

## Board of Education

April 28, 2022 6:00 PM

Central Services Board Room

1. Call to Order - Mr. Jim Inman
2. Moment of Silence/Pledge of Allegiance - Mr. Jim Inman
3. Welcome to Visitors - Mr. Jim Inman  
Student Representatives  
CCHS-Sophie Turner  
SMHS-Ellie Minneci
4. Special Recognition - Mr. Jim Inman  
-SMHS Boys Basketball Team  
-Student Representatives CCHS-Sophie Turner SMHS-Ellie Minneci  
-Christie VanWinkle- Regional Level Semi-Finalist for Principal of the Year  
-Dr. Rebecca Farley-Regional Level Semi-Finalist for Supervisor of the Year  
-Dr. Justin Whittenbarger-Doctorate in Educational Leadership
5. Roll Call
6. Declaration of Conflict - Mr. Earl Patton
7. \*Approval of March Minutes
8. \*Approval of Agenda
9. Acknowledgement of Elected Officials
10. Community Comments
11. School Board Reports
- 11.A. TLN Report - Mr. Robert Safdie
- 11.A.1. TISA Funding Update
12. Board Member(s) Report from Training(s)
13. Legal Report - Mr. Earl Patton
14. Director's Report - Dr. Ina Maxwell
- 14.A. \*New Colossus Academy Co-Op Athletic Agreement
- 14.B. \*2023 Grant Participation Request
- 14.C. \*North Cumberland Elementary Kids Club Grant Acceptance Letter
- 14.D. \*CTE/CCHS Construction House Request to Accept Bid
- 14.E. Annual Planning Calendar
- 14.F. FYI
- 14.F.1. ESSER Report April
- 14.F.2. Administrative Meeting Agenda
- 14.F.3. Employee Advisory Committee Agenda
- 14.F.4. Attendance Report
- 14.F.5. Personnel Report
- 14.F.6. Substitute List
- 14.F.7. Professional Development Report
- 14.F.8. School News Articles
- 14.F.9. School Calendar of Events
15. \* Request for Competition Funds
16. School Board Committees
- 16.A. Policy Committee-Mr. Tony Brock
- 16.A.1. \*Approval of First Reading of Policies
- 16.A.2. \*Approval of Second Reading of Policies
- 16.B. Athletic Committee - Mr. Tony Brock
- 16.C. Budget Committee Meeting - Mr. Chris King
- 16.D. \*Building and Grounds Committee-Mr. Robert Safdie
- 16.E. Safety Committee-Mrs. Rebecca Hamby

- 16.F. \*ESSER Committee-Mrs. Stace Karge
- 16.G. \*Contract Committee-Ms. Teresa Boston
- 17. Chief Financial Officer's Report-Mrs. Kacee Harris
- 17.A. Monthly Financial Report
- 17.B. Monthly Sales Tax Report
- 17.C. \*141 Budget Amendment
- 17.D. \*142 Budget Amendments
- 18. \*Consent Agenda
- 18.A. \*Approval of Volunteers
- 18.B. \*Approval of Overnight and Out of State Field Trips
  - 18.B.1. Crab Orchard Archery Team Overnight Request-Louisville, Ky-May 12-14, 2022
  - 18.B.2. SMHS Volleyball Team Overnight Trip Request-UTC Chattanooga, TN July 22-24, 2022
  - 18.B.3. SMHS Volleyball Team Overnight Request-Chattanooga, TN September 9-10, 2022
  - 18.B.4. SMHS Rocket Team Overnight Request-The Plains, VA May 12-15, 2022
- 18.C. \*Approval of Contracts
- 18.D. \*Approval of Grants
- 18.E. \*School Wide Fundraisers
- 18.F. \*Approval of Disposal of Surplus Property
- 18.G. \*Executive Approval
- 19. Old Business
- 20. Questions from Media
- 21. Adjournment
- 22. (\*) Indicates Board Approval Required

**Board of Education**  
**March 17, 2022 6:00 PM**  
Central Services Board Room

The Cumberland County Board of Education met in a regular session on Thursday, March 17, 2022, in the Central Services Board Room, where the meeting was called to order by Chairman Inman at the approximate hour of 6:00pm.

**PRESENT:** Safdie, Brock, King,  
Inman, Parris, Hamby,  
Hale, Karge, Boston

Earl Patton (Attorney)  
Stephen Prudhomme (Media)  
Julia Timson (CCEA Representative)

**ABSENT:** N/A

**STUDENT REPRESENTATIVES:** CCHS - Sophie Turner

1. Call to Order - Mr. Jim Inman (see above)
2. Moment of Silence/Pledge of Allegiance - Mr. Jim Inman - Inman led the board members in a Moment of Silence.

After a moment of silence, James Armstrong from Glenn Martin Elementary led the audience in the Pledge of Allegiance. James Armstrong was awarded a certificate of appreciation for his participation in tonight's meeting.

3. Welcome to Visitors - Mr. Jim Inman - Inman advised, next item on the agenda is Welcome to Visitors. I noticed we've got Mrs. Julia Timson with us. Thank you for being here Mrs. Timson for the CCEA and we also have our student representatives. We've just got one. We've got Sophie Turner from CCHS, right? Turner replied, right. Inman continued, thank you for being here.

4. Special Recognition (See Exhibit #1) Mr. Jim Inman - Inman advised, next item on the agenda is the Special Recognition and I will turn that over to Dr. Maxwell. Maxwell advised, okay. If I could have Mrs. Marsha Polson to come up. A few weeks ago Mrs. Polson was recognized at the Tennessee Department of Education Coordinated School Health Conference. Each year the Tennessee Department of Education recognizes one coordinator for each region who has exempted exemplary ability and dedication for the district and the overall goal of Coordinated School Health. Improving the overall help and capacity to learn of our students and staff through the support of family, communities and schools working together. I can attest to the dedication that Mrs. Polson exhibits everyday and she was presented with this recognition and I wanted her to be recognized tonight. We've got pictures of the ceremony that was sent to us. (See Exhibit #1) I appreciate Dr. Farley for sending those our way. So Marsha, congratulations. We are very proud of you.

Maxwell advised, we have one other recognition and there will be a letter in your packet when we get to my part of the agenda. I would like to ask Dr. Farley, Mrs. Sandy Helton, Mrs. Darci Bernabei, and Stephanie Barnes to come up for just a moment. You may recall last March in 2021 we embarked on the Reading 360 Literacy Initiative for the State and I know we are all passionate about literacy and you know there has been a lot of things going on that have kind of overshadowed the efforts that we've been doing behind the scenes. But we were very happy this week or this past week when we received a banner from the state. These ladies have played an intricate part in our district receiving this designation and I wanted to recognize them. They have each contributed in various ways. Michele South, who is our ELA Instructional Coach. She could not be here tonight, but they have all played an intricate part of this. As well as other people behind the scenes. I think this is a great accomplishment for our district and our emphasis on literacy. So ladies, thank you very much.

5. Roll Call (see above)

6. Declaration of Conflict - Mr. Earl Patton - Declarations of Conflict- Per TCA 49-2-202 Board of Education Members who have relatives (per the statute: relative means: Spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you) employed by the system are asked to raise your hands to identify yourself. "Do you certify that the votes that you make tonight will be in the best interest of the school system, regardless of the effect that your vote may have upon the employment of your relative or relatives?" Brock, Boston, and Inman certified by saying individually, "I do."

7. \*Approval of February Minutes and \*Approval of March Special Called Minutes (See Exhibit #2 & #3) Inman advised, next item is the approval of the minutes. So we will do the approval of the February Minutes and the March Special Called Minutes from March 3rd. Safdie moved and Parris seconded the motion to approve as presented. Inman advised, Mr. Safdie made the motion and Mrs. Shirley with the second. A Voice Vote was taken.

**VOICE VOTE:** Safdie (mover-yes)  
Parris (seconder-yes)  
All Ayes

**MOTION:** **Motion Carried**

8. \*Approval of Agenda (See Exhibit #4) Inman advised, the next item on the agenda is the Approval of Agenda and I will make the motion to approve the agenda with the following changes. We need to amend 16.D.2. It is the one about the Blue Angel Jet. It says Blue Angel Jet Walkway. We want to change that to Blue Angel Jet Landscape Apron. It's a technicality that we need to take care of for legal purposes on constructing that. The other item is on the consent agenda. Item 18.A. We need to remove the first name on the North Cumberland Volunteer List. We were hoping some paperwork would come through on that and it did not. So we will have to wait on this one for a later date. Safdie asked, did you make the motion? Inman replied, I did. Safdie replied, I second it sir. Inman advised, we've got a motion and a second. A Voice Vote was taken.

**VOICE VOTE:** Inman (mover-yes)  
Safdie (seconder-yes)  
All Ayes

**MOTION:****Motion Carried**

9. Community Comments - Inman advised, the next item on the agenda is the Community Comments and I don't believe anybody signed up so we will move on. Timson advised, I would like to say something. First of all I want to congratulate Stone Memorial High School Panthers for making it to the state tournament and winning Tuesday night. So they will be playing tomorrow morning at 10am. Dr. Maxwell and Mr. Inman are probably tired of hearing from me. I have been just asking and asking and asking why our school system can not use stockpiled days to go to these ball games. Because other systems around us; two school systems that border ours. Putnam and Fentress as a matter of fact have done that in the last couple of weeks. Well Dr. Maxwell said, Julia we just can't. That's what the law says and I said okay. Who can I call? And she said you can call the State Department and ask them. So now I am penpals with Ms. Christie Ballard and Mr. David Oldham. They have written to me back and forth and we've gone over it, over it and over it. They still can't give me a firm answer on why these other school systems are permitted to do this and we aren't and it really bothers me that now today Fentress County announced that they are not going to school tomorrow. They are going to take an extended day for Spring Break. An extra day for Spring Break. Again, according to Mr. Oldham and Mrs. Ballard they can't do that, but yet they are allowed to do that. So I would be absolutely, I would not be doing my diligence for my teachers if I didn't come to you and say please call your representatives. My last word to Mr. Oldham was now I will be contacting the Speaker of the House, Cameron Sexton. Who also had a Stone Memorial High School basketball player as a son. His son played for that team and I will be contacting him and my legislators and asking them to please amend the law. Because we have six days left. Our kids go to school every day. Thirty minutes extra, everyday for those thirteen days. Yes we eat them if we don't have bad weather or we don't have something happen. We don't want anything bad to happen, but I would love to be able to have everybody go and support their team. I am taking a personal day tomorrow. I will be down there. I will say go Panthers, because every single starter on that team came to North Cumberland Elementary. I know everyone of them and I can not, not go. It is not enough for me to watch it on the computer or on the television. So I did tell my teachers I promise I will go. I will make a comment tonight. I will say my peace and then let it go until I get the legislators to change the law, because that is in fact what I plan to do. Because I think it is ridiculous. Fentress County has done it for 50 years. 50 years they have taken off every year for those ball games. I did get them in trouble. They did say they were going to start looking at their calendars and I said I don't want anybody to get in trouble for supporting students. York Institute had the most fans of any team down there, they told me. I am impressed with that. I love that. I want us to support our kids. I am all about it. I am going to end my comments with go Panthers. Boston advised Putnam County took off as well. Inman advised, well we have looked at it and Dr. Maxwell has looked at the regulations and TCA, Tennessee Code Annotated and it specifically says that you can not take off to go to a state tournament. It specifically says it. Maxwell advised, in the school attendance manual. That is one of the things that is not allowable and Tennessee Code Annotated it is section; Julia you can probably quote it better than I can. Maxwell continued, 49-6-3004 and it is section E #1 where it talks about what days can be used for and even our Board Policy, because I am so proud of our Panthers. I mean this is a huge accomplishment and I wish we could all be there to cheer them on, but even Board Policy states, "The board authorizes the Director of Schools to close schools in the event of hazardous weather, a public health emergency, or any other

emergency, which presents a threat to the safety of students, staff members or school property.” So Mrs. Timson I applaud you and I hope that we can get that legislation changed. Inman advised, I hope that we can do something, because from a legal standpoint legally we can’t do it. I don’t know how the other schools are getting away with it. Timson advised, no one has ever questioned it. Hamby advised, they’ve never been questioned. Like she said this has been going on for over 50 years in Fentress County. I went to school in Fentress County. We have always. Boston asked, what if we do it anyway and push Fentress County and Putnam County under the bus? Hamby advised, that is kind of what she did. Inman advised, it is a little late to call off school for tomorrow, but I wish everybody could go too. I really do. Boston advised, they are taking seven bus loads of kids. Timson advised, they are taking over 300 kids. Inman advised, that is great. Maxwell advised, that is impressive. I really appreciate all of the people. Our Transportation Department, they have done a fabulous job of making this happen and not only do they have seven bus loads of kids going there. We have got two buses going to Gatlinburg tomorrow. We have three buses going to Oakridge to the American Museum of Science. We have seven in-county field trips tomorrow and we have one going to Sweetwater to the Lost Sea for a Positive Behavior Reward Trip. So it is amazing and our drivers have stepped up and volunteered. It is going to be a great day tomorrow and I hope we can all be there Saturday at Murphy Center cheering them on. I am so hopeful. Inman advised, thank you Mrs. Timson and if you need any help just let us know. We can make some phone calls, send some emails. Boston asked, as a board can we not write a letter and we all sign it? Inman replied, yes we can, sure. Boston continued, that we are a unified group. Inman replied, absolutely. Boston continued, that we support this change. Inman replied, absolutely. Hamby asked, Mr. Chairman, could you write that letter? Inman replied, I think I will defer that to Dr. Maxwell. Maxwell replied, I would be glad to do it. Inman continued, because you don’t want me sending the letter. Boston asked if we could have it ready by the April meeting? We are all here. We can all sign it and we can get it to Paul Bailey who can give it to Cameron Sexton and we can get it to whomever else we need to. Inman replied, yep; sounds good.

10. Acknowledgement of Elected Officials - Inman advised, next item on the agenda is the Acknowledgement of Elected Officials. I don’t believe we have any tonight.

11. School Board Reports - Inman advised, next item is School Board Reports. Mr. Robert Safdie with the TLN Report.

11.A. TLN Report - Mr. Robert Safdie - Safdie advised, bill to resurrect Tennessee School Voucher program. It died in Legislative Committee, the session. There are issues related to the TISA funding formula. It is currently being considered by the state legislatures. According to the Department of Education, if passed the TISA would place Tennessee as the second highest base in the southeast and 12th highest base in the county. The base includes salaries, materials, operations and maintenance, and other system support. At face value, if TISA passed and signed by the Governor, Cumberland County School system would receive approximately 8 million dollars more in state funding. On a special note, thank this board for its persistence in supporting our nurses. Funding for nurses is provided in the TISA base, which reflects the funding to match the national recommendation for nurses. 1 for every 750 students. As a reminder, TISA is a funding formula. It is not a spending formula. This means that the school has discretion on how it is to spend its funding within a funding category. At this point the TISA legislation and formula leave many unanswered questions. Research

is taking place by our Director of Schools and our Chief Financial Officer to answer questions about the funding formula and its ultimate impact for education in Cumberland County and that's my report. Thank you.

12. Board Member(s) Report from Training(s) - Inman advised, next item is Board Member(s) Report from Training. Has anyone been to a training they want to tell us about? No one responded.

13. \*Early Literacy Network Agreement (See Exhibit #5) Inman advised, next is the Early Literacy Network Agreement. I will let Dr. Maxwell explain this one. Maxwell advised, okay. This is an agreement with the; well it's through the Reading 360. The state contracted with vendors and then we were allowed to participate and select a vendor and this agreement is with TNTP. Which has done work with us in the past with our literacy initiatives and this particular one awards \$40,000 this year and \$40,000 next year and what's special about this is, this agreement will help our Pre K through 2nd grade teachers and principals. Typically most everything that flows through we are not allowed to use funds for our Pre K teachers. This one is allowed and Dr. Farley is here also. So she has worked with them and we will be glad to answer any questions that you have. Boston asked, does that mean possibly we can add more Pre K classrooms? Maxwell replied, it is for their professional development. That would be awesome, but it is for professional development. Boston advised, it was worth a shot. Farley advised, what we are doing with it, is we are getting the Sounds First Curriculum that is in K - 2. We are putting a supplement in for Pre K and we are getting a day's training on that. We kind of implemented it this year, but next year we will have training on it. That day is April 6th. Boston replied, perfect. Karge moved and Hale seconded a motion to approve as presented. Inman advised, Mrs. Karge made the motion. Mrs. Hale made the second. Is there any discussion? No one responded. A Voice Vote was taken.

**VOICE VOTE:** Karge (mover-yes)  
Hale (seconder-yes)  
All Ayes

**MOTION:** Motion Carried

14. Legal Report - Mr. Earl Patton - Inman advised, next is the Legal Report, Mr. Patton. Patton advised, folks I have been busy for you, but there is no new litigation to report, which is a good thing. So there is nothing really to report to you from a legal standpoint. I had a good meeting here with a lot of law enforcement to discuss a particular policy and you will probably hear about that in the upcoming months. But ideally that will come out of the Policy Committee. If anything comes out of it at all. So we will look forward to continue doing what we do.

15. Director's Report - Dr. Ina Maxwell - Inman advised, next is the Director's Report, Dr. Maxwell.

15.A. Literacy Month (See Exhibit #6) Maxwell advised, okay the first item that you have is the Reading 360 Recognition. That the commissioner sent to the district and I again I just appreciate all of the supervisors and the teachers and everyone that has been a part of this and I appreciate all of you for supporting our initiatives with this. Because our goal is that all students learn to read and read well. Because we know that is the best gift that you can give a child. So that is the first item and that's just something I thought you would be pleased to see.

15.B. \*2023-2024 Calendar Recommendation (See Exhibit #7) Maxwell advised, the next item that will require a vote. This is the recommendation for the 2023-2024 School Calendar, because we do these two years in advance and Mrs. Bray is here tonight and she will be glad to answer any questions that you have. Karge advised, move to approve as presented. Inman replied, hang on. Which one are we voting on? Option A? Bray replied, B. B is what people voted for. Inman replied, that says Option A and I read your email that you sent to us and I got a little confused. Okay, because the email showed, the pie graph showing Option A had 68.5% Bray replied, I am sorry you are correct. Inman continued, and Option B only had 31½%. Bray replied, let me look. Boston asked, so which are we voting on? Inman replied, that is what I am trying to find out. Bray replied, it is A; my apologies. Boston advised, so we didn't get A in our packet. We only got option B. Inman replied, I printed my copy off from the email that she sent out. Boston advised, I didn't. I looked at mine through the packet, because it was a recommendation. Bray advised, it's B, that's what I thought. Karge advised, that is why I am confused, because I thought we were voting on the one with the most votes. Karge advised, I am going to resend my motion Mr. Chair. Bray advised, I believe B is the one, because that is; we had like 1,300 votes. Inman advised, it had 1,355 responses, but the pie chart showed that Option A had 68 ½% and Option B only had 31½%. Karge asked, did you switch them on the pie chart, maybe? Bray replied, could have been. Correct Julia? This is the one we agreed to. Which you had me move Fall Break and Spring Break. King advised, A had already been approved. Boston asked, could we verify the percentages before we vote? Bray replied, I think the pie chart graphs just perhaps got confused, but I know it was B that was the ones that folks voted overwhelmingly for. I can go back and check. My apologies guys. King advised, Mr. Chair A is already approved. We voted on B. Inman advised, A has not been approved, because we have not voted on it. King asked, doesn't it say, board approved? Inman replied, board approved events. Bray replied, yes. Inman continued, I am assuming that's what that means. Bray replied, yes. Hamby advised, that's just the events. Bray advised, that's just the events that have been approved. Inman advised, I thought the same thing whenever I read it the first time. Bray advised, that's just the events for that year, but it is B. Inman replied, okay. King advised, I just looked at Option B and it says draft for board approval. Bray replied, correct. Inman advised, it doesn't matter to me either way. Hamby advised, Julia confirmed too. Inman continued, like I said on the email that I received, it was showing the pie chart with the way that I stated. You know A had the most votes and B had the least, had the second most votes. So I don't know. Julia, which one? Timson replied, it is B. Karge advised, move to approve Option B. King advised, second. Timson advised, B is the one you should be voting on. B is the one that we had the most yes votes. Inman asked, who made the motion. Karge replied, I did. Inman advised, Mrs. Karge made the motion. Mr. King seconded it and we are voting on Option B. For the record. A Voice Vote was taken.

**VOICE VOTE:** Karge (mover-yes)  
King (seconder-yes)  
All Ayes

**MOTION: Motion Carried**

15.C. \*CCSNP Bid Packet Martin Elementary Cafeteria Furniture Replacement (See Exhibit #8) Maxwell advised, okay the next item that we have on the agenda is from the Cumberland County

School Nutrition Program and this is to vote to approve the Martin Elementary Cafeteria Bids Specifications. You have the packet in your agenda and Mrs. Kathy Hamby is here if you have any questions. Karge advised, move to approve. King advised, second. Inman advised, Mrs. Karge made the motion. Mr. King seconded it. Any discussion? No one responded. A Voice Vote was taken.

**VOICE VOTE:** Karge (mover-yes)  
King (seconder-yes)  
All Ayes

**MOTION: Motion Carried**

15.D. \*Turn Around Action Grant Participation Request (See Exhibit #9) Maxwell advised, the next item that you have in front of you. This is the Turn Around Action Grant Participation Request. This participation request would be for The Phoenix High School and this would be to potentially; where they could receive an allocation of \$250,000 to support and serve priority schools, which Phoenix is and then at a later date it would be determined how that would be used in the application in the budget. Karge asked, this is just to apply, correct? Maxwell replied, yes that is correct. Karge replied, move to approve. King advised, second. Inman advised, Mrs. Karge made the motion. Mr. King seconded. Is there any discussion? No one responded. A Voice Vote was taken.

**VOICE VOTE:** Karge (mover-yes)  
King (seconder-yes)  
All Ayes

**MOTION: Motion Carried**

15.E. \*Math Implementation and Support Grant (See Exhibit #10) Maxwell advised, the next item that you have in your packet is the Math Implementation and Support Grant Request for Participation. As they have done with literacy the state has seen positive results with that and it has been a great support for districts. So next year the math adoption will take place and the math standards are being revised and if we should be awarded this grant it would be very similar to what we have done with the literacy grant implementation. As to provide additional support to our folks. Karge replied, move to approve. Hale advised, second. Inman advised Mrs. Karge made the motion. Mrs. Hale seconded. Is there any discussion? No one responded. A Voice Vote was taken.

**VOICE VOTE:** Karge (mover-yes)  
Hale (seconder-yes)  
All Ayes

**MOTION: Motion Carried**

15.F. Annual Planning Calendar (See Exhibit #11) Maxwell advised, the next item is our Annual Planning Calendar and as you can see we are moving right along. It is hard to believe that this school year is 3/4s of the way gone already.

15.G. FYI (See Exhibit #12) Maxwell continued, and then you have several things in your FYI section and I would be happy to answer any questions or provide any information. Inman asked, does anybody have any questions on the FYI? No one responded.

- 15.G.1. ESSER March Report
- 15.G.2. Resolution Documents from Jefferson County
- 15.G.3. Administrative Meeting Agenda
- 15.G.4. Attendance Report
- 15.G.5. Personnel Report
- 15.G.6. Substitute List
- 15.G.7. Professional Development Report
- 15.G.8. School News Articles
- 15.G.9. School Calendar of Events

16. School Board Committees - Inman advised, the next item on the agenda is the School Board Committees. Mr. Brock, Policy Committee.

16.A. Policy Committee-Mr. Tony Brock

16.A.1. \*Approval of First Reading of Policies (See Exhibit #13) Brock advised, thank you. We have four policies that we approved on First Reading last month and in addition to that we have a policy that we are recommending be approved First and Second Reading. A quick explanation for that is that this policy is very important, because it concerns the ability for students to attend basically out of zone or to do transfers. This ruling came from the state legislature in all of their knowledge of how to run local school systems, but it is law, therefore the policy has been changed to reflect the change in the law. We would like to recommend this be passed on the First and Second Reading and Mr. Chair I do not know if I need to have that as a separate. Inman replied, I think we ought to do that one, do it by itself first and then group it in with the rest of them for the second reading. I think that would help. Brock advised, and I know as you look through the policy you saw that it is a total rewrite and that is a reflection of change in the law. Boston asked, did this recommendation come from TSBA? Brock replied, it was looked over and. Boston replied, they normally send a recommendation on the policy changes and TSBA sent this one, because it was a rewrite. Brock replied, and we have essentially adopted that. Boston replied, right. I just wanted to commend you if you sat and rewrote this entire policy. Brock replied, my heart would have not been in that and I am afraid that it would not have had near the quality level. Inman advised, and the reason for doing a First and Second Reading is we've got to get this information out. So it can go in student handbooks. Probably going to be printed pretty soon. So that is the reason for the First and Second. So right now we are going to vote on Policy 6.206. Safdie asked, I just wanted to know what do we do if we don't like the law? Inman advised, to cover our backsides we will pass this and put it into effect and then we will write our letter. Safdie replied, okay. Inman continued, since this came out of committee it does not need a second. So once again this is 6.206. A Voice Vote was taken.

**VOICE VOTE:** Brock (mover-yes)  
(no second necessary)  
All Ayes

**MOTION:**

**Motion Carried**

16.A.2. \*Approval of Second Reading of Policies (See Exhibit #14) Brock advised, Second Reading we had four policies or three policies that you're very familiar with. That continues to have our recommendation. Inman advised, okay so that will be Policy 5.301, 5.303, 5.701 and 6.206, which is the one we just got through doing. It came out of committee so we don't need a second. A Voice Vote was taken.

**VOICE VOTE:**

Brock (mover-yes)  
(no second necessary)  
All Ayes

**MOTION:**

**Motion Carried**

16.B. Athletic Committee - Mr. Tony Brock - Inman asked, do you have anything to report? Brock replied, we did not meet concerning letting school out for competition at the state level. Sorry about that. No sir, I have nothing to report.

16.C. Budget Committee Meeting - Mr. Chris King - Inman advised, Mr. King, Budget Committee. Do you have anything to report? King replied, nothing from the committee sir.

16.D. Building and Grounds Committee (See Exhibit #15 & #16) Mr. Robert Safdie - Inman advised, Mr. Safdie, Building and Grounds. Safdie replied, well we have two issues. One, was the Building and Grounds Committee approved the Ben Lomand Leasing Agreement to the full board. This booster box that they have asked to place on school property is going to be an internet, a new internet box that uses fiber optics. So that is one thing and we need to vote on that and then the second thing we can vote on as well is the Blue Angel Landscape Apron and I am not sure if you have the latest. Does everybody have the latest drawing of what the apron is? Multiple board members advised, no. Safdie asked, Diane, can you pass that out to everyone please? Inman advised, basically they had to change it up a little bit. It was showing a concrete walkway from the parking area on over to the jet. They had to take that out and it has a lot to do with rules and regulations and we are just trying to stick to the rules and regulations, but it is still going to have the diamond shape around it and it is going to have the plaque. You know for information. It is still going to have all of that. Safdie advised, you know this was going to be a Eagle Project and it got kind of complicated, because if they had built the sidewalk from the parking lot to the Blue Jet they would have had to meet ADA requirements. That meant a lot of different and additional construction efforts that the Boy Scouts probably could not handle. So the solution according to Kim Chamberlin was to call it an apron and to not connect it so that it legally met the requirements of an apron and that is how the issue was settled. Boston asked, and Building and Grounds approved it? Safdie and Inman replied, yes. Patton advised, I would also say that the contract for us even having that jet calls for us to ensure that we deter easy access and I will quote it, "by mischievous youngsters or unscrupulous individuals." The sidewalk was a bad idea anyway by a contractual standpoint. Inman advised, we will vote on both of these. Does anyone have any questions? Amy further questions? No one responded. A Voice Vote was taken.

16.D.1. \*Ben Lomand Easement

16.D.2. ~~\*Blue Angel Jet Walkway~~ Renamed “Blue Angel Jet Landscape Apron”

**VOICE VOTE:** Safdie (mover-yes)  
(no second necessary)  
All Ayes

**MOTION:** **Motion Carried**

16.E. Safety Committee-Mrs. Rebecca Hamby - Inman advised, next is the Safety Committee. Mrs. Hamby, do you have anything to report? Hamby replied, I have not had a meeting, but I would like to say that I am very impressed and very pleased with our principals reaching out to Mr. Randall Hopkins with Bikers Against Bullies and working to get some things set up in their schools. I am very pleased with that and also I am working on contacting some local businesses that may be able to donate toward the buddy benches.

16.F. Contract Committee-Mrs. Teresa Boston - Inman advised, next is the Contract Committee. Mrs. Boston, do you have anything to report? Boston replied, we have not met yet. We have gotten approval back from the city attorney. He has approved our contract regarding the jet. So we should have one within the next I'd say a few days.

17. Chief Financial Officer's Report-Mrs. Kacee Harris - Inman advised, next item on the agenda is our Chief Financial Officer. Mrs. Harris I'll turn it over to you.

17.A. Monthly Financial Report (See Exhibit #17) Harris advised, we have our February Financial Statements. For revenues you can see that in February we recognized just about 4.8 million in revenue. For a year to date total of about \$38.5 million. Against our budget of \$56.6. So we are in good shape. The issues we looked at last time, where there was a coding error. Those have been corrected and are reflected on here. Any questions about revenue? No one responded. Harris continued, we will look at expenditures then in February. We spent just a little over \$4 million dollars. For a year to date total of about \$33.3 million. Against a budget of \$60 million. So we are in good shape. We are continuing to be plagued by supply chain issues. That type of thing, as is everyone. Are there any questions on expenditures? No one responded.

17.B. Monthly Sales Tax Report - Harris advised, the next item since we are meeting early this month I do not have the Sales Tax Report. I will email that out whenever I get that.

17.C. \*141 Budget Amendments (See Exhibit #18) Harris advised, the next item I wanted to read a statement just so it is on the record. Some of you may recall that we have had in the past a couple of policies. We've had some retirement plans and some life insurance plans from days gone by where somehow the board was named as a policy holder or a beneficiary and the ones we have known about we have taken care of and another one has popped up that we were not aware of with a new company. That we were not familiar with this name. So if you would humor me for the record I would like to have this just as a memo to the board. "BOE employees were offered a life insurance policy many years ago. This plan was purchased by Ms. Susan Fox Humphrey, a former employee who is now deceased. The BOE was set up as the account holder/beneficiary on this old plan. Since then, the company has changed hands many times and the policy was most currently serviced by Wilcac Life

Insurance Company. Wilcac Life Insurance issued a check to the BOE as the beneficiary for the balance of the account of the insured Humphrey. After consulting with accounting, legal and financial experts, I advise the board to legally recognize that the money was sent to the BOE within IRS regulations and then authorize the payment for the surrendered amount to the estate of Ms. Humphrey. The board has not contributed to nor claimed legal ownership of this money. This action will accompany a budget resolution to receipt the check to 141.44170, our Miscellaneous Refunds Account and authorize a check for the same amount to be written directly to the estate from 141.72310.599 Board of Education, Other Charges.” Harris continued, that is the backstory that goes along with this budget amendment and the budget amendment would be the board recognizing we had no claim to this money and we are going to get it to the estate and this would move the money so we can do that. Boston advised, I make a motion to approve. Hamby advised, second. Inman advised, Mrs. Boston made the motion and Mrs. Hamby beat you just by a second Mr. King. Since this is dealing with money we will do a Roll Call Vote.

**ROLL CALL VOTE:** Boston (mover-yes)  
Hamby (seconder-yes)  
Safdie - Y, Parris - Y, Hale - Y  
Brock - Y, King - Y, Hamby - Y  
Boston - Y, Karge - Y, Inman - Y  
All Ayes

**MOTION:** **Motion Carried**

17.D. \*142 Budget Amendments (See Exhibit #19 & #20) Harris advised, next we have two Federal Program Fund Amendments. If you have a question we’ve got the team here, if there are any questions on those. Karge advised, move to approve both amendments. Inman advised, Mrs. Karge with a motion. King advised, second. Inman advised, Mr. King with a second. Is there any discussion? No one responded? Once again this is dealing with money. I'll do a Roll Call Vote.

**ROLL CALL VOTE:** Karge (mover-yes)  
King (seconder-yes)  
Safdie - Y, Parris - Y, Hale - Y  
Brock - Y, King - Y, Hamby - Y  
Boston - Y, Karge - Y, Inman - Y  
All Ayes

**MOTION:** **Motion Carried**

17.E. \*Property Bids (See Exhibit #21) Harris advised, the next item is taking care of some business the board authorized to put two pieces of property up for sale. Again, I would just like to get it on the record that when we advertise these for sale that it was not an absolute bid. Cumberland County will consider all bids, but may reject any and all bid offers. Any bid is subject for approval by the Cumberland County Board of Ed. and the Cumberland County Finance Committee. The buyers if there is one selected have acknowledged that the property is sold as is, where is, with all faults, with no warranty expressed or implied. So that was all in the bid language. So I will just present the Baker’s Crossroads Property. We received three bids. You can see them there ranging from \$111,000

to \$175,011. Inman advised, let's talk about this one first. Karge asked, have we had an appraisal done? I know we thought we had one a couple of years ago. Did we do a recent one? Harris replied, we did one in the Fall. maybe in the Fall. Karge asked, what was our value? Harris replied, I'll have to look that up. Inman advised, at the top of my head I was thinking it was like \$190,000. Is what it came back as and on the tax records it's showing \$170,000. King asked, what did we pay for it? Boston and Inman advised, \$290,000. King advised, I just wonder why we would sell property when we might need it in the future. Inman replied, we don't have to. We've talked about it before; a couple of years ago and of course the last time we opened it up for bids we only had one. It was like for \$66,000 is all and I remember the discussion was around the fact that it was way below what we paid for it, but we don't have to. This board can do anything they want to do with this piece of property. King advised, in the event that our population increases and we need to build another school. We wouldn't be able to get property anywhere at any price. Inman replied, I don't know. I'm definitely not a real estate expert, that's for sure. Brock advised, I have questioned that every time this has come up. I mean, it's not costing us anything and I really don't know if this money would be returned directly to the school system or if it would go to the county. I mean, I don't know why we are selling the Bakers Crossroad Property, because it is a large piece of land. It's there for the future if we need it. I mean it's like a savings account. Boston advised, it's not on the tax roll, so the county is not collecting taxes on it. However, if we take the bid it's going to fall under the greenbelt anyway and the county is not going to get the tax base that they would deserve on it. So we are not adding that much money. If we sold it for \$175,000 we are not adding that much tax based money back into the county coffer. Brock advised, and if we paid \$290,000 twenty years ago, I don't know. It's been a long time. Harris replied, 2007. Brock advised, fifteen years ago. I'd hate to think we lost \$100,000 in value in fifteen years on land. Safdie advised, at that time there was a real growth spurt and the school board was estimating that we would have a 1% to 2% growth per year and then after the recession and then the devaluation of the property. Transportation getting to Cumberland County all played an issue with the property not staying at that high level. I sort of agree with you that we could hold on to that property. I am pretty sure with the development that is taking place in Cumberland County now, that and the increase in property value as you can see \$60 or \$70,000 two years ago that first brought this up and now it's at \$175,000. If we choose to sell it, then we can make that decision at a later point. If we chose. Boston advised, I'll make a motion that we reject all offers on the Bakers Crossroads property only. King replied, second. Safdie advised I'll second. Inman advised, Mr. King bet you to it. We have a motion by Mrs. Boston and a second by Mr. King. Discussion? Brock asked, the motion was to decline? Boston replied, reject any and all offers. Inman advised, decline all offers on the Bakers Crossroads Property only. Everybody understand what we are voting on? Any further discussion? No one responded. A Voice Vote was taken.

**VOICE VOTE:** Boston (mover-yes)  
King (seconder-yes)  
All Ayes

**MOTION:** Motion Carried

Inman advised, I think the reason this came up this time was because we had several people contacted us and was interested in the property and so I don't know what the next board will do, but we will have to wait and see. But this board has decided not to sell it.

Harris advised, the next piece of property is the Oakley Drive property and we had three offers on that as well ranging from \$2,000 to \$7,200. Inman advised, okay my question is whenever we put this bids or put this information out and everything. Did all of the people know that this property does not perk? Harris replied, so to answer that every bidder signed a document with what I read. That the buyer acknowledges the property is sold as is, where is, with all faults, with no warranty expressed or implied. Inman replied, okay. Then we are covered then? Patton advised, yes. Inman advised, that was my only issue was because I didn't know that it didn't perk until just. Boston asked, did you see the lot? Inman replied, no I did not. Boston continued, okay. You would understand it if you saw the lot. I would like to make the motion that we accept the \$7,200 bid for the Oakley Drive. If I am not mistaken and I may be wrong, but this adjoins his current property. Is that what I found? I think, anyway \$7,200 for that lot is a very good purchase. Safdie advised, reasonable. Brock advised, I will second it. Inman advised, okay. We have a motion by Mrs. Boston and a second by Mr. Brock to accept the \$7,200. Hale asked, where is the Oakley? Inman replied, it is in FoxFire. Hale replied, FoxFire, okay. Inman advised, I kept meaning to get over there to look at it and I just never did. Boston advised, it is not an exceptional lot. It's not, but it is one that we have and if he is willing to pay us \$7,200 there is a reason he wants it and I think we should accommodate it. Inman advised, okay. Any further discussion? Karge asked, do we have any appraisal on that lot? Inman replied, I don't think; all we've got is what the tax says and it says \$14,000, but it is not worth \$14,000. Based on everything I have heard. Karge asked, how big is the lot? Inman replied, I don't know. It's just a standard lot. Hamby advised, seven tenths of an acre. Boston advised, it is actually, it's on the data sheet as one acre. I don't think it's that large, but I've never measured it. Karge advised, you can not buy a lot in this county for \$7,200. Inman asked, any further discussion? No one responded. A Voice Vote was taken.

**VOICE VOTE:** Boston (mover-yes)  
Brock (seconder-yes)  
All Ayes

**MOTION: Motion Carried**

18. \*Consent Agenda (See Exhibit #22) Inman advised, the next item on the agenda is the Consent Agenda. Karge advised, move to approve. Parris advised, I second. Inman advised. Mrs. Karge with a first an Mrs. Parris with a second. A Voice Vote was taken.

18.A. \*Approval of Volunteers

18.B. \*Approval of Overnight and Out of State Field Trips

18.B.1. SMHS FFA Leadership Conference June 7-12, 2022 Washington, D.C.

18.B.2. PHS 8th Grade Trip, Pigeon Forge, TN. May 8-11, 2022

18.C. \*Approval of Contracts

18.D. \*Approval of Grants

18.E. \*School Wide Fundraisers

- 18.F. \*Approval of Disposal of Surplus Property
- 18.G. \*Executive Approval

**VOICE VOTE:** Karge (mover-yes)  
Parris (seconder-yes)  
All Ayes

**MOTION:** **Motion Carried**

19. Old Business - Inman advised, next item is Old Business. Anybody have any old business to bring up? No one responded.

20. Questions from Media - Inman advised, next item is Questions from the Media. No questions were asked.

21. Adjournment - Karge moved and King seconded a motion to adjourn at 6:53pm.

**VOICE VOTE:** Karge (mover-yes)  
King (seconder-yes)  
All Ayes

**MOTION:** **Motion Carried**

22. (\*) Indicates Board Approval Required

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**Dr. Ina Maxwell**  
**Director of Schools**

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**Mr. Jim Inman**  
**Chairman of the Board**

I, Tabitha Webb, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on April 8, 2022.

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**Tabitha Webb**  
**Board of Education Recorder**

**Special Called Meeting**  
**March 10, 2022 4:45 PM**  
Central Services Board Room

The Cumberland County Board of Education met in a special session on Thursday, March 10, 2022, in the Central Services Board Room, where the meeting was called to order by Chairman Inman at the approximate hour of 4:45 pm. Inman advised, I would like to thank everyone for being here.

**PRESENT:** Safdie, Brock, King,  
Inman, Parris, Hamby,  
Hale, Boston

Earl Patton (Attorney)  
Stephen Prudhomme (Media)  
Julia Timson (CCEA Representative)

**ABSENT:** Karge

1. Call to Order - Mr. Jim Inman (see above)
2. Moment of Silence/Pledge of Allegiance - Mr. Jim Inman - Inman led the board members in a Moment of Silence and the Pledge of Allegiance.
3. Roll Call (see above)
4. \*Approval of Agenda - Brock moved and King seconded the motion to approve the agenda as presented.

**VOICE VOTE:** Brock (mover-yes)  
King (seconder-yes)  
All Ayes

**MOTION:** **Motion Carried**

5. \*Director of Schools Search Process - Inman advised, the next item on the agenda is the Director of Schools Search Process and before we get into any discussion I want to make a motion. So everybody I hope you've got your calendars out and everybody's ready. I'm going to make a motion that we set up our interviews for April the 7th, 8th and 9th. To do two interviews on Thursday the 7th, two on Friday the 8th and three on Saturday the 9th and then have a Special Called Meeting on April the 12th for us to vote. Now all this motion does is it is taking care of setting up the dates of the interviews. We will continue making motions about how to conduct the interviews and so forth afterwards. I just wanted to put this out for a vote. Just for the meeting dates and the interviews. Safdie advised, I will second that. Inman advised, Mr. Safdie seconded it, discussion. Hamby asked, just a question. When we come back on April 12th to vote. Is that just to whittle it down to the top four? Inman replied, well in my mind I think what we can do is if we take a vote and one person gets the majority then we are done, but if nobody comes out with a majority then yes we can whittle it down to the top three or the top four. Whatever this board decides to do, but I wasn't making that part of the motion, because I figured we can

do that later, but yes. But like I said, I think that we could; if somebody comes out with you know 6 or 7 or 8 votes or 9 votes, then we would be finished. Any other discussion? No one responded. Inman advised, okay, based on the way our voting went last time I am going to do a Roll Call Vote. I believe it would be easier. A Roll Call Vote was taken.

**ROLL CALL VOTE:** Inman (mover-yes)  
Safdie (seconder-yes)  
Safdie - Y, Parris - Y, Hale - Y  
Brock - Y, King - N, Hamby - Y  
Boston - N, Inman - Y

**MOTION:** **Motion Carried (6 - Yes, 2 - No, 1 - Absent)**

Inman advised, okay, now we've got the dates set and now we can begin discussing how we want to go about the interviews. In my mind, like I said we could do two on Thursday and in order to kind of keep people from having to travel so far during the week I would think we could probably do the two local candidates on Thursday and then the remaining candidates. We can draw their names out of a hat for their positions on Friday and Saturday. So what do you think? Safdie replied, I think that is a good idea. Brock advised, as long as they were notified of which day they got and then set a time. There is plenty of time between now and then. Hale advised, I agree. Inman asked, do we need to make a motion on that? I guess. Inman asked Brock, do you want to make a motion or do you want me to? I can. Brock replied, you do it. I am afraid to jinx anything. Inman advised, help me out. I make a motion that we interview the two local candidates on April the 7th. We will take the remaining candidates, we will put their names in a hat. Draw them out for positions and we will do the remaining interviews on Friday the 8th and Saturday the 9th. Safdie advised, I will second that. Patton asked, clarification. You had mentioned that we were going to do two on one day, three on another one. Which was the? Inman replied, two on Thursday, two on Friday, and then three on Saturday. Patton replied, I just wanted to make sure I understood. Inman advised, we have a motion and a second. Any discussion? No one responded, A Voice Vote was taken.

**VOICE VOTE:** Inman (mover-yes)  
Safdie (seconder-yes)  
All Ayes

**MOTION:** **Motion Carried**

Inman advised, okay so we will do our two local candidates on Thursday and like I said we can have Mrs. Bray put them in a jar. Bray replied, I have a jar right here. Inman continued, we can pull them out and set their times. Well speaking of times. What time do we want to start our interviews? Safdie advised, now that is a good question. Inman advised, well we could do; on Thursday and Friday we could do 4:30pm. Start the first one at 4:30pm or 4:35pm. That will give Mrs. Karge time to get here. Mrs. Boston, will that give you time to get here? Boston replied, I'm sorry. Inman advised, on Thursday and Friday if we started. Boston advised, I won't be here on Friday, but I can come on Thursday. Inman continued, okay at 4:35pm. Would that give you time to get here from work? Boston replied, if I am here, I am here. If not, you all start without me. Inman advised, I don't want to start without you. Boston replied, but you will have to. Inman continued, well we could make it later. Boston replied, that's fine. Inman advised, we could do it at 4:45pm like we did tonight. Boston advised, make it whatever time you need. Inman advised, well I am trying to work around yours and Mrs. Karge's schedule. Boston replied, that is fine. I can make it happen, if I need to. Inman advised, okay. We can do the first interview. Hale

asked, can I just make a suggestion? Well what time do the Central Office people get off. They get off at 4:00pm? Inman replied, 4:30pm. Hale continued, maybe we should maybe give them like a thirty minute leeway and get started at 5:00pm? Inman advised, that is fine with me. Hale asked, is that better? Inman advised, that is fine with me. What does everybody else think? Brock advised, since a couple of the people being interviewed work here, they might like to have a few minutes to prepare. Hale replied, right. That's why I was thinking 5:00pm instead of immediately after they get off work. Brock replied, I like that. Inman replied, that's fine. Is that alright with you? Barnes replied, I will be here anyway. Inman asked, Mrs. Becky, is that alright with you? Farley replied, I will be here as well. Inman advised, we will start our first interview at 5:00pm. Safdie advised, they are permitted to take a personal day or personal hours. Inman replied, that's true, but I would hate for them to have to. Brock advised, they might want to take that the next day to recover. Barnes advised, I have a District Testing Coordinator webinar before that. No personal day. Inman advised, we will do the first interview at 5:00pm. And then how long do we need to set for interviews? Earl, you've got to help me on this. How long our interviews lasted last time? I can't remember if we set it for an hour. Hamby advised, we did one an hour. Patton replied, I think you are right. I think it was in that ballpark. There were a lot of questions. Inman advised, well since you brought up questions. I gave everybody, actually Mrs. Diane passed out a couple of questions that I found on my computer. Patton asked, is it the same version that I sent to everybody? Inman replied, no. You should have it. Hamby advised, it's a little different. Inman continued, you should have a copy laying there; I hope. McCartney advised, he does. Inman advised, and it was just 14 questions and I am assuming you sent that to all of us or something, because look at the date on that. Hamby advised, he did send that and then we took that and we made our questions and he sent us the one where we revised and so he sent that in an email the other day. So it was a little bit different then this one. Inman advised, well if you look at the date, you know that was before I was on the board. Patton replied, yes sir. Inman continued, so I am assuming that you or somebody sent that to me and I just put it on my computer. Patton replied, I did have a set of questions that predated the ones that I sent to you all. The reason I sent the ones to you all that I did, it's just that they were more recent. They were probably derived from these. Inman advised, I know the ones that you sent us recently, like 9 pages worth of questions. Were those the ones that we chose from and narrowed it down to? Patton replied, I believe so. Inman advised, okay. Then we can do that again then. We can take the questions that Mr. Patton sent us and these questions and look at them and everybody can decide which questions you feel like is pertinent and then we can. Hamby advised, and then we were allowed to ask questions of our own. Inman replied, right and we were allowed to ask follow up also. Patton replied, you were, but I think I vetted those questions. Hamby advised, you did. Patton advised, if there are questions that you plan to ask. I would ask that you would send them to me ahead of time. Inman replied, yes, ya. I don't think anybody is gonna come up with any kind of hairbrained questions to put anybody on the spot or anything, but I would prefer that you review them beforehand. Boston asked, Earl, what exactly are you looking for in our questions? That we may or may not ask. Patton replied, discrimination. Boston replied, got it. Patton continued, that is what you worry about with interview questions. Just to make sure they're not unfairly biased in some way. Boston replied, got it. King asked, how many can we ask? Hamby advised, I think we were allowed, wasn't three each besides the. Patton replied, that maybe. Hamby continued, besides the list; I think. Boston advised, I don't know that we put a limit on it. Hamby advised, maybe it was we sent you three and you vetted those three. I don't know. Patton replied, yes ma'am. Boston advised, I don't think we put a limit on follow up questions. If we ask a question that prompted something else on our mind. I think we were allowed to ask those and we're certainly in a different time frame now and I would certainly take the privilege of asking questions. I will run them by you first, but there are some more detailed questions I am certainly interested in. Patton replied, good deal. Inman advised, okay so what we need to do then is everybody look at the questions that Mr. Patton sent us and the questions we handed out today and any other questions that you feel like you want to ask and we need to send those to Mr. Patton and have him vet those and then we will go from there. Patton

replied, sure. Inman continued, and you can kind of come up with the best questions I guess. Patton advised, I can put them in order. Just like I did with that last list I sent. I think you could tell that I; there were initials. So I think that each board member that had asked that specific question was indicated in the margins there. So we can figure that out. Inman advised, okay. King asked, what date do we need to send those? Patton asked, can everybody send them by March 31st? Give me a week to put it together. I think if I had that much time I'd feel confident that I could. Inman asked, would you prefer to have them on the 24th? That would give you two weeks. Patton replied, yes. Inman advised, well that's two weeks. The 24th is two weeks from today. Patton replied, the more time the better. If you think the 24th is reasonable, then I would be happy to take that amount of time. Inman asked, what does everybody think about the 24th? Boston advised, I will get them to him as quickly as I can, but I am going to have to do a little fine tuning. Patton replied, I understand. Inman asked, will the 24th give you plenty of time? Boston replied, I will make every effort. Inman replied, okay. What about everybody else? Hale replied, looks good. Inman continued, we need to have them to him by the 24th by 5:00pm. Patton advised, that's fine. Inman advised, close of business on. Patton replied, 5:00pm is fine. Inman advised, okay, on the 24th. I've got to make me a note. Hale advised, refresh my memory. Are these questions taken from the ones he's given us or ones that we want to ask? Inman replied, you can or you can add to them. Just the ones that you want to ask. That you want asked. Not necessarily that you will actually get to ask that question. Somebody up here will ask those questions once we put them on the list, but yes any other questions that you want to ask. Brock advised, those questions that Earl presented, they have been vetted. You wouldn't worry about those. Hale replied, I think whenever I read the email and I opened it up, it had initials by who actually sent that question or asked that question. I saw AH there a lot. Boston advised, that still would not eliminate; there again if we are asking a question and they mention something and a prompt to question. That wouldn't eliminate that? I mean we don't; we would be able to ask. Patton replied, follow-up. Boston continued, follow-up independent questions. Patton replied, yes. That shouldn't be an issue. Boston advised, as long as discriminatory remarks are not made or references made. We should be okay. Patton replied, I think so. Inman asked, any further discussion on the questions? No one responded. Inman advised, we will have those turned into you by March 24th by 5:00pm. Patton asked, is the intention of the board to have these questions available to candidates at another time? Inman advised, we did last time. So I would think so. Yes, we need to. Patton asked, can I have some direction from the board to when they should be provided to the candidates? Boston advised, if you get them on the 24th and you get them to them by Friday, April the 1st. That gives them a week and the questions that we have at this point are not that difficult. They're pretty well standard questions. Inman asked, does that sound fair to everybody? Hamby advised, I have another question. I am changing subject again. On the timeframe, are we doing the same times on the 8th and the 9th also? Starting them at 5:00pm. Boston advised, we wouldn't on the 9th. Hamby replied, not on the 9th, but the 8th. Inman advised, on the 8th we will starting at 5:00pm and then do the second one at 6:00pm and then on the 9th I was waiting on that. We can decide on that. When would everyone want to get started? We could do it in the afternoon. We could do it in the evening or we could do it in the morning. Brock replied, morning. Inman advised, Mrs. Shirley I want to make sure you get to take care of your business on Saturday. Parris replied, morning. Inman asked, you can do it in the morning? Brock advised, 9:00am. Parris asked, we will have three? Hale replied, three on Saturday. Parris replied, it really don't matter. It takes up the day. Inman advised, we can start the first one at 9:00am. Have the second one at 10:00am or 10:15am, whenever. The third one, at 11:00am or 11:30am. Brock advised, schedule a break in between. Hamby advised, ya, a 15 minute break in between please. Inman replied, okay we can do that. King advised, 9:00am, 10:15am and 11:30am. Inman replied, 9:00am, 10:15am and 11:30am. So Saturday we will do 9:00am, 10:15am and 11:30am. Safdie advised, Jimmy I have a question about what will be the backup plan or how, what will be the plan if we ask questions that run over the hour that we've given? What will be the plan of action? Do we continue asking questions and then just inform the candidates that we will be done when we are done? Inman replied, I would think so. Of course unfortunately and

fortunately our two local candidates will kind of be our gauge on about how long it will take and so we may have to adjust. I don't want to rush anybody. Whether it be the candidate or any of our board members. I don't want to rush anybody. If it takes a few minutes longer I think we should take that time and be fair to each and every candidate. Safdie advised, I seem to remember that happening on one of our interviews prior to this board. Where we asked questions and it lasted almost a half an hour longer and the other candidate was in the waiting area and we kept them notified. King asked, can we limit their answers to three minutes or something like that? Hale replied, I'd hate to do that. Inman replied, we can if the board wants to, but I'm like Mrs. Hale I'd hate to; I don't want to give them a soapbox to let them talk for an hour either. King advised, I just know in the past we had long winded people. They take five words where one would do. Brock asked, if we build in an opportunity or a time for the candidates to give a final summary at the end. Then we might take care of some of that. Hamby advised, which is what we did when we interviewed before. We let them have a closing. Inman advised, closing statement. Hamby continued, closing argument. Inman advised, I would think we would need to do that again and give them five or ten minutes at the end to give their closing statement. Okay, so we've got all of that worked out. Another item that Mrs. Boston, brought up. She wanted to include our principals and supervisors. My suggestion and this is just a suggestion. It's not a motion. My suggestion is that we tell all of our principals and Mrs. Timson and the supervisors over here. If they want to participate, they need to be here for the interviews and they can keep notes. Do whatever they want to and then if they are here for all three days and if they are here for all of the interviews then they can just write down on a piece of paper their recommendation. They can give that to us or they can give it to Mr. Patton and then he can disperse them to us and we can take that into consideration in our votes on the 12th. Like I said, that is just a suggestion. According to board policy we are the only ones that can ask questions, but I would like to have some of their input as well if they want to. But if they are not here for all three days then I don't think we can weigh their thought process. But they would have to be here for all three days. See all of the interviews and then like I said they could make a recommendation to whom they think would be the best candidate and then we can take it home with us and you can factor that in with your decision if you so need to. Any discussion on that? Safdie advised, you know I think that getting that type of participation is good, it's reasonable. Brock advised, to remove any possibility to bias, it probably needs to go to Earl. Inman advised, that is fine with me. Brock advised, basically all you need is the decisions. All he would be doing is summarizing their feelings. I mean what are they going to be turning into him? We don't want anybody turn him in a book. Inman advised, all I would want them to turn in is just a name. Brock advised, which is simple enough. Inman advised, they can keep their scoring sheets or whatever they want to do. They can do it anyway they want to, but then they just make a recommendation on who they feel like would be the best candidate. Turn it in to Earl and then he can give us that information before we leave on Saturday so we've got that information and we can look at it until the 12th. Like I said we can all factor that in if we want to or we can make our own decision based on our own observation. Brock advised the ranking of the top two. Boston asked, are they going to put their names on them or is it going to be anonymous? Brock advised, I like anonymous. They would be more likely to. Boston advised, it doesn't matter to me. The only thing is I don't want just a name. I want a brief synopsis of why they feel that way. I mean I'm going to turn in and I listened to Diane's interview and I also listened to one of the other candidates and I am just going to give you a name. No, tell me why you believe that. I don't want a book, but if you listen to it and I also believe that you're going to have a hard time getting principals who have worked all day in a building here, Thursday, Friday and Saturday. If they come Saturday and they come Thursday I think we should still be able to consider those and give that weight, because they listened to the candidates that we did and if they are only giving us a name. Hamby advised, and it is public. Boston continued, it is public. Hamby continued, public interviews right? Inman replied, yes. Hamby advised, then they could actually listen to them without being here. Boston advised, I don't think we are going to, are we broadcasting it? Hamby advised, no we are not, nevermind. Inman advised, I wouldn't mind having it. Earl, of course we

broadcasted them last time, because we were in quarantine. So I would assume that we could, if not doing it live we could at least put the interviews on our website. So the public could access. Here's who we need to talk to. Farley advised, I recorded them last time and then the day after all the interviews were over, I posted them. Boston advised, we didn't do it during the time. Farley continued, for everyone to see. It just keeps from the next candidate listening to somebody. Hamby advised, which is fine because it still gives them time to look at and listen to it before the 12th. Farley advised, it is kind of like we did those meetings in COVID. We would stream them and then I would repost them. Inman replied, okay. Boston advised, considering the fact if we have an administrator and it doesn't necessarily have to be a principal. It could be a supervisor, administrator, whatever the case may be. If they are going to take their time and sit in on the interviews I think we should give their recommendation some weight. No matter if they are here all three days or not. Inman advised, my problem with them not being here for all three days is if they don't watch all of the candidates. How are they going to give us the best, how are they going to tell us the best if they have not heard all of them? Boston replied, they can; hey look I sat in on these interviews. Out of the interviews I sat in on this is what I would recommend. This is what I think would be the best interest of our district. Turn it in and then we have that to weigh at least. Brock asked, if they said which interviews they actually saw? Boston replied, actually, right. Safdie asked, would you print out a? Boston replied, form. Safdie continued, not a form but a guideline saying if you only viewed two interviews, please state who you interviewed. Why you prefer one? Boston replied, I think that is fair. Safdie advised, I don't have any objections to that. Inman advised, I don't have any objections to that either. Hamby advised, I am fine with that. Patton advised, I just want clarification, because my understand is that these suggestions are going to come to me and through me to the board. Inman replied, yes. Patton replied, so and I heard you, the thought about these being anonymous. Is it the boards wish that I compile a, I guess a. Anybody that sends me a recommendation, that I provide the board with a position. I guess I need to know what you want from me in terms of what I send to you. Safdie advised, what we need to do is. Patton continued, it's a principal, they set through all three interviews, and here's who I recommend? Boston advised, and here's why? Patton replied, and here's why. Safdie advised, we want to protect; if a local candidate was selected and they somehow got a hold of an individual's preference and it wasn't them. It puts that person who is doing the evaluation in an awkward situation. Patton replied, yes sir. Safdie continued, that is what we want to prevent. Hamby advised, you can put position, like you said and not name. Patton replied, I think I can do that. Brock advised, anonymous to us, but not to you. Patton replied, right. Boston advised, we don't care if you know or not. Patton replied, okay. Safdie advised, that sounds good. Inman advised, I don't have a problem with that. Hamby asked, does that need to be put in the form of a motion and voted on or is that just something we agree on? Safdie replied, it's procedure. Hamby replied, procedure. I am good with that. Boston asked, can we send out an email to? Hamby stated, all the principals and administrators. Boston continued, I mean it's an open meeting. Inman advised, well we need to give them some kind of direction though. I think we should send out an email. Dr. Maxwell, could you send out an email to the? We want it to go to Mrs. Julia Timson. Boston advised, I think it has to go out to all of the staff. Inman replied, well no we are not going to open it up to everybody. We are just going to open it up to the principals and the supervisors over here. Boston advised, if you send it out to the principals, supervisors and I have a teacher that wants to attend that is very vested and has an interest in this. They can come. They just can't give an opinion. Is that what you are saying? Inman replied, no. They can call us or they can email us like they've been doing anytime they want to. That is open to all of our constituents and everybody. Boston asked, they just will not be filling out this form to send in to Earl. Inman replied, correct. I think we need to limit it to the principals and supervisors over here at Central Office. Brock advised they could send it to Julia. How many teachers are there? Safdie advised, I feel strongly that I am willing to compromise. I really feel that we should have participation from County Commissioners in some form and the way we could do that is by asking Allen Foster to select two or three at his discretion to participate along with the principals. So that they can give their opinion. We have a great

relationship with the County Commissioner now. Boston advised, we also have that Education Board. Wendell Wilson would be the perfect person to do that. We have an Education Committee on the County Commission. Safdie asked, so what are you proposing? Boston replied, that if we sent the chairman, which I think is Wendell Wilson. If we sent him an email and said this is what we are doing. We invite you. Safdie advised, that would satisfy me. Boston continued, and I think that would be excellent. I am not sure how many members are on that Education Board. Inman advised, there should be nine. There should be one for each district. Boston continued, and then. Safdie advised, he can select. It is up to him to organize. Boston replied, right among himself. Brock asked, but Earl wouldn't have to handle this too? Safdie and Boston replied, no. Brock continued, let's not burden him anymore than. Patton advised, if we are dealing with principals, administrators, and members of the Education Committee of the County Commission; I am fine with that. Brock asked, so you can handle 25? Patton replied, sure. Brock continued, I think that is close to the number we would reach. Inman advised, I think that is a great idea, Mr. Safdie. Safdie replied, I appreciate that support. Inman advised, I think that is a great idea to start with Mr. Wilson. Hamby advised, we want to make sure everyone is included. Our whole county in some compassitee. It's public, send your emails to us people. Inman advised, oh they have been. Boston advised, this is a different time and I think in the last couple of years education has had a lot of attention and the stakes are a little higher and we've got to get this right. I think there is a lot of people interested in the actions of this board than there were two years ago. I think the more we welcome that interest and accept that interest then maybe we will do a good job. Inman advised, well I don't know. I think you are right. I think we are under more of a microscope than we had been in the past, but I don't know if people are taking more of an interest than they did last time, because last time I got plenty of emails and plenty of phone calls. Just like I am having right now. But you are correct. Boston advised, I think we are, I think education as a whole. Whether it is local level, state level, district level or whatever. Education as a whole has moved up to spaces in the board game and they are looking. They are watching and I think the more people that we include the better off we are. They know our phone numbers and they know our email addresses. Inman advised, yes they do. King advised, they know us in the grocery store. Inman advised, we've got the dates. We've got the times. We've got the people whose going to be involved. Is there anything else that we need to fine tune? Boston asked, what are we wearing that day? Does it matter? Inman replied, no. Safdie asked, Dr. Maxwell will have appropriate refreshments for our candidates? Maxwell replied, I will ensure that. Mrs. Diane will help me and we will take care of them. Hale asked, refresh my memory. How many questions are we supposed to send Earl? Did we set a limit? Inman replied, I don't think we did. Just the questions that you feel like that you personally would like to have answered. Hamby advised, and he will vet them and also make sure they are not duplicated by each of us. That is what he did last time. Hale advised, but I think we had a limit on which, what we sent. I don't remember. Boston advised, we didn't have a limit. Inman advised, I don't remember a limit. Boston advised, he just made sure that we didn't all ask the same question, not to ask the same question or similar questions that you are going to get the same answer. Inman advised, if I remember correctly and it is hard for me to do. It's been that long ago. We sent all of our questions to Earl and he compiled a list and that way we only had one, because several of us will have the same question and then we divided up amongst ourselves who was going to ask what question. Boston advised, we just went by districts. We had assigned by that point, because we were still social distancing. We had tables sit down and some in every other seat up here and then we just went by district asking the questions from our lists. Inman asked, we had the list and we just started over here, but they asked question number 1, the next one asked number 2 and so forth. And we need to have the same board member asking the same question to each candidate. I remember we did that. Patton advised, it is basically up to me to prepare a script for this board. That is what I will do. Just so we are consistent. Inman asked, does anybody have any other discussion on the Directors Search? Bray asked, are you going to want me to notify the candidates after you draw for when they have been selected to come? Send out an email. Inman replied, yes. Bray asked, are you going to draw tonight? Inman advised, we can. We can go ahead and get it over

with. Boston advised, why don't we let Earl draw. Inman replied, yes Earl can draw the numbers. Mr. Patton drew each candidate out of the jar to determine what day and time for each candidate to appear before the board for their interview. Then a coin toss was chosen for Dr. Farley and Mrs. Barnes to determine their time selections for Thursday night.

Thursday, April 7th:	5:00pm	Dr. Rebecca Farley
	6:15pm	Stephanie Barnes
Friday, April 8th:	5:00pm	Justin Barden
	6:15pm	Vince Owens
Saturday, April 9th:	9:00am	Dr. Joseph Miller
	10:15am	William Stepp
	11:30am	Dr. Michelle Barnett

Inman advised, I believe we've got just about everything. Can anybody think of anything else we need to discuss? Is there any further discussion on the Director of Schools Search Process? King advised, Mr. Chair just to be sure. On Thursday at 5:00pm, Dr. Farley. Thursday at 6:00pm, can we make that at 6:15pm. Inman replied, yes. King asked, same on Friday? Inman replied, yes. We will do that. Did you get that Mrs. Bray? Bray replied, I got it. Inman asked, is there any further discussion on the Director of Schools Search? No one responded.

6. Other Discussion - Inman asked, does anybody have anything else to discuss? Safdie advised, I just want to tell you that working with you all has been phenomenal. You went through a very, very detailed discussion and today we resolved all of the issues that we discussed last week. Boston replied, in 35 minutes. Safdie continued, in 35 minutes. It was worth it to me.

7. Adjournment - Boston made and Hamby seconded a motion to adjourn at 5:36pm.

**VOICE VOTE:** Boston (mover-yes)  
Hamby (seconder-yes)  
All Ayes

**MOTION:** **Motion Carried**

8. (\*) Indicates Board Approval Required

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**Dr. Ina Maxwell**  
**Director of Schools**

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**Mr. Jim Inman**  
**Chairman of the Board**

I, Tabitha Webb, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on April 8, 2022.

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**Tabitha Webb**  
**Board of Education Recorder**

**Special Called Board of Education**

**April 12, 2022 5:00 PM**

Central Services Board Room

The Cumberland County Board of Education met in a special session on Tuesday, April 12, 2022, in the Central Services Board Room, where the meeting was called to order by Chairman Inman at the approximate hour of 5:00pm. Inman advised, thank you and while I am saying thank you let me say thank you for everybody here in the audience. We appreciate everybody being here and I know this has been a diligent effort to hire our new Director and hopefully we can get through this in just a few minutes.

**PRESENT:**

Safdie, Brock, King,  
Inman, Parris, Hamby,  
Hale, Karge, Boston

Earl Patton (Attorney)  
Stephen Prudhomme (Media)  
Julia Timson (CCEA Representative)

**ABSENT:**

None

1. Call to Order - Mr. Jim Inman (see above)
2. Moment of Silence/Pledge of Allegiance - Mr. Jim Inman - Inman led the board members in a Moment of Silence and the Pledge of Allegiance.
3. Roll Call (see above)
4. \*Approval of Minutes (See Exhibit #1) Inman advised, next item on the agenda is the approval of the minutes. Karge advised, Mr. Chair, because of procedure I would like to be able to switch the Director of School's vote, goes before anything else. Inman advised, we can do the approval of the minutes and the approval of the agenda. Right Earl? Patton replied, yes sir. Inman continued, then we can switch that. Alright, do I have a motion to approve the minutes? Karge replied, move to approve. King replied, second. Inman advised, I have a motion and a second. A Voice Vote was taken.

**VOICE VOTE:**

Karge (mover-yes)  
King (seconder-yes)  
All Ayes

**MOTION:**

**Motion Carried**

5. \*Approval of Agenda (See Exhibit #2) Inman advised, next is the Approval of Agenda and now we need to make a change. Okay and I have read this in state law before, but it slipped my mind and Earl in his great capacity of knowledge and everything he kept me straight and narrow. Okay, the state law says anytime you do a Director of Schools, whenever you hire or remove a Director of Schools it has to be the first item on the agenda. So we will have to move the budget items down and move the Director of Schools Selection up to #6. Karge advised, Mr. Chair, move to move up the Director of Schools Vote

before the other items. Inman advised, okay. I have a motion, do I hear a second? Brock replied, second. Inman continued, I have a second. A Voice Vote was taken.

**VOICE VOTE:** Karge (mover-yes)  
 Brock (seconder-yes)  
 All Ayes

**MOTION:** Motion Carried

6. \*Director Of Schools Interviews (originally #7) (See Exhibit #3) - Inman advised, next item is the Director of Schools Selection and what we are going to do is first we are going to see how everybody wants to vote to begin with. Ballet #1 was passed out by Dr. Maxwell and Mr. Inman. Inman advised, everybody just pass them down and we'll give them to. Parris asked, just one? Inman replied, yes ma'am. Just select your number 1 person that you want to vote for, for Director of Schools. We will give them to Mrs. Ina and let her give us the results. How's that? She didn't know I was going to do that to her. Maxwell replied, I don't know who has the hottest seat in the house. Maxwell read off the board member's name and then their selection of Director of Schools. (See below)

**Director of Schools - Selection Vote # 1**

Dist.	Board Member	Dr. Justin Barden	Mrs. Stephanie Barnes	Dr. Michelle Barnett	Dr. Rebecca Farley	Dr. Joseph Miller	Mr. Vince Owens	Mr. William Stepp
1	Jim Inman							X
2	Robert Safdie							X
3	Shirley Parris			X				
4	Anita Hale				X			
5	Tony Brock							X
6	Chris King				X			
7	Rebecca Hamby				X			
8	Teresa Boston				X			
9	Stace Karge		X					
	Totals =		1	1	4			3

Inman advised, okay. We have Mrs. Farley with four votes. Mr. Stepp with three votes and then we've got two others with just one vote. Okay, so my recommendation is to take Dr. Farley and Mr. Stepp and have a vote just between those two. Since everybody else didn't get that many votes. Does that seem fair to everybody? No one objected. Inman advised, we will do round 2 voting and the only people that will

be eligible to vote for will be Mrs. Farley or Dr. Farley and Mr. Stepp. Ballet #2 was passed out by Dr. Maxwell and Mr. Inman. Maxwell read off the board member's name and then their selection of Director of Schools. (See below)

**Director of Schools - Selection Vote # 2 (See Exhibit #4)**

<b>Dist.</b>	<b>Board Member</b>	<b>Dr. Justin Barden</b>	<b>Mrs. Stephanie Barnes</b>	<b>Dr. Michelle Barnett</b>	<b>Dr. Rebecca Farley</b>	<b>Dr. Joseph Miller</b>	<b>Mr. Vince Owens</b>	<b>Mr. William Stepp</b>
1	Jim Inman							X
2	Robert Safdie							X
3	Shirley Parris							X
4	Anita Hale				X			
5	Tony Brock							X
6	Chris King				X			
7	Rebecca Hamby				X			
8	Teresa Boston				X			
9	Stace Karge							X
	Totals =				<b>4</b>			<b>5</b>

Inman advised, okay. Mr. Stepp has five votes. Dr. Farley has four votes. So the next item would be to make a motion to offer Mr. Stepp the contract and then if Mr. Stepp, if we can't come to terms with Mr. Stepp then we would go to Dr. Farley. Karge advised, Mr. Chair, move to offer Mr. William Stepp the position of Director of Schools. Inman advised, okay. I've got a motion. Brock replied, second. Inman continued, second. A Voice Vote was taken.

**VOICE VOTE:** Karge (mover-yes)  
 Brock (seconder-yes)  
 All Ayes

**MOTION: Motion Carried**

Inman advised, okay, Mrs. Boston, since you are in charge of the Contract Committee. Would you like to open up negotiations with Mr. Stepp? Boston replied, absolutely. Inman replied, okay. Boston continued, with the assistance of Mr. Patton. Inman replied, yes; absolutely. Now I know it was a 5, 4 vote, but any Director of Schools would love to have the backing of the entire board. So I would entertain a motion to make it unanimous if you feel comfortable doing that. Just until we do his contract, because I mean. You understand where I am coming from Earl? Patton replied, I do. I guess I am wondering, because the motion to enter into contract negotiations with him was unanimous. Inman replied, well that would

cover it then. Patton replied, I think so. Inman advised, I think that would cover it. Boston advised, and I would not feel comfortable being asked to do that. Inman replied, okay. That is fine. We will just go with that then. Okay, but we will enter in negotiations with Mr. Stepp for a contract for the Director of Schools. Once again, thank you everybody for your input. Safdie asked, don't you think that it would be advisable for us to discuss to help the Contract Committee focus on different items. I mean do we want to offer him a two year contract? A three year contract or a four year contract? Inman advised, I think we can do that, but I would feel more comfortable if we had a Special Called Meeting just for that, because I don't think we are ready for it right now. Boston advised, let's contact Mr. Stepp and make sure he accepts the position. Safdie replied, that's right; okay. Boston continued, and then we will enter into negotiations with him with Mr. Patton's assistance. Kind of get some idea of what. Safdie advised what he expects. Boston continued, he expects and then we can have a Special Call to see what we are willing to offer, for how long, and if there is anything else in there that we need to negotiate. But let me have a conversation with him first. Safdie replied, okay. Inman advised, I think that would be the best move. Yes, thank you.

7. \*141 Budget Amendments (originally #6) - Inman advised, next item on the agenda is the Budget Amendments. Harris advised, thank you for the opportunity to present these tonight. These amendments with our early March meeting we would really like to be able to send to the County Commission for them to entertain next Monday. So we can go ahead and get these in the budget and it will make our end of year much easier. So I appreciate this opportunity.

- Transition Academy Budget Amendment (See Exhibit #5) - Harris continued, the first one is Transition Academy. This is a project that we've been lovingly been working on for several years and this would be to take some money from some lines that we are projecting we are going to have some savings in and move it to that line with the goal of having the kids in there in the fall. Inman asked, do we want to, do you all want to do these one at a time or do you want to take them all, take a vote on all three? Boston replied, I'd like to do one at a time if we could, because I just have a couple of questions. Inman replied, that's fine. Do you have questions on the first one? Boston replied, we have to have a motion to approve. Inman replied, okay that's true. Boston advised, I'll make a motion to approve. Hamby advised, second. Inman advised, we've got a motion and a second. Discussion. Boston advised, I know we've talked about this, but you made a comment that last year we budgeted \$150,000. We only used \$82,000 of that. The remainder went back into the General Fund Balance. Harris replied, yes. Boston replied, okay. So we had \$150,000, \$82,000 went back in or we spent \$82,000. So, so much of that; \$68,000 of that would have went back into, but now we need \$80,000. Harris replied, correct. Boston asked, why did we not take that out of Fund Balance using that monies? Harris replied, we could. I just really don't like to touch Fund Balance. These lines will not be spent out this year and it's just I think a cleaner transaction to move money from this year's budgeted lines for this year's budgeted expense. Boston asked, and you are comfortable that these are not going to be expended? Harris replied, I am; yes. The cabling line, we recognized some savings there and you all will be hearing about that in the Budget Committee coming up. We are going to do a project next year that got funded for next year with some e-rate money. So we backed off with what we were going to do this year. To take advantage of those funds for next year. The next line, the Instructional Equipment. That is our chromebooks and our teacher laptop line and we budgeted for the worst and recognized some price savings there. So that is where those savings are coming

from and then that last one is the Board of Education Medical Insurance Line. This is where our retiree incentive benefit comes from and right now that is looking like we are going to recognize some savings there. It's always hard to tell how much we are going to use out of that line. Boston asked, that is just where they switch coverage? Harris replied, that is where our retirees if they meet those certain requirements, that the board pays for their insurance until they hit medicare age. Boston replied, perfect; thank you. Harris asked, any other questions? Inman asked, any other questions? No one responded. Inman advised, we have a motion and a second. A Voice Vote was taken.

**VOICE VOTE:** Boston (mover-yes)  
Hamby (seconder-yes)  
All Ayes

**MOTION:** **Motion Carried**

- 2022 Summer Learning Camps Budget Amendment (See Exhibit #6) - Harris advised, the next one; the state just has a way with their timing. They dropped our Summer School allocations money. I believe it was last Friday or last Thursday and we hustled to be able to get this. To get people hired for these positions and materials bought. We can't spend any of it until we have a budget in place. So this sets up the Summer Learning Camp, which is for our little kids. The Bridge Camp, which is middle schoolers. The String Camp, which will be integrated into both of those and then also the transportation to get the kids there. Karge advised, move to approve. Inman advised, okay. I've got a motion. Do I hear a second? Boston replied, second. Inman advised, I've got a motion and a second. Any discussion? King advised, since this is a money vote, do we need to do a Roll Call? Inman replied, we can. A Roll Call Vote was taken.

**ROLL CALL VOTE:** Karge (mover-yes)  
Boston (seconder-yes)  
Safdie - Y, Parris - Y, Hale - Y  
Brock - Y, King - Y, Hamby - Y  
Boston - Y, Karge - Y, Inman - Y

**MOTION:** **Motion Carried ( 9 - Yes, 0 - No)**

- 21-22 GPS Year End Clean-up Budget Amendment (See Exhibit #7) - Harris advised, then the last one you should recognize this. It's just coming at you a little bit early this year. This is our first round of the current year budget clean-up. Where we look at lines that we are projecting some savings in and we look at lines that we are projecting that we've spent a little bit more in and we try to move the money, because we can't end the year in the red in any line. So this as you can see it hit several categories. I would be happy to answer any questions about any of these. Boston advised, motion to approve. Hamby advised, second. Inman advised, I've got a motion and a second. Any discussion? No one responded. A Roll Call Vote was taken.

**ROLL CALL VOTE:** Boston (mover-yes)  
Hamby (seconder-yes)  
Safdie - Y, Parris - Y, Hale - Y

Brock - Y, King - Y, Hamby - Y  
Boston - Y, Karge - Y, Inman - Y

**MOTION:** **Motion Carried ( 9 - Yes, 0 - No)**

8. Other Discussion - Inman asked, is there any other discussion? Karge advised, I wasn't at the last meeting and I apologize, but I had this planned for over two years. So, I am sorry I missed the interviews. I did watch them. I feel bad that some of them were distorted, but I did my best to make sure that I saw everything and reviewed the material. I thank everybody for their time. I didn't get a chance to do it while you guys were interviewing. I just do appreciate that. One other thing I would like to just note the meeting prior where we set that date. I was not at that meeting. The reason that I was not at that meeting was because there was a glitch in the email system, the new email system that Mrs. Diane will verify. The notification was sent out. It did not come to my email. So I was not notified of that meeting. I did not know the meeting occurred until I saw it in the newspaper. So I apologize again, because I would have been at that meeting. I would have again insisted that we did different days so that I could have been there for you. Thank you and I appreciate it. Inman advised, ya and I have taken the blame for that. Karge replied, no. Inman continued, yes I have. Karge replied, it was a mistake. Inman replied, well ya, I made a mistake. Because I remember you telling everybody that you couldn't be here sometime in April, but I had it in my head it was later on in April. So it was my fault, because I am the one that suggested the 7th, 8th and 9th. Yes, I have apologized to Mrs. Karge several times, because I messed up. Whenever I took this seat I told you'll, I would mess up and I have several times. But anyway, any further discussion? Safdie advised, this is probably the most important and most difficult responsibility that the Board of Education has and what we saw was seven outstanding candidates that applied for this position. I want to in advance just remind those candidates that they were all outstanding in their interviews and all of these board members, I am sure have a difficult decision to make. So thank all of you for attending the interviews and thank all of the candidates for applying. Karge replied, absolutely. Inman advised, thank you Mr. Safdie and I wholeheartedly agree with you on that and this one was hard for me, because I knew several of them. I did not know Mr. Stepp, but I knew several of them just like the last time around. The last time around I knew all of them, but anyway you are correct this is an extremely important decision that we've had to come to and I know everybody on this board has taken the responsibilities to heart and we've done the very best we could and we will move forward.

9. Adjournment - Boston made and Karge seconded a motion to adjourn at 5:22pm.

**VOICE VOTE:** Boston (mover-yes)  
Karge (seconder-yes)  
All Ayes

**MOTION:** **Motion Carried**

10. (\*) Indicates Board Approval Required

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**Dr. Ina Maxwell**

**Director of Schools**

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**Mr. Jim Inman**  
**Chairman of the Board**

I, Tabitha Webb, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on April 19, 2022.

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**Tabitha Webb**  
**Board of Education Recorder**

**April 28, 2022 at 6:00 PM - Board of Education**

1. Call to Order - Mr. Jim Inman
2. Moment of Silence/Pledge of Allegiance - Mr. Jim Inman
3. Welcome to Visitors - Mr. Jim Inman  
Student Representatives  
CCHS-Sophie Turner  
SMHS-Ellie Minneci
4. Special Recognition - Mr. Jim Inman  
-SMHS Boys Basketball Team  
-Student Representatives CCHS-Sophie Turner SMHS-Ellie Minneci  
-Christie VanWinkle- Regional Level Semi-Finalist for Principal of the Year  
-Dr. Rebecca Farley-Regional Level Semi-Finalist for Supervisor of the Year  
-Dr. Justin Whittenbarger-Doctorate in Educational Leadership
5. Roll Call
6. Declaration of Conflict - Mr. Earl Patton
7. \*Approval of March Minutes

**Attachments: (3)**

- [3-17-22 BOE Minutes](#)
- [Special Called Minutes 3-10-22](#)
- [Special Called Minutes 4-12-22](#)

8. \*Approval of Agenda

**Attachments: (1)**

- [April Agenda](#)

9. Acknowledgement of Elected Officials
10. Community Comments
11. School Board Reports  
11.A. TLN Report - Mr. Robert Safdie  
11.A.1. TISA Funding Update
12. Board Member(s) Report from Training(s)
13. Legal Report - Mr. Earl Patton
14. Director's Report - Dr. Ina Maxwell  
14.A. \*New Colossus Academy Co-Op Athletic Agreement

**Attachments: (1)**

- [New Colossus Academy](#)

- 14.B. \*2023 Grant Participation Request

**Attachments: (1)**

- [Federal Programs Grant Participation Request May '22](#)

14.C. \*North Cumberland Elementary Kids Club Grant Acceptance Letter  
**Attachments:** (1)

- [North Kids Club Grant Acceptance Letter](#)

14.D. \*CTE/CCHS Construction House Request to Accept Bid  
**Attachments:** (1)

- [CCHS CTE House Bid](#)

14.E. Annual Planning Calendar  
**Attachments:** (1)

- [Planning Calendar April '22](#)

14.F. FYI

14.F.1. ESSER Report April

**Attachments:** (1)

- [ESSER April 2022 Report](#)

14.F.2. Administrative Meeting Agenda

**Attachments:** (1)

- [Principal's Meeting Agenda](#)

14.F.3. Employee Advisory Committee Agenda

**Attachments:** (1)

- [Employee Advisory Committee Agenda 3-15-2022](#)

14.F.4. Attendance Report

**Attachments:** (1)

- [Warm Body Count April '22](#)

14.F.5. Personnel Report

**Attachments:** (2)

- [BOE Personnel Report](#)
- [CCSNP Personnel Report April '22](#)

14.F.6. Substitute List

**Attachments:** (1)

- [Substitute Board List](#)

14.F.7. Professional Development Report

14.F.8. School News Articles

**Attachments:** (4)

- [Brown Elementary News April '22](#)
- [CCHS News April '22](#)
- [PV News April '22](#)
- [SMHS News April '22](#)

14.F.9. School Calendar of Events

**Attachments:** (5)

- [Brown May '22 Calendar](#)
- [CCHS May '22 Calendar](#)
- [HES May 2022 Calendar](#)
- [North May '22 Calendar](#)
- [PHS May 2022 calendar](#)

15. \* Request for Competition Funds

**Attachments:** (1)

- [Crab Orchard Competition Fund Request](#)

16. School Board Committees

16.A. Policy Committee-Mr. Tony Brock

16.A.1. \*Approval of First Reading of Policies

**Attachments:** (3)

- [Policy 1.102](#)
- [Policy 2.8041](#)
- [Policy 6.206](#)

16.A.2. \*Approval of Second Reading of Policies

**Attachments:** (1)

- [Policy 6.206](#)

16.B. Athletic Committee - Mr. Tony Brock

16.C. Budget Committee Meeting - Mr. Chris King

16.D. \*Building and Grounds Committee-Mr. Robert Safdie

**Attachments:** (3)

- [SMHS Media Board](#)
- [Homestead Water Easement](#)
- [CCHS Band Director's Platform](#)

16.E. Safety Committee-Mrs. Rebecca Hamby

16.F. \*ESSER Committee-Mrs. Stace Karge

**Attachments:** (4)

- [MBI RFQ](#)
- [OLG Engineering RFQ](#)
- [GMC RFQ](#)
- [Upland Design Group RFQ](#)

16.G. \*Contract Committee-Ms. Teresa Boston

**Attachments:** (5)

- [Aircraft Agreement between BOE & City of Crossville](#)
- [Benchmark Athletic Agreement](#)
- [DOS Draft Contract](#)
- [MOU between Mr. Holland's Opus Foundation & CC Schools](#)
- [MOU Volunteer Behavioral Health](#)

17. Chief Financial Officer's Report-Mrs. Kacee Harris

17.A. Monthly Financial Report

**Attachments:** (1)

- [March 22 BOE Financial Statement](#)

17.B. Monthly Sales Tax Report

17.C. \*141 Budget Amendment

**Attachments:** (1)

- [Summer Learning Programs Revision Budget Amendment](#)

17.D. \*142 Budget Amendments

**Attachments:** (3)

- [DPSIG Budget Amendment](#)
- [Pre-Monitoring Supports Grant Budget Amendment](#)
- [Federal Consolidated Budget Amendment](#)

18. \*Consent Agenda

18.A. \*Approval of Volunteers

**Attachments:** (7)

- [Crab Orchard Volunteer List April '22](#)
- [CCHS Volunteer List April '22](#)
- [HES Volunteer List April '22](#)
- [North Volunteer List April 2022](#)
- [PHS Volunteer List April '22](#)

- [South Volunteer List April '22](#)
- [Stone Elementary Volunteer List April '22](#)

18.B. \*Approval of Overnight and Out of State Field Trips

18.B.1. Crab Orchard Archery Team Overnight Request-Louisville, Ky-May 12-14, 2022

**Attachments:** (1)

- [Crab Orchard Overnight Request April '22](#)

18.B.2. SMHS Volleyball Team Overnight Trip Request-UTC Chattanooga, TN July 22-24, 2022

**Attachments:** (1)

- [SMHS Overnight Trip July](#)

18.B.3. SMHS Volleyball Team Overnight Request-Chattanooga, TN September 9-10, 2022

**Attachments:** (1)

- [SMHS Overnight Trip Sept](#)

18.B.4. SMHS Rocket Team Overnight Request-The Plains, VA May 12-15, 2022

**Attachments:** (1)

- [SMHS Overnight Request May](#)

18.C. \*Approval of Contracts

**Attachments:** (5)

- [Crab Orchard & Simple Pix Agreement](#)
- [CCHS & Five Star Food Service Agreement](#)
- [Martin & Simple Pix Agreement](#)
- [PHS & Simple Pix Agreement](#)
- [South & Simple Pix Agreement](#)

18.D. \*Approval of Grants

18.E. \*School Wide Fundraisers

18.F. \*Approval of Disposal of Surplus Property

**Attachments:** (6)

- [Crab Orchard Retirement List April '22](#)
- [CTE, Food Service & SPED Retirement List April '22](#)
- [Federal Equipment Retirement BOE Agenda Request April 2022](#)
- [Phoenix Retirement List April '22](#)
- [Pine View Retirement Lists April '22](#)

- [SMHS Retirement List April '22](#)

18.G. \*Executive Approval

**Attachments:** (1)

- [SMHS Tennis Trip EA](#)

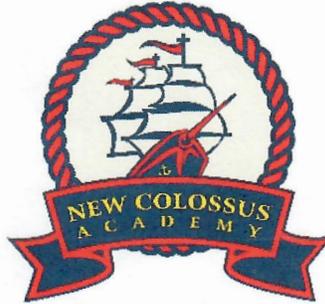
19. Old Business

20. Questions from Media

21. Adjournment

22. (\*) Indicates Board Approval Required

Renewal



Dear Mr. Patton,

March 8th, 2022

New Colossus Academy, a private Christian school in Crossville, would like to formally request from the Cumberland County Board of Education a Co-op agreement with the Cumberland County School system for athletic purposes for the 2022-2023 school year sports programs.

Our students have enjoyed the opportunity to participate in the middle school sports programs and our desire is for that relationship to continue.

We kindly appreciate your favorable vote in this regard.

Sincerely,

A handwritten signature in black ink that reads 'Dan Bailey'. The signature is written in a cursive style with a large, sweeping 'D' and 'B'.

Dan Bailey

Head of Schools

New Colossus Academy

140 Rome Rd.

Crossville, TN

38555

[newcolossusacademy@gmail.com](mailto:newcolossusacademy@gmail.com)

[www.newcolossusacademy.org](http://www.newcolossusacademy.org)

3/8/2022

**Dr. Ina Maxwell**  
**Director of Schools**



**Mr. Jim Inman**  
**School Board Chairman**

**Cumberland County Board of Education**  
368 Fourth Street • Crossville, TN 38555  
Phone 931-484-6135 or Fax 931-484-6491

April 28, 2022

Dr. Ina Maxwell, Director of Schools  
Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Dr. Maxwell and Cumberland County Board of Education:

RE: FY23 Grant Participation

I respectfully request permission to accept Federal Funding for and to participate in the following grant programs during FY23:

- Consolidated Funding Application
- Fiscal Pre-Monitoring
- 21<sup>st</sup> CCLC
- Turnaround Action (TAG) 1.0
- Turnaround Action (TAG) 2.0
- ESSER 2.0
- ESSER 3.0
- TN All Corps
- McKinney-Vento
- American Rescue Plan (ARP) Homeless 1.0
- American Rescue Plan (ARP) Homeless 2.0
- HQIM Literacy Implementation

I certify and verify that the required assurances, deadlines, and needed revisions will be honored.

Sincerely,

A handwritten signature in blue ink that reads "Angela M. Randolph". The signature is written in a cursive, flowing style.

Mrs. Angela M. Randolph  
Federal Programs Director

Cc: Mrs. Stephanie Barnes, Chief Academic Officer  
Mrs. Kacee Harris, Chief Financial Officer

*Dr. Ina Maxwell  
Director of Schools*



*Mr. Jim Inman  
Board of Education Chair*

***Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555  
Phone: 931-484-6135  
Fax: 931-484-6491***

April 21, 2022

To Whom It May Concern:

North Kids Club, the Cumberland County Schools before and after school childcare program, would like to accept an American Rescue Plan Act Childcare Stabilization Fund subgrant from the Tennessee Department of Human Services Child Care Providers program. The grant is intended to ensure the continuation of adequate childcare options amid the pandemic. The grant totals an amount of \$57,095.58 to be spent by September 2023. The grant requires a 1 time bonus for the 2 staff members employed through the North Kids Club program. This includes our 1 full-time on-site director and 1 part-time employee to support employee retention. District staff will work with the North Cumberland principal and the North Kids Club director to spend the remaining funds on allowable expenses such as equipment, supplies and storage solutions.

Sincerely,

Kacee Harris  
Chief Financial Officer

# *Cumberland County Schools*

## **COLLEGE, CAREER AND TECHNICAL EDUCATION**

368 Fourth Street  
Crossville, Tennessee 38555-4790  
TELEPHONE: 931-484-4769 FAX: 931-484-4789

**Dr. William S. Maddox**  
**Supervisor 9-12**  
**Director of College, Career**  
**and Technical Education,**

**Dr. Ina Maxwell**  
**Director of Schools**

Cumberland County Board of Education  
368 Fourth St.  
Crossville, TN 38555

4/18/2022

Dear BOE,

The Cumberland County School System's Career and Technical Education Department is seeking approval to accept the bid of \$42,531.60 for the purchase of the CTE house built by construction classes at Cumberland County High School. The closed bidding process followed all local and state guidelines and was conducted by Cumberland County's chief financial officer, Mr. Nathan Brock.

Respectfully,

**Dr. William S. Maddox**  
**Supervisor 9-12 & CTE Director**  
Cumberland County Schools  
368 Fourth Street  
Crossville, TN 38555  
(931)484-6135

# Cumberland County Board of Education

## 2021-2022 Annual Planning Calendar

### JULY

- Summer Law Institute
- Approval of Members 6.317- BO
- Appoint System Testing Coordinator-Ina
- Annual Utilization Report SRO's-Bo
- Orientation for New Teachers
- Field Trip Approval
- Vendor Contracts – School
- PRIS Report-Kim Bray

### AUGUST

- Service Celebration (Convocation)
- Professional Achievement Celebration (Convocation)
- New Teacher Celebration and Orientation
- Retirement Celebration
- Apply for Grants FRC, CSH, and SS
- New Board Member In-service

### SEPTEMBER

- Election of Officers
- Appointment of TLN Representative 1.105
- Appoint Committees 1.300
- Accountability Presentation
- Fall District Meeting
- TSBA Boardmanship Code of Ethics

### OCTOBER

- Student Activity Finds Audit Report 2.900
- School Compliance Document
- Approval of Compliance Report

### NOVEMBER

- Annual Notification of Student Rights 6.601
- Food Service Report 3.500
- Financial Report for Last Fiscal Year 2.701
- TSBA Leadership Conference/Annual Conference
- School/System Report Card
- Salary and Benefit Review Task Force
- TASBO

### DECEMBER

- Budget Preparation Calendar 2.200
- Distribute Budget Requests to Staff

### JANUARY

- State Financial Audit Review
- Prioritize Budget Request
- Insurance Benefits Review
- Tenure Teacher Election and Celebration
- BOE Retreat – Annual Review of Strategic Plan
- Strategic Plan Update

### FEBRUARY

- Day on the Hill
- Safety committee 3.201
- Budget Preparation

### MARCH

- Certification of Textbook Adoptions 4.401
- Budget Preparation

### APRIL

- Budget Preparation
- Present Preliminary Budget
- District Solutions Bus Advertising Contract

### MAY

- Employee Non-Rehire Notification
- Approval Facilities Use Fees 3.206
- Submit Budget
- Director of Schools Evaluation
- Approve Tuition Fees 6.204
- Approval of Travel Compensation Rates 2.804
- Review Attorney Contract (bi-annually)
- Review SRO Contracts
- Strategic Compensation Plan Approval

### JUNE

- Non-Rehire/Tenure Notifications 5.201
- Approve Annual Budget 2.200
- Submit Budget to County Government
- Federal Consolidated Plans (ESSA, IDEA, CTE, VPK, Homeless, 21<sup>st</sup> CCLC, Read to be Ready)
- Coordinated School Health Report
- DHA Report
- Submit Salary Scales for Approval

### ON GOING

- Attendance Monthly Report
- Financial Monthly Report
- Maintain Board of Distinction
- Policy Review and Update
- Monitor School Zones
- School Visits
- Administrative Evaluations
- Employee Advisory Council
- Student Advisory Council
- Monthly Administrative Meetings
- Personnel Report

### WORK SESSIONS OR RETREAT TOPICS

- School System Report Card
- Coordinated School Health
- Facility Planning
- 5-year Capital Improvement Plan
- Salary and Benefits Review

- Pending Task
- Initiated Task
- Completed Task
- Disregard Task

*Dr. Ina Maxwell*  
*Director of Schools*



*Mr. Jim Inman*  
*School Board Chairman*

**Cumberland County Board of Education**  
368 Fourth Street • Crossville, TN 38555  
Phone 931-484-6135 or Fax 931-484-6491

**ESSER Monthly Report**  
**April 2022**

- 100% of ESSER 1.0 funds have been spent.
- 21% of ESSER 2.0 funds have been spent and implementation continues.
- With ESSER 2.0, vendors have been selected for bleachers and playground equipment.
- Selection of architecture and engineering services for the South renovation and the CCHS auditorium are in process.

**Principal Meeting Agenda  
March 29, 2022**

**General Information from Dr. Maxwell:**

- **March 29<sup>th</sup> Principal Meeting—Thank you Dr. Speich for hosting at Brown Elementary!**
- **Next Principal's Meeting—May 5<sup>th</sup> @ Central (There will be a sign-up sheet for your individual meeting time.)**
- **Congratulations to Dr. Whittenbarger**
- **Send ALL agenda items, requests and school news to Diane McCartney by Wednesday, April 20th for the April 28<sup>th</sup> BOE meeting.**
- **Employee Advisory Committee Meeting**
  - **Tuesday, May 10<sup>th</sup> @ 2:30 @ Central Services**
- **Director of Schools Interview Schedule:**
  - **Thursday, April 7<sup>th</sup>**
  - **Friday, April 8<sup>th</sup>**
  - **Saturday, April 9<sup>th</sup>**
  - **Special Called Meeting Tuesday, April 12<sup>th</sup>**
- **Unannounced Observations**
  - **All domains will be assessed, with an emphasis on domain D**
- **End-of-Year Checkout Form**
- **Guest Speaker: Stephanie Johnson, Upper Cumberland District Regional Health and Wellbeing Consultant—A Division of Student and Family Supports**
- **Policy**
- **Other**
- **If you have concerns, ideas, or questions, please don't hesitate to reach out to me.**

**Elementary Information: Breakout session**  
**High School Information: Breakout session**

**Departmental Information:**

- **Chief Academic Officer—Mrs. Stephanie Barnes**
- **Human Resources—Ms. Kim Bray**  
**Transportation—Mr. Brian Conatser**
- **Finance—Ms. Kacee Harris**  
**Maintenance—Ms. Mary Kington**
- **School Nutrition—Ms. Kathy Hamby**
- **PreK-8—Dr. Rebecca Farley**
- **9-12 & CTE—Dr. Scott Maddox**
- **Special Education—Ms. Marlene Holton**
- **Federal Programs—Ms. Angela Randolph**  
**Title III—Ms. Sandy Helton**  
**Learning Loss Coordinator—Mrs. Darci Bernabei**
- **Safety & Attendance—Mr. Bo Magnusson**  
**Student Information—Ms. Patricia Overstreet**
- **Coordinated School Health—Ms. Marsha Polson**
- **Technology—Mr. Elbert Farley**

**Employee Advisory Committee Agenda**  
**March 15, 2022**  
**2:30 p.m.**

Welcome!

School Funding Update

- [tnedu.funding@tn.gov](mailto:tnedu.funding@tn.gov)
- Establishing the Base
- Unique Learning Needs Crosswalk
- Outcomes Proposal Chart

Non-Certified Salary Study

Family Resource Center:

- Services to Families—Mrs. Lisa Phillips

Accelerate Learning:

- TN ALL Corps—Mrs. Darci Bernabei
- ESSER Interventists—Mrs. Darci Bernabei
- 2022 Summer School—Mrs. Darci Bernabei & Mrs. Stephanie Barnes

Next Meeting Date: Tuesday, May 10<sup>th</sup> @ 2:30

Third Quarter Newsletter will be published Friday, March 18<sup>th</sup>

**Have a Spectacular Spring Break!!! 😊**

Cumberland County Schools Enrollment

4/6/22

	Pre K	SE	K	1	2	3	4	5	6	7	8	9	10	11	12	9+	Total	K-3	4-6	7-8
Brown	20		76	54	60	69	73	63	65	64	60						<b>604</b>	259	201	124
Crab Orchard	19		31	55	53	65	42	61	41	53	45						<b>465</b>	204	144	98
CCHS												256	248	225	170		<b>899</b>			
Homestead	40		67	54	67	63	76	65	79	61	66						<b>638</b>	251	220	127
Martin	39		79	78	82	82	68	63	75	62	48						<b>676</b>	321	206	110
North	19		48	54	55	63	60	75	59	59	80						<b>572</b>	220	194	139
Pine View	13		17	16	22	15	17	11	11	16	20						<b>158</b>	70	39	36
Pleasant Hill	20		59	64	59	61	67	76	67	61	73						<b>607</b>	243	210	134
South	27		58	50	59	61	51	55	45	60	64						<b>530</b>	228	151	124
Stone	19		63	74	68	76	58	54	64	77	83						<b>636</b>	281	176	160
SMHS												271	255	236	158		<b>920</b>			
Phoenix																83	<b>83</b>			
<b>Total</b>	<b>216</b>	<b>0</b>	<b>498</b>	<b>499</b>	<b>525</b>	<b>555</b>	<b>512</b>	<b>523</b>	<b>506</b>	<b>513</b>	<b>539</b>	<b>527</b>	<b>503</b>	<b>461</b>	<b>328</b>	<b>83</b>	<b>6788</b>	<b>2077</b>	<b>1541</b>	<b>1052</b>

**CERTIFIED**

**New Hires:**

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Replacing</b>
<b>Gretchen Daenell</b>	<b>North</b>	<b>4-11-22</b>	<b>Deb Stout</b>
<b>Leslie Hammontree</b>	<b>Central</b>	<b>4-4-22</b>	<b>New</b>

**Resignations/Retirements**

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Status</b>
<b>Casey Clark</b>	<b>PV</b>	<b>5-25-22</b>	<b>Resign</b>
<b>Kayla Walker</b>	<b>CO</b>	<b>5-25-22</b>	<b>Resign</b>
<b>Tracey Velong</b>	<b>SMHS</b>	<b>5-25-22</b>	<b>Retire</b>
<b>Melinda Wattenbarger</b>	<b>South</b>	<b>5-26-22</b>	<b>Retire</b>

**Transfers**

<b>Name</b>	<b>From/To</b>	<b>Date</b>	<b>Replacing</b>

**NON-CERTIFIED**

**New Hires:**

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Replacing</b>
<b>Maddie Bernabei</b>	<b>PHS</b>	<b>3-29-22</b>	<b>Christian Heislop</b>
<b>Sarah Matthews</b>	<b>PHS</b>	<b>4-6-22</b>	<b>Ashley Adams</b>
<b>Wanda Gilbert</b>	<b>CCHS</b>	<b>4-18-22</b>	<b>James Dixon</b>
<b>Janie Bristol</b>	<b>Central</b>	<b>4-25-22</b>	<b>--</b>

**Resignations/Retirements:**

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Status</b>
<b>Kaitlyn Brewer</b>	<b>HES</b>	<b>5-25-22</b>	<b>Resign</b>
<b>Emma St. Marie</b>	<b>NCE</b>	<b>4-14-22</b>	<b>Resign</b>
<b>Michele Garrett</b>	<b>Central</b>	<b>4-14-22</b>	<b>Resign</b>
<b>Freddy Mathias</b>	<b>Maintenance</b>	<b>3-31-22</b>	<b>Retire</b>
<b>Jane Way</b>	<b>CCHS</b>	<b>6-30-22</b>	<b>Retire</b>

**Transfers**

<b>Name</b>	<b>From/To</b>	<b>Date</b>	<b>Replacing</b>

**Terminations**

<b>Name</b>	<b>From/To</b>	<b>Date</b>
<b>Ashley Adams</b>	<b>PHS</b>	<b>3-28-22</b>

**Dr. Ina Maxwell**  
**Director of Schools**



**Mr. Jim Inman**  
**Board of Education Chair**

**Cumberland County Board of Education**

**368 Fourth Street**  
**Crossville, TN 38555**  
**Phone: 931-484-6135**

April 18, 2022

Dr. Ina Maxwell  
Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Dr. Maxwell and Cumberland County Board of Education,

I am submitting to you the Cumberland County School Nutrition Program's staff changes:

**Hire:**

Carla Dyer, Café Sub, 04/12/2022

**Resignations/Terminations:**

Kayleigh Pruett, Accept Resignation, 4/10/2022

All background check requirements have been completed.

Respectfully,

*Kathy Hamby*

Kathy Hamby  
School Nutrition District Supervisor  
Cumberland County Board of Education – Central Service

**SUBSTITUTES**

**April 28, 2022**

<b><u>NAME</u></b>
Bailey, Emma
Kessler, Christina
Nellessen, Kimberly
Wagner, Kenneth
Warner, Rexford
Williams, Brian

## *Brown Elementary News*

Meteorologist Mark Baldwin presented a lesson on weather to Brown Elementary kindergarten classes.

Rita Melton's 2nd grade class has been studying insects, and each student made their own detailed black or red ant.

A big thank you to the The Tansi Exchange Club, Flowers Bakery employees, and some crafty parents and grandparents for the Books and Blankets project. BES ended up with almost 200 blankets and books for our students! We were able to give a book and a blanket to all students in grades Pre-K through 2nd grade. Amanda Goss's kindergarten class is pictured.



Brown Elementary School FFA Club members are pictured, left to right in front, Seth Troglin, Brylyn Bruce, Camille Tanner, Lucas Griffith, and Ally Davis; in back, Maggie Lewis, Kolby Jones, and Trent Benson. Agriculture teacher Cindy Kemmer is the club sponsor.



Brown Elementary fifth graders created robots in 4-H using a plastic cup, small motor, two wires, a battery, a rubber band, and markers.

Hannah VanWinkles's third grade class at Brown Elementary has been doing a sibling reading project in her classroom. Landyn Stamps is reading with his brother Jericho and classmates.





Brown Elementary Pre-K class has been learning about recycling and ways to help the environment. Carrie Smith from the recycling center talked with the students about how to recycle.

Macy Brown and Eli Lawson placed in the Top 10 in the Middle School Math Contest at Tennessee Tech University on April 7.



# CCHS News

Cumberland County High School has announced their Tennessee American Legion Auxiliary Girls State and Tennessee American Legion Boys State representatives for 2022.

Elsey Doris, BreOnna Inman, and Tay Shultz will represent CCHS at Girls State on the campus of Lipscomb University in Nashville, May 29 to June 4, 2022.

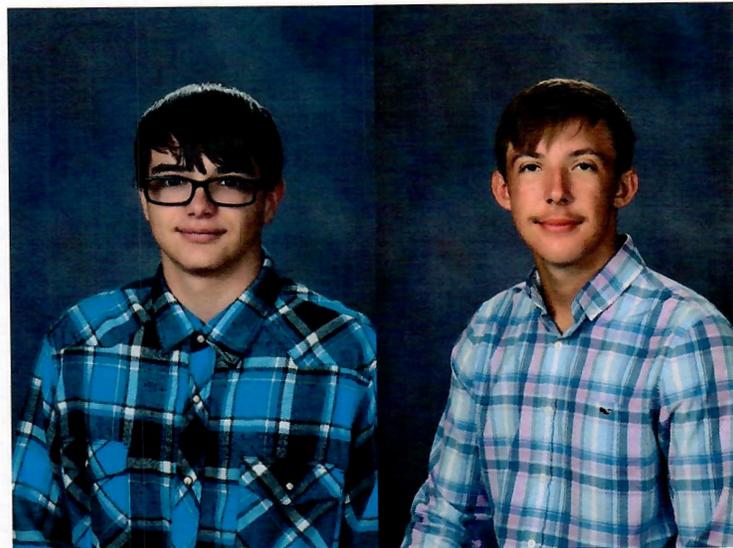
Michael Lewis and Jaxon Reed will represent CCHS at Boys State on the campus of Tennessee Tech University in Cookeville, May 22 to May 27, 2022.

Congratulations to these five Cumberland County High School Juniors for their nominations and acceptance as delegates into these prestigious programs. To be selected for these programs is a huge honor, as Boys and Girls State is among the most respected and selective educational programs of government instruction for high school students. As participants in these programs, students will meet with current government leaders and officials from around our state during their sessions while also participating with other high school juniors from every county in Tennessee.

High school juniors are nominated by CCHS faculty and academic teachers and then selected and sponsored by the local American Legion Posts, DAR Chapters, and other generous community donors and sponsors. These sponsorships allow each of the students to attend these programs the summer before their senior year.

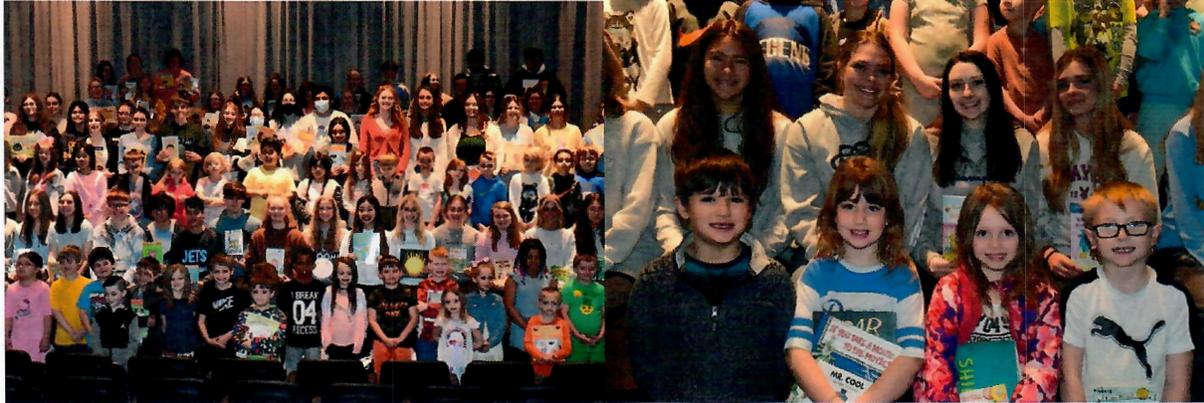
Girls Pictured L-R: Elsey Doris, BreOnna Inman, Tay Shultz

Boys Pictured L-R: Michael Lewis, Jaxon Reed



# *CCHS News*

CCHS Reader Volunteers presenting books to Martin Elementary Kindergartners and 1st graders, purchased from the Charitable Funds Foundation.



Congratulations to the Agri-science Fair State Champions, Runner-ups, and Finalists. These CCHS students completed an experiment or research project, wrote reports, then presented their display boards to judges. We are so proud of their hard work and dedication. (Photo on second page).

### **State Champions**

Liv Scherer & Elsey Doris  
Kellie Wilson Brayden Stokes  
Lexi Christian  
Jacob Atkinson & Bella Cross

### **State Runner-up**

Savannah Hassler & Samuel Lowe  
Jarret Patton  
Skylar Tresler & Braxtyn Taylor Davis

### **State Finalists**

Audrey Wellman  
Kaydi McCausland LeBron Harris  
Kinzey Brown  
Josilyn Hurt & Cassidy Atkinson

**CCM (Conduct a chapter Meeting) placed third in the state; these students are 9th graders. PLOW (Passing Literacy Onwards) award.**

## *CCHS News*

Cade Reed and Zach Seitner placed 96th and 99th out of 5080 other high school students in the National Cyber League Individual Game! National Cyber League is a nationwide cybersecurity "capture the flag" competition virtual platform, where they test their skills, they have learned in Cryptography, Password Cracking, Stenography, Log Analysis etc. This was a platform, thanks to Central Office, that all of the Cybersecurity students at CCHS got to participate in at no cost to the students. As a team, CCHS placed 430th out of 2080 teams respectively. All the students, coached by teacher David King, have worked extremely hard during this competition.

Recently, Mr. DiBiccaro's Economics/Personal Finance class at Cumberland County High School took part in the Stock Market Challenge, an online simulation of the global stock market. This challenge prepares students in grades 4-12 with economics and investing, and encourages them towards financial literacy.

Two teams from Cumberland County High School placed in the Top Ten for the State of Tennessee Stock Market Game, with one team finishing in 1st place. Members of this team are Samuel Ocampo, Miguel Francisco, Camden Smith, and Amy Brewer. Congratulations to these students!

# Cumberland County FFA Wins at Tennessee State FFA Convention

Forty- four students from Cumberland County High School traveled to Gatlinburg, TN for the 94th Annual Tennessee State FFA Convention. The Convention was filled with over 4,000 students who demonstrated strong leadership skills, professionalism, and came to compete as their passions were illuminated for agricultural education and their futures. Students of the CCHS FFA chapter met other members, college recruiters, and business leaders from across Tennessee. The National FFA Organization is the largest youth organization in the world with over 600,000 members nationwide. Cumberland County FFA Chapter received numerous awards at State Convention including: Superior Chapter, National Three-star Chapter, 10% Membership Increase, and a Passing Literacy Onward (PLOW) Award for reading to Martin Elementary students during National Agriculture Literacy Week.

Ethan Troglin was named the state winner in the Agricultural Mechanics Repair and Maintenance Proficiency Award Area. Ethan won this award for his hard work in his Supervised Agriculture Experience (SAE) at his family farm and Proffit's Trucking & Landscape Yard. Ella Smith was also named a state winner in the Small Animal Production & Care Proficiency Award Area. Ella works at Wild Card Canine where she trains and breeds dogs. Ethan and Ella won a cash prize and will compete at the National FFA Convention in Indianapolis, Indiana this fall. In addition, Abbi Miller won the Middle Tennessee Regional Swine Production Proficiency Award and Keely Frazier won the Regional Agriculture Sales Proficiency Award. Keely and Abbi won Middle Tennessee and made the top three in the state. These students worked many hours filling out their proficiency award application and highlighted their community service and leadership involvement.

While at convention, eleven FFA members were also awarded the Tennessee State FFA Degree. To achieve this award, Students must have been an active FFA member for at least 2 years, completed 360 hours of systematic school instruction in agricultural education, obtained their chapter degree, participated in at least 5 FFA activities, and earn or invested at least \$1,000 or have worked over 300 hours outside of class time on their Supervised Agricultural Experience. Members receiving this award were Jarret Patton, Haley Marshall, Liv Scherer, Alanna Spriggs, Maggie Miller, Savannah Hassler, Keely Frazier, Ethan Troglin, Levi Eller, Kaydi McCausland, and Kayla Selby.

Keely Fraizer, Kayla Selby, and Maggie Miller received a 2022 Scholarship from the Tennessee FFA Foundation. Frazier, Selby, and Miller were chosen from over 100 applicants across the state and will receive money toward their postsecondary education. Tennessee FFA Foundation Scholarships are awarded to students who have exhibited academic success, served their communities, and invested time into FFA or other leadership activities over the course of their high school careers. These scholarships were established by local organizations wishing to honor men and women who had a vested

interest in agriculture throughout their lifetime. The scholarship recipients are selected by a committee of agriculture industry leaders.

FFA Members also competed in the Tennessee State Agriscience Fair. The agriscience fair recognizes student researchers studying the application of science principles and emerging technologies in agricultural contexts and enterprises. Participants must conduct a scientific research project pertaining to the agriculture, food, and natural resources industries and present their findings to a panel of judges with a display and report. Students can compete in the agriscience fair in the following categories: Animal Systems, Environmental Services/Natural Resource Systems, Food Products and Processing Systems, Plant Systems, Power, Structural, and Technical Systems, and Social Science. Congratulations to our Agriscience Fair State Champions and Runner-ups. The state Agriscience Fair winners were Kellie Wilson, Brayden Stokes, Lexi Christian, Jacob Atkinson, and Bella Cross. These members will compete at the National FFA Convention in Indianapolis, Indiana in the fall. Members that placed State Runner-up were Liv Scherer, Eelsey Doris, Savannah Hassler, Samuel Lowe, Jarret Patton, Skylar Tresler, and Braxtyn Taylor Davis. The following members competed in the State Agriscience Fair: Audrey Wellman, Kaydi McCausland, LeBron Harris, Kinzey Brown, Josilyn Hurt, and Cassidy Atkinson. All of these members worked very hard on their experiments and represented Cumberland County well.

The freshmen officers competed in the Conduct of Chapter Meeting where they demonstrated making motions and debating. They placed third in the state after having to advance from district, sectionals, and regionals early this school year. Team members were Isabella Cobb, Emma Grace Christopher, Jerik Oaks, Nathaniel Ritter, Wyatt Phipps, Lyla Hubbard, Ayden Mahaney. Alternates were Dylan Hayes, Maddie Bowman, Kayleigh Bolin, Balei Williams, and Haylee Pugh.

The Meats Judging Team competed at the State Convention where students identified retail and wholesale cuts of beef, lamb, and pork. Members of the Meat Judging Team were Ethan Troglin, Maggie Miller, Josilyn Hurt, & Savannah Hassler. The quiz bowl team also completed a test over agriculture education and FFA. Team members were LeBron Harris, Jacob Atkinson, Bella Cross, & Samuel Lowe.

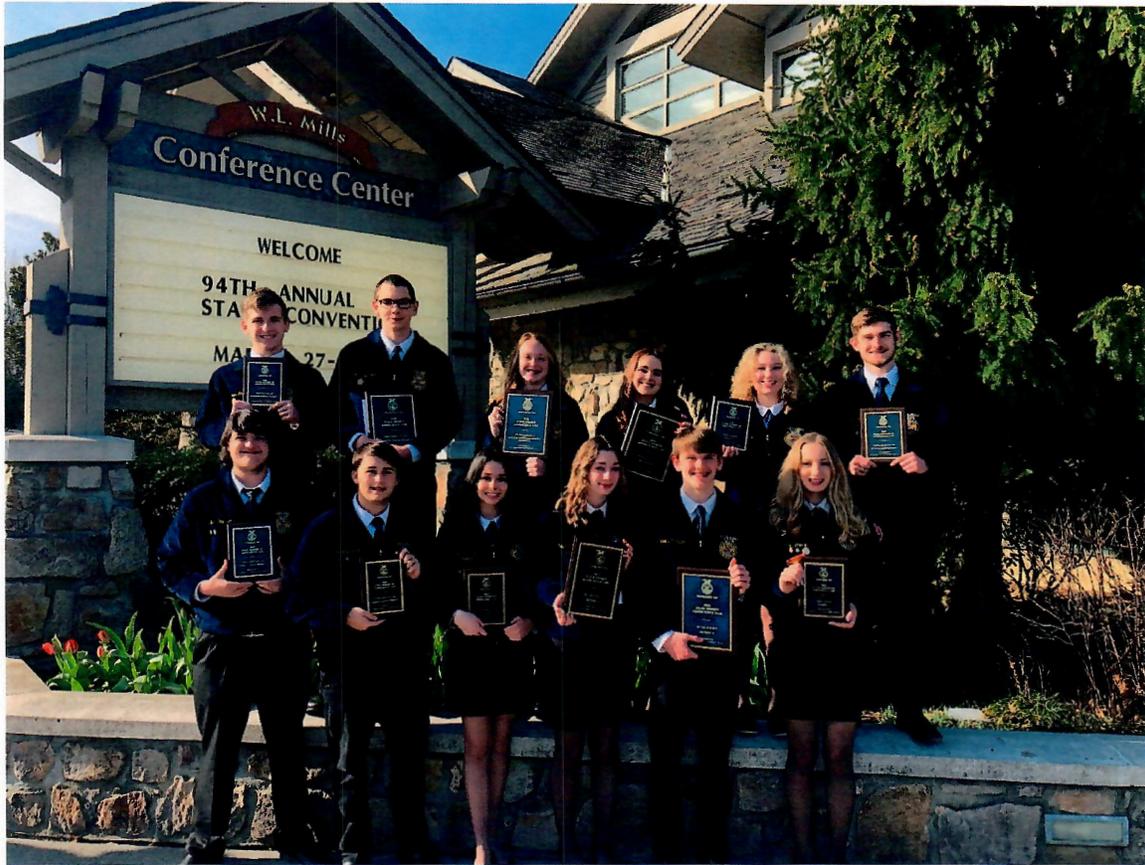
FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education. Nationally, there are 760,113 FFA members, aged 12-21. The Tennessee FFA Association is comprised of more than 28,000 members from over 220 high school chapters, 7 middle school chapters, and 8 collegiate chapters across the state of Tennessee. To learn more about FFA, visit [www.tnffa.org](http://www.tnffa.org).



Cumberland County FFA Members received their State Degrees at the 94th Tennessee State FFA Convention. Seniors pictured from left to right on the front row are Haley Marshall, Kaydi McCausland, Keely Frazier, Kayla Selby, and Alanna Spriggs. The back row left to right was Liv Scherer, Ethan Troglin, Jarret Patton, Levi Eller, Maggie Miller, and Savannah Hassler.



Cumberland County FFA Members attended the 94th Tennessee State FFA Convention in Gatlinburg, Tennessee.

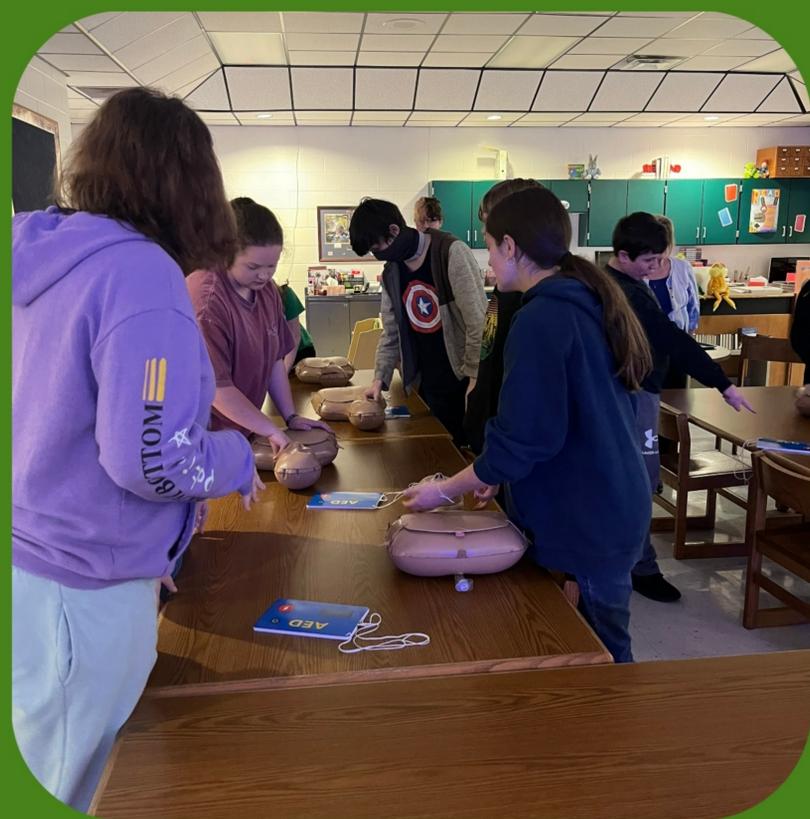


FFA Members competed in the Tennessee State Agriscience Fair at Tennessee State FFA Convention. Members were named state winners/runner-ups and will represent Tennessee at the National Convention in Indianapolis. Pictured from left to right on the front row are: Skylar Tresler, Braxtyn Taylor Davis, Savannah Hassler, Bella Cross, Jacob Atkinson, and Liv Scherer. Back row from left to right are: Samuel Lowe, Brayden Stokes, Kellie Wilson, Lexi Christian, Elsey Doris, and Jarret Patton.



Cumberland County FFA Freshmen Officers placed third in the State Conduct of Chapter Meeting at the 94th Tennessee State FFA Convention. Team members pictured left to right were Emma Grace Christopher, Bella Cobb, Layla Hubbard, Kayleigh Bolin, Ayden Mahaney, Wyatt Phipps, Jerik Oaks, and Nathaniel Ritter.

# 8th grade CPR/AED Training



# *SMHS News*

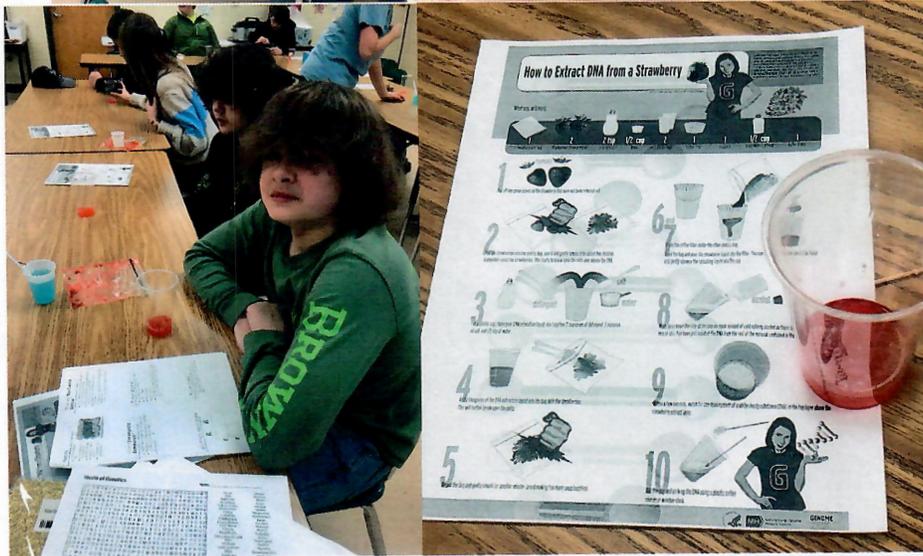
Stone Memorial High School is honored to have had Mr. Tim Poore of Dave Kirk Automotive join the faculty, staff, and students as they assembled for the third nine weeks of attendance incentive drawings on March 31, 2022.

The Keys to Success third nine weeks qualifiers will be given the opportunity to win prizes or possibly even a new car for a junior or senior student at the final drawing in May 2022. Attendance is certainly a key to the success of our students, and we are grateful for Dave Kirk Automotive and the support of all students and their efforts to maintain perfect attendance. Congratulations to all students with stellar attendance records.



# SMHS News

Stone Memorial High School students in Chelsea Phillips' Agriculture Science class learned to extract DNA from a strawberry as a culmination of their genetics unit of study. The students' hands-on, enjoyable learning experiences have helped them to understand the complexity of DNA. The lessons relevancy and rigor are helping the students move forward in the mastery of Agriculture Science objectives.



# SMHS News

Stone Memorial High School is proud to recognize students for their dedication to attendance, academic success, and outstanding behavior. Prize Drawings were held to reward students for weekly perfect attendance and Panther Pack success on March 29, 2022.

Thank you, Revolution Church and Dave Kirk Automotive for sponsoring our student initiatives. Panther Pack prize drawing winners received gift cards from Revolution Church. The Panther Pack winners included Laci Eddington, Kayden Hornberger, Tri Tran, Lillian Boston, and Zackary Wills.

Perfect Attendance drawing winners received candy and a Dave Kirk Keys to Success tee shirt. Additionally, Braden Looper and Emma Crowder were rewarded with special Panther Pack Pride parking. Weekly perfect attendance drawing winners were Aden Thompson, Hailee McDonald, Cadence Brown, and Elizabeth Minnecci.



## SMHS News

Mrs. Lesley Williams is working to grow more teachers for Cumberland County. The Teaching as a Profession class is in its second-year practicum experience for Stone Memorial High School.

These students want to pursue a career in Education which is a career in very high demand right now. They are attending Stone Elementary twice a week for Practicum Experience.

They are observing their teacher, work with students, and have the opportunity to experience what it is like to be a teacher. This has been a great group of young ladies to work with this year. We are so thankful that Robbie Casteel, CTE Coach, has made this opportunity possible with the support of Principal Kara Spicer and Assistant Principal Bridgette Cox. The students are placed with the following teachers: Katie England, Alice Hawes, Abbie Whitson, Adriana Niner, Caroline Jones, and Rebecca Garrett.

Pictured bottom: L to R: Myka Garrett, Patience Culbertson, and Kaitlin Christie  
Top: L to R: Kadie Herren, Taylor Guthrie, and Zoe Barnwell.



**Frank P. Brown  
Elementary**

# May

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13 Talent Show 1:00pm	14
15	16	17	18	19	20 Kindergarten Recognition 9:00am Pre-k 1:30pm	21 8th Grade Dance 6:00-8:00pm
22	23 8th Grade Recognition 6:00pm	24 Admin. Day (No school for students)	25 Last Day of School 10am Dismiss	26	27	28
29	30	31				

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# Cumberland County High School - May 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	<p>2</p> <p><b>TNReady US History</b> <b>AP US Government</b></p> <p>Baseball vs. Bledsoe County Soccer at Warren County Softball at Monterey Tennis Girls Final</p>	<p>3</p> <p><b>TNReady US History</b> <b>AP Psychology</b></p> <p>Honors Banquet Tennis Boys Final</p>	<p>4</p> <p><b>TNReady Make-ups</b> Faculty Meeting NIET Spring Band Concert</p> 	<p>5</p>  <p>Teacher Potluck Soccer vs. Cookeville Softball vs. Macon County Tennis Individuals</p>	<p>6</p> <p><b>AP History</b> <b>AP Art History</b></p> <p>Tennis Individuals</p>	<p>7</p> <p>Track Sub-sectionals</p>
8	<p>9</p>  <p>Soccer District Quarterfinals</p>	<p>10</p> <p><b>AP English Language</b></p> <p>Soccer District Semifinals at SMHS</p>	<p>11</p> <p>Dave Kirk Qualifying</p>	<p>12</p> <p><b>DAVE KIRK FINAL</b></p>  <p>Grad Parade Soccer District Final at SMHS Track substate at Fairview</p>	<p>13</p>  <p>Grad Parade Football scrimmage at Cookeville</p>	14
15	<p>16</p> <p><b>Senior Finals 4 / 5</b></p>	<p>17</p> <p><b>Senior Finals 1 / 2</b></p> <p>Class Night – 6:30pm Class Night practice – 1pm Soccer Region Semifinals</p>	18	<p>19</p> <p>Soccer Region Final</p>	<p>20</p> <p><b>Finals 2 / 5</b></p> <p>Senior Breakfast - 7:30 Grad practice - 8:30 Graduation - 6:30</p> 	<p>21</p> <p>Soccer substate</p> 
22	<p>23</p> <p><b>Finals 1 / 4</b></p>	<p>24</p> <p>Admin Day #4 State Track Meet</p>	<p>25</p> <p>10 am dismissal</p> 	26	27	28
29	<p>30</p>  <p><b>Memorial DAY</b></p>	31				

# Homestead Elementary

 May 2022 

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 TCAP 6th-8th Social Studies ★ STAR Testing Begins PK/K Registration 🏀 JV/Varsity Girls Basketball Tryouts	3 🏀 JV Boys Basketball Tryouts	4 ✚ Conquerors For Christ 7am 5-8 SWPBS Reward Trip 🏀 Varsity Boys Basketball Tryouts	5 8:45 SMHS Senior Walk @ HES Heritage Day PK-4 🧪 STEM Club 3:15-4:15	6 ✚ FCA @ 7:10am Heritage Day 5-8 District Wide Field Day	7
8 Mother's Day 🌸	9	10	11 8th Grade ACT Varsity Cheer Tryouts	12 🧪 STEM Club 3:15-4:15 Varsity Cheer Tryouts	13 ✚ FCA @ 7:10am Field Day Varsity Cheer Tryouts	14
15	16 (Field Day-Rain Date)	17 8am-1st & 2nd Honors 9:15am-5th,6th,7th Honors 12:15 pm 3rd & 4th Honors	18 ✚ Conquerors For Christ 7am	19 CDC Awards 1pm 🧪 STEM Club 3:15-4:15	20 PK-4th SWPB Reward	21
22	23 Million Word Club Field Trip 9am Kindergarten Honors 11am-PK Recognition 6pm-8th Grade Recognition	24 Administrative Day- No Students	25 Report Card Pick Up Last Day-Dismiss @ 10am	26 6pm BOE Meeting	27	28
29	30 Memorial Day	31				

## Looking Ahead....

Monday, May 2-Friday, May 13

☀️ Wednesday, August 3rd-

STAR Screening & CBM Benchmarks

1st Day- Registration 7am-10am

Thanks for another great school year!

# MAY 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat																																																																																				
1	2	3	4	5	6	7																																																																																				
<p>Teacher Appreciation Week... Thank your teacher!</p> <p><b>STAR TESTING</b></p>																																																																																										
8	9	10	11 Field Day 	12 8th Grade Trip 	13 8th grade Washington, DC Trip	14 8th grade Washington, DC Trip																																																																																				
15 8th grade Washington, DC Trip	16 8th grade Washington, DC Trip	17 8th grade Washington, DC Trip	18 8th grade Washington, DC Trip	19 Last day of afternoon STEAM Club	20 NCE Talent Show 1pm 	21 NCE Talent Show 1pm																																																																																				
22	23 Honors Program PreK-8 	24 Admin Day for Teachers - no school for students	25 Dismiss at 10am~Hello Summer!	26 	27	28																																																																																				
29	30	31	Find us on facebook: North Cumberland Elementary also: <a href="http://nces.ccschools.k12tn.net/">http://nces.ccschools.k12tn.net/</a>																																																																																							
Children First*Excellence Always North Cumberland Elementary			<p>April</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p>June</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
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# Pleasant Hill Elementary

May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <b>Pre-K Registration @ Community Complex &amp; Kindergarten Reg. @ Zoned School Both 7:00am – 5:00pm</b>	3	4	5	6	7
8 <b>8<sup>th</sup> Grade Trip May 8<sup>th</sup> – May 11<sup>th</sup></b>	9	10	11	12 <b>Band Spring Concert PHS Gym 6:30pm</b>	13	14
15	16	17	18	19	20	21
22	23 <b>8<sup>th</sup> Grade Recognition 6-7pm</b>	24 <b>Administrative Day No Students</b>	25 <b>Last Day of School Release @ 10:00 Report Cards Go Home</b>	26	27	28
29	30	31				

**BE YOUR BEST! PROTECT THE NEST!**

**\*\*STUDENTS CAN NOT BE PICKED UP FROM THE FRONT OFFICE AFTER 2:15\*\***



**CRAB ORCHARD  
ELEMENTARY SCHOOL**

240 School Road  
Crab Orchard, TN 37723  
PHONE: (931) 484-7400 FAX: (931) 456-5655  
Principal: Debbie Beaty  
Asst. Principal: Marcy Harelson

April 12, 2022

Dr. Maxwell and Board of Education Members:

Crab Orchard Elementary Archery Teams are headed to the National Tournament  
(and hopefully with great results to the World Tournament)!

The Teams are currently fundraising to help with expenses. If possible, we would like to  
request a donation from the Board of Education to help with the travel expenses.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Miniard".

Cindy Miniard, Coach

A handwritten signature in cursive script that reads "Debbie Beaty".

Debbie Beaty, Principal

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in July</b>	Descriptor Term: <b>Board Members Legal Status</b>	Descriptor Code: <b>1.102</b>	Issued Date: <b>07/27/17</b>
		Rescinds: <b>1.102</b>	Issued: <b>04/07/05</b>

1 The legal status of board members shall be as follows:<sup>1</sup>

## 2 **NUMBER OF MEMBERS**

3 The Board is composed of nine (9) members, ~~which includes the one (1) member from each legislative~~  
4 ~~district.~~

## 5 **QUALIFICATIONS**

6 Members of the Board shall be residents ~~of and~~ elected ~~on a non-partisan basis~~ from districts of  
7 substantially equal population, ~~by resolution of the local legislative body,~~<sup>4</sup> and shall be citizens of  
8 recognized integrity, intelligence, and ability to administer the duties of the office.<sup>1,2</sup> To qualify as a  
9 candidate, an individual must show proof of graduation from high school or receipt of a G.E.D or  
10 **HiSET**<sup>3</sup>. No member of the county legislative body nor any other county governmental official shall be  
11 eligible for election as a member of the county Board of Education.<sup>4</sup>

## 12 **TERMS OF OFFICE**

13 Members of the Board shall serve four (4) year terms.<sup>1</sup>

## 14 **VACANCIES**

15 Vacancies shall be declared to exist on account of death, resignation, **voluntary permanent** change of  
16 residence from the district, which elected him/her, **removal** or through due process proceedings.<sup>4,5</sup>

17 When a vacancy occurs, the unexpired term shall be filled at the next regular or special meeting of the  
18 local legislative body. ~~§~~<sup>6</sup> Such appointment shall continue until the next regular election.

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### Legal References

1. TCA 49-2-201(a)(1)
2. TCA 49-2-202(a)(1);
3. TCA 49-2-202(a)(4)
4. TCA 49-2-202(a)(2);
5. ~~TCA 49-2-202(a)(4)~~
5. TCA 8-47-101; TCA 49-1-611 **TCA 49-2-202(e)(2)**
6. TCA 49-2-202(e)(1)

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <h2 style="text-align: center;">Travel</h2>	Descriptor Code: <b>2.8041</b>	Issued Date: <b>12/17/15</b>
		Rescinds: <b>2.8041</b>	Issued: <b>03/24/11</b>

1 Cumberland County Board of Education adopts the following policy in regard to officials and  
2 employee travel:

3 **Authorization.** Travel may not be undertaken unless authorized in advance by an employee supervisor.

4 **Mileage Rate:** Mileage for properly authorized travel on official school business shall be reimbursed at  
5 the mileage rate of \$0.46 ~~.59~~ per mile.

6 **Meals:** Meals for properly authorized travel on official school business ~~shall~~ **may** be reimbursed at a  
7 maximum of ~~\$54.00~~ per day ~~for overnight stay~~. Employees who do not regularly travel out of county  
8 and are away from their official station during normal mealtime shall be reimbursed at a rate of ~~\$8.00~~  
9 **13.00** for breakfast, ~~\$10.00~~ **15.00** for lunch and ~~\$18.00~~ **26.00** for dinner. Normal mealtime for breakfast  
10 shall be defined as between 5:00 a.m. and ~~8:00~~ **9:00** a.m.; lunch shall be defined as between ~~11:00~~ **10:00**  
11 a.m. and 2:00 p.m.; and dinner shall be defined as between ~~6:00~~ **5:00** p.m. and 9:00 p.m. Receipts are  
12 required to be submitted.

13 **Parking Expenses.** Charges for parking expenses incurred for properly authorized travel on official  
14 business shall be reimbursed. Receipts are required.

15 **Lodging.** Lodging for properly authorized travel on official school business shall be reimbursed at the  
16 actual cost incurred. Lodging may be at or near the site where the conference/training program is being  
17 held, **at a reasonable cost**. Lodging receipts are required and must itemize room charges and taxes by  
18 date.

19 **Telephone Calls.** Phone, facsimile and long distance calls for school business will be reimbursed.  
20 Employee must provide a statement furnishing the date, name and location called for long distance calls  
21 and facsimile charges.

22 **Claims for Reimbursement.** Employees should submit claims for reimbursement for travel expenses no  
23 later than thirty (30) days after completion of travel using forms provided by the School Finance  
24 Department.  
25

# Cumberland County Board of Education

Monitoring:  <b>Review: Annually, in December</b>	Descriptor Term:  <h2 style="text-align: center;">Transfers Within the System</h2>	Descriptor Code: <h3 style="text-align: center;">6.206</h3>	Issued Date: <h3 style="text-align: center;">03/17/22</h3>
		Rescinds: <h3 style="text-align: center;">6.206</h3>	Issued: <h3 style="text-align: center;">02/22/18</h3>

1 *General*<sup>1</sup>

2 Each year, the Director of Schools/designee shall review the number of spaces available in each school  
 3 by grade, class, and program levels. This information shall be posted on the district’s website along with  
 4 the dates of the district’s open enrollment period. The open enrollment period shall last for **at least** thirty  
 5 (30) days and information about the number of seats available shall be posted for at least fourteen (14)  
 6 days prior. The Director of Schools/designee shall reserve a reasonable number of enrollment spaces at  
 7 each school to account for the enrollment of zoned students, siblings of students, and students who have  
 8 a parent/guardian employed at the school.<sup>2</sup>

9 During the district’s open enrollment period each year, a parent/guardian may request that his/her child  
 10 attend a school within the district other than the one to which the child is zoned. The Director of  
 11 Schools/designee shall review such requests, and if adequate space is available, grant such transfers. If  
 12 the number of requests exceeds the number of available spaces, the Director of Schools/designee shall  
 13 implement a lottery to fill the available spaces.

14 The open enrollment process shall be completed before other nonresident transfers are approved.

15 **POST ENROLLMENT**<sup>1</sup>

16 Once accepted, the student shall provide his/her own transportation to and from the school. The student  
 17 must maintain satisfactory attendance, behavior, and effort to remain in the new school.

18 **CHANGE IN RESIDENCE**<sup>1</sup>

19 Students whose families transfer their residence to another school area after the first month of school  
 20 may complete the school year at their former school. Students who present evidence that they will move  
 21 during the school year and who desire to enroll in a new school in the new area may do so with prior  
 22 written request for a change of school area. The Director of Schools or his/her designee may grant other  
 23 exception to the policy for good and sufficient reasons.

24 **NOTE: Not effective in the event of a federally mandated desegregation order.**<sup>3</sup>

---

Legal References

1. TCA 49-2-128
2. TCA 49-6-3113
3. 34 C.F.R. § 100.4

---

Cross References

Student Assignments 6.205  
Homeless Students 6.503  
Students in Foster Care 6.505

# Cumberland County Board of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term: <b>Transfers Within the System</b>	Descriptor Code: <b>6.206</b>	Issued Date: <b>03/17/22</b>
		Rescinds: <b>6.206</b>	Issued: <b>02/22/18</b>

## 1 *General*<sup>1</sup>

2 Each year, the Director of Schools/designee shall review the number of spaces available in each school  
3 by grade, class, and program levels. This information shall be posted on the district's website along with  
4 the dates of the district's open enrollment period. The open enrollment period shall last for **at least** thirty  
5 (30) days and information about the number of seats available shall be posted for at least fourteen (14)  
6 days prior. The Director of Schools/designee shall reserve a reasonable number of enrollment spaces at  
7 each school to account for the enrollment of zoned students, siblings of students, and students who have  
8 a parent/guardian employed at the school.<sup>2</sup>

9 During the district's open enrollment period each year, a parent/guardian may request that his/her child  
10 attend a school within the district other than the one to which the child is zoned. The Director of  
11 Schools/designee shall review such requests, and if adequate space is available, grant such transfers. If  
12 the number of requests exceeds the number of available spaces, the Director of Schools/designee shall  
13 implement a lottery to fill the available spaces.

14 The open enrollment process shall be completed before other nonresident transfers are approved.

## 15 **POST ENROLLMENT**<sup>1</sup>

16 Once accepted, the student shall provide his/her own transportation to and from the school. The student  
17 must maintain satisfactory attendance, behavior, and effort to remain in the new school.

## 18 **CHANGE IN RESIDENCE**<sup>1</sup>

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23 exception to the policy for good and sufficient reasons.

24 **NOTE: Not effective in the event of a federally mandated desegregation order.**<sup>3</sup>

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Legal References

1. TCA 49-2-128
2. TCA 49-6-3113
3. 34 C.F.R. § 100.4

---

Cross References

Student Assignments 6.205  
Homeless Students 6.503  
Students in Foster Care 6.505

# Cumberland County Board of Education

368 Fourth Street, Crossville, TN 38555

## Section 1

Due to the fact that equipment, after purchase, will become the property of Cumberland County Schools and will expect to be maintained by Cumberland County Schools Maintenance Department, equipment purchases must be reviewed and approved. Maintenance can work on most types of equipment, but inventory is only kept on like items and models. When something is purchased different from the normal equipment, maintenance time and cost increases.

Date 3/28/22 (Updated from 3/3/22 Request)

School Name Stone Memorial High School

Gifted Item Description Video Boards for SMHS Football Field

Estimated Value \$ 82,303.52

Funding Source SMHS Football Boosters

## Section 2

Specs and Model information must be sent to Maintenance Department for review. These documents must include detailed model information and expected maintenance and service requirements.

Approved by:

→ See Attached

Director of Maintenance Mary Kingler

Director of Schools Una Maxwell

★ All install + maintenance is provided by the company. Existing Engineered frame will be utilized. No wiring / digging needed. ★



Global Product Sources, LLC  
MSC 7590, PO Box 415000  
Nashville, TN 37241-7590  
615-766-0014

GPSOURCES

## Pro Forma

**ADDRESS**

Derik Samber

PRO FORMA # U1323

DATE 03/21/2022

---

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
LED	Hydra 6.67 Long - 960mm x 1280mm	20	3,572.05	71,441.00
LED	Hydra 6.67mm - 960mm x 960mm	4	2,715.63	10,862.52
Installation	UD Installation	1	0.00	0.00

Deposit - \$55,000

Due Aug 15, 2022 - \$17,000

Due Aug 1, 2023 - \$10,303.52

SUBTOTAL

82,303.52

TAX

0.00

TOTAL

**\$82,303.52**

Price includes install, computer w/ 3 year software support for Scoreboard Software, excludes power and signal at sign.

1 year parts and 90 days labor warranty.

All service and support will be out of Nashville, TN warehouse.

Approximately 150 day from deposit to install.

**Terms & Conditions**

1. All bids are subject to prior sale of stock/raw materials
2. Pricing is subject to change based on market volatility
3. Partial orders are subject to re-quote

Accepted By

Accepted Date



**Derik Sambar**

derik.sambar@gmail.com

931.267.9548

UD Quote: 20220304-104457578

Created on: March 4, 2022

Expires on: April 3, 2022

Created by: Jeremy Lee

jlee@gpsources.com

**Description**

LED Scoreboard UberDisplays Outdoor 6.67

24' wide by 12.6' tall

pixels 1104 wide by 576 tall (635,904 total pixels)

**Products & Services**

<b>UberDisplays Product</b>	<b>Product Code</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
Hydra 6.67 Long Outdoor fixed 6.67mm, 960mm x 1280mm	H6.67L	20	\$3,572.05	\$71,441.00
Hydra 6.67mm Outdoor fixed 6.67mm, 960mm x 960mm	H6.67	4	\$2,715.63	\$10,862.52
UD Installation		1	\$0.00	\$0.00

**Subtotals**

One-time subtotal	\$82,303.52
<b>Total</b>	<b>\$82,303.52</b>

**Purchase terms**

- \$55,000 deposit
- \$17,000 due Aug 15, 2022
- Remaining balance due Aug 1, 2023

Price includes install, computer w/ 3 year software support for Scoreboard Software, excludes power and signal at sign.  
1 year parts and 90 days labor warranty.  
All service and support will be out of Nashville, TN warehouse.  
Approximately 150 day from deposit to install.

**Questions? Contact me**

Jeremy Lee  
CEO  
jlee@gpsources.com

Prepared by William T. Ridley  
Attorney at Law  
157 Lantana Road  
Crossville, Tennessee 38555

**It is the responsibility of the Grantee of this instrument  
to immediately record it. Failure to record this  
instrument could adversely affect the validity of your title.**

### **EASEMENT**

For and in consideration of the sum of Ten Dollars (\$10.00), cash in hand paid, and other good and valuable consideration not herein mentioned, receipt of all of which is hereby acknowledged, **CUMBERLAND COUNTY BOARD OF EDUCATION**, have this day bargained and sold and by these presents do hereby bargain, sell, transfer and convey its interest unto the **CITY OF CROSSVILLE, TENNESSEE**, a municipal corporation, its representatives, successors, and assigns an easement herein described below. Said easement is described as follows:

In the First Civil District of Cumberland County, Tennessee, bounded and described as follows:

#### **Map 139 – Parcel 014.00**

#### **Parcel No. 1: 20 ft wide Permanent Water Line Easement**

Beginning at point in the East Right of Way line of Highway 127 South (SR# 28, ROW varies) and the West line of the Cumberland County Board of Education property as recorded at Book 83 Page 182, which this Permanent Water Line Easement is a part, being the Southwest corner of this easement, said point being North 37 degrees 44 minutes 46 seconds East, a distance of 80.08 feet from being the Southwest corner of the Cumberland County Board of Education property; thence in a Northeastwardly direction, along the East Right of Way line of Highway 127 South, also being the West line of the Cumberland Board of Education property and this easement, the following two (2) courses; North 37 degrees 44 minutes 46 seconds East, a distance of 72.28 feet to an angle point; thence North 35 degrees 38 minutes 51 seconds East, a distance of 19.94 feet to the Northwest corner of this easement; thence in a Southeastwardly direction, along a North line of this easement, South 56 degrees 26 minutes 12 seconds East, a distance of 37.00 feet to an interior corner of this easement; thence in a Northeastwardly direction, along a West line of this easement, North 33 degrees 33 minutes 48 seconds East, a distance of 32.08 feet to an exterior corner of this

easement; thence in a Southeastwardly direction, along a North line of this easement, South 56 degrees 26 minutes 12 seconds East, a distance of 20.00 feet to an exterior corner of this easement; thence in Southwestwardly direction, along an East line of this easement, South 33 degrees 33 minutes 48 seconds West, a distance of 32.08 feet to an interior corner of this easement; thence in a Southeastwardly direction, along a North line of this easement, South 56 degrees 26 minutes 12 seconds East, a distance of 28.98 feet to the Northeast corner of this easement; thence in a Southwestwardly direction, along an East line of this easement, South 33 degrees 33 minutes 48 seconds West, a distance of 20.00 feet to an exterior corner of this easement; thence in a Northwestwardly direction, along a South line of this easement, North 56 degrees 26 minutes 12 seconds West, a distance of 66.66 feet to an interior corner of this easement; thence in a Southwestwardly direction, along an East line of this easement, South 37 degrees 44 minutes 46 Seconds West, a distance of 73.67 feet to the Southeast corner of this easement; thence in a Northwestwardly direction, along a South line of this easement, North 52 degrees 15 minutes 14 seconds West, a distance of 20.00 feet to the point of beginning, and crosses the grantor's property in the approximate location as described and as shown on Exhibit "A" attached hereto.

Said easement crosses the property conveyed to the grantor herein by virtue of a deed of record in Book 83, Page 182, Register's Office, Cumberland County, Tennessee.

**Parcel No. 2: Temporary Construction Easement**

Easement of variable width lying adjacent to the above-described Permanent Water Line Easement, and crosses the grantor's property in the approximate location as described and as shown on Exhibit "A" attached hereto.

Said easement crosses the property conveyed to the grantor herein by virtue of a deed of record in Book 83, Page 182, Register's Office, Cumberland County, Tennessee.

TO HAVE AND TO HOLD the above-described property to the grantee, herein named, its successors, representatives, and assigns, forever.

Grantor covenants with the Grantee herein named, that Grantor is lawfully seized and possessed of said real estate; have a good and lawful right to convey same, that it is free and unencumbered, except as above set out, and that Grantor will forever warrant and defend the title thereto against the lawful claims of any and all persons whomsoever, and Grantor binds its heirs, successors, and assigns by the above covenants.

Preparer of this instrument makes no representation to the validity of the title contained herein.

This instrument was prepared from information furnished by the parties herein for which the preparer assumes no responsibility.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2022.

**CUMBERLAND COUNTY BOARD OF EDUCATION**

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF TENNESSEE  
COUNTY OF CUMBERLAND

Before me, the undersigned authority, a Notary Public, in and for said State and County, personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who upon oath, acknowledged himself/herself to be the \_\_\_\_\_ of **Cumberland County Board of Education**, and that he/she as such \_\_\_\_\_, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the **Cumberland County Board of Education** by himself/herself as \_\_\_\_\_.

Witness my hand and official seal of office on this the \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Tax Map 139  
Parcel 014.00

Property Owner: Cumberland County Board of Education

Said Permanent Water Line Easement is described as follows:

In the First Civil District of Cumberland County, Tennessee, described as follows:

20 ft wide Permanent Water Line Easement

Beginning at point in the East Right of Way line of Highway 127 South (SR# 28, ROW varies) and the West line of the Cumberland County Board of Education property as recorded at Book 83 Page 182, which this Permanent Water Line Easement is a part, being the Southwest corner of this easement, said point being North 37 degrees 44 minutes 46 seconds East, a distance of 80.08 feet from being the Southwest corner of the Cumberland County Board of Education property; thence in a Northeastwardly direction, along the East Right of Way line of Highway 127 South, also being the West line of the Cumberland Board of Education property and this easement, the following two (2) courses; North 37 degrees 44 minutes 46 seconds East, a distance of 72.28 feet to an angle point; thence North 35 degrees 38 minutes 51 seconds East, a distance of 19.94 feet to the Northwest corner of this easement; thence in a Southeastwardly direction, along a North line of this easement, South 56 degrees 26 minutes 12 seconds East, a distance of 37.00 feet to an interior corner of this easement; thence in a Northeastwardly direction, along a West line of this easement, North 33 degrees 33 minutes 48 seconds East, a distance of 32.08 feet to an exterior corner of this easement; thence in a Southeastwardly direction, along a North line of this easement, South 56 degrees 26 minutes 12 seconds East, a distance of 20.00 feet to an exterior corner of this easement; thence in Southwestwardly direction, along an East line of this easement, South 33 degrees 33 minutes 48 seconds West, a distance of 32.08 feet to an interior corner of this easement; thence in a Southeastwardly direction, along a North line of this easement, South 56 degrees 26 minutes 12 seconds East, a distance of 28.98 feet to the Northeast corner of this easement; thence in a Southwestwardly direction, along an East line of this easement, South 33 degrees 33 minutes 48 seconds West, a distance of 20.00 feet to an exterior corner of this easement; thence in a Northwestwardly direction, along a South line of this easement, North 56 degrees 26 minutes 12 seconds West, a distance of 66.66 feet to an interior corner of this easement; thence in a Southwestwardly direction, along an East line of this easement, South 37 degrees 44 minutes 46 Seconds West, a distance of 73.67 feet to the Southeast corner of this easement; thence in a Northwestwardly direction, along a South line of this easement, North 52 degrees 15 minutes 14 seconds West, a distance

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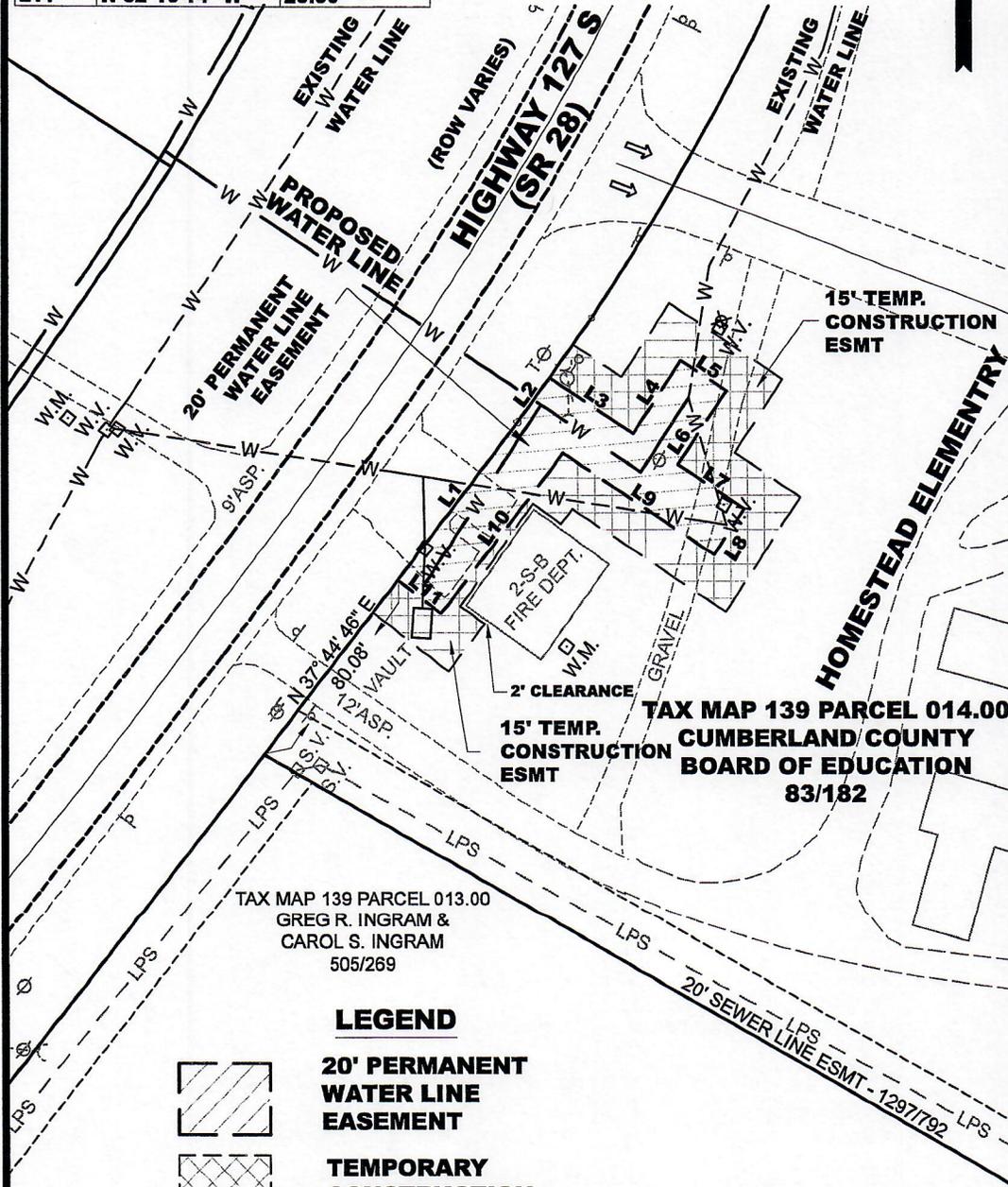
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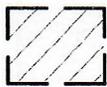
LINE	BEARING	DISTANCE
L1	N 37°44'46" E	72.28'
L2	N 35°38'51" E	19.94'
L3	S 56°26'12" E	37.00'
L4	N 33°33'48" E	32.08'
L5	S 56°26'12" E	20.00'
L6	S 33°33'48" W	32.08'
L7	S 56°26'12" E	28.98'
L8	S 33°33'48" W	20.00'
L9	N 56°26'12" W	66.66'
L10	S 37°44'46" W	73.67'
L11	N 52°15'14" W	20.00'



TAX MAP 139 PARCEL 013.00  
GREG R. INGRAM &  
CAROL S. INGRAM  
505/269

TAX MAP 139 PARCEL 014.00  
CUMBERLAND COUNTY  
BOARD OF EDUCATION  
83/182

**LEGEND**



**20' PERMANENT  
WATER LINE  
EASEMENT**



**TEMPORARY  
CONSTRUCTION  
EASEMENT**



**NOTE:**

1. The survey was done under the authority of TCA 62-18-126;
2. The survey is not a general property survey as defined under Rule 0820.03-7.

**EXHIBIT "A"**

**DATE: 03/18/2022**

**WATER LINE EASEMENT**

CUMBERLAND COUNTY BOARD OF EDUCATION

HOMESTEAD ELEMENTARY SCHOOL  
TAX MAP 139 PARCEL 014.00

**CITY OF CROSSVILLE  
ENGINEERING DEPARTMENT**

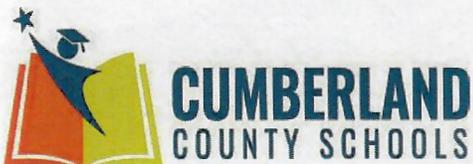
392 N MAIN ST  
CROSSVILLE, TN 38555  
PHONE: (931) 484-5113  
FAX: (931) 484-7713

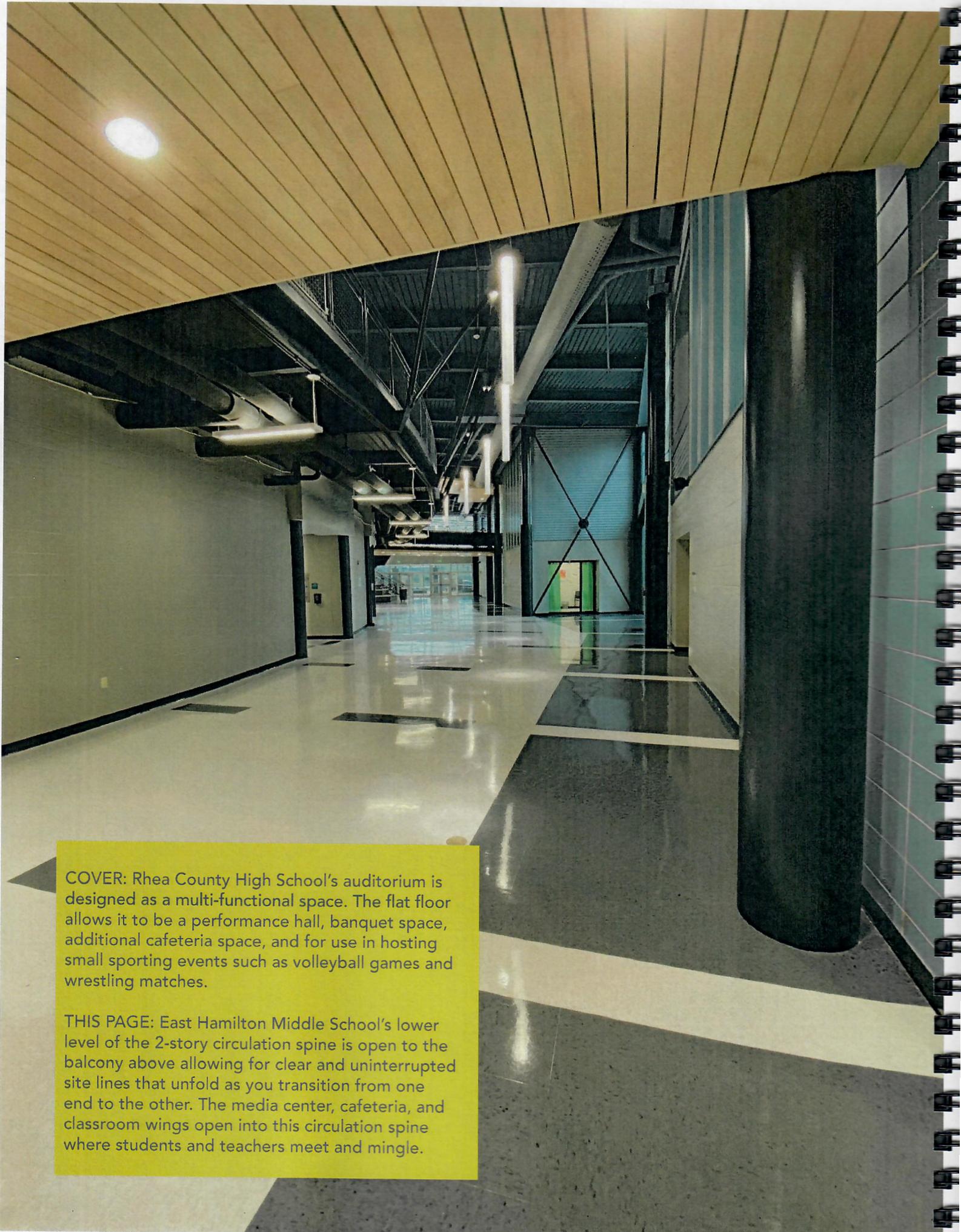


# CUMBERLAND COUNTY SCHOOLS – ARCHITECTURAL AND ENGINEERING SERVICES

REQUEST FOR QUALIFICATIONS

APRIL 14, 2022





COVER: Rhea County High School's auditorium is designed as a multi-functional space. The flat floor allows it to be a performance hall, banquet space, additional cafeteria space, and for use in hosting small sporting events such as volleyball games and wrestling matches.

THIS PAGE: East Hamilton Middle School's lower level of the 2-story circulation spine is open to the balcony above allowing for clear and uninterrupted site lines that unfold as you transition from one end to the other. The media center, cafeteria, and classroom wings open into this circulation spine where students and teachers meet and mingle.

# MBI

---

April 14, 2022

Mr. B. Nathan Brock  
Finance Director  
Cumberland County Finance Department  
2 North Main Street, Ste. 303  
Crossville, TN 38555

Re: RFQ for Architectural & Engineering Design Services – Cumberland County Schools

Dear Mr. Brock & Members of the Selection Committee:

MBI Companies Inc. is pleased to respond to your request for qualifications for professional architectural and engineering design services. **For more than 31 years**, MBI has built relationships **throughout East Tennessee** that have resulted in hundreds of projects constructed in our community. We have assembled a highly qualified team of architects and engineers to provide innovative design and construction approaches, such as Building Information Modeling and Virtual Reality, to meet the needs of the Cumberland County community. MBI will be providing architectural, interiors, civil, structural, mechanical, plumbing, fire protection and electrical design services, as well as any land surveying requests.

The MBI team has experience on over **100 schools specific to K-12 education throughout the region** with continuous working relationships with school systems that last many years. Our team has worked together on numerous projects covering a wide variety of scopes of work over the years and has established an outstanding working relationship through all professional disciplines. The following information outlines our experience and qualifications to perform the work involved with your projects and presents the MBI team as the most qualified designer to make this project a success. We look forward to working with you on this exciting opportunity.

Sincerely,  
MBI COMPANIES INC.



William B. Steverson, AIA  
President  
bills@mbicompanies.com

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FORMS 27



At MBI Companies Inc. (MBI), our **core purpose is relationships**. Our clients can count on us to keep our promises and to meet their deadlines. MBI focuses on **listening** to what matters most to our clients.

**MBI Companies Inc. (MBI)**  
 299 North Weisgarber Road  
 Knoxville, TN 37919

Since our founding in 1990, MBI has been committed to being the top architectural, engineering, and interiors firm in the markets we serve. We do this by hiring the most talented and **highest integrity people**, by being the leader in technological innovations and expertise, by being attentive listeners and problem-solvers for our valued clients, and by creating and executing some to the best-designed projects in our region.

Our staff of over 90 professionals maintains licensing in all 50 states, with offices in Knoxville and Chattanooga. MBI has LEED Accredited Professionals on staff with diverse project experience and is an Energy Star Partner design firm. We are able to save our clients both time and money by streamlining the design process and utilizing advanced technologies such as Revit 3D BIM software, allowing clients to actively participate in the design process.

**WHY CHOOSE THE MBI TEAM?  
 Expertise...Experience.**

“We have found MBI to be very receptive to all of our ideas, initiatives and directions in how we would like to see this school developed. One of our biggest compliments is that fact that MBI is very accessible to all of our needs and work to see that all of our ideas get incorporated into our new school.”  
 – Brian Bell, Former Facilities Supervisor, Blount County Schools

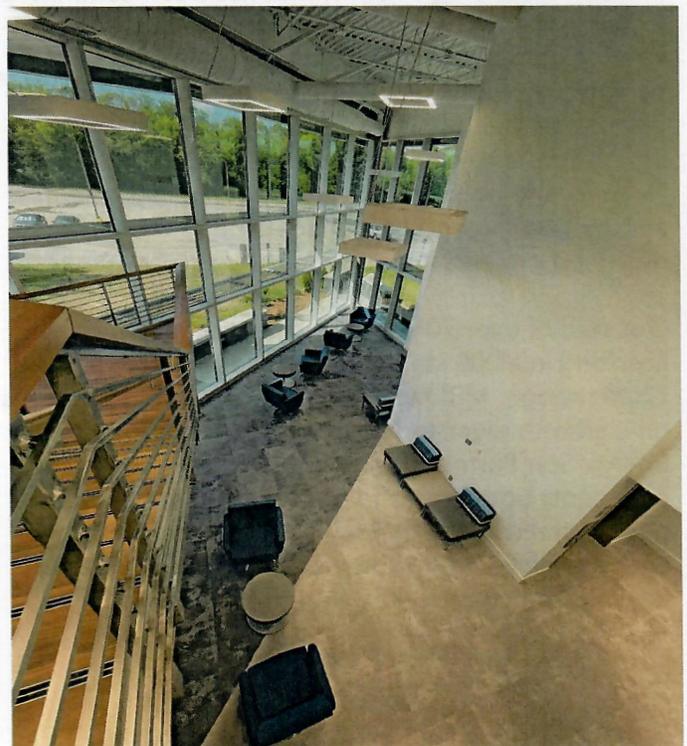
MBI has an extended history with successful projects based on continual communication. As focused specialists, our design team’s strength lies in our expertise. For more than 30 years, MBI has had a dedicated team focused solely and specifically on education design. Our team has designed and renovated **more than a million square feet of new and renovated education space** including classroom, playground, laboratories, office/support, library, media center, auditoriums, etc. Expertise, however, is more than a simply completing a number of education projects; it is a focus; we have the specific design experience working with education entities. The expertise we offer stems from lessons



learned on each and every project we completed. To bring you the highest quality service, we will dedicate a principal, project manager, and support team with the experience and knowledge to execute the project efficiently and effectively.

Renovated education projects are not without complexity and high levels of coordination involving design and development of both building and site programming and circulation. MBI has completed many substantial regional projects pertaining to different types of learning space formats for school projects including traditional and modern classrooms,

“Of all the architects that I know, I would recommend MBI above all others for architectural work in any school system.”  
– Dr. Pattie Neill, Superintendent  
Trussville City Schools





Discussion and presentations to user and civic groups are performed throughout the process to engage the community for understanding and buy-in.

“Rhea County High School is a beautiful work of art in the functionality and academics of where we came from.”  
– Jessie Messimer, Director of Schools, Rhea County Schools

dining, recreation, building system assessments and renovations, arts and more, as well as science labs, outdoor learning and recreations including playgrounds.

#### TEAM WORK

MBI has an extended history with successful projects based on continual communication discussing all aspects of the project. Conversations involving current site conditions, site layout, building orientation, traffic patterns in and around the school, layout of the school, spatial relationships, security, mechanical systems, electrical systems, energy efficiency, constructability, building materials, and budget are integral to the project’s success.

#### 3D Building Information Modeling (BIM)

technology is our basic standard of care and will be used extensively among team members and all disciplines from design through construction of the project. BIM is more than software or technology, but rather a **continual** process of collaboration from project conception to project completion, involving all disciplines of construction. Not only will it provide greater **visualization of the design**, but aids in coordination among disciplines which **resolves issues and clashes** that routinely take place on site, as well as decrease the amount of RFI’s and field generated change orders, resulting in savings to Cumberland County.





**Howard Waltz, AIA, NCARB**

**Project Manager, Associate | MBI**

Howard is a Senior Project Manager for MBI offering **30 years of experience**, most of which is with educational projects. He has a broad understanding of the public design / construction industry with specific experience in managing architectural and engineering teams, facilitating the design development process, estimating, developing and maintaining budgets, supervising construction. His past projects frequently involved additions and renovations to educational buildings that were occupied during construction.

<b>YEARS WITH MBI</b> 5	<b>EDUCATION</b> Master of Architecture, SUNY of Buffalo
<b>LICENSING</b> Registered Architect: Tennessee	<b>PROFESSIONAL CREDENTIALS</b> AIA

**SELECTED PROJECT EXPERIENCE**

- Campbell County Schools, Campbell County**
  - Vocational School Classroom Reconfiguration
  - Jacksboro Elementary Gym Expansion
- East Tennessee State University Architectural Consultant Contract, Johnson City**
  - Completed more than 25 A/E projects for the University.
- Arlington Central School District, Poughkeepsie, NY\***
  - Design & construction of eight Buildings, two auditoriums, and high school additions at \$59M.
- Washington County Schools, Abingdon, VA\***
  - Design & construction of multiple renovations, additions, and new construction throughout the district.



**Erin Harlow, AIA, NCARB**

**Principal in Charge, Vice President of Architecture | MBI**

Erin, as Vice President, manages the overall project teams to coordinate MBI's efforts. She will assure the lines of communication are open between all parties involved. She will be responsible for the design and production of deliverables. Through her **14 years of experience** with education facilities, Erin has an understanding of how all elements of the business community (local government, economic development, commercial, etc.) interact.

<b>YEARS WITH MBI</b> 12	<b>EDUCATION</b> Bachelor of Architecture, University of Tennessee
<b>LICENSING</b> Registered Architect: Tennessee	<b>PROFESSIONAL CREDENTIALS</b> AIA, NCARB

**SELECTED PROJECT EXPERIENCE**

- Rhea County Schools, Polk County**
  - New High School
  - Middle School Renovation
  - Special Education Building
  - Multiple Elementary Cafeteria Expansions
  - Athletic Fieldhouse Building
- Trussville City Schools, Trussville, AL**
  - Magnolia Elementary School
  - Cahaba Elementary School
- Union College Mille Science Building Renovations, Barbourville, KY**
- ETSU Architectural Consultant Services, Johnson City**
  - Multiple Projects



## Bill Steverson, AIA

Quality Control, President | MBI

Bill, as President, helps facilitate communication between the design team and Cumberland County. He will develop and track the project's schedule and budget performance. **With over 30 years of experience**, his focus is on creating outstanding active learning environments that combine flexible teaching and research spaces. Using this knowledge **he develops building programs that support the complexity of the whole system while improving quality, safety, and efficiency.**

### YEARS WITH MBI

29

### EDUCATION

BS in Architectural Studies, University of Illinois

### LICENSING

Registered Architect: Tennessee

### PROFESSIONAL CREDENTIALS

AIA

## SELECTED PROJECT EXPERIENCE

### Rhea County Schools, Rhea County

- New Rhea County High School
- Middle School & CTE Renovation

### Blount County Schools, Maryville

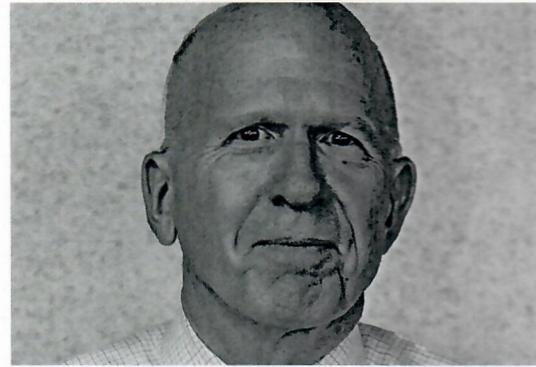
- William Blount High School Facilities Assessment & Science Lab Renovations
- Heritage High School Facilities Assessment & Science Wing Renovations
- Prospect Elementary
- ECCA Academy Renovations

### Anderson County Schools, Anderson County

- New Fairview Elementary School
- Renovations to Anderson County High School

### Polk County Schools, Polk County

- System-wide Facilities Assessment
- Preliminary Middle School & Elementary School Design



## Phil Whitfield, RA

Project Architect, Architect | MBI

As Project Architect with over **40 years of K-12 experience**, Phil will be a key member of the design team. He has extensive K-12 expertise having worked on multiple educational projects for the Hamilton County School District. He served as project architect for the recently completed East Hamilton Middle School in Chattanooga. With emphasis on schematics, Phil will help develop the architectural character for the projects.

### YEARS WITH MBI

6

### EDUCATION

Bachelor of Architecture, University of Tennessee

### LICENSING

Registered Architect: Tennessee

### PROFESSIONAL CREDENTIALS

AIA

## SELECTED PROJECT EXPERIENCE

### Blount County Schools, Maryville

- Heritage High School Science Wing Renovations
- William Blount High School Science Renovations
- ECCA Renovations

### Polk County Schools, Polk County

- Design of new elementary/middle school

### Hamilton County Schools, Chattanooga

- Tyner Middle/High School
- East Brainerd Elementary School
- Battle Academy
- East Hamilton Middle School
- Red Bank Middle School
- Chattanooga School for the Arts & Sciences
- Soddy Daisy High School



## Chris Triko, PE

**Civil Engineer, Principal | MBI**

Joining MBI in 2018, Chris, brings more than **25 years of in-depth utility and stormwater design experience** including the planning and design of water distribution systems, wastewater collection systems, sewage pumping facilities, and water supply systems. He has developed models of water systems, pipe networks, and open channels for multiple municipalities and utility districts, TDEC, and FEMA.



## John Buchanan, PE

**Mechanical Engineer, Principal | MBI**

John has **over 24 years of engineering experience** in HVAC, plumbing, and code related improvements. Technical responsibilities include heating, ventilating and air conditioning, process piping, fire protection, and plumbing. Industries served include residential, commercial, industrial, municipal, and government. John will oversee all mechanical, plumbing, and fire protection. He will work with team architects to assure cohesiveness between all disciplines is obtained throughout the design process.

<b>YEARS WITH MBI</b> 8	<b>EDUCATION</b> BS of Civil Engineering, University of Tennessee
<b>LICENSING</b> Professional Engineer: Tennessee	<b>PROFESSIONAL CREDENTIALS</b> ASCE

<b>YEARS WITH MBI</b> 9	<b>EDUCATION</b> BS in Mechanical Engineering, University of Tennessee
<b>LICENSING</b> Professional Engineer: Tennessee	<b>PROFESSIONAL CREDENTIALS</b> ASHRAE

- SELECTED PROJECT EXPERIENCE**
- Blount County Schools, Maryville**
    - ECCA CTE Facility
  - Concord Christian School, Farragut**
    - Athletic Fields
  - Anderson County Schools, Anderson County**
    - Norris Middle School Classroom Additions
  - East Tennessee State University Campus Water Lines Phase I & II, Johnson City**
  - Southern Adventist University, Collegedale**
    - Bauxite Ridge Utilities
    - Sanitary Sewer Improvements
    - Bietz Center Site Development & Utilities

- SELECTED PROJECT EXPERIENCE**
- Blount County Schools, Maryville**
    - ECCA CTE Building
    - Heritage High School Science Wing Renovations
    - William Blount High School Science Classroom/Lab Renovations
    - Heritage High School HVAC Renovations
    - Rockford Elementary HVAC Renovations
    - Porter Elementary HVAC Renovations
  - East Hamilton Middle School, Hamilton County**
  - McMinn County Schools, McMinn County**
    - HVAC Renovations at Calhoun & Englewood Elementaries
    - District Facilities Assessment
    - Riceville Elementary Gym HVAC Addition



## Angie Lyon, AIA

**Project Designer, Architect | MBI**

Angie has a wealth of experience spanning **20 years in design and planning projects**, but has worked almost exclusively with K-12 design since 2008. A large portion of her experience includes work performed for schools in East Tennessee. Additionally, she has managed a number of project which focus on sustainable and green design.

### YEARS WITH MBI

8

### LICENSING

Registered Architect:  
Tennessee

### EDUCATION

BA in Architecture,  
Louisiana State  
University

### PROFESSIONAL CREDENTIALS

AIA



## Nick Deal, PE, SE

**Structural Engineer, Principal | MBI**

Nick is a Principal and Structural Engineer for MBI. His experience includes educational, government, industrial, and commercial buildings. Project management responsibilities involve structural design, technical coordination and review of design packages involving drawings, and specifications for construction. **Nick's work includes making certain that structural drawings are coordinated with other disciplines during design and construction.**

### YEARS WITH MBI

19

### LICENSING

Professional Engineer:  
Tennessee

### EDUCATION

BS in Civil Engineering,  
Tennessee Technological  
University

### PROFESSIONAL CREDENTIALS

NCEES, NCSEA, AISC,  
MLSE

### SELECTED PROJECT EXPERIENCE

**GOAL Academy - Bradley County Schools, Bradley County**

**William Blount & Heritage High Schools Facilities Assessments, Maryville**

**McMinn County Schools Facilities Assessments, McMinn County**

**Polk County Schools Facilities Assessments & School Design, Polk County**

**Heritage High School Science Wing Renovations & Additions, Maryville**

### SELECTED PROJECT EXPERIENCE

Rhea County High School, Evensville

Heritage High School Science Wing  
Renovations & Additions, Maryville

East Hamilton Middle School, Hamilton County

Southern Adventist University Bietz Center for  
Student Life, Collegedale

Crown College Additions & Renovations,  
Knoxville

Denso Manufacturing Lobby 101 Renovations,  
Maryville



## Steve Walker, PE

**Electrical Engineer, Principal | MBI**

Steve has **29 years of extensive electrical engineering** experience in commercial, industrial, education, and government sectors. His responsibilities have included project management, quality control, specifications, power design, lighting design, communications, grounding, fire alarm, security systems, access control systems, and site investigations. Steve will oversee all electrical needs. He will act as the primary electrical contact with the design team and manage the design and CA phase for CA work.

### YEARS WITH MBI

3

### LICENSING

Professional Engineer:  
Tennessee

### EDUCATION

BS of Electrical  
Engineering, Tennessee  
Technological University

### PROFESSIONAL CREDENTIALS

IEEE, IEEE Industrial  
Application Society

### SELECTED PROJECT EXPERIENCE

**Anderson County High School Fire Alarm  
Upgrades, Anderson County**

**Campbell County High School Fire Alarm  
Upgrades, Campbell County**

**Tyner Middle/High School, Chattanooga**

**Blount County Schools, Maryville**

- Heritage High School Science Wing Renovations & Additions
- Heritage CTE Renovations

**GOAL Academy - Bradley County Schools, Bradley  
County**



## Tracy Scruggs, IIDA

**Interior Designer, Associate | MBI**

Tracy has **more than 35 years of experience working on education, healthcare, government, industrial, and commercial projects** throughout the Southeast. She works as an active member through all phases of the design process. Tracy infuses her passion for environmentally conscious design into the creation of spaces which maximize form and function.

### YEARS WITH MBI

12

### LICENSING

Registered Interior  
Designer: Tennessee

### EDUCATION

BS in Interior Design,  
University of Tennessee

### PROFESSIONAL CREDENTIALS

IIDA

### SELECTED PROJECT EXPERIENCE

**Rhea County High School, Evensville**

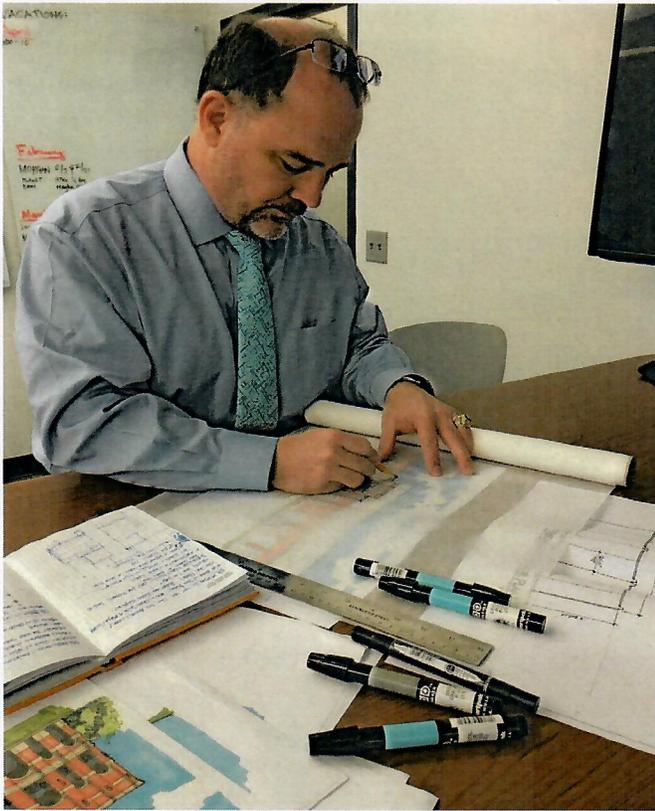
**Blount County Schools, Maryville**

- Heritage High School Science Wing Renovations & Additions
- William Blount High School Science Classroom/Lab Renovations

**East Hamilton Middle School, Hamilton County**

**East Tennessee State University Architectural  
Consultant – Multiple Projects, Johnson City**

**UT Medical Center – Multiple Projects,  
Knoxville**



**Our design solutions have five primary focuses:**

1. Provide a safe environment for students and staff
2. Provide a great learning & teaching environment
3. Reduce operations & maintenance costs
4. Stay within budget
5. Allow flexibility for future changes

**VISUALIZATION**

With our technology and 3D software, we incorporate what we refer to as **"LIVE DESIGN"**. This is a process which provides 3D virtual modeling of the facility including the site allowing owners to participate in the design process and see design decisions in real time. This process allows for decisions to be made in minutes versus days making the design process substantially easier for our clients to visualize and understand. It also allows our team to provide options that can reduce construction, operating, and energy costs. During construction, we will provide complete construction administration and respond quickly if challenges occur. Staying in budget is of paramount importance to the entire team. Each discipline will collaborate using their software to calculate estimates of construction during design. These activities result in a **smoother building process with minimum surprises and lower costs.**

**TEAM DESIGN APPROACH AND DOCUMENTATION**

This project will be led by Howard Waltz. He will be primary point of contact providing **high level participation, quick and informed decision making, and accountability.** He will work closely with a team of engineers and architects that correspond to the size and schedule of the projects. He will manage the work and be responsible for coordinating all disciplines for each project.

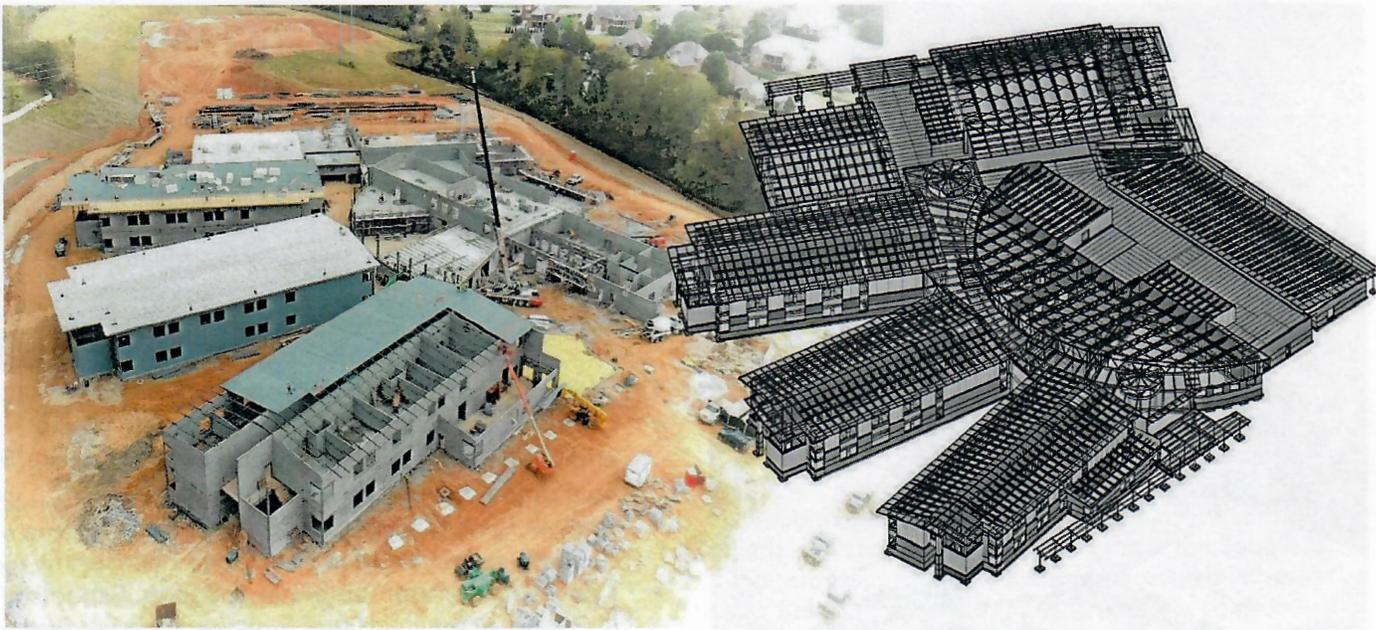
Our design/management approach will be based on:

- Comprehensive knowledge of planning, design, and executing collaborative and active learning environment projects
- Knowledge of Cumberland County Schools building systems and maintenance philosophy
- Knowledge of the Cumberland County Schools (CCS) program standards, policies and standards
- Proven experience with budget and schedule control
- Detailed documentation and coordination using our 17 years of BIM and technology driven experience
- Regular use of a data Cloud, as well as virtual meetings
- Emphasize owner and staff priorities through collaboration with staff in workshops and LIVE DESIGN to help establish your CCS priorities
- Creation of sustainable solutions that build consensus
- Use of technology to assist in-house checklists and budget tools to ensure all information has been reviewed and documented before moving to the next design phase

**UNIQUE CAPABILITIES**

We understand the importance of listening and working with CCS to ensure constant communication.

- Use of technology to produce quick, accurate and multiple design options for CCS consideration early in process. Our technology commitment optimizes client visualization, document production and discipline coordination, providing better visual communication and coordination to all parties vested.
- Accurate 3D renderings/models early in design and virtual models continuing throughout.
- Experience with the use of sustainable, low maintenance materials and building systems.
- Produce clash detections between disciplines during design to substantially reduce costly change orders and help optimize construction scheduling during construction.



- Utilize drone technologies for site work and 3D scanning for existing buildings to provide detailed measurements of the property, road system, and more. This drastically reduces the time of data collection in producing accurate surveys of a site.

**DESIGN PROCESS: PROGRAM VERIFICATION & PLANNING DESIGN FOR EACH PROJECT AS REQUIRED**

- Clarify roles, establish schedule, understand priorities and expectations.
- Client and team meetings to review goals and priorities.
- Meet key stakeholders, gather information.
- Faculty and student interviews; review existing spaces; identify existing conflicts.
- Develop/refine current program and develop illustrative comparison diagrams.
- Finalize program to complete conceptual design and present concepts to key stakeholders and gather input.

- Prepare budget to match program.
- Develop site planning concepts addressing the approved program elements.
- Conceive site planning concepts with building design concepts to create strong connectivity between indoor and outdoor spaces.
- Consider ADA/accessibility early to ensure requirements are seamlessly integrated into the site and building design.
- Conduct owner/architect review meetings during the process and at completion of concept design phase to confirm consensus before proceeding to schematic design.

**ARCHITECTURE/ENGINEERING – LIVE DESIGN**

- Develop schematics for interior and exterior.
- Present options on how to provide a memorable sense of place.
- Develop solutions and present three-dimensionally.
- Provide community presentations, if desired.
- Conduct a series of vision meetings and interactive workshops with staff to create a vision that includes way finding, building enhancement signage and 3D graphics that are all part of a coordinated branding message.
- Modify individual room elements to discover best solutions.
- Respect and compliment the context of the existing campus.
- Maximize usable square footage for budget.
- Identify incoming utilities and those that cannot be disturbed.
- Energy code compliance.
- Review and document existing utilities.



- Engineer for best value, user comfort and budget verification.
- Design HVAC, electrical, structural & technology concepts in accordance with program.
- Provide structural solutions to make facility flexible and structurally efficient. Integrate user's requirements and mechanical, electrical and plumbing systems.
- Develop economical solutions and value driven design.
- Biweekly coordination and quality review.
- Present detailed computer imagery for review/ approval of systems, spaces, and finishes.
- Touch points at 25%, 50%, 75%, and 95% completion phases for detailed quality review.
- Finalize construction budgets and schedules.
- Conduct Navisworks "clash detections" at 30%, 60%, 95%, and 100%.



Continuous collaboration is done throughout the project to keep the entire team involved and focused.

### COMMUNICATIONS WITH CLIENTS

With a highly knowledgeable staff, all of the individuals in project leadership roles—Principal-in-Charge, Project Manager, and Project Designer—are completely conversant with the particular challenges and requirements of K-12 facilities. The **key to working well** with the different stakeholders on a project of this type is to **understand the particular concerns of each group—to be able to address their issues.** The **administrative, education and maintenance staff** will have somewhat different but overlapping areas of interest, and it is necessary

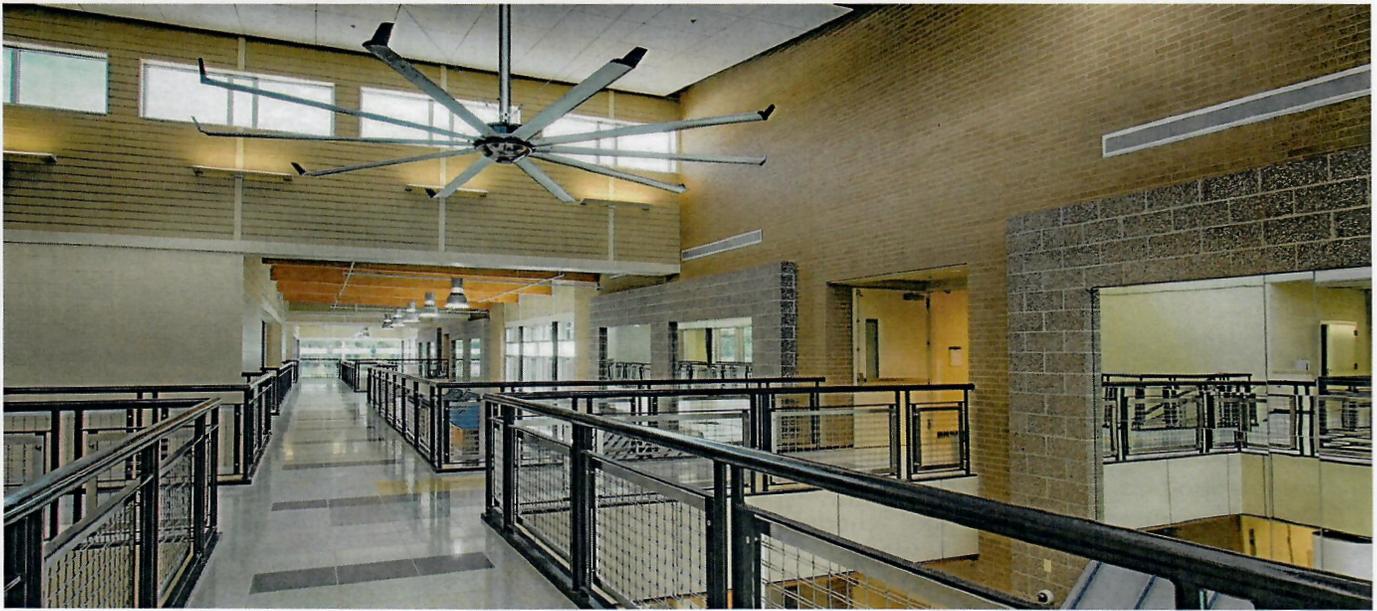
to address them each fully and convincingly. The administrative staff will naturally be interested in building a facility that meets their needs but will be **within budget and on schedule.** The entire planning and design process keep these goals in sight at every point along the way. The educational staff will be most concerned that the new facility **fully supports their activities**—that the classroom provides all of the features and flexibility to support a variety of educational programs. **Maintenance staff will be particularly concerned with maintenance issues such as the design operation, of HVAC and electrical systems and security.**

Our experience with each of these constituent groups on a multitude of projects gives us the knowledge and confidence to **speak expertly** about all of these concerns, to provide **thoughtful alternatives** to a variety of design issues, and to illustrate our discussions with highly relevant examples from prior projects.

### COLLABORATION

Our team uses a proven approach that successfully allows you to realize your objective of providing a safe, teaching environment that is efficient to operate and maintain. This approach **emphasizes owner and staff priorities** rather than those of the architect. Our team will collaborate with your staff in workshops to help establish your priorities.

Effective dialogue during workshops enables everyone involved to identify what success looks like. During each phase of design, it is critical that the design team works side-by-side in workshops with all involved user groups and departments. Expectations will be identified early, and the project scope will be clearly defined reducing starts and stops, redesign, and out-of-sequence changes. Discussing the impacts of each decision ensures that you are fully informed, and that Cumberland County ends up with the building they need and want. We facilitate consensus building with the owner, users, and public throughout the design process. Our team has an **excellent record of bringing diverse groups to a common solution** based on an easily understood design approach while helping you lead the discussions to organize priorities for design decisions. The benefit of this process is a quickly produced, excellent design backed by consensus.



MBI takes immense pride in establishing a strong design team for every project. In addition to our long standing relationships with our clients, we appreciate and enjoy working with facility players that make it happen. It is important to note that each member of the team has years of experience renovating, restoring, rehabbing, and repurposing thousands of square feet of many different building types. Our team is Building Information Modeling (BIM) capable using the Revit platform in all disciplines and is committed to sustainable design. A comprehensive list of our portfolio includes:

- Clinton High School Net Zero Classroom
- Concord Christian School – Knoxville
- Fairview Elementary School – Anderson County
- Grand Oaks Elementary School – Anderson County
- Pace Brantley School – Longwood, Florida
- Paulette Elementary School – Union County
- Rhea County High School – Evensville
- Wartburg Middle School – Morgan County
- Anderson County High School Additions & Renovations – Anderson County
- Andersonville Elementary School Addition & Renovation – Anderson County
- Bearden Elementary School Re-roof – Knoxville
- Big Ridge Elementary School Addition & Renovation – Union County
- Campbell County High School Addition & Renovation – Jacksboro
- Carpenters Middle School HVAC Renovation – Blount County
- Claxton Elementary School Addition & Renovation – Anderson County
- Clinton Senior High School Addition & Renovation – Clinton
- Coalfield K-12 Additions & Renovations – Morgan County
- Dutch Valley Elementary School Addition – Anderson County
- Lake City Middle School Additions & Renovations – Anderson County
- Luttrell Elementary School Additions – Union County
- Norris Middle School Addition & Renovation – Anderson County
- Oakdale K-12 Renovations – Morgan County
- Petros-Joyner K-8 Renovations – Morgan County
- Rhea County Middle School Conversion – Evensville
- Sharps Chapel Elementary School Additions – Union County
- Stratford STEM Library – Florida
- Wartburg Central High School Renovations – Morgan County
- Valley View Elementary School Additions & Renovations – Campbell County
- Magnolia Elementary School – Trussville, Alabama
- Cahaba Elementary School – Trussville, Alabama
- Red Bank Middle School – Chattanooga
- Hixson Middle School – Chattanooga
- Hunter Road Middle School New Campus & Classroom Expansion – Chattanooga
- Battle Academy Elementary School – Chattanooga
- East Side Elementary School – Chattanooga
- Hixson Elementary School Expansion – Chattanooga
- Snow Hill Elementary School Classroom

# ESSER FUNDED CAPITAL PROJECTS

## RHEA COUNTY SCHOOLS

RHEA COUNTY, TENNESSEE



Over the last 10 years, MBI has completed multiple projects for Rhea County Schools including construction of a new high school, middle school renovations, baseball & softball dugouts, Special Education Building, and football stadium structural analysis to name a few. Working with ESSER funds, MBI is designing cafeteria expansions at three elementaries and gym renovation at one elementary.

- **Graysville Elementary** – 1,000 SF cafeteria expansion, 2,142 SF cafeteria renovation, and 6,300 gym renovation
- **Spring City Elementary** – 1,000 SF cafeteria expansion
- **Frazier Elementary** – 1,425 SF cafeteria expansion
- **Special Education Building** – Currently under construction.

Each project is currently going into bidding. MBI is currently developing a proposal for an outdoor classroom for Rhea Central Elementary.

### CLIENT CONTACT INFO

Rhea County Schools  
Jesse Messimer, Director of Schools  
(423) 775-7812  
messimerj@rheacounty.org

### SIZE

Varies by school

### COMPLETION

Ongoing

### COST

Varies by school

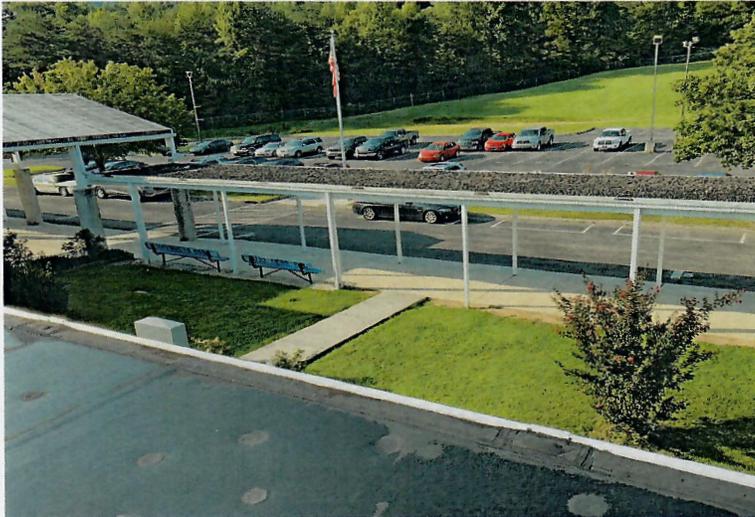
### KEY PERSONNEL

Erin Harlow  
Bill Steverson  
Steve Walker  
John Buchanan  
Nick Deal

# ESSER FUNDED CAPITAL PROJECTS

## CAMPBELL COUNTY SCHOOLS

CAMPBELL COUNTY, TENNESSEE



Existing Photos

Over the last 20 years, MBI has completed multiple projects for Campbell County Schools including multiple roof replacements across the district, structural reviews and monitoring, HVAC replacements, kitchen expansion & renovation, and auditorium renovations to name a few. Working with ESSER funds, MBI recently completed multiple roof replacements at various locations throughout the district including:

- Jellico Elementary Roof Replacement, including gutters and downspouts
- Jellico High Roof Replacement, including gutters and downspouts
- Wynn-Habersham Elementary Roof Replacement, including gutters and downspouts
- Jacksboro Elementary, Jacksboro Middle, Lafollette Middle Schools Gutters and Downspouts Replacement
- Campbell County High Field House Re-roofing

MBI is currently working with the school district on a potential gym expansion at Jacksboro Elementary and classroom reconfiguration at the Campbell County Vocational School.

### CLIENT CONTACT INFO

Campbell County Schools  
Jennifer Fields, Director of Schools  
(423) 494-2051  
jennifer.fields@ccpstn.net

### SIZE

Varies by school

### COMPLETION

Ongoing

### COST

Varies by school

### KEY PERSONNEL

Howard Waltz  
Nick Deal

# RHEA COUNTY HIGH SCHOOL

## RHEA COUNTY SCHOOLS

EVENSVILLE, TENNESSEE



MBI provided architectural and engineering design for a new 2,000 student 9-12 grade facility with renovated vocational school. At the heart of the high school is a large common area for students to gather during school hours, as well as for after school functions. The main assembly areas – gymnasium, auditorium, cafeteria and library – are directly connected to the gathering space. **The auditorium is designed as a multi-functional space. The flat floor allows it to be a performance hall, banquet space, additional cafeteria space, and for use in hosting small sporting events such as volleyball games and wrestling matches.**

The school hallways are designed with sloped corridor ceilings and angled walls to create space for motivational graphics and to create an uplifting Eagle experience. Each of the four corridors are color coded to aide in way-finding throughout the facility and easy monitoring for security. Each classroom has individual HVAC units (ductless mini splits) and is equipped with smart boards as well as built in walls of storage and teacher work stations.

As part of the new high school construction, MBI provided renovations to the old high school to be converted into an updated middle school. Renovations involved bringing the building up to code with new a fire suppression system throughout, new lighting, painting, and replacement of all the flooring. A majority of the flooring was changed to polished concrete.

### CLIENT CONTACT INFO

Rhea County Schools  
Jesse Messimer, Director of Schools  
(423) 775-7812  
messimerj@rheacounty.org

### SIZE

228,269

### COMPLETION

2013

### COST

\$25,000,000

### KEY PERSONNEL

Erin Harlow  
Bill Steverson  
Nick Deal

# CONCORD CHRISTIAN SCHOOL

## FIRST BAPTIST CONCORD CHURCH

FARRAGUT, TENNESSEE



MBI provided architectural, engineering and interior design services for the addition and renovation to First Baptist Church of Concord and Concord Christian School (CCS). CCS is a K-12 private school that is located in the two-story Student Building, which is connected to the Church's family life center.

MBI designed the addition to provide 42 new classrooms for K-10 with all of the classrooms being designed to transition into grades 11 and 12 when added in 2012. All classrooms are equipped or able to be equipped with a "Smart Board" and are completely served by wireless networks. The classrooms also feature built in storage and occupancy sensors for lighting and HVAC controls. The entire facility is served by a geothermal field located under the new soccer field. Also installed was a new TPO/white roof, RT5 and suspended indirect fluorescent light fixtures, low flow/automatic plumbing fixtures, and low volatile organic compound adhesives and paints were used throughout.

The Student Building additions include a new gymnasium that is outfitted for musical and theatrical productions. There are two performance halls for approximately 300 students each. Each performance hall has a fixed stage, a tech booth and two front projection screens. Each is capable of full volume performances simultaneously without disturbing the other.

### CLIENT CONTACT INFO

First Baptist Church of Concord  
(865) 966-9791

### SIZE

135,318 SF

### COMPLETION

2012

### COST

\$21,000,000

### KEY PERSONNEL

Bill Steverson  
Nick Deal



# CAHABA ELEMENTARY SCHOOL RENOVATION & ADDITION TO LOCAL HISTORIC HIGH SCHOOL

## TRUSSVILLE CITY SCHOOLS

TRUSSVILLE, ALABAMA

MBI was selected to renovate and expand an old historic high school into a new elementary school. The original building was constructed in the 1930s with a gymnasium added in 1960 and classroom addition in 2001. MBI renovated each area, in addition to adding 28 classrooms for Pre-K-5th grades. The overall site design was reconfigured to include a community accessible walking track and parking lot. Building features included all new door and window replacements, LED lighting, spray-foam insulation and dual-pane glazing retrofitted into entire existing 1930's building, built-in storage and natural lighting through large windows in every classroom, extensive integration of original construction features while incorporating modern technology/use patterns, metal shingles to match original appearance utilized on historic portion of building, natural stone exterior elements to match local historical monuments, light roof colors for reduced cooling loads utilized throughout project, re-constructed Portico and Cupola structures with maintenance-free materials and finishes, and multiple "flex room" classrooms for future expansion/use as needed.

### CLIENT CONTACT INFO

Trussville City Schools  
Dr. Pattie Neill, Director of Schools  
(205) 228-3001

### SIZE

63,303 SF

### COMPLETION

2011

### COST

\$5,684,500

### KEY PERSONNEL

Bill Steverson  
Erin Harlow  
Nick Deal

# HERITAGE HIGH SCHOOL SCIENCE WING RENOVATION & UPDATES BLOUNT COUNTY SCHOOLS

MARYVILLE, TENNESSEE

"The updated science labs at HHS have given our students a great opportunity to learn and grow academically with 21st century supplies and equipment...Having a college feel the students see future opportunities they have in STEM or future career path."

– Jed West, Principal, Heritage High School



As a result of a facility needs assessment, MBI was enlisted for full design services for the complete renovation of the Heritage High School's science wing. The classrooms, science labs, collaboration and staff spaces underwent complete demolition and were reimaged to provide the optimum learning experience for the students in addition to being functional for staff use. The hallway accents provide inspiration and spark creativity, bringing motivation and curiosity into the classrooms, and allowing for a vibrant learning environment where students can aim at exceeding potential!

## CLIENT CONTACT INFO

Blount County Schools  
Rob Britt, Director of Schools  
(865) 984-1212

## SIZE

11,628 SF

## COMPLETION

2020

## COST

\$1,270,000

## KEY PERSONNEL

Bill Steverson  
Phil Whitfield  
Nick Deal  
John Buchanan



The new science labs were designed to respond to the dynamic learning environment of a modern high school science program. Configurable workstations help facilitate a simple, smooth transition between lecture and lab experiment, and new laboratory equipment and innovative technologies were provided to benefit the students and teachers.



# EAST BRAINERD ELEMENTARY SCHOOL RECONSTRUCTION

## HAMILTON COUNTY SCHOOLS

CHATTANOOGA, TENNESSEE

“This has been the most challenging and also the most successful project that I’ve been involved with.”

– Justin Witt, Facilities Director  
Hamilton County Schools



East Brainerd Elementary School received extensive storm damage from a tornado in April 2020. As architect of record, MBI worked with Hamilton County Schools and other local design firms on a facility assessment and quick reconstruction efforts. Through a major collaborative effort, the school reconstruction was completed in December 2020.



### CLIENT CONTACT INFO

Hamilton County Schools  
Justin Witt, Facilities Director  
(423) 209-8514  
witt\_justin@hcde.org

### SIZE

154,436 SF

### COMPLETION

2020 (storm reconstruction)

### COST

Approx. \$21,000,000 (reconstruction)

### KEY PERSONNEL

Phil Whitfield



**Campbell County Schools**

Jeff Marlow - County Finance Director  
 (423) 562-6201  
 jeffm@campbellcountygov.com

- Campbell County High School Roof Replacement, Structural Review, HVAC Replacement, Kitchen Expansion & Renovation, ROTC facility, ADA Assessment, Track Resurfacing & Upgrades, Vocational Classrooms, and Auditorium Renovation
- Jellico Elementary Football Field Improvements & Wheelchair Lifts
- Wynn Elementary Gym Flooring
- Caryville Elementary Addition
- Elk Valley Elementary Roof Replacement
- White Oak Elementary Sidewalk Design
- Jellico High School Guard Shed
- Jellico Alternative School
- Jacksboro Elementary Gym Expansion



**Anderson County Schools**

Tim Parrott - Director of Schools  
 (865) 463-2800  
 tparrott@acs.ac

- Anderson County High School Toilet Renovation, Press Box, Netzero Classroom, Fire Alarm Upgrades, Batting Cages, and Culinary Arts Kitchen Hood
- Clinton High School Field House, Track Resurfacing, and Softball Fields
- Claxton Gymnasium Relocation
- Lake City Middle School ADA Ramp
- Grand Oaks Elementary Gym Renovation
- Norris Middle School Classroom Addition
- Clinton Middle School Gym
- Clinch River Community School



**Blount County Schools**

Rob Britt - Director of Schools  
 (865) 984-1212

- Heritage High Facilities Assessments, HVAC Renovations, Boiler Replacement, Football Stadium Structural Analysis, CTE Facility Renovations
- William Blount High Facilities Assessment, Science Lab Renovations, Football Stadium Structural Analysis, CTE Facility Renovations
- Eagleton Elementary Boiler Replacement
- Rockford Elementary HVAC Replacement, Gym Evaluation
- Carpenters Middle HVAC Replacement
- Eagleton College and Career Academy

MBI has also completed multiple projects ranging from new construction to small renovations with the school districts in Rhea County, Hamilton County and Trussville, Alabama. Contact information for each district has been provided in the previous project pages.

# PAST PERFORMANCE IN MEETING DEADLINES



Each week MBI leadership and project managers met to review each project schedule and key dates for office coordination. This allows us to review individual task assignments and also gives the ability to adjust manpower as required to ensure compliance with key dates and project deadlines.

MBI has an established track record of meeting schedules with well-defined project and business management systems. We are an established practice with ample resources and staff to complete a project of this scope. This project will be a perfect fit for our expertise and qualifications, and works easily into our current workload, as many of our major projects are transitioning from design to construction. Our staff members identified in this proposal are ready to being work upon notice to proceed.



CUMBERLAND COUNTY, TENNESSEE

5-21-121. Conflicts of interest.

(a)

(1) The director, purchasing agent, members of the committee, members of the county legislative body, other officials of the county, members of the board of education, members of the highway commission, and employees of the finance department and purchasing department shall not have a direct interest in the purchase of supplies, materials, equipment, or contractual services for the county. As used in this subdivision (a)(1):

(A) "Controlling interest" means sufficient ownership in a business or company to control policy and management, including the ownership or control of the largest number of outstanding shares owned by any single individual in a business or company; and

(B) "Direct interest" means a contract with a person personally or with a business in which the person is the proprietor, a partner, or the person having the controlling interest in the business.

(2) Such persons shall not have an indirect interest in the purchase of supplies, materials, equipment, or contractual services for the county unless the person publicly acknowledges the interest. A person who is not a member of a governing body and who is required to publicly acknowledge an indirect interest must do so by reporting the interest to the office of the county mayor to be compiled into a list that must be maintained as a public record. As used in this subdivision (a)(2), "indirect interest" means a contract in which a person is interested, but not directly so, and includes contracts where the person is directly interested and is the sole supplier of goods or services in the county.

(b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Receipt is acknowledged and confirmation of compliance with the statute is hereby affirmed:

Company Name: MBI Companies Inc.

Authorized Representative Signature: 

Print Name & Title: William B. Steverson, President

Date: April 14 2022

\*\*\* Current through 2017 Regular Session (Chapter 493). \*\*\*

Title 12 Public Property, Printing And Contracts  
Chapter 12 Iran Divestment Act

Tenn. Code Ann. § 12-12-106 (2017)

**12-12-106. List of persons engaging in investment activities in Iran -- Ineligibility to contract with state.**

(a) (1) No more than one hundred twenty (120) days after July 1, 2016, the state chief procurement officer shall publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105. The list, when completed, shall be posted on the state's web site.

(2) The chief procurement officer shall update the list every one hundred eighty (180) days, using credible, freely available, public information regarding the persons or entities described in subdivision (a)(1).

(3) Before finalizing an initial list or an updated list, as reasonably practicable, the chief procurement officer shall do all of the following before a person is included on the list:

(A) Provide ninety (90) days' written notice of the chief procurement officer's intent to include the person on the list, if the state is reasonably able to provide the written notice by electronic communication or through the U.S. postal service. The notice shall inform the person that inclusion on the list would make the person ineligible to contract with the state. The notice shall specify that the person, if it ceases its engagement in investment activities in Iran, may be removed from the list.

(B) The chief procurement officer shall provide a person with an informal opportunity to comment in writing that it is not engaged in investment activities in Iran. If the person demonstrates to the chief procurement officer that the person is not engaged in investment activities in Iran, the person shall not be included on the list. Nothing in this section requires a contested case hearing as set forth in the Uniform Administrative Procedures Act, compiled in title 4, chapter 5. A person contesting being placed on the list described in subsection (a) shall exhaust all administrative remedies provided in this section prior to the initiation of any judicial review of being placed on such list.

(4) The chief procurement officer shall make every effort to avoid erroneously including a person on the list.

(b) A person that is identified on a list created pursuant to subsection (a) as a person engaging in investment activities in Iran as described in § 12-12-105, is ineligible to contract with the state.

(c) Any contract entered into with a person that is ineligible to contract with the state shall be terminated by the state.

**HISTORY:** Acts 2016, ch. 817, § 1.

“By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.”

**Company Name:**

MBI Companies Inc.

**Authorized Representative Signature:**

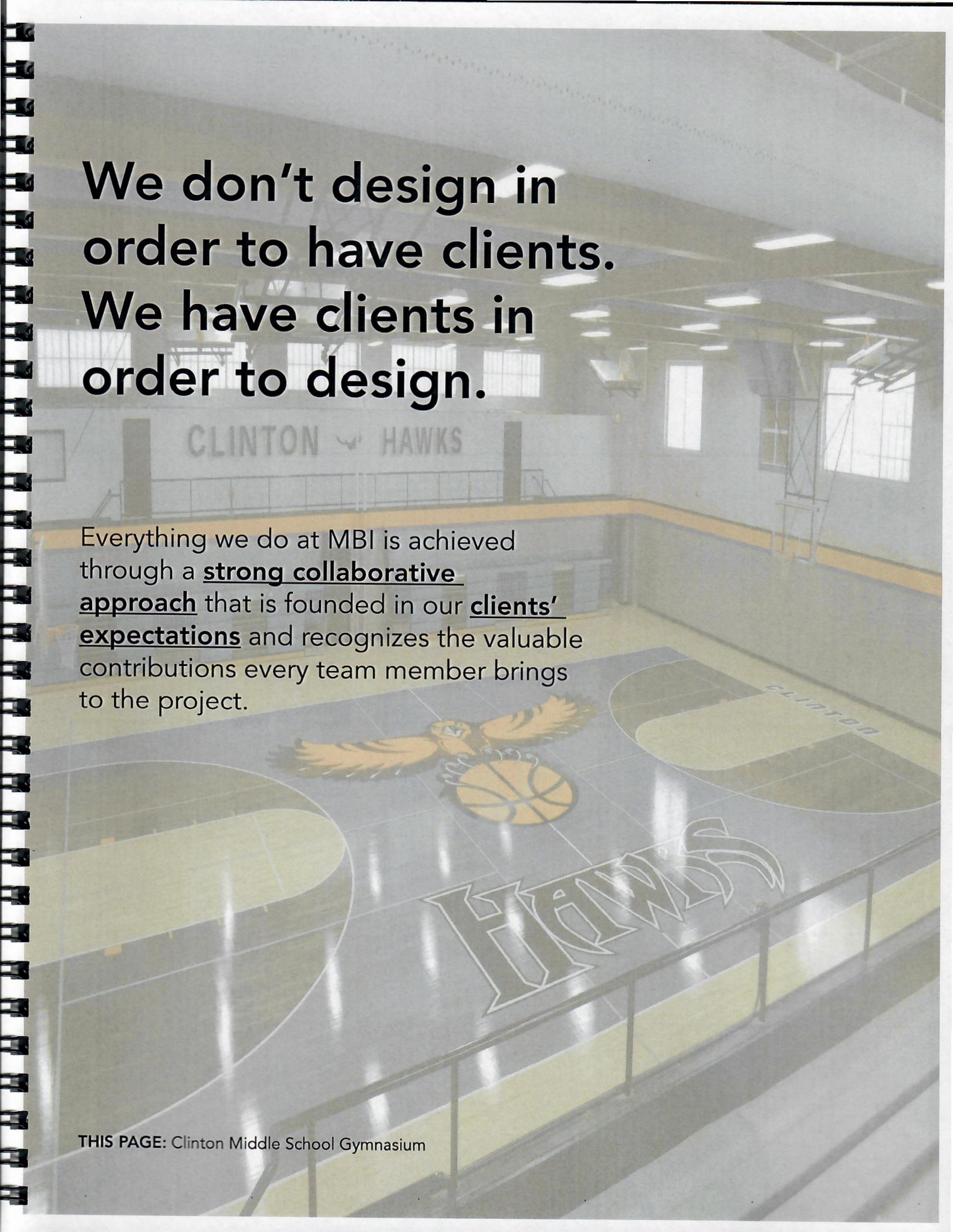


**Print Name & Title:**

William B. Steverson, President

**Date:**

April 14, 2022



**We don't design in  
order to have clients.  
We have clients in  
order to design.**

Everything we do at MBI is achieved through a **strong collaborative approach** that is founded in our **clients' expectations** and recognizes the valuable contributions every team member brings to the project.

**RFQ FOR A/E SERVICES FOR ESSER FUNDED CAPITOL PROJECTS**  
**RESPONSE DUE 4-14-22**

**QUALIFICATIONS FOR  
CUMBERLAND COUNTY DEPARTMENT OF FINANCE**



April 14, 2022

Mr. Nathan Brock  
Cumberland County Finance Director

RE: Qualifications for A/E Services for Board of Education  
ESSER Funded Capital Projects

Dear Mr. Brock:

In response to your Request for Qualifications for Architectural/Engineering Services for ESSER Capital Projects, OLG Engineering submits the attached qualifications.

OLG is a leading provider of planning, design and construction oversight services for educational applications. We are a full-service professional services company. In addition to mechanical and electrical engineering, our services also include architecture, civil engineering, structural engineering, construction inspection, and construction management.

We bring to Cumberland County Department of Finance a team who has worked together for almost 30 years on small- and medium-sized task orders for school systems. Our engineer-led multi-disciplined team provides Cumberland County Department of Finance with unique capabilities. Our "engineer's perspective" results in cost savings, practical solutions to complex problems, and robust building systems configured for the long haul.

In addition, OLG has experience with ESSER-Funded Capital Projects. We have recent experience providing ESSER projects for MNPS, Dickson County, Coffee County, and other systems.

We affirm that we are in compliance with Tennessee Code Annotated 5-21-121 and Tennessee Code Annotated 12-12-106 (we have included signed copies).

We look forward to discussing with you our interest and qualifications to provide these services for Cumberland County!

Sincerely,



Dean Oliver, PE  
Principal Mechanical Engineer

**SECTION ONE**

**NAME, ADDRESS &  
BRIEF DESCRIPTION**

## SECTION ONE - NAME, ADDRESS, & BRIEF DESCRIPTION OF THE FIRM

### **Name and Address**

Oliver Little Gipson Engineering, Inc. (OLG)  
301 Industrial Blvd.  
Tullahoma TN 37388  
931.454.9940  
www.olgengineering.com

### **Brief Description of the Firm**

OLG is a leading provider of planning, design and construction oversight services for educational applications. OLG brings experienced personnel in the fields of Architecture; Mechanical, Electrical, Plumbing engineering; Design/Build; Project and Construction Management. Our team has a vast array of experience with education projects from small renovations and assessments to new schools and major expansions. We look forward to providing our expertise in the design and construction of miscellaneous projects for Cumberland County Department of Finance.

Mission Statement: OLG provides our clients with innovative solutions with an emphasis on quality, integrity, costs, responsiveness, and timeliness. Our professionals are in the forefront of technologies, client-dedicated, and uphold the highest professional standards in the practice of engineering. It is our intent to become established leaders in the professional services we provide.

How We Do Business: The success of our clients, as it relates to the services, we provide to them, is the ultimate measure of our success as a company. OLG is a service-driven, problem-solving firm that partners with our clients to understand the client's needs and to provide the most cost effective and practical solutions possible. Our focus begins by acquiring a full understanding of our clients' goals and objectives and ends with completed projects that contribute in making our clients successful.

The Client Team Partnership: OLG considers our clients to be more than just the people with whom we do business; they are our valued partners. Our professionals understand that each client and every project have a unique set of needs and constraints. We make every effort to listen to our client's needs and recognize what is individually important to them. In each partnership our team works responsibly and efficiently to evaluate how to translate gathered information into a successful project solution. Our goal is to design solutions and facilitate their implementation to help our clients turn dreams into reality.



## **SECTION TWO**

# **KEY PERSONNEL RESUMES**



## Dean Oliver, PE

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### Principal-in-Charge, Project Manager

Dean has over 30 years of design and construction experience and will serve as principal and Project Manager conducting in-house project coordination meetings with the engineering design team and interfacing with the project team. He will set engineering design direction for the engineering team members and ensure that engineering team members are aware of design changes or issues requiring design input. Dean will perform Quality Control reviews for the engineering team to ensure successful completion.

Dean has a multi-tiered level of experience, covering a very diverse range of projects stemming from his past experience as Special Systems Engineer at NASA's Marshall Space Flight Center in Huntsville, AL. He has extensive experience designing new construction, renovations, and additions for churches, large educational campuses, institutional facilities and industrial plants.

#### Key Project Experience

Dean has led several projects as principal with OLG Engineering. Most recently Dean led the construction management and design for the renovation and expansion of Franklin Farmers Co-op, which included office and showroom renovation (20,000 SF) and the addition of a 20,000-SF pre-engineered metal building. It is scheduled to be completed in November of 2016.

Dean also led the design-build expansion at Winchester Christian Academy. The project expanded the middle school and was completed in the summer of 2018. Dean is presently developing a master plan for the new WCA High School.

### Education

**B.S. Mechanical Engineering**

### Licenses

AL, AZ, AR, CA, CO, CT, DC, DE, FL, GA, IA, IL, IN, KS, KY, LA, ME, MD, MI, MN, MS, MO, NE, NH, NM, NC, OH, OR, PA, RI, SC, TN, TX, VT, VA, WA, WV, WY.

### Project List

**Coffee County Central High School Renovations (ESSER)**

Manchester, TN, \$1 million

**Winchester Christian Academy 5th thru 8th Grade Expansion**

Winchester, TN \$250,000

**Pelham Elementary Classroom Addition**

Pelham, TN, \$650,000

**ERPUD Compressed Natural Gas Fueling Station**

Tullahoma, TN, \$650,000

**George Dickel Warehouse "N,"**

Tullahoma, TN, \$3.5 million

**Jack Daniels Granary Expansion**

Lynchburg, TN, \$2 million

**George Dickel Warehouse "O"**

Tullahoma, TN, \$3.5 million

**Franklin Farmers Co-op**

Decherd, TN \$3.5 million

**Mt. Ararat Baptist**

80,000 SF expansion, \$5M

**First Baptist Guilford**

75,000 SF addition, \$13M

**Franklin Ave. Baptist**

120,000 SF, \$30M

**Midway Presbyterian**

7500 SF addition, 17,850 renovation, \$7M

**Jack Daniels New Distillery**

Lynchburg, TN, \$46 million



## Tim Little, PE

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### Lead Mechanical Engineer

Tim has over 30 years of Mechanical Engineering experience in new construction and renovation efforts. He routinely designs water supply, sanitary systems, water heating, storm, laboratory gas, medical gas, and HVAC systems for religious, governmental, commercial, industrial, institutional, educational, and medical facilities.

His responsibilities encompass HVAC load calculations, code reviews, water/waste systems calculations, piping sizing and layouts, equipment selections, and construction administration. He is experienced using Trace 700 for both HVAC load calculations and energy modeling and AutoCAD including BIM Revit. He is creative and has the ability to handle multiple projects from planning through execution. He has strong coordinating, planning and problem solving abilities and is able to work under pressure in time-sensitive, fast-paced environments. Tim's design expertise in mechanical HVAC and plumbing systems includes energy efficient VRF and geothermal systems, 4-pipe chiller/boiler, medical gases and hydronic. His design approach considers economics to support the customer's budgetary and time constraints, while maintaining compliance with applicable Code requirements.

### Education

**B.S. Mechanical Engineering**

### Licenses

AL, NC, NY, TN-10942, NV,  
IA, NE, CO

### Project List

**Metro Nashville Public Schools HVAC Upgrades (Multiple)**

Nashville, TN, +\$100 million

**Hendersonville HS Addition & HVAC Renovation**

Hendersonville, TN, \$9 million

**Dickson County Schools (Multiple Construction, Additions, MEP Upgrades)**

Dickson, TN, +\$50 million

**Moore County HS Addition & Renovation**

Lynchburg, TN \$15.8 million

**Metro Nashville Public Schools (ESSER)**

Nashville, TN, \$350 million

**Macon County Schools (ESSER)**

Lafayette, TN \$596,000

**Tennessee Army National Guard RC HVAC Upgrades**

Columbia, TN \$1.7 million

**Knoxville Sutherland National Guard RC Renovation**

Knoxville, TN, \$5.5 million

**Tennessee Rehabilitation Center - Smyrna - Campus System Upgrades**

Smyrna, TN, \$3.5 million

**Franklin Ave. Baptist**

New Orleans, LA \$30M

**Temple Baptist Church Addition**

White House, TN, \$4M



# Tony Gipson, PE

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## Lead Electrical Engineer

Tony has over 30 years of experience in the design, operation, maintenance, and troubleshooting of electrical, instrumentation, and control systems. This experience includes the design of power distribution systems (including essential electrical distribution for medical facilities), lighting, fire alarm systems, lightning protection systems, nurse call, and intercom systems. His power distribution design experience also includes the integration of generator systems to provide either full or partial power back-up for a facility, and the design of photovoltaic systems. He also has design experience with control systems including PLCs, computer based systems, and distributed control systems. He is also proficient in performing coordination studies, calculating fault currents, and performing arc flash studies for electrical distribution systems.

Tony's designs have included educational, religious, medical, institutional, judicial, retail, industrial, and commercial facilities. His designs implement components to increase energy efficiency to reduce the facility operating cost while trying to minimize any initial cost.

## Education

**B.S. Electrical Engineering**

## Licenses

AL, AZ, AR, CO, CT, DC, DE, FL, GA, IA, IL, IN, KS, KY, LA, ME, MD, MI, MN, MS, MO, NE, NH, NM, NC, NJ, OH, OK, OR, PA, RI, SC, TN, TX, UT, VT, VA, WA, WI, WV, WY

## Project List

**Metro Nashville Public Schools (ESSER)**

Nashville, TN, \$350 million

**Macon County Schools (ESSER)**

Lafayette, TN \$596,000

**Moore County HS Addition & Renovation**

Lynchburg, TN \$15.8 million

**Jack Daniels New Distillery**

Lynchburg, TN, \$46 million

**ERPUD Compressed Natural Gas Fueling Station**

Tullahoma, TN, \$650,000

**Franklin Farmers Co-op**

Decherd, TN \$3.5 million

**Jack Daniels Granary Expansion**

Lynchburg, TN, \$2 million

**Mt. Ararat Baptist**

80,000 SF expansion, \$5M

**First Baptist Guilford**

Columbia, MD, \$13M

**Franklin Ave. Baptist**

New Orleans, LA, \$28M

**Midway Presbyterian**

7500 SF addition, 17,850 renovation, \$7M

**Knoxville Sutherland National Guard RC Renovation**

Knoxville, TN, \$5.5 million



## Education

**B.S. Electrical Engineering**

# Mark Allen Friedman

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## Senior Electrical Engineer

Mr. Friedman has over 30 years' experience in the design, operation, maintenance, and troubleshooting of electrical power systems, building power and lighting systems. This experience also includes work with large high-voltage transformers up to 161 kV and 120MVA. Mr. Friedman also has experience in backbone data cabling, solar photovoltaic systems ranging from 20kW to 1MW, lightning protection, and fire and security systems. Mr. Friedman developed this expertise while pursuing his bachelor's degree in Electrical Engineering. Experiences that can only be gained while involved in hands on supervision of testing large Electrical Power Systems provide Mr. Friedman with an in-depth knowledge of testing and installation practices as well as a unique insight into working with multi-tiered contractor groups.

Mark's designs have included educational, religious, medical, institutional, judicial, retail, industrial, and commercial facilities. His designs implement components to increase energy efficiency to reduce the facility operating cost while trying to minimize any initial cost.

## Project List

### **Battlecreek Elementary School**

Spring Hill, TN, \$24.2 million

### **Battlecreek Middle School**

Spring Hill, TN, \$33.5 million

### **Franklin Farmers Co-op**

Decherd, TN \$3.5 million

### **Burns Middle School**

Burns, TN, \$27.4 million

### **Metro Nashville Public Schools (ESSER)**

Nashville, TN, \$350 million

### **Moore County HS Addition & Renovation**

Lynchburg, TN \$15.8 million

### **Coffee County Central High School (ESSER)**

Manchester, TN, \$1 million

### **North Middle School**

Decherd, TN, \$20 million

### **South Middle School**

Cowan, TN, \$19 million

### **Lincoln County Jail**

Fayetteville, TN, \$8 million

### **Jack Daniels New Distillery**

Lynchburg, TN, \$46 million

### **Mt. Ararat Baptist**

80,000 SF expansion, \$5 million

## **STEVEN D. BILLINGSLEY, AIA, LEED AP, *PRINCIPAL***



### **EDUCATION**

University of Tennessee, Knoxville, TN  
Bachelor of Architecture, With Honors, 1979

### **EMPLOYMENT**

BILLINGSLEY/ARCHITECTURE, *Principal*  
Chattanooga, Tennessee  
1990—Present

Artech Design Group, Inc., *V.P., Project Architect*  
Chattanooga, Tennessee  
1986—1990

Harrison Gill and Associates, Inc., *Project Architect*  
Chattanooga, Tennessee  
1981—1986

Zales Corporation, *Store Planning*  
Dallas, Texas  
1979—1981

### **PROFESSIONAL MEMBERSHIPS**

American Institute of Architects (AIA)  
U.S. Green Building Council (USGBC)  
Leadership in Energy and Environmental Design (LEED AP)  
National Council of Architectural Registration Board (NCARB)  
National Trust for Historic Preservation

### **LICENSURE**

BILLINGSLEY/ARCHITECTURE is licensed to practice in the following states:  
AL, AR, FL, GA, IL, IN, KY, LA, MD, MO, MS, NC, OH, PA, SC, TN, TX, VA.  
Additionally, BILLINGSLEY/ARCHITECTURE may practice in most other states through reciprocity.

## **KELLEY HUTCHINGS, AIA, ARCHITECT**



### **Education**

Clemson University, Clemson, SC  
Master of Architecture, 2003  
Clemson University, Clemson, SC  
Bachelor of Arts, Design, 2001

### **Representative Projects**

#### *Dressler Automation, New Construction*

New office structure including office area, conference rooms, break room, restroom facilities and outdoor spaces. *Chattanooga, TN*

#### *Fort Oglethorpe Recreation Center, Renovation & Addition*

Conversion of an existing manufacturing facility to house basketball and other sports facilities, addition of offices, concessions, and restroom facilities.  
*Fort Oglethorpe, GA*

#### *Chattanooga Zoo at Warner Park, Remodel & New Construction*

Giraffe Barn and Giraffe Exhibit Yard for both housing and viewing of new giraffe arrivals at the zoo. *Chattanooga, TN*

#### *Galen Medical Administration Building, Renovation*

### **Professional Memberships**

American Institute of Architects (AIA)

### **Licensure**

South Carolina, Tennessee

## **DAN WOOD, ASSOCIATE AIA, *PROJECT MANAGER/DESIGNER***



### **Education**

University of Tennessee, Knoxville, TN  
Master of Science, Civil Engineering, 1986  
University of Tennessee, Knoxville, TN  
Bachelor of Architecture, with Honors, 1985

### **Representative Projects**

Chattanooga Zoo at Warner Park, *Remodel & New Construction*

Giraffe Barn and Giraffe Exhibit Yard for both housing and viewing of new giraffe arrivals at the zoo. *Chattanooga, TN*

Miller's Ale House, *Remodel*

Remodel of interior and exterior of three existing restaurants to conform to corporate standards. Includes dining rooms, kitchen, restrooms, and exteriors.  
*Chattanooga, Murfreesboro, and Franklin, TN*

Mueller Plant, *Remodel*

Phase One to refurbish/remodel portions of a manufacturing facility. This phase includes ADA compliance/update of restrooms, remodel of locker rooms and breakroom.  
*Chattanooga, TN*

### **Professional Memberships**

American Institute of Architects (AIA), Associate



## **SECTION THREE**

# **ABILITIES & QUALIFICATIONS**

## SECTION THREE - ABILITIES & QUALIFICATIONS

OLG provides highly respected, comprehensive architecture and engineering, with a portfolio that showcases our extensive work on education projects for school systems throughout the Southeast region. Clients include Metro Nashville Public Schools, Coffee County Schools, Dickson County Schools, and many others. In addition to our education work, OLG provides services the US Army, NASA, USAF, and many commercial and industrial projects, including Jack Daniel's, Bulleit and the George Dickel Distilleries. The company has successfully executed a variety of complex projects in over 40 states.

We address your evaluation criteria below:

### **Specialized Experience, Qualifications and Technical Competence of the Firm, Its Principals, Project Manager, and Key Staff**

We bring to Cumberland County Department of Finance a team who has worked together for almost 30 years on small- and medium-sized task orders for school systems. Our engineer-led multi-disciplined team provides Cumberland County Department of Finance with full capabilities with one phone call. We have many examples of multi-disciplined projects that we were the prime designer and other services (architecture, civil and structural engineering, etc.) were subcontracted under us. Our "engineer's perspective" results in cost savings, practical solutions to complex problems, and robust building systems configured for the long haul.

In addition, OLG has experience with ESSER-Funded Capital Projects. We have recent experience providing ESSER projects for MNPS, Dickson County, and Coffee County.

See Section 2 for resumes of our Project Manager and key staff.

### **Approach to Projects of the Type Described in the RFQ**

Cumberland County Department of Finance will have access to an experienced team of engineers and architects who understand the nature of these projects and who will therefore accomplish them quickly, with minimal disruption to school and administrative activities, and within budget. By being in tune with the fact that the purpose of these small projects is to fix small or urgent issues, we will not be looking for ways to expand the scope ("scope creep") or grow the fee. OLG will work as an extension of your staff to accomplish your small and urgent tasks.

The various projects for Cumberland County will be completed on time and within budget by OLG. We are confident in achieving these outcomes based on our previous experience on ESSER and educational projects as well as our approach to successful small-project completion. This approach is based on dedicated project staffing and long-term successful relationships among our multi-disciplined A/E team.

OLG proposes to lead the design team in partnership with Billingsley Architecture and BACE Structural Engineers. Our general approach to the proposed scope of projects follows these steps:

- 1) meeting with Cumberland County to identify program requirements and goals,
- 2) completing necessary ESSER documentation at each step along the way to comply with federal requirements,
- 3) documenting and analyzing the existing building and utility infrastructure,
- 4) guiding the design process with periodic meetings and visualization presentations,
- 5) generating construction documents,
- 6) assisting with bidding and negotiating, and
- 7) providing construction administration to create a cohesive building project that serves Cumberland County's needs for the next several decades.

## SECTION THREE - ABILITIES & QUALIFICATIONS

Our team of professionals have worked together consistently for nearly 30 years and we have a track record of sensitivity to the needs of institutional building ownership and sustainable design to assist you on these projects. Building new schools and upgrading existing facilities, teaching environments, and learning opportunities for its students is a major undertaking for Cumberland County. OLG understands the gravity of this ambition. While the school facilities themselves are just part of the equation, we understand the costs of long-term institutional facilities operation.

Our team has a long track record of providing sustainable and maintainable designs for K-12 schools. Systems and utility operating costs drive the long-term facility budgets supported by Cumberland County. We design with a priority on maximizing the use of our building designs over decades through the use of low-maintenance systems and durable material selections. We also offer flexibility with regard to project delivery systems from the traditional design-bid-build method to the design-build process with the Contractor on board at the outset of the project.

We bring these specializations to Cumberland County's ESSER projects:

Integration of Technology. The integration of technology has greatly enhanced the ability for both students and staff to access information and is now critical to the teaching environment. OLG excels in integrating these systems into the building infrastructure and planning for growth of these systems through early collaboration and planning with Cumberland County's technology vendors as early as the programming phase of the project. Creating safe and secure environments that engage the individual student and stimulate the mind is a critical first step toward inspiring students to embrace the educational opportunities provided by Cumberland County. It is our goal to design educational environments that act as the backdrop to foster the moments that students will carry forward, defining ambitions, aspirations, and evolving character.

Low Maintenance, Low Operational Costs. Designing facilities that function with low-maintenance low-operational-cost systems is paramount to preserving Cumberland County funding for use in Staffing, Teaching Tools and Student Education. Our benefit to Cumberland County resides in understanding the needs of the K-12 School system, using a common sense approach to maximizing the value of front-end expenditures and designing low-maintenance facilities with flexibility in our building infrastructure to minimize future building adaptation cost to accommodate the ever improving educational environments Cumberland County continues to offer.

Staying in the Budget. All design is useless if it cannot be executed or be built within the established project budget. Communication is a key component in design and construction of our projects. It is the single most critical item to the execution of our designs. From the programming phase with Cumberland County to the construction of the building with the Contractor, OLG's experience in coordinating multi-discipline projects and precision in our clarity of communication consistently culminates in successful projects. Function, aesthetic, budget, constructibility and sustainability must all be weighed throughout the process to ensure success.

### **Capacity and Capability to Perform the Work**

OLG has more than 25 employees located in our Tullahoma and Nashville offices. Our current workload and staff allocation processes allow us to provide priority services to Cumberland County. In addition, our team includes the services and additional capacity of Billingsley Architecture and BACE Structural.

### **Past Performance Record**

See Sections 4 and 5 for examples of our project experience as well as references. We welcome Cumberland County's inquiries as to our past performance record.

### **Familiarity with local permitting and the project's environmental / local conditions:**

OLG has not yet completed any design projects with Cumberland County Schools; however, we have looked at options for support of the Maintenance Department at various times. OLG has also been a partnering member with other entities on projects within Crossville and Cumberland County for commercial, religious, and other efforts throughout the years. With the Educational Occupancy consideration for school work as being considered, these projects would typically fall under the Tennessee State Fire Marshall's Office (SFMO) and their authority as the primary with local coordination and review. OLG has successfully submitted and received approval on over 200 projects through the SFMO's office, most being Educational for support of schools, but others include Institutional, State of Tennessee and Tennessee Board of Regents Projects. We routinely coordinate with the SFMO in preliminary stages of projects to assure the most direct approach with project considerations. Additionally, OLG parallel-coordinates any particular projects with the local authorities whether City or County level to assure their concerns and requirements are met also. Selected projects we have completed in Cumberland County include:

- Chess Federation
- Cumberland County Archives (HVAC)
- Hospital Floor Remodel
- Various Retail/Commercial projects



**SECTIONS FOUR & FIVE**

# **PROJECT EXPERIENCE & REFERENCES**

### **ESSER Experience**

OLG has provided design and construction documents for multiple projects funded through the ESSER program. These projects have been through Metro Nashville Public Schools, Macon County Schools, Warren County, and Coffee County Schools. We have also been in discussions with other Systems for possible project elements and associated needs. Projects included with the ESSER efforts have primarily been HVAC upgrades to address Indoor Air Quality, but others have been provided for addressing overcrowding and educational space accommodations.

Example projects include complete HVAC system replacements with Dedicated Outside Air Systems (DOAS), classroom level HVAC systems, incorporation of Energy Recovery Ventilation both at classroom and DOAS level, boiler and chiller replacements and similar work. All of the HVAC and mechanical elements included the associated Electrical design components also. Where existing HVAC systems are re-purposed, Ventilation Air quantities have been addressed to provide proper Code ventilation levels for the affected areas, equipment services and refurbished and similar work. Project sizes for the ESSER efforts have typically ranged from \$100,000 where smaller schools or elements may have been included up to \$1.5M-\$2M, but are not limited size, but directed to the particular facility or School System and their particular needs.

With these ESSER Projects, approximately 15 have been bid with their respective Davis Bacon Wage Rate requirements and are under contract at Metro Nashville Public Schools, seven projects in Macon County, plus another three in Warren County. All designs have been reviewed and/or coordinated for Tennessee State Fire Marshall's Office as required for the determined scope.

**References**

ESSER

Zach Moore - MNPS  
1417 Murfreesboro Pike  
Nashville, TN 37217  
(615) 922-3020

Jonathon Eads – MNPS  
P.O. Box 196300  
Nashville, TN 37219  
(615) 922-3020

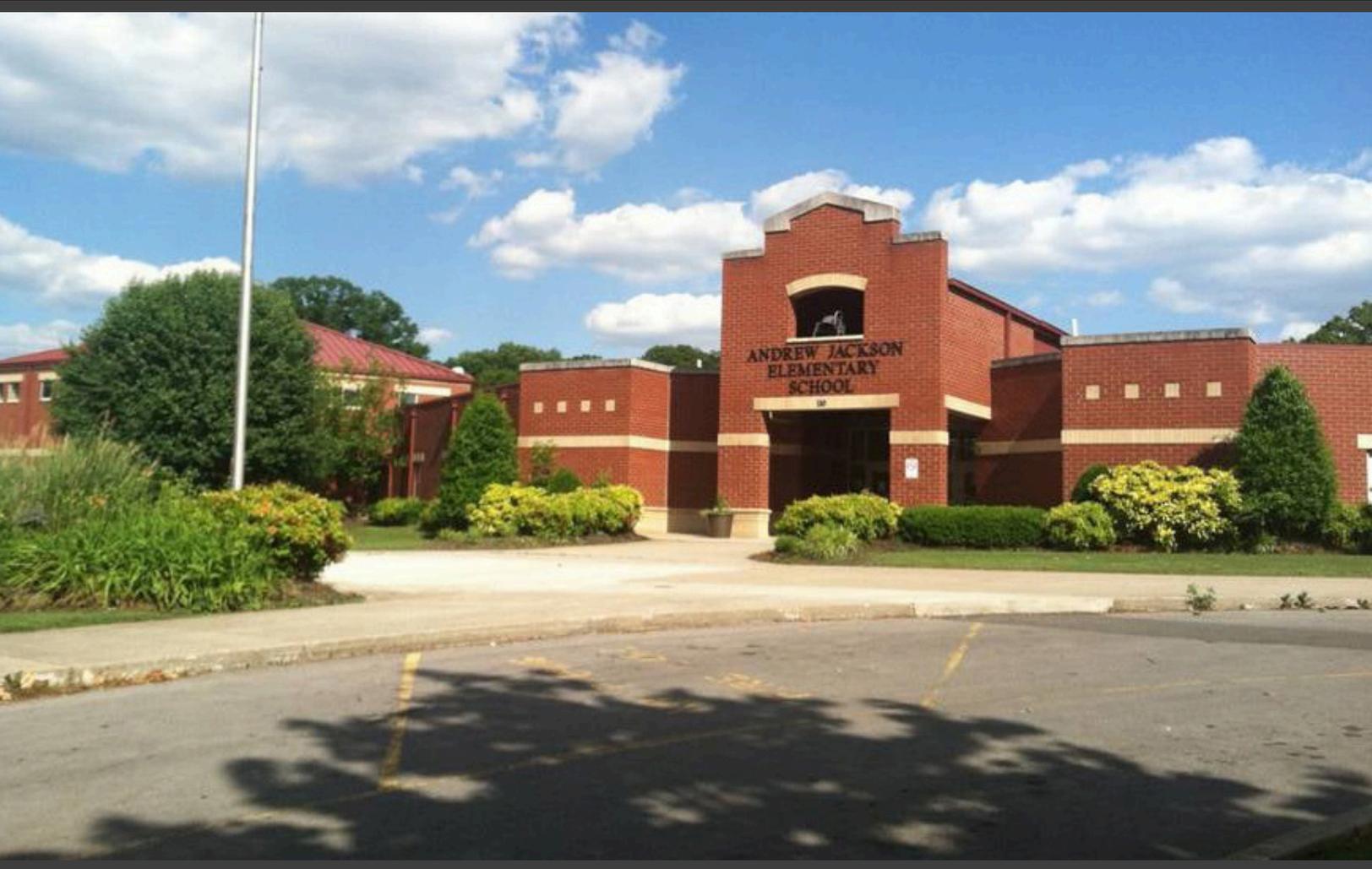
Randy Robinson – Macon Co.  
401 Meador Drive  
Lafayette, TN 37803  
(615) 666-4970

Other References

Gerald Clifton – Dickson County  
113A Sylvis Road  
Dickson, TN 37055  
(615) 740-5934 Ext. 22399

Jeff Bryant – Fayetteville City Schools  
110 A South Elk Street  
Fayetteville, TN 37334  
(931) 433-5542

Jason Ray – Tullahoma City Schools  
510 South Jackson Street  
Tullahoma, TN 37388  
(931) 454-2600



**Andrew Jackson Elementary is one of approximately 15 ESSER funded HVAC Upgrades for Metro Nashville Public Schools**

This project included the replacement of 34 water source heat pumps with new high efficiency units. Three packaged rooftop units were also replaced, and two of the packaged unit systems were converted from VVT to true VAV for improved energy efficiency and classroom temperature control.

Nine new dedicated outdoor air systems with exhaust energy recovery were added to provide required ventilation to all occupied spaces more efficiently. The existing condenser water pump was replaced with new redundant pumps.

The existing building control system was expanded to schedule, operate, and monitor all replacement and new equipment.



Client: Metro Nashville Schools | Various stages of completion

## Example MNPS MEP Maintenance

- Whites Creek High School HVAC Renovations
- Glenclyff Elementary School HVAC Renovations
- Charlotte Park Elementary School HVAC POD Renovations
- Eakin Elementary Boiler Replacement
- Two Rivers Middle School Electrical Upgrades
- Cane Ridge High School
- Cockrill Elementary School Fire Alarm Upgrades
- Alex Green Elementary School HVAC
- Hunters Lane High School Plumbing Upgrades

In addition to our current maintenance projects, Metro Nashville has renewed a 5 year contract with OLG Engineering with an emphasis on using ESSER funding to upgrade or replace existing systems. By making a few changes, these systems will work more efficiently to maintain health in indoor learning systems.



# Coffee County

## CENTRAL HIGH SCHOOL

### Scope of Work

OLG provided provided design and construction support services for the creation of six new classrooms and upgrading eight restrooms to meet ADA standards. This \$1 million project is being funded by the Federal ESSER Program. The renovation effort is to be completed the summer of 2022.



Lafayette Elementary School



Macon Co. High School & Macon Co. Jr. High School



Red Boiling Springs School



**Macon County School District | Project to begin Summer 2022 | \$596,000**



### **HVAC Upgrades**

- Fairlane Elementary School
- Central Elementary School
- Westside Elementary School
- Red Boiling Springs School
- Lafayette Elementary School
- Macon County Jr. High School
- Macon County High School

**SECTION SIX**

**ADDITIONAL PROJECT  
EXPERIENCE AND  
SIGNED AFFIRMATIONS**



Client: Tennessee Board of Regents | \$8.5 million | Completed 2020 | 37,000 SF

### **Key Attributes**

- 37,000 square feet of technology training space
- OLG provided A&E services as well as Construction Administration
- OLG assisted with the successful application for \$2 million in additional funding for an additional 5,000 square feet of space

OLG Engineering provided complete architectural and engineering services for a new applied technology educational facility. OLG led the overall design and was responsible for all disciplines, including Architecture and Civil, Structural, and MEP engineering. OLG also led the Construction Administration portion of the project.

### **Funding**

The new facility was grant-funded through the Tennessee Economic and Community Development Agency and the US Economic Development Agency (USEDA). After the project design and bidding was underway, OLG assisted with the successful application for an additional \$2 million grant from the USED A, allowing for a 5,000-square-foot addition to the overall project.

### **Architectural Services**

The facility provides 36,000 square feet of space for technical training in aviation technology, industrial technology, nursing, information technology, and many more. OLG was responsible for architectural programming through design documents.

### **Mechanical and Electrical Systems**

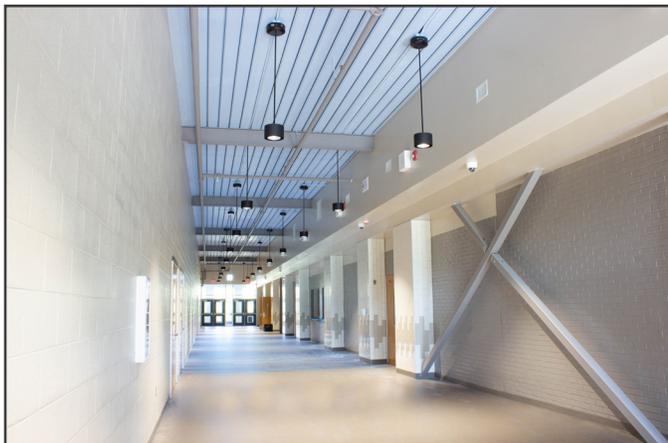
HVAC for the building was provided with dedicated high efficiency conventional rooftop units for each program space along with the central administrative spaces. The facility included central power distribution and bus duct considerations throughout the Lab spaces to allow versatility and flexibility in training and lecture program upgrades as the vocational programs may need to adapt and evolve for the future.

The facility was equipped throughout with high efficiency LED lighting for both indoor and outdoor elements. Lighting controls were implemented throughout to maximize energy efficiency. The electrical design also included a fire alarm system, Local Area Network, and an intercom system.controls.





Client: Moore County Schools | Completed 2020 | \$16 million | 110,000 SF



OLG Engineering led the overall design responsibilities for all disciplines including Civil, Structural, and Architectural for this project in addition to leading the Construction Administration efforts and was responsible for the associated MEP design services. The design effort was the culmination of a multi-year support and coordination effort with the School System followed by designing to the owners preferences and needs and a two year construction effort, maintaining and allowing the School full access throughout for daily curriculum needs. The two year project was completed on time and within budget.

**Key Attributes**

- OLG provided full architecture and engineering design for a major renovation and expansion project
- Included new dining hall
- New energy efficient systems throughout

**Major Renovation Elements**

The project included renovation of the original 1975 main building component and the 2000 middle school portion along with remodel and expansion of both. The facility was provided with a new defined front entry, secure access and control with addition of a complete facility sprinkler system and elimination of classroom egress doors, and a new performance Gym and support areas. The facility was also provided with a new dining and kitchen

## MOORE COUNTY HIGH SCHOOL, CONTINUED



area to expedite student serving and meal needs along with con-trolled interconnection of the remote band and vocational building to maintain student security transition considerations.

### **Mechanical Systems**

To better support the School System's maintenance needs, HVAC components for this facility were conventional rooftop equipment with dedicated systems for each class-room, eliminating the antiquated and dysfunctional centralized multi-zone system that served the primary 1975 facility.

### **Electrical Systems**

The facility was equipped throughout with high efficiency LED lighting for both indoor and outdoor elements. Lighting controls were implemented throughout to maximize energy efficiency. The electrical design also included a voice annunciation fire alarm system conforming with current Code requirements, an intercom system, and a sound system for the gymnasium.





Client: Franklin County School District | \$20 million | Completed 2020

Drone Images provided by Cameron Elsea



OLG Engineering provided MEP design services for construction of a new Middle School. The new facility was designed and integrated around the 1969 modular domed pod system. The existing school remained operational throughout construction of the new facility.

### Mechanical Systems

The design included repurposing of the existing gymnasium space with remodeled locker rooms and other support areas, and adding complete heating and cooling to the gymnasium area. The main school facility mechanical systems included high efficiency water source components with dedicated individual classroom units for maximum control. The design integrated rooftop dedicated fresh air units to provide neutral, dry air for ventilation air and to control humidity levels.

### Electrical Systems and Controls

The facility was equipped throughout with high efficiency LED lighting indoors and outside as well as a theatrical lighting system in the auditorium. Lighting controls were implemented throughout to maximize energy efficiency. The electrical design also included a voice annunciation fire alarm system conforming with current Code requirements, an intercom system with phones in the classrooms capable of making outside calls, and sound systems for the gymnasium, auditorium, and cafeteria. All of the HVAC components were integrated into the building management system for full building control.

- Electrical included new voice annunciation fire alarm system to comply with current Code requirements.
- Facility was provided with efficient LED lighting throughout with occupancy sensors.



Client: Franklin County School District | \$19 million | Completed 2020



Drone Images provided by Cameron Elsea

OLG Engineering provided MEP design services for construction of a new Middle School. The new facility was designed and integrated around the 1969 modular domed pod system. The existing school remained operational throughout construction of the new facility.

## Mechanical Systems

The design included repurposing of the existing gymnasium space with remodeled locker rooms and other support areas, and adding complete heating and cooling to the gymnasium area. The main school facility mechanical systems included high efficiency water source components with dedicated individual classroom units for maximum control. The design integrated rooftop dedicated fresh air units to provide neutral, dry air for ventilation air and to control humidity levels.

## Electrical Systems and Controls

The facility was equipped throughout with high efficiency LED lighting indoors and outside as well as a theatrical lighting system in the auditorium. Lighting controls were implemented throughout to maximize energy efficiency. The electrical design also included a voice annunciation fire alarm system conforming with current Code requirements, an intercom system with phones in the classrooms capable of making outside calls, and sound systems for the gymnasium, auditorium, and cafeteria. All of the HVAC components were integrated into the building management system for full building control.



Client: Providence Christian School | To Be Completed 2021 | Value engineering saved \$3 million

## Key Attributes

- Provided design, cost estimating, scheduling, project oversight, and management.
- Building systems designed to integrate future expansion space.
- Mechanical and electrical systems designed for maximum efficiency.

OLG Engineering provided MEP design services for construction of a new private school campus.

## Mechanical Systems

The new facility included a full-facility energy management system with high efficiency water source components coupled with high efficiency condensing boilers and fluid cooler. Dedicated individual classroom units provide maximum control at the classroom level.

The building design included plans for a future upper level classroom space that was integrated into the initial design for expansion capabilities within the central plant elements.

The design integrated dedicated fresh air units with Energy Recovery Ventilation to provide proper ventilation to the classroom spaces. High occupancy

## PROVIDENCE CHRISTIAN ACADEMY, CONTINUED



and back of house spaces were provided with dedicated rooftop units to allow incidental use of these areas without startup of the central plant pumps, boilers, etc.

Plumbing design included high efficiency gas water heating elements with a centralized pumping and distribution system to provide hot water throughout the building.

### **Electrical Systems**

The facility was equipped throughout with high efficiency LED lighting for both indoor and outdoor elements and included complete voice annunciation fire alarm system conforming with current Code requirements.

Client: Maury County Public Schools | Completed 2019 | \$24.2 million



*We will provide the educational environment for every child to succeed in LIFE by assuring the places in which all school activities take place are well-maintained, clean, comfortable and safe. - MCPS Mission Statement*

### Key Attributes

- Designed for maximum energy efficiency
- Delivered under CM process

OLG Engineering provided MEP design services for construction of a new Elementary School as part of a Construction Managed team and design process.

### Mechanical Systems

The HVAC system included a full energy management system and high efficiency condensing boilers and fluid cooler with dedicated individual classroom units for maximum control and control. The design integrated zoned rooftop dedicated fresh air units with Energy Recovery Ventilation to provide proper ventilation to the spaces. High occupancy spaces were provided with dedicated rooftop units to allow incidental use of these areas without startup of the central plant. Plumbing design included high efficiency gas water heating elements with a centralized pumping and distribution system to provide hot water throughout the building.

### Electrical Systems

The facility was equipped throughout with high efficiency LED lighting for both indoor and outdoor elements as well as theatrical lighting in the cafeteria. Lighting controls were implemented throughout to maximize energy efficiency. The electrical design also included a voice annunciation fire alarm system conforming with current Code requirements.





Client: Maury County Public Schools | Completed 2019 | \$33.5 million

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OLG Engineering provided Electrical and Sprinkler design services for construction of a new facility in conjunction with the Construction Managed design process and team.

The facility was equipped throughout with high efficiency LED lighting for both indoor and outdoor elements including football, baseball, and softball field lighting as well as a modest theatrical lighting system in the gymnasium. Lighting controls were implemented throughout to maximize energy efficiency. The electrical design also included a voice annunciation fire alarm system conforming with current Code requirements.

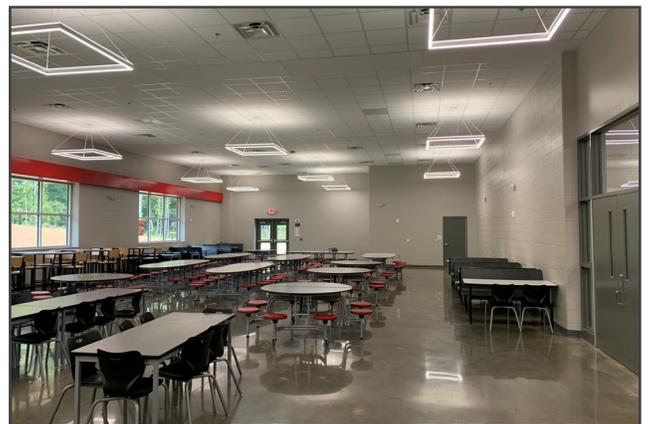
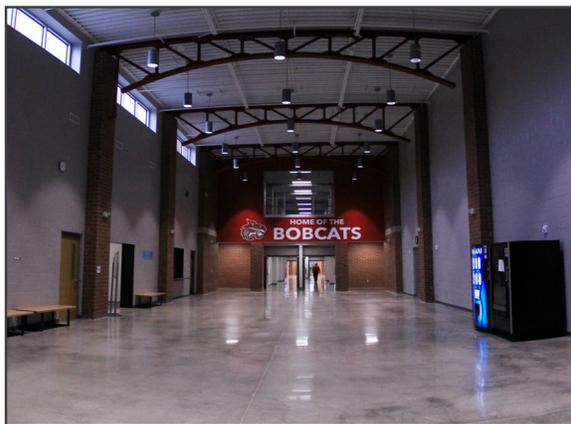
### Key Attributes

- Electrical and Sprinkler design for new facility
- Included high efficiency LED lighting for school's interior, exterior, and sports facilities





Client: Dickson County School System | Completed 2019 | \$27.4 million



## Key Attributes

- Included high efficiency HVAC systems with individual classroom controls
- Included high efficiency LED lighting throughout school, indoors and outside

OLG Engineering provided MEP design services for construction of a new Middle School as an integral part of a Construction Managed team and design process.

## Mechanical Systems

OLG designed high efficiency Variable Refrigerant Flow (VRF) systems with individual classroom level systems for maximum control coupled with a complete building energy management system. The design incorporated zoned rooftop dedicated fresh air units with Energy Recovery Ventilation and dehumidification to provide proper ventilation to the spaces via dry room neutral air.

## BURNS MIDDLE SCHOOL, CONTINUED



High occupancy spaces were provided with dedicated rooftop units for space heating and cooling, all equipped with dehumidification considerations to maximize space control capability.

Plumbing design included high efficiency gas water heating elements for the general building hot water needs with a centralized pumping and distribution system to provide hot water throughout the building while the Kitchen was provided with separate heating to allow diversity and better temperature control between the two system's needs.

### **Electrical Systems and Controls**

The facility was equipped throughout with high efficiency LED lighting for both indoor and outdoor elements including football field lighting. Lighting controls were implemented throughout to maximize energy efficiency. The electrical design also included a voice annunciation fire alarm system conforming with current Code requirements, an intercom system, and a sound system for the gymnasium.



Client: Tullahoma City Schools | \$8 million | Completed 2000



## Key Attributes

- 68,240 square feet of new facility space and 15,000 square feet of renovated space
- Design for High Performance School/LEED certification



OLG Engineering provided MEP design services for construction of a new Elementary School. The new school featured high efficiency cutting edge technologies in its construction for LEED capable performance.

## Electrical Systems and Controls

Electrical design included high efficiency lighting including occupancy sensor control and daylight harvesting to maximize energy efficiency. With the school located within the city, exterior lighting incorporated cut-off elements to minimize light pollution to adjacent properties and areas. Electrical design included high performance step-down transformers to further integrate into the high performance and energy optimization of the facility along with the individual circuit and branch metering to control power consumption. The electrical service is 1600 amp, 480V with each feeder breaker metered for verification. Also included intercom, fire alarm, clock system, and data and video.

## Mechanical Systems

The HVAC design for the building included high performance classroom level components coupled with complete geothermal loop system. The facility also includes geothermal fresh air system elements to deliver fresh air to the classrooms. The fresh air system efficiency was further improved by coupling the classroom level occupancy sensors with motorized dampers for load reduction during un-occupied times. Low flow plumbing fixtures were incorporated throughout for efficient water usage along with their respective sensor controls.



Client: Warren County School System | \$3 million | Completed 2020



The new Bobby Ray Memorial School Administration Addition has been completed for Warren County Schools. This provides new opportunities at the School, providing indoor connectivity for students and staff. The campus expansion includes new visitor and check in space along with all the front Principal, Clinic, and administrative support spaces as well as adding needed Computer SPED and other learning spaces.

Along with the new construction, OLG Engineering developed plans and construction documents to replace the main electrical service. We also located the new panelboards and added new receptacles to the areas with updated technology needs.

In addition to the electrical upgrades, OLG designed a new VRF system to replace the existing split system and advised the best way to re-utilize existing ductwork for the new fresh air system.



**CUMBERLAND COUNTY, TENNESSEE**

**5-21-121.** Conflicts of interest.

**(a)**

**(1)** The director, purchasing agent, members of the committee, members of the county legislative body, other officials of the county, members of the board of education, members of the highway commission, and employees of the finance department and purchasing department shall not have a direct interest in the purchase of supplies, materials, equipment, or contractual services for the county. As used in this subdivision (a)(1):

**(A)** "Controlling interest" means sufficient ownership in a business or company to control policy and management, including the ownership or control of the largest number of outstanding shares owned by any single individual in a business or company; and

**(B)** "Direct interest" means a contract with a person personally or with a business in which the person is the proprietor, a partner, or the person having the controlling interest in the business.

**(2)** Such persons shall not have an indirect interest in the purchase of supplies, materials, equipment, or contractual services for the county unless the person publicly acknowledges the interest. A person who is not a member of a governing body and who is required to publicly acknowledge an indirect interest must do so by reporting the interest to the office of the county mayor to be compiled into a list that must be maintained as a public record. As used in this subdivision (a)(2), "indirect interest" means a contract in which a person is interested, but not directly so, and includes contracts where the person is directly interested and is the sole supplier of goods or services in the county.

**(b)** No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

**Receipt is acknowledged and confirmation of compliance with the statute is hereby affirmed:**

**Company Name:** OLG Engineering, Inc.

**Authorized Representative Signature:** 

**Print Name & Title:** Dean Oliver, PE, Principal

**Date:** April 14, 2022

\*\*\* Current through 2017 Regular Session (Chapter 493). \*\*\*

Title 12 Public Property, Printing And Contracts  
Chapter 12 Iran Divestment Act

Tenn. Code Ann. § 12-12-106 (2017)

**12-12-106. List of persons engaging in investment activities in Iran -- Ineligibility to contract with state.**

(a) (1) No more than one hundred twenty (120) days after July 1, 2016, the state chief procurement officer shall publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105. The list, when completed, shall be posted on the state's web site.

(2) The chief procurement officer shall update the list every one hundred eighty (180) days, using credible, freely available, public information regarding the persons or entities described in subdivision (a)(1).

(3) Before finalizing an initial list or an updated list, as reasonably practicable, the chief procurement officer shall do all of the following before a person is included on the list:

(A) Provide ninety (90) days' written notice of the chief procurement officer's intent to include the person on the list, if the state is reasonably able to provide the written notice by electronic communication or through the U.S. postal service. The notice shall inform the person that inclusion on the list would make the person ineligible to contract with the state. The notice shall specify that the person, if it ceases its engagement in investment activities in Iran, may be removed from the list.

(B) The chief procurement officer shall provide a person with an informal opportunity to comment in writing that it is not engaged in investment activities in Iran. If the person demonstrates to the chief procurement officer that the person is not engaged in investment activities in Iran, the person shall not be included on the list. Nothing in this section requires a contested case hearing as set forth in the Uniform Administrative Procedures Act, compiled in title 4, chapter 5. A person contesting being placed on the list described in subsection (a) shall exhaust all administrative remedies provided in this section prior to the initiation of any judicial review of being placed on such list.

(4) The chief procurement officer shall make every effort to avoid erroneously including a person on the list.

(b) A person that is identified on a list created pursuant to subsection (a) as a person engaging in investment activities in Iran as described in § 12-12-105, is ineligible to contract with the state.

(c) Any contract entered into with a person that is ineligible to contract with the state shall be terminated by the state.

**HISTORY:** Acts 2016, ch. 817, § 1.

“By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.”

**Company Name:**

OLG Engineering, Inc.

**Authorized Representative Signature:**



**Print Name & Title:**

Dean Oliver, PE, Principal

**Date:**

April 14, 2022





Response to Request for Qualifications

# Architectural / Engineering Services

for Board of Education ESSER Funded Capital Projects  
Cumberland County, Tennessee

04.14.2022





Goodwyn Mills Cawood

3310 West End Avenue  
Suite 420  
Nashville, Tennessee 37203

T (615) 333-7200

[www.gmcnetwork.com](http://www.gmcnetwork.com)

**#5**

Top Education  
Design Firms  
ENR Southeast

**#21**

Southeast Top  
Design Firms  
ENR Southeast

**#30**

Architecture/  
Engineering Firms  
Building Design +  
Construction Giants  
400 Report

April 14, 2022

Cumberland County Finance Department  
B. Nathan Brock, Finance Director  
2 North Main Street, Suite 303  
Crossville, Tennessee 38555

RE: Response to RFQ for Architectural/Engineering Services for Board of Education  
ESSER-Funded Capital Projects

Mr. Brock,

It is with great enthusiasm we submit our proposal for the design of Cumberland County High School Auditorium and South Cumberland Elementary Renovation/Addition. GMC is passionate about delivering creative solutions to the complex challenges of today's K-12 educational environment, and we believe our experience, innovation, and passion for design are a good fit for the needs of Cumberland County.

GMC's Educational Studio is experienced in knowing how to help school systems achieve the most productive, yet cost effective, learning environment for both educators and students. Our Tennessee office has extensive experience working with school systems on similar classroom additions and renovations, county-wide comprehensive auditorium programs, and ESSER-funded capital projects on active K-12 campuses. We have provided various services for these projects including planning, programming, cost estimating, site assessments, and full campus designs, and our track record of repeat clients is indicative of our commitment to deliver professional services at the highest standards.

We understand listening is the first step in the design process and we strive to understand the needs of each client. We are confident you will find GMC's experience and track record in educational projects to be thorough and very successful. We pledge to the Cumberland County Board of Education our very best work, diligent in both good design and pragmatic approach to cost and constructability. Our guiding principle is simply this: Education is the driver of design.

Again, thank you for this opportunity, and we look forward to sharing our ideas with you!

Sincerely,

**GOODWYN MILLS CAWOOD**

Roy Garcia, AIA  
Principal-in-Charge  
[roy.garcia@gmcnetwork.com](mailto:roy.garcia@gmcnetwork.com)

**Conflict of Interest & Investment Activities with Iran Compliance:**

GMC affirms we are in compliance with the State of Tennessee Conflict of Interest statute (document Tennessee Code Annotated 5-21-121) and Investment Activities with Iran statute (document Tennessee Code Annotated 12-12-106).

# CONTENTS

## Letter of Interest

## TAB 1 Firm Information

## TAB 2 Resumes

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## TAB 5 Client References

## TAB 6 Additional Information

Whether designing schools, parks, hospitals, and other commercial developments, or providing clean water, safe streets, and restoring resilient environments, GMC takes great pride in serving our communities through the transformative work we do. Every project is guided by the foundational concept that communities are built by people, not companies, and we strive to serve our communities with quality, integrity, creativity, and care.

**SCAN ME!** ▼



Please scan the QR code above for a short video about GMC, and be sure to visit our website at: [gmcnetwork.com](http://gmcnetwork.com).



TAB 1

# Firm Information



TAB 1 Firm Information

**Name and Address**

Goodwyn Mills Cawood (GMC)  
 Mr. Roy Garcia, AIA, Principal-in-Charge  
 3100 West End Avenue, #420  
 Nashville, Tennessee 37203  
 (E) roy.garcia@gmcnetwork.com  
 (C) 615.333.7200  
 www.gmcnetwork.com

Our track record of repeat work with more than 100 school systems proves our ability to deliver to the highest standards. We strive to understand the needs of each client. Our guiding principle is simply this:

*Education is the driver of design.*

**Multi-Disciplined**

 Architecture	 Interior Design	 Engineering	 Environmental	 Landscape Architecture	 Disaster Recovery
 GIS	 Planning	 Geotechnical	 Electrical	 Transportation	 Surveying

**Firm Overview**

GMC is one of the largest multi-disciplined architecture and engineering firms in the Southeast. Our team of experts work collaboratively across offices and disciplines to bring together the best of local leadership and a depth of experience. We partner with clients who share our vision for

building thriving communities including local governments, federal and state agencies, private corporations, industries, and developers. Whether we are designing schools, parks and hospitals, or providing clean water, safe streets and restored environments, GMC takes great pride in positively

impacting the places where we live and work. We are driven by the foundational concept that communities are built by people, not companies. By offering creative solutions to the challenges of today's built and natural environments, we proudly serve our communities with quality, integrity, creativity, and care.

**Mission:**  
 To create opportunities for our people and the people we serve.

Design over \$1 Billion Worth of Construction Annually

70+ Years as a Growing, Employee-Owned A/E Firm





TAB 2

# Resumes



**Roy Garcia, AIA, NCARB**  
**Goodwyn Mills Cawood**  
**Principal-in-Charge**



Mr. Garcia has sought to approach the profession of architecture in a comprehensive manner. It is his belief that the creation of a building requires resolution at many levels, all equally important. His experience encompasses these levels in producing projects that are well planned, sustainable through time, financially feasible, and memorable for years to come. Mr. Garcia has also coordinated master planning projects in the educational field, including programming, site usage/allocation, and design implementation. He has also serves as project manager for various projects, from the initial design through the construction phase.

**SELECT EDUCATION EXPERIENCE**

- Rockvale Elementary School Addition – Rutherford County Schools – Rockvale, Tennessee
- Rockvale Middle School Addition – Rutherford County Schools – Rockvale, Tennessee
- Smyrna Middle School Renovations – Rutherford County Schools – Smyrna, Tennessee
- Cheatham County Bus Maintenance Facility – Cheatham County Schools – Pleasantview, Tennessee
- Cheatham County High School Master Plan – Cheatham County Schools – Pleasantview, Tennessee
- Goodlettsville Elementary School – MNPS – Goodlettsville, Tennessee
- Karns Middle School Re-roofing – Knox County Schools – Karns, Tennessee
- Plainview Elementary School – Rutherford County Schools – Christiana, Tennessee
- North Middle School – Franklin County Schools – Winchester, Tennessee
- South Middle School – Franklin County Schools – Cowan, Tennessee
- Tusculum Elementary School – MNPS – Nashville, Tennessee
- Rock Springs Elementary School Addition – Rutherford County Schools – LaVergne, Tennessee
- LaVergne Middle School Addition – Rutherford County Schools – LaVergne, Tennessee
- Oakland Middle School Addition – Rutherford County Schools – Murfreesboro, Tennessee
- Rocky Fork Elementary School – Rutherford County Schools – Smyrna, Tennessee
- Roy Waldron Elementary Addition – Rutherford County Schools – LaVergne, Tennessee
- Rockvale High School – Rutherford County Schools – Rockvale, Tennessee
- John Coleman Elementary School – Rutherford County Schools – Murfreesboro, Tennessee
- Eagleville School Additions – Rutherford County Schools – Eagleville, Tennessee
- Blackman Middle School Annex Building – Rutherford County Schools – Murfreesboro, Tennessee
- Redeemer Classical Academy (through CD's) – Murfreesboro, Tennessee

**EDUCATION**

Master of Architecture with Honors, 1997, Washington University St. Louis  
 Bachelor of Arts, 1992, Lambuth University

**LICENSES & REGISTRATIONS**

National Council of Architectural Registration Boards  
 Architectural Registration Tennessee

**CERTIFICATIONS & AFFILIATIONS**

American Institute of Architects  
 National Council of Architectural Registration Boards  
 National Trust for Historic Preservation

**AWARDS**

Charles Correa Design Award, Washington University, St. Louis

**CONTACT INFORMATION**

3310 West End Avenue, Suite 420  
 Nashville, Tennessee 37203  
 T (615) 333-7200  
 roy.garcia@gmcnetwork.com

**Joseph Binkley, AIA, NCARB**  
**Goodwyn Mills Cawood**  
**Client Manager, Educational Planner**



Mr. Binkley began his architectural career in 1987 after having sought the profession as a goal from an early age. Emphasis throughout the years has been on project programming, design, master planning, and project management. He has utilized his background in art to produce renderings and models, as well as to focus on design quality on each project. He has been involved in a wide range of project types, including educational facilities, religious facilities, and master planning. Mr. Binkley gained administrative experience in higher education for a period of three years while serving as Campus Architect for Lipscomb University.

**SELECT EDUCATION EXPERIENCE**

- Rockvale Elementary School Addition – Rutherford County Schools – Rockvale, Tennessee
- Rockvale Middle School Addition – Rutherford County Schools – Rockvale, Tennessee
- Smyrna Middle School Renovations – Rutherford County Schools – Smyrna, Tennessee
- Cheatham County Bus Maintenance Facility – Cheatham County Schools – Pleasantview, Tennessee
- Cheatham County High School Master Plan – Cheatham County Schools – Pleasantview, Tennessee
- Goodlettsville Elementary School – MNPS – Goodlettsville, Tennessee
- Karns Middle School Re-roofing – Knox County Schools – Karns, Tennessee
- Plainview Elementary School – Rutherford County Schools – Christiana, Tennessee
- North Middle School – Franklin County Schools – Winchester, Tennessee
- South Middle School – Franklin County Schools – Cowan, Tennessee
- Tusculum Elementary School – MNPS – Nashville, Tennessee
- Rock Springs Elementary School Addition – Rutherford County Schools – LaVergne, Tennessee
- LaVergne Middle School Addition – Rutherford County Schools – LaVergne, Tennessee
- Oakland Middle School Addition – Rutherford County Schools – Murfreesboro, Tennessee
- Rocky Fork Elementary School – Rutherford County Schools – Smyrna, Tennessee
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- Eagleville School Additions – Rutherford County Schools – Eagleville, Tennessee
- Blackman Middle School Annex Building – Rutherford County Schools – Murfreesboro, Tennessee
- Redeemer Classical Academy (through CD's) – Murfreesboro, Tennessee

**EDUCATION**

Bachelor of Architecture with High Honors, 1987, University of Tennessee

Bachelor of Arts Cum Laude, 1984  
 Lipscomb University

**LICENSES & REGISTRATIONS**

National Council of Architectural  
 Registration Boards

Architectural Registration Tennessee and  
 Kentucky

**CERTIFICATIONS & AFFILIATIONS**

American Institute of Architects

National Council of Architectural  
 Registration Boards

**CONTACT INFORMATION**

3310 West End Avenue, Suite 420  
 Nashville, Tennessee 37203

T (615) 333-7200  
 joseph.binkley@gmcnetwork.com

## Alex Hamrick, AIA Goodwyn Mills Cawood Project Architect

Alex Hamrick graduated with a Bachelor of Architecture from Auburn University. During his time at Auburn, he studied in Istanbul as part of a study abroad program. He was also the chairman of Dog Days, a weekly cookout hosted by the Auburn AIAS chapter to provide students and faculty with a cheap lunch every Friday. Alex has moved to Nashville to work for GMC as an architectural intern and to pursue his architectural license.



### EDUCATION

Bachelor of Architecture, 2017,  
Auburn University

### LICENSES & REGISTRATIONS

Architectural Registration Tennessee  
# 107587

### SKILLS

Project Management  
Technical Detailing  
Space Planning  
Document Quality Control  
Construction Administration  
Revit  
Photoshop

### CONTACT INFORMATION

3310 West End Avenue, Suite 420  
Nashville, Tennessee 37203  
T (615) 333-7200  
alex.hamrick@gmcnetwork.com

### SELECT EDUCATION EXPERIENCE

- Rockvale Elementary School Addition – Rutherford County Schools – Rockvale, Tennessee
- Rockvale Middle School Addition – Rutherford County Schools – Rockvale, Tennessee
- Smyrna Middle School Renovations – Rutherford County Schools – Smyrna, Tennessee
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- Redeemer Classical Academy (through CD's) – Murfreesboro, Tennessee

## Felix Fletcher

### Goodwyn Mills Cawood Project Coordinator

Mr. Fletcher employs a project management background with a passion for Building Information Modeling. His drive is fueled by a training in architectural engineering systems, a passion for the technology of architectural computer programs and what those programs bring to the table for design and production. Most of his work entails not only project coordination, but also generation of 3D study models for presentation and design validity.



#### EDUCATION

Bachelor of Science in Architectural and Civil Engineering, 1986, Tennessee State University

#### SKILLS

Revit  
Quality Control  
BIM Management  
Facility Assessment Documentation  
Materials Detailing

#### SELECT EDUCATION EXPERIENCE

- Rockvale Elementary School Addition – Rutherford County Schools – Rockvale, Tennessee
- Rockvale Middle School Addition – Rutherford County Schools – Rockvale, Tennessee
- Goodlettsville Elementary School – MNPS – Goodlettsville, Tennessee
- Plainview Elementary School – Rutherford County Schools – Christiana, Tennessee
- North Middle School – Franklin County Schools – Winchester, Tennessee
- South Middle School – Franklin County Schools – Cowan, Tennessee
- Tusculum Elementary School – MNPS – Nashville, Tennessee
- Rock Springs Elementary School Addition – Rutherford County Schools – LaVergne, Tennessee
- LaVergne Middle School Addition – Rutherford County Schools – LaVergne, Tennessee
- Oakland Middle School Addition – Rutherford County Schools – Murfreesboro, Tennessee
- Rocky Fork Elementary School – Rutherford County Schools – Smyrna, Tennessee
- Roy Waldron Elementary Addition – Rutherford County Schools – LaVergne, Tennessee
- Rockvale High School – Rutherford County Schools – Rockvale, Tennessee
- John Coleman Elementary School – Rutherford County Schools – Murfreesboro, Tennessee
- Eagleville School Additions – Rutherford County Schools – Eagleville, Tennessee
- Blackman Middle School Annex Building – Rutherford County Schools – Murfreesboro, Tennessee
- Grace Chapel Additions & Renovations – Franklin, Tennessee
- Scripps Networks Satellite Uplink Building
- Nashville Christian Towers Additions and Renovations – Nashville, Tennessee
- Battle Ground Academy Baseball Stadium – Franklin, Tennessee

#### CONTACT INFORMATION

3310 West End Avenue, Suite 420  
Nashville, Tennessee 37203

T (615) 333-7200  
felix.fletcher@gmcnetwork.com

## Catherine Cunningham, NCIDQ, IIDA Goodwyn Mills Cawood Interior Designer



Catherine is a Registered Interior Designer with the State of Tennessee and is NCIDQ certified. Her 14 years of experience consists of programming, space planning, interior and exterior finish selection, furniture specification, and finish schedules. She collaborates with clients, architects, designers, contractors and manufacturer representatives to develop construction documents with an emphasis on corporate, higher education, retail, banking, industrial and hospitality design. Catherine manages projects at the schematic phase all the way through construction administration.

### EDUCATION

- Page Middle School Phase I Classroom Addition - Franklin, Tennessee
- Page Middle School Phase II Classroom Addition & New Front Entrance - Franklin, Tennessee
- MTSU Student Athlete Performance Center - Murfreesboro, Tennessee
- Vanderbilt University Men & Women's Basketball Locker Rooms Renovations - Nashville, Tennessee
- TCAT McMinn Center for Higher Education - Athens, Tennessee
- Vanderbilt Owen Graduate School of Management - Nashville, Tennessee
- Middle Tennessee School of Anesthesia, Megan Building - Madison, Tennessee

### HEALTHCARE

- Treasure Valley Hospital Expansion - Boise, Idaho
- Carothers Medical Office Building & Elite Sports Medicine - Franklin, Tennessee

### COMMERCIAL

- Rokeby Condominium Reroof, Reface and Renovation - Nashville, Tennessee
- Power Consulting Associates (PCA) Office Renovations - Gallatin, Tennessee
- Tennessee Highway Patrol Headquarters - Jackson, Tennessee
- Metropolitan Transit Authority - Nashville, Tennessee
- InsBank, Green Hills Office - Nashville, Tennessee
- The Bank of Nashville, West End Office - Nashville, Tennessee
- The Bank of Nashville, Downtown Office - Nashville, Tennessee
- U.S. District Court - Nashville, Tennessee
- White and Reasor, PLC Law Firm - Nashville, Tennessee

### HOSPITALITY

- Paris Landing State Park Inn Replacement - Buchanan, Tennessee

### EDUCATION

B.S., Interior Design Major, Human Science Minor, Middle Tennessee State University | 2007

### LICENSES AND CERTIFICATIONS

Registered Interior Designer with the State of Tennessee

NCIDQ certified #28336  
IIDA member # 081661

### SKILLS

Revit  
AutoCAD  
Google Sketchup  
Adobe Acrobat  
Microsoft Office Products  
Photoshop  
Illustrator  
2020 CAP

### CONTACT INFORMATION

3310 West End Avenue, Suite 420  
Nashville, TN 37203  
T (615) 333.7200  
catherine.cunningham@gmcnetwork.com

**Randy Harper, PE, CPESC**  
**Goodwyn Mills Cawood**  
**Senior Civil Engineer**



Randy is a Tennessee-licensed Professional Engineer who brings 24 years of experience in civil engineering design, and has managed a variety of project-types including large-scale commercial developments, single-family subdivisions, educational campus facilities, and ADA retrofit projects. Randy specializes in hydrologic analysis, Low Impact Development (LID), and erosion control design, and is a Certified Professional in Erosion and Sediment Control.

**EDUCATION PROJECT EXPERIENCE**

- Columbia Academy Field House - Columbia, Tennessee
- Brentwood High School STEM Building - Brentwood, Tennessee
- Tusculum Elementary School - Nashville, Tennessee
- Page Middle School Sanitary Sewer Evaluation - Franklin, Tennessee
- Page Middle School Phase I Expansion - Franklin, Tennessee
- Page Middle School Phase II Expansion - Franklin, Tennessee
- Brentwood High School Access Drive & Parking Expansion - Brentwood, Tennessee
- Brentwood High School Field Turf Replacement - Brentwood, Tennessee
- Paragon Mills Elementary School - Nashville, Tennessee
- Cool Springs Montessori School - Franklin, Tennessee
- The Academy (Daycare/Preschool) - Various Locations
- Kenrose Elementary School - Brentwood, Tennessee
- Page High School Football Field Turf Replacement - Franklin, Tennessee
- Page High School Access Road and Parking - Franklin, Tennessee
- Page High School Phase I Expansion - Franklin, Tennessee
- Tennessee School for the Blind - Nashville, Tennessee
- Franklin County North Middle School - Winchester, Tennessee
- Franklin County South Middle School - Cowan, Tennessee
- TCAT McMinn Center for Higher Education - Athens, Tennessee
- Brentwood High School Administrative Addition - Brentwood, Tennessee

**EDUCATION**

Bachelor of Science in Civil Engineering, Tennessee Tech University, 1997

**LICENSES AND CERTIFICATIONS**

Licensed Professional Engineer in Tennessee #107601

Certified Professional in Erosion and Sediment Control #2905

Alabama Licensed Professional Engineer # 27134

TDEC EPSC Level and Level II

**CONTACT INFORMATION**

3310 West End Avenue, Suite 420  
Nashville, Tennessee 37203

T (615) 333-7200  
randy.harper@gmcnetwork.com



## **Joshua R. Cartwright, PE**

Principal | Electrical Engineer | Project Manager

### **Credentials**

Mr. Cartwright is an architectural services team leader and senior electrical engineer with extensive experience in the design of the electrical power distribution, lighting, communications, and alarm systems for educational facilities. Josh's provides budget conscious designs with a focus on usability for both the staff and students, sustainability, and energy efficiency. Mr. Cartwright is a stockholder and principal of the firm.

### **Project Experience**

**Cane Ridge High School, Antioch, TN**

**Eagleville School, Additions and Renovations, Eagleville, TN**

**Franklin Road Academy, Upper School Addition, Nashville, TN**

**Goodlettsville Elementary School, Goodlettsville, TN**

**Grace Christian Academy Expansion, Leipers Fork, TN**

**Hillsboro High School, Addition and Renovation, Nashville, TN**

**Hillwood High School, Nashville, TN**

**John Colemon Elementary School Replacement Facility, Smyrna, TN**

**Lavergne Middle School Annex, Lavergne, TN**

**Lipscomb University, Fine Arts Building, Nashville, TN**

**Oakland Middle School, Murfreesboro, TN**

**Oakland Middle School Annex, Murfreesboro, TN**

**Stewarts Creek High School, Smyrna, TN**

**Waverly-Belmont Elementary School, Additions and Renovations, Nashville, TN**

**Tusculum Elementary School, Nashville, TN**

**Rocky Fork Middle School, Smyrna, TN**

**Smyrna Middle School Addition, Smyrna, TN**

**Rockvale High School, Rockvale, TN**

**Rocky Fork Elementary School, Smyrna, TN**

**Siegel High School Additions & Renovations, Murfreesboro, TN**

**Roy Waldron Elementary School Addition, LaVergne, TN**

**Rock Springs Elementary School Classroom Addition, La Vergne, TN**

**Plainview Elementary School, Christiana, TN**

**Rockvale Middle School Additions & Renovations, Rockvale, TN**

### **Education**

Bachelor of Science in  
Electrical Engineering,  
University of Memphis - 2003

### **Registration**

Professional Engineer  
registered in AR, CT, FL,  
MO, MS, NC, NH, OK, TN,  
VT, NV, SC, WA, and WV

### **Professional Memberships and Appointments**

Member, The Tau Beta Pi  
Association, Inc.  
I. C. Thomasson Associates,  
Inc. - Associate, 2010

### **Years Experience**

20 years  
18 years with ICT



**Phillip D. Barbe, PE**  
Principal | Mechanical Engineer

**Credentials**

Mr. Barbe provides innovative and energy efficient designs for a wide range of building types and environments that require precise control for air quality, temperature, and humidity, including clean spaces with directional air flow, pressurization and exhaust requirements. Facilities with high regulatory requirements and even higher occupant expectations reflect the majority of Phil’s project history with ICT. Phil provides consulting services in the areas of HVAC, plumbing, fire protection, central energy plants, regulatory compliance, environmental health and safety, general facility operations, master planning, utility management and disaster preparedness. Mr. Barbe is a stockholder, manager of an architectural services engineering team, and serves on the board of directors.

**Project Experience**

- Blackman Middle School Addition, Murfreesboro, TN**
- Christiana Elementary School Additions and Renovations, Christiana, TN**
- Goodlettsville Elementary School, Goodlettsville, TN**
- John Colemon Elementary School Replacement Facility, Smyrna, TN**
- Lipscomb Academy Stadium Renovation, Nashville, TN**
- Lipscomb Academy Brewer Campus Addition, Nashville, TN**
- Smith Springs Elementary School, Antioch, TN**
- Waverly-Belmont Elementary School, Additions and Renovations, Nashville, TN**
- Tusculum Elementary School, Nashville, TN**

**Education**

Bachelor of Science in Mechanical Engineering, The University of Tennessee - 2000

**Registration**

Professional Engineer registered in CO, FL, IL, NV, and TN

**Professional Memberships and Appointments**

Member, ASHRAE  
Affiliate Member, AIA  
Associate Member, American Society of Healthcare Engineers

**Years Experience**

21 years  
21 years with ICT



**Donna J. Seigal**

Senior Plumbing and Fire Protection Designer

**Credentials**

Ms. Seigal is a qualified Plumbing and Fire Protection Designer experienced in domestic water and waste systems, natural gas and propane, outside utilities, and automatic fire suppression systems including automatic sprinklers and chemical agent protection. Ms. Seigal is a stockholder and Associate of the firm.

Donna seeks to apply sustainable principals to each project believing that water efficiency and sustainable design is in the best long term interest of each project and owner. The opportunity to apply sustainable practices to each project begins early in the design process with fixture selection and water harvesting options at the schematic phase. Analysis of potential utility impact of rain water harvesting, HVAC condensate collection, and grey water systems have been evaluated and utilized on multiple projects. In addition to specific water reduction technologies, specific attention is paid to overall building natural gas utility utilization and load reduction strategies for domestic water heating including instantaneous domestic hot water plants, recirculation systems, and passive solar systems.

**Professional Memberships and Appointments**

Member, American Society of Plumbing Engineers  
I. C. Thomasson Associates, Inc. - Associate, 2006

**Years Experience**

35 years  
35 years with ICT

**Project Experience**

- Bailey Middle School, Additions and Renovations, Nashville, TN**
- Blackman High School, Renovation and Addition, Murfreesboro, TN**
- Blackman Middle School, Murfreesboro, TN**
- Blackman Middle School Addition, Murfreesboro, TN**
- Brown's Chapel Elementary School, Murfreesboro, TN**
- Whitworth-Buchanan Middle School, Murfreesboro, TN**
- Cane Ridge High School, Antioch, TN**
- Eagleville School, Additions and Renovations, Eagleville, TN**
- Franklin Road Academy, Upper School Addition, Nashville, TN**
- Goodlettsville Elementary School, Goodlettsville, TN**
- John Colemon Elementary School Replacement Facility, Smyrna, TN**
- Siegel High School, Murfreesboro, TN**
- Smyrna Middle School Addition, Smyrna, TN**
- Sylvan Park Elementary School Paideia Design Center, Nashville, TN**
- Rockvale Middle School, Rockvale, TN**
- Oakland Middle School, Murfreesboro, TN**
- Stewarts Creek High School, Smyrna, TN**
- Stewarts Creek Elementary School, Smyrna, TN**

**JAMES H. PARKER, S.E.**  
**PRINCIPAL**



**Education**

M.S., Civil Engineering,  
 Vanderbilt University,  
 Nashville, Tennessee, 1985

B.E., Civil Engineering,  
 Vanderbilt University,  
 Nashville, Tennessee, 1983

**Registration**

Registered Professional Engineer -Tennessee,  
 Connecticut, Kansas, Montana, New Mexico,  
 New Hampshire, Texas, Washington

Registered Civil Engineer -  
 California, Nevada

Registered Structural Engineer – Arizona,  
 California, Illinois, Nevada, Oregon, Utah,  
 Washington

**Affiliations**

American Concrete Institute  
 American Institute of Steel Construction  
 American Society of Civil Engineers  
 Earthquake Engineering Research Institute  
 Structural Engineers Association of Northern  
 California  
 Tennessee Structural Engineers Association  
 State and Middle Tennessee Board  
 Member  
 Design Professional’s Risk Control Group  
 (DPRCG) Practice Management and  
 Education Subcommittee

**Honors, Awards, Appointments**

Chi Epsilon, National Civil Engineering  
 Honor Society

Recipient of the Arthur J. Dyer Memorial  
 Prize - Awarded for Excellence in Structural  
 Engineering, Vanderbilt University, 1983

Cum Laude, Vanderbilt University, 1983

**Structural Principal in Charge/Project Manager**

Jim Parker will be the Structural Principal-in-Charge and the Project Manager and will coordinate all structural engineering related activities from the schematic design phase through final construction documents. Through ongoing consultation with the Owner and the Architect, he will establish the required scope of structural services and continue to identify and refine project needs through the project's completion. He will develop the principal structural design concepts and schemes. His responsibilities include engineering design, preparation of structural specifications, quality control, coordination with other disciplines, and aiding in the resolution of engineering-related issues during construction.

Jim is a Principal/Vice President and founding partner in the firm of Structural Design Group. He has over 35 years of experience in the structural design of all building types -- from conventional, post-tensioned, and precast concrete structures to steel structures. His considerable seismic experience includes many projects ranging from those in moderate zones of seismicity to the high seismic zones of California. He holds the registration of Structural Engineer in the states of California, Utah, Oregon, Arizona, Illinois, Nevada, and Washington.

Jim has served as Project Manager for projects of all types including educational, healthcare, office, and commercial facilities. He has been responsible for all phases of projects from the initial structural system selection through the final construction phase. Significant projects include the new Performance Theater & ELC at BGA, the \$60 million Rockvale High School and the \$39 million Stewart’s Creek High School. Jim also designed the new Paris Landing State Park Inn and The Delta Expansion to Opryland Hotel, which was at the time, the largest construction project in Nashville’s history.

**Employment**

6/99 to Present	Principal Structural Design Group, Nashville, Tennessee
1985 to 6/99	Structural Engineer/Principal Stanley D. Lindsey and Associates, Ltd., Nashville, Tennessee
1983 to 1985	Graduate Research and Teaching Assistant Vanderbilt University, Nashville, Tennessee

**Related Project Experience**

- Battle Ground Academy (BGA) Performance Theater & ELC (Entrepreneur Leadership Center),** Franklin, TN
- Blackman Middle School Addition,** Murfreesboro, TN
- Cheatham Co. Schools Master Plan,** Pleasant View, TN
- Columbia Academy Lower School Addition and Renovation,** Columbia, TN
- David Lipscomb Campus School Harding Hall Phase IV Addition,** Nashville, TN
- Ensworth Middle School Academic Building and Lower and Middle School Library,** Nashville, TN
- Fairview High School Auto Technology Addition,** Fairview, TN
- Goodlettsville Elementary School,** Goodlettsville, TN
- Harpeth Hall Visual Arts Building Addition,** Nashville, TN



## JAMES H. PARKER, S.E. – CONT'D.

**Hillwood High School Health Science Renovation**, Nashville, TN  
**John Colemon Elementary -Replacement Facility**, Smyrna, TN  
**LaVergne Middle School Addition**, LaVergne, TN  
**LaVergne & Smyrna High Schools Stadium Improvements**, LaVergne/Smyrna, TN  
**North Middle School**, Franklin Co., TN  
**Oakland High School Addition**, Murfreesboro, TN  
**Oakland Middle School Annex**, Murfreesboro, TN  
**Pittard Campus School Addition**, Murfreesboro, TN  
**Plainview Elementary School**, Christiana, TN  
**Riverdale High School Addition**, Murfreesboro, TN  
**Riverside Christian Academy – Ag Facility**, Fayetteville, TN  
**Rock Springs Elementary School Addition**, Rock Springs, TN  
**Rockvale Middle School Additions & Renovations**, Rockvale, TN  
**Rockvale Elementary Annex Addition**, Rockvale, TN  
**Rockvale High School**, Rockvale, TN  
**Roy Waldron Elementary Addition & Renovation**, LaVergne, TN  
**Siegel High School**, Murfreesboro, TN  
**Siegel High School Additions**, Murfreesboro, TN  
**Smyrna Primary School Additions & Renovation**, Smyrna, TN  
**South Middle School**, Franklin Co., TN  
**Stewarts Creek High School**, Smyrna, TN  
**Sylvan Park Elementary School Classroom Addition**, Nashville, TN  
**Sylvan Park Elementary School Classroom & Media Center Addition**, Nashville, TN  
**TCAT McMinn County Higher Education Training Facility (Tennessee College of Applied Technology)**, Athens, TN  
**Tusculum Elementary School and Addition**, Nashville, TN

### ***Publications, Papers, Talks***

*“Structural Design for Extreme Events : High Winds and Earthquakes” (with J.M. Stephenson) presented at HCA 2019 Fall Partnering Session, Nashville, TN, September 12, 2019.*

*“Seismic Evaluation and Rehabilitation Seminar,” (with A. V. Goverdhan, Ph.D. and P. A. Murray) presented to U.S. Army Corps of Engineers, Mobile District, Mobile, Alabama, December 17, 1996.*

*“Assessment and Retrofit of Buildings in the Memphis Region,” presented at EERI Regional Seminar Series/New Madrid Zone Regional Seminar on Seismic Engineering Issues, Memphis, Tennessee, September 25, 1996 “Seismic Rehabilitation of a Non-Ductile Concrete Frame Building Using Shearwalls,” (with P.A. Murray) presented at ASCE Structures Congress XIV, Chicago, Illinois, April 15-18, 1996.*



TAB 3

# Qualifications





### Statement of Qualifications

- We are great listeners, responsive, and dedicated.
- We are here in Nashville and committed to this community.
- GMC specializes in K-12 schools, with an educational studio that spans across the Southeast.
- You will have dedicated leadership on your projects by Joseph Binkley and Roy Garcia.
- GMC has a dedicated K-12 studio.
- We have a complete understanding of the challenges and approaches to auditoriums and classroom additions/renovations with recent team project experience.
- We are trusted team members with repeat work with over 140 school districts across the Southeast.
- We have a Nashville team of 40, which is supported by our overall company of 450 employees.
- We have extensive experience working with large school districts with individual design standards.

Our team is excited for the opportunity to work with Cumberland County. Our commitment is to bring our passion, education design knowledge, and creativity to the project team. We intend to deliver a successful project that meets your goals and objectives and that serves the communities in which the schools are located.

We commit to hold Cumberland County traits and qualities you would like to see in an architectural team at the forefront of what we do. We understand that listening is the first step

in being a great consultant, and communication is key to the successful delivery of the project. We understand your objectives of cost effective, low maintenance, energy efficient, durable, and flexible design solutions that comply with Cumberland County design standards. In addition to being good listeners, we promise to go the extra mile and to do the little things that matter.

The GMC educational group's expertise is in knowing how to help school systems achieve the most productive, yet cost effective learning environment for educators and students alike. Our team will approach your project with the belief that the architecture should reflect the values and character of the local community.

The design approach we utilize is based on the most current research regarding education to create 21st century learning and teaching environments that accommodate multiple intelligences, multi modal instruction, and collaborating, and project-based learning. Today's schools have evolved into more than a workplace for teachers or a second home for students. They are designed to create an atmosphere that presents opportunities to learn everywhere, whether in a formal classroom setting or interaction that occurs outside traditional spaces. As designers with experience and a passion for K-12 education, our objective is to provide a flexible, adaptable, and safe environment that inspires students and teachers.

### TAB 3 Qualifications

As we progress further into the 21st century, many traditional elements of educational facility design have become obsolete. Our methodology utilizes modern best practices, which involve integrated philosophy and the idea of fostering a “community of learning”. This Community of Learning requires key components to ensure its success, including:

- Creating schools that function as neighborhood community learning centers
- Providing flexible academic spaces that support 21st century instructional approaches
- Incorporating outdoor learning spaces
- Integrating technology throughout the academic campus
- Incorporating sustainable design elements

### Why GMC

GMC is passionate about delivering creative solutions to the complex challenges of today’s K-12 educational environment. We believe our experience, innovation, and passion for design are a good fit for the needs of Cumberland County. Our track record of repeat clients is indicative of our commitment to deliver professional services at the highest standards.

Our Nashville office has extensive experience working with clients on ground-up educational facilities, phased K-12 projects, and replacement facilities on active campuses. We have provided various services for these projects including planning, programming, cost estimating, site assessments, additions, renovations, and full campus designs.

We understand listening is the first step. We also understand your objectives of cost effective, low maintenance, energy efficient, durable, and flexible design solutions that meet the Cumberland County design standards. In addition to being good listeners, we pledge our full attention to Cumberland County.

### Our Focus

#### K-12 Architecture



- Security
- Technology
- Different Age Groups
- Construction Methodology
- Budget Analysis
- Code Compliance
- State Fire Marshal

#### User Experience



- Designing from the Inside Out
- School Curriculum
- Instructional Programs
- Teaching Flow
- Auditorium, Media Center, Classrooms

#### Listening



- Your School Reinforced with Expertise
- Custom Design
- School Board Vision
- Architectural Identity

#### Budget



- Phased Budget Analysis
- Timeless Design
- Exterior Skin Components
- Cost-Efficient Design



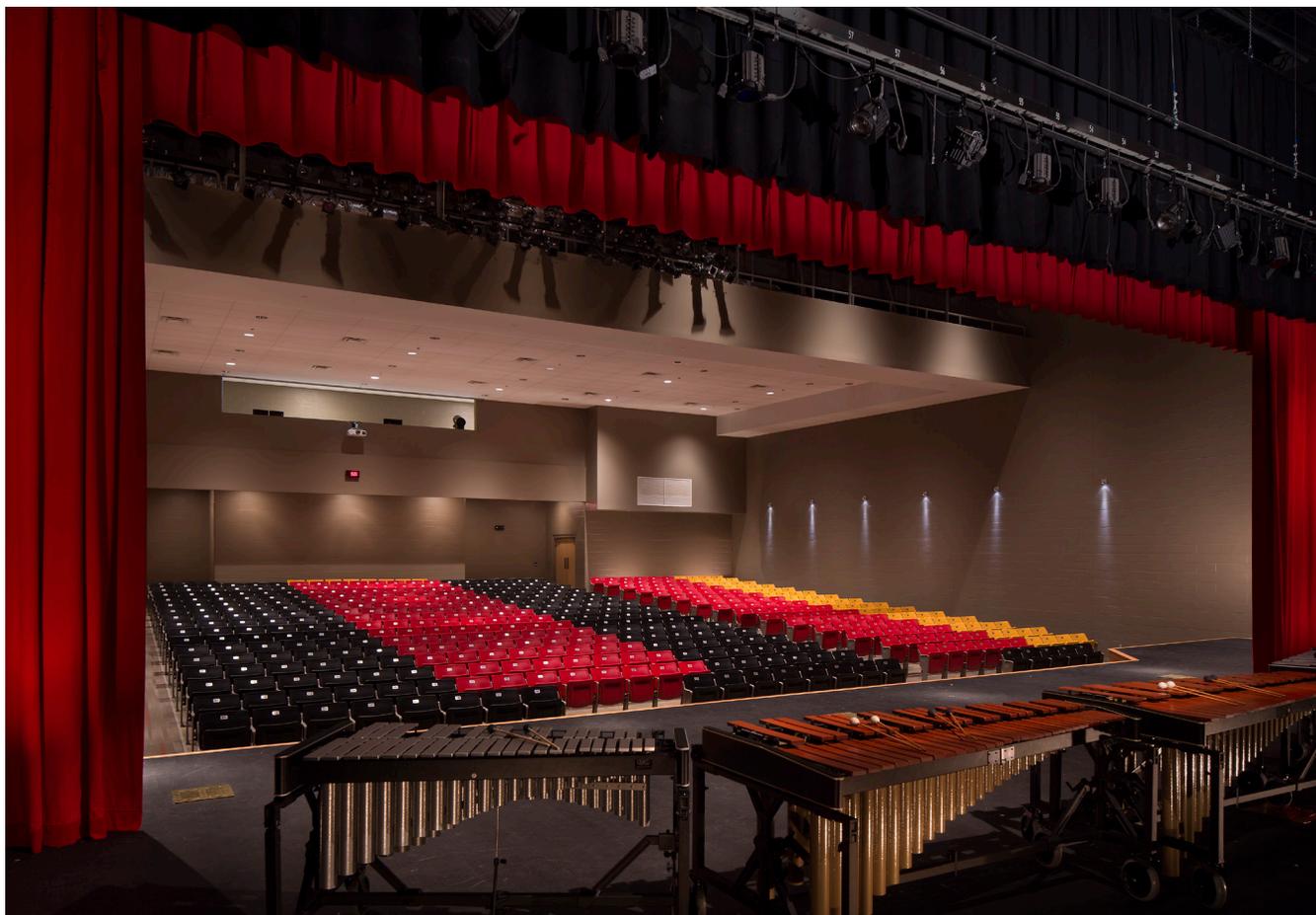
TAB 4

# Relevant Experience



## Stewarts Creek High School

Smyrna, Tennessee



**SIZE** 1st Floor: 240,000 sf  
2nd Floor: 110,000 sf

**COST** \$39,500,000

**COMPLETION** Summer 2014

### **OWNER**

Rutherford County Schools  
Trey Lee, Asst. Superintendent  
for Engineering & Construction  
(615) 893-5815  
leetr@rcschools.net

### **DESCRIPTION**

The education program objectives for Stewarts Creek High School were centered around a very targeted instructional program for the demographics of the student population, efficiency in design and cost per student, safety and administrative control, and district standardizations, all for a 2,000 student core capacity.

Components such as geothermal heating and cooling, natural light, roofing components, energy management systems, and high efficiency lighting technology have been integrated into school design. Specific green building finishes such as tile, carpet, and paint are part of the overall sustainable material design.

Particularly unique to the education program are the Careers in Technical Education instructional areas, with a wide array of offerings such as culinary arts and criminal justice. Building configuration and functional layout were also designed for efficiency of structure, systems, and other cost-saving features, including geothermal system design and maximized use of natural light. The high school received school of the year by the Tennessee School Board Association.

## Rockvale High School

Rockvale, Tennessee



**SIZE** 340,000 sf

**COST** \$63,000,000

**COMPLETION** 2019

### **OWNER**

Rutherford County Schools  
Trey Lee, Asst. Superintendent  
for Engineering & Construction  
(615) 893-5815  
leetr@rcschools.net

### **DESCRIPTION**

This 340,000 sf high school was built to meet the needs of Rutherford County Tennessee. A two-story building, this school includes: masonry construction with a brick veneer, a geothermal mechanical system, a combination of sloped metal roofs (on steel bar joists) and rubber membrane roofs, prefabricated metal canopies and a large main gymnasium as well as an auxiliary gymnasium.

In addition, a crucial focal point for the school is the 600 seat auditorium. A greenhouse was also designed to assist in one of the many CTE (vocational) programs Rockvale High School offers, ag science. The thoughtful design was created to ensure that these programs (also culinary arts, construction, computer science, EMT and health science, and many more) could see their full potential for students in Rutherford County.

## WCS Comprehensive Auditorium Program

Williamson County, Tennessee



**SIZE** 10,000 sf each

**COST** \$2,800,000 each

**COMPLETION** 2021

### **OWNER**

Williamson County Schools  
Eric Gardner  
Director of Facilities and Construction  
(615) 472-4041  
ericg@wcs.edu

### **DESCRIPTION**

GMC was the designer for the Comprehensive Auditorium Program for Williamson County Schools which added new 10,700 sf, 1-story auditoriums with 273 seats each, and classrooms for the following middle school fine arts curriculum:

- Sunset Middle School Auditorium Addition - Nolensville, Tennessee
- Grassland Middle School Auditorium Addition - Franklin, Tennessee
- Heritage Middle School Auditorium Addition - Thompson's Station, Tennessee
- Page Middle School Auditorium Addition - Franklin, Tennessee
- Woodland Middle School Auditorium Addition - Brentwood, Tennessee

Each auditorium is designed with a stage, dressing rooms, storage, projection/control room, restrooms, vestibules, office, public and bus parking. Acoustic quality, sound, light, rigging and audiovisual equipment were all components of the design.

## Siegel High School

Murfreesboro, Tennessee



**SIZE** 300,000 sf

**COST** \$21,300,000

**COMPLETION** Summer 2003

### **OWNER**

Rutherford County Schools  
Trey Lee, Asst. Superintendent  
for Engineering & Construction  
(615) 893-5815  
leetr@rcschools.net

### **DESCRIPTION**

Designed for 2,000 students, Siegel High School responds to: the needs of the educational program, site constraints, and community uses. A comprehensive high school with vocational components, this 300,000 square foot facility separates academic, food service, assembly, and athletic spaces, while strategically positioning administrative spaces to maximize safety and security. The main entrance, flanked by administrative offices, and the light-filled media center, faces a two-story common area and the exterior courtyard. An organizing element in the design concept, the courtyard includes an amphitheater for school and community events.

Due to site limitations such as sinkholes, property size, and an adjacent middle school, the building footprint was minimized by creating two-story academic areas. Key points of entry divide traffic and parking areas by main entrance, special education entrance, courtyard access, and athletic and performance events access. Simplicity of the design concept also translates into building materials and forms, with repetitive bay sizes of masonry and bar joist construction, use of natural light, and mechanical systems access in mezzanine spaces with the sloped metal roof structure.

## Page Middle School Classroom Additions, Renovations & Upgrades Franklin, Tennessee



**SIZE** 106,280 sf total

**COST** \$19,877,550 Phases I & II

**COMPLETION** August 2021

**OWNER**

Williamson County Schools  
Eric Gardner  
Director of Facilities and Construction  
(615) 472-4041  
ericg@wcs.edu

**DESCRIPTION**

**PHASE I CLASSROOM ADDITION:** The new addition is a three-story, 54,200 SF math and science classroom building consisting of 30 new classrooms, three of which are new science labs with prep rooms. The 14,518 SF existing building (9,213 SF classroom wing and 5,305 SF administration) were also demolished.

**PHASE II CLASSROOM ADDITION:** The Phase II design consisted of a new entrance lobby and new student arrival/drop off colonnade, a new bus loop, parking lot and expanded storm water retention area. A three-story, 52,080 SF classroom addition was also included along with a new student colonnade and open-air courtyard. The 2 existing buildings were demolished.

## Goodlettsville Elementary School

Goodlettsville, Tennessee



**SIZE** 81,700 sf total

**COST** \$22,624,9021

**COMPLETION** June 2023

**OWNER**

Metro Nashville Public Schools  
David Proffitt, Construction Director  
(615) 259-8631  
david.proffitt@mnpes.org

**DESCRIPTION**

Goodlettsville Elementary School is a replacement facility for Metro Nashville Public Schools. The facility is designed for an 800 student core and is 81,700 sf. A Great Hall with clerestory windows organizes the classroom wings and connects it to the Library / Media Center and Administrative areas. The Library Media Center is composed of a large expanse of north facing glass allowing for a visual connection to the exterior and community. Special features include a sensory garden and interior sensory nooks. The school is designed to incorporate the concepts of 21st Century school design with flexible teaching spaces, sensory experiences, and forward looking technology.

## Smyrna Middle School

Smyrna, Tennessee



**SIZE** 54,000 sf

**COST** \$9,700,000

**COMPLETION** 2017

### OWNER

Rutherford County Schools  
Trey Lee, Asst. Superintendent  
for Engineering & Construction  
(615) 893-5815  
leetr@rcschools.net

### DESCRIPTION

When challenged with creating an addition to accommodate the growing enrollment at Smyrna Middle School, GMC responded with a new classroom wing and main entrance designed to invoke a sense of excitement, to address the needs of the school, and to provide maximum natural light in keeping with the design language of the existing

building. This new wing was positioned in front of the existing building in such a way to provide a facade which creates a sense of elegance and sophistication which echoes the education the students receive while simultaneously serving as a connector between both the existing main building and the existing annex.

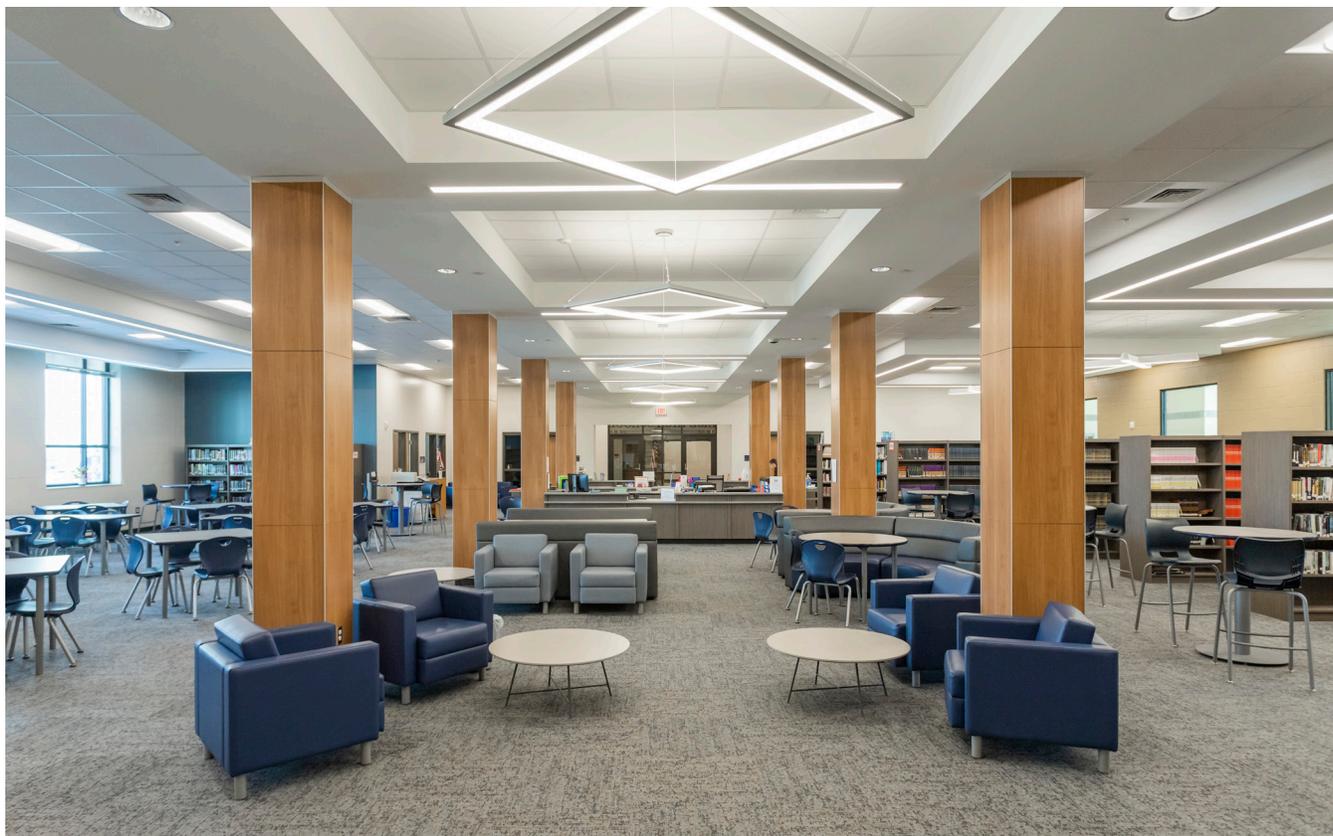
The addition accommodates four science classrooms, 14 general purpose classrooms, a library and media center, a computer classroom, a new office and administration area, and a dining expansion. The classrooms and library are organized along a central linear corridor on both the first and second levels which extends from the administration and office area. The placement of the addition allows for a special moment to occur in the form of a courtyard between the library and existing auditorium where students may read and study outside while still being within the school proper.

Both exterior and interior materials were selected for their value in cost, durability, and sustainability. Striations of brick colors activate the exterior facades, providing variation and movement around the addition. The main public entrance is identified by the double height glazing of the control vestibule, the change in materiality, and the extended metal canopy which serves as a functional waiting area for pick up and drop off.

Interior spaces are designed for both security and clarity of access. The administration wing, located directly inside the front entry, provides controlled access to the rest of the school. Once inside the main circulation corridor, you are greeted by a sense of the school's identity and past intertwined with new accents and features.

## Page High School Classroom Addition, Phase II

Franklin, Tennessee



**SIZE** 102,357 sf

**COST** \$18,142,000

**COMPLETION** August 2021

### **OWNER**

Williamson County Schools  
Eric Gardner  
Director of Facilities and Construction  
(615) 472-4041  
ericg@wcs.edu

### **SERVICES**

Architectural, Interior Design, Civil,  
Landscape, and Materials Testing

### **DESCRIPTION**

Phase II consists of erecting a new 3-story classroom building that serves as the new main entry and face of the school to the main road. A new bus loop with drop off and pick up lanes is created in connection with the main road. A new parking area that includes visitor parking is created at the main entry, providing direct access to the new administration spaces. New geothermal wells are installed beneath the new parking area to serve the new classroom building. The new building is directly connected to existing student parking by pedestrian access via a new concrete ramp and stair. A concrete walk is included between the new building and existing school so students can easily traverse between each building. The main entry commons serves as an axial connection through the new building to the existing school and what will eventually be a student courtyard. Adjacent to the main entry commons contains the new administration suite as well as counseling offices and the clinic space. On the other side of the main entry commons is an all new media center. The first floor also contains therapeutic learning classrooms as well as additional classroom space. The southern portion of the new building houses a triple-height student commons overlooking what will be the student courtyard. Full height curtainwall systems provide ample natural light to the commons as well as upper floor classroom space through atrium glazing. The main entry commons element's typology repeats on floors two and three, providing student locker and commons space as well as flex learning areas. Floors two and three house laboratory classroom space as well as typical classroom space.

## Page High School Classroom Addition, Phase III

Franklin, Tennessee



**SIZE** 101,146 sf

**COST** \$24,989,000

**COMPLETION** April 2023

### OWNER

Williamson County Schools  
Eric Gardner  
Director of Facilities and Construction  
(615) 472-4041  
ericg@wcs.edu

### SERVICES

Architectural, Interior Design,  
Geotechnical, and Materials Testing

### DESCRIPTION

Phase III is a continuation of the classroom replacement and consists of demolishing a large portion of the existing school, including the existing auxiliary gym and media center. A new parking area is added with connection to the Phase II parking area, this provides connection to the main road. The main road connection continues through the new parking lot to the south of the Phase III building where a new loading dock is located. New geothermal wells are installed beneath the new Phase III parking area to serve the new building. The new Phase III building is directly connected to the Phase II building on all three levels so students can easily traverse between classes. Phase III contains the new kitchen and cafeteria components serving the entire high school. The cafeteria dining space faces the future courtyard. Phase III houses Band, Choir, and Art Classrooms as well as Engineering Workshops with classrooms. Phase III supports a new Ag Classroom with work area and large animal stall as well as a Broadcasting Lab and Workshop space with a recording studio. The second floor contains the ROTC program components, science labs, foreign language lab, and typical classrooms. The third floor contains science labs, typical classrooms, and a collaboration flex space.



TAB 5

# References



1

**Rutherford County Schools**  
Trey Lee, Assistant Superintendent  
for Engineering & Construction  
(615) 893-5815  
leetr@rcschools.net

2

**Williamson County Schools**  
Eric Gardner  
Director of Facilities and Construction  
(615) 472-4041  
ericg@wcs.edu

3

**Metro Nashville Public Schools**  
Casey Megow  
Assistant Director of Facility Planning and Construction  
(615)-259-8528  
casey.megow@mnps.org



GMC (formerly Binkley Garcia Architects) understands the functional requirements of spaces in school facilities. An example from the completed design of GES is the overall organization of the building with a central sensory experience hub connecting the grade level classroom wings and specials classrooms. The classrooms are also grouped to allow grade level collaboration and directly connected for team teaching. The plan is compact and well organized with a central focus on the sensory hub where teachers and support staff alike can bring students to help them reset when needed or offer some reward time."

**Casey Megow**  
Assistant Director of Facility Planning and Construction  
Metro Nashville Public Schools.



TAB 6

# Additional Information



### **Firm Practices**

#### **Approach to dispute & claims resolution**

GMC has a strong belief that a unified team approach is the best path that will lead to a successful project. We expect this attitude among all our consulting engineering team members and work to establish this very tone with the project general contractor when construction begins. We consider ourselves an integral part of a larger team that is striving to a unified goal of a successful project.

When an issue comes up in the progress of construction, we encourage all team members to look first for a solution, and not point fingers or try to shift blame. Resolve first, and keep the project moving forward, and then work on the why and responsibility. We understand that we are not perfect and admit our mistakes when they occur. If a dispute cannot be solved among team members, we prefer in our contract language to include mediation as the initial dispute resolution method, followed by litigation in a court of competent jurisdiction if the dispute is not resolved through mediation.

#### **Ensuring completion within owner's project budget**

##### **Cost Estimating**

Balancing the scope and budget begins in the programming phase and continues throughout the design process. In the programming phase a "Top-Down" budget approach is used. Top-down budgeting divides the project into large components and allocates a portion of the project budget to the work. This is then confirmed using a "Bottom-Up" budget approach. The bottom-up budget approach gives unit costs to components within the larger scopes which are added together. The two budgets are compared and scopes are adjusted until they align. In addition to the budgeting, quality levels are also established based on the budget assumptions to ensure the budget and scope remain balanced throughout the project.

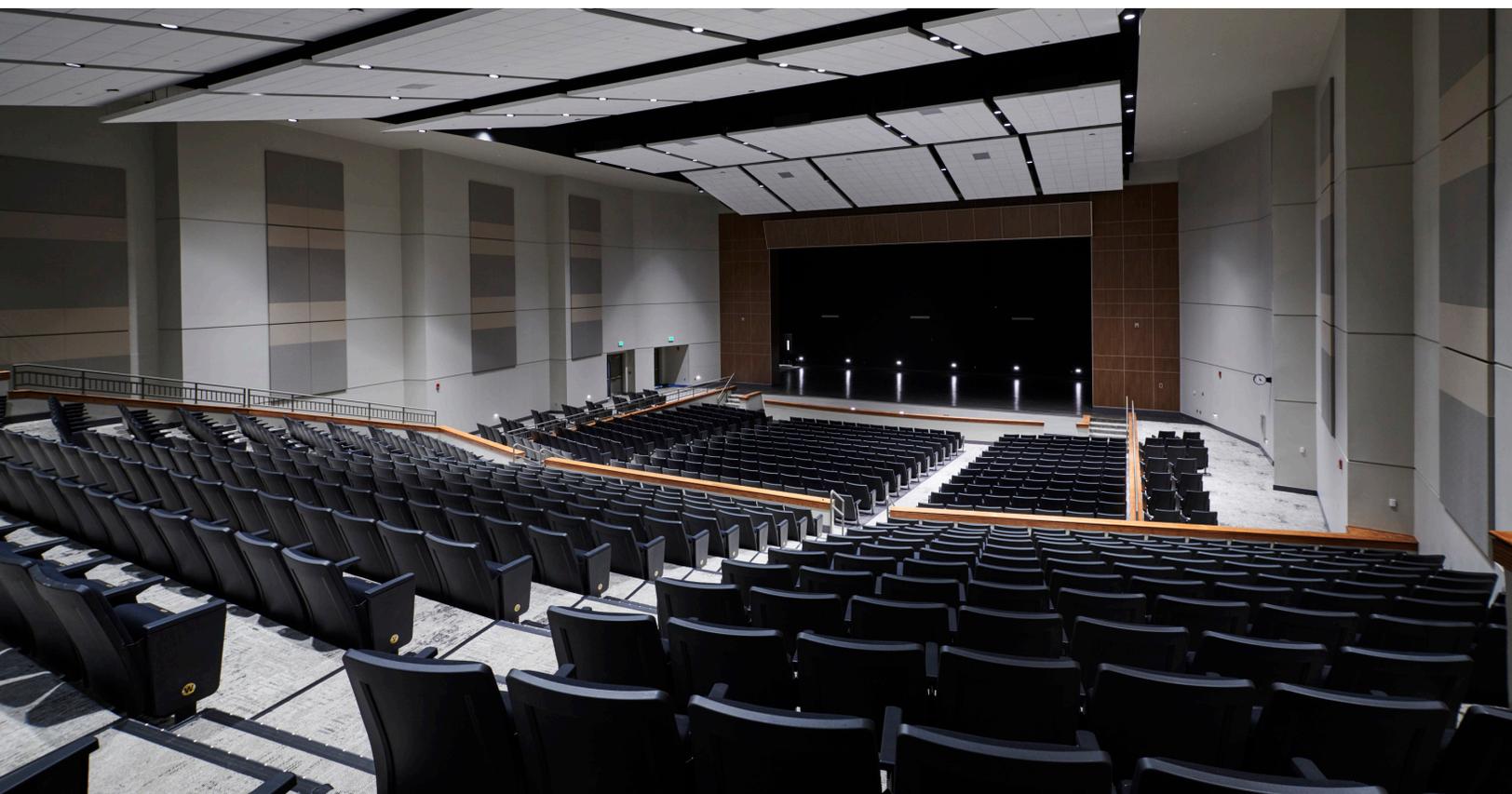
##### **Cost Control**

Given the current volatile and ever-changing state of the building supply market, it is crucial to stay abreast of labor and material costs to proactively address issues before they impact the cost. We

will perform checks at each milestone deliverable and assist with constructibility and value engineering.

Cost control during the design process is essential to project success. GMC recognizes the importance of accurate estimating at each stage of project service delivery, as a management and decision tool for the owner. Our team has been uniquely successful in maintaining cost control with both architecture and engineering projects. We begin each project with a comprehensive, preliminary cost estimate and actively update the cost estimate, with coordination with client's preconstruction consultant, through the Design Phases.

While we recognize that User groups often ask for more than the budget will bear, we work to provide options while not stymieing creativity. We will provide honest opinions, backed by real data as to the effects on the budget. We will also be proactive as early as possible in the design process to identify alternates that can be carried through to the bid phase that if affordable can seamlessly be incorporated.





Our approach to cost control includes a search for “economy ideas,” which leads to a realistic preview of costs and a balanced budget to meet the extent of available funds. Cost control begins with programming and is basic to the whole architectural design problem to be solved.

***This is critical to ensure actual conditions in the local market, which is unique.***

Predicting costs at programming is critical since total planning proceeds from the general to the specific and from the broad scope to the detailed scope. During programming, cost estimates are made by successive approximations from a rough tally of gross area (and testing it with different quality levels of construction) while keeping an eye on building cost and other anticipated expenditures.

***Cost control does not inhibit an architect’s creativity; economy is a major consideration, not a constraint.***

Realistic budgets are predictive and comprehensive. They avoid major surprises. They tend to include all the anticipated expenditures as line items in a cost estimate analysis. We look to past

experience and published material to derive predictive parameters. We further test and verify utilizing external estimators familiar with the West Tennessee and higher education market

At the Schematic Design Phase, we will include a contingency of 10% to 12% of the construction value to account for unknowns which arise in subsequent phases. At the completion of the Design Development Phase this Design Contingency is usually reduced to 5% to 7%. Just prior to bidding, the Design Contingency in the budget is usually adjusted to 5% to account for market fluctuations. We find it prudent to carry a Construction Contingency of 3% to 5% to 8% to allow for market fluctuations that may occur during construction, which become more pronounced as the building size increases.

The ability to maintain costs directly relates to our experience, as well as our planning and preparation before the project begins. It is perhaps appropriate to note that over the past four years, projects have been bid for an average of 2% below budget with total change orders, not including owner requested items, averaging less than 3% per project, for a net addition of 1.0% per facility on an average basis.

**How we minimize changes in CD’s that result in RFIs, ASIs, and change orders**

Design and construction is not a perfect science. The issues that could not be identified prior to construction can cause unforeseen costs. An example would be if the contractor finds unsuitable soils when they start digging for foundations in an area on the site. We encourage and work with our owners to develop an appropriate contingency budget for their projects that can be used for such conditions, if encountered, without having to modify the project.

Most change orders can be avoided with proper coordination during the design phase. Some change orders are created by the Owner’s decisions to alter the design or for other programmatic reasons. This type of request is submitted to the contractor for pricing, reviewed by the design team, and brought to the Owner with a recommendation of approval or disapproval.

During the project construction phase, we have a dedicated Construction Administrator who will make weekly site visits. He will work side by side with the design team members throughout the project. During design, he will review the drawings at the milestone checkpoints

**TAB 6 Additional Information**

listed above for constructibility, and when the project transitions to construction, he will already have a working knowledge of the project. During his site visits, the CA will work with the GM/GC and other team members to ensure timely resolution of questions in the field. OAC meetings will be attended by GMC's lead PM, and our construction administrator, Gregg Heinzl. Other team members will attend in person or electronically as appropriate to the phase of construction.

Requests for Information are submitted in writing to GMC's project manager and construction administrator. Together the design team will review and reply to all information. Shop drawings and submittals will be routed through our Construction Administrator who will verify the information is accurate with proper stamps and in compliance with the contract documents. The construction administrator will review any items in question with the project manager.

**Renovations: How we confirm existing conditions to detail new work required by contractors**

GMC employs several strategies to verify existing conditions. We believe that a thorough and complete assessment of the existing conditions is needed to address the complexity of renovation projects.

- Gathering of existing drawings
- Assessment of existing building types and code classifications

- Video cartography of existing interior spaces and building exterior
- Verification of existing conditions with existing drawings
- Detailed inspection by civil, structural, and MEP engineers
- Meetings with current building maintenance personnel

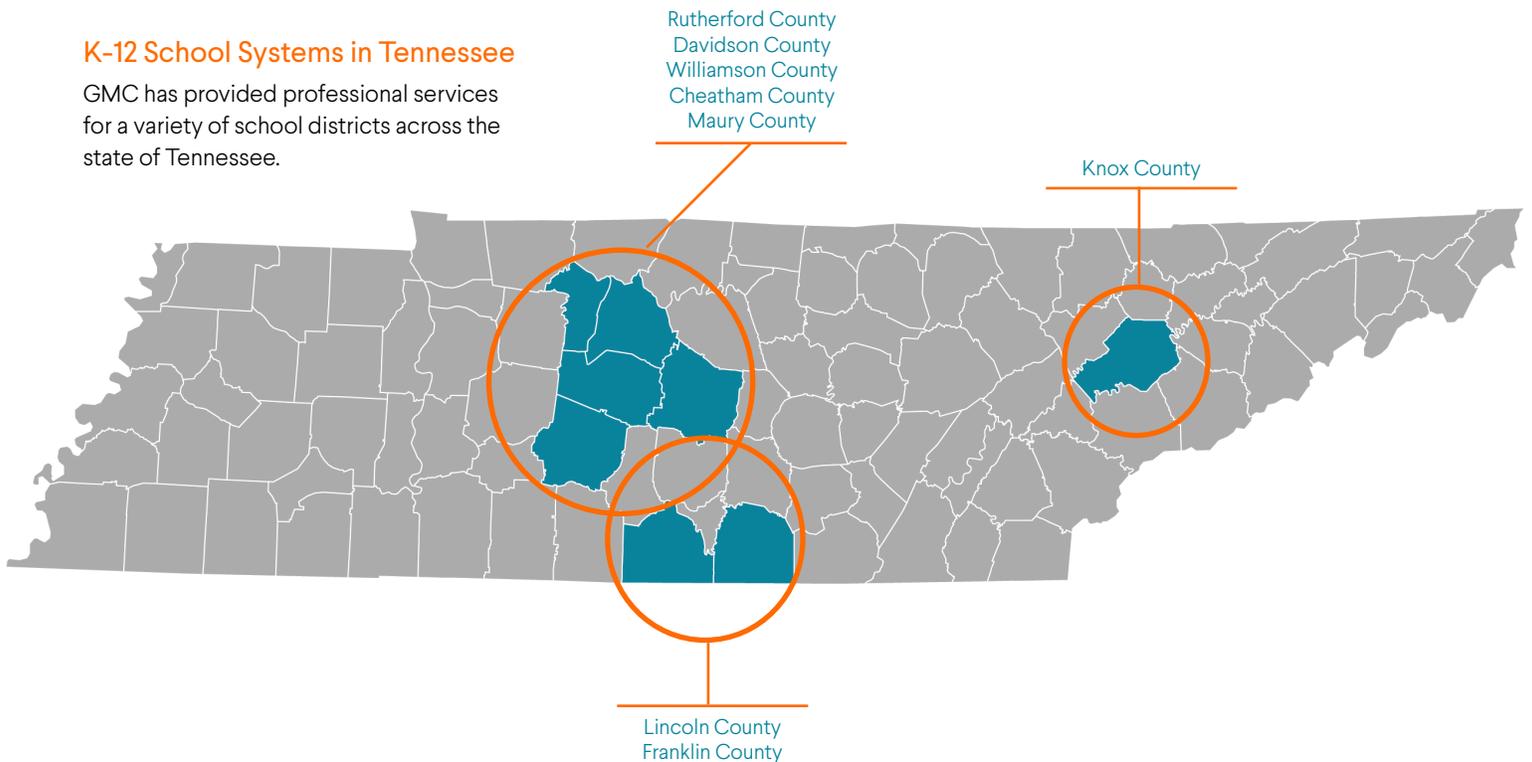
**New Construction: Ensuring CD's provide details required by contractors to include new work (without added costs)**

GMC takes very seriously the coordination and quality of our contract documents. We believe in providing easily understandable documents that are thorough and complete. Our goal is to use the instruments of our service to completely and clearly convey a path to a coordinated and constructible building.

- BIM Model clash detection software
- Complete air barrier detailing and specifications
- Rigorous A/E coordination meetings
- Roof and air barrier consultant/peer review
- Simple design detailing for ease of conveying information
- Multiple internal QC checks

**K-12 School Systems in Tennessee**

GMC has provided professional services for a variety of school districts across the state of Tennessee.



TAB 6 Additional Information



**Scheduling completion of CD's to meet project deadlines**

Perhaps our best example of GMC's strength in management of CD project deadlines is our portfolio of past and ongoing educational projects. We are required on most project types to provide professional services in a very timely and cost-efficient manner. It is on school projects where our experience meeting expedited schedules is most clearly visible. In response to these needs we have developed a disciplined and efficient nuclear team, both within our office and in conjunction with our consultants. By establishing clear, mutually shared goals and time frames, we work to achieve benchmarks through a constantly evolving process of open dialogue and communication that integrates architects, engineers, contractors, and owner's representatives into a single design and management team. This approach has been quite successful in past projects, and it is our sincere desire to continue this success by providing timely construction documents for the needs of Cumberland County. Below you will find an example chart outlining production descriptions and deliverables.

**Example of office project schedule (programming - CD's) with weekly staff assignments**

Programming /Master Plan Start (or earliest date of project award)	Conceptual Design Start
<ul style="list-style-type: none"> <li>Initial Owner Representative and Design Team Meeting Inventory of existing site, Develop written program with the square foot tabulation Cumberland County/Design Team review of written program Deliverable - Program Document</li> <li>Establish Site Perimeters Cumberland County/Design Team review of schematic site plan Deliverable - Schematic Site Plan</li> <li>Develop block schematics representing internal volumes and site configurations Cumberland County/Design Team review of program configurations Deliverable - Schematic Floor Plans</li> <li>Develop preliminary budget based on schematic site and floor plan block schematics Cumberland County/Design Team review of budget analysis</li> </ul>	<ul style="list-style-type: none"> <li>Development of Site Plan, Floor Plans, and Elevations Cumberland County/Design Team review of preliminary site plan, floor plan and preliminary elevations Deliverable - Preliminary Sketches, Drawings and Identity Studies</li> <li>Development of phasing options for new construction Cumberland County/Design Team review of phasing options Deliverable - Phasing Plan</li> <li>Development of site plan information, floor plan information, graphic building elevations, and three dimensional modeling of final schematic design Cumberland County/Design Team review of conceptual design presentation materials Deliverable - Presentation Graphics, including Site Plan Floor Plans, Elevations and Three-Dimensional Modeling</li> </ul>
Graphic Materials Start	Completed Scope of Preliminary Services Start Construction Documents Services
<ul style="list-style-type: none"> <li>Review and development of graphic collateral needs of Cumberland County/Design Team review of composition design and development of additional graphic tools and representatives Deliverable - in conjunction with the Board of Education, Brochures, Web Site Materials, Branding and Presentation Boards to be used by Cumberland County in their Public Meetings</li> </ul>	<ul style="list-style-type: none"> <li>Completion of Budget Analysis Preparation for Contract Document Phase Preliminary Product Research Deliverable - Outline of Specifications</li> </ul>

**Sustainability**

GMC is committed to acting as good stewards of both our environment and our clients' resources through the inclusion of LEED or simply sustainable design components in our projects. We believe that the use and incorporation of these concepts help to create healthier buildings, more beautiful environments, and stronger communities.

In keeping with the undergirding principles and guidelines of the LEED rating system, we have found our projects to benefit greatly from the inclusion of sustainable materials, life-cycle analysis, passive and active green technologies, and the tight integration of our buildings with the surrounding natural and man-made environments. In our academic projects, we have worked to specify finishes and materials that are low-voc, locally sourced, and are mindful of recyclable materials. In addition we have worked with our consultants to deliver high performing mechanical and electrical systems that utilize both active strategies, such as ground source heat pumps and advanced controls, as well as more passive strategies including reflective roofing components, window films, and shading strategies.

GMC's commitment to and experience with green building and LEED components extends beyond the building and construction of the building themselves to the larger community and life of the building beyond. With that in mind, we have helped several of our clients implement advanced storm water management strategies including bio-swales, natural vegetation, and underground retention. Furthermore, we work with our consultants to commission the buildings and the mechanical systems, developing detailed maintenance protocols in order to ensure our projects perform as designed throughout the life of the building.

In our projects, the successful integration of the LEED philosophy has been evidenced through owner feedback in the areas of maintenance, environmental health of the facility, and occupant satisfaction, resulting in added value for the facilities' owners and a positive, healthy environment for its inhabitants.

**2**   
**LEED  
 PLATINUM  
 PROJECTS**

**6**   
**LEED  
 GOLD  
 PROJECTS**

**12**   
**LEED  
 SILVER  
 PROJECTS**

**9**   
**LEED  
 CERTIFIED  
 PROJECTS**

**Owner & Contractor References**

 Tusculum Elementary  
 Bob Heffington, MNPS  
 Project Manager  
 bob.heffington@mnps.org  
 (615) 259-4636

RG Anderson  
 Craig Johnson  
 (615) 329-1789

 Univ of Alabama B'ham  
 Susan Thompson  
 Project Manager  
 sthompson@uab.edu  
 (205) 996-2003

MJ Harris  
 Corey Singley, Project Manager  
 (205) 380-6809

 Metro Water Services  
 Valorie Gilley  
 Facility Manager  
 (615) 880-2636

T.W. Frierson  
 Luke Maddox, Project Manager  
 (615) 301-1933



- 1 We have received the School of the Year Award from the Tennessee School Board Association for the last three years in a row.
- 2 We are experienced at working in a timely manner with school districts and the contractor during construction to keep the project on schedule.
- 3 We believe in using scale, proportion, and choosing a few key design elements to produce buildings that are memorable, aesthetically pleasing, and in budget.
- 4 We are experienced at educational planning and have designed several schools that are similar in size, scope, and budget to the future projects for Cumberland County.
- 5 We are an experienced architecture firm specializing in K-12 architecture. Since 2000, 55% of our work has been K-12 schools.
- 6 We believe in the concept of designing for the client, not our client being a vehicle to make our own grandstanding statement.
- 7 We believe in simple, sound, and well detailed buildings that stand the test of time.
- 8 We believe in the community and designing schools that create environments for meaningful learning.

**Thank you for taking the time to review our RFQ response and for considering GMC for Cumberland County's school needs.**



**Roy Garcia, AIA**  
*Principal-in-Charge*

Goodwyn Mills Cawood  
3310 West End Avenue, Suite 420  
Nashville, Tennessee 37203

T (615) 333-7200  
E [roy.garcia@gmcnetwork.com](mailto:roy.garcia@gmcnetwork.com)



# CUMBERLAND COUNTY BOARD OF EDUCATION

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STATEMENT OF QUALIFICATIONS  
ARCHITECTURAL/ENGINEERING SERVICES  
FOR BOARD OF EDUCATION  
ESSER FUNDED CAPITAL PROJECTS  
APRIL 14, 2022





P.O. Box 1026  
Crossville, TN 38557  
Ph. 931 484-7541  
[www.uplanddesigngroup.com](http://www.uplanddesigngroup.com)

April 14, 2022

Mr. Nathan Brock  
Finance Director  
Cumberland County Finance Department  
2 North Main Street, Suite 303  
Crossville, TN 38555

Re: Request for Qualifications to provide Architectural Services for  
Board of Education ESSER Funded Capital Projects

Dear Mr. Brock,

Upland Design Group (UDG) was incorporated in 1977 with the goal to provide architectural services for community infrastructure projects in the Upper Cumberland region. Over the years our design services have expanded to include a much larger area of middle & east Tennessee. Even with this growth the Upper Cumberland continues to be our home and our primary area of operation. With our emphasis on community projects it quickly became apparent that education facilities would become our number one project type.

UDG has had the privilege to work with Cumberland County Schools since 1978. Project number twenty on our project list is South Elementary School. That was our first education facility. Since South Elementary School, working collaboratively with the Cumberland BOE, we have designed an additional five new school facilities, another ten major additions and too many minor additions and renovations to count here in Cumberland County. No project has been too large or too small. Forty-four years later we are still very appreciative to Cumberland County for providing the opportunity for us to begin our education facility design career in our home county.

In 2006 we worked with the current BOE to begin design work on the future auditorium facility at CCHS. With the recently completed Stone Memorial High School and its 1,200 seat auditorium we had an excellent example to model the new auditorium at CCHS. Working with the CCHS staff and the BOE facilities staff the first choice for the location of the new auditorium was the 'Gold' parking lot, between the existing building 'H' wing and Miller Avenue. This site provides excellent visibility from Miller along with access to available parking. The site slopes down to the north which accommodates the auditorium floor slope perfectly. We would suggest an initial meeting with the current SMHS users along with CCHS staff to learn from the SMHS facility, both what works well and what could be improved.

We met with central office staff and Ms. Hall at South Elementary last year to help develop the program for the addition at that facility in preparation for the ESSER application. As the original architect for South we have an intimate understanding of that facility and site. This will help expedite the construction drawings for the project and meet the deadline dates required by the ESSER funding requirements.

Again, we appreciate Cumberland County Schools being our number one K-12 school client and we look forward to being of service for many years to come. Please let us know if we can provide any further information for the CCHS auditorium and South Elementary addition.

Respectfully,

A handwritten signature in blue ink that reads "Kim Allen Chamberlin".

Kim Allen Chamberlin, AIA, NCARB, LEED-AP

# Table of Contents

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# Firm Information



# FIRM INFORMATION

## Upland Design Group

- A. 362 Industrial Blvd.  
Crossville, TN 38555  
Phone: 931-484-7541
- B. Chartered in Tennessee as a “C” corporation in 1977
- C. 44 Years continuous in business
- D. Firm Principals:  
Kim Allen Chamberlin, AIA, NCARB, LEED AP  
Bryant Allen Hill, AIA, RRC, NCARB, CDT  
Brian Templeton, AIA, NCARB, LEED AP
- E. **Primary Contact:** Kim Allen Chamberlin, AIA, NCARB, LEED AP
- F. At **Upland Design Group** our Design Philosophy is not rooted in a particular “style” or imagery. Instead our design process is born from the relationships between the client’s ideas, the use of spaces they want to create, and the site chosen.

We focus on community infrastructure projects in Middle and East Tennessee. We have been involved in over 1,000 successful projects varying size and scope - the majority of which have been K-12 and higher education projects.

All **Upland Design Group** projects are **led by a principal architect / firm partner, who will be the Cumberland County Board of Education point of contact for the duration of the projects.**

## UDG’s Education Projects Completed

- Upland Design Group focuses on community infrastructure projects in Middle and East Tennessee.
- Extensive Professional Resume, with over 1,000 Completed Projects
- Many Repeat Clients in our 44 Years of service
- Long track Record of working with County and City Governments to get the job done on time and in budget
- Successfully completed over 700 education projects in Middle and East Tennessee.



**Upland Design Group**

362 Industrial Blvd.

Crossville, TN 38555

Phone: 931-484-7541



# Qualifications of Personnel



# QUALIFICATIONS OF PERSONNEL

**Kim Allen Chamberlin**  
AIA, NCARB, LEED-AP



## Upland Design Group

P.O. Box 1026  
Crossville, TN 38557  
931-484-7541

**Firm Principal**  
**Upland Design Group**

### Education:

- Bachelor of Architecture – 1982  
University of Cincinnati

### Licensing:

- TN 1984
- OH 1984
- KY 1992

### Professional Credentials:

- American Institute of Architects  
(East TN Chapter)
- National Council of Architectural  
Registration Boards (NCARB)
- LEED Accredited Professional -  
US Green Building Council

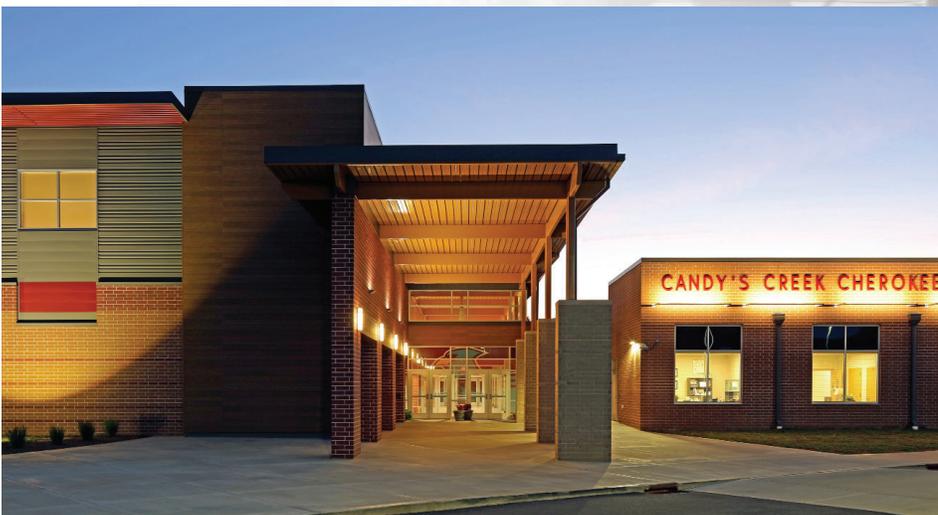
## Project Qualifications:

- Architect of Record For the Stone Memorial High School, a \$25 million project
- Project architect on more than 20 new school facilities in Middle and East Tennessee
- Familiar with Local Contractor and Bidding Market
- Extensive Past Experience with both K-12 and higher education facilities
- Project architect on four USGBC LEED certified facilities, including the first LEED Platinum NC in the state



### Bio:

Mr. Chamberlin has been an integral part of Upland Design Group since 1990. During that time he has been instrumental in the continued growth of UDG. His “hands on approach” brings valuable oversight to all of UDG’s projects. Kim’s thirty-nine years of experience in the design and construction profession have given him the foresight necessary to guide projects down a successful path. He has a remarkable understanding of the process between idea, design and construction in the field and has successfully led many multi-million dollar building projects from start to finish.



# QUALIFICATIONS OF PERSONNEL

**Brian Templeton**  
AIA, NCARB, LEED-AP



## Upland Design Group

P.O. Box 1026  
Crossville, TN 38557  
931-484-7541

**Firm Principal**  
Upland Design Group

### Education:

- Bachelor of Architecture – 1999  
Magna Cum Laude, University of Tennessee

### Licensing:

- TN 2006

### Professional Credentials:

- American Institute of Architects (East TN Chapter)
- National Council of Architectural Registration Boards
- LEED Accredited Professional – U.S. Green Building Council

## Project Qualifications:

- 23 years of experience in the architectural profession with a focus on K-12 and Higher Education school design
- Principal-in-Charge for multiple projects for Meigs County Schools
- Principal-in-Charge for multiple projects for Cleveland City Schools



### Bio:

Brian joined Upland Design Group in 2002 and became a Firm Principal in 2007. He has served as the lead designer on numerous projects types ranging from high end financial centers to award winning budget driven schools. Brian brings a strong design sense to the firm's projects with his creative skills and unwavering attention to detail. Brian has designed multiple large scale projects with LEED and/or sustainable design principles and has gained significant "green design" expertise.



# QUALIFICATIONS OF PERSONNEL

Kevin Chamberlin

AIA, NCARB



Project Manager  
Upland Design Group

### Education:

- Bachelor of Architecture - 2012  
University of Tennessee

### Licensing:

- TN 2019
- NC 2017

### Professional Credentials:

- NCARB accredited
- East TN Chapter American Institute of Architects - Board of Directors

### Upland Design Group

P.O. Box 1026

Crossville, TN 38557

931-484-7541

### Project Qualifications:

- Worked on multiple projects for TN Technological University including the Bryan Fine Arts Auditorium
- Worked on multiple elementary schools including new and additions/renovations



### Bio:

Mr. Chamberlin first worked at Upland Design Group as a student intern during his education at the University of Tennessee. During his studies, Kevin competed on the University of Tennessee's 2011 U.S. Department of Energy Solar Decathlon team, which helped shape his work in creating energy efficient and sustainable architecture. Kevin rejoined UDG in 2019, bringing with him a diverse architectural experience after practicing in Charlotte, North Carolina for 7 years.

# Management and Organization Approach



# MANAGEMENT AND ORGANIZATION APPROACH

## Design Approach

- **Upland Design Group believes in a “problem-seeking” approach to design.** We believe that **by asking the right questions, our team can develop the design that best suits the needs of our clients.**
- Our team will work closely with the **Cumberland County Board of Education** through the entire process of Design and Construction. We begin our process by asking the right questions. This helps us to determine how the program can best develop to meet the needs of the schools. When the program is fully developed, our team helps to establish a set of Project Goals. Our team then takes these Project Goals and helps Cumberland County Board of Education achieve them through the Design and Construction Process.
- Our principals average more than 30 years as project architects and have experienced the wide range of construction delivery methods on the market, from construction management to lump sum bid. We are very familiar with the construction market in the area, and perhaps more importantly, **many contractors interested in bidding on this work know UDG** and the quality of our construction documents. This leads to fewer questions during the construction period, resulting in few Change Orders.
- **A Principal Architect is involved in every step of the planning and design process.** This helps with quality control of the project, because there is a **single point of communication among the design team** – and less problems with information not being passed on to other team members.
- In addition to the Principal-In-Charge, another principal of the firm will be kept briefed of the project's status and progress. This “backup” person will assist by acting in a peer review role as the construction documents are finalized.
- UDG utilizes BIM design model sharing to coordinate between ourselves and consultants. Design models are hosted in-house on our own servers, for supervision of flow of information between team members, as well as data security. These methods, along with quality control checklists and procedures we have developed ourselves, benefit all team members as well as Cumberland County Schools.

## Approach to Code Analysis and Jurisdictional Approval

- UDG has a long working relationship with the Tennessee State Fire Marshal's office. We schedule preliminary review meetings with the State Fire Marshall to review the plans at the design development stage in order to get the fire marshal's input and include them as the design progresses to ensure a speedy approval process. **The review and approval process is typically accomplished in less than two weeks.**
- UDG takes great pride in meeting local code official's expectations. We will make contact with the jurisdictional authorities for the project's location, in the early stages of the project. As with the state fire marshal, their input will be received and implemented in the development stages of the project.

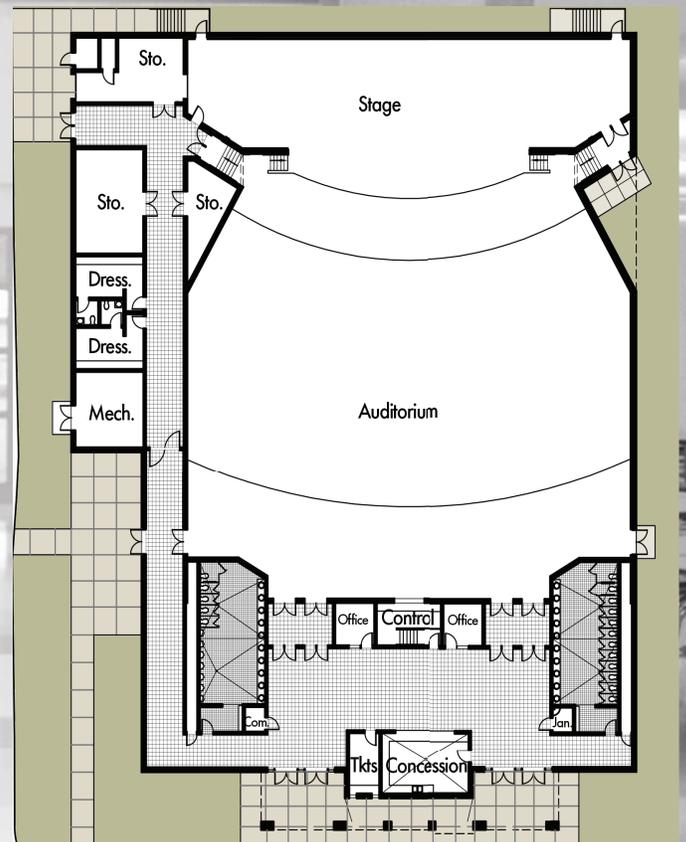
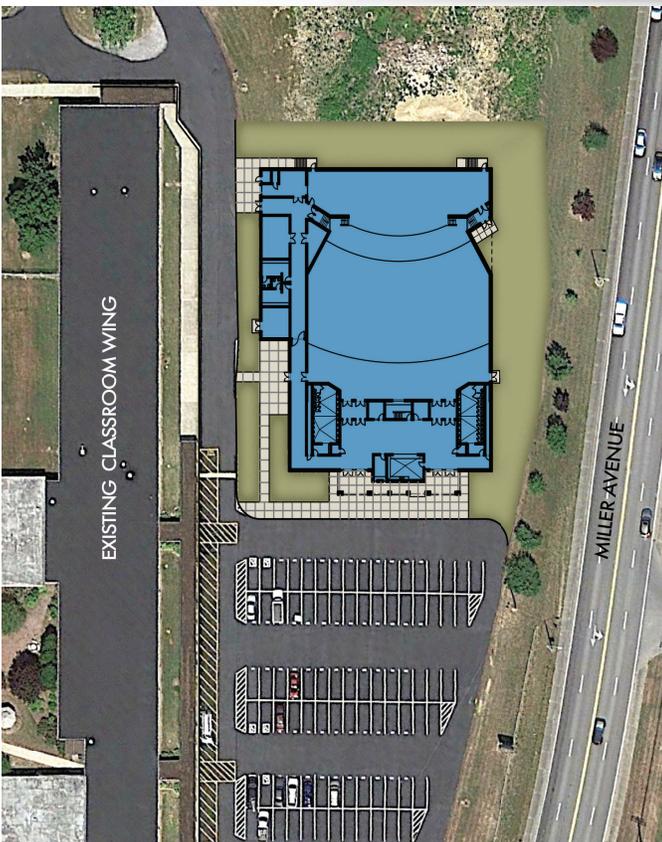


# Past Projects and References



# CUMBERLAND COUNTY HIGH SCHOOL AUDITORIUM CONCEPT DESIGN

660 Stanley Street  
Crossville, TN



As part of the 2006 Cumberland County Schools Building Program, UDG programmed and developed a concept design for a 1,200 seat auditorium at CCHS. The design featured a sloped seating area and elevated stage very similar to Stone Memorial High School. A large lobby and ample restrooms were planned to accommodate large crowds. The proposed design was located along Miller Ave. and would utilize the existing parking for after-hour events. The exterior facades of the design were developed to have some visual connection to the existing school building. The location along Miller Ave. provides some design opportunity to enhance the first impressions of the existing school.

# STONE MEMORIAL HIGH SCHOOL

2800 Cook Road

Crossville, TN



The Cumberland County Board of Education determined the need to add a second high school to alleviate overcrowding at their existing 2,000 student facility. Upland Design Group was selected as the architect for the project which was the largest construction project undertaken by Cumberland County to date. The end result was Stone Memorial High School opening its doors on schedule, within the approved budget, and with only one change order that added additional vocation space. The following November, the Tennessee School Boards Association (TSBA) selected Stone Memorial High School as the first place recipient in the High School of the Year competition.

The design for the 236,240 square foot facility was organized by an efficient axial layout that included a main two-story wing which housed the core academic and administrative spaces. The building program included an arts and athletics wing (including a 1,200 seat auditorium space and a full size 2,200 seat gymnasium with an auxiliary gym dedicated to volleyball and wrestling) and a 31,250 square foot vocational wing. The site design includes fully developed athletic facilities such as a 5,500 seat football complex, a softball and baseball complex, a soccer complex, tennis courts and associated practice fields.

## Owner

Cumberland County Board of Education

## Location

Crossville, TN

## Population

Grades: 9-12

Student Capacity: 1,200; Core for 1,500

## Design Team

### Architects

Upland Design Group:

Kim Chamberlin - Architect of Record

Brian Templeton - Project Architect

### Civil Engineer

Upland Design Group:

Scott Nicholson

### Structural Engineer

Qara LLC / LPE Consulting Engineers:

Don Logan, PE

### Mechanical Plumbing & Electrical

West Welch Reed:

Ken Stuckwisch - Mechanical

Ron Carter - Electrical

## Construction

Construction Time 24 Months

Completed: 2008

## Construction Value

Final Cost: \$24,895,501.39

## Area

236,240 s.f.

## Reference

Dr. Ina Maxwell,  
Director of Schools

Cumberland County Schools

368 4th Street

Crossville, TN 38555

931-484-6135

maxwelli@ccschools.k12tn.net

# NEW PARK VIEW SCHOOL

Cookeville, TN



Park View School is a Pre-K-8th grade school current under design for Putnam County Schools. This facility will replace an existing aging school and provide future growth for the district. The building provides classroom space for 1,040 students, elementary and middle student population is split between two 2 story classroom wings. The classroom wings are separated by the building shared education and support spaces, these spaces include Administration, a large gymnasium with locker rooms, a multi-use auditorium, media center and cafeteria. The building will also include a multipurpose room for elementary students and a STEM lab for middle school students.

The facility will provide students and staff with natural daylighting and spacious circulation corridors. Security will also play a key role in the design of the school. The school will include a secure lobby vestibule for visitors, the lobby will be monitored by the school SRO officer which office will be located at the buildings front entrance. This facility also provides student access to team sports fields, with fields and seating provided for football, baseball, and softball.

## Owner

Putnam County Schools

## Location

Cookeville, TN

## Population

Grades: Pre-K - 8

Student Capacity: 1,040

## Design Team

### Architects

Upland Design Group:

Kim Chamberlin - Project Architect

### Civil Engineer

Civil Engineering & Surveying, LLC:

Scott Nicholson

### Structural Engineer

LPE Consulting Engineers:

Rao Patri, PE SE

### Mechanical Plumbing & Electrical

Maffett Loftis Engineering

Gary Loftis - Electrical

Brian Maffett - Mechanical

## Construction

Construction Time: In Design

## Construction Value

In Design

## Area

176,600 s.f.

## Reference

Corby King

Director of Schools

Putnam County Schools

1400 E. Spring Street

Cookeville, TN 38506

931-526-9777

kingc11@pcsstn.com

# TN TECH UNIVERSITY BRYAN FINE ARTS AUDITORIUM RENOVATION

SBC# 364/011-11-2021

Cookeville, TN



The project includes the renovation of the auditorium space for the Bryan Fine Arts Center on the campus of Tennessee Technological University. The auditorium is the performing arts venue for the College of Music as well as serving other assembly functions on campus.

The scope of the project includes replacing all auditorium seating and new finishes throughout the space as well as a full HVAC renovation and electrical renovation/lighting replacement. One of the driving forces behind this project is accommodation for a live performance audio program through the College of Music to teach students the means and methods behind creating good acoustic conditions and show-running for live stage performance. This program will be one of only a handful in the entire country and provide students with access to cutting-edge equipment, technology, and instruction into what goes into creating a live performance.

## Owner

TN Technological University

## Location

Cookeville, TN

## Design Team

### Architects

Upland Design Group:

Kim Chamberlin - Project Architect

Kevin Chamberlin

### Mechanical Plumbing & Electrical

Maffett Loftis Engineering

## Construction

Construction Time: In Design

## Construction Value

In Design

## Area

500-seat auditorium

## Reference

Jim Cobb

TN Technological University

220 W. 10th Street P.O. Box 5041

Cookeville, TN 38501

931-372-3524

jimcobb@tntech.edu

# TN TECH UNIVERSITY BACKDOOR PLAYHOUSE

805 Quadrangle (1st Floor of Jere Whitson Building)

Cookeville, TN



The Backdoor Playhouse is located on the first floor of Jere Whitson Hall at Tennessee Technological University. When Jere Whitson Hall was renovated to become the new student services center, the Playhouse underwent renovation as well. The theater space is approximately 2,260 square feet (not including dressing rooms, green rooms, lobby and director's offices) and the renovated seat count is 163 seats. The existing wood stage was replaced and a wheelchair lift was added to the corner to allow wheelchair accessibility.

A building wide HVAC renovation included the theater and special care was taken for the design of the duct placement and nuisance sound reduction. Renovation and modernization of the control booth and lighting systems were also part of this project. While full theatrical performances are held in this theater, the University also uses the space for classes during the day. Upland Design Group took this into account when coordinating with the owner's representative for lighting, ductwork, sound, A/V and seating selection.

## Owner

TN Technological University

## Location

Cookeville, TN

## Design Team

### Architects

Upland Design Group:

Kim Chamberlin - Project Architect

### Structural Engineer

Logan Patri Engineers

Rao Patri, PE SE

### Mechanical Plumbing & Electrical

I.C. Thomasson Associates

Tracy Worley

Erich Vierkant

## Construction

Construction Time: 450 Days

## Construction Value

Projected \$4,539,419.13 (total building renovation value)

## Area

2,260 s.f. (as part of a total building renovation)

## Reference

Jim Cobb

TN Technological University

220 W. 10th Street P.O. Box 5041

Cookeville, TN 38501

931-372-3524

jimcobb@tntech.edu

# CANDY'S CREEK CHEROKEE ELEMENTARY SCHOOL

4445 Georgetown Road NW  
Cleveland, TN



Candy's Creek Cherokee Elementary School is a K-5 school that is currently under construction in Cleveland, Tn. The name of the school is derived from a nearby mission school that was teaching English to the local members of the Cherokee tribe. UDG worked closely with experts of the local Cherokee culture in order to provide a design that respectfully represented that heritage.

The building will initially provide classroom space for 540 students, but has been planned to easily expand to 700 students. The design was developed to minimize and balance the travel distances from classrooms to the core spaces.

Sustainable design features such as geothermal heating and cooling, LED lighting, high performance glazing and a well detailed thermal envelope were utilized to raise the energy performance of the school. The building was also oriented to allow for optimum natural daylighting in all student occupied spaces. Security played a key role in the design of this school. Exterior glazing and doors were strategically located away from public areas of the site. A secure vestibule design was utilized adjacent to the SRO's office and reception to control access into the building.

## Owner

Cleveland City Schools

## Location

Cleveland, TN

## Population

Grades: K-5

Student Capacity: 540

## Design Team

### Architects

Upland Design Group:

Brian Templeton - Project Architect

### Civil Engineer

Civil Engineering & Surveying, LLC:

Scott Nicholson

### Structural Engineer

LPE Consulting Engineers:

Rao Patri, PE SE

Don Logan, PE

### Mechanical Plumbing & Electrical

IC Thomasson Associates:

David Peters - Mechanical

Erich Vierkant - Electrical

## Construction

Construction Time 16 Months

Completed: Spring 2019

## Construction Value

Final Cost: \$14,308,293.00

## Area

95,818 s.f.

## Reference

Dr. Russell Dyer,  
Director of Schools

Cleveland City Schools

4300 Mouse Creek Road NW

Cleveland, TN 37312

423-472-9571

[rdyer@clevelandschools.org](mailto:rdyer@clevelandschools.org)

# JONES BRUMMETT ELEMENTARY SCHOOL

1530 Hartmann Drive  
Lebanon, TN



Lebanon Elementary School is a Pre-K-5 school that recently opened in Lebanon, TN. UDG has worked closely with District administrators, facility and staff to create a new elementary school design that will serve the current and future needs of the District's growing population.

The building provides classroom space for 800 students, with a core design for future expansion of an additional 260 students. The design includes spacious circulation corridors, LED lighting, natural daylighting and is made of a durable masonry finish. The building also includes a large kitchen space which is designed to accommodate a future Middle School which will share this space.

Security also played a key role in the design of this school. A secure vestibule design provides a controlled main entrance into the building and is monitored by the adjacent SRO's office. The building is also equipped with additional security features such as perimeter camera and interior and exterior access control systems. The access control system provides the school administrator with reporting of individuals entering and exiting the school campus.

## Owner

Lebanon Special School District

## Location

Lebanon, TN

## Population

Grades: Pre-K - 5

Student Capacity: 800

## Design Team

### Architects

Upland Design Group:

Kim Chamberlin - Project Architect

Aaron Grohol - Project Manager

### Civil Engineer

Civil Engineering & Surveying, LLC:

Scott Nicholson

### Structural Engineer

LPE Consulting Engineers

Rao Patri, PE

Don Logan, PE

### Mechanical Plumbing & Electrical

Maffett Loftis Engineering

Gary Loftis - Electrical

Brian Maffett - Mechanical

## Construction

Construction Time 18 Months

Completed: 2021

## Construction Value

Final Cost: \$25,000,000.00

## Area

119,192 s.f.

## Reference

Scott Benson,  
Director of Schools

Lebanon Special School District

397 North Castle Heights Avenue

Lebanon, TN 37087

615-449-6060

scott.benson@lssd.org

# CRAB ORCHARD ELEMENTARY SCHOOL ADDITION

240 School Road  
Crab Orchard, TN



Crab Orchard Elementary School was originally built in the 1970's with an addition for kindergarten and lower grades built in 2001. Growth and usage requirements facilitated the need to replace the original portions of the building. Upland Design Group and their design team worked to create a sizable addition which would change the front entrance and circulation of the school while maintaining ties back to the historical character of the building. Crab orchard stone was used as accents at the entrance to tie the building into its community.

The major design challenge for this project was building the new addition while maintaining school functions. The 57,280 square foot addition that includes new gymnasium and locker rooms; new cafeteria and kitchen; 20 classrooms divided between 2 wings; new library and art rooms; and new administration area.

The original 1970s structure was demolished at the completion of the new addition.

## Owner

Cumberland County Schools

## Location

Crossville, TN

## Population

Grades: K-8

Student Capacity: 650

## Design Team

### Architects

Upland Design Group:  
Kim Chamberlin - Project Architect

### Civil Engineer

Civil Engineering & Surveying, LLC  
Scott Nicholson

### Structural Engineer

LPE Consulting Engineers  
Rao Patri PE

### Mechanical Plumbing & Electrical

West Welch Reed:  
Ken Stuckwisch - Mechanical  
Ron Carter - Electrical

## Construction

Construction Time 14 Months

Completed: 2019

## Construction Value

Final Cost: \$9,753,497.81

## Area

Existing Building to Remain: 16,970 s.f.

New Addition: 57,280 s.f.

Total: 74,250 s.f.

## Reference

Dr. Ina Maxwell,  
Director of Schools  
Cumberland County Schools  
368 4th Street  
Crossville, TN 38555  
931-484-6135  
maxwelli@ccschools.k12tn.net

# PLEASANT HILL ELEMENTARY SCHOOL ADDITION

486 West Main St.

Pleasant Hill, TN



The existing school facility was experiencing overcrowded conditions and in need of additional classroom space. A 1960's classroom wing had been abandoned a number of years previously due to unsafe conditions. UDG was tasked with evaluating the abandoned wing for renovation potential to meet the classroom need. After a thorough evaluation it was determined that the structure was beyond cost effective renovation. Presented with the evaluation the Board of Education voted to demolish the structure and a new classroom wing addition.

The existing school is a two story structure allowing for the new 22,000 sf addition to be designed as a two story structure as well. The design was placed in the footprint of the demolished wing and contains a large multi-purpose room, eight classrooms, one science classroom, teacher workroom, student rest rooms, storage rooms (that could be converted to classrooms at a future date if needed) and a football locker room. The Board of Education was able to take advantage of low construction costs at the time resulting in a construction cost of \$1,671,166 or \$57/sf. This low cost allowed the Board to proceed with another building project the following year at another overcrowded school.

## Owner

Cumberland County School District

## Location

Pleasant Hill, TN

## Population

Grades: K-8

Student Capacity: 200

## Design Team

### Architects

Upland Design Group:

Kim Chamberlin - Project Architect

### Civil Engineer

Upland Design Group:

Scott Nicholson

### Structural Engineer

Engineering Support Services:

David Martin, PE

### Mechanical Plumbing & Electrical

West Welch Reed:

Ken Stuckwisch - Mechanical

Ron Carter - Electrical

## Construction

Completed: 2012

## Construction Value

Final Cost: \$1,671,166.88

## Area

22,000 s.f.

## Reference

Dr. Ina Maxwell,  
Director of Schools

Cumberland County Schools

368 4th Street

Crossville, TN 38555

931-484-6135

maxwelli@ccschools.k12tn.net

# BURCHFIELD ELEMENTARY ADDITION

1112 West 3rd Ave.

Oneida, TN



This project was comprised of a major addition / renovation to the existing Burchfield Elementary School.

The new addition created a new gymnasium, cafeteria, kitchen and classroom wing for the existing K-8 Elementary School. Once the addition was completed the existing cafeteria and kitchen spaces were renovated into a new library. The classrooms wing addition was given proper solar orientation with window exposure to the north and south. Windows were sized and placed in the classrooms to match the exterior look of the existing school.

The classroom wing was designed to structurally support a second floor addition in the future. A bell tower was integrated into the design to clearly mark the entrance into the gym / cafeteria lobby. The tower added a hint of the traditional vernacular with the context of the modern school.

The new student drop-off and entry area was a significant upgrade to the school, which improved traffic circulation on the school site and in the surrounding neighborhood.

## Owner

Scott County Board of Education

## Location

Oneida, TN

## Population

Grades: PreK-8

Student Capacity: 600-700

## Design Team

### Architects

Upland Design Group:

Brian Templeton - Project Architect

### Civil Engineer

Upland Design Group:

Scott Nicholson

### Structural Engineer

Qara LLC / LPE Consulting Engineers:

Don Logan, PE

### Mechanical Plumbing & Electrical

West Welch Reed:

Ken Stuckwisch - Mechanical

Ron Carter - Electrical

## Construction

Completed: 2011

## Construction Value

Final Cost: \$4,083,400.00

## Area

Addition: 37,205 s.f.

Renovation: 40,481 s.f.

## Reference

Billy M. Hall,  
Director of Schools

Scott County Board of Education

208 Court Street, P.O. Box 37

Huntsville, TN 37756

423-663-2159

bill.hall@scottcounty.net

PARSON'S  
TRUSS  
25-550-4510  
GO RAMB

# PINE VIEW ELEMENTARY SCHOOL ADDITION

349 Daysville Road  
Rockwood, TN



The existing school facility was experiencing overcrowded conditions and in need of additional classroom space. A decade earlier the school had a new gymnasium added to the school plant allowing the old existing gym to be used as a multi-purpose room for younger grades. This old gym and its adjacent classrooms were in bad condition and in need of renovation or replacement. The Board of Education tasked UDG to evaluate the existing gym and classrooms for their potential renovation or replacement. After UDG's evaluation the Board voted to replace the gym with a new smaller multi-purpose room and needed classrooms to address the overcrowded conditions.

After demolition of the old structure a new multi-purpose room, science classroom, music classroom, five classrooms, guidance classroom, resource classroom, teacher workroom and student restrooms were constructed while the remaining school plant remained open. The 14,894 sf addition was constructed at a total cost of \$1,289,978 or \$87/sf.

## Owner

Cumberland County School District

## Location

Crossville, TN

## Population

Grades: K-8

Student Capacity: 150

## Design Team

### Architects

Upland Design Group:  
Kim Chamberlin - Project Architect

### Civil Engineer

Upland Design Group:  
Scott Nicholson

### Structural Engineer

Engineering Support Services:  
David Martin, PE

### Mechanical Plumbing & Electrical

West Welch Reed:  
Ken Stuckwisch - Mechanical  
Ron Carter - Electrical

## Construction

Production Time: 3 Months

Construction Time 12 Months

Completed: 2013

## Construction Value

Final Cost: \$1,289,978.79

## Area

14,894 s.f.

## Reference

Dr. Ina Maxwell,  
Director of Schools  
Cumberland County Schools  
368 4th Street  
Crossville, TN 38555  
931-484-6135  
maxwelli@ccschools.k12tn.net

# CLIENT REFERENCES

**Scott Benson**, Director of Schools  
Lebanon Special School District  
397 North Castle Heights Avenue  
Lebanon, TN 37087  
615-449-6060  
scott.benson@lssd.org

**Corby King**, Director of Schools  
Putnam County Schools  
1400 East Spring Street  
Cookeville, TN 38506  
931-526-9777  
kingc11@pcsstn.com

**Dr. Russell Dyer**, Director of Schools  
Cleveland City Schools  
4300 Mouse Creek Road NW  
Cleveland, TN 37312  
423-472-9571  
rdyer@clevelandschools.org

**Allen Foster**, Mayor  
Cumberland County  
2 North Main Street  
Crossville, TN 38555  
931-484-6165  
mayorfoster@cumberlandcountyttn.gov

**Patrick Cripps**, Director of Schools,  
DeKalb County School District  
110 South Public Square  
Smithville, TN 37116  
615-597-4084  
patrickcripps@dekalbschools.net



**CUMBERLAND COUNTY, TENNESSEE**

**5-21-121.** Conflicts of interest.

**(a)**

**(1)** The director, purchasing agent, members of the committee, members of the county legislative body, other officials of the county, members of the board of education, members of the highway commission, and employees of the finance department and purchasing department shall not have a direct interest in the purchase of supplies, materials, equipment, or contractual services for the county. As used in this subdivision (a)(1):

**(A)** "Controlling interest" means sufficient ownership in a business or company to control policy and management, including the ownership or control of the largest number of outstanding shares owned by any single individual in a business or company; and

**(B)** "Direct interest" means a contract with a person personally or with a business in which the person is the proprietor, a partner, or the person having the controlling interest in the business.

**(2)** Such persons shall not have an indirect interest in the purchase of supplies, materials, equipment, or contractual services for the county unless the person publicly acknowledges the interest. A person who is not a member of a governing body and who is required to publicly acknowledge an indirect interest must do so by reporting the interest to the office of the county mayor to be compiled into a list that must be maintained as a public record. As used in this subdivision (a)(2), "indirect interest" means a contract in which a person is interested, but not directly so, and includes contracts where the person is directly interested and is the sole supplier of goods or services in the county.

**(b)** No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Receipt is acknowledged and confirmation of compliance with the statute is hereby affirmed:

Company Name: Upland Design Group, Inc.

Authorized Representative Signature: 

Print Name & Title: Kim Allen Chamberlin, Pres.

Date: 4/6/22

\*\*\* Current through 2017 Regular Session (Chapter 493). \*\*\*

Title 12 Public Property, Printing And Contracts  
Chapter 12 Iran Divestment Act

Tenn. Code Ann. § 12-12-106 (2017)

**12-12-106. List of persons engaging in investment activities in Iran -- Ineligibility to contract with state.**

(a) (1) No more than one hundred twenty (120) days after July 1, 2016, the state chief procurement officer shall publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105. The list, when completed, shall be posted on the state's web site.

(2) The chief procurement officer shall update the list every one hundred eighty (180) days, using credible, freely available, public information regarding the persons or entities described in subdivision (a)(1).

(3) Before finalizing an initial list or an updated list, as reasonably practicable, the chief procurement officer shall do all of the following before a person is included on the list:

(A) Provide ninety (90) days' written notice of the chief procurement officer's intent to include the person on the list, if the state is reasonably able to provide the written notice by electronic communication or through the U.S. postal service. The notice shall inform the person that inclusion on the list would make the person ineligible to contract with the state. The notice shall specify that the person, if it ceases its engagement in investment activities in Iran, may be removed from the list.

(B) The chief procurement officer shall provide a person with an informal opportunity to comment in writing that it is not engaged in investment activities in Iran. If the person demonstrates to the chief procurement officer that the person is not engaged in investment activities in Iran, the person shall not be included on the list. Nothing in this section requires a contested case hearing as set forth in the Uniform Administrative Procedures Act, compiled in title 4, chapter 5. A person contesting being placed on the list described in subsection (a) shall exhaust all administrative remedies provided in this section prior to the initiation of any judicial review of being placed on such list.

(4) The chief procurement officer shall make every effort to avoid erroneously including a person on the list.

(b) A person that is identified on a list created pursuant to subsection (a) as a person engaging in investment activities in Iran as described in § 12-12-105, is ineligible to contract with the state.

(c) Any contract entered into with a person that is ineligible to contract with the state shall be terminated by the state.

**HISTORY:** Acts 2016, ch. 817, § 1.

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106."

**Company Name:** Upland Design Group, Inc.

**Authorized Representative Signature:** 

**Print Name & Title:** Kim Allen Chamberlin, Pres.

**Date:** 4/9/22

AGREEMENT BETWEEN  
THE CUMBERLAND COUNTY BOARD OF EDUCATION  
AND  
THE CITY OF CROSSVILLE  
FOR  
REPAIR AND MAINTENANCE OF A-4B aircraft BUNO 148572

THIS AGREEMENT made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the CUMBERLAND COUNTY BOARD OF EDUCATION, (hereinafter referred to as "School Board"); and THE CITY OF CROSSVILLE, TENNESSEE (hereinafter referred to as "City").

**RECITALS**

WHEREAS, City is a party to a contractual agreement (attached hereto as Exhibit A) with the UNITED STATES OF AMERICA, acting through the Naval Air Systems Command Headquarters (hereinafter referred to as "U.S. government") dated February 29, 1980, in which City received a conditional gift, in the form of a retired A-4B aircraft BRUNO 148572 (hereinafter referred to as "aircraft" or "the aircraft"); and

WHEREAS, School Board, is a third party beneficiary, and the primary beneficiary of this agreement between City and U.S. government, insomuch as the A-4B aircraft BRUNO 148572 received by City was, at all relevant times, intended to be, and has actually been, placed upon the premises of Cumberland County High School, as a symbol of the school mascot "The Jets"; and

WHEREAS, the aircraft is a beloved and iconic symbol of Cumberland County High School and the many generations of students that have attended this school; and

WHEREAS, City, under the agreement with the U.S. government, is obligated to:

- a) Maintain the aircraft and make such repairs to it as are necessary to keep it in a clean and safe condition so that its appearance and use will not discredit the donor;
- b) Use the donated property for display or educational purposes only;
- c) Protect the aircraft from vandalism by displaying it behind fences, on high pedestals, or by other suitable means to deter easy access by mischievous youngsters or unscrupulous individuals;
- d) Place the aircraft on display within ninety (90) days following physical acceptance of the property and to provide the donor with an 8x10 photograph, depicting how the donated property is displayed;
- e) Furnish the donor a notarized statement within fifteen (15) calendar days following the last day of each calendar year, certifying that the aircraft is still in the possession of the

donee and being displayed in the same manner and condition as indicated by the original photograph or provide an updated photograph and details regarding changes;

- f) Maintain the aircraft consistent with Attachment A to the Conditional Deed of Gift, attached hereto as Exhibit A to this agreement.

WHEREAS, the donated aircraft currently requires certain repairs and maintenance and City has been given notice of same by the U.S. government, under threat of repossession of the aircraft; and

WHEREAS, a volunteer campaign has been organized which has raised, and is raising funds and the labor necessary to make the required repairs, and ideally, to fund the continuing cost of maintenance to the aircraft; and

WHEREAS, School Board wishes to indemnify and relieve City from these contractual obligations to the extent possible, taking primary responsibility for the required repairs and maintenance of the aircraft in the years to come.

**NOW, THEREFORE**, in consideration of the recitals, mutual promises and covenants herein contained, the School Board and the City hereby agree as follows:

1. To the extent that donated funds and labor does not cover the cost of the repairs the aircraft currently requires, School Board will endeavor to pay for same, so as to relieve City of the monetary obligation associated with aircraft;
2. School Board will develop a plan of maintenance for the aircraft, consistent with Attachment A to the Conditional Deed of Gift, attached hereto as Exhibit A to this agreement, and particularly paragraphs 2 through 7 of said attachment;
3. That School Board will reimburse the City of Crossville for funds expended by the City for the repair and maintenance of the aircraft up to \$8,000.00, or as otherwise approved by the Board of Education in its official minutes.
4. School Board will provide annual reports to City concerning maintenance performed consistent with this agreement;
5. City will share with School Board any and all communications it receives from U.S. government which relate to the Conditional Deed of Gift attached hereto as Exhibit A;
6. Any and all notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States Postal Service as regular mail, postage prepaid, and addressed as follows:

Director of Schools  
Cumberland County Board of Education  
368 4<sup>th</sup> Street

Crossville, Tennessee 38555

City Manager  
City of Crossville  
392 North Main Street  
Crossville, Tennessee 38555

7. The School Board, the City of Crossville and their respective representatives, agents and employees agree to cooperate in good faith in fulfilling the terms of this agreement;
8. The parties intend for this various provisions of this Agreement to be severable so that the invalidity, if any, of any one section (or more) shall not affect the validity of the remaining provisions or sections;
9. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective entity to do so;
10. This Agreement shall be governed and interpreted in accordance with the laws of the state of Tennessee;
11. This Agreement represents the entire agreement of the parties and supercedes any verbal or written representations of, to or by the parties to each other.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

This \_\_\_\_ day of \_\_\_\_\_, 2022.

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INA MAXWELL  
Director of Schools  
Cumberland County Board of Education

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GREG WOOD  
City Manager

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JIM INMAN  
Chairman  
Cumberland County Board of Education



**ATHLETIC TRAINER SERVICES AGREEMENT  
WITH CUMBERLAND COUNTY SCHOOLS**

This Athletic Trainer Services Agreement (“Agreement”) is made and entered into by and between Benchmark Rehabilitation Partners, LLC (and its affiliates, hereinafter referred to as “Benchmark”) and Cumberland County Schools (hereinafter referred to as “School”).

**WITNESSETH:**

WHEREAS, the School desires to have athletic training services and related services available for its student athletes participating in the School’s athletic programs as set forth in paragraph II.B. below; and

WHEREAS, Benchmark employs athletic trainers who are appropriately licensed, qualified, and certified to provide athletic training services, with experience in providing athletic training services and related services; and

WHEREAS, Benchmark is willing to provide services of its athletic trainers to the School.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, Benchmark and the School hereby agree as follows:

**I. DEFINITIONS**

For the purpose of this Agreement, the following definitions shall apply:

- A. “Athletic Trainer” shall be a person currently licensed as an athletic trainer in the state in which the School resides, who, upon the advice and written consent of a physician, carries out the practice of prevention, recognition, evaluation, management, disposition, treatment, or rehabilitation of athletic injuries.
- B. “Athletic Training Services” shall mean those support services which relate to prevention, recognition, evaluation, management, disposition, rehabilitation, and treatment of athletic injuries.
- C. “Athletic Injury” shall mean any injury sustained by a person as a result of such person’s participation in exercises, sports, games, or recreation requiring physical strength, agility, flexibility, range of motion, speed, or stamina or any comparable injury which prevents such person from participating in such activities.
- D. “Medical Director” shall mean an independent physician, who is not an employee of Benchmark or any of its affiliates, who may provide advice and written consent to Athletic Trainers pursuant to this Agreement.

## II. OBLIGATIONS OF BENCHMARK

Benchmark shall:

- A. Provide licensed, certified Athletic Trainers who have experience in the provision of Athletic Training Services and related services, including provision of services to athletes (hereinafter referred to as “Services”) to provide Services as set forth herein.
- B. Provide and ensure quality of Services to the following school(s):
  1. Stone Memorial
  2. Cumberland Co High School
  3. \_\_\_\_\_
  4. \_\_\_\_\_
- C. Provide Services to the School student athletes (“Athletes”) who have a current valid medical consent and release form and a current physical on file at the School and who participate in any of the following athletic programs:
  1. One (1) full time athletic trainer at Stone Memorial, home and away football, home varsity games and;
  2. One (1) full time athletic trainer at Cumberland County High School, home and away football, home varsity games \_\_\_\_\_; and
  3. Up to 40 hours per week \_\_\_\_\_.
- D. Ensure that each Athletic Trainer providing Services under this Agreement shall:
  1. Be appropriately licensed, qualified and certified in the jurisdiction in which the School resides throughout the term of this Agreement.
  2. Have experience in the provision of Athletic Training Services and related services including experience in provision of Services to Athletes.
  3. Maintain confidentiality of Athletes’ medical information.
- E. Provide Services, upon the advice and written consent of the Medical Director, or his/her designee, which shall include, but not be limited to, the following:
  1. Development and implementation of a plan for sports related injuries which shall include a plan for care in the event of an emergency.
  2. Maintenance of accurate records of all accidents and subsequent actions.
  3. Review of Athlete’s medical history, which shall be obtained and provided by the School.
  4. Use of only those therapeutic modalities permitted by applicable laws and/or regulations and in compliance with such applicable laws and/or regulations.
  5. Serve as liaison between the Medical Director, or his/her designee, and the School.
  6. Provision of medically pre-approved post-injury guidelines and educational materials to Athletes and their parents.

- F. Maintain professional and general liability insurance covering Benchmark and its employees for and against loss or damage resulting from Services performed pursuant to this Agreement. The professional liability coverage shall have minimum limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the annual aggregate. The general liability coverage shall have minimum limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the annual aggregate. Benchmark shall provide a certificate of such insurance coverage upon written request by the School. This provision shall survive the termination or expiration of this Agreement.

### **III. OBLIGATIONS OF THE SCHOOL**

The School shall:

- A. Provide a copy of a current, valid, and properly executed medical consent and release form to Benchmark for each Athlete.
- B. Provide access to a current medical history for each Athlete in the possession and control of the School which shall include disclosing any health disorders of significance that impact the Athlete's ability to participate in athletic programs and pre-participation physicals as well as proof of health insurance for each Athlete participating in the School's athletic programs.
- C. Maintain adequate supervision of, and authorize Athletic Trainers access to, athletic training room, school facilities and equipment.
- D. Work cooperatively with Athletic Trainers and team physicians in the selection and use of sports protective equipment.
- E. Not allow an injured Athlete evaluated by an Athletic Trainer to re-enter competition until cleared by the Athletic Trainer or team physician.
- F. Make reasonable and prudent decisions concerning any Athlete's health and safety.
- G. The School will carry general liability insurance providing coverage in minimum amounts of One Million Dollars (\$1,000,000) per occurrence, and Three Million Dollars (\$3,000,000) in the annual aggregate. Student Athletes shall carry accident insurance offered through the School, or shall provide proof of alternate healthcare insurance coverage. The School shall provide a certificate of such insurance coverage upon written request by Benchmark. This provision shall survive the termination or expiration of this Agreement.

### **IV. COMPENSATION AND SCHEDULE**

- A. Subject to the terms and conditions set forth herein, Benchmark shall provide the Services of Athletic Trainers for each school listed in Paragraph II.B., at times as

mutually agreed to by the parties. There will be no compensation for Services provided.

- B. As additional, in-kind compensation for the Services provided hereunder, School shall provide the marketing support set forth on Exhibit A attached hereto, which is incorporated herein by reference and made a part of this Agreement.
- C. In the event two or more athletic events occur on the same day and at the same time at two or more locations, Benchmark and the School shall mutually agree on a case-by-case basis where Athletic Trainers shall provide coverage (e.g., at home or away events).
- D. Benchmark reserves the right to prioritize Athletic Trainer responsibilities and location assignments based on the needs of injured Athletes and at the School. Unavoidable changes in Athletic Trainer coverage initiated by Benchmark will be communicated by Benchmark to each school's Athletic Director.
- E. The School shall provide a training room, equipment and supplies sufficient for Athletic Trainers to provide Services hereunder and for provision of appropriate care to Athletes. It is understood and agreed that Benchmark may provide certain equipment and supplies for the training room

#### **V. INDEPENDENT CONTRACTOR STATUS**

- A. In the performance of the Services under this Agreement, it is mutually understood and agreed that Benchmark and its employees are performing as independent contractors and shall not be deemed to be agents, employees, partners or joint venturers of the School. The School shall neither have nor exercise any control or direction, nor shall the School have the right to exercise any control or direction, over the methods or manner in which Benchmark performs the Services required under this Agreement; provided, however that such Services shall be rendered in a manner consistent with applicable standards. Except for requiring the general coverage called for in this Agreement, the School shall not have the right to set the specific working hours of Benchmark employees. Benchmark and its employees shall not be entitled to, nor receive, any benefits normally provided to the School employees such as, but not limited to, salary, vacation payment, retirement, health care or sick pay. The School shall not be responsible for withholding income or other taxes from the payments made to Benchmark. Benchmark shall be solely responsible for filing all returns and paying any income, social security or other tax levied upon or determined with respect to the payments made to Benchmark pursuant to this Agreement.
- B. The School understands and agrees that Medical Directors who provide advice and consent to the Athletic Trainers are not employees of Benchmark or its affiliates.

## **VI. TERM AND TERMINATION**

- A. Unless terminated sooner as set forth herein, this Agreement shall be for an initial period of three (3) years, commencing on and June 1, 2022, and will renew automatically thereafter for two (2) successive one (1) year terms, terminating on and May 31, 2025.
- B. Either party may terminate this Agreement without cause upon giving sixty (60) days prior written notice as provided in this Agreement to the other party of such intent to terminate.

## **VII. COMPLIANCE WITH LAWS**

- A. Each party hereby warrants that it is in compliance with and that it shall remain in compliance with all federal, state and local laws, regulations, rules and orders applicable to its performance under this Agreement.
- B. Each party agrees that it will comply in all material respects with all applicable federal, state and local laws, regulations, rules or orders governing privacy, security and electronic transactions, including without limitation, regulations promulgated under Title II Subtitle F of the Health Insurance Portability and Accountability Act (Public Law 104-191) ("HIPAA").

## **VIII. GENERAL PROVISIONS**

- A. Non-Recruitment. During this Agreement and for a period of two (2) years following the termination of this Agreement for any reason whatsoever, the School shall not, directly or indirectly, on the School's own behalf or on behalf of others, solicit, entice, persuade, induce or divert (or attempt to do any of the foregoing) any employee, independent contractor or consultant of Benchmark to: (a) terminate his or her employment, independent contractor or consulting relationship with Benchmark, or (b) become employed by, or an independent contractor or consultant to, the School or any person or entity engaging in any business competitive with Benchmark. In the event of a breach of the non-recruitment covenants set forth herein, Benchmark may petition any court of competent jurisdiction to enforce such covenant. The parties agree that because the determination of damages would be difficult to ascertain, Benchmark shall be entitled to temporary and permanent injunctive relief without the necessity of proving actual damages or posting bond. The parties specifically agree that the covenants set forth in this paragraph are reasonable and the reasonableness of such covenants shall not be challenged in any action seeking to enforce the covenants. In addition to injunctive relief, Benchmark may seek compensatory damages in an amount to be awarded by any court of competent jurisdiction.
- B. Entire Agreement; Amendment. Except as specifically provided herein, this Agreement constitutes the entire agreement between the parties pertaining to the subject matter contained herein and supersedes all prior negotiations, understandings and agreements of the parties, whether oral or written, which relate to the subject matter of this Agreement. No supplement, amendment, or

modification of this Agreement shall be binding unless executed in writing by the parties hereto.

- C. No Waiver. No waiver of any of the provisions of this Agreement shall be effective unless in writing and signed by the party to be charged. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver. No delay in acting with regard to any breach of any provision of this Agreement shall be construed to be a waiver of such breach.
- D. Binding Agreement. This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective legal representatives, successors, and permitted assigns.
- E. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.
- F. Headings. The headings in this Agreement are inserted for convenience only and shall not be used to define, limit or describe the scope of this Agreement or any of the obligations herein.
- G. Severability. If any provision of this Agreement is rendered illegal or invalid or violative of future laws effective during the term of this Agreement, the legality, validity and enforceability of the remaining provisions shall not be affected thereby.
- H. Assignability. Nothing contained in this Agreement shall be construed to permit the assignment by the School of its rights or obligations set forth herein, and such assignment is expressly prohibited without the prior written consent of Benchmark. Any attempted assignment shall be void and of no effect if not in accordance with this provision.
- I. Notices. Whenever any notice, demand or consent is required or permitted under this Agreement, such notice, demand or consent shall be in writing and shall be deemed sufficiently given (i) on the day personally delivered, or (ii) when delivered if mailed by United States mail or recognized overnight courier service, postage prepaid, in each case at the address of the party to receive the notice, demand or consent as set forth below:

Benchmark: Benchmark Rehabilitation Partners, LLC  
6397 Lee Highway, Suite 300  
Chattanooga, TN 37421  
Attention: President

School: Cumberland County Schools \_\_\_\_\_  
BOE Central Services  
368 Fourth Street

Each party may change its address indicated above by giving the other party written notice of the new address in the manner set forth in this section.

- J. Renegotiation. If the School determines that any provision of this Agreement becomes violative of the rules, regulations or reimbursement policies of any third-party reimbursement program, any federal or state statute, rule or regulation, revenue procedure or administrative or judicial decision, subjects any individual to any form of excise tax or monetary penalty, or jeopardizes the tax-exempt nature of any bonds that have been issued by or on behalf of the School, then the School may, at its option, alter the terms of this Agreement so that it no longer violates the same, or no longer subjects any individual to any form of excise tax or monetary penalty. In such event, the School shall have the option of terminating this Agreement immediately upon written notice to Benchmark.
- K. Governing Law. This Agreement shall be governed by, and construed and enforced in accordance with the laws of the state in which the School resides, without giving effect to any state's conflicts of laws provisions.
- L. No Third Party Beneficiaries. This Agreement is not intended to, nor shall it be construed to, create any rights in any third parties.
- M. Force Majeure. Neither party shall be liable to the other party for any interruption or delay arising from causes beyond such party's reasonable control, including without limitations, acts of God, acts of any government, war or other hostility, civil disorder, the elements, fire, explosion, power failure, telecommunications service failure or interruption, equipment failure, industrial or labor dispute, or inability to access necessary supplies.

*Signature page follows.*



**Exhibit A**  
**(check all that apply)**

School shall provide Benchmark with the following:

X at least three (3) public address announcements made during all home athletic events.

X authorization for Benchmark to place its logo on School's website, if any, with a link to [www.benchmarkpt.com](http://www.benchmarkpt.com)

X signage in the training room and other athletic venues, including on digital scoreboards, where available.

X prominent advertisement placement in major sports printed materials such as the football program.

X identification of Benchmark as a "Partner in Education" with the School in the School's yearbook and season calendars.

X pay for supplies.

X recognition/exclusivity as the official sports medicine provider.

CONTRACT OF EMPLOYMENT  
Between  
WILLIAM G. STEPP  
and the  
Cumberland County Board of Education

Subject to a vote of approval by a quorum of the Cumberland County Board of Education, this Contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the Cumberland County Board of Education, hereinafter referred to as "BOARD", and WILLIAM G. STEPP, hereinafter referred to as "DIRECTOR" or "DIRECTOR OF SCHOOLS". The BOARD and the DIRECTOR, for the consideration herein specified, agree as follows:

1. **TERM OF CONTRACT.** The BOARD, in accordance with its action as found in the Minutes of its meeting held on the 12<sup>th</sup> day of April, 2022, hereby employs, and the DIRECTOR hereby accepts employment as DIRECTOR of the Cumberland County School System for a term of Three (3) years. DIRECTOR's period of employment shall commence on the 1<sup>st</sup> day of July, 2022, and shall continue until the 30<sup>th</sup> day of June, 2025, subject to the provisions in Paragraphs 14 and 21 of this Contract.
2. **PROFESSIONAL CERTIFICATION.** The DIRECTOR shall maintain and furnish to the BOARD evidence of his maintaining, throughout the life of this Contract, a valid and appropriate certificate to act as DIRECTOR of Schools of this County in accordance with the laws of the state of Tennessee.
3. **DUTIES.**
  - A. The DIRECTOR shall perform the duties referenced in Tennessee Code Annotated § 49-2-301, as well as those listed in the job description for DIRECTOR as adopted by the BOARD, or as it may be amended from time to time during the term of this Contract. Such job description, as so amended, is hereby incorporated in this Contract by reference as if fully stated herein.
  - B. The DIRECTOR shall devote such time and energies as are necessary to perform the duties specified in the job description. These duties will generally be performed during normal business hours, but it is expressly agreed that the duties of this position will require the DIRECTOR to work during times other than normal business hours.
  - C. The DIRECTOR shall reside within the boundaries of the school district throughout the term of the contract. This contract shall be void if the DIRECTOR does not meet this residency requirement.
  - D. The DIRECTOR shall foster an attitude of respect among staff for the authority of the Board of Education and shall, within the bounds of the law, share such information

and documentation with members of the Board as will support and inform the Board's policy development and decision making.

4. **COMPENSATION.** The BOARD shall pay the DIRECTOR annual compensation of One Hundred Seven Thousand and 00/100 (\$107,000.00) Dollars in twenty-four (24) equal semi-monthly installments in accordance with BOARD policy. If an adjustment in salary is made during the term of this Contract, all of the other provisions of this Contract, including its termination date shall remain as stated herein. It is expressly understood by the parties to this agreement that in the event DIRECTOR's employment is terminated for cause, as specified in Paragraph 22 (b) of this Contract, DIRECTOR will be paid under this contract only for the months in which he was employed as DIRECTOR of Schools.
5. **INSURANCE BENEFITS.** The BOARD shall provide the same benefits as other twelve (12) month professional employees receive.
6. **SALARY INCREASES.** Beginning July 1, 2023, DIRECTOR shall receive the same percentage increases in salary as do all licensed personnel of the Cumberland County Board of Education.
7. **MEMBERSHIP DUES.** The BOARD shall pay the costs of DIRECTOR's membership in the Tennessee Organization of School Superintendents (TOSS). The Board shall further reimburse the DIRECTOR for expenses in attending related functions, subject to Paragraph 13 of this Contract. The Board may approve dues to other professional organizations in addition to those listed by name in this paragraph, including but not limited to the AASA (American Association of School Administrators).
8. **PROFESSIONAL LIABILITY.** The BOARD shall maintain liability insurance covering alleged wrongful acts and omissions of the BOARD and of the DIRECTOR in the scope of his employment with the BOARD. The BOARD shall, to the extent permitted by law, directly or through insurance, defend the DIRECTOR, bear defense costs, and indemnify and hold the DIRECTOR harmless for demands, claims, suits, and legal proceedings brought by third parties against the DIRECTOR in his official capacity as agent and employee of the BOARD, except that this obligation of the BOARD shall not exist with respect to violations of criminal law, improper personal gain, or willful misconduct, and in no event will individual BOARD members be considered liable for indemnifying the DIRECTOR against such demands, claims, suits and legal proceedings. Nothing herein shall be construed as to require the school system to furnish legal counsel to the DIRECTOR for any costs or expenses which occur as a result of any legal dispute which may arise between BOARD and DIRECTOR with regard to the performance of duties pursuant to this Contract.
9. **PROFESSIONAL GROWTH.** DIRECTOR may attend professional meetings including TSBA and TOSS meetings, approved by the BOARD, the actual and necessary expenses of said attendance to be paid by the School System in accordance with School Board policy, and

Paragraph 13 of this Contract, and not to exceed budgeted amount. DIRECTOR shall be directly entitled to any and all funds received from the State of Tennessee for annual CEO training.

10. **WORK YEAR.** The DIRECTOR shall work twelve (12) months annually. Vacation and paid holidays for the DIRECTOR shall be determined in accordance with the Board policies applicable to other twelve (12) month employees.
11. **PERSONAL/PROFESSIONAL LEAVE.** BOARD accepts and acknowledges DIRECTOR'S accrued Sick leave which he accumulated during his employment with the Putnam County School System.
12. **SICK LEAVE.** The DIRECTOR shall be granted one day of sick leave for each month of contractual employment and two personal/professional leave days each year of employment. Leave days shall be cumulative and any unused leave days may be used for retirement credit in accordance with the policies of the Tennessee Consolidated Retirement System.
13. **EXPENSES.** The BOARD shall reimburse the DIRECTOR for all actual and necessary travel and other expenses required in the performance of the official duties during employment under this Contract subject to such limitations as provided by law and by BOARD policy. It is expressly agreed that DIRECTOR will use a vehicle owned by the system for travel whenever possible, to defray travel expenses.
14. **RENEWAL OF EMPLOYMENT CONTRACT.** The Board may extend the term of this contract at any time with concurrence of the DIRECTOR. However, unless the BOARD acts on or before the 1<sup>st</sup> day of March, 2025, to extend the contract, such failure to act shall serve as notice to the DIRECTOR that the BOARD does not intend to renew the contract.
15. **ASSUMPTION OF DUTIES.** The DIRECTOR shall assume responsibilities of the position July 1, 2022.
16. **PERFORMANCE EVALUATION.** BOARD shall annually review with DIRECTOR the DIRECTOR's performance as DIRECTOR of the Cumberland County School District; DIRECTOR's progress toward goals established by the BOARD and DIRECTOR; the working relationships of DIRECTOR with the BOARD, the staff, the students and community at large; and any other matters relative to the employment of DIRECTOR. The evaluation of Director shall be completed by June 1st each year.
17. **LOYALTY.** DIRECTOR shall devote full time, attention, knowledge and skills solely and exclusively to the business and interests of the BOARD of Education and the Cumberland County School District. The DIRECTOR may, however undertake consulting work, speaking engagements, writing, lecturing or other activities which do not interfere with the discharge of DIRECTOR's duties and responsibilities hereunder, and may be separately

compensated for such employment.

18. **ANY OTHER CONTRACT SUPERSEDED.** This Employment Contract sets forth the terms of employment of the DIRECTOR by the BOARD during the term of this Contract, and supersedes any other contract of the BOARD with its employees including any negotiated contract with the Cumberland County Education Association.

19. **DISABILITY.** In the event the DIRECTOR shall be unable to perform his obligations due to mental or physical illness, incapacity, or death, the BOARD, at its option, may terminate this agreement after one hundred twenty (120) days of incapacity or after earned sick leave is exhausted, whichever is longer. Should the Board suspect such disability, Board may request the Director to submit to a comprehensive examination which the Director shall not unreasonably refuse, and Director shall submit the written report of same to the Board Chairperson, who shall keep such records in confidence, only except to the extent that he/she may be required to officially act upon the information contained therein. In the event of a termination due to disability, Board shall be released from all further obligations contained herein.

20. **CONTRACT TERMINATION.**

**A. Mutual Agreement** - This Employment Contract may be terminated by mutual written agreement of the parties, in writing.

**B. For Cause** - This Employment Contract may be terminated by the BOARD for cause upon sufficient proof of improper conduct, inefficient service, neglect of duty, or failure to follow board directives and policies. If the BOARD terminates this Contract for cause, the DIRECTOR shall receive no further benefits or compensation.

**C. Removal from Office** - This contract shall be terminated if the State Board of Education, in accordance with the provisions of Title 49, Chapter 1 of Tennessee Code Annotated as enacted or hereafter amended, orders the removal of the DIRECTOR or takes such action as would disqualify DIRECTOR from holding such position. If such removal is ordered, the DIRECTOR shall receive no further benefits or compensation under the terms of the contract.

**D. Transfer.** - In accordance with TCA 49-2-203(a)13(A), the BOARD reserves the right to transfer the DIRECTOR to another position within the school system. However, the compensation and insurance benefits included within this agreement shall remain in full force and effect for the duration of the contract as specified in Article I. In the event DIRECTOR declines to accept such transfer, this contract shall be terminated and the DIRECTOR would be entitled to no further benefits or compensation.

**E. Without Cause.**- The Board may terminate this contract without cause, at its option, provided that the BOARD provides the DIRECTOR sixty (60) days written notice of

such termination. In the event the BOARD elects to terminate this contract without cause, BOARD shall pay unto the DIRECTOR all salary due to the DIRECTOR from the date of termination until the expiration of this contract. The payment provided for herein shall, at the option of BOARD, be made in either monthly installments or in a lump sum payment. Upon payment as provided for herein, BOARD shall have no further liability to DIRECTOR for any payments whatsoever.

**F. Unilateral termination by DIRECTOR.-** The DIRECTOR may terminate this contract at anytime, at his sole discretion, by giving BOARD sixty days written notice of his resignation. In the event of such termination, DIRECTOR shall receive no severance pay and shall be entitled to the salary and benefits unpaid through the effective date of his termination or retirement.

21. **SEVERABILITY.** The provisions of this Agreement are severable, and if any part of it is found to be unenforceable, the other portions shall remain fully valid and enforceable.

22. **CRIMINAL BACKGROUND CHECK.** In accordance with the requirements of Tennessee Code Annotated § 49-5-413, the DIRECTOR agrees to the release of all investigative records to the board for examination for the purpose of verifying the accuracy of the criminal violation information as required by Tennessee Code Annotated § 49-5-406 (a)(1)(A); and , DIRECTOR agrees to supply a fingerprint sample and submit to a criminal history record check to be conducted by the Tennessee Bureau of Investigation. The cost incurred for this investigation shall be paid by BOARD.

23. **AMENDMENTS.** The period of this Contract and any other provisions herein may be extended, modified, changed, or amended, by mutual agreement of the parties, provided such change shall be in writing, signed by the parties, approved by the Board, and placed in the minutes of the Board. Neither party shall be bound by any oral representation concerning modification of this contract.

24. **ENTIRE AGREEMENT** This contract constitutes the entire agreement among the parties and the parties hereto acknowledge that neither has relied upon any oral representation or any agreements by the other and that no such oral representations or agreements shall in any way affect the terms of this agreement and that this agreement may not be modified or changed except by written instrument executed by the parties.

Made and executed by the parties this day and date first above mentioned.

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WILLIAM G. STEPP  
Director of Schools

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JIM INMAN  
Chairman  
Cumberland County Board of Education

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
ADDRESS

DRAFT

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE MR. HOLLAND’S OPUS FOUNDATION  
AND CUMBERLAND COUNTY SCHOOLS**

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into by and between The Mr. Holland’s Opus Foundation (MHOF), whose address is 4370 Tujunga Ave., Suite 110, Studio City CA 91604, and Cumberland County Schools whose address is 368 4<sup>th</sup> St., Crossville, TN 38555.

2. **Purpose.** The purpose of this MOU is to establish the terms and conditions under which MHOF’s proprietary Music (and Arts) Education District Support Services® (MEDSS) will be provided to Cumberland County Schools (at no cost to Cumberland County Schools) in support of arts education in Cumberland County Schools. MEDSS will include comprehensive arts education program audits to identify and assess the types of art classes offered at each school, student participation/retention in art classes, gaps in sequential K – 12 arts education offerings within feeder patterns and inventory and support needs in order for all students to have access to arts education. The arts education program results will serve as a resource to Cumberland County Schools and MHOF indicating which schools may need resources/support so that all students have access to quality, sequential and sustainable arts education. Audit results will be supported by MHOF recommendations and consultation.

3. **Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect through school year 2022/23. This MOU may be terminated, without cause, by either party upon 30-day written notice, which notice shall be delivered by hand or by certified mail to the address listed above.

4. **Responsibilities of Cumberland County Schools.** Cumberland County Schools will notify MHOF in writing if other organizations or agencies approach the district with services or projects that would duplicate or impact MHOF’s MEDSS services. Cumberland County Schools will provide MHOF with the following data reflecting the 2021/22 school year no later than four weeks from signing this MOU:

- Master list of schools within the district organized by feeder patterns/clusters. Specialty and charter schools that are not part of a feeder pattern/cluster may be listed separately.
- Master list of art teacher names, email addresses and school phone numbers
- Master data document(s) with the following for each school in the district (**please see attached sample – Sample Overall School Data**):

- School zip code
- School NCES ID number
- Grades served by the school
- Total school enrollment
- Student ethnicity enrollment
- Economically disadvantaged enrollment
- Enrollment by gender
- Homeless/foster enrollment
- Migrant enrollment
- Military enrollment
- English Language Learner enrollment
- Special Education enrollment (or equivalent)
- Student attendance rates
- Student achievement data in ELA and Math

Additionally: list of art courses (including but not limited to music, dance, theatre, media art and visual art) offered at each school including the following information **for each art course offered (please see attached sample –**

**Sample Overall Course Specific Data):**

- Enrolled student ID number
  - Enrollment by grade
  - Enrollment by ethnicity
  - Economically disadvantaged enrollment
  - Enrollment by gender
  - Homeless/foster enrollment
  - Migrant enrollment
  - Military enrollment
  - English Language Learner enrollment
  - Special Education enrollment (or equivalent)
  - Schoolwide attendance rates for students enrolled in arts courses
  - Schoolwide achievement data in ELA and Math for students enrolled in arts courses
- If a centralized inventory system exists: Master list of district-wide musical instrument inventory including quantities, types, makes, models, condition (and/or age) and school sites/locations where instruments are located

**5. Responsibilities of The Mr. Holland's Opus Foundation (MHOF).**

MHOF will be responsible for distributing, collecting and analyzing arts educator surveys, conducting the MEDSS audit/assessment as to the state of arts education at each school and provide a final report to Cumberland County Schools with key findings and supporting recommendations.

**6. Sharing MEDSS Information**

For avoidance of doubt and notwithstanding anything else to the contrary in this agreement, Cumberland County Schools agrees that MHOF may share MHOF's MEDSS (including reports, surveys and other documents prepared by MHOF in the course of performing MEDSS services) and the underlying data provided by Cumberland County Schools to MHOF with the CMA Foundation and the Tennessee Department of Education; provided, however, that neither the CMA Foundation nor the Tennessee Department of Education shall acquire any rights in the MEDSS Intellectual Property by reason of MHOF sharing the MEDSS information with them.

**7. General Provisions**

**A. Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

**B. Applicable Law.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of California. The courts of the State of California shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be Los Angeles County, CA.

**D. Entirety of Agreement.** This MOU, consisting of four pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

**E. Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

**F. Sovereign Immunity.** The Mr. Holland's Opus Foundation and Cumberland County Schools and their respective governing bodies do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

**G. Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under

this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

**H. Intellectual Property of MHOF.** MHOF's MEDSS (including reports, surveys, presentations and other documents prepared by MHOF in the course of performing MEDSS services) contains intellectual property of MHOF which is protected by copyright, trademark, trade secret and other intellectual property rights ("MEDSS Intellectual Property"). During the Term of this MOU MHOF grants Cumberland County Schools a limited, non-exclusive, royalty-free license to use and copy the reports, surveys, and other documents prepared by MHOF, such use and copying to be solely for the purposes set forth in this MOU. Other than as provided in the previous sentence, Cumberland County Schools acquires no rights to MEDSS Intellectual Property as a result of the services provided by MHOF.

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**TO BOTTOM OF PAGE**

7. **Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

**The Mr. Holland's Opus Foundation**



December 8, 2021

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Felice Mancini, President & CEO

Date



December 8, 2021

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Tricia Williams, Program Director

Date

**Cumberland County Schools**

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Dr. Ina Maxwell, Director of Schools

Date

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Rebecca Farley, Supervisor of Instruction

Date

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**VOLUNTEER BEHAVIORAL HEALTH CARE SYSTEM**  
**And**  
**CUMBERLAND COUNTY SCHOOLS**

Volunteer Behavioral Health Care System, hereinafter referred to as "VBHCS," and Cumberland County Schools System, hereinafter referred to as "CCS," each individually as the "Party" and collectively as the "Parties," wish to enter into an understanding, hereinafter "MOU," whereby VBHCS will provide school-based mental health therapy and care coordination services in agreed upon schools through the *Project Anchor* program.

THEREFORE, the Parties hereto agree as follows:

- A. PARTIES:** This Memorandum of Understanding with VBHCS will establish a working relationship to make the described services easily accessible for Cumberland County Schools' students by offering *Project Anchor* services on site at participating schools. These mental health services include child and adolescent therapeutic models and care coordination for child and adolescents to the students referred by Cumberland County Schools.
- B. PURPOSE:** The purpose of the MOU is to outline the scope of activities, formalize the exchange of resources/services, and describe the agreed relationships between VBHCS and Cumberland County Schools in reaching the children in need of such services.
- C. AUTHORITIES:** The local VBHCS Center Director will provide oversight for VBHCS. Cumberland County Schools Mental Health Coordination Team will provide oversight for Cumberland County Schools.
- D. CONCEPT AND COOPERATION:** Both Parties will operate separately and independently, but will work cooperatively to enhance the mental health, well-being, and readiness to learn within Cumberland County Schools. As such, each organization retains its own identity in providing services. No element of this MOU will be construed to imply any form of financial obligation or liability.
- E. RESPONSIBILITIES OF THE PARTIES:** In fulfilling the purpose of this MOU, the Parties agree to participate in and be responsible for activities as follows.
  1. Cumberland County Schools will:
    - Provide a suitable private space for individual in-person therapy sessions.
    - Develop a referral system for *Project Anchor's* school-based therapy services.
    - Support the therapy services by working with the therapist to provide access to the student in the classroom and other venues as needed.
    - Provide feedback on the performance of the school-based therapist as requested.
    - Include the *Project Anchor* Therapist(s) in school-based meetings (IEP, S-Team, etc...) for their client(s) at the request of the legal parent/guardian and/or at the discretion of Cumberland County Schools.
    - Inform parents/guardians that the services are available during school hours.
    - Provide an evaluation of the therapist effectiveness and/or other feedback as needed.

- Provide a lockable file cabinet in a secure area for storage of confidential information that can be used at the discretion of VBHCS staff (medical records are electronic and will be maintained through VBHCS's HIPPA compliant Electronic Medical Records).
2. Volunteer Behavioral Health Care System will:
- Provide staff trained in appropriate child and adolescent therapeutic models and care coordination for child and adolescents to the students referred by Cumberland County Schools as deemed appropriate to serve the caseload of students referred.
  - Ensure that *Project Anchor* therapist(s) and/or staff will deliver in-person counseling sessions to students who have opted to participate in VBHCS counseling services and who have received documented consent of treatment by parent(s)/guardians of each participating student.
  - Ensure face-to-face sessions will be the sole method of care when therapist(s) and/or client(s) utilize Cumberland County Schools facilities to conduct counseling sessions.
  - Ensure that in response to situations or circumstances in which face-to-face sessions are not possible, telehealth services are considered a viable option and can be utilized as a means of rendering services to such clients, should the client and/or their guardian agree to telehealth sessions that do not take place on any facility belonging to Cumberland County Schools.
  - Protect the rights of the child and parents/guardian as legally and ethically required.
  - Provide administrative and clinical supervision for staff as dictated by their level and education and/or licensure.
  - Provide liability and employment insurance as required by law.
  - Follow third party payer regulations regarding modality and frequency of therapy and care of coordination services.
  - Facilitate access and referrals to other needed services.
  - Provide teacher consultation, training, and education as requested.
  - Conduct home visits as needed and requested.
  - Provide regular feedback/communicate with designated school staff as needed related to their individual client needs.
  - Communicate with parents/guardians regarding their client's behavior as necessary.
  - Keep all documentation (progress notes, care plans, assessments) in VBHCS electronic medical record.
  - Ensure staff have access to a cell phone and laptop with internet access.
  - Ensure that if/when their client reports/exhibits suicidal or homicidal ideations, psychosis, aggressive behaviors, or any behavior that could potentially pose a threat to themselves or others during services, the *Project Anchor* therapist(s) will follow their own VBHCS protocols, as well those of Cumberland County Schools. In addition, the therapist will immediately notify the school counselor or safe school's counselor.
  - Ensure that each *Project Anchor* therapist(s)/staff will agree to follow Cumberland County School's Mental Health Protocols (Exhibit A) and Procedures for School Based Therapy Sessions (Exhibit B).
  - Be subject to any new procedures and/or Board Policies deemed appropriate by Cumberland County Schools.
  - Ensure that *Project Anchor* therapist(s)/staff will comply with Cumberland County School's child abuse reporting procedures 6.409 and will report to the school's child abuse coordinator (Exhibit C).
  - Ensure that *Project Anchor* therapist(s)/staff adhere to all policies and procedures of the agency, including those on reporting abuse/neglect, obtaining consent to treat minors,

obtaining proper release of information, sharing protected health information (PHI), reporting adverse occurrences, maintaining code of conduct, etc.

- Ensure *Project Anchor* school-based therapists/ care coordinators will meet credentialing requirements required of all VBHCS staff to include background checks, drug screens, and any other requirements necessary to meet CCS standards. Documentation of such screens will be available through VBHCS's Human Resource Department.

**F. FERPA:** Both Parties shall keep in strict confidence to the fullest extent required by any applicable law, including but not limited to the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g ("FERPA"), any and all records and information, in whatever form or format received, pertaining to the District's individual students. Both Parties shall not publish confidential information or any other information which identifies students, employees, or officers of the District by name without first obtaining written consent from such individuals, or in the case of a student, his or her parent or legal guardian. Both Parties will protect and ensure confidentiality of children's records. Exceptions will be made when precedence of law or professional ethics permits or requires, such as is necessary for basic coordination of services with the school and family or in situations when a child's welfare is at risk.

**G. HIPAA COMPLIANCE AND CONFIDENTIALITY:** The Parties shall maintain the privacy and confidentiality of all information regarding the personal facts and circumstances of shared Clients, in accordance with all applicable federal and state laws and regulations (including, but not limited to, the Health Insurance Portability and Accountability Act and its implementing regulations set forth at 45 C.F.R Part 160 and Part 164) and individual Parties' policies and procedures regarding the privacy and confidentiality of such information. The Parties shall: (1) not use or disclose patient information, other than as permitted or required by this MOU for the proper performance of its duties and responsibilities hereunder; (2) use appropriate safeguards to prevent use or disclosure of patient information other than as provided for under this MOU; and (3) notify the other immediately in the event the Party becomes aware of any use or disclosure of patient information that violates the terms and conditions of this MOU or applicable federal and state laws or regulations.

**Additional Confidentiality Requirements:** Both Parties acknowledge that consumers of mental health services are entitled to additional confidentiality protections awarded under the Title 33 Mental Health Code which may supersede the confidentiality protections provided by HIPAA. Furthermore, consumers of substance abuse treatment services are entitled to additional confidentiality protections awarded under 42 CFR, Part 2 which may supersede the confidentiality protections provided by HIPAA. When serving mental health consumers on site, both Parties will comply with the confidentiality requirements of these and any other applicable state or federal laws, rules, or regulations.

**Breaches of Confidentiality:** If either Party becomes aware of a material breach or any violation of its obligation to protect the confidentiality and security of consumers' PHI, they must immediately take reasonable steps to cure the breach or end the violation and must report the breach or violation to VBHCS Privacy Officer. The alleged breach or violation will be investigated and an appropriate sanction issued. Both Parties reserve the right to terminate this MOU if they determine that either Party has violated a material term of the MOU.

Both Parties will be deemed to have satisfied its obligations under this section by exercising the same level of care to preserve the confidentiality of each other's information so long as such standard of care does not violate the applicable provisions of the first paragraph of this section.

The obligations under this section do not apply to information (i) in the public domain, (ii) entering the public domain other than from a breach by the either Party of this MOU, (iii) previously possessed by either Party without written obligations to the other to protect it, (iv) acquired by either Party without written restrictions against disclosure from a third Party which their knowledge is free to disclose the information, and (v) independently developed by either Party without the use of the other's information.

It is expressly understood and agreed the obligations set forth in this section shall survive the termination of this MOU.

- H. TERM AND TERMINATION:** This MOU is valid for the 2021- 2022 school year and will be renewed annually unless either Party terminates with a written notice 90 days prior to the termination date. In addition, this MOU may be revised in accordance with each organization's need if both Parties agree to such revisions.

This MOU may be amended only by an instrument in writing signed by the Parties hereto.

**Termination Due to Legislative or Administrative Changes:** This MOU shall be construed to be in accordance with any and all applicable laws, including without limitation, laws relating to Medicare, Medicaid, and other third-party payers, the tax-exempt status of any Party, or the tax-exemption of any bonds for which any Party may be liable. In the event there is a change in such laws, whether by statute, regulation, agency, or judicial decision that has any material effect on any term of this MOU, or in the even that counsel to one Party determines that any term of this MOU poses a risk of violating such laws, then the applicable term(s) of this MOU shall be subject to renegotiation, and either Party may request renegotiation of the affected terms or terms of this MOU, upon written notice to the other Party to remedy such condition. In the interim, the Parties shall perform their obligations hereunder in full compliance with applicable law.

- I. INDEMNIFICATION:** VBHCS shall indemnify, defend, save, and hold harmless, within the limitations stated in Tennessee Code Annotated, Cumberland County Schools and it's elected officials, officers, employees, agents, assignees, and instrumentalities from and against any and all claims, liability, losses or damages including but not limited to Title VII and 42 USC 1983 prohibited acts-arising out of or resulting from any conduct; whether actions or omissions, whether intentional, unintentional, or negligent; whether legal or illegal; or otherwise that occur in connection with or in breach of this MOU or in the performance of the duties hereunder, whether performed by Cumberland County Schools or its subcontractors, agents, employees or assigns. This indemnification shall survive the termination or conclusion of this MOU.

Cumberland County Schools shall indemnify, defend, save, and hold harmless, within the limitations stated in Tennessee Code Annotated, VBHCS and its elected officials, officers, employees, agents, assignees, and instrumentalities from and against any and all claims, liability, losses or damages including but not limited to Title VII and 42 USC 1983 prohibited acts-arising out of or resulting from any conduct; whether actions or omissions, whether intentional, unintentional, or negligent; whether legal or illegal; or otherwise that occur in connection with or in breach of this MOU or in the performance of the duties hereunder, whether performed by VBHCS or its subcontractors, agents, employees or assigns. This indemnification shall survive the termination or conclusion of this MOU.

- J. INSURANCE:** VBHCS shall secure and keep in force during the term of this MOU the following:

1. Commercial general liability coverage with minimum liability limits of \$1,000,000 per claim, \$1,000,000 per incident, and \$3,000,000 aggregate.
2. Workers Compensation coverage, regardless of requirement by state statute.

**K. FORCE MAJURE:** If the provision of services agreed upon in this MOU are suspended because of an act of God, inevitable accident, fire, lockout, strike, or other labor dispute, riot, or other civil commotion, an act of public enemy, enactment, rule or act of any government or governmental instrumentality (federal, state or local), failure of any needed equipment or facilities, failure or delay of transportation facilities, or other cause of a similar or different nature not reasonably with VBHCS's control; and, if any such suspension period shall exceed one semester, VBHCS may, by written notice, terminate this MOU with no further liability hereunder. No such suspension shall operate to extend the term of this MOU.

**L. GENERAL:**

1. Entire Agreement/ Counterparts: This MOU, which contains the entire understanding of the Parties and constitutes the only agreement between the Parties regarding the services set forth above, shall be construed and enforced according to the laws of Tennessee; and it supersedes any and all prior understandings and arrangements; and it cannot be amended orally.
2. Severability: Any provision of this MOU which may be prohibited by law or otherwise held invalid shall be ineffective only to the extent of such prohibition or invalidity and shall not invalidate or otherwise render ineffective the remaining provisions of this MOU.
3. Construction: The language in this MOU shall be construed, in all cases, according to its fair meaning, and not for or against any Party hereto. The Parties acknowledge that each Party has reviewed the MOU and had an opportunity to review this MOU with legal counsel.
4. Notices: All notices, consents, waivers, and other communications required or permitted by this MOU shall be in writing and shall be deemed given to a Party when (a) delivered to the appropriate address by hand or by nationally recognized overnight courier service (costs prepaid); or (b) received or rejected by the addressee, if sent by certified mail, return receipt requested, in each case to the following addresses and marked to the attention of the person (by name or title) designated below (or such other address or person as a Party may designate by notice to the other Parties):

Volunteer Behavioral Health Care System  
PO Box 4755  
Chattanooga, TN 37405  
Attn: Phyllis Persinger, CEO

Cumberland County Schools  
368 Fourth Street  
Crossville, TN 38555  
Attn: Ina Maxwell, Director of Schools

5. Exclusion from Federal Healthcare Programs: VBHCS represents and warrants that neither VBHCS nor any of its agents or employees have been nor are they about to be excluded from participation in any Federal Healthcare Program. VBHCS agrees to notify Cumberland County Schools within one (1) business day of VBHCS's receipt of a notice of intent to exclude or actual notice of exclusion from any such program. The listing of VBHCS, its

employer or agent, or any VBHCS-owned subsidiary on the Office of the Inspector General's exclusion list (OIG website) or the General Services Administration's Lists of Parties Excluded from Federal Procurement and Nonprocurement Programs (GSA website) for excluded individuals and entities shall constitute "exclusion" for purposes of this paragraph. In the event that VBHCS or any agent or employee of VBHCS is excluded from any Federal Healthcare Program, this MOU shall immediately terminate. For the purposes of this paragraph, the term "Federal Healthcare Program" means the Medicare program, the Medicaid program, the maternal and Child Health Services Block Grant program, the Block Grants for State Social Services program, any state Children's Health Insurance program, or any similar program. Further, VBHCS agrees to indemnify and hold harmless Cumberland County Schools from and against any loss, liability, judgment, penalty, fine, damages (including punitive and/or compound damages), costs (including reasonable attorneys' fees and expenses) incurred by Cumberland County Schools as a result of VBHCS's failure to notify Cumberland County Schools of VBHCS's or any agent or employee of VBHCS's exclusion from any Federal Healthcare Program.

6. Attorney Fees: Each Party shall be responsible for their respective attorney fees.

IN WITNESS WHEREOF, the Parties hereto have set their signatures for the purposes contained herein, on the day and date written below.

---

Jim Inman, Chair of the Board  
Cumberland County Board of Education

Date

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Ina Maxwell, Director of Schools  
Cumberland County Schools

Date

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Phyllis Persinger, CEO/President/COO  
Volunteer Behavioral Health Care System

Date

# Cumberland County Board of Education

## SUMMARY FINANCIAL STATEMENT

March 31, 2022

### 141 GENERAL PURPOSE SCHOOL FUND

#### ACCT. DESCRIPTION

	Budget	Actual March	Total YTD	% of Budget
<b>REVENUES</b>				
40110 Current Property Tax	\$ 5,609,514	\$ 244,837	\$ 5,557,129	99%
40120 Trustee's Collections - Prior Year	\$ 142,482	\$ 33,679	\$ 219,436	154%
40130 Cir Clk/Clk & Master Coll. Pr. Yr.	\$ 111,941	\$ 3,034	\$ 51,074	46%
40140 Interest and Penalty	\$ 95,142	\$ 10,533	\$ 65,616	69%
40210 Local Option Sales Tax	\$ 12,686,980	\$ 965,551	\$ 9,027,367	71%
40270 Business Tax	\$ 4,371	\$ 261	\$ 3,261	75%
40275 Mixed Drink Sales	\$ 64,570	\$ 9,527	\$ 49,887	77%
43517 Tuition - Other	\$ 110,000	\$ 9,903	\$ 80,879	74%
43570 Receipts from Individual Schools	\$ 40,000	\$ 4,598	\$ 38,860	97%
43990 Other Charges for Services Dual Credit	\$ 26,000	\$ -	\$ 20,111	77%
44120 Lease/Rentals	\$ 8,000	\$ 1,335	\$ 4,228	53%
44145 Sale of Surplus Materials	\$ 7,000	\$ 108	\$ 2,344	33%
44170 Miscellaneous Refunds	\$ 169,999	\$ 56,994	\$ 278,165	164%
44560 Damages Recovered from Individuals	\$ 1,000	\$ -	\$ 351	35%
44570 Contributions and Gifts	\$ 15,000	\$ 500	\$ 20,720	138%
44990 Other Local Revenue	\$ 14,000	\$ 1,191	\$ 12,939	92%
46511 Basic Education Program	\$ 35,390,000	\$ 3,543,200	\$ 28,345,600	80%
46515 Early Childhood Education	\$ 1,059,450	\$ -	\$ 511,352	48%
46590 Other State Education Funds	\$ 614,000	\$ 59,703	\$ 477,621	78%
46591 Coordinated School Health	\$ 100,000	\$ -	\$ 45,263	45%
46594 Family Resource Centers	\$ 29,611	\$ -	\$ 23,374	79%
46610 Career Ladder Program	\$ 117,000	\$ -	\$ 52,213	45%
46640 Vocational Equipment	\$ 36,701	\$ -	\$ 36,701	100%
46981 Safe Schools	\$ 133,651	\$ -	\$ 68,696	51%
47143 Education of the Handicapped Act	\$ -	\$ -	\$ 20,704	0%
47309 Covid-19 Grant D	\$ 51,000	\$ -	\$ 51,000	0%
48610 Donations	\$ 5,000	\$ -	\$ -	0%
49700 Insurance Recovery	\$ -	\$ -	\$ -	0%
<b>TOTAL REVENUES</b>	<b>\$ 56,642,412</b>	<b>\$ 4,944,954</b>	<b>\$ 45,064,890</b>	<b>80%</b>

<b>EXPENDITURES</b>	<b>Budget</b>	<b>Actual March</b>	<b>Total YTD</b>	<b>% of Budget</b>
71100 Regular Instruction Program	\$ 27,570,902	\$ 2,092,212	\$ 17,631,432	64%
71150 Alternate Instruction Program	\$ 255,916	\$ 20,682	\$ 176,337	69%
71200 Special Education Program	\$ 3,351,379	\$ 280,196	\$ 2,263,885	68%
71300 Vocational Education Program	\$ 3,250,703	\$ 259,685	\$ 2,163,836	67%
71400 Student Body Education Program	\$ 504,211	\$ 15,428	\$ 331,889	66%
72110 Attendance	\$ 210,624	\$ 10,882	\$ 133,107	63%
72120 Health Services	\$ 604,022	\$ 49,238	\$ 378,170	63%
72130 Other Student Support	\$ 1,481,266	\$ 114,177	\$ 916,455	62%
72210 Regular Instruction Program	\$ 1,233,433	\$ 76,318	\$ 868,178	70%
72220 Special Education Program	\$ 743,689	\$ 47,940	\$ 481,338	65%
72230 Vocational Education Program	\$ 386,489	\$ 41,455	\$ 266,043	69%
72250 Technology	\$ 1,256,277	\$ 54,768	\$ 937,821	75%
72310 Board of Education	\$ 1,127,624	\$ 76,994	\$ 801,266	71%
72320 Office of the Director	\$ 283,334	\$ 20,948	\$ 198,536	70%
72410 Office of the Principal	\$ 4,219,663	\$ 331,124	\$ 2,764,423	66%
72510 Fiscal Services	\$ 188,767	\$ 12,131	\$ 120,621	64%
72520 Human Services/Personnel	\$ 191,229	\$ 14,396	\$ 122,936	64%
72610 Operation of Plant	\$ 5,425,669	\$ 492,467	\$ 3,724,822	69%
72620 Maintenance of Plant	\$ 2,484,690	\$ 100,079	\$ 460,722	19%
72710 Transportation	\$ 3,446,735	\$ 207,157	\$ 1,832,531	53%
73300 Community Services	\$ 196,457	\$ 9,266	\$ 83,823	43%
73400 Pre School	\$ 1,164,387	\$ 99,443	\$ 807,154	69%
76100 Regular Capital Outlay	\$ 230,000	\$ 7,525	\$ 116,789	51%
82130 Debt Services Principal	\$ 281,256	\$ -	\$ 210,942	75%
82230 Debt Services Interest	\$ 11,640	\$ -	\$ 8,730	75%
<b>TOTAL EXPENDITURES</b>	<b>\$ 60,100,361</b>	<b>\$ 4,434,513</b>	<b>\$ 37,801,785</b>	<b>63%</b>

GENERAL PURPOSE SCHOOL FUND  
BUDGET AMENDMENT

Whereas, the State of Tennessee has awarded funding for summer learning programs for students grade 1st-5th (Summer Learning Camp), 6<sup>th</sup>-7<sup>th</sup> (Bridge Camp), Science, Technology, Reading, Engineering and Math (STREAM Camp) and Summer Learning Transportation, and the award is on a reimbursement basis through the General Purpose School fund and an additional planning day is required.

THEREFORE, be it resolved, that the following budget amendment be adopted by the Cumberland County Board of Education meeting on this 28 day of April, 2022, and by the Cumberland County Commission meeting on this \_\_\_ day of \_\_\_\_\_, 2022, that:

---

Summer Learning Programs 2022 Revision #1

Decrease Expenditures:

141.71100.163.SMLRN	Regular Instruction – Educational Assistants	\$1,680.00
141.71100.201.SMLRN	Regular Instruction – Social Security	\$ 90.27
141.71100.204.SMLRN	Regular Instruction – State Retirement	\$ 40.90
	<b>Total Decrease:</b>	<b>\$1,811.17</b>

Increase Expenditures:

141.71100.189.SMLRN	Regular Instruction – Other Salaries	\$ 500.00
141.71100.499.SMLRN	Regular Instruction – Other Supp/Materials	\$1,311.17
	<b>Total Increase:</b>	<b>\$1,811.17</b>

SPONSORED BY:

\_\_\_\_\_  
BOE Member

APPROVED BY:

\_\_\_\_\_  
Chairman of the Board

ATTEST:

\_\_\_\_\_  
Director of Schools

Ayes: \_\_ Nays: \_\_ Abstain: \_\_\_\_\_

---

Sponsor:

\_\_\_\_\_  
County Commissioner

Approval:

\_\_\_\_\_  
County Mayor

Attest:

\_\_\_\_\_  
County Clerk

Budget Committee Vote:

Ayes: \_\_ Nays: \_\_ Abstain: \_\_\_\_\_

RESOLUTION # \_\_\_\_\_  
Cumberland County, Tennessee  
General Purpose School Fund

WHEREAS, Cumberland County Schools is the recipient of a workplace safety grant from Tennessee Risk Management Trust to purchase personal protective equipment, a man-lift and repair sidewalks.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 28th day of April, 2022, and by the Cumberland County Commission meeting on this \_\_\_ day of \_\_\_\_\_, 2022, that the following budget amendment be adopted:

---

Maintenance Safety Grant

Increase Revenue:			
141.44170	Misc. Refunds		\$19,500.00
		Total Increase:	\$19,500.00
Increase Expenditures:			
141.72620.599	Maintenance – Other Charges		\$19,500.00
		Total Increase:	\$19,500.00

SPONSORED BY:

\_\_\_\_\_  
BOE Member

APPROVED BY:

\_\_\_\_\_  
Chairman of the Board

ATTEST:

\_\_\_\_\_  
Director of Schools

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Sponsor: \_\_\_\_\_  
County Commissioner

Approval: \_\_\_\_\_  
County Mayor

Attest: \_\_\_\_\_  
County Clerk

Budget Committee Vote:

Ayes:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_

RESOLUTION # \_\_\_\_\_  
Cumberland County, Tennessee  
General Purpose School Fund

WHEREAS, the North Kids Club of Cumberland County Schools is the recipient of an American Rescue Plan Act Childcare Stabilization Fund subgrant from the Tennessee Dept. of Human Services Child Care Providers program to ensure the continuation of adequate childcare options amid the pandemic and,

WHEREAS, the North Kids Club is a before and after childcare program operated within the Cumberland County Schools budget and the grant requires a \$2,000 bonus for our 1 full-time employee and a \$1,000 bonus for our 1 part-time employee for retention. The remaining monies will be spent on allowable expenses such as equipment, supplies and storage solutions.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 28th day of April, 2022, and by the Cumberland County Commission meeting on this \_\_\_ day of \_\_\_\_\_, 2022, that the following budget amendment be adopted:

---

North Kids Club Grant

Increase Revenue:		
141.47590	Other Federal Revenue through State	\$57,095.58
	Total Increase:	\$57,095.58
Increase Expenditures:		
141.73300.188	Community Services – Bonus Pay	\$ 3,000.00
141.73300.201	Community Services – Social Security	\$ 229.50
141.73300.204	Community Services – Retirement	\$ 165.00
141.73300.599	Community Services – Other Charges	\$53,701.08
	Total Increase:	\$57,095.58

SPONSORED BY:

\_\_\_\_\_  
BOE Member

APPROVED BY:

\_\_\_\_\_  
Chairman of the Board

ATTEST:

\_\_\_\_\_  
Director of Schools

Ayes:\_\_\_\_\_Nays:\_\_\_\_\_Abstain:\_\_\_\_\_

Sponsor: \_\_\_\_\_  
County Commissioner

Approval: \_\_\_\_\_  
County Mayor

Attest: \_\_\_\_\_  
County Clerk

Budget Committee Vote: Ayes:\_\_\_ Nays:\_\_\_ Abstain:\_\_\_

BOE Approved: No Commission Action Required

Amendment # \_\_\_\_\_  
Cumberland County, Tennessee  
Federal Programs Fund

WHEREAS, the Federal DPSI Grant had an allocation decrease; Instructional Supplies and Materials and Regular Instruction Equipment needs to decrease.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this \_\_\_\_\_28th\_\_\_\_\_ day of \_\_\_\_\_April\_\_\_\_\_, that the following budget amendment be adopted:

---

**FEDERAL- DPSIG 4/28/22**

Decrease Revenue		
142-47141-171	DPSI	\$268.36
Total Decrease		\$268.36

Decrease Expenditures:		
142-171-71100-429	Instructional Supplies	\$35.50
142-171-71100-722	Equipment	\$232.86
Total Decrease		\$268.36

SPONSORED BY:

\_\_\_\_\_  
BOE Member

APPROVED BY:

\_\_\_\_\_  
Chairman of the Board

ATTEST:

\_\_\_\_\_  
Director of Schools

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain \_\_\_\_\_

**NEW FEDERAL GRANT POST BUDGET ADOPTION RESOLUTION**

RESOLUTION # \_\_\_\_\_  
Cumberland County, Tennessee  
Federal Programs School Fund

WHEREAS, the school district has been awarded the following new federal grant that was not included in the original Fund 142 Federal School Budget: Fiscal Pre-Monitoring Supports Grant. Whereas, the grant will provide additional money to support financial planning, programming, and expenditure of funds in alignment with ESSER 1.0, ESSER 2.0, and ESSER 3.0 funds.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 28th day of April, 2022, and by the Cumberland County Commission meeting on this     day of                     , 2022, that the following budget amendment be adopted:

---

**NEW FEDERAL GRANT: Fiscal Pre-Monitoring Supports Grant**

Increase Revenues:		
142-47307-935	Federal – Fiscal Pre-Monitoring Supports Grant	\$46,200.00
	<b>Total Increase:</b>	<b>\$46,200.00</b>

Increase Expenditures:		
142-935-72510-399	Other Contracted Services	\$46,200.00
	<b>Total Increase:</b>	<b>\$46,200.00</b>

SPONSORED BY:  
\_\_\_\_\_  
BOE Member

APPROVED BY:  
\_\_\_\_\_  
Chairman of the Board

ATTEST:  
  
\_\_\_\_\_  
Director of Schools

Ayes: \_\_ Nays: \_\_ Abstain: \_\_\_\_\_

Sponsor: \_\_\_\_\_  
County Commissioner

Approval: \_\_\_\_\_  
County Mayor

Attest: \_\_\_\_\_  
County Clerk

Budget Committee Vote: Ayes: \_\_ Nays: \_\_ Abstain: \_\_

BOE Approved: No Commission Action Required  
Amendment # \_\_\_\_\_  
Cumberland County, Tennessee  
Federal Programs Fund

WHEREAS, the Federal Consolidated Funding Application Grant, year-end reallocations are required to balance specific lines of the budget,  
WHEREAS, all lines of the budget are requested to end the year with positive balances,

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this \_\_\_28th\_\_\_ day of \_\_\_April\_\_\_, that the following budget amendment be adopted:

---

**FEDERAL Consolidated 4/28/22**

**TITLE I**

**Decrease Expenditures**

142-101-71100-116	Teachers	\$47,408.20
142-101-71100-201	Social Security	\$8,514.86
142-101-71100-204	State Retirement	\$6,717.10
142-101-71100-207	Medical Insurance	\$9,511.90
142-101-71100-336	Maint & Equip Repairs	\$1,500.00
<b>Total Decrease</b>		<b>\$73,652.06</b>

**Increase Expenditures**

142-101-71100-163	Educational Assistants	\$413.95
142-101-71100-429	Instruct. Supplies and Mater.	\$73,226.51
142-101-71100-722	Regular Instruction Equip.	\$11.60
<b>Total Increase</b>		<b>\$73,652.06</b>

**TITLE IC**

**Decrease Expenditures**

142-130-71100-189	Other Salaries & Wages	\$2,000.00
142-130-72710-146	Bus Drivers	\$1,500.00
142-130-72710-412	Diesel Fuel	\$1,000.00
<b>Total Decrease</b>		<b>\$4,500.00</b>

**Increase Expenditures**

142-130-71100-429	Instruct. Supplies and Mater.	\$4,500.00
<b>Total Increase</b>		<b>\$4,500.00</b>

**TITLE III**

**Decrease Expenditures**

142-301-72210-524	Inservice/Staff Development	\$1,395.62
<b>Total Decrease</b>		<b>\$1,395.62</b>

**Increase Expenditures**

142-301-71100-429

**Total Increase**

Instruct. Supplies and Mater.

\$1,395.62

**\$1,395.62**

SPONSORED BY:

\_\_\_\_\_  
BOE Member

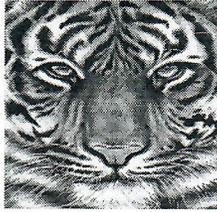
APPROVED BY:

\_\_\_\_\_  
Chairman of the Board

ATTEST:

\_\_\_\_\_  
Director of Schools

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain \_\_\_\_\_



**CRAB ORCHARD  
ELEMENTARY SCHOOL**

240 School Road

Crab Orchard, TN 37723

PHONE: (931) 484-7400 FAX: (931) 456-5655

Principal: Debbie Beaty

Asst. Principal: Marcy Harelson

To: Cumberland County Board of Education  
Dr. Ina Maxwell, Director of Schools

From: Debbie Beaty

Date: April 13, 2022

Re: Volunteers

Please approve the following Volunteer applicant for the 2021-2022 school year. The application is on file in the school office.

Level 1: Carol Fasske

*Debbie Beaty*

# Cumberland County High School

660 Stanley Street  
Crossville, TN 38555  
Telephone 931.484.6194  
Fax 931.456.6872

*Jon Hall, Principal*  
hallj12@ccschools.k12tn.net

April 6, 2022

Dr. Ina Maxwell  
Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Dr. Maxwell,

Please approve Mr. Shawn Cooley as a Level III volunteer at Cumberland County High School for the 2021-2022 school year.

The proper paperwork is on file in my office.

Sincerely,



Jon Hall



Pleasant Hill Elementary School  
486 E. Main Street  
Crossville, TN 38571  
(931)277-3677  
Dr. Tammy Knipp, Principal  
Mrs. Tracie Buckner, Assistant Principal

To Whom It May Concern:

Pleasant Hill Elementary would like to submit the following people for volunteer approval at the April board meeting.

Level I:

Aleah Reno-Demick

Level II:

Autumn Kelly

Thank you,

A handwritten signature in cursive script that reads "Kelli Hill".

Kelli Hill  
Volunteer Coordinator

A handwritten signature in cursive script that reads "Tracie Buckner".

Tracie Buckner  
Assistant Principal, Pleasant Hill Elementary



**South Cumberland Elementary School**

**3536 Lantana Rd.**

**Crossville, TN 38572**

**Telephone: 931-788-671 Fax: 931-788-1116**

**Principal: Dawn Hall**

To: Cumberland County Board of Education

Dr. Ina Maxwell, Director of Schools

From: Dawn Hall

Date: Apr 19, 2022

Re. Volunteers

Please approve the following additional volunteer(s) for the 2021-2022 school year. The appropriate volunteer application is on file and references have been checked.

**LEVEL I**

Davenport, Jackson

**LEVEL II**

Davenport, Cindi Arthur

Hargis, Latoya Lynn - re-submission to become a Level II

Selby, Anthony

**LEVEL III**

None

*Dawn Hall*

# Homestead Elementary School

---

3889 Hwy127 South • Crossville, TN 38572 • 931-456-8344 • Fax: 931-456-8342

**Mary Elizabeth Edmonds**  
Principal



**Ashlee Watts**  
Assistant Principal

To: CCBOE  
Ina Maxwell

From: Ashlee Watts, Homestead Elementary School

Date: April 27, 2022

RE: April Volunteer Approval

Please approve the following volunteers for the 2021-2022 school year. The appropriate volunteer applications are on file and background complete.

**Level 1**

Jennifer Stewart  
Caren Whiting  
Katie Grant

**Level 2**

Tiffany Hamby  
Joseph Smith

Thank you,

Ashlee Watts  
Assistant Principal  
Homestead Elementary School



# North Cumberland Elementary School

7657 Hwy. 127 N. ~ Crossville, Tennessee 38571  
Ph. 931-484-5174 ~ Fax 931-707-5556

Thomas Fuhrman, Principal

April 28, 2022

Dr. Ina Maxwell, Director of Schools  
Cumberland County Board Of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Dr. Maxwell and Board Members,

Please approve the following volunteers for the 2021-2022 school year. The appropriate volunteer application is on file in the school office.

Thank you,

Thomas Fuhrman  
Principal  
North Cumberland Elementary

**"CHILDREN FIRST — EXCELLENCE ALWAYS"**

*Our mission at North Cumberland Elementary School is to provide a consistent, safe and positive atmosphere in which students will be empowered to learn and succeed as they face the challenges of life's journey.*

**North Cumberland Parent Volunteers**

**Level 2**

Kathryn Berkebile

**Level 3**

Jonathan Rusty Bowman



Kara Spicer, Principal

1219 Cook Road, Crossville, TN 38555

(931) 456-5636 Fax (931) 456-5369

stoneel.ccschools.k12tn.net

04/20/2022

To Whom it May Concern:

We respectfully submit the following names for approval by the Board of Education as volunteers at Stone Elementary School for the 2021-2022 school year. The names may be found on page two of this letter.

Thank you very much for your consideration.

Sincerely,

Kara Spicer

## Level 1

- Heidy Juarez
- Wallace, Amanda

## Level 2

- Baisley, Donna
- Ballard, Dena
- Browning, Anndrea
- Bumbalough, Dawn
- Bumbalough, Matt
- Burnett, Sheri
- England, April
- Estrada, Natalie
- Fuentes, Julia
- Grothe, Misha
- Hankins, Holly
- Hawes, Jacob (Jake)
- Jones, Anita
- Kee, Eisha
- Linder, Amber
- Looper, Melanie
- Owens, Daniel
- Patterson, Tammy
- Slone, Gay
- Smith, Mark
- Smith, Sarah
- Stephens, Samantha
- Walker, Kayla
- Walker, Laure Michelle
- Watson, Kristina
- Woody, Jessica

Christie VanWinkle  
Principal



Kasey Lowe  
Assistant Principal

**Glenn L. Martin Elementary School**  
**1362 Miller Avenue \* Crossville, TN 38555**  
**Phone (931) 484-7547 Fax (931) 484-8785**

Date: April 28, 2022  
From: Christie VanWinkle, Principal  
To: Cumberland County Board of Education  
Dr. Ina Maxwell, Director of Schools  
Re: 2021-2022 Volunteer

Please approve the following volunteer for the 2021-2022 school year. The appropriate volunteer application and paperwork are on file for a level 2 volunteer.

Thank you,

A handwritten signature in purple ink that reads "Christie VanWinkle". The signature is written in a cursive style.

Christie VanWinkle

### **Martin Elementary Volunteer List 2021-2022**

Rebecca Burks



## CRAB ORCHARD ELEMENTARY SCHOOL

240 School Road  
Crab Orchard, TN 37723  
PHONE: (931) 484-7400 FAX: (931) 456-5655  
Principal: Debbie Beaty  
Asst. Principal: Marcy Harelson

April 4, 2022

Dr. Maxwell and Members of the School Board:

We are excited to announce that Crab Orchard Elementary Archery Teams have qualified for the National Competition. These teams have qualified in 3 capacities: Bullseye Middle, 3D Middle and Bullseye Elementary.

We also have 3 State Archery Individual Champions:

Gage Kemmer – Bullseye Middle

Colton Ricketts – 3D Elementary and 2<sup>nd</sup> place Bullseye Elementary

Trevor Thompson – 3D Middle (2 years in a row!!)

The National Competition will be held in Louisville, KY on May 12- May 14, 2022. As of today, we are unsure of the exact days the Archers will be shooting. Registration isn't until April 14. If possible, could you please approve for the Archers to be on a field trip from May 12 – May 14 to ensure we are covered on all days?

Parents will be responsible to provide all transportation and travel expenses. The Archery teams are planning on various fundraisers to help with travel expense monies.

Thank you for your help in this matter!

A handwritten signature in blue ink that reads "Debbie Beaty". The signature is written in a cursive, flowing style.

Debbie Beaty  
Principal

# Cumberland County Board of Education Administrative Procedures

Issued: July 2004	Procedure: <b>Field Trip and Excursions</b>	Policy Reference: 4.302 Exhibit B
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### Cumberland County Schools Field Trip Request

In State/Pre-approved \_\_\_\_\_ Overnight  Out of State

This form is to be submitted to the principal and received in the appropriate Director's Office 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School Crab Orchard Elem Subject/Grade Level Archery Teams  
 Trip Requested By Debbie Beauty/Cindy Miniard Date of Trip May 12-14, 2022  
 Destination NASP Eastern Challenge City Louisville State KY  
 Departure time \_\_\_\_\_ Return \_\_\_\_\_ Admission per student: \$ 35 entry fee  
 Special Services needed such as school nurse, handicap vehicle, etc. N/A

Please check type of Activity:

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/Chorus
- Competition Archery
- Sports
- Special Classroom Trip (description) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers: Cindy Miniard # of Students 40  
Debbie Beauty  
 \_\_\_\_\_  
 Total: \_\_\_\_\_ Total: 40

Additional Chaperones (if needed) Kayce Smith, Victoria Green

- Cafeteria notified
- Purchase order requested
- Permission slip obtained (should be taken on trip)
- Substitute requested (if needed)

Cindy Miniard 977-7009 Debbie Beauty 4-422  
 Sponsoring Teacher's Signature Cell Phone # Principal's Signature Date

For transportation Department Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total miles _____	
Amount to be paid driver \$ _____		Amount for Fuel \$ _____	
Transportation Supervisor _____		Director of Schools _____	

This section to be completed for out-of-state or overnight school sponsored trips only	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Director of Schools Signature _____	
Date of Board Approval _____	



## Stone Memorial High School

2800 Cook Road · Crossville, TN 38571

Telephone (931) 484-5767

**Kelly J. Smith**

*Principal*

Date: March 28th, 2022

To: Mrs. Kelly Smith *KS*

Mr. Nathan Brown *NB*

From: Tori Permenter, Head Volleyball Coach- Stone Memorial High School

Subject: Request for an overnight trip

The SMHS Volleyball team is requesting permission to stay overnight in Chattanooga, TN at UTC for a volleyball team camp.

The requested dates for the overnight trip are July 22nd through July 24th. There will be 24-26 players, one certified teacher, and an assistant coach attending the trip. The team will need a bus for transportation. We are asking the bus to take us to the University of Chattanooga on July 22nd and pick us up on July 24th.

Respectfully submitted,

Tori Permenter

SMHS Teacher/Volleyball Coach

**Cumberland County Schools  
Field Trip Request**

In State/ Pre-approved \_\_\_\_\_

Overnight

Out of State \_\_\_\_\_

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: 9-12, Volleyball  
 Trip Requested By: V. Permenter Date of Trip: July 22<sup>nd</sup> - 24<sup>th</sup>  
 Destination: UTC City: Chattanooga State: TN  
 Departure Time: TBA Return: July 24<sup>th</sup> 4:00 Admission per student 0

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse  SpEd Bus  SpEd Assistant  Students have 504 Plan  Bus with Lift

Please check type of activity:

- Academic Field Trip  Competition  
 Incentive Field Trip  Sports  
 School Clubs  Special Classroom Trip (description) \_\_\_\_\_  
 Band/ Chorus  Other \_\_\_\_\_

Teachers: Permenter # of Students 24-26 (Volleyball Team)  
Dugherly

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: 26-28 Total # of Students: 24-26

Additional Chaperones (if needed) \_\_\_\_\_

- Cafeteria notified  Purchase order requested  Permission slip obtained (should be taken on trip)  
 Substitute requested (if needed)  Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

V. Permenter 615-915-9784 K. Smith 3/28/22  
 Sponsoring Teacher's Signature Cell Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____	Amount for Fuel \$ _____		
_____ Transportation Supervisor	_____ Director of Schools		

<i>This section to be completed for out-of-state or overnight school sponsored trips only</i>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied _____
_____ Director of Schools Signature	
_____ Date of Board Approval	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.



# Stone Memorial High School

2800 Cook Road · Crossville, TN 38571

Telephone (931) 484-5767

**Kelly J. Smith**

*Principal*

Date: March 28th, 2022

To: Mrs. Kelly Smith *KS*

Mr. Nathan Brown *NB*

From: Tori Permenter, Head Volleyball Coach- Stone Memorial High School

Subject: Request for an overnight trip

The SMHS Volleyball team is requesting permission to stay overnight in Chattanooga, TN for a volleyball tournament.

The requested dates for the overnight trip are Sept. 9th through Sept. 10th. There will be fourteen players, one certified teacher, an assistant coach, and several parents will be attending the trip. The team will not need a bus for transportation.

Respectfully submitted,

Tori Permenter

SMHS Teacher/Volleyball Coach

No bus  
Needed

Cumberland County Schools  
Field Trip Request

In State/ Pre-approved \_\_\_\_\_ Overnight X Out of State \_\_\_\_\_

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: 9-12 / Volleyball  
Trip Requested By: Permenter Date of Trip: Sept. 9<sup>th</sup> - 10<sup>th</sup>  
Destination: Chattanooga City: Chattanooga State: TN  
Departure Time: TBA Return: Sept - 10<sup>th</sup> Admission per student \_\_\_\_\_

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse
- SpEd Bus
- SpEd Assistant
- Students have 504 Plan
- Bus with Lift

Please check type of activity:

- Academic Field Trip
- Incentive Field Trip
- School Clubs
- Band/ Chorus
- Competition
- Sports
- Special Classroom Trip (description) \_\_\_\_\_
- Other \_\_\_\_\_

Teachers: Permenter # of Students 10-14 (Volleyball Team)  
Dougherty  
\_\_\_\_\_

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: 12-14 Total # of Students: 10-14

Additional Chaperones (if needed) \_\_\_\_\_

- Cafeteria notified
- Purchase order requested
- Permission slip obtained (should be taken on trip)
- Substitute requested (if needed)
- Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

Sponsoring Teacher's Signature: [Signature] Cell Phone Number: 615-915-9784 Principal's Signature: [Signature] Date: 3/28/22

For Transportation Department Use Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____	Amount for Fuel \$ _____		
Transportation Supervisor _____	Director of Schools _____		
This section to be completed for out-of-state or overnight school sponsored trips only			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied			
Director of Schools Signature _____			
Date of Board Approval _____			

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.



2800 Cook Road  
Crossville, TN 38571  
(931) 484-5767  
**Kelly J. Smith, Principal**

Date: April 11, 2022

To: Dr. Ina Maxwell and CCBOE

From: Mrs. Kelly Smith, Stone Memorial HS Principal  
Mr. Nathan O. Brown, Stone Memorial VP/ AD

Mr. Tommy Tatum, Stone Memorial Rocket Team Sponsor

Subject: Request for an overnight trip

The SMHS Rocket Team is requesting permission to travel and stay overnight and out of state for The American Rocketry Contest. This is a national contest with over 5,000 students from the entire nation competing. The contest is an extension of Mr. Tatum's CTE requirement as a CTE teacher to sponsor a club and supports his CTE Engineering curriculum.

SMHS Rocket Team will travel Thursday May 12th - Sunday May 15th to The Plains, VA. The students will be lodging at Manassa, VA. There will be ten students traveling with one teacher (Mr. Tatum), as well as the parents of each student. Additional information and the proper travel requests are attached.

Respectfully submitted,

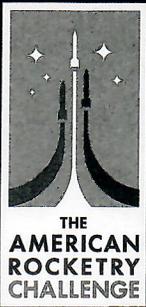
Nathan O. Brown

Stone Memorial High School

Assistant Principal / Athletic Director

2800 Cook Rd, Crossville, TN 38571

931-484-5767



# THE AMERICAN ROCKETRY CHALLENGE

## THE WORLD'S LARGEST STUDENT ROCKET CONTEST



The American Rocketry Challenge—now in its 20th year—is the world's largest rocket contest, with nearly 5,000 students nationwide competing annually. The contest provides students in 6th – 12th grades the opportunity to design, build, and launch model rockets and gain hands-on experience solving engineering problems.

Sponsored by the Aerospace Industries Association, the National Association of Rocketry, and more than a dozen aerospace industry partners, including NASA, the Federal Aviation Administration, and the Department of Defense, the challenge is the aerospace industry's flagship program designed to encourage students to study science, technology, engineering and math.

### WHAT WILL MY STUDENTS GAIN FROM PARTICIPATING IN THE CHALLENGE?

- Teamwork
- Leadership Skills
- Hands-on Engineering Experience
- Problem-Solving Skills

### WHAT ARE THE RULES?

Teams are made up of three to 10 students between 6th and 12th grade, a supervisor, and an official Rocketry Challenge mentor.

The rules vary slightly each year to provide a new challenge to competitors. The 2022 rules require teams to design, build, and launch a model rocket with two different body tube diameters and that carries two raw eggs sideways to an altitude of 835 feet, stays airborne for 41 - 44 seconds, and return the rocket to the ground safely with the egg intact.

### WHAT IF I DON'T KNOW MUCH ABOUT ROCKETRY?

The American Rocketry Challenge features a nationwide network of aerospace professionals and rocketry experts from the National Association of Rocketry and the American Institute of Aeronautics and Astronautics who are willing and available to mentor your team. These mentors can help with the organizing, rocket building, and career pathway exploration.

### WHAT ARE THE KEY DEADLINES?

- **Sept 1** – Registration Opens
- **Dec 1** – Registration Closes
- **Apr 4** – Qualification Flight Scores Due
- **Apr 8** – Finalists Announced
- **May 14** – National Finals

### WHAT HAPPENS WHEN WE WIN?

After official qualification flights are submitted, the top 100 teams are invited to attend the National Finals in Washington, D.C.

Teams competing at the Final Fly-Off look to capture their share of over \$100,000 in cash prizes. There are also special awards for activities throughout the day.

The team that places first at the National Finals wins an all-expenses-paid trip to represent the United States in the International Rocketry Challenge, hosted at the Paris Air Show in Paris, France in June 2021. The United States Rocketry Team competes against the winning teams from Japan, the United Kingdom, and France.

Contact us at [RocketContest@aia-aerospace.org](mailto:RocketContest@aia-aerospace.org) or 703-358-1000.

Visit [RocketContest.org](https://RocketContest.org) to learn more.



@RocketContest

## SMHS Rocket Team National Competition

The American Rocketry Challenge is the world's largest rocket contest with nearly 5,000 students nationwide competing each year. The contest gives middle and high school students the opportunity to design, build and launch model rockets and hands-on experience solving engineering problems.

SMHS Rocket Team has competed in TARC for 15 years. If our score puts us in the top 100 teams, we will be invited to compete in the National TARC Competition. Our score is good this year, but results have not yet been announced.

The official date of the Nationals is Saturday, May 14, 2022 at Great Meadow in The Plains, VA, about 50 miles west of Washington, DC. The rain date will be Sunday, May 15, 2022.

Students will arrange travel to the National Competition. We would need to leave on Thursday May 12th after school. Friday May 13th is the opening ceremony. We would Travel back on Sunday May 15th. Accommodations would be located in Manassas, VA or Gainesville, VA.

**Cumberland County Schools  
Field Trip Request**

In State/ Pre-approved \_\_\_\_\_ Overnight  Out of State \_\_\_\_\_

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: STEM 9-12  
 Trip Requested By: Thomas Tatum Date of Trip: 5/13/22 - 5/15/22  
 Destination: The Plains, Virginia City: The Plains State: VA  
 Departure Time: 3 pm Return: 1:00 pm Admission per student: None

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse  SpEd Bus  SpEd Assistant  Students have 504 Plan  Bus with Lift

Please check type of activity:

- Academic Field Trip  Competition  
 Incentive Field Trip  Sports  
 School Clubs  Special Classroom Trip (description) \_\_\_\_\_  
 Band/ Chorus  Other \_\_\_\_\_

Teachers: Tatum # of Students 10

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: 1 Total # of Students: 10

Additional Chaperones (if needed) Parents of Students

- Cafeteria notified  Purchase order requested  Permission slip obtained (should be taken on trip)  
 Substitute requested (if needed)  Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

J.P. Tots 931-287-6801  
 Sponsoring Teacher's Signature Cell Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____		Amount for Fuel \$ _____	
_____ Transportation Supervisor		_____ Director of Schools	

This section to be completed for out-of-state or overnight school sponsored trips only <input type="checkbox"/> Approved <input type="checkbox"/> Denied _____ Director of Schools Signature Date of Board Approval _____	
---	--

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.

KS

### Cumberland County School District PARENT/GUARDIAN INFORMED CONSENT FOR FIELD TRIP

Student Name \_\_\_\_\_ School SMHS Date \_\_\_\_\_

#### General Information

The SMHS Rocket Team  
 is planning a trip to TARC National Finals in The Plains, VA  
 The purpose of this trip is to compete in the American Rocketry Contest  
 Trip Destination The Plains, VA Phone No. (931) 287-6801  
 Address \_\_\_\_\_ Place of Lodging \_\_\_\_\_  
 We will leave from SMHS about (time) 3:30  AM  PM  
 on (date) 5/12/22 We will return to the school on (day) Sunday (date) 5/15/22  
 at about (time) 1 pm  AM  PM  Itinerary is attached  List of items needed is attached  
 Attending: number of students 10 minimum number of adults/chaperones 1

#### Type of Transportation

District Vehicle  Commercial Transportation  District Bus  
 Other (explain) parent/student vehicles

#### Medical Information

The following special health problems should be noted and adequate precautions taken (list such items as unusually severe reaction to bee stings, other severe allergies, hemophilia, diabetes, heart disease, etc.)

The following medications, prescriptions or special diets are needed: \_\_\_\_\_

#### Medical Release

In the event of an accident or illness, I understand that reasonable effort will be made to contact the parent/guardian immediately. However, if I am not available, I authorize the school district to secure emergency medical care as needed.

Does your child have Medical Insurance coverage?  yes  no

It is recommended that all students have medical or student accident insurance.

Student accident insurance is available through \_\_\_\_\_ . Contact the school office for details.

Name of Preferred Doctor \_\_\_\_\_ Phone No. (\_\_\_\_) \_\_\_\_\_

Name of Insurance Carrier \_\_\_\_\_ Policy No. \_\_\_\_\_

This activity provides a learning experience for the students and allows them an opportunity to apply their classroom learning. If you have questions or concerns about this activity, please contact \_\_\_\_\_ .

Although I understand that the school district will make reasonable effort to provide a safe environment, I am fully aware of the special dangers and risks inherent in participating in the activity, including physical injury and/or death. Being fully aware of the risks, I hereby give consent for (student) \_\_\_\_\_ to participate in the activity.

Parent/Guardian Name \_\_\_\_\_ Day Phone (\_\_\_\_) \_\_\_\_\_

Home Address \_\_\_\_\_ Evening Phone (\_\_\_\_) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Emergency Phone (\_\_\_\_) \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

**Parent/Guardian signature reflects their knowledge and approval of the activity described above. This form must be returned to school before the student is involved in the activity.**



**CRAB ORCHARD  
ELEMENTARY SCHOOL**

240 School Road  
Crab Orchard, TN 37723  
PHONE: (931) 484-7400 FAX: (931) 456-5655  
Principal: Debbie Beaty  
Asst. Principal: Marcy Harelson

April 8, 2022

To: Dr. Maxwell, Director of Schools  
Cumberland County Board of Education

From: Debbie Beaty

Re: Picture Agreement 2022-2023

Please approve the attached photography agreement with Simple Pix for the 2022-2023 school year. Thank you for your consideration in this matter.

Sincerely,

Debbie Beaty  
Principal



# PORTRAIT & YEARBOOK AGREEMENT

School Year(s)  
2022-23

School: Crab Orchard Elementary County: Cumberland District: Cumberland County Schools  
 Physical Address: 240 School Road City: Crab Orchard State: TN Zip: 37723  
 Phone: 931-484-7400 Grades (Low-High): K - 8 Enrollment: 450  
 SIS System: (Scheduling Software): Skyward Camera Card Sort: Teacher Package Sort: Teacher

	Name	Email	Phone
Principal:	<u>Debbie Beaty</u>	<u>beatyd@ccschools.k12tn.net</u>	
Asst. Principal:			
Bookkeeper:	<u>Pam Graves</u>	<u>pgraves@ccschools.k12tn.net</u>	
Secretary:	<u>Glenda Sherrill</u>	<u>gsherrill@ccschools.k12tn.net</u>	
YB Adviser:	<u>Jacque Pugh</u>	<u>jpugh1@ccschools.k12tn.net</u>	
PD Coordinator:	<u>Glenda Sherrill</u>	<u>gsherrill@ccschools.k12tn.net</u>	
Student Data:			

**FALL** Commission: 50%

**SPRING** Commission: 50%

**CLASS GROUPS** Commission: \$3.00

**CAP & GOWN** Notes: \_\_\_\_\_

**OTHER:** Sports Notes: \_\_\_\_\_

**OTHER:** \_\_\_\_\_ Notes: \_\_\_\_\_

**YEARBOOK** Pages: 52 Copies: 150-199 Cover Type: Hard BASE PER COPY: \$22.60

\*Arrival Date: \_\_\_\_\_ Submission Date: \_\_\_\_\_ Tax Rate: 9.25% TAX PER COPY: \$2.09

\*Yearbooks Arrive 10 Business Days After Cover & All Pages are Finalized and Submitted SHIPPING: Included

Options: \_\_\_\_\_ TOTAL PER COPY: \$24.69

Notes: \_\_\_\_\_

\*\*\*\*\*  
Greg Sprinkle 3/17/22 Greg Sprinkle  
 SimplePix Representative Signature Date SimplePix Representative Name  
Debbie Beaty 3-17-22 Debbie Beaty  
 School Representative Signature Date School Representative Name

## Cumberland County High School

660 Stanley Street  
Crossville, TN 38555  
Telephone 931.484.6194  
Fax 931.456.6872

*Jon Hall, Principal*  
hallj12@ccschools.k12tn.net

March 4, 2022

Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Dr Maxwell,

We request your approval to enter an agreement with Five Star Food Service. This company has been our snack provider for several years and has given us excellent service. For the last few years they have donated snacks to our incoming freshmen at Blue Bash.

With your approval we will proceed with this agreement.

Sincerely,



Jon Hall



## Agreement

This agreement between Five Star Food Service and Cumberland County High School, herein after referred to, as the client, will be for the years or dates as follows: 2022 - 2023.

This is not a binding contract and can be terminated with a written 30-day notice from either the client or Five Star Food Service. Five Star Food Service agrees to provide snack machines at the client's location, address as follows:

660 Stanley Street

Crossville, TN 38555,

at no expense to the client. The machines will be maintained and service by Five Star Food Service. The products placed in the machine for sale will be monitored by the client and will be removed at their request. A commission of 20 % of the gross sales will be paid. A statement of the total sales from the machine(s) will be enclosed. Five Star Food Service reserves the right to implement a price increase if the product cost continues to rise.

Accepted by: \_\_\_\_\_

Client Representative

Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_

FSFS/Canteen Representative

Date: \_\_\_\_\_

---

**Christie Upchurch  
Principal**



**Kasey Lowe  
Assistant Principal**

**Glenn L. Martin Elementary School  
1362 Miller Avenue \* Crossville, TN 38555  
Phone (931) 484-7547 Fax (931) 484-8785**

Date: March 17, 2022

From: Christie VanWinkle, Principal

To: Cumberland County Board of Education  
Dr. Ina Maxwell, Director of Schools

Re: Portrait & Yearbook Agreement

Please approve the attached photography agreement with SimplePix for the 2022-2023 school year. Thank you for your consideration in this matter.

Thank you,

A handwritten signature in blue ink that reads "Christie VanWinkle".

Christie VanWinkle



# PORTRAIT & YEARBOOK AGREEMENT

School Year(s)

School: Glenn L Martin Elementary County: Cumberland District: Cumberland County Schools  
 Physical Address: 1362 Miller Avenue City: Crossville State: TN Zip: 38555  
 Phone: 931-484-7547 Grades (Low-High): K - 8 Enrollment: 775  
 SIS System: (Scheduling Software): Skyward Camera Card Sort: Teacher Package Sort: Teacher

	Name	Email	Phone
Principal:	<u>Christie VanWinkle</u>	<u>cupchurch@ccschools.k12tn.net</u>	_____
Asst. Principal:	<u>Kasey Lowe</u>	<u>lowek@ccschools.k12tn.net</u>	_____
Bookkeeper:	<u>Sherrie Weir</u>	<u>sweir62@ccschools.k12tn.net</u>	_____
Secretary:	<u>Chris Braddock</u>	<u>cbraddock@ccschools.k12tn.net</u>	_____
YB Adviser:	<u>Bailee Bilbrey</u>	<u>bbilbrey@ccschools.k12tn.net</u>	_____
PD Coordinator:	_____	_____	_____
Student Data:	_____	_____	_____

**FALL** Commission: 50%

**SPRING** Commission: 50%

**CLASS GROUPS** Commission: \$3.00

**CAP & GOWN** Notes: Folios K & 8th

**OTHER:** Sports Notes: \_\_\_\_\_

**OTHER:** \_\_\_\_\_ Notes: \_\_\_\_\_

**YEARBOOK** Pages: 60 Copies: 200-249 Cover Type: Hard BASE PER COPY: \$24.14

\*Arrival Date: \_\_\_\_\_ Submission Date: \_\_\_\_\_ Tax Rate: 9.25% TAX PER COPY: \$2.23

\*Yearbooks Arrive 10 Business Days After Cover & All Pages are Finalized and Submitted SHIPPING: Included

Options: \_\_\_\_\_ TOTAL PER COPY: \$26.37

Notes: \_\_\_\_\_

\*\*\*\*\*  
 \_\_\_\_\_  
 SimplePix Representative Signature  
 \_\_\_\_\_  
 School Representative Signature

\_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_  
 Date

\_\_\_\_\_ Greg Sprinkle  
 SimplePix Representative Name  
 \_\_\_\_\_  
 School Representative Name



# Pleasant Hill School

486 East Main Street  
Crossville, TN 38571

Phone (931) 277-3677  
Fax (931) 277-3880  
Tammy Knipp, Principal  
Tracie Buckner, Assistant Principal

March 17, 2022

TO: Dr. Ina Maxwell, Director of Schools  
Cumberland County Schools  
FROM: Dr. Tammy P. Knipp, principal  
Pleasant Hill School  
RE: Yearbook and School Picture Agreement – SimplePix

Pleasant Hill School requests Board approval of the attached Portrait and Yearbook Agreement between SimplePix and Pleasant Hill School for the 2022-2023 school year. This agreement meets or exceeds all percentage requirements.

Feel free to contact me at your convenience with any questions.

Sincerely,

A handwritten signature in black ink that reads "Tammy P. Knipp".

Dr. Tammy P. Knipp, principal



# PORTRAIT & YEARBOOK AGREEMENT

School Year(s)  
2022-23

School: Pleasant Hill Elementary County: Cumberland District: Cumberland County Schools  
 Physical Address: 486 Main St, P.O. Box 10 City: Crossville State: TN Zip: 38571  
 Phone: 931-277-3677 Grades (Low-High): K - 8 Enrollment: 620  
 SIS System: (Scheduling Software): Skyward Camera Card Sort: Teacher Package Sort: Grade

	Name	Email	Phone
Principal:	<u>Dr. Tammy P. Knipp</u>	<u>tknipp@ccschools.k12tn.net</u>	
Asst. Principal:	<u><del>Mary Jane Allen</del> Tracie Buckner</u>	<u><del>mallen@ccschools.k12tn.net/</del> tbuckner@ccschools.k12tn.net</u>	
Bookkeeper:	<u>Laura Piper</u>	<u>lpiper@ccschools.k12tn.net</u>	
Secretary:	<u>Christine Edwards</u>	<u>cedwards@ccschools.k12tn.net</u>	
YB Adviser:	<u>Susie Stewart</u>	<u>stewarts6@ccschools.k12tn.net</u>	
PD Coordinator:	<u>Laura Piper</u>	<u>lpiper@ccschools.k12tn.net</u>	
Student Data:			

- FALL** Commission: 50%
- SPRING** Commission: 50%
- CLASS GROUPS** Commission: \$3.00
- CAP & GOWN** Notes: Folios K & 8th
- OTHER:** Sports Notes: \_\_\_\_\_
- OTHER:** \_\_\_\_\_ Notes: \_\_\_\_\_
- YEARBOOK** Pages: 88 Copies: 250-299 Cover Type: Hard BASE PER COPY: \$25.51  
 \*Arrival Date: \_\_\_\_\_ Submission Date: \_\_\_\_\_ Tax Rate: 9.25% TAX PER COPY: \$2.36  
 \*Yearbooks Arrive 10 Business Days After Cover & All Pages are Finalized and Submitted SHIPPING: Included  
 Options: \_\_\_\_\_ TOTAL PER COPY: \$27.87

Notes: \_\_\_\_\_

\*\*\*\*\*

<u>Greg Sprinkle</u> SimplePix Representative Signature	<u>3-17-22</u> Date	<u>Greg Sprinkle</u> SimplePix Representative Name
<u>Tammy P Knipp</u> School Representative Signature	<u>3/17/22</u> Date	<u>Tammy P Knipp</u> School Representative Name



**South Cumberland Elementary School**

3536 Lantana Rd.

Crossville, TN 38572

Telephone: 931-788-671 Fax: 931-788-1116

Principal: Dawn Hall

**Date: April 1, 2022**

**To: Dr. Ina Maxwell, Director of Schools  
Cumberland County Board of Education**

**From: Dawn Hall**

**Re: Picture Agreement 2022-2023**

**Please approve the attached photography agreement with Simple Pix for the 2022-2023 school year. Thank you for your consideration in this matter.**

**Sincerely,**

A handwritten signature in cursive script that reads "Dawn Hall".

**Dawn Hall**



# PORTRAIT & YEARBOOK AGREEMENT

School Year(s)  
2022-23

School: South Cumberland Elementary County: Cumberland District: Cumberland County Schools  
 Physical Address: 3536 Lantana Road City: Crossville State: TN Zip: 38555  
 Phone: 931-788-6713 Grades (Low-High): PK-8 Enrollment: 535  
 SIS System: (Scheduling Software): Skyward Camera Card Sort: Teacher Package Sort: Teacher

	Name	Email	Phone
Principal:	<u>Dawn Hall</u>	<u>halld5@ccschools.k12tn.net</u>	
Asst. Principal:	<del>Vicki Mackzum</del> <u>Blake Allen</u>		
Bookkeeper:	<u>Ricky Smith</u>	<u>rsmith5@ccschools.k12tn.net</u>	
Secretary:	<u>Vickie Elmore</u>		
YB Adviser:	<u>Darla Frazier</u>	<u>frazierd5@ccschools.k12tn.net</u>	
PD Coordinator:	<u>Darla Frazier / Ricky Smith</u>	<u>frazierd5@ccschools.k12tn.net /</u>	
Student Data:			

**FALL** Commission: 50%

**SPRING** Commission: 50%

**CLASS GROUPS** Commission: \$3.00

**CAP & GOWN** Notes: Folios K & 8th

**OTHER:** Sports Notes: \_\_\_\_\_

**OTHER:** Staff Group Notes: \_\_\_\_\_

**YEARBOOK** Pages: 52 Copies: 200-249 Cover Type: Hard BASE PER COPY: \$23.31

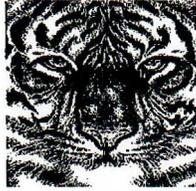
\*Arrival Date: \_\_\_\_\_ Submission Date: April 15th Tax Rate: 9.25% TAX PER COPY: \$2.16

\*Yearbooks Arrive 10 Business Days After Cover & All Pages are Finalized and Submitted SHIPPING: Included

Options: \_\_\_\_\_ TOTAL PER COPY: \$25.47

Notes: \_\_\_\_\_

\*\*\*\*\*  
Greg Sprinkle 3-15-22 Greg Sprinkle  
 SimplePix Representative Signature Date SimplePix Representative Name  
Dawn Hall 3-15-22 Dawn Hall  
 School Representative Signature Date School Representative Name



**CRAB ORCHARD  
ELEMENTARY SCHOOL**

240 School Road  
Crab Orchard, TN 37723  
PHONE: (931) 484-7400 FAX: (931) 456-5655  
Principal: Debbie Beaty  
Asst. Principal: Marcy Harelson

April 7, 2022

Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Cumberland County Board of Education,

Crab Orchard Elementary is requesting that the following General fund items be retired. Please see the attached list for an itemization. Please contact me with any further questions and/or concerns.

Thank you,

A handwritten signature in black ink, appearing to read "Marcy Harelson". The signature is written in a cursive style with a long horizontal flourish at the end.

Marcy Harelson  
AP Crab Orchard Elementary

CRAB  
 ORCHARD  
 ELEMENTARY  
 April 2022  
 TO BE  
 RETIRED  
 LIST

PROPERTY NUMBER	ITEM DESCRIPTION	LOCATION REMOVED FROM	REASON TO RETIRE	PURCHASE FUND	EMAILED TO	DATE sent for retirement approval	COMPLETE	NOTES
36947	Chromebook		too old to repair won't hold a charge	310 General				
46202	Macbook Pro's		too old to repair won't hold a charge	507 General				
46241	Macbook Pro's		too old to repair won't hold a charge	507 General				
46193	Macbook Pro's		too old to repair won't hold a charge	507 General				
46248	Macbook Pro's		too old to repair won't hold a charge	507 General				
46248	Macbook Pro's		too old to repair won't hold a charge	507 General				
45048	Macbook Pro's	receiving	too old to repair won't hold a charge	General				
46239	Macbook Pro's		too old to repair won't hold a charge	507 General				
46235	Macbook Pro's		too old to repair won't hold a charge	507 General				
46197	Macbook Pro's		too old to repair won't hold a charge	507 General				
46240	Macbook Pro's		too old to repair won't hold a charge	507 General				
46199	Macbook Pro's		too old to repair won't hold a charge	507 General				
46245	Macbook Pro's		too old to repair won't hold a charge	507 General				
46200	Macbook Pro's		too old to repair won't hold a charge	507 General				
46189	Macbook Pro's		too old to repair won't hold a charge	507 General				
46238	Macbook Pro's		too old to repair won't hold a charge	507 General				
46192	Macbook Pro's		too old to repair won't hold a charge	507 General				
46201	Macbook Pro's		too old to repair won't hold a charge	507 General				
46194	Macbook Pro's		too old to repair won't hold a charge	507 General				
46198	Macbook Pro's		too old to repair won't hold a charge	507 General				

46242	Macbook Pro's	507	too old to repair won't hold a charge	General
46195	Macbook Pro's	507	too old to repair won't hold a charge	General
46234	Macbook Pro's	507	too old to repair won't hold a charge	General
46191	Macbook Pro's	507	too old to repair won't hold a charge	General
46247	Macbook Pro's	507	too old to repair won't hold a charge	General
46203	Macbook Pro's	507	too old to repair won't hold a charge	General
46196	Macbook Pro's	507	too old to repair won't hold a charge	General
46236	Macbook Pro's	507	too old to repair won't hold a charge	General
45095	Macbook Pro's	511	too old to repair won't hold a charge	General
45078	Macbook Pro's	511	too old to repair won't hold a charge	General
24485	Macbook Pro's	422	too old to repair won't hold a charge	General
45082	Macbook Pro's	511	too old to repair won't hold a charge	General
45374	Macbook Pro's	511	too old to repair won't hold a charge	General
45076	Macbook Pro's	511	too old to repair won't hold a charge	General
45092	Macbook Pro's	402	too old to repair won't hold a charge	General
45089	Macbook Pro's	402	too old to repair won't hold a charge	General
45073	Macbook Pro's receiving		too old to repair won't hold a charge	General
45074	Macbook Pro's	130	too old to repair won't hold a charge	General
45373	Macbook Pro's	511	too old to repair won't hold a charge	General
45375	Macbook Pro's	511	too old to repair won't hold a charge	General

**Dr. Ina Maxwell**  
**Director of Schools**



**Mr. Jim Inman**  
**School Board Chairman**

**Cumberland County Board of Education**  
368 Fourth Street • Crossville, TN 38555  
Phone 931-484-6135 or Fax 931-484-6491

April 19, 2022

Dr. Ina Maxwell  
Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Dr. Maxwell and Board of Education,

I am submitting to you CTE, Food Service and Special Education Department's list of items to be retired by the BOE at April's regular scheduled board meeting. Please include these lists on the consent agenda. If you have any further questions or concerns, please contact Kacee Harris.

Sincerely,

Kacee Harris  
Dr. Scott Maddox   
Kathy Hamby   
Marlene Holton 

Central Services  
Room Inventory Worksheet

4/19/2022

18-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
FOOD SERV. 100002	BUNN-O-Matic Coffee Maker	unknown	APPLIANCE		63146	\$0.00
FOOD SERV. 100023	Hubbell J627T4 Booster/Heater	J627T4	APPLIANCE		1423	\$0.00
CTE 1000873	Dell Optiplex 3040 Computer	Optiplex 3040	COMPUTER		6ZXDMF2	\$0.00
CTE 1000874	Dell Optiplex 3040 Computer	Optiplex 3040	COMPUTER		70RFMF2	\$0.00
CTE 1000875	Dell Optiplex 3040 Computer	Optiplex 3040	COMPUTER		70HBMF2	\$0.00
CTE 1000878	Dell Optiplex 3040 Computer	Optiplex 3040	COMPUTER		704BMF2	\$0.00
CTE 1000879	Dell Optiplex 3040 Computer	Optiplex 3040	COMPUTER		709BMF2	\$0.00
CTE 1000880	Dell Optiplex 3040 Computer	Optiplex 3040	COMPUTER		719HMF2	\$0.00
CTE 1001867	Dell 1908FPT Monitor	1908FPT	MONITOR		2691461	\$0.00
CTE 1001880	Dell 1908FPT Monitor	1908FPT	MONITOR		2655791	\$0.00
CTE 1001881	Dell 1908FPT Monitor	1908FPT	MONITOR		2655765	\$0.00
CTE 1002579	Markerbot MP07825 Replicator	MP07825	ELECTRONIC		R5A030213	\$1,999.00
FOOD SERV. 100981	Frymaster MJ45EUSD Fryer	MJ45EUSD	APPLIANCE		90096A0625	\$0.00
FOOD SERV. 101851	Brother HL2240 Printer	HL2240	PRINTER		U62709M0J4 61628	\$0.00
FOOD SERV. 102314	Dean SR142L Fryer	SR142L	APPLIANCE		8195999A	\$0.00

# FOOD SERVICE

<b>Inventory to Retire:</b>		Apr-22			
<b>Description</b>	<b>Property Tag #</b>	<b>School</b>	<b>Room #</b>	<b>Serial Number</b>	
Fryer Frymaster MJ45EUSD	100981	Stone Elementary	74-013	90096A0025	
Fryer Dean SR4262U	102314	Stone Elementary	74-013	1508MA1078	
Brother Printer HL-22	101851	Phoenix	85-106	U62709MOJ461628	
Bunn Coffee Maker Model S	100002	Martin	33-148	63146	
Small 2 Shelf Utility Cart Stainless Steel	100840	Brown Elem	08-004	No numbers	
Dell OptiPlex 780 CPU	102180	Central	18-305	3599206	
Hubbell Booster Heater	100023/1413	Martin	33-148DR	1423	

Central Services  
Room Inventory Worksheet

4/5/2022

18-306ARETIRE FOOD SERV/SPED HALL - Virtual SPED Retire					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
SPED 2201	Apple MD101LL/A MacBook Pro Laptop	MD101LL/A	LAPTOP		C1MMFME5 DTY3	\$999.00
SPED 2258	Frigidaire FFID2426TD4A Dishwasher	FFID2426TD4A	APPLIANCE		TH03366002	\$429.00
SPED 5615	Apple iPad 16GB Black	iPad Wi-Fi 16GB Black	iPad		DMQL560QF 182	\$479.00
SPED 5827	Apple MacBook Pro	MacBook Pro	LAPTOP		C1ML8SZW DTY3	\$964.05
SPED 5966	Apple A1466 MacBook Air 13inch Laptop	A1466	LAPTOP		FVFXR4DQJ 1WT	\$1,029.00

*Dr. Ina Maxwell*  
*Director of Schools*



*Mr. Jim Inman*  
*School Board Chairman*

**Cumberland County Board of Education**  
368 Fourth Street • Crossville, TN 38555  
Phone 931-484-6135 or Fax 931-484-6491

April 20, 2022

Dr. Ina Maxwell, Director  
Cumberland County Board of Education  
368 Fourth Street  
Crossville, TN 38555

Dear Dr. Maxwell and Board of Education,

Federal Programs is submitting a list of equipment to be retired by the BOE in this month's regularly scheduled board meeting. Please include the attached Equipment Retirement Requests on the consent agenda.

Sincerely,

A handwritten signature in blue ink that reads "Angela M. Randolph". The signature is written in a cursive style with a large, looped "A" and "R".

Mrs. Angela Randolph  
Federal Programs Director

# Federal Equipment Inventory List RETIREMENT April 2022

INVENTORY TAG ID #	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	PURCHASE DATE
10000389	FY 08	KM3F825467L	PROJECTOR	EPSON	POWERLITE 83PLUS	PLEASANT HILL	FEDERAL	08-212	2498	TITLE I	\$614.00	3/11/2008
10002124	FY10	BOGUSNEOCART47	CART	UNKNOWN	UNKNOWN	SOUTH	FEDERAL	73-P1	41113077	TITLE IS	\$1,500.00	7/13/2009
10005087	FY13	BOGUSCART56	CART	RENAISSANCE	UNKNOWN	SOUTH	FEDERAL	73-127	76920	TITLE I	\$1,500.00	8/23/2012
10005409	FY14	CPWKNCX2DTY3	LAPTOP	APPLE	UNKNOWN	CRAB ORCHARD	FEDERAL	15-411	82261	TITLE I	\$1,182.00	3/9/2013
10005411	FY14	CPWKNCWDRDY3	LAPTOP	APPLE	UNKNOWN	CRAB ORCHARD	FEDERAL	15-216	82261	TITLE I	\$1,182.00	3/9/2013
10005674	FY15	UHVK4X00707	PROJECTOR	EPSON	485WI	PLEASANT HILL	FEDERAL	60-264	87268	TITLE I	\$1,677.00	#####
10007285	FY18	LR0993BN	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007286	FY18	LR096MRC	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007287	FY18	LR097A4K	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007288	FY18	LR098X8E	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007289	FY18	LR098X77	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007290	FY18	LR098X2A	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007292	FY18	LR098X3X	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007296	FY18	LR098XAS	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007299	FY18	LR099QUG	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-130	103296	TITLE I	\$205.00	9/28/2017
10007304	FY18	LR099S7T	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007305	FY18	LR098X70	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103296	TITLE I	\$205.00	9/29/2017
10007306	FY18	LR098X2Y	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007309	FY18	LR098XHL	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007310	FY18	LR098X6S	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007312	FY18	LR098X2P	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007315	FY18	LR098XGG	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007319	FY18	LR098X6F	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007320	FY18	LR0993FQ	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007324	FY18	LR098XFL	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007327	FY18	LR0992QE	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007328	FY18	LR098XGZ	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007332	FY18	LR0998X78	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007333	FY18	LR098X1G	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007336	FY18	LR09938A	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-130	103296	TITLE I	\$205.00	9/28/2017
10007354	FY18	LR0993HH	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103296	TITLE I	\$205.00	9/29/2017
10007356	FY18	LR098XHO	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-128	103296	TITLE I	\$205.00	9/28/2017
10007360	FY18	LR0993ES	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007361	FY18	LR098XHN	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-127	103296	TITLE I	\$205.00	9/28/2017
10007372	FY18	LR099YBN	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/28/2017
10007373	FY18	LR099SKA	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017

INVENTORY TAG ID #	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	PURCHASE DATE
10007393	FY18	LR0997HK	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/29/2017
10007414	FY18	LR0997S5	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-126	103299	TITLE I	\$205.00	9/28/2017
10007418	FY18	LR0997T4	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007419	FY18	LR0997T6	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007422	FY18	LR099SJT	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007427	FY18	LR099SFD	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007432	FY18	LR099SK2	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007433	FY18	LR099SPB	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/29/2017
10007434	FY18	LR099E3Z	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007436	FY18	LR0997UL	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/29/2017
10007437	FY18	LR099SK0	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007438	FY18	LR099SG8	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007439	FY18	LR099GX9	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/29/2017
10007441	FY18	LR099SUG	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007442	FY18	LR099HDX	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/29/2017
10007444	FY18	LR099Y67	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/29/2017
10007445	FY18	LR099SGS	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007446	FY18	LR099SZS	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007447	FY18	LR099Y6G	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007448	FY18	LR099GAW	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007449	FY18	LR099SUE	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007450	FY18	LR099Y8L	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007451	FY18	LR099SJP	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007452	FY18	LR099Y6F	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007464	FY18	LR099SFZ	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007468	FY18	LR099SK9	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007451	FY18	LR099SJP	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007452	FY18	LR099Y6F	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007464	FY18	LR099SFZ	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-117	103299	TITLE I	\$205.00	9/28/2017
10007468	FY18	LR099SK9	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007469	FY18	LR099Y98	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007472	FY18	LR099SLA	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007473	FY18	LR099SBM	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007474	FY18	LR099Y9F	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-P1	103299	TITLE I	\$205.00	9/28/2017
10007480	FY18	LR099SGB	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007485	FY18	LR099SKH	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007486	FY18	LR099SSZ	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-129	103299	TITLE I	\$205.00	9/28/2017
10007487	FY18	LR099STD	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/29/2017
10007488	FY18	LR099SJ6	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/29/2017
10007490	FY18	LR099Y8Z	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/29/2017
10007492	FY18	LR097L6R	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/29/2017
10007499	FY18	LR099SJL	CHROMEBOOK	LENOVO	80YS N23	SOUTH	FEDERAL	73-118	103299	TITLE I	\$205.00	9/29/2017

INVENTORY TAG ID #	TAG NOTES	SERIAL NUMBER	Product Type	MANUFACTURER	MODEL	SITE LOCATION	DEPARTMENT	ROOM LOCATION	PURCHASE ORDER NUMBER	FUNDING	PURCHASE PRICE	PURCHASE DATE
10008203	FY19	6NY8ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008205	FY19	DZ99ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008207	FY19	7575ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008208	FY19	2HTCZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008209	FY19	GMBDZW2	CHROMEBOOK	DELL	3,100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008213	FY19	1TV9ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008218	FY19	2HMCZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008219	FY19	HBQ8ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008221	FY19	8FJDZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008222	FY19	GTJDZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008224	FY19	7RP8ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008225	FY19	BF86ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008226	FY19	HRW6ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008228	FY19	6YP8ZW2	CHROMEBOOK	DELL	3100	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$253.94	6/21/2019
10008350	FY19	213604252019	CART	T-3	30VT	PLEASANT HILL	FEDERAL	60-125	112483	ATSI GRANT	\$569.16	6/21/2019
20001277	FY21	40200518900238	INTERACTIVE TV	BOXLIGHT	PROCOLOR 653U	PLEASANT HILL	FEDERAL	60-266	120302	TITLE I	\$2,050.00	3/31/2021



**Cumberland County Federal Programs  
Equipment Retirement Request**

**Cumberland County Schools  
368 4th Street  
Crossville, TN 38555**

**School Name: Crab Orchard Date:**

10005411: Macbook Pro	too old/wont charge	4/4/22
10005409: Macbook Pro	too old/wont charge	4/4/22

*mmack*  
*Angela Randolph*



*Damaged Federal Equipment  
Tornado - Pleasant Hill*

Description	Property Number	Price 2021
Epson Powerlite 83+ Projector	10000389	350
Epson Britelink585wi Projector	10005674	1100
Dell Chromebook 3100	10008219	360
Dell Chromebook 3100	10008218	360
Dell Chromebook 3100	10008222	360
Dell Chromebook 3100	10008221	360
Dell Chromebook 3100	10008225	360
Dell Chromebook 3100	10008224	360
Dell Chromebook 3100	10008228	360
Dell Chromebook 3100	10008226	360
Dell Chromebook 3100	10008205	360
Dell Chromebook 3100	10008203	360
Dell Chromebook 3100	10008208	360
Dell Chromebook 3100	10008207	360
Dell Chromebook 3100	10008209	360
Dell Chromebook 3100	10008213	360
Chromebook Cart	10008350	700
Boxlight Interactive Flat Panel (brand new) Procolor 653U	20001277	2500
Dell Chromebook 3100 Chargers quantity-7		280
		\$9,970.00



Retrieve all chrome books  
and cart

# Room 126

Slot #	Serial #	Property Tag #
	LR099S JL	10007499 ✓
	LR099S GB	10007480 ✓
	LR099S TD	10007487 ✓
	LR099Y67	10007444 ✓
	LR098XHN	10007361 ✓
	LR099Y8N	10007372 ✓
	LR099SJT	10007422 ✓
	LR099S FZ	10007464 ✓
	LR099SUG	10007441 ✓
	LR099Y8Z	10007490 ✓
	LR0997T4	10007418 ✓
	LR097L6R	10007492 ✓
	LR099S BM	10007473 ✓
	LR099SFD	10007427 ✓
	LR098X2P	10007312 ✓
	LR098X78	10007332 ✓
	LR0992QE	10007327 ✓
	LR098XFL	10007324 ✓
	LR098X8E	10007288 ✓
	LR0997S5	10007414 ✓
	LR0997HX	10007393 ✓
	LR098X6F	10007319 ✓
	LR0997T6	10007419 ✓
	LR0990UG	10007299 ✓
	LR098XAS	10007296 ✓
	LR0993FQ	10007320 ✓
	LR098XGZ	10007328 ✓
	LR0993ES	10007360 ✓
	LR0993BN	10007285 ✓
	LR098X3X	10007292 ✓
	LR098XGG	10007315 ✓
	LR099SSZ	10007486 ✓
	LR098X2Y	10007306 ✓
	LR099SKH	10007485 ✓
	LR098XHQ	10007356 ✓
	LR098X70	10007305 ✓
	LR098X1G	10007333 ✓
	LR096MRC	10007286 ✓

Return chromebooks  
& cart

Chromebook#	Rm: 73-P1	Tag #
1	LR099SK2	✓ 10007432 ✓
2	LR099Y9F	✓ 10007474 ✓
3	LR099SPB	✓ 10007433 ✓
4	LR099E3Z	✓ 10007434 ✓
5	LR0997UL	✓ 10007436 ✓
6	LR099SK0	✓ 10007437 ✓
7	LR099SG8	✓ 10007438 ✓
8	LR099GX9	✓ 10007439 ✓
9	LR099SGS	✓ 10007445 ✓
10	LR099SLA	✓ 10007472 ✓
11	LR099Y6G	✓ 10007447 ✓
12	LR099GAW	✓ 10007448 ✓
13	LR099SUE	✓ 10007449 ✓
14	LR099Y8L	✓ 10007450 ✓
15	LR099SJP	✓ 10007451 ✓
16	LR099Y6F	✓ 10007452 ✓
17	LR099SKA	✓ 10007373 ✓
18	LR099SK9	✓ 10007468 ✓
19	LR099Y98	✓ 10007469 ✓
20	LR099SZS	✓ 10007446 ✓
		✓ 10002124 ✓

Cart#



**The Phoenix Campus**  
203 Taylor Street  
Crossville, TN 3855  
Telephone (931) 456-1228  
Fax (931) 456-9862

**Mitch Lowe**, Principal

---

April 20, 2022

Dear Dr. Maxwell and Cumberland County Schools Board of Education;

Please retire the items documented in the attached list. These items are outdated and no longer utilized.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink that reads "Sharon Miller". The signature is written in a cursive, flowing style. The first name "Sharon" is written in a larger, more prominent script, and "Miller" follows in a similar but slightly smaller script. The ink is dark and the background is white.

Sharon Miller  
Assistant Principal  
Phoenix High School

Room Number: 85-TO RETIRE  
 Room Name: INVENTORY~BOE-RETIRE  
 Holding  
 Room Type: VIRTUAL

**Room Inventory Report**

The Phoenix School

Date Printed: 4/13/2022

Staff Verification

<b>Apple iMac Core 2 Duo 1_83 GHz 17 inch A1195 Computer</b>		<b>Product No.:</b>	<b>H193</b>
	Manufacturer: Apple	SKU:	
	Model: A1195 EMC 2124	Projected Life: 0	
	Product Type: COMPUTER	Notes:	
	Area: None	Hayes Conversion - 2020-09-02	
	Price: \$0.00		
	Other 1:		
Other 2:			
Other 3:			

Tags	Count:	2	Accessories	Price	Units
25908	25896		No Accessories Issued With This Item		

Mr. Justin Whittenbarger, Principal  
Pine View Elementary School  
349 Daysville Road  
Rockwood, TN 37854  
School: (865) 354-1986



April 7, 2022

Dr. Maxwell and the Cumberland County Board of Education:

I respectfully request that the following CTE budget items be retired from Pine View Elementary School:

<b>Property Tag</b>	<b># Description</b>	<b>Reason</b>
3286	Brother Sewing Machine CE5000PRW	obsolete
180250556	Babylock Sewing Machine	obsolete

Thank you,

*Justin Whittenbarger*

Justin Whittenbarger  
Principal  
Pine View Elementary School

**Dr. Justin Whittenbarger, Principal**  
**Pine View Elementary School**  
**349 Daysville Road**  
**Rockwood, TN 37854**  
**School: (865) 354-1986**



April 20, 2022

Dr. Maxwell and the Cumberland County Board of Education:

I respectfully request that the following general budget items be retired from Pine View Elementary School:

<b>Property Tag No.</b>	<b>Serial No.</b>	<b>Description</b>	<b>Reason</b>
22877	BA50329347	Frigidaire Refrigerator	unable to fix
3217		Virco 683072 6800 Series Multi-Purpose Table	Leg broken unable to fix
36685	HS4390GGQ4N	Apple Airport Extreme	outdated
36684	HS3462QU4N	Apple Airport Extreme	outdated
36673	HS3462Q4N	Apple Airport Extreme	outdated
44067	6F8402DTYCP	Apple Airport Extreme	outdated
40086	CUQ01J3544179	Cisco Linksys Airport	outdated

Thank you,

*Justin Whittenbarger*

Justin Whittenbarger  
Principal  
Pine View Elementary School



# Stone Memorial High School

2800 Cook Road · Crossville, TN 38571

Telephone (931) 484-5767

**Kelly J. Smith**

*Principal*

TO: Dr. Ina Maxwell, Director of Schools  
Cumberland County Board of Education

FROM: Kelly Smith, Principal  
April Moore, Assistant Principal  
Stone Memorial High School

RE: Inventory Items for Retirement

DATE: April 14, 2022

Dear Dr. Maxwell and B.O.E. Members:

Attached you will find a list of inventory items that are slated for retirement. Our SMHS Technology Technician and our School Inventory Auditor have inspected each item. The property no longer serves the staff or students of SMHS or would the property serve another Cumberland County student or staff member. Please accept our proposal to retire the items and know that we will follow all proper protocols to dispose of them once approval is granted.

If you have any questions, please feel free to contact us. In an effort to ensure that our inventory is accurate and our school materials records are kept current with fidelity, Mrs. Moore is working diligently to collaborate with others to maintain accuracy through TIP-Web IT.

Respectfully submitted,

Kelly Smith  
Principal

April Moore  
Assistant Principal

Stone Memorial High School~SMHS

Room Inventory Worksheet

4/19/2022

79-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
1000035	Dell Studio XPS 1640 Laptop	Studio XPS 1640	LAPTOP		X14-39682	\$0.00
1000102	Apple iPad 16GB Black	iPad Wi-Fi 16GB Black	iPad		DMQKJ2DJF 183	\$479.00
1000194	Apple MacBook Pro	MacBook Pro	LAPTOP		CPWKNCV2 DTY3	\$964.05
1000232	Custom Built Computer by Josh Aytes	unknown	COMPUTER		11132200520	\$0.00
1000372	Dramm Hose	unknown	SHOP EQUIPMENT			\$0.00
1000373	Dramm Hose	unknown	SHOP EQUIPMENT			\$0.00
1000520	HP 8100 Elite OfficeJet Computer	8100	COMPUTER		2UA0501N2 B	\$0.00
1000521	HP 8100 Elite OfficeJet Computer	8100	COMPUTER		2UA11906L3	\$0.00
1000523	HP 8100 Elite OfficeJet Computer	8100	COMPUTER		2UA0501N2 P	\$0.00
1000526	HP 8100 Elite OfficeJet Computer	8100	COMPUTER		2UA0501N2 C	\$0.00
1000534	HP 8100 Elite OfficeJet Computer	8100	COMPUTER		2UA1091XN W	\$0.00
1000536	HP 8100 Elite OfficeJet Computer	8100	COMPUTER		2UA1091XN B	\$0.00
1000539	HP 8100 Elite OfficeJet Computer	8100	COMPUTER		2UA1091XN 7	\$0.00
1000649	Reality Works Male RCB3 Real Care Baby	Male RCB3	INSTRUCTIONAL EQUIPMENT		102510007C 1540E8bb56	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

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79-TO RETIRE INVENTORY~BOE-  
RETIRE Holding

Room Type: VIRTUAL

Tag	Product	Model	Product Type	Assigned To	Serial	Price
1000650	Reality Works x-stick Software	unknown	SOFTWARE		0013A200Y0 EC3483	\$0.00
10007567	Snark HZ1 Tuners	HZ1	ELECTRONIC		50016	\$0.00
1000915	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGZG	\$0.00
1000916	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGLG	\$0.00
1000917	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGYV	\$0.00
1000918	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGXX	\$0.00
1000919	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGJB	\$0.00
1000920	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGPO	\$0.00
1000921	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGYP	\$0.00
1000922	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGYN	\$0.00
1000923	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PG27	\$0.00
1000924	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PG3U	\$0.00
1000925	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGY5	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
1000926	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGMT	\$0.00
1000927	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGYW	\$0.00
1000928	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGX4	\$0.00
1000929	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGZN	\$0.00
1000930	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGZ2	\$0.00
1000932	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PHO3	\$0.00
1000933	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGNH	\$0.00
1000934	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGMX	\$0.00
1000935	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGLX	\$0.00
1000936	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGY8	\$0.00
1000937	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGNB	\$0.00
1000938	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGGL	\$0.00
1000939	Lenovo 80SF N22 Chromebook	80SF N22	CHROMEBOOK		LRO5PGZX	\$0.00

Stone Memorial High School~SMHS

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
1001013	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2128012884	\$139.99
1001082	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2026011603	\$139.99
1001363	Acer H213H Monitor	H213H	MONITOR		ETLF508003 0190F8B042 25	\$0.00
1001364	Acer H213H Monitor	H213H	MONITOR		ETLF508003 0190F8BE42 25	\$0.00
1001365	Acer H213H Monitor	H213H	MONITOR		ETLF508003 0190F89B42 25	\$0.00
1001506	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000887	\$139.99
1001507	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2018007793	\$139.99
1001508	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000988	\$139.99
1001509	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117001558	\$139.99
1001514	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117005083	\$139.99
1001516	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117005014	\$139.99
1001519	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000912	\$139.99

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price	
1001521	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000628	\$139.99	
1001524	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000766	\$139.99	
1001525	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000997	\$139.99	
1001526	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000961	\$139.99	
1001527	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000902	\$139.99	
1001528	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000492	\$139.99	
1001529	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2117000240	\$139.99	
1001583	Epson H383A Ceiling LCD Projector	H383A	PROJECTOR		P94F1Y260L	\$0.00	
1001623	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2136001255	\$139.99	
1001629	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2058053587	\$139.99	
1001630	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2058053704	\$139.99	
1001633	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2048024003	\$139.99	
1001941	Briggs and Stratton Tool Kit	unknown	SHOP EQUIPMENT			\$0.00	
1002541	HP Z240 Tower CPU	Z240 Tower	COMPUTER		2UA613139	\$1,000.00	

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79-TO RETIRE INVENTORY~BOE-  
RETIRE Holding

Room Type: VIRTUAL

Tag	Product	Model	Product Type	Assigned To	Serial	Price
1002547	HP Z240 Tower CPU	Z240 Tower	COMPUTER		2UA613138 W	\$1,000.00
1040C	HP 275 PhotoSmart Printer	275	PRINTER		MY5AU215K 1	\$0.00
1041D	Dell XP Professional Laptop	XP Professional	LAPTOP		0T7570	\$0.00
16485	Ohaus 700/800 Series Triple Beam Balance	700/800 Series	INSTRUCTIONAL EQUIPMENT			\$0.00
16622	Waterloo TRX207 Bottom Tool Box	TRX207	SHOP EQUIPMENT		29602	\$0.00
16625	Waterloo TRX267 Top Tool Chest	TRX267	SHOP EQUIPMENT		295130	\$0.00
180003986	Apple iMac Computer	unknown	COMPUTER		YM9130V66 MH	\$0.00
180152590	Apple Mac mini Computer	unknown	COMPUTER		YM6192K0U 35	\$0.00
180152592	Apple Mac mini Computer	unknown	COMPUTER		YM6192WTU 35	\$0.00
180602684	Epson LCD Projector	unknown	PROJECTOR		L5JF935066 L	\$0.00
180602709	HP F4480 Printer	F4480	PRINTER		CN955BNOB S	\$0.00
180602743	RCA L26HD35D 32 inch Flat ScreenTV	L26HD35D	TV		J223ELINNA	\$0.00
180602745	NordicTrack NTEL4255_0 Elliptical	NTEL4255_0	SPORTS EQUIPMENT		AA50040019 1	\$0.00

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Room Inventory Worksheet**

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<b>79-TO RETIRE INVENTORY~BOE- RETIRE Holding</b>					<b>Room Type: VIRTUAL</b>	
<b>Tag</b>	<b>Product</b>	<b>Model</b>	<b>Product Type</b>	<b>Assigned To</b>	<b>Serial</b>	<b>Price</b>
18527	JVC DVD-VCR Combo	unknown	ELECTRONIC		HR XVC168U	\$0.00
19789	HP 4250 LaserJet Printer	4250	PRINTER		CNGXJ2262 2	\$0.00
20170	Optquest Q7B-3 VS11147 Monitor	Q7B-3 VS11146	MONITOR		Q4A0561901 957	\$0.00
21136	Panasonic ES35V DVD-VCR Combo	ES35V	ELECTRONIC		LK6HK14812 R	\$0.00
21201	JVC 32 inch TV	unknown	TV		11120317	\$0.00
21905	TV	LCD	TV			\$0.00
21909	Projection Pull Down Screen	unknown	PROJECTION SCREEN			\$0.00
22746	Epson PowerLite S5 LCD Projector	PLS5	PROJECTOR		JWUF7X503 9L	\$0.00
22748	Epson EMP-S5 LCD Projector	EMP-S5	PROJECTOR		JWUF72581 9L	\$0.00
23226	Vivitar Macro Zoom Camera Lens	unknown	CAMERA			\$0.00
23227	Vivitar Camera lens	unknown	ELECTRONIC			\$0.00
23329	Canon ZR830 MiniDV Camcorder	ZR830	CAMERA		59248204011 9	\$0.00
23538	Tripod Camera Stand	unknown	ELECTRONIC			\$0.00
24421	Apple iPad Wi-Fi Only 1_0 GHz A1395	A1395	iPad		f64kdz7hdfh w	\$0.00

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
24423	Apple iPad Wi-Fi Only 1_0 GHz A1395	A1395	iPad		F64KDZY7D FHW	\$0.00
25840	Apple iMac Core 2 Duo 1_83 GHz 17 inch A1195 Computer	A1195 EMC 2124	COMPUTER		snw874700x wh5	\$0.00
26053	Dell Monitor	unknown	MONITOR		MX-OXH-597-46634-68V-2KUU	\$0.00
28220	Samsung Chromebook	unknown	CHROMEBOOK		HY3A91BF6 02663A	\$0.00
3015	Promaster 2500 PK 35mm SLR Camera	2500 PK	CAMERA			\$0.00
3016	Promaster 2500 PK 35mm SLR Camera	2500 PK	CAMERA			\$0.00
3017	Promaster 2500 PK 35mm SLR Camera	2500 PK	CAMERA			\$0.00
3023	Promaster 2500 PK 35mm SLR Camera	2500 PK	CAMERA			\$0.00
32106	Epson EMP-S5 LCD Projector	EMP-S5	PROJECTOR		JWUF84582 9L	\$0.00
32136	Epson H283A LCD Projector	H283A	PROJECTOR		L5JF8X3256 L	\$0.00
32142	Epson H283A LCD Projector	H283A	PROJECTOR		L5JF8X3239 L	\$0.00
32147	Epson H283A LCD Projector	H283A	PROJECTOR		L5JF8X3254 L	\$0.00

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79-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
3235	Reality Works Real Care Baby	unknown	INSTRUCTIONAL EQUIPMENT			\$0.00
3237	Reality Works Real Care Baby	unknown	INSTRUCTIONAL EQUIPMENT			\$0.00
33406	Asus Dark Knight N900 Wireless Access Point	N900	WIRELESS ACCESS POINT		G5IA08008661	\$0.00
3578	Epson PowerLite 83plus LCD Projector	PL 83plus	PROJECTOR		KM39682099L	\$0.00
36017	Dell Monitor	unknown	MONITOR		MXOHH5974663468716GU	\$0.00
36026	Dell Monitor	unknown	MONITOR		MXOXH5974663468716EU	\$0.00
36178	Dell Monitor	unknown	MONITOR		mx-oxhs97-46634-683-3hdu	\$0.00
3674	Dell Latitude E6500 Laptop	E6500	LAPTOP		6J248J1	\$0.00
3684	KitchenAid Pro500 Stand Mixer	Pro500	APPLIANCE		VWV1427289	\$0.00
38007	Apple iMac Core 2 Duo 2_0 GHz 20 inch A1224 Computer	A1224 EMC 2266	COMPUTER		YM91427B6MH	\$0.00
38014	Apple iMac Core 2 Duo 2_0 GHz 20 inch A1224 Computer	A1224 EMC 2266	COMPUTER		YM9135DF6MH	\$0.00

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Room Inventory Worksheet

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
38019	Apple iMac Core 2 Duo 2_0 GHz 20 inch A1224 Computer	A1224 EMC 2266	COMPUTER		YM9135DD6 MH	\$0.00
38416	Dell E172FPt Monitor	E172FPt	MONITOR		CN-0J1806-71618-42R-A547	\$0.00
38417	Dell E172FPt Monitor	E172FPt	MONITOR		CN-0D5428-72872-565-475S	\$0.00
38465	Troy-Built 20316 Pressure Washer	20316	SHOP EQUIPMENT		1015227984	\$0.00
38693	Optquest Q7B-3 VS11147 Monitor	Q7B-3 VS11146	MONITOR		Q4A0619019 83	\$0.00
38717	Optquest Q7B-3 VS11147 Monitor	Q7B-3 VS11146	MONITOR		Q4A0619019 60	\$0.00
38729	Optquest Monitor	unknown	MONITOR		Q4A0619019 37	\$0.00
39043	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175005030	\$0.00
39049	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175007381	\$0.00
39052	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175005934	\$0.00
39057	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175006700	\$0.00
39061	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175004206	\$0.00

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**Room Inventory Worksheet**

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79-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
39062	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175004240	\$0.00
39066	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175006755	\$0.00
39068	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175003277	\$0.00
39071	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175004540	\$0.00
39072	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175005213	\$0.00
39073	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175011426	\$0.00
39079	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175006373	\$0.00
39081	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175006685	\$0.00
39090	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175007986	\$0.00
39096	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175007878	\$0.00
39097	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175003358	\$0.00
39099	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175005317	\$0.00
39102	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175003313	\$0.00

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
39107	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175008620	\$0.00
39112	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175010406	\$0.00
39117	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175008263	\$0.00
39120	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175003295	\$0.00
39121	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175005214	\$0.00
39122	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175008029	\$0.00
39124	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175004244	\$0.00
39126	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175007945	\$0.00
39127	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175005172	\$0.00
39132	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175008695	\$0.00
39133	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175010408	\$0.00
39135	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175004541	\$0.00
39136	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175003411	\$0.00

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79-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
___ 39137	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175003268	\$0.00
___ 39139	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175006804	\$0.00
___ 39140	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175003357	\$0.00
___ 39141	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175005266	\$0.00
___ 39142	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175007907	\$0.00
___ 39147	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175006595	\$0.00
___ 39148	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175008637	\$0.00
___ 39149	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175007123	\$0.00
___ 39152	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175007332	\$0.00
___ 39155	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175005293	\$0.00
___ 39163	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175008034	\$0.00
___ 39164	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175007963	\$0.00
___ 39165	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175008632	\$0.00

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Room Inventory Worksheet

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
___ 39166	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175008721	\$0.00
___ 39167	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175006470	\$0.00
___ 39169	Texas Instruments TI-Nspire Touchpad Calculator	TI-Nspire Touchpad	CALCULATOR		2175011555	\$0.00
___ 39287	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231017996	\$139.99
___ 39289	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231018043	\$139.99
___ 39298	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2191024492	\$139.99
___ 39304	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2191028168	\$139.99
___ 39305	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2191028085	\$139.99
___ 39306	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2191028240	\$139.99
___ 39307	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231022875	\$139.99
___ 39308	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231022314	\$139.99
___ 39310	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231017942	\$139.99
___ 39311	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231024479	\$139.99

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
___ 39312	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231018023	\$139.99
___ 39313	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231020787	\$139.99
___ 39314	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231022876	\$139.99
___ 39315	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231021711	\$139.99
___ 39327	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR			\$139.99
___ 39328	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR			\$139.99
___ 39329	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR			\$139.99
___ 39330	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR			\$139.99
___ 39332	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR			\$139.99
___ 39333	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR			\$139.99
___ 39334	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR			\$139.99
___ 39336	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231023393	\$139.99
___ 39337	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231023305	\$139.99

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79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
___ 39338	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2331026421	\$139.99
___ 39340	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231024651	\$139.99
___ 39342	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231026529	\$139.99
___ 39346	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231028101	\$139.99
___ 39348	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231028105	\$139.99
___ 39350	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231028097	\$139.99
___ 39352	Texas Instruments TI-Nspire Graphing Calculator	TI-Nspire	CALCULATOR		2231028103	\$139.99
___ 39407	Black and Decker BNA 17 Refrigerator	BNA 17	APPLIANCE		17W201103-03616	\$0.00
___ 39633	Texas Instruments TI-Nspire CX Graphing Calculator	TI-Nspire CX	CALCULATOR		2129025471	\$136.99
___ 39693	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718381	\$0.00
___ 39694	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718384	\$0.00
___ 39695	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718389	\$0.00
___ 39696	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718609	\$0.00
___ 39697	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718608	\$0.00
___ 39698	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718437	\$0.00
___ 39699	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718439	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

4/19/2022

79-TO RETIRE INVENTORY~BOE- RETIRE Holding					Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price	
39700	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718440	\$0.00	
39701	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718386	\$0.00	
39702	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718383	\$0.00	
39703	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718607	\$0.00	
39704	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718388	\$0.00	
39705	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718385	\$0.00	
39706	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718387	\$0.00	
39707	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718606	\$0.00	
39708	Dell OptiPlex 760 Computer	OptiPlex 760	COMPUTER		2718382	\$0.00	
39788	Nikon D3100 Camera	D3100	CAMERA		4198461	\$0.00	
39790	Nikon D60 Camera	D60	CAMERA		3158437	\$0.00	
39797	Texas Instruments TI-30X Scientific Calculator Box Set of 10	TI-30X	CALCULATOR			\$109.90	
39798	Texas Instruments TI-30X Scientific Calculator Box Set of 10	TI-30X	CALCULATOR			\$109.90	
39800	Texas Instruments TI-30X Scientific Calculator Box Set of 10	TI-30X	CALCULATOR			\$109.90	
39838	LG 39LN5700 TV	39LN5700	TV		304MXJX639 80	\$0.00	
39998	Recordex iMMPad SE SimplicitySlate Tablet	iMMPad SE	TABLET		14003534	\$0.00	

Stone Memorial High School~SMHS

Room Inventory Worksheet

4/19/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding				Room Type: VIRTUAL		
Tag	Product	Model	Product Type	Assigned To	Serial	Price
40464	Dell 17inch Monitor	unknown	MONITOR		1715782	\$0.00
40477	Dell 17inch Monitor	unknown	MONITOR		1718901	\$0.00
42641	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 32GB A1416	A1416 EMC 2498 32GB	iPad		DMPHTV6Y DJ8R	\$0.00
42643	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1419	A1419 16GB	iPad		DMPHTNL9 DJ8R	\$0.00
42649	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DN6HQ8JW DFHW	\$0.00
42655	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DN6HQWUY DFHW	\$0.00
42656	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DN6HQXH5 DFHW	\$0.00
42659	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DMQHRPWT DFHW	\$0.00
42663	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DMQHRBX8 DFHW	\$0.00
42665	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DMQHRQS0 DFHW	\$0.00
42666	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DMQHRHXA DFHW	\$0.00
42671	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DR5HRATH DFHW	\$0.00
42672	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DR5HR9KKD FHW	\$0.00
42674	Apple iPad 3rd Gen Wi-Fi Only 1_0 GHz 16GB A1416	A1416 EMC 2498 16GB	iPad		DR5HRE3YD FHW	\$0.00

Stone Memorial High School~SMHS  
Room Inventory Worksheet

4/19/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
42685	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HTG62D TY3	\$0.00
42687	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HTGBFD TY3	\$0.00
42694	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HT57JD TY3	\$0.00
42696	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HT5CAD TY3	\$0.00
42697	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HT5D7D TY3	\$0.00
42699	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HT8SQD TY3	\$0.00
42737	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HT5D0D TY3	\$0.00
42744	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HTH81D TY3	\$0.00
42746	Apple MacBook Pro Core i5 2_5 GHz 13 inch A1278 Laptop	A1278 EMC 2554	LAPTOP		C17HTH86D TY3	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

4/19/2022

79-TO RETIRE INVENTORY~BOE-RETIRE Holding					Room Type: VIRTUAL	
Tag	Product	Model	Product Type	Assigned To	Serial	Price
43222	Dell 1708FPb Monitor	1708FPb	MONITOR		CN0G302H7 426187K0HV UA00	\$0.00
43242	Dell 1708FPb Monitor	1708FPb	MONITOR		cn0fp816742 6184f68gs	\$0.00
43248	Dell 1708FPb Monitor	1708FPb	MONITOR		cn0f019j7426 194712as	\$0.00
43484	Epson PowerLite S5 LCD Projector	PLS5	PROJECTOR		JWUF86058 4L	\$0.00
48042	Dell ERGITD-001 Laptop	ERGITD-001	LAPTOP		CN-020D9K- 14941-56I- I636	\$0.00
48076	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0EM	\$0.00
48077	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K0R9	\$0.00
48079	Lenovo 80MG N21 Chromebook	80MG N21	CHROMEBOOK		LR04K4B4	\$0.00
48218	Vizio E60u-D3 TV	E60u-D3	TV		LFTRURAS2 203612	\$0.00
48256	Samsung UN50H5203AFZA TV	UN50H5203AFZA	TV		02Q13CBG4 12451L	\$0.00
48312	Lenovo 80YS N23 Chromebook	80YS N23	CHROMEBOOK		LR08ZJZU	\$0.00
48342	Sanyo 40 inch TV	unknown	TV		TA3A190139 2450	\$0.00

Stone Memorial High School~SMHS

Room Inventory Worksheet

4/19/2022

79-TO RETIRE INVENTORY~BOE- RETIRE Holding				Room Type: VIRTUAL			
Tag	Product	Model	Product Type	Assigned To	Serial	Price	
48471	Asus Transformer Mini Laptop	unknown	LAPTOP		15105-0490K000	\$0.00	
S00945	Dell 3100 Chromebook Laptop w/Google Mgt	3100	CHROMEBOOK		2FVM7Y2	\$0.00	
S02521	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202RJLX	\$0.00	
S02536	Lenovo 100e Chromebook	100e	CHROMEBOOK		P202NS5C	\$0.00	



# Stone Memorial High School

2800 Cook Road · Crossville, TN 38571

Telephone (931) 484-5767

**Kelly J. Smith**

*Principal*

Date: March 14, 2022

To: Dr. Ina Maxwell, Director of Schools  
and Cumberland County BOE Members  
368 Fourth Street  
Crossville, TN 38555

From: Dylan Nelson, SMHS Tennis Coach

Subject: Approval for Overnight Trip

Dr. Maxwell and BOE members,

I am writing on behalf of the SMHS Tennis Team to request permission for an overnight trip to play in the Oakland High School Tennis Invitational on April 8-9, 2022 in Murfreesboro, TN. There will be 7 players and 2 adults on this trip. Thank you for your consideration.

Sincerely,

Dylan Nelson  
SMHS Tennis Coach

Kelly J. Smith  
Principal

**EXECUTIVE APPROVED**

*Ina J. Maxwell* 3-30-2022  
\_\_\_\_\_  
SUPERINTENDENT                      DATE  
*John Korman* 3-30-22  
\_\_\_\_\_  
BOARD CHAIRMAN                      DATE

**Cumberland County Schools  
Field Trip Request**

In State/ Pre-approved \_\_\_\_\_ Overnight X Out of State \_\_\_\_\_

This form is to be submitted to the principal for approval and forwarded to the Transportation Department 2 weeks prior to the date of the trip for approval. OUT OF STATE AND OVERNIGHT TRIPS MUST HAVE BOARD APPROVAL. YOU MUST SUBMIT THESE TRIPS 2 WEEKS PRIOR TO THE MONTHLY BOARD MEETING.

Parent permission slips must be obtained for all students making the trip, taken on the trip, and then filed in the principal's office.

School: SMHS Subject/ Grade Level: Tennis Team  
 Trip Requested By: D. Nelson Date of Trip: April 8-9, 2022  
 Destination: Oakland Invitational City: Murfreesboro State: TN  
 Departure Time: 4/8/22 Return: 4/9/22 Admission per student: —

Special Services: Check ALL that apply. Explain further if needed. Prior approval is required.

- School Nurse  SpEd Bus  SpEd Assistant  Students have 504 Plan  Bus with Lift N/A

Please check type of activity:

- Academic Field Trip  Competition  
 Incentive Field Trip  Sports  
 School Clubs  Special Classroom Trip (description) \_\_\_\_\_  
 Band/ Chorus  Other \_\_\_\_\_

*Parents and/or Principal will be transporting.*

Teachers: Kelly J. Smith # of Students 7

Dylan Nelson - Coach

Please check this box if # of students is less than 14 and if you would prefer a SpEd Bus

Total: 9 Total # of Students: 7

Additional Chaperones (if needed) \_\_\_\_\_

- Cafeteria notified  Purchase order requested  Permission slip obtained (should be taken on trip)  
 Substitute requested (if needed)  Teacher of record must communicate special needs (504 plans, health plans, etc.) to the driver and other appropriate persons.

[Signature] (931) 280-1098 Kelly J. Smith 3/14/22  
 Sponsoring Teacher's Signature Cell/Phone Number Principal's Signature Date

For Transportation Department Use Only			
Drivers: (1) _____	(2) _____	(3) _____	(4) _____
Beginning Mileage _____	Ending Mileage _____	Total Mileage _____	
Amount to be paid driver \$ _____		Amount for Fuel \$ _____	
_____ Transportation Supervisor		_____ Director of Schools	

<i>This section to be completed for out-of-state or overnight school sponsored trips only</i>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied _____
_____ Director of Schools Signature	
_____ Date of Board Approval	

This request must come to Transportation first. Requests needing BOE approval will then be forwarded on to Central Services for processing.