 2.102
5. TRR/MS 0520-01-03-.03(11)(e); State Board of Education Policy 2.103; TCA 49-1-617
6. TCA 49-6-412
7. TCA 10-7-504(a)(4)(A)
8. TCA 49-6-6007; State Board of Education Policy 2.102; State Board of Education Policy 2.103
9. **Public Acts of 2023, Chapter No. 269; State Board of Education Policy 2.103**

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**Cross References**

Student Surveys, Analyses, and Evaluations 6.4001  
Student Records 6.600

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**Russell Dyer, Ed.D. • Director of Schools**

4300 Mouse Creek Road NW, Cleveland, TN 37312 • p: 423.472.9571 • f: 423.472.3390 • [clevelandschools.org](http://clevelandschools.org)

# Memo

To: Cleveland City Schools Board of Education and Dr. Dyer

From: Kelly Kiser-Director of Human Resources

Date: November 27, 2023

Re: Arnold Memorial Teacher Position Request for the 2023-2024 School Year

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The Human Resources Department would like to request permission to add one additional classroom teacher position for the remainder of the 2023-2024 school year at Arnold Memorial Elementary School. The position will be funded through the General Budget and is currently needed to maintain class size compliance in first grade at Arnold. Student residency in this grade level and student numbers will be confirmed prior to adding the position.



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4300 Mouse Creek Road NW, Cleveland, TN 37312 • p: 423.472.9571 • f: 423.472.3390 • [clevelandschools.org](http://clevelandschools.org)

# Memo

To: Cleveland City Schools Board of Education and Dr. Dyer

From: Kelly Kiser-Director of Human Resources

Date: November 27, 2023

Re: Additional Teacher Assistant Position Requests for the 2023-2024 School Year

---

The Human Resources Department would like to request adding the following positions for the remainder of the 2023-2024 School Year due to increased student enrollment:

Teacher Assistant at Blythe-Bower Elementary School

Teacher Assistant at Candy's Creek Cherokee Elementary School.

The positions will be funded through the General Budget. The teacher assistant positions at Blythe-Bower and Candy's Creek are needed to assist with growth in needs for the RTI programs and other student interventions at each school.

# CLEVELAND CITY SCHOOLS

**TITLE** **Community Engagement Coordinator**

**QUALIFICATIONS**

1. Valid Tennessee professional educator license preferred
2. Ability to communicate effectively with students, school personnel, community agencies, and parents
3. Ability to maintain a cooperative relationship within the school setting which fosters school, community, and family engagement
4. 10 month part time position based on grant funding

**REPORTS TO** The Principal

**JOB GOAL** To promote community engagement and encourage participation in students' education.

## **ESSENTIAL FUNCTIONS**

1. Organizes and oversees community engagement events
2. Coordinates community assistance for various student and school needs
3. Serves on various school advisory boards
4. Serves as a school to community liaison
5. Other duties as assigned by the principal

## **PHYSICAL DEMANDS**

This job may require lifting of objects that exceed 50 lbs., or the average weight of a child, if assigned to elementary school, with frequent lifting and/or carrying of objects weighing up to 25 lbs. Other physical demands that may be required are as follows:

1. Pushing and/or pulling
2. Climbing and/or balancing
3. Stooping, kneeling, crouching, and/or crawling
4. Reaching, handling
5. Talking
6. Hearing
7. Seeing

## **TEMPERAMENT (Personal Traits)**

1. Adaptability to perform a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure
2. Adaptability to accept responsibility for the direction, control, or planning of an activity
3. Adaptability to deal with students
4. Adaptability to make generalizations, evaluations, or decisions based on sensory or judgmental criteria

## **CAPACITY AND ABILITY REQUIREMENTS**

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

1. Intelligence: Ability to understand instructions and underlying principles and ability to reason and make judgments
2. Verbal: Ability to understand meanings of words and the ideas associated with them
3. Numerical: Ability to perform arithmetic operations quickly and accurately
4. Manual Dexterity: Ability to move hands easily and manipulate small objects with the fingers rapidly and accurately
5. Form Perception: Ability to make visual comparisons and discriminations and see slight differences in shapes and shadings of figures

## **WORK CONDITIONS**

Normal working conditions

## **GENERAL REQUIREMENTS**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.

11/27/23

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**Russell Dyer, Ed.D. • Director of Schools**

4300 Mouse Creek Road NW, Cleveland, TN 37312 • p: 423.472.9571 • f: 423.472.3390 • [clevelandschools.org](http://clevelandschools.org)

# Memo

To: Cleveland City Schools Board of Education and Dr. Dyer

From: Kelly Kiser-Director of Human Resources

Date: November 27, 2023

Re: Community Engagement Coordinator Position Request for the 2023-2024 School Year

---

The Student Services Department would like to request adding the following position for the remainder of the 2023-2024 School Year:

Community Engagement Coordinator

The position will be funded through the Stronger Connections Grant and will be a part time position housed at Cleveland Middle School that will assist with connecting students and families to community resources.



# Director's Update

---

December 4, 2023

# Updates

- Cleveland City Schools has been named an Arts Partner School System by the Tennessee Arts Academy based on our commitment and belief in the significance of arts education in our schools
- Winter sports are in session now for CMS and CHS...check the website and/or app for dates and times
- Winter concerts are underway at all schools...check school calendars for dates and times
- Breakfast with Santa - CHS this Saturday sponsored by CHS Cheer
- Christmas/Winter Break is December 21-January 7 for students





# Strategic Plan Update

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# Strategic Plan Focus

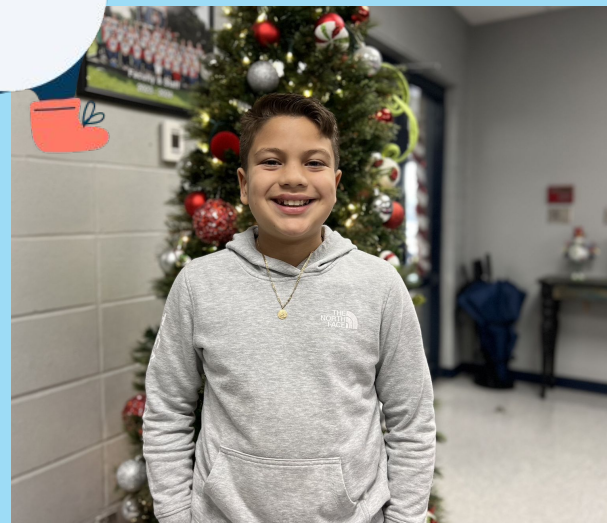
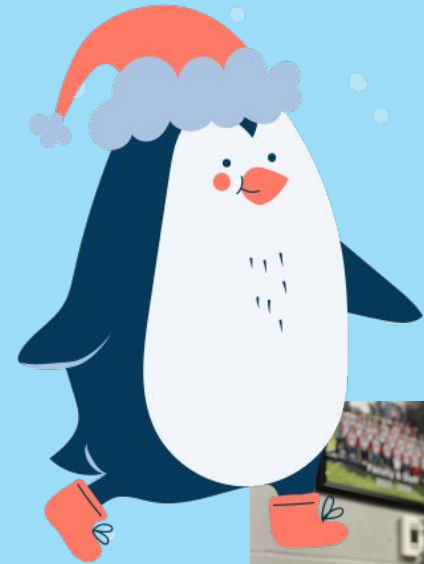
- Technology
-



# Ross Elementary

School Board  
Highlights  
December 2023

# Our Presenters



**Axel Florian**

Grade 5  
Ms. Stubblefield



**Gemma Alvarez**

Grade 5  
Mrs. Morris



**Bridget McKelvey**

Grade 5  
Ms. Stubblefield





# Do You Know?

**01**

## House System

Our positive behavior system that builds teamwork & encourages doing the right thing!

**02**

## Rocket 5-0

50 Missions or “life hacks” for success!

**03**

## 40 Book Challenge

A fun challenge for fifth graders that motivates students to read diverse genres and improve their literacy skills.





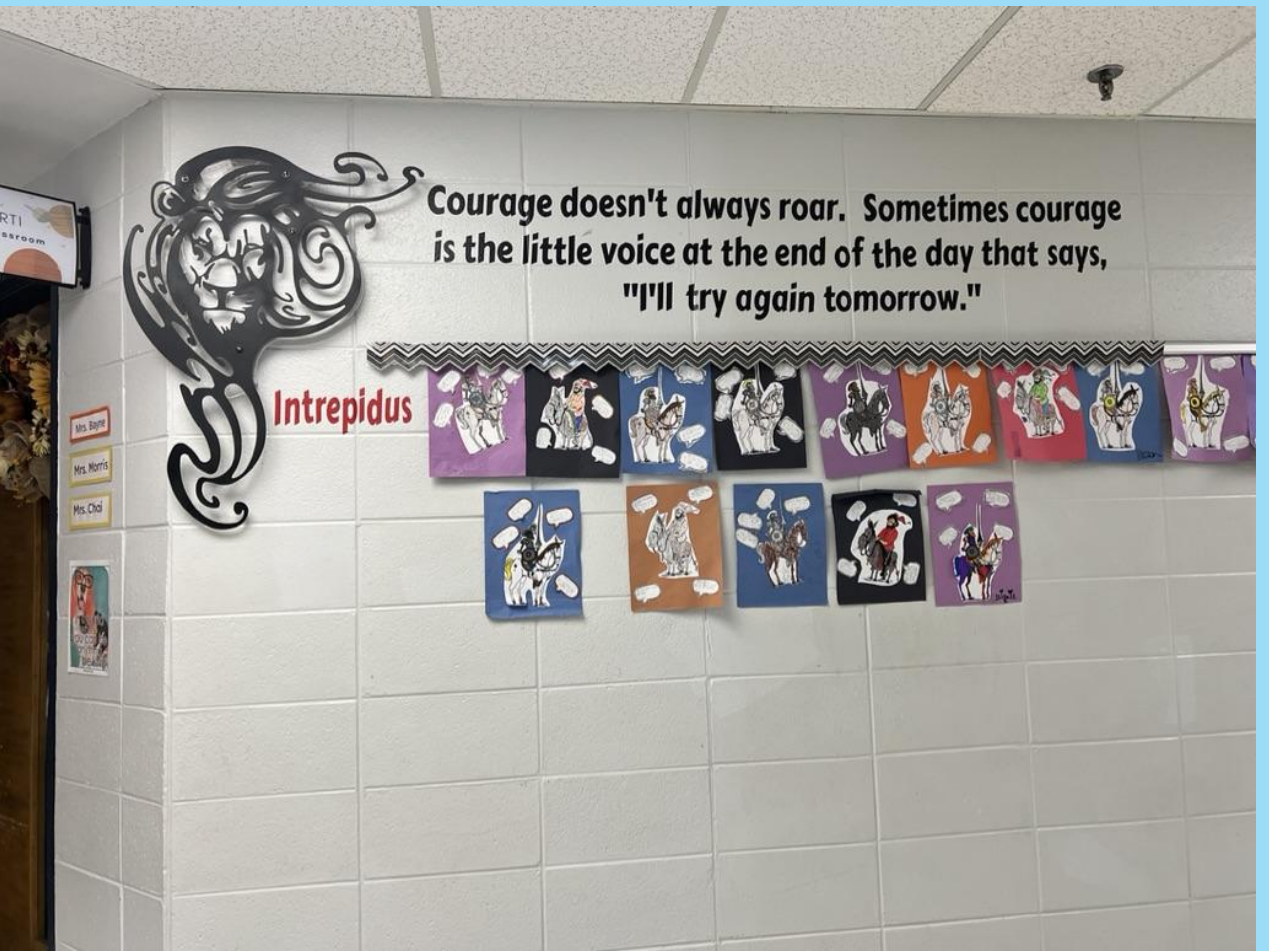
Amistad  
Intrepidus  
Phantasticus  
Sapientia

# House System

Gemma : I think the house system is important to our school because everytime we have a house meeting, we do different activities that helps us learn how to be a better student.

Bridget: We get house points when we get a question correct, or for being kind. That motivates us to work harder and be kinder.

Axel After every 9 weeks we have a house party, we do fun activities and we have soda and treats.



# Rocket 5-0

Axel: The Rocket 5-0 is a positive behavioral system that helps us with our behavior.

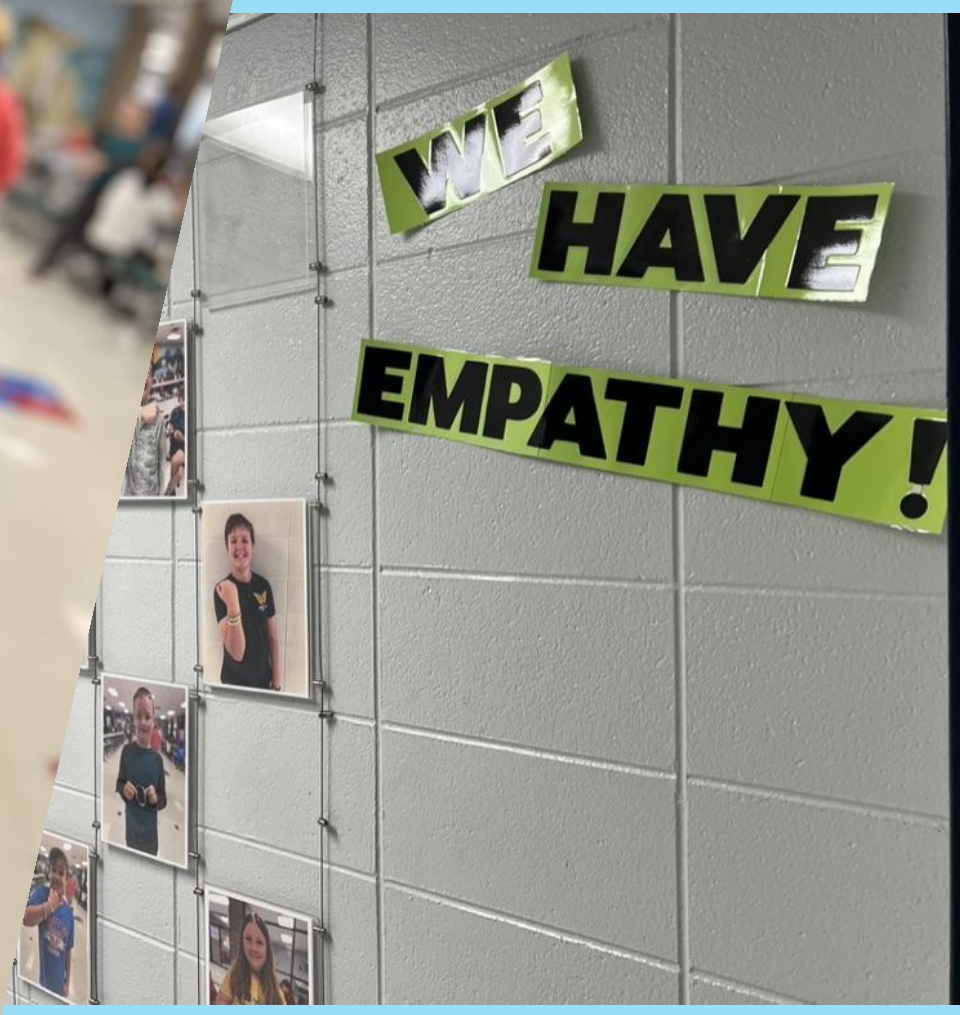
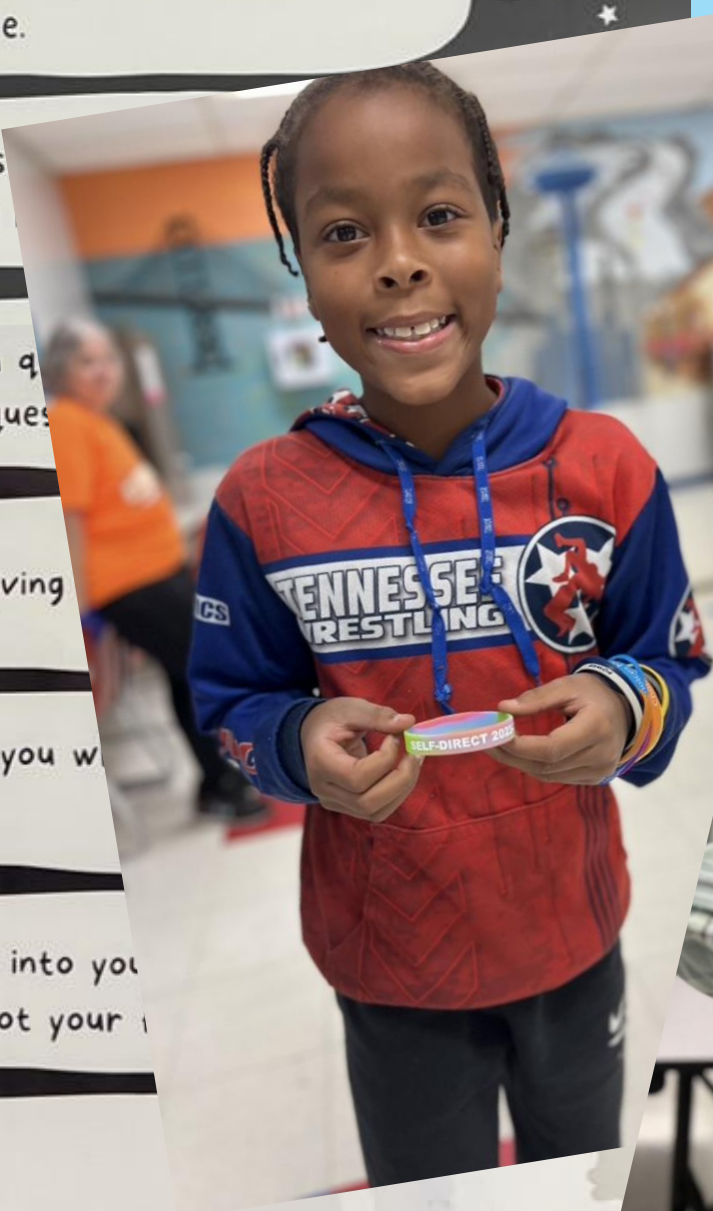
Gemma: We get armbands everytime we show a Rocket 5-0 skill. We get a picture on a plaque when we get an armband.

Bridget: Every month we get a new word to learn about in launch. This makes our morning more fun and we keep a positive attitude throughout the day.



# the ROCKET 5-0 empathy

1. Greet visitors and new students and make them feel welcome.
2. When meeting new people, shake hands and repeat their name.
3. When someone says something, make eye contact and listen.
4. If you are asked a question, answer it. If you don't know, ask a question.
5. Say please when giving something.
6. Always say thank you when receiving something.
7. If someone bumps into you, say "I'm sorry," even if it was not your fault.
8. Never cut in line.
9. Know other teachers' names and greet them.



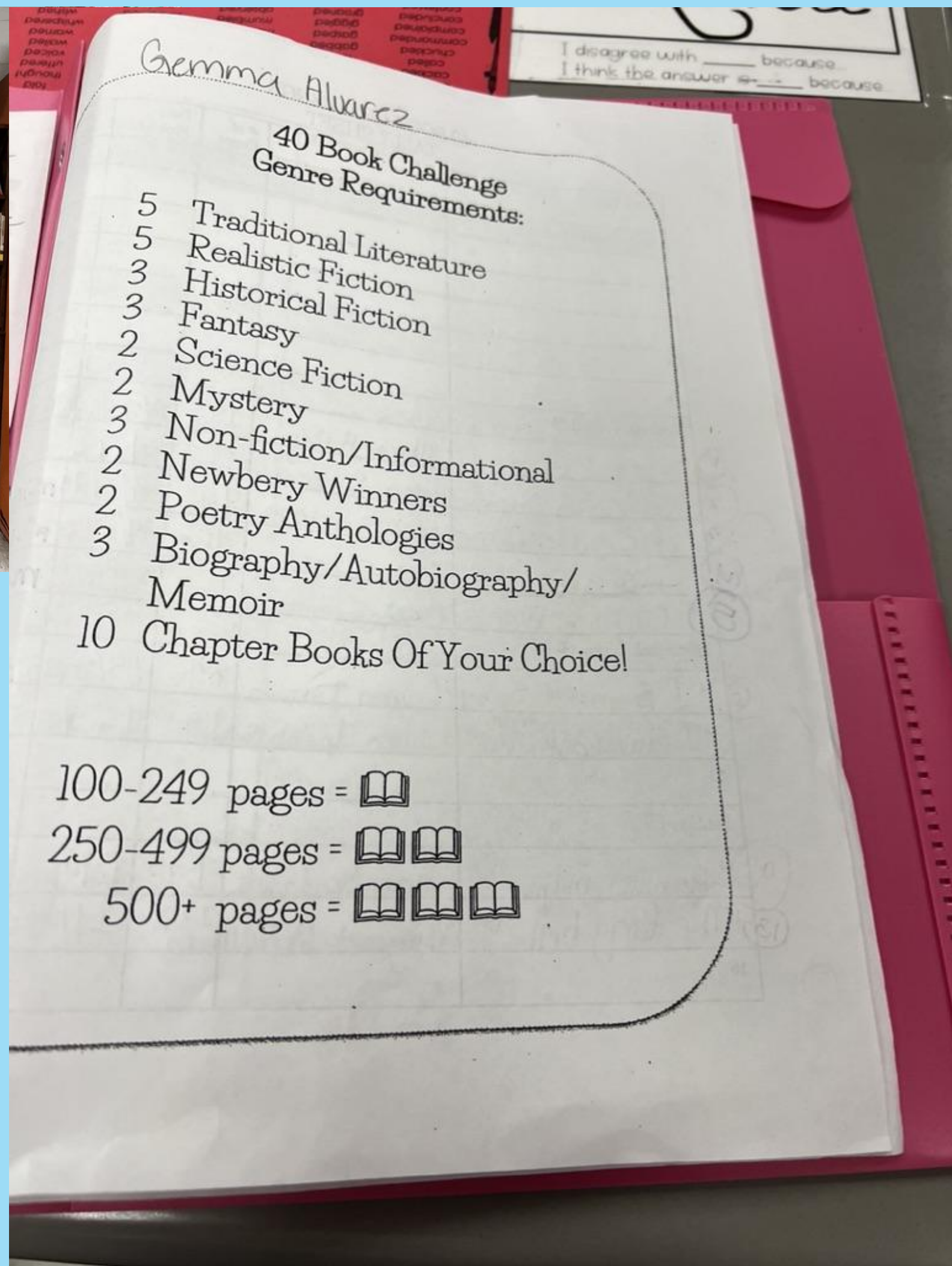
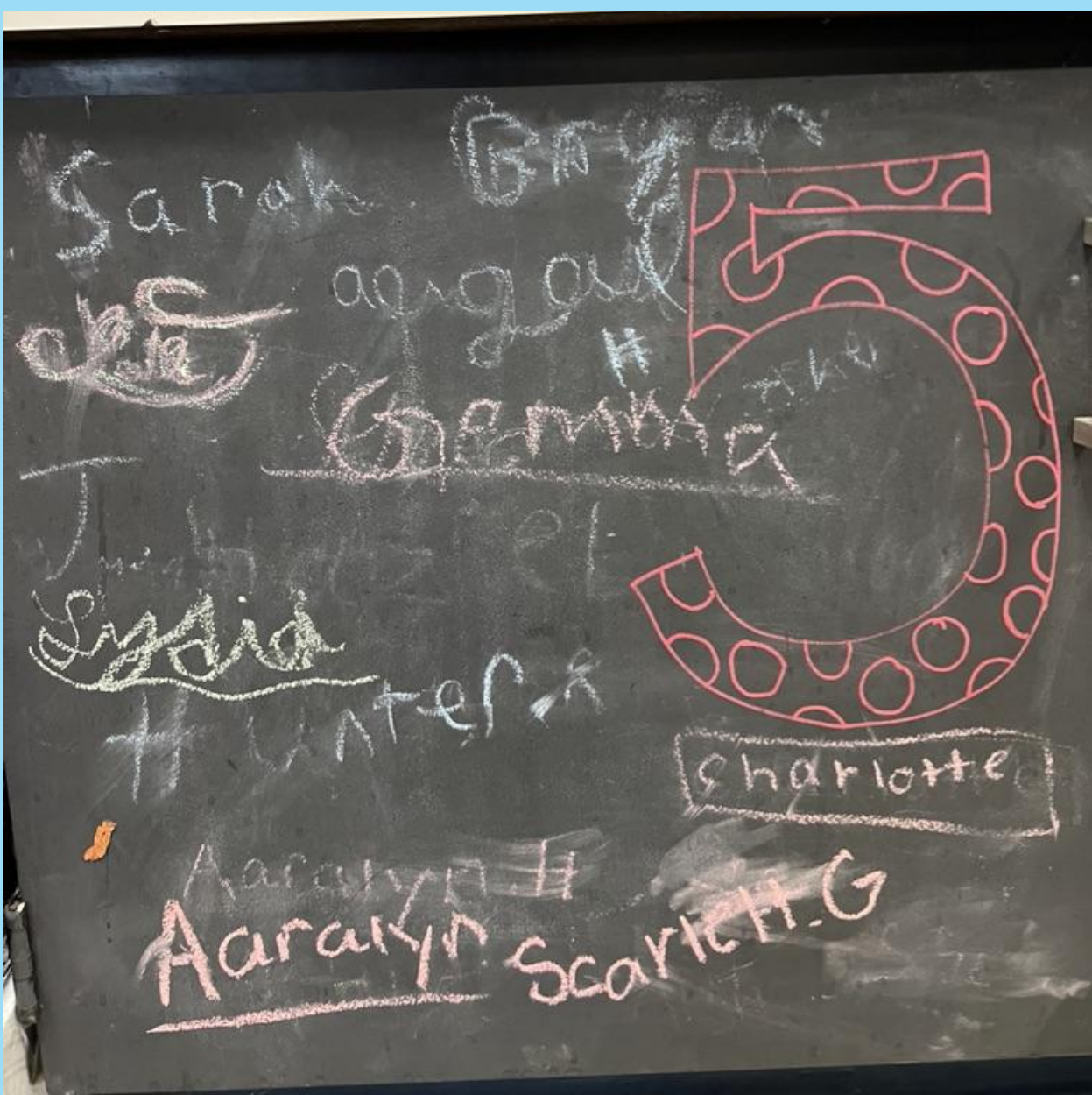
# 40 Book Challenge

Bridget: The 40 book challenge is a fun challenge about reading books, you get a sticker on your reading log and you try to get 40 books at the end of the year.

Axel: We have a wide variety of really good books that our teachers give us to read.

Gemma: If we read a book and we tell our teacher about it, we get to do something called lunch bunch which means we also get to eat in our teachers classroom and we get a special treat.





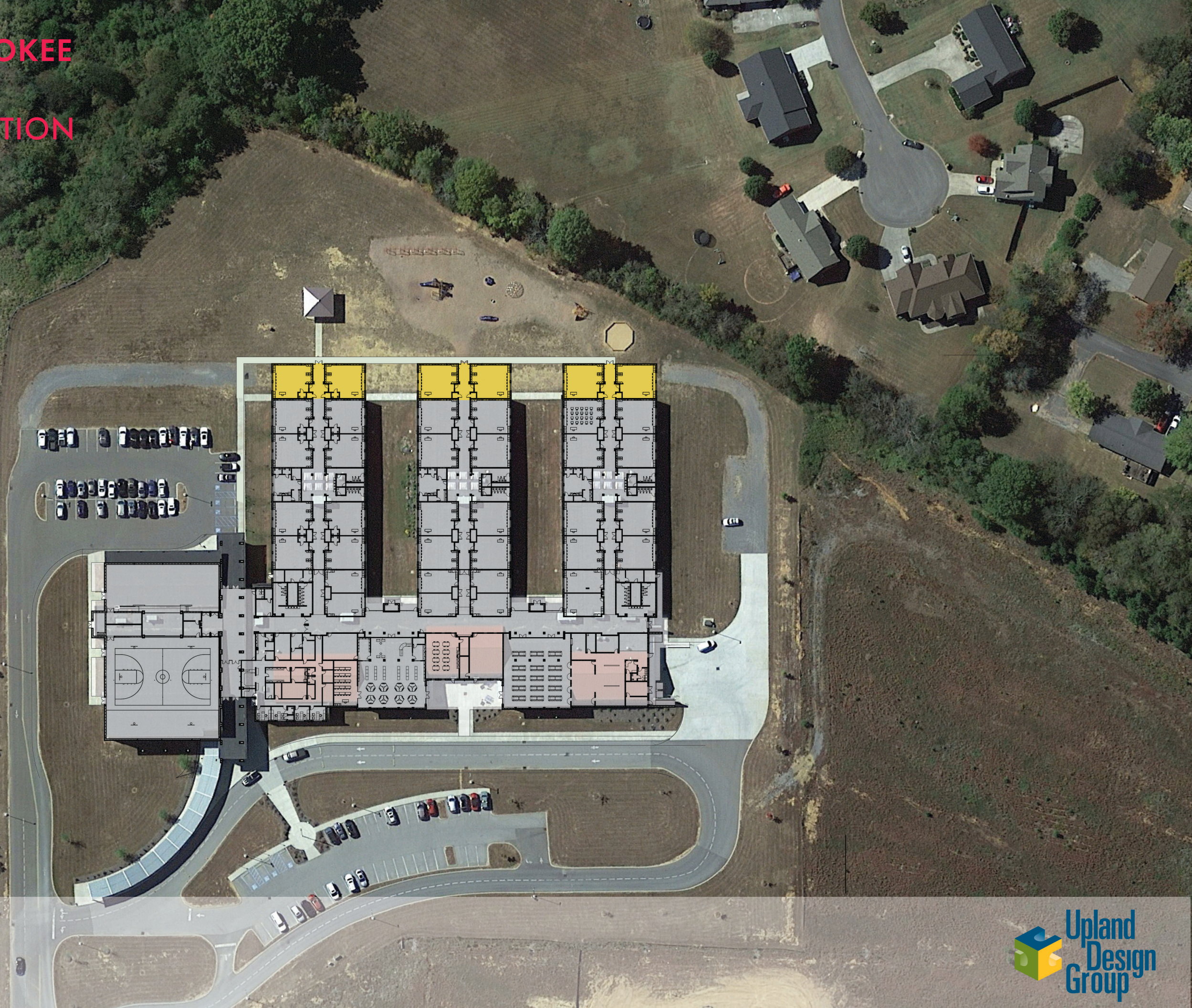
**Do you have any  
questions for us?**





**Thank you  
for your time!**

CANDY'S CREEK CHEROKEE  
ELEMENTARY SCHOOL  
- 6 CLASSROOMS ADDITION



SITE PLAN





**2025-2026  
School Calendar  
12.04.23**

- Regular School Day
- Abbreviated Day  
December 19, May 22
- Reconnection Days  
August 4, 5
- School-Level Sessions (AM) and District Convocation (PM) (All Staff attend sessions/No Classes)  
July 28
- Teacher In-Service (No Classes)  
July 29, 30 and Jan 6  
May 26 and 27 (Certified Staff - 12 FLEX hours prior to May 1)
- Teacher Workdays  
July 31 and August 1  
(One Additional Workday at Teacher's Discretion and documented with building administrator.)
- Parent Conferences (Can be flexed for schoolwide after-school conferences)  
November 24
- Staff Development (No Classes)  
October 13  
January 5 (Safe Schools Online Exchange Day)  
February 17  
April 6  
May 5
- Holiday (Schools and AOB Closed)  
July 3 (Independence Day Holiday)  
September 1 (Labor Day)  
October 6-10 (Fall Break)  
November 25-28 (Thanksgiving)  
December 22-January 2 (Christmas/New Year)  
January 19 (Martin Luther King Day)  
February 16 (President's Day)  
March 9-13 (Spring Break)  
April 3 (Easter Break)  
May 25 (Memorial Day)

**Report of Progress Information Periods  
(\*Includes Staff Development Days)**

- Grading period 1: Aug 4 – Oct 3 (44 days)
- Paper Reports issued: October 17
- Grading period 2: Oct 13 - Dec 19 (44 days/45 days\*)
- Paper Reports issued: January 16
- Grading period 3: Jan 5 - Mar 6 (40 days/42 days\*)
- Paper Reports issued: March 20
- Grading Period 4: Mar 16 - May 22 (47 days/49 days\*)
- Paper Reports issued: May 22

JULY 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						20

SEPTEMBER 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				21

OCTOBER 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	18

NOVEMBER 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						15

DECEMBER 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						15

JANUARY 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						18

FEBRUARY 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
						19

MARCH 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				17

APRIL 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		21

MAY 2026						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						16

JUNE 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



# State Report Card and School Letter Grades

Board Presentation  
December 4, 2023  
Michael Kahrs, Director of Student Information

# Overview

- Schools will receive a score from 1-5 in each indicator
- Scores will be multiplied by weights and added for a final score
- Report Card goes public December 21st

Indicator	Elementary	Middle	High
<b>Achievement (ACH)</b>	50%	50%	50%
<b>Growth (GTH)</b>	40%	40%	30%
<b>Lowest 25% Growth (G25)</b>	10%	10%	10%
<b>College &amp; Career Ready (CCR)</b>	N/A	N/A	10%

# Overall Grade Calculation

- For Achievement and College & Career Readiness, the state has not provided the 1-5 conversion scale yet
- For Overall Growth and the Lowest 25% Growth, those TVAAS scores are already provided on a 1-5 scale
- The Total Score will be converted to a Letter Grade for each school

Indicator	Level	Weight	Score
ACH	X	%	
GTH	X	%	
G25	X	%	
CCR	X	%	
TOTAL			

Grade	Score
A	4.5-5.0
B	3.5-4.4
C	2.6-3.4
D	1.6-2.5
F	1.0-1.5

# Achievement Breakdown

- Achievement Success Rate is the percentage of students scoring at or above proficiency
- State has not provided the 1-5 conversion scale yet
- High School weights are proportional to the total tests taken

Indicator	Elementary	Middle	High
<b>ELA</b>	40%	35%	Proportional
<b>Math</b>	40%	35%	
<b>Science</b>	20%	15%	
<b>Social Studies</b>	N/A	15%	

# Growth Breakdown

- Overall Growth (GTH)
  - Schoolwide TVAAS Score is used and will be from 1 to 5
  - All subjects and students are included
  - Existing Measure
- Lowest 25% Growth (G25)
  - Based on prior year TCAP/EOC scores
  - Subgroup is defined as the bottom 25% of students
  - TVAAS Growth Score is generated from 1 to 5
  - New Measure

# College & Career Readiness (CCR)

A student is counted as College & Career Ready if they are a cohort graduate (based on year entered 9th grade) who meets one or more of the following:

- ACT Composite of 21 or higher
- ASVAB AFQT of 31 or higher
- Earn at least two Industry Certifications (one must be Tier 2 or 3)
- Earn at least one 'Postsecondary Credit' (AP, Dual Enrollment, Dual Credit)

State has not provided the 1-5 conversion scale yet

# Calculation Example

## Foyi Elementary School

- ACH is 3.5
  - Remember the state has not provided 1-5 conversions charts yet
- GTH is 3
- G25 is 5
- CCR is ignored for Elementary
  - Remember the state has not provided 1-5 conversions charts yet

Indicator	Level	Weight	Score
ACH	3.4	50%	1.7
GTH	3	40%	1.2
G25	5	10%	0.5
CCR	N/A	N/A	N/A
<b>TOTAL</b>			<b>3.4</b>

Grade	Score
A	4.5 - 5.0
B	3.5 - 4.4
C	2.6 - 3.4
D	1.6 - 2.5
F	1.0 - 1.5

# Cleveland City Board of Education

Monitoring:  <b>Review: Annually, in September</b>	Descriptor Term:  <h2 style="text-align: center;">Board Committees</h2>	Descriptor Code: <b>1.300</b>	Issued Date: <b>01/09/24</b>
		Rescinds: <b>1.300</b>	Issued: <b>07/09/01</b>

1 The Board shall operate without standing committees, except for the Executive Committee **and the**  
 2 **Facilities Committee**; however, special committees composed of board members may be appointed by  
 3 the chairman at the direction of the Board and as the needs of the Board shall require.<sup>1</sup> Such  
 4 committees shall be discharged when the work is finished or earlier by a majority vote of the entire  
 5 Board. All reports by special committees shall be made directly to the Board.

- 6 1. A special committee serving in an advisory capacity shall ordinarily consist of less than a  
 7 quorum of board members;
- 8
- 9 2. The committee will be advisory only;
- 10
- 11 3. Issues to be discussed by the committee must be approved in advance by the entire Board;
- 12
- 13 4. A committee shall serve no longer than the annual organization meeting of the Board unless  
 14 reappointed to finish a designated task; and
- 15
- 16 5. Committee meetings shall be held in accordance with the Open Meetings law.<sup>2</sup>

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Legal References

1. TCA 49-2-205
2. TCA 8-44-102(b)

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Cross References

- School Board Meetings 1.400  
 Public Hearings 1.401  
**Appeals to and Appearances Before the Board 1.404**

# Cleveland City Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Facilities Committee</b>	Descriptor Code: <b>1.305</b>	Issued Date: <b>01/08/24</b>
		Rescinds:	Issued: <b>01/08/24</b>

1 The Chair of the Board shall annually appoint a Facilities Committee comprised of three Board members.  
2 The Board Chair will designate one of the three appointed committee members as the Chair of the  
3 Facilities Committee. The Facilities Committee shall:

- 4 1. Serve as a first hearing of issues, proposals, and plans made by the Director of Schools or his  
5 designee concerning facilities that fall outside of the approved budget.
- 6 2. Vote to recommend proposals or plans to the full Board who would then vote on whether to  
7 approve these recommendations during a regularly scheduled board meeting.

8 The Chair of the Facilities Committee is responsible:

- 9 1. To work with the Director of Schools/designee for setting the agenda for each called Facilities  
10 Committee meeting.
- 11 2. To ensure the efficient and effective running of the Facilities Committee meeting.

13 All board members are welcome and encouraged to attend and provide input during Facilities  
14 Committee meetings. Only Facilities Committee members will vote on recommendations for  
15 presentation at a regularly scheduled board meeting. All requests to address the Committee will be  
16 directed to the Chair of the Committee.

17 Any board member who wishes to have an item placed on the committee agenda shall notify the Chair  
18 of the Facilities Committee no later than four (4) days prior to the scheduled meeting to ensure  
19 coordination of items on the agenda. Attendees outside of the members of the Board of Education may  
20 request the opportunity to address the Committee concerning an agenda item by contacting the office  
21 of the Director of Schools or the Chair of the Facilities Committee no later than three (3) days prior to  
22 the scheduled meeting.

---

Cross References

Committees 1.300  
Appeals to and Appearances Before the Board 1.404



**Cleveland**  
CITY SCHOOLS  
DEPARTMENT OF INNOVATION

Cleveland City Schools  
Board of Education Meeting  
**December 2023**



# Updates for Innovation **STRATEGIC PLAN**

Currently In Progress:

- Goal 2: Fiber Infrastructure at AOB Campus
- Goal 3: Uninterruptible Power Supply Upgrades
- Goal 8: COPPA and Data Integration Review
- Goal 12: Non-Certified Staff Devices

See the Whole Document: [clv.city/techplan](http://clv.city/techplan)





# Technology Strategic Plan

## FIBER UPGRADES FOR AOB CAMPUS

Work Planned to Begin in February 2024



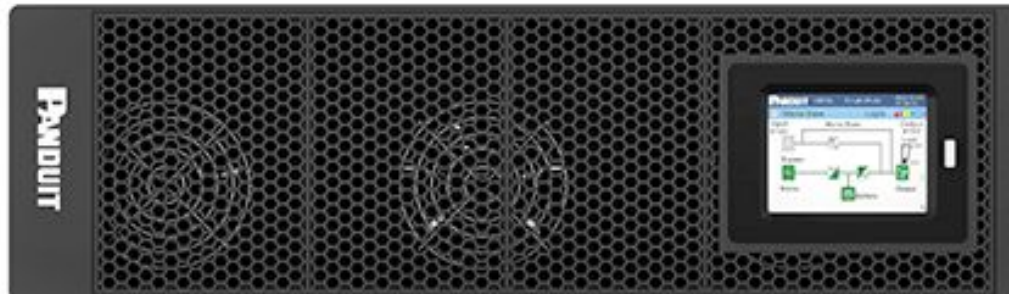
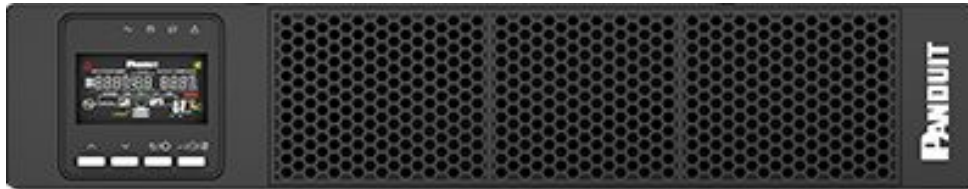


# Technology Strategic Plan

## UPS UPGRADES

Going Through the ERATE Process for Fall 2024 Acquisition

**Panduit SmartZone Lithium-Ion Uninterruptible Power Supplies**





# Technology Strategic Plan

## COPPA AND DATA SAFETY REVIEW

<b>Family Educational Rights and Privacy Act (FERPA)</b>	<b>Children's Online Privacy Protection Act (COPPA)</b>
Governs information in a student's education record, restricting access and use of student information.	Restricts the collection of personal information from children under 13 by companies operating websites, games, mobile applications, and digital services that are directed to children or that collect personal information from individuals known to be children.
<b>Student Online Personal Protection Act (SOPPA)</b>	<b>Children's Internet Protection Act (CIPA)</b>
Guarantees that student data is protected when collected by educational technology companies, and that data is used for beneficial purposes only.	Imposes certain requirements on schools that utilize the federal E-Rate program to receive discounts for internet access and other technology services, or that receive federal grants for other technology expenses.





# Protecting Student Data

## 1EdTech Trusted Apps

### Digital Resources Vetted for Privacy and Security

Our 1EdTech member community developed a comprehensive, thorough, and certified privacy policy vetting process to ensure your educational technology fulfills requirements for privacy, security, and responsible usage of the information gathered.

#### Rubric Guidelines

**The set of “must ask” questions to ensure safety**  
A comprehensive set of questions collected from K-12 districts, higher ed institutions, and other organizations.

#### Accurate Vetting

**A thorough and careful examination**  
Reduce time and worry spent determining whether a particular edtech tool meets data privacy expectations.

#### Search and Review

**Trust applications certified in Data Privacy**  
Easily search and review data privacy-certified applications in the convenient TrustEd Apps Directory.

### Over 8,500+ Products Vetted

The TrustEd Apps program has vetted thousands of products of all types using an open standard privacy rubric designed and used by 1EdTech members. Don't see the TrustEd Apps Seal? That's a great opportunity to require that your edtech suppliers obtain it before you buy their product.





# Protecting Student Data

## 1EdTech Trusted Apps

Canvas  
By Instructure

APPROVED
CONTRIBUTING MEMBER
App Vetting

**App Vetting Profile**  
08/18/2022 by Kevin Lewis, Data Privacy Officer at 1EdTech

**Regulatory Compliance**

The information below provides insight into compliance with various regulatory policies.

	UNKNOWN	NO	YES
GDPR Compliant	🟡	🔴	🟢
FERPA Compliant	🟡	🔴	🟢
COPPA Compliant	🟡	🔴	🟢
Approved for children under 13	🟡	🔴	🟢
Accessibility Statement	🟡	🔴	🟢

**Policies Cited**

The following urls were cited as a basis for this information.

**Privacy Policy**  
<https://www.instructure.com/policies/privacy>

**Security Practices**  
<https://www.instructure.com/instructure/security>

**Rubric Results**

DATA COLLECTION

SECURITY

THIRD PARTY DATA

ADVERTISING

**Rubric Area**

		Expectations			Notes
		Meets	Partially	Unmet	
G	<p><b>GEN1 How are changes to key policies managed?</b> ANSWER: Implementations provided for the user in administrative screens of policy tools are available</p>	🟢			
DATA COLLECTION	<p><b>DCQ1 Do the policies list all data collected?</b> ANSWER: Policies for the data collected. All policies state no data is collected</p>	🟢			
	<p><b>DCQ2 Do the policies indicate how data is collected?</b> ANSWER: Policies state apps track how data is collected. All policies state no data collected</p>	🟢			
	<p><b>DCQ3 Do the policies state who owns the data?</b> ANSWER: Policies state the user owns the data. All policies state no data collected</p>	🟢			
	<p><b>DCQ4 Do the policies allow users to delete their data entirely?</b> ANSWER: Policies allow users to delete data within a period of time. All policies state no data collected</p>	🟢			
	<p><b>DCQ5 Do the policies state the retention of data?</b> ANSWER: Policies have a link to how information is stored. All policies state no data collected</p>	🟢			
	<p><b>DCQ6 Do the policies state how data is protected?</b> ANSWER: Policies for the app explain to protect data or all policies state no data collected</p>	🟢			
SECURITY	<p><b>SECQ1 Do the policies state all confidential &amp; sensitive information is encrypted throughout?</b> ANSWER: Data encrypted throughout. All policies state no data collected</p>	🟢			
	<p><b>SECQ2 Do the policies state whether or not it enforces strong password creation?</b> ANSWER: Support enforces strong password creation. All policies state no data collected</p>	🟢			
	<p><b>SECQ3 Do the policies indicate whether or not it leverages 2 step (or other forms of multi-factor) authentication?</b> ANSWER: Support uses SSO or an LTI link. All policies state no data collected</p>	🟢			
































# Protecting Student Data

## 1EdTech Trusted Apps














- Home
- Product Catalog

	<b>Edmentum Curriculum</b> By edmentum	  
	<b>EDpuzzle</b> By EDpuzzle	
	<b>Eduastic</b> By Eduastic	
	<b>Ellevation Platform</b> By Ellevation	
	<b>EV3 Classroom</b> By Lego Education	
	<b>Everfi</b> By Everfi	
	<b>ExploreLearning Gizmos</b> By ExploreLearning	
	<b>Fastbridge by Renaissance</b> By Renaissance Learning	
	<b>Flipgrid</b> By Microsoft	
	<b>Flubaroo</b> By Edcode.org	
	<b>Formative</b> By Smartest Edu, Inc.	

**Sort By**

Rating

**Legend**

	Filter
 Preferred	<input type="checkbox"/>
 Approved	<input type="checkbox"/>
 Approved Limited	<input type="checkbox"/>
 Reviewed	<input type="checkbox"/>
 Under Review	<input type="checkbox"/>
 Denied	<input type="checkbox"/>
 TrustEd Apps Seal	<input type="checkbox"/>
 Vetted	<input type="checkbox"/>
 Certified	<input type="checkbox"/>
 Technical Notes	<input type="checkbox"/>
 Instructional Notes	<input type="checkbox"/>





# Technology Strategic Plan

## **NON-CERTIFIED DEVICES**

- Able to purchase earlier than planned (Fall 2024) using remaining ESSER money.
- Devices are in-hand and being readied to hand out to staff
  - Chromebooks for K-5, 9-12
  - iPads for 6-8





# Cleveland Middle School

## Checking in on CMS iPads

Teachers and students overwhelmingly prefer the iPads.

*“I definitely like the iPads much better for student use than I did the MacBooks. The aps that are available to students and the usability of them being more mobile has allowed us to be more creative. Using them as part of a blended classroom has helped differentiate for students tremendously”.*





# Cleveland Middle School

## Checking in on CMS iPads

Teachers and students overwhelmingly prefer the iPads.

*“I love having [the iPads] and using them in math with the flexibility of students being able to write on the iPad and show their work... Additionally, I love iPads for their homework because they can do it digitally and still show their work and I can grade quickly and give feedback quicker with Google classroom. Same is true for assessments. I also love all the projects and deeper thinking that can be done with the iPad. I could go on forever!”*







# Cleveland Middle School

## Checking in on CMS iPads

- Damages
  - **289 MacBooks** - August through November 2022
  - **15 iPads** - August Through December 2023
- Discipline and Technology Distractions
  - “Since making the shift from Macbooks to iPads, much of the time that I spent on student discipline and computer issues has been freed up to focus on teachers and instructional technology.” - Sarah Bryson, BLADE Facilitator





**Cleveland**

**CITY SCHOOLS**

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**DEPARTMENT OF INNOVATION**

**Cleveland City Schools  
Financial Report  
October 2023**

Balance on hand October 1, 2023	10,452,650.45
<b>RECEIPTS</b>	
City Clerk's Monthly Report	5,169,730.78
Retiree Insurance #44160	(16.16)
Misc. Reimbursement #44170	(14,521.78)
AFJROTC Reimb #44570	2,144.47
Other State Education Funds #46590	(900.00)
Interest Earned	<u>40,794.59</u>
	<u>15,649,882.35</u>
<b>DISBURSEMENTS</b>	
Instruction	2,985,250.39
Special Education	412,098.87
Vocational Education	141,772.39
Attendance	13,490.33
Health Services	47,602.20
Other Student Support	211,051.93
Regular Instruction Support	166,132.74
Special Education Support	12,275.94
Vocational Education Support	15,099.12
Technology Support	48,462.28
Board of Education	6,439.60
Office of the Superintendent	63,346.88
Office of the Principal	315,618.79
Fiscal Services	34,894.16
Operation of Plant	305,208.71
Maintenance of Plant	158,961.96
Transportation	114,929.08
Food Service	9,784.33
Community Services	0.00
Early Childhood Education	95,164.00
Regular Capital Outlay	230,666.34
Education Debt Service	5,388,250.04
Employee voluntary deduction	(84.00)
Retirement withheld not paid	(352,501.90)
Retirement paid	355,751.50
Balance November 1, 2023	<u>10,258,466.71</u>
	<u>15,649,882.35</u>

Respectfully submitted,



Russell Dyer  
Director of Schools

## **Personnel Items – November 2023**

### **Assignments**

Conroy, Paul, CHS (JROTC Instructor), Effective November 1, 2023  
Hindmon, Jennifer, ST (Assistant), Effective November 8, 2023  
Holloway, Taylor, BB (Part-Time Interventionist), Effective November 13, 2023  
Sacharczyk, Eric, CMS (Interim Teacher), Effective November 27, 2023  
Cantrell, Jeff, ST (Assistant), Effective December 1, 2023

### **Resignations**

Deacon, Blair, CHS (Counselor), Effective December 31, 2023  
Dykes, Haven, BB (Assistant), Effective December 6, 2023

### **Retirements**

Bucklew, Becky, AR (Assistant), Effective December 31, 2023

# CLEVELAND MIDDLE SCHOOL November



CMS



**CMS Wrestling:  
Currently 6-0!**

**First annual  
Fall Play**



The CMS Wrestling team has had an amazing start to the season going 6-0 in current matchups!

The first annual Fall Play "Book Reports of Destiny" was a huge success! Students and directors have been working tirelessly since August to make this production come to life.

The CMS Girls soccer team hosted a community princess tea party as a fundraiser for their team. There were almost 100 attendees!

**Kindness Coin  
Competition!**

CMS Student Council raised \$4569.09 for 70 Thanksgiving baskets for CMS families and 24 bus drivers with their annual Kindness Coin Fundraiser!



**Soccer Tea  
Party**

