

Board of Education

February 23, 2023 6:00 PM

Central Services Board Room

1. Call to Order - Ms. Teresa Boston
2. Moment of Silence/Pledge of Allegiance - Ms. Teresa Boston
Carston McMurray
Izabella Coleman
3. Welcome to Visitors - Ms. Teresa Boston
4. Kids First Recognition
Dr. Robert "Buck" Wood
Mr. Derek Allen
5. Special Recognition - Ms. Teresa Boston
6. Roll Call
7. Declaration of Conflict - Mr. Earl Patton
8. *Approval of January Minutes
9. *Approval of Agenda
10. Acknowledgement of Elected Officials
11. Community Comments
12. School Board Reports
- 12.A. TLN Report - Ms. Shannon Stout
13. Board Member(s) Report from Training(s)
14. Legal Report - Mr. Earl Patton
15. EMA Presentation Storm Ready District-Travis Cole-EMA Director
16. Director's Report - Mr. William Stepp
- 16.A. *DHA Board Members
- 16.B. *TDOE ESSER Addenda
- 16.C. Annual Planning Calendar
- 16.D. FYI
- 16.D.1. Administrative Meeting Agenda
- 16.D.2. Attendance Report
- 16.D.3. Personnel Report
- 16.D.4. Substitute List
- 16.D.5. Professional Development Report
- 16.D.6. School News Articles
- 16.D.7. School Calendar of Events
17. School Board Committees
- 17.A. Policy Committee-Ms. Rebecca Hamby
- 17.A.1. *Approval of First Reading of Policies
- 17.A.2. *Approval of Second Reading of Policies
- 17.A.3. *Approval of First and Second Reading-Review Only Policies
- 17.B. Athletic Committee-Mr. Nick Davis
- 17.C. Budget Committee Meeting - Ms. Teresa Boston
- 17.D. Building and Grounds Committee-Mr. Robert Safdie
- 17.E. Safety Committee-Mrs. Rebecca Hamby
- 17.F. Contract Committee-Ms. Teresa Boston
18. Chief Financial Officer's Report
- 18.A. Monthly Financial Report
- 18.B. Monthly Sales Tax Report
- 18.C. *141 Budget Amendments
- 18.D. *142 Budget Amendments
- 18.E. *143 Budget Amendments

19. *Consent Agenda
 - 19.A. *Approval of Volunteers
 - 19.B. *Approval of Overnight and Out of State Field Trips
 - 19.C. *Approval of Contracts
 - 19.C.1. Martin Elementary & Simple Pix Agreement
 - 19.D. *School Wide Fundraisers
 - 19.E. *Approval of Disposal of Surplus Property
 - 19.F. *Executive Approval
 20. Old Business
 21. Questions from Media
 22. Adjournment
 23. (*) Indicates Board Approval Required
- (*) Indicates Board Approval Required**

Dr. Buck Wood has made a huge impact on education in Cumberland County. In his own words, "As a child of an excellent and dedicated teacher and coach and an excellent homemaker and image provider, I have always felt teaching is a truly noble profession. I have always thought that good teachers are grossly underpaid and there should be some means to reward their efforts. I have also been concerned that some students are not able to participate in some school extra- curricular activities due to financial issues. I have established this foundation to address these two issues. Hopefully, as the fund grows, we will provide more incentives for our students and foster their continued education. It is my hope that we will end up with a better educated and motivated workforce and fewer drug and drop-out failures."

Twice a year, Dr. Wood assembles a committee that fills requests from teachers and coaches around Cumberland County. The money goes toward books, activities, entry fees, and many other needs of educators and their students. While Dr. Wood is a very humble man who doesn't ask for anything from other people, he wants Cumberland Countians to unite to support educators and their needs and he appreciates any donations that are extended to the CSW Foundation, also referred to as The Charitable Fund.

To: Dr. Rebecca Farely, Cumberland County Schools Chief Academic Officer
Mr. William Stepp, Cumberland County Schools System Director
Cumberland County Schools Board of Education

From: April A. Moore, Stone Memorial High School, Assistant Principal
Kelly Smith, Stone Memorial High School, Principal

Subject: Nomination of Mr. Derek Allen for the Kids First Award

Date: January 18, 2023

Mr. Derek Allen is a local businessman who is the owner and operator of the Crossville Chick-fil-A. He serves Stone Memorial High School students in various capacities as well as other Cumberland County Schools' students. Mr. Allen expressed his desire to partner with Stone Memorial High School prior to the opening of his restaurant. Consistently, he has communicated a student-centered philosophy. His desire for the youth of this county to grow and be leaders in the community has been evident in each conversation we have shared. Mr. Allen has made a commitment to provide brighter futures for our youth and empower our community to care for each other.

Mr. Derek Allen has provided scholarship information to the students along with opportunities for students to overcome the barriers that may prohibit their postsecondary success. Through the Chick-fil-A Leadership Academy, our students are provided opportunities for personal growth through service and leadership. Chick-Fil-A Leadership Academy representatives visited Stone Elementary and North Cumberland to distribute books donated by Chick-Fil-A to Pre-k and Kindergarten students. Members took time to read to the young students as well. Each member that is a part of the Chick-Fil-A Leadership Academy is learning to be a better community leader. This is one small example of the impact that Mr. Allen continues to have in our schools and community.

Mr. Allen's generosity and kindness know no bounds if a student's need must be met. I once contacted Derek to inquire about the price of a nugget tray for our SMHS Food Pantry students. He insisted that there would be no cost, as usual. The students were thrilled to discover that their Christmas celebration would also include Chick-Fil-A nuggets and an abundance of sauce. Additionally, Mr. Allen has supported SMHS athletics through donations of time and delicious food. I will always remember the morning that Mr. Derek Allen entered the

SMHS cafeteria with his ever-present, genuine smile and warm handshake. In his hands, he held a gift card for each faculty, staff, and student. What a way to brighten the holidays! Putting kids first in the community certainly merits Derek Allen to be deserving of honor and recognition.

April A. Moore

Stone Memorial High School

Assistant Principal

Board of Education
January 26, 2023 6:00 PM
Central Services Board Room

The Cumberland County Board of Education met in a special session on Thursday, January 26, 2023, in the Central Services Board Room, where the meeting was called to order by Chairman Boston at the approximate hour of 6:02 pm. Boston advised, welcome ladies and gentlemen to our meeting. It is absolutely marvelous to see this many smiling faces. I am going to call this meeting to order.

PRESENT:

Stull, Safdie, Nichols,
Hale, Davis, King,
Hamby, Boston, Stout

Earl Patton (Attorney)
Moira “Mo” Charnot (Media)
Julia Timson (CCEA Representative)

ABSENT:

None

STUDENT REPRESENTATIVES:

CCHS - Megan Melechea
SMHS - Neil Parek
Phoenix - Elijah Vandever

1. Call to Order - Ms. Teresa Boston (See above)

2. Moment of Silence/Pledge of Allegiance - Ms. Teresa Boston - Boston led the board members in a Moment of Silence. After a moment of silence, Raelyn Sohl and Cooper Hillis from Homestead Elementary led the audience in the Pledge of Allegiance. Raelyn and Cooper were awarded a certificate of appreciation for their participation in tonight’s meeting.

3. Welcome to Visitors - Ms. Teresa Boston - Boston advised, Next is a welcome to our visitors. We've got a house full tonight and I certainly appreciate it and I know this board appreciates your being here and your interest in our children. So thank you.

4. Kids First Recognition (See Exhibit #1) Stepp advised, So next is our Kids First Award. Would Glenn Martin Elementary school principal come on up or assistant principal Mrs. Lowe. Lowe advised, I’m just going to read the letter that I submitted to the board. We would love to nominate Barb Duncan for the Kids First Award. She has volunteered in Mrs. Buffkin's classroom at Martin Elementary for many years. She helps read to students three or four days every week. The students love to see her come! She attends the First United Methodist Church and the church has formed a partnership with our school, with her help as a leader. Over the years she has organized the volunteers that come to help at our school. She oversees the distribution of gift cards to our teachers each year. She organized a book drive last year to send books home with all of our students in kindergarten through third grade. She has attended field trips, helped spread mulch at the school and helped with food backpacks for students to take home on the weekends. She also serves on our Title 1 Committee and our school improvement team. Besides being a selfless role model to our students, she helps in the community at the Arts Circle Public Library, the Crossville Air Show and many other places. In her spare time, she enjoys playing tennis and donates tennis balls to the teachers at school. She's always thinking of others. We cannot

think of anyone more deserving of this award! Thank you, Mrs. Duncan, for everything you do for our school and our community! Stepp advised, for the Kids First Award, awarded to Barb Duncan for exceptional selfless service to the kids of Cumberland County Schools. Thank you for your continued support and love for our kids.

5. Charitable Fund (See Exhibit #2) Boston advised, next on our agenda is the Charitable Fund. Stepp asked, Dr. Wood if you would come forward please. Boston advised, we always like to see Dr. Wood come. Dr. Wood advised, it started back in 2005 and it started with \$5000 as a kind of special contribution for the Spring and Fall semesters and this semester will be giving out \$17,700. So it's really good. I'd like to make a plea again. The thing that is most disappointing to me is we have so few people involved in it. These brochures are out front. Look at them. You know if people want to make a \$5 or \$10 donation monthly, these things would add up. And we really need more involvement through the community. There's just no reason teachers should have to take out their pockets to buy school supplies. There's no reason why students should not be able to get the education they need because they can't afford the supplies. So I hope that everybody will look at this and contribute some in the future and spread the word. Stepp asked, you do this twice a year, correct? Wood replied, yes. We do it in Spring and Fall. The Fall was over \$15,000 and now it's over \$17,000. Farley read the names of the Charitable Fund Spring 2023 recipients.

Charitable Fund Spring 2023

Brown Elementary	Kasi Lewis	5th grade ELA	\$250
Brown Elementary	Miranda Sims	5th grade Science/SS class	\$675
Crab Orchard Elementary	Jessica Marsee	Music/Band/Choir	\$300
Crab Orchard Elementary	Lindsay Armes	5th grade Science Class	\$300
Crab Orchard Elementary	Lindsay Armes	BETA Club	\$500
Homestead Elementary	Wadlington/Conner	SWPBS	\$200
Homestead Elementary	Lauren Mathews	PE	\$200
Homestead Elementary	Jacqueline Smith	8th grade ELA/SS	\$500
Homestead Elementary	Wendy Bridges	STEAM Club	\$200

Martin Elementary	Kristina Turner	ESL Fam. Literacy Night	\$400
Pine View Elementary	Tina Niles	5th/6th grade ELA	\$263.5
Pine View Elementary	Tina Niles	JV/V Boys/Girls Basketball	\$400
Pine View Elementary	Heather Jones	JV/V Cross Country	\$500
South Cumberland	Mario Laborde	Band	\$200
South Cumberland	Sarah Pharris	Library/AR Millionaire Club	\$400
South Cumberland	Tiffany Brewer	BETA Club	\$500
Stone Elementary	Kristin Lopez	Band	\$1137
Stone Elementary	Sheri Sather	ESL Fam. Literacy Night	\$200
Stone Elementary	Shannon Brown	Art/Visual Arts	\$250
Stone Elementary	Davis/Smith	PBS	\$250
Stone Elementary	Grenz/Gibson	Cross Country	\$250
Stone Elementary	Blaze Dishman	PE	\$250
CCHS	Daniel Rickman	Graphic Arts/Design Club	\$500
CCHS	Carla Pratt	FBLA	\$500
CCHS	Anna Pickard	Freshman Academy	\$300
CCHS	Bekki Atkinson	Reader Volunteer Club	\$400
CCHS	Stuard Bowen	Track & Field	\$500
CCHS	Randy Herring	Golf Teams	\$500
SMHS	Williams/Phillips	Food Pantry	\$500
SMHS	Annalee Dunbar	Pharmacology Class	\$1125
SMHS	Eleni Fragopoulos	Theatre Club	\$1000

SMHS	Brittany Bilbrey	Craft Club	\$250
SMHS	Kidwell/Hicks/Miller	Counselors	\$500
SMHS	Kylee Johnson	Class of 2024	\$750

6. Special Recognition - Ms. Teresa Boston - Boston advised, student representative Megan Melechea is with us tonight. Thank you for being here.

7. Roll Call (See above)

8. Declaration of Conflict - Mr. Earl Patton - Declarations of Conflict- Per TCA 49-2-202 Board of Education Members who have relatives (per the statute: relative means: Spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you) employed by the system are asked to raise your hands to identify yourself. "Do you certify that the votes that you make tonight will be in the best interest of the school system, regardless of the effect that your vote may have upon the employment of your relative or relatives?" Boston and King certified by saying individually, "I do."

9. *Approval of December Minutes (See Exhibit #3) Boston advised, next on the agenda is the Approval of December Minutes. I'll entertain a motion to approve. Hamby replied, I make a motion to approve the December minutes. King replied, second. Boston advised, we have a first and a second. Do we have any discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
King (seconder-yes)
All Ayes

MOTION: Motion Carried

10. *Approval of Agenda (See Exhibit #4) Boston advised, next is the approval of the agenda. I would like to make one change before we approve. We're moving 16.C. to fall under 17.C. Hamby asked, moving the Chief Operations Salary is what you're talking about wanting to move down to the Budget Committee? Boston replied, right. It's going to be incorporated in the Budget Committee, so from 16.C. to 17.C. That is the only change. I'll entertain a motion to approve. Safdie replied, move to approve. Hamby replied, second. Boston advised, we have a first and a second. Any discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: Safdie (mover-yes)
Hamby (seconder-yes)
All Ayes

MOTION: Motion Carried

11. Acknowledgement of Elected Officials - Boston advised, I think our Elected Officials, Mrs. Colleen Mall and Mr. Joe Sherrill. Thank you so much for your interest.

12. Community Comments - Boston advised, next on the agenda is the Community Comments. I think we have three that have signed up to speak before this board. If you would when you come to the podium over here; if

you would state your name, your address and the subject matter. You have three minutes and address, if you would, your comments.

Patricia Lewis - 3381 Potato Farm Rd.

Subject: 3rd Grade Retention Act to be amended and go back to letting the school boards decide.

Julia Timson - 6960 South York Highway, Clarkrange TN

Subject: CCEA was recently removed from participating with the board. A Voice for the teachers. Timson read a statement regarding boxed curriculum, "Just read the script, we know what's best, you must do what we say."

Safdie advised, I want all the teachers to know there's no intention whatsoever to keep teachers' opinions away from this board. Multiple board members replied, or silenced. Safdie continued, or silenced. I realized that sometimes an impression can be made, but that impression doesn't match our board. For the longest period of time we've asked the CEA to make contributions and I hope that will continue in the future. What you said was outstanding. It inspired me. Thank you. Boston advised, we are going to let Robbie speak to Cameron when we get to Nashville.

Barbara Smith - 97 Heritage Loop Crossville, 38571

Subject: Follow up on the 3rd Grade Retention Act. Requested and encouraged the board to hold a Community Information Forum.

Boston advised, thank you. Those were all positive community comments. I appreciate that.

13. School Board Reports - Boston continued, next on the agenda is our School Board Reports. First is the TLN Report, Mrs. Shannon Stout.

13.A. TLN Report - Ms. Shannon Stout - Stout advised, thank you Mrs. Boston. This is going to tie into some of what you all are speaking to already with the 3rd Grade retention piece. So I've got some information regarding bills on that, this evening. To kick it off we are getting ready to go into or we have already started the 113th Legislative Session. I counted today, but today is not the deadline. They've got till the 31st of January to get bills submitted. So that's the cutoff date, but there are 77 education related bills that have already been filed for this Legislative Session. So there's a lot that's going to be going on with education. For the board and the public. There's a new tool that was developed by the Tennessee General Assembly. It's called TGA House Dashboard and you can find that by going on the Tennessee Government Site. The TN.gov site. You can search by subject, bill number or the index. I emailed the tool link to y'all today so everybody on the board has that. I also emailed the Tennessee School Board Association Legislative Agenda and there's 9 legislative efforts on this agenda that were passed by the delegate assembly in November and just to list them off without going in depth to them. Taking too much time. Local Control of Schools, which we heard tonight. Use of Temporary Assistance for Needy Families Funds, funding The Praxis, funds for Special Education Scholarships, Options to Hire Teacher Candidates, Options for Military Veterans to Obtain an Occupational Teaching License, Review and Correlation of Unnecessary Requirements on Educators, Options for 3rd and 4th Grade Retention, and Ability to Conduct Lotteries for Educational Purposes. So a lot of hot topics that TSBA is going to be working on in this Legislative Session for us. As of now the House hasn't scheduled any of their Education Committee Meetings yet. So those are to come. The Senate had their

first Education Committee Meeting yesterday and they received an update on the school turnaround program from the Department of Education. So because we haven't gotten to the bill deadline yet there's not a lot of activity going on in the committees with bills. I just wanted to mention a few bills that we want to stay abreast of. As we go into, as they start going into committees. The first three I'm going to go ahead and give you the House Bill and Senate Bill HB 0270 and SB 0197, which repeals the maximum class sizes, maximum class averages, student teacher ratios, and the prohibition against split grade classes established by law. It turns that over to each local Education Agency and Public Charter School to establish their own maximum class size for schools under its control and jurisdiction. It requires the State Board of Education in consultation with the Department of Education to develop guidance for the LEAs and Public Charter Schools in establishing maximum class sizes. So it amends the TCA Title 49. Now I've heard a little bit of interviews and talks going on about this particular bill and the reason that the senator said he had proposed the bill was because; and this is food for thought and feedback that we'll need to get from our administrators and the leadership. It was put out there because he was getting feedback from the CTE instructors saying that they weren't going to be able to take full advantage of the CTE funding because of class sizes and also a strain of adding additional teaching staff when maybe there's just one or two students that are over the class size and then also with this third grade retention law that's in place, maybe some flexibility that we might need to have with blending the class grades. That we don't have now because of this law. So just some things to think about that we can get feedback on and move forward with. The next one is HB0455 and SB0417. HB stands for House Bill. SB stands for Senate bill. This bill prohibits a parent or guardian of a student who has accumulated five or more days of unexcused absences during the school year from withdrawing the student from the school during the school year, except for certain circumstances and this amends TCA Title 37, 39 and 49. HB040 and SB0484 and I wanted to bring this before us, because we had a lot of conversation about school safety and our plan for school safety. This bill establishes a School Safety Technology Fund. As a special account within the general fund to provide local education agencies with the funding necessary to purchase a technology platform designed to assist schools in performing routine checks at school building doors to ensure the doors are locked and this amends TCA Title 49. So we've had a lot of discussions lately about the safety protocol and funds that we're putting towards that. So this plays into that. The next three bills that I'm going to mention that have been filed or regarding changes to the third grade retention law. That's such a hot topic right now. HB0093 changes from the Department of Education to the students LEA. The entity responsible for determining whether a 3rd or 4th grade student who previously tested not proficient in English Language Arts, has shown adequate growth on an assessment. HB 0107 requires an LEA or Public Charter School to adopt and implement a retention policy for 3rd grade students who are not perfect in English Language Arts. Rather than requiring the LEA to retain a third grade student who does not achieve a certain performance level rating on the ELA portion of the students most recent Tennessee Comprehensive Assessment Program test. It establishes the parental notice requirements for LEA's and Public Charter Schools that recommend a 3rd grade student for retention. Removes the authority of the State Board of Education to establish an appeal process for certain students identified for retention and this amends TCA Title 49, Chapter 1 and Title 49, Chapter 6 and then third is HB270, which allows a 3rd grade student to be promoted even if the student does not test proficient on the English Language Arts portion of the students most recent Tennessee Comprehensive Assessment Program test. If the student tests proficient in reading on each Tennessee Universal Reading screener administered to the student in the students 3rd grade year. It allows the students LEA to file an appeal regarding the students identification for retention based on the student performance on the ELA portion of the students most recent TCAP test and that amends TCA Title

49 Chapter 1 and Title 49, Chapter 6. So a few different approaches with some different bills and how we can make some adjustments to the 3rd grade retention. So again talking to the Director and leadership and teachers and seeing maybe which bills we would like to get behind and communicate that to the legislators. So after the 31st, once we have the final Education Legislation Bill Tracker completed; TSBA puts that out. I'll go ahead and e-mail it out to you all. So we'll have the list of everything that's been filed for education for this session.

Boston advised, we might also want to kind of have some conversations in regards to when we go to Legislative in February. On maybe a few direct issues that we believe that you know, I don't want to waste Mr. Bailey's time or Mr. Sexton's time on other things, but what truly does this board want to relate to them that we stand behind this. We think the 3rd grade retention may need some amendments and what their thoughts are, but we may want to have some conversations on what do we really want to take to them. Safdie advised, yeah, I believe that Cameron Sexton is pretty level headed, and when this 3rd grade retention bill was passed, he had to deal with the Republican caucus and deal with those elements, but I've been listening to him and he's pretty reasonable. Stout replied, I believe with some of these bills are coming forth, we're going to see some modifications. Especially school boards, get behind some of them to support them. To Mrs. Timson's point. You know teachers don't want to be just passing the kids along. So making sure that we've got a process in place that doesn't happen. It doesn't snowball, but making sure that we're doing it the right way. Davis advised, I know we had some previous discussion of how many potential at risk children that we have currently. We didn't really have any data, because the school year hadn't started. Do we have any data now that suggests or would support how many potential high risk children we have? Stepp replied, so across the upper Cumberland and across the state, we're looking at 3rd grade retention. Our success rate statewide is in the mid 30s. High 30 percentile for Cumberland County. I don't have the exact number on top of my head, but it's the mid low 30% success rate currently. They are providing us; Mrs. Stout showed a lot of areas where we can intervene and we're still trying to figure out what adequate growth means in the 4th grade. So that they can move on and so there's still a lot to that law that hasn't laid down exact parameters, but I agree completely, and that we do not want to lower expectation. But we also got to find the same supports to make the teachers successful, because that's where that's where the job gets done is in the classroom with the teachers. Boston replied, but when we were in Nashville in November, the legislature portion, the two legislators that were there that had supported the 3rd grade retention. They were pretty rough on me and different board members. How this needed to be amended. They needed to modify some things and they seemed very receptive too, we understand. We understand your concerns, we understand and we think going in this is one of the things that they are going to seriously look at and possibly come up with some modifications to that law. Anything further? Safdie advised, you know, thank you for looking at me. You all know I would have a comment. In particular, I am concerned about this removing the guidelines for class size and those of you who are literary followers remember what Jonathan Swift said about the problem with the children, is we could eat all of them. Well I put this bill about enlarging class size in that same category. What in the world would we do that for when we know that the average class size for an elementary school is 250 to 300. We know that the average class size for individual class size; that was school size. Individual class size is 18 students. So when we look at adding more students for whatever reason, it just doesn't strike me as a reasonable approach. Now what I imagine we'll have compromises on that and I imagine that it will be narrowed down to help CTE and some other issues, but such a broad generalization is just detrimental to education. Stout replied, a lot of these bills seem to be that way to start with. They're much more broad and as

they get committed than they work on rewording and the compromises and the changes. So we'll keep an eye on those and see how we can support those as well. Boston advised, if we could possibly stay away from the blended classrooms. Safdie advised, stay away from Jonathan Swift's literature. Boston replied, I've been down that road before. It was not fun.

14. Board Member(s) Report from Training(s) Boston asked, any other board members that have received training that they'd like to report? Hale replied, I've had a couple of webinars that I've done. One was on the Legislative Agenda and learned a lot about that. That was in December and then recently on How does the General Assembly work? That was a webinar that I gleaned a lot of information. I felt like I was in high school again, in my government class. So that was good. Stout advised, I also had the opportunity to attend both of those along with the Public Comment At Board Meetings Webinar that they had in December. So they had some good training, TSBA. Boston replied, they do. King advised, I did those too.

15. Legal Report - Mr. Earl Patton - Boston advised, Mr. Patton your Legal Report. Patton advised, there's no new litigation and there really are no updates in your currently existing litigation. I'll follow up with Mr. Williams, who's handling a couple of those cases and have a report for you next month. Boston replied, that's fine. Was there anything on the JUUL. Did we not get some emails on the JUUL? Patton replied, nothing substantive. Mr. Stepp and I exchanged a couple of emails and that he received an email directly from Mr. Shinoff, but it was really of no substance. I think we'll have a little bit more on that next month. Boston replied, perfect.

16. Director's Report - Mr. William Stepp - Boston advised, next on the agenda is our Directors report. Mr. Stepp, she's all yours.

16.A. *Tenure Recommendations (See Exhibit #5) Stepp replied, OK, well we're going to start off with Tenure Recommendations and I have a correction on the name list. So the 10th name down should be Ashton Hayes and I assure you Mrs. Hayes all the other paperwork is correct, you're good to go. Stepp asked, y'all want to vote to approve it first. Hamby advised, I'll make a motion that we approve the tenure. King advised, second. Boston asked, any discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
King (seconder-yes)
All Ayes

MOTION: Motion Carried

Farley read off the following names and Stepp presented each teacher with a certificate.

2022-2023 Tenure Recommendations

Cindy Kemmer	Brown Elementary
Andrew Owen	Brown Elementary
Aaron Marsee (Reinstatement)	Brown Elementary
April Shelton	Crab Orchard Elementary
Wendy Bridges	Homestead Elementary
Lauren Mathews	Homestead Elementary
Ashlee Norris	Martin Elementary

Emily Butters	Martin Elementary
Rose Davis	Martin Elementary
Ashton Hayes	North Elementary
Tammy Phillips	Pleasant Hill Elementary
Sharon Miller	Phoenix School
Ginnie Wheeler	Phoenix School
Chelsea Phillips	SMHS
Mary Jane Allen (Reinstatement)	CCHS

16.B. *Approval of Application for National School Lunch Program Equipment Assistance Grant (See Exhibit #6) Stepp advised, our next item is approval of an application to apply for the National School Lunch Program Equipment Assistance Grant. For y'all's approval. Safdie advised, move to approve. Hale and King advised, second. Boston asked, do we know how much money this grant is? Stepp replied, let me look and see. It's in the application form, but I don't know if it lists an application, how much, or if it's a competitive grant. She hasn't applied for it yet. She's in the process. She just needs your approval to apply. Boston advised, we have a first and a second. Any discussion? No one responded. Boston continued, I'm not going to do a Roll Call, because it's a grant. A Voice Vote was taken.

VOICE VOTE: Safdie (mover-yes)
Hale & King (seconder-yes)
All Ayes

MOTION: Motion Carried

~~16.C. *Chief Operations Officer Salary (moved to the Budget Committee 17.C)~~

~~**VOICE VOTE:** _____ (mover-yes)
_____ (seconder-yes)
_____ All Ayes~~

~~**MOTION: Motion Carried**~~

16.D. Safe Schools Grant (See Exhibit #7) Stepp advised, our next item is the Safe Schools Grant that we received. That's the letter that shows us how much we received and of course the budget. We talked about the budget before and it's developed off of the Safe Schools Assessment that we have to do every year. That's required by the government. Boston advised, I had a question on this. It had on there \$37,250 matching funds. Do we know where? Stepp yes, so every local has to match. Our match comes from paying for the Safe School Counselors. So we spend a lot more than the 37 that's listed there. So we've our Safe School Counselors, the five are paid through our general fund and that's considered the matching part of this grant. Boston replied, perfect, perfect, perfect. I'll entertain a motion to approve. Safdie advised, move to approve. Stout advised, second. Boston asked, any discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: Safdie (mover-yes)
Stout (seconder-yes)
All Ayes

MOTION: Motion Carried

16.E. Supporting Postsecondary Access in Rural Communities Grant (See Exhibit #8) Stepp advised, so the next is the Supporting Postsecondary Access in Rural Communities Grant that we received. This money will go towards CTE strengthening up I think our STEM classroom is the majority of it at CCHS. So that it matches Stone Memorial High Schools. Boston asked, does it need to? Stepp replied, no. We've already got it. We were just making you aware of the grants that we have. We do that with each grant.

16.F. Annual Planning Calendar (See Exhibit #9) Stepp advised, next item is our Annual Planning Calendar. Where we are. For your awareness.

16.G. FYI (See Exhibit #10)

16.G.1. Administrative Meeting Agenda

16.G.2. Attendance Report Stepp continued, next item for your awareness is. The warm body count. Any questions? No one responded.

16.G.3. Personnel Report - Stepp continued, so the next part on the agenda is our Personnel Report. Boston asked, can I ask a question? The TISA is money that's coming in this year, we hope. Will that be based on last year's numbers or that will relate to our numbers coming in March? Stepp replied, it's just like BEP. They'll be pulling their next year is based on this year, so they've been pulling our numbers each month. On the 15th we have to have them schools, have their codes and everything listed by the 12th. We report to the 15th and then we have so many days to appeal. So and what that means is like there was a couple of months where there was a cohort of 30 or 35. I can't remember the number. That just disappeared out of our EIS system, our Student Information System and we had to appeal that each month until they found them and they popped back up. So that's the process they're pulling each month. We were supposed to get an estimate this month, which is now next month. So we're hoping that we'll start having an idea on what that funding piece looks like for us for our budget planning. We did go through a couple of TISA trainings this past week. One TISA training this past week that was sent out by score, which is Sunquist started the score to help in education and research and they went through it pretty extensively with some things that I'll share with you guys once I get it put together. So we can share it with you and the County Commission and all those people, the stakeholders involved in that process of knowing the funding side. Boston advised, well it appeared that our numbers were coming back up from where they were pre COVID days and that's what you always look for. Stepp replied, so yeah, the amount of students we're back to where we were before COVID or close to it. Our success rate on ready grads and that sort of things kind of had a decline for about 3 years. A little bit each. So that's why we're adding the career framework and we're jumping in right now. I think we have a planning meeting on Monday to start talking about students schedules at the high school level. To work on those ready grad numbers. So we want to get those way up. Boston replied. perfect thank you. Safdie advised, our enrollment was 7,012 students. Is that correct at this at this point? Stepp replied, I think so. I'd have to go back and look at it. I didn't memorize it. Safdie continued, at the beginning of the semester, at the beginning in August, do you recall what the enrollment was? Stepp replied, Mrs. Bray, we were at 6900? I think some somewhere in there. We've gained almost say 100 to 150 students. Safdie advised, and I think during the COVID days got down to 6,800-6,750 students. Boston advised. we're inching up. I've kind of been watching that because all of our financial

numbers are based on the number of students and then go from there, but I think review prior to COVID. I think we talked topped out at like 72 and so we're almost back.

16.G.4. Substitute List - Stepp continued, and then we have the Substitute List. Hale advised, I have a question about subs. Are we still lacking for subs like we've been in the past? Stepp replied, there's two variables to that. There's teacher attendance. What the numbers are there and do we have the amount of subs to support that? So that's where we're trying to balance that so that we can keep up with when they're needed and teacher attendance, not being able to attend school. There's tons of reasons; life reasons, all kinds. So we're trying to really each month work on building that substitute list. We had a meeting and how many did you invite? Mrs. Bray to that meeting for subs. Bray replied, 20 invites, 10 showed. Stepp continued, so we're still being challenged with them signing up and saying they want to come, but then they don't show. So we're still struggling with that, but we have 10 more added to the substitute list this month. Hale replied, well I have a question about that, when they show up. People have informed me that you have to get so many before you can train them to be a substitute? How many is that? Bray replied, I try to do it once a month and I like to have at least 20 people, because it's about an hour and a half training. Hale asked, so if there's only 10 people you're saying they won't receive the training? Bray replied, we do it once a month regardless. I do it monthly and I have done it one-on-one with people. Hale replied, thank you. Boston asked, so is our substitute increasing? I mean we had trouble there for a while finding substitutes. Are we getting some relief? Bray replied, we are getting better, because I probably averaged adding 10 a month, but you have to also understand we may put 10 on and five decide not to do it anymore. It's just kind of a flow back and forth people. Some people wanted to work for a while then they stopped and they come back, their life changes. Stepp replied, and the other variable with subs is sometimes subs only want to go to certain schools and they won't go to other schools. So then that cuts down the pool for certain schools.

16.G.5. Professional Development Report

16.G.5.a. *Robert's Rules of Order - Stepp advised, so the next is Mrs. Boston the Roberts Rules of Order that you put on. Boston replied, yes. We put the Roberts Rules of Order so that the board can vote on how they want to do it and when they want to do it. So that is on the floor at the moment. Stout advised, I'll make a motion to go ahead and include it in our February 8th follow up work session. King replied, I will second that. Hale advised, I have a question on that February. When did we come up with that date, February the 8th? Nicole replied, that of training. Boston replied, January 14th. Hamby advised, when we were working on the Strategic Plan. Hale asked, and we said February. That's a Wednesday. Boston replied, yes. Hamby advised, and you wrote it on your calendar. Nichols advised, we did it after the Policy Meeting. Boston advised, and I think you need to probably include in your motion whether you want it to be zoomed or whether you want to pay him to be here. Stout asked, can we decide as a group before I add that into my motion? Boston replied, well, I mean that has to be part and then we'll discuss it once the motions is out there Stout replied, whether by zoom, can I include both? Whether by zoom or by in person. Boston replied, I think you kind of have to. The money is now; after tonight's meeting the money will be there so that is not an issue. Stout replied, so let me retract my motion. Let's have a little discussion about in person versus zoom. Boston replied, you have to have a motion before. Stout replied, alright. So I make a motion that we have in person training for Roberts Rules of Order on February 8th during our work session. King replied, second. Hamby asked, and then

we're going to have discussion right? Boston replied, yes. What time is our meeting? Multiple board members responded 5 to 7. Boston replied, okay so you want him here? Will that take up an hour of our worksession? Or are you extending our work session? Stout asked, Mr. Stepp was it to be an hour that we had originally that we talked to him about? Stepp replied, that's what Mr. Torres said it would take about an hour, but he can fit it in a time whatever we need. Safdie asked, and what day in February? Multiple board members replied, February 8th. Stull advised, after the policy meeting. Hamby advised, I was just going to say since that is a weekday and it's going to be a very late evening for Mr. Torres. Are we sure that he can come here during the week that late in the evening? Boston replied, I mean, I think he would. Hamby continued, He probably would. I'm just saying we need to take him into consideration that's a really long day for him. Stout replied, or we could do it virtually depending on what you all. Nicols advised, I mean that would be the sensible thing, and then he doesn't have to travel to Nashville. Boston advised, I mean if you put it at the very end. From 5 to 7 we do the Strategic Planning and our goals and we follow up with that and then he's here at 7. I mean, Ben's pretty young. He could take a late night. Stout advised, or we could flip it and it could be first on the agenda. Safdie advised, if it's snowing, the weather is bad you know. Boston advised, we could offer him to stay. Stout replied, that's a whole other factor. Stull advised, haven't been in our Strategic Planning Meeting. I think it should be at the end so we can actually get that part of the meeting done with. Instead of having that at the beginning and so then whoever is wanting to go ahead and stay for the training afterwards, then can go ahead and do that. Safdie advised, so it would be from 7 to 8. Boston replied, It would be from 7 to 8 now. I would want to just put this out on the floor. I said Ben was young and he can make the trip. Ben also has four children. So I mean, I think we would need to verify with him that he can be here at that time or zoom. Nicholes advised, I am okay with zoom. I don't like zoom, but I will do zoom for this. Boston continued, and I think Ben said he could do zoom at anytime. He had no problem with that whatsoever. Stull advised, I think that would be better. King advised, This is a lot to cover in an hour. Nichols replied, yes it is. Safdie asked King, what are you holding, Sir? King replied, Roberts Rules of Order. Nichols advised, that's a lot to cover in an hour. Safdie advised, well, maybe we should stretch it to an hour and five minutes. Hamby advised, I can tell you now, Ben Torres does not go cover to cover on that Robert Robert Training. I've been through a few times, but he does a great job. Safdie advised, he does. King advised, that is what I was going to add. We don't want to, not cover to cover, no. Stout advised, it's my understanding that he was going to tailor specifically to how our meetings run. So we'll be getting directions based on our agendas. King advised, if we went more than an hour we couldn't hold it. We'd lose it. Safdie asked, if the option is to zoom then we can all work with him virtually, but if he comes to Cumberland County, do we want to assist him in finding, I mean a hotel, providing money for an \$89.00 for a night at the hotel. Just in case he has to spend the night. King replied, I think that's probably in his fee. I believe that's part of his fee. Nichols advised, you would think travel would be in there. Boston advised, well, I mean he just has to go home to Nashville. Safdie advised, yeah but it's two hours. Boston replied he's young. Don't anybody tell him I said this. We love you Ben. Stout asked, are those the logistics that we can once we know he's available or not available? Yes. Boston advised, we've got a Motion on the floor and a second to have him come here February the 8th at 7:00 o'clock. If Ben cannot be here, then we're OK with zoom. Is that correct? Nichols replied, Yes, I agree. Stout replied, yeah sounds like everybody's on board with that. Safdie replied, I'm OK with that. Boston replied, So I'm going to do a Roll Call, because it does involve money. A Roll Call Vote was taken.

ROLL CALL VOTE: Stout (mover-yes)
King (seconder-yes)
Stull - Y, Safdie - Y, Nichols - Y,
Hale - N, Davis - Y, King - Y,
Hamby - Y, Boston - Y, Stout - Y

MOTION: Motion Carried (8 - Yes, 1 - No)

Boston asked, do you want to set this up Mr. Stepp and contact him and see how he can do this? Stepp replied, I can do whatever you ask me to do. Boston continued, would you please just touch base with Ben and find out how he wants; whether it's too late for him to drive back and if he prefers to do it zoom, because we now have the money set aside. We now have money in the budget. Stepp advised, so there was just to clarify, I think I sent an email out clarifying. There was money in the PD, a line item that we could have used that was already approved at the beginning of the year when we approved the official budget for the school year and Mrs. Bray, is that correct? Bray replied, yes. Boston asked, that was for the CFO, right? Bray replied, yes. Stepp replied, so you would have been able to use that too. Boston replied, I would rather it come out of ours and then that way if we do get a CFO we can train them. Stout asked, so we would be pulling the funds out of the Board of Education funds? Boston replied, out of the board travel fund. Stull advised, I think that's where it should stay coming from instead of coming from somewhere else. We have our own budget for the things that we need to do and I think we need to stay within that budget. Not taking it from somewhere else. Boston advised, and Budget Committee meet Tuesday and we have a sufficient amount of money after tonight's meeting that will take care of February Legislative and as well as Robert's Rules if we go that route. Stout advised, now it is my understanding if he does it via zoom there is no cost. Boston replied, there is no cost. Stout continued, then there wouldn't be any approval of monies that is needed for that. Boston replied, no. He said he would do zoom for nothing, no cost and he would do zoom, but if he came here it would be a \$1,500 fee. Nichols advised, well you should just zoom it. Hamby advised, and I will remind all of ya'll on the Policy Committee we do have a meeting that evening before the Stratgic Planning. Just a reminder.

16.G.6. School News Articles - Stepp advised, next on the agenda is just for your information. The School News Articles from each school. They're sending these out weekly.

16.G.7. School Calendar of Events - Stepp continued, School Calendar of Events. So those are upthere. Those are living documents and that is all I have.

Hamby asked, may I say something Madam Chair before we move on. Boston replied, absolutely. Hamby continued, I want to thank all of our schools, students, teachers, everybody for the recognition that they give the board members. So all of the gifts that we have gotten. The pictures that have been drawn. Those mean so much to me and since I've been on the board and this is my fifth year. I keep everything and I've got a big area that has all of my recognition and I love it. It means a lot and so I just wanted to thank everybody for that. Multiple board members replied, thank you. Boston advised, I especially like when the cards are personalized; absolutely precious. Nichols advised, I can't wait to grab a cup of coffee and read mine. Boston continued, I know it is fun and we do appreciate it and thank you Mrs. Hamby. Stout advised, it makes it worthwhile. Boston replied, it does

17. School Board Committees - Boston advised, okay next on the agenda is our School Board Committees and I'm going to Policy Committee and I'm going to turn this over to Mrs. Hamby.

17.A. Policy Committee-Ms. Rebecca Hamby

17.A.1. *Approval of First Reading of Policies (See Exhibit #11) Hamby advised, okay. First I'd like to give a little run down to why we have so many policies on here. We have started going through our Policy Manual for Mr. Stepp each month and so for review dates. Not all the policies that are on here will have changes. It's mostly just for the review dates. If anyone that sees those on the agenda and they have a question about one of those policies feel free to contact me. We will look over it and it can be brought to a committee meeting. Not all 80 of them please at once and we don't need a five-hour meeting, but I'm going to read through these policies. We have several on First Reading and then we have several on Second Reading and then we have review only and the review onlys are for First and Second Reading. So if y'all will just bear with me. Stepp asked Miss Hamby, may I? Hamby replied, yes. Stepp continued, now on the grammatical errors or things like that that don't actually change the meaning of policy or anything like that or redundancy and stuff. Mrs. Hamby has allowed my team just to correct those. A capital letter here, just wrong job name or something like that. So my team will go through those. So if you have any of those things you can send those directly with Mrs. Hamby and me and my team will get on it. So thank you Mrs. Hamby for letting us do that. Hamby replied, well you're welcome. I figure it's easier for y'all to look for those grammatical errors than for us to have to go through everything and I trust y'all to do that. So approval for First Reading of Policies are the following:

- 2.8041 Travel
- 3.3001 Use of Cellular Phones
- 4.206 Special Programs
- 4.601 Reporting Student Progress
- 4.700 Testing Programs
- 4.701 Maintaining Test & Data Security

Hamby advised, these had district changes and we only had one that had a TCA code change and just came out of Policy. Do you want me to go section by section or do you want me to finish it all and then we can vote on it? Boston replied, I think you have to vote for the First Readings. Hamby advised, this was for the First Reading. So it came out of Policy. So it's got a motion. We don't need a second. Boston asked, any discussion? No one responded. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
(no second necessary)
All Ayes

MOTION: Motion Carried

17.A.1.a. Review Only Policies (See Exhibit #12) Hamby advised, okay. I am going to read of the Review Only Policies. There are 31 of these policies. So bear with me. Hamby read the below policies.

- 2.404 School Support Organizations
- 2.700 Accounting System
- 4.100 Instructional Goals
- 4.201 Class Size Ratios
- 4.202 Special Education

- 4.2021 Special Education Class Size
- 4.203 Advanced College Placement
- 4.204 Summer Instructional Programs
- 4.205 Enrollment in College Level Courses
- 4.207 English Learners
- 4.211 Worked Based Learning Program
- 4.212 Virtual Education Program
- 4.213 Family Life Education
- 4.301 Interscholastic Athletics
- 4.302 Field Trips & Excursions
- 4.400 Instructional Materials
- 4.401 Textbook Selection, Distribution, and Care
- 4.404 Use of Copyrighted Material
- 4.405 Employee-Developed Materials
- 4.407 Web Pages
- 4.501 School Volunteers
- 4.6011 Homework
- 4.606 Graduation Activities
- 4.702 Evaluations of Instructional Programs
- 4.801 Controversial Materials
- 4.802 Student Equal Access (Limited Public Forum)
- 4.803 Recognition of Religious Beliefs, Customs & Holidays
- 4.802 Prayer and Period of Silence
- 5.310 Vacations and Holidays
- 6.314 Corporal Punishment
- 6.506 Students from Military Families

Hamby advised, again those are for Review Only. Just to update the dates, saying that they have been looked at and those are for First and Second Reading and we have a few more for Second Reading. So were going to go ahead and vote on this. It does not have to have a second. It came out of Policy. Boston asked, any discussion on any of those policies? No one responded. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
 (no second necessary)
 All Ayes

MOTION: Motion Carried

17.A.2. *Approval of Second Reading of Policies (See Exhibit #13) Hamby advised, this is for Second Reading and these had district changes. I can't remember Diane you can refresh my memory. Did any of these have any TCA code changes on the Second Reading? McCartney replied, they all passed the First Reading. I don't know which ones. Hamby replied, okay. Hamby read the below policies.

-
- Policy 2.802 Payroll Procedures
 - Policy 3.100 Business Management Goals
 - Policy 3.203 Crisis Management
 - Policy 3.207 Energy Use and Conservation
 - Policy 3.208 Facilities Planning
 - Policy 3.210 Naming of Facilities
 - Policy 3.211 New Project Planning
 - Policy 3.212 District Water Testing
 - Policy 3.218 Service Animals in District Facilities
 - Policy 3.219 Use of Unmanned Aircraft Systems and Model Aircraft in the Curriculum
 - Policy 3.220 Access to Private Facilities
 - Policy 3.300 Equipment and Supplies Management
 - Policy 3.301 Equipment and Supplies-Leasing and Renting
 - Policy 3.400 Student Transportation Management
 - Policy 3.401 Bus Scheduling and Routing
 - Policy 3.402 Special Use of Schools Vehicles
 - Policy 3.403 Traffic and Parking Controls
 - Policy 3.405 Commercial Advertising on School Buses
 - Policy 3.500 Food Service Management
 - Policy 3.600 Insurance Management
 - Policy 3.602 Worker's Compensation
 - Policy 3.2011 Protection Against Injury
 - Policy 3.2012 Violation of Safety Procedures
 - Policy 4.209 Alternative Credit Options
 - Policy 4.502 Parent and Family Engagement
 - Policy 6.307 Drug Free Schools
-

Hamby advised, and those are for Second Reading and they came out of Policy. We don't need a second. Boston asked, any discussion on any of them? No one responded. A Voice Vote was taken.

VOICE VOTE: Hamby (mover-yes)
 (no second necessary)
 All Ayes

MOTION: Motion Carried

17.A.2.a. Review Only Policies (See Exhibit #14) Hamby advised, and these were Second and I've already read these numbers. I'm not going to read them again. These were for Second Reading of the Review Only Policies. So we will also not need a second on those. Boston asked, any discussion? No one responded. A Voice Vote was taken.

- 2.404 School Support Organizations
- 2.700 Accounting System
- 4.100 Instructional Goals

- 4.201 Class Size Ratios
- 4.202 Special Education
- 4.2021 Special Education Class Size
- 4.203 Advanced College Placement
- 4.204 Summer Instructional Programs
- 4.205 Enrollment in College Level Courses
- 4.207 English Learners
- 4.211 Worked Based Learning Program
- 4.212 Virtual Education Program
- 4.213 Family Life Education
- 4.301 Interscholastic Athletics
- 4.302 Field Trips & Excursions
- 4.400 Instructional Materials
- 4.401 Textbook Selection, Distribution, and Care
- 4.404 Use of Copyrighted Material
- 4.405 Employee-Developed Materials
- 4.407 Web Pages
- 4.501 School Volunteers
- 4.6011 Homework
- 4.606 Graduation Activities
- 4.702 Evaluations of Instructional Programs
- 4.801 Controversial Materials
- 4.802 Student Equal Access (Limited Public Forum)
- 4.803 Recognition of Religious Beliefs, Customs & Holidays
- 4.802 Prayer and Period of Silence
- 5.310 Vacations and Holidays
- 6.314 Corporal Punishment
- 6.506 Students from Military Families

VOICE VOTE: Hamby (mover-yes)
 (no second necessary)
 All Ayes

MOTION: **Motion Carried**

17.B. Athletic Committee - Boston advised, next on the agenda is the Athletic Committee. Mr. Davis, did you have? Davis replied, I can give an update. Boston asked, would you please? Davis replied, yeah. So myself and the other athletic committee members met with Mr. Stepp and the athletic staff and some of the community members earlier in the week. Just to kind of go on a deep dive of what our procedures are. What our policies are. Just kind of to get a temperature for what our athletic group looks like in a hole from a county perspective. So we could best position ourselves as a board to support Mr. Stepp and all the staff; they're involved in that, because we feel real strongly that the athletic side of the academic experience is very vital to the successes for all of our kids in our area and we want to give that opportunity. So we can support that the best we can. So a couple takeaways I know we had discussed some prospect of how we're going to

potentially make changes. I say we, I mean Mr. Stepp and internally. If there are anything that we can do pertinent to the TMSAA discussion and we're going to be reconvening next week to continue those conversations.

17.C. Budget Committee Meeting - Ms. Teresa Boston - Boston advised, next is the Budget Committee.

*Chief Operations Officer Salary (moved from the Director's Report 16.C) (See Exhibit #15) Boston continued, and the reason we move the Deputy Director or the Chief Operations Officer to the Budget Committee is because that was where it was removed from in December's agenda. So we're going to put that back on there, because those initial conversations came out of Budget Committee. I think the Budget Committee met and discussed thoroughly a salary range for this Chief Operations Officer and we had recommended between 80 and 95. Hamby advised, and just to clarify this used to be the title of Deputy Director and now it has been changed to Chief Operations Officer. Boston replied, right. Yes I think when we approved it it was Deputy Director now it's Chief Operations Officer, but that was the recommendation of the Budget Committee Meeting. It is a motion on the floor, it does not require a second. I'll open the floor for discussions. Stull advised, I guess one of my questions is with the salary that you guys came up with. We're able to go ahead and meet that for this year, but going forward how are we going to go ahead and add that into our budget? Stepp replied, yeah so this would be a position that is symmetrical with the Chief Academic Officer. Handling that side of the chart. So we would include this if TISA goes through we have that option. We also would look at the budget with the Budget Committee and problem solve through that for the sustainability of this. I believe it is sustainable. We can get down into the details as far as where it would fit in the budget, but this would be another accountability mechanism that I would use to save money. It's ability for us to be a lot more accountable for our projects, procedures, systems on the operations side. Hamby advised, I think one of my concerns about this is that we still do not have a CFO and I know that's two different positions, but if we go ahead and I mean I don't know what the reason is that we don't have a CFO, but I know that's a very important position that we need to build. Stepp replied, I agree. Hamby continued, I don't know that; I'm not saying that we don't need this position. That's not what I'm saying, but I don't know that I'm comfortable with hiring someone for this position until we have got out here and done all we can do to find the CFO. Stepp replied, so those are two completely different skill sets and are not related. Hamby replied, I understand that. Stepp continued, not related except for both the working and the operations realm. Boston asked, can I ask a question and I don't remember. Anita and Chris, you were both on budget. Where is this money, where did we determine that this money was coming from? King replied, we looked at money that wasn't spent for positions that are open. Boston continued, so because we still have that remaining money. King replied, we haven't paid it so. Boston asked, if we were to put somebody in place right now. Then the money is already there for this position for the remainder until we start budgeting again. King replied, as I count, yes. Boston asked, is that the way you remember it as well? Okay so this is not something that we're going to have to find? Nichols advised, we don't need to find money. The money's already there. Boston asked, now when we start budget in May that's a whole different? King replied, new ballgame. Boston continued, new ballgame. Stull asked, if the CFO money is already there? If we hire both of these positions right now. I think we had the candidates ready to go. Would we be able to afford both of those positions right now, currently? King replied, for the first six months of the year we had several open positions. If you take that money, add it up it's more than enough. Stull asked, what if we fill those open positions though? King replied, how much money we haven't spent. We gave a stack of money to pay. We don't pay it out, it's still there. Boston advised the CFO position and I use the term her because it was a her.

Her money's there. We've not used that. I think it's because Kim Bray is playing double duo. Becky Farley played a double duo for a period of time. We didn't have some of these positions that were drawing a salary. So their monies is still in those line items and I think if I'm not mistaken did we not just discuss in budget that we had sufficient amount of money just to lead us through the new budget? King replied, correct. Boston continued, until we got to the new budget. Davis advised, we've been pretty proactive on the other side I think too. We approved the organizational chart. We've already approved the job description. Been through budget. Safdie advised, that's important. Boston advised, I mean we've set this up or Mr. Stepp has set this up to look at it. It's a change for our district, because it is a new position and it's one that we've never encountered, you know. So you don't really know what to expect. Stepp replied, this is a very common position in school systems our size and larger. In fact I believe the West Tennessee Supervisor of the Year for the Department of Education was a Chief Operations Officer. Hamby advised, and I'd like to make something clear. I'm not against this position. I am trying to understand, because it is a new position for us and I'm like Elizabeth. I want to make sure that we're covering all angles of it and where the money is coming from. Stull replied, the sustainability of it. Hamby continued, it's just sustainability of it. Boston advised, sustainability I think with TISA is anybody's guess. I mean it may be a matter of, you have to pull from somewhere else to maybe sustain this, but in looking at the budget in every budget year I can't see where we would not be able to sustain it. Stepp replied, and this person is put in place to save money. That's where we want more accountability in all of our processes and systems. We got a auditorium that's about to be built and we contract out the expert to email us that it's being done right or not who we're also paying to do architectural plans and all the other things. So I think having someone on our side with their eyes on it that have that expertise and that ability will make everything more efficient and probably give you guys a peace of mind on all projects. That we really have an expert there making sure that project is being run correctly and most efficient and political. Stout advised, check and balance there and I think if the money is in place and it's come out of Budget Committee with the recommendation. We certainly don't want to hold up if we have a good candidate, possible candidate that could come into this position for not being able to fill another one at this time. Boston asked, I read the job description. Facility sort of falls under this person's arena as well, right? Stepp replied, all operations. So it could be Transportation, facilities, maintenance, everything on that side this will be the project manager of those. Hamby asked, can I ask a question. Stepp replied, yes ma'am of course. Hamby continued, at the bottom of that underneath this Chief Operations the inventory and textbook. Should that not go under the Chief Academic Officer side? Stepp replied, it can be both. At the time that I wrote this the Chief Academic Officer was doing multiple jobs. So this was just trying to fit where we were at the time. Of course it's been well over six weeks since it was in this board's agenda and then what a few weeks before that, the budget. So a lot of things have happened since the original development. So within the job description I can move around as needed according to what our needs are. So if that's something that goes back to the CAOs and that goes back to the CAO now that we have pieces in place. Hamby replied, I was just in textbooks. Stepp replied, that's a great question. Davis advised, to your point about where the money would come from. So we're up \$175,000 year to date on school tax. Stull replied, right for this year. I knew that. We would be able to go ahead and cover it. It was just more, the sustainability. Davis continued, well that's what I'm getting at is that 175 comes from the business that has just come to the area right. So those monies they're not leaving next year, good Lord willing, creek doesn't rise. So that's money that we can kind of maybe lean on moving forward. Boston advised, and I'm still very anxious and those are two of the big main questions that I would have. Is the certified salary study still out? We don't have any idea what that's going to bring in. I'm a huge supporter of if we can get our teachers salaries increased, we've got to do that

and then of course the elephant in the room, which is the auditorium. We have no idea what that's going to do. Stepp advised, so Mr. Chamberlin predicted that to come back about \$355 dollars a square foot. Boston advised, and you said we had enough money to do that. Stepp replied, currently. Boston asked, are you gonna write a check for somebody? Stepp replied, where we're at we do have that through the ESSER at this time. Boston asked, right, but I mean that was one of the reasons why we set aside and wanted to maintain. Stepp replied, yes. Boston continued, if it comes back within our budget then we're looking better, but I really want to look at that salary study for our certified personnel. Stepp advised the auditorium. There's several contractors interested. So this bidding process might benefit us more now. That number that he had per square foot actually came from a project, a school that was bid out in Putnam County that he was over and there was only one bidder. Boston asked, and were several interested? Stepp advised, he said there were several interested in this project and looking for that process to start. So they can get in. Hale asked, my question is who has been over all these facilities in the past that we even need this position? Stepp replied, it was broken out between three different chiefs before. So you had a Chief Academic Officer, Chief of Human Resources and a Chief Finance Officer and then they took all all those operations and branched them out between the three chiefs. So that was how the the organizational chart that I saw from 2017 was maintained throughout the years. We put a lot of hats on a couple of people. Hamby advised, it was rough. Boston advised, we Transportation on HR right? Bray advised, and Food Services. Boston replied, oh I didn't know you were in charge of Food Services and then we put Maintenance under CFO. Bray replied, and technology. Boston continued, and Technology. Okay didn't know that either. So it was kind of wonky the way it was done. Safdie advised, it sounds like there's somebody doing triple quadruple duties here. Boston replied, there was. Any further discussion. Hamby advised, it came out of budget so it don't need a second. Boston replied, it does not. Safdie asked, what do we need to vote on here? Boston replied, what we are voting on at this particular time is the salary range in which we are authorizing Mr. Stepp to fill this position. Well what we had discussed with Mr. Stepp the average was? Stepp replied, in the school systems the average; the number I had was right at 99 to 100 for school systems. If you look at Operation Officers across businesses it's much higher than that. I think Mr Davis had that figure. Davis replied, Tennessee's 121. Hamby advised, but then we gave you a certain range. What was the range that we? Boston replied, between \$80 to \$95,000. What I was going to add to that is that Budget Committee did indicate to Mr. Stepp that if he had a qualified candidate that he was falling short on his salary, to come back to budget and at least let us discuss it. So we left that option kind of open. I would still, we'll put the motion on the floor starting at \$80 to \$95,000. So I'm gonna do a roll call vote, because it does involve money. A Roll Call Vote was taken.

ROLL CALL VOTE: Boston (mover-yes)
(no second necessary)
Stull - Y, Safdie - Y, Nichols - Y,
Hale - N, Davis - Y, King - Y,
Hamby - Y, Boston - Y, Stout - Y

MOTION: Motion Carried (8 - Yes, 1 - No)

17.D. Building and Grounds Committee-Mr. Robert Safdie 1:39:14 Boston advised, so next is Building and Grounds, Mr Safdie.

17.D.1. Phoenix School Awning (See Exhibit #16) Safdie advised, the Building and Grounds Committee received the request for Phoenix School to build an awning and they're using their own funds for that awning. We approved the construction and sent it to this board for approval. So we need a motion to; I don't need a motion since it was already approved by the committee. Boston replied, it's a motion, but it doesn't need a second and it doesn't involve our money. It's their money right? Safdie replied, it's their money, right. Boston continued, so as long as it's their money then we just can do a Voice. Any discussion on it? No one responded. A Voice Vote was taken.

VOICE VOTE: Safdie (mover-yes)
(no second necessary)
All Ayes

MOTION: Motion Carried

Safdie continued, one other issue the Building and Grounds Committee discussed, the auditorium, discussed the traffic signal in front of Martin. We discussed the tennis courts and Kim Chamberlin was there to address those issues and he said that this month or by the end of February he would have the bids in for the auditorium and give us an estimate on what it would cost to to rebuild the tennis courts, tear them down and rebuild tennis courts or make four to six of those tennis courts usable. Boston asked, at the same time? Safdie replied, right. So we're expecting something from him at the next full board meeting if not before. Boston advised, we would be just looking maybe at SMHS tennis courts. Safdie replied, right. Boston replied, to do something with those during budget season. Stout advised, and also the elementary school classroom. He was to have a bid on that for South. So we should be getting that at the same time and he also gave us a bid for the stadium steps as well. The CCHS stadium step repair. Boston advised, that was going to fall within her budget right? Stout replied, yes that was going to fall within her budget. Boston advised, 18 steps. Stout replied, 16 steps. Safdie advised, I think the estimate was approximately \$5000 to fix the steps a little bit more than that or less, but the bids haven't come in yet. He said he would contact the committee and let us know what the construction people would say. Boston asked, that's underway? Safdie replied, yes it's underway. Stout advised, and they're looking at replacing with metal grade steps rather than replacing with concrete. So they'll hold out longer for us. Nichols replied, yeah last forever.

17.E. Safety Committee-Mrs. Rebecca Hamby - Boston asked, do we have anything from the Safety Committee? Hamby replied, I have not had a meeting yet, but I am looking at trying to set up a meeting for February the 15th. I'd like to look around 4:00pm if that works for the ones on the Safety Committee. It is a Wednesday, because we do need to have one and discuss some things. I'll get with everybody that's on the committee and confirm that and let you.

17.F. Contract Committee-Ms. Teresa Boston - Boston advised, Contract Committee, we have not had a meeting. We've not had anything to meet, but I understand Mr. Safdie that you sent a third party agreement to the Contract Committee. So we'll set one soon and get that underway. Safdie advised, and Mr. Patton said that when there were elements of it that were really not contractual. They were procedural and I'm sure that

he'll discuss that with you at your meeting. Boston replied, sure. We'll make sure Earl is available for the Contract Committee.

18. Chief Financial Officer's Report - Boston advised, next on the agenda is the Chief Financial Officer's report.

18.A. *141 Budget Amendments (See Exhibit #17) Stepp advised, the first part of budget amendments, so I didn't know if y'all want me to describe each one of the budget amendments for you, Mrs. Bray. Stepp continued, so 18.A. Boston advised, okay the first ones. Stepp replied, 18.A. right now. The first one is the BOE's Travel Expense that the Budget Committee would like to move it there. The second one is a Longevity Pay was left out for the CTE bookkeeper. So we had to adjust to cover that. Boston asked, okay now that 706429. That's just the Longevity Pay? Bray replied, \$1,475.76 is just the Longevity Pay. Boston advised, okay I see. I'm looking at the next one, sorry. Bray replied, it was just missed on the budget. Boston advised, I would like to go back to the first one, the Boards Travel. That money came from the indirect cost from ESSER, which was the big \$465,000 that we had been able to put into our accounts. So I just want the board to know that's where that came from before they vote on it. We vote them all on at one time if you want. Stout asked, were there any plans or were there anything that we were looking at using that money for previously that we'd be taking? Bray replied, that was unexpected blessing. Stout replied, okay. So a little excess we have there. Bray replied, the best way I can explain it. We utilized some of it for the salary study, some things going forward. Boston asked, and the NEIT. Did we not use that money from there? Bray replied, correct. Boston replied, if you'll just explain to us what these amendments are. Bray replied, we've got one from CTE where we didn't have a CTE construction teacher at CCHS the first half of the year. We had the SMHS teacher that was traveling. So they're moving some of that salary money down into instructional supplies. We do have extra CTE teachers this year, but we didn't budget for their supplies. So we're going to utilize some of that money to do that. Hamby asked, some of the 465? Bray replied, no the \$10,000. Hamby replied, the \$10,000 okay, sorry never mind. Bray continued, and then the next one is just the \$10,000 that we received for the STEM Middle School Grant. Stepp replied, and that was a competitive grant. Bray continued, that was competitive grant that we got \$10,000. Boston asked, so that's just a new grant? Bray replied, that's just new money. People giving us money Stout asked, it was earned right if it's a competitive grant? Stepp replied, they did a very good job. Bray continued, and then the next one is just some SPED cleanup where we needed to move some funds around that weren't being utilized to something that was going to be utilized. Especially we had a shortage in our non-certified substitute teacher line of Special Education. We had one teacher that was out for a substantial amount of time that we don't normally have that and so we needed to move some monies there for that. Then the next one is \$5,000 where we had to have some extra monies to have a new turf put for the special education kids on the playground at Homestead. Cost us a little more money than what we had anticipated to remove what was there. It's my understanding and to put the new turf so that the children will be able to crawl around on it. Hale asked, now is this coming from Federal? Boston and Bray replied, 142s are Federal. Bray continued, the next one is where out of our Federal Budget in SPED we had appropriated some monies to fix the playground at Baby Birds, but when the bids came back it was much more than what we had appropriated, therefore removing those monies to somewhere that it can be utilized this year. Hale asked, so we're not doing the playground? Bray replied, not at this time. It was just the cost was astronomical. Hamby advised, so we might need to look at that later on. They need a playground. Nichols replied, yes they do. That is super important. Bray continued, the next one is some more good news. They decided to give us another \$180,789. Boston asked, who is they that keeps giving us this money? Stepp replied, this happened at the same time. The state was being audited by U.S head

and they had been miscalculating Title One monies I guess. So that's where we lost \$90,000. Bray replied, and we gained \$180,000 here. Stepp continued, so and then we gained this money in Special Education through that new recalculation. Bray advised, and then I think the next one the \$2,861 is basically the same thing. Stepp replied, new allocation. Stout advised, so it was really money that should have been allocated to us, but it was mistakenly calculated initially and now. Stepp replied, I think what the generic email that I received was, they have been miscalculating since 2017. So the US Ed had done a full audit of TDOE. There was that. There was also some other things on the curriculum side and academic side that they were doing and wasn't supposed to be doing. So that's changed some of our practices so we make sure we do what's best for kids. It was a lot last semester. Stout replied, yeah eye-opener on a lot of things. Boston advised, I will entertain a motion to approve these unless there's further questions, the budget amendments. King replied, move to approve all. Boston asked, 141 and 142? King replied, yes. Safdie replied, second. Stout advised, I did have one question. On the \$10,000 that we're allocating for the Board of Education Travel Expenses. You indicated earlier that a portion of those funds will be going to the Legislative and Law Institute Training for those of us that are going in February and also if there is any charge from the Roberts Rules of Order training. If there's anything associated with that. Does that use up all the funds or do we have? Boston replied, no. Stout asked, okay so we have some remaining funds to take us through June? Boston replied, we won't have a lot left, but the best we calculated that should cover it. We really don't do anything after February unless we do individual classes. If someone signs up for a class that TSBA. That's not that expensive for one person to go and you don't spend the night. So this will be the last overnight until the new budget comes in. I'm comfortable we'll revisit all of that in the new budget. Stout replied, new budget. We did have a lot of new board members roll on this year, which impacts the travel budget because of orientation and the things that have needed to be attended by them. Boston replied, well and also the experiences come out of that. Stout replied, okay so beyond that we don't have anything else scheduled that would be utilizing this money or that we anticipate will be utilizing the money other than the individual and this should cover anything we may need. Boston replied, we talked about it thoroughly and we've decided that it would cover it. Stout replied, okay thank you. Boston continued, okay so we have a first and a second. A Roll Call Vote was taken.

- 141 Budget Amendment BOE Travel Expense
- 141 Budget Amendment CTE-GP Clerical
- 141 Budget Amendment CTE-GP Construction & Instructional Supplies
- 141 Budget Amendment CTE-Middle School STEM Start UP & Expansion Grant
- 141 Budget Amendment - General

18.B. *142 Budget Amendments (See Exhibit #18)

- 142 Budget Amendment Federal-ARP
- 142 Budget Amendment Federal-Baby Birds
- 142 Budget Amendment Federal-IDEA Part B
- 142 Budget Amendment Federal-IDEA Preschool

ROLL CALL VOTE: King (mover-yes)
Stull (seconder-yes)
Stull - Y, Nichols - Y, Hale - Y,
Davis - Y, King - Y, Hamby - Y,
Boston - Y, Stout - Y

MOTION:

Motion Carried

18.C. Monthly Financial Report (See Exhibit #19) Bray advised, here I am again. As far as revenues we're about where I would anticipate we would be right at close to 50%. So that's a good thing at this point in the year. Expense wise we're a little bit below we're at 43.3%, but we've got one big project that has just recently started that's going to come out of this that will hit this at some point. Which is going to be the roof at Stone Elementary, but so far so good. I don't really see anything in here that really scares me or concerns me at this point. Anytime you have questions on this I can run the details on any of these accounts. Be happy to do that. Is there any questions about it? Boston advised, I have one. What is Proceeds From the Sale of Capital Assets? It's \$8,500. Bray replied, I don't know, I have to look and see. I have no idea. Boston asked, what did we sell? Bray replied, sometimes we retire things that he puts it on that local or that government website to sell things and take bids. I know we've done that on buses. I'm gonna think it's probably something on that, but I really don't know. I have to look and see. Boston replied, okay. Bray asked, anything else? No one responded.

18.D. Monthly Sales Tax Report (See Exhibit #20) sales tax is still looking good we're close to \$200,000 ahead for the county at this point in time. We did not do as well in October. You just need to keep in mind when this shows for December that's October cash register receipts, but there's always going to be a two-month lag. So we still haven't hit Christmas yet in November and December when everybody was at Buc-ee's and all these places shopping. So hopefully in the next couple of months we'll see some really positive numbers from that.

Bray continued, I know some of you have been very concerned about budgeting and not having a CFO, but I just want everybody to know we're on schedule. We're proceeding if you would normally proceed. The principals have their budget forms to be back to me. We scheduled allotment meetings. All of our supervisors have their budgets and they're working on those. There to be back to me next week. So we're proceeding ahead. Stepp replied, you are doing amazing. Hamby replied, I'd like to say she's doing amazing and that that's not my concern of having a CFO. I don't want to wear her out and burn her out, because there's no reason for you to have to wear so many hats, but I do appreciate what you do and you're doing great. I did not mean to interrupt you Mrs. Boston. Boston replied, that's okay, we offered her a good job yesterday. Bray replied, I had that job for many, many years. Boston replied, that's why I said we offered her the job. Stout replied, she is happily interviewing for that job. Bray replied, I don't think anything's falling through the cracks. Nichols replied, no I think you're doing great. You're amazing we appreciate you.

19. *Consent Agenda (See Exhibit #21)

19.A. *Approval of Volunteers

- CCHS Volunteer List
- Homestead Volunteer List
- Martin Elementary Volunteer List
- North Volunteer List
- SMHS Volunteer List
- South Volunteer List
- Youth Achievement Volunteer List

19.B. *Approval of Overnight and Out of State Field Trips

- CCHS Overnight Request-Band-Gatlinburg
- CCHS Overnight Request-Baseball-Sevierville
- CCHS Overnight Request-Wrestling-Franklin
- SMHS Overnight Request-Band-Cookeville
- SMHS Overnight Request-Choir-Cleveland, TN
- SMHS Overnight Request-Tennis Team-Murfreesboro

19.C. *School Wide Fundraisers

- North School Wide Fundraiser
- SMHS School Wide Fundraiser-Student Council-Candy
- SMHS School Wide Fundraiser-Student Council-Dance

19.D. *Approval of Disposal of Surplus Property

- CCHS Retired Inventory
- Crab Orchard Retired Inventory
- CTE, General, SPED Retired Inventory
- Phoenix Retired Inventory
- SMHS Retired Inventory
- Transportation Dept Retired Inventory (Buses)

19.E. *Executive Approval

- A. Bryant Volunteer Application
- R. Hively Volunteer Application
- G. Thurman Volunteer Application
- Stone Service Corporation Lowest Bid
- Stubbs Construction Lowest Bid

Boston advised, next on the agenda is the Consent Agenda. King advised, move to approve the Consent Agenda. Safdie advised, second. Boston asked, any discussion on any items on the Consent Agenda? No one responded. A Voice Vote was taken.

VOICE VOTE: King (mover-yes)
Safdie (seconder-yes)
All Ayes

MOTION: **Motion Carried**

20. Old Business - Boston advised, then we will go down to Old Business. I just want to mention one thing. One of our board members made a suggestion that I think it's a great suggestion. Is when we have a committee meeting if the chairman of that committee meeting could just kind of go back, send out everybody a quick email. This is what happened, this is what we discussed. You know there's no conversions back and forth. It's just information. Then we've maybe getting the agenda, we're kind of heads up on everything. If you don't get to come to the Building and Grounds, you still know what happens. Thank you Mr. Davis. So if the chairmans of those committees could possibly, I mean we could just start trying it and see how it worked. I think it would be very informative. Hale asked, aren't those online I mean anyway? Hamby replied, no. Not right after the meeting. Boston continued, just send a synopsis out. You know here's what we discussed. I mean you don't

have to give up the minutes, but just a real quick brief of what happened. We can try it and see. Hamby advised, I think it's a good idea. Patton advised, I would appreciate being included in those emails. Boston replied, yes sir. Patton continued, I try to make the ones where I see obvious legal issues, but when there's sometimes you know they're hidden. I may find out about it later and I'd like to stay on top of those things. Boston replied, well if we could send it to you that would even put you more informed. Patton replied, it would help. Boston replied, perfect. We would be more than happy to do that.

21. Questions from Media - Boston asked, Questions from Media. No questions were asked.

22. Adjournment - Hamby made and Stout seconded a motion to adjourn at 7:54pm.

VOICE VOTE: Hamby (mover-yes)
Stout (seconder-yes)
All Ayes

MOTION: Motion Carried

23. (*) Indicates Board Approval Required

Mr. William Stepp
Director of Schools

Mrs. Teresa Boston
Chairperson of the Board

I, Tabitha Webb, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on February 15, 2023.

Tabitha Webb
Board of Education Recorder

February 23, 2023 at 6:00 PM - Board of Education

1. Call to Order - Ms. Teresa Boston
2. Moment of Silence/Pledge of Allegiance - Ms. Teresa Boston
[Carston McMurray](#)
[Izabella Coleman](#)
3. Welcome to Visitors - Ms. Teresa Boston
4. Kids First Recognition
[Dr. Robert "Buck" Wood](#)
[Mr. Derek Allen](#)
Attachments: (2)
 - [Dr. Wood](#)
 - [Derek Allen](#)
5. Special Recognition - Ms. Teresa Boston
6. Roll Call
7. Declaration of Conflict - Mr. Earl Patton
8. *Approval of January Minutes
Attachments: (1)
 - [January Board Mtg Minutes](#)
9. *Approval of Agenda
Attachments: (1)
 - [Agenda](#)
10. Acknowledgement of Elected Officials
11. Community Comments
12. School Board Reports
 - 12.A. TLN Report - Ms. Shannon Stout
13. Board Member(s) Report from Training(s)
14. Legal Report - Mr. Earl Patton
15. EMA Presentation Storm Ready District-Travis Cole-EMA Director
16. Director's Report - Mr. William Stepp
 - 16.A. *DHA Board Members
Attachments: (1)
 - [DHA Board Member](#)
 - 16.B. *TDOE ESSER Addenda
Attachments: (2)

- [February 2023 ESSER3.0 Public Plan for Remaining Funds Addendum](#)
- [February 2023 ESSER3.0 Safe Return to In-Person Instruction Addendum](#)

16.C. Annual Planning Calendar

Attachments: (1)

- [Annual Planning Calendar](#)

16.D. FYI

16.D.1. Administrative Meeting Agenda

16.D.2. Attendance Report

Attachments: (1)

- [Warm Body Count](#)

16.D.3. Personnel Report

Attachments: (2)

- [CCSNP Personnel Report](#)
- [CCS Personnel Report](#)

16.D.4. Substitute List

Attachments: (1)

- [Substitute Board List](#)

16.D.5. Professional Development Report

16.D.6. School News Articles

Attachments: (12)

- [Brown Newsletter](#)
- [CCHS Newsletter](#)
- [Crab Orchard Newsletter](#)
- [Homestead Newsletter](#)
- [Martin Newsletter](#)
- [North Newsletter](#)
- [Phoenix Newsletter](#)
- [Pine View Newsletter](#)
- [Pleasant Hill Newsletter](#)
- [SMHS Newsletter](#)
- [South Newsletter](#)
- [Stone Newsletter](#)

16.D.7. School Calendar of Events

Attachments: (12)

- [Brown Calendar](#)
- [CCHS Calendar](#)
- [Crab Orchard Calendar](#)
- [Homestead Calendar](#)
- [Martin Calendar](#)
- [North Calendar](#)
- [Phoenix Calendar](#)
- [Pine View Calendar](#)
- [Pleasant Hill calendar](#)
- [SMHS Calendar](#)
- [South Calendar](#)
- [Stone Calendar](#)

17. School Board Committees

17.A. Policy Committee-Ms. Rebecca Hamby

17.A.1. *Approval of First Reading of Policies

Attachments: (1)

- [1.809 Civility](#)

17.A.2. *Approval of Second Reading of Policies

Attachments: (6)

- [2.8041 Travel](#)
- [3.3001 Use of Cellular Phones](#)
- [4.206 Special Programs](#)
- [4.601 Reporting Student Progress](#)
- [4.700 Testing Programs](#)
- [4.701 Maintaining Test & Data Security](#)

17.A.3. *Approval of First and Second Reading-Review Only Policies

Attachments: (6)

- [4.101 Instructional Standards](#)
- [4.502 Parent & Family Engagement](#)
- [4.600 Grading System](#)
- [4.608 Transcript Alterations](#)
- [4.804 Religious Content of Courses](#)
- [6.206 Transfers Within the System](#)

17.B. Athletic Committee-Mr. Nick Davis

17.C. Budget Committee Meeting - Ms. Teresa Boston

17.D. Building and Grounds Committee-Mr. Robert Safdie

17.E. Safety Committee-Mrs. Rebecca Hamby

17.F. Contract Committee-Ms. Teresa Boston

18. Chief Financial Officer's Report

18.A. Monthly Financial Report

Attachments: (1)

- [Financial Report](#)

18.B. Monthly Sales Tax Report

18.C. *141 Budget Amendments

Attachments: (1)

- [141 Budget Amendment SPARC Grant](#)

18.D. *142 Budget Amendments

Attachments: (6)

- [142 Budget Amendment Federal 901](#)
- [142 Budget Amendment TAG 2.0](#)
- [142 Budget Amendment Title 1](#)
- [142 Budget Amendment Title 2](#)
- [142 Budget Amendment Title 3](#)
- [142 Budget Amendment SPED ARP IDEA PART B](#)

18.E. *143 Budget Amendments

Attachments: (4)

- [143 Budget Amendment CCSNP Clean Up Wages Line 186](#)
- [143 Budget Resolution CCSNP USDA Commodity Rebate](#)
- [143 Budget Resolution CCSNP Supply Chain Assistance Grant](#)
- [143 Budget Amendment CCSNP Clean Up Line 399](#)

19. *Consent Agenda

19.A. *Approval of Volunteers

Attachments: (7)

- [Crab Orchard Volunteer List](#)
- [Homestead Volunteer List](#)
- [North Volunteer List](#)
- [SMHS Volunteer List](#)
- [South Volunteer List](#)
- [Stone Elem Volunteer List](#)

- [Youth Achievement Volunteer List](#)

19.B. *Approval of Overnight and Out of State Field Trips

Attachments: (4)

- [Brown Elementary Overnight Request-6-8 grade-Charleston, SC](#)
- [SMHS Overnight Request-Basketball-Gatlinburg](#)
- [SMHS Overnight Request-Volleyball-Ooltewah, TN](#)
- [SMHS Overnight Request-Volleyball 2-Gatlinburg](#)

19.C. *Approval of Contracts

19.C.1. Martin Elementary & Simple Pix Agreement

Attachments: (1)

- [Martin & Simple Pix](#)

19.D. *School Wide Fundraisers

Attachments: (3)

- [Crab Orchard School-Wide Fundraiser](#)
- [North School-Wide Fundraiser](#)
- [SMHS School-Wide Fundraiser](#)

19.E. *Approval of Disposal of Surplus Property

Attachments: (5)

- [CTE, Food Service, SPED Retired Inventory](#)
- [Martin Retired Inventory](#)
- [Pine View Retired Inventory](#)
- [Pleasant Hill Retired Inventory](#)
- [South Retired Inventory](#)

19.F. *Executive Approval

20. Old Business

21. Questions from Media

22. Adjournment

23. (*) Indicates Board Approval Required



William G. Stepp • Director of Schools

Teresa Boston • Board Chair

February 1, 2023

To: Director William Stepp and Board of Education
Fr: Bo Magnusson
Re: DHA Member Addition

Please add Karri Hobby, Pre-K-8 Supervisor, to our list of approved individuals to serve on the Discipline Hearing Authority Board for the 2022-2023 school year.

ESSER 3.0 Public Plan for Remaining Funds Addendum Guidance

2023

Local educational agencies (LEAs) are required to update the ESSER 3.0 Public Plan every six months through Sept. 30, 2023. Each time, LEAs must seek public input on the plan and any revisions and must take such input into account.

Each LEA must complete the addendum and upload it to ePlan in the LEA Document Library (March 1 and Sept. 15). The LEA must also post the addendum to the LEA's website. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website. The plan intends to provide transparency to stakeholders.

Please consider the following when completing the addendum:

- On the summary page, the amounts should total the carryover amount for FY23 for each relief fund: ESSER 2.0, and ESSER 3.0.
- The LEA must respond to all questions in the document.
- The stakeholder engagement responses should closely align with the stakeholder engagement in the Health and Safety Plan.
- The LEA should ensure it uses multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- Plans require local board approval and public posting.
- LEAs must update the ESSER Public Plan at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account.
- The American Rescue Plan (ARP) Act requires LEAs to post plans online in a language that parents/caregivers can understand, or it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

ESSER 3.0 Public Plan for Remaining Funds

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a *Public Plan - Federal Relief Spending*. All plans were developed with meaningful public consultation with stakeholder groups. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

General Information

LEA Name: Cumberland County Schools
 Director of Schools (Name): Mr. William G. Stepp
 ESSER Director (Name): Dr. Justin Whittenbarger
 Address: 368 4th Street, Crossville, TN 38555
 Phone #: 931-484-6135
 District Website: <http://ccschools.k12tn.net>
 Addendum Date: February 15, 2023

Total Student Enrollment:	Approximately 6900
Grades Served:	PreK-12
Number of Schools:	Twelve

Funding

ESSER 2.0 Remaining Funds:	\$3,943,945.96
ESSER 3.0 Remaining Funds:	\$13,133,651.15
Total Remaining Funds:	\$17,077,597.11

Budget Summary

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Tutoring	\$0.00	\$641,600.00
	Summer Programming	\$0.00	\$105,311.24
	Early Reading	\$0.00	\$0.00
	Interventionists	\$0.00	\$1,624,301.32
	Other	\$0.00	\$765,500.00
	Sub-Total	\$0.00	\$3,136,712.56
Student Readiness	AP and Dual Credit/ Enrollment Courses	\$0.00	\$0.00
	High School Innovation	\$0.00	\$0.00
	Academic Advising	\$0.00	\$0.00
	Special Populations	\$0.00	\$0.00
	Mental Health	\$0.00	\$0.00
	Other	\$0.00	\$0.00
	Sub-Total	\$0.00	\$0.00
Educators	Strategic Teacher Retention	\$0.00	\$0.00
	Grow Your Own	\$0.00	\$0.00
	Class Size Reduction	\$0.00	\$0.00
	Other	\$0.00	\$0.00
	Sub-Total	\$0.00	\$0.00
Foundations	Technology	\$590,000.00	\$0.00
	High-Speed Internet	\$0.00	\$0.00
	Academic Space (facilities)	\$4,553,611.98	\$11,060,687.98
	Auditing and Reporting	\$0.00	\$170,225.32
	Other	\$0.00	\$489,840.89
	Sub-Total	\$5,143,611.98	\$11,720,754.19
ESSER 2.0 OBLIGATED: \$3,898,172.39 ESSER 2.0 Remaining: \$45,773.57 ESSER 3.0 Remaining: \$13,133,651.15		Original Allocation: \$5,143,611.98	Original Allocation: \$14,857,466.75

Academics

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district's needs assessment.

Tutoring

Intense tutoring opportunities will support the investment of federal funds and was a focus designated on the needs assessment. A learning loss coordinator at the district level and interventionists at each school will be used to address learning loss and accelerate learning by looking at individual student needs. High intensity tutoring will also be based on individual student needs. With the allocation, the goal is increased academic student growth and achievement. This will be assessed by district benchmark assessments, state testing data, and this is a district match for TN All Corps Tutoring.

Summer Programs

Summer programming will address learning loss by providing intense interventions in skill deficit areas. Student acceleration will be addressed through enrichment opportunities for student learning. With the allocation, the goal is increased academic student growth and achievement. This will be assessed by the district's universal screener (easyCBM), district benchmark assessments, and state testing data.

Early Reading

The CCS Foundational Literacy Plan may be found at the following link:

[Cumberland County Foundational Literacy Skills](#)

Interventionists

A district learning loss coordinator and interventionists at each CCS school will be used to address learning loss and accelerate learning by looking at individual student needs.

2. Describe initiatives included in the "other" category.

Instructional supplies/materials and instructional software will be utilized in efforts to accelerate learning loss and improve academic achievement for all students across the district.

Student Readiness

1. Describe strategic allocations to support **Student Readiness** and the School-Related Supports necessary to access high-quality instruction, including how allocations support the investments identified in the district's needs assessment.

N/A.

2. Describe initiatives included in the “other” category.

N/A.

Educators

1. Describe strategic allocations to **Recruit, Retain and Support Educators and School Personnel**, including how allocations support the investments identified in the district’s needs assessment.

N/A.

2. Describe initiatives included in the “other” category.

N/A.

Foundations

1. Describe strategic allocations to **Strengthen Structural Expectations**, including how allocations support the investments identified in the district’s needs assessment.

This strategic allocation will improve technology-related materials needed to enhance learning and provide much needed structural space to allow for fine arts classes, provide a place to complete state testing, and allow for student assemblies in a safe manner to mitigate the spread of the virus. This will also include additional classroom space and renovations that will allow for the removal of portable classrooms. It also includes funding for monitoring, data collection, and reporting.

Technology

Increased academic growth and achievement facilitated through the purchase of technological enhancements including but not limited to interactive learning panels (ex. Promethean ActivPanels or Boxlight), Chromecast boxes, panel carts, etc.

Academic Space (Facilities)

Including but not limited to the upgrade/replacement of HVAC units, climate monitoring controllers, school building additions, air quality monitoring devices, school building renovations, additional playground equipment, etc.

Auditing and Reporting

Salary and benefits of an ESSER bookkeeper for relief funding through the complete cycle of funding; stipend for ESSER Director through FY24.

2. Describe initiatives included in the “other” category.

Office supplies and materials, including but not limited to: binders, paper, ink, and toner to administer the ESSER program. This also includes any related travel expenses for the CCS Learning Loss Coordinator. This category includes the indirect cost funds of \$465,140.89 transferred to CCS general funds.

Monitoring, Auditing, and Reporting

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

The necessary administrative activities may include, but not be limited to: serve as secretary to the Federal Programs Coordinator and the Chief Financial Officer performing routine secretarial duties such as: answering phone, handling correspondence, compiling and typing reports and forms used in federal programs; assist in the establishment of budgets for the varied federal relief grants; upload project budgets, application information, and reports into ePlan; process requisitions and purchase orders for all purchases; check purchases against the purchase orders when they are received in the Central Office and/or schools, check invoice against items received; forward invoices to the payroll clerks.

2. Describe how the LEA is meeting the requirements to spend 20 percent of **the total ESSER 3.0 allocation** on direct services to students to address learning loss, or indicate participation in TN ALL Corps.

The LEA is participating in TN ALL Corps for FY23 and FY24. In addition, IXL is being provided district-wide to assist in addressing identified student deficits. Schools will work collaboratively in their capacities to address student learning loss and learning acceleration.

Family and Community Engagement

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

A webpage dedicated to ESSER and other relief funds has been placed on Cumberland County Schools website. This webpage includes the posting of all plans and updates. Monthly reports as applicable will continue to be provided during the life of ESSER and other relief funds at BOE meetings by the Director of Schools.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

A community survey was posted through social media (Facebook, Twitter) at the district and school levels. The survey was also prominently added to our district webpage. Additionally, we reached out to our ESL

families and conducted a survey via phone to gather their input. **The findings from the data collection and any revisions will be presented to the local Board of Education for approval in February 2023.**

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

All CCS stakeholder groups (students, administrators, teachers, attendance clerks, bookkeepers, receptionists, teacher assistants, custodians, bus drivers, technology, school nurses, food service, maintenance workers, the ESL community, and the general community) were given the opportunity to provide input to the LEA.

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

Surveys and phone calls were the primary modes of engagement to gain input from stakeholders in the development of the revised plan.

Safe Return to In-person Instruction and Continuity of Services Plan Addendum Guidance 2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (March 1 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Cumberland County Schools

Date: February 15, 2023

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

The Cumberland County School District has continued to provide ESSER Updates during monthly Board of Education meetings in addition to surveys, conferences, and phone calls. The feedback data summary from the initial Cumberland County Safe Return to In-person Instruction and Continuity of Services Plan indicated the following top five choices:

1. Facilities (additions and improvements)
2. HVAC/Ventilation
3. Additional Faculty and Staff
4. Instructional Programs
5. Build an auditorium at CCHS

August 2022 Update

In an effort to solicit feedback from a variety of stakeholders, the Cumberland County School District has continued to engage with stakeholders by soliciting feedback from each school (administrators, teachers, students, attendance clerks, bookkeepers, receptionists, custodians, teacher assistants, school nurses), district-wide departments (bus drivers, technology workers, food service, and maintenance workers), our ESL parents/guardians, and the general community. Data from this continued engagement has been disaggregated separately based on the various stakeholder groups. The feedback data summary from the most recent collection in August 2022 indicated the following top five concerns across the stakeholder groups:

1. Additional Faculty and Staff Added to Schools
2. Capital Outlay Projects (renovations, updates, additions, and improvements to facilities)

3. Attendance Issues Related to COVID-19
4. Quality HVAC Units for Adequate Circulation
5. Proper Cleaning and Sanitizing of Facilities

February 2023 Update

The findings from the most recent stakeholder survey conducted during the week of February 6, 2023, indicated little to no recommended changes from the August 2022 survey findings regarding the Safe Return to In-Person Instruction and Continuity of Services Plan. Stakeholders were given the opportunity in the February 2023 survey to review the information and offer suggestions and/or changes to the current Safe Return to In-Person Instruction and Continuity of Services Plan.

The findings from the data collection and any revisions will be presented to the local Board of Education for approval in February 2023.

2. Describe how the LEA engaged the health department in the development of the revised plan.

The Cumberland County Schools Nursing Supervisor has periodic communication with the local health department and disseminates information either electronically or in-person to school district leadership. The Cumberland County School District follows guidelines issued by CDC regarding student health and safety.

3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.

<i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i>
<i>Students with disabilities will be provided accommodations as needed based on individual student needs and could be addressed within the Individualized Education Plan if that is determined to be the appropriate measure to be taken. Additional personal protective equipment is provided to classrooms to prevent the spread of disease.</i>
<i>Physical distancing (e.g., use of cohorts/podding)</i>
<i>There are currently no physical distancing guidelines implemented at the twelve schools in Cumberland County.</i>
<i>Hand washing and respiratory etiquette</i>
<i>Signage is posted near restrooms in schools about hygiene and proper hand-washing techniques. Teachers in the younger grades closely monitor student hand washing throughout the school day.</i>
<i>Cleaning and maintaining healthy facilities including improving ventilation</i>
<i>School custodians clean/disinfect frequently touched surfaces throughout the day. In addition, school custodians take steps to ensure all water fountains and water bottle filling stations are cleaned multiple times per day. The school district maintenance department is works to ensure proper ventilation in each classroom.</i>
<i>Contact tracing in combination with isolation and quarantine</i>
<i>The Cumberland County School District does not contact trace in combination with isolation and quarantine. Students or staff should follow the instructions of their Primary Care Provider or the Tennessee Department of Health recommendations.</i>
<i>Diagnostic and screening testing</i>
<i>The Cumberland County School District does not offer COVID-19 testing.</i>
<i>Efforts to provide vaccinations to educators, other staff, and students, if eligible</i>
<i>Relevant information about vaccinations are disseminated to educators, other staff, and students as available and appropriate.</i>
<i>Universal and correct wearing of masks</i>
<i>The wearing of masks in Cumberland County Schools remains optional.</i>

4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students’ academic needs and students’ and staff’s social, emotional, mental health, and other needs, which may include student health and food services.

<p>School Schedule</p> <ul style="list-style-type: none"> In-person instruction is provided 5 days per week.
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- Parent(s)/guardian(s) are advised to please contact your child's teacher/school to arrange a time to pick up assignments if the child must be absent due to sickness and/or quarantine per the PCP.

COVID-19 Procedures

- Masks will be provided for students and staff that wish to wear one.
- If a student is sick or exhibiting COVID-19 symptoms, parents are requested to keep the student home and contact their Primary Care Provider or the Health Department.
- Students or staff should isolate (follow quarantine and isolation directions given by the Primary Care Provider or the Tennessee Department of Health) after a positive COVID-19 test following the instructions of their Primary Care Provider or the Tennessee Department of Health recommendations.
- Parent(s)/guardian(s) are advised to contact their child's school regarding absences, medical excuses, and missed classwork.

School Buildings/Procedures

- Provide hand sanitizer for students and staff.
- Conducting cleaning of hallways and high-touch surface areas multiple times per day.
- Regular activities will be allowed.
- Safe Schools counselors are available for any student or employee needing services due to the COVID-19 Pandemic.

Academic Needs

- Along with core instruction, academic needs are being met by the hiring of either a full-time Learning Loss Interventionist or two part-time Learning Loss Interventionists at each school.
- Before and after school tutoring is provided at the nine PreK-8 schools in the county through the 21st Century Community Learning Centers grant.
- TN All Corps tutors are being utilized during the school day to address deficiencies associated with learning loss.

Mental Health Needs

- School counselors and Safe Schools Counselors are available for students/staff as needed to address the effects of the COVID-19 Pandemic. Additionally, CCS has a MOU with the following organizations to provide mental health services to students: Centerstone and Volunteer Behavioral Health Care System.
- Individual schools are also incorporating trauma-informed practices within staff development and daily operations.

Health Needs

- Each school has a full-time nurse to address health needs.
- Breakfast, lunch, and a snack are available at schools to ensure nutritional needs are met.
- Schools offer food boxes/food backpacks to students on Fridays and before breaks in the school calendar throughout the school year.
- Central Services may also provide clothing and/or food boxes upon request from individual schools to address student needs.

Cumberland County Board of Education

2022-2023 Annual Planning Calendar

JULY

- Summer Law Institute
- Approval of Members 6.317- BO
- Appoint System Testing Coordinator
- Annual Utilization Report SRO's-Bo
- Orientation for New Teachers
- Field Trip Approval
- Vendor Contracts – School

AUGUST

- Service Celebration (Convocation)
- Professional Achievement Celebration (Convocation)
- New Teacher Celebration and Orientation
- Retirement Celebration
- Apply for Grants FRC, CSH, and SS
- New Board Member In-service

SEPTEMBER

- Election of Officers
- Appointment of TLN Representative 1.105
- Appoint Committees 1.300
- Accountability Presentation
- Fall District Meeting
- TSBA Boardmanship Code of Ethics

OCTOBER

- Student Activity Funds Audit Report 2.900
- School Compliance Document
- Approval of Compliance Report

NOVEMBER

- Annual Notification of Student Rights 6.601
- Food Service Report 3.500
- Financial Report for Last Fiscal Year 2.701
- TSBA Leadership Conference/Annual Conference
- School/System Report Card
- Salary and Benefit Review Task Force
- TASBO

DECEMBER

- Budget Preparation Calendar 2.200
- Distribute Budget Requests to Staff
- DEC 1 Report-HR

JANUARY

- State Financial Audit Review
- Prioritize Budget Request
- Insurance Benefits Review
- Tenure Teacher Election and Celebration
- BOE Retreat – Annual Review of Strategic Plan
- Strategic Plan Update

FEBRUARY

- Day on the Hill
- Safety committee 3.201
- Budget Preparation

MARCH

- Certification of Textbook Adoptions 4.401
- Budget Preparation

APRIL

- Budget Preparation
- Present Preliminary Budget
- District Solutions Bus Advertising Contract

MAY

- Employee Non-Rehire Notification
- Approval Facilities Use Fees 3.206
- Submit Budget
- Director of Schools Evaluation
- Approve Tuition Fees 6.204
- Approval of Travel Compensation Rates 2.804
- Review Attorney Contract (bi-annually)
- Review SRO Contracts
- Strategic Compensation Plan Approval
- Year End Experience Report-HR

JUNE

- Non-Rehire/Tenure Notifications 5.201
- Approve Annual Budget 2.200
- Submit Budget to County Government
- Federal Consolidated Plans (ESSA, IDEA, CTE, VPK, Homeless, 21st CCLC)
- Coordinated School Health Report
- Submit Salary Scales for Approval

WORK SESSIONS OR RETREAT TOPICS

- School System Report Card
- Coordinated School Health
- Facility Planning
- 5-year Capital Improvement Plan
- Salary and Benefits Review

- Pending Task
- Initiated Task
- Completed Task
- Disregard Task

ON GOING

- Attendance Monthly Report
- Financial Monthly Report
- Maintain Board of Distinction
- Policy Review and Update
- Monitor School Zones
- School Visits
- Administrative Evaluations
- Employee Advisory Council
- Student Advisory Council
- Monthly Administrative Meetings
- Personnel Report

2/6/23

Cumberland County Schools Enrollment

	Pre-K	SE	K	1	2	3	4	5	6	7	8	9	10	11	12	9+	Total	K-3	4-6	7-8
Brown	20		55	81	54	66	69	71	64	68	66						614	256	204	134
Crab Orchard	18		41	29	53	48	57	42	52	39	53						432	171	151	92
Homestead	40		72	72	56	67	67	85	72	86	56						673	267	224	142
Martin	39		79	74	83	88	90	70	66	74	65						728	324	226	139
North	20		51	50	64	54	57	55	73	53	59						536	219	185	112
Pine View	20		20	16	18	23	17	22	14	14	20						184	77	53	34
Pleasant Hill	18		51	61	61	62	63	64	75	64	62						581	235	202	126
South	39		54	58	53	62	64	51	66	47	63						557	227	181	110
Stone	20		58	54	72	63	76	56	57	69	85						610	247	189	154
CCHS												247	265	261	236		1009			
SMHS												315	257	247	191		1010			
Phoenix																81	81			
Total	234	0	481	495	514	533	560	516	539	514	529	562	522	508	427	81	7015	2023	1615	1043



William G. Stepp ● Director of Schools

Teresa Boston ● Board Chair

February 14, 2023

Mr. Stepp and Cumberland County Board of Education,

I am submitting to you the Cumberland County School Nutrition Program's staff changes:

New Hires:

Name	Location	Date	Replacing
Angela Linson	Pleasant Hill	01/19/2023	Margret Platz(Transferred to North)
Tabitha Derrick	Brown Elementary	01/31/2023	Faith Bolles
Teresa Nolan	Homestead Elementary	01/31/2023	Destiny Elmore
Shaina Patton	CCHS	02/07/2023	Timothy Jesus
Ranae Stidham	South Cumberland Elementary	02/13/2023	Jessica Stoddard

Resignations/Retirements:

Name	Location	Date	Status
Destiny Elmore	Homestead Elementary	01/24/2023	Resignation
Timothy Jesus	CCHS	02/03/2023	Resignation
Eric Whittenberg	CCSNP Maintenance Tech	02/10/2023	Resignation
Kenneth Carlisle	CCSNP Maintenance Tech	03/15/2023	Retirement

Transfers:

Name	Location (From/To)	Date	Replacing
Hunter Hoffman	Maintenance to CCSNP Maintenance	03/01/2023	Kenneth Carlisle

Terminations:

Name	Location	Date	
Lisa Miller	CCSNP Manager Trainee	02/14/2023	Termination

All background check requirements have been completed.

Respectfully,

Kathy Hamby

Kathy Hamby

School Nutrition District Supervisor

Cumberland County Board of Education – Central Services

CERTIFIED

New Hires:

Name	Location	Date	Replacing
Larry Scott Calahan	CCHS	1-23-23	Karri Hobby
Justin Nivens	CCHS	2-7-23	Cassie Warner
Ben Sitton	CCHS	1-24-23	Ryan Flowers
Roger Brown	CCHS	1-27-23	ESSER Position
Ina Maxwell	Homestead	1-24-23	ESSER 60-day contract
Karri Hobby	Central	1-24-23	Rebecca Farley

Resignations/Retirements

Name	Location	Date	Status
Perla McMurray	Central	1-30-23	Resign
Dawn Shaw	CCHS	2-3-23	Resign
Kristen Harrison	Pine View	1-23-23	Resign

Transfers

Name	From/To	Date
Cynthia Brown	Martin/Phoenix	2-6-23

Terminations

Name	From/To	Date

NON-CERTIFIED

New Hires:

Name	Location	Date	Replacing
Jeri Atkinson	Central	1-17-23	PRN Position
Christina Kessler	Brown	2-13-23	Danielle Meyer
Kelsey Turner	Homestead	1-31-23	Kate Hillis
Darryl Cole	North	1-27-23	Betty Fox
Rene Schneider	North	1-17-23	New Position
Riley Young	North	1-17-23	Jennifer Wright
Calynn Whittenburg	PHS	1-23-23	Laura Patton
Christy Wallace	PHS	2-1-23	Amanda Smith
Nancy Dishman	South	1-30-23	Temporary Position
Daniel Thompson	Transportation	2-11-23	New Hire

Resignations/Retirements:

Name	Location	Date	Status
Ashlyn Parke	HES	2-28-23	Resign
Paola Lomeli	HES	1-25-23	Resign
Conda Wagner	Central	5-26-23	Retire
Josh Stafford	SMHS	1-18-23	Resign

Transfers

Name	From/To	Date

Terminations

Name	From/To	Date

SUBSTITUTES

February 23, 2023

<u>NAME</u>
Breeding, Emalee
Dixon, Tammy
Franklin, Rita
Healy-Hull, Susan
Hernandez, Crystal
Joannsen, Julie
Mize, Melanie
Paramo, Melisa
Parker, Teresa
Sparks, Robert

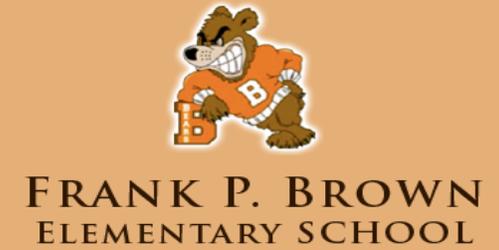
BES February 2023 Newsletter



Celebrating 100 Days of School in January!



Dr. Speich, Mr. Lewis, and Mrs. Thurman presented honor roll certificates and awards in classrooms for the second grading period of the school year.



Jessica Adkins (Grades 5-8) and Andrew Buchanan (Grades K-4) have been named BES Teachers of the Year.



Charlotte Lockwood has been recognized as BES Classified Employee of the Year.



First grade students decorated their own cookies after reading Jan Brett's gingerbread books during library time.



The 2022-23 Brown Elementary FFA Officers

CCHS

FEBRUARY NEWSLETTER

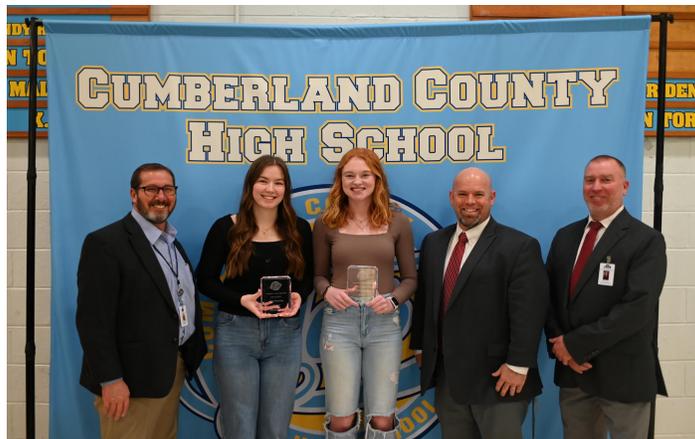
CUMBERLAND COUNTY HIGH SCHOOL VALEDICTORIAN & SALUTATORIAN



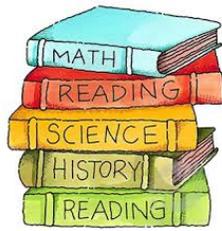
VALEDICTORIAN
ANNA DAVIDSON



SALUTATORIAN
JORJA ANDERSON



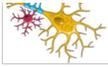
DR. SCOTT MADDOX, ANNA DAVIDSON, JORJA ANDERSON, DR. SCOTT CALLAHAN AND MR. WILLIAM STEPP



JET Happenings

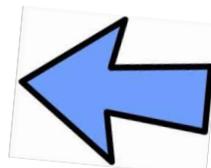
Mr. DiBiccaro's Psychology Class

Psychology students from Mr. DiBiccaro's Psychology class, enjoyed the nice weather and had so much fun, drawing neurons with sidewalk chalk.



Mr. DiBiccaro's Honors Economics

Kiley Tanner, Kerri Cain and Carliegh Cook (not pictured) In Mr. DiBiccaro's Honors Economics Class, finished second in the state of Tennessee Stock market Game out of 334 teams. They had a total equity of 113,000 dollars surpassing teams from MTSU and Montgomery Bell Academy. The team had to constantly monitor the economic conditions of the United States and place trades daily. The team had to utilize knowledge gained to achieve this distinction.



Way to Go!

CCHS WELCOMES



DR. SCOTT CALAHAN
PRINCIPAL CCHS



MR. JUSTIN NIVENS
VICE-PRINCIPAL CCHS

Kia Norris placed 1st at HOSA regionals in Cultural Diversities & Disparities in Healthcare to advance to the state level. Other completions that these students will complete in are public health, extemporaneous speaking and national geographic knowledge testing. They will also be part of the business of HOSA as voting delegates. We are very proud of their achievements so far and are looking forward to going on to Texas at International HOSA this coming June.



STUDENT SPOTLIGHT

Congrats to Emily Farley, the #DualEnrollment Student of the Month for Roane State Community College DUAL! Emily is a senior at Cumberland County High School and her favorite subject is math. She enjoys participating in soccer, church, FCA, and Reader Volunteers. "Just dream big because dreams do happen" by Alex Morgan is her favorite quote. Emily's career goals are to become a physical therapist and to open her own clinic.



GO JETS!

COE



FUTP60 Team!



RECAP



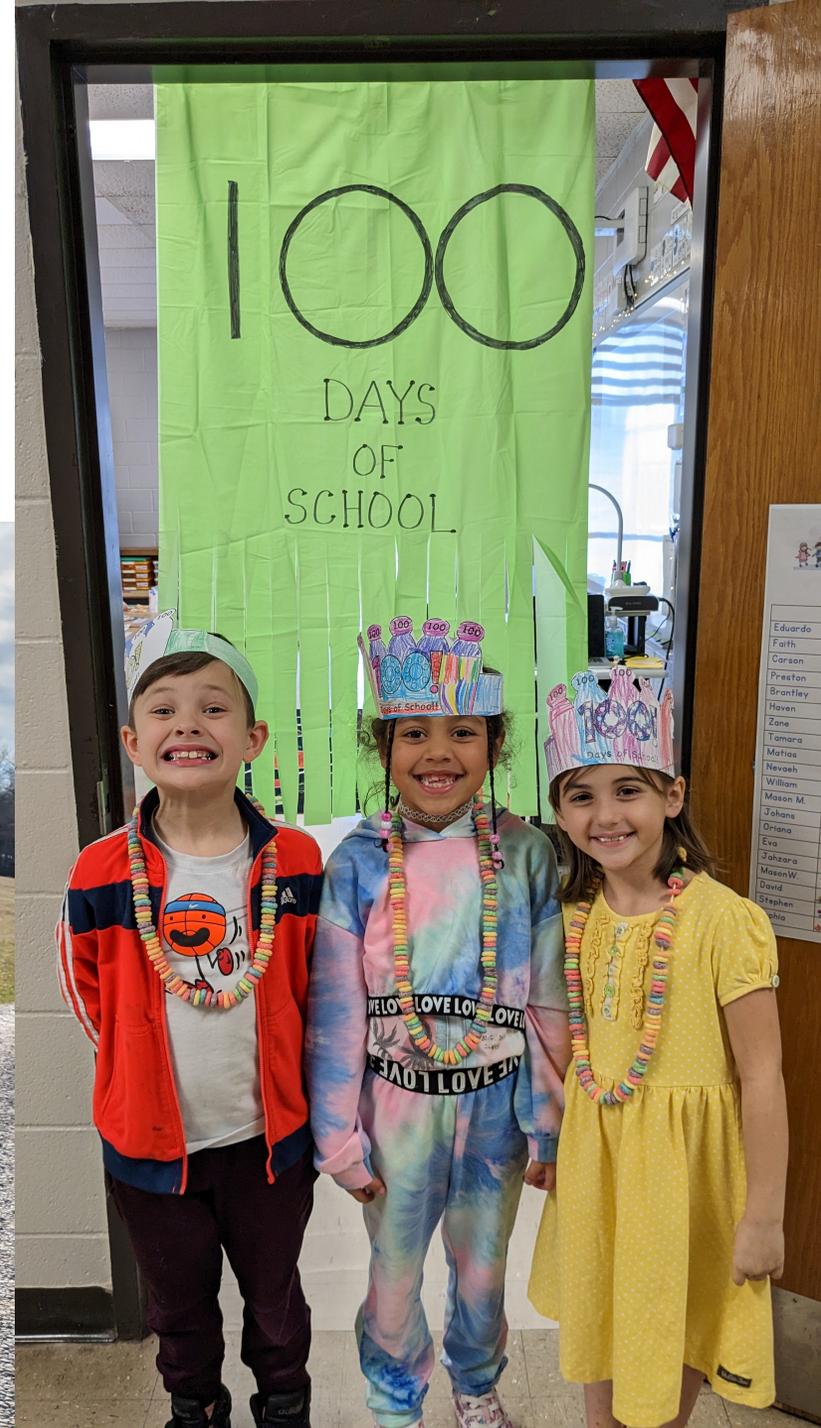


Homestead students learning about the world around us!



Martin Elementary School News

1st Grade Celebrated 100 Days of Learning!



- | |
|----------|
| Eduardo |
| Faith |
| Carson |
| Preston |
| Brantley |
| Haven |
| Zane |
| Tamara |
| Mattias |
| Nevash |
| William |
| Mason M. |
| Johans |
| Chiana |
| Eva |
| Jazara |
| Mason W. |
| David |
| Stephen |
| Shia |



3rd Grade Students participated in the Crayon Box Challenge during Library Class

Crayon box challenge: incorporates literacy with STEM. Students listen to the story of the man who invented Crayola crayons and then design a crayon box to hold the unorganized crayons to get them off the table. When finished, students used rulers to measure the height and width of the crayon boxes and counted how many crayons they were able to hold. Students also wrote and discussed how they could have made their designs better next time.

7th Grade
students built
and programmed
robots during
STEM class





Our Chess Club will be hosting the Region 2
Tournament on Saturday March 4th.
They are practicing weekly in preparation



21st CCLC
Afterschool
Students made
slime during
STEM activity





1st Grade students created 2D and 3D shapes with marshmallows and toothpicks during STEM Class



Our 4th Grade students were so excited to try out our new playground!



North News



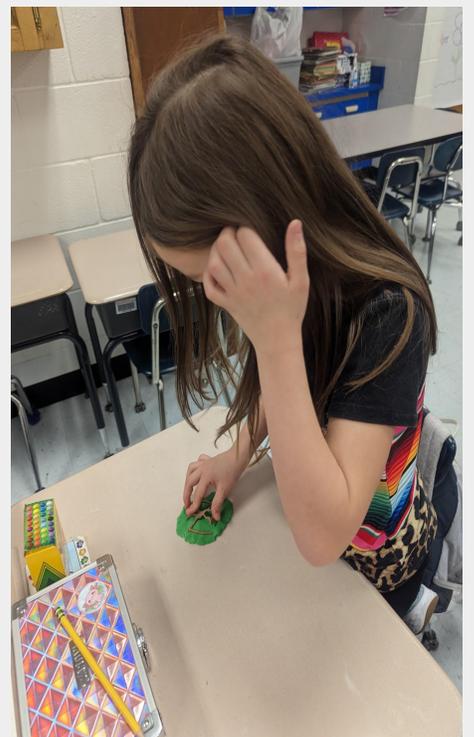
Spreading Cheer!

North Cumberland Beta officers dropped off homemade blankets at the Cancer Center.



Digging Up Fossils

Mrs. Draper's 1st grade students enjoy learning about dinosaurs through their CKLA unit.





North News



Mr. Fuhrman presents a certificate to Kindergarten teacher Mrs. Jessica Capps.



Mr. Fuhrman presents a certificate to 5th grade teacher Mrs. Kayla Patterson.



Mr. Fuhrman presents a certificate to educational assistant, Mrs. Dixie Cole.

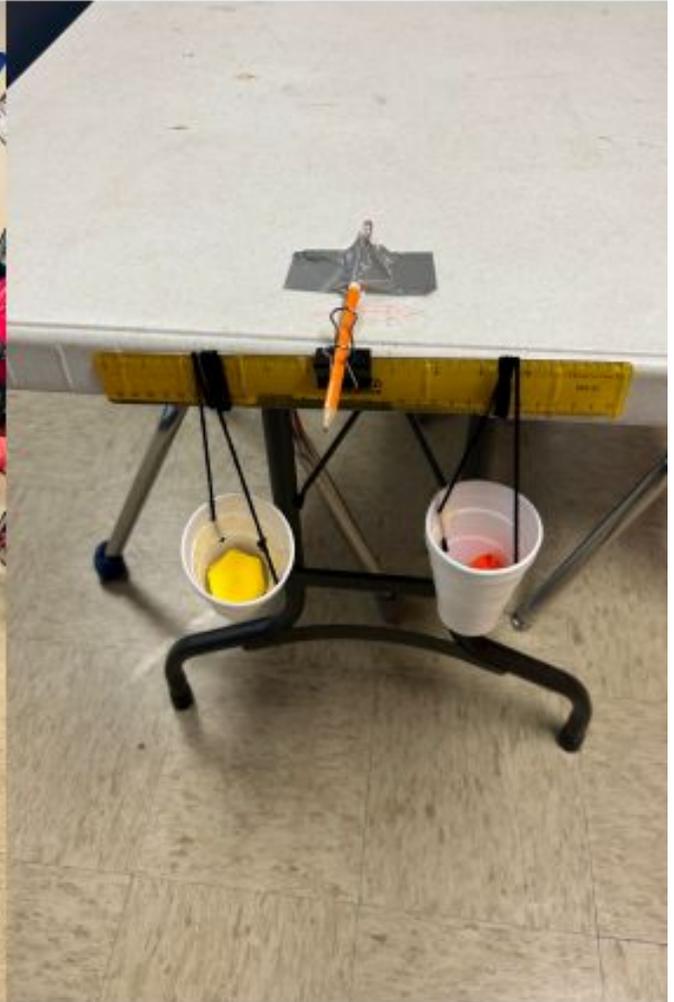




North News



From the NCE STEAM Lab



Second grade students worked on their engineering skills by building balances. They tested various materials.



North News



Library Happenings

Preparing for the Future

Throughout Genius Hour, students meet an array of working professionals.



8th grade students meet an IT Tech from TN Tech. Through the virtual session, students learn about the skills and tools necessary to pursue a technology related career.



Phoenix Happenings

Service Based Learning



Students in CTE Service Based Learning learn by helping others.

Students travel to project sites and work within given guidelines for the specific organization. Students are pictured working at Hilltoppers sorting and cleaning merchandise for sale. CTE teachers Greg Patton and Don Smith say it is a wonderful opportunity for the students as they team up for projects and classes.



Congratulations to the 2023 Non Certified Staff Member of Year- Ms. Shawna Womack. Shawna serves as Attendance Clerk and Secretary. She says that "The safe, welcoming, and respectful culture to all is what makes Phoenix great! I am honored to be part of such an amazing school. Phoenix is Family!"



Iced Coffee now available in the Cafe for breakfast and lunch!



PBIS Rewards....

Students recently had the chance to partake of delicious chicken biscuits from Chick Fil A



TN Promise

Phoenix students recently attended their mandatory meeting to maintain eligibility for the TN Promise Scholarship. Students are excited for the next step in their lives but nervous at the same time. TN Promise Mentors are there to help ease the pathway by answering questions and helping the students with resources. The next deadline is March 1, which is when students will need to have filed their FAFSA. 8 hours community service completed and submitted by July 5, 2023.

New Trainee

Phoenix High School would like to welcome Ms. Lisa Miller, Cafe Manager Trainee. Ms. Lisa brings a warm heart, smiling face, and a love for the kiddos!





8th grade
Pioneers taking
CPR training
with Dr. Kelly,
Officer Josh and
Nurse Christy.



Pine View Pioneers
February 2023



FEBRUARY 2023



PLEASANT HILL ELEMENTARY

WE BRING THE STING

4TH GRADE STUDENTS EARNED A REWARD FIELD TRIP TO MAIN EVENT FOR READING



TEACHERS OF THE YEAR -- PREK-8 TAYLOR BLYLYAND 5-8 KRISTEN BURGHER



NON-CERTIFIED STAFF OF THE YEAR -CHRISTINE EDWARDS

BOE TERESA BOSTON READS TO PHS STUDENTS



WHO LET THE DOGS IN??? CTE LEARNING ABOUT DOG BREEDS



5TH GRADE WENT ON A FIELD TRIP TO THE AQUARIUM IN GATLINBURG



SMHS

FEBRUARY NEWSLETTER

Mr. Bennett teaching aerodynamics in his Aviation Course. The students enjoy the hands on experience.



3rd Nine Weeks Keys to
Success Qualifiers



Dave Kirk Drawing Winners.
3rd Nine Weeks.



SOUTH CUMBERLAND

EVERY CHILD

EVERY DAY



Kindness Rules 5th Grade

The month of February has been nothing but kind for the 5th Grade Rebels of South Cumberland!

Mrs. Wyatt and Mrs. Pimentel's homerooms have been focusing on kindness on top of the regular subjects and standards expected of Tennessee 5th graders. Each student was tasked with creating Valentine's Day cards to send to the residents of local nursing homes with words of love, kindness, and encouragement. We love how kind our Rebels are!



Meteorologist Mark!

Meteorologist Mark visited our Kindergarten classes today to help wrap up their unit on weather. We are so thankful he came to visit!



9 Week's Book Challenge!

4th grade has read 107 books so far for this 9 weeks' book challenge! For every book a student reads, they get to add a heart to the wall!



BUG PARTY

Our second graders in Mrs. Walker's room finished their unit in insects. They went on a nature walk and collected things to create their own insects and celebrated with a big party!

Stone Elementary News

January 2023



The end of the 2nd nine weeks brought our Honors Program celebrations once again. Welcoming families and friends to join us, we recognize 95% and 100% Perfect Attendance, A and A/B Honor Roll, Principal's Award, special area awards, subject awards, and character awards. Each and every proud smile on students' faces is worth a thousand words!

Hispanic Literacy Night is an important event at Stone and happens several times a year. In January, we shared important school information with parents, including having volunteer translators on hand, and we also enjoyed activities and games. We value all of our Coyote families.



100 days of school! Look at all these “old” people who came to school to celebrate and learn. Fun, fun, fun!



As we closed the 2022-2023 basketball season this month, we awarded student athletes with some well-deserved accolades. Our girls’ and boys’ teams worked hard and had a successful season. Many thanks to all our coaches, volunteers, and parents for making it possible to compete in county games and tournaments.



Stone Elementary is committed to good school attendance. Our new school-wide incentive program has already made a huge difference in the number of absences reported in all grades.



March

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			1	2	3	4	
			Bookfair Week				
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
					St. Patricks Day		
19	20	21	22	23	24	25	
	Spring Break- No School						
26	27	28	29	30	31		
	Spring Pictures <i>Pre-pay only</i>			Grade cards go home			



CCHS March 2023 Calendar

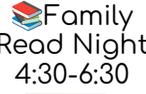
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Spring Sports Pictures Faculty Meeting 6:50-7:30 or 2:50-3:30	2	3	4
5	6	7 8am-1 ACT ASVAB Day	8 Health Fair 11:30 Spring Theater Teacher Preview 5:30	9 Spring Theater Production Public Preview 7pm	10 Relay Lunch Spring Theater Feeder Schools Review Wrestling Banquet 6pm	11 Spring Theater Production Public Preview 2pm
12	13	14	15	16 Midterm Exams Blocks 2&5	17 Midterm Exams Blocks 2&5 Yearbook Deadline	18
19	20 Spring Break	21 Spring Break	22 Spring Break	23 Spring Break	24 Spring Break	25 Spring Break
26	27	28 Grades DUE in Skyward	29	30 Dave Kirk Qualifying (3 rd Block) Grade Cards Go Home Blue Clubs	31 CCHS Talent Show	

Crab Orchard Elem March 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7 Chick-Fil-A Night	8	9	10 Spring Pictures	11
12	13	14	15	16 Board Meeting	17	18
19	20 Spring Break	21 Spring Break	22 Spring Break	23 Spring Break	24 Spring Break	25
26	27	28	29	30	31 State Archery Tourney	

Homestead Elementary

☘ March 2023 ☘

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dr. Seuss Week -----> BOOK FAIR 			1  College and Career Dress up	2 ♟ Chess Club  Family Read Night 4:30-6:30  Dress Colorful	3 FCA @7:10  Wear Hat Day Middle School Band @SMHS 5:30	4
5	6	7	8	9 7:45 Bulldog Backers Meeting 2nd Grade CC Playhouse ♟ Chess Club	10 ✚ FCA @ 7:10am	11
12 Daylight Savings Time 	13 ♟ Chess Club 8TH Grade Pre ACT	14 9:00a.m.. Spring Musical 1:15p.m. Spring Musical	15	16 6th Grade Parthenon Nashville BOE Meeting 6pm ♟ Chess Club	17 SWPB 3rd Nine Weeks Reward ✚ FCA @ 7:10am ST. PATRICK'S DAY ☘	18
19	20 Spring Break!!	21 Spring Break!!	22 Spring Break!!	23 Spring Break!!	24 Spring Break!	25
26	27  XC 4pm SMHS	28	29	30 Grade Cards Go Home	31 ✚ FCA @ 7:10am SPRING & CROSS COUNTRY PICTURES	

**Order Your YEARBOOK! Price increases to \$35 after February 28

March 2023

Martin Elementary



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
					Band Field Trip (leaving @ 12:15)	Regional Chess Tournament
5	6	7	8	9	10	11
12	13	14	15	16	17	18
					1st grade Field Trip Oakley Stem Center *End of grading period	
19	20	21	22	23	24	25
	Spring Break No School					
26	27	28	29	30	31	
				Report Cards go Home		

March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26 	27 	28	1	2	3	4
5 	6 	7	8	9	10	11
12 	13	14	15	16	17 Happy St. Patrick's Day! 	18
19 	20 	21	22	23	24	25
26 	27 	28	29	30 	31 	1
2	3	4	5 	6 	7 	8

Spring Break...Yahoo!

Children First...Excellence Always!

North Cumberland Elementary

February

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

April

S	M	T	W	F	S
					1
2	3	4	5	6	7
8	9	10	11	12	13
14	15	16	17	18	19
20	21	22	23	24	25
26	27	28	29		
30					



March 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Progress Monitoring	4
5	6 Progress Monitoring	7 Full Moon (Worm Moon)	8 Faculty Meeting PLC Meeting	9	10 Attendance Lunch	11
12	13	14 11 th Grade Career Fair	15 Pay Day PBIS Reward	16 MidTerms	17 MidTerms Term 3 Ends St. Patrick's Day	18
19	20 Spring Break	21 Spring Break	22 Spring Break	23 Spring Break	24 Spring Break	25
26	27	28 Pay Day Progress Monitoring	29 Data Team Mtg Progress Monitoring	30	31	

PINE VIEW MARCH 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	1	2	3 SHA Kick-off PreK-5 Middle School Band Clinic	4
5	6	7	8	9 Parent Involvement Night @ 6:00	10 Basketball Banquet 5-7 in Multipurpose	11
12	13	14	15	16 Grades 2-4 Oak Ridge Science Museum	17 PreK-1 Oak Ridge Children's Museum 	18 Spring Break
19 Spring Break	20 Spring Break	21 Spring Break	22 Spring Break	23 Spring Break	24 Spring Break	25 Spring Break
26 Spring Break	27	28	29	30 Report Cards Home	31 Spring Individual Pictures	1
2	3	4	5	6	7	8

Pleasant Hill Elementary

March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Book Fair Last day to purchase a yearbook for \$35.00	2 Book Fair Popcorn sale ends today!!	3 Last Day for the Book Fair Hat Day \$1.00 Money will go to PBS	4
5	6	7	8	9	10 PHS Band Dessert Night Fundraiser	11
12	13 St. Patrick Day grams will be on sale for \$1.00 all week & will be delivered on Friday March 17th	14	15	16 PTO Meeting 6:00pm	17	18
19	20 Spring Break No School	21 Spring Break No School	22 Spring Break No School	23 Spring Break No School	24 Spring Break No School	25
26	27 Spring Individual Pictures (Buyers Only)	28 5 th Grade Living Wax Museum at PHS 3:30-5:30	29	30 Archery State Tournament	31 Hat Day \$1.00 Money will go to Relay for Life Archery State Tournament	

****STUDENTS CAN NOT BE PICKED UP FROM THE FRONT OFFICE AFTER 2:15****

SUN 26	MON 27	TUE 28	WED Mar 1	THU 2	FRI 3	SAT 4	
Basketball Region Tour TBD					SMHS Art 3 Field Trip (Smithville, TN)	Basketball Girls Sub State	
	<ul style="list-style-type: none"> 3:30pm MS Volleyball Practice 	RTI Data Meetings <ul style="list-style-type: none"> 5:30pm MS Volleyball @ Bledsoe 		<ul style="list-style-type: none"> 8am Theater Field Trip to CC Playho 8am Spring sports pictures 10:35am ACT demographics in audit 2 more 	<ul style="list-style-type: none"> 3pm SMHS Band Event (Auditorium) 	<ul style="list-style-type: none"> 7:30am Rotary: Father / Daughter Da 10am Softball: Play Day @ Athens 4pm Deer Creek HOE (Auditorium) 	
5	6	7	8	9	10	11	
	Boys Basketball Sub State <ul style="list-style-type: none"> 5:30pm MS Volleyball @CCHS 	Basketball Girls State Tour					
		ACT -Juniors <ul style="list-style-type: none"> 8am SMHS Life Maze (10th graders) 5pm CCCB Rehearsal (Auditorium) 6pm MS Volleyball vs Sequatchie 	SMHS Criminal Justice Field Trip (Jus	Faculty Meeting @ 3pm <ul style="list-style-type: none"> 5pm CCCB Concert (Auditorium) 6pm MS Volleyball vs Whitwell 	Clubs Mid Day Activity Schedule <ul style="list-style-type: none"> 11am Clubs meet 	SAT <ul style="list-style-type: none"> 11am Softball: Play Day @ Sale Cree 	
12	13	14	15	16	17	18	
	Counselor PLC <ul style="list-style-type: none"> 3:30pm MS Volleyball Practice 5:30pm Baseball v Sequatchie Coun 	Basketball Boys State Tour					
		For. Lang, PE & SPED PLC <ul style="list-style-type: none"> 3:30pm Tennis v Cumberland County 5pm Boys Soccer @ Scott County (R 3 more 	ELA & Social Studies PLC <ul style="list-style-type: none"> 3:30pm MS Volleyball Practice 5:30pm Baseball v Livingston Acade 	CTE & Science PLC <ul style="list-style-type: none"> 3:30pm MS Volleyball Practice 3 more 	Fine Arts & Math PLC <ul style="list-style-type: none"> 1:15pm Talent Show- tentative date 2 more 	<ul style="list-style-type: none"> 1:30pm Boys Soccer Gatlinburg Tour 	
19	20	21	22	23	24	25	
	Spring Break - No School						
	<ul style="list-style-type: none"> 5:30pm Baseball v Upperman HS 	<ul style="list-style-type: none"> 5pm Softball v Livingston Academy 5:30pm Baseball @ Upperman HS 		<ul style="list-style-type: none"> 5pm Softball @ Monterey 5:30pm Baseball @ Monterey 			
26	27	28	29	30	31	Apr 1	
	<ul style="list-style-type: none"> 4pm Junior XC 6pm Baseball @ Jackson County HS 	RTI Data Meetings <ul style="list-style-type: none"> 7:30am ASVAB -Juniors 3pm Grades due in Skyward@3:00PI 3:30pm MS Volleyball Practice 4 more 	<ul style="list-style-type: none"> 3:30pm MS Volleyball Practice 5:30pm Softball @ Clarkrange 	Grade Cards <ul style="list-style-type: none"> 7:45am Dave Kirk 3rd 9 Weeks Asse 3:30pm MS Volleyball Practice 5:30pm Softball @ White County HS 5:30pm Baseball v Rhea County 	SMHS Criminal Justice Field Trip (Pik <ul style="list-style-type: none"> 1pm Softball Tournament in Brentwc 5:30pm Baseball @ Sequatchie 	<ul style="list-style-type: none"> 8am Fit-Fest (gym, aux gym, 5K cour 9am Softball Tournament in Brentwc 	

SCES



MARCH



2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Read across America Dress up days March 1 College Shirt March 2 favorite or silly hat March 3 South shirt</p>		<p>February 28th Grandparents Night @ Bookfair</p>	<p>1 Wellness Wednesday</p> <p>Book Fair</p>	<p>2 FCS 7:00 am</p> <p>Book Fair</p>	<p>3</p> <p>Book Fair</p>	<p>4</p>
<p>5</p>	<p>6</p> <p>Book Fair</p>	<p>7</p> <p>Read Across America Day</p> <p>Book Fair</p>	<p>8</p> <p>Book Fair</p>	<p>9</p> <p>FCS 7:00 am</p>	<p>10</p>	<p>11</p>
<p>12</p> <p>DAYLIGHT SAVING TIME BEGINS</p>	<p>13</p>	<p>14</p>	<p>15</p> <p>2nd Grade Field trip to the Playhouse</p>	<p>16 FCS 7:00 am</p>	<p>17</p> <p>HAPPY ST. PATRICK'S DAY</p>	<p>18</p>
<p>19</p>	<p>20</p> <p>Spring Break</p>	<p>21</p> <p>Spring Break</p>	<p>22</p> <p>Spring Break</p>	<p>23</p> <p>Spring Break</p>	<p>24</p> <p>Spring Break</p>	<p>25</p>
<p>26</p>	<p>27</p>	<p>28</p>	<p>29</p>	<p>30 FCS 7:00 am</p>	<p>31</p>	

Stone Elementary

March 2023

Mission:

Empowering each student with the skills to be productive citizen by fostering a culture of excellence through high expectations for all.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12 Set your clocks ahead 1 hour DST starts	13 PreK Museum/Parent Tour 1:15-2:15	14 Cap & Gown Pictures (K/8 th) Pie Day – Math Night 4-5:30 pm	15	16 K PBS Trip: Children’s Museum	17 6-8 PBS Trip: Main Event End of 3 rd 9 weeks	18
19	20 Spring Break – No School	21 Spring Break – No School	22 Spring Break – No School	23 Spring Break – No School	24 Spring Break – No School	25
26	27	28	29	30 Report Cards go home Hispanic Literacy Night 6-7 pm	31	

Cumberland County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: <h2 style="text-align: center;">Civility</h2>	Descriptor Code: 1.809	Issued Date: 10/24/13
		Rescinds: 1.900	Issued: 08/27/15

1 Civility – conduct of parents, other visitors, and district employees.

2 It is the intent of Cumberland County Board of Education to promote mutual respect, civility and orderly
 3 conduct between and among Cumberland County School’s employees, volunteers, parents and the
 4 public. It is not the intent of the Board to deprive any person of his/her the right to freedom of expression.
 5 The intent of this policy is to maintain, to the greatest extent reasonably possible, a safe, harassment free
 6 workplace for teachers, students, administrators, staff, parents, and other members of the community. In
 7 the interest of presenting teachers and other employees as positive role models, the school Board
 8 encourages positive communications and discourages volatile, hostile, threatening, profane or aggressive
 9 communications or actions.

10 Expected level of behavior:

- 11 1. School and district personnel will treat each other, volunteers, parents, and other members of the
- 12 public with courtesy and respect.
- 13 2. Parents and visitors will treat teachers, volunteers, administrators, and other district employees
- 14 with courtesy and respect.
- 15

16 Unacceptable Behavior:

- 17 1. Disorderly Conduct – Disorderly conduct includes, but is not necessarily limited to: behavior
- 18 which interferes with or threatens to interfere with the operation of a classroom, an employee’s
- 19 office or office area, areas of school or facility open to parents/guardians and the general public.
- 20 It also covers areas of school or facility, which are not open to parent/guardians and the general
- 21 public.
- 22 2. Disorderly conduct is a public disturbance intentionally caused by any person who:
 - 23 a. Engages in fighting or other violent conduct or in conduct creating the threat of imminent
 - 24 fighting or other violence; or
 - 25 b. Makes or uses any utterance, gesture, display or abusive language which is intended and
 - 26 plainly likely to provoke violent retaliation and thereby cause a breach of the peace; or
 - 27 c. Takes possession of, exercises control over, or seizes any building or facility of any public
 - or provide educational institution without the specific authority of the **Director of Schools**
 - ~~chief administrative officer or the institute,~~ or his/her authorized representative; or
 - 28 d. Refuses to vacate any building or facility of Cumberland County Schools in obedience to
 - 29 the **Director of Schools/Designee, superintendent, as assistant superintendent, Chief**
 - Academic Officer/Deputy Director, division of department director supervisor,** a school
 - principal, an assistant principal, or a school resource officer; or

- 1 e. Engages in sitting, kneeling, lying down, or inclining so as to obstruct the ingress or
 2 egress of any person entitled to the use of any Cumberland County School’s building or
 3 facility so as to interfere with the customary or normal use of the building or facility; or
 4 f. Congregates, assembles, forms groups or formulations (whether organized or not), blocks
 5 or in any manner otherwise interferes with the operation or functioning of any
 6 Cumberland County Schools building or facility so as to interfere with the customary or
 7 normal use of the building or facility; or
 8 g. Disrupts, disturbs, or interferes with the teaching of students at any Cumberland County
 9 School or engages in conduct which disturbs the peace, order, or discipline at any
 10 Cumberland County school or on the grounds adjacent hereto.

11 **Disorderly/Disrespectful Language.**

- 12 1 Using lewd, vulgar, or indecent language; shouting, swearing, cursing or display of temper.

13 **Assaults/Threats**

- 14 1 Assaulting or threatening to do bodily harm to a teacher, school administrator, school employee
 15 or student regardless of whether or not the behavior constitutes or may constitute a criminal
 16 violation. It is a misdemeanor to assault a school employee or school volunteer when the
 17 employee or volunteer is discharging or attempting to discharge his or her duties as an employee
 18 or volunteer, or to assault a school employee or school volunteer as a result of the discharge or
 19 attempt to discharge that individual’s duties as a school employee or school volunteer. For
 20 purposes of this law and this policy, the following definitions shall apply:
 21 a. “Duties” means:
 22 i. All activities on school property.
 23 ii. All activities, wherever occurring, during school authorized event or the
 24 accompanying of students to or from that event.
 25 iii. All Activities relating to the operation of school transportation.
 26 b. “Employee” or “volunteer” means:
 27 i. An employee of Cumberland County Board of Education
 28 ii. An independent contractor or an employee of an independent contractor of
 29 Cumberland County Board of Education if the contractor performs duties
 30 customarily performed by employees of the school; and,
 31 iii. An adult who volunteers his/her service or presence at any school activity and
 32 is under the supervision of a school administrator.

33 **Vandalism**

- 34 1. Damaging or destroying school or school board property.

35 **Any other behavior that disrupts the orderly operation of a school, classroom, or any other school** 36 **Board facility.**

37 **Abusive, threatening, or obscene email or voice mail messages.**

38 **Parent Recourse:**

- 1 1. Any parent who believes he/she was subject to behavior in violation of this policy on the part of
2 any staff member or volunteer should bring such behavior to the attention of the principal, the
3 staff member's immediate supervisor, ~~the appropriate~~ Chief Academic Officer/Deputy Director
assistant superintendent, or the superintendent Director of Schools/Designee.

4 Authority of School Personnel

- 5 1. **Termination of meeting or telephone conversation:** If any employee, volunteer, or member of
6 the public uses obscenities or speaks in a demanding, loud, insulting and/or demeaning manner,
7 the employee to whom the remarks are directed shall calmly and politely warn the speaker to
8 communicate civilly. If the abuse continues, the employee to whom the remarks are directed
9 may, after giving appropriate notice to the speaker, terminate the meeting, conference or
10 telephone conversation.
- 11 2. **Removal from School Premises:** Any individual who engages in "unacceptable behavior" as
12 defined in this policy may be directed to leave the school or school Board premises by a school's
13 principal or assistant principal, ~~Chief Academic Officer/Deputy Director~~ any assistant
superintendent, the superintendent Director of Schools/Designee, or a school resource officer. If
the person refuses to leave the premises as directed, the administrator or other authorized
personnel shall seek the assistance of law enforcement and request that law enforcement take
such action as is deemed necessary.
- 18
- 19 3. **Limitations on Access to School Premises:** Any non-employee who repeatedly engages in
20 "unacceptable behavior" as defined in this policy may be prohibited by a principal, assistant
21 principal, ~~assistant superintendent~~ Chief Academic Officer/Deputy Director or ~~superintendent~~
Director of Schools/Designee from coming on school premises unless the individual calls in
advance and makes an appointment to meet with a staff member in the presence of a school
resource officer and school administrator. If the individual does not act civilly, as defined in
this policy, during meetings or telephone conferences with staff members, the individual's
access may be further limited by the principal, ~~an assistant superintendent~~ Chief Academic
Officer/Deputy Director or the superintendent Director of Schools/Designee to the
telephone, e-mail, or written communications with the staff members.

Cumberland County Board of Education

Monitoring: Review: Annually, in November	Travel	Descriptor Code: 2.8041	Issued Date: 05/26/22
		Rescinds: 2.8041	Issued: 12/17/15

1 Cumberland County Board of Education adopts the following policy in regard to officials and
2 employee travel:

3 ***Authorization.*** Travel may not be undertaken unless authorized in advance by an employee’s supervisor.

4 ***Mileage Rate:*** Mileage for properly authorized travel on official school business shall be reimbursed at
5 the mileage rate of \$0.59 per mile.

6 ***Meals:*** Meals for properly authorized travel on official school business may be reimbursed at a maximum
7 of \$54.00 per day. Employees who do not regularly travel out of county and are away from their official
8 station during normal mealtime shall be reimbursed at a rate of \$13.00 for breakfast, \$15.00 for lunch
9 and \$26.00 for dinner. Normal mealtime for breakfast shall be defined as between 5:00 a.m. and 9:00
10 a.m.; lunch shall be defined as between 10:00 a.m. and 2:00 p.m.; and dinner shall be defined as between
11 5:00 p.m. and 9:00 p.m. Receipts are required to be submitted.

12 ***Parking Expenses.*** Charges for parking expenses incurred for properly authorized travel on official
13 business shall be reimbursed. Receipts are required.

14 ***Lodging.*** Lodging for properly authorized travel on official school business shall be reimbursed at the
15 actual cost incurred. Lodging may be at or near the site where the conference/training program is being
16 held, at a reasonable cost. Lodging receipts are required and must itemize room charges and taxes by
17 date.

18 ~~***Telephone Calls.*** Phone, facsimile and long distance calls for school business will be reimbursed.
19 Employee must provide a statement furnishing the date, name and location called for long distance calls
20 and facsimile charges.~~

21 ***Claims for Reimbursement.*** Employees should submit claims for reimbursement for travel expenses no
22 later than thirty (30) days after completion of travel using forms provided by the School Finance
23 Department.
24

Cumberland County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Use of Cellular Phones	Descriptor Code: 3.3001	Issued Date: 04/24/14
		Rescinds: 3.3001	Issued: 12/16/10

1 Cellular phones are provided by the Board to the building and grounds department, the
2 transportation department and other key staff members on an as-needed basis.

3 Cellular phones **provided to employees are for official school board business only and shall not be used**
4 **for personal purposes except in case of emergencies.** ~~are to be used only to conduct official board~~
5 ~~business. In the event an employee needs to use the phone while driving a school vehicle. He / she~~
6 ~~should pull over to a safe location. In the event a personal call is made or received, the call~~
7 ~~shall be logged and the Board will be reimbursed by the person to whom the phone is assigned~~
8 ~~upon receipt and audit of the phone bill.~~

9 ~~All employees assigned a cellular phone will be responsible for any loss or damage to the instrument.~~
10 ~~Supervisors will periodically review the use of the cellular phones to determine the need for their~~
11 ~~continued use and to ensure that all calls are within the scope of school business.~~

12 **The Director of Schools/designee shall develop procedures for assignment and use of phones. All**
13 **employees assigned a cellular phone will be responsible for any loss or damage to the**
14 **instrument. Supervisors will annually review the use of the cellular phone to determine the need**
15 **for their continued use.**
16

Cumberland County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Special Programs	Descriptor Code: 4.206	Issued Date: 10/28/21
		Rescinds: 4.206	Issued: 01/24/19

1 All special programs shall be under the general supervision of the appropriate supervisor.

2 **REMEDIAL INSTRUCTION**

3 The remedial program will concentrate mainly on improvement of reading and math skills for the most
4 educationally needy students. Various materials will be used to supplement the work being done in the
5 classroom.

6 Instructional assistants will assist students in reading and math, working under the direction of the
7 regular classroom teacher.

8 **HOMEBOUND INSTRUCTION¹**

9 The Homebound Instruction Program is for students who, because of a medical condition are unable to
10 attend the regular instructional program¹. The homebound instruction program shall consist of three (3)
11 hours of instruction per week for a period of time determined, on a case-by-case basis, by the district.

12 To qualify for the Homebound Program, a student shall have a medical condition that will require the
13 student will be absent for a minimum of ten (10) consecutive instructional days or for an aggregate of
14 at least ten (10) instructional days for a student who has a chronic medical condition. The student shall
15 be certified by his/her treating physician as having a medical condition that prevents him/her from
16 attending regular classes. The services provided the homebound student shall reflect the student's
17 capabilities and be determined by the homebound instructor, after consultation with appropriate
18 professional staff of the student's assigned school

19 Recertification shall be obtained after the expiration of each period of homebound instruction if the
20 student's treating physician certifies, in writing, that the student has a medical condition that prevents
21 him/her from returning to the regular classes.

22 ~~COVID-19 QUARANTINE²~~

23 ~~Students on homebound instruction who are temporarily quarantined due to a positive COVID-19 test~~
24 ~~result or possible exposure to COVID-19 may participate in remote instruction during the period of~~
25 ~~quarantine only.~~

26 **HOMEBOUND PROGRAM FOR PREGNANT STUDENTS^{1,2}**

1 The homebound instruction program for pregnant students shall consist of a minimum of three (3)
2 hours of instruction per week for a period of six (6) weeks.² When provided, such homebound
3 instruction shall consist of two (2) visits per week, each visit lasting for one and one-half (1-1/2) hours.

4 The student's physician shall recommend, in writing, the six-week period for which the student shall be
5 eligible for homebound instruction.

6 A homebound instruction program for longer than the six (6) week period shall only be provided to a
7 student who is certified in writing by her physician as having health complications arising from the
8 pregnancy that prevent her from returning to regular classes.

9 **ABANDONED AND NEGLECTED STUDENTS**

10 The district will provide a free appropriate public education to all abandoned and neglected students
11 within the county.

12 **DELINQUENT AND INCARCERATED STUDENTS**

13 The district will provide educational services for delinquent and incarcerated students within the
14 county.
15

Legal References

1. TCA 49-10-1101; TRR/MS 0520-01-02-.10
2. TRR/MS 0520-01-13-.01(d)(1)

Cross References

Alternative Credit Options 4.209
Virtual Education Program 4.212
Student Communicable Diseases 6.403
Acquired Immune Deficiency Syndrome 6.404

Cumberland County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Reporting Student Progress	Descriptor Code: 4.601	Issued Date: 12/04/03
		Rescinds: 4.601	Issued: 01/06/98

1 Student progress reports shall be provided as required by the director of schools in accordance with the
2 current standard operating procedures manual. The reporting procedure shall be in writing and shall be
3 uniform for all reporting periods during each school year.¹ Each report shall be signed by the parents
4 and returned promptly to the school.

5 Student progress reports shall indicate the students' conduct, attendance and academic progress and other
6 information necessary to communicate effectively with the parents.

7 In addition to the regular progress reports, principals and teachers are encouraged to confer, as early in
8 the grading period as possible, with parents on the educational progress of their children. Teachers shall
9 consult with parents of students who are working at an unsatisfactory level or whose performance shows
10 a marked or sudden deterioration. Parents shall be notified by the teacher by the end of the ~~third~~ **second**
11 grading period if the retention of a student is being considered.

12 ~~DRIVER'S LICENSE REVOCATION~~

13 ~~Any student fifteen (15) years of age or older who becomes academically deficient shall be reported to~~
14 ~~the Department of Safety for driver's license revocation.~~

15 ~~A student shall be deemed academically deficient if s/he has not received passing grades in at least two~~
16 ~~(2) full unit subjects or their equivalency at the end of semester grading.~~

17 ~~A copy of the notice sent to the Department of Safety by the attendance teacher or the director of~~
18 ~~schools shall also be mailed to the student's parent or guardian.²~~

19 PARENT CONFERENCES

20 At least two (2) times during the school year, conferences shall be scheduled in which parents and
21 teachers may discuss any pertinent problems or other matters of concern regarding the development and
22 education of each student. These scheduled conferences shall not use any portion of the 180 days of
23 classroom instruction.²

24 Conferences shall be physically accessible to all students, parents and/or guardians.³

Legal References:

1. TRR/MS 0520-1-3-.05(3)(a); TCA 49-6-901
2. TCA 49-6-3017; TCA 55-50-511(a)(b);
TCA 55-50-512(a)(d); TCA 55-50-513
3. TCA 49-6-7002
4. 28 CFR § 36.201-2

Cross References:

School Calendar 1.800
Grievances & the Americans w/ Disabilities Act 1.802
Grading System 4.600
Time Schedules & Extra Duty 5.602
Attendance 6.200

Cumberland County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date: 10/28/21
		Rescinds: 4.700	Issued: 09/26/19

1 **General**

2 The board shall provide for a system-wide testing program, which shall be periodically reviewed and
3 evaluated. The purposes of the program shall be to:

- 4 1. Assist in promoting accountability;
- 5
- 6 2. Determine the progress of students;
- 7
- 8 3. Assess the effectiveness of the instructional program and student learning;
- 9
- 10 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 11
- 12 5. Analyze the improvements needed in each instructional area;
- 13
- 14 6. Assist in the screening of students with learning difficulties;¹
- 15
- 16 7. Assist in placing students in remedial programs;
- 17
- 18 8. Provide information for college entrance and placement; and
- 19
- 20 9. Assist in educational research by providing data.²

21 The Director of Schools shall be responsible for planning and implementing the program, which
22 includes:

- 23 1. Determining specific purposes for each test;
- 24
- 25 2. Selecting the appropriate test to be given;
- 26
- 27 3. Establishing procedures for administering the test;
- 28
- 29 4. Making provisions for interpreting and disseminating the results;
- 30
- 31 5. Maintaining testing information in a consistent and confidential manner; and
- 32
- 33 6. Ensuring that results are obtained as quickly as possible, especially when placement in a special
34 learning program might be necessary.

1 State-mandated student testing programs shall be undertaken in accordance with procedures published
2 by the State Department of Education.³

3 **WEIGHTING TCAP SCORES**

4 TNReady⁴ and End of Course (EOC)⁵ scores will be included in students' final grades as follows:

- 5 1. Grades 3 – 5 - 10%
- 6 2. Grades 6 – 8 – 10%
- 7 3. Grades 9 – 12 – 15%

8 The Cumberland County School System shall use the following methodology: target score method.

9 The Director of Schools may exclude these scores from students' final grades if results are not received
10 by the district at least five (5) instructional days before the end of course.^{4,5}

11 Cumberland County Schools will use a Target Score Methodology for End of Course Score conversions
12 from raw scores to scaled scores. The Tennessee Department of Education has provided the district with
13 average raw score data for both the state and the district. Because the students testing in the fall are not
14 always as diverse as the system population it was decided that the state average raw score would be used
15 as a baseline score. That baseline score, the state average, will be assigned a scaled score of 84. The max
16 raw score and the baseline score will then be used to find a scale factor for each test. These numbers will
17 be used in the formula below to develop a conversion table for each exam. The scaled score will count
18 as 15% if the final grade of the course.

19 Scaled Score = $[(\text{Raw Score}/\text{Max Raw Score})^{\text{Scale Factor}}] * 100$

20 ~~The director of schools may exclude these scores from students' final grades if results are not received~~
21 ~~by the district at least five (5) instructional days before the end of the course.^{4,5}~~

22 **INTEREST INVENTORIES AND CAREER ASSESSMENTS⁶**

23 Interest inventories shall be made available to middle schoolers. These will include assessments such as
24 the Kuder assessment, Myers Briggs Type Indicator, the Armed Services Vocational Aptitude Battery
25 (ASVAB), or the College Board Career Finder.

26 Career aptitude assessments shall be administered to 7th and 8th graders in order to guide the student's
27 high school plan of study. Upon receiving the results from these assessments, the school shall provide
28 students with information on any available career and technical education opportunities in which the
29 student may participate in.

30 **TESTING INFORMATION AND PARENTAL CONSENT**

31 Any test directly concerned with measuring student ability or achievement through individual or group
32 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee
33 of the system without first obtaining written consent of the parents or guardians.²

1 Results of all group tests shall be recorded on the students' permanent records and shall be made
2 available to appropriate personnel in accordance with established procedures.⁷

3 No later than July 31st of each year, the board shall publish on its website information related to state
4 and board mandated tests that will be administered during the school year. The information shall
5 include:⁸

6 1. The name of the test;

7

8 2. The purpose and use of the test;

9

10 3. The grade or class in which the test will be administered;

11

12 4. The tentative date or dates that the test will be administered;

13

14 5. The time and manner in which parents and students will be notified of the results of the test;

15

16 6. How parent(s)/guardian(s) can access the questions and answers on their student's state-
17 required tests; and

18

19 7. If a board mandated test, how the test complements and enhances student instruction and
20 learning and how it serves a purpose distinct from state-required tests.

21 Testing information shall also be placed in student handbooks or other school publications that are
22 provided to parents on an annual basis.

Legal References

1. TCA 49-10-108
2. 20 USCA § 1232(g)
3. TRR/MS 0520-01-03-.03(11)
4. TCA 49-1-617; State Board of Education Policy 2.102
5. TRR/MS 0520-01-03-.03(11)(e); State Board of Education Policy 2.103; TCA 49-1-617
6. TCA 49-6-412; Public Acts of 2021, Chapter No. 271
7. TCA 10-7-504(a)(4)(A)
8. TCA 49-6-6007; State Board of Education Policy 2.102; State Board of Education Policy 2.103

Cross References

Student Surveys, Analyses, and Evaluations 6.4001
Student Records 6.600

Cumberland County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Maintaining Test and Data Security	Descriptor Code: 4.701	Issued Date: 02/28/19
		Rescinds: 4.701	Issued: 05/26/16

1 Annually, the Director of Schools will designate a System Testing Coordinator who shall be
 2 responsible for administering, monitoring, and maintaining security of all tests to be administered
 3 within the school system. The principal of each school shall serve as or designate a Building Testing
 4 Coordinator who shall be responsible for the administrating, monitoring and maintaining security of all
 5 tests given in his/her school. Test security procedures shall adhere to guidelines issued by the State
 6 Department of Education.¹

- 7 1. All personnel involved in testing shall sign the Testing Code of Ethics and submit at the district
 8 office for documentation.
 9
- 10 2. All personnel involved in testing shall be trained and the related documentation retained for
 11 system records. The training shall include: State Test Security Law, State Test Security
 12 Guidelines, local policy and test administration procedures.
 13
- 14 3. Inventory verification procedures shall be implemented for all paper test materials including
 15 modified format and Braille test forms.
 16
- 17 4. Handling of any paper test materials shall be restricted to authorized personnel only. Test
 18 materials shall be stored in a centrally located locked room that is inaccessible to unauthorized
 19 personnel.
 20
- 21 5. Check-in and checkout process shall be established and inventory control shall be ensured for
 22 each test session as well as at the school and system level during the testing window. Test
 23 materials shall be returned immediately after each test session and when the entire test session
 24 is completed.
 25
- 26 6. Paper test materials printed for homebound or students with disabilities shall be secured after
 27 the test has been transcribed.
 28
- 29 7. All personnel shall be prohibited from obtaining knowledge of test items or passages before,
 30 during, and after testing.
 31
- 32 8. Discussion of the test content or specific test items with students, parents, or professional
 33 colleagues is prohibited to protect the validity of the test.
 34
- 35 9. A secure, yet positive, environment for testing shall be created.
 36
- 37 10. Appropriate signage shall be placed outside of test setting to limit interruptions (e.g., Do Not
 38 Disturb—Testing in Progress).

- 1 11. Electronic communication devices (cell phones, pagers, PDAs, tablets, etc.) are NOT allowed in
2 the test setting.
3
- 4 12. Proper calculator use shall be ensured as outlined in the Test Administration Manual, making
5 sure that calculators are cleared before and after administration of each test.
6
- 7 13. Testing personnel shall confirm each student has logged in using their own online testing ticket
8 for every testing session.
9
- 10 14. A photo ID may be required if administrators are not responsible for normal classroom
11 instruction.
12
- 13 15. Test Administrators and Proctors are to carefully adhere to all test administration and
14 accommodation instructions.
15
- 16 16. Appropriate schedules shall be followed as set by the state, district, and school.
17
- 18 17. Appropriate time limits shall be outlined in all test directions.
19
- 20 18. Test Administrators and Proctors are required to remain with students and be observant and non-
21 disruptive throughout the testing session.
22
- 23 19. Test Administrators and Proctors are to be trained on appropriate observation protocol:
24 a. Be aware of student activity during testing;
25 b. Do not read or do other activities that take attention away from students;
26 c. Turn off all electronics, including cell phones, iPads, etc.; and
27 d. Computers should only be used for accessing the test site.
28
- 29 20. The coaching of students in any way during State assessments is prohibited. Students are to
30 respond to test items without assistance from anyone.
31
- 32 21. The reading of test items and passages by anyone other than the students being tested is
33 prohibited, unless indicated in the test instructions or accommodations.
34
- 35 22. Secure assessment materials (including pilot or field test materials) shall not be read, reviewed, or
36 analyzed at any time before, during, or after test administration.
37
- 38 23. Test items are not to be reproduced, duplicated, or paraphrased in any way, for any reason, by
39 any person.
40
- 41 24. Standard copyright laws must be maintained at all times.
42
- 43 25. Test materials shall not be copied (including taking photos with cell phones, iPads, etc.), filed, or
44 used directly in instructional activities.
45

- 1 26. Specific excerpts or paraphrased portions of the test may not be used for classroom examples or
2 instruction.
- 3
- 4 27. Confidentiality of student-specific accountability demographic information and test results must
5 be maintained at all times.
- 6
- 7 28. Test security concerns are to be documented on a Potential Breach of Security Request form. Any
8 potential breach of security is to be reported. **Please note:** Failure to report a potential breach of
9 security compromises the integrity of the testing process and should be treated as a breach of
10 testing security.

11 State Test Administration Security Protocols

- 12 29. Do not allow students to take the same subtest of the same TNReady assessment twice.
- 13
- 14 30. If students are found with ANY electronic devices, including but not limited to cell phones,
15 smartphones, [smart watches](#), iPods, PDAs etc. during testing OR during breaks, their test score
16 will be nullified. The best practice would be for students to leave devices at home or in their
17 lockers on the day of testing. Alternately, test administrators should collect electronic
18 communication devices prior to testing and return them when all students have submitted their
19 tests. All personal devices must be turned off to prevent additional load on your wireless
20 infrastructure.
- 21
- 22 31. If test administrators or proctors are found with ANY electronic devices, including but not
23 limited to cell phones, smartphones, [and smart watches](#) during testing OR at any time when test
24 information is accessible, this violation will be treated as a breach of testing security. The only
25 exception is the desktop or laptop computer being used to administer online testing, which may
26 not be used for other purposes during test administration.
- 27
- 28 32. Students should not be placed in a test session with a test administrator or proctor who is a family
29 member. In addition, with the exception of Home School students in grade 5 (or in special
30 circumstances grades 3 or 4), the parent/guardian may not be present in the student's testing
31 room.
- 32
- 33 33. Any monitoring software that would allow test content on student workstations to be viewed or
34 recorded on another computer during testing must be turned off.

35 Any employee found to have not followed security guidelines shall be placed on immediate
36 suspension, and such actions shall be grounds for dismissal. Such actions shall be grounds for
37 revocation of state license.²

38 The Director of Schools shall report a breach of security to the State Department of Education's Office
39 of Accountability and any testing irregularity to the Division of State Testing within 24 hours of such
40 events. In any class, grade, and/or school where a security breach is strongly suspected or verified,
41 central office staff shall be present during subsequent tests for a period of ~~two~~ one years. [However, if
42 the offender is no longer employed by Cumberland County Schools, monitoring is not required.](#)

Data Security

Data designated as embargoed by the Department of Education may be shared with personnel as determined by the Director of Schools as set forth in procedure. Personnel shall not share embargoed data with external parties.³

Legal References

1. TRR/MS 0520-01-03-.03(7)(b)
2. TCA 49-1-607
3. State Board of Education Policy 2.600

Cross References

Cumberland County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Instructional Standards	Descriptor Code: 4.101	Issued Date: 09/22/22
		Rescinds: 4.101	Issued: 07/22/21

1 *General*

2 The Board is charged with selection of the curriculum. No subjects or topics prohibited by state or
3 federal law shall be taught.¹ The Director of Schools shall develop administrative procedures to
4 implement this policy.

5 **STATE STANDARDS²**

6 Only Tennessee state standards shall be taught within the school district. The following are prohibited:

7 1. Instructional materials, textbooks, or supplemental materials created to align exclusively with
8 Common Core; or

9
10 2. Instructional materials, textbooks, or supplemental materials that are marketed or otherwise
11 identified as Common Core textbooks or instructional materials.

12 Complaints shall be submitted in accordance with board policy 4.402.

13 **CURRICULUM AND INSTRUCTIONAL PROGRAMMING**

14 All curriculum and instructional programming implemented in the school district shall adhere to state
15 and federal laws. District employees shall not include or promote any concepts that would violate state
16 law when providing instruction, using instructional or supplemental materials, or when implementing
17 the instructional program and curriculum.¹

18 The Director shall develop procedures to ensure that the district's instructional program complies with
19 state law.

20 Complaints regarding teaching prohibited concepts in violation of state law shall be submitted in
21 accordance with the regulation developed by the Tennessee Department of Education.³

Legal References

1. TCA 49-6-2202; TCA 49-6-1304; TCA 49-6-2206; TCA 49-6-1019
2. TCA 49-1-302(a)(8); TCA 49-1-314; Public Acts of 2022, Chapter No. 1085
3. TRR/MS 0520-12-04

Cross References

Reconsideration of Textbooks and Instructional Materials 4.402
Controversial Issues 4.800
Controversial Materials 4.801

Cumberland County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Parent and Family Engagement	Descriptor Code: 4.502	Issued Date: 07/28/22
		Rescinds: 4.502	Issued: 01/25/18

1 GENERAL EXPECTATIONS FOR PARENT ENGAGEMENT

2 The Board is committed to increasing and ensuring the involvement of parents and other family
3 members in the education of students.

4 The Board shall implement the following as required by federal or state laws or regulations:¹

- 5 • The school district shall annually work with parents in evaluating and potentially revising the
6 provisions of this policy in improving the quality of schools. Such an evaluation shall strive to
7 identify any barriers to greater participation by parents (with particular attention to parents who
8 are economically disadvantaged, are disabled, have limited English proficiency, have limited
9 literacy, or are of any racial or ethnic minority background).
- 10 • The school district shall provide the coordination, technical assistance, and other necessary
11 support to assist individual schools with planning and implementing parental involvement
12 activities.
- 13 • The school district shall involve parents with the development of required educational or
14 improvement plans.
- 15 • The school district shall coordinate and integrate parental involvement strategies with those
16 associated with other federal or state programs.
- 17 • The school district shall put into operation activities and procedures for the involvement of
18 parents in all of its schools.² Those programs, activities, and procedures will be planned and
19 operated with meaningful consultation with parents.
- 20 • The school district shall ensure that activities and strategies are implemented to support this
21 policy and included in the district plan.
- 22 • The district improvement plan shall include strategies for parental participation in the district's
23 schools, which are designed to improve parent and teacher cooperation in such areas as
24 homework, attendance, discipline, and higher education opportunities for students.
- 25 • The district plan shall include procedures to enable parents to learn about the course of study of
26 their children and have access to all learning materials.
- 27 • The district plan shall identify opportunities for parents to participate in and support classroom
28 instruction in the school. Such opportunities include, but are not limited to, organizing

1 fundraising activities, volunteering as a field trip chaperone, assisting in the library, computer
2 lab, or on the playground, offering after-school clubs, and recycling clothes.

3 • If the school district's plan is not satisfactory to parents, the school district shall submit parental
4 comments regarding the plan to the State Department of Education as required.

5 • The school district shall ensure Title I schools are in compliance with the *Every Student*
6 *Succeeds Act*.

7 The Director of Schools shall develop and implement any procedures necessary to accomplish the goals
8 of this policy.

9 **SCHOOL LEVEL POLICY**

10 Each school shall submit to the Director of Schools and Board, for review and comment, its Title I
11 school parent involvement policy, which must meet state and federal requirements, including a school-
12 parent compact. This school level policy shall be developed jointly with and distributed to parents of
13 participating students. A copy of these documents shall be retained in the district office and made
14 available on the school's (if applicable) and school system's website.

15 **SUPPORT FOR PROGRAM**

16 If the Title I allocation is \$500,000 or more to the school system, then at least one percent (1%) of that
17 allocation shall be reserved for the purpose of promoting parent involvement. Parents of students
18 participating in the Title I programs shall be consulted on the use of these funds.

19 **FAMILY-SCHOOL PARTNERSHIPS¹**

20 Families and community members should be engaged in the education of students based on the
21 following standards:

- 22 • Families are welcomed into the school community.
- 23 • Families and school staff should engage in regular and meaningful communication about
24 student learning.
- 25 • Families and school staff work together to support student learning and development.
- 26 • Families are informed and encouraged to be advocates for students.
- 27 • Families are full partners in the decisions that affect children and families; and
- 28 • Community, civic, and business resources are made available to strengthen school programs,
29 family practices, and student learning.

30 Schools shall establish and develop programs and practices that enhance family engagement and address
31 the specific needs of students and families. Decisions affecting students, schools, and established school

1 procedures shall always be made within the parameters of legal and Board of Education policies. The
2 programs and practices will be comprehensive and coordinated and will include the following goals:¹

- 3 I. Assist families in developing skills and techniques to support their children's learning.
4
5 II. Promote clear, two-way communication between school and family about school issues,
6 instructional programs, and children's progress.
7
8 III. Identify and reduce barriers to family engagement, including such barriers as those of
9 economic concerns, disabilities, limited English proficiency, limited literacy, or issues
10 related to cultural diversity.
11
12 IV. Inform, involve, and train family members, where appropriate, in voluntary instructional
and support roles at school.
13
14 V. Provide information about community and support services for children and families.
15
16 VI. Include families in decision-making affecting schools and programs when consistent with
17 law and board policy.
18
19 VII. Provide professional development for teachers and staff on ways to work effectively with
parents, families, and volunteers.
VIII. Provide access to the family engagement policy for each family and post the policy in
each school.

Legal References

1. Every Student Succeeds Act, Pub.L. 114-95, Dec. 10, 2015, 129 Stat. 1802; State Board of Education Policy 4.207; TCA 49-2-305; 20 USCA § 6318
2. TCA 49-6-7001

Cross References

English Learners 4.207
Homeless Students 6.503

Cumberland County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Grading System	Descriptor Code: 4.600	Issued Date: 07/28/22
		Rescinds: 4.600	Issued: 01/24/19

1 The Director of Schools shall develop an administrative procedure to establish a system of grading and
2 assessment for evaluating and recording student progress and to measure student performance in
3 conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall
4 follow all applicable statutes and rules and regulations of the State Board of Education. The
5 grading/assessment system shall be uniform district-wide at comparable grade levels, except that the
6 Director of Schools shall have the authority to establish and operate ungraded and/or unstructured classes
7 in grades K-3 according to state rules and regulations.¹

8 The Director of Schools shall submit a copy of the grading, reporting and assessment systems to the Board
9 before the system is implemented.² These guidelines shall be communicated annually to students and
10 parents/guardians.¹

11 Conduct grades are based on behavior and shall not be deducted from scholastic grades.

12 **GRADING SYSTEM: GRADES NINE - TWELVE (9-12)¹**

13 Schools teaching grades nine through twelve shall use the uniform grading system established by the
14 State Board of Education. Using the uniform grading system, students' grades shall be reported for the
15 purposes of application for post-secondary financial assistance administered by the Tennessee Student
16 Assistance Corporation.

17 Subject-area grades shall be expressed by the following letters with their corresponding percentage
18 range:

- 19 • A (90-100)
- 20 • B (80-89)
- 21 • C (70-79)
- 22 • D (60-69)
- 23 • F (0-59)

24 Letter grades transferred into the Cumberland County School System will be converted to
25 numerical grades for figuring class rank and scholarship purposes. Each letter grade will be assigned a
26 numerical grade that falls within the mid-point of the grade scale used in this system.

27 Transfer Scale: A+ = 100; A = 95; A- = 90; B+ = 89; B = 85; B- = 80; C+ = 79; C = 75; C- =
28 70; D+ = 69; D = 65; D- = 60; F = 59

29 This grading system shall be uniform throughout the school system for each grade.

1 Advanced coursework grades will be weighted with additional percentage points to calculate the
2 semester average. Depending on the course taken, the following percentage points will be assigned:

- 3 • Honors Courses – three (3) percentage points.
- 4 • Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual Enrollment
5 Courses – four (4) percentage points; and
- 6 • Advanced Placement, Cambridge International, College Level Exam Program (CLEP), and
7 International Baccalaureate Courses – five (5) percentage points.

8 Beginning with the senior class of 2019-20

9 GPA calculations will be called Lottery GPA and Local Weighted GPA. The Lottery GPA will be
10 based on a 4.0 scale. The Local Weighted GPA will be based on a 5.0 scale. Teachers will continue to
11 add additional points to the final grade of the course, and the following guidelines will be adhered to:

- 12 • One half (1/2) quality point shall be added to the numerical quality point value corresponding
13 to the letter grade received for the honors course.
- 14 • One (1) quality point shall be added to the numerical quality point value corresponding to the
15 letter grade received in a Statewide Dual Credit Course, Industry Certification Aligned Course,
16 Dual Enrollment Course, or an Advanced Placement Course.

17 Final Grade notification

- 18 • Honors courses – will receive three points added to their final grade
- 19 • Dual enrollment courses – students must be enrolled at Roane State Community College
20 (RSCC) and/or Tennessee College of Applied Technology (TCAT) to receive four additional
21 points to their final grade.
- 22 • Statewide dual credit courses - students enrolled in a statewide dual credit course must sit for
23 the dual credit exam in order to receive four additional points on their final grade.
- 24 • AP courses – In order to receive five additional points, students are required to take the
25 corresponding AP exam.
- 26 • Industry Certifications – CTE courses that are aligned to an industry certification recognized by
27 the Tennessee Department of Education will receive an additional four points if the student sits
for the industry certification exam.

28 **LOTTERY SCHOLARSHIPS³**

29 Each school counselor shall provide incoming freshman with information on college core courses
30 required for lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT score,
31 etc.) that must be met in order to receive a scholarship.

32 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal
33 Student Aid (FAFSA). The FAFSA is available at the guidance office or online at www.fafsa.ed.gov.
34 Students shall be made aware of all applicable FAFSA deadlines and encouraged to submit applications
35 in a timely manner.

- 1 Elementary school counselors should explain the HOPE Scholarship and its requirements to their
- 2 students and impress upon them the benefits of making good grades.

3 **LOTTERY SCHOLARSHIP DAY**

- 4 Each school year, prior to scheduling courses for the following school year, schools teaching students in
- 5 grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁴

Legal References

1. TRR/MS 0520-01-03-.02, State Board of Education Policy 3.301; Public Acts of 2022, Chapter No. 1080
2. TCA 49-2-203(b)(7); TCA 49-2-301(b)(1)(H)
3. TCA 49-4-904, 907
4. TCA 49-4-932(f)

Cross References

Alternative Credit Options 4.209
Credit Recovery 4.210
Reporting Student Progress 4.601
Honor Roll, Awards, & Class Ranking 4.602
Promotion and Retention 4.603
Transcript Alterations 4.608

Cumberland County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: <h2 style="margin: 0;">Transcript Alterations</h2>	Descriptor Code: 4.608	Issued Date: 08/23/18
		Rescinds:	Issued:

- 1 Any student transcript alteration shall be supported by documentation.¹ This documentation shall
- 2 include the reason for the transcript alteration and evidence that the student earned the grade reflected
- 3 in the altered transcript.

- 4 Cumberland County Schools shall not retaliate against an employee who brings unauthorized transcript
- 5 alterations to the attention of school officials.¹

- 6 The Director of Schools shall develop procedures to implement this policy.

Legal References

1. Public Acts of 2018, Chapter No. 557

Cross References

Grading System 4.600

Cumberland County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: <h3 style="text-align: center;">Religious Content of Courses</h3>	Descriptor Code: 4.804	Issued Date: 09/22/16
		Rescinds: 4.804	Issued: 02/06/97

1 Educational content which consists of religious themes shall be presented in a factual, objective, and
 2 respectful manner in accordance with the following guidelines:

- 3 1. Religious themes may be a part of the curriculum for school-sponsored activities and programs
 4 provided it is essential to the learning experience in the various fields of study and is presented
 5 objectively.
- 6 2. The inclusion of religion shall be for educational purposes only;¹
- 7 3. The emphasis on religious themes should be only as extensive as necessary for a balanced and
 8 comprehensive study of the curriculum. Such studies shall never be used to proselytize, establish,
 9 foster, or demean any particular religion, religious tenets, or beliefs; and¹
- 10 4. Student-initiated expressions to questions or assignments which reflect their beliefs or non-
 11 beliefs about a religious theme shall be accommodated.

Legal References

1. Public Acts of 2016, Chapter No. 660

Cross References

Basic Curriculum Program 4.201
 Staff Rights & Responsibilities 5.600

Cumberland County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: <h2 style="text-align: center;">Transfers Within the System</h2>	Descriptor Code: 6.206	Issued Date: 04/28/22
		Rescinds: 6.206	Issued: 03/17/22

1 *General*¹

2 Each year, the Director of Schools/designee shall review the number of spaces available in each school
 3 by grade, class, and program levels. This information shall be posted on the district’s website along with
 4 the dates of the district’s open enrollment period. The open enrollment period shall last for at least thirty
 5 (30) days and information about the number of seats available shall be posted for at least fourteen (14)
 6 days prior. The Director of Schools/designee shall reserve a reasonable number of enrollment spaces at
 7 each school to account for the enrollment of zoned students, siblings of students, and students who have
 8 a parent/guardian employed at the school.²

9 During the district’s open enrollment period each year, a parent/guardian may request that his/her child
 10 attend a school within the district other than the one to which the child is zoned. The Director of
 11 Schools/designee shall review such requests, and if adequate space is available, grant such transfers. If
 12 the number of requests exceeds the number of available spaces, the Director of Schools/designee shall
 13 implement a lottery to fill the available spaces.

14 The open enrollment process shall be completed before other nonresident transfers are approved.

15 **POST ENROLLMENT**¹

16 Once accepted, the student shall provide his/her own transportation to and from the school. The student
 17 must maintain satisfactory attendance, behavior, and effort to remain in the new school.

18 **CHANGE IN RESIDENCE**¹

19 Students whose families transfer their residence to another school area after the first month of school
 20 may complete the school year at their former school. Students who present evidence that they will move
 21 during the school year and who desire to enroll in a new school in the new area may do so with prior
 22 written request for a change of school area. The Director of Schools or his/her designee may grant other
 23 exception to the policy for good and sufficient reasons.

24 **NOTE: Not effective in the event of a federally mandated desegregation order.**³

Legal References

1. TCA 49-2-128
2. TCA 49-6-3113
3. 34 C.F.R. § 100.4

Cross References

- Student Assignments 6.205
- Homeless Students 6.503
- Students in Foster Care 6.505

**Cumberland County Finance
Summary Financial Statement
January 2023**

DRAFT / PRELIMINARY

Printed: 02/16/23

141 General Purpose School

Year-To-Date

Month-To-Date

Account	Description	Year-To-Date					Month-To-Date				
		Budget Estimate	Total	Actual	Encumbered	% of Budget	Budget Estimate Avg/Mth	Total	Actual	Encumbered	% of Avg
Revenues											
40110	Current Property Tax	2,818,910.00	1,845,658.32	1,845,658.32	0.00	65.47%	234,909.17	869,847.24	869,847.24	0.00	370.29%
40120	Trustee's Collections - Prior Year	220,379.00	133,848.25	133,848.25	0.00	60.74%	18,364.92	9,432.47	9,432.47	0.00	51.36%
40130	Cir Clk/Clk & Master Collections-Pr Yr	97,098.00	53,181.82	53,181.82	0.00	54.77%	8,091.50	8,000.98	8,000.98	0.00	98.88%
40140	Interest And Penalty	100,108.00	46,746.36	46,746.36	0.00	46.70%	8,342.33	6,299.82	6,299.82	0.00	75.52%
40210	Local Option Sales Tax	15,683,100.00	7,868,686.88	7,868,686.88	0.00	50.17%	1,306,925.00	1,289,256.26	1,289,256.26	0.00	98.65%
40270	Business Tax	4,249.00	2,811.62	2,811.62	0.00	66.17%	354.08	361.00	361.00	0.00	101.95%
40275	Mixed Drink Sales	67,928.00	36,105.35	36,105.35	0.00	53.15%	5,660.67	15,402.29	15,402.29	0.00	272.09%
43517	Tuition - Other	110,000.00	69,226.59	69,226.59	0.00	62.93%	9,166.67	7,681.00	7,681.00	0.00	83.79%
43570	Receipts From Individual Schools	60,000.00	36,676.37	36,676.37	0.00	61.13%	5,000.00	7,008.59	7,008.59	0.00	140.17%
43990	Other Charges For Services	26,000.00	0.00	0.00	0.00	0.00%	2,166.67	0.00	0.00	0.00	0.00%
44120	Lease/Rentals	8,000.00	935.85	935.85	0.00	11.70%	666.67	0.00	0.00	0.00	0.00%
44145	Sale Of Recycled Materials	7,500.00	1,163.40	1,163.40	0.00	15.51%	625.00	220.80	220.80	0.00	35.33%
44170	Miscellaneous Refunds	230,140.00	508,653.39	508,653.39	0.00	221.02%	19,178.33	12,908.50	12,908.50	0.00	67.31%
44530	Sale of Equipment	0.00	632.00	632.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
44560	Damages Recovered From Individuals	1,500.00	189.00	189.00	0.00	12.60%	125.00	0.00	0.00	0.00	0.00%
44570	Contributions & Gifts	15,000.00	7,676.00	7,676.00	0.00	51.17%	1,250.00	1,035.00	1,035.00	0.00	82.80%
44990	Other Local Revenues	14,000.00	12,695.99	12,695.99	0.00	90.69%	1,166.67	1,226.50	1,226.50	0.00	105.13%
46511	Basic Education Program	36,787,000.00	22,149,000.00	22,149,000.00	0.00	60.21%	3,065,583.33	3,681,700.00	3,681,700.00	0.00	120.10%
46515	Early Childhood Education	1,059,450.00	422,133.71	422,133.71	0.00	39.84%	88,287.50	205,180.37	205,180.37	0.00	232.40%
46590	Other State Education Funds	597,026.00	406,115.83	406,115.83	0.00	68.02%	49,752.17	59,702.57	59,702.57	0.00	120.00%
46591	Coordinated School Health - ARRA	100,000.00	0.00	0.00	0.00	0.00%	8,333.33	0.00	0.00	0.00	0.00%
46594	Family Resource Centers - ARRA	29,611.00	8,668.10	8,668.10	0.00	29.27%	2,467.58	0.00	0.00	0.00	0.00%
46610	Career Ladder Program	117,000.00	49,245.28	49,245.28	0.00	42.09%	9,750.00	0.00	0.00	0.00	0.00%
46640	Vocational Equipment	0.00	10,000.00	10,000.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
46981	Safe Schools-ARRA	199,605.45	0.00	0.00	0.00	0.00%	16,633.79	0.00	0.00	0.00	0.00%
47401	American Rescue Plan Grant #1	57,095.58	0.00	0.00	0.00	0.00%	4,757.97	0.00	0.00	0.00	0.00%
47590	Other Federal Through State	0.00	57,095.58	57,095.58	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
48610	Donations	5,000.00	0.00	0.00	0.00	0.00%	416.67	0.00	0.00	0.00	0.00%
49600	Proceeds from Sale of Capital Assets	0.00	8,557.00	8,557.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
49700	Insurance Recovery	0.00	2,040.00	2,040.00	0.00	0.00%	0.00	0.00	0.00	0.00	#DIV/0!
Total	Revenues	\$ 58,415,700.03	\$ 33,737,742.69	\$ 33,737,742.69	\$ -	57.75%	\$ 4,867,975.02	\$ 6,175,263.39	\$ 6,175,263.39	\$ -	126.85%

Expenditures

71100	Regular Instruction Program	(28,516,794.00)	13,723,255.16	13,715,695.91	7,559.25	-48.12%	2,376,399.50	2,138,743.49	2,131,384.24	7,359.25	-90.00%
71150	Alternative Instruction Program	(340,501.00)	131,939.17	131,939.17	0.00	-38.75%	28,375.08	20,683.98	20,683.98	0.00	-72.89%
71200	Special Education Program	(4,190,504.00)	2,020,597.96	2,016,564.42	4,033.54	-48.22%	349,208.67	329,255.09	325,454.43	3,800.66	-94.29%
71300	Career And Technical Education	(3,572,393.00)	1,735,421.51	1,731,875.90	3,545.61	-48.58%	297,699.42	260,559.84	261,273.63	(713.79)	-87.52%
71400	Student Body Education Program	(647,203.00)	376,970.01	376,970.01	0.00	-58.25%	53,933.58	19,502.17	19,502.17	0.00	-36.16%
72110	Attendance	(211,782.00)	122,057.22	122,057.22	0.00	-57.63%	17,648.50	11,999.46	11,999.46	0.00	-67.99%
72120	Health Services	(733,330.00)	366,165.81	361,869.81	4,296.00	-49.93%	61,110.83	54,222.11	58,709.94	(4,487.83)	-88.73%
72130	Other Student Support	(1,854,042.00)	712,635.14	712,635.14	0.00	-38.44%	154,503.50	113,730.49	113,730.49	0.00	-73.61%
72210	Regular Instruction Program	(1,224,076.00)	702,897.46	702,897.46	0.00	-57.42%	102,006.33	84,031.89	84,031.89	0.00	-82.38%
72220	Special Education Program	(777,709.00)	426,282.28	425,782.28	500.00	-54.81%	64,809.08	59,800.00	59,900.00	(100.00)	-92.27%
72230	Career And Technical Education	(420,578.00)	208,028.51	208,028.51	0.00	-49.46%	35,048.17	31,107.31	31,107.31	0.00	-88.76%
72250	Technology	(1,441,550.00)	1,117,622.31	998,035.04	119,587.27	-77.53%	120,129.17	75,062.06	68,649.27	6,412.79	-62.48%
72310	Board Of Education	(1,121,950.00)	673,871.42	673,871.42	0.00	-60.06%	93,495.83	52,107.30	52,257.30	(150.00)	-55.73%
72320	Office Of The Superintendent	(297,811.00)	204,795.97	167,295.97	37,500.00	-68.77%	24,817.58	59,645.55	23,129.01	36,516.54	-240.34%
72410	Office Of The Principal	(4,511,649.00)	2,243,897.71	2,243,897.71	0.00	-49.74%	375,970.75	354,378.40	354,378.40	0.00	-94.26%
72510	Fiscal Services	(202,296.00)	64,080.84	62,610.84	1,470.00	-31.68%	16,858.00	5,557.65	5,557.65	0.00	-32.97%
72520	Human Services/Personnel	(203,126.00)	123,294.22	123,294.22	0.00	-60.70%	16,927.17	22,730.49	23,179.99	(449.50)	-134.28%
72610	Operation Of Plant	(5,634,530.00)	3,175,077.56	3,136,390.51	38,687.05	-56.35%	469,544.17	513,475.54	504,899.31	8,576.23	-109.36%
72620	Maintenance Of Plant	(3,861,325.00)	1,783,317.57	646,631.19	1,136,686.38	-46.18%	321,777.08	136,122.40	101,495.35	34,627.05	-42.30%
72710	Transportation	(3,649,152.00)	1,595,462.82	1,589,000.38	6,462.44	-43.72%	304,096.00	205,420.80	225,298.32	(19,877.52)	-67.55%
72905	American Rescue Plan Act Expenditure	(57,095.58)	50,728.16	10,565.60	40,162.56	-88.85%	4,757.97	6,029.35	10,565.60	(4,536.25)	-126.72%
73300	Community Services	(172,962.00)	59,652.77	59,562.77	90.00	-34.49%	14,413.50	(11,047.50)	(10,957.50)	(90.00)	76.65%
73400	Early Childhood Education	(1,294,093.00)	614,765.11	614,765.11	0.00	-47.51%	107,841.08	94,012.11	94,012.11	0.00	-87.18%
76100	Regular Capital Outlay	(295,554.00)	72,170.17	70,810.23	1,359.94	-24.42%	24,629.50	6,507.89	6,507.89	0.00	-26.42%
82130	Education Debt Service	(288,372.00)	144,186.00	144,186.00	0.00	-50.00%	24,031.00	0.00	0.00	0.00	0.00%
82230	Education Debt Service	(4,524.00)	2,262.00	2,262.00	0.00	-50.00%	377.00	0.00	0.00	0.00	0.00%
99100	Transfers Out	(1,000,000.00)	1,000,000.00	1,000,000.00	0.00	-100.00%	83,333.33	0.00	0.00	0.00	0.00%
Total Expenditures		\$ (66,524,901.58)	\$ 33,451,434.86	\$ 32,049,494.82	\$ 1,401,940.04	50.28%	\$ 5,543,741.79	\$ 4,643,637.87	\$ 4,576,750.24	\$ 66,887.63	-83.76%
Total	141 General Purpose School	\$ (8,109,201.55)	\$ 286,307.83	\$ 1,688,247.87	\$ (1,401,940.04)	3.53%	\$ (675,766.77)	\$ 1,531,625.52	\$ 1,598,513.15	\$ (66,887.63)	226.65%

STATE SPARC GRANT POST BUDGET ADOPTION RESOLUTION

RESOLUTION # _____
Cumberland County, Tennessee
State School Fund

WHEREAS, the school district has been awarded the following new state grant that was not included in the original Fund 141 State School Budget: SPARC, Supporting Postsecondary Access in Rural Communities. Whereas, the grant will provide additional money to update equipment, program materials, and supplies.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 23rd day of February, 2023, and by the Cumberland County Commission meeting on this ___ day of _____, 2023, that the following budget amendment be adopted:

NEW STATE GRANT: SPARC

Increase Revenues:			
141-46790	State SPARC		\$95,158.00
		Total Increase:	\$95,158.00

Increase Expenditures:			
141-71300-429	Materials and Supplies		\$10,721.95
141-71300-730	Equipment		\$84,436.05
		Total Increase:	\$95,158.00

SPONSORED BY:

BOE Member

APPROVED BY:

Chairman of the Board

ATTEST:

Director of Schools

Ayes: __ Nays: __ Abstain: _____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote: Ayes: __ Nays: __ Abstain: __

RESOLUTION # _____ -

Cumberland County, Tennessee

Federal Program School Fund

WHEREAS, the Federal 901 budget requires revision to adjust the Social Security line so that the Courthouse and EdPlan Budgets match.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 23rd day of February 2023, that the following budget amendment be adopted:

Federal Budget Amendment

Increase Expenditures

142-901-72220-201	Social Security	\$	0.01
Total Increase of Expenditures		\$	0.01

Decrease Expenditures

142-901-71200-201	Social Security	\$	0.01
Total Decrease of Expenditures		\$	0.01

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the TAG 2.0 Budget required a revision to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 23rd day
of February 2023, that the following budget amendment be adopted:

TAG 2.0 Budget Amendment

Decrease Expenditures:

142-174-71100-116	Teachers	\$40,000.00
142-174-71100-163	Educational Assistants	\$25,000.00
142-174-71100-201	Social Security	\$3,620.70
142-174-71100-204	State Retirement	\$9,434.80
142-174-71100-206	Life Insurance	\$142.00
142-174-71100-207	Medical Insurance	\$11,906.75
142-174-71100-208	Dental Insurance	\$520.00
142-174-71100-210	Unemployment Compensation	\$195.00
142-174-71100-299	Other Fringe Benefits	\$250.00
Total Decrease in Expenditures		\$91,069.25

Increase Expenditures:

142-174-71100-429	Instructional Supplies & Materials	\$38,322.25
142-174-72210-399	Other Contracted Services	\$52,747.00
Total Increase in Expenditures		\$91,069.25

ATTEST:

Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____



RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal Title I Budget required a revision to match ePlan approved line items resulting from a reduction by TDOE in the original allocation,

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 23rd day of February 2023 that the following budget amendment be adopted:

Federal Title I Budget Amendment

Decrease Expenditures:

142-101-71100-722	Regular Instruction Equipment	\$97,914.65
Total Decrease in Expenditures		\$97,914.65

Increase Expenditures:

142-101-71100-116	Teachers	\$51,081.28
142-101-71100-163	Educational Assistants	\$8,385.00
142-101-71100-201	Social Security	\$4,702.17
142-101-71100-204	State Retirement	\$1,835.37
142-101-71100-206	Life Insurance	\$43.01
142-101-71100-207	Medical Insurance	\$6,871.20
142-101-71100--208	Dental Insurance	\$252.00
142-101-71100--210	Unemployment Compensation	\$315.00
142-101-71100--299	Other Fringe Benefits	\$182.08
142-101-71100-429	Instructional Supplies	\$24,247.54
142-101-71100-722	Regular Instruction Equipment	\$97,914.65
Total Increase in Expenditures		\$97,914.65

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools



Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Title II Budget required a revision to reduce the Grant Overall Amount to cover a reduction made to the Title I Grant by TDOE, Line Item 524 In-Service/Staff Development has been reduced.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 23rd day of February 2023, that the following budget amendment be adopted:

Title II Budget Amendment

Decrease Expenditures:

142-201-72210-524	In-Service/Staff Development	\$72,697.32
Total Decrease in Expenditures		\$72,697.32

Decrease Revenue:

47189	Revenue	\$72,697.32
Total Increase in Expenditures		\$72,697.32

SPONSORED BY:

BOE Member

APPROVED BY:

Chairman of the Board

ATTEST:

Director of Schools

Ayes: ____ Nays: ____ Abstain: ____

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

Attest: _____

County Clerk

Budget Committee Vote:

Ayes: ____ Nays: ____ Abstain: ____



RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal Title III Budget required a revision to change Account 72210-429 to 71100-429 to match ePlan approved line items.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 23rd day of February 2023, that the following budget amendment be adopted:

Title III Budget Amendment

Decrease Expenditures:		
142-301-72210-429	Instructional Supplies & Materials	\$1,649.79
Total Decrease in Expenditures		<hr/> \$1,649.79
Increase Expenditures:		
142-301-71100-429	Instructional Supplies & Materials	\$1,649.79
Total Increase in Expenditures		<hr/> \$1,649.79

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____



RESOLUTION # _____
Cumberland County, Tennessee
Federal Program School Fund

WHEREAS, the Federal budget requires revision to reallocate the SPED Bus line due to increase of \$31,899 in cost & bus delivery date may extend into next school year. ARP IDEA Grant funds have to spent by the end of this school year. Purchase Order was VOIDed on 2/13/2023.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 23rd day of February 2023, that the following budget amendment be adopted:

SPED ARP IDEA Part B Federal Budget Amendment

Decrease Fund Balance:

142-902-34555	Restricted for Education	<u>\$85,789.00</u>
Total Decrease in Fund Balance		\$85,789.00

Increase Expenditures:

142-902-71200-499	Other Supplies and Material	\$10,789.00
142-902-71200-725	Special Education Equipment	\$25,000.00
142-902-72220-312	Contracts with Private Agencies	<u>\$50,000.00</u>
Total Increase in Expenditures		\$85,789.00

SPONSORED BY:

APPROVED BY:

BOE Member

Chairman of the Board

ATTEST:

Ayes: _____ Nays: _____ Abstain: _____

Director of Schools

Sponsor: _____

County Commissioner

Approval: _____

County Mayor

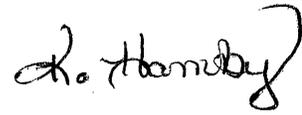
Attest: _____

County Clerk

Budget Committee Vote:

Ayes: _____ Nays: _____ Abstain: _____

CENTRAL CAFETERIA FUND
Line-Item Budget Amendments



WHEREAS reallocations are required to balance specific lines of the budget where certain lines were under projected. Budget Line 186 Longevity Pay was miscalculated during the budget estimate.

THEREFORE, be it resolved that the following budget line-item amendments be approved by the Cumberland County Board of Education meeting this 23rd day of February 2023 and adopted by the Cumberland County Commission meeting this _____ day of March 2023.

INCREASE EXPENDITURES:

143.73100.186	Longevity Pay	\$	223.03
TOTAL INCREASE		\$	223.03

DECREASE EXPENDITURES:

143.73100.451	Uniforms	\$	223.03
TOTAL DECREASE		\$	223.03

SPONSORED BY: _____
 BOE Member

SPONSORED BY: _____
 County Commissioner

APPROVED BY: _____
 Chairman of the Board

APPROVED BY: _____
 County Mayor

ATTEST: _____
 Director of Schools

ATTEST: _____
 County Clerk

Ayes: _____ Nays: _____ Abstain: _____

Ayes: _____ Nays: _____ Abstain: _____

RESOLUTION # _____

Cumberland County, Tennessee

CENTRAL CAFETERIA FUND

H. Hamby

WHEREAS, the Cumberland County Board of Education/School Nutrition Program requests the following budget resolution be approved for additional USDA funds designated to minimize charges incurred for storage and distribution of USDA foods from state-contracted warehouses.

WHEREAS the Departments of Agriculture and Education receive formula-based federal funds for state administrative expenses (SAE), and USDA has a specific list of allowable state-level expenses for which these funds can be used. Included in USDA’s definition of “state-level” is the storage/distribution costs paid by SFAs to state-contracted warehouses. The availability of funds will fluctuate each year, and the rebate program may or may not occur in the future depending on funding levels.

THEREFORE, be it resolved that the following budget amendment be approved by the Cumberland County Board of Education meeting this 23rd day of February 2023 and adopted by the Cumberland County Commission meeting this _____ day of March 2023.

INCREASE REVENUES:

143.47114 USDA Other	\$8,208.20	
TOTAL INCREASE:		\$8,208.20

INCREASE EXPENDITURES:

143.73100.354 Transportation – USDA Foods/Commodity Delivery	\$8,208.20	
TOTAL INCREASE:		\$8,208.20

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
Chairman of the Board

APPROVED BY: _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes: _____ Nays: _____ Abstain: _____

Ayes: _____ Nays: _____ Abstain: _____



To: Eligible School Food Authorities

From: Terry Minton, Commodity Administrator *Terry Minton*

Date: December 21, 2022

Subject: Rebate of Costs Paid to State Contracted Warehouses for Storage and Distribution of USDA Foods

Tennessee Department of Agriculture (TDA) is issuing rebates to school food authorities (SFAs) to minimize charges incurred for storage and distribution of USDA foods from state contracted warehouses during the 2022 Federal Fiscal Year.

The Departments of Agriculture and Education receive formula based federal funds for state administrative expenses (SAE) and USDA has a specific list of allowable state level expenses for which these funds can be used. Included in USDA's definition of "state level" is the storage/distribution cost paid by SFAs to state contracted warehouses. (USDA won't allow rebates for costs incurred by SFAs who opt out of or bypass state owned or state contracted warehousing.) TDA uses excess SAE funds, including those transferred to TDA from Education, to reduce SFAs' warehousing costs and make USDA foods more cost effective by issuing rebates. The amount of excess funds available for rebates will fluctuate each year and the rebate program may or may not occur in the future depending on funding levels. However, if previous years' funding levels continue, SFAs will receive another rebate next fall to minimize costs incurred during the 2023 Federal Fiscal Year.

- The rebate will be processed by TDA and received by the SFA via the payment method used by Tennessee Department of Education's School Nutrition Program.
- As of the date of the rebate, the SFA must be a participant in the National School Lunch Program and currently eligible for USDA foods.
- TDA calculates each SFA's fair share of available funds using Education's year-end report of total lunches. Documentation of the number of lunches and actual warehouse costs used to calculate the rebate is on file in the Commodity Distribution Office.
- The SFA must deposit this rebate of storage and distribution fees into the nonprofit school food service account, as required by USDA. Per the Department of Education, the SFA should use 10.555 as the CFDA number, record the rebate as revenue (47114), and use a cost center for it.

If you have any questions, please contact me at Terry.Minton@tn.gov or at (615) 837-5530.

TENNESSEE DEPARTMENT OF AGRICULTURE/COMMODITY DISTRIBUTION

PAYMENT VOUCHER

TO REBATE COSTS PAID BY THE SCHOOL FOOD AUTHORITY (SFA) TO THE STATE
CONTRACTED WAREHOUSE FOR STORAGE AND DISTRIBUTION OF USDA FOODS

Invoice #: 010720-23-1

Service Date: 9/30/2022

SFA Name: Cumberland Co School Nutrition Program

Address: Cumberland County Trustee
2 South Main St Ste 111
Crossville, TN 38555

Edison Vendor ID: 165393

DA#: 76477

Location: CROSSV-005
Address Sequence: 3
Account Code: 71303000
Speedchart: AR00000159

County and County Code: Cumberland 18000

PO#: 88661 _____

Receipt #: 124201 _____

Receipt Date: 12/12/2022

Voucher #: 180862 _____

Rebate Amount: \$ 8,208.20

Federal Fiscal Year: 2022

State Contracted Warehouse: Institutional Wholesale Company

This rebate is paid by the Department of Agriculture to minimize charges incurred by the SFA for storage and distribution of USDA foods from the state contracted warehouse during the current federal year. The SFA's fair share of available funds was calculated using the Department of Education's most recent year-end report of total lunches. As of the date of this voucher, the SFA is a participant in the National School Lunch Program and currently eligible for USDA foods.

Documentation of the number of lunches and actual costs used to calculate the rebate is on file in the Commodity Distribution Office.

The SFA will deposit this rebate of storage and distribution fees into the nonprofit school food service account, as required by USDA.

Tennessee Department of Agriculture Approval:



Terry Minton, Commodity Administrator

12/14/2022

Date

RESOLUTION # _____

Cumberland County, Tennessee
CENTRAL CAFETERIA FUND



WHEREAS, the Cumberland County Board of Education/School Nutrition Program requests the following budget resolution be approved for additional USDA funds designated to school food authorities (SFAs) administering the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to provide local operators direct financial relief for those impacted by disruptions to programs due to supply chain issues. Please see the attached 2 pages for additional information.

THEREFORE, be it resolved that the following budget amendment be approved by the Cumberland County Board of Education meeting this 23rd day of February 2023 and adopted by the Cumberland County Commission meeting this _____ day of March 2023.

INCREASE REVENUES:

143.47114 USDA Other \$205,995.53

TOTAL INCREASE: \$205,995.53

INCREASE EXPENDITURES:

143.73100.422 Food Supplies \$205,995.53

TOTAL INCREASE: \$205,995.53

SPONSORED BY: _____
BOE Member

SPONSORED BY: _____
County Commissioner

APPROVED BY: _____
Chairman of the Board

APPROVED BY; _____
County Mayor

ATTEST: _____
Director of Schools

ATTEST: _____
County Clerk

Ayes: _____ Nays: _____ Abstain: _____

Ayes: _____ Nays: _____ Abstain: _____



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

Date: January 6, 2023

SFA Name: Cumberland County

SFA # 180

SFA UEI: SXTNU919LHN6

Indirect Cost Rate: N/A

CFDA Name: NSLP-Supply Chain Assistance Grant

CFDA No: 10.555

UEI: KSHBUKTGFMD5

Period of Performance: January 1, 2022-September 30, 2023

FAIN #225TN333N8903

Federal Awarding Agency: United States Department of Agriculture Food and Nutrition Service

This is not a Research & Development Award.

Total Amount Awarded to the State Agency: \$48,968,727

Grant Award Date: October 3, 2022

Total Amount Awarded to the SFA: \$205,995.53

Dear Director,

The State of Tennessee is awarding federal funds for Supply Chain Assistance (SCA) rounds 2 and 3 from the United States Department of Agriculture (USDA). The USDA Food and Nutrition Services (FNS) is offering additional funds to state agencies administering the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to provide local operators direct targeted financial relief for those impacted by disruptions to programs due to supply chain issues.

This grant funding is in response to the unprecedented challenges in purchasing and receiving food that operators of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) are experiencing in School Year (SY) 2022-23. As a result of supply chain disruptions, school meal program operators in some localities across the nation have had to significantly revise planned menus, popular and previously available food items may have become more difficult to procure; and in some cases, shortages and price fluctuations have made it difficult to provide the meals which are appealing to students and meet the NSLP/SBP nutrition and meal pattern requirements.

General procurement standards: If applicable, the School Food Authority (SFA) must use its own documented procurement procedures, which reflect applicable state and local laws and regulations.

Competition: All procurement transactions must be conducted in a manner providing full and open competition consistent with 2 CFR 200.319.

SFAs must follow all existing Buy American provisions, with no limited exceptions provided. Examples of some allowable food products include fluid milk and other dairy foods such as cheese and yogurt; fruits and vegetables (including 100% juices); grain products such as pastas and rice; meats (whole, pieces, or food items such as ground meats); and meat alternates such as beans or legumes. Foods in a wide variety of minimal processing states (e.g., whole, cut, pureed, etc.) and/or forms (e.g., fresh, frozen, canned, dried, etc.) are allowable. Additionally, incidental costs (such as those related to shipping and handling or packaging) that are a part of the

normal or customary purchase price charged by a vendor for any given food product are an allowable use of SCA funds.

SFAs will be required to sign an attestation form in order to receive SCA funds. If you signed an attestation for round 1, you do not need to sign an additional attestation. The attestation form states that the SFA is experiencing supply chain disruptions, will only use SCA funds for purchasing unprocessed or minimally processed domestic food products; will not use funds for labor, indirect cost, or administrative expenses, will comply with recordkeeping and review requirements, and will follow federal procurement and financial management requirements per 2 CFR 200.

Based on the state agency payment calculation, we are pleased to announce that **Cumberland County** has been awarded **\$205,995.53** from the Supply Chain Assistance Fund grant. The award will be provided to all SFAs in the same manner as the monthly meal claim reimbursement, so be sure to check with your trustee's/finance office for receipt of the grant funds.

All books and records relating to the grant award shall be made available as required by state and federal regulations, for inspection and audit by state and federal auditors. Records pertaining to this grant award shall be retained by the SFA for a period of three years. In line with these grant funds, the revenue code to use will be **47114** and be sure to denote the funding source for auditing purposes.

If you have any questions, please contact your field consultant or our office at (800) 354-3663. We look forward to working with you in creating ways to help students develop lifelong, healthy eating habits.

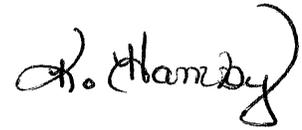
Sincerely,



Bill Byford, State Director of School Nutrition Program

CC: SNP Director
Regional Consultant
Budget Director

CENTRAL CAFETERIA FUND
Line-Item Budget Amendments



WHEREAS reallocations are required to balance specific lines of the budget where certain lines were under projected. During this budget year, specific upgrades to the kitchen hood fire suppression systems were needed to keep them in compliant with the State Fire Marshal. Additionally, the TN Dept of Education no longer pays for the nutrition analysis software, and the CCSNP had to pick up the annual subscription cost.

THEREFORE, be it resolved that the following budget line-item amendments be approved by the Cumberland County Board of Education meeting this **23rd** day of **February 2023** and **presented to** the Cumberland County Commission meeting this _____ day of **March 2023**.

INCREASE EXPENDITURES:

143.73100.399	Other Contracted Services	\$ 20,054.92
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TOTAL INCREASE		\$ 20,054.92
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DECREASE EXPENDITURES:

143.73100.710	Food Service Equipment	\$ 20,054.92
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TOTAL DECREASE		\$ 20,054.92
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SPONSORED BY: _____
BOE Member

APPROVED BY: _____
Chairman of the Board

ATTEST: _____
Director of Schools

Ayes: _____ Nays: _____ Abstain: _____

This line item amendment does not require County Commission approval, but it will be presented to the County Commission as general information.



**CRAB ORCHARD
ELEMENTARY SCHOOL**

240 School Road

Crab Orchard, TN 37723

PHONE: (931) 484-7400 FAX: (931) 456-5655

Principal: Debbie Beaty

Asst. Principal: Todd Kuffel

To: Cumberland County Board of Education
Mr. William Stepp, Director of Schools

From: Todd Kuffel

Date: February 10, 2023

Re: Volunteers

Please approve the attached list of Volunteer applicants for the 2022-2023 school year. The applications are on file in the school office.

Thank you,

Todd Kuffel
Assistant Principal

Level II

Hettie Dodson

Alicia Findley

Amber Gooding

Elisha Kee

Homestead Elementary School

3889 Hwy127 South • Crossville, TN 38572 • 931-456-8344 • Fax: 931-456-8342

Mary Elizabeth Edmonds
Principal



Ashlee Watts
Assistant Principal

To: CCBOE
Mr. William Stepp

From: Ashlee Watts, Homestead Elementary School

Date: February 21, 2023

RE: February Volunteer Approval

Please approve the following volunteers for the 2022-2023 school year. The appropriate volunteer applications are on file and background complete. (List attached)

Thank you,

A handwritten signature in blue ink that reads "Ashlee Watts". The signature is written in a cursive, flowing style.

Ashlee Watts
Assistant Principal
Homestead Elementary School

Last Name	First Name	Level
Hutchings	Talisha	1
Dykes	Trent	1
Last Name	First Name	Level
Elmore	Amanda	2
Elmore	Aaron	2
Kunkle	Meri	2
Wyatt	Tonya	2
Thompson	David	2
Edmonds	Jesse	2
Tollett	Ronald Curtis	2
Hinch	Kellye	2
Becker	Lindsey	2



North Cumberland Elementary School

7657 Hwy. 127 N. ~ Crossville, Tennessee 38571

Ph. 931-484-5174 ~ Fax 931-707-5556

February 15, 2023

Thomas Fuhrman, Principal

Mr. William Stepp, Director of Schools
Cumberland County Board of Education
368 Fourth Street
Crossville, Tennessee 38555

Dear Mr. Stepp and Board Members,

Please approve the following volunteers for the 2022-2023 school year. Level II are the applicants on this list. The appropriate volunteer forms are on file in the school office.

Thank you,


Thomas Fuhrman
Principal
North Cumberland Elementary

"CHILDREN FIRST — EXCELLENCE ALWAYS"

Our mission at North Cumberland Elementary School is to provide a consistent, safe and positive atmosphere in which students will be empowered to learn and succeed as they face the challenges of life's journey.

North Cumberland Elementary Volunteer List Feb. 2023

Level 2

Jeremy Blackburn

Lavonna Remling



2800 Cook Road
Crossville, TN 38571
(931) 484-5767
Kelly J. Smith, Principal

TO: Mr. William Stepp, Director of Schools
Cumberland County Board of Education

FROM: Kelly J. Smith, Principal

DATE: February 8, 2023

RE: SMHS Volunteers

Please approve the following volunteers. The appropriate volunteer application is on file and references have been checked.

Micheal Sitton	Middle School Baseball	Level III
James Scott Pritt		Level III
Steve Emmons		Level 1

Thank you,

A handwritten signature in blue ink that reads "Kelly J. Smith". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Kelly Smith
KJS/dms



South Cumberland Elementary School

3536 Lantana Rd.

Crossville, TN 38572

Telephone: 931-788-671 Fax: 931-788-1116

Principal: Dawn Hall

To: Cumberland County Board of Education

Mr. William Stepp, Director of Schools

From: Dawn Hall

Date: February 13, 2023

Re. Volunteers

Please approve the following additional volunteer(s) for the 2022-2023 school year. The appropriate volunteer application is on file and references have been checked.

FEB VOLUNTEERS 2022 - 2023

LEVEL I

Lanzilotta, Jennifer Marie

LEVEL II

None

LEVEL III

Fuentes, Sammy

Phillips, Justin Paul

Pulido Cazares, Oswaldo I.

A handwritten signature in black ink that reads 'Dawn Hall'.

Dawn Hall

Principal



Stephanie R. Barnes, Principal

1219 Cook Road, Crossville, TN 38555

(931) 456-5636 Fax (931) 456-5369

stoneel.ccschools.k12tn.net

To: Mr. William Stepp, Director of Schools
Cumberland County Board of Education

From: Stephanie Barnes, Principal

Date: February 15, 2023

Re: Stone Elementary Volunteers

Please approve the following additional volunteers for the 2022-2023 school year (see attached). The appropriate volunteer application is on file in our school office.

Thank you,

Stephanie Barnes
Principal

Stone Elementary Volunteers
February Board Meeting

Level I

D. Colleen Goss
Gordon Henshaw
Janice Henshaw
Colette VanHolland

Level II

Ashley Case
Amanda McGinnis



William G. Stepp • Director of Schools

Teresa Boston • Board Chair

To: William Stepp, Director of Schools
Cumberland County Board of Education

From: Rebecca Farley, Chief Academic Officer

Mr. Stepp and CCBOE,
Please approve the volunteers below for Youth Achievement Foundation. They have completed the required paperwork.

Judith Willert

If you have any questions, please feel free to reach out.

Thank you,


Rebecca Farley

Frank P. Brown Elementary School



3766 Dunbar Road
Crossville, Tennessee 38572
Phone (931) 788-2248
Fax (931) 788-2554

Dr. Stephanie L. Speich
Principal

Mr. William Stepp, Director of Schools
Cumberland County Board Of Education
368 Fourth Street
Crossville, TN 38555

Dear Mr. Stepp and Board Members,

Please approve the 6th, 7th and 8th grade field trip to Charleston, South Carolina. Our projected travel dates are May 12, 2023 – May 15, 2023. Many of our students will benefit from this educational experience.

Thank you,

Dr. Stephanie L. Speich
Principal
Frank P. Brown Elementary

Cumberland County Board of Education Administrative Procedures

Issued: July 2004	Procedure: Field Trip and Excursions	Policy Reference: 4.302 Exhibit B
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Cumberland County Schools Field Trip Request

In State/Pre-approved _____ Overnight Out of State

This form is to be submitted to the principal and received in the appropriate Director's Office 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School Brown Subject/Grade Level 6, 7, 8
 Trip Requested By Stephanie Speich Date of Trip May 12-15, 2023
 Destination Charleston, S.C. City _____ State S.C.
 Departure time 8:00 Return 5:00 Admission per student \$ 785
 Special Services needed such as school nurse, handicap vehicle, etc. NONE

Please check type of Activity:

<input checked="" type="checkbox"/> Academic Field Trip	<input type="checkbox"/> Competition
<input type="checkbox"/> Incentive Field Trip	<input type="checkbox"/> Sports
<input type="checkbox"/> School Clubs	<input type="checkbox"/> Special Classroom Trip (description) _____
<input type="checkbox"/> Band/Chorus	<input type="checkbox"/> Other _____

Teachers: Debbie Jones # of Students _____
Lisa Parker _____

 Total: 2 Total: 45

Additional Chaperones (if needed) _____

Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed)

Stephanie Speich 931-200-1166 Stephanie Speich 1-23-23
 Sponsoring Teacher's Signature Cell Phone # Principal's Signature Date

For transportation Department Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total miles _____	
Amount to be paid driver \$ _____		Amount for Fuel \$ _____	
_____ Transportation Supervisor		_____ Director of Schools	

This section to be completed for out-of-state or overnight school sponsored trips only	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied _____ Director of Schools Signature
Date of Board Approval _____	



2800 Cook Road
Crossville, TN 38571
(931) 484-5767
Kelly J. Smith, Principal



Date: February 3, 2023

To: Mr. William Stepp and CCBOE
From: Mrs. Kelly Smith, Stone Memorial HS Principal
Mr. Nathan O. Brown, Stone Memorial VP/ AD
Mrs. Garvin - SMHS Basketball Cheer

Subject: Request for an overnight trip

The SMHS Basketball Cheer is requesting permission to travel and stay overnight for an end of the year celebration.

SMHS Basketball cheer will travel to Gatlinburg and stay in a cabin on the weekend of March 24, 25, 26. The team would leave promptly after school on March 24 and return Sunday afternoon March 26. No school transportation would be needed, as parents/chaperones would be transporting the athletes.

The team will take 5 chaperones for 13 athletes and 2 managers. Both coaches would be in charge of locking down the cabin every night and making sure all entrances to the cabin are locked. Chaperones would consist of the two female coaches and 3 female parents.

Respectfully submitted,

Nathan O. Brown

Stone Memorial High School
Assistant Principal / Athletic Director
2800 Cook Rd, Crossville, TN 38571
931-484-5767

**Cumberland County Schools
Field Trip Request**

In State/ Pre-approved Overnight Out of State

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: Basketball Cheer
 Trip Requested By: Kristen Garvin Date of Trip: March 24 - 26, 2023
 Destination: Gaitlinburg City: Gaitlinburg State: TN
 Departure Time: 8am Return: 6pm Admission per student _____

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse SpEd Bus SpEd Assistant Students have 504 Plan Bus with Lift

Please check type of activity:

- Academic Field Trip Competition
 Incentive Field Trip Sports Cheer
 School Clubs Special Classroom Trip (description) _____
 Band/ Chorus Other _____

Teachers: [scribble] # of Students 15

L. Kellum (AES)
K. Garvin (Coach)

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: 5 Total # of Students: 15

Additional Chaperones (if needed) _____

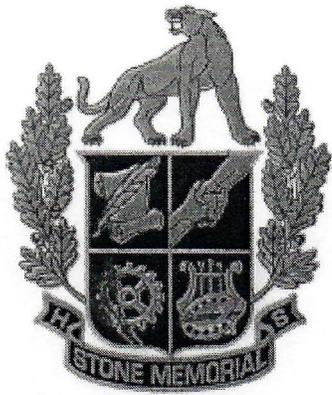
- Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
 Substitute requested (if needed) Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

Sponsoring Teacher's Signature: K. Garvin Cell Phone Number: (931) 787-7581 Principal's Signature: [Signature] Date: 2/3/23

For Transportation Department Use Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____	Amount for Fuel \$ _____		
Transportation Supervisor _____		Director of Schools _____	

<i>This section to be completed for out-of-state or overnight school sponsored trips only</i>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Director of Schools Signature _____	
Date of Board Approval _____	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.



Stone Memorial High School

2800 Cook Road · Crossville, TN 38571

Telephone (931) 484-5767

Kelly J. Smith

Principal

Date: February 7, 2023

To: Mrs. Kelly Smith
Mr. Nathan Brown
Mr. William Stepp

From: Tori Permenter, Head Volleyball Coach- Stone Memorial High School

Subject: Request for an overnight trip in Ooltewah

The SMHS Volleyball team is requesting permission to stay overnight in Ooltewah, TN for Volleyball camp. This trip will include the team, coaches, and BOE approved volunteers to stay at a hotel for our volleyball camp that is hosted by Red Bank High School and Ooltewah High School. This is our only overnight trip for the pre-season.

The requested dates for the overnight trip are July 17th-20th. There will be 22 players, 3 managers, one certified teacher, two assistant coaches, and four chaperones attending the trip. We will not need a bus for transportation and our boosters will fundraise for this trip, and will provide an amazing summer volleyball camp, like we do every year.

Respectfully submitted,

Tori Permenter

SMHS Teacher/Volleyball Coach

No Bus.

Cumberland County Schools
Field Trip Request

In State/ Pre-approved _____ Overnight Out of State _____

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: Volleyball 9-12
Trip Requested By: Tori Permenter Date of Trip: 09/12/23 - 09/14/23 07/17/23 - 07/20/23
Destination: Doltewon / Red Bank City: Chattanooga Area State: TN
Departure Time: TBA Return: 6:00 PM Admission per student _____

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse SpEd Bus SpEd Assistant Students have 504 Plan Bus with Lift

Please check type of activity:

- Academic Field Trip Competition
- Incentive Field Trip Sports
- School Clubs Special Classroom Trip (description) _____
- Band/ Chorus Other Volleyball Camp

Teachers: Tori Permenter # of Students 22

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: 23 Total # of Students: 22

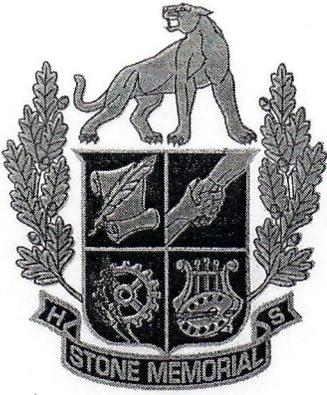
Additional Chaperones (if needed) Gizy Stone, Michelle Wilson, & BOE approved volunteers/parents

- Cafeteria notified Purchase order requested Permission slip obtained (should be taken on trip)
- Substitute requested (if needed) Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

Tori Permenter 615-915-9784 K. Smith 1/31/23
Sponsoring Teacher's Signature Cell Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____	Amount for Fuel \$ _____		
Transportation Supervisor _____		Director of Schools _____	
This section to be completed for out-of-state or overnight school sponsored trips only			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied _____			
Director of Schools Signature _____			
Date of Board Approval _____			

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.



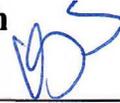
Stone Memorial High School

2800 Cook Road · Crossville, TN 38571

Telephone (931) 484-5767

Kelly J. Smith

Principal



Date: February 7th, 2023

To: Mrs. Kelly Smith
Mr. Nathan Brown
Mr. William Stepp

From: Tori Permenter, Head Volleyball Coach- Stone Memorial High School

Subject: Request for an overnight trip

The SMHS Volleyball team is requesting permission to stay overnight in Gatlinburg, TN for a Volleyball Tournament. This trip will include the team, coaches, and BOE approved volunteers to stay at a cabin for our tournament. We had to switch from Universal to Gatlinburg due to funds, so this is our only overnight tournament for the season.

The requested dates for the overnight trip are September 8th- September 10th. There will be 22 players, 3 managers, one certified teacher, two assistant coaches, and four chaperones attending the trip. We will not need a bus for transportation. Our boosters will fundraise for this trip, and will provide an unforgettable experience for our student-athletes.

Respectfully submitted,

Tori Permenter

SMHS Teacher/Volleyball Coach

No Bus.

Cumberland County Schools
Field Trip Request

In State/ Pre-approved _____ Overnight X Out of State _____

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: Volleyball, 9-12
Trip Requested By: Toni Permenter Date of Trip: 09/08/23 - 09/10/23
Destination: Pigeon Forge/Gristmill City: _____ State: TN
Departure Time: 11:00 AM Return: 11:00 AM Admission per student _____

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse
- SpEd Bus
- SpEd Assistant
- Students have 504 Plan
- Bus with Lift

Please check type of activity:

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/ Chorus
- Competition
- Sports
- Special Classroom Trip (description) _____
- Other _____

Teachers: Permenter # of Students 25

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: 26 Total # of Students: 25

Additional Chaperones (if needed) Gary Stone, Michelle Wilson, more BOE approved volunteers/parents

- Cafeteria notified
- Purchase order requested
- Permission slip obtained (should be taken on trip)
- Substitute requested (if needed)
- Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

Toni Permenter 615-915-9784 [Signature] 11/27/23
Sponsoring Teacher's Signature Cell Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____	Amount for Fuel \$ _____		
Transportation Supervisor _____		Director of Schools _____	

This section to be completed for out-of-state or overnight school sponsored trips only	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Director of Schools Signature _____	
Date of Board Approval _____	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.

Christie VanWinkle
Principal



Kasey Lowe
Assistant Principal

Glenn L. Martin Elementary School
1362 Miller Avenue * Crossville, TN 38555
Phone (931) 484-7547 Fax (931) 484-8785

Date: February 3, 2023

From: Christie VanWinkle, Principal

To: Cumberland County Board of Education
Mr. William Stepp, Director of Schools

Re: Portrait & Yearbook Agreement

Please approve the attached photography agreement with SimplePix for the 2023-2024 school year. Thank you for your consideration in this matter.

Thank you,

A handwritten signature in blue ink that reads "Christie VanWinkle". The signature is written in a cursive style.

Christie VanWinkle



PORTRAIT & YEARBOOK AGREEMENT

School Year(s)
2023-2024

School: Glenn L Martin Elementary County: Cumberland District: Cumberland County Schools
 Physical Address: 1362 Miller Avenue City: Crossville State: TN Zip: 38555
 Phone: 931-484-7547 Grades (Low-High): K - 8 Enrollment: 775
 SIS System: (Scheduling Software): Skyward Camera Card Sort: Teacher Package Sort: Teacher

	Name	Email	Phone
Principal:	<u>Christie VanWinkle</u>	<u>cupchurch@ccschools.k12tn.net</u>	<u></u>
Asst. Principal:	<u>Kasey Lowe</u>	<u>lowek@ccschools.k12tn.net</u>	<u></u>
Bookkeeper:	<u>Nichole Jones</u>	<u>njones@ccschools.k12tn.net</u>	<u></u>
Secretary:	<u>Jo Bryson</u>	<u>jbryson@ccschools.k12tn.net</u>	<u></u>
YB Adviser:	<u>Bailee Bilbrey</u>	<u>bbilbrey@ccschools.k12tn.net</u>	<u></u>
PD Coordinator:	<u>Nichole Jones</u>	<u>njones@ccschools.k12tn.net</u>	<u></u>
Student Data:	<u></u>	<u></u>	<u></u>

FALL Commission: 50%

SPRING Commission: 50%

CLASS GROUPS Commission: \$3.00

CAP & GOWN Notes: Folios K & 8th

OTHER: Sports Notes:

OTHER: Notes:

YEARBOOK Pages: 60 Copies: 200-249 Cover Type: Hard BASE PER COPY: \$25.34

*Arrival Date: Submission Date: Tax Rate: 9.25% TAX PER COPY: \$2.34

*Yearbooks Arrive 10 Business Days After Cover & All Pages are Finalized and Submitted SHIPPING: Included

Options: TOTAL PER COPY: \$27.68

Notes:

***** * *****
Greg Spinkle 1/31/23 Greg Spinkle
 SimplePix Representative Signature Date SimplePix Representative Name
Christie VanWinkle 2/3/23 Christie VanWinkle
 School Representative Signature Date School Representative Name



PROPOSED FUNDRAISING ACTIVITIES

School: Crab Orchard Elementary

Fund/account name: 8th grade

Proposed fundraising activities: Dress up days, candy sales

Proposed uses of funds raised: Math contest fees, bus, dance decorations

Planned purchase date: Spring 2023

Contingency for funds not utilized: 8th grade recognition

Expected student involvement (school-wide or specific school organization) ~~all~~ School-wide students would be purchasing

Method by which school will receive profit: monetary donation

Requested by: Gin Jackson / Teacher Date: 2.16.23

Approved by: N LeVre Beat Date: 2-16-23
Name/Title
Principal

Approved by: _____ Date: _____

Director of Schools*

*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021



PROPOSED FUNDRAISING ACTIVITIES

School: North Cumberland

Fund/account name: SWPBS

Proposed fundraising activities: Dance

Proposed uses of funds raised: SWPBS Store

Planned purchase date: various dates

Contingency for funds not utilized: It will carry over

Expected student involvement (school-wide or specific school organization) school-wide - K-8

Method by which school will receive profit: Students will pay to participate.

Requested by: Dwayne Davis U.P. Date: 2/8/23

Approved by: *Thomas DeLune* Date: _____
Name/Title
Principal

Approved by: _____ Date: _____
Director of Schools*

*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.

Updated 8/19/2021

PROPOSED FUNDRAISING ACTIVITIES

School: SMHS

Fund/account name: Food Pantry

Proposed fundraising activities: \$1 hat day hosted by SMHS FFA on Feb. 24th

Proposed uses of funds raised: to purchase food for students in need

Planned purchase date: 2/24/23

Contingency for funds not utilized: to purchase food

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit: cash

Requested by: Chelsea Phillips / Advisor Date: 2/10/23

Approved by: [Signature] Name/Title Date: 2/10/23
Principal

Approved by: _____ Date: _____
Director of Schools*

*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising efforts.



William G. Stepp Director of Schools

Teresa Boston Board Chair

February 14, 2023

Mr. William G. Stepp
Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555

Dear Mr. Stepp and Board of Education,

I am submitting to you the CTE, Food Service and Special Education Department's lists of items to be retired by the BOE at February's regular scheduled board meeting. Please include these lists on the consent agenda. If you have any further questions or concerns, please contact myself or our CFO.

Sincerely,

Marilyn Noel *MN*

Dr. Leslie Eldridge *LE*

Kathy Hamby *KH*

Marlene Holton *MH*

Central Services
Room Inventory Worksheet

2/14/2023

18-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price	
<u>CTE</u> 1000403	IPEVO CDVU-051P Document Camera	CDVU-051P	CAMERA		081411B104 522	\$0.00	
<u>CTE</u> 1000558	HP 8610 OfficeJet Pro Printer	8610	PRINTER			\$0.00	
<u>CTE</u> 1001619	Locking File Cart	unknown	CART			\$0.00	
<u>CTE</u> 1001620	Locking File Cart	unknown	CART			\$0.00	
<u>FOOD SERV.</u> 101921	Toter 96 gallon Garbage Can	96 gallon	FURNITURE			\$0.00	
<u>FOOD SERV.</u> 102033	Brother Printer	unknown	PRINTER		LL62674J1N 646945	\$0.00	
<u>FOOD SERV.</u> 102181	GE GTWN4250D1WS Clothes Washer	GTWN4250D1WS	WASHER		DF140255G	\$0.00	

Central Services
Room Inventory Worksheet

2/9/2023

18-306ARETIRE FOOD SERV/SPED HALL				Room Type: VIRTUAL		
- Virtual SPED Retire						
Tag	Product	Model	Product Type	Other #1	Serial	Price
180201246	Misson Desk	unknown	FURNITURE			\$0.00
180741254	Table	unknown	FURNITURE			\$0.00
2413	Costzon Baby Playard w/ Balls	81" X 73" x 27"	PLAY EQUIPMENT			\$119.00
2839	Bookcase	unknown	BOOKCASE			\$0.00
3029S	Bookcase	unknown	BOOKCASE			\$0.00
3093	Adult desk	unknown	FURNITURE			\$0.00
3366S	Epson H294A PowerLite 84 LCD Projector	H294A PL84	PROJECTOR		LS679Y1927 L	\$665.00
3368S	Promethean AB178 Interactive Whiteboard	AB178	WHITEBOARD		CO90930128 8	\$900.00
3370S	Elmo TT02RX Document Camera	TT02RX	CAMERA		459950	\$585.00
3373	Elmo TT02RX Document Camera	TT02RX	CAMERA		459948	\$585.00
3374	Promethean AB178 Interactive Whiteboard	AB178	WHITEBOARD		CO9090198	\$900.00
5045	School Specialty Activity Table	032584	PLAY EQUIPMENT			\$199.99
5051	Promethean AB178 Interactive Whiteboard	AB178	WHITEBOARD		CO9090901 99	\$900.00
5319	Rolling Cart	unknown	CART			\$0.00
5777	Apple MacBook Pro	MacBook Pro	LAPTOP		C1ML8SJHD TY3	\$964.05

Central Services
Room Inventory Worksheet

2/9/2023

18-306ARETIRE FOOD SERV/SPED HALL					Room Type: VIRTUAL	
- Virtual SPED Retire						
Tag	Product	Model	Product Type	Other #1	Serial	Price
5783	Apple MacBook Pro	MacBook Pro	LAPTOP		C1ML8T3DD TY3	\$964.05
5794	Apple MacBook Pro	MacBook Pro	LAPTOP		C1ML8TBBD TY3	\$964.05
5795	Apple MacBook Pro	MacBook Pro	LAPTOP		C1ML8L10D TY3	\$964.05
5799	Apple MacBook Pro	MacBook Pro	LAPTOP		CPWL8F9ZD TY3	\$964.05
5804	Apple MacBook Pro	MacBook Pro	LAPTOP		C1ML8TBMD TY3	\$964.05
5806	Apple MacBook Pro	MacBook Pro	LAPTOP		CPWL8F9CD TY3	\$964.05
5816	Apple MacBook Pro	MacBook Pro	LAPTOP		CPWL8F9BD TY3	\$964.05
5819	Apple MacBook Pro	MacBook Pro	LAPTOP		C1ML8TAQD TY3	\$964.05
5825	Apple MacBook Pro	MacBook Pro	LAPTOP		CPWL8F9VD TY3	\$964.05
5870	Apple M769LL/A 16GB iPad Mac to School	M769LL/A 16 GB	iPad		DN6HJ1FBD FHW	\$100.00
5872	Apple M769LL/A 16GB iPad Mac to School	M769LL/A 16 GB	iPad		F5RKDJQYD FHW	\$100.00
6013	HP 2000 OfficeJet Printer	2000	PRINTER		TH889680R6	\$229.00

**Christie VanWinkle
Principal**



**Kasey Lowe
Assistant Principal**

**Glenn L. Martin Elementary School
1362 Miller Avenue * Crossville, TN 38555
Phone (931) 484-7547 Fax (931) 484-8785**

February 8, 2023

Cumberland County Board of Education
Mr. William Stepp
368 Fourth Street
Crossville, TN 38555

Dear Mr. Stepp,

The attached list contains items to be retired from Glenn Martin Elementary School and declared surplus.

If you have any questions, please direct them to me at 931-484-7547.

Sincerely

Kasey Lowe
Assistant Principal

Attachment

PROP #	S/N #	MODEL	REASON FOR RETIRE
12994	LR04KLB2	Lenovo Chromebook	Obsolete
12948		Lenovo Chromebook	Obsolete
12972	LR04KLB2	Lenovo Chromebook	Obsolete
12955		Lenovo Chromebook	Obsolete
12951		Lenovo Chromebook	Obsolete
12943		Lenovo Chromebook	Obsolete
12956		Lenovo Chromebook	Obsolete
12955		Lenovo Chromebook	Obsolete
12983		Lenovo Chromebook	Obsolete
12979		Lenovo Chromebook	Obsolete
12988		Lenovo Chromebook	Obsolete
12989		Lenovo Chromebook	Obsolete
12993		Lenovo Chromebook	Obsolete
12949		Lenovo Chromebook	Obsolete
12966		Lenovo Chromebook	Obsolete
12967		Lenovo Chromebook	Obsolete
12945		Lenovo Chromebook	Obsolete
14994		Lenovo Chromebook	Obsolete
12953		Lenovo Chromebook	Obsolete
12980		Lenovo Chromebook	Obsolete
12982		Lenovo Chromebook	Obsolete
12995		Lenovo Chromebook	Obsolete
12973		Lenovo Chromebook	Obsolete
12981		Lenovo Chromebook	Obsolete
12938		Lenovo Chromebook	Obsolete
12968		Lenovo Chromebook	Obsolete
12977		Lenovo Chromebook	Obsolete
12983		Lenovo Chromebook	Obsolete
12970		Lenovo Chromebook	Obsolete
12991		Lenovo Chromebook	Obsolete
12975		Lenovo Chromebook	Obsolete
12962		Lenovo Chromebook	Obsolete
12985		Lenovo Chromebook	Obsolete
12985		Lenovo Chromebook	Obsolete
12958		Lenovo Chromebook	Obsolete
12942		Lenovo Chromebook	Obsolete
12989		Lenovo Chromebook	Obsolete
12990		Lenovo Chromebook	Obsolete
12978		Lenovo Chromebook	Obsolete
12988		Lenovo Chromebook	Obsolete
12997		Lenovo Chromebook	Obsolete
12976		Lenovo Chromebook	Obsolete
12967		Lenovo Chromebook	Obsolete
12964		Lenovo Chromebook	Obsolete
12947		Lenovo Chromebook	Obsolete
12987		Lenovo Chromebook	Obsolete
46319	201309118881	Charge/Car	Obsolete
25772	W87460221H5	Apple imac computer	Obsolete
42438	H01281NHS6	Apple A1124 iMac Core	Obsolete
38805	H01022SDMV	Apple A1124 iMac	Obsolete
42426	H01281PXHS6	Apple A1124 iMac	Obsolete
42436		Apple A1124 iMac	Obsolete
38168	YM9134806MH	Apple A1124 iMac	Obsolete
38048	YM9137GT6MH	Apple A1124 iMac	Obsolete
52717	C0207F10MINHP	Apple A2179 13in MacBook	Obsolete

Kara L. Spicer
Principal



P. Lynn Speich
Assistant Principal

Pine View Elementary School
349 Daysville Rd. * Rockwood, TN 37854
Phone (865) 354-1986 Fax (865) 354-1922

Attention CCBOE:

Please consider the following items for retirement from the GENERAL inventory at Pine View Elementary:

GENERAL

40157 Apple iMac Core 2 Duo Computer	unable to repair
36651 Buffer	Broken
36646 Minuteman floor machine	Broken
18055211 Mitsubishi CS-31203 31 inch TV	Broken
45972 Lenovo 80YS N23 Chromebook	unable to repair
22681 HP C4200 Photosmart Printer/Copier/Scanner	unable to use
42753 Apple iMac Core i3 Computer	unable to repair
44729 Dell D07S Computer	unable to repair
45070 Apple MacBook Pro	unable to repair
24007 Hotpoint Refrigerator	Broken
36619 Bogan MCP35A SBA 225 Intercom System	updated system

Sincerely,

Kara Spicer, Principal

Pleasant Hill School



486 East Main Street
Crossville, TN 38571

Phone (931) 277-3677
Fax (931) 277-3880
Tracie Buckner, Principal
Cristyn Diana, Assistant Principal

February 15, 2023

CCBOE,

We are requesting to retire the following items from Pleasant Hill inventory as they are obsolete, irreparable or unusable.

Thank you,

A handwritten signature in blue ink that reads "Cristyn Diana".

Cristyn Diana, Assistant Principal
Pleasant Hill Elementary

Tag #	Serial #	Description	NOTES
S03161	P202TPP0	Lenovo 100e Chromebook	Bad motherboard no warranty
S03164	P202UDGA	Lenovo 100e Chromebook	Bad motherboard no warranty
S03137	P202UC1M	Lenovo 100e Chromebook	No wifi connectability
26584		8x4 Best-Rite Porcelain Chalkboard	Obsolete/Unusable

Room Number: 60-TO RETIRE
 Room Name: ITEMS TO BE RETIRED
 Room Type: VIRTUAL

Room Inventory Report
 Pleasant Hill Elementary
 Date Printed: 2/15/2023

Staff Verification

Best-Rite Porcelain Chalkboard Resurfacing Skin		Product No.: H466
  H466	Manufacturer: Best-Rite	SKU:
	Model: Porcelain	Projected Life: 0
	Product Type: WHITEBOARD	Notes:
	Area: None	Hayes Conversion - 2020-09-02
	Price: \$0.00	
	Other 1:	
Other 2:		
Other 3:		

Tags	Count:	1	Accessories	Price	Units
26584			No Accessories Issued With This Item		

NEO Charge/Sync Cart		Product No.: H2503
  H2503	Manufacturer: unknown	SKU:
	Model: unknown	Projected Life: 0
	Product Type: CART	Notes:
	Area: None	Hayes Conversion - 2020-09-02
	Price: \$0.00	
	Other 1:	
Other 2:		
Other 3:		

Tags	Count:	1	Accessories	Price	Units
10002700			No Accessories Issued With This Item		

Lenovo 100e 2nd Generation w/Google Chrome Mgmt.		Product No.: 2000098
  2000098	Manufacturer: Lenovo	SKU:
	Model: 100e 2nd Generation	Projected Life: 0
	Product Type: CHROMEBOOK	Notes:
	Area: None	Each laptop includes Google Chrome Management per Elbert Farley 2.23.21MN
	Price: \$0.00	
	Other 1:	
Other 2:		
Other 3:		

Tags	Count:	3	Accessories	Price	Units
S03161			No Accessories Issued With This Item		
S03164					
S03137					

FEDERAL - REQUESTED TO RETIRE 1/11/23



South Cumberland Elementary School

3536 Lantana Rd.

Crossville, TN 38572

Telephone: 931-788-671 Fax: 931-788-1116

Principal: Dawn Hall - V. Principal: Blake Allen

To: Cumberland County Board of Education

Mr. William Stepp Director of Schools

From: Dawn Hall

Date: February 8, 2023

Re. Surplus Inventory

Please approve the item(s) on attached sheets as surplus inventory. These item(s) need to be disposed of properly. Thank you for your consideration in this matter.

S03387	P202RNK8.	Lenovo 100e Chromebook doesn't work
34787	DYVKQL1TDFHW.	Apple iPad2 Doesn't work
34742	LT32SL6010004776	Silo TV Doesn't work
34872	VTFK7100888	Epson PowerLite 97H LCD Projector
34074	59183	Getzen Trombone
S03560	CJZC7Y2	Dell 3100 Chromebook Laptop
45652	CO2QF6BPG940	Apple MacBook Air
S03332.	P202QUY6	Lenovo 100e 2nd Generation

Dawn Hall

Principal, South Cumberland Elementary