

**Kingsport City Schools Board of Education Special Called Meeting
Minutes
April 28, 2026**

The Kingsport City Schools Board of Education Special Called Meeting was held on April 28, 2026, in the Administrative Support Center, Tennessee Room (3rd Floor) at 6:00 PM. The following Board of Education members were in attendance.

Dr. Brandon Fletcher (President):	Present
Todd Golden:	Present
Jamie Jackson:	Present
Dr. Phillip Marshall:	Present
Melissa Woods (Vice President):	Present

1. CALL TO ORDER

Dr. Fletcher called the meeting to order at 6:00 p.m.

2. PUBLIC COMMENT

There was no public comment.

3. BUSINESS ITEMS

3.1. Approval of Agreement to Purchase ParentSquare Software (Dr. Andy True/Andy Arnold/Jim Nash/Marybeth Kench/Matthew Smith)

Dr. Andy True, Assistant Superintendent - Administration, Andy Arnold, Chief Technology Officer, Jim Nash, Chief Student Services Officer, Marybeth Kench, Communications Coordinator, and Matthew Smith, Coordinator of Attendance, presented a proposal to purchase and implement ParentSquare as the Kingsport City Schools district-wide communications platform, with a full launch to the KCS community this fall. The implementation of ParentSquare would bring school, district, and classroom communication into one unified platform to communicate with parents and students. ParentSquare would replace the district's current mass communications provider, addressing four identified priorities:

- Implementing a unified communication pathway in communicating with families, students, etc.
- Establishing a secure school/staff-to-parent/student communication method.
- Providing translation of messages to preferred languages.
- Supporting student attendance efforts and communication.

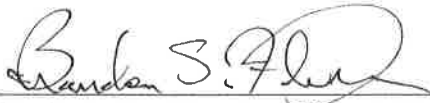
The purchase must be approved by the Board of Education and Board of

Mayor & Alderman at this time in order to begin the transition to ParentSquare. Information and training will begin soon so that rollout can start before the end of the school year. People will be able to use ParentSquare over the summer, with a full launch to the KCS community in the fall.

A motion was made by Melissa Woods (Vice President) and seconded by Jamie Jackson to enter into an agreement to purchase and implement ParentSquare as Kingsport City Schools district-wide communications platform. The motion carried by a vote of Yea: 5, Nay: 0.

4. ADJOURNMENT

Dr. Fletcher adjourned the meeting at 6:32pm



Dr. Brandon Fletcher, Board President



Vivian L. Altizer, Board Secretary