

Building and Grounds Committee Meeting
April 10, 2019 4:30 PM
Central Services Board Room

1. Call to Order - Mr. Jim Inman
2. Moment of Silence / Pledge of Allegiance - Mr. Jim Inman
3. Approval of Committee Minutes
4. South Cumberland Elementary Awning Extension
5. Other Discussion
6. Adjournment

Building and Grounds Committee Meeting

March 13, 2019, 2019 4:30 PM

Central Services Board Room

The Building and Grounds Committee met on Wednesday, March 13, 2019, in the Central Services Board Room where Mr. Inman called the meeting to order at the approximate hour of 4:30 p.m. He welcomed everyone to the meeting.

PRESENT:

Shirley Parris, District 3

Janet Graham, Director of Schools

Robert Safdie, District 2

Mary Kington, Maintenance Supervisor

Gary Howard, SRO Supervisor

Jim Inman District 1

Teresa Boston, District 8

Kacee Harris, CFO

Bo Magnusson, Safety Supervisor

Debra Holbrook, County Commissioner

- 1. Call to Order** – Mr. Jim Inman
- 2. Moment of Silence / Pledge of Allegiance** – Mr. Jim Inman
- 3. February 13, 2019 Building and Grounds Committee Meeting Minutes**

Boston made a motion to approve as presented.

VOICE VOTE: Boston (mover-yes)
Parris (seconder-yes)
All Ayes

MOTION: Carried unanimously

4. Pleasant Hill Elementary Traffic Discussion

Inman introduced the next item on the agenda is the Pleasant Hill Elementary Traffic Discussion. You should have received a copy of the report and I will ask Mr. Magnusson and Mr. Howard if they would like to speak to their findings. Howard said they had started a traffic assessment February 11th. “We observed, photographed and Magnusson even put a drone in the air, so we could actually watch the traffic and follow it. We found that the most cars stopped on Mayland Rd. were 4 cars and they were there for about 90 seconds. We started working on a plan to slice that off and see how we could do better. Mrs. Carter came in and made some simple adjustments of about 2 minutes. She moved cars up incrementally inside that area and at 2:35 once they pulled to the front of the building you could pack another 50 cars in that area. It solved the problem. There was one time a car sat on that road for about 30 seconds waiting to turn in. It’s not an issue, but you can’t determine how many cars you are going to have because of different functions. We were able to eliminate the students who were going across the road to the church parking lot. We went over and monitored the whole area. We did suspend the crosswalk area, that wasn’t a crosswalk. Officer Higgins started sending them to the other crosswalk. We do send the walkers down that way. As far as the remaining part there doesn’t appear to be any problems other than the same as a traffic stop. If you stop at a red light you are going to wait 30 seconds.” Magnusson stated he would like to add that it was only occasionally they had traffic stopped in the road. Most days there was nothing. The worst-case scenario was the 4 cars there for 90 seconds. Howard said they did car counts and they were inconsistent most of the time as there were things going on at the school to affect the traffic. Magnusson said the worst day was Valentines Day, they had more cars on that day. Boston asked, “You said you could eliminate the children using the crosswalk. We discussed releasing them later. Did we do that?” Howard replied, “No we continued to release them early. It did not affect traffic at all by releasing them early. The thing that was a concern is that it was not a certified crosswalk. Holbrook asserted, “It is not a crosswalk.” Howard said, “There were no lights in that area designating it as a crosswalk. The students who were crossing had parents or

grandparents working at the church and one day they had a girl scout meeting there. Boston questioned if we have parents parking there to pick up students? Howard replied they monitored the parking lot and there were some vehicles parked there, but no one was in the vehicle. Boston asked if the children were safe. Howard responded that he did not see anything that would endanger the children. He said the concern was that the ambulance couldn't get through. Emergency services will get through. They will find a way just like when you are on the interstate. Sometimes it is an inconvenience, but not necessarily hazardous. Franklin showed the drone video and the committee discussed the traffic pattern and how well it was working. Boston asked where Officer Higgins would be stationed? Howard responded, "Higgins will be at the intersection until 2:45. Once they move to the front the whole area is empty. Mrs. Carter sent a letter out asking parents to wait until 2:15. Howard checked it out for a couple of days and put cones in the driveway. He had about 4 cars show up before the scheduled pick up time. They had been coming at 12:30." The committee discussed the problems it creates when parents start the pick up line at 12:30. Holbrook asked when the buses leave the lot. Magnusson and Graham stated they are the last ones to leave. They explained the cars are gone before the buses move. Holbrook requested the committee send a copy of this report. The committee discussed the changes that were made last year to make a better traffic flow. Graham stated she has not heard of any problems since then except for last month when Holbrook and Blalock attended the meeting. Holbrook asked we send a copy of the report to Holbrook, Blalock and the mayor of Pleasant Hill. Howard and Magnusson then discussed the traffic problems at other schools and their plans to make traffic move more smoothly. Boston asked the officers to look at Stone Elementary and North Cumberland Elementary traffic patterns. Howard said North was on the list first. They are already looking into the issues there. Howard said he will also contacted THP to help determine the best way to deal with the traffic on the road. They talked about adjusting the school zone traffic lights. Boston thanked Howard and Magnusson for their time and noted their commitment to making our schools safe. Graham summarized that as issues are brought to our attention we get better and better at resolving them. Howard stated, "The best thing I can say today, that is going on in our county is the cooperation we have between the school system, the county and city law enforcement whether it is traffic or threats to a school. There is tremendous support and tremendous access with each other. I have been doing this a long time and I don't ever remember us being able to work together this tight and making it work this good. I am real excited about the things we can get done. When you start bringing the people together, in the power spots of different areas, they are sitting down and talking about things. It is not a turf war and you can get things accomplished. I am seeing great things happen with all the people who are involved."

5. Other Discussion- Mr. Jim Inman

6. Adjournment-Boston made a motion to adjourn.

VOICE VOTE: All Ayes

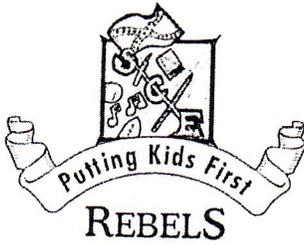
MOTION: Carried Unanimously

(The meeting was adjourned at the approximate hour of 5:30)

Mrs. Janet Graham
Director of Schools

Mr. Jim Inman
Building and Grounds Committee

Jane Franklin
Executive Assistant for the Director of Schools and BOE



South Cumberland Elementary School

3536 Lantana Road
Crossville, Tennessee 38572
Telephone: 931-788-6713
Fax: 931-788-1116

Darrell G. Threet
Principal

To: Mary Kingston, Maintenance Supervisor
Mrs. Janet C. Graham, Director of Schools
Mr. Jimmy Inman, Building and Grounds Committee Chair

From: Darrell G. Threet *Darrell G Threet*

Date: Apr. 2, 2019

Re: Additionl awnings

Please approve the addition of two awnings to front of South Cumberland.

Project details are attached.

Cumberland County Board of Education

368 Fourth Street, Crossville, TN 38555

Section 1

Due to the fact that equipment, after purchase, will become the property of Cumberland County Schools and will expect to be maintained by Cumberland County Schools Maintenance Department, equipment purchases must be reviewed and approved. Maintenance can work on most types of equipment, but inventory is only kept on like items and models. When something is purchased different from the normal equipment, maintenance time and cost increases.

Date Apr. 2, 2019

School Name South Cumberland Elementary

Project Description Addition of two awnings to front of building.

Estimated Value \$7120

Funding Source Capital Outlay, PTO, and School funds if needed

Section 2

Specs and Model information must be sent to Maintenance Department for review. These documents must include detailed model information and expected maintenance and service requirements.

Approved by:

Director of Maintenance _____

Director of Schools _____

QUOTES

PURCHASES OF \$500.00 TO \$4999.99

1. Identify item quoted: Canopy to cover walks from K + L classes
2. Number of items quoted: 2
3. Date of quotes: 3/12/19 3/18/19
4. Name of person giving quotes or copy of quotes from company:

Anderson Aluminum - Doug Anderson \$7612.00

Awning Worx - Matt Prowse \$7900.00

Golden Years Remodeling - Harry McCulley \$7120.00

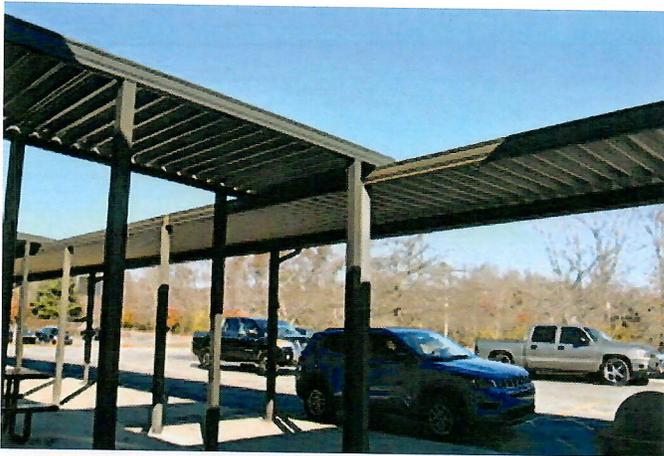
\$500 TO \$999.99 – 2 QUOTES REQUIRED
\$1000.00 TO \$4999.99 – 3 QUOTES REQUIRED

Effective Date 7/1/1996

One end of each will be attached to the building as shown here as the existing ones do.



And the other ends will extend over existing awning as shown here.





Rissa Hale <haler2@ccschools.k12tn.net>

Canopy Estimate

1 message

Whitney Anderson <anderson.aluminum@comcast.net>
Reply-To: Whitney Anderson <anderson.aluminum@comcast.net>
To: haler2@ccschools.k12tn.net

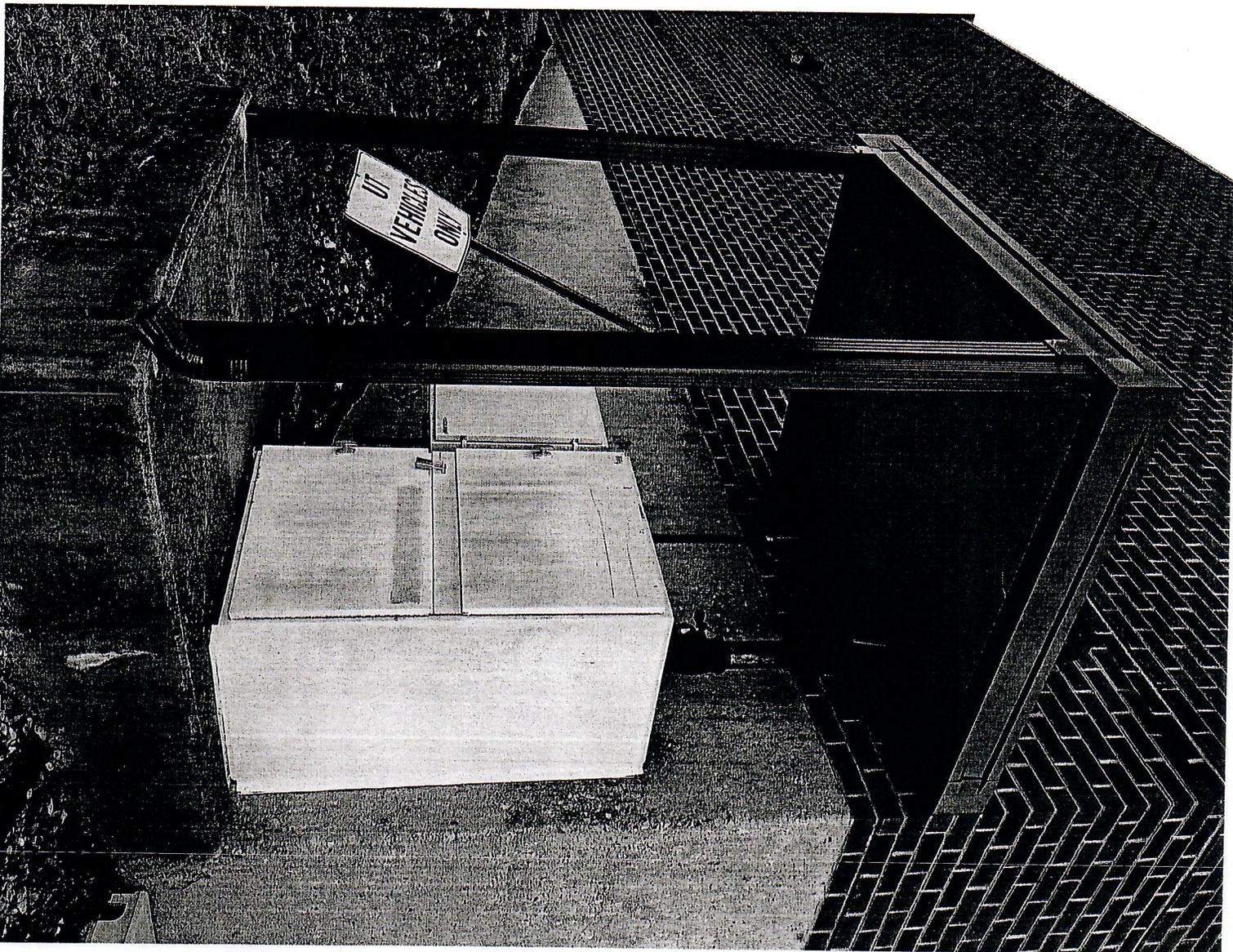
Tue, Mar 12, 2019 at 10:22 PM

I have attached the estimate for the two walkway canopies from the building to the existing canopy. We can install these in about four days. We can match the existing canopies but the railing style will be a little different (note picture). We will install the posts in concrete in the ground. We will require a signed contract and a deposit before we will prepare the material. I included a picture of the bronze railing. Its rare when we use the w-pan, so I don't have a picture of the w-pan, but the style hasn't changed on those. The new w-pans will match exactly with your current w-pans. Please contact me at this email address or the phone number below with any questions.

Anderson Aluminum has been serving the Knoxville area for over 15 years. We are currently licensed in the state of Tennessee. We carry \$1,000,000 workman's comp. insurance and \$1,000,000 general liability. These are available upon request. Anderson Aluminum is a family owned business. Our professional team has over 30 years experience with all types of canopies, awnings, carports, screen rooms, and glass rooms. We offer a one year workmanship warranty, as well as a 15 year limited manufacturer warranty on the material. We are a Better Business Bureau accredited company with an A+ rating. Please take a look at our work at www.andersonaluminumonline.com. If you have any questions or concerns, please feel free to call at the number provided below or write to us at this e-mail address. Thank you for your time and consideration.

Thank you,
Whitney Anderson
Anderson Aluminum
1713 Tipton Station Road
Knoxville, Tn 37920
P: 865-684-9320

2 attachments



Estimate

Anderson Aluminum

1713 Tipton Station Road
Knoxville, Tn 37920
865-806-6474

Salesperson:	Doug Anderson
Date:	March 12, 2019
Job Site Location:	South Cumberland Elementary School

Item No.	Qty.	Description	Amount
1	2	Furnish and install a 7 ft. x 29 ft. aluminum canopy, ivory w-pans, bronze posts and railing, 12 ft. posts (concreted into ground), post drains, includes all necessary hardware and sealer to complete job	\$7,612.00

Total	\$7,612.00
Amount:	
Deposit:	\$2,000.00
Amount Due	\$5,612.00
Upon	
Completion:	

PROPOSAL

Harry McCulley d/b/a

GOLDEN YEARS REMODELING

72 Basses Creek Lane ~ Crossville, TN 38572

931.248.3358

PROPOSAL SUBMITTED TO: <i>South Cumberland Elementary</i>		PHONE: <i>768-6713</i>	DATE: <i>4-01-19</i>
STREET:		JOB NAME:	
CITY, STATE, ZIP:		JOB LOCATION:	
ARCHITECT:	DATE OF PLANS:	JOB PHONE:	

We hereby submit specifications and estimates for:

*INSTALL 2 SIDEWALK COVERS.
 BROWN ALUMINUM FASCIA
 BIEGE W PANS
 BRONZE 4x4' POSTS
 APPROXIMATELY 28" x 7" EACH
 6 POSTS EACH - IN GROUND.*

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for sum of:
Seventy-one hundred, twenty & 100 Dollars (\$ *7120⁰⁰*)

Payment to be made as follows: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature *Harry McCulley*

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal: The above prices, specifications, and Conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____