

Agenda Item Title: Upland Software for FileBound Services Renewal Agreement

Board Meeting Date: June 23, 2026

Department: Student Supports

Presented by: Trey Duke

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

MCS recommends renewal of the District's agreement with Upland Software for FileBound document management services for the period of July 1, 2026, through June 30, 2027. FileBound is utilized by the District for electronic document storage, workflow management, and records retention. The renewal includes annual maintenance, cloud site hosting, Importer Pro subscription services, and related support services necessary to maintain the District's current document management system. The total annual cost of the renewal is \$40,394.32.

Staff Recommendation

Approve the renewal agreement with Upland Software for FileBound services for the period of July 1, 2026, through June 30, 2027, in the amount of \$40,394.32.

Fiscal Impact

The annual cost of the agreement is \$40,394.32 and is included in our FY27 general-purpose budget.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success