

Building and Grounds Committee Meeting
July 22, 2019 4:30 PM
Central Services Board Room

1. Call to Order - Mr. Jim Inman
2. Moment of Silence / Pledge of Allegiance - Mr. Jim Inman
3. Approval of Committee Minutes
4. South Cumberland Elementary Sidewalk Extension
5. Crab Orchard Elementary Scoreboard
6. Other Discussion
7. Adjournment

Building and Grounds Committee Meeting

May 8, 2019 4:30 PM

Central Services Board Room

The Building and Grounds Committee met on Wednesday, May 8, 2019, in the Central Services Board Room where Mr. Inman called the meeting to order at the approximate hour of 4:30 p.m. He welcomed everyone to the meeting.

PRESENT:

Jim Inman, District 1

Janet Graham, Director of School

Mr. Kim Chamberlin, Upland Design Group

Teresa Boston, District 8

Mary Kington, Maintenance Supervisor

ABSENT

Ms. Shirley Parris

1. **Call to Order** – Mr. Jim Inman
2. **Moment of Silence / Pledge of Allegiance** – Mr. Jim Inman
3. **April 10, 2019 Building and Grounds Committee Meeting Minutes**
Boston made a motion to approve as presented.

VOICE VOTE: Boston (mover-yes)
Inman (seconder-yes)
All Ayes

MOTION: Carried unanimously

4. CCHS Stadium and CCHS Re-roof

Kim Chamberlin addressed the committee to share that City Codes would not give final occupancy at the CCHS stadium until a drinking fountain was installed. He reported that the work would be done and there were funds remaining in contingency to cover the cost. There were also a couple of electrical outlets that had to be connected but that work was also underway.

Chamberlin addressed the CCHS re-roof project. He reported there was one bid and commented that is not a good thing. The cost was almost two times what was expected. He did some investigation about the proposed bid and indicated that the complete tear off of the roof was the reason for driving the cost so high. In discussion with contractors they shared there was a less expensive method available. He shared there is a machine that can go over the current roof and level it (he equated it to that of a lawn mower) and take it down some, then put a recovery board down, then the roof over that. He said the guarantee of that roof would be the same as a complete tear off and re-roof. The question was posed, “would we still be able to get the appropriate slope?” The answer was yes. He believes the work could be done in the range of \$7.50 per square foot. He said that with the Board’s rejection of the current bid they could then rebid with the method described above.

Inman motioned to propose to the full board, rejection of the bid we currently have and rebid the project utilizing the process described above.

VOICE VOTE: Inman (mover-yes)

Boston (seconder-yes)
All Ayes

MOTION: **Carried unanimously**

5. Other Discussion

Kim Chamberlin shared the paving of the track at CCHS is on hold to clear a clogged drain that was causing a water pocket pool. They will add gravel and a French drain to correct the issue and then resume the paving. Mr. Hall requested that they not rubberize the track until after the Graduation festivities.

6. Adjournment

The meeting adjourned at approximately 5:00 and a walk-through of the Martin facility was conducted to appraise the Board of the scope of the work expected in the renovation.

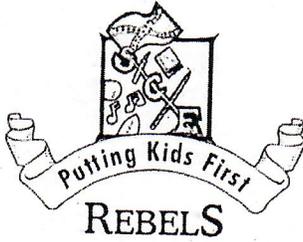
VOICE VOTE: Boston (mover-yes)
 Parris (seconder-yes)
 All Ayes

MOTION: **Carried unanimously**

Mrs. Janet Graham
Director of Schools

Mr. Jim Inman
Chairman of Building and Grounds Committee

Jane Franklin
Executive Assistant for the Director of Schools and BOE



South Cumberland Elementary School

3536 Lantana Road
Crossville, Tennessee 38572
Telephone: 931-788-6713
Fax: 931-788-1116

Darrell G. Threet
Principal

To: Mary Kingston, Maintenance Supervisor
Mrs. Janet C. Graham, Director of Schools
Mr. Jimmy Inman, Building and Grounds Committee Chair

From: Darrell G. Threet *Darrell G Threet*

Date: July 16, 2019

Re: Completion of sidewalk project to Lantana Road

Please approve the completion of sidewalks connecting school sidewalks to Lantana Road.

Project details are attached.

Cumberland County Board of Education

368 Fourth Street, Crossville, TN 38555

Section 1

Due to the fact that equipment, after purchase, will become the property of Cumberland County Schools and will expect to be maintained by Cumberland County Schools Maintenance Department, equipment purchases must be reviewed and approved. Maintenance can work on most types of equipment, but inventory is only kept on like items and models. When something is purchased different from the normal equipment, maintenance time and cost increases.

Date July 16, 2019

School Name South Cumberland Elementary

Gifted Item Description Completion of sidewalks connecting school sidewalks

Lantana Road

Estimated Value \$7225

Funding Source PTO & Capital Outlay

Section 2

Specs and Model information must be sent to Maintenance Department for review. These documents must include detailed model information and expected maintenance and service requirements.

Approved by:

Director of Maintenance _____

Director of Schools _____

QUOTES

PURCHASES OF \$500.00 TO \$3999.99

1. Identify item quoted - size, etc. Form, pour, + Finish
sidewalks from school to Lantana Road

2. Number of items quoted sidewalks

3. Date of quotes 7-16-19

4. Name of person giving quotes or copy of quotes from company

<u>IGNACIO TORRES</u>	<u>(931) 250-3520</u>	<u>\$ 7,225⁰⁰</u>
<u>Gerald Brewer</u>	<u>(931) 260-9809</u>	<u>\$ 12,125⁰⁰</u>
<u>Casey Allen</u>	<u>(931) 787-6856</u>	<u>\$ 13,000⁰⁰</u>

[IGNACIO TORRES]
[concretefinisher46@gmail.com]
[9312503620]

SOUTH ELEMENTARY SCHOOL

Sidewalk

sidewalk measurements 20x8, 80x6, 240x6, 25x12

Totaling 2,340 square feet, 6 inches deep

Is going to equal 35 yards of concrete

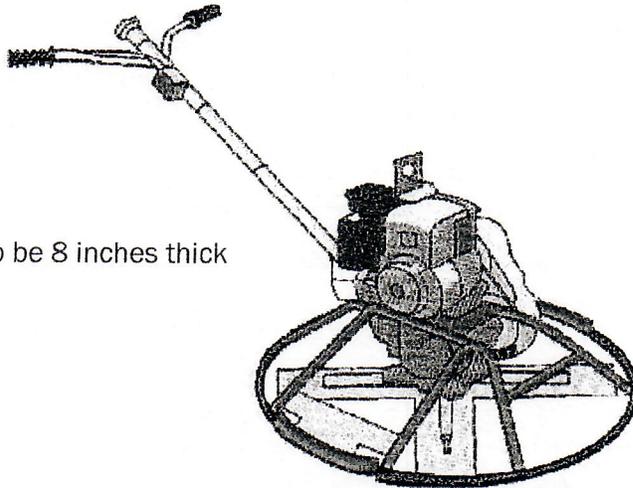
\$3,400 Labor and material

\$3,825 with tax exemption

Totaling \$7,225.00

One side next to the road is going to be 8 inches thick

IGNACIO TORRES



Gerald Brewer 260-9808

Sidewalk at South School

Labor & Material \$12,125.⁰⁰

Thank you



Mountain Top Trenching

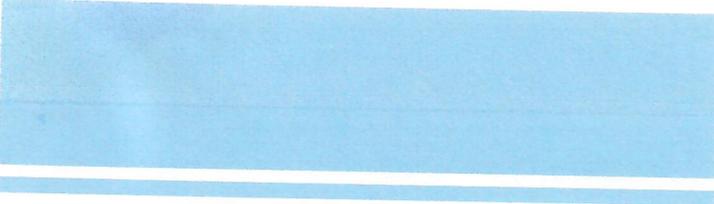
Casey Allen

1-931-787-6856

For the forming and pouring
of the sidewalk of South School.
Using 4,000 mix with and estimate
of 40 yards and an estimated
cost of \$13,000⁰⁰ for concrete,
forming, pouring, and finishing of
the sidewalk.

Thank you

Casey Allen



Cumberland County Board of Education

368 Fourth Street, Crossville, TN 38555

Section 1

Due to the fact that these additions, remodels or construction projects when completed become the sole responsibility and liability of Cumberland County Schools, all projects must be reviewed by the Building and Grounds committee and approved by the full Board of Education

Date 7-19-19

School Name Crab Orchard

Project Name Scoreboard

Project Description Gym Scoreboard

Estimated Value \$7500

Funding Source _____

Section 2

Plans, designs, installation information and process for funding must be submitted to the Maintenance Department for review. These documents must include Fire Marshall, Codes Inspectors, Playground Inspectors and Insurance approval as needed.

Approved by:

Director of Maintenance _____

_____ Fire Marshall

_____ Code Inspectors

_____ Playground Inspectors

_____ Insurance Approval

Director of Schools _____

Building and Grounds Committee _____

Board of Education Approval Date _____

Quote Date: March 18, 2019

Quote Number: 0035354

Rev. 3/18/2019 13.53283

Page 1 of 2

Quote Prepared For:

CUMBERLAND COUNTY SCHOOLS
368 4thSt
Crossville, TN 38555

Contact Information and Notes:

CUMBERLAND COUNTY SCHOOLS
368 4thSt
Crossville, TN 38555

Customer ID	Payment Terms	Good Through	Sales Rep
CRM999	NET 30 DAYS	3/18/2019	Lee Ann Kelly

Qty	Item ID	Description	Unit Price	Amount
2	319-40-2655	LX2655, MULTI-SPORT, 9FT X 5FT	2,784.00	5,568.00
1	332-40-4000	SL-400 WIRELESS SYSTEM	640.00	640.00
1	332-41-4000	SL-400, RECEIVER, ALL TYPES	320.00	320.00
1	544-10-4825	CARRYING CASE, CONSOLE	80.00	80.00

*+1800
install*

Net Order: 6,608.00
Freight: 567.00
Sales Tax: 0.00
Quote Total: 7,175.00

Thank you for allowing us the opportunity to quote. Please call if you have any questions. To convert this quotation directly into an order, please provide a signature, purchase order number, and date on the lines shown below.

Signature of Authorized Purchaser

Purchase Order Number

Date

Quote Date: March 18, 2019

Quote Number: 0035354

Rev. 3/18/2019 13.53283

Page 2 of 2

Standard Terms and Conditions

Payment Terms:

Upon acceptance of this proposal, unless another payment schedule is agreed upon in writing, the following Standard Payment Terms shall be applicable:

If Contract includes Installation		If Contract is supply only (no Installation)	
50%	Down payment	50%	Down payment
40%	Due prior to shipping	50%	Due prior to shipping
10%	Due upon completion of the installation		

Installation

Unless otherwise, specifically indicated on the attached quotation and/or indicated on the attached installation responsibility checklist, this proposal does **not** include the following materials and/or services:

- | | |
|---|--|
| - Stamped Engineered Drawings | - State & Local Taxes |
| - Additional Structure Dictated by Stamped Drawings | - Providing Electrical Service to location |
| - Providing Conduit/Raceways | - Installation of Foundations |
| - Electrical Disconnect or Distribution Equipment | - Unloading or Storing of Scoreboards |
| - Licensing or Permitting | - Inside Delivery of Scoreboards |

Exclusions

In the event that Electro-Mech Scoreboard Co. is under contract to perform all of, or a specified portion of the installation of the scoreboard, signage, and/or equipment outlined in the attached quotation, unless otherwise stated the proposal does **NOT** include: stamped engineered drawings or costs associated with the addition of structure or footings dictated/required by engineered drawings, auguring/digging of footings, supply, pouring or finishing of concrete, rebar cage for footing reinforcement, metal fabrication for base plates or structure, costs associated with the amendment of unsuitable soils (including but not limited to encountering water/water table, rock removal, backfilling of voids created by rock removal, sandy or silty soil, etc.), removal of excavated materials, or additional return trips due to circumstances not directly controlled by Electro-Mech Scoreboard Co. (e.g. improper power provided, inclement weather, restricted access to the site, etc.)

Assumptions

In the event that Electro-Mech Scoreboard Co. is under contract to perform all of, or a specified portion of the installation of the scoreboard, signage, and/or equipment outlined in the attached quotation, unless otherwise stated it will be the responsibility of the Owner/Purchaser to ensure the following criteria is met: Electro-Mech will have unobstructed access to the site/location during normal business hours (this access will include entranceways large enough to accommodate the size boom trucks, cranes, and/or lifts as required to perform the scope of work), a clear, unobstructed radius of 50 feet (minimum) around the scoreboard location for the duration of the installation, manufacturer's required power at the location prior to installation, access to power disconnect/breaker(s) for the scoreboard circuit(s), the Owner/Purchaser will be responsible for having a licensed electrician make final power termination.

Deviance

If the scoreboard delivery or installation encounters any instance that requires deviation from the agreed upon scope of work and/or pricing, the project may be stopped or delayed until a mutually agreed upon solution is negotiated between the Owner and Electro-Mech Scoreboard Co.

Acceptance

The undersigned declares that they have authority to enter into agreement on behalf of the Customer, and acknowledges & agrees to the above stated Terms & Conditions for the attached quotation. Further it is acknowledged that any changes to the agreed upon scope of work that affects pricing must be in writing and will be the responsibility of the Customer. Verbal agreements, changes, or discussion related to pricing or scope of work changes *will not* be valid.

Thank you for allowing us the opportunity to quote. Please call if you have any questions. To convert this quotation directly into an order, please provide a signature, purchase order number, and date on the lines shown below.

Signature of Authorized Purchaser

Purchase Order Number

Date

Quote Date: March 18, 2019 Quote Number: 0035353 Page 1 of 2
 Rev. 3/18/2019 13.5106

Quote Prepared For:

 CUMBERLAND COUNTY SCHOOLS
 368 4thSt
 Crossville, TN 38555

Contact Information and Notes:

 CUMBERLAND COUNTY SCHOOLS
 368 4thSt
 Crossville, TN 38555

Customer ID	Payment Terms	Good Through	Sales Rep
CRM999	NET 30 DAYS	3/18/2019	Lee Ann Kelly

Qty	Item ID	Description	Unit Price	Amount
2	319-40-2570	LX2570, BASKETBALL, 14FT X 5FT	4,096.00	8,192.00
1	332-40-4000	SL-400 WIRELESS SYSTEM	640.00	640.00
1	332-41-4000	SL-400, RECEIVER, ALL TYPES	320.00	320.00
1	544-10-4825	CARRYING CASE, CONSOLE	80.00	80.00

*+1800
install*

Net Order: 9,232.00
 Freight: 657.00
 Sales Tax: 0.00
Quote Total: 9,889.00

Thank you for allowing us the opportunity to quote. Please call if you have any questions. To convert this quotation directly into an order, please provide a signature, purchase order number, and date on the lines shown below.

 Signature of Authorized Purchaser

 Purchase Order Number

 Date

Quote Date: March 18, 2019

Quote Number: 0035353

Rev. 3/18/2019 13.5106

Page 2 of 2

Standard Terms and Conditions

Payment Terms:

Upon acceptance of this proposal, unless another payment schedule is agreed upon in writing, the following Standard Payment Terms shall be applicable:

If Contract includes installation

50%	Down payment
40%	Due prior to shipping
10%	Due upon completion of the installation

If Contract is supply only (no installation)

50%	Down payment
50%	Due prior to shipping

Installation

Unless otherwise, specifically indicated on the attached quotation and/or indicated on the attached installation responsibility checklist, this proposal does **not** include the following materials and/or services:

- | | |
|---|--|
| - Stamped Engineered Drawings | - State & Local Taxes |
| - Additional Structure Dictated by Stamped Drawings | - Providing Electrical Service to location |
| - Providing Conduit/Raceways | - Installation of Foundations |
| - Electrical Disconnect or Distribution Equipment | - Unloading or Storing of Scoreboards |
| - Licensing or Permitting | - Inside Delivery of Scoreboards |

Exclusions

In the event that Electro-Mech Scoreboard Co. is under contract to perform all of, or a specified portion of the installation of the scoreboard, signage, and/or equipment outlined in the attached quotation, unless otherwise stated the proposal does **NOT** include: stamped engineered drawings or costs associated with the addition of structure or footings dictated/required by engineered drawings, auguring/digging of footings, supply, pouring or finishing of concrete, rebar cages for footing reinforcement, metal fabrication for base plates or structure, costs associated with the amendment of unsuitable soils (including but not limited to encountering water/water table, rock removal, backfilling of voids created by rock removal, sandy or silty soil, etc.), removal of excavated materials, or additional return trips due to circumstances not directly controlled by Electro-Mech Scoreboard Co. (e.g. improper power provided, inclement weather, restricted access to the site, etc.)

Assumptions

In the event that Electro-Mech Scoreboard Co. is under contract to perform all of, or a specified portion of the installation of the scoreboard, signage, and/or equipment outlined in the attached quotation, unless otherwise stated it will be the responsibility of the Owner/Purchaser to ensure the following criteria is met: Electro-Mech will have unobstructed access to the site/location during normal business hours (this access will include entranceways large enough to accommodate the size boom trucks, cranes, and/or lifts as required to perform the scope of work), a clear, unobstructed radius of 50 foot (minimum) around the scoreboard location for the duration of the installation; manufacturer's required power at the location prior to installation, access to power disconnect/breaker(s) for the scoreboard circuit(s), the Owner/Purchaser will be responsible for having a licensed electrician make final power termination.

Deviance

If the scoreboard delivery or installation encounters any instance that requires deviation from the agreed upon scope of work and/or pricing, the project may be stopped or delayed until a mutually agreed upon solution is negotiated between the Owner and Electro-Mech Scoreboard Co.

Acceptance

The undersigned declares that they have authority to enter into agreement on behalf of the Customer; and acknowledges & agrees to the above stated Terms & Conditions for the attached quotation. Further it is acknowledged that any changes to the agreed upon scope of work that affects pricing must be in writing and will be the responsibility of the Customer. Verbal agreements, changes, or discussion related to pricing or scope of work changes will **not** be valid.

Thank you for allowing us the opportunity to quote. Please call if you have any questions. To convert this quotation directly into an order, please provide a signature, purchase order number, and date on the lines shown below.

Signature of Authorized Purchaser_____
Purchase Order Number_____
Date


BSN SPORTS™

201C Center Park Drive, Ste # 1190
Knoxville, TN 37922
Tel: 865-966-3662 Fax: 865-966-3692
Visit us at www.bsnsports.com

Contact Your Rep

Matt Hutsell Email:shutsell@bsnsports.com | Phone:423-506-9434

Bill to
1101351
CRAB ORCHARD ELEM SCHOOL
240 SCHOOL ROAD
CRAB ORCHARD TN 37723
USA

Ship To
1101351
CRAB ORCHARD ELEM SCHOOL
Debbie Beaty
240 SCHOOL ROAD
CRAB ORCHARD TN 37723
USA

Payer
1101351
CRAB ORCHARD ELEM SCHOOL
240 SCHOOL ROAD
CRAB ORCHARD TN 37723
USA

Quote

Cart #: 4723207
Purchase Order #: 10' Basketball Scoreboard
Cart Name: 10' Scoreboard
Quote Date: 03/14/2019
Quote Valid-to: 04/14/2019
Payment Terms: NT30
Ship Via:
Ordered By: Debbie Beaty

Description	Qty	Unit Price	Total
48 Basketball 10'x5' n # - NSPHG <i>includes wireless controller</i>	1 EA	\$ 5,027.67	\$ 5,027.67
stall for scoreboard n # - NSPINSTALL	1 EA	\$ 1,923.08	\$ 1,923.08

Subtotal: \$6,950.75
Other: \$0.00
Freight: \$347.54
Sales Tax: \$0.00
Order Total: \$7,298.29
Payment/Credit Applied: \$0.00
Order Total: \$7,298.29


BSN SPORTS

201C Center Park Drive, Ste # 1190
Knoxville, TN 37922
Tel: 865-966-3662 Fax: 865-966-3692
Visit us at www.bsnsports.com

Quote

Cart #: 4723213
Purchase Order #: 14' Basketball Scoreboard
Cart Name: 14" Scoreboard
Quote Date: 03/14/2019
Quote Valid-to: 04/14/2019
Payment Terms: NT30
Ship Via:
Ordered By: Debbie Beaty

Contact Your Rep

Contact: **Hutshell** Email: shutshell@bsnsports.com | Phone: 423-506-9434

Bill to
1101351
AB ORCHARD ELEM SCHOOL
SCHOOL ROAD
AB ORCHARD TN 37723
A

Ship To
1101351
CRAB ORCHARD ELEM SCHOOL
Debbie Beaty
240 SCHOOL ROAD
CRAB ORCHARD TN 37723
USA

Payer
1101351
CRAB ORCHARD ELEM SCHOOL
240 SCHOOL ROAD
CRAB ORCHARD TN 37723
USA

Description	Qty	Unit Price	Total
48 Basketball 14'x5' n # - NSPHG <i>includes wireless controller</i>	1 EA	\$ 6,589.67	\$ 6,589.67
stall for scoreboard n # - NSPINSTALL	1 EA	\$ 2,692.31	\$ 2,692.31

Subtotal:	\$9,281.98
Other:	\$0.00
Freight:	\$556.92
Sales Tax:	\$0.00
Order Total:	\$9,838.90
Payment/Credit Applied:	\$0.00
Order Total:	\$9,838.90