



**Morgan County Schools Regular Monthly Work Shop
February 26, 2019 6:30 PM
MCCTC**

1. **Prayer**
2. **Pledge**
3. **Good News**
4. **Audience Participation**
5. **MCEA**
6. **Approval of Agenda**
7. **Approval of Minutes from January 8, 2018 Board Meeting**
8. **Consent Agenda**
 - A. Next Regular Monthly Workshop: March 26, 2019 6:30 Oakdale School
 - a. Budget Meeting March 5, 2019 6:00, Central Office
 - B. Next Regular Monthly Meeting - Tuesday March 5 , 2019 6:30 @ Central Office
9. **Board Policies**
10. **Lead Testing**
11. **Budget Amendments**
12. **New Safety Money**
13. **School Calendar**
14. **Permission for Central High School to co-op with Sunbright School in track for the spring 2019 season.**
15. **MCCTC request permission to attend FFA State Convention in Gatlinburg, TN March 24-27.**
16. **Permission for CMS 8th grade to have an extended day to Nashville for a field trip on May 16, 2019.
Buses will not be needed.**
17. **2019-20 Budget**
18. **Director Announcements**

19. **Adjourn**

Morgan County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Insurance Management	Descriptor Code: 3.600	Issued Date: 03/05/2019
		Rescinds: 3.600	Issued: 01/03/11

The insurance program shall provide coverages in a minimum of the following broad categories:

1. Property: Buildings and contents against fire, extended coverage, vandalism and malicious mischief, boiler and machinery explosion; and vehicles;
2. Liability: Board members, director of schools and employees resulting from discharging their duties;
3. Worker's compensation; and
4. Fidelity: Blanket bond and fiscal agent's bond as required by statute.

The director of schools shall continually review the insurance program to ensure that adequate protection is being provided at a reasonable price.

GROUP HEALTH

The board may provide group health insurance for all full-time employees.¹ The director of schools, after consultation with personnel, shall recommend carriers of insurance for programs in which the board makes partial or full payments. The board shall approve all insurance carriers.

ANNUITIES²

Board-approved companies for tax-sheltered annuities shall include all companies presently having contracts with employees.

1. The addition of a company to the list of board-approved companies shall be considered on written request of agents of the company; and
2. Written request for a change in annuity deductions shall be reported to the payroll office on or before the first day of the month in which such change is to be effective.

RETIREES¹

The Morgan County School System offers a post-retirement benefit of \$2,000 to personnel to help pay the cost of health insurance at retirement until the year the retiree turns 65 years of age or 5 years whichever comes first. This section shall only apply to retirees and employees who were employed by an LEA within Tennessee prior to July 1, 2015.

~~Payment of individual hospitalization insurance coverage shall be available for any retiring—
employee at the same cost as for other employees until the employee reaches age sixty-five (65)—
provided that. Retired employees will be permitted to pay the difference in an individual plan and a
family plan on a monthly basis and continue coverage if they so desire.~~

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1. The employee is eligible for retirement under the eligibility standards as set by Tennessee Retirement System; and
 2. The employee was enrolled in the Board-sponsored insurance plan for one (1) full year prior to retirement.

Legal References

1. TCA 49-2-209
2. TCA 49-2-208

Cross References

Payroll Procedures 2.802

MORGAN COUNTY SCHOOLS
Wartburg, Tennessee
MORGAN COUNTY BOARD OF EDUCATION
REGULAR MEETING – February 12, 2019
Conference Room – Central Office
6:30 p.m.

MEMBERS PRESENT: Glen Moore, Billy Ward, Ben Jackson, Tony Dagley, Wade Summers, Michael Ledbetter

1. Prayer

2. Pledge

3. Good News

4. Audience Participation

5. MCEA

6. Approval of Agenda

On a motion by Tony Dagley and seconded by Billy Ward the Board voted to add 14.2 Petros Joyner Cafeteria to the agenda. Motion carried

On a motion by Michael Ledbetter and seconded by Tony Dagley the Board voted to approve the agenda as amended. Motion carried.

7. Approval of Minutes from January 8, 2018 Board Meeting

On a motion by Michael Ledbetter and seconded by Glen Moore the Board voted to approve the minutes from the January 8, 2019 meeting as presented. Motion carried

8. Consent Agenda

8.1. Next Regular Monthly Meeting - Tuesday March 5 , 2019 6:30 @ Central Office

8.2. Next Regular Monthly Workshop: February 26, 2019 6:30 MCCTC

On a motion by Billy Ward and seconded by Tony Dagley the Board voted to approve the consent agenda and to add a budget meeting at 6pm on Tuesday March5, 2019. Motion carried.

9. 2018-19 Budget

Mr. Gary Howard introduced the new Finance Director, Crystal Garrett to the Board.

Mr. Howard reported the GP budget was still in good shape.

10. WCHS request permission for FCCLA to travel to Chattanooga March 19-22, 2019 to participate in the state leadership conference.

On a motion by Michael Ledbetter and seconded by Tony Dagley the Board voted to grant permission for FCCLA to travel to Chattanooga March 19-22, 2019 to participate in the state leadership conference. Motion carried.

11. WCHS DECA students request permission to travel to Chattanooga March 6-9, 2019 for a state competition.

On a motion by Glen Moore and seconded by Michael Ledbetter the Board voted to grant permission to WCHS DECA students to travel to Chattanooga March 6-9, 2019 for a state competition.

12. Permission for MCCTC to attend SkillsUSA State Competition in Chattanooga TN March 31 - April 3, 2019.

On a motion by Tony Dagley and seconded by Michael Ledbetter the Board voted to grant permission to MCCTC to attend SkillsUSA State Competition in Chattanooga TN March 31 - April 3, 2019. Motion carried.

13. Request from Morgan County Executive, Brian Langley to transfer ownership of the green GMC Sierra truck from Morgan County Schools to Morgan County Government to be used for the recycling department.

On a motion by Glen Moore and seconded by Tony Dagley the Board voted to transfer ownership of the green GMC Sierra truck to Morgan County Government. Motion carried.

Wade Summers	Yes
Glen Moore	Yes
Michael Ledbetter	Yes
Tony Dagley	Yes
Billy Ward	Yes
Ben Jackson	Yes

14. Budget Amendments

On a motion by Tony Dagley and seconded by Billy Ward the Board voted to approve budget amendments 25-28. Motion carried.

Wade Summers	Yes
Glen Moore	Yes
Michael Ledbetter	Yes
Tony Dagley	Yes
Billy Ward	Yes
Ben Jackson	Yes

15. Director Announcements

15.1. Local Finance meeting at LMU has been rescheduled due to weather

15.2. February 3-6 Superintendent Legislative Learning Conference

14.1 Cafeteria at Petros Joyner School.

On a motion by Tony Dagley and seconded by seconded by Billy Ward the Board voted to grant permission to Peggy Hamby to move forward with the plans to revenant the cafeteria. Motion carried.

16. Adjourn

The Chairman adjourned the meeting.

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Morgan County Board of Education			
Monitoring: Review: Annually, in October	Descriptor Term: District Water Testing	Descriptor Code: 3.217	Issued Date: 03/05/2019
		Rescinds:	Issued:

All district facilities built before January 1, 1998 shall be tested for lead in drinking water every two (2) years.¹

The Director of Schools shall develop appropriate administrative procedures to facilitate this testing and address any necessary corrective actions.

RESPONSE TO TESTING RESULTS¹

If the results show that lead levels exceed fifteen parts per billion (15 bbp) but are below twenty parts per billion (20bbp), that school shall conduct lead level tests on an annual basis. This shall continue until tests show that the lead levels are under fifteen parts per billion (15 bbp).

If test results show that lead levels equal or secede twenty parts per billion (20 bbp), the school shall immediately remove the drinking water source from service. The drinking water source shall not be available for use until retesting confirms the water lead level does not secede twenty parts per billion (20 bbp). If corrective action is taken, retesting shall occur within ninety (90) days.

The Director of Schools/ designee shall notify the appropriate authorities within twenty-four (24) hours of a test result showing that lead levels equal or exceed twenty parts per billion (20bbp). Parent(s) guardian(s) shall be notified within five (5) business days of such test results.

Legal Reference

1. Public Acts of 2018, Chapter No.977

Good News:

Central Elementary:

Tabitha Hamby received Lowe's grant
This week is Read-a-thon week at CES
Mr. Jim Kuban led the school in a drive for the American Heart Association
AR point clubs are organized and filling up quickly

Central Middle:

CMS had two teachers receive items from "Donors Choose." Bob Bennett received math manipulatives while Amy Stafford received items to assist her yearbook program.

Central High:

WCHS student Alex Nelson has been selected by the state DECA organization to run in an election for a DECA state officer position.

WCHS FCCLA member Kinley Hamby went to CMS and PJ to discuss with 8th graders FCCLA opportunities available to them at WCHS as a part of FCCLA week

Coalfield:

Sunbright School and Coalfield School recently worked together to host the district tournament at RSCC. Lots of positive comments on how well the tournament was run and both schools worked together very well to run a great tournament. I would like to personally thank Thomas Davis for a lot of his organization of the event, which went very well.

Oakdale:

The baseball field lights are now operational at Oakdale School.



MCCTC:

Culinary Arts Competition Farm to School (3rd place in the State)

- Residential Construction “Largest Chair in Tennessee”
 - Machining /Robotics Hosted the Frozen Head Challenge Robotics Competition.
 - School Based Enterprise: Steelfeathers Productions.
 - Upgrades to Cosmetology workstations.
 - Middle School Robotics Camp hosted here at MCCTC.
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- Skills USA Teams are getting with 19 students ready to compete in 6 Categories.
 - Auto Mechanics project is being highlighted in a film about the Studebaker Land Speed Truck built here at MCCTC.

(Funding)

- Perkins Reserve Grant
- SPARC Grant
- East Tennessee Foundation Grant has been renewed for the next year
- Harbor Freight Grant
- Lowes Grant

Sunbright:

Teachers of the Year:

Elementary: Mrs. Amy Jones

Middle School: Mrs. Brooke Henderson

Hgh School: Mrs. Tabitha Gunnels

Sunbright's Tigers and Lady Tigers progressed to the district and regional basketball tournaments. We were proud to represent Morgan County in both tournaments, and we are proud of our student athletes for their dedication on the court and in the classroom.

We are piloting a Bible class with First Baptist Church, Sunbright.

This is for students in grades 3-6 whose parents request their participation.

Classes are taught by church members.

The Roane State chapter of the Student TEA (Tennessee Education Association) is planning to provide coats for students at our school. We are thankful for this partnership and for their generosity.

MORGAN COUNTY BOARD OF EDUCATION
General Purpose
March 5, 2019
BUDGET AMENDMENT
#29

DEBIT			
141-39000	Fund Balance		<u>24,141.00</u>
		TOTAL	24,141.00
CREDIT			
141-72710-729	TRANSPORTATION EQUIPMENT		<u>24,141.00</u>
		TOTAL	24,141.00

Explanation: Recovering Money from a PO that was closed by mistake

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Family Resource General Purpose

August 31, 2015

BUDGET AMENDMENT

#1

DEBIT

141-73300-163	EDUCATIONAL ASSISTANTS	23,000.00
141-73300-201	SOCIAL SECURITY	1,500.00
141-73300-204	STATE RETIREMENT	1,500.00
141-73300-206	LIFE INSURANCE	50.00
141-73300-207	MEDICAL INSURANCE	2,500.00
141-73300-208	DENTAL INSURANCE	65.00
141-73300-212	EMPLOYER MEDICARE	500.00
141-73300-355	TRAVEL	6,000.00
141-73300-399	OTHER CONTRACTED SERVICES	1,000.00
141-73300-429	INSTRUCTIONAL SUPPLIES	5,435.00
141-73300-499	OTHER SUPPLIES AND MATERIALS	4,465.00
141-73300-599	OTHER CHARGES	3,985.00
	TOTAL	<u>50,000.00</u>

CREDIT

141-72130-189	OTHER SALARIES & WAGES	25,000.00
141-72130-201	SOCIAL SECURITY	1,500.00
141-72130-204	STATE RETIREMENT	1,500.00
141-72130-206	LIFE INSURANCE	50.00
141-72130-207	MEDICAL INSURANCE	1,000.00
141-72130-355	TRAVEL	7,000.00
141-72130-499	OTHER SUPPLIES AND MATERIALS	8,000.00
141-72130-599	OTHER CHARGES	5,950.00
	TOTAL	<u>50,000.00</u>

Explanation: State required budget to be moved FROM to Support Services/Other Student support

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
COORDINATED SCHOOL HEALTH
August 31, 2015
BUDGET AMENDMENT
#2

DEBIT

141-72120-189-CSH	OTHER SALARIES & WAGES	68,000.00
141-72120-161-CSH	SECRETARY(S)	25,700.00
141-72120-429-CSH	INSTRUCTIONAL SUPPLIES	<u>300.00</u>
	TOTAL	94,000.00

CREDIT

141-72120-105-CSH	SUPERVISOR/DIRECTOR	68,000.00
141-72120-162-CSH	CLERICAL PERSONNEL	25,000.00
141-72120-499-CSH	OTHER SUPPLIES AND MATERIALS	<u>1,000.00</u>
	TOTAL	94,000.00

Explanation: State Line item numbers were different.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
GENERAL PURPOSE SPECIAL EDUCATION
August 27, 2015
BUDGET AMENDMENT
#3

DEBIT

141-46990	OTHER STATE REVENUES		<u>17,619.97</u>
		TOTAL	17,619.97

CREDIT

141-71200-116	TEACHERS		10,900.00
141-71200-201	SOCIAL SECURITY		680.00
141-71200-212	EMPLOYER MEDICARE		160.00
141-71200-204	STATE RETIREMENT		985.00
141-71200-163	EDUCATIONAL ASSISTANTS		<u>4,894.97</u>
		TOTAL	17,619.97

Explanation: To Transfer Stellar Revenue

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 IDEA PART B
 September 2, 2015
 BUDGET AMENDMENT
 #4

DEBIT

142-47143-901	EDUC OF THE HANDICAPPED ACT (IDEA)	108,127.71
	TOTAL	108,127.71

CREDIT

142-71200-163-901	EDUCATIONAL ASSISTANTS	50,000.00
142-71200-201-901	SOCIAL SECURITY	3,100.00
142-71200-204-901	STATE RETIREMENT	3,850.00
142-71200-212-901	EMPLOYER MEDICARE	725.00
142-71200-399-901	OTHER CONTRACTED SERVICES	25,000.00
142-72220-399-901	OTHER CONTRACTED SERVICES	25,452.71
	TOTAL	108,127.71

Explanation: To Rollover Federal Funds

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 IDEA PRE-SCHOOL
 September 2, 2015
 BUDGET AMENDMENT
 #5

DEBIT

142-47145-911	SPECIAL EDUC PRESCHOOL GRANTS (IDEA	12,722.49
142-72220-399-911	OTHER CONTRACTED SERVICES	<u>6,463.51</u>
	TOTAL	19,186.00

CREDIT

142-71200-163-911	EDUCATIONAL ASSISTANTS	8,344.00
142-71200-201-911	SOCIAL SECURITY	530.00
142-71200-212-911	EMPLOYER MEDICARE	125.00
142-72220-189-911	OTHER SALARIES & WAGES	8,600.00
142-72220-201-911	SOCIAL SECURITY	534.00
142-72220-204-911	STATE RETIREMENT	778.00
142-72220-210-911	UNEMPLOYMENT COMPENSATION	150.00
142-72220-212-911	EMPLOYER MEDICARE	<u>125.00</u>
	TOTAL	19,186.00

Explanation: To Rollover Federal Funds

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
GENERAL PURPOSE
September 29, 2015
BUDGET AMENDMENT
#6

DEBIT

141-72620-499	OTHER SUPPLIES AND MATERIALS	7,000.00
141-72620-717	MAINTENANCE EQUIPMENT	<u>2,342.00</u>
	TOTAL	9,342.00

CREDIT

141-72620-105	SUPERVISOR/DIRECTOR	8,000.00
141-72620-201	SOCIAL SECURITY	500.00
141-72620-204	STATE RETIREMENT	722.00
141-72620-212	EMPLOYER MEDICARE	<u>120.00</u>
	TOTAL	9,342.00

Explanation: To cover the cost of a raise for the Supervisor of Maintenance.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 GENERAL PURPOSE
 September 29, 2015
 BUDGET AMENDMENT
 #7

DEBIT			
141-72710-425	GASOLINE		9,342.00
		TOTAL	<u>9,342.00</u>

CREDIT			
141-72710-105	SUPERVISOR/DIRECTOR		8,000.00
141-72710-201	SOCIAL SECURITY		500.00
141-72710-204	STATE RETIREMENT		722.00
141-72710-212	EMPLOYER MEDICARE		120.00
		TOTAL	<u>9,342.00</u>

Explanation: To over the cost of a raise for the Supervisor of Transportation.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION

Federal TAP Grant
September 29, 2015
BUDGET AMENDMENT
#8

DEBIT

142-47990-962	OTHER DIRECT FEDERAL REVENUE	316,570.00
	TOTAL	<u>316,570.00</u>

CREDIT

142-71100-116-962	TEACHERS	140,500.00
142-71100-188-962	BONUS PAYMENTS	68,250.00
142-71100-195-962	CERTIFIED SUBSTITUTE TEACHERS	1,125.00
142-71100-198-962	NON-CERTIFIED SUBSTITUTE TEACHERS	1,125.00
142-71100-201-962	SOCIAL SECURITY	13,082.00
142-71100-204-962	STATE RETIREMENT	19,075.00
142-71100-206-962	LIFE INSURANCE	70.00
142-71100-207-962	MEDICAL INSURANCE	21,564.00
142-71100-208-962	DENTAL INSURANCE	468.00
142-71100-210-962	UNEMPLOYMENT COMPENSATION	900.00
142-71100-212-962	EMPLOYER MEDICARE	2,499.00
142-72210-355-962	TRAVEL	21,960.00
142-72210-399-962	OTHER CONTRACTED SERVICES	9,750.00
142-72210-599-962	OTHER CHARGES	8,000.00
142-72410-188-962	BONUS PAYMENTS	7,000.00
142-72410-201-962	SOCIAL SECURITY	435.00
142-72410-204-962	STATE RETIREMENT	665.00
142-72410-212-962	EMPLOYER MEDICARE	102.00
	TOTAL	<u>316,570.00</u>

Explanation: Federal TAP Grant for 2015-16 year.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 TITLE I FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #9

DEBIT

142-47141-101	ESEA TITLE I	83,431.67
142-72210-189-101-0650	OTHER SALARIES & WAGES	32,523.00
142-72210-201-101-0650	SOCIAL SECURITY	2,015.54
142-72210-206-101-0650	LIFE INSURANCE	25.00
142-72210-207-101-0650	MEDICAL INSURANCE	9,391.45
142-72210-212-101-0650	EMPLOYER MEDICARE	817.00
	TOTAL	<u>128,203.66</u>

CREDIT

142-71100-116-101-0650	TEACHERS	8,200.00
142-71100-201-101-0650	SOCIAL SECURITY	610.00
142-71100-204-101-0650	STATE RETIREMENT	842.00
142-71100-212-101-0650	EMPLOYER MEDICARE	221.00
142-71100-399-101-0650	OTHER CONTRACTED SERVICES	30,000.00
142-71100-722-101-0650	REGULAR INSTRUCTION EQUIPMENT	70,182.66
142-72210-399-101-0650	OTHER CONTRACTED SERVICES	17,400.00
142-72210-208-101-0650	DENTAL INSURANCE	748.00
	TOTAL	<u>128,203.66</u>

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 TITLE II FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #10

DEBIT

142-47189-201	TITLE II	38,375.16
142-72210-189-201	OTHER SALARIES & WAGES	10,841.00
142-72210-201-201	SOCIAL SECURITY	263.00
142-72210-207-201	MEDICAL INSURANCE	3,125.00
142-72210-208-201	DENTAL INSURANCE	62.00
142-72210-524-201	IN SERVICE/STAFF DEVELOPMENT	15,718.72
	TOTAL	<u>68,384.88</u>

CREDIT

142-72210-195-201	CERTIFIED SUBSTITUTE TEACHERS	1,000.00
142-72210-198-201	NON-CERTIFIED SUBSTITUTE TEACHERS	1,000.00
142-72210-204-201	STATE RETIREMENT	1,173.00
142-72210-206-201	LIFE INSURANCE	9.00
142-72210-212-201	EMPLOYER MEDICARE	15.00
142-72210-355-201	TRAVEL	50,187.88
142-72210-399-201	OTHER CONTRACTED SERVICES	15,000.00
	TOTAL	<u>68,384.88</u>

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
SAVE THE CHILDREN PROGRAM
September 23, 2015
BUDGET AMENDMENT
#11

DEBIT

141-44990-SCJH	OTHER LOCAL REVENUES		<u>3,120.00</u>
		TOTAL	3,120.00

CREDIT

141-73400-116-SCJH	TEACHERS		2,643.00
141-73400-201-SCJH	SOCIAL SECURITY		200.00
141-73400-204-SCJH	STATE RETIREMENT		232.00
141-73400-212-SCJH	EMPLOYER MEDICARE		<u>45.00</u>
		TOTAL	3,120.00

Explanation: Save the Children has started a new after school counseling program (Journey of Hope).

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
 CONSOLIDATED ADMINISTRATION FEDERAL FUNDS
 September 29, 2015
 BUDGET AMENDMENT
 #142

DEBIT

142-47141-011	ESEA TITLE I		6,820.00
		TOTAL	6,820.00

CREDIT

142-72210-105-011-0650	SUPERVISOR/DIRECTOR		3,145.00
142-72210-201-011-0650	SOCIAL SECURITY		200.00
142-72210-204-011-0650	STATE RETIREMENT		275.00
142-72210-212-011-0650	EMPLOYER MEDICARE		50.00
142-72210-307-011-0650	COMMUNICATION		150.00
142-72210-790-011-0650	OTHER EQUIPMENT		3,000.00
		TOTAL	6,820.00

Explanation: To show new revenue and allocate funds for expenditure.

Superintendent

Date

Chairman of the Board

Date

MORGAN COUNTY BOARD OF EDUCATION
TITLE VI FEDERAL FUNDS
September 29, 2015
BUDGET AMENDMENT
#13

DEBIT			
142-47148-601	RURAL EDUCATION		<u>5,751.67</u>
		TOTAL	5,751.67

CREDIT			
142-71100-722-601	REGULAR INSTRUCTION EQUIPMENT		<u>5,751.67</u>
		TOTAL	5,751.67

Explanation: To show new revenue and allocated funds for expenditure.

Superintendent

Date

Chairman of the Board

Date