

**Board of Education Meeting**  
**February 22, 2024 6:00 PM**  
 Central Services Board Room

1. Call to Order
2. Moment of Silence/Pledge of Allegiance  
 Tay Taylor-Transition Academy
3. Welcome to Visitors  
 Student Representatives  
 Savannah Houston-Phoenix  
 Owen Brown-CCHS  
 Nicole Ranson-SMHS
4. Special Recognition
  - 4.A. Kids First Award
  - 4.B. Middle TN Pioneer Award  
 State Pioneer Award  
 Dr. Leslie Eldridge
  - 4.C. Nurse Katherine Reed, Stone Elementary
5. Roll Call
6. Declaration of Conflict
7. \*Approval of January 25, 2024 Minutes
8. \*Approval of Agenda
9. Acknowledgement of Elected Officials
10. Community Comments
11. School Board Reports
  - 11.A. TLN Report
12. Board Member(s) Report from Training(s)
13. Legal Report
14. Director's Report
  - 14.A. \*Tenure Recommendations
  - 14.B. \*Pine View Elementary Roof Bid
  - 14.C. \*South Renovation Bid
  - 14.D. \*Permission for Student 4H Survey
  - 14.E. \*Permission to Accept Grant Funds
  - 14.F. Annual Planning Calendar
  - 14.G. FYI
    - 14.G.1. Attendance Report
    - 14.G.2. Personnel Report
    - 14.G.3. Substitute List
    - 14.G.4. School News Articles
    - 14.G.5. School Calendar of Events
15. School Board Committees
  - 15.A. Policy Committee
    - 15.A.1. \*Approval of First Reading of Policies
    - 15.A.2. \*Approval of Second Reading of Policies
  - 15.B. Athletic Committee
  - 15.C. Budget Committee Meeting
  - 15.D. Building and Grounds & Safety Committee
16. Chief Financial Officer's Report
  - 16.A. Monthly Financial Report
  - 16.B. Monthly Sales Tax Report
  - 16.C. \*141 Budget Amendments

- 16.D. \*142 Budget Amendments
- 17. \*Consent Agenda
- 17.A. \*Approval of Overnight and Out of State Field Trips
- 17.B. \*School Wide Fundraisers
- 17.C. \*Approval of Disposal of Surplus Property
- 17.D. \*Executive Approval
- 18. Old Business
- 19. Questions from Media
- 20. Adjournment

**(\*) Indicates Board Approval Required**

**Kara L. Spicer  
Principal**



**P. Lynn Speich  
Assistant Principal**

**Pine View Elementary School  
349 Daysville Rd. \* Rockwood, TN 37854  
Phone (865) 354-1986 Fax (865) 354-1922**

January 5, 2024

Pine View Elementary and Pleasant Hill Elementary would like to nominate Pepe Perron for the Kids First Award. Mr. Perron has been an advocate for students throughout Cumberland County and was one of the first to introduce Christmas gifts for underprivileged students through the 'Blue Jean Project' sponsored by the Rotary Club. Pepe also spearheaded the fourth grade character essays in which the top three essays were awarded prizes. First place always receives a new bicycle. This has always been an exciting time for students and families. In addition to these projects, he and his wife Ann, have personally sponsored Pine View and Pleasant Hill to attend a performance at the Cumberland County Playhouse with no charge to the students. This generous spirit has allowed hundreds of students to experience the performing arts for the first time.

This year, he and his wife have continued the work and Pepe has expressed many times, 'It is all worth it, if it makes a positive impact on one child.' He loves the children of Cumberland County. He understands the power and importance of investing in our community by investing in the children. Community leaders like Mr. Perron set a wonderful example of service, compassion, and generosity. Pine View and Pleasant Hill Elementary respectfully submit Pepe Perron for the Kids First Award.

Sincerely,

Kara Spicer, Principal  
Tracie Buckner, Principal

**Christie VanWinkle**  
Principal



**Kasey Lowe**  
Assistant Principal

**Glenn L. Martin Elementary School**  
1362 Miller Avenue \* Crossville, TN 38555  
Phone (931) 484-7547 Fax (931) 484-8785

To Whom It May Concern:

This letter is to recognize Mr. Ed Camera as a deserving individual to receive the Kids First Award. Mr. Camera is retired from his career as an engineer and administrator for Colinx and has chosen to give his time, energy, and passion for learning to the students at Glenn Martin Elementary. Mr. Camera is an outstanding human being and has volunteered countless hours for our students. His impact is shown by how he volunteers 3-to 5 days a week in the STEM classroom and with the Martin Robotics Club students. Teaching the students about the Lego Robotics competition and the core values was an important skill the students learned from Mr. Camera. His diligence and attention to detail helped the students win their first robotics trophy in the Core Values section of the competition. In addition, he helps with the food pantry that our students take home. Oftentimes, our students who receive these bags of food do not know where their next meal will come from.

Mr. Camera models leadership in ways that the students need to see because he always puts others before himself. An example of this is shown below in the pictures from his recent mission trip to Guatemala. His positive attitude and impact on everyone he engages with are evident in the smiles he gives and receives with every interaction. He is deserving of receiving the distinguished Kids First Award.

**Words from the Martin Elementary Students** - "In addition, Ed has taught us so much about the importance of teamwork and stepping out of our comfort zones. During robotics, we have learned how to work together and make an impact on our community and each other. We've learned many things from Ed about how to build and code robots. His understanding of our problems and frustrations and how to assist us without making anyone feel pressured is greatly appreciated.

Ed inspires us to be better people, work hard, and solve problems. Ed has shown us how we can make a difference in the world using robotics and technology. We are so grateful for the dedication and the knowledge we have learned from Mr. Camera."





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William G. Stepp • Director of Schools

Teresa Boston • Board Chair

February 22, 2024

### Special Recognition

A huge thank you to Stone Elementary “Nurse Kat”, Katherine Reed, for her quick rescue efforts in response to 2 students choking while at school.

Families of the 2 students were so appreciative and stated, “she truly saved their child’s life”. It is quick responses like this that our school nurses do every day.

We are proud to say there is full time school nurse at every school in Cumberland County. Because of Nurse Kat’s knowledge and lifesaving skills, our students are safe.

Marsha Polson, RN  
School Nurse Coordinator  
Coordinated School Health

**Board of Education**  
**January 25, 2024 6:00 PM**  
Central Services Board Room

The Cumberland County Board of Education met in a special session on Thursday, January 25, 2024, in the Central Services Board Room, where the meeting was called to order by Chairman Boston at the approximate hour of 6:00 pm. Boston welcomed everyone to the meeting and appreciated everyone for attending.

**BOARD MEMBERS:**

Teresa Boston: Present  
Mr. Nick Davis: Present  
Ms. Anita Hale: Present  
Mrs. Rebecca Hamby: Present  
Mr. Chris King: Present  
Ms. Sheri Nichols: Present  
Robert Safdie: Present  
Ms. Shannon Stout: Present  
Ms. Elizabeth Stull: Present

1. Call to Order- Ms. Teresa Boston(See above)

**Others in Attendance:**

Earl Patton, Attorney  
Heather Mullinax - Media

**Student Representatives:**

Owen Brown - Cumberland County High School  
Nicole Ranson - Stone Memorial High School

2. Moment of Silence/Pledge of Allegiance

Jonah Wade Draper-NCE  
LeiElla Kate Draper-NCE  
Mayona Shae Draper-NCE  
Josiah Cale Draper-NCE  
- Ms. Teresa Boston

- Boston led the board members in a Moment of Silence. After a moment of silence, Jonah, LeiElla, Mayona, and Josiah Draper from North Cumberland Elementary led the audience in the Pledge of Allegiance.

3. Welcome to Visitors - Ms. Teresa Boston - Boston advised, next on the agenda is welcome to our visitors. I would like to say it is so wonderful to see all the smiling faces out there tonight. Some new, some old. Talk about good times we've had, but we do appreciate you being here tonight. Taking your time out to spend with us and helping us make the right decisions for our children. Again thank you, we appreciate it.
  
4. Kids First Award
  - Pepe Perron - Boston advised, Mr. Stepp, Kids First Award. Stepp replied, so Kids First Award, we're going to start off with Pepe Perron. Come on up. Mr. Perron was unable to attend. Stepp continued, I guess we'll push it to next month, but we do have another Kid's First Award tonight. This goes to Heather Mullinax. So as you know she's going on a new adventure and she's been wonderful to our kids and Cumberland County. Reporting some amazing stories. She did a lot of great things for Cumberland County Schools. So we can't thank you enough. It reads Kids First Award, awarded to Heather Mullinax for exceptional selfless service to the kids of Cumberland County Schools. Thank you for your continued support and love for our kiddos. Stepp presented Mullinax with a plaque, flowers and a gift from the Board of Education. Stepp continued, I'd like to also on behalf of the Cumberland County Schools thank each one (board members) of you for your service with the school board. We can't thank you enough for stepping up and being willing to make Cumberland County Schools the best we can. So thank you. Boston replied, many of you in the audience, I think some of us up here know how valuable Heather Mullinax has been to our school district. She has been here through thick and thin and she has reported fairly and she's such a wonderful person and we will miss you. Mullinax replied, I'll miss the schools and I'll miss all of you, just not your meetings. Boston replied, didn't I say she was terribly honest. Thank you, Heather and best wishes on your adventure.
  
5. Special Recognition
  - Student Board Representatives
    - Owen Brown-CCHS
    - Braden Whitehair-Phoenix
    - Nicole Ranson-SMHS - Ms. Teresa Boston
  - Boston replied, next is our Special Recognition for our Student Board Representatives. I can't see so, I'm just going to announce them. Owen Brown, Braden Whitehair, and Nicole Ranson
  
- 5.A. Charitable Fund
  - Boston advised, next on the agenda is the Charitable Fund. Stepp advised, a big thank you to Dr. Wood, who is instrumental in creating this whole Charitable Fund thing. It's amazing, does wonderful things. We have forms for you to fill out if you'd like to go ahead and donate to that. We encourage everyone to get in to support the kids, but this is amazing Dr. Wood and thank you so much. Herring advised, I would like to talk for a moment. For those of you who know me, you know I'm not afraid at all, of getting in front of a microphone. So I need everybody who's out in the hall to hear this, which is why I came to the microphone, because I am posing a challenge to everyone who receives a check tonight. So I'm not sure everyone realizes how the charitable fund works. It's an endowment, so whenever you make a donation, that donation actually lasts forever, because the money that is distributed twice a year. So every time that we distribute it comes from the interest that is made on the donations. So when you donate it lasts forever. So there needs to be more donations. So we can give away more money, so I'm issuing a challenge to you. If you get a check tonight, I want you to take this flyer that explains the Charitable Foundation and give it to somebody. So they can make a donation. Everybody going to do that? So I needed the mic so everybody actually hears that. So that's your challenge and everybody that's in here that needs a tax write off or something like your 403b donation right here, because it goes into every classroom in every school in this district and nowhere else. So I need everybody to know that.

Dr. Farley announced the recipients for the Spring Charitable Fund Awards and Mr. Stepp and Mrs. Herring presented the checks.

**Spring Awards - January 25, 2024 Total Awarded \$17,454**

<b>School</b>	<b>Name</b>	<b>Subject</b>	<b>Amount</b>
Brown Elementary	Hannah VanWinkle	Book Club	\$250.00
Brown Elementary	Aaron Marsee	Music Class	\$250.00
Brown Elementary	Miranda Sims	Science & Social Studies	\$250.00
Brown Elementary	Cindy Kemmer	FFA Team	\$330.00
Brown Elementary	Paula Bailey	Chess Club	\$330.00
Brown Elementary	Elizabeth McDonald	Visual Art/Art Club	\$330.00
Crab Orchard Elementary	Erin Jackson & Brianna Kerley	8th grade	\$330.00
Crab Orchard Elementary	Jessica Marsee	Band/Choir/General Music	\$330.00
Crab Orchard Elementary	April Shelton & Pam Graves	Junior BETA	\$330.00
Homestead Elementary	Jennifer Lawrence	7th-8th grade Science Class	\$330.00
Homestead Elementary	Darlene Wallace	B3 Fitness	\$300.00
Homestead Elementary	Rebecca Wood	RTI	\$330.00
Homestead Elementary	Kelsey Eller	ESL	\$330.00
Martin Elementary	Brandon Fletcher	Band	\$250.00
Martin Elementary	Nicole Graham	8th grade Math	\$250.00

Martin Elementary	Stephanie Brown	Math Competition Team	\$250.00
Martin Elementary	Chealsey Baxter	PE	\$250.00
North Elementary	Chasidy Turner	6th-7th grade Math	\$250.00
North Elementary	Misty Goss	PE	\$250.00
North Elementary	Ashton Hayes	FFA	\$250.00
North Elementary	Julia Timson	STEM Club	\$250.00
Pleasant Hill Elementary	Kim Nelson	4th grade Science Fair	\$214.00
Pleasant Hill Elementary	Kim Nelson	Chess Club	\$300.00
Pleasant Hill Elementary	Samantha Essex	FFA	\$330.00
South Cumberland Elementary	Jamie White	RTI	\$370.00
South Cumberland Elementary	Andi Casey & Stacy Dykes	Student Council	\$250.00
South Cumberland Elementary	Mario Laborde	Band	\$250.00
South Cumberland Elementary	Leigh Ann Burgess	Lego League	\$370.00
Stone Elementary	Sheri Sather	ESL	\$200.00
Stone Elementary	Beth Troyer	5th grade Science	\$400.00
Stone Elementary	Shannon Brown	Art Room	\$200.00

Stone Elementary	Kristin Lopez	Band	\$200.00
Phoenix School	George Kington	Transition Academy	\$100.00
Phoenix School	Sherry Smith	Prom Committee	\$300.00
Phoenix School	Sherry Smith	Media Center	\$200.00
Cumberland County High	Jeff Wright	Jets News Network	\$300.00
Cumberland County High	Daniel Rickman	Photography	\$300.00
Cumberland County High	Bruce Johnson	Band	\$500.00
Cumberland County High	Bekki Atkinson & Gretchen Daenell	Reader Volunteer	\$300.00
Cumberland County High	Daisy Filler & Kaytlin Hobbs	Varsity Cheer	\$500.00
Cumberland County High	Daisy Filler	BETA	\$500.00
Cumberland County High	Lindsey Atkin	Vocal Music & Music Theatre	\$300.00
Cumberland County High	Angela Robbins	Jet Theatrix	\$350.00
Cumberland County High	Angela Robbins	Theatre 2 Class	\$350.00
Cumberland County High	Cub Whitson	Soccer	\$350.00
Cumberland County High	Cub Whitson	Boys Soccer	\$350.00
Cumberland County High	Stuart Bowen	Middle School Track & Field	\$300.00

Cumberland County High	Randy Herring	Middle School Boys & Girl Golf	\$300.00
Cumberland County High	Alesha Gibson	Middle School Volleyball	\$300.00
Stone Memorial High	Rachel Martin	English Department	\$500.00
Stone Memorial High	Ethan Tipton	Marching Band	\$300.00
Stone Memorial High	Tristessa Luetkemeyer	Art Club	\$300.00
Stone Memorial High	Anna Bryant & Carol Smith	BETA	\$500.00
Stone Memorial High	Chelsea Phillips & Krissy Headrick	Food Pantry	\$500.00
Stone Memorial High	Carol Smith	FBLA	\$250.00
Stone Memorial High	Brittany Bilbrey & Peggy Potter	Craft Club	\$400.00

6. Roll Call (See Above)

7. Declaration of Conflict - Mr. Earl Patton- Declarations of Conflict - Per TCA 49-2-202 Board of Education Members who have relatives (per the statute: relative means: Spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you) employed by the system are asked to raise your hands to identify yourself. "Do you certify that the votes that you make tonight will be in the best interest of the school system, regardless of the effect that your vote may have upon the employment of your relative or relatives?" Boston and King certified by saying individually, "I do."

8. \*Approval of December 7, 2023 Minutes (See Exhibit #1) Boston advised, next on the agenda is the Approval of the December 7, 2023 BOE minutes. I'll entertain a motion to approve. Stout replied, move to approve. Boston replied, I need a second. Hamby replied, second. Boston continued, so we have a first and a second to approve the BOE Minutes for December the 7th. A Voice Vote was taken.

Motion to approve December 7, 2023 minutes.

**VOICE VOTE:** (mover-yes) Stout

(seconder-yes) Hamby

Yes: 9, No: 0

**MOTION: Motion Carried**

9. \*Approval of Agenda (See Exhibit #2) Boston advised, moving on. We have the approval of the agenda. Hale move to approve. Stout replied, second. Boston replied, okay so we have a first and second to approve the agenda. A Roll Call Vote was taken.

Motion to approve the agenda.

**VOICE VOTE:** (mover-yes) Hale

(seconder-yes) Stout

Yes: 9, No: 0

**MOTION: Motion Carried**

10. Acknowledgement of Elected Officials - Boston advised, next is acknowledgment of elected officials. There were no elected officials in the audience at this time. Mrs. Collen Mall joined the meeting during Community Comments.
11. Community Comments - Boston advised, next on the agenda is the Community Comments. We have two that have signed up. If you would, please come to the podium, the microphone, state your name, and your address. I think the first is Mr. Goddard and the subject on which you're speaking.

**Name** - Christopher Goddard  
103 Phyllis Street  
Crossville, Tennessee 38555

**Subject:** Security concerns, notification system, school vouchers and rejecting federal funds.

**Name** - Julia Timson  
6960 South York Highway  
Clarkrange, Tennessee 38553

**Subject:** Survey results on why teachers are leaving and teachers' dress code.

Safdie advised, Julia your time is up. Can we make a motion to extend it? Boston replied, I'll make a motion to extend. Safdie replied, you have 30 seconds. Timson continued.

Timson asked, the board if a colleague of hers from Putnam County could speak. She advised, she did not know that she had to sign up for Community Comments. After discussion Safdie replied, I make a motion to wave our procedure and allow this person to make a presentation for three minutes. Boston asked, is that a motion? Safdie replied, that's a motion. Boston replied, I'll second it. Safdie continued, the motion on the floor is to wave the procedures that require a speaker to present their name and topic prior to the meeting and present it to the chairperson. Boston replied, we have a motion on the floor to

wave the procedure for Community Comments. This young lady drove from out of county. She is a parent and was not aware of the procedure that we had a sign-up sheet outside. There is a motion on the floor to allow her to speak. I seconded that motion. Any discussion? Hale asked, this would be just for tonight? Boston replied, just for tonight. Any discussion? A Voice Vote was taken.

**Name:** Hannah Bratton  
158 East Street Apartment A4  
Putnum County, Tennessee

**Subject:** January 11th at Martin Elementary and suggestions to restore safety protocols.

Motion to extend. (Motion #1)

**VOICE VOTE:** (mover-yes) Boston

(seconder-yes) Safdie

Yes: 9, No: 0

**MOTION: Motion Carried**

Motion to wave the procedures that require a speaker to present their name and topic prior to the meeting and present it to the chairperson. (Motion #2)

**VOICE VOTE:** (mover-yes) Safdie

(seconder-yes) Boston

Yes: 8, No: 1King: No

**MOTION: Motion Carried**

12. School Board Reports - Boston continued, next on the agenda is our School Board Reports. First is the TLN Report, Mrs. Shannon Stout

12.A. TLN Report - Ms. Shannon Stout advised, the Second Legislative Session of the 113th General Assembly kicked off on Tuesday, January 9th. The legislature did not meet the week of January 15th due to weather conditions, resulting in this week being the first full week of committee and subcommittee meetings. There is a bill that could affect policy in our district that made it through the K through 12 subcommittee this week and it's House Bill 1630, Senate Bill 1711 and it mandates that all state universities and K through 12 public and charter schools adopt a policy for the use of AI by students, teachers and staff for instructional and assignment purposes. They also introduced an amendment to the bill that added clarifying language to the definition of artificial intelligence, which is defined in the bill as computer software that is designed to simulate human intelligence through machine learning and to perform tasks that would normally require human involvement. So now the bill is moving on to the House Education Administration Committee, but they haven't put it on their calendar as of yet. So that's one of the education ones that made it through this week. We're not yet to the final filing dates for bills, so they still have until the 31st for the House and the 1st for the Senate. So I'm sure there's going to be some more bills flowing in before those dates. I also wanted to bring you up to speed on the Federal Education

Funding Joint Working Group. The Senate put out their report and recommendations. They released it on January 9th. The report includes information on Federal Funding received, laws and requirements associated with Federal funds. How to eliminate unwanted restrictions, options for consideration and further questions and considerations. The report, they said is preliminary, pending further discussions. At the time of their report release, the House and Senate had not agreed to mutual recommendations. They're still waiting on the House Report. They haven't given a date on when that might come out. So it's forthcoming based on the Senate Report and the current status of the joint working group. It's really apparent that the process is still in its early stages and they don't seem to be looking to want to rush through it. There's a lot of good information in that report and I've downloaded a copy of it. So if any of you are interested in getting that, just let me know and I'm happy to email it to you.

13. Board Member(s) Report from Training(s) - Boston asked any other board members that have received training that they'd like to report? No one responded.
14. Legal Report - Mr. Earl Patton - Boston advised, Mr. Patton your Legal Report. Patton replied, there are three matters of pending litigation currently before the board. The Kirkman Case, which involves a student that fell on some bleachers out at Pleasant Hill. My understanding in that matter is that the plaintiff's council in that case is withdrawing. They filed a motion to withdraw from the case. Now what that means to the litigation and how it develops from here remains to be seen, but I'll probably have a little more update for you on that next month. You've got the JUUL Litigation. I don't know Mr. Stepp, have you received any further communication from the Franz Firm? Stepp replied, I signed the contract, sent it back. It was good to go. So that's all. Patton continued, and I do expect that we'll receive some more news on that before the next board meeting. So hopefully we'll have a better update there and the other matter is fairly new to us, which is the Social Media Lawsuit and again we're still kind of in the preliminary stages there. I think they'll be reaching out to the to Central Office for some information here soon. I'm sure. I'll have more to tell you next month.
15. Director's Report- Mr. William Stepp - Boston advised, next on the agenda is our Director's report. Stepp replied, absolutely. Start out with some good stuff going on. So first of all, I want to say thank you to our Maintenance Department and all of our custodians for all that they did during the last 10 days that kept the schools running, kept everything safe and clean. A shout out to School Nutrition and Coordinated School Health for their sweet potato raised beds at North Cumberland. The kids love that and did a great job. Transportation again, they worked through all 10 days of this. The mechanics, for their hard work, dedication, willingness to help with covering bus routes. So we're short 13 routes, as everyone knows. Administrative Assistant always go above and beyond. The drivers and their willingness to help out. Amazing group of employees. They raised \$1,000 for the Lighthouse Christian Camp through Transportation. So that was awesome. In Special Education, teachers and staff working tremendously hard to meet the needs of every student. Shout out to SMHS, Mrs. Fragopoulos and her theater students. Now for the amazing news. All the students receive many college call backs per person, so that's a conference for theater students and Western Kentucky, MTSU, UTC, Center College and others offering our students opportunities at their universities. Out of approximately 300 students, two of our students received top three recognition and performed at closing ceremony. That was Luke Smith and James Ramsey. That is two out of three recognized were from SMHS. Then \$1,000 scholarship was announced. The winner is Luke Smith and in February Luke, James and Bailey Gunner will head to the conference to perform and work with professionals as All State and All East Regional winners along with, Payton Lee as an All State and all East alternate. Zola Breer is now talking to universities based on her auditions. Sophomore Alissa Johnson who prepared herself for next year by going through the process this year and she's ready to go over colleges and they're just generally proud of all the SMHS theater things. I got tons of pictures I have to share online with everyone. For CTE, Dr Eldridge and all of her people. Competitive TVA grants received at Pine View for STEM, North for

agriculture and CCHS for culinary. Congratulations guys for winning those grants. The epic bus was sent off today and it will be returned to us as a Career Mobile Lab for our students. Martin Elementary STEM students won first place in the presentation section during the robotics competition on Saturday in Knoxville. Writing process on the steps to making gingerbread houses. So that was the ESL students from the WIDA Assessment Language Proficiency Skills. So they work through several projects, food from recipes. They used their cookbooks and did all those great things. So that was pretty awesome, and then through our Tennessee All Corp Grant. We were able to purchase new hands-on learning materials that will target skills such as reading comprehension, main idea, test taking strategies. Each school will receive approximately \$1,000 in materials along with the information training through our grant from the state. We were able to purchase \$112,000 worth of CKLA curriculum for the ESL teachers. Also through our grant we will be purchasing big books for all K-2 classrooms. These big books are used to enhance our curriculum delivery and engage our student learners in the reading process and that's about a \$10,000 value. So that's pretty awesome. Then also last but not least the SMHS Chick-fil-A Leadership Students in connection obviously with Derek Allen and Chick-fil-A. They donated book sets for us to give out to our students on the book bus this summer. So thank you, Shannon O'Neal and their club sponsors. She's the library media specialist. These are the book packets, so up to 150 children will get these and then the students that were in that process wrote quotes out for the students when they get these. So its a pretty neat project. So great job there.

15.A. \*Grants for Growing (See Exhibit #3) Stepp continued, and the only thing I have for you guys to vote on is the CCTE HES Grants for Growing. They want to apply for that. So that's something I want to ask your permission to go ahead and do. King replied, move to approve 15.A. Hamby replied, second. Boston replied, we have a motion to approve the HES Grants for Growing CCTE and we have a second. Any discussion? A Voice Vote was taken.

Motion to approve 15.A.

**VOICE VOTE:** (mover-yes) King

(seconder-yes) Hamby

Yes: 9, No: 0

**MOTION: Motion Carried**

15.B. Annual Planning Calendar (See Exhibit #4) Stepp advised, all I have left are the regular monthly reports, newsletters and calendars. Do y'all have any questions on any of those items? No one responded.

15.C. FYI (See Exhibit #5)

15.C.1. Attendance Report

15.C.2. Personnel Report

15.C.3. Substitute List

15.C.4. School News Articles

15.C.5. School Calendar of Events

16. School Board Committees - Boston replied, next on the agenda is School Board Committees. Mrs. Hamby, Policy Committee.

16.A. Policy Committee - Ms. Rebecca Hamby

16.A.1. \*Approval of First Reading of Policies (See Exhibit #6) Hamby replied, I was not able to be here for the committee meetings this month due to illness. So I'm going to allow Mrs. Elizabeth to go ahead and report on this, because she did take care of the Policy Committee and I appreciate that very much. Stull replied, we did our meeting on the 9th and we went ahead and passed all four of the policies in committee for board approval. Hamby asked, was there one that had question? Stull replied, there was the Use of Personal Communication Devices. There's not an actual cross-reference to be had and that was the only thing that we had asked to go ahead and have put on that one. Stepp replied, TSBA didn't provide one and most of the other counties didn't. That falls on local. So we also I believe attached a procedure to it, so you could see what the principals want to use for procedurally. So that would be the procedure to this policy. Hamby replied, so I know at one point the procedures were a little bit outdated compared to the policy. Stepp replied, these are the ones the principals like. We polled all the principals and they prefer this. Boston replied, and it was revised July the 18th of 23. Stout asked, so we going to go ahead and reference the procedure at the bottom of the policy? So the parents know where to go to see the details. Stepp replied, we could. We don't do that on any of the others, but we can do it special for this one, we can. Hamby replied, what everyone needs to know is the procedure manual is public. It is on our website, so is the Policy Manual. So in most policies that needs procedures, they're there and they're easy to find. So I don't know that we need to cross-reference like you said. Most of our others do not have a cross-reference on it. If it has procedures, the procedures are going to be in the book. Safdie replied, well you know I appreciate your input. I differ just a little bit okay and with respect. If we provided a page number for the procedures in their Procedure Manual, that would assume that the Procedure Manual has page numbers and it would also assume that there are hundreds of policies. So that if we decide to cross-reference for parents, it would be a long-term project where policies could be reference or cross-reference to procedures over a year, two, three year period of time. Hamby replied, and I understand that, in respect that if we're going to do that with one policy, we need to do that with several that they are cross-referenced into the Procedure Manual right? Safdie replied, well we could begin the process. It doesn't mean that we have to do all of them at one time, but I know going through the policies that sometimes I would like a reference and that's kind of an issue that we can bring up and discuss some more in the future. Hamby replied, I agree with that. I agree that it would be nice to know that there is a procedure to go along with that policy. So yes I agree. Safdie replied, and then it puts it without being obtrusive, it would put pressure on the Director of Schools to make sure that there is a procedure for each of the policies and you know when you come in new, you don't know what has been previously written by other Directors. So that would put more pressure on you. You don't need any more pressure. Stepp replied, it's all good. So the way it's set up currently just for parents that want to reference procedures. When you go into the actual policy link, you go to other helpful links and there's a line. The very first line says the Cumberland County Procedures. When you click on that, then it shows you six different folders. So you got the Board Operations Folder. You can click on that and go to the policy number and it goes to that. So it's set up that way, not by exact page numbers. So like for this one, you click on the folder number six that says students and you'd scroll down until you got to 6.312 and then those procedures are there. So that's the current way to get to it electronically. TSBA houses all this. Davis replied, off topic or on topic. What happens if the student decides that they don't want to give their communication device? Stepp replied, they stay up in the office and the principals will call the parents.

I always turn to the parents. I have your child here. They're not going to give up their advice. Please come up. Davis replied, should this say that? Hamby replied, it's in the procedure. Nichols asked, I was just going to say, so that would be written in the procedure? On how do we handle it. Hamby replied, or should be in the procedure. Davis replied, well that's what I'm asking. Should it say that in there? Boston replied, it says in the first offense, device will be taken and held for the parent or guardian to pick up and documented warning. Davis asked, but if they decide they don't want to give the device up? Boston replied, they're going to be sitting there until the parent shows up and we'll hand it to the parent. Stepp replied, we can get detailed like that, yep. Boston replied, well and that's in the procedures and Mr. Stepp is in charge of writing the procedures. So that is something he can take care of without altering or amending the policy. Stepp replied, thank you for the advice. It was good. Boston asked, do we have a motion on the floor? Hamby replied, it came out of policy. So I'm going to make a motion that we approve these. Stull asked, these were the first reading is that correct? Boston and Hamby replied, first reading. King replied, I have a question. We shouldn't be approving the Administrative Procedures. We should strike that from the record. Boston replied, we're not. Hamby replied, thank you. No, just the policies. Boston replied, the procedures were attached just so that the board was aware that these were the procedures. It was for information purposes only. Hamby replied, so this is for Policy 2.200, 4.700, 6.312 and it came out of Policy Committee. I made a motion that we approve and if there's any discussion. Boston asked, did everyone read the policy with the use of Personal Communication Devices and they were happy with them? Stull replied, there was one portion that I had thought would be good to go ahead and keep in, but it was line 16 and 17. I thought was good to go ahead and keep in there. At no time will a student utilize a personal communication device in an attempt to undermine instructional practice or violate an individual's privacy. Hale replied, I agree. I like that in there. Our first policy was good. Stepp replied, this is the model TSBA policy that we recommend. Hamby replied, yeah this came from TSBA, but we do not have to follow exact. As long as we're not breaking the law. I have no problem with amending my motion and adding line 16 and 17 back to this policy. So I will change my motion that we approve on first reading 2.200, 4.700 and 6.312 with adding line 16 and 17 back into 6.312. Stout replied, if we're going to look at adding the 16 and 17 back in, would they sit better after line 12 instead of at the end where they are? Talk about that the principal or designee may also grant a student permission to use such a device at his or her discretion and at no time will any student utilize a personal communication device and attempt to undermine. Stull replied, I like that. Hamby replied, yes. We move 16 and 17 up under line 12. Stull replied, I'll second that. Boston asked, what was that? Hamby replied, the motion is that we will approve on first reading, because this is going to come back anyway, but on first reading policy 2.200, 4.700 and 6.312 with 6.312 adding back in lines 16 and 17, but moving it up under line 12. That was my motion. Mrs. Stull seconded. Any discussion? No one responded. A Voice Vote was taken. Boston replied, okay so on first reading we have approved the policies presented. The procedure was not approved. That was for your information only based upon Mr. Stepp is in charge of the procedures.

Motion to approve first reading policy 2.200, 4.700 and 6.312 with 6.312 adding back in lines 16 and 17, but moving it up under line 12.

**VOICE VOTE:** (mover-yes) Hamby

(seconder-yes) Stull

Yes: 9, No: 0

**MOTION: Motion Carried**

16.A.2. \*Approval of Second Reading of Policies

- 16.B. Athletic Committee - Mr. Nick Davis - Boston advised, next on the agenda is the Athletic Committee, Mr Davis. Davis replied, we have not met this year. So we are intending on meeting at the February 13th date to discuss a handful of items at that time, but really just want to I guess congratulate Martin and Homestead on their first ever trips to the sectionals in the TMSAA tournaments. They're going to be representing our County in for the first time this weekend. So wish all them the best of luck. Go Bulldogs, go Eagles. So that's all that I had there.
- 16.C. Budget Committee Meeting - Ms. Teresa Boston (See Exhibit #7) Boston advised, on the Budget Committee we have not met. February the 13th is when our next scheduled policy group meetings are. Mrs. Bray, how are we on the salary schedules? Bray replied, I'm probably 98% there. I'll be ready. Boston replied, that means we've got 2% to go and we should be able to get rocking and rolling. Perfect.

Boston replied, next on the agenda is Mrs. Stout had requested for discussion the May 24th Budget Committee Minutes and the May 30th Budget Committee Minutes. Stout replied, no discussion. Just so we can get them approved since they've been pending. Boston replied, it's only on there for discussion. Safdie asked, is there an attachment of these? Boston replied, no. Boston asked, were they attached? Hamby replied, yes they are. Safdie replied, so they are public record? Boston replied, they are public record now. Stout replied, okay. So they're going to be posted out there like any other meeting notes for transparency. Safdie, Hamby and Boston replied, yes they are. Stout asked, is there any reason why we're not approving them? Boston replied, we haven't had a Budget Committee Meeting and just quite frankly as general practice that they are always approved at the next meeting and as soon as Mrs. Bray gets us, then we'll have a meeting and we can get those approved. Stout replied, so we've had several opportunities with the Budget Committee members gathered together for these types of meetings and other meetings and being that were well past the recommended 30-day time frame. Boston replied, I don't think we have had many opportunities. I think the only opportunity we've had is for the January the 9th. Stout replied, well that was committee, but we've been gathered as a board every month since May. Boston replied. I understand. Is there any further discussion? No one responded.

- 16.D. Building and Grounds/Safety Committee - Mr. Robert Safdie - Boston advised, moving on, Mr. Safdie Building and Grounds. Safdie replied, the Building and Grounds Committee met and we had no real business other than just general discussion. I think that we referred a bid to Mr. Stepp to look at some bidding process. Do you want to tell us what took place then? Stepp replied, yeah working right now with Mr Chamberlin on bidding out the leak at Pine View. The roof temporary fix is temporary now. So once I get that together I'll contact Mrs. Boston and we will see which direction we go from there. Safdie replied, he's referring to the roof leak, fixing the roof. Boston asked, now were the alarms referred as well? Safdie replied, no. Boston continued, CCHS alarm. Safdie replied, no we just had general discussion of the alarms and the potential cost of those alarms. Boston replied, I don't know if this is inappropriate, but I'm going to ask the question. On

the tennis courts, which come out of building and grounds or has been discussed. Do we have an alternate place that these children can practice? Nichols replied, big question. Stepp replied, yes the principal's have been working on that. Dr. Callahan has an alternate place for CCHS. I think SMHS still has working courts there on campus. Boston replied, SMHS is on campus. Ranson replied, I'm on the tennis team at Stone and we do have working courts there, like one or two of them that have really bad cracks, but they're still able to be played on for practice. Boston asked, so you're still practicing. Ranson replied, yes. Boston replied, okay well thank you. Boston asked, and CCHS is going? Callahan replied, Mr. Perron has been gracious enough to allow us to practice at his facility. Boston replied, thank you. That's quite a trip down there. Nichols replied, I was just going to say that's a distance. Boston continued, that's a good court. I'm sorry to kind of go off topic a minute, but I thought about that. Safdie replied, actually we we have that as a general discussion item. No motion was made to do anything. I think I mentioned, do we have to have tennis courts with to serve and have eight courts in a tennis court. Can we reduce that in order to reduce the cost of the construction of them? So nothing was resolved. Nothing was discussed. Boston replied, all right. Well thank you. Stepp replied, they will be discussed in the budget process. Boston replied, yes I think so. It's been lingering for a couple years. Safdie replied, don't miss that budget meeting. Boston replied, I think we're not going to have a choice on that one.

17. Chief Financial Officer's Report - Boston replied, Mrs. Bray, Chief Financial Officer Report. Our monthly Financial Report.

17.A. Monthly Financial Report (See Exhibit #8) Bray replied, well good evening. Once again basically our revenue is kind of finally caught up a bit with our expenses, which is to be expected. Property taxes are coming in. We've gotten our TISA money. So I mean you get a monthly and then we also get our outcome based funding. So that has caused our revenue to exceed our expenses, which is always good. We're at about 44% on revenue and I think 42% on expenses, which is very good this time of year. Now granted later on in the year, we'll have some expenditures that will roll in. Which we already have planned for, but I still think that we're on part where we need to be. Boston asked, I have a question. You said we got our TISA funding in and then we got our allotment. Bray replied, no our outcome based funding. Boston asked, which is what? Bray replied, that's basically on the student outcomes. We're going to get that three times a year and this was our first installment. Mr. Stepp can explain more how that is calculated. Boston asked, how much was it? Bray replied, 600,000. Boston asked, so that's the sheet we got? Stepp replied, correct. That's one December 15th I emailed to you. That's based on our achievement and our College and Career Readiness data. All of those things lump together. They didn't have all that calculated till December. As we know. So once they had it calculated, then the new formula they came up with in November. They multiply what our results were times what the formula says what we get credit for and that comes out to be the number. Boston asked, so this was not included in our TISA budget? Stepp replied, this was not budget. So on our TISA estimate sheets the outcome said TBD. Bray replied, to be determined. So I did not know how to include that and I was not going to chance it. Stull asked, but you said that comes out three times a year for us? Bray replied, three times. We'll get it again early spring, but it will not be that significant. So let's don't get excited and think we're going to get \$600,000 each time, but there will be a payment early spring and then late spring. Now what that means, that's up to them to determine. That is was what I was told, early spring and late spring, but I don't anticipate or I don't anticipate it would be anything close to this, because what they will be valuing or measuring will be different. Stepp replied, I always send when I get those estimates. I send it that day to the whole board. Boston replied, well that was kind of a surprise amount of money. Stepp replied, we knew we were going to get it. We just didn't know what. Boston replied, you didn't know how much and there's no way to predict that. Stepp replied, not the first year, because they hadn't created the formula for it until November. Bray replied, that's why it was TBD. Stepp continued, but my team did a great job on the appeals. Get all that

information in quick. It was a lot of information that we had to double check to make sure we get all that right money. So they did a great job. Bray replied, and they had a very quick turnaround on that. They did an excellent job. That's \$601,000. Is there any questions on that? No one responded.

17.B. Monthly Sales Tax Report (See Exhibit #9) Bray continued, and we'll move on to Sales Tax. Obviously, we're still behind what we had budgeted, but the good news is we're still ahead compared to the prior year by about \$185,000. So it doesn't look as bad as what it looks when you look at the bottom line, but hopefully when we get the December end, we will see some improvements in February. We're still running right at \$200,000 behind what had been originally projected. Is there any questions? No one responded.

17.C. \*141 Budget Amendments (See Exhibit #10) Bray replied, move on to the Budget Amendments. The first, the only General Budget Amendment we have is basically to record the funds that we receive from the TVA Grant. I think Mr. Stepp has already covered that. We had STEM, we had Ag and then we had culinary. Culinary was at CCHS. STEM was at Pine View and North got the Ag. Boston asked, do we want to entertain a motion to incorporate all of that? Bray replied, that was the only General Fund. If you want to do them all at one time, we can do that too. Boston asked, Federal is there any? Bray replied, they're both reallocations. Boston asked, what's a reallocation? Bray replied, basically they're just reallocating the funds they already had to different expense lines. So they can be better utilized. Boston asked, on the federal money where's that? Bray replied, that's for a SPED bus, the \$140,000. Boston asked, that's for a SPED bus? Bray replied, correct. Which we desperately need, but we won't get it for another year. So we got to start early. Long lead time. The next one is just travel to teacher line. There again, that's a reallocation. Something she feels like she needs. Stepp replied, that's CTE. Bray continued, the next one is a CTE Perkins revision, moving a little out of In-Service into Contracted Services and then same thing with the Perkins Reserve Consolidated Vocational Equipment is an increase, decreasing some Supplies and Materials and Contracted Services. Stout asked, so that's equipment that we can go with out we don't need? Bray replied, no this is where we're going to increase that. We're going to buy some additional equipment. Basically she's just reallocating some of her money somewhere else, but this is existing funds we've already allocated. We're just moving it around a little bit and then the next one would be Mrs. Hamby's and this is basically new funds that she's received and we're putting them in her budget. King replied, Madam Chair, move to approve 17 C, D and E together. Boston replied, okay I'll second that. Boston continued, so we have a motion on the floor to approve Budget Amendments 141, 142, 143. There's a first and second on the floor. Is there any discussion? No one responded. A Voice Vote was taken.

Motion to approve 17 C, D and E Budget Amendments together.

**VOICE VOTE:** (mover-yes) King

(seconder-yes) Boston

Yes: 9, No: 0

**MOTION: Motion Carried**

17.D. \*142 Budget Amendments - See discussion on 17.C.

17.E. \*143 Budget Amendments - See discussion on 17.C.

18. \*Consent Agenda (See Exhibit #11) Boston advised, next on the agenda is the Consent Agenda. Safdie replied, move to approve. King replied, second. Boston replied, okay so we have a first and second to approve the Consent Agenda. Any discussion? No one responded. A Voice Vote was taken.

Boston continued, the Consent Agenda has been approved. Stout replied, looks like the students have a lot of good activities forthcoming this semester to look forward to. Boston replied, I will note, we made an Executive Approval for the wrestling team overnight, because that was during a time when school was not in session and they needed the approval. So Mr. Stepp and I approved that to the Executive Committee.

Motion to approve the Consent Agenda.

**VOICE VOTE:** (mover-yes) Safdie

(seconder-yes) King

Yes: 9, No: 0

**MOTION: Motion Carried**

18.A. \*Approval of Overnight and Out of State Field Trips

18.B. \*School Wide Fundraisers

18.C. \*Approval of Disposal of Surplus Property

18.D. \*Executive Approval

19. Old Business - Boston advised, Old Business. Safdie and all the board members thanked the schools for all of the wonderful snacks, letters and gifts they provided each board member for Board Appreciation Week.

Hale advised. Madam chair I had old business. I wanted to ask about when are we going to have the meeting for the MOU collaboration with the teachers? I'm on that committee and I've not been informed when we're going to have a meeting with the teachers and go over the memorandum understanding. Stepp replied, we had the initial meeting and then Mrs. Bray and Mrs. Timson, I believe are communicating to set that time up. Boston asked, when does that start? Hale replied, I was not informed. If I'm on that committee, are you going to inform all the members about different meetings. Stepp replied, once Mrs. Bray and Mrs. Timson work out those dates that goes out from Mrs. Timson and Mrs. Bray to all the members on both groups. So as soon as they work out those dates, everyone that's involved will get it from both of them. So they'll do it together. Hamby asked, so they've not had an actual meeting yet? Stepp replied, not yet. Hale replied, well I was just wondering, because I've not heard anything from it and I want to be there. Boston replied, to be aware. Stepp replied, as soon as they work out those dates that'll be public for everyone. Boston asked, any further on business? No one responded.

20. Questions from Media - Boston asked if there were any questions from the media. Mullinax advised, thank you to the school system. I'm really enjoyed it. It's been a lot of fun. I've been covering the Board of Education since 2002. So you know meetings are meetings, but it's always fun to get into the schools

and see what they're doing with the kids and I've had a great time just highlighting some of the things our students do. Thank you for that. The board and the audience gave Mullinax a standing ovation.

21. Adjournment - Boston advised, I will entertain a motion to adjourn. Hamby replied, I make motion we adjourn. King seconded.

Motion to adjourn at 7:10 p.m.

**VOICE VOTE:** (mover-yes) Hamby

(seconder-yes) King

Yes: 9, No: 0

**MOTION: Motion Carried**

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**William Stepp**  
**Director of Schools**

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**Teresa Boston**  
**Chairperson of the Board**

Comment I, Tabitha Webb hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on February 14, 2024.

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**Tabitha Webb**  
**Board of Education Recorder**

**(\* Indicates Board Approval Required)**

(\*) Indicates Board Approval Required  
February 22, 2024 at 6:00 PM - Board of Education Meeting

1. Call to Order

**Speaker(s):** - Ms. Teresa Boston

**Agenda Item Type:** Procedural Item

2. Moment of Silence/Pledge of Allegiance

Tay Taylor-Transition Academy

**Speaker(s):** - Ms. Teresa Boston

**Agenda Item Type:** Procedural Item

3. Welcome to Visitors

Student Representatives

Savannah Houston-Phoenix

Owen Brown-CCHS

Nicole Ranson-SMHS

**Speaker(s):** - Ms. Teresa Boston

**Agenda Item Type:** Procedural Item

4. Special Recognition

**Speaker(s):** - Ms. Teresa Boston

**Agenda Item Type:** Information Item

4.A. Kids First Award

**Agenda Item Type:** Action Item

**Attachments:** (2)

- [Kids First-Pepe Perron](#)
- [Kids First-Ed Camera](#)

4.B. Middle TN Pioneer Award

State Pioneer Award

Dr. Leslie Eldridge

**Agenda Item Type:** Action Item

**Attachments:** (1)

- [Pioneer Award](#)

4.C. Nurse Katherine Reed, Stone Elementary

**Agenda Item Type:** Action Item

**Attachments:** (1)

- [Nurse Katherine Reed](#)

5. Roll Call

**Agenda Item Type:** Procedural Item

6. Declaration of Conflict

**Speaker(s):** - Mr. Earl Patton

**Agenda Item Type:** Procedural Item

7. \*Approval of January 25, 2024 Minutes

**Agenda Item Type:** Action Item

**Attachments:** (1)

- [Jan 25, 2025 BOE Minutes](#)

8. \*Approval of Agenda

**Agenda Item Type:** Action Item

**Attachments:** (1)

- [Agenda](#)

9. Acknowledgement of Elected Officials

**Agenda Item Type:** Action Item

10. Community Comments

**Agenda Item Type:** Information Item

11. School Board Reports

**Agenda Item Type:** Information Item

11.A. TLN Report

**Speaker(s):** - Ms. Shannon Stout

**Agenda Item Type:** Information Item

12. Board Member(s) Report from Training(s)

**Agenda Item Type:** Information Item

13. Legal Report

**Speaker(s):** - Mr. Earl Patton

**Agenda Item Type:** Information Item

14. Director's Report

**Speaker(s):** - Mr. William Stepp

**Agenda Item Type:** Information Item

14.A. \*Tenure Recommendations

**Agenda Item Type:** Action Item

**Attachments:** (1)

- [Tenure Recommendations](#)

14.B. \*Pine View Elementary Roof Bid

**Agenda Item Type:** Information Item

**Attachments:** (1)

- [Pine View Roof Bid](#)

14.C. \*South Renovation Bid

**Agenda Item Type:** Information Item

**Attachments:** (1)

- [South Renovation Bid](#)

14.D. \*Permission for Student 4H Survey

**Agenda Item Type:** Information Item

**Attachments:** (1)

- [Permission for 4H Youth Survey](#)

14.E. \*Permission to Accept Grant Funds

**Agenda Item Type:** Action Item

**Attachments:** (1)

- [Permission to Participate and Accept Grant Funds](#)

14.F. Annual Planning Calendar

**Agenda Item Type:** Information Item

**Attachments:** (1)

- [2023-2024 Planning Calendar](#)

14.G. FYI

**Agenda Item Type:** Information Item

14.G.1. Attendance Report

**Agenda Item Type:** Information Item

**Attachments:** (1)

- [Warm Body Count](#)

14.G.2. Personnel Report

**Agenda Item Type:** Information Item

**Attachments:** (2)

- [CCSNP Personnel Report](#)
- [Personnel Report](#)

14.G.3. Substitute List

**Agenda Item Type:** Information Item

**Attachments:** (1)

- [Substitute List](#)

14.G.4. School News Articles

**Agenda Item Type:** Information Item

**Attachments:** (12)

- [Brown Newsletter](#)
- [CCHS Newsletter](#)
- [Crab Orchard Newsletter](#)
- [Homestead Newsletter](#)
- [Martin Newsletter](#)
- [North Newsletter](#)
- [Phoenix Newsletter](#)
- [Pine View Newsletter](#)
- [Pleasant Hill Newsletter](#)
- [SMHS Newsletter](#)
- [South Newsletter](#)
- [Stone Newsletter](#)

#### 14.G.5. School Calendar of Events

**Agenda Item Type:** Information Item

**Attachments:** (12)

- [Brown Calendar](#)
- [CCHS Calendar](#)
- [Crab Orchard Calendar](#)
- [Homestead Calendar](#)
- [Martin Calendar](#)
- [North Calendar](#)
- [Phoenix Calendar](#)
- [Pine View Calendar](#)
- [Pleasant Hill Calendar](#)
- [SMHS Calendar](#)
- [South Calendar](#)
- [Stone Calendar](#)

#### 15. School Board Committees

**Agenda Item Type:** Information Item

##### 15.A. Policy Committee

**Speaker(s):** - Ms. Rebecca Hamby

**Agenda Item Type:** Committee Report Item

##### 15.A.1. \*Approval of First Reading of Policies

**Agenda Item Type:** Action Item

**Attachments:** (10)

- [1.300 Board Committees](#)
- [1.404 Appeals to and Appearances Before the Board](#)
- [1.900 Charter School Authorizing Principles](#)
- [1.901 Charter School Applications](#)

- [1.902 Charter School Agreements](#)
- [1.903 Charter School Oversight](#)
- [1.904 Charter School Intervention](#)
- [1.905 Charter School Renewal](#)
- [1.906 Charter School Revocation](#)
- [2.8041 Travel](#)

15.A.2. \*Approval of Second Reading of Policies

**Agenda Item Type:** Action Item

**Attachments:** (3)

- [2.200 Annual Operating Budget](#)
- [4.700 Testing Programs](#)
- [6.312 Use of Personal Communication Devices in School](#)

15.B. Athletic Committee

**Speaker(s):** - Mr. Nick Davis

**Agenda Item Type:** Committee Report Item

15.C. Budget Committee Meeting

**Speaker(s):** - Ms. Teresa Boston

**Agenda Item Type:** Committee Report Item

15.D. Building and Grounds & Safety Committee

**Speaker(s):** - Mr. Robert Safdie

**Agenda Item Type:** Committee Report Item

16. Chief Financial Officer's Report

**Agenda Item Type:** Information Item

16.A. Monthly Financial Report

**Agenda Item Type:** Information Item

**Attachments:** (1)

- [Financial Report](#)

16.B. Monthly Sales Tax Report

**Agenda Item Type:** Information Item

**Attachments:** (1)

- [Sales Tax](#)

16.C. \*141 Budget Amendments

**Agenda Item Type:** Action Item

**Attachments:** (3)

- [141 BA ISM Grant](#)
- [141 BA TISA Fund Revision](#)

- [141 BA Safe Schools Grant](#)

16.D. \*142 Budget Amendments

**Agenda Item Type:** Action Item

**Attachments:** (2)

- [142 BA State School Improvement Grant](#)
- [142 BA TAG 3.0](#)

17. \*Consent Agenda

**Agenda Item Type:** Consent Agenda

17.A. \*Approval of Overnight and Out of State Field Trips

**Agenda Item Type:** Consent Item

**Attachments:** (9)

- [CCHS Overnight Request-Boys & Girls Wrestling Team](#)
- [CCHS Overnight Request-FBLA](#)
- [CCHS Overnight Request-FCCLA](#)
- [CCHS Overnight Request-HOSA](#)
- [CCHS Overnight Request-Skills USA](#)
- [Martin Overnight Request-BETA](#)
- [PHS FCCLA Overnight Request](#)
- [PHS FFA Overnight Request](#)
- [SMHS Overnight Request-9-12 Football](#)

17.B. \*School Wide Fundraisers

**Agenda Item Type:** Consent Item

**Attachments:** (1)

- [North School-Wide Fundraiser](#)

17.C. \*Approval of Disposal of Surplus Property

**Agenda Item Type:** Consent Item

**Attachments:** (9)

- [CCHS Retired Inventory](#)
- [Federal Programs Retired Inventory](#)
- [General, Food Service, and SPED Retired Inventory](#)
- [Homestead Retired Inventory](#)
- [Martin Retired Inventory](#)
- [Phoenix Retired Inventory](#)
- [Pleasant Hill Retired Inventory.docx](#)
- [SMHS Retired Inventory](#)
- [South Retired Inventory](#)

17.D. \*Executive Approval

**Agenda Item Type:** Consent Item

18. Old Business

**Agenda Item Type:** Action Item

19. Questions from Media

**Agenda Item Type:** Information Item

20. Adjournment

**Agenda Item Type:** Action Item

**Comments:**



William G. Stepp • Director of Schools

Teresa Boston • Board Chair

## Tenure Recommendations 2024-2025

Miranda Sims-Brown Elementary  
Jesse Miles-Martin Elementary  
Derik Samber-SMHS  
Michael Boyd-CCHS  
Michelle Tindell-Central



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Crossville, TN 38557  
Ph. 931 484-7541  
[www.uplanddesigngroup.com](http://www.uplanddesigngroup.com)

February 16, 2024

Teresa Boston, Chairman  
Cumberland County Board of Education  
368 4<sup>th</sup> Street  
Crossville, TN 38555

Re: Pine View Elementary School Reroof  
Crossville, TN  
**Contract Award Recommendation**

Dear Ma'am:

We have reviewed the recent bid regarding the above-referenced project and can find no irregularities in the bid. The low bid for the project was received from Turner Roofing, Crossville, TN. I have spoken with Mr. Napier and he indicated that they are comfortable with their bid and ready to execute a contract for the work.

Their bid for the project was as follows:

Bid Form Base Bid:	\$	168,000
--------------------	----	---------

We recommend proceeding with a contract in the amount of \$168,000.00.

We have found no issues with the low Contractor and can find no reason that they should be disqualified, therefore we recommend that the contract be awarded as bid.

If you have any questions or we can provide any further information on this matter, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Kim Allen Chamberlin".

Kim Allen Chamberlin, AIA, NCARB, LEED AP

KAC/kc

Bid Tab		Page 1 of 1	Pursuant to the invitation to Bid extended for <b>Pine View Elementary School</b> <b>Reroof</b> <b>Cumberland County, TN</b> bids and modifications must have been received here by <b>Wednesday, May 31, 2023 at 2:00 PM CT</b> I, thus declare the bidding closed and now will proceed to open and read bids and modifications which have been received				Signatures required on y by Filing Official Others may be printed or typed Filing Official Architect represented by <i>Kim Allen Chel</i> Owner represented by	
Bid opened in <b>Crossville, TN</b>	How many addenda issued <b>37</b>	Completion Date <b>120 Days</b>	Liquidated Damages <b>\$300</b> per day					
Bidders (name, city, license number)	Active Acc.	Bid Security	Base Bid	Alternate #1 Add Reroof Bitumen Area	Unit Price #1 Insulation	Regulated Subcontractors		
Name: <b>B &amp; B Roofing</b> City: Oneida, TN License Number: <b>65335</b>			<b>No Bid</b>		<b>#2 WOOD</b>	Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A		
Name: <b>Eskola Roofing</b> City: Morristown, TN License Number: <b>53339</b>	✓	✓	<b>\$218,160.00</b>	<b>\$239,108.00</b>	1. <b>\$4.20</b> 2. <b>\$ .96</b>	Plumbing - <b>N/A</b> HVAC - Electrical - Masonry - Geothermal - N/A	↓	
Name: <b>Tri-State Roofing</b> City: Chattanooga, TN License Number: <b>65081</b>	✓	✓	<b>\$209,620.00</b>	<b>\$229,885.00</b>	1. <b>\$3.00</b> 2. <b>\$6.00</b>	Plumbing - <b>N/A</b> HVAC - Electrical - Masonry - Geothermal - N/A	↓	
Name: <b>Turner Roofing</b> City: Crossville, TN License Number: <b>7788</b>	1 AND 2 ✓	✓	<b>\$168,000.00</b>	<b>\$172,000</b>	1. <b>\$3.50</b> 2. <b>\$5.00</b>	Plumbing - <b>N/A</b> HVAC - Electrical - Masonry - Geothermal - N/A	↓	
Name: City: License Number:						Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A		
Name: City: License Number:						Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A		



P.O. Box 1026  
Crossville TN 38557  
Ph. 931-372-7541  
[www.uplanddesigngroup.com](http://www.uplanddesigngroup.com)

February 13, 2024

Mrs. Kim Bray  
Human Resource Director  
Cumberland County Schools  
Central Services  
Crossville, TN 38555

South Cumberland Elementary School Renovation Project

Scope of Work Description:

This project consists of a renovation to the South Cumberland Elementary School. The areas to be renovated are the Group Restrooms, Locker Rooms, Kitchen, Lobby, Interior Stairs and Ramps, and the addition of an ADA Single Restroom near the Gymnasium.

The new work in the Group Restrooms consists of new flooring, ceilings, lighting, partitions, and countertop lavatories. Renovation to the Locker Rooms includes new flooring, partitions, and countertop lavatories where space allows. The Kitchen, Lobby, and Interior Stairs and Ramps will be receiving new flooring.

End.



P.O. Box 1026  
Crossville, TN 38557  
Ph. 931 484-7541  
[www.uplanddesigngroup.com](http://www.uplanddesigngroup.com)

Jan. 19, 2024

Billy Stepp  
Director, Cumberland County Schools  
368 Fourth Street  
Crossville, TN 38555

Re: South Cumberland Elementary School  
Renovations  
Crossville, TN  
Contract Award Recommendation

Dear Sir:

We have reviewed the recent bid regarding the above-referenced project and can find no irregularities in the bid. The low bid for the project was received from Stubbs Construction, Crossville, TN. I have spoken with Mr. Stubbs and he indicated that they are comfortable with their bid and ready to execute a contract for the work.

Their bid for the project was as follows:

Bid Form Base Bid:	\$	439,660.00
Alternate 1 (Kitchen Floor)	\$	40,166.00
Alternate 2 (ADA Rest Room)	\$	<u>66,926.00</u>
Total	\$	546,752.00

We recommend proceeding with a contract in the amount of \$546,752.00.

We have found no issues with the low Contractor and can find no reason that they should be disqualified, therefore we recommend that the contract be awarded as bid.

If you have any questions or we can provide any further information on this matter, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Kim Allen Chamberlin".

Kim Allen Chamberlin, AIA, NCARB, LEED AP

KAC/kc

# Bid Tab

Page **1** of **1**

Pursuant to the Invitation to Bid extended for  
**South Cumberland Elementary School  
 Renovation  
 Crossville, TN**

Signature required only by Presiding Official.  
 Others can be printed or typed.

Presiding  
 Official

Architect  
 represented by

Owner  
 represented by

Bids opened in **Crossville, TN** How many **addenda** Issued. **2**

Target Completion Date **Aug. 2, 2024**

MACC Liquidated Damages **\$1,000** per day

bids and modifications must have been received here by  
**Thursday, January 18, 2024 at 2:30 PM CT**

I, thus declare the bidding closed, and now will proceed to open  
 and read bids and modifications which have been received.

Bidders (name, city, license number)	Adden Ack	Bid Security	Base Bid	Alternate #1 Add Kitchen Floor Finish	Alternate #2 Add ADA restroom	Regulated Subcontractors
Name <b>FTM Contracting</b> City <b>Cookeville, TN</b> License Number <b>37040</b>			<i>No Bid</i>			Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A
Name <b>King Construction Group</b> City <b>Cookeville, TN</b> License Number <b>56341</b>			<i>No Bid</i>			Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A
Name <b>Lee Adcock Construction</b> City <b>Shelbyville, TN</b> License Number <b>27767</b>			<i>\$444,630</i> <i>LEG AJ de...            JOSH COLLET</i>	<i>\$63,032</i>	<i>\$49,853</i>	Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A
Name <b>J.A. Sergio &amp; Sons</b> City <b>Sparta, TN</b> License Number <b>27823</b>			<i>No Bid</i>			Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A
Name <b>Skilled Services</b> City <b>Knoxville, TN</b> License Number <b>34266</b>			<i>\$497,600</i> <i>GIRD SP...            4,245</i>	<i>\$48,300</i>	<i>\$68,100</i>	Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A
Name <b>Stubbs Construction</b> City <b>Crossville, TN</b> License Number <b>72311</b>			<i>\$439,660</i> <i>ACTION            LARRY            JOSH COLLET</i>	<i>\$40,106</i>	<i>\$66,926</i>	Plumbing - HVAC - Electrical - Masonry - Geothermal - N/A

# Bid Tab

Page **1** of **1**

Pursuant to the Invitation to Bid extended for  
**South Cumberland Elementary School  
 Renovation  
 Crossville, TN**

Signature required only by Presiding Official.  
 Others can be printed or typed.

Presiding  
 Official

Architect  
 represented by

Owner  
 represented by

Bids opened in **Crossville, TN** How many **addenda** issued: **2**

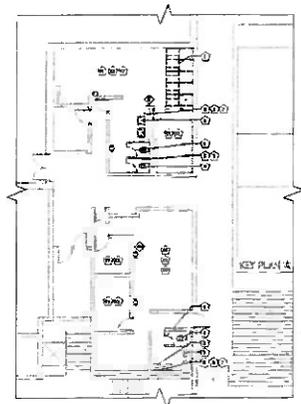
Target Completion Date  
**Aug. 2, 2024**

bids and modifications must have been received here by  
**Thursday, January 18, 2024 at 2:30 PM CT**

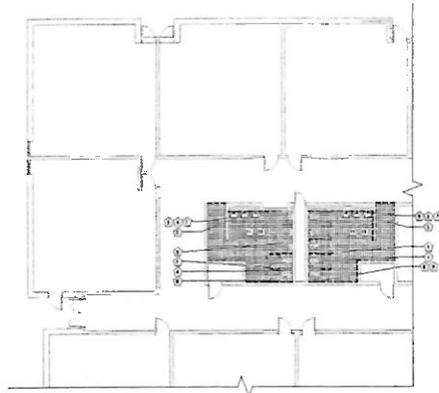
MACC Liquidated Damages  
**\$1,000** per day

I, thus declare the bidding closed, and now will proceed to open  
 and read bids and modifications which have been received.

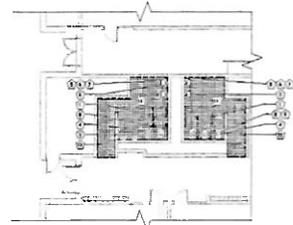
Bidders (name, city, license number)		Adden Ack	Rfd Security	Base Bid	Alternate #1 Add Kitchen Floor Finish	Alternate #2 Add ADA restroom	Regulated Subcontractors
Name <b>W &amp; O Construction</b>				<i>ACTION</i>			Plumbing -
City Livingston, TN				<i>CHERRY</i>	<i>\$99,000</i>	<i>\$47,000</i>	HVAC -
License Number <b>8039</b>				<i>CREEK</i>			Electrical -
				<i>MARENGALE</i>			Masonry -
							Geothermal - N/A
Name							Plumbing -
City							HVAC -
License Number							Electrical -
							Masonry -
							Geothermal - N/A
Name							Plumbing -
City							HVAC -
License Number							Electrical -
							Masonry -
							Geothermal - N/A
Name							Plumbing -
City							HVAC -
License Number							Electrical -
							Masonry -
							Geothermal - N/A
Name							Plumbing -
City							HVAC -
License Number							Electrical -
							Masonry -
							Geothermal - N/A



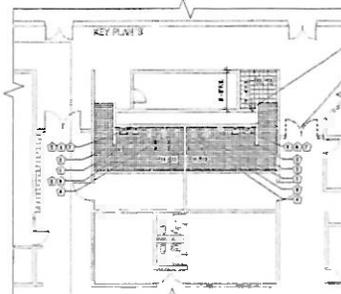
**LOCKER ROOM DEMO**  
5



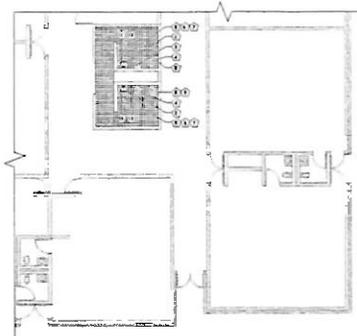
**PART C DEMO**  
3



**PART A DEMO**  
1



**PART B DEMO**  
2



**PART D DEMO**  
4

**DEMOLITION WALL LEGEND**

- 1. EXISTING WALL TO BE DEMOLISHED
- 2. EXISTING WALL TO REMAIN
- 3. NEW WALL TO BE CONSTRUCTED
- 4. EXISTING WALL TO BE REPAIRED
- 5. EXISTING WALL TO BE REINFORCED
- 6. EXISTING WALL TO BE REFINISHED
- 7. EXISTING WALL TO BE REPAIRED AND REINFORCED
- 8. EXISTING WALL TO BE REPAIRED AND REFINISHED
- 9. EXISTING WALL TO BE REPAIRED, REINFORCED AND REFINISHED
- 10. EXISTING WALL TO BE REPAIRED, REINFORCED AND REFINISHED WITH INSULATION

**DEMOLITION NOTES**

1. DEMOLITION SHALL BE ACCORDING TO THE DEMOLITION PLAN AND THE DEMOLITION SPECIFICATIONS.
2. ALL DEMOLITION SHALL BE ACCORDING TO THE DEMOLITION PLAN AND THE DEMOLITION SPECIFICATIONS.
3. ALL DEMOLITION SHALL BE ACCORDING TO THE DEMOLITION PLAN AND THE DEMOLITION SPECIFICATIONS.
4. ALL DEMOLITION SHALL BE ACCORDING TO THE DEMOLITION PLAN AND THE DEMOLITION SPECIFICATIONS.
5. ALL DEMOLITION SHALL BE ACCORDING TO THE DEMOLITION PLAN AND THE DEMOLITION SPECIFICATIONS.
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8. ALL DEMOLITION SHALL BE ACCORDING TO THE DEMOLITION PLAN AND THE DEMOLITION SPECIFICATIONS.
9. ALL DEMOLITION SHALL BE ACCORDING TO THE DEMOLITION PLAN AND THE DEMOLITION SPECIFICATIONS.
10. ALL DEMOLITION SHALL BE ACCORDING TO THE DEMOLITION PLAN AND THE DEMOLITION SPECIFICATIONS.

**KEYPLAN**

**Upland Design Group**

2545 CR  
CUMBERLAND, TN 37815  
615-937-1111

**South Elementary School Renovation**  
Cumberland County Schools  
111118  
Crumville, Tennessee  
111118  
Cumberland County Schools

**STATE OF TENNESSEE**

OFFICE OF THE COMMISSIONER OF REVENUE

111118

**DATA**

2230

5/1/2021

REVISION - CHANGE PLOK PLAN

D1.2



February 14, 2024

Cumberland County Board of Education  
368 4<sup>th</sup> Street  
Crossville, TN 38555

Dear Mr. Stepp and Cumberland County Board of Education,

The UT/TSU Cumberland County 4-H Staff requests permission to evaluate a portion of the 2,125 students who participate in 4-H classroom activities and programs throughout the year. In partnership with principals and teachers, Kelsey Whitefield, Crystal Blankenship and I conduct numerous educational activities from a wide range of knowledge areas in all the county schools. Specifically, these activities reach 4<sup>th</sup> through 8<sup>th</sup> graders and a small portion of high school students.

Gathering program outcomes and successes through evaluations is vital to our county program. The collected data is used to give us the necessary feedback for future programs and funding needs. In addition, program outcomes are a large portion of our individual annual employee performance appraisal.

For your review, we have provided the attached document outlining the questions for the specific 4-H audiences that we will use to evaluate our program this year. There are ten question sets, but no student will be asked to answer all of them. The question sets apply to specific activities or programs they have participated in. As you will see in the attachment, the number surveyed will depend on the number of students reached for each program.

To streamline this process, we will provide a link to an online evaluation for parents/guardians to complete with their children. This allows the parents/guardians to see the questions related to the activities and programs their child has participated in this year. Upon your approval, we will work with the principals and teachers to distribute the link to the families.

We truly value our partnership with Cumberland County Schools and want to ensure we are handling this important matter in the proper manner.

Sincerely,



Taunee Whittenbarger  
County Director/4-H Agent  
Cumberland County

## 2024 Cumberland County 4-H Youth Survey Questions

### Communication and Public Speaking (20-25% of 5<sup>th</sup> and 6<sup>th</sup> graders)

- \_\_\_ youth can select a topic for a speech or talk.
- \_\_\_ youth can speak loudly enough to be heard when giving a speech or talk.
- \_\_\_ youth can deal with their nervousness when giving a speech or talk.
- \_\_\_ youth feel comfortable sharing their thoughts and feelings in a speech or talk.
- \_\_\_ youth can explain an idea to others.
- \_\_\_ youth can show enthusiasm when giving a speech or presentation.
- \_\_\_ youth give a 2-3 minute speech or presentation.
- \_\_\_ youth report that they have developed confidence to speak in front of groups.
- \_\_\_ youth can give an informative speech or presentation.
- \_\_\_ youth know how to organize the parts of a speech or presentation.
- \_\_\_ youth have learned at least five jobs in which communication skills are important.
- \_\_\_ youth can use technology to help themselves express ideas.
- \_\_\_ youth can now share their ideas through writing.
- \_\_\_ youth are better able to understand and follow directions.
- \_\_\_ youth can express ideas with a poster, exhibit or other display.
- \_\_\_ youth are now better listeners.
- \_\_\_ youth have learned skills in visual communications.

### 4-H Science (20-25% of 5<sup>th</sup> and 6<sup>th</sup> graders)

- \_\_\_ youth report they now like science.
- \_\_\_ youth would now like to have a job related to science.
- \_\_\_ youth now do science activities that are not for school.
- \_\_\_ youth like to see how things are made or invented.
- \_\_\_ youth like experimenting and testing ideas.
- \_\_\_ youth get excited about new discoveries.
- \_\_\_ youth report wanting to learn more about science.

### Teamwork (20-25% of 5<sup>th</sup> and 6<sup>th</sup> graders including Archery and Outdoor Adventure youth)

- \_\_\_ youth enjoy working with others toward a common goal.
- \_\_\_ youth think they have something to contribute to the worth of the team
- \_\_\_ youth think that everyone on the team is important.
- \_\_\_ youth believe that a team can accomplish more than an individual.
- \_\_\_ youth understand that other ideas may be just as important as their own.

### Achieving Goals (20-25% of 5<sup>th</sup> and 6<sup>th</sup> graders including Archery team members, livestock youth, 4-H Honor Club and youth in junior high Human Services classes)

- \_\_\_ youth now work to achieve their goals.
- \_\_\_ youth break goals down into steps so they can check their progress.
- \_\_\_ youth now set high goals that require work to achieve them.
- \_\_\_ youth who have put their goal(s) in writing.
- \_\_\_ youth report that they now achieve goals they set for themselves.
- \_\_\_ youth have a goal set for their job or career.
- \_\_\_ youth set deadlines to achieve their goals.
- \_\_\_ youth who keep trying if they do not achieve their goal the first time.

### Ethical Decision Making (all On My Own junior high or highschool youth)

- \_\_\_ youth who report they now listen to people with more experience than themselves.

- \_\_\_\_ youth who report they can make a decision.
- \_\_\_\_ youth who report that they have learned that some choices are better than others.
- \_\_\_\_ youth now report they think about the truthfulness of sources of information when making choices.
- \_\_\_\_ youth now report that they use standards in making choices.
- \_\_\_\_ youth now report they consider the risks of their choices.

**Assess, Manage and Protect Income (all On My Own junior high or high school youth)**

- \_\_\_\_ of \_\_\_\_ participants increased their financial management skills.
- \_\_\_\_ of \_\_\_\_ participants learned the difference between wants and needs.
- \_\_\_\_ of \_\_\_\_ participants learned how to keep a transaction register

**Increase Capacity to Produce Income (all On My Own junior high or high school youth)**

- \_\_\_\_ of \_\_\_\_ participants increased their understanding of the impact education can have on future earnings.
- \_\_\_\_ of \_\_\_\_ participants learned how important their career choice is to their financial future
- \_\_\_\_ of \_\_\_\_ participants identified their options for education and training within the broad system of higher education
- \_\_\_\_ of \_\_\_\_ participants learned how to make sure their education and training will prepare them to make an adequate salary

**Healthy Lifestyles (all Yoga for Kids youth)**

- \_\_\_\_ youth report they are now physically active (sweat and breathe hard for 20 minutes or more) for three or more days each week.
- \_\_\_\_ youth report they are physically active to keep their heart healthy and increase their heart rate.
- \_\_\_\_ youth report they are physically active to control stress.

**Empower Emotional Wellness (program requires parent/guardian permission to participate)**

- \_\_\_\_ of \_\_\_\_ participants increase ability to strategize toward a healthy solution
- \_\_\_\_ of \_\_\_\_ participants plan to decrease negative behavior(s)
- \_\_\_\_ of \_\_\_\_ participants increase understanding of human emotions.
- \_\_\_\_ of \_\_\_\_ used active listening techniques.
- \_\_\_\_ participants completed the RELAX: Anger Management Program with an estimated reduction in health care, criminal justice costs and special education costs of \$ \_\_\_\_.

**Foster and Maintain Healthy Relationships (program requires parent/guardian permission to participate)**

- \_\_\_\_ of \_\_\_\_ participants increase ability to strategize toward a healthy solution
- \_\_\_\_ of \_\_\_\_ participants plan to decrease negative behavior(s)
- \_\_\_\_ of \_\_\_\_ participants increase understanding of human emotions.
- \_\_\_\_ of \_\_\_\_ participants engage in behaviors to increase health of a relationship



William G. Stepp Director of Schools

Teresa Boston Board Chair

February 1, 2024

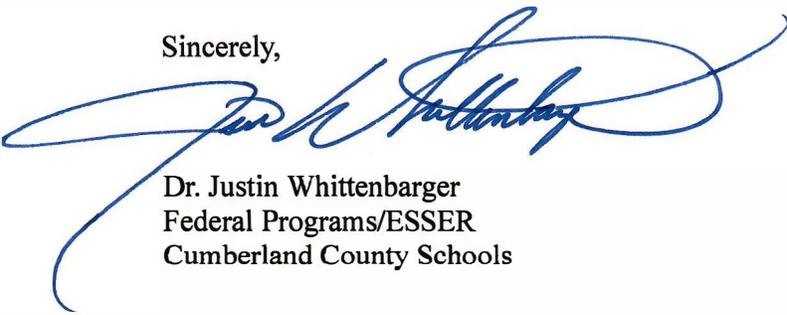
Mr. Stepp and the Cumberland County Board of Education:

The Cumberland County School District Office of Federal Programs respectfully requests permission to accept funding for and to participate in the following grant programs:

- State School Improvement Grant (SSIG): \$192,793.70
- Additional Targeted Support and Intervention (ATSI 23 Grant): \$75,000.00

I attest that the required assurances, deadlines, and necessary revisions will be honored throughout the year. These grants will occur over the remainder of FY24 and continue into FY25.

Sincerely,



Dr. Justin Whittenbarger  
Federal Programs/ESSER  
Cumberland County Schools

- Cumberland County Board of Education 368 Fourth Street Crossville, TN.  
38555  
Phone: 931-484-6135 Fax: 931-484-6491

# Cumberland County Board of Education

## 2023-2024 Annual Planning Calendar

### JULY

- Summer Law Institute
- Approval of Members 6.317- Bo
- Appoint System Testing Coordinator
- Annual Utilization Report SRO's-Bo
- Orientation for New Teachers
- Vendor Contracts – School

### AUGUST

- Service Celebration (Convocation)
- Professional Achievement Celebration (Convocation)
- New Teacher Celebration and Orientation
- Retirement Celebration
- Apply for Grants CSH and SS
- New Board Member In-service

### SEPTEMBER

- Election of Officers
- Appointment of TLN Representative 1.105
- Appoint Committees 1.300
- Accountability Presentation
- Fall District Meeting
- TSBA Boardsmanship Code of Ethics

### OCTOBER

- Student Activity Funds Audit Report 2.900
- School Compliance Document
- Approval of Compliance Report

### NOVEMBER

- Annual Notification of Student Rights 6.601
- Food Service Report 3.500
- Financial Report for Last Fiscal Year 2.701
- Director of Schools Evaluation
- Board Self Evaluation
- TSBA Leadership Conference/Annual Conference
- School/System Report Card
- TASBO

### DECEMBER

- Budget Preparation Calendar 2.200
- Distribute Budget Requests to Staff
- DEC 1 Report-HR

### WORK SESSIONS OR RETREAT TOPICS

- School System Report Card
- Coordinated School Health
- Facility Planning
- 5-year Capital Improvement Plan
- Salary and Benefits Review

- Pending Task
- Initiated Task
- Completed Task
- Disregard Task

### JANUARY

- State Financial Audit Review
- Prioritize Budget Request
- Insurance Benefits Review
- Tenure Teacher Election and Celebration
- BOE Retreat – Annual Review of Strategic Plan
- Strategic Plan Update

### FEBRUARY

- Legislative and Legal Institute
- Safety committee 3.201
- Budget Preparation

### MARCH

- Certification of Textbook Adoptions 4.401
- Budget Preparation

### APRIL

- Budget Preparation
- Present Preliminary Budget
- District Solutions Bus Advertising Contract

### MAY

- Employee Non-Rehire Notification
- Approval Facilities Use Fees 3.206
- Submit Budget
- Director of Schools Evaluation
- Board Self Evaluation
- Approve Tuition Fees 6.204
- Approval of Travel Compensation Rates 2.804
- Review Attorney Contract (bi-annually)
- Review SRO Contracts
- Strategic Compensation Plan Approval
- Year End Experience Report-HR

### JUNE

- Non-Rehire/Tenure Notifications 5.201
- Approve Annual Budget 2.200
- Submit Budget to County Government
- Federal Consolidated Plans (ESSA, IDEA, CTE, VPK, Homeless, 21<sup>st</sup> CCLC)
- Coordinated School Health Report
- Submit Salary Scales for Approval

### ON GOING

- Attendance Monthly Report
- Financial Monthly Report
- Maintain Board of Distinction
- Policy Review and Update
- Monitor School Zones
- School Visits
- Administrative Evaluations
- Employee Advisory Council
- Student Advisory Council
- Monthly Administrative Meetings
- Personnel Report
- Work Sessions
- TSBA Training

2/2/24

Cumberland County Schools Enrollment

	Pre-K	SE	K	1	2	3	4	5	6	7	8	9	10	11	12	9+	Total	K-3	4-6	7-8
Brown	20		54	52	75	52	62	69	68	60	65						<b>577</b>	233	199	125
Crab Orchard	18	10	32	42	36	56	47	53	39	48	38						<b>419</b>	166	139	86
Homestead	39	48	73	71	66	61	67	70	78	69	80						<b>722</b>	271	215	149
Martin	40	29	85	85	70	81	81	88	68	63	71						<b>761</b>	321	237	134
North	20		54	52	44	61	53	52	59	64	53						<b>512</b>	211	164	117
Pine View	18		19	17	12	22	23	16	21	14	12						<b>174</b>	70	60	26
Pleasant Hill	20		61	53	60	58	57	56	60	79	74						<b>578</b>	232	173	153
South	38		61	55	57	59	59	74	58	67	47						<b>575</b>	232	191	114
Stone	20	42	60	61	53	79	68	72	58	64	75						<b>652</b>	253	198	139
CCHS												278	249	222	223		<b>972</b>			
SMHS												275	272	214	169		<b>930</b>			
Phoenix																	<b>74</b>			
Alt. School																	<b>53</b>			
<b>Total</b>	<b>233</b>	<b>129</b>	<b>499</b>	<b>488</b>	<b>473</b>	<b>529</b>	<b>517</b>	<b>550</b>	<b>509</b>	<b>528</b>	<b>515</b>	<b>553</b>	<b>521</b>	<b>436</b>	<b>392</b>	<b>0</b>	<b>6946</b>	<b>1989</b>	<b>1576</b>	<b>1043</b>
																	<b>WITH ALT</b>	<b>6999</b>		



William G. Stepp ● Director of Schools

Teresa Boston ● Board Chair

February 14, 2024

Mr. Stepp and Cumberland County Board of Education,

I am submitting to you the Cumberland County School Nutrition Program's staff changes:

**New Hires:**

Name	Location	Date	Replacing
Caitlin Clickner	Pleasant Hill Café	01/24/2024	Angela Linson
Benjamin Oyston	CCSNP Maintenance Tech	01/26/2024	Hunter Hoffman
Charlene Iantosca	Pleasant Hill Café	01/26/2024	Amber Jackson
Sondra Amonett	South Cumberland Café	01/26/2024	Sara Gilbert (transferred to Homestead)
Sandra Pryor	Martin Elementary Café	02/20/2024	Nancy Vanhorn
Jessica Smith	Martin Elementary Café	02/12/2024	Rebecca Evans
Lori Miller	Martin Elementary Café	02/12/2024	Ryan Doran

**Resignations/Retirements:**

Name	Location	Date	Status
N/A			

**Transfers:**

Name	Location (From/To)	Date	Replacing
N/A			

**Terminations:**

Name	Location	Date	
Nancy Vanhorn	Martin Elementary Café	02/07/2024	
Ryan Doran	Martin Elementary Café	02/09/2024	

All background check requirements have been completed.

Respectfully,  
*Kathy Hamby*

Kathy Hamby  
 School Nutrition District Supervisor  
 Cumberland County Board of Education – Central Services



**Resignations/Retirements**

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Status</b>
Laura Brady	CCHS	6/29/24	Retire
Keena Inman	Central	6/30/24	Retire

**Transfers**

<b>Name</b>	<b>From/To</b>	<b>Date</b>

**Terminations**

<b>Name</b>	<b>From/To</b>	<b>Date</b>

**NON-CERTIFIED**

**New Hires:**

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Replacing</b>
Hollie Labas	COE	1/22/24	New Hire
Dustin Brossman	CCHS	1/29/24	Channon Rocchia
TJ Arconio	CCHS	1/22/24	Wanda Gilbert
Katy Murphy	NCE	1/30/24	Juanita Ramsey
Victoria Haney	PHS	2/6/24	Ashley Levesque
Sheila Ghotbi	SES	2/7/24	Sheila Catherwood
Alyssah Pryor	SES	2/12/24	Gabby Hedgecoth

**Resignations/Retirements:**

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Status</b>
John Taylor	HES	1/12/24	Resign
Randy Hoyt	CCHS	1/3/24	Resign
Annette Davidson	PHS	2/7/24	Resign
Regina Reagan	Phoenix/Baby Birds	2/29/24	Retire
Donna Bilbrey	SCE	2/1/24	Retire

**Transfers**

<b>Name</b>	<b>From/To</b>	<b>Date</b>

**Terminations**

<b>Name</b>	<b>From/To</b>	<b>Date</b>

SUBSTITUTES

<u>NAME</u>
Brewer, Brianna
Fell, Misty
Flynn, Rebecca
Houston, Nicole
Methvin, Tina
Olen, Abigail
Stripling, Demetra

# BES February 2024 Newsletter



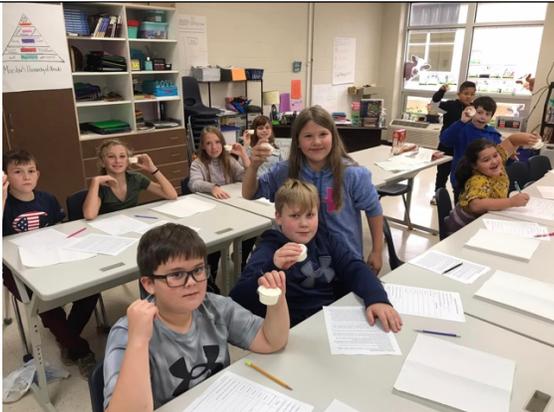
Students in fifth, sixth, seventh, and eighth grades were rewarded with Renaissance Rally game time. The Renaissance program provides incentives that encourage students to strive for achievements in academics, attendance, and attitude (good behavior).



We celebrated 100 Days of School with counting activities and dressing up like we were 100 years old.



BES kindergarten students studied a unit on kings and queens in their reading series. They enjoyed a dress up day and a party with fancy treats.



Fifth-graders at Brown Elementary School made butter from cream in Agriculture Class with Cindy Kemmer.



## FRANK P. BROWN ELEMENTARY SCHOOL



Pre-K students have been learning about recycling, reducing, and reusing trash and other ways that help the Earth. Thank you to Melissa and John from Selk Sanitation who visited and showed them their waste removal truck. Thank you also to Carrie Smith from the Recycling Center who came by and talked to the class about recycling and reusing refuse.



Brown Elementary teachers and staff shared their winter adventures during the January snow days. School Counselor Kelly Thurman and her family members are pictured.

# CCHS March Newsletter



Huge congrats to both Kayleigh & LeBron for interviewing for Middle TN FFA stars! We can't wait to see the big things these members do in the future.

#FFA #GoJets



**11 members attended TN Tech CDE clinics & participated in Floriculture, Nursery & Landscape, Poultry Judging & Livestock Judging.**





🏀 HOCO COURT 🏀



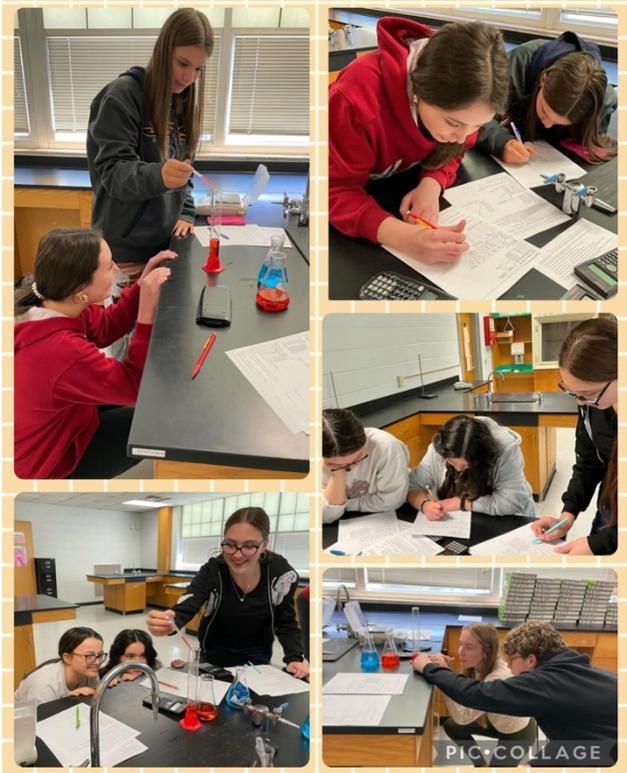
**Congratulations to Hallie Evans & Jacob Atkinson on being crowned '23-'24 Basketball Homecoming King & Queen!!**



**Congratulations to Jalyann Baldwin & Nolen Carter on being voted the Senior Class Basketball Homecoming Representatives!!**

# SCIENCE

**Students in Mrs. Lustig's chemistry class had a little fun with their density lab.**



*Cheer*

*CCHS Cheer Team heads to Orlando to compete in Nationals. Best of luck ladies!!*



# CRAB ORCHARD NEWS



January 2024



## FROM SEED TO PLATE

Our students cultivate crisp, green lettuce and micro greens in the classroom, fostering a hands-on learning experience. Once harvested, the leaves find their way into our school lunches, connecting education with sustainability and wholesome nourishment.



## SPICE OF SUCCESS

Gratitude to our incredible community partner The Brass Lantern for spicing up success in our chili cook-off! Every collaboration with you is a winning recipe. Thank you!

## RYAN RICKETT'S TIGER PRIDE SHOOTOUT



We would like to extend a big thank you to all of our Tiger family that helped with our annual Ryan Rickett's Tiger Pride Shootout.

It takes a village to run and our Tiger village showed up and showed out in the best ways possible.





Homestead Elementary

MES Kindergarten students have been practicing volleyball skills with balloons during gym class.



Mrs.  
Shackelford's  
Kindergarten  
students are 100  
days smarter!





Mrs. Miles Kindergarten  
Students celebrated 100 days  
of learning.

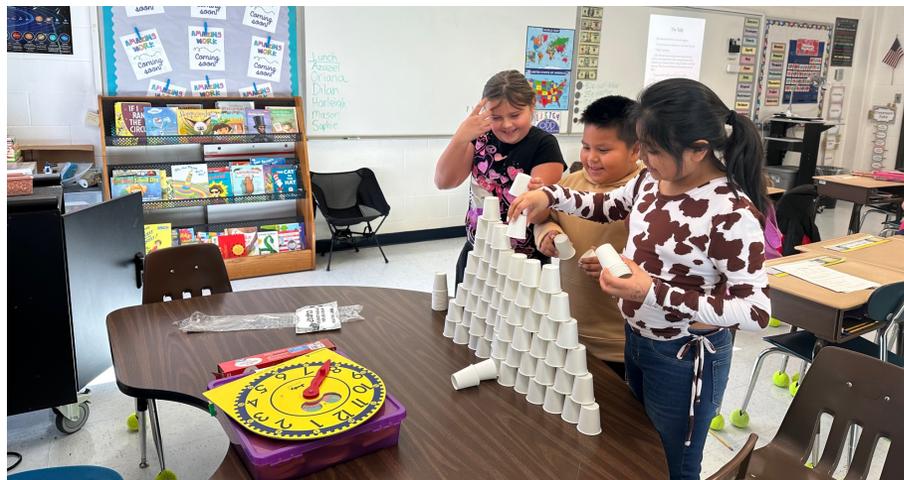
# Mrs. Smith's Kindergarten class celebrated 100 days of learning with our CCHS Student helper and SRO Stevens





Our students love CCHS Volunteer Reader club days!

Mrs. Buffkin's 2<sup>nd</sup>  
Grade students  
enjoyed  
participating in  
STEM activities  
to mark their  
100<sup>th</sup> day of  
learning.

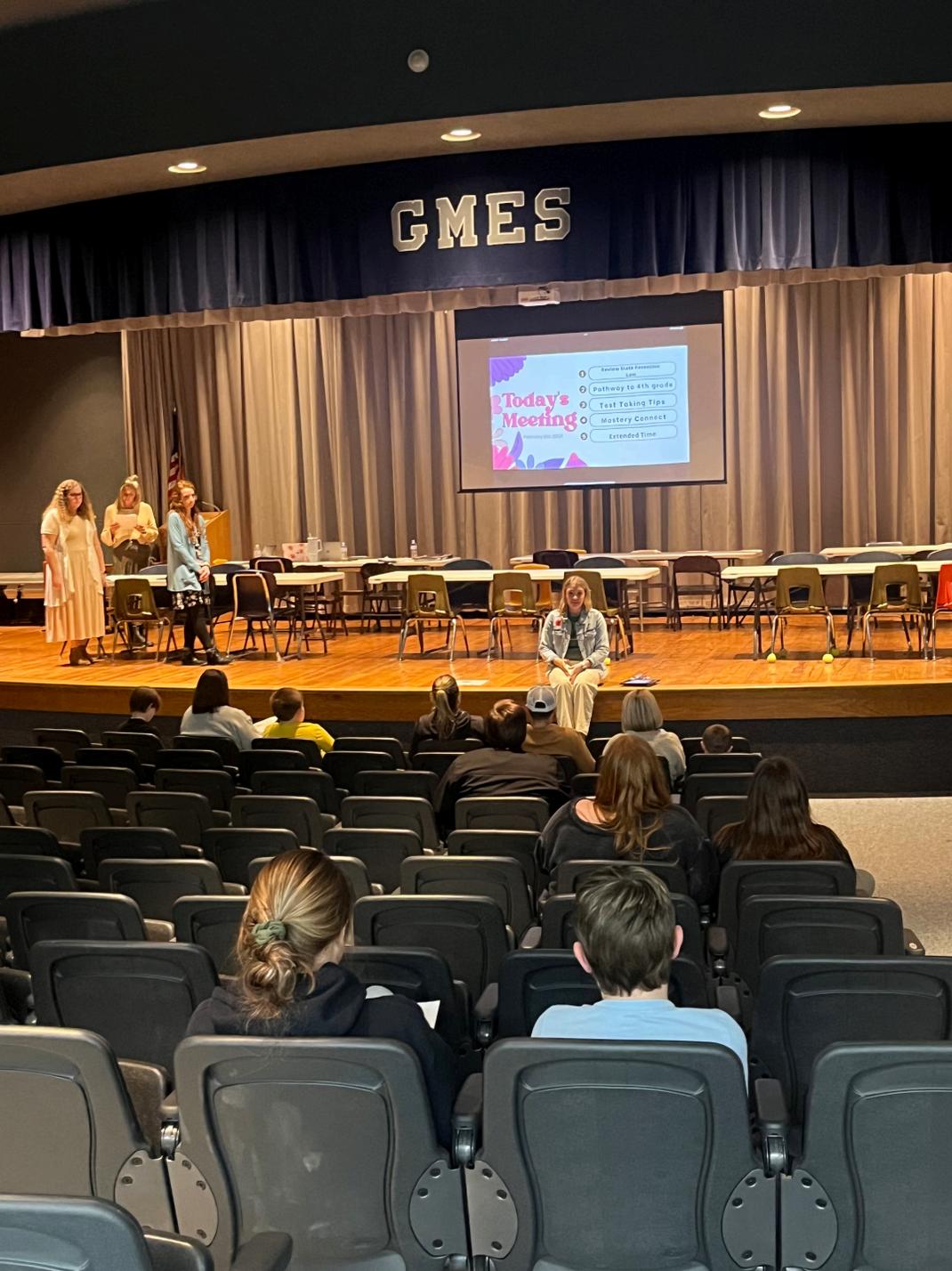


During Agriculture Enrichment Class, 7<sup>th</sup> and 8th Grade students learned about different products that are made by the dairy industry. They made whipped cream, and enjoyed it with a strawberry.





6th grade Agriculture students have been working on inventions to help the agriculture industry. They will be creating a Shark Tank pitch and trying to sell their invention.



Our amazing 3<sup>rd</sup> grade team hosted two information sessions for parents during parent teacher conferences. The topics included, study skills, the retention law and pathways to 4<sup>th</sup> grade.



# NCE



Children First Excellence Always

## STEAM

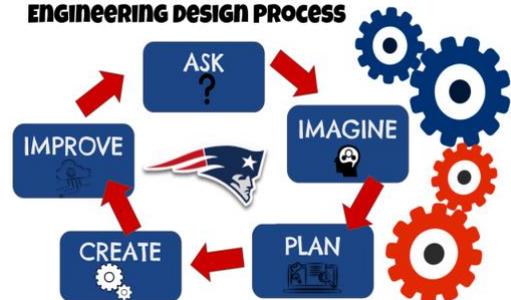
Fourth grade students participated in a project-based learning experience to explore, engage, discuss, and create. They used the novel *The Best Christmas Pageant Ever*. The children read the novel in groups, collaborated to answer comprehension questions using details from text, created a diagram using characters in the book, communicated grade level vocabulary, created and solved multiplication and division word problems, they made an angel ornament, discussed the season of winter in relation to the earth's sun and direction of shadows, and use problem and solution to create their own angel costume using the engineering design process.



## Upcoming Events

- 2/9 Valentine Dance (6<sup>th</sup>-8<sup>th</sup>)
- 2/12 Progress Reports
- 2/13 Basketball Banquet
- 2/15 PTO Popcorn Fundraiser Due
- 2/19 Teacher Inservice- No Students
- 2/26 Pictures (Spring , Superlatives, Clubs)
  
- 3/1 8<sup>th</sup> grade EPIC trip
- 3/5 Festival of Movement @ SMHS
- 3/9 Band Concert
- 3/19 Night @ North STEAM Night
- 3/22- 3/29 Spring Break
- 3/24-3/26 FFA Convention

### ENGINEERING DESIGN PROCESS



NCE is Engineering Excellence

## The Arts

NCE students have been busy competing in events throughout the county. We have had several winners we are so proud of!

The 4-H county speech contest was held, Megan Smith and Lily Polson brought back the blue ribbon. They will be advancing to sub region contest later this month.



Elisha and Zac Neal competed in the Fire Safety poster contest. Once again, they showed their artistic ability, by winning first place. This is their 3<sup>rd</sup> year in a row to win the contest. Their posters will be moving on to compete at state contest.



We have EPIC students at NCE. We are so proud of them!

## Technology & Mathematics

Our 5th grade STEM class students have started a news broadcast called "NCE EPIC NEWS." The students write the copy, record, and edit the broadcast. Please go to our North Cumberland Facebook page to see our latest episode.



## Science

First grade students studied History of Earth during science. They learned how to use magnifying glasses and looked at minerals from the earth.



## Patriot Pulse

North Cumberland kicked off our positive school behavior E P I C program with a banner parade and pep-rally. Each grade level created their own banner to parade around the gym. 5<sup>th</sup> grade won the contest. All 5<sup>th</sup> grade students got to silly string Mr. Davis after their victory. Our students will continue to Encourage, Protect, Invest, and Connect at NCE.



## Academics Accolades

Students with perfect attendance at school demonstrate exceptional dedication and commitment to their education. We are proud to announce and recognize these students for perfect attendance in the 2<sup>nd</sup> 9 weeks grading period.



## Athletics Activities

JV Cross country students celebrated their 2023 season this past week with an awards banquet. NCE had five students that placed at the county level. Sean Kelly 1<sup>st</sup>, Aisley Kelly and Liam Kelly 4<sup>th</sup>, Sabastian Hannah 17<sup>th</sup>, and Lillian McBroom 20<sup>th</sup>.



## Parent & Family Involvement

NCE 8<sup>th</sup> grade parents and students recently attended a step into highschool registration event. Parents and students met with counselors for an informative meeting on registration for highschool classes. Students were able to mark their chosen pathway and set face to face with counselors and parents for help. The meeting was broadcasted on facebook live for those that could not attend. It was a big success. We wish our 8<sup>th</sup> grade class well on their future endeavours.



## Teacher Feature



I am Tasha Draper. I teach first grade at North Cumberland. I have been teaching since August 2008. My husband, Kelvin, and I have four children who attend North as well. Our oldest son, Jonah, is an eighth grader, our oldest daughter LeiElla is in sixth grade, our middle baby, Mayona is in fourth grade, and the youngest of our family, Josiah, (he no longer likes to be called "the baby") is in kindergarten. I enjoy watching students discover how smart they are as they learn to read. Being a first-grade teacher is very rewarding!

## NCE Community Rev Church

North Cumberland is proud to have community partners. Rev. Church as came out several times to pamper our teachers, and we are thankful for them. They have pampered our teachers with yummy food on several occasions. We greatly appreciate them and are thankful to have them aboard.

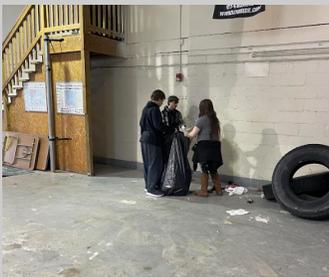


## Para-professional Spotlight



My name is Linda Cooper and I have been at North Cumberland for 36 years as a teacher assistant. I am married to my husband Jerry. We have 2 children Caleb and Haley. I love seeing how much the children learn throughout the year. It thrills my heart to see former students that were in my classroom excel in their adult lives, which makes our world a greater place!!!





## Phoenix Happenings



### Service Based Learning....



What is it? Service Based Learning, SBL, is similar to Work Based Learning but for students who do not have steady job or transportation. To qualify for enrollment, the student needs to have a good academic record and attendance, as well as strong character. This program is open to juniors and seniors.

This is the second year Phoenix High School has offered SBL. According to the teacher, Mr. Greg Patton, SBL teaches students the flexibility needed in the workplace and society and contributes to the development of work ethics.



Mr. Patton would like students to develop the understanding that there is something greater than themselves. He hopes that students can develop empathy and gain satisfaction from helping those in need. Foremost, Patton wants students to grow and cultivate a work ethic to prepare them to enter the workforce after graduation.

If your company or organization is interested in partnering with our Service Based Learning group, please contact Mr. Patton at (931)456-1228 or email him at [gpatton@ccschools.k12tn.net](mailto:gpatton@ccschools.k12tn.net)

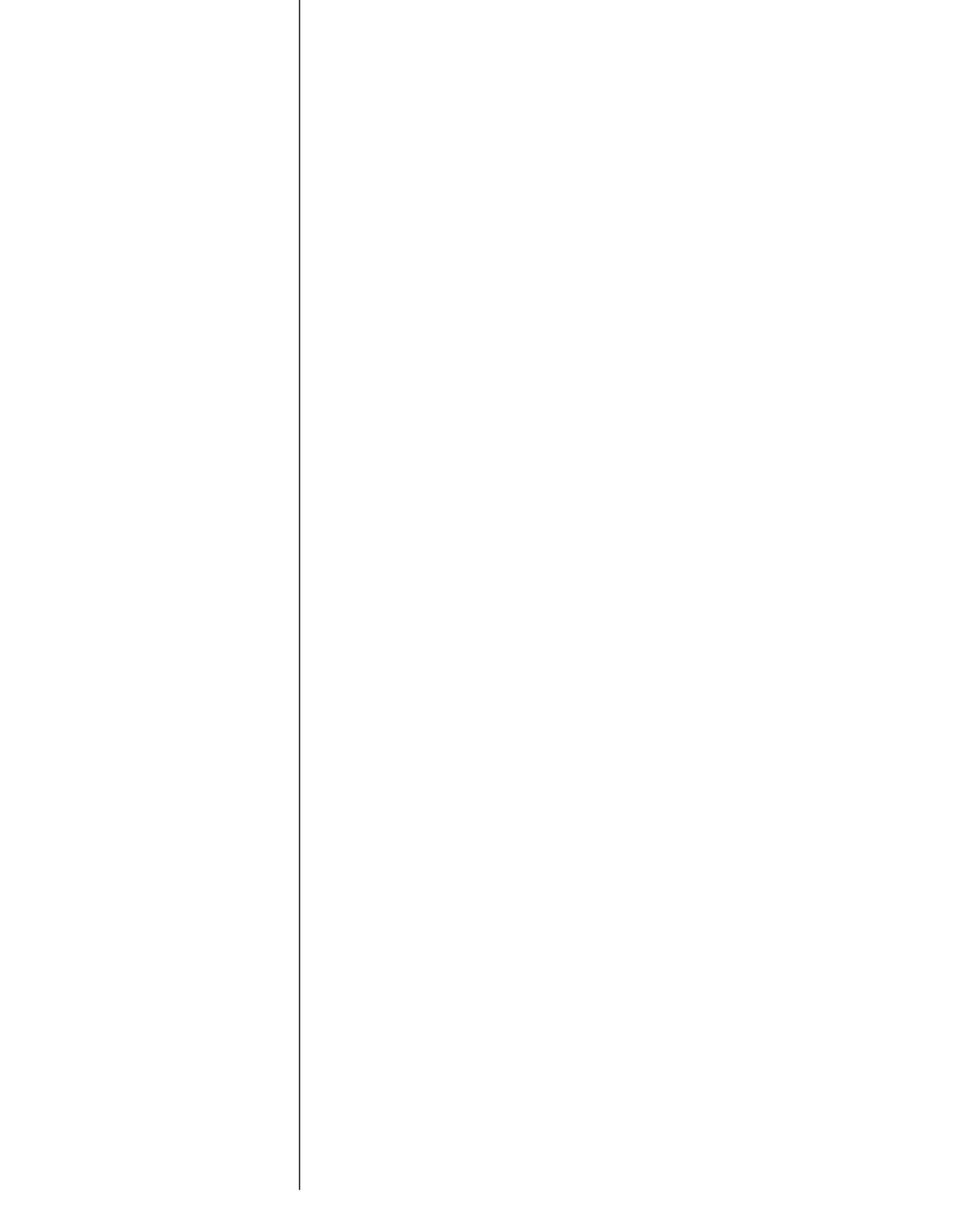
Cumberland County Schools has recently acquired the former Crossville Housing Authority Activity Building and Service Based Learning students are cleaning it readying it for use.



### Meanwhile....

Students in Mr. Smith's Greenhouse class are busy caring for and anxiously awaiting harvest time for the lettuce and tomatoes. These items will be served in the Phoenix cafe.







**PIONEERS ARE  
100 DAYS  
SMARTER!**



# PLEASANT HILL ELEMENTARY

## We Bring the Sting!!

FEBRUARY 2024

### There's a lot of **READING** going on!

Students meeting their AR Reading goals had the chance to win a big prize -- Kindle Fire Tablet!



### It takes a **community**!!

Special thanks to our School Board, SRO and Counselors who support our students!



### Cheerleaders take home the winning trophies!



### 5th Grade T-Shirt Contest

Students in Mrs. Barnwell's 5th grade CTE class designed T-shirts to promote recycling -- Winner was Hailey K!



# PANTHER NEWS



## AGRICULTURE MECHANICS

- Mr. Burris has begun to instruct his Agriculture Mechanics students on proper wiring for light switches and outlets.

## PANTHERS & LADY PANTHERS WIN OVER DEKALB

- LADY PANTHERS WIN 63-56
- PANTHERS WIN 68-57



## UPCOMING EVENTS

- Progress Reports Go Home: Feb. 12th



## WRESTLING

- Individual wrestlers are heading to Regional Tournaments at Heritage High School on Saturday Feb. 10th



## THESCON RECOGNITION

Two SMHS students, Luke Smith & James Ramsey, received top 3 recognition at Thescon, and they performed at the closing ceremony. Luke, James, and Baylee Gunther will perform at the conference.

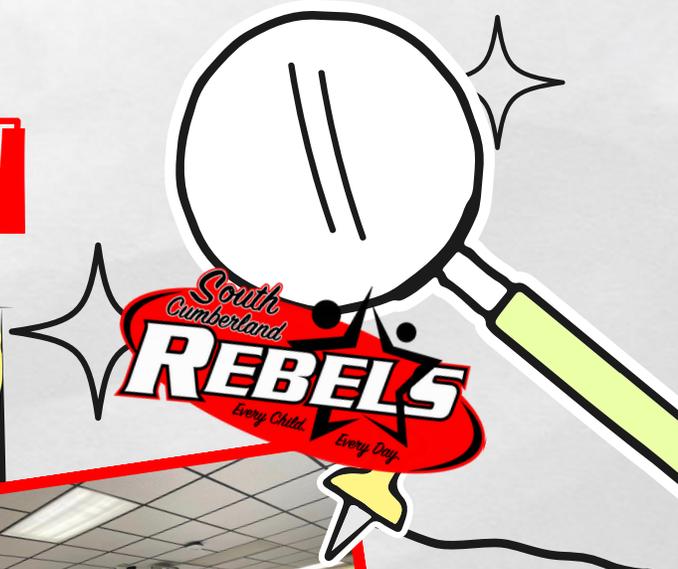


# MONTHLY NEWSLETTER FEBRUARY '24

[HTTPS://SCE.S.CCSCHOOLS.K12TN.NET/](https://sces.ccschools.k12tn.net/)

## WESTWARD EXPANSION

MRS. GRAY'S CLASS MADE COVERED QUILTS TO END THEIR WESTWARD EXPANSION DOMAIN WHILE STUDENTS IN MS. WALKER'S CLASS ENDED THEIR UNIT ON WESTWARD EXPANSION WITH A FUN ACTIVITY OF TURNING THEIR DESKS INTO COVERED WAGONS!



X

## KINDERGARTEN ROYALTY

KINDERGARTEN CONCLUDED THEIR KINGS AND QUEENS UNIT BY MAKING CROWNS AND HAVING A ROYAL PARTY!



**X** 100 DAYS FOR 1ST GRADE!!!

**SOUTH FIRST GRADERS ARE CELEBRATING 100 DAYS OF SCHOOL WITH NUMBERING, GROUPING, AND COUNTING!**



**X**

**SUNSHINE!!!**

**FIFTH GRADERS ARE ENJOYING THE SUNSHINE AND STAYING ACTIVE ON WELLNESS WEDNESDAY!**

# X ALL TOURNAMENT

CONGRATULATIONS TO 8TH GRADE LADY REBELS AMELIA KEEN AND JAYDEN YOUNG ON BEING SELECTED TO THE 2023-24 CUMBERLAND COUNTY MIDDLE SCHOOL GIRLS ALL TOURNAMENT TEAM!!! WAY TO GO LADIES!



# X FAMILY GAME NIGHT

SOUTH WILL BE HAVING THEIR FAMILY GAME NIGHT ON FEBRUARY 26TH DURING THEIR TITLE 1 MEETING AND BOOK FAIR. WE LOOK FORWARD TO SEEING OUR FAMILIES THERE!



FOLLOW US ON



@SOUTHCUMBERLANDELEMENTARY



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Stone Elementary School

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# January

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February 9, 2024

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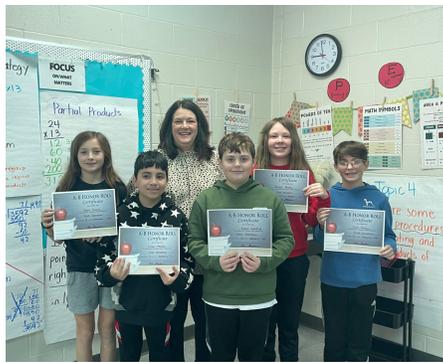
Let's give a round of applause to our incredible students for putting in the hustle and nailing it!

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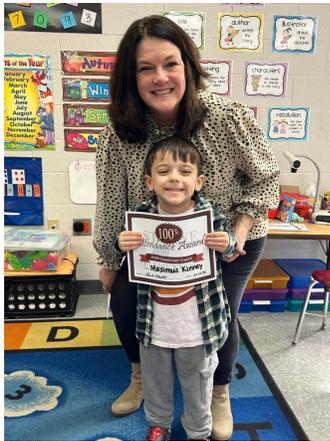
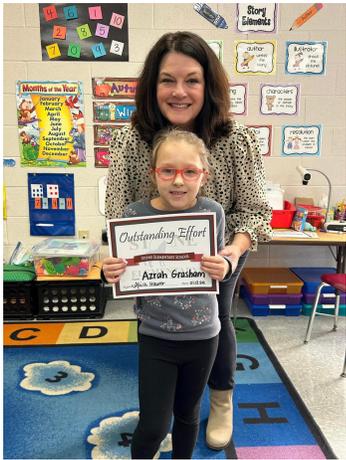
## Second 9 Weeks Awards

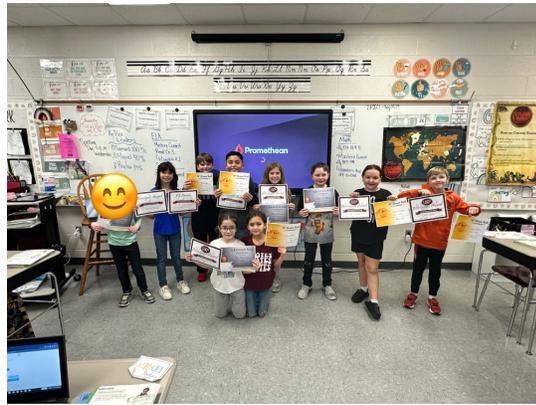
On January 26, 2024, after many snow days Mrs. Barnes and Mrs. Cox were able to come around to classrooms and celebrate the amazing work our students accomplished during the 2nd 9 weeks. The students were recognized for perfect attendance, honor roll, AR, Music, Art, PE, Character, and Principal awards.



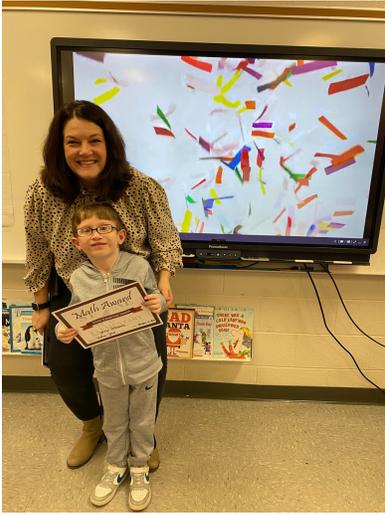














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# Stone Elementary

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## Solar System

Mrs. Morgan's 1st grade class enjoyed learning about the solar system. To help them remember their planets the students each made a Solar System bracelet.



## School Board Appreciation

The week of January 22-26th was School Board Appreciation week. To honor our school board members, we dedicated books in their names to the school library.



## Great Behavior

Our 3rd-5th graders celebrated their positive behavior with a trip to the bowling alley. Fun was had by all.



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# Stone Elementary

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## Charitable Funds Recipients

Pictured below: Mrs. Shannon Brown, Mrs. Beth Troyer, Mrs. Kristin Lopez, and Mrs. Sheri Sather. They received Charitable Fund grants. See below for information on their projects.



**MRS. SHERI SATHER RECEIVED 2 AWARDS OF CHARITABLE FUNDS. SHE WILL BE USING ONE FOR FAMILY LITERACY NIGHT EN ESPANOL TO HAVE AN END OF THE YEAR BBQ AND ONE FOR ROBOTS FOR STUDENTS TO LEARN CODING.**



**MRS. KRISTIN LOPEZ WAS AWARDED CHARITABLE FUNDS FOR A PROJECT CLOSE TO HER HEART. SHE WILL BE USING THE FUNDS TO PURCHASE INSTRUMENTS FOR THE BAND STUDENTS!**



**MRS. BETH TROYER SAYS: "I AM PURCHASING A PALUDARIUM FOR MY CLASSROOM. IT WILL HOUSE PLANTS, TREE FROGS AND A GECKO ON THE TOP PART AND THE BOTTOM IS AN AQUARIUM WITH WATER PLANTS, FISH AND SNAILS. IT IS A WORKING ECOSYSTEM AS THE WATER CYCLE WILL CONTINUOUSLY WATER THE PLANTS USING A WATERFALL BETWEEN THE TWO LEVELS. IT WILL BE A WORK IN PROGRESS AS WE GET IT SET UP AND BALANCED BUT WILL BE VERY HANDS ON FOR THE KIDS!"**



**MRS. SHANNON BROWN SAYS: "I WILL BE USING THE DONATED MONEY TO BUY SUPPLIES FOR ART PROJECTS FOR ALL OF THE STUDENTS I SEE AT STONE. I SEE EACH STUDENT IN THE SCHOOL, UNLESS THEY ARE IN BAND. SO EVERY LITTLE BIT HELPS!"**

---

# Stone Elementary

## Family Game Night

Our Board Game Night, a Title I Event, was well attended! Families learned more about our school & enjoyed dozens of games - including a life size Candy Land! Thank you to everyone who helped make this event happen. We love our SES family!



## Attendance Counts

Attendance truly matters. In efforts to challenge students to come to school daily, each grade level competes to have the highest attendance rate. For December, our 4th grade students had the highest rate so they enjoyed some pizza and drinks.

Congrats 4th Grade!!!



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# Stone Elementary

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## 5TH GRADE GRAFFITI

OUR 5TH GRADERS ENJOYED REVIEWING WHAT THEY HAD LEARNED ABOUT THE COLD WAR, THE CREATION OF NASA AND THE CIVIL RIGHTS ACT BY MAKING GRAFFITI POSTERS.



## WESTERN EXPANSION

MRS. WHITSON'S SECOND GRADERS FINISHED THEIR WESTWARD EXPANSION UNIT WITH WATCHING LITTLE HOUSE ON THE PRAIRIE, EATING SOURDOUGH BREAD, AND BACON BITS.



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# Stone Elementary

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## STONE STUDENT ARTISTS

STUDENT ARTWORK ON DISPLAY AT CENTRAL OFFICE.



## ACTS OF KINDNESS

ELIZA DUNBAR, PRE-K STUDENT, WHO ENJOYS DRAWING PICTURES AND WRITING NOTES TO HER CLASSMATES. SHE ASKED FOR TAPE SO SHE COULD HANG IT UP ON THEIR PREK CUBBY DOOR!



## NEW TRICYCLES

STONE PREK PURCHASED THREE NEW TRICYCLES. WE APPRECIATE MRS. JANIE, MR. LLOYD AND MR. JAMES FOR PUTTING THEM TOGETHER AND PERSONALLY DELIVERING THEM TO OUR DELIGHTED STUDENTS!



# Stone Elementary

**100TH DAY OF SCHOOL**  
OUR PRE-K THROUGH FIRST  
GRADE STUDENTS CELEBRATED 100 DAYS  
OF LEARNING ON TUESDAY, FEBRUARY  
6TH. STUDENTS WERE ALLOWED TO DRESS  
LIKE THEY WERE 100 YEARS OLD AND  
BROUGHT IN COLLECTIONS OF 100 THINGS.



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# Stone Elementary

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## 101ST DAY OF SCHOOL

OUR SECOND  
GRADE STUDENTS CELEBRATED 101 DAYS  
OF LEARNING ON WEDNESDAY, FEBRUARY  
7TH. STUDENTS WERE ALLOWED TO DRESS  
LIKE THEY WERE DALMATIANS. THEY  
ENJOYED VARIOUS TREATS AND  
ACTIVITIES THROUGHOUT THE DAY.



# March 2024

Frank P. Brown Elementary



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b> Spring Pictures	<b>19</b>	<b>20</b>	<b>21</b> Report Cards Go Home	<b>22</b> Spring Break	<b>23</b>
<b>24</b>	<b>25</b> Spring Break	<b>26</b> Spring Break	<b>27</b> Spring Break	<b>28</b> Spring Break	<b>29</b> Spring Break	<b>30</b>
<b>31</b>						

# March 2024

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Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



# MARCH 2024



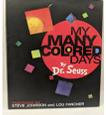
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Spring sports pictures 9-2	5 Soccer vs Macon 6pm	6 GOLD CLUBS	7 Soccer @ Warren 5pm	8	9 Track & Field @ Cleveland 10am
10	11 Softball vs Rockwood 5:30 Baseball vs Sequatchie 5:30	12 Softball @ White County 5:30	13 Soccer vs Franklin 6pm	14 Softball @ DeKalb 5:30 Baseball @ Oakdale 5:30	15 Soccer @ Smoky Mtn 7:20 Baseball @ Clarkrange 5:30	16 Soccer @ Smoky Mtn 3:20
17 Soccer @ Smoky Mtn 11:40	18 Softball vs Sunbright 6:00 Baseball vs Livingston 5:30	19 TBD (Pre-ACT) Softball vs Upperman 5:30 Baseball @ Livingston 5:30	T&F Coker Cokeville	20 9 weeks test-Blocks 2&5 BLUE CLUBS	21 9 weeks test-Blocks 1&4 Softball vs Livingston 5:30	22 Soccer @ Soddy TBA Spring Break
-----Jets Baseball @ Irish Royal Classic TBD-----						23 Soccer @ Soddy TBA
24/31 **Report cards go out April 1 <sup>st</sup>	25 Baseball @ SMHS 5:30 Spring Break	26 Soccer @ Lenoir City 6pm Spring Break Baseball vs SMHS 5:30	27 Spring Break	28 Soccer vs Watertown 6:30 Spring Break	29 Spring Break	30 Baseball @ Warren 6:00

# Crab Orchard Elem March 2024

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5 Spring Pictures  Festival of Movement @ SMHS PK-4th grades	6	7	8	9
10	11	12	13	14	15 State Archery Tournament Murfreesboro	16
17	18	19	20	21	22 Spring Break	23
24	25 Spring Break	26 Spring Break	27 Spring Break	28 Spring Break	29 Spring Break	30
31						

# Homestead Elementary

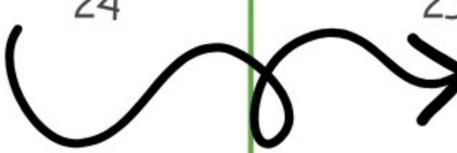
## ☘ March 2024 ☘

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1  FCA @ 7:10a.m.  <b>SWPBS</b> Popcorn & movie 10 bark bucks	2
3 Dr. Seuss Week -----> BOOK FAIR 	4  <b>Wear PJ's Day</b>	5 Festival of Movement SMHS @ 6:00p.m. <b>Wear Socks Day</b> 	6  <b>College and Career Dress up</b>	7 <b>Family Literacy Night 4:30-6:30</b>  <b>Dress Colorful</b>  Chess Club	8  FCA @ 7:10a.m.   <b>Wear Hat Day</b>	9 Middle School Honor Band SMHS 4:00P.M.
10  Daylight Savings Time 	11	12  9:00a.m. Spring Musical 1:15p.m. Spring Musical	13	14	15  FCA @ 7:10a.m.  <b>SWPB</b> extra recess/ice cream social No discipline reports	16
17 ST. PATRICK'S DAY 	18	19	20	21 <i>Concession Day</i> Easter Egg Hunts  9:00a.m. 2nd Grade Musical 1:15p.m. 2nd Grade Musical  BOE Meeting 6pm	22	23
24	25 Spring Break!!	26 Spring Break!!	27 Spring Break!!	28 Spring Break!!	29 Spring Break!!	30



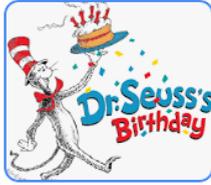
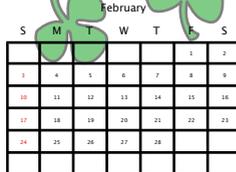
# MARCH 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 1st Grade to Discovery Museum	2
3	4 Family night at the bookfair	5	6	7 3rd grade to Cumberland County Playhouse	8	9
10	11	12 Festival of Movement @CCHS	13	14	15	16
17  HAPPY ST. PATRICK'S DAY	18	19	20	21 1st Grade to CPAC in Cookeville 2nd Grade to the Muse in Knoxville	22  Spring	23
24 	25	26	27	28 	29 	30
31						

We don't need luck! We have our  
the best North Family for support!

# MARCH 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Engineering Excellence @ North Cumberland Elementary facebook: North Cumberland Elementary X: @PatriotsNCE				1 8th Grade EPIC TRIP	2 
3	4	5 Festival of Movement @ SMHS 6pm Prek-4th	6	7	8	9 County-Wide Band Concert
10	11	12	13	14 BETA sponsored Dance PreK-8th Prek-2 3:30-4:30 3-5 4:45-6:00 6-8 6:30-8:00	15	16
17 St Patrick's Day	18	19 Night @ North STEAM Family Night	20	21	22	23
24	25	26	27	28	29	30
<b>Spring Break... Yahoo!!</b>						
<b>FFA Convention</b>						
31	Children First * Excellence Always					 



# March 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					WIDA Testing 1	2
3	4	5	Faculty Meeting 6	7	8	9
10 Daylight Savings Time Begins	11 Progress Monitoring	12 Progress Monitoring	13	14 Mid Terms	15 Mid Terms Term 3 Ends Pay Day	16
17 St. Patrick's Day	18 Term 4 Begins	19	20 First Day of Spring	21 Grade Cards Go Home	22 Spring Break	23
24 Palm Sunday	25 Spring Break	26 Spring Break	27 Spring Break	28 Spring Break	29 Good Friday	30
31 Easter	Full Moon					

SUN

MON

TUE

WED

THU

FRI

SAT

					1	2
3	4	5 Festival of Movement	6	7 PTO Meeting/Title I Meeting @ 3:30	8	9
10	11 Spring Book Fair Begins	12 Benchmark #3 Grades 3-8 3/11-3/15	13	14	15 3-5 Wonderworks Make-Up Trip	16
17	18	19	20	21 PreK-2 Mayfield Dairy Make-Up Trip	22 Spring Break Begins 3/22- 3/31	23
24	25	26	27	28	29	30
31						

# Pine View March 2024



# Pleasant Hill Elementary

## March 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
				**Friday March 1 <sup>st</sup> 6 <sup>th</sup> – 8 <sup>th</sup> grade Band Field Trip to the Upper Cumberland Concert Festival Prescott South Middle School	Class Pictures & Boys & Girls Varsity Basketball Pictures (New date from 1/12)	Archery Tournament @ PHS 9:00am – 5:00pm
3	4	5	6	7	8	9
		Pre-K-5 <sup>th</sup> grades To Playhouse				County Middle School Honor Band Concert @ SMHS 4:00pm
10	11	12	13	14	15	16
		Festival of Movement 6:00pm @ CCHS	Bunny Grams Pre-order starts \$1 per order		PHS Band 3 <sup>rd</sup> Annual Dessert Night Fundraiser 6-8pm PHS Band Students & the Big Band Sound Orchestra will perform	Pancake Breakfast 7 – 10 Spring Craft Bazaar 9 - 4
17	18	19	20	21	22	23
	Spring Individual Pictures **These are for students that prepay only**		FCCLA Trip	Bunny Grams will be delivered FCCLA Trip	Spring Break FCCLA TRIP	
24	25	26	27	28	29	30
	Spring Break	Spring Break	Spring Break	Spring Break	Good Friday No School	

**\*\*STUDENTS CAN NOT BE PICKED UP FROM THE FRONT OFFICE AFTER 2:15\*\***



SUN 25	MON 26	TUE 27	WED 28	THU 29	FRI Mar 1	SAT 2
MSAA ELA & Math 9th - 11th						
	<ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> <li>3pm Girls Flag Football (Football P)</li> </ul> 2 more	<ul style="list-style-type: none"> <li>8am R. Griffin IEP mtg</li> <li>3pm HS Baseball Practice (Gym 3)</li> </ul> 5 more	<ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> <li>5pm MS Baseball Practice (Gym 3)</li> </ul>	<ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> <li>3:30pm MS Football Weight Lifting</li> </ul> 2 more	First Day of Women's History Month <ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> <li>5pm MS Baseball Practice (Gym 3)</li> </ul>	Softball Play Day @ Rockwood HS <ul style="list-style-type: none"> <li>6am Spartan Deka Event (Main Gyr)</li> </ul>
3	4	5	6	7	8	9
MSAA ELA & Math 9th - 11th						
	<ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> <li>3:15pm MS Volleyball Practice Aux</li> </ul> 4 more	RTI Data Meetings <ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> </ul> 5 more	<ul style="list-style-type: none"> <li>2pm Tennis v CCHS</li> <li>3pm HS Baseball Practice (Gym 3)</li> </ul> 2 more	<ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> <li>3:30pm MS Football Weight Lifting</li> </ul> 4 more	CLUBS MEET Activity Schedule (MI) <ul style="list-style-type: none"> <li>3pm Tennis @ Farragut</li> </ul> 3 more	SMHS Honor Band (Auditorium and <ul style="list-style-type: none"> <li>1pm Baseball Double Header @ Oli</li> </ul>
10	11	12	13	14	15	16
MSAA ELA & Math 9th - 11th						
Daylight Saving Time starts	<ul style="list-style-type: none"> <li>11:15am Austin Peay Lunch Visit</li> <li>11:15am Austin Peay Lunch Visit</li> </ul> 4 more	<ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> <li>3:15pm MS Volleyball Practice Aux</li> </ul> 6 more	<ul style="list-style-type: none"> <li>3pm HS Baseball Practice (Gym 3)</li> <li>5pm MS Baseball Practice (Gym 3)</li> </ul>	Mid Terms 1st & 5th <ul style="list-style-type: none"> <li>11:20am Jostens distribute caps, c</li> </ul> 6 more	Mid Terms 2nd & 4th Term 3 Ends 5 more	Softball Tournament @ Athens Tennis Tournament In FFG
17	18	19	20	21	22	23
MSAA ELA & Math 9th - 11th						
St. Patrick's Day	PLC Counselors Term 4 Begins 6 more	ACT 11th, Pre ACT 9th & 10th PLC F. Lang, PE- Well& SPED 10 more	PLC CTE & Science PLC ELA & Social Studies 3 more	Blood Drive GRADE CARDS GO HOME 7 more	Spring Break Spring Break 4 more	
24	25	26	27	28	29	30
MSAA ELA & Math 9th - 11th						
Spring Break						<ul style="list-style-type: none"> <li>5:30pm Baseball @ Cookeville</li> </ul>
Spring Break					Good Friday (No School)	
<ul style="list-style-type: none"> <li>5:30pm Church Rental (Auditorium)</li> </ul> 4 more	5 more	3 more	5 more	2 more		
31	Apr 1	2	3	4	5	6
MSAA ELA & Math 9th - 11th						
Easter Sunday	Wellness Bus Easter Monday 6 more	<ul style="list-style-type: none"> <li>3pm Theater Practice</li> </ul> 9 more	<ul style="list-style-type: none"> <li>3pm Theater Practice</li> </ul> 2 more	<ul style="list-style-type: none"> <li>3pm Theater Practice</li> </ul> 7 more	Tennis Tournament @ Oakland (Girls Only)	<ul style="list-style-type: none"> <li>3pm Theater Practice</li> </ul>

SCES



# March



2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Group Pictures  Dress up day "Dress for Success"	2
3	4 	5 Grandparents Night At Book fair 3-6 pm   WELL CHILD CHECKS	6 <b>FCS 7:00 am</b>    WELLNESS WEDNESDAY	7	8	9
10 	11	12  <b>PTO Meeting</b> 3:15 in Library	13 <b>FCS 7:00 am</b>	14  7am Kindness club	15	16
17 	18	19	20 <b>FCS 7:00 am</b>	21   Report Cards go Home 	22  SPRING BREAK	23
24	25 	26  SPRING BREAK 	27	28	29  GOOD FRIDAY No School	30
31 						

# Stone Elementary

## March 2024

### Mission:

Empowering each student with the skills to be productive citizen by fostering a culture of excellence through high expectations for all.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Parent Advisory 10 am	2
3	4 READ Across America Wellness Exams	5 READ Across America	6 READ Across America	7 READ Across America Read Across America Book Tasting 4:30-6 pm	8 READ Across America All-County Band Concert @SMHS	9 All-County Band Concert @SMHS
10 Daylight Saving Time starts	11 Spring Benchmarks	12 Spring Benchmarks Cap & Gown Pictures (K & 8 <sup>th</sup> )	13 Spring Benchmarks	14 Spring Benchmarks	15 Spring Benchmarks End of 3 <sup>rd</sup> 9 weeks PreK Museum	16
17	18	19	20 1 <sup>st</sup> /2 <sup>nd</sup> Grades PBS Trip to Lost Sea Grades 3-5 PBS trip - Main Event	21 Grade Cards go home K PBS Trip - Lost Sea 6-8 Grades PBS Trip - Main Event	22 Spring Break	23
24	25 Spring Break	26 Spring Break	27 Spring Break	28 Spring Break	29 Spring Break Good Friday - No School	30
31 Easter						

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in September June</b>	Descriptor Term: <b>Board Committees</b>	Descriptor Code: <b>1.300</b>	Issued Date: <b>11/06/03</b>
		Rescinds: <b>1.400</b>	Issued: <b>01/06/98</b>

~~1 The Board shall operate without standing committees, except for the Executive Committee and the  
2 Policy Committee; however, special committees composed of board members may be appointed by the  
3 chairman at the direction of the Board and as the needs of the Board shall require.<sup>1</sup> Such committees  
4 shall be discharged when the work is finished or earlier by a majority vote of the entire Board. All  
5 reports by special committees shall be made directly to the Board.~~

6 The Board shall operate with the following standing committees; Executive, Policy, Budget, Building &  
7 Grounds/Safety, and Athletic, Arts, and Activities. Special committees may be formed at the direction  
8 of the Board and as the needs of the Board shall require<sup>1</sup>. Such special committees shall be discharged  
9 when the work is finished or earlier by a majority vote of the entire Board. The chairman of the board  
10 shall recommend, and the board shall approve, appointments to committees. All reports by committees  
11 shall be made directly to the Board.

12 1. ~~A special committee serving in an advisory capacity shall consist of less than a quorum of board  
13 members;~~ Standing committees shall elect a chairman during each October committee meeting,  
and special committees shall elect a chairman at their initial meeting;

8 2. ~~The committee will be advisory only;~~ Committees shall serve in an advisory capacity, and shall  
9 consist of less than a quorum of board members;

10 3. ~~Issues to be discussed by the committee must be approved in advance by the entire Board;~~  
11 Committees may vote to make recommendations to the board, and such recommendations shall not  
be binding on the board;

12 4. ~~A committee shall serve no longer than the annual organization meeting of the Board unless  
13 reappointed to finish a designated task; and~~ Issues to be discussed by committee shall be  
14 approved in advance by the Board;

15 5. ~~Committee meetings shall be held in accordance with the Open Meetings law.<sup>2</sup>~~ Special  
16 committees shall serve no longer than the annual organization meeting of the Board unless  
reappointed to finish a designated task; and

6. Committee meetings shall be held in accordance with the Open Meetings law.<sup>2</sup>

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Legal References:

1. TCA 49-2-205(2)
2. TCA 8-44-102(b)

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Cross References:

School Board Meetings 1.400  
Public Hearings 1.401

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Appeals to and Appearances Before the Board</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>06/28/23</b>
		Rescinds: <b>1.404</b>	Issued: <b>12/03/20</b>

## 1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the  
3 ~~parties shall attempt to settle~~ Board desires that all matters be settled at the lowest level of responsibility  
4 and ~~the Board shall will~~ not hear complaints or concerns which have not advanced through the proper  
5 administrative procedure. ~~from the point of origin.~~

6 If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the  
7 Board, the matter shall be referred in writing to the office of the Director of Schools and the Board shall  
8 determine whether to hear the appeal.

## 9 APPEARING BEFORE THE BOARD ~~–With notice to the board~~

10 Individuals ~~speaking to~~ ~~desiring to appear~~ before the Board ~~shall address remarks to the Chair and may~~  
11 ~~direct questions to individual board members or staff members only upon approval of the Chair. Each~~  
12 ~~person speaking shall state his/her name and subject of presentation. Individuals desiring to appear~~  
13 ~~before the Board shall submit a written request with descriptive materials to the office of the Director of~~  
14 ~~Schools 8 working days before the meeting. If the request is approved by the executive committee, the~~  
15 ~~item will be placed on the agenda. Individuals placed on the agenda will be recognized at the beginning~~  
16 ~~of the meeting and given no more than 5 minutes to speak when their item is addressed on the agenda.~~  
17 ~~All requests submitted will be included in the board packet.~~

18 ~~The Chair shall have the authority to terminate the remarks of any individual who violates state~~  
19 ~~law or does not adhere to board rules. <sup>1</sup> must submit a written request with descriptive materials to the~~  
20 ~~office of the director eight (8) working days before the meeting. If the~~  
21 ~~request is approved by the Executive Committee, the item will be placed on the agenda. Individual~~  
22 ~~placed on the agenda will be recognized at the beginning of the meeting and given time to speak~~  
23 ~~when their topic of interest is addressed on the agenda. All requests submitted will be included in the~~  
24 ~~board packet.~~

25 ~~The chairman may recognize individuals on the agenda for remarks to the Board if he/she determines~~  
26 ~~that such is in the public interest. A majority vote of members present can overrule the decision of the~~  
27 ~~chairman.~~

## 19 ~~APPEARING BEFORE THE BOARD –Without notice to the board~~

20 ~~If an individual wishes to address the Board, he/she may sign up on the form provided before the~~  
21 ~~beginning of the board meeting to request time to speak. Delegations must select only one individual to~~  
22 ~~speak on their behalf unless otherwise determined by the Board.~~

23 ~~Individuals speaking to the Board shall address remarks to the chairman and may direct questions to~~  
24 ~~individual board members or staff members only upon approval of the chairman. Each person speaking~~  
25 ~~shall state his name, address, and subject of presentation. Remarks will be limited to three (3) minutes~~  
26 ~~unless time is extended by the Board. The chairman shall have the authority to terminate the remarks of~~  
27 ~~any individual who is disruptive or does not adhere to Board rules.<sup>+</sup>~~

~~28 Individuals desiring additional information about any item on the agenda shall direct such inquiries to~~  
~~29 the office of the director of schools~~

*Public Comment Period*<sup>1</sup>

3 There shall be a public comment period for each meeting with actionable items on the agenda, with the  
4 exception of teacher disciplinary hearings. Comments shall be limited to topics listed on the agenda. The  
5 total public comment period shall be for no more than 30 minutes. If an individual wishes to address the  
6 Board, he/she shall sign up on the form provided before the beginning of the board meeting to request  
7 time to speak. Each speaker shall be given no more than 3 minutes. Delegations shall select only one (1)  
8 individual to speak on their behalf unless otherwise determined by the Board.

Legal References

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1. TCA 39-17-306
2. Public Acts of 2023, Chapter No. 300

Cross References

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School Board Meetings 1.400  
Public Hearings 1.401  
Agendas 1.403.  
Discrimination/Harassment of Employees 5.500  
Complaints and Grievances 5.501  
Student Discrimination, Harassment, Bullying,  
Cyberbullying, and Intimidation 6.304  
Student Concerns 6.305



# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>Charter School Authorizing Principles</b>	Descriptor Code: <b>1.900</b>	Issued Date: <b>10/25/18</b>
		Rescinds:	Issued:

1 The Cumberland County Board of Education shall ensure that only high-quality charter schools are  
2 authorized to operate within the district and adhere to the State Board of Education’s quality charter  
3 authorizing standards. To accomplish this, the Board shall adopt the following authorizing principles  
4 that require charter schools to maintain high standards, while upholding school autonomy and  
5 protecting student and public interests.<sup>1</sup>

## 6 **MAINTAINING HIGH STANDARDS**

7 Charter schools shall be held accountable for meeting the performance standards and targets set forth  
8 in their charter agreement. The Board shall **maintain high standards for the charter school(s)it oversees**  
9 **and** close any charter school that fails to meet the standards and targets established in the charter  
10 agreement or set by state law.<sup>2</sup>

## 11 **UPHOLDING SCHOOL AUTONOMY**

12 Charter school governing boards shall be independent of the Board and have the authority to make  
13 instructional programming, financial, personnel, school culture, and scheduling decisions. **The Board**  
14 **shall assume responsibility not for the success or failure of individual schools but for holding schools**  
15 **accountable for their performance.**

16 The Board shall only impose requirements on charter schools in its portfolio when there is a legal basis  
17 or compelling reason to do so.

## 18 **PROTECTING STUDENT AND PUBLIC INTERESTS**

19 The Board shall ensure clarity, consistency, and public transparency in authorizing policies, practices,  
20 and decisions of **regarding** any charter school. The Board shall hold charter school governing boards  
21 accountable for being fiscally responsible and transparent.

22 Charter schools are part of the public education program and shall adhere to non-selective,  
23 nondiscriminatory practices and ensure the fair treatment of all students. They shall provide  
24 appropriate services to all enrolled students in accordance with state and federal laws.<sup>43</sup> Charter school  
25 governing boards shall ensure fiscal responsibility and transparency.

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Legal References

1. TCA 49-13-108(f); State Board of Education Policy 6.111;  
TRR/MS 0520-14-01-.01
2. TCA 49-13-111, TCA 49-13-120, TCA 49-13-122
- ~~3. TCA 49-13-105(a)~~
4. TCA 49-13-111

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>Charter School Applications</b>	Descriptor Code: <b>1.901</b>	Issued Date: <b>02/25/21</b>
		Rescinds: <b>1.901</b>	Issued: <b>09/26/19</b>

## 1 *General*

2 This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to  
3 charter schools converting from existing public schools. Proposals from existing charter school  
4 operators or replicators and applicants proposing to contract with educational service providers shall be  
5 in accordance with state law.<sup>1</sup>

## 6 **APPLICATION PROCESS<sup>2</sup>**

7 A prospective charter school sponsor shall send **notice** to the Director of Schools/~~designee~~ ~~notice~~ of its  
8 intent sixty (60) **calendar** days prior to February 1<sup>st</sup> of the year preceding the year in which the  
9 proposed charter school plans to begin operation as a charter school. **The Director of Schools/designee**  
10 **shall determine whether the sponsor has selected the correct application category within ten (10)**  
11 **business days of receiving the letter of intent and notify the sponsor within five (5) business days of a**  
12 **determination that the incorrect application category has been selected.** <sup>2</sup>

13 A sponsor seeking board approval of an initial charter school application shall complete the forms  
14 provided by the ~~Tennessee~~ Department of Education. The application shall provide all the information  
15 required by **state** law. The sponsor shall demonstrate that the proposed charter school meets the  
16 purpose prescribed by **state** law for the formation of a charter school, and the proposed charter school  
17 will be able to implement a viable program of quality education for its students.<sup>3</sup>

18 **Electronic copies** of applications shall be submitted to the Board and ~~Tennessee~~ Department of  
19 Education on or before ~~4:30~~ **11:59** p.m. **Central Time** on February 1<sup>st</sup> of the year preceding the year in  
20 which the proposed charter school plans to begin operation as a charter school. If the 1<sup>st</sup> of February  
21 falls on a Saturday, Sunday, or holiday on which the school district offices are closed, applications will  
22 be accepted on the next business day on or before ~~4:30~~ **11:59** p.m. Late applications will not be  
23 accepted, without exception. The sponsor shall pay an application fee of \$2,500.00.<sup>2</sup>

24  
25 **The Board shall determine whether an application is complete within (10) business days of receiving**  
26 **the application and shall notify the sponsor within five (5) business days of the determination if the**  
27 **application is determined to be incomplete.**<sup>3</sup>

## 28 **REVIEW TEAM**

29 If necessary, the ~~Board~~ **Director of Schools/designee** shall appoint a review team to assist in reviewing  
30 and evaluating charter school applications. The team shall be ~~composed~~ **comprised** of members of the  
31 administrative staff for the district, community members **with relevant educational, organizational,**  
32 **financial, and legal experience.** ~~and a member of the Board with relevant educational, organizational,~~

1 ~~financial, and legal experience.~~ At the board meeting in December of each year, the Director of  
2 Schools/~~designee~~ shall make a recommendation to the Board on which members of his/her  
3 administrative staff should be appointed to the team. The Board shall name the members of the team at  
4 its meeting in January of each year. The Board shall designate a Chair of the review team as the  
5 contact person for answering questions about the application process and receiving applications. The  
6 Director of Schools/~~designee~~ shall develop an orientation for the team to ensure consistent evaluation  
7 standards and the elimination of real or perceived conflicts of interest.

8 The Board shall require the Director of Schools/~~designee~~ to develop a procedure for receiving,  
9 reviewing, and ruling on applications for the establishment of charter schools by the review team. The  
10 procedure shall include a timeline for the application and review process. A copy of the procedure,  
11 including the review criteria, shall be available ~~to any interested party upon request.~~ **on the district's**  
12 **website.**

13 The review team shall:

- 14 1) Evaluate all charter school applications based on the review criteria ~~adopted by the Board;~~  
15 **established by state law; and**
- 16 2) Recommend one of the following options to the Board for each application: approve, reject, or  
17 reject with stipulations for reconsideration.<sup>4</sup> ~~;~~ ~~and~~
- 18 3) ~~Make recommendations for revocation, renewal, or non-renewal of charter school contracts.~~

## 21 **APPROVAL/DENIAL OF APPLICATION<sup>5</sup>**

22 The Board shall rule by resolution on the approval or denial of ~~a~~ **an initial** charter **school** application  
23 within ninety (90) **calendar** days of receipt of the completed application, or the application shall be  
24 deemed approved by **state** law. The Director of Schools/~~designee~~ shall report the action taken by the  
25 Board to the Department of Education.

### 26 *Approval*

27 The sponsor of a charter school that is approved by the Board shall enter into a written agreement with  
28 the Board, which shall be binding on the charter school's governing body. The charter school  
29 agreement shall be in writing and signed by the sponsor and the Board.

30 The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state  
31 and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.<sup>5-6</sup>

32 Charter schools approved by the Board are expected to implement the application as submitted and  
33 approved. Material variations in operations from the approved application require amendment pursuant  
34 to ~~statute~~ **state law** and the charter school agreement.<sup>6-7</sup>

35 The Board should not **provide** ~~be expected to provide~~ services to charter schools that are not requested  
36 during the application process except for those services that are required under state or federal laws.  
37 Services agreed to be provided to the charter school by the Board shall be provided at board actual  
38 cost. The Board and charter school shall execute a service contract for any additional services.

1 New charter school agreements are approved for a ten (10) year period.<sup>7 8</sup> The Board may revoke or  
2 deny renewal of a charter school agreement for any of the reasons enumerated in state law.<sup>8-9</sup>

3 *Denial*

4 If the initial charter school application is denied, the Board shall notify the sponsor in writing within  
5 ten (10) calendar days, specifying the objective reasons for the denial and the deadline by which the  
6 sponsor may submit an amended application. Upon written receipt of the grounds for denial, the  
7 sponsor shall have thirty (30) calendar days within which to submit an amended application to correct  
8 the deficiencies. The Board shall have sixty (60) calendar days either to deny or to approve the  
9 amended application, or the application shall be deemed approved by state law.<sup>4-5</sup>

10 If the amended charter school application is denied, the Board shall notify the sponsor in writing  
11 within five (5) calendar days, specifying the objective reasons for denial and the sponsor's right to an  
12 appeal. Within ten (10) calendar days of final denial, an appeal may be filed with the Tennessee Public  
13 Charter School Commission.<sup>9-10</sup>

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Legal References

1. TCA 49-13-106; State Board of Education Policy 6.111
2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108;  
TRR/MS 0520-14-01(1)(b),(e)
3. TRR/MS 0520-14-01(1)(i)
4. TRR/MS 0520-14-01
5. TCA 49-13-108; TRR/MSS 0520-14-01
6. TCA 49-13-128
7. TCA 49-13-110(d)-(e); TRR/MSS 0520-14-01
8. TCA 49-13-110(c)
9. TCA 49-13-122
10. TCA 49-13-108(b)(5)

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>Charter School Agreements</b>	Descriptor Code: <b>1.902</b>	Issued Date: <b>10/25/18</b>
		Rescinds:	Issued:

1 *General*

2 Charter agreements shall articulate the rights and responsibilities of each party regarding school  
3 autonomy, funding, administration and oversight, outcomes, measures for evaluating success or failure,  
4 performance consequences, and other material terms. These agreements shall be separate from the  
5 application and contain terms and performance standards under which the school shall operate.<sup>1</sup>

6 All charter agreements shall:<sup>1</sup>

- 7 1. Clearly state the rights and responsibilities of the school and the authorizer;
- 8
- 9 2. ~~State and respect the autonomies to which schools are entitled (e.g. programming, staffing,~~  
10 ~~budgeting, and scheduling);~~ **Define the material terms of the agreement as being those relevant**  
11 **to renewal;**
- 12
- 13 3. ~~Define performance standards, criteria, and conditions for renewal, intervention, revocation,~~  
14 ~~and non-renewal;~~ **Allow amendments subject to the approval of both parties;**
- 15
- 16 4. ~~State when the authorizer fee will be collected;~~ **State and respect the autonomies to which**  
17 **schools are entitled (e.g. programming, staffing, budgeting, and scheduling);**
- 18
- 19 5. ~~Establish the consequences for meeting or not meeting standards;~~ **Define performance**  
20 **standards, criteria, and conditions for renewal, intervention, revocation, and non-renewal;**
- 21
- 22 6. ~~State the statutory, regulatory, and procedural terms and conditions for the school's operation;~~  
23 **State the amount of the authorizer fee and when it will be collected;**
- 24
- 25 7. ~~State reasonable pre-opening requirements or conditions for new schools to ensure that they~~  
26 ~~meet all health, safety, and other legal requirements prior to opening;~~ **Establish the**  
27 **consequences for meeting or not meeting standards as outlined by the Board;**
- 28
- 29 8. ~~State the responsibility and commitment of the school to adhere to essential public education~~  
30 ~~obligations, including admitting and serving all eligible students so long as space is available,~~  
31 ~~and not expelling or counseling out students except pursuant to a legal discipline policy~~  
32 ~~approved by the Board; and~~  
33 **State the statutory, regulatory, and procedural terms and conditions for the school's operation;**  
34

1 ~~9. State the responsibilities of the school and the authorizer in the event of school closures. State~~  
2 ~~reasonable pre-opening requirements or conditions for new schools to ensure that they meet all~~  
3 ~~health, safety, and other legal requirements prior to opening;~~

4  
5 10. State the responsibility and commitment of the school to adhere to essential public education  
6 obligations, including admitting and serving all eligible students so long as space is available,  
7 and not expelling or counseling out students except pursuant to a legal discipline policy  
8 approved by the Board; and

9  
10 11. State the responsibilities of the school and the authorizer in the event of school closures.

11  
12 Charter agreements shall include clear academic, financial, and organizational performance standards.  
13 Sources for obtaining this information shall be outlined in the agreement. At a minimum, these  
14 agreements shall include the following:

15 1. Academic performance standards that set expectations for student achievement and growth,  
16 incorporate state and federal accountability systems, and set expectations for postsecondary  
17 readiness (for high schools);

18  
19 2. Financial performance standards that enable the Board to evaluate the charter's financial  
20 stability; and

21  
22 3. Organizational performance standards that define the vital components of the educational  
23 program, the financial management standards, state and federal legal requirements, and school  
24 environment expectations for which the Board shall hold the charter accountable.

25 The performance standards included in the charter agreement shall establish specific expectations  
26 using objective measures of student achievement. This shall be the primary measure of school quality.

## 27 28 **FEE-BASED SERVICES**

29 Any fee-based services shall be outlined in a separate agreement. The provision of any such fee-based  
30 services shall not be a condition of charter approval, continuation, or renewal.<sup>2</sup>

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### Legal References

1. TCA 49-13-110; State Board of Education Policy 6.111
2. State Board of Education Policy 6.111



# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>Charter School Oversight</b>	Descriptor Code: <b>1.903</b>	Issued Date: <b>09/26/19</b>
		Rescinds: <b>1.903</b>	Issued: <b>10/25/18</b>

## 1 *General*

2 The Board shall oversee and annually evaluate charter schools to ensure they meet the performance  
3 standards and targets set forth in the charter agreement.<sup>1</sup> The Board shall create a comprehensive  
4 performance, accountability, and compliance monitoring system based on the charter **school** agreement and  
5 communicate the results to each charter school. At a minimum, the monitoring system shall address  
6 academic, financial, and organizational performance standards as outlined in the charter **school** agreement  
7 and required by the State Board of Education.<sup>1</sup> The Board shall utilize the results when making renewal,  
8 revocation, and intervention decisions. **Reports on charter school oversight shall be complied by the Director**  
9 **of Schools/designee and published on the district's webpage at least annually.**

10 The Board shall communicate with the charter schools in its portfolio as needed, including both the  
11 **charter** school leader and governing board, and provide timely notice of any material charter **school**  
12 agreement violations and performance deficiencies.

13 The Board shall articulate and enforce stated consequences for failing to meet performance  
14 expectations or compliance requirements.

## 15 **MONITORING SYSTEM**

16 **The Director of Schools/designee shall implement a performance and compliance monitoring system per the**  
17 **terms of the charter agreement. This information will be provided to the Board on an ongoing basis through**  
18 **reports that will form the basis of renewal, revocation, and intervention decisions. To aid in this, the Director**  
19 **of Schools/designee shall develop a reporting calendar that outlines when information required by state law**  
20 **shall be provided by the carter school.**

## 21 **SITE VISITS**

22 A site visit to each charter school shall be conducted annually. The purpose shall be to collect data and  
23 other qualitative information that cannot be obtained otherwise. The Director of Schools/**designee** shall  
24 develop a site visit procedure that outlines the expectations of charter schools prior to, during, and after the  
25 site visit, including review of the documents and data, classroom observations, and interviews. These visits  
26 shall minimize operational interference.

27 The Board shall provide the charter school with a report that summarizes the **school's performance outcome**  
28 **of the visit.** The report shall provide an analysis of relevant data and include general recommendations, if  
29 applicable.<sup>2</sup>

## 30 **CHARTER SCHOOL REPORTING**

31 Charter schools shall provide the information required by the charter agreement and state law to the

32 Board. The Director of Schools/~~designee~~ shall develop a reporting calendar that defines and communicates  
33 the process, methods, and timing of gathering and reporting data to the Board<sup>2</sup>.

34 By September 1, the governing body of an approved charter school shall make a written report to the  
35 Board.<sup>3</sup> The annual report shall include:

- 1 1. A report on the progress of the charter school in achieving its goals, outlined in the charter  
2 school agreement;
- 3 2. A financial statement disclosing the financial health of the charter school, including the costs of  
4 the administration, instruction, and other spending categories of the school; and
- 5 3. A detailed accounting including the amounts and sources of all funds received by the charter  
6 school, other than the funds received per state law.<sup>4</sup>

7 This reporting requirement shall begin in the year after the year in which the charter school begins  
8 operation.

9 Multiple charter schools overseen by a single governing board shall report their performance as  
10 separate, individual charter schools. Each ~~charter~~ school shall be independently accountable for its  
11 performance.

12 Each charter school governing body shall submit an annual audit of all accounts and records, to include  
13 internal school activity and cafeteria funds, to the Board as soon as practical after June 30.<sup>5</sup>

## 14 **AUTHORIZER REPORTING AND REVIEW**

15 By December 1, the Board shall report to the Department of Education detailing the authorizer fees  
16 collected in the previous school year and the authorizing obligations fulfilled using the fee.<sup>6</sup> By  
17 January 1, the Board shall submit an annual authorizer report to the Department of Education ~~and the State~~  
18 ~~Board of Education~~.<sup>7</sup> The Director of Schools/~~designee~~ shall prepare the reports and provide the information  
19 to the Board prior to submission.

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### Legal References

1. TCA 49-13-111(d); State Board of Education Policy 6.111
2. ~~State Board of Education Policy 6.500~~ TCA 49-13-120
3. TCA 49-13-120(a), (b)
4. TCA 49-13-112(a),(f) Public Acts of 2019, Chapter No. 219
5. TCA 49-13-127
6. TCA 49-13-128(e f)
7. TCA 49-13-120(~~d~~ c)



# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>Charter School Intervention</b>	Descriptor Code: <b>1.904</b>	Issued Date: <b>10/25/18</b>
		Rescinds:	Issued:

## 1 *General*<sup>1</sup>

2 The Board shall develop a clear plan for monitoring charter schools that shall be set forth in the charter  
3 agreement. If the Board identifies a deficiency in **the academics, finances, or operations of the** charter  
4 school **operations**, the Director of Schools/designee shall communicate the problem to the charter  
5 school. Any intervention shall be proportionate to the identified problem and adhere to the provisions  
6 of the charter agreement, **and intervention strategies shall preserve the school autonomy and**  
7 **responsibility while clearly stating consequences for noncompliance.**<sup>1</sup>

## 8 **INTERVENTION**<sup>+</sup>

9 The Director of Schools/designee shall give the charter school timely notice of any charter agreement  
10 violations or performance deficiencies requiring intervention. Notices shall state the:

- 11 1. Deficiency;
- 12
- 13 2. Applicable regulatory, performance, or contractual provision(s) not achieved;
- 14
- 15 3. Expected remedy; and
- 16
- 17 4. Timeframe by which the Board expects the deficiency to be remedied or a corrective action  
18 plan to be submitted.

19 The Director of Schools shall provide charter schools with reasonable time and opportunity to remedy  
20 the deficiency or to submit a corrective action plan.

## 21 **PROGRESSIVE INTEVENTIONS**<sup>2</sup>

22 **The Board shall assign a level of intervention for the charter school as defined by the charter**  
23 **agreement if deficiencies are identified. Depending on the severity of the deficiency, the Board**  
24 **reserves the right to revoke the charter agreement in accordance with state law.**

### 25 *Tier I – Notice of Deficiency*

26 **The Board shall provide the charter school with notice of the specific deficiency with supporting**  
27 **documentation as well as information on possible consequences.**

28 **Possible Deficiency: Failure to comply with the terms of the charter agreement and/or violation of state**  
29 **law.**

1 Possible Consequence: Sending a letter to the charter’s governing board including terms of a corrective  
2 action plan.

3 *Tier II – Notice of Probationary Status*

4 Tier II shall be implemented if the interventions in Tier I are unsuccessful. These interventions shall  
5 consist of a letter to the charter’s governing board as notice of probationary status, outlining the terms  
6 of the probation and the timeline for correction.

7 *Tier III – Review of Status*

8 Tier III shall be implemented if the interventions in Tier II are unsuccessful. These interventions shall  
9 consist of a recommendation to revoke the charter contract or other sanctions to be determined.

10 **REMEDIES<sup>1</sup>**

11 Charter schools shall be responsible for notifying the Board:

- 12 1. When a deficiency has been remedied;  
13  
14 2. If the charter school requires an extension of time to remedy a deficiency; or  
15  
16 3. If the charter school requests a modification to its corrective action plan.

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Legal References

1. State Board of Education Policy 6.111
2. TCA 49-13-122: Public Acts of 2023, Chapter No. 206

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Charter School Renewal</b>	Descriptor Code: <b>1.905</b>	Issued Date: <b>09/26/19</b>
		Rescinds: <b>1.905</b>	Issued: <b>10/25/18</b>

## 1 **INTERIM REVIEW**

2 The Director of Schools/designee shall conduct an interim review of a charter school in the fifth year  
3 of a charter term in accordance with guidelines developed by the Department of Education. As part of  
4 this process, the charter school shall submit a report on the progress of the school in achieving the  
5 goals and objectives set forth in the charter agreement.<sup>1</sup>

## 6 **CUMULATIVE PERFORMANCE REPORT**

7 Three (3) months prior to the date on which a charter school is required to submit a renewal  
8 application, the Director of Schools/designee shall submit a performance report to the charter school  
9 that summarizes the school's performance record over the charter term and states the summative  
10 findings concerning the school's performance and prospects for renewal.<sup>2</sup>

## 11 **APPLICATION AND EVALUATION**

12 No later than April 1 of the year prior to the year in which the charter agreement expires, the governing  
13 body of a charter school shall submit a renewal application to the Board.<sup>3</sup>

14 The Director of Schools/designee shall conduct a renewal evaluation site visit to each charter school  
15 that submits a charter renewal application.<sup>4</sup>

16 The Board will make renewal decisions by February 1<sup>st</sup> in the year the charter school agreement  
17 expires.

## 18 **RENEWAL CRITERIA<sup>4</sup>**

19 ~~The Board shall make its renewal decision based on the renewal application, annual progress reports,~~  
20 ~~and renewal performance report.~~

21 The Board shall define and communicate with schools the criteria for renewal that is consistent with  
22 the charter agreement. The Board shall make its renewal decision based on the renewal application,  
23 annual progress reports, and renewal performance report.

24 Within ten (10) days of the Board voting by resolution on a renewal application, the Director of  
25 Schools/designee shall promptly notify a school of its renewal recommendation and decision,  
26 including the reasons for the decision and any rights to an appeal. The Director of Schools/designee  
27 shall promptly communicate renewal decisions to the school community and public.

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Legal References

1. ~~TCA 49-13-121 (k) TCA 49-13-120; State Board of Education Policy 6.111; TCA 49-13-121; Public Acts of 2019, Chapter No. 219~~
2. State Board Policy 6.111
3. TCA 49-13-121 (a)
4. TCA 49-13-121; State Board of Education Policy 6.111

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>Charter School Revocation</b>	Descriptor Code: <b>1.906</b>	Issued Date: <b>09/26/19</b>
		Rescinds: <b>1.906</b>	Issued: <b>10/25/18</b>

1 *General*

2 The Board shall revoke a charter agreement if the charter school:<sup>1</sup>

- 3 1. Failed to meet **or make sufficient progress toward** the ~~minimum~~ performance **expectations**  
4 **requirements** set forth in the charter school agreement;
- 5
- 6 2. Committed a material violation of any of the conditions, standards, or procedures set forth in  
7 the charter school agreement;
- 8
- 9 3. Failed to meet generally accepted standards of fiscal management; or
- 10
- 11 4. Performed any of the acts that are conditions for non-approval of charter schools under state  
12 law.

13 **NOTICE**

14 The Director of Schools/designee shall notify the charter school of the Board's intent to revoke the  
15 charter agreement in writing at least thirty (30) days prior to the revocation.<sup>2</sup>

16 Within ten (10) days of the Board voting to renew, not renew, or revoke a charter agreement, the  
17 Director of Schools/designee shall report the Board's decision to the Department of Education. The  
18 Director of Schools/designee shall also provide **the charter school** a copy of the Board's resolution  
19 setting forth the decision and the reasons for the decisions, **and an explanation of the right to appeal.**<sup>3</sup>

20 **REVOCAION DUE TO PRIORITY STATUS**

21 The Board may revoke a charter school agreement if the charter school is identified as a priority school  
22 under state law. Revocation shall take effect immediately following the close of the school year in  
23 which the charter school is identified as a priority school.<sup>4</sup>

24 The Board shall revoke a charter school agreement if the charter school is identified as a priority  
25 school for two consecutive cycles (beginning in 2017). Revocation shall occur immediately after the  
26 close of the school year in which the charter school is identified as a priority school for the second  
27 consecutive cycle.

28

29

## 1 PROCEDURES FOR CLOSURE

- 2 The Director of Schools/~~designee~~ shall develop administrative procedures regarding charter school  
3 closures prior to the Board denying renewal or revoking a charter agreement.<sup>5</sup> ~~These procedures shall~~  
4 ~~outline a detailed protocol that will ensure timely notification to parents, orderly transition of students~~  
5 ~~and student records, and disposition of school funds, property, and assets in accordance with state law.~~

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### Legal References

1. TCA 49-13-122(~~a~~) (b); State Board of Education Policy 6.111
2. TCA 49-13-122(e)
3. ~~TCA 49-13-122(e); State Board of Education Policy 6.111~~
4. TCA 49-13-122(a); ~~Public Acts of 2019, Chapter No. 205; State Board of Education Policy 6.110~~
5. TCA 49-13-130

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>Travel</b>	Descriptor Code: <b>2.8041</b>	Issued Date: <b>02/23/23</b>
		Rescinds: <b>2.8041</b>	Issued: <b>05/26/22</b>

1 Cumberland County Board of Education adopts the following policy in regard to officials and  
2 employee travel:

3 **Authorization.** Travel may not be undertaken unless authorized in advance by an employee supervisor.

4 **Mileage Rate:** Mileage for properly authorized travel on official school business shall be reimbursed at  
5 the mileage rate ~~that matches state and federal rate~~ of ~~\$0.59~~ per mile.

6 **Meals:** Meals for properly authorized travel on official school business may be reimbursed at a  
7 maximum of \$54.00 per day. Employees who do not regularly travel out of county and are away from  
8 their official station during normal mealtime shall be reimbursed at a rate of \$13.00 for breakfast, \$15.00  
9 for lunch and \$26.00 for dinner. Normal mealtime for breakfast shall be defined as between 5:00 a.m.  
10 and 9:00 a.m.; lunch shall be defined as between 10:00 a.m. and 2:00 p.m.; and dinner shall be defined  
11 as between 5:00 p.m. and 9:00 p.m. Receipts are required to be submitted.

12 **Parking Expenses.** Charges for parking expenses incurred for properly authorized travel on official  
13 business shall be reimbursed. Receipts are required.

14 **Lodging.** Lodging for properly authorized travel on official school business shall be reimbursed at the  
15 actual cost incurred. Lodging may be at or near the site where the conference/training program is being  
16 held, at a reasonable cost. Lodging receipts are required and must itemize room charges and taxes by  
17 date.

18 **Claims for Reimbursement.** Employees should submit claims for reimbursement for travel expenses no  
19 later than thirty (30) days after completion of travel using forms provided by the School Finance  
20 Department.  
21

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Annual Operating Budget</b>	Descriptor Code: <b>2.200</b>	Issued Date: <b>03/30/17</b>
		Rescinds: <b>2.200</b>	Issued: <b>02/05/04</b>

## 1 *General*

2 All school system budgets are the operational plans stated in financial terms which describe the programs  
3 to be conducted during the fiscal year beginning July 1 ending June 30 the following year.

## 4 *Central Office*

### 5 **PREPARATION PROCEDURES**

6 Budget planning shall include an analysis of previous staffing, curriculum and facilities, and projections  
7 requiring additional staffing, curriculum modifications, and additional facilities.

8 The budget proposal should be balanced, consistent with board policy and contract conditions, to include  
9 provisions for:

- 10 • Programs to meet the needs of the entire student body;  
11 • Staffing arrangements adequate for proposed programs;  
12 • Maintenance of the district's equipment and facilities; and  
13 • Efficiency and economy.<sup>1</sup>

14 Budget preparation shall be the responsibility of the director of schools. The director of schools will  
15 establish procedures for the involvement of staff, including requests from department heads and  
16 principals, all of whom shall seek advice and suggestions from other staff and faculty members. *This*  
17 *shall be completed no later than March 1 of each year. The Director of Schools and the Chairman of the*  
18 *Board will prepare and review the budget on the appropriate forms furnished by the Commissioner, no*  
19 *later than March 20.*

20 The director of schools and the chairman of the board shall develop a budget preparation calendar no  
21 later than January 1 of the current school year.<sup>4</sup> The calendar shall be used as a guide for coordinating  
22 the budgetary activities of individuals and groups, collecting budget data, reviewing budget problems,  
23 and making budget decisions. *Director of Schools will present the budget to the Board of Education no*  
24 *later than April 1.*

### 25 **HEARING AND REVIEWS**

26 The proposed budget will be available for inspection by various interested citizens or groups in the office  
27 of the Director of Schools *April 15 – May 1 of each year.*

### 28 **FINAL ADOPTION PROCEDURE**

29 The board shall have a proposed budget in accordance with the budget timeline established by the board  
and county commission.<sup>2</sup> If a budget timeline is not agreed upon, the board shall submit a proposed  
budget to the County Commission no later than May 1<sup>st</sup>.<sup>2</sup> If the proposed budget is rejected, the board  
shall submit a revised budget proposal within ten (10) business days after receiving notice of the  
rejection.<sup>5</sup>

- 1 Within ten (10) days of adoption of the final budget, the director of schools shall file a copy with the
- 2 Commissioner of Education.<sup>3</sup>

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#### Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*; Section 4-19
2. Public Acts of 2016, Chapter No. 1080 (d)(4)
3. TCA 49-2-301(b)(1)(Z); TRR/MS 0520-1-2-.13(2)(a)
4. *See* TCA 49-2-203(a)(10)
5. Public Acts of 2016, Chapter No. 1080 (d)(5)(B)

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Testing Programs</b>	Descriptor Code: <b>4.700</b>	Issued Date: <b>10/26/23</b>
		Rescinds: <b>4.700</b>	Issued: <b>02/23/23</b>

1 *General*

2 The board shall provide for a system-wide testing program which shall be periodically reviewed and  
3 evaluated. The purposes of the program shall be to:

- 4 1. Assist in promoting accountability;
- 5
- 6 2. Determine the progress of students;
- 7
- 8 3. Assess the effectiveness of the instructional program and student learning;
- 9
- 10 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 11
- 12 5. Analyze the improvements needed in each instructional area;
- 13
- 14 6. Assist in the screening of students with learning difficulties;<sup>1</sup>
- 15
- 16 7. Assist in placing students in remedial programs;
- 17
- 18 8. Provide information for college entrance and placement; and
- 19
- 20 9. Assist in educational research by providing data.<sup>2</sup>

21 The Director of Schools shall be responsible for planning and implementing the program which includes:

- 22 1. Determining specific purposes for each test;
- 23
- 24 2. Selecting the appropriate test to be given;
- 25
- 26 3. Establishing procedures for administering the test;
- 27
- 28 4. Making provisions for interpreting and disseminating the results;
- 29
- 30 5. Maintaining testing information in a consistent and confidential manner; and
- 31
- 32 6. Ensuring that results are obtained as quickly as possible, especially when placement in a special  
33 learning program might be necessary.

1 State-mandated student testing programs shall be undertaken in accordance with guidelines published  
2 by the State Department of Education.<sup>3</sup>

### 3 **WEIGHTING TCAP SCORES**

4 TNReady<sup>4</sup> and End of Course (EOC)<sup>5</sup> scores shall be included in students' final grades as follows:

- 5 1. Grades 3-5 – 10%
- 6 2. Grades 6-8 – 10%
- 7 3. Grades 9-12 – 15%

8 The Cumberland County School System shall use the following methodology: target score method.

9 The Director of Schools may exclude these scores from students' final grades if results are not received  
10 by the district at least five (5) instructional days before the end of the course.<sup>4,5</sup>

11 Cumberland County Schools will use a Target Score Methodology for End of Course Score conversions  
12 from raw scores to scaled scores. The Tennessee Department of Education has provided the district with  
13 average raw score data for both the state and the district. Because the students testing in the fall are not  
14 always as diverse as the system population it was decided that the state average raw score would be used  
15 as a baseline score. That baseline score, the state average, will be assigned a scaled score of 84 (79). The  
16 max raw score and the baseline score will then be used to find a scale factor for each test. These numbers  
17 will be used in the formula below to develop a conversion table for each exam. The scaled score will  
18 count as 15% of the final grade of the course.

19 Scaled Score =  $[(\text{Raw Score}/\text{Max Raw Score}) \wedge (\text{Scale Factor})] * 100$

### 20 **INTEREST INVENTORIES AND CAREER ASSESSMENTS<sup>6</sup>**

21 Interest inventories shall be made available to middle schoolers. These will include assessments such as  
22 the Kuder assessment, Myers-Briggs Type Indicator, the ASVAB, or the College Board Career Finder.

23 Career aptitude assessments shall be administered to 7<sup>th</sup> and 8<sup>th</sup> graders in order to inform the student's  
24 high school plan of study. Upon receiving the results from these assessments, the school shall provide  
25 students with information on any available career and technical education opportunities in which the  
26 student is eligible to participate in.

### 27 **TESTING INFORMATION AND PARENTAL CONSENT**

28 Any test directly concerned with measuring student ability or achievement through individual or group  
29 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee  
30 of the district without first obtaining written consent of the parents or guardian(s).<sup>2</sup>

31 Results of all group tests shall be recorded on students' permanent records and shall be made available  
32 to appropriate personnel in accordance with established procedures.<sup>7</sup>

1 No later than July 31<sup>st</sup> of each year, the Board shall publish on its website information related to state  
2 and board mandated tests that will be administered during the school year. The information shall  
3 include:<sup>8</sup>

- 4 1. The name of the test;
- 5
- 6 2. The purpose and use of the test;
- 7
- 8 3. The grade or class in which the test will be administered;
- 9
- 10 4. The tentative date or dates that the test will be administered;
- 11
- 12 5. The time and manner in which parents and students will be notified of the results of the test;
- 13
- 14 6. How parent(s)/guardian(s) can access the questions and answers on their student's state-  
15 required tests; and
- 16
- 17 7. If a board mandated test, how the test complements and enhances student instruction and  
18 learning and how it serves a purpose distinct from state-required tests.

19 Testing information shall also be placed in student handbooks or other school publications that are  
20 provided to parents on an annual basis.

#### 21 **TESTING TRANSFER STUDENTS FOR GRADE PLACEMENT OR AWARDING CREDIT<sup>9</sup>**

22 Students transferring from a Category IV church-related school, Category V private school, or home  
23 school shall be awarded credit upon completion of a written exam. These exams shall be approved,  
24 administered, and graded by the school's principal/designee. Upon request from a parent/guardian,  
25 student scores from a nationally standardized achievement test in the relevant subject shall be accepted  
26 as a substitute for these exams.

27 For students in grades one through eight (1-8), the exam shall only cover the last grade completed. For  
28 students in grades nine through twelve (9-12), the exam shall only cover the last course completed by  
29 the student (for example, if a student has completed English I, II, and III, the examination shall only  
30 cover English III).

31 The Director of Schools shall provide notice to parent(s)/guardian(s) of these exams.

#### 32 **HIGH SCHOOL CREDIT EXAM FOR ELIGIBLE COURSES<sup>10</sup>**

1 A student in grades nine through twelve (9-12) may receive credit for an eligible course in which the  
2 student is not enrolled but attains a qualifying score on the eligible course's credit exam. The  
3 qualifying scores for these exams shall be presented to the Board at the July board meeting.

4 The Director of Schools/designee shall be responsible for determining which eligible courses will have  
5 a credit exam and shall provide high school students each semester the opportunity to take a credit  
6 exam for an eligible course offered. Each eligible course's credit exam shall be administered to any  
7 student seeking course credit during the first two weeks of the school year as determined by the  
8 principal. Before taking a credit exam, the student shall be notified of the qualifying score needed to  
9 receive credit for the eligible course and the grade that will be included in his/her overall grade point  
10 average if the student achieves a qualifying score on the credit exam. A student may only take a credit  
11 exam once.

12 A student may take up to four (4) exams, earning no more than four (4) credits that will be applied to  
13 the student's graduation requirements and be included in the student's overall grade point average.

14 The Director of Schools/designee shall provide information on these exams to the Department of  
15 Education at the end of the school year per state law.

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#### Legal References

1. TCA 49-10-108
2. 20 USCA § 1232(g)
3. TRR/MS 0520-01-03-.03(11)
4. TCA 49-1-617; State Board of Education Policy 2.102
5. TRR/MS 0520-01-03-.03(10); State Board of Education Policy 2.103; TCA 49-1-617
6. TCA 49-6-412
7. TCA 10-7-504(a)(4)(A)
8. TCA 49-6-6007; State Board of Education Policy 2.102; State Board of Education Policy 2.103
9. TRR/MS 0520-07-01-.03(3)
10. Public Acts of 2023, Chapter No. 269; State Board of Education Policy 2.103

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#### Cross References

Student Surveys, Analyses, and Evaluations 6.4001  
Student Records 6.600

# Cumberland County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: <b>Use of Personal Communication Devices in School</b>	Descriptor Code: <b>6.312</b>	Issued Date: <b>09/22/16</b>
		Rescinds: <b>6.312</b>	Issued: <b>11/04/04</b>

~~1 A student may possess a personal communication device such as a cell phone tablet, iPad, or any similar type  
2 device, in school, on school property, at after school activities and at school related functions, provided  
3 that during school hours and on a school bus the personal communication device remains off and concealed  
4 from view. High School students are permitted to use personal communication devices during class change  
5 and lunch.~~

6 Students may possess personal communication devices and personal electronic devices so long as such  
7 devices are turned off and stored in backpacks, purses, or personal carry-alls. Such devices include, but are  
8 not limited to, wearable technology such as eyeglasses, rings, watches that have the capability to record, live  
9 stream, or interact with wireless technology; cell phones, laptops, and tablets. However, a teacher may grant  
10 permission for the use of these devices to assist with instruction in his/her classroom, and teachers are  
11 encouraged to integrate the devices into their course work. The principal/designee may also grant a student  
12 permission to use such a device at his/her discretion.

13 Unauthorized use or improper storage of a device will result in confiscation until such a time as it may be  
14 released to the student's parent(s)/guardian(s). A student in violation of this policy is subject to disciplinary  
15 action.

~~16 At no time will any student utilize a personal communication device in an attempt to undermine  
17 instructional practices or violate an individual's privacy.~~

~~18 This does not restrict the use of communication devices as an instructional tool to be used at the  
19 discretion of the teacher.~~

~~20 Possession of a personal communication device by a student is a privilege which may be forfeited by  
21 any student who fails to abide by the terms of this policy.~~

~~22 Violations of this policy may result in disciplinary action against the student and confiscation of the  
23 personal communication device.~~

~~24 Any student possessing a personal communication device shall assume all responsibility for its care. At  
25 no time shall Cumberland County School System be responsible for preventing the theft, loss or  
26 damage to personal communication devices brought onto its property.~~

**Cumberland County Finance  
Summary Financial Statement  
January 2024**

**DRAFT / PRELIMINARY**

141 General Purpose School

Account	Description	Year-To-Date					Month-To-Date				
		Budget Estimate	Total	Actual	Encumbered	% of Budget	Budget Estimate	Total	Actual	Encumbered	% of Avg
							Avg/Mth				
<b>Revenues</b>											
40110	Current Property Tax	1,863,921.00	1,252,992.65	1,252,992.65	0.00	67.22%	155,326.75	183,525.05	183,525.05	0.00	118.15%
40120	Trustee's Collections - Prior Year	163,519.00	64,392.35	64,392.35	0.00	39.38%	13,626.58	4,244.83	4,244.83	0.00	31.15%
40130	Cir Clk/Clk & Master Collections-Pr Yr	108,155.00	43,394.99	43,394.99	0.00	40.12%	9,012.92	5,242.93	5,242.93	0.00	58.17%
40140	Interest And Penalty	91,724.00	38,173.34	38,173.34	0.00	41.62%	7,643.67	5,341.75	5,341.75	0.00	69.88%
40210	Local Option Sales Tax	16,680,255.00	8,070,524.54	8,070,524.54	0.00	48.38%	1,390,021.25	1,314,873.33	1,314,873.33	0.00	94.59%
40270	Business Tax	4,855.00	2,650.50	2,650.50	0.00	54.59%	404.58	380.00	380.00	0.00	93.92%
40275	Mixed Drink Sales	80,465.00	36,965.87	36,965.87	0.00	45.94%	6,705.42	5,598.34	5,598.34	0.00	83.49%
43517	Tuition - Other	110,000.00	64,131.00	64,131.00	0.00	58.30%	9,166.67	6,693.00	6,693.00	0.00	73.01%
43570	Receipts From Individual Schools	60,000.00	43,906.37	43,906.37	0.00	73.18%	5,000.00	9,958.37	9,958.37	0.00	199.17%
43990	Other Charges For Services	26,000.00	7,689.50	7,689.50	0.00	29.58%	2,166.67	0.00	0.00	0.00	0.00%
44120	Lease/Rentals	7,719.00	3,566.66	3,566.66	0.00	46.21%	643.25	2,097.20	2,097.20	0.00	326.03%
44145	Sale Of Recycled Materials	5,000.00	2,976.69	2,976.69	0.00	59.53%	416.67	396.37	396.37	0.00	95.13%
44170	Miscellaneous Refunds	110,000.00	108,092.93	108,092.93	0.00	98.27%	9,166.67	55,020.09	55,020.09	0.00	600.22%
44530	Sale of Equipment	0.00	5,250.00	5,250.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
44540	Sale of Property	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
44560	Damages Recovered From Individuals	500.00	379.50	379.50	0.00	75.90%	41.67	0.00	0.00	0.00	0.00%
44570	Contributions & Gifts	15,000.00	16,920.81	16,920.81	0.00	112.81%	1,250.00	1,184.46	1,184.46	0.00	94.76%
44990	Other Local Revenues	14,000.00	11,005.50	11,005.50	0.00	78.61%	1,166.67	2,398.00	2,398.00	0.00	205.54%
46511	Basic Education Program	47,198,485.00	28,710,058.80	28,710,058.80	0.00	60.83%	3,933,207.08	4,684,739.47	4,684,739.47	0.00	119.11%
46515	Early Childhood Education	1,059,450.00	587,680.38	587,680.38	0.00	55.47%	88,287.50	352,803.11	352,803.11	0.00	399.61%
46590	Other State Education Funds	738,274.96	409,758.05	409,758.05	0.00	55.50%	61,522.91	63,015.39	63,015.39	0.00	102.43%
46591	Coordinated School Health - ARRA	113,000.00	34,283.32	34,283.32	0.00	30.34%	9,416.67	34,283.32	34,283.32	0.00	364.07%
46594	Family Resource Centers - ARRA	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
46610	Career Ladder Program	100,000.00	42,712.03	42,712.03	0.00	42.71%	8,333.33	0.00	0.00	0.00	0.00%
46640	Vocational Equipment	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
46981	Safe Schools-ARRA	282,868.89	132,280.46	132,280.46	0.00	46.76%	23,572.41	0.00	0.00	0.00	0.00%
46790	Other Vocational	6,137,431.04	847,642.16	847,642.16	0.00	13.81%	511,452.59	231,869.03	231,869.03	0.00	
47401	American Rescue Plan Grant #1	0.00	94,100.78	94,100.78	0.00	0.00%	0.00	33,916.70	33,916.70	0.00	#DIV/0!
47590	Other Federal Through State	60,184.08					5,015.34	0.00	0.00		0.00%
47990	Other Federal Direct Revenue	333,000.00	0.00	0.00	0.00	0.00%	27,750.00	0.00	0.00	0.00	0.00%
48610	Donations	0.00	13,600.00	13,600.00	0.00	0.00%	0.00	13,500.00	13,500.00	0.00	#DIV/0!
48990	Other Revenue	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	#DIV/0!
49600	Proceeds from Sale of Capital Assets	0.00	32,400.00	32,400.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
49700	Insurance Recovery	0.00	22,624.71	22,624.71	0.00	0.00%	0.00	5,172.04	5,172.04	0.00	#DIV/0!
<b>Total</b>	<b>Revenues</b>	<b>\$ 75,363,806.97</b>	<b>\$ 40,700,153.89</b>	<b>\$ 40,700,153.89</b>	<b>\$ -</b>	<b>54.00%</b>	<b>\$ 6,280,317.25</b>	<b>\$ 7,016,252.78</b>	<b>\$ 7,016,252.78</b>	<b>\$ -</b>	<b>111.72%</b>

**Expenditures**

71100	Regular Instruction Program	(30,355,462.00)	14,817,560.45	14,817,460.45	100.00	-48.81%	(2,529,621.83)	2,266,299.28	2,266,299.28	0.00	89.59%
71150	Alternative Instruction Program	(346,710.00)	179,743.91	179,743.91	0.00	-51.84%	(28,892.50)	28,204.26	28,204.26	0.00	97.62%
71200	Special Education Program	(5,427,421.00)	2,656,699.24	2,647,401.89	9,297.35	-48.95%	(452,285.08)	441,576.53	433,201.43	8,375.10	97.63%
71300	Career And Technical Education	(3,799,515.00)	2,776,413.03	2,758,544.41	17,868.62	-73.07%	(316,626.25)	410,984.32	454,440.70	(43,456.38)	129.80%
71400	Student Body Education Program	(681,239.00)	394,128.89	394,128.89	0.00	-57.85%	(56,769.92)	19,308.62	19,308.62	0.00	34.01%
72110	Attendance	(220,842.00)	128,336.98	128,336.98	0.00	-58.11%	(18,403.50)	31,882.81	31,972.81	(90.00)	173.24%
72120	Health Services	(767,563.00)	420,433.43	407,461.37	12,972.06	-54.78%	(63,963.58)	63,844.64	62,462.43	1,382.21	99.81%
72130	Other Student Support	(2,141,340.00)	807,484.37	807,334.37	150.00	-37.71%	(178,445.00)	132,171.27	132,021.27	150.00	74.07%
72210	Regular Instruction Program	(1,378,911.00)	765,894.83	765,894.83	0.00	-55.54%	(114,909.25)	85,442.18	85,442.18	0.00	74.36%
72220	Special Education Program	(800,703.00)	559,564.90	559,264.90	300.00	-69.88%	(66,725.25)	75,860.38	76,570.35	(709.97)	113.69%
72230	Career And Technical Education	(539,796.00)	257,746.95	257,744.98	1.97	-47.75%	(44,983.00)	39,359.76	39,555.39	(195.63)	87.50%
72250	Technology	(1,578,682.00)	1,039,809.53	1,037,903.17	1,906.36	-65.87%	(131,556.83)	71,245.59	73,106.02	(1,860.43)	54.16%
72310	Board Of Education	(1,154,080.00)	668,780.73	668,530.73	250.00	-57.95%	(96,173.33)	65,930.24	65,680.24	250.00	68.55%
72320	Office Of The Superintendent	(329,165.00)	168,290.29	168,060.34	229.95	-51.13%	(27,430.42)	25,916.18	25,686.23	229.95	94.48%
72410	Office Of The Principal	(4,629,221.00)	2,389,316.40	2,389,316.40	0.00	-51.61%	(385,768.42)	379,096.81	379,096.81	0.00	98.27%
72510	Fiscal Services	(299,611.00)	136,650.19	136,650.19	0.00	-45.61%	(24,967.58)	19,914.28	19,914.28	0.00	79.76%
72520	Human Services/Personnel	(210,792.00)	80,178.20	78,869.40	1,308.80	-38.04%	(17,566.00)	8,860.64	8,860.64	0.00	50.44%
72610	Operation Of Plant	(5,788,084.00)	3,155,696.14	3,145,588.31	10,107.83	-54.52%	(482,340.33)	496,063.28	494,191.73	1,871.55	102.85%
72620	Maintenance Of Plant	(4,146,920.00)	1,389,503.53	1,000,362.81	389,140.72	-33.51%	(345,576.67)	94,119.38	284,932.96	(190,813.58)	27.24%
72710	Transportation	(3,931,857.00)	1,723,594.31	1,592,654.38	130,939.93	-43.84%	(327,654.75)	188,455.68	194,529.80	(6,074.12)	57.52%
72905	American Rescue Plan Act Expenditure	0.00	0.00	0.00	0.00	0.00%	-	0.00	0.00	0.00	0.00%
73300	Community Services	(160,274.00)	70,017.41	69,817.41	200.00	-43.69%	(13,356.17)	13,141.71	13,141.71	0.00	98.39%
73400	Early Childhood Education	(1,423,112.00)	705,043.31	702,997.84	2,045.47	-49.54%	(118,592.67)	108,608.59	114,763.83	(6,155.24)	91.58%
76100	Regular Capital Outlay	(235,000.00)	162,313.50	130,959.75	31,353.75	-69.07%	(19,583.33)	104,880.23	73,526.48	31,353.75	535.56%
82130	Education Debt Service	(24,328.00)	0.00	0.00	0.00	0.00%	(2,027.33)	0.00	0.00	0.00	0.00%
82230	Education Debt Service	(61.00)	0.00	0.00	0.00	0.00%	(5.08)	0.00	0.00	0.00	0.00%
99100	Transfers Out	(1,000,000.00)	0.00	0.00	0.00	0.00%	(83,333.33)	0.00	0.00	0.00	0.00%
<b>Total</b>	<b>Expenditures</b>	<b>\$ (71,370,689.00)</b>	<b>\$ 35,453,200.52</b>	<b>\$ 34,845,027.71</b>	<b>\$ 608,172.81</b>	<b>49.67%</b>	<b>\$ (5,947,557.42)</b>	<b>\$ 5,171,166.66</b>	<b>\$ 5,376,909.45</b>	<b>\$ (205,742.79)</b>	<b>86.95%</b>
<b>Total</b>	<b>141 General Purpose School</b>	<b>\$ 3,993,117.97</b>	<b>\$ 5,246,953.37</b>	<b>\$ 5,855,126.18</b>	<b>\$ (608,172.81)</b>	<b>-131.40%</b>	<b>\$ 12,227,874.66</b>	<b>\$ 1,845,086.12</b>	<b>\$ 1,639,343.33</b>	<b>\$ 205,742.79</b>	<b>-15.09%</b>

**Cumberland County, Tennessee  
Local Option Sales Tax Collections  
General Purpose School Fund  
FY 2023-2024**

Month	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual		<u>FY 23-24 Budget</u>	<u>FY 23-24 Actual</u>	<u>Difference</u>
August	\$ 801,418	\$ 838,289	\$ 870,571	\$ 1,020,777	\$ 1,166,927	\$ 1,351,767		\$ 1,432,873	\$ 1,434,099	\$ 1,226
September	\$ 780,570	\$ 819,089	\$ 865,871	\$ 952,467	\$ 1,107,995	\$ 1,364,864		\$ 1,446,756	\$ 1,362,368	\$ (84,388)
October	\$ 765,307	\$ 825,937	\$ 846,819	\$ 919,285	\$ 1,083,881	\$ 1,264,424		\$ 1,340,289	\$ 1,298,385	\$ (41,905)
November	\$ 779,901	\$ 787,757	\$ 859,937	\$ 973,849	\$ 1,106,688	\$ 1,299,471		\$ 1,377,439	\$ 1,294,789	\$ (82,650)
December	\$ 732,522	\$ 806,666	\$ 871,317	\$ 983,974	\$ 1,132,259	\$ 1,289,256		\$ 1,366,611	\$ 1,366,010	\$ (601)
January	\$ 751,619	\$ 779,663	\$ 827,204	\$ 977,133	\$ 1,159,721	\$ 1,298,903		\$ 1,376,837	\$ 1,314,873	\$ (61,964)
February	\$ 898,277	\$ 942,493	\$ 1,057,209	\$ 1,278,153	\$ 1,304,344	\$ 1,471,897		\$ 1,560,211		
March	\$ 643,613	\$ 676,708	\$ 731,082	\$ 897,298	\$ 965,550	\$ 1,156,878		\$ 1,226,291		
April	\$ 652,075	\$ 690,817	\$ 710,630	\$ 828,199	\$ 999,451	\$ 1,131,461		\$ 1,199,349		
May	\$ 781,890	\$ 815,144	\$ 854,049	\$ 1,178,207	\$ 1,264,205	\$ 1,398,362		\$ 1,482,264		
June	\$ 758,856	\$ 825,043	\$ 828,973	\$ 1,096,183	\$ 1,185,985	\$ 1,309,063		\$ 1,387,607		
July Accrual	\$ 814,461	\$ 878,558	\$ 947,306	\$ 1,114,903	\$ 1,298,919	\$ 1,399,744		\$ 1,483,729		
<b>Total</b>	<b>\$ 9,160,509</b>	<b>\$ 9,686,164</b>	<b>\$ 10,270,968</b>	<b>\$ 12,220,428</b>	<b>\$ 13,775,928</b>	<b>\$ 15,736,090</b>		<b>\$ 16,680,255</b>	<b>\$ 8,070,524</b>	<b>\$ (270,282)</b>

Cumberland County, Tennessee

General Purpose School Fund

WHEREAS the ISM State Grant for 2023-2024 required a revision to account for a change in needs and clean up.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 22nd day of February 2024, and by the Cumberland County Commission meeting on this 18th day of March 2024, that the following budget be adopted:

Decrease expenditures:

141.71300.730.COES	Vocational Instruction Equipment	\$ 2,000.00
141.71300.730.BROWN	Vocational Instruction Equipment	\$ 2,000.00
141.71300.730.GMES	Vocational Instruction Equipment	\$ 2,000.00
141.71300.730.HOME	Vocational Instruction Equipment	\$ 2,000.00
141.71300.730.NORTH	Vocational Instruction Equipment	\$ 2,000.00
141.71300.730.PINEV	Vocational Instruction Equipment	\$ 1,000.00
141.71300.730.PHILL	Vocational Instruction Equipment	\$ 2,000.00
141.71300.730.SOUTH	Vocational Instruction Equipment	\$ 2,000.00
141.71300.730.STONE	Vocational Instruction Equipment	\$ 2,000.00

Total Decrease: \$17,000.00

Increase Expenditures:

141.76100.399.COES	Other Contracted Services	\$ 2,000.00
141.76100.399.BROWN	Other Contracted Services	\$ 2,000.00
141.76100.399.GMES	Other Contracted Services	\$ 2,000.00
141.76100.399.HOME	Other Contracted Services	\$ 2,000.00
141.76100.399.NORTH	Other Contracted Services	\$ 2,000.00
141.76100.399.PINEV	Other Contracted Services	\$ 1,000.00
141.76100.399.PHILL	Other Contracted Services	\$ 2,000.00

141.76100.399.SOUTH	Other Contracted Services	\$ 2,000.00
141.76100.399.STONE	Other Contracted Services	\$ 2,000.00
Total Increase:		\$17,000.00

**SPONSORED BY:**

\_\_\_\_\_  
BOE Member

**APPROVED BY:**

\_\_\_\_\_  
Chairman of the Board

**ATTEST:**

\_\_\_\_\_  
Director of Schools

**Ayes:    Nays:    Abstain:**

Sponsor: \_\_\_\_\_ County

Commissioner

Approval: \_\_\_\_\_

County Mayor

Attest: \_\_\_\_\_

County Clerk

\_\_\_\_\_

**Budget Committee Vote: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_**

---



**Resolution #**  
Cumberland County, Tennessee  
General Program School Fund

WHEREAS the General budget requires revision to record the Outcome Based TISA Funds in the amount \$168,000.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 22th day of February 2024, and by the Cumberland County Commission meeting on March 18th, 2024, that the following budget amendment be adopted.

---

**General Budget Amendment**

<b>Increase Revenues:</b>		
141-46511	TISA Funds	\$168,000.00
Total Increase in Revenues		\$168,000.00
<b>Increase Expenditures:</b>		
141-72620-355	Maintenance & Repair	\$168,000.00
Total Increase in Expenditures		\$168,000.00

SPONSORED BY:

APPROVED BY:

---

BOE Member

Chairman of the Board

ATTEST:

Ayes: \_\_\_\_ Nays: \_\_\_\_ Abstain: \_\_\_\_

---

Director of School

Sponsor: \_\_\_\_\_

County Commissioner

Approval: \_\_\_\_\_

County Commissioner

Attest: \_\_\_\_\_

County Clerk

Budget Committee Vote

Ayes: \_\_\_\_ Nays: \_\_\_\_ Abstain: \_\_\_\_

**Resolution #**

Cumberland County, Tennessee  
General Program School Fund

WHEREAS the General budget requires revision to record the rollover funds from the Safe Schools grant in the amount of \$132,280.46.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 22th day of February 2024, and by the Cumberland County Commission meeting on March 18th, 2024, that the following budget amendment be adopted.

---

**General Budget Amendment**

<b>Increase Revenues:</b>		
141-46981	Safe Schools	\$132,280.46
Total Increase in Revenues		\$132,280.46
 <b>Increase Expenditures:</b>		
141-72620-790	Other Equipment	\$132,280.46
Total Increase in Expenditures		\$132,280.46

SPONSORED BY:

APPROVED BY:

---

BOE Member

Chairman of the Board

ATTEST:

Ayes: \_\_\_\_ Nays: \_\_\_\_ Abstain: \_\_\_\_

---

Director of School

Sponsor: \_\_\_\_\_

County Commissioner

Approval: \_\_\_\_\_

County Commissioner

Attest: \_\_\_\_\_

County Clerk

Budget Committee Vote

Ayes: \_\_\_\_ Nays: \_\_\_\_ Abstain: \_\_\_\_



**BUDGET AMENDMENT # \_\_\_\_\_**

**Cumberland County, Tennessee**

**Federal Program School Fund**

WHEREAS, the Federal TAG 3.0 Budget required a revision to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 22nd day of February 2024, that the following budget amendment be adopted:

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**Federal TAG 3.0 Budget Amendment**

**Decrease Expenditures:**

142-175-71100-163	Educational Assistants	\$27,877.88
142-175-71100-207	Medical Insurance	\$9,563.00

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Total Decrease in Expenditures		<u>\$37,440.88</u>
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**Increase Expenditures:**

142-175-71100-189	Other Salaries & Wages	\$17,190.88
142-175-71100-722	Regular Instruction Equipment	\$20,250.00

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Total Increase in Expenditures		<u>\$37,440.88</u>
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**SPONSORED BY:**

**APPROVED BY:**

\_\_\_\_\_  
BOE Member

\_\_\_\_\_  
Chairman of the Board

**ATTEST:**

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

\_\_\_\_\_  
Director of Schools

Sponsor: \_\_\_\_\_

County Commissioner

Approval: \_\_\_\_\_

County Mayor

Attest: \_\_\_\_\_

County Clerk

**Budget Committee Vote:**

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_



## Cumberland County High School

660 Stanley Street  
Crossville, TN 38555  
Telephone 931.484.6194  
Fax 931.484.6872

February 5, 2024

Cumberland County Board of Education  
Mr. William Stepp, Director  
368 Fourth Street  
Crossville, TN 38555

Dear Mr. Stepp and School Board,

This letter is a request for permission for the CCHS boys and girls wrestling teams to travel to the TSSAA State Wrestling Tournament and spend the night on February 23, 2024. Only the wrestlers that qualify for the tournament will go on this trip, not the entire team. The following coaches, full-time school employees, will be chaperones: Brad Eich, Andrew Phipps, Bekki Atkinson. The rooms required for this overnight stay will be paid for by the wrestling program.

Our team has raised all necessary funds for this trip. Team members will be transported by their parents or the coaches listed above. If you need more information or have any questions, please contact me at 931-484-6194..

Sincerely,



Brad Eich  
CCHS Head Wrestling Coach



<b>Issued:</b>	<b>Procedure:</b>	
	<b>Policy Reference:</b>	
July 2004	<b>Field Trip and Excursions</b>	4.302 Exhibit B

**Cumberland County Schools Field Trip Request**

In State/Pre-Approved \_\_\_\_\_ Overnight  Out of State \_\_\_\_\_

This form is to be submitted to the principal and received in the appropriate Director's office 2 weeks prior to the date of the trip for approval. **OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.**

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then afterward filed in the principal's office.

School CCHS Subject/Grade Level Wrestling 9-12  
 Trip Requested By Brad Cook Date of Trip 2-23+24-25  
 Destination TSSAA State Tournament City Franklin State TN  
 Departure Time 2-23 Return 2-24 Admission per student \$ N/A  
 Special Services: Check ALL that apply. Prior approval is required.  School Nurse  SpED Bus  SpED Assistant  
 Student has 504 plan  Bus with Lift

*# No bus needed.*

Please Check Type of Activity

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/Chorus
- Competition
- Sports
- Special Classroom Trip (Describe) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers Going: Brad Cook # of Students TBD  
Andrew Phipps  
Bekki Atkinson (girls)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*only wrestler that qualify for the state tournament.*

TOTAL # of TEACHERS: 2-3 TOTAL # of STUDENTS TBD

- Additional Chaperones (If Needed) \_\_\_\_\_
- Cafeteria Notified  Purchase Order Requested
  - Substitute Requested (If Needed)  Permission Slip Obtained (Take on trip)

Sponsoring Teacher's Signature Brad Cook Cell Phone # 931-510-1600 Principal's Signature [Signature] Date 1-31-24

For Transportation Dept Only			
Drivers: 1) _____	2) _____	3) _____	4) _____
Beginning Mileage _____	Ending Mileage _____	Total Miles _____	
Amount to be paid to driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Director of Schools _____	

*To be completed for out-of-state and overnight school sponsored trips only*

Approved  Denied \_\_\_\_\_  
 Director of Schools Date of Board Approval



<b>Issued:</b>	<b>Procedure:</b>	
	<b>Policy Reference:</b>	
July 2004	<b>Field Trip and Excursions</b>	4.302 Exhibit B

**Cumberland County Schools Field Trip Request**

In State/Pre-Approved \_\_\_\_\_ Overnight X Out of State \_\_\_\_\_

This form is to be submitted to the principal and received in the appropriate Director's office 2 weeks prior to the date of the trip for approval. **OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.**

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then afterward filed in the principal's office.

School CCHS Subject/Grade Level CTE 9-12  
 Trip Requested By Overman/Tumulty Date of Trip 3-19 thru 3-22  
 Destination Gatlinburg, TN City Gatlinburg State TN  
 Departure Time 3:30pm Return @ 3:00pm Admission per student \$ \_\_\_\_\_  
 Special Services: Check ALL that apply. Prior approval is required.  School Nurse  SpED Bus  SpED Assistant  
 Student has 504 plan  Bus with Lift

Please Check Type of Activity

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/Chorus
- Competition
- Sports
- Special Classroom Trip (Describe) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers Going: Mike Tumulty # of Students @ 15  
Misty Overman  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TOTAL # of TEACHERS: 2 TOTAL # of STUDENTS 15

Additional Chaperones (If Needed) \_\_\_\_\_

Cafeteria Notified  Purchase Order Requested  
 Substitute Requested (If Needed)  Permission Slip Obtained (Take on trip)

Sponsoring Teacher's Signature [Signature] Cell Phone # \_\_\_\_\_ Principal's Signature [Signature] Date 2.7.2020

For Transportation Dept Only			
Drivers: 1) _____	2) _____	3) _____	4) _____
Beginning Mileage _____	Ending Mileage _____	Total Miles _____	
Amount to be paid to driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Director of Schools _____	

*To be completed for out-of-state and overnight school sponsored trips only*

Approved  Denied \_\_\_\_\_  
 Director of Schools Date of Board Approval

## Cumberland County Board of Education Administrative Procedures

<b>Issued:</b> July 2004	<b>Procedure:</b> <b>Field Trip and Excursions</b>	<b>Policy Reference:</b> 4.302 Exhibit B
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Cumberland County Schools Field Trip Request

In State/Pre-Approved       Overnight       Out of State \_\_\_\_\_

This form is to be submitted to the principal and received in the appropriate Director's office 2 weeks prior to the date of the trip for approval. **OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.**

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then afterward filed in the principal's office.

School CCHS      Subject/Grade Level 9-12  
 Trip Requested By L. Gilpin      Date of Trip March 24-27  
 Destination Chattanooga      City Chattanooga State TN  
 Departure Time 2pm      Return 4pm      Admission per student \$ 85

Special Services: Check ALL that apply. Prior approval is required.  School Nurse  SpED Bus  SpED Assistant

Student has 504 plan  Bus with Lift

Please Check Type of Activity

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/Chorus
- Competition HOSA State
- Sports
- Special Classroom Trip (Describe) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers Going: \_\_\_\_\_ # of Students 5

Lauren Gilpin  
Skye Thomasen

TOTAL # of TEACHERS: 2      TOTAL # of STUDENTS 5

Additional Chaperones (If Needed) \_\_\_\_\_

- Cafeteria Notified       Purchase Order Requested
- Substitute Requested (If Needed)       Permission Slip Obtained (Take on trip)

Sponsoring Teacher's Signature Lauren Gilpin      Cell Phone # 931-248-0526      Principal's Signature [Signature]      Date 1.30.22

For Transportation Dept Only			
Drivers: 1) _____	2) _____	3) _____	4) _____
Beginning Mileage _____	Ending Mileage _____	Total Miles _____	
Amount to be paid to driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Director of Schools _____	

*To be completed for out-of-state and overnight school sponsored trips only*

Approved       Denied

Director of Schools \_\_\_\_\_      Date of Board Approval \_\_\_\_\_

# Cumberland County Board of Education Administrative Procedures

<b>Issued:</b> July 2004	<b>Procedure:</b> <b>Field Trip and Excursions</b>	<b>Policy Reference:</b> 4.302 Exhibit B
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**Cumberland County Schools Field Trip Request**

In State/Pre-Approved \_\_\_\_\_ Overnight   X   Out of State \_\_\_\_\_

This form is to be submitted to the principal and received in the appropriate Director's office 2 weeks prior to the date of the trip for approval. **OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.**

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then afterward filed in the principal's office.

School   CUMBERLAND COUNTY HIGH   Subject/Grade Level   9-12    
 Trip Requested By   WILLIAM MARGRAVE   Date of Trip   APRIL 15, 16, 17    
 Destination   CHATTANOOGA CONVENTION CENTER   City   CHATTANOOGA   State   TN    
 Departure Time   6:30 AM APRIL 15, 2024   Return   2:30 PM APRIL 17, 2024   Admission per student   80.00    
 Special Services: Check ALL that apply. Prior approval is required.  School Nurse  SpED Bus  SpED Assistant  
 Student has 504 plan  Bus with Lift

Please Check Type of Activity

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/Chorus
- Competition
- Sports
- Special Classroom Trip (Describe) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers Going:   WILLIAM MARGRAVE   # of Students   8    
  JON HALL    
  BEN SITTON  

TOTAL # of TEACHERS:   3   TOTAL # of STUDENTS   8  

Additional Chaperones (If Needed) \_\_\_\_\_

Cafeteria Notified  Purchase Order Requested  
 Substitute Requested (If Needed)  Permission Slip Obtained (Take on trip)

Sponsoring Teacher's Signature \_\_\_\_\_ Cell Phone #   865-621-1050   Principal's Signature   [Signature]   Date   1.31.2024  

Drivers: 1) _____ 2) _____ 3) _____ 4) _____		For Transportation Dept Only	
Beginning Mileage _____	Ending Mileage _____	Total Miles _____	
Amount to be paid to driver \$ _____	Amount for Fuel \$ _____		
Transportation Supervisor _____	Director of Schools _____		

*To be completed for out-of-state and overnight school sponsored trips only*

Approved  Denied \_\_\_\_\_

Director of Schools \_\_\_\_\_ Date of Board Approval \_\_\_\_\_

## Cumberland County Board of Education Administrative Procedures

<b>Issued:</b> July 2004	<b>Procedure:</b> <b>Field Trip and Excursions</b>	<b>Policy Reference:</b> 4.302 Exhibit B
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Cumberland County Schools Field Trip Request

In State/Pre-Approved \_\_\_\_\_      Overnight \_\_\_\_\_      Out of State

This form is to be submitted to the principal and received in the appropriate Director's office 2 weeks prior to the date of the trip for approval. **OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.**

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then afterward filed in the principal's office.

School Martin Elementary      Subject/Grade Level Beta Club  
 Trip Requested By Melissa Buffkin      Date of Trip Tuesday, 5/7/24 - Friday, 5/10/24  
 Destination New York      City New York City State NY  
 Departure Time 6:30am Return 11:00pm      Admission per student \$ \_\_\_\_\_

Special Services: Check ALL that apply. Prior approval is required.     School Nurse     SpED Bus     SpED Assistant  
 Student has 504 plan     Bus with Lift

Please Check Type of Activity

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/Chorus
- Competition
- Sports
- Special Classroom Trip (Describe) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers Going: Brad Buffkin      # of Students approx 30  
Melissa Buffkin

\*Bus is not needed, We will be taking a charter bus.

TOTAL # of TEACHERS: 2      TOTAL # of STUDENTS approx 30

Additional Chaperones (If Needed) \_\_\_\_\_

Cafeteria Notified       Purchase Order Requested  
 Substitute Requested (If Needed)       Permission Slip Obtained (Take on trip)

Sponsoring Teacher's Signature Melissa Buffkin      Cell Phone # (931) 200-3226      Principal's Signature Christie VanWinkle      Date 8/8/23

For Transportation Dept Only			
Drivers: 1) _____	2) _____	3) _____	4) _____
Beginning Mileage _____	Ending Mileage _____	Total Miles _____	
Amount to be paid to driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Director of Schools _____	

<i>To be completed for out-of-state and overnight school sponsored trips only</i>	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____
Director of Schools	Date of Board Approval

## Cumberland County Board of Education Administrative Procedures

Issued:	Procedure:	Policy Reference:
July 2004	<b>Field Trip and Excursions</b>	4.302 Exhibit B

Cumberland County Schools Field Trip Request

In State/Pre-Approved  Overnight  Out of State

This form is to be submitted to the principal and received in the appropriate Director's office 2 weeks prior to the date of the trip for approval. **OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.**

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then afterward filed in the principal's office.

School Pleasant Hill Elem. Subject/Grade Level 6-8<sup>th</sup> FCCLA  
 Trip Requested By Jennifer Barnwell Date of Trip March 20-22  
 Destination Gatlinburg, TN City Gatlinburg State TN  
 Departure Time 8:00 Return 2:30 Admission per student \$ \_\_\_\_\_

Special Services: Check ALL that apply. Prior approval is required.  School Nurse  SpED Bus  SpED Assistant  
 Student has 504 plan  Bus with Lift

Please Check Type of Activity

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/Chorus
- Competition
- Sports
- Special Classroom Trip (Describe) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers Going: <u>Jennifer Barnwell</u>	# of Students <u>10</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL # of TEACHERS: 1 TOTAL # of STUDENTS 10

Additional Chaperones (If Needed) \_\_\_\_\_

Cafeteria Notified  Purchase Order Requested  
 Substitute Requested (If Needed)  Permission Slip Obtained (Take on trip)

Sponsoring Teacher's Signature Jennifer Barnwell Cell Phone # 931-200-7352 Principal's Signature Jeanie Kubra Date 1-29-24

For Transportation Dept Only			
Drivers: 1) _____	2) _____	3) _____	4) _____
Beginning Mileage _____	Ending Mileage _____	Total Miles _____	
Amount to be paid to driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Director of Schools _____	

*To be completed for out-of-state and overnight school sponsored trips only*

Approved  Denied \_\_\_\_\_  Approved  Denied \_\_\_\_\_

Director of Schools \_\_\_\_\_ Date of Board Approval \_\_\_\_\_ Director of Schools \_\_\_\_\_

## Cumberland County Board of Education Administrative Procedures

<b>Issued:</b> July 2004	<b>Procedure:</b> <b>Field Trip and Excursions</b>	<b>Policy Reference:</b> 4.302 Exhibit B
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**Cumberland County Schools Field Trip Request**

In State/Pre-Approved     
  Overnight     
  Out of State

This form is to be submitted to the principal and received in the appropriate Director's office 2 weeks prior to the date of the trip for approval. **OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.**

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then afterward filed in the principal's office.

School Pleasant Hill Elementary      Subject/Grade Level Ag/FFA  
 Trip Requested By Samantha Essex      Date of Trip March 24-27  
 Destination Gatlinburg      City Gatlinburg      State TN  
 Departure Time 1:00pm      Return 3:00pm      Admission per student \$ 80  
 Special Services: Check ALL that apply. Prior approval is required.  
  School Nurse  
  SpED Bus  
  SpED Assistant  
 Student has 504 plan  
  Bus with Lift

Please Check Type of Activity

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/Chorus
- Competition
- Sports
- Special Classroom Trip (Describe) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers Going:	# of Students
<u>Samantha Essex</u>	<u>10</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL # of TEACHERS: 1      TOTAL # of STUDENTS 10

- Additional Chaperones (If Needed) \_\_\_\_\_
- Cafeteria Notified     
  Purchase Order Requested  
 Substitute Requested (If Needed)     
  Permission Slip Obtained (Take on trip)

Sponsoring Teacher's Signature Samantha Essex     
 Cell Phone # 931-787-4132     
 Principal's Signature Sharon Beckman     
 Date 1-29-24

For Transportation Dept Only			
Drivers: 1) _____	2) _____	3) _____	4) _____
Beginning Mileage _____	Ending Mileage _____	Total Miles _____	
Amount to be paid to driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Transportation Director of Schools _____	

Approved     
  Denied     
  Approved     
  Denied

Director of Schools     
 Date of Board Approval     
 Director of Schools

# Cumberland County Board of Education Administrative Procedures

Issued: July 2004	Procedure: <b>Field Trip and Excursions</b>	Policy Reference: 4.302 Exhibit B
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## Cumberland County Schools Field Trip Request

In State/Pre-approved \_\_\_\_\_ Overnight  Out of State \_\_\_\_\_

This form is to be submitted to the principal and received in the appropriate Director's Office 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School STONE MEMORIAL Subject/Grade Level 9-12 FOOTBALL  
 Trip Requested By DERIK SAMBER Date of Trip JULY 11-13 2024  
 Destination EDGAR EVANS STATE PARK City SILVER POINT State TN  
 Departure time 8:00 AM Return NOON Admission per student: \$ \_\_\_\_\_  
 Special Services needed such as school nurse, handicap vehicle, etc. \_\_\_\_\_

Please check type of Activity:

- |   |   |
|---|---|
| <input type="checkbox"/> Academic Field Trip  | <input checked="" type="checkbox"/> Competition                     |
| <input type="checkbox"/> Incentive Field Trip | <input checked="" type="checkbox"/> Sports                          |
| <input type="checkbox"/> School Clubs         | <input type="checkbox"/> Special Classroom Trip (description) _____ |
| <input type="checkbox"/> Band/Chorus          | <input type="checkbox"/> Other _____                                |

Teachers: DERIK SAMBER # of Students 25  
DUANE HAZELTON  
DANIEL DELK  
TANNER K. BURLAND  
 Total: 4 Total: 29

Additional Chaperones (if needed) CHRIS OSMON, BRANDON HOWARD

- Cafeteria notified     Purchase order requested     Permission slip obtained (should be taken on trip)  
 Substitute requested (if needed)

[Signature] 931-267-7548 [Signature] 1/29/24  
 Sponsoring Teacher's Signature    Cell Phone #    Principal's Signature    Date

<i>For transportation Department Only</i>			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total miles _____	
Amount to be paid driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Director of Schools _____	

<i>This section to be completed for out-of-state or overnight school sponsored trips only</i>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Director of Schools Signature _____	
Date of Board Approval _____	



PROPOSED FUNDRAISING ACTIVITIES

School: North Cumberland

Fund/account name: EPIC

Proposed fundraising activities: Raise funds for our EPIC Behavior program for children selling tote bags

Proposed uses of funds raised: To provide rewards to children for EPIC behavior

Planned purchase date: 2/26/24 - thru end of y.r.

Contingency for funds not utilized: return to EPIC program for future use

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: Earn 40% through sales of bags

Requested by: Courtney Hennessy Date: 11/31/24

Approved by: Marylane M. Allen Date: 1/31/24  
Principal

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Schools\*

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021

**Dr. Scott Calahan, Principal  
Cumberland County High School  
660 Stanley Street  
Crossville, TN 38555  
School: (931) 484-6194**



February 2024

Mr. Stepp and the Cumberland County Board of Education:

I respectfully request that the following CTE budget items be retired from Cumberland County High School.

Under old inventory system

food Processor silver and black Cuisinart 309218 1000256 CTE Perkins

Please see attached To Retire Inventory Sheet

Respectfully,

Steven Miller

Cumberland County High School~CCHS

Room Inventory Worksheet

2/9/2024

25-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
___ 100050	Renaissance CPS RESPONDER KIT	unknown	ELECTRONIC			\$0.00
___ 1000222	Brother PE780D Embroidery Machine	PE780D	SEWING MACHINE		U62347-H2G293661	\$0.00
___ 1000477	Neat NM-1000 Scanner	NM-1000	OFFICE EQUIPMENT		CN14B7101252	\$0.00
___ 1000504	DeWALT DWE5755B Circular Saw	DWE575SB	SHOP EQUIPMENT		164394	\$0.00
___ 1000509	DeWALT OCD985M2 Cordless Drill	OCD985M2	SHOP EQUIPMENT		DCD985	\$0.00
___ 1000543	Paslode F350S Framing Nailer	F350S	SHOP EQUIPMENT		1526IL2898	\$0.00
___ 1000688	Briggs and Stratton Vanguard Engine	Vanguard	INSTRUCTIONAL EQUIPMENT			\$0.00
___ 1000689	Briggs and Stratton Vanguard Engine	Vanguard	INSTRUCTIONAL EQUIPMENT			\$0.00
___ 1000690	Briggs and Stratton Vanguard Engine	Vanguard	INSTRUCTIONAL EQUIPMENT		709118851531	\$0.00
___ 1000692	Briggs and Stratton 700IC Engine	700IC	INSTRUCTIONAL EQUIPMENT		805306291346	\$0.00
___ 1000693	Briggs and Stratton Quantum 5hp Engine	Quantum 5hp	INSTRUCTIONAL EQUIPMENT		96112156-1	\$0.00
___ 1000694	Briggs and Stratton Quantum 5hp Engine	Quantum 5hp	INSTRUCTIONAL EQUIPMENT		96112156-2	\$0.00
___ 1000695	Briggs and Stratton Quantum 5hp Engine	Quantum 5hp	INSTRUCTIONAL EQUIPMENT		96112156-3	\$0.00

Cumberland County High School~CCHS

Room Inventory Worksheet

2/9/2024

25-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
1000696	Briggs and Stratton Quantum 5hp Engine	Quantum 5hp	INSTRUCTIONAL EQUIPMENT		96112156-4	\$0.00
1000697	Briggs and Stratton Vanguard Engine	Vanguard	INSTRUCTIONAL EQUIPMENT		709118851519	\$0.00
1000698	Briggs and Stratton Vanguard Engine	Vanguard	INSTRUCTIONAL EQUIPMENT		709118851534	\$0.00
1000710	Briggs and Stratton Engine	unknown	INSTRUCTIONAL EQUIPMENT		110105569777	\$0.00
1000711	Briggs and Stratton Engine	unknown	INSTRUCTIONAL EQUIPMENT		1012305651406	\$0.00
1000712	Briggs and Stratton Engine	unknown	INSTRUCTIONAL EQUIPMENT		1012305651162	\$0.00
1000713	Briggs and Stratton Engine	unknown	INSTRUCTIONAL EQUIPMENT		1101055669788	\$0.00
1000714	Briggs and Stratton Engine	unknown	INSTRUCTIONAL EQUIPMENT		1012305651407	\$0.00
1000715	Briggs and Stratton Engine	unknown	INSTRUCTIONAL EQUIPMENT		1012305651461	\$0.00
1000716	Briggs and Stratton Engine	unknown	INSTRUCTIONAL EQUIPMENT		1012305651408	\$0.00
1000717	Briggs and Stratton Engine	unknown	INSTRUCTIONAL EQUIPMENT		1101055669798	\$0.00
1000718	Briggs and Stratton Quantum 5hp Engine	Quantum 5hp	INSTRUCTIONAL EQUIPMENT		96112156-5	\$0.00
1000720	Briggs and Stratton Quantum 5hp Engine	Quantum 5hp	INSTRUCTIONAL EQUIPMENT		96112156-6	\$0.00

**Cumberland County High School~CCHS  
Room Inventory Worksheet**

2/9/2024

<b>25-TO RETIRE INVENTORY~BOE- RETIRE Holding</b>					<b>Room Type: VIRTUAL</b>		
<b>Tag</b>	<b>Product</b>	<b>Model</b>	<b>Product Type</b>	<b>Assigned To</b>	<b>Serial</b>	<b>Price</b>	
___ 1000748	Apple A1502 MacBook Pro Laptop	A1502	LAPTOP		C02RN2M8F VH3	\$0.00	
___ 1000815	Data LQ2-LE Collection Device	LQ2-LE	ELECTRONIC		16017648	\$0.00	
___ 1000816	Data LQ2-LE Collection Device	LQ2-LE	ELECTRONIC		16017231	\$0.00	
___ 1000817	Data LQ2-LE Collection Device	LQ2-LE	ELECTRONIC		16014909	\$0.00	
___ 1000818	Data LQ2-LE Collection Device	LQ2-LE	ELECTRONIC		16016464	\$0.00	
___ 1000819	Data LQ2-LE Collection Device	LQ2-LE	ELECTRONIC		16015346	\$0.00	
___ 1000820	Data LQ2-LE Collection Device	LQ2-LE	ELECTRONIC		16015144	\$0.00	
___ 1000821	Data LQ2-LE Collection Device	LQ2-LE	ELECTRONIC		16016300	\$0.00	
___ 1000822	Vernier BTA CO2 Sensor	BTA	ELECTRONIC			\$0.00	
___ 1000836	BTA Labquest Docking Station	Labquest	ELECTRONIC			\$0.00	
___ 1000837	BTA Labquest Docking Station	Labquest	ELECTRONIC			\$0.00	
___ 1000842	Wards Science VWR Linear Spring Scale	VWR	ELECTRONIC		B622563467	\$0.00	
___ 1000844	Wards Science VWR Linear Spring Scale	VWR	ELECTRONIC		B622563477	\$0.00	

Cumberland County High School~CCHS

**Room Inventory Worksheet**

2/9/2024

25-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
___ 1000983	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LR06Z2ME	\$0.00
___ 1000984	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LR06Z2RG	\$0.00
___ 1000987	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LR06Z2R0	\$0.00
___ 1000988	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LR06Z2QJ	\$0.00
___ 1001476	Elmo TT02RX Document Camera	TT02RX	CAMERAS & EQUIPMENT		616491	\$585.00
___ 1001591	Bosch JS470E Jigsaw	JS470E	SHOP EQUIPMENT		106006022	\$0.00
___ 1001669	Apple iPad 3	unknown	iPad		SDYTJC52G DJ8T	\$0.00
___ 1001676	Apple iPad 3	unknown	iPad		SDYTJ8JBN DJ8T	\$0.00
___ 1001886	Apple 21 1/2 inch iMac Computer	unknown	COMPUTER		C02HL1JJDK L9	\$0.00
___ 1001905	Brother NS40 Project Runway Sewing Machine	NS40 Project Runway	SEWING MACHINE		U61896-B2G207798	\$0.00
___ 1002264	DeWALT DCK283D2 Drill	DCK283D2	SHOP EQUIPMENT		DEF887	\$0.00
___ 1002344	Vernier LABQ2 LabQuest 2	LABQ2	INSTRUCTIONAL EQUIPMENT		17025258	\$0.00
___ 1002345	Vernier LABQ2 LabQuest 2	LABQ2	INSTRUCTIONAL EQUIPMENT		17025946	\$0.00
___ 1002353	Vernier LQ2 CRG Charging Station	LQ2 CRG	ELECTRONIC			\$0.00

Cumberland County High School~CCHS

Room Inventory Worksheet

2/9/2024

25-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price	
___ 1002381	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6HOLMR3	\$0.00	
___ 1002384	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6HOGMR2	\$0.00	
___ 1002387	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6GZFMR2	\$0.00	
___ 1002389	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6GZDMR2	\$0.00	
___ 1002390	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6GYJMR2	\$0.00	
___ 1002391	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6GYFMR2	\$0.00	
___ 1002393	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6HODMR2	\$0.00	
___ 1002394	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6HOHMR2	\$0.00	
___ 1002395	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6GXJMR2	\$0.00	
___ 1002397	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6GZMHR2	\$0.00	
___ 1002402	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6GYKMR2	\$0.00	
___ 1002403	Dell W14B OptiPlex 5250 AIO	W14B	COMPUTER		6GYGMR2	\$0.00	
___ 1002509	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		P202TX2E	\$0.00	

Cumberland County High School~CCHS  
**Room Inventory Worksheet**  
2/9/2024

25-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
1002510	Lenovo 81ER Chromebook	81ER	CHROMEBOOK		P202U92A	\$0.00
1002512	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		P202TKGU	\$0.00
1002513	Lenovo 81ER Chromebook	81ER	CHROMEBOOK		P202PPS4	\$0.00
1002725	Wards Science Electronic Balance	unknown	ELECTRONIC		8340220065	\$341.96
1002789	Geriatric Training Manikin	Interchangeable Parts	MEDICAL MODEL			\$0.00
1505	Bretford Rolling Computer Table	unknown	FURNITURE			\$0.00
180252024	Bostitch T31 Brad Nailer	T31	SHOP EQUIPMENT		1063362	\$0.00
180252131	Miller Multimatic 200 MIG Welder	Multimatic 200	SHOP EQUIPMENT			\$0.00
180255153	Hitachi dv181 18v Cordless Drill	dv181	SHOP EQUIPMENT		J170625	\$0.00
180255154	Hitachi dv181 18v Cordless Drill	dv181	SHOP EQUIPMENT		J171569	\$0.00
180255239	Sharp 638275 TV	638275	TV		32L-S400	\$0.00
180255463	Briggs and Stratton Intek 206 Engine	Intek 206	INSTRUCTIONAL EQUIPMENT		126412-1	\$0.00
180255465	Briggs and Stratton Intek 206 Engine	Intek 206	INSTRUCTIONAL EQUIPMENT		126412-3	\$0.00
180255471	Briggs and Stratton Intek 206 Engine	Intek 206	INSTRUCTIONAL EQUIPMENT		126412-9	\$0.00
180256657	Wilton Vise	unknown	SHOP EQUIPMENT			\$0.00

Cumberland County High School~CCHS

Room Inventory Worksheet

2/9/2024

25-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
182502063	DeWALT DW303M Reciprocating saw	DW303M	SHOP EQUIPMENT		50530	\$0.00
1924	Bretford Rolling TV Cart	unknown	CART			\$0.00
23734	Apple iMac Core 2 Duo 1_83 GHz 17 inch A1195 Computer	A1195 EMC 2124	COMPUTER		W882149628 9	\$0.00
3109	Dell Inspiron 5160 Laptop	Inspiron 5160	LAPTOP		4555157176 3	\$0.00
3693	David White 9075c Transit with Tripod	9075c	SHOP EQUIPMENT			\$0.00
3694	Transit-Aluminum with Big Head and Tripod	unknown	SHOP EQUIPMENT			\$0.00
3696	CST Berger Transit w/Small Head	Small Head Aluminum	SHOP EQUIPMENT			\$0.00
3697	Wolfcraft Tool stand	unknown	SHOP EQUIPMENT			\$0.00
38774	Epson H294A PowerLite 84 LCD Projector	H294A PL84	PROJECTOR		LS6F952080 L	\$665.00
42491	Apple AirPort Extreme 802 11inch 5th Generation Network Router	802	BASE STATION		C86G58WJD M72	\$0.00
43	Makita 5005BA Circular saw	5005BA	SHOP EQUIPMENT		43538E	\$0.00
S02399	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	100e 2nd Generation	CHROMEBOOK		P202U2LB	\$0.00



William G. Stepp • Director of Schools

Teresa Boston • Board Chair

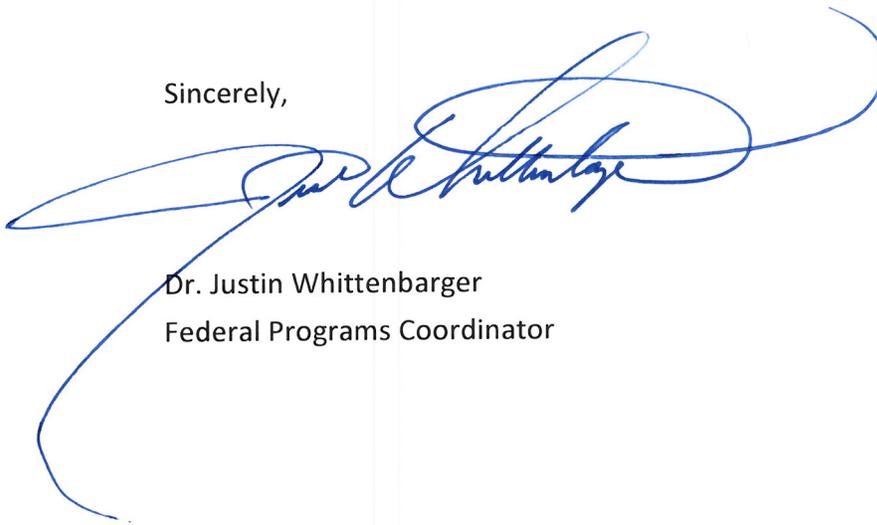
February 14, 2024

Mr. William G. Stepp, Director  
Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Mr. William Stepp and Board of Education,

Federal Programs is submitting a list of equipment to be retired by the BOE in this month's regularly scheduled board meeting. Please include the attached Equipment Retirement Requests on the consent agenda.

Sincerely,



Dr. Justin Whittenbarger  
Federal Programs Coordinator

# Federal Equipment Inventory List RETIREMENT February 2024

INVENTORY TAG ID #	Title Holder	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	Percentage of Federal	PURCHASE DATE
10001103	CCS-180	FY10	YM01202KDMV	COMPUTER	APPLE	UNKNOWN	MARTIN	FEDERAL	33-108	65307	TITLE I	\$852.94	100%	5/4/2010
10001113	CCS-180	FY10	YM01204WDMV	COMPUTER	APPLE	UNKNOWN	MARTIN	FEDERAL	33-116	65307	FEDERAL	\$852.94	100%	5/4/2010
10001276	CCS-180	FY11	562578	CAMERA	ELMO	TT02RX	STONE	FEDERAL	74-314	5783	TITLE I	\$545.00	100%	10/1/2010
10001277	CCS-180	FY11	562581	CAMERA	ELMO	TT02RX	STONE	FEDERAL	74-113	5783	TITLE I	\$545.00	100%	10/1/2010
10001369	CCS-180	FY12	617686	CAMERA	ELMO	TT02RX	STONE	FEDERAL	74-110	71774	TITLE I	\$600.00	100%	8/29/2011
10001373	CCS-180	FY12	617707	DOCUMENT CAMERA	ELMO	TT02RX	STONE	FEDERAL	74-306	71774	TITLE I	\$600.00	100%	8/29/2011
10001376	CCS-180	FY12	617697	DOCUMENT CAMERA	ELMO	TT02RX	STONE	FEDERAL	74-307	71774	TITLE I	\$600.00	100%	8/29/2011
10001531	CCS-180	FY12	BOGUSCART22	CART	BALT	89759	MARTIN	FEDERAL	33-114	72273	TITLE I	\$168.63	100%	9/28/2011
10005480	CCS-180	FY14	1263030	CAMERA	ELMO	TT12	STONE	FEDERAL	74-106	82574	TITLE I	\$390.59	\$1.00	9/17/2013
10005538	CCS-180	FY14	DMPMP0RZFK10	IPAD	APPLE	UNKNOWN	STONE	FEDERAL	74-056	85945	RTTT	\$479.00	\$1.00	5/21/2014
10005745	CCS-180	FY15	DMQPVE1FK10	IPAD	APPLE	UNKNOWN	STONE	FEDERAL	74-056	90334	TITLE VI	\$428.95	100%	3/25/2015
10005746	CCS-180	FY15	DMRPC10JFK10	IPAD	APPLE	UNKNOWN	STONE	FEDERAL	74-056	90334	TITLE VI	\$428.95	100%	3/25/2015
10005943	CCS-180	FY16	C02Q55JDFYOT	COMPUTER	APPLE	UNKNOWN	MARTIN	FEDERAL	33-129	92428	TITLE I	\$999.00	100%	8/24/2015
10005950	CCS-180	FY16	C02Q55HOFYOT	COMPUTER	APPLE	UNKNOWN	MARTIN	FEDERAL	33-108	92428	TITLE I	\$999.00	100%	8/24/2015
10005951	CCS-180	FY16	C02Q55G8FYOT	COMPUTER	APPLE	UNKNOWN	MARTIN	FEDERAL	33-108	92428	TITLE I	\$999.00	100%	8/24/2015
10006788	CCS-180	FY17	C02STUMJGTFJ	LAPTOP	APPLE	UNKNOWN	STONE	FEDERAL	74-056	99013	TITLE V	\$1,699.00	100%	6/12/2016
10006791	CCS-180	FY17	DMPST29JHG5D	IPAD	APPLE	UNKNOWN	STONE	FEDERAL	74-056	99012	TITLE V	\$379.00	100%	7/12/2016
10007103	CCS-180	FY17	SDMPNFB0F185	IPAD	APPLE	UNKNOWN	STONE	FEDERAL	74-306	9595	TITLE I	\$354.95	100%	8/3/2017
10007115	CCS-180	FY17	SDMPNFB56F185	IPAD	APPLE	UNKNOWN	STONE	FEDERAL	74-304	9595	TITLE I	\$354.95	100%	8/3/2017
10007116	CCS-180	FY17	SDMPNFB0F185	IPAD	APPLE	UNKNOWN	STONE	FEDERAL	74-308	9595	TITLE I	\$354.95	100%	8/3/2017
10007209	CCS-180	FY17	SC02T7MZPGTFJ	LAPTOP	APPLE	UNKNOWN	STONE	FEDERAL	74-306	101289	TITLE I	\$1,699.00	100%	3/5/2017
10007210	CCS-180	FY17	SC02T7MY8GTFJ	LAPTOP	APPLE	UNKNOWN	STONE	FEDERAL	74-026	101289	TITLE I	\$1,699.00	100%	3/5/2017
10007215	CCS-180	FY17	VNB3388099	PRINTER	HP	P2035N	STONE	FEDERAL	74-310	9710	TITLE I	\$504.72	100%	12/5/2017
10007581	CCS-180	FY18	C17MVOFTG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007582	CCS-180	FY18	C17MQ6TUG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007583	CCS-180	FY18	C17MQ6RUG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007584	CCS-180	FY18	C17MV057G085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007585	CCS-180	FY18	C17MVOGKG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007586	CCS-180	FY18	C17MQ6GRG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007587	CCS-180	FY18	C17MQ6W2G085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007588	CCS-180	FY18	C17MQ6F6G085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007589	CCS-180	FY18	C17MQ76GG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007590	CCS-180	FY18	C17MVOXAG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007591	CCS-180	FY18	C17MVOXKG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007592	CCS-180	FY18	C17MQ6X2G085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007593	CCS-180	FY18	C17MQ6FJG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007594	CCS-180	FY18	C17MV177G085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007595	CCS-180	FY18	C17MV14WG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007596	CCS-180	FY18	C17MQ6PKG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10007597	CCS-180	FY18	C17MQ70JG085	LAPTOP	APPLE	MACBOOKAIR2014E	PHOENIX	FEDERAL	85-114	104803	TITLE I	\$676.31	100%	12/26/2017
10008044	CCS-180	FY19	P202UGLK	CHROMEBOOK	LENOVO	100E	STONE	FEDERAL	74-111	10450	TITLE I	\$234.51	100%	12/7/2018

INVENTORY TAG ID #	Title Holder	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	Percentage of Federal	PURCHASE DATE
10008045	CCS-180	FY19	P202PLJ3	CHROMEBOOK	LENOVO	100E	STONE	FEDERAL	74-111	10450	TITLE I	\$234.51	100%	12/7/2018
10008049	CCS-180	FY19	P202UKX2	CHROMEBOOK	LENOVO	100E	STONE	FEDERAL	74-111	10450	TITLE I	\$234.51	100%	12/7/2018
10008425	CCS-180	FY20	SDMPZDRF4MF3M	IPAD	APPLE	32GB	STONE	FEDERAL	74-207	10811	TITLE I	\$299.00	100%	9/25/2019
10008506	CCS-180	FY20	SGG7ZQ0F0MF3M	IPAD	APPLE	7	STONE	FEDERAL	74-208	10928	TITLE I	\$299.00	100%	11/23/2019
10008529	CCS-180	FY20	GK5T3X2	CHROMEBOOK	DELL	3100	PHOENIX	FEDERAL	85-107	115396	TITLE I	\$254.51	100%	1/20/2020
20003429	CCS-180	FY23	9A652M522K21270146	ACTIVPANEL ACTIVPANEL	PROMETHIAN	AP9-A65	STONE	FEDERAL	74-208	129907	ESSER 2.0	\$2,349.00	100%	10/6/2022
20004446	CCS-180	FY23	9A652M728K20520395	W/STAND	PROMETHEAN	AP9-A65-NA-1	STONE	FEDERAL		132028	TITLE I	\$2,249.00	100%	3/2/2023





# Cumberland County Federal Programs Equipment Retirement Request

Cumberland County Schools  
368 4th Street  
Crossville, TN 38555

*Phoenix*

School Name

*11/21/23*

Date

Tag Number	Serial or ID Number	Description	Reason Retired
<i>✓10007588</i>		<i>Apple Air 11.6</i>	<i>outdated</i>
<i>✓10007586</i>		<i>"</i>	<i>"</i>
<i>✓10007587</i>		<i>"</i>	<i>"</i>
<i>✓10007597</i>		<i>"</i>	<i>"</i>
<i>✓10007595</i>		<i>"</i>	<i>"</i>
<i>✓10007585</i>		<i>"</i>	<i>"</i>
<i>✓10007591</i>		<i>"</i>	<i>"</i>
<i>✓10007582</i>		<i>"</i>	<i>"</i>
<i>✓10007593</i>		<i>"</i>	<i>"</i>
<i>✓10007596</i>		<i>"</i>	<i>"</i>
<i>✓10007592</i>		<i>"</i>	<i>"</i>
<i>✓10007589</i>		<i>"</i>	<i>"</i>
<i>✓10007594</i>		<i>"</i>	<i>"</i>
<i>✓10007590</i>		<i>"</i>	<i>"</i>
<i>✓10007581</i>		<i>"</i>	<i>"</i>
<i>✓10007583</i>		<i>"</i>	<i>"</i>
<i>(10007584 taken by tech years ago)</i>		<i>"</i>	<i>"</i>

*[Signature]*  
Principal Signature

*[Signature]*  
Federal Programs Director Signature

# Cumberland County Federal Programs Equipment Retirement Request

Cumberland County Schools  
368 4th Street  
Crossville, TN 38555

Stone Elementary

School Name

12-13-2023

Date

Tag Number	Serial or ID Number	Description	Reason Retired
20003429	9A652M522K21270146	Activ Panel	Retire Tag # warranty
20004446	9A652M728K20520395	Activ Panel	Retire Tag # Warranty
10006788	C025TUMJGTFS	MacBook	Obsolete
10007210	SC02T7MY86TFJ	MacBook	Obsolete
10007209	SC02T7mzPGTFJ	MacBook	Obsolete
10007215	VB3388099	Printer	Broken
10001369	617686	Elmo Doc. Cam	Outdated
10001373	617707	Elmo Doc. Cam	Outdated
10005480	1263030	Elmo Doc. Cam	Outdated
10001376	617697	Elmo Doc. Cam	Outdated
10001276	562578	Elmo Doc. Cam	Broken
10008045	P202PLJ3	Chromebook	Broken
10008049	P202UKX2	Chromebook	Broken
10008044	P202UGLK	Chromebook	Broken
10007115	SDMPNFB56F185	ipad	Outdated
10007116	SDMPNFBT0F185	ipad	Outdated
10007103	SDMPNFBADF185	ipad	Outdated
10006791	DmPST29JHG5D	ipad	Outdated
10001277	562581	Elmo Doc. Cam	Broken
10008425	SDMPZDRF4MF3M	ipad	Obsolete

Ann R. B.

Principal Signature

[Signature]

Federal Programs Director Signature





William G. Stepp Director of Schools

Teresa Boston Board Chair

February 13, 2024

Mr. William G. Stepp

Cumberland County Board of Education

368 Fourth Street

Crossville, TN 38555

Dear Mr. Stepp and Board of Education,

I am submitting to you the General, Food Service and Special Education Department's list(s) of items to be retired by the BOE at February's regular scheduled board meeting. Please include this list on the consent agenda. If you have any further questions or concerns, please contact myself or our CFO.

Sincerely,

Marilyn Noel

Kathy Hamby

Marlene Holton

Central Services  
Room Inventory Worksheet

2/8/2024

18-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
<i>FOOD SERV</i> 100141	Kolpak Walk-In Freezer/Cooler	unknown	APPLIANCE		144958	\$0.00
<i>FOOD SERV</i> 100142	Manitowoc Walk-In Freezer/Cooler	unknown	APPLIANCE		200	\$0.00
<i>FOOD SERV</i> 100379	Holding Cabinet	unknown	APPLIANCE			\$0.00
<i>FOOD SERV</i> 101048	TRUE TUC67F Box Freezer	TUC67F	APPLIANCE		3773606	\$0.00
<i>FOOD SERV</i> 101983	Kolpak Walk-In Freezer/Cooler	unknown	APPLIANCE		410047635A	\$0.00
<i>FOOD SERV</i> 102512	Carlisle UC452523 Rolling Cart	UC452523	CART			\$0.00
<i>GENERAL</i> 180003658	HP ProCurve 4108GL Network Managed Switch	4108GL	NETWORK MANAGED SWITCH		SG330MF09 2	\$0.00
<i>GENERAL</i> 18033194	HP ProCurve 4108GL Network Managed Switch	4108GL	NETWORK MANAGED SWITCH		SG30863905	\$0.00
<i>GENERAL</i> 180332888	HP ProCurve 4108GL Network Managed Switch	4108GL	NETWORK MANAGED SWITCH		SG315MF02 W	\$0.00
<i>GENERAL</i> 180743533	HP 2524 ProCurve Network Managed Switch	2524	NETWORK MANAGED SWITCH		SG20400964	\$0.00
<i>GENERAL</i> 25065	HP ProCurve 4108GL Network Managed Switch	4108GL	NETWORK MANAGED SWITCH			\$0.00
<i>GENERAL</i> 38033	HP 2610 24G ProCurve Network Managed Switch	2610 24G	NETWORK MANAGED SWITCH		CN906X10S D	\$0.00
<i>GENERAL</i> 38257	HP 2610 24G ProCurve Network Managed Switch	2610 24G	NETWORK MANAGED SWITCH		CN0906X10 Q9	\$0.00
<i>GENERAL</i> 38640	HP 2610 24G ProCurve Network Managed Switch	2610 24G	NETWORK MANAGED SWITCH		CN928ZT2H H	\$0.00

Central Services  
**Room Inventory Worksheet**  
 2/8/2024

18-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
<u>GENERAL</u> 38641	HP 2610 48G ProCurve Network Managed Switch	2610 48G	NETWORK MANAGED SWITCH		CN928ZU1F 2	\$0.00
<u>GENERAL</u> 38642	HP 2610 48G ProCurve Network Managed Switch	2610 48G	NETWORK MANAGED SWITCH		CN928ZU0B N	\$0.00
<u>GENERAL</u> 38643	HP 2610 48G ProCurve Network Managed Switch	2610 48G	NETWORK MANAGED SWITCH		CN928ZU09 W	\$0.00
<u>GENERAL</u> 38782	HP 2610 48G ProCurve Network Managed Switch	2610 48G	NETWORK MANAGED SWITCH		CN952ZU0Z B	\$0.00
<u>GENERAL</u> 43426	HP 2610al 24G ProCurve Network Managed Switch	2610AL 24G	NETWORK MANAGED SWITCH		SG303IQ0M 6	\$0.00



SPED

Central Services  
Room Inventory Worksheet

2/12/2024

18-306ARETIRE FOOD SERV/SPED HALL - Virtual SPED Retire					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Other #1	Serial	Price	
12711	Bookcase	unknown	BOOKCASE			\$0.00	
1782	Apple Mac mini Computer	unknown	COMPUTER		YM6452TFW DA	\$0.00	
180256045	Cart	unknown	CART			\$0.00	
180256046	Cart	unknown	CART			\$0.00	
180256048	Cart	unknown	CART			\$0.00	
3255S	Balt Rolling Cart	Presentation Cart	CART			\$229.00	
5568	Apple iPad 16GB Black	iPad Wi-Fi 16GB Black	iPad		DMQL5BXTF 182	\$479.00	
5762	Redcat RX-RC2 Classroom Audio System	RX-RC2	ELECTRONIC		RX-RC2- 130527-0390	\$849.00	
5815	Apple MacBook Pro	MacBook Pro	LAPTOP		CPWL8FABD TY3	\$964.05	
5880	Apple MacBook Pro Mac to School	MacBook Pro	LAPTOP		C02GW174D V16	\$449.00	
5882	Apple MacBook Pro Mac to School	MacBook Pro	LAPTOP		C02HKPHG DV13	\$449.00	

# Homestead Elementary School

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3889 Hwy 127 South • Crossville, TN 38572 • 931-456-8344 • Fax: 931-456-8342

*Mary Elizabeth Edmonds*  
Principal



*Ashlee Watts*  
Assistant Principal

February 12, 2024

Mr. William Stepp  
Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Mr. Stepp and Board of Education,

I am submitting Homestead Elementary's list of items to be retired by the BOE at February's regular monthly meeting. Please include these lists on the agenda. If you have questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Mary Edmonds". The signature is written in a cursive, flowing style.

Mary Elizabeth Edmonds  
Principal

For General Retire- February		HES
Prop #	Model	Reason for Retire
30209	Laminex S-979 Laminator	OBSOLETE/BROKEN
30211	Valtronics Prolmage 3000 Poster Printer	OBSOLETE/BROKEN
46880	amplifier	OBSOLETE/BROKEN
38525	HP Printer	OBSOLETE/BROKEN
42098	Apple A1124 iMac Core 2 Duo 2.26 GHz 20" 16GB	OBSOLETE/BROKEN
42073	Apple A1124 iMac Core 2 Duo 2.26 GHz 20" 16GB	OBSOLETE/BROKEN
46792	HP 11 G5 Chromebook	OBSOLETE/BROKEN
30627	Promethean ActivBoard Interactive Whiteboard	OBSOLETE/BROKEN
S03256	Lenovo 100e 2nd Generation w/Google Chrome Mgmt.	OBSOLETE/BROKEN

**Christie VanWinkle  
Principal**



**Kasey Lowe  
Assistant Principal**

**Glenn L. Martin Elementary School  
1362 Miller Avenue \* Crossville, TN 38555  
Phone (931) 484-7547 Fax (931) 484-8785**

February 12, 2024

Cumberland County Board of Education  
Mr. William Stepp  
368 Fourth Street  
Crossville, TN 38555

Dear Mr. Stepp,

The attached list contains items to be retired from Glenn Martin Elementary School and declared surplus.

If you have any questions, please direct them to me at 931-484-7547.

Sincerely

Kasey Lowe  
Assistant Principal

Attachment

Date	PROP #	S/N #	MODEL	REASON FOR RETIRE	GENERAL RETIRE
2/9/24	S04065		CHROMEBOOK	Obsolete	
2/9/24	S02970		CHROMEBOOK	Obsolete	
2/9/24	S01504		CHROMEBOOK	Obsolete	
2/9/24	S01516		CHROMEBOOK	Obsolete	
2/9/24	S01536		CHROMEBOOK	Obsolete	
2/9/24	S03448		CHROMEBOOK	Obsolete	
2/9/24	S01489		CHROMEBOOK	Obsolete	
2/9/24	S01515		CHROMEBOOK	Obsolete	
2/9/24	S01539		CHROMEBOOK	Obsolete	
2/9/24	S01523		CHROMEBOOK	Obsolete	
2/9/24	S01508		CHROMEBOOK	Obsolete	
2/9/24	S01488		CHROMEBOOK	Obsolete	
<del>2/9/24</del>	<del>S02965</del>		CHROMEBOOK	Obsolete	
2/9/24	S01511		CHROMEBOOK	Obsolete	
2/9/24	S01541		CHROMEBOOK	Obsolete	
2/9/24	S01488		CHROMEBOOK	Obsolete	
2/9/24	S01503		CHROMEBOOK	Obsolete	
<del>2/9/24</del>	<del>S01533</del>		CHROMEBOOK	Obsolete	
2/9/24	S01497		CHROMEBOOK	Obsolete	
2/9/24	S01509		CHROMEBOOK	Obsolete	
2/9/24	S01540		CHROMEBOOK	Obsolete	
2/9/24	S01513		CHROMEBOOK	Obsolete	
2/9/24	S01510		CHROMEBOOK	Obsolete	
2/9/24	S01522		CHROMEBOOK	Obsolete	
2/9/24	S01542		CHROMEBOOK	Obsolete	
2/9/24	S01500		CHROMEBOOK	Obsolete	
2/9/24	S01507		CHROMEBOOK	Obsolete	
2/9/24	S01538		CHROMEBOOK	Obsolete	
2/9/24	S01487		CHROMEBOOK	Obsolete	
2/9/24	S01519		CHROMEBOOK	Obsolete	
2/9/24	S01521		CHROMEBOOK	Obsolete	

2/9/24	S01544		CHROMEBOOK	Obsolete	
2/9/24	S01545		CHROMEBOOK	Obsolete	
2/9/24	S01506		CHROMEBOOK	Obsolete	
2/9/24	S01484		CHROMEBOOK	Obsolete	
2/9/24	S02959		CHROMEBOOK	Obsolete	
2/9/24	S01546		CHROMEBOOK	Obsolete	
2/9/24	S01543		CHROMEBOOK	Obsolete	
2/9/24	S01547		CHROMEBOOK	Obsolete	
2/9/24	S01502		CHROMEBOOK	Obsolete	
2/9/24	S01498		CHROMEBOOK	Obsolete	
2/9/24	S01501		CHROMEBOOK	Obsolete	
2/9/24	S01499		CHROMEBOOK	Obsolete	
2/9/24	SO4777		CHROMEBOOK	Obsolete	
2/9/24	S01491		CHROMEBOOK	Obsolete	
2/9/24	S01537		CHROMEBOOK	Obsolete	
2/9/24	S01524		CHROMEBOOK	Obsolete	
2/9/24	S01495		CHROMEBOOK	Obsolete	
2/9/24	S01505		CHROMEBOOK	Obsolete	
2/9/24	S01549		CHROMEBOOK	Obsolete	
2/9/24	S01526		CHROMEBOOK	Obsolete	
2/9/24	S01525		CHROMEBOOK	Obsolete	
2/9/24	S01528		CHROMEBOOK	Obsolete	
2/9/24	S01531		CHROMEBOOK	Obsolete	
2/9/24	S01532		CHROMEBOOK	Obsolete	
2/9/24	S01483		CHROMEBOOK	Obsolete	
2/9/24	S01493		CHROMEBOOK	Obsolete	
2/9/24	S01494		CHROMEBOOK	Obsolete	
2/9/24	S01530		CHROMEBOOK	Obsolete	
2/9/24	S01535		CHROMEBOOK	Obsolete	
2/9/24	S01490		CHROMEBOOK	Obsolete	
2/9/24	S01534		CHROMEBOOK	Obsolete	

2/9/24	S01527		CHROMEBOOK	Obsolete	
2/9/24	S01529		CHROMEBOOK	Obsolete	
2/9/24	S01492		CHROMEBOOK	Obsolete	
2/9/24		49025	CHROMEBOOK	Obsolete	
2/9/24		49023	CHROMEBOOK	Obsolete	
2/9/24		49044	CHROMEBOOK	Obsolete	
2/9/24		49026	CHROMEBOOK	Obsolete	
2/9/24		51083	iMAC DESKTOP	Obsolete	
2/9/24		38811	iMAC DESKTOP	Obsolete	
2/9/24		51074	iMAC DESKTOP	Obsolete	
2/9/24		51084	iMAC DESKTOP	Obsolete	
2/9/24		42432	iMAC DESKTOP	Obsolete	



Mitch Lowe, Principal

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The Phoenix School  
931-456-1228  
203 Taylor Street  
Crossville, TN 38555

Phone:  
Fax: 931-456-9862

February 5, 2024

Dear Ladies and Gentlemen:

On behalf of The Phoenix Campus, I am requesting the retirement of the following surplus item by the Cumberland County Board of Education:

Property #27712.

See attached.

Sincerely,

Sharon Miller  
Assistant Principal

Lenovo 80YS N23 Chromebook w/ChromeOS MGT

Product No.: H2128

NO  
IMAGE  
AVAILABLE

Manufacturer: Lenovo  
Model: 80YS N23  
Product Type: CHROMEBOOK  
Area: None  
Price: \$0.00  
Other 1:  
Other 2:  
Other 3:

SKU:  
Projected Life: 0

Notes:  
Hayes Conversion - 2020-09-02



H2128

Tags	Count	Accessories	Price	Units
27712	2			
	27694	No Accessories Issued With This Item		

# Pleasant Hill School



486 East Main Street  
Crossville, TN 38571

Phone (931) 277-3677  
Fax (931) 277-3880  
Tracie Buckner, Principal  
Cristyn Diana, Assistant Principal

February 13, 2024

Dear BOE:

Please retire the following technology items as they are obsolete or non-repairable and no longer under warranty.

<b>TAG</b>	<b>S/N</b>	<b>Description</b>	<b>Reason to Retire</b>
45151	SC1MN6G7TDTY3	Apple MacBook Pro	obsolete
45161	SC1MN6GB0DTY3	Apple MacBook Pro	obsolete
45169	SC1MN687LDTY3	Apple MacBook Pro	obsolete
45158	SC1MN6G9XDTY3	Apple MacBook Pro	obsolete
S03146	P202RK1G	Lenovo 100e 2nd Gen	Non-repairable /no warranty
S03152	P202U3DY	Lenovo 100e 2nd Gen	Non-repairable /no warranty
1000811	U63879F6N728204	Brother HLL2340DW Printer	CTE/permission granted by Nancy Garren

Thank you,

Cristyn Diana  
Assistant Principal



# Stone Memorial High School

2800 Cook Road · Crossville, TN 38571

Telephone (931) 484-5767

**Kelly J. Smith**

*Principal*

TO: Mr. William Stepp, Director of Schools  
Cumberland County Board of Education

FROM: Kelly Smith, Principal  
April Moore, Assistant Principal  
Stone Memorial High School

RE: Inventory Items for Retirement

DATE: February 09, 2024

Dear Mr. Stepp and B.O.E. Members:

Attached you will find a list of inventory items that are slated for retirement. Our SMHS Technology Technician and our School Inventory Auditor have inspected each item. The property no longer serves the staff or students of SMHS or would the property serve another Cumberland County student or employee. Please accept our proposal to retire the items and know that we will follow all proper protocols to dispose of them once approval is granted.

If you have any questions, please feel free to contact us. In an effort to ensure that our inventory is accurate and our school materials records are kept current with fidelity, Mrs. Moore is working diligently to collaborate with others, especially technology, special education, and CTE departments to maintain accuracy through TIP-Web IT.

Respectfully submitted,

Kelly Smith  
Principal

April Moore  
Assistant Principal

Stone Memorial High School~SMHS  
**Room Inventory Worksheet**

2/9/2024

<b>79-TO RETIRE INVENTORY~BOE-RETIRE Holding</b>				<b>Room Type: VIRTUAL</b>		
<b>Tag</b>	<b>Product</b>	<b>Model</b>	<b>Product Type</b>	<b>Other #1</b>	<b>Serial</b>	<b>Price</b>
1001211	Welding Helmet	Camouflage	SHOP EQUIPMENT			\$0.00
1083	Transit Telescope 20x	unknown	SHOP EQUIPMENT			\$0.00
18017	File Cabinet	unknown	FILE CABINET			\$0.00
18018	Adult desk	unknown	FURNITURE			\$0.00
18038	DeWALT Grinder	unknown	SHOP EQUIPMENT		738888	\$0.00
S06647	HP 11 G8 EE Chromebook w/Google Management	11 G8 EE	CHROMEBOOK		5CD1096VV G	\$0.00



**South Cumberland Elementary School**

**3536 Lantana Rd.**

**Crossville, TN 38572**

**Telephone: 931-788-671 Fax: 931-788-1116**

**Principal: Dawn Hall \* V. Principal: Blake Allen**

To: Cumberland County Board of Education

Mr. William Stepp Director of Schools

From: Dawn Hall

Date: February 9, 2024

Re. Retired

Please approve the item(s) attached. Thank you for your consideration in this matter.

A handwritten signature in black ink that reads "Dawn Hall". The signature is written in a cursive, flowing style.

Dawn Hall

Principal, South Cumberland Elementary

# Retire FEBRUARY 2024

34747	C02KGR36DNCV	computer	obsolete
34813	1913021750283	Turbo tardy pass printer	obsolete
45624	C02Q9Y7VG940	Laptop	obsolete
45626	C02Q9YP6G940	Laptop	obsolete
45639	C02QF6JG940	Laptop	obsolete
45644	C02Q9YT2G940	Laptop	obsolete
45734	C02Q64KGFY0T	Laptop	obsolete
S00010	6FKD7Y2	Chromebook	obsolete
S00070	9R166Y2	Chromebook	obsolete
S00155	JJB56Y2	Chromebook	obsolete
S00160	3HRD7Y2	Chromebook	obsolete
S00204	5P6C7Y2	Chromebook	obsolete
S00207	1BN56Y2	Chromebook	obsolete
S00281	G7Q56Y2	Chromebook	obsolete
S00301	68Z66Y2	Chromebook	obsolete
S00350	9WQ76Y2	Chromebook	obsolete
S00388	HLQB7Y2	Chromebook	obsolete
S00404	7YX97Y2	Chromebook	obsolete
S00488	672P7Y2	Chromebook	obsolete
S00503	23886Y2	Chromebook	obsolete

# Retire FEBRUARY 2024

S00504	BZ2C7Y2	Chromebook	obsolete
S00520	6JYC7Y2	Chromebook	obsolete
S00621	CCRD7Y2	Chromebook	obsolete
S00659	5YC66Y2	Chromebook	obsolete
S00735	934F7Y2	Chromebook	obsolete
S00751	334G7Y2	Chromebook	obsolete
S00822	1KK76Y2	Chromebook	obsolete
S00903	F3H76Y2	Chromebook	obsolete
S00919	6WG56Y2	Chromebook	obsolete
S00998	19H76Y2	Chromebook	obsolete
S02213	P202QKET	Chromebook	obsolete
S03322	P202QUXK	Chromebook	obsolete
S03325	P202TMXN	Chromebook	obsolete
S03327	P202RNEY	Chromebook	obsolete
S03328	P202QSHD	Chromebook	obsolete
S03329	P202S20D	Chromebook	obsolete
S03334	P202RNRX	Chromebook	obsolete
S03335	P202RNFC	Chromebook	obsolete
S03336	P202TVKD	Chromebook	obsolete

# Retire FEBRUARY 2024

S03337	P202RP1W	Chromebook	obsolete
S03338	P202UG62	Chromebook	obsolete
S03339	P202SL1S	Chromebook	obsolete
S03340	P202UH5J	Chromebook	obsolete
S03341	P202U6W5	Chromebook	obsolete
S03342	P202UL57	Chromebook	obsolete
S03343	P202TRKF	Chromebook	obsolete
S03344	P202UA17	Chromebook	obsolete
S03346	P202T26T	Chromebook	obsolete
S03347	P202T97P	Chromebook	obsolete
S03349	P202U7X1	Chromebook	obsolete
S03351	P202RNN7	Chromebook	obsolete
S03352	P202T6JR	Chromebook	obsolete
S03354	P202UGJE	Chromebook	obsolete
S03356	P202UG08	Chromebook	obsolete
S03358	P202RWZY	Chromebook	obsolete
S03359	P202QSL2	Chromebook	obsolete
S03360	P202R4TB	Chromebook	obsolete
S03361	P202RGWN	Chromebook	obsolete

# Retire FEBRUARY 2024

S03361	P202RGWN	Chromebook	obsolete
S03362	P202R80Q	Chromebook	obsolete
S03363	P202U1DF	Chromebook	obsolete
S03367	P202U2JV	Chromebook	obsolete
S03368	P202RP3H	Chromebook	obsolete
S03372	P202R745	Chromebook	obsolete
S03373	P202UDGQ	Chromebook	obsolete
S03374	P202S2LA	Chromebook	obsolete
S03375	P202TUBN	Chromebook	obsolete
S03377	P202TUT0	Chromebook	obsolete
S03378	P202QFRC	Chromebook	obsolete
S03382	P202TYSD	Chromebook	obsolete
S03383	P202QM3M	Chromebook	obsolete
S03384	P202P9H1	Chromebook	obsolete
S03385	P202U8MF	Chromebook	obsolete
S03388	P202PP05	Chromebook	obsolete
S03390	P202RK49	Chromebook	obsolete
S03421	FY686Y2	Chromebook	obsolete
S03422	6V3B7Y2	Chromebook	obsolete
S03470	GRJJ7Y2	Chromebook	obsolete

# Retire FEBRUARY 2024

S03538	1DWG7Y2	Chromebook	obsolete
S03589	2HQ56Y2	Chromebook	obsolete
34727	C02KGR36DNCV	Apple 21 1/2 inch iMac Computer	
S03351	P202RNN7	LENOVO 100E CHROMEBOOK	
S03344	P202UA17	LENOVO 100E CHROMEBOOK	
45734	C02Q64KGFY0T	Apple 21 1/2 inch iMac Computer	
45644	C02Q9YT2G940	Apple MacBook Air	
45639	C02QF6JG940	Apple MacBook Air	
45626	C02Q9YP6G940	Apple MacBook Air	
45624	C02Q9Y7VG940	Apple MacBook Air	
34813	1913021750283	Raptor Turbo 450 Tardy pass printer	
Apple iMac computer		46110	SD25L20HXFFYV
Apple iMac computer		46104	SD25L20ENFFYV
Apple iMac computer		46115	SD25L20KDFFYV
Lenovo 100e 2nd Generation w/Google Chrome Mgmt		S03349	P202U7X1
Dell 3100 Chromebook Laptop w/Google Mgt		S00156	47NC7Y2